



CITY COUNCIL REGULAR MEETING

Monday, March 10, 2025 at 6:30 PM

City Council Chambers | 202 N. Virginia Street, Port Lavaca TX 77979

PUBLIC NOTICE OF MEETING

The following item will be addressed at this or any other meeting of the city council upon the request of the mayor, any member(s) of council and/or the city attorney:

Announcement by the mayor that council will retire into closed session for consultation with city attorney on matters in which the duty of the attorney to the city council under the Texas disciplinary rules of professional conduct of the state bar of Texas clearly conflicts with the open meetings act (title 5, chapter 551, section 551.071(2) of the Texas government code).

(All matters listed under the consent agenda item are routine by the city council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.)

AGENDA

Council will consider/discuss the following items and take any action deemed necessary.

MEETING PROCEDURE

Public notice is hereby given that the City Council of the City of Port Lavaca, Texas, will hold a regular meeting Monday, March 10, 2025 beginning at 6:30 p.m., at the regular meeting place in Council Chambers at City Hall, 202 North Virginia Street, Port Lavaca, Texas to consider the following items of business.

[After Publication, any information in a council packet is subject to change during the meeting]

The meeting will also be available via the video conferencing application "ZOOM".

Join Zoom Meeting:

<https://us02web.zoom.us/j/87613969192?pwd=kjydkqywuwNUclVbiVoNsZDmsX65p.1>

Meeting ID: 876 1396 9192

Passcode: 918061

One Tap Mobile

+13462487799,,81793583407#,,, *995664# US (Houston)

Dial by your location

+1346 248 7799 US (Houston)

I. ROLL CALL**II. CALL TO ORDER****III. INVOCATION****IV. PLEDGE OF ALLEGIANCE****V. PRESENTATION(S)****VI. COMMENTS FROM THE PUBLIC**

(Limited to 3 minutes per individual unless permission to speak longer is received in advance. You may make public comments as you would at a meeting by logging on with your computer and using "Join Zoom Meeting" information on first page of this agenda).

VII. CONSENT AGENDA - Council will consider/discuss the following items and take any action deemed necessary

- A. Minutes of February 10, 2025 Regular Meeting
- B. Minutes of February 25, 2025 Joint Workshop with City Council and Port Commission
- C. Review of Credit Card Statement
- D. Receive Monthly Financial Highlight Report
- E. Receive Victoria Economic Development Corporation (VEDC) Monthly Report

VIII. ACTION ITEMS - Council will consider/discuss the following items and take any action deemed necessary

- 1. Consider request of The Harbor Children's Alliance and Victim Center for closure of streets adjacent to 215 W. Railroad Street for the annual hosting of "Celebrate the Child Picnic" on Saturday, April 05, 2025 from 9:00 a.m. to 2:00 p.m. The streets to be closed are N. Benavides from the rear of the library driveway to W. Railroad and W. Railroad from N. Benavides to N. Ann. Presenter is Colin Rangnow
- 2. Consider request of the Cowboy Fellowship Church for the use of Bayfront Peninsula Park Pavilion for annual Easter Sunrise Service on Sunday, April 20, 2025 and waive any fees associated with the event. Presenter is Tania French
- 3. Consider request for temporary waiver of permits and fees for the "35 On or Sorta Near 35" during the "Christmas in July" theme and take place over three days from July 24 to 26, 2025, with the main event scheduled for Saturday, July 26, 2025. Presenter is Tania French
- 4. Consider appointment/reappointment of member(s) to the Recreation and Parks Board to fill an expired term and/or begin a new two year term. Presenter is Jody Weaver
- 5. Receive certification of City Secretary that the candidate for the Council Member Single District #4 position, in the May 03, 2025 General Officers Election, is unopposed. Presenter is Mandy Grant
- 6. Consider adopting an order canceling part of the May 03, 2025 General Officers Election, specifically the Council Member Single District #4 position; and declaring unopposed candidate, Rosie Padron, duly elected as Council Member. Presenter is Mandy Grant

7. Consider Resolution No. R-031025-1E of the City of Port Lavaca to appoint Election Judges for the City's General Officers Election held on the uniform date of May 10, 2025. Presenter is Mandy Grant
8. Consider Resolution No. R-031025-2 of the City of Port Lavaca declaring April 2025 as Fair Housing Month. Presenter is Jody Weaver
9. Consider Resolution No. R-031025-3 of the City of Port Lavaca, Texas, authorizing Signatories for the Texas Community Development Block Grant (TxCDBG) Program. Presenter is Jody Weaver
10. Consider Resolution No. R-031025-4 of the City of Port Lavaca, Texas, to reaffirm required Texas Community Development Block Grant (TxCDBG) Civil Rights Policies. Presenter is Jody Weaver
11. Consider Resolution No. R-031025-5 of the City of Port Lavaca, Texas, to renew the application with the Texas Department of Housing and Community Affairs (TDHCA) to continue participation in the HOME Investment Partnerships Program, Homeowner Reconstruction. Presenter is Jody Weaver
12. Consider First reading of an Ordinance (S-1-25) of the City of Port Lavaca for amendment(s) to the Base Ordinance S-2-24 for 2024-2025 fiscal year budget; providing for Budget Amendment(s); providing for severability, repealing all ordinances in conflict and establishing an effective date. Presenter is Brittney Hogan
13. Consider First reading of an Ordinance (G-1-25) of the City of Port Lavaca amending the Code of Ordinances, Appendix A - Fees, Rates and Changes; Chapter 32 Parks and Recreation; Bauer Community Center Rental Rates; and providing an effective date. Presenter is Brittney Hogan
14. Consider First reading of an Ordinance (G-2-25) of the City of Port Lavaca amending the ordinance Codified and Described in the City of Port Lavaca's Code of Ordinances as Chapter 50 – Utilities, Article II. - Water, Division 2. – Water Service, Sec. 50-46 – Leak on Customer's side of meter; Providing for purpose of Ordinance; Providing penalties for violations; Providing for severability; Providing a repealing clause; and Providing an effective date. Presenter is Brittney Hogan
15. Consider approval of the replacement of a 15 Ton Gas Heating and Air Conditioning Unit for City Hall. Presenter is Derrick Smith
16. Consider recommendation of the Planning Board of a conceptual plan to subdivide the property described as A0035 Maximo Sanchez, Tract Pt 26, Acres 6.00. Parcel ID# 38063. Presenter is Derrick Smith
17. Consider recommendation of the Planning Board of a conceptual plan for a Recreational Vehicle Park located on the 1100 Block of South Virginia Street, the legal description is A0035 Maximo Sanchez, Tract Pt 63, Acres 4.22, Parcel ID# 39082. Presenter is Derrick Smith
18. Consider recommendation of the Planning Board of a replat of Lots 1-16, 53-54 and 63-66 of Claret Crossing Subdivision, Section 1. Presenter is Derrick Smith
19. Consider Administration Agreement for Texas Community Development Block Grant (TxCDBG) Contract No. CDV23-0209. Presenter is Jody Weaver

20. Consider Engineering Agreement for Texas Community Development Block Grant (TxCDBG) Contract No. CDV23-0209. Presenter is Jody Weaver
21. Consider Professional Services Agreement Between the City of Port Lavaca and Avenu Insights for Local Hotel Occupancy Tax Field Audit Services. Presenter is Jody Weaver
22. Consider award of a Construction Contract for Vehicle Entry Management System for the Light House Beach Park. Presenter is Jody Weaver
23. Consider award of a Construction Contract for the Smith Road Sidewalk and Bike Lane Project. Presenter is Jody Weaver
24. Consider adoption of Title VI Nondiscrimination Plan. Presenter is Jody Weaver
25. Announcement by Mayor that City Council will retire into closed session:
 - For consultation with City Attorney on matters in which the duty of the Attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (Title 5, Chapter 551, Section 551.071(2) of the Texas Government Code). Presenter is Mayor Whitlow

 - To discuss Personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (to discuss the appointment, employment, evaluation, duties and responsibilities, reassignment, discipline, or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: [Interim City Manager]). Presenter is Mayor Whitlow
26. Return to Open Session and take any action deemed necessary with regard to matters in closed session. Presenter is Mayor Whitlow

IX. ADJOURNMENT

CERTIFICATION OF POSTING NOTICE

This is to certify that the above notice of a regular meeting of The City Council of The City of Port Lavaca, scheduled for **Friday, March 10, 2025**, beginning at 6:30 p.m., was posted at city hall, easily accessible to the public, as of **5:00 p.m. Wednesday, March 05, 2025**.

Mandy Grant, *City Secretary*

ADA NOTICE

The Port Lavaca City Hall and Council Chambers are wheelchair accessible. Access to the building is available at the primary north entrance facing Mahan Street. Special parking spaces are located in the Mahan Street parking area. In compliance with the Americans with Disabilities Act, the City of Port Lavaca will provide for reasonable accommodations for persons attending meetings. To better serve you, requests should be received 24 hours prior to the meetings. Please contact City Secretary Mandy Grant at (361) 552-9793 Ext. 230 for assistance.
