



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, July 19, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**

**APPROVAL OF AGENDA (Voice Vote)**

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

### DEPARTMENT REPORTS

1. Clerk Report, Karri Anderberg
- [2.](#) Engineer Report, McMahon
- [3.](#) Public Works Report, David Howe
- [4.](#) Treasurer Report, Carina Boyd
- [5.](#) Waste Water, TEST

### NEW BUSINESS

6. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to July 31, 2023, in the amount of \$186,410.69 in AP checks, \$12,555.17 in insurance expense checks, and \$4,253.14 EFTS for a total of \$203,219.00.
- [7.](#) Motion to discuss/approve a Class E liquor license to The Shortline, Inc. for an event occurring on August 20th, 2023.

8. Motion to discuss/approve **Ordinance 2023-12** An Ordinance proposing the establishment of Village of Poplar Grove special service area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith.
9. Motion to discuss/approve **Ordinance 2023-13** An Ordinance of the Village of Poplar Grove, Illinois amending Title 5 - Health and Sanitation, Chapter 4 Vegetation, Section 5-4A-3, of the Village's Code of Ordinances.
10. Motion to discuss/approve **Resolution 2023-18** A Resolution of the Village of Poplar Grove, Illinois to amending the following citizen Ad Hoc Committees: Communication Committee
11. Motion to discuss and possible action necessary regarding license agreement/lease/management agreement of Lions Park with Poplar Grove Lions Club

#### **GOOD OF THE VILLAGE**

12. Boone County Fair August 8 - 13, 2023  
Board of Trustees Meeting August 9, 2023 - 7:00 pm  
Board of Trustees Meeting August 16, 2023 - 7:00 pm  
Planning and Zoning Meeting August 23, 2023 - 6:00 pm

#### **ADJOURNMENT (Voice Vote)**

KJ 07/17/2023



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: Engineering Report – June 2023 Activity**

**Date: July 16, 2023**

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Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Shop drawings, material samples continue to be circulated for review. At the time of this memorandum, the site work is 90% complete, the only remaining site work is to cap the site with aggregate, grading around the aggregate and placing the final erosion control. Stenstrom is planning to wrap up its work on Tuesday if all goes as planned. As you'll recall, we were extremely concerned about the in-situ soils on the site, especially at the subgrade. I am very happy to report that the soils were much better than expected, and that soil amendments, discing/drying were not necessary to achieve compaction.

Larson & Larson is planning to begin construction on the building itself the week of July 31<sup>st</sup>.

- **2023 Pavement Maintenance Program:** As reported last month, Poplar Grove Road (State Street) is closed for Bridge replacement, and Orth Road is being utilized as a detour route and traffic on Orth Road is heavy as a result. Therefore, we are waiting for Poplar Grove to reopen before commencing work on Orth. Plans/specifications were submitted and reviewed by IDOT. Very long story short, IDOT required the two projects to be split into two different section numbers and each contract has different design criteria. At the time of this memo, IDOT has approved the State Street contract documents and we are planning to award a contract at the August 9<sup>th</sup> meeting. We then plan to coordinate with the Boone County Highway Department such that the paving is completed concurrently with the County's project. There is one last design issue that we must remedy for the Orth Road improvements. If all goes as planned we'll get it figured out this week and have a contract awarded on August 16<sup>th</sup>.
- **Concept Development Agreement:** Both the VA's Office and our office continue to chase contacts in order to determine the status of the 220 connections that are reserved.



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargoil.gov/>

## Public Works Report, June 2023

- Comcast installation of fiber optic began in June, with the mainlines being installed on 173 and State St/Poplar Grove Rd within Village limits. As previously stated, this is a large-scale project that will run through the end of the year. Residents will be seeing a large amount of utility locating flags Village wide for the duration of the project.
- Staff spent a few days locating and marking water, sewer, and storm systems in the above areas for this project.
- Neighbors' night took place on Saturday, June 10<sup>th</sup>. Staff spent the prior week prepping. This included painting new lines on the Lions Park basketball court, mulching Village Hall, extra mowing, and trimming, taping off the firework fall zone, setting up tables and chairs, bringing up additional garbage cans, and cleaning equipment for touch a truck. The event itself was worked by Collin and Zach. As always, there were a lot of compliments on the event – especially regarding the quality of the fireworks.
- Mulched Sherman and Waco playgrounds.
- Sprayed all parks for weeds for the second time this season.
- Chris Danner continued with weekly mowing, and other staff spent a few days with the batwing and brush mowers on drainage and roadways.
- Whiting Road tree line was mowed back by Poplar Grove Township with their boom mower. Unfortunately, our boom mower will not be ready for installation until late 3<sup>rd</sup> quarter, as there was a build issue on the manufacturer's end.
- All equipment was serviced.
- Cleaned up areas of Westergren where dumping was occurring. This was done in anticipation of mowing lots, which is currently on hold in correlation with item number six on tonight's agenda.
- Work has continued on the new Public Works shop, with site work and tree work starting in July.
- All sewer and water on E. Park St were completed by the last week of June.
- Lift motor and hydraulic pump were replaced by staff in the 1-ton dump bed.
- Ray St and Beaver Dr drainage were reworked, as sediment build up and runoff were causing pooling in the ditch line. Staff dug out from the culvert to extend flow into the adjacent field drainage.
- A chipper was rented on a few occasions for tree work. Due to multiple storms, we had trees and limbs go down on three separate evenings. While the chipper was on hand, staff removed other dead and damaged trees from ROWs.

- Staff started a list of sidewalks in need of repair. Damaged sections were marked based off type and severity of damage. I anticipate replacement to begin in early fall.
- Benches and signage were ordered for Mansfield Park, with delivery and installation expected in July. With the weather being hot and mostly dry, grade work as well as landscaping for the park has been put on hold until the fall. At this time, we will finish grading rough areas of the lots, as well as installing various trees and or bushes. As I had previously written in reports, this project is not completely, but simply able to be played on. Weather restricts the amount of landscaping and finish work were able to do at the time of installation. It would not make sense to plant grass seed or foliage in the summer, as it would not take well. Completion of the park will take place this fall.

As always, please reach out to me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.

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Phone: (815) 765-3201 – Fax: (815) 765-3571

[www.villageofpoplargo.gov](http://www.villageofpoplargo.gov)

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### JUNE 2023 TREASURER'S REPORT

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#### Monthly Reports:

Attached you will find June's financial reports.

#### Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in June.
- Invoices scheduled to be paid in the month of July: \$186,410.69 in AP checks, \$12,555.17 in Insurance Expense checks, and \$4,253.14 in EFTS. Grand Total: \$203,219.00.
- Due to year end, financial statements for the month of June are not available.

#### Ongoing Activities

- Auditors are finalizing the audit for FY2023.

Carina

07/13/2023

CHECK REGISTER  
CHECK DATE FROM 06/01/2023 - 06/30/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
06/02/2023	OPER	Various	PR Payroll	PAYROLL	13,183.06
06/02/2023	OPER	EFT555(E)	PR IRS	INTERNAL REVENUE SERVICE	3,695.97
06/02/2023	OPER	EFT556(E)	PR STATE OF IL	STATE OF ILLINOIS	759.73
06/02/2023	OPER	28109	PR NCPERS	NCPERS	128.00
06/02/2023	OPER	EFT557(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	13,416.16
06/02/2023	OPER	EFT558(E)	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	917.61
06/08/2023	OPER	28110	AP 0371	ABBY PEST ELIMINATION LLC	475.00
06/08/2023	OPER	28111	AP 0006	ADT COMMERCIAL LLC	384.11
06/08/2023	OPER	28112	AP 0338	AMAZON.COM	1,182.56
06/08/2023	OPER	28113	AP 0293	AQUATEC, INC.	1,544.76
06/08/2023	OPER	28114	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	3,446.40
06/08/2023	OPER	28115	AP MISC	BADGER SPORTING GOODS	2,166.67
06/08/2023	OPER	28116	AP 0611	BILL MCGUIRE	1,200.00
06/08/2023	OPER	28117	AP 0361	BLAIN'S FARM & FLEET	561.03
06/08/2023	OPER	28118	AP 0051	BOBCAT OF ROCKFORD	249.14
06/08/2023	OPER	28119	AP 0294	BOONE COUNTY JOURNAL	120.00
06/08/2023	OPER	28120	AP 0041	BOONE COUNTY SHOPPER	1,116.66
06/08/2023	OPER	28121	AP 0457	BOYD, CARINA	73.29
06/08/2023	OPER	28122	AP 0078	CARD SERVICE CENTER	3,937.29
06/08/2023	OPER	28123	AP 0078	CARD SERVICE CENTER	235.49
06/08/2023	OPER	28124	AP 0584	CHERRY VALLEY LANDSCAPE CENTER	273.56 V
06/08/2023	OPER	28125	AP 0098	CINTAS CORPORATION #355	187.92
06/08/2023	OPER	28126	AP 0278	COMED	20,794.76
06/08/2023	OPER	28127	AP 0561	FOUR SEASONS AMUSEMENTS	3,155.00
06/08/2023	OPER	28128	AP 0097	FOX VALLEY INTERNET, INC.	54.90
06/08/2023	OPER	28129	AP 0096	FRONTIER	965.67
06/08/2023	OPER	28130	AP 0306	GAME TIME C/O PLAYCORE COMPANY	68,802.16
06/08/2023	OPER	28131	AP 0424	GO TO COMMUNICATIONS INC	309.06
06/08/2023	OPER	28132	AP 0106	GRAINGER	59.47
06/08/2023	OPER	28133	AP 0384	HIRE TRACII LLC	540.00
06/08/2023	OPER	28134	AP 0123	ILLINOIS RURAL WATER ASSOCIATION	399.90
06/08/2023	OPER	28135	AP 0351	JOHNSON TRACTOR	23.47
06/08/2023	OPER	28136	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	765.68
06/08/2023	OPER	28137	AP 0532	MARVS TOWING & REPAIR, INC.	450.00
06/08/2023	OPER	28138	AP MISC	MATTHEW HASSEMAN	99.99
06/08/2023	OPER	28139	AP 0159	MCMAHON ASSOCIATES, INC.	7,066.06
06/08/2023	OPER	28140	AP 0163	MEDIACOM	269.89
06/08/2023	OPER	28141	AP 0165	MENARDS	177.02
06/08/2023	OPER	28142	AP 0543	MIDWEST DIRT LLC	3,352.50
06/08/2023	OPER	28143	AP 0329	MR. GOODWATER	184.00
06/08/2023	OPER	28144	AP 0186	NICOR GAS	1,295.62
06/08/2023	OPER	28145	AP 0589	OBJECT CONTROLS INC	22,766.00
06/08/2023	OPER	28146	AP 0489	P.C. TECH 2 U	300.00
06/08/2023	OPER	28147	AP 0212	PHYSICIANS IMMEDIATE CARE	86.00
06/08/2023	OPER	28148	AP 0211	PITNEY BOWES INC.	132.79
06/08/2023	OPER	28149	AP 0426	PYROTECNICO FIREWORKS INC	7,500.00
06/08/2023	OPER	28150	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	83.32
06/08/2023	OPER	28151	AP 0232	RUSH POWER SYSTEMS, LLC.	6,715.84
06/08/2023	OPER	28152	AP 0512	S&H NURSERY	7,000.00
06/08/2023	OPER	28153	AP 0408	SABEL MECHANICAL LLC.	8,073.32
06/08/2023	OPER	28154	AP 0239	SHERWIN WILLIAMS CO.	168.95
06/08/2023	OPER	28155	AP 0217	SOLUTIONS BANK	13,870.00

07/13/2023

## CHECK REGISTER

CHECK DATE FROM 06/01/2023 - 06/30/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
06/08/2023	OPER	28156	AP 0319	SOSNOWSKI SZETO, LLP	10,101.30
06/08/2023	OPER	28157	AP 0248	STEINER ELECTRIC COMPANY	1,590.00
06/08/2023	OPER	28158	AP 0355	TEST INC.	18,301.67
06/08/2023	OPER	28159	AP 0259	TWIN TOWERS INC.	163.50
06/08/2023	OPER	28160	AP 0261	U.S. CELLULAR	216.55
06/08/2023	OPER	28161	AP 0597	VERIZON	192.35
06/08/2023	OPER	28162	AP 0429	WEX BANK - MARATHON FLEET CARD	1,590.99
06/09/2023	OPER	28163	AP 0584	CHERRY VALLEY LANDSCAPE CENTER	83.57
06/09/2023	OPER	28164	AP 0053	NAPA AUTO PARTS	189.99
06/16/2023	OPER	Various	PR Payroll	PAYROLL	13,363.31
06/16/2023	OPER	EFT559(E)	PR IRS	INTERNAL REVENUE SERVICE	3,850.65
06/16/2023	OPER	EFT560(E)	PR STATE OF IL	STATE OF ILLINOIS	772.87
06/20/2023	OPER	28167	AP 0051	BOBCAT OF ROCKFORD	71,872.00
06/20/2023	OPER	28168	AP 0311	SSPRF CMS SURPLUS PROPERTY/IBID	1,085.54
06/20/2023	OPER	135(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
06/20/2023	OPER	136(E)	AP 0217	SOLUTIONS BANK	2,001.03
06/30/2023	OPER	Various	PR Payroll	PAYROLL	13,735.10
06/30/2023	OPER	EFT561(E)	PR IRS	INTERNAL REVENUE SERVICE	3,928.81
06/30/2023	OPER	EFT562(E)	PR STATE OF IL	STATE OF ILLINOIS	778.12
06/30/2023	OPER	EFT563(E)	PR IMRF	IMRF	5,507.96
06/30/2023	OPER	EFT564(E)	PR UNION DUES	I.U.O.E. LOCAL 150	441.03
Total of 102 Checks:					376,734.23
Less 1 Void Checks:					273.56
Total of 101 Disbursements:					376,460.67





2323 Fourth Street, PO Box 483 Peru, IL 61354

Phone: 815-224-1650 Toll Free: 800-659-4659

www.testinc.com

July 8, 2023

**Client:** Village of Poplar Grove  
Attn: Don Sattler, Village President  
200 Hill Street  
P.O. Box 01  
Poplar Grove, IL 61065

**Plant Type:** Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).  
South: Class I Sequential batch reactors (SBR).  
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during May 2023 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

#### **Lift Stations:**

- Cleaned all lift station floats and transducers.
- Ran and tested portable generators under load.
- Check all dialers to ensure they are working.
- Checked and cleaned out grease (that we can with our net).
- Collins came out and cleaned all of the grease out of the lift stations.
- Rick from Sable Mechanical came out to diagnose and repair a problem we were having with the main lift station. We also had to pull a main lift station pump because of rags.
- We had a low-level float go bad at Oak Lawn lift station.

#### **North WWTP:**

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Still waiting on parts for the screen.
- Decanted digesters.
- Tested all emergency wash stations.
- The warranty screen was installed and has been working great.
- Mike is being trained and getting up to speed quickly.
- We received our oil and barrel pump to make blower oil changes easy and less messy.

#### **South WWTP:**

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- We changed all sampler tubing.



2323 Fourth Street, PO Box 483 Peru, IL 61354

Phone: 815-224-1650 Toll Free: 800-659-4659

[www.testinc.com](http://www.testinc.com)

- Cleaned and inspected brushes on influent screen.
- Transferred sludge to drying beds. We've been making a lot of headway on the sludge handling. I know we're doing it the old-fashioned way and not using the press, but we are having really good luck doing it this way and saving the village a lot of money on chemicals.
- The week after we had a pump short out of the south sand filter, the north sand filter broke a bolt in the carriage and wedged itself. Since it's going to be a bigger repair than a pump, we took the wastewater pump out of that sand filter and installed it in the other one. It is back in service now. During this time that we had both sand filters down, we may have gone over our daily limits for our DMR. We are not in violation and are already back in compliance.
- Tested all emergency wash stations.
- Decanted digesters.

**Water System:**

- Cleaned well houses.
- Weed trimmed all weeds around well houses.
- We have had a lot of water testing due this year. It's just in its cycle. Everything has been well within limits and there are no issues.
- All required EPA testing has been done.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,  
Total Environmental Service Technologies, Inc.

Ion Stear  
Certified Operator/Manager

## DMR Copy of Record

Permit #: Major:		IL0023451 No		Permittee: Address:		POPULAR GROVE, VILLAGE OF 200 NORTH HILL STREET POPULAR GROVE, IL 61065		Facility: Location:		POPULAR GROVE - NORTH WWTP, VILLAGE OF 205 EDSON RD POPULAR GROVE, IL 61065	
Permitted Feature:		001 External Outfall		Discharge:		001-0 STP OUTFALL					
Report Dates & Status											
Monitoring Period:		From 05/01/23 to 05/31/23		DMR Due Date:		06/25/23		Status:		Not DMR Validated	
Considerations for Form Completion											
BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED MONITORING LOCATION *1* IS MONTHLY AVERAGE AND DAILY MAXIMUM MONITORING LOCATION *8* IS FOR WEEKLY AVERAGE.											
Principal Executive Officer											
First Name:		Ion		Title:		Certified Operator		Telephone:		815-224-1650	
Last Name:		Stear									
No Data Indicator (NDDI)											
Form NDDI:											
Code	Parameter Name	Monitoring Location	Seasonal Param. NDDI	Sample Permit Req	Value 1	Qualifier 1	Units	Qualifier 2	Value 2	Qualifier 3	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-							02DA - 2 Days Every Week GR - GRAB
00400	pH	1 - Effluent Gross	0	-							02DA - 2 Days Every Week GR - GRAB
X 00530	Solids, total suspended	1 - Effluent Gross	0	-							02DA - 2 Days Every Week CP - COMPOS
00610	Nitrogen, ammonia total [ae N]	1 - Effluent Gross	0	-							02DA - 2 Days Every Week CP - COMPOS
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-							9809 - Continuous
50060	Chlorine, total residual	1 - Effluent Gross	0	-							0130 - Monthly
74055	Coliform, fecal general	1 - Effluent Gross	0	-							0130 - Monthly
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-							02DA - 2 Days Every Week CP - COMPOS

**Submission Note**  
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**

Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

**Comments**  
We are waiting for parts for a sand filter, once installed the TSS will return to well below max value.

**Attachments**  
No attachments

Report Last Saved By  
POPULAR GROVE, VILLAGE OF

User:  
IONSTEAR

Name: Ion Stear  
E-Mail: istear@tesinc.com  
Date/Time: 2023-06-26 10:36 (Time Zone: -05:00)  
Report Last Signed By  
User: IONSTEAR  
Name: Ion Stear  
E-Mail: istear@tesinc.com  
Date/Time: 2023-06-26 10:37 (Time Zone: -05:00)



## DMR Copy of Record

## Permit

Permit #: **IL0023451** Major: **No** Permittee: **POPLAR GROVE, VILLAGE OF** Facility Location: **POPLAR GROVE - NORTH WWTP, VILLAGE OF 205 EDSON RD, POPLAR GROVE, IL 61065**

Permitted Feature: **INF Influent Structure** Discharge: **INF-1 INFLUENT MONITORING**

Report Dates & Status: **Monitoring Period: From 05/01/23 to 05/31/23** Status: **NetDMR Validated**

Considerations for Form Completion

BOW ID: **W0070150007**

Principal Executive Officer

First Name: **Ion** Title: **Certified Operator**

Last Name: **Stear** Telephone: **815-224-1650**

No Data Indicator (NODI)

Form NODI: **00310 BOD, 5-day, 20 deg. C**

Code	Parameter Name	Monitoring Location	Season & Period, NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 3	Value 3	Units	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0										
00550	Solids, total suspended	G - Raw Sewage Influent	0										
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0										

## Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

## Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:

Name:

E-Mail:

Date/Time:

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:



Attachments

No attachments

Report Last Saved By  
POPLAR GROVE, VILLAGE OF

User: ebungamer  
Name: Elaine Bungamer  
E-Mail: ebungamer@testinc.com  
Date/Time: 2023-06-21 15:08 (Time Zone: -05:00)

Report Last Signed By  
User: IONSTEAR  
Name: Ion Stear  
E-Mail: istear@testinc.com  
Date/Time: 2023-06-26 10:37 (Time Zone: -05:00)







VILLAGE OF POPLAR GROVE - NORTH  
 FOR THE MONTH May-23  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070150

## MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
30-Apr	11:15	377209	0	100635	0	29996.20	0.00	128.00	0.0	1.46	60	0.00	0.75	43.00	0.0	DH
1-May	11:15	377385	133	100635	0	30004.00	7.50	124.00	1.0	0.75	50	2.00	0.45	42.25	0.3	DH
2-May	11:15	377518	131	100635	0	30011.50	6.50	123.00	1.0	0.86	48	4.00	0.64	42.00	0.5	DH
3-May	11:15	377649	135	100635	0	30018.00	6.70	122.00	1.0	0.90	44	6.00	0.76	41.50	0.5	DH
4-May	11:15	377784	140	100635	0	30024.70	6.40	121.00	2.0	1.85	38	6.00	0.87	41.00	1.0	DH
5-May	11:15	377924	134	100635	0	30031.10	7.20	119.00	1.0	1.43	32	4.00	1.22	40.00	0.0	DH
6-May	11:15	378058	185	100635	0	30038.30	8.20	118.00	3.0	1.33	28/100	6.00	1.18	40.00	1.0	DH
7-May	11:15	378223	217	100635	0	30046.50	9.70	115.00	2.0	1.34	94	8.00	1.25	39.00	0.0	DH
8-May	11:15	378417	278	100635	0	30056.20	9.30	113.00	3.0	0.75	86	6.00	0.92	39.00	1.0	DH
10-May	11:15	378695	210	100635	0	30065.50	15.00	110.00	2.0	1.48	80	10.00	1.69	38.00	2.0	DH
11-May	11:15	378905	160	100635	0	30080.50	8.00	108.00	2.0	0.71	70	6.00	0.80	37.00	0.3	DH
12-May	11:15	379065	139	100635	0	30088.50	6.90	106.00	2.0	0.89	64	8.00	0.79	36.75	0.5	DH
13-May	11:15	379204	140	100635	0	30095.40	6.90	104.00	2.0	1.30	56	4.00	0.60	36.25	0.3	DH
14-May	11:15	379344	150	100635	0	30102.30	7.60	102.00	2.0	1.16	52	6.00	0.62	36.00	0.8	DH
15-May	11:15	379494	137	100635	0	30109.90	6.80	100.00	1.0	0.76	46	6.00	0.91	35.25	0.3	DH
16-May	11:15	379631	151	100635	0	30116.70	7.50	99.00	2.0	1.03	40	6.00	0.85	35.00	0.5	DH
17-May	11:15	379782	136	100635	0	30124.20	6.90	97.00	2.0	0.92	34	4.00	0.80	34.50	0.5	DH
18-May	11:15	379918	136	100635	0	30131.10	6.70	95.00	2.0	1.39	30	6.00	0.68	34.00	0.3	DH
19-May	11:15	380054	142	100635	0	30137.80	6.20	93.00	2.0	1.15	24/100	2.00	0.88	33.75	0.8	DH
20-May	11:15	380196	201	100635	0	30144.00	10.00	91.00	2.0	1.23	98	8.00	0.75	33.00	0.5	DH
21-May	11:15	380397	189	100635	0	30154.00	10.50	89.00	2.0	1.00	90	6.00	0.67	32.50	0.5	DH
22-May	11:15	380586	176	100635	0	30164.50	8.80	87.00	2.0	1.17	84	8.00	0.95	32.00	0.8	DH
23-May	11:15	380762	209	100635	0	30173.30	10.50	85.00	2.0	1.05	76	8.00	0.55	31.25	0.3	DH
24-May	11:15	380971	162	100635	0	30183.80	8.00	83.00	2.0	1.16	68	68.00	1.11	31.00	1.0	DH
25-May	11:15	381133	156	100635	0	30191.80	7.40	81.00	1.0	0.70	62	6.00	0.65	30.00	0.0	DH
26-May	11:15	381289	152	100635	0	30199.20	8.00	80.00	2.0	0.87	56	6.00	0.45	30.00	0.5	DH
27-May	11:15	381441	176	100635	0	30207.20	8.80	78.00	3.0	1.30	50	6.00	0.57	29.50	0.5	DH
28-May	11:15	381617	224	100635	0	30216.00	11.20	75.00	2.0	1.29	44	10.00	0.63	29.00	1.0	DH
29-May	11:15	381841	266	100635	0	30227.20	13.40	73.00	4.0	0.74	34	8.00	0.70	28.00	1.0	DH
30-May	11:15	382107	172	100635	0	30240.60	8.60	69.00	4.0	1.20	26	6.00	0.94	27.00	1.0	Mjh
31-May	11:15	382279	187	100635	0	30249.20	9.30	67.50	3.3	1.38	20	10.00	1.71	26.00	0.0	Mjh
1-Jun	11:15	382466	0	100635	0	30258.50	0.00	64.20	0.0	0.38	10/100		0.52	26.00	0.0	Mjh
TOT			4937				245			34.93						
AVE			159				8			1.06						
MAX			278				15			1.85						
MIN			0				0			0.00						

SIGNATURE:

PHONE: 815-224-1650

Ion Stear

VILLAGE OF POPLAR GROVE - WEST IL0070350  
 FOR THE MONTH OF May-23 MONTHLY OPERATING REPORT  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Phosphate Feed			Fluoride Feed		Operator Initials	
		Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale		lbs Used
30-Apr	11:40	368693	0	8247.5	0	137.00	0.0	2.06	96	0.00	1.13	414.60	0.00	DH
1-May	11:40	368780	58	8249.52	1.33	134.00	1.0	1.46	90	4.00	1.11	413.00	1.10	JH
2-May	11:40	368838	59	8250.85	1.34	133.00	1.0	1.70	86	2.00	1.25	411.90	1.10	JH
3-May	11:40	368897	57	8252.19	1.31	132.00	2.0	1.30	84	4.00	1.09	410.80	1.20	DH
4-May	11:40	368954	57	8253.5	1.33	130.00	0.0	1.50	80	4.00	1.30	409.60	1.10	DH
5-May	11:40	369011	59	8254.83	1.17	130.00	1.0	1.44	76	2.00	1.26	408.50	1.20	DH
6-May	11:40	369070	89	8256	2	129.00	2.0	1.20	74	6.00	1.11	407.30	2.10	DH
7-May	11:40	369159	80	8258	2.05	127.00	1.0	1.18	68	6.00	1.16	405.20	1.40	DH
8-May	11:40	369239	68	8260.05	1.6	126.00	2.0	1.52	62	4.00	0.99	403.80	1.10	DH
9-May	11:40	369307	60	8261.65	1.39	124.00	1.0	1.42	58	4.00	2.26	402.70	1.10	DH
10-May	11:40	369367	59	8263.04	1.35	123.00	1.0	1.57	54	4.00	0.84	401.60	1.00	DH
11-May	11:40	369426	57	8264.39	1.32	122.00	2.0	1.53	50	2.00	0.76	400.60	1.10	DH
12-May	11:40	369483	56	8265.71	1.29	120.00	1.0	1.63	48	4.00	1.08	399.50	1.30	DH
13-May	11:40	369539	88	8267	2.1	119.00	1.0	2.00	44	6.00	1.29	398.20	1.30	DH
14-May	11:40	369627	143	8269.1	3.23	118.00	3.0	1.43	38	8.00	1.48	396.90	2.50	DH
15-May	11:40	369770	61	8272.33	1.46	115.00	2.0	1.33	30	4.00	1.09	394.40	1.10	DH
16-May	11:40	369831	59	8273.79	1.35	113.00	1.0	1.79	26/100	4.00	1.25	393.30	0.90	DH
17-May	11:40	369890	56	8275.14	1.3	112.00	1.0	2.17	96	4.00	1.46	392.40	1.00	DH
18-May	11:40	369946	73	8276.44	1.65	111.00	1.0	1.53	92	4.00	0.95	391.40	1.90	DH
19-May	11:40	370019	71	8278.09	1.68	110.00	2.0	1.33	88	4.00	1.16	389.50	0.90	DH
20-May	11:40	370090	91	8279.77	2.1	108.00	2.0	1.50	84	4.00	1.22	388.60	0.90	DH
21-May	11:40	370181	86	8281.88	1.98	106.00	1.0	1.28	80	6.00	1.33	386.80	1.60	DH
22-May	11:40	370267	60	8283.86	1.42	105.00	1.0	1.44	74	4.00	0.95	385.20	1.10	DH
23-May	11:40	370327	150	8285.28	2.46	104.00	2.0	2.00	70	6.00	1.97	384.10	1.70	DH
24-May	11:40	370417	84	8287.74	1.53	102.00	2.0	2.03	64	6.00	1.16	382.40	1.10	DHR
25-May	11:40	370501	62	8289.27	1.46	100.00	1.0	1.63	58	4.00	1.09	381.30	1.20	DH
26-May	11:40	370563	58	8290.73	1.34	99.00	2.0	2.00	54	2.00	1.62	380.10	1.00	
27-May	11:40	370621	91	8292.07	2.07	97.00	2.0	1.86	52	6.00	1.60	379.10	1.90	
28-May	11:40	370712	88	8294.18	2.05	95.00	1.0	2.00	46	6.00	1.89	377.20	1.70	
29-May	11:40	370800	93	8296.23	0	94.00	2.0	1.89	40	6.00	1.18	375.50	1.90	
30-May	11:40	370893	82	8298.38	0	92.00	2.0	1.52	34	5.00	2.02	373.60	1.70	
31-May	11:40	370979	76	8300.39	0	90.00	2.0	1.78	29	7.00	2.58	371.90	1.70	Mjh
1-Jun	11:40	371055	0	8302.01	0	88.00	0.0	1.23	22	0.00	1.54	370.20	0.00	
TOT			2255					53.25			44.17			
AVE			73					1.61			1.34			
MAX			150					2.17			2.58			
MIN			0					1.18			0.76			

SIGNATURE:  Jon Stear  
 PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH  
 FOR THE MONTH OF May-23  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070300

## MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Phosphate Feed		PO4		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	mg/L	Scale	lbs Used	
30-Apr	12:00	583930	88	4099.5	1.3	4757.95	0	133.00	0.0	1.51	46	0.00	0.75	423.20	2.00	DH
1-May	12:00	584018	87	4100.8	1.4	4757.95	0	132.00	2.0	1.81	40	4.00	0.95	421.20	2.40	DH
2-May	12:00	584105	70	4102.2	1	4757.95	0	130.00	1.0	1.38	36	2.00	0.89	418.80	1.60	DH
3-May	12:00	584175	70	4103.2	1.1	4757.95	0	129.00	2.0	1.41	34	2.00	0.98	417.20	1.60	DH
4-May	12:00	584245	87	4104.3	1.3	4757.95	0	127.00	1.0	1.51	32/100	4.00	0.80	415.60	2.20	DH
5-May	12:00	584332	68	4105.6	1.1	4757.95	0	126.00	2.0	1.42	96	2.00	0.81	413.40	1.40	DH
6-May	12:00	584400	88	4106.7	1.3	4757.95	0	124.00	2.0	1.46	94	4.00	0.76	412.00	2.00	DH
7-May	12:00	584488	105	4108	1.6	4757.95	0	122.00	1.0	1.21	90	6.00	0.89	410.00	2.20	DH
8-May	12:00	584593	69	4109.6	1.1	4757.95	0	121.00	1.0	1.65	84	4.00	0.75	407.80	1.60	DH
9-May	12:00	584662	69	4110.7	1.1	4757.95	0	120.00	2.0	1.58	80	4.00	0.73	406.20	1.80	DH
10-May	12:00	584731	87	4111.8	1.3	4757.95	0	118.00	2.0	1.87	76	2.00	1.22	404.40	1.00	DH
11-May	12:00	584818	70	4113.1	1.1	4757.95	0	116.00	1.0	1.67	74	4.00	0.85	402.40	1.40	DH
12-May	12:00	584888	51	4114.2	0.8	4757.95	0	115.00	1.0	1.22	70	4.00	0.99	401.00	1.20	DH
13-May	12:00	584939	81	4115	1.2	4757.95	0	114.00	1.0	1.90	66	4.00	0.89	399.80	1.80	DH
14-May	12:00	585020	73	4116.2	1.1	4757.95	0	113.00	2.0	1.78	62	4.00	0.86	398.00	1.60	DH
15-May	12:00	585093	85	4117.3	1.3	4757.95	0	111.00	1.0	1.83	58	2.00	0.90	396.40	1.80	DH
16-May	12:00	585178	68	4118.6	1.1	4757.95	0	110.00	1.0	0.00	56	4.00	0.56	394.60	2.00	DH
17-May	12:00	585246	116	4119.7	1.8	4757.95	0	109.00	3.0	1.55	52	6.00	0.99	392.60	2.20	DH
18-May	12:00	585362	83	4121.5	1.2	4757.95	0	106.00	1.0	2.00	46	4.00	1.38	390.40	2.00	DH
19-May	12:00	585445	95	4122.7	1.1	4757.95	0	105.00	2.0	1.48	42	4.00	0.80	388.40	1.40	DH
20-May	12:00	585550	70	4123.8	0	4757.95	0	103.00	2.0	1.45	38	6.00	1.15	387.00	2.40	DH
21-May	12:00	585620	127	4125.4	2	4757.95	0	101.00	2.0	1.25	32	4.00	1.29	384.60	2.80	DH
22-May	12:00	585747	88	4127.4	1.3	4757.95	0	99.00	2.0	2.12	28/100	2.00	0.97	381.80	2.00	DH
23-May	12:00	585835	87	4128.7	1	4757.95	0	97.00	1.0	1.90	98	4.00	2.00	379.80	1.80	DH
24-May	12:00	585922	86	4130.1	1.3	4757.95	0	96.00	2.0	2.00	94	4.00	1.28	378.00	2.00	DH
25-May	12:00	586008	106	4131.4	1.6	4757.95	0	94.00	1.0	2.00	90	6.00	1.26	376.00	2.40	DH
26-May	12:00	586114	90	4133	1.4	4757.95	0	93.00	2.0	1.17	84	4.00	0.80	373.60	2.00	DH
27-May	12:00	586204	126	4134.4	2	4757.95	0	91.00	2.0	2.00	80	6.00	1.25	371.60	2.60	DH
28-May	12:00	586330	127	4136.4	1.9	4757.95	0	89.00	2.0	1.35	74	6.00	1.07	369.00	3.00	DH
29-May	12:00	586457	182	4138.3	2.8	4757.95	0	87.00	3.0	1.54	68	9.00	1.08	366.00	4.00	DH
30-May	12:00	586639	109	4141.1	1.4	4757.97	0	84.00	1.0	0.67	59	9.00	1.68	362.00	2.20	Mjh
31-May	12:00	586730	122	4142.5	1.9	4757.92	0	83.00	3.0	0.62	50	5.00	0.79	359.80	2.85	Mjh
1-Jun	12:00	586852	0	4144.4	0	4757.95	0	80.00	30.0	1.33	45/100	0.00	1.45	357.00	0.00	Mjh
TOT			2808				0			49.64			33.82			
AVE			91				0			1.50			1.02			
MAX			182				0			2.12			2.00			
MIN			31				0			0.00			0.56			

SIGNATURE:

PHONE: 815-224-1650

Ion Stear

**DAILY DISTRIBUTION MONITORING REPORT**

VILLAGE OF POPLAR GROVE

FOR THE MONTH May-23

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
DIVISION OF PUBLIC WATER SUPPLIES

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Flouride Analysis					
	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	Operator Initials	Slope Standard	Well #2	Well #3	Well #4	Well#5-6
1	Tower	0.83		0.57	Tower	1.25		1.09	Tower	1.37		1.19	DH					
2	Village	0.7		1.27	Gas	1.35		1.12	Tower	1.44		1.1	DH					
3	Elem	1.11		0.84	O.L.	0.4		0.76	Tower	1.26		0.98	DH					
4	Tower	0.95		0.89	Tower	1.21		1.12	Tower	1.15		1.03	DH					
5	F.H	0.75		1.24	Garage	1.3		1.07	Tower	1.19		1.17	DH					
6																		
7																		
8	Elem	1.19		1.78	Garage	1.07		0.95	Tower	1.29		1.06	DH					
9	Village	0.55		2	Tower	1.17		0.97	Tower	1.4		0.97	DH					
10	Tower	0.79		0.83	O.L	0.65		0.81	Tower	1.02		1.11	DH					
11	Elem	0.99		0.87	Gas	0.8		2	Tower	1.29		1.2	DH					
12	Village	0.5		1.33	Garage	1.25		1.27	Tower	1.25		1.09	DH					
13																		
14																		
15	F.H	0.79		1.19	O.L	1.03		1.2	Tower	1.17		0.99	DH					
16	Elem	1.19		0.81	Garage	1.29		1.16	Tower	1.03		1.09	DH					
17	F.H	0.98		0.96	Tower	1.26		1.01	Tower	0.97		1.19	DH					
18	Tower	1.42		0.65	Gas	1.01		0.92	Tower	0.99		0.97	DH					
19	Elem	0.99		0.8	O.L	0.87		0.73	Tower	1.22		0.91	DH					
20																		
21																		
22	Tower	1.09		0.7	Tower	1.39		0.96	Tower	1.12		1.21						
23	Village	0.73		1.39	Gas	1.11		1.04	Tower	1.07		1.85						
24	Elem	1.11		0.97	Garage	1.08		1.1	Tower	0.92		1.27						
25	F.H	0.6		1.37	O.L	0.68		0.75	Tower	1.02		1.3						
26	Tower	0.88		0.59	Tower	1.14		0.95	Tower	1.22		1.34						
27																		
28																		
29																		
30	Village	1.85		0.1	Gas	1.53		1.45	Tower	1.38		2.43	Mh					
31	FH	0.97		1.1	Garage	1.01		2.34	Tower	1.13		1.71	Mh					
1	Village	0.65		1.55	Tower	1.11		2.21	Tower	1.08		1.32	Mh					

Signature:    
PHONE: 815-224-1650

Jon Stear





**Village of Poplar Grove**  
**APPLICATION FOR LICENSE TO SELL**  
**ALCOHOLIC LIQUOR AT RETAIL**

Item 7.

**Check Class of License Applied for:**

<input type="radio"/> Class A (6 Day, On Premise, Full Kitchen) \$900	<input type="radio"/> Class F (BYOB with Food) \$150	<b>OFFICE USE ONLY</b> License No: _____ Date Issued: _____ License Expires: _____ Liquor: _____ Gaming: _____ Tobacco: _____ Fees: _____ Cash: _____ Check #: _____
<input type="radio"/> Class B (6 Day, Retail off Premise) \$500	<input type="radio"/> Class G (Golf) \$900	
<input type="radio"/> Class BB (Boutique) \$5000	<input type="radio"/> Class H (Local Catering) \$250	
<input type="radio"/> Class C (6 Day, Less 12% on Premise) \$700	<input type="radio"/> Class I (Non-Local Cater) \$350	
<input type="radio"/> Class D (Sunday) \$100	<input type="radio"/> Class J (Beer Garden) \$100	
<input checked="" type="radio"/> Class E (Event) \$100		

*\*Initial Application will include a \$100 administrative fee.*

**SECTION 1: Applicant Information:**

Applicant Name: The Shortline, Inc. (Russell Caldwell) Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_  
Primary Contact Person: Russell Caldwell Phone: \_\_\_\_\_  
Business Name: The Shortline, Inc. Phone: \_\_\_\_\_  
d/b/a Name: \_\_\_\_\_  
Premise Address: 118 Buchanan St. Belvidere, IL 61008

**Entity Information (if applicable):**

Date of formation: 2018 Illinois Secretary of State Number: 4264-1977  
Assumed Name; If any: \_\_\_\_\_  
Is Entity in good standing with Illinois Secretary of State: Yes ROT Registration #: \_\_\_\_\_  
If foreign Entity, date registered to do business in Illinois: \_\_\_\_\_

**General Information: (applies to anyone listed in Section 2):**

Owner of Premises: Russell Caldwell (if leased, attach a copy of the lease to the application)  
Renter of Premises: \_\_\_\_\_ Illinois Liquor License No.: \_\_\_\_\_

- [ ] YES ☒ NO Has applicant ever made an application for a liquor license which was denied?  
[ ] YES ☒ NO Has applicant ever had any previous liquor license suspended or revoked?  
[ ] YES ☒ NO Has the applicant ever been convicted of a felony?  
[ ] YES ☒ NO Has the applicant ever been convicted of a gambling offense?  
[ ] YES ☒ NO Do you possess a current federal wagering or gambling device stamp?  
[ ] YES ☒ NO Are you, or any other owner, in your place of business, a public official?

*\*If yes to any of the above, please explain on a separate sheet and attach to application.*

**Dram Shop Coverage:**

Applicant must provide a copy of their dram shop insurance naming the Village as certificate holder and additional insurer pursuant to Village Ordinance 2-2-3-A-2.

Insurance Company: see attached Policy Number: \_\_\_\_\_  
Coverage Limit: \_\_\_\_\_ Policy Effective Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_



**Village of Poplar Grove**  
**APPLICATION FOR LICENSE TO SELL**  
**ALCOHOLIC LIQUOR AT RETAIL**

Item 7.

**Section 2: Owner & Officer Information:**

For every individual applicant, sole owner, partner, member, corporate officer, stockholder or director (whether or not they own any stock), stockholder owning in the aggregate more than 5% of the stock (including officers, directors, and stockholders of more than 5% for all corporate stockholders), manager or agent conducting the business please supply the following information. All Not-for-Profit organization and associations must supply the requested information for all officers, directors and managers. Indicate the total percentage of stock of the corporation, if any, which is held by persons who have less than 5% interest.

*\*If additional space is needed, please attach the additional sheet to the application.*

<div>1) Name: <u>Russell</u> <u>Caldwell</u></div> <div><div style="display: flex; justify-content: space-between;"><div><div style="background-color: black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">[REDACTED]</div><div style="margin-left: 10px;">First</div></div><div><div style="display: flex; justify-content: space-between;"><div><div style="background-color: black; width: 100px; height: 20px; display: flex; align-items: center; justify-content: center;">[REDACTED]</div><div style="margin-left: 10px;">Middle</div></div><div style="margin-left: 10px;">IL</div><div style="margin-left: 10px;">Owner</div><div style="margin-left: 10px;">100</div></div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div></div>				
<div>2) Name: _____</div> <div><div style="display: flex; justify-content: space-between;"><div>First</div><div>Middle</div><div>Last</div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div>				
<div>3) Name: _____</div> <div><div style="display: flex; justify-content: space-between;"><div>First</div><div>Middle</div><div>Last</div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div>				
<div>4) Name: _____</div> <div><div style="display: flex; justify-content: space-between;"><div>First</div><div>Middle</div><div>Last</div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div>				
<div>5) Name: _____</div> <div><div style="display: flex; justify-content: space-between;"><div>First</div><div>Middle</div><div>Last</div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div>				
<div>6) Name: _____</div> <div><div style="display: flex; justify-content: space-between;"><div>First</div><div>Middle</div><div>Last</div></div><div style="display: flex; justify-content: space-between;"><div>Date of Birth</div><div>Driver's License No.</div><div>State</div><div>Title</div><div>% Ownership</div></div></div>				

**200 N. Hill Street, Poplar Grove, IL 61065**

**POPLAR GROVE**

**Notice: This form must be completed, submitted, and approved before business may commence.**

**Peddler's Sales Tax Number:** 4264-1977



Liquor License



Item 7.

September 6, 2022




Letter ID: L0270733960

THE SHORTLINE, INC  
THE SHORTLINE INC  
8642 US HIGHWAY 20  
GARDEN PRAIRIE IL 61038-9531

License No.: 1A-1136932  
Expiration Date: 09/30/23  
License Type: RETAILER  
Account ID: 42641977

The State of Illinois Liquor License must be FRAMED and displayed on the licensed premises in plain view of the general public.

Letter ID: L0270733960



STATE OF ILLINOIS

LIQUOR CONTROL COMMISSION

Governor JB Pritzker

1A-1136932

License Number

IN ACCORDANCE WITH THE LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT:

THE SHORTLINE, INC  
THE SHORTLINE INC  
118 BUCHANAN ST  
BELVIDERE IL 61008-3702

Boone

HAS PAID ALL FEES AND IS ISSUED A LICENSE IN THE FOLLOWING CLASS:

RETAILER  
COMBINED

ISSUE DATE: 09/06/22

Effective: 10/01/22

THIS LICENSE EXPIRES ON: 09/30/23

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES.  
Warehouse: N/A

Sales Tax Acct # 42641977

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL

P-000153

24



No. 69

CITY LICENSE

\$ 1,950.00

◇ CLASS "M" LICENSE ◇

Catering Endorsement

For the Sale at Retail of Beverages  
OBTAINED BY ALCOHOL FERMENTATION OF AN INFUSION OR  
CONCOCTION OF BARLEY OR OTHER GRAIN, MALT, AND HOPS IN  
WATER

City of Belvidere, State of Illinois

This is to Certify that The Shortline, Inc.

having complied with the provisions of an Act entitled, "An Act relating to alcoholic liquors," approved January 31, 1934, in force February 1, 1934, and having paid the fee therefore fixed by said City, is hereby licensed to sell at retail in said City, beverages obtained by alcohol fermentation of an infusion or concoction of barley, or other grain, malt, and hops in water, and including among other things beer, ale, stout, lager beer, porter and the like, at the location described as follows:

118 Buchanan Street  
Belvidere, IL 61008

This license shall expire April 30, 2024  
unless sooner revoked as provided by law.  
Witness my hand and seal of the City of Belvidere  
State of Illinois, this 1<sup>st</sup> day of May 2023



*Clifton Lewis*  
Mayor  
*Shane Thompson*  
City Clerk

THIS LICENSE IS NOT TRANSFERABLE

POST THIS LICENSE IN A CONSPICUOUS PLACE





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD) Item 7.  
07/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Coyle-Kiley Insurance Agency, Inc. 810 N Alpine Rd Rockford IL 61107-3673		<b>CONTACT NAME</b> Sharon Mann <b>PHONE (A/C, No, Ext)</b> (815) 987-2170 <b>FAX (A/C, No)</b> (815) 987-9862 <b>E-MAIL ADDRESS</b> smann@coylekiley.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A</b> Society Insurance, A Mutual Company	
		<b>INSURER B</b>	
		<b>INSURER C</b>	
		<b>INSURER D</b>	
		<b>INSURER E</b>	
		<b>INSURER F</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLA MS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				11/10/2022	11/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV NJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY				11/10/2022	11/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY NJURY (Per person) \$ BODILY NJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLA MS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0				11/10/2022	11/10/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A		11/10/2022	11/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACC DENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability				11/10/2022	11/10/2023	Each Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Village of Poplar Grove 200 N. Hill Street  Poplar Grove IL 61065	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD) Item 7.  
07/12/2023

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PRODUCER Coyle-Kiley Insurance Agency, Inc. 810 N Alpine Rd Rockford IL 61107-3673	CONTACT NAME Sharon Mann PHONE (A/C, No, Ext) (815) 987-2170 E-MAIL smann@coylekiley.com ADDRESS INSURER(S) AFFORDING COVERAGE INSURER A Society Insurance, A Mutual Company INSURER B INSURER C INSURER D INSURER E INSURER F	FAX (A/C, No) (815) 987-9862 NAIC # 15261
INSURED The Shortline Inc. 8642 US Route 20 Garden Prairie IL 61038		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLA MS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				11/10/2022	11/10/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV NJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY				11/10/2022	11/10/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY NJURY (Per person) \$ BODILY NJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLA MS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0				11/10/2022	11/10/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A		11/10/2022	11/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACC DENT \$ 500,000 E L DISEASE - EA EMPLOYEE \$ 500,000 E L DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability				11/10/2022	11/10/2023	Each Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Poplar Grove Airport 11619 IL-76 Poplar Grove IL 61065	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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## ORDINANCE NO. 2023-12

### AN ORDINANCE PROPOSING THE ESTABLISHMENT OF VILLAGE OF POPLAR GROVE SPECIAL SERVICE AREA NUMBER 2 IN THE VILLAGE OF POPLAR GROVE, ILLINOIS AND PROVIDING FOR OTHER PROCEDURES IN CONNECTION THEREWITH

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS AS FOLLOWS:

**Section 1. Authority.** The Village of Poplar Grove, Boone County, Illinois (the “Village”) is authorized pursuant to Article VII, Section 7(6) of the Constitution of the State of Illinois, pursuant to the provisions of the Illinois Special Service Area Tax Law, 35 ILCS 200/27-5 et seq. (the “Act”), which provides, inter alia, the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of municipalities and counties.

**Section 2. Findings.** The Village President and Village Board of the Village (the “Corporate Authorities”) find and determine as follows:

a. That the portion of the Village described in Exhibit A attached hereto and made a part hereof (hereinafter the “Subject Territory”) would benefit from the connection to the Village water supply and related improvements as further described herein; and

b. It is in the public interest that the Corporate Authorities consider the creation of a special service area for the Subject Territory; and

c. The special service area proposed for consideration is compact and contiguous; and

d. The proposed special service area will benefit specially from the municipal services to be provided to the area. These proposed municipal services are in addition to municipal services provided to the Village as a whole.

**Section 3. Proposal.** The Corporate Authorities propose the establishment of Village of Poplar Grove Special Service Area Number 2 for the connection to the Village water supply and related improvements to serve the Subject Territory along with the payment of the water connection fees.

**Section 4. Public Hearing.** A public hearing shall be held on the 9<sup>th</sup> day of August, 2023, at 7:00 p.m., at the Village of Poplar Grove Village Hall, 200 N. Hill Street, Poplar Grove IL 61065, to consider the creation of the Village of Poplar Grove Special Service Area Number 2, in the Subject Territory.

At the hearing, the following method of financing the water connection fees associated with the improvements within the proposed special service area will be considered: the owner of the Subject Territory has provided the up-front financing for the costs associated with connection to the Village water supply but is in need of the special service area to help finance the costs of the associated water connection fees related to providing connection to the Village water supply to the proposed special service area. The special municipal services provided to the proposed special

service area include, but are not limited to, connection to the Village water supply and related engineering, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The payment of the water connection fees associated with providing the special municipal services to the proposed special service area are \$391,842.23. The Village desires to allow the property owner of the Subject Territory to pay for such fees by and through the levy of an annual special tax levied against the Subject Territory located within the special service area for a period of ten (10) years. This tax is to be levied upon the specific and identified taxable property within the proposed special service area. The proposed amount of the tax levy for special services for the initial year for which taxes will be levied is anticipated to be \$39,184.22.

**Section 5.**     Notice of Public Hearing.     Notice of hearing shall be published at least once not less than fifteen (15) days prior to the public hearing specified in Section 4 above, in a newspaper of general circulation in the Village. In addition, notice shall be given by depositing the notice in the United States mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed special service area. This notice shall be mailed not less than ten (10) days prior to the time set for the public hearing. In the event taxes for the last preceding year were not paid, the notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of the property. The notice to owners of record shall be in similar form as set forth in Exhibit B to this Ordinance.

**Section 6.**     Supersedes Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed to the extent of such conflict.

**Section 7.**     Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Corporate Authorities this \_\_\_\_\_, 2023.

Voting Aye (list names): \_\_\_\_\_  
Voting Nay (list names): \_\_\_\_\_  
Abstaining (list names): \_\_\_\_\_  
Absent (list names): \_\_\_\_\_

SIGNED by the Village President this July \_\_\_\_, 2023.

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Published in pamphlet form June \_\_\_\_, 2023.

**EXHIBIT A****LEGAL DESCRIPTION**

A tract of land bounded and described as follows: Commencing at the Southeast corner of the Southwest Quarter (1/4) of said Section 26, Township 45 North, Range 3 East of the Third Principal Meridian and running thence North One Thousand One Hundred Fifty-five (1,155.0) feet; thence West One Thousand Eight Hundred and Ninety-eight (1898.0) feet; thence South One Thousand One Hundred Fifty-five (1,155.0) feet to the South line of said Section; thence East along said Section line to the place of beginning; Excepting therefrom a parcel as described in Warranty Deed dated September 23, 1993, recorded December 15, 1993, as Document No. 93-11299, executed by Leonard E. Harris and Joy E. Harris to the People of the State of Illinois, Department of Transportation, as set aside for public road purposes. Situated in the County of Boone, State of Illinois.

Commonly known as 13150 IL Route 76, Poplar Grove, IL  
PIN: 03-26-300-018

**EXHIBIT B****NOTICE OF HEARING  
VILLAGE OF POPLAR GROVE SPECIAL SERVICE AREA NUMBER 2**

NOTICE IS HEREBY GIVEN that on August 9, 2023, at 7:00 p.m. at the Village of Poplar Grove Village Hall, 200 N. Hill Street, Poplar Grove IL 61065, a hearing will be held by the Village of Poplar Grove (the “Village”) to consider forming a special service area, to be called “Village of Poplar Grove Special Service Area Number 2” consisting of the territory legally described in Exhibit 1 to this Notice.

The approximate location and boundaries of the proposed special service area is the parcel commonly known as: 13150 IL Route 76 with PIN: 03-26-300-018 located in the Village of Poplar Grove, and is more fully described in Exhibit 1 of this Notice.

The general purpose of the formation of the Village of Poplar Grove Special Service Area Number 2 is to provide special municipal services to the area which include, but are not limited to, connection to the Village water supply, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The special services include new construction and maintenance and repair activities.

There will also be considered at the hearing the following method of financing the water connection fees associated with the improvements within the proposed special service area: the owner of the Subject Territory has provided the up-front financing for the costs associated with connection to the Village water supply but is in need of the special service area to help finance the costs of the associated water connection fees related to providing connection to the Village water supply to the proposed special service area. The special municipal services to be provided to the proposed special service area will include connection to Village water supply and related engineering, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The payment of the water connection fees associated with providing the special municipal services to the proposed special service area are anticipated to be approximately \$391,842.23. The Village desires to allow the property owner of the Subject Territory to pay for such fees by and through the levy of an annual special tax levied against the Subject Territory located within the special service area for a period of ten (10) years. This tax is to be levied upon the specific and identified taxable property within the proposed special service area. The proposed amount of the tax levy for special services for the initial year for which taxes will be levied is anticipated to be \$39,184.22.

At the hearing, all interested persons affected by the formation of such special service area, including all persons owning taxable real estate therein, may file written objections to and be heard orally regarding the formation of and the boundaries of the special service area and the levy of taxes affecting the area. The hearing may be adjourned by the Village Board without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least 51% of the electors residing within the Village of Poplar Grove Special Service Area Number 1 and by at least 51% of the owners of record of the land included within the boundaries of the Village of Poplar Grove Special Service Area Number 2 is filed with the Village Clerk of the Village of Poplar Grove within 60 days following the final adjournment of the public hearing objecting to the creation of the special service area or the levy of taxes affecting the area, no such area may be created or taxes levied or imposed.

Members of the public are invited to attend this public hearing at which time an opportunity will be given to address the members of the Village Board of the Village of Poplar Grove.

Dated: \_\_\_\_\_, 2023

/s/ Karri Anderberg, Village Clerk

To be published in the \_\_\_\_\_ on or about \_\_\_\_\_, 2023.



## Exhibit 1 to Notice

Boundaries of Special Service Area  
Legal Description of Property

A tract of land bounded and described as follows: Commencing at the Southeast corner of the Southwest Quarter (1/4) of said Section 26, Township 45 North, Range 3 East of the Third Principal Meridian and running thence North One Thousand One Hundred Fifty-five (1,155.0) feet; thence West One Thousand Eight Hundred and Ninety-eight (1898.0) feet; thence South One Thousand One Hundred Fifty-five (1,155.0) feet to the South line of said Section; thence East along said Section line to the place of beginning; Excepting therefrom a parcel as described in Warranty Deed dated September 23, 1993, recorded December 15, 1993, as Document No. 93-11299, executed by Leonard E. Harris and Joy E. Harris to the People of the State of Illinois, Department of Transportation, as set aside for public road purposes. Situated in the County of Boone, State of Illinois.

Property Code: 03-26-300-018

Commonly known as 13150 IL Route 76, Poplar Grove, IL

## ORDINANCE NO. 2023-12

### AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING TITLE 5—HEALTH AND SANITATION, CHAPTER 4 VEGETATION, SECTION 5-4A- 3, OF THE VILLAGE’S CODE OF ORDINANCES

**WHEREAS**, the Village of Poplar Grove (“Village”) has adopted a Code of Ordinances; and

**WHEREAS**, the Village of Poplar Grove has enacted an ordinance regulating the length of nuisance weeds, grass and plants and providing notice periods for posting violation notices for unlawful nuisance weed, grass and plant height; and

**WHEREAS**, the current Code of Ordinances, Title 5, “Health and Sanitation”, Chapter 4 “Vegetation”, Section 5-4A-3, “Compliance”, provides for the mowing, trimming and removal of nuisance weeds, grass and plants over 5 inches in height and establishes a 3-day notice period for vacant developed residential property for mailing violation notices to the last known owner of record for unlawful nuisance weed, grass and plant height; and

**WHEREAS**, the Board of Trustees and Village President of the Village desire to establish the unlawful nuisance weeds, grass and plant height for residentially platted lots that are undeveloped to 7 inches; and

**WHEREAS**, the Village has determined such amendments are in the best interest of the Village and its citizens.

**NOW THEREFORE**, be it ordained by the Village President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Title 5—Health and Sanitation, Chapter 4— Vegetation, Section 5-4A-3— Compliance of the Village’s Code of Ordinances shall be amended to read as follows (language to be stricken shown as ~~strikethrough~~, language to be added shown as **bold and underlined**):

**“5-4A-3: COMPLIANCE.**

A. Mowing. Any owner or owners of any property shall be required to mow, trim, remove, eradicate or control Nuisance weeds, grass or plants including, but not limited to, mowing and trimming along any and all edges where such Nuisance weeds are located on any property, including the areas in the adjacent right of way, within the Village limits of Poplar Grove.

B. Unlawful Height. Except as otherwise provided in this subsection B. Unlawful Height, it shall be unlawful for any owner or owners of any developed residential, commercial, or industrial property to permit any Nuisance weeds, grass or plants to

grow to a height exceeding seven inches anywhere within the Village limits. It shall be unlawful for any owner or owners of developed vacant residential property to permit any Nuisance weeds, grass or plants to grow to a height exceeding ~~seven~~ five inches anywhere within the Village limits. Any such Nuisance weeds, grass or plants shall be declared a nuisance. Any owner or owners of ~~undeveloped residential~~, commercial, or industrial property shall cause the undeveloped property to be mowed four times a year, which shall occur on or before May 20, June 30, August 15, and September 30 of each year. The seven-inch height limit shall not apply to cultivated trees.

C. Exceptions. Subsections A and B of this section shall not apply to the following:

1. Natural Landscaping with Native Plantings. The use of native plant species for aesthetic and/or wildlife reasons.
2. Wildlife Plantings. The use of native and/or introduced plant species to attract and aid wildlife.
3. Erosion Control. To offset and control any soil loss problems both occurring or predicted including, but not limited to, areas designated for stormwater retention.
4. Soil Fertility Building. The enrichment and eventual stabilization of soil fertility through the use of various plant species.
5. Governmental Programs. Any federal, state or local programs which require the unimpaired growth of plants during a majority or all of the growing season.
6. Educational Programs. Any areas designated for educational studies.
7. Cultivation. Any plant species or group of plant species native or introduced, grown for consumption, pleasure or business reasons.
8. Biological Control. The planting of a particular plant species or group of species which will effectively out compete and replace a noxious or troublesome weed species without additional soil disturbance of the site.
9. Parks and Open Space. Any and all bona fide public parks and open space lands, be they under the jurisdiction of federal, state, or local agencies including private conservation/preservation organizations.
10. Wooded Areas. All areas that are predominately woods.
11. Agricultural Property. Property that is zoned in the Agricultural/ Rural District (A-1).

D. Refusal to Mow. It shall be unlawful for the owner or owners of any property to fail or refuse to mow in accordance with the requirements established in this section and each day that the said owner is in violation of this section shall constitute a separate offense. Notice of violations shall be posted or mailed as set forth in the following table:

Property Type	Notice
Residential – Developed and occupied	48-hour notice posted on property
Commercial/Industrial/Residential – Developed and vacant	3-day notice mailed to last known owner of record

Commercial/Industrial – Developed and occupied	5-day notice mailed to last known owner of record
Commercial/Industrial/Residential Undeveloped	- 5-day notice mailed to last known owner of record

E. Abatement; Lien. In addition to any of the remedies provided herein or by law, the Village may cause the Nuisance weeds, grass or plants to be cut or mowed and a lien for the removal costs placed upon the property in violation, in accordance with 65 Illinois Compiled Statutes 5/11-20-7. Upon failure of the property owner or owners to mow any property after receiving proper notice, the Village Public Works Director, or their designee, may mow any such property in violation of this section.

1. To perfect the lien under this section, the Village shall, within one year after the removal cost is incurred file Notice of Lien in the office of the recorder in the county in which the underlying parcel is located.
2. The Notice of Lien to perfect the lien under this section must consist of a sworn statement setting forth:
  - a. a description of the underlying parcel that sufficiently identifies the parcel;
  - b. the amount of the removal costs incurred by the Village;
  - c. the date or dates the removal cost was incurred by the Village.
3. If, for any one parcel, the Village engaged in any removal activity on more than one occasion during the course of one year, the municipality may combine any or all of the costs of each of those activities into a single Notice of Lien.

F. Penalty. Failure to comply with any of the requirements of this section shall constitute a violation; and any person upon conviction thereof, shall be fined not less than \$50.00 nor more than \$200.00 for each offense. Violations of this section for property that is developed and vacant, shall be fined not less than \$500.00 for the first offense and not less than \$750.00 for each subsequent offense. Each day the violation continues shall be considered a separate offense. Such fines shall be in addition to any removal costs incurred by the Village or administrative fee imposed by the Village.

G. Expenses. In addition to the charges for cutting, removing, and trimming said Nuisance weeds, grass or plants there shall be an administrative fee of \$150.00 imposed by the Village. The expense incurred by the Village in cutting, removing and trimming said Nuisance weeds, grass or plants shall be charged to and paid by the owner or owners of any property and shall be collected by the Village by suit or any other manner allowed by law and shall be in addition to any fine or penalty imposed. The rate charged by the Village for cutting, removing and trimming shall be ~~\$100.00~~ **\$200.00** per property **hour** ~~plus any additional hourly costs for services incurred by the Village for property that takes over one hour to cut, remove or trim said Nuisance weeds, grass or plants.~~

3. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.
4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
PRESIDENT

## RESOLUTION 2023-18

### A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO AMENDING THE FOLLOWING CITIZEN AD HOC COMMITTEES: COMMUNICATIONS COMMITTEE

**WHEREAS**, the Title I, Chapter 6, Section 8 of the Village of Poplar Grove Municipal Code of Ordinances addresses the appointment of various ad hoc committees as needed; and

**WHEREAS**, members of Ad Hoc Committees are appointed by the Village President with the advice and consent of the Village Board, from time to time as the need arises; and

**WHEREAS**, there is a need for several Ad Hoc Committees to engage residents within the Village and to encourage citizen involvement in Village business; and

**WHEREAS**, this is a need to amend the title of the Communications Committee and the total number of members of the committee; and

**NOW, THEREFORE, BE IT RESOLVED** that pursuant to the Village of Poplar Grove Code of Ordinances Section 1-6-8, the Village docs hereby create the following citizen ad hoc committees for the following purposes:

SECTION 1: The above recitals are incorporated herein and made part hereof.

SECTION 2: The following ad hoc committees are hereby amended:

**Community Communications Committee**

~~Purpose: Work with staff and residents to communicate information through all forms of media, assist Village President in communication to Village residents, serve as liaison between Village staff and individuals planning events within the Village. Serve as planning committee for annual Christmas celebration.~~ **To engage in community projects that provide additional support to community businesses, non-profit organization, social clubs; the creation and implementation of resident programs that improve education, safety, or prosperity.**

Membership: ~~Four Two~~ (4 2) Citizens at Large and One (1) Village Trustee to be appointed by the Village President with the advice and consent of the Village Board.

SECTION 3: All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed but only to the extent of such conflict or inconsistency.

SECTION 4: This Resolution shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
PRESIDENT

### AGREEMENT

This Agreement made this \_\_\_\_\_ day of June, 1989, by and between:

POPLAR GROVE LIONS CLUB,  
an Illinois non-profit corporation, having it's principal office  
in Poplar Grove, Boone County, Illinois (hereinafter "Lions  
Club")

and

VILLAGE OF POPLAR GROVE,  
Boone County, Illinois, a municipal corporation (hereinafter  
"Poplar Grove")

### RECITALS

Lions Club is currently the owner of an eight (8) acre  
parcel legally described in Exhibit "A", attached hereto and  
incorporated herein by reference (hereinafter the "Premises").

The Lions Clubs purpose for acquisition to the premises was  
to develop a park for their uses and the uses of the community at  
large. Such a development has begun.

The Lions Club has indicated a willingness to convey legal  
title to Poplar Grove, subject to the terms and conditions and  
understanding between the Lions Club and Poplar Grove as to their  
various rights and responsibilities in and to the premises.

### AGREEMENT

Now therefore, in consideration of the mutual promises and  
undertakings of the parties and of the conveyance of legal title  
from Lions Club to Poplar Gorge of the premises it is agreed as  
follows:

1. Lions Club shall retain the right to develop  
the premises into a community park in any  
manner that they see reasonably fit and  
practicable.
2. Lions Club shall maintain the premises.
3. In the event that funding is available through  
Poplar Grove, both parties hereto agree to  
cooperate and execute documents in any reason-  
able manner to acquire the funding, but said  
funding shall be by mutual agreement of the  
parties.



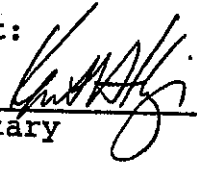
4. Any structure that either party hereto contemplates building on the premises subsequent to the date of this agreement shall be approved and agreed in writing by both parties.
5. Poplar Grove will insure the premises for liability purposes.

IN WITNESS WHEREOF, the parties have caused these presence to be executed by their duly authorized officers pursuant to authority granted pursuant to law.

THE POPLAR GROVE LIONS CLUB, INC.,  
a non-profit organization by:

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
Secretary

THE VILLAGE OF POPLAR GROVE,  
Boone County, Illinois, a body politic by:

\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
Clerk

Document Prepared by:

JOHNSON, TOBIN & RAMON  
2030 North State Street  
Belvidere, IL 61008

## **Agreement**

This agreement made this \_\_\_\_\_ day of December, 2014 by and between:

Poplar Grove Lions Club,

An Illinois non-profit corporation, having it's principle office in Poplar Grove, Boone  
County, Illinois (hereinafter "Lions Club")

And

Village of Poplar Grove,

Boone County, Illinois, a municipal corporation (hereinafter "Village")

## **Recitals**

Whereas, Lions Club previously conveyed the legal title to 8+ acres of real estate to  
Poplar Grove in 1989.

Whereas, since 1989 the Lions Club developed and manufactured the real estate with the  
consent of Poplar Grove.

Whereas, the Parties wish to clarify the responsibilities of the Parties in the future.

Whereas, the Parties consent to the terms of the June 1989 agreement (Exhibit A)  
remaining in full force and effect.

## **Agreement**

Therefore, in consideration of the mutual promises and undertakings of the parties it is  
agreed as follows:

1. With collaboration and approval of the Village Board, the Lions Club may  
continue to develop the premises that is deemed to be beneficial to the park and  
community.
2. The village agrees to provide the following maintenance functions at Lions Park
  - a. Mowing of all grass in Lion's Park.
  - b. Apply at least (2) two application of weed control per growing season.

- c. The Lions Club will be responsible for maintenance of all structures (concessions, rest rooms, playground equipment, maintenance building) in Lions Park. The Lions Club will be responsible for any additional structures or amenities that may be added to the park.
- 3. The Village will consider but not be legally obligated to provide funding for improvement projects within Lions Park. Further, the Village will consider, but not be legally obligated joint funding of projects with the Lions Club at Lions Park. The Village will also consider adding useable park space and infrastructure improvements as is available within any approved budget for the Village.
- 4. Any structure that either party hereto contemplates building on the property subsequent to the date of this agreement shall be approved and agreed to in writing by both parties prior to the commencement of construction.
- 5. The village agrees to insure the premises at its sole expense. The Lions Club agrees to maintain the park and at a minimum in such a manner that is acceptable to the Villages liability insurance carrier.
- 6. The Lions Club has the authority to reserve park space and facilities. The Lions Club will advise the Village of the appropriate contact for reserving park space and facilities.
- 7. The Lions Club will define a fee structure for use of park facilities. The fees collected will be used by the Lions Club for upkeep and maintenance of the ball fields, including dragging infields, marking foul lines, etc. The Village does not collect any of the fees collected.
- 8. This agreement shall remain in full force and effect (5) years from the date of this agreement. If the need to revisit this agreement by either party within the (5) five year period is needed, both parties must mutually agree in writing to meet before the scheduled (5) five year period.

IN WITNESS WHEREOF, the parties have caused these presence to be executed by their duly authorized officers pursuant to authority granted pursuant to law.

THE POPLAR GROVE LIONS CLUB, INC.

A non-profit organization by:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

THE VILLAGE OF POPLAR GROVE,

A corporate municipal authority in Boone County, Illinois by:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Clerk

## **AGREEMENT**

This agreement made this \_\_\_\_\_ day of December, 2015 by and between: Poplar Grove Lions Club, an Illinois non-profit corporation, having it's principle office in Poplar Grove, Boone County, Illinois (hereinafter "Lions Club")

and

Village of Poplar Grove, Boone County, Illinois, a municipal corporation (hereinafter "Poplar Grove")

### **Recitals**

Lions Club is currently the owner of an eight (8) acre parcel legally described in Exhibit "A", attached hereto and incorporated herein by reference (hereinafter the "Premises").

The Lions Clubs purpose for acquisition to the premises was to develop a park for their uses and the uses of the community at large.

The Lions Club has indicated willingness to convey legal title to Poplar Grove, subject to terms and conditions and understanding between the Lions Club and Poplar Grove as to their various rights and responsibilities in and to the premises.

### **Agreement**

Therefore, in consideration of the mutual promises and undertakings of the parties it is agreed as follows:

1. With collaboration and approval of the Village Board, the Lions Club may develop the premises that is deemed to be beneficial to the park and community by the Village Board and the Lions Club.
2. The Village agrees to provide the following maintenance functions at Lions Park.
  - a. Mowing of all grass in Lion's Park.
  - b. At least (2) two applications of weed control per growing season.

The Lions Club will be responsible for maintenance of all structures (concessions, rest rooms, playground equipment, maintenance building) in Lions Park. The Lions Club will be responsible for any additional structures or amenities that may be added to the park in the future.

3. The Village will consider providing funding for improvement projects within Lions Park. Equally, the Village will consider joint funding of projects with the Lions Club at Lions Park. However, these considerations are best planned in accordance within Village annual budget process as approved by the Village Board of Trustees. The Village will consider adding useable park space and infrastructure improvements as is financially available.

4. Any structure that either party hereto contemplates building on the premises subsequent to the date of this agreement shall be approved and agreed to in writing by both parties.
5. The Village agrees to insure the premises. The Lions Club agrees to maintain the park in such a manner that is acceptable to the Villages liability insurance carrier.
6. The Lions Club has the authority to reserve park space and facilities. The Lions Club will advise the Village of the appropriate contact for reserving park space, fee schedules, and facilities available.
7. The Lions Club will define a fee structure for use of park facilities. The fee structure will be applied equally to all users of Lions Park facilities. A published fee structure will be shared with the Village and updated as necessary.
8. A scheduled revisit of this agreement will be conducted (5) five years from the signing of this agreement. If the need to revisit this agreement by either party within the (5) five year period is needed, both parties must mutually agree in writing to meet before the scheduled (5) five year period.

IN WITNESS WHEREOF, the parties have caused these presence to be executed by their duly authorized officers pursuant to authority granted pursuant to law.

THE POPLAR GROVE LIONS CLUB, INC. a non-profit organization by:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

THE VILLAGE OF POPLAR GROVE, a corporate municipal authority in Boone County, Illinois by:

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Clerk