VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, March 11, 2019 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from February 11, 2019 meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Treasurer Report, Carina Boyd
3. Engineer Report, McMahon
4. Public Works, Mitch Hilden
5. Wastewater, Test

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement & Payroll in the amount of $124.719.19

7. Discussion and Possible Recommendation to the Village Board to approve 2019 fireworks contract for the Village of Poplar Grove Neighbors Night Fest

8. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-09** A Resolution for Maintenance Under the Illinois Highway Code Section Number 14-00000-00-GM

9. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-08** A Resolution for Maintenance Under the Illinois Highway Code Section Number 18-00000-00-GM

10. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-06** A Resolution of the Village of Poplar Grove to award a contract for Section Number 19-00000-00-GM (2019 Pavement Maintenance)

11. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-07** A Resolution of the Village of Poplar Grove to award a contract for Section Number 19-00000-01-GM (Seal Coat)

12. Discussion on the 2019-2020 updated Budget information

13. Discussion and Possible Recommendation to the Village Board to approve a leasing agreement with Ray Chevrolet not to exceed $36,000 for a Pick-Up Truck.

14. Discussion and Possible Recommendation to the Village Board to approve a leasing agreement with Rush Enterprise for a Snow Plow not to exceed $170,000.

15. Discussion and Possible Recommendation to the Village Board to approve a leasing agreement with a R-Now not to exceed $166,000 for a Street Sweeper.

16. Discussion and Motion to Approve Proposed Abatement for the EPI Building from Ironwood Environmental Inc

ADJOURNMENT (Voice Vote)

KJ 03/08/2019

VILLAGE OF POPLAR GROVE

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FINANCE & PUBLIC WORKS COMMITTEE

Monday, February 11, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 7:22 pm.

ROLL CALL
PRESENT
President Owen Costanza
Chairwoman Neeley Erickson
Trustee Ron Quimby
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Eric Miller
Attorney Aaron Szeto
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Deputy Clerk Katie Jaster

APPROVAL OF PHONE PARTICIPATION (Roll Call)
None

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Quimby, Seconded by Trustee Miller. Motion was carried by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from January 14, 2019 meeting

Motion made by Trustee Miller, Seconded by Chairwoman Erickson. Motion was carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment.

DEPARTMENT REPORTS

2. Engineer Report, McMahon
   Village Board thanked Chris for McMahons services and all they have done for the Village.
   No questions for McMahon.
3. Public Works, Mitch Hilden
   Village Board thanked Mitch for a good job for all the snow plowing and everything else he has done thus far.
   No questions for Mitch.
4. Wastewater, Test
   Village Board thanks Ion from Test for the good job that his company has done.
   No questions for Test.
5. Treasurer Report, Carina Boyd
   Village Board thanked Carina for a good job for what she has accomplished thus far.
   No questions for Carina.

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement & Payroll in the amount of $233,780.25
7. Discussion and Possible recommendation to the Village Board to Approve **Resolution 19-03** A Resolution of the Village of Poplar Grove to Replace of the Flow Meter of the Oak Lawn Sanitary Sewer Lift Station
   Motion made by Trustee Quimby, Seconded by Trustee Miller. Chris Dopkins explained to the Village Trustees that the flow meter at the Oak Lawn Lift Station was malfunctioning and needed to be replaced. Dopkins also explained the new metering system that will be replacing the flow meter. Dopkins also explain the billing cycle to the Village Board. Motion carried by voice vote.

8. Discussion and Possible recommendation to the Village Board to Approve **Resolution 19-04** A Resolution for Maintenance Under the Illinois Highway Code Section Number 19-00000-00-GM

Motion made by Trustee Goings, Seconded by Trustee Quimby. Motion carried by voice vote.

9. Discussion and Possible recommendation to the Village Board to approve Impact Fees in the amount of $18,376.40
Motion made by Trustee Miller, Seconded by Trustee Goings. President Costanza explained the Village Board that the Village had collected impact fees from the new homes built from 2012 to 2016 but was never paid to Belvidere School District and North Boone School District. Research was done to find out how much and the conclusion came to $11,417.80 to Belvidere School District and $6,958.60 to North Boone School District. Motion carried by voice vote.

10. Discussion on Possible meeting dates for the 2019-2020 Budget Workshop
Village Board decided the date 2/26/2019 at 6:30 pm for the Village Budget Workshop. President Costanza also informed the Village Board 2/27/2019 at 6:00 pm Dave Ernest, Boone County Sheriff, and himself would be meeting with all Poplar Grove Residents to discuss Ordinances and speeding.

Motion made by Trustee Quimby, Seconded by Trustee Goings. Motion was carried by voice vote.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Quimby, Seconded by Trustee Goings.
Adjournment 7:41 pm.

KJ 03/06/2019

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FEBRUARY 2019 TREASURER'S REPORT

Monthly Reports:

Attached you will find February's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- I attended a one-day seminar regarding GATA (Grant-Accountability and Transparency Act)
- February was a big budget month which culminated with our Budget workshop for FY2020 on 2/26/2019.

Up-Coming Activities

- The front office staff will be attending a BS & A user group on March 7.
- I will be attending a two-day IGFOA Government Finance Professional's Academy on March 20 – 21.

Carina

CASH SUMMARY BY FUND
FROM 02/01/2019 TO 02/28/2019
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

7

Fund	Description	Beginning Balance 02/01/2019	Total Debits	Total Credits	Ending Balance 02/28/2019
01	GENERAL FUND	2,073,010.90	921,473.49	907,764.90	2,086,719.49
20	MOTOR FUEL FUND	370,179.56	10,962.27	0.00	381,141.83
31	WATER & SEWER FUND	1,117,713.81	113,777.78	50,350.19	1,181,141.40
32	DEBT SERVICE FUND	27,388.79	10.50	0.00	27,399.29
90	GOV FUNDS CAPITAL PROJECTS FUND	375,062.85	28.50	351.20	374,740.15
	TOTAL - ALL FUNDS	3,963,355.91	1,046,252.54	958,466.29	4,051,142.16

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
02/01/2019	OPER	Various	PR		Payroll	11,972.40
02/01/2019	OPER	EFT258(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,403.17
02/01/2019	OPER	EFT259(E)	PR	STATE OF IL	STATE OF ILLINOIS	686.60
02/01/2019	OPER	24797	PR	NCPERS	NCPERS	112.00
02/06/2019	OPER	24799	AP	0338	AMAZON.COM	38.34
02/06/2019	OPER	24800	AP	0034	BARRY T'S TROPHIES & AWARDS	9.00
02/06/2019	OPER	24801	AP	0457	BOYD, CARINA	80.04
02/06/2019	OPER	24802	AP	0078	CARD SERVICE CENTER	466.00
02/06/2019	OPER	24803	AP	0078	CARD SERVICE CENTER	256.37
02/06/2019	OPER	24804	AP	0439	CLARK BAIRD SMITH LLP	83.75
02/06/2019	OPER	24805	AP	0278	COMED	19,971.33
02/06/2019	OPER	24806	AP	0278	COMED	221.89
02/06/2019	OPER	24807	AP	0097	FOX VALLEY INTERNET, INC.	54.90
02/06/2019	OPER	24808	AP	0096	FRONTIER	763.16
02/06/2019	OPER	24809	AP	0365	GOINGS, JEFF	84.80
02/06/2019	OPER	24810	AP	MISC	HBA OF THE GREATER ROCKFORD AREA	40.00
02/06/2019	OPER	24811	AP	0112	HILDEN, MITCH	177.48
02/06/2019	OPER	24812	AP	0364	HOME DEPOT CREDIT SERVICES	469.67
02/06/2019	OPER	24813	AP	0130	IL MUNICIPAL LEAGUE RISK MGMT ASSOC	675.00
02/06/2019	OPER	24814	AP	0304	JULIE, INC.	749.61
02/06/2019	OPER	24815	AP	0334	KARRI ANDERBERG	314.47
02/06/2019	OPER	24816	AP	0163	MEDIACOM	655.37
02/06/2019	OPER	24817	AP	0329	MR. GOODWATER	61.08
02/06/2019	OPER	24818	AP	0186	NICOR GAS	3,224.27
02/06/2019	OPER	24819	AP	0212	PHYSICIANS IMMEDIATE CARE	83.00
02/06/2019	OPER	24820	AP	0211	PITNEY BOWES GLOBAL FINANCIAL SRVS	492.80
02/06/2019	OPER	24821	AP	0219	QUILL	429.37
02/06/2019	OPER	24822	AP	0451	RED WING BUSINESS ADVANTAGE ACCT.	202.39
02/06/2019	OPER	24823	AP	0261	U.S. CELLULAR	175.79
02/06/2019	OPER	24824	AP	0429	WEX BANK - MARATHON FLEET CARD	1,113.81
02/06/2019	OPER	24825	PR	HEALTH INS	LOCAL GOVERNMENT HEALTH PLAN	14,246.00
02/15/2019	OPER	Various	PR		Payroll	10,942.55
02/15/2019	OPER	EFT260(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,274.79
02/15/2019	OPER	EFT261(E)	PR	STATE OF IL	STATE OF ILLINOIS	657.69
02/15/2019	OPER	24855	PR	UNION DUES	I.U.O.E. LOCAL 150	277.48
02/15/2019	OPER	EFT262(E)	PR	IMRF	IMRF	2,987.47
02/20/2019	OPER	24826	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	1,862.50
02/20/2019	OPER	24827	AP	0035	BATTERIES PLUS OF ROCKFORD, INC	231.80
02/20/2019	OPER	24828	AP	0361	BLAIN'S FARM & FLEET	197.40
02/20/2019	OPER	24829	AP	0052	BONNELL INDUSTRIES, INC.	797.52
02/20/2019	OPER	24830	AP	0062	CARGILL, INCORPORATED	7,200.84
02/20/2019	OPER	24831	AP	0098	CINTAS LOC#19M	146.00
02/20/2019	OPER	24832	AP	0079	CITY OF BELVIDERE	52.50
02/20/2019	OPER	24833	AP	0347	CORE & MAIN LP	831.45
02/20/2019	OPER	24834	AP	0358	DECKER 24HR TRUCK & TRAILER REPAIR	2,082.87
02/20/2019	OPER	24835	AP	0440	ENTRE COMPUTER SOLUTIONS	972.00
02/20/2019	OPER	24836	AP	0094	FASTENAL	50.05
02/20/2019	OPER	24837	AP	0109	HAWKINS, INC.	2,662.96
02/20/2019	OPER	24838	AP	0384	HIRE TRACI II LLC	350.00
02/20/2019	OPER	24839	AP	0152	LAKESIDE INTERNATIONAL, LLC	4,481.22
02/20/2019	OPER	24840	AP	0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	300.00

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
02/20/2019	OPER	24841	AP	0159	MCMAHON ASSOCIATES, INC.	1,963.60
02/20/2019	OPER	24842	AP	0165	MENARDS	252.60
02/20/2019	OPER	24843	AP	0053	NAPA AUTO PARTS	584.86
02/20/2019	OPER	24844	AP	0318	O'REILLY AUTO PARTS	341.74
02/20/2019	OPER	24845	AP	0393	POMP'S TIRE SERVICE, INC.	35.27
02/20/2019	OPER	24846	AP	0470	REGION 1 PLANNING COUNCIL	286.40
02/20/2019	OPER	24847	AP	0245	SCOTT'S RV, TRUCK & AUTO REPAIR	22.18
02/20/2019	OPER	24848	AP	0239	SHERMAN WILLIAMS CO.	568.61
02/20/2019	OPER	24849	AP	0319	SOSNOWSKI SZETO, LLP	6,075.95
02/20/2019	OPER	24850	AP	0376	SSR COMMERCIAL SNOW REMOVAL, LLC.	7,283.75
02/20/2019	OPER	24851	AP	0281	STENSTROM EXCAVATION & BLACKTOP	1,555.54
02/20/2019	OPER	24852	AP	0355	TEST INC.	16,881.25
02/20/2019	OPER	24853	AP	0262	USA BLUE BOOK	1,722.77
02/20/2019	OPER	24857	AP	0471	BELVIDERE DISTRICT 100	11,417.80
02/20/2019	OPER	24858	AP	0190	NORTH BOONE CUSD #200	6,958.60

Total of 85 Checks:	157,623.87
Less 0 Void Checks:	0.00
Total of 85 Disbursements:	157,623.87

Village of Poplar Grove
Monthly Utility Bill Report
2017-2019

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	2017	1472	39	1510	199	13	34	1	13
January	2018	1456	66	1522	222	14	9	0	17
February	2018	1453	66	1519	186	16	36	1	14
March	2018	1452	73	1525	192	16	18	1	9
April	2018	1447	76	1523	140	9	37	0	10
May	2018	1451	79	1530	168	17	26	1	9
June	2018	1445	80	1525	186	20	16	1	12
July	2018	1446	81	1527	207	17	22	0	13
August	2018	1447	82	1529	184	13	30	0	14
September	2018	1450	88	1538	198	15	34	0	13
October	2018	1450	85	1535	215	20	26	0	12
November	2018	1453	86	1539	226	25	26	1	14
December	2018	1448	88	1536	218	24	31	0	20
Average for	2018	1450	79	1529	195	17	26	0	13
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	re-sch.for 3/11/19	re-sch. 3/13/19	7
March	2019	1445	92	1537					
April	2019								
May	2019								
June	2019								
July	2019								
August	2019								
September	2019								
October	2019								
November	2019								
December	2019								
Average 2017-Current		***1452***	***78***	***1530***	***211***	***19***	***31***	***0***	***12***

Updated on: 3/06/19

Completed by: Yvonne Catalani

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report**

Date: **March 5, 2019**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **Former EPI Building:** As you are aware, a portion of the building has collapsed. We have assembled bid specifications for the demolition of the building. A pre-bid meeting was conducted with contractors on March 4th, and bids are set to be opened on March 12th. We have also been in coordination with Ironwood Environmental for asbestos abatement within the building. As of the date of this memo, Ironwood is scheduled to be on site on March 18th to begin abatement.
- **2019 Pavement Maintenance Program:** The Project was let for bids a few weeks ago, and opening occurred this morning. During the bid process, we conducted a pre-bid meeting with the contractors, issued addendums to answer material questions received from contractors, and verbally answered non-material questions. A resolution awarding the contracts is on the March 11th Finance Committee meeting agenda.
- **Oak Lawn Lift Station:** You may recall that the Village discovered that the meter in the Oak Lawn Lift Station has malfunctioned and requires replacement. We have advised the contractor of the award of the project, and we are now in the process of determining the easement needs in order to complete the project. The Owner of the Park is being very cooperative in the effort.
- **Hawthorn Meadows:** The Developer's Engineer has been working to address comments, and further has been working with a private property owner to obtain a water main easement in order to provide a secondary source of connection to the Village's water system. Unfortunately, the discussions w/ the private property owner did not go as planned and the Developer has made changes to the plans to provide a secondary connection to the Village's water system at Abbey Drive. I am advised that the Developer will be submitting revised plans for review in the next week to ten days.
- **IL 173 Water Main:** You may recall that existing water main at the northwest corner of IL 173/State had failed numerous times, and has since been taken out of service. The main itself is located within the IL 173 right of way beneath the northerly curb line, and the main is in very poor condition and simply needs to be replaced. Of course, the result of this main being out of service is that there are number of homes (mostly on the east side of State Street) that are being fed in one direction. The Village obviously desires to replace the main. In February, the easement documents were being worked on the Surveyor. A draft copy of the easement has been sent to our office for review, and we have provided a copy of the same to the Village Attorney so that they may draft the easement agreement.
- **2018 Pavement Maintenance Program (and closeout of past years):** As you will recall, the Municipal Expenditure Statements (MES) from 2012, 2013 and 2014 were sent to IDOT in December. IDOT has reviewed the MES's and as expected, has requested the Village to pass two subsequent resolutions which appropriate MFT funds through IDOT. Those resolutions are on the March 11th Finance Agenda.

Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

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February 2019 Public Works Report

General:

Working through our proposed public works budget has pretty much wrapped up. We had numerous meetings and concluded with the budget presentation to the board. I am pleased with the number of MFT and capitol projects that were approved. It is nice to see work and/or purchases being made with money that was reserved for a specific reason.

A pre-bid meeting was held at Village Hall, for our MFT projects, with a good turnout of reputable contractors.

Kyle completed his CDL driving exam and is now licensed.

I have met with multiple vendors regarding street sweepers and plow truck purchases. I am still trying to get final numbers but we are coming along well with designing both pieces of equipment to match our needs.

I believe all of you are aware of the circumstances surrounding 203 S. State Street. I attended a meeting at the Health Department, contacted the County Clerk's office regarding the mortgage holder, and contacted utility companies to have services turned off. Staff purchased materials from Menards and boarded up the property.

Staff set up and tore down tables and chairs for our budget meeting.

Interior and exterior pictures were taken of EPI for the attorney's office, as well as square footage calculation. As you are aware, the building has since collapsed and we are addressing that at quickly as possible. We currently have fenced off the perimeter and placed traffic control along East St.

Employee evaluations were done for the public works employees. All three of the guys are doing an outstanding job.

I attended a GIS meeting at McMahon's office and a pipeline scenario conference at the Radisson.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noticed. The following work was performed:

- 2007 International 7400 was sent to Decker to have the ram that lifts the box rebuilt. It was original to the truck and blew out while out salting. Air tanks were drained multiple times to keep from freezing.

-2005 International 7400 had to have a new plow lift arm installed. It was original to the truck and sheered from the weight of the plow. Air tanks were drained multiple times to keep from freezing. A new plow clevis was installed. The CB radio was moved for better accessibility. Staff replaced the wing light that burnt out with an LED work light and also replaced the wing strobe light. The cutting edge on the plow was changed.

-Case Skidloader had the pin on the arm replaced and all grease fittings serviced.

-2012 Ford F-250 had the plow cylinder replaced. The oil was changed, fluids were topped off, and greaseable parts were greased.

-2013 GMC 2500 had new batteries installed. The oil was changed, fluids were topped off, and greaseable parts were greased.

-2005-2 International 7300 had the spinner bar welded. Air tanks were drained multiple times to keep from freezing. The latches that hold the plow on were not very tight and there was warranty work to be done on the wing so the truck was taken to Bonnell for repairs. Staff repaired an air leak in the lines under the truck.

-2011 Chevy Silverado had both head lamps replaced. The oil was changed, fluids were topped off, and greaseable parts were greased.

-2016 GMC 1 Ton had the oil changed, fluids were topped off, and greaseable parts were greased.

-2016 Kubota Tractor had all grease fittings serviced, and the PTO guard was reinstalled after vibrating loose.

Streets/Storm Sewer:

Our streets were plowed and salted on numerous occasions. Weather related maintenance took up a majority of our month. I have included a snow event spreadsheet.

Storm sewer inlets along State Street and throughout Sherman Oaks were cleaned out multiple times when rains were imminent.

Water on pavement signs had to be placed out multiple times as well with the heavy rains and frozen ground.

Multiple salt deliveries were taken and stacked in the coverall bulding.

A new push box for the skidloader was purchased to help with snow removal.

Large piles of snow on corners and culdesacs were pushed back with our tractor and skidloader.

We have hauled six loads of blended salt from the Boone County Highway Dept when we have anticipated freezing rain or ice, along with extremely cold temperatures. They have been great to work with.

Potholes were patched on multiple occasions.

There is a sinkhole that has developed in the storm sewer system in West Grove neighborhood. It is at the end of the line so it will be addressed in spring. It has been barricaded off for now.

Cutting edges and plow parts were picked up from Monroe Equipment.

Install street sign that blew off at Briarwood and Prairie Knoll. Adjust street sign at Ridgestone and Meadowvale.

Parks/Buildings:

The heat at the Village hall kept going out and it turns out it was a contactor that went bad and was not allowing one of the pumps to kick on. That has since been replaced with no further issues.

Village Hall also had a minor flooding issue due to a toilet sticking and continuously running. A plumber came out and resolved the issue and augured the toilet because it was extremely clogged as well. Our cleaning company responded very quickly and cleaned the carpets in the cubicle room, as water seeped under the wall and onto the carpets.

Now that the contract with ADT has been approved, we are on their scheduling list and hope to have installation done within the next month.

Our public works shop was flooded after heavy rain falls, mixed with frozen ground. We purchased a sump pump and were able to get it cleaned up.

Inspect drywall damage after ice damning occurred at Majestic Cuts.

Painting was completed in the Village Hall kitchen and banquet room.

Water/Sewer distribution:

A "schedule B" form was filled out for the Hawthorn Meadows development. This is the first step with the IEPA for them to connect to our water system.

Locates were done as needed.

Meters were read and all unreads were gathered manually.

Haul sand from NWWTP to SWWTP for Test so they could work on sand filters.

Headworks barrels were emptied at the NWWTP

Other work performed by staff:
- 35 non-payment door notices
- 4 water turn on's
- 0 water turn off's
- 4 meter replacements/installs
- 8 MXU replacements
- 0 bbox adjustments
- 6 final reads
- 3 consumption/water quality complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

SNOW SEASON 18-19										
			VILLAGE MAN HOURS							
DATE	***SNOWFALL AMOUNT***	***Tier***	***R/T***	***O/T***	***D/T***	***PWD***	***TRUCKS USED***	***CONTRACTOR MAN HOURS***	***SALT ORDERED***	***SALT DELIVERED***
10/29/2018									50 tons	
11/6/2018									50 tons	50 tons
11/14/2018										50 tons
11/17/2018	< 1"	2		10		5	05,07,1 ton			
11/25/2018	12" total 25/26	1			27	9	05,07, 1 ton, 250	16		
11/26/2018	^^^	1	24	10		12.5	05,07,1 ton, 250	18		
11/27/2018									50 tons	
11/29/2018	< 1"	3		6		1	05,07			
12/3/2018	< 1"	3	2	1		1	5			
12/5/2018										50 tons
12/28/2018	< 1", Freezing Rain	3		6.5		1	05, 052, 1 ton			
12/31/2018	< 1", Freezing Rain	3			6.75	1	05 ,052,1 ton			
1/2/2019	freezing drizzle	3	3	0.5		1	05, 052			
1/2/2019	freezing drizzle	3	3			1	05, 052			
1/12/2019	2" Total	2		10.25			052, 1 ton, 05			
1/12/2019	^^^	1		15.25		6	052, 1 ton, 05, 07	14		
1/14/2019									50 tons	
1/15/2019										50 tons
1/15/12019	freezing drizzle	3		6		1	052, 05, 1 ton			
1/18/2019									50 tons	
1/17/2019	load trucks for 1/18						5,052			
1/18/2019	Start of snow event	3	3	3			052, 05, 1 ton			
1/19/2019	6" total 18/19	1		31.75		11	052, 1 ton, 05, 07	18.25		
1/19/2019	drifting snow			2		1	,052			
1/19/2019	drifting snow			5		1	,05			
1/20/2019	drifting snow				6	1	,05			
1/22/2019	Start of snow event	3		11.25		3.75	052.07.05			
1/23/2019	6" total 22/23	1	24	17.25		13	05,052,07,1 ton	21.5		
							service truck			
1/24/2019	drifted roads			3.75			052,05			
1/24/2019									50 tons	
1/24/2018	drifted roads			2		1	5			

1/25/2019	light snow	3		6			052,05			
1/25/2019	clean bus stops							2.5		
1/26/2019	drifted roads	3		6		1	052,05			
1/28/2019	8" of snow	1	24			13	052,05,07, 1 ton	17		
1/29/2019	drifted roads			8			5,052			
1/29/2019	drifted roads			2		1	,052			
1/29/2019										50 tons
2/1/2019	< 1"	3		5			052,05			
2/5/2019									50 tons	
2/5/2019	ice storm	4		9.5			052,05, 1 ton			
2/6/2019	ice storm	4	24	12		5	052,05, 1 ton			
2/6/2019	freezing rain PM	4		6		2	052,05, 1 ton	8.5		
2/7/2019	freezing rain am	4	24	13.5		14	052,05, 1 ton	1.5		
2/7/2019									100 tons	50 tons
2/7/2019	refreezing roads pm	3	5			1.5				
2/8/2019	refreezing roads am	3		10.5			052,05			
2/10/2019	< 1"	3			6	1	052,05			
2/11/2019										75
2/11/2019	wintry mix	3		6		1	052,05			
2/12/2019	4" of snow and ice	1	24	16.5		14	052,05,2500,250	18		
2/12/2019										100 tons
							1 ton, f250			
2/12/2019	drifted roads			2			,05			
2/13/2019	drifted roads			10.5			052,05			
2/17/2019	5-6" total			8		2	052,05,2500,1 ton			
2/17/2019	^^^^			16.5		5	052,05,2500,1 ton	15.5		
2/18/2019	^^^^	1	9	13		4	052,05,2500,1 ton	6		
2/18/2019									75 tons	
2/20/2019	wintry mix	3	6	10.5		3				
2/22/2019									50 tons	
2/23/2019	freezing rain			2		1	,052			
2/27/2019	freezing rain	3		6		1	052,05,07			
3/4/2019										150

NOTES
TIER 1 PLOW AND SALT ENTIRE VILLAGE, TIER 2 SALT ONLY ENTIRE VILLAGE
TIER 3 SALT STRIPED ROADS, HILLS, AND INTERSECTIONS, SUB ENTRANCES AND MAIN ROADS
TIER 4 SALT ENTIRE VILLAGE IN AN ICE STORM, FREEZING RAIN, ETC…
Cargill Deicing CO. 1-800-600-7258, #2000007534
blown hydraulic hose 05 wing, 07 spinner motor shot
05 main hydraulic hose blew, had to salt and wing 3/4's Village with 07
^^^^^^
Salted tier 3 and main throughways in neighborhoods, entire mall
Salted tier 3 and main throughways in neighborhoods, entire mall
Salted main roads for morning commute, hall parking lot, hill st
salted main roads after freezing rain during the afternoon
Salt all roads after Sheriff Dept called to report slippery conditions
Plowed and salted entire Village after snow had ended.
Salted tier 3 and main throughways in neighborhoods
Salted tier 3 to get residents home for the night and go back out early AM
Salted and plowed the entire Village, winged back main roads multiple times
wing roads with heavy drifting. 30 mph plus winds from the North
wing roads with heavy drifting. 30 mph plus winds from the North
wing roads with heavy drifting. 30 mph plus winds from the North
Salted tier 3 to get residents home for the night and go back out early AM
Plowed the Village multiple times to keep roads open and then final plow
052 compressor broke after a half hour and had to use service truck
30mph wind causing drifting roads
30mph wind causing drifting roads

light snow at end of the day. Salt tier 3 and scrape main roads
SSR cleaned bus stops in Prairie Green per Owen
Picked up mixed salt from the county, salted main roads, hills, intersections
Plow the village multiple times and salt at the end
Went out at 4am to wing back drifted roads for morning commute
Checked roads and winged back drifts PM
salted tier 3 and scraped main roads for morning commute
salted everything and scraped main roads. Salted main roads multiple times 07 out with blown ram
salted and scraped what would come up in the morning before everyones commute. 07 down
salted entire village
still only 3 trucks and 05 went in Orth Road ditch and was down for 1.5 hours.
dealt with ice and slush cleanup all day, cleaned storm inlets with skidloader
stayed from 4-6 to salt main roads, hills, and intersections to help with refreezing
salted tier 3 for less than an inch of snow
took delivery of 75 tons of salt
saltied tier three for a wintry mix
plowed and salted the entire village, 07 still down, 1 ton down, had extra SSR truck to help with roads
took delivery of 100 tons of salt which was one more truck than we ordered
wing back drifted roads to get residents through the night
wing back drifted roads from 30 plus mph winds throughout the night before
salt entire village, calling for 1-2" but got much more. Snow fell over 26 hours
plow the entire village
plow the entire village, director did wells, liftstations, and plants
went out at 4am to salt for morning commute, freezing rain and wintry mix followed
Puts us at 575 tons ordered for the year
salt striped roads
Took delivery of 150 tons of salt which was 25 more tons than we had on order

March 1, 2019

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (January 2019)

Influent:	Total:	7.444	MG	**Effluent:**	Total:	7.289	MG
	Ave:	0.248	MGD		Ave:	0.235	MGD
	Max:	0.403	MGD		Max:	0.736	MGD
	Min:	0.174	MGD		Min:	0.020	MGD

North Wastewater Plant Discharge Totals (January 2019)

Influent:	Total:	13.076	MG	**Effluent:**	Total:	13.284	MG
	Ave:	0.436	MGD		Ave:	0.443	MGD
	Max:	0.792	MGD		Max:	0.759	MGD
	Min:	0.229	MGD		Min:	0.275	MGD

Improvements Completed February 2019

General:

- We still have not received the IEPA reports.
- We got our sampler head back and they are installed and working properly
- Plant have been running smooth and everything is working as it should.
- With all the snow we have received in the last month the public works has been great about plowing and our snow blower has been working out great.

Lift Stations:

- All pumps manually tested.
- Dry wells have been inspected.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Thawed frozen decant line for SBR2. Changed setting and levels in the plant to put the valve under water so it won't freeze. Haven't had problems with it since.
- Fixed/Replaced bad transducer at influent lift station, lift station worked off back up floats as it should. We waited for new transducer.
- Fixed no power issue to PLC for press room
- Cleaned Sand filter rooms.
- Well booster pump for non-potable water broke, we have ordered parts and as soon as they come in sable will be here to rebuild and we can then reinstall.
- Lubed and adjusted chains on sand filters.
- Cleaned rags and build up out of inlet screen.
- Cleaned sand filters.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- We installed a different "back up" compressor in the valve pit for SBR decanter valves.
- Thawed out air lines before installing the antifreeze.
- Installed airline antifreeze to insure we wouldn't have any issues.
- Installed alcohol evaporator to also insure we wouldn't have any freezing issues.
- Sand filter was taken down for media replacement, per specs from Aqua Tech. Purchased replacement media from Medard's, but they didn't have enough in stock, so the remainder is on order.
- Ordered new Bulbs for UV light to insure we won't have any violations this summer. Will be installed by mid-April to test and make sure everything is good by May 1st when our sampling period starts as per our permit.
- Hawkins came and filled up the alum supply.
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning was done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 01/01/19 to 01/31/19**	**DMR Due Date:**	**02/25/19**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample						=	119					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample						=	350					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.259	=	0.403	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-02-21 09:59 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-02-25 09:01 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 01/01/19 to 01/31/19	DMR Due Date:	02/25/19	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Sample						=	9.079	=	8.32	=	10.25	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	7.11			=	7.69	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	=	4.84	=	27.44	26 - lb/d			=	2.467	=	14	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250 MO AVG	<=	500 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	–	Sample								=	6.51			19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	–	Sample	=	0.157	=	0.37	26 - lb/d			=	0.08	=	0.19	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	83 MO AVG	<=	108 DAILY MX	26 - lb/d			<=	4 MO AVG	<=	5.2 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	–	Sample	=	0.515			26 - lb/d			=	0.263			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21 MO AVG			26 - lb/d			<=	1 MO AVG			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.235	=	0.738	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										<	0.02	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	1.98	<	1.98	26 - lb/d			<	1	<	1	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209 MO AVG	<=	417 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-02-21 09:58 (Time Zone: -06:00)

Report Last Signed By

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 01/01/19 to 01/31/19	DMR Due Date:	02/25/19	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	–	Sample						=	133.5					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	–	Sample						=	464					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	–	Sample	=	0.438	=	0.792	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-02-20 14:20 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-02-25 09:01 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	**POPLAR GROVE, VILLAGE OF**	**Facility:**	**POPLAR GROVE - NORTH WWTP, VILLAGE OF**
Major:	**No**	**Permittee Address:**	**PO BOX 1 POPLAR GROVE, IL 61065**	**Facility Location:**	**205 EDSON RD POPLAR GROVE, IL 61065**
Permitted Feature:	**001 External Outfall**	**Discharge:**	**001-0 STP OUTFALL**		

Report Dates & Status

Monitoring Period:	**From 01/01/19 to 01/31/19**	**DMR Due Date:**	**02/25/19**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	**Christopher**	**Title:**	**Certified Operator**	**Telephone:**	**815-224-1650**
Last Name:	**Perra**				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Sample						=	9.329	=	9.085	=	9.01	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	7.34			=	7.85	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	=	7.02	=	18.47	26 - lb/d			=	1.9	=	5	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125 MO AVG	<=	250 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	–	Sample	=	0.558	=	1.46	26 - lb/d			=	0.151	=	0.364	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	42 MO AVG	<=	58 DAILY MX	26 - lb/d			<=	4 MO AVG	<=	5.4 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.443	=	0.759	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										<	0.02	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	4.43	=	11.08	26 - lb/d			<	1.2	=	3	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104 MO AVG	<=	209 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	eburngarner@testinc.com
Date/Time:	2019-02-20 14:34 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-02-25 09:01 (Time Zone: -06:00)

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF JAN 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Dec	08:25	171925062.6	62903	20326.5	3	10161.00	0.00	90.00	1.0	0.66	90	2.00	0.24	30.50	0.5	JGS
1	07:53	171987965.6	120413.7	20329.5	5.3	10161.00	0.00	89.00	0.5	0.81	88	4.00	1.03	30.00	0.0	JGS
2	08:27	172108379.3	114728.9	20334.8	5	10161.00	0.00	88.50	2.5	0.84	84	6.00	0.88	30.00	0.5	JGS
3	08:59	172223108.2	113002.9	20339.8	5	10161.00	0.00	86.00	1.0	0.74	78/120	4.00	0.37	29.50	0.5	JGS
4	08:30	172336111.1	91061.9	20344.8	4	10161.00	0.00	85.00	1.0	0.99	116	4.00	0.95	29.00	0.0	JGS
5	10:45	172427173	98271	20348.8	4.3	10161.00	0.00	84.00	1.0	0.91	112	2.00	0.73	29.00	0.0	JGS
6		172525444	108678.6	20353.1	4.8	10161.00	0.00	83.00	0.5	1.01	110	4.00	2.32	29.00	1.0	JGS
7	08:43	172634122.6	105326.1	20357.9	4.6	10161.00	0.00	82.00	0.0	0.85	106	4.00	0.52	28.00	0.0	JGS
8	08:29	172739448.7	118091.9	20362.5	5.2	10161.00	0.00	80.00	1.0	0.97	102	4.00	0.86	28.00	0.0	MS
9	10:18	172857540.6	58403.5	20367.7	2.6	10161.00	0.00	79/160	0.0	0.93	98	1.00	0.22	28.00	0.5	MS
10	10:21	172915944.1	112625.7	20370.3	4.9	10161.00	0.00	160.00	0.0	1.23	97	4.00	0.48	27.5/51	0.0	JGS
11	08:24	173028569.8	61291.3	20375.2	2.7	10161.00	0.00	159.00	1.0	0.98	93	3.00	0.70	51.00	0.5	JGS
12	04:15	173089861.1	185724.9	20377.9	8.2	10161.00	0.00	157.00	1.0	0.96	90	5.00	0.75	50.50	0.5	JGS
13	01:15	173275586	57928	20386.1	2.5	10161.00	0.00	156.00	1.0	0.88	85	1.00	0.69	50.00	0.0	JGS
14	09:14	173333514	106053.3	20388.6	4.7	10161.00	0.00	155.00	1.0	1.04	84	4.00	0.72	50.00	0.5	JGS
15	08:41	173439567.3	104779.9	20393.3	4.6	10161.00	0.00	154.00	1.0	1.06	80	3.00	0.24	49.50	0.5	MS
16	09:09	173544347.2	98052.8	20397.9	4.3	10161.00	0.00	153.00	1.0	1.24	77/170	2.00	0.34	49.00	0.0	JGS
17	08:29	173642400	83972	20402.2	3.7	10161.00	0.00	152.00	1.0	1.06	118	2.00	0.66	49.00	0.5	JGS
18	08:28	173726372	106827.8	20405.9	4.7	10161.00	0.00	151.00	1.0	1.02	116	4.00	0.97	48.50	0.5	JGS
19	10:14	173833199.8	114735.9	20410.6	5.1	10161.00	0.00	150.00	2.0	1.08	112	3.00	0.67	48.00	0.5	JGS
20	09:23	173947935.7	112969.8	20415.7	4.9	10161.00	0.00	148.00	0.0	1.17	109	3.00	0.42	47.50	0.5	JGS
21	08:24	174060905.5	120603.6	20420.6	5.4	10161.00	0.00	148.00	0.0	1.06	106	4.00	1.81	47.00	0.5	JGS
22	08:51	174181509.1	60092.9	20426	2.6	10161.00	0.00	148.00	1.0	0.71	102	2.00	0.76	46.50	0.3	JGS
23	09:00	174241602	107462	20428.6	4.8	10161.00	0.00	147.00	0.0	0.74	100	2.00	0.80	46.25	0.3	JGS
24	10:00	174349064	101930	20433.4	4.5	10161.00	0.00	145.00	1.0	0.78	98	6.00	0.39	46.00	0.3	MS
25	09:00	174450994	100626.2	20437.9	4.4	10161.00	0.00	144.00	1.0	0.77	92	2.00	0.73	45.75	0.8	MS
26	09:09	174551620.2	135521.8	20442.3	6	10161.00	0.00	143.00	1.0	0.81	90	4.00	0.80	45.00	0.0	JGS
27	10:30	174687142	58317	20448.3	2.6	10161.00	0.00	142.00	1.0	0.21	86	2.00	0.81	45.00	0.5	JGS
28	09:00	174745459	110532.1	20450.9	4.9	10161.00	0.00	141.00	0.0	0.72	84	3.00	1.05	44.50	0.0	JGS
29	09:00	174855991.1	105165.9	20455.8	4.4	10161.00	0.00	141.00	1.0	0.86	81/120	6.00	0.54	44.50	0.5	JGS
30		174961157	111078	20460.2	5	10161.00	0.00	140.00	1.0		114	0.00	0.70	44.00	0.5	JGS
31	09:27	175072235		20465.2		10161.00		139.00		0.92	114		0.11	43.50		JGS
TOT			3147172				0			28.01			23.26			
AVE			101522				0			0.90			0.73			
MAX			185725				0			1.24			2.32			
MIN			57928				0			0.21			0.22			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF JAN 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Dec	10:32	457494	80	2121.2	1.2	4756.10	0	114.50	1.5	0.96	102	4.00	0.72	359.60	2.00	JGS
1	08:40	457574	78	2122.4	1.3	4756.10	0	113.00	1.0	0.86	98	2.00	0.86	357.60	2.60	JGS
2	10:14	457652	5	2123.7	0	4756.10	0	112.00	0.0	0.85	96	1.00	0.84	355.00	0.20	JGS
3	10:59	457657	67	2123.7	1	4756.10	0	112.00	2.0	0.74	95	1.00	0.91	354.80	2.00	JGS
4	09:43	457724	78	2124.7	1.3	4756.10	0	110.00	0.0	0.82	94	4.00	0.73	352.80	2.40	JGS
5	10:00	457802	70	2126	1.1	4756.10	0	110.00	2.0	0.82	90	1.03	0.87	350.40	1.70	MS
6	10:00	457872	70	2127.1	1.1	4756.10	0	108.00	1.0	0.85	91	6.00	0.85	348.70	2.70	MS
7	10:03	457942	83	2128.2	1.3	4756.10	0	107.00	2.0	0.98	84/120	2.00	0.83	346.00	2.40	JGS
8	10:13	458025	12	2129.5	0.4	4756.10	0	105.00	0.0	0.80	118	1.00	0.53	343.60	0.00	JGS
9	08:46	458037	81	2129.6	1.3	4756.10	0	105/160	1.0	0.52	117	3.00	0.69	343.60	2.60	JGS
10	09:20	458118	79	2130.9	1.2	4756.10	0	159.00	1.0	1.20	114	2.00	0.80	465.8/463	2.26	JGS
11	09:25	458197	10	2132.1	3.4	4756.10	0	158.00	0.3	1.04	112	1.00	0.88	460.60	0.40	JGS
12	03:30	458207	71	2135.5	2.1	4756.10	0	157.70	0.7	1.09	111	1.00	0.85	460.20	2.20	IS
13	12:30	458278	71	2133.4	1.1	4756.10	0	157.00	2.0	1.00	110	4.00	0.72	458.00	2.20	IS
14	10:52	458349	84	2134.5	1.3	4756.10	0	155.00	1.0	1.20	106	2.00	0.73	455.80	2.40	JGS
15	10:07	458433	80	2135.8	1.2	4756.10	0	154.00	2.0	0.93	104	2.00	0.68	453.40	1.60	JGS
16	10:51	458513	0	2137	0	4756.10	0	152.00	0.0	1.20	102	0.00	0.88	451.80	1.00	JGS
17	09:59	458513	85	2137	1.3	4756.10	0	152.00	1.0	1.08	102	4.00	2.00	450.80	2.40	JGS
18	09:38	458598	76	2138.3	1.2	4756.10	0	151.00	1.0	0.75	98	3.00	0.78	448.40	2.00	JGS
19	11:17	458674	67	2139.5	1	4756.10	0	150.00	1.0	1.35	95	2.00	0.86	446.40	1.80	JGS
20	10:29	458741	81	2140.5	1.3	4756.10	0	149.00	1.0	0.10	93	2.00	0.29	444.60	2.80	JGS
21	10:26	458822	70	2141.8	1.1	4756.10	0	148.00	2.0	1.43	91	4.00	0.77	441.80	2.40	JGS
22	10:23	458892	11	2112.9	31	4756.10	0	146.00	0.0	1.20	87/120	0.00	1.06	439.40	0.20	
23	09:00	458903	70	2143.9	0.3	4756.10	0	146.00	2.0	1.19	120	2.00	0.54	439.20	2.20	MS
24	09:00	458973	70	2144.2	1	4756.10	0	144.00	0.0	1.15	118	0.00	0.65	437.00	1.80	MS
25	10:00	459043	67	2145.2	1.1	4756.10	0	144.00	2.0	1.26	118	5.00	1.16	435.20	2.20	MS
26	10:03	459110	80	2146.3	1.2	4756.10	0	142.00	1.0	1.33	113	3.00	0.42	433.00	3.00	
27	11:00	459190	69	2147.5	1.1	4756.10	0	141.00	1.0	1.28	110	0.00	0.78	430.00	2.60	JGS
28		459259	90	2148.6	1.1	4756.10	0	140.00	1.5	0.79	110	4.00	0.76	427.40	1.60	
29	11:18	459349	10	2149.7	0.1	4756.10	0	138.50	0.5	1.22	106	2.00	0.72	425.80	0.00	
30		459339	96	2149.8	4.2	4756.10	0	138.00	1.0	0.78	108	6.00	1.23	425.80	5.60	
31		459435		2151.3		4756.10		137.00		1.70	102		0.32	423.20		
TOT			1961				0			32.47			24.21			
AVE			63				0			1.01			0.81			
MAX			96				0			1.43			2.00			
MIN			0				0			0.10			0.29			

SIGNATURE: Jon Stear
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VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF JAN 2019 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Dec	09:08	278592	52	6229.5	1.13	128.00	0.5	0.10	96	3.00	0.50	403.80	0.80	JGS
1	08:10	278646	63	6230.63	0.21	127.50	0.5	0.77	93	0.00	0.81	403.00	0.80	JW
2	08:54	278655	51	6230.84	1.1	127.00	1.0	0.77	93	2.00	0.76	403.50	0.60	JW
3	09:52	278706	62	6231.94	1.31	126.00	0.0	0.81	91	3.00	0.99	404.40	0.50	JW
4	09:02	278768	60	6233.25	1.35	126.00	1.0	0.73	88	0.00	2.00	404.90	1.00	JW
5	10:30	278828	54	6234.6	1.17	125.00	1.0	1.05	88	4.00	1.95	403.60	0.40	MS
6		278882	56	6235.77	1.17	124.00	0.5	0.67	84	2.00	1.74	402.20	0.40	MS
7	09:13	278938	60	6236.94	1.28	123.50	0.0	0.60	82	2.00	1.02	400.70	0.80	JW
8	09:00	278998	12	6238.22	0.22	123.00	0.0	0.67	80	0.00	0.81	399.30	0.10	JW
9	09:37	279010	47	6238.44	1.04	123/160	0.0	0.74	80	2.00	0.68	344.2/439.6	0.40	JW
10	09:47	279057	43	6239.48	0.97	160.00	2.0	0.97	78	2.00	0.59	439.20	1.30	JW
11	08:54	279100	68	6240.45	0.68	160.00	1.0	1.07	76/124	2.00	0.94	437.90	1.70	JW
12	04:00	279168	50	6241.13	1.89	159.00	1.0	1.11	122	2.00	1.41	435.60	1.20	IS
13	12:45	279218	58	6243.02	1.18	158.00	1.0	1.06	120	0.00	1.34	434.30	1.40	IS
14	09:40	279276	61	6244.2	1.65	157.00	0.5	0.60	120	1.00	0.92	432.90	1.50	JW
15	08:58	279337	60	6245.85	0.98	156.50	0.5	0.83	119	1.00	0.89	431.40	1.60	JW
16	09:50	279397	7	6246.83	0.13	156.00	0.0	0.86	118	1.00	0.85	429.80	0.10	JW
17	08:56	279404	58	6246.96	1.26	156.00	1.0	0.80	117	1.00	0.89	429.70	1.50	JW
18	08:59	279462	39	6248.22	0.86	155.00	2.0	0.72	116	1.00	0.72	428.20	1.10	JW
19	10:34	279501	50	6249.08	1.06	153.00	0.0	0.81	118	1.00	0.74	427.10	1.20	JW
20	09:39	279551	65	6250.14	1.36	153.00	0.0	0.73	112	1.00	0.61	425.90	1.80	JW
21	09:12	279616	62	6251.5	1.35	153.00	0.5	0.75	111	3.00	1.16	424.10	1.70	JW
22	09:09	279678	59	6252.85	1.26	152.50	0.5	0.68	108	0.00	0.77	422.40	1.40	JW
23	08:30	279737	50	6254.11	1.1	152.00	1.0	1.04	108	4.00	1.13	421.00	1.50	MS
24	08:00	279787	0	6255.21	0	151.00	0.0	0.86	104	0.00	1.01	419.50	0.00	MS
25	08:30	279787	55	6255.21	0.91	151.00	0.0	0.12	104	1.00	2.52	419.50	1.70	MS
26	09:27	279842	58	6256.12	1.66	151.00	0.0	0.67	103	1.00	0.81	417.80	1.60	JW
27		279900	54	6257.78	1.11	152.00	0.0	1.18	102	2.00	1.78	416.20	1.50	MS
28		279954	57	6258.89	1.96	152.00	1.0	1.38	100	2.00	1.63	414.70	1.60	MS
29	09:31	280011	51	6260.85	2.33	151.00	0.0	0.16	98	4.00	0.91	413.10	4.10	JW
30		280063	84	6263.18	0	151.00	1.0	0.73	94	3.00	0.91	414	1.00	
31	09:05	280147		6263.18		150.00		0.41	91		0.83	412.10		JGS
TOT			1606					24.45			34.62			
AVE			52					0.76			1.08			
MAX			84					1.38			2.52			
MIN			0					0.10			0.50			

SIGNATURE: Jon Stear
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VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF JAN 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1														1.00		0.49	0.13	0.62
2	Village	0.24		1.9	Tower	0.53		1	Tower	0.67		0.48				0.78	0.12	0.67
3	Village	0.11		1.99	Auto Garag	0.45		0.76	Tower	0.71		0.31	JW			0.87	0.12	0.69
4	Fire Station	0.57		2	Tower	0.48		1.69	Tower	0.7		1.41	JW			0.73	0.11	0.71
5													JW	1.00		0.92	1.30	0.73
6													JW			0.49	1.00	0.74
7	School	0.74		1.13	Gas Station	0.32		0.66	Tower	0.79		1.41	JW			0.68	0.41	0.68
8	Village	0.15		1.81	Tower	0.49		0.74	Tower	0.68		0.71				0.75	0.55	0.73
9	Village	0.06		2.3	Auto Garag	0.37		0.77	Tower	0.67		0.35				0.96	0.76	0.22
10	Fire Station	0.56		1.11	Tower	0.78		0.86	Tower	0.64		0.34	JW	1.00		0.43	0.52	0.55
11	Village	0.14		1.86	Tower	0.74		0.88	Tower	0.74		0.16	JW			0.53	0.56	0.56
12													JW			0.63	0.60	0.76
13													JW			0.82	1.70	0.81
14	Village	0.14		1.87	Gas Station	0.31		0.54	Tower	0.83		0.13	JW			1.30	0.50	0.72
15	School	0.79		1.42	Tower	0.54		0.89	Tower	0.9		0.36		1.00		0.52	0.47	0.67
16	Village	0.13		1.95	Auto Garag	0.58		0.69	Tower	0.91		0.42				0.59	0.52	0.73
17	Fire Station	0.64		1.15	Tower	0.6		0.9	Tower	0.89		0.64	JW			1.20	0.60	0.80
18	Village	0.12		2.23	Tower	0.58		0.97	Tower	0.91		0.53	JW	1.00		0.52	0.58	0.72
19													JW			0.45	0.48	0.66
20													JW			0.56	0.11	0.12
21	Village	0.12		2	Gas Station	0.38		2.34	Tower	0.92		0.44	JW			0.58	0.54	0.69
22	School	0.13		0.89	Tower	0.53		1.03	Tower	0.85		0.2		1.00		0.95	0.51	0.73
23																1.20	1.00	0.75
24	Arturos	0.57		1.52	Garage	0.56		0.93	444 Stone	1		0.63				0.70	0.71	0.72
25	School	1		0.52	Marathon	0.52		1.51	Tower	1.04		0.4				0.94	1.20	0.96
26													JW	1.00		0.86	0.53	0.65
27													JW			0.68	1.10	0.70
28													JW			0.57	1.30	0.84
29	School	0.65		1.07	Gas Station	0.53		0.75	Tower	1.11		0.8				0.65	0.54	0.68
30																0.46	0.95	0.64
31	Fire Station	0.51		0.85	Auto Garag	0.18		0.85	Tower	1.01		0.44	JW			0.36	0.50	0.81
1																		

Signature: Jon Stear
PHONE: 815-224-1650

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT							
03/06/2019	OPER	24863	0338	AMAZON.COM	AMAZON.COM	CERTIFICATE HOLDERS 25PK,	40.98
					AMAZON.COM	DELIMER - URINAL IN MEN'S	19.13
							60.11
03/06/2019	OPER	24864	0457	BOYD, CARINA	BOYD, CARINA	TRAVEL - IGFOA SEMINAR FEB	100.84
03/06/2019	OPER	24865	0078	CARD SERVICE CENTER	IGFOA	IGFOA-GOV.ACCT&TRANSPARENC	85.00
					ILLINOIS I-PASS	TOLL REPLENISHMENT-PW VEHI	20.00
					TAPESTRY LAND RECORDS	LAND RECORDS-203 S. STATE	18.90
							123.90
03/06/2019	OPER	24866	0278	COMED	COMED	502 WACO WAY L/S 1/4/19-2/	36.89
					COMED	RT 173 W/T 1/4/19-2/5/19	678.62
					COMED	12305 RT 76 1/4/19-2/5/19	33.35
					COMED	105 BULLARD ST. L/S 1/4/19	102.66
					COMED	228 BOEING TRL W/T 1/4/19-	151.67
					COMED	100 S. STATE ST. W#2 1/4/1	70.33
					COMED	610 S STATE ST. NWWTP 1/4/	4,991.30
					COMED	13505 HARVEST WAY L/S 1/4/	150.20
					COMED	12211 RT 76 SWWTP 1/4/19-2	8,203.98
					COMED	1000 WACO WAY L/S 1/4/19-2	397.20
					COMED	203 BEAVER ST. L/S 1/4/19-	85.99
					COMED	4870 WOODSTOCK RD W#5&6 1/	1,034.01
					COMED	4420 MENGE LN W#4 1/4/19-2	741.22
					COMED	COMMUNITY & DUSK 2 DAWN ST	4,045.31
					COMED	5500 WHITING RD L/S 1/29/1	101.23
							20,823.96
03/06/2019	OPER	24867	0278	COMED	COMED	291 PRAIRIE KNOLL L/S 1/25	268.70
					COMED	4194 DAWSON LK L/S 1/25/19	156.42
							425.12
03/06/2019	OPER	24868	0358	DECKER 24HR TRUCK & TRA	DECKER 24HR TRUCK & TRA	05-2 REPAIR-SUPPLIES FROM	25.00
03/06/2019	OPER	24869	0097	FOX VALLEY INTERNET, IN	FOX VALLEY INTERNET, IN	NWWTP & SWWTP INTERNET 2/2	54.90
03/06/2019	OPER	24870	0096	FRONTIER	FRONTIER	VILLAGE PHONE LINES 1/20/1	796.55
03/06/2019	OPER	24871	0104	GOVOFFICE LLC	GOVOFFICE LLC	DNS SUBDOMAIN/CNAME TO THE	25.00
03/06/2019	OPER	24872	0473	HERITAGE ENGINEERING, L	HERITAGE ENGINEERING, L	WATER MAIN EASEMENT@173&PO	600.00
03/06/2019	OPER	24873	0112	HILDEN, MITCH	HILDEN, MITCH	TRAVEL-PWD CHECKING ROADS	153.70
03/06/2019	OPER	24874	0120	IGFOA	IGFOA	IGFOA TRAINING LUNCHEON-TR	20.00
					IGFOA	IGFOA TRAINING LUNCHEON-PR	20.00
					IGFOA	IGFOA PROF.2DAY ACADEMY-TR	200.00
					IGFOA	IGFOA 2019 ANNUAL MEMBERSH	200.00
							440.00
03/06/2019	OPER	24875	MISC	JANINA DARASKEVICH	JANINA DARASKEVICH	UB CR.BAL.REFUND ACCT#0011	106.06
03/06/2019	OPER	24876	MISC	KEN & LORRAINE MORRIS	KEN & LORRAINE MORRIS	UB CREDIT BALANCE REFUND F	278.95
03/06/2019	OPER	24877	0163	MEDIACOM	MEDIACOM	VH PHONE,INTERNET,EMAIL HO	733.77
03/06/2019	OPER	24878	0169	MIDWEST PLUMBING, INC	MIDWEST PLUMBING, INC	MEN'S INSIDE RESTROOM:REMO	125.00
03/06/2019	OPER	24879	0329	MR. GOODWATER	MR. GOODWATER	COOLER RENTAL/DRINKING WAT	35.32
03/06	OPER	24880	0186	NICOR GAS	NICOR GAS	4194 DAWSON LK RD L/S 1/10	31.06
					NICOR GAS	13505 HARVEST WAY L/S 1/1	131.77

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
					NICOR GAS	203 BEAVER DR. L/S 1/10-2/	31.31
					NICOR GAS	4420 MENGE LN W#4 1/10-2/1	137.48
					NICOR GAS	100 S STATE ST. W#2 1/10-2	16.90
					NICOR GAS	610 S STATE ST. NWWTP 1/10	1,260.63
					NICOR GAS	211 W GROVE RT 173 W#3 1/1	120.78
					NICOR GAS	4870 WOODSTOCK RD W#5&6 1/	137.08
					NICOR GAS	12211 RT 76 SWWTP 1/10-2/8	3,455.28
					NICOR GAS	1001 WACO WAY C/L/S 1/7-2/	32.56
					NICOR GAS	287 PRAIRIE KNOLL L/S 1/17	29.56
							5,384.41
03/06/2019	OPER	24881	0348	ODYSSEY TRANSPORTATION	ODYSSEY TRANSPORTATION	COMMUNITY EVENT:STREET DET	335.16
03/06/2019	OPER	24882	0451	RED WING BUSINESS ADVAN	RED WING BUSINESS ADVAN	2019 WORK BOOTS-KYLE MARTE	211.59
03/06/2019	OPER	24883	0261	U.S. CELLULAR	U.S. CELLULAR	PW&WWTP FW/HOT SPOT, VPG C	175.79
03/06/2019	OPER	24884	0429	WEX BANK - MARATHON FLE	WEX BANK - MARATHON FLE	PUBLIC WORKS FUEL FEB.2019	3,085.50
03/06/2019	OPER	24885	0002	A.A. ANDERSON, INC	A.A. ANDERSON, INC	DIAGNOSTIC KUBOTA TRACTOR-	582.13
03/06/2019	OPER	24886	0380	ABBOTT RUBBER COMPANY,	ABBOTT RUBBER COMPANY,	HYDRAULIC COUPLINGS FOR 05	142.60
03/06/2019	OPER	24887	0371	ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	VILLAGE HALL PEST CONTROL	45.00
					ABBY PEST ELIMINATION L	NWWTP PEST CONTROL FEB.201	160.00
					ABBY PEST ELIMINATION L	EDSON SHOP PEST CONTROL FE	65.00
							270.00
03/06/2019	OPER	24888	0005	ACKERSON BROTHERS	ACKERSON BROTHERS	PW SHOP 12' GARAGE DOOR, 6	2,005.00
03/06/2019	OPER	24889	0459	ARNESON OIL COMPANY	ARNESON OIL COMPANY	SHOP PROPANE HEAT 320GAL L	447.68
					ARNESON OIL COMPANY	SHOP PROPANE HEAT 422.1GAL	586.72
					ARNESON OIL COMPANY	HYDRAULIC OIL 1-55GAL.DRUM	409.90
							1,444.30
03/06/2019	OPER	24890	0361	BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	SHOP:YELLOW HOSE, SUBMERSI	167.79
03/06/2019	OPER	24891	0049	BLAKE OIL COMPANY	BLAKE OIL COMPANY	DIESEL FUEL @ PW SHOP	518.57
03/06/2019	OPER	24892	0052	BONNELL INDUSTRIES, INC	BONNELL INDUSTRIES, INC	05' SNOW PLOW LIFT ARM	313.95
03/06/2019	OPER	24893	0294	BOONE COUNTY JOURNAL	BOONE COUNTY JOURNAL	BID LEGAL NOTICE 2/22/19	240.00
03/06/2019	OPER	24894	0062	CARGILL, INCORPORATED	CARGILL, INCORPORATED	HWY SALT 48.44 UNITS 2/7/1	3,663.47
					CARGILL, INCORPORATED	HWY SALT 94.89 UNITS 2/12/	7,166.09
					CARGILL, INCORPORATED	HWY SALT 48.31 UNITS 2/11/	3,648.38
							14,477.94
03/06/2019	OPER	24895	0098	CINTAS LOC#19M	CINTAS LOC#19M	SOAP,SANI-CLIPS,FLOORMAT@V	35.98
					CINTAS LOC#19M	SOAP,SANI-CLIPS,FLOORMAT@V	35.98
					CINTAS LOC#19M	SOAP,SANI-CLIPS,FLOORMAT@V	35.98
					CINTAS LOC#19M	SOAP,SANI-CLIPS,FLOORMAT@V	35.98
							143.92
03/06/2019	OPER	24896	0079	CITY OF BELVIDERE	CITY OF BELVIDERE	PLANNING SERVICES FEB.2019	192.50
03/06/2019	OPER	24897	0374	COMFORT SOLUTIONS HEATI	COMFORT SOLUTIONS HEATI	SERVICE-NO HEAT@W#5&6 REPL	299.96
					COMFORT SOLUTIONS HEATI	SRVC CALL@VH FURNACE-NO HE	80.00
					COMFORT SOLUTIONS HEATI	MAINT.(3) FURNACES@VH 2/13	80.00
							459.96
03/06/2019	OPER	24898	0073	CONSERV FS INC	CONSERV FS INC	SALT PELLETS-VILLAGE HALL	140.00
					CONSERV FS INC	ICE MELT 10BAGS FOR VILLAG	72.50
							212.50

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
03/06/2019	OPER	24899	0083	DACH FENCE CO.	DACH FENCE CO.	SAFETY FENCING- EPI COLLAP	2,056.00
03/06/2019	OPER	24900	0358	DECKER 24HR TRUCK & TRA	DECKER 24HR TRUCK & TRA	07' RAM REPAIR-REMOVED BLO	2,624.61
03/06/2019	OPER	24901	0440	ENTRE COMPUTER SOLUTION	ENTRE COMPUTER SOLUTION	IT SERVICES INCIDENTS: 2/6	650.00
					ENTRE COMPUTER SOLUTION	IT SERVICES INCIDENT 2/26/	275.00
					ENTRE COMPUTER SOLUTION	IT SERVICES FEB.2019	341.00
					ENTRE COMPUTER SOLUTION	QTY 8-CHROME NOTEPADS,12-A	2,781.00
							4,047.00
03/06/2019	OPER	24902	0384	HIRE TRACI II LLC	HIRE TRACI II LLC	CUSTODIAL SERVICES FEB.201	420.00
03/06/2019	OPER	24903	0152	LAKESIDE INTERNATIONAL,	LAKESIDE INTERNATIONAL,	05'-2 INJECTOR REPAIR: SEA	73.40
03/06/2019	OPER	24904	0335	LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	SHOP STOCK:SCREWS,NUTS,CON	268.85
03/06/2019	OPER	24905	0159	MCMAHON ASSOCIATES, INC	MCMAHON ASSOCIATES, INC	ENGINEERING OAKLAWN L/S JA	315.00
					MCMAHON ASSOCIATES, INC	ENGINEERING HAWTHORN MEADO	435.54
					MCMAHON ASSOCIATES, INC	ENGINEERING AS NEEDED JAN.	1,416.80
					MCMAHON ASSOCIATES, INC	MFT 2019 PAVEMENT MAINTENA	6,510.28
							8,677.62
03/06/2019	OPER	24906	0165	MENARDS	MENARDS	FUSES@WELL PUMP, BOLTS@FLA	28.86
					MENARDS	CLEANING SUPPLIES, SUPPLIE	91.16
					MENARDS	SHOP TOWELS,ORANGE GOOP TO	79.88
					MENARDS	CONDEMNING 203 S. STATE ST	327.61
					MENARDS	PARTS TO INSTALL ALCOHOL E	93.68
					MENARDS	SAND FOR SANDFILTERS	447.44
							1,068.63
03/06/2019	OPER	24907	0173	MONROE TRUCK EQUIPMENT,	MONROE TRUCK EQUIPMENT,	SNOW PLOW-DUMP LOCK	1,002.25
03/06/2019	OPER	24908	0053	NAPA AUTO PARTS	NAPA AUTO PARTS	SILVERADO HEAD LAMP	17.99
					NAPA AUTO PARTS	KUBOTA TRACTOR BATTERY	150.68
					NAPA AUTO PARTS	SILVERADO LIGHTS-BLISTER P	35.98
							204.65
03/06/2019	OPER	24909	0472	ROYAL PUBLISHING	ROYAL PUBLISHING	COMMUNITYAD FOR NB CLASS 2	225.00
03/06/2019	OPER	24910	0245	SCOTT'S RV, TRUCK & AUT	SCOTT'S RV, TRUCK & AUT	8' BX-8SK SKIDSTER PLOW	2,834.13
					SCOTT'S RV, TRUCK & AUT	F250 PLOW REPAIR:BOSS ANGL	148.27
							2,982.40
03/06/2019	OPER	24911	0239	SHERMAN WILLIAMS CO.	SHERMAN WILLIAMS CO.	4 GALLONS PAINT FOR VILLAG	219.12
03/06/2019	OPER	24912	0241	SIKICH LLP - ACCOUNTING	SIKICH LLP - ACCOUNTING	ACCT SRVCS ASSIST AUDIT PR	1,125.10
03/06/2019	OPER	24913	0319	SOSNOWSKI SZETO, LLP	SOSNOWSKI SZETO, LLP	LEGAL SERVICES-14042 TALLG	850.00
					SOSNOWSKI SZETO, LLP	LEGAL SERVICES: GENERAL FE	4,713.50
					SOSNOWSKI SZETO, LLP	LEGAL SERVICES: FORREST PA	740.00
					SOSNOWSKI SZETO, LLP	LEGAL SERVICES: LABOR FEB2	980.00
							7,283.50
03/06/2019	OPER	24914	0376	SSR COMMERCIAL SNOW REM	SSR COMMERCIAL SNOW REM	CONTRACT SNOW & ICE REMOVA	831.25
					SSR COMMERCIAL SNOW REM	CONTRACTED SNOW & ICE REMO	1,865.00
					SSR COMMERCIAL SNOW REM	CONTRACTED SNOW & ICE REMO	2,080.00
							4,776.25
03/06	OPER	24915	0240	STRAW, ELIZABETH A.	STRAW, ELIZABETH A.	SIMERL LOAN 11 ACRES INTER	8,610.82

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
					STRAW, ELIZABETH A.	SIMERL LOAN 4.3 ACRES INTE	4,305.42
							12,916.24
03/06/2019	OPER	24916	0407	TELEDYNE INSTRUMENTS, I	TELEDYNE INSTRUMENTS, I	REPAIR BOTH SAMPLER HEADS	1,032.00
03/06/2019	OPER	24917	0355	TEST INC.	TEST INC.	IEPA TESTING X20-VARIOUS T	284.50
					TEST INC.	WATER & SEWER CONTRACT LAB	16,493.75
					TEST INC.	IEPA REQUIRED COLIFORM TES	48.00
					TEST INC.	IEPA COLIFORM TESTING X2@W	24.00
					TEST INC.	IPEA COLIFORM TESTING X4@S	48.00
					TEST INC.	FLUORIDE TESTING X3 NORTH,	46.50
							16,944.75
03/06/2019	OPER	24918	0257	TRANSAM TRUCK & TRAILER	TRANSAM TRUCK & TRAILER	LIGHTS/INSTALL MATERIALS F	149.48
					TRANSAM TRUCK & TRAILER	LED LIGHTS/INSTALL MATERIA	488.21
							637.69
03/06/2019	OPER	24919	0262	USA BLUE BOOK	USA BLUE BOOK	HEAVY DUTY BEAKERS, SUBMER	614.84
03/06/2019	OPER	24920	0265	VORTEX TECHNOLOGIES INC	VORTEX TECHNOLOGIES INC	SRVC CALL-FLOW MONITOR@WWT	247.50

OPER TOTALS:

Total of 58 Checks:	124,719.19
Less 0 Void Checks:	0.00
Total of 58 Disbursements:	124,719.19

2018 Shell Summary
$5,000/12 Min Musical
Approximately:

100-1” Aerial Display Shells
291-2” Aerial Display Shells
115 – 2.5” Aerial display shells
124 – 3” Aerial display shells
35 – 4” Aerial display shells
9- Multi Shot Box Items
4 Roman Candles
665-Total Shots

Without The Increase
2019 Shell Summary
$5,000/12 Min Musical
Approximately:

80-1” Aerial Display Shells
248-2” Aerial Display Shells
98– 2.5” Aerial display shells
112 – 3” Aerial display shells
30– 4” Aerial display shells
7- Multi Shot Box Items
3 Roman Candles
566-Total Shots

With Increase
2019 Shell Summary
$5,750/12 Min Musical
Approximately:

100-1” Aerial Display Shells
291-2” Aerial Display Shells
115 – 2.5” Aerial display shells
124 – 3” Aerial display shells
35 – 4” Aerial display shells
9- Multi Shot Box Items
4 Roman Candles
665-Total Shots

2019 Shell Summary
$6,500/15 Min Musical
Approximately:

112-1” Aerial Display Shells
323-2”Aerial Display Shells
128-2.5”Aerial Display Shells
138-3” Aerial Display Shells
40-4” Aerial Display Shells
12-Multi Shot Boxes
8-Roman Candles
741-Total Shots

Melrose Pyrotechnics

1 Kingsbury Industrial Park
P.O. Box 302
Kingsbury, IN 46345

T 219-393-5522 800-771-7976
F 219-393-5710 800-775-7976

melrosepyro.com

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance & Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E.**

Re: **Supplemental Resolution for 2014 and 2018 MFT Road Improvements**

Date: **March 6, 2019**

Attached to this memo are two resolutions:

- A resolution for Section Number 14-00000-00-GM (which is the Village's 2014 maintenance program) that appropriates $37,348.26 of Motor Fuel Tax Funds.
- A resolution for Section Number 18-00000-00-GM (which is the Village's 2018 maintenance program) that appropriates $7,653.90 of Motor Fuel Tax Funds.

As I have reported, the Municipal Expenditure Statements (MES) for the Village's 2012, 2013, 2014 and 2018 projects were all filed with the Department late last year. The MES is a report that documents exactly how many dollars were spent by a municipality. When the amount spent exceeds the appropriation, IDOT requests the municipality to provide a supplemental resolution.

The MES for 2014 and 2018 showed that amounts spent were in excess of the appropriation for the following reasons:

2014: Shoulder stone along Whiting Road was added to the contract, and HMA quantities were higher than bid quantities.

2018: Additional patching at various locations around the Village were added to the contract.

We recommend that the Village pass the resolutions at its March 20th Board meeting and forward four (4) certified copies of the resolutions to IDOT's District 2 Office. Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
	Original	18-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Seven Thousand Six Hundred Fifty Three and 90/100 Dollars ($7,653.90)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/18 (Beginning Date) to 12/31/18 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
	Original	14-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Thirty-Seven Thousand Three Hundred Forty Eight and 26/100 Dollars ($37,348.26)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/14 (Beginning Date) to 12/31/14 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Print Form | Reset Form

Resolution Number	Resolution Type	Section Number
19-09	Original	14-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Thirty-Seven Thousand Three Hundred Forty Eight and 26/100 Dollars ($37,348.26)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/14 (Beginning Date) to 12/31/14 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.
Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District Compliance Review
District File

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance & Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E.**

Re: **Supplemental Resolution for 2014 and 2018 MFT Road Improvements**

Date: **March 6, 2019**

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As I have reported, the Municipal Expenditure Statements (MES) for the Village's 2012, 2013, 2014 and 2018 projects were all filed with the Department late last year. The MES is a report that documents exactly how many dollars were spent by a municipality. When the amount spent exceeds the appropriation, IDOT requests the municipality to provide a supplemental resolution.

The MES for 2014 and 2018 showed that amounts spent were in excess of the appropriation for the following reasons:

2014: Shoulder stone along Whiting Road was added to the contract, and HMA quantities were higher than bid quantities.

2018: Additional patching at various locations around the Village were added to the contract.

We recommend that the Village pass the resolutions at its March 20th Board meeting and forward four (4) certified copies of the resolutions to IDOT's District 2 Office. Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
	Original	18-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Seven Thousand Six Hundred Fifty Three and 90/100 Dollars ($7,653.90)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/18 (Beginning Date) to 12/31/18 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
	Original	14-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Thirty-Seven Thousand Three Hundred Forty Eight and 26/100 Dollars ($37,348.26)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/14 (Beginning Date) to 12/31/14 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Print Form | Reset Form

Resolution Number	Resolution Type	Section Number
19-08	Original	18-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees (Governing Body Type) of the Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of

Seven Thousand Six Hundred Fifty Three and 90/100 Dollars ($7,653.90)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/18 (Beginning Date) to 12/31/18 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Karri Anderberg (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Poplar Grove (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees (Governing Body Type) of Poplar Grove (Name of Local Public Agency) at a meeting held on _____ (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st (Day) day of March, 2019 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.
Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District Compliance Review
District File

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance & Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E.**

Re: **Village Wide Maintenance-Various Streets**
Section 19-00000-00-GM

Date: **March 6, 2019**

Attached to this memo are:

- A resolution that awards the contract to Rock Road Companies, Inc.
- An itemized breakdown of the bid results.

A total of six general contractors picked up bid packets and all six submitted bids. Bids were opened this morning. Unfortunately one bidder did not include the addendum which therefore made their bid unresponsive to the bid invitation, and as a result it was not read. The bid results are as follows in no particular order:

	Contractor	Bid
1.	**Rock Road Companies, Inc.**	**$177,318.67**
2.	William Charles Construction Co. LLC	$194,071.22
3.	Curran Contracting Company, Inc.	Addendum Not Included-Did Not Read Bid
4.	Peter Baker & Son, Inc.	$198.957.85
5.	Schroeder Asphalt Services, Inc.	$192,013.00
6.	Norwest Construction, Inc.	$181,237.75
	Engineer's Opinion of Probable Cost:	$232,275.00

I have attached a detailed breakdown of the bid results to this memorandum for your review. There is a chance the Contractor who's bid was not opened could file a protest. Because MFT Funds are in use, any protest would be filed through IDOT's General Counsel's Office and not though the Village. It typically takes IDOT 3-5 months to work through a protest, and obviously that would cause the Village problems from a scheduling standpoint. The Contractor has seven days from March 7th to file a protest, and should a protest be filed we would recommend rejecting all bids and re-bidding the project in order to avoid going through the protest period. We would probably need to have a special Board meeting towards the end of the month to award the bid in the event that the Village is forced to rebid. However, at this time, I find that Rock Road Companies, Inc. is the lowest responsive, responsible bidder for Section 19-00000-00-GM. Attached to this memo is Resolution that will award the contract to Rock Road Companies. Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

Resolution 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AWARD A CONTRACT FOR SECTION NUMBER 19-00000-00-GM (2019 PAVEMENT MAINTENANCE)

WHEREAS, the Village of Poplar Grove desires to maintain various streets within the Village; and,

WHEREAS, plans and specifications for section number 19-00000-00-GM underwent public bid letting in accordance with the Village's purchasing policies and MFT procurement requirements; and,

WHEREAS, Rock Road Companies, Inc. has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; now therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

Section Number 19-00000-00-GM hereby awarded to Rock Road Companies, Inc. for a cost of $177,318.67.

FURTHER, the Village President is authorized to sign any needed contract documents in order to carry out Section Number 19-00000-00-GM.

FURTHER, the Board of Trustees of the Village of Poplar Grove hereby authorizes a contingency of $15,000.00 for Section Number 19-00000-00-GM.

FURTHER, the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Passed this 20th day of March, 2019

_____
President of the Board of Trustees of the Village of Poplar Grove

ATTEST:

_____
Village Clerk

AYES:_____

NAYES:_____

ABSENT:_____

![Illinois Department of Transportation]

Illinois Department of Transportation

Local Public Agency: Village of Poplar Grove
County: Boone
Section: 19-00000-00-GM
Estimate: 232,275.00

Date: 6-Mar-19
Time: 10:00 AM
Appropriation: $ 260,000.00

Attended By:

					Name of Bidder:		Rock Road		Schoeder Asphalt Svs.		Curran		Peter Baker		William Charles Const.		Norwest			
					Address of Bidder:		P.O. Box 1818		P.O. Box 831		286 Memorial Court		1349 Rockland Road		833 Featherstone Road		82 Prairie Hill Road			
							Janesville, WI 53547		Huntley, IL 60142		Crystal Lake, IL 60014		Lake Bluff, IL 60044		Rockford, IL 61107		South Beloit, IL 61080			
					Proposal Guarantee:		Bid Bond		Bid Bond		DID NOT READ BID DUE		Bid Bond		Bid Bond		Bid Bond			
					Terms:		5%		5%		TO MISSING ADDENDUM		5%		5%		5%			
					Approved Engineer's Estimate															
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mill/Shape/Compact Base		SY	10150	4.5000	$ 45,675.00	1.1800	$ 11,977.00	2.3000	$ 23,345.00		$ -	2.3000	$ 23,345.00	2.0400	$ 20,706.00	1.3300	$ 13,499.50		$ -
2	Preparation of Base		SY	244	20.0000	$ 4,880.00	16.0000	$ 3,904.00	2.0000	$ 488.00		$ -	28.0000	$ 6,832.00	42.1600	$ 10,287.04	10.5000	$ 2,562.00		$ -
3	Bituminous Materials (Prime)		Ton	17.1	450.0000	$ 7,695.00	0.0100	$ 0.17	625.0000	$ 10,687.50		$ -	386.0000	$ 6,600.60	462.2200	$ 7,903.96	0.1000	$ 1.71		$ -
4	Bit. Conc. Surf. Course, N50		Ton	1225	70.0000	$ 85,750.00	75.5000	$ 92,487.50	82.5000	$ 101,062.50		$ -	69.2500	$ 84,831.25	66.3900	$ 81,327.75	74.2500	$ 90,956.25		$ -
5	Class D Patch, 2"		SY	900	40.0000	$ 36,000.00	33.0000	$ 29,700.00	31.0000	$ 27,900.00		$ -	38.5000	$ 34,650.00	39.2300	$ 35,307.00	31.2900	$ 28,161.00		$ -
6	Class D Patch, 3"		SY	195	50.0000	$ 9,750.00	45.0000	$ 8,775.00	45.0000	$ 8,775.00		$ -	75.8000	$ 14,781.00	55.2900	$ 10,781.55	72.3000	$ 14,098.50		$ -
7	Adjust Manhole		Each	13	2,000.0000	$ 26,000.00	1,450.0000	$ 18,850.00	725.0000	$ 9,425.00		$ -	1,229.0000	$ 15,977.00	1,377.7200	$ 17,910.36	1,774.5000	$ 23,068.50		$ -
8	CA-06 Aggregate		Ton	100	25.0000	$ 2,500.00	25.0000	$ 2,500.00	19.0000	$ 1,900.00		$ -	15.0000	$ 1,500.00	15.2300	$ 1,523.00	15.0000	$ 1,500.00		$ -
9	Aggregate Shoulders		Ton	145	45.0000	$ 6,525.00	35.0000	$ 5,075.00	34.0000	$ 4,930.00		$ -	50.0000	$ 7,250.00	33.1700	$ 4,809.65	22.0000	$ 3,190.00		$ -
10	Traffic Control Complete		LS	1	7,500.0000	$ 7,500.00	4,050.0000	$ 4,050.00	3,500.0000	$ 3,500.00		$ -	3,191.0000	$ 3,191.00	3,514.9100	$ 3,514.91	4,200.0000	$ 4,200.00		$ -
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					Total Bid:	As Read:		177,318.67		192,013.00				198,957.85		194,071.22		181,237.75		
						As Calculated:		177,318.67		192,013.00		-		198,957.85		194,071.22		181,237.46		-

McMAHON
ENGINEERS | ARCHITECTS

To: **The Finance & Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E.**

Re: **Sealcoating of Orth Road, Beaver Road**
Section 19-00000-01-GM

Date: **March 6, 2019**

Attached to this memo are:

- A resolution that awards the contract to Civil Constructors, Inc.
- An itemized breakdown of the bid results.

A total of three general contractors picked up bid packets and two submitted bids. Bids were opened this morning. The bid results are as follows:

	Contractor	Bid
1.	**Civil Constructors, Inc.**	**$50,980.00**
2.	A.C. Pavement Striping Company	$59,806.03
	Engineer's Opinion of Probable Cost:	$49,147.00

I have attached a detailed breakdown of the bid results to this memorandum for your review.

At this time, I find that Civil Constructors, Inc. is the lowest responsive, responsible bidder for Section 19-00000-01-GM.

Attached to this memo is Resolution that will award the contract to Civil Constructors. Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

Resolution 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AWARD A CONTRACT FOR SECTION NUMBER 19-00000-01-GM (2019 SEAL COAT)

WHEREAS, the Village of Poplar Grove desires to place a Seal Coat Surface Treatment on Orth Road and Beaver Road; and,

WHEREAS, plans and specifications for section number 19-00000-01-GM underwent public bid letting in accordance with the Village's purchasing policies and MFT procurement requirements; and,

WHEREAS, Civil Constructors, Inc. has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; now therefore,

BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

Section Number 19-00000-01-GM hereby awarded Civil Constructors, Inc. for a cost of $50,980.00.

FURTHER, the Village President is authorized to sign any needed contract documents in order to carry out Section Number 19-00000-01-GM.

FURTHER, the Board of Trustees of the Village of Poplar Grove hereby authorizes a contingency of $5,000.00 for Section Number 19-00000-01-GM.

FURTHER, the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Passed this 20th day of March, 2019

_____
President of the Board of Trustees of the Village of Poplar Grove

ATTEST:

_____
Village Clerk

AYES:_____

NAYES:_____

ABSENT:_____

Illinois Department of Transportation

Local Public Agency: Village of Poplar Grove
County: Boone
Section: 19-0000-01-GM
Estimate: 49,147.00

Date: 6-Mar
Time: 10:00 AM
Appropriation: $ 260,000.00

Attended By:

					Name of Bidder:		Civil Constructors		A.C. Pavement Striping Co			
					Address of Bidder:		2283 Rte 20 East		695 Church Road			
							Freeport, IL 61032		Elgin, IL 60123			
					Proposal Guarantee:		Bid Bond		Bid Bond			
					Terms:		5%		5%			
					Approved Engineer's Estimate							
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Bituminous Materials (Prime Coat)		Ton	4.3	850.0000	$ 3,655.00	760.00000	$ 3,268.00	632.5600	$ 2,720.01		$ -
2	Poly. Bit. Mtls. (Seal Coat)		Ton	58	500.0000	$ 29,000.00	660.00000	$ 38,280.00	752.6900	$ 43,656.02		$ -
3	Seal Coat Aggregate		Ton	406	32.0000	$ 12,992.00	22.00000	$ 8,932.00	30.0000	$ 12,180.00		$ -
4	Traffic Control - Complete		LS	1	3500.0000	$ 3,500.00	500.00000	$ 500.00	1,250.0000	$ 1,250.00		$ -
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					Total Bid: As Read:			50,980.00		59,806.03		
					As Calculated:			50,980.00		59,806.03		-

Ironwood
Environmental Inc
3349 Carbineer Dr.
Belvidere, IL. 61008
815-765-0776
Fax:815-877-5905
Ironwoodenv@aol.com

Proposal

Village of Poplar Grove
200 S Hill St.
Poplar Grove, IL. 61065
Attn: Mr. Owen Costanza, Village President

Re: IEPA/NESHAPS Asbestos inspection the EPI Building in Poplar Grove, IL.

2/25/19

Proposed scope of service

1.Abatement of asbestos containing materials,

-Mudded insulation, located on the main boiler marked #4, condition is significantly damaged and spread throughout the boiler room. Quantity is approx. 30 sq. ft. of material remaining on the boiler.

-Mag block insulation, located on the main boiler marked #4, condition is significantly damaged and spread throughout the boiler room. Quantity is approx. 785 sq. ft. of material remaining on the boiler.

-Window glazing, located on 4 steel framed windows, condition is damaged, Quantity is approx. 160 linear feet.

-White transite siding, located on the rear exterior, condition is damaged and mixed in the soil below. Quantity is approx. 700 sq. ft.

-Miscellaneous mudded pipe fitting insulation, located throughout, condition is significantly damaged and some is spread throughout the building.

-Miscellaneous paper pipe insulation, located throughout, condition is significantly damaged and some is spread throughout the building.

-Miscellaneous aircell pipe insulation, located throughout, condition is significantly damaged and some is spread throughout the building.

2.Waste disposal shall be the responsibility of Ironwood. Waste shall be disposed of at an EPA approved landfill.

3.All work shall be performed in accordance with applicable USEPA / NESHAPS, OSHA and IDPH regulations, with currently accredited and licensed Illinois State asbestos abatement workers /supervisors. A review of the original asbestos building inspection and a site visit to determine if any of the acbm's were involved in the collapsed portion of the building and notification fees and paperwork to IEPA has all been included in the proposed total.

Proposed abatement total: $23,750.00

Ironwood
Environmental Inc
3349 Carbineer Dr.
Belvidere, IL. 61008
815-765-0776
Fax:815-877-5905
Ironwoodenv@aol.com

Exclusions: Additional insured's, Liquidated damages, Performance bond, Hold harmless agreements, Waivers of subrogation

Change Orders: Additional services shall be completed only after the customer and Ironwood have accepted authorization. Change orders must be signed and returned to proceed with any or all-additional work.

Ironwood Environmental, Inc.'s Payment of Taxes, Permits, etc.: Ironwood Environmental, Inc. shall be solely responsible for:

- Payment of wages to its work force in compliance with all Federal and State laws, including the Federal and State Wage and Hour laws and the Illinois Prevailing Wage Act.
- Payment of any and all FICA, unemployment contributions and other payroll-related taxes or contributions required to be paid by Ironwood Environmental, Inc. under State and Federal law.
- Payment of all applicable Federal, State, or Municipal taxes, charges or permit fees, whether now in force or subsequently enacted.
- Payment of any and all suppliers, merchants, or vendors from whom Ironwood Environmental, Inc. obtains items and materials related to the contract.

Ironwood Environmental, Inc. shall indemnify and hold the Village harmless from all claims arising from the foregoing payment obligations of the Contractor.

Payment Terms: Payment shall be due upon completion of work. An additional 2% per month interest fee shall be added in the event payment is prolonged past thirty days. Any collection or legal fees incurred in attaining final payment shall be the responsibility of the customer.

Contract Acceptance: This proposal shall be considered a binding contract when signed by both Ironwood Environmental and the customer or customer's representative. The signed proposal shall reflect the customer's acceptance of the scope of service and understanding of the terms of the contact and shall be considered permission to begin work. This proposal and its terms shall expire after 6 months from the date of the original proposal.

If you have any questions please do not hesitate to contact us at 815-378-6113

Thank you.
Respectfully Submitted,

Jeremy Bonacquisti

Jeremy Bonacquisti
Ironwood Environmental Inc.

Contract Acceptance

Signed: _____

Date: _____

Ironwood
Environmental Inc
3349 Carbineer Dr.
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Attest: _____

Date: _____