



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 10, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from April 12, 2023 board meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

PRESENTATION

2. Presentation and update on employee health/dental/vision insurance and Village of Poplar Grove's general liability insurance from Broadmoor Agency

DEPARTMENT REPORTS

- 3. Clerk, Karri Anderberg
- 4. Treasurer, Carina Boyd
- 5. Public works, David Howe
- 6. Engineer, McMahon
- 7. Wastewater, TEST
- 8. Code and Permit, B&F

NEW BUSINESS

9. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to May 31, 2023, in the amount of \$283,413.25 in AP checks, \$14,461.77 in insurance expense checks, and \$3,797.94 EFTS for a total of \$301,672.96
- [10.](#) Motion to discuss/approve **Resolution 2023-12** a resolution of the Village of Poplar Grove, Illinois to approve a letter of agreement between the International Union of Operating Engineers and the Village of Poplar Grove
- [11.](#) Discuss/approve **Resolution 2023-16** a resolution of the Village of Poplar Grove, Illinois approving purchase of a postage machine
12. Motion to discuss/approve drawing \$1,460,490.00 from the Solutions Bank loan and authorizing the village treasurer to deposit the drawn funds into a Village of Poplar Grove deposit account or Illinois Funds.
- [13.](#) Discuss/Approve an Ordinance amending Ordinance 2016-03 establishing an Enterprise Zone within certain unincorporated areas of the County of Boone and certain incorporated areas of the City of Belvidere, Village of Capron and Village of Poplar Grove
14. Motion to discuss changes to the zoning code regarding storage containers

GOOD OF THE VILLAGE

May 17, 2023 Board of Trustees Meeting CANCELLED

May 24, 2023 Planning and Zoning - 6:00pm

June 14, 2023 Board of Trustees Meeting - 7:00pm

June 21, 2023 Board of Trustees Meeting - 7:00pm

ADJOURNMENT (Voice Vote)

KJA 05/08/2023



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VILLAGE BOARD OF TRUSTEES

Wednesday, April 12, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller via phone

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Clayton Zamudio

Treasurer Carina Boyd

Public works Director David Howe

Wastewater Director Ion Steer

ABSENT

Trustee Ed Wethington

Trustee Ron Quimby

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee minutes from March 08, 2023 meeting

Motion made by Trustee Cheek, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Don Sattler- President Don Sattler wanted to publicly address the comments that Mr. Costanza said he was dishonest and other false claims. President Sattler wanted to submit for public record 100 page court records that is filed at the Boone County Court House case 23-MR-3 and case 2021 L30. Mr. Sattler states that these cases are on record and true and not his opinions.

NEW BUSINESS

2. Motion to discuss/approve **Ordinance 2023-05** an ordinance adopting a capital asset policy for the Village of Poplar Grove, Illinois and amending Title I Administration, Chapter 6 Village Officers and Employees Article B Village Treasurer

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw
Treasurer Boyd explained the capital asset policy

3. Motion to discuss/approve Ordinance 2023-06 an ordinance transferring appropriated fund balance to established corporate objects and purposes (capital improvement fund) for the Village of Poplar Grove, Illinois for the Fiscal Year beginning May 1, 2022 and ending April 30, 2023 (FY 2023)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

Motion to amended 2023-06 to amend the ordinance that where it reads FY22 it should read FY2023 made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

4. Motion to discuss/approve **Ordinance 2023-07** a supplemental appropriation ordinance of the Village of Poplar Grove, Illinois for the fiscal year beginning May 1, 2022 and ending April 30, 2023

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

Trustees asked questions to Treasurer Boyd

GOOD OF THE VILLAGE

Board of Trustees Meeting April 19, 2023- 7:00 pm

Planning and Zoning Meeting April 26, 2023- 6:00 pm

Board of Trustees Meeting May 10, 2023 - 7:00 pm

Board of Trustees Meeting May 17, 2023 - 7:00 pm

Village Hall Closed May 29, 2023 Memorial Day

Clerk Anderberg asked the board when they would like to meet to swear in the new trustees.

Clerk Anderberg explained it can not be at next meeting because County Clerk Julie Bliss will not have the certified results in time for the posting of the agenda. Everyone agreed that May 1, 2023 at 6:00pm would work.

EXECUTIVE SESSION

5. Motion to go into executive session Possible Litigation 5 ILCS 120/2(c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Motion made by Trustee Cheek, Seconded by Trustee Goings.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw
ended open session at 7:27pm

went into executive session at 7:30pm

out of executive session at 8:08pm

back into open session at 8:09pm

PRESENT

President Don Sattler

Finance Chairman Eric Miller via phone

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Clayton Zamudio

ADJOURNMENT (Voice Vote)

KJA 04/10/2023

Motion made by Trustee Goings, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw
meeting adjourned at 8:10pm



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www.villageofpoplargo.com

March 2023

Clerk Monthly Report

General

In the month of March, the clerk's office was pretty quiet we worked on budget and paperwork

FOIA

We had 4 FOIA for the month of March.

Please see attached sheet for the FOIA log

PERMITS

For the month of March, we had 21 residential permits. We are working with Joann K on 2 special use permits and the new zoning map for 2023.

CODE

For the month of March, we sent out 6 warnings and 6 stop work orders. Starting May 1, we will start enforcing garbage can ordinance. All cans need to be 10 feet back from the side of the house, in the backyard or in a garage.

FOIA LOG 2023

Date	Request	Who Requested	Due Date
4/17/2023	1 Copy of the last property and casualty insurance renewal summer for all lines of insurance purchased by the city this document summarizes the insurance terms, limits deductibles premium and exclusions 2 a copy of the last empyee benefits insurance renewal summary for health dental and vision plans sponsored by the city. this document shows plan options available to the city's employees and the pricing for employee plus spouse, employee family	alluim data	4/24/2023
4/20/2023	a copy of the video on election day 4/4/2023 of sattler placing fictitious candiate signs at Village hall A copy of the video Sattler confrontation cadiate Owen Costanza	Tim Donohue	4/29/2023
4/24/2023	SmartProcure is submitting a commercial FOIA request to the Village Of Poplar Grove for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. .	Smart Procure	5/1/2023

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Direct Phone Number (if does not exist, list main phone number with extension)
6. Business Cell Phone (if provided by Village Of Poplar Grove)
7. Email Address
8. Office Address (Address, City, State, Zip)

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APRIL 2023 TREASURER'S REPORT

Monthly Reports:

Attached you will find April's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in April.
- Invoices scheduled to be paid in the month of May: \$283,413.25 in AP checks, \$14,461.77 in Insurance Expense checks, and \$3,797.94 in EFTS. Grand Total: \$301,672.96..
- Due to year end, financial statements for the month of April are not available.

Ongoing Activities

- Year End Work has begun.

Carina

05/08/2023

CHECK REGISTER

CHECK DATE FROM 04/01/2023 - 04/30/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
04/03/2023	OPER	27975	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	13,416.16
04/03/2023	OPER	27976	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	917.61
04/03/2023	OPER	27977	PR NCPERS	NCPERS	128.00
04/05/2023	OPER	27981	AP 0006	ADT COMMERCIAL LLC	185.22
04/05/2023	OPER	27982	AP 0011	AIRGAS USA, LLC	775.71
04/05/2023	OPER	27983	AP 0338	AMAZON.COM	671.99
04/05/2023	OPER	27984	AP 0459	ARNESON OIL COMPANY	734.86
04/05/2023	OPER	27985	AP 0519	ATKINS ELECTRIC CO.	800.00
04/05/2023	OPER	27986	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	9,007.00
04/05/2023	OPER	27987	AP 0361	BLAIN'S FARM & FLEET	1,099.47
04/05/2023	OPER	27988	AP 0055	BOONE COUNTY HIGHWAY DEPARTMENT	36,061.13
04/05/2023	OPER	27989	AP 0294	BOONE COUNTY JOURNAL	50.00
04/05/2023	OPER	27990	AP 0457	BOYD, CARINA	93.67
04/05/2023	OPER	27991	AP 0078	CARD SERVICE CENTER	6,364.10
04/05/2023	OPER	15(S)	AP 0078	CARD SERVICE CENTER	0.00
04/05/2023	OPER	27992	AP 0584	CHERRY VALLEY LANDSCAPE CENTER	5.20
04/05/2023	OPER	27993	AP 0098	CINTAS CORPORATION #355	231.68
04/05/2023	OPER	27994	AP 0278	COMED	24,323.64
04/05/2023	OPER	27995	AP 0385	COMPASS MINERALS	4,696.28
04/05/2023	OPER	27996	AP 0073	CONSERV FS INC	960.00
04/05/2023	OPER	27997	AP 0347	CORE & MAIN LP	9,223.52
04/05/2023	OPER	27998	AP MISC	COST CUTTERS	68.43
04/05/2023	OPER	27999	AP 0097	FOX VALLEY INTERNET, INC.	54.90
04/05/2023	OPER	28000	AP 0096	FRONTIER	976.80
04/05/2023	OPER	28001	AP 0306	GAME TIME C/O PLAYCORE COMPANY	45,000.00
04/05/2023	OPER	28002	AP 0424	GO TO COMMUNICATIONS INC	309.06
04/05/2023	OPER	28003	AP 0608	HAMBLOCK FORD LINCOLN	31.86
04/05/2023	OPER	28004	AP 0109	HAWKINS, INC.	4,174.40
04/05/2023	OPER	28005	AP 0110	HEARTLAND BANK & TRUST COMPANY	583,698.75
04/05/2023	OPER	28006	AP 0351	JOHNSON TRACTOR	1,310.33
04/05/2023	OPER	28007	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	453.44
04/05/2023	OPER	28008	AP 0159	MCMAHON ASSOCIATES, INC.	5,990.56
04/05/2023	OPER	28009	AP 0163	MEDIACOM	269.89
04/05/2023	OPER	28010	AP 0165	MENARDS	128.41
04/05/2023	OPER	28011	AP 0607	MIDWEST PAVING EQUIPMENT	235.38
04/05/2023	OPER	28012	AP 0329	MR. GOODWATER	79.00 V
04/05/2023	OPER	28013	AP 0177	MUNICIPAL CLERKS OF ILLINOIS	150.00
04/05/2023	OPER	28014	AP 0053	NAPA AUTO PARTS	614.23
04/05/2023	OPER	28015	AP 0186	NICOR GAS	2,653.56
04/05/2023	OPER	28016	AP 0489	P.C. TECH 2 U	350.00
04/05/2023	OPER	28017	AP 0525	PEARSON	1,070.00
04/05/2023	OPER	28018	AP 0211	PITNEY BOWES INC.	1,400.73 V
04/05/2023	OPER	28019	AP 0227	ROBERTSON LOCK SERVICE	117.50
04/05/2023	OPER	28020	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	77.40
04/05/2023	OPER	28021	AP 0408	SABEL MECHANICAL LLC.	2,577.37
04/05/2023	OPER	28022	AP 0355	TEST INC.	1,299.44
04/05/2023	OPER	28023	AP 0261	U.S. CELLULAR	230.24
04/05/2023	OPER	28024	AP 0262	USA BLUE BOOK	2,396.45
04/05/2023	OPER	28025	AP 0597	VERIZON	192.41
04/05/2023	OPER	28026	AP 0270	WELCH BROS BELVIDERE, INC.	40.00
04/05/2023	OPER	28027	AP 0429	WEX BANK - MARATHON FLEET CARD	2,825.97
04/05/2023	OPER	28028	AP 0268	WILLIAM CHARLES CONSTRUCTION, LLC	426.00

05/08/2023

CHECK REGISTER

CHECK DATE FROM 04/01/2023 - 04/30/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
04/06/2023	OPER	Various	PR Payroll	PAYROLL	27,972.63
04/06/2023	OPER	EFT543(E)	PR IRS	INTERNAL REVENUE SERVICE	6,790.09
04/06/2023	OPER	EFT544(E)	PR STATE OF IL	STATE OF ILLINOIS	1,226.92
04/10/2023	OPER	28029	AP 0371	ABBY PEST ELIMINATION LLC	270.00
04/10/2023	OPER	28030	AP 0608	HAMBLOCK FORD LINCOLN	1,236.00
04/10/2023	OPER	28031	AP 0384	HIRE TRACI II LLC	540.00
04/10/2023	OPER	28032	AP 0177	MUNICIPAL CLERKS OF ILLINOIS	75.00
04/10/2023	OPER	28033	AP 0053	NAPA AUTO PARTS	146.10
04/10/2023	OPER	28034	AP 0319	SOSNOWSKI SZETO, LLP	10,646.00
04/10/2023	OPER	28035	AP 0268	WILLIAM CHARLES CONSTRUCTION, LLC	889.50
04/12/2023	OPER	EFT545(E)	PR IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	1,494.30
04/19/2023	OPER	28037	AP MISC	J & D COUNTRYSIDE	88.68
04/20/2023	OPER	130(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
04/20/2023	OPER	131(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
04/20/2023	OPER	132(E)	AP 0217	SOLUTIONS BANK	2,001.03
04/21/2023	OPER	Various	PR PAYROLL	PAYROLL	13,044.24
04/21/2023	OPER	EFT546(E)	PR IRS	INTERNAL REVENUE SERVICE	3,717.32
04/21/2023	OPER	EFT547(E)	PR STATE OF IL	STATE OF ILLINOIS	762.36
04/21/2023	OPER	28036	PR UNION DUES	I.U.O.E. LOCAL 150	435.86
04/21/2023	OPER	EFT548(E)	PR IMRF	IMRF	3,893.23
04/25/2023	OPER	28038	AP 0211	PITNEY BOWES INC.	1,400.73
Total of 99 Checks:					852,521.55
Less 2 Void Checks:					1,479.73
Total of 97 Disbursements:					851,041.82



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<https://www.poplargoil.gov/>

Public Works Report, April 2023

- Staff got mowing started for the year. With all 4 staff members out, it takes roughly a day and half to mow all Village properties.
- The first application of weed spraying took place at all of our facilities, as well as around signage and other areas on main roads that our batwing mower can't get around.
- Cleaned out the shed at Village Hall and added shelving to better utilize that space.
- Added shoulder stone to the radiuses at Whiting, Orth, and Woodstock roads.
- Cold patched on multiple days, began using the new to us hotbox. This is going to help keep cold patched areas stable longer. Essentially, we are now able to create a fine, extra tacky asphalt mix to use rather than the clumpy cold patch.
- Added stone and millings to the northeast corner of Lions Park parking lot. Also added about 16 barrier poles. This adds a significant amount of parking to a previously unused space north of the shed.
- Staff used a rain day to clean up back utility room at Village Hall. Went through and organized all prints and plans adding them to print boxes.
- Reclaimed and added ag lime to the Arboretum walking path.
- Cleaned up and graded a ditch line along Waco Way.
- Added grass seed and straw mat to the Ridgestone ditch. We dug this during winter, and with the restoration completed all drainage within Prairie Green, The Knolls, and Woodstock has been reworked.
- Added Timbers to Sherman Park playground, will be refreshing mulch both here and at Waco Park in the coming weeks.
- Cleaned up the tree lines around Mansfield Park. These have been an overgrown mess for a while, and this opens the area up a bit and will allow the actual trees in the area to grow properly.
- Mansfield playground was installed, and staff spent a couple of days putting in the mulch and starting restoration of the surrounding area. We are currently waiting on our black dirt suppliers to have dry stock available. Once we can pick up dirt, we will finish restoration.
- We will be doing spring hydrant flushing beginning the second week of May.
- I spent some time going over various projects with Chris. Our road projects will have a start date of sometime shortly after July 15th, as we want to have 76 back open before we start our own construction.

- Sewer and water are going to begin the second to last weekend of May, with site work to begin shortly after for the new PW Shop.
- Our part time summer help (mowing and string trimming) will start at the end of May, which will free up PW staff to start in on our Spring/Summer/Fall project list.
- Some of the projects we have planned are Village wide sidewalk repair, storm drain repair, manhole repair, and valve repair.

As always, please reach out to me with any additional questions or concerns. I am always open to go into more detail on past, current, or future projects and work that my department is doing.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – April 2023 Activity

Date: May 8, 2023

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Shop drawings, material samples continue to be circulated for review and color selections have been made. Change Order #1 was executed and returned to the contractor. Plans were updated pursuant to comments received by the Village's plan reviewer and we are awaiting approval/review comments. At the time of this memorandum, we are expecting that water/sewer work will start the week of May 22nd. Water/sewer improvements should be done by June 1st and Stenstrom is looking to begin the site improvements in early June, exact date to be determined. Finally, DCEO has approved all of the changes to the grant documents.
- **2023 Pavement Maintenance Program:** Much of the plans and specs are done and I expect to send them to IDOT for review this week. After discussion w/ DPW, we have decided to start the field work after the IL 76 Bridge work is complete, which should be around July 15th.
- **Concept Development Agreement:** We have reviewed the data from Schefflow Engineers and forwarded our findings/comments the VA's Office. Both the VA's Office and our office continue to chase contacts in order to determine the status of the 220 connections that are reserved.
- **Comcast Utility Installation:** As previously reported, ComCast is undertaking a very large project to place new fiber optic and coaxial cable throughout the Village which will increase reliability and speeds. ComCast submitted numerous plan sets all of which have been reviewed and returned to Comcast's Engineer.



2323 Fourth Street, PO Box 483 Peru, IL 61354
 Phone: 815-224-1650 Toll Free: 800-659-4659
www.testinc.com

May 8, 2023

Client: Village of Poplar Grove
 Attn: Don Sattler, Village President
 200 Hill Street
 P.O. Box 01
 Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
 South: Class I Sequential batch reactors (SBR).
 Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during March 2023 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- Cleaned all lift station floats and transducers.
- Ran and tested portable generators under load.
- Load tested small generator at lift station.
- Check all dialers to ensure they are working.
- Checked and cleaned out grease (that we can with our net).
- Called Collins to schedule a time for them to come out and clean the grease out of the lift stations.

North WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Still waiting on parts for the screen.
- Decanted digesters.
- Tested all emergency wash stations.
- Test ran generator under load for 30 minutes.

South WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- UV lights are reinstalled, and the tests so far have been results of 0. We are allowed a maximum of 300. So, the UV lights are working good and doing what they're supposed to do.
- Sable is scheduled to come out the week of 5/8/23 to reinstall the blower for SBR2. They



2323 Fourth Street, PO Box 483 Peru, IL 61354

Phone: 815-224-1650 Toll Free: 800-659-4659

www.testinc.com

also are going to install a new pump controller at the internal plant lift station. It had a controller that was still from the old lagoon plant, so it has served its time.

- Sable came out to assist with a high-level alarm and pump fault at the main lift station that was just an alarm that wouldn't reset. It was a wiring issue. The cause of this was the mount on the concrete that held the float up had broken. This allowed the floats to fall into the wet well and then once a pump turned on, it sucked up the float wires and some of the cable that they were attached to. The pump that was faulty will be pulled up and inspected next week when they are here to install the blower. We reinstalled floats to make the lift station function enough when this happened on 4/30/23, but now it's fixed minus inspecting the pump.

Water System:

- Cleaned well houses.
- Returned water tower levels to summer operation settings.
- All required EPA testing has been done.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

Please attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE DF

User:

ebungamer

Name:

Elaine Bungamer

E-Mail:

ebungamer@teslinc.com

Date/Time:

2023-04-24 09:42 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@iastinc.com
Date/Time	2023-04-24 10:38 (Time Zone: -05:00)

DMR Copy of Record

Permit: Permit #: IL0071447 Major: Yes	Permittee: Permittee Address: POPLAR GROVE, VILLAGE OF 200 S HILL ST POPLAR GROVE, IL 61065	Facility: Facility Location: POPLAR GROVE SOUTH STP, VILLAGE OF 12211 STATE ROUTE 78 POPLAR GROVE, IL 61065											
Permitted Feature: 001-0 External Outfall	Discharge: 001-0 STP OUTFALL												
Report Dates & Status Monitoring Period: From 03/01/23 to 03/31/23 Considerations for Form Completion BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED. Principal Executive Officer	DMR Due Date: 04/25/23	Status: NotDMR Validated											
First Name: Ion Last Name: Stear	Telephone: 815-224-1850												
No Data Indicator (NODI)	Certified Operator												
Form NODI:	Title:												
Code	Parameter Name	Monitoring Location	Session # Param. MGD	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								GR - GRAB
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								GR - GRAB
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	-	Sample Permit Req. Value NODI								CP - COMPOS
00655	Phosphorus, total [as P]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS
50050	Flow, In conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS
50060	Chlorine, total residual	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS
80032	BOD, carbonaceous [5 day, 20 c]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								CP - COMPOS

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:

Name:

E-Mail:

Date/Time:

ebungamer

Elaine Bungamer

ebungamer@lestinc.com

2023-04-24 09:47 (Time Zone: -05:00)

Report Last Signed By

User:

Name:

E-Mail:

Date/Time:

IONSTEAR

Ion Stear

lstear@lestinc.com

2023-04-24 10:38 (Time Zone: -05:00)

DMR Copy of Record

Permit		1L0071447		POPLAR GROVE SOUTH STP, VILLAGE OF	
Permit #:		Yes		12211 STATE ROUTE 78	
Major:		INF		POPLAR GROVE, IL 61065	
Permitted Feature:		INF Influent Structure		POPLAR GROVE, IL 61065	
Report Dates & Status		From 03/01/23 to 03/31/23		Status: Not DMR Validated	
Monitoring Period:		From 03/01/23 to 03/31/23		Status: Not DMR Validated	
Considerations for Form Completion		BOW ID: W0070150006		Status: Not DMR Validated	
Principal Executive Officer		Christopher Penna		Telephone: 815-224-1650	
First Name:		Christopher		Telephone: 815-224-1650	
Last Name:		Penna		Telephone: 815-224-1650	
No Data Indicator (NODI)		No Data Indicator (NODI)		Telephone: 815-224-1650	
Form NODI:		No Data Indicator (NODI)		Telephone: 815-224-1650	
Code	Parameter Name	Measuring Location	Season #	Sample Permit Req	Sample Value
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	Sample Permit Req	Sample Value
00530	Solids, total suspended	G - Raw Sewage Influent	0	Sample Permit Req	Sample Value
00685	Phosphorus, total [as P]	1 - Effluent Gross	0	Sample Permit Req	Sample Value
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	Sample Permit Req	Sample Value

Submission Note
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors
No errors.

Comments

Attachments
No attachments.

Report Last Saved By
POPLAR GROVE, VILLAGE OF


User: abumgarner
Name: Elaine Bumgarner
E-Mail: abumgarner@lestinc.com
Date/Time: 2023-04-24 09:47 (Time Zone: -05:00)

Report Last Signed By
User: IONSTEAR
Name: Ion Stear
E-Mail: istear@lestinc.com
Date/Time: 2023-04-24 10:38 (Time Zone: -05:00)

VILLAGE OF POPLAR GROVE - WEST
FOR THE MONTH OF March 2023
MONTHLY OPERATING REPORT
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070350

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Free	Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Scale	lbs Used		Scale	lbs Used	Scale	lbs Used	
28-Feb	09:00	364866		8159.71	0	127.00	1.0	1.60	52	2.00	408.20	1.50	JH
1-Mar	09:00	364952	62	8161.82	1.32	126.00	1.0	1.66	50	4.00	406.70	0.90	DH
2-Mar	09:00	365014	60	8163.14	1.38	125.00	1.0	2.13	46	4.00	405.80	1.30	DH
3-Mar	09:00	365074	56	8164.52	1.28	124.00	1.0	1.56	42	4.00	404.50	1.00	DH
4-Mar	09:00	365130	58	8165.8	1.2	123.00	1.0	1.65	38/100	4.00	403.50	1.10	JH
5-Mar	09:00	365188	89	8167	2.11	122.00	1.0	1.51	96	6.00	402.40	1.70	JH
6-Mar	09:00	365277	62	8169.11	1.44	121.00	1.0	1.11	90	4.00	400.70	0.90	DH
7-Mar	09:00	365339	65	8170.55	1.51	120.00	1.0	1.01	86	4.00	399.80	1.20	DH
8-Mar	09:00	365404	29	8172.06	0.67	119.00	0.0	1.17	82	2.00	398.60	0.60	DH
9-Mar	09:00	365433	69	8172.73	1.52	119.00	1.0	2.00	80	4.00	398.00	1.50	DH
10-Mar	09:00	365502	47	8174.25	1.08	117.00	0.0	1.02	76	2.00	396.50	0.80	DH
11-Mar	09:00	365549	61	8175.33	0.85	117.00	1.0	1.10	74	4.00	395.70	1.40	DH
12-Mar	09:00	365610	87	8176.18	2.6	116.00	2.0	2.13	70	6.00	394.30	1.40	DH
13-Mar	09:00	365697	59	8178.78	1.34	114.00	0.0	1.50	64	2.00	392.90	1.00	DH
14-Mar	09:00	365756	58	8180.12	1.34	114.00	1.0	1.81	62	4.00	391.90	1.10	DH
15-Mar	09:00	365814	58	8181.46	1.33	113.00	1.0	1.97	58	4.00	390.80	1.20	DH
16-Mar	09:00	365872	57	8182.79	1.3	112.00	0.0	2.00	54	4.00	389.60	1.10	DH
17-Mar	09:00	365929	58	8184.09	1.31	112.00	2.0	2.00	50	4.00	388.50	0.90	DH
18-Mar	09:00	365987	-945	8185.4	1.37	110.00	1.0	1.88	46	4.00	387.60	1.20	JH
19-Mar	09:00	365042	1092	8186.77	2.06	109.00	1.0	1.77	42	4.00	386.40	1.70	JH
20-Mar	09:00	366134	61	8188.83	1.36	108.00	1.0	1.12	38	4.00	384.70	1.10	DH
21-Mar	09:00	366195	58	8190.19	1.34	107.00	1.0	1.41	34	4.00	383.60	1.30	DH
22-Mar	09:00	366253	59	8191.53	1.34	106.00	0.0	1.44	30/100	4.00	382.30	1.00	DH
23-Mar	09:00	366312	57	8192.87	1.32	106.00	1.0	1.57	96	2.00	381.30	0.70	DH
24-Mar	09:00	366369	57	8194.19	1.3	105.00	1.0	1.00	94	4.00	380.60	1.10	DH
25-Mar	09:00	366426	58	8195.49	1.38	104.00	1.0	1.52	90	4.00	379.50	0.80	DH
26-Mar	09:00	366484	87	8196.87	1.95	103.00	1.0	1.93	86	6.00	378.70	1.50	DH
27-Mar	09:00	366571	59	8198.82	1.35	102.00	1.0	0.78	80	2.00	377.20	1.00	DH
28-Mar	09:00	366630	59	8200.17	0.64	101.00	1.0	1.27	78	2.00	376.20	0.50	DH
29-Mar	09:00	366689	59	8200.81	2.08	100.00	1.0	1.05	76	6.00	375.70	1.60	DH
30-Mar	09:00	366748	59	8202.89	1.24	99.00	1.0	1.18	70	4.00	374.10	1.70	DH
31-Mar	09:00	366807	58	8204.13	1.44	98.00	1.0	1.06	66	4.00	372.40	0.70	IS
1-Apr	09:00	366865		8205.57		97.00			62		371.7		JH
TOT			1855					47.91					
AVE			62					1.50					
MAX			1093					2.13					
MIN			945					0.78					

SIGNATURE:  DATE: 815-224-1650

Ion Stear

Item 7.

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF March 2023
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Free		Phosphate Feed		PO4 mg/L		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Scale	lbs Used	Scale	lbs Used	Scale	lbs Used	Scale	lbs Used	
28-Feb	10:00	579810	69	4035.8	1	4757.60	0	135.00	1.0	1.29		44	4.00	1.08		421.60	1.60	JH
1-Mar	10:00	579879	68	4036.8	1.1	4757.60	0	134.00	1.0	1.54		40	4.00	1.17		420.00	1.20	DH
2-Mar	10:00	579947	70	4037.9	1.1	4757.60	0	133.00	1.0	1.54		36	2.00	0.89		418.80	1.40	DH
3-Mar	10:00	580017	52	4039	0.8	4757.60	0	132.00	2.0	1.58		34	4.00	0.97		417.40	1.40	DH
4-Mar	10:00	580069	52	4039.8	0.8	4757.60	0	130.00	1.0	1.61		30/100	2.00	1.15		416.00	1.00	JH
5-Mar	10:00	580121	88	4040.6	1.4	4757.60	0	129.00	1.0	1.40		98	6.00	1.11		415.00	2.40	JH
6-Mar	10:00	580209	69	4042	1	4757.60	0	128.00	1.0	1.54		92	4.00	0.93		412.60	1.40	DH
7-Mar	10:00	580278	69	4043	1.1	4757.60	0	127.00	2.0	1.51		88	2.00	0.98		411.20	1.60	DH
8-Mar	10:00	580347	53	4044.1	0.8	4757.60	0	125.00	1.0	1.53		86	4.00	0.90		409.60	1.20	DH
9-Mar	10:00	580400	69	4044.9	1.1	4757.60	0	124.00	1.0	1.46		82	2.00	0.93		408.40	1.40	DH
10-Mar	10:00	580469	52	4046	0.8	4757.60	0	123.00	1.0	1.69		80	4.00	0.97		407.00	1.40	DH
11-Mar	10:00	580521	70	4046.8	1.1	4757.60	0	122.00	1.0	1.39		76	2.00	0.99		405.60	1.40	DH
12-Mar	10:00	580591	88	4047.9	1.4	4757.60	0	121.00	2.0	1.30		74	4.00	0.85		404.20	1.80	DH
13-Mar	10:00	580679	52	4049.3	0.7	4757.60	0	119.00	1.0	1.79		70	4.00	0.94		402.40	1.60	DH
14-Mar	10:00	580731	68	4050	1.1	4757.60	0	118.00	1.0	1.57		66	4.00	1.04		400.80	1.60	DH
15-Mar	10:00	580799	66	4051.1	1	4757.60	0	117.00	1.0	1.58		62	4.00	0.90		399.20	1.40	DH
16-Mar	10:00	580865	56	4052.1	0.9	4757.60	0	116.00	1.0	1.39		58	2.00	1.05		397.80	1.20	DH
17-Mar	10:00	580921	69	4053	1.1	4757.60	0	115.00	2.0	1.34		56	4.00	0.86		396.60	1.40	DH
18-Mar	10:00	580990	52	4054.1	0.9	4757.60	0	113.00	1.0	1.29		52	2.00	1.11		395.20	1.60	JH
19-Mar	10:00	581042	89	4055	1.2	4757.60	0	112.00	1.0	1.25		50	4.00	0.79		393.60	2.00	JH
20-Mar	10:00	581131	69	4056.2	1.1	4757.60	0	111.00	1.0	1.42		46	4.00	0.77		391.60	1.20	DH
21-Mar	10:00	581200	52	4057.3	0.8	4757.60	0	110.00	1.0	1.71		42	4.00	0.90		390.40	1.20	DH
22-Mar	10:00	581252	69	4058.1	1.1	4757.60	0	109.00	1.0	1.54		38	2.00	0.83		389.20	1.40	DH
23-Mar	10:00	581321	52	4059.2	0.8	4757.60	0	108.00	1.0	1.84		36	2.00	0.84		387.80	1.40	DH
24-Mar	10:00	581373	51	4060	0.8	4757.60	0	107.00	1.0	1.58		34/102	2.00	0.77		386.40	0.60	DH
25-Mar	10:00	581424	70	4060.8	1.1	4757.60	0	106.00	2.0	1.61		100	4.00	0.98		385.80	1.80	DH
26-Mar	10:00	581494	88	4061.9	1.3	4757.60	0	104.00	2.0	1.71		96	4.00	0.94		384.00	2.00	DH
27-Mar	10:00	581582	51	4063.2	0.8	4757.60	0	102.00	1.0	1.76		92	2.00	1.08		382.00	1.20	DH
28-Mar	10:00	581633	69	4064	1.1	4757.60	0	101.00	1.0	1.52		90	4.00	0.87		380.80	1.40	DH
29-Mar	10:00	581702	68	4065.1	1.1	4757.60	0	100.00	1.0	1.61		86	4.00	1.25		379.40	1.80	DH
30-Mar	10:00	581770	51	4066.2	0.7	4757.60	0	99.00	1.0	1.69		82	2.00	1.01		377.60	1.40	DH
31-Mar	10:00	581821	69	4066.9	1.1	4757.60	0	98.00	1.0	1.71		80	4.00	1.00		376.20	1.20	IS
1-Apr	10:00	581890		4068		4757.60		97.0		1.55		76		1.03		375.00		JH
TOT			2011				0			50.84				31.88				
AVE			65				0			1.54				0.97				
MAX			89				0			1.84				1.25				
MIN			51				0			1.25				0.77				

SIGNATURE:  Jon Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF March 2023
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed		Flouride Feed		Operator Initials	
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale		lbs Used
28-Feb	08:00	369119	138	10063.5	0	29594.60	7.10	123.00	1.0	1.36	94	6.00	1.02	41.50	0.0	JH
1-Mar	08:00	369257	125	10063.5	0	29601.70	6.20	122.00	2.0	1.46	88	4.00	0.73	41.50	0.5	DH
2-Mar	08:00	369382	134	10063.5	0	29607.90	6.60	120.00	1.0	1.20	84	4.00	0.85	41.00	0.5	DH
3-Mar	08:00	369516	127	10063.5	0	29614.50	6.50	119.00	2.0	1.00	80	6.00	0.93	40.50	0.5	DH
4-Mar	08:00	369643	105	10063.5	0	29621.00	5.00	117.00	1.0	1.10	74	4.00	0.99	40.00	0.0	JH
5-Mar	08:00	369748	170	10063.5	0	29626.00	8.10	116.00	2.0	1.11	70	6.00	1.00	40.00	0.3	JH
6-Mar	08:00	369918	119	10063.5	0	29634.10	6.60	114.00	2.0	1.56	64	4.00	0.90	39.75	0.8	DH
7-Mar	08:00	370037	128	10063.5	0	29640.70	6.10	112.00	1.0	1.55	60	6.00	0.80	39.00	0.5	DH
8-Mar	08:00	370165	130	10063.5	0	29646.80	6.90	111.00	2.0	1.31	54	4.00	1.00	38.50	0.5	DH
9-Mar	08:00	370295	126	10063.5	0	29653.70	5.80	109.00	1.0	1.50	50	6.00	0.85	38.00	0.5	DH
10-Mar	08:00	370421	125	10063.5	0	29659.50	6.20	108.00	2.0	0.75	44	6.00	0.80	37.50	0.3	DH
11-Mar	08:00	370546	116	10063.5	0	29665.70	5.70	106.00	2.0	0.96	38	2.00	0.59	37.25	0.3	DH
12-Mar	08:00	370662	183	10063.5	0	29671.40	9.20	104.00	2.0	1.19	36	6.00	0.90	37.00	0.8	DH
13-Mar	08:00	370845	128	10063.5	0	29680.60	6.30	102.00	1.0	1.49	30/100	4.00	0.89	36.25	0.3	DH
14-Mar	08:00	370973	129	10063.5	0	29686.90	6.50	101.00	2.0	1.21	96	4.00	0.54	36.00	0.8	DH
15-Mar	08:00	371102	128	10063.5	0	29693.40	6.30	99.00	2.0	1.37	92	4.00	0.55	35.25	0.3	DH
16-Mar	08:00	371230	127	10063.5	0	29699.70	6.20	97.00	1.0	1.44	88	6.00	0.86	35.00	0.0	DH
17-Mar	08:00	371357	122	10063.5	0	29705.90	6.10	96.00	3.0	1.03	82	4.00	0.55	35.00	1.0	DH
18-Mar	08:00	371479	124	10063.5	0	29712.00	6.00	93.00	2.0	1.50	78	6.00	0.79	34.00	0.0	JH
19-Mar	08:00	371603	176	10063.5	0	29718.00	8.00	91.00	1.0	1.25	72	6.00	0.88	34.00	0.5	JH
20-Mar	08:00	371779	124	10063.5	0	29726.00	7.00	90.00	1.0	0.91	66	4.00	0.75	33.50	0.5	DH
21-Mar	08:00	371903	125	10063.5	0	29733.00	6.30	89.00	1.0	1.69	62	4.00	0.96	33.00	0.0	DH
22-Mar	08:00	372028	124	10063.5	0	29739.30	6.10	88.00	2.0	1.20	58	6.00	0.75	33.00	0.5	DH
23-Mar	08:00	372152	124	10063.5	0	29745.40	6.20	86.00	2.0	1.61	52	2.00	0.89	32.50	0.5	DH
24-Mar	08:00	372276	100	10063.5	0	29751.60	4.80	84.00	1.0	1.62	50	6.00	0.73	32.00	0.8	DH
25-Mar	08:00	372376	144	10063.5	0	29756.40	7.30	83.00	2.0	1.01	44	6.00	0.66	31.25	0.3	DH
26-Mar	08:00	372520	155	10063.5	0	29763.70	7.60	81.00	2.0	1.77	38	6.00	0.96	31.00	0.5	DH
27-Mar	08:00	372675	113	10063.5	0	29771.30	5.60	79.00	1.0	1.51	32	4.00	0.78	30.50	0.5	DH
28-Mar	08:00	372788	129	10063.5	0	29776.90	6.90	78.00	2.0	1.35	28/100	4.00	1.49	30.00	0.3	DH
29-Mar	08:00	372917	129	10063.5	0	29783.80	5.90	76.00	2.0	1.41	96	6.00	0.37	29.75	0.3	DH
30-Mar	08:00	373046	131	10063.5	0	29789.70	6.50	74.00	1.0	1.69	90	4.00	1.65	29.50	0.5	DH
31-Mar	08:00	373177	133	10063.5	0	29796.20	12.10	73.00	2.0	1.48	86	4.00	0.89	29.00	1.0	IS
1-Apr		373310		10063.5		29808.3		71.0		1.3	82		1	28		JH
TOT			4058				202			42.39			28.18			
AVE			131				7			1.32			0.85			
MAX			183				9			1.77			1.65			
MIN			100				5			0.75			0.37			

Ion Stear

SIGNATURE:
PHONE: 815-224-1650

Item 7.

VILLAGE OF POPLAR GROVE
 FOR THE MONTH OF March 2023
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Item 7.

Date	North System (Wells 2 & 3)			West System (Well 4)			South System (Wells 5 & 6)			Operator Initials
	Site #	Free Cl ₂	Total PO ₄ Cl ₂	Site #	Free Cl ₂	Total PO ₄ Cl ₂	Site #	Free Cl ₂	Total PO ₄ Cl ₂	
1	Tower	1.46	0.73	Tower	1.63	1.51	Tower	1.06	1.1	JH
2	Fire	0.96	1.14	Oak Lawn	0.55	0.7	Tower	1.11	1.09	DH
3	School	1.29	0.84	Garage	0.85	0.97	Tower	1.16	1.18	DH
4										
5										
6	Tower	1.56		Tower	1.11	1.08	Tower	1.54	0.92	JH
7	VH			Oak lawn			Tower	1.25	1.1	DH
8	School			Gas			Tower			
9	Fire			Garage			Tower			
10	VH			Gas			Tower			
11										
12										
13	VH	0.64	1.69	Oak Lawn	0.67	0.69	Tower	1.23	1.05	DH
14	School	1.21	0.97	Gas	0.7	0.85	Tower	1.31	0.82	DH
15	Fire	1.39	0.67	Garage	0.9	1.12	Tower	1.19	1.32	DH
16	VH	0.5	1.64	Gas	0.5	1.06	Tower	1.26	1.3	DH
17	Tower	0.55	1.03	Tower	0.86	0.76	Tower	1.2	1.01	DH
18										
19										
20	School	0.83	1.06	Gargae	0.71	1	Tower	1.17	1.03	JH
21	Fire	1.37	0.97	Gas	0.78	0.8	Tower	1.13	1.26	DH
22	VH	0.5	1.36	Oak lawn	0.73	0.77	Tower	1.22	1	DH
23	Tower	1.45	0.87	Tower	0.91	0.92	Tower	1.29	0.94	DH
24	School	1.21	0.86	Garage	0.83	0.98	Tower	1.14	1.05	DH
25										
26										
27	Fire	1.27	0.86	Gas	0.66	0.97	Tower	1.2	1.01	DH
28	VH	0.5	1.11	Oak lawn	0.75	0.76	Tower	1.22	0.96	DH
29	Tower	1.55	1.29	Tower	0.98	0.91	Tower	1.20	1.23	DH
30	VH	0.6	1.62	Garage	0.86	0.81	Tower	1.24	1.05	DH
31	Fire	1.09	1.37	Gas	0.72	0.91	Tower	1.23	1.3	DH
1										

Signature: _____ Ion Stear

PHONE: 815-224-1650

Office & Shipping:
2420 Vantage Drive
ELGIN, IL 60124

CORRESPONDENCE:
P.O. BOX 5178
ELGIN, IL 60121-5178

B&F CONSTRUCTION CODE SERVICES, INC.
Building & Fire Protection Plan Review
® Training • Inspections • Code Consulting

Phone (847) 428-7010
Fax (847) 428-3151
constructioncodes.com

May 4, 2023

Karri Anderberg
Village of Poplar Grove
200 N. Hill St.
Poplar Grove, IL 61065

**RE: Monthly Report
April 2023**

Dear Ms. Anderberg,

Please see the Monthly Report for B&F Construction Code Services, Inc. for Poplar Grove for April 2023.

Last month there were 20 permits issued compared to 25 this month; also, inspections are up from 46 inspections last month compared to 55 performed this month. This month we issued 2 stop work orders and had 6 formal warnings issued.

B&F Construction Code Services continued to work with two businesses interested in operating video gaming establishments, including Boone's Bar and Grill and Snyder's Pharmacy. The public hearings were scheduled for April but the newspaper did not publish the notices in a timely manner, so the hearing had to be cancelled. The hearing was rescheduled for May 24, 2023 and notices were provided. Representatives from B&F also provided comments of the proposed airport zoning district.

Below are the statistics for the month of April 2023:

Category	Count
Complaints_____	This is not regularly reported
Follow Ups_____	0
Verbal/Written Warnings_____	6
Permits Issued_____	25
Court Tickets Issued_____	0
Meetings_____	0
Phone Calls/Admin. _____	This is performed as needed
B&F Building Inspections_____	55
Stop Work Orders_____	2
Total_____	88

Sincerely,

Joanne Kalchbrenner

Service With Integrity

Member
ICC NFPA IFIA

Zoning Supervisor

RESOLUTION NUMBER: 2023-12**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE
A LETTER OF AGREEMENT BETWEEN THE INTERNATIONAL UNION OF
OPERATING ENGINEERS AND THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove (the “Village”) currently operates a Public Works Department and employs public works employees; and

WHEREAS, the International Union of Operating Engineers (IUOE) represents the public works employees in the Village; and

WHEREAS, the Village and IUOE have agreed to enter into a Letter of Agreement agreeing to an amendment of the holiday schedule and vacation accrual time for full-time bargaining unit employees; and

WHEREAS, a copy of the Letter of Agreement is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village desires to approve and enter into the Letter of Agreement and finds that entering into the Letter of Agreement is in the best interest of the Village and its citizens.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby accepts and approves the Letter of Agreement, attached hereto as Exhibit A, or one in substantially similar form. The Letter of Agreement is hereby incorporated as a part of the existing Agreement with IUOE.
3. The Village President and the Village Clerk are hereby authorized to execute and attest the side letter.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2023

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2023

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A- LETTER OF AGREEMENT

**LETTER OF AGREEMENT BETWEEN
THE INTERNATIONAL UNION OF OPERATING ENGINEERS AND
THE VILLAGE OF POPLAR GROVE**

This Letter of Agreement is entered into between the International Union of Operating Engineers, (hereinafter referred to as “IUOE”) and the Village of Poplar Grove (hereinafter referred to as the “Village”) effective through April 30, 2025. The terms of this Letter of Agreement amends the current Collective Bargaining between IUOE and the Village as follows (new language in **bold** and underlined):

SECTION 9.1: GENERAL INFORMATION

Holidays are:

New Year’s Eve Day	New Year’s Day
Memorial Day	Independence Day
Christmas Eve Day	Labor Day
Christmas Day	Floating Holiday (1)
Thanksgiving Day	Day After Thanksgiving
Good Friday	<u>Floating Holiday (2)</u>

All time earned for a floating holiday must be taken on or before December 30 of each year, and all floating holidays not used by December 30 will be lost. No employee is entitled to payment for the value of any floating holiday upon separation of employment.

Other than the above, floating holidays will be scheduled under the same terms and conditions provided for vacation in Article X.

SECTION 10.1: VACATION ACCRUAL

Full-time bargaining unit employees shall be entitled to paid vacation days in accordance with the following schedule:

<u>Service Time</u>	<u>Vacation Available</u>
1 year	5 Days
<u>1-3 years</u>	<u>10 Days</u>
5 years	15 Days
10 years	17 Days
15 years	20 Days

All portions of the Collective Bargaining Agreement not affected by this Letter Agreement shall remain unchanged. As agreed to by and between the undersigned parties on the date indicated below:

FOR THE INTERNATIONAL UNION OF
OPERATING ENGINEERS:

FOR THE VILLAGE OF POPLAR GROVE:


By: _____

By: _____

Date: _____

Date: _____

Folder / Inserter

pitneybowes **Purchase Quote/Equipment and Software Maintenance**

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Agreement Number

Your Business Information

Full Legal Name of Client / DBA Name of Client

Tax ID # (FEIN/TIN)

VILLAGE OF POPLAR GROVE

Sold-To: Address

200 N HILL ST, POPLAR GROVE, IL, 61065-6500, US

Sold-To: Contact Name

Sold-To: Contact Phone #

Sold-To: Account #

Barb Resch

8157653201

Bill-To: Address

200 N Hill St, Poplar Grove, IL, 61065-6500, US

Bill-To: Contact Name

Bill-To: Contact Phone #

Bill-To: Account #

Bill-To: Email

Barb Resch

8157653201

billing@villageofpoplargo.com

Ship-To: Address

200 N HILL ST, POPLAR GROVE, IL, 61065-6500, US

Ship-To: Contact Name

Ship-To: Contact Phone #

Ship-To: Account #

Barb Resch

8157653201

PO #

Your Business Needs

Qty	Item	Business Solution Description	Sales Type	Price
1	RELAY4500	Relay 4500	PURCHASE	\$ 0.00
1	F381076	KIT, RELAY 2500-4500 PB LOGO	PURCHASE	\$ 0.00
1	F790042-01	Power Cord	PURCHASE	\$ 0.00
1	STD SLA	Standard SLA-Equipment Service Agreement (for Relay 4500)	SLA	\$ 1,497.60
1	TI45	Relay 4500 w/Install & Training	PURCHASE	\$ 12,884.00

Purchase Total**	\$ 12,884.00
Monthly Total**	\$ 0.00
Annual Total**	\$ 1,497.60

****Plus applicable taxes which will be applied at the time of billing.****Your Payment Plan**

Quarterly Billing Total**		Annual Billing Total**	
Type	Fees	Type	Fees
N/A	N/A	Equipment Maintenance	\$ 1,497.60

Tax Exempt

- () Tax Exempt Certificate Attached
 () Tax Exempt Certificate Not Required
 () Purchase Power® transaction fees included
 () Purchase Power® transaction fees extra

Shipping and Handling	\$ 0.00
-----------------------	---------

Initial Term : 12 Months

**Plus applicable taxes which will be applied at the time of billing.

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at <http://www.pb.com/states>. The terms and conditions of this contract will govern this transaction. If software is included in the Order, additional terms apply which are either (i) included in your State's contract which is available at <http://www.pb.com/states> or (ii) available by clicking on the hyperlink for that software located at https://www.naspovaluepoint.org/search/?term=pitney+bowes&page_ref=contractors. Those additional terms are incorporated by reference.

NASPO VALUEPOINT CTR058808; 23-510CPOGS-CPOGS-R-143571
State/Entity's Contract #

Client Signature

Print Name

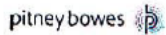
Title

Date

Email Address

Sales Information

Lynn Harrington	lynn.harrington@pb.com
Account Rep Name	Email Address



Purchase Quote/Equipment and Software Maintenance

--	--	--	--	--	--	--	--	--	--

Agreement Number

Your Business Information

Full Legal Name of Client / DBA Name of Client

Tax ID # (FEIN/TIN)

VILLAGE OF POPLAR GROVE

Sold-To: Address

200 N HILL ST, POPLAR GROVE, IL, 61065-6500, US

Sold-To: Contact Name

Barb Resch

Sold-To: Contact Phone #

8157653201

Sold-To: Account #

Bill-To: Address

200 N Hill St, Poplar Grove, IL, 61065-6500, US

Bill-To: Contact Name

Barb Resch

Bill-To: Contact Phone #

8157653201

Bill-To: Account #

Bill-To: Email

billing@villageofpoplargo.com

Ship-To: Address

200 N HILL ST, POPLAR GROVE, IL, 61065-6500, US

Ship-To: Contact Name

Barb Resch

Ship-To: Contact Phone #

8157653201

Ship-To: Account #

PO #

Your Business Needs

Qty	Item	Business Solution Description	Sales Type	Price
1	SENDPROCAUTO	SendPro C Auto	PURCHASE	\$ 0.00
1	1FXA	Interface to InView Dashboard	PURCHASE	\$ 0.00
1	7H00	C Series IMI Meter	RENT	\$ 38.25
1	993-4B	DM400C Return Kit - Upgrade to 9H00	PURCHASE	\$ 0.00
1	APAC	Connect+ Accounting Weight Break Reports	PURCHASE	\$ 0.00
1	APAX	Cost Acctg Accounts Level (100)	PURCHASE	\$ 0.00
1	APB2	Cost Accounting Devices (10)	PURCHASE	\$ 0.00
1	APKN	Account List Import/Export	PURCHASE	\$ 0.00
1	C5CC	Sendpro C Auto 95	PURCHASE	\$ 2,434.00
1	CAAB	Basic Cost Accounting	RENT	\$ 0.00
1	F9PG2	PowerGuard LE Service Package	PURCHASE	\$ 87.00

1	ME1A	Meter Equipment - C Series	PURCHASE	\$ 302.67
1	MP81	C Series Integrated Scale	PURCHASE	\$ 0.00
1	PAB1	C Series Premium App Bundle	PURCHASE	\$ 0.00
1	PTJ1	SendPro Online-PitneyShip	RENT	\$ 0.00
1	PTJA	SPO-PitneyShip Basic 1 User	RENT	\$ 0.00
1	PTJN	Single User Access	RENT	\$ 0.00
1	PTK1	Web Browser Integration	RENT	\$ 0.00
1	PTK2	SendPro C Series Shipping Integration	RENT	\$ 0.00
1	SJS2	Softguard For SendPro C500	RENT	\$ 0.00
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Auto)	SLA	\$ 333.60
1	ZH24	Manual Weight Entry	PURCHASE	\$ 0.00
1	ZH29	HZ03 95 LPM Speed	PURCHASE	\$ 0.00
1	ZHC5	SendPro C500 Base System Identifier	PURCHASE	\$ 0.00
1	ZHD5	USPS Rates with Metered Letter	PURCHASE	\$ 0.00
1	ZHD7	E Conf Services for Metered LTR. BDL	RENT	\$ 0.00
1	ZHWL	5lb/3kg Weighing Option for MP81	PURCHASE	\$ 445.20

Purchase Total**	\$ 3,268.87
Monthly Total**	\$ 38.25
Annual Total**	\$ 333.60

**Plus applicable taxes which will be applied at the time of billing.

Your Payment Plan

Quarterly Billing Total**		Annual Billing Total**	
Type	Fees	Type	Fees
Meter Services	\$ 114.75	Equipment Maintenance	\$ 333.60

Tax Exempt

- () Tax Exempt Certificate Attached
 () Tax Exempt Certificate Not Required
 () Purchase Power® transaction fees included
 (X) Purchase Power® transaction fees extra

Shipping and Handling	\$ 0.00
-----------------------	---------

Initial Term : 12 Months

**Plus applicable taxes which will be applied at the time of billing.

RESOLUTION NUMBER: 2023- 16**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING PURCHASE OF A POSTAGE MACHINE**

WHEREAS, the Village of Poplar Grove (“Village”) is in need of a Postage Machine to provide public works services to the community; and

WHEREAS, the Village desires to purchase a Postage Machine from Pitney Bowes in accordance with the Quotation attached hereto as Exhibit A and incorporated herein; and

WHEREAS, Section 1-10-4 of the Village of Poplar Grove Code of Ordinances states: PURCHASES BETWEEN \$2,501.00—State limit. Purchases of materials, equipment, services or supplies between \$2,501.00 and the state limit are made by obtaining three written quotes where practical and the approvals of the Village Treasurer and Village President. Physical records regarding dates, contacts and quotes received shall be retained in the Department's files along with utilization of purchase order forms and by a two-thirds (2/3) vote of the corporate authorities, the Village hereby waives the public bid requirement for purchases exceeding \$20,001.00; and

WHEREAS, the waiver is necessary in order to purchase the Postage Machine at a cost of \$16,152.87 which is the lowest price of three quotations obtained by the Village; and

WHEREAS, the Village finds that it is in the best interest of the Village and its citizens to approve the Quotation from Pitney Bowes attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the expenditure to Pitney Bowes in the amount of \$16,152.87 for the purchase of a Postage Machine as set forth in the Sales Quotation attached hereto as Exhibit A.

PASSED UPON MOTION BY: _____

SECONDED BY: _____

BY ROLL CALL VOTE THIS _____, _____, 2023

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER: _____

APPROVED: _____, 2023

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A – QUOTATION FROM PITNEY BOWES

ORDINANCE NO. 2016-03

AN ORDINANCE AMENDING **ORDINANCE 2014-22A** ESTABLISHING AN ENTERPRISE ZONE WITHIN CERTAIN UNINCORPORATED AREAS OF THE COUNTY OF BOONE AND CERTAIN INCORPORATED AREAS OF THE CITY OF BELVIDERE, VILLAGE OF CAPRON AND VILLAGE OF POPLAR GROVE

WHEREAS, in 2014, the City Council of the City of Belvidere, Village of Capron, Village of Poplar Grove, Illinois, and the County Board of Boone County, Illinois (the Governing Bodies) enacted an Ordinance creating an Enterprise Zone and approving an intergovernmental agreement to govern the Enterprise Zone; and

WHEREAS, that Enterprise Zone was approved by the State of Illinois effective January 2016; and

WHEREAS, the Governing Bodies have identified additional properties that if included in the Enterprise Zone would likely create additional commercial / industrial investment and or the retention of commercial / industrial development and corresponding jobs.

NOW THEREFORE, be it ordained by the Village of Poplar Grove as follows:

Section 1: That **Exhibit A of Ordinance No. 2014-22A** of the Village of Poplar Grove, Illinois, is amended to include the Property described below:

Huntwood Business Park

Also: A 15 foot wide strip along the South line of Section Thirty-one (31), Township Forty-four (44) North, Three (3) East of the Third Principal Meridian; Beginning at the Southwest Corner of the East Half of the Southeast Quarter of the Southeast Quarter of said section and extending to the Northwest Corner of Section Five (5), Township Forty-three (43) North, Range Three (3) East of the Third Principal Meridian;

Also: A 15 foot wide strip along the West section line Section Five (5), Township Forty-three (43) North, Range Three (3) East of the Third Principal Meridian; Beginning at the Northwest Corner and extending 151 feet to the Northwest Corner of Huntwood Business Park as recorded in Document 99-3308 in the Recorder's Office of Boone County Illinois.

Also: Part of the Northwest Quarter of Section Five (5), Township Forty-three (43) North, Range Three (3) East of the Third Principal Meridian; Beginning South 151 feet of the Northwest Corner of said section to the Northwest Corner of premises conveyed to Huntwood Business Park as recorded in Document 99-3308 in the Recorder's Office of

Boone County Illinois; thence Northeasterly along a circular curve to the right, having a radius of 4634.7 feet along the South right-of-way line of U.S. Route 20 with an arc distance of 319.29 feet; thence East 320.45 feet to the Southerly right-of-way line of the I-90 Northwest Tollway, as conveyed to the Illinois State Highway Commission by Warranty Deed dated December 15 1956 and recorded in Deed Book 112, page 573 in the Recorder's Office of Boone county, Illinois; thence Southeasterly 940.17 feet along said right-of-way line to its intersection with the East line of the West Half of the Northwest Quarter of said section; thence South along said line 803.18 feet; thence West 1336.03 feet to the West line of said section; thence North 1428.73 feet to point of beginning.

Parcel Numbers included in Legal Description

07-05-100-013
 07-05-100-014
 07-05-100-015
 07-05-100-016
 07-05-100-018
 07-05-100-019
 07-05-100-020
 07-05-100-024
 07-05-100-025

Section 2: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

Passed by the Village of Poplar Grove, Illinois this 8th day of February 2016.

APPROVED:



Village President

ATTEST:



Village Clerk

Ayes: 5
 Nays: 0
 Absent: /

Passed:
 Published:

Public Hearing Notice

The County of Boone, City of Belvidere, Village of Capron and Village of Poplar Grove will hold a public hearing on Thursday, May 18, 2023 at 6:00 p.m. at the Boone County Administration Building in the County Boardroom located at 1212 Logan Ave., Belvidere, IL 61008. The purpose of the hearing is to consider the expansion of property tax abatement schedules of the current Belvidere/Boone County Enterprise Zone. The public is invited to attend and comment.

Becky Tobin
Belvidere-Boone County Enterprise Zone Administrator

Published in the Boone County Journal on May 4, 2023.

**INTERGOVERNMENTAL AGREEMENT BETWEEN COUNTY OF BOONE,
CITY OF BELVIDERE, THE VILLAGE OF CAPRON AND THE VILLAGE OF
POPLAR GROVE ILLINOIS FOR THE CREATION
AND ADMINISTRATION OF
AN ENTERPRISE ZONE**

WHEREAS, Public Acts 83-1019a and 97-905 provides for the establishment of Enterprise Zones by cooperative agreements between public entities; and

WHEREAS, the Illinois Constitution, Article 7, Section 10, provides that units of local government may contract among themselves and with other individuals, associations, and corporations in any manner not prohibited by law or ordinance; and

WHEREAS, it is in the best interests of the County of Boone, the Village of Poplar Grove, The Village of Capron and the City of Belvidere, Illinois (hereinafter the EZ Units of Government) to create and administer an Enterprise Zone.

NOW THEREFORE BE IT AGREED as follows:

- I. The foregoing recitals are incorporated herein.
- II. That EZ Units of Government shall jointly make application for the establishment of an Enterprise Zone as set forth and described in Appendix A attached hereto and made a part hereof.
- III. That the EZ Units of Government shall enact an ordinance establishing the same. The Ordinances shall be in the same form as the ordinance authorizing this Agreement.
- IV. **ZONE ADMINISTRATOR:** The Mayor, Presidents and County Board Chairman of the EZ Units of Government (the Chief Executive Officers) shall appoint an officer or employee of one of the EZ Units of Government as Zone Administrator. The Chief Executive Officers may also approve any delegate or contract with an outside entity recommended by the Zone Administrator or the Chief Executive Officers to fulfill the duties of the Zone Administrator. ~~Initially,~~ Growth Dimensions for Belvidere and Boone County, Inc. shall be the contractual entity assisting the Zone Administrator. Growth Dimensions shall utilize its civic leadership, technical, and financial resources in providing technical assistance, research, economic program development assistance, and other activities designed to provide information and guidance to the County and City with respect to the operation of the Enterprise Zone, to the development of a comprehensive program of incentives, benefits and other lawful devices to stimulate economic activity within said Zone.

A. The Zone Administrator shall:

1. Be the Chief Executive Officer of the Enterprise Zone;
2. Be authorized to hire and fire personnel for those staff positions established by the EZ Units of Government pursuant to intergovernmental agreement;
3. Be a member of the Enterprise Zone Advisory Committee;
4. Develop and recommend a comprehensive program for the Enterprise Zone.
5. Examine and recommend local incentives, benefits, and programs to accomplish stated objectives, to stimulate economic activity in the Enterprise Zone and to address impediments to capital investment;
6. Recommend necessary legislative and administrative controls for guiding Enterprise Zone development, including planned capital improvements according to the procedures of the appropriate governing body;
7. Coordinate Enterprise Zone activities and program implementation with other departments and department programs of the EZ Units of Government;
8. Act as liaison between the EZ Units of Government and any designated Zone organization, any Federal agency and any local support groups in support of the Enterprise Zone program and plan;
9. Act as liaison between the Enterprise Zone Units of Government and the Department of Commerce and Economic Opportunity; submit such reports to the Department of Commerce and Economic Opportunity as is required by said Department.
10. Act as program manager responsible for the Enterprise Zone's day-to-day operations;

V. The EZ Units of Government agree to establish an Enterprise Zone Advisory Committee, which shall consist of the following members:

County Board Chairman,
 Mayor of the City of Belvidere,
 President of the Village of Poplar Grove
 President of the Village of Capron
 An elected member of Belvidere Community Unit School
 District 100,
 Boone County Supervisor of Assessments,
 Belvidere-Boone County Planner,
 City of Belvidere Director of Public Works,
 Enterprise Zone Administrator

The Chairman of this Advisory Committee shall be the County Board Chairman for the first year of this agreement. The Chairman shall be succeeded in the second year by the Mayor of the City of Belvidere. The Mayor shall be succeeded in the third year by the President of the Village of Poplar Grove who shall be succeeded in the fourth year by the President of the Village of Capron. The Chief Executive Officers shall thenceforth alternatively succeed each other as Chairman annually.

The Enterprise Zone Advisory Committee will advise the Enterprise Zone Administrator and the Chief Executive Officers regarding policies, programs, and activities of the Enterprise Zone and their impact on the respective local governments.

VI. The EZ Units of Government may utilize each unit's eligibility and resources to make available Community Development Assistance Program Grants, Economic Development Administrative Programs, Small Business Administrative Programs, Workforce Investment Act Assistance, and such other Federal and/or State programs as may be eligible; provided that this section shall not be interpreted as requiring the EZ Units of Government to reduce tax levies or forego the collection of taxes.

VII. Tax abatements and economic incentives requiring the individual action of the EZ Units of Government shall be as follows:

1. Tax Abatements:

The EZ Units of Government shall authorize and direct the County Clerk to abate ad valorem taxes imposed upon real property, located within the Enterprise Zone, upon which new improvements have been constructed or upon which existing improvements have been renovated or rehabilitated, subject to the following conditions:

- a. The improvements or renovations are of the nature and scope for which a building permit is required and has been obtained;
- b. Such abatement shall be allowed only for commercial and industrial property located within the Zone;

c. Provided further that no abatement shall exceed the following:

i. Base Property Tax Abatement Schedule: 80% of the taxes produced by the increase in assessed valuation caused by the improvements to said property in the first year, 60% in the second year, 40% in the third year, 20% in the fourth year.

ii. Mid-Level Property Tax Abatement Schedule: For projects that result in greater than \$250,000,000 in total investment and at least 150 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 100% of the ad valorem property taxes in the first year, followed by 90% in the second year, 80% in the third year, 60% in the fourth year, and 50% in the fifth year. Thereafter, 25% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years.

In order to qualify for the Mid-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the Mid-Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator.

iii. High-Level Property Tax Abatement Schedule: For projects that result in greater than \$800,000,000 in total investment and at least 400 new (not pre-existing or replacement) full-time equivalent jobs, a project shall be eligible for an abatement of 85% of the ad valorem property taxes for a period not to exceed five (5) years. Thereafter, 50% of the ad valorem property taxes shall be abated for an additional period not to exceed five (5) years.

In order to qualify for the High-Level Property Tax Abatement, the Enterprise Zone Administrator or designee shall require the owner/employer to certify the total number of qualifying FTE positions employed within three years of the issuance of occupancy permits. In the event the owner/employer fails to maintain the required number of positions to qualify for the High-Level Property Tax Abatement Schedule, the abatement shall immediately cease. Employment requirements will be tolled for reduced employment caused by: acts of God, riots, war, or pandemic, as determined by the Enterprise Zone Administrator.

e.

d. Additional tax abatement incentives for individual industrial taxpayers will be available provided that the taxpayer either constructs improvements in addition to those for which abatements were granted in paragraph b-c above, or causes suppliers of said taxpayer to construct new improvements whereby the aggregate sum of said improvements increases

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the assessed valuation of the real property located in the Enterprise Zone by \$2,000,000.00 or fraction thereof. If such increase occurs within five years from the commencement of the initial abatement, the additional abatement shall be 80% of the taxes produced by the increase in assessed valuation caused by the original improvements to said property in the fifth year, 60% in the sixth year, 40% in the seventh year, and 20% in the eighth year. If a fractional portion of such increase occurs within five years, the above formula shall be adjusted in proportion to the fractional portion of the increase.

- e. The improvements constructed by the industrial taxpayer which were in addition to the original improvements granted in the original abatement shall be eligible to receive an abatement for the additional improvements as outlined in paragraph b above.

- f. Properties located in a Tax Increment Finance District are not eligible for tax abatement so long as said District exists.
- g. Abatements shall commence the assessment year following the completion of the improvements as described in the abatement plan approved by the County.
- h. ~~Provided that said property tax will not extend past the termination date of Enterprise Zone.~~ The Enterprise Zone Administrator shall immediately notify the County Clerk if the Enterprise Zone Administrator deems a property is no longer eligible for a property tax abatement.

SALES TAX DEDUCTION: Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, "qualified sale" means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax Exemption has been issued by the administrator of the enterprise zone in which the building project is located.

To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the Administrator of the Belvidere/Boone County Enterprise Zone into which the building materials will be incorporated. The Certificate of Eligibility for Sales Tax Exemption must contain:

- (1) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located;
- (2) the location or address of the building project; and
- (3) the signature of the administrator of the enterprise zone in which the building project is located.

In addition, the retailer must obtain certification from the purchaser that contains:

- (1) a statement that the building materials are being purchased for incorporation into real estate located in an Illinois enterprise zone;
- (2) the location or address of the real estate into which the building materials will be incorporated;
- (3) the name of the enterprise zone in which that real estate is located;
- (4) a description of the building materials being purchased; and
- (5) the purchaser's signature and date of purchase.

The deduction allowed by the Act for the sale of building materials may be limited to the extent authorized by ordinance. The ordinance, however, may

neither require nor prohibit the purchase of building materials from any retailer or class of retailers in order to qualify for the exemption allowed under this Section.

2. Reduction of Permit Fees: In the case of any and all permit fees normally charged or required due to the rehabilitation, expansion or new construction of commercial, industrial, or manufacturing property within the Zone area, the fee charged shall be reduced to the lesser of: a) 50% of the rate of fee in effect on the date that the Enterprise Zone is designated and certified, or b) 50% of the rate of fee normally charged if such fee is enacted subsequent to the designation and certification of the Enterprise Zone. Any reduction in fees as authorized by this Intergovernmental Agreement shall only apply if applicants have supplied the Enterprise Zone Administrator all information as requested by the Illinois Department of Commerce and Economic Opportunity, "Illinois Enterprise Zone Commercial/Industrial Projects Permits Issued" form. The fee reduction provided by this Section includes all fees charged for building, plumbing, electrical, zoning, and sewer permits. The fee reduction provided by this Section shall commence with the first day of the calendar month following the month in which the Enterprise Zone is designated and certified and shall continue for the term of the Enterprise Zone.

VIII. The initial term of this agreement shall be fifteen(15) years from the date of Certification of the Enterprise Zone by the Department of Commerce and Economic Opportunity, unless terminated sooner by written agreement of the ~~County and City~~ Enterprise Zone Units of Government. It shall be extended if the Enterprise Zone Designation is extended by the Enterprise Zone Board pursuant to State Statute.

IX. This agreement may be modified from time to time by written agreement of the parties.

CITY OF BELVIDERE,

COUNTY OF BOONE,

Dated this ____ day of _____, 2014~~23~~.

Dated this ____ day of _____ 20142023.

Mayor

County Board Chairman

ATTEST:

ATTEST:

City Clerk

County Clerk

VILLAGE OF POPLAR GROVE

VILLAGE OF CAPRON

Dated this __ day of ____, ~~2014~~2023

Dated this __ day of ____, ~~2014~~2023

President

President

Attest:

Attest:

Village Clerk

Village Clerk

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