



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, August 12, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustees meeting minutes from July 22, 2026

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

UNFINISHED BUSINESS

2. Motion to discuss/approve **Ordinance 2026-19**, an ordinance adopting the amended Village of Poplar Grove Employee Handbook and amending Title I, Administration, Chapter 6, Village Officers and Employees, Article J, Reimbursement for Training/Class(es)/Travel, Section 1-6J-1, Elected Official, Officers, and Employee Travel Reimbursement, of the Code of Ordinances for the Village of Poplar Grove.

3. Motion to discuss/approve **Resolution 2026-43**, a resolution of the Village of Poplar Grove, Illinois, approving the purchase of an air conditioning unit for the South Wastewater Treatment Plant Control Room in the amount of \$21,520.00.

NEW BUSINESS

- [4.](#) Motion to discuss/approve possible reduction of permit fees for Habitat for Humanity at 201 South State Street.
5. Motion to discuss/approve Electrical Aggregate program to the lowest bidder for Village service.
- [6.](#) Motion to discuss/approve **Resolution 2026-42**, a resolution of the Village of Poplar Grove appointing an individual to the Village Planning and Zoning Commission.
- [7.](#) Motion to discuss changes to the Zoning Variance Ordinance.
- [8.](#) Motion to discuss/approve sending the Clerk and Deputy Clerk to the 2026 Academy training, October 6-9, 2026, not to exceed \$1,800 per person.
- [9.](#) Motion to discuss/approve sending the Treasurer to the 2026 IMTA Annual Institute Training November 15-19, 2026, not to exceed \$1,800.
- [10.](#) Motion to discuss 2026 Christmas tree lighting event.
- [11.](#) Motion to discuss/approve check disbursement for payments scheduled to be paid on August 13, 2026, in the amount of \$143,870.38 in AP checks, \$32,312.73 in EFTs, estimated payroll of \$24,000.00, and insurance in the amount of \$ 21,822.96, for a total of \$222,005.97.
- [12.](#) Motion to discuss/approve event liquor license for S & S Collaborations DBA Sips and Sprinkles for August 16, 2026 Fly-in.

GOOD OF THE VILLAGE

Board of Trustees Meeting - August 26, 2026 - 7:00 pm

Candidates for Trustee can begin circulation on August 25, 2026. Please see the State Board of Elections website for nomination paperwork.

Village Hall Closed for Labor Day - September 7, 2026

Planning and Zoning- September 8, 2026

Board of Trustees Meeting - September 9, 2026

Board of Trustees Meeting - September 23, 2026

EXECUTIVE SESSION

13. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 5 ILCS

120/2(c) (11) Pending Litigation - when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT (Voice Vote)

KJM 08/07/2026



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, July 22, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

President Richardson called the meeting to order at 7:00pm.

ROLL CALL

PRESENT

President Richardson

Admin Chairman Owen Costanza via phone

Trustee David Allgood

Trustee Sinae Hubbard

Trustee Mark Vance

Deputy Clerk Katie Jaster

David Howe

Chris Dopkins

Ion Stear

Katalina Kruckenberg

ABSENT

Finance Chairman Jeff Goings

Trustee Dan Cheek

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Trustee Vance, Seconded by Trustee Allgood.

Voting Yea: Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Allgood, Seconded by Trustee Hubbard.

Motion made by Trustee Hubbard to move item 8 and item 19 to August 26, 2026, Seconded by Trustee Allgood.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustees meeting minutes from July 8, 2026
Motion made by Trustee Hubbard, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Len Lindeman - Introduced himself and the organization Habitat for Humanity. He let the Board know that they will be building out a home at 201 S. State Street.

Michael Chaneske - Asked the Board not to bring in or let Flock Cameras and Data Centers into our Village.

DEPARTMENT REPORTS

2. Collector, Miller
N/A
3. Wastewater, Test
Scada update - Install mid August for North Plant.
4. Public Works, Howe
N/A
5. Engineer, McMahon
N/A
6. Treasurer, Kruckenberg
N/A

UNFINISHED BUSINESS

7. Motion to discuss/approve **Ordinance 2026-18** an ordinance of the Village of Poplar Grove, Illinois, transferring appropriated funds from one corporate object or purpose to another corporate object or purpose for the fiscal year beginning May 1, 2026, and ending April 30, 2027.
Motion made by Trustee Hubbard, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
8. Motion to discuss/approve **Resolution 2026-35**, a resolution of the Village of Poplar Grove, Illinois, approving a proposal from Dach Contractors to supply and install fencing at the Whiting and Beaver Lift Stations for a total of \$20,290.00.
Moved to August 26, 2026.

9. Motion to discuss/approve **Resolution 2026-37**, a resolution of the Village of Poplar Grove, Illinois, approving the purchase of dog park equipment for the dog park located across from Village Hall and shade structures for the Sherman Oak Neighborhood Park and Mansfield Park from GameTime c/o Cunningham Recreation for a total of \$22,992.17
Motion made by Trustee Vance, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
10. Motion to discuss/approve **Resolution 2026-39**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village President to execute documents to implement the employee 457(b) Deferred Compensation Plan with Nationwide.
Motion made by Trustee Vance, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
11. Motion to discuss the formation of a Parks Advisory Committee.
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Motion made by Trustee Hubbard to layover to August 26, 2026, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

NEW BUSINESS

12. Motion to discuss/approve **Ordinance 2026-17**, an ordinance amending various sections of the Code of Ordinances for the Village of Poplar Grove, Illinois, Title V, Health and Sanitation, Chapter 8, Code Enforcement Hearing Division, to authorize the Administrative Hearing Officer to enter orders prohibiting further code violations or compelling the remediation of existing violations
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
13. Motion to discuss/approve **Resolution 2026-40**, a resolution for improvement under the Illinois Highway Code for Section Number 26-00000-00-GM.
Motion made by Trustee Hubbard, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

14. Motion to discuss/approve **Resolution 2026-41**, a resolution of the Village of Poplar Grove awarding a construction contract for Section No. 26-00000-00-GM, the 2026 Pavement Maintenance Program, to Rock Road Companies, Inc.
Motion made by Trustee Hubbard, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
15. Motion to discuss SWWTP control Room AC.
Motion made by Trustee Vance, Seconded by Trustee Hubbard.
Discussion only.
16. Motion to discuss/approve agreement between the Village of Poplar Grove and Northern Illinois Football Conference (North Boone Jr Tackle).
Motion made by Trustee Vance, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
17. Motion to discuss/approve 2026 Summer Newsletter
Motion made by Trustee Hubbard, Seconded by Trustee Allgood. Consensus to move forward.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson
18. Motion to discuss changes to the training ordinance.
Motion made by Trustee Hubbard, Seconded by Trustee Vance
Discussion only
19. Motion to discuss changes to the donation ordinance.
Moved to August 26, 2026.
20. Motion to discuss/approve check disbursement for payments scheduled to be paid on July 23, 2026, in the amount of \$29,773.26 in AP checks, \$24,408.54 in EFTs, and estimated payroll of \$25,000.00 for a total of \$79,181.80.
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

GOOD OF THE VILLAGE

Board of Trustees Meeting - August 12, 2026 - 7:00 pm

Board of Trustees Meeting - August 26, 2026 - 7:00 pm

Village Hall Closed for Labor Day - September 7, 2026

EXECUTIVE SESSION

Motion made by Trustee Allgood, Seconded by Trustee Hubbard adjourned into executive at 7:43 pm.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance, President Richardson

21. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

Motion made by Trustee Vance, Seconded by Trustee Allgood entered regular session at 8:09 pm.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance

ADJOURNMENT (Voice Vote)

Motion made by Trustee Allgood, Seconded by Trustee Vance.

Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, Trustee Vance
Adjourned at 8:09 pm.

KJ 08/06/2026

ORDINANCE 2026-19

AN ORDINANCE ADOPTING THE AMENDED VILLAGE OF POPLAR GROVE EMPLOYEE HANDBOOK AND AMENDING TITLE I ADMINISTRATION, CHAPTER 6 VILLAGE OFFICERS AND EMPLOYEES, ARTICLE J REIMBURSEMENT FOR TRAINING/CLASS(ES)/TRAVEL, SECTION 1-6J-1 ELECTED OFFICIAL, OFFICERS, AND EMPLOYEE TRAVEL REIMBURSEMENT OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE

WHEREAS, the Village of Poplar Grove (“Village”) has adopted a Code of Ordinances (“Code”); and

WHEREAS, the Village has adopted an Employee Handbook (“Handbook”); and

WHEREAS, elected official, officer, and employee travel reimbursement is governed by Article 8 of the Handbook and Section 1-6J-1 of the Village Code; and

WHEREAS, the Village wishes to amend Title I “Administration,” Chapter 6 “Village Officers and Employees,” Article J “Reimbursement for Training/Class(es)/Travel,” Section 1-6J-1 “Elected Official, Officers, and Employee Travel Reimbursement” in accordance with amendments to the Handbook; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to adopt the amended Employee Handbook and approve amendments to the Chapter of the Village Code of Ordinances regarding travel reimbursement for Village Elected Officials, Officers, and Employees.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 1-6J-1 “Elected Official, Officers, and Employee Travel Reimbursement” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~striketroughs~~ and new language as **bold** and **underlined**):
3. 1-6J-1. - ELECTED OFFICIAL, OFFICERS, AND EMPLOYEE TRAVEL REIMBURSEMENT.

Elected officials, officers, and employees should refer to the Article 8 “Professional Development,” of the Village of Poplar Grove Employee Handbook as amended from time to time and adopted herein for travel reimbursement procedures.

~~Before a training session, seminar, or class begins, any member of the corporate authorities must submit to the Village President or his or her designee documentation regarding the training, seminar or class along with the anticipated costs associated therewith. At the time of review, and before attendance is approved or denied, consideration will be given to mileage, food, attendance fees and wages. No member of the corporate authorities will be reimbursed for any entertainment expense, which includes shows, amusements, theaters, circuses, sporting events, golfing events, group dinners, group lunches, or any other place of public or private entertainment or amusement.~~

~~All training, seminars and classes must be approved by the Village Board, with a roll call vote, before the training, seminar or class begins. Approval for training and classes is at the discretion of the Village Board and will only be approved if the training or class is necessary for the employee or elected official to perform his/her duties. See (50 ILCS 150/) Local Government Travel Expense Control Act.~~

~~Prior to the approval of such expenses, the following minimum documentation must be submitted:~~

~~An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred; and~~

~~The name of the individual who is requesting or received the travel, meal, or lodging expense; and~~

~~The office of the individual who is requesting or received the travel, meal, or lodging expense; and~~

~~The date or dates and nature of the official business in which the travel, meal, or lodging expense will be or was expended. Backup documentation and receipts (*meal stubs, parking, toll slips, mileage readings) is required for actual reimbursement of expenses.~~

~~Classes and conferences are the only types of official business for which travel, meal, and lodging expenses are allowed. The maximum allowable reimbursement for travel, meal, and lodging expenses is set at \$1,500.00 per class or conference. Meal costs are subject to the following per day maximum reimbursement limits. Breakfast—\$12.00, lunch—\$15.00, dinner—\$25.00. If a meal or meals is provided with the training class attended, reimbursement will not be provided by the Village meals. The Village will not reimburse for any alcohol expenses of any kind. A form for submission of travel, meal, and lodging should be obtained from the Village Clerk or Treasurer. Approval of expenses that exceed the maximum allowable travel, meal, or lodging expenses, will only be approved in the event of an emergency or other extraordinary circumstances by the Village Board. Expenses for travel, meals and lodging of any member of the corporate authorities that exceeds the maximum reimbursement allowed under the regulations adopted under this paragraph may only be approved by a roll call vote at an open meeting of the corporate authorities of the Village.~~

~~Friends, or family members are not authorized for these expenses.~~

4. The Village hereby adopts and approves the revised Employee Handbook, as amended from time to time. Such revisions to the Village of Poplar Grove Employee Handbook are hereby attached as Exhibit A.

- 5. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
- 6. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A-EMPLOYEE HANDBOOK

150/10. Regulation of travel expenses, IL ST CH 50 § 150/10

[West's Smith-Hurd Illinois Compiled Statutes Annotated](#)[Chapter 50. Local Government](#)[Officers and Employees](#)[Act 150. Local Government Travel Expense Control Act](#)

50 ILCS 150/10

150/10. Regulation of travel expenses

Effective: August 18, 2017

[Currentness](#)

§ 10. Regulation of travel expenses. All local public agencies shall, by resolution or ordinance, regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses supported by the minimum documentation required under Section 20 of this Act. The regulations may allow for approval of expenses that exceed the maximum allowable travel, meal, or lodging expenses because of emergency or other extraordinary circumstances. On and after 180 days after January 1, 2017 (the effective date of this Act), no travel, meal, or lodging expense shall be approved or paid by a local public agency unless regulations have been adopted under this Section.

Credits

P.A. 99-604, § 10, eff. Jan. 1, 2017. Amended by P.A. 100-201, § 255, eff. Aug. 18, 2017.

50 I.L.C.S. 150/10, IL ST CH 50 § 150/10

Current through P.A. 104-470 of the 2026 Reg. Sess. Some statute sections may be more current, see credits for details.

End of Document

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Article 8: Professional Development

8.1 Training and Career Opportunities

The Village encourages officers and employees to identify and participate in professional development and training as needed and approved by department heads. In support of career development and opportunities, officers and employees are encouraged to speak with the President regarding offerings.

8.2 Travel and Expense Reimbursement

~~Employees-Officers and employees~~ who incur expenses while performing Village duties will receive reimbursement in accordance with current IRS regulations for expenses. In order to qualify for reimbursement, an officer or employee must submit to his/her Department Head a detailed expense report, including original receipts and invoices.

An officer or employee who is required to use his/her personal vehicle for authorized Village business will be reimbursed at the current IRS rate per mile. Such officers or employees must have a valid driver's license and adequate automobile insurance. Reimbursement must be approved by the Department Head. An officer or employee must keep a record of his/her mileage and submit a Village expense report.

Meal costs shall be reimbursed only if they occur during attendance at an approved function where an officer or employee attends on account of their employment with the Village.

Meal costs shall be reimbursed up to a maximum of \$55.00 per day.

~~Employees-Officers or employees~~ shall be reimbursed up to the \$55.00 per day, only upon presentation of the original meal receipt on a detailed expense report.

The Village will not reimburse ~~the-officers or~~ employees for any alcohol consumption expenses.

8.3 General Expenses

The Village will reimburse officers or employees for all necessary expenditures or losses incurred within the officer or employee's scope of employment that are directly related to services performed for the Village. "Necessary expenditures" is defined as all reasonable expenditures or losses required of the employee in the discharge of ~~employment~~ duties and that inure to the primary benefit of the Village.

~~Employees-Officers and employees~~ must submit all necessary reimbursement requests with appropriate supporting documentation within 30 days after incurring the expense. If

supporting documentation is nonexistent, missing, or lost, the officer or employee shall submit a signed statement regarding any such receipts.

The Village will not reimburse officers or employees for losses due to an ~~employee's~~ his/her own negligence, normal wear, or losses due to theft unless the Village's negligence caused the theft.

RESOLUTION NUMBER: 2026-43**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING PURCHASE OF AN AIR CONDITIONING UNIT FOR THE SOUTH
WASTEWATER TREATMENT PLANT CONTROL ROOM**

WHEREAS, the Village of Poplar Grove (“Village”) operates a Public Works Department and a operates a South Wastewater Treatment Plant (“SWWTP”); and

WHEREAS, the Village desires to purchase a ten (10) ton air conditioning unit Lennox Model ZGD 120S5MM for its South Wastewater Treatment Plant Control Room from Rockford Heating and Air Conditioning, Inc. at a cost not to exceed Twenty-One Thousand Five Hundred Twenty Dollars and 00/100 (\$21,520.00); and

WHEREAS, the Village contacted six (6) contractors regarding the need for an air conditioning unit and obtained three (3) quotes from companies operating in and around the Village; and

WHEREAS, the quote from Rockford Heating and Air Conditioning, Inc. was the lower of the quotes for a ten (10) ton unit, the quote is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, Section 1-10-4 of the Village of Poplar Grove Code of Ordinances states: PURCHASES ABOVE STATE LIMIT. Purchases of materials, equipment, services or supplies above the state limit must be competitively bid through formal public bid procedures, and in accordance with state law and Village Ordinances; and

WHEREAS, pursuant to Section 1-10-4 the purchasing procedure can be waived by a two-thirds (2/3) vote of the corporate authorities; and

WHEREAS, the waiver is necessary in order to purchase the ten (10) ton air conditioning unit Lennox Model ZGD 120S5MM for its South Wastewater Treatment Plant Control Room from Rockford Heating and Air Conditioning, Inc.; and

WHEREAS, the Village finds that it is in the best interest of the Village and its citizens to approve the purchase of a ten (10) ton air conditioning unit Lennox Model ZGD 120S5MM for its South Wastewater Treatment Plant Control Room from Rockford Heating and Air Conditioning, Inc.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby agrees to waive the purchasing procedure and more specifically the requirement for competitive bidding outlined in Section 1-10-4 of the Village of Poplar Grove Code of Ordinances.
3. The Village hereby approves the expenditure of a ten (10) ton air conditioning unit Lennox Model ZGD 120S5MM for its South Wastewater Treatment Plant Control Room from Rockford Heating and Air Conditioning, Inc.

PASSED UPON MOTION BY: _____

SECONDED BY: _____

BY ROLL CALL VOTE THIS _____, _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER: _____

APPROVED: _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A - QUOTE

Proposal

ROCKFORD Heating & Air Conditioning Inc.

1618 Magnolia Street Rockford, Illinois 61104
Phone: 815-965-9494 Fax: 815-965-4324

PROPOSAL SUBMITTED TO:		PHONE:	DATE:
Village of Poplar Grove		815-742-0418	July 6, 2026
ADDRESS:		JOB NAME:	
Billing address		South Treatment Plant/Control Room	
CITY, STATE, ZIP		JOB LOCATION:	
		12211 Route 76	
ARCHITECT:	DATE OF PLANS:	JOB PHONE:	

Labor & materials to install the following:

- 1 -Replace on RTU with Lennox Model ZGD120S5MM with Gas heat and 10 ton cooling 460V 3 Phase packaged RTU with economizer
Price includes
 - All sheet metal fittings
 - Electric wiring to existing disconnect
 - New programmable thermostat
 - Crane rental
 - Support ductwork for replacement of unit
 - Removal of old equipment from the site
 - Start up and taxes

Cost \$21,520.00

Notes -Gas heat unit is more available
-No gas piping figured

- 2 Option: Go to a Lennox Model ZCD092S5TN 7.5 ton cooling only 460V 3 phase unit
All inclusions same as above **Cost \$17,965.00**
- 3 Option low ambient kit for winter operation **Cost \$575.00**

We ~~Propose~~ hereby to furnish material and labor -- complete in accordance with the above specifications, for the sum of: _____ dollars (_____)

Payment to be made as follows: _____

Payment due upon completion of job. 1 1/2% interest per month on all unpaid invoices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature: _____

Mark Buckner

This proposal is only valid for: 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and payment will be made as outlined above.

Signature: _____

Signature: _____

Date of Acceptance: _____

Customer will pay reasonable collection expenses, including attorney's fees and court costs, incurred by Rockford Heating & Air Conditioning, Inc. to obtain payment and consents to the jurisdiction of any court located in Winnebago or Boone counties, Illinois.



Village of Poplar Grove – Board Meeting Memo

August 4th, 2026

****Subject:****

Reduced Permit Fees for Habitat for Humanity

1. Background:

The Habitat for Humanity, a non-profit 501C (3), has submitted building plans for a new construction home at 201 S. State and the corner of West Park.

2. Current Status:

The Habitat for Humanity has submitted a request to waive their building permit fees of \$2,716.00 in lieu of them replacing 242 of linear of 4 foot-wide (or a total of 948 square feet) village sidewalk on the property. There is also one (1) ADA curb ramp at the corner for the Park Street crossing. The Public Works Director has completed an assessment of the sidewalks on the property. Photos have been enclosed.

His assessment indicates that 47 of the 49 sidewalk squares are damaged and would benefit from replacement. Cost of removal and replacement of sidewalk based on the current MFT project (which also includes sidewalk) is \$12.75 per square foot.

Total Replacement: \$12.75 per square foot x 948 square feet = \$12,087

An estimated additional \$1,000 - \$2,000 for grading and site restoration.

3. Fiscal Impact:

As outlined above.

4. Legal Review (if applicable):

This item has not been reviewed by legal counsel.

5. Recommendation:

Recommendation is to waive the fees in lieu of sidewalk replacement in this situation.

6. Supporting Documents (if applicable):

Attached

- Letter from Habitat for Humanity
- Permit Fee Calculation Sheet
- Photos of Sidewalks
- ☐ Not Applicable

Kristi Richardson
Village President



VILLAGE OF POPLAR GROVE

Issued by Building Dept.

200 N. Hill Street | Poplar Grove, IL 61065 | (815) 765-3201

Res New Construction

PERMIT #: RSNEW2026-0024

ISSUED:

EXPIRES:

LOCATION:	OWNER:	CONTRACTOR:
201 S STATE ST Parcel No: 03-24-282-008 Lot: Block: Zoning:	HABITAT FOR HUMANITY OF BOON PO BOX 1222 BELVIDERE, IL 61008 Phone: Email:	Phone: Email:

Work Description: Single Family Residence

Stipulations:

Construction Value: \$150000.00

Fee Description	Fee Category	Quantity	Item Total
Water Meter	Permits	1.00	\$656.00
Public Works	Permits	1.00	\$75.00
Application Fee	Permits	1.00	\$25.00
Village Engineer	Permits	1.00	\$350.00
Residential New Construction - Combined	Permits	1400.00	\$1610.00

Fee Total: \$2716.00

Amount Paid: \$0.00

Balance Due: \$2716.00

REQUIRED INSPECTIONS

Electrical Service
Sewer & Water
Footing
Foundation
Backfill/Foundation Insulation
Underground Plumbing
Concrete Slab - Pre-Pour
Rough Electrical
Rough Mechanical
Rough Plumbing
Rough Building
Insulation
Final Electrical
Final Mechanical
Final Plumbing
Final Building
Final Energy
Final Grading

Sidewalks 201 S State Street & Corner of W. Park St







We build strength, stability, self-reliance *and* shelter.

To Our Esteemed City Officials of Poplar Grove,

A Habitat for Humanity home represents more than the construction of a single residence, it is a strategic investment in the long-term strength, stability, and vitality of our community. When a local family achieves safe, affordable homeownership, the benefits extend far beyond the household itself, positively influencing neighborhood cohesion, economic activity, and civic engagement.

Stable housing provides families with the foundation needed to thrive. Children in secure homes experience fewer school disruptions and stronger academic outcomes. Parents gain the stability required to pursue career advancement, contribute to the local workforce, and participate more fully in community life. These individual successes collectively strengthen the social and economic fabric of our city.

Because Habitat homes deliver measurable, long-term benefits to the city, we respectfully request your consideration of a waiver of building permit fees for this project. A fee waiver directly supports affordable housing, reduces financial barriers for partner families, and allows Habitat for Humanity of Boone County to reinvest those funds into construction materials, infrastructure improvements, and future builds within the city. As discussed in a previous meeting, in exchange for the waiver we will provide a new "city sidewalk" along the property on South State Street and West Park Street.

This support would not only accelerate the completion of the home but also demonstrate the city's commitment to strengthening neighborhoods, expanding affordable housing opportunities, and fostering community resilience. We deeply value our partnership with the City of Belvidere and appreciate your continued leadership in advancing initiatives that improve quality of life for all residents.

Thank you for your thoughtful consideration and for your ongoing dedication to the betterment of our community.

Sincerely, Habitat for Humanity of Boone County

Len Lindeman
Executive Director
Habitat for Humanity of Boone County
(815) 980-6247
Email: lennie.lindeman@boone-il-habitat.org

P.O. Box 1222, Belvidere, IL 61008 • Email: lennie.lindeman@boone-il-habitat.org • www.boone-il-habitat.org



Village of Poplar Grove

Preliminary Aggregation Bid Review August 3, 2026

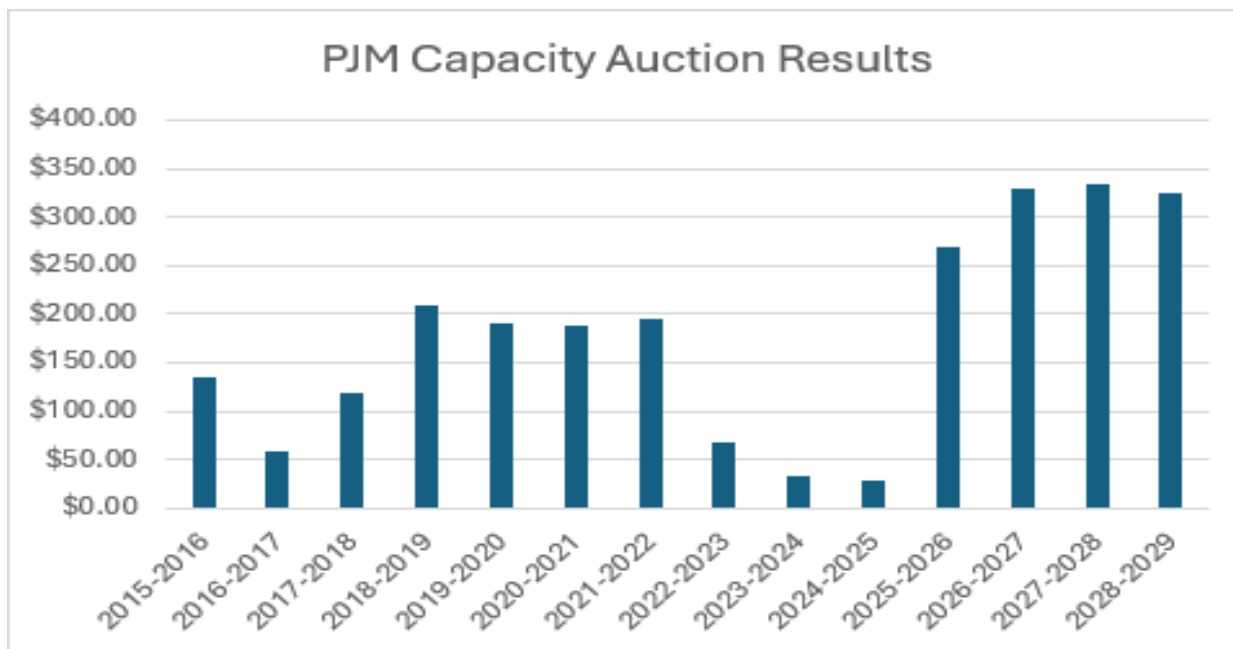
Current Program: MC2-Mar 2025-Dec 2026-9.55 cents

Supplier	Price/options: Same rate for both Residential and small commercial	
	ComEd PTC June 26-May 27 New ComEd rate starting in Decemeber 10.279	100% Renewable/Green Option
Dynegy Energy	1 yr: 11.27	1 yr: 11.49
	2 yr: 11.32	2 yr: 11.55
	3 yr: 11.35	3 yr: 11.60
Direct Energy	1 yr: 11.31	1 yr: 11.54
	2 yr: 11.41	2 yr: 11.65
	3 yr: 11.44	3 yr: 11.69
MC2	1 yr: 10.40	1 yr: N/A
	2 yr: 10.50	2 yr: N/A

Current Participants 1008

Eligible Accounts 1673

* Subject to monthly uncapped Purchased Electric Adjustment



RESOLUTION NO: 2026-42**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING
INDIVIDUAL TO THE VILLAGE PLANNING AND ZONING COMMISSION**

WHEREAS, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

WHEREAS, the Village has the authority to appoint members to the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following initial terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, with the successor to each member so appointed to serve for terms of five (5) years after the expiration of the initial terms; and

WHEREAS, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

WHEREAS, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

WHEREAS, the Village President of the Village of Poplar Grove wishes to appoint Julie Neibarger to serve the remainder of Melissa Robinson’s vacated term as member on the Planning and Zoning Commission, with said term to expire on April 30, 2028; and

WHEREAS, in accordance with the Village’s Code of Ordinances, the Village has the authority, upon the expiration of a member’s initially appointed term of years, to appoint successor members to serve for a term of five (5) years; and

WHEREAS, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointment to best serve the public.

NOW THEREFORE BE IT RESOLVED, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

Section 1. Recitals. The recitals set forth above are incorporated herein as part of this Resolution.

Section 2. Appointment of Commissioners.

- a. Julie Neibarger is hereby appointed, effective immediately, to serve as a member of the Planning and Zoning Commission with said term to expire on April 30, 2028.

Section 3. Effective Date. This Resolution shall be in full force and effective immediately upon its passage and approval.

Section 4. Severability. In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK



Village of Poplar Grove – Board Meeting Memo

Karri Miller
Village Clerk/Collector

August 6, 2026

Subject: Proposed Amendment to the Zoning Variance Approval Process

1. Background:

The Village's current zoning ordinance provides that zoning variance applications are heard and finally decided by the Planning and Zoning Commission. These applications do not proceed to the Village Board of Trustees for final consideration. The Village has not experienced any issues with its current Planning and Zoning Commission members. This proposed amendment is a proactive measure intended to protect the Village in the future, as similar procedural issues have arisen in other municipalities in our area. The Village should consider amending the ordinance so that the Commission conducts the public hearing and makes a recommendation, with the Board of Trustees making the final decision.

2. Current Status:

Under the current process, a variance request ends with the Planning and Zoning Commission. The proposed process would require the Commission to conduct the public hearing, review the evidence, make the required findings, and forward a recommendation to the Board. The Board would then approve or deny the variance as the Village's final decision-making body.

3. Fiscal Impact:

No significant fiscal impact is anticipated. The Village may incur customary legal and publication costs associated with reviewing, drafting, and adopting the ordinance amendment.

4. Legal Review (if applicable):

A final variance decision made solely by the Planning and Zoning Commission may be characterized as an administrative decision and may be reviewed under standards applicable to administrative decisions. A final zoning decision made by the Board of Trustees may be characterized as a legislative decision and may receive greater judicial deference if challenged. The Village Attorney should confirm the appropriate procedure under Illinois law and draft the ordinance amendment to preserve all required notice, hearing, findings, and voting requirements.

5. Recommendation:

Staff recommends directing the Village Attorney to prepare an amendment to the zoning ordinance establishing the Planning and Zoning Commission as the recommending body for zoning variances and the Village Board of Trustees as the final approval authority. This change

would provide elected-official oversight, promote consistency with the Village's broader land-use goals, and strengthen the Village's position if a variance decision is challenged in court.

6. Supporting Documents (if applicable):

☐ Attached

☒ Not Applicable

Signature:

Karri Miller, Village Clerk/Collector

8-5-6. VARIANCE.

- A. Purpose. The purpose of this section is to provide regulations which enable the Village to hear and decide requests for permitted variations from the terms of this chapter as will not be contrary to the public interest; where owing to special factors, a literal enforcement of the provisions of this chapter would result in practical difficulty or unnecessary hardship, so that the spirit of this chapter shall be observed, public safety and welfare secured, and substantial justice done.
- B. Authorized Variations. Variations are authorized for bulk regulations of structures, lots, setbacks, and signage. A variation from the allowed principal land uses, allowable accessory uses, and/or permitted special uses shall not be permitted.
- C. Required Information. A completed application for a variance, the required fee and any supporting documentation shall be submitted to the Village Clerk for referral to the Commission. If the application is deemed incomplete then the Commission shall postpone any public hearing until all adequate information is submitted.
- D. Public Hearing Notice. Refer to Section 8-5-3.
- E. Planning and Zoning Commission Hearing and Determination. The Commission shall hold a public hearing on the proposed variation, after which a decision will be made to grant or deny the variance based on the findings of fact made by the Commission (a lesser variance than requested may be granted but in no instance shall a variance be approved that is greater than the one originally requested). The Commission may make the determination at the same meeting, or choose to continue the proceedings at a later date. The Commission may request additional information as needed. Once a decision is made, the Commission shall record its conclusion as part of the meeting minutes and written findings of fact. In order to make a determination and adoption of findings of fact, the Commission shall consider the following facts (65 ILS 5/11-13-4):
 - 1. The particular physical surroundings, shape, topographical, or other on-site condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
 - 2. Special circumstances exist that are peculiar to the land, structure or building involved and are not applicable to other lands, structures or buildings in the same district.
 - 3. The purpose of the variation is not based exclusively upon a desire to increase the value or income potential of the property.
 - 4. The variation is the minimum variation that will make possible the reasonable use of the land, structure or building, and will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located.
 - 5. The owner of the property has not created the alleged difficulty or hardship.
 - 6. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the neighborhood or adversely affect the health, morals or general welfare of the public.
 - 7. The proposed variation complies with the spirit and intent of the restrictions imposed by this title.
- F. Effect of Denial. If an application for a variance is denied by the Commission (either wholly or in part), no application may be filed with the Village for the same variance within one year of denial unless new evidence or proof of change of factors is found to be valid by the Commission.

G. Limited Effect of a Variance. Where the Commission has granted a variance, such approval shall neither change the use classification of the building or premises, nor give it any status as a nonconforming use other than that which it has as result of the variance. Granting of a variance shall be considered as unique to the variance granted and shall not be construed as precedent for any other proposed variance.

H. Fee. A fee is required for this procedure. Refer to Section 8-5-12.

(Ord. 2012-012, 3-13-2012)

2026 Municipal Clerks of Illinois Institute

The Municipal Clerks of Illinois Institute is an internationally recognized, in-person program that provides in-depth training, delivering foundational learning and valuable certification that propels career growth.

The Institute consists of a three-year progressive curriculum of classroom instruction that takes place at the DoubleTree by Hilton Hotel in Bloomington, Illinois during a concentrated week every October. Each year represents approximately 38-40 hours of training. After three years, clerks graduate from the institute, acquiring 115 hours of professional development. New students must sign up for Year One.

2026 Municipal Clerks of Illinois Master Academy

Master Academy provides education for the Master Municipal Clerk certification which is one of two professional designations granted by IIMC and is an advanced continuing education program that prepares participants to perform complex municipal duties. The program entails extensive, rigorous education with a requirement for professional and social contribution. Candidates must demonstrate that they have actively pursued education and professional activities.

Join your fellow clerks for 2.5 days of learning. Registration includes instruction and digital materials specific to the days you attend. Earn up to 22 hours (or 11 points) towards your IIMC-CMC or MMC by attending. Qualifies for points at a rate of 1 point per 2 in-class contact hours.

Creating a Culture of Belonging - Pre-conference

October 4, 2026

Join us for a pre-conference session with one of the Institute's most popular instructors: In Creating a Culture of Belonging, Molly Grisham helps participants explore the value in letting people know they are wanted and welcome in the workplace. She expands on the idea that a team can't outpace its leader, which requires leaders to know who they are and what they value as they work to shape their healthy culture. As the workshop continues, Molly invites participants to consider what they are bringing to their leadership that is no longer serving them. And finally, she shares why it is important for leaders to embrace the role of being a First Follower.

This session is interactive and engaging for all participants. Cost is only \$65 for this three-hour program!

Date & Time

Sun, 10/04/2026, 2:00 PM CT

Fri, 10/09/2026, 12:00 PM CT

Pricing

 Clerk Year One - 2026 IL Institute	\$650.00
Attendee - MCI Member:	
 Clerk Year Two - 2026 IL Institute	\$650.00
Attendee - MCI Member:	
 Clerk Year Three - 2026 IL Institute	\$650.00
Attendee - MCI Member:	
 2026 IL Master Academy Attendee -	\$550.00
MCI Member:	
 Clerk Year One - 2026 IL Institute	\$700.00
Attendee - MCI Non-Member:	
 Clerk Year Two - 2026 IL Institute	\$700.00
Attendee - MCI Non-Member:	

IMTA ANNUAL INSTITUTE TRAINING

NOVEMBER 15-19, 2026

DOUBLETREE BY HILTON, BLOOMINGTON

REGISTER TODAY WITH THREE OPTIONS TO BEST FIT YOUR BUDGET AND SCHEDULE!

Option 1

Full Institute

\$475*

Sunday-Thursday

The Full Institute is designed as core training in industry fundamentals, best practices, and foundational skills.

Required for those participating in the full three-year Institute Program to support obtaining their CIMT Certification.

*1st Year Attendees who are IMTA members receive a \$100 Scholarship



Option 2

Half Institute

\$325

Sunday-Tuesday

Designed for those who have already completed all three years of Institute or cannot be out of the office for a full week, Half Institute is a great option to stay up-to-date on core skills training, best practices and latest updates affecting public treasury offices.



Option 3

Half Institute

\$325

Tuesday-Thursday

If later in the week best supports your schedule, this Half Institute option also allows you to stay up-to-date on core skills training, best practices and other important updates and information you won't want to miss.



REGISTER TODAY

Event Name: Christmas Tree Lighting **Budget** \$7,500
Event Date: 21-Nov-26
Event Location: Village Hall
Date Updated: 8.5.26

INCOME SUMMARY:

Name	Activity Description	Proposed	Actual	\$ In-Kind	\$ Total
Village of Poplar Grove Budget Allowance		\$ 7,500.00	\$ -		
Sponsor		\$ -	\$ -		
Sponsor		\$ -	\$ -		
Sponsor		\$ -	\$ -		
Sponsor		\$ -	\$ -		
Sponsor		\$ -	\$ -		
		\$ -	\$ -		
		\$ -	\$ -		
		\$ -	\$ -		
		\$ -	\$ -		
Total Income		\$ 7,500.00	\$ -	\$ -	\$ -

EXPENSE SUMMARY:

Name	Activity Description	Proposed	Actual	\$ In-Kind	\$ Total
Horse Drawn Carriages	Entertainment	\$ 750.00	\$ -		
Santa Clause	Entertainment	\$ 250.00	\$ -		
Food & Supplies	Entertainment	\$ 750.00	\$ -	\$ -	
Activities Supplies	Entertainment	\$ 650.00	\$ -		
Lift Rental to Decorate Tree & State Street	Entertainment	\$ 1,300.00	\$ -		
Decorations & Supplies	Entertainment	\$ 300.00	\$ -		
Facepainting	Entertainment	\$ 400.00	\$ -		
FB Marketing	Marketing	\$ 150.00	\$ -		
Boone County Shopper Ad	Marketing	\$ 950.00	\$ -		
Sponsorship Signage	Marketing	\$ 500.00	\$ -		
Outdoor Décor & Lighting	Décor	\$ 1,500.00	\$ -		
Total Expenses		\$ 7,500.00	\$ -	\$ -	\$ -

Net Income	\$ -	\$ -	\$ -	\$ -
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INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/29/2026 - 08/06/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 11.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
JULY2026 00027281	JAMES OSTRICH SEWER CREDIT 31-00-1401	08/01/2026 CLERK SEWER CREDIT	08/31/2026	500.00 500.00	500.00	Open	N 08/05/2026
15397 00027308	ABBY PEST ELIMINATION LLC PEST CONTROL @VH 01-50-4227	08/06/2026 CLERK PEST CONTROL @VH	09/06/2026	47.00 47.00	47.00	Open	N 08/06/2026
15404 00027309	ABBY PEST ELIMINATION LLC PEST CONTROL @ PW NEW BLD 01-53-4227	08/06/2026 CLERK PEST CONTROL @ NEWPWBLDG	09/06/2026	85.00 85.00	85.00	Open	N 08/06/2026
15398 00027310	ABBY PEST ELIMINATION LLC PEST CONTROL @ NWWTP 31-77-4227	08/06/2026 CLERK PEST CONTROL @ NWWTP	09/06/2026	165.00 165.00	165.00	Open	N 08/06/2026
15399 00027311	ABBY PEST ELIMINATION LLC PEST CONTROL @ OLDPWBLDG 01-53-4227	08/06/2026 CLERK PEST CONTROL @ OLDPWBLDG	09/06/2026	67.00 67.00	67.00	Open	N 08/06/2026
161357957 00027300	EVERON FKA ADT COMMERCIAL FIRE AND SECURITY 01-50-4206	07/27/2026 CLERK SECURITY SYSTEM	08/21/2026	257.18 257.18	257.18	Open	N 08/05/2026
98019 00027205	A-FIRE EXTINGUISHER SALES & SERVICE SWWTP FIRE EXTINGUSIHERS SERVICED 31-79-4302	07/14/2026 CLERK SWWTP FIRE EXTINGUSIHERS SERVICED	08/15/2026	104.00 104.00	104.00	open	N 07/31/2026
98020 00027206	A-FIRE EXTINGUISHER SALES & SERVICE NWWTP FIRE EXTINGUISHERS SERVICED 31-77-4302	07/14/2026 CLERK OPERATIONAL SUPPLIES	08/15/2026	168.50 168.50	168.50	open	N 07/31/2026

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98021 00027207	A-FIRE EXTINGUISHER SALES & SERVICE NW PW FIRE EXTINGUISHERS SERVICED 01-53-4302	07/14/2026 CLERK NW PW FIRE EXTINGUISHERS SERVICED	08/14/2026	72.00 72.00	72.00	Open	N 07/31/2026
98022 00027208	A-FIRE EXTINGUISHER SALES & SERVICE OLD PW FIRE EXTINGUISHERS SERVICED 01-53-4302	07/14/2026 CLERK OLD PW FIRE EXTINGUISHERS SERVICED	08/14/2026	56.00 56.00	56.00	Open	N 07/31/2026
98023 00027209	A-FIRE EXTINGUISHER SALES & SERVICE VH FIRE EXTINGUISHERS SERVICED 01-50-4302	07/14/2026 CLERK VH FIRE EXTINGUISHERS SERVICED	08/14/2026	128.50 128.50	128.50	Open	N 07/31/2026
14PF-NCJW-7YKL 00027193	AMAZON.COM PAPER, SLIVERWARE 01-50-4300	07/27/2026 CLERK PAPER, SLIVERWARE	08/27/2026	129.96 129.96	129.96	Open	N 07/30/2026
1TF4-Y6CH-L7RR 00027194	AMAZON.COM FIRST AID AND FOOT STOOL 01-50-4300	07/20/2026 CLERK OFFICE SUPPLIES	08/20/2026	47.14 47.14	47.14	Open	N 07/30/2026
19FM-LWGY-KKYF 00027195	AMAZON.COM OFFICE SUPPLIES FOR VH 01-50-4300	07/20/2026 CLERK OFFICE SUPPLIES	08/20/2026	17.49 17.49	17.49	Open	N 07/30/2026
1P1C-4GW7-6Y3D 00027210	AMAZON.COM OFFICE SUPPLIES 01-50-4300	07/30/2026 CLERK OFFICE SUPPLIES	08/30/2026	155.66 155.66	155.66	open	N 07/31/2026
1W3Y-YXNL-6MQ4 00027211	AMAZON.COM SWWTP SUPPLIES 31-79-4302	07/29/2026 CLERK SWWTP SUPPLIES	08/29/2026	26.83 26.83	26.83	open	N 07/31/2026

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16LP-9GC4-4DTN 00027212	AMAZON.COM OFFICE SUPPLIES PW 01-54-4300	07/27/2026 CLERK OFFICE SUPPLIES PW	08/27/2026	66.43 66.43	66.43	Open	N 07/31/2026
1G74-4NV3-TJ6F 00027213	AMAZON.COM PW OFFICE SUPPLIES 01-54-4300	07/21/2026 CLERK PW OFFICE SUPPLIES	08/21/2026	99.64 99.64	99.64	Open	N 07/31/2026
1T14-GNTN-1MW6 00027214	AMAZON.COM RESTOCK PW HYDRATION 01-54-4300	07/17/2026 CLERK RESTOCK PW HYDRATION	08/17/2026	65.85 65.85	65.85	Open	N 07/31/2026
13CW-M991-NQ3P 00027215	AMAZON.COM SWWTP SUPPLIES 31-79-4302	07/24/2026 CLERK SWWTP SUPPLIES	08/24/2026	176.92 176.92	176.92	Open	N 07/31/2026
1L76-HJG9-LLRL 00027273	AMAZON.COM STONE SPRAY FOR VET PARK AND VH 01-52-4302 01-50-4302	08/03/2026 CLERK STONE SPRAY FOR VET PARK AND VH STONE SPRAY FOR VET PARK AND VH	09/03/2026	298.00 149.00 149.00	298.00	Open	N 08/04/2026
1MP7-C7RK-164W 00027274	AMAZON.COM NWWTP SUPPLIES 31-77-4302	08/03/2026 CLERK OPERATIONAL SUPPLIES	09/03/2026	63.15 63.15	63.15	Open	N 08/04/2026
6105 00027216	AQUATEC, INC. SAND FILTER 31-75-4302	07/17/2026 CLERK SAND FILTER	08/17/2026	395.20 395.20	395.20	Open	N 07/31/2026
72396 00027196	B&F CONSTRUCTION CODE SERVICE, INC. SOLAR PANEL REVIEW 01-55-4215	07/17/2026 CLERK SOLAR PANEL REVIEW	08/17/2026	350.00 350.00	350.00	Open	N 07/30/2026

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72519 00027197	B&F CONSTRUCTION CODE SERVICE, INC. HANGER HOME 01-55-4215	07/27/2026 CLERK HANGER HOME	08/27/2026	1,836.48 1,836.48	1,836.48	Open	N 07/30/2026
22668 00027198	B&F CONSTRUCTION CODE SERVICE, INC. JUNE 2026 CODE AND INPECTIONS 01-55-4216 01-55-4215	07/28/2026 CLERK CONTRACT CODE ENFORCEMENT CONTRACT INSPECTION SERVICES	08/28/2026	13,865.72 796.00 13,069.72	13,865.72	Open	N 07/30/2026
22691 00027280	B&F CONSTRUCTION CODE SERVICE, INC. JUNE2026 ADMIN 01-55-4237	08/04/2026 CLERK JUNE2026 ADMIN	09/04/2026	4,647.50 4,647.50	4,647.50	Open	N 08/05/2026
72630 00027312	B&F CONSTRUCTION CODE SERVICE, INC. NHC REVIEW 01-55-4215	08/06/2026 CLERK NHC REVIEW	09/06/2026	700.00 700.00	700.00	Open	N 08/06/2026
BFF-002689 00027217	BLAIN'S FARM & FLEET SPRAYER/SHOP TOWELS 01-53-4302	07/27/2026 CLERK SPRAYER/SHOP TOWELS	08/27/2026	539.95 539.95	539.95	Open	N 07/31/2026
BFF-002605 00027218	BLAIN'S FARM & FLEET PAINT SUPPLIES 01-53-4302	07/23/2026 CLERK PAINT SUPPLIES	08/23/2026	20.32 20.32	20.32	Open	N 07/31/2026
BFF-002568 00027219	BLAIN'S FARM & FLEET FLY TRAPS PW 01-54-4300	07/20/2026 CLERK FLY TRAPS PW	08/20/2026	62.72 62.72	62.72	Open	N 07/31/2026
BFF-002612 00027220	BLAIN'S FARM & FLEET VET PARK CLEAN UP 01-52-4302	07/23/2026 CLERK VET PARK CLEAN UP	08/23/2026	80.42 80.42	80.42	Open	N 07/31/2026

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BFF-002604 00027221	BLAIN'S FARM & FLEET DRILL REPLACEMENT 01-53-4302	07/22/2026 CLERK DRILL REPLACEMENT	08/22/2026	199.00 199.00	199.00	Open	N 07/31/2026
BFF-002581 00027222	BLAIN'S FARM & FLEET LP PARKING LOT 01-52-4302	07/21/2026 CLERK LP PARKING LOT	08/21/2026	77.94 77.94	77.94	Open	N 07/31/2026
BFF-002642 00027223	BLAIN'S FARM & FLEET VET PARK PAINT 01-52-4302	07/23/2026 CLERK VET PARK PAINT	08/23/2026	92.71 92.71	92.71	Open	N 07/31/2026
BFF-002506 00027224	BLAIN'S FARM & FLEET SHOP RESTOCK 01-53-4302	07/16/2026 CLERK SHOP RESTOCK	08/16/2026	65.95 65.95	65.95	Open	N 07/31/2026
BFF-002833 00027277	BLAIN'S FARM & FLEET CHAINS FOR SWINGS 01-52-4302	08/03/2026 CLERK CHAINS FOR SWINGS	09/03/2026	21.90 21.90	21.90	Open	N 08/05/2026
120301 00027199	BOONE COUNTY SHOPPER NF ADS 01-55-4330	06/25/2026 CLERK NF ADS	07/25/2026	776.26 776.26	776.26	Open	N 07/30/2026
103663 00027250	STEWART & ASSOCIATES, INC BACKGROUND CHECKS 01-50-4108 01-57-4251	07/01/2026 CLERK EMPLOYEE HIRING EXPENSES SOLICITOR PERMIT EXPENSES	07/30/2026	285.00 121.00 164.00	285.00	open	N 07/31/2026
170226 00027200	BS&A SOFTWARE FY27 ANNUAL SUPPORT 01-50-4214	07/17/2026 CLERK OFFICE SYSTEM SUPPORT	08/17/2026	2,007.00 2,007.00	2,007.00	Open	N 07/30/2026

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2683 00027202	CHICAGO AUDIO VIDEO FIXING MICS 01-50-4214	07/27/2026 CLERK OFFICE SYSTEM SUPPORT	08/27/2026	200.00 200.00	200.00	Open	N 07/30/2026
97343 00027225	COLLINS SANITARY LLC C/L/S JET SEWER LINE 31-75-4240	06/30/2026 CLERK C/L/S JET SEWER LINE	07/30/2026	1,400.00 1,400.00	1,400.00	Open	N 07/31/2026
97344 00027226	COLLINS SANITARY LLC L/S HYDRO VAC 31-75-4240	07/01/2026 CLERK L/S HYDRO VAC	08/01/2026	2,075.00 2,075.00	2,075.00	Open	N 07/31/2026
877110340021108 00027203	COMCAST SWWTP INTERNET AND PHONE LINE 31-79-4302	07/22/2026 CLERK SWWTP INTERNET AND PHONE LINE	08/22/2026	296.97 296.97	296.97	Open	N 07/30/2026
001004516113 00027293	COMCAST VH PHONES 01-50-4202	08/04/2026 CLERK 200 N HILL ST - PHONE LINES	09/03/2026	474.85 474.85	474.85	Open	N 08/05/2026
81076612222JULY 00027294	COMED WHITING L/S 31-75-4204	07/31/2026 CLERK WHITING L/S	08/31/2026	133.76 133.76	133.76	Open	N 08/05/2026
3174406000JULY2 00027295	COMED DAWSON LAKE L/S 31-75-4204	07/29/2026 CLERK UTILITIES	09/28/2026	99.98 99.98	99.98	open	N 08/05/2026
0799140100JULY2 00027296	COMED PRAIRIE KNOLL L/S 31-75-4204	07/29/2026 CLERK UTILITIES	09/28/2026	264.00 264.00	264.00	open	N 08/05/2026

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7991645000JULY2 00027297	COMED WELL 5 & 6 31-68-4204	07/20/2026 CLERK WELL 5 & 6	09/18/2026	1,767.70 1,767.70	1,767.70	Open	N 08/05/2026
7080803000JULY2 00027298	COMED COMMUNITY ST LIGHTS 01-53-4230	07/20/2026 CLERK STREET LIGHTING SERVICES	09/23/2026	3,897.18 3,897.18	3,897.18	Open	N 08/05/2026
2439012111JULY2 00027299	COMED DUSK TO DAWN LIGHTS 01-53-4230	07/20/2026 CLERK STREET LIGHTING SERVICES	09/23/2026	90.74 90.74	90.74	Open	N 08/05/2026
116024770 00027227	CONSERV FS INC DIESEL 01-53-4303	07/27/2026 CLERK GASOLINE AND OIL	08/27/2026	1,876.27 1,876.27	1,876.27	Open	N 07/31/2026
2458127 00027228	CORE & MAIN LP METER SUPPLIES 31-70-4302	07/28/2026 CLERK METER SUPPLIES	08/28/2026	176.24 176.24	176.24	Open	N 07/31/2026
46441 00027233	DFC FENCE INC. DBA DACH FENCE CO. PICKLEBALL FENCE 01-52-4227	07/21/2026 CLERK PICKLEBALL FENCE	08/21/2026	3,567.00 3,567.00	3,567.00	Open	N 07/31/2026
46440 00027234	DFC FENCE INC. DBA DACH FENCE CO. DOG PARK FENCE REPAIR 01-52-4227	07/14/2026 CLERK DOG PARK FENCE REPAIR	08/14/2026	1,895.00 1,895.00	1,895.00	open	N 07/31/2026
521106 00027230	DORNER PRODUCTS, INC. DOUBLE SEAL 31-79-4227	07/14/2026 CLERK DOUBLE SEAL	08/14/2026	2,294.00 2,294.00	2,294.00	open	N 07/31/2026

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519592 00027231	DORNER PRODUCTS, INC. GEARBOX 31-79-4227	03/17/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	08/17/2026	948.53 948.53	948.53	Open	N 07/31/2026
515485 00027232	DORNER PRODUCTS, INC. ACUTATOR 31-79-4227	04/30/2026 CLERK ACUTATOR	08/30/2026	1,750.00 1,750.00	1,750.00	Open	N 07/31/2026
10-1004097 00027235	ECONO SIGNS LLC. TRAFFIC SIGNS 01-53-4302	07/17/2026 CLERK TRAFFIC SIGNS	08/17/2026	6,102.60 6,102.60	6,102.60	Open	N 07/31/2026
JULY2026 00027201	FRONTIER 2 PHONE LINES 31-68-4202 31-50-4202 31-50-4202 31-68-4202 31-79-4202 31-50-4202 31-68-4202 31-68-4202 31-50-4202 31-50-4202 31-77-4202 31-68-4202 31-50-4202	07/20/2026 CLERK 217.049.7024 SPECIAL ACCESS LINES W#2 815.544.0520 PRAIRIE KNOLL L/S 815.544.3817 WACO WAY L/S 815.547.6487 WOODSTOCK #5&6 815.547.7209 12211 RT 76 SWWTP 815.765.0565 COUNTRYSIDE L/S 815.765.0940 RT 173 W#3 815.765.1774 NWWTP TOWER 815.765.1859 BEAVER RD L/S 815.765.1914 WHITING RD L/S 815.765.2456 610 S STATE ST NWWTP 815.765.9169 COUNTRYSIDE W#4 815.765.9391 DAWSON LK L/S	08/20/2026	296.59 0.00 0.00 0.00 0.00 144.42 152.17 0.00 0.00 0.00 0.00 0.00 0.00 0.00	296.59	Open	N 07/30/2026
124658485 00027236	GLOBAL INDUSTRIAL LP FILLING STATION 90-52-4442	06/16/2026 CLERK LP FILLING STATION	08/18/2026	320.90 320.90	320.90	Open	N 07/31/2026
124713647 00027292	GLOBAL INDUSTRIAL SCRAP METAL DUMPSTER 01-53-4302	08/04/2026 CLERK SCRAP METAL DUMPSTER	09/05/2026	2,861.48 2,861.48	2,861.48	Open	N 08/05/2026

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9019783118 00027237	GRAINGER SCHOOL TRAFFIC SIGNS 01-53-4302	07/27/2026 CLERK SCHOOL TRAFFIC SIGNS	08/27/2026	75.97 75.97	75.97	Open	N 07/31/2026
9019783126 00027238	GRAINGER SCHOOL TRAFFIC SIGNS 01-53-4302	07/27/2026 CLERK SCHOOL TRAFFIC SIGNS	08/27/2026	122.08 122.08	122.08	Open	N 07/31/2026
9009067381 00027239	GRAINGER PLANTS 31-77-4302	07/17/2026 CLERK PLANTS	08/17/2026	1,034.01 1,034.01	1,034.01	Open	N 07/31/2026
9022580055 00027240	GRAINGER SWWTP SUPPLIES 31-79-4302	07/28/2026 CLERK SWWTP SUPPLIES	08/28/2026	155.77 155.77	155.77	Open	N 07/31/2026
INV01112473 00027257	USA BLUE BOOK NWWTP SUPPLIES 31-77-4302	07/24/2026 CLERK NWWTP SUPPLIES	08/24/2026	46.48 46.48	46.48	Open	N 07/31/2026
INV0113730 00027258	USA BLUE BOOK METER 31-70-4306	07/27/2026 CLERK METER & MXU PURCHASES	08/27/2026	4,037.45 4,037.45	4,037.45	Open	N 07/31/2026
00705016 00027259	MCMAHON ASSOCIATES, INC. JUNE 2026 ENGINEERING 01-50-4212 31-79-4212 01-55-4212	07/21/2026 CLERK ENGINEERING SERVICES ENGINEERING ENGINEERING	08/21/2026	1,863.74 150.50 936.00 777.24	1,863.74	open	N 08/03/2026
705013 00027260	MCMAHON ASSOCIATES, INC. MCDONALDS 01-55-4212	07/21/2026 CLERK ENGINEERING	08/21/2026	2,623.00 2,623.00	2,623.00	Open	N 08/03/2026

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705012 00027261	MCMAHON ASSOCIATES, INC. FRONTIER FIBER 01-55-4212	07/21/2026 CLERK ENGINEERING	08/21/2026	769.50 769.50	769.50	Open	N 08/03/2026
705011 00027262	MCMAHON ASSOCIATES, INC. SURF FIBER 01-55-4212	07/21/2026 CLERK ENGINEERING	08/21/2026	3,310.50 3,310.50	3,310.50	Open	N 08/03/2026
705010 00027263	MCMAHON ASSOCIATES, INC. 2026 MFT 20-00-4212	07/21/2026 CLERK ENGINEERING	08/21/2026	3,627.00 3,627.00	3,627.00	Open	N 08/03/2026
75256 00027241	MENARDS VET PARK SUPPLIES 01-52-4302	07/22/2026 CLERK VET PARK SUPPLIES	08/22/2026	82.85 82.85	82.85	Open	N 07/31/2026
75864 00027264	MENARDS PHONE LINE REPAIR- SWWTP 31-79-4227	07/31/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	08/31/2026	32.45 32.45	32.45	Open	N 08/03/2026
75854 00027265	MENARDS WALL REPAIR SWWTP 31-79-4227	07/31/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	08/30/2026	41.42 41.42	41.42	Open	N 08/03/2026
75713 00027266	MENARDS PHONE LINE REPAIR 31-79-4227	07/29/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	08/29/2026	17.96 17.96	17.96	open	N 08/03/2026
75577 00027267	MENARDS SWWTP SUPPLIES 31-79-4302	07/27/2026 CLERK SWWTP SUPPLIES	08/27/2026	102.87 102.87	102.87	open	N 08/03/2026

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1045393 00027242	METAL SUPERMARKETS ROCKFORD POST FOR TRAFFIC SIGNS 01-53-4302	07/28/2026 CLERK POST FOR TRAFFIC SIGNS	08/28/2026	544.78 544.78	544.78	Open	N 07/31/2026
072426 00027291	MILLER, KARRI CLERK CONFERENCE 07242026 01-57-4205	TREASURER TRAVEL/MEALS/LODGING		270.85 270.85	270.85	Open	N 08/05/2026
40863 00027269	MORGAN BUILDING MAINTENANCE, INC AUGUST 2026 CLEANING 01-50-4219 01-52-4219	08/01/2026 CLERK VH MONTHLY CLEANING LP MONTHLY CLEANING	09/01/2026	1,251.00 715.00 536.00	1,251.00	Open	N 08/03/2026
44623 00027268	MR. GOODWATER JULY2026 01-50-4302 01-53-4302 01-50-4302 01-53-4302	08/01/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	08/30/2026	78.37 8.00 8.00 26.73 35.64	78.37	Open	N 08/03/2026
7725421552JULY2 00027301	NICOR GAS PRAIRIE KNOLL L/S & WATER TOWER 31-68-4204	07/17/2026 CLERK UTILITIES	09/03/2026	66.46 66.46	66.46	Open	N 08/05/2026
8271538676JULY2 00027302	NICOR GAS WELL 5&6 31-68-4204	07/17/2026 CLERK UTILITIES	09/03/2026	65.54 65.54	65.54	Open	N 08/05/2026
24294 00027204	P.C. TECH 2 U IT VH VILLAGE TREASURER 01-50-4223	07/20/2026 CLERK IT VH VILLAGE TREASURER	08/20/2026	291.97 291.97	291.97	Open	N 07/30/2026

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JULY2026 00027303	PITNEY BOWES INC. POSTAGE 01-50-4208 31-70-4208 31-75-4208	07/21/2026 CLERK POSTAGE POSTAGE POSTAGE	08/21/2026	1,200.00 200.00 500.00 500.00	1,200.00	Open	N 08/05/2026
824 00027229	PLAYCORE DBA CUNNINGHAM RECREATION BASKETBALL PADS 01-52-4227	07/29/2026 CLERK BASKETBALL PADS	08/29/2026	2,035.00 2,035.00	2,035.00	Open	N 07/31/2026
2110030246 00027243	POMP'S TIRE SERVICE, INC. LOADER TIRE REPAIR 01-53-4226	07/28/2026 CLERK LOADER TIRE REPAIR	08/28/2026	604.80 604.80	604.80	Open	N 07/31/2026
152590 00027275	RDA OF ROCKFORD NWWTP GARAGE DOOR REPAIR 31-77-4227	07/31/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	08/31/2026	740.00 740.00	740.00	Open	N 08/04/2026
330493 00027251	ROCK ROAD COMPANIES COLD PATCH 01-53-4228	07/21/2026 CLERK COLD PATCH	08/21/2026	1,572.50 1,572.50	1,572.50	Open	N 07/31/2026
260780 00027313	SABEL MECHANICAL LLC. RUMP REPAIR C/L/S 31-75-4227	08/06/2026 CLERK RUMP REPAIR C/L/S	09/06/2026	9,510.93 9,510.93	9,510.93	Open	N 08/06/2026
260781 00027314	SABEL MECHANICAL LLC. WOODSTOCK PUMP REPAIR 31-75-4227	08/06/2026 CLERK WOODSTOCK PUMP REPAIR	09/06/2026	3,309.76 3,309.76	3,309.76	Open	N 08/06/2026
260784 00027315	SABEL MECHANICAL LLC. NWWTP PUMP REPAIR 31-77-4227	08/06/2026 CLERK NWWTP PUMP REPAIR	09/06/2026	1,106.94 1,106.94	1,106.94	Open	N 08/06/2026

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86373146710726 00027244	SHERWIN WILLIAMS CO. PAINT VET PARK 01-52-4302	07/23/2026 CLERK PAINT VET PARK	08/23/2026	458.40 458.40	458.40	Open	N 07/31/2026
28844173790726 00027245	SHERWIN WILLIAMS CO. SPRAY GUN TIP 01-53-4302	07/23/2026 CLERK SPRAY GUN TIP	08/23/2026	55.69 55.69	55.69	Open	N 07/31/2026
83329147280726 00027246	SHERWIN WILLIAMS CO. VET PARK SUPPLIES/PAINT 01-52-4302	07/24/2026 CLERK VET PARK SUPPLIES/PAINT	08/24/2026	326.00 326.00	326.00	Open	N 07/31/2026
28026173790726 00027247	SHERWIN WILLIAMS CO. VET PARK PAINT 01-52-4302	07/21/2026 CLERK VET PARK PAINT	08/21/2026	337.12 337.12	337.12	Open	N 07/31/2026
28331173790726 00027248	SHERWIN WILLIAMS CO. CREDIT 01-52-4302	07/22/2026 CLERK CREDIT	08/22/2026	(5.69) (5.69)	(5.69)	Open	N 07/31/2026
28323173790726 00027249	SHERWIN WILLIAMS CO. VET PARK PAINT 01-52-4302	07/22/2026 CLERK VET PARK PAINT	08/22/2026	336.73 336.73	336.73	Open	N 07/31/2026
24624104600726 00027270	SHERWIN WILLIAMS CO. ROAD PAINT 01-53-4302	07/31/2026 CLERK ROAD PAINT	08/30/2026	1,137.83 1,137.83	1,137.83	Open	N 08/03/2026
214343 00027279	SIKICH LLP - ACCOUNTING SERVICES JUNE26 OFFICE SUPPORT 01-50-4240	07/31/2026 CLERK PROFESSIONAL SERVICES	08/31/2026	13,924.30 13,924.30	13,924.30	Open	N 08/05/2026

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40155-JULY26 00027305	SOLUTIONS BANK INTEREST & PRINCIPAL - PW NOTE- 40155 01-54-4811 01-54-4700	08/01/2026 CLERK INTEREST EXPENSE DEBT EXPNESE - PRINCIPAL	08/17/2026	5,621.39 2,145.92 3,475.47	5,621.39	Open	N 08/05/2026
40192-AUG26 00027306	SOLUTIONS BANK INTEREST & PRINCIPAL 24 TRK - 40192 01-54-4811 01-54-4700	08/01/2026 CLERK INTEREST EXPENSE DEBT EXPNESE - PRINCIPAL	08/30/2026	4,170.89 706.29 3,464.60	4,170.89	Open	N 08/05/2026
40007-AUG26 00027307	SOLUTIONS BANK INTEREST & PRINCIPAL - PW NOTE 40007 01-50-4752 01-50-4752	08/01/2026 CLERK INTEREST ON BONDS/NOTES INTEREST ON BONDS/NOTES	08/15/2026	13,870.00 1,802.45 12,067.55	13,870.00	Open	N 08/05/2026
17169 00027283	SOSNOWSKI SZETO, LLP DAGGETT V TENORE 01-55-4213	08/05/2026 CLERK LEGAL	09/05/2026	619.75 619.75	619.75	open	N 08/05/2026
17171 00027284	SOSNOWSKI SZETO, LLP CAMPOS LEGAL 01-55-4213	08/05/2026 CLERK LEGAL	09/05/2026	330.25 330.25	330.25	open	N 08/05/2026
17172 00027285	SOSNOWSKI SZETO, LLP EPI LEGAL JULY2026 01-55-4213	08/05/2026 CLERK EPI LEGAL JULY2026	09/05/2026	767.25 767.25	767.25	open	N 08/05/2026
17173 00027286	SOSNOWSKI SZETO, LLP MCKISKI LEGAL JULY 2026 01-55-4213	08/05/2026 CLERK MCKISKI LEGAL JULY 2026	09/05/2026	453.25 453.25	453.25	Open	N 08/05/2026
17174 00027287	SOSNOWSKI SZETO, LLP 113 W EDSON 01-55-4213	08/05/2026 CLERK LEGAL	09/05/2026	154.50 154.50	154.50	Open	N 08/05/2026

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17175 00027288	SOSNOWSKI SZETO, LLP 2704 STEARMAN COLLECTIONS 01-55-4213	08/05/2026 CLERK LEGAL	09/05/2026	55.50 55.50	55.50	Open	N 08/05/2026
17176 00027289	SOSNOWSKI SZETO, LLP WHITE OAK 01-55-4213	08/05/2026 CLERK LEGAL	09/05/2026	749.25 749.25	749.25	Open	N 08/05/2026
17170 00027290	SOSNOWSKI SZETO, LLP JULY2026 LEGAL 01-55-4213 01-57-4213 01-50-4213	08/05/2026 CLERK LEGAL LEGAL LEGAL SERVICES	09/05/2026	5,346.50 1,794.50 351.50 3,200.50	5,346.50	Open	N 08/05/2026
103784 00027276	STWEART & ASSOCIATES INC SOLICITOR BACKGROUND CHECK 01-57-4251	08/03/2026 CLERK SOLICITOR PERMIT EXPENSES	09/03/2026	104.00 104.00	104.00	Open	N 08/04/2026
80426053 00027278	TEST INC. SEPT2026 31-77-4236 31-79-4236 31-68-4236 31-75-4236	08/04/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	09/03/2026	22,789.83 8,016.55 6,930.55 4,930.96 2,911.77	22,789.83	Open	N 08/05/2026
INV8062609 00027282	TEST INC. SAND FILTER 31-79-4227	08/04/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	09/03/2026	965.25 965.25	965.25	Open	N 08/05/2026
62460 00027252	UNITED SANITATION SERVICES, INC. LP BATHROOM 01-52-4234	07/23/2026 CLERK LP BATHROOM	08/23/2026	360.00 360.00	360.00	Open	N 07/31/2026

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62461 00027253	UNITED SANITATION SERVICES, INC. MANSFIELD BATHROOM 01-52-4234	07/23/2026 CLERK MANSFIELD BATHROOM	08/23/2026	180.00 180.00	180.00	Open	N 07/31/2026
62462 00027254	UNITED SANITATION SERVICES, INC. SHERMAN BATHROOM 01-52-4234	07/23/2026 CLERK SHERMAN BATHROOM	08/23/2026	180.00 180.00	180.00	Open	N 07/31/2026
62463 00027255	UNITED SANITATION SERVICES, INC. VETS PARK BATHROOM 01-52-4234	07/23/2026 CLERK VETS PARK BATHROOM	08/23/2026	180.00 180.00	180.00	Open	N 07/31/2026
62464 00027256	UNITED SANITATION SERVICES, INC. WEST GROVE BATHROOM 01-52-4234	07/23/2026 CLERK WEST GROVE BATHROOM	08/23/2026	180.00 180.00	180.00	Open	N 07/31/2026
JULY2026 00027304	VERIZON PW, VPG, ADMIN, HOTSPOTS, TABLETS 31-50-4202 31-50-4202 31-50-4202 01-57-4202 01-53-4202 31-50-4202 01-50-4202 31-50-4202 01-53-4202 31-50-4202 31-50-4202	07/23/2026 CLERK C. HOTSPOT 608-671-9129 E.. TABLET 608-671-9757 F. TABLET 608-671-9946 H. VPG CLERK 815-543-4635 I. PWD CELL 815-742-0418 J. WWTP CELL 815-742-7421 K. VPG ADMIN CELL 815-988-6191 D. TABLET 608-671-9175 G. PWD CELL 608-991-0639 TABLET STEPHEN 608-991-0838 TABLET DAN 608-991-0839	08/15/2026	333.06 36.01 20.02 20.02 39.39 39.39 39.39 39.39 20.02 39.39 20.02 20.02	333.06	Open	N 08/05/2026

of Invoices: 120 # Due: 120
 # of Credit Memos: 1 # Due: 1
 Net of Invoices and Credit Memos:

Totals: 176,188.80
 Totals: (5.69)
 176,183.11

--- TOTALS BY FUND ---

01 GENERAL FUND

112,998.22 112,998.22

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	20 MOTOR FUEL FUND			3,627.00	3,627.00		
	31 WATER & SEWER FUND			59,236.99	59,236.99		
	90 GOV FUNDS CAPITAL PROJECTS FUND			320.90	320.90		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 GF ASSEST LIABILITIES ACCOUNTS			4,127.00	4,127.00		
	50 ADMIN			36,488.84	36,488.84		
	52 PARKS			11,391.28	11,391.28		
	53 STREETS			20,169.56	20,169.56		
	54 PUBLIC WORKS ADMIN			10,086.92	10,086.92		
	55 COMMUNITY DEVELOPMENT AND EVENTS			34,580.45	34,580.45		
	57 VILLAGE CLERK			929.74	929.74		
	68 WATER TOWERS			6,830.66	6,830.66		
	70 WATER			4,713.69	4,713.69		
	75 SEWER			20,600.40	20,600.40		
	77 NORTH PLANT			11,340.63	11,340.63		
	79 SOUTH PLANT			14,923.94	14,923.94		

Date Updated: 08.03.2026

Jul-26

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

FOR APPROVAL	Actual to Date	Total by Type	
	Check Run #1	Check Run #2	
AP Checks	\$143,870.38		\$143,870.38
EFTS (ACH)	\$32,312.73		\$32,312.73
Payroll	\$24,000.00		\$24,000.00
Insurance	\$21,822.86		\$21,822.86
Total	\$222,005.97	\$0.00	\$222,005.97

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
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Total	\$0.00	\$0.00	\$0.00
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FINAL NUMBERS

Monthly Approvals	July Final Numbers Requested	Actual	Difference	
AP Checks	\$180,605.48	\$179,588.67	-\$1,016.81	amazon credit/void check
EFTS (ACH)	\$54,119.66	\$54,154.29	\$34.63	updated invoice from comed.
Payroll	\$48,000.00	\$49,239.62	\$1,239.62	
Insurance	\$21,822.26	\$21,822.26	\$0.00	
Total	\$304,547.40	\$304,804.84	\$257.44	

Specific Breakout:	Requested	Actual	Difference
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fly in
8/16/26
7am-3pm

Village of Poplar Grove
APPLICATION FOR LICENSE TO SELL
ALCOHOLIC LIQUOR AT RETAIL

Item 12.

Check Class of License Applied for:

☐ Class A (6 Day, On Premise, Full Kitchen) \$900	☐ Class F (BYOB with Food) \$150	OFFICE USE ONLY License No: _____ Date Issued: _____ License Expires: _____ Liquor: _____ Gaming: _____ Tobacco: _____ Fees: _____ Cash: _____ Check #: _____
☐ Class B (6 Day, Retail off Premise) \$500	☐ Class G (Golf) \$900	
☐ Class BB (Boutique) \$5000	☐ Class H (Local Catering) \$250	
☐ Class C (6 Day, Less 12% on Premise) \$700	☐ Class I (Non-Local Cater) \$350	
☐ Class D (Sunday) \$100	☐ Class J (Beer Garden) \$100	
☒ Class E (Event) \$100		

*Initial Application will include a \$100 administrative fee.

SECTION 1: Applicant Information:

Applicant Name: Heather Prather Date of Birth: _____
Address: 4405 Windswept way Phone: _____
Primary Contact Person: Heather Prather Phone: _____
Business Name: S: S Collaborations Phone: _____
d/b/a Name: _____
Premise Address: 116 W. Locust St Belvidere IL 61008

Entity Information (if applicable):

Date of formation: _____ Illinois Secretary of State Number: _____
Assumed Name; If any: _____
Is Entity in good standing with Illinois Secretary of State: _____ ROT Registration #: _____
If foreign Entity, date registered to do business in Illinois: _____

General Information: (applies to anyone listed in Section 2):

Owner of Premises: _____ (if leased, attach a copy of the lease to the application)
Renter of Premises: _____ Illinois Liquor License No.: _____
☐ YES ☒ NO Has applicant ever made an application for a liquor license which was denied?
☐ YES ☒ NO Has applicant ever had any previous liquor license suspended or revoked?
☐ YES ☒ NO Has the applicant ever been convicted of a felony?
☐ YES ☒ NO Has the applicant ever been convicted of a gambling offense?
☐ YES ☒ NO Do you possess a current federal wagering or gambling device stamp?
☐ YES ☒ NO Are you, or any other owner, in your place of business, a public official?

*If yes to any of the above, please explain on a separate sheet and attach to application.

Dram Shop Coverage:

Applicant must provide a copy of their dram shop insurance naming the Village as certificate holder and additional insurer pursuant to Village Ordinance 2-2-3-A-2.

Insurance Company: _____ Policy Number: _____

Coverage Limit: _____ Policy Effective Date: _____ Expiration Date: _____



Village of Poplar Grove
APPLICATION FOR LICENSE TO SELL
ALCOHOLIC LIQUOR AT RETAIL

Item 12.

Section 2: Owner & Officer Information:

For every individual applicant, sole owner, partner, member, corporate officer, stockholder or director (whether or not they own any stock), stockholder owning in the aggregate more than 5% of the stock (including officers, directors, and stockholders of more than 5% for all corporate stockholders), manager or agent conducting the business please supply the following information. All Not-for-Profit organization and associations must supply the requested information for all officers, directors and managers. Indicate the total percentage of stock of the corporation, if any, which is held by persons who have less than 5% interest.

**If additional space is needed, please attach the additional sheet to the application.*

1) Name: <u>Heather</u> <u>A</u> <u>Prother</u> Middle <u>owner</u> Last <u>100%</u> Date of Birth Driver's License No. State Title % Ownership				
2) Name: _____ First Middle Last Date of Birth Driver's License No. State Title % Ownership				
3) Name: _____ First Middle Last Date of Birth Driver's License No. State Title % Ownership				
4) Name: _____ First Middle Last Date of Birth Driver's License No. State Title % Ownership				
5) Name: _____ First Middle Last Date of Birth Driver's License No. State Title % Ownership				
6) Name: _____ First Middle Last Date of Birth Driver's License No. State Title % Ownership				

BASSET Card



Item 12.



01/01

HEATHER PRATHER
4405 WINDSWEPT WAY
LOVES PARK IL 61111

March 26, 2024



Letter ID: L0431083560

License No.: 5A-0110606
Expiration Date: 3/25/2027
License Type: Basset Card

Your "Student ID number" is: 28538379

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

**DO NOT throw away this letter as you will need your
"Student ID number" directly above to re-print your card.**

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at ILCC.illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION 50 W. Washington Street, Suite 209 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD Date of Certification: 3/25/2024 Expires: 3/25/2027 Trainer's IL Liquor License Number: 5A-0110606 HEATHER PRATHER **Card is not transferrable**
--

BASSET Card



Item 12.



01/01

TRISTIN PRATHER
4405 WINDSWEPT WAY
LOVES PARK IL 61111

July 7, 2025



Letter ID: L1164796008

License No.: 5A-0110606
Expiration Date: 06/11/2028
License Type: Basset Card

Your "Student ID number" is: 16479998

Your "Trainer's ID number" is: 5A-0110606

Your BASSET Card is located BELOW

**DO NOT throw away this letter as you will need your
"Student ID number" directly above to re-print your card.**

IMPORTANT:

To re-print your card, visit the Illinois Liquor Control Commission website at LCC.Illinois.gov
(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION 50 W. Washington Street, Suite 209 - Chicago, IL 60601 BEVERAGE ALCOHOL SELLERS AND SERVERS EDUCATION AND TRAINING [BASSET] CARD Date of Certification: 06/11/2025 Expires: 06/11/2028 Trainer's IL Liquor License Number: 5A-0110606 TRISTIN PRATHER [Redacted] **Card is not transferrable**
--

**CERTIFICATE OF LIABILITY INSURANCE**DATE (MM/DD/YYYY)
07/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Coyle-Kiley Insurance Agency, Inc. 810 N Alpine Rd Rockford IL 61107-3673	CONTACT Diane Roberts NAME: PHONE No, Ext): FAX (A/C, No): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Underwriters at Lloyd's-London INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED S & S Collaboration Inc. 116 w Locust St Belvidere IL 61008	NAIC # 15792

COVERAGES **CERTIFICATE NUMBER:** 24/25 Lq Liability **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJ. ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPI/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

A	Liquor Liability				12/01/2024	12/01/2025	Each Common Cause Aggregate	\$1,000,000 \$1,000,000	Item 12.
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) PGA Fly In 7:00am – 3:00pm 8/16/26 11619 Rte 76 Poplar Grove IL 61065									

CERTIFICATE HOLDER	CANCELLATION
Village Of Poplar Grove 200 N Hill St. Poplar Grove IL 61065	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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ACORD 25 (2016/03)

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License Details

[RETURN TO LICENSE LOOKUP > \(/s/license-lookup\)](#)

License

License Number

[REDACTED]

License Class

1A - RETAILER

Retail Type

ON PREMISES

Sales Tax Account #

[REDACTED]

Expiration Date

2/28/2027

Application Status

Renewal

License Status

Active

Business

Licensee Name

S & S COLLABORATIONS, LLC

Business Name

S&S COLLABORATIONS

Address116 W LOCUST ST
BELVIDERE IL, 610083619**County**

Boone County

Type

Other

Owners

PRATHER, HEATHER OWNER 100.00