VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, January 11, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)
Motion to approve December 14, 2020 Finance and Public Works Committee minutes

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS
Treasurer Report, Carina Boyd
Engineer, Chris Dopkins
Wastewater Report, Test, INC
Public Works, Mitch Hilden

OLD BUSINESS

NEW BUSINESS
Discussion and possible recommendation to the Village Board to approve **Ordinance 21-01** an ordinance of the Village of Poplar Grove, Illinois authorizing the village to sell surplus village property
Discussion and possible recommendation to the Village Board to approve **Resolution 21-01** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the advancement of

funds to downstate stabilization program grantee Mortimer Enterprises, LLC series D/B/A Mortimer's Roadhouse & Grill
Discussion and possible recommendation to the Village Board to approve **Resolution 21-02** a resolution of the Village of Poplar Grove, Illinois approving the local cure economic support grant program
Discussion and possible recommendation to the Village Board to approve **Resolution 21-03** a resolution of the Village of Poplar Grove to authorize public bid letting for new public works building and demolition of the former Forrest Pallett building
Discussion and possible recommendation to the Village Board to approve Check disbursement in the amount of $181,701.97 in in AP checks, $13,001.79 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $202,556.91

ADJOURNMENT (Voice Vote)

KJA 01/08/21

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, December 14, 2020 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order by President Costanza at 6:36 pm

ROLL CALL

PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Ed Wethington
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Chris Dopkins

ABSENT
Trustee Jeff Goings

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Chairman Quimby. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve the Finance Committee minutes from November 9, 2020
   Motion made by Chairman Quimby, Seconded by Trustee Wethington. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

DEPARTMENT REPORTS

2. Treasurer, Carina Boyd
   no questions for carina
3. Waste water, Ion Steer
   no questions for test
4. Public Works, Mitch Hilden
   no questions for Hilden
5. Engineer, Chris Dopkins
   no questions for Dopkins

NEW BUSINESS

6. Discussion and possible recommendation to the Village Board to approve check disbursement in the amount of $444,162.59 in in AP checks, $13,001.79 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $465,017.53.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

7. Discussion and possible recommendation to the Village Board to approve **Ordinance 20-32** an ordinance abating the tax heretofore levied for the year 2020 to pay debt service on the general obligation refunding bonds (alternate revenue source), series 2015 of the Village of Poplar Grove, Boone County, Illinois
   Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.

8. Discussion and possible recommendation to the Village Board to approve **ordinance 20-33** ordinance abating the tax heretofore levied for the year 2020 to pay debt service on the general obligation refunding bonds (alternate revenue source), series 2015B, of the Village of Poplar Grove, Boone County, Illinois
   Motion made by Finance Chairman Miller, Seconded by Trustee Allgood. Motion passed by voice vote.

9. Discussion and possible recommendation to the Village Board to approve **ordinance 20-34** an ordinance abating the tax heretofore levied for the year 2020 to pay debt service on the general obligation refunding bonds (alternate revenue source), series 2012A, and general obligation refunding bonds (alternate revenue source), series 2012b, of the Village of Poplar Grove, Boone County, Illinois
Motion made by Finance Chairman Miller, Seconded by Trustee Allgood. Motion passed by voice vote.

10. Discussion and possible recommendation to the Village Board to approve **Resolution 20-43** a resolution of the Village of Poplar Grove, Illinois to authorize an emergency expense for Rush Power Systems, LLC to repair a generator in the amount of $3,316.47.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
President Costanza stated that a generator failed and needed to be fixed on a emergency repair.

11. Discussion on Back to Business in Poplar Grove Grant Application Program
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
President Costanza stated that the state is giving Municipalities up to $200,000. Treasurer Boyd is working with Growth Dimensions to get the grant and to help our local businesses apply. Their will be a committee to with Boyd, Costanza and Growth Dimensions to go over all applications and award the money to the applicants.

ADJOURNMENT (Voice Vote)
Motion made by Trustee Wethington, Seconded by Chairman Quimby. Motion passed by voice vote.
Meeting adjourned at 6:52pm.

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Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

DECEMBER 2020 TREASURER'S REPORT

Monthly Reports:

Attached you will find December's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in November.
- Invoices scheduled to be paid in the month of December: $181,701.97 in AP checks, $13,001.79 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $202,556.91.
- Financial Statements for the month ending 12/31/2020 are attached.
- The Tax Levy was finalized and filed with the County.
- The remodeling of the front office to become Covid-19 compliant was completed.
- Once again, we teamed up with North Boone School Dist. to help families that requested assistance with groceries for the holidays. The Empower Boone food pantry also teamed up with us, and they supplied a holiday food box and potatoes. All together we supplied 26 families with approx. $45 worth of groceries each not counting the food bank donation. All the funds were donated by our trustees and a handful of our vendors.
- We also helped 10 seniors in need in the village with holiday groceries.

Upcoming Activities

- January is a busy reporting month, with grants and tax reports due.
- The budget process for FY22 has begun and is ongoing.

Carina

Village of Poplar Grove
Monthly Utility Bill Report
2018-2021

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	**2018**	**1450**	**79**	**1529**	**195**	**17**	**26**	**1**	**13**
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	2	9
September	2019	1447	95	1542	228	26	47	4	8
October	2019	1448	99	1547	190	18	43	1	11
November	**2019**	**1459**	**93**	**1552**	**163**	**18**	**69**	**2**	**17**
December	2019	1439	107	1546	185	26	52	0	5
Average for	**2019**	**1445**	**95**	**1541**	**195**	**21**	**45**	**2**	**10**
January	2020	1435	110	1545	172	20	37	1	8
February	2020	1439	100	1539	154	18	46	SCH. FOR 3/5	9
March	2020	1442	99	1541	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	12
April	2020	1444	98	1542	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	10
May	2020	1444	103	1547	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	5
June	2020	1446	104	1550	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	7
July	2020	1444	105	1549	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	8
August	2020	1437	112	1549	COVID-19	over $500	4 door notices	1 shut off	10
September	2020	1450	116	1566	COVID-19	DID NOT DO	0	0	5
October	2020	1449	113	1562	COVID-19	DID NOT DO	1	0	5
November	2020	**1449**	**110**	**1560**	**COVID-19**	**DID NOT DO**	**28 Door Notices**	**5**	**12**
December	2020	1447	113	1560	COVID-19	DID NOT DO	28	5	8
Average for	**2020**	**1444**	**107**	**1551**	**163**	**19**	**22**	**2**	**8**
January	2021	1454	111	1565	COVID-19	DID NOT DO	16	1	10
February	2021								
March	2021								
April	2021								
May	2021								
June	2021								
July	2021								
August	2021								
September	2021								
October	2021								
November	2021								
December	2021								
Average for	**2021**	**1454**	**111**	**1565**	**0**	**0**	**16**	**1**	**10**
Average for 2018-2021		***1448***	***98***	***1546***	***184***	***19***	***27***	***2***	***10***

Updated on: 1/8/2021
Completed by: KJ

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
12/04/2020	OPER	Various	PR	PAYROLL	11,541.27
12/04/2020	OPER	EFT384(E)	PR IRS	INTERNAL REVENUE SERVICE	3,210.85
12/04/2020	OPER	EFT385(E)	PR STATE OF IL	STATE OF ILLINOIS	651.77
12/04/2020	OPER	26243	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	12,043.70
12/04/2020	OPER	26244	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	846.09
12/04/2020	OPER	26245	PR NCPERS	NCPERS	112.00
12/09/2020	OPER	26246	AP 0002	A.A. ANDERSON, INC	340.29
12/09/2020	OPER	26247	AP 0380	ABBOTT RUBBER COMPANY, INC.	45.95
12/09/2020	OPER	26248	AP 0371	ABBY PEST ELIMINATION LLC	540.00
12/09/2020	OPER	26249	AP 0006	ADT COMMERCIAL LLC	163.49
12/09/2020	OPER	26250	AP 0540	AEP ENERGY	12,999.79
12/09/2020	OPER	26251	AP 0338	AMAZON.COM	915.19
12/09/2020	OPER	26252	AP 0327	APWA	350.00
12/09/2020	OPER	26253	AP 0293	AQUATEC, INC.	1,890.90
12/09/2020	OPER	26254	AP 0459	ARNESON OIL COMPANY	359.82
12/09/2020	OPER	26255	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	275.00
12/09/2020	OPER	26256	AP 0509	BANDT COMMUNICATIONS, INC.	246.00
12/09/2020	OPER	26257	AP 0361	BLAIN'S FARM & FLEET	146.05
12/09/2020	OPER	26258	AP 0294	BOONE COUNTY JOURNAL	320.00
12/09/2020	OPER	26259	AP 0041	BOONE COUNTY SHOPPER	681.43
12/09/2020	OPER	26260	AP 0539	BOSS OFFICE PRODUCTS INC	5,162.23
12/09/2020	OPER	26261	AP 0538	BUFALO CONTRACTING	5,950.00
12/09/2020	OPER	26262	AP 0078	CARD SERVICE CENTER	1,455.99
12/09/2020	OPER	26263	AP 0078	CARD SERVICE CENTER	905.85
12/09/2020	OPER	26264	AP 0098	CINTAS CORPORATION #355	186.30
12/09/2020	OPER	26265	AP 0079	CITY OF BELVIDERE	150.00
12/09/2020	OPER	26266	AP 0278	COMED	10,330.46
12/09/2020	OPER	26267	AP 0374	COMFORT SOLUTIONS HEATING & AIR	1,798.87
12/09/2020	OPER	26268	AP MISC	CURTIS GREENLEE	400.00
12/09/2020	OPER	26269	AP 0541	DOUGLAS N BOUBACK	127.83
12/09/2020	OPER	26270	AP 0513	ELLINGSON, DENNIS	700.00
12/09/2020	OPER	26271	AP 0097	FOX VALLEY INTERNET, INC.	54.90
12/09/2020	OPER	26272	AP 0096	FRONTIER	795.23
12/09/2020	OPER	26273	AP 0106	GRAINGER	45.96
12/09/2020	OPER	26274	AP MISC	GREGG SCOTT	125.00
12/09/2020	OPER	26275	AP 0109	HAWKINS, INC.	4,309.44
12/09/2020	OPER	26276	AP 0473	HERITAGE ENGINEERING, LTD.	380.00
12/09/2020	OPER	26277	AP 0330	ILLINOIS MUNICIPAL LEAGUE	675.00
12/09/2020	OPER	26278	AP MISC	JEFFREY WIRTH	48.03
12/09/2020	OPER	26279	AP 0351	JOHNSON TRACTOR	210.14
12/09/2020	OPER	26280	AP 0152	LAKESIDE INTERNATIONAL, LLC	263.38
12/09/2020	OPER	26281	AP MISC	LESLIE WINSLER	258.04
12/09/2020	OPER	26282	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	250.00
12/09/2020	OPER	26283	AP MISC	LUCENTE, RICHARD P JR TRUST	9.54
12/09/2020	OPER	26284	AP 0159	MCMAHON ASSOCIATES, INC.	15,917.42
12/09/2020	OPER	26285	AP 0163	MEDIACOM	693.73
12/09/2020	OPER	26286	AP 0165	MENARDS	1,471.10
12/09/2020	OPER	26287	AP 0329	MR. GOODWATER	105.08
12/09/2020	OPER	26288	AP 0053	NAPA AUTO PARTS	1,184.09
12/09/2020	OPER	26289	AP 0186	NICOR GAS	1,264.57
12/09/2020	OPER	26290	AP 0362	NORTH PARK RENTAL SERVICE, INC.	48.94

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
12/09/2020	OPER	26291	AP	0489	P.C. TECH 2 U	330.95
12/09/2020	OPER	26292	AP	MISC	PETRY/ BICE RENTALS	49.50
12/09/2020	OPER	26293	AP	0212	PHYSICIANS IMMEDIATE CARE	150.00
12/09/2020	OPER	26294	AP	0211	PITNEY BOWES INC.	535.00
12/09/2020	OPER	26295	AP	0218	PRINTWORLD	164.50
12/09/2020	OPER	26296	AP	0219	QUILL CORPORATION	417.28
12/09/2020	OPER	26297	AP	0521	RGB JANITORIAL	954.48
12/09/2020	OPER	26298	AP	0220	ROCKFORD BUSINESS SYSTEMS, INC	218.87
12/09/2020	OPER	26299	AP	0232	RUSH POWER SYSTEMS, LLC.	3,738.69
12/09/2020	OPER	26300	AP	0245	SCOTT'S RV, TRUCK & AUTO REPAIR	1,285.08
12/09/2020	OPER	26301	AP	0319	SOSNOWSKI SZETO, LLP	7,183.80
12/09/2020	OPER	26302	AP	0248	STEINER ELECTRIC COMPANY	31.11
12/09/2020	OPER	26303	AP	0534	SUBLETTE MECHANICAL, INC.	1,827.40
12/09/2020	OPER	26304	AP	0355	TEST INC.	18,182.77
12/09/2020	OPER	26305	AP	0333	UNITED SANITATION SERVICES, INC.	150.00
12/09/2020	OPER	26306	AP	0429	WEX BANK - MARATHON FLEET CARD	753.56
12/09/2020	OPER	26309	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	7,568.15
12/09/2020	OPER	26310	AP	0177	MUNICIPAL CLERKS OF ILLINOIS	110.00
12/09/2020	OPER	26311	AP	0219	QUILL CORPORATION	48.72
12/17/2020	OPER	26307	AP	0196	N-TRAK GROUP, LLC	97,736.10
12/17/2020	OPER	26308	AP	0192	NORTHERN ILLINOIS SERVICE CO	228,175.60
12/18/2020	OPER	Various	PR		PAYROLL	10,311.40
12/18/2020	OPER	EFT386(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,006.42
12/18/2020	OPER	EFT387(E)	PR	STATE OF IL	STATE OF ILLINOIS	610.00
12/21/2020	OPER	48(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
12/21/2020	OPER	49(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
12/21/2020	OPER	50(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
12/23/2020	OPER	26312	AP	0374	COMFORT SOLUTIONS HEATING & AIR	2,456.00
12/28/2020	OPER	26313	AP	0217	SOLUTIONS BANK	21.13
12/31/2020	OPER	Various	PR		PAYROLL	11,420.59
12/31/2020	OPER	26314	PR	UNION DUES	I.U.O.E. LOCAL 150	465.96
12/31/2020	OPER	EFT388(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,173.33
12/31/2020	OPER	EFT389(E)	PR	STATE OF IL	STATE OF ILLINOIS	644.17
12/31/2020	OPER	EFT390(E)	PR	IMRF	IMRF	4,273.64
Total of 111 Checks:						516,804.06
Less 0 Void Checks:						0.00
Total of 111 Disbursements:						516,804.06

Consolidated Revenue And Expenditure

Calculations as of 12/31/2020

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
REVENUES							
00-3010	PROPERTY TAXES - CORPORATE	221,740					221,740
00-3011	PROPERTY TAXES - ROAD & BRIDGE	81,615					81,615
00-3012	PROPERTY TAXES - AUDIT	14,892					14,892
00-3013	PROPERTY TAXES - LIABILITY INSURA	20,847					20,847
00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,856					19,856
00-3100	STATE INCOME TAXES	365,578					365,578
00-3101	STATE USE TAXES	95,835					95,835
00-3102	STATE TELECOMMUNICATIONS TAX	23,228					23,228
00-3103	STATE SALES TAXES	139,886					139,886
00-3104	STATE VIDEO GAMING TAX	31,032					31,032
00-3105	REPLACEMENT TAX	1,987					1,987
00-3106	STATE LOCAL SHARE OF CANNABIS USE	1,428					1,428
00-3120	MOTOR FUEL TAX			133,130			133,130
00-3130	LOCAL RDS & STS REBUILD IL			110,345			110,345
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	81,577					81,577
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	24,354					24,354
00-3300	CODE VIOLATION FEES	922					922
00-3301	FILING FEES	2,725					2,725
00-3400	BUILDING PERMIT FEES	68,800					68,800
00-3405	TRUCK PERMITS	125					125
00-3406	LIQUOR LICENSES	(1,250)					(1,250)
00-3500	RENTS RECEIVED	14,395					14,395
00-3600	WATER & SEWER SALES		1,066,691				1,066,691
00-3601	WATER / SEWER PENALTIES		(156)				(156)
00-3602	WATER & SEWER CONNECTION FEES		12,000				12,000
00-3603	BULK WATER SALES		443				443
00-3604	METER & MXU SALES		5,940				5,940
00-3605	TURN ON/OFF WATER FEES		1,130				1,130
00-3700	FEDERAL GRANT REVENUE	11,928					11,928
00-3800	MISCELLANEOUS INCOME	26,848	194				27,042
00-3801	DONATIONS/CONTRIBUTIONS	1,098					1,098
00-3900	INTEREST	3,005	549	493	55	676	4,778
00-5010	TRANSFERS IN - FROM GENERAL FUND				213,228	123,000	336,228
TOTAL REVENUES		1,252,451	1,086,791	243,968	213,283	123,676	2,920,169
EXPENDITURES							
00-4232	MFT ENGINEERING SERVICES			7,749			7,749
00-4240	PROFESSIONAL SERVICES			765			765
00-4409	ROAD CONSTRUCTION			176,362			176,362
50-4000	SALARIES	115,593					115,593
50-4010	SALARIES - OVERTIME	109					109
50-4100	SOCIAL SECURITY - EMPLOYER	6,877					6,877
50-4101	MEDICARE - EMPLOYER	1,608					1,608
50-4102	WORKERS COMPENSATION INSURANCE	6,857					6,857
50-4103	UNEMPLOYMENT COMPENSATION	1,232					1,232
50-4104	IMRF EMPLOYER	4,934					4,934
50-4105	LIFE INSURANCE - EMPLOYER	326					326
50-4106	HEALTH INSURANCE EXPENSE	21,572					21,572
50-4200	GENERAL INSURANCE EXPENSE	54,344					54,344
50-4202	TELEPHONE & INTERNET SERVICES	6,493	3,339				9,832
50-4	WEB SITE MAINTENANCE	4,050					4,050
50-4	UTILITIES	44					44
50-4	TRAVEL/MEALS/LODGING	1,333					1,333
50-4206	SECURITY SYSTEM	1,471					1,471

Calculations as of 12/31/2020

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
50-4207	TRAINING	330					330
50-4208	POSTAGE	800					800
50-4209	PUBLICATION COST	1,859					1,859
50-4210	PRINTING	165					165
50-4211	AUDITING SERVICES	16,500					16,500
50-4212	ENGINEERING SERVICES	15,179					15,179
50-4213	LEGAL SERVICES	61,875					61,875
50-4214	OFFICE SYSTEM SUPPORT	13,883					13,883
50-4215	CONTRACT INSPECTION SERVICES	450					450
50-4217	PROFESSIONAL DUES	1,045					1,045
50-4219	CUSTODIAL SERVICES	2,870					2,870
50-4223	IT SERVICES	2,599					2,599
50-4237	PLANNING SERVICES	445					445
50-4240	PROFESSIONAL SERVICES	1,075	256				1,331
50-4270	BOND AGENT FEE	500					500
50-4300	OFFICE SUPPLIES	2,608	268				2,876
50-4301	MAINTENANCE SUPPLIES	1,013					1,013
50-4302	OPERATING SUPPLIES	500					500
50-4400	CAPITAL OUTLAY - VILLAGE HALL EQU	5,127					5,127
50-4412	CIP GENERAL ADMINISTRATION					87,057	87,057
50-4500	MISCELLANEOUS EXPENSE	1,691	85				1,776
50-4752	INTEREST ON BOND	21					21
50-4801	DEBT PAYMENT - PRINCIPAL 2015B				175,000		175,000
50-4811	INTEREST EXPENSE 2015B				38,228		38,228
50-4813	INTEREST - SERIES 2012A		1,573				1,573
50-4814	INTEREST - SERIES 2012B		15,688				15,688
50-4815	INTEREST - SERIES 2015		45,163				45,163
50-4970	SIMERL LAND REPAYMENT	12,916					12,916
50-4971	LAND PURCHASE	66,036					66,036
52-4000	SALARIES	37,284					37,284
52-4010	SALARIES - OVERTIME	278					278
52-4100	SOCIAL SECURITY - EMPLOYER	2,160					2,160
52-4101	MEDICARE - EMPLOYER	505					505
52-4103	UNEMPLOYMENT COMPENSATION	174					174
52-4104	IMRF EMPLOYER	2,084					2,084
52-4105	LIFE INSURANCE - EMPLOYER	128					128
52-4106	HEALTH INSURANCE	14,299					14,299
52-4225	LANDSCAPING PARKS	3,437					3,437
52-4304	MAINTENANCE SUPPLIES	1,730					1,730
52-4406	CAPITAL OUTLAY - PARK IMPROVEMENT	6,441					6,441
52-4440	PARKS EQUIPMENT	3,080					3,080
53-4000	SALARIES	34,735					34,735
53-4010	SALARIES - OVERTIME	278					278
53-4080	STREETS UNIFORM ALLOWANCE	184					184
53-4100	SOCIAL SECURITY - EMPLOYER	2,002					2,002
53-4101	MEDICARE - EMPLOYER	468					468
53-4104	IMRF - EMPLOYER	2,083					2,083
53-4105	LIFE INSURANCE - EMPLOYER	128					128
53-4106	HEALTH INSURANCE	14,325					14,325
53-4107	UNIFORM CLEANING SERVICES	831					831
53-4202	TELEPHONE & INTERNET SERVICES	1,443					1,443
53-4205	TRAVEL/MEALS/LODGING	51					51
53-4	VEHCLE MAINTENANCE	10,030					10,030
53-4	EQUIPMENT MAINTENANCE	4,039					4,039
53-4	MAINTENANCE	8,421					8,421

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
53-4229	SNOW PLOW MAINTENANCE	7,795					7,795
53-4230	STREET LIGHTING SERVICES	28,895					28,895
53-4231	SHOP BUILDING - HEAT	660					660
53-4232	ENGINEERING SERVICES	674					674
53-4240	PROFESSIONAL SERVICES	8,224					8,224
53-4301	MAINTENANCE SUPPLIES	994					994
53-4302	OPERATING SUPPLIES	4,412					4,412
53-4303	GASOLINE AND OIL	8,375					8,375
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	56,568					56,568
53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTIO	21,267					21,267
53-4460	CIP STREETS ADMINISTRATION					377,639	377,639
53-4462	CIP STREETS MAINTENANCE					4,576	4,576
53-4500	MISCELLANEOUS EXPENSE	350					350
53-4811	INTEREST EXPENSE	7,489					7,489
55-4209	PUBLICATION COST	1,105					1,105
55-4212	ENGINEERING	2,900					2,900
55-4213	LEGAL	772					772
55-4215	CONTRACT INSPECTION SERVICES	41,435					41,435
55-4216	CONTRACT CODE ENFORCEMENT	10,624					10,624
55-4237	PLANNING SERVICES	6,100					6,100
55-4240	PROFESSIONAL SERVICES	15,643					15,643
55-4302	OPERATING SUPPLIES	5,942					5,942
57-4000	SALARIES	13,266					13,266
57-4010	SALARIES - OVERTIME	19					19
57-4100	SOCIAL SECURITY - EMPLOYER	785					785
57-4101	MEDICARE - EMPLOYER	184					184
57-4103	UNEMPLOYMENT COMPENSATION	131					131
57-4104	IMRF EMPLOYER	227					227
57-4105	LIFE INSURANCE - EMPLOYER	26					26
57-4106	HEALTH INSURANCE	2,802					2,802
57-4202	TELEPHONE & INTERNET SERVICES	510					510
57-4205	TRAVEL/MEALS/LODGING	265					265
57-4207	TRAINING	930					930
57-4213	LEGAL	1,093					1,093
57-4214	OFFICE SYSTEM SUPPORT	3,689					3,689
57-4217	DUES	305					305
57-4218	CODIFICATION	1,638					1,638
57-4223	IT SERVICES	1,194					1,194
68-4202	TELEPHONE & INTERNET SERVICES		1,800				1,800
68-4204	UTILITIES		32,753				32,753
68-4236	WATER &SEWER CONTRACT LABOR		33,671				33,671
68-4240	PROFESSIONAL SERVICES		2,186				2,186
68-4301	MAINTENANCE SUPPLIES		84				84
68-4302	OPERATING SUPPLIES		1,817				1,817
68-4305	UTILITY SYSTEM CHEMICALS		1,518				1,518
68-4310	IEPA REQUIRED TESTING		5,336				5,336
70-4000	SALARIES		34,738				34,738
70-4010	SALARIES - OVERTIME		278				278
70-4100	SOCIAL SECURITY - EMPLOYER		2,002				2,002
70-4101	MEDICARE - EMPLOYER		468				468
70-4104	IMRF EMPLOYER		2,083				2,083
70-4105	LIFE INSURANCE - EMPLOYER		128				128
70-4	HEALTH INSURANCE		14,299				14,299
70-4	UTILITIES		(2,703)				(2,703)
70-4	POSTAGE		2,800				2,800

Calculations as of 12/31/2020

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
70-4214	OFFICE SYSTEM SUPPORT		180				180
70-4240	PROFESSIONAL SERVICES		1,618				1,618
70-4301	MAINTENANCE SUPPLIES		521				521
70-4302	OPERATING SUPPLIES		1,816				1,816
70-4305	UTILITY SYSTEM CHEMICALS		5,136				5,136
70-4306	METER & MXU PURCHASES		9,959				9,959
70-4500	MISCELLANEOUS		10,500				10,500
75-4000	SALARIES		34,733				34,733
75-4010	SALARIES - OVERTIME		277				277
75-4100	SOCIAL SECURITY - EMPLOYER		2,002				2,002
75-4101	MEDICARE - EMPLOYER		468				468
75-4104	IMRF EMPLOYER		2,083				2,083
75-4105	LIFE INSURANCE - EMPLOYER		128				128
75-4106	HEALTH INSURANCE		14,297				14,297
75-4204	UTILITIES		(384)				(384)
75-4208	POSTAGE		2,800				2,800
75-4214	OFFICE SYSTEM SUPPORT		675				675
75-4236	WATER &SEWER CONTRACT LABOR		20,202				20,202
75-4240	PROFESSIONAL SERVICES		16,820				16,820
75-4301	MAINTENANCE SUPPLIES		3,969				3,969
75-4302	OPERATING SUPPLIES		3,895				3,895
75-4312	GENERATOR MAINTENANCE		11,524				11,524
75-4930	CAPITAL OUTLAY		10,216				10,216
77-4202	TELEPHONE & INTERNET SERVICES		1,804				1,804
77-4204	UTILITIES		31,435				31,435
77-4236	WATER &SEWER CONTRACT LABOR		40,405				40,405
77-4240	PROFESSIONAL SERVICES		1,520				1,520
77-4301	MAINTENANCE SUPPLIES		2,904				2,904
77-4302	OPERATING SUPPLIES		2,318				2,318
77-4305	UTILITY SYSTEM CHEMICALS		1,762				1,762
77-4307	NPDS PERMIT		7,500				7,500
77-4310	IEPA REQUIRED TESTING		268				268
77-4312	GENERATOR MAINTENANCE		1,925				1,925
79-4202	TELEPHONE & INTERNET SERVICES		705				705
79-4204	UTILITIES		54,553				54,553
79-4236	WATER &SEWER CONTRACT LABOR		40,405				40,405
79-4240	PROFESSIONAL SERVICES		720				720
79-4301	MAINTENANCE SUPPLIES		1,750				1,750
79-4302	OPERATING SUPPLIES		1,111				1,111
79-4305	UTILITY SYSTEM CHEMICALS		6,903				6,903
79-4307	NPDS PERMIT		15,000				15,000
79-4310	IEPA REQUIRED TESTING		779				779
79-4312	GENERATOR MAINTENANCE		3,675				3,675
99-6032	TRANSFER TO DEBT SERVICE	213,227					213,227
99-6050	TRANSFER TO GOV FUNDS CIP FUND	123,000					123,000
TOTAL EXPENDITURES		1,180,463	570,507	184,876	213,228	469,272	2,618,346
NET OF REVENUES & EXPENDITURES		71,988	516,284	59,092	55	(345,596)	

Comparative Balance Sheet

Period Ending 12/31/2020

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
ASSETS							
00-1010	PETTY CASH	203					203
00-1020	CASH IN BANK	(426,479)	276,956	733,965	1,557	162,709	748,708
00-1021	CASH IN BANK MONEY MARKET	954,720					954,720
00-1022	CASH IN BANK - BYRON BANK			11,828			11,828
00-1030	MONEY MARKET	25,374			27,560		52,934
00-1040	MFT MONEY MARKET		117,735				117,735
00-1070	CASH WITH PAYING AGENT			559,535			559,535
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	1,632,563					1,632,563
00-1100	PROPERTY TAXES RECEIVABLE	279,381					279,381
00-1400	ACCOUNTS RECEIVABLE - OTHER	11,711		3,238			14,949
00-1401	ACCOUNTS RECEIVABLE			154,981			154,981
00-1500	PREPAID ITEMS	18,899					18,899
00-1605	VEHICLES			42,017			42,017
00-1610	VILLAGE WATER SYSTEM			13,349,804			13,349,804
00-1620	WATER/SEWER UITLITY SYSTEM			8,063,260			8,063,260
00-1630	STREETS			66,551			66,551
00-1705	ACCUMULATED DEPRECIATION - VEHICL			(12,659)			(12,659)
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(1,202,642)			(1,202,642)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(3,270,628)			(3,270,628)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(5,510,133)			(5,510,133)
00-1730	ACCUM DEP-STREET			(24,124)			(24,124)
00-1850	DEFERRED OUTFLOW			14,200			14,200
00-1900	UNAMORTIZED LOSS ON REFUNDING			66,459			66,459
TOTAL ASSETS		2,496,372	394,691	13,045,652	29,117	162,709	16,128,541
LIABILITIES							
00-1330	ESCROW HAWTHORN MEADOWS PROF SERV	6,378					6,378
00-2100	UNAVAILABLE PROPERTY TAXES	279,381					279,381
00-2200	ACCOUNTS PAYABLE	76,582		48,046		37,175	161,803
00-2201	COMPENSATED ABSENCES - CURRENT PO			7,110			7,110
00-2203	BONDS PAYABLE 2012A - CURRENT POR			25,000			25,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			130,000			130,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			335,000			335,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500			23,500
00-2240	ACCRUED INTEREST PAYABLE			69,535			69,535
00-2302	NOTES PAYABLE - LONG-TERM PORTION	39,510					39,510
00-2303	BONDS PAYABLE 2012A - LONG-TERM P			85,000			85,000
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			1,035,000			1,035,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO			2,680,000			2,680,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	1,111					1,111
00-2360	UNION DUES/NCPRS PAYABLE	128					128
00-2370	SUI PAYABLE	895					895
00-2400	OTHER DEFERRED REVENUE	19,741					19,741
00-2410	CUSTOMER DEPOSITS HELD	2,200					2,200
00-2650	NET PENSION LIABILITY			22,832			22,832
00-2660	DEFERRED INFLOWS			7,223			7,223
00-2690	UNAMORTIZED BOND PREMIUM			116,099			116,099
TOTAL LIABILITIES		425,926		4,584,345		37,175	5,047,446
FUND BALANCES							
00-3000	FUND BALANCE	1,998,458	335,599		29,063	471,130	2,834,250
00-3	NET POSITION			7,945,020			7,945,020
TOTA D EQUITY		1,998,458	335,599	7,945,020	29,063	471,130	10,779,270

Comparative Balance Sheet

Period Ending 12/31/2020

DEPT/ACCOUNT DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
Beginning Fund Balance	1,998,458	335,599	7,945,020	29,063	471,130	
Net of Revenues Vs Expenditures	71,988	59,092	516,284	55	(345,596)	
Ending Fund Balance	2,070,446	394,691	8,461,304	29,118	125,534	
Total Liabilities And Fund Balance	2,496,372	394,691	13,045,649	29,118	162,709	

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – December Activity**

Date: **January 6, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Washington/Main Improvements:** The access hatch and cover for the lift station has arrived on site which is good news. At this point, the project is essentially on hold until ComEd has installed the electrical service drop to the meter socket. We are hopeful that ComEd will make the installation yet in January.
- **Sanitary Sewer Cleaning/Televising Phase II:** Visu-Sewer has provided the video for the manholes and sanitary sewers which are currently being evaluated. We expect to provide a report to the Village in late January or early February.
- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building, and that those funds are being distributed to the County who will then distribute the funding the Village. As I reported in the past, the County was notified that DCEO was beginning to write the grant agreement, and as of the date of this memo the grant agreement has not yet arrived at the County. Once the grant agreement is presented the County will determine if IGA's are necessary for the distribution of funds, and we can complete the front-end documents of the specification and can let the project for public bid letting. Design work on the building is currently 85% complete, and therefore we are presenting a resolution to authorize bidding in the event that the grant agreements become available.
- **IL 173 Water Main:** Easement documents have been signed and have been forwarded to the Village Attorney's Office for recording. IDOT must also complete a site inspection, and we notified IDOT that the site was ready for inspection last November. The Village will continue to hold a retainage for the contract until such time as IDOT has made its inspection and has approved the work.

January 6, 2020

2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (November 2020)

Influent:	Total:	3.720	MG	**Effluent:**	Total:	6.51	MG
	Ave:	0.120	MGD		Ave:	0.210	MGD

North Wastewater Plant Discharge Totals (November 2020)

Influent:	Total:	10.168	MG	**Effluent:**	Total:	10.013	MG
	Ave:	0.328	MGD		Ave:	0.323	MGD

I hope that all of you had a good Christmas and a good start to the new year. We all did and have been plugging away like always. Plants/Wells/ Lift stations are running well. Jason is doing awesome and has caught on quickly.

Improvements Completed December 2020

Lift Stations:

- Diagnosed issue with whiting road lift station and repaired.
- Sable came out and fixed an issue with Countryside lift station. When the pump was running it would set a high-level alarm. Problem was a short in the alarm bell. Sable wired around it and has been running well since. We also replace the flasher relay because that was burnt up in the process as well.
- Replaced Faulty Float at Ray St lift station.
- Fixed dialer at countryside lift station. All pumps manually tested.
- Dry wells have been inspected.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.
- Changed block heater at Waco lift station.

North WWTP:

- We set up scaffolding for the replacement of the heater in the press room.
- We helped with the take down of a old furnace in the press room.
- Replace sampler tubing.
- We developed a leak in the side of the EQ tank where it had been repaired before. Mitch called the same company we used before and they resealed it.
- We set up to have Collins come out and suck some scum off of the EQ tanks but they never showed. When the weather breaks well will reach out to them once again.
- Got snow blower and all other equipment ready for first big snow fall.
- Cleaned lab and plant. All process control testing has been don't to insure the ideal operation of the plant.
- Cleaned spray nozzles on inlet screen.
- Excised/ cleaned all emergency eye and body wash stations.
- Cleaned rags and build up out of inlet screen.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing and reporting was completed for the month.

South WWTP:

- Cleaned up and prepped everything for first big snow fall.
- Cleaned plant.
- Had an Alum pump quit, we replaced it with a spare and its been running good. We did let the phosphorus get a little high but its back on its way down.
- New digester blower is here and installed, just in time because another digester blower started to make a little noise. It was sent back with the company for diagnoses.
- New tube heater is installed in grit room.
- Drained all the water out of airline to prevent freezing air lines and added anti-freeze. Cleaned scum out of sand filter channels.
- Exercised/ cleaned all emergency eye and body wash stations.
- All process control has been done to ensure the plant is running optimum.
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing and reporting was completed for the month.

Water System:

- Fixed/Changed Phos pump at well 3
- Changed setting of tower to keep them from icing up. Went through all our spare Chemical pumps and made they all work if need be.
- Hawkins came and filled up all of our chemicals.
- Clean all dust and cobwebs from well houses.
- Tested/ cleaned all emergency eye and body wash stations.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- All required IEPA testing and reporting was completed during the past month.
- All normal checks and cleaning were done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

IS

Ion Stear
Certified Operator/Manager

VILLAGE OF POPLAR GROVE - WEST
FOR THE MONTH OF Nov 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070350
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Oct	9:02	316357	0	7053.80	0	85.00	1.0	0.93	114	4.00	1.05	320.40	2.20	JS
1	8:00	316414	44	7055.22	0.97	84.00	1.0	1.13	110	-8.00	1.09	318.20	1.40	JH
2	8:42	316458	54	7056.19	1.19	83.00	0.0	1.07	118	4.00	1.04	316.80	2.00	JS
3	9:20	316512	30	7057.38	0.67	83.00	0.0	1.08	114	7.00	1.15	314.80	1.10	JS
4	9:10	316542	51	7058.05	1.15	83.00	2.0	0.92	107	3.00	0.92	313.70	1.70	JH
5	9:00	316593	37	7059.20	0.82	81.00	0.0	0.96	104	3.00	0.85	312.00	1.40	JH
6	8:00	316630	64	7060.02	1.47	81.00	1.0	0.85	101	1.00	1.17	310.60	2.10	JH
7	8:33	316694	48	7061.49	0.89	80.00	1.0	1.01	100	2.00	1.01	308.50	1.50	JS
8	8:00	316742	66	7062.38	1.66	79.00	0.0	0.93	98	4.00	1.20	307.00	2.50	IS
9	9:47	316808	49	7064.04	1.1	78.00	1.0	1.05	94	1.00	0.98	304.50	1.40	JS
10	9:00	316857	26	7065.14	0.58	77.00	0.0	0.99	93	3.00	1.17	303.10	0.60	JS
11	8:09	316883	51	7065.72	0.93	77.00	1.0	0.81	90	3.00	1.09	302.50	2.20	JH
12	8:58	316934	49	7066.65	1.31	76.00	1.0	0.96	87	2.00	1.05	300.30	1.30	JS
13	8:54	316983	49	7067.96	-6.89	75.00	0.5	0.93	85 /130	2.00	1.40	299.00	1.40	JS
14	8:00	317032	44	7061.07	9.02	74.50	0.5	0.88	128	2.00	0.94	297.60	2.00	JH
15	9:15	317076	50	7070.09	1.05	74.00	1.0	0.90	126	2.00	1.06	295.60	1.40	JS
16	8:27	317126	59	7071.14	1.36	73.00	0.5	1.08	124	4.00	0.92	294.20	1.90	JS
17	8:51	317185	24	7072.50	0.6	72.50	0.5	0.90	120	1.00	1.03	292.30	0.80	JS
18	8:00	317209	64	7073.10	1.37	72.00	1.0	0.72	119	2.00	1.51	291.50	2.20	JS
19	8:28	317273	45	7074.47	1	71.00	1.0	1.08	117	1.00	0.97	289.30	1.70	JS
20	9:49	317318	28	7075.47	0.63	70 / 120	1.0	1.27	116	1.00	0.89	287.6 /437	4.80	JS
21	8:46	317346	63	7076.10	1.41	119.00	0.0	1.21	115	3.00	0.77	436.60	2.10	JS
22	8:57	317409	51	7077.51	1.13	119.00	2.0	1.11	112	2.00	0.78	434.50	1.90	JS
23	8:41	317460	49	7078.64	0.5	117.00	1.0	1.27	110	1.00	0.77	432.60	1.60	JS
24	8:56	317509	51	7079.14	1.75	116.00	1.0	1.14	109	1.00	0.66	431.00	2.00	JS
25	9:26	317560	28	7080.89	0.64	115.00	0.0	1.01	108	1.00	2.00	429.00	0.80	JS
26	8:29	317588	52	7081.53	1.16	115.00	1.0	1.27	107	3.00	0.47	428.20	1.80	JS
27	8:00	317640	44	7082.69	0.99	114.00	1.0	1.32	104	2.00	1.76	426.40	1.20	JH
28	9:13	317684	49	7083.68	1.1	113.00	0.0	1.03	102	2.00	1.27	425.20	1.70	JH
29	8:25	317733	45	7084.78	1.02	113.00	1.0	1.41	100	2.00	1.12	423.50	1.50	JH
30	8:00	317778	47	7085.80	1.01	112.00	0.0	1.45	98	3.00	2.31	422.00	1.80	JH
1	00:00	317825		7086.81		112.00		0.99	95	2.00	1.07	420.20	1.50	JS
TOT			1411					33.66			35.47			
AVE			46					1.05			1.11			
MAX			66					1.45			2.31			
MIN			0					0.72			0.47			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF November 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Oct	9:31	508586	89	2916.2	1.3	4756.70	0	111.00	2.0	0.98	90	8.00	0.96	338.80	3.00	JS
1	8:00	508675	83	2917.5	1.3	4756.70	0	109.00	1.0	1.02	82	4.00	0.93	335.80	3.00	JS
2	9:47	508758	45	2918.8	0.7	4756.70	0	108.00	1.0	0.99	78 / 120	3.00	0.88	332.80	1.60	JS
3	10:28	508803	77	2919.5	1.4	4756.70	0	107.00	1.0	0.93	117	2.00	1.06	331.20	2.80	JS
4	10:14	508890	43	2920.9	0.6	4756.70	0	106.00	1.0	0.76	115	1.00	1.07	328.40	2.20	JH
5	10:14	508933	52	2921.5	0.9	4756.70	0	105.00	1.0	0.96	114	8.00	1.30	326.60	1.60	JH
6	8:39	508786	6	2922.4	0.1	4756.70	0	104.00	0.0	0.95	106	2.00	1.25	325.00	1.00	JH
7	9:07	508992	131	2922.5	2	4756.70	0	104.00	10.0	1.10	104	2.00	1.24	324.00	3.60	JS
8	8:00	509123	80	2924.5	1.2	4756.70	0	94.00	-8.0	1.16	102	13.00	1.32	320.40	2.40	JH
9	8:54	509203	49	2925.7	0.9	4756.70	0	102.00	1.0	1.02	89	4.00	1.13	318.00	1.80	JS
10	9;50	509252	56	2926.6	0.8	4756.70	0	101.00	1.0	1.13	85	5.00	0.79	316.20	1.70	JS
11	8:55	509308	85	2927.4	1.3	4756.70	0	100.00	1.0	0.97	80	5.00	1.54	314.60	3.20	JH
12	9:59	509393	45	2928.7	0.7	4756.70	0	99.00	0.0	0.93	75 / 110	2.00	0.87	311.40	1.20	JS
13	10:15	509438	51	2929.4	0.8	4756.70	0	99.00	1.0	0.88	108	4.00	0.51	310.20	2.00	JS
14	7:00	509489	86	2930.2	1.3	4756.70	0	98.00	2.0	1.29	104	4.00	1.29	308.20	2.40	JH
15	9:40	509575	87	2931.5	1.3	4756.70	0	96.00	1.0	1.13	100	7.00	1.18	305.80	3.40	JH
16	9:38	509662	50	2932.8	0.9	4756.70	0	95.00	1.0	0.91	93	3.00	1.08	302.40	1.80	JS
17	9:47	509712	89	2933.7	1.3	4756.70	0	94.00	1.0	0.58	90	6.00	1.24	300.60	3.00	JS
18	9:00	509801	43	2935.0	0.3	4756.70	0	93.00	0.5	0.82	84	3.00	1.31	297.60	1.60	JH
19	9:28	509844	55	2935.3	1.3	4756.70	0	92.50	0.5	0.91	81	4.00	1.27	296.00	1.60	JS
20	8:53	509899	87	2936.6	1.3	4756.70	0	95 / 160	1.0	0.88	77	6.00	1.10	294.4/461.2	2.80	JS
21	9:36	509986	62	2937.9	0	4756.70	0	159.00	1.0	1.19	71 /120	3.00	1.29	458.40	2.40	JS
22	9:11	510048	89	2938.9	1.4	4756.70	0	158.00	2.0	1.01	117	6.00	2.00	456.00	3.00	JS
23	9:33	510137	44	2940.3	0.7	4756.70	0	156.00	1.0	1.04	111	4.00	1.24	453.00	1.20	JS
24	9:43	510181	49	2941.0	0.8	4756.70	0	155.00	0.0	1.05	107	2.00	2.00	451.80	1.80	JS
25	10:46	510230	90	2941.8	1.3	4756.70	0	155.00	3.0	1.09	105	7.00	0.79	450.00	2.80	JS
26	9:18	510320	70	2943.1	1.4	4756.70	0	152.00	0.0	0.84	98	6.00	1.71	447.20	3.00	JS
27	8:01	510390	65	2944.5	0.7	4756.70	0	152.00	0.0	0.91	92	4.00	1.24	444.20	1.60	JH
28	9:40	510455	85	2945.2	1.4	4756.70	0	152.00	1.0	0.87	88	6.00	0.79	442.60	3.00	JH
29	8:00	510540	81	2946.6	1.2	4756.70	0	151.00	2.0	1.67	82	6.00	1.20	439.60	2.80	JH
30	8:00	510621	39	2947.8	0.6	4756.70	0	149.00	0.3	1.70	76	2.00	1.20	436.80	1.00	JH
1	10:04	510660		2948.4		4756.70	0	148.75		0.91	74		1.21	435.80		JS
TOT			2063				0			32.58			37.99			
AVE			67				0			1.02			1.19			
MAX			131				0			1.70			2.00			
MIN							0			0.58			0.51			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF November 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Oct	8:44	249868287.0	132135.0	10062.1	0	23774.10	6.50	104.00	2.0	1.43	82	6.00	1.71	29.00	0.5	JS
1	8:00	250000422.0	112396.4	10062.1	0	23780.60	4.80	102.00	1.0	1.43	76	5.00	1.13	28.50	0.5	IS
2	8:15	250112818.4	121328.1	10062.1	0	23785.40	5.70	101.00	2.0	1.37	71 / 130	4.00	0.91	28.00	0.0	JS
3	8:34	250234146.5	99471.1	10062.1	0	23791.10	4.60	99.00	2.0	1.18	126	4.00	0.76	28.00	1.0	JS
4	8:31	250333617.6	102198.4	10062.1	0	23795.70	4.70	97.00	2.0	1.23	122	3.00	1.19	27.00	0.0	JH
5	8:15	250435816.0	100091.0	10062.1	0	23800.40	4.60	95.00	1.0	0.84	119	3.00	0.68	27.00	1.0	JH
6	7:22	250535907.0	105105.1	10062.1	0	23805.00	4.90	94.00	1.0	1.26	116	8.00	0.97	26.00	0.0	JH
7	8:18	250641012.1	134536.5	10062.1	0	23809.90	6.20	93.00	1.0	0.98	108	6.00	0.79	26.00	1.0	JS
8	8:00	250775548.6	102727.8	10062.1	0	23816.10	4.80	92.00	2.0	0.99	102	4.00	0.28	25.00	0.0	IS
9	8:20	250878276.4	122095.3	10062.1	0	23820.90	5.60	90.00	2.0	1.29	98	5.00	0.86	25.00	0.5	JS
10	8:22	251000371.7	89744.4	10062.1	0	23826.50	4.20	88.00	1.0	1.04	93	3.00	0.91	24.50	0.0	JS
11	8:00	251090116.1	124115.7	10062.1	0	23830.70	5.80	87.00	1.0	1.06	90	5.00	1.24	24.50	0.5	JH
12	8:12	251214231.8	99789.9	10062.1	0	23836.50	10.60	86.00	0.0	0.12	85	5.00	1.19	24.00	0.3	JS
13	8:20	251314021.7	98336.0	10062.1	0	23847.10	-1.50	86.00	0.0	1.31	80 / 120	1.00	0.85	23.75	0.3	JS
14	6:00	251412357.7	107406.4	10062.1	0	23845.60	5.00	86.00	0.0	0.17	119	7.00	1.45	23.50	0.5	JH
15	8:00	251519764.1	136732.8	10062.1	0	23850.60	5.90	86.00	2.0	1.52	112	5.00	0.88	23.00	0.5	JH
16	8:27	251656496.9	100578.2	10062.1	0	23856.50	5.10	84.00	1.0	1.51	107	4.00	1.15	22.50	0.3	JS
17	8:09	251757075.1	102477.8	10062.1	0	23861.60	4.80	83.00	2.0	0.75	103	3.00	0.38	22.25	0.3	JS
18	8:00	251859552.9	125117.2	10062.1	0	23866.40	5.80	81.00	1.0	0.75	100	7.00	0.32	22.00	0.5	JH
19	10:00	251984670.1	100911.5	10062.1	0	23872.20	4.70	80.00	1.0	1.00	93	5.00	2.29	21.50	0.3	JS
20	8:15	252085581.6	95164.5	10062.1	0	23876.90	4.40	79 / 160	2.0	1.11	88	3.00	1.61	21.25 / 50	0.3	JS
21	8:28	252180746.1	116141.3	10062.1	0	23881.30	4.80	158.00	1.0	1.31	85	6.00	0.69	49.75	0.8	JS
22	8:43	252296887.4	118307.7	10062.1	0	23886.10	6.10	157.00	1.0	0.89	79 /120	4.00	0.85	49.00	0.5	JS
23	8:18	252415195.1	99722.1	10062.1	0	23892.20	4.60	156.00	2.0	0.84	116	5.00	0.84	48.50	0.5	JS
24	8:14	252514917.2	108064.4	10062.1	0	23896.80	5.00	154.00	0.5	0.85	111	5.00	0.61	48.00	0.8	JS
25	8:35	252622981.6	116519.1	10062.1	0	23901.80	5.40	153.50	0.0	0.97	106	6.00	1.07	47.25	0.3	JS
26	8:11	252739500.7	107500.0	10062.1	0	23907.20	5.00	153.50	-0.5	1.10	100	6.00	1.40	47.00	0.5	JS
27	7:15	252847000.7	121793.3	10062.1	0	23912.20	4.80	154.00	2.0	0.87	94	5.00	0.65	46.50	0.5	JH
28	9:00	252968794.0	109464.2	10062.1	0	23917.00	5.00	152.00	2.0	0.86	89	7.00	0.36	46.00	0.5	JH
29	8:35	253078258.2	131400.7	10062.1	0	23922.00	7.00	150.00	1.0	0.59	82	4.00	1.68	45.50	0.5	JH
30	8:00	253209658.9	107011.8	10062.1	0	23929.00	4.80	149.00	1.0	0.76	78	5.00	1.32	45.00	0.3	JH
1	8:33	253316707.0		10062.1		23933.80		148.00		1.03	73	6.00	1.54	44.75		JS
TOT			3448384				160			32.41			32.56			
AVE			111238				5			1.01			1.02			
MAX			136733				11			1.52			2.29			
MIN			89744				-2			0.12			0.28			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE
FOR THE MONTH OF November 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Flouride Analysis				
	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4		1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1																0.95	1.70	0.72
2	Tower	1.37		0.91	Tower	0.72		1.08	Tower	0.66		1.44	JS			0.74	0.92	0.82
3	Vilage Hall	0.13		1.8	Auto garage	0.67		1.14	Tower	0.68		1.47	JS			1.10	0.79	0.86
4	Tower	1.23		1.19	Tower	0.76		0.93	Tower	0.65		1.57	JH			0.92	0.81	0.94
5	Fire Station	0.92		1.14	Gas Station	0.37		0.89	Tower	0.62		1.47	JH			0.71	0.96	0.92
6	Tower	1.26		1.16	Tower	0.85		1.17	Tower	0.67		1.48	JH			0.77	0.86	0.77
7																0.91	1.20	0.66
8																0.50	1.30	1.10
9	Tower	1.29		0.86	Tower	0.85		1.09	Tower	0.66		2.02	JS			0.67	0.84	0.74
10	Vilage Hall	0.19		1.35	Gas Station	0.53		0.86	Tower	0.70		2.20	JS			0.81	0.89	0.89
11	Tower	1.06		1.24	Tower	0.81		1.09	Tower	0.97		1.54	JH			0.77	0.87	0.65
12	Fire Station	0.29		1.11	Auto Garge	0.66		0.99	Tower	0.64		1.67	JS			1.50	0.68	0.88
13	Tower	1.31		0.85	Tower	0.75		1.08	Tower	0.62		1.68	JS			0.94	0.74	0.82
14	Tower	0.17		1.45	Tower	0.88		0.94	Tower	1.29		1.29	JH			0.20	0.98	0.28
15	Tower	1.52		0.88	Tower	0.90		1.06	Tower	1.13		1.18	JH			0.75	0.85	0.67
16	Tower	1.51		1.15	Tower	0.85		1.11	Tower	0.65		1.56	JS			1.70	1.00	0.92
17	Vilage Hall	0.34		1.48	Gas Station	0.30		0.87	Tower	0.65		1.84	JS			0.28	0.88	0.80
18	Tower	0.75		0.32	Tower	0.72		1.51	Tower	0.63		1.79	JH			0.74	0.89	0.81
19	Fire Station	0.73		1.10	Auto Garge	0.61		1.17	Tower	0.59		1.31	JS			0.95	0.80	0.84
20	Tower	1.11		1.61	Tower	1.19		0.88	Tower	0.66		1.46	JS			0.72	0.99	0.98
21																0.55	0.73	0.59
22																0.94	0.76	0.94
23	Tower	0.84		0.84	Tower	0.99		0.68	Tower	0.72		1.14	JS			1.00	0.75	0.93
24	Vilage Hall	0.18		1.56	Gas Station	0.41		0.74	Tower	0.67		1.45	JS			0.36	0.93	0.97
25	Elm School	0.58		1.31	Auto Garage	0.51		0.88	Tower	0.69		1.60	JS			1.10	0.77	0.87
26	Tower	1.10		1.40	Tower	1.04		0.59	Tower	0.69		1.42	JS			0.80	0.86	0.91
27	Tower	0.84		0.65	Tower	1.32		1.72	Tower	0.91		1.24	JH			1.10	1.30	0.88
28																0.70	0.81	0.84
29																1.10	1.40	1.00
30	School	0.89		1.17	Tower	2.31		1.45	Tower	1.70		1.46	JH			0.90	.2.1	1.30
1																		

Signature: Jon Stear
PHONE: 815-224-1650

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 11/01/20 to 11/30/20	DMR Due Date:	12/25/20	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample								<	53.0			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample								=	45.0			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.276	=	0.6	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-12-10 13:21 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-01-02 16:03 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 11/01/20 to 11/30/20	DMR Due Date:	12/25/20	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	7.88	=	6.6	=	8.0	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.57			=	7.93	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	9.17	=	19.03	26 - lb/d			=	3.375	=	7.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	--	Sample	=	0.326	=	0.52	26 - lb/d			=	0.12	=	0.192	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	42.0 MO AVG	<=	56.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	5.4 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.326	=	0.41	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	10.47	<	8.15	26 - lb/d			<	3.85	<	6.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-12-14 05:50 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 11/01/20 to 11/30/20**	**DMR Due Date:**	12/25/20	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	--	Sample								=	92.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	--	Sample								=	132.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	--	Sample								=	5.44	=	8.33	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	--	Sample	=	0.123	=	0.154	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-12-10 13:08 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-01-02 16:03 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 11/01/20 to 11/30/20**	**DMR Due Date:**	12/25/20	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Sample						=	8.26	=	6.01	=	5.0	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	7.01			=	7.89	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	<	9.11	=	23.0	26 - lb/d			<	4.75	=	12.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00800	Nitrogen, total [as N]	1 - Effluent Gross	0	–	Sample								=	28.1	=	28.1	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	–	Sample	=	0.111	=	0.148	26 - lb/d			=	0.058	=	0.0772	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	83.0 MO AVG	<=	108.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	5.2 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
X 00665	Phosphorus, total [as P]	1 - Effluent Gross	0	–	Sample	=	2.59			26 - lb/d			=	1.35			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	1	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.23	=	0.877	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	5.75	<	5.75	26 - lb/d			<	3.0	<	3.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00665	Phosphorus, total [as P]	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct (Error Code: 1)	Yes

Comments

Attachments

No attachments.

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

December 2020 Public Works Report

General:

All CURES ACT remodel work has been completed at Village Hall. Public Works moved furniture back into the office for administrative staff.

We have started the budget process for FY21-22. Outside of budgeting typical expenses and line items, I will be working with our Village Engineer on evaluating roads/infrastructure and narrowing down what we can get done with this year's MFT funds. We also have outstanding projects from FY20-21 that were put on hold, due to COVID, that need to get completed.

The builders in Westergren have yet to fix outstanding ROW issues to receive their final CO's on multiple properties. At this point in the year, it will be spring before many of them can be addressed.

Staff delivered food and goods to North Boone High School as party of a holiday drive. The food was paid for through donations by vendors and put together by our office staff.

Streets/Storm Sewer:

Staff responded to numerous snow/ice events this month. We also enforced our snow emergency parking ordinance for the first time as well. 4 vehicles were ticketed/towed and 2 additional vehicles were ticketed, but had their cars moved before a tow truck could respond. We are really hoping that word gets out that we are enforcing this ordinance and that there is universal compliance throughout the neighborhoods so we can plow safely and efficiently. We really do not want to tow or ticket anyone's vehicles.

A chipper was rented for a week and staff cut down three ROW trees in West Grove. Two squares of sidewalk were removed due to heaving from tree roots and will need to be replaced in the spring. We also trimmed back ROW trees on Quail Trap Rd and removed trees that were growing in Village Hall retention pond.

Staff hauled back some more of our salt from the County Highway Department. This is a slow process as we have to sift through each load as we have found chunks of concrete, metal, chains, and wood from our collapsed salt shed in the salt. We have also taken 50 of our 525 tons allotted through the State bidding process. We will need to take at least 80 percent of the 525 tons before May.

Work was done to almost all of our plow equipment/trucks this month. Our white 05 International required the most substantial work. Scott's RV fabricated a new floor in the box and installed a new auger chain. As of now, everything is back up and functioning.

Staff walked the drainage way from Summit/173 to West Main St and removed obstructions to help the flow of water.

I previously reported that VISU jetted a couple storm sewers while they were in town doing the sanitary clean and televise. One of the storm sewers they jetted is located at Abby and Whiting Rd. One end of the culvert was completely buried and staff excavated that ditch along Whiting to get the water to flow where it is supposed to go.

NTRAK's work at Main and Washington is at a standstill. Welch Brothers delivered and installed the vault lid we have been waiting on, but Comed still has yet to hook the power up at the pole. The pumps and railings also still need to be installed in the vault.

Street Sweeping took place throughout the month with special attention to the neighborhoods with construction going on and on State St with all the silt from the grain elevator.

Potholes were patched on multiple occasions.

Multiple signs and sign posts were replaced throughout the month. West Edson from State St to Pin Oak had all the stop signs replaced and brought up to code. We will continue to update signage as needed or when an area sees resurfacing and/or reconstruction.

Parks/Buildings:

Bufalo Contracting inspected the roofs of all Village owned properties in the northern part of town due to a storm that had high winds and hail. There is damage to Village Hall, the NWWTP main building, and Well 3. The dog groomer rental property and the pavilion at Memorial Park did not sustain any damage. The same storm also blew down one of our light poles at Village Hall and it had to be replaced by McGilvra Electric. All of the damage has been turned in to our insurance company and an adjuster has been out.

I continue to work with our design professionals on our new public works facility. We are currently working on site improvement plans and waiting to get notification that the County has received our grant money.
This building is a long time coming and we want to make sure that it is done correctly the first time. Input is being taken from public works staff as well.

Staff changed out batteries in the Village Hall emergency lights.

Fencing for the dog park is still sitting at Dach Fence's shop. Unfortunately, we did not get a good frost to harden the ground before the snow fell and it was too soft for them to drive out there without damaging the newly seeded park. We are still hoping to get the posts in before spring.

Water/Sewer distribution:

One of the concrete tanks at the NWWTP has a large crack in the wall that started leaking. The crack had been previously fixed by Spectrum. Sid's Sealants has since purchased Spectrum and came out to seal the leak back up. The tank will eventually have to be drained all the way and patched from the inside as well.

A furnace in the press room at the NWWTP needed to be replaced and Comfort Solutions was hired to do the work.

All NORP forms were completed and returned to the IEPA.

Staff serviced and prepped our manure spreader to spread sludge from the treatment plants. We are currently waiting on a local farmer to give us to the go ahead to apply it to his field.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

ORDINANCE NUMBER: 21-01

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AUTHORIZING THE VILLAGE TO SELL SURPLUS VILLAGE PROPERTY

WHEREAS, the Village of Poplar Grove, Illinois ("Village") is the owner of the real property commonly known as 100 East Street, Poplar Grove, IL with PIN 04-19-153-011 ("Property"); and

WHEREAS, the Village desires to declare the below described portion of the Property to be surplus ("Surplus Property"):

> A PORTION OF LOT 1 IN EDENFRUIT, A SUBDIVISION OF A PART OF THE NORTHWEST QUARTER OF SECTION 19, TOWNSHIP 45 NORTH, RANGE 4 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF, RECORDED AS DOCUMENT NUMBER 2001R02233 ON MARCH 14TH, 2001 IN THE RECORDER'S OFFICE OF BOONE COUNTY ILLINOIS, DESCRIBED AS FOLLOWS:
>
> BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE N 00° 07' 47" E, ALONG THE WEST LINE OF SAID LOT 1, 43.95 FEET; THENCE DEPARTING SAID WEST LINE, S 89° 24' 04" E, PARALLEL WITH THE SOUTH LINE OF SAID LOT 1, 97.71 FEET; THENCE S 00° 07' 47" W, PARALLEL WITH SAID WEST LINE, 43.95 FEET TO THE SOUTH LINE OF SAID LOT 1; THENCE N 89° 24' 04" W ALONG SAID SOUTH LINE, 97.71 FEET TO THE POINT OF BEGINNING, SITUATED IN THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, STATE OF ILLINOIS.;

WHEREAS, the Surplus Property is not being utilized by the Village and is not anticipated to be needed for use by the Village in the future; and

WHEREAS, the sale of the Surplus Property will remedy a building encroachment onto the Property that has been in existence for numerous years; and

WHEREAS, the Village desires to declare the Surplus Property to be surplus real estate and desires to sell the Surplus Property pursuant to the provisions of 65 ILCS 5/11-76-2; and

WHEREAS, Village staff is directed to publish notice of the Village's proposal to sell the Surplus Property and which notice shall at a minimum adhere to the following:

A. Such notice shall be published once each week for 3 successive weeks in a daily or weekly paper published in the Village, or if there is none, then in some paper published in Boone County; and

B. The first publication shall not be less than 30 days before the day provided in the notice for the opening of bids for the Surplus Property; and

C. Such notice shall contain an accurate description of the Surplus Property, state the purpose for which the Surplus Property is used, at which regularly scheduled Village Board meeting the bids will be considered and opened and shall advertise for bids therefore; and

WHEREAS, the Village may accept the high bid or any other bid determined to be in the best interest of the Village by a vote of ¾ of the corporate authorities then holding office; or by a majority vote of those holding office, they may reject any and all bids; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to sell the above-listed property as set forth herein.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby declares the Surplus Property to be surplus property.

3. The Village hereby authorizes the sale of the Surplus Property as set forth herein.

4. Village staff is directed to prepare and publish a notice of the Village's proposal to accept bids for the purchase and sale of the Surplus Property as set forth herein.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK PRESIDENT

RESOLUTION NUMBER: 21-01

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE ADVANCEMENT OF FUNDS TO DOWNSTATE STABILIZATION PROGRAM GRANTEE MORTIMER ENTERPRISES, LLC SERIES D/B/A MORTIMERS ROADHOUSE & GRILL

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has applied to the State of Illinois for a Community Development Block Grant Program grant known as the Downstate Small Business Stabilization Program on behalf of businesses in the Village that have been affected by COVID-19 related business closures; and

WHEREAS, the Village has received notice on November 20, 2020 that the Village has been awarded one grant in the amount of $25,000 on behalf of Mortimer Enterprises, LLC Series d/b/a Mortimers Roadhouse & Grill ("Mortimers"); and

WHEREAS, the State of Illinois is delayed in providing the Notice of State Award and grant agreement necessary to receive the grant award; and

WHEREAS, because there continues to be an ongoing financial impact due to COVID-19, the Village desires to advance Village funds to Mortimer Enterprises, LLC Series d/b/a Mortimers Roadhouse & Grill in the amount of $25,000 prior to receiving the grant monies from the State of Illinois;

WHEREAS, the Village and Mortimers will enter into an agreement whereby Mortimers will acknowledge and guarantee that the monies advanced by the Village will only be used for grant eligible expenses as detailed in Mortimers Downstate Stabilization application that was submitted by the Village and will be required to repay the Village in the event funds are misused or not received by the Village; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and authorizes the expenditure of $25,000 as an advance to Mortimers as a recipient of the Downstate Small Business Stabilization Grant Program.

3. The Village President and Village Clerk are hereby authorized to execute and attest the agreement as outlined in this resolution, a copy of which is attached hereto as Exhibit A, subject to Village Attorney review and approval, or one in substantially similar form.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A
Grant Agreement

GRANT AGREEMENT

THIS GRANT AGREEMENT ("Agreement") is dated this _____ day of _____, 2021 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois Municipal Corporation ("Village"), and MORTIMER ENTERPRISES, LLC SERIES D/B/A MORTIMERS ROADHOUSE & GRILL ("Mortimers").

RECITALS:

WHEREAS, the Village has applied to the State of Illinois for a Community Development Block Grant Program grant known as the Downstate Small Business Stabilization Program on behalf of businesses in the Village that have been affected by COVID-19 related business closures; and

WHEREAS, the Village has received notice on November 20, 2020 that the Village has been awarded one grant in the amount of $25,000 on behalf of Mortimers; and

WHEREAS, the State of Illinois is delayed in providing the Notice of State Award and grant agreement necessary to receive the grant award; and

WHEREAS, because there continues to be an ongoing financial impact due to COVID-19, the Village desires to advance Village funds to Mortimer Enterprises, LLC Series d/b/a Mortimers Roadhouse & Grill in the amount of $25,000 prior to receiving the grant monies from the State of Illinois;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.
2. The Downstate Small Business Stabilization Grant Program ("Downstate Grant") application and the Participation Agreement submitted by the Village on behalf of Mortimers to the Department of Commerce and Economic Opportunity ("DCEO") is incorporated herein and made part hereof.
3. This Agreement is meant to establish a contractual relationship between the Village and Mortimers regarding the Downstate Small Business Stabilization Grant Program hereunder to cover eligible expenses suffered by Mortimers associated with the COVID-19 pandemic. Only eligible expenses outlined in the application to the DCEO are eligible for reimbursement. The Village's obligation to pay Mortimers the grant award under the Downstate Grant is specifically limited to funds the Village receives from the State of Illinois and is non-recourse to the Village.
4. The Village hereby agrees to advance $25,000 of Village monies to Mortimers. Mortimers agrees that Village is under no obligation to advance these funds and agrees that the Village may advance no funds at all in the Village's discretion.
5. Mortimers agrees and guarantees to utilize any funds advanced by the Village only for eligible expenses outlined in its application for the Downstate Grant. If Mortimers

complies with this Agreement and the requirements of the Downstate Grant, then Mortimers will not be obligated to repay the advanced funds.

6. Mortimers agrees to submit requests for Downstate Grant funds for eligible expenses upon forms required by the Village. Mortimers certifies that all requests for funds are for eligible expenses as a direct result of the COVID-19 pandemic and for no other purpose. Mortimers also certifies that it is in good standing with the State of Illinois and the Village of Poplar Grove and has no debts to the United States, the State of Illinois or the Village of Poplar Grove and is not debarred by either the State of Illinois or the United States of America.

7. Mortimers agrees to provide the Village, the DCEO or the State with any documents, including, but not limited to, receipts and payroll information, requested by the Village, or any State agency, to demonstrate that fund requests are for eligible expenses and any other documents reasonably requested to verify that the advanced funds are utilized in accordance with this Agreement.

8. Termination. This Agreement may be terminated by the Village upon discovery of the misuse of funds.

9. Indemnity. To the fullest extent permitted by law, Mortimers shall fully and completely indemnify, defend and hold harmless the Village and the State of Illinois and their officers, directors, employees and agents against any liability, judgment, loss, cost, claim, damage (including consequential damage) or expense (including attorney's fees and disbursements, settlement costs, consultant fees, investigation and laboratory fees) to which any of them may become subject insofar as they may arise out of or are based upon this Agreement or any agreement or document executed by Mortimers and the Village as part of the transaction described herein.

10. Amendments. This Agreement may only be amended in writing executed by the parties hereto. This Agreement, together with the incorporated documents, represents the entire agreement of the parties with respect to the advancement of funds and supersedes any prior agreement, understanding or communication relating to the advancement of funds.

11. Choice of Law. Mortimers shall pay the Village's cost of enforcing this Agreement including, but not limited to, its reasonable attorneys' fees. Any action arising out of this Agreement or to enforce any part of this Agreement shall be brought in the 17th Judicial Circuit, Boone County, Illinois.

12. Assignment. This Agreement and the performance thereof shall not be assigned to any third party without prior written consent of the Village. There are no third-party beneficiaries of this Agreement.

13. Notice. Any notice under this Agreement shall be sent by the following by electronic mail and first-class mail:

    a. To the Village

    Carina Boyd
    Village Treasurer
    200 N. Hill St.

Poplar Grove, IL 61065
treasurer@villageofpoplargrove.com

b. To Recipient

Milan Mortimer
237 N. State St.
Poplar Grove, IL 61065
mortville@comcast.net

14. Severability. If any provision of this Agreement is held to be unlawful, invalid or unenforceable under present or future laws effective during the terms hereof, such provisions shall be full severable and this Agreement shall be construed and enforced as if such unlawful, invalid or unenforceable provision was not a part of this Agreement.

15. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

16. Entire Agreement. This written Agreement and written amendments, and any referenced attachments shall constitute the entire Agreement between Mortimers and the Village.

By:	Village of Poplar Grove	By:	Mortimer Enterprises, LLC Series d/b/a Mortimers Roadhouse & Grill
By:	_____	By:	_____
Its:	_____	Its:	_____

DRAFT

RESOLUTION NUMBER: 21-02

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE LOCAL CURE ECONOMIC SUPPORT GRANT PROGRAM

WHEREAS, the Governor of the State of Illinois has declared a state of emergency in response to the Covid-19 pandemic; and

WHEREAS, the Village of Poplar Grove, Illinois ("Village") is an Illinois municipal corporation with such powers and duties as set forth in the Illinois Municipal Code; and

WHEREAS, the Village desires to provide assistance to businesses in Poplar Grove; and

WHEREAS, the Village has created a grant program named the "Back to Business in Poplar Grove Grant" to provide grants to eligible businesses that have been impacted by state ordered closures and/or mitigation measures in response to the COVID-19 pandemic; and

WHEREAS, the Village has applied for the Department of Commerce and Economic Opportunity ("DCEO") Local CURE Economic Support Payments Grant program for reimbursement of the funds that will be advanced for the "Back to Business in Poplar Grove Grant"; and

WHEREAS, the DCEO Local CURE Economic Support Payments Grant is offering reimbursement for funds advanced by local governments that will cover eligible expenses made by qualified business from March 1, 2020 to December 30, 2020; and

WHEREAS, the pursuant to DCEO guidelines, qualified businesses include those which have not received a grant through the DCEO's Business Interruption Grant program; and

WHEREAS, the Village has distributed applications for the "Back to Business in Poplar Grove Grant", a copy of which is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village desires to establish a review committee to review the Back to Business in Poplar Grove Grant applications; and

WHEREAS, the review committee will be comprised of the Village President, the Village Treasurer and the Executive Director of Growth Dimensions; and

WHEREAS, the Village finds it is in the best interest of the Village and its citizens to apply for the Local CURE Economic Support Payments Grant program and establish the "Back to Business in Poplar Grove Grant".

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Local CURE Economic Support Payments Grant program and the "Back to Business in Poplar Grove Grant".

3. The following individuals are hereby appointed as committee members: Owen Costanza, Carina Boyd, and Pam Fettes.

4. The Village President is hereby authorized to execute said agreement and any other documents necessary to effectuate the same and the Village Clerk to attest the signature of the Village President.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A
APPLICATION

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance and Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Public Works Building Improvements**

Date: **January 6, 2021**

Over the past few years, the Village has recognized the need to construct the new Public Works Facility and has money has been set aside in this year's budget to minimize the need to borrow for the Facility. As you know, the Village expects to receive a $200,000 grant which will be used to help offset the cost of the facility, and Staff has worked with lenders to secure the balance of the funding necessary to construct the improvements.

The project scope is to construct the new facility and demolish the portion of the former Forrest Pallet building that is located on the southern side of the Village's property. For clarity, the Village is only demolishing the portion of the building that is located upon Village owned property. The demolition and building improvements will be split into three contracts in order to minimize the burden of the grant funds to the contractors, and to further separate the demolition services from the building and site improvements. Contract "A" will cover for the civil site improvements and contain will further contain the necessary provisions for the use of the DCEO Grant Funds. Contract "B" will cover the building improvements, and Contract "C" will cover the demolition of the former Forrest Pallet Building.

At the time of this memorandum, we are still awaiting the grant agreements from DCEO. The grant itself will be administered by Boone County, and when I last spoke with the County before the holidays, they were of the opinion that the grant agreements will be sent to them after the 1st of the year. We need the agreements in hand before we can bid the project as the agreements will contain conditions for use of the grant funds which must be inserted into the bid documents. We are now hopeful that the grant agreements arrive soon, and we therefore think it is appropriate to authorize bidding at this time.

Thank you for your time and attention to this matter. Please do not hesitate to contact me at 636-9590 with any questions.

RESOLUTION ~~19~~21-03

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC ~~ADDITIONAL WORK TO THE 2019 PAVEMENT MAINTENANCE PROGRAM~~BID LETTING FOR ~~THE IL 173 WATER MAIN IMPROVEMENTS~~A NEW PUBLIC WORKS BUILDING AND DEMOLITION OF THE FORMER FORREST PALLET BUILDING

~~**WHEREAS**, the water main located along IL 173 between State Street and Summit Street has failed and requires replacement; and~~

WHEREAS, the Village of Poplar Grove (Village) desires to construct a new Public Works Facility located at 100 East Street; and

WHEREAS, the Village also desires to demolish the former Forrest Pallet Building concurrently with the construction of the new Public Works Facility; and

WHEREAS, the Village expects to receive a $200,000 grant that will be used to help offset the cost of the new Public Works Facility; and,

WHEREAS, the Village will utilize the grant funds towards site improvements such as grading, storm water management, paving, landscaping, etc., and it is therefore advisable to procure those improvements separately in order to reduce the reporting requirements for use of the grant funding; and,

~~**WHEREAS**, the Village of Poplar Grove, Illinois ("Village") desires to replace the water main and to that end has (1) secured an easement along the north side of IL 173; and (2) has authorized the Village Engineer to prepare plans and specifications for public bid letting; and~~

WHEREAS, pursuant to the Village's purchasing policies ~~-~~and State Statute, projects in excess of $25,000 ~~-~~are to be ~~publically~~publicly bid; and

WHEREAS, plans and specifications for the New Public Works Building and Demolition of the Former Forrest Pallet Building ~~-replacement of the water main -~~are ready for public bid letting; and

~~**WHEREAS, the Village of Poplar Grove, Illinois ("Village") has undertaken the maintenance of various streets within the Village via the Contract for Section Number 19-00000-00-GM with Rock Roads Company, Inc., previously entered into by the Village (the "Contract"); and,**~~

~~**WHEREAS, during the normal course of construction the Village has identified two work items that are not presently included in the cContract documents, specifically, 1) additional patching on State Street, and 2) the need to replace a manhole cone on Cross Drive; and,**~~

~~**WHEREAS, the Village of Poplar Grove desires to add said items to the construction cContract for Section Number 19-00000-00-GM; and,**~~

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens ~~add these items to the construction cContract for Section Number 19-00000-00-GM as~~to undergo the public bid letting process to obtain ~~proposals for the replacement of the water mai~~roposals from contractors for said projects~~n~~ as set forth herein.~~;~~

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

~~1.~~ The above recitals are incorporated herein and made part hereof.

1.

~~2.~~ The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications ~~for the IL 173 Water Main Improvements~~ for the New Public Works Building, Public Works Building Site Improvements and Demolition of the Former Forrest Pallet Building public bid letting as provided by Ordinance ~~-~~and State Statue. ~~That the additional patching on State Street and the replacement of a manhole cone on Cross Drive are hereby authorized to be added to the Contract for Section Number 19-00000-00-GM at A~~a~~n amount not to exceed $4,000.00 is hereby added to the contract for Section Number 19-00000-00-GM.~~

~~3. The Village President is hereby authorized to execute any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.~~

2.

~~FURTHER, the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.~~

~~Passed this 22nd day of May, 2019.~~

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, ~~2019~~2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, ~~2019~~2021

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:

President of the Board of Trustees of the Village of Poplar Grove

ATTEST:

Village Clerk

AYES:

NAYES:

ABSENT: