



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, July 13, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 8, 2022

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

NEW BUSINESS

2. Motion to discuss/approve water bill relief for 13581 Harvest Way
3. Motion to discuss/approve water bill relief for 407 Jayde Place
4. Motion to discuss/approve closing off beaver drive for a block party on July 30, 2022
5. Motion to discuss/approve 2022 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of \$2,000 per person
6. Motion to discuss/approve **Resolution 2022-26** a resolution of the Village of Poplar Grove, Illinois to renumber resolutions
7. Motion to discuss/approve **Resolution 2022-27** a resolution of the Village of Poplar Grove, Illinois, approving amended building permit fee schedule

GOOD OF THE VILLAGE

Board of Trustees- July 20th 2022 - 7:00 PM
Board of Trustees - August 10th 2022 - 7:00 PM
Board of Trustees - August 17th 2022 - 7:00 PM
Planning & Zoning - August 24th 2022 - 6:00 PM

ADJOURNMENT (Voice Vote)

KJA 7/11/2022



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 08, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:02 pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Finance Chairman Eric Miller
Admin Chairman Ron Quimby
Trustee Dan Cheek
Trustee Betsy Straw via phone
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Treasurer Carina Boyd
Public Works Director David Howe
Building Official Ken Garrett
Engineer Chris Dopkins
Wastewater Director Ion Steer

ABSENT

Trustee Jeff Goings
Trustee Ed Wethington

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to amend Item 8 to read the following motion to discuss/approve Resolution 2022-21 a reswolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President or Village Treasurer to execute an agreement with Solutions Bank for a purchase agreement for Public Works 2022 RAM 2500.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

APPROVAL OF MINUTES (Voice Vote)

- 1. Motion to approve the minutes from May 11, 2022 Board of Trustees meeting
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Wethington, Trustee Cheek, Trustee Straw

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Judy Fiene, Sarah Shanks, Lori Danner and Sherri McElhinney - Would like to start a farmers market for the area and would like to know if they plan one would the Village Help with support.

Clerk Anderberg suggested the ladies get with Lions Club and Belvidere Area Chamber of Commerce to help with the event

Trustees agreed it would be a good idea and will help as much as they can.

Chris Dopkins - just wanted to give a quick update on the 2022 MFT project. With the rising cost of materials he expects the bid come in over budget

OLD BUSINESS

- 2. Motion to discuss "when is a permit not required" document

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.

Clerk Anderberg explained that only thing that still needs to be decided was if the village was going require a permit for all sheds or still follow the anything over 120 sq feet.

Attorney Sosnowski suggested the village follows what South Beloit does for sheds under a 120 sq feet. She explained that South Beloit does a quick zoning check to make sure the shed follows set back requirements and charges a small fee.

Trustee Quimby liked that idea and asked Building Official Garrett and Clerk Anderberg to look into the idea and come back with an updated fee schedule.

NEW BUSINESS

3. Motion to discuss/approve the appointment of David Howe as Public Works Director
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
Clerk Anderberg sworn in David Howe
4. Motion to discuss allowing golf carts on village streets and possible draft of ordinance regarding same
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller.
Trustee Cheek stated that some residents asked if golf carts be allowed in the village. He stated that he sees a lot of them in subdivisions and it would be nice to allow them.
Attorney Sosnowski read the Illinois state law regarding golf carts.
Trustee Miller stated he does not feel comfortable allowing golf carts in the village for safety reasons due to the village limits being so spread out. Trustee Quimby and President Sattler agreed.
5. Motion to discuss/approve the extension of Four Season Amusements contract by 1 hour in the amount of \$945.00
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
Clerk Anderberg stated the staff would like to extend the slide and bounces houses by 1 hour.
6. Motion to discuss/approve **Ordinance 2022-12** an ordinance of the Village of Poplar Grove, Illinois amending the municipal code by amending title VI- Public Ways and Property, chapter 1-Streets, Sidewalks and Public Ways, section 6-1A-1- construction Requirements and Specifications
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
7. Motion to discuss/approve **Resolution 2022-20** a resolution of the Village of Poplar Grove, Illinois resolving to accept the quote of Verizon Wireless for purchase of cell phones, tablets and service plans
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
Clerk Anderberg explained this will be a slow move over. Some cell phones are not up for renewal yet.
8. Motion to discuss/approve **Resolution 2022-21** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President or Village Treasurer to execute an agreement with Solutions Bank for a purchase agreement for Public Works 2022 RAM 2500.

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to change the resolution to read \$66,899.24.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw

GOOD OF THE VILLAGE

Neighbors Fest June 11 2022- 10:00am -9:30pm

Ribbon Cutting for walking path - June 11, 2022 -1:30pm

Village Hall Closed for 4th of July -July 4, 2022

Board of Trustees Meeting July 13, 2022 7:00pm

Board of Trustees Meeting July 20, 2022 7:00pm

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Cheek, Trustee Straw
meeting adjourned at 7:55pm

Karri Anderberg

From: Billing Department
Sent: Thursday, July 7, 2022 10:50 AM
To: Karri Anderberg
Subject: FW: Outrageous Bill-13581 Harvest Way

Barb Resch
Accounting & Billing Clerk
Village of Poplar Grove
Phone: 815-765-3201 ext.102
Fax: 815-765-3571

A Great Place to Call Home

From: Jasmine Rodriguez <jasminerodriguez492@gmail.com>
Sent: Thursday, July 7, 2022 10:20 AM
To: Billing Department <Billing@villageofpoplargo.com>
Subject: Re: Outrageous Bill-13581 Harvest Way

I just spoke with a maintenance person about my water softener. It is apparently broken. I unplugged it after discovering I had the huge bill because I looked inside the water softener and noticed it had consumed 2 huge bags of salt in a very short period of time. The softener remained plugged after the water was shut off making requests to filter the machine. Those requests discombobulated the machine because there was no water to pull from. When the water was turned on it tried to catch up with previous requests using 2 bags of salt in less than 2 weeks ultimately breaking the water softener.

On Tue, Jun 28, 2022 at 11:40 AM Jasmine Rodriguez <jasminerodriguez492@gmail.com> wrote:

Karri Anderberg

From: [REDACTED]
Sent: Monday, June 27, 2022 5:54 AM
To: Karri Anderberg
Subject: Federal Forensic Accounting

I am getting ridiculously high bills to my home. I live at 13581 Harvest Way, Poplar Grove, Illinois 61065. I believe I am being overcharged through potential misconduct at your office. I applied for a grant through the Rockford Community Agency which was approved resulting in the water being turned back on in my house. I went from getting a bill reflecting nothing was owed on my account to getting a bill stating close to 1,200 dollars is owed on my account. I would appreciate it if you looked into this.

Thanks,

Jasmine Rodriguez

Sent from my iPhone

June 27, 2022

Village of Poplar Grove
200 Hill Street
Poplar Grove, IL 61065

To Whom It May Concern,

I recently received a letter with a water bill of over 1,000 dollars. I thought it was a typo or a computer-generated letter with inaccurate information. Upon receiving the letter stating that the water would be turned off on the first of the month, I immediately called the office to inquire about the outrageous bill. As you may know, my bill is less than 60 dollars per month. I am aware that the nearby condos pay a set all-inclusive water bill of a little over 100 dollars whereas we at Countryside are charged based on usage. I do not know what is causing the bill to be as high as it is.

My guess is that there is an issue with the meter or the Village of Poplar Grove broke my water softener when you chose to shut off the water. I have disconnected the water softener just in case that is the problem. I do not know if that is the problem. Workers and police officers arrived at my home to look at the meter. Generally, I do not see police officers as a group of people that are interested in protecting me against criminals especially white criminals that they think can get away with the "they cannot be racist" argument. Nevertheless, they are people not all are bad as with any group.

We, as a society, always have hope that a non-racist person will respond and care about us as individuals that is why we call 911 when we need them. It is unfortunate that more educated Lawyers and Judges choose to give them a pass when they committed atrocious acts of violence and defamation against me invariably resulting in the fear I generally have now. The more people around the more likely it is to find someone with a conscious. The solution is justice in the Courts, that is what it will take to rebuild my trust in Police Officers; when they are held accountable for violating my civil rights, fabricating stories and creating harm in various areas of my life.

Feel free to have them tag along with your workers since criminals are everywhere anyway. I have turned off the water in my home to avoid having these costs further increase at a rate that is grossly incompatible with my usage. There are no visible leaks. As I discussed with Katie Jaster on the phone yesterday, I am going to hire a plumber to search for invisible leaks. Alternatively, there may been something done to the exterior of my property to cause the payments to balloon. This would be a crime of which I have no evidence of. I am hopefully expectant that the issue is the meter. I appreciate your help figuring out what the problem is.

Thanks,

Jasmine Rodriguez

History Detail Report

Monday, July 11, 2022

Item 2.

1/3

Service Address: 13581 HARVEST WAY
Customer Name: JASMINE RODRIGUEZ

Posted	Created	Action	Item - or - User	Amount	Balance
		Read	Usage	Other Info	
06/29/22	06/29/22 11:25	Bill Calculated	05/16/22-06/15/22	\$498.24	\$1671.38
06/23/22	06/23/22 9:43	Past Due Notice Sent	Past Due=\$1,173.14		\$1173.14
06/23/22	06/23/22 9:34	Penalty		\$106.65	\$1173.14
06/15/22	06/15/22 13:56	Meter Read	Water		\$1066.49
		940000	36000	Auto	
06/06/22	06/06/22 2:48	Payment Posted	R22-098478	\$46.31	\$1066.49
05/26/22	05/26/22 13:58	Bill Calculated	04/16/22-05/15/22	\$1112.80	\$1112.80
05/19/22	05/19/22 15:33	Payment Posted	R22-097843	\$46.35	\$0.00
05/16/22	05/16/22 14:41	Meter Read	Water		\$46.35
		904000	83000	Auto	
04/28/22	04/28/22 12:09	Bill Calculated	03/16/22-04/15/22	\$46.35	\$46.35
04/25/22	04/25/22 14:42	Payment Posted	R22-096689	\$427.88	\$0.00
04/13/22	04/13/22 15:56	Meter Read	Water		\$427.88
		821000		Auto	
02/25/22	02/25/22 11:34	Bill Calculated	01/16/22-02/15/22	\$46.35	\$427.88
02/23/22	02/23/22 9:22	Past Due Notice Sent	Past Due=\$271.53		\$381.53
02/23/22	02/23/22 9:16	Penalty		\$4.63	\$381.53
02/15/22	02/15/22 14:19	Meter Read	Water		\$376.90
		821000		Auto	
02/01/22	02/01/22 10:32	Bill Adjustment	WATER TURN ON FEE	\$110.00	\$376.90
01/27/22	01/27/22 11:52	Bill Calculated	12/16/21-01/15/22	\$46.35	\$266.90
01/21/22	01/21/22 9:47	Past Due Notice Sent	Past Due=\$220.55		\$220.55
01/21/22	01/21/22 9:33	Penalty		\$5.92	\$220.55
01/14/22	01/14/22 14:42	Meter Read	Water		\$214.63
		821000	2000	Auto	
12/28/21	12/28/21 10:26	Bill Calculated	11/16/21-12/15/21	\$59.21	\$214.63
12/21/21	12/21/21 10:02	Past Due Notice Sent	PENALTY		\$155.42
12/21/21	12/21/21 9:54	Penalty		\$4.13	\$155.42
12/15/21	12/15/21 11:38	Meter Read	Water		\$151.29
		819000	3000	Auto	
12/07/21	12/07/21 15:15	Bill Adjustment	WATER TURN ON	\$110.00	\$151.29
12/07/21	12/07/21 15:13	Payment Posted	R21-089568	\$158.00	\$41.29
11/29/21	11/29/21 13:42	Bill Calculated	10/16/21-11/15/21	\$46.35	\$199

11/22/21	11/22/21 14:42	Penalty		\$4.63	\$152.94
11/15/21	11/16/21 8:18	Meter Read	Water		\$148.31
		816000	2000	Auto	
10/28/21	10/28/21 15:29	Bill Calculated	09/16/21-10/15/21	\$46.35	\$148.31
10/21/21	10/21/21 15:18	Past Due Notice Sent	Past Due=\$101.96		\$101.96
				\$0.00	
10/21/21	10/21/21 14:40	Penalty		\$9.26	\$101.96
10/15/21	10/18/21 12:34	Meter Read	Water		\$92.70
		814000	2000	Auto	
09/29/21	09/29/21 12:12	Bill Calculated	08/16/21-09/15/21	\$46.35	\$92.70
09/15/21	09/16/21 10:11	Meter Read	Water		\$46.35
		812000	2000	Auto	
09/07/21	09/07/21 21:05	Payment Posted	R21-085203	\$46.35	\$46.35
08/27/21	08/27/21 11:04	Bill Calculated	07/16/21-08/15/21	\$46.35	\$92.70
08/16/21	08/16/21 13:02	Meter Read	Water		\$46.35
		810000	1000	Auto	
07/28/21	07/28/21 13:48	Bill Calculated	06/16/21-07/15/21	\$46.35	\$46.35
07/15/21	07/15/21 17:18	Payment Posted	R21-082631	\$59.21	\$0.00
07/15/21	07/15/21 11:25	Meter Read	Water		\$59.21
		809000	2000	Auto	
06/29/21	06/29/21 12:44	Bill Calculated	05/16/21-06/15/21	\$59.21	\$59.21
06/22/21	06/22/21 22:49	Payment Posted	R21-081869	\$58.29	\$0.00
06/16/21	06/16/21 17:00	Meter Read	Water		\$58.29
		807000	3000	Auto	
05/28/21	05/28/21 9:37	Bill Calculated	04/16/21-05/15/21	\$58.29	\$58.29
05/17/21	05/18/21 15:28	Meter Read	Water		\$0.00
		804000	3000	Auto	
05/13/21	05/13/21 10:24	Payment Posted	R21-079635	\$45.00	\$0.00
05/03/21	05/03/21 1:59	Payment Posted	R21-079157	\$45.00	\$45.00
04/30/21	04/30/21 9:22	Bill Calculated	03/16/21-04/15/21	\$45.00	\$90.00
04/15/21	04/16/21 10:47	Meter Read	Water		\$45.00
		801000	2000	Auto	
03/30/21	03/30/21 12:40	Bill Calculated	02/16/21-03/15/21	\$45.00	\$45.00
03/30/21	03/30/21 10:30	Payment Posted	R21-077707	\$45.00	\$0.00
03/16/21	03/16/21 14:08	Meter Read	Water		\$45.00
		799000	2000	Auto	

Total Usage: 143,000.00



VILLAGE OF POPLAR GROVE

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200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
<https://www.poplargo-ve-il.gov/>

June 29, 2022

Jasmine Rodriguez
13581 Harvest Way
Poplar Grove, IL 61065

*Re: Water and Sewer account 001-3001L-00
Sent via email and USPS mail*

Dear Ms. Rodriguez,

We have received your letter addressed to the Village Board, and per our phone conversation we understand you have a couple of questions regarding the status of your account.

The Village is sending this letter providing a timeline of your water and sewer account from February 1st, 2022 to present.

February 1st, 2022, the Village had disconnected your service due to non-payment in the amount of \$266.90.

February 2nd & 3rd 2022, we received a phone call from Marisol stating she was your mother. She wanted to confirm that we had shut off the water and asked us to leave your water off until further notice.

March 22nd, 2022 the City of Rockford sent us a form enrolling you into their low-income household water assistance program in the amount of \$427.88, which included all of the past due balance, late penalties, and disconnection fee.

April 18th, 2022, you called and requested your water to be turned back on.

April 19th, 2022 the properties services were turned back on and with services being restored, no consumption was consumed on the property therefore leading to a minimum bill for the month of May.

April 25th, 2022, the Village received the payment from City of Rockford for the amount \$427.88

May 16th, 2022 the Public Works Department went throughout the Village and read all meters.

May 18th, 2022 at or around 9:20am the Village left you a voicemail regarding your read of 83,000 gallons. Also, asking you to give us a call because you may have a leak within your home with a consumption read that high.

May 26th, 2022, the billing department mailed out the utility bill in the amount \$1,112.80, and at this point the Village still did not receive a phone call back.

June 6th, 2022, an online payment was made on your water and sewer account in the amount of \$46.31 , but no communication as to the remaining amount.

June 23rd, 2022 late notices were mailed out with the remaining balance \$1,173.14.

June 26th, 2022 the Village received three voicemails from you in regard to the late notice. The first voicemail was at 8:54pm was in concern about the billed amount you received in the mail. Voicemail two at 8:58pm was again in correlation to the billed amount amongst other items. Finally, voicemail number three at 9:03pm, is impartial to the Village.

June 27th, 2022 at 5:54am the Village Clerk received an email as well as Finance Chairman Eric Miller received a forwarded email at 5:59am from you addressing your concern in our accounting system.

June 27th, 2022 around 3:00pm you had spoken with Katie Jaster in interest of your consumption and utility bills. The phone call ended with you requesting an appointment with our Public Works Department to check the meter for any malfunction. A letter to go before the Village Board was requested because of the disputed consumption and dollar amount. Also, we recommended to contact a plumber or another professional to determine whether you may have a leak and possibly help you fix the leak that cause an elevated water consumption.

Tuesday June 28th, 2022 the Public Works Department along with the Sheriffs Department arrived at your home to inspect the meter. Upon this request, Public Works noted there was no malfunction to either the meter or the mxu reader.

In conclusion, this is the status of your account and all communication as of today. As previously mentioned, all disputed amounts and/or consumption must preside before the Village Board to be discussed. The next Village Board meeting is July 13th, 2022 at 7:00pm. We highly encourage all residents to attend the meeting to ensure any questions that may arise can be answered by the individual(s).

Please do not hesitate to contact us at (815) 765-3201 or billing@villageofpoplargrove.com for any questions or concerns.

Thank you.

Village of Poplar Grove

TO: Village of Poplar Grove Board

I'm writing this letter to ask for your consideration in reversing the fee to reconnect our water. I was unaware that door notices and phone calls stopped. I had planned to pay my bill on July 8th Friday.

With this added fee this creates a hardship for our family with how the economy has gotten so expensive.

We have also never had our water turned off in the almost 8 years of living here.

So I am asking the board to please consider reversing the fee.

Sincerely,

Jennifer &
Douglas Frey
407 Jayde Place

History Detail Report

Monday, July 11, 2022

Item 3.

1/3

Service Address: 407 JAYDE PLACE
Customer Name: DOUGLAS FREY

Posted	Created	Action	Item - or - User	Amount	Balance
		Read	Usage	Other Info	
07/07/22	07/07/22 10:30	Bill Adjustment	WATER TURN ON FEE	\$110.00	\$0.00
07/07/22	07/07/22 10:28	Payment Posted	R22-099955	\$296.55	-\$110.00
06/29/22	06/29/22 11:24	Bill Calculated	05/16/22-06/15/22	\$60.99	\$186.55
06/23/22	06/23/22 9:43	Past Due Notice Sent	Past Due=\$125.56	\$0.00	\$125.56
06/23/22	06/23/22 9:34	Penalty		\$8.62	\$125.56
06/15/22	06/15/22 13:56	Meter Read	Water		\$116.94
		663000	3000	Auto	
05/26/22	05/26/22 13:56	Bill Calculated	04/16/22-05/15/22	\$86.13	\$116.94
05/23/22	05/23/22 10:55	Past Due Notice Sent	Past Due=\$30.81	\$0.00	\$30.81
05/23/22	05/23/22 10:47	Penalty		\$2.80	\$30.81
05/20/22	05/20/22 8:58	Payment Posted	R22-097908	\$100.00	\$28.01
05/16/22	05/16/22 14:41	Meter Read	Water		\$128.01
		660000	5000	Auto	
04/28/22	04/28/22 12:08	Bill Calculated	03/16/22-04/15/22	\$72.07	\$128.01
04/25/22	04/25/22 9:16	Payment Posted	R22-096662	\$110.00	\$55.94
04/21/22	04/21/22 9:52	Past Due Notice Sent	Past Due=\$165.94	\$0.00	\$165.94
04/21/22	04/21/22 9:46	Past Due Notice Sent	Past Due=\$165.94	\$0.00	\$165.94
04/21/22	04/21/22 9:41	Penalty		\$7.20	\$165.94
04/13/22	04/13/22 15:56	Meter Read	Water		\$158.74
		655000	4000	Auto	
04/04/22	04/04/22 9:11	Payment Posted	R22-095322	\$100.00	\$158.74
03/29/22	03/29/22 11:03	Bill Calculated	02/16/22-03/15/22	\$72.07	\$258.74
03/22/22	03/22/22 9:36	Past Due Notice Sent	Past Due=\$186.67	\$0.00	\$186.67
03/22/22	03/22/22 9:29	Penalty		\$9.77	\$186.67
03/15/22	03/16/22 9:43	Meter Read	Water		\$176.90
		651000	4000	Auto	
02/28/22	02/28/22 8:58	Payment Posted	R22-093715	\$100.00	\$176.90
02/25/22	02/25/22 11:33	Bill Calculated	01/16/22-02/15/22	\$97.79	\$276.90
02/23/22	02/23/22 9:21	Past Due Notice Sent	Past Due=\$179.11	\$0.00	\$179.11
02/23/22	02/23/22 9:16	Penalty		\$8.49	\$179.11
02/15/22	02/15/22 14:19	Meter Read	Water		\$170

01/27/22	01/27/22 11:51	647000 Bill Calculated	6000 12/16/21-01/15/22	Auto \$84.93	\$170.62
01/21/22	01/21/22 9:47	Past Due Notice Sent	Past Due=\$85.69	\$0.00	\$85.69
01/21/22	01/21/22 9:32	Penalty		\$7.79	\$85.69
01/20/22	01/20/22 16:16	Payment Posted	R22-092040	\$90.00	\$77.90
01/14/22	01/14/22 14:42	Meter Read	Water		\$167.90
12/28/21	12/28/21 10:25	641000 Bill Calculated	5000 11/16/21-12/15/21	Auto \$84.93	\$167.90
12/21/21	12/21/21 10:02	Past Due Notice Sent	PENALTY	\$0.00	\$82.97
12/21/21	12/21/21 9:54	Penalty		\$7.54	\$82.97
12/20/21	12/20/21 15:21	Payment Posted	R21-090491	\$100.00	\$75.43
12/15/21	12/15/21 11:38	Meter Read	Water		\$175.43
11/29/21	11/29/21 13:41	636000 Bill Calculated	5000 10/16/21-11/15/21	Auto \$84.93	\$175.43
11/22/21	11/22/21 14:42	Penalty		\$8.23	\$90.50
11/15/21	11/16/21 8:18	Meter Read	Water		\$82.27
11/09/21	11/09/21 8:59	631000 Payment Posted	5000 R21-088189	Auto \$66.00	\$82.27
10/28/21	10/28/21 15:28	Bill Calculated	09/16/21-10/15/21	\$84.93	\$148.27
10/21/21	10/21/21 15:18	Past Due Notice Sent	Past Due=\$63.34	\$0.00	\$63.34
10/21/21	10/21/21 14:40	Penalty		\$5.76	\$63.34
10/20/21	10/20/21 9:25	Payment Posted	R21-087367	\$125.00	\$57.58
10/15/21	10/18/21 12:34	Meter Read	Water		\$182.58
09/29/21	09/29/21 12:10	626000 Bill Calculated	5000 08/16/21-09/15/21	Auto \$84.93	\$182.58
09/20/21	09/20/21 9:18	Payment Posted	R21-085872	\$85.00	\$97.65
09/15/21	09/16/21 10:11	Meter Read	Water		\$182.65
08/27/21	08/27/21 11:03	621000 Bill Calculated	5000 07/16/21-08/15/21	Auto \$97.79	\$182.65
08/16/21	08/16/21 13:02	Meter Read	Water		\$84.86
08/10/21	08/10/21 9:45	616000 Payment Posted	6000 R21-083864	Auto \$85.00	\$84.86
07/28/21	07/28/21 13:47	Bill Calculated	06/16/21-07/15/21	\$84.93	\$169.86
07/15/21	07/15/21 11:25	Meter Read	Water		\$84.93
07/07/21	07/07/21 9:30	610000 Payment Posted	5000 R21-082129	Auto \$108.92	\$84.93
06/29/21	06/29/21 12:42	Bill Calculated	05/16/21-06/15/21	\$84.93	\$193.85
06/16/21	06/16/21 17:00	Meter Read	Water		\$108.92
05/28/21	05/28/21 9:36	605000 Credit Transfer	5000	Auto \$0.00	\$108.92
05/28/21	05/28/21 9:36	Bill Calculated	04/16/21-05/15/21	\$108.94	\$108

05/24/21	05/24/21 15:37	Payment Posted	R21-080471	\$70.00	-\$0.02
05/17/21	05/18/21 15:28	Meter Read 600000	Water 7000		\$69.98
04/30/21	04/30/21 9:21	Bill Calculated	03/16/21-04/15/21	\$69.98	\$69.98
04/27/21	04/27/21 15:47	Payment Posted	R21-079103	\$94.96	\$0.00
04/15/21	04/16/21 10:47	Meter Read 593000	Water 4000	Auto	\$94.96

Total Usage: 74,000.00

Report Generated: 7/11/2022 11:44 AM
 Report Options: Posted From: 4/1/2021 To: 7/11/2022

RESOLUTION NUMBER: 2022-26

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS RESOLVING TO RENUMBER RESOLUTIONS

WHEREAS, on March 16, 2022, the Village of Poplar Grove (“Village”) adopted A Resolution of the Village of Poplar Grove to Authorize Public Bid Letting for the Sherman Oaks Drainage Improvements and A Resolution of the Village of Poplar Grove, Illinois to Authorize the Village President and the Village Clerk to Sign Replats; and

WHEREAS, the Village has discovered that the aforementioned Resolutions were inadvertently assigned numbers that had previously been assigned to other Resolutions; and

WHEREAS, the Village wishes to assign unique numbers to the aforementioned Resolutions to clarify Village records.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the renumbering of A Resolution of the Village of Poplar Grove to Authorize Public Bid Letting for the Sherman Oaks Drainage Improvements from 2022-08 to 2022-24.
3. The Village hereby approves the renumbering of A Resolution of the Village of Poplar Grove, Illinois to Authorize the Village President and the Village Clerk to Sign Replats from 2022-09 to 2022-25.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2022

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2022

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A: BUILDING PERMIT FEE SCHEDULE

RESOLUTION NUMBER: 2022-27

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS,
APPROVING AMENDED BUILDING PERMIT FEE SCHEDULE**

WHEREAS, the Village of Poplar Grove (“Village”) has within its Code of Ordinances a reference to the Village Building Permit Fee Schedule (“Fee Schedule”) setting forth various permit fees for building projects within the Village; and

WHEREAS, the Village has previously adopted via Resolution a Building Permit Fee Schedule; and

WHEREAS, from time to time it becomes necessary to amend and update the Fee Schedule; and

WHEREAS, the Village deems it necessary to amend and update the Fee Schedule; and

WHEREAS, the Village wishes to amend the Fee Schedule by replacing the existing Fee Schedule with the Fee Schedule in a form substantially similar to that attached to this Resolution as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Building Permit Fee Schedule is hereby amended by replacing the existing Building Permit Fee Schedule with the Building Permit Fee Schedule in a form substantially similar to that attached to this Resolution as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2022

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2022

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A
2022 VILLAGE OF POPLAR GROVE
BUILDING PERMIT FEE SCHEDULE

VILLAGE OF POPLAR GROVE a,b,c,d,e,f,g
BUILDING PERMIT FEE SCHEDULE

TYPE	Plan Review	Inspections	FEE
Application Fee			25
Residential New Construction			
Structures up to 3200 square feet includes the basement and garage	602.00	1300.00 (estimated 25 inspections)	
Structures over 3200 square feet includes the basement and garage	.19 per square foot	1300.00 (estimated 25 inspections)	Must calculate per square foot
Topography survey and or grading review by the village engineer			\$350
Re-Inspection for topography survey or grading review by the engineer			\$350
Residential Inspections	Inspections	52 Each	
Additions			
Up to 500 square feet	\$46 per discipline	52 Each	
Over 500 square feet	Same as new construction	Same as new construction	
Residential Inspections	Inspections	52 Each	
Remodeling			
Up to 500 square feet	\$46 per discipline	52 Each	
Over 500 square feet to 1000 square feet	\$60 per discipline	52 Each	
Over 1000 square feet	75.00	52 Each	
Residential Inspections	Inspections		52
Miscellaneous Permits			
A/C	Plan Review and 1 Inspection		69

Basement w/Building and Electric	Plan Review and 5 inspections		316
Basement w/Building, Electric and Mechanical	Plan Review and 7 inspections		448
Basement w/ Building, Electric, Mechanical and (Plumbing Rough and Final Only)	Plan Review and 9 inspections		581
Basement w/Building, Electric, Mechanical and Plumbing Underground, Rough and Final	Plan Review and 10 inspections		632
Deck	Plan Review and 2 Inspections		132
Deck	Plan Review and 3 Inspections		184
Demolition	Plan Review and 1 Inspection		100
Driveway	Plan Review and 2 Inspections		109
Electrical Service Up Grade 100, 200 or 400 Amp	Plan Review and 1 inspection		80
Fence	Plan Review and 2 Inspections		109
Fireplace – Prefab	Plan Review and 2 Inspections		132
Fireplace - Masonry	Plan Review and 3 Inspections		184
Furnace	Plan Review and 1 inspection		69
Generator	Plan Review and 2 Inspection		132
Patio	Plan Review and 2 Inspections		109
Porch – No Electric	Plan Review and 3 Inspections		149
Roof	Plan Review and 2 Inspections		109
Service Walks, Sidewalk or Stoop	Plan Review and 2 Inspections		109
Shed over 120 Square Feet	Plan Review and 1 Inspection		69
Siding	Plan Review and 2 Inspection		109
Solar	Plan Review and 2 Inspection		362

Swimming Pool no electric	Plan Review and 1 inspection		69
Swimming Pool with electric (Above Ground)	Plan Review and 3 Inspections		178
Swimming Pool with heater (Above Ground)	Plan Review and 4 Inspection		219
Swimming Pool (In-ground)	Plan Review and 6 Inspections		357
Swimming Pool with Heater (In-ground)	Plan Review and 7 Inspections		448
Water Meter (Second)	1 inspection		45
Windows – No structural Change	Plan Review and 1 Inspection		69
Windows – Structural Changes	Plan Review and 2 inspections		149
Zoning Review/Residential Accessory Structures	Plan Review		30
Commercial			
Building	Plan Review		Contact the Building Dept for fees
HVAC	Plan Review		Contact the Building Dept for fees
Electrical	Plan Review		Contact the Building Dept for fees
Plumbing	Plan Review		Contact the Building Dept for fees
Energy	Plan Review		Contact the Building Dept for fees
Commercial Inspections	Inspections		Contact the Building Dept for fees

Footnotes:

- a) An application fee of \$25.00 per application is required at time of submittal for each permit application. In addition to the application fee stated above, an additional application fee equal to the plan review fee per application is required at time of submittal for a new house, addition and remodeling (The application fee for plan review will be added from the total permit fee). This applies to commercial projects as well.
- b) Residential Plan Review includes a building, electrical, energy and zoning review. All other disciplines, (mechanical and plumbing) shall be field verified by the inspector.
- c) Commercial Fee Plan Review is per the Villages Contract with the Third Party Consultant plus 15% for administrative costs

- d) Miscellaneous Plan Review are typical small permits such as; fences, driveways, (decks), sheds etc or other projects that do not fit into a category described above.
- e) Window replacement of 3 windows or less with no structural changes do not require a permit.
- f) The permit fee is subject to change based on the specifics of the project.
- g) Any work started before a permit is issued by the village will incur a 100% penalty of the permit fee.