



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, April 19, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

#### CALL TO ORDER

#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

#### APPROVAL OF AGENDA (Voice Vote)

#### APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from March 15, 2023 and March 22, 2023 board of trustee meeting and march 22, 2023 public hearing

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

#### DEPARTMENT REPORTS

2. Clerk, Karri Anderberg
3. Treasurer, Carina Boyd
4. Public Works, David Howe
5. Waste Water, Test INC
6. Engineer, McMahon
7. Code and Permit, B&F

#### NEW BUSINESS

8. Motion to discuss possible pilot chicken program

9. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to April 30, 2023, in the amount of \$ 768,288.58 in AP checks, \$14,461.77 in insurance expense checks, and \$8,944.84 EFTS for a total of \$761,695.19
- [10.](#) Motion to discuss/approve **Resolution 2023-11** a resolution of the Village of Poplar Grove to authorize public bid letting for the 2023 Pavement Maintenance Program
- [11.](#) Motion to discuss/approve **Resolution 2023-13** a resolution of the Village of Poplar Grove, Illinois to approve the change of the type of account the Village of Poplar Grove has with Byron Bank
- [12.](#) Motion to discuss/approve **Ordinance 2023-08** an ordinance of the Village of Poplar Grove amending section 1-6B-6 of the Village of Poplar Grove code of ordinances regarding designated depositories
13. Motion to discuss/approve pay medical and dental insurance via electronic means

#### **EXECUTIVE SESSION**

14. Collective Bargaining— 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and Personnel

#### **NEW BUSINESS**

- [15.](#) Motion to discuss/approve **Resolution 2023-12** a resolution of the Village of Poplar Grove, Illinois to approve a letter of agreement between the International Union of Operating Engineers and the Village of Poplar Grove

#### **GOOD OF THE VILLAGE**

Special Board of Trustees Meeting May 1, 2023 - 6:00pm (swearing in new trustees)  
Board of Trustees Meeting May 10, 2023 - 7:00 pm  
Board of Trustees Meeting May 17, 2023 - 7:00 pm  
Village Hall Closed May 29, 2023 Memorial Day

#### **ADJOURNMENT (Voice Vote)**

KJA 04/17/2023



# VILLAGE OF POPLAR GROVE

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 22, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### **CALL TO ORDER**

Meeting called to order at 7:00pm by President Don Sattler

#### **ROLL CALL**

##### **PRESENT**

President Don Sattler  
Admin Chairman Ron Quimby  
Finance Chairman Eric Miller  
Trustee Jeff Goings  
Trustee Ed Wethington via phone  
Trustee Dan Cheek  
Trustee Betsy Straw  
Clerk Karri Anderberg  
Attorney Aaron Szeto  
Treasurer Carina Boyd

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF PHONE PARTICIPATION (Roll Call)**

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

#### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Finance Chairman Miller, Seconded by Trustee Straw.  
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

Motion made by Trustee Goings, Seconded by Admin Chairman Quimby to remove item 2.  
 Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw  
 Trustee Goings felt after talking to staff there was not need to discuss item 2

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Ron Maxey - Had some questions about the budget and specific line items

## **NEW BUSINESS**

1. Motion to discuss/approve **Ordinance 2023-04** appropriation ordinance of the Village of Poplar Grove, Boone County, Illinois  
 Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.  
 Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw  
 Carina Boyd went over the line items and answered questions that trustees had
2. Motion to discuss stop work orders and fines (removed from agenda)

## **GOOD OF THE VILLAGE**

### **April 07, 2023 VILLAGE HALL CLOSED (GOOD FRIDAY)**

April 12, 2023 Board of Trustee Meeting - 7:00pm

April 19, 2023 Board of Trustee Meeting - 7:00pm

## **ADJOURNMENT (Voice Vote)**

KJA MM/DD/YYYY

Motion made by Trustee Goings, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

adjourned at 7:30pm



# VILLAGE OF POPLAR GROVE

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 15, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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## MINUTES

### CALL TO ORDER

Meeting called to order by President Don Sattler at 7:00pm

### ROLL CALL

#### PRESENT

Admin Chairman Ron Quimby via Phone

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Clayton Zamudio

Treasurer Carina Boyd

Public works Director David Howe

Engineer Chris Dopkins

#### ABSENT

Finance Chairman Eric Miller

Trustee Ed Wethington

### PLEDGE OF ALLEGIANCE

### APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Trustee Cheek, Seconded by Trustee Straw.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

### APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Cheek, Seconded by Trustee Straw.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve minutes from February 15, 2023 Board of Trustees meeting  
Motion made by Trustee Straw, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Owen Costanza - Stated that the subpoena's his attorneys requested cost the Village of Poplar Grove approximate \$2100 in regards to the election objections. Mr. Costanza is happy to write a check for the cost if Trustee Straw, Mr. Moore and President Sattler reimburse the village the rest of cost of the election objection.

Eddy Batres - Does not agree with the stop work order or the fine that he received., Mr. Batres feels he should not need a permit for some small upgrades and the \$400 fine was a lot. Trustee Goings asked for stop work order discussion to be placed on the March 22, 2023 meeting

### **DEPARTMENT REPORTS**

2. Clerk, Karri Anderberg  
Trustee Goings asked the clerks office to make sure that B&F to have Identification on them and markers on the cars so people know who they are and what they are doing.
3. Treasurer, Carina Boyd  
no questions
4. Public Works, David Howe  
no questions
5. Wastewater, Test  
no questions
6. Permit & Code, B&F  
no questions
7. Engineer, McMahon  
no questions

### **OLD BUSINESS**

8. Motion to discuss/approve **Resolution 2023-10** a resolution of the Village of Poplar Grove, Illinois approving the employee handbook  
Motion made by Trustee Straw, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw.  
Attorney Clayton Zamuido went over the changes from the last meeting and explained that these changes are just for non-union employees.

Trustees agreed to send a letter of understanding to IOUE to make the changes for union employees

### **NEW BUSINESS**

9. Motion to discuss/approve Resolution 2023-09 a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a rental contract with Berg Industries, Inc for a pole tent  
Motion made by Trustee Straw, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw  
Clerk Anderberg explained that the tent is for neighbors night and will go on the black top by the basketball courts
10. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to March 31, 2023, in the amount of \$161,686.52 in AP checks, \$14,461.77 in insurance expense checks, and \$8,944.84 EFTS for a total of \$185,093.13  
Motion made by Trustee Cheek, Seconded by Trustee Goings.  
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

### **GOOD OF THE VILLAGE**

March 22, 2023 Public Hearing on FY2024 Budget - 6:45pm

March 22, 2023 Special Board Meeting - 7:00pm

**April 07, 2023 VILLAGE HALL CLOSED (GOOD FRIDAY)**

April 12, 2023 Board of Trustee Meeting - 7:00pm

April 19, 2023 Board of Trustee meeting - 7:00pm

### **ADJOURNMENT (Voice Vote)**

KJA 03/13/2023

Motion made by Trustee Straw, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

Meeting adjourned at 7:46pm



# VILLAGE OF POPLAR GROVE

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## Minutes – PUBLIC HEARING

**Wednesday, March 22, 2023 - 6:45 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### ROLL CALL

Meeting called to order at 6:47pm by President Don Sattler

#### PRESENT

President Don Sattler

Admin Chairman Ron Quimby

Finance Chairman Eric Miller

Trustee Jeff Goings

Trustee Ed Wethington

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Aaron Szeto

Treasurer Carina Boyd

Motion made by Trustee Goings, Seconded by Finance Chairman Miller to approve phone participation of Trustee Ed Wethington

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

#### APPROVAL OF AGENDA

Motion made by Trustee Cheek, Seconded by Trustee Wethington.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw

#### CONVENE PUBLIC HEARING

FY 2024 Annual Budget Appropriations

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to open public hearing



Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw  
public hearing opened at 6:49pm  
no public comment

**PUBLIC COMMENT**

no public comment

**CLOSE PUBLIC HEARING**

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller to close hearing.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw  
public comment closed at 6:50pm

**ADJOURNMENT**

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek, Trustee Straw  
meeting adjourned at 6:51 pm



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200 Hill Street, Poplar Grove, IL 61065  
Phone: (815) 765-3201 – Fax: (815)765-3571  
[www.villageofpoplargo.com](http://www.villageofpoplargo.com)

March 2023

Clerk Monthly Report

## General

In the month of March, the clerk's office was pretty quiet we worked on budget and paperwork

## FOIA

We had 4 FOIA for the month of March.

Please see attached sheet for the FOIA log

## PERMITS

For the month of March, we had 21 residential permits. We are working with Joann K on 2 special use permits and the new zoning map for 2023.

## CODE

For the month of March, we sent out 6 warnings and 6 stop work orders. Starting May 1, we will start enforcing garbage can ordinance. All cans need to be 10 feet back from the side of the house, in the backyard or in a garage.

FOI

Date

1/3/2023

1/3/2023

1/4/2023

1/10/2023

1/10/2023

1/11/2023

1/12/2023

1/12/2023

1/12/2023

1/12/2023

1/16/2023

1/16/2023

1/16/2023

1/16/2023

1/19/2023

1/23/2023

# IA LOG 2023

## Request

The specific information requested from your record keeping system is:

1. First Name
2. Last Name
3. Position Title
4. Department
5. Direct Phone Number (if does not exist, list main phone number with extension)
6. Business Cell Phone (if provided by Village Of Poplar Grove)
7. Email Address
8. Office Address (Address, City, State, Zip)

Copies of all written requests from thirdparties  
for records pursuant to the Freedom of Information Act regarding election  
objections f-iled from December 20,2022 to the date of this request. Also include any responses  
fion the village to said requests

I respectful request an electronic copy of the curreny waste hauling contract between the village and  
MDC (waste Connetion)

Copy of all communications from, to, or between the village or its electoral board, its attorney, Judge Lo  
Copy of all communications related to the Costanza objections and petition filing from, to, or between th  
, Karri Anderberg, Attorney David Wiltse, Cheryl Russell Smith, any Judge, Attorney Roxanne Sosnowski, since Dec  
Copy of all subpoenas submitted to the Village of Poplar Grove Election Board and all documents given

This is a FOIA request for the bid opening tabulation or apparent low bidder on the following projects that bid on .

- New Public Works Building Site Improvement
- Park Street Sanitary Sewer & Water Main Improvements

Any and all emails sending copies of 2023  
election petitions and objections to or from any of the following parties: Karri  
Anderberg, Katie Jaster, Barbara Resch, Michelle Lessard, Roxanne Sosnowski,  
David Kurlinkus, or any other employee of Sosnowski Szeto, LLP

- **Copy of the Bid Tabulation as Read on 01/05/2023 at 11 am for the “Site Improvements for a New Pub**
- **Copy of the Bid Tabulation as Read on 01/05/2023 at 11 am for the “Park Street Sanitary Sewer and W**

Records of all sewer co1111ectio11s issued alld sewer co1111ectio11 fees collected since 2010 to date, 011 all ann  
includillg records of whell paid, fee charged and amount paid, how paid, and type of permit (residential, non-resid

Records of all construction building permits issued and building permit fees collected since 2012 to date, Oil and the Village of Poplar Grove, including records of when paid, fee charges and amount paid, how paid and type of

All emails and letter to, from and between the following parties: Village President Donald Sattler, Village Attorney official, Judge John Lowry relating to objections to April 2023 election nomination papers and all electoral board p

Copies of all Facebook Live livestreams of Village of Poplar Grove Municipal Officers Electoral Board meetings on 1/6/23 & 1/10/23 on Donald G. Sattler Poplar Grove President Facebook page; all metadata associated with videos requested herein. Please note that a simple download of the videos from the facebook page will not be considered responsive unless the metadata shows the video was created contemporane

Any and all email correspondence between Julie Bliss (Boone County Clerk & Recorder) and Karri Anderberg relating to the April 2023 consolidated election.

Election board rules adopted in 2023, specifically, the 8 page document mentioned by Village Attorney Sosnowski

Copy of the most recent ordinance or resolution establishing the compensation for each elected village of

any and all meeting minutes for proposals to allow backyard chickens in residential areas of Poplar Grove. Any and a

Any and all emails to or from Donald Sattler, Bruce Moore, Elizabeth Straw, Cheryl Russell Smith, Pamela McCullo, Judge John Lowry, Elisabeth Paulsen - Rodgers or any other person regarding the April 4, 2023 election. The time p

Who Requested	Due Date
SmartProcure	1/10/2023

David Wiltse	1/10/2023
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Vaughn Kuerschner WM	1/11/2023
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wry or any other Judge, since December 12, 2022.

Edgar County	1/17/2023
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ember 12, 2022.

to the Boone County Sheriff for service..

Tania Campbell	1/17/2023
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Dave Wiltse	1/18/2023
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Tony Wallk	1/19/2023
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Tony Wallk	1/19/2023
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Sam Diamond	1/19/2023
-------------	-----------

ential, etc.) for tl,e Soutl, Waste Water Treatment Plant

n annual basis, in  
f buildillg permit (residential, non-residential, etc.)

Johnathan Giesecke                    1/19/2023  
proceedings

David Witlse                                1/23/2023

eously to the livestream

David Witlse                                1/23/2023

William Ingalls                          1/23/2023  
WREX

Edgar County WatchDogs            1/23/2023

Amy Ekberg                                 1/26/2023

David Witlse                                1/30/2023  
period for this request is 09/19/222 to presdent



FO

Date

2/2/2023

2/3/2023

2/3/2023

2/8/2023

2/8/2023

2/21/2023

2/23/2023

2/24/2023

2/28/2023



# FOIA LOG 2023

## Request

Audio or Video recording to the Electoral Board Meetings held on Tuesday Jan 31st.

Bruce Moore vs Owen Costanza

Bruce Moore vs Jeffery Goings

Bruce Moore vs Martha Suhr

I am also requesting the following information in regards to the new Maintenance Building:

Estimated maintenance costs once the building is erected including utilities, grounds, and on-going maintenance

Estimated cost savings on extended life's of existing maintenance vehicles.

Projected cost savings on in-house repairs to maintenance equipment vs outsourcing those repairs.

Overall estimated financing for this building including the grants.

Any and all emails to or from elizabeth straw in relation to the following individuals: Cheryl Russell - Smith, Don Bruce Moore, Elisabeth Paulsen - Rodgers, Pam McCullough and any other personal email account in the custody control of Elizabeth Straw, regarding the April 2023 consolidated election. The relevant timeframe for this request is September 19, 2022 to present

All emails from Don Sattler's Vilalge email since it was created

All Emails, text, communications to and from President Donald Sattler in regards(sic) to request for FOIA information. from 11/1/22 To present day, including all tcp/ip-smtp email header files, user files, directories, administrator files and all bin, data, log, administrator files for the LAN switches and routers, the WAN switches and routers and the firewall (sic) switches and routers, together with (sic) all hidden and (sic) deleted files from the village network including all network devices.

Please Provide a computer copy of each sealed proposal with pricing that was received for the residential Waste Recycling and collection franchise services RFP

All Emails to and from Don Sattler Regarding Mansfield Park, The Park District, Oswald Grant and Deco grants from accounts, text messages phone logs, all emails that were forwarded

As discussed I am trying to get a copy of liquor license or any other paperwork from the bar formerly known as 20

Copy of the recordings of the electoral board meetings held on January 18, 19 and 25, 2023

Copy of village and electoral board meeting policy on remote attendance by board members

I am writing to you on behalf of Local Labs which is an online publication that reports on and informs the public at

Please provide the following: A list of all individuals filed to run for office in your county's current year Consolidate

Please also include the following points on the candidates;

- Electronic Copies of their nominating petitions
- First Name
- Last Name
- Party Affiliation
- Address
- DOB

Who Requested	Due Date
Kristi Richardson	2/9/2023

..

David wiltse y and under it is	2/10/2023
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Jeff Goings	2/10/2023
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Tim Donohue	2/15/2023
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Eryn McGrath Groot	2/15/2023
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Owen Costanza	2/28/2023
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Craig Krandel	3/2/2023
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John Kraft	3/3/2023
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Vince Espi	03/07/2023
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ed Election.

**FO**

Date

3/9/2023

3/16/2023

3/20/2023

3/31/2023

# IA LOG 2023

## Request

total tax revenue paid to the Village of Poplar Grove each year between 2018-2023

I would like any and all records pertaining to Village President Don Sattlers Sexual harassment complaint

I would like also request only the records of any outstanding code violations with any fine that may be attached to 114 E Grove Street, Poplar Grove, Illinois 61065

May I please have copies of the following items

1. Water, sewer and trash balances

Address: 103 East Street, Poplar Grove, Illinois 61065

Who Requested	Due Date
WREX	3/16/2023
Tom Gieske	3/23/2023
Lakeshore title	3/27/2023
Georgina George	4/7/2023



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### MARCH 2023 TREASURER'S REPORT

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#### Monthly Reports:

Attached you will find March's financial reports.

#### Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in March.
- Invoices scheduled to be paid in the month of April: \$768,288.58 in AP checks, \$14,461.77 in Insurance Expense checks, and \$8,944.84 in EFTS. Grand Total: \$791,695.19.
- Financial statements for the month of March are attached.

#### Ongoing Activities

- Year End Work has begun.

Carina

04/11/2023

## CHECK REGISTER

CHECK DATE FROM 03/01/2023 - 03/31/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
03/02/2023	OPER	27905	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	13,416.16
03/02/2023	OPER	27906	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	917.61
03/02/2023	OPER	27907	PR NCPERS	NCPERS	128.00
03/07/2023	OPER	27908	AP 0371	ABBY PEST ELIMINATION LLC	270.00
03/07/2023	OPER	27909	AP 0006	ADT COMMERCIAL LLC	260.22
03/07/2023	OPER	27910	AP 0604	ADVANCE AUTO PARTS	93.15
03/07/2023	OPER	27911	AP 0338	AMAZON.COM	1,373.51
03/07/2023	OPER	27912	AP 0485	AREA MECHANICAL, INC.	1,310.05
03/07/2023	OPER	27913	AP 0459	ARNESON OIL COMPANY	945.18
03/07/2023	OPER	27914	AP 0519	ATKINS ELECTRIC CO.	560.00
03/07/2023	OPER	27915	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	225.00
03/07/2023	OPER	27916	AP 0586	BALSLEY PRINTING	597.55
03/07/2023	OPER	27917	AP 0460	BELVIDERE ACE HARDWARE	33.50
03/07/2023	OPER	27918	AP 0517	BELVIDERE AREA CHAMBER OF COMMERCE	250.00
03/07/2023	OPER	27919	AP 0499	BERG INDUSTRIES, INC.	600.00
03/07/2023	OPER	27920	AP 0361	BLAIN'S FARM & FLEET	803.98
03/07/2023	OPER	27921	AP 0052	BONNELL INDUSTRIES, INC.	991.12
03/07/2023	OPER	27922	AP 0457	BOYD, CARINA	53.38
03/07/2023	OPER	27923	AP 0078	CARD SERVICE CENTER	4,056.20
03/07/2023	OPER	27924	AP 0584	CHERRY VALLEY LANDSCAPE CENTER	196.98
03/07/2023	OPER	27925	AP 0098	CINTAS CORPORATION #355	80.88
03/07/2023	OPER	27926	AP 0278	COMED	16,362.42
03/07/2023	OPER	27927	AP 0385	COMPASS MINERALS	15,219.00
03/07/2023	OPER	27928	AP 0073	CONSERV FS INC	1,247.88
03/07/2023	OPER	27929	AP 0085	DES MOINES STAMP	47.00
03/07/2023	OPER	27930	AP 0097	FOX VALLEY INTERNET, INC.	54.90
03/07/2023	OPER	27931	AP 0096	FRONTIER	976.89
03/07/2023	OPER	27932	AP 0424	GO TO COMMUNICATIONS INC	309.87
03/07/2023	OPER	27933	AP 0109	HAWKINS, INC.	5,279.17
03/07/2023	OPER	27934	AP 0384	HIRE TRACI II LLC	540.00
03/07/2023	OPER	27935	AP 0605	INDUSTRIAL ENGINE COMPANY	1,285.88
03/07/2023	OPER	27936	AP MISC	J & D COUNTRYSIDE	88.68
03/07/2023	OPER	27937	AP 0351	JOHNSON TRACTOR	5,361.36
03/07/2023	OPER	27938	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	1,833.86
03/07/2023	OPER	27939	AP 0159	MCMAHON ASSOCIATES, INC.	8,417.70
03/07/2023	OPER	27940	AP 0163	MEDIACOM	269.89
03/07/2023	OPER	27941	AP 0165	MENARDS	191.77
03/07/2023	OPER	27942	AP MISC	MICHELE LESSARD	16.99
03/07/2023	OPER	27943	AP 0411	MID-WEST TRUCKERS ASSOCIATION, INC.	160.00
03/07/2023	OPER	27944	AP 0543	MIDWEST DIRT LLC	1,187.50
03/07/2023	OPER	27945	AP 0329	MR. GOODWATER	86.00
03/07/2023	OPER	27946	AP 0053	NAPA AUTO PARTS	228.93
03/07/2023	OPER	27947	AP 0606	NATIONAL FLAG & POLE	198.00
03/07/2023	OPER	27948	AP 0186	NICOR GAS	3,653.12
03/07/2023	OPER	27949	AP 0318	O'REILLY AUTO PARTS	43.57
03/07/2023	OPER	27950	AP 0489	P.C. TECH 2 U	549.99
03/07/2023	OPER	27951	AP 0393	POMP'S TIRE SERVICE, INC.	1,005.20
03/07/2023	OPER	27952	AP 0451	RED WING BUSINESS ADVANTAGE ACCT.	219.99
03/07/2023	OPER	27953	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	66.50
03/07/2023	OPER	27954	AP 0217	SOLUTIONS BANK	13,870.00 V
03/07/2023	OPER	27955	AP 0248	STEINER ELECTRIC COMPANY	101.48
03/07/2023	OPER	27956	AP 0248	STEINER ELECTRIC COMPANY	520.50

04/11/2023

## CHECK REGISTER

CHECK DATE FROM 03/01/2023 - 03/31/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
03/07/2023	OPER	27957	AP 0355	TEST INC.	18,559.66
03/07/2023	OPER	27958	AP 0261	U.S. CELLULAR	230.24
03/07/2023	OPER	27959	AP 0597	VERIZON	192.41
03/07/2023	OPER	27960	AP 0429	WEX BANK - MARATHON FLEET CARD	3,414.26
03/08/2023	OPER	27961	AP 0217	SOLUTIONS BANK	11,892.60
03/09/2023	OPER	27962	AP 0584	CHERRY VALLEY LANDSCAPE CENTER	165.73
03/09/2023	OPER	27963	AP 0385	COMPASS MINERALS	9,131.03
03/09/2023	OPER	27964	AP 0601	IAN CARLSON	17.99
03/09/2023	OPER	27965	AP 0603	JAKE PRIBBLE	20.28
03/09/2023	OPER	27966	AP 0351	JOHNSON TRACTOR	227.46
03/09/2023	OPER	27967	AP 0557	RONDO ENTERPRISES INC	2,600.66
03/09/2023	OPER	27968	AP 0595	ZACHERY KNIGHTEN	16.01
03/10/2023	OPER	27969	AP 0607	MIDWEST PAVING EQUIPMENT	2,450.00
03/10/2023	OPER	27970	AP 0319	SOSNOWSKI SZETO, LLP	32,266.00
03/10/2023	OPER	27971	AP 0262	USA BLUE BOOK	2,277.45
03/10/2023	OPER	Various	PR Payroll	PAYROLL	13,494.28
03/10/2023	OPER	EFT538(E)	PR IRS	INTERNAL REVENUE SERVICE	3,816.65
03/10/2023	OPER	EFT539(E)	PR STATE OF IL	STATE OF ILLINOIS	780.11
03/15/2023	OPER	27972	AP 0469	MARTENSON, KYLE	94.00
03/20/2023	OPER	127(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
03/20/2023	OPER	128(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
03/20/2023	OPER	129(E)	AP 0217	SOLUTIONS BANK	2,001.03
03/21/2023	OPER	27974	AP 0530	PAT FLYNN	100.00
03/24/2023	OPER	Various	PR Payroll	PAYROLL	13,810.45
03/24/2023	OPER	EFT540(E)	PR IRS	INTERNAL REVENUE SERVICE	4,005.36
03/24/2023	OPER	EFT541(E)	PR STATE OF IL	STATE OF ILLINOIS	813.00
03/24/2023	OPER	27973	PR UNION DUES	I.U.O.E. LOCAL 150	435.86
03/24/2023	OPER	EFT542(E)	PR IMRF	IMRF	4,000.58
Total of 100 Checks:					240,313.42
Less 1 Void Checks:					13,870.00
Total of 99 Disbursements:					226,443.42



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Consolidated Revenue And Expenditure

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Calculations as of 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
<b>REVENUES</b>							
00-3010	PROPERTY TAXES - CORPORATE	241,078					241,078
00-3011	PROPERTY TAXES - ROAD & BRIDGE	83,956					83,956
00-3012	PROPERTY TAXES - AUDIT	14,991					14,991
00-3013	PROPERTY TAXES - LIABILITY INSURA	20,992					20,992
00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,988					19,988
00-3100	STATE INCOME TAXES	744,985					744,985
00-3101	STATE USE TAXES	141,031					141,031
00-3102	STATE TELECOMMUNICATIONS TAX	28,312					28,312
00-3103	STATE SALES TAXES	309,502					309,502
00-3104	STATE VIDEO GAMING TAX	93,523					93,523
00-3105	REPLACEMENT TAX	10,272					10,272
00-3106	STATE LOCAL SHARE OF CANNABIS USE	5,828					5,828
00-3120	MOTOR FUEL TAX			172,101			172,101
00-3130	LOCAL RDS & STS REBUILD IL			55,173			55,173
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	112,484					112,484
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	114,444					114,444
00-3205	MUNICIPAL TAX MEDIACOM/COMCAST	33,307					33,307
00-3300	CODE VIOLATION FEES	2,500					2,500
00-3301	FILING FEES	1,950					1,950
00-3400	BUILDING PERMIT FEES	88,033					88,033
00-3401	VIDEO GAMING LICENSES	1,500					1,500
00-3403	OTHER LICENSE FEES	715					715
00-3405	TRUCK PERMITS	2,150					2,150
00-3406	LIQUOR LICENSES	20,100					20,100
00-3408	TOBACCO LICENSE FEES	170					170
00-3500	RENTS RECEIVED	23,250					23,250
00-3600	WATER & SEWER SALES		1,542,606				1,542,606
00-3602	WATER / SEWER PENALTIES		20,446				20,446
00-3603	BULK WATER SALES		13,000				13,000
00-3604	METER & MXU SALES		759				759
00-3605	TURN ON/OFF WATER FEES		5,605				5,605
00-3700	FEDERAL GRANT REVENUE	347,288					347,288
00-3800	MISCELLANEOUS INCOME	1,760					1,760
00-3801	DONATIONS/CONTRIBUTIONS	2,948					2,948
00-3900	INTEREST	49,001					49,001
00-5010	TRANSFERS IN - FROM GENERAL FUND		14,521	8,956	881	13,743	240,000
<b>TOTAL REVENUES</b>		2,516,058	1,629,060	236,230	216,503	253,743	4,852,475
<b>EXPENDITURES</b>							
00-4232	MFT ENGINEERING SERVICES			16,325			16,325
00-4240	PROFESSIONAL SERVICES			715			715
00-4409	ROAD CONSTRUCTION			122,391			122,391
00-4000	SALARIES	192,636					192,636
00-4010	SALARIES - OVERTIME	223					223
00-4100	SOCIAL SECURITY - EMPLOYER	11,378					11,378
00-4101	MEDICARE - EMPLOYER	2,661					2,661
00-4102	WORKERS COMPENSATION INSURANCE	15,870					15,870
00-4103	UNEMPLOYMENT COMPENSATION	1,440					1,440
00-4104	IMRF EMPLOYER	10,437					10,437
00-4105	LIFE INSURANCE - EMPLOYER	493					493
00-4106	HEALTH INSURANCE EXPENSE	42,557					42,557
00-4200	GENERAL INSURANCE	67,004					67,004
00-4202	TELEPHONE & INTERNET SERVICES	8,264					8,264

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Consolidated Revenue And Expenditure

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Calculations as of 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01	FUND 31	FUND 20	FUND 32	FUND 90	Total
<b>EXPENDITURES</b>							
50-4203	WEB SITE MAINTENANCE	4,650					4,650
50-4205	TRAVEL/MEALS/LODGING	3,849					3,849
50-4206	SECURITY SYSTEM	2,271					2,271
50-4207	TRAINING	1,280					1,280
50-4208	POSTAGE	1,450					1,450
50-4209	PUBLICATION COST	2,465					2,465
50-4211	AUDITING SERVICES	15,930					15,930
50-4212	ENGINEERING SERVICES	19,915					19,915
50-4213	LEGAL SERVICES	96,649					96,649
50-4214	OFFICE SYSTEM SUPPORT	19,061					19,061
50-4217	PROFESSIONAL DUES	1,690					1,690
50-4219	CUSTODIAL SERVICES	5,548					5,548
50-4223	IT SERVICES	6,367					6,367
50-4235	BOND AGENT FEES		1,500				1,500
50-4240	PROFESSIONAL SERVICES	6,524					6,524
50-4270	BOND AGENT FEE	500					500
50-4300	OFFICE SUPPLIES	4,701					4,701
50-4301	MAINTENANCE SUPPLIES	3,127	592				3,719
50-4302	OPERATING SUPPLIES	1,936					1,936
50-4400	CAPITAL OUTLAY - VILLAGE HALL EQU	160					160
50-4412	CIP GENERAL ADMINISTRATION					37,697	37,697
50-4500	MISCELLANEOUS EXPENSE	317					317
50-4503	BAD DEBT EXPENSE		(423)				(423)
50-4752	INTEREST ON BONDS/NOTES	40,101					40,101
50-4801	DEBT PAYMENT - PRINCIPAL 2015B					190,000	190,000
50-4802	BOND PRINCIPAL - SERIES 2012A		30,000				30,000
50-4803	BOND PRINCIPAL - SERIES 2012B		145,000				145,000
50-4804	BOND PRINCIPAL - SERIES 2015		360,000				360,000
50-4811	INTEREST EXPENSE 2015B					26,503	26,503
50-4813	INTEREST - SERIES 2012A		1,110				1,110
50-4814	INTEREST - SERIES 2012B		23,813				23,813
50-4815	INTEREST - SERIES 2015		69,475				69,475
52-4000	SALARIES	54,285					54,285
52-4010	SALARIES - OVERTIME	841					841
52-4100	SOCIAL SECURITY - EMPLOYER	3,173					3,173
52-4101	MEDICARE - EMPLOYER	743					743
52-4102	WORKERS COMPENSATION INSURANCE	166					166
52-4103	UNEMPLOYMENT COMPENSATION	1,089					1,089
52-4104	IMRF EMPLOYER	3,568					3,568
52-4105	LIFE INSURANCE - EMPLOYER	192					192
52-4106	HEALTH INSURANCE	17,975					17,975
52-4224	COMMUNITY EVENTS	162					162
52-4225	LANDSCAPING PARKS	3,530					3,530
52-4304	MAINTENANCE SUPPLIES	3,844					3,844
52-4440	CIP PARKS EQUIPMENT	2,816					2,816
52-4441	CIP PARKS MAINTENANCE					45,000	45,000
52-4442	CIP PARKS IMPROVEMENTS					20,291	20,291
53-4000	SALARIES	51,062					51,062
53-4010	SALARIES - OVERTIME	841					841
53-4080	STREETS UNIFORM ALLOWANCE	3,799					3,799
53-4100	SOCIAL SECURITY - EMPLOYER	2,973					2,973
53-4101	MEDICARE - EMPLOYER	695					695
53-4102	WORKERS COMPENSATION INSURANCE	166					166
53-4103	UNEMPLOYMENT COMPENSATION	843					843
53-4104	IMRF - EMPLOYER	3,567					3,567

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Consolidated Revenue And Expenditure

Calculations as of 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01	FUND 31	FUND 20	FUND 32	FUND 90	Total
EXPENDITURES							
53-4105	LIFE INSURANCE - EMPLOYER	192					192
53-4106	HEALTH INSURANCE	18,005					18,005
53-4107	UNIFORM CLEANING SERVICES	1,340					1,340
53-4202	TELEPHONE & INTERNET SERVICES	2,125					2,125
53-4205	TRAVEL/MEALS/LODGING	649					649
53-4207	TRAINING	2,667					2,667
53-4226	VEHICLE MAINTENANCE	17,114					17,114
53-4227	EQUIPMENT MAINTENANCE	21,826					21,826
53-4228	MAINTENANCE	5,778					5,778
53-4229	SNOW PLOW MAINTENANCE	6,656					6,656
53-4230	STREET LIGHTING SERVICES	31,527					31,527
53-4231	SHOP BUILDING - HEAT	3,885					3,885
53-4233	CONTRACTED SNOW PLOWING	1,188					1,188
53-4240	PROFESSIONAL SERVICES	5,926					5,926
53-4301	MAINTENANCE SUPPLIES	5,805					5,805
53-4302	OPERATING SUPPLIES	17,959					17,959
53-4303	GASOLINE AND OIL	29,842					29,842
53-4304	SALT PURCHASES	57,079					57,079
53-4309	JULIE LOCATES	909					909
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	90,359					90,359
53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTION	85,000					85,000
53-4460	CIP STREETS ADMINISTRATION					8,502	8,502
53-4461	CIP STREETS EQUIPMENT					48,023	48,023
53-4462	CIP STREETS MAINTENANCE					69,607	69,607
53-4463	CIP STREETS STORM SEWER					121,433	121,433
53-4500	MISCELLANEOUS EXPENSE	1,133					1,133
53-4811	INTEREST EXPENSE	6,482					6,482
55-4209	PUBLICATION COST	317					317
55-4212	ENGINEERING	31,088					31,088
55-4213	LEGAL	37,982					37,982
55-4215	CONTRACT INSPECTION SERVICES	54,502					54,502
55-4216	CONTRACT CODE ENFORCEMENT	13,405					13,405
55-4237	PLANNING SERVICES	7,950					7,950
55-4240	PROFESSIONAL SERVICES	20,361					20,361
55-4302	OPERATING SUPPLIES	10,698					10,698
57-4000	SALARIES	24,248					24,248
57-4010	SALARIES - OVERTIME	42					42
57-4100	SOCIAL SECURITY - EMPLOYER	1,441					1,441
57-4101	MEDICARE - EMPLOYER	337					337
57-4103	UNEMPLOYMENT COMPENSATION	190					190
57-4104	IMRF EMPLOYER	757					757
57-4105	LIFE INSURANCE - EMPLOYER	35					35
57-4106	HEALTH INSURANCE	4,790					4,790
57-4202	TELEPHONE & INTERNET SERVICES	693					693
57-4205	TRAVEL/MEALS/LODGING	4,250					4,250
57-4207	TRAINING	11,492					11,492
57-4213	LEGAL	1,390					1,390
57-4214	OFFICE SYSTEM SUPPORT	4,983					4,983
57-4217	DUES	475					475
57-4218	CODIFICATION	3,235					3,235
57-4223	IT SERVICES	1,194					1,194
68-4202	TELEPHONE & INTERNET SERVICES		2,583				2,583
68-4204	UTILITIES		24,934				24,934
68-4236	WATER &SEWER CONTRACT LABOR		48,206				48,206
68-4240	PROFESSIONAL SERVICES		3,706				3,706



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Consolidated Revenue And Expenditure  
Calculations as of 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
68-4302	OPERATING SUPPLIES		2,385				2,385
68-4305	UTILITY SYSTEM CHEMICALS		8,974				8,974
68-4310	IEPA REQUIRED TESTING		7,200				7,200
70-4000	SALARIES		51,067				51,067
70-4010	SALARIES - OVERTIME		840				840
70-4101	SOCIAL SECURITY - EMPLOYER		2,974				2,974
70-4102	MEDICARE - EMPLOYER		696				696
70-4103	WORKERS COMPENSATION INSURANCE		166				166
70-4104	UNEMPLOYMENT COMPENSATION		978				978
70-4105	IMRF EMPLOYER		3,434				3,434
70-4106	LIFE INSURANCE - EMPLOYER		192				192
70-4207	HEALTH INSURANCE		17,975				17,975
70-4208	TRAINING		10				10
70-4214	POSTAGE		4,932				4,932
70-4240	OFFICE SYSTEM SUPPORT		1,243				1,243
70-4301	PROFESSIONAL SERVICES		17,213				17,213
70-4302	MAINTENANCE SUPPLIES		6,220				6,220
70-4306	OPERATING SUPPLIES		4,764				4,764
70-4410	METER & MXU PURCHASES		19,721				19,721
70-4500	EQUIPMENT		1,636				1,636
75-4000	MISCELLANEOUS		3,000				3,000
75-4010	SALARIES		51,059				51,059
75-4101	SALARIES - OVERTIME		840				840
75-4102	SOCIAL SECURITY - EMPLOYER		2,973				2,973
75-4103	MEDICARE - EMPLOYER		695				695
75-4104	WORKERS COMPENSATION INSURANCE		978				978
75-4105	UNEMPLOYMENT COMPENSATION		166				166
75-4106	IMRF EMPLOYER		3,433				3,433
75-4204	LIFE INSURANCE - EMPLOYER		192				192
75-4208	HEALTH INSURANCE		17,972				17,972
75-4214	UTILITIES		12,819				12,819
75-4232	POSTAGE		4,900				4,900
75-4236	OFFICE SYSTEM SUPPORT		1,902				1,902
75-4240	ENGINEERING		250				250
75-4301	WATER &SEWER CONTRACT LABOR		28,923				28,923
75-4302	PROFESSIONAL SERVICES		10,029				10,029
75-4305	MAINTENANCE SUPPLIES		5,317				5,317
75-4312	OPERATING SUPPLIES		16,611				16,611
75-4411	UTILITY SYSTEM CHEMICALS		184				184
75-4930	GENERATOR MAINTENANCE		2,151				2,151
77-4202	EQUIPMENT		2,195				2,195
77-4204	CAPITAL OUTLAY		61,683				61,683
77-4223	TELEPHONE & INTERNET SERVICES		2,887				2,887
77-4236	UTILITIES		35,640				35,640
77-4240	IT SERVICES		200				200
77-4301	WATER &SEWER CONTRACT LABOR		57,847				57,847
77-4302	PROFESSIONAL SERVICES		11,472				11,472
77-4307	MAINTENANCE SUPPLIES		2,030				2,030
77-4312	OPERATING SUPPLIES		112				112
79-4202	NPDS PERMIT		7,500				7,500
79-4204	GENERATOR MAINTENANCE		643				643
79-4236	TELEPHONE & INTERNET SERVICES		1,033				1,033
79-4240	UTILITIES		61,038				61,038
79-4240	WATER &SEWER CONTRACT LABOR		57,847				57,847
79-4240	PROFESSIONAL SERVICES		2,895				2,895

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Consolidated Revenue And Expenditure  
Calculations as of 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
79-4301	MAINTENANCE SUPPLIES		4,886				4,886
79-4302	OPERATING SUPPLIES		963				963
79-4305	UTILITY SYSTEM CHEMICALS		24,135				24,135
79-4307	NPDS PERMIT		15,000				15,000
79-4312	GENERATOR MAINTENANCE		643				643
99-6032	TRANSFER TO DEBT SERVICE	216,503					216,503
99-6050	TRANSFER TO GOV FUNDS CIP FUND	240,000					240,000
TOTAL EXPENDITURES		1,853,588	1,386,446	139,431	216,503	390,809	3,986,777
NET OF REVENUES & EXPENDITURES		662,470	242,614	96,799	881	(137,066)	



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DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
ASSETS							
00-1010	PETTY CASH	192					192
00-1020	CASH IN BANK	(1,422,787)	629,630	1,192,758	2,392	828,604	1,230,597
00-1021	CASH IN BANK MONEY MARKET	1,364,761					1,364,761
00-1022	CASH IN BANK - BYRON BANK			80,169			80,169
00-1030	MONEY MARKET	31,261			27,716		58,977
00-1040	MFT MONEY MARKET		118,483				118,483
00-1070	CASH WITH PAYING AGENT			574,929			574,929
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	3,211,333					3,211,333
00-1100	PROPERTY TAXES RECEIVABLE	297,238		3,238			297,238
00-1400	ACCOUNTS RECEIVABLE - OTHER	5,326		141,246			8,564
00-1401	ACCOUNTS RECEIVABLE						141,246
00-1500	PREPAID ITEMS						14,554
00-1600	CONSTRUCTION IN PROGRESS						97,351
00-1605	VEHICLES			42,017			42,017
00-1610	VILLAGE WATER SYSTEM			13,308,326			13,308,326
00-1620	WATER/SEWER UTILITY SYSTEM			8,148,871			8,148,871
00-1630	STREETS			66,551			66,551
00-1705	ACCUMULATED DEPRECIATION - VEHICL			(26,533)			(26,533)
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(1,413,904)			(1,413,904)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(3,845,162)			(3,845,162)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(6,097,370)			(6,097,370)
00-1730	ACCUM DEP-STREET			(27,452)			(27,452)
00-1850	DEFERRED OUTFLOW			332,681			332,681
00-1900	UNAMORTIZED LOSS ON REFUNDING			44,305			44,305
TOTAL ASSETS		3,501,878	748,113	12,622,021	30,108	828,604	17,730,724
LIABILITIES							
00-2100	UNAVAILABLE PROPERTY TAXES	297,238		628,959			297,238
00-2200	ACCOUNTS PAYABLE	51,460	2,553	8,991		82,904	765,876
00-2201	COMPENSATED ABSENCES - CURRENT POR			30,000			8,991
00-2203	BONDS PAYABLE 2012A - CURRENT POR			140,000			30,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			350,000			140,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			23,500			350,000
00-2230	DUE TO AIRPORT - BEL AIR			54,929			23,500
00-2240	ACCURED INTEREST PAYABLE			30,000			54,929
00-2303	BONDS PAYABLE 2012A - LONG-TERM P			760,000			30,000
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			1,985,000			760,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO						1,985,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	(2,567)					(2,567)
00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	(932)					(932)
00-2360	UNION DUES/NCPRS PAYABLE	192					192
00-2370	SUI PAYABLE	3,387					3,387
00-2400	OTHER DEFERRED REVENUE	346,822					346,822
00-2410	CUSTOMER DEPOSITS HELD	14,359					14,359
00-2650	NET PENSION LIABILITY			3,481			3,481
00-2660	DEFERRED INFLOWS			20,968			20,968
00-2690	UNAMORTIZED BOND PREMIUM			402,400			402,400
TOTAL LIABILITIES		709,959	2,553	4,438,228		82,904	5,233,644
FUND BALANCES							
00-3000	FUND BALANCE	2,129,448	648,762	7,941,174	29,226	882,766	3,690,202
00-3001	NET POSITION						7,941,174
TOTAL FUND EQUITY		2,129,448	648,762	7,941,174	29,226	882,766	11,631,376

TREASURER  
Opplar Grove

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## Comparative Balance Sheet

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Period Ending 03/31/2023

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND WATER	FUND 31 & SEWER FUN DEBT	FUND 32 SERVICE FUND GOV	FUND 90 FUNDS CAPITAL	Total
Beginning Fund Balance		2,129,448	648,762	7,941,174	29,226	882,766	
Net of Revenues Vs Expenditures		662,470	96,799	242,614	881	(137,066)	
Ending Fund Balance		2,791,918	745,561	8,183,788	30,107	745,700	
Total Liabilities And Fund Balance		3,501,877	748,114	12,622,016	30,107	828,604	



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargo-ve-il.gov/>

## Public Works Report, March 2023

- Staff spent the first couple of days in March clearing brush and overgrowth from road signs and non-HOA neighborhood entry signs. Although these signs are not owned by the Village, they are located in the right of way and there is no HOA to maintain them. Due to a large number of complaints, we will make sure that they are kept clear of brush and vegetation going forward. However, if residents want them painted or anything of that sort, I have suggested that they try and form volunteer groups for that as we do not own those signs.
- Spent multiple days cold patching throughout the Village. We purchased a used hotbox this month. The plan is to start utilizing that this spring in the hopes that some of the consistently bad areas can have a more "permanent" fix.
- Zach, Ian, and Jake went to pesticide training.
- Repaired a shattered manhole in the Knolls. This particularly manhole had a large enough break that the lid would no longer sit on the casting – the entire pipe was exposed. We had to cut out a 4x4 section of road, replace the casting, and replace the lid. Staff patched the road to grade after the repair.
- Staff salted a few times at the beginning of the month.
- After the first few initial salt events, we started bringing all our spring equipment out of storage and to the shop.
- Much of the remaining days of the month involved servicing all of our equipment - i.e. mowers, tractors, skid steer, loader, mower decks, roller, and gas equipment. All equipment has new blades, filters, fluids and any necessary repairs done and is ready to go for the spring, summer, and fall.
- Picked up new landscaping/small equipment trailer from Rondo Equipment Sales
- Washed and removed plow equipment on 1 ton – prepped it for hot box use and general hauling.
- We overseeded some park areas and the dog park, and also trimmed back some plants at Village Hall – including the rose bushes.
- I have had some initial conversations with Lions Club and NBYS on adding another baseball field to Lions Park. I feel that this would be a fairly easy, low cost to us project for staff.
- Saturday the 29<sup>th</sup> we were hit with an unexpected late season snow storm that brought significant snowfall totals. Staff handled it well as always.

- After this snow storm, we began the process of cleaning, servicing, and removing all the plow equipment. These trucks are now ready to go for summer season work as well.
- The new shop is more or less set and ready to begin work. Water and Sewer extension is expected to start in late April or early May, with site work to begin in June.
- Chris and I discussed the benefits of bringing in off site fill, and determined that this was the best course of action. Using dirt from an on-site borrow pit worried both of us – it may not be usable and would cost us in the long run. This route will alleviate the unknown factors in using material from the site.
- I also finalized all materials and colors for the building itself with Steve from McMahan's office.
- Met with Cunninghams playground contractor on the Mansfield Park site. Work is expected to begin mid-April on the installation of the new equipment.
- I met with the County, as well as Helm Group and HRG, regarding the bridge work on Poplar Grove Rd. I will be getting weekly updates from their team, and will pass along any relevant information as it comes through. If all goes according to plan, the bridge will reopen in September.
- At some point early on in the summer, work is expected to begin on Poplar Grove Rd. Details are few right now, but the road will be widened and resurfaced. As I get more information on this from Justin, I will forward it along.
- Chris and I would like to work our MFT resurfacing projects around the two county projects as best as possible.
- We will have better idea on details of all these projects in the coming months.

As always, please reach out to me with any additional questions or concerns. I am always open to go into more detail on past, current, or future projects and work that my department is doing.



2323 Fourth Street, PO Box 483 Peru, IL 61354  
 Phone: 815-224-1650 Toll Free: 800-659-4659  
[www.testinc.com](http://www.testinc.com)

April 3, 2022

**Client:** Village of Poplar Grove  
 Attn: Don Sattler, Village President  
 200 Hill Street  
 P.O. Box 01  
 Poplar Grove, IL 61065

**Plant Type:** Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).  
 South: Class I Sequential batch reactors (SBR).  
 Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during February 2023 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

**Lift Stations:**

- Cleaned all lift station floats and transducers.
- Ran and tested portable generators under load.
- Load tested small generator at lift station.
- Check all dialers to ensure they are working.

**North WWTP:**

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- All personnel have taken safety classes on electrical safety, lock out tag out, confined space and emergency action planning.
- Still waiting on parts for the screen.
- Replace a couple transducers that were bad.
- Decanted Digesters.
- Tested all emergency wash stations.

**South WWTP:**

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- UV lights are pulled and ready to go back in. We were able to get by this year without replacing the bulbs, but will have to next winter. We have put this in the budget.
- We had a blower go bad on one of the floating mixers. Sable is getting us a price for a new one. UPDATE: They have the parts to fix but we are waiting for the ground to dry out so they can get their crain truck next to the SBR.



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- Transferred sludge to drying beds.
- Decanted digesters.
- Replaced a transducer at the internal lift station within the plant.
- We replaced some leaking air line connections.
- Cleaned sand filter room.
- Tested all emergency wash stations.

**Water System:**

- Cleaned well houses.
- We had an issue at well 3 that caused the VFD to fault. Not sure what it was other than a power blip.
- We have been testing static and pumping levels at the wells and well 4, (country side) both 5 and 6 have been good. Well 3 is getting close to where we might have to think about having the well dropped in the casing. I have been in talks with a couple well companies on what their thoughts are. I will update David when I know something from there.
- All required EPA testing has been done.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,  
Total Environmental Service Technologies, Inc.

Ion Stear  
Certified Operator/Manager



## DMR Copy of Record

<b>Permit</b> Permit #: IL0023451 Major: No		Permittee: Permittee Address: 200 NORTH HILL STREET POPLAR GROVE, IL 61065		Facility: Facility Location: POPLAR GROVE - NORTH WWTP VILLAGE OF 205 EDSON RD POPLAR GROVE, IL 61065	
Permitted Feature: 001 External Outfall		Discharge: 001-0 STP OUTFALL			
Report Dates & Status Monitoring Period: From 02/01/23 to 02/28/23		DMR Due Date 03/25/23		Status: NetDMR Validated	
Considerations for Form Completion BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.					
Principal Executive Officer					
First Name: Last Name: No Data Indicator (NODI)		Title: Certified Operator		Telephone: 815-224-1650	
Form NODI:					
Code	Parameter	Monitoring Location	Season	Sample Permit Reg. Value NODI	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	-	02DA - 2 Days Every Week GR - GRAB
00400	pH	1 - Effluent Gross	0	-	02DA - 2 Days Every Week GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	02DA - 2 Days Every Week GR - GRAB
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	-	02DA - 2 Days Every Week GR - GRAB
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	9999 - Continuous
50060	Chlorine, total residual	1 - Effluent Gross	0	-	9999 - Continuous
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	02DA - 2 Days Every Week CP - COMPOS

  

Code	Parameter	Monitoring Location	Season	Sample Permit Reg. Value NODI	Sample Type
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50060	Chlorine, total residual	1 - Effluent Gross	0	-	9999 - Continuous
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	02DA - 2 Days Every Week CP - COMPOS

  

Submission Note If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.					
Edit Check Errors No errors.					
Comments					
Attachments No attachments.					
Report Last Saved By POPLAR GROVE, VILLAGE OF					
User: Name: ebumgamer E-Mail: ebumgamer@lestinc.com Date/Time: 2023-03-24 09:49 (Time Zone: -05:00)					
Report Last Signed By User: IONSTEAR					

## DMR Copy of Record

Permit		Permit #:		IL0023451		Permittee:		POPLAR GROVE, VILLAGE OF		POPLAR GROVE - NORTH WWTP, VILLAGE OF	
Major:		No		200 NORTH HILL STREET		Facility Location:		205 EDSON RD		POPLAR GROVE, IL 61065	
Permitted Feature:		INF Influent Structure		Discharge:		INF-L		INFLUENT MONITORING			
Report Dates & Status		Monitoring Period:		From 02/01/23 to 02/28/23		DMR Due Date:		03/25/23		Status:	
Considerations for Form Completion		BOW ID: W0070150007		Principal Executive Officer		Certified Operator		Telephone:		815-224-1650	
First Name:		Ion		Title:							
Last Name:		Stear									
No Data Indicator (NODI)											
Form NODI:											
Code		Parameter Name		Monitoring Location		Sevens & Paces, NODI		Quantity or Loading		Quality or Concentration	
								Qualifier 1 Value 1		Qualifier 2 Value 2	
								Qualifier 3 Value 3		Qualifier 4 Value 4	
								Qualifier 5 Value 5		Qualifier 6 Value 6	
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## DMR Copy of Record

<b>Permit</b> Permit #: IL0071447 Major: Yes		<b>Facility:</b> Facility Location: POPLAR GROVE SOUTH STP, VILLAGE OF 12211 STATE ROUTE 78 POPLAR GROVE, IL 61065																																																																																																																																																																																																																																																																																																		
<b>Permitted Feature:</b> 001- External Outfall		<b>Facility:</b> Facility Location: POPLAR GROVE, VILLAGE OF 200 S HILL ST POPLAR GROVE, IL 61065 001-0 STP OUTFALL																																																																																																																																																																																																																																																																																																		
<b>Report Dates &amp; Status</b> Monitoring Period: From 02/01/23 to 02/28/23 Considerations for Form Completion: BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED. Principal Executive Officer		<b>Statist:</b> NeDMR Validated																																																																																																																																																																																																																																																																																																		
<b>First Name:</b> Last Name: Ion Title: Stear		<b>Telephone:</b> 815-224-1650																																																																																																																																																																																																																																																																																																		
<b>Form NOD:</b> No Data Indicator (NOD)																																																																																																																																																																																																																																																																																																				
<table border="1"> <thead> <tr> <th>Cell</th> <th>Parameter</th> <th>Monitoring Location</th> <th>Season</th> <th>Param. NOD</th> <th>Sample</th> <th>Permit Req</th> <th>Value</th> <th>Qualifier 1</th> <th>Value 1</th> <th>Qualifier 2</th> <th>Value 2</th> <th>Qualifier 3</th> <th>Value 3</th> <th>Units</th> <th>Frequency of Analysis</th> <th>Sample Type</th> </tr> </thead> <tbody> <tr> <td>00300</td> <td>Oxygen, dissolved [DO]</td> <td>1 - Effluent Gross</td> <td>1</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>9.0075</td> <td></td> <td>7.173</td> <td></td> <td>5.74</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>GR - GRAB</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>6.0 MO AV MN</td> <td></td> <td>4.5 MN WK AV</td> <td></td> <td>4.0 DAILY MN</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>GR - GRAB</td> </tr> <tr> <td>00400</td> <td>pH</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>7.11</td> <td></td> <td>8.0 MINIMUM</td> <td></td> <td>7.67</td> <td>12 - SU</td> <td>03DW - 3 Days Every Week</td> <td>GR - GRAB</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>8.0 MAXIMUM</td> <td></td> <td></td> <td></td> <td>8.0</td> <td>12 - SU</td> <td>03DW - 3 Days Every Week</td> <td>GR - GRAB</td> </tr> <tr> <td>00530</td> <td>Solids, total suspended</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>6.665</td> <td></td> <td>9.975</td> <td></td> <td>4.0</td> <td>18 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>250.0 MO AVG</td> <td></td> <td>500.0 DAILY MX</td> <td></td> <td>24.0 DAILY MX</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td>00600</td> <td>Nitrogen, total [as N]</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>2.376</td> <td></td> <td>5.611</td> <td></td> <td>2.25</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>83.0 MO AVG</td> <td></td> <td>108.0 DAILY MX</td> <td></td> <td>5.2 DAILY MX</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td>00655</td> <td>Phosphorus, total [as P]</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>0.506</td> <td></td> <td>26 - bld</td> <td></td> <td>0.203</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>21.0 MO AVG</td> <td></td> <td>26 - bld</td> <td></td> <td>1.0 MO AVG</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td>50050</td> <td>Flow, in conduit or thru treatment plant</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>0.289</td> <td></td> <td>03 - MGD</td> <td></td> <td></td> <td>5959 - Continuous</td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>Req Mon MO AVG</td> <td></td> <td>Req Mon DAILY MX</td> <td></td> <td>0</td> <td>9659 - Continuous</td> <td></td> <td></td> </tr> <tr> <td>50060</td> <td>Chlorine, total residual</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.0</td> <td>19 - mg/L</td> <td>CLJOC - Chlorination Occurrences</td> <td>GR - GRAB</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.05 DAILY MX</td> <td>19 - mg/L</td> <td>CLJOC - Chlorination Occurrences</td> <td>GR - GRAB</td> </tr> <tr> <td>80082</td> <td>BOD, carbonaceous [5 day, 20 C]</td> <td>1 - Effluent Gross</td> <td>0</td> <td>-</td> <td>Sample</td> <td>Permit Req</td> <td></td> <td></td> <td>2.91</td> <td></td> <td>4.987</td> <td></td> <td>2.0</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Value NOD</td> <td></td> <td></td> <td></td> <td>200.0 MO AVG</td> <td></td> <td>417.0 DAILY MX</td> <td></td> <td>20.0 DAILY MX</td> <td>19 - mg/L</td> <td>03DW - 3 Days Every Week</td> <td>CP - COMPOS</td> </tr> </tbody> </table>				Cell	Parameter	Monitoring Location	Season	Param. 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<b>Edit Check Errors</b> No errors. Comments																																																																																																																																																																																																																																																																																																				
<b>Attachments</b> No attachments. Report Last Saved By POPLAR GROVE, VILLAGE OF User: eburngamer																																																																																																																																																																																																																																																																																																				

## DMR Copy of Record

<b>Permit</b>		<b>IL0071447</b>		<b>POPULAR GROVE, VILLAGE OF</b>		<b>POPULAR GROVE SOUTH STP, VILLAGE OF</b>				
Permit #: Major:		Yes		200 S HILL ST POPULAR GROVE, IL 61065		12211 STATE ROUTE 76 POPULAR GROVE, IL 61065				
Permitted Feature:		INF Influent Structure		INF-L INFLUENT MONITORING						
Report Dates & Status		Monitoring Period: From 02/01/23 to 02/28/23		DMR Due Date: 03/28/23		Status: NetDMR Validated				
Considerations for Form Completion		BOW ID: W0070150006		Principal Executive Officer						
First Name:		Ion		Certified Operator		Telephone: 815-224-1650				
Last Name:		Stear		Title:						
No Data Indicator (NODI)										
Form NODI:										
Code	Parameter Name	Monitoring Location	Station # Param. NODI	Sample Period Beg. Value NODI	Sample Period End. Value NODI	Qualifier 1 Value 1 Qualifier 2 Value 2 Qualifier 3 Value 3	Quantity or Concentration Value 1 Value 2 Value 3	Unit	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	--		101.0 Req Mon MO AVG	19 - mg/L 19 - mg/L	03DW - 3 Days Every Week 03DW - 3 Days Every Week	CP - COMPOS CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	--		134.833 Req Mon MO AVG	19 - mg/L 19 - mg/L	03DW - 3 Days Every Week 03DW - 3 Days Every Week	CP - COMPOS CP - COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	--		4.176 Req Mon MO AVG	19 - mg/L Req Mon DAILY MX: 19 - mg/L	03DW - 3 Days Every Week 03DW - 3 Days Every Week	CP - COMPOS CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	--		0.205 Req Mon MO AVG	0.818 Req Mon DAILY MX: 03 - MGD	9859 - Continuous 9859 - Continuous	

**Submission Note**  
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**  
No errors.

**Comments**

**Attachments**  
No attachments.

**Report Last Saved By**  
POPULAR GROVE, VILLAGE OF

**User:** ebumgarner  
**Name:** Elaine Bungarner  
**E-Mail:** ebumgarner@teslinc.com  
**Date/Time:** 2023-03-24 09:55 (Time Zone: -05:00)

**Report Last Signed By**  
**User:** IONSTEAR  
**Name:** Ion Stear  
**E-Mail:** istear@teslinc.com  
**Date/Time:** 2023-03-24 12:12 (Time Zone: -05:00)

VILLAGE OF POPLAR GROVE - WEST  
 FOR THE MONTH OF Feb-23  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070350

MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Free	Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Scale	lbs Used		Scale	lbs Used	Scale	lbs Used	
31-Jan	09:30	362958		8115.85		104.00		1.47	56		360.00		IS
1-Feb	09:30	363027	67	8117.42	1.56	102.00	1.0	1.46	54	4.00	358.00	1.00	IS
2-Feb	09:30	363094	69	8118.98	1.6	101.00	2.0	1.43	50	6.00	357.00	1.00	IS
3-Feb	09:30	363163	45	8120.58	1.04	99.00	1.0	1.41	44/100	2.00	356.00	1.00	IS
4-Feb	09:30	363208	70	8121.62	1.59	98.00	1.0	1.18	98	4.00	355.00	2.00	IS
5-Feb	09:30	363278	93	8123.21	2.16	97.00	3.0	1.42	94	6.00	353.00	1.00	IS
6-Feb	09:30	363371	68	8125.37	1.58	95/160	2.0	0.70	88	4.00	352.00	1.00	IS
7-Feb	09:30	363439	68	8126.95	1.62	158.00	2.0	2.20	84	4.00	351/436	2.00	IS
8-Feb	09:30	363507	69	8128.57	1.55	156.00	0.0	2.00	80	4.00	434.00	1.00	IS
9-Feb	09:30	363576	68	8130.12	1.56	153.00	1.0	1.70	76	4.00	433.00	1.00	IS
10-Feb	09:30	363644	67	8131.68	1.54	151.00	2.0	2.00	72	4.00	432.00	1.00	IS
11-Feb	09:30	363711	92	8133.22	1.11	149.00	2.0	1.84	68	6.00	431.00	2.00	IS
12-Feb	09:30	363803	91	8134.33	3.1	147.00	3.0	2.20	62	4.00	429.00	2.00	IS
13-Feb	09:30	363894	44	8137.43	1	144.00	1.0	2.10	58	4.00	427.00	1.00	IS
14-Feb	09:30	363938	67	8138.43	1.56	143.00	2.0	2.00	54	4.00	426.00	1.00	IS
15-Feb	09:30	364005	61	8139.99	1.39	141.00	1.0	2.00	50	4.00	425.00	2.00	IS
16-Feb	09:30	364066	57	8141.38	1.33	140.00	1.0	1.73	46	4.00	423.00	1.00	IS
17-Feb	09:30	364123	30	8142.71	0.67	139.00	0.0	1.29	42/100	2.00	422.00	0.00	IS
18-Feb	09:30	364153	90	8143.38	2.07	139.00	1.0	2.00	98	4.00	422.00	2.00	IS
19-Feb	09:30	364243	90	8145.45	2.09	138.00	3.0	1.01	94	6.00	420.00	1.00	IS
20-Feb	09:30	364333	59	8147.54	1.35	135.00	1.0	1.18	88	4.00	419.00	2.00	IS
21-Feb	09:30	364392	85	8148.89	1.97	134.00	1.0	2.00	84	4.00	417.00	1.00	IS
22-Feb	09:30	364477	59	8150.86	1.43	133.00	1.0	1.03	80	4.00	416.00	2.00	IS
23-Feb	09:30	364536	61	8152.29	1.31	132.00	1.0	1.07	76	4.00	414.00	1.00	IS
24-Feb	09:30	364597	55	8153.6	0.56	131.00	1.0	1.31	72	4.00	413.00	1.00	IS
25-Feb	09:30	364652	67	8154.16	2.03	130.00	1.0	1.22	68	6.00	412.00	1.00	IS
26-Feb	09:30	364719	88	8156.19	2.21	129.00	1.0	0.71	62	6.00	411.00	2.00	IS
27-Feb	09:30	364807	59	8158.4	1.31	128.00	1.0	1.81	56	4.00	409.00	1.00	IS
28-Feb	09:30	364866	86	8159.71	2.11	127.00	1.0	1.60	52	2.00	408.00	2.00	IS
1-Mar	09:30	364952		8161.82		126.00	126.0	1.66	50	50.00	406.00		IS
TOT			1925					46.73					35.43
AVE			69					1.56					1.18
MAX			93					2.20					1.93
MIN			307					0.70					0.67

SIGNATURE: \_\_\_\_\_ Ion Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH  
FOR THE MONTH OF FEB. 2023  
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300

MONTHLY OPERATING REPORT

Date	Time	Flow Meter Reading	Pumpage	Hour Meter Well 5 Reading	Hours	Hour Meter Well 6 Reading	Hours	Scale	Chlorine Feed lbs Used	Free	Scale	Phosphate Feed lbs Used	PO4 mg/L	Flouride Feed Scale	lbs Used	Operator Initials
31-Jan	10:00	577985	69	4007.2	1.1	4757.60	0	96.00	1.0	1.32	76	4.00	0.88	368.00	2.00	
1-Feb	10:00	578054	70	4008.3	1.1	4757.60	0	95.00	1.0	1.11	72	2.00	1.10	366.00	1.00	
2-Feb	10:00	578124	51	4009.4	0.8	4757.60	0	94.00	1.0	0.91	70	4.00	1.12	365.00	1.00	IS
3-Feb	10:00	578175	67	4010.2	1	4757.60	0	93.00	1.0	1.34	66	4.00	0.73	364.00	2.00	IS
4-Feb	10:00	578242	69	4011.2	1.1	4757.60	0	92.00	1.0	1.23	62	2.00	0.90	362.00	2.00	IS
5-Feb	10:00	578311	87	4012.3	1.4	4757.60	0	91.00	0.0	1.33	60	6.00	1.08	360.00	2.00	IS
6-Feb	10:00	578398	54	4013.7	0.8	4757.60	0	91/159	1.0	1.24	54	2.00	1.34	358.00	1.00	IS
7-Feb	10:00	578452	68	4014.5	1.1	4757.60	0	160.00	3.0	1.60	52	4.00	0.97	357/453	2.00	IS
8-Feb	10:00	578520	53	4015.6	0.8	4757.60	0	157.00	1.0	1.41	48	2.00	0.92	451.00	1.00	IS
9-Feb	10:00	578573	69	4016.4	1.1	4757.60	0	156.00	1.0	1.49	46	4.00	0.87	450.00	2.00	IS
10-Feb	10:00	578642	52	4017.5	0.8	4757.60	0	155.00	1.0	1.60	42	5.00	0.88	448.00	1.00	IS
11-Feb	10:00	578694	70	4018.3	1.1	4757.60	0	154.00	1.0	1.55	40/102	2.00	0.79	447.00	2.00	IS
12-Feb	10:00	578764	88	4019.4	1.4	4757.60	0	153.00	1.0	1.40	100	6.00	0.94	445.00	2.00	IS
13-Feb	10:00	578852	53	4020.8	0.8	4757.60	0	152.00	1.0	1.47	94	4.00	0.89	443.00	1.00	IS
14-Feb	10:00	578905	68	4021.6	1.1	4757.60	0	151.00	1.0	1.50	90	2.00	0.83	442.00	2.00	IS
15-Feb	10:00	578973	70	4022.7	1.1	4757.60	0	150.00	1.0	1.32	88	4.00	0.84	440.00	1.00	IS
16-Feb	10:00	579043	70	4023.8	1.1	4757.60	0	149.00	2.0	2.01	84	4.00	0.76	439.00	2.00	IS
17-Feb	10:00	579113	34	4024.9	0.5	4757.60	0	147.00	1.0	1.67	80	2.00	0.84	437.00	1.00	IS
18-Feb	10:00	579147	70	4025.4	1.1	4757.60	0	146.00	1.0	1.24	78	2.00	0.81	436.00	2.00	IS
19-Feb	10:00	579217	70	4026.5	1.1	4757.60	0	145.00	1.0	1.30	76	4.00	0.91	434.00	1.00	IS
20-Feb	10:00	579287	70	4027.6	1.1	4757.60	0	144.00	1.0	1.43	72	4.00	1.04	433.00	2.00	IS
21-Feb	10:00	579357	70	4028.7	1.1	4757.60	0	143.00	1.0	1.84	68	4.00	0.94	431.00	1.00	IS
22-Feb	10:00	579427	71	4029.8	1.1	4757.60	0	142.00	1.0	1.30	64	4.00	0.74	430.00	2.00	IS
23-Feb	10:00	579498	52	4030.9	0.8	4757.60	0	141.00	1.0	1.38	60	2.00	1.01	428.00	1.00	IS
24-Feb	10:00	579550	51	4031.7	0.8	4757.60	0	140.00	2.0	1.01	58	4.00	0.82	427.00	1.00	IS
25-Feb	10:00	579601	69	4032.5	1.1	4757.60	0	138.00	1.0	1.09	54	4.00	0.94	426.00	1.00	IS
26-Feb	10:00	579670	71	4033.6	1.1	4757.60	0	137.00	0.0	1.00	50	2.00	1.04	425.00	2.00	IS
27-Feb	10:00	579741	69	4034.7	1.1	4757.60	0	137.00	2.0	0.89	48	4.00	0.84	423.00	2.00	IS
28-Feb	10:00	579810	69	4035.8	1	4757.60	0	135.00	1.0	1.29	44	4.00	1.08	421.00	1.00	IS
1-Mar	10:00	579879		4036.8		4757.60		134.00	134.0	1.54	40	40.00	1.17	420.00		IS
TOT			1894				0			40.81			28.02			
AVE			65				0			1.36			0.93			
MAX			88				0			2.01			1.34			
MIN			34				0			0.89			0.73			

SIGNATURE: \_\_\_\_\_ Ion Star

PHONE: 815-224-1650





VILLAGE OF POPLAR GROVE  
 FOR THE MONTH OF FEB. 2023  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials
	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	Site #	Free Cl <sub>2</sub>	Total Cl <sub>2</sub>	PO <sub>4</sub>	
1	TOWER	1.48		0.6	TOWER	1.41		1.06	TOWER	1.32			
2	ELEM	1.3		0.92	OL OFFICE	0.45		0.35	TOWER	1.08			
3	VILLAGE	0.5		1.39	GARAGE	1.19		0.95	TOWER	1.01			
4													
5													
6	TOWER	1.5		0.96	TOWER	0.75		1.15	TOWER	0.98			
7	FIRE	1.31		0.89	GAS	1.05		0.78	TOWER	1.3			
8	ELEM	1.15		0.92	OL OFFICE	0.53		0.54	TOWER	1.07			
9	VILLAGE	0.55		1.45	GARAGE	2		1.06	TOWER	1.05			
10	TOWER	0.98		1.08	TOWER	2		0.98	TOWER	1.08			
11													
12													
13	FIRE	1.4		0.86	OL OFFICE	2.05		0.54	TOWER	1.47			
14	ELEM	1.15		0.94	GAS	2.15		0.99	TOWER	1.02			
15	VILLAGE	0.36		1.55	GARAGE	2.18		1.26	TOWER	1.17			
16	TOWER	1.26		0.68	TOWER	1.97		0.99	TOWER	1.26			
17	FIRE	1.34		0.78	OL OFFICE	1.79		0.58	TOWER	1.25			
18													
19													
20	ELEM	1.17		0.91	GAS	0.93		0.92	TOWER	1.02			
21	VILLAGE	0.37		1.65	GARAGE	1.22		1.23	TOWER	1.2			
22	TOWER	1.17		0.62	TOWER	0.87		0.77	TOWER	1.05			
23	FIRE	1.13		1.3	OL OFFICE	0.82		0.55	TOWER	0.95			
24	ELEM	1.12		1.03	GAS	0.6		1.06	TOWER	1.06			
25													
26													
27	TOWER	1.28		0.8	TOWER	0.89		0.81	TOWER	1.2			
28	VILLAGE	1.1		0.85	GAS	0.95		0.88	TOWER	1.1			
29													
30													
31													
1													

Signature:   
 PHONE: 815-224-1650

Ion Stear



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: Engineering Report – March 2023 Activity**

**Date: April 13, 2023**

---

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Shop drawings, material samples continue to be circulated for review and color selections have been made. Change Order #1 (which is to utilize off site granular fill) for the site improvements was drafted and executed by the Village President. Finally, plans were updated pursuant to comments received by the Village's plan reviewer and will be sent back for final permits this week.
- **2023 Pavement Maintenance Program:** Survey data was completed, design is underway and we expect to send a draft of the design documents to IDOT on or about April 21<sup>st</sup>. A resolution authorizing bidding is on the agenda for the April 19<sup>th</sup> meeting so that we are able to advertise after receiving IDOT approval.
- **Concept Development Agreement:** We have reviewed the data from Scheflow Engineers and forwarded our findings/comments the VA's Office. Both the VA's Office and our office continue to obtain contacts in order to determine the status of the 220 connections that are reserved.
- **Comcast Utility Installation:** As you may know, Comcast is undertaking a very large project to place new fiber optic and coaxial cable throughout the Village which will increase reliability and speeds. Comcast has submitted numerous plan sets for Village review, and our office along with DPW Howe are actively reviewing the plans.

Office & Shipping:  
2420 Vantage Drive  
ELGIN, IL 60124

CORRESPONDENCE:  
P.O. BOX 5178  
ELGIN, IL 60121-5178

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April 5, 2023

Karri Anderberg  
Village of Poplar Grove  
200 N. Hill St.  
Poplar Grove, IL 61065

**RE: Monthly Report  
March 2023**

Dear Ms. Anderberg,

Please see the Monthly Report for B&F Construction Code Services, Inc. for Poplar Grove for March 2023.

Last month there were 4 permits issued compared to 20 this month; also, inspections are up from 24 inspections last month compared to 46 performed this month. This month we issued 6 stop work orders and had 5 formal warnings issued.

B&F Construction Code Services continued to work with two businesses interested in operating video gaming establishments, including Boone's Bar and Grill and Snyder's Pharmacy. Both business owners submitted special use permit applications which are being reviewed. Public hearings before the Plan Commission are scheduled for April 26, 2023. B&F also attended a meeting regarding a proposed Dunkin Donuts March 24

Below are the statistics for the month of March 2023:

Category	Count
Complaints_____	This is not regularly reported
Follow Ups_____	6
Verbal/Written Warnings_____	5
Permits Issued_____	20
Court Tickets Issued_____	0
Meetings_____	1
Phone Calls/Admin. _____	This is performed as needed
B&F Building Inspections_____	46
Stop Work Orders_____	6
<b>Total_____</b>	<b>83</b>

Sincerely,

Joanne Kalchbrenner  
Zoning Supervisor

Service With Integrity

Member  
ICC NFPA IFIA





**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: 2023 Pavement Maintenance Program**

**Date: April 13, 2023**

---

Please allow this to follow up our various discussions regarding the 2023 Pavement Maintenance Program. As a brief refresher the Village has elected to complete the following:

- State Street between the Village's southern corporate boundary and Sherman Lane.
- Orth Road generally between IL 76 and Poplar Grove Road. The intent is to pave the existing stone shoulders of Orth Road in order to provide a modest widening of the pavement.
- If budget allows, we may include a handful of inlet and manhole repairs at various locations. At the time of this memorandum, it would appear that inlet and manhole repairs will be minimal, if at all. The recent decrease in petroleum production is going to drive the cost of petroleum products, including hot mix asphalt up.

We are at the point where we will be submitting plans and specifications to IDOT in the near future, and once we obtain IDOT approval the next step is to publicly bid the program. Therefore, attached to this memo is a resolution to authorize public bid letting for the 2023 Pavement Maintenance Program.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

RESOLUTION 23- 11

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC  
BID LETTING FOR THE 2023 PAVMENT MAINTENANCE PROGRAM

**WHEREAS**, the Village of Poplar Grove, Illinois ("Village") desires implement the 2023 Pavement Maintenance Program; and

**WHEREAS**, pursuant to the Village's purchasing policies, Motor Fuel Tax Policies and State Statute, projects in excess of \$25,000 are to be publicly bid; and

**WHEREAS**, plans and specifications for the 2023 Maintenance Program are ready for public bid letting; and

**WHEREAS**, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the 2023 Pavement Maintenance Program as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.
2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the 2023 Pavement Maintenance Program for public bid letting as provided by Ordinance, Motor Fuel Tax Policies, and State Statue.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_  
\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

APPROVED \_\_\_\_\_, 2023.

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK: \_\_\_\_\_

**RESOLUTION NUMBER: 2023-13**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE  
THE CHANGE OF THE TYPE OF ACCOUNT THE VILLAGE OF POPLAR GROVE  
HAS WITH BYRON BANK**

**WHEREAS**, the Village of Poplar Grove (the “Village”) currently has a checking account with Byron Bank; and

**WHEREAS**, Byron Bank offers a Public Fund Money Manager Account that offers similar services to the current checking account at Byron Bank but with a higher interest rate on deposited funds; and

**WHEREAS**, in order to change the checking account to a Public Fund Money Manager Account, Byron bank requires action by the Village Board approving the change; and

**WHEREAS**, the Village desires to approve the changing of its checking account at Byron Bank to a Public Fund Money Manager Account and finds that such a change is in the best interest of the Village and its citizens.

**NOW THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves and authorizes the change of the Village checking account at Byron Bank to a Public Fund Money Manager Account at Byron Bank.
3. The Village President, the Village Clerk and the Village Treasurer are hereby authorized to execute any documents required to effectuate the change of accounts at Byron Bank.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER

\_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A- LETTER OF AGREEMENT**

**ORDINANCE NUMBER: 2023-08**

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE AMENDING SECTION  
1-6B-6 OF THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES  
REGARDING DESIGNATED DEPOSITORIES**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, Title I of the Code governs Administration; and

WHEREAS, Chapter 6 of Title I governs Village Officers and Employees; and

WHEREAS, Article B of Chapter 6 of Title I governs the Village Treasurer; and

WHEREAS, Section 1-6B-6 provides that all monies belonging to the Village in the custody of the Village Treasurer must be kept in a financial institution with a branch or office located within the corporate limits of the Village of Poplar Grove; and

WHEREAS, the Village desires to amend Section 1-6B-6 as set forth herein to allow Village monies in custody of the Village Treasurer may be kept in one or more financial institutions and remove the requirement that each of such financial institution must have a branch of an office within the Village of Poplar Grove; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Section 1-6B-6 of the Village Code of Ordinances entitled “Depository Designated” is amended to read as follows (deletions shown as strikethroughs and new language as bold and underlined):

**Section 1-6B-6. – DEPOSITORY DESIGNATED**

All funds or monies belonging to the Village, in the custody of the Village Treasurer, shall be kept in ~~anyone or more~~ **one or more** designated financial institutions ~~with a main office or branch office located within the corporate limits of the Village of Poplar Grove~~ as determined by the Village **Board of Trustees**.

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those

ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
PRESIDENT

**RESOLUTION NUMBER: 2023-12**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE  
A LETTER OF AGREEMENT BETWEEN THE INTERNATIONAL UNION OF  
OPERATING ENGINEERS AND THE VILLAGE OF POPLAR GROVE**

**WHEREAS**, the Village of Poplar Grove (the “Village”) currently operates a Public Works Department and employs public works employees; and

**WHEREAS**, the International Union of Operating Engineers (IUOE) represents the public works employees in the Village; and

**WHEREAS**, the Village and IUOE have agreed to enter into a Letter of Agreement agreeing to an amendment of the holiday schedule and vacation accrual time for full-time bargaining unit employees; and

**WHEREAS**, a copy of the Letter of Agreement is attached hereto as Exhibit A and incorporated herein; and

**WHEREAS**, the Village desires to approve and enter into the Letter of Agreement and finds that entering into the Letter of Agreement is in the best interest of the Village and its citizens.

**NOW THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby accepts and approves the Letter of Agreement, attached hereto as Exhibit A, or one in substantially similar form. The Letter of Agreement is hereby incorporated as a part of the existing Agreement with IUOE.
3. The Village President and the Village Clerk are hereby authorized to execute and attest the side letter.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_



\_\_\_\_\_  
ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A- LETTER OF AGREEMENT**

**LETTER OF AGREEMENT BETWEEN  
THE INTERNATIONAL UNION OF OPERATING ENGINEERS AND  
THE VILLAGE OF POPLAR GROVE**

This Letter of Agreement is entered into between the International Union of Operating Engineers, (hereinafter referred to as “IUOE”) and the Village of Poplar Grove (hereinafter referred to as the “Village”) effective through April 30, 2025. The terms of this Letter of Agreement amends the current Collective Bargaining between IUOE and the Village as follows (new language in **bold** and underlined):

**SECTION 9.1: GENERAL INFORMATION**

Holidays are:

New Year’s Eve Day	New Year’s Day
Memorial Day	Independence Day
Christmas Eve Day	Labor Day
Christmas Day	Floating Holiday (1)
Thanksgiving Day	Day After Thanksgiving
Good Friday	<b><u>Floating Holiday (2)</u></b>

All time earned for a floating holiday must be taken on or before December 30 of each year, and all floating holidays not used by December 30 will be lost. No employee is entitled to payment for the value of any floating holiday upon separation of employment.

Other than the above, floating holidays will be scheduled under the same terms and conditions provided for vacation in Article X.

**SECTION 10.1: VACATION ACCRUAL**

Full-time bargaining unit employees shall be entitled to paid vacation days in accordance with the following schedule:

<u>Service Time</u>	<u>Vacation Available</u>
<del>1 year</del>	<del>5 Days</del>
<b><u>1-3 years</u></b>	<b><u>10 Days</u></b>
5 years	15 Days
10 years	17 Days
15 years	20 Days

All portions of the Collective Bargaining Agreement not affected by this Letter Agreement shall remain unchanged. As agreed to by and between the undersigned parties on the date indicated below:

FOR THE INTERNATIONAL UNION OF  
OPERATING ENGINEERS:

FOR THE VILLAGE OF POPLAR GROVE:

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_