VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, October 14, 2019 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the September 09, 2019 meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Wastewater Report, TEST
3. Treasurer Report, Carina Boyd
4. Public Works Report, Mitch Hilden
5. Engineer Report, McMahon

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement in the amount of $228,794.63.

7. Discussion and Possible Recommendation to the Village Board to approve waiving the turn off fee for 211 Oak Leaf Drive

8. Discussion and Possible recommendation to the Village Board to approve Lauterbach & Amen Contract for the audit 2020.

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-36** An Ordinance providing for the disposal of Certain Personal Property.

10. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-36** A Resolution of the Village of Poplar Grove Resolving to Award a Construction Contract HMA Patching at 206 S. South State Street with N-Track Group for a cost of $7,498.

11. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-37** A Resolution of the Village of Poplar Grove to Authorize an Emergency Repair of sewer lateral and associated Public Improvements at and near 206 S. State Street by N-Track Group, LLC, Northern Illinois Service, Inc. and Frinks Sewer & Drain in the amount of $22,065.95.

12. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-38** A Resolution of the Village of Poplar Grove, Illinois to approve and Authorize a final payment to Hauck Homes, Inc.

13. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-39** A Resolution of the Village of Poplar Grove Resolving to Award a construction contract for HMA Paving at the Knolls Water Tower with Stenstrom Excavation and Blacktop Group for a cost of $4,297.50.

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-40** A Resolution of the Village of Poplar Grove Resolving to Award a Construction Contract for HMA paving at the Knolls Water Tower Site with Stenstrom Excavation and Blacktop Group for a cost of $25,613.

15. Discussion and Possible Recommendation to the Village Board to approve Municipal Treasurers Institute in the amount of $1630.

ADJOURNMENT (Voice Vote)

KJ 10/11/19

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, September 09, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:45pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Erin Walsh (by phone)
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Treasurer Carina Boyd
Engineer Chris Dopkins

ABSENT
Trustee Jeff Goings
Trustee Sophia Ramdass

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Trustee Quimby, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Quimby, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from August 12, 2019 meeting.
   Motion made by Trustee Quimby, Seconded by Finance Chairman Miller.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Joe Waelen of 213 Summitt Street came to talk about his sewer issue at his home. He states that there is 3,100 dollars of work that needs to be done between the main and sewer. He states that its old orangeburg pipe and it has collapsed and needs to be relapsed. He feels that the village should pay for it. President Costanza requested that he write a letter to the board and turn it into the Village Clerk so the board can review it.

DEPARTMENT REPORTS

2. Public Works Report, Mitch Hilden
   No questions for Mitch
3. Wastewater Report, Test
   No questions for Test
4. Treasurer Report, Carina Boyd
   No questions for Carina
5. Engineer Report, McMahon
   Chris Dopkins wanted to let the Trustees know that we will have a bid on Sept 11, 2019 at 10 am for the clean and televise project and that the awarding of the project will be on the Village Board agenda.
   The Village of Machesney Park is replacing one of their lift stations and no longer needs the equipment for it. This equipment is only a couple of years old and would help with the main and Washington street water issues. Machesney Park is willing to give it to the Village of Poplar Grove for the cost of taking it out of the lift station. The cost is 7,000 dollars. Dopkins would like to use this equipment because new equipment would run about 70,000 dollars new. The Village of Poplar Grove plans to build a pump station in the next year or two. Trustees agreed that this a good idea. Dopkins will put together the paperwork and present at the board meeting.

Old Business

6. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-26** An Ordinance of the Village of Poplar Grove, Illinois amending Title 2 - Business and License Regulations of the Village of Poplar Grove Code of Ordinances to add a new Section 12 to be entitled "Cable Franchise Fee"

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
Staff was unable to find any current Comcast agreement. They did find a expired agreement.

NEW BUSINESS

7. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of $152,002.79
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

8. Discussion and possible recommendation to the Village Board reimbursement of fees for 203 W Edson Street Sewage water back up.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Les and Kelley Johnson basement had sewer water backup in it due to asphalt and rag blocking the sewer drain. their ins did not cover the damage. They are asking for the Village to cover part of the repair.
The Board feels this is a freak accident and out of our control and should not come out of the Village's budget

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table indefinitely.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

9. Discussion and possible recommendation to the Village Board for fees for 206 S. State Street sewer lateral
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Staff does not have all the bills for this project at this time
Motion made by Trustee Wethington, Seconded by Trustee Quimby to table this item to the October finance meeting.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

10. Discussion and possible recommendation to the Village Board to approve Lauterbach & Amen Contract for audit 2020 and optional years 2021 and 2022.
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Per Attorney Roxanne Sosnowski a contract for service cant not exceed the term of the Village President. The Village President term is up in 2021 so this contract can not be voted on.

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table to the October finance meeting.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

11. Discussion and possible recommendation to the Village Board to approve **Ordinance 19-28** an ordinance providing for the disposal of certain personal property.
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
This is to get rid of a old Sid Loader that is need of a lot repair.
12. Discussion and Possible Recommendation to the Village Board to approve 2019 Case SV280 - Skid Loader in the amount of 13,500
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
This will be replacing the skid loader that public works had to get rid of.
13. Discussion and possible recommendation to the Village Board to approve **Ordinance 19-29** an ordinance of the Village of Poplar Grove, Illinois amending the Village of Poplar Grove code of ordinances regarding water and sewer rates for the North Boone Fire District No. 3
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
North Boone Fire Dept was made aware of this change.
14. Discussion and possible recommendation to the Village Board to approve **ordinance 19-30** an ordinance amending tittle 2-business and license regulations of the Village of Poplar Grove code of ordinance to create a new chapter 13 to be entitled "Municipal Cannabis Retailers Occupation Tax"
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Walsh.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
Meeting adjourned at 7:40pm

October 3, 2019

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (August 2019)

Influent:	Total:	5.285	MG	**Effluent:**	Total:	5.534	MG
	Ave:	0.176	MGD		Ave:	0.184	MGD

North Wastewater Plant Discharge Totals (August 2019)

Influent:	Total:	12.83	MG	**Effluent:**	Total:	10.422	MG
	Ave:	0.428	MGD		Ave:	0.347	MGD

Improvements Completed September 2019

Lift Stations:

- All pumps manually tested.
- Dry wells have been inspected.
- Sable came and completed work on Waco lift station.
- Repaired bad contactor at countryside lift station.
- Rain event with collection point 9/13.
- Changed bad light at countryside lift station.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Have sable coming out for a bad VFD on EQ pump 2
- Handled all the rain from the storms, We get rain like we have been getting the plant need close monitoring and at times someone is here overnight.
- Sable replaced bad VFD at the south plant for SBR 3 Blower.
- Cleaned scum out/off sand filters.
- All process control testing has been don't to insure the ideal operation of the plant.

- Process control testing is done more often with the rain because it changed the loadings of the plant with all the rainwater in the system.
- Repaired faulting pump at the final lift station for the plant. Greased all blowers as scheduled.
- Changed oil in digester blowers as scheduled.
- Lubed and adjusted chains on sand filters.
- Cleaned rags and build up out of inlet screen.
- Cleaned sand filter.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- South plant is clean and all unused/spare equipment is covered up.
- We had the floating mixer break away from its restraints, we fixed, and have a secondary restraint attached so when it breaks again it doesn't totally break away.
- Repaired/replaced air lines on decanter for SBR1
- Filled SBR3 to start working on the decanter to make sure it's going to work proper.
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- Still All lead and copper testing has been completed
- Fixed CL2 leak at well 3.
- Test ran generator under load at each well.
- Went to all wells and check all emergency functions to insure they will work when needed.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning were done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 08/01/19 to 08/31/19	DMR Due Date:	09/25/19	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
					Sample						<	69					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample						=	121					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.428	=	0.916	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-09-24 15:42 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-09-25 21:50 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 08/01/19 to 08/31/19	DMR Due Date:	09/25/19	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: –

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
					Sample						=	7.62	=	7.245	=	7.09	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
					Sample						=	7.56			=	7.96	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	–	Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
					Sample	=	7.96	=	14.47	26 - lb/d			=	2.75	=	5	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0	–	Permit Req.	<=	125 MO AVG	<=	250 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.315	=	1.48	26 - lb/d			=	0.109	=	0.513	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	–	Permit Req.	<=	16 MO AVG	<=	31 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.347	=	3.365	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
					Sample										<	0.02	19 - mg/L		01/30 - Monthly	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
					Sample										T					
74055	Coliform, fecal general	1 - Effluent Gross	0	–	Permit Req.											Req Mon DAILY MX	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Value NODI															
					Sample	<	2.89	<	2.89	26 - lb/d			<	1	<	1	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Permit Req.	<=	104 MO AVG	<=	209 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-09-25 12:01 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 08/01/19 to 08/31/19**	**DMR Due Date:**	**09/25/19**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Units			
					Sample							<	93		19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Permit Req								Req Mon MO AVG		19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NOD													
					Sample							=	260		19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Permit Req								Req Mon MO AVG		19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NOD													
					Sample	=	0.176	=	0.222	03 - MGD							99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Permit Req		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD						0	99/99 - Continuous	
					Value NOD													

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-09-24 15:29 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-09-25 21:51 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 08/01/19 to 08/31/19	DMR Due Date:	09/25/19	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex.	Frequency of Analysis	Sample Type
					Sample						=	6.76	=	5.93	=	4.95	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample						=	7.03			=	7.71	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	--	Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample	<	3.78	=	12.26	26 - lb/d			<	2.46	=	8	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0	--	Permit Req.	<=	250 MO AVG	<=	500 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample								=	15.39			19 - mg/L		01/30 - Monthly	CP - COMPOS
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Permit Req.									Req Mon MO AVG			19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
					Sample	=	0.144	=	0.322	26 - lb/d			=	0.094	=	0.21	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	--	Permit Req.	<=	31 MO AVG	<=	113 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	5.4 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample			=	0.18	26 - lb/d					=	0.117	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	--	Permit Req.			<=	79 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.313			26 - lb/d			=	0.204			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Permit Req.	<=	21 MO AVG			26 - lb/d			<=	1 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.184	=	1.22	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
					Sample										<	0.02	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
					Sample										=	10	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Permit Req.										<=	400 DAILY MX	13 - #/100mL	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample	<	1.53	<	9.21	26 - lb/d			<	1.38	<	6	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Permit Req.	<=	209 MO AVG	<=	417 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: ebumgarner

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF 2019 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Jul	9:08	290426	57	6480.82	1.88	126.00	1.0	0.38	115	3.00	1.02	361.10	0.80	JS
1	9:52	290303	67	6482.08	1.48	125.00	1.0	0.42	112	2.00	0.87	360.30	1.60	JS
2	9:21	290370	54	6483.56	0.61	124.00	0.5	0.58	110	2.00	0.97	358.70	1.40	JS
3	8:49	290424	51	6484.17	1.69	123.50	0.5	0.34	108	3.00	1.21	357.30	1.80	JS
4	8:03	290475	60	6485.86	1.27	123.00	0.0	0.38	105	1.00	1.08	355.50	1.60	JS
5	8:53	290535	56	6487.13	1.26	123.00	0.0	0.34	104	2.00	1.00	353.90	1.40	JS
6	9:06	290591	56	6488.39	1.19	123.00	1.0	0.27	102	4.00	1.11	352.50	1.30	JS
7	8:56	290647	55	6489.58	1.25	122 / 160	1.0	0.78	98	3.00	0.91	351.1 /438.1	1.20	JS
8	9:11	290702	50	6490.83	1.08	159.00	0.0	1.47	95	3.00	1.39	436.90	1.00	JS
9	9:00	290752	52	6491.91	1.18	159.00	1.0	0.54	92	2.00	0.67	435.90	1.50	MS
10	10:30	290804	54	6493.09	1.16	158.00	1.0	0.32	90	2.00	0.75	434.40	1.40	MS
11	10:00	290858	51	6494.25	1.12	157.00	1.0	2.13	88	6.00	2.00	433.00	1.50	MS
12	10:00	290909	50	6495.37	1.07	156.00	0.5	0.39	82	0.00	0.96	431.50	1.40	MS
13	8:59	290959	51	6496.44	1.06	155.50	1.5	0.08	85 / 120	1.00	0.61	430.10	1.10	JS
14	8:50	291010	21	6497.5	0.48	154.00	0.0	0.65	119	1.00	0.76	429.00	0.40	JS
15	8:43	291031	35	6497.98	0.75	154.00	1.0	0.61	118	1.00	0.65	428.60	0.90	JS
16	9:19	291066	46	6498.73	1.02	153.00	0.0	0.28	117	2.00	2.26	427.70	1.20	JS
17	8:09	291112	56	6499.75	1.19	153.00	0.0	1.22	115	1.00	0.77	426.50	1.70	JS
18	8:30	291168	94	6500.94	2.09	153.00	1.0	0.17	114	4.00	0.11	424.80	2.00	MS
19	9:00	291262	53	6503.03	1.19	152.00	0.0	0.32	110	0.00	0.17	422.80	1.40	MS
20	8:00	291315	3	6504.22	0.02	152.00	1.0	0.35	110	0.00	0.07	421.40	0.20	MS
21	8:00	291318	45	6504.24	1.03	151.00	1.0	0.78	110	2.00	0.61	421.20	0.90	MS
22	8:00	291363	52	6505.27	1.11	150.00	0.0	0.62	108	0.00	0.51	420.30	1.10	MS
23	8:00	291415	75	6506.38	1.66	150.00	1.0	0.54	108	4.00	0.78	419.20	1.90	MS
24	8:59	291490	67	6508.04	1.45	149.00	1.0	0.70	104	2.00	0.60	417.30	1.70	JS
25	10:00	291557	50	6509.49	1.11	148.00	1.0	0.29	102	2.00	0.43	415.60	1.50	MS
26	8:00	291607	38	6510.60	0.84	147.00	1.0	0.03	100	2.00	0.14	414.10	1.10	MS
27	8:45	291645	-9	6511.44	0.2	146.00	0.0	0.56	98	0.00	1.52	413.00	0.00	MS
28	8:00	291636	77	6511.64	1.27	146.00	1.0	0.80	98	6.00	0.81	413.00	1.40	MS
29	8:00	291713	53	6512.91	1.16	145.00	1.0	0.11	92	2.00	1.01	411.60	1.40	MS
30	9:09	291766	56	6514.07	0.24	144.00	1.0	0.51	90 / 120	4.00	1.34	410.20	1.50	JS
31	8:40	291822	-291822	6514.31	-6514.31	143.00		0.63	116		1.36	408.70	408.70	JS
TOT			1576					17.59			28.45			
AVE			51					0.55			0.89			
MAX			94					2.13			2.26			
MIN			-9					0.03			0.07			

SIGNATURE: Jon Stear
PH 815-224-16

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Fluoride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/l.	Scale	lbs Used	Initials
31-Jul	10:22	471937	108	2345.4	1.6	4756.50	0	147.00	0.5	0.80	82	7.00	0.45	337.20	3.00	JS
1	11:10	472045	139	2347	2.2	4756.50	0	146.50	1.5	0.88	75 / 120	6.00	0.95	334.20	4.00	JS
2	10:31	472184	106	2349.2	1.6	4756.50	0	145.00	1.0	0.40	114	5.00	0.38	330.20	3.00	JS
3	9:22	472290	107	2350.8	1.7	4756.50	0	144.00	1.0	0.80	109	4.00	0.80	327.20	3.00	JS
4	9:38	472397	147	2352.5	2.2	4756.50	0	143.00	1.0	0.77	105	7.00	1.32	324.20	4.20	JS
5	10:05	472544	73	2354.7	1.2	4756.50	0	142.00	1.0	0.81	98	3.00	1.09	320.00	2.00	JS
6	10:15	472617	103	2355.9	1.6	4756.50	0	141.00	1.0	0.59	95	4.00	0.56	318.00	3.00	JS
7	10:00	472720	106	2357.5	1.6	4756.50	0	140.00	1.0	0.68	91	6.00	0.41	315 / 464	3.00	JS
8	10:17	472826	102	2359.1	0	4756.50	0	139.00	1.0	0.65	85	5.00	0.59	461.40	1.80	JS
9	7:00	472929	111	2360.7	1.8	4756.50	0	138.00	1.0	0.21	80	4.00	0.61	459.60	3.00	MS
10	8:30	473039	115	2362.5	1.7	4756.50	0	137.00	1.0	0.47	76 / 140	2.00	2.00	455.60	3.40	MS
11	8:00	473154	105	2364.2	0	4756.50	0	136.00	0.0	2.00	138	6.00	2.47	452.20	2.40	MS
12	9:15	473259	68	2365.9	0	4756.50	0	136.00	2.5	0.61	132	4.00	0.70	449.80	2.00	MS
13	10:02	473327	69	2366.9	1.1	4756.50	0	133.50	0.5	0.68	128	3.00	0.71	447.80	2.00	JS
14	10:01	473396	75	2368.00	1.2	4756.50	0	133.00	1.0	0.74	125	4.00	0.82	445.80	2.00	JS
15	10:43	473471	103	2369.2	1.6	4756.50	0	132.00	1.0	0.69	121	5.00	0.85	443.80	3.00	JS
16	9:58	473574	68	2370.8	1	4756.50	0	131.00	1.0	0.95	116	2.00	0.79	440.80	1.80	JS
17	8:40	473642	70	2371.8	1.1	4756.50	0	130.00	0.0	0.13	114	4.00	0.37	439.00	2.00	JS
18	7:30	473712	107	2372.9	1.7	4756.50	0	130.00	1.0	2.00	110	4.00	1.71	437.00	3.20	MS
19	10:00	473819	100	2374.6	1.5	4756.50	0	129.00	0.0	0.27	106	6.00	0.19	433.80	2.80	MS
20	10:00	473919	71	2376.1	1.1	4756.50	0	128.00	1.0	0.55	100	1.00	0.85	431.00	2.20	MS
21	10:00	473990	67	2377.2	1.1	4756.50	0	127.00	1.0	0.66	99	5.00	0.93	429.80	1.80	MS
22	10:00	474057	73	2378.3	1.1	4756.50	0	126.00	1.0	0.31	94	4.00	0.19	427.00	2.20	MS
23	10:30	474130	65	2379.4	1	4756.50	0	125.00	0.5	0.76	90	2.00	0.49	424.80	1.40	MS
24	9:30	474195	101	2380.4	1.6	4756.50	0	124.50	0.5	0.68	88	6.00	0.70	423.40	3.20	JS
25	9:00	474296	88	2382.0	1.4	4756.50	0	123.00	1.0	0.24	82	2.00	0.57	420.20	2.40	MS
26	10:00	474384	74	2383.4	1.1	4756.50	0	122.00	1.0	0.96	80	2.00	0.64	417.80	2.20	MS
27	10:00	474458	69	2384.5	1.1	4756.50	0	121.00	1.0	0.89	78	6.00	0.77	415.60	2.00	MS
28	9:30	474527	76	2385.6	1.2	4756.50	0	120.00	1.0	0.96	72	0.35	0.35	413.60	2.40	MS
29	9:30	474603	77	2386.8	1.2	4756.50	0	119.00	1.0	0.84	70 / 140	0.48	0.48	411.20	2.00	MS
30	10:30	474752	0	2388	1.1	4756.50	0	118.00	1.0	1.02	136	4.00	2.00	409.20	2.40	MS
31	9:10	474752	0	2389.1	-2389.1	4756.50	-4756.5	117.00	117.0	0.92	132	132.00	0.34	406.80	0.00	JS
1																
TOT			2743				0			23.92			26.08			
AVE			88				0			0.75			0.82			
MAX			147				0			2.00			2.47			
MIN			0				0			0.13			0.19			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF 2019 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Jul	8:40	19646114.4	176951167	10061.5	0	21401.20	6.00	97.00	2.0	0.84	97	6.00	1.25	25.50	0.5	JS
1	9:19	196597281.2	124441.7	10061.5	0	21407.20	5.40	95.00	1.0	0.91	91	6.00	0.93	25.00	0.5	JS
2	8:36	196721722.9	111827.3	10061.5	0	21412.60	4.90	94.00	1.0	0.72	85	3.00	0.77	24.50	0.5	JS
3	8:30	196833550.2	176336.3	10061.5	0	21417.50	7.80	93.00	3.0	0.78	82 / 120	6.00	1.11	24.00	0.0	JS
4	7:48	197009886.5	179156.2	10061.5	0	21425.30	7.90	90.00	2.0	0.79	114	6.00	0.63	24.00	0.5	JS
5	8:25	197189042.7	114697.6	10061.5	0	21433.20	5.00	88.00	0.5	0.91	108	8.00	0.74	23.50	0.5	JS
6	8:20	197303740.3	130436	10061.5	0	21438.20	5.60	87.50	2.5	0.66	100	5.00	0.93	23.00	0.0	JS
7	8:25	197434176.3	129867.4	10061.5	0	21443.80	5.80	85 /160	0.0	0.63	95	7.00	1.03	23 / 50	0.0	JS
8	8:28	197564043.7	146383.3	10061.5	0	21449.60	6.40	160.00	3.0	1.02	88	6.00	0.69	50.00	1.0	JS
9	10:00	197710427.0	112198	10061.5	0.1	21456.00	4.90	157.00	1.0	0.99	82	4.00	1.07	49.00	0.0	MS
10	11:00	197822625.0	140705	10061.6	0	21460.90	6.30	156.00	1.0	0.96	78	8.00	0.88	49.00	0.5	MS
11	10:30	197963330	130977	10061.6	0	21467.20	5.70	155.00	1.0	1.21	70	6.00	0.71	48.50	0.5	MS
12	11:00	198094307	112898.7	10061.6	0	21472.90	4.90	154.00	2.0	1.04	64	6.00	0.21	48.00	1.0	MS
13	8:31	198207205.7	116295.4	10061.6	0	21477.80	4.20	152.00	2.0	0.58	58 / 120	4.00	0.33	47.00	0.0	JS
14	8:18	198323501.1	121189.7	10061.6	0	21482.00	6.30	150.00	0.00	1.07	116	5.00	0.56	47.00	0.5	JS
15	9:08	198444690.8	117148.9	10061.6	0	21488.30	5.20	148.00	1.0	1.05	111	4.00	1.06	46.50	0.5	JS
16	8:50	198561839.7	107447.7	10061.6	0	21493.50	4.70	147.00	1.0	0.89	107	5.00	0.85	46.00	0.0	JS
17	7:50	198669287.4	113408.6	10061.6	0	21498.20	5.00	146.00	1.0	0.98	102	4.00	0.65	46.00	1.0	JS
18	9:00	198782696.0	161536	10061.6	0	21503.20	7.10	145.00	2.0	0.94	98	8.00	0.16	45.00	0.0	MS
19	8:00	198944232.0	116893	10061.6	0	21510.30	5.10	143.00	2.0	1.04	90	6.00	0.78	45.00	1.0	MS
20	9:00	199061125.0	113991	10061.6	0	21515.40	5.10	141.00	1.0	1.06	84 / 120	8.00	1.31	44.00	0.0	MS
21	9:00	199175116.0	108075	10061.6	0	21520.50	5.00	140.00	1.0	0.49	112	4.00	2.17	44.00	0.3	MS
22	9:00	199283191.0	109039	10061.6	0	21525.50	4.50	139.00	1.0	1.16	108	4.00	2.04	43.75	0.8	MS
23	9:00	199392230.0	78432.5	10061.6	0	21530.00	3.50	138.00	0.0	0.08	104	4.00	0.56	43.00	0.0	MS
24	8:38	199470662.5	140895.5	10061.6	0	21533.50	6.30	138.00	0.0	0.10	100	8.00	1.39	43.00	0.5	JS
25	10:30	199611558.0	120181	10061.6	0	21539.80	5.30	138.00	0.0	0.18	92	4.00	0.75	42.50	0.5	MS
26	9:00	199731739.0	107777	10061.6	0	21545.10	4.40	138.00	1.0	1.49	88	6.00	0.50	42.00	0.5	MS
27	9:30	199839516.0	103286	10061.6	0	21549.50	4.90	137.00	2.0	1.36	82	4.00	0.39	41.50	0.5	MS
28	10:45	199942802.0	105617	10061.6	0	21554.40	4.60	135.00	2.0	0.68	78	6.00	0.09	41.00	0.0	MS
29	10:00	200048419.0	111430.6	10061.6	0	21559.00	4.90	133.00	2.0	1.15	72 / 140	4.00	0.49	41.00	1.0	MS
30	8:22	200159849.6	90817.1	10061.6	0	21563.90	4.00	131.00	1.0	1.33	136	4.00	1.35	40.00	0.0	JS
31	8:25	200250666.7		10061.6		21567.90		130.00		1.35	132		0.82	40.00		JS
TOT			180604552				167			28.44			27.20			
AVE			5825953				5			0.89			0.85			
MAX			176951167				8			1.49			2.17			
MIN			78433				4			0.08			0.09			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Village H	0.08		1.4	Tower	0.40		0.73	Tower	0.46		1.04	JS			1.00	0.67	0.87
2	Village H	0.07		1.18	Auto Garage	0.16		1.11	Tower	0.48		1.12	JS			0.67	0.57	0.83
3																0.95	0.80	0.28
4																0.54	0.62	0.25
5	Elm School	0.1		2.17	Tower	0.17		0.92	Tower	0.61		1.23	JS			0.78	0.64	0.89
6	Village H	0.08		1.27	Gas Station	0.1		0.97	Tower	0.54		1	JS			0.86	0.65	0.92
7	Fire Station	0.44		1.17	Tower	0.64		1.02	Tower	0.49		1.19	JS			0.95	0.77	0.84
8	Village H	0.07		1.27	Auto Garage	0.09		1.04	Tower	0.39		0.97	JS			0.70	1.40	0.85
9	Artoros	1.12		1.37	Tower	0.22		2.2	Tower	0.6		1.15	MS			0.64	0.62	0.46
10																0.66	0.51	0.58
11																0.66	0.45	0.58
12	Fire Station	0.15		1.75	Tower	0.82		2.00	Tower	0.50		1.16	MS			0.59	0.65	0.83
13	Elm School	0.47		2.11	Gas Station	0.06		1.14	Tower	0.54		1.01	JS			0.81	0.23	0.85
14	Village H	0.02		1.5	Tower	0.48		0.87	Tower	0.45		1.16	JS			0.58	0.55	0.66
15	Village H	0.01		1.99	Auto Garage	0.25		1.15	Tower	0.36		1.08	JS			0.69	0.60	0.69
16	Village H	0.03		1.36	Tower	0.03		2	Tower	0.33		1.52	JS			0.69	0.59	0.79
17																0.61	0.57	0.28
18																0.35	0.54	5.20
19	Fire Station	0.83		1.19	Gas Station	0.03		1.13	Tower	0.29		1.42	MS			0.76	0.48	0.84
20	Village H	0.07		1.47	Tower	0.4		0.69	Tower	0.45		2	MS			0.90	0.41	0.80
21	Elm School	0.5		2.1	Tower	0.65		0.76	Tower	0.29		2	MS			0.85	0.60	0.77
22	Fire Station	0.51		1.33	Auto Garage	0.25		1.43	Golf Course	0.31		0.98	MS			0.65	0.56	0.74
23	Elm School	0.99		1.48	Tower	0.62		0.77	Tower	0.48		1.09	MS			0.53	0.59	0.80
24																1.10	0.66	0.68
25																1.30	0.57	0.36
26	Fire Station	0.06		1.56	Tower	0.4		0.56	Tower	0.35		1.11	MS			0.49	0.53	0.74
27	Elm School	0.28		1.42	Auto Garage	0.14		0.98	Tower	0.43		1.07	MS			1.30	0.74	0.88
28	Artoros	1.44		1.07	Tower	0.75		1.13	Tower	0.53		2	MS			0.67	0.60	0.95
29	Village H	0.3		1.42	Tower	0.07		0.89	Tower	0.48		1.13	MS			0.59	0.76	0.97
30	Village H	0.14		1.45	Gas Station	0.2		0.94	Tower	0.51		1.17	JS			0.66	0.76	0.93
31																1.20	0.66	0.96
1																		

16

nature: Jon Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

SEPTEMBER 2019 TREASURER'S REPORT

Monthly Reports:

Attached you will find September's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- I attended the IML Conference in Chicago. I found the sessions very informative and relative to my role as treasurer.
- We hired a part-time office person, Michele Lessard. She will work one day a week, and in addition fill in as needed.
- Attached is a copy of the Treasurer's Report for the period ending 04/30/2019. This report will be published in the Boone County Journal the week of October 14th, 2019.
- Attached you will also find invoices that will be paid during the month of October totaling: $228,794.63 in checks, and $3,161.45 in EFTS.

Carina

PUBLIC NOTICE

, Illinois

Annual Treasurers Report of Cash Receipts and Disbursements

For the Fiscal Year Ending April 30, 2019

Published in compliance with Chapter 65, Section 5/3.1-35-65 of the Illinois Compiled Statutes

	GENERAL FUND	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	ENTERPRISE	FIDUCIARY	INTERNAL SERVICE	
BEG. BALANCE	1,908,105	531,844	27,302	449,587	8,157,605	0		0
REVENUE	1,773,101	140,677	121	960	1,430,352	0		0
EXPENDITURES	-1,382,783	-273,373	-218,428	-336,544	-1,553,917	0		0
OTHER SOURCES	0	0	0	0	0	0		0
TRANSFERS	-371,427	0	-218,427	-153,000	0	0		0
ADJUSTMENTS	0	0	0	0	0	0		0
END FUND BALANCE	1,926,996	399,148	27,422	267,002	8,034,040	0		0

Receipts: GENERAL FUND;

PROPERTY TAXES - CORPORATE 210,570; PROPERTY TAXES - ROAD & BRIDGE 79,884; PROPERTY TAXES - AUDIT 14,088; PROPERTY TAXES - LIABILITY INSURANCE 19,721; PROPERTY TAXES - SOCIAL SECURITY 18,775; STATE INCOME TAXES 487,678; STATE USE TAXES 156,387; STATE TELECOMMUNICATIONS TAX 69,434; STATE SALES TAXES 276,539; STATE VIDEO GAMING TAX 88,120; REPLACEMENT TAX 4,058; MUNICIPAL UTILITY TAX - ELECTRICITY 136,129; MUNICIPAL UTILITY TAXES - NATURAL GAS 70,383; COURT FINES AND FEES 2,152; FILING FEES 4,975; BUILDING PERMIT 66,313; VIDEO GAMING LICENSES 950; OTHER LICENSE FEES 440; TRUCK PERMITS 3,044; LIQUOR LICENSES 21,000; TOBACCO LICENSE FEES 180; RENTS RECEIVED 21,800; MISCELLANEOUS REVENUE 15,379; DONATIONS/CONTRIBUTIONS 1,300; PARK DONATIONS 100; INTEREST 3,705; TOTAL 1,773,104

MOTOR FUEL FUND;

MOTOR FUEL TAX 139,513; INTEREST 1,164; TOTAL 140,677

WATER & SEWER FUND;

WATER & SEWER SALES 1,379,646; WATER / SEWER PENALTIES 18,060; WATER & SEWER CONNECTION FEES 24,700; BULK WATER SALES 450; METER & MXU SALES 2,935; TURN ON/OFF WATER FEES 2,155; MISCELLANEOUS REVENUE 1,043; INTEREST 1,363; TOTAL 1,430,352

DEBT SERVICE FUND;

INTEREST 121; TRANSFERS IN - FROM GENERAL FUND 218,427; TOTAL 218,548

GOV FUNDS CAPITAL PROJECTS FUND;

INTEREST 960; TRANSFERS IN - FROM GENERAL FUND 153,000; TOTAL 153,960

PAYROLL: 0.01 TO 24,999.99

ANDERBERG, KARRI; CAPOVILLA, JOSEPH; CASSENS, JULIE; COSTANZA, OWEN; DANNER, CHRISTOPHER; DREGER, YVONNE; ERICKSON, NEELEY; GOINGS, JEFF; LUNDIN, CURTIS; MARTENSON, KYLE; MILLER, ERIC; QUIMBY, RONALD; RAMDASS, SOPHIA; WALSH, ERIN

PAYROLL: 25,000.00 TO 49,999.99

BOYD, CARINA; CATALANI, YVONNE; HOWE, DAVID ; JASTER, KATELYN; KASPER, JACOB

PAYROLL: 50,000.00 TO 74,999.99

DYKSTRA, DIANA; HILDEN, MITCHELL

LIABILITY

GC SERVICES 4,639; LOCAL GOVERNMENT HEALTH PLAN 168,706; ILLINOIS DIRECTOR OF EMPLOYMENT SEC 6,469; IMRF 41,807; INTERNAL REVENUE SERVICE 89,615; NCPERS 1,392; STATE OF ILLINOIS 13,976; STATE OF WISCONSIN 4,985; I.U.O.E. LOCAL 150 4,104; MEMBERS ALLIANCE CREDIT UNION 546; TOTAL 336,240

EXPENDITURES AND EXPENSES

AMAZON.COM 5,441; HOME DEPOT CREDIT SERVICES 7,998; A.A. ANDERSON, INC 5,886; ABBY PEST ELIMINATION LLC 3,390; AMERICAN LEGAL PUBLISHING CORP. 2,988; AQUAAZUL 6,337; ARNESON OIL COMPANY 3,481; B&F CONSTRUCTION CODE SERVICE, INC. 61,090; BELVIDERE DISTRICT 100 11,418; BLAIN'S FARM & FLEET 5,494; BLAKE OIL COMPANY 5,899; BONNELL INDUSTRIES, INC. 52,880; BOONE COUNTY JOURNAL 3,165; BS&A SOFTWARE 6,310; CARGILL, INCORPORATED 46,336; CLARK BAIRD SMITH LLP 4,546; COMED 219,633; COMFORT SOLUTIONS HEATING & AIR 16,705; CONSERV FS INC 5,580; CONTRY HOMES OF ILLINOIS 6,000; CORE & MAIN LP 31,470; CUSTOM PLAYGROUND, INC. 7,050; DECKER 24HR TRUCK & TRAILER REPAIR 17,755; DURACLEAN CLEANING & RESTORATION 4,134; ED WINTERS TRUST 4,500; ENTRE COMPUTER SOLUTIONS 26,816; FRINK'S SEWER & DRAIN INC. 6,321; FRONTIER 9,024; G5 ENVIRONMENTAL LTD 3,758; GROWTH DIMENSIONS 5,300; HACH COMPANY 15,200; HAWKINS, INC. 19,023; HEARTLAND BANK & TRUST COMPANY 847,973; ILLINOIS COUNTIES RISK MGMT TRUST 49,228; ILLINOIS EPA 22,500; IRONWOOD ENVIROMENTAL INC. 23,750; LAKESIDE INTERNATIONAL, LLC 5,878; LAUTERBACH & AMEN, LLP 16,500; LINCOLN RENT-ALL & LAWN EQUIP SALES 2,512; LIONS CLUB 12,000; MCMAHON ASSOCIATES, INC. 61,685; MEDIACOM 7,320; MELROSE PYROTECHNICS, INC 5,000; MENARDS 8,081; MICHAEL CASSIDY 4,200; MUNICODE MUNICIPAL CODE CORPORTION 3,400; NAPA AUTO PARTS 4,751; NICOR GAS 29,657; NORTH BOONE CUSD #200 6,959; NORWEST CONSTRUCTION, INC. 5,696; ODYSSEY TRANSPORTATION LLC 2,574; PITNEY BOWES GLOBAL FINANCIAL SRVS 4,333; POMP'S TIRE SERVICE, INC. 3,965; POPLAR GROVE STATE BANK 9,201; QUILL 3,926; R & R ELECTRIC 3,913; ROCK ROAD COMPANIES 252,225; RUBBER SAFE PLAYGROUNDS 5,600; RUSH POWER SYSTEMS, LLC. 5,760; SABEL MECHANICAL LLC. 35,582; SCOTT'S RV, TRUCK & AUTO REPAIR 4,812; SIKICH LLP - ACCOUNTING SERVICES 31,483; SIMERL, ROBINETTE K. 12,916; SOSNOWSKI SZETO, LLP 121,545; SSR COMMERCIAL SNOW REMOVAL, LLC. 15,480; STENSTROM EXCAVATION & BLACKTOP 157,452; STRAW, ELIZABETH A. 12,916; TAYLOR DEVELOPMENT INC. 2,977; TELEDYNE INSTRUMENTS, INC. 2,532; TEMPLE DISPLAY LTD 3,987; TEST INC. 201,073; THREE HAMMER CONTRUCTION INC. 12,700; TREE CARE ENTERPRISES, INC. 2,700; USA BLUE BOOK 9,319; VORTEX TECHNOLOGIES INC 3,983; WEX BANK - MARATHON FLEET CARD 13,297; WILLIAM CHARLES CONSTRUCTION, LLC 5,323; EXPENSE DISBURSEMENTS UNDER 2,500.00 107,313

TOTAL: 2,796,904

Subscribed and sworn to this 8th day of October, 2019

Village of Poplar Grove
Monthly Utility Bill Report
2017-2019

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	2017	1472	39	1510	199	13	34	1	13
January	2018	1456	66	1522	222	14	9	0	17
February	2018	1453	66	1519	186	16	36	1	14
March	2018	1452	73	1525	192	16	18	1	9
April	2018	1447	76	1523	140	9	37	0	10
May	2018	1451	79	1530	168	17	26	1	9
June	2018	1445	80	1525	186	20	16	1	12
July	2018	1446	81	1527	207	17	22	0	13
August	2018	1447	82	1529	184	13	30	0	14
September	2018	1450	88	1538	198	15	34	0	13
October	2018	1450	85	1535	215	20	26	0	12
November	2018	1453	86	1539	226	25	26	1	14
December	2018	1448	88	1536	218	24	31	0	20
Average for	2018	1450	79	1529	195	17	26	0	13
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	2	9
September	2019	1447	95	1542	228	26	47	SCH.FOR OCT.10	8
October	2019								
November	2019								
December	2019								
Average 2017-Current		***1447***	***88***	***1535***	***199***	***20***	***40***	***2***	***10***

Updated on: 7/31/19

Completed by: Yvonne Catalani

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
09/04/2019	OPER	25318	AP	0002	A.A. ANDERSON, INC	99.52
09/04/2019	OPER	25319	AP	0338	AMAZON.COM	452.83
09/04/2019	OPER	25320	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	13,045.00
09/04/2019	OPER	25321	AP	0361	BLAIN'S FARM & FLEET	17.99
09/04/2019	OPER	25322	AP	0098	CINTAS CORPORATION #355	145.90
09/04/2019	OPER	25323	AP	0079	CITY OF BELVIDERE	310.00
09/04/2019	OPER	25324	AP	0069	CIVIL CONSTRUCTORS, INC.	40,470.86
09/04/2019	OPER	25325	AP	0068	COMPLETE INTEGRATION & SERVICES LLC	2,000.00
09/04/2019	OPER	25326	AP	0076	CORDRAY BROTHERS INC	456.00
09/04/2019	OPER	25327	AP	0347	CORE & MAIN LP	598.19
09/04/2019	OPER	25328	AP	0502	DEE'S PLUMBING & CONSTRUCTION	410.00
09/04/2019	OPER	25329	AP	0346	FRINK'S SEWER & DRAIN INC.	3,552.50
09/04/2019	OPER	25330	AP	0109	HAWKINS, INC.	2,613.14
09/04/2019	OPER	25331	AP	0165	MENARDS	274.08
09/04/2019	OPER	25332	AP	0196	N-TRAK GROUP, LLC	20,905.00
09/04/2019	OPER	25333	AP	0053	NAPA AUTO PARTS	305.50
09/04/2019	OPER	25334	AP	0192	NORTHERN ILLINOIS SERVICE CO	108.91
09/04/2019	OPER	25335	AP	0225	R.J. DANIELS FUEL & TIRE	3,314.38
09/04/2019	OPER	25336	AP	0470	REGION 1 PLANNING COUNCIL	3,125.00
09/04/2019	OPER	25337	AP	0435	ROCK ROAD COMPANIES	6,506.27
09/04/2019	OPER	25338	AP	0408	SABEL MECHANICAL LLC.	2,948.00
09/04/2019	OPER	25339	AP	0319	SOSNOWSKI SZETO, LLP	6,055.05
09/04/2019	OPER	25340	AP	0248	STEINER ELECTRIC COMPANY	210.90
09/04/2019	OPER	25341	AP	0240	STRAW, ELIZABETH A.	12,916.24
09/04/2019	OPER	25342	AP	0355	TEST INC.	738.50
09/04/2019	OPER	25343	AP	0333	UNITED SANITATION SERVICES, INC.	150.00
09/04/2019	OPER	25344	AP	0262	USA BLUE BOOK	344.41
09/04/2019	OPER	25345	AP	0270	WELCH BROS BELVIDERE, INC.	65.00
09/06/2019	OPER	25292	AP	0002	A.A. ANDERSON, INC	160.00
09/06/2019	OPER	25293	AP	0006	ADT PROTECTION 1	54.00
09/06/2019	OPER	25294	AP	0049	BLAKE OIL COMPANY	542.15
09/06/2019	OPER	25295	AP	0294	BOONE COUNTY JOURNAL	220.00
09/06/2019	OPER	25296	AP	0457	BOYD, CARINA	56.90
09/06/2019	OPER	25297	AP	0078	CARD SERVICE CENTER	1,273.66
09/06/2019	OPER	25298	AP	0278	COMED	18,964.91
09/06/2019	OPER	25299	AP	0097	FOX VALLEY INTERNET, INC.	54.90
09/06/2019	OPER	25300	AP	0096	FRONTIER	785.60
09/06/2019	OPER	25301	AP	0364	HOME DEPOT CREDIT SERVICES	29.94
09/06/2019	OPER	25302	AP	0378	HOWE, DAVID	2.00
09/06/2019	OPER	25303	AP	MISC	KIRSTEN FREDERICK	43.69
09/06/2019	OPER	25304	AP	0163	MEDIACOM	686.64
09/06/2019	OPER	25305	AP	0418	MICHAEL S. DRELLA	75.00
09/06/2019	OPER	25306	AP	0329	MR. GOODWATER	35.32
09/06/2019	OPER	25307	AP	0177	MUNICIPAL CLERKS OF ILLINOIS	110.00
09/06/2019	OPER	25308	AP	0442	MUNICODE MUNICIPAL CODE CORPORTION	3,453.14
09/06/2019	OPER	25309	AP	0196	N-TRAK GROUP, LLC	25.94
09/06/2019	OPER	25310	AP	0186	NICOR GAS	532.47
09/06/2019	OPER	25311	AP	0211	PITNEY BOWES INC.	411.79
09/06/2019	OPER	25312	AP	0239	SHERMAN WILLIAMS CO.	730.13
09/06/2019	OPER	25313	AP	MISC	STEVEN A JOHNSON	59.71
09/06/2019	OPER	25314	AP	MISC	TRAVIS HENDRIX	134.00
09/06/2019	OPER	25315	AP	0261	U.S. CELLULAR	176.15

10/09/2019 CHECK REGISTER

CHECK DATE FROM 09/01/2019 - 09/30/2019

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
09/06/2019	OPER	25316	AP	MISC	VINCENTE RAYGOZA & LIZZY SALGADO	4.55
09/06/2019	OPER	25317	AP	0429	WEX BANK - MARATHON FLEET CARD	1,241.03
09/13/2019	OPER	Various	PR		PAYROLL	10668.96
09/13/2019	OPER	EFT300(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,001.83
09/13/2019	OPER	EFT301(E)	PR	STATE OF IL	STATE OF ILLINOIS	600.36
09/20/2019	OPER	8(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
09/20/2019	OPER	9(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
09/27/2019	OPER	25350	PR	UNION DUES	I.U.O.E. LOCAL 150	286.10
09/27/2019	OPER	Various	PR		PAYROLL	10,155.05
09/27/2019	OPER	EFT302(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,961.32
09/27/2019	OPER	EFT303(E)	PR	STATE OF IL	STATE OF ILLINOIS	600.53
09/27/2019	OPER	EFT304(E)	PR	IMRF	IMRF	2,667.56
Total of 84 Checks:						186,105.95
Less 0 Void Checks:						0.00
Total of 84 Disbursements:						186,105.95

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

September 2019 Public Works Report

General:

I attended two classes as part of the UW program I am in. The topics were HR Management and Leadership Skills for Supervisors.

Ion and I have been working together to get a pump maintenance agreement contact proposal ready. We are having a hard time getting vendors that want to come out to do the work, but we are hoping to have a proposal ready for the November Finance Committee meeting.

Our new skid loader was delivered by Johnson Tractor and our trade in was hauled away. We had an extra bucket for the older machine that had not been used in years. Rather than let it sit and rust even more, Johnson tractor took an additional $250 dollars off the price of our new machine if we included this extra bucket. I reached out to all the board members and got a consensus to get rid of it ahead of time and we could pass a resolution at the October board meeting to dispose of this particular piece of surplus equipment.

I met with the Bel Air condo association president and maintenance person on September 20th. There seems to be a dispute between the association and the two units that flooded on July 3rd. The units want the association to pay for repairs and the association is trying to pin the repairs on us. I will have more to follow in the coming months.

Resident contact forms are coming in daily for review and addressing. These include potholes, tree branches to be trimmed, sinkholes, grass that needs to be mowed, drainage, flooding, standing water etc...Some are easily fixed and some take quite a bit of research on easements, plats, and jurisdiction.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noted. The following work was performed:

-2007 International 7400
-2005 International 7400
-2005-2 International 7300
-2019 Case Skid loader
-2016 Kubota Tractor was greased and fluids checked.
-2016 Kubota MX5200 tractor was greased and fluids checked.
-2017 Kubota Mini Excavator was greased and fluids checked.
-2012 Ford F-250 had a tail light bulb replaced.
-2013 GMC 2500
-2011 Chevy Silverado
-2016 GMC 1 Ton
-2019 Schwarze street sweeper was greased
-2019 Chevy Silverado
-Wacker roller
-2000 Flat bed trailer
-Woods finishing mower was greased and had a rear deck wheel replaced.
-Woods batwing mower had the stump hopper replaced and new blades installed.

-Kubota 48” zero turn was greased and fluids checked.
-Kubota 60” zero turn was greased and fluids checked.
-Kubota 72” front mount mower was greased and fluids checked.

Streets/Storm Sewer:

September 13th brought on yet another substantial flooding event, this time, throughout the entire Village, not just the southern portion. Staff responded with signage and monitoring of roads and lift stations. Evergreen Septic was hired to pump out the collection point lift station to avoid sewage backup.

The Boone County Highway Dept striped center lines on Whiting, Hill, State, Poplar Grove Rd, Orth, and Woodstock Roads for us. They also did the white fog lines on State St and Poplar Grove Rd.

Shoulder stone was put down on Orth Road to help keep the edges from breaking off. Rock Road performed the work for us.

Staff removed 35 dead Ash trees from Prairie Green right of ways and trimmed up the canopy around the roads and sidewalks on multiple other trees. All of the ROW’s East of, and including, Briarwood were done. A chipper was rented from Lincoln Rental and stump grinding will follow within the next couple weeks. We anticipate finishing Prairie Green, Ravenscrest, and the Knolls later this fall.

Roads were swept throughout town, as well as, the Village Hall parking lot.

Potholes were patched on multiple occasions.

The pine trees at the entrance to Bennett’s Crossing were trimmed back after a resident notified us that they could not see out to 173 very well.

A storm sewer inlet at 431 Old Orchard had dirt put down and seeded.

Ravenscrest entrance median had bushes removed and weeding done.

Multiple signs and posts were put up or replaced throughout the month.

The berms in Prairie Green had stumps cut out of them.

Parks/Buildings:

Staff has been out mowing/trimming all Village owned parks and properties on a weekly basis. ROW’s and drainage areas have been all mowed to the best of our ability at this time until it dries out more.

Bushes and Shrubs were pruned at the Village Hall, as well as weeding done in the mulch beds.

Trees in the Arboretum were trimmed up to help with mowing and accessibility on the walk path.

Flags were lowered and raised on multiple occasions

Staff excavated the drainage ditch at the entrance to Lions Park. We are as far South as we can go until it dries out.

Water/Sewer distribution:

The locates have been completed for the 173 watermain project. Work is anticipated to start very shortly. There was an unexpected issue with utilities being in the easement we purchased. While doing the locates, staff checked the function of all of the valves that are going to be utilized to shut down the main. In doing so, it was discovered two were filled with mud and had to be hydro excavated.

114 E. Grove St had a meter and MXU installed to come into compliance with our ordinance requiring sewer only customers to have a meter.

Locates were done as required and are coming in abundance daily. We also marked and called in our locates for multiple projects that we are working on.

Meters were read and all un-reads were gathered manually.

Headworks barrels were emptied at the NWWTP.

Other work performed by staff:
- 52 non-payment door notices
- 4 water turn on's
- 3 water turn off's
- 4 meter or check valve replacements/installs
- 4 MXU replacements
- 4 bbox adjustments
-10 final reads
- 0 consumption/water quality complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – September Activity**

Date: **October 9, 2019**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **2019 Pavement Maintenance Program:** The Village added shouldering along Orth Road to the contract, and that work has been completed. That said, we'll be working with the contractor to close out the roadway project.
- **IL 173 Water Main:** We have conducted the pre-construction meeting, and the JULIE locates were called in by the contractor. When the JULIE marks/flags appeared in the field it was noted that Frontier has major fiber optic and phone lines within the water main easement. We contacted the property owner who has no record of any easements. We took field survey data of the utility locations and added them into the plans…and there are two facilities that are in conflict with the proposed water main. We then contacted Frontier who reviewed their files and found an easement agreement dating back to 1990. The easement agreement references the right of way as it existed in 1990, which was before IL 173 and Poplar Grove were widened. IDOT obtained additional ROW in 2004, and therefore a portion of the easement is located within the ROW as it exists today. It appears that some of the utility lines are located outside of the utility easement. We are currently coordinating w/ Frontier, the property owner and the contractor to determine the best path forward.
- **2020 CIP Planning:** We are beginning to plan the scope of next year's maintenance projects, and we expect to bring the planning results to Committee in November.
- **Regrade Drainage Easement in Rear Yard – Park Street:** As you will recall, the Village awarded a small contract to Foss Landscapes for re-grading work within a drainage easement in the rear yards of Park Street in Sherman Oaks. We have been in communication with Foss Landscapes who continue to look for a dry time to complete the work. We will continue to work with Foss to complete the project this year.
- **Phase I Clean & Televise:** Contacts have been executed. A pre-televising meeting will be set for the week of October 14th. We expect that the majority of the field work will be done by the end of the month.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	ABBY PEST ELIMINATION LLC	Invoice: 7108,7109,7110 Ref#: 15704(PEST CONTROL @VH, PW SHOP, NWWTP SE		
AP Trx #: 8457					
		PEST CONTROL @VH SEPT2019 #7109	01-50-4301	45.00	
		PEST CONTROL @PW SHOP SEPT2019 #7108	01-53-4301	65.00	
		PEST CONTROL @NWWTP SEPT2019 #7110	31-75-4301	160.00	
		Vnd: 0371 Invoice: 7108,7109,7110	01-00-2200		110.00
		Vnd: 0371 Invoice: 7108,7109,7110	31-00-2200		160.00
		Expected Check Run: 10/07/2019		270.00	270.00
10/07/2019	AP	ADT PROTECTION 1	Invoice: 130400116 Ref#: 15705(FIRE & SECURITY SERVICE 9/26-10/25/19)		
AP Trx #: 8458					
		FIRE & SECURITY SERVICE 9/26-10/25/19	01-50-4206	163.49	
		Vnd: 0006 Invoice: 130400116	01-00-2200		163.49
		Expected Check Run: 10/07/2019		163.49	163.49
10/07/2019	AP	COMED	Invoice: 3291029012SEPT2019 Ref#: 15706(12211 RT 76 SWWTP 8/2-9/3/19)		
AP Trx #: 8459					
		12211 RT 76 SWWTP 8/2-9/3/19	31-75-4204	7,711.20	
		Vnd: 0278 Invoice: 3291029012SEPT2019	31-00-2200		7,711.20
		Expected Check Run: 10/07/2019		7,711.20	7,711.20
10/07/2019	AP	COMED	Invoice: 5379007025SEPT2019 Ref#: 15707(4870 WOODSTOCK RD W#5&6 8/2-9/3		
AP Trx #: 8460					
		4870 WOODSTOCK RD W#5&6 8/2-9/3/19	31-70-4204	1,048.59	
		Vnd: 0278 Invoice: 5379007025SEPT2019	31-00-2200		1,048.59
		Expected Check Run: 10/07/2019		1,048.59	1,048.59
10/07/2019	AP	COMED	Invoice: 4659084049SEPT2019 Ref#: 15708(203 BEAVER ST. L/S 8/2-9/3/19)		
AP Trx #: 8461					
		203 BEAVER ST. L/S 8/2-9/3/19	31-75-4204	67.80	
		Vnd: 0278 Invoice: 4659084049SEPT2019	31-00-2200		67.80
		Expected Check Run: 10/07/2019		67.80	67.80
10/07/2019	AP	COMED	Invoice: 3399123028SEPT2019 Ref#: 15709(1000 WACO WAY L/S 8/2-9/3/19)		
AP Trx #: 8462					
		1000 WACO WAY L/S 8/2-9/3/19	31-75-4204	296.02	
		Vnd: 0278 Invoice: 3399123028SEPT2019	31-00-2200		296.02
		Expected Check Run: 10/07/2019		296.02	296.02

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	COMED	Invoice: 2151017026SEPT2019 Ref#: 15710(13505 HARVEST WAY L/S 8/2-9/3/		
AP Trx #: 8463					
		13505 HARVEST WAY L/S 8/2-9/3/19	31-75-4204	103.27	
		Vnd: 0278 Invoice: 2151017026SEPT2019	31-00-2200		103.27
		Expected Check Run: 10/07/2019		103.27	103.27
10/07/2019	AP	COMED	Invoice: 1923071033SEPT2019 Ref#: 15711(610 S STATE ST. NWWTP 8/2-9/3/1		
AP Trx #: 8464					
		610 S STATE ST. NWWTP 8/2-9/3/19	31-75-4204	4,387.33	
		Vnd: 0278 Invoice: 1923071033SEPT2019	31-00-2200		4,387.33
		Expected Check Run: 10/07/2019		4,387.33	4,387.33
10/07/2019	AP	COMED	Invoice: 1659118047SEPT2019 Ref#: 15712(100 S. STATE ST. W#2 8/2-9/3/19		
AP Trx #: 8465					
		100 S. STATE ST. W#2 8/2-9/3/19	31-70-4204	110.23	
		Vnd: 0278 Invoice: 1659118047SEPT2019	31-00-2200		110.23
		Expected Check Run: 10/07/2019		110.23	110.23
10/07/2019	AP	COMED	Invoice: 1419002002SEPT2019 Ref#: 15713(228 BOEING TRL W/T 8/2-9/3/19)		
AP Trx #: 8466					
		228 BOEING TRL W/T 8/2-9/3/19	31-70-4204	56.16	
		Vnd: 0278 Invoice: 1419002002SEPT2019	31-00-2200		56.16
		Expected Check Run: 10/07/2019		56.16	56.16
10/07/2019	AP	COMED	Invoice: 0798466001SEPT2019 Ref#: 15714(105 BULLARD ST. L/S 8/2-9/3/19)		
AP Trx #: 8467					
		105 BULLARD ST. L/S 8/2-9/3/19	31-75-4204	102.32	
		Vnd: 0278 Invoice: 0798466001SEPT2019	31-00-2200		102.32
		Expected Check Run: 10/07/2019		102.32	102.32
10/07/2019	AP	COMED	Invoice: 0699087057SEPT2019 Ref#: 15715(12305 RT 76 L/S 8/2-9/3/19)		
AP Trx #: 8468					
		12305 RT 76 L/S 8/2-9/3/19	31-75-4204	33.18	
		Vnd: 0278 Invoice: 0699087057SEPT2019	31-00-2200		33.18
		Expected Check Run: 10/07/2019		33.18	33.18

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	COMED	Invoice: 0507019070SEPT2019 Ref#: 15716(RT 173 W/T 8/2-9/3/19)		
AP Trx #: 8469					
		RT 173 W/T 8/2-9/3/19	31-70-4204	633.01	
		Vnd: 0278 Invoice: 0507019070SEPT2019	31-00-2200		633.01
		Expected Check Run: 10/07/2019		633.01	633.01
10/07/2019	AP	COMED	Invoice: 0099144153SEPT2019 Ref#: 15717(502 WACO WAY L/S 8/2-9/3/19)		
AP Trx #: 8470					
		502 WACO WAY L/S 8/2-9/3/19	31-75-4204	33.91	
		Vnd: 0278 Invoice: 0099144153SEPT2019	31-00-2200		33.91
		Expected Check Run: 10/07/2019		33.91	33.91
10/07/2019	AP	HEARTLAND BANK & TRUST COMPANY	Invoice: R.O. 2012A -10202019 Ref#: 15718(BOND INTEREST SERIES 2012A 10		
AP Trx #: 8471					
		BOND INTEREST SERIES 2012A 10/20/19	31-50-4813	2,035.00	
		Vnd: 0110 Invoice: R.O. 2012A -10202019	31-00-2200		2,035.00
		Expected Check Run: 10/07/2019		2,035.00	2,035.00
10/07/2019	AP	HEARTLAND BANK & TRUST COMPANY	Invoice: R.O. 2012B -10202019 Ref#: 15719(BOND INTERST SERIES 2012B 10/		
AP Trx #: 8472					
		BOND INTERST SERIES 2012B 10/20/19	31-50-4814	17,312.50	
		Vnd: 0110 Invoice: R.O. 2012B -10202019	31-00-2200		17,312.50
		Expected Check Run: 10/07/2019		17,312.50	17,312.50
10/07/2019	AP	HEARTLAND BANK & TRUST COMPANY	Invoice: R.O. 2015 - 10202019 Ref#: 15720(BOND INTEREST SERIES 2015 10/		
AP Trx #: 8473					
		BOND INTEREST SERIES 2015 10/20/19	31-50-4815	50,187.50	
		Vnd: 0110 Invoice: R.O. 2015 - 10202019	31-00-2200		50,187.50
		Expected Check Run: 10/07/2019		50,187.50	50,187.50
10/07/2019	AP	TEST INC.	Invoice: 1176924 Ref#: 15728(WATER & SEWER CONTRACT OCT.2019)		
AP Trx #: 8474					
		WATER & SEWER CONTRACT OCT.2019	31-70-4310	16,493.75	
		Vnd: 0355 Invoice: 1176924	31-00-2200		16,493.75
		Expected Check Run: 10/07/2019		16,493.75	16,493.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	NICOR GAS	Invoice: 12314476859SEPT2019 Ref#: 15729(4194 DAWSON LK RD L/S 8/9-9/10		
AP Trx #: 8475					
		4194 DAWSON LK RD L/S 8/9-9/10/19	31-75-4204	35.73	
		Vnd: 0186 Invoice: 12314476859SEPT2019	31-00-2200		35.73
		Expected Check Run: 10/07/2019		35.73	35.73
10/07/2019	AP	NICOR GAS	Invoice: 17034425508SEPT2019 Ref#: 15730(13505 HARVEST WAY L/S 8/9-9/10		
AP Trx #: 8476					
		13505 HARVEST WAY L/S 8/9-9/10/19	31-75-4204	106.79	
		Vnd: 0186 Invoice: 17034425508SEPT2019	31-00-2200		106.79
		Expected Check Run: 10/07/2019		106.79	106.79
10/07/2019	AP	NICOR GAS	Invoice: 22409207747SEPT2019 Ref#: 15731(12211 RT76 SWWTP 8/9-9/10/19)		
AP Trx #: 8477					
		12211 RT76 SWWTP 8/9-9/10/19	31-75-4204	107.24	
		Vnd: 0186 Invoice: 22409207747SEPT2019	31-00-2200		107.24
		Expected Check Run: 10/07/2019		107.24	107.24
10/07/2019	AP	NICOR GAS	Invoice: 22898582741SEPT2019 Ref#: 15732(203 BEAVER DR. L/S 8/9-9/10/19		
AP Trx #: 8478					
		203 BEAVER DR. L/S 8/9-9/10/19	31-75-4204	36.92	
		Vnd: 0186 Invoice: 22898582741SEPT2019	31-00-2200		36.92
		Expected Check Run: 10/07/2019		36.92	36.92
10/07/2019	AP	NICOR GAS	Invoice: 30139401027SEPT2019 Ref#: 15733(4420 MENGE LN W#4 8/9-9/08/19)		
AP Trx #: 8479					
		4420 MENGE LN W#4 8/9-9/08/19	31-70-4204	35.21	
		Vnd: 0186 Invoice: 30139401027SEPT2019	31-00-2200		35.21
		Expected Check Run: 10/07/2019		35.21	35.21
10/07/2019	AP	NICOR GAS	Invoice: 31857320001SEPT2019 Ref#: 15734(100 S STATE ST. W#2 8/12-9/09/		
AP Trx #: 8480					
		100 S STATE ST. W#2 8/12-9/09/19	31-70-4204	36.25	
		Vnd: 0186 Invoice: 31857320001SEPT2019	31-00-2200		36.25
		Expected Check Run: 10/07/2019		36.25	36.25

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	NICOR GAS	Invoice: 72878472371SEPT2019 Ref#: 15735(610 S STATE ST. NWWTP 8/12-9/0		
AP Trx #: 8481					
		610 S STATE ST. NWWTP 8/12-9/08/19	31-75-4204	37.25	
		Vnd: 0186 Invoice: 72878472371SEPT2019	31-00-2200		37.25
		Expected Check Run: 10/07/2019			
				37.25	37.25
10/07/2019	AP	NICOR GAS	Invoice: 94988910009SEPT2019 Ref#: 15736(211 W GROVE RT 173 W#3 8/13-9/		
AP Trx #: 8482					
		211 W GROVE RT 173 W#3 8/13-9/13/19	31-70-4204	35.28	
		Vnd: 0186 Invoice: 94988910009SEPT2019	31-00-2200		35.28
		Expected Check Run: 10/07/2019			
				35.28	35.28
09/17/2019	AP	PETRY HOME BUILDERS	Invoice: REFUND 0017900300 -P Ref#: 15750(UB refund for account: 001790		
AP Trx #: 8483					
		SEWER USAGE	31-00-1401	660.28	
		Vnd: MISC Invoice: REFUND 0017900300 -P	31-00-2200		660.28
		Expected Check Run: 10/07/2019			
				660.28	660.28
10/07/2019	AP	WEX BANK - MARATHON FLEET CARD	Invoice: 61346657 Ref#: 15751(PUBLIC WORKS FUEL SEPT.2019)		
AP Trx #: 8484					
		PUBLIC WORKS FUEL SEPT.2019	01-53-4303	731.68	
		Vnd: 0429 Invoice: 61346657	01-00-2200		731.68
		Expected Check Run: 10/07/2019			
				731.68	731.68
09/30/2019	AP	HAUCK HOMES INC.	Invoice: 00130107M00 REFUND U Ref#: 15752(UB refund for account: 001300		
AP Trx #: 8485					
		UB REFUND FOR ACCOUNT: 0013007M00	31-00-1401	57,056.52	
		Vnd: MISC Invoice: 00130107M00 REFUND U	31-00-2200		57,056.52
		Expected Check Run: 10/07/2019			
				57,056.52	57,056.52
10/01/2019	AP	LESLIE WINSLER	Invoice: UB REFUND FOR ACCOUN Ref#: 15754(UB REFUND FOR ACCOUNT: 001108		
AP Trx #: 8486					
		SEWER USAGE	31-00-1401	313.55	
		SEWER BASE	31-00-1401	188.19	
		WATER USAGE	31-00-1401	78.15	
		Vnd: MISC Invoice: UB REFUND FOR ACCOUN	31-00-2200		579.89
		Expected Check Run: 10/07/2019			
				579.89	579.89

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	ANDERBERG, KARRI	Invoice: SEPT2019 Ref#: 15759(IML TRAVEL REIMBURSEMENTS SEPT.2019)		
AP Trx #: 8487					
		IML TRAVEL REIMBURSEMENTS SEPT.2019	01-57-4205	97.64	
		Vnd: 0334 Invoice: SEPT2019	01-00-2200		97.64
		Expected Check Run: 10/07/2019		97.64	97.64
10/07/2019	AP	GOVERNMENT FINANCE OFFICERS ASSOC.	Invoice: 0116583-9162019 Ref#: 15760(MS.CARINA BOYD TREASURER GFOA MEMB		
AP Trx #: 8488					
		TREASURER GFOA MEMBERSHIP 5/1/19-4/30/20	01-50-4217	170.00	
		Vnd: 0324 Invoice: 0116583-9162019	01-00-2200		170.00
		Expected Check Run: 10/07/2019		170.00	170.00
10/07/2019	AP	COMED	Invoice: 1233092031SEPT2019 Ref#: 15761(COMMUNITY & DUSK TO DAWN STREET		
AP Trx #: 8489					
		COMMUNITY STREET LIGHTING 7/19-8/19/19	01-53-4230	3,977.59	
		DUSK2DAWN STREET LIGHTING 7/19-8/19/19	01-53-4230	70.56	
		Vnd: 0278 Invoice: 1233092031SEPT2019	01-00-2200		4,048.15
		Expected Check Run: 10/07/2019		4,048.15	4,048.15
10/07/2019	AP	FOX VALLEY INTERNET, INC.	Invoice: 2713068 Ref#: 15762(NWWTP & SWWTP INTERNET 9/25-10/24/19)		
AP Trx #: 8490					
		NWWTP & SWWTP INTERNET 9/25-10/24/19	31-50-4202	54.90	
		Vnd: 0097 Invoice: 2713068	31-00-2200		54.90
		Expected Check Run: 10/07/2019		54.90	54.90
10/07/2019	AP	FRONTIER	Invoice: 2241590281SEPT2019 Ref#: 15763(VILLAGE PHONE LINES X13 8/20-9/		
AP Trx #: 8491					
		2170497024 SPECIAL ACCESS LINES	31-50-4202	82.06	
		8155440520 PRAIRIE KNOLL L/S	31-50-4202	46.79	
		8155443817 WACO WAY L/S	31-50-4202	58.30	
		8155476487 WOODSTOCK W#5&6	31-50-4202	46.79	
		8155477209 12211 RT76 SWWTP	31-50-4202	63.62	
		8157650565 COUNTRYSIDE L/S	31-50-4202	51.97	
		8157650940 RT173 W#3	31-50-4202	46.81	
		8157651774 NWWTP TOWER	31-50-4202	82.03	
		8157651859 BEAVER RD L/S	31-50-4202	44.79	
		8157651914 WHITING RD L/S	31-50-4202	65.11	
		8157652456 610 S STATE NWWTP	31-50-4202	111.45	
		8157659169 COUNTYSIDE W#4	31-50-4202	46.81	
		8157659391 DAWSON LK L/S	31-50-4202	44.72	
		Vnd: 0096 Invoice: 2241590281SEPT2019	31-00-2200		791.25
		Expected Check Run: 10/07/2019		791.25	791.25

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	HILDEN, MITCH	Invoice: 09302019 Ref#: 15764(TRAVEL REIMB. SEPT UW CLASSES-PWD)		
AP Trx #: 8492					
		TRAVEL REIMB. SEPT UW CLASSES-PWD	01-53-4205	183.53	
		Vnd: 0112 Invoice: 09302019	01-00-2200		183.53
		Expected Check Run: 10/07/2019		183.53	183.53
10/07/2019	AP	HOME DEPOT CREDIT SERVICES	Invoice: 620786 Ref#: 15765(DISPOSABLE & NITRILE GLOVES 5-10OCT)		
AP Trx #: 8493					
		DISPOSABLE & NITRILE GLOVES 5-10OCT	31-70-4302	76.85	
		Vnd: 0364 Invoice: 620786	31-00-2200		76.85
		Expected Check Run: 10/07/2019		76.85	76.85
10/07/2019	AP	MEDIACOM	Invoice: 8384912250090060SP19 Ref#: 15766(VH PHONE,INTERNET,EMAIL HOSTI		
AP Trx #: 8494					
		VH PHONE,INTERNET,EMAIL HOSTING SEPT2019	01-50-4202	686.64	
		Vnd: 0163 Invoice: 8384912250090060SP19	01-00-2200		686.64
		Expected Check Run: 10/07/2019		686.64	686.64
10/07/2019	AP	ERIC MILLER	Invoice: 09202019 Ref#: 15767(IML TRAVEL REIMBURSEMENT 9/2019)		
AP Trx #: 8495					
		IML TRAVEL REIMBURSEMENT 9/2019	01-50-4205	20.50	
		Vnd: 0353 Invoice: 09202019	01-00-2200		20.50
		Expected Check Run: 10/07/2019		20.50	20.50
10/07/2019	AP	MR. GOODWATER	Invoice: 10/01/2019 Ref#: 15768(COOLER RENTAL/DRINKING WATER SEPT.2019)		
AP Trx #: 8496					
		COOLER RENTAL/DRINKING WATER@VH SEPT2019	01-50-4302	14.44	
		DRINKING WATER @PW SEPT2019	01-53-4302	6.44	
		COOLER RENTAL @WWTP SEPT2019	31-75-4302	8.00	
		Vnd: 0329 Invoice: 10/01/2019	01-00-2200		20.88
		Vnd: 0329 Invoice: 10/01/2019	31-00-2200		8.00
		Expected Check Run: 10/07/2019		28.88	28.88
10/07/2019	AP	NICOR GAS	Invoice: 07465530330SEPT2019 Ref#: 15769(4870 WOODSTOCK RD W#5&6 8/16-9		
AP Trx #: 8497					
		4870 WOODSTOCK RD W#5&6 8/16-9/17/19	31-70-4204	35.34	
		Vnd: 0186 Invoice: 07465530330SEPT2019	31-00-2200		35.34
		Expected Check Run: 10/07/2019		35.34	35.34

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	NICOR GAS	Invoice: 77254215526SEPT2019 Ref#: 15770(287 PRAIRIE KNOLL L/S 8/16-9/1		
AP Trx #: 8498					
		287 PRAIRIE KNOLL L/S 8/16-9/17/19	31-75-4204	37.03	
		Vnd: 0186 Invoice: 77254215526SEPT2019	31-00-2200		37.03
		Expected Check Run: 10/07/2019			
				37.03	37.03
10/07/2019	AP	NICOR GAS	Invoice: 24868703307SEPT2019 Ref#: 15771(1001 WACO WAY C/L/S 8/16-9/17/		
AP Trx #: 8499					
		1001 WACO WAY C/L/S 8/16-9/17/19	31-75-4204	38.16	
		Vnd: 0186 Invoice: 24868703307SEPT2019	31-00-2200		38.16
		Expected Check Run: 10/07/2019			
				38.16	38.16
10/07/2019	AP	U.S. CELLULAR	Invoice: 0332310435 Ref#: 15772(PW&WWTP FW/HOTSPOT,VPG CLERK CELL PHONE		
AP Trx #: 8500					
		PW&WWTP FW/HOTSPOT 9/22-10/21/19	01-53-4202	128.57	
		VPG CLERK CELL PHONE 9/22-10/21/19	01-50-4221	47.58	
		Vnd: 0261 Invoice: 0332310435	01-00-2200		176.15
		Expected Check Run: 10/07/2019			
				176.15	176.15
10/07/2019	AP	BOONE COUNTY COUNCIL ON AGING	Invoice: 11022019 Ref#: 15773(TABLE SPONSOR FOR 11/2/19 EVENT)		
AP Trx #: 8501					
		TABLE SPONSOR FOR 11/2/19 EVENT	01-50-4207	350.00	
		Vnd: 0504 Invoice: 11022019	01-00-2200		350.00
		Expected Check Run: 10/07/2019			
				350.00	350.00
10/07/2019	AP	MICROSOFT CORPORATION	Invoice: E03008ZEAO Ref#: 15774(MICROSOFT OUTLOOK EMAIL 7/12-8/28/19)		
AP Trx #: 8502					
		MICROSOFT OUTLOOK EMAIL 7/12-8/28/19	01-50-4214	15.94	
		Vnd: 0410 Invoice: E03008ZEAO	01-00-2200		15.94
		Expected Check Run: 10/07/2019			
				15.94	15.94
10/07/2019	AP	WIN-911 SOFTWARE	Invoice: 61577 Ref#: 15775(WWTP WIN-911 SOFTWARE RENEWAL THRU 8/1/2)		
AP Trx #: 8503					
		WWTP WIN-911 SOFTWARE RENEWAL THRU8/1/20	31-75-4214	495.00	
		Vnd: 0282 Invoice: 61577	31-00-2200		495.00
		Expected Check Run: 10/07/2019			
				495.00	495.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	MCDONALDS	Invoice: 139826 Ref#: 15776(MEALS 9/6/19 MCI CLASS - CLERK)		
AP Trx #: 8504		MEALS 9/6/19 MCI CLASS - CLERK	01-57-4205	7.35	
		Vnd: MISC Invoice: 139826	01-00-2200		7.35
		Expected Check Run: 10/07/2019		7.35	7.35
10/07/2019	AP	FAZOLIS	Invoice: 09062019 Ref#: 15777(MEALS 9/6/19 LUNCH/DINNER MCI CLASS CLER)		
AP Trx #: 8505		MEALS9/6/19 LUNCH/DINNER MCI CLASS CLERK	01-57-4205	25.80	
		Vnd: MISC Invoice: 09062019	01-00-2200		25.80
		Expected Check Run: 10/07/2019		25.80	25.80
10/07/2019	AP	MOD PIZZA	Invoice: 09072019 Ref#: 15778(MEAL 9/7/19 CLERK MCI CLASS)		
AP Trx #: 8506		MEAL 9/7/19 CLERK MCI CLASS	01-57-4205	19.88	
		Vnd: MISC Invoice: 09072019	01-00-2200		19.88
		Expected Check Run: 10/07/2019		19.88	19.88
10/07/2019	AP	EMBASSY SUITES HOTELS	Invoice: 09062019-09092019 Ref#: 15779(IIMC CLERK HOTEL STAY FOR TRAINI		
AP Trx #: 8507		IIMC CLERK HOTEL STAY FOR TRAINING	01-57-4205	631.11	
		Vnd: MISC Invoice: 09062019-09092019	01-00-2200		631.11
		Expected Check Run: 10/07/2019		631.11	631.11
10/07/2019	AP	EMBASSY SUITES HOTELS	Invoice: 9/8/19 MEALS Ref#: 15780(MEALS 9/8/19 MCI CLASSES FOR CLERK TR		
AP Trx #: 8508		MEALS 9/8/19 MCI CLASSES-CLERK TRAINING	01-57-4205	54.92	
		Vnd: MISC Invoice: 9/8/19 MEALS	01-00-2200		54.92
		Expected Check Run: 10/07/2019		54.92	54.92
10/07/2019	AP	EMBASSY SUITES HOTELS	Invoice: 9/9/19 MEALS Ref#: 15781(MCI CLASSES CLERK TRAINING 9/9/19 GAS		
AP Trx #: 8509		MCI CLASSES CLERK TRAINING 9/9/19	01-57-4205	61.74	
		Vnd: MISC Invoice: 9/9/19 MEALS	01-00-2200		61.74
		Expected Check Run: 10/07/2019		61.74	61.74

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	AUTOMATION DIRECT, INC.	Invoice: 10252717 Ref#: 15782(PNEUMATIC AIR HOSE @SWWTP QTY8)		
AP Trx #: 8510		PNEUMATIC AIR HOSE @SWWTP QTY8	31-75-4301	220.00	
		Vnd: 0505 Invoice: 10252717	31-00-2200		220.00
		Expected Check Run: 10/07/2019		220.00	220.00
10/07/2019	AP	ADOBE SYSTEMS INCORPORATED	Invoice: 944905593 Ref#: 15783(ADOBE SOFTWARE OFFICE SUPPORT ACCT CLERK		
AP Trx #: 8511		ADOBE SOFTWARE OFFICE SUPPORT ACCT CLERK	01-50-4214	191.12	
		Vnd: 0423 Invoice: 944905593	01-00-2200		191.12
		Expected Check Run: 10/07/2019		191.12	191.12
10/07/2019	AP	SUBWAY	Invoice: 9/18/19 MEALS Ref#: 15784(PWD MEALS FOR 9/18/19 UW CLASSES)		
AP Trx #: 8512		PWD MEALS FOR 9/18/19 UW CLASSES	01-50-4205	25.33	
		Vnd: MISC Invoice: 9/18/19 MEALS	01-00-2200		25.33
		Expected Check Run: 10/07/2019		25.33	25.33
10/07/2019	AP	ILLINOIS MUNICIPAL LEAGUE	Invoice: IML-LUNCHEON Ref#: 15785(IML LUNCHEON 2 GUESTS 9/19/19)		
AP Trx #: 8513		IML LUNCHEON 2 GUESTS 9/19/19	01-50-4207	140.00	
		Vnd: 0330 Invoice: IML-LUNCHEON	01-00-2200		140.00
		Expected Check Run: 10/07/2019		140.00	140.00
10/07/2019	AP	GARRETT'S RESTRAUNT & BAR	Invoice: 9/12/19 DINNER EVENT Ref#: 15786(9/19/19 DINNER EVENT W/ADAM K		
AP Trx #: 8514		9/19/19 EVENT W/ADAM KINSINGER OFFICE	01-50-4205	34.93	
		Vnd: MISC Invoice: 9/12/19 DINNER EVENT	01-00-2200		34.93
		Expected Check Run: 10/07/2019		34.93	34.93
10/07/2019	AP	CORNER BAKERY & DELI	Invoice: 091919 Ref#: 15787(TREASURER MEAL IML 9/19/19)		
AP Trx #: 8515		TREASURER MEAL IML 9/19/19	01-50-4205	11.13	
		Vnd: MISC Invoice: 091919	01-00-2200		11.13
		Expected Check Run: 10/07/2019		11.13	11.13

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	UBER TRIPS	Invoice: 09202019-09212019 Ref#: 15788(TRAVEL: UBER TRIPS @IML CONF-SEP		
AP Trx #: 8516					
		TRAVEL: UBER TRIPS @IML CONF-SEPT2019	01-50-4205	73.76	
		Vnd: MISC Invoice: 09202019-09212019	01-00-2200		73.76
		Expected Check Run: 10/07/2019		73.76	73.76
10/07/2019	AP	SWEETWATER DINING	Invoice: 09192019 Ref#: 15789(MEALS FOR CLERK/TRUSTEE MILLER 9/19/19)		
AP Trx #: 8517					
		MEALS FOR TRUSTEE MILLER 9/19/19	01-50-4207	38.86	
		MEALS FOR CLERK 9/19/19	01-57-4205	38.86	
		Vnd: MISC Invoice: 09192019	01-00-2200		77.72
		Expected Check Run: 10/07/2019		77.72	77.72
10/07/2019	AP	ILLINOIS MUNICIPAL LEAGUE	Invoice: 09192019IML Ref#: 15790(IML DINNER W/MAYOR OF BELVIDERE OFFICE		
AP Trx #: 8518					
		IML DINNER W/MAYOR OF BELVIDERE OFFICE	01-50-4205	225.93	
		Vnd: 0330 Invoice: 09192019IML	01-00-2200		225.93
		Expected Check Run: 10/07/2019		225.93	225.93
10/07/2019	AP	TAXI SERVICE	Invoice: 09/20/2019 Ref#: 15791(TAXI SERVICE FOR IML ON 9/20/19)		
AP Trx #: 8519					
		TAXI SERVICE FOR IML ON 9/20/19	01-57-4205	40.20	
		Vnd: MISC Invoice: 09/20/2019	01-00-2200		40.20
		Expected Check Run: 10/07/2019		40.20	40.20
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: IML-WETHINGTON Ref#: 15792(106TH IML HOTEL STAY ED WETHINGTON		
AP Trx #: 8520					
		IML HOTEL STAY EDWETHINGTON 9/19-9/22/19	01-50-4207	990.38	
		Vnd: MISC Invoice: IML-WETHINGTON	01-00-2200		990.38
		Expected Check Run: 10/07/2019		990.38	990.38
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: IML-COSTANZA Ref#: 15793(106TH IML HOTEL STAY OWEN COSTANZA 9/		
AP Trx #: 8521					
		IML HOTEL&PARKING VPG PRES. 9/19-9/22/19	01-50-4207	1,184.13	
		Vnd: MISC Invoice: IML-COSTANZA	01-00-2200		1,184.13
		Expected Check Run: 10/07/2019		1,184.13	1,184.13

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: IML-CLERK Ref#: 15794(106TH IML HOTEL STAY CLERK/TRUSTEE MILLE		
AP Trx #: 8522					
		106TH IML HOTEL STAY CLERK 9/19-9/22/19	01-57-4207	536.12	
		IML HOTEL STAY TRUSTEE MILLER 9/2019	01-50-4205	536.11	
		Vnd: MISC Invoice: IML-CLERK	01-00-2200		1,072.23
		Expected Check Run: 10/07/2019		1,072.23	1,072.23
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: IML-TREASURER Ref#: 15795(106TH IML HOTEL STAY TREASURER 9/19-		
AP Trx #: 8523					
		106TH IML HOTEL STAY TREASURER 9/19-9/22	01-50-4207	980.63	
		Vnd: MISC Invoice: IML-TREASURER	01-00-2200		980.63
		Expected Check Run: 10/07/2019		980.63	980.63
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: MEAL 9/21/19 Ref#: 15796(VPG TREASURER BREAKFAST 9/21/19)		
AP Trx #: 8524					
		VPG TREASURER BREAKFAST 9/21/19	01-50-4205	7.26	
		Vnd: MISC Invoice: MEAL 9/21/19	01-00-2200		7.26
		Expected Check Run: 10/07/2019		7.26	7.26
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: IML MEAL 9212019 Ref#: 15797(CLERK-MEAL 9/22/19 HILTONS HERB N		
AP Trx #: 8525					
		CLERK-MEAL 9/22/19 HILTONS HERB-KITCHEN	01-57-4205	8.26	
		Vnd: MISC Invoice: IML MEAL 9212019	01-00-2200		8.26
		Expected Check Run: 10/07/2019		8.26	8.26
10/07/2019	AP	TORTOISE SUPPER CLUB	Invoice: IML09202019 Ref#: 15798(CLERK & TRUSTEE MILLER MEALS@IML 9/20/		
AP Trx #: 8526					
		CLERK MEAL @IML ON 9/20/19	01-57-4205	55.00	
		TRUSTEE MILLER MEAL @ IML ON 9/20/19	01-50-4207	55.00	
		Vnd: MISC Invoice: IML09202019	01-00-2200		110.00
		Expected Check Run: 10/07/2019		110.00	110.00
10/07/2019	AP	HILTON HOTEL & RESORTS	Invoice: 9222019 Ref#: 15799(LUNCHEON CLERK,TREASURER,TRUSTEE MILLER)		
AP Trx #: 8527					
		LUNCHEON TREASUER,TRUSTEE MILLER 9/22/19	01-50-4207	75.34	
		LUNCHEON CLERK 9/22/19	01-57-4205	37.67	
		Vnd: MISC Invoice: 9222019	01-00-2200		113.01
		Expected Check Run: 10/07/2019		113.01	113.01

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/07/2019	AP	THE BRICK BANK	Invoice: 0115 Ref#: 15800(LEGO'S FOR 2019 XMAS PARTY)		
AP Trx #: 8528					
		LEGO'S FOR 2019 XMAS PARTY	01-52-4224	220.00	
		Vnd: MISC Invoice: 0115	01-00-2200		220.00
		Expected Check Run: 10/07/2019		220.00	220.00
				174,337.08	174,337.08
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	01-00-2200		13,081.42
		ACCOUNTS PAYABLE	31-00-2200		161,255.66
			TOTAL INCREASE IN PAYABLE:		174,337.08

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	CINTAS CORPORATION #355	Invoice: 4029529012 Ref#: 15721(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 8552					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 SEPT.2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 SEPT.2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4029529012	01-00-2200		37.26
		Expected Check Run: 10/16/2019		37.26	37.26
10/16/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 701650 Ref#: 15722(P#1 SANITARY SEWER PREP OF SPECIFICATION)		
AP Trx #: 8553					
		P#1 SANITARY SEWER PREP OF SPECIFICATION	01-50-4212	77.00	
		Vnd: 0159 Invoice: 701650	01-00-2200		77.00
		Expected Check Run: 10/16/2019		77.00	77.00
10/16/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701670 Ref#: 15723(ENGINEERING AS NEEDED JULY 2019)		
AP Trx #: 8554					
		ENGINEERING AS NEEDED JULY 2019	01-50-4212	1,644.18	
		Vnd: 0159 Invoice: 0701670	01-00-2200		1,644.18
		Expected Check Run: 10/16/2019		1,644.18	1,644.18
10/16/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701671 Ref#: 15724(MFT PAVEMENT MAINTENANCE JULY 2019)		
AP Trx #: 8555					
		MFT PAVEMENT MAINTENANCE JULY 2019	01-50-4212	1,834.60	
		Vnd: 0159 Invoice: 0701671	01-00-2200		1,834.60
		Expected Check Run: 10/16/2019		1,834.60	1,834.60
10/16/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701672 Ref#: 15725(ENGINEERING: EPI DEMO. JULY2019)		
AP Trx #: 8556					
		ENGINEERING: EPI DEMO. JULY2019	01-50-4212	154.00	
		Vnd: 0159 Invoice: 0701672	01-00-2200		154.00
		Expected Check Run: 10/16/2019		154.00	154.00
10/16/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701673 Ref#: 15726(IL RT 173 WATER MAIN IMPROVEMENTS JULY 2)		
AP Trx #: 8557					
		IL RT 173 WATER MAIN IMPROVEMENTS JULY 2	01-50-4212	2,230.00	
		Vnd: 0159 Invoice: 0701673	01-00-2200		2,230.00
		Expected Check Run: 10/16/2019		2,230.00	2,230.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	MUNICODE MUNICIPAL CODE CORPORTION Invoice: 00333060 Ref#: 15727(CODIFICATION: 158 SUPPLEMENT PAGES)			
AP Trx #: 8558					
		CODIFICATION: 158 SUPPLEMENT PAGES	01-57-4218	3,155.45	
		Vnd: 0442 Invoice: 00333060	01-00-2200		3,155.45
		Expected Check Run: 10/16/2019			
				3,155.45	3,155.45
10/16/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52107 Ref#: 15737(PLAN REVIEW 191 RED OAK ST. SOLAR PANELS)			
AP Trx #: 8559					
		PLAN REVIEW 191 RED OAK ST. SOLAR PANELS	01-50-4215	225.00	
		Vnd: 0356 Invoice: 52107	01-00-2200		225.00
		Expected Check Run: 10/16/2019			
				225.00	225.00
10/16/2019	AP	CINTAS CORPORATION #355 Invoice: 4030108445 Ref#: 15738(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8560					
		SOAP,SANI-CLIPS,FLOORMAT WK#2 SEPT2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#2 SEPT2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4030108445	01-00-2200		37.26
		Expected Check Run: 10/16/2019			
				37.26	37.26
10/16/2019	AP	CORE & MAIN LP Invoice: L130141 Ref#: 15739(1 1/4 CURB BOX LID & REPAIR SECTIOMX2)			
AP Trx #: 8561					
		1 1/4 CURB BOX LID & REPAIR SECTIOMX2	31-70-4301	52.68	
		Vnd: 0347 Invoice: L130141	31-00-2200		52.68
		Expected Check Run: 10/16/2019			
				52.68	52.68
10/16/2019	AP	MENARDS Invoice: 21525 Ref#: 15740(10OZ PRO-ALL WEATHER FOR VH ROOF)			
AP Trx #: 8562					
		10OZ PRO-ALL WEATHER FOR VH ROOF	01-50-4301	1.75	
		Vnd: 0165 Invoice: 21525	01-00-2200		1.75
		Expected Check Run: 10/16/2019			
				1.75	1.75
10/16/2019	AP	MENARDS Invoice: 21588 Ref#: 15741(SECURITY CAMERA: SIGNS, DUMMY CAMERA, SD)			
AP Trx #: 8563					
		SECURITY CAMERA:SIGNS X2	01-50-4302	5.26	
		DUMMY CAMERA, 2-16G SD CARDS	01-50-4302	35.95	
		14MP STEALTH CAMERA 2PK	01-50-4302	119.99	
		Vnd: 0165 Invoice: 21588	01-00-2200		161.20
		Expected Check Run: 10/16/2019			
				161.20	161.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	MENARDS Invoice: 22242 Ref#: 15742(MAINTENANCE SUPPLIES FOR AIR LINES DECAN)			
AP Trx #: 8564					
		PARTS EMERG.AIR LINES FOR DECANTER SBR1	31-75-4301	61.89	
		Vnd: 0165 Invoice: 22242	31-00-2200		61.89
		Expected Check Run: 10/16/2019		61.89	61.89
10/16/2019	AP	MENARDS Invoice: 22302 Ref#: 15743(MARKING PAINT FOR JULIES, HAND CLEANER,)			
AP Trx #: 8565					
		MARKING PAINT-JULIES, HAND CLEANER, LUMB	31-70-4302	85.83	
		MARKING PAINT-JULIES, HAND CLEANER, LUMB	31-75-4302	85.83	
		Vnd: 0165 Invoice: 22302	31-00-2200		171.66
		Expected Check Run: 10/16/2019		171.66	171.66
10/16/2019	AP	MENARDS Invoice: 22460 Ref#: 15744(MARKING PAINT FOR JULIES)			
AP Trx #: 8566					
		MARKING PAINT FOR JULIES	31-70-4302	38.02	
		MARKING PAINT FOR JULIES	31-75-4302	38.02	
		Vnd: 0165 Invoice: 22460	31-00-2200		76.04
		Expected Check Run: 10/16/2019		76.04	76.04
10/16/2019	AP	MENARDS Invoice: 22456 CREDIT/RETURN Ref#: 15745(RETURN OF LUMBER FROM INV.223			
AP Trx #: 8567					
		OPERATING SUPPLIES	31-70-4302		20.11
		OPERATING SUPPLIES	31-75-4302		20.12
		Vnd: 0165 Invoice: 22456 CREDIT/RETURN	31-00-2200	40.23	
		Expected Check Run: 10/16/2019		40.23	40.23
10/16/2019	AP	SABEL MECHANICAL LLC. Invoice: 3437 Ref#: 15746(NWWTP SBR#3 BLOWER)			
AP Trx #: 8568					
		NWWTP SBR#3 BLOWER	31-75-4301	4,022.69	
		Vnd: 0408 Invoice: 3437	31-00-2200		4,022.69
		Expected Check Run: 10/16/2019		4,022.69	4,022.69
10/16/2019	AP	SABEL MECHANICAL LLC. Invoice: 3443 Ref#: 15747(REPAIR FLYGT #3153 INFLUENT PUMP@NWWTP)			
AP Trx #: 8569					
		REPAIR FLYGT #3153 INFLUENT PUMP@NWWTP	31-75-4301	3,855.60	
		Vnd: 0408 Invoice: 3443	31-00-2200		3,855.60
		Expected Check Run: 10/16/2019		3,855.60	3,855.60

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	TEST INC.	Invoice: 190900183 Ref#: 15748(IEPA TESTING:COPPER&LEAD 1EA.@NORTH)		
AP Trx #: 8570					
		IEPA TESTING:COPPER&LEAD 1EA.@NORTH	31-70-4310	22.00	
		Vnd: 0355 Invoice: 190900183	31-00-2200		22.00
		Expected Check Run: 10/16/2019		22.00	22.00
10/16/2019	AP	TEST INC.	Invoice: 190800767 Ref#: 15749(IEPA TESTING:DISSOLVED SOLIDS X2)		
AP Trx #: 8571					
		IEPA TESTING:DISSOLVED SOLIDS X2	31-75-4310	30.00	
		Vnd: 0355 Invoice: 190800767	31-00-2200		30.00
		Expected Check Run: 10/16/2019		30.00	30.00
10/16/2019	AP	A.A. ANDERSON, INC	Invoice: 01-11316 Ref#: 15801(BATWING REPAIR PARTS)		
AP Trx #: 8572					
		BATWING REPAIR PARTS	01-53-4227	360.81	
		Vnd: 0002 Invoice: 01-11316	01-00-2200		360.81
		Expected Check Run: 10/16/2019		360.81	360.81
10/16/2019	AP	A.A. ANDERSON, INC	Invoice: 01-10584 Ref#: 15802(BATWING REPAIR BLADES & MISC. PARTS)		
AP Trx #: 8573					
		BATWING REPAIR BLADES & MISC. PARTS	01-53-4227	401.43	
		Vnd: 0002 Invoice: 01-10584	01-00-2200		401.43
		Expected Check Run: 10/16/2019		401.43	401.43
10/16/2019	AP	ARNESON OIL COMPANY	Invoice: 263430 Ref#: 15803(SHOP PROPANE HEAT 156.9 GAL. LP GAS)		
AP Trx #: 8574					
		SHOP PROPANE HEAT 156.9 GAL. LP GAS	01-53-4231	155.33	
		Vnd: 0459 Invoice: 263430	01-00-2200		155.33
		Expected Check Run: 10/16/2019		155.33	155.33
10/16/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 52152 Ref#: 15804(PLAN REVIEW 4431 IL RT 173 #2019-100)		
AP Trx #: 8575					
		PLAN REVIEW 4431 IL RT 173 #2019-100	01-50-4215	889.20	
		Vnd: 0356 Invoice: 52152	01-00-2200		889.20
		Expected Check Run: 10/16/2019		889.20	889.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52225 Ref#: 15805(PLAN REVIEW 214 COBBLE STONE TRL #2019-1)			
AP Trx #: 8576					
		PLAN REVIEW 214 COBBLESTONE TRL#2019-145	01-50-4215	225.00	
		Vnd: 0356 Invoice: 52225	01-00-2200		225.00
		Expected Check Run: 10/16/2019		225.00	225.00
10/16/2019	AP	BLAIN'S FARM & FLEET Invoice: 6652 Ref#: 15806(1-14' TREE PRUNER)			
AP Trx #: 8577					
		1-14' TREE PRUNER	01-52-4304	39.99	
		Vnd: 0361 Invoice: 6652	01-00-2200		39.99
		Expected Check Run: 10/16/2019		39.99	39.99
10/16/2019	AP	BLAIN'S FARM & FLEET Invoice: 8540 Ref#: 15807(WOODCUTTING HELMETS,CHAPS,CHAINS & OIL.)			
AP Trx #: 8578					
		WOODCUTTING HELMETS,CHAPS,CHAINS & OIL.	01-53-4302	404.15	
		Vnd: 0361 Invoice: 8540	01-00-2200		404.15
		Expected Check Run: 10/16/2019		404.15	404.15
10/16/2019	AP	BLAIN'S FARM & FLEET Invoice: 1816 Ref#: 15808(40" CHAPS & RETURN WOODCUTTING APRON ORG)			
AP Trx #: 8579					
		40" APRON CHAPS	01-53-4302	96.95	
		RETURN WOODCUTTING APRON INV.8540	01-53-4302		72.94
		Vnd: 0361 Invoice: 1816	01-00-2200		24.01
		Expected Check Run: 10/16/2019		96.95	96.95
10/16/2019	AP	NORTHERN TOOL & EQUIPMENT CO. Invoice: 43413277 Ref#: 15809(WINCH FOR TREATMENT PLANTS)			
AP Trx #: 8580					
		WINCH FOR TREATMENT PLANTS	31-75-4302	240.48	
		Vnd: 0189 Invoice: 43413277	31-00-2200		240.48
		Expected Check Run: 10/16/2019		240.48	240.48
10/16/2019	AP	BOONE COUNTY JOURNAL Invoice: 00022644 Ref#: 15810(PLANNING & ZONING MTG NOTICE 9/6/19)			
AP Trx #: 8581					
		PLANNING & ZONING MTG NOTICE 9/6/19	01-50-4209	60.00	
		Vnd: 0294 Invoice: 00022644	01-00-2200		60.00
		Expected Check Run: 10/16/2019		60.00	60.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	CINTAS CORPORATION #355 Invoice: 4030548373 Ref#: 15811(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8582					
		SOAP,SANI-CLIPS,FLOORMAT WK#3 SEPT2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#3 SEPT2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4030548373	01-00-2200		37.26
		Expected Check Run: 10/16/2019		37.26	37.26
10/16/2019	AP	CINTAS CORPORATION #355 Invoice: 4031127821 Ref#: 15812(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8583					
		SOAP,SANI-CLIPS,FLOORMAT WK#4 SEPT2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#4 SEPT2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4031127821	01-00-2200		37.26
		Expected Check Run: 10/16/2019		37.26	37.26
10/16/2019	AP	CINTAS CORPORATION #355 Invoice: 4031631799 Ref#: 15813(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8584					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 OCT2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 OCT2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4031631799	01-00-2200		37.26
		Expected Check Run: 10/16/2019		37.26	37.26
10/16/2019	AP	CITY OF BELVIDERE Invoice: 09-2019 Ref#: 15814(PLANNING SERVICES SEPT.2019)			
AP Trx #: 8585					
		PLANNING SERVICES SEPT.2019	01-50-4237	290.00	
		Vnd: 0079 Invoice: 09-2019	01-00-2200		290.00
		Expected Check Run: 10/16/2019		290.00	290.00
10/16/2019	AP	CORE & MAIN LP Invoice: L191494 Ref#: 15815(GREEN MARKING FLAG WIRE "SEWER" QTY200)			
AP Trx #: 8586					
		GREEN MARKING FLAG WIRE "SEWER" QTY200	31-75-4301	40.00	
		Vnd: 0347 Invoice: L191494	31-00-2200		40.00
		Expected Check Run: 10/16/2019		40.00	40.00
10/16/2019	AP	CORE & MAIN LP Invoice: L277575 Ref#: 15816(CURB BOX LID & REPAIR SECTIONS)			
AP Trx #: 8587					
		CURB BOX LID & REPAIR SECTIONS	31-70-4302	272.08	
		Vnd: 0347 Invoice: L277575	31-00-2200		272.08
		Expected Check Run: 10/16/2019		272.08	272.08

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	ECONO SIGNS LLC.	Invoice: 10-955503 Ref#: 15817(VARIOUS (17) ROAD SIGNS & SIGN POSTS(40)		
AP Trx #: 8588					
		VARIOUS (17) ROAD SIGNS & SIGN POSTS(40)	01-53-4228	1,780.46	
		Vnd: 0492 Invoice: 10-955503	01-00-2200		1,780.46
		Expected Check Run: 10/16/2019			
				1,780.46	1,780.46
10/16/2019	AP	EVERGREEN SEPTIC SERVICE	Invoice: 7678 Ref#: 15818(PUMP@WACOWAY L/S DUE TO RAIN 9/13/19)		
AP Trx #: 8589					
		PUMP@WACOWAY L/S DUE TO RAIN 9/13/19	31-75-4240	968.75	
		Vnd: 0481 Invoice: 7678	31-00-2200		968.75
		Expected Check Run: 10/16/2019			
				968.75	968.75
10/16/2019	AP	HAWKINS, INC.	Invoice: 4587652 Ref#: 15819(ALUMINUM SLUFATE@WWTP 990.0GAL)		
AP Trx #: 8590					
		ALUMINUM SLUFATE@WWTP 990.0GAL	31-75-4305	1,390.90	
		Vnd: 0109 Invoice: 4587652	31-00-2200		1,390.90
		Expected Check Run: 10/16/2019			
				1,390.90	1,390.90
10/16/2019	AP	HAWKINS, INC.	Invoice: 4587654 Ref#: 15820(AZONE 162GA,LPC-AM 62GA,HYDRO-ACID 39GA)		
AP Trx #: 8591					
		AZONE 162GA,LPC-AM 62GA,HYDRO-ACID 39GA	31-70-4305	1,180.72	
		Vnd: 0109 Invoice: 4587654	31-00-2200		1,180.72
		Expected Check Run: 10/16/2019			
				1,180.72	1,180.72
10/16/2019	AP	LAUTERBACH & AMEN, LLP	Invoice: 39572 Ref#: 15821(FY19 FINAL AUDIT BILLING-4/30/19)		
AP Trx #: 8592					
		FY19 FINAL AUDIT BILLING-4/30/19	01-50-4211	2,000.00	
		Vnd: 0144 Invoice: 39572	01-00-2200		2,000.00
		Expected Check Run: 10/16/2019			
				2,000.00	2,000.00
10/16/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES	Invoice: 321889 Ref#: 15822(CHIPPER SHREDDER 9/25-9/27/19)		
AP Trx #: 8593					
		CHIPPER SHREDDER 9/25-9/27/19	01-53-4228	535.00	
		Vnd: 0151 Invoice: 321889	01-00-2200		535.00
		Expected Check Run: 10/16/2019			
				535.00	535.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES Invoice: 322422 Ref#: 15823(CHIPPER SHREDDER 9/30-10/4/19 *PRAIRIE G)			
AP Trx #: 8594					
		CHIPPER SHREDDER 9/30-10/4/19 *PRAIRIE G	01-53-4228	802.50	
		Vnd: 0151 Invoice: 322422	01-00-2200		802.50
		Expected Check Run: 10/16/2019			
				802.50	802.50
10/16/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701707 Ref#: 15824(ENGINEERING AS NEEDED AUG.2019)			
AP Trx #: 8595					
		ENGINEERING AS NEEDED AUG.2019	01-50-4212	918.66	
		Vnd: 0159 Invoice: 0701707	01-00-2200		918.66
		Expected Check Run: 10/16/2019			
				918.66	918.66
10/16/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701708 Ref#: 15825(SITE PLAN REVIEWS IL RT173 SELF STORAGE)			
AP Trx #: 8596					
		SITEPLAN REVIEW IL173SELFSTORAGE AUG2019	01-50-4212	446.60	
		Vnd: 0159 Invoice: 0701708	01-00-2200		446.60
		Expected Check Run: 10/16/2019			
				446.60	446.60
10/16/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701709 Ref#: 15826(MFT PAVEMENT MAINTENANCE AUG.2019)			
AP Trx #: 8597					
		MFT PAVEMENT MAINTENANCE AUG.2019	20-00-4232	508.20	
		Vnd: 0159 Invoice: 0701709	20-00-2200		508.20
		Expected Check Run: 10/16/2019			
				508.20	508.20
10/16/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701710 Ref#: 15827(ESTES SUBDIVISION PLAN REVIEW AUG.2019)			
AP Trx #: 8598					
		ESTES SUBDIVISION PLAN REVIEW AUG.2019	01-50-4212	431.20	
		Vnd: 0159 Invoice: 0701710	01-00-2200		431.20
		Expected Check Run: 10/16/2019			
				431.20	431.20
10/16/2019	AP	MENARDS Invoice: 22696 Ref#: 15828(DUAL USB CHARGER FOR METER READING)			
AP Trx #: 8599					
		DUAL USB CHARGER FOR METER READING	31-70-4306	16.99	
		Vnd: 0165 Invoice: 22696	31-00-2200		16.99
		Expected Check Run: 10/16/2019			
				16.99	16.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	MENARDS	Invoice: 22698CR Ref#: 15829(RETURN OF USB CHARGER ORG.INV.22696)		
AP Trx #: 8600					
		RETURN OF USB CHARGER METER READING	31-70-4306		16.99
		Vnd: 0165 Invoice: 22698CR	31-00-2200	16.99	
		Expected Check Run: 10/16/2019			
				16.99	16.99
10/16/2019	AP	MENARDS	Invoice: 22698 Ref#: 15830(SOCKET SPIT FOR METER READING)		
AP Trx #: 8601					
		SOCKET SPIT FOR METER READING	31-70-4306	7.99	
		Vnd: 0165 Invoice: 22698	31-00-2200		7.99
		Expected Check Run: 10/16/2019			
				7.99	7.99
10/16/2019	AP	MENARDS	Invoice: 23325 Ref#: 15831(TREE CHIPPING BOX FOR 1 TON)		
AP Trx #: 8602					
		TREE CHIPPING BOX FOR 1 TON	01-53-4302	130.14	
		Vnd: 0165 Invoice: 23325	01-00-2200		130.14
		Expected Check Run: 10/16/2019			
				130.14	130.14
10/16/2019	AP	MENARDS	Invoice: 23479 Ref#: 15832(SHOP LIGHTS, CABLE TIES & SUPPLIES)		
AP Trx #: 8603					
		SHOP LIGHTS, CABLE TIES & SUPPLIES	01-53-4302	187.15	
		Vnd: 0165 Invoice: 23479	01-00-2200		187.15
		Expected Check Run: 10/16/2019			
				187.15	187.15
10/16/2019	AP	MENARDS	Invoice: 23185 Ref#: 15833(PARTS TO FIX MIXER & CLEANING SUPPLIES@W)		
AP Trx #: 8604					
		PARTS-FIX MIXER & CLEANING SUPPLIES@WWTP	31-75-4301	65.47	
		Vnd: 0165 Invoice: 23185	31-00-2200		65.47
		Expected Check Run: 10/16/2019			
				65.47	65.47
10/16/2019	AP	MENARDS	Invoice: 23646 Ref#: 15834(SUPPLIES:SYPHONS@3 L/S FOR WATER FLOW)		
AP Trx #: 8605					
		SUPPLIES:SYPHONS@3 L/S FOR WATER FLOW	31-75-4301	297.69	
		Vnd: 0165 Invoice: 23646	31-00-2200		297.69
		Expected Check Run: 10/16/2019			
				297.69	297.69

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	MENARDS	Invoice: 23657 Ref#: 15835(SUPPLIES:SYPHON@L/S FOR WATER FLOW)		
AP Trx #: 8606					
		SUPPLIES:SYPHON@L/S FOR WATER FLOW	31-75-4301	67.00	
		Vnd: 0165 Invoice: 23657	31-00-2200		67.00
		Expected Check Run: 10/16/2019			
				67.00	67.00
10/16/2019	AP	MENARDS	Invoice: 23654CR Ref#: 15836(RETURN ON SUPPLIES:SYPHONS FOR 3 L/S ORG)		
AP Trx #: 8607					
		RETURN SYPHONS SUPPLIES FOR L/S #23646	31-75-4301		75.83
		Vnd: 0165 Invoice: 23654CR	31-00-2200	75.83	
		Expected Check Run: 10/16/2019			
				75.83	75.83
10/16/2019	AP	NAPA AUTO PARTS	Invoice: 287473 Ref#: 15837(OIL FILTER & OIL FOR 2019 CHEVY)		
AP Trx #: 8608					
		OIL FILTER & OIL FOR 2019 CHEVY	01-53-4226	44.29	
		Vnd: 0053 Invoice: 287473	01-00-2200		44.29
		Expected Check Run: 10/16/2019			
				44.29	44.29
10/16/2019	AP	P.C. TECH 2 U	Invoice: 7715 Ref#: 15838(ONSITE SERVICE:USER SET UP W/EMAIL, VPN)		
AP Trx #: 8609					
		ONSITE SERVICE:USER SET UP W/EMAIL, VPN	01-50-4214	240.00	
		Vnd: 0489 Invoice: 7715	01-00-2200		240.00
		Expected Check Run: 10/16/2019			
				240.00	240.00
10/16/2019	AP	PITNEY BOWES INC.	Invoice: 3103457542 Ref#: 15839(POSTAGE/FOLDER LEASE 7/30-10/29/19)		
AP Trx #: 8610					
		POSTAGE/FOLDER LEASE 7/30-10/29/19	01-50-4214	1,400.73	
		Vnd: 0211 Invoice: 3103457542	01-00-2200		1,400.73
		Expected Check Run: 10/16/2019			
				1,400.73	1,400.73
10/16/2019	AP	SABEL MECHANICAL LLC.	Invoice: 3447 Ref#: 15840(OAKLAWN & WACO WAY EMERGENCY REPAIR PER)		
AP Trx #: 8611					
		REPAIR MIX FLUSH VALVE@WHTING RD L/S	31-75-4301	500.84	
		IMPELLERS/PLATES/VALVE@OAKLAWN L/S	31-75-4301	8,426.59	
		IMPELLER/PUMP1 L/S@WACO WAY	31-75-4301	1,077.28	
		LABOR, MILEAGE & CONSUMABLES FOR L/S'S	31-75-4301	2,105.09	
		Vnd: 0408 Invoice: 3447	31-00-2200		12,109.80
		Expected Check Run: 10/16/2019			
				12,109.80	12,109.80

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0000-3836 Ref#: 15841(LEGAL SERVICES: GENERAL SEPT2019)		
AP Trx #: 8612					
		LEGAL SERVICES: GENERAL SEPT2019	01-50-4213	5,570.90	
		Vnd: 0319 Invoice: 450002.0000-3836	01-00-2200		5,570.90
		Expected Check Run: 10/16/2019			
				5,570.90	5,570.90
10/16/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0003-3838 Ref#: 15842(LEGAL SERVICES: LABOR SEPT2019)		
AP Trx #: 8613					
		LEGAL SERVICES: LABOR SEPT2019	01-50-4213	480.00	
		Vnd: 0319 Invoice: 450002.0003-3838	01-00-2200		480.00
		Expected Check Run: 10/16/2019			
				480.00	480.00
10/16/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0011-3840 Ref#: 15843(201 S. STATE ST. ENOS LITG. SEPT2		
AP Trx #: 8614					
		201 S. STATE ST. ENOS LITG. SEPT2019	01-50-4213	1,080.95	
		Vnd: 0319 Invoice: 450002.0011-3840	01-00-2200		1,080.95
		Expected Check Run: 10/16/2019			
				1,080.95	1,080.95
10/16/2019	AP	TEST INC.	Invoice: 190900354 Ref#: 15844(IEPA FLOURIDE TESTING@SOUTH,WEST&NORTH 1		
AP Trx #: 8615					
		IEPA FLOURIDE TESTING@SO,WEST&NORTH 1EA.	31-70-4310	46.50	
		Vnd: 0355 Invoice: 190900354	31-00-2200		46.50
		Expected Check Run: 10/16/2019			
				46.50	46.50
10/16/2019	AP	TEST INC.	Invoice: 190900560 Ref#: 15845(IEPA COLIFORM TESTING X2@WEST)		
AP Trx #: 8616					
		IEPA COLIFORM TESTING X2@WEST	31-70-4310	24.00	
		Vnd: 0355 Invoice: 190900560	31-00-2200		24.00
		Expected Check Run: 10/16/2019			
				24.00	24.00
10/16/2019	AP	TEST INC.	Invoice: 190900561 Ref#: 15846(IEPA COLIFORM TESTING X4@NORTH)		
AP Trx #: 8617					
		IEPA COLIFORM TESTING X4@NORTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 190900561	31-00-2200		48.00
		Expected Check Run: 10/16/2019			
				48.00	48.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/16/2019	AP	TEST INC.	Invoice: 190900562 Ref#: 15847(IEPA COLIFORM TESTING X4@SOUTH)		
AP Trx #: 8618					
		IEPA COLIFORM TESTING X4@SOUTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 190900562	31-00-2200		48.00
		Expected Check Run: 10/16/2019			
				48.00	48.00
10/16/2019	AP	TEST INC.	Invoice: 190900462 Ref#: 15848(LEAD & COPPER TESTING X2)		
AP Trx #: 8619					
		LEAD & COPPER TESTING X2	31-70-4310	44.00	
		Vnd: 0355 Invoice: 190900462	31-00-2200		44.00
		Expected Check Run: 10/16/2019			
				44.00	44.00
10/16/2019	AP	TWIN TOWERS INC.	Invoice: 22488 Ref#: 15849(2-POLO EMBROIDERED VPG LOGO: PWD, TRUSTE)		
AP Trx #: 8620					
		2-POLO EMBROIDERED VPG LOGO:PWD&J.GOINGS	01-50-4302	20.00	
		Vnd: 0259 Invoice: 22488	01-00-2200		20.00
		Expected Check Run: 10/16/2019			
				20.00	20.00
10/16/2019	AP	UNITED SANITATION SERVICES, INC.	Invoice: 43477 Ref#: 15850(PORTA POTTY@VET.MEM.PARK SEPT.2019)		
AP Trx #: 8621					
		PORTA POTTY@VET.MEM.PARK SEPT.2019	01-52-4304	150.00	
		Vnd: 0333 Invoice: 43477	01-00-2200		150.00
		Expected Check Run: 10/16/2019			
				150.00	150.00
10/16/2019	AP	ADT PROTECTION 1	Invoice: 130860873 Ref#: 15851(FIRE&SECURITY SERVICE 10/26-11/25/19)		
AP Trx #: 8622					
		FIRE&SECURITY SERVICE 10/26-11/25/19	01-50-4206	163.49	
		Vnd: 0006 Invoice: 130860873	01-00-2200		163.49
		Expected Check Run: 10/16/2019			
				163.49	163.49
10/16/2019	AP	IGFOA	Invoice: 10152019 Ref#: 15852(IGFOA RRR LUNCHEON 10/15/19 TREASURER)		
AP Trx #: 8623					
		IGFOA RRR LUNCHEON 10/15/19 TREASURER	01-50-4207	20.00	
		Vnd: 0120 Invoice: 10152019	01-00-2200		20.00
		Expected Check Run: 10/16/2019			
				20.00	20.00
				54,796.59	54,796.59

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	01-00-2200	28,921.47
MFT ACCOUNTS PAYABLE	20-00-2200	508.20
ACCOUNTS PAYABLE	31-00-2200	25,027.88

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
			TOTAL INCREASE IN PAYABLE:		54,457.55

RECEIVED
OCT 07 2019
BY:

Hello Board Members of Poplar Grove
This is Brandon Warland I am writing today to request that my shut off fee be waived this one time and I'm not asking because I think that I am special or that I believe that only I should be able to get it waived but I am asking for a couple reasons and the main one reason is that back in March when meand my wife moved here I spoke with one of the receptanists on the phone while paying my first bill and she had told me that I needed to pay my bill on a timely manner because the shut off fees were exspensive and I was only allowed a one time waive of this fee and that is why I am asking that this fee be one time waived I believe that being a person of your word is very Imporent and especially in any and all businesses and the other reason I'm asking is because I have spoken to a couple other towns and they were not so steep so as a tax payer to the Village of Poplar Grove I'm asking that the Board address this steep fee that if someone that is going through a hardship or just the average Joe then does not have to worry about such a harsh punishment when these straps for cash or going through a hard time.

thank you for your time.

Brad Warland

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

September 6, 2019

Brandon Wanland
211 Oak Leaf Drive
Poplar Grove, IL 61065

Dear Brandon,

Per our phone conversation, please find the appeal process instructions below.

The shut off fee of $110.00 is posted to your account, and it will be on your October invoice, that is mailed out by the first of October. It will have the regular due date of the 20th day of the month. Our board meeting is on the 14th October, so you will have an opportunity to present your appeal before the bill is due.

Per Village Code of Ordinances:

6-2-4-5. - RIGHT TO APPEAL.

Any property owner who is requesting appeal of charges or disconnection of services, must request a hearing before the Finance Committee in writing to the Village Clerk. Any request for a hearing shall immediately place a stay on action for any disconnection of service for non-payment.

(Ord. 2016-21, 9-19-2016)

We need a letter from you requesting a hearing and outlining why you are appealing the shut off fee. This letter needs to be given to us no later than October 8th, so we can include it on our agenda for the 14th of October. Also be aware that this letter is published on our website along with our other agenda matters. (Personal information is redacted)

You should be present at the meeting on the 14th. The meeting starts at 6:30pm.

I have included copies of our correspondence with you related to this matter.

Please feel free to call me if you have any questions or concerns.

Regards,

Carina Boyd

VILLAGE OF POPLAR GROVE
200 N. HILL STREET
POPLAR GROVE, IL 61065

WORK ORDER

Requested By: YVONNE
Scheduled: 9/5/2019 11:15 AM to 11:15 AM

Service Address

211 OAK LEAF DRIVE

Customer Information

BRANDON WANLAND [redacted]
Account Number: [redacted]

Comments: TURN WATER OFF FOR NON PAYMENT OF WATER & SEWER BILL.

☒ Turned Service On ☒ Turned Service Off ☐ Final Reading

METER	MAKE	SIZE	METER SERIAL #	MXU ID#	READING
IN					
OUT					

ADDITIONAL REMARKS Turn off water then turned back on 2 hours later

COMPLETED BY PW DATE: 9-5-19

Service Information

Service Name: Water
Current Read Info. 0
Previous Read Info. 307 08/16/2019 Auto Read
Meter Type: PEAR Size: 7
MeterID: 75778224 Serial #:
Location:

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

POPLAR GROVE

BRANDON WANLAND
211 OAK LEAF DRIVE
POPLAR GROVE, IL 61065

August 26, 2019

Re: Account# [redacted]
Amount Due: $101.43

Service Address: 211 OAK LEAF DRIVE

Dear BRANDON WANLAND

Our records indicate your water and sewer account is past due. You may have over looked non-payment of this account.

If your account is not in compliance, or a payment arrangement has not been agreed to within (5) days, your services will be disconnected.

Forty-eight hours prior to disconnection of services, the Village will place a notice on your front door advising you of the pending disconnection of service. This is the only notice you will recieve prior to the disconnection posting.

If your service requires disconnection for non-payment, there will be an additional one hundred ten dollar ($110.00) disconnection fee, and a one hundred ten dollar ($110.00) reconnect fee, which will be added to your past due balance.

If this correspondence has crossed in the mail with your payment, please disregard this notice.

The Village of Poplar Grove
Water & Sewer Administration Department

200 Hill Street Poplar Grove, IL 61065
Phone: (815) 765-3201 Fax: (815) 765-3571
Pay online at: www.villageofpoplargrove.com

NOTICE

WATER & SEWER DEPT.

Sorry We Missed You!

Address: 211 Oak Leaf Dr.

Date: 9/3/19 **Time:** Am

☒ Your service is scheduled for disconnection on 9/5/19

Avoid Disconnection of Service
for Non-Payment and a $220 fee

☐ We were here to check _____.

☐ We need to service your meter. Please call to schedule an appointment.

OFFICE HOURS
Monday - Friday • 8:30 am - 4:30 pm
(815) 765-3201

Village of Poplar Grove
200 N. Hill Street
www.villageofpoplargrove.com

☐ Additional Information On Back

AKL-000211-0000-04 BRANDON WANLAND

[redacted] BRANDON WANLAND

[redacted]

Comments:

Ym 9:34 9/5/11

101.43

211 OAK LEAF DRIVE

Ym 2:36pm about Turn

[redacted]

Lauterbach & Amen, LLP
CERTIFIED PUBLIC ACCOUNTANTS
668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563
PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

August 8, 2019

The Honorable Village President
Members of the Board of Trustees
Village of Poplar Grove, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Poplar Grove, Illinois for the year ended April 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, and changes in the employer's net pension liability schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory information.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures – General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Our fees for the April 30, 2020 audit will be $16,500.

We appreciate the opportunity to be of service to the Village of Poplar Grove, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Poplar Grove, Illinois.

By: _____

Title: _____

ORDINANCE NO. 2019-36

AN ORDINANCE PROVIDING FOR THE DISPOSAL OF CERTAIN PERSONAL PROPERTY

WHEREAS, the Village of Poplar Grove, is the owner of personal property (skid loader bucket) which are unnecessary for retention by the Village; and

WHEREAS, State statute requires that personal property of the Village be disposed of by Ordinance; and

WHEREAS, pursuant to 65 ILCS 5/11-76-4, personal property may be disposed of in a manner as may be designated by the Administration; and

WHEREAS, the Village has items of personal property identified on the attached Exhibit "A" which it wishes to dispose; and

WHEREAS, Administration has reviewed the items of personal property and approves disposition of same.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. The corporate authorities hereby direct the Village President to convey the items of personal property identified on the attached Exhibit "A" for and by whatever terms are deemed appropriate by the Village President.

Section 2. This Ordinance shall be in full force and effect from after its passage, approval and publication as provided by law.

PASSED this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

_____
President of the Board of Trustees
of the Village of Poplar Grove

ATTEST:

_____
Village Clerk

EXHIBIT "A"

4 in one skid loader bucket

Means of disposal: Trade in to Johnson Tractor $250

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Briarwood/Prairie Knoll Drainage, Paving of Driveway to Knolls Water Tower, Patching at 206 State**

Date: **October 9, 2019**

The Village solicited proposals for a number of small projects from six area contractors. A description of each task is listed below, and the proposal results are summarized on the attached spreadsheet. The Village received very competitive results, and we are therefore recommending that all three tasks be completed this year. The Village budgeted approximately $32,000 for Task #1, and as you can see from the attached results we will be able to complete Tasks #1 and #2 for approximately $30,000. The patch at 206 State Street was not budgeted, however, it needs to be completed before the onset of winter.

We recommend award of Tasks #1 and #2 to Stenstrom Excavation and Blacktop Group, and Task #3 to N-Trak Group, as they are the lowest responsive, responsible bidders for those tasks. The attached resolutions will award the work to the contractors, and will set aside $5k of contingency over all three project in case unforeseen circumstances arise. Finally, there is additional work that we would like to add to the scope of the project. One of the end sections of the existing culvert pipes was damaged during the last heavy rainstorm and it needs to be replaced. We are obtaining pricing for that work from Stenstrom and will present it at the Finance Committee meeting.

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station
Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance and will be repaired.

Task #2: Pave Driveway into Knolls of Boone Tower
Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State
Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Village of Poplar Grove
2019 Miscellanious Projects
Proposal Results

McMAHON ENGINEERS ARCHITECTS

Contractor	Task Number #1 - Intstall Check Valve, Storm Sewer at Interersciton of Briarwood/Prairie Knoll, Pave Driveway to Lift Station	Task Number #2 - Pave Knolls Tower Driveway	Task Number #3 - Patch 206 State Street
Troy Lee Excavating	$29,352.00	Did not Propose	Did Not Propose
Rock Road Companies	Did not Propose	$13,050.00	$14,625.00
Norwest Construction	Did not Propose	$10,350.00	$14,345.00
Stenstrom Excavating and Blacktop Group	**$25,613.00**	**$4,297.50**	$8,822.50
N-Trak Group	$42,911.00	$7,578.00	**$7,498.00**
Northern Illinois Serivce Company	$48,275.00	$11,025.00	Did not Propose

RESOLUTION 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR HMA PATCHING AT 206 STATE STREET

WHEREAS, a sanitary service at 206 State Street failed and required replacement; and

WHEREAS, it is necessary to replace the pavement that was removed to install the new sanitary service; and

WHEREAS, proposals were obtained from four (4) contractors in accordance with the Village's purchasing policies to install a new Class D patch at 206 State Street; and,

WHEREAS, N-Trak Group, LLC has been identified as the lowest responsive, responsible contractor for the work; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to install the patch as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the proposal from N-Trak Group in the amount of $7,498.00 to install a new Class D patch at 206 State Street said proposal and soliciting email is attached to this resolution.
3. A contingency of $1,000 is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a proposal with N-Trak Group and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this ___ day of _____, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

Village of Poplar Grove

2019 Miscellanious Projects

Task #3 - Pavement Patch @ 206 State Street

McMAHON ENGINEERS ARCHITECTS

Item #	Item	Units	Unit Measure	Unit Price	Total
1	Sawcut Pavement	26	Feet	$8.00	$208.00
2	Pavement Removal and Remove Existing RAP Surface	55	SY	$16.00	$880.00
3	Class D Patch, 5" HMA	55	SY	$92.00	$5,060.00
4	Traffic Control, Complete	1	LS	$1,350.00	$1,350.00
				Total	$7,498.00

Chris Dopkins

From:	Chris Dopkins <cdopkins@mcmgrp.net>
Sent:	Monday, September 30, 2019 2:17 PM
To:	cdopkins
Subject:	Village of Poplar Grove - Various Projects
Attachments:	Poplar Grove Fall 2019 Misc Project Worksheet.xlsx; 2019 Misc Work - Poplar Grove.pdf

Good afternoon,

The Village of Poplar Grove is seeking proposals for three projects that the Village would like to complete yet this fall. They are as follows:

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station

Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance.

Task #2: Pave Driveway into Park/Arboretum

Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State

Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Contractors shall note the following:

1. Drawings depicting the above captioned work are attached for reference. Not all utility information is shown on the drawings. The Contractor shall contact JULIE before commencing work.
2. All work shall be in accordance with IDOT Standard Specifications, Latest Edition.
3. Prevailing wages are required for this work. The Contractor will be required to submit certified payroll data before final payment is issued.

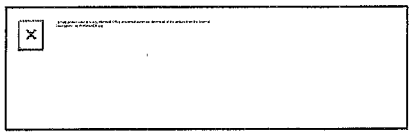
4. The Village of Poplar Grove intends to award up to three contracts for the work. A contractor may offer a deduct to combine tasks if they so choose.
5. Proposals are due to cdopkins@mcmgrp.net no later than 12:00 P.M., October 9, 2019. Proposals received after the due date/time may not be considered.
6. The Village will award the work at its October 16, 2019 Board meeting.
7. The Village would like the work completed by 11/15/19, with the exception of installing the check valve which is to be complete by 11/29/19. If additional time is needed to complete the work, the Contractor shall advise of their proposed completion date when submitting its proposal.
8. The only check valve that will be considered for the work in Task #1 is the valve specified in the drawings. Lai, LTD is the supplier of the valves for the Northern Illinois Area. Contact Pete Lynch at Lai, 847-392-0990. Lead time on the valve is approximately 3 weeks.
9. Questions may be sent to cdopkins@mcmgrp.net, or feel free to contact me via phone with questions as well.
10. A set of spreadsheets is attached to use in pricing the work. PDF's of the spreadsheets need to be returned. Please do not send the completed spreadsheet in Excel format.

Thank you for your consideration. We hope you choose to submit for one or more of the projects. Again, please feel free to contact me with questions.

Chris

Christopher D. Dopkins, PE

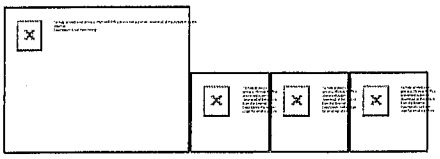
Project Manager/Associate



The McMAHON Way... *Values. Culture. Relationships.*

1700 Hutchins Road, Machesney Park, Illinois 61115

815.636.9590 MCMGRP.COM



Confidentiality Statement
This email and any documents accompanying this transmission may contain confidential information that is legally privileged. This information is intended only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying,

RESOLUTION NUMBER: 19-37

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO AUTHORIZE AN EMERGENCY REPAIR OF SEWER LATERAL AND ASSOCIATED PUBLIC IMPROVEMENTS AT AND NEAR 206 S. STATE STREET BY N-TRAK GROUP, LLC, NORTHERN ILLINOIS SERVICE, INC. AND FRINKS SEWER AND DRAIN IN THE AMOUNT OF $22,065.95

WHEREAS, the Village of Poplar Grove ("Village") operates a Wastewater Treatment utility;

WHEREAS, recently the Village has become aware of an emergency relating to a sewer lateral failure at 206 S. State Street, which without repair would have rendered the single family home uninhabitable and resulted in condemnation of the property; and

WHEREAS, replacement of the sewer lateral required opening a major roadway in the Village which included the use of traffic control as the location of the main was on the opposite side of the roadway from the property line; and

WHEREAS, the location of this main and the size of the roadway far exceeded the distance of which would otherwise be required for another normal sewer lateral repair in the Village; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove Code of Ordinances, Emergency Purchases, "In the event of enemy caused, other disaster, or other exigent circumstances, the Village President or his/her designee is authorized on behalf of the village to procure such services, supplies, equipment, or materials as may be necessary for such purposes, in view of exigency, without regard to the statutory procedures or formalities normally prescribed by law pertaining to village contracts or obligations, as authorized by the Village Code."; and

WHEREAS, in this case, it was necessary for the continued operation of the municipal sewer system for the Village to retain N-Trak Group, LLC, Northern Illinois Service, Inc., and Frinks Sewer and Drain, to assist in the repairs to the lateral and repair the public improvements, including, but not limited to, the Village roadway; and

WHEREAS, the Village will be seeking reimbursement from the property owners of 206 S. State Street for a portion of the expenses related to the repair, an amount later to be determined once a full analysis of cost is prepared by the Village Engineer and Public Works Director.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby retroactively approves the emergency expenditure for emergency repairs to sewer lateral and public improvements at and near 206 S. State Street the at a cost not to exceed $22,065.95 pursuant to the terms and provisions as set forth in the proposal attached hereto as Exhibit A.

3. By the adoption of this Resolution, any prior actions of the Village relating to the purchase of equipment and service related to the repair of the lateral and public improvements at and near 206 S. State Street referenced herein are hereby approved.

PASSED UPON MOTION BY: _____

SECONDED BY:_____

BY ROLL CALL VOTE THIS _____, _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER: _____

_____

APPROVED: _____

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- SERVICE PROPOSALS

-RESOLUTION NUMBER: 19-38

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE A FINAL PAYMENT TO HAUCK HOMES, INC.

WHEREAS, Hauck Homes, Inc. ("Hauck Homes") owned and operated the Oak Lawn Mobile Home Park; and

WHEREAS, the Village of Poplar Grove, Illinois ("Village") billed Hauck Homes for sewer services for the mobile home park; and

WHEREAS, it was discovered that due to an improperly functioning flow meter, Hauck Homes was being overbilled for sewer services; and

WHEREAS, the Village has been providing a credit to Hauck Homes on its sewer bills to account for the overbilling; and

WHEREAS, the Hauck Homes has now sold the mobile home park to a third-party who is now responsible for sewer service payments to the Village; and

WHEREAS, there remains a balance of $57,056.52 owed to Hauck Homes with regards to the overbilling; and

WHEREAS, the Village desires to pay the balance off and receive an acknowledgement and agreement from Hauck Homes providing that such payment satisfies in full any amounts owed by the Village to Hauck Homes for any overbilling related to the mobile home park and that Hauck Homes indemnify and hold the Village harmless against any third-party claims regarding the overbilling; and

WHEREAS, a copy of the acknowledgement and agreement is attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make the final payment to Hauck Homes and receive the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the final payment to Hauck Homes referenced above and authorizes the Agreement attached hereto as Exhibit A, or one in substantially similar form.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- AGREEMENT

October 7, 2019

Ken Hauck
Hauck Homes, Inc.
264 IL Rt 2
Dixon, IL 61021

RE: Village of Poplar Grove-Oak Lawn Mobile Home Park Sanitary Sewer Bill Credit

Dear Mr. Hauck:

With regards to the above-reference matter, please let this letter serve as Hauck Homes, Inc.'s agreement and acknowledgement that:

1. Upon payment by the Village of Poplar Grove to Hauck Homes, Inc. the amount of $57,056.52, that the Village has satisfied in full any and all sewer billing credits/monies owed by the Village to Hauck Homes, Inc. with regards to the Oak Lawn Mobile Home Park.

2. That Hauck Homes, Inc., on behalf of itself and its principals, owners, shareholders, representatives, agents, related entities, successors, assigns, and any party claiming through any of them, hereby waives all rights of recovery, claims, actions or cause of actions against the Village, and its officers, officials, employees, agents, successors and assigns related to or in connection with any Village sewer billing related to the Oak Lawn Mobile Home Park.

3. To the fullest extent permitted by law, Hauck Homes, Inc., shall pay, indemnify, defend and hold harmless the Village, and its officers, officials, employees, agents, successors and assigns, from and against any and all third-party claims of any kind or nature, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which the Village, and its officers, officials, employees, agents, successors and assigns incurs or may incur arising out of or associated with any sewer billing credits/monies owed by the Village to Hauck Homes, Inc. with regards to the Oak Lawn Mobile Home Park.

If you are in agreement with the foregoing, please sign below and return a copy to my attention.

Very truly yours,

Aaron N. Szeto
Village Attorney

Cc: Owen Costanza, Village President
Carina Boyd, Village Treasurer

THE FOREGOING AGREED TO AND ACKNOWLEDGE BY:

Hauck Homes, Inc.

By:_____
(Date)

Its:_____

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Briarwood/Prairie Knoll Drainage, Paving of Driveway to Knolls Water Tower, Patching at 206 State**

Date: **October 9, 2019**

The Village solicited proposals for a number of small projects from six area contractors. A description of each task is listed below, and the proposal results are summarized on the attached spreadsheet. The Village received very competitive results, and we are therefore recommending that all three tasks be completed this year. The Village budgeted approximately $32,000 for Task #1, and as you can see from the attached results we will be able to complete Tasks #1 and #2 for approximately $30,000. The patch at 206 State Street was not budgeted, however, it needs to be completed before the onset of winter.

We recommend award of Tasks #1 and #2 to Stenstrom Excavation and Blacktop Group, and Task #3 to N-Trak Group, as they are the lowest responsive, responsible bidders for those tasks. The attached resolutions will award the work to the contractors, and will set aside $5k of contingency over all three project in case unforeseen circumstances arise. Finally, there is additional work that we would like to add to the scope of the project. One of the end sections of the existing culvert pipes was damaged during the last heavy rainstorm and it needs to be replaced. We are obtaining pricing for that work from Stenstrom and will present it at the Finance Committee meeting.

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station
Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance and will be repaired.

Task #2: Pave Driveway into Knolls of Boone Tower
Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State
Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Village of Poplar Grove
2019 Miscellanious Projects
Proposal Results

McMAHON ENGINEERS ARCHITECTS

Contractor	Task Number #1 - Intstall Check Valve, Storm Sewer at Intererseciton of Briarwood/Prairie Knoll, Pave Driveway to Lift Station	Task Number #2 - Pave Knolls Tower Driveway	Task Number #3 - Patch 206 State Street
Troy Lee Excavating	$29,352.00	Did not Propose	Did Not Propose
Rock Road Companies	Did not Propose	$13,050.00	$14,625.00
Norwest Construction	Did not Propose	$10,350.00	$14,345.00
Stenstrom Excavating and Blacktop Group	**$25,613.00**	**$4,297.50**	$8,822.50
N-Trak Group	$42,911.00	$7,578.00	**$7,498.00**
Northern Illinois Serivce Company	$48,275.00	$11,025.00	Did not Propose

RESOLUTION 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR HMA PAVING AT THE KNOLLS WATER TOWER SITE

WHEREAS, the Knolls Water Tower currently has an aggregate driveway; and

WHEREAS, the existing aggregate base has washed out during heavy rainfall events; and

WHEREAS, proposals were obtained from five (5) contractors in accordance with the Village's purchasing policies to install hot mix asphalt pavement to help prevent future wash out of the driveway; and,

WHEREAS, Stenstrom Excavation and Blacktop Group has been identified as the lowest responsive, responsible contractor for the work; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to install the new hot mix asphalt pavement at the driveway to the Knolls Water Tower.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the proposal from Stenstrom Excavation and Blacktop Group in the amount of $4,297.50 to install a new HMA pavement at the Knolls Water Tower Driveway, said proposal and soliciting email is attached to this resolution.
3. A contingency of $1,000 is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a proposal with Stenstrom Excavation and Blacktop Group and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this ___ day of _____, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

Village of Poplar Grove
2019 Miscellanious Projects
Task #2 - Pave Driveway to Titleist Trail Park/Arboretum

McMAHON
ENGINEERS ARCHITECTS

Item #	Item	Units	Unit Measure	Unit Price	Total
1	Shape and Compact Existing Aggregate Base	225	SY	$2.70	$607.50
2	HMA Pvmt, 2"	27	Tons	$160.00	$4,320.00
				Total	$4,927.50

Chris Dopkins

From: Chris Dopkins <cdopkins@mcmgrp.net>
Sent: Monday, September 30, 2019 2:17 PM
To: cdopkins
Subject: Village of Poplar Grove - Various Projects
Attachments: Poplar Grove Fall 2019 Misc Project Worksheet.xlsx; 2019 Misc Work - Poplar Grove.pdf

Good afternoon,

The Village of Poplar Grove is seeking proposals for three projects that the Village would like to complete yet this fall. They are as follows:

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station

Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance.

Task #2: Pave Driveway into Park/Arboretum

Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State

Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Contractors shall note the following:

1. Drawings depicting the above captioned work are attached for reference. Not all utility information is shown on the drawings. The Contractor shall contact JULIE before commencing work.
2. All work shall be in accordance with IDOT Standard Specifications, Latest Edition.
3. Prevailing wages are required for this work. The Contractor will be required to submit certified payroll data before final payment is issued.

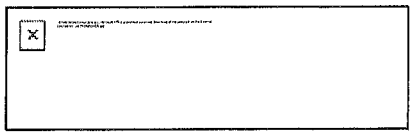
4. The Village of Poplar Grove intends to award up to three contracts for the work. A contractor may offer a deduct to combine tasks if they so choose.
5. Proposals are due to cdopkins@mcmgrp.net no later than 12:00 P.M., October 9, 2019. Proposals received after the due date/time may not be considered.
6. The Village will award the work at its October 16, 2019 Board meeting.
7. The Village would like the work completed by 11/15/19, with the exception of installing the check valve which is to be complete by 11/29/19. If additional time is needed to complete the work, the Contractor shall advise of their proposed completion date when submitting its proposal.
8. The only check valve that will be considered for the work in Task #1 is the valve specified in the drawings. Lai, LTD is the supplier of the valves for the Northern Illinois Area. Contact Pete Lynch at Lai, 847-392-0990. Lead time on the valve is approximately 3 weeks.
9. Questions may be sent to cdopkins@mcmgrp.net, or feel free to contact me via phone with questions as well.
10. A set of spreadsheets is attached to use in pricing the work. PDF's of the spreadsheets need to be returned. Please do not send the completed spreadsheet in Excel format.

Thank you for your consideration. We hope you choose to submit for one or more of the projects. Again, please feel free to contact me with questions.

Chris

Christopher D. Dopkins, PE

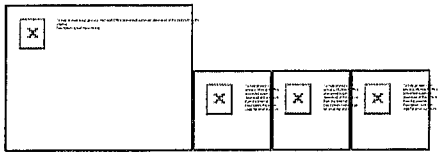
Project Manager/Associate



The McMAHON Way... *Values. Culture. Relationships.*

1700 Hutchins Road, Machesney Park, Illinois 61115

815.636.9590 MCMGRP.COM



Confidentiality Statement
This email and any documents accompanying this transmission may contain confidential information that is legally privileged. This information is intended only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying,

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Briarwood/Prairie Knoll Drainage, Paving of Driveway to Knolls Water Tower, Patching at 206 State**

Date: **October 9, 2019**

The Village solicited proposals for a number of small projects from six area contractors. A description of each task is listed below, and the proposal results are summarized on the attached spreadsheet. The Village received very competitive results, and we are therefore recommending that all three tasks be completed this year. The Village budgeted approximately $32,000 for Task #1, and as you can see from the attached results we will be able to complete Tasks #1 and #2 for approximately $30,000. The patch at 206 State Street was not budgeted, however, it needs to be completed before the onset of winter.

We recommend award of Tasks #1 and #2 to Stenstrom Excavation and Blacktop Group, and Task #3 to N-Trak Group, as they are the lowest responsive, responsible bidders for those tasks. The attached resolutions will award the work to the contractors, and will set aside $5k of contingency over all three project in case unforeseen circumstances arise. Finally, there is additional work that we would like to add to the scope of the project. One of the end sections of the existing culvert pipes was damaged during the last heavy rainstorm and it needs to be replaced. We are obtaining pricing for that work from Stenstrom and will present it at the Finance Committee meeting.

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station
Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance and will be repaired.

Task #2: Pave Driveway into Knolls of Boone Tower
Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State
Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Village of Poplar Grove
2019 Miscellanious Projects
Proposal Results

McMAHON ENGINEERS ARCHITECTS

Contractor	Task Number #1 - Intstall Check Valve, Storm Sewer at Intererseciton of Briarwood/Prairie Knoll, Pave Driveway to Lift Station	Task Number #2 - Pave Knolls Tower Driveway	Task Number #3 - Patch 206 State Street
Troy Lee Excavating	$29,352.00	Did not Propose	Did Not Propose
Rock Road Companies	Did not Propose	$13,050.00	$14,625.00
Norwest Construction	Did not Propose	$10,350.00	$14,345.00
Stenstrom Excavating and Blacktop Group	**$25,613.00**	**$4,297.50**	$8,822.50
N-Trak Group	$42,911.00	$7,578.00	**$7,498.00**
Northern Illinois Serivce Company	$48,275.00	$11,025.00	Did not Propose

RESOLUTION 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR HMA PAVING AT THE KNOLLS WATER TOWER SITE

WHEREAS, the intersection of Briarwood Drive and Prairie Knoll Drive floods during heavy rainfall events; and

WHEREAS, it was determined that one of the causes of flooding is that the elevation of the road at the intersection of Briarwood/Prairie is below the high water elevation of the detention pond, and therefore water backflows from the pond to the street; and

WHEREAS, it is necessary to install a check valve and relief storm sewer piping to remedy the backflow issue; and

WHEREAS, the Prairie Green Lift Station currently has an aggregate driveway; and

WHEREAS, the existing aggregate base has washed out during heavy rainfall events; and

WHEREAS, proposals were obtained from four (4) contractors in accordance with the Village's purchasing policies to install a check valve and hot mix asphalt pavement to help prevent future flooding and wash out of the driveway; and,

WHEREAS, Stenstrom Excavation and Blacktop Group has been identified as the lowest responsive, responsible contractor for the above captioned work; and,

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are to be publically bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the work as noted above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby waives the requirement to publically bid the project and will award the work with a supermajority vote of the Board.
3. The Village hereby approves the proposal from Stenstrom Excavation and Blacktop Group in the amount of $25,613.00 to install a check valve and new

HMA pavement as captioned above, said proposal and soliciting email is attached to this resolution.

4. A contingency of $3,000 is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
5. The Village President is hereby authorized to execute a proposal with Stenstrom Excavation and Blacktop Group and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this ___ day of _____, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

Village of Poplar Grove

2019 Miscellanious Projects

Task #1 - Prarie Green Storm Sewer, Check Valve & Drive

McMAHON ENGINEERS ARCHITECTS

Item #	Item	Units	Unit Measure	Unit Price	Total
1	Pavement Removal (Adjacent to Curb & Gutter)	6	SY	$40.00	$240.00
2	Remove and Replace Curb and Gutter	25	LF	$69.00	$1,725.00
3	Connect to Existing Structure	2	Each	$575.00	$1,150.00
4	12" Storm Sewer - DR26	107	LF	$52.00	$5,564.00
5	Storm Manhole, 48" Diameter w/ open Grate	1	Each	$1,995.00	$1,995.00
6	14.0" (I.D. Range 13.50" - 15.49") Checkmate Ultraflex Slip-In Check Valve, Neoprene w/ (1)304SS Exp. Clamp -See Note #1	1	Each	$4,790.00	$4,790.00
7	Install masonry block wall in Inlet #1	1	LS	$470.00	$470.00
8	Repair Existing Inlet #2	1	LS	$675.00	$675.00
9	Clear and Grade @ Pond Outlet	1	LS	$575.00	$575.00
10	CA-6 Aggregate (Under C&G, Pavement, and as needed @ driveway)	15	Tons	$35.00	$525.00
11	Remove Debris, Reshape and Grade at Pond Outlet Structure	1	LS	$975.00	$975.00
12	Shape & Compact Aggregate Drive	70	SY	$5.70	$399.00
13	Driveway Pavement, 2"	70	SY	$39.00	$2,730.00
14	Class D Patch, 3" (roadway, adjacent to C&G)	6	SY	$150.00	$900.00
15	Restoration (Topsoil, Seed, NAG DS75 Blanket, Fertilizer)	400	SY	$6.00	$2,400.00
16	Traffic Control-Complete	1	LS	$500.00	$500.00

Total $25,613.00

Chris Dopkins

From:	Chris Dopkins <cdopkins@mcmgrp.net>
Sent:	Monday, September 30, 2019 2:17 PM
To:	cdopkins
Subject:	Village of Poplar Grove - Various Projects
Attachments:	Poplar Grove Fall 2019 Misc Project Worksheet.xlsx; 2019 Misc Work - Poplar Grove.pdf

Good afternoon,

The Village of Poplar Grove is seeking proposals for three projects that the Village would like to complete yet this fall. They are as follows:

Task #1: Install new check valve, new storm sewer at the intersection of Prairie Knoll Drive and Briarwood Drive, Pave Driveway to sanitary sewer lift station

Background & Scope: The high water elevation (HWE) of the Prairie Green Detention Pond is approximately 1' higher than the inlets located on Briarwood immediately north of Prairie Knoll. Water from the detention pond backflows through said inlets during heavy rainfalls as the pond fills. The HWE cannot be lowered without reducing the capacity of the detention ponds. Proposed improvements are to install a 15" in line check valve into one of the outlet pipes of the pond. The inlet upstream of the storm sewer will be modified with a block wall, and a new 12" storm sewer that connects into a downstream system. During times of high pond water, the check valve will close which will cause flow from the upstream storm sewer system to flow into the inlet, over the block wall and into the new 12" storm sewer. During times of low water in the pond, the block wall will force runoff to enter the pond. The driveway into the lift station has a history of washout, and therefore the Village would like to pave it to prevent future washouts from occurring. Finally, there is an inlet on the east side of Briarwood that requires maintenance.

Task #2: Pave Driveway into Park/Arboretum

Background & Scope: The apron of the driveway has a history of washing out during heavy rainfall events. The Village would like to pave the driveway to prevent future wash outs from occurring.

Task #3: Class D Patch at 206 State

Background and Scope: The sanitary service at 206 State failed and required replacement. A new sawcut is needed on the south side of the existing patch to remove a small section of pavement that has failed. A new Class D patch will be constructed. PCC and Pavement Markings will be by others. Poplar Grove Road may not be closed to traffic. The Contractor may choose to maintain two lanes (minimum 10' wide) while work is occurring, or the contractor may use flaggers and maintain a single 12' wide lane during construction.

Contractors shall note the following:

1. Drawings depicting the above captioned work are attached for reference. Not all utility information is shown on the drawings. The Contractor shall contact JULIE before commencing work.
2. All work shall be in accordance with IDOT Standard Specifications, Latest Edition.
3. Prevailing wages are required for this work. The Contractor will be required to submit certified payroll data before final payment is issued.

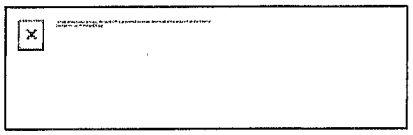
4. The Village of Poplar Grove intends to award up to three contracts for the work. A contractor may offer a deduct to combine tasks if they so choose.
5. Proposals are due to cdopkins@mcmgrp.net no later than 12:00 P.M., October 9, 2019. Proposals received after the due date/time may not be considered.
6. The Village will award the work at its October 16, 2019 Board meeting.
7. The Village would like the work completed by 11/15/19, with the exception of installing the check valve which is to be complete by 11/29/19. If additional time is needed to complete the work, the Contractor shall advise of their proposed completion date when submitting its proposal.
8. The only check valve that will be considered for the work in Task #1 is the valve specified in the drawings. Lai, LTD is the supplier of the valves for the Northern Illinois Area. Contact Pete Lynch at Lai, 847-392-0990. Lead time on the valve is approximately 3 weeks.
9. Questions may be sent to cdopkins@mcmgrp.net, or feel free to contact me via phone with questions as well.
10. A set of spreadsheets is attached to use in pricing the work. PDF's of the spreadsheets need to be returned. Please do not send the completed spreadsheet in Excel format.

Thank you for your consideration. We hope you choose to submit for one or more of the projects. Again, please feel free to contact me with questions.

Chris

Christopher D. Dopkins, PE

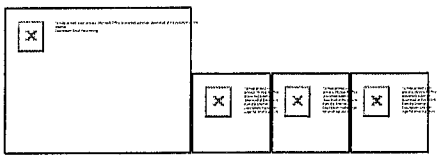
Project Manager/Associate



The McMAHON Way... *Values. Culture. Relationships.*

1700 Hutchins Road, Machesney Park, Illinois 61115

815.636.9590 MCMGRP.COM



Confidentiality Statement
This email and any documents accompanying this transmission may contain confidential information that is legally privileged. This information is inten
only for the use of the individuals or entities listed above. If you are not the intended recipient, you are hereby notified that any disclosure, copying,

VILLAGE OF POPLAR GROVE, IL
PERSONAL VEHICLE USE / EXPENSE REIMBURSEMENT LOG

EMPLOYEE NAME: Carina Boyd		**PERIOD:**			
DATE	DESTINATION	PURPOSE	TRIP MILES	X .545 = subtotal	OTHER EXPENSES
11-17 -	Bloomington, IL	IMTA Treasurer's Institute			
11/21/2018		Class $410			
		Hotel $700			
		Meals $220			
		Mileage $300			
		Estimated Total: $1630			
I hereby certify that the above expenses are accurate and were incurred by me on behalf of the Village of Poplar Grove, Illinois.		Signed:_____		$0.00	
			TOTAL	**$0.00**	