VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, June 14, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Committee of the Whole minutes from May 10, 2021
2. Motion to approve minutes from Committee of the Whole meeting on May 10, 2021

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS - ADMINISTRATION

3. Clerk, Karri Anderberg
4. Code and Permit, B&F

OLD BUSINESS - ADMINISTRATION

5. Discussion and possible recommendation to the Village Board to approve **Resolution 21-21** a resolution of the Village of Poplar Grove, Illinois approving a registration and waiver of liability form for the dog park

NEW BUSINESS - ADMINISTRATION

6. Discussion on Mansfield Park
7. Discussion on Lions Park

8. Discussion and possible recommendation to the Village Board to approve **Resolution 21-36** a resolution of the Village of Poplar Grove, Illinois approving rules for the village dog park.
9. Discussion and possible recommendation to the Village Board to approve **Ordinance 21-17** An ordinance of the Village of Poplar Grove, Illinois amending various provisions of Title 1- Administration of the Village's code of ordinances, amending responsibility of nomination and appointment of Village Committee Chairpersons from the Village President to the Village Board of Trustees.
10. Discussion and possible recommendation to the Village Board to approve **Ordinance 21-18** an ordinance of the Village of Poplar Grove authorizing the disposal of certain personal property owned by the Village of Poplar Grove
11. Discussion regarding Trustee appointment Dean Svarc

DEPARTMENT REPORTS - FINANCE

12. Treasurer, Carina Boyd
13. Wastewater, Test Inc.
14. Engineer, McMahon
15. Public Works, Mitch Hilden

NEW BUSINESS - FINANCE

16. Discussion and possible recommendation to the Village Board to approve **Ordinance 21-14** an ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a first amendment to third renewal to lease agreement for the real property located at 100 S. State Street, Poplar Grove, Illinois
17. Discussion and possible recommendation to the Village Board to approve **Ordinance 21-16** an ordinance of the Village of Poplar Grove, Illinois amending the Municipal code by amending title IV - public ways and property, chapter 1- streets, sidewalks and public ways, section 6-1A-1 - construction requirements and specifications
18. Discussion and possible recommendation to the Village Board to approve **Resolution 21-37** a resolution of the Village of Poplar Grove, Illinois approving quote from Dorner Company
19. Discussion and possible recommendation to the Village Board to approve **Resolution 21-38** a resolution of the Village of Poplar Grove resolving to award a construction contract for the Park Street/Main Street drainage improvements
20. Discussion and possible recommendation to the Village Board to approve **Resolution 21-39** a resolution of the Village of Poplar Grove resolving to award a construction for the West Grove Park improvements
21. Discussion and possible recommendation to the Village Board to approve **Resolution 21-40** a resolution for maintenance under the Illinois highway code
22. Discussion and possible recommendation to the Village Board to approve **Resolution 21-41** a resolution of the Village of Poplar Grove resolving to award a construction contract for section number 21-00000-000-GM, 2021 Pavement Maintenance Program

23. Discussion and possible recommendation to the Village Board to approve check disbursement in the amount of $123,950.28 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $144,022.65.

ADJOURNMENT (Voice Vote)

KJA 06/12/2021

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, May 10, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Deputy Clerk Katie Jaster called the meeting to order at 6:31pm.
Finance Chairman Eric Miller took over the order.

ROLL CALL
PRESENT
President Don Sattler
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee James Wehrle
Trustee Dan Cheek
Attorney Wicktoria Goscik
Deputy Clerk Katie Jaster
Clerk Karri Anderberg @ 6:37pm
Chris Dopkins
Mitch Hilden
Carina Boyd
Ion Stear

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to have Trustee Ron Quimby participate via phone. Motion carried by roll call.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion carried by roll call.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from Admin meeting and Finance meeting on April 12, 2021

Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle. Motion carried by roll call.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Finance Chairman Eric Miller explained how Public Comment works with all the newly elected Board members.

DEPARTMENT REPORTS - ADMINISTRATION

2. Code Enforcement & Permits, B&F Construction
   No comment.
3. Clerk, Karri Anderberg
   No comment.

NEW BUSINESS - ADMINISTRATION

4. Discussion on giving a discount on 2021 liquor renewals
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Discussion amongst Trustees about a Liquor credit for Lucky Dawgs. Recommendation was made to split half the year and he is to pay $2500.
   Motion was carried by roll call.
5. Discussion about speed bumps on residential streets
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Discussion amongst Trustees, Mitch Hilden, and Chris Dopkins on whether or not it is a necessity to have speed bumps in Prairie Green. It was noted a complaint came through from a resident in the neighborhood about speeding and wanting something done. After discussion, it was noted that Mitch would reach out to the Sheriff's office to see if they could help set up a speed demonstrator, and at this time no speed bumps would be installed.
   Motion carried by roll call.
6. Discussion and possible recommendation to the Village Board to approve **Resolution 2021-21** a resolution of the Village of Poplar Grove, Illinois approving a registration and waiver of liability form for the dog park
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   After a long discussion amongst everyone, a motion was made by Trustee Goings and seconded by Trustee Wethington to table until June Committee of the Whole.
   Motion carried by roll call.
7. Discussion on dog park rules and regulations
   Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
   Recess at 7:05pm motion by Chairman Miller and seconded by Trustee Goings.
   Reconvene at 7:09pm
   Roll call President Don Sattler, Admin Chairman Ron Quimby, Finance Chairman Eric Miller, Trustee Jeff Goings, Trustee Ed Wethington, Trustee James Wehrle, Trustee Dan

Cheek, Attorney Wicktoria Goscik, Deputy Clerk Katie Jaster, Clerk Karri Anderberg, Chris Dopkins, Mitch Hilden, Carina Boyd, Ion Stear
After discussion amongst everyone, the Clerks office was to draft up some rules and regulations and reconvene at June Committee of the Whole.
Motion by Chairman Miller and seconded by Trustee Wehrle.
Motion carried by roll call.

8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-12** An Ordinance amending Title 8, Zoning, Chapter 7, Zoning Districts and Land Use Regulations; Chapter 8, Height and Area Regulations and Yard Exceptions; and Chapter 10, Site Design Standards of the Village of Poplar Grove Municipal Code
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Resident David Allgood spoke about the Carport section and the flaws it holds within the Ordinance. Mr. Allgood requested this section of the Ordinance go back to Planning and Zoning Committee for further review. Trustees discussed all sections of the new Ordinance and determined that it was best to pass all sections, but Chapter 8 Yard Exceptions.
Motion made by Chairman Miller seconded by Trustee Wethington to divide the Ordinance into question by Section 8-7-5-B: HOME OCCUPATION, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek. Section 8-7-9-B: SOLAR ENERGY, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek. Section 8-8-4: PERMITTED YARD EXCEPTIONS: Motion by Chairman Miller seconded by Trustee Goings to send back to Planning and Zoning Committee. Section 8-10-8-B: LIGHTING, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek.

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-13** An Ordinance of the Village of Poplar Grove amending various provisions of Title 1 Administration, Chapter 6 Village Officers and Employees, Article A Village Clerk of the Village of Poplar Grove Code of Ordinances
Motion made by Trustee Wethington, Seconded by Trustee Cheek.
Chairman Miller recused himself. Attorney Goscik explained the changes to the Ordinance.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek
Voting Abstaining: Finance Chairman Miller

DEPARTMENT REPORTS - FINANCE

10. Public Works, Mitch Hilden
No comment.
11. Wastewater, TEST
No comment.
12. Engineer Report, McMahon
Trustees were looking for an update on the 173 project. Dopkins will gather information and let everyone know at the Board meeting.

13. Treasurer Report, Carina Boyd
No comment.

NEW BUSINESS - FINANCE

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-22** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute and agreement with Sable Mechanical, LLC with regards to the lift station pump maintenance.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-23** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an addendum to contract quote with Rush Power Systems, LLC for preventative maintenance work and services.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
16. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-24** A Resolution of the Village of Poplar Grove, Illinois agreements for periodic Public Works projects.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Motion carried by roll call.
17. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-25** A Resolution of the Village of Poplar Grove, Illinois approving an engagement letter with McMahon & Associates as Village Engineers.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
18. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-26** A Resolution of the Village of Poplar Grove, Illinois to approve an engagement letter with Sosnowski Szeto, LLP
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
19. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-27** A Resolution of the Village of Poplar Grove, Illinois approving repairs to the North Wastewater Treatment Plant not to exceed $25,000.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
20. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-28** A Resolution of the Village of Poplar Grove, Illinois approving engagement of B&F Code Compliance for Code Compliance and Building Inspection Services
Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
Motion carried by roll call.
21. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-29** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a contract with Bufalo Contracting, Inc. for roof installation
Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
Motion carried by roll call.

22. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-30** A Resolution of the Village of Poplar Grove, Illinois approving purchase with Core and Main and Stenstrom for repair of a fire hydrant.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
23. Discussions and Possible Recommendation to the Village Board to approve **Resolution 21-31** A Resolution of the Village of Poplar Grove, Illinois authorizing the Village President and Village Administrative Staff to perform necessary Village banking functions.
    Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
    Motion carried by roll call.
24. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-32** A Resolution of the Village of Poplar Grove to authorize public bid letting for the Main Street & Park Street drainage improvements
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
25. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-33** A Resolution of the Village of Poplar Grove to authorize Public bid letting for the West Grove Park improvements.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
    Motion carried by roll call.
26. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-34** A Resolution of the Village of Poplar Grove to authorize obtaining proposals for Miscellaneous Sanitary Sewer Repairs
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
27. Discussion and Possible Recommendation to the Village Board to approve check disbursement in the amount of $194,113.45 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS for a total of $214,185.82.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
    Motion carried by roll call.

ADJOURNMENT (Voice Vote)

KJ 05/06/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
Adjournment at 8:25pm.

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

May 2021

Clerk Monthly Report

General:

We had a busy month with liquor packets and another record number of permits. All liquor packets were turned in on time and paid for. Clerks' office will take June to finalize our end of the gaming, liquor, and tobacco licenses.

FOIA:

We had 2 FOIA request in the month of April. The FOIA requests were the following:

1. Robin- Connie Description of requested public records: Issued building permits for both commercial and residential with a value of 100,000.00 and up. This request would like all information pertaining to these such as contractor name and addresses, property number, owner of said property, subdivision name and lot number if residential, residential demo permits. I would prefer this report by email. I am disclosing that this request is for commercial purposes.
2. Attorney Timothy Donghue – Copies of live feeds and or records of village committee meeting of the whole or in peart recorded or live streamed from Donald Sattler personal and village issues cell phone, together will all emails and documents on those devices regarding any and all references to Owen Costanza from April 1, 2021 to present.
3. Stan Duda 472 Burled Woods- We would like to request the following documents:

- All submittals by the builder for this address and any exchanges with the Village
- Building inspector reports/concerns/exchanges internal and with the builder
- Any "red tags" or violations related to this property.
- A complete list of all open issues with this builder related to this property.

4. Please provide all insurance policy information from 2016-present. This request includes who the insurance agent/agency is on each policy and when the policies were originally written. Please provide Agent or Broker of Record Letters transferring agent/agency to policies. 2016-Present This request is for the following policy types. All commercial related policies-Workman's Comp, bonds, vehicles, buildings etc. All health insurance related policies-Group Health, Group Dental, Group Life, Group Vision, Voluntary policies, etc. Again, all insurance policies for the Village of Poplar Grove from 2016-Present.

Permits:

For the month of, we had 51 residential, 2 new home permits submitted, for a total of 53 permits. Lots of re-roof, pools, and driveways.

Code:

For the month of April, we sent out 2 code violation letters and 10 mowing violations and multiple trash can warnings. The homeowner with the administrative search warrant from April has fixed the issue.

B&F CONSTRUCTION CODE SERVICES, INC.

Building & Fire Protection Plan Review

Training • Inspections • Code Consulting

To: Karri Anderberg – Village Clerk

From: Kenneth Garrett – Vice President – B & F Construction Code Services, Inc.

Date: June 8, 2021

Re: Monthly Report – May

Summary

We have been working on a revised procedure for the issuance of Temporary Occupancies. I am still working with the owner of 105 W. Grove regarding the expansion of his outdoor eating area. Staff and I had an initial meeting to discuss adopting the latest building code edition and to update the fee schedule. This project will take a few months to complete. The number of permits, inspections and code enforcement equaled 313. This number increased from 178 last month to 313 this month.

Below are the statistics for the month of May.

Category

Complaints	4
Verbal/Written Warnings	17
Permits Issued	41
Court Tickets Issued	0
Meetings	1
Phone Calls/Admin. (Mondays only)	0
B&F Inspections	250
Stop Work Orders	0
Total	***313***

RESOLUTION NUMBER: 2021-21

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING A REGISTRATION AND WAIVER OF LIABILITY FORM FOR THE DOG PARK

WHEREAS, the Village of Poplar Grove (the "Village") maintains a public dog park; and

WHEREAS, the Village desires to have users of the park register with the Village prior to using the dog park; and

WHEREAS, the Village has drafted a registration and waiver of liability form for this purpose, which is attached hereto as Exhibit A and incorporated herein ("Form"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to approve this Form.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Form attached hereto as Exhibit A, or one in substantially similar form.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

EXHIBIT A- REGISTRATION AND WAIVER OF LIABILITY FORM

POPLAR GROVE DOG PARK REGISTRATION

First Name Middle Initial Last Name

Address City State Zip Code

Phone Number Email Address

DOG INFORMATION

Name & Breed	Age	Male/Female	Spayed/Neutered	Current Rabies Tag Number	Dog Tag Number
1.					
2.					
3.					

WAIVER OF LIABILITY

1. **General.** You are solely responsible for supervising your dog and determining whether or not this is an appropriate activity to participate in. You must understand that you are participating in this activity at your own risk and risk of your dog(s). Dogs and permit holders of varying degrees of skill, training and experience use this facility. You are solely responsible for determining if you and/or your dog(s) are physically fit and/or adequately skilled to use this facility. It is always advisable, especially if you or your dog(s) are pregnant, disabled in any way, or recently suffered an illness, injury, or impairment, to consult a physician or veterinarian before undertaking any dog training or exercise activity.

2. **Warning of Risk.** Dog activities are intended to provide a fun and rewarding experience for a dog and its owner. However, despite careful and proper preparation, instruction, medical advice, condition and equipment, there is still a risk of serious injury, including death to either the dog(s) or its owner. Dogs are pack animals and when "off lead," even the best trained dogs will act instinctively. Understandably, not all hazards and dangers associated with dog activities can be foreseen. Certain inherent risks include the propensity of any dog to behave in dangerous ways that may result in injury to another patron or dog. Other ricks include, but are not limited to, the inexperience, negligence or irresponsibility of a dog owner; the inability to predict a dog's reaction to sound, movements, objects, persons or other animals; and actions by the dog(s) due to fright, anger, stress, insect bites, or natural reactions such as jumping, pulling, resisting, and biting. Other risks include hazards associated with environmental and traffic conditions, acts of god, inclement weather, slips and falls, premises defects, equipment failure, failure in instruction/supervision, and all other circumstances inherent to dogs and outdoor activities. Should you attempt to break up a fight between dogs, you may be attacked and severely mauled by the other dog or attacked by the dog's owner/handler. In this regard, it must be recognized that it is impossible for the Village of Poplar Grove to guarantee absolute safety.

3. **Waiver and Release of All Claims and Assumption of Risk**. Please read this form carefully and be aware that in consideration for permission to use this facility, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your dog(s) might sustain as a result of participating in any and all activities connected with and associated with use of this facility and surrounding area. I recognize and acknowledge that there are certain risks of physical injury to the dog and its owner/handler in association with participating in dog activities, and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity, that I or my dog(s) might sustain as a result of participating in any and all activities connected with or associated with use of this facility and surrounding area. I do hereby agree to waive, relinquish, release and forever discharge the Village of Poplar Grove, including its officials, agents, volunteers, and employees (hereinafter collectively referred to as "Village") from any and all claims for injuries, damages or loss that I may have or which may accrue to me or my dog(s) and arising out of, connected with, or in any way associated with this use of this facility and surrounding area. I further agree to indemnify and hold harmless and defend the Village from and against all losses, claims, damages, liabilities, cause of actions, and expenses (including attorneys' fees), on account of personal injuries or death to any person or dog, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from my use of this facility and surrounding area.

4. **Photo/Video Authorization, Consent and Release of All Clams.** I hereby authorize and give my consent to the Village to photograph/video record me, my minor child/ward, and my dog(s), and without limitation, to use such photographs/videos in connection with promoting/advertising services, programs, and facilities of the Village without consideration of any kind. Such productions may be copied, copyrighted, edited and distributed by the Village in the manner described above. I understand that my minor child's/ward's, and my dog(s) name, likeness, or my voice may be used in the manner described above, and grant the Village the right to use and reuse, in any manner at all, the video, motion picture, audio recording, web page, social media pages, or still photograph productions, and broadcasts as described above. I hereby waive any and all rights that my minor child/ward, my dog(s), and I may have to examine or approve the finished product or products that contain the photograph/video of me, my minor child/ward, or my dog(s) and/or the advertising copy or printed matter that may be used in connection therewith or the use to which it may be applied. I hereby forever release and discharge the Village from any and all claims, actions and demands arising out of or in connection with the use of said video, motion picture, audio recording, web page, social media page, or still photograph, including, without limitation, any and all claims or invasion of privacy and libel. This release shall inure to the benefits of the assigns, licenses, and legal representatives of the Village, as well as the party(ies) for whom the Village took the video, motion picture, audio recording, web page, social media page, or still photograph.

I have read and fully understand the above important information, warning of risk, assumption of risk, and waiver and release of all claims. If registering online, my online signature shall substitute for and have the same legal effect as an original form signature.

Signature: _____ Printed Name: _____ Date: _____

RESOLUTION NUMBER: 21-36

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING RULES FOR THE VILLAGE DOG PARK

WHEREAS, the Village of Poplar Grove, Illinois ("Village") established a Village dog park; and

WHEREAS, the Village desires to enact rules and tag fees for the use of the Village dog park which are attached hereto as Exhibit A, and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the rules and tag fees for the use of the Village dog park attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are authorized to sign and attest any and all necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A – Village of Poplar Grove Dog Park Rules and Tag Fees

- Residents – $20.00 for the first dog and $5.00 for each dog after. Non-Residents – $25.00 for the first dog and $10.00 for each dog after.
- Must be registered with Boone County Health Department. Proof of registration is required at the time of application.
- Open daily from sunrise to sunset.
- Users of the facility do so at their own risk. The Village of Poplar Grove is not responsible for any injury or damage caused by any dog or handler in the dog park.
- Dogs are permitted off-leash within the enclosed fenced area only.
- Dogs should not be left unattended.
- The dog park is strictly for DOGS ONLY!
- Owners are required to bring plastic bags to properly dispose of any waste left by their dogs.
- Dogs are prohibited in the park if under the age of 6 month, or a female “in-heat”.
- Dogs must always be accompanied by an adult 18 years and older.
- Dogs must be leashed prior to entering and leaving the park. Owners must always carry leash.
- Gates must be kept closed at all times.
- No smoking, alcohol, glass, or food allowed.
- All objects used for dogs such as tennis balls, frisbees and other dog toys must be removed when leaving the dog park. The Village of Poplar Grove reserves the right to discard any such objects left behind.
- The park may be closed periodically to allow turf to recover, especially after heavy rain or wintertime use.
- Dogs with a known history of dangerous behavior toward people or other dogs are prohibited from the dog park.
- The Village of Poplar Grove reserves the right to suspend or revoke dog park privileges to any member who fails to follow park rules, in addition to, the Village of Poplar Grove has determined a member dog or dog owner/handler is dangerous to others or is in violation of any applicable animal ordinance or regulations.
- In the event of a dog bite or other injury, each user who is involved, either on their own or through their dog(s), shall exchange tag and other reasonably-required information such as name, telephone number and address. In addition, the owners of the dogs involved must inform the Village of the incident on the next business day.
- Please be courteous, treat others the way you want them to treat you and your dog.

ORDINANCE NO. 2021-17

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING VARIOUS PROVISIONS OF TITLE 1—ADMINISTRATION OF THE VILLAGE'S CODE OF ORDINANCES

WHEREAS, the Village of Poplar Grove ("Village") has adopted a Code of Ordinances; and

WHEREAS, the Village of Poplar Grove has enacted an ordinance setting the time and place of its meetings of the Board of Trustees and the Committees thereof;

WHEREAS, the current Code of Ordinances, Title 1, "Administration," Chapter 5 "Village Board of Trustees," Section 1-5-4, "Committees," provides for the establishment, appointment, and composition of standing and special committees constituted of members of the Village's Board of Trustees; and

WHEREAS, the Board of Trustees and Village President of the Village of Poplar Grove so desire to allow the Village Board of Trustees to appoint a Chairperson for each respective Village business topic area; and

WHEREAS, Section 1-5-4, "Committees," Subsection J, addresses the creation of special committees and the appointment of members within said special committees; and

WHEREAS, the Board of Trustees and the Village President of the Village of Poplar Grove so desire to allow the Village Board of Trustees to appoint members to special committees; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the Village President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. That Title 1—Administration, Chapter 5—Village Board of Trustees, Section 1-5-4—Committees – Subsections D and J of the Village's Code of Ordinances shall be amended to read as follows (language to be stricken shown as strikethrough, language to be added shown as bold and underlined):

   "1-5-4: COMMITTEES:

   […]

   D. The ~~Village President~~ **appointed committee chairpersons** shall preside over the Committee of the Whole meetings with the chairperson of each topic area overseeing and leading the discussion over that portion of the Committee of the Whole meeting agenda

applicable to that topic area of Village business~~, subject to the oversight of the Village President~~. The ~~Village President~~ **Village Board of Trustees** shall appoint a chairperson **by nomination amongst the members of the Board of Trustees and subject to a majority vote** for each respective Village business topic area.

[…]

J. Special committees may be created from time to time as directed by the Board of Trustees or the Village President, with membership in said committees to be appointed by the ~~Village President on the advice and consent of the~~ Village Board of Trustees. Such committees fall within the jurisdiction of the Committee of the Whole and shall tender reports to the Committee of the Whole in accordance with subsection F herein."

3. If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any other provision of this ordinance.

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK PRESIDENT

ORDINANCE NO. 21-18

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE AUTHORIZING THE DISPOSAL OF CERTAIN PERSONAL PROPERTY OWNED BY THE VILLAGE OF POPLAR GROVE

WHEREAS, the Village of Poplar Grove ("Village") owns certain items of personal property namely two Dell office computers and nine office telephones (the "Property"); and

WHEREAS, the Property was used by the Village but is no longer necessary or useful to, or for the best interest of the Village; and

WHEREAS, 65 ILCS 5/11/76-4, authorizes the Village to sell or dispose of personal property, which is no longer necessary or useful to, or for the best interest of the Village; and

WHEREAS, it is the opinion of the corporate authorities of the Village that it is no longer, necessary, or useful to, or in the best interest of the Village to retain the Property; and

WHEREAS, the Property has been deemed without value and the Village desires to authorize the disposal of the computers by appliance pick up and disposal and the Village desires to authorize the disposal of the telephones by throwing them away.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find that the Property is no longer necessary or useful to the Village and the best interest of the Village will be served by the permanent disposal of the Property as it has little to no value for purposes of a sale.

3. The President is hereby authorized to execute any documents necessary to effectuate the disposal contemplated herein and the Village Clerk to attest the same.

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER: _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

_____ _____

CLERK PRESIDENT

EXIBIT A

8 Polycom Adtran phones – Dispose

4 Dell Computer Towers – Dispose

2 Dell Monitors – Dispose

1 Dell Laptop – Dispose

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"
200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

MAY 2021 TREASURER'S REPORT

Monthly Reports:

Attached you will find May's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in May.
- Invoices scheduled to be paid in the month of June: $123,950.28 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $144,022.65.
- Due to the Audit for year ending April 30th 2021, financial statements for the month ending 5/31/2021 are not available.

Upcoming Activities

- Work have started on our FY21 Audit. Field work is scheduled for May 5th and the week of July 6th.

Carina

06/02/2021 CHECK REGISTER

CHECK DATE FROM 05/01/2021 - 05/31/2021

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
05/03/2021	OPER	26575	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	11,302.55
05/03/2021	OPER	26576	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	804.67
05/03/2021	OPER	26577	PR NCPERS	NCPERS	112.00
05/06/2021	OPER	26578	AP 0371	ABBY PEST ELIMINATION LLC	270.00
05/06/2021	OPER	26579	AP 0006	ADT COMMERCIAL LLC	163.49
05/06/2021	OPER	26580	AP 0540	AEP ENERGY	15,297.00
05/06/2021	OPER	26581	AP 0338	AMAZON.COM	484.39
05/06/2021	OPER	26582	AP 0485	AREA MECHANICAL, INC.	588.43
05/06/2021	OPER	26583	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	9,391.47
05/06/2021	OPER	26584	AP 0361	BLAIN'S FARM & FLEET	136.99
05/06/2021	OPER	26585	AP 0294	BOONE COUNTY JOURNAL	460.00
05/06/2021	OPER	26586	AP 0054	BOONE COUNTY TREASURER	3,354.54
05/06/2021	OPER	26587	AP 0078	CARD SERVICE CENTER	489.50
05/06/2021	OPER	26588	AP 0062	CARGILL, INCORPORATED	4,556.09
05/06/2021	OPER	26589	AP 0098	CINTAS CORPORATION #355	208.80
05/06/2021	OPER	26590	AP 0079	CITY OF BELVIDERE	360.00
05/06/2021	OPER	26591	AP 0278	COMED	3,811.99
05/06/2021	OPER	26592	AP 0073	CONSERV FS INC	384.00
05/06/2021	OPER	26593	AP 0083	DFC FENCE INC. DBA DACH FENCE CO.	16,829.00
05/06/2021	OPER	26594	AP 0097	FOX VALLEY INTERNET, INC.	54.90
05/06/2021	OPER	26595	AP 0096	FRONTIER	813.54
05/06/2021	OPER	12(S)	AP 0483	HBA ROCKFORD	0.00
05/06/2021	OPER	26596	AP 0072	JOE COOLING & SONS, INC.	37.00
05/06/2021	OPER	26597	AP 0351	JOHNSON TRACTOR	2,293.52
05/06/2021	OPER	26598	AP 0309	JRB WELL DRILLING INC.	10,106.00
05/06/2021	OPER	26599	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	219.99
05/06/2021	OPER	26600	AP 0404	MANLEY'S BELVIDERE	317.95
05/06/2021	OPER	26601	AP 0159	MCMAHON ASSOCIATES, INC.	11,371.50
05/06/2021	OPER	26602	AP 0163	MEDIACOM	701.98
05/06/2021	OPER	26603	AP 0165	MENARDS	271.29
05/06/2021	OPER	26604	AP 0559	MINNIHAN'S TREE SERVICE	17,200.00
05/06/2021	OPER	26605	AP 0329	MR. GOODWATER	38.64
05/06/2021	OPER	26606	AP 0196	N-TRAK GROUP, LLC	15,227.02
05/06/2021	OPER	26607	AP 0186	NICOR GAS	2,264.51
05/06/2021	OPER	26608	AP 0489	P.C. TECH 2 U	3,329.97
05/06/2021	OPER	26609	AP 0219	QUILL CORPORATION	18.50
05/06/2021	OPER	26610	AP 0521	RGB JANITORIAL	435.00
05/06/2021	OPER	26611	AP 0231	ROCKFORD REGISTER STAR	129.12
05/06/2021	OPER	26612	AP 0332	ROSCOE GLASS COMPANY	366.92
05/06/2021	OPER	26613	AP MISC	SCOTT MUELLER	11.37
05/06/2021	OPER	26614	AP 0319	SOSNOWSKI SZETO, LLP	10,599.37
05/06/2021	OPER	26615	AP 0355	TEST INC.	619.50
05/06/2021	OPER	26616	AP 0259	TWIN TOWERS INC.	73.95
05/06/2021	OPER	26617	AP 0261	U.S. CELLULAR	213.30
05/06/2021	OPER	26618	AP 0262	USA BLUE BOOK	138.07
05/06/2021	OPER	26619	AP 0429	WEX BANK - MARATHON FLEET CARD	1,304.68
05/06/2021	OPER	26620	AP 0268	WILLIAM CHARLES CONSTRUCTION, LLC	741.15
05/06/2021	OPER	26628	AP MISC	LUKAS BACA	158.25
05/07/2021	OPER	Various	PR Payroll	PAYROLL	12,097.52
05/10/2021	OPER	26621	AP 0110	HEARTLAND BANK & TRUST COMPANY	16,488.75
05/11/2021	OPER	26629	AP 0217	SOLUTIONS BANK	57.62

06/02/2021 CHECK REGISTER

CHECK DATE FROM 05/01/2021 - 05/31/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
05/17/2021	OPER	EFT413(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,242.58
05/17/2021	OPER	EFT414(E)	PR	STATE OF IL	STATE OF ILLINOIS	689.96
05/20/2021	OPER	26622	AP	0510	ARCHIVE SOCIAL	2,388.00
05/20/2021	OPER	26623	AP	0277	BS&A SOFTWARE	5,220.00
05/20/2021	OPER	26624	AP	0107	GROWTH DIMENSIONS	5,000.00
05/20/2021	OPER	26625	AP	0122	INTERNATIONAL INSTITUTE OF CLERKS	340.00
05/20/2021	OPER	26626	AP	0426	MELROSE PYROTECHNICS INC.	12,000.00
05/20/2021	OPER	26627	AP	0355	TEST INC.	16,992.27
05/20/2021	OPER	26630	AP	0560	MAJESTIC CUTS	1,370.10
05/20/2021	OPER	63(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
05/20/2021	OPER	64(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
05/20/2021	OPER	65(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
05/21/2021	OPER	Various	PR	Payroll	PAYROLL	11,307.54
05/21/2021	OPER	EFT415(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,226.36
05/21/2021	OPER	EFT416(E)	PR	STATE OF IL	STATE OF ILLINOIS	658.27
05/21/2021	OPER	26631	PR	UNION DUES	I.U.O.E. LOCAL 150	310.64
05/21/2021	OPER	EFT417(E)	PR	IMRF	IMRF	3,279.30
Total of 86 Checks:						250,583.96
Less 0 Void Checks:						0.00
Total of 86 Disbursements:						250,583.96

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

June 3, 2021

Client: Village of Poplar Grove
Attn: Don Sattler, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below is the actions taken during May 2021 in Poplar Grove to improve the facilities equipment **BEYOND** required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:
- Ordered new pump for influent lift station at north plant.
- Cleaned some grease out with what we can from the surface level.

North WWTP:
- All standard monthly checks/Maintenance/cleaning and producers were completed.
- Installed and wired up 3 actuators for decanters on SBRs, adjusted limit switches so they close tight.
- Cleaned scum off EQ tanks.
- Cleaned out buildup of rags from influent screen.

South WWTP:
- All standard monthly checks/Maintenance/cleaning and producers were completed
- Sent sludge to drying bed.
- Replace 2 bad air bags on SBR2 decanter.
- Cleaned out buildup of rags on influent screen.
- Cleaned out sprayer on screen.

Water System:
- Had some power issues at the south well and had to use the generator.
- Worked with Mitch to revise and update our Emergency Response Plans for each system
- Sent out the CCR…certification due to IEPA from Village by July 10th.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 04/01/21 to 04/30/21**	**DMR Due Date:**	**05/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	--	Sample						<	75.0				19	mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG				19	mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	--	Sample						=	88.0				19	mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG				19	mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	--	Sample	=	0.266	=	0.384	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-05-25 08:09 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-05-25 11:34 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 04/01/21 to 04/30/21	**DMR Due Date:**	05/25/21	**Status:**	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	7.52	=	7.5	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.71			=	7.86	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
X 00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	56.76	=	314.0	26 - lb/d			=	19.5	=	108.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	3	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.84	=	4.5	26 - lb/d			=	0.29	=	1.55	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16.0 MO AVG	<=	31.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.349	=	0.55	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	8.73	=	29.0	26 - lb/d			<	3.0	=	10.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00530	Solids, total suspended	1 - Effluent Gross	Quantity or Loading Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Comments

We had some pin flock and algae get through treatment. We have since removed the problem and will continue to monitor. Thus the reason for the high suspended solids results.

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: IONSTEAR

Name: Ion Stear

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 04/01/21 to 04/30/21**	**DMR Due Date:**	**05/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	–	Sample						<	109.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	–	Sample						=	251.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample						=	8.24	=	42.2			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG		Req Mon DAILY MX			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	–	Sample	=	0.142	=	0.19	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-05-25 08:15 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-05-25 11:34 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 04/01/21 to 04/30/21**	**DMR Due Date:**	**05/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	8.72	=	8.1	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.37			=	7.59	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	7.2	=	19.6	26 - lb/d			=	3.3	=	9.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample								=	25.0	=	33.6	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	<	0.2	=	0.73	26 - lb/d			<	0.096	=	0.333	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	31.0 MO AVG	<=	98.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	--	Sample			=	0.35	26 - lb/d					=	0.16	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.			<=	79.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample	=	1.5			26 - lb/d			=	0.7			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.262	=	0.537	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	5.2	=	39.3	26 - lb/d			<	2.4	=	18.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF APRIL 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Tower	0.76		1.85	Tower	1.00		0.90	Tower	0.86		1.33	JS			0.57	0.83	0.88
2	Tower	1.12		1.40	Tower	0.90		1.19	Tower	0.97		1.56	JS			0.35	0.66	0.82
3																0.82	0.74	0.21
4																1.10	0.90	1.10
5	Elm School	0.86		1.42	Gas Station	0.40		1.15	Tower	0.89		1.47	JS			1.60	0.80	0.80
6	Tower	1.13		0.84	Tower	0.95		1.30	Tower	0.85		1.49	JS			1.40	0.73	0.81
7	Village Hall	0.12		1.57	Auto Garage	0.76		1.37	Tower	0.89		1.62	JS			1.00	0.77	0.83
8	Tower	0.88		0.79	Tower	0.78		1.03	Tower	0.73		1.75	JS			0.82	0.89	0.91
9	Tower	0.52		0.94	Tower	0.77		1.10	Tower	0.82		1.53	JS			1.10	0.75	0.91
10																1.30	0.77	0.26
11																0.97	0.75	0.24
12	Elm School	0.74		1.40	Gas Station	0.41		1.02	Tower	0.69		1.59	JS			1.10	0.90	1.00
13	Tower	1.12		1.34	Tower	0.66		1.08	Tower	0.63		1.50	JS			0.56	0.71	0.75
14	Village Hall	0.24		1.45	Auto Garage	0.60		1.31	Tower	0.67		1.41	JS			0.81	0.58	0.86
15	Tower	1.18		0.76	Tower	0.74		1.01	Tower	0.71		1.58	JS			1.40	0.78	0.93
16	Tower	0.95		0.54	Tower	0.66		1.02	Tower	0.71		1.50	JS			1.00	0.88	0.84
17																1.50	0.75	0.25
18																0.68	0.65	0.82
19	Elm School	0.57		1.35	Gas Station	0.40		1.20	Tower	0.60		1.55	JS			1.30	0.93	0.99
20	Tower	1.09		0.46	Tower	0.76		1.08	Tower	0.63		1.50	JS			1.60	0.78	0.84
21	Village Hall	0.14		1.55	Garage	0.53		1.45	Tower	0.68		1.41	JS			0.86	0.79	0.84
22	Tower	0.61		0.78	Tower	0.63		1.06	Tower	0.71		1.46	JS			1.70	0.84	1.00
23	Tower	1.02		0.55	Tower	0.75		1.04	Tower	0.70		1.49	JS			1.70	1.10	1.20
24																0.90	0.81	0.35
25																0.87	1.10	0.64
26	Elm School	0.36		1.43	Gas Station	0.63		1.00	Tower	0.68		1.26	JS			1.30	0.81	0.91
27	Tower	0.86		1.11	Tower	0.74		0.41	Tower	0.70		1.54	JS			1.20	0.78	0.98
28	Village Hall	0.21		1.65	Garage	1.25		2.00	Tower	0.71		1.57	JS			1.10	0.67	0.81
29	Tower	0.78		0.93	Tower	0.58		0.86	Tower	0.75		1.55	JH			0.83	0.90	0.85
30	Tower	0.96		0.66	Tower	1.65		1.56	Tower	0.78		1.44	JH			1.80	1.20	0.78
31																		
1																		

Signature: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF APRIL 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Mar	8:51	324010	50	7225.96	0	107.00	0.5	1.13	90	2.00	1.02	400.90	1.50	JS
1	9:27	324060	61	7227.08	1.34	106.50	0.5	1.00	88	3.00	1.29	399.40	2.20	JS
2	8:44	324121	50	7228.42	1.14	106.00	1.0	0.97	85	3.00	1.10	397.20	1.80	JS
3	8:35	324171	58	7229.56	1.28	105.00	1.0	1.02	82	1.00	0.98	395.40	2.10	JS
4	8:28	324229	60	7230.84	1.36	104.00	1.0	0.98	81	4.00	1.09	393.30	2.40	JS
5	8:58	324289	92	7232.20	2.07	103.00	0.0	1.02	77/112	4.00	1.10	390.90	2.20	JS
6	8:34	324381	145	7234.27	3.26	103.00	2.0	1.08	108	7.00	1.12	388.70	5.70	JS
7	8:47	324526	93	7237.53	2.05	101.00	2.0	1.05	101	4.00	1.21	383.00	3.20	JS
8	8:29	324619	64	7239.58	1.49	99.00	0.5	0.92	97	6.00	1.15	379.80	2.00	JS
9	8:34	324683	51	7241.07	1.13	98.50	1.0	0.92	91	1.00	1.11	377.80	1.70	JS
10	8:00	324734	58	7242.20	0.8	98.00	1.0	0.96	90	2.00	1.15	376.10	2.00	JH
11	8:00	324792	68	7243.00	2.03	97.00	1.0	0.79	88	87.16	0.68	374.10	2.30	JH
12	8:51	324860	51	7245.03	1.12	96.00	1.0	0.87	0.84	4.00	1.17	371.80	1.20	JS
13	8:30	324911	49	7246.15	1.13	95.00	0.5	0.96	80/100	2.00	1.01	370.60	1.40	JS
14	8:55	324960	52	7247.28	1.15	94.50	0.5	1.09	98	2.00	0.95	369.20	1.80	JS
15	8:38	325012	66	7248.43	1.48	94.00	0.5	0.95	96	3.00	1.06	367.40	2.30	JS
16	8:28	325078	50	7249.91	1.13	93.50	0.5	0.95	93	2.00	0.98	365.10	1.60	JS
17	8:16	325128	31	7251.04	1.37	93.00	1.0	0.90	91	5.00	1.01	363.50	2.00	JS
18	8:20	325159	91	7252.41	1.38	92.00	1.0	0.91	86	2.00	1.04	361.50	2.00	JS
19	8:59	325250	70	7253.79	1.58	91.00	1.0	0.94	84	4.00	1.12	359.50	2.30	JS
20	8:27	325320	50	7255.37	1.1	90.00	0.0	0.96	80	3.00	1.02	357.20	1.80	JS
21	9:05	325370	71	7256.47	1.64	90.00	1.5	0.99	77	1.00	1.03	355.40	2.30	JS
22	8:37	325441	46	7258.11	1.01	88.50	0.5	1.09	76/102	4.00	0.94	353.10	1.60	JS
23	8:34	325487	72	7259.12	1.59	88.00	1.0	0.93	98	4.00	0.99	351.50	2.80	JS
24	8:00	325559	86	7260.71	1.89	87.00	2.0	1.00	94	4.00	0.42	348.70	2.60	JH
25	8:00	325645	46	7262.60	1.11	85.00	0.0	0.85	90	3.00	1.02	346.10	1.40	JH
26	8:56	325691	43	7263.71	0.94	85.00	1.0	0.94	87/100	1.00	0.96	344.70	2.20	JS
27	8:32	325734	179	7264.65	4.09	84.00	1.0	0.64	99	8.00	1.00	342.50	5.70	JS
28	8:54	325913	51	7268.74	1.12	83.00	1.0	0.85	91	4.00	1.01	336.80	1.60	JS
29	8:31	325964	40	7269.86	0.95	82.00	1.0	0.92	87	1.00	0.98	335.20	1.10	JS
30	8:00	326004	49	7270.81	1.07	81.00	1.0	1.84	86	4.00	1.56	334.10	1.40	JH
1	8:00	326053		7271.88		80.00		0.78	82		1.22	332.70	332.70	JH
TOT			2043					31.20			33.49			
AVE			66					0.98			1.05			
MAX			179					1.84			1.56			
MIN			31					0.64			0.42			

SIGNATURE: Jon Stear

P 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH **IL0070300**
FOR THE MONTH OF APRIL 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Mar	9:36	518477	86	3070.9	1.4	4756.30	0	143.00	1.0	0.86	82	7.00	1.41	416.20	2.60	JS
1	10:30	518563	43	3072.3	0.7	4756.30	0	142.00	1.0	1.14	75	3.00	1.28	413.60	1.60	JS
2	9:52	518606	49	3073.0	0.7	4756.30	0	141.00	1.0	1.27	72	3.00	1.25	412.00	1.80	JS
3	9:04	518655	89	3073.7	1.4	4756.30	0	140.00	1.0	1.17	69 / 120	6.00	0.77	410.20	2.80	JS
4	9:02	518744	86	3075.1	1.4	4756.30	0	139.00	1.0	1.21	94	6.00	0.68	407.40	3.40	JS
5	9:46	518830	51	3076.5	0.8	4756.30	0	138.00	1.0	0.42	88	3.00	1.43	404.00	1.60	JS
6	9:30	518881	83	3077.3	1.2	4756.30	0	137.00	1.0	1.09	85	6.00	1.42	402.40	2.60	JS
7	9:34	518964	89	3078.5	1.4	4756.30	0	136.00	1.0	1.10	79	6.00	0.73	399.80	3.00	JS
8	9:43	519053	40	3079.9	0.6	4756.30	0	135.00	1.0	1.06	73 / 100	2.00	0.73	396.80	0.80	JS
9	9:34	519093	50	3080.5	1.1	4756.30	0	134.00	1.0	1.01	98	4.00	1.34	396.00	1.80	JS
10	8:00	519143	83	3081.6	1	4756.30	0	133.00	1.0	0.84	94	6.00	1.18	394.20	2.60	JH
11	8:00	519226	85	3082.6	1.4	4756.30	0	132.00	1.0	1.34	88	7.00	1.22	391.60	2.80	JH
12	9:39	519311	43	3084.0	0.6	4756.30	0	131.00	0.0	0.88	81	3.00	1.45	388.80	1.60	JS
13	9:20	519354	89	3084.6	1.4	4756.30	0	131.00	1.0	0.79	78	6.00	1.36	387.20	2.80	JS
14	9:42	519443	43	3086.0	0.6	4756.30	0	130.00	1.0	0.50	72/100	2.00	0.82	384.40	1.20	JS
15	9:50	519480	87	3086.6	1.4	4756.30	0	129.00	1.0	0.68	98	5.00	1.39	383.20	3.20	JS
16	9:40	519567	38	3088.0	0.5	4756.30	0	128.00	0.0	0.63	93	5.00	1.27	380.00	1.40	JS
17	8:45	519605	87	3088.5	1.4	4756.30	0	128.00	1.0	0.85	88	5.00	1.28	378.60	3.00	JS
18	8:46	519692	80	3089.9	1.3	4756.30	0	127.00	2.0	0.84	83	5.00	1.26	375.60	2.60	JS
19	9:47	519772	56	3091.2	0.8	4756.30	0	125.00	0.5	0.97	77/100	5.00	0.59	373.00	1.60	JS
20	9:21	519828	188	3092.0	3	4756.30	0	124.50	2.5	1.10	95	13.00	1.42	371.40	6.60	JS
21	9:55	520016	66	3095.0	0	4756.30	0	122.00	1.0	0.87	82	6.00	2.00	364.60	1.60	JS
22	9:53	520082	85	3096.0	1.4	4756.30	0	121.00	1.0	0.90	76/101	7.00	0.70	363.00	3.40	JS
23	9:44	520167	37	3097.4	0.6	4756.30	0	120.00	1.0	0.98	94	4.00	1.28	359.60	1.00	JS
24	8:00	520204	84	3098.0	1	4756.30	0	119.00	1.0	1.17	90	4.00	1.52	358.60	2.20	JH
25	8:00	520288	86	3099.0	1.6	4756.30	0	118.00	1.0	0.93	86	7.00	1.73	355.80	2.80	JH
26	9:44	520374	89	3100.6	1.4	4756.30	0	117.00	1.0	1.00	79/100	6.00	1.87	353.00	3.20	JS
27	9:34	520463	90	3102.0	1	4756.30	0	116.00	1.0	0.98	94	7.00	0.53	349.80	2.80	JS
28	9:44	520553	47	3103.0	1.1	4756.30	0	115.00	1.0	1.06	87	4.00	0.63	347.00	1.60	JS
29	9:50	520600	86	3104.1	1.4	4756.30	0	114.00	2.0	0.96	83	5.00	0.63	345.40	2.80	JS
30	8:00	520686	86	3105.5	1.3	4756.30	0	112.00	1.0	0.78	78	6.00	1.44	342.60	0.00	JH
1	8:00	520772		3106.8		4756.30		111.00		1.01	72		1.22	339.60		JH
TOT			2301				0			30.39			37.83			
AVE			74				0			0.95			1.18			
MAX			188				0			1.34			2.00			
MIN			37				0			0.42			0.53			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF APRIL 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Mar	8;10	266944176.0	123466.8	10062.0	0	24572.30	5.90	140.00	1.0	0.82	81	6.00	179.0	35.25	0.3	JS
1	8:50	267067642.8	87978.3	10062.0	0	24578.20	4.10	139.00	1.0	0.76	75/168	2.00	185.0	35.00	1.0	JS
2	8:10	267155621.1	125129.9	10062.0	0	24582.30	5.80	138.00	1.0	1.12	166	7.00	1.40	34.00	0.5	JS
3	8:21	267280751.0	138391.5	10062.0	0	24588.10	6.50	137.00	1.0	0.98	159	7.00	0.80	33.50	0.5	JS
4	8:14	267419142.5	149572.7	10062.0	0	24594.60	6.70	136.00	2.0	0.87	152	6.00	1.34	33.00	1.0	JS
5	8:14	267568715.2	112719.6	10062.0	0	24601.30	5.60	134.00	1.0	1.00	146	7.00	0.68	32.00	0.8	JS
6	8:12	267681434.8	114174.1	10062.0	0	24606.90	5.40	133.00	1.0	1.13	139	5.00	0.84	31.25	0.3	JS
7	8:L10	267795608.9	109991.0	10062.0	0	24612.30	5.10	132.00	1.0	1.25	134	8.00	1.45	31.00	1.0	JS
8	8:07	267905599.9	117999.4	10062.0	0	24617.40	5.50	131.00	1.0	0.88	126	4.00	0.79	30.00	0.5	JS
9	8:13	268023599.3	86993.7	10062.0	0	24622.90	4.10	130.00	2.0	0.52	122	4.00	0.94	29.50	1.5	JS
10	8:20	268110593	147871.1	10062.0	0	24627.00	7.00	128.00	1.0	0.81	118	3.00	1.05	28.00	0.0	JH
11	8:00	268258464.1	136809.0	10062.0	0	24634.00	6.40	127.00	1.0	0.96	115	7.00	1.88	28.00	0.5	JH
12	8:23	268395273.1	121158.1	10062.0	0	24640.40	5.70	126.00	1.0	0.96	108	7.00	0.71	27.50	0.5	JS
13	8:11	268516431.2	110375.1	10062.0	0	24646.10	5.20	125.00	1.0	1.34	101	5.00	1.12	27.00	0.8	JS
14	8:08	268626806.3	124212.1	10062.0	0	24651.30	5.80	124.00	1.0	1.13	96	4.00	1.67	26.25	0.5	JS
15	8:18	268751018.4	109507.5	10062.0	0	24657.10	5.10	123.00	1.0	1.18	92	4.00	0.76	25.75	0.8	JS
16	8:09	268860525.9	103869	10062.0	0	24662.20	4.90	122.00	2.0	0.95	88	4.00	0.54	25.00	0.3	JS
17	8:02	268964394.9	147213.5	10062.0	0	24667.10	7.00	120.00	1.0	1.01	84	5.00	0.90	24.75	0.8	JS
18	8:05	269111608.4	132849.6	10062.0	0	24674.10	6.20	119.00	1.0	1.42	79	5.00	1.00	24.00	0.5	JS
19	8:22	269244458.0	122386.3	10062.0	0	24680.30	5.80	118.00	2.0	0.97	74/100	3.00	0.90	23.50	0.5	JS
20	8:08	269366844.3	117694.8	10062.0	0	24686.10	5.50	116.00	1.0	1.09	97	4.00	0.46	23.00	0.5	JS
21	8:16	269484539.1	119450.6	10062.0	0	24691.60	5.60	115.00	1.0	1.54	93	5.00	0.77	22.50	0.5	JS
22	8:12	269603989.7	105703.8	10062.0	0	24697.20	5.00	114.00	0.0	0.61	88	3.00	0.78	22.00	0.3	JS
23	8:13	269709693.5	166268.6	10062.0	0	24702.20	5.80	114.00	2.0	1.02	85	4.00	0.55	21.75	0.8	JS
24	8:00	269875962.1	117171.8	10062.0	0	24708.00	7.50	112.00	2.0	0.32	81	5.00	1.06	21.00	1.0	JH
25	8:00	269993133.9	114520.6	10062.0	0	24715.50	5.40	110.00	1.0	1.40	76	4.00	0.91	20.00	0.0	JH
26	8:20	270107654.5	145151.6	10062.0	0	24720.90	6.90	109.00	1.0	1.38	72/100	3.00	0.71	20.00	1.0	JS
27	8:11	270252806.1	140574.2	10062.0	0	24727.80	6.60	108.00	2.0	0.86	97	5.00	1.11	19.00	0.5	JS
28	8:14	270393380.3	135600.6	10062.0	0	24734.40	6.40	106.00	2.0	0.93	92	5.00	0.75	18.50	0.5	JS
29	8:07	270528980.9	119385.3	10062.0	0	24740.80	5.70	104.00	1.0	0.78	87	3.00	0.93	18.00	1.0	JS
30	7:00	270648366.2	149753.0	10062.0	0	24746.50	7.00	103.00	2.0	0.96	84	4.00	0.33	17.00	1.0	JH
1	8:00	270798119.2		10062.0		24753.50		101.00		1.12	80		1.11	16.00		JH
TOT			3853943				181			32.07			392.24			
AVE			124321				6			1.00			12.26			
MAX			166269				8			1.54			185.00			
MIN			86994				4			0.32			0.33			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – May Activity**

Date: **June 8, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Washington/Main Improvements:** The project is totally complete and final payment has been made to the contractor.
- **Sanitary Sewer Cleaning/Televising Phase II:** The first pay application has been turned into the Village, and it's worthwhile to note that the Village was able to complete the work for approximately $5,000 under budget. That said, there are a number of laterals along Main Street that the Village would like to televise and we believe that the majority of them can be televised within budget and therefore the Village is proceeding with televising these laterals. Field work was pushed back but should be complete in the next few weeks.
- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building, and that grant funds were going to be distributed to the County who would then distribute them to the Village of Poplar Grove, and the City of Belvidere. In early May, the County advised that DCEO had decided to separate the funds such that the City, Village and County were all working under separate grant agreements, which in our opinion is a better way to manage the grants as each entity is directly responsible to DCEO for grant reporting. As of the date of this memo, the Village has yet to see the grant agreements. Plans and specifications have been complete for some time now, and the Board has authorized bidding for the project. Once we have the grant agreement from the State we'll be able to go to letting.
- **2021 Maintenance Program:** IDOT approved the bid packets in May and the project was advertised for bid letting. Bids are scheduled to be opened on June 10th and assuming approval of the contracts I would expect the project to be complete in August.
- **West Grove Park Improvements:** The project was advertised for bids in May and bid opening is scheduled for June 9th. Suppliers are advising that the structures take approximately 12-14 weeks to arrive to the site after being ordered, and they further advise that pricing is volatile due to the fluctuations in the steel market. Based on discussions with suppliers and contractors, we do believe that the pavilion and rest room can be completed within budgeted amounts which is good news. However, we do think that the project will take most of the budget to complete.
- **IL 173 Water Main Improvements:** As you may recall the Village obtained a permit from IDOT for the installation of the water main within the IL 173 right of way. IDOT has finally made its field observations and there is a water box that requires repair. We are unsure as to why the box was damaged as it was properly set to grade and the pavement around the box was flush. The Contractor did nothing wrong so the Village will need to compensate the contractor for the repair. The Contractor advises that repairs should be made in June.
- **Park & Main Drainage Improvements:** The project was advertised for bids in May and bids are being opened on June 8th. Assuming a good bid result and contract approval, we expect the improvements to be complete in September.
- **Miscellaneous Sanitary Sewer Repairs:** Pursuant to discussions at the May COW meeting, the Village is requesting proposals from area contractors for the sanitary sewer and lateral repairs on Main Street, Park Street and State Street. Proposals were higher than expected and Staff is currently working with contractors to determine if cost savings are achievable or if a scope change is needed. We anticipate having results to the COW in July.

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

May 2021 Public Works Report

General:

Neighbors' fest is set to go off on June 12, 2021. This year's event will include Fireworks, food trucks, a DJ, bounce houses, a big slide, a petting zoo, and Boy Scout flag retirement ceremony. Staff will be working the event to set up the fall zone for the fireworks, change garbage as needed, and attend to vendor or visitor needs.

With warmer weather has come many resident contacts over various issues throughout town. I prioritize complaints and try to address issues in a timely manner.

Our sidewalk ordinance revision has gone through multiple drafts and edits by myself and Chris Dopkins. The amendments will be available for the board to vote on at June's Administration Committee.

The standing agreements that the board voted on last month have been partially executed. NTRAK, Stenstrom, and Pearson have submitted a copy of their signed agreement. I am still waiting on BK Concrete.

Streets/Storm Sewer:

Staff undertook our first major paving project in the Village this month. I was able to coordinate a joint effort between our staff, the Boone County Highway Department, Poplar Grove Township, and Belvidere Township. Ellingson Road is multijurisdictional with a majority of it owned by the Village. Poplar Grove Township owns a small portion. Our staff swept the road ahead of time, Belvidere Township milled the butt joints, Rock Road put down tack coat, and we used Belvidere Townships paver, roller, and dump trucks, Boone County Highway Departments skid loader and dump trucks, and a joint effort by all on all of the labor to resurface the road. The Village and Poplar Grove Township were able to use Boone County Highway Department pricing on the asphalt. All of the above contributed to the Village and Poplar Grove Township being able to pave the road at a significantly reduced rate compared to if we would have put the job out to bid to a contractor. It will also last years longer than if we would have done another sealcoat application.

Two of our staff members attended a larvicide training at the Boone County Health Department that enables them to apply prepackaged mosquito larvicides into our catch basins and retention areas as needed.

ROW ditches, drainage swales, and retention ponds were mowed at the end of the month to get everything looking good for Memorial Day weekend. The next cutting will take place the week before July 4th weekend.

Staff cut down the remaining dead ash trees in Prairie Green Subdivision and a couple other various species that were in poor condition. We rented a chipper when we cut the trees down and also rented a stump grinder to grind out the stumps from this project and various other stumps from previous tree projects in the Village, including Orth and Quail Trapp Roads.

ROW inspections on sidewalks and new build properties have continued this month. We had a handful of issues with Vulcan Builders and sidewalk installation. They were required to rip out an ADA ramp and a couple squares in

Burled Woods. We also had to obtain an easement from a property owner as the sidewalk was partially built on private property at 472 Burled Wood Dr.

Streets were swept multiple times throughout the month with particular attention to Burled Woods and Olson Woods, due to construction. We also swept State St multiple times due to the granary.

Parks/Buildings:

We were awarded a $2500 grant for 6 trees to be installed at the dog park and surrounding ROW. I am going to wait until fall when we get into some cooler months to have the trees installed. The concrete pads for the benches and garbage cans are scheduled to get poured the week of June 21st.

Staff cut down 3 dead trees in Lions Park and ground out the stumps when we had a stump grinder rented for another project.

Weekly mowing and trimming are well underway at all Village owned parks and properties. Our seasonal mower starts June 3rd to help relieve staff of some mowing duties and free their time up for other public works tasks.

The roofing/siding/insurance contract that was awarded to Bufalo Contracting has been executed and they have pulled permits to get the work going very shortly.

Pesticides were applied in our parks this month. We applied a non-selective herbicide to areas we often have to trim to help save time. We also applied selective herbicides to help control broadleaf growth in our parks.

Water/Sewer distribution:

Spring hydrant flushing was completed when we flushed the north system in May.

The fire hydrant on Hill St that was approved for replacement at May's Board meeting is scheduled to get done at the same time when Stenstrom does the DCEO drainage project in Sherman Oaks. This will help save on mobilization fees.

The interconnect valve on Whiting Road that connects our west and north water systems needs to be serviced. There will be a resolution for the board to vote on at June's Administration Committee. I am recommending Dorner Company due the servicing as they are the initial installer and are familiar with the valve.

The replacement pump for the NWWTP lift station has been ordered and we are waiting on installation by Sable Mechanical. This was approved at May's board meeting.

PM contracts for our generators and lift stations have been executed with both board approved contractors and placed on file.

We stocked up on meters this month after being told that the same microchips that are causing shortages in other electronics, is starting to trickle down into the water meter industry.

Comed is upgrading their power lines along Rt 76 and it has caused various power related issues for us throughout the month. Well 5 and 6 has had to run frequently on one of our portable generators and Countryside lift station has had to run numerous times on its standby generator. Comed is hoping to have their work completed and reliable power restored by June 11th.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

ORDINANCE NUMBER: 2021-14

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING AND AUTHORIZING THE VILLAGE TO ENTER INTO A FIRST AMENDMENT TO THIRD RENEWAL TO LEASE AGREEMENT FOR THE REAL PROPERTY LOCATED AT 100 S. STATE STREET, POPLAR GROVE, ILLINOIS

WHEREAS, the Village of Poplar Grove, Illinois is an Illinois Municipal Corporation (hereinafter referred to as the "Village"); and

WHEREAS, the Village and Majestic Cuts, Ltd. (hereinafter referred to as "Majestic") entered into a real estate lease agreement dated January 1, 2018 ("Lease") for the lease a certain portion of the Property as set forth in the Lease; and

WHEREAS, the Lease expired on December 31, 2018, and the Village and Majestic renewed the Lease via a First Renewal to Lease Agreement ("First Renewal") on January 16, 2019, which expired December 31, 2019; and

WHEREAS, the First Renewal expired December 31, 2019, and the Village and Majestic renewed the Lease via a Second Renewal to Lease Agreement ("Second Renewal") on December 9, 2019, which expired December 31, 2020; and

WHEREAS, the Second Renewal expired December 31, 2020, and the Village and Majestic renewed the Lease via a Third Renewal to Lease Agreement ("Third Renewal") on December 16, 2020, which expires on December 31, 2021; and

WHEREAS, in accordance with the terms and conditions set forth in the Third Renewal, Majestic was directed to pay a sum of Three Hundred and No/100ths Dollars ($300.00) in monthly rent in addition to a sum of One Hundred and No/100ths Dollars ($100.00) per month to be utilized towards the payment of property taxes, for a total of Four Hundred and No/100ths Dollars ($400.00) per month; and

WHEREAS, due to a decline in the amount of property taxes assessed upon the property, and for the duration of the current lease term which expires on December 31, 2021, the Village desires to reduce the monthly amount of collected monies to be utilized towards the payment of property taxes from the sum of One Hundred and No/100ths Dollars ($100.00) to the sum of Seventy-Five and No/100ths Dollars ($75.00); and

WHEREAS, the Village and Majestic have reached an accord as to the terms and conditions of such renewal and have memorialized the same in this First Amendment to Third Renewal to Lease Agreement ("First Amendment"), attached hereto as Exhibit A and incorporated herein.

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into said First Amendment; and

WHEREAS, the Village now desires to approve said First Amendment and authorize the Village President to execute and the Village Clerk to attest to the same.

NOW THEREFORE, be it ordained by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the First Amendment to Third Renewal to Lease Agreement attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President is hereby authorized to execute any documents necessary or helpful to implement the intent of this Ordinance and the Village Clerk to attest the same.

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

CLERK	PRESIDENT

EXHIBIT A – FIRST AMENDMENT TO THIRD RENEWAL TO LEASE AGREEMENT

ORDINANCE NUMBER: 21-16

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING THE MUNICIPAL CODE BY AMENDING TITLE VI—PUBLIC WAYS AND PROPERTY, CHAPTER 1—STREETS, SIDEWALKS AND PUBLIC WAYS, SECTION 6-1A-1.—CONSTRUCTION REQUIREMENTS AND SPECIFICATIONS

WHEREAS, the Village of Poplar Grove, Illinois ("Village) is a municipality organized in accordance with the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations governing the use of public right-of-way and that protect the public health, safety, and welfare of its citizens; and

WHEREAS, the Village uses the public rights-of-way within its corporate limits to provide essential public services to its residents and businesses, including traffic control, signs, water, sanitary sewer and storm sewer; and

WHEREAS, the Village desires to regulate the construction requirements, permitting process, and specifications of sidewalks and driveways within the Village boundaries; and

WHEREAS, the Village hereby finds that it is in the best interest of the Village, and the public to identify requirements and standards for the construction requirements and specifications of sidewalks and driveways within the Village boundaries.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. That Title VI—Public Ways and Property, Chapter 1—Streets, Sidewalks and Public Ways, Section 6-1A-1. —Construction Requirements and Specifications of the Village Code of Ordinances be amended as follows (deletions as strikethroughs, new language as bold and underlined):

   "Section 6-1A-1**(a)**. —Construction Requirements and Specifications**, Sidewalks.**

   A. General. The following specifications, rules and regulations shall govern the construction, reconstruction or repair of sidewalks and shall be in addition to the state of Illinois standard specifications for road and bridge construction, **latest edition** hereafter referred to as state standard specifications, 4-2-4-001 and subsequent revisions, and the American Disabilities Act. The contractor shall furnish the workers' compensation as required by state law. **No permit shall be issued unless a performance bond, letter of credit, or other form of surety, acceptable to the Public Works Director or Village Engineer, subject to the review of the Village Attorney, is posted with the Village. The amount of such performance bond, letter of credit, or other form of surety shall be an amount equal to at least One Hundred Twenty percent (120%) of contract price**

or opinion of probable construction cost as approved by the Village. ~~A performance bond in the full amount of contract will be required.~~ Sidewalks shall be inspected and approved prior to concrete being poured.

B. Permit Application

Any person desiring to construct, lay, alter or repair/replace any permanent sidewalk on any public street or place in the Village shall, not less than Thirty (30) days before beginning such work, apply with the Village Clerk for a sidewalk permit, indicating therein, among other things, the location where the work is to be done, the length of sidewalk to be constructed, the estimated costs of the work, and the approximate timeframe of when the work will begin and when the work will be completed. The fee for a sidewalk permit shall be set forth as in Resolution NO. 2018-07. No permit shall be issued unless a performance bond, letter of credit, or other form of surety, acceptable to the Public Works Director or Village Engineer, is posted with the Village. The amount of such performance bond, letter of credit, or other form of surety shall be an amount equal to at least One Hundred Twenty percent (120%) of the estimated costs of the work, or 120% of the Village Engineer's Opinion of Probable Construction Cost

No sidewalk permit shall be required for driveway repair/replacements that does not require any repair, replacement or alteration of any existing sidewalk that cross through the driveway.

C. Authority of Village Engineer or Public Works Director to stop construction or order reconstruction.

If any person builds, lays or relays, or attempts to build, lay, or relay, or knowingly assists in doing so, any public sidewalk, or portion of such sidewalk, without first obtaining a permit from the Village Clerk, or upon a grade contrary to that approved by the Village Engineer or Public Works Director or his/her designee, or any manner contrary to any of the provisions of the general ordinances of the Village, or the particular ordinances related to such sidewalk, the Village Engineer and Public Works Director or his/her designee are hereby authorized to stop any further work on such sidewalk and to cause such portion of the sidewalk as shall have been constructed to be reconstructed in accordance with the provisions of this Article or any other Village ordinance.

D. Obedience to Village Engineer and Public Works Director.

It shall be unlawful for any person to refuse to stop construction of any sidewalk or refuse to reconstruct such sidewalk when ordered to do so by the Village Engineer or the Public Works Director or his/her designee.

~~B~~**E**. Manner of Constructing Sidewalks and Driveways. The standard width shall be **five** ~~four~~ feet except in **previously approved four (4) feet sidewalk widths in existing**

Commented [CD1]: We should discuss the required width, and this section in general. Try walking side by side on a 4' wide sidewalk…its tight to say the least. I think the standard should be a 5' walk EXCEPT new walks in subdivisions that have previously been approved by the Village, or where areas of small repairs are being made (i.e., a couple of squares) in an existing 4' walk. All other walks should be 5', and there will be the need to transition between 4' and 5' walks. Again…we can discuss.

Commented [JK2R1]: other conflicts within the code may exist with the 4 ft requirement that would require amendment if we make this change.

commercial**, existing residential subdivisions,** and **existing** industrial areas where widths shall extend to curb line unless otherwise agreed between the owner and the Village; and at locations subject to reconstruction or repair of existing sidewalks, which are not of the above specified widths, the new construction shall conform with the existing widths unless, in the opinion of the Village Trustees, the width of four feet will be more suitable.

C**F**. Location and Grades. Sidewalks shall be laid with the ~~inside~~ **outside** edge one foot distant from the ~~street~~ **property** line of the lot, tract or parcel of land in front of which the same is to be constructed, or other ~~grade~~ **location** approved by the **Public Works Director or** Village Engineer, except that where the proposed sidewalk is to be constructed connects with an existing sidewalk or sidewalks and which do not conform to the line as described herein, the location of the said proposed sidewalk shall be laid to the line which will conform most favorably with the existing conditions. Sidewalks shall have a uniform downward slope of one ~~fourth~~ **eighth per** inch to the foot toward the center line of the street, or to the **cross** slope approved by the **Public Works Director or** Village **Engineer** ~~Trustees~~ and shall, when completed, at the inside edge, be at and conform to the grade for sidewalks at any point shown by profile thereof **as shown on the approved subdivision plans or as** prepared and filed ~~in the office of the Village Clerk~~ **with the Village,** which is hereby adopted as the sidewalk grade at said point. Where the ~~grade~~ **cross slope** of the new walk varies from the ~~grade~~ **cross slope** of the adjacent existing walk, a ~~construction joint (with expansion joint material~~ **transition~~)~~** shall be ~~placed one foot or more~~ **constructed** as prescribed by the ~~Village trustees from the existing walk~~ **Public Works Director or Village Engineer**. The sidewalk section between the existing walk and the construction joint shall be finished in a manner that will blend the two sidewalk surfaces together making smooth transition between the two grades**. An expansion joint shall be placed at all locations where new sidewalks meet existing sidewalks unless deemed unnecessary by the Director of Public Works or Village Engineer.**

G. Fees for subsequent inspections.

There is a seventy-five dollar ($75.00) fee which shall be charged for a sidewalk permit. The fee for sidewalk permits shall cover the administrative costs of issuing the permit and two inspections to ensure that the sidewalks will be and have been constructed in accordance with approved procedures as set forth in this Article. The expense of any subsequent inspections other than those provided for in this section, necessitated through the fault or error of the persons laying the sidewalks, shall be borne by such persons. Reimbursable hourly rates for Village Staff shall be charged for at the rate of Thirty-Six dollars ($36) per hour, which sum, when determined, shall be remitted to the Village prior to the release of any performance bond or surety. If the services of the Village Engineer are required, the Village Engineer's cost shall be reimbursed on a time and expense basis utilizing the current published hourly rate and reimbursable schedules.

~~D~~**H**. Subgrade Preparation. State standard specifications with a minimum ~~of four inches~~ **compacted base** of ~~granular bank gravel~~ **CA-6 aggregate as described in section J and K**.

~~E~~**I**. Forms. **Forms shall be placed in accordance with** State standard specifications.

~~F~~**J**. Thickness **Across Residential Driveways**. Sidewalks shall have a thickness of six inches across driveways for the full width of **a residential** driveway. The subgrade shall be prepared a minimum six inches below and parallel with the surface of the sidewalk and otherwise constructed as hereinbefore described; minimum of six inches of compacted base of ~~granular bank run gravel~~ **CA-6 aggregate**, 6" x 6" __#6 mesh **or** reinforcing ~~to be placed as directed by Village Engineer or building inspector.~~ **as approved by the Public Works Director to be placed as directed by the Public Works Director, Village Engineer, or building inspector**. (See standard driveway drawing.) Exceptions must have ~~approval of the Village trustees~~ the **written** approval of the **Public Works Director**. The site preparation shall be inspected by the **Public Works Director or his or her designee** ~~Village building inspector~~ before the actual pour of concrete**.** ~~and there shall be a $25.00 inspection fee paid to the Village.~~

~~F~~**K**. **Thickness Across Industrial Driveways. Sidewalks shall have a thickness of eight inches across industrial or retail driveways for the full width of a such driveway. The subgrade shall be prepared a minimum eight inches below and parallel with the surface of the sidewalk and otherwise constructed as hereinbefore described; minimum of eight inches of compacted base of CA-6 aggregate, 6" x 6" __#6 mesh reinforcing to be placed as directed by the Public Works Director, Village Engineer, or building inspector. (See standard driveway drawing.) Exceptions must have the written approval of the Public Works Director. The site preparation shall be inspected by the Public Works Director or his or her designee or Village building inspector before the actual pour of concrete.**

~~G~~**L**. Placing and Finishing. **PCC shall be placed in accordance with** State standard specifications.

~~H~~**M**. Sidewalk Dimensions and Joint Spacing:

Width of Sidewalk	Longitudinal Joint Spacing	Transverse Joint Spacing
4’	None	4’
4’ to 10’	None	Equal to width 10’ maximum
	~~4’ to 10’~~	
More than 10’	(1/2 distance from property line to curb) See standard sidewalk drawings	

The above is not applicable to sidewalk spanning storage areas.

~~I~~**N**. Expansion Joints. **Expansion joints shall be placed** State standard specifications**, or as directed by the Public Works Director or Village Engineer**.

~~J~~**N**~~. Backfill. State standard specifications.~~

~~K~~**O**~~. Disposal of Surplus Material. State standard specifications.~~

~~L~~**O**. ~~Method of Measurement~~ **Materials. All materials used for the construction of new sidewalks shall be in accordance with** State standard specifications.

~~M~~**P**. Tree Roots. Tree roots interfering with the construction or reconstruction of sidewalks shall be removed so as not to interfere with the new construction. Care shall be used so a minimum amount of damage is done to trees in this work. **Roots shall be clean cut perpendicularly to the root.**

~~N~~**Q**. Supervision of Materials and Construction. The materials used in the construction of said sidewalk and the construction thereof shall be under the supervision and to the satisfaction and subject to the approval of the **Public Works Director or his or her designee,** Village Engineer **or** building inspector.

~~O~~**R**. Waiver of Lien. A waiver of lien on all **labor and** materials used in the construction will be required before ~~final payment is made~~ **release of the posted surety**.

3. That Title VI—Public Ways and Property, Chapter 1—Streets, Sidewalks and Public Ways, Section 6-1A-1. —Construction Requirements and Specifications of the Village Code of Ordinances be amended as follows (deletions as strikethroughs, new language as bold and underlined):

"Section 6-1A-1(b). —Construction Requirements and Specifications, Driveways

A. General. The following specifications, rules and regulations shall govern the construction, reconstruction, or repair of driveways. The contractor shall furnish the workers' compensation as required by state law. No permit shall be issued unless a performance bond, letter of credit, or other form of surety, acceptable to the Public Works Director or Village Engineer, subject to the review of the Village Attorney, is posted with the Village. The amount of such performance bond, letter of credit, or other form of surety shall be an amount equal to at least One Hundred Twenty percent (120%) of contract price or opinion of probable construction cost as approved by the Village. All such bonds, letter of credit or cash surety shall be continuing and shall not be terminated until the driveway has been installed, re-surfaced or repaired by the Contractor or person proposing to construct, re-surface or repair the driveway and inspected and approved by the City. To the extent the construction, re-surfacing or repair does not involve any work within the right-of-way or does not affect any sidewalk or public parkway, no bond shall be required.

B. Permits Required; application.

No person shall hereafter construct, build, establish, re-surface or repair any driveway without first having obtained a written permit to do so from the Village Clerk, subject to the limitations set forth in this paragraph. This includes, but is not limited to, any portion of the driveway over, across or upon any portion of the public right-of-way, public sidewalk, public parkway, for the construction of a new driveway, repair of an existing driveway, resurfacing of an existing driveway, or the reconstruction of an existing driveway. No such permit shall be issued for construction or establishment of any such driveway except in accordance with the provisions contained in this article. Application for a permit must be made in writing upon forms furnished by the Village. Such application shall contain the name and address of the person making the application, the name of the contractor or person who is to construct the driveway and the proposed locations and dimensions of such driveway. Complete plans and specifications shall be submitted to the Village Clerk and the Public Works Director at least forty-eight (48) hours before the Village will issue said permit. No driveway permit will be required if the sidewalk that crosses through an existing driveway is being repaired/replaced. In such a situation, only a sidewalk permit will be required.

C. Fees.

Before any work is started, the contractor or property owner shall pay to the Village Clerk the following permit and inspection fees:

1) **Seventy-Five dollars ($75.00) for permit application review. To the extent Village staff or the review time exceeds One (1) hour, an additional Fifty dollars ($50.00) shall be assessed for each hour after the first hour, on a pro-rated basis.**
2) **The fee for driveway permits shall cover the administrative costs of issuing the permit and one inspection to ensure that the driveway will be and has been constructed in accordance with approved procedures as set forth in this Article. The expense of any subsequent inspections, including inspections of portions of driveway work in the right-of-way or affecting sidewalks of public parkways, other than those provided for in this section, necessitated through the fault or error of the persons laying the driveway, shall be borne by such persons. Reimbursable hourly rates for Village Staff shall be charged for at the rate of Thirty-Six dollars ($36) per hour, which sum, when determined, shall be remitted to the Village prior to the release of any performance bond or surety. If the services of the Village Engineer are required, the Village Engineer's cost shall be reimbursed on a time and expense basis utilizing the current published hourly rate and reimbursable schedules.**
3) **To the extent the construction, re-surfacing or repair does not involve any work within the right-of-way and does not affect any sidewalk or public parkway, no inspection fee shall be applicable.**

D. Supervision.

All such work shall be done under the jurisdiction of the Public Works Director or his or her designee and in accordance with the ordinances of the Village; and shall be inspected upon completion by the Village Engineer or Public Works Director or his or her designee, or a building official.

E. Specifications.

All plans and specifications for construction, re-surfacing or repair, or reconstruction must conform to the following minimum requirements before a permit for construction or reconstruction shall be issued:

1) **Driveways for residential or dwelling houses shall be constructed of Portland cement concrete at least Six (6) inches in thickness with at least 6" of compacted IDOT CA-6 Type B aggregate base course. Concrete shall be an approved IDOT PV mix. HMA driveways are also permitted when installed with 3" of asphalt and 10" of compacted IDOT CA-6 Type B base course. IDOT N30FG or N50FG hot mix asphalt shall be utilized.**
2) **Driveways for other than residential or dwelling house use shall be constructed of concrete with compacted IDOT CA-6 Type B aggregate base course. The minimum section for these driveway surfaces shall be at least the same as set forth in Paragraph 1 above, but additional thicknesses of aggregate and PCC or HMA may be required by the Village based on anticipated traffic loading and underlying soil conditions.**
3) **Should the owner have a decorative driveway surface, the Village is not obligated to replace any portion of such surface with the Village's right of way. However, if the Village determines, in its sole discretion, that due to actions of the Village, damage to a decorative paver block driveway has occurred, the Village agrees to reimburse the property owner for the actual costs of replacing the portion of the damaged driveway at the rate of the Village's standard asphalt cost.**
4) **Where a driveway of any kind of material is constructed across the sidewalk space, it shall conform to the sidewalk grade as approved by the Village Engineer or the Public Works Director.**
5) **Where a driveway of any kind of material is constructed across an existing sidewalk, such sidewalk shall be removed and replaced with Portland cement concrete for the full width of the driveway. This portion shall not be less than the specifications listed in this Section in thickness and constructed in accordance with the requirements of the Village.**
6) **Except for the types of driveways referenced in Paragraphs 1 and 2 above, as well as decorative paver block, all other types of driveways, including,**

but not limited to, Macadam, gravel, cinder, and any other types of driveways are prohibited.

7) The following driveway standards shall apply to all residential driveways:
   a. The width of driveways shall be determined as follows:
      i. For lot frontages equal to or greater than seventy-five (75') as measured at the property line, the driveway shall not be less than ten feet (10'), nor more than twenty-four feet (24') at the property line for residential house with a two (2) car garage and thirty feet (30') at the property line for a residential house with a three (3) car attached garage. Only one (1) driveway shall be allowed for each residential house.
      ii. For lot frontages equal to or greater than sixty feet (60'), but not more than seventy five feet (75')as measured at the property line, the driveway shall not be less than ten feet (10') nor more than twenty four feet (24') at the property line.
      iii. For lot frontages less than sixty feet (60') as measured at the property line, the driveway shall not be less than ten feet (10'). The maximum width at the property line shall be calculated by multiplying the frontage as measured at the property line by 0.40.
      iv. For cul de sac and/or radius corner frontages:
         1. For lot frontages equal to or greater than seventy-five (75') as measured at the front building set back line, the driveway shall not be less than ten feet (10'), nor more than twenty-four feet (24') at the property line for residential house with a two (2) car garage and thirty feet (30') at the property line for a residential house with a three (3) car attached garage.
         2. For lot frontages equal to or greater than sixty feet (60') but not more than seventy-five feet (75') as measured at the front building set back line, the driveway shall not be less than ten feet (10'), nor more than twenty-four feet (24') at the property line.
         3. For lot frontages less than sixty feet (60') as measured at the front building set back line, the driveway shall not be less than ten feet (10'). The maximum width at the property line shall be calculated by multiplying the frontage as measured along the front building setback line by 0.40.
         4. For corner lots, the measurement shall be taken along the property line that has the narrowest frontage.
   b. The width of the opening (flared or radial) at the curb or pavement line shall be no greater than fifteen feet (15') nor less than five feet (5') in addition to the width of the driveway at the property line. The additional width granted at the curb or pavement line shall be divided equally on each side of the drive.
   c. Conformance with the principles set forth in Drawing #1 above.

Commented [CD3]: IDOT's geometric requirements result in ugly driveways. I'll forward language from Machesney Park's ordinance.

Commented [JK4R3]: I have tried to input the correct information from Machesney. Please make sure this encompasses what you wanted to include.

8) **Driveway additions shall mean any expansion of a driveway beyond the width of the garage (whether 1, 2, or 3 car garage) and expanding into the side yard of the property adjacent to and along the garage. To constitute a driveway addition, the portions in the side yard must be connected to the rest of the driveway. The following driveway addition standards shall apply to all residential driveway additions:**
    a. **Driveway additions shall be made of the same material as the rest of the driveway and shall conform to all applicable driveway construction specifications.**
    b. **Driveway additions shall not exceed 12 feet in width.**
    c. **Driveway additions must meet all applicable side yard setback requirements (i.e., Five (5) feet from the property line).**
    d. **Conformance with the principles set forth in Drawing #1 above.**
9) **The centerline of all driveways must be approximately at right angles to the curb line of the pavement in the public street for a distance of at least ten feet from such curb line, unless otherwise approved by the Village Engineer or Public Works Director.**
10) **All driveways shall be so graded between the gutter and the sidewalk that it will not be necessary to change the established grade of either and will not elevate or depress any portion of either. No part of the driveway shall extend beyond the curb line in such a manner as to change the grade of the gutter or obstruct the free flow of water in the gutter. Where elevations or depressions are necessary in the parkway strip between the curb and the walk, such parkway shall be graded on both sides of the driveway to a distance sufficient to create a gradual ascent or descent. At no time shall the gradient exceed IDOT Bureau of Local Roads requirements.**
11) **When necessary to remove and replace existing curb and gutter, it shall be sawcut and entirely removed for the full width of the driveway opening at the curb line. If an existing joint in such curb is within Five (5) feet of the end of the driveway opening, remove the existing curbing, etc. to such joint, otherwise cut the combined curb and gutter or separate curbing, making a neat edge at truly right angles to the edge of the pavement and truly vertical. Integral curbing, which is that type placed with the pavement and molded as an integral part of it, must be removed for the full depth from the top of the curb to the bottom of the pavement. The edge must be cut as described in this subsection. No combined curb and gutter, straight curb or integral cub shall be removed within Five (5) of a public crosswalk. Curbing shall be replaced across between the removal limits before the driveway is constructed.**
12) **Where driveways cross open ditches in the parkways, culverts shall be installed. The culverts shall be of such size and shall be constructed of corrugated metal pipe or reinforced concrete pipe in accordance with IDOT standard specifications. In no instance shall the size of the opening be less than that obtained by a Fifteen inch (15") pipe, although a Twelve inch (12 in.) diameter pipe may be used with the written consent of the Public Works Director when depth of cover and/or grade issues are**

present. The Village reserves the right to require a larger diameter pipe. A minimum of 6" of cover (between the bottom of the pavement structure and the top of pipe) shall be maintained over the top of the pipe. The length of the culvert shall be determined by the following method: For ditch depth of Two (2) feet or less, the culvert shall extend not less than Six (6) feet beyond both edges of the driveway where it crosses the ditch. For each additional foot depth of ditch, add Three (3) to such figure.

13) **Where existing manholes and structures are in the area of a proposed driveway, the existing casting shall be removed and adjusted as required by the Village). Should the casting be damaged, it will be repaired or replaced by the property owner and at the property owner's expense.**

14) **All driveways constructed or reconstructed over, across or upon any public street or public parkway in the Village shall be kept and maintained at all times in accordance with the provision this Section by the persons so constructing, reconstructing, or using the driveway as an adjunct or appurtenance to lands or properties immediately adjacent thereto.**

F. Penalty.

Any person who violates, disobeys, omits, neglects, or refuses to comply with any of the provisions of this Section shall be subject to fine not less than $50.00 nor more than $750.00 for the first offense and upon the second conviction of any such violation shall be subject to a fine not less than $100.00 nor more than $750.00. The penalty shall be in addition to the Village's cost of prosecution, enforcement, and adjudication, and shall include the cost of attorney fees. A separate offense shall be deemed committed on each day during or on which such violation occurs or continues to occur. There may be times when the Village will incur delay or other costs, including third party claims, because the contractor will not or cannot perform its duties under its permit and this Section. Unless the contractor shows that another allocation of the cost of undertaking the requested action is appropriate, the contractor shall bear the Village's costs of damages and its costs of installing, maintaining, modifying, relocating, or removing the facility that is the subject of the permit. No other administrative agency or commission may review or overrule a permit related cost apportionment of the Village. Sanctions may be imposed upon a contractor that does not pay the costs apportioned to it.

G. Reserved."

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK PRESIDENT

DORNER QUOTATION

Date:	**May 13, 2021**
To:	**Test Inc.**
Proposal No.	**Q890clte**
Ref:	**Rebuild 12" 90-20 PRV**
Page:	**one of one**
Attn:	**Ion Stear**
Industry Code:	**4952**

FOB: Factory
Terms: N30
Delivery: 2 - 4 Weeks (ARO)

Make Order To: Dorner Company
N61 W23043 Silver Spring Dr.
Sussex, WI 53089

		Phone No:
Sales Contact:	*Steve Pollock*	*(262) 685-8389*
Prepared By:	*James Ortiz*	*(262) 932-2100 Ext. 133*

Item	Qty.	Description	Unit Price	Total
1	1	12" Cla-Val Main Valve Rubber Kit, Includes: Diaphragm, Spacer Washers, Disc/Disc Assembly, Stainless Steel Studs and Nuts. (2) 3/8" CRD Pilots - 15-75psi, (4) 3/8" CDC-1 Stainless Steel Pilot Checks. Includes Service to Rebuild and Startup of 12" 90-20 Cla-Val Pressure Reducing Valve. (2) Technicians, (1) Day - Confined Space	$ 5,653	$ 5,653
		Total		$ 5,653

Notes: Prices quoted are FOB Factory with pre-pay & add. Quote valid for 30 days. Any applicable taxes are not included in the above pricing. Delivery times are estimated and are not guaranteed.

RESOLUTION NUMBER: 21-37

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING QUOTE FROM DORNER COMPANY

WHEREAS, the Village of Poplar Grove, Illinois ("Village") wishes to repair a portion of its wastewater treatment system; and

WHEREAS, the Village wishes to engage the services of Dorner Company of Sussex, Wisconsin ("Dorner") to effectuate the repairs to a portion of its water distribution system; and

WHEREAS, the Village wishes to accept the quote for services and parts received from Dorner for the repair to a portion of its water distribution system attached hereto as Exhibit A, and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the quotation from Dorner Company attached hereto as Exhibit A , or one in substantially similar form to effectuate the repairs to a portion of its wastewater treatment system.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A-

McMAHON ENGINEERS ARCHITECTS

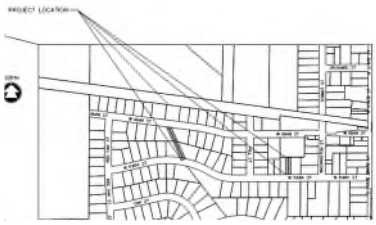
To: **The Finance Committee**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Park & Main Drainage Improvements**

Date: **June 7, 2021**

To refresh your memories, the improvements are contained to the two drainage channels shown on the map. The easterly drainage way will be improved by the construction of a concrete low flow channel along with new culverts under Park Street. There will also be a new concrete low flow channel constructed in the ditch on the south side of Park from the new culvert pipes to the existing culvert pipes beneath the driveways, and the side slopes of the ditches will be regraded as well.



The westerly channel (through Sherman Oaks Subdivision) has a history soft ground conditions due to base flow (i.e., the nearly constant presence of groundwater) which has also led to invasive plant species taking over the area. The end result is that the residents are not able to mow the area which leads to overgrowth and further propagation of the invasive species. The planned improvements include the removal of the existing topsoil in order to remove the invasive species and provide new topsoil to facilitate new grass. A drain tile will be installed, and a decorative river rock will be placed over the drain tile trench (similar to the photo) in order to provide a means to lower the groundwater elevation. The area will be restored with new seeding and erosion control blanket to help the seed germinate.



The project was advertised for bids, and contract documents were procured by total of six (6) general contractors, two (2) subcontractors and three (3) plan rooms. The following is a summary of the bid results, and a detailed breakdown of the results is attached:

Contractor	**Proposal**
Northern Illinois Service Company, Inc.	$230,160.00
N-Trak Group, LLC.	$134,096.00
Alliance Contractors Inc.	$173,376.80
Stenstrom Excavatoin and Blacktop Group, Inc.	$116,967.90
Engineer's Opinion of Probable Construction Cost:	$93,000.00

Recommendation:

There are two bid items that came in much higher than the opinion of probable construction cost, the landscape edging and the culvert crossings. We have discussed the same w/ Stenstrom and we will work with them to determine if alternate materials can be used that will result in a cost savings to the Village. I hope to have more information available in time for the Committee meeting.

At this time, I find that Stenstrom the lowest responsive, responsible bidder for Park & Main Improvements. Attached to this memo is a resolution that will award the contract to Stenstrom.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

Park Street/Main Street Drainage Improvements
Village of Poplar Grove, Boone County, Illinois
Contract No.: P0013-07-21-00110
Bid Opening: June 8, 2021 at 2:00 p.m.
Project Manager: Christopher Dopkins, P.E.

McMahon Associates, Inc.
1700 Hutchins Road, Machesney Park IL 61115
Phone: (815) 636-9590
Fax: (815) 636-9591

Item		Quantity	Unit	Engineer's Opinion of Cost		N-TRAK Group, LLC		Stenstrom Excavation		Northern Illinois Service Co.		Alliance Contractors Inc.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Earth Excavation	538	CY	$30.00	$16,140.00	$50.00	$26,900.00	$40.50	$21,789.00	$48.00	$25,824.00	$7.50	$4,035.00
2	Pavement Removal	50	SY	$21.00	$1,050.00	$20.00	$1,000.00	$25.00	$1,250.00	$20.00	$1,000.00	$25.00	$1,250.00
3	Sidewalk Removal	72	SF	$10.00	$720.00	$5.00	$360.00	$4.00	$288.00	$8.00	$576.00	$5.00	$360.00
4	Remove 18 x 32 CMP	120	LF	$12.00	$1,440.00	$40.00	$4,800.00	$37.00	$4,440.00	$40.00	$4,800.00	$50.00	$6,000.00
5	Inlet Type A	3	EA	$1,400.00	$4,200.00	$1,500.00	$4,500.00	$1,425.00	$4,275.00	$4,900.00	$14,700.00	$2,850.00	$8,550.00
6	4" Perforated N-12 in Trench	309	LF	$55.00	$16,995.00	$48.00	$14,832.00	$30.00	$9,270.00	$65.00	$20,085.00	$56.00	$17,304.00
7	Rip Rap RR-4 16"	86	SY	$40.00	$3,440.00	$48.00	$4,128.00	$39.00	$3,354.00	$110.00	$9,460.00	$75.00	$6,450.00
8	Rip Rap RR-4 12"	5	SY	$35.00	$175.00	$62.00	$310.00	$53.10	$265.50	$110.00	$550.00	$50.00	$250.00
9	19 x 30 Class IV RCP	96	LF	$55.00	$5,280.00	$200.00	$19,200.00	$190.00	$18,240.00	$425.00	$40,800.00	$605.00	$58,080.00
10	19 x 30 End Section	4	EA	$850.00	$3,400.00	$1,700.00	$6,800.00	$1,145.00	$4,580.00	$2,800.00	$11,200.00	$2,300.00	$9,200.00
11	Paved Ditch	1,020	SF	$9.00	$9,180.00	$19.00	$19,380.00	$12.50	$12,750.00	$50.00	$51,000.00	$23.65	$24,123.00
12	Adjust Water Box	1	EA	$750.00	$750.00	$350.00	$350.00	$221.00	$221.00	$950.00	$950.00	$125.00	$125.00
13	Concrete Sidewalk	72	SF	$28.00	$2,016.00	$9.00	$648.00	$9.50	$684.00	$25.00	$1,800.00	$16.15	$1,162.80
14	Aggregate Base CA-6	80	TON	$35.00	$2,800.00	$40.00	$3,200.00	$56.00	$4,480.00	$55.00	$4,400.00	$75.00	$6,000.00
15	HMA Pavement (2 lifts)	10	TON	$320.00	$3,200.00	$300.00	$3,000.00	$210.00	$2,100.00	$385.00	$3,850.00	$655.00	$6,550.00
16	Aggregate Shoulder	53	SF	$14.00	$742.00	$16.00	$848.00	$12.80	$678.40	$35.00	$1,855.00	$5.00	$265.00
17	Restoration (Topsoil, Seeding, Erosion Control Blanket)	0.36	ACRE	$35,000.00	$12,600.00	$25,000.00	$9,000.00	$20,100.00	$7,236.00	$50,000.00	$18,000.00	$18,800.00	$6,768.00
18	Traffic Control, Complete	1	LS	$1,000.00	$1,000.00	$2,000.00	$2,000.00	$5,420.00	$5,420.00	$1,500.00	$1,500.00	$2,250.00	$2,250.00
19	Erosion Control & Protection	1	LS	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,175.00	$1,175.00	$3,500.00	$3,500.00	$1,100.00	$1,100.00
20	Landscape Edging, 10"	540	LF	$8.00	$4,320.00	$10.00	$5,400.00	$20.30	$10,962.00	$20.00	$10,800.00	$19.00	$10,260.00
21	Washed River Rock	54	TON	$38.00	$2,052.00	$110.00	$5,940.00	$65.00	$3,510.00	$65.00	$3,510.00	$61.00	$3,294.00
Total Base Bid (Items 1 - 21 Inclusive)					**$93,000.00**		**$134,096.00**		**$116,967.90**		**$230,160.00**		**$173,376.80**
	Addendum						Yes		Yes		Yes		Yes
	Bid Bond						Yes		Yes		Yes		Yes

RESOLUTION 21-38

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR THE PARK STREET/MAIN STREET DRAINAGE IMPROVEMENTS

WHEREAS, the Village of Poplar Grove has been awarded grant funds through DCEO to improve two (2) drainage ways between Main Street and Park Street; and

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are required to be publically bid, unless such bid requirement is waived via supermajority vote of the Board of Trustees; and

WHEREAS, plans and specifications for the Park Street/Main Street Improvements underwent public bid letting in accordance with the Village's purchasing policies and State Statute; and,

WHEREAS, Stenstrom Excavation and Blacktop Group has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the award of a contract to Stenstrom Excavation and Blacktop Group for the improvements to two (2) drainage ways between Park Street and Main Street in the amount of $116,967.90.
3. A contingency of 10% of the bid amount is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a contract with Stenstrom Excavation and Blacktop Group and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 16th day of June, 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **West Grove Park Improvements**

Date: **June 9, 2021**

As you are aware, the Village of Poplar Grove was awarded two grants totaling $40,000 for the construction of a new pavilion and unisex bathroom for West Grove Park. The Village was also awarded a grant from the Rockford Area Realtors Association to help fund the improvements as well.

The project was advertised for bids, and contract documents were procured by total of six (6) general contractors, one (1) subcontractor and three (3) plan rooms. All six contractors submitted a proposal for the project. The following is a summary of the bid results:

Contractor	**Proposal**
NICAM Construction	$97,640.00
Larson & Larson Builders, Inc.	$99,350.00
Cord Construction Company, Inc.	$98,320.00
Sjostrom & Sons, Inc.	$93,000.00
Stenstrom Construction Group	$104,947.00
Georges Landscaping, Inc.	**$87,990.00**
Engineer's Opinion of Probable Construction Cost:	$101,477.00

Recommendation:

At this time, I find that Georges Landscaping, Inc. to be the lowest responsive, responsible bidder for West Grove Park Improvements. Attached to this memo is a resolution that will award the contract to Georges Landscaping, Inc.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

RESOLUTION 21-__39__

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR THE WEST GROVE PARK IMPROVEMENTS

WHEREAS, the Village of Poplar Grove has been awarded grant funds through DCEO to improve West Grove Park with a new Pavilion and Rest Room; and

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are required to be publicly bid, unless such bid requirement is waived via supermajority vote of the Board of Trustees; and

WHEREAS, plans and specifications for the West Grove Park Improvements underwent public bid letting in accordance with the Village's purchasing policies and State Statute; and,

WHEREAS, Georges Landscaping Inc. has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the award of a contract to Georges Landscaping, Inc. for the West Grove Park Improvements in the amount of $87,990.00.
3. A contingency of 10% of the bid amount is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a contract with Georges Landscaping, Inc. and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 16th day of June, 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **2021 Pavement Maintenance Program – Resolution for Maintenance Under the Highway Code**

Date: **June 10, 2021**

Attached to this memo is a Resolution for Maintenance Under the Illinois Highway Code, which essentially "appropriates" Motor Fuel Tax Funds through IDOT. Upon passage, four copies of the executed resolution need to be sent to IDOT's regional office in Dixon.

I look forward to discussing this with the Committee. In the mean time, please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **2021 Pavement Maintenance Program**
Section 21-00000-00-GM

Date: **June 10, 2021**

Attached to this memo are:

- A resolution that awards the contract to Rock Road Companies, Inc.
- An itemized breakdown of the bid results.

The project was advertised for bids, and contract documents were procured by total of seven (7) General Contractors and one (1) subcontractor. The following is a summary of the bid results, and a detailed breakdown of the results is attached:

	Contractor	Proposal
1.	Rock Road Companies, Inc.	$188,087.47
2.	William Charles Construction Co. LLC	$198,459.87
3.	Curran Contracting Company, Inc.	$188,627.00
4.	Maneval Construction	$209,462.13
5.	Norwest Construction, Inc.	Bid was not read
	Engineer's Opinion of Probable Cost:	$211,313.00

I have attached a detailed breakdown of the bid results to this memorandum for your review. IDOT requires a minimum of eight days to pass between the time that proposals are opened and the time that the contract is awarded. Normally, that isn't an issue because there are 10 days between the Board and Committee meetings, and proposals are opened ahead of the Committee meeting. This June happens to be a month where the Committee Meeting and Board Meeting occur within the same week and due to IDOT advertising requirements bids are being opened six days ahead of the Board Meeting. Therefore, language is included in the resolution that awards the contract contingent upon any protests being filed.

Recommendation:

At this time, I find that Rock Road Companies is the lowest responsive, responsible bidder for Section 21-00000-00-GM, 2021 Pavement Maintenance Program. Attached to this memo is a resolution that will award the contract to Rock Road contingent upon the eight-day protest period passing without a protest being filed.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

RESOLUTION 21- 41

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR SECTION NUMBER 21-00000-00-GM, 2021 PAVEMENT MAINTENANCE PROGRAM

WHEREAS, the Village of Poplar Grove desires to maintain various streets within the Village; and,

WHEREAS, plans and specifications for section number 21-00000-00-GM underwent public bid letting in accordance with the Village's purchasing policies and MFT procurement requirements; and,

WHEREAS, Rock Road Companies, Inc. has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; now therefore,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; and,

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the award of a contract to Rock Road Companies, Inc. for Section Number 21-00000-00-GM, 2021 Pavement Maintenance Program in the amount of $188,087.47 contingent upon the protest period expiring without a formal protest being filed.
3. A contingency of 10% of the bid amount is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a contract with Rock Road Companies, Inc. and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 16th day of June, 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

Illinois Department of Transportation

Tabulation of Bids - 5 Bidders

Local Public Agency	County	Section Number	Letting Date
Village of Poplar Grove	Boone	21-00000-00-GM	06/10/21

Approved Engineer's Estimate	Attended By (IDOT Representative(s))
$211,313.00	

Bidder's Name	William Charles Construction Company	Curran Contracting Company	Rock Road Companies, Inc.	Maneval Construction Co.	Norwest Construction, Inc.
Bidder's Address	833 Featherstone Rd	286 Memorial Court	PO Box 1818	28090 W. Concrete Dr.	82 Prairie Hill Road
City, State, Zip	Rockford IL 61107	Crystal Lake IL 60014	Janesville WI 53547	Ingleside IL 60041	South Beloit IL 61080
Proposal Guarantee	5% Bid Bond	5% Bid Bond	5% Bid Bond	5% Bid Bond	
Terms					

						Approved Engineer's Estimate											
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Bit.Surf.Rem.,1.5" Butt Joint		SY	588	12.0000	$7,056.00	8.1600	$4,798.08	13.0000	$7,644.00	10.0000	$5,880.00	10.1600	$5,974.08		$0.00
2	Bit.Surf.Rem.,1.5" Edge Mill		SY	1975	4.0000	$7,900.00	6.2900	$12,422.75	1.9000	$3,752.50	7.0000	$13,825.00	4.7300	$9,341.75		$0.00
3	Adjust Sanitary Manhole		Each	7	1,500.0000	$10,500.00	1,322.4500	$9,257.15	1,300.0000	$9,100.00	1,800.0000	$12,600.00	1,096.2000	$7,673.40		$0.00
4	Rem. & Rep. Inlet		Each	1	5,500.0000	$5,500.00	2,403.9000	$2,403.90	4,500.0000	$4,500.00	3,900.0000	$3,900.00	2,842.0000	$2,842.00		$0.00
5	Inlet Repair		Each	18	1,500.0000	$27,000.00	1,314.3500	$23,658.30	1,300.0000	$23,400.00	930.0000	$16,740.00	1,096.2000	$19,731.60		$0.00
6	HMA Levl Binder, IL9.5,N50		Ton	10	145.0000	$1,450.00	139.2700	$1,392.70	135.0000	$1,350.00	225.0000	$2,250.00	102.8600	$1,028.60		$0.00
7	BitSurfCrs.,IL9.5,N50,MixC		Ton	1005	85.0000	$85,425.00	78.6100	$79,003.05	69.5000	$69,847.50	75.0000	$75,375.00	102.8600	$103,374.30		$0.00
8	Traffic Control - Complete		LS	1	5,000.0000	$5,000.00	5,125.3400	$5,125.34	9,500.0000	$9,500.00	2,017.9800	$2,017.98	2,900.0000	$2,900.00		$0.00
9	Rem.&Rep.PCC Curb&Gut.		LF	577	75.0000	$43,275.00	58.5100	$33,760.27	63.0000	$36,351.00	60.2200	$34,746.94	52.2000	$30,119.40		$0.00
10	Class D Patch, 3"		SY	143	60.0000	$8,580.00	108.4500	$15,508.35	62.0000	$8,866.00	62.0000	$8,866.00	69.6000	$9,952.80		$0.00
11	Earth Excavation		CY	45	35.0000	$1,575.00	58.0400	$2,611.80	60.0000	$2,700.00	62.6200	$2,817.90	69.6000	$3,132.00		$0.00
12	Trench Backfrill		Ton	63	24.0000	$1,512.00	36.3400	$2,289.42	50.0000	$3,150.00	25.2500	$1,590.75	52.2000	$3,288.60		$0.00
13	CA-6 Aggregate		Ton	23	30.0000	$690.00	52.9700	$1,218.31	50.0000	$1,150.00	30.3000	$696.90	37.1200	$853.76		$0.00
14	Aggregate Shoulder		Ton	48	45.0000	$2,160.00	17.9000	$859.20	67.0000	$3,216.00	55.0000	$2,640.00	44.0800	$2,115.84		$0.00
15	Restoration		SY	205	18.0000	$3,690.00	20.2500	$4,151.25	20.0000	$4,100.00	20.2000	$4,141.00	34.8000	$7,134.00		$0.00

BID WAS NOT READ

Total Bid:	As Read:	$198,459.87	$188,627.00	$188,087.47	$209,647.73
	As Calculated:	$198,459.87	$188,627.00	$188,087.47	$209,462.13
	% Over/Under:	-0.06%	-0.11%	-0.11%	-0.01%