



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 10, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustee Meeting Minutes from May 27, 2026.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

UNFINISHED BUSINESS

2. Motion to discuss/approve **Resolution 2026-32**, a resolution of the Village of Poplar Grove, Illinois, approving the health, dental, and vision insurance renewal proposal from Trucordia.

3. Motion to discuss/approve **Resolution 2026-33**, a resolution of the Village of Poplar Grove, Illinois, approving and authorizing the Village President to execute a statement of work and service agreement with CivicPlus for agenda software and website management services in the amount of 23,963.80.

4. Motion to discuss/approve **Ordinance 2026-13**, an Ordinance amending section 5-3-1 "Fires" of the code of ordinances for the Village of Poplar Grove, regarding open burning regulations.

NEW BUSINESS

5. Motion to discuss/approve check disbursement for payments scheduled to be paid on June 11, 2026, in the amount of \$123,388.79 in AP checks, \$30,001.88 in EFTs, estimated payroll of \$22,000.00, and insurance in the amount of \$15,677.12 for a total of \$191,067.79.
6. Motion to discuss/approve Summer Clerk Training in Moline, IL, for Village Clerk not to exceed \$600.
7. Motion to discuss/approve **Ordinance 2026-14**, an ordinance amending Title II "Business and License Regulations," Chapter 11 "Itinerant Merchants and Mobile Commerce Vendors," Sections 2-11-1, 2-11-2, 2-11-3, 2-11-9, 2-11-10, and 2-11-11 of the Code of Ordinances for the Village of Poplar Grove.
8. Motion to discuss/approve **Resolution 2026-35**, a resolution of the Village of Poplar Grove, Illinois, approving a proposal from Dach Contractors to supply and install fencing at the Whiting and Beaver Lift Stations. a total of \$20,290.00.
9. Motion to discuss due to/due from water and sewer fund for repayment of bond paid to general fund.

GOOD OF THE VILLAGE

12th Annual Neighbors Fest - June 13, 2026 - 4:00 pm - 9:00 pm

Board of Trustees Meeting - June 24, 2026 - 7:00 pm

Village Hall Closed July 3, 2026, for 4th of July

Board of Trustees Meeting - July 8, 2026 - 7:00 pm

Board of Trustees Meeting - July 22, 2026 - 7:00 pm

EXECUTIVE SESSION

10. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT (Voice Vote)

KJM 06/05/2026



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 27, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The Meeting was called to order by President Richardson at 7:00pm

ROLL CALL

PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Laura Goding

Waste Water Ion Steer

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. The motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee Meeting minutes from May 13, 2026

Motion made by Trustee Vance, Seconded by Trustee Cheek. The motion was passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

- 2. Wastewater, Test
No questions
- 3. PublicWorks, Howe
No questions
- 4. Collector, Miller
No questions
- 5. Eningeer, McMahon
No questions
- 6. Treasurer
No questions

UNFINISHED BUSINESS

- 7. Motion to discuss Pitney Bowes Relay 5000 Inserting System
Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
Discussion Only

- 8. Motion to discuss/approve **Resolution 2026-31**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village to enter into an intergovernmental agreement with Boone County, Illinois, regarding Poplar Grove Road improvements.
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Motion made by Finance Chairman Goings, Seconded by Trustee Cheek to recall the item. The Motion was passed by a voice vote.
Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to amend the agreement to read Boone County.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

- 9. Motion to discuss/approve **Ordinance 2026-11**, an ordinance amending Title IX "Subdivision Control," Chapter 3 "Procedures and Requirements," Section 9-3-5 "Completion and Maintenance of Improvements," of the Code of Ordinances for the Village of Poplar Grove.

Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance

10. Motion to discuss/approve **Ordinance 2026-13**, an Ordinance amending section 5-3-1 "Fires" of the code of ordinances for the Village of Poplar Grove, regarding open burning regulations
 Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
 Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. The motion was passed by voice vote.

NEW BUSINESS

11. Motion to discuss/approve **Resolution 2026-27**, a resolution of the Village of Poplar Grove, Illinois, correcting previously assigned resolution numbers.
 Motion made by Admin Chairman Costanza.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve **Resolution 2026-28**, a resolution of the Village of Poplar Grove, Illinois, approving the preliminary and final plat of subdivision for the real property commonly known as 13675 IL Route 76, Poplar Grove, Illinois, with PIN 03-26-200-010 and an approximately 0.3-acre portion of PIN 03-26-200-008.
 Motion made by Trustee Allgood, Seconded by Trustee Vance.
 Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings to approve pending building and engineer approval.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance
13. Motion to discuss/approve **Resolution 2026-29**, a resolution of the Village of Poplar Grove authorizing public bid letting for the 2026 Pavement Maintenance Program.
 Motion made by Trustee Cheek, Seconded by Trustee Vance.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance
14. Motion to discuss/approve **Resolution 2026-30**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village to enter into an intergovernmental agreement with the Boone County Conservation District for temporary construction access.
 Motion made by Trustee Allgood, Seconded by Trustee Hubbard.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance
15. Motion to discuss/approve check disbursement for payments scheduled to be paid May 28, 2026, in the amount of \$142,528.14 in AP checks, \$22,928.33 in EFTs, and estimated payroll of \$22,000.00 for a total of \$187,456.47.

- Motion made by Trustee Allgood, Seconded by Finance Chairman Goings.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood,
 Trustee Cheek, Trustee Hubbard, Trustee Vance
16. Motion to discuss Veteran's Park improvements.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
 Discussion only
17. Motion to discuss Health/Dental/Vision insurance renewals.
 Motion made by Trustee Hubbard, Seconded by Admin Chairman Costanza.
 Discussion only.
18. Motion to discuss 457(b) saving plan.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
 Discussion only
19. Motion to discuss upgrades to the village website and agenda software.
 Motion made by Trustee Vance, Seconded by Admin Chairman Costanza.
 Discussion only.
20. Motion to discuss P.C. Tech managed Services.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
 Discussion only.

GOOD OF THE VILLAGE

Village Hall Closed May 25, 2026, for Memorial Day

Planning and Zoning Meeting -June 9, 2026 – 6:00 pm

Board of Trustees Meeting - June 10, 2026 - 7:00 pm

12th Annual Neighbors Fest - June 13, 2026 - 4:00 pm - 9:00 pm

Board of Trustees Meeting - June 24, 2026 - 7:00 pm

Village Hall Closed July 3, 2026, for 4th of July

EXECUTIVE SESSION

21. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.
 Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza to go into executive session.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
 Went into executive session at 8:39 pm

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to come out of executive session.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance.

Came out of executive session at 8:52 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Vance, Seconded by Finance Chairman Goings. Motion passed by voice vote.

Them meeting adjourned at 8:53 pm

RESOLUTION NUMBER: 2026-32

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING THE HEALTH, DENTAL AND VISION INSURANCE RENEWAL
PROPOSAL FROM TRUCORDIA**

WHEREAS, the Village of Poplar Grove (“Village”) has received a Major Medical Plan Comparison from Trucordia for the provision of health, dental and vision insurance coverage for the Village for the term July 1, 2026, through June 30, 2027; and

WHEREAS, the Village desires to approve the renewal of the provision of health insurance coverage from Blue Cross Blue Shield for the Village for a total annual premium of Two Hundred Forty-Four Thousand Three Hundred Twenty and 24/100 (\$244,320.24), which is a 9.09% increase from the current cost; and

WHEREAS, the Village desires to also approve the renewal of vision and dental insurance from Humana with varying rates based on tier selected; and

WHEREAS, this purchase will cost in excess of \$25,000 and pursuant to Village Code Section 1-10-4 and by a two-thirds (2/3) vote of the corporate authorities, the Village hereby waives the public bid requirement for purchases exceeding \$25,000; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to approve the renewal of the provision of health insurance coverage from Blue Cross Blue Shield to provide insurance coverage for the Village.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby waives the requirement to publicly bid the purchase by a two-thirds majority vote.
3. The Village hereby accepts the renewal of the provision of health insurance coverage from Blue Cross Blue Shield in the amount of \$244,320.24 as set forth in Exhibit A attached hereto.
4. The Village hereby accepts the renewal of the provision of vision and dental coverage from Humana in the amounts as set forth in Exhibit B and Exhibit C attached hereto.
5. The Village President and Village Clerk are hereby authorized to execute any document necessary to effectuate the intent set forth in this resolution.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A: HEALTH INSURANCE PROPOSAL

EXHIBIT B: VISION INSURANCE PROPOSAL

EXHIBIT C: DENTAL INSURANCE PROPOSAL


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-122568-1
5/22/2026 12:40 PM
6/7/2026

Client:
Village of Poplar Grove, IL

Bill To:
POPLAR GROVE VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Erin Chmielowski		erin.chmielowski@civicplus.com		Net 30

Website/AMM Migration

QTY	PRODUCT NAME	DESCRIPTION
1.00	Annual - Municipal Websites Central	Annual - Municipal Websites Central
1.00	Hosting & Security Annual Fee - Websites Central	Hosting & Security Annual Fee - Websites Central
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	DNS Hosting for .GOV Annual Fee	DNS Hosting for .GOV Annual Fee: https://www.poplargo-ill.gov
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: https://www.poplargo-ill.gov
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.
1.00	Municipal Websites Central: Group Training	3 seats of pre-scheduled joint training sessions up-to 3-hours per session
1.00	Migration Premium Implementation	Includes full setup and configuration of the website with design meeting consultation and unique design application
1.00	Municipal Websites Central: AI Editing Assistant	AI Editing Assistant is an optional CivicPlus Municipal Websites Central feature that lets authorized users create and improve content using integrated AI tools to generate, summarize, rewrite, and polish text across supported fields.

ADA Compliance

QTY	PRODUCT NAME	DESCRIPTION
1.00	AudioEye Managed	AudioEye Managed: https://www.poplargrove-il.gov
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation
1.00	DocAccess	DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities.
1.00	DocAccess Implementation	Implementation of DocAccess

List Price - Initial Term Total	USD 25,263.80
Total Investment - Initial Term	USD 18,663.80
Annual Recurring Services (Subject to Uplift)	USD 13,263.80

Initial Term	7/1/2026 - 6/30/2027, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

If the customer has subscribed to the DocAccess services, which is evidenced by the DocAccess line item shown above, the covered domains for the service shall be limited to:
<https://www.poplargrove-il.gov/>

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-122568-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

RESOLUTION NUMBER: 2026-33

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE A STATEMENT OF WORK SERVICE AGREEMENT FOR AGENDA SOFTWARE AND WEBSITE MANAGEMENT SERVICES FROM CIVICPLUS

WHEREAS, the Village of Poplar Grove (“Village”) is in need of agenda software and website management services to comply with accessibility requirements; and

WHEREAS. CivicPlus is a Limited Liability Company located in Manhattan, Kansas, and is registered to conduct business in the state of Illinois and provides such agenda software and website management services; and

WHEREAS, CivicPlus has provided two (2) Statements of Work that detail each service/product to be provided to the Village; and

WHEREAS, the Village wishes to approve and accept the Statements of Work from CivicPlus which are attached to this Resolution as Group Exhibit A; and

WHEREAS, the total investment for the initial term for AMM Select services provided by CivicPlus will be \$5,300.00 then \$5,300.00 each year thereafter with a 5% annual uplift starting in year two (2); and

WHEREAS, the total investment for the initial term for website accessibility upgrades provided by CivicPlus will be \$18,663.80 then \$13,263.80 each year thereafter with a 5% annual uplift starting in year two (2); and

WHEREAS, the Village has determined that it is in the best interest of its citizens to accept the Statements of Work from CivicPlus for its website management and agenda software needs.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby accepts the Statements of Work from CivicPlus for website management and agenda software needs.
3. The Village President and Village Clerk are hereby authorized to execute and attest to any document necessary to effectuate the intent set forth in this resolution with CivicPlus.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

GROUP EXHIBIT A: STATEMENTS OF WORK FROM CIVICPLUS

ORDINANCE NUMBER: 2026-13

AN ORDINANCE AMENDING SECTION 5-3-1 “FIRES” OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE REGARDING OPEN BURNING REGULATIONS

WHEREAS, the Village of Poplar Grove (“Village”) had adopted a Code of Ordinances (“Code”); and

WHEREAS, Title V “Health and Sanitation”, Chapter 3 “Open Burning”, Section 5-3-1 “Fires” provide for the regulation of open burning fires within the Village including, but not limited to distance between an open fire and structures, items that may and may not be burned, and penalties for violations; and

WHEREAS, the Village wishes to amend Section 5-3-1 “Fires”, of Chapter 3 “Open Burning”, of Title V “Health and Sanitation”, of the Code, as set forth herein; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to approve such amendment.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 5-3-1 “Fires” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~striketroughs~~ and new language as **bold** and **underlined**):

“5-3-1. - FIRES.

- A. Bonfire Restrictions. It shall be unlawful to build or light any bonfire so close to any building or other structure as to endanger the building or structure, or on any street, or sidewalk pavement. **Whether a bonfire or fire endangers a building or structure shall be determined at the sole discretion of village personnel, fire district personnel, or law enforcement personnel.** No bonfire or fire other than one enclosed in a stove, furnace, incinerator or fireplace shall be started or permitted to burn between the time of sunset and sunrise.
- B. Open Burning Restrictions. No person shall cause, suffer, allow or permit open burning of refuse, trade waste, salvage waste, agricultural waste or other combustible material except as may be allowed in compliance with the exceptions stated in this section. **Open burning shall not be permitted if conditions are present such that a wind advisory or any warning of increased/enhanced fire risk can be issued by the United States National Weather Service for the area in which the fire is located. An area is under a wind advisory when sustained winds of 31 to 39 miles per hour for an hour or longer are present or wind**

gusts from 46 to 57 miles per hour for any duration are present. The actual issuance of a wind advisory or warning of increased/enhanced fire risk, or a person’s knowledge of the issuance of such advisory or warning is not a requirement to be subject to the restriction of open burning so long as the conditions in the desired location of the fire meets the parameters of a wind advisory or increased/enhanced fire risk.

C. Exceptions to Restrictions Against Open Burning.

- 1. Outdoor burning **contained in a grill, fireplace, or enclosed basin or area containing the entire fire,** in connection with the preparation of food.
- 2. Campfires and fires used solely for recreational purposes or for ceremonial occasions, provided such fires are not untended. **In such fires, the branches are not to exceed six (6) inches in diameter and thirty (30) inches in length and the flames are not to exceed thirty-six (36) inches in diameter and thirty-six (36) inches in height.**
- 3. Fires set for the purpose of training public or private firefighting personnel, with the approval of the appropriate fire district.
- 4. Fires set or required by a public officer for the abatement of nuisances and which are necessary in carrying out public health functions, with the approval of the appropriate fire district.
- 5. The burning of leaves, grass, trees, brush and shrubs as derived from said address in a safe and controlled manner is permitted on the premises from which the trees, brush and shrubs originated, provided said burning is not conducted upon roadways, streets, public right-of-way or ditch.
- 6. Any open burning permitted under provisions of subsection C(5) of this section shall begin only between three **(3)** hours after sunrise and three hours before sunset, and additional fuel may not be intentionally added to the fire at times outside the limits stated above.

D. Penalties. Any person violating any provision of this chapter shall be fined not less than \$50.00 nor more than \$500.00 for each offense.”

- 3. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
- 4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 06/01/2026 - 06/05/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 5.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
13JP-XKJP-NQFR 00026844	AMAZON.COM HALL FAUCET BATTERY, SCREEN WIPES 01-54-4300 01-50-4227	05/29/2026 CLERK SCREEN WIPES FAUCET BATTERY	06/28/2026	40.98 17.99 22.99	40.98	Open	N 06/03/2026
1CJX-73P4-9F71 00026845	AMAZON.COM OFFICE SUPPLIES 01-54-4300	05/28/2026 CLERK OFFICE SUPPLIES	06/28/2026	92.20 92.20	92.20	Open	N 06/03/2026
1V9K-GFP1-9P1Q 00026846	AMAZON.COM DH CLOTHING 01-53-4080	05/22/2026 CLERK DH CLOTHING	06/22/2026	291.16 291.16	291.16	Open	N 06/03/2026
1167-RYW4-H1WM 00026847	AMAZON.COM LP BATHROOM 01-52-4302	05/25/2026 CLERK LP BATHROOM	06/25/2026	88.82 88.82	88.82	Open	N 06/03/2026
1V1J-F1GL-FJ3L 00026848	AMAZON.COM BREAKROOM RESTOCK 01-54-4300	05/25/2026 CLERK BREAKROOM RESTOCK	06/24/2026	89.01 89.01	89.01	Open	N 06/03/2026
1146-97TK-4PXD 00026849	AMAZON.COM PAINT RESTOCK 31-70-4302	05/25/2026 CLERK PAINT RESTOCK	06/25/2026	349.95 349.95	349.95	Open	N 06/03/2026
13P1-PXXN-QLPH 00026850	AMAZON.COM CREDIT FOR DESK ORG 01-50-4300	05/22/2026 CLERK -24.69	06/22/2026	(24.69) (24.69)	(24.69)	Open	N 06/03/2026
34746 00026851	AUTOMOTIVE SOLUTIONS, INC. TOO BOX, TRUCK LINER, LIGHT BAR 01-53-4226	05/28/2026 CLERK TOO BOX, TRUCK LINER, LIGHT BAR	06/28/2026	2,753.53 2,753.53	2,753.53	Open	N 06/03/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 06/01/2026 - 06/05/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 5.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
71865 00026852	B&F CONSTRUCTION CODE SERVICE, INC. MCDONALDS PLAN REVIEW 01-55-4215	05/28/2026 CLERK MCDONALDS PLAN REVIEW	06/28/2026	2,672.50 2,672.50	2,672.50	Open	N 06/03/2026
71850 00026853	B&F CONSTRUCTION CODE SERVICE, INC. FIRE ALARM PLAN REVIEW 01-55-4215	05/27/2026 CLERK FIRE ALARM PLAN REVIEW	06/27/2026	215.00 215.00	215.00	Open	N 06/03/2026
71834 00026854	B&F CONSTRUCTION CODE SERVICE, INC. WINGS & WHEELS PLAN REVIEW 01-55-4215	05/22/2026 CLERK WINGS & WHEELS PLAN REVIEW	06/22/2026	1,475.00 1,475.00	1,475.00	Open	N 06/03/2026
22431 00026855	B&F CONSTRUCTION CODE SERVICE, INC. MAY2026 ADMIN 01-55-4237	06/02/2026 CLERK MAY2026 ADMIN	07/02/2026	2,405.00 2,405.00	2,405.00	Open	N 06/03/2026
22410 00026856	B&F CONSTRUCTION CODE SERVICE, INC. APRIL INSPECTIONS/CODE 01-55-4216 01-55-4215	05/28/2026 CLERK APRIL 2026 CODES APRIL 2026 INSPECTIONS	06/28/2026	6,306.75 677.00 5,629.75	6,306.75	Open	N 06/03/2026
BFF-001565 00026857	BLAIN'S FARM & FLEET NEIGHBORS FEST SINAGE 01-55-4330	05/27/2026 CLERK NEIGHBORS FEST SINAGE	06/27/2026	126.85 126.85	126.85	Open	N 06/03/2026
BFF-001623 00026858	BLAIN'S FARM & FLEET DRILL BIT RESTOCK 01-53-4302	05/28/2026 CLERK DRILL BIT RESTOCK	06/28/2026	31.97 31.97	31.97	Open	N 06/03/2026
P92061147 00026859	BATTERIES PLUS OF ROCKFORD, INC BEACON LIGHT 01-53-4227	05/26/2026 CLERK BEACON LIGHT	06/26/2026	67.95 67.95	67.95	Open	N 06/03/2026

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708902298 00026860	JUNE20 COMCAST VH PHONES 31-50-4202 01-53-4302 31-50-4202 31-68-4202 01-50-4202 31-68-4202 31-68-4202 31-50-4202 31-50-4202 31-50-4202 31-68-4202 31-50-4202 01-50-4202 31-79-4202 31-50-4202	06/01/2026 CLERK B. 205 BEAVER DR - 815-765-8010 A. 111 E PARK ST-INTERNET C. 291 PRAIRIE KNOLL - 815-544-0520 D. 4420 MENGE LN - 815-765-8033 E. 200 N. HILL ST - INTERNET H. 4870 WOODSTOCK RD - 815-547-6487 F. 610 S STATE - 815-765-1774 &2456 G. 4194 DAWSON LAKE - 815-765-9391 I. 901 WACO WAY- 815-975-9049 J. 275 W GROVE ST- 217-049-7024 K. 5500 WHITING RD - 815-765-1914 200 N HILL ST - PHONE LINES L. 12211 RT 76 815-547-7209 M. 13505 HARVEST WAY-815-765-0565	07/01/2026	472.57 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 472.57 0.00 0.00	472.57	Open	N 06/03/2026
0799140100 00026861	MAY20 COMED L/S PRAIRIE KNOLL 31-75-4204	06/01/2026 CLERK L/S PRAIRIE KNOLL	07/31/2026	122.71 122.71	122.71	Open	N 06/03/2026
7080803000 00026862	MAY20 COMED COMMUNITY STREET LIGHTS 01-53-4230	05/19/2026 CLERK COMMUNITY STREET LIGHTS	07/27/2026	4,009.72 4,009.72	4,009.72	Open	N 06/03/2026
2439012111 00026863	MAY20 COMED DUSK TO DAWN LIGHTS 01-53-4230	05/19/2026 CLERK DUSK TO DAWN LIGHTS	07/27/2026	121.21 121.21	121.21	Open	N 06/03/2026
3174406000 00026864	MAY20 COMED DAWSON LAKE L/S 31-75-4204	06/01/2026 CLERK DAWSON LAKE L/S	07/31/2026	80.38 80.38	80.38	Open	N 06/03/2026
Y962777 00026865	Y962777 CORE & MAIN LP 103 EDSON DRAINAGE 31-70-4302	05/28/2026 CLERK OPERATIONAL SUPPLIES	06/28/2026	1,971.20 1,971.20	1,971.20	Open	N 06/03/2026

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CP-INV005674 00026866	CORPRO VISUAL DECAL FOR NEW PW TRUCK 01-53-4226	05/26/2026 CLERK VEHICLE MAINTENANCE	06/26/2026	69.43 69.43	69.43	Open	N 06/03/2026
161031258 00026867	EVERON FKA ADT COMMERCIAL FIRE & SECURITY JULY 2026 01-50-4206	05/27/2026 CLERK FIRE & SECURITY JULY 2026	06/21/2026	239.46 239.46	239.46	Open	N 06/03/2026
02810410975MAY2 00026868	FRONTIER 2 PHONE LINES 31-68-4202 31-50-4202 31-50-4202 31-68-4202 31-79-4202 31-50-4202 31-68-4202 31-68-4202 31-50-4202 31-50-4202 31-77-4202 31-68-4202 31-50-4202	05/20/2026 CLERK 217.049.7024 SPECIAL ACCESS LINES W#2 815.544.0520 PRAIRIE KNOLL L/S 815.544.3817 WACO WAY L/S 815.547.6487 WOODSTOCK #5&6 815.547.7209 12211 RT 76 SWWTP 815.765.0565 COUNTRYSIDE L/S 815.765.0940 RT 173 W#3 815.765.1774 NWWTP TOWER 815.765.1859 BEAVER RD L/S 815.765.1914 WHITING RD L/S 815.765.2456 610 S STATE ST NWWTP 815.765.9169 COUNTRYSIDE W#4 815.765.9391 DAWSON LK L/S	06/13/2026	296.05 0.00 0.00 0.00 0.00 144.15 151.90 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	296.05	Open	N 06/03/2026
7940-27 00026869	FOX VALLEY INTERNET, INC. NWWTP & SWWTP INTERNET 31-77-4202 31-79-4202	05/25/2026 CLERK NWWTP INTERNET SWWTP INTERNET	06/09/2026	54.90 29.95 24.95	54.90	Open	N 06/03/2026
28680449 00026870	GLOBAL INDUSTRIAL BENCHES 01-52-4227	06/01/2026 CLERK BENCHES	07/01/2026	987.95 987.95	987.95	Open	N 06/03/2026
28683782 00026871	GLOBAL INDUSTRIAL LP WATER FOUNTAIN 90-52-4442	06/01/2026 CLERK LP WATER FOUNTAIN	07/01/2026	1,435.58 1,435.58	1,435.58	Open	N 06/03/2026

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INV7105441456 00026872	GO TO COMMUNICATIONS INC VH PHONE LINES 01-50-4202	06/01/2026 CLERK VH PHONE LINES	06/16/2026	247.67 247.67	247.67	Open	N 06/03/2026
IN6001498612 00026873	GO TO COMMUNICATIONS INC VH PHONES FINAL PAYMENT 01-50-4202	05/31/2026 CLERK VH PHONES FINAL PAYMENT	06/15/2026	1,941.82 1,941.82	1,941.82	Open	N 06/03/2026
9927997958 00026874	GRAINGER STAKES RESTOCK 01-53-4302	05/26/2026 CLERK STAKES RESTOCK	06/25/2026	341.00 341.00	341.00	Open	N 06/03/2026
7436639 00026875	HAWKINS, INC. AZONE CHEMICALS 31-68-4305	05/26/2026 CLERK AZONE CHEMICALS	06/26/2026	521.58 521.58	521.58	Open	N 06/03/2026
4132484 00026876	HOME DEPOT CREDIT SERVICES CONCRETE PADS FOR BENCH 01-53-4302	06/01/2026 CLERK CONCRETE PADS FOR BENCH	06/21/2026	555.80 555.80	555.80	Open	N 06/03/2026
S-INV009919 00026877	ILLINOIS COUNTIES RISK MGMT TRUST ICRMT WORK COMP INS 01-50-4200	05/14/2026 CLERK ICRMT WORK COMP INS	06/14/2026	3,337.00 3,337.00	3,337.00	Open	N 06/03/2026
2254 00026878	INDUSTRIAL ENGINE COMPANY SWITCH DAWSON LAKE 31-75-4302	05/27/2026 CLERK SWITCH DAWSON LAKE	06/27/2026	278.25 278.25	278.25	open	N 06/03/2026
704944 00026879	MCAHON ASSOCIATES, INC. APRIL 2026 01-50-4212 01-55-4212 31-79-4212	05/15/2026 CLERK ENGINEERING SERVICES ENGINEERING ENGINEERING	06/15/2026	4,961.56 1,199.06 1,376.00 2,386.50	4,961.56	open	N 06/03/2026

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704940 00026880	MCAHON ASSOCIATES, INC. APRIL 2026 01-55-4212	05/15/2026 CLERK SITE PLAN REVIEW MCDONALDS	06/15/2026	1,032.00 1,032.00	1,032.00	Open	N 06/04/2026
704939 00026881	MCAHON ASSOCIATES, INC. BEL AIR SUB REVIEW 01-55-4212	05/15/2026 CLERK BEL AIR SUB REVIEW	06/15/2026	1,884.77 1,884.77	1,884.77	Open	N 06/04/2026
704938 00026882	MCAHON ASSOCIATES, INC. 2025 MFT 20-00-4212	05/15/2026 CLERK ENGINEERING	06/15/2026	301.00 301.00	301.00	Open	N 06/04/2026
704937 00026883	MCAHON ASSOCIATES, INC. SURF PLAN REVIEW 01-55-4212	05/15/2026 CLERK SURF PLAN REVIEW	06/15/2026	774.00 774.00	774.00	Open	N 06/04/2026
71853 00026884	MENARDS GARAGE DOOR REPAIR 01-53-4227	05/28/2026 CLERK GARAGE DOOR REPAIR	06/28/2026	14.99 14.99	14.99	Open	N 06/04/2026
8264 00026885	MENARDS PRESSURE WASHER PARTS 01-53-4227	05/26/2026 CLERK PRESSURE WASHER PARTS	06/26/2026	5.58 5.58	5.58	Open	N 06/04/2026
71210 00026886	MENARDS WELL 4 31-68-4227	05/18/2026 CLERK BLDG & EQUIPMENT MAINT & REPAIRS	06/18/2026	94.35 94.35	94.35	open	N 06/04/2026
71245 00026887	MENARDS WELL 4 REPAIR 31-68-4227	05/19/2026 CLERK WELL 4 REPAIR	06/19/2026	4.98 4.98	4.98	open	N 06/04/2026

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71677 00026888	MENARDS WELL 3 A/C 31-68-4227	05/26/2026 CLERK WELL 3 A/C	06/26/2026	326.29 326.29	326.29	Open	N 06/04/2026
40696 00026889	MORGAN BUILDING MAINTENANCE, INC VH AND LP CLEANING 01-50-4219 01-52-4219	06/01/2026 CLERK VH MONTHLY CLEANING LP MONTHLY CLEANING	07/01/2026	1,251.00 715.00 536.00	1,251.00	Open	N 06/04/2026
75659 00026890	OLIPHANT LOCK & SAFE, INC FILE CABINET 01-50-4227	05/27/2026 CLERK FILE CABINET	06/27/2026	185.00 185.00	185.00	Open	N 06/04/2026
1326 00026891	ORTIZ ENTERTAINMENT NF FACE PAINT 01-55-4330	05/26/2026 CLERK NF FACE PAINT	06/26/2026	750.00 750.00	750.00	Open	N 06/04/2026
23854 00026892	P.C. TECH 2 U IT FOR DAVIDS COMPUTER 01-54-4223	05/29/2026 CLERK IT SERVICES	06/29/2026	150.00 150.00	150.00	Open	N 06/04/2026
MAY26 00026893	PITNEY BOWES INC. POSTAGE 01-50-4208 31-70-4208 31-75-4208	05/28/2026 CLERK POSTAGE POSTAGE POSTAGE	06/28/2026	1,200.00 200.00 500.00 500.00	1,200.00	Open	N 06/04/2026
66365915 00026894	THE PLAY HOUSE 2026 NF BOUNCE HOUSE 01-55-4330	06/02/2026 CLERK 2026 NF BOUNCE HOUSE	07/02/2026	256.80 256.80	256.80	Open	N 06/04/2026
59068707 00026895	THE PLAY HOUSE NF 2026 BOUNCE HOUSE 01-55-4330	03/12/2026 CLERK NF 2026 BOUNCE HOUSE	06/13/2026	4,132.97 4,132.97	4,132.97	Open	N 06/04/2026

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2976 00026896	PREMIER LANDSCAPE STORE STONE RESTOCK 01-52-4302	05/21/2026 CLERK STONE RESTOCK	06/20/2026	178.00 178.00	178.00	Open	N 06/04/2026
3045 00026897	PREMIER LANDSCAPE STORE TOPSOIL FOR EDSON 31-77-4302	05/27/2026 CLERK TOPSOIL FOR EDSON	06/26/2026	197.50 197.50	197.50	Open	N 06/04/2026
JUNE2026 00026898	PYROTECNICO FIREWORKS INC 2026 NF FIREWORKDS 01-55-4330	06/13/2026 CLERK 2026 NF FIREWORKDS	06/13/2026	8,750.00 8,750.00	8,750.00	Open	N 06/04/2026
221976 00026899	ROCKFORD BUSINESS SYSTEMS, INC COPY MAINTAINCE MAY 2026 01-50-4214	06/01/2026 CLERK COPY MACHINE B/N & COLOR COPIES	06/16/2026	289.57 289.57	289.57	Open	N 06/04/2026
260542 00026900	SABEL MECHANICAL LLC. NWWTP PUMP REPAIR 31-75-4930	05/29/2026 CLERK NWWTP PUMP REPAIR	06/29/2026	6,559.28 6,559.28	6,559.28	Open	N 06/04/2026
260595 00026901	SABEL MECHANICAL LLC. DECANTER REPAIR 31-77-4227	05/29/2026 CLERK DECANTER REPAIR	06/29/2026	1,688.00 1,688.00	1,688.00	Open	N 06/04/2026
206915 00026902	SIKICH LLP - ACCOUNTING SERVICES OFFICE SUPPORT APRIL 2026 01-50-4240	05/31/2026 CLERK OFFICE SUPPORT APRIL 2026	06/30/2026	14,564.60 14,564.60	14,564.60	open	N 06/04/2026
5624 00026903	SKYLINE CRANE SERVICE LLC NWWTP REPAIR 31-77-4227	05/28/2026 CLERK NWWTP REPAIR	06/27/2026	2,150.00 2,150.00	2,150.00	open	N 06/04/2026

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16686 00026904	SOSNOWSKI SZETO, LLP GENERAL LEGAL MAY 2026 01-57-4213 01-50-4213 01-54-4213 31-70-4213 01-55-4213 31-79-4213	06/02/2026 CLERK LEGAL 3470.30 LEGAL LEGAL LEGAL LEGAL	07/02/2026	12,621.50 629.00 3,470.30 179.45 1,661.60 4,286.20 2,394.95	12,621.50	Open	N 06/04/2026
16687 00026905	SOSNOWSKI SZETO, LLP LABOR LEGAL 01-50-4213	06/02/2026 CLERK LEGAL SERVICES	07/01/2026	525.00 525.00	525.00	Open	N 06/04/2026
16688 00026906	SOSNOWSKI SZETO, LLP MCDONALDS LEGAL 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	786.25 786.25	786.25	Open	N 06/04/2026
16689 00026907	SOSNOWSKI SZETO, LLP EPI COLLECTIONS 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	55.50 55.50	55.50	Open	N 06/04/2026
16685 00026908	SOSNOWSKI SZETO, LLP TENORE LEGAL 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	46.25 46.25	46.25	Open	N 06/04/2026
16692 00026909	SOSNOWSKI SZETO, LLP TENORE LEGAL 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	421.25 421.25	421.25	Open	N 06/04/2026
16690 00026910	SOSNOWSKI SZETO, LLP MCKISKI COLLECTIONS 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	475.20 475.20	475.20	Open	N 06/04/2026

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16691 00026911	SOSNOWSKI SZETO, LLP OSTRICH COLLECTIONS 31-70-4213	06/02/2026 CLERK LEGAL	07/01/2026	1,046.37 1,046.37	1,046.37	Open	N 06/04/2026
16693 00026912	SOSNOWSKI SZETO, LLP WHITE HOME COLLECTIONS 01-55-4213	06/02/2026 CLERK LEGAL	07/01/2026	925.00 925.00	925.00	Open	N 06/04/2026
60126053 00026913	TEST INC. JULY 2026 31-77-4236 31-79-4236 31-68-4236 31-75-4236	06/01/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	07/01/2026	19,411.83 5,823.55 5,823.55 4,852.96 2,911.77	19,411.83	Open	N 06/04/2026
26050778 00026914	TEST INC. WELL 5&6 TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/21/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	06/21/2026	100.00 0.00 100.00 0.00 0.00	100.00	open	N 06/04/2026
26050782 00026915	TEST INC. WEST TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/21/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	06/21/2026	50.00 0.00 0.00 50.00 0.00	50.00	Open	N 06/04/2026
26050784 00026916	TEST INC. NORTH TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/21/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	06/21/2026	100.00 100.00 0.00 0.00 0.00	100.00	Open	N 06/04/2026

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26051152 00026917	TEST INC. NORTH TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/29/2026 CLERK	06/29/2026	17.00	17.00	Open	N 06/04/2026
		W & S CONTRACT LABOR - NWWTP W#3		17.00			
		W & S CONTRACT LABOR - SWWTP W#5&6		0.00			
		W & S CONTRACT LABOR - WATER SYSTEM W#4		0.00			
		W & S CONTRACT LABOR - LIFT STATIONS		0.00			
26051154 00026918	TEST INC. SOUTH TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/29/2026 CLERK	06/29/2026	17.00	17.00	Open	N 06/04/2026
		W & S CONTRACT LABOR - NWWTP W#3		0.00			
		W & S CONTRACT LABOR - SWWTP W#5&6		17.00			
		W & S CONTRACT LABOR - WATER SYSTEM W#4		0.00			
		W & S CONTRACT LABOR - LIFT STATIONS		0.00			
26051153 00026919	TEST INC. WEST TESTING 31-77-4236 31-79-4236 31-68-4236 31-75-4236	05/29/2026 CLERK	06/29/2026	17.00	17.00	Open	N 06/04/2026
		W & S CONTRACT LABOR - NWWTP W#3		0.00			
		W & S CONTRACT LABOR - SWWTP W#5&6		0.00			
		W & S CONTRACT LABOR - WATER SYSTEM W#4		17.00			
		W & S CONTRACT LABOR - LIFT STATIONS		0.00			
INV916267 00026920	TRAFFIC SAFETY STORE TRAFFIC SIGNS 01-53-4302	06/02/2026 CLERK	07/02/2026	3,044.76	3,044.76	Open	N 06/04/2026
		TRAFFIC SIGNS		3,044.76			
INV01059164 00026921	USA BLUE BOOK LEVEL TRANSMITTER 31-77-4227	05/28/2026 CLERK	06/28/2026	1,553.00	1,553.00	Open	N 06/04/2026
		LEVEL TRANSMITTER		1,553.00			
26-162001 00026922	UV SUPERSTORE NWWTP UV LIGHTS 31-79-4227	05/28/2026 CLERK	06/28/2026	2,413.97	2,413.97	Open	N 06/04/2026
		BLDG & EQUIPMENT MAINT & REPAIRS		2,413.97			

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MAY2026 00026923	VERIZON PW, VPG, ADMIN, TABLETS	05/23/2026	06/23/2026	333.01	333.01	Open	N 06/04/2026
	01-53-4202	A. TABLET 608-671-9116		20.02			
	01-50-4202	B. TABLET 608-671-9127		20.02			
	31-50-4202	C. HOTSPOT 608-671-9129		36.01			
	31-50-4202	E. . TABLET 608-671-9757		20.02			
	31-50-4202	F. TABLET 608-671-9946		20.02			
	01-57-4202	H. VPG CLERK 815-543-4635		20.02			
	01-53-4202	I. PWD CELL 815-742-0418		39.38			
	31-50-4202	J. WWTP CELL 815-742-7421		39.38			
	01-50-4202	K. VPG ADMIN CELL 815-988-6191		39.38			
	31-50-4202	D. TABLET 608-671-9175		39.38			
	01-53-4202	G. PWD CELL 608-991-0639		39.38			
40007-JUNE2026 00026924	SOLUTIONS BANK INTEREST & PRINCIPAL-PW NOTE 40007	06/08/2026	06/15/2026	13,870.00	13,870.00	Open	N 06/04/2026
	01-50-4752	INTEREST-PW NOTE 40007		1,884.21			
	01-50-4752	PRINCIPAL-PW NOTE 40007		11,985.79			
40192JUNE2026 00026925	SOLUTIONS BANK INTEREST & PRINCIPAL 24 TRK-40192	06/07/2026	06/10/2026	4,170.89	4,170.89	Open	N 06/04/2026
	01-53-4811	INTEREST 24 TRK-40192		741.87			
	01-53-4407	PRINCIPAL 24 TRK-40192		3,429.02			
40155JUNE2026 00026926	SOLUTIONS BANK INTEREST & PRINCIPAL - PW NOTE 40155	06/01/2026	06/17/2026	5,621.39	5,621.39	Open	N 06/04/2026
	01-50-4752	INTEREST - PW NOTE 40155		2,183.05			
	01-50-4752	PRINCIPAL - PW NOTE 40155		3,438.34			
# of Invoices: 82 # Due: 82 # of Credit Memos: 1 # Due: 1 Net of Invoices and Credit Memos:				Totals:	153,415.36	153,415.36	
				Totals:	(24.69)	(24.69)	
					153,390.67	153,390.67	
--- TOTALS BY FUND ---							
01 GENERAL FUND				104,634.64	104,634.64		
20 MOTOR FUEL FUND				301.00	301.00		
31 WATER & SEWER FUND				47,019.45	47,019.45		

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Item 5.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	90 GOV FUNDS CAPITAL PROJECTS FUND			1,435.58	1,435.58		
--- TOTALS BY DEPT/ACTIVITY ---							
	00 GF ASSEST LIABILITIES ACCOUNTS			301.00	301.00		
	50 ADMIN			47,242.85	47,242.85		
	52 PARKS			3,226.35	3,226.35		
	53 STREETS			15,576.77	15,576.77		
	54 PUBLIC WORKS ADMIN			528.65	528.65		
	55 COMMUNITY DEVELOPMENT AND EVENTS			39,153.29	39,153.29		
	57 VILLAGE CLERK			649.02	649.02		
	68 WATER TOWERS			5,867.16	5,867.16		
	70 WATER			5,529.12	5,529.12		
	75 SEWER			10,452.39	10,452.39		
	77 NORTH PLANT			11,559.00	11,559.00		
	79 SOUTH PLANT			13,305.07	13,305.07		

Date Updated: 06.05.2026

		Jun-26		
FOR APPROVAL	Actual to Date			Total by Type
	Check Run #1	Check Run #2		
AP Checks	\$123,388.79			\$123,388.79
EFTS (ACH)	\$30,001.88			\$30,001.88
Payroll	\$22,000.00			\$22,000.00
Insurance	\$15,677.12	\$0.00		\$15,677.12
Total	\$191,067.79	\$0.00		\$191,067.79

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

extra check run for new truck

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
Total	\$0.00	\$0.00	\$0.00

FINAL NUMBERS			
Monthly Approvals	May Final Numbers Requested	Actual	Difference
AP Checks	\$249,067.93	\$249,067.93	\$0.00
EFTS (ACH)	\$60,002.57	\$60,002.57	\$0.00
Payroll	\$68,098.56	\$64,672.29	-\$3,426.27
Insurance	\$14,685.42	\$14,685.42	\$0.00
Total	\$391,854.48	\$388,428.21	-\$3,426.27

Specific Breakout:	Requested	Actual	Difference
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**MCI DISTRICTS IV, V & VI
SUMMER SEMINAR REGISTRATION FORM
JULY 22 & 23, 2026**

Make check payable to Municipal Clerks of Illinois and mail to:
Jennifer R. Sorrell, City Clerk, City of Carbondale, 200 S. Illinois Ave, Carbondale, IL 62902
Phone: (618) 549-5302 – cityclerk@carbondaleil.gov
On or before June 22, 2026

Lodging: Stoney Creek Hotel Quad Cities
101 18th Street,
Moline, IL 61265
Reservations: (800) 659-2220

Rates: \$89.00 Single King Room
\$89.00 Two Queen Beds
Mention Municipal Clerks of Illinois when reserving or
code: Kewa2026.
** Room block held until June 20, 2026

Athenian leadership Dialogue

Lincoln on Leadership: Executive Strategies for Tough Times by Donald T. Phillips

Wednesday – July 22, 2026 1:00 p.m. to 7:00 p.m.

Separate Registration Required

Committee Meetings and Seminar

Thursday – July 23, 2026

All members are encouraged to attend committee meetings,
in addition to the Executive Board Meeting.

Seminar

- 8:20 a.m. **Welcome and Opening Remarks**
- 8:30 a.m. **Principals of Community Development** - Christopher Merret, Director of IL Institute for Rural Affairs - WIU
- 10:00 a.m. Break
- 10:15 a.m. **Leadership Styles in Public Service** – Sean Park, VASDC Program Manager - WIU
- 12:00 a.m. Lunch
- 1:00 p.m. **Age Matters** – Michelle Kim, Community and Economic Development Educator – U of I Extension
- 2:30 p.m. Break
- 2:45 p.m. **Web Accessibility Requirements** – Jessica Schuyler-Weir, IL Assistive Technology Program Training Director
- 4:15 p.m. **Remarks, Announcements & Adjournment**

Committee Meeting Block

4:30 p.m. All Committees are welcome to meet during this time.

5:30 p.m. Executive Board Meeting – **ALL ARE WELCOME!**

*A light dinner will be served at 5:00 p.m. at no additional cost, but a **RSVP** is required below*

7:00 – 9: 30 Meet and Greet – The location of the Meet and Greet will be announced during Opening Remarks.

REGISTRATION DEADLINE: FRIDAY, JUNE 26, 2026

Name: _____ Municipality: _____
 Address: _____ City, State, and Zip: _____
 Phone No. _____ Email Address: _____
 MCI District No. _____ Is this your first seminar? _____

Please reserve the following:

- Member Thursday Seminar - **ONLY** (Includes Lunch) \$85.00 each
- Member Thursday Seminar **AND** Executive Board Meeting (Includes Lunch and Dinner) \$85.00 each
- Non Member Seminar (Includes Lunch) \$100.00 each
- Thursday Lunch - Additional Spouse/Guest \$50.00 each

Total Enclosed: _____

In the event of an emergency, please contact: Name: _____ Phone: _____

WHEN RESERVING LUNCH OR DINNER FOR YOURSELF, YOUR SPOUSE, OR A GUEST, PLEASE INDICATE
ANY SPECIAL DIETARY REQUIREMENTS

ORDINANCE NUMBER: 2026-14

AN ORDINANCE AMENDING TITLE II BUSINESS AND LICENSE REGULATIONS, CHAPTER 11 ITINERANT MERCHANTS AND MOBILE COMMERCE VENDORS, SECTION 2-11-1; SECTION 2-11-2; SECTION 2-11-3; SECTION 2-11-9; SECTION 2-11-10; AND SECTION 2-11-11 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE

WHEREAS, the Village of Poplar Grove (“Village”) had adopted a Code of Ordinances (“Code”); and

WHEREAS, the Village wishes to amend Title II “Business and License Regulations,” Chapter 6 “Itinerant Merchants and Mobile Commerce Vendors” and more specifically Section 2-11-1 “Definitions”; Section 2-11-2 “License Requirements”; Section 2-11-3 “Application”; Section 2-11-9 “Record of Sales”; Section 2-11-10 “Failure to Obtain License; Holding of Goods”; and Section 2-11-11 “Penalty” of the Code; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to approve amendments to the Chapter of the Village Code of Ordinances regarding Itinerant Merchants and Mobile Commerce Vendors.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 2-11-1 “Definitions” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~strickthroughs~~ and new language as **bold** and **underlined**):

2-11-1. - DEFINITIONS.

The following words and phrases as used in this chapter shall have the following meanings, unless a different meaning is required by the context:

Business. The business carried on by any person who is an itinerant merchant or mobile commerce vendor as defined in this section.

Foodstuffs. Any meat, poultry, fish, seafood, vegetables, milk, dairy products (including ice cream, popsicles, gelato, etc.) and other food items and non-alcoholic beverages that are pre-packaged for sale, whether fresh, frozen or sold in cans, bottles, boxes, cartons or other containers, but excluding prepared food as defined herein.

Goods. Merchandise of any description whatsoever, and includes but is not restricted to tangible personal property, wares and prepared food, but excluding foodstuffs as defined herein.

Itinerant merchant. Any person, whether as owner, agent or consignee, who engages in the business of selling goods or foodstuffs as defined herein within the Village and who, in the furtherance of that business, uses any immobilized building, structure or other fixed location within the Village for a temporary period of time of less than six months in any calendar year. Any person who is unable to produce written documentation of the right to occupy the fixed location for 30 days or longer to the Village Clerk within five days of a request by the Village Clerk shall be presumed to be an itinerant merchant. This definition shall not include a mobile commerce vendor, peddler or solicitor as defined in this Title 2.

Mobile Commerce Vendors. A person/entity, including a corporation or partnership, selling goods from a vehicle or non-permanently affixed structure.

Prepared food. Any food or non-alcoholic beverage sold or offered for sale that is cooked or otherwise prepared for immediate consumption, but excluding foodstuffs as defined herein.

- 3. Section 2-11-2 “License Requirements” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~strikethroughs~~ and new language as **bold** and **underlined**):

2-11-2. - LICENSE REQUIREMENTS.

A. No person shall engage in or attempt to engage in the business of an itinerant merchant or mobile commerce vendor **for events open to the public** within the Village without first obtaining a license therefore. **Private events held on private property shall not require a license.**

B. The following conditions shall apply to each license issued under this chapter:

1. An itinerant merchant shall only sell goods and foodstuffs consistent with the regulations contained in this chapter, and no license shall be issued to an itinerant merchant where the location or premises indicated on the application for the activity is not zoned to permit selling activity. The location of the sale shall be on private property, and shall, in all respects, comply with all zoning regulations for the district and all building safety regulations applicable to the property, including but not limited to a seasonal commercial occupancy permit.

2. A mobile commerce vendor shall only sell goods consistent with the regulations contained in this chapter and from a location within the Village upon private property, which complies with all zoning and building safety requirements of this Code, subject to the following restrictions:

a. Mobile commerce vendors may only operate daily between 6:00 a.m. and 1:00 a.m.;

b. Noise from mobile commerce vendors, including but not limited to generators and music, shall **be in compliance with Section 5-5-9 Miscellaneous Noise Sources** ~~not exceed 75 decibels as measured from ten feet away;~~

- c. Mobile commerce vendors shall not utilize water, electric or other Village utilities;
- d. Mobile commerce vendors shall collect all trash and debris resulting from their operations within 100 feet of the vending area; and
- e. Mobile commerce vendors selling prepared food shall dispose properly of any fat, oil or grease generated during its operation in accordance with applicable law.

Notwithstanding the foregoing, mobile commerce vendors may operate on public property within the Village only as part of a Village-approved event.

- 3. An itinerant merchant or mobile commerce vendor licensed under this chapter shall possess a certificate of registration when required by the State of Illinois Retailers Occupation Tax Act and shall pay timely all required sales tax.
- 4. No person licensed as an itinerant merchant or mobile commerce vendor shall violate the conditions, terms or limitations of such license.

C. No license issued under this chapter shall be transferrable.

D. The fee for the license issued under this chapter shall be \$50.00 per year for itinerant merchants and \$50.00 per vehicle for mobile commerce vendors. **A non-profit event or Village sponsored event shall qualify for a fee waiver.**

E. All licenses issued under this chapter shall **be renewed on or will otherwise** expire each year on **January 1.** ~~April 30 after the date of issuance thereof.~~

- 4. Section 2-11-3 “Application” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~strikethroughs~~ and new language as **bold** and **underlined**):

2-11-3. - APPLICATION.

A. Before a license may be issued under this chapter, a written, sworn application signed by the applicant shall be submitted to the Village Clerk. The application shall contain at a minimum the following information:

- 1. The name of the applicant. If the applicant is a business entity, the following information must be provided: if a corporation, name(s) of the shareholder(s); if a limited liability company, name(s) of the member(s) and/or manager(s); if a limited partnership or limited liability partnership, name(s) of the general partner(s); if a partnership, name(s) of the partner(s);

2. The name, title, address (including the street address), telephone number, fax number and email address, if any, of the person have immediate supervisory or management responsibility over the applicant's business that is proposed to be carried on in the Village;
3. The names, ages, permanent address, telephone number, FAX number, email address, social security number and criminal history for the past ~~four~~**three** years of each person selling goods or foodstuffs under the license. The applicant shall submit a criminal history check for each person paid for at the applicant's expense or shall pay a fee as determined by the Village from time to time and outlined in the Village Fee Schedule ~~of \$25.00 per person~~ for the Village to obtain said criminal history check;
4. The permanent address, telephone number, FAX number and email address of the applicant and the mobile commerce vendor, if they are different;
- ~~5. The local street address and telephone number of the applicant while the applicant is conducting business within the Village;~~
- ~~6. The name and address of the person(s) having custody of the applicant's financial records;~~
- ~~7. The names of municipalities or governmental units to which the applicants has applied for a license of similar character with the 24 months prior to the date of application;~~
- ~~8~~**5**. A copy of the applicant's certificate of registration under the State of Illinois Retailer's Occupation Tax Act, or such information as the State of Illinois requires to sell goods in the State of Illinois;
- ~~9~~**6**. The applicant's federal employer identification number, if any, for reporting to the Internal Revenue Service;
- ~~10~~**7**. If a motor vehicle is utilized for the sale of prepared food or foodstuffs, a copy of the permit issued by the Boone County Health Department;
- ~~11~~**8**. A valid driver's license of all person(s) who will be operating a motor vehicle;
- ~~12~~**9**. Valid vehicle registration for the motor vehicle to be used for mobile commerce vending or sale of prepared food or foodstuffs;
- ~~13. A photograph of the mobile commerce vehicle selling goods, prepared food or foodstuffs;~~
- ~~14~~**10**. In the case of an itinerant merchant, written evidence of the right to occupy a specific location at which the sales activity is proposed;
- ~~15~~**11**. The dates upon which the business is proposed to be conducted in the Village; and
- ~~16. A listing of all other state or local permits already applied for or issued; and~~
- ~~17~~**12**. Appropriate surety, other bond or insurance certificate.

5. Section 2-11-9 “Record of Sales” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is deleted in its entirety:

~~2-11-9. RECORD OF SALES.~~

~~Each itinerant merchant and mobile commerce vendor shall, if requested by the Village Clerk, certify under oath to the Village Clerk the total amount of sales in the city and send a copy of the merchant's report of sales to the state under the Retailers Occupation Tax Act. Such information shall be delivered to the Village Clerk within 28 days after any request. The Village Clerk shall be entitled to examine the records of such merchant in order to verify the proper collection of such taxes.~~

6. Section 2-11-10 “Failure to Obtain License; Holding of Goods” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~strike throughs~~ and new language as **bold** and **underlined**):

2-11-~~9~~**10**. - FAILURE TO OBTAIN LICENSE; HOLDING OF GOODS.

A. Any person who makes sales as an itinerant merchant or mobile commerce vendor without having first obtained a license therefor under this chapter or sells in violation of the terms of the license shall apply or reapply for a license under this chapter and in addition to penalties provided in Section 2-11-~~4~~**10** for violation of this chapter, pay an additional fee in an amount of twice the fee listed in Section 2-11-2.

B. Any Code Enforcement Officer or law enforcement officer who finds any person selling goods as an itinerant merchant or mobile commerce vendor without possessing a license therefor or in violation of the terms of such a license may take into possession the goods being sold and the inventory of such person. Such goods shall be held in the custody of the city until such person selling without a license or in violation of the terms of such license obtains a license or a license, as the case may be.

C. If the goods being held pursuant to division (B) above are not claimed within 60 days after they are taken into possession by the city, the Village Attorney may proceed to seek an order for the sale of property pursuant to the Transient Merchant Act of 1987 of the State of Illinois (225 ILCS 465/1 et seq.).

D. The provisions of this section are in addition to, and not in lieu of, the penalties set forth in Section 2-11-~~4~~**10**.

- 7. Section 2-11-11 “Penalty” of the Code of Ordinances for the Village of Poplar Grove, shall and hereby is amended, in relevant part, as follows (deletions shown as ~~strikethroughs~~ and new language as **bold** and underlined):

2-11-~~1044~~. - PENALTY.

Whoever violates any provision of this chapter shall be fined **in an amount in accordance with Section 1-4-1 General Penalty**~~not a minimum of \$100.00 and not more than \$250.00 for a first offense. Whoever violates any provision of this chapter for a second offense shall be fined a minimum of \$250.00 and not more than \$500.00. Whoever violates any provision of this chapter as a third offense shall be fined a minimum of \$500.00 and not more than \$750.00. Whoever violates any provision of this chapter for a fourth offense shall be fined \$750.00. Each day's violation shall constitute a separate offense.~~

- 8. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
- 9. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

Dach Contractors

Rockford, IL

PROPOSAL/BID

Date: 05/21/2026

ESTIMATE #: 46443

Customer:

Village of Poplar Grove
David Howe
815-742-0418
dhowe@villageofpoplargo.com

Job Information:

Lift Station Fence x 2
200 N. Hill St.
Poplar Grove, IL

Job Description:

Whiting Lift Station: Supply and install 126' of 8' high galvanized 9 gauge chain link. Terminal and gate posts to be 3" O.D., line posts 2 1/2" O.D. and top rail 1 5/8" O.D. – all posts embedded in concrete. Includes 1 – 12' wide double gate – location TBD. **\$9,690.00**

Beaver Lift Station: Supply and install 140' of 8' high galvanized 9 gauge chain link. Terminal and gate posts to be 3" O.D., line posts 2 1/2" O.D. and top rail 1 5/8" O.D. – all posts embedded in concrete. Includes 1 – 12' wide double gate – location TBD. **\$10,600.00**

NOTES:

PROJECT MGR: ADAM DACH
QUOTE GOOD FOR 30 DAYS
PRIVATE UTILITIES LOCATED BY OTHER IF NEEDED
FENCE LINE TO STAKED BY GC/OWNER
DOES NOT INCLUDE CLIENT/OWNER REQUIRED TRAINING
WINTER/COLD WEATHER COSTS ARE NOT INCLUDED
PREVAILING WAGE / TAX EXEMPT
PAYMENTS ARE DUE NET 30

Total Contract Amount.....\$
Down Payment.....\$
Balance Due.....\$

Buyer/Owner Signature: _____

Printed Name: _____ Date: _____

DACH CONTRACTORS agrees to guarantee above fence to be free from defects in materials and workmanship for one year. DACH CONTRACTORS shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. DACH CONTRACTORS will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does DACH CONTRACTORS assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed. DACH CONTRACTORS will assume the responsibility for having underground public utilities located and marked. However, DACH CONTRACTORS assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing DACH CONTRACTORS to dig in the immediate vicinity of known utilities. The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced. A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of DACH CONTRACTORS until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

RESOLUTION NUMBER: 2026-35

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE
A PROPOSAL FROM DACH CONTRACTORS TO SUPPLY AND INSTALL FENCES
AT THE WHITING AND BEAVER LIFT STATIONS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) keeps and maintains lift stations as a part of the public works system; and

WHEREAS, two lift stations are in need of fences with double wide gates installed; and

WHEREAS, Dach Contractors of Rockford, Illinois has submitted a proposal/bid to supply and install 9-gauge chain link fences eight (8) feet in height to include one (1) 12-foot-wide double gate at each lift station; and

WHEREAS, the cost to the Village shall not exceed Nine Thousand Six-Hundred Ninety Dollars and 00/100 (\$9,690.00) for the fence at the Whiting Lift Station and Ten Thousand Six-Hundred Dollars and 00/100 (\$10,600.00) for the fence at the Beaver Lift Station for a total of Twenty Thousand Two-Hundred Ninety Dollars and 00/100 (\$20,290.00) which is defined in the Proposal/Bid attached hereto as Exhibit A and incorporated herein (“Proposal/Bid”); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
1. The Village hereby accepts and approves the Proposal/Bid from Dach Contractors, attached hereto as Exhibit A, or one in substantially similar form.
2. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A- PROPOSAL/BID



Village of Poplar Grove – Board Meeting Memo

June 5, 2026

****Subject:****

Due To/From Water & Sewer Bonds

1. Background:

The Village has used bonds in the past to pay for various past infrastructure and building projects.

2. Current Status:

In FY26 the Village paid off Bond Series 2015B. This bond was issued Sept, 10 2015 with the final payment of maturity December 1, 2025. The original authorized issue was \$1,805,000 with interest rates ranging from 1.00% to 4.00% over the life of the bond. Total interest paid was \$350,115, for total payments of \$2,155,115.

This bond was paid from the general obligation fund, rather than the Water & Sewer fund, due to the Water & Sewer funds' inability to make the required payments.

The board has expressed interest in having the Water & Sewer fund repay the general obligation fund for these past payments. As the Water & Sewer fund will be in a position in FY28 to afford such repayment, as the remaining two (2) bonds, 2012B and 2025A are due to mature April 30, 2027 (FY27). Whereas, funds from the Water & Sewer fund can only be spent on water and sewer improvements, whereas funds from the general obligation fund can be spent on any Village improvements the board deems appropriate. (i.e roads, sidewalks, parks, etc.)

It is the opinion of myself, Sikich, and Lauterbach & Amen, that before we close out FY26 is the appropriate time to implement any due to/due from entries for future repayment.

With this direction, I am retracing history of bond 2015B to ensure it meets the criteria of water and sewer infrastructure projects, as this bond was due to a refunding/refinancing of previous bonds

The board will need to make the following decisions;

- How much is eligible to be repaid from the water & sewer fund
- How much the board wants to be repaid from the water & sewer fund

- The term for those payments,
 - Amount of each payment
 - When payments are to paid

3. Fiscal Impact:

This decision is a massive impact on both the water and sewer fund as well as the general obligation. For water and sewer, the repayment amount will create an opportunity cost for projects that cannot be completed due to less overall funds, while the general obligation fund will have additional revenues that can be allocated to other projects. This financial impact will continue each fiscal year, and the repayment obligation is paid.

4. Legal Review (if applicable):

Legal has not yet reviewed this item.

5. Recommendation:

6. Supporting Documents (if applicable):

Attached - NONE

Not Applicable

Kristi Richardson
Village President