VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, May 10, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from Admin meeting and Finance meeting on April 12, 2021

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS - ADMINISTRATION

2. Code Enforcement & Permits, B&F Construction
3. Clerk, Karri Anderberg

NEW BUSINESS - ADMINISTRATION

4. Discussion on giving a discount on 2021 liquor renewals
5. Discussion about speed bumps on residential streets
6. Discussion and possible recommendation to the Village Board to approve **Resolution 2021-21** a resolution of the Village of Poplar Grove, Illinois approving a registration and waiver of liability form for the dog park
7. Discussion on dog park rules and regulations
8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-12** An Ordinance amending Title 8, Zoning, Chapter 7, Zoning Districts and Land

Use Regulations; Chapter 8, Height and Area Regulations and Yard Exceptions; and Chapter 10, Site Design Standards of the Village of Poplar Grove Municipal Code

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-13** An Ordinance of the Village of Poplar Grove amending various provisions of Title 1 Administration, Chapter 6 Village Officers and Employees, Article A Village Clerk of the Village of Poplar Grove Code of Ordinances

DEPARTMENT REPORTS - FINANCE

10. Public Works, Mitch Hilden
11. Wastewater, TEST
12. Engineer Report, McMahon
13. Treasurer Report, Carina Boyd

NEW BUSINESS - FINANCE

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-22** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute and agreement with Sable Mechanical, LLC with regards to the lift station pump maintenance.
15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-23** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an addendum to contract quote with Rush Power Systems, LLC for preventative maintenance work and services.
16. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-24** A Resolution of the Village of Poplar Grove, Illinois agreements for periodic Public Works projects.
17. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-25** A Resolution of the Village of Poplar Grove, Illinois approving an engagement letter with McMahon & Associates as Village Engineers.
18. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-26** A Resolution of the Village of Poplar Grove, Illinois to approve an engagement letter with Sosnowski Szeto, LLP
19. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-27** A Resolution of the Village of Poplar Grove, Illinois approving repairs to the North Wastewater Treatment Plant not to exceed $25,000.
20. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-28** A Resolution of the Village of Poplar Grove, Illinois approving engagement of B&F Code Compliance for Code Compliance and Building Inspection Services
21. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-29** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a contract with Bufalo Contracting, Inc. for roof installation
22. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-30** A Resolution of the Village of Poplar Grove, Illinois approving purchase with Core and Main and Stenstrom for repair of a fire hydrant.

23. Discussions and Possible Recommendation to the Village Board to approve **Resolution 21-31** A Resolution of the Village of Poplar Grove, Illinois authorizing the Village President and Village Administrative Staff to perform necessary Village banking functions.
24. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-32** A Resolution of the Village of Poplar Grove to authorize Public bid letting for the Main Street & Park Street drainage improvements
25. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-33** A Resolution of the Village of Poplar Grove to authorize Public bid letting for the West Grove Park improvements.
26. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-34** A Resolution of the Village of Poplar Grove to authorize obtaining proposals for Miscellaneous Sanitary Sewer Repairs
27. Discussion and Possible Recommendation to the Village Board to approve check disbursement in the amount of $194,113.45 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS for a total of $214,185.82.

ADJOURNMENT (Voice Vote)

KJ 05/06/2021

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

ADMINISTRATION & ZONING COMMITTEE

Monday, April 12, 2021 - 6:30 PM

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order by President Owen Costanza at 6:30 pm

ROLL CALL
PRESENT
President Costanza
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee James Wehrle
Trustee David Allgood
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Deputy Clerk Katie Jaster
Public Works Director Mitch Hilden
Engineer Chris Dopkins
Billing Clerk Barb Resch

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Goings, Seconded by Admin Chairman Quimby. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from March 8, 2021
   Motion made by Chairman Miller, Seconded by Trustee Allgood. Motion passed by voice vote

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

DEPARTMENT REPORTS

2. Clerk Report, Karri Anderberg
   no questions for Clerk Anderberg
3. Code Enforcement and Permit, B&F
   No questions for B&F

NEW BUSINESS

4. Motion to approve **Ordinance 21-08** and ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to grant a cable franchise to Comcast of Illinois/Indiana/Ohio, LLC
   Motion made by Admin Chairman Quimby, Seconded by Chairman Miller. Motion passed by voice vote.

5. Discussion and possible recommendation to the village board to approve **Ordinance 21-11** an ordinance of the Village of Poplar Grove, Illinois amending the Municipal code by the creation of a new section 6-1A-5, under Title VI - Public Ways and Property, Chapter 1 - Streets, Sidewalks, and Public Ways, establishing standards for the construction of facilities on the Rights-of-Way
   Motion made by Admin Chairman Quimby, Seconded by Trustee Allgood. Motion passed by voice vote.

6. Discussion and Possible recommendation to the Village Board to approve a reduction in fine a code violation for 124 Bullard Street
   Motion made by Admin Chairman Quimby, Seconded by Trustee Allgood.
   Homeowner has asked for a reduction in her fine. Staff reports that the car has been removed from front yard.
   Board is ok with a reduction in fine to village cost. This will be taken care of at administrative hearing court in April

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Quimby, Seconded by Trustee Wehrle. Motion passed by voice vote. Meeting adjourned at 6:38 pm.

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, April 12, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order by President Owen Costanza at 6:40 pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Jeff Goings
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Deputy Clerk Katie Jaster
Public Works Director Mitch Hilden
Engineer Chris Dopkins
Billing Clerk Barb Resch
ABSENT Trustee Ed Wethington

APPROVAL OF PHONE PARTICIPATION (Roll Call)
N/A

APPROVAL OF AGENDA (Voice Vote)
Motion made by Chairman Quimby, Seconded by Trustee Goings.
Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve March 8, 2021 minutes
   Motion made by Trustee Allgood, Seconded by Trustee Goings.
   Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

N/A

DEPARTMENT REPORTS

2. Engineering Report, McMahon
   N/A
3. Wastewater, TEST
   N/A
4. Public Works, Mitch Hilden
   N/A
5. Treasurer Report, Carina Boyd
   N/A

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-19** A Resolution of the Village of Poplar Grove, Illinois approving and emergency expense to JRB Well Drilling & Pump Service for a well in the amount of $10,106.00.
   Motion made by Finance Chairman Miller, Seconded by Chairman Quimby.
   Motion passed by voice vote.

7. Discussion and possible recommendation to the village board to approve **Resolution 21-20** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Boone County Fair to provide a village booth rental
   Motion made by Finance Chairman Miller, Seconded by Trustee Allgood.
   Motion passed by voice vote.
8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-07** An Ordinance appropriating for all corporate purposes for the Village of Poplar Grove, Illinois, for the fiscal year commencing on the 1st day of May, 2021, and ending on the 30th day of April, 2022.
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
   Motion passed by voice vote.

9. Discussion and possible recommendation to the village board to approve **Ordinance 21-09** an ordinance of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a lease agreement with GoToConnect for the provision of phones and related equipment and services .
   Motion made by Finance Chairman Miller, Seconded by Trustee Allgood.
   Motion passed by voice vote.
10. Discussion and possible recommendation to the village board to approve **Ordinance 21-10** an ordinance of the Village of Poplar Grove, Illinois approving an agreement for the sale of real property located at 100 East Street, Poplar Grove, Illinois by the Village
    Motion made by Finance Chairman Miller, Seconded by Chairman Quimby.
    Motion passed by voice vote.
11. Discussion and possible recommendation to the Village Board on revisions to ordinance on water shut offs and late fees
    Motion made by Finance Chairman Miller, Seconded by Chairman Quimby.
    Discussion amongst the Trustees and decision was made to come back in 3 months.
    Motion passed by voice vote.
12. Discussion and possible recommendation to the Village Board to approve check disbursement in the amount of $720,243.99 in AP checks $12,219.22 in insurance expense checks and $7,853.15 in EFTS for a total of $740,316.36
    Motion made by Finance Chairman Miller, Seconded by Chairman Quimby.
    Motion passed by voice vote.

Chairman Quimby present President Owen Costanza with a Plaque for his time served as Village Trustee and Village President.

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Motion passed by voice vote.

Adjournment at 6:51 pm
KJ 5/5/2021

B&F CONSTRUCTION CODE SERVICES, INC.

Building & Fire Protection Plan Review

Training • Inspections • Code Consulting

To: Karri Anderberg – Village Clerk

From: Kenneth Garrett – Vice President – B & F Construction Code Services, Inc.

Date: May 3, 2021

Re: Monthly Report – April

Summary

There has been no additional progress on code compliance with 201 N. State since last month. 4400 Illinois Route 176, is now code compliant. First Midwest Group permits have been issued to add two additional storage buildings. We are working with the owner of 105 W. Grove regarding the expansion of his outdoor eating area during COVID. Permits are required. The number of permits, inspections and code enforcement equaled 178. This number increased from 130 last month to 178 this month.

Below are the statistics for the month of April.

Category	
Complaints	4
Verbal/Written Warnings	22
Permits Issued	41
Court Tickets Issued	0
Meetings	3
Phone Calls/Admin. (Mondays only)	2
B&F Inspections	104
Stop Work Orders	0
Total	***178***

Poplar Grove - Code Enforcement - Trave 1 x 4 = 00

Item 2.

13.84

17.84

(minimum) + .33

18.17

B & F Construction Code Services, Inc.

Project Report

Project Number: 3121469

Report Date Range: 04/01/2021 - 04/30/2021

Inspection Report By Project Code

Employee 1480 **Michael Kasten**

Date	Inspection Description		Address	Start Time	End Time	Total Time
4/5/2021						
04/05/2021	Code Compliance	Commercial	200 Hill Street	10:15	13:40	3.42
				Total Time For Date 4/5/2021:		**3.42**
4/14/2021						
04/14/2021	Code Compliance	Commercial	200 Hill Street	10:30	12:45	2.25
04/14/2021	Code Compliance	Commercial	200 Hill Street	13:45	16:00	2.25
				Total Time For Date 4/14/2021:		**4.50**
4/19/2021						
04/19/2021	Code Compliance	Commercial	200 Hill Street	11:00	13:45	2.75
04/19/2021	Code Compliance	Commercial	200 Hill Street	14:45	16:15	1.50
				Total Time For Date 4/19/2021:		**4.25**
4/23/2021						
04/23/2021	Code Compliance	Commercial	200 Hill Street	6:20	8:00	1.67
				Total Time For Date 4/23/2021:		**1.67**
			Total Hours for Project 3121469:			**13.84**

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847--428-3151 FAX

INSPECTION REPORT

Date Range: 04/01/2021 - 04/30/2021

Poplar Grove - Code Enforcement

Monday, April 5, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325460	0.00
Summary for 'Inspection Date' = 4/5/2021 (1 detail record)					0				0.00

Wednesday, April 14, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325470	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325470	0.00
Summary for 'Inspection Date' = 4/14/2021 (2 detail records)					0				0.00

Monday, April 19, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325472	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325472	0.00
Summary for 'Inspection Date' = 4/19/2021 (2 detail records)					0				0.00

Poplar Grove - Code Enforcement

Friday, April 23, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Status Meeting	325488	0.00
Summary for 'Inspection Date' = 4/23/2021 (1 detail record)					0				0.00

Total Inspections	**6**
Total Reinspections	**0**
Total Amount Due	**0.00**

Office & Shipping:
2420 Vantage Drive
Correspondence:
P.O. Box 5178
Elgin, IL 60121-5178

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Phone (847) 428-7010
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E-mail bfccs@bfccs.org

MISCELLANEOUS PLAN REVIEWS
April 2021

VILLAGE OF
POPLAR GROVE
1-May-21

Permit #	Address	Type of Project		Fee	Date
2021-025	110 Edson Ct	Above Ground Pool	$	50.00	4/1/2021
2021-033	13121 Parkway	Shed	$	50.00	4/1/2021
2021-032	426 Clark Ct	Gazebo	$	50.00	4/1/2021
2021-035	381 Westergren Way	Bath Window	$	25.00	4/1/2021
2021-040	330 W Main St	Roof	$	25.00	4/5/2021
2021-042	112 Edson	Roof	$	25.00	4/5/2021
2021-037	13042 Parkway	Roof	$	25.00	4/5/2021
2021-041	223 S State St	Window Replacement	$	25.00	4/5/2021
2021-036	224 Briarwood Dr	Window Replacement & Patio Door	$	25.00	4/5/2021
2021-043	334 W Main St	Roof	$	25.00	4/9/2021
2021-044	112 Ray St	Driveway Extension	$	25.00	4/9/2021
2021-047	113 N State St	Window & Door Replacement	$	25.00	4/12/2021
2021-026	316 Oak St	Asphalt Driveway	$	25.00	4/14/2021
2021-053	136 Ray St	Roof	$	25.00	4/14/2021
2021-054	516 Olson Ln	Shed	$	25.00	4/14/2021
2021-052	4114 Cornflower	Fence	$	25.00	4/14/2021
2021-051	112 N State	Fence	$	25.00	4/14/2021
2021-055	310 Oak St	Roof	$	25.00	4/14/2021
2021-026	316 Oak St	Driveway & Service Walk	$	25.00	4/14/2021
2021-060	512 Prairie Point	Water Heater	$	25.00	4/19/2021
2021-059	302 Bree Dr	Driveway	$	25.00	4/19/2021
2021-057	203 W Park	Driveway	$	25.00	4/19/2021
2021-058	341 Springmeadow Ct	Shed	$	25.00	4/19/2021
2021-056	208 Bree	Roof	$	25.00	4/19/2021
2021-064	204 Summit St	Water Service	$	25.00	4/22/2021
2021-065	306 Bree Dr	Window Replacement (2)	$	25.00	4/24/2021
2021-074	525 Spring Meadow	Deck	$	25.00	4/24/2021
2021-068	213 Edson St	Roof	$	25.00	4/24/2021
2021-067	203 Edson St	Roof	$	25.00	4/24/2021
2021-066	476 Burled Woods Dr	Roof	$	25.00	4/24/2021

Office & Shipping:
2420 Vantage Drive
Correspondence:
P.O. Box 5178
Elgin, IL 60121-5178

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E-mail bfccs@bfccs.org

MISCELLANEOUS PLAN REVIEWS
April 2021

VILLAGE OF
POPLAR GROVE
1-May-21

Permit #	Address	Type of Project		Fee	Date
2021-077	414 Maple Leaf Ln	Roof	$	25.00	4/24/2021
2021-076	404 Sherman Ln	Roof	$	25.00	4/24/2021
2021-072	302 Scarlet Oak Dr	Roof	$	25.00	4/24/2021
2021-073	134 Sherman Ln	Roof	$	25.00	4/24/2021
2021-071	309 Oak St	Roof	$	25.00	4/24/2021
2021-070	290 Oak St	Roof	$	25.00	4/24/2021
2021-069	320 Edson St	Roof	$	25.00	4/24/2021
2021-062	419 Blue Spruce	Fence	$	25.00	4/27/2021
2021-061	200 W Edson	Basement Egress Window	$	25.00	4/27/2021
2021-048	112 Lopez	Pool	$	75.00	4/28/2021
2021-063	11360 Lindbergh	Siding	$	25.00	4/28/2021
2021-087	14040 Queenanns Way	Fence	$	25.00	4/29/2021
2021-081	215 Starfire Rd	Pool w/Deck	$	50.00	4/29/2021
-	2935 Howard St	Transfer Switch	$	25.00	4/30/2021
2021-084	415 Hughes	Fence & Patio	$	25.00	4/30/2021

Total: $ 1,275.00

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TRAINING • INSPECTIONS • CODE CONSULTING

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Elgin, IL 60124

847-428-7010 Main
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INSPECTION REPORT

Date Range: 04/01/2021 - 04/30/2021

Village of Poplar Grove

Thursday, April 1, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4167 Sawtooth Trail	2021-20	Residential	Building Final	Egress Window	☐	Ward	Failed	326037	35.00
212 Bree Drive	2020-32	Residential	Building Rough	Roof over hot tub	☐	Ward	Approved	326038	35.00
Summary for 'Inspection Date' = 4/1/2021 (2 detail records)					0				**70.00**

Friday, April 2, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
102 Cobblestone	2020-268*	Residential	Building Rough	Garage Pad	☐	Gucciardi	Approved	329135	0.00
472 Burled Woods	2020-185*	Residential	Plumbing Rough		☐	Romito	Approved as Noted	329287	0.00
427 Shaded Rue	2020-183*	Residential	Plumbing Rough		☐	Romito	Approved as Noted	329288	0.00
Summary for 'Inspection Date' = 4/2/2021 (3 detail records)					0				**0.00**

Monday, April 5, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
13121 Parkway	2021-33	Residential	Shed Rough		☐	Kasten	Approved as Noted	325443	35.00
402 jayde	2021-31	Residential	Fence Final		☐	Kryca	Approved	329021	35.00

110 Edson Court	2021-25	Residential	Fence Final	☐	Kryca	Approved	329023	35.00
427 Shaded Rue	2020-183*	Residential	Building Rough	☐	Kryca	Failed	329025	0.00
427 Shaded Rue	2020-183*	Residential	Mechanical Rough	☐	Kryca	Failed	329025	0.00
435 Old Orchard	2020-263*	Residential	Insulation	☐	Kryca	Approved as Noted	329026	0.00
452 Old Orchard Lane	2020-278*	Residential	Mechanical Rough	☐	Kryca	Approved as Noted	329027	0.00
452 Old Orchard Lane	2020-278*	Residential	Electrical Rough	☐	Kryca	Approved as Noted	329027	0.00
452 Old Orchard Lane	2020-278*	Residential	Building Rough	☐	Kryca	Approved as Noted	329027	0.00
452 Old Orchard Lane	2020-278*	Residential	Underground Plumbing	☐	Patton	Failed	329934	0.00
435 Old Orchard	2020-263*	Residential	Underground Plumbing	☐	Patton	Approved as Noted	329935	0.00
Summary for 'Inspection Date' = 4/5/2021 (11 detail records)				0				105.00

Tuesday, April 6, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
452 Old Orchard Lane	2020-278*	Residential	Electrical Rough		☐	Maya	Failed	323694	0.00
452 Old Orchard Lane	2020-278*	Residential	Plumbing Rough		☐	Cupola	Failed	324396	0.00
427 Shaded Rue	2020-183*	Residential	Sewer		☐	Cupola	Approved	324397	0.00
427 Shaded Rue	2020-183*	Residential	Water Service		☐	Cupola	Approved	324397	0.00
205 Acorn	2020-74	Residential	Building Rough	Above Ground Pool	☐	Kryca	Approved	329028	35.00
100 Savannah Ridge D	2019-189	Commercial/Industrial	Footing	Golf Course Clubho	☐	Kryca	Approved as Noted	329039	80.00
440 Old Orchard	2020-184*	Residential	Sewer		☐	Patton	Approved	329940	0.00
440 Old Orchard	2020-184*	Residential	Water Service		☐	Patton	Approved	329940	0.00
Summary for 'Inspection Date' = 4/6/2021 (8 detail records)					0				115.00

Village of Poplar Grove

Wednesday, April 7, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
100 Savannah Ridge D	2019-189	Commercial/Industrial	Foundation Backfill		☐	Ward	Approved	326066	80.00
452 Old Orchard Lane	2020-278*	Residential	Concrete Pour		☐	Gucciardi	Failed	329137	0.00
432 Old Orchard	2020-233*	Residential	Concrete Pour		☐	Gucciardi	Failed	329138	0.00
100 Savannah Ridge D	2019-189	Commercial/Industrial	Foundation Inspection		☐	Gucciardi	Approved	329139	80.00
143 bullard	2020-57	Residential	Deck Final		☐	Gucciardi	Approved	329140	35.00
200 Carson Drive	2021-28	Residential	Fence Final		☐	Gucciardi	Failed	329141	35.00
Summary for 'Inspection Date' = 4/7/2021 (6 detail records)					0				**230.00**

Thursday, April 8, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
452 Old Orchard Lane	2020-278*	Residential	Concrete Pour		☐	Greer	Approved	321458	0.00
432 Old Orchard	2020-233*	Residential	Concrete Pour		☐	Greer	Approved	321459	0.00
398 Maple Leaf Lane	2020-209*	Residential	Concrete Pour		☐	Greer	Approved	321460	0.00
427 Shaded Rue	2020-183*	Residential	Mechanical Rough		☐	Greer	Approved	321461	0.00
427 Shaded Rue	2020-183*	Residential	Building Rough		☐	Greer	Approved	321461	0.00
Summary for 'Inspection Date' = 4/8/2021 (5 detail records)					0				**0.00**

Friday, April 9, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
472 Burled Woods	2020-185*	Residential	Building Rough		☐	Ward	Failed	326064	0.00
472 Burled Woods	2020-185*	Residential	Mechanical Rough		☐	Ward	Approved	326065	0.00

472 Burled Woods	2020-185*	Residential	Electrical Rough		☐	Ward	Approved	326065	0.00
4167 Sawtooth Trail	2021-20	Residential	Building Final	Egress Window	☐	Ward	Approved	326067	35.00
452 Old Orchard Lane	2020-278*	Residential	Insulation		☐	Ward	Failed	326068	0.00
Summary for 'Inspection Date' = 4/9/2021 (5 detail records)					0				**35.00**

Monday, April 12, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4129 Cornflower	2021-018	Residential	Consultation		☐	Ward	Status Meeting	326048	66.67
427 Shaded Rue	2020-183*	Residential	Insulation		☐	Ward	Failed	326049	0.00
420 Live Oak	2020-206*	Residential	Concrete Pre-Pour	Garage/Front Stoop	☐	Ward	Approved	326050	0.00
398 Maple Leaf Lane	2020-209*	Residential	Concrete Pour		☐	Ward	Approved	326051	0.00
398 Maple Leaf Lane	2020-209*	Residential	Plumbing Rough		☐	Patton	Approved	329957	0.00
Summary for 'Inspection Date' = 4/12/2021 (5 detail records)					0				**66.67**

Tuesday, April 13, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
420 Live Oak	2020-206*	Residential	Plumbing Rough		☐	Del Principe	Approved	306817	0.00
102 Cobblestone	2020-268*	Residential	Mechanical Final		☐	Gallo	Approved as Noted	328954	0.00
102 Cobblestone	2020-268*	Residential	Building Final		☐	Gallo	Approved as Noted	328954	0.00
102 Cobblestone	2020-268*	Residential	Electric Final		☐	Gallo	Failed	328955	0.00
129 dawson creek Trai	2021-13*	Residential	Footing		☐	Gallo	Approved	328956	1,125.00
472 Burled Woods	2020-185*	Residential	Insulation		☐	Gallo	Approved as Noted	328957	0.00
418 Maple Leaf	2020-182*	Residential	Water Service		☐	Patton	Approved	329961	0.00

Village of Poplar Grove

418 Maple Leaf	2020-182*	Residential	Sewer	☐	Patton	Approved	329961	0.00
102 Cobblestone	2020-268*	Residential	Plumbing Final	☐	Patton	Approved	329963	0.00
Summary for 'Inspection Date' = 4/13/2021 (9 detail records)				0				1,125.00

Wednesday, April 14, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
310 Oak Street	2021-55	Residential	Roof Rough		☐	Kasten	Approved as Noted	325465	35.00
423 Blue Spruce	2020-137*	Residential	Concrete Pour		☐	Ward	Approved	326052	0.00
129 dawson creek Trai	2021-13*	Residential	Foundation Inspection		☐	Ward	Approved	326053	0.00
420 Live Oak	2020-206*	Residential	Mechanical Rough		☐	Ward	Approved as Noted	326054	0.00
420 Live Oak	2020-206*	Residential	Electrical Rough		☐	Ward	Approved as Noted	326054	0.00
420 Live Oak	2020-206*	Residential	Building Rough		☐	Ward	Approved as Noted	326054	0.00
102 Cobblestone	2020-268*	Residential	Electric Final		☐	Ward	Approved	326055	0.00
420 Live Oak	2020-206*	Residential	Plumbing Rough		☐	Patton	Approved	329994	0.00
Summary for 'Inspection Date' = 4/14/2021 (8 detail records)					0				35.00

Thursday, April 15, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Carson Drive	2021-28	Residential	Post Holes - Fence		☐	Ponce	Approved as Noted	328171	35.00
13042 Parkway	2021-37	Residential	Roof Rough		☐	Ponce	Approved	328172	35.00
Summary for 'Inspection Date' = 4/15/2021 (2 detail records)					0				70.00

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Friday, April 16, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
112 N. State	2021-51	Residential	Post Holes - Fence		☐	Gallo	Approved as Noted	328968	35.00
435 Old Orchard	2020-263*	Residential	Concrete Pour/Basement		☐	Gallo	Approved	328969	0.00
200 W. Edson Street	2021-23	Residential	Building Rough	Finish Basement	☐	Gallo	Approved as Noted	328970	35.00
200 W. Edson Street	2021-23	Residential	Mechanical Rough	Finish Basement	☐	Gallo	Approved as Noted	328970	35.00
200 W. Edson Street	2021-23	Residential	Electrical Rough	Finish Basement	☐	Gallo	Approved as Noted	328970	35.00
129 dawson creek Trai	2021-13*	Residential	Foundation Backfill		☐	Gallo	Approved	328971	0.00
Summary for 'Inspection Date' = 4/16/2021 (6 detail records)					0				140.00

Monday, April 19, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
304 Scarlett Oak Drive	2021-09	Residential	Window Replacement	Progress	☐	Gallo	Approved	328974	35.00
420 Live Oak	2020-206*	Residential	Insulation		☐	Gallo	Approved	328975	0.00
Summary for 'Inspection Date' = 4/19/2021 (2 detail records)					0				35.00

Tuesday, April 20, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
13042 Parkway	2021-037	Residential	Roof Final		☐	Gallo	Approved	328978	35.00
136 Ray Street	2021-53	Residential	Roof Rough		☐	Gallo	Approved	328979	35.00
Summary for 'Inspection Date' = 4/20/2021 (2 detail records)					0				70.00

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Wednesday, April 21, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4114 Cornflower	2021-052	Residential	Post Holes - Fence		☐	Gallo	Approved	328985	35.00
4129 Cornflower	2021-18	Residential	Mechanical Rough		☐	Pratola	Approved	330643	35.00
512 Prairie Point	2021-060	Residential	Water Heater		☐	Principali	Approved	331418	35.00
Summary for 'Inspection Date' = 4/21/2021 (3 detail records)					0				105.00

Thursday, April 22, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
129 dawson creek Trai	2021-13*	Residential	Sewer		☐	Del Principe	Approved	328323	0.00
129 dawson creek Trai	2021-13*	Residential	Water Service		☐	Del Principe	Approved	328323	0.00
218 Cross Creek Trail	2021-21	Residential	Post Holes - Fence		☐	Gallo	Approved as Noted	328990	35.00
113 N. State Street	2021-21	Residential	Window Replacement		☐	Gallo	Approved	328991	35.00
302 Bree	2021-59	Residential	Driveway		☐	Gallo	Approved as Noted	328992	35.00
204 Summit Street	2021-64	Residential	Water Service		☐	Odonnell	Approved	331925	35.00
Summary for 'Inspection Date' = 4/22/2021 (6 detail records)					0				140.00

Friday, April 23, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 W. Park	2021-57	Residential	Driveway Rough		☐	Gallo	Approved as Noted	328996	35.00
200 W. Edson Street	2021-23	Residential	Insulation	Finish Basement	☐	Gallo	Approved	328997	35.00
310 Oak Street	2021-55	Residential	Roof Final		☐	Gallo	Approved	328998	35.00
Summary for 'Inspection Date' = 4/23/2021 (3 detail records)					0				105.00

Village of Poplar Grove

Monday, April 26, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4129 Cornflower	2021-18	Residential	Plumbing Rough		☐	Odonnell	Approved	331964	35.00
113 N. State Street	2021-19	Residential	Plumbing Rough	2nd Floor Bath	☐	Odonnell	Approved	331965	35.00
817 Waco Way	2021-02	Residential	Plumbing-Stack Test	Pool	☐	Odonnell	Approved	331966	35.00
817 Waco Way	2021-02	Residential	Electrical Rough		☐	Gallo	Approved	332508	35.00
817 Waco Way	2021-02	Residential	Electrical Rough	Pool (Gas)	☐	Gallo	Approved	332508	35.00
304 Scarlet Oak	2021-09	Residential	Window Replacement		☐	Gallo	Approved	332510	35.00
223 S. State Street	2021-41	Residential	Window Replacement		☐	Gallo	Approved as Noted	332511	35.00
214 Acorn Drive	2020-280	Residential	Roof Rough		☐	Gallo	Approved	332512	35.00
Summary for 'Inspection Date' = 4/26/2021 (8 detail records)					0				280.00

Tuesday, April 27, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
233 Ridgestone	2020-289	Residential	Electric Final	Solar	☐	Gallo	Approved	332516	0.00
233 Ridgestone	2020-289	Residential	Building Final	Solar	☐	Gallo	Approved	332516	0.00
203 W. Park	2021-57	Residential	Driveway Final		☐	Gallo	Approved	332517	35.00
5250 Route 173	2020-269	Residential	Building Rough		☐	Gallo	Approved	332518	35.00
5250 Route 173	2020-269	Residential	Mechanical Rough		☐	Gallo	Approved	332518	35.00
5250 Route 173	2020-269	Residential	Electrical Rough		☐	Gallo	Approved	332518	35.00
Summary for 'Inspection Date' = 4/27/2021 (6 detail records)					0				140.00

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Thursday, April 29, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
112 Ray Street	2021-44	Residential	Driveway Rough	Driveway	☐	Gallo	Failed	332533	35.00
14040 Queenanns	-	Residential	Stop Work Order		☐	Gallo	Status Meeting	332534	35.00
Summary for 'Inspection Date' = 4/29/2021 (2 detail records)					0				**70.00**

Friday, April 30, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
129 dawson creek Trai	2021-13*	Residential	Concrete Pour	Basement & Garage	☐	Gallo	Approved	332542	0.00
5250 Route 173	2020-269	Residential	Insulation		☐	Gallo	Approved	332543	35.00
Summary for 'Inspection Date' = 4/30/2021 (2 detail records)					0				**35.00**

Total Inspections	**104**
Total Reinspections	**0**
Total Amount Due	**2,971.67**

CONSTRUCTION CODE SERVICES, INC
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE EVALUATION
2420 Vantage Drive 847-428-7010 Main
Elgin, IL 60124 847-428-3151 FAX

Inspection Report By Developer
(04/01/2021 Thru 04/30/2021)
Village of Poplar Grove, IL

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**205 Acorn**										
Permit Number:	**2020-74**										
4/6/2021	3121361				Residential		Building Rough	Approved	329028	☐	
Summary for 'PermitNumber' = 2020-74 (1 detail record)											
Developer:											
Address:	**214 Acorn Drive**										
Permit Number:	**2020-280**										
4/26/2021	3121361				Residential		Roof Rough	Approved	332512	☐	
Summary for 'PermitNumber' = 2020-280 (1 detail record)											
Developer:											
Address:	**423 Blue Spruce**										
Permit Number:	**2020-137***										
4/14/2021	3121361		47		Residential		Concrete Pour	Approved	326052	☐	
Summary for 'PermitNumber' = 2020-137* (1 detail record)											

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**212 Bree Drive**										
Permit Number:	**2020-32**										
4/1/2021	3121361				Residential		Building Rough	Approved	326038	☐	
Summary for 'PermitNumber' = 2020-32 (1 detail record)											
Developer:											
Address:	**302 Bree**										
Permit Number:	**2021-59**										
4/22/2021	3121361				Residential		Driveway	Approved as Noted	328992	☐	
Summary for 'PermitNumber' = 2021-59 (1 detail record)											
Developer:											
Address:	**143 bullard**										
Permit Number:	**2020-57**										
4/7/2021	3121361				Residential		Deck Final	Approved	329140	☐	
Summary for 'PermitNumber' = 2020-57 (1 detail record)											
Developer:											
Address:	**472 Burled Woods**										
Permit Number:	**2020-185***										
4/2/2021	3121361				Residential		Plumbing Rough	Approved as Noted	329287	☐	
4/9/2021	3121361				Residential		Electrical Rough	Approved	326065	☐	
4/9/2021	3121361				Residential		Mechanical Rough	Approved	326065	☐	
4/9/2021	3121361				Residential		Building Rough	Failed	326064	☐	

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
4/13/2021	3121361				Residential		Insulation	Approved as Noted	328957	☐	

Summary for 'PermitNumber' = 2020-185* (5 detail records)

Developer:

Address: 200 Carson Drive
Permit Number: 2021-28

4/7/2021	3121361				Residential		Fence Final	Failed	329141	☐	
4/15/2021	3121361				Residential		Post Holes - Fence	Approved as Noted	328171	☐	

Summary for 'PermitNumber' = 2021-28 (2 detail records)

Developer:

Address: 102 Cobblestone
Permit Number: 2020-268*

4/2/2021	3121361				Residential		Building Rough	Approved	329135	☐	
4/13/2021	3121361				Residential		Building Final	Approved as Noted	328954	☐	
4/13/2021	3121361				Residential		Mechanical Final	Approved as Noted	328954	☐	
4/13/2021	3121361				Residential		Plumbing Final	Approved	329963	☐	
4/13/2021	3121361				Residential		Electric Final	Failed	328955	☐	
4/14/2021	3121361				Residential		Electric Final	Approved	326055	☐	

Summary for 'PermitNumber' = 2020-268* (6 detail records)

Developer:

Address: 4114 Cornflower
Permit Number: 2021-052

4/21/2021	3121361				Residential		Post Holes - Fence	Approved	328985	☐	

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2021-052 (1 detail record)

Developer:

Address: 4129 Cornflower
Permit Number: 2021-018

4/12/2021	3121361	Residential	Consultation	Status Meeting	326048	☐

Summary for 'PermitNumber' = 2021-018 (1 detail record)

Developer:

Address: 4129 Cornflower
Permit Number: 2021-18

4/21/2021	3121361	Residential	Mechanical Rough	Approved	330643	☐
4/26/2021	3121361	Residential	Plumbing Rough	Approved	331964	☐

Summary for 'PermitNumber' = 2021-18 (2 detail records)

Developer:

Address: 218 Cross Creek Trail
Permit Number: 2021-21

4/22/2021	3121361	Residential	Post Holes - Fence	Approved as Noted	328990	☐

Summary for 'PermitNumber' = 2021-21 (1 detail record)

Developer:

Address: 129 dawson creek Trail
Permit Number: 2021-13*

4/13/2021	3121361	Residential	Footing	Approved	328956	☐

ction ate	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
4/14/2021	3121361				Residential		Foundation Inspection	Approved	326053	☐	
4/16/2021	3121361				Residential		Foundation Backfill	Approved	328971	☐	
4/22/2021	3121361				Residential		Water Service	Approved	328323	☐	
4/22/2021	3121361				Residential		Sewer	Approved	328323	☐	
4/30/2021	3121361				Residential		Concrete Pour	Approved	332542	☐	

Summary for 'PermitNumber' = 2021-13* (6 detail records)

Developer:

Address: 110 Edson Court
Permit Number: 2021-25

4/5/2021	3121361				Residential		Fence Final	Approved	329023	☐	

Summary for 'PermitNumber' = 2021-25 (1 detail record)

Developer:

Address: 200 W. Edson Street
Permit Number: 2021-23

4/16/2021	3121361				Residential		Electrical Rough	Approved as Noted	328970	☐	
4/16/2021	3121361				Residential		Building Rough	Approved as Noted	328970	☐	
4/16/2021	3121361				Residential		Mechanical Rough	Approved as Noted	328970	☐	
4/23/2021	3121361				Residential		Insulation	Approved	328997	☐	

Summary for 'PermitNumber' = 2021-23 (4 detail records)

I	tion e	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:												
	Address:	**402 jayde**										
	Permit Number:	**2021-31**										
4/5/2021		3121361				Residential		Fence Final	Approved	329021	☐	
Summary for 'PermitNumber' = 2021-31 (1 detail record)												
Developer:												
	Address:	**420 Live Oak**										
	Permit Number:	**2020-206***										
4/12/2021		3121361				Residential		Concrete Pre-Pour	Approved	326050	☐	
4/13/2021		3121361				Residential		Plumbing Rough	Approved	306817	☐	
4/14/2021		3121361				Residential		Electrical Rough	Approved as Noted	326054	☐	
4/14/2021		3121361				Residential		Mechanical Rough	Approved as Noted	326054	☐	
4/14/2021		3121361				Residential		Building Rough	Approved as Noted	326054	☐	
4/14/2021		3121361				Residential		Plumbing Rough	Approved	329994	☐	
4/19/2021		3121361				Residential		Insulation	Approved	328975	☐	
Summary for 'PermitNumber' = 2020-206* (7 detail records)												
Developer:												
	Address:	**398 Maple Leaf Lane**										
	Permit Number:	**2020-209***										
4/8/2021		3121361				Residential		Concrete Pour	Approved	321460	☐	
4/12/2021		3121361				Residential		Plumbing Rough	Approved	329957	☐	
4/12/2021		3121361				Residential		Concrete Pour	Approved	326051	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2020-209* (3 detail records)

Developer:

Address: **418 Maple Leaf**
Permit Number: **2020-182***

4/13/2021	3121361			Residential	Water Service	Approved	329961	☐	
4/13/2021	3121361			Residential	Sewer	Approved	329961	☐	

Summary for 'PermitNumber' = 2020-182* (2 detail records)

Developer:

Address: **310 Oak Street**
Permit Number: **2021-55**

4/14/2021	3121361			Residential	Roof Rough	Approved as Noted	325465	☐	
4/23/2021	3121361			Residential	Roof Final	Approved	328998	☐	

Summary for 'PermitNumber' = 2021-55 (2 detail records)

Developer:

Address: **432 Old Orchard**
Permit Number: **2020-233***

4/7/2021	3121361			Residential	Concrete Pour	Failed	329138	☐	
4/8/2021	3121361			Residential	Concrete Pour	Approved	321459	☐	

Summary for 'PermitNumber' = 2020-233* (2 detail records)

ction ate	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**435 Old Orchard**										
Permit Number:	**2020-263***										
4/5/2021	3121361				Residential		Insulation	Approved as Noted	329026	☐	
4/5/2021	3121361				Residential		Underground Plumbing	Approved as Noted	329935	☐	
4/16/2021	3121361				Residential		Concrete Pour/Basement	Approved	328969	☐	
Summary for 'PermitNumber' = 2020-263* (3 detail records)											
Developer:											
Address:	**440 Old Orchard**										
Permit Number:	**2020-184***										
4/6/2021	3121361				Residential		Water Service	Approved	329940	☐	
4/6/2021	3121361				Residential		Sewer	Approved	329940	☐	
Summary for 'PermitNumber' = 2020-184* (2 detail records)											
Developer:											
Address:	**452 Old Orchard Lane**										
Permit Number:	**2020-278***										
4/5/2021	3121361				Residential		Mechanical Rough	Approved as Noted	329027	☐	
4/5/2021	3121361				Residential		Underground Plumbing	Failed	329934	☐	
4/5/2021	3121361				Residential		Building Rough	Approved as Noted	329027	☐	
4/5/2021	3121361				Residential		Electrical Rough	Approved as Noted	329027	☐	
4/6/2021	3121361				Residential		Plumbing Rough	Failed	324396	☐	
4/6/2021	3121361				Residential		Electrical Rough	Failed	323694	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
4/7/2021	3121361				Residential		Concrete Pour	Failed	329137	☐	
4/8/2021	3121361				Residential		Concrete Pour	Approved	321458	☐	
4/9/2021	3121361				Residential		Insulation	Failed	326068	☐	

Summary for 'PermitNumber' = 2020-278* (9 detail records)

Developer:

Address: 203 W. Park
Permit Number: 2021-57

4/23/2021	3121361				Residential		Driveway Rough	Approved as Noted	328996	☐	
4/27/2021	3121361				Residential		Driveway Final	Approved	332517	☐	

Summary for 'PermitNumber' = 2021-57 (2 detail records)

Developer:

Address: 13042 Parkway
Permit Number: 2021-037

4/20/2021	3121361				Residential		Roof Final	Approved	328978	☐	

Summary for 'PermitNumber' = 2021-037 (1 detail record)

Developer:

Address: 13042 Parkway
Permit Number: 2021-37

4/15/2021	3121361				Residential		Roof Rough	Approved	328172	☐	

Summary for 'PermitNumber' = 2021-37 (1 detail record)

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
	Address:	**13121 Parkway**									
	Permit Number:	**2021-33**									
4/5/2021	3121361				Residential		Shed Rough	Approved as Noted	325443	☐	
Summary for 'PermitNumber' = 2021-33 (1 detail record)											
Developer:											
	Address:	**512 Prairie Point**									
	Permit Number:	**2021-060**									
4/21/2021	3121361				Residential		Water Heater	Approved	331418	☐	
Summary for 'PermitNumber' = 2021-060 (1 detail record)											
Developer:											
	Address:	**14040 Queenanns**									
	Permit Number:	**-**									
4/29/2021	3121361				Residential		Stop Work Order	Status Meeting	332534	☐	
Summary for 'PermitNumber' = - (1 detail record)											
Developer:											
	Address:	**112 Ray Street**									
	Permit Number:	**2021-44**									
4/29/2021	3121361				Residential		Driveway Rough	Failed	332533	☐	
Summary for 'PermitNumber' = 2021-44 (1 detail record)											

ction Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**136 Ray Street**										
Permit Number:	**2021-53**										
4/20/2021	3121361				Residential		Roof Rough	Approved	328979	☐	
Summary for 'PermitNumber' = 2021-53 (1 detail record)											
Developer:											
Address:	**233 Ridgestone**										
Permit Number:	**2020-289**										
4/27/2021	3121361				Residential		Building Final	Approved	332516	☐	
4/27/2021	3121361				Residential		Electric Final	Approved	332516	☐	
Summary for 'PermitNumber' = 2020-289 (2 detail records)											
Developer:											
Address:	**5250 Route 173**										
Permit Number:	**2020-269**										
4/27/2021	3121361				Residential		Mechanical Rough	Approved	332518	☐	
4/27/2021	3121361				Residential		Building Rough	Approved	332518	☐	
4/27/2021	3121361				Residential		Electrical Rough	Approved	332518	☐	
4/30/2021	3121361				Residential		Insulation	Approved	332543	☐	
Summary for 'PermitNumber' = 2020-269 (4 detail records)											

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**100 Savannah Ridge Drive**										
Permit Number:	**2019-189**										
4/6/2021	3121361				Commercial/Industria		Footing	Approved as Noted	329039	☐	
4/7/2021	3121361				Commercial/Industria		Foundation Backfill	Approved	326066	☐	
4/7/2021	3121361				Commercial/Industria		Foundation Inspection	Approved	329139	☐	
Summary for 'PermitNumber' = 2019-189 (3 detail records)											
Developer:											
Address:	**4167 Sawtooth Trail**										
Permit Number:	**2021-20**										
4/1/2021	3121361				Residential		Building Final	Failed	326037	☐	
4/9/2021	3121361				Residential		Building Final	Approved	326067	☐	
Summary for 'PermitNumber' = 2021-20 (2 detail records)											
Developer:											
Address:	**304 Scarlet Oak**										
Permit Number:	**2021-09**										
4/26/2021	3121361				Residential		Window Replacement	Approved	332510	☐	
Summary for 'PermitNumber' = 2021-09 (1 detail record)											
Developer:											
Address:	**304 Scarlett Oak Drive**										
Permit Number:	**2021-09**										
4/19/2021	3121361				Residential		Window Replacement	Approved	328974	☐	

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2021-09 (1 detail record)

Developer:

Address: **427 Shaded Rue**
Permit Number: **2020-183***

4/2/2021	3121361				Residential		Plumbing Rough	Approved as Noted	329288	☐	
4/5/2021	3121361				Residential		Building Rough	Failed	329025	☐	
4/5/2021	3121361				Residential		Mechanical Rough	Failed	329025	☐	
4/6/2021	3121361				Residential		Sewer	Approved	324397	☐	
4/6/2021	3121361				Residential		Water Service	Approved	324397	☐	
4/8/2021	3121361				Residential		Mechanical Rough	Approved	321461	☐	
4/8/2021	3121361				Residential		Building Rough	Approved	321461	☐	
4/12/2021	3121361				Residential		Insulation	Failed	326049	☐	

Summary for 'PermitNumber' = 2020-183* (8 detail records)

Developer:

Address: **112 N. State**
Permit Number: **2021-51**

4/16/2021	3121361				Residential		Post Holes - Fence	Approved as Noted	328968	☐	

Summary for 'PermitNumber' = 2021-51 (1 detail record)

Developer:

Address: **113 N. State Street**
Permit Number: **2021-19**

4/26/2021	3121361				Residential		Plumbing Rough	Approved	331965	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2021-19 (1 detail record)

Developer:

Address: **113 N. State Street**
Permit Number: **2021-21**

4/22/2021	3121361	Residential	Window Replacement	Approved	328991	☐	

Summary for 'PermitNumber' = 2021-21 (1 detail record)

Developer:

Address: **223 S. State Street**
Permit Number: **2021-41**

4/26/2021	3121361	Residential	Window Replacement	Approved as Noted	332511	☐	

Summary for 'PermitNumber' = 2021-41 (1 detail record)

Developer:

Address: **204 Summit Street**
Permit Number: **2021-64**

4/22/2021	3121361	Residential	Water Service	Approved	331925	☐	

Summary for 'PermitNumber' = 2021-64 (1 detail record)

Developer:

Address: **817 Waco Way**
Permit Number: **2021-02**

4/26/2021	3121361	Residential	Electrical Rough	Approved	332508	☐	
4/26/2021	3121361	Residential	Electrical Rough	Approved	332508	☐	

ction te	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
4/26/2021	3121361				Residential		Plumbing-Stack Test	Approved	331966	☐	

Summary for 'PermitNumber' = 2021-02 (3 detail records)

Summary for 'Developer' =

Total Inspections	**104**
Total Reinspections	**0**
Total Amount	

GRAND TOTALS

Total Inspections	**104**
Total Reinspections	**0**
Total Amount	

#328956

Village of Poplar Grove

March 23, 2021

Project Name:	**SFR – Lot 8 Trails of Dawson Creek – Truman Model**
Project Number:	1122832
Permit Number:	2021-13
Location:	129 Dawson Creek Trail, Lot 8, Poplar Grove, IL
Types of Review(s):	Single Family Dwelling, Inspections

Total Square Feet:	4100
Total Cubic Feet:	0

Single Family Dwelling (SFR - $225.00)	225.00
Setback / Site Plan Review (Per Agreement: $50.00)	50.00
Inspections ($45.00 x25 inspections – note: $55/per re-inspection)	1,125.00
Total Amount:	**$1,400.00**

THIS IS NOT A BILL

Note: This information is for your use and/or records.
We will submit our invoice at the end of the month.

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

April 2021

Clerk Monthly Report

General:

PERMITS PERMITS AND MORE PERMITS. April was super busy with permits and the election. The Clerks office has been busy with everything that comes with a Mayor change.

FOIA:

We had 2 FOIA request in the month of April. The FOIA requests were the following:

1. Richard Radecki asking for any liens code violations or inspections at 201 S. State Street
2. Attorney Jody Beilke for Bleyer well + Pump asking for all notices, correspondence, maps, drawings and the life to Oak Lawn Estates regarding Village water lines and connection there to. This was later no longer needed.

Permits:

For the month of April, we had 47 residential, 4 new home permits submitted, and 3 new mobile homes permits for a total of 54 permits. This is a record-breaking month for us. Lots of re-roof, fences, and decks. We are starting to see pools and driveways as well.

Code:

For the month of April, we sent out 1 code violation letters. They have come into compliance. We had 1 Administrative search warrant. We are still working with the homeowner to finish the warrant and fix the issue. I had B&F go thru the village to look at garbage cans. After taking picture of 20 violations and see about 20 more B&F stopped. I put on Facebook, the website and the water bills about the sight tight ordinance. I am looking at moving code days to Wednesday or Thursday so we can get a handle on the issue.

Municiaplity	year	Liquor	Amount	Gaming
Jeresyville	2021	Yes	25%	No
Minooka	2021	Yes	50%	No
Forrest	2021	No		No
Countryside	2021	Yes	4 months	No
Charleston	2021	Yes	extension only	Yes
Elk Grove	2021	No		NO
Davis Juncition	2021	yes	100%	Yes
Belivedere	2020	Yes	Extension/payment plans	Yes
cherry Valley	2021	No		No
South Beilot	2021	Yes	3 Months	NO
Rockton	2021	no		No

Amount

Extension only	
	Did waive 100% for 2020
100%	
Extension/payments plans	Did not do anything for 2021

RESOLUTION NUMBER: 2021-21

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING A REGISTRATION AND WAIVER OF LIABILITY FORM FOR THE DOG PARK

WHEREAS, the Village of Poplar Grove (the "Village") maintains a public dog park; and

WHEREAS, the Village desires to have users of the park register with the Village prior to using the dog park; and

WHEREAS, the Village has drafted a registration and waiver of liability form for this purpose, which is attached hereto as Exhibit A and incorporated herein ("Form"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to approve this Form.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Form attached hereto as Exhibit A, or one in substantially similar form.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- REGISTRATION AND WAIVER OF LIABILITY FORM

POPLAR GROVE DOG PARK REGISTRATION

First Name Middle Initial Last Name

Address City State Zip Code

Phone Number Email Address

DOG INFORMATION

Name & Breed	Age	Male/Female	Spayed/Neutered	Current Rabies Tag Number	Dog Tag Number
1.					
2.					
3.					

WAIVER OF LIABILITY

1. **General.** You are solely responsible for supervising your dog and determining whether or not this is an appropriate activity to participate in. You must understand that you are participating in this activity at your own risk and risk of your dog(s). Dogs and permit holders of varying degrees of skill, training and experience use this facility. You are solely responsible for determining if you and/or your dog(s) are physically fit and/or adequately skilled to use this facility. It is always advisable, especially if you or your dog(s) are pregnant, disabled in any way, or recently suffered an illness, injury, or impairment, to consult a physician or veterinarian before undertaking any dog training or exercise activity.

2. **Warning of Risk.** Dog activities are intended to provide a fun and rewarding experience for a dog and its owner. However, despite careful and proper preparation, instruction, medical advice, condition and equipment, there is still a risk of serious injury, including death to either the dog(s) or its owner. Dogs are pack animals and when "off lead," even the best trained dogs will act instinctively. Understandably, not all hazards and dangers associated with dog activities can be foreseen. Certain inherent risks include the propensity of any dog to behave in dangerous ways that may result in injury to another patron or dog. Other ricks include, but are not limited to, the inexperience, negligence or irresponsibility of a dog owner; the inability to predict a dog's reaction to sound, movements, objects, persons or other animals; and actions by the dog(s) due to fright, anger, stress, insect bites, or natural reactions such as jumping, pulling, resisting, and biting. Other risks include hazards associated with environmental and traffic conditions, acts of god, inclement weather, slips and falls, premises defects, equipment failure, failure in instruction/supervision, and all other circumstances inherent to dogs and outdoor activities. Should you attempt to break up a fight between dogs, you may be attacked and severely mauled by the other dog or attacked by the dog's owner/handler. In this regard, it must be recognized that it is impossible for the Village of Poplar Grove to guarantee absolute safety.

3. **Waiver and Release of All Claims and Assumption of Risk**. Please read this form carefully and be aware that in consideration for permission to use this facility, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your dog(s) might sustain as a result of participating in any and all activities connected with and associated with use of this facility and surrounding area. I recognize and acknowledge that there are certain risks of physical injury to the dog and its owner/handler in association with participating in dog activities, and I voluntarily agree to assume the full risk of any injuries, damages or loss, regardless of severity, that I or my dog(s) might sustain as a result of participating in any and all activities connected with or associated with use of this facility and surrounding area. I do hereby agree to waive, relinquish, release and forever discharge the Village of Poplar Grove, including its officials, agents, volunteers, and employees (hereinafter collectively referred to as "Village") from any and all claims for injuries, damages or loss that I may have or which may accrue to me or my dog(s) and arising out of, connected with, or in any way associated with this use of this facility and surrounding area. I further agree to indemnify and hold harmless and defend the Village from and against all losses, claims, damages, liabilities, cause of actions, and expenses (including attorneys' fees), on account of personal injuries or death to any person or dog, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from my use of this facility and surrounding area.

4. **Photo/Video Authorization, Consent and Release of All Clams.** I hereby authorize and give my consent to the Village to photograph/video record me, my minor child/ward, and my dog(s), and without limitation, to use such photographs/videos in connection with promoting/advertising services, programs, and facilities of the Village without consideration of any kind. Such productions may be copied, copyrighted, edited and distributed by the Village in the manner described above. I understand that my minor child's/ward's, and my dog(s) name, likeness, or my voice may be used in the manner described above, and grant the Village the right to use and reuse, in any manner at all, the video, motion picture, audio recording, web page, social media pages, or still photograph productions, and broadcasts as described above. I hereby waive any and all rights that my minor child/ward, my dog(s), and I may have to examine or approve the finished product or products that contain the photograph/video of me, my minor child/ward, or my dog(s) and/or the advertising copy or printed matter that may be used in connection therewith or the use to which it may be applied. I hereby forever release and discharge the Village from any and all claims, actions and demands arising out of or in connection with the use of said video, motion picture, audio recording, web page, social media page, or still photograph, including, without limitation, any and all claims or invasion of privacy and libel. This release shall inure to the benefits of the assigns, licenses, and legal representatives of the Village, as well as the party(ies) for whom the Village took the video, motion picture, audio recording, web page, social media page, or still photograph.

I have read and fully understand the above important information, warning of risk, assumption of risk, and waiver and release of all claims. If registering online, my online signature shall substitute for and have the same legal effect as an original form signature.

Signature: _____ Printed Name: _____ Date: _____

ORDINANCE # 2021-_____

**AN ORDINANCE AMENDING
TITLE 8, ZONING,
CHAPTER 7, ZONING DISTRICTS AND LAND USE REGULATIONS;
CHAPTER 8, HEIGHT AND AREA REGULATIONS AND YARD EXCEPTIONS;
AND CHAPTER 10, SITE DESIGN STANDARDS
OF THE VILLAGE OF POPLAR GROVE MUNICIPAL CODE**

WHEREAS, the Village of Poplar Grove has adopted Title 8 (Zoning Ordinance) of the Poplar Grove Municipal Code pursuant to the Illinois Compiled Statutes to establish and set forth regulations pertaining to the use and development of land, buildings, and structures in the Village; and,

WHEREAS, it is necessary and desirable to periodically amend the Zoning Ordinance in response to changes in technology, business and development practices, and community standards, and to improve administration and enforcement procedures; and,

WHEREAS, after due notice, the Planning and Zoning Commission held a public hearing to consider an amendment to the Zoning Ordinance on April 28, 2021 and has transmitted its recommendation on the matter to the Village Board; and,

WHEREAS, the Village Board has considered the Planning and Zoning Commission's findings of fact and recommendation.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section 8-7-5-B Home Occupation applicability of the Village of Poplar Grove Zoning Ordinance (Title 8 of the Poplar Grove Municipal Code), adopted March 12, 2012 and as amended from time to time thereafter, be and is hereby amended, to read as follows:

Section 8-7-5-B: HOME OCCUPATION

B. Applicability: Unless otherwise provided in this Title, no building or land may be used, and no building may be erected, converted, enlarged or structurally altered, in an Agricultural or Residential District except in compliance with the requirements of this section.

1. Permit. A home occupation permit shall be obtained as prescribed by the requirements of this section. Acceptance of any of the benefits of a home occupation permit shall be deemed acceptance of all terms and conditions set forth herein.
2. Application. Application for a home occupation permit shall be made to the Village Clerk on a form prescribed by the Zoning Administrator.
3. Inspection. Prior to approval the Director of Public Works or designated representative shall review the application and inspect the

premises for compliance with the regulation of this section. Additional inspections may be requested by the Zoning Administrator to confirm continued compliance with the provisions of this section.

4. Fee. The application fee for a home occupation permit shall be approved by resolution or ordinance.

Section 2. That Section 5-7-9-B Solar Energy minimum requirements of the Village of Poplar Grove Zoning Ordinance (Title 8 of the Poplar Grove Municipal Code), adopted March 12, 2012 and as amended from time to time thereafter, be and is hereby amended, to read as follows:

Section 8-7-9-B: SOLAR ENERGY

B. Minimum Requirements:

1. Any solar collectors shall be installed either on the roof of the principal structure or accessory structure or shall be otherwise incorporated into and made an integral part of the main building. The maximum height and set-back regulations of the zoning district in which it is proposed shall be observed.
2. No solar collector, solar engine or accessories, pipes or ducts for any solar collector or shall be installed on any roof having a slope of less than one percent (one-eighth of an inch per foot or one centimeter per meter).
3. Installations on low sloped roofs shall comply with the following requirements:
   a. Clearances: All collectors, reflectors, engines, pipes, ducts and other components shall have sufficient clearance between the roof and the installation to permit roof repairs to be made and to permit circulation of air to avoid constant dampness. A space of two (2) feet or sixty-one (61) centimeters shall be adequate clearance in all instances, provided that a smaller space shall be permitted if it can be demonstrated that all normal repairs and resurfacings of the roof may be made under the proposed clearances. The clearances required herein shall not apply to vertical pipes installed through the roof surface or installed outside of the outside walls to provide access to solar components.
   b. Load capacity: No solar component shall be installed on any roof unless the roof has sufficient capacity to hold the weight of the roof, the weight of the solar components and the anticipated snow load. Load requirements must meet the Village of Poplar Grove's adopted building code. The weight of fluid to be used in any panels, pipes or other components will be included in the calculations of load. In determining the anticipated snow load, the effect of the solar components on causing drifting shall be considered. All solar collectors shall meeting building code requirements.

c. Protection from drifting or sliding snow: On any installation where solar collectors, solar engines and reflectors may cause snow to drift on a roof, provisions shall be made by snow fences, chutes or other barriers to prevent snowdrifts from accumulating on the roof. Wherever a solar collector or other solar component may cause snow to slide, the part of the roof where the snow may accumulate as a result of sliding shall have sufficient capacity to hold the weight of the snow anticipated to accumulate because of sliding. Wherever the location and slope of a solar collector or other solar component may cause snow to slide onto any doorway, sidewalk or other place used by pedestrian traffic, protection in the form of chutes, awnings or other devices shall be provided to prevent any snow from sliding onto any such doorway, sidewalk or other place.
d. Roof penetration: Wherever any pipe, duct or other solar component penetrates the surface of a roof, the roof shall be protected from leaks in the manner provided for any stack, pipe, or conduit penetrating the roof surface.
e. Roof preparation: Before any solar component is installed, the roof shall be inspected and any repairs and maintenance work needed shall be done to put the roof in leak proof condition.

4. All of the requirements for installations on low sloped roofs shall apply to installations on roofs other than low sloped roofs, except that in lieu of clearance from the roof, a solar panel may be attached flush to the roof. Such solar panel may be an integral part of the roof, providing a waterproof cover, with a waterproof seal between the panel and the rest of the roof. If such panel is not made an integral part of the roof but is attached flush with the roof, the top and sides of the panel shall be sealed where they meet the roof surface or shingles, to prevent water from getting under the panel.
5. Any roof over three (3) stories above the ground shall be provided with a means of access other than an outside ladder against an outside wall. No solar components shall be installed in a location so as to interfere with walkways on any roof.
6. Each solar component which may contain any liquid or gas shall be designed and constructed to prevent the leakage of any liquid or gas under any combination of temperature and pressure possible either during use or when the system is not in use.
7. Each solar collector, solar panel and solar engine shall be securely anchored to withstand the maximum wind pressure anticipated, considering the effects, if any, of the solar components in channeling wind, and without considering the weight of any liquid in the components.
8. A property owner may, at their expense, have each solar collector, reflector, solar engine and all solar components inspected by a

qualified person selected by the owner. The inspection shall include looking for any evidence of dampness on the roof due to shading, lack of air circulation or leaks and shall include examining the structural parts securing all components. If a certified report is obtained after the inspection, the owner shall provide a copy of the report to the Village if requested at a later date.

9. Nothing in this Section shall be interpreted as prohibiting any innovative design. Any design not specifically permitted by this ordinance may be installed, upon a showing that the proposed system of solar components will achieve the safety objectives and structural objectives of the provisions of this ordinance.
10. Nothing herein contained nor any permit issued hereunder, shall be constructed to restrict or limit the use and development of any adjoining or other premises.

Section 3. That Table 8-8-4 Permitted Yard Exceptions of the Village of Poplar Grove Zoning Ordinance (Title 8 of the Poplar Grove Municipal Code), adopted March 12, 2012 and as amended from time to time thereafter, be and is hereby amended, to read as follows:

Section 8-8-4: PERMITTED YARD EXCEPTIONS:

The following projections by buildings and structures are permitted to extend into the required setbacks (as defined in Chapter 6). In no instance shall any portion of a structure extend beyond a property line.

Table 8-8-4: Permitted Yard Exceptions:

Structure or Use	Front Yard Setback	Rear Yard Setback	Side Yard Setback
Air conditioner condenser units, extending no more than forty-eight (48) inches into the setback		P	P
Antenna, freestanding, for non-commercial purposes		P	
Athletic Courts (tennis, basketball, etc. Not including a hoop off of a driveway)		P	
Architectural ornamentation, e.g. sills, belt courses, cornices, extending no more than thirty (30) inches into the setback	P	P	P
Awnings and canopies, projecting no more than forty-eight (48) inches from the structure, extending up to a distance that is no less than three (3) feet from the lot line.	P	P	P
Balconies, projecting no more than five (5) feet from the structure	P	P	

Bay windows, having no foundation and projecting no more than thirty (30) inches from the structure	P	P	P
Carports, having a roof but no side walls, must be over a paved surface and three-feet from the side yard property line.			P
Chimneys, having no foundation and projecting no more than thirty (30) inches from the structure	P	P	P
Decks, open to the sky and less than thirty-six (36) inches above the ground, extending up to a distance that is no less than three (3) feet from the lot line (subject to ground coverage ratio defined in Chapter 6)		P	P
Driveways and walkways	P	P	P
Eaves and gutters, projecting no more than thirty (30) inches form the structure	P	P	P
Fences and walls (corner, double frontage and gateway lots may be permitted a fence in the front yard in accordance with Chapter 10)		P	P
Fire escapes, open to the elements and projecting no more than five (5) feet from the structure		P	P
Fuel pumps and associated canopies, in accordance with Chapter 9	P	P	P
Gazebos, cabanas and similar structures		P	
Outdoor storage		P	P
Parking Areas	P	P	P
Patio, open to the sky, extending up to a distance that is no less than three (3) feet from the lot line		P	
Porches projecting no more than either (8) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Portico chere, projecting no more than fourteen (14) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Recreational equipment, e.g. children's swing set, lawn games and courts, trampolines and other structures with appropriate fencing or safety netting		P	P
Signs and nameplates in accordance with Chapter 10	P	P	P
Solar energy devices, attached	P	P	P
Solar energy devices, detached		P	
Steps, at or below the first floor level	P	P	P
Storage tanks and storage silos, extending up to a distance that is no less than ten (10) feet from a lot line.		P	P

Storm shelters and similar structures, attached or detached, above or below grade		P	
Trash receptacles and enclosures		P	P
Utility meters, distribution boxes, pedestals and other above ground appurtenances		P	P
Vestibules, enclosed, extending more than four (4) feet into the setback	P	P	P
Wheelchair ramps	P	P	P

** "P" indicates accessory structure or use is permitted in the indicated setback as defined in Chapter 6.*
*** Other similar structures or uses not listed may be classified in similar structure or use categories as determined by the Zoning Administrator and are permitted within the yard(s) identified in such category*
**** If the requirements of this section are in variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive or those imposing the higher standards shall govern*

*****Carports are only permitted in the R-2 and R-3 Districts. Carports shall not be comprised of a soft material and shall remain rust free.*

Section 4. That Section 8-10-8-B Lighting of the Village of Poplar Grove Zoning Ordinance (Title 8 of the Poplar Grove Municipal Code), adopted March 12, 2012 and as amended from time to time thereafter, be and is hereby amended, to read as follows:

Section 8-10-8-B: LIGHTING

B. Requirements.

1. Maximum Luminaire Height: The maximum permitted luminaire height shall be thirty (30) feet in all nonresidential zoning districts and twenty-five (25) feet in all residential districts. The height of both the pole and base shall be considered in the measurement of luminaire height.

2. Orientation of Fixture: In no instance shall an exterior lighting fixture be oriented so that the lighting element (or a transparent shield) is visible from a property located within a residential zoning district. The use of shielded luminaries shall be utilized to facilitate compliance with this requirement.

3. Intensity of Illumination:
   a. In no instance shall the amount of illumination attributable to exterior lighting measured at the property line exceed 0.50 foot-candles above ambient lighting conditions on a cloudless night. Exterior lighting must be IESNA (Illuminating Engineering Society of North America) rated cut-off or full cut-off.

b. The maximum average lighting in non-residential zoning districts shall be 2.4 foot-candles.
c. The maximum average lighting in residential zoning districts shall be 0.90 foot-candles.
d. The following exceptions shall be permitted:
   i. Outdoor recreation facilities and assembly areas: Maximum average lighting is 3.60 foot-candles.
   ii. Auto display lots and gas station pump islands: Maximum average lighting is 3.0 foot-candles.

Section 5. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 6. That this Ordinance shall be in full force and effect from and after its passage as provided by law and pursuant to the Illinois Compiled Statutes. This written and foregoing Ordinance is published by authority of the corporate authorities of the Village of Poplar Grove in pamphlet form on this date.

PASSED by the Village Board of the Village of Poplar Grove this ____ day of _____, 2021.

APPROVED by the President of the Village of Poplar Grove this ____ day of _____, 2021.

_____
Donald Sattler, Village President

ATTEST:

_____
Karri Anderberg, Village Clerk

Ayes:____ Nays: ____ Absent ____

Village Board Members Voting Aye:_____

Village Board Members Voting Nay:_____

Date Published: _____ Sponsor:_____

MEMO

DATE: April 29, 2021

TO: Poplar Grove Village Board

FROM: Village of Poplar Grove Planning and Zoning Commission

SUBJECT: Recommendation for case: 2021-01, Village of Poplar Grove, multiple amendments (TA)

REQUEST:
The applicant, The Village of Poplar Grove, 200 North Hill Street, Poplar Grove, IL 61065, proposing an amendment to the Poplar Grove Zoning Ordinance pertaining to Sections 8-7-5-B Home Occupation applicability, 8-7-9-B Solar Energy minimum requirements, 8-8-4 Permitted Yard Exceptions, 8-10-8-B Lighting requirements in accordance with Section 8-5-4 Text Amendment. The request will remove references to the unfilled Village Administrator position, clarify inspection requirements for solar panels, add carports and correct a typo for exterior lighting levels.

RECOMMENDATION:
The Planning and Zoning Commission motioned to approve case number 2021-01 as *amended*. Motion carried with a (4-0) roll call vote.

Section 8-7-5-B: HOME OCCUPATION

B. Applicability: Unless otherwise provided in this Title, no building or land may be used, and no building may be erected, converted, enlarged or structurally altered, in an Agricultural or Residential District except in compliance with the requirements of this section.

1. Permit. A home occupation permit shall be obtained as prescribed by the requirements of this section. Acceptance of any of the benefits of a home occupation permit shall be deemed acceptance of all terms and conditions set forth herein.
2. Application. Application for a home occupation permit shall be made to the Village Clerk on a form prescribed by the Zoning Administrator.
3. Inspection. Prior to approval the ~~Village Administrator~~ Director of Public Works or designated representative shall review the application and inspect the premises for compliance with the regulation of this section. Additional inspections may be requested by the Zoning Administrator to confirm continued compliance with the provisions of this section.
4. Fee. The application fee for a home occupation permit shall be approved by resolution or ordinance.

Section 8-7-9-B: SOLAR ENERGY

B. Minimum Requirements:

1. Any solar collectors shall be installed either on the roof of the principal structure or accessory structure or shall be otherwise incorporated into and made an integral part of the main building. The maximum height and set-back regulations of the zoning district in which it is proposed shall be observed.
2. No solar collector, solar engine or accessories, pipes or ducts for any solar collector or shall be installed on any roof having a slope of less than one percent (one-eighth of an inch per foot or one centimeter per meter).
3. Installations on low sloped roofs shall comply with the following requirements:
   a. Clearances: All collectors, reflectors, engines, pipes, ducts and other components shall have sufficient clearance between the roof and the installation to permit roof repairs to be made and to permit circulation of air to avoid constant dampness. A space of two (2) feet or sixty-one (61) centimeters shall be adequate clearance in all instances, provided that a smaller space shall be permitted if it can be demonstrated that all normal repairs and resurfacings of the roof may be made under the proposed clearances. The clearances required herein shall not apply to vertical pipes installed through the roof surface or installed outside of the outside walls to provide access to solar components.
   b. Load capacity: No solar component shall be installed on any roof unless the roof has sufficient capacity to hold the weight of the roof, the weight of the solar components and the anticipated snow load. Load requirements must meet the Village of Poplar Grove's adopted building code. The weight of fluid to be used in any panels, pipes or other components will be included in the calculations of load. In determining the anticipated snow load, the effect of the solar components on causing drifting shall be considered. All solar collectors shall meeting building code requirements.
   c. Protection from drifting or sliding snow: On any installation where solar collectors, solar engines and reflectors may cause snow to drift on a roof, provisions shall be made by snow fences, chutes or other barriers to prevent snowdrifts from accumulating on the roof. Wherever a solar collector or other solar component may cause snow to slide, the part of the roof where the snow may accumulate as a result of sliding shall have sufficient capacity to hold the weight of the snow anticipated to accumulate because of sliding. Wherever the location and slope of a solar collector or other solar component may cause snow to slide onto any doorway, sidewalk or other place used by pedestrian traffic, protection in the form of chutes, awnings or other devices shall be provided to prevent any snow from sliding onto any such doorway, sidewalk or other place.

d. Roof penetration: Wherever any pipe, duct or other solar component penetrates the surface of a roof, the roof shall be protected from leaks in the manner provided for any stack, pipe, or conduit penetrating the roof surface.
e. Roof preparation: Before any solar component is installed, the roof shall be inspected and any repairs and maintenance work needed shall be done to put the roof in leak proof condition.

4. All of the requirements for installations on low sloped roofs shall apply to installations on roofs other than low sloped roofs, except that in lieu of clearance from the roof, a solar panel may be attached flush to the roof. Such solar panel may be an integral part of the roof, providing a waterproof cover, with a waterproof seal between the panel and the rest of the roof. If such panel is not made an integral part of the roof but is attached flush with the roof, the top and sides of the panel shall be sealed where they meet the roof surface or shingles, to prevent water from getting under the panel.
5. Any roof over three (3) stories above the ground shall be provided with a means of access other than an outside ladder against an outside wall. No solar components shall be installed in a location so as to interfere with walkways on any roof.
6. Each solar component which may contain any liquid or gas shall be designed and constructed to prevent the leakage of any liquid or gas under any combination of temperature and pressure possible either during use or when the system is not in use.
7. Each solar collector, solar panel and solar engine shall be securely anchored to withstand the maximum wind pressure anticipated, considering the effects, if any, of the solar components in channeling wind, and without considering the weight of any liquid in the components.
8. ~~Each solar collector, reflector, solar engine and all solar components shall be inspected at least once (1) every two (2) years. Such inspections shall be at the owner's expense and may be made by any qualified person selected by the owner. The inspection shall include looking for any evidence of dampness on the roof due to shading, lack of air circulation or leaks, and shall include examining the structural parts securing all components. The Zoning Officer may request a certified report of such inspection to be provided by the owner/applicant. If such request is required by the Zoning Officer it shall be in writing and provided by the owner/applicant within thirty (30) days.~~ A property owner may, at their expense, have each solar collector, reflector, solar engine and all solar components inspected by a qualified person selected by the owner. The inspection shall include looking for any evidence of dampness on the roof due to shading, lack of air circulation or leaks and shall include examining the structural parts securing all components. If a certified report is obtained after the inspection, the owner shall provide a copy of the report to the Village if requested at a later date.

9. Nothing in this Section shall be interpreted as prohibiting any innovative design. Any design not specifically permitted by this ordinance may be installed, upon a showing that the proposed system of solar components will achieve the safety objectives and structural objectives of the provisions of this ordinance.
10. Nothing herein contained nor any permit issued hereunder, shall be constructed to restrict or limit the use and development of any adjoining or other premises.

Section 8-8-4: PERMITTED YARD EXCEPTIONS:

The following projections by buildings and structures are permitted to extend into the required setbacks (as defined in Chapter 6). In no instance shall any portion of a structure extend beyond a property line.

Table 8-8-4: Permitted Yard Exceptions:

Structure or Use	Front Yard Setback	Rear Yard Setback	Side Yard Setback
Air conditioner condenser units, extending no more than forty-eight (48) inches into the setback		P	P
Antenna, freestanding, for non-commercial purposes		P	
Athletic Courts (tennis, basketball, etc. Not including a hoop off of a driveway)		P	
Architectural ornamentation, e.g. sills, belt courses, cornices, extending no more than thirty (30) inches into the setback	P	P	P
Awnings and canopies, projecting no more than forty-eight (48) inches from the structure, extending up to a distance that is no less than three (3) feet from the lot line.	P	P	P
Balconies, projecting no more than five (5) feet from the structure	P	P	
Bay windows, having no foundation and projecting no more than thirty (30) inches from the structure	P	P	P
Carports, having a roof but no side walls, must be over a paved surface and three-feet from the side yard property line.			P
Chimneys, having no foundation and projecting no more than thirty (30) inches from the structure	P	P	P
Decks, open to the sky and less than thirty-six (36) inches above the ground, extending up to a distance that is no less than three (3) feet from the lot line (subject to ground coverage ratio		P	P

defined in Chapter 6)			
Driveways and walkways	P	P	P
Eaves and gutters, projecting no more than thirty (30) inches form the structure	P	P	P
Fences and walls (corner, double frontage and gateway lots may be permitted a fence in the front yard in accordance with Chapter 10)		P	P
Fire escapes, open to the elements and projecting no more than five (5) feet from the structure		P	P
Fuel pumps and associated canopies, in accordance with Chapter 9	P	P	P
Gazebos, cabanas and similar structures		P	
Outdoor storage		P	P
Parking Areas	P	P	P
Patio, open to the sky, extending up to a distance that is no less than three (3) feet from the lot line		P	
Porches projecting no more than either (8) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Portico chere, projecting no more than fourteen (14) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Recreational equipment, e.g. children's swing set, lawn games and courts, trampolines and other structures with appropriate fencing or safety netting		P	P
Signs and nameplates in accordance with Chapter 10	P	P	P
Solar energy devices, attached	P	P	P
Solar energy devices, detached		P	
Steps, at or below the first floor level	P	P	P
Storage tanks and storage silos, extending up to a distance that is no less than ten (10) feet from a lot line.		P	P
Storm shelters and similar structures, attached or detached, above or below grade		P	
Trash receptacles and enclosures		P	P
Utility meters, distribution boxes, pedestals and other above ground appurtenances		P	P
Vestibules, enclosed, extending more than four (4) feet into the setback	P	P	P
Wheelchair ramps	P	P	P

** "P" indicates accessory structure or use is permitted in the indicated setback as defined in Chapter 6.*

*** Other similar structures or uses not listed may be classified in similar structure or use categories as determined by the Zoning Administrator and are permitted within the yard(s) identified in such category*

**** If the requirements of this section are in variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive or those imposing the higher standards shall govern*

*****Carports are only permitted in the R-2 and R-3 Districts. Carports shall not be comprised of a soft material and shall remain rust free.*

Section 8-10-8-B: LIGHTING

B. Requirements.

1. Maximum Luminaire Height: The maximum permitted luminaire height shall be thirty (30) feet in all nonresidential zoning districts and twenty-five (25) feet in all residential districts. The height of both the pole and base shall be considered in the measurement of luminaire height.

2. Orientation of Fixture: In no instance shall an exterior lighting fixture be oriented so that the lighting element (or a transparent shield) is visible from a property located within a residential zoning district. The use of shielded luminaries shall be utilized to facilitate compliance with this requirement.

3. Intensity of Illumination:
   a. In no instance shall the amount of illumination attributable to exterior lighting measured at the property line exceed ~~0.0~~ 0.50 foot-candles above ambient lighting conditions on a cloudless night. Exterior lighting must be IESNA (Illuminating Engineering Society of North America) rated cut-off or full cut-off.
   b. The maximum average lighting in non-residential zoning districts shall be 2.4 foot-candles.
   c. The maximum average lighting in residential zoning districts shall be 0.90 foot-candles.
   d. The following exceptions shall be permitted:
      i. Outdoor recreation facilities and assembly areas: Maximum average lighting is 3.60 foot-candles.
      ii. Auto display lots and gas station pump islands: Maximum average lighting is 3.0 foot-candles.

The methods used to show changes are:
xxxxxxxxxx = (Standard text) existing text within the zoning code; no changes proposed.
~~xxxxxxxxxx~~ = (Strike through text) text that is proposed to be deleted from the zoning code.
xxxxxxxxxx = (Highlighted and underlined text) new text that is proposed to be inserted into the zoning code

_____

Jessica Roberts, Chair
Poplar Grove Planning and Zoning Commission

MEMO

DATE: April 12, 2021

TO: Village of Poplar Grove Planning and Zoning Commission

FROM: Village of Poplar Grove Planning Staff

SUBJECT: Recommendation for case: 2021-01; Village of Poplar Grove, Multiple amendments (TA)

REQUEST:
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Section 8-7-5-B: HOME OCCUPATION

B. Applicability: Unless otherwise provided in this Title, no building or land may be used, and no building may be erected, converted, enlarged or structurally altered, in an Agricultural or Residential District except in compliance with the requirements of this section.

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2. Application. Application for a home occupation permit shall be made to the Village Clerk on a form prescribed by the Zoning Administrator.
3. Inspection. Prior to approval the ~~Village Administrator~~ Director of Public Works or designated representative shall review the application and inspect the premises for compliance with the regulation of this section. Additional inspections may be requested by the Zoning Administrator to confirm continued compliance with the provisions of this section.
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8. ~~Each solar collector, reflector, solar engine and all solar components shall be inspected at least once (1) every two (2) years. Such inspections shall be at the owner's expense and may be made by any qualified person selected by the owner. The inspection shall include looking for any evidence of dampness on the roof due to shading, lack of air circulation or leaks, and shall include examining the structural parts securing all components. The Zoning Officer may request a certified report of such inspection to be provided by the owner/applicant. If such request is required by the Zoning Officer it shall be in writing and provided by the owner/applicant within thirty (30) days.~~ A property owner may, at their expense, have each solar collector, reflector, solar engine and all solar components inspected by a qualified person selected by the owner. The inspection shall include looking for any evidence of dampness on the roof due to shading, lack of air circulation or leaks and shall include examining the structural parts securing all components. If a certified report is obtained after the inspection, the owner shall provide a copy of the report to the Village if requested at a later date.

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Athletic Courts (tennis, basketball, etc. Not including a hoop off of a driveway)		P	
Architectural ornamentation, e.g. sills, belt courses, cornices, extending no more than thirty (30) inches into the setback	P	P	P
Awnings and canopies, projecting no more than forty-eight (48) inches from the structure, extending up to a distance that is no less than three (3) feet from the lot line.	P	P	P
Balconies, projecting no more than five (5) feet from the structure	P	P	
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Carports, having a roof but no side walls, must be over a paved surface and three-feet from the side yard property line.			P
Chimneys, having no foundation and projecting no more than thirty (30) inches from the structure	P	P	P
Decks, open to the sky and less than thirty-six (36) inches above the ground, extending up to a distance that is no less than three (3) feet from the lot line (subject to ground coverage ratio		P	P

defined in Chapter 6)			
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Fire escapes, open to the elements and projecting no more than five (5) feet from the structure		P	P
Fuel pumps and associated canopies, in accordance with Chapter 9	P	P	P
Gazebos, cabanas and similar structures		P	
Outdoor storage		P	P
Parking Areas	P	P	P
Patio, open to the sky, extending up to a distance that is no less than three (3) feet from the lot line		P	
Porches projecting no more than either (8) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Portico chere, projecting no more than fourteen (14) feet from the structure up to a distance no less than three (3) feet from the lot line	P	P	P
Recreational equipment, e.g. children's swing set, lawn games and courts, trampolines and other structures with appropriate fencing or safety netting		P	P
Signs and nameplates in accordance with Chapter 10	P	P	P
Solar energy devices, attached	P	P	P
Solar energy devices, detached		P	
Steps, at or below the first floor level	P	P	P
Storage tanks and storage silos, extending up to a distance that is no less than ten (10) feet from a lot line.		P	P
Storm shelters and similar structures, attached or detached, above or below grade		P	
Trash receptacles and enclosures		P	P
Utility meters, distribution boxes, pedestals and other above ground appurtenances		P	P
Vestibules, enclosed, extending more than four (4) feet into the setback	P	P	P
Wheelchair ramps	P	P	P

** "P" indicates accessory structure or use is permitted in the indicated setback as defined in Chapter 6.*
*** Other similar structures or uses not listed may be classified in similar structure or use categories as determined by the Zoning Administrator and are permitted within the yard(s) identified in such category*
**** If the requirements of this section are in variance with the requirements of any other lawfully adopted rules, regulations, or ordinances, the most restrictive or those imposing the higher standards shall govern*

Section 8-10-8-B: LIGHTING

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2. Orientation of Fixture: In no instance shall an exterior lighting fixture be oriented so that the lighting element (or a transparent shield) is visible from a property located within a residential zoning district. The use of shielded luminaries shall be utilized to facilitate compliance with this requirement.

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   a. In no instance shall the amount of illumination attributable to exterior lighting measured at the property line exceed ~~0.0~~ 0.50 foot-candles above ambient lighting conditions on a cloudless night. Exterior lighting must be IESNA (Illuminating Engineering Society of North America) rated cut-off or full cut-off.
   b. The maximum average lighting in non-residential zoning districts shall be 2.4 foot-candles.
   c. The maximum average lighting in residential zoning districts shall be 0.90 foot-candles.
   d. The following exceptions shall be permitted:
      i. Outdoor recreation facilities and assembly areas: Maximum average lighting is 3.60 foot-candles.
      ii. Auto display lots and gas station pump islands: Maximum average lighting is 3.0 foot-candles.

The methods used to show changes are:
xxxxxxxxxxx = (Standard text) existing text within the zoning code; no changes proposed.
~~xxxxxxxxxxx~~ = (Strike through text) text that is proposed to be deleted from the zoning code.
xxxxxxxxxxx = (Highlighted and underlined text) new text that is proposed to be inserted into the zoning code

BACKGROUND AND SUMMARY OF FINDINGS:
Home Occupations allow for a limited amount of business to be conducted out of one's house. Common home occupations include hairdressers, internet sales and landscape offices. Home Occupations are permitted and inspected to ensure compliance with the requirements of the Zoning Ordinance. Permitting was done by the Village Clerk but the Village Administrator was tasked with the inspections. Since the Village Administrator position is not consistently filled, inspections have been handled by different departments. In order to maintain consistency and compliance with the Village's ordinances, the task of inspections will be conducted by the Director of Public Works.

Currently the Zoning Ordinance requires that a homeowner that has solar panels on their roof get the roof inspected every two years. While this requirement was an effort to protect a homeowner from a damaged roof, it can be quite costly and burdensome on the homeowner. In addition, as the popularity of solar energy increases so does the amount of properties needing inspection. Tracking of these inspections and enforcement becomes a matter of code enforcement. While the intent behind the code was to protect residents, it has actually created a hardship and is not always enforced. Due to these concerns, it is recommended to remove the requirement to have roofs inspected and reports submitted. However, language regarding the reports is being kept in the Zoning Ordinance in an effort to allow residents to know that such a service exists should they want to pursue it and to notify them that if a report is done, the Village can request a copy of the findings.

After several severe storms to hit the area, residents are looking for affordable ways to protect their vehicles from hail and tee limb damage. Sometimes garages are not possible either due to lot coverage, setbacks or cost. Carports constructed over driveways are becoming more common. However, there is no reference to such structures in the Zoning Ordinance. The additional language will not only permit carports but require them to have the same setback as driveways and paved surfaces. Although these setbacks are less than a detached structure, due to the lack of walls, carports are not as impactful to neighboring properties.

In regards to lighting levels (foot-candles), there is a typo for maximum illumination level at the property line. Currently the code requires a maximum illumination level of 0.0 foot-candles which means no lighting at all. This is not practical nor was it intended. Although, the Village wants to limit the amount of light that spills over from one property to the next, since parking areas and walkways are allowed near property lines, lighting used for safety and visibility purposes will need to be near property lines as well. The intent of the code was to read 0.50 foot-candles which is a common requirement in the area.

RECOMMENDATION:
The planning staff recommends approval of case 2021-01 for the four Zoning Ordinance text amendments.

PLANNING AND ZONING COMMISSION/VILLAGE BOARD ACTION:

The Commission shall hold a public hearing on the proposed text amendment, after which a recommendation will be made to grant or deny the text amendment application to the Village Board. The Commission may make the recommendation at the same meeting, or choose to continue the proceedings at a later date. The Commission may request additional information as needed. Once a recommendation is made, the Commission shall record its conclusion as part of the meeting minutes and forward such documentation onto the Village Board for review. The Commission's failure to act or submit a report within sixty-five (65) days of the public hearing shall constitute a recommendation to approve the request.

Within sixty-five (65) days of receipt of the Commission's recommendation, the Village Board shall act by ordinance to approve or deny the text amendment as originally proposed or approve the text amendment with modifications. The Village Board may also remand the request back to the Commission for further hearings and/or discussion. The Village Board's approval or denial of the requested amendment shall be considered the approval or denial of a unique request, and shall not be construed as precedent for any other proposed amendment.

ATTACHMENTS

1. Letter from the Boone County Health Department, Amanda Mehl, dated April 5, 2021.

ORDINANCE NUMBER: 2021-13

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE AMENDING VARIOUS PROVISIONS OF TITLE 1 ADMINISTRATION, CHAPTER 6 VILLAGE OFFICERS AND EMPLOYEES, ARTICLE A VILLAGE CLERK OF THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has adopted a Village Code of Ordinances ("Code"); and

WHEREAS, Article A of Chapter 6 governs the Village Clerk; and

WHEREAS, the Village desires to amend various sections of Article A as set forth herein to provide additional clarification regarding the Village Clerk's duties; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. That Section 1-6A-1(8) of the Village Code of Ordinances entitled "Duties of the Village Clerk" is amended to read as follows (deletions shown as strikethroughs and new language as bold and underlined):

   "(8) Shall be responsible for issuing all process papers for any code enforcement proceeding conducted under this Code**, shall be responsible for issuing all Village building permits and other permits, and shall have supervision and control over the Code Enforcement Officer and the Building Official**;"

3. That Section 1-6A-3 of the Village Code of Ordinances entitled "Deputy Clerk" is amended to read as follows (deletions shown as strikethroughs and new language as bold and underlined):

   "1-6a-3. – DEPUTY CLERK**S**.

   A. The Village Clerk shall appoint **one or more** ~~a~~ Deputy Clerk**s**. The Deputy Clerk**s** shall be ~~an~~ employee**s** who ~~is~~ **are** hired and supervised by the Village Clerk.

   B. The Deputy Clerk**s** shall be authorized to perform any duties of the Village Clerk under the direct supervision of the Village Clerk.

   C. ~~A~~ **The** Deputy Clerk may execute all documents required by law to be executed by the Village Clerk, and may affix a seal of the clerk whenever required.

D. The Deputy Clerk**s** shall execute a bond in accordance with Section 1-6A-2.3 herein.

E. The Deputy Clerk**s** may assist other Village Officers in carrying out their duties with the prior written consent of the Village Clerk."

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK PRESIDENT

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

April 2021 Public Works Report

General:

Neighborsfest planning has continued throughout the month. We have run into a conflict with the Lions Club and renting out the park on the day of Neighbors fest. I believe the issue has been resolved and both parties will be able to continue with their event on that day with some minor adjustments to planning and setup. This year's event will include Fireworks, food trucks, a DJ, bounce houses, a big slide, a petting zoo, and Boy Scout flag retirement ceremony.

There are numerous committee agenda items that were worked on throughout the month. For Finance Committee, I worked on a hail damage claim to Village Hall, Village Hall shed, and well 3, quotes for replacement of a lift station pump at the NWWTP, quotes on labor and cost of a new fire hydrant for a hydrant that was damaged on Hill St, Lift Station PM contract renewal, Generator PM contract renewal, sanitary repairs in various locations in town, and the DCEO grant for Sherman Oaks drainage. For Administration Committee, I have worked on dog park rules and regulations, speed bumps in Prairie Green discussion, and revisions to our ROW ordinance.

With warmer weather has come many resident contacts over various issues throughout town. I prioritize complaints and try to address issues in a timely manner.

Staff setup and tore down the voting set up for April's election.

Staff attended multiple trainings this month. We went to an IDOT flagger training to become re-certified for another 3 years. All staff members were also trained in basic surveying techniques to help check elevation differences. This will help with drainage projects and is generally a good tool that all of our employees can utilize.

Streets/Storm Sewer:

Staff did a Village wide sign inventory noting the type of sign, sign location, sign/post condition, and sign height. This info was needed for future budget and planning purposes. It also identified some safety concerns that were noted/addressed.

Chris and I went out and did some field observations to various inlets for our 2021 MFT work.

We took delivery of our remaining 100 tons of road salt and it is being stored at the Boone County Highway Department. Our order allotment through the State contract for 21-22 has also been placed.

Staff excavated and reset a concrete flare in a drainage easement on Stone Hollow. The flare had separated from the rest of the pipe and caused a sinkhole. Final project restoration needs to be completed. I have also been working with the homeowner at 309 Greenbriar in regards to the drainage easement along their home. Staff shot grade in the easement and advised the property owner what could be done to resolve the collapsing retaining walls and standing water. We also offered our assistance for any work that needed to be done in the easement portion of their side yard.

Staff cleaned the drainage way out between the Long Prairie Trail and Main St and checked other inlet structures for obstructions.

The ROW tree work that was contracted to Minnihan's Tree Service has been completed. Their payment is included in this month's financials. Staff provided flagging and traffic control for their work that was done on Orth Road and along the hill on Whiting Road. Staff removed a ROW tree in Prairie Green after a strong wind storm blew through and broke a portion of the tree off.

ROW inspections on sidewalks and new build properties has resumed after a winter slow down.

Staff finished all remaining dirt/grass restoration, that was needed due to snow plow damage, throughout various parts of town.

Staff swept streets multiple times throughout the month with particular attention to Burled Woods and Olson Woods, due to construction. We also swept State St multiple times due to the granary.

The stormwater lift station project at Main and Washington has been completed and the area has been restored. NTRAK's final pay application is in this month's financials.

Parks/Buildings:

Dach Fence was out this month and installed the dog park fence. Staff overseeded the area and we're just waiting on mother nature and little rain before we can open up. There will be rules and regulations from other communities in the Village Trustee's Administration Committee packet to review and discuss at the Administration Committee meeting. Once rules and regulations are decided on by the Village board, I will order any necessary signs and collar tags. I will also work with the Eagle Scout to get the concrete pads done so he can install benches and garbage cans.

Weekly mowing and trimming has begun at all Village owned parks and properties. Pesticide application has also begun at various Village parks and properties as time allows. Earlier in the month, staff prepped and cleaned all pesticide sprayers and prepped our mowing equipment as well. Annual spring servicing of all our mowing equipment will take place on the next rain day in May, after we roll over into the new fiscal year budget.

Water/Sewer distribution:

Hydrant flushing began at the end of the month and will continue into May as time allows. The west and south systems have been completed.

There was a water service leak at 210 Cress Creek Trail. Pearson's Plumbing was hired to repair the leak. After the ground settles out, staff will be back out to restore the area. The two sidewalk squares that were removed will be replaced at a later date as we have a handful of them on a list already to get done at the same time.

Staff restored the ROW at 101 Hill St from a previous sanitary lateral repair that was done by Pearson Plumbing.

Ion and I gathered fire hydrant data for District 2 Fire Department to help with their ISO rating update for the residents south of Orth Road.

Staff moved sludge at the NWWTP to open up room in the drying bed.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

May 6, 2021

Client: Village of Poplar Grove
Attn: Don Sattler, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below is the actions taken during April 2021 in Poplar Grove to improve the facilities equipment **BEYOND** required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- Requested quotes for replacing bad pump at influent lift station at north plant. Sent out 4 requests for quotes only received 2 back.
- Pulled all the pumps at the north plant lift station to clean the rag out of it. It had a 5-gallon bucket of rags between the 3 pumps.
- Cleaned some grease out with what we can from the surface level.

North WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed.
- Repaired valve on SBR 1 that slightly broke and wasn't allowing the SBR to decant.
- Cleaned both EQ tanks.
- Cleaned and moped lab and sand filter buildings
- Cleaned sludge out of sand filter.
- Pulled pump out of sand filter that keeps losing the bolt that hold the impeller on.

South WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed
- Replaced broken window at south plant entry door.
- Replaced bad air line for decanter on SBR 2
- Pulled land soil samples from park st property to send to lab
- Pulled sludge samples for fecal test for land application.
- Prepared all paperwork for land application of sludge.
- Send sludge to drying bed.
- Installed new air filter on digester blowers that needed them, checked the rest.

Water System:

- Load test portable generator at well 4.
- Cleaned water towers and well houses.

All operations and plant inspections have been performed by me or under my direct supervision.
As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.
Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 03/01/21 to 03/31/21**	**DMR Due Date:**	**04/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	–	Sample							<	73.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	–	Sample							=	102.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample							=	4.96	=	22.4	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	–	Sample	=	0.208	=	0.315	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD							0		99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-04-23 15:48 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-04-26 10:06 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 03/01/21 to 03/31/21**	**DMR Due Date:**	**04/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	–	Sample								=	8.7	=	6.76	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	6.89			=	7.47	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	=	13.0	=	29.5	26 - lb/d			=	4.4	=	10.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	–	Sample								=	22.93	=	22.93	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	–	Sample	=	0.28	=	0.79	26 - lb/d			=	0.095	=	0.266	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	31.0 MO AVG	<=	98.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	–	Sample			=	0.38	26 - lb/d					=	0.128	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.			<=	79.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	–	Sample	=	1.2			26 - lb/d			=	0.413			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.354	=	0.745	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	5.9	=	14.8	26 - lb/d			<	2.0	=	5.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 03/01/21 to 03/31/21**	**DMR Due Date:**	**04/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	–	Sample						<	62.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	–	Sample						=	58.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	–	Sample	=	0.316	=	0.511	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-04-23 15:34 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-04-26 10:06 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 03/01/21 to 03/31/21**	**DMR Due Date:**	**04/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	7.26	=	5.13	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.06			=	7.84	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
X 00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	37.4	=	127.0	26 - lb/d			=	10.6	=	36.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	1	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	--	Sample	=	3.0	=	9.6	26 - lb/d			=	0.867	=	2.73	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16.0 MO AVG	<=	49.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment. Process Complete	0	--	Sample			=	9.0	26 - lb/d					=	2.54	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.			<=	40.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.423	=	0.565	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	9.9	=	21.0	26 - lb/d			<	2.8	=	6.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	**The provided sample value is outside the permit limit.** Please verify that the value you have provided is correct.	Yes

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: ebumgarner

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF March 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
28-Feb	8:54	322277	69	7187.11	1.51	89.00	1.8	0.69	89	6.00	1.26	351.30	2.00	JS
1	9:07	322346	62	7188.62	2.26	87.25	0.3	0.74	83	3.00	1.13	349.30	2.30	JS
2	8:35	322408	52	7190.88	0.36	87.00	0.0	0.70	80	3.00	1.10	347.00	1.90	JS
3	8:59	322460	56	7191.24	1.24	87.00	0.0	0.70	77/120	2.00	1.16	345.10	2.00	JS
4	9:08	322516	61	7192.48	1.37	87.00	1.0	0.92	118	4.00	1.22	343.10	1.80	JS
5	8:36	322577	49	7193.85	1.13	86.00	0.0	0.80	114	4.00	1.25	341.30	1.70	JS
6	8:35	322626	72	7194.98	1.62	86.00	1.0	0.63	110	4.00	1.14	339.60	2.50	JS
7	9:00	322698	67	7196.60	1.51	85.00	1.0	0.65	106	6.00	1.11	337.10	2.40	JS
8	9:03	322765	45	7198.11	0.98	84.00	0.0	0.85	100	1.00	1.18	334.70	1.50	JS
9	8:30	322810	50	7199.09	1.14	84.00	1.0	0.84	99	3.00	1.05	333.20	2.00	JS
10	9:34	322860	52	7200.23	1.08	83.00	0.0	0.71	96	4.00	1.15	331.20	1.70	JS
11	9:24	322912	69	7201.31	1.59	83/120	1.0	0.69	92	5.00	1.03	329.5/436.7	1.20	JS
12	9:30	322981	48	7202.90	1.1	119.00	0.0	1.03	87	1.00	0.92	435.50	1.50	JS
13	8:00	323029	58	7204.00	1.32	119.00	1.0	0.83	86	4.00	1.93	434.00	2.00	JH
14	10:14	323087	47	7205.32	1.04	118.00	0.0	1.04	82	2.00	2.20	432.00	1.50	JH
15	8:50	323134	66	7206.36	1.47	118.00	1.0	0.95	80/130	2.00	0.78	430.50	2.60	JS
16	8:32	323200	50	7207.83	1.13	117.00	0.5	0.85	128	2.00	0.65	427.90	1.60	JS
17	8:49	323250	50	7208.96	1.13	116.50	0.5	0.70	126	1.00	0.69	426.30	1.80	JS
18	8:28	323300	51	7210.09	1.16	116.00	0.0	0.71	125	0.00	0.57	424.50	1.50	JS
19	8:34	323351	51	7211.25	1.13	116.00	1.0	0.90	125	122.00	0.95	423.00	1.70	JS
20	8:35	323402	71	7212.28	1.59	115.00	1.0	0.94	120	4.00	1.09	421.30	2.40	JS
21	9:32	323473	49	7213.97	1.036	114.00	0.0	0.86	116	2.00	0.95	418.90	1.50	JS
22	8:57	323522	51	7215.01	1.204	114.00	2.0	0.89	114	2.00	1.12	417.40	2.10	JS
23	8:00	323573	60	7216.21	1.35	112.00	0.0	0.95	112	4.00	1.07	415.30	2.60	JH
24	8:57	323633	54	7217.56	0.61	112.00	0.0	0.97	108	2.00	0.92	412.70	1.40	JS
25	8:48	323687	51	7218.17	1.63	112.00	1.0	1.01	106	3.00	1.01	411.30	1.70	JS
26	8:31	323738	49	7219.80	1.2	111.00	1.0	0.97	103	3.00	0.73	409.60	1.80	JS
27	8:00	323787	68	7221.00	1.52	110.00	1.0	1.09	100	2.00	1.26	407.80	1.90	JH
28	8:00	323855	44	7222.52	0.98	109.00	1.0	0.77	98	2.00	0.85	405.90	1.40	JH
29	9:07	323899	70	7223.50	1.48	108.00	0.0	1.08	96	4.00	1.27	404.50	2.30	JS
30	8:35	323969	41	7224.98	0.98	108.00	1.0	1.05	92	2.00	0.94	402.20	1.30	JS
31	8:51	324010	50	7225.96	1.12	107.00	0.5	1.13	90	2.00	1.02	400.90	1.50	JS
1	00:00	324060		7227.08		106.50		1.00	88		1.29	399.40		JS
TOT			1733					28.64			35.99			
AVE			56					0.87			1.09			
MAX			72					1.13			2.20			
MIN			41					0.63			0.57			

SIGNATURE: Jon Stear
E: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH **IL0070300**
FOR THE MONTH OF March 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
28-Feb	9:24	516619	89	3040.2	1.4	4756.70	0	122.00	2.0	1.03	74	6.00	1.64	358.00	0.80	JS
1	10:00	516608	53	3041.6	0.8	4756.70	0	120.00	0.5	1.10	68	4.00	1.11	357.20	2.00	JS
2	9:49	516661	88	3042.4	1.4	4756.70	0	119.50	1.0	1.27	64/100	6.00	0.60	355.20	3.20	JS
3	9:48	516749	42	3043.8	1.1	4756.70	0	118.50	0.5	1.03	94	4.00	1.40	352.00	1.40	JS
4	8:21	516791	88	3044.9	1	4756.70	0	118.00	1.0	1.04	90	7.00	0.99	350.60	0.00	JS
5	3:23	516879	41	3045.9	0	4756.70	0	117.00	1.0	0.80	83	2.00	0.94	347.00	1.00	JS
6	8:01	516920	50	3046.5	0.8	4756.70	0	116.00	1.0	1.07	81	4.00	1.80	346.00	1.60	JS
7	8:10	516970	89	3047.3	1.4	4756.70	0	115.00	1.0	1.17	77/100	5.00	0.53	344.40	3.40	JS
8	9:47	517059	50	3048.7	0	4756.70	0	114.00	1.0	0.65	95	4.00	1.10	341.00	1.60	JS
9	9:22	517109	87	3049.5	1.3	4756.70	0	113.00	1.0	1.12	91	7.00	0.61	339.40	3.20	JS
10	10:39	517196	43	3050.8	0.7	4756.70	0	112.00	0.0	1.15	84	2.00	0.64	336.20	1.20	JS
11	8:07	517239	76	3051.5	1.2	4756.70	0	112/160	1.0	0.52	82	6.00	1.08	335.2/458.2	2.20	JS
12	8:24	517315	43	3052.7	0.7	4756.70	0	159.00	1.0	1.30	76/120	2.00	1.14	456.00	1.60	JS
13	8:00	517358	85	3053.4	1.3	4756.70	0	158.00	1.0	1.16	118	3.00	0.75	454.40	3.00	JH
14	10:40	517443	46	3054.7	0.7	4756.70	0	157.00	0.0	1.12	115	7.00	0.87	451.40	1.60	JH
15	9:43	517489	88	3055.4	1.4	4756.70	0	157.00	2.0	1.06	108	5.00	0.71	449.80	2.60	JS
16	9:26	517577	44	3056.8	0.7	4756.70	0	155.00	1.0	1.02	103	6.00	0.64	447.20	1.80	JS
17	9:53	517621	50	3057.5	0.8	4756.70	0	154.00	0.0	0.75	97	2.00	1.52	445.40	1.20	JS
18	9:25	517671	91	3058.3	1.4	4756.70	0	154.00	2.0	0.87	95	7.00	0.54	444.20	3.20	JS
19	9:41	517762	41	3059.7	0.7	4756.70	0	152.00	0.0	0.81	88	2.00	1.20	441.00	1.40	JS
20	9:07	517803	50	3060.4	0.8	4756.70	0	152.00	0.0	0.87	86	4.00	0.42	441.00	2.20	JS
21	10:04	517853	83	3060.4	0	4756.70	0	152.00	1.0	0.85	82	5.00	0.61	437.40	3.80	JS
22	9:49	517936	51	3062.5	0	4756.70	0	151.00	1.0	0.99	77/121	2.00	1.13	432.60	1.10	JS
23	8:07	517987	86	3062.5	2.1	4756.70	0	150.00	1.0	1.15	119	7.00	1.16	431.50	1.30	JS
24	9:55	518073	46	3064.6	0.7	4756.70	-0.4	149.00	1.0	1.21	112	4.00	0.76	430.20	1.80	JS
25	10:04	518119	50	3065.3	0.8	4756.30	0	148.00	1.0	1.12	108	2.00	1.15	428.40	1.00	JS
26	9:38	518169	85	3066.1	1.3	4756.30	0	147.00	2.0	1.08	106	6.00	1.24	427.90	3.40	JS
27	8:00	518254	46	3067.4	0.7	4756.30	0	145.00	0.0	1.15	100	4.00	1.32	424.00	1.00	JH
28	8:00	518300	87	3068.1	1.4	4756.30	0	145.00	1.0	1.13	96	8.00	1.12	423.00	4.40	JH
29	9:54	518387	40	3069.5	0.7	4756.30	0	144.00	1.0	1.05	88	2.00	0.82	419.40	1.20	JS
30	9:22	518427	50	3070.2	0.7	4756.30	0	143.00	0.0	0.90	86	4.00	2.00	418.20	1.60	JS
31	9:36	518477	86	3070.9	1.4	4756.30	0	143.00	1.0	0.86	82	7.00	1.41	416.60	3.00	JS
1	10:30	518563		3072.3		4756.30	0	142.00		1.14	75		1.20	413.60		JS
TOT			2044				0			33.54			34.15			
AVE			64				0			1.02			1.03			
MAX			91				0			1.30			2.00			
MIN			40				0			0.52			0.42			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

Item 11.

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF March 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
28-Feb	8:39	263397409.5	127808.6	10062.0	0	24406.10	6.00	108.50	0.5	1.11	95	6.00	1.11	27.00	0.75	JS
1	8:35	263525218.1	108928.6	10062.0	0	24412.10	5.10	108.00	1.0	0.41	89	4.00	0.52	26.25	0.25	JS
2	8:12	263634146.7	93169.3	10062.0	0	24417.20	4.40	107.00	0.5	1.07	85	4.00	0.66	26.00	0.75	JS
3	8:11	263727316.0	139666.4	10062.0	0	24421.60	6.60	106.50	1.5	0.62	81/120	4.00	1.11	25.25	0.25	JS
4	9:37	263866982.4	86951.4	10062.0	0	24428.20	4.10	105.00	1.0	0.79	116	5.00	1.16	25.00	0.50	JS
5	8:13	263953933.8	114804.3	10062.0	0	24432.30	5.40	104.00	1.0	0.75	111	5.00	0.68	24.50	0.75	JS
6	8:56	264068738.1	113984.2	10062.0	0	24437.70	5.80	103.00	1.0	1.25	106	5.00	1.09	23.75	0.50	JS
7	9:13	264182722.3	151788.7	10062.0	0.9	24443.50	6.70	102.00	0.5	1.00	101	5.00	1.04	23.25	0.75	JS
8	8:32	264334511.0	95913.1	10062.9	0	24450.20	4.50	101.50	0.5	1.00	96	5.00	0.52	22.50	0.25	JS
9	8:10	264430424.1	101758.9	10062.9	0	24454.70	4.80	101.00	1.0	1.00	91	5.00	1.10	22.25	0.75	JS
10	8:20	264532183.0	126113.1	10062.9	0	24459.50	5.80	100.00	1.0	0.73	86	6.00	1.58	21.5	0.50	JS
11	9:55	264658296.1	103554.5	10062.9	0	24465.30	4.90	99/160	0.5	0.82	80	4.00	0.90	21 / 50	1.00	JS
12	10:01	264761850.6	110989.5	10062.9	0	24470.20	5.20	159.50	0.5	0.97	76	6.00	0.63	49.00	0.50	JS
13	8:00	264872840.1	114968.6	10062.9	0	24475.40	5.40	159.00	1.0	1.33	70	4.00	1.72	48.50	1.00	JH
14	8:00	264987808.7	127175.8	10062.9	0	24480.80	5.90	158.00	1.0	1.05	66	6.00	1.50	47.50	0.50	JH
15	8:18	265114984.5	121913.5	10062.9	0	24486.70	5.70	157.00	1.0	0.92	60/120	4.00	0.35	47.00	1.00	JS
16	8:09	265236898.0	113814.5	10062.9	0	24492.40	5.30	156.00	2.0	0.60	116	6.00	0.63	46.00	1.00	JS
17	8:09	265350712.5	102655.3	10062.9	0	24497.70	4.90	154.00	0.0	1.02	110	4.00	0.92	45.00	0.25	JS
18	8:07	265453367.8	144193.7	10062.9	0	24502.60	5.30	154.00	0.0	0.64	106	4.00	0.57	44.75	0.75	JS
19	8:14	265597561.5	96112.00	10062.9	0	24507.90	4.50	154.00	1.0	0.35	102	5.00	0.71	44.00	0.75	JS
20	8:20	265663673.5	125314.0	10062.9	0	24512.40	5.90	153.00	0.9	0.86	97	7.00	0.66	43.25	0.75	JS
21	9:19	265788987.5	136113.8	10062.9	0	24518.30	6.30	152.00	2.0	0.99	90	6.00	0.98	42.50	0.50	JS
22	8:31	265925101.3	102187.7	10062.9	0	24524.60	4.90	150.00	1.0	1.01	84	5.00	1.61	42.00	1.0	JS
23	7:57	266027289.0	117072	10062.9	0	24529.50	5.40	149.00	1.0	0.67	79	7.00	0.70	41.00	1.0	JH
24	8:16	266144361.0	119649.7	10062.9	0	24534.90	5.60	148.00	1.0	1.58	72 / 120	4.00	1.33	40.00	0.3	JS
25	8:19	266264010.7	118569.6	10062.9	0	24540.50	5.60	147.00	1.0	1.14	116	7.00	1.04	39.75	0.8	JS
26	8:11	266382580.3	114644.7	10062.9	0	24546.10	5.30	146.00	2.0	0.95	109	5.00	1.20	39.00	1.0	JS
27	8:00	266497225.0	119012.7	10062.9	0	24551.40	5.60	144.00	1.0	1.29	104	6.00	1.87	38.00	0.5	JH
28	8:00	266616237.7	122445.4	10062.9	0	24557.00	5.70	143.00	1.0	1.63	98	6.00	1.09	37.50	1.3	JH
29	8:36	266738683.1	104654.4	10062.9	0	24562.70	4.90	142.00	1.0	1.11	92	6.00	0.98	36.25	0.3	JS
30	8:12	266843337.5	100824.5	10062.9	0	24567.60	4.70	141.00	1.0	0.86	86	5.00	0.83	36.00	0.8	JS
31	8:10	266944176.0	123466.8	10062.9	0	24572.30	5.90	140.00	1.0	0.82	81	6.00	1.79	35.25	0.3	JS
1	8:50	267007642.8		10062.9		24578.2		139.0		0.8	75/168		2	35.00	0.25	JS
TOT			3576753				166			31.10			34.43			
AVE			115379				5			0.94			1.04			
MAX			151789				7			1.63			1.87			
MIN			86951				4			0.35			0.35			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF March 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Elm School	0.52		1.32	Gas Station	0.40		1.11	Tower	0.8		0.62	JS			0.58	0.66	0.67
2	Tower	1.07		0.66	Tower	0.59		1.27	Tower	0.75		1.19	JS			0.85	0.66	0.80
3	Village Hall	0.21		1.46	Auto Garage	0.54		1.29	Tower	1.00		0.81	JS			0.46	0.68	0.75
4	Tower	0.79		1.16	Tower	0.65		1.13	Tower	0.94		1.4	JS			1.50	0.72	0.69
5	Tower	0.75		0.68	Tower	0.62		1.1	Tower	0.9		1.24	JS			1.20	0.73	0.72
6																0.66	0.71	0.72
7																0.95	0.75	0.68
8	Elm School	0.66		1.24	Gas Station	0.41		1.14	Tower	0.93		1.29	JS			1.20	0.80	0.82
9	Tower	1.00		1.10	Tower	0.64		1.14	Tower	0.85		1.25	JS			0.87	0.55	0.59
10	Tower	0.73		1.58	Auto Garage	0.48		1.41	Tower	0.86		1.24	JS			1.40	0.67	0.65
11	Village Hall	0.24		1.42	Tower	0.64		1.16	Tower	0.88		1.65	JS			1.00	0.56	0.68
12	Tower	0.97		0.63	Tower	0.62		1.10	Tower	0.79		1.28	JS			0.97	0.77	0.83
13																0.57	0.71	0.68
14																1.00	0.59	0.25
15	Elm School	0.57		1.12	Gas Station	0.31		0.93	Tower	0.78		0.63	JS			0.84	0.72	0.86
16	Tower	0.60		0.63	Tower	0.75		0.81	Tower	0.92		0.76	JS			0.93	0.63	0.67
17	Village Hall	0.15		1.48	Auto Garage	0.34		1.14	Tower	0.6		0.93	JS			0.99	0.57	0.68
18	Tower	0.64		0.57	Tower	0.63		0.69	Tower	0.63		1.40	JS			1.20	0.68	0.72
19	Tower	0.35		0.71	Towetr	0.84		0.97	Tower	0.71		1.38	JS			0.99	0.62	0.68
20																0.59	0.49	0.62
21																1.00	0.52	0.61
22	Elm School	0.65		1.36	Gas Station	0.40		1.23	Tower	0.69		1.37	JS			1.40	0.68	0.68
23	Tower	0.63		0.53	Tower	0.95		1.07	Tower	1.11		1.16	JH			1.40	0.84	0.85
24	Village Hall	0.29		1.46	Auto Garage	0.41		1.38	Tower	0.82		1.35	JS			1.40	0.74	0.82
25	Tower	1.14		1.04	Tower	0.79		1.11	Tower	0.75		1.51	JS			0.88	0.92	0.85
26	Tower	0.95		1.2	Tower	0.75		1.05	Tower	0.73		1.27	JS			1.30	0.98	1.00
27																1.00	0.89	0.71
28																1.50	0.75	0.22
29	Elm School	0.64		1.51	Gas Station	0.39		1.05	Tower	0.78		1.34	JS			1.10	0.89	0.81
30	Tower	0.86		0.83	Tower	0.74		1.10	Tower	0.80		1.46	JS			1.30	0.85	0.91
31	Village Hall	0.09		1.56	Auto Garage	0.46		1.27	Tower	0.86		0.86	JS			1.50	0.85	0.85
1																		

Signature: Jon Stear

PHONE: 815-224-1650

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – April Activity**

Date: **May 5, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Washington/Main Improvements:** The Contractor has completed all work and the project is now complete. The final pay application has been presented to the Village for payment. A nice piece of news to pass along; DPW Hilden and myself were at the corner of Washington and Park when a resident flagged us down and advised that she has not experienced flooding issues in her yard since the installation of the lift station. She was very appreciative of the Village's efforts.
- **Sanitary Sewer Cleaning/Televising Phase II:** The first pay application has been turned into the Village, and it's worthwhile to note that the Village was able to complete the work for approximately $5,000 under budget. That said, there are a number of laterals along Main Street that the Village would like to televise and we believe that the majority of them can be televised within budget and therefore the Village is proceeding with televising these laterals. Field work was delayed through April but should be complete in the next few weeks.
- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building, and that those funds are being distributed to the County who will then distribute the funding the Village. As I reported in the past, the County was notified that DCEO was beginning to write the grant agreement, and as of the date of this memo the grant agreement has not yet arrived at the County. However, in January DCEO did reach out to the County with questions on the application so we know that DCEO is indeed working on the agreements. Once the grant agreement is presented the County will determine if IGA's are necessary for the distribution of funds, and we can complete the front-end documents of the specification and can let the project for public bid letting.
- **2021 Maintenance Program:** Due to poor weather conditions and snow cover, field work for the 2021 maintenance program was delayed. Design work did commence in March and we expect to complete the remaining design work by May 10th. The Board has already approved bid letting and we expect to go to letting as soon as IDOT approves the bid packet. Construction is expected to commence in late June as planned.
- **IL 173 Water Main Improvements:** As you may recall the Village obtained a permit from IDOT for the installation of the water main within the IL 173 right of way. IDOT has finally made its field observations and there is a water box that requires repair. We are unsure as to why the box was damaged as it was properly set to grade and the pavement around the box was flush. The Contractor did nothing wrong so the Village will need to compensate the contractor for the repair.
- **Park & Main Drainage Improvements:** You may recall that the Village received a grant in 2014 that was slated to make improvements to the drainage channel between the southern property line of the apartments on Main Street & Park Street, and to the channel in Sherman Oaks between Main & Park. The funds were suspended in late 2014 and have now been reinstated. Plans were dusted off and tweaked in April and are ready for letting and we plan to let them after authorization in May.
- **West Grove Park Improvements:** We have been attempting to obtain pricing for pavilions and screening structures from suppliers which has been difficult to say the least due to the fluctuation in the steel markets. Once we have pricing in hand the design will be completed and the project let.

VILLAGE OF POPLAR GROVE

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APRIL 2021 TREASURER'S REPORT

Monthly Reports:

Attached you will find April's pre-audit financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in April.
- Invoices scheduled to be paid in the month of May: $194,113.45 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $214,185.82.
- Pre-audit Financial Statements for the month ending 4/30/2021 are attached.

Upcoming Activities

- Work will start on our FY21 Audit. Field work is scheduled for May 5th and the week of July 6th.

Carina

05/04/2021 CHECK REGISTER
CHECK DATE FROM 04/01/2021 - 04/30/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
04/01/2021	OPER	26516	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	11,302.55
04/01/2021	OPER	26517	PR	DENTAL/VISION	HUMANA INSURANCE COMPANY	804.67
04/01/2021	OPER	26518	PR	NCPERS	NCPERS	112.00
04/09/2021	OPER	26523	AP	0371	ABBY PEST ELIMINATION LLC	270.00
04/09/2021	OPER	26524	AP	0006	ADT COMMERCIAL LLC	163.49
04/09/2021	OPER	26525	AP	0540	AEP ENERGY	16,302.01
04/09/2021	OPER	26526	AP	0011	AIRGAS USA, LLC	110.15
04/09/2021	OPER	26527	AP	0338	AMAZON.COM	257.18
04/09/2021	OPER	26528	AP	0485	AREA MECHANICAL, INC.	1,710.89
04/09/2021	OPER	26529	AP	0459	ARNESON OIL COMPANY	791.87
04/09/2021	OPER	26530	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	4,699.95
04/09/2021	OPER	26531	AP	0517	BELVIDERE AREA CHAMBER OF COMMERCE	299.95
04/09/2021	OPER	26532	AP	0361	BLAIN'S FARM & FLEET	713.65
04/09/2021	OPER	26533	AP	0052	BONNELL INDUSTRIES, INC.	20.83
04/09/2021	OPER	26534	AP	0078	CARD SERVICE CENTER	774.07
04/09/2021	OPER	26535	AP	0062	CARGILL, INCORPORATED	6,852.36
04/09/2021	OPER	26536	AP	0098	CINTAS CORPORATION #355	111.02
04/09/2021	OPER	26537	AP	0074	COLLINS SANITARY LLC	2,902.20
04/09/2021	OPER	26538	AP	0278	COMED	3,908.20
04/09/2021	OPER	26539	AP	0374	COMFORT SOLUTIONS HEATING & AIR	690.50
04/09/2021	OPER	26540	AP	0347	CORE & MAIN LP	1,268.12
04/09/2021	OPER	26541	AP	0358	DECKER 24HR TRUCK & TRAILER, INC.	1,386.17
04/09/2021	OPER	26542	AP	0484	EASTERN ILLINOIS UNIVERSITY	80.00
04/09/2021	OPER	26543	AP	0481	EVERGREEN SEPTIC SERVICE	2,000.00
04/09/2021	OPER	26544	AP	0094	FASTENAL	91.77
04/09/2021	OPER	26545	AP	0097	FOX VALLEY INTERNET, INC.	54.90
04/09/2021	OPER	26546	AP	0096	FRONTIER	813.00
04/09/2021	OPER	26547	AP	0109	HAWKINS, INC.	4,096.22
04/09/2021	OPER	26548	AP	0483	HBA ROCKFORD	90.00
04/09/2021	OPER	26549	AP	0110	HEARTLAND BANK & TRUST COMPANY	568,922.50
04/09/2021	OPER	26550	AP	0364	HOME DEPOT CREDIT SERVICES	175.83
04/09/2021	OPER	26551	AP	0072	JOE COOLING & SONS, INC.	74.00
04/09/2021	OPER	26552	AP	0159	MCMAHON ASSOCIATES, INC.	11,121.70
04/09/2021	OPER	26553	AP	0163	MEDIACOM	699.82
04/09/2021	OPER	26554	AP	0165	MENARDS	445.86
04/09/2021	OPER	26555	AP	0418	MICHAEL S. DRELLA	75.00
04/09/2021	OPER	26556	AP	0329	MR. GOODWATER	54.64
04/09/2021	OPER	26557	AP	0442	MUNICODE MUNICIPAL CODE CORPORTION	981.98
04/09/2021	OPER	26558	AP	0053	NAPA AUTO PARTS	295.48
04/09/2021	OPER	26559	AP	0186	NICOR GAS	2,993.27
04/09/2021	OPER	26560	AP	0489	P.C. TECH 2 U	910.00
04/09/2021	OPER	26561	AP	0525	PEARSON	5,529.00
04/09/2021	OPER	26562	AP	0521	RGB JANITORIAL	390.00
04/09/2021	OPER	26563	AP	MISC	ROBERT RASGAITIS	45.00
04/09/2021	OPER	26564	AP	MISC	ROGER & CARRIE TROLINGER	94.96
04/09/2021	OPER	26565	AP	0217	SOLUTIONS BANK	86.43
04/09/2021	OPER	26566	AP	0319	SOSNOWSKI SZETO, LLP	8,840.00
04/09/2021	OPER	26567	AP	0558	STATE CHEMICAL SOLUTIONS	249.64
04/09/2021	OPER	26568	AP	0355	TEST INC.	2,665.50
04/09/2021	OPER	26569	AP	0261	U.S. CELLULAR	213.08
04/09/2021	OPER	26570	AP	0262	USA BLUE BOOK	1,317.23

05/04/2021 CHECK REGISTER

CHECK DATE FROM 04/01/2021 - 04/30/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
04/09/2021	OPER	26571	AP	0429	WEX BANK - MARATHON FLEET CARD	1,686.20
04/09/2021	OPER	26572	AP	0268	WILLIAM CHARLES CONSTRUCTION, LLC	346.95
04/09/2021	OPER	Various	PR		PAYROLL	25,681.75
04/09/2021	OPER	EFT407(E)	PR	IRS	INTERNAL REVENUE SERVICE	5,596.64
04/09/2021	OPER	EFT408(E)	PR	STATE OF IL	STATE OF ILLINOIS	934.72
04/12/2021	OPER	EFT409(E)	PR	IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	4,928.87
04/20/2021	OPER	26573	AP	0523	VISU-SEWER OF ILLINOIS, LLC	61,571.42
04/20/2021	OPER	60(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
04/20/2021	OPER	61(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
04/20/2021	OPER	62(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
04/23/2021	OPER	Various	PR		PAYROLL	10,397.88
04/23/2021	OPER	26574	PR	UNION DUES	I.U.O.E. LOCAL 150	310.64
04/23/2021	OPER	EFT410(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,943.93
04/23/2021	OPER	EFT411(E)	PR	STATE OF IL	STATE OF ILLINOIS	610.35
04/23/2021	OPER	EFT412(E)	PR	IMRF	IMRF	3,234.63
Total of 89 Checks:						794,955.77
Less 0 Void Checks:						0.00
Total of 89 Disbursements:						794,955.77

Consolidated Revenue And Expenditure

Calculations as of 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
REVENUES							
00-3010	PROPERTY TAXES - CORPORATE	221,740					221,740
00-3011	PROPERTY TAXES - ROAD & BRIDGE	81,615					81,615
00-3012	PROPERTY TAXES - AUDIT	14,892					14,892
00-3013	PROPERTY TAXES - LIABILITY INSURA	20,847					20,847
00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,856					19,856
00-3100	STATE INCOME TAXES	575,824					575,824
00-3101	STATE USE TAXES	181,414					181,414
00-3102	STATE TELECOMMUNICATIONS TAX	38,162					38,162
00-3103	STATE SALES TAXES	241,963					241,963
00-3104	STATE VIDEO GAMING TAX	47,957					47,957
00-3105	REPLACEMENT TAX	4,382					4,382
00-3106	STATE LOCAL SHARE OF CANNABIS USE	3,440					3,440
00-3120	MOTOR FUEL TAX			192,287			192,287
00-3130	LOCAL RDS & STS REBUILD IL			165,518			165,518
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	124,534					124,534
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	66,909					66,909
00-3205	MUNICIPAL TAX MEDIACOM	4,099					4,099
00-3300	CODE VIOLATION FEES	2,422					2,422
00-3301	FILING FEES	2,725					2,725
00-3400	BUILDING PERMIT FEES	95,310					95,310
00-3401	VIDEO GAMING LICENSES	1,150					1,150
00-3403	OTHER LICENSE FEES	350					350
00-3405	TRUCK PERMITS	125					125
00-3406	LIQUOR LICENSES	15,050					15,050
00-3408	TOBACCO LICENSE FEES	180					180
00-3500	RENTS RECEIVED	21,870					21,870
00-3600	WATER & SEWER SALES		1,591,751				1,591,751
00-3601	WATER / SEWER PENALTIES		(156)				(156)
00-3602	WATER & SEWER CONNECTION FEES		12,000				12,000
00-3603	BULK WATER SALES		443				443
00-3604	METER & MXU SALES		7,915				7,915
00-3605	TURN ON/OFF WATER FEES		1,175				1,175
00-3700	FEDERAL GRANT REVENUE	202,778					202,778
00-3800	MISCELLANEOUS INCOME	66,393	23,165				89,558
00-3801	DONATIONS/CONTRIBUTIONS	1,698					1,698
00-3900	INTEREST	3,963	903	710	74	730	6,380
00-5010	TRANSFERS IN - FROM GENERAL FUND				213,228	123,000	336,228
TOTAL REVENUES		2,061,648	1,637,196	358,515	213,302	123,730	4,394,391
EXPENDITURES							
00-4232	MFT ENGINEERING SERVICES			7,749			7,749
00-4240	PROFESSIONAL SERVICES			765			765
00-4409	ROAD CONSTRUCTION			176,362			176,362
50-4000	SALARIES	181,452					181,452
50-4010	SALARIES - OVERTIME	109					109
50-4100	SOCIAL SECURITY - EMPLOYER	10,835					10,835
50-4101	MEDICARE - EMPLOYER	2,534					2,534
50-4102	WORKERS COMPENSATION INSURANCE	6,646					6,646
50-4103	UNEMPLOYMENT COMPENSATION	3,798					3,798
50-4104	IMRF EMPLOYER	8,055					8,055
50-4105	LIFE INSURANCE - EMPLOYER	506					506
50-4106	HEALTH INSURANCE EXPENSE	32,197					32,197
50-4200	GENERAL INSURANCE	21,335	22,056				43,391
50-4202	TELEPHONE & INTERNET SERVICES	9,438	5,185				14,623

Calculations as of 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
50-4203	WEB SITE MAINTENANCE	4,050					4,050
50-4205	TRAVEL/MEALS/LODGING	1,995					1,995
50-4206	SECURITY SYSTEM	1,962					1,962
50-4207	TRAINING	510					510
50-4208	POSTAGE	1,261					1,261
50-4209	PUBLICATION COST	2,448					2,448
50-4210	PRINTING	300					300
50-4211	AUDITING SERVICES	16,500					16,500
50-4212	ENGINEERING SERVICES	20,814					20,814
50-4213	LEGAL SERVICES	86,337					86,337
50-4214	OFFICE SYSTEM SUPPORT	20,635					20,635
50-4215	CONTRACT INSPECTION SERVICES	450					450
50-4217	PROFESSIONAL DUES	1,625					1,625
50-4219	CUSTODIAL SERVICES	4,761					4,761
50-4220	RENTAL PROPERTY REPAIRS	554					554
50-4223	IT SERVICES	3,925					3,925
50-4235	BOND AGENT FEES		1,500				1,500
50-4237	PLANNING SERVICES	2,753					2,753
50-4240	PROFESSIONAL SERVICES	4,935					4,935
50-4270	BOND AGENT FEE	500					500
50-4300	OFFICE SUPPLIES	4,107	752				4,859
50-4301	MAINTENANCE SUPPLIES	1,318					1,318
50-4302	OPERATING SUPPLIES	872					872
50-4400	CAPITAL OUTLAY - VILLAGE HALL EQU	7,277					7,277
50-4412	CIP GENERAL ADMINISTRATION					122,017	122,017
50-4500	MISCELLANEOUS EXPENSE	127,226	85				127,311
50-4752	INTEREST ON BONDS/NOTES	275					275
50-4801	DEBT PAYMENT - PRINCIPAL 2015B				175,000		175,000
50-4802	BOND PRINCIPAL - SERIES 2012A		25,000				25,000
50-4803	BOND PRINCIPAL - SERIES 2012B		135,000				135,000
50-4804	BOND PRINCIPAL - SERIES 2015		345,000				345,000
50-4811	INTEREST EXPENSE 2015B				38,228		38,228
50-4813	INTEREST - SERIES 2012A		3,145				3,145
50-4814	INTEREST - SERIES 2012B		31,375				31,375
50-4815	INTEREST - SERIES 2015		90,325				90,325
50-4970	SIMERL LAND REPAYMENT	25,832					25,832
50-4971	LAND PURCHASE	68,536					68,536
52-4000	SALARIES	53,404					53,404
52-4010	SALARIES - OVERTIME	278					278
52-4100	SOCIAL SECURITY - EMPLOYER	3,084					3,084
52-4101	MEDICARE - EMPLOYER	722					722
52-4102	WORKERS COMPENSATION INSURANCE	1,481					1,481
52-4103	UNEMPLOYMENT COMPENSATION	1,026					1,026
52-4104	IMRF EMPLOYER	3,268					3,268
52-4105	LIFE INSURANCE - EMPLOYER	192					192
52-4106	HEALTH INSURANCE	20,677					20,677
52-4225	LANDSCAPING PARKS	3,629					3,629
52-4304	MAINTENANCE SUPPLIES	2,011					2,011
52-4406	CAPITAL OUTLAY - PARK IMPROVEMENT	23,270					23,270
52-4440	PARKS EQUIPMENT	3,080					3,080
53-4000	SALARIES	50,854					50,854
53-4010	SALARIES - OVERTIME	278					278
53-4080	STREETS UNIFORM ALLOWANCE	1,111					1,111
53-4100	SOCIAL SECURITY - EMPLOYER	2,926					2,926
53-4101	MEDICARE - EMPLOYER	684					684

Calculations as of 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
53-4102	WORKERS COMPENSATION INSURANCE	1,481					1,481
53-4103	UNEMPLOYMENT COMPENSATION	852					852
53-4104	IMRF - EMPLOYER	3,268					3,268
53-4105	LIFE INSURANCE - EMPLOYER	192					192
53-4106	HEALTH INSURANCE	20,712					20,712
53-4107	UNIFORM CLEANING SERVICES	1,200					1,200
53-4202	TELEPHONE & INTERNET SERVICES	2,033					2,033
53-4205	TRAVEL/MEALS/LODGING	482					482
53-4226	VEHCLE MAINTENANCE	23,809					23,809
53-4227	EQUIPMENT MAINTENANCE	7,860					7,860
53-4228	MAINTENANCE	9,620					9,620
53-4229	SNOW PLOW MAINTENANCE	11,006					11,006
53-4230	STREET LIGHTING SERVICES	44,143					44,143
53-4231	SHOP BUILDING - HEAT	2,172					2,172
53-4232	ENGINEERING SERVICES	1,494					1,494
53-4233	CONTRACTED SNOW PLOWING	14,466					14,466
53-4240	PROFESSIONAL SERVICES	25,684					25,684
53-4301	MAINTENANCE SUPPLIES	1,703					1,703
53-4302	OPERATING SUPPLIES	13,104					13,104
53-4303	GASOLINE AND OIL	17,515					17,515
53-4304	SALT PURCHASES	26,170					26,170
53-4309	JULIE LOCATES	956					956
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	84,757					84,757
53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTIO	21,267					21,267
53-4460	CIP STREETS ADMINISTRATION					376,740	376,740
53-4461	CIP STREETS EQUIPMENT					7,002	7,002
53-4462	CIP STREETS MAINTENANCE					4,576	4,576
53-4500	MISCELLANEOUS EXPENSE	407					407
53-4811	INTEREST EXPENSE	10,713					10,713
55-4209	PUBLICATION COST	1,105					1,105
55-4212	ENGINEERING	11,471					11,471
55-4213	LEGAL	3,214					3,214
55-4215	CONTRACT INSPECTION SERVICES	63,988					63,988
55-4216	CONTRACT CODE ENFORCEMENT	18,517					18,517
55-4237	PLANNING SERVICES	6,740					6,740
55-4240	PROFESSIONAL SERVICES	15,868					15,868
55-4302	OPERATING SUPPLIES	6,142					6,142
57-4000	SALARIES	18,966					18,966
57-4010	SALARIES - OVERTIME	19					19
57-4100	SOCIAL SECURITY - EMPLOYER	1,122					1,122
57-4101	MEDICARE - EMPLOYER	262					262
57-4103	UNEMPLOYMENT COMPENSATION	306					306
57-4104	IMRF EMPLOYER	388					388
57-4105	LIFE INSURANCE - EMPLOYER	38					38
57-4106	HEALTH INSURANCE	4,212					4,212
57-4202	TELEPHONE & INTERNET SERVICES	780					780
57-4205	TRAVEL/MEALS/LODGING	380					380
57-4207	TRAINING	1,055					1,055
57-4213	LEGAL	3,695					3,695
57-4214	OFFICE SYSTEM SUPPORT	3,912					3,912
57-4217	DUES	278					278
57-4218	CODIFICATION	2,620					20
57-4223	IT SERVICES	1,194					94
[illegible]4202	TELEPHONE & INTERNET SERVICES		2,703				03
[illegible]4204	UTILITIES		44,292				92

Calculations as of 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
68-4236	WATER &SEWER CONTRACT LABOR		50,600				50,600
68-4240	PROFESSIONAL SERVICES		2,186				2,186
68-4301	MAINTENANCE SUPPLIES		84				84
68-4302	OPERATING SUPPLIES		1,817				1,817
68-4305	UTILITY SYSTEM CHEMICALS		7,828				7,828
68-4310	IEPA REQUIRED TESTING		8,845				8,845
70-4000	SALARIES		50,858				50,858
70-4010	SALARIES - OVERTIME		278				278
70-4100	SOCIAL SECURITY - EMPLOYER		2,926				2,926
70-4101	MEDICARE - EMPLOYER		684				684
70-4102	WORKERS COMPENSATION INSURANCE		1,481				1,481
70-4103	UNEMPLOYMENT COMPENSATION		852				852
70-4104	IMRF EMPLOYER		3,268				3,268
70-4105	LIFE INSURANCE - EMPLOYER		192				192
70-4106	HEALTH INSURANCE		20,676				20,676
70-4204	UTILITIES		(2,703)				(2,703)
70-4208	POSTAGE		4,200				4,200
70-4214	OFFICE SYSTEM SUPPORT		1,400				1,400
70-4240	PROFESSIONAL SERVICES		1,618				1,618
70-4301	MAINTENANCE SUPPLIES		856				856
70-4302	OPERATING SUPPLIES		2,702				2,702
70-4305	UTILITY SYSTEM CHEMICALS		1,359				1,359
70-4306	METER & MXU PURCHASES		12,799				12,799
70-4500	MISCELLANEOUS		10,547				10,547
75-4000	SALARIES		50,851				50,851
75-4010	SALARIES - OVERTIME		277				277
75-4100	SOCIAL SECURITY - EMPLOYER		2,926				2,926
75-4101	MEDICARE - EMPLOYER		684				684
75-4102	WORKERS COMPENSATION INSURANCE		1,481				1,481
75-4103	UNEMPLOYMENT COMPENSATION		852				852
75-4104	IMRF EMPLOYER		3,268				3,268
75-4105	LIFE INSURANCE - EMPLOYER		192				192
75-4106	HEALTH INSURANCE		20,674				20,674
75-4204	UTILITIES		4,871				4,871
75-4208	POSTAGE		4,200				4,200
75-4214	OFFICE SYSTEM SUPPORT		1,895				1,895
75-4232	ENGINEERING		4,160				4,160
75-4236	WATER &SEWER CONTRACT LABOR		30,360				30,360
75-4240	PROFESSIONAL SERVICES		24,467				24,467
75-4301	MAINTENANCE SUPPLIES		4,586				4,586
75-4302	OPERATING SUPPLIES		5,710				5,710
75-4305	UTILITY SYSTEM CHEMICALS		766				766
75-4312	GENERATOR MAINTENANCE		15,051				15,051
75-4930	CAPITAL OUTLAY		87,138				87,138
77-4202	TELEPHONE & INTERNET SERVICES		2,722				2,722
77-4204	UTILITIES		52,782				52,782
77-4223	IT SERVICES		80				80
77-4236	WATER &SEWER CONTRACT LABOR		60,720				60,720
77-4240	PROFESSIONAL SERVICES		4,660				4,660
77-4301	MAINTENANCE SUPPLIES		3,206				3,206
77-4302	OPERATING SUPPLIES		2,766				766
77-4305	UTILITY SYSTEM CHEMICALS		1,762				62
77-4307	NPDS PERMIT		7,500				00
77-4310	IEPA REQUIRED TESTING		544				44
77-4312	GENERATOR MAINTENANCE		1,925				25

Calculations as of 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
79-4202	TELEPHONE & INTERNET SERVICES		1,068				1,068
79-4204	UTILITIES		91,271				91,271
79-4236	WATER &SEWER CONTRACT LABOR		60,720				60,720
79-4240	PROFESSIONAL SERVICES		720				720
79-4301	MAINTENANCE SUPPLIES		2,980				2,980
79-4302	OPERATING SUPPLIES		1,937				1,937
79-4305	UTILITY SYSTEM CHEMICALS		11,027				11,027
79-4307	NPDS PERMIT		15,000				15,000
79-4310	IEPA REQUIRED TESTING		779				779
79-4312	GENERATOR MAINTENANCE		3,675				3,675
99-6032	TRANSFER TO DEBT SERVICE	213,227					213,227
99-6050	TRANSFER TO GOV FUNDS CIP FUND	123,000					123,000
TOTAL EXPENDITURES		1,710,203	1,484,024	184,876	213,228	510,335	4,102,666
NET OF REVENUES & EXPENDITURES		351,445	153,172	173,639	74	(386,605)	

Comparative Balance Sheet

Period Ending 04/30/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
ASSETS							
00-1010	PETTY CASH	192					192
00-1020	CASH IN BANK	(181,529)	391,423	360,684	1,558	99,587	671,723
00-1021	CASH IN BANK MONEY MARKET	955,357					955,357
00-1022	CASH IN BANK - BYRON BANK			20,916			20,916
00-1030	MONEY MARKET	25,391			27,579		52,970
00-1040	MFT MONEY MARKET		117,814				117,814
00-1070	CASH WITH PAYING AGENT			559,535			559,535
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	1,632,915					1,632,915
00-1100	PROPERTY TAXES RECEIVABLE	279,381					279,381
00-1400	ACCOUNTS RECEIVABLE - OTHER	28,641		3,238			31,879
00-1401	ACCOUNTS RECEIVABLE			136,980			136,980
00-1500	PREPAID ITEMS	5,062		2,333			7,395
00-1605	VEHICLES			42,017			42,017
00-1610	VILLAGE WATER SYSTEM			13,349,804			13,349,804
00-1620	WATER/SEWER UITLITY SYSTEM			8,063,260			8,063,260
00-1630	STREETS			66,551			66,551
00-1705	ACCUMULATED DEPRECIATION - VEHICL			(12,659)			(12,659)
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(1,202,642)			(1,202,642)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(3,270,628)			(3,270,628)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(5,510,133)			(5,510,133)
00-1730	ACCUM DEP-STREET			(24,124)			(24,124)
00-1850	DEFERRED OUTFLOW			14,200			14,200
00-1900	UNAMORTIZED LOSS ON REFUNDING			66,459			66,459
TOTAL ASSETS		2,745,410	509,237	12,665,791	29,137	99,587	16,049,162
LIABILITIES							
00-1330	ESCROW HAWTHORN MEADOWS PROF SERV	6,378					6,378
00-2100	UNAVAILABLE PROPERTY TAXES	279,381					279,381
00-2200	ACCOUNTS PAYABLE	88,509		32,156		15,063	135,728
00-2201	COMPENSATED ABSENCES - CURRENT PO			7,110			7,110
00-2203	BONDS PAYABLE 2012A - CURRENT POR			25,000			25,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			130,000			130,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			335,000			335,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500			23,500
00-2240	ACCRUED INTEREST PAYABLE			69,535			69,535
00-2303	BONDS PAYABLE 2012A - LONG-TERM P			85,000			85,000
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			1,035,000			1,035,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO			2,680,000			2,680,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	(2,611)					(2,611)
00-2360	UNION DUES/NCPRS PAYABLE	128					128
00-2370	SUI PAYABLE	1,385					1,385
00-2400	OTHER DEFERRED REVENUE	19,741					19,741
00-2410	CUSTOMER DEPOSITS HELD	2,600		(855)			1,745
00-2650	NET PENSION LIABILITY			22,832			22,832
00-2660	DEFERRED INFLOWS			7,223			7,223
00-2690	UNAMORTIZED BOND PREMIUM			116,099			116,099
TOTAL LIABILITIES		395,511		4,567,600		15,063	4,978,174
FUND BALANCES							
00-3000	FUND BALANCE	1,998,458	335,599		29,063	471,130	2,[illegible]50
00-3001	NET POSITION			7,945,020			7,[illegible]20
[illegible]AL FUND EQUITY		1,998,458	335,599	7,945,020	29,063	471,130	10,[illegible]70

Comparative Balance Sheet

Period Ending 04/30/2021

DEPT/ACCOUNT DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
Beginning Fund Balance	1,998,458	335,599	7,945,020	29,063	471,130	
Net of Revenues Vs Expenditures	351,445	173,639	153,172	74	(386,605)	
Ending Fund Balance	2,349,903	509,238	8,098,192	29,137	84,525	
Total Liabilities And Fund Balance	2,745,414	509,238	12,665,792	29,137	99,588	

RESOLUTION NUMBER: 21-22

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH SABEL MECHANICAL, LLC WITH REGARDS TO LIFT STATION PUMP MAINTENANCE

WHEREAS, the Village of Poplar Grove, Illinois ("Village") is in need of lift station pump maintenance services; and

WHEREAS, Sabel Mechanical, LLC ("Sabel") provides such services; and

WHEREAS, the Village desires to engage the services of Sabel to provide such lift station pump maintenance services; and

WHEREAS, the Village and Sabel have reached an accord as to the terms and conditions upon which Sabel will provide the lift station pump maintenance services; and

WHEREAS, such terms and conditions are memorialized in an Agreement, a copy of which is attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- AGREEMENT

ADDENDUM TO AGREEMENT

THIS ADDENDUM TO AGREEMENT ("Amendment") is dated this ___ day of May 2021 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois municipal corporation ("Village"), and SABEL MECHANICAL, LLC, a Wisconsin limited liability company ("Contractor") and is intended to amend the Agreement dated April 27, 2021 between the Village and Contractor.

RECITALS:

WHEREAS, the Village and Contractor entered into an Agreement proposal dated on April 27, 2021 (the "Agreement"); and

WHEREAS, the Village and Contractor desire to make certain amendments to the Agreement; and

WHEREAS, such amendments are set forth in this Amendment to Agreement.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Agreement proposal, including, but not limited, its terms, conditions and scope of services, is incorporated herein and made a part hereof.

3. The following terms and conditions are made a part of the Agreement:

   A. Contractor will commence performance of the services set forth in the Agreement by no later than _____ of each year of the 3-year term of the Agreement and shall complete such services by no later than _____ of each year of the 3 year term of the Agreement. Such commencement and completion dates may be amended by written agreement of both parties hereto.

   B. Contractor warrants that it will own, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials, parts and supplies that are to be installed as a part of the services to be performed under the Agreement.

   C. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws in performance of the services set forth in the Agreement.

   D. At all times during the performance of this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits

of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage. All insurance policies shall name the Village as an additional insured. Prior to commencement of any work under the Agreement, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Contractor's coverage thereunder.

E. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the services contemplated under the Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the services contemplated under the Agreement. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Contractor agrees that it shall perform the services under the Agreement in a commercially reasonable and good and workmanlike manner. Services performed by Contractor will be conducted in a manner consistent with that level of care and skill ordinarily exercised by member in the same industry/profession who are currently providing services under similar conditions. To the extent Contractor fails to perform any services required under the Agreement and the Village incurs costs and expense to have the services completed, Contractor shall be responsible for reimbursing such costs and expense to the Village.

G. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Agreement shall be entitled to recover it costs, including reasonable attorneys' fees.

H. This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Illinois. Any dispute between the parties related to this Agreement shall

be submitted to the jurisdiction of the Courts of the 17th Judicial Circuit, Boone County, Illinois.

4. This Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. In case any provision of this Addendum shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall, to the extent permitted by law, not in any way be affected or impaired thereby.

7. To the extent that any provision of this Amendments conflicts with any term or condition set forth in the Agreement, the provision of this Amendment shall supersede and control to the extent of such conflict. All other provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

8. Except as otherwise provided for herein, this Amendment may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

VILLAGE OF POPLAR GROVE

By:_____
Don Sattler, President

ATTEST:

_____
Karri Anderberg, Village Clerk

SABEL MECHANICAL, LLC

By:_____

Its:_____

SABEL MECHANICAL LLC.
DOUG SABEL
W3150 County Road H, Fond du Lac, WI 54937
920-904-5579
doug@sabelmechanical.com

Date: **April 27, 2021**

To: **Village of Poplar Grove, IL**
200 Hill Street
Poplar Grove, IL 61065

Contact: **Ion Stear**
Phone: **(815) 560-7399**
Email: **Istear@testinc.com**

Location:

- **Ray Street**
- **Whiting Road**
- **Oak Law**
- **Countryside**
- **Collection Point**
- **Waco**
- **Woodstock Road**
- **North Plant**
- **South Plant**

Equipment Included:

Quantity (2) Metropolitan – 5 HP Pumps	**Quantity (2) Metropolitan - 6 HP Pumps**
Quantity (2) Flygt – 18 HP Pumps	**Quantity (2) Flygt – 15 HP Pumps**
Quantity (2) Flygt – 5 HP Pumps	**Quantity (3) Flygt – 20 HP Pumps**
Quantity (2) Vaughn – 15 HP Pumps	
Quantity (2) Flygt – 23 HP Pumps	

Sabel Mechanical LLC is pleased to offer a pump service agreement. The agreement shall include for one (1) year:

1 **Inspections: Including the checkpoints, listed trip charges and labor to inspect unit(s).**

PUMP INSPECTION LIST

1. **Check electrical condition of insulation on power cable and on power cable and on all phases of motor windings (resistance check).**
2. **Check for any loose or faulty electrical connections within the pump control panel.**
3. **Check voltage supply between all phases on the line side of the electrical control panel; pump off.**

4. **Check amperage draws on all phases of the pump motor.**
5. **Check voltage between all phases on the load side of the pump control (line side for sing phase), pump off.**
6. **Check condition and operation of motor thermal protectors (if so equipped).**
7. **Removal of pump from lift station for physical inspection.**
8. **Check condition of upper shaft seals (inspect condition of oil).**
9. **Check condition and operation of leakage detector (if so equipped).**
10. **Check lower shaft seals (inspect condition of oil).**
11. **Change oil (if required)**
12. **Check for worn or loose impeller.**
13. **Check all impeller wear rings.**
14. **Check for noisy upper and lower bearings.**
15. **Check physically for damaged or cut pump cable.**
16. **Clean, reset and check operation of the level sensors.**
17. **Check for correct shaft rotation.**
18. **Reinstall pump and check for leakage at the discharge connection.**
19. **Test of operating cycle.**

AGREEMENT AT THE GUARANTEED RATE LISTED BELOW.

Annual Service Rate $3132 for year 2022, Additional 3.5% to Annual Service Rate for years 2023, 2024 (3-year contract)

X_____

TERMS

Payment terms are NET THIRTY (30) DAYS.

This agreement price includes all trip charges, overnight stays and service time for inspections only. A written report of our findings will be supplied to the owner. Prior to all inspections, the owner will be notified of our impending visit. This agreement price does not include any parts, extra labor or return trips that would be required as a result of the inspection or service time. Additional repairs and services will be made at $138.50 per hr and travel is $1.35 per mile.

Any additional repairs and/or parts replacement will be performed only when it is requested/authorized by the customer.

Sabel Mechanical LLC assumes no liability for loss of use, any direct, indirect or consequential damage of any kind in respect to the use or operation of pumps or any equipment or accessories used in connection therewith.

The owner's responsibilities will be:

1) **Dispose of waste.**

2) **Have a representative available to allow entry to pumps.**

All parts and labor are subject to the manufacturer's published warranty.

This agreement shall be effective from its signed date and shall continue in effect until termination by mutual agreement or by either party upon thirty (30) days prior written notice.

Mark Grebe
Sabel Mechanical LLC

_____
Mark Grebe

mark@sabelmechanical.com

ACCEPTED THIS DATE: _____

COMPANY/CITY: _____

BY: _____

TITLE: _____

ADDENDUM TO CONTRACT QUOTE

THIS ADDENDUM TO CONTRACT ("Agreement") is dated this ___ day of May, 2021 and is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Rush Power Systems, LLC. ("Rush") and is intended to serve as an addendum to the Contract Quote dated April 20, 2021, between the Village and Rush. The Contract Quote and this Addendum to Contract Quote are collectively referred to herein as the "Agreement."

RECITALS:

WHEREAS, Rush provided the Village a contract quote for preventative maintenance services on April 20, 2021 ("Contract Quote"), a copy of which is attached hereto as Exhibit A; and

WHEREAS, the Village and Rush desire to supplement the Contract Quote with certain additional terms and conditions; and

WHEREAS, such additional terms and conditions are set forth in this Addendum to Contract Quote.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Contract Quote, including, but not limited to, its scope of services, is incorporated herein and made part hereof.

3. The following terms and conditions are hereby made a part of the Agreement:

   A. Rush will commence the work and services set forth in the Contract Quote by no later than _____ ____, 20___ ("Effective Date") and shall complete such work and services on an annual basis, over a three (3) year term, to be completed by the one (1) year anniversary of the Effective Date during each year of the Contract. Such commencement and completion dates may be amended by written agreement of both parties hereto.

   B. Rush warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be utilized as a part of the work and services to be performed under the Agreement.

   C. Rush agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

D. At all times during the performance of this Agreement, Rush shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work under the Contract, Rush shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder.

E. To the fullest extent permitted by law, Rush shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the preventative maintenance work and services contemplated under the Agreement by Rush, its agents, employees, subcontractors or anyone for whose acts Rush may be liable with respect to the remodeling work contemplated herein. Further, Rush agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Rush, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Rush acknowledges that during the course of its performance of the work and services under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Rush, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Rush agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

G. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited

to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Agreement shall be entitled to recover it costs, including reasonable attorneys' fees.

H. Any and all notices, demands, and communications provided for herein or made hereunder shall be given in writing and shall be deemed given to a party at the earlier of (i) when actually hand-delivered to an employee of such party, (ii) if mailed to such party by registered or certified U.S. mail, when a return receipt is received by sender, or (iii) if sent by overnight courier service addressed to such a party at the address designated below for such party:

If to Rush Power Systems, LLC:

Rush Power Systems, LLC
Attn:_____
3793 Flora Church Road
Kirkland, IL 60146

If to Village of Poplar Grove:

Village of Poplar Grove
Attn: Karri Anderberg
200 North Hill Street
Poplar Grove, Illinois 61065

With Copy To:

Sosnowski Szeto, LLP
Attn: Roxanne M. Sosnowski
6735 Vistagreen Way, Suite 300
Rockford, IL 61107

4. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5. In case any provision of this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall, to the extent permitted by law, not in any way be affected or impaired thereby.

6. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

7. This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois. The parties hereby submit and consent to the exclusive jurisdiction of the State of Illinois and agree that any such litigation shall be conducted only in the courts of Boone County, Illinois, or the federal courts for the United States for the Northern District of Illinois, and no other courts, where this Agreement is made and/or to be performed.

8. To the extent that any provision of this Agreement conflicts with any term or condition set forth in the Contract Quote, the provision of this Agreement shall supersede and control to the extent of such conflict. All other provisions of the Contract Quote not in conflict with this Agreement shall remain in full force and effect.

9. Except as otherwise provided for herein, this Agreement may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

VILLAGE OF POPLAR GROVE

_____

By: Donald Sattler
Village President

ATTEST:

_____
Karri Anderberg
Village Clerk

RUSH POWER SYSTEMS LLC.

_____

By:_____

Its:_____

RESOLUTION NUMBER: 21-23

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN ADDENDUM TO CONTRACT QUOTE WITH RUSH POWER SYSTEMS, LLC FOR PREVENTATIVE MAINTENANCE WORK AND SERVICES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to retain a contractor to perform preventative maintenance work and services for the Village; and

WHEREAS, the Village desires to retain Rush Power Systems, LLC to perform said preventative maintenance work and services for the Village; and

WHEREAS, the Village previously utilized Rush Power Systems, LLC to perform said preventative maintenance work and services for the Village; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer and Village President must be obtained prior to purchase;" and

WHEREAS, the Village did not obtain three written quotes for the provision of preventative maintenance work and services; and

WHEREAS, the Village Treasurer and Village President, pursuant to Village Code Section 1-10-3, have approved a waiver of the requirement to obtain three written quotes; and

WHEREAS, pursuant to 65 ILCS 5/8-1-7(b), the Village is authorized to entire into multiyear contracts for the "provision of services which directly related to the prevention, identification, or eradication of disease"; and

WHEREAS, Rush Power Systems, LLC submitted a contract quote for the performance of preventative maintenance work and services for the Village for a period of Three (3) years in the amount of Twenty-Four Thousand Eight Hundred and Thirty Dollars ($24,830.00) attached hereto as Exhibit A and incorporated herein ("Contract Quote"); and

WHEREAS, the Village desires to enter into an Agreement with Rush Power Systems, LLC for the performance of preventative maintenance work and services for the Village; and

WHEREAS, the Village and Rush Power Systems, LLC have reached an accord as to the terms and conditions upon which Rush Power Systems, LLC will provide said maintenance work

and services for the Village and have memorialized the same in the agreement attached hereto as Exhibit B and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Rush Power Systems, LLC for the performance of preventative maintenance work and services for the Village in the amount of Twenty-Four Thousand Eight Hundred and Thirty Dollars ($24,830.00) attached hereto as Exhibit B, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

EXHIBIT A: CONTRACT QUOTE

EXHIBIT B: AGREEMENT

RUSHPOWERSYSTEMS LLC

Kirkland, IL
815-540-9895
rushpower.com

Preventative Maintenance Agreement

Customer	Village of Poplar Grove
Contact	Mitch Hilden
Address:	200 Hill Street
City, St, Zip:	Poplar Grove, IL. 61065
Phone, Fax:	
Email:	mhilden@villageofpoplargrove.com

Pricing, Payment Information, and Termination

Quote is good for 90 days, payment terms are net 30. This contract may be terminated at any time by the customer 30 days after a written notice has been received by Rush Power Systems LLC.

4/20/21

This is a 3 year PM 2 service contract with the Village of Poplar Grove. The village will be conducting the PM 1 services and Rush Power Systems will be completing PM 2 services. These PM 2 services should start in 2021 and be completed once a year for 3 years. During the 3 year contract there will be a 2 hour load bank test completed on all units. The Village of Poplar Grove will indicate to Rush Power Systems when they would like the load bank tests completed.

PM 2 Service, Per year		Three year total
Oaklawn, Kohler 30 KW	$375.00	$1,125.00
Ray Street, Kohler 30 KW	$375.00	$1,125.00
Prairie Green, Kohler 45KW	$375.00	$1,125.00
Country Side, Kohler 50 KW	$375.00	$1,125.00
Waco Way, Kohler 80 KW	$385.00	$1,155.00
NWWTP, Cummins 400KW	$925.00	$2,775.00
SWWTP, Cummins 1000KW	$1,875.00	$5,625.00
NWWTP, Portable Cat 160 KW	$625.00	$1,875.00
NWWTP, Katolight 40KW	$450.00	$1,350.00

Kirkland, IL
815-540-9895
rushpower.com

Three Year PM 2 Total $_17,280.00_____

2 Hour Load Bank Test

Oaklawn, $650.00

Ray Street, $650.00

Prairie Green, $650.00

Country Side, $650.00

Waco Way, $700.00

NWWTP, Cummins 400KW $1,000.00

SWWTP, Cummins 1000KW $1,800.00

NWWTP, Portable Cat, $800.00

NWWTP, Katolight, $650.00

Load Bank Test Total $7,550.00_____

Total contract amount $_24,830.00_____

This Contract for Preventative Maintenance offered by Rush Power Systems, LLC

Kirkland, IL
815-540-9895
rushpower.com

This Contract for Preventative Maintenance provided by Rush Power Systems, LLC Accepted by:

Signed_____ Date_____

RUSHPOWERSYSTEMS LLC

Kirkland, IL
815-540-9895
rushpower.com

PM SERVICE REPORT EXAMPLE;

Customer _____

Unit # _____Serial _____

KW _____Model _____

Service Meter _____Volts _____

Date _____PM1_____ PM2_____

Inspection Checklist	OK	Bad	Type of Inspection
COOLING SYSTEM			
Radiator/Heat Exchanger			visual
Coolant Level			Visual
Fan and Belts			visual
Engine Heater			Check for operation
Water Pump			visual
Thermostats			Test during running
Freeze Protection			test
Nitrite Level			test
PH Level			test
FUEL SYSTEM			
Fuel Tank			visual
Water Separator			Visual pm1/drain pm2
Fuel Lines			visual
Governor			test
Fuel Filters			Replace at pm2
Fuel Pressure			Verify at gauge if applicable
INLET & EXHAUST SYSTEM			
Air Filter			visual
Service Indicator			test
Inlet System			inspect
Turbocharger			visual
Exhaust System			inspect

RUSHPOWERSYSTEMS LLC

Kirkland, IL
815-540-9895
rushpower.com

Inspection Checklist	OK	Bad	Type of Inspection
LUBRICATION SYSTEM			
Oil Filters			Change at pm2
Oil Pressure			Verify reading on gauge
Breather			inspect
Oil Sample Taken			Optional
Oil Level			visual
STARTING SYSTEM			
Batteries			Load test
Battery Load Test			test
Charger			Verify proper charge level
Starting Motor			test
Alternator			test
CONTROL PANEL			
Start Controls			test
Safety Devices			Test/verify
Remote Annunciator			test
Volt Meter			verify
Amp Meter			Verify if load is transferred
Frequency Meter			visual
Circuit Breaker			test
Transfer Switch			
Visual Inspection			Visual Inspection
Timer Adjustments			Note any adjustments that seem abnormal
Load Transfer			Test-note operation
Voltage Drop Normal contacts			measure
Voltage Drop EM Contacts			measure
GENERATOR			
Bearing(s)			Note excessive vibration
Slip Rings			visual
Brushes			visual
Windings			visual
GAS ENGINE			
Gas Lines			visual
Carburetor			visual
Linkage			check
Ignition System			Check with infrared

RUSHPOWERSYSTEMS LLC

Kirkland, IL
815-540-9895
rushpower.com

Inspection Checklist	OK	Bad	Type of Inspection
Spark Plugs			Pull and check if there is misfire present

AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS WITH VILLAGE OF POPLAR GROVE

THIS AGREEMENT ("Agreement") is dated this ___ day of May, 2021, is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Stenstrom ("Contractor") and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

RECITALS

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property ("Services"); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. Projects under this Agreement will have the following conditions:

   A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.

   B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.

   C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.

   D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement is a performance bond is not in place.

I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Agreement is not a guarantee of work by the Village for the Contractor.

5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

STENSTROM

By: Don Sattler
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk

AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS WITH VILLAGE OF POPLAR GROVE

THIS AGREEMENT ("Agreement") is dated this ___ day of May, 2021, is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and B&K Concrete ("Contractor") and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

RECITALS

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property ("Services"); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. Projects under this Agreement will have the following conditions:

   A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.

   B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.

   C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.

   D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement is a performance bond is not in place.

I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Agreement is not a guarantee of work by the Village for the Contractor.

5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

B&K CONCRETE

By: Don Sattler
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk

AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS WITH VILLAGE OF POPLAR GROVE

THIS AGREEMENT ("Agreement") is dated this ___ day of May, 2021, is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Pearson Plumbing & Heating Co. ("Contractor") and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

RECITALS

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property ("Services"); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. Projects under this Agreement will have the following conditions:

   A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.

   B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.

   C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.

   D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement is a performance bond is not in place.

I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Agreement is not a guarantee of work by the Village for the Contractor.

5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

PEARSON PLUMBING & HEATING CO.

By: Don Sattler
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk

RESOLUTION NUMBER: 21-24

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AGREEMENTS FOR PERIODIC PUBLIC WORKS PROJECTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has periodic, unscheduled Public Works projects that are handled by outside contractors; and

WHEREAS, the Village desires to have standing contracts in place for Public Works contractors for the routine periodic projects performed by B&K Concrete, Pearson Plumbing & Heating Co., N-Trak Group, LLC, and Stenstrom; and

WHEREAS, the Village desires to give the Public Works Director the ability to contact the contractors for periodic Public Works projects on an as needed basis; and

WHEREAS, the Village desires to put in place contracts for periodic Public Works projects with B&K Concrete, Pearson Plumbing & Heating Co., N-Trak Group, LLC, and Stenstrom, copies of which are attached hereto as Exhibit A, and incorporated herein; and

WHEREAS, the Village now desires to approve the Agreements for Periodic Public Works Projects.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the Agreements for Periodic Public Works Projects, attached hereto as Exhibit A , or those in substantially similar form.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A-
AGREEMENTS FOR PERIODIC PUBLIC WORKS PROJECTS

AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS WITH VILLAGE OF POPLAR GROVE

THIS AGREEMENT ("Agreement") is dated this ___ day of May, 2021, is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and N-Trak Group, LLC ("Contractor") and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

RECITALS

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property ("Services"); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. Projects under this Agreement will have the following conditions:

   A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.

   B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.

   C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.

   D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement is a performance bond is not in place.

I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Agreement is not a guarantee of work by the Village for the Contractor.

5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

N-TRAK GROUP, LLC

By: Don Sattler
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk

RESOLUTION NUMBER: 21-25

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING ENGAGEMENT AGREEMENT WITH MCMAHON ASSOCIATES , INC. AS VILLAGE ENGINEER

WHEREAS, the Village of Poplar Grove, Illinois ("Village") requires engineering services; and

WHEREAS, the Village desires to contract with an engineering firm to provide engineering services and to serve as Village Engineer; and

WHEREAS, the Village desires to engage the firm of McMahon Associates, Inc. to serve as Village Engineer under the terms of the Engagement Agreement and associated material, copies of which are attached hereto as Exhibit A, and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the engagement of the engineering firm of McMahon Associates, Inc. to serve as Village Engineer according to the terms of the Engagement Agreement and associated material attached hereto as Exhibit A , or one in substantially similar form.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A-ENGAGEMENT AGREEMENT

McMAHON
ENGINEERS ARCHITECTS

May 4, 2021

Mr. Don Sattler
Village President
Village of Polar Grove
200 North Hill Street
Poplar Grove, IL 61065

Re: Engagement Letter - General Engineering Services
McM. No. M0032-9-21-00002.00

Dear President Sattler:

On behalf of the McMahon Associates, Inc., we would like to congratulate you on your recent electoral victory, and we sincerely hope that you find your role in the Office of Village President to be a fulfilling and rewarding experience. We would like to further thank the Village for the opportunity to provide Engineering Services over the past eleven (11) years. We deeply value our relationship with the Village of Poplar Grove and look forward to the opportunity to assist the Village this year, and beyond.

The purpose of this letter is to provide a brief listing of the various services provided to the Village by McMahon Associates, Inc. on an "as needed" basis. Services may include municipal budgeting, topographic surveys, wetland delineations, potable water and sanitary sewer system services, environmental site assessments, GIS services, site plan reviews, feasibility studies, building or public infrastructure design and construction related services, or other tasks that are requested by the Village of Poplar Grove. When serving the Village, Professional Services will be provided in accordance with the attached General Terms & Conditions (dated March 19, 2020). Services will be invoiced on a Time and Expense Basis in accordance with the Fee Schedule in effect at the time that the services are performed. A copy of McMahon Associates, Inc.'s General Terms & Conditions and 2021 Fee Schedule are attached for reference. Please keep this information on file for your records.

Please do not hesitate to contact me at (815) 636-9590 with any questions, or if I may provide additional assistance.

Yours very truly,

McMahon Associates, Inc.

Christopher D. Dopkins, P.E.
Associate/Municipal & Civil Project Manager

Enclosures: General Terms & Conditions
2021 Fee Schedule

McMAHON ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibili Owner. McMAHON shall have no responsibility for such issues or resulting damages.

McMAHON
ENGINEERS ARCHITECTS

FEE SCHEDULE | 2021

McMAHON ASSOCIATES, INC.

Effective: 01/01/2021

LABOR CLASSIFICATION	HOURLY RATE
Principal	$177.00 - $228.00
Senior Project Manager	$177.00
Project Manager	$124.00 - $164.00
Senior Engineer	$156.00 - $164.00
Engineer	$84.00 - $148.00
Senior Engineering Technician	$113.00 - $125.00
Engineering Technician	$79.00 - $103.00
Senior Architect	$150.00 - $168.00
Architect	$117.00 - $140.00
Senior Land Surveyor	$113.00 - $147.00
Professional Administrator Services	$116.00
Public Management Specialist	$113.00 - $123.00
Public Safety Specialist	$113.00 - $123.00
Building Inspector Specialist	$113.00
Land Surveyor	$104.00
K-12 Administrative Specialist	$106.00
Land Surveyor Technician	$72.00 - $93.00
Surveyor Apprentice	$59.00
Senior Account Executive	$59.00
Erosion Control Technician	$79.00
Senior Hydrogeologist	$177.00
Senior Ecologist	$169.00
Environmental Scientist	$84.00 - $96.00
Senior G.I.S. Analyst	$142.00
G.I.S. Analyst	$86.00 - $96.00
Wetland Delineator	$96.00
Senior Designer	$122.00
Designer	$78.00 - $104.00
Senior On-Site Project Representative	$105.00
On-Site Project Representative	$70.00 - $88.00
Plan Review	$124.00
Certified Grant Specialist	$126.00
Graphic Designer	$93.00
Senior Administrative Assistant	$90.00
Administrative Assistant	$71.00
Intern	$38.00 - $58.00
Professional Witness Services	$323.00
Administrator Services	$80.00

This Fee Schedule is subject to revisions due to labor rate adjustments and interim staff or corporate changes.

NEENAH, WISCONSIN
CORPORATE HEADQUARTERS

Street Address:
1445 McMAHON DRIVE
NEENAH, WI 54956

Mailing Address:
P.O. BOX 1025
NEENAH, WI 54957-1025

Ph 920.751.4200 | Fax 920.751.4284

Email: MCM@MCMGRP.COM
Web: WWW.MCMGRP.COM

1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115

Ph 815.636.9590 | Fax 815.636.9591

Email: MCMAHON@MCMGRP.NET
Web: WWW.MCMGRP.COM

952 SOUTH STATE ROAD 2
VALPARAISO, IN 46385

Ph 219.462.7743 | Fax 219.464.8248

Email: MCM@MCMGRP-IN.COM
Web: WWW.MCMGRP.COM

RESOLUTION NUMBER: 21-26

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AN ENGAGEMENT LETTER WITH SOSNOWSKI SZETO, LLP

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, on May 1, 2017, Sosnowski Szeto, LLP was previously appointed to serve as Village Attorney for the Village of Poplar Grove; and

WHEREAS, Sosnowski Szeto, LLP is willing to continue to serve as Village Attorney; and

WHEREAS, Sosnowski Szeto, LLP's engagement letter (the "Engagement Letter") outlining the services and rates for such services is attached hereto and incorporated herein as Exhibit A; and

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

1. The Village hereby accepts and approves the Engagement Letter attached hereto as Exhibit A, or one in substantially similar form.

2. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A – ENGAGEMENT LETTER

RESOLUTION NUMBER: 21-27

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING REPAIRS TO THE NORTH WASTEWATER TREATMENT PLANT NOT TO EXCEED $25,000

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined the need to perform repairs at the North Wastewater Treatment Plant; and

WHEREAS, the Village has gone out for competitive bid on the needed repairs; and

WHEREAS, after reviewing the bids received for the repairs to the North Wastewater Treatment Plant, the Village has awarded the bid for repairs to Sabel Mechanical, LLC; and

WHEREAS, the Village desires to engage Sabel Mechanical, LLC to perform repairs at the North Wastewater Treatment Plant as specified in the bid not to exceed $25,000, attached hereto as Exhibit A and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the engagement of Sabel Mechanical, LLC to perform repairs at the North Wastewater Treatment Plan as specified in the bid not to exceed $25,000, attached hereto as Exhibit A.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A-SABEL MECHANICAL BID

QUOTE

DATE: 4.13.21

QUOTE #: Poplar Grove

SABEL MECHANICAL LLC.
DOUG SABEL
W3150 County Road H, Fond du Lac, WI 54937
920-904-5579
doug@sabelmechanical.com

SEND TO
Poplar Grove

Date	Job	Payment Term	QUOTE EXPIRES
4.13.21	Replace Wilo submersible pump	30 DAYS	Today

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Supply (1) 15hp Hydromatic 15hp 3ph Premium efficiency, explosion proof submersible pump rated at 525gpm@68' of head.	13288.00	13288.00
	*** Freight and installation not included****		
	Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced		

PAST DUE AMOUNTS ARE SUBJECT TO A FINANCE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE. REASONABLE COLLECTION FEES AND ATTORNEY FEES WILL BE ASSESSED TO ALL ACCOUNTS PLACED FOR COLLECTION

SUBTOTAL	$ 13288.00
SALES TAX	$ NIC
TOTAL	$

RESOLUTION NUMBER: 21-28

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING ENGAGEMENT OF B&F CODE COMPLIANCE FOR CODE COMPLIANCE AND BUILDING INSPECTION SERVICES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") requires code compliance and building inspection services; and

WHEREAS, the Village desires to contract with an outside firm to provide code compliance and building inspection services; and

WHEREAS, the Village desires to engage the firm of B&F Code Compliance to provide code compliance and building inspection services under the terms of the Scope of Services submitted by B&F Code Compliance, a copy of which is attached hereto as Exhibit A, and incorporated herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the engagement of B&F Code Compliance to provide code compliance and building inspection services according to Scope of Services submitted by B&F Code Compliance, attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A-SCOPE OF SERVICES

CONSTRUCTION CODE SERVICES, INC.

Building & Fire Protection Plan Review

Training • Inspections • Code Consulting

VILLAGE OF POPLAR GROVE, IL

REQUEST FOR PROPOSALS

FOR

PLAN REVIEW AND INSPECTION SERVICES

October 11, 2017

SUBMITTED TO:

Diana Dykstra
Administrator
Village of Poplar Grove
200 Hill Street
Poplar Grove, IL 61065

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

A. Introduction

B & F Construction Code Services Inc., is submitting a bid to provide consulting services to the Village of Poplar Grove. These consulting services consist of building plan review, inspections, property maintenance inspections, department administration, assistance with zoning and planning, ordinance development and redevelopment planning. The type of projects includes: residential, mixed use and commercial projects.

B. Qualifications

B & F Construction Code Services Inc., provides building and fire protection plan review, inspections and training services for municipal building departments. All Construction personnel are certified and/or licensed to provide the services as described.

This range of complete building department operation is currently being performed for the Villages of Winfield, Burlington, Barrington Hills, Hampshire, and Lake Barrington. We have assisted with complete building department operations in the Village of Gilberts and the City of Genoa. We currently provide complete inspection and plan review service to West Chicago, Long Grove, Mettawa, Manhattan, Elwood and Deer Park.

Plan review services and inspections are also performed for the DuPage County Airport and for the commercial and industrial projects in the Village of Burr Ridge. These same services are performed for specific projects in the Brookfield, Elmwood Park, and River Forest.

There are other municipalities where fill-in inspections are performed when municipalities are in need of inspectors because of large short-term workload or because they are down staff members. These municipalities would be the City of Wheaton and the Village of Romeoville.

B & F Construction Code Service, Inc., performs plan review services for numerous other communities in Illinois and other states such as Michigan, New Jersey and Pennsylvania.

A list of the partial contacts for these municipalities is provided at the end of this proposal.

All B & F Construction Code Services Inc. staff members are certified or licensed to perform plan review and inspections. A list of the senior and management staff members is provided at the end of this proposal.

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

Schedule

All first reviews are performed in nine (9) business days from date they are received in our office and second and all subsequent reviews are performed in five (5) business days. There is no additional fee for any re-reviews.

All inspections are performed with less than twenty-four (24) hours notice. All inspections received by 4:00 PM will be performed the next business.

There is no limit to the number of reviews or inspections which can be performed. B & F Construction Code Services, Inc., has forty (40) full time Construction staff with an administrative staff of ten (10). These numbers do not include HR, upper level administrative staff or the staff members used in the Building and Fire Code Academy. The Academy is a subsidiary of B & F Construction Code Services, Inc., and performs the training which is offered to the industry.

D. Administrative time

A B & F Construction Code Services, Inc. staff member will spend a minimum of one hour a week in the municipal office performing administrative tasks and misc. plan reviews as needed. This time will be invoiced at $80.00 per hour. If there is a need for additional time for large projects or to attend meetings it will be invoiced at this rate.

Single Family

PLAN REVIEW

Single Family Homes first reviews will be performed within nine (9) business days and second reviews within five (5) business days.

E**. PLAN REVIEW FEES**

Single Family Homes up to 3,200 square feet:
Five Hundred Sixty Dollars ($635.00) per dwelling unit
(includes building, plumbing, mechanical, energy and electrical).

Single Family Homes over 3,200 square feet:
$0.198 per square foot (actual square footage)
(includes building, plumbing, mechanical, energy and electrical)

Single Family Home Additions
$0.198 per square foot (actual square footage)
(includes building, plumbing, mechanical, energy and electrical) with a minimum fee of ($200.00) Two Hundred Dollars.

Zoning - $ 75.00 per lot

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

INSPECTIONS - SINGLE FAMILY HOMES

1. FOOTING FORMS
   When the forms are set and before the concrete is poured.

2. FOUNDATION FORMS
   When the forms are set and before the concrete is poured.

3. BACKFILL
   When the concrete is poured, waterproofed, drain tile is in place and covered with gravel but before the foundation is backfilled.

4. PLUMBING UNDERGROUND
   When piping is located between the floors or underground but before the covering is in place. Flushing of the underground shall be witnessed.

5. FRAMING OR STRUCTURAL
   Before any drywall, plaster or interior finish is applied. Rough-in of the electrical, plumbing, ductwork must be in place before the inspection. An inspection per floor is required.

6. HVAC ROUGH
   When piping and ductwork is installed.

7. ELECTRICAL ROUGH IN
   When rough-in work is complete and before drywall, concrete or backfill is in place.

8. AIR LEAKAGE
   When all roughs are complete and exterior finish is complete.

9. PLUMBING ROUGH IN
   When rough-in work is complete.

10. INSULATION
    When insulation is installed prior to drywall.

11. CONCRETE FLOOR BASEMENT
    When base reinforcing is prepared and in place, and before the concrete is poured.
    All utilities and service equipment in the concrete must be in place before the inspection.

12. CONCRETE FLOOR GARAGE
    When base reinforcing is prepared and in place, and before the concrete is poured.
    All utilities and service equipment in the concrete must be in place before the inspection.

13. ELECTRIC SERVICE
    When meter socket and main panel are installed.

B & F CONSTRUCTION CODE SERVICES, INC.
2420 Vantage Drive • Elgin, IL 60124
Phone (847) 49028-7010 • Fax (847) 428-3151

14. FINAL PLUMBING
When final work is complete and before the system is operational.

15. FINAL HVAC
When all HVAC components are complete.

16. FINAL ELECTRIC
When all electrical components are complete.

17. FINAL BUILDING
When all Building components are complete.

Additional inspections for driveways, sidewalks, service walks, patios or decks can be performed for an additional fee.

INSPECTIONS FEES

Single Family Homes up to 3,200 square feet:
Five Hundred Sixty Dollars ($635.00) per dwelling unit without a deck (includes building, plumbing, mechanical, energy and electrical).

Single Family Homes over 3,200 square feet:
$0.198 per square foot without a deck (actual square footage)
(includes building, plumbing, mechanical, energy and electrical)

Single Family Home Additions/Alterations
$0.198 per square foot without deck (actual square footage)
(includes building, plumbing, mechanical, energy and electrical) with a minimum fee of Two Hundred Dollars ($200.00).

Re-inspection fees are invoiced at the rate of Fifty-Five Dollars ($55.00) per inspection (each discipline is considered a separate inspection).

Zoning - $75.00 per lot

F. Commercial, Industrial, Multi-Family

Plan Review

Plan review fees invoiced as shown in our current fee schedule include: Building, Mechanical, Plumbing, Electric plus any additional reviews such as Energy. This does not include engineering, storm water or special use.

The above fees include unlimited reviews, and there is no charge for re-reviews.

Specialized Commercial and Industrial or processes: One Hundred and Fifty Dollars ($150.00) per hour

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

INSPECTIONS COMMERCIAL & INDUSTRIAL (*New Construction, Additions, Existing)*

1. FOOTING FORMS
   When the forms are set and before the concrete is poured.

2. FOUNDATION FORMS
   When the forms are set and before the concrete is poured.

3. FOUNDATION BACKFILL
   When the concrete is poured, waterproofed, drain tile is in place and covered with gravel but before the foundation is backfilled.

4. FRAMING OR STRUCTURAL
   Before any drywall, plaster or interior finish is applied. Rough in of electrical, plumbing, ductwork must be in place before the inspection. An inspection per floor is required for all uses.

5. HVAC ROUGH
   When piping and ductwork is installed.

6. ELECTRICAL ROUGH IN
   When rough in work is complete and before the drywall, concrete or backfill is in place.

7. PLUMBING ROUGH IN
   When rough work is complete.

8. ENERGY CONSERVATION
   Inspect for energy conservation as each area is completed.

9. ELECTRIC SERVICE
   When meter socket and main panel are installed.

10. DRYWALL
    When drywall is installed prior to the taping.

11. CONCRETE FLOORS
    When base reinforcing is prepared and in place, and before the concrete is poured.
    All utilities and service equipment in the concrete must be in place before the inspection.

12. FINAL PLUMBING
    When final work is complete and before the system is operational.

13. FINAL HVAC
    When all HVAC components are complete.

14. FINAL ELECTRIC
    When all electrical components are complete.

B & F CONSTRUCTION CODE SERVICES, INC.
2420 Vantage Drive • Elgin, IL 60124
Phone (847) 49028-7010 • Fax (847) 428-3151

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

15. STRUCTURAL FINAL
When all the work is completed.

16. OCCUPANCY
When all the work is complete and before occupancy.

17. Fire protection system reviews and inspections can be provided if requested.

INSPECTION FEES

Building	.14 per square foot
Plumbing	.04 per square foot
Mechanical	.04 per square foot
Electrical	.04 per square foot
Energy	.02 per square foot

G. Other Services

Miscellaneous Plan Reviews: Twenty-Five Dollars ($25.00) per Trade *(Miscellaneous Plan Review shall include sheds, decks, fences, pools, re-roofing, satellite dishes, appliance and minor plumbing installations.)(performed on site while performing inspections)*

Miscellaneous Inspections: Thirty-Five Dollars ($35.00) Per Inspection (per Trade) *(Miscellaneous inspections shall include sheds, decks, fences, pools, re-roofing, satellite dishes, appliance and minor plumbing installations.)*

Property Maintenance Inspections

These inspections can be performed as a separate project, respond to complaints or along with the normal inspections. The fee for property maintenance inspections are Sixty five Dollars ($65.00) per hour. This fee does not include any court time. These would be conducted after the weekly administrative time.

Cross Connection Program

Annual Cross Connection Surveys and Cross Connection Device testing can be provided.

Ordinance development

Assistance with the rewriting of existing ordinances or the development of new ordinances can be provided. This can include building, zoning, fees, property maintenance or any area where a building, zoning or planning department is involved.

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Any ordinance related to fees or services in our contract would be prepared at no charge. This would include agreements for building inspections, property maintenance inspections, zoning and planning and ordinances for building safety, zoning and fees.

Other ordinances at the rate of One Hundred Fifty Dollars ($150.00) per hour.

The current Ordinance on the Building related codes would be reviewed and updated for no charge.

H. References – Upon Request

I. Zoning and Planning

A staff member experienced in zoning and planning can be provided to assist with the zoning, planning and downtown redevelopment. This service can be customized to fit the needs of the municipality. It can be zoning and planning reviews for new or potential projects or assistance with long range planning.

Fees

Single Family Seventy-Five Dollars ($75.00) per lot

Commercial One Hundred Twenty Dollars ($120.00) per 10,000 square feet of site and building floor area per review

This does not include engineering, storm water or special use.

Transmittal Method

All plan reviews will be faxed or e-mailed to the municipal office. A copy of the plan review will also be forwarded to one project contact from the developer or architect.

J. Start Date – Full services including all plan reviews and inspections can start immediately.

K. Point of Contact – Kenneth Garrett, Vice-President
Telephone: (847) 428-7010 E-Mail: kgarrett@bfccs.org

L. Additional information

When performing a comparison between different organizations, it is important to compare the products or services which are provided. If there are different services which are provided there has to be some way to create a fair comparison. If one organization provides a more complete service, this should be used as the standard unless the more complete service is not requested.

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

I would like to take the level of service which is provided by B & F Construction Code Services, Inc., and compare it to each of the other services. We provide the most complete service to the industry, and our one fee approach with fast turnaround time along with other services gives the municipality the best value.

All of the B & F Construction Code Service, Inc., inspectors and plan reviewers are licensed or certified in their areas. This provides tremendous advantage to the municipality in quality of the reviews and for their ISO evaluations.

The ability to provide inspection services with certified inspectors or in-house plan reviewers when the municipality is in need of these services is an asset to our clients.

When a municipality is using B & F Construction Code Services, Inc., for their plan review services, we offer a reduced rate assistance with general code consulting and ordinance preparation.

All reviews are complete with no extra fees for accessibility, and application of local amendments.

There is no cost to the municipality to send the plans to our office. The shipping and packaging of the plans is paid for by B & F Construction Code Services, Inc. This includes the initial plan submittal, re-submittals and returning the plans to the municipality when the project is complete.

All first reviews are finished in nine (9) business with re-reviews completed in five (5) business days.

All of the employees of B & F Construction Code Services, Inc., are covered by workman's compensation insurance in compliance with the state law, general liability, automobile insurance and professional liability insurance. This provides added protection because the municipality can be named as an additional insured at no additional charge.

All reviews with the exception of elevators are performed by employees of B & F Construction Codes Services, Inc. The plans are not forwarded to another agency for review or re-reviews. This makes the reviews timely, and there is one source if there are questions on the review.

When the reviews or other work is performed without proper insurance such as workman's compensation liability can extend to the municipality, if a sub-contractor does not have the proper insurance coverage.

The overall cost of a plan review has to be considered and not just the first review. The fee which is charged by B & F Construction Code Services, Inc., is the full plan review fee and there is no additional charge for re-reviews. All other agencies charge at sometime in their process for re-reviews. Most projects have a minimum of three reviews, and at times there are more reviews. Please consider this when comparing proposals.

Village of Poplar Grove
Plan Review and Inspection Services
October 11, 2017

Additional Notes

1. All Building, Plumbing, Mechanical, Energy and Electrical Plan Review Services are performed in-house. All inspections contracted for shall be performed by employees of B & F Construction Code Services, Inc.

2. All B & F Construction Code Services, Inc., employees are covered by Workers Compensation Insurance.

3. B & F Construction Code Services, Inc., carries general liability insurance underwritten by Selective Insurance Company. The Village of Poplar Grove may request to be named as additional insured.

4. B & F Construction Code Services, Inc., has in force professional liability insurance underwritten by First Insurance Funding Corporation. The Village of Poplar Grove may request to be named as additional insured.

5. A certificate of insurance for each policy will be provided upon acceptance of this proposal and annually when the policy is renewed.

The Village of Poplar Grove agrees not to hire an employee of B & F Construction Code Services, Inc., for a period of one (1) year after the employee is no longer employed by B & F Construction Code Services, Inc.

Upon acceptance, signatures of acceptance are required by at least two (2) authorized Village of Poplar Grove, IL officials.

Accepted By _____ **Accepted By** _____

Please Print _____ **Please Print** _____

Title _____ **Title** _____

Date _____ **Date** _____

B & F Construction Code Services, Inc.:

Accepted By _____ **Please Print** _____

Title _____ **Date** _____

Bufalo Contracting - General Contracting Services

779.368.0256 Main Office
779.368.0349 Fax

Insured:	Village Hall
Property:	200 N Hill Street Poplar Grove, IL 61065

Claim Rep.:	Shaun Bouback	Cellular:	(815) 871-8864
Position:	Field Representive		
Company:	Bufalo Contracting		
Business:	3655 Colony Bay Drive Rockford, IL 61107		

Estimator:	Peter Girardin	Business:	(779) 368-0256
Position:	Estimator	E-mail:	pgirardin@bufalocontracting.com
Company:	Bufalo Contracting		
Business:	3466 Colony Bay Drive Rockford, IL 61109		

Contractor:		Business:	(779) 368-0256
Company:	Bufalo Contracting	E-mail:	bufalocontracting@comcast.net

Claim Number: **Policy Number:** **Type of Loss:**

Date of Loss:		Date Received:	
Date Inspected:		Date Entered:	11/6/2020 1:10 PM

Price List:	ILRO8X_JAN21 Restoration/Service/Remodel
Estimate:	200-N-HILL-STREET-1

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200-N-HILL-STREET-1

200-N-HILL-STREET-1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
1. Advertising Credit	1.00 EA	0.00	-720.75	0.00	0.00	-720.75
Total: 200-N-HILL-STREET-1				0.00	0.00	-720.75

Garage

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
2. R&R Exterior door - metal - insulated - flush or panel style	1.00 EA	20.96	312.60	18.06	73.86	425.48
3. Paint door slab only - 2 coats (per side)	1.00 EA	0.00	32.95	0.54	7.04	40.53
4. R&R Overhead door & hardware - 10' x 7'	1.00 EA	73.33	881.91	52.20	211.56	1,219.00
5. Haul debris - per pickup truck load - including dump fees	1.00 EA	148.69	0.00	0.00	31.23	179.92
6. Garage door upgrade	1.00 EA	0.00	500.00	0.00	0.00	500.00
Totals: Garage				70.80	323.69	2,364.93

New Village Hall

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
7. R&R Gutter / downspout - aluminum - 6"	533.97 LF	0.50	9.35	240.85	1,155.10	6,655.56
8. R&R Gutter / downspout - aluminum - up to 5"	112.00 LF	0.50	6.34	26.21	166.38	958.67
9. Haul debris - per pickup truck load - including dump fees	1.00 EA	148.69	0.00	0.00	31.23	179.92
10. Downspout 3"x4" 85'	1.00 EA	0.00	600.00	0.00	0.00	600.00
Totals: New Village Hall				267.06	1,352.71	8,394.15

Roof

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
11. Tear off, haul and dispose of comp. shingles - Laminated	112.66 SQ	57.99	0.00	0.00	1,371.97	7,905.12
12. Laminated - comp. shingle rfg. - w/out felt	118.00 SQ	0.00	189.14	901.33	4,876.17	28,096.02

Bufalo Contracting - General Contracting Services

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CONTINUED - Roof

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
13. Asphalt starter - universal starter course	541.53 LF	0.00	1.83	28.12	214.01	1,233.13
14. Roofing felt - 15 lb.	112.66 SQ	0.00	24.76	50.03	596.29	3,435.78
15. Continuous ridge vent - shingle-over style	149.38 LF	0.00	7.35	38.90	238.73	1,375.57
16. R&R Ridge cap - composition shingles	149.38 LF	2.05	3.38	12.62	172.99	996.74
17. R&R Drip edge	541.53 LF	0.33	1.90	29.38	259.77	1,496.76
18. R&R Roof vent - turtle type - Metal	1.00 EA	8.78	48.37	1.28	12.28	70.71
19. R&R Flashing - pipe jack - lead	4.00 EA	6.89	62.80	12.05	61.08	351.89
20. Step flashing	1.00 LF	0.00	7.89	0.12	1.68	9.69
21. Ice & water barrier	3,249.21 SF	0.00	1.21	85.62	843.60	4,860.76
Totals: Roof				1,159.45	8,648.57	49,832.17

Well #3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
22. R&R Fascia - metal - 8"	26.00 LF	0.33	5.07	3.87	30.30	174.57
23. R&R Overhead door & hardware - 10' x 7'	1.00 EA	73.33	881.91	52.20	211.56	1,219.00
24. Haul debris - per pickup truck load - including dump fees	1.00 EA	148.69	0.00	0.00	31.23	179.92
25. Rebuild curb for skylight on well house	1.00 EA	0.00	1,100.00	0.00	0.00	1,100.00
Totals: Well #3				56.07	273.09	2,673.49

North Plant

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
26. R&R Gutter / downspout - aluminum - up to 5"	239.33 LF	0.50	6.34	56.02	355.54	2,048.58
27. R&R Wrap wood garage door frame & trim with aluminum (PER LF)	30.00 LF	2.04	10.52	5.12	80.20	462.12
28. R&R Fascia - metal - 10"	120.00 LF	0.33	5.52	20.46	151.72	874.18
29. Haul debris - per pickup truck load - including dump fees	1.00 EA	148.69	0.00	0.00	31.23	179.92
30. Downspout 3"x4" 120'	1.00 EA	0.00	850.00	0.00	0.00	850.00

Bufalo Contracting - General Contracting Services

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CONTINUED - North Plant

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
Totals: North Plant				81.60	618.69	4,414.80

Roof 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
31. Tear off, haul and dispose of comp. shingles - Laminated	47.09 SQ	57.99	0.00	0.00	573.46	3,304.21
32. Laminated - comp. shingle rfg. - w/out felt	48.00 SQ	0.00	189.14	366.64	1,983.52	11,428.88
33. Asphalt starter - universal starter course	318.03 LF	0.00	1.83	16.51	125.69	724.19
34. Roofing felt - 15 lb.	47.09 SQ	0.00	24.76	20.91	249.25	1,436.11
35. Continuous ridge vent - shingle-over style	119.67 LF	0.00	7.35	31.16	191.26	1,101.99
36. R&R Ridge cap - composition shingles	119.67 LF	2.05	3.38	10.11	138.58	798.49
37. R&R Drip edge	318.03 LF	0.33	1.90	17.25	152.58	879.04
38. R&R Flashing - pipe jack	3.00 EA	6.89	35.14	2.61	27.03	155.73
39. Television antenna - Detach & reset	1.00 EA	0.00	118.40	0.00	24.86	143.26
40. Ice & water barrier	1,436.00 SF	0.00	1.21	37.84	372.83	2,148.23
Totals: Roof 2				503.03	3,839.06	22,120.13
Line Item Totals: 200-N-HILL-STREET-1				**2,138.01**	**15,055.81**	**89,078.92**

Bufalo Contracting - General Contracting Services

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Summary for Dwelling

Line Item Total	71,885.10
Material Sales Tax	2,138.01
Subtotal	74,023.11
Overhead	7,169.43
Profit	7,886.38
Replacement Cost Value	**$89,078.92**
Net Claim	**$89,078.92**

Peter Girardin
Estimator

Bufalo Contracting
EXCELLENCE IS OUR EDGE

WWW.BUFALOCONTRACTING.COM

1-855-5BUFALO (28-3256)

779.368.0256

Materials Specifications Contract

Customer: Village of Poplar Grove (Roofs) Phone: (815) 979-0416

Address: 200 hill st Work Phone:

City / State: Poplar Grove Il. Zip: 61065

ROOFING

Brand / Style of Shingle: TBD Color of Shingle: TBD

Pitch: 4/12/5/12 Story(s) 1&2 No. of Layers 1 Tear Off: YES ☑ NO ☐

Felt: 15lb ☐ 30lb ☐ Other: synthetic ☒ Replace Pipe Collars ☒ Drip Edge white/black Color TBD

☒ Vents: Type/Color Ridgevent ☐ Wall Flashing ☐ Valley Flashing, Color

☒ Ice/Water 2-3 Passes ☐ Wood Replacement, if incurred $ ~~$1~~ 100.00 per sheet

☐ Skylights / Re-flash/qty: Replace/qty ☒ Furnish Permit ☐ Vaulted Ceilings ☐ Open Cornice

Special Instructions:

SIDING

Brand / Style of Siding: Size: Color:

Fascia: LF 146 w/Wraps: ea. 1 Color: TBD Smooth / PVC

Soffit: ☐ Vented ☐ Non/Vented LF/Color: Vents: ☐ House Wrap ☐ Foam Board

Special Instructions :

GUTTERS

Gutters: ☒ 5" ☒ 6" ☒ Replace All ☐ Other Color: TBD

Downs: ☐ 2x3" ☒ 3x4" ☒ Replace All ☐ Other

☐ Gutter Screens : Type: Color Linear Ft

Special Instructions:

OTHER

Please see addendum (Titled) 200-N-Hill street-1 5 of 5 Initials ⊗

Proceeds Breakdown

Insurance Company: Claim Number: ~~2018~~ 201214W004

Per Insurance Proceeds Agreement
I agree to allow Bufalo Contracting Inc. to complete all prescribed repairs at prices determined by my insurance carrier. ⊗ **Initials**
*Projected supplements are to be paid by your insurance carrier . These supplements may very depending on the final agreed amount between your insurance carrier and Bufalo Contracting Inc. Any and all supplements are owed to Bufalo Contracting Inc. Any approved supplements, increase or decrease in contract price, change in work will require a change order, and will be considered the entire contract by both parties involved.

Insurance Claim Amount, Incl deductible: $ 90,520.42

*Supplement amount (if required): $

Upgrade Amount, Paid by Client: $

Other: $

Other: $

Total Amount: $ 89,078.92

PAYMENT SCHEDULE (Please make all checks payable: **Bufalo Contracting Inc.**)

Intial Payment: Date: Check # Amount: (Due at time of delivery of materials)

Other Payment: Date: Check # Amount:

Final Payment: Date: Check # Amount: (Due upon completion)

Company's Limited Warranty: 5 year Craftmanship Warranty on Full Replacement contracts only, effective date of completion.
No Warranty exists until contract is paid in FULL.

X Customer Signature Date

X Shawn Bowlsby 4-27-21
Representative Signature Date

X Management Approval

THIS CONTRACT CONSISTS OF THIS PAGE AND THE REVERSE SIDE OF THIS PAGE AND SHALL BE CONSIDERED THE ENTIRE CONTRACT BY BOTH PARTIES INVOLVED. WRITTEN CHANGE ORDERS WILL BE CONSIDERED AN ADDENDUM TO THIS CONTRACT

DOC. 1B

THIS AGREEMENT IS COMPOSED OF THIS PAGE AND THE REVERSE SIDE OF THIS PAGE AND SHALL BE CONSIDERED THE ENTIRE CONTRACT BY THE PARTIES INVOLVED. THIS AGREEMENT IS BETWEEN Bufalo Contracting HEREINAFTER REFERRED TO AS "COMPANY" AND THE CUSTOMER(S) NAMED HEREIN ON THE REVERSE SIDE, HEREINAFTER REFERRED TO AS "PURCHASER" AND WILL BE SUBJECT TO ALL APPROPRIATE LAWS, REGULATIONS AND ORDINANCES OF THE STATE OF ILLINOIS, THE LOCAL JURISDICTION AND THE FOLLOWING TERMS AND CONDITIONS:

1. ALL AGREEMENTS IN THIS CONTRACT ARE SUBJECT TO THE APPROVAL OF A MANAGER OF THE COMPANY FOR THIS AGREEMENT TO BE EFFECTIVE UNDER ANY CONDITIONS.
2. SHOULD DEFAULT BE MADE IN THE PAYMENT OF THIS CONTRACT, AND THE TOTAL AMOUNT DUE IS NOT RECEIVED WITHIN 30 DAYS FROM THE DATE YOU RECEIVE ANY PAYMENT(S) FROM THE INSURANCE CARRIER AND/OR TOTAL AMOUNT DUE IS NOT RECEIVED WITHIN 30 DAYS FROM COMPLETION OF SAID WORK, INTEREST WILL ACCRUE ON THE UNPAID BALANCE AT THE RATE OF 18% PER ANNUM. IF ANY OF THIS INDEBTEDNESS IS COLLECTED BY AN ATTORNEY-AT-LAW, YOU WILL BE RESPONSIBLE FOR REASONABLE ATTORNEYS' FEES, UP TO BUT NOT IN EXCESS OF 15% OF THE PRINCIPAL AND INTEREST OWING THEREON.
3. THE COMPANY SHALL HAVE LIEN RIGHTS WITH THIS CONTRACT AND ANY AGREEMENTS SIGNED BY PURCHASER.
4. THE COMPANY DOES NOT COVER DAMAGE TO ROOFS, SIDING, GUTTERS OR ANY EXTERIOR ITEMS CONSTRUCTED OR RECONSTRUCTED BY COMPANY IF CAUSED BY LIGHTNING, GALE (60 MPH) FORCE WINDS, HURRICANE, TORNADO, FIRE, WIND-DRIVEN RAIN, HAILSTORM, IMPACT OF FOREIGN OBJECTS OR OTHER PERILS, CRACKING TO THE ROOF DECK, WALLS OR FOUNDATION DUE TO THE SETTLEMENT, DISTORTION, FAILURE OR CRACKING OF SUCH, AND ANY DAMAGE DONE BY OTHER PARTIES AS IS NORMALLY CONTEMPLATED TO BE COVERED BY HOMEOWNERS INSURANCE OR BUSINESS RISK INSURANCE, OR UNLESS A SPECIFIED WRITTEN AGREEMENT MADE PRIOR TO COMMENCEMENT OF THE WORK.
5. THE QUOTATION ON THE FACE HEREOF DOES NOT INCLUDE EXPENSES OR CHARGES FOR BOND OR INSURANCE PREMIUMS OR COSTS BEYOND NORMAL INSURANCE COVERAGE. ANY SUCH ADDITIONAL EXPENSES, PREMIUMS OR COSTS SHALL BE ADDED TO THE TOTAL AGREEMENT AMOUNT.
6. REPLACEMENT OF DETERIORATED DECKING, FASCIA BOARDS, ROOF JACKS, VENTILATORS, FLASHING OR OTHER MATERIALS, ARE NOT INCLUDED UNLESS APPROVED BY PURCHASER AND COMPANY. THE COST OF REPLACEMENT WILL BE AN ADDITIONAL CHARGE TO PURCHASER.
7. THE COMPANY SHALL NOT BE LIABLE FOR FAILURE OF PERFORMANCE DUE TO LABOR CONTROVERSIES, STRIKES, FIRES, WEATHER, INABILITY TO OBTAIN MATERIALS FROM USUAL SOURCES, OR ANY OTHER CIRCUMSTANCES BEYOND THE CONTROL OF THE COMPANY, WHETHER OF A SIMILAR OR DISSIMILAR NATURE.
8. THE COMPANY RESERVES THE RIGHT TO REVOKE THIS PROPOSAL 90 DAYS FROM DATE ACCEPTED. AFTER 90 DAYS, COMPANY RESERVES THE RIGHT TO REVISE ITS PRICE IN ACCORDANCE WITH ITS COSTS IN EFFECT AT SUCH TIME.
9. IF ROOFING AND SHEET METAL WORK IS INVOLVED, IT IS UNDERSTOOD AND AGREED THAT THE COMPANY'S STANDARD ROOF GUARANTEE, A COPY OF WHICH IS AVAILABLE UPON REQUEST, SHALL BE ACCEPTABLE AND THAT ALL TERMS AND PROVISIONS THEREIN SHALL PREVAIL, UNLESS OTHERWISE SPECIFICALLY AGREED TO IN WRITING PRIOR TO THE COMMENCEMENT OF THE WORK. 90# ROLL ROOFING IS NOT A WARRANTABLE PRODUCT, AND WILL NOT BE WARRANTIED AGAINST LEAKS BY THE COMPANY. HOWEVER, IF SPECIFIED IN WRITING AND SIGNED BY BOTH PARTIES, THE COMPANY WILL SERVICE THE INSTALLATION FOR A PERIOD OF ONE YEAR.
10. THE COMPANY IS NOT RESPONSIBLE FOR ICE DAMS (THAWING AND REFREEZING OF ICE, WATER OR SNOW) OR ANY OTHER DAMAGE ON OR BELOW THE ROOF LINE DUE TO LEAKS OR WATER BACK-UP CAUSED BY EXCESSIVE SNOW OR WIND-DRIVEN RAIN, ICE OR HAIL DURING THE PERIOD OF THE WARRANTY. EXCESSIVE WIND IS CONSIDERED 60 MILES PER HOUR OR GREATER. THE WARRANTY IS NON-TRANSFERABLE.
11. IF YOU CANCEL OR TERMINATE THIS AGREEMENT LATER THEN THREE (3) DAYS FROM THE DATE YOU SIGN THIS AGREEMENT BUT PRIOR TO THE COMMENCEMENT OF WORK OR FAIL TO TAKE ACTION TO INITIATE THIS AGREEMENT WITHIN 10 DAYS FROM THE TIME THE CLAIM IS APPROVED BY THE INSURANCE COMPANY, SUCH CANCELLATION, TERMINATION OR FAILURE TO INITIATE SHALL CONSTITUTE A BREACH OF CONTRACT OF THIS AGREEMENT. IN SUCH EVENT, YOU SHALL PAY, AS LIQUIDATED DAMAGES TO COMPANY, TWENTY FIVE PERCENT (25%) OF THE TOTAL ESTIMATED PRICE OF WORK TO BE COMPLETED SET FORTH HEREIN. IN THE EVENT THAT YOU CANCEL OR TERMINATE THIS CONTINGENCY AGREEMENT AFTER WORK HAS COMMENCED, YOU SHALL PAY COMPANY 100% OF THE TOTAL ESTIMATED PRICE OF WORK TO BE COMPLETED AS SET FORTH HEREIN ABOVE. THESE LIQUIDATED DAMAGES UPON PAYMENT TO COMPANY SHALL RELEASE THE COMPANY FROM ANY AND ALL OTHER LIABILITIES OR OBLIGATIONS FOR WORK PERFORMED OR NOT PERFORMED. THIS AGREEMENT CONSTITUTED THE ENTIRE AGREEMENT BETWEEN THE PARTIES. IT MAY BE CHANGED ONLY BY WRITTEN INSTRUMENT SIGNED BY BOTH PARTIES. IT IS FURTHER AGREED THAT CHANGE TO THIS AGREEMENT OR INSURANCE COMPANY'S SUMMARY OF LOSS WILL BE DEEMED AS PART OF THE ORIGINAL AGREEMENT AND WILL BE HELD BALID AND BINDING AS THE ORIGINAL AGREEMENT.
12. THIS AGREEMENT OR WARRANTY SHALL NOT BE ASSIGNED EXCEPT BY OR WITH THE WRITTEN PERMISSION OF THE COMPANY.
13. THIS AGREEMENT CANNOT BE CANCELLED WITHOUT THE MUTUAL WRITTEN CONSENT OF BOTH PARTIES.
14. PAYMENT SCHEDULE: DEDUCTIBLE DUE UPON INSURANCE PROVIDER APPROVAL. FIFTY PERCENT (50%), OR FIRST INSURANCE DRAFT (IF DRAFT AMOUNT IS APPROVED BY COMPANY) OF THE TOTAL AGREEMENT AMOUNT DUE UPON DELIVERY OF APPLICABLE MATERIALS. BALANCE DUE UPON COMPLETION OF THE WORK. ALL PAYMENTS MUST BE MADE TO THE COMPANY. PAYMENT SCHEDULE SHALL NOT BE AMENDED WITHOUT THE PRIOR WRITTEN APPROVAL OF THE COMPANY.
15. ALL DIRECT COSTS, OVERHEAD AND PROFIT PAID TO THE PURCHASER BY THE INSURANCE CARRIER ARE INCLUDED IN THE AGREED AMOUNT WITH INSURANCE CARRIER AND ARE DUE TO THE COMPANY IN ACCORDANCE WITH THE PAYMENT SCHEDULE SET FORTH HEREIN.
16. ANY SUPPLEMENT APPROVED BY THE PURCHASER'S INSURANCE CARRIER FOR ADDITIONAL WORK OR COST INCREASES WILL BECOME PART OF THIS CONTRACT. ANY UPGRADE (S) OR ADDITIONAL WORK REQUESTED BY PURCHASER THAT IS NOT APPROVED BY PURCHASER'S INSURANCE CARRIER WILL BE THE PURCHASERS FINANCIAL RESPONSIBILITY AND WILL BECOME PART OF THIS CONTRACT.
17. DURING THE DURATION OF THE WORK, THE PURCHASER'S INSURANCE WILL BE RESPONSIBLE FOR ANY AND ALL INTERIOR DAMAGE AS LONG AS THE COMPANY HAS TAKEN APPROPRIATE ACTION TO PROTECT THE ROOF AND/OR SIDING DURING THE REPAIRS.
18. IF THERE ARE ANY SOLAR PANELS ON THE ROOF, THE COMPANY WILL NOT BE RESPONSIBLE FOR DAMAGE DURING THE REPAIRS. PURCHASER AGREES THO HAVE THE SOLAR PANEL COMPANY TAKE THE APPROPRIATE ACTION TO PROTECT THEM IF NECESSARY.
19. THE COMPANY IS NOT RESPONSIBLE FOR PRE-EXISTING CONSTRUCTION DEFICIENCIES THAT MANIFEST THEMSELVES DURING THE CONSTRUCTION PROCESS, I.E. NAIL POPS, PLUMBING VENT PIPES, WOOD ROT, DECKING DEFLECTION, ETC. IF A CONSTRUCTION PROBLEM IS POINTED OUT PRIOR TO CONSTRUCTION AND COMPANY IS NOTIFIED IN WRITING, COMPANY WILL TRY TO ASSIST PURCHASER WITHIN THE COMPANIES MEANS AND CAPABILITIES TO CORRECT THE PROBLEM (S) ON A TIME AND MATERIAL BASIS.
20. THE COMPANY WILL NOT BE RESPONSIBLE FOR THE SLIGHT SCRATCHING OR DENTING OF GUTTERS, DOWNSPOUTS, EXISTING SIDING AND WINDOWS, OIL DROPLETS IN DRIVEWAYS, HAIRLINE FRACTURES IN CONCRETE OR BLACKTOP DRIVES AND WALKS, OR DAMAGE TO PLANTS OR SHRUBBERY. IF EXCESSIVE DAMAGE IS CAUSED BY COMPANY, COMPANY WILL REPAIR OR REPLACE DAMAGED AREA ONLY AT COMPANY'S EXPENSE.
21. THE COMPANY'S LIABILITY FOR CLAIMS ARISING OUT OF THIS CONTRACT SHALL NOT EXCEED THE TOTAL AGREEMENT PRICE EXCEPT TO THE EXTENT THOSE DAMAGES ARE PROVEN TO BE SOLELY DUE TO THE COMPANY'S NEGLIGENCE.
22. ANY REPRESENTATIONS, STATEMENTS, OR OTHER COMMUNICATIONS NOT WRITTEN ON THIS AGREEMENT ARE AGREED TO BE IMMATERIAL, AND NOT RELIED ON BY EITHER PARTY, AND DO NOT SURVIVE THE EXECUTION OF THIS CONTRACT.
23. IF ANY PROVISION OF THIS CONTRACT SHOULD BE HELD TO BE INVALID OR UNENFORCEABLE, THE VALIDITY AND ENFORCEABILITY OF THE REMAINING PROVISION OF THIS CONTRACT SHALL NOT BE AFFECTED THEREBY.
24. COMPANY WILL NOT BE HELD LIABLE FOR ANY DAMAGE TO SUCH ITEMS AS ELECTRICAL WIRES, CONDUIT, HOSES, PIPES OR ANY OTHER OBJECTS THAT ARE NOT VISIBLE OR WERE NOT KNOWN AT THE TIME OF CONSTRUCTION AND THAT MAY BE DAMAGED BY A PENETRATING NAIL.
25. ANY CHANGES TO MATERIAL BY THE PURCHASER (BRAND, STYLE, COLOR, ETC.) AFTER SAID MATERIAL HAS BEEN DELIVERED OR IS IN ROUTE TO THE PURCHASER WILL RESULT IN A 20% RE-STOCK FEE BASED ON THE REPLACEMENT COST OF SAID MATERIALS SET FORTH BY THE INSURANCE CARRIER.

OC. IB THIS CONTRACT CONSISTS OF THIS PAGE AND THE REVERSE SIDE OF THIS PAGE AND SHALL BE CONSIDERED THE ENTIRE CONTRACT BY BOTH PARTIES INVOLVED. WRITTEN CHANGE ORDERS WILL BE CONSIDERED AN ADDENDUM TO THIS CONTRACT.

RESOLUTION NUMBER: 21-29

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE A CONTRACT WITH BUFALO CONTRACTING, INC. FOR ROOF INSTALLATION

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to retain a contractor to perform roofing repairs on Village buildings; and

WHEREAS, the Village desires to retain Bufalo Contracting, Inc. to perform said roofing repairs on Village buildings; and

WHEREAS, the Village has previously retained Bufalo Contracting, Inc. ("Bufalo") to complete restoration and remodeling work and Bufalo has been overseeing the insurance claims process for the roof repairs; and

WHEREAS, pursuant to Section 1-10-4 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), "the purchasing procedure under this paragraph may be waived by a two-thirds vote of the corporate authorities,"; and

WHEREAS, the Village desires to waive the purchasing procedures for the roof repairs; and

WHEREAS, Bufalo submitted a contract for the roof repairs, which is attached hereto as Exhibit A and incorporated herein ("Contract"); and

WHEREAS, the Village desires to enter into a contract with Bufalo for the roof repairs on Village buildings; and

WHEREAS, the Village and Bufalo have reached an accord as to the terms and conditions upon which Bufalo will provide said roof repairs for Village buildings and have memorialized the same in the agreement attached hereto as Exhibit B and incorporated herein ("Addendum"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Addendum.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Addendum with Bufalo Contracting, Inc. for roof repair for Village buildings in the amount of $89,078.92 attached hereto as Exhibit B, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Addendum and Contract.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: CONTRACT

EXHIBIT B: ADDENDUM TO CONTRACT

ADDENDUM TO CONTRACT

THIS ADDENDUM TO CONTRACT ("Addendum") is dated this ___ day of May, 2021 and is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Bufalo Contracting, an Illinois corporation ("Bufalo") and is intended to amend the Contract dated April 27, 2021, between the Village and Bufalo.

RECITALS:

WHEREAS, the Village and Bufalo entered into a Contract Proposal dated on April 27, 2021 (the "Contract"); and

WHEREAS, the Village and Bufalo desire to make certain additions to the Contract; and

WHEREAS, such additions are set forth in this Addendum.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Contract, including, but not limited to, its terms, conditions and scope of services, is incorporated herein and made a part hereof.

3. The following terms and conditions are made a part of the Contract:

   A. Bufalo will commence construction of the work and services set forth in the Contract upon receiving authorization from the Village and shall complete such work by no later than _____, _____. Such commencement and completion dates may be amended by written agreement of both parties hereto. All works and services shall be performed in a good and workmanlike manner.

   B. Bufalo warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under the Contract.

   C. Bufalo agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   D. At all times during the performance of this Contract, Bufalo shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; and workers' compensation equal to

statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work under the Contract, Bufalo shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder.

E. To the fullest extent permitted by law, Bufalo shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under the Contract by Bufalo, its agents, employees, subcontractors or anyone for whose acts Bufalo may be liable with respect to the remodeling work contemplated herein. Further, Bufalo agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Bufalo acknowledges that during the course of its performance of the work under this Contract, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Bufalo, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Bufalo agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

G. In the event of a breach of the Contract by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Contract. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

4. This Addendum shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5. This Addendum may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. In case any provision of this Addendum shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall, to the extent permitted by law, not in any way be affected or impaired thereby.

7. To the extent that any provision of this Addendum conflicts with any term or condition set forth in the Contract, the provision of this Addendum shall supersede and control to the extent of such conflict. All other provisions of the Contract not in conflict with this Addendum shall remain in full force and effect.

8. Except as otherwise provided for herein, this Addendum may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such Addendum, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

9. This Addendum shall be governed by, and construed in accordance with, the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Addendum as of the day and year first above written.

VILLAGE OF POPLAR GROVE

_____

By: Don Sattler
Village President

ATTEST:

_____
Karri Anderberg
Village Clerk

BUFALO CONSTRUCTING, INC.

_____

By:_____

Its:_____

RESOLUTION NUMBER: 21-30

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING PURCHASE WITH CORE AND MAIN AND STENSTROM FOR REPAIR OF A FIRE HYDRANT

WHEREAS, the Village of Poplar Grove ("Village") maintains a fire hydrant near 200 N. Hill Street;

WHEREAS, recently the Village has become aware of an emergency relating to a need to repair or replace the fire hydrant; and

WHEREAS, the repair of the fire hydrant is required to ensure the proper availability of water during a fire; and

WHEREAS, Section 1-10-4 of the Village of Poplar Grove Code of Ordinances states: PURCHASES BETWEEN $2,501.00—State limit. Purchases of materials, equipment, services or supplies between $2,501.00 and the state limit are made by obtaining three written quotes where practical and the approvals of the Village Administrator, Village Treasurer and Village President. Physical records regarding dates, contacts and quotes received shall be retained in the Department's files along with utilization of purchase order forms.

WHEREAS, in this case, it is necessary for the continued provision of water in emergency fire related situations to purchase the necessary part from Core and Main in the amount of $3,735.51 and to hire Stenstrom to repair the fire hydrant at a cost of $3,600.00; and

WHEREAS, the Village believes the repair of the fire hydrant is in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the expenditure to Core and Main in the amount of $3,735.51 for fire hydrant parts, as set forth in the quote attached hereto as Exhibit A, and to Stenstrom in the amount of $3,600.00 for the installation pursuant to the terms and provisions as set forth in the quote attached hereto as Exhibit B.

PASSED UPON MOTION BY: _____

SECONDED BY:_____

BY ROLL CALL VOTE THIS _____, _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER: _____

_____

APPROVED: _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A – CORE & MAIN QUOTE

EXHIBIT B – STENSTROM QUOTE

Run Date: 4/28/21

Preshipment Notification

Customer #	**080534**
Order #	**N933247**
Date Ordered	03/23/21
Job #	
Job Name	HYDRANT
Purchase Order #	HYDRANT
Method of Shipment	PICKUP
Contract Order #	0000000
Ordered By	
Ship To Via	

Sold To:
VILLAGE OF POPLAR GROVE
200 N HILL ST
POPLAR GROVE, IL 61065-6500

Ship To:
VILLAGE OF POPLAR GROVE
Branch - 481
6829 Irene Rd
Belvidere, IL 61008

Branch:
BELVIDERE IL
Branch - 481
6829 Irene Rd
Belvidere, IL 61008

Phone: 815-544-3458

Bid Seq#	Product Code	Description	Qty Ordered	Qty Shipped	Qty B/O	Net Price	UOM	Ext Price
	21AMF8061106	6 EBAA MEGALUG MJ DI 1106 RSTR F/DI PIPE BLACK	1	1		N/C	EA	
	21AMG106	6 MJ REGULAR GASKET F/DI	1	1		N/C	EA	
	21AMB10740CTB	3/4X4 T-HEAD B&N COR BLUE	6	6		N/C	EA	
	605786M3A423LA	A423 5-1/4 VO HYD 6'6"B 6MJ NST 3WAY O/L 502317	1	1		2840.00000	EA	2840.00
	61MUA320020	A320-020 24" HYD EXT MUELLER 5-1/4VO W/KIT	1		1	895.51000	EA	.00

Terms in accordance with shipping manifest.

Special Instructions/Comments:
WARNING-HEAVY ITEM-LIFT ASSISTANCE REQ'D

Total Shipped:		**2840.00**
Total Ordered:	**3735.51**	
Tax Amount:	**.00**	**.00**
Other Charges:	**.00**	**.00**
Total:	**3735.51**	**2840.00**

May 03, 2021

Mitch Hilden
Director of Public Works
Village of Poplar Grove
815-765-3201 Office
815-742-0418 Cell

Quote # 2021EX184

RE: Hydrant Repair

- Labor to excavate and replace existing hydrant (all materials supplied by owner)
- Restoration (Seed, Fertilizer and Blanket) using the existing on site soils

Base Bid Price: $ 3,600.00

Construction Notes

1.) Permits and fees by others.
2.) All work to be completed in 2021; price does not include winter conditions
3.) Work to be completed in ONE mobilization
4.) Excavation of unsuitable material @ $ 60.00 / CY
5.) Additional stone base @ $ 30.00 / TN
6.) Price does not include any utility removal / relocation

Stenstrom Excavation and Blacktop:
Jamin Unger
Project Manager / Estimator
Stenstrom Excavation and Blacktop Group
2422 Center St., Rockford, IL 61108
Office: 815-398-3478 | **Fax:** 815-229-0978
JaminU@rstenstrom.com http://www.rstenstrom.com

Accepted By:

Date:

STENSTROM

TERMS AND CONDITIONS

1.) Stenstrom Excavation and Blacktop Group will not be responsible for drainage of asphalt pavement placed with less than a 1% slope in any direction or for pavement failure resulting from insufficient or improperly installed stone base placed by others, or for damage to existing concrete sidewalks, aprons, approaches, garage floors and curb/gutter located in or adjacent to the construction area.

2.) All amounts not paid when due will bear interest at the rate of 2% per month on the unpaid balance on the first day of the month commencing on the date the payment was due.

3.) The party accepting this proposal shall indemnify Stenstrom Excavation and Blacktop Group and its agents and employees and shall hold them harmless from any and all actual or alleged claims, damages, losses, penalties (governmental or private), and expenses, including attorney's fees, arising out of or resulting from the performance of the work described in this proposal excluding, however, claims, damages, losses, penalties and expenses which are caused by the negligence of Stenstrom Excavation and Blacktop Group or its agents or employees.

4.) Stenstrom Excavation and Blacktop Group does not include permits, testing, fees, bonds, seeding, landscaping, weed control, utility relocation or irrigation relocation unless specifically noted.

5.) Stenstrom Excavation and Blacktop Group reserves all lien rights permitted by law and this proposal gives notice that Stenstrom Excavation and Blacktop Group may record a lien against the property where the work is performed and not paid promptly. Owner agrees to pay all reasonable costs associated with collection including attorney fees.

6.) Stenstrom Excavation and Blacktop Group warranties its work (labor and construction methods) for one (1) year. Purchased materials including asphalt are not included.

RESOLUTION NUMBER: 21-31

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE ADMINISTRATIVE STAFF TO PERFORM NECESSARY VILLAGE BANKING FUNCTIONS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") maintains a banking account at Solutions Bank ("Solutions Account"); and

WHEREAS, Donald Sattler has recently been elected as the Village President; and

WHEREAS, as a part of performing the duties and functions of Village President, Donald Sattler should be authorized as the main account holder for the Solutions Account, as an authorized signatory for the Solutions Account and authorized to perform banking transactions on behalf of the Village for the Solutions Account; and

WHEREAS, Carina Boyd is the Village Treasurer for the Village; and

WHEREAS, as a part of performing the duties and functions of Village Treasurer, Carina Boyd should be an authorized signatory for the Solutions Account and authorized to perform banking transactions on behalf of the Village for the Solutions Account; and

WHEREAS, Karri Anderberg has recently been elected as Village Clerk; and

WHEREAS, as a part of performing the duties and functions of Village Clerk, Karri Anderberg should be an authorized signatory for the Solutions Account and authorized to perform banking transactions on behalf of the Village for the Solutions Account; and

WHEREAS, Eric Miller has recently been elected as Village Trustee and currently serves as Chairperson of the Finance and Public Works Committee; and

WHEREAS, as a part of performing the duties and functions of Village Trustee and Chairperson of the Finance and Public Works Committee, Eric Miller should be an authorized signatory for the Solutions Account and authorized to perform banking transactions on behalf of the Village for the Solutions Account; and

WHEREAS, the Village currently invests a portion of the Village's revenues with the Illinois Funds Local Government Investment Pool operated by the Illinois State Treasurer's Office ("Illinois Funds"); and

WHEREAS, as a part of performing the duties of Village President, the Village President should be authorized as the main account holder for the Illinois Funds and should be authorized to execute such documents necessary to effectuate transfers between the Solutions Account and the Illinois Funds; and

WHEREAS, as a part of performing the duties and functions of Village Treasurer, the Village Treasurer should be authorized as an account holder for the Illinois Funds and should be authorized to execute such documents necessary to effectuate transfers between the Solutions Account and the Illinois Funds; and

WHEREAS, the Village currently maintains a banking account with Byron Bank ("Byron Account"); and

WHEREAS, as a part of performing the duties and functions of Village President, Donald Sattler should be authorized as the main account holder for the Bryon Account, be authorized as an authorized signatory for the Bryon Account, be authorized to execute such documents necessary to effectuate transfers between the Byron Account and the Solutions Account, and be authorized to perform banking transactions on behalf of the Village for the Bryon Account; and

WHEREAS, as a part of performing the duties and functions of Village Treasurer, Carina Boyd should be authorized as an authorized signatory for the Bryon Account, be authorized to execute such documents necessary to effectuate transfers between the Byron Account and the Solutions Account, and be authorized to perform banking transactions on behalf of the Village for the Bryon Account; and

WHEREAS, as a part of performing the duties and functions of Village Clerk, Karri Anderberg be authorized as an authorized signatory for the Bryon Account, be authorized to execute such documents necessary to effectuate transfers between the Byron Account and the Solutions Account, and be authorized to perform banking transactions on behalf of the Village for the Bryon Account; and

WHEREAS, as a part of performing the duties and functions of Village Trustee and Chairperson of the Finance and Public Works Committee, Eric Miller be authorized as an authorized signatory for the Bryon Account, be authorized to execute such documents necessary to effectuate transfers between the Byron Account and the Solutions Account, and be authorized to perform banking transactions on behalf of the Village for the Bryon Account; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to authorize the Village President and certain Village Administrative Staff to perform necessary Village banking functions.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby authorizes the Village President and certain Village Administrative Staff to perform the necessary banking functions as outlined in the recitals.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**

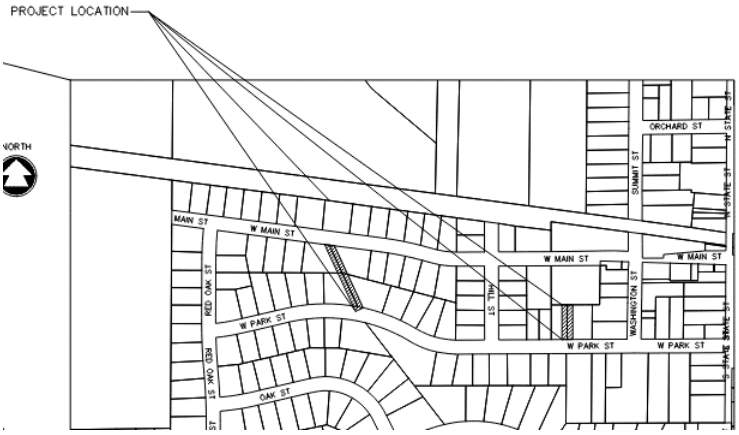
From: **Chris Dopkins, P.E. Village Engineer**

Re: **Park & Main Drainage Improvements**

Date: **May 5, 2021**

In 2014, the Village of Poplar Grove was awarded grant funds totaling $100,000 for the construction of a drainage improvements. Unfortunately, the State of Illinois froze the use of all grant funds later that year which prevented the Village from proceeding with the project. In 2020, the Administration made efforts to have the funding reauthorized and were successful in doing so. Therefore, we dusted off the plans from 2014, made a few updates and are now ready to go to letting.

To refresh your memories, the improvements are contained to the two drainage channels shown on the map. The easterly drainage way will be improved by the construction of a concrete low flow channel along with new culverts under Park Street. There will also be a new concrete low flow channel constructed in the ditch on the south side of Park from the new culvert pipes to the existing culvert pipes beneath the driveways, and the side slopes of the ditches will be regraded as well.



The westerly channel (through Sherman Oaks Subdivision) has a history soft ground conditions due to base flow (i.e., the nearly constant presence of groundwater) which has also led to invasive plant species taking over the area. The end result is that the residents are not able to mow the area which leads to overgrowth and further propagation of the invasive species. The planned improvements include the removal of the existing topsoil in order to remove the invasive species and provide new topsoil to facilitate new grass. A drain tile will be installed, and a decorative river rock will be placed over the drain tile trench (similar to the photo) in order to provide a means to lower the groundwater elevation. The area will be restored with new seeding and erosion control blanket to help the seed germinate.



Attached to this memorandum is a resolution that will authorize bid letting for the improvements. We would anticipate advertising for bids on or about May 21st, and opening bids on or about June 9th. Contract award would then occur in June. We do not want to plant seed until early September, so construction will not occur during the dry times of late July or August in order to properly time the planting of the new turf grass.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

RESOLUTION 21-32

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC BID LETTING FOR THE MAIN STREET & PARK STREET DRAINAGE IMPROVEMENTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has been awarded a grant for drainage improvements within the drainageways between Main Street & Park Streets; and

WHEREAS, pursuant to the Village's purchasing policies, grant requirements and State Statute, projects in excess of $25,000 are to be publicly bid; and

WHEREAS, plans and specifications for the Main Street & Park Street Drainage Improvements are ready for public bid letting; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the Main Street and Park Street Drainage Improvements as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the Main Street and Park Street Improvements for public bid letting as provided by Ordinance, grant requirements, and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **West Grove Park Improvements**

Date: **May 5, 2021**

As you are aware, the Village of Poplar Grove was awarded two grants totaling $40,000 for the construction of a new pavilion and unisex bathroom for West Grove Park. The Village was also awarded a grant from the Rockford Area Realtors Association to help fund the improvements as well, and we understand that the Village has budgeted $40,000 of local funding to match the grant dollars. As you will recall, the project was placed out for bid letting last year, but bid results were well over budget primarily due to the fact that sanitary sewer and potable water systems along Chicory Lane were not constructed as originally thought. In short, we were hoping to run the service lines for the restroom to Chicory Lane in order to save the cost of open cutting Chandan Blvd., however were forced to make the connection at Chandan as the sewer/water lines along Chicory simply do not exist.

We are wrapping up the design effort and it is time to authorize letting for the project. Specifically, we are awaiting pricing from material suppliers which has been slow to arrive which is most likely due to the price fluctuations and unknows in the steel market. Bottom line is this, we certainly do not wish to specify a structure that is well beyond the Village's budget.

Attached to this memorandum is a resolution that will authorize bid letting for the improvements. We would anticipate advertising for bids on or about May 25th, and opening bids on or about June 9th. Contract award would then occur in June. Construction would then occur after materials are delivered to the site.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

RESOLUTION 21-33

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC BID LETTING FOR THE WEST GROVE PARK IMPROVEMENTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has been awarded numerous grants for the construction of a new unisex bathroom and pavilion at West Grove Park; and

WHEREAS, pursuant to the Village's purchasing policies, grant requirements and State Statute, projects in excess of $25,000 are to be publicly bid; and

WHEREAS, plans and specifications for the West Grove Park Improvements will be ready for public bid letting on or about May 19, 2021; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the West Grove Park Improvements as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the West Grove Park Improvements for public bid letting as provided by Ordinance, grant requirements, and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Miscellaneous Sanitary Sewer Repairs**

Date: **May 5, 2021**

The Village has been planning several sanitary sewer spot repairs as shown on the attached drawing. A number of these repairs were identified as part of the Phase II clean and televise program. Briefly, they are as follows:

- Park Street: There are a number of utilities (gas, electric and perhaps a water service) that have been directionally bored through the sanitary sewer on Park Street. The utilities will lowered or raised to resolve the conflict, and the sewer main will be repaired. It is worthwhile to note that the Village intends to seek reimbursement from the utilities where possible. There is also a severely offset joint approximately 50' from a manhole as well as a protruding tap. It only makes sense to make these repairs concurrently with the other work as they are in very close proximity to each other.
- Main/State: There are two repairs at this location. The first is a repair to the sanitary lateral to Moscoto's Pizza, it has failed and requires replacement. Under code, it is the Village's responsibility to make repairs to the portion of the service within the right of way. Second, there is a severely offset joint approximately 10' west of the manhole. It only makes sense to repair the offset concurrently with the repair to the Moscoto's Pizza lateral as again, they are in close proximity to each other.
- 306 South State: The service to this home has experienced settlement (or was not constructed properly) and is now to the point where it must be jetted every few months in order to function properly. Again, it is the Village's responsibility to make repairs to the portion of the service within the right of way.

This work will cost in excess of $25,000 and therefore the project must either be publicly bid, or a supermajority vote of the Board is needed to award a contract to complete the project. DPW Hilden and I both feel that it is a waste of resources to produce a fully engineered plan set, specification and contract manual for such a project like this that has such a small scope. It is our recommendation to prepare a simple set of drawings/specifications and obtain proposals from a number of qualified contractors, and award the contract with a supermajority vote. The attached Resolution will authorize Staff to obtain proposals from contractors which will then be brought to the Board in June for consideration. For clarity, no contracted work will be done until the Board has authorized the same.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

OVERALL LOCATION MAP



RESOLUTION 21-34

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE OBTAINING PROPOSALS FOR MISCELLANIOUS SANITARY SEWER REPAIRS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined that approximately eight (8) spot repairs are needed to the Village's sanitary sewer system at various locations ("Miscellaneous Sanitary Sewer Repairs"); and

WHEREAS, pursuant to the Village's purchasing policies and State Statute, projects in excess of $25,000 are to be publicly bid or awarded with a supermajority vote of the Board of Trustees; and

WHEREAS, the Village is of the opinion that it is not necessary to complete detailed engineering drawings, specifications and contract documents as the scope of work can be conveyed via less formal means to obtain proposals from contractors to complete the work; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to forego the public bid letting process and instead obtain proposals from contractors for the Miscellaneous Sanitary Sewer Repairs as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Director of Public Works and/or the Village Engineer are hereby authorized to obtain proposals from qualified contractors to complete the Miscellaneous Sanitary Sewer Repairs.

3. Said proposals will be presented to the Board of Trustees for consideration and approval at a future regular meeting, and no work shall commence unless authorized by the Board of Trustees.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____