



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, July 22, 2026 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**

**APPROVAL OF AGENDA (Voice Vote)**

**APPROVAL OF MINUTES (Voice Vote)**

1. Motion to discuss/approve Board of Trustees meeting minutes from July 8, 2026

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

### DEPARTMENT REPORTS

2. Collector, Miller

3. Wastewater, Test

4. Public Works, Howe

5. Engineer, McMahon

6. Treasurer, Kruckenberg

## UNFINISHED BUSINESS

7. Motion to discuss/approve **Ordinance 2026-18** an ordinance of the Village of Poplar Grove, Illinois, transferring appropriated funds from one corporate object or purpose to another corporate object or purpose for the fiscal year beginning May 1, 2026, and ending April 30, 2027.
8. Motion to discuss/approve **Resolution 2026-35**, a resolution of the Village of Poplar Grove, Illinois, approving a proposal from Dach Contractors to supply and install fencing at the Whiting and Beaver Lift Stations for a total of \$20,290.00.
9. Motion to discuss/approve **Resolution 2026-37**, a resolution of the Village of Poplar Grove, Illinois, approving the purchase of dog park equipment for the dog park located across from Village Hall and shade structures for the Sherman Oak Neighborhood Park and Mansfield Park from GameTime c/o Cunningham Recreation for a total of \$22,992.17.
10. Motion to discuss/approve **Resolution 2026-39**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village President to execute documents to implement the employee 457(b) Deferred Compensation Plan with Nationwide.
11. Motion to discuss the formation of a Parks Advisory Committee.

## NEW BUSINESS

12. Motion to discuss/approve **Ordinance 2026-17**, an ordinance amending various sections of the Code of Ordinances for the Village of Poplar Grove, Illinois, Title V, Health and Sanitation, Chapter 8, Code Enforcement Hearing Division, to authorize the Administrative Hearing Officer to enter orders prohibiting further code violations or compelling the remediation of existing violations
13. Motion to discuss/approve **Resolution 2026-40**, a resolution for improvement under the Illinois Highway Code for Section Number 26-00000-00-GM.
14. Motion to discuss/approve **Resolution 2026-41**, a resolution of the Village of Poplar Grove awarding a construction contract for Section No. 26-00000-00-GM, the 2026 Pavement Maintenance Program, to Rock Road Companies, Inc.
15. Motion to discuss SWWTP control Room AC.
16. Motion to discuss/approve agreement between the Village of Poplar Grove and Northern Illinois Football Conference (North Boone Jr Tackle).



- [17.](#) Motion to discuss/approve 2026 Summer Newsletter.
- [18.](#) Motion to discuss changes to the training ordinance.
- [19.](#) Motion to discuss changes to the donation ordinance.
- [20.](#) Motion to discuss/approve check disbursement for payments scheduled to be paid on July 23, 2026, in the amount of \$29,773.26 in AP checks, \$24,408.54 in EFTs, and estimated payroll of \$25,000.00 for a total of \$79,181.80.

## **GOOD OF THE VILLAGE**

Board of Trustees Meeting - August 12, 2026 - 7:00 pm

Board of Trustees Meeting - August 26, 2026 - 7:00 pm

**Village Hall Closed for Labor Day - September 7, 2026**

## **EXECUTIVE SESSION**

- 21. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

## **ADJOURNMENT (Voice Vote)**

KJM 07/17/2026



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, July 08, 2026 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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## MINUTES

### CALL TO ORDER

The meeting was called to order at 7:00pm by President Richardson.

### ROLL CALL

#### PRESENT

President Kristi Richardson

Admin Chairman Owen Costanza

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Clerk Karri Miller

Attorney Roxanne Sosnowski

Treasurer Katie Kruckenberg

#### ABSENT

Finance Chairman Jeff Goings

Trustee Mark Vance

### PLEDGE OF ALLEGIANCE

### APPROVAL OF PHONE PARTICIPATION (Roll Call)

No Phone Participation

### APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion was passed via voice vote.

### APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Special Board of Trustees Meeting Minutes June 24, 2026.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion passed via voice vote.

2. Motion to discuss/approve Board of Trustee Meeting Minutes from June 24, 2026.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. The motion passed via voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

none

### UNFINISHED BUSINESS

3. Motion to discuss updating the Parks Ordinance.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Discussion Only.
4. Motion to discuss/approve **Resolution 2026-37**, a resolution of the Village of Poplar Grove, Illinois, approving the purchase of dog park equipment for the dog park located across from Village Hall and shade structures for the Sherman Oak Neighborhood Park from GameTime c/o Cunningham Recreation.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza to postpone to July 22, 2026  
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard
5. Motion to discuss/approve **Resolution 2026-38**, a resolution of the Village of Poplar Grove, Illinois, determining the occupancy classification and use of the "Restoration Hangar" located at 5151 Orth Road, Poplar Grove, Illinois.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.  
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, President Richardson.  
Voting Abstaining: Trustee Cheek
6. Motion to discuss/approve **Ordinance 2026-16**, an ordinance amending sections in Chapter 11 of the Code of Ordinances for the Village of Poplar Grove regarding signage.  
Motion made by Trustee Cheek, Seconded by Trustee Allgood.  
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Hubbard, President Richardson.  
Voting Nay: Trustee Cheek

### NEW BUSINESS

7. Motion to discuss 2026 Neighbors Fest final numbers.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Discussion Only.

8. Motion to discuss/approve sending elected officials and staff to the 2026 Illinois Municipal League Annual Conference, September 17-20, 2026, not to exceed \$2,000 per person.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard
9. Motion to discuss/approve check disbursement for payments scheduled to be paid on July 09, 2026, in the amount of \$150,832.22 in AP checks, \$29,711.12 in EFTs, estimated payroll of \$23,000.00, and insurance in the amount of \$ 21,822.96, for a total of \$225,365.60.  
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.  
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard
10. Motion to discuss FY27 Budget amendments.  
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.  
Discussion Only.

#### **GOOD OF THE VILLAGE**

Board of Trustees Meeting - July 22, 2026 - 7:00 pm  
 Board of Trustees Meeting - August 12, 2026 - 7:00 pm  
 Board of Trustees Meeting - August 26, 2026 - 7:00 pm  
**Village Hall Closed for Labor Day - September 7, 2026**

#### **ADJOURNMENT (Voice Vote)**

Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood. The motion passed via voice vote.  
 The meeting adjourned at 7:58pm

07/15/2026  
02:02 PM

## RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

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Item 2.

Post Date from 06/01/2026 - 06/30/2026    open and Complete Receipts

[illegible]

\*\*\* TOTAL BY GL DISTRIBUTION \*\*\*

|            |                       |          |
|------------|-----------------------|----------|
| 01-00-1400 | CLASS A- FULL KITCHEN | 1,800.00 |
| 01-00-1400 | CLASS B- OFF PREMISE  | 1,000.00 |
| 01-00-1400 | CLASS BB- BOUTIQUE    | 5,000.00 |
| 01-00-1400 | CLASS C- 12% OR LESS  | 700.00   |
| 01-00-1400 | CLASS D - SUNDAY      | 100.00   |
| 01-00-1400 | CLASS D- SUNDAY       | 200.00   |
| 01-00-1400 | CLASS J- BEERGARDEN   | 100.00   |
| 01-00-1400 | CLASS K - DELIVERY    | 50.00    |
| 01-00-1400 | CLASS K - TO-GO       | 50.00    |
| 01-00-1400 | TOBACCO LICENSE       | 40.00    |

7

07/15/2026  
02:02 PM

RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

Page: 77/78

Item 2.

| Receipt #                                               | Date | Cashier | Post Date                    | Wkstn | Received Of  | Amount     |
|---------------------------------------------------------|------|---------|------------------------------|-------|--------------|------------|
| Description                                             |      |         | from 06/01/2026 - 06/30/2026 |       | Distribution |            |
| 01-00-1400 VIDEO GAMING                                 |      |         |                              |       |              | 600.00     |
| 01-00-2410 CUSTOMER DEPOSITS HELD                       |      |         |                              |       |              | 360.00     |
| 01-00-3100 STATE INCOME TAXES                           |      |         |                              |       |              | 54,889.76  |
| 01-00-3101 STATE USE TAXES                              |      |         |                              |       |              | 4,019.43   |
| 01-00-3102 STATE TELECOMMUNICATIONS TAX                 |      |         |                              |       |              | 3,603.97   |
| 01-00-3103 STATE SALES TAXES                            |      |         |                              |       |              | 44,448.71  |
| 01-00-3104 STATE VIDEO GAMING TAX                       |      |         |                              |       |              | 9,977.18   |
| 01-00-3106 STATE LOCAL SHARE OF CANNABIS USE TAX        |      |         |                              |       |              | 664.17     |
| 01-00-3200 MUNICIPAL UTILITY TAX - ELECTRICITY          |      |         |                              |       |              | 13,291.90  |
| 01-00-3201 MUNICIPAL UTILITY TAX - NATURAL GAS          |      |         |                              |       |              | 6,080.33   |
| 01-00-3400 Application Fee                              |      |         |                              |       |              | 350.00     |
| 01-00-3400 BUILDING PERMIT FEES                         |      |         |                              |       |              | 18,055.00  |
| 01-00-3400 Com Fire fee                                 |      |         |                              |       |              | 1,689.00   |
| 01-00-3400 Deck 2                                       |      |         |                              |       |              | 418.00     |
| 01-00-3400 Driveway                                     |      |         |                              |       |              | 209.00     |
| 01-00-3400 Entry                                        |      |         |                              |       |              | 134.00     |
| 01-00-3400 Fence                                        |      |         |                              |       |              | 87.20      |
| 01-00-3400 Patio                                        |      |         |                              |       |              | 268.00     |
| 01-00-3400 Permit Extension Fee                         |      |         |                              |       |              | 50.00      |
| 01-00-3400 Private Sidewalk                             |      |         |                              |       |              | 134.00     |
| 01-00-3400 Public Works                                 |      |         |                              |       |              | 525.00     |
| 01-00-3400 Reinspection Fee                             |      |         |                              |       |              | 220.00     |
| 01-00-3400 Residential New Construction - Combined      |      |         |                              |       |              | 18,008.00  |
| 01-00-3400 Roof                                         |      |         |                              |       |              | 3,142.00   |
| 01-00-3400 Sewer Repair                                 |      |         |                              |       |              | 94.00      |
| 01-00-3400 SIDEWALK                                     |      |         |                              |       |              | 87.20      |
| 01-00-3400 Siding                                       |      |         |                              |       |              | 134.00     |
| 01-00-3400 Solar                                        |      |         |                              |       |              | 1,175.00   |
| 01-00-3400 Stop Work Order                              |      |         |                              |       |              | 196.20     |
| 01-00-3400 Swimming Pool - With Electric - Above Ground |      |         |                              |       |              | 569.00     |
| 01-00-3400 Village Engineer                             |      |         |                              |       |              | 2,450.00   |
| 01-00-3400 Windows - Non-Structural                     |      |         |                              |       |              | 94.00      |
| 01-00-3403 OTHER LICENSE FEES                           |      |         |                              |       |              | 25.00      |
| 01-00-3403 SOLICITORS LICENSES                          |      |         |                              |       |              | 445.00     |
| 01-00-3500 RENTS RECEIVED                               |      |         |                              |       |              | 1,725.00   |
| 01-00-3800 MISCELLANEOUS REVENUE                        |      |         |                              |       |              | 7,161.93   |
| 01-00-3801 DONATIONS/CONTRIBUTIONS                      |      |         |                              |       |              | 150.00     |
| 20-00-3120 MOTOR FUEL TAX                               |      |         |                              |       |              | 19,246.20  |
| 31-00-1400 BULK WATER MAR                               |      |         |                              |       |              | 107.98     |
| 31-00-1401 2ND METER WATER SRVC                         |      |         |                              |       |              | 289.12     |
| 31-00-1401 METERED SEWER                                |      |         |                              |       |              | 14,036.97  |
| 31-00-1401 SEWER BASE                                   |      |         |                              |       |              | 57,786.75  |
| 31-00-1401 SEWER USAGE                                  |      |         |                              |       |              | 51,011.62  |
| 31-00-1401 TURN ON FEE                                  |      |         |                              |       |              | 1,021.67   |
| 31-00-1401 WATER BASE                                   |      |         |                              |       |              | 28,072.96  |
| 31-00-1401 WATER USAGE                                  |      |         |                              |       |              | 13,693.91  |
| 31-00-3602 Sewer Connection                             |      |         |                              |       |              | 5,000.00   |
| 31-00-3602 WATER & SEWER CONNECTION FEES                |      |         |                              |       |              | 10,000.00  |
| 31-00-3602 Water Connection                             |      |         |                              |       |              | 14,000.00  |
| 31-00-3604 METER & MXU SALES                            |      |         |                              |       |              | 656.00     |
| 31-00-3604 Water Meter                                  |      |         |                              |       |              | 4,592.00   |
| TOTAL - GL NUMBERS:                                     |      |         |                              |       |              | 424,086.16 |

\*\*\* TOTAL BY FUND \*\*\*

07/15/2026  
02:02 PM

| Receipt #             | Date | Cashier | Post Date                    | Wkstn | Received Of  | Amount     |
|-----------------------|------|---------|------------------------------|-------|--------------|------------|
| Description           |      |         | from 06/01/2026 - 06/30/2026 |       | Distribution |            |
| 01 GENERAL FUND       |      |         |                              |       |              | 204,570.98 |
| 20 MOTOR FUEL FUND    |      |         |                              |       |              | 19,246.20  |
| 31 WATER & SEWER FUND |      |         |                              |       |              | 200,268.98 |
| TOTAL - ALL FUNDS:    |      |         |                              |       |              | 424,086.16 |

## Collector Monthly Reporting

For June 2026

|                            | <b>Total Cash Receipts</b> |
|----------------------------|----------------------------|
| Week 1 - 06/01/26-06/06/26 | \$ 89,784.99               |
| Week 2 - 06/07/26-06/13/26 | \$ 99,943.28               |
| Week 3 - 06/14/26-06/20/26 | \$ 148,591.40              |
| Week 4 - 06/21/26-06/27/26 | \$ 64,713.31               |
| Week 5 - 06/28/26-06/30/26 | \$ 21,053.18               |
| <b>TOTAL CASH RECEIPTS</b> | <b>\$ 424,086.16</b>       |

| <b>Month Breakdown of Cash Receipts</b> |                      |
|-----------------------------------------|----------------------|
| Neighbors Night Dontations              | \$ -                 |
| Liquor                                  | \$ 9,000.00          |
| Tobacco License                         | \$ 40.00             |
| Video Gaming                            | \$ 600.00            |
| Grass Violations                        | \$ -                 |
| Customer Deposits Held                  | \$ 360.00            |
| Accounts Recievables - Other            | \$ -                 |
| State Income Taxes                      | \$ 54,889.76         |
| State Use Taxes                         | \$ 4,019.43          |
| Stae Telecommunications Tax             | \$ 3,603.97          |
| State Sales Taxes                       | \$ 44,448.71         |
| State Video Gaming Tax                  | \$ 9,977.18          |
| Replacement Tax                         | \$ -                 |
| State Local Share of Cannabis Use       | \$ 664.17            |
| Municipal Utility Tax - Electrical      | \$ 13,291.90         |
| Municipal Utility Tax - Natural Gas     | \$ 6,080.33          |
| Municipal Tax Medicom/Comcast           | \$ -                 |
| Court Fines and Fees                    | \$ -                 |
| Filing Fees                             | \$ -                 |
| Building Permit Fees                    | \$ 48,088.60         |
| Rents Received                          | \$ 1,725.00          |
| Other License Fees                      | \$ 470.00            |
| Donations                               | \$ 150.00            |
| Miscellaneous Revenue                   | \$ 7,161.93          |
| Motor Fuel Tax                          | \$ 19,246.20         |
| Bulk Water                              | \$ -                 |
| Utility Billing Accounts Recieveable    | \$ 200,268.98        |
| <b>TOTAL</b>                            | <b>\$ 424,086.16</b> |





200 N. Hill Street, Poplar Grove, IL 61065  
Phone: (815) 765-3201 – Fax: (815) 765-3571  
<https://www.poplargo-ve-il.gov/>

## COLLECTORS REPORT Month: June 2026

### Tasks & Activities

- All weekly reporting has been completed and filed.
- Daily Cash Deposits reviewed.
- Monthly Petty Cash Reconciliation completed.
- Accounts Payable invoices reviewed, entered, and processed accordingly.
- 

### Reporting

Provided a weekly and monthly breakdown of cash receipts.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_



2323 Fourth Street  
PO Box 483  
Peru, Illinois 61354  
815-224-1650  
800-659-4659  
Fax 815-224-1688  
www.testinc.com

July 9, 2026

**Client:** Village of Poplar Grove  
Attn: Kristi Richardson, Village President  
200 Hill Street  
P.O. Box 01  
Poplar Grove, IL 61065

**Plant Type:** Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).  
South: Class I Sequential batch reactors (SBR).  
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during June 2026 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

We hired a new employee, so we've returned to full staff. He's been working out well and has taken a liking to the job. He previously worked in a lab, so he's familiar with a lot of the industry. He has been picking up on mechanical things quickly as well.

#### **Lift Stations:**

- Performed daily checks and maintenance.
- We had an issue in the collection point lift station, the pumps ragged up twice in the matter of a week. We had to have Sable come out and they ended up taking one of the old pumps and installed our new spare we purchased a year or two ago.
- We also notice during this time that the motor starters have a lot of carbon built up so we are looking at getting those replaced before they fail. We pulled them apart and cleaned them the best we could but the cycle often and had been replaced about 6 years ago.
- After the issues at collection point, we spent a day going around to the rest of the lift stations, cleaning motor starters and overloading circuits to ensure everything is running as best as possible.

#### **North WWTP:**

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- We decanted digesters.
- Tested all emergency wash stations.

- Cleaned out all the building and clear of cobwebs.
- Calibrated all lab equipment.
- Cleaned plant.
- Performed process control sampling.
- Repaired the influent sample, it needed a fuse.
- Installed new pick-up tubing on both samplers.
- Had an issue with a influent valve for SBR4. We had to have Dorner come out and repair it. It had a bad seal, and some moisture was able to get in the control area. It didn't short anything out, but it did cause some damage to the terminals.
- Changed bad wheels on traveling bridge of the sand filter.
- Cleaned and organized all the spare parts and restocked some inventory with floats and fuses.

#### **South WWTP:**

- Decanted digesters.
- Removed spray nozzle from screen and cleaned them. Also ran some ice through the screen to clean out stuck debris.
- All standard monthly checks/maintenance/cleaning and producers were completed.
- Tested all emergency wash stations.
- Test ran portable generators.
- We picked up 2 of the 3 blowers that were out for repair.
- We replaced the PLC with one of the sand filters we had issues with in the past.
- We had a hose get a hole in it on one of the floating mixers, we patched the hole and ordered new hose for both floating mixers.

#### **Water System:**

- Cleaned well houses.
- All daily checks have been completed.
- Monthly and quarterly sampling completed.
- Tested all emergency wash stations.
- Started lead and copper sampling.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,  
Total Environmental Service Technologies, Inc.



Jon Stear  
Certified Operator/Manager

VILLAGE OF POPLAR GROVE - NORTH  
FOR THE MONTH OF MAY 2026  
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150  
MONTHLY OPERATING REPORT

| Date   | Time  | Flow Meter |         | Hour Meter Well 2 |       | Hour Meter Well 3 |       | Chlorine Feed |          |       | Phosphate Feed |          |             | Flouride Feed |          | Operator |
|--------|-------|------------|---------|-------------------|-------|-------------------|-------|---------------|----------|-------|----------------|----------|-------------|---------------|----------|----------|
|        |       | Reading    | Pumpage | Reading           | Hours | Reading           | Hours | Scale         | lbs Used | Free  | Scale          | lbs Used | PO4<br>mg/L | Scale         | lbs Used | Initials |
| 30-Apr |       | 536323     |         | 10066             |       | 38068.60          |       | 120.00        |          | 1.64  | 90             |          | 0.79        | 44.50         |          | jh       |
| 1-May  | 08:25 | 536428     | 118     | 10066             | 0     | 38074.10          | 6.10  | 119.00        | 3.0      | 1.73  | 86             | 4.00     | 0.70        | 44.00         | 0.0      | As       |
| 2-May  | 11:20 | 536546     | 100     | 10066             | 0     | 38080.20          | 5.30  | 116.00        | 2.0      | 2.48  | 82             | 2.00     | 0.64        | 44.00         | 0.0      | As       |
| 3-May  | 09:30 | 536646     | 119     | 10066             | 0     | 38085.50          | 6.20  | 114.00        | 2.0      | 4.00  | 80             | 4.00     | 0.84        | 44.00         | 0.5      | As       |
| 4-May  | 08:10 | 536765     | 214     | 10066             | 0     | 38091.70          | 11.00 | 112.00        | 4.0      | 4.00  | 76             | 4.00     | 0.72        | 43.50         | 0.5      | As       |
| 5-May  | 07:40 | 536979     | 246     | 10066             | 0     | 38102.70          | 12.80 | 108.00        | 6.0      | 2.81  | 72             | 2.00     | 0.41        | 43.00         | 1.0      | As       |
| 6-May  | 07:25 | 537225     | 162     | 10066             | 0     | 38115.50          | 8.60  | 102.00        | 6.0      | 1.00  | 70             | 0.00     | 0.78        | 42.00         | 0.0      | As       |
| 7-May  | 09:55 | 537387     | 117     | 10066             | 0     | 38124.10          | 6.10  | 96.00         | 3.0      | 4.00  | 70             | 2.00     | 0.25        | 42.00         | 1.0      | As       |
| 8-May  | 11:05 | 537504     | 95      | 10066             | 0     | 38130.20          | 5.50  | 93.00         | 4.0      | 4.00  | 68/102         | 2.00     | 0.80        | 41.00         | 0.0      | As       |
| 9-May  | 09:35 | 537599     | 150     | 10066             | 0     | 38135.70          | 7.40  | 89.00         | 6.0      | 4.00  | 102            | 0.00     | 1.08        | 41.00         | 1.0      | As       |
| 10-May | 10:00 | 537749     | 181     | 10066             | 0     | 38143.10          | 9.60  | 83.00         | 5.0      | 4.00  | 102            | 0.00     | 0.37        | 40.00         | 0.0      | As       |
| 11-May | 07:45 | 537930     | 158     | 10066             | 0     | 38152.70          | 7.30  | 78.00         | 6.0      | 4.00  | 102            | 0.00     | 0.17        | 40.00         | 1.0      | As       |
| 12-May | 10:15 | 538088     | 116     | 10066             | 0     | 38160.00          | 7.10  | 72.00         | 5.0      | 4.00  | 102            | 28.00    | 1.51        | 39.00         | 0.0      | As       |
| 13-May | 08:15 | 538204     | 125     | 10066             | 0     | 38167.10          | 6.60  | 67.00         | 4.0      | 4.00  | 74             | 4.00     | 4.00        | 39.00         | 0.5      | As       |
| 14-May |       | 538329     | 138     | 10066             | 0     | 38173.70          | 7.20  | 63.00         | 5.0      | 3.01  | 70             | 6.00     | 2.60        | 38.50         | 0.5      | JH       |
| 15-May |       | 538467     | 147     | 10066             | 0     | 38180.90          | 7.60  | 58.00         | 5.0      | 2.75  | 64             | 2.00     | 1.00        | 38.00         | 0.5      | JH       |
| 16-May | 12:10 | 538614     | 173     | 10066             | 0     | 38188.50          | 8.90  | 53.00         | 6.0      | 2.30  | 62             | 2.00     | 1.30        | 37.50         | 0.5      | BH       |
| 17-May | 01:17 | 538787     | 150     | 10066             | 0.1   | 38197.40          | 7.60  | 47.00         | 6.0      | 3.90  | 60             | -2.00    | 0.65        | 37.00         | 0.0      | BH       |
| 18-May | 11:05 | 538937     | 124     | 10066.1           | 0     | 38205.00          | 6.40  | 41.00         | 5.0      | 4.00  | 62             | 2.00     | 0.30        | 37.00         | 0.5      | As       |
| 19-May | 09:15 | 539061     | 129     | 10066.1           | 0     | 38211.40          | 6.90  | 36.00         | 4.0      | 4.00  | 60             | 6.00     | 0.50        | 36.50         | 0.5      | As       |
| 20-May | 07:30 | 539190     | 156     | 10066.1           | 0     | 38218.30          | 8.30  | 32.00         | 3.0      | 4.00  | 54             | 6.00     | 1.14        | 36.00         | 0.5      | As       |
| 21-May | 09:30 | 539346     | 149     | 10066.1           | 0     | 38226.60          | 8.10  | 29.00         | 4.0      | 2.05  | 48             | 6.00     | 0.43        | 35.50         | 0.5      | As       |
| 22-May | 09:40 | 539495     | 172     | 10066.1           | 0     | 38234.70          | 9.10  | 25.00         | 4.0      | 2.15  | 42             | 2.00     | 1.02        | 35.00         | 0.0      | As       |
| 23-May | 11:39 | 539667     | 169     | 10066.1           | 0     | 38243.80          | 9.00  | 21.00         | 4.0      | 2.21  | 40             | 10.00    | 0.48        | 35.00         | 1.0      | BH       |
| 24-May | 10:41 | 539836     | 170     | 10066.1           | 0     | 38252.80          | 9.00  | 17.00         | 6.0      | 2.96  | 30             | 6.00     | 0.71        | 34.00         | 0.0      | BH       |
| 25-May | 09:05 | 540006     | 208     | 10066.1           | 0     | 38261.80          | 11.20 | 11.00         | 4.0      | 2.55  | 24/100         | 2.00     | 1.08        | 34.00         | 1.0      | As       |
| 26-May | 09:45 | 540214     | 188     | 10066.1           | 0     | 38273.00          | 9.00  | 7.136         | 5.0      | 2.24  | 98             | 2.00     | 1.00        | 33.00         | 0.0      | As       |
| 27-May | 09:30 | 540402     | 146     | 10066.1           | 0     | 38282.00          | 8.80  | 131.00        | 5.0      | 2.31  | 96             | 4.00     | 0.65        | 33.00         | 0.5      | As       |
| 28-May | 08:15 | 540548     | 178     | 10066.1           | 0     | 38290.80          | 9.50  | 126.00        | 8.0      | 2.62  | 92             | 6.00     | 0.97        | 32.50         | 1.0      | As       |
| 29-May | 09:20 | 540726     | 159     | 10066.1           | 0     | 38300.30          | 8.50  | 118.00        | 6.0      | 2.18  | 86             | 4.00     | 0.80        | 31.50         | 0.5      | As       |
| 30-May | 07:40 | 540885     | 220     | 10066.1           | 0     | 38308.80          | 11.90 | 112.00        | 10.0     | 2.88  | 82             | 8.00     | 0.73        | 31.00         | 1.0      | As       |
| 31-May | 09:50 | 541105     | 194     | 10066.1           | 0     | 38320.70          | 10.20 | 102.00        | 8.0      | 2.59  | 74             | 4.00     | 0.97        | 30.00         | 0.0      | As       |
| 1-Jun  | 09:45 | 541299     |         | 10066.1           |       | 38330.90          |       | 94.00         |          | 2.81  | 70             |          | 0.83        | 30.00         |          | As       |
| TOT    |       |            | 4677    |                   |       |                   | 247   |               |          | 99.17 |                |          | 30.22       |               |          |          |
| AVE    |       |            | 156     |                   |       |                   | 8     |               |          | 3.01  |                |          | 0.92        |               |          |          |
| MAX    |       |            | 246     |                   |       |                   | 13    |               |          | 4.00  |                |          | 4.00        |               |          |          |
| MIN    |       |            | 95      |                   |       |                   | 5     |               |          | 1.00  |                |          | 0.17        |               |          |          |

SIGNATURE:  
PHONE: 815-224-1650

Ion Stear

VILLAGE OF POPLAR GROVE - WEST IL0070350  
 FOR THE MONTH OF MAY 2026 MONTHLY OPERATING REPORT  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

| Date   | Time  | Flow Meter |         | Hour Meter Well 4 |       | Chlorine Feed |          |       | Phosphate Feed |          |             | Flouride Feed |          | Operator |
|--------|-------|------------|---------|-------------------|-------|---------------|----------|-------|----------------|----------|-------------|---------------|----------|----------|
|        |       | Reading    | Pumpage | Reading           | Hours | Scale         | lbs Used | Free  | Scale          | lbs Used | PO4<br>mg/L | Scale         | lbs Used | Initials |
| 30-Apr |       | 448529     |         | 10185.4           |       | 151.00        |          | 0.67  | 70             |          | 0.91        | 413.00        |          | jh       |
| 1-May  | 07:45 | 448573     | 90      | 10186.5           | 2.23  | 151.00        | 1.0      | 0.68  | 68             | 4.00     | 1.03        | 411.90        | 2.00     | As       |
| 2-May  | 11:05 | 448663     | 45      | 10188.7           | 1.1   | 150.00        | 1.0      | 0.93  | 64             | 2.00     | 0.82        | 409.90        | 0.90     | As       |
| 3-May  | 09:15 | 448708     | 69      | 10189.8           | 1.72  | 149.00        | 1.0      | 0.67  | 62             | 2.00     | 0.81        | 409.00        | 2.00     | As       |
| 4-May  | 08:45 | 448777     | 63      | 10191.5           | 1.55  | 148.00        | 0.0      | 0.85  | 60             | 2.00     | 1.00        | 407.00        | 1.40     | As       |
| 5-May  | 08:00 | 448840     | 68      | 10193.1           | 1.71  | 148.00        | 1.0      | 0.58  | 58             | 4.00     | 0.90        | 405.60        | 1.60     | As       |
| 6-May  | 07:45 | 448908     | 67      | 10194.8           | 1.65  | 147.00        | 0.0      | 0.51  | 54             | 2.00     | 1.40        | 404.00        | 1.50     | As       |
| 7-May  | 08:30 | 448975     | 67      | 10196.4           | 1.67  | 147.00        | 1.0      | 0.55  | 52             | 4.00     | 0.83        | 402.50        | 1.70     | As       |
| 8-May  | 10:30 | 449042     | 45      | 10198.1           | 1.11  | 146.00        | 0.0      | 1.00  | 48             | 2.00     | 0.96        | 400.80        | 1.20     | As       |
| 9-May  | 09:20 | 449087     | 85      | 10199.2           | 2.02  | 146.00        | 0.0      | 0.65  | 46             | 4.00     | 0.92        | 399.60        | 1.90     | As       |
| 10-May | 09:40 | 449172     | 76      | 10201.2           | 1.98  | 145.00        | 0.0      | 0.73  | 42             | 4.00     | 0.91        | 397.70        | 1.80     | As       |
| 11-May | 08:05 | 449248     | 239     | 10203.2           | 6.06  | 145.00        | 2.0      | 0.58  | 38             | 10.00    | 0.92        | 395.90        | 5.70     | As       |
| 12-May | 09:15 | 449487     | 67      | 10209.3           | 1.66  | 143.00        | 0.0      | 0.67  | 28             | 4.00     | 1.26        | 390.20        | 1.90     | As       |
| 13-May | 08:55 | 449554     | 67      | 10210.9           | 1.66  | 143.00        | 1.0      | 0.73  | 24             | 4.00     | 1.17        | 388.30        | 1.50     | As       |
| 14-May | 09:00 | 449621     | 68      | 10212.6           | 1.1   | 142.00        | 1.0      | 1.07  | 20             | 2.00     | 1.89        | 386.80        | 1.50     | JH       |
| 15-May |       | 449689     | 88      | 10213.7           | 2.8   | 141.00        | 1.0      | 0.73  | 18/100         | 4.00     | 1.25        | 385.30        | 2.60     | JH       |
| 16-May | 11:58 | 449777     | 66      | 10216.5           | 1.7   | 140.00        | 1.0      | 0.55  | 96             | 4.00     | 1.02        | 382.70        | 1.80     | BH       |
| 17-May | 01:06 | 449843     | 81      | 10218.2           | 1.7   | 139.00        | 0.0      | 0.52  | 92             | 2.00     | 0.92        | 380.90        | 1.60     | BH       |
| 18-May | 12:00 | 449924     | 57      | 10219.9           | 1.67  | 139.00        | 0.0      | 0.55  | 90             | 4.00     | 1.06        | 379.30        | 1.50     | As       |
| 19-May | 10:15 | 449981     | 44      | 10221.6           | 1.1   | 139.00        | 0.0      | 0.61  | 86             | 2.00     | 0.64        | 377.80        | 0.80     | As       |
| 20-May | 07:55 | 450025     | 62      | 10222.7           | 1.62  | 139.00        | 0.0      | 1.30  | 84             | 4.00     | 1.67        | 377.00        | 1.20     | As       |
| 21-May | 08:50 | 450087     | 69      | 10224.3           | 1.66  | 139.00        | 0.0      | 1.12  | 80             | 4.00     | 1.50        | 375.80        | 1.70     | As       |
| 22-May | 08:55 | 450156     | 102     | 10226             | 2.45  | 139.00        | 0.0      | 0.55  | 76             | 4.00     | 1.26        | 374.10        | 0.10     | As       |
| 23-May | 11:28 | 450258     | 71      | 10228.4           | 1.8   | 139.00        | 1.0      | 0.20  | 72             | 4.00     | 0.91        | 374.00        | 0.40     | BH       |
| 24-May | 11:34 | 450329     | 68      | 10230.2           | 1.64  | 138.00        | 0.0      | 0.20  | 68             | 4.00     | 0.97        | 373.60        | 1.20     | BH       |
| 25-May | 09:25 | 450397     | 90      | 10231.8           | 2.28  | 138.00        | 0.0      | 0.85  | 64             | 4.00     | 1.55        | 372.40        | 1.90     | As       |
| 26-May | 09:10 | 450487     | 92      | 10234.1           | 2.29  | 138.00        | 1.0      | 0.85  | 60             | 4.00     | 1.45        | 370.50        | 2.20     | As       |
| 27-May | 09:00 | 450579     | 69      | 10236.4           | 1.7   | 137.00        | 1.0      | 0.86  | 56             | 2.00     | 1.16        | 368.30        | 1.40     | As       |
| 28-May | 07:50 | 450648     | 89      | 10238.1           | 2.22  | 136.00        | 0.0      | 0.68  | 54             | 6.00     | 1.69        | 366.90        | 2.00     | As       |
| 29-May | 08:45 | 450737     | 67      | 10240.3           | 1.67  | 136.00        | 0.0      | 0.75  | 48             | 2.00     | 1.48        | 364.90        | 1.30     | As       |
| 30-May | 07:20 | 450804     | 93      | 10242             | 2.3   | 136.00        | 1.0      | 0.63  | 46             | 2.00     | 1.13        | 363.60        | 1.70     | As       |
| 31-May | 09:30 | 450897     | 92      | 10244.3           | 2.28  | 135.00        | 0.0      | 0.71  | 44             | 2.00     | 0.95        | 361.90        | 1.90     | As       |
| 1-Jun  | 11:00 | 450989     |         | 10246.6           |       | 135.00        |          | 0.42  | 42             |          | 0.80        | 360.00        |          | As       |
| TOT    |       |            | 2324    |                   |       |               |          | 22.95 |                |          | 37.14       |               |          |          |
| AVE    |       |            | 77      |                   |       |               |          | 0.70  |                |          | 1.13        |               |          |          |
| MAX    |       |            | 239     |                   |       |               |          | 1.30  |                |          | 1.89        |               |          |          |
| MIN    |       |            | 44      |                   |       |               |          | 0.20  |                |          | 0.64        |               |          |          |

SIGNATURE:  
 PHONE: 815-224-1650

Ion Stear

VILLAGE OF POPLAR GROVE - SOUTH  
 FOR THE MONTH OF MAY 2026  
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070300  
 MONTHLY OPERATING REPORT

| Date   | Time  | Flow Meter |         | Hour Meter Well 5 |       | Hour Meter Well 6 |       | Chlorine Feed |          |       | Phosphate Feed |          |             | Fluoride Feed |          | Operator |
|--------|-------|------------|---------|-------------------|-------|-------------------|-------|---------------|----------|-------|----------------|----------|-------------|---------------|----------|----------|
|        |       | Reading    | Pumpage | Reading           | Hours | Reading           | Hours | Scale         | lbs Used | Free  | Scale          | lbs Used | PO4<br>mg/L | Scale         | lbs Used | Initials |
| 30-Apr |       | 671688     |         | 5460.9            |       | 4758.32           |       | 144.00        |          | 1.20  | 28             |          | 1.29        | 339.40        |          | As       |
| 1-May  | 07:00 | 671745     | 61      | 5461.9            | 0.9   | 4758.32           | 0     | 143.00        | 1.0      | 1.20  | 27             | 7.00     | 1.29        | 338.00        | 2.40     | As       |
| 2-May  | 10:40 | 671806     | 60      | 5462.8            | 0.9   | 4758.32           | 0     | 142.00        | 1.0      | 0.62  | 20             | 2.00     | 1.14        | 335.60        | 1.40     | As       |
| 3-May  | 08:55 | 671866     | 92      | 5463.7            | 1.4   | 4758.32           | 0     | 141.00        | 1.0      | 1.06  | 18/102         | 4.00     | 1.76        | 334.20        | 1.20     | As       |
| 4-May  | 09:45 | 671958     | 76      | 5465.1            | 1.2   | 4758.32           | 0     | 140.00        | 1.0      | 1.04  | 98             | 4.00     | 1.68        | 333.00        | 2.80     | As       |
| 5-May  | 08:45 | 672034     | 58      | 5466.3            | 0.9   | 4758.32           | 0     | 139.00        | 1.0      | 0.74  | 94             | 2.00     | 1.05        | 330.20        | 1.80     | As       |
| 6-May  | 08:30 | 672092     | 60      | 5467.2            | 0.9   | 4758.32           | 0     | 138.00        | 0.0      | 1.00  | 92             | 4.00     | 0.80        | 328.40        | 2.00     | As       |
| 7-May  | 07:45 | 672152     | 90      | 5468.1            | 1.4   | 4758.32           | 0     | 138.00        | 1.0      | 0.71  | 88             | 6.00     | 0.94        | 326.40        | 1.40     | As       |
| 8-May  | 09:35 | 672242     | 59      | 5469.5            | 0.9   | 4758.32           | 0     | 137.00        | 2.0      | 1.17  | 82             | 2.00     | 1.25        | 325.00        | 0.20     | As       |
| 9-May  | 08:45 | 672301     | 92      | 5470.4            | 1.4   | 4758.32           | 0     | 135.00        | 1.0      | 0.63  | 80             | 4.00     | 1.08        | 324.80        | 3.40     | As       |
| 10-May | 09:15 | 672393     | 91      | 5471.8            | 1.4   | 4758.32           | 0     | 134.00        | 1.0      | 1.18  | 76             | 6.00     | 1.47        | 321.40        | 3.00     | As       |
| 11-May | 09:00 | 672484     | 60      | 5473.2            | 1     | 4758.32           | 0     | 133.00        | 1.0      | 0.54  | 70             | 4.00     | 1.33        | 318.40        | 1.40     | As       |
| 12-May | 08:30 | 672544     | 90      | 5474.2            | 1.4   | 4758.32           | 0     | 132.00        | 1.0      | 1.05  | 66             | 4.00     | 1.08        | 317.00        | 0.80     | As       |
| 13-May | 09:40 | 672634     | 60      | 5475.6            | 1     | 4758.32           | 0     | 131.00        | 1.0      | 0.83  | 62             | 4.00     | 1.36        | 316.20        | 2.20     | As       |
| 14-May |       | 672694     | 66      | 5476.6            | 1     | 4758.32           | 0     | 130.00        | 1.0      | 1.00  | 58             | 3.00     | 1.33        | 314.00        | 1.20     |          |
| 15-May |       | 672760     | 146     | 5477.6            | 2.2   | 4758.32           | 0     | 129.00        | 2.0      | 0.98  | 55             | 9.00     | 1.20        | 312.80        | 2.20     |          |
| 16-May | 11:37 | 672906     | 91      | 5479.8            | 1.4   | 4758.32           | 0     | 127.00        | 2.0      | 0.94  | 46             | 6.00     | 0.88        | 310.60        | 1.80     | BH       |
| 17-May | 12:45 | 672997     | 90      | 5481.2            | 1.4   | 4758.32           | 0     | 125.00        | 1.0      | 0.74  | 40             | 4.00     | 1.14        | 308.80        | 1.80     | BH       |
| 18-May | 12:50 | 673087     | 59      | 5482.6            | 0.9   | 4758.32           | 0     | 124.00        | 0.0      | 1.12  | 36             | 4.00     | 1.33        | 307.00        | 1.60     | As       |
| 19-May | 10:50 | 673146     | 114     | 5483.5            | 1.6   | 4758.32           | 0     | 124.00        | 1.0      | 1.02  | 32             | 4.00     | 1.32        | 305.40        | 4.00     | As       |
| 20-May | 09:20 | 673260     | 148     | 5485.1            | 2.3   | 4758.32           | 0     | 123.00        | 2.0      | 0.66  | 28             | 10.00    | 0.96        | 301.40        | 4.00     | As       |
| 21-May | 07:55 | 673408     | 82      | 5487.4            | 1.4   | 4758.32           | 0     | 121.00        | 2.0      | 0.86  | 18             | 4.00     | 1.07        | 297.40        | 2.20     | As       |
| 22-May | 07:45 | 673490     | 121     | 5488.8            | 1.8   | 4758.32           | 0     | 119.00        | 1.0      | 1.00  | 14/104         | 6.00     | 1.25        | 295.20        | 3.00     | As       |
| 23-May | 11:09 | 673611     | 92      | 5490.6            | 1.4   | 4758.32           | 0     | 118.00        | 2.0      | 0.87  | 98             | 6.00     | 1.01        | 292.20        | 1.60     | BH       |
| 24-May | 11:14 | 673703     | 91      | 5492              | 1.4   | 4758.32           | 0     | 116.00        | 1.0      | 0.70  | 92             | 4.00     | 0.63        | 290.60        | 2.60     | BH       |
| 25-May | 09:45 | 673794     | 157     | 5493.4            | 2.5   | 4758.32           | 0     | 115.00        | 2.0      | 0.99  | 88             | 8.00     | 1.07        | 288.00        | 4.00     | As       |
| 26-May | 08:15 | 673951     | 92      | 5495.9            | 1.4   | 4758.32           | 0     | 113.00        | 1.0      | 1.00  | 80             | 4.00     | 1.39        | 284.00        | 2.60     | As       |
| 27-May | 07:25 | 674043     | 124     | 5497.3            | 1.9   | 4758.32           | 0     | 112.00        | 3.0      | 1.02  | 76             | 8.00     | 1.32        | 281.40        | 3.60     | As       |
| 28-May | 07:35 | 674167     | 123     | 5499.2            | 1.9   | 4758.32           | 0     | 109.00        | 1.0      | 1.10  | 68             | 8.00     | 1.21        | 277.80        | 3.60     | As       |
| 29-May | 07:45 | 674290     | 127     | 5501.1            | 1.9   | 4758.32           | 0     | 108.00        | 2.0      | 0.98  | 60             | 6.00     | 1.06        | 274.20        | 2.40     | As       |
| 30-May | 07:00 | 674417     | 125     | 5503              | 2     | 4758.32           | 0     | 106.00        | 1.0      | 1.02  | 54             | 6.00     | 1.16        | 271.80        | 4.00     | As       |
| 31-May | 09:05 | 674542     | 157     | 5505              | 2.4   | 4758.32           | 0     | 105.00        | 3.0      | 0.95  | 48             | 10.00    | 1.08        | 267.80        | 3.60     | As       |
| 1-Jun  | 07:30 | 674699     |         | 5507.4            |       | 4758.32           |       | 102.00        |          | 0.89  | 38             |          | 1.10        | 264.20        |          | As       |
| TOT    |       |            | 2797    |                   |       |                   | 0     |               |          | 30.81 |                |          | 39.03       |               |          |          |
| AVE    |       |            | 93      |                   |       |                   | 0     |               |          | 0.93  |                |          | 1.18        |               |          |          |
| MAX    |       |            | 157     |                   |       |                   | 0     |               |          | 1.20  |                |          | 1.76        |               |          |          |
| MIN    |       |            | 58      |                   |       |                   | 0     |               |          | 0.54  |                |          | 0.63        |               |          |          |

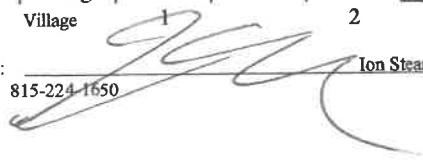
SIGNATURE:  
 PHONE: 815-224-1650

Jon Stear

VILLAGE OF POPLAR GROVE  
FOR THE MONTH OF MAY 2026  
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
DIVISION OF PUBLIC WATER SUPPLIES

## DAILY DISTRIBUTION MONITORING REPORT

|      | North System (Wells 2 & 3) |                      |                       |                 | West System (Well 4) |                      |                       |                 | South System (Wells 5 & 6) |                      |                       |                 |                   | Flouride Analysis |         |         |         |          |      |
|------|----------------------------|----------------------|-----------------------|-----------------|----------------------|----------------------|-----------------------|-----------------|----------------------------|----------------------|-----------------------|-----------------|-------------------|-------------------|---------|---------|---------|----------|------|
| Date | Site #                     | Free Cl <sub>2</sub> | Total Cl <sub>2</sub> | PO <sub>4</sub> | Site #               | Free Cl <sub>2</sub> | Total Cl <sub>2</sub> | PO <sub>4</sub> | Site #                     | Free Cl <sub>2</sub> | Total Cl <sub>2</sub> | PO <sub>4</sub> | Operator Initials | Slope Standard    | Well #2 | Well #3 | Well #4 | Well#5-6 |      |
| 1    | Post                       | 0.37                 |                       | 2.54            | Gas                  | 0.56                 |                       | 1.05            | Tower                      | 0.62                 |                       | 1.61            | As                |                   |         |         | 0.53    | 0.68     | 0.52 |
| 2    |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.69    | 0.60     | 0.63 |
| 3    |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.53    | 0.65     | 0.83 |
| 4    | Village                    | 0.37                 |                       | 2.08            | Gas                  | 0.33                 |                       | 1.09            | Tower                      | 0.83                 |                       | 1.95            | As                |                   |         |         | 0.97    | 0.68     | 0.81 |
| 5    | School                     | 2.17                 |                       | 0.94            | Oak                  | 0.43                 |                       | 0.89            | Gc                         | 0.59                 |                       | 1.31            | As                |                   |         |         | 0.52    | 0.73     | 0.67 |
| 6    | Village                    | 0.48                 |                       | 2.69            | Gas                  | 0.54                 |                       | 1.47            | Tower                      | 0.75                 |                       | 0.95            | As                | 1.10              |         |         | 0.71    | 0.94     | 0.55 |
| 7    | Post                       | 0.59                 |                       | 2.55            | Garage               | 0.38                 |                       | 0.86            | Gc                         | 0.65                 |                       | 1.23            | As                |                   |         |         | 0.65    | 0.67     | 0.64 |
| 8    | Village                    | 0.51                 |                       | 2.15            | Gas                  | 0.64                 |                       | 0.93            | Tower                      | 0.77                 |                       | 1.41            | As                |                   |         |         | 0.66    | 0.59     | 0.62 |
| 9    |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.58    | 0.58     | 0.74 |
| 10   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.63    | 0.65     | 0.83 |
| 11   | Village                    | 0.26                 |                       | 2.3             | Oak                  | 0.43                 |                       | ..75            | Tower                      | 0.41                 |                       | 1.51            | As                |                   |         |         | 0.51    | 0.75     | 0.59 |
| 12   | Post                       | 0.35                 |                       | 2.21            | Gas                  | 0.5                  |                       | 1.54            | Gc                         | 0.55                 |                       | 1.46            | As                |                   |         |         | 0.83    | 0.42     | 0.77 |
| 13   | Village                    | 0.76                 |                       | 1.7             | Garage               | 0.55                 |                       | 1.06            | Tower                      | 0.63                 |                       | 1.16            | As                | 1.18              |         |         | 1.40    | 0.83     | 0.94 |
| 14   | Village                    | 0.86                 |                       | 1.2             | GAS                  | 0.65                 |                       | 1               | Gc                         | 0.67                 |                       | 1.1             | JH                |                   |         |         | 1.60    | 1.30     | 1.20 |
| 15   | Village                    | 0.67                 |                       | 1.72            | Garage               | 0.5                  |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 1.30    | 0.92     | 0.96 |
| 16   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 1.20    | 0.94     | 1.10 |
| 17   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 1.10    | 1.10     | 0.90 |
| 18   | School                     | 2.42                 |                       | 0.95            | Oak                  | 0.5                  |                       | 1.01            | Gc                         | 0.72                 |                       | 1.51            | As                |                   |         |         | 1.00    | 1.00     | 0.73 |
| 19   | Post                       | 0.91                 |                       | 0.82            | Gas                  | 0.7                  |                       | 0.84            | Tower                      | 0.84                 |                       | 1.12            | As                |                   |         |         | 0.87    | 1.00     | 0.87 |
| 20   | Arturos                    | 0.63                 |                       | 0.79            | Gas                  | 0.64                 |                       | 0.71            | Tower                      | 0.51                 |                       | 1.02            | As                | 0.98              |         |         | 0.64    | 1.60     | 0.74 |
| 21   | Village                    | 0.94                 |                       | 1.83            | Gas                  | 0.57                 |                       | 1.05            | Gc                         | 0.89                 |                       | 1.28            | As                |                   |         |         | 0.68    | 0.97     | 0.86 |
| 22   | Post                       | 0.62                 |                       | 1.48            | Oak                  | 0.42                 |                       | 0.97            | Tower                      | 0.85                 |                       | 1.67            | As                |                   |         |         | 0.91    | 1.10     | 0.89 |
| 23   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.68    | 0.73     | 1.40 |
| 24   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 1.10    | 0.64     | 0.70 |
| 25   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.83    | 1.70     | 0.70 |
| 26   | Village                    | 0.84                 |                       | 1.45            | Gas                  | 0.43                 |                       | 0.93            | Tower                      | 0.86                 |                       | 1.22            | As                |                   |         |         | 0.89    | 1.60     | 0.70 |
| 27   | Post                       | 0.54                 |                       | 2.25            | Oak                  | 0.57                 |                       | 1.01            | Tower                      | 0.74                 |                       | 1.16            | As                | 0.93              |         |         | 0.60    | 1.50     | 0.71 |
| 28   | Village                    | 0.7                  |                       | 1.72            | Gas                  | 0.61                 |                       | 0.86            | Gc                         | 0.78                 |                       | 1.14            | As                |                   |         |         | 0.51    | 1.45     | 0.76 |
| 29   | Village                    | 0.64                 |                       | 1.65            | Oak                  | 0.41                 |                       | 0.82            | Gc                         | 0.73                 |                       | 1.19            | As                |                   |         |         | 0.60    | 1.44     | 0.79 |
| 30   |                            |                      |                       |                 |                      |                      |                       |                 |                            |                      |                       |                 |                   |                   |         |         | 0.67    | 1.09     | 0.70 |
| 31   | Village                    | 0.86                 |                       | 1.66            | gas                  | 0.52                 |                       | 1.03            | tower                      | 0.64                 |                       | 1.41            | As                |                   |         |         | 0.83    | 0.91     | 0.9  |
| 1    | Village                    |                      |                       | 2               | Gas                  | 0.5                  |                       | 1.03            | Tower                      | 1                    |                       | 1.41            | As                |                   |         |         |         |          |      |

Signature:  Jon Stear  
PHONE: 815-224-1650



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EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

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|                    |  |                         |  |                    |  |                                                 |  |                    |  |                                        |  |
|--------------------|--|-------------------------|--|--------------------|--|-------------------------------------------------|--|--------------------|--|----------------------------------------|--|
| Permit #:          |  | IL0023451               |  | Permittee:         |  | POPLAR GROVE, VILLAGE OF                        |  | Facility:          |  | POPLAR GROVE - NORTH WWTP, VILLAGE OF  |  |
| Major:             |  | No                      |  | Permittee Address: |  | 200 NORTH HILL STREET<br>POPLAR GROVE, IL 61065 |  | Facility Location: |  | 205 EDSON RD<br>POPLAR GROVE, IL 61065 |  |
| Permitted Feature: |  | 001<br>External Outfall |  | Discharge:         |  | 001-0<br>STP OUTFALL                            |  |                    |  |                                        |  |

|                       |  |                    |  |                           |  |               |  |          |  |         |  |                  |  |
|-----------------------|--|--------------------|--|---------------------------|--|---------------|--|----------|--|---------|--|------------------|--|
| Report Dates & Status |  | Monitoring Period: |  | From 05/01/26 to 05/31/26 |  | DMR Due Date: |  | 06/25/26 |  | Status: |  | NetDMR Validated |  |
|-----------------------|--|--------------------|--|---------------------------|--|---------------|--|----------|--|---------|--|------------------|--|

Considerations for Form Completion  
 BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED. MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM. MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

|                             |  |             |  |       |  |        |  |                    |  |            |  |              |  |
|-----------------------------|--|-------------|--|-------|--|--------|--|--------------------|--|------------|--|--------------|--|
| Principal Executive Officer |  | First Name: |  | Ion   |  | Title: |  | Certified Operator |  | Telephone: |  | 815-224-1650 |  |
|                             |  | Last Name:  |  | Stear |  |        |  |                    |  |            |  |              |  |

No Data Indicator (NODI)

| Code  | Parameter Name                           | Monitoring Location | Season | Param. NOI | Qualifier   | Value 1 | Qualifier      | Value 2 | Units            | Qualifier | Value 1       | Qualifier   | Value 2 | Qualifier     | Value 3                                               | Units        | # of Ex.                  | Frequency of Analysis     | Sample Type |
|-------|------------------------------------------|---------------------|--------|------------|-------------|---------|----------------|---------|------------------|-----------|---------------|-------------|---------|---------------|-------------------------------------------------------|--------------|---------------------------|---------------------------|-------------|
| 00300 | Oxygen, dissolved [DO]                   | 1 - Effluent Gross  | 0      | -          | Sample      |         |                |         |                  | =         | 8.12          |             |         | =             | 8.1                                                   | 19 - mg/L    | 0                         | 02/DA - 2 Days Every Week | GR - Grab   |
|       |                                          |                     |        |            | Permit Req. |         |                |         |                  | >=        | 6.25 MN WK AV |             |         | >=            | 5.0 DAILY MN                                          | 19 - mg/L    | 0                         | 02/DA - 2 Days Every Week | GR - Grab   |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
| 00400 | pH                                       | 1 - Effluent Gross  | 0      | -          | Sample      |         |                |         |                  | =         | 7.48          |             |         | =             | 7.64                                                  | 12 - SU      | 0                         | 02/DA - 2 Days Every Week | GR - Grab   |
|       |                                          |                     |        |            | Permit Req. |         |                |         |                  | >=        | 6.0 MINIMUM   |             |         | <=            | 9.0 MAXIMUM                                           | 12 - SU      | 0                         | 02/DA - 2 Days Every Week | GR - Grab   |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
| 00530 | Solids, total suspended                  | 1 - Effluent Gross  | 0      | -          | Sample      | <       | 6.834          | =       | 17.264           | 26 - lb/d | <             | 2.375       | =       | 6.0           | 19 - mg/L                                             | 0            | 02/DA - 2 Days Every Week | CP - Composite            |             |
|       |                                          |                     |        |            | Permit Req. | <=      | 125.0 MO AVG   | <=      | 250.0 DAILY MX   | 26 - lb/d | <=            | 12.0 MO AVG | <=      | 24.0 DAILY MX | 19 - mg/L                                             | 0            | 02/DA - 2 Days Every Week | CP - Composite            |             |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
| 00610 | Nitrogen, ammonia total [as N]           | 1 - Effluent Gross  | 0      | -          | Sample      | <       | 1.044          | =       | 5.273            | 26 - lb/d | <             | 0.363       | =       | 2.18          | 19 - mg/L                                             | 0            | 02/DA - 2 Days Every Week | CP - Composite            |             |
|       |                                          |                     |        |            | Permit Req. | <=      | 16.0 MO AVG    | <=      | 31.0 DAILY MX    | 26 - lb/d | <=            | 1.5 MO AVG  | <=      | 3.0 DAILY MX  | 19 - mg/L                                             | 0            | 02/DA - 2 Days Every Week | CP - Composite            |             |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
| 50050 | Flow, in conduit or thru treatment plant | 1 - Effluent Gross  | 0      | -          | Sample      | =       | 0.345          | =       | 0.47             | 03 - MGD  |               |             |         |               |                                                       |              | 99/99 - Continuous        |                           |             |
|       |                                          |                     |        |            | Permit Req. |         | Req Mon MO AVG |         | Req Mon DAILY MX | 03 - MGD  |               |             |         |               |                                                       |              | 0                         | 99/99 - Continuous        |             |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
| 50060 | Chlorine, total residual                 | 1 - Effluent Gross  | 0      | -          | Sample      |         |                |         |                  |           |               |             |         | <=            | 0.05 DAILY MX                                         | 19 - mg/L    |                           | 01/30 - Monthly           | GR - Grab   |
|       |                                          |                     |        |            | Permit Req. |         |                |         |                  |           |               |             |         |               | 9 - Conditional Monitoring - Not Required This Period |              |                           |                           |             |
|       |                                          |                     |        |            | Value NODI  |         |                |         |                  |           |               |             |         |               |                                                       |              |                           |                           |             |
|       |                                          | 1 - Effluent        |        |            | Sample      | <       |                |         |                  |           |               |             |         |               | 10.0                                                  | 13 - #/100mL |                           | 01/30 - Monthly           | GR - Grab   |
|       |                                          |                     |        |            | Permit      |         |                |         |                  |           |               |             |         |               | 13 -                                                  |              |                           |                           |             |





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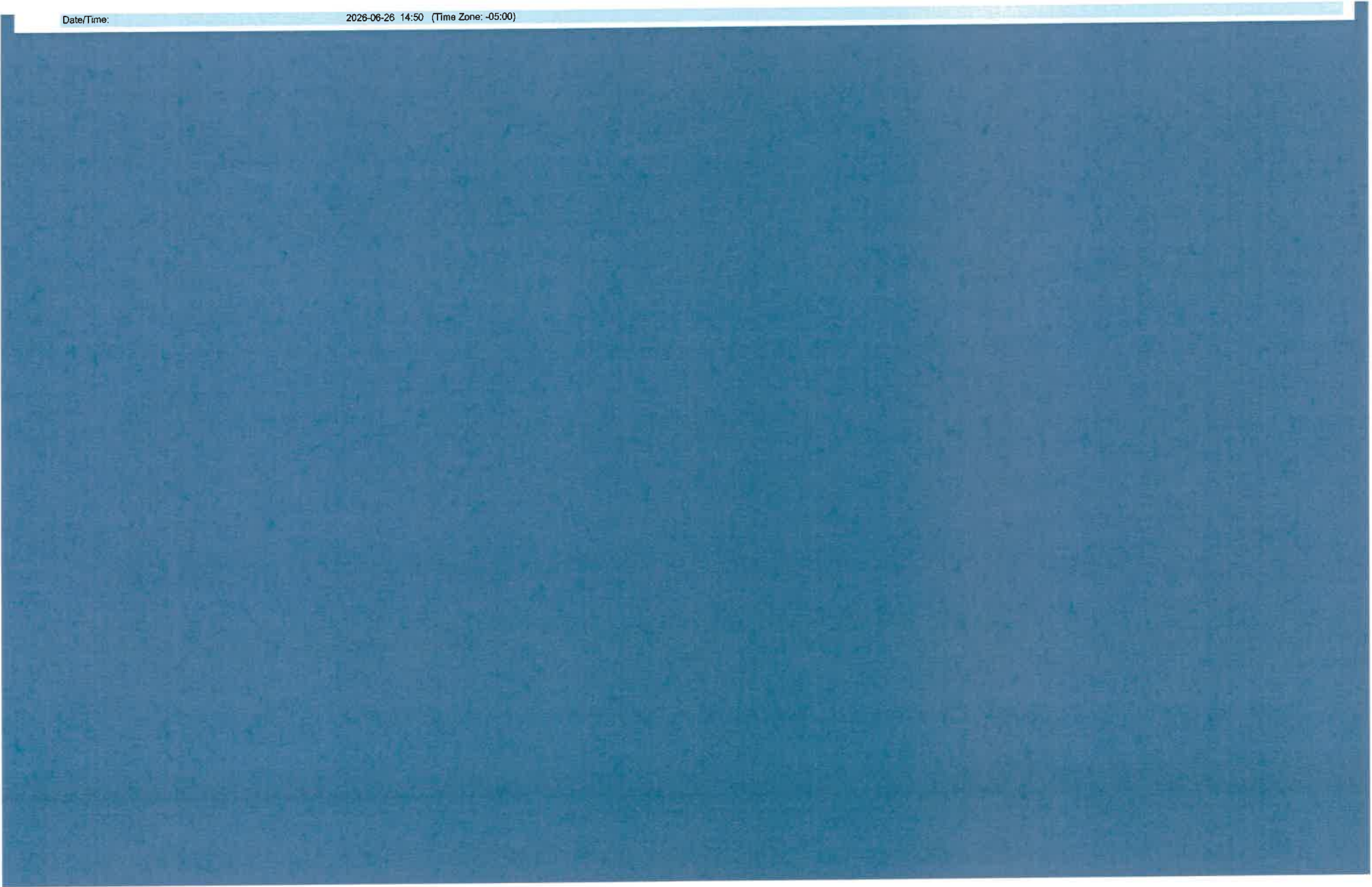
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| <b>Permit</b>                                                                                                                                                                                                              |                                          | <b>Permittee</b>         |                                                 | <b>Facility</b>                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------|-------------------------------------------------|---------------------------------------|----------------------------------------|----------------|-------------|------------------|----------|-------------|---------|-------------|---------|-------------|---------|-------|---------------------------|-----------------------|-------------|
| Permit #:                                                                                                                                                                                                                  | IL0023451                                | POPLAR GROVE, VILLAGE OF |                                                 | POPLAR GROVE - NORTH WWTP, VILLAGE OF |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Major:                                                                                                                                                                                                                     | No                                       | Permittee Address:       | 200 NORTH HILL STREET<br>POPLAR GROVE, IL 61065 | Facility Location:                    | 205 EDSON RD<br>POPLAR GROVE, IL 61065 |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Permitted Feature:                                                                                                                                                                                                         | INF<br>Influent Structure                | Discharge:               | INF-L<br>INFLUENT MONITORING                    |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Report Dates &amp; Status</b>                                                                                                                                                                                           |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Monitoring Period:                                                                                                                                                                                                         | From 05/01/26 to 05/31/26                | DMR Due Date:            | 06/25/26                                        | Status:                               | NetDMR Validated                       |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Considerations for Form Completion</b>                                                                                                                                                                                  |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| BOW ID: W0070150007                                                                                                                                                                                                        |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Principal Executive Officer</b>                                                                                                                                                                                         |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| First Name:                                                                                                                                                                                                                | Ion                                      | Title:                   | Certified Operator                              | Telephone:                            | 815-224-1650                           |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Last Name:                                                                                                                                                                                                                 | Stear                                    |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| No Data Indicator (NODI)                                                                                                                                                                                                   |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Form NODI: --                                                                                                                                                                                                              |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Code                                                                                                                                                                                                                       | Parameter Name                           | Monitoring Location      | Season                                          | Param. NODI                           | Qualifier 1                            | Value 1        | Qualifier 2 | Value 2          | Units    | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | # of Ex.                  | Frequency of Analysis | Sample Type |
| 00310                                                                                                                                                                                                                      | BOD, 5-day, 20 deg. C                    | G - Raw Sewage Influent  | 0                                               | --                                    | Sample Permit Req. Value NODI          |                |             |                  |          |             |         |             |         |             |         |       | 02/DA - 2 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       | 02/DA - 2 Days Every Week | CP - Composite        |             |
| 00530                                                                                                                                                                                                                      | Solids, total suspended                  | G - Raw Sewage Influent  | 0                                               | --                                    | Sample Permit Req. Value NODI          |                |             |                  |          |             |         |             |         |             |         |       | 02/DA - 2 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       | 02/DA - 2 Days Every Week | CP - Composite        |             |
| 50050                                                                                                                                                                                                                      | Flow, in conduit or thru treatment plant | G - Raw Sewage Influent  | 0                                               | --                                    | Sample Permit Req. Value NODI          | 0.094          |             | 0.128            | 03 - MGD |             |         |             |         |             |         |       | 99/99 - Continuous        |                       |             |
|                                                                                                                                                                                                                            |                                          |                          |                                                 |                                       |                                        | Req Mon MO AVG |             | Req Mon DAILY MX | 03 - MGD |             |         |             |         |             |         |       | 99/99 - Continuous        |                       |             |
| <b>Submission Note</b>                                                                                                                                                                                                     |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Edit Check Errors</b>                                                                                                                                                                                                   |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| No errors.                                                                                                                                                                                                                 |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Comments</b>                                                                                                                                                                                                            |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| <b>Attachments</b>                                                                                                                                                                                                         |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| No attachments.                                                                                                                                                                                                            |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Report Last Saved By                                                                                                                                                                                                       |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| POPLAR GROVE, VILLAGE OF                                                                                                                                                                                                   |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| User:                                                                                                                                                                                                                      | KJOERGER                                 |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Name:                                                                                                                                                                                                                      | Katie Joerger                            |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| E-Mail:                                                                                                                                                                                                                    | kjoerger@testinc.com                     |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Date/Time:                                                                                                                                                                                                                 | 2026-06-22 09:26 (Time Zone: -05:00)     |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Report Last Signed By                                                                                                                                                                                                      |                                          |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| User:                                                                                                                                                                                                                      | IONSTEAR                                 |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| Name:                                                                                                                                                                                                                      | Ion Stear                                |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |
| E-Mail:                                                                                                                                                                                                                    | istear@testinc.com                       |                          |                                                 |                                       |                                        |                |             |                  |          |             |         |             |         |             |         |       |                           |                       |             |

Date/Time:

2026-06-26 14:50 (Time Zone: -05:00)





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Form Approved OMB No. 2040-0004 expires on 07/31/2026

EPA may make all the information submitted through this form (including all attachments) available to the public without further notice to you. Do not use this online form to submit personal information (e.g., non-business cell phone number or non-business email address), confidential business information (CBI), or if you intend to assert a CBI claim on any of the submitted information. Pursuant to 40 CFR 2.203(a), EPA is providing you with notice that all CBI claims must be asserted at the time of submission. EPA cannot accommodate a late CBI claim to cover previously submitted information because efforts to protect the information are not administratively practicable since it may already be disclosed to the public. Although we do not foresee a need for persons to assert a claim of CBI based on the types of information requested in this form, if persons wish to assert a CBI claim we direct submitters to contact the [NPDES eReporting Help Desk](#) for further guidance. Please note that EPA may contact you after you submit this report for more information.

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control No. 2040-0004). Responses to this collection of information are mandatory in accordance with this permit and EPA NPDES regulations 40 CFR 122.41(i)(4)(i). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information are estimated to average 2 hours per outfall. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.

| Permit                                          |                                | Permittee:                            |                             | Facility:          |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
|-------------------------------------------------|--------------------------------|---------------------------------------|-----------------------------|--------------------|------------------------------------|---------|--------------|---------|----------------|-------------|---------|-------------|---------|---------------|---------|-----------|---------------------------|---------------------------|----------------|
| Permit #:                                       | IL0071447                      | Permittee Address:                    | POPLAR GROVE, VILLAGE OF    | Facility Location: | POPLAR GROVE SOUTH STP, VILLAGE OF |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Major:                                          | Yes                            |                                       | 200 HILL STREET, P.O. BOX 1 |                    | 12211 STATE ROUTE 76               |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
|                                                 |                                |                                       | POPLAR GROVE, IL 61065      |                    | POPLAR GROVE, IL 61065             |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Permitted Feature:                              |                                | Discharge:                            |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
|                                                 | 001                            |                                       | 001-0                       |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
|                                                 | External Outfall               |                                       | STP OUTFALL                 |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Report Dates & Status                           |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Monitoring Period:                              |                                | DMR Due Date:                         |                             | Status:            |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| From 05/01/26 to 05/31/26                       |                                | 06/25/26                              |                             | NetDMR Validated   |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Considerations for Form Completion              |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED. |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Principal Executive Officer                     |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| First Name:                                     |                                | Title:                                |                             | Telephone:         |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Ion                                             |                                | Certified Operator                    |                             | 815-224-1650       |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Last Name:                                      |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Stear                                           |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| No Data Indicator (NODI)                        |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Form NODI: --                                   |                                |                                       |                             |                    |                                    |         |              |         |                |             |         |             |         |               |         |           |                           |                           |                |
| Code                                            | Parameter Name                 | Monitoring Location                   | Session #                   | Param. NODI        | Qualifier 1                        | Value 1 | Qualifier 2  | Value 2 | Units          | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3   | Value 3 | Units     | # of Ex.                  | Frequency of Analysis     | Sample Type    |
| 00300                                           | Oxygen, dissolved [DO]         | 1 - Effluent Gross                    | 0                           | --                 | Sample                             |         |              |         |                |             |         |             |         |               |         | 19 - mg/L | 03/DW - 3 Days Every Week | GR - Grab                 |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             |         |              |         |                |             |         |             |         |               |         |           | 19 - mg/L                 | 03/DW - 3 Days Every Week | GR - Grab      |
| 00400                                           | pH                             | 1 - Effluent Gross                    | 0                           | --                 | Sample                             |         |              |         |                |             |         |             |         |               |         | 12 - SU   | 03/DW - 3 Days Every Week | GR - Grab                 |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             |         |              |         |                |             |         |             |         |               |         |           | 12 - SU                   | 03/DW - 3 Days Every Week | GR - Grab      |
| 00530                                           | Solids, total suspended        | 1 - Effluent Gross                    | 0                           | --                 | Sample                             | <       | 2.469        | =       | 7.798          | 26 - lb/d   | <       | 1.583       | =       | 5.0           |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             | <=      | 250.0 MO AVG | <=      | 500.0 DAILY MX | 26 - lb/d   | <=      | 12.0 MO AVG | <=      | 24.0 DAILY MX |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
| 00600                                           | Nitrogen, total [as N]         | 1 - Effluent Gross                    | 0                           | --                 | Sample                             |         |              |         |                |             |         |             |         |               |         | 19 - mg/L | 01/30 - Monthly           | CP - Composite            |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             |         |              |         |                |             |         |             |         |               |         |           | 19 - mg/L                 | 01/30 - Monthly           | CP - Composite |
| 00610                                           | Nitrogen, ammonia total [as N] | 1 - Effluent Gross                    | 0                           | --                 | Sample                             | <       | 0.156        | <       | 0.156          | 26 - lb/d   | <       | 0.1         | <       | 0.1           |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             | <=      | 31.0 MO AVG  | <=      | 98.0 DAILY MX  | 26 - lb/d   | <=      | 1.5 MO AVG  | <=      | 4.7 DAILY MX  |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
| 00610                                           | Nitrogen, ammonia total [as N] | 8 - Other Treatment, Process Complete | 0                           | --                 | Sample                             |         |              |         |                |             |         |             |         |               |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value NODI             |         |              |         |                |             |         |             |         |               |         |           | 19 - mg/L                 | 03/DW - 3 Days Every Week | CP - Composite |
| 00665                                           | Phosphorus, total [as P]       | 1 - Effluent Gross                    | 0                           | --                 | Sample                             | =       | 0.356        |         |                | 26 - lb/d   | =       | 0.228       |         |               |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |
|                                                 |                                |                                       |                             |                    | Permit Req. Value                  | <=      | 21.0 MO AVG  |         |                | 26 - lb/d   | <=      | 1.0 MO AVG  |         |               |         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite            |                |

|            |                                          |                    |   |    |                        |                |                  |          |                |           |    |             |    |                    |           |   |                           |
|------------|------------------------------------------|--------------------|---|----|------------------------|----------------|------------------|----------|----------------|-----------|----|-------------|----|--------------------|-----------|---|---------------------------|
| 50050      | Flow, in conduit or thru treatment plant | 1 - Effluent Gross | 0 | -- | Sample                 | =              | 0.187            | =        | 0.292          | 03 - MGD  |    |             |    |                    |           |   | 99/96 - Continuous        |
|            |                                          |                    |   |    | Permit Req. Value NODI | Req Mon MO AVG | Req Mon DAILY MX | 03 - MGD |                |           |    |             | 0  | 99/96 - Continuous |           |   |                           |
| 50060      | Chlorine, total residual                 | 1 - Effluent Gross | 0 | -- | Sample                 |                |                  |          |                |           |    |             |    |                    |           |   |                           |
|            |                                          |                    |   |    | Permit Req. Value NODI |                |                  |          |                |           |    |             |    |                    |           |   |                           |
| 74055      | Coliform, fecal general                  | 1 - Effluent Gross | 0 | -- | Sample                 |                |                  |          |                |           |    |             |    |                    |           |   |                           |
|            |                                          |                    |   |    | Permit Req. Value NODI |                |                  |          |                |           |    |             |    |                    |           |   |                           |
| X<br>80082 | BOD, carbonaceous [5 day, 20 C]          | 1 - Effluent Gross | 0 | -- | Sample                 | <              | 14.036           | =        | 37.43          | 26 - lb/d |    |             |    |                    |           |   |                           |
|            |                                          |                    |   |    | Permit Req. Value NODI | <=             | 209.0 MO AVG     | <=       | 417.0 DAILY MX | 26 - lb/d | <= | 10.0 MO AVG | <= | 20.0 DAILY MX      | 19 - mg/L | 1 | 03/DW - 3 Days Every Week |

### Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

## Edit Check Errors

| Edit Check Errors |                                 |                     |                                         |      |                                                                                                                   |             |
|-------------------|---------------------------------|---------------------|-----------------------------------------|------|-------------------------------------------------------------------------------------------------------------------|-------------|
| Parameter         |                                 | Monitoring Location | Field                                   | Type | Description                                                                                                       | Acknowledge |
| Code              | Name                            |                     |                                         |      |                                                                                                                   |             |
| 80882             | BOD, carbonaceous [5 day, 20 C] | 1 - Effluent Gross  | Quality or Concentration Sample Value 3 | Soft | The provided sample value is outside the permit limit. Please verify that the value you have provided is correct. | Yes         |

### Comments

We had a decanter fail during a sample period and have since repaired it.

### Attachments

No attachments

Report Last Saved By

**POPLAR GROVE, VILLAGE OF**

|            |                                      |
|------------|--------------------------------------|
| User:      | IONSTEAR                             |
| Name:      | Ion Stear                            |
| E-Mail:    | istear@testinc.com                   |
| Date/Time: | 2026-06-26 14:50 (Time Zone: -05:00) |

Report Last Signed By

|            |                                      |
|------------|--------------------------------------|
| User:      | IONSTEAR                             |
| Name:      | Ion Stear                            |
| E-Mail:    | istear@testinc.com                   |
| Date/Time: | 2026-06-26 14:50 (Time Zone: -05:00) |

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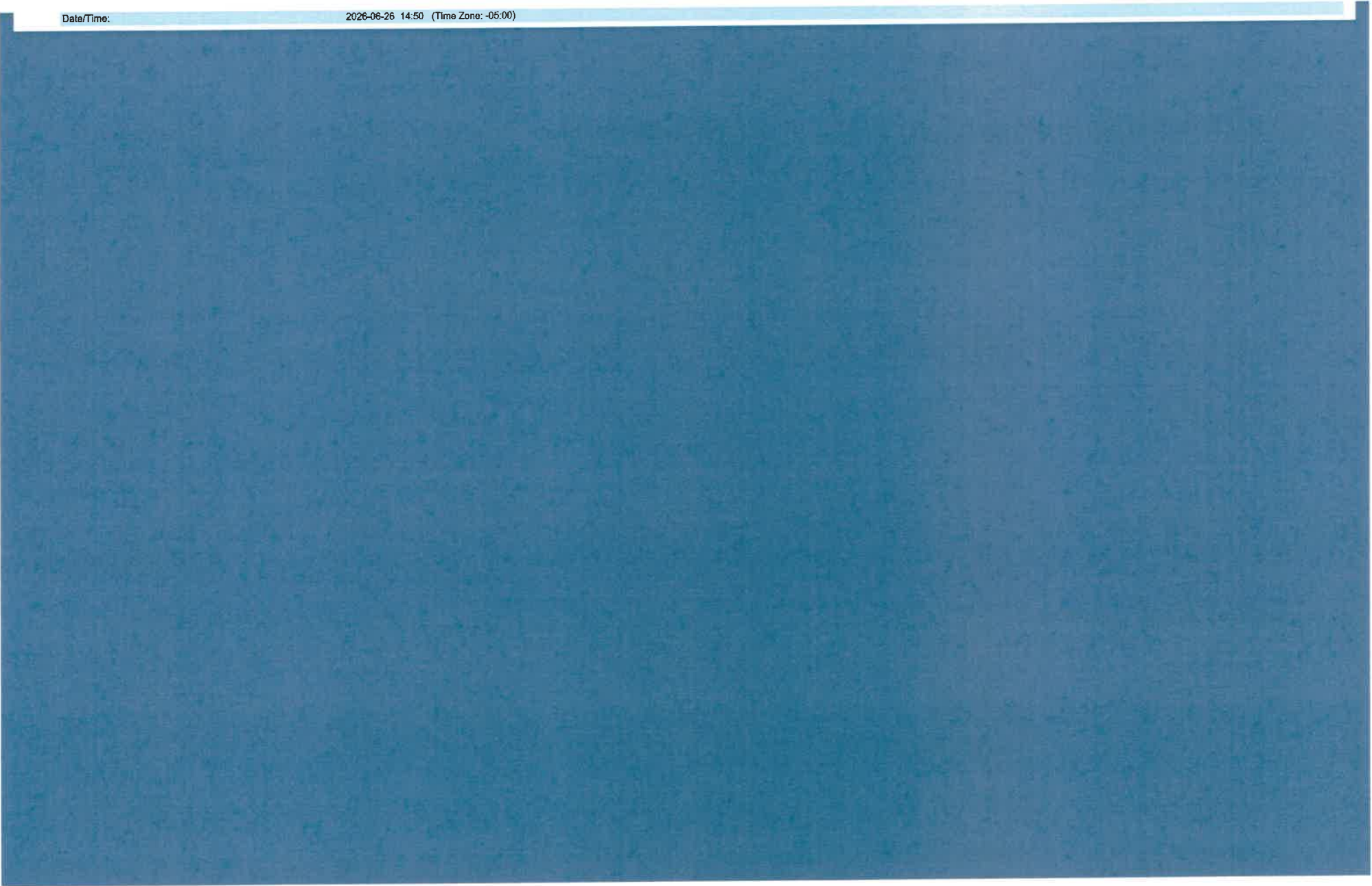
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| <b>Permit</b>                                                                                                                                                                                                              |                                          | <b>Permittee:</b>         |                                                                                   | <b>Facility:</b>          |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------|-----------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------|---------|----------------|---------|------------------|-------------|----------------|-----------|---------------------------|-----------------------|-------------|
| <b>Permit #:</b>                                                                                                                                                                                                           | IL0071447                                | <b>Permittee Address:</b> | POPLAR GROVE, VILLAGE OF<br>200 HILL STREET, P.O. BOX 1<br>POPLAR GROVE, IL 61065 | <b>Facility Location:</b> | POPLAR GROVE SOUTH STP, VILLAGE OF<br>12211 STATE ROUTE 76<br>POPLAR GROVE, IL 61065 |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Major:</b>                                                                                                                                                                                                              | Yes                                      | <b>Discharge:</b>         | INF-L<br>INFLUENT MONITORING                                                      |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Permitted Feature:</b>                                                                                                                                                                                                  | INF<br>Influent Structure                |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Report Dates &amp; Status</b>                                                                                                                                                                                           |                                          | <b>DMR Due Date:</b>      |                                                                                   | <b>Status:</b>            |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Monitoring Period:</b>                                                                                                                                                                                                  | From 05/01/26 to 05/31/26                | <b>DMR Due Date:</b>      | 06/25/26                                                                          | <b>Status:</b>            | Not DMR Validated                                                                    |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Considerations for Form Completion</b>                                                                                                                                                                                  |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| BOW ID: W0070150006                                                                                                                                                                                                        |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Principal Executive Officer</b>                                                                                                                                                                                         |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>First Name:</b>                                                                                                                                                                                                         | Ion                                      | <b>Title:</b>             | Certified Operator                                                                | <b>Telephone:</b>         | 815-224-1650                                                                         |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Last Name:</b>                                                                                                                                                                                                          | Stear                                    |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>No Data Indicator (NODI)</b>                                                                                                                                                                                            |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| Form NODI: --                                                                                                                                                                                                              |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| Code                                                                                                                                                                                                                       | Parameter Name                           | Monitoring Location       | Season #                                                                          | Form NODI                 | Qualifier 1                                                                          | Value 1 | Qualifier 2    | Value 2 | Units            | Qualifier 3 | Value 3        | Units     | # of Ex.                  | Frequency of Analysis | Sample Type |
| 00310                                                                                                                                                                                                                      | BOD, 5-day, 20 deg. C                    | G - Raw Sewage Influent   | 0                                                                                 | --                        | Sample                                                                               |         |                |         |                  | <           | 68.917         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Permit Req.                                                                          |         |                |         |                  |             | Req Mon MO AVG | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Value NODI                                                                           |         |                |         |                  |             |                |           |                           |                       |             |
| 00530                                                                                                                                                                                                                      | Solids, total suspended                  | G - Raw Sewage Influent   | 0                                                                                 | --                        | Sample                                                                               |         |                |         |                  | =           | 79.667         | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Permit Req.                                                                          |         |                |         |                  |             | Req Mon MO AVG | 19 - mg/L | 03/DW - 3 Days Every Week | CP - Composite        |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Value NODI                                                                           |         |                |         |                  |             |                |           |                           |                       |             |
| 50050                                                                                                                                                                                                                      | Flow, in conduit or thru treatment plant | G - Raw Sewage Influent   | 0                                                                                 | --                        | Sample                                                                               | =       | 0.219          | =       | 0.316            | 03 - MGD    |                |           | 99/99 - Continuous        |                       |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Permit Req.                                                                          |         | Req Mon MO AVG |         | Req Mon DAILY MX | 03 - MGD    |                |           | 99/99 - Continuous        |                       |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           | Value NODI                                                                           |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Submission Note</b>                                                                                                                                                                                                     |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Edit Check Errors</b>                                                                                                                                                                                                   |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| No errors.                                                                                                                                                                                                                 |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Comments</b>                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
|                                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Attachments</b>                                                                                                                                                                                                         |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| No attachments.                                                                                                                                                                                                            |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Report Last Saved By</b>                                                                                                                                                                                                |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| POPLAR GROVE, VILLAGE OF                                                                                                                                                                                                   |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>User:</b>                                                                                                                                                                                                               | KJOERGER                                 |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Name:</b>                                                                                                                                                                                                               | Katie Joerger                            |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>E-Mail:</b>                                                                                                                                                                                                             | kjoerger@testinc.com                     |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Date/Time:</b>                                                                                                                                                                                                          | 2026-06-22 09:36 (Time Zone: -05:00)     |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Report Last Signed By</b>                                                                                                                                                                                               |                                          |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>User:</b>                                                                                                                                                                                                               | IONSTEAR                                 |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>Name:</b>                                                                                                                                                                                                               | Ion Stear                                |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |
| <b>E-Mail:</b>                                                                                                                                                                                                             | istear@testinc.com                       |                           |                                                                                   |                           |                                                                                      |         |                |         |                  |             |                |           |                           |                       |             |



Date/Time:

2026-06-26 14:50 (Time Zone: -05:00)





200 N. Hill Street, Poplar Grove, IL 61065  
 Phone: (815) 765-3201 – Fax: (815) 765-3571  
<https://www.poplargrove-il.gov/>

## Public Works Report – June 2026

### Roads & Infrastructure

- Cold patched a few problem areas around the Village.
- Marked pavement and sidewalks for summer MFT repairs.
- Added beacon lights to the Poplar Grove Road stop sign and stop-ahead signs on Woodstock, Orth, and Whiting roads.
- Removed downed trees on Orth Road, Woodstock Road, and Briarwood after storms.
- Repaired damaged speed limit signs in a few locations throughout the Village.

### Water & Sewer

- Repaired multiple water services in Westergren. We are running into issues with old taps for the water service lines as New Leaf continues to develop the neighborhood. Per the Builders Agreement, Public Works will be responsible for these repairs as they come up during the building process.
- Cleaned the drainage swale on Main Street and another on Beech Bay.
- Repaired damaged outlet pipe at NWWTP.
- Pulled and cleaned pump at Collection Point lift station.
- Repaired the swale and inlet to the Village Hall detention pond and added jaw rock to prevent washouts.
- Restored areas where service repairs were completed.

### Facilities & Equipment Repairs

- Installed temporary A/C in the SWWTP control room.
- Painted the curb at Village Hall for the no-parking zone.
- Sprayed and pulled weeds at Village Hall.
- Poured pads and installed benches at Village Hall.
- Installed new desk and cabinet in Karri's office.

### Parks

- Continued weekly mowing.
- Sprayed all parks with the second weed treatment of the year.



- String trimmed all parks.
- Sprayed fence lines at Lions Park.
- Trimmed Lions Park trees.

## **Administration & Planning**

- Staff prepped for Neighbor's Night.
- Surf and Frontier began their respective fiber optic installation projects. Zach has been tasked with locating Village facilities for these projects and spent much of the month completing mark ups ahead of the installs.
- New Leaf has continued first-phase development in Westergren.
- Worked with engineering, legal, and code enforcement on ongoing easement and drainage issues.
- Worked with the Boone County Engineer regarding the 2027 Poplar Grove Road project.
- Sold 2011 Chevy Silverado via Ibid.

As always, please contact me with any questions or concerns. I am available to provide additional details on any past, current, or upcoming projects.



**To: The Village President and Board of Trustees**  
**From: Chris Dopkins, P.E., Village Engineer**  
**Re: Engineering Report – June 2026 Activity**  
**Date: July 14, 2026**

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Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **2026 Pavement Maintenance:** We received IDOT approval of the plans/specifications and the project was advertised for public bid letting. A resolution to award a construction contract is being presented to the Board at the July 22<sup>nd</sup> meeting.
- **Surf Internet:** Surf has provided a total of thirty-seven plans to date, and there will be a total of 41 so we are a little over three quarters the way to the finish line. We have recommended approval of 34 plan sets to date. Construction work is underway.
- **Frontier Fiber Optic:** Frontier has submitted a total of fourteen plan sets for review, and six have been approved. Construction work is underway.
- **Bel Air North Subdivision:** NICOR is in the process of installing gas mains which should be complete this week. ComEd has installed a pole along Orth Road and is expected to resume its work at the site in the next week or two. The taxiways have been paved, and additional mass grading has been completed. We continue to monitor the subdivision for differential settlement and are pleased to advise that very little has been observed.
- **Geographical Information System (GIS):** We continue to assemble documents (plan sets, older water/sewer maps/agreements) that will be uploaded in the GIS databases. This effort will be completed by the end of July.
- **South Wastewater Treatment Plant:** Staff continues to make progress. Walk throughs of the South Plant have been completed and list of maintenance measures and/or improvements is being assembled. This work should wrap up at the end of July.
- **Poplar Woods Plat 3 (McDonald's):** Staff has reviewed the plat, permit documents and plans for the third phase of Poplar Woods. Plan revisions are currently in process.



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815) 765-3571

[www.villageofpoplargo.com](http://www.villageofpoplargo.com)

## JUNE 2026 TREASURER'S REPORT

Date: July 17, 2026

### Monthly Reports:

Attached you will find the June Financial Reports.

### Monthly Activities:

- Attached are the Village of Poplar Grove's pre-audit balance sheet and Revenues & Expenditure Report as of 06/30/2026. Numbers are subject to change due to ongoing audit.

### Ongoing Activities:

- Working on finalizing the FY26 Audit
- Cross training in office:
  - Entering payroll/finalizing payroll
  - Entering invoices
  - Printing checks
  - Utility billing and cash receipt
  - Bank Reconciliations
  - Grant Management Activities

### Future Projects:

- Debt Policy
- Cash Reserves Policy
- Updating the 2015 Investment Policy

As a new hire I have also been reading employee handbook, union contract, previous budgets, financial reports, and anything that will make our financial reporting for the future as transparent as possible. Thank you for the opportunity to be able to serve the Village and excited for our new adventure together as a team.

Katalina Kruckenberg, Village Treasurer

"I certify, to the best of my knowledge, that the information contained in this treasurer's report is true and correct and that I understand that making a false statement on this document is a form of perjury and has penalties provided by law under 735 ILCS5/1-109"



BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

YTD Balance  
06/30/2026  
Normal (Abnormal)

GL Number Description

**Fund: 01 GENERAL FUND**

**\*\*\* Assets \*\*\***

|            |                                     |                |
|------------|-------------------------------------|----------------|
| 01-00-1010 | PETTY CASH                          | 403.64         |
| 01-00-1020 | CASH IN BANK                        | (2,257,024.88) |
| 01-00-1021 | CASH IN BANK MONEY MARKET           | 1,661,710.75   |
| 01-00-1022 | CASH IN BANK - BYRON BANK           | 2.57           |
| 01-00-1030 | DCEO GRANT BANK ACCOUNT             | 32,882.69      |
| 01-00-1075 | ILLINOIS FUNDS INVESTMENT ACCT.     | 3,725,200.78   |
| 01-00-1100 | PROPERTY TAXES RECEIVABLE           | 364,687.27     |
| 01-00-1110 | ACCT REC REPL TAX                   | 2,809.15       |
| 01-00-1210 | STATE USE TAX RECEIVABLE            | 10,270.46      |
| 01-00-1220 | STATE TELECOMM TAXES RECEIVABLE     | 10,825.77      |
| 01-00-1230 | STATE SALES TAXES RECEIVABLE        | 113,176.26     |
| 01-00-1240 | STATE VIDEO GAMING TAXES RECEIVABLE | 20,004.55      |
| 01-00-1325 | GASB 87 LEASE RECEIVABLE            | 49,314.00      |
| 01-00-1400 | ACCOUNTS RECEIVABLE - OTHER         | 35,373.29      |
| 01-00-1405 | ACCOUNTS RECEIVABLE - LITIGATION    | 193,600.00     |
| 01-00-1410 | ALLOWANCE FOR DOUBTFUL ACCOUNTS     | (193,600.00)   |
| 01-00-1500 | PREPAID ITEMS                       | 37,874.58      |

**Total Assets**

3,807,510.88

**\*\*\* Liabilities \*\*\***

|            |                                     |            |
|------------|-------------------------------------|------------|
| 01-00-2100 | UNAVAILABLE PROPERTY TAXES          | 364,687.27 |
| 01-00-2200 | ACCOUNTS PAYABLE                    | 104,467.29 |
| 01-00-2300 | WAGES PAYABLE                       | 22,528.63  |
| 01-00-2320 | STATE WITHHOLDINGS PAYABLE          | (267.97)   |
| 01-00-2330 | FICA WITHHOLDINGS PAYABLE           | 1,723.44   |
| 01-00-2340 | HEALTH INSURANCE DEDUCTIONS PAYABLE | 15,543.84  |
| 01-00-2350 | IMRF EMPLOYEE WITHHOLDINGS PAYABLE  | 5,143.44   |
| 01-00-2360 | UNION DUES/NCPRS PAYABLE            | 937.96     |
| 01-00-2370 | SUI PAYABLE                         | 872.68     |
| 01-00-2400 | OTHER DEFERRED REVENUE              | 2,470.00   |
| 01-00-2410 | CUSTOMER DEPOSITS HELD              | 750.06     |
| 01-00-2665 | GASB 87 DEFERRED INFLOW             | 48,152.00  |

**Total Liabilities**

567,008.64

**\*\*\* Fund Equity \*\*\***

|            |              |              |
|------------|--------------|--------------|
| 01-00-3000 | FUND BALANCE | 2,918,407.12 |
|------------|--------------|--------------|

**Total Fund Equity**

2,918,407.12

**Total Fund 01:**

|                                        |              |
|----------------------------------------|--------------|
| TOTAL ASSETS                           | 3,807,510.88 |
| BEG. FUND BALANCE - 25-26              | 2,918,407.12 |
| + NET OF REVENUES/EXPENDITURES - 25-26 | 301,121.04   |
| + NET OF REVENUES & EXPENDITURES       | 20,974.08    |
| = ENDING FUND BALANCE                  | 3,240,502.24 |
| + LIABILITIES                          | 567,008.64   |
| = TOTAL LIABILITIES AND FUND BALANCE   | 3,807,510.88 |

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

| GL Number                            | Description                     | YTD Balance<br>06/30/2026<br>Normal (Abnormal) |
|--------------------------------------|---------------------------------|------------------------------------------------|
| Fund: 20 MOTOR FUEL FUND             |                                 |                                                |
| *** Assets ***                       |                                 |                                                |
| 20-00-1020                           | MFT CASH IN BANK                | 360,606.56                                     |
| 20-00-1040                           | MFT MONEY MARKET                | 124,629.22                                     |
| 20-00-1250                           | MFT MOTOR FUEL TAXES RECEIVABLE | 18,637.73                                      |
| Total Assets                         |                                 | 503,873.51                                     |
| *** Liabilities ***                  |                                 |                                                |
| 20-00-2200                           | MFT ACCOUNTS PAYABLE            | 8,558.04                                       |
| Total Liabilities                    |                                 | 8,558.04                                       |
| *** Fund Equity ***                  |                                 |                                                |
| 20-00-3000                           | FUND BALANCE                    | 553,636.88                                     |
| Total Fund Equity                    |                                 | 553,636.88                                     |
| Total Fund 20:                       |                                 |                                                |
| TOTAL ASSETS                         |                                 | 503,873.51                                     |
| BEG. FUND BALANCE - 25-26            |                                 | 553,636.88                                     |
| + NET OF REVENUES & EXPENDITURES     |                                 | 29,878.01                                      |
| = ENDING FUND BALANCE                |                                 | 495,315.47                                     |
| + LIABILITIES                        |                                 | 8,558.04                                       |
| = TOTAL LIABILITIES AND FUND BALANCE |                                 | 503,873.51                                     |



BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

YTD Balance  
06/30/2026  
Normal (Abnormal)

GL Number Description

**Fund: 31 WATER & SEWER FUND**

**\*\*\* Assets \*\*\***

|                     |                                          |                |
|---------------------|------------------------------------------|----------------|
| 31-00-1020          | CASH IN BANK                             | 1,486,083.16   |
| 31-00-1022          | CASH IN BANK - BYRON BANK                | 223,740.32     |
| 31-00-1070          | CASH WITH PAYING AGENT                   | 609,119.00     |
| 31-00-1100          | PROPERTY TAXES RECEIVABLE                | 39,184.22      |
| 31-00-1400          | ACCOUNTS RECEIVABLE - OTHER              | 2,335.76       |
| 31-00-1401          | ACCOUNTS RECEIVABLE                      | 208,218.53     |
| 31-00-1402          | ACCOUNTS RECEIVABLE - UNBILLED           | 80,416.45      |
| 31-00-1500          | PREPAID ITEMS                            | (0.23)         |
| 31-00-1600          | CONSTRUCTION IN PROGRESS                 | 88,305.40      |
| 31-00-1605          | VEHICLES                                 | 42,016.67      |
| 31-00-1610          | VILLAGE WATER SYSTEM                     | 13,375,794.51  |
| 31-00-1620          | WATER/SEWER UTILTY SYSTEM                | 8,344,191.54   |
| 31-00-1630          | STREETS                                  | 66,550.70      |
| 31-00-1705          | ACCUMULATED DEPRECIATION - VEHICLES      | (38,267.00)    |
| 31-00-1710          | ACCUM DEP-VILLAGE NORTH WATER SY         | (1,736,648.15) |
| 31-00-1711          | ACCUM DEP-VILLAGE SOUTH WATER SY         | (4,695,381.69) |
| 31-00-1720          | ACCUMULATED DEPRECIATION - WATER/SEWER S | (6,957,176.41) |
| 31-00-1730          | ACCUM DEP-STREET                         | (32,445.27)    |
| 31-00-1850          | DEFERRED OUTFLOW                         | 316,824.00     |
| <b>Total Assets</b> |                                          | 11,422,861.51  |

**\*\*\* Liabilities \*\*\***

|                          |                                         |              |
|--------------------------|-----------------------------------------|--------------|
| 31-00-2100               | UNAVAILABLE PROPERTY TAXES              | 39,184.22    |
| 31-00-2200               | ACCOUNTS PAYABLE                        | 28,953.37    |
| 31-00-2201               | COMPENSATED ABSENCES - CURRENT PORTION  | 6,515.68     |
| 31-00-2204               | BONDS PAYABLE 2012B - CURRENT PORTION   | 155,000.00   |
| 31-00-2205               | BONDS PAYABLE 2015 - CURRENT PORTION    | 435,000.00   |
| 31-00-2230               | DUE TO AIRPORT - BEL AIR                | 23,500.00    |
| 31-00-2240               | ACCRUED INTEREST PAYABLE                | 19,119.00    |
| 31-00-2300               | WAGES PAYABLE                           | 7,268.55     |
| 31-00-2304               | BONDS PAYABLE 2012B - LONG-TERM PORTION | 160,000.00   |
| 31-00-2305               | BONDS PAYABLE 2015 - LONG-TERM PORTION  | 365,000.00   |
| 31-00-2330               | FICA WITHHOLDINGS PAYABLE               | 556.04       |
| 31-00-2350               | IMRF EMPLOYEE WITHHOLDINGS PAYABLE      | 388.15       |
| 31-00-2410               | CUSTOMER DEPOSITS HELD                  | (734.86)     |
| 31-00-2650               | NET PENSION LIABILITY                   | 24,459.00    |
| 31-00-2660               | DEFERRED INFLOWS                        | 10,776.00    |
| 31-00-2695               | GASB83 ASSET RETIREMENT OBLIGATION      | 325,000.00   |
| <b>Total Liabilities</b> |                                         | 1,599,985.15 |

**\*\*\* Fund Equity \*\*\***

|                          |              |              |
|--------------------------|--------------|--------------|
| 31-00-3001               | NET POSITION | 8,613,729.58 |
| <b>Total Fund Equity</b> |              | 8,613,729.58 |

**Total Fund 31:**

|                                               |               |
|-----------------------------------------------|---------------|
| <b>TOTAL ASSETS</b>                           | 11,422,861.51 |
| <b>BEG. FUND BALANCE - 25-26</b>              | 8,613,729.58  |
| <b>+ NET OF REVENUES/EXPENDITURES - 25-26</b> | 992,625.78    |
| <b>+ NET OF REVENUES &amp; EXPENDITURES</b>   | 216,521.00    |
| <b>= ENDING FUND BALANCE</b>                  | 9,822,876.36  |
| <b>+ LIABILITIES</b>                          | 1,599,985.15  |
| <b>= TOTAL LIABILITIES AND FUND BALANCE</b>   | 11,422,861.51 |



BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

YTD Balance  
06/30/2026  
Normal (Abnormal)

GL Number    Description

**Fund: 32 DEBT SERVICE FUND**

\*\*\* Assets \*\*\*

32-00-1020    CASH IN BANK

349.12

32-00-1030    MONEY MARKET

29,153.93

**Total Assets**

29,503.05

\*\*\* Fund Equity \*\*\*

32-00-3000    FUND BALANCE

29,066.25

**Total Fund Equity**

29,066.25

**Total Fund 32:**

**TOTAL ASSETS**

29,503.05

BEG. FUND BALANCE - 25-26

29,066.25

+ NET OF REVENUES/EXPENDITURES - 25-26

820.73

+ NET OF REVENUES & EXPENDITURES

(383.93)

= ENDING FUND BALANCE

29,503.05

+ LIABILITIES

0.00

= TOTAL LIABILITIES AND FUND BALANCE

29,503.05

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

YTD Balance  
06/30/2026  
Normal (Abnormal)

GL Number    Description

**Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND**

\*\*\* Assets \*\*\*

|                     |               |              |
|---------------------|---------------|--------------|
| 90-00-1020          | CASH IN BANK  | 1,409,793.87 |
| 90-00-1500          | PREPAID ITEMS | 9,616.23     |
| <b>Total Assets</b> |               | 1,419,410.10 |

\*\*\* Liabilities \*\*\*

|                          |                  |           |
|--------------------------|------------------|-----------|
| 90-00-2200               | ACCOUNTS PAYABLE | 35,478.80 |
| <b>Total Liabilities</b> |                  | 35,478.80 |

\*\*\* Fund Equity \*\*\*

|                          |              |              |
|--------------------------|--------------|--------------|
| 90-00-3000               | FUND BALANCE | 1,531,542.38 |
| <b>Total Fund Equity</b> |              | 1,531,542.38 |

**Total Fund 90:**

|                                             |              |
|---------------------------------------------|--------------|
| <b>TOTAL ASSETS</b>                         | 1,419,410.10 |
| <b>BEG. FUND BALANCE - 25-26</b>            | 1,531,542.38 |
| <b>+ NET OF REVENUES &amp; EXPENDITURES</b> | (110,073.46) |
| <b>= ENDING FUND BALANCE</b>                | 1,383,931.30 |
| <b>+ LIABILITIES</b>                        | 35,478.80    |
| <b>= TOTAL LIABILITIES AND FUND BALANCE</b> | 1,419,410.10 |

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE  
Balance As of 06/30/2026

Item 6.

YTD Balance  
06/30/2026  
Normal (Abnormal)

GL Number    Description

**Fund: 99 FIXED ASSETS**

**\*\*\* Assets \*\*\***

|            |                                          |                |
|------------|------------------------------------------|----------------|
| 99-00-1600 | CONSTRUCTION IN PROGRESS                 | 575,350.00     |
| 99-00-1601 | LAND                                     | 687,548.00     |
| 99-00-1602 | BUILDINGS                                | 1,382,434.00   |
| 99-00-1603 | PARK BUILDINGS & EQUIPMENT               | 244,811.60     |
| 99-00-1604 | EQUIPMENT                                | 167,311.24     |
| 99-00-1605 | VEHICLES                                 | 916,753.00     |
| 99-00-1606 | INFRASTRUCTURE - STREETS                 | 3,605,178.90   |
| 99-00-1702 | ACCUMULATED DEPRECIATION - BUILDINGS     | (524,044.42)   |
| 99-00-1703 | ACCUMULATED DEPRECIATION - PARK BUILDING | (151,808.42)   |
| 99-00-1704 | ACCUMULATED DEPRECIATION - EQUIPMENT     | (150,268.70)   |
| 99-00-1705 | ACCUMULATED DEPRECIATION - VEHICLES      | (467,573.00)   |
| 99-00-1706 | ACCUMULATED DEPRECIATION - INFRASTRUCTUR | (1,156,447.18) |
| 99-00-1850 | DEFERRED OUTFLOW                         | 59,934.00      |

**Total Assets**

5,189,179.02

**\*\*\* Liabilities \*\*\***

|            |                                        |            |
|------------|----------------------------------------|------------|
| 99-00-2010 | ACCRUED INTEREST PAYABLE               | 8,984.00   |
| 99-00-2201 | COMPENSATED ABSENCES - CURRENT PORTION | 16,244.67  |
| 99-00-2202 | NOTES PAYABLE - CURRENT PORTION        | 46,617.00  |
| 99-00-2203 | BONDS PAYABLE - CURRENT PORTION        | 195,000.00 |
| 99-00-2302 | NOTES PAYABLE - LONG-TERM PORTION      | 79,150.00  |
| 99-00-2303 | BONDS PAYABLE - LONG-TERM PORTION      | 405,000.00 |
| 99-00-2650 | NET PENSION LIABILITY                  | 45,274.00  |
| 99-00-2660 | DEFERRED INFLOWS                       | 50,820.00  |

**Total Liabilities**

847,089.67

**\*\*\* Fund Equity \*\*\***

|            |              |              |
|------------|--------------|--------------|
| 99-00-3000 | FUND BALANCE | 4,342,089.35 |
|------------|--------------|--------------|

**Total Fund Equity**

4,342,089.35

**Total Fund 99:**

|                                             |              |
|---------------------------------------------|--------------|
| <b>TOTAL ASSETS</b>                         | 5,189,179.02 |
| <b>BEG. FUND BALANCE - 25-26</b>            | 4,342,089.35 |
| <b>+ NET OF REVENUES &amp; EXPENDITURES</b> | 0.00         |
| <b>= ENDING FUND BALANCE</b>                | 4,342,089.35 |
| <b>+ LIABILITIES</b>                        | 847,089.67   |
| <b>= TOTAL LIABILITIES AND FUND BALANCE</b> | 5,189,179.02 |



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                     | Description                          | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>Normal (Abnormal) | % Bdg't<br>Used |
|-----------------------------------------------|--------------------------------------|----------------------------|-------------------------------------|---------------------------------------------------|------------------------------|-----------------|
| Fund: 01 GENERAL FUND                         |                                      |                            |                                     |                                                   |                              |                 |
| Account Category: Revenues                    |                                      |                            |                                     |                                                   |                              |                 |
| Department: 00 GF ASSEST LIABILITIES ACCOUNTS |                                      |                            |                                     |                                                   |                              |                 |
| 01-00-3010                                    | PROPERTY TAXES - CORPORATE           | 304,834.00                 | 0.00                                | 0.00                                              | 304,834.00                   | 0.00            |
| 01-00-3011                                    | PROPERTY TAXES - ROAD & BRIDGE       | 96,528.00                  | 0.00                                | 0.00                                              | 96,528.00                    | 0.00            |
| 01-00-3012                                    | PROPERTY TAXES - AUDIT               | 16,000.00                  | 0.00                                | 0.00                                              | 16,000.00                    | 0.00            |
| 01-00-3013                                    | PROPERTY TAXES - LIABILITY INSURANCE | 22,000.00                  | 0.00                                | 0.00                                              | 22,000.00                    | 0.00            |
| 01-00-3014                                    | PROPERTY TAXES - SOCIAL SECURITY     | 21,000.00                  | 0.00                                | 0.00                                              | 21,000.00                    | 0.00            |
| 01-00-3100                                    | STATE INCOME TAXES                   | 900,000.00                 | 211,091.10                          | 54,889.76                                         | 688,908.90                   | 23.45           |
| 01-00-3101                                    | STATE USE TAXES                      | 40,000.00                  | 4,019.43                            | 4,019.43                                          | 35,980.57                    | 10.05           |
| 01-00-3102                                    | STATE TELECOMMUNICATIONS TAX         | 43,000.00                  | 7,164.95                            | 3,603.97                                          | 35,835.05                    | 16.66           |
| 01-00-3103                                    | STATE SALES TAXES                    | 570,000.00                 | 77,812.21                           | 44,448.71                                         | 492,187.79                   | 13.65           |
| 01-00-3104                                    | STATE VIDEO GAMING TAX               | 130,000.00                 | 20,004.48                           | 9,977.18                                          | 109,995.52                   | 15.39           |
| 01-00-3105                                    | REPLACEMENT TAX                      | 7,000.00                   | 1,333.69                            | 0.00                                              | 5,666.31                     | 19.05           |
| 01-00-3106                                    | STATE LOCAL SHARE OF CANNABIS USE TA | 7,500.00                   | 1,477.40                            | 664.17                                            | 6,022.60                     | 19.70           |
| 01-00-3200                                    | MUNICIPAL UTILITY TAX - ELECTRICITY  | 110,000.00                 | 21,876.57                           | 13,291.90                                         | 88,123.43                    | 19.89           |
| 01-00-3201                                    | MUNICIPAL UTILITY TAX - NATURAL GAS  | 110,000.00                 | 28,684.71                           | 6,080.33                                          | 81,315.29                    | 26.08           |
| 01-00-3205                                    | MUNICIPAL TAX MEDIACOM/COMCAST       | 35,000.00                  | 8,309.28                            | 0.00                                              | 26,690.72                    | 23.74           |
| 01-00-3300                                    | CODE VIOLATION FEES                  | 5,000.00                   | 0.00                                | 0.00                                              | 5,000.00                     | 0.00            |
| 01-00-3301                                    | FILING FEES                          | 5,000.00                   | 0.00                                | 0.00                                              | 5,000.00                     | 0.00            |
| 01-00-3400                                    | BUILDING PERMIT FEES                 | 110,000.00                 | 59,127.20                           | 48,088.60                                         | 50,872.80                    | 53.75           |
| 01-00-3401                                    | VIDEO GAMING LICENSES                | 1,300.00                   | 0.00                                | 0.00                                              | 1,300.00                     | 0.00            |
| 01-00-3403                                    | OTHER LICENSE FEES                   | 500.00                     | 610.00                              | 470.00                                            | (110.00)                     | 122.00          |
| 01-00-3404                                    | PEDDLERS LICENSES                    | 500.00                     | 0.00                                | 0.00                                              | 500.00                       | 0.00            |
| 01-00-3406                                    | LIQUOR LICENSES                      | 15,950.00                  | 0.00                                | 0.00                                              | 15,950.00                    | 0.00            |
| 01-00-3408                                    | TOBACCO LICENSE FEES                 | 120.00                     | 0.00                                | 0.00                                              | 120.00                       | 0.00            |
| 01-00-3409                                    | DOG TAG FEES                         | 1,000.00                   | 0.00                                | 0.00                                              | 1,000.00                     | 0.00            |
| 01-00-3500                                    | RENTS RECEIVED                       | 18,000.00                  | 3,300.00                            | 1,725.00                                          | 14,700.00                    | 18.33           |
| 01-00-3503                                    | HALL RENTAL FEE                      | 1,800.00                   | 0.00                                | 0.00                                              | 1,800.00                     | 0.00            |
| 01-00-3702                                    | LOCAL GRANT REVENUE                  | 10,000.00                  | 0.00                                | 0.00                                              | 10,000.00                    | 0.00            |
| 01-00-3800                                    | MISCELLANEOUS REVENUE                | 0.00                       | 7,508.67                            | 7,161.93                                          | (7,508.67)                   | 100.00          |
| 01-00-3801                                    | DONATIONS/CONTRIBUTIONS              | 0.00                       | 2,150.00                            | 150.00                                            | (2,150.00)                   | 100.00          |
| 01-00-3807                                    | DONATIONS / SPONSORSHIPS             | 5,000.00                   | 0.00                                | 0.00                                              | 5,000.00                     | 0.00            |
| 01-00-3808                                    | DONATIONS / SPONSORSHIPS XMAS TREE E | 1,500.00                   | 0.00                                | 0.00                                              | 1,500.00                     | 0.00            |
| 01-00-3900                                    | INTEREST                             | 125,000.00                 | (3,556.62)                          | 0.00                                              | 128,556.62                   | (2.85)          |
| Total Dept 00 - GF ASSEST LIABILITIES         |                                      | 2,713,532.00               | 450,913.07                          | 194,570.98                                        | 2,262,618.93                 | 16.62           |
| ACCOUNTS                                      |                                      |                            |                                     |                                                   |                              |                 |
| Revenues                                      |                                      | 2,713,532.00               | 450,913.07                          | 194,570.98                                        | 2,262,618.93                 | 16.62           |
| Account Category: Expenditures                |                                      |                            |                                     |                                                   |                              |                 |
| Department: 50 ADMIN                          |                                      |                            |                                     |                                                   |                              |                 |
| 01-50-4000                                    | SALARIES                             | 128,000.00                 | 19,076.40                           | 7,819.90                                          | 108,923.60                   | 14.90           |
| 01-50-4100                                    | SOCIAL SECURITY - EMPLOYER           | 7,400.00                   | 1,049.93                            | 430.55                                            | 6,350.07                     | 14.19           |
| 01-50-4101                                    | MEDICARE - EMPLOYER                  | 1,750.00                   | 245.53                              | 100.69                                            | 1,504.47                     | 14.03           |
| 01-50-4102                                    | WORKERS COMPENSATION INSURANCE       | 8,200.00                   | 0.00                                | 0.00                                              | 8,200.00                     | 0.00            |
| 01-50-4103                                    | UNEMPLOYMENT COMPENSATION            | 255.00                     | 9.51                                | 0.00                                              | 245.49                       | 3.73            |
| 01-50-4104                                    | IMRF EMPLOYER                        | 4,500.00                   | 724.79                              | 323.93                                            | 3,775.21                     | 16.11           |
| 01-50-4105                                    | LIFE INSURANCE - EMPLOYER            | 255.00                     | 25.99                               | 12.80                                             | 229.01                       | 10.19           |
| 01-50-4106                                    | HEALTH INSURANCE EXPENSE             | 23,750.00                  | 9,757.76                            | 3,988.70                                          | 13,992.24                    | 41.09           |
| 01-50-4200                                    | GENERAL INSURANCE EXPENSE            | 116,000.00                 | 59,840.50                           | 3,337.00                                          | 56,159.50                    | 51.59           |
| 01-50-4202                                    | TELEPHONE & INTERNET SERVICES        | 9,600.00                   | 4,149.39                            | 3,045.61                                          | 5,450.61                     | 43.22           |
| 01-50-4204                                    | UTILITIES                            | 0.00                       | 134.51                              | 64.82                                             | (134.51)                     | 100.00          |



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                      | Description                      | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Increase<br>06/30/2026<br>(Decrease) | Available<br>Balance<br>06/30/2026<br>Normal (Abnormal) | % Bdg<br>Used |
|--------------------------------|----------------------------------|----------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------|---------------|
| Fund: 01 GENERAL FUND          |                                  |                            |                                                |                                      |                                                         |               |
| Account Category: Expenditures |                                  |                            |                                                |                                      |                                                         |               |
| Department: 50 ADMIN           |                                  |                            |                                                |                                      |                                                         |               |
| 01-50-4206                     | SECURITY SYSTEM                  | 0.00                       | 478.92                                         | 239.46                               | (478.92)                                                | 100.00        |
| 01-50-4207                     | TRAINING                         | 6,000.00                   | 0.00                                           | 0.00                                 | 6,000.00                                                | 0.00          |
| 01-50-4208                     | POSTAGE                          | 3,200.00                   | 400.00                                         | 200.00                               | 2,800.00                                                | 12.50         |
| 01-50-4209                     | PUBLICATION COST                 | 1,500.00                   | 200.06                                         | 0.00                                 | 1,299.94                                                | 13.34         |
| 01-50-4211                     | AUDITING SERVICES                | 30,000.00                  | 0.00                                           | 0.00                                 | 30,000.00                                               | 0.00          |
| 01-50-4212                     | ENGINEERING SERVICES             | 6,000.00                   | 1,968.52                                       | 1,796.52                             | 4,031.48                                                | 32.81         |
| 01-50-4213                     | LEGAL SERVICES                   | 60,000.00                  | 9,826.55                                       | 3,995.30                             | 50,173.45                                               | 16.38         |
| 01-50-4214                     | OFFICE SYSTEM SUPPORT            | 20,000.00                  | 1,644.48                                       | 369.57                               | 18,355.52                                               | 8.22          |
| 01-50-4217                     | PROFESSIONAL DUES                | 2,000.00                   | 0.00                                           | 0.00                                 | 2,000.00                                                | 0.00          |
| 01-50-4219                     | CUSTODIAL SERVICES               | 8,600.00                   | 1,430.00                                       | 715.00                               | 7,170.00                                                | 16.63         |
| 01-50-4220                     | RENTAL PROPERTY REPAIRS          | 8,000.00                   | 0.00                                           | 0.00                                 | 8,000.00                                                | 0.00          |
| 01-50-4223                     | IT SERVICES                      | 5,000.00                   | 150.00                                         | 150.00                               | 4,850.00                                                | 3.00          |
| 01-50-4227                     | BLDG & EQUIPMENT MAINT & REPAIRS | 8,000.00                   | 349.08                                         | 349.08                               | 7,650.92                                                | 4.36          |
| 01-50-4240                     | PROFESSIONAL SERVICES            | 10,000.00                  | 23,137.70                                      | 14,564.60                            | (13,137.70)                                             | 231.38        |
| 01-50-4270                     | BOND AGENT FEE                   | 500.00                     | 0.00                                           | 0.00                                 | 500.00                                                  | 0.00          |
| 01-50-4300                     | OFFICE SUPPLIES                  | 6,400.00                   | 413.00                                         | 123.55                               | 5,987.00                                                | 6.45          |
| 01-50-4301                     | MAINTENANCE SUPPLIES             | 3,500.00                   | 47.00                                          | 0.00                                 | 3,453.00                                                | 1.34          |
| 01-50-4302                     | OPERATIONAL SUPPLIES             | 1,700.00                   | 346.01                                         | 284.55                               | 1,353.99                                                | 20.35         |
| 01-50-4752                     | INTEREST ON BONDS/NOTES          | 0.00                       | 19,491.39                                      | 0.00                                 | (19,491.39)                                             | 100.00        |
| Total Dept 50 - ADMIN          |                                  | 480,110.00                 | 154,897.02                                     | 41,911.63                            | 325,212.98                                              | 32.26         |
| Department: 51 PUBLIC SAFETY   |                                  |                            |                                                |                                      |                                                         |               |
| 01-51-4223                     | SAFETY PROGRAM EXPENSES          | 10,000.00                  | 0.00                                           | 0.00                                 | 10,000.00                                               | 0.00          |
| Total Dept 51 - PUBLIC SAFETY  |                                  | 10,000.00                  | 0.00                                           | 0.00                                 | 10,000.00                                               | 0.00          |
| Department: 52 PARKS           |                                  |                            |                                                |                                      |                                                         |               |
| 01-52-4000                     | SALARIES                         | 139,700.00                 | 25,081.85                                      | 11,674.08                            | 114,618.15                                              | 17.95         |
| 01-52-4010                     | SALARIES - OVERTIME              | 1,500.00                   | 211.10                                         | 0.00                                 | 1,288.90                                                | 14.07         |
| 01-52-4100                     | SOCIAL SECURITY - EMPLOYER       | 8,100.00                   | 1,494.66                                       | 696.47                               | 6,605.34                                                | 18.45         |
| 01-52-4101                     | MEDICARE - EMPLOYER              | 1,950.00                   | 349.53                                         | 162.89                               | 1,600.47                                                | 17.92         |
| 01-52-4102                     | WORKERS COMPENSATION INSURANCE   | 9,000.00                   | 0.00                                           | 0.00                                 | 9,000.00                                                | 0.00          |
| 01-52-4103                     | UNEMPLOYMENT COMPENSATION        | 280.00                     | 16.82                                          | 15.09                                | 263.18                                                  | 6.01          |
| 01-52-4104                     | IMRF EMPLOYER                    | 4,900.00                   | 1,173.00                                       | 487.02                               | 3,727.00                                                | 23.94         |
| 01-52-4105                     | LIFE INSURANCE - EMPLOYER        | 280.00                     | 62.93                                          | 32.01                                | 217.07                                                  | 22.48         |
| 01-52-4106                     | HEALTH INSURANCE                 | 38,000.00                  | 6,201.19                                       | 2,543.44                             | 31,798.81                                               | 16.32         |
| 01-52-4219                     | CUSTODIAL SERVICES               | 3,215.00                   | 1,072.00                                       | 536.00                               | 2,143.00                                                | 33.34         |
| 01-52-4225                     | LANDSCAPING PARKS                | 15,000.00                  | 4,790.13                                       | 1,992.03                             | 10,209.87                                               | 31.93         |
| 01-52-4227                     | BLDG & EQUIPMENT MAINT & REPAIRS | 2,500.00                   | 3,196.48                                       | 1,191.74                             | (696.48)                                                | 127.86        |
| 01-52-4234                     | EQUIPMENT RENTAL                 | 5,000.00                   | 1,080.00                                       | 1,080.00                             | 3,920.00                                                | 21.60         |
| 01-52-4240                     | PROFESSIONAL SERVICES            | 2,000.00                   | 0.00                                           | 0.00                                 | 2,000.00                                                | 0.00          |
| 01-52-4302                     | OPERATIONAL SUPPLIES             | 7,500.00                   | 4,041.30                                       | 3,152.81                             | 3,458.70                                                | 53.88         |
| 01-52-4440                     | CAPITAL PUTLAY - PARKS EQUIPMENT | 0.00                       | 810.00                                         | 0.00                                 | (810.00)                                                | 100.00        |
| Total Dept 52 - PARKS          |                                  | 238,925.00                 | 49,580.99                                      | 23,563.58                            | 189,344.01                                              | 20.75         |
| Department: 53 STREETS         |                                  |                            |                                                |                                      |                                                         |               |
| 01-53-4000                     | SALARIES                         | 172,000.00                 | 30,538.05                                      | 12,099.14                            | 141,461.95                                              | 17.75         |
| 01-53-4010                     | SALARIES - OVERTIME              | 2,000.00                   | 271.40                                         | 0.00                                 | 1,728.60                                                | 13.57         |
| 01-53-4080                     | UNIFORM ALLOWANCE                | 0.00                       | 1,045.99                                       | 291.16                               | (1,045.99)                                              | 100.00        |
| 01-53-4100                     | SOCIAL SECURITY - EMPLOYER       | 10,000.00                  | 1,938.04                                       | 714.57                               | 8,061.96                                                | 19.38         |
| 01-53-4101                     | MEDICARE - EMPLOYER              | 2,400.00                   | 453.30                                         | 167.14                               | 1,946.70                                                | 18.89         |

Item 6.



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                              | Description                          | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>Normal (Abnormal) | Available<br>06/30/2026<br>(Abnormal) | % Bgdt<br>Used |
|--------------------------------------------------------|--------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|------------------------------|---------------------------------------|----------------|
| <b>Fund: 01 GENERAL FUND</b>                           |                                      |                            |                                                |                                                   |                              |                                       |                |
| <b>Account Category: Expenditures</b>                  |                                      |                            |                                                |                                                   |                              |                                       |                |
| <b>Department: 53 STREETS</b>                          |                                      |                            |                                                |                                                   |                              |                                       |                |
| 01-53-4102                                             | WORKERS COMPENSATION INSURANCE       | 11,000.00                  | 0.00                                           | 0.00                                              |                              | 11,000.00                             | 0.00           |
| 01-53-4103                                             | UNEMPLOYMENT COMPENSATION            | 350.00                     | 2.26                                           | 0.00                                              |                              | 347.74                                | 0.65           |
| 01-53-4104                                             | IMRF - EMPLOYER                      | 6,100.00                   | 1,549.23                                       | 608.58                                            |                              | 4,550.77                              | 25.40          |
| 01-53-4105                                             | LIFE INSURANCE - EMPLOYER            | 350.00                     | 81.46                                          | 39.99                                             |                              | 268.54                                | 23.27          |
| 01-53-4106                                             | HEALTH INSURANCE                     | 47,000.00                  | 8,385.88                                       | 3,267.74                                          |                              | 38,614.12                             | 17.84          |
| 01-53-4202                                             | TELEPHONE & INTERNET SERVICES        | 0.00                       | 497.54                                         | 248.78                                            |                              | (497.54)                              | 100.00         |
| 01-53-4212                                             | ENGINEERING                          | 6,000.00                   | 0.00                                           | 0.00                                              |                              | 6,000.00                              | 0.00           |
| 01-53-4213                                             | LEGAL                                | 500.00                     | 7.75                                           | 0.00                                              |                              | 472.25                                | 5.55           |
| 01-53-4226                                             | VEHICLE MAINTENANCE                  | 18,500.00                  | 4,118.02                                       | 2,822.96                                          |                              | 14,381.98                             | 22.26          |
| 01-53-4227                                             | BLDG & EQUIPMENT MAINT & REPAIRS     | 15,000.00                  | 9,285.12                                       | 2,015.95                                          |                              | 5,714.88                              | 61.90          |
| 01-53-4228                                             | ROAD MAINTENANCE                     | 20,000.00                  | 769.28                                         | 769.28                                            |                              | 19,230.72                             | 3.85           |
| 01-53-4229                                             | SNOW PLOW MAINTENANCE                | 10,000.00                  | 0.00                                           | 0.00                                              |                              | 10,000.00                             | 0.00           |
| 01-53-4230                                             | STREET LIGHTING SERVICES             | 45,000.00                  | 12,068.68                                      | 8,112.71                                          |                              | 32,931.32                             | 26.82          |
| 01-53-4234                                             | EQUIPMENT RENTAL                     | 3,000.00                   | 1,899.99                                       | 1,899.99                                          |                              | 1,100.01                              | 63.33          |
| 01-53-4240                                             | PROFESSIONAL SERVICES                | 2,000.00                   | 152.00                                         | 0.00                                              |                              | 1,848.00                              | 7.60           |
| 01-53-4301                                             | MAINTENANCE SUPPLIES                 | 0.00                       | 92.96                                          | 0.00                                              |                              | (92.96)                               | 100.00         |
| 01-53-4302                                             | OPERATIONAL SUPPLIES                 | 33,000.00                  | 7,479.52                                       | 4,756.02                                          |                              | 25,520.48                             | 22.67          |
| 01-53-4303                                             | GASOLINE AND OIL                     | 18,000.00                  | 4,017.28                                       | 1,943.69                                          |                              | 13,982.72                             | 22.32          |
| 01-53-4304                                             | SALT PURCHASES                       | 65,000.00                  | 3,287.80                                       | 0.00                                              |                              | 61,712.20                             | 5.06           |
| 01-53-4309                                             | JULIE LOCATES                        | 1,500.00                   | 0.00                                           | 0.00                                              |                              | 1,500.00                              | 0.00           |
| 01-53-4315                                             | NON-HOA ENTRANCES MAINT              | 15,000.00                  | 628.00                                         | 0.00                                              |                              | 14,372.00                             | 4.19           |
| 01-53-4407                                             | CAPITAL OUTLAY - VEHICLES & EQUIPMEN | 143,830.00                 | 6,864.82                                       | 3,429.02                                          |                              | 136,965.18                            | 4.77           |
| 01-53-4409                                             | CAPITAL OUTLAY - ROAD CONSTRUCTION   | 96,528.00                  | 0.00                                           | 0.00                                              |                              | 96,528.00                             | 0.00           |
| 01-53-4410                                             | CAPITAL OUTLAY - STREET LIGHTING     | 7,500.00                   | 0.00                                           | 0.00                                              |                              | 7,500.00                              | 0.00           |
| 01-53-4700                                             | DEBT EXPENSE - PRINCIPAL             | 44,896.00                  | 0.00                                           | 0.00                                              |                              | 44,896.00                             | 0.00           |
| 01-53-4811                                             | INTEREST EXPENSE                     | 5,116.00                   | 1,476.96                                       | 741.87                                            |                              | 3,639.04                              | 28.87          |
| Total Dept 53 - STREETS                                |                                      | 801,570.00                 | 96,931.33                                      | 43,928.59                                         |                              | 704,638.67                            | 12.09          |
| <b>Department: 54 PUBLIC WORKS ADMIN</b>               |                                      |                            |                                                |                                                   |                              |                                       |                |
| 01-54-4080                                             | UNIFORM ALLOWANCE                    | 7,200.00                   | 627.31                                         | 355.92                                            |                              | 6,572.69                              | 8.71           |
| 01-54-4202                                             | TELEPHONE & INTERNET SERVICES        | 7,000.00                   | 20.00                                          | 20.00                                             |                              | 6,980.00                              | 0.29           |
| 01-54-4204                                             | UTILITIES                            | 7,500.00                   | 607.62                                         | 228.98                                            |                              | 6,892.38                              | 8.10           |
| 01-54-4205                                             | TRAVEL/MEALS/LODGING                 | 500.00                     | 0.00                                           | 0.00                                              |                              | 500.00                                | 0.00           |
| 01-54-4207                                             | TRAINING                             | 1,200.00                   | 0.00                                           | 0.00                                              |                              | 1,200.00                              | 0.00           |
| 01-54-4213                                             | LEGAL                                | 0.00                       | 179.45                                         | 179.45                                            |                              | (179.45)                              | 100.00         |
| 01-54-4217                                             | PROFESSIONAL DUES                    | 1,000.00                   | 0.00                                           | 0.00                                              |                              | 1,000.00                              | 0.00           |
| 01-54-4223                                             | IT SERVICES                          | 2,500.00                   | 150.00                                         | 150.00                                            |                              | 2,350.00                              | 6.00           |
| 01-54-4240                                             | PROFESSIONAL SERVICES                | 2,000.00                   | 0.00                                           | 0.00                                              |                              | 2,000.00                              | 0.00           |
| 01-54-4300                                             | OFFICE SUPPLIES                      | 1,500.00                   | 254.19                                         | 254.19                                            |                              | 1,245.81                              | 16.95          |
| 01-54-4314                                             | TOLLS                                | 500.00                     | 0.00                                           | 0.00                                              |                              | 500.00                                | 0.00           |
| 01-54-4700                                             | DEBT EXPENSE - PRINCIPAL             | 191,856.00                 | 15,424.13                                      | 15,424.13                                         |                              | 176,431.87                            | 8.04           |
| 01-54-4811                                             | INTEREST EXPENSE                     | 43,041.00                  | 4,067.26                                       | 4,067.26                                          |                              | 38,973.74                             | 9.45           |
| Total Dept 54 - PUBLIC WORKS ADMIN                     |                                      | 265,797.00                 | 21,329.96                                      | 20,679.93                                         |                              | 244,467.04                            | 8.02           |
| <b>Department: 55 COMMUNITY DEVELOPMENT AND EVENTS</b> |                                      |                            |                                                |                                                   |                              |                                       |                |
| 01-55-4000                                             | SALARIES                             | 48,150.00                  | 0.00                                           | 0.00                                              |                              | 48,150.00                             | 0.00           |
| 01-55-4100                                             | SOCIAL SECURITY - EMPLOYER           | 2,795.00                   | 0.00                                           | 0.00                                              |                              | 2,795.00                              | 0.00           |
| 01-55-4101                                             | MEDICARE - EMPLOYER                  | 660.00                     | 0.00                                           | 0.00                                              |                              | 660.00                                | 0.00           |
| 01-55-4102                                             | WORKERS COMPENSATION INSURANCE       | 3,080.00                   | 0.00                                           | 0.00                                              |                              | 3,080.00                              | 0.00           |
| 01-55-4103                                             | UNEMPLOYMENT COMPENSATION            | 100.00                     | 0.00                                           | 0.00                                              |                              | 100.00                                | 0.00           |



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                        | Description                    | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Increase<br>06/30/2026<br>(Decrease) | Available<br>Balance<br>06/30/2026<br>Normal (Abnormal) | % Bdg't<br>Used |
|--------------------------------------------------|--------------------------------|----------------------------|------------------------------------------------|--------------------------------------|---------------------------------------------------------|-----------------|
| Fund: 01 GENERAL FUND                            |                                |                            |                                                |                                      |                                                         |                 |
| Account Category: Expenditures                   |                                |                            |                                                |                                      |                                                         |                 |
| Department: 55 COMMUNITY DEVELOPMENT AND EVENTS  |                                |                            |                                                |                                      |                                                         |                 |
| 01-55-4104                                       | IMRF EMPLOYER                  | 1,685.00                   | 0.00                                           | 0.00                                 | 1,685.00                                                | 0.00            |
| 01-55-4105                                       | LIFE INSURANCE - EMPLOYER      | 100.00                     | 0.00                                           | 0.00                                 | 100.00                                                  | 0.00            |
| 01-55-4106                                       | HEALTH INSURANCE               | 13,100.00                  | 0.00                                           | 0.00                                 | 13,100.00                                               | 0.00            |
| 01-55-4208                                       | POSTAGE                        | 1,000.00                   | 0.00                                           | 0.00                                 | 1,000.00                                                | 0.00            |
| 01-55-4209                                       | PUBLICATION COST               | 300.00                     | 140.20                                         | 140.20                               | 159.80                                                  | 46.73           |
| 01-55-4212                                       | ENGINEERING                    | 55,000.00                  | 19,487.38                                      | 9,329.27                             | 35,512.62                                               | 35.43           |
| 01-55-4213                                       | LEGAL                          | 38,000.00                  | 9,056.20                                       | 6,995.65                             | 28,943.80                                               | 23.83           |
| 01-55-4215                                       | CONTRACT INSPECTION SERVICES   | 93,000.00                  | 30,250.23                                      | 26,409.17                            | 62,749.77                                               | 32.53           |
| 01-55-4216                                       | CONTRACT CODE ENFORCEMENT      | 5,000.00                   | 1,163.00                                       | 1,163.00                             | 3,837.00                                                | 23.26           |
| 01-55-4237                                       | PLANNING SERVICES              | 29,000.00                  | 14,662.50                                      | 2,405.00                             | 14,337.50                                               | 50.56           |
| 01-55-4240                                       | PROFESSIONAL SERVICES          | 6,000.00                   | 159.50                                         | 0.00                                 | 5,840.50                                                | 2.66            |
| 01-55-4330                                       | EVENT EXPENSES NIEGBORS FEST   | 25,000.00                  | 16,891.62                                      | 16,521.83                            | 8,108.38                                                | 67.57           |
| 01-55-4331                                       | EVENT EXPENSES XMAS TREE EVENT | 7,500.00                   | 0.00                                           | 0.00                                 | 7,500.00                                                | 0.00            |
| Total Dept 55 - COMMUNITY DEVELOPMENT AND EVENTS |                                | 329,470.00                 | 91,810.63                                      | 62,964.12                            | 237,659.37                                              | 27.87           |
| Department: 57 VILLAGE CLERK                     |                                |                            |                                                |                                      |                                                         |                 |
| 01-57-4000                                       | SALARIES                       | 23,100.00                  | 8,348.39                                       | 3,202.30                             | 14,751.61                                               | 36.14           |
| 01-57-4100                                       | SOCIAL SECURITY - EMPLOYER     | 1,340.00                   | 455.51                                         | 174.84                               | 884.49                                                  | 33.99           |
| 01-57-4101                                       | MEDICARE - EMPLOYER            | 320.00                     | 106.52                                         | 40.89                                | 213.48                                                  | 33.29           |
| 01-57-4102                                       | WORKERS COMPENSATION INSURANCE | 1,480.00                   | 0.00                                           | 0.00                                 | 1,480.00                                                | 0.00            |
| 01-57-4103                                       | UNEMPLOYMENT COMPENSATION      | 50.00                      | 12.21                                          | 0.00                                 | 37.79                                                   | 24.42           |
| 01-57-4104                                       | IMRF EMPLOYER                  | 810.00                     | 345.94                                         | 107.14                               | 464.06                                                  | 42.71           |
| 01-57-4105                                       | LIFE INSURANCE - EMPLOYER      | 50.00                      | 15.59                                          | 8.00                                 | 34.41                                                   | 31.18           |
| 01-57-4106                                       | HEALTH INSURANCE               | 6,300.00                   | 4,562.76                                       | 1,741.37                             | 1,737.24                                                | 72.42           |
| 01-57-4202                                       | TELEPHONE & INTERNET SERVICES  | 500.00                     | 59.39                                          | 20.02                                | 440.61                                                  | 11.88           |
| 01-57-4203                                       | WEB SITE MAINTENANCE           | 5,000.00                   | 0.00                                           | 0.00                                 | 5,000.00                                                | 0.00            |
| 01-57-4205                                       | TRAVEL/MEALS/LODGING           | 4,500.00                   | 0.00                                           | 0.00                                 | 4,500.00                                                | 0.00            |
| 01-57-4207                                       | TRAINING                       | 2,500.00                   | 160.00                                         | 160.00                               | 2,340.00                                                | 6.40            |
| 01-57-4209                                       | PUBLICATION COST               | 400.00                     | 0.00                                           | 0.00                                 | 400.00                                                  | 0.00            |
| 01-57-4213                                       | LEGAL                          | 10,000.00                  | 1,322.75                                       | 629.00                               | 8,677.25                                                | 13.23           |
| 01-57-4214                                       | OFFICE SYSTEM SUPPORT          | 500.00                     | 0.00                                           | 0.00                                 | 500.00                                                  | 0.00            |
| 01-57-4217                                       | PROFESSIONAL DUES              | 700.00                     | 0.00                                           | 0.00                                 | 700.00                                                  | 0.00            |
| 01-57-4218                                       | CODIFICATION                   | 5,000.00                   | 0.00                                           | 0.00                                 | 5,000.00                                                | 0.00            |
| 01-57-4500                                       | MISCELLANEOUS EXPENSE          | 150.00                     | 0.00                                           | 0.00                                 | 150.00                                                  | 0.00            |
| Total Dept 57 - VILLAGE CLERK                    |                                | 62,700.00                  | 15,389.06                                      | 6,083.56                             | 47,310.94                                               | 24.54           |
| Department: 99 FIXED ASSETS                      |                                |                            |                                                |                                      |                                                         |                 |
| 01-99-6050                                       | TRANSFER TO GOV FUNDS CIP FUND | 523,300.00                 | 0.00                                           | 0.00                                 | 523,300.00                                              | 0.00            |
| Total Dept 99 - FIXED ASSETS                     |                                | 523,300.00                 | 0.00                                           | 0.00                                 | 523,300.00                                              | 0.00            |
| Expenditures                                     |                                | 2,711,872.00               | 429,938.99                                     | 199,131.41                           | 2,281,933.01                                            | 15.85           |
| Fund 01 - GENERAL FUND:                          |                                |                            |                                                |                                      |                                                         |                 |
| TOTAL REVENUES                                   |                                | 2,713,532.00               | 450,913.07                                     | 194,570.98                           | 2,262,618.93                                            | 16.62           |
| TOTAL EXPENDITURES                               |                                | 2,711,872.00               | 429,938.99                                     | 199,131.41                           | 2,281,933.01                                            | 15.85           |
| NET OF REVENUES & EXPENDITURES:                  |                                | 1,660.00                   | 20,974.08                                      | (4,560.43)                           | (19,314.08)                                             |                 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                     | Description                                    | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>Normal (Abnormal) | Availble<br>06/30/2026 | % Bdg't<br>Used |
|-----------------------------------------------|------------------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|------------------------------|------------------------|-----------------|
| Fund: 20 MOTOR FUEL FUND                      |                                                |                            |                                                |                                                   |                              |                        |                 |
| Account Category: Revenues                    |                                                |                            |                                                |                                                   |                              |                        |                 |
| Department: 00 GF ASSEST LIABILITIES ACCOUNTS |                                                |                            |                                                |                                                   |                              |                        |                 |
| 20-00-3120                                    | MOTOR FUEL TAX                                 | 234,000.00                 | 37,884.65                                      | 19,246.20                                         |                              | 196,115.35             | 16.19           |
| 20-00-3900                                    | MFT INTEREST                                   | 7,350.00                   | 551.40                                         | 0.00                                              |                              | 6,798.60               | 7.50            |
|                                               | Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS | 241,350.00                 | 38,436.05                                      | 19,246.20                                         |                              | 202,913.95             | 15.93           |
|                                               | Revenues                                       | 241,350.00                 | 38,436.05                                      | 19,246.20                                         |                              | 202,913.95             | 15.93           |
| Account Category: Expenditures                |                                                |                            |                                                |                                                   |                              |                        |                 |
| Department: 00 GF ASSEST LIABILITIES ACCOUNTS |                                                |                            |                                                |                                                   |                              |                        |                 |
| 20-00-4212                                    | ENGINEERING                                    | 35,000.00                  | 8,197.04                                       | 8,197.04                                          |                              | 26,802.96              | 23.42           |
| 20-00-4232                                    | MFT ENGINEERING SERVICES                       | 0.00                       | 361.00                                         | 0.00                                              |                              | (361.00)               | 100.00          |
| 20-00-4409                                    | ROAD CONSTRUCTION                              | 206,350.00                 | 0.00                                           | 0.00                                              |                              | 206,350.00             | 0.00            |
|                                               | Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS | 241,350.00                 | 8,558.04                                       | 8,197.04                                          |                              | 232,791.96             | 3.55            |
|                                               | Expenditures                                   | 241,350.00                 | 8,558.04                                       | 8,197.04                                          |                              | 232,791.96             | 3.55            |
| Fund 20 - MOTOR FUEL FUND:                    |                                                |                            |                                                |                                                   |                              |                        |                 |
|                                               | TOTAL REVENUES                                 | 241,350.00                 | 38,436.05                                      | 19,246.20                                         |                              | 202,913.95             | 15.93           |
|                                               | TOTAL EXPENDITURES                             | 241,350.00                 | 8,558.04                                       | 8,197.04                                          |                              | 232,791.96             | 3.55            |
|                                               | NET OF REVENUES & EXPENDITURES:                | 0.00                       | 29,878.01                                      | 11,049.16                                         |                              | (29,878.01)            |                 |



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                           | Description                             | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>06/30/2026<br>Normal (Abnormal) | Available<br>06/30/2026<br>(Abnormal) | % Bgdt<br>Used |
|-----------------------------------------------------|-----------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|--------------------------------------------|---------------------------------------|----------------|
| <b>Fund: 31 WATER &amp; SEWER FUND</b>              |                                         |                            |                                                |                                                   |                                            |                                       |                |
| <b>Account Category: Revenues</b>                   |                                         |                            |                                                |                                                   |                                            |                                       |                |
| <b>Department: 00 GF ASSET LIABILITIES ACCOUNTS</b> |                                         |                            |                                                |                                                   |                                            |                                       |                |
| 31-00-3010                                          | PROPERTY TAXES - CORPORATE              |                            | 0.00                                           | 0.00                                              |                                            | 41,000.00                             | 0.00           |
| 31-00-3600                                          | WATER & SEWER SALES                     | 2,090,095.00               | 355,802.40                                     | 195,329.92                                        | 1,734,292.60                               | 1,734,292.60                          | 17.02          |
| 31-00-3601                                          | WATER / SEWER PENALTIES                 | 27,300.00                  | 5,095.10                                       | 2,155.96                                          | 22,204.90                                  | 22,204.90                             | 18.66          |
| 31-00-3602                                          | WATER & SEWER CONNECTION FEES           | 40,000.00                  | 32,000.00                                      | 29,000.00                                         | 8,000.00                                   | 8,000.00                              | 80.00          |
| 31-00-3603                                          | BULK WATER SALES                        | 1,000.00                   | 107.98                                         | 53.99                                             | 892.02                                     | 892.02                                | 10.80          |
| 31-00-3604                                          | METER & MXU SALES                       | 15,750.00                  | 5,904.00                                       | 5,248.00                                          | 9,846.00                                   | 9,846.00                              | 37.49          |
| 31-00-3605                                          | TURN ON/OFF WATER FEES                  | 15,000.00                  | 2,245.00                                       | 925.00                                            | 12,755.00                                  | 12,755.00                             | 14.97          |
| 31-00-3800                                          | MISCELLANEOUS INCOME                    | 1,000.00                   | 0.00                                           | 0.00                                              | 1,000.00                                   | 1,000.00                              | 0.00           |
| 31-00-3900                                          | INTEREST                                | 32,150.00                  | 2,410.04                                       | 0.00                                              | 29,739.96                                  | 29,739.96                             | 7.50           |
| Total                                               | Dept 00 - GF ASSET LIABILITIES ACCOUNTS | 2,263,295.00               | 403,564.52                                     | 232,712.87                                        | 1,859,730.48                               | 1,859,730.48                          | 17.83          |
| <b>Revenues</b>                                     |                                         |                            |                                                |                                                   |                                            |                                       |                |
| <b>Account Category: Expenditures</b>               |                                         |                            |                                                |                                                   |                                            |                                       |                |
| <b>Department: 50 ADMIN</b>                         |                                         |                            |                                                |                                                   |                                            |                                       |                |
| 31-50-4202                                          | TELEPHONE & INTERNET SERVICES           | 10,700.00                  | 1,659.45                                       | 889.12                                            | 9,040.55                                   | 9,040.55                              | 15.51          |
| 31-50-4235                                          | BOND AGENT FEES                         | 1,000.00                   | 0.00                                           | 0.00                                              | 1,000.00                                   | 1,000.00                              | 0.00           |
| 31-50-4300                                          | OFFICE SUPPLIES                         | 900.00                     | 0.00                                           | 0.00                                              | 900.00                                     | 900.00                                | 0.00           |
| 31-50-4803                                          | BOND PRINCIPAL - SERIES 2012B           | 150,000.00                 | 0.00                                           | 0.00                                              | 150,000.00                                 | 150,000.00                            | 0.00           |
| 31-50-4804                                          | BOND PRINCIPAL - SERIES 2015            | 435,000.00                 | 0.00                                           | 0.00                                              | 435,000.00                                 | 435,000.00                            | 0.00           |
| 31-50-4814                                          | INTEREST - SERIES 2012B                 | 12,600.00                  | 0.00                                           | 0.00                                              | 12,600.00                                  | 12,600.00                             | 0.00           |
| 31-50-4815                                          | INTEREST - SERIES 2015                  | 20,389.00                  | 0.00                                           | 0.00                                              | 20,389.00                                  | 20,389.00                             | 0.00           |
| Total                                               | Dept 50 - ADMIN                         | 630,589.00                 | 1,659.45                                       | 889.12                                            | 628,929.55                                 | 628,929.55                            | 0.26           |
| <b>Department: 68 WATER TOWERS</b>                  |                                         |                            |                                                |                                                   |                                            |                                       |                |
| 31-68-4202                                          | TELEPHONE & INTERNET SERVICES           | 6,000.00                   | 1,343.06                                       | 674.81                                            | 4,656.94                                   | 4,656.94                              | 22.38          |
| 31-68-4204                                          | UTILITIES                               | 50,000.00                  | 8,115.09                                       | 4,673.26                                          | 41,884.91                                  | 41,884.91                             | 16.23          |
| 31-68-4212                                          | ENGINEERING                             | 8,000.00                   | 0.00                                           | 0.00                                              | 8,000.00                                   | 8,000.00                              | 0.00           |
| 31-68-4227                                          | BLDG & EQUIPMENT MAINT & REPAIRS        | 10,000.00                  | 1,104.62                                       | 425.62                                            | 8,895.38                                   | 8,895.38                              | 11.05          |
| 31-68-4236                                          | WATER &SEWER CONTRACT LABOR             | 60,000.00                  | 10,006.92                                      | 5,086.96                                          | 49,993.08                                  | 49,993.08                             | 16.68          |
| 31-68-4302                                          | OPERATIONAL SUPPLIES                    | 0.00                       | 1,164.87                                       | 0.00                                              | (1,164.87)                                 | (1,164.87)                            | 100.00         |
| 31-68-4305                                          | UTILITY SYSTEM CHEMICALS                | 24,000.00                  | 2,944.37                                       | 2,944.37                                          | 21,055.63                                  | 21,055.63                             | 12.27          |
| 31-68-4310                                          | IEPA REQUIRED TESTING                   | 7,000.00                   | 0.00                                           | 0.00                                              | 7,000.00                                   | 7,000.00                              | 0.00           |
| Total                                               | Dept 68 - WATER TOWERS                  | 165,000.00                 | 24,678.93                                      | 13,805.02                                         | 140,321.07                                 | 140,321.07                            | 14.96          |
| <b>Department: 70 WATER</b>                         |                                         |                            |                                                |                                                   |                                            |                                       |                |
| 31-70-4000                                          | SALARIES                                | 60,000.00                  | 13,326.66                                      | 5,411.03                                          | 46,673.34                                  | 46,673.34                             | 22.21          |
| 31-70-4010                                          | SALARIES - OVERTIME                     | 1,000.00                   | 60.31                                          | 0.00                                              | 939.69                                     | 939.69                                | 6.03           |
| 31-70-4100                                          | SOCIAL SECURITY - EMPLOYER              | 3,430.00                   | 777.17                                         | 315.06                                            | 2,652.83                                   | 2,652.83                              | 22.66          |
| 31-70-4101                                          | MEDICARE - EMPLOYER                     | 810.00                     | 181.81                                         | 73.72                                             | 628.19                                     | 628.19                                | 22.45          |
| 31-70-4102                                          | WORKERS COMPENSATION INSURANCE          | 3,785.00                   | 0.00                                           | 0.00                                              | 3,785.00                                   | 3,785.00                              | 0.00           |
| 31-70-4103                                          | UNEMPLOYMENT COMPENSATION               | 120.00                     | 7.96                                           | 0.00                                              | 112.04                                     | 112.04                                | 6.63           |
| 31-70-4104                                          | IMRF EMPLOYER                           | 2,070.00                   | 667.24                                         | 269.71                                            | 1,402.76                                   | 1,402.76                              | 32.23          |
| 31-70-4105                                          | LIFE INSURANCE - EMPLOYER               | 120.00                     | 35.00                                          | 17.62                                             | 85.00                                      | 85.00                                 | 29.17          |
| 31-70-4106                                          | HEALTH INSURANCE                        | 16,500.00                  | 4,347.94                                       | 1,749.92                                          | 12,152.06                                  | 12,152.06                             | 26.35          |
| 31-70-4204                                          | UTILITIES                               | 20,000.00                  | 0.00                                           | 0.00                                              | 20,000.00                                  | 20,000.00                             | 0.00           |
| 31-70-4208                                          | POSTAGE                                 | 7,750.00                   | 1,000.00                                       | 500.00                                            | 6,750.00                                   | 6,750.00                              | 12.90          |
| 31-70-4212                                          | ENGINEERING                             | 10,000.00                  | 193.50                                         | 193.50                                            | 9,806.50                                   | 9,806.50                              | 1.94           |
| 31-70-4213                                          | LEGAL                                   | 4,000.00                   | 2,707.97                                       | 2,707.97                                          | 1,292.03                                   | 1,292.03                              | 67.70          |

Item 6.



# REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                              | Description                      | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>06/30/2026<br>Normal (Abnormal) | Available<br>06/30/2026<br>(Abnormal) | % Bdg't<br>Used |
|----------------------------------------|----------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|--------------------------------------------|---------------------------------------|-----------------|
| <b>Fund: 31 WATER &amp; SEWER FUND</b> |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| <b>Account Category: Expenditures</b>  |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| <b>Department: 70 WATER</b>            |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| 31-70-4227                             | BLDG & EQUIPMENT MAINT & REPAIRS | 10,000.00                  | 0.00                                           | 0.00                                              | 10,000.00                                  | 0.00                                  | 0.00            |
| 31-70-4301                             | MAINTENANCE SUPPLIES             | 0.00                       | 398.91                                         | 0.00                                              | (398.91)                                   | 100.00                                | 100.00          |
| 31-70-4302                             | OPERATIONAL SUPPLIES             | 17,500.00                  | 3,281.38                                       | 2,746.12                                          | 14,218.62                                  | 18.75                                 | 18.75           |
| 31-70-4305                             | UTILITY SYSTEM CHEMICALS         | 6,000.00                   | 0.00                                           | 0.00                                              | 6,000.00                                   | 0.00                                  | 0.00            |
| 31-70-4306                             | METER & MXU PURCHASES            | 20,000.00                  | 0.00                                           | 0.00                                              | 20,000.00                                  | 0.00                                  | 0.00            |
| 31-70-4313                             | WATER SERVICES MAINT & REPAIRS   | 20,000.00                  | 0.00                                           | 0.00                                              | 20,000.00                                  | 0.00                                  | 0.00            |
| 31-70-4930                             | CAPITAL OUTLAY                   | 170,000.00                 | 0.00                                           | 0.00                                              | 170,000.00                                 | 0.00                                  | 0.00            |
| Total Dept 70 - WATER                  |                                  | 373,085.00                 | 26,985.85                                      | 13,984.65                                         | 346,099.15                                 | 7.23                                  | 7.23            |
| <b>Department: 75 SEWER</b>            |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| 31-75-4000                             | SALARIES                         | 60,000.00                  | 13,171.43                                      | 5,417.16                                          | 46,828.57                                  | 21.95                                 | 21.95           |
| 31-75-4010                             | SALARIES - OVERTIME              | 1,000.00                   | 60.31                                          | 0.00                                              | 939.69                                     | 6.03                                  | 6.03            |
| 31-75-4100                             | SOCIAL SECURITY - EMPLOYER       | 3,430.00                   | 767.39                                         | 315.40                                            | 2,662.61                                   | 22.37                                 | 22.37           |
| 31-75-4101                             | MEDICARE - EMPLOYER              | 810.00                     | 179.43                                         | 73.71                                             | 630.57                                     | 22.15                                 | 22.15           |
| 31-75-4102                             | WORKERS COMPENSATION INSURANCE   | 3,785.00                   | 0.00                                           | 0.00                                              | 3,785.00                                   | 0.00                                  | 0.00            |
| 31-75-4103                             | UNEMPLOYMENT COMPENSATION        | 120.00                     | 8.11                                           | 0.00                                              | 111.89                                     | 6.76                                  | 6.76            |
| 31-75-4104                             | IMRF EMPLOYER                    | 2,070.00                   | 658.76                                         | 270.00                                            | 1,411.24                                   | 31.82                                 | 31.82           |
| 31-75-4105                             | LIFE INSURANCE - EMPLOYER        | 120.00                     | 35.03                                          | 17.58                                             | 84.97                                      | 29.19                                 | 29.19           |
| 31-75-4106                             | HEALTH INSURANCE                 | 16,500.00                  | 4,358.02                                       | 1,754.25                                          | 12,141.98                                  | 26.41                                 | 26.41           |
| 31-75-4204                             | UTILITIES                        | 21,000.00                  | 3,903.54                                       | 2,006.80                                          | 17,096.46                                  | 18.59                                 | 18.59           |
| 31-75-4208                             | POSTAGE                          | 7,750.00                   | 1,000.00                                       | 500.00                                            | 6,750.00                                   | 12.90                                 | 12.90           |
| 31-75-4212                             | ENGINEERING                      | 8,000.00                   | 408.50                                         | 408.50                                            | 7,591.50                                   | 5.11                                  | 5.11            |
| 31-75-4213                             | LEGAL                            | 4,000.00                   | 0.00                                           | 0.00                                              | 4,000.00                                   | 0.00                                  | 0.00            |
| 31-75-4214                             | OFFICE SYSTEM SUPPORT            | 5,000.00                   | 0.00                                           | 0.00                                              | 5,000.00                                   | 0.00                                  | 0.00            |
| 31-75-4227                             | BLDG & EQUIPMENT MAINT & REPAIRS | 0.00                       | 2,476.50                                       | 0.00                                              | (2,476.50)                                 | 100.00                                | 100.00          |
| 31-75-4236                             | WATER & SEWER CONTRACT LABOR     | 36,000.00                  | 5,823.54                                       | 2,911.77                                          | 30,176.46                                  | 16.18                                 | 16.18           |
| 31-75-4238                             | SEWER SERVICES MAINT & REPAIRS   | 15,000.00                  | 0.00                                           | 0.00                                              | 15,000.00                                  | 0.00                                  | 0.00            |
| 31-75-4240                             | PROFESSIONAL SERVICES            | 2,000.00                   | 1,000.00                                       | 0.00                                              | 1,000.00                                   | 50.00                                 | 50.00           |
| 31-75-4301                             | MAINTENANCE SUPPLIES             | 0.00                       | 165.00                                         | 0.00                                              | (165.00)                                   | 100.00                                | 100.00          |
| 31-75-4302                             | OPERATIONAL SUPPLIES             | 17,500.00                  | 501.70                                         | 501.70                                            | 16,998.30                                  | 2.87                                  | 2.87            |
| 31-75-4312                             | GENERATOR MAINTENANCE            | 5,000.00                   | 0.00                                           | 0.00                                              | 5,000.00                                   | 0.00                                  | 0.00            |
| 31-75-4411                             | EQUIPMENT                        | 0.00                       | 448.28                                         | 0.00                                              | (448.28)                                   | 100.00                                | 100.00          |
| 31-75-4930                             | CAPITAL OUTLAY                   | 459,000.00                 | 6,559.28                                       | 6,559.28                                          | 452,440.72                                 | 1.43                                  | 1.43            |
| Total Dept 75 - SEWER                  |                                  | 668,085.00                 | 41,524.82                                      | 20,736.15                                         | 626,560.18                                 | 6.22                                  | 6.22            |
| <b>Department: 77 NORTH PLANT</b>      |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| 31-77-4202                             | TELEPHONE & INTERNET SERVICES    | 0.00                       | 234.27                                         | 204.32                                            | (234.27)                                   | 100.00                                | 100.00          |
| 31-77-4204                             | UTILITIES                        | 0.00                       | 7,339.23                                       | 5,085.69                                          | (7,339.23)                                 | 100.00                                | 100.00          |
| 31-77-4212                             | ENGINEERING                      | 8,000.00                   | 0.00                                           | 0.00                                              | 8,000.00                                   | 0.00                                  | 0.00            |
| 31-77-4227                             | BLDG & EQUIPMENT MAINT & REPAIRS | 15,000.00                  | 5,556.00                                       | 5,556.00                                          | 9,444.00                                   | 37.04                                 | 37.04           |
| 31-77-4236                             | WATER & SEWER CONTRACT LABOR     | 75,000.00                  | 11,915.10                                      | 5,974.55                                          | 63,084.90                                  | 15.89                                 | 15.89           |
| 31-77-4240                             | PROFESSIONAL SERVICES            | 0.00                       | 650.00                                         | 0.00                                              | (650.00)                                   | 100.00                                | 100.00          |
| 31-77-4302                             | OPERATIONAL SUPPLIES             | 6,000.00                   | 1,216.19                                       | 1,116.31                                          | 4,783.81                                   | 20.27                                 | 20.27           |
| 31-77-4305                             | UTILITY SYSTEM CHEMICALS         | 2,500.00                   | 0.00                                           | 0.00                                              | 2,500.00                                   | 0.00                                  | 0.00            |
| 31-77-4312                             | GENERATOR MAINTENANCE            | 3,000.00                   | 0.00                                           | 0.00                                              | 3,000.00                                   | 0.00                                  | 0.00            |
| Total Dept 77 - NORTH PLANT            |                                  | 109,500.00                 | 26,910.79                                      | 17,936.87                                         | 82,589.21                                  | 24.58                                 | 24.58           |
| <b>Department: 79 SOUTH PLANT</b>      |                                  |                            |                                                |                                                   |                                            |                                       |                 |
| 31-79-4202                             | TELEPHONE & INTERNET SERVICES    | 1,500.00                   | 363.42                                         | 194.05                                            | 1,136.58                                   | 24.23                                 | 24.23           |
| 31-79-4204                             | UTILITIES                        | 164,000.00                 | 17,112.59                                      | 10,365.55                                         | 146,887.41                                 | 10.42                                 | 10.42           |

Item 6.



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                       | Description                      | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>Normal | Availble<br>06/30/2026<br>(Abnormal) | % Bdg't<br>Used |
|---------------------------------|----------------------------------|----------------------------|-------------------------------------|---------------------------------------------------|-------------------|--------------------------------------|-----------------|
| Fund: 31 WATER & SEWER FUND     |                                  |                            |                                     |                                                   |                   |                                      |                 |
| Account Category: Expenditures  |                                  |                            |                                     |                                                   |                   |                                      |                 |
| Department: 79 SOUTH PLANT      |                                  |                            |                                     |                                                   |                   |                                      |                 |
| 31-79-4212                      | ENGINEERING                      | 8,000.00                   | 3,203.50                            | 3,203.50                                          |                   | 4,796.50                             | 40.04           |
| 31-79-4213                      | LEGAL                            | 0.00                       | 2,394.95                            | 2,394.95                                          |                   | (2,394.95)                           | 100.00          |
| 31-79-4227                      | BLDG & EQUIPMENT MAINT & REPAIRS | 15,000.00                  | 2,413.97                            | 2,413.97                                          |                   | 12,586.03                            | 16.09           |
| 31-79-4236                      | WATER &SEWER CONTRACT LABOR      | 75,000.00                  | 11,981.10                           | 6,040.55                                          |                   | 63,018.90                            | 15.97           |
| 31-79-4240                      | PROFESSIONAL SERVICES            | 0.00                       | 693.75                              | 0.00                                              |                   | (693.75)                             | 100.00          |
| 31-79-4302                      | OPERATTIONAL SUPPLIES            | 5,000.00                   | 3,301.05                            | 123.23                                            |                   | 1,698.95                             | 66.02           |
| 31-79-4305                      | UTILITY SYSTEM CHEMICALS         | 40,000.00                  | 8,819.35                            | 2,956.95                                          |                   | 31,180.65                            | 22.05           |
| 31-79-4307                      | NPDS PERMIT                      | 0.00                       | 15,000.00                           | 15,000.00                                         |                   | (15,000.00)                          | 100.00          |
| 31-79-4311                      | LAND APPLICATION                 | 2,500.00                   | 0.00                                | 0.00                                              |                   | 2,500.00                             | 0.00            |
| 31-79-4312                      | GENERATOR MAINTENANCE            | 4,000.00                   | 0.00                                | 0.00                                              |                   | 4,000.00                             | 0.00            |
| Total Dept 79 - SOUTH PLANT     |                                  | 315,000.00                 | 65,283.68                           | 42,692.75                                         |                   | 249,716.32                           | 20.72           |
| Expenditures                    |                                  | 2,261,259.00               | 187,043.52                          | 110,044.56                                        |                   | 2,074,215.48                         | 8.27            |
| Fund 31 - WATER & SEWER FUND:   |                                  |                            |                                     |                                                   |                   |                                      |                 |
| TOTAL REVENUES                  |                                  | 2,263,295.00               | 403,564.52                          | 232,712.87                                        |                   | 1,859,730.48                         | 17.83           |
| TOTAL EXPENDITURES              |                                  | 2,261,259.00               | 187,043.52                          | 110,044.56                                        |                   | 2,074,215.48                         | 8.27            |
| NET OF REVENUES & EXPENDITURES: |                                  | 2,036.00                   | 216,521.00                          | 122,668.31                                        |                   | (214,485.00)                         |                 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                    | Description                          | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>06/30/2026<br>Normal (Abnormal) | Availble<br>Used |
|----------------------------------------------|--------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|--------------------------------------------|------------------|
| Fund: 32 DEBT SERVICE FUND                   |                                      |                            |                                                |                                                   |                                            |                  |
| Account Category: Revenues                   |                                      |                            |                                                |                                                   |                                            |                  |
| Department: 00 GF ASSET LIABILITIES ACCOUNTS |                                      |                            |                                                |                                                   |                                            |                  |
| 32-00-3900                                   | INTEREST                             | 0.00                       | (383.93)                                       | 0.00                                              | 383.93                                     | 100.00           |
|                                              | Total Dept 00 - GF ASSET LIABILITIES | 0.00                       | (383.93)                                       | 0.00                                              | 383.93                                     | 100.00           |
| ACCOUNTS                                     |                                      |                            |                                                |                                                   |                                            |                  |
|                                              | Revenues                             | 0.00                       | (383.93)                                       | 0.00                                              | 383.93                                     | 100.00           |
| Fund 32 - DEBT SERVICE FUND:                 |                                      |                            |                                                |                                                   |                                            |                  |
|                                              | TOTAL REVENUES                       | 0.00                       | (383.93)                                       | 0.00                                              | 383.93                                     | 100.00           |
|                                              | TOTAL EXPENDITURES                   | 0.00                       | 0.00                                           | 0.00                                              | 0.00                                       | 0.00             |
|                                              | NET OF REVENUES & EXPENDITURES:      | 0.00                       | (383.93)                                       | 0.00                                              | 383.93                                     |                  |



REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 06/30/2026

| GL Number                                           | Description                             | 26-27<br>Amended<br>Budget | YTD Balance<br>06/30/2026<br>Normal (Abnormal) | Activity For<br>06/30/2026<br>Increase (Decrease) | Balance<br>Normal<br>06/30/2026<br>(Abnormal) | % Bdg't<br>Used |
|-----------------------------------------------------|-----------------------------------------|----------------------------|------------------------------------------------|---------------------------------------------------|-----------------------------------------------|-----------------|
| <b>Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND</b>     |                                         |                            |                                                |                                                   |                                               |                 |
| <b>Account Category: Revenues</b>                   |                                         |                            |                                                |                                                   |                                               |                 |
| <b>Department: 00 GF ASSET LIABILITIES ACCOUNTS</b> |                                         |                            |                                                |                                                   |                                               |                 |
| 90-00-3900                                          | INTEREST                                | 24,000.00                  | 2,423.55                                       | 0.00                                              | 21,576.45                                     | 10.10           |
| 90-00-5010                                          | TRANSFERS IN - FROM GENERAL FUND        | 523,300.00                 | 0.00                                           | 0.00                                              | 523,300.00                                    | 0.00            |
| Total                                               | Dept 00 - GF ASSET LIABILITIES ACCOUNTS | 547,300.00                 | 2,423.55                                       | 0.00                                              | 544,876.45                                    | 0.44            |
| <b>Revenues</b>                                     |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 547,300.00                 | 2,423.55                                       | 0.00                                              | 544,876.45                                    | 0.44            |
| <b>Account Category: Expenditures</b>               |                                         |                            |                                                |                                                   |                                               |                 |
| <b>Department: 50 ADMIN</b>                         |                                         |                            |                                                |                                                   |                                               |                 |
| 90-50-4412                                          | CIP GENERAL ADMINISTRATION              | 99,800.00                  | 45,661.80                                      | 18,663.80                                         | 54,138.20                                     | 45.75           |
| 90-50-4420                                          | CIP ECONOMIC DEVELOPMENT                | 15,000.00                  | 0.00                                           | 0.00                                              | 15,000.00                                     | 0.00            |
| Total                                               | Dept 50 - ADMIN                         | 114,800.00                 | 45,661.80                                      | 18,663.80                                         | 69,138.20                                     | 39.78           |
| <b>Department: 52 PARKS</b>                         |                                         |                            |                                                |                                                   |                                               |                 |
| 90-52-4442                                          | CIP PARKS IMPROVEMENTS                  | 125,000.00                 | 19,292.58                                      | 2,670.58                                          | 105,707.42                                    | 15.43           |
| Total                                               | Dept 52 - PARKS                         | 125,000.00                 | 19,292.58                                      | 2,670.58                                          | 105,707.42                                    | 15.43           |
| <b>Department: 53 STREETS</b>                       |                                         |                            |                                                |                                                   |                                               |                 |
| 90-53-4460                                          | CIP STREETS ADMINISTRATION              | 25,000.00                  | 0.00                                           | 0.00                                              | 25,000.00                                     | 0.00            |
| 90-53-4461                                          | CIP STREETS EQUIPMENT                   | 157,000.00                 | 47,542.63                                      | 229.00                                            | 109,457.37                                    | 30.28           |
| 90-53-4462                                          | CIP STREETS MAINTENANCE                 | 76,500.00                  | 0.00                                           | 0.00                                              | 76,500.00                                     | 0.00            |
| 90-53-4463                                          | CIP STREETS STORM SEWER                 | 25,000.00                  | 0.00                                           | 0.00                                              | 25,000.00                                     | 0.00            |
| Total                                               | Dept 53 - STREETS                       | 283,500.00                 | 47,542.63                                      | 229.00                                            | 235,957.37                                    | 16.77           |
| <b>Expenditures</b>                                 |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 523,300.00                 | 112,497.01                                     | 21,563.38                                         | 410,802.99                                    | 21.50           |
| <b>Fund 90 - GOV FUNDS CAPITAL PROJECTS FUND:</b>   |                                         |                            |                                                |                                                   |                                               |                 |
| <b>TOTAL REVENUES</b>                               |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 547,300.00                 | 2,423.55                                       | 0.00                                              | 544,876.45                                    | 0.44            |
| <b>TOTAL EXPENDITURES</b>                           |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 523,300.00                 | 112,497.01                                     | 21,563.38                                         | 410,802.99                                    | 21.50           |
| <b>NET OF REVENUES &amp; EXPENDITURES:</b>          |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 24,000.00                  | (110,073.46)                                   | (21,563.38)                                       | 134,073.46                                    |                 |
| <b>Report Totals:</b>                               |                                         |                            |                                                |                                                   |                                               |                 |
| <b>TOTAL REVENUES - ALL FUNDS</b>                   |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 5,765,477.00               | 894,953.26                                     | 446,530.05                                        | 4,870,523.74                                  | 15.52           |
| <b>TOTAL EXPENDITURES - ALL FUNDS</b>               |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 5,737,781.00               | 738,037.56                                     | 338,936.39                                        | 4,999,743.44                                  | 12.86           |
| <b>NET OF REVENUES &amp; EXPENDITURES:</b>          |                                         |                            |                                                |                                                   |                                               |                 |
|                                                     |                                         | 27,696.00                  | 156,915.70                                     | 107,593.66                                        | (129,219.70)                                  |                 |



**ORDINANCE NO. 2026-18**

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TRANSFERRING APPROPRIATED FUNDS FROM ONE CORPORATE OBJECT OR PURPOSE TO ANOTHER CORPORATE OBJECT OR PURPOSE FOR THE FISCAL YEAR BEGINNING MAY 1, 2026 AND ENDING APRIL 30, 2027**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is an Illinois municipal corporation;

WHEREAS, Illinois statutes (65 ILCS 5/8-2-9) provides that the corporate authorities may make transfers, within any department of the Village, sums of money appropriated for one corporate object or purpose to another corporate object or purpose, provided no appropriation for any object or purpose is reduced below an amount sufficient to cover all obligations incurred or to be incurred against the appropriation; and

WHEREAS, the Village desires to make the transfer of funds between corporate objects or purposes identified in Exhibit A, attached hereto and incorporated herein, and re-appropriate such funds in accordance with Exhibit A; and

WHEREAS, the Village has determined that such transfer is in the best interest of the Village and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois:

Section 1. The above-recitals are incorporated herein and made a part hereof.

Section 2. The amounts previously budgeted and appropriated for each object or purpose for fiscal year beginning May 1, 2026 and ending April 30, 2027 are hereby amended as provided for in Exhibit A, attached hereto, and re-appropriated accordingly. The transfer of funds between corporate objects or purposes as set forth in Exhibit A is hereby authorized and approved.

Section 3. This Ordinance shall be effective upon its passage by a 2/3 vote of the corporate authorities of the Village, its approval by the President, and its publication as provided by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2026

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
PRESIDENT

**EXHIBIT A**  
**TRANSFER OF APPROPRIATED FUND BETWEEN CORPORATE OBJECTS OR**  
**PURPOSES**

| <b>Account Description</b>      | <b>Account Number</b> | <b>Debit</b>  | <b>Credit</b> |
|---------------------------------|-----------------------|---------------|---------------|
| Security System                 | 01-50-4206            |               | \$3,000.00    |
| Transfer to Gov Funds CIP Funds | 01-99-6050            | (\$3,000.00)  |               |
| NPDS Permit                     | 31-75-4307            |               | \$7,500.00    |
| Utilities                       | 31-77-4204            |               | \$60,000.00   |
| NPDS Permit                     | 31-79-4307            |               | \$7,500.00    |
| Capital Outlay                  | 31-75-4930            | (\$75,000.00) |               |
| CIP General Administration      | 90-50-4412            | (\$3,000.00)  |               |
|                                 |                       |               |               |



# EXHIBIT A

## SUMMARY OF APPROPRIATIONS FOR FISCAL YEAR

### ENDING APRIL 30, 2027, BY FUND

#### GENERAL FUND

|                                             |         |
|---------------------------------------------|---------|
| Administration Department                   | 483,110 |
| Public Safety                               | 10,000  |
| Parks and Recreation                        | 238,925 |
| Street Department                           | 801,570 |
| Public Works Administration                 | 265,797 |
| Community Development and Events            | 329,470 |
| Village Clerk Department                    | 62,700  |
| Transfers To W & S Fund, Debt Service & CIP | 520,300 |

|                          |           |
|--------------------------|-----------|
| GRAND TOTAL GENERAL FUND | 2,711,872 |
|--------------------------|-----------|

#### MOTOR FUEL TAX FUND

|                                 |         |
|---------------------------------|---------|
| GRAND TOTAL MOTOR FUEL TAX FUND | 241,350 |
|---------------------------------|---------|

#### WATER AND SEWER FUND

|                           |         |
|---------------------------|---------|
| Administration Department | 630,589 |
| Water Towers              | 165,000 |
| Water Department          | 373,085 |
| Sewer Department          | 600,585 |
| North Plant               | 169,500 |
| South Plant               | 322,500 |

|                                  |           |
|----------------------------------|-----------|
| GRAND TOTAL WATER AND SEWER FUND | 2,261,259 |
|----------------------------------|-----------|

#### DEBT SERVICE FUND

|                               |   |
|-------------------------------|---|
| GRAND TOTAL DEBT SERVICE FUND | 0 |
|-------------------------------|---|

#### CAPITAL PROJECTS FUND

|                                                   |         |
|---------------------------------------------------|---------|
| GRAND TOTAL CAPITAL PROJECTS<br>FUND GOVERNMENTAL | 520,300 |
|---------------------------------------------------|---------|

|                       |           |
|-----------------------|-----------|
| GRAND TOTAL ALL FUNDS | 5,734,781 |
|-----------------------|-----------|

06/29/2026 BUDGET REPORT FOR VILLAGE OF POPLAR GROVE  
Calculations As Of 04/30/2027

| GL Number                            | Description                           | 26-27<br>Approved | 26-27<br>Activity | 26-27<br>Proposed Amended |
|--------------------------------------|---------------------------------------|-------------------|-------------------|---------------------------|
| Fund: 01 GENERAL FUND                |                                       |                   |                   |                           |
| Account Category: Estimated Revenues |                                       |                   |                   |                           |
| 01-00-3010                           | PROPERTY TAXES - CORPORATE            | 304,834.00        | 0.00              | 304,834.00                |
| 01-00-3011                           | PROPERTY TAXES - ROAD & BRIDGE        | 96,528.00         | 0.00              | 96,528.00                 |
| 01-00-3012                           | PROPERTY TAXES - AUDIT                | 16,000.00         | 0.00              | 16,000.00                 |
| 01-00-3013                           | PROPERTY TAXES - LIABILITY INSURANCE  | 22,000.00         | 0.00              | 22,000.00                 |
| 01-00-3014                           | PROPERTY TAXES - SOCIAL SECURITY      | 21,000.00         | 0.00              | 21,000.00                 |
| 01-00-3100                           | STATE INCOME TAXES                    | 900,000.00        | 211,091.10        | 900,000.00                |
| 01-00-3101                           | STATE USE TAXES                       | 40,000.00         | 4,019.43          | 40,000.00                 |
| 01-00-3102                           | STATE TELECOMMUNICATIONS TAX          | 43,000.00         | 7,164.95          | 43,000.00                 |
| 01-00-3103                           | STATE SALES TAXES                     | 570,000.00        | 77,812.21         | 570,000.00                |
| 01-00-3104                           | STATE VIDEO GAMING TAX                | 130,000.00        | 20,004.48         | 130,000.00                |
| 01-00-3105                           | REPLACEMENT TAX                       | 7,000.00          | 1,333.69          | 7,000.00                  |
| 01-00-3106                           | STATE LOCAL SHARE OF CANNABIS USE TAX | 7,500.00          | 1,477.40          | 7,500.00                  |
| 01-00-3200                           | MUNICIPAL UTILITY TAX - ELECTRICITY   | 110,000.00        | 8,584.67          | 110,000.00                |
| 01-00-3201                           | MUNICIPAL UTILITY TAX - NATURAL GAS   | 110,000.00        | 28,684.71         | 110,000.00                |
| 01-00-3205                           | MUNICIPAL TAX MEDIACOM/COMCAST        | 35,000.00         | 8,309.28          | 35,000.00                 |
| 01-00-3300                           | CODE VIOLATION FEES                   | 5,000.00          | 0.00              | 5,000.00                  |
| 01-00-3301                           | FILING FEES                           | 5,000.00          | 0.00              | 5,000.00                  |
| 01-00-3400                           | BUILDING PERMIT FEES                  | 110,000.00        | 58,690.20         | 110,000.00                |
| 01-00-3401                           | VIDEO GAMING LICENSES                 | 1,300.00          | 0.00              | 1,300.00                  |
| 01-00-3403                           | OTHER LICENSE FEES                    | 500.00            | 610.00            | 500.00                    |
| 01-00-3404                           | PEDDLERS LICENSES                     | 500.00            | 0.00              | 500.00                    |
| 01-00-3405                           | TRUCK PERMITS                         | 0.00              | 0.00              | 0.00                      |
| 01-00-3406                           | LIQUOR LICENSES                       | 15,950.00         | 0.00              | 15,950.00                 |
| 01-00-3408                           | TOBACCO LICENSE FEES                  | 120.00            | 0.00              | 120.00                    |
| 01-00-3409                           | DOG TAG FEES                          | 1,000.00          | 0.00              | 1,000.00                  |
| 01-00-3410                           | FOIA REQUEST FEE                      | 0.00              | 0.00              | 0.00                      |



|                                  |                                          |              |            |              |
|----------------------------------|------------------------------------------|--------------|------------|--------------|
| 01-00-3500                       | RENTS RECEIVED                           | 18,000.00    | 3,300.00   | 18,000.00    |
| 01-00-3501                       | IMPACT FEES                              | 0.00         | 0.00       | 0.00         |
| 01-00-3502                       | RECAPTURE FEES                           | 0.00         | 0.00       | 0.00         |
| 01-00-3503                       | HALL RENTAL FEE                          | 1,800.00     | 0.00       | 1,800.00     |
| 01-00-3505                       | GASB 87 LEASE RECEIPTS                   | 0.00         | 0.00       | 0.00         |
| 01-00-3506                       | PSA ESCROW FUNDS                         | 0.00         | 0.00       | 0.00         |
| 01-00-3507                       | HALL RENTAL ESCROW FORFIET REVENUE       | 0.00         | 0.00       | 0.00         |
| 01-00-3700                       | FEDERAL GRANT REVENUE                    | 0.00         | 0.00       | 0.00         |
| 01-00-3701                       | STATE GRANT REVENUE                      | 0.00         | 0.00       | 0.00         |
| 01-00-3702                       | LOCAL GRANT REVENUE                      | 10,000.00    | 0.00       | 10,000.00    |
| 01-00-3800                       | MISCELLANEOUS REVENUE                    | 0.00         | 7,508.67   | 0.00         |
| 01-00-3801                       | DONATIONS/CONTRIBUTIONS                  | 0.00         | 2,150.00   | 0.00         |
| 01-00-3802                       | KNOLLS HOA ARBORETUM DONATION            | 0.00         | 0.00       | 0.00         |
| 01-00-3803                       | PARK DONATIONS                           | 0.00         | 0.00       | 0.00         |
| 01-00-3806                       | ESCROW HAWTHORN MEADOWS REVENUE          | 0.00         | 0.00       | 0.00         |
| 01-00-3807                       | DONATIONS / SPONSORSHIPS NEIGHBORS FEST  | 5,000.00     | 0.00       | 5,000.00     |
| 01-00-3808                       | DONATIONS / SPONSORSHIPS XMAS TREE EVENT | 1,500.00     | 0.00       | 1,500.00     |
| 01-00-3860                       | INSTALLMENT CONTRACT ISSUANCE            | 0.00         | 0.00       | 0.00         |
| 01-00-3865                       | LINE OF CREDIT                           | 0.00         | 0.00       | 0.00         |
| 01-00-3900                       | INTEREST                                 | 125,000.00   | (3,556.62) | 125,000.00   |
| 01-00-3901                       | COUNTY PROPERTY TAX INTEREST INCOME      | 0.00         | 0.00       | 0.00         |
| 01-00-3902                       | GASB 87 INTEREST REVENUE                 | 0.00         | 0.00       | 0.00         |
| 01-00-5031                       | TRANSFERS IN - FROM WATER / SEWER FUND   | 0.00         | 0.00       | 0.00         |
| Total 00:                        |                                          | 2,713,532.00 | 437,184.17 | 2,713,532.00 |
| Estimated Revenues               |                                          | 2,713,532.00 | 437,184.17 | 2,713,532.00 |
| Account Category: Appropriations |                                          |              |            |              |
| 50 - Administration              |                                          |              |            |              |
| 01-50-4000                       | SALARIES                                 | 128,000.00   | 19,076.40  | 128,000.00   |
| 01-50-4010                       | SALARIES - OVERTIME                      | 0.00         | 0.00       | 0.00         |
| 01-50-4100                       | SOCIAL SECURITY - EMPLOYER               | 7,400.00     | 1,049.93   | 7,400.00     |
| 01-50-4101                       | MEDICARE - EMPLOYER                      | 1,750.00     | 245.53     | 1,750.00     |
| 01-50-4102                       | WORKERS COMPENSATION INSURANCE           | 8,200.00     | 0.00       | 8,200.00     |
| 01-50-4103                       | UNEMPLOYMENT COMPENSATION                | 255.00       | 9.51       | 255.00       |



|            |                                  |            |           |            |
|------------|----------------------------------|------------|-----------|------------|
| 01-50-4104 | IMRF EMPLOYER                    | 4,500.00   | 724.79    | 4,500.00   |
| 01-50-4105 | LIFE INSURANCE - EMPLOYER        | 255.00     | 25.99     | 255.00     |
| 01-50-4106 | HEALTH INSURANCE EXPENSE         | 23,750.00  | 9,757.76  | 23,750.00  |
| 01-50-4108 | EMPLOYEE HIRING EXPENSES         | 0.00       | 0.00      | 0.00       |
| 01-50-4200 | GENERAL INSURANCE EXPENSE        | 116,000.00 | 59,840.50 | 116,000.00 |
| 01-50-4201 | CONTRACTED LABOR - OTHER         | 0.00       | 0.00      | 0.00       |
| 01-50-4202 | TELEPHONE & INTERNET SERVICES    | 9,600.00   | 4,149.39  | 9,600.00   |
| 01-50-4203 | WEB SITE MAINTENANCE             | 0.00       | 0.00      | 0.00       |
| 01-50-4204 | UTILITIES                        | 0.00       | 134.51    | 0.00       |
| 01-50-4205 | TRAVEL/MEALS/LODGING             | 0.00       | 0.00      | 0.00       |
| 01-50-4206 | SECURITY SYSTEM                  | 0.00       | 478.92    | 3,000.00   |
| 01-50-4207 | TRAINING                         | 6,000.00   | 0.00      | 6,000.00   |
| 01-50-4208 | POSTAGE                          | 3,200.00   | 400.00    | 3,200.00   |
| 01-50-4209 | PUBLICATION COST                 | 1,500.00   | 200.06    | 1,500.00   |
| 01-50-4210 | PRINTING                         | 0.00       | 0.00      | 0.00       |
| 01-50-4211 | AUDITING SERVICES                | 30,000.00  | 0.00      | 30,000.00  |
| 01-50-4212 | ENGINEERING SERVICES             | 6,000.00   | 1,371.06  | 6,000.00   |
| 01-50-4213 | LEGAL SERVICES                   | 60,000.00  | 9,826.55  | 60,000.00  |
| 01-50-4214 | OFFICE SYSTEM SUPPORT            | 20,000.00  | 1,644.48  | 20,000.00  |
| 01-50-4216 | CONTRACT CODE ENFORCEMENT        | 0.00       | 0.00      | 0.00       |
| 01-50-4217 | PROFESSIONAL DUES                | 2,000.00   | 0.00      | 2,000.00   |
| 01-50-4218 | CODIFICATION                     | 0.00       | 0.00      | 0.00       |
| 01-50-4219 | CUSTODIAL SERVICES               | 8,600.00   | 1,430.00  | 8,600.00   |
| 01-50-4220 | RENTAL PROPERTY REPAIRS          | 8,000.00   | 0.00      | 8,000.00   |
| 01-50-4221 | VILLAGE CLERK ADMINISTRATION     | 0.00       | 0.00      | 0.00       |
| 01-50-4222 | REFUSE AND RECYCLING EXPENSES    | 0.00       | 0.00      | 0.00       |
| 01-50-4223 | IT SERVICES                      | 5,000.00   | 150.00    | 5,000.00   |
| 01-50-4227 | BLDG & EQUIPMENT MAINT & REPAIRS | 8,000.00   | 349.08    | 8,000.00   |
| 01-50-4237 | PLANNING SERVICES                | 0.00       | 0.00      | 0.00       |
| 01-50-4240 | PROFESSIONAL SERVICES            | 10,000.00  | 23,137.70 | 10,000.00  |
| 01-50-4270 | BOND AGENT FEE                   | 500.00     | 0.00      | 500.00     |
| 01-50-4300 | OFFICE SUPPLIES                  | 6,400.00   | 352.77    | 6,400.00   |
| 01-50-4301 | MAINTENANCE SUPPLIES             | 3,500.00   | 47.00     | 3,500.00   |
| 01-50-4302 | OPERATIONAL SUPPLIES             | 1,700.00   | 77.42     | 1,700.00   |



|                    |                                         |            |            |            |
|--------------------|-----------------------------------------|------------|------------|------------|
| 01-50-4400         | CAPITAL OUTLAY - VILLAGE HALL EQUIPMENT | 0.00       | 0.00       | 0.00       |
| 01-50-4500         | MISCELLANEOUS EXPENSE                   | 0.00       | 0.00       | 0.00       |
| 01-50-4501         | CONTINGENCY                             | 0.00       | 0.00       | 0.00       |
| 01-50-4600         | LATE FEES                               | 0.00       | 0.00       | 0.00       |
| 01-50-4660         | ESCROW DISBURSEMENTS                    | 0.00       | 0.00       | 0.00       |
| 01-50-4740         | PAYMENT TO ESCROW AGENT                 | 0.00       | 0.00       | 0.00       |
| 01-50-4752         | INTEREST ON BONDS/NOTES                 | 0.00       | 19,491.39  | 0.00       |
| 01-50-4970         | SIMERL LAND REPAYMENT                   | 0.00       | 0.00       | 0.00       |
| 01-50-4971         | LAND PURCHASE                           | 0.00       | 0.00       | 0.00       |
| Total 50:          |                                         | 480,110.00 | 153,970.74 | 483,110.00 |
| 51 - Public Safety |                                         |            |            |            |
| 01-51-4223         | SAFETY PROGRAM EXPENSES                 | 10,000.00  | 0.00       | 10,000.00  |
| Total 51:          |                                         | 10,000.00  | 0.00       | 10,000.00  |
| 52 - Parks         |                                         |            |            |            |
| 01-52-4000         | SALARIES                                | 139,700.00 | 25,081.85  | 139,700.00 |
| 01-52-4010         | SALARIES - OVERTIME                     | 1,500.00   | 211.10     | 1,500.00   |
| 01-52-4100         | SOCIAL SECURITY - EMPLOYER              | 8,100.00   | 1,494.66   | 8,100.00   |
| 01-52-4101         | MEDICARE - EMPLOYER                     | 1,950.00   | 349.53     | 1,950.00   |
| 01-52-4102         | WORKERS COMPENSATION INSURANCE          | 9,000.00   | 0.00       | 9,000.00   |
| 01-52-4103         | UNEMPLOYMENT COMPENSATION               | 280.00     | 16.82      | 280.00     |
| 01-52-4104         | IMRF EMPLOYER                           | 4,900.00   | 1,173.00   | 4,900.00   |
| 01-52-4105         | LIFE INSURANCE - EMPLOYER               | 280.00     | 62.93      | 280.00     |
| 01-52-4106         | HEALTH INSURANCE                        | 38,000.00  | 6,201.19   | 38,000.00  |
| 01-52-4108         | EMPLOYEE HIRING EXPENSES                | 0.00       | 0.00       | 0.00       |
| 01-52-4204         | UTILITIES                               | 0.00       | 0.00       | 0.00       |
| 01-52-4205         | TRAVEL/MEALS/LODGING                    | 0.00       | 0.00       | 0.00       |
| 01-52-4207         | TRAINING                                | 0.00       | 0.00       | 0.00       |
| 01-52-4209         | PUBLICATION COST                        | 0.00       | 0.00       | 0.00       |
| 01-52-4212         | ENGINEERING                             | 0.00       | 0.00       | 0.00       |
| 01-52-4213         | LEGAL                                   | 0.00       | 0.00       | 0.00       |
| 01-52-4219         | CUSTODIAL SERVICES                      | 3,215.00   | 1,072.00   | 3,215.00   |
| 01-52-4222         | REFUSE AND RECYCLING EXPENSES           | 0.00       | 0.00       | 0.00       |

|            |                                          |            |           |            |
|------------|------------------------------------------|------------|-----------|------------|
| 01-52-4224 | COMMUNITY EVENTS                         | 0.00       | 0.00      | 0.00       |
| 01-52-4225 | LANDSCAPING PARKS                        | 15,000.00  | 4,790.13  | 15,000.00  |
| 01-52-4227 | BLDG & EQUIPMENT MAINT & REPAIRS         | 2,500.00   | 3,196.48  | 2,500.00   |
| 01-52-4234 | EQUIPMENT RENTAL                         | 5,000.00   | 1,080.00  | 5,000.00   |
| 01-52-4240 | PROFESSIONAL SERVICES                    | 2,000.00   | 0.00      | 2,000.00   |
| 01-52-4302 | OPERATIONAL SUPPLIES                     | 7,500.00   | 1,193.29  | 7,500.00   |
| 01-52-4303 | GASOLINE AND OIL                         | 0.00       | 0.00      | 0.00       |
| 01-52-4304 | MAINTENANCE SUPPLIES                     | 0.00       | 0.00      | 0.00       |
| 01-52-4402 | CAPITAL OUTLAY - PARK BUILDINGS & EQUIPM | 0.00       | 0.00      | 0.00       |
| 01-52-4403 | CAPITAL OUTLAY - PARK MAINTENANCE EQUIPM | 0.00       | 0.00      | 0.00       |
| 01-52-4404 | CAPITAL OUTLAY - ARBORETUM IMPROVEMENTS  | 0.00       | 0.00      | 0.00       |
| 01-52-4405 | CAPITAL OUTLAY - PLAYGROUND CONSTRUCTION | 0.00       | 0.00      | 0.00       |
| 01-52-4406 | CAPITAL OUTLAY - PARK IMPROVEMENTS       | 0.00       | 0.00      | 0.00       |
| 01-52-4440 | CAPITAL PUTLAY - PARKS EQUIPMENT         | 0.00       | 810.00    | 0.00       |
| 01-52-4600 | LATE FEES                                | 0.00       | 0.00      | 0.00       |
| Total 52:  |                                          | 238,925.00 | 46,732.98 | 238,925.00 |





|            |                                           |            |           |            |
|------------|-------------------------------------------|------------|-----------|------------|
| 01-53-4309 | JULIE LOCATES                             | 1,500.00   | 0.00      | 1,500.00   |
| 01-53-4315 | NON-HOA ENTRANCES MAINT                   | 15,000.00  | 628.00    | 15,000.00  |
| 01-53-4407 | CAPITAL OUTLAY - VEHICLES & EQUIPMENT     | 143,830.00 | 6,864.82  | 143,830.00 |
| 01-53-4408 | CAPITAL OUTLAY - STORM SEWER CONSTRUCTION | 0.00       | 0.00      | 0.00       |
| 01-53-4409 | CAPITAL OUTLAY - ROAD CONSTRUCTION        | 96,528.00  | 0.00      | 96,528.00  |
| 01-53-4410 | CAPITAL OUTLAY - STREET LIGHTING          | 7,500.00   | 0.00      | 7,500.00   |
| 01-53-4500 | MISCELLANEOUS EXPENSE                     | 0.00       | 0.00      | 0.00       |
| 01-53-4600 | LATE FEES                                 | 0.00       | 0.00      | 0.00       |
| 01-53-4700 | DEBT EXPENSE - PRINCIPAL                  | 44,896.00  | 0.00      | 44,896.00  |
| 01-53-4811 | INTEREST EXPENSE                          | 5,116.00   | 1,476.96  | 5,116.00   |
| Total 53:  |                                           | 801,570.00 | 89,017.85 | 801,570.00 |



|                            |                                  |            |           |            |
|----------------------------|----------------------------------|------------|-----------|------------|
| 54 - Public Works Admin    |                                  |            |           |            |
| 01-54-4080                 | UNIFORM ALLOWANCE                | 7,200.00   | 271.39    | 7,200.00   |
| 01-54-4108                 | EMPLOYEE HIRING EXPENSES         | 0.00       | 0.00      | 0.00       |
| 01-54-4202                 | TELEPHONE & INTERNET SERVICES    | 7,000.00   | 20.00     | 7,000.00   |
| 01-54-4204                 | UTILITIES                        | 7,500.00   | 607.62    | 7,500.00   |
| 01-54-4205                 | TRAVEL/MEALS/LODGING             | 500.00     | 0.00      | 500.00     |
| 01-54-4207                 | TRAINING                         | 1,200.00   | 0.00      | 1,200.00   |
| 01-54-4212                 | ENGINEERING                      | 0.00       | 0.00      | 0.00       |
| 01-54-4213                 | LEGAL                            | 0.00       | 179.45    | 0.00       |
| 01-54-4217                 | PROFESSIONAL DUES                | 1,000.00   | 0.00      | 1,000.00   |
| 01-54-4223                 | IT SERVICES                      | 2,500.00   | 150.00    | 2,500.00   |
| 01-54-4227                 | BLDG & EQUIPMENT MAINT & REPAIRS | 0.00       | 0.00      | 0.00       |
| 01-54-4240                 | PROFESSIONAL SERVICES            | 2,000.00   | 0.00      | 2,000.00   |
| 01-54-4300                 | OFFICE SUPPLIES                  | 1,500.00   | 199.20    | 1,500.00   |
| 01-54-4303                 | GASOLINE AND OIL                 | 0.00       | 0.00      | 0.00       |
| 01-54-4314                 | TOLLS                            | 500.00     | 0.00      | 500.00     |
| 01-54-4600                 | LATE FEES                        | 0.00       | 0.00      | 0.00       |
| 01-54-4700                 | DEBT EXPENSE - PRINCIPAL         | 191,856.00 | 15,424.13 | 191,856.00 |
| 01-54-4811                 | INTEREST EXPENSE                 | 43,041.00  | 4,067.26  | 43,041.00  |
| Total 54:                  |                                  | 265,797.00 | 20,919.05 | 265,797.00 |
| 55 - Community Development |                                  |            |           |            |
| 01-55-4000                 | SALARIES                         | 48,150.00  | 0.00      | 48,150.00  |
| 01-55-4010                 | SALARIES - OVERTIME              | 0.00       | 0.00      | 0.00       |
| 01-55-4100                 | SOCIAL SECURITY - EMPLOYER       | 2,795.00   | 0.00      | 2,795.00   |
| 01-55-4101                 | MEDICARE - EMPLOYER              | 660.00     | 0.00      | 660.00     |
| 01-55-4102                 | WORKERS COMPENSATION INSURANCE   | 3,080.00   | 0.00      | 3,080.00   |
| 01-55-4103                 | UNEMPLOYMENT COMPENSATION        | 100.00     | 0.00      | 100.00     |
| 01-55-4104                 | IMRF EMPLOYER                    | 1,685.00   | 0.00      | 1,685.00   |
| 01-55-4105                 | LIFE INSURANCE - EMPLOYER        | 100.00     | 0.00      | 100.00     |
| 01-55-4106                 | HEALTH INSURANCE                 | 13,100.00  | 0.00      | 13,100.00  |
| 01-55-4108                 | EMPLOYEE HIRING EXPENSES         | 0.00       | 0.00      | 0.00       |
| 01-55-4205                 | TRAVEL/MEALS/LODGING             | 0.00       | 0.00      | 0.00       |
| 01-55-4208                 | POSTAGE                          | 1,000.00   | 0.00      | 1,000.00   |



|            |                                         |            |           |            |
|------------|-----------------------------------------|------------|-----------|------------|
| 01-55-4209 | PUBLICATION COST                        | 300.00     | 140.20    | 300.00     |
| 01-55-4212 | ENGINEERING                             | 55,000.00  | 15,224.88 | 55,000.00  |
| 01-55-4213 | LEGAL                                   | 38,000.00  | 9,056.20  | 38,000.00  |
| 01-55-4215 | CONTRACT INSPECTION SERVICES            | 93,000.00  | 20,774.39 | 93,000.00  |
| 01-55-4216 | CONTRACT CODE ENFORCEMENT               | 5,000.00   | 724.00    | 5,000.00   |
| 01-55-4237 | PLANNING SERVICES                       | 29,000.00  | 14,662.50 | 29,000.00  |
| 01-55-4240 | PROFESSIONAL SERVICES                   | 6,000.00   | 159.50    | 6,000.00   |
| 01-55-4302 | OPERATIONAL SUPPLIES                    | 0.00       | 0.00      | 0.00       |
| 01-55-4330 | EVENT EXPENSES NIEGBORS FEST            | 25,000.00  | 16,334.27 | 25,000.00  |
| 01-55-4331 | EVENT EXPENSES XMAS TREE EVENT          | 7,500.00   | 0.00      | 7,500.00   |
| 01-55-4400 | CAPITAL OUTLAY - VILLAGE HALL EQUIPMENT | 0.00       | 0.00      | 0.00       |
| 01-55-4600 | LATE FEES                               | 0.00       | 0.00      | 0.00       |
| Total 55:  |                                         | 329,470.00 | 77,075.94 | 329,470.00 |

|                    |                                |            |            |
|--------------------|--------------------------------|------------|------------|
| 57 - Village Clerk |                                |            |            |
| 01-57-4000         | SALARIES                       | 23,100.00  | 23,100.00  |
| 01-57-4010         | SALARIES - OVERTIME            | 0.00       | 0.00       |
| 01-57-4100         | SOCIAL SECURITY - EMPLOYER     | 1,340.00   | 1,340.00   |
| 01-57-4101         | MEDICARE - EMPLOYER            | 320.00     | 320.00     |
| 01-57-4102         | WORKERS COMPENSATION INSURANCE | 1,480.00   | 1,480.00   |
| 01-57-4103         | UNEMPLOYMENT COMPENSATION      | 50.00      | 50.00      |
| 01-57-4104         | IMRF EMPLOYER                  | 810.00     | 810.00     |
| 01-57-4105         | LIFE INSURANCE - EMPLOYER      | 50.00      | 50.00      |
| 01-57-4106         | HEALTH INSURANCE               | 6,300.00   | 6,300.00   |
| 01-57-4108         | EMPLOYEE HIRING EXPENSES       | 0.00       | 0.00       |
| 01-57-4202         | TELEPHONE & INTERNET SERVICES  | 500.00     | 500.00     |
| 01-57-4203         | WEB SITE MAINTENANCE           | 5,000.00   | 5,000.00   |
| 01-57-4205         | TRAVEL/MEALS/LODGING           | 4,500.00   | 4,500.00   |
| 01-57-4207         | TRAINING                       | 2,500.00   | 2,500.00   |
| 01-57-4209         | PUBLICATION COST               | 400.00     | 400.00     |
| 01-57-4213         | LEGAL                          | 10,000.00  | 10,000.00  |
| 01-57-4214         | OFFICE SYSTEM SUPPORT          | 500.00     | 500.00     |
| 01-57-4217         | PROFESSIONAL DUES              | 700.00     | 700.00     |
| 01-57-4218         | CODIFICATION                   | 5,000.00   | 5,000.00   |
| 01-57-4223         | IT SERVICES                    | 0.00       | 0.00       |
| 01-57-4240         | PROFESSIONAL SERVICES          | 0.00       | 0.00       |
| 01-57-4250         | FOIA EXPENSES                  | 0.00       | 0.00       |
| 01-57-4251         | SOLICITOR PERMIT EXPENSES      | 0.00       | 0.00       |
| 01-57-4300         | OFFICE SUPPLIES                | 0.00       | 0.00       |
| 01-57-4500         | MISCELLANEOUS EXPENSE          | 150.00     | 150.00     |
| 01-57-4600         | LATE FEES                      | 0.00       | 0.00       |
| Total 57:          |                                | 62,700.00  | 62,700.00  |
| 99                 |                                |            |            |
| 01-99-6031         | TRANSFER TO WATER / SEWER FUND | 0.00       | 0.00       |
| 01-99-6032         | TRANSFER TO DEBT SERVICE       | 0.00       | 0.00       |
| 01-99-6050         | TRANSFER TO GOV FUNDS CIP FUND | 523,300.00 | 520,300.00 |
| Total 99:          |                                | 523,300.00 | 520,300.00 |



|                                      |              |              |              |
|--------------------------------------|--------------|--------------|--------------|
| Appropriations                       | 2,711,872.00 | 403,105.62   | 2,711,872.00 |
| Fund 01 - GENERAL FUND:              |              |              |              |
| TOTAL ESTIMATED REVENUES             | 2,713,532.00 | 437,184.17   | 2,713,532.00 |
| TOTAL APPROPRIATIONS                 | 2,711,872.00 | 403,105.62   | 2,711,872.00 |
| NET OF REVENUES & APPROPRIATIONS:    | 1,660.00     | 34,078.55    | 1,660.00     |
| BEG. FUND BALANCE                    | 2,918,407.12 | 2,918,407.12 | 2,918,407.12 |
| END FUND BALANCE                     | 2,920,067.12 | 2,952,485.67 | 2,920,067.12 |
| Fund: 20 MOTOR FUEL FUND             |              |              |              |
| Account Category: Estimated Revenues |              |              |              |
| MFT Revenues                         |              |              |              |
| 20-00-3120                           | 234,000.00   | 37,884.65    | 234,000.00   |
| 20-00-3130                           | 0.00         | 0.00         | 0.00         |
| 20-00-3900                           | 7,350.00     | 551.40       | 7,350.00     |
| Total 00:                            | 241,350.00   | 38,436.05    | 241,350.00   |
| Estimated Revenues                   | 241,350.00   | 38,436.05    | 241,350.00   |
| MOTOR FUEL TAX                       |              |              |              |
| LOCAL RDS & STS REBUILD IL           |              |              |              |
| MFT INTEREST                         |              |              |              |



|                                      |                                           |              |            |              |
|--------------------------------------|-------------------------------------------|--------------|------------|--------------|
| Account Category: Appropriations     |                                           |              |            |              |
| MFT Expenses                         |                                           |              |            |              |
| 20-00-4212                           | ENGINEERING                               | 35,000.00    | 301.00     | 35,000.00    |
| 20-00-4232                           | MFT ENGINEERING SERVICES                  | 0.00         | 361.00     | 0.00         |
| 20-00-4240                           | PROFESSIONAL SERVICES                     | 0.00         | 0.00       | 0.00         |
| 20-00-4302                           | MFT STREET OPERATING SUPPLIES             | 0.00         | 0.00       | 0.00         |
| 20-00-4408                           | CAPITAL OUTLAY - STORM SEWER CONSTRUCTION | 0.00         | 0.00       | 0.00         |
| 20-00-4409                           | ROAD CONSTRUCTION                         | 206,350.00   | 0.00       | 206,350.00   |
| Total 00:                            |                                           | 241,350.00   | 662.00     | 241,350.00   |
| Appropriations                       |                                           | 241,350.00   | 662.00     | 241,350.00   |
| Fund 20 - MOTOR FUEL FUND:           |                                           |              |            |              |
| TOTAL ESTIMATED REVENUES             |                                           | 241,350.00   | 38,436.05  | 241,350.00   |
| TOTAL APPROPRIATIONS                 |                                           | 241,350.00   | 662.00     | 241,350.00   |
| NET OF REVENUES & APPROPRIATIONS:    |                                           |              |            |              |
| BEG. FUND BALANCE                    |                                           | 0.00         | 37,774.05  | 0.00         |
| END FUND BALANCE                     |                                           | 553,636.88   | 553,636.88 | 553,636.88   |
|                                      |                                           | 553,636.88   | 591,410.93 | 553,636.88   |
| Fund: 31 WATER & SEWER FUND          |                                           |              |            |              |
| Account Category: Estimated Revenues |                                           |              |            |              |
| Water & Sewer Revenues               |                                           |              |            |              |
| 31-00-3010                           | PROPERTY TAXES - CORPORATE                | 41,000.00    | 0.00       | 41,000.00    |
| 31-00-3600                           | WATER & SEWER SALES                       | 2,090,095.00 | 355,775.53 | 2,090,095.00 |
| 31-00-3601                           | WATER / SEWER PENALTIES                   | 27,300.00    | 5,095.10   | 27,300.00    |
| 31-00-3602                           | WATER & SEWER CONNECTION FEES             | 40,000.00    | 32,000.00  | 40,000.00    |
| 31-00-3603                           | BULK WATER SALES                          | 1,000.00     | 107.98     | 1,000.00     |
| 31-00-3604                           | METER & MXU SALES                         | 15,750.00    | 5,904.00   | 15,750.00    |
| 31-00-3605                           | TURN ON/OFF WATER FEES                    | 15,000.00    | 2,245.00   | 15,000.00    |
| 31-00-3800                           | MISCELLANEOUS INCOME                      | 1,000.00     | 0.00       | 1,000.00     |
| 31-00-3900                           | INTEREST                                  | 32,150.00    | 2,410.04   | 32,150.00    |
| 31-00-5010                           | TRANSFERS IN - FROM GENERAL FUND          | 0.00         | 0.00       | 0.00         |
| Total 00:                            |                                           | 2,263,295.00 | 403,537.65 | 2,263,295.00 |
| Estimated Revenues                   |                                           | 2,263,295.00 | 403,537.65 | 2,263,295.00 |

## Account Category: Appropriations

## 50 - Water Sewer Admin

|            |                               |            |          |            |
|------------|-------------------------------|------------|----------|------------|
| 31-50-4200 | GENERAL INSURANCE             | 0.00       | 0.00     | 0.00       |
| 31-50-4202 | TELEPHONE & INTERNET SERVICES | 10,700.00  | 1,659.45 | 10,700.00  |
| 31-50-4213 | LEGAL                         | 0.00       | 0.00     | 0.00       |
| 31-50-4217 | PROFESSIONAL DUES             | 0.00       | 0.00     | 0.00       |
| 31-50-4235 | BOND AGENT FEES               | 1,000.00   | 0.00     | 1,000.00   |
| 31-50-4240 | PROFESSIONAL SERVICES         | 0.00       | 0.00     | 0.00       |
| 31-50-4300 | OFFICE SUPPLIES               | 900.00     | 0.00     | 900.00     |
| 31-50-4500 | MISCELLANEOUS EXPENSE         | 0.00       | 0.00     | 0.00       |
| 31-50-4502 | CREDIT CARD/COLLECTION FEES   | 0.00       | 0.00     | 0.00       |
| 31-50-4503 | BAD DEBT EXPENSE              | 0.00       | 0.00     | 0.00       |
| 31-50-4600 | LATE FEES                     | 0.00       | 0.00     | 0.00       |
| 31-50-4794 | DEPRECIATION EXPENSE          | 0.00       | 0.00     | 0.00       |
| 31-50-4802 | BOND PRINCIPAL - SERIES 2012A | 0.00       | 0.00     | 0.00       |
| 31-50-4803 | BOND PRINCIPAL - SERIES 2012B | 150,000.00 | 0.00     | 150,000.00 |
| 31-50-4804 | BOND PRINCIPAL - SERIES 2015  | 435,000.00 | 0.00     | 435,000.00 |
| 31-50-4812 | AMORTIZATION EXPENSE          | 0.00       | 0.00     | 0.00       |
| 31-50-4813 | INTEREST - SERIES 2012A       | 0.00       | 0.00     | 0.00       |
| 31-50-4814 | INTEREST - SERIES 2012B       | 12,600.00  | 0.00     | 12,600.00  |
| 31-50-4815 | INTEREST - SERIES 2015        | 20,389.00  | 0.00     | 20,389.00  |
| Total 50:  |                               | 630,589.00 | 1,659.45 | 630,589.00 |







|            |                                  |            |           |            |
|------------|----------------------------------|------------|-----------|------------|
| 31-70-4227 | BLDG & EQUIPMENT MAINT & REPAIRS | 10,000.00  | 0.00      | 10,000.00  |
| 31-70-4240 | PROFESSIONAL SERVICES            | 0.00       | 0.00      | 0.00       |
| 31-70-4300 | OFFICE SUPPLIES                  | 0.00       | 0.00      | 0.00       |
| 31-70-4301 | MAINTENANCE SUPPLIES             | 0.00       | 398.91    | 0.00       |
| 31-70-4302 | OPERATIONAL SUPPLIES             | 17,500.00  | 3,281.38  | 17,500.00  |
| 31-70-4305 | UTILITY SYSTEM CHEMICALS         | 6,000.00   | 0.00      | 6,000.00   |
| 31-70-4306 | METER & MXU PURCHASES            | 20,000.00  | 0.00      | 20,000.00  |
| 31-70-4310 | IEPA REQUIRED TESTING            | 0.00       | 0.00      | 0.00       |
| 31-70-4313 | WATER SERVICES MAINT & REPAIRS   | 20,000.00  | 0.00      | 20,000.00  |
| 31-70-4410 | EQUIPMENT                        | 0.00       | 0.00      | 0.00       |
| 31-70-4500 | MISCELLANEOUS                    | 0.00       | 0.00      | 0.00       |
| 31-70-4600 | LATE FEES                        | 0.00       | 0.00      | 0.00       |
| 31-70-4930 | CAPITAL OUTLAY                   | 170,000.00 | 0.00      | 170,000.00 |
| Total 70:  |                                  | 373,085.00 | 26,792.35 | 373,085.00 |

|  |                                  |           |           |           |
|--|----------------------------------|-----------|-----------|-----------|
|  | SALARIES                         | 60,000.00 | 13,171.43 | 60,000.00 |
|  | SALARIES - OVERTIME              | 1,000.00  | 60.31     | 1,000.00  |
|  | SOCIAL SECURITY - EMPLOYER       | 3,430.00  | 767.39    | 3,430.00  |
|  | MEDICARE - EMPLOYER              | 810.00    | 179.43    | 810.00    |
|  | WORKERS COMPENSATION INSURANCE   | 3,785.00  | 0.00      | 3,785.00  |
|  | UNEMPLOYMENT COMPENSATION        | 120.00    | 8.11      | 120.00    |
|  | IMRF EMPLOYER                    | 2,070.00  | 658.76    | 2,070.00  |
|  | LIFE INSURANCE - EMPLOYER        | 120.00    | 35.03     | 120.00    |
|  | HEALTH INSURANCE                 | 16,500.00 | 4,358.02  | 16,500.00 |
|  | EMPLOYEE HIRING EXPENSES         | 0.00      | 0.00      | 0.00      |
|  | CONTRACTED LABOR - OTHER         | 0.00      | 0.00      | 0.00      |
|  | UTILITIES                        | 21,000.00 | 3,484.83  | 21,000.00 |
|  | TRAVEL/MEALS/LODGING             | 0.00      | 0.00      | 0.00      |
|  | TRAINING                         | 0.00      | 0.00      | 0.00      |
|  | POSTAGE                          | 7,750.00  | 1,000.00  | 7,750.00  |
|  | PRINTING                         | 0.00      | 0.00      | 0.00      |
|  | ENGINEERING                      | 8,000.00  | 0.00      | 8,000.00  |
|  | LEGAL                            | 4,000.00  | 0.00      | 4,000.00  |
|  | OFFICE SYSTEM SUPPORT            | 5,000.00  | 0.00      | 5,000.00  |
|  | BLDG & EQUIPMENT MAINT & REPAIRS | 0.00      | 2,476.50  | 0.00      |
|  | ENGINEERING                      | 0.00      | 0.00      | 0.00      |
|  | WATER & SEWER CONTRACT LABOR     | 36,000.00 | 5,823.54  | 36,000.00 |
|  | SEWER SERVICES MAINT & REPAIRS   | 15,000.00 | 0.00      | 15,000.00 |
|  | PROFESSIONAL SERVICES            | 2,000.00  | 1,000.00  | 2,000.00  |
|  | OFFICE SUPPLIES                  | 0.00      | 0.00      | 0.00      |
|  | MAINTENANCE SUPPLIES             | 0.00      | 165.00    | 0.00      |
|  | OPERATIONAL SUPPLIES             | 17,500.00 | 501.70    | 17,500.00 |
|  | GASOLINE AND OIL                 | 0.00      | 0.00      | 0.00      |
|  | UTILITY SYSTEM CHEMICALS         | 0.00      | 0.00      | 0.00      |
|  | NPDS PERMIT                      | 0.00      | 0.00      | 7,500.00  |
|  | I EPA REQUIRED TESTING           | 0.00      | 0.00      | 0.00      |
|  | LAND APPLICATION                 | 0.00      | 0.00      | 0.00      |
|  | GENERATOR MAINTENANCE            | 5,000.00  | 0.00      | 5,000.00  |



|                 |                                  |            |           |            |
|-----------------|----------------------------------|------------|-----------|------------|
| 31-75-4411      | EQUIPMENT                        | 0.00       | 448.28    | 0.00       |
| 31-75-4500      | MISCELLANEOUS                    | 0.00       | 0.00      | 0.00       |
| 31-75-4600      | LATE FEES                        | 0.00       | 0.00      | 0.00       |
| 31-75-4930      | CAPITAL OUTLAY                   | 459,000.00 | 6,559.28  | 384,000.00 |
| Total 75:       |                                  | 668,085.00 | 40,697.61 | 600,585.00 |
| 77 - North WWTP |                                  |            |           |            |
| 31-77-4202      | TELEPHONE & INTERNET SERVICES    | 0.00       | 59.90     | 0.00       |
| 31-77-4204      | UTILITIES                        | 0.00       | 7,339.23  | 60,000.00  |
| 31-77-4212      | ENGINEERING                      | 8,000.00   | 0.00      | 8,000.00   |
| 31-77-4213      | LEGAL                            | 0.00       | 0.00      | 0.00       |
| 31-77-4223      | IT SERVICES                      | 0.00       | 0.00      | 0.00       |
| 31-77-4227      | BLDG & EQUIPMENT MAINT & REPAIRS | 15,000.00  | 5,556.00  | 15,000.00  |
| 31-77-4236      | WATER & SEWER CONTRACT LABOR     | 75,000.00  | 11,915.10 | 75,000.00  |
| 31-77-4240      | PROFESSIONAL SERVICES            | 0.00       | 650.00    | 0.00       |
| 31-77-4301      | MAINTENANCE SUPPLIES             | 0.00       | 0.00      | 0.00       |
| 31-77-4302      | OPERATIONAL SUPPLIES             | 6,000.00   | 1,216.19  | 6,000.00   |
| 31-77-4305      | UTILITY SYSTEM CHEMICALS         | 2,500.00   | 0.00      | 2,500.00   |
| 31-77-4307      | NPDS PERMIT                      | 0.00       | 0.00      | 0.00       |
| 31-77-4310      | IEPA REQUIRED TESTING            | 0.00       | 0.00      | 0.00       |
| 31-77-4311      | LAND APPLICATION                 | 0.00       | 0.00      | 0.00       |
| 31-77-4312      | GENERATOR MAINTENANCE            | 3,000.00   | 0.00      | 3,000.00   |
| 31-77-4600      | LATE FEES                        | 0.00       | 0.00      | 0.00       |
| Total 77:       |                                  | 109,500.00 | 26,736.42 | 169,500.00 |
| 79 - South WWTP |                                  |            |           |            |
| 31-79-4202      | TELEPHONE & INTERNET SERVICES    | 1,500.00   | 338.47    | 1,500.00   |
| 31-79-4204      | UTILITIES                        | 164,000.00 | 17,112.59 | 164,000.00 |
| 31-79-4212      | ENGINEERING                      | 8,000.00   | 2,386.50  | 8,000.00   |
| 31-79-4213      | LEGAL                            | 0.00       | 2,394.95  | 0.00       |
| 31-79-4223      | IT SERVICES                      | 0.00       | 0.00      | 0.00       |
| 31-79-4227      | BLDG & EQUIPMENT MAINT & REPAIRS | 15,000.00  | 2,413.97  | 15,000.00  |
| 31-79-4236      | WATER & SEWER CONTRACT LABOR     | 75,000.00  | 11,981.10 | 75,000.00  |
| 31-79-4240      | PROFESSIONAL SERVICES            | 0.00       | 693.75    | 0.00       |



|                                      |                                  |              |              |              |
|--------------------------------------|----------------------------------|--------------|--------------|--------------|
| 31-79-4301                           | MAINTENANCE SUPPLIES             | 0.00         | 0.00         | 0.00         |
| 31-79-4302                           | OPERATIONAL SUPPLIES             | 5,000.00     | 3,301.05     | 5,000.00     |
| 31-79-4305                           | UTILITY SYSTEM CHEMICALS         | 40,000.00    | 8,819.35     | 40,000.00    |
| 31-79-4307                           | NPDS PERMIT                      | 0.00         | 0.00         | 7,500.00     |
| 31-79-4310                           | IEPA REQUIRED TESTING            | 0.00         | 0.00         | 0.00         |
| 31-79-4311                           | LAND APPLICATION                 | 2,500.00     | 0.00         | 2,500.00     |
| 31-79-4312                           | GENERATOR MAINTENANCE            | 4,000.00     | 0.00         | 4,000.00     |
| 31-79-4600                           | LATE FEES                        | 0.00         | 0.00         | 0.00         |
| Total 79:                            |                                  | 315,000.00   | 49,441.73    | 322,500.00   |
| Appropriations                       |                                  | 2,261,259.00 | 169,854.32   | 2,261,259.00 |
| Fund 31 - WATER & SEWER FUND:        |                                  |              |              |              |
| TOTAL ESTIMATED REVENUES             |                                  | 2,263,295.00 | 403,537.65   | 2,263,295.00 |
| TOTAL APPROPRIATIONS                 |                                  | 2,261,259.00 | 169,854.32   | 2,261,259.00 |
| NET OF REVENUES & APPROPRIATIONS:    |                                  | 2,036.00     | 233,683.33   | 2,036.00     |
| BEG. FUND BALANCE                    |                                  | 8,613,729.58 | 8,613,729.58 | 8,613,729.58 |
| END FUND BALANCE                     |                                  | 8,615,765.58 | 8,847,412.91 | 8,615,765.58 |
| Fund: 32 DEBT SERVICE FUND           |                                  |              |              |              |
| Account Category: Estimated Revenues |                                  |              |              |              |
| 32-00-3871                           | BOND PROCEEDS                    | 0.00         | 0.00         | 0.00         |
| 32-00-3872                           | BOND PREMIUMS                    | 0.00         | 0.00         | 0.00         |
| 32-00-3900                           | INTEREST                         | 0.00         | (383.93)     | 0.00         |
| 32-00-5010                           | TRANSFERS IN - FROM GENERAL FUND | 0.00         | 0.00         | 0.00         |
| Total 00:                            |                                  | 0.00         | (383.93)     | 0.00         |
| Estimated Revenues                   |                                  | 0.00         | (383.93)     | 0.00         |
| Account Category: Appropriations     |                                  |              |              |              |
| 50                                   |                                  |              |              |              |
| 32-50-4740                           | PAYMENT TO ESCROW AGENT          | 0.00         | 0.00         | 0.00         |
| 32-50-4745                           | BOND ISSUANCE COSTS              | 0.00         | 0.00         | 0.00         |
| 32-50-4801                           | DEBT PAYMENT - PRINCIPAL 2015B   | 0.00         | 0.00         | 0.00         |

INTEREST EXPENSE 2015B

|                                   |           |           |           |
|-----------------------------------|-----------|-----------|-----------|
| 32-50-4811                        | 0.00      | 0.00      | 0.00      |
| Total 50:                         | 0.00      | 0.00      | 0.00      |
| Appropriations                    | 0.00      | 0.00      | 0.00      |
| Fund 32 - DEBT SERVICE FUND:      |           |           |           |
| TOTAL ESTIMATED REVENUES          | 0.00      | (383.93)  | 0.00      |
| TOTAL APPROPRIATIONS              | 0.00      | 0.00      | 0.00      |
| NET OF REVENUES & APPROPRIATIONS: |           |           |           |
| BEG. FUND BALANCE                 | 29,066.25 | 29,066.25 | 29,066.25 |
| END FUND BALANCE                  | 29,066.25 | 28,682.32 | 29,066.25 |



Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND

Account Category: Estimated Revenues

|                    |                                  |            |          |            |
|--------------------|----------------------------------|------------|----------|------------|
| 90-00-3700         | FEDERAL GRANT REVENUE            | 0.00       | 0.00     | 0.00       |
| 90-00-3701         | STATE GRANT REVENUE              | 0.00       | 0.00     | 0.00       |
| 90-00-3702         | LOCAL GRANT REVENUE              | 0.00       | 0.00     | 0.00       |
| 90-00-3800         | MISCELLANEOUS REVENUE            | 0.00       | 0.00     | 0.00       |
| 90-00-3801         | DONATIONS/CONTRIBUTIONS          | 0.00       | 0.00     | 0.00       |
| 90-00-3802         | KNOLLS HOA ARBORETUM DONATION    | 0.00       | 0.00     | 0.00       |
| 90-00-3803         | PARK DONATIONS                   | 0.00       | 0.00     | 0.00       |
| 90-00-3860         | INSTALLMENT CONTRACT ISSUANCE    | 0.00       | 0.00     | 0.00       |
| 90-00-3900         | INTEREST                         | 24,000.00  | 2,423.55 | 24,000.00  |
| 90-00-5010         | TRANSFERS IN - FROM GENERAL FUND | 523,300.00 | 0.00     | 520,300.00 |
| Total 00:          |                                  | 547,300.00 | 2,423.55 | 544,300.00 |
| Estimated Revenues |                                  | 547,300.00 | 2,423.55 | 544,300.00 |

Account Category: Appropriations

|            |                             |            |           |            |
|------------|-----------------------------|------------|-----------|------------|
| 50         |                             |            |           |            |
| 90-50-4412 | CIP GENERAL ADMINISTRATION  | 99,800.00  | 26,998.00 | 96,800.00  |
| 90-50-4420 | CIP ECONOMIC DEVELOPMENT    | 15,000.00  | 0.00      | 15,000.00  |
| 90-50-4430 | CIP PUBLIC SAFETY EQUIPMENT | 0.00       | 0.00      | 0.00       |
| 90-50-4930 | CIP GOVT EXPENSE            | 0.00       | 0.00      | 0.00       |
| Total 50:  |                             | 114,800.00 | 26,998.00 | 111,800.00 |
| 52         |                             |            |           |            |
| 90-52-4440 | CIP PARKS EQUIPMENT         | 0.00       | 0.00      | 0.00       |
| 90-52-4441 | CIP PARKS MAINTENANCE       | 0.00       | 0.00      | 0.00       |
| 90-52-4442 | CIP PARKS IMPROVEMENTS      | 125,000.00 | 19,292.58 | 125,000.00 |
| 90-52-4443 | CIP PARKS LAND AQUISITION   | 0.00       | 0.00      | 0.00       |
| Total 52:  |                             | 125,000.00 | 19,292.58 | 125,000.00 |
| 53         |                             |            |           |            |
| 90-53-4460 | CIP STREETS ADMINISTRATION  | 25,000.00  | 0.00      | 25,000.00  |
| 90-53-4461 | CIP STREETS EQUIPMENT       | 157,000.00 | 47,542.63 | 157,000.00 |
| 90-53-4462 | CIP STREETS MAINTENANCE     | 76,500.00  | 0.00      | 76,500.00  |



## CIP STREETS STORM SEWER

90-53-4463

Total 53:

Appropriations

Fund 90 - GOV FUNDS CAPITAL PROJECTS FUND:

TOTAL ESTIMATED REVENUES

TOTAL APPROPRIATIONS

NET OF REVENUES &amp; APPROPRIATIONS:

BEG. FUND BALANCE

END FUND BALANCE

Report Totals:

TOTAL ESTIMATED REVENUES - ALL FUNDS

TOTAL APPROPRIATIONS - ALL FUNDS

NET OF REVENUES &amp; APPROPRIATIONS:

BEG. FUND BALANCE - ALL FUNDS

END FUND BALANCE - ALL FUNDS

|               |               |               |
|---------------|---------------|---------------|
| 25,000.00     | 0.00          | 25,000.00     |
| 283,500.00    | 47,542.63     | 283,500.00    |
| 523,300.00    | 93,833.21     | 520,300.00    |
| 547,300.00    | 2,423.55      | 544,300.00    |
| 523,300.00    | 93,833.21     | 520,300.00    |
| 24,000.00     | (91,409.66)   | 24,000.00     |
| 1,531,542.38  | 1,531,542.38  | 1,531,542.38  |
| 1,555,542.38  | 1,440,132.72  | 1,555,542.38  |
| 5,765,477.00  | 881,197.49    | 5,762,477.00  |
| 5,737,781.00  | 667,455.15    | 5,734,781.00  |
| 27,696.00     | 213,742.34    | 27,696.00     |
| 13,646,382.21 | 13,646,382.21 | 13,646,382.21 |
| 13,674,078.21 | 13,860,124.55 | 13,674,078.21 |

FY24-FY29

Expenditures Planned By Fiscal Year

| Line Item  | General                                                           | Total Est. Cost | FY24       | FY25       | FY26       | FY27       | FY28     | FY29     |
|------------|-------------------------------------------------------------------|-----------------|------------|------------|------------|------------|----------|----------|
| 90-50-4412 | <b>General Administration</b>                                     |                 |            |            |            |            |          |          |
|            | Office Furniture- Work Stations, Conference Room etc.             |                 |            |            | \$ 5,000   | \$ 5,000   |          |          |
|            | Computer Server and Annual Computer Rotation                      |                 | \$ 5,000   | \$ 5,000   | \$ 9,000   | \$ 5,000   | \$ 5,000 | \$ 5,000 |
|            | Carpet Village Hall Building (need quote)                         |                 |            |            |            |            |          |          |
|            | Board Room Video Access Channel/Cameras & LED Screen/Sound System |                 |            |            | \$ 31,000  |            |          |          |
|            | Board Room Equipment FY22 Budget Amendment                        |                 |            | \$ 10,000  |            |            |          |          |
|            | Copy Machine                                                      |                 |            |            |            | \$ 12,000  |          |          |
|            | Folding Machine                                                   |                 | \$ 25,000  |            |            | \$ 22,800  |          |          |
|            | Postage Machine                                                   |                 |            |            |            | \$ 25,000  |          |          |
|            | Website Upgrade                                                   |                 |            |            |            | \$ 20,000  |          |          |
|            | Record Retention/Document Management - Laserfiche                 | \$ 10,000       | \$ 10,000  | \$ 10,000  | \$ -       |            |          |          |
|            | Community Room & Kitchen Upgrades                                 |                 |            |            |            |            |          |          |
|            | Building and Code Software Module BS & A                          |                 | \$ 40,000  | \$ 85,000  | \$ 85,000  |            |          |          |
|            | <b>Unallocated Capital Improvement Funds</b>                      |                 |            |            |            | \$ 7,000   |          |          |
| 90-50-4420 | <b>TOTAL</b>                                                      | \$ 10,000       | \$ 80,000  | \$ 110,000 | \$ 130,000 | \$ 96,800  | \$ 5,000 | \$ 5,000 |
|            | <b>Economic Development</b>                                       |                 |            |            |            |            |          |          |
| 90-50-4430 | Strategic Planning                                                | \$ 5,000        | \$ 20,000  | \$ 7,000   | \$ -       | \$ -       | \$ -     | \$ -     |
|            | New Business/Entrepreneur Grant Program                           |                 |            |            |            | \$ 15,000  |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            | <b>TOTAL</b>                                                      | \$ 5,000        | \$ 20,000  | \$ 7,000   | \$ -       | \$ 15,000  | \$ -     | \$ -     |
| 90-50-4430 | <b>Public Safety Equipment</b>                                    |                 |            |            |            |            |          |          |
|            | Emergency Siren X2???                                             | \$ 60,000       |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            |                                                                   |                 |            |            |            |            |          |          |
|            | <b>TOTAL</b>                                                      | \$ 60,000       | \$ -       | \$ -       | \$ -       | \$ -       | \$ -     | \$ -     |
| 90-50-4430 | <b>TOTAL</b>                                                      | \$ 75,000       | \$ 100,000 | \$ 117,000 | \$ 130,000 | \$ 111,800 | \$ 5,000 | \$ 5,000 |
|            |                                                                   |                 |            |            |            |            |          |          |



FY24 -FY29 WORKSHEET

| Line Item  | Parks                                                                       | Expenditures Per Fiscal Year |           |           |           |           |      |      |
|------------|-----------------------------------------------------------------------------|------------------------------|-----------|-----------|-----------|-----------|------|------|
|            |                                                                             | Total Est. Cost              | FY24      | FY25      | FY26      | FY27      | FY28 | FY29 |
| 90-52-4440 | <b>Parks Equipment</b>                                                      |                              |           |           |           |           |      |      |
|            | Sherman Oaks                                                                |                              |           |           |           |           |      |      |
|            | Maintenance/Repair Playground Equipment                                     |                              |           |           | \$ 25,000 |           |      |      |
|            | West Grove Park                                                             |                              |           |           |           |           |      |      |
|            | Add'l Playground Equipment                                                  |                              |           |           | \$ 30,000 |           |      |      |
|            | Lions Park                                                                  |                              |           |           |           |           |      |      |
|            | BelAire Park                                                                |                              |           |           |           |           |      |      |
|            | <b>TOTAL</b>                                                                | \$ -                         | \$ -      | \$ -      | \$ 55,000 | \$ -      | \$ - | \$ - |
| 90-52-4442 | <b>Park Improvements</b>                                                    |                              |           |           |           |           |      |      |
|            | Dog Park - Hill Street                                                      | \$ 5,000.00                  |           |           |           | \$ 40,500 |      |      |
|            | (Shade, Paving, Water Access)                                               |                              |           |           |           |           |      |      |
|            | Mansfield Park                                                              |                              | \$ 80,000 | \$ 5,000  | \$ -      | \$ 3,000  |      |      |
|            | (Shade Structure)                                                           |                              |           |           |           |           |      |      |
|            | Tennis Courts                                                               |                              |           | \$ 50,000 |           |           |      |      |
|            | Veteran's Park                                                              |                              |           | \$ 35,000 | \$ 35,000 |           |      |      |
|            | Lions Park                                                                  |                              |           |           |           |           |      |      |
|            | Sealing Path Concession Stand, Landscaping, Concrete Pads, Goal Posts, etc. |                              | \$ 30,000 |           | \$ 45,000 |           |      |      |
|            | Siding & Roof Concession Stand & Garage                                     |                              |           |           |           | \$ 6,500  |      |      |
|            | Signage                                                                     |                              |           |           |           | \$ 1,500  |      |      |
|            | Bottle Filler                                                               |                              |           |           |           |           |      |      |
|            | West Grove Park                                                             |                              |           |           |           |           |      |      |
|            | Picnic Tables                                                               |                              |           |           | \$ 29,000 | \$ 20,000 |      |      |
|            | Playground Equipment                                                        |                              |           |           |           |           |      |      |
|            | Bathroom/Pavilion Building - Not Completed in FY21                          |                              |           |           |           |           |      |      |
|            | Grant request to fund remaining - Not Completed in FY21                     |                              |           |           |           | \$ 3,000  |      |      |
|            | Signage                                                                     |                              |           |           |           |           |      |      |
|            | Sherman Oaks                                                                |                              |           |           |           |           |      |      |
|            | (Shade)                                                                     |                              |           |           |           | \$ 10,000 |      |      |
|            | Signage                                                                     |                              |           |           |           | \$ 3,000  |      |      |





WORKSHEET

FY24-FY29

Expenditures Per Fiscal Year

| Line Item         | WATER & SEWER                                                     | Total Est. Cost     | FY24             | FY25             | FY26             | FY27              | FY28            | FY29            |
|-------------------|-------------------------------------------------------------------|---------------------|------------------|------------------|------------------|-------------------|-----------------|-----------------|
| <b>31-70-4930</b> | <b>WATER</b>                                                      |                     |                  |                  |                  |                   |                 |                 |
|                   | Sensus Handheld Device Upgrade Requirement                        |                     |                  |                  |                  |                   |                 |                 |
|                   | Fire Hydrants (3-5 Yrs)                                           | \$ 5,000            | \$ 5,000         | \$ 5,000         | \$ 5,000         | \$ 5,000          | \$ 5,000        | \$ 5,000        |
|                   | #2 Well Tower/House- 100 S. State Not in service                  |                     |                  |                  |                  |                   |                 |                 |
|                   | #3 Well Tower/House 150,000 gal Lions Park                        |                     |                  |                  |                  | \$ 85,000         |                 |                 |
|                   | Exterior Paint/Wash                                               | \$ 500,000          |                  |                  |                  |                   |                 |                 |
|                   | Interior Inspection                                               |                     |                  |                  |                  |                   |                 |                 |
|                   | Booster Station                                                   | \$ 300,000          |                  |                  |                  |                   |                 |                 |
|                   | Valve Pit Improvements                                            |                     |                  |                  |                  | \$ 25,000         |                 |                 |
|                   | Telemetry & Control Upgrade                                       |                     |                  |                  |                  | \$ 30,000         |                 |                 |
|                   | Tower Repair (Leaking)                                            |                     |                  |                  |                  | \$ 25,000         |                 |                 |
|                   | #4 Well Tower/House 150,000 gal - Countryside Square              |                     |                  |                  |                  |                   |                 |                 |
|                   | Exterior Paint/Wash                                               | \$ 500,000          |                  |                  |                  |                   |                 |                 |
|                   | Interior Inspection                                               |                     |                  |                  |                  |                   |                 |                 |
|                   | Replace Check Valve                                               |                     |                  |                  |                  |                   |                 |                 |
|                   | #5 Well House - Woodstock Road (Prairie Green)                    |                     |                  |                  |                  |                   |                 |                 |
|                   | Possible replumb                                                  |                     |                  |                  |                  |                   |                 |                 |
|                   | #6 Well - Woodstock Road - Back Up (Prairie Green)                |                     |                  |                  |                  |                   |                 |                 |
|                   | Water Main/Lateral Replacement                                    | \$ -                | \$ 25,000        | \$ 25,000        | \$ 25,000        |                   |                 |                 |
|                   | #8 Well - Walnut Grove / Orth Road                                |                     |                  |                  |                  |                   |                 |                 |
|                   | Well Exploration FY22 Budget Amendment                            | \$ 40,000           |                  |                  |                  |                   |                 |                 |
|                   | West & South Water InterConnect                                   | \$ 1,500,000        |                  |                  |                  |                   |                 |                 |
|                   | Water Model                                                       | \$ 45,000           |                  |                  |                  | \$ 45,000         |                 |                 |
|                   | Plans                                                             |                     |                  |                  |                  |                   |                 |                 |
|                   | <b>TOTAL</b>                                                      | <b>\$ 2,850,000</b> | <b>\$ 70,000</b> | <b>\$ 30,000</b> | <b>\$ 30,000</b> | <b>\$ 170,000</b> | <b>\$ 5,000</b> | <b>\$ 5,000</b> |
| <b>31-75-4930</b> | <b>SEWER</b>                                                      |                     |                  |                  |                  |                   |                 |                 |
|                   | Sewer Equipment (Screens, valves, controls etc.)                  |                     |                  | \$ 70,000        |                  |                   |                 |                 |
|                   | SBR 3 Back on line - Not Completed in FY21                        | \$ 7,500            |                  |                  |                  |                   |                 |                 |
|                   | Manhole Repairs - Ongoing                                         | \$ 7,500            | \$ 7,500         | \$ 7,500         | \$ 7,500         | \$ 7,500          | \$ 7,500        | \$ 7,500        |
|                   | Televise South Collection System -                                | \$ 55,000           | \$ 30,000        |                  |                  | \$ 55,000         |                 |                 |
|                   | Sewer Main W. Park (Nicator will pay about a 1/3 of this project) |                     |                  |                  |                  |                   |                 |                 |









**200 N. Hill Street, Poplar Grove, IL 61065**  
**Phone: (815) 765-3201 – Fax: (815) 765-3571**  
<https://www.poplargrove-il.gov/>

To the Board of Trustees:

I am proposing to authorize to utilize Dach Fence Company for the installation of fencing at the Beaver Drive and Whiting Road lift stations.

Currently, three of the Village's lift stations do not have perimeter fencing or access control measures in place. These facilities contain critical wastewater infrastructure and are vulnerable to unauthorized access, vandalism, and potential safety concerns. Installation of fencing will protect these Village assets and reduce liability associated with unrestricted access.

The third lift station is in a wooded area off of Harvest Way and presents additional site challenges that extend beyond a standard fencing installation (tree clearing, ground leveling, and larger fenced area than the others due to layout). I intend to evaluate that location separately and develop a more comprehensive plan for future consideration.

Dach Fence Company has successfully completed numerous projects for the Village, including fencing installations at the Edson Road Public Works Shop, the Dog Park, and Village treatment plant facilities. Through these projects, Dach has demonstrated a commitment to quality workmanship, responsive service, and competitive pricing. I have found their work to be reliable and well-constructed, and the company has consistently stood behind its installations when issues have arisen.

In addition to their experience with the Village, Dach regularly performs work for neighboring municipalities, including the Villages of Rockton and Roscoe, as well as the City of Rockford. Their familiarity with municipal procurement, scheduling, insurance requirements, and prevailing wage provides additional confidence that the work will be completed efficiently and in accordance with Village expectations.

Based on the company's proven performance, competitive pricing, and familiarity with Village facilities, I recommends approval of Dach Fence Company for the Beaver Drive and Whiting Road lift station fencing projects.

---

Director of Public Works

---

**RESOLUTION NUMBER: 2026-35**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE  
A PROPOSAL FROM DACH CONTRACTORS TO SUPPLY AND INSTALL FENCES  
AT THE WHITING AND BEAVER LIFT STATIONS**

**WHEREAS**, the Village of Poplar Grove, Illinois (“Village”) keeps and maintains lift stations as a part of the public works system; and

**WHEREAS**, two lift stations are in need of fences with double wide gates installed; and

**WHEREAS**, Dach Contractors of Rockford, Illinois has submitted a proposal/bid to supply and install 9-gauge chain link fences eight (8) feet in height to include one (1) 12-foot-wide double gate at each lift station; and

**WHEREAS**, the cost to the Village shall not exceed Nine Thousand Six-Hundred Ninety Dollars and 00/100 (\$9,690.00) for the fence at the Whiting Lift Station and Ten Thousand Six-Hundred Dollars and 00/100 (\$10,600.00) for the fence at the Beaver Lift Station for a total of Twenty Thousand Two-Hundred Ninety Dollars and 00/100 (\$20,290.00) which is defined in the Proposal/Bid attached hereto as Exhibit A and incorporated herein (“Proposal/Bid”); and

**WHEREAS**, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
1. The Village hereby accepts and approves the Proposal/Bid from Dach Contractors, attached hereto as Exhibit A, or one in substantially similar form.
2. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2026

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK



**EXHIBIT A- PROPOSAL/BID**

# Dach Contractors

Rockford, IL

## PROPOSAL/BID

Date: 05/21/2026

ESTIMATE #: 46443

**Customer:**

Village of Poplar Grove  
David Howe  
815-742-0418  
dhowe@villageofpoplargo.com

**Job Information:**

Lift Station Fence x 2  
200 N. Hill St.  
Poplar Grove, IL

**Job Description:**

**Whiting Lift Station:** Supply and install 126’ of 8’ high galvanized 9 gauge chain link. Terminal and gate posts to be 3” O.D., line posts 2 ½” O.D. and top rail 1 5/8” O.D. – all posts embedded in concrete. Includes 1 – 12’ wide double gate – location TBD. **\$9,690.00**

**Beaver Lift Station:** Supply and install 140’ of 8’ high galvanized 9 gauge chain link. Terminal and gate posts to be 3” O.D., line posts 2 ½” O.D. and top rail 1 5/8” O.D. – all posts embedded in concrete. Includes 1 – 12’ wide double gate – location TBD. **\$10,600.00**

**NOTES:**

PROJECT MGR: ADAM DACH  
QUOTE GOOD FOR 30 DAYS  
PRIVATE UTILITIES LOCATED BY OTHER IF NEEDED  
FENCE LINE TO STAKED BY GC/OWNER  
DOES NOT INCLUDE CLIENT/OWNER REQUIRED TRAINING  
WINTER/COLD WEATHER COSTS ARE NOT INCLUDED  
PREVAILING WAGE / TAX EXEMPT  
PAYMENTS ARE DUE NET 30

**Total Contract Amount.....\$**  
**Down Payment.....\$**  
**Balance Due.....\$**

Buyer/Owner Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

DACH CONTRACTORS agrees to guarantee above fence to be free from defects in materials and workmanship for one year. DACH CONTRACTORS shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer.

DACH CONTRACTORS will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does DACH CONTRACTORS assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

DACH CONTRACTORS will assume the responsibility for having underground public utilities located and marked. However, DACH CONTRACTORS assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing DACH CONTRACTORS to dig in the immediate vicinity of known utilities. The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of DACH CONTRACTORS until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.



# DACH FENCE CO.

ROCKFORD, IL. - SINCE 1966

RESIDENTIAL / COMMERCIAL / GATE OPERATORS

Date 5 / 21 / 26

Customer VILLAGE OF POPLAR GROVE

Contact DANN HOWE

WHITING LIFT STATION  
42,357215, -88,830107 (PIN)

38'

25'

12' GATE

WHITING RD

- 8' High GALVANIZED 9 GAUGE CHAIN LINK - 126'
- 3" TERMINAL POSTS - EMBEDDED IN CONCRETE
- 2 1/2" LINE POSTS
- 1 - 12' WIDE GATE

# DACH FENCE CO.

ROCKFORD, IL. - SINCE 1966

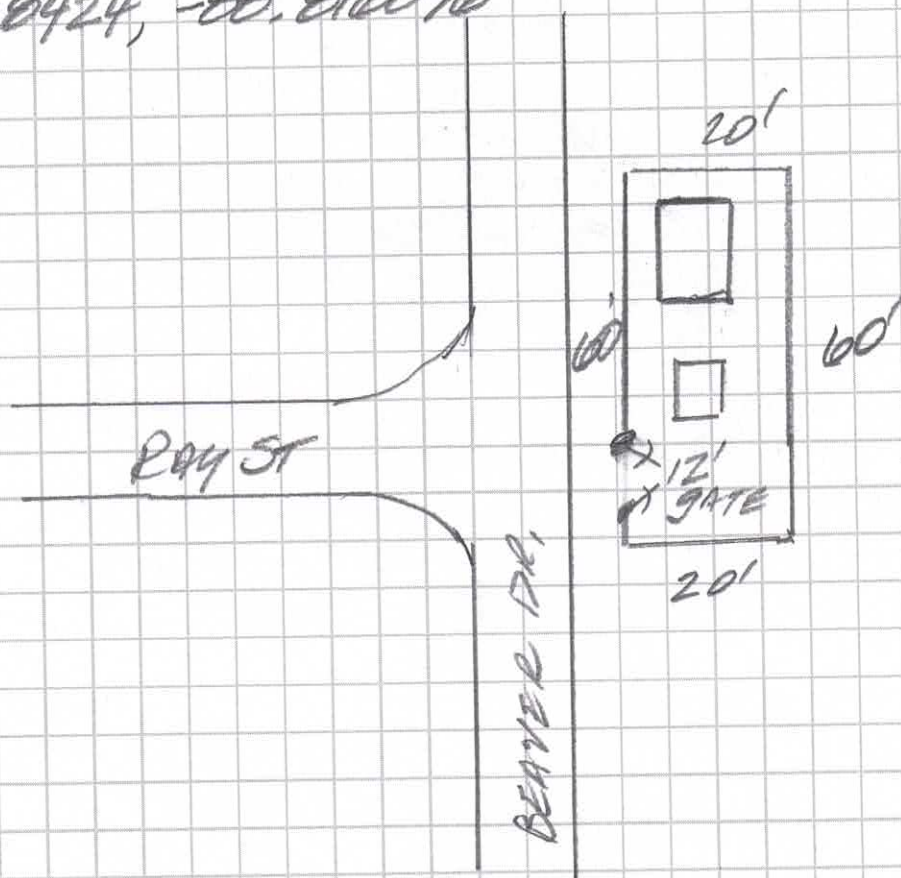
RESIDENTIAL / COMMERCIAL / GATE OPERATORS

Date 5/21/26

Customer VILLAGE OF POPLAR GROVE

Contact DAVID HOWE

BEAVER LEFT STATION  
42.308424, -88.810076



- 8' HIGH GALVANIZED 9 GAUGE CHAIN LINK - 140'
- 3" O.D. TERMINAL POST > EMBEDDED IN CONCRETE
- 2 1/2" O.D. LINE POSTS
- 1-12' WIDE GATE







**RESOLUTION NUMBER: 2026-37**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS  
APPROVING THE PURCHASE OF DOG PARK EQUIPMENT FOR THE DOG PARK  
LOCATED ACROSS FROM VILLAGE HALL AND SHADE STRUCTURES FOR THE  
SHERMAN OAK NEIGHBORHOOD PARK AND MANSFIELD PARK FROM  
GAMETIME C/O CUNNINGHAM RECREATION**

**WHEREAS**, the Village of Poplar Grove (“Village”) is an Illinois unit of local government; and

**WHEREAS**, the Village owns and operates a dog park located across from Village Hall, a neighborhood park in the Sherman Oak neighborhood, and Mansfield Park located in the 200 block of Saratoga Lane, Polar Grove, Illinois; and

**WHEREAS**, the Village desires to purchase various dog park equipment and shade structures from Gametime c/o Cunningham Recreation (“Cunningham Recreation”) in accordance with the Quote attached hereto as Exhibit A and incorporated herein; and

**WHEREAS**, the Village desires to purchase the dog park equipment and shade structures from Cunningham Recreation at a cost of Twenty-Two Thousand Nine Hundred Ninety-Two Dollars and 17/100 (\$22,992.17); and

**WHEREAS**, the Village finds that it is in the best interest of the Village and its citizens to approve the purchase of the various dog park equipment and shade structures and waive the formal public bid purchasing procedure.

**NOW THEREFORE, BE IT RESOLVED** by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby waives the formal public bid purchasing procedure as outlined in Section 1-10-4 of the Village Code of Ordinances.
3. The Village hereby approves the Quote attached hereto as Exhibit A and the expenditure to Cunningham Recreation at a cost of Twenty-Two Thousand Nine Hundred Ninety-Two Dollars and 17/100 (\$22,992.17).
4. The Village President and Village Clerk are authorized to execute any necessary documents to effectuate the intent of this Resolution.

PASSED UPON MOTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_, \_\_\_\_\_, 2026

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER: \_\_\_\_\_  
\_\_\_\_\_

APPROVED: \_\_\_\_\_, 2026

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK



**EXHIBIT A- QUOTE**

# QUOTE

180757-01-04 • 07/16/2026



## Poplar Grove - Dog Park Equipment/Shades (Rev. 7.16.26)

### Customer:

Village of Poplar Grove  
200 N. Hill Street  
Poplar Grove, IL 61065  
United States

Ship to Zip: 61065

### Prepared for:

David Howe  
Phone: 815-765-3201  
dhowe@villageofpoplargo.com

### Prepared by:

GameTime c/o Cunningham Recreation  
PO Box 240981  
Charlotte, NC 28224  
800.438.2780  
704.525.7356 FAX

| Quantity | Part #    | Description                                                                      | Unit Price | Amount      |
|----------|-----------|----------------------------------------------------------------------------------|------------|-------------|
| 1        | PBARK-526 | UltraSite - LEASH POST                                                           | \$627.00   | \$627.00    |
| 1        | PBARK-406 | UltraSite - BARK PARK DOUBLE SIDE FIDO FOUNTAIN P-GREEN                          | \$5,895.00 | \$5,895.00  |
| 3        | QRI001    | GT-Shade - GTSD101008IG 10X10X8 SQ HIP W/GLD IG<br>Basic: _____, Fabric 1: _____ | \$5,059.00 | \$15,177.00 |

Contract: OMNIA #2017001134

|                    |                    |
|--------------------|--------------------|
| Sub Total          | \$21,699.00        |
| Discount           | (\$846.63)         |
| Freight            | \$2,139.80         |
| <b>Grand Total</b> | <b>\$22,992.17</b> |

### Comments

\* **MATERIALS ONLY:** Quotation does not include any site work, off-loading, storage, safety surfacing, or installation.

\* **Taxes, if applicable, will be applied at the time of invoice. Please provide a copy of your tax exempt certificate to avoid the addition of taxes.**

# QUOTE

180757-01-04 • 07/16/2026



## GAMETIME - TERMS & CONDITIONS:

- **PRICING:** Due to fluctuating economic conditions, pricing is valid for 30 days and is subject to change. Please request updated pricing if your quote is older than 30 days before making a purchase.
- **TERMS OF SALE:** For equipment & material purchases, Net 30 days from date of invoice for governmental agencies and those with approved credit. All others, full payment for equipment, taxes and freight up front. Balance for services & materials due upon completion or as otherwise negotiated upon credit application review. Pre-payment may be required for equipment orders totaling less than \$5,000. Payment by VISA, MasterCard, or AMEX is accepted (**If you elect to pay by credit card, GameTime charges a 2.50% processing fee that is assessed on the amount of your payment. This fee is shown as a separate line item and included in the total amount charged to your credit card. You have the option to pay by check, ACH or Wire without any additional fees.**). Checks should be made payable to Playcore Wisconsin, Inc. dba GameTime unless otherwise directed. **Any order exceeding \$300,000 will require progress payments during the course of completion.**
- **CREDIT APPLICATION:** Required for all non-governmental agencies and those entities who have not purchased from GameTime within the previous twelve calendar months.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or maximum permitted by law) will be added to all invoices over 30 days past due.
- **CASH WITH ORDER DISCOUNT:** Orders for GameTime equipment paid in full at time of order via check or electronic funds transfer (EFT) are eligible for a 3% cash-with-order (CWO) discount. Consult local sales representative for CWO terms.
- **ORDERS:** All orders shall be in writing by purchase order, signed quotation or similar documentation. Purchase orders must be made out to Playcore Wisconsin, Inc. dba GameTime.
- **FREIGHT CHARGES:** Shipments shall be F.O.B. destination. Freight charges prepaid and added separately.
- **SHIPMENT:** **Standard Lead time is 6-8 weeks (some items may take longer)** after receipt and acceptance of purchase order, credit application, color selections and approved drawings or submittals.
- **PACKAGING:** All goods shall be packaged in accordance with acceptable commercial practices and marked to preclude confusion during unloading and handling.
- **RECEIPT OF GOODS:** Customer shall coordinate, receive, unload, inspect and provide written acceptance of shipment. Any damage to packaging or equipment must be noted when signing delivery ticket. If damages are noted, receiver must submit a claim to Cunningham Recreation within 15 Days. Receiver is also responsible for taking inventory of the shipment and reporting any concealed damage or discrepancy in quantities received within 60 days of receipt.
- **RETURNS:** Returns are only available on shipments delivered within the last 60 days. A 25% (min.) restocking fee will be deducted from any credit due. Customer is responsible for all packaging & shipping charges. Credit is based on condition of items upon return. All returns must be in unused and merchantable condition. GameTime reserves the right to deduct costs associated with restoring returned goods to merchantable condition. Uprights & custom products cannot be returned.
- **TAXES:** Sales tax is shown as a separate line item when included. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.

## SUPPLY ONLY:

- All items are quoted supply only.
- Installation services are not included.
- Customer is responsible for coordinating delivery, receipt, unloading, and inventory equipment.
- Missing or damaged equipment must be reported within 60 days of delivery.



# QUOTE

180757-01-04 • 07/16/2026



Item 9.

## **ACCEPTANCE OF QUOTATION:**

*Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.*

Accepted By (printed): \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

P.O. Number: \_\_\_\_\_ Date: \_\_\_\_\_

Purchase Amount: **\$22,992.17**

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)

\_\_\_\_\_  
Salesperson's Signature

\_\_\_\_\_  
Customer Signature

## **BILLING INFORMATION:**

Bill to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

## **SHIPPING INFORMATION:**

Ship to: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**RESOLUTION NUMBER: 2026-39**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS  
AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE DOCUMENTS TO  
IMPLEMENT EMPLOYEE 457(b) DEFERRED COMPENSATION PLAN WITH  
NATIONWIDE**

**WHEREAS**, the Village of Poplar Grove (“Village”) desires to provide additional retirement plan options for Village employees; and

**WHEREAS**, Nationwide provides retirement plan options and has provided information regarding a 457(b) deferred compensation plan; and

**WHEREAS**, a 457(b) deferred compensation plan is a tax-advantaged retirement savings plan available to local government employees; and

**WHEREAS**, after review and evaluation by the Village Board, the Employer has decided to adopt the Village of Poplar Grove 457(B) Deferred Compensation Plan (“Plan”), a governmental 457(b) retirement plan, for the benefit of eligible employees.

**NOW THEREFORE, BE IT RESOLVED** by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That the Employer, Village of Poplar Grove, hereby adopts the Plan, to be effective on 1-1-2026.
3. The Village President and Village Clerk are hereby authorized to execute any document necessary to effectuate the intent set forth in this resolution.
4. That the undersigned members of the Village Board authorize the execution of the Plan document and authorize the performance any other actions necessary to implement the adoption of the Plan. The members of the Village Board may designate any member(s) of the Governing Board (or other authorized person) to execute the Plan document and perform the necessary actions to adopt the Plan. The Employer will maintain a copy of the Plan, as approved by the Village Board, in its files.
5. That the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.
6. That Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the Plan.

7. The Village Clerk hereby certifies that she is an Authorized Representative of the Employer and that the foregoing is a true record of a resolution duly adopted at a meeting of the Village Board, and that said meeting was held in accordance with state law and the Bylaws of the above-named Employer.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2026

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK



**EXHIBIT A: 457(b) RETIREMENT PLAN**



# Nationwide Retirement Solutions

## Employer Data Sheet

Item 10.

Page 1 of 1

### Plan Type

Please Select One: ☐ NACo ☒ City ☐ IAFF-FC Program ☐ Other  
 Please Select One: ☒ 457(b) ☐ 401(a) ☐ 401(k) ☐ 403(b) ☐ OBRA  
 Select Only if Applicable to Plan: ☐ Creative Planning, LLC Fiduciary Services

### Employer Information (required)

Employer Name: Village of Poplar Grove  
 Nationwide Plan Number: \_\_\_\_\_  
 Plan Name: Village of Poplar Grove 457(B) Deferred Compensation Plan  
 Physical Address:  
 Street Address: 200 N. Hill Street  
 City: Poplar Grove State: IL ZIP: 61065  
 Mailing Address (for priority/overnight):  
☐ Same as Physical Address (if not, complete below)  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 Employer Contact:  
 Name: Kristi Richardson Title: Village President  
 Phone: 304-707-5301 Email: krichardson@villageofpoplargo.com  
 Number of Eligible Employees: 10 Employer Tax ID Number (from W-2): 36-6009364

### Payroll Center Information

Provide information separately if more than one payroll center exists and separate payroll confirmations are desired.

Asterisk (\*) Indicates that the field is **required**.

Payroll Center Contact:

Name\*: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email\*: \_\_\_\_\_

Is this person also a Loan Contact? ☐ Yes ☐ No If No, provide Loan Contact information (if applicable).

Loan Contact (if different from Payroll Center Contact):

Name\*: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email\*: \_\_\_\_\_

Payroll Center Address\*:

Street Address\*: \_\_\_\_\_  
 City\*: \_\_\_\_\_ State\*: \_\_\_\_\_ ZIP\*: \_\_\_\_\_

Frequency of Payroll Deductions\*: ☐ Weekly ☐ Bi-Weekly ☐ Semi-Monthly ☐ Monthly ☐ Other: \_\_\_\_\_

Contribution Type\*: ☒ Percentage ☒ Dollar Amount Number of Payroll Centers\*: 1 (up to 4)

**Contributions must be remitted to Nationwide as frequently as deductions are made. OBRA Payroll Data must be segregated from the payroll data for your voluntary 457 deferred compensation plans.**

**ACTION BY THE GOVERNING BOARD**  
**ADOPTION OF GOVERNMENTAL 457(b) RETIREMENT PLAN**

The undersigned, on behalf of the Governing Board of Village of Poplar Grove ("Employer"), hereby certifies that at a meeting of the Governing Board, the following resolutions were approved:

WHEREAS, after review and evaluation by the Governing Board, the Employer has decided to adopt the Village of Poplar Grove 457(B) Deferred Compensation Plan ("Plan"), a governmental 457(b) retirement plan, for the benefit of eligible employees.

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the Plan, to be effective on 1-1-2026;

RESOLVED FURTHER that the undersigned members of the Governing Board authorize the execution of the Plan document and authorize the performance any other actions necessary to implement the adoption of the Plan. The members of the Governing Board may designate any member(s) of the Governing Board (or other authorized person) to execute the Plan document and perform the necessary actions to adopt the Plan. The Employer will maintain a copy of the Plan, as approved by the Governing Board, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan; and

RESOLVED FURTHER, that Plan participants shall be provided with a summary of the Plan provisions within a reasonable period of time following the adoption of the Plan.

The undersigned hereby certifies that he/she is an Authorized Representative of the Employer and that the foregoing is a true record of a resolution duly adopted at a meeting of the Governing Board, and that said meeting was held in accordance with state law and the Bylaws of the above-named Employer.

IN WITNESS WHEREOF, I have executed my name below as an Authorized Representative of the Employer.

\_\_\_\_\_  
Authorized Representative / Date



**GOVERNMENTAL 457(b) PLAN  
ADOPTION AGREEMENT**

By executing this Governmental 457(b) Plan Adoption Agreement (the "Agreement"), the undersigned Employer agrees to establish or continue a 457(b) Plan for its Employees. The Plan adopted by the Employer consists of the Governmental 457(b) Basic Plan Document (the "BPD") and the elections made under this Agreement (collectively referred to as the "Plan"). An Employer may jointly co-sponsor the Plan by signing a Participating Employer Adoption Page, which is attached to this Agreement. **This Plan is effective as of the Effective Date identified on the Signature Page of this Agreement.**

In completing the provisions of this Adoption Agreement, unless designated otherwise, selections under the Deferral column apply to all Salary Deferrals (including Roth Deferrals and Catch-Up Contributions).

[**Note:** Certain vendor agreements associated with the Plan may restrict the application of certain Plan provisions. Additionally, some State and local laws may restrict the election of certain provisions under the Plan. Please consult with legal counsel to assess the impact of State laws, local laws and/or applicable vendor agreements on the Plan.]

**SECTION 1  
EMPLOYER INFORMATION****1-1 EMPLOYER INFORMATION.**

Name: Village of Poplar Grove

Address: 200 N. Hill Street

City, State, Zip Code: Poplar Grove, IL 61065

Telephone: 815-765-3201

**1-2 EMPLOYER IDENTIFICATION NUMBER (EIN).** 36-6009364**1-3 TYPE OF EMPLOYER.** (Optional)

[**Note:** To adopt this Plan, the Employer must be a State, political subdivision of a State, or any agency or instrumentality of a State or political subdivision of a State, as provided under Code §457(e)(1)(A). A non-governmental tax-exempt organization, as described under Code §457(e)(1)(B), may not adopt this Plan.]

☐ (a) State

☐ (b) Political Subdivision of a State

☐ (c) Agency or Instrumentality of a State

☐ (d) Other governmental entity: (Describe) \_\_\_\_\_

**1-4 EMPLOYER'S TAX YEAR END.** (Optional) The Employer's tax year ends April 30**1-5 RELATED EMPLOYERS.** (Optional) List any Related Employers. A Related Employer must execute a Participating Employer Adoption Page for Employees of that Related Employer to participate in this Plan.**SECTION 2  
PLAN INFORMATION****2-1 PLAN NAME.** Village of Poplar Grove 457(B) Deferred Compensation Plan

Original Effective Date: January 1, 2026

Restatement Effective Date: \_\_\_\_\_

Plan identifier (optional): \_\_\_\_\_

**2-2 TYPE OF PLAN.** This Plan is a Governmental 457(b) Plan.

☐ The Plan is intended to be a FICA Replacement Plan (as defined under Section 3.08 of the BPD).

**2-3 TYPE OF CONTRIBUTIONS. (Check all that apply.)**

- ☒ (a) Salary Deferral Contributions
- ☐ (b) Employer Matching Contributions
- ☐ (c) Employer Contributions
- ☒ (d) Rollover Contributions

**2-4 PLAN YEAR.**

- ☒ (a) Calendar year.
- ☐ (b) The 12-consecutive month period ending on \_\_\_\_\_ each year.
- ☐ (c) Other: \_\_\_\_\_

**2-5 PLAN ADMINISTRATOR.**

- ☒ (a) The Employer identified in AA §1-1.
- ☐ (b) Name: \_\_\_\_\_
- Address: \_\_\_\_\_
- Telephone: \_\_\_\_\_

**2-6 FROZEN PLAN.** Check this AA §2-6 if the Plan is a frozen Plan to which no contributions will be made. (See Section 3.01(c) of the BPD).

- ☐ This Plan is a frozen Plan effective \_\_\_\_\_

*[Note: As a frozen Plan, the Employer will not make any contributions with respect to Plan Compensation earned after such date and no Participant will be permitted to make any contributions to the Plan after such date. In addition, no Employee will become a Participant after the date the Plan is frozen.]*

**2-7 DEFINITION OF DISABLED.** An individual is considered Disabled for purposes of applying the provisions of this Plan if:

- ☐ (a) The individual is covered by the Employer's disability insurance plan and is determined to be disabled under such plan.
- ☒ (b) The individual is determined to be disabled by the Social Security Administration under Section 223(d) of the Social Security Act for purposes of determining eligibility for Social Security benefits.
- ☒ (c) The Plan Administrator determines an individual is unable to engage in any substantial gainful activity by reason of a medically determinable physical or mental impairment that can be expected to result in death or which has lasted or can be expected to last for a continuous period of not less than 12 months. The permanence and degree of such impairment shall be supported by medical evidence. The Plan Administrator may establish reasonable procedures for determining whether a Participant is Disabled.

*[Note: An Employer may elect any or all of the elections above. If more than one is selected, the hierarchy for determining whether an individual is considered Disabled is in the order listed above, unless described otherwise under separate administrative procedures or as described below.]*

- ☐ (d) Alternative definition of Disabled: \_\_\_\_\_

*[Note: Any alternative definition described in this subsection (d) will apply uniformly to all Participants under the Plan. The Employer may describe different definitions of Disabled for different purposes under the plan.]*

### SECTION 3 ELIGIBLE EMPLOYEES

**3-1 ELIGIBLE EMPLOYEES.** In addition to the Employees identified in Section 2.02 of the BPD, the following Employees are excluded from participation under the Plan with respect to the contribution source(s) identified in this AA §3-1. (See Sections 2.02(d) and (e) of the BPD for rules regarding the effect on Plan participation if an Employee changes between an eligible and ineligible class of employment.)

- | Deferral                 | Match                    | ER                       |                                                                                                                                              |
|--------------------------|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (a) No exclusions.                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (b) Collectively Bargained Employees (as defined in Section 1.11 of the BPD), unless the Collective Bargaining Agreement provides otherwise. |

| Deferral                            | Match                    | ER                       |                                                                                                             |
|-------------------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (c) Non-resident aliens who receive no compensation from the Employer which constitutes U.S. source income. |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (d) Employees who normally work less than ____ hours a week.                                                |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (e) Employees eligible for a 401(k), a 403(b) plan or another 457(b) plan sponsored by the Employer.        |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (f) Part-Time Employees (as defined in Section 1.39 of the BPD).                                            |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (g) Seasonal Employees (as defined in Section 1.57 of the BPD).                                             |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (h) Temporary Employees (as defined in Section 1.60 of the BPD).                                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (i) Employees in an appointed or elected position.                                                          |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (j) Employees paid on an hourly basis.                                                                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (k) Employees paid on a salaried basis.                                                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (l) All other Employees except Part-Time, Temporary and Seasonal Employees.                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (m) Other: _____                                                                                            |

3-2 **INDEPENDENT CONTRACTORS.** Unless elected otherwise under subsection (a) below, Independent Contractors (as defined in Section 1.35 of the BPD) of the Employer are excluded from participation in the Plan.

| Deferral                            | Match                    | ER                       |                                                                             |
|-------------------------------------|--------------------------|--------------------------|-----------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (a) Independent Contractors may participate in the Plan.                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (b) Describe any special rules applicable to Independent Contractors: _____ |

[**Note:** Select under subsection (a) the types of contributions for which Independent Contractors are eligible. If the Employer elects to allow Independent Contractors to participate in the Plan, the term Employee as used in the Plan shall include the eligible Independent Contractors, as appropriate.]

#### SECTION 4 MINIMUM AGE AND SERVICE REQUIREMENTS

4-1 **ELIGIBILITY REQUIREMENTS – MINIMUM AGE AND SERVICE.** An Eligible Employee (as defined in AA §3-1) who satisfies the minimum age and service conditions under this AA §4-1 will be eligible to participate under the Plan as of such Eligible Employee's Entry Date (as defined in AA §4-2 below).

(a) **Service Requirement.** An Eligible Employee must complete the following minimum service requirements to participate in the Plan.

| Deferral                            | Match                    | ER                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (1) There is no minimum service requirement for participation in the Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (2) One Year of Service (as defined in Section 2.03(a)(1) of the BPD and AA §4-3).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (3) The completion of at least ____ Hours of Service during the first ____ months of employment (or the first ____ days of employment) or the completion of a Year of Service (as defined in AA §4-3), if earlier. <div> <input type="checkbox"/> (i) An Employee who completes the required Hours of Service satisfies eligibility at the end of the designated period, regardless if the Employee actually works for the entire period.                         <input type="checkbox"/> (ii) An Employee who completes the required Hours of Service must also be employed continuously during the designated period of employment. (See Section 2.03(a)(1) of the BPD for rules regarding the application of this subsection (ii).)                     </div> |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (4) The completion of ____ Hours of Service during an Eligibility Computation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |



**Governmental 457(b) Plan**  
**Section 4 – Minimum Age and Service Requirements**

**Deferral      Match      ER**

Period. *[Note: If this (4) is chosen, an Employee satisfies the service requirement immediately upon completion of the designated Hours of Service.]*

☐      ☐      ☐

(5) Full-time Employees are eligible to participate as set forth in subsection (i). Employees who are “part-time” Employees must complete a Year of Service (as defined in AA §4-3). For this purpose, a full-time Employee is any Employee not defined in subsection (ii).

(i) Full-time Employees must complete the following minimum service requirements to participate in the Plan:

☐ (A) There is no minimum service requirement for participation in the Plan.

☐ (B) The completion of at least \_\_\_\_ Hours of Service during the first \_\_\_\_ months of employment or the completion of a Year of Service (as defined in AA §4-3), if earlier.

☐ (C) Under the Elapsed Time method as defined in AA §4-3 below.

☐ (D) Describe: \_\_\_\_\_

(ii) Part-time Employees must complete a Year of Service (as defined in AA §4-3).

☐ (A) For this purpose, a part-time Employee is any Employee whose normal work schedule is less than:

☐ (I) \_\_\_\_ hours per week.

☐ (II) \_\_\_\_ hours per month.

☐ (III) \_\_\_\_ hours per year.

☐ (B) Describe part-time Employees for this purpose: \_\_\_\_\_

*[Note: A part-time employee must be described as an individual who works less than a specified number of hours during a standard work week.]*

☐      ☐      ☐

(6) Eligibility service will be determined under the Elapsed Time method as described in AA §4-3 below.

☐      ☐      ☐

(7) Describe eligibility conditions: \_\_\_\_\_

☐      ☐      ☐

Describe eligibility conditions: \_\_\_\_\_

(b) **Minimum Age Requirement.** An Eligible Employee (as defined in AA §3-1) must have attained the following age with respect to the contribution source(s) identified in this AA §4-1(b).

**Deferral      Match      ER**

☒      ☐      ☐

(1) There is no minimum age for Plan eligibility.

☐      ☐      ☐

(2) Age 21.

☐      ☐      ☐

(3) Age \_\_\_\_.

☐ (c) **Special eligibility rules.** The following special eligibility rules apply with respect to the Plan: \_\_\_\_\_

*[Note: This subsection (c) may be used to apply the eligibility conditions selected under this AA §4-1 separately with respect to different Employee groups or different contribution formulas under the Plan.]*

4-2 **ENTRY DATE.** An Eligible Employee who satisfies the minimum age and service requirements in AA §4-1 shall be eligible to participate in the Plan as of such Eligible Employee’s Entry Date. For this purpose, the Entry Date is the following date with respect to the contribution source(s) identified under this AA §4-2. *[Note: If any of (b) – (g) is completed for a contribution source, also complete one of (h) – (l) for the same contribution source.]*

**Deferral      Match      ER**

☒      ☐      ☐

(a) **Immediate.** The date the minimum age and service requirements are satisfied.

☐      ☐      ☐

(b) **Semi-annual.** The first day of the 1st and 7th month of the Plan Year.

☐      ☐      ☐

(c) **Quarterly.** The first day of the 1st, 4th, 7th and 10th month of the Plan Year.

☐      ☐      ☐

(d) **Monthly.** The first day of each calendar month.

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| Deferral                 | Match                    | ER                       |                                                                 |
|--------------------------|--------------------------|--------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (e) <b>Payroll period.</b> The first day of the payroll period. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (f) <b>The first day of the Plan Year.</b>                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (g) <b>Describe Entry Date:</b> _____                           |

An Eligible Employee's Entry Date (as defined above) is determined based on when the Employee satisfies the minimum age and service requirements in AA §4-1. For this purpose, an Employee's Entry Date is the Entry Date:

| Deferral                 | Match                    | ER                       |                                                                                                        |
|--------------------------|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (h) <b>next following</b> satisfaction of the minimum age and service requirements.                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (i) <b>coinciding with or next following</b> satisfaction of the minimum age and service requirements. |
| N/A                      | <input type="checkbox"/> | <input type="checkbox"/> | (j) <b>nearest</b> the satisfaction of the minimum age and service requirements.                       |
| N/A                      | <input type="checkbox"/> | <input type="checkbox"/> | (k) <b>preceding</b> the satisfaction of the minimum age and service requirements.                     |
| N/A                      | <input type="checkbox"/> | <input type="checkbox"/> | (l) <b>coinciding with or preceding</b> the satisfaction of the minimum age and service requirements.  |

This section may be used to describe any special rules for determining Entry Dates under the Plan. For example, if different Entry Date provisions apply for the same contribution sources with respect to different groups of Employees, such different Entry Date provisions may be described below.

| Deferral                 | Match                    | ER                       |                                                                                     |
|--------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (m) <b>Describe</b> special rules for determining Entry Dates under the Plan: _____ |

4-3 **DEFAULT ELIGIBILITY RULES.** In applying the minimum age and service requirements under AA §4-1 above, the following default rules apply with respect to all contribution sources under the Plan:

- **Year of Service.** An Employee earns a Year of Service for eligibility purposes upon completing 1,000 Hours of Service during an Eligibility Computation Period. Hours of Service are calculated based on actual hours worked during the Eligibility Computation Period. (See Section 1.33 of the BPD for the definition of Hours of Service.)
- **Eligibility Computation Period.** If one Year of Service is required for eligibility, the Plan will determine subsequent Eligibility Computation Periods on the basis of Plan Years (see Section 2.03(a)(2)(i) of the BPD). If more than one Year of Service is required for eligibility, the Plan will determine subsequent Eligibility Computation Periods on the basis of Anniversary Years (see Section 2.03(a)(2)(ii) of the BPD).

To override the default eligibility rules, complete the applicable sections of this AA §4-3. If this AA §4-3 is not completed for a particular contribution source, the default eligibility rules apply.

| Deferral                 | Match                    | ER                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------|--------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (a) <b>Year of Service.</b> Instead of 1,000 Hours of Service, an Employee earns a Year of Service upon the completion of ____ Hours of Service during an Eligibility Computation Period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (b) <b>Eligibility Computation Period.</b> The Plan will use Anniversary Years for all Eligibility Computation Periods.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (c) <b>Elapsed Time method.</b> [ <i>Note: Check the same contribution source as checked in AA §4-1(a) above.</i> ] Eligibility service will be determined under the Elapsed Time method. An Eligible Employee (as defined in AA §3-1) must complete a period of service, as designated below, to participate in the Plan. (See Section 2.03(a)(5) of the BPD.) <ul style="list-style-type: none"> <li><input type="checkbox"/> (1) For Deferral, must complete a ____ period of service</li> <li><input type="checkbox"/> (2) For Match, must complete a ____ period of service</li> <li><input type="checkbox"/> (3) For ER, must complete a ____ period of service</li> </ul> |

Governmental 457(b) Plan  
Section 4 – Minimum Age and Service Requirements

**Deferral**      **Match**      **ER**

☒
☐
☐

(d) **Equivalency Method.** For purposes of determining an Employee's Hours of Service for eligibility, the Plan will use the Equivalency Method (as defined in Section 2.03(a)(4) of the BPD). The Equivalency Method will apply to:

☐ (1) All Employees.

☒ (2) Employees who are not paid on an hourly basis. For Employees for whom the Employer maintains hourly records, eligibility will be determined based on actual hours worked.

If this (d) is checked, Hours of Service for eligibility will be determined under the following Equivalency Method.

☒ (3) **Monthly.** 190 Hours of Service for each month worked.

☐ (4) **Weekly.** 45 Hours of Service for each week worked.

☐ (5) **Daily.** 10 Hours of Service for each day worked.

☐ (6) **Semi-monthly.** 95 Hours of Service for each semi-monthly period worked.

☐ (7) **Hours worked.** 870 hours worked treated as 1,000 Hours of Service and 435 hours worked treated as 500 Hours of Service.

☐ (8) **Regular time hours.** 750 regular time hours treated as 1,000 Hours of Service and 375 regular time hours treated as 500 Hours of Service.

☐
☐
☐

(e) **Special eligibility provisions.** The following special eligibility provisions apply: \_\_\_\_\_

4-4 **EFFECTIVE DATE OF MINIMUM AGE AND SERVICE REQUIREMENTS.** The minimum age and/or service requirements under AA §4-1 apply to all Employees under the Plan. An Employee will participate with respect to all contribution sources under the Plan as of such Employee's Entry Date, taking into account all service with the Employer, including service earned prior to the Effective Date.

To allow Employees employed on a specified date to enter the Plan without regard to the minimum age and/or service conditions, complete this AA §4-4.

**Deferral**      **Match**      **ER**

☐
☐
☐

(a) **Automatic Eligibility.** An Eligible Employee who is employed by the Employer on the following designated date will enter the Plan on the designated date without regard to minimum age and/or service conditions:

☐ (1) the Effective Date of this Plan (as designated on the Employer Signature Page, as applicable)

☐ (2) the date the Plan is executed by the Employer (as indicated on the Employer Signature Page)

☐ (3) \_\_\_\_\_ [insert date]

☐
☐
☐

(b) **Describe** other effective date provisions: \_\_\_\_\_

4-5 **SERVICE WITH PREDECESSOR EMPLOYER.** Service with the following Predecessor Employers will be counted for purposes of determining eligibility, vesting and/or allocation conditions under this Plan.

☐ (a) Identify Predecessor Employer(s):

The Plan will count service with the following Predecessor Employers:

| Name of Predecessor Employer       | Eligibility              | Vesting                  | Allocation Conditions    |
|------------------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> (1) _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

☐ (b) The following special rules apply with respect to service with a Predecessor Employer: \_\_\_\_\_



## SECTION 5 COMPENSATION DEFINITIONS

5-1 **TOTAL COMPENSATION.** Total Compensation is based on the definition set forth under this AA §5-1. See Section 1.61 of the BPD for a specific definition of the various types of Total Compensation.

- ☒ (a) W-2 Wages  
☐ (b) Code §415 Compensation  
☐ (c) “Simplified” Code §415 Compensation  
☐ (d) Wages under Code §3401(a)

*[For purposes of determining Total Compensation, each definition includes pre-tax contributions to a Code §125 cafeteria plan, Code §401(k), Code §403(b) or a Code §457 plan, and qualified transportation fringes under Code §132(f)(4).]*

5-2 **POST-SEVERANCE COMPENSATION.**

- (a) **Exclusion of post-severance compensation from Total Compensation.** Total Compensation (as defined in Section 1.61 of the BPD) includes post-severance compensation, to the extent provided in Section 1.61(b) of the BPD. For this purpose, severance pay is always excluded from the definition of Plan Compensation. Other post-severance compensation paid within 2½ months after severance from employment with the Employer or the end of the calendar year in which severance occurs is included in Plan Compensation, unless excluded under this subsection (a). See Section 1.61(b) of the BPD.

The following amounts paid after a Participant’s severance from employment are excluded from Plan Compensation.

- ☐ (1) **Unused leave payments.** Payment for unused accrued bona fide sick, vacation, or other leave, but only if the Employee would have been able to use the leave if employment had continued.
- ☐ (2) **Deferred compensation.** Payments received by an Employee pursuant to a nonqualified unfunded deferred compensation plan, but only if the payment would have been paid to the Employee at the same time if the Employee had continued in employment and only to the extent that the payment is includible in the Employee’s gross income.
- (b) **Continuation payments for disabled Participants.** Unless designated otherwise under this subsection (b), Total Compensation does not include continuation payments for disabled Participants. To count Total Compensation paid after Severance from Employment on account of disability (as defined in Code §22(e)(3)), check the box below.
- ☐ **Payments to disabled Participants.** Total Compensation shall include post-severance compensation paid to a Participant who is permanently and totally disabled, as defined in Code §22(e)(3).

5-3 **PLAN COMPENSATION.** Plan Compensation is **Total Compensation** (as defined in AA §5-1 above) with the following exclusions described below.

| Deferral                            | Match                    | ER                       |                                                                                                                                                                                                       |
|-------------------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (a) No exclusions.                                                                                                                                                                                    |
| N/A                                 | <input type="checkbox"/> | <input type="checkbox"/> | (b) Salary Deferrals (as defined in Section 1.55 of the BPD), pre-tax contributions to a cafeteria plan or a Code §457 plan, and qualified transportation fringes under Code §132(f)(4) are excluded. |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (c) All fringe benefits (cash and noncash), reimbursements or other expense allowances, moving expenses, deferred compensation, and welfare benefits are excluded.                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (d) Compensation above \$___ is excluded.                                                                                                                                                             |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (e) Amounts received as a bonus are excluded.                                                                                                                                                         |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (f) Amounts received as commissions are excluded.                                                                                                                                                     |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (g) Overtime payments are excluded.                                                                                                                                                                   |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (h) Shift differentials are excluded.                                                                                                                                                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (i) Exclusions as described by the applicable Collective Bargaining Agreement.                                                                                                                        |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (j) Amounts received for services performed for a non-signatory Related Employer are excluded.                                                                                                        |

*[Note: If this subsection is not elected, amounts received for services*

**Deferral Match ER**

*performed for a non-signatory Related Employer are INCLUDED in Plan Compensation.]*

- |                          |                          |                          |                                                                                                       |
|--------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (k) “Deemed §125 compensation” as defined under Total Compensation. (See Section 1.61(d) of the BPD.) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (l) Amounts received after Severance from Employment are excluded.                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (m) Differential Pay (as defined in Section 1.61(e) of the BPD) is excluded.                          |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (n) Describe adjustments to Plan Compensation: _____                                                  |

**5-4 PERIOD FOR DETERMINING COMPENSATION.**

- (a) **Compensation Period.** Plan Compensation will be determined on the basis of the following period(s) for the contribution sources identified in this AA §5-4. [*Note: If a period other than Plan Year applies for any contribution source, any reference to the Plan Year as it refers to Plan Compensation for that contribution source will be deemed to be a reference to the period designated under this AA §5-4.*]

**Deferral Match ER**

- |                                     |                          |                          |                                                                         |
|-------------------------------------|--------------------------|--------------------------|-------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (1) The Plan Year.                                                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (2) The calendar year ending in the Plan Year.                          |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (3) The Employer's fiscal tax year ending in the Plan Year.             |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (4) The 12-month period ending on ____ which ends during the Plan Year. |

- (b) **Compensation while a Participant.** Unless provided otherwise under this subsection (b), in determining Plan Compensation, only compensation paid while an individual is a Participant under the Plan with respect to a particular contribution source will be taken into account.

To count compensation for the entire Plan Year for a particular contribution source, including compensation paid while an individual is not a Participant with respect to such contribution source, check below. (See Section 1.45 of the BPD.)

**Deferral Match ER**

- |                                     |                          |                          |                                                                                                                                                |
|-------------------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | All compensation paid during the Plan Year will be taken into account, including compensation earned while an individual is not a Participant. |
|-------------------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|

**SECTION 6  
EMPLOYER CONTRIBUTIONS**

**6-1 EMPLOYER CONTRIBUTIONS.** Is the Employer authorized to make Employer Contributions under the Plan?

- ☐ Yes  
☒ No [*If No, skip to Section 6A.*]

[*Note: Any Employer Contribution made pursuant to this AA §6 will count towards the Code §457(e)(15) Maximum Contribution Limit. See Section 5.01 of the BPD.*]

**6-2 EMPLOYER CONTRIBUTION FORMULA.** For the period designated in AA §6-4(a) below, the Employer will make the following Employer Contributions on behalf of Participants who satisfy the allocation conditions designated in AA §6-5 below. Any Employer Contribution authorized under this AA §6-2 will be allocated in accordance with the allocation formula selected under AA §6-3 and AA §6-4, as applicable.

- ☐ (a) **Discretionary contribution.** The Employer will determine in its sole discretion how much, if any, it will make as an Employer Contribution.
- ☐ (b) **Fixed contribution.**
- |                              |                                                                                                                                                                                           |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> (1) | _____ % of each Participant's Plan Compensation.                                                                                                                                          |
| <input type="checkbox"/> (2) | \$_____ for each Participant.                                                                                                                                                             |
| <input type="checkbox"/> (3) | The Employer Contribution will be determined in accordance with the personal service contract or employment contract applicable to the Participant.                                       |
| <input type="checkbox"/> (4) | The Employer Contribution will be determined in accordance with any Collective Bargaining Agreement(s) addressing retirement benefits of Collectively Bargained Employees under the Plan. |

- ☐ (c) **Service-based contribution.** The Employer will make:
- ☐ (1) **Discretionary.** A discretionary contribution determined as a uniform percentage of Plan Compensation or a uniform dollar amount for each period of service designated below.
- ☐ (2) **Fixed percentage.** \_\_\_\_% of Plan Compensation paid for each period of service designated below.
- ☐ (3) **Fixed dollar.** \$ \_\_\_\_ for each period of service designated below.
- The service-based contribution selected under this (c) will be based on the following periods of service:
- ☐ (4) Each Hour of Service
- ☐ (5) Each week of employment
- ☐ (6) Describe period: \_\_\_\_\_
- The service-based contribution is subject to the following rules:
- ☐ (7) Describe any special provisions that apply to service-based contribution: \_\_\_\_\_
- ☐ (d) **FICA Replacement Contribution.** (See Section 3.08 of the BPD).
- ☐ (1) The Employee will make the 7.5% of Plan Compensation mandatory contribution.
- ☐ (2) The Employer will make the 7.5% of Plan Compensation mandatory contribution.
- ☐ (3) The Employee will make a mandatory contribution equal to \_\_\_\_% of Plan Compensation and the Employer will make a mandatory contribution equal to \_\_\_\_% of Plan Compensation.
- [*Note: The combined Employer and Employee contribution must equal at least 7.5% of Plan Compensation.*]
- ☐ (e) **Contributions of accrued sick, PTO and/or vacation leave.**
- ☐ (1) The Employer will make and allocate Employer Contributions of amounts of accrued unpaid sick leave as follows: \_\_\_\_\_
- ☐ (2) The Employer will make and allocate Employer Contributions of amounts of accrued unpaid PTO leave as follows: \_\_\_\_\_
- ☐ (3) The Employer will make and allocate Employer Contributions of amounts of accrued unpaid vacation leave as follows: \_\_\_\_\_
- ☐ (f) Describe Employer Contribution formula: \_\_\_\_\_

**6-3 ALLOCATION FORMULA.**

- ☐ (a) **Pro rata allocation.** The Employer Contribution under AA §6-2(a) will be allocated as:
- ☐ (1) a uniform percentage of Plan Compensation or
- ☐ (2) a uniform dollar amount
- ☐ (b) **Allocation under fixed Employer Contribution.** If a fixed Employer Contribution is selected in AA §6-2(b), the Employer Contribution will be allocated in accordance with the selections made in AA §6-2(b).
- ☐ (c) **Discretionary allocation.** The Employer Contribution under AA §6-2(a) will be allocated in the sole discretion of the Employer in a manner solely determined by the Employer.
- ☐ (d) **Service-based allocation.** The service-based Employer Contribution selected in AA §6-2(c) will be allocated in accordance with the selections made in AA §6-2(c).
- ☐ (e) **Describe other allocation method:** \_\_\_\_\_

**6-4 SPECIAL RULES.** No special rules apply with respect to Employer Contributions under the Plan, except to the extent designated under this AA §6-4.

- ☐ (a) **Period for determining Employer Contributions.** In determining the amount of the Employer Contributions to be allocated under this AA §6, the Employer Contribution will be based on Plan Compensation paid during the Plan Year, unless this (a) is selected and one of (1) – (4) is selected below.
- Alternatively, the Employer may elect to base the Employer Contributions on Plan Compensation paid during the following period:
- ☐ (1) Plan Year quarter ☐ (2) calendar month
- ☐ (3) payroll period ☐ (4) Other: \_\_\_\_\_
- [*Note: Although Employer Contributions are determined on the basis of Plan Compensation paid during the period designated under this subsection (a), this does not require the Employer to actually make contributions or allocate contributions on the basis of such period.*]



- ☐ (b) **Limit on Employer Contributions.** The Employer Contribution elected in AA §6-2 may not exceed:
- ☐ (1) \_\_\_\_% of Plan Compensation
- ☐ (2) \$\_\_\_\_
- ☐ (3) Describe: \_\_\_\_\_
- ☐ (c) **Offset of Employer Contribution.**
- ☐ (1) A Participant's allocation of Employer Contributions under AA §6-2 of this Plan is reduced by contributions under \_\_\_\_\_ [insert name of plan(s)].
- ☐ (2) In applying the offset under this subsection, the following rules apply: \_\_\_\_\_
- ☐ (d) **Special rules.** The following special provisions apply with respect to Employer Contributions: \_\_\_\_\_

6-5 **ALLOCATION CONDITIONS.** A Participant who has otherwise satisfied all conditions to receive an Employer Contribution, must satisfy any allocation conditions designated under this AA §6-5 to receive an allocation of Employer Contributions under the Plan. [Note: The Plan may not impose allocation conditions on FICA Replacement Contributions.]

- ☐ (a) **No allocation conditions** apply with respect to Employer Contributions under the Plan.
- ☐ (b) **Employment condition.** An Employee must be employed with the Employer on the last day of the Plan Year.
- ☐ (c) **Minimum service condition.** An Employee must be credited with at least:
- ☐ (1) \_\_\_\_ Hours of Service during the Plan Year.
- ☐ (2) \_\_\_\_ consecutive days of employment with the Employer during the Plan Year.
- ☐ (3) \_\_\_\_ consecutive months of employment with the Employer during the Plan Year.
- ☐ (d) **Application to a specified period.** The allocation conditions selected under this AA §6-5 apply on the basis of the Plan Year. Alternatively, if an employment or minimum service condition applies under this AA §6-5, the Employer may elect under this subsection to apply the allocation conditions on a periodic basis as set forth below. See Section 3.06(a) of the BPD for a description of the rules for applying the allocation conditions on a periodic basis.
- ☐ (1) **Period for applying allocation conditions.** Instead of the Plan Year, the allocation conditions set forth under subsection (2) below apply with respect to the following periods:
- ☐ (i) Plan Year quarter
- ☐ (ii) calendar month
- ☐ (iii) payroll period
- ☐ (iv) Other: \_\_\_\_\_
- ☐ (2) **Application to allocation conditions.** If this subsection (2) is checked to apply allocation conditions on the basis of specified periods, to the extent an employment or minimum service allocation condition applies under this AA §6-5, such allocation condition will apply based on the period selected under subsection (1) above, unless designated otherwise below:
- ☐ (i) Only the employment condition will be based on the period selected in subsection (1) above.
- ☐ (ii) Only the minimum service condition will be based on the period selected in subsection (1) above.
- ☐ (iii) Describe any special rules: \_\_\_\_\_
- ☐ (e) **Exceptions.**
- ☐ (1) The above allocation condition(s) will **not** apply if an Employee, during the Plan Year:
- ☐ (i) dies.
- ☐ (ii) has a Severance from Employment due to becoming Disabled.
- ☐ (iii) becomes Disabled.
- ☐ (iv) has a Severance from Employment after attaining Normal Retirement Age.
- ☐ If this box is checked, this waiver of allocation conditions applies only once during the Participant's employment with the Employer. Thus, if an Employee is rehired after such a waiver was applied to such Employee, the waiver of allocation conditions will not apply to a subsequent Severance from Employment.
- ☐ (v) has a Severance from Employment after attaining Early Retirement Age.
- ☐ If this box is checked, this waiver of allocation conditions applies only once during the Participant's employment with the Employer. Thus, if an Employee is rehired after such a waiver was applied to such Employee, the waiver of allocation conditions will not apply to a subsequent Severance from Employment.
- ☐ (vi) is on an authorized leave of absence from the Employer.

- ☐ (2) The exceptions selected under subsection (1) do not apply to:
- ☐ (i) an employment condition designated under this AA §6-5.
  - ☐ (ii) a minimum service condition designated under this AA §6-5.
  - ☐ (iii) a Discretionary Employer Contribution.
  - ☐ (iv) a Fixed Employer Contribution.
- ☐ (f) **Equivalency Method.** For purposes of determining an Employee's Hours of Service for allocation purposes, the Plan will use the Equivalency Method (as defined in Section 2.03(a)(4) of the BPD). The Equivalency Method will apply to:
- ☐ (1) All Employees.
  - ☐ (2) Only Employees for whom the Employer does not maintain hourly records. For all other Employees, actual hours worked will be used.
- ☐ (g) **Elapsed Time Method.** For purposes of determining an Employee's service for allocation purposes, the Plan will use the Elapsed Time Method.
- ☐ (h) **Describe** any special rules governing the allocation conditions under the Plan: \_\_\_\_\_

6-6 **OPTIONAL TREATMENT OF EMPLOYER CONTRIBUTIONS AS ROTH CONTRIBUTIONS.** Unless elected otherwise below, a Participant may not elect to treat a nonforfeitable Employer Contribution made on behalf of such Participant as a Roth contribution.

- ☐ (a) A Participant MAY elect to treat a nonforfeitable Employer Contribution made on behalf of such Participant as a Roth contribution. [**Note:** The Employer and/or Plan Administrator will develop operational procedures to assist in administering this election.]
- ☐ (b) Describe any special rules relating to the optional treatment of nonforfeitable Employer Contributions as a Roth contribution: \_\_\_\_\_

6-7 **SPECIAL RULES APPLICABLE TO EMPLOYER CONTRIBUTIONS.** The following special rules apply to Employer Contributions: \_\_\_\_\_

## SECTION 6A SALARY DEFERRALS

6A-1 **SALARY DEFERRALS.** Are Employees permitted to make Salary Deferrals under the Plan?

- ☒ Yes
- ☐ No [*If "No" is checked, skip to Section 6B.*]

6A-2 **MAXIMUM LIMIT ON SALARY DEFERRALS.** Unless designated otherwise under this AA §6A-2, a Participant may defer any amount up to the Code §457(e)(15) Maximum Contribution Limit.

- ☐ (a) **Salary Deferral Limit.** A Participant may not defer an amount in excess of:
- ☐ (1) \_\_\_\_\_% of Plan Compensation.
  - ☐ (2) \$\_\_\_\_\_.
- [**Note:** If both (1) and (2) are checked, the deferral limit is the lesser of the amounts selected.]
- Any limit described in subsection (1) or (2) above applies with respect to the following period:
- ☐ (3) Plan Year.
  - ☐ (4) the portion of the Plan Year during which the individual is eligible to participate.
  - ☐ (5) each separate payroll period during which the individual is eligible to participate.
- ☐ (b) **Limits on Salary Deferrals on bonus payments.** [**Note:** This §6A-2(b) only may be selected if bonus payments are not excluded under AA §5-3.]
- ☐ (1) The same limits specified in (a)(1) and (a)(2) above apply to bonus and non-bonus Plan Compensation. Employees may defer any amounts out of bonus payments, subject to the Code §457(e)(15) Maximum Contribution Limit and any other limit on Salary Deferrals under this AA 6A-2. The Employer may impose special limits on bonus payments under the Salary Deferral Election or in separate administrative procedures.
  - ☐ (2) A Participant may defer up to \_\_\_\_% (not to exceed 100%) of any bonus payment (subject to the Code §457(e)(15) Maximum Contribution Limit) without regard to any other limits described under this AA §6A-2. The Employer may impose special limits on bonus payments under the Salary Reduction Agreement election or in separate administrative procedures.

- ☐ (3) Describe special rules applicable to deferrals on bonus payments: \_\_\_\_\_
- (c) **Deferral of sick, vacation, PTO and back pay.** Unless otherwise elected below, a Participant may elect to defer accrued sick pay, accrued vacation pay, accrued PTO pay, or back pay if: (1) such pay is otherwise included in Plan Compensation; (2) the Participant timely enters into a Salary Reduction Agreement with respect to such pay; and (3) the Participant is an Employee in the month of deferral.
- ☐ A Participant may NOT defer accrued sick pay, accrued vacation pay, accrued PTO or back pay.
- ☐ (d) **Describe** any other limits that apply with respect to Salary Deferrals under the Plan: \_\_\_\_\_

6A-3 **MINIMUM DEFERRAL RATE.** Unless designated otherwise under this AA §6A-3, no minimum deferral requirement applies under the Plan. Alternatively, a Participant must defer at least the following amount in order to make Salary Deferrals under the Plan.

- ☐ (a) \_\_\_\_\_% of Plan Compensation for a payroll period.
- ☐ (b) \$\_\_\_\_\_ for a payroll period.
- ☐ (c) Describe. \_\_\_\_\_

6A-4 **CATCH-UP CONTRIBUTIONS.** Age 50 Catch-Up Contributions and Special 457 Catch-Up Contributions (as defined in Section 3.03(d) and (e) of the BPD) are permitted under the Plan, unless designated otherwise under this AA §6A-4.

- ☐ (a) Age 50 Catch-Up Contributions are not permitted under the Plan.
- ☐ (b) Special 457 Catch-Up Contributions are not permitted under the Plan.
- ☐ (c) Describe any special rules applicable to the Age 50 Catch-Up Contributions or Special 457 Catch-Up Contributions: \_\_\_\_\_

6A-5 **ROTH DEFERRALS.**

(a) **Availability of Roth Deferrals.**

- ☒ (1) Roth Deferrals are permitted under the Plan.
- ☐ (2) Roth Deferrals are not permitted under the Plan.

*[Note: If Roth Deferrals are effective as of a date later than the Effective Date of the Plan, designate such special Effective Date in AA §6A-8 below.]*

(b) **Distribution of Roth Deferrals.** Unless designated otherwise under this subsection, to the extent a Participant takes a distribution or withdrawal from such Participant's Salary Deferral Account(s), the Participant may designate the extent to which such distribution is taken from the Pre-Tax Deferral Account or from the Roth Deferral Account. If a Participant fails to designate the Account, the Plan Administrator may distribute amounts pursuant to a separate administrative policy.

Alternatively, the Employer may designate the order of distributions for the distribution types listed below:

☐ (1) **Distributions and withdrawals.**

- ☐ (i) Any distribution will be taken on a pro rata basis from the Participant's Pre-Tax Deferral Account and Roth Deferral Account.
- ☐ (ii) Any distribution will be taken first from the Participant's Roth Deferral Account and then from the Participant's Pre-Tax Deferral Account.
- ☐ (iii) Any distribution will be taken first from the Participant's Pre-Tax Deferral Account and then from the Participant's Roth Deferral Account.

☐ (2) **Distribution of Excess Deferrals.**

- ☐ (i) Distribution of Excess Deferrals will be made from Roth and Pre-Tax Deferral Accounts in the same proportion that deferrals were allocated to such Accounts for the calendar year.
- ☐ (ii) Distribution of Excess Deferrals will be made first from the Roth Deferral Account and then from the Pre-Tax Deferral Account.
- ☐ (iii) Distribution of Excess Deferrals will be made first from the Pre-Tax Deferral Account and then from the Roth Deferral Account.

(c) **In-Plan Roth Conversions.** Unless elected under this AA §6A-5(c), the Plan does not permit a Participant to make an In-Plan Roth Conversion under the Plan. To override this provision to allow Participants to make an In-Plan Roth Conversion, subsection (1) must be checked.

- ☐ (1) **Effective date.** Effective \_\_\_\_\_ [not earlier than 1/1/2013], a Participant may elect to convert all or any portion of such Participant's non-Roth vested Account Balance to an In-Plan Roth Conversion Account.



*[Note: The Plan must provide for Roth Deferrals under AA §6A-5(a) as of the effective date designated in this subsection (1). An election under this subsection (1) does not affect an In-Plan Roth Conversion that was allowed under prior Plan provisions.]*

(2) **In-Service Distribution.**

- ☐ (i) For a Participant to convert such Participant's eligible contributions to Roth through an In-Plan Roth Conversion, the Participant need not be eligible to take a distribution from the Plan. *[Note: If this subsection (i) is checked, a Participant may convert any or all of the eligible contribution sources to Roth Deferrals through an In-Plan Roth Conversion.]*
- ☐ (ii) For a Participant to convert such Participant's eligible contributions to Roth through an In-Plan Roth Conversion, a Participant must be eligible for a distribution of any amounts converted to Roth Deferrals through an In-Plan Roth Conversion. Thus, only amounts that are eligible for distribution under AA §9 are eligible for In-Plan Roth Conversion.

(3) **Contribution sources.** An Employee may elect to make an In-Plan Roth Conversion from all available contribution sources under the Plan. To override this default provision and limit the contribution sources available for In-Plan Roth Conversion, select the applicable contribution sources below:

- ☐ (i) Pre-tax Salary Deferrals
- ☐ (ii) Employer Contributions
- ☐ (iii) Matching Contributions
- ☐ (iv) Rollover Contributions
- ☐ (v) Describe: \_\_\_\_\_

(4) **Limits applicable to In-Plan Roth Conversions.** No special limits apply with respect to In-Plan Roth Conversions, unless designated otherwise under this subsection (4).

- ☐ (i) Roth conversions may only be made from contribution sources that are fully vested (i.e., 100% vested).
- ☐ (ii) A Participant may not make an In-Plan Roth Conversion of less than \$ \_\_\_\_ (may not exceed \$1,000).
- ☐ (iii) A Participant may not make an In-Plan Roth Conversion of any outstanding loan amount.  
*[Note: If this subsection (iii) is not checked, a Participant may convert amounts that are attributable to an outstanding loan, to the extent the loan relates to a contribution source that is eligible for conversion under subsection (3) above.]*
- ☐ (iv) Only Participants who are current Employees are allowed to make In-Plan Roth Conversions.
- ☐ (v) The ability to make In-Plan Roth Conversions is limited to the following events: \_\_\_\_\_
- ☐ (vi) Describe: \_\_\_\_\_

(5) **Amounts available to pay federal and state taxes generated from an In-Plan Roth Conversion.** No special provisions apply to allow Participants to withdraw funds to pay federal or state taxes generated from an In-Plan Roth Conversion, except as provided otherwise under this subsection (5).

- ☐ (i) **In-service distribution.** If the Plan does not otherwise permit an in-service distribution at the time of the In-Plan Roth Conversion and this subsection (i) is checked, a Participant may elect to take an in-service distribution solely to pay taxes generated from the In-Plan Roth Conversion to the extent such in-service distribution would otherwise be permitted under Section 8.03 of the BPD.

*[Note: If this subsection (i) is checked, a Participant may take an in-service distribution only to the extent such distribution would otherwise be permitted under the provisions of Section 8.03 of the BPD.]*

- ☐ (ii) **Participant loan.** Generally, a Participant may request a loan from the Plan to the extent permitted under Section 13 of the BPD and AA Appendix B. However, to the extent a Participant loan is not otherwise allowed and this subsection (ii) is selected, a Participant may receive a Participant loan solely to pay taxes generated from an In-Plan Roth Conversion.

*[Note: If this subsection (ii) is selected and Participant loans are not otherwise authorized under the Plan, any Participant loan made pursuant to this subsection (ii) will be made in accordance with the default loan policy described in Section 13 of the BPD.]*

(6) **Distribution from In-Plan Roth Conversion Account.** Distributions from the In-Plan Roth Conversion Account will be permitted in the same manner as permitted for Roth Deferrals, as set forth under AA §9-2, unless designated otherwise under this subsection (6).

- ☐ Describe distribution options: \_\_\_\_\_

☐ (d) **Describe** any special rules that apply to Roth Deferrals under the Plan: \_\_\_\_\_

**6A-6 SALARY REDUCTION AGREEMENT ELECTIONS.**

- (a) **Change or revocation of Salary Reduction Agreement election:** A Participant's election to change or resume a Salary Reduction Agreement election will be effective as set forth under the Salary Reduction Agreement or other written procedures adopted by the Plan Administrator. Unless the Salary Reduction Agreement or other written procedures adopted by the Plan Administrator provide otherwise, a Participant may revoke a Salary Reduction Agreement election (on a prospective basis) at any time.
- (b) **Salary deferral elections of rehired participants:** Unless designated otherwise below, a Participant's affirmative Salary Reduction Agreement to defer (or to not defer) will cease upon Severance from Employment and the Participant will need to make a new election upon rehire.

- ☐ **Participant's affirmative election does not cease upon Severance from Employment.** If this subsection (b) is selected, a terminated Participant's affirmative Salary Reduction Agreement election to defer (or to not defer) **will not cease** upon Severance from Employment and the Participant's affirmative Salary Reduction Agreement election to defer (or to not defer) in effect at the time of Severance from Employment will apply upon rehire.

*[Note: The Employer may modify the rules applicable to rehired Employees under the Salary Reduction Agreement or other administrative procedures.]*

**6A-7 AUTOMATIC CONTRIBUTION ARRANGEMENT.** No automatic contribution provisions apply under Section 3.03(c) of the BPD, unless provided otherwise under this AA §6A-7. *[Note: Some States through anti-garnishment laws or otherwise may not allow Automatic Contribution Arrangements.]*

- ☐ (a) **Automatic deferral election.** Upon becoming eligible to make Salary Deferrals under the Plan (pursuant to AA §3 and AA §4), a Participant will be deemed to have entered into a Salary Deferral Election for each payroll period, unless the Participant completes a Salary Reduction Agreement election (subject to the limitations under AA §6A-2 and AA §6A-3) in accordance with procedures adopted by the Plan Administrator.

- ☐ (1) **Effective date of Automatic Contribution Arrangement.** The automatic deferral provisions under this AA §6A-7 are effective as of:

- ☐ (i) The Effective Date of this Plan as set forth under the Employer Signature Page.
- ☐ (ii) \_\_\_\_\_ *[insert date]*
- ☐ (iii) As set forth under a prior Plan document.

*[Note: If this subsection (iii) is checked, the automatic deferral provisions under this AA §6A-7 will apply as of the original Effective Date of the automatic contribution arrangement. Unless provided otherwise under this AA §6A-7, an Employee who is automatically enrolled under a prior Plan document will continue to be automatically enrolled under the current Plan document.]*

- ☐ (2) **Automatic Contribution Arrangement.** Check this subsection (2) if the Plan is designated as an Automatic Contribution Arrangement, as described under Section 3.03(c) of the BPD. *[Note: Unless an election is made under this AA §6A-7 that is inconsistent with the requirements of an Eligible Automatic Contribution Arrangement (EACA), the Automatic Contribution Arrangement will qualify as an EACA, as described in Section 3.03(c) of the BPD.]*

- ☐ (i) **Automatic Contribution Arrangement features determined under separate administrative procedures.** The Employer has described the features of its Automatic Contribution Arrangement in a separate administrative policy which is incorporated by reference into this Plan. To the extent that either (ii) or (iii) below is not completed, those features of the Automatic Contribution Arrangement will be determined by the terms of a separate administrative policy.

- ☐ (ii) **Automatic deferral percentage.**

- ☐ (A) \_\_\_\_% of Plan Compensation
- ☐ (B) \$\_\_\_\_

- ☐ (iii) **Automatic increase.** If elected under this subsection (iii), the automatic deferral amount will increase each Plan Year by the following amount. (See Section 3.03(c) of the BPD.)

- ☐ (A) \_\_\_\_% of Plan Compensation
- ☐ (B) \$\_\_\_\_
- ☐ (C) Describe: \_\_\_\_\_

Any automatic increase elected under this subsection (iii) will not cause the automatic deferral amount to exceed:

- ☐ (D) \_\_\_\_% of Plan Compensation
- ☐ (E) \$\_\_\_\_
- ☐ (F) Describe: \_\_\_\_\_

- (3) **Application of automatic deferral provisions.** The automatic deferral election under subsection (2) will apply to new Participants and existing Participants as set forth under this subsection (3).
- (i) **New Participants.** The automatic deferral provisions apply to all Participants who become eligible on or after the effective date.
- (ii) **Current Participants.** The automatic deferral provisions apply to all other eligible Participants as follows:
- ☐ (A) Automatic deferral provisions apply to all current Participants who have not entered into a Salary Deferral Election (including an election not to defer under the Plan).
- ☐ (B) Automatic deferral provisions apply to all current Participants who have not entered into a Salary Deferral Election that is at least equal to the automatic deferral amount under subsection (2)(ii). Current Participants who have made a Salary Deferral Election that is less than the automatic deferral amount or who have not made a Salary Deferral Election will automatically be increased to the automatic deferral amount unless the Participant enters into a new Salary Deferral election on or after the effective date of the automatic deferral provisions.
- ☐ (C) Automatic deferral provisions do not apply to current Participants. Only new Participants described in subsection (i) above are subject to the automatic deferral provisions.
- ☐ (D) Describe: \_\_\_\_\_
- (iii) **Treatment of automatic deferrals.** Any Salary Deferrals made pursuant to an automatic deferral election will be treated as Pre-Tax Salary Deferrals, unless designated otherwise under this subsection (iii).
- ☐ Any Salary Deferrals made pursuant to an automatic deferral election will be treated as Roth Deferrals. [*Note: This subsection (iii) may only be checked if Roth Deferrals are permitted under AA §6A-5.*]
- ☐ (iv) **Expiration of affirmative deferral elections.** Unless this subsection (iv) is elected, for purposes of the automatic deferral provisions of the Plan, a Participant's affirmative elective deferral election will not expire. If this subsection (iv) is elected, a Participant's affirmative deferral election will expire:
- ☐ (A) at the end of each Plan Year.
- ☐ (B) Describe date that the affirmative election will expire: \_\_\_\_\_
- If a Participant fails to complete a new affirmative deferral election subsequent to the prior election expiring, the Participant becomes subject to the automatic deferral percentage as specified in the Plan pursuant to the automatic contribution arrangement provisions. Each year, the Participant can always complete a new affirmative election and designate a new deferral percentage.
- [*Note: Any Salary Deferral Election (including an election not to defer under the Plan) made after the effective date of the automatic deferral provisions will override such automatic deferral provisions.*]
- (4) **Application of automatic increase.** Unless designated otherwise under this subsection (4), if an automatic increase is selected under subsection (2)(iii) above, the automatic increase will take effect as of the first day of the second Plan Year following the Plan Year in which the automatic deferral election first becomes effective with respect to a Participant. (See Section 3.03(c)(2)(iii) of the BPD.)
- ☐ (i) **First Plan Year.** Instead of applying as of the second Plan Year, the automatic increase described in subsection (2)(iii) takes effect as of the appropriate date (as designated under subsection (iii) below) within the first Plan Year following the date automatic contributions begin.
- ☐ (ii) **Designated Plan Year.** Instead of applying as of the second Plan Year, the automatic increase described in subsection (2)(iii) takes effect as of the appropriate date (as designated under subsection (iii) below) within the \_\_\_\_\_ Plan Year following the Plan Year in which the automatic deferral election first becomes effective with respect to a Participant.
- ☐ (iii) **Effective date.** The automatic increase described under subsection (2)(iii) is generally effective as of the first day of the Plan Year. If this subsection (iii) is checked, instead of becoming effective on the first day of the Plan Year, the automatic increase will be effective on:
- ☐ (A) The anniversary of the Participant's date of hire.
- ☐ (B) The anniversary of the Participant's first automatic deferral contribution.
- ☐ (C) The first day of each calendar year.
- ☐ (D) Other date: \_\_\_\_\_
- ☐ (iv) **Special rules:** \_\_\_\_\_



- (5) **Treatment of Employees who have a Severance from Employment and who are rehired.** Unless designated otherwise below, in applying the automatic deferral provisions under this AA§6A-7, including the automatic increase provisions, a rehired Participant is treated as a new Employee (regardless of the amount of time since the rehired Employee had a Severance from Employment).
- ☐ (i) **Rehired Employees not treated as new Employee.** In applying the automatic deferral provisions under this AA§6A-7, including the automatic increase provisions, a rehired Participant is not treated as a new Employee. Thus, for example, a rehired Participant's deferral percentage will be calculated based on the date the individual first began making automatic deferrals under the Plan.
- ☐ (ii) **Describe special rules applicable to rehired employees:** \_\_\_\_\_
- ☐ (b) **Permissible Withdrawals under Automatic Contribution Arrangement.**
- ☐ (1) **Permissible withdrawals allowed.** If the Plan satisfies the requirements for an EACA (as set forth in Section 3.03(c) of the BPD), a Participant who has Salary Deferrals contributed to the Plan pursuant to an automatic deferral election under this AA §6A-7 may elect to withdraw such contributions (and earnings attributable thereto) within 90 days after the date such Salary Deferrals would otherwise have been included in gross income, unless designated otherwise under subsection (3) below. Unless elected otherwise below, if a Participant does not make automatic deferrals to the Plan for an entire Plan Year (e.g., due to Severance from Employment), the Plan may allow such Participant to take a permissive withdrawal, but only with respect to default contributions made after the Participant's return to employment.
- ☐ The ability to take permissible withdrawals does not apply to rehired Participants, even if such Participants have not made automatic deferrals to the Plan for an entire Plan Year due to Severance from Employment.
- ☐ (2) **No permissible withdrawals.** Although the Plan contains an automatic deferral election that is designed to satisfy the requirements of an EACA, the permissible withdrawal provisions under this subsection (b) are not available.
- ☐ (3) **Time period for electing a permissible withdrawal.** Instead of a 90-day election period, a Participant must request a permissible withdrawal no later than \_\_\_\_ [may not be less than 30 or more than 90] days after the date the Plan Compensation from which such Salary Deferrals are withheld would otherwise have been included in gross income.
- ☐ (c) **Other automatic contribution provisions:** \_\_\_\_\_

6A-8 **SPECIAL DEFERRAL EFFECTIVE DATES.** Unless designated otherwise under this AA §6A-8, a Participant is eligible to make Salary Deferrals under the Plan as of the Effective Date of the Plan (as designated in the Employer Signature Page). However, in no case may a Participant begin making Salary Deferrals prior to the later of the date the Employee becomes a Participant, the date the Participant executes a Salary Reduction Agreement or the date the Plan is adopted or effective. (See Section 3.03(a) of the BPD.)

To designate a later Effective Date for Salary Deferrals or Roth Deferrals, complete this AA §6A-8.

- ☐ (a) **Salary Deferrals.** A Participant is eligible to make Salary Deferrals under the Plan as of:
- ☐ (1) the date the Plan is executed by the Employer (as indicated on the Employer Signature Page).
- ☐ (2) \_\_\_\_ (insert date).
- ☐ (b) **Roth Deferrals.** The Roth Deferral provisions under AA §6A-5 are effective as of \_\_\_\_\_. [**Note:** If Roth Deferrals are permitted under AA §6A-5 above, Roth Deferrals are effective as of the Effective Date applicable to Salary Deferrals under this AA §6A-8, unless a later date is designated under this subsection.]

## SECTION 6B MATCHING CONTRIBUTIONS

6B-1 **MATCHING CONTRIBUTIONS.** Is the Employer authorized to make Matching Contributions under the Plan?

- ☐ Yes
- ☒ No [Check this box if there are no Matching Contributions. If "No" is checked, skip to Section 7.]

[**Note:** Any Matching Contribution made pursuant to this AA §6B will count towards the Code §457(e)(15) Maximum Contribution Limit. See Section 5.01 of the BPD.]

6B-2 **MATCHING CONTRIBUTION FORMULA:** For the period designated in AA §6B-5 below, the Employer will make the following Matching Contribution on behalf of Participants who satisfy the allocation conditions under AA §6B-6 below.

- ☐ (a) **Discretionary match.** The Employer will determine in its sole discretion how much, if any, it will make as a Matching Contribution and how such Matching Contribution is allocated to Participants.

- ☐ (b) **Fixed match.** The Employer will make a Matching Contribution for each Participant equal to:
- ☐ (1) \_\_\_\_% of Salary Deferrals made for each period designated in AA §6B-5 below.
  - ☐ (2) \$\_\_\_\_ for each period designated in AA §6B-5 below.
  - ☐ (3) The Employer Contribution will be determined in accordance with the personal service contract or employment contract applicable to the Participant.
  - ☐ (4) The Employer Contribution will be determined in accordance with any Collective Bargaining Agreement(s) addressing retirement benefits of Collectively Bargained Employees under the Plan.
- ☐ (c) **Tiered match.** The Employer will/may make a Fixed/Discretionary Matching Contribution to all Participants based on the following tiers of Salary Deferrals.
- ☐ (1) **Tiers as percentage of Plan Compensation.**

| Salary Deferrals                                                           | Fixed Match | Discretionary Match      |
|----------------------------------------------------------------------------|-------------|--------------------------|
| <input type="checkbox"/> (i) Up to ____% of Plan Compensation              | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (ii) From ____% up to ____% of Plan Compensation  | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (iii) From ____% up to ____% of Plan Compensation | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (iv) From ____% up to ____% of Plan Compensation  | ____%       | <input type="checkbox"/> |

- ☐ (2) **Tiers as dollar amounts.**

| Salary Deferrals                                        | Fixed Match | Discretionary Match      |
|---------------------------------------------------------|-------------|--------------------------|
| <input type="checkbox"/> (i) Up to \$____               | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (ii) From \$____ up to \$____  | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (iii) From \$____ up to \$____ | ____%       | <input type="checkbox"/> |
| <input type="checkbox"/> (iv) Above \$____              | ____%       | <input type="checkbox"/> |

- ☐ (d) **Year of Service match.** The Employer will/may make a fixed %/Discretionary Matching Contribution as a uniform percentage of Salary Deferrals to all Participants based on Years of Service with the Employer.

| Years of Service                                                      | Matching % | Discretionary Match      |
|-----------------------------------------------------------------------|------------|--------------------------|
| <input type="checkbox"/> (1) From ____ up to ____ Years of Service    | ____%      | <input type="checkbox"/> |
| <input type="checkbox"/> (2) From ____ up to ____ Years of Service    | ____%      | <input type="checkbox"/> |
| <input type="checkbox"/> (3) From ____ up to ____ Years of Service    | ____%      | <input type="checkbox"/> |
| <input type="checkbox"/> (4) From ____ up to ____ Years of Service    | ____%      | <input type="checkbox"/> |
| <input type="checkbox"/> (5) Years of Service equal to and above ____ | ____%      | <input type="checkbox"/> |

For this purpose, a Year of Service is each Plan Year during which an Employee completes at least 1,000 Hours of Service. Alternatively, a Year of Service is: \_\_\_\_\_

- ☐ (e) **Other Matching Contribution Formula:** \_\_\_\_\_

6B-3 **CONTRIBUTIONS ELIGIBLE FOR MATCHING CONTRIBUTIONS (“ELIGIBLE CONTRIBUTIONS”).** Unless designated otherwise under this AA §6B-3, all Salary Deferrals, including any Roth Deferrals, Age 50 Catch-Up Contributions and Special 457 Catch-Up Contributions, are eligible for the Matching Contributions designated under AA §6B-2.

- ☐ (a) **Matching Contributions.** Only the following contribution sources are eligible for a Matching Contribution under AA §6B-2:
- ☐ (1) Pre-tax Salary Deferrals
  - ☐ (2) Roth Deferrals
  - ☐ (3) Age 50 Catch-Up Contributions
  - ☐ (4) Special 457 Catch-Up Contributions

- ☐ (b) **Application of Matching Contributions to elective deferrals made under another plan maintained by the Employer.** If this subsection is checked, the Matching Contributions described in AA §6B-2 will apply to elective deferrals made under another plan maintained by the Employer.
- ☐ (1) The Matching Contribution designated in AA §6B-2 above will apply to elective deferrals under the following plan maintained by the Employer: \_\_\_\_\_
- ☐ (2) The following special rules apply in determining the amount of Matching Contributions under this Plan with respect to elective deferrals under the plan described in subsection (1): \_\_\_\_\_
- [Note: This subsection may be used to describe special provisions applicable to Matching Contributions provided with respect to elective deferrals under another plan maintained by the Employer, including another Code §457(b) plan, a §401(a) qualified plan, or Code §403(b) plan.]*
- ☐ (c) **Special rules.** The following special rules apply for purposes of determining the Matching Contribution under this AA §6B-3: \_\_\_\_\_

6B-4 **LIMITS ON MATCHING CONTRIBUTIONS.** In applying the Matching Contribution formula(s) selected under AA §6B-2 above, the following limits apply.

- ☐ (a) **No limits apply.** All Salary Deferrals are eligible for Matching Contributions.
- ☐ (b) **Limit on Salary Deferrals.** The Matching Contribution formula(s) selected in AA §6B-2 above apply only to Salary Deferrals that do not exceed:
- ☐ (1) \_\_\_\_\_ % of Plan Compensation.
- ☐ (2) \$ \_\_\_\_\_.
- ☐ (3) A discretionary amount determined by the Employer.
- ☐ (c) **Limit on Matching Contributions.** The total Matching Contribution provided under the formula(s) selected in AA §6B-2 above will not exceed:
- ☐ (1) \_\_\_\_\_ % of Plan Compensation.
- ☐ (2) \$ \_\_\_\_\_.
- ☐ (d) **Special limits:** \_\_\_\_\_

6B-5 **PERIOD FOR DETERMINING MATCHING CONTRIBUTIONS.** The Matching Contribution formula(s) selected in AA §6B-2 above (including any limitations on such amounts under AA §6B-4) are based on Salary Deferrals for the **Plan Year**. To apply a different period for determining the Matching Contributions and limits under AA §6B-2 and AA §6B-4, check one of (a) – (d) below.

- ☐ (a) payroll period ☐ (b) Plan Year quarter
- ☐ (c) calendar month ☐ (d) Other: \_\_\_\_\_

*[Note: Although Matching Contributions (and any limits on those Matching Contributions) will be determined on the basis of the period designated under this AA §6B-5, this does not require the Employer to actually make contributions or allocate contributions on the basis of such period. See Section 3.04(c) of the BPD for a discussion of the “true up” requirements applicable to Matching Contributions.]*

6B-6 **ALLOCATION CONDITIONS.** A Participant who has otherwise satisfied all conditions to receive a Matching Contribution, must satisfy any allocation conditions designated under this AA §6B-6 to receive an allocation of Matching Contributions under the Plan.

- ☐ (a) **No allocation conditions** apply with respect to Matching Contributions under the Plan.
- ☐ (b) **Employment condition.** An Employee must be employed with the Employer on the last day of the Plan Year.
- ☐ (c) **Minimum service condition.** An Employee must be credited with at least:
- ☐ (1) \_\_\_\_\_ Hours of Service during the Plan Year.
- ☐ (2) \_\_\_\_\_ consecutive days of employment with the Employer during the Plan Year.
- ☐ (3) \_\_\_\_\_ consecutive months of employment with the Employer during the Plan Year.
- ☐ (d) **Application to a specified period.** The allocation conditions selected under this AA §6B-6 apply on the basis of the Plan Year. Alternatively, if an employment or minimum service condition applies under this AA §6B-6, the Employer may elect under this subsection to apply the allocation conditions on a periodic basis as set forth below. (See Section 3.06(a) of the BPD for a description of the rules for applying the allocation conditions on a periodic basis.)
- ☐ (1) **Period for applying allocation conditions.** Instead of the Plan Year, the allocation conditions set forth under subsection (2) below apply with respect to the following periods:
- ☐ (i) Plan Year quarter
- ☐ (ii) calendar month



- ☐ (iii) payroll period
- ☐ (iv) Other: \_\_\_\_\_
- ☐ (2) **Application to allocation conditions.** To the extent an employment or minimum service allocation condition applies under this AA §6B-6, such allocation condition will apply based on the period selected under subsection (1) above, unless designated otherwise below:
- ☐ (i) Only the employment condition will be based on the period selected in subsection (1) above.
- ☐ (ii) Only the minimum service condition will be based on the period selected in subsection (1) above.
- ☐ (iii) Describe any special rules: \_\_\_\_\_
- ☐ (e) **Exceptions.**
- ☐ (1) The above allocation condition(s) will **not** apply if the Employee, during the Plan Year:
- ☐ (i) dies.
- ☐ (ii) has a Severance from Employment due to becoming Disabled.
- ☐ (iii) becomes Disabled.
- ☐ (iv) has a Severance from Employment after attaining Normal Retirement Age.
- ☐ If this box is checked, this waiver of allocation conditions applies only once during the Participant's employment with the Employer. Thus, if an Employee is rehired after such a waiver was applied to such Employee, the waiver of allocation conditions will not apply to a subsequent Severance from Employment.
- ☐ (v) has a Severance from Employment after attaining Early Retirement Age.
- ☐ If this box is checked, this waiver of allocation conditions applies only once during the Participant's employment with the Employer. Thus, if an Employee is rehired after such a waiver was applied to such Employee, the waiver of allocation conditions will not apply to a subsequent Severance from Employment.
- ☐ (vi) is on an authorized leave of absence from the Employer.
- ☐ (2) The exceptions selected under subsection (1) do not apply to:
- ☐ (i) an employment condition designated under this AA §6B-6.
- ☐ (ii) a minimum service condition designated under this AA §6B-6.
- ☐ (iii) a Discretionary Matching Contribution.
- ☐ (iv) a Fixed Matching Contribution.
- ☐ (f) **Equivalency Method.** For purposes of determining an Employee's Hours of Service for allocation purposes, the Plan will use the Equivalency Method (as defined in Section 2.03(a)(4) of the BPD). The Equivalency Method will apply to:
- ☐ (1) All Employees.
- ☐ (2) Only Employees for whom the Employer does not maintain hourly records. For Employees for whom the Employer maintains hourly records, eligibility will be determined based on actual hours worked.
- ☐ (g) **Elapsed Time Method.** For purposes of determining an Employee's service for allocation purposes, the Plan will use the Elapsed Time Method
- ☐ (h) **Describe** any special rules governing the allocation conditions under the Plan: \_\_\_\_\_

6B-7 **OPTIONAL TREATMENT OF MATCHING CONTRIBUTIONS AS ROTH CONTRIBUTIONS.** Unless elected otherwise below, a Participant may not elect to treat a nonforfeitable Matching Contribution made on behalf of such Participant as a Roth Deferrals.

- ☐ (a) A Participant MAY elect to treat a nonforfeitable Matching Contribution made on behalf of such Participant as a Roth Deferral. [**Note:** The Employer and/or Plan Administrator will develop operational procedures to assist in administering this election.]
- ☐ (b) Describe any special rules relating to the optional treatment of nonforfeitable Matching Contributions as a Roth Deferral: \_\_\_\_\_

6B-8 **OPTIONAL TREATMENT OF QUALIFIED STUDENT LOAN PAYMENTS AS SALARY DEFERRALS FOR MATCHING CONTRIBUTIONS.** Unless elected otherwise below, Qualified Student Loan Payments are not treated as Salary Deferrals for Matching Contribution purposes under the Plan.

- ☐ (a) Effective \_\_\_\_ (no earlier than the first day of the Plan Year beginning after December 31, 2023), the Employer elects to make Matching Contributions on account of Qualified Student Loan Payments, as provided under BPD Section 3.04(e). The Employer may develop procedures to assist in the administration of this election and/or may specify any special rules under subsection (b) below.

- ☐ (b) Describe any special rules applicable to the optional treatment of Qualified Student Loan Payments as Salary Deferrals for Matching Contribution purposes: \_\_\_\_\_

6B-9 **SPECIAL RULES APPLICABLE TO MATCHING CONTRIBUTIONS.** The following special rules apply to Matching Contributions: \_\_\_\_\_

## SECTION 7 RETIREMENT AGES

7-1 **NORMAL RETIREMENT AGE.** For purposes of applying the Special 457 Catch-Up Contribution under AA §6A-4(b) (and vesting, allocation and other provisions of the Plan referring to Normal Retirement Age, if applicable), Normal Retirement Age under the Plan is:

- ☐ (a) Age \_\_\_\_ (not earlier than age 65 or later than age 70 ½).
- ☐ (b) The earlier of age \_\_\_\_ (not earlier than age 65 or later than age 70 ½) or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(b) of the BPD).
- ☒ (c) The Participant may designate a Normal Retirement Age that is on or after the earlier of age 65 or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(b) of the BPD) but not later than age 70½.
- ☐ (d) The Participant may designate a Normal Retirement Age that is on or after age \_\_\_\_ (not earlier than age 65) but not later than age \_\_\_\_ (not later than age 70½).
- ☐ (e) Describe Normal Retirement Age: \_\_\_\_\_

**Normal Retirement Age for Qualified Police (elect if applicable):**

- ☐ (f) Age \_\_\_\_ (not earlier than age 40 or later than age 70 ½).
- ☐ (g) The earlier of age \_\_\_\_ (not earlier than age 40 or later than age 70 ½) or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(c) of the BPD).
- ☒ (h) The Participant may designate a Normal Retirement Age that is on or after the earlier of age 40 or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(b) of the BPD) but not later than age 70½.
- ☐ (i) The Participant may designate a Normal Retirement Age that is on or after age 65 but not later than age 70½.
- ☐ (j) Describe Normal Retirement Age for Qualified Police: \_\_\_\_\_

**Normal Retirement Age for Firefighters (elect if applicable):**

- ☐ (k) Age \_\_\_\_ (not earlier than age 40 or later than age 70 ½).
- ☐ (l) The earlier of age \_\_\_\_ (not earlier than age 40 or later than age 70 ½) or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(c) of the BPD).
- ☒ (m) The Participant may designate a Normal Retirement Age that is on or after the earlier of age 40 or the date immediate retirement benefits are authorized under a pension plan maintained by the Employer (as set forth under Section 5.04(b) of the BPD) but not later than age 70½.
- ☐ (n) The Participant may designate a Normal Retirement Age that is on or after age 65 but not later than age 70½.
- ☐ (o) Describe Normal Retirement Age for Firefighters: \_\_\_\_\_

*[Note: A Participant's Normal Retirement Age must be the same as such Participant's normal retirement age under any other 457(b) plans sponsored by the Employer. The designation of a Normal Retirement Age under the Plan does not compel retirement with the Employer.]*

## SECTION 8 VESTING AND FORFEITURES

8-1 **CONTRIBUTIONS SUBJECT TO VESTING.** Does the Plan provide for Employer Contributions under AA §6 or Matching Contributions under AA §6B that are subject to vesting?

- ☐ Yes
- ☒ No [If "No" is checked, skip to Section 9.]

*[Note: The imposition of a vesting schedule creates a substantial risk of forfeiture with respect to the contributions subject to the vesting schedule. If a contribution is subject to a substantial risk of forfeiture, such contribution is not counted toward the Maximum Contribution Limit until the substantial risk of forfeiture lapses (i.e., the contributions are vested). Where an amount is subject to a substantial risk of forfeiture, gains or losses allocable to the amount deferred, through the date that the substantial risk of forfeiture lapses, are taken into account in determining the amount that is considered deferred in the year in which the substantial risk of forfeiture lapses.]*

- 8-2 **VESTING SCHEDULE.** The vesting schedule under the Plan is as follows for both Employer Contributions and Matching Contributions, to the extent authorized under AA §6 and AA §6B. See Section 7.02(a) of the BPD for a description of the various vesting schedules under this AA §8-2. (Note: If the Employer imposes a vesting schedule, Employer Contributions and Matching Contributions, and attributable earnings, will count towards the Code §457(c)(15) Maximum Contribution Limit for the year in which the amounts become vested.)

| ER                       | Match                    |                                          |
|--------------------------|--------------------------|------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (a) Full and immediate vesting.          |
| <input type="checkbox"/> | <input type="checkbox"/> | (b) 3-year cliff vesting schedule        |
| <input type="checkbox"/> | <input type="checkbox"/> | (c) 6-year graded vesting schedule       |
| <input type="checkbox"/> | <input type="checkbox"/> | (d) Modified vesting schedule            |
|                          |                          | ____ % immediately on Plan participation |
|                          |                          | ____ % after 1 Year of Service           |
|                          |                          | ____ % after 2 Years of Service          |
|                          |                          | ____ % after 3 Years of Service          |
|                          |                          | ____ % after 4 Years of Service          |
|                          |                          | ____ % after 5 Years of Service          |
|                          |                          | 100% after 6 Years of Service            |
| <input type="checkbox"/> | <input type="checkbox"/> | (e) Other: _____                         |

- 8-3 **VESTING SERVICE.** In applying the vesting schedules under this AA §8, the following service with the Employer is excluded.

- ☐ (a) None, all service with the Employer counts for vesting purposes.
- ☐ (b) Service before the original Effective Date of this Plan is excluded. (See Section 7.06 of the BPD for rules regarding Predecessor Service.)
- ☐ (c) Service completed before the Employee's \_\_\_\_ birthday is excluded.

- 8-4 **FULL VESTING.** An Employee's vesting percentage increases to 100% if, while employed with the Employer, the Employee:

- ☐ (a) dies.
- ☐ (b) has a Severance from Employment due to becoming Disabled.
- ☐ (c) becomes Disabled.
- ☐ (d) attains Normal Retirement Age.
- ☐ (e) Other: \_\_\_\_\_
- ☐ (f) Not applicable. No increase in vesting applies.

- 8-5 **DEFAULT VESTING RULES.** In applying the vesting requirements under this AA §8, the following default rules apply.

- **Year of Service.** An Employee earns a Year of Service for vesting purposes upon completing 1,000 Hours of Service during a Vesting Computation Period. Hours of Service are calculated based on actual hours worked during the Vesting Computation Period.
- **Vesting Computation Period.** The Vesting Computation Period is the Plan Year.

To override the default vesting rules, complete the applicable sections of this AA §8-5. If this AA §8-5 is not completed, the default vesting rules apply.



- | ER                       | Match                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (a) <b>Year of Service.</b> Instead of 1,000 Hours of Service, an Employee earns a Year of Service upon the completion of ____ [ <i>must be less than 1,000</i> ] Hours of Service during a Vesting Computation Period.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <input type="checkbox"/> | <input type="checkbox"/> | (b) <b>Vesting Computation Period.</b> Instead of the Plan Year, the Vesting Computation Period is:<br><input type="checkbox"/> (1) The 12-month period beginning with the anniversary of the Employee's date of hire.<br><input type="checkbox"/> (2) Describe: _____<br><i>[Note: Any Vesting Computation Period described in (2) must be a 12-consecutive month period and must apply uniformly to all Participants.]</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | (c) <b>Elapsed Time Method.</b> Vesting service will be determined under the Elapsed Time Method. (See Section 7.03(b) of the BPD.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | (d) <b>Equivalency Method.</b> For purposes of determining an Employee's Hours of Service for vesting, the Plan will use the Equivalency Method (as defined in Section 7.03(a)(2) of the BPD). The Equivalency Method will apply to:<br><input type="checkbox"/> (1) All Employees.<br><input type="checkbox"/> (2) Employees who are not paid on an hourly basis. For Employees paid on an hourly basis, vesting will be determined based on actual hours worked.<br>If this (d) is checked, Hours of Service for vesting will be determined under the following Equivalency Method.<br><input type="checkbox"/> (3) <b>Monthly.</b> 190 Hours of Service for each month worked.<br><input type="checkbox"/> (4) <b>Weekly.</b> 45 Hours of Service for each week worked.<br><input type="checkbox"/> (5) <b>Daily.</b> 10 Hours of Service for each day worked.<br><input type="checkbox"/> (6) <b>Semi-monthly.</b> 95 Hours of Service for each semi-monthly period.<br><input type="checkbox"/> (7) <b>Hours worked.</b> 870 hours worked treated as 1,000 Hours of Service and 435 hours worked treated as 500 Hours of Service.<br><input type="checkbox"/> (8) <b>Regular time hours.</b> 750 regular time hours treated as 1,000 Hours of Service and 375 regular time hours treated as 500 Hours of Service. |

8-6 **ALLOCATION OF FORFEITURES.** The Employer may decide in its discretion how to treat forfeitures under the Plan. Alternatively, the Employer may designate under this AA §8-6 how forfeitures occurring during a Plan Year will be treated. *[Note: No elections are required under this AA §8-6, if the Employer decides to use its discretion on how to treat forfeitures.]*

Any forfeitures occurring during a Plan Year will be:

- | ER                       | Match                    |                                                                                                |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (a) N/A. All contributions are 100% vested. <i>[Do not complete the rest of this AA §8-6.]</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | (b) Reallocated as additional Employer Contributions or as additional Matching Contributions.  |
| <input type="checkbox"/> | <input type="checkbox"/> | (c) Used to reduce Employer and/or Matching Contributions.                                     |

For purposes of subsection (b) or (c), forfeitures will be applied:

- |                          |                          |                                                                               |
|--------------------------|--------------------------|-------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (d) for the Plan Year in which the forfeiture occurs.                         |
| <input type="checkbox"/> | <input type="checkbox"/> | (e) for the Plan Year following the Plan Year in which the forfeitures occur. |

Prior to applying forfeitures under subsection (b) or (c):

- |                          |                          |                                                                                     |
|--------------------------|--------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (f) Forfeitures may be used to pay Plan expenses. (See Section 7.08(c) of the BPD.) |
| <input type="checkbox"/> | <input type="checkbox"/> | (g) Forfeitures may not be used to pay Plan expenses.                               |

In determining the amount of forfeitures to be reallocated under subsection (b), the same allocation conditions apply as for the source for which the forfeiture is being allocated under AA §6-5 or AA §6B-6, unless designated otherwise below.

- |                          |                          |                                                                               |
|--------------------------|--------------------------|-------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | (h) Forfeitures are not subject to any allocation conditions.                 |
| <input type="checkbox"/> | <input type="checkbox"/> | (i) Forfeitures are subject to a last day of employment allocation condition. |

**ER Match**

- ☐ ☐ (j) Forfeitures are subject to a \_\_\_\_ Hours of Service minimum service requirement.

In determining the treatment of forfeitures under this AA §8-6, the following special rules apply:

- ☐ ☐ (k) Describe: \_\_\_\_\_

**8-7 SPECIAL RULES REGARDING CASH-OUT DISTRIBUTIONS.**

- (a) **Additional allocations.** If a Participant who has a Severance from Employment receives a complete distribution of such Participant's vested Account Balance while still entitled to an additional allocation, the forfeiture provisions do not apply until the Participant receives a distribution of the additional amounts to be allocated.

To modify the default forfeiture rules, complete this AA §8-7(a).

- ☐ The forfeiture provisions will apply if a Participant who has a Severance from Employment takes a complete distribution, regardless of any additional allocations during the Plan Year.

- (b) **Timing of forfeitures.** A Participant who receives an Involuntary Cash-Out Distribution (as described in AA §9-4(a)) is treated as having an immediate forfeiture of such Participant's nonvested Account Balance.

To modify the forfeiture timing rules to delay the occurrence of a forfeiture upon an Involuntary Cash-Out Distribution, complete this AA §8-7(b).

- ☐ A forfeiture will occur at the end of the \_\_\_\_ year following the Involuntary Cash-Out Distribution.

**8-8 SPECIAL VESTING RULES.****ER Match**

- ☐ ☐ Describe special vesting provisions: \_\_\_\_\_

## SECTION 9 DISTRIBUTION PROVISIONS

**9-1 AVAILABLE FORMS OF DISTRIBUTION.**

**Lump sum distribution.** Unless selected otherwise under subsection (e) below, a Participant may take a distribution of such Participant's entire vested Account Balance in a single lump sum.

**Additional distribution options.** To provide for additional distribution options, check the applicable distribution forms under this AA §9-1. If a lump sum distribution will not be provided under the Plan, check (e) below and indicate that no lump sum distribution is available under the Plan.

- ☒ (a) **Partial lump sum.** A Participant may take a distribution of less than the entire vested Account Balance upon Severance from Employment.

- ☐ **Minimum partial lump sum amount.** A Participant may not take a partial lump sum distribution of less than \$ \_\_\_\_.

- ☐ (b) **Installment distributions.** A Participant may take a distribution over a specified period not to exceed the life or life expectancy of the Participant (and a designated beneficiary).

- ☒ (c) **Installment distribution for required minimum distributions.** A Participant may take an installment distribution solely to the extent necessary to satisfy the required minimum distribution rules under Section 9 of the BPD.

- ☐ (d) **Annuity distributions.** A Participant may elect to have the Plan Administrator use the Participant's vested Account Balance to purchase an annuity.

- ☒ (e) **Describe:** Repetitive payments \_\_\_\_\_

*[Note: Any additional distribution option described in (e) will apply uniformly to all Participants under the Plan and may not be subject to the discretion of the Employer or Plan Administrator.]*

**9-2 PERMISSIBLE DISTRIBUTION EVENTS.**

- ☒ (a) **Distribution events.** A Participant may withdraw all or any portion of such Participant's vested Account Balance, to the extent designated, upon the occurrence of the event(s) selected under this AA §9-2.

**Deferral Match ER**

- ☐ ☐ ☐ (1) No in-service distributions are permitted.
- ☒ ☐ ☐ (2) The attainment of age 59 1/2 (no earlier than age 59½).

| Deferral                                                                                                                                                                                                                                                                                                                                                            | Match                    | ER                       |                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/>                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | (3) The occurrence of an Unforeseeable Emergency, as described in Section 8.08 of the BPD.<br><input type="checkbox"/> Participants who receive a distribution on the occurrence of an Unforeseeable Emergency may not make Salary Deferrals to the Plan for a period of 6 months. |
| <input checked="" type="checkbox"/>                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> | <input type="checkbox"/> | (4) A Qualified Birth or Adoption Distribution, as described in Section 8.14 of the BPD.                                                                                                                                                                                           |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | (5) Upon a deemed Severance from Employment when an individual is on active duty for a period of at least 30 days while performing service in the Uniformed Services, as described under Section 15.05(c) of the BPD.                                                              |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | (6) An Emergency Personal Expense Distribution, as described in BPD Section 8.18.                                                                                                                                                                                                  |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | (7) A Domestic Abuse Distribution, as described in BPD Section 8.19.                                                                                                                                                                                                               |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | (8) A Qualified Disaster Recovery Distribution, as described in Section 8.17 of the BPD.                                                                                                                                                                                           |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> | <input type="checkbox"/> | (9) A Qualified Long-Term Care Distribution, as described in Section 8.20 of the BPD. <b>[Note: Qualified Long-Term Care Distributions are not available under the Plan until after December 29, 2025.]</b>                                                                        |
| <input type="checkbox"/> (b) <b>Rollover Contributions.</b> Unless designated otherwise under this subsection (b), a Participant may withdraw amounts attributable to Rollover Contributions at any time. If this subsection (b) is selected, amounts attributable to Rollover Contributions may be distributed only upon the occurrence of the following event(s): |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (1) No in-service distributions are permitted.                                                                                                                                                                                                                                                                                             |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (2) The attainment of age ____.                                                                                                                                                                                                                                                                                                            |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (3) The occurrence of an Unforeseeable Emergency, as described in Section 8.08 of the BPD.                                                                                                                                                                                                                                                 |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (4) The Participant qualifies for a Qualified Birth or Adoption Distribution, as described in Section 8.14 of the BPD.                                                                                                                                                                                                                     |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (5) Upon a deemed Severance from Employment when an individual is on active duty for a period of at least 30 days while performing service in the Uniformed Services, as described under Section 15.05(c) of the BPD.                                                                                                                      |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (6) Describe: _____                                                                                                                                                                                                                                                                                                                        |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input checked="" type="checkbox"/> (c) <b>Distribution of Smaller Amounts.</b>                                                                                                                                                                                                                                                                                     |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (1) The Employer has discretion to make distribution of smaller amounts as described in Section 8.06 of the BPD.                                                                                                                                                                                                                           |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input checked="" type="checkbox"/> (2) The Participant may withdraw a distribution of smaller amounts as described in Section 8.06 of the BPD.                                                                                                                                                                                                                     |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (3) Special rules applicable to the distribution of smaller amounts: _____                                                                                                                                                                                                                                                                 |                          |                          |                                                                                                                                                                                                                                                                                    |
| <input type="checkbox"/> (d) <b>Describe any special distribution rules applicable to a Participant's Transfer Account:</b> _____                                                                                                                                                                                                                                   |                          |                          |                                                                                                                                                                                                                                                                                    |

**9-3 SPECIAL RULES FOR IN-SERVICE DISTRIBUTIONS.**

- ☐ (a) In-service distributions will only be permitted if the Participant is 100% vested in the amounts being withdrawn.
- ☐ (b) A Participant may take no more than \_\_\_\_ in-service distribution(s) in a Plan Year.
- ☐ (c) A Participant may not take an in-service distribution of less than \$ \_\_\_\_.
- ☒ (d) A Participant may not take a distribution after Severance from Employment for the following in-service distributions elected under AA §9-2.
- ☒ (1) Unforeseeable Emergency Distributions.
- ☒ (2) Qualified Birth or Adoption Distributions.
- ☐ (3) Emergency Personal Expense Distributions.
- ☐ (4) Domestic Abuse Distributions.
- ☐ (5) Qualified Long-Term Care Distributions.
- ☐ (e) Describe any special in-service distribution rules: \_\_\_\_\_

## 9-4 PARTICIPANT AND SPOUSAL CONSENT.

- (a) **Involuntary Cash-Out Distribution.** A Participant who has a Severance from Employment with a vested Account Balance of \$5,000 (or \$7,000, effective for distributions made after December 31, 2023) or less will receive an Involuntary Cash-Out Distribution in the form of a lump sum distribution, unless elected otherwise under this AA §9-4. If a Participant's vested Account Balance exceeds \$5,000 (or \$7,000, effective for distributions made after December 31, 2023), the Participant generally must consent to a distribution from the Plan, except to the extent provided otherwise under this AA §9-4.
- ☐ (1) **No Involuntary Cash-Out Distributions.** The Plan does not provide for Involuntary Cash-Out Distributions. A Participant who has a Severance from Employment must consent to any distribution from the Plan. (See Section 14.02(a) of the BPD for special rules upon Plan termination.)
- ☒ (2) **Involuntary Cash-Out Distribution threshold.** Instead of a vested Account Balance Involuntary Cash-Out Distribution threshold of \$5,000 (or \$7,000, effective for distributions made after December 31, 2023), a Participant who has a Severance from Employment will receive an Involuntary Cash-Out Distribution:
- ☒ (i) If the Participant's vested Account Balance is less than or equal to \$1,000.
- ☐ (ii) Regardless of the value of the Participant's vested Account Balance (i.e., a Participant who has a Severance from Employment always will receive an Involuntary Cash-Out Distribution and no Participant consent is required).
- ☐ (3) **Application of Automatic Rollover rules.**
- ☐ (i) The Automatic Rollover rules described in Section 8.09(f) of the BPD do not apply to any Involuntary Cash-Out Distribution below \$1,000, unless elected otherwise under this subsection (i). If this subsection (i) is checked, the Automatic Rollover provisions apply to all Involuntary Cash-Out Distributions (including those below \$1,000).
- ☐ (ii) The Automatic Rollover rules only apply to Involuntary Cash-Out Distributions of Participants who have not attained Normal Retirement Age or age 62, if later.
- ☐ (4) **Distribution upon attainment of stated age.** Participant consent will not be required with respect to distributions made upon attainment of Normal Retirement Age (or age 62, if later), regardless of the value of the Participant's vested Account Balance.
- (5) **Treatment of Rollover Contributions.** In determining whether a Participant's vested Account Balance exceeds the Involuntary Cash-Out threshold for purposes of applying the distribution rules under this AA §9-4 and the Automatic Rollover provisions under Section 8.09(f) of the BPD, Rollover Contributions will be:
- ☐ (i) excluded.
- ☒ (ii) included.
- (b) **Spousal consent.** Spousal consent is not required for a Participant to receive a distribution or name an alternate Beneficiary, unless designated otherwise under this subsection (b).
- ☐ (1) **Distribution consent.** A Participant's spouse must consent to any distribution or loan, provided the Participant's vested Account Balance exceeds \$\_\_\_\_\_.
- ☐ (2) **Consent to Beneficiary.** A Participant's spouse must consent to naming someone other than the spouse as Beneficiary under the Plan.
- ☐ (3) **Spousal consent rights determined under administrative policy.** The Employer will establish spousal consent rights for the Plan under a separate administrative policy.
- ☐ (c) **Describe** any special rules relating to Participant or spousal consent: \_\_\_\_\_

9-5 **TIMING OF DISTRIBUTIONS.** The Plan Administrator will make distributions to a Participant (or Beneficiary) as soon as administratively feasible after the occurrence of an event, such as Severance from Employment, that allows a Participant or Beneficiary to receive a distribution. The Plan may condition the receipt of a distribution on Participant and/or spousal consent, as specified under AA §9-4.

## 9-6 DETERMINATION OF BENEFICIARY.

- (a) **Default beneficiaries.** Under Section 8.05(c) of the BPD, to the extent a Beneficiary has not been named by the Participant (subject to the spousal consent rules) to receive all or any portion of the deceased Participant's death benefit, such amount shall be distributed to the Participant's surviving spouse (if the Participant was married at the time of death) who shall be considered the designated Beneficiary. If the Participant does not have a surviving spouse at the time of death, distribution will be made to the Participant's surviving children (including legally adopted children, but not including step-children), as designated Beneficiaries, in equal shares. If the Participant has no surviving children, distribution will be made to the Participant's estate.
- ☒ If this subsection (a) is checked, the default beneficiaries under Section 8.05(c) of the BPD are modified as follows:



- ☐ (1) The Plan adopts the default beneficiary rules under Section 8.05(c) of the BPD, except, if the Participant does not have a surviving spouse at the time of death, distribution will be made to the Participant's children (including legally adopted children, but not including step-children), as designated Beneficiaries, **per stirpes**.
- ☐ (2) The Plan adopts the default beneficiary rules under Section 8.05(c) of the BPD, except, if the Participant does not have a surviving spouse at the time of death, distribution will be made to the Participant's estate.
- ☐ (3) The Plan adopts the default beneficiary rules under Section 8.05(c) of the BPD, except, if the Participant does not have a surviving spouse at the time of death, distribution will be made in the following order of priority: (1) to the Participant's children (including legally adopted children, but not including step-children), as designated Beneficiaries, **per stirpes**; (2) if there are no children, then to the Participant's surviving parents; and (3) if there are no surviving parents, to the Participant's estate.
- ☒ (4) Describe other modifications to the default beneficiaries under Section 8.05(c) of the BPD: To the extent a Beneficiary has not been named by the Participant to receive all of any portion of the deceased Participant's death benefit, such amount shall be distributed to the Participant's surviving Spouse. If the Participant does not have a surviving Spouse, distribution will be made to the Participant's surviving children (including legally adopted children, but not including step-children) in equal shares by right of representation (one share for each surviving child and one share for each child who predeceases the Participant with living descendants). If the Participant has no surviving children, distribution will be made to the Participant's surviving parents in equal shares. If the Participant has no surviving parents, distribution will be made to the Participant's estate.

*[Note: The description of the modifications to the default beneficiaries must be sufficiently clear for the Plan Administrator to determine the beneficiaries and the method of distribution of the Participant's death benefit.]*

- (b) **One-year marriage rule.** For purposes of determining whether an individual is considered the surviving spouse of the Participant, the determination is based on the marital status as of the date of the Participant's death, unless designated otherwise under this subsection (b).
  - ☐ If this subsection (b) is checked, in order to be considered the surviving spouse, the Participant and surviving spouse must have been married for the entire one-year period ending on the date of the Participant's death. If the Participant and surviving spouse are not married for at least one year as of the date of the Participant's death, the spouse will not be treated as the surviving spouse for purposes of applying the distribution provisions of the Plan.
- (c) **Divorce of spouse.** Unless elected otherwise under this subsection (c), if a Participant designates such Participant's spouse as Beneficiary and subsequent to such Beneficiary designation, the Participant and spouse are divorced, the designation of the spouse as Beneficiary under the Plan is automatically rescinded as set forth under Section 8.05 of the BPD.
  - ☐ If this subsection (c) is checked, a Beneficiary designation will not be rescinded upon divorce of the Participant and spouse.

*[Note: Section 8.05 of the BPD and this subsection (c) will be subject to the provisions of a Beneficiary designation entered into by the Participant. Thus, if a Beneficiary designation specifically overrides the election under this subsection (c), the provisions of the Beneficiary designation will control. See Section 8.05 of the BPD.]*

## 9-7 QUALIFIED DISTRIBUTIONS FOR RETIRED PUBLIC SAFETY OFFICERS.

Unless otherwise elected below, a Participant who is an eligible retired public safety officer may elect, after Severance from Employment, to have qualified health insurance premiums deducted from amounts to be distributed from the Plan that would otherwise be includible in gross income, and to have such amounts paid directly to the insurer or group health plan. (See Section 8.13 of the BPD.)

- ☐ If this subsection is checked, a Participant who is an eligible retired public safety officer may **NOT** elect to have qualified health insurance premiums deducted from amounts to be distributed from the Plan.

## 9-8 REQUIRED MINIMUM DISTRIBUTIONS

- (a) **Required Beginning Date.** In applying the required minimum distribution rules under Section 9 of the BPD, the Required Beginning Date is the later of attainment of age 72 (age 70 ½ for Participants who attained age 70 ½ prior to January 1, 2020) or Severance from Employment. To override this default provision, check this subsection (a).
  - ☐ The Required Beginning Date is the date the Employee attains age 72 (age 70 ½ for Participants who attained age 70 ½ prior to January 1, 2020), even if the Employee is still employed with the Employer.
- (b) **Temporary Waiver for 2020 - Default if Participant failed to elect.** For purposes of applying the required minimum distribution rules for the 2020 calendar year, effective January 1, 2020 (or such later date as designated below), a

Participant (including an Alternate Payee or beneficiary of a deceased Participant) who was eligible to receive a required minimum distribution for the 2020 calendar year could elect whether to receive the 2020 RMD or 2020 Extended RMD (as defined in Section 9.05(a) of the BPD). If a Participant did not specifically elect to take the 2020 RMD or 2020 Extended RMD from the Plan, such distribution was not made for the 2020 calendar year. The Employer may modify this default rule below, provided such modification satisfies the requirements under Code §401(a)(9)(I) and any applicable IRS guidance. (The temporary waiver for 2020 does not apply to Plans that are established after 2020 and no elections are required for such Plans.)

- ☐ (1) **2020 RMDs and 2020 Extended RMDs were made.** 2020 RMDs and 2020 Extended RMDs were made to Participants who were otherwise required to receive a required minimum distribution for the 2020 calendar year, unless the Participant elected to not receive such distribution.
- ☐ (2) **2020 RMDs were not made, but 2020 Extended RMDs were made.** 2020 RMDs were not made for the 2020 calendar year, but 2020 Extended RMDs were made for the 2020 calendar year, unless the Participant elected otherwise.
- ☐ (3) **2020 RMDs were made, but 2020 Extended RMDs were not made.** 2020 RMDs were made for the 2020 calendar year, but 2020 Extended RMDs were not made for the 2020 calendar year, unless the Participant elected otherwise.
- ☐ (4) **Direct Rollovers.** Unless elected otherwise below, the Plan offered a Direct Rollover only for distributions that were Eligible Rollover Distributions in the absence of Code §401(a)(9)(I).  
Instead of the default above, the following were treated as Eligible Rollover Distributions in 2020:
  - ☐ (i) 2020 RMDs
  - ☐ (ii) 2020 RMDs and 2020 Extended RMDs
  - ☐ (iii) 2020 RMDs, but only if paid with an additional amount that is an Eligible Rollover Distribution without regard to Code §401(a)(9)(I)
  - ☐ (iv) Describe: \_\_\_\_\_
- ☐ (5) **Describe other modifications of the default participant election rules:** \_\_\_\_\_
- ☐ (6) **Effective date.** Instead of January 1, 2020, the effective date of the amendment providing for a choice of whether a Participant or beneficiary could receive 2020 RMDs was effective: \_\_\_\_\_
- ☐ (7) **Describe any special rules, including any special effective dates, the Plan applied to RMDs for 2020:** \_\_\_\_\_

- (c) **Required minimum distribution elections or rules.** Unless the Employer elects otherwise under this AA §9-8(c), RMDs under the Plan when the Participant dies prior to the Required Beginning Date shall be made as follows: (1) if the Participant does not have a Designated Beneficiary, distributions must satisfy the 5-year rule under Code §401(a)(9)(B)(ii); (2) if the participant has a Designated Beneficiary that is not an Eligible Designated Beneficiary, distributions must satisfy the 10-year rule; or (3) if the Participant has an Eligible Designated Beneficiary, distributions must satisfy the life expectancy rule. To override this default provision, complete (1) and/or (2) below.

- ☒ (1) **Application of life expectancy and 10-year rules to Eligible Designated Beneficiaries.** Instead of the default, the Plan will apply the following rule:
  - ☐ (i) The life expectancy rule applies to all Eligible Designated Beneficiaries.
  - ☐ (ii) The 10-year rule applies to all Eligible Designated Beneficiaries.
  - ☐ (iii) The entire interest of an Eligible Designated Beneficiary will be distributed by the end of the \_\_\_\_ calendar year [may not be greater than 9<sup>th</sup>] following the year the Participant dies.
  - ☒ (iv) The Participant or Eligible Designated Beneficiary may elect to apply either the 10-year rule or the life expectancy rule to determine the required minimum distributions when the Participant dies before such Participant's Required Beginning Date. If no election is timely made:
    - ☒ (A) the life expectancy rule applies to all Eligible Designated Beneficiaries.
    - ☐ (B) the 10-year rule applies to all Eligible Designated Beneficiaries.
    - ☐ (C) the 10-year rule, reduced to \_\_\_\_ years, applies to all Eligible Designated Beneficiaries.
  - ☐ (v) Describe the manner (including effective date) in which the 10-year rule and life expectancy rule apply to Eligible Designated Beneficiaries: \_\_\_\_\_
- ☐ (2) **Special rules.** Describe any special rules that apply for purposes of the required minimum distribution rules under Code §401(a)(9): \_\_\_\_\_

*[Note: Any special rules for determining required minimum distributions for calendar years beginning on or after January 1, 2022 (or such later date as specified in applicable regulations or guidance) must comply with proposed Treas. Reg §§1.401(a)(9)-1 through 1.401(a)(9)-9 issued on February 24, 2022 (or subsequent applicable final regulations).]*

## 9-9 SPECIAL DISTRIBUTION RULES.

☐ Describe any additional distribution options or rules: \_\_\_\_\_

**SECTION 10**  
**MISCELLANEOUS PROVISIONS**

10-1 **PLAN VALUATION.** The Plan is valued **annually**, as of the last day of the Plan Year. In addition, the Plan will be valued on the following dates:

| Deferral                            | Match                    | ER                       |                                                                                                                        |
|-------------------------------------|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | (a) <b>Daily.</b> The Plan is valued at the end of each business day during which the New York Stock Exchange is open. |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (b) <b>Monthly.</b> The Plan is valued at the end of each month of the Plan Year.                                      |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (c) <b>Quarterly.</b> The Plan is valued at the end of each Plan Year quarter.                                         |
| <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | (d) <b>Describe:</b> _____                                                                                             |

*[Note: The Employer may elect operationally to perform interim valuations.]*

10-2 **SPECIAL RULES FOR DETERMINING AMOUNT OF INCOME OR LOSS.** The following special rules apply in determining the amount of income or loss allocated to Participants' Accounts: \_\_\_\_\_

10-3 **MILITARY SERVICE PROVISIONS -- BENEFIT ACCRUALS.** The benefit accrual provisions under Section 15.05(b) of the BPD do not apply. To apply the benefit accrual provisions under Section 15.05(b) of the BPD, check the box below.

- ☒ (a) **Eligibility for Plan benefits.** Check this box if the Plan will provide the benefits described in Section 15.05(b) of the BPD. If this box is checked, an individual who dies or becomes disabled in qualified military service will be treated as reemployed for purposes of determining entitlement to benefits under the Plan.
- ☐ (b) **Describe special rules applicable to military service:** \_\_\_\_\_

10-4 **AUTOMATIC PORTABILITY TRANSACTIONS.** If elected below or as set forth in separate administrative procedures, the Employer may elect to accept amounts pursuant to an automatic portability transaction as described in Code §4975(f)(12) and BPD Section 4.03.

- ☐ (a) **Plan will accept automatic portability transactions.** Check this box if the Plan will accept amounts pursuant to an automatic portability transaction as described in Code §4975(f)(12) and BPD Section 4.03.
- ☐ (b) **Describe special rules applicable automatic portability transactions:** \_\_\_\_\_

10-5 **GOVERNING LAW.** Unless designated otherwise below, the provisions of this Plan shall be construed, administered, and enforced in accordance with the provisions of applicable Federal Law and, to the extent applicable, the laws of the state in which the Employer has its principal place of business.

- ☐ The provisions of the Plan shall be construed, administered, and enforced in accordance with the provisions of applicable Federal Law and, to the extent applicable, the laws of the state of \_\_\_\_\_.

10-6 **OTHER SPECIAL RULES APPLICABLE TO THIS PLAN.** The following special rules, including the applicability of any vendor agreements, apply to this Plan: \_\_\_\_\_

**APPENDIX A  
SPECIAL EFFECTIVE DATES**

- ☐ A-1 **Eligible Employees.** The definition of Eligible Employee under AA §3 is effective as follows:
- 
- ☐ A-2 **Minimum age and service conditions.** The minimum age and service conditions and Entry Date provisions specified in AA §4 are effective as follows:
- 
- ☐ A-3 **Compensation definitions.** The compensation definitions under AA §5 are effective as follows:
- 
- ☐ A-4 **Employer Contributions.** The Employer Contribution provisions under AA §6 are effective as follows:
- 
- ☐ A-5 **Salary Deferrals.** The Salary Deferral provisions under AA §6A are effective as follows:
- 
- ☐ A-6 **Matching Contributions.** The Matching Contribution provisions under AA §6B are effective as follows:
- 
- ☐ A-7 **Retirement ages.** The retirement age provisions under AA §7 are effective as follows:
- 
- ☐ A-8 **Vesting and forfeiture rules.** The rules regarding vesting and forfeitures under AA §8 are effective as follows:
- 
- ☐ A-9 **Distribution provisions.** The distribution provisions under AA §9 are effective as follows:
- 
- ☐ A-10 **Miscellaneous provisions.** The provisions under AA §10 are effective as follows:
- 
- ☐ A-11 **Special effective date provisions for merged plans.** If any Code §457(b) plan has been merged into this Plan, the following provisions apply:
- 
- ☐ A-12 **Other special effective dates:**
-



## APPENDIX B LOAN POLICY

Use this Appendix B to identify elections dealing with the administration of Participant loans. These elections may be changed without amending this Agreement by substituting an updated Appendix B with new elections.

B-1 Are **PARTICIPANT LOANS** permitted? (See Section 13 of the BPD.)

- ☒ (a) Yes  
☐ (b) No

B-2 **LOAN PROCEDURES.**

- ☐ (a) Loans will be provided under the default loan procedures set forth in Section 13 of the BPD, unless modified under this Appendix B.  
☒ (b) Loans will be provided under a separate written loan policy.  
*[Note: If this subsection (b) is checked, do not complete the rest of this Appendix B.]*

B-3 **AVAILABILITY OF LOANS.** Participant loans are available to all Participants and Beneficiaries. Participant loans are not available to a former Employee or Beneficiary. To override this default provision, complete this AA §B-3.

- ☐ A former Employee or Beneficiary who has a vested Account Balance may request a loan from the Plan.

B-4 **LOAN LIMITS.** The default loan policy under Section 13.03 of the BPD allows Participants to take a loan provided all outstanding loans do not exceed 50% of the Participant's vested Account Balance. To override the default loan policy to allow loans up to \$10,000, even if greater than 50% of the Participant's vested Account Balance, check this AA §B-4.

- ☐ A Participant may take a loan equal to the greater of \$10,000 or 50% of the Participant's vested Account Balance.  
*[Note: If this AA §B-4 is checked, the Participant may be required to provide adequate security as required under Section 13.06 of the BPD.]*

B-5 **NUMBER OF LOANS.** The default loan policy under Section 13.04 of the BPD restricts Participants to one loan outstanding at any time. To override the default loan policy and permit Participants to have more than one loan outstanding at any time, complete (a) or (b) below.

- ☐ (a) A Participant may have \_\_\_\_ loans outstanding at any time.  
☐ (b) There are no restrictions on the number of loans a Participant may have outstanding at any time.

B-6 **LOAN AMOUNT.** The default loan policy under Section 13.04 of the BPD provides that a Participant may not receive a loan of less than \$1,000. To modify the minimum loan amount or to add a maximum loan amount, complete this AA §B-6.

- ☐ (a) There is no minimum loan amount.  
☐ (b) The minimum loan amount is \$\_\_\_\_\_.  
☐ (c) The maximum loan amount is \$\_\_\_\_\_.

B-7 **INTEREST RATE.** The default loan policy under Section 13.05 of the BPD provides for an interest rate commensurate with the interest rates charged by local commercial banks for similar loans. To override the default loan policy and provide a specific interest rate to be charged on Participant loans, complete this AA §B-7.

- ☐ (a) The prime interest rate  
☐ plus \_\_\_\_ percentage point(s).  
☐ (b) Describe: \_\_\_\_\_

*[Note: Any interest rate described in this AA §B-7 must be reasonable and must apply uniformly to all Participants.]*

B-8 **PURPOSE OF LOAN.** The default loan policy under Section 13.02 of the BPD provides that a Participant may receive a Participant loan for any purpose. To modify the default loan policy to restrict the availability of Participant loans, complete this AA §B-8.

- ☐ A Participant may only receive a Participant loan under the following circumstances: \_\_\_\_\_

- B-9 **APPLICATION OF LOAN LIMITS.** If Participant loans are not available from all contribution sources, the limitations under Code §72(p) and the adequate security requirements of the Department of Labor regulations will be applied by taking into account the Participant's entire Account Balance. To override this provision, complete this AA §B-9.
- ☐ The loan limits and adequate security requirements will be applied by taking into account only those contribution Accounts which are available for Participant loans.
- B-10 **CURE PERIOD.** The Plan provides that a Participant incurs a loan default if a Participant does not repay a missed payment by the end of the calendar quarter following the calendar quarter in which the missed payment was due. To override this default provision to apply a shorter cure period, complete this AA §B-10.
- ☐ The cure period for determining when a Participant loan is treated as in default will be \_\_\_\_\_ days (cannot exceed 90) following the end of the month in which the loan payment is missed.
- B-11 **PERIODIC REPAYMENT – PRINCIPAL RESIDENCE.** If a Participant loan is for the purchase of a Participant's primary residence, the loan repayment period for the purchase of a principal residence may not exceed ten (10) years.
- ☐ (a) The Plan does not permit loan payments to exceed five (5) years, even for the purchase of a principal residence.
- ☐ (b) The loan repayment period for the purchase of a principal residence may not exceed \_\_\_\_\_ years (may not exceed 30).
- ☐ (c) Loans for the purchase of a Participant's primary residence may be payable over any reasonable period commensurate with the period permitted by commercial lenders for similar loans.
- B-12 **SEVERANCE FROM EMPLOYMENT.** Section 13.10 of the BPD provides that a Participant loan becomes due and payable in full upon the Participant's Severance from Employment. To override this default provision, complete this AA §B-12.
- ☐ A Participant loan will not become due and payable in full upon the Participant's Severance from Employment.
- B-13 **DIRECT ROLLOVER OF A LOAN NOTE.** Section 13.10(b) of the BPD provides that upon Severance from Employment a Participant may request the Direct Rollover of a loan note. To override this default provision, complete this AA §B-13.
- ☐ A Participant may **not** request the Direct Rollover of the loan note upon Severance from Employment.
- B-14 **LOAN RENEGOTIATION.** The default loan policy provides that a Participant may renegotiate a loan, provided the renegotiated loan separately satisfies the reasonable interest rate requirement, the adequate security requirement, the periodic repayment requirement and the loan limitations under the Plan. The Employer may restrict the availability of renegotiations to prescribed purposes provided the ability to renegotiate a Participant loan is available on a non-discriminatory basis. To override the default loan policy and restrict the ability of a Participant to renegotiate a loan, complete this AA §B-14.
- ☐ (a) A Participant may **not** renegotiate the terms of a loan.
- ☐ (b) The following special provisions apply with respect to renegotiated loans: \_\_\_\_\_
- B-15 **SOURCE OF LOAN.** Participant loans may be made from all available contribution sources, to the extent vested, unless designated otherwise under this AA §B-15.
- ☐ Participant loans will not be available from the following contribution sources: \_\_\_\_\_
- B-16 **SPOUSAL CONSENT.** Spousal consent is not required for a Participant to receive a loan. To override this provision, complete this AA §B-16.
- ☐ Spousal consent is required to receive a Participant loan.
- B-17 **MODIFICATIONS TO DEFAULT LOAN PROVISIONS.**
- ☐ The following special rules will apply with respect to Participant loans under the Plan: \_\_\_\_\_
- [Note: Any provision under this AA §B-17 must satisfy the requirements under Code §72(p) and the regulations thereunder and will control over any inconsistent provisions of the Plan dealing with the administration of Participant loans.]*

## APPENDIX C ADMINISTRATIVE ELECTIONS

Use this Appendix C to identify certain elections dealing with the administration of the Plan. These elections may be changed without re-executing this Agreement by substituting an updated Appendix C with new elections.

**C-1 DIRECTION OF INVESTMENTS.** Are Participants permitted to direct investments?

☐ (a) No

☒ (b) Yes

Specify Accounts:

☒ (1) All Accounts

☐ (2) Pre-Tax Salary Deferral Account

☐ (3) Roth Deferral Account

☐ (4) Matching Contribution Account

☐ (5) Employer Contribution Account

☐ (6) Rollover Contributions Account

☐ (7) Transfer Account

☐ (8) Other: \_\_\_\_\_

☐ (c) Describe any special rules that apply for purposes of direction of investments: \_\_\_\_\_

**C-2 ROLLOVER CONTRIBUTIONS.** Does the Plan accept Rollover Contributions?

☐ (a) No

☒ (b) Yes

☒ (1) If this subsection (1) is checked, an Employee may make a Rollover Contribution to the Plan prior to becoming a Participant in the Plan.

☒ (2) Check this subsection (2) if the Plan will accept Rollover Contributions from former Employees with an Account Balance under the Plan.

☐ (3) Describe any special rules for accepting Rollover Contributions: \_\_\_\_\_

*[Note: The Employer may designate in this subsection (3), or in separate written procedures, the extent to which it will accept rollovers from designated plan types. For example, the Employer may decide not to accept rollovers from certain designated plans (e.g., 403(b) plans, §457 plans or IRAs). Any special rollover procedures will apply uniformly to all Participants under the Plan.]*

**C-3 QDRO PROCEDURES.** Do the default QDRO procedures under Section 11.06 of the BPD apply?

☒ (a) No

☐ (b) Yes

## EMPLOYER SIGNATURE PAGE

**PURPOSE OF EXECUTION.** This Signature Page is being executed to effect:

- ☒ (a) The adoption of a **new plan**, effective January 1, 2026 [Date can be no earlier than the first day of the Plan Year in which the Plan is adopted].
- ☐ (b) The **restatement** of an existing plan, effective \_\_\_\_\_ [Date can generally be no earlier than the first day of the Plan Year in which the Plan is adopted].
- (1) Name of Plan(s) being restated: \_\_\_\_\_
- (2) The original effective date of the plan(s) being restated: \_\_\_\_\_
- ☐ (c) An **amendment** of the Plan. If this Plan is being amended, the updated pages of the Adoption Agreement may be substituted for the original pages in the Adoption Agreement. All prior Employer Signature Pages should be retained as part of this Adoption Agreement.
- (1) Effective Dates(s) of amendment: \_ [Date can generally be no earlier than the first day of the Plan Year in which the Plan is adopted]
- (2) Name of plan being amended: \_\_\_\_\_
- (3) The original effective date of the plan(s) being amended: \_\_\_\_\_
- (4) Identify the section(s) of the Adoption Agreement being amended: \_\_\_\_\_

Village of Poplar Grove

(Name of Employer)

Kristi Richardson

(Name of authorized representative)

Village President

(Title)

(Signature)

(Date)

**Employers should consult with legal counsel to ensure that the Plan meets applicable federal, State and local law requirements.****The IRS does not maintain a pre-approved plan program or a determination letter program for Code §457(b) plans. Employers who want the Internal Revenue Service to review their Code §457(b) plan document or consider any other document form issue may request a private letter ruling. See Revenue Procedure 2023-1 (or annual successor Revenue Procedure) for details.**



TRUST DECLARATION

Effective date of Trust Declaration: January 1, 2026

The Trustee’s Investment Powers are:

- ☐ (a) **Discretionary.** A Trustee is a Discretionary Trustee to the extent the Trustee has exclusive authority and discretion with respect to the investment, management or control of Plan assets.
- ☐ (b) **Nondiscretionary.** A Trustee is a Directed Trustee with respect to the investment of Plan assets to the extent the Trustee is subject to the direction of the Plan Administrator or the Employer.
- ☒ (c) **No Trustee.** Plan is funded exclusively with custodial accounts, annuity contracts, and/or insurance contracts. (See Section 12.12 of the BPD.)
- ☐ (d) **Determined under a separate trust agreement.**

Name of Trustee: \_\_\_\_\_

Title of Trust Agreement: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Description of any special Trustee powers: \_\_\_\_\_

In Process



## Village of Poplar Grove – Board Meeting Memo

**Department Head Name:** Karri Miller

**Department Name:** Village Clerk's Office

**Date:** July 22, 2026

**Subject:**

**Discussion – Reestablishment of the Park Advisory Committee**

### 1. Background:

Chapter 4 of the Village Code establishes a Park Advisory Committee consisting of one member of the Village Board and four members appointed by the Village President with the advice and consent of the Village Board. The Committee serves in an advisory capacity on matters pertaining to public parks and recreation, provides recommendations regarding the annual parks budget, assists in planning parks and recreation programs, and acts on special requests for the use of Village parks.

The Committee has been inactive for several years. Before appointments are made, staff is requesting Board direction on the administration and operation of the Committee.

### 2. Current Status:

The Village Code provides the framework for the Committee; however, several administrative decisions are needed before recruitment and appointments can begin.

Staff is requesting Board discussion and direction on the following:

- Which Trustee will serve as the Village Board representative on the Committee?
- How should applications be accepted and advertised?
- Who will review applications and conduct interviews?
- Who will recommend appointments to the Village Board?
- When should appointments be considered?

Although the ordinance requires the Committee to elect a Chairperson and Secretary, additional clarification is needed regarding administrative responsibilities, including:

- Who will prepare and post meeting agendas?
- Who will prepare meeting minutes?

- Will the Village Clerk's Office provide administrative support?
- How will recommendations be reported to the Village Board?

The Board should also provide direction regarding the Committee's initial priorities, including:

- Park improvement projects
- Recreation programming
- Budget recommendations
- Grant opportunities
- Community engagement
- Park policies and long-range planning

Finally, while the ordinance allows the Committee to establish its own meeting schedule and adopt rules for its proceedings, the Board may wish to provide guidance on meeting frequency, expectations, and reporting procedures.

### **3. Fiscal Impact:**

There is no immediate fiscal impact associated with this discussion. Any future expenditures or budget recommendations from the Committee will be presented to the Village Board for consideration during the normal budget process.

### **4. Legal Review (if applicable):**

The Park Advisory Committee is established under Chapter 4 of the Village Code. No ordinance amendments are proposed at this time. The discussion is intended to provide administrative direction consistent with the existing ordinance.

### **5. Recommendation:**

Staff recommends the Village Board discuss and provide direction on the following items:

- Designate the Trustee who will serve on the Committee.
- Determine the application and interview process.
- Establish administrative responsibilities for agendas and minutes.
- Identify the Committee's initial goals and priorities.
- Provide guidance on meetings and reporting expectations.

- Direct staff to begin recruiting Committee members and prepare appointment recommendations for future Board consideration.

**6. Supporting Documents (if applicable):**

- ☒ Attached – Chapter 4, Municipal Park Ordinance  
☐ Not Applicable

**Signature:**

---

**Karri Miller**  
**Village Clerk / Village Collector**



Code -  
TITLE VI - PUBLIC WAYS AND PROPERTY  
CHAPTER 4. MUNICIPAL PARK

## **CHAPTER 4. MUNICIPAL PARK**

### **6-4-1. PARK RULES AND REGULATIONS.**

It shall be unlawful to:

- A. Have pets on the grounds of Lions Park and unleashed pets on any of the other parks, which the Village may have jurisdiction over.
- B. Horseback ride.
- C. Build fires in any area other than designated.
- D. Camp.
- E. Operate motorized vehicles on any of the park property other than on the roadway.
- F. Harm, remove or disturb any building equipment, sign, marker or structure.
- G. Cause excessive noise as to disturb others.
- H. Possess any of the following items on park property: firearms, airguns, blow guns, bows and arrows, crossbows, spears, or knives (unless specifically authorized by the Village Board).
- I. Throw, cast, lay or place any rubbish, paper, garbage and refuse matter of any kind in or upon Lions Park other than in refuse containers.
- J. Damage, cut, break or in any way injure or deface any tree, shrub, plant, flower, or turf in the park premises.
- K. Be present in the park from 10:00 p.m. to 6:00 a.m.
- L. Sell or distribute alcoholic beverages without permission from the Village Board of Trustees and upon supplying proper dramshop coverage.

(Ord. 372, 1981; Ord. 561, 3-11-2002; Amd. Ord. 2016-20, 9-19-2016)

### **6-4-2. RESERVATIONS, FEES.**

- A. Park facilities or a portion thereof may be reserved by contacting a Village Board designee.
- B. The following fees will be charged for reservations:

|                   |                  |                                         |
|-------------------|------------------|-----------------------------------------|
| 0 to 25 people    | \$ 20.00 deposit | \$10.00 to be returned after inspection |
| 25 to 50 people   | \$ 40.00 deposit | \$20.00 to be returned after inspection |
| 50 to 100 people  | \$ 50.00 deposit | \$25.00 to be returned after inspection |
| 100 to 200 people | \$100.00 deposit | \$75.00 to be returned after inspection |

(Ord. 372, 1981)

### **6-4-3. PENALTIES.**

- A. Eviction. Any person violating any of the provisions of this chapter may be forthwith evicted from Lions Park and other places under the control of the Board.
- B. Penalty. Any person violating any of the provisions of this chapter shall, upon conviction, pay a fine of not less than \$50.00 nor more than \$500.00 to be recovered in any manner and form provided by law.

(Ord. 372, 1981; Amd. 1984 Code)

### **6-4-4. ESTABLISHMENT OF THE VILLAGE PARK DEPARTMENT.**

Pursuant to 65 ILCS 5/11-98-1 the Village of Poplar Grove establishes herein a Parks Department responsible for the establishment care and maintenance of Village parks.

(Ord. 2012-002, 1-9-2012)

### **6-4-5. STAFF.**

The Village President has the authority, with the advice and consent of the Village Board, to hire the appropriate staff necessary to oversee the care and maintenance of Village parks. Such staff will report and duties will be prescribed by the Village President and Village Board.

(Ord. 2012-002, 1-9-2012)

### **6-4-6. VILLAGE PARK ADVISORY COMMITTEE.**

A Park Advisory Committee is hereby established in the Village.

(Ord. 2012-002, 1-9-2012)

### **6-4-7. COMPOSITION.**

The Park Advisory Committee shall consist of a member of the Village Board and four members appointed by the Village President with the advice and consent of the Village Board.

(Ord. 2012-002, 1-9-2012; Amd. Ord. 2012-014, 4-9-2012)

### **6-4-8. CHAIRMAN, SECRETARY.**

The Park Advisory Committee shall elect one of its members to serve as Chairman and one member to serve as secretary.

(Ord. 2012-002, 1-9-2012)

### **6-4-9. TERMS OF MEMBERS.**

The terms of the members shall be four years, staggered so that one members term expires each year.

(Ord. 2012-002, 1-9-2012)

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**6-4-10. MEETINGS.**

The meetings of the Advisory Committee shall be held at times and places as such committee shall determine.

(Ord. 2012-002, 1-9-2012)

**6-4-11. RULES AND REGULATIONS OF THE ADVISORY COMMITTEE.**

The Advisory Committee shall prescribe rules and regulations for the conduct of its proceedings.

(Ord. 2012-002, 1-9-2012)

**6-4-12. GENERAL POWERS AND DUTIES.**

The Park Advisory Committee shall have the power and be required to:

- A. Act in an advisory capacity in all matters pertaining to public parks and recreation.
- B. Consider the annual budget of the parks and make recommendations with respect thereto to the Village President and Village Board.
- C. Assist in the planning of parks and recreation program and make recommendations with respect thereto to the Village President and Village Board.
- D. Act on special requests for the special use of any of the public parks or playground facilities.

(Ord. 2012-002, 1-9-2012)

**ORDINANCE NUMBER: 2026-17**

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE, ILLINOIS, TITLE V, HEALTH AND SANITATION, CHAPTER 8, CODE ENFORCEMENT HEARING DIVISION TO AUTHORIZE THE ADMINISTRATIVE HEARING OFFICER TO ENTER ORDERS PROHIBITING FURTHER CODE VIOLATIONS OR COMPEL THE REMEDIATION OF EXISTING VIOLATIONS**

**WHEREAS**, the Village of Poplar Grove, Illinois (“Village”) has adopted ordinances governing the administrative hearing procedures and has included such ordinances in Title V “Health and Sanitation”, Chapter 8 “Code Enforcement Hearing Division”; and

**WHEREAS**, effective January 1, 2026, 65 ILCS 5/1-2.1-4 was amended to provide Administrative Hearing Officers presiding over adjudicatory hearings the authority to enter orders prohibiting code violations and/or to compel remediation of existing violations; and

**WHEREAS**, in order to reflect the desired changes to the Code Hearing Division Section in accordance with the update to Illinois law, it is necessary to amend Section 5-8-1 “Definitions” and Section 5-8-10 “Findings, Decisions, Order” of Chapter 8 “Code Enforcement Hearing Division” as set forth herein; and

**WHEREAS**, the Village has determined that it is in the best interest of the Village and its citizens to approve such amendment.

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 5-8-1 “Definitions” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~striketroughs~~ and new language as **bold** and **underlined**):

**“5-8-1. – DEFINITIONS.**

*Administrative Hearing Officer.* An independent contractor, not a Village employee, officer or agent of the Village, appointed pursuant to the requirements as set forth in Chapter 8 of this Title 5, whose duty it is to:

1. Preside at an administrative hearing called to determine whether or not a code violation exists.
2. Hear testimony and accept evidence from the Code Inspector, the Property Owner, and all interested parties relative to the existence of a code violation;
3. Preserve and authenticate the transcript and record of the hearing and all exhibits and evidence introduced at the hearing;



4. Issue and sign a written finding, decision, and order stating whether a code violation exists; if a violation is found to exist, the hearing officer shall have the authority to include in the written finding, decision, and order prohibiting further code violations and compelling remediation of the existing violations within a specified time frame. This order may also expressly provide that the Village is authorized to take all necessary measures to remedy any code violations.

3. Section 5-8-10 “Findings, Decisions, Order” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~strike throughs~~ and new language as **bold and underlined**):

#### 5-8-10. - FINDINGS, DECISIONS, ORDER.

At the conclusion of the hearing, the Hearing Officer shall make a determination on the basis of evidence presented at the hearing whether or not a code violation exists. The determination shall be in writing and shall be designated as Findings, Decision and Order. The findings and order shall include the Hearing Officer's findings of facts, a decision whether or not a code violation exists based upon the findings of fact, and an order ordering the owner to correct the violation **and prohibiting the owner from committing further code violations and/or** dismissing the case in the event a violation is not proved. If a code violation is proved, the order may also impose the sanctions that are provided in the code for the violation proved. **The order may also affirm the Village’s authority to take all necessary action to remediate the proven code violations.** A copy of the findings, decision and order shall be served on the property owner within five days after they are issued; service shall be in the same manner as the report form and summons are served pursuant to Section 5-8-4. Payment of any penalty or fine and the disposition of fine money shall be in the same manner as set forth in the code.

4. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2026

\_\_\_\_\_  
PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: 2026 Pavement Maintenance Program – Resolution for  
Maintenance Under the Highway Code**

**Date: July 14, 2026**

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Attached to this memo is a Resolution for Maintenance Under the Illinois Highway Code, which essentially “appropriates” the Motor Fuel Tax Funds through the Illinois Department of Transportation (IDOT). Those MFT funds will, of course, be used for this year’s pavement maintenance program.

Upon passage, four certified copies of the executed resolution need to be sent to IDOT’s regional office in Dixon.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

## Resolution for Improvement Under the Illinois Highway Code

141





**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E., Village Engineer**

**Re: 2026 Pavement Maintenance Program  
Section 26-00000-00-GM**

**Date: July 15, 2026**

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Attached to this memo are:

- A resolution that awards the contract for the Village's 2026 Pavement Maintenance Program to Rock Road Companies, Inc.
- An itemized breakdown of the bid results.

The project was advertised for letting, and contract documents were procured by two (2) General Contractors, and two (2) submitted a proposal for the project. The following is a summary of the bid results:

| <u>Contractor</u>                    | <u>Base Bid</u>     | <u>Alternate Bid</u> | <u>Total</u>        |
|--------------------------------------|---------------------|----------------------|---------------------|
| 1. <b>Rock Road Companies, Inc.</b>  | <b>\$387,155.39</b> | <b>\$10,531.84</b>   | <b>\$397,687.23</b> |
| 2. Norwest Construction, Inc.        | \$414,938.42        | \$7,353.50           | \$422,291.92        |
| Engineer's Opinion of Probable Cost: | \$429,774.75        | \$8,090.00           | \$437,864.75        |

I have attached a detailed breakdown of the bid results to this memorandum for your review. IDOT requires a minimum of eight days to pass between the time that proposals are opened and the time that the contract is awarded, and therefore language is included in the resolution that awards the contract contingent upon any protests being filed.

As you will recall, there is an alternate bid included for work to remedy spot flooding that occurs on Hill Street just north of IL 173. The Village received favorable bid results and therefore we are recommending award of the alternate bid.

**Recommendation:**

At this time, I find that Rock Road Companies, Inc. is the lowest responsive, responsible bidder for Section 26-00000-00-GM. Attached to this memo is a resolution that will award the contract with the alternate bid to Rock Road contingent upon the eight-day protest period passing without a protest being filed.

I look forward to discussing this item with the Board and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

**RESOLUTION 26-41 \_\_\_\_**

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO AWARD A CONSTRUCTION CONTRACT FOR SECTION NUMBER 26-00000-00-GM, 2026 PAVMENT MAINTENANCE PROGRAM TO ROCK ROAD COMPANIES, INC.

**WHEREAS**, the Village of Poplar Grove ("Village") desires to maintain various streets and sidewalks throughout the Village; and,

**WHEREAS**, plans and specifications for section number 26-00000-00-GM (2026 Pavement Maintenance Program) underwent public bid letting in accordance with the Village's purchasing policies and MFT procurement requirements; and,

**WHEREAS**, Rock Road Companies, Inc. has been identified as the lowest responsive, responsible bidder; and,

**WHEREAS**, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; now therefore,

**WHEREAS**, the Village has determined that it is in the best interest of its citizens to construct the improvements.

**NOW THEREFORE BE IT RESOLVED**, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the award of a contract to Rock Road Companies, Inc. for Section Number 26-00000-00-GM, in the amount of \$397,687.23 contingent upon the protest period expiring without a formal protest being filed.
3. A contingency of 10% of the bid amount is hereby authorized by the Board of Trustees for unforeseen/unanticipated circumstances that may arise during construction.
4. The Village President is hereby authorized to execute a contract with Rock Road Companies, Inc. and any document necessary to effectuate the intent set forth in this resolution and the Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 22<sup>nd</sup> day of July, 2026

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS 22<sup>th</sup> DAY OF JULY, 2026

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_  
\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2026

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK



Tabulation of Bids - 5 Bidders

|                         |        |                |              |
|-------------------------|--------|----------------|--------------|
| Local Public Agency     | County | Section Number | Letting Date |
| Village of Poplar Grove | Boone  | 26-00000-00-GM | 07/15/26     |

|                              |                                      |
|------------------------------|--------------------------------------|
| Approved Engineer's Estimate | Attended By (IDOT Representative(s)) |
| \$437,864.75                 | Not attended by IDOT                 |

|                    |                            |                           |  |  |  |
|--------------------|----------------------------|---------------------------|--|--|--|
| Bidder's Name      | Norwest Construction, Inc. | Rock Road Companies, Inc. |  |  |  |
| Bidder's Address   | 82 Prairie Hill Rd.        | PO Box 1818               |  |  |  |
| City, State, Zip   | South Beloit, IL 61080     | Janesville, WI 53547      |  |  |  |
| Proposal Guarantee |                            |                           |  |  |  |
| Terms              |                            |                           |  |  |  |

Approved Engineer's Estimate

| Item No. | Item                         | Delivery | Unit | Quantity | Unit Price    | Total        | Unit Price   | Total        | Unit Price    | Total        | Unit Price | Total  | Unit Price | Total  | Unit Price | Total  |
|----------|------------------------------|----------|------|----------|---------------|--------------|--------------|--------------|---------------|--------------|------------|--------|------------|--------|------------|--------|
| 1        | Bit. Surf. Rem. Butt Jnt, 2" |          | SY   | 716      | \$28.0000     | \$20,048.00  | \$12.4500    | \$8,914.20   | \$12.3600     | \$8,849.76   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 2        | Bit. Surf. Rem. Edge Mill 2" |          | SY   | 4671     | \$6.0000      | \$28,026.00  | \$2.9500     | \$13,779.45  | \$2.9700      | \$13,872.87  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 3        | Bit.Surf Rem Edge Mill Pro   |          | SY   | 311      | \$5.0000      | \$1,555.00   | \$2.9500     | \$917.45     | \$4.2400      | \$1,318.64   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 4        | Bit. Surf. Rem. MH 2.0"      |          | EACH | 4        | \$450.0000    | \$1,800.00   | \$135.0000   | \$540.00     | \$133.7100    | \$534.84     |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 5        | Remove and Replace C&G       |          | LF   | 1080     | \$70.0000     | \$75,600.00  | \$72.4500    | \$78,246.00  | \$70.9500     | \$76,626.00  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 6        | R & R HMA Driveway           |          | SY   | 53       | \$80.0000     | \$4,240.00   | \$145.0000   | \$7,685.00   | \$172.8500    | \$9,161.05   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 7        | Inlet Repair, 0'-2'          |          | EACH | 3        | \$1,800.0000  | \$5,400.00   | \$1,700.0000 | \$5,100.00   | \$1,600.0000  | \$4,800.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 8        | Reset Inlet Special Lid      |          | EACH | 1        | \$950.0000    | \$950.00     | \$530.0000   | \$530.00     | \$500.0000    | \$500.00     |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 9        | Replace Inlet Special Lid    |          | EACH | 1        | \$1,800.0000  | \$1,800.00   | \$2,330.0000 | \$2,330.00   | \$2,200.0000  | \$2,200.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 10       | Adjust Sanitary MH           |          | EACH | 4        | \$2,400.0000  | \$9,600.00   | \$1,960.0000 | \$7,840.00   | \$1,850.0000  | \$7,400.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 11       | Class D Patch, 3"            |          | SY   | 776      | \$40.0000     | \$31,040.00  | \$34.2500    | \$26,578.00  | \$38.5900     | \$29,945.84  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 12       | CA-6 Aggregate               |          | TON  | 141      | \$35.0000     | \$4,935.00   | \$25.0000    | \$3,525.00   | \$23.0000     | \$3,243.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 13       | HMA Lvl. Bind., Machine M    |          | TON  | 80       | \$115.0000    | \$9,200.00   | \$160.0000   | \$12,800.00  | \$128.8900    | \$10,311.20  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 14       | Longitudinal Joint Sealer    |          | LF   | 1070     | \$2.8000      | \$2,996.00   | \$9.6500     | \$10,325.50  | \$2.3000      | \$2,461.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 15       | HMA Surf., 2.0", N50, Mix    |          | TON  | 1322     | \$108.0000    | \$142,776.00 | \$115.0000   | \$152,030.00 | \$94.6900     | \$125,180.18 |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 16       | Therm. Pvt. Markings, 4"     |          | LF   | 1866     | \$2.0000      | \$3,732.00   | \$1.3000     | \$2,425.80   | \$1.1100      | \$2,071.26   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 17       | Therm. Pvt. Markings, 6"     |          | LF   | 2024     | \$2.5000      | \$5,060.00   | \$1.9000     | \$3,845.60   | \$1.5200      | \$3,076.48   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 18       | Therm. Pvt. Markings, 12"    |          | LF   | 67       | \$12.0000     | \$804.00     | \$7.6500     | \$512.55     | \$4.5500      | \$304.85     |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 19       | Remove PCC Sidewalk          |          | SF   | 2253     | \$5.7500      | \$12,954.75  | \$4.5000     | \$10,138.50  | \$4.2000      | \$9,462.60   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 20       | Earth Exc., PCC Sidewalk     |          | CY   | 67       | \$55.0000     | \$3,685.00   | \$59.3600    | \$3,977.12   | \$56.0000     | \$3,752.00   |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 21       | PCC Sidewalk, 4"             |          | SF   | 2259     | \$12.0000     | \$27,108.00  | \$15.7500    | \$35,579.25  | \$16.4100     | \$37,070.19  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 22       | Detectable Warning Plate     |          | SF   | 22       | \$120.0000    | \$2,640.00   | \$27.0000    | \$594.00     | \$29.2900     | \$644.38     |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 23       | Restoration                  |          | SY   | 753      | \$25.0000     | \$18,825.00  | \$25.0000    | \$18,825.00  | \$18.2300     | \$13,727.19  |            | \$0.00 |            | \$0.00 |            | \$0.00 |
| 24       | Traffic Control & Protection |          | LS   | 1        | \$15,000.0000 | \$15,000.00  | \$7,900.0000 | \$7,900.00   | \$20,642.0600 | \$20,642.06  |            | \$0.00 |            | \$0.00 |            | \$0.00 |



[illegible]



Total Plumbing & Heating, Ltd.  
 754 Southrock Drive  
 Rockford, IL 61102  
 815-443-3536

**BILL TO**

Village of Poplar Grove  
 12211 route 76  
 Poplar Grove , IL 61065 USA

ESTIMATE  
 147944351

ESTIMATE DATE  
 Jul 14, 2026

**JOB ADDRESS**

Village of Poplar Grove  
 12211 route 76  
 Poplar Grove , IL 61065 USA

**Job:****ESTIMATE DETAILS**

Electrical room conditioning: Labor and materials to:

- Remove and dispose of existing unit serving electrical rooms and properly dispose
- Furnish and install:
  - 1 - Bryant 582LE12M224A3A0AA 10 ton A/C with no heat
  - 1 - Bryant High efficiency economizer with controls
- Connect to existing ductwork and electrical

\* Includes Crane/lull to transport and set equipment

\* Does not include any permit fee's

\$23,302.00

| SERVICE     | DESCRIPTION                                                                                       | QTY  | PRICE       | TOTAL       |
|-------------|---------------------------------------------------------------------------------------------------|------|-------------|-------------|
| Misc Repair | Specialized HVAC repair includes special order parts, equipment, or additional labor to complete. | 1.00 | \$23,302.00 | \$23,302.00 |
|             | * Equipment and Scope listed above                                                                |      |             |             |

SUB-TOTAL \$23,302.00

TAX 0% \$0.00

TOTAL \$23,302.00

EST. FINANCING \$1,295.00

Thank you for choosing Total Plumbing & Heating Ltd.!

**CUSTOMER AUTHORIZATION**

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Total Plumbing & Heating Ltd. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date

---

# Proposal

## ROCKFORD Heating & Air Conditioning Inc.

1618 Magnolia Street Rockford, Illinois 61104  
Phone: 815-965-9494 Fax: 815-965-4324

|                         |                |                                    |              |
|-------------------------|----------------|------------------------------------|--------------|
| PROPOSAL SUBMITTED TO:  |                | PHONE:                             | DATE:        |
| Village of Poplar Grove |                | 815-742-0418                       | July 6, 2026 |
| ADDRESS:                |                | JOB NAME:                          |              |
| Billing address         |                | South Treatment Plant/Control Room |              |
| CITY, STATE, ZIP        |                | JOB LOCATION:                      |              |
|                         |                | 12211 Route 76                     |              |
| ARCHITECT:              | DATE OF PLANS: | JOB PHONE:                         |              |
|                         |                |                                    |              |

### Labor & materials to install the following:

- 1 -Replace on RTU with Lennox Model ZGD120S5MM with Gas heat and 10 ton cooling 460V 3 Phase packaged RTU with economizer  
Price includes
  - All sheet metal fittings
  - Electric wiring to existing disconnect
  - New programmable thermostat
  - Crane rental
  - Support ductwork for replacement of unit
  - Removal of old equipment from the site
  - Start up and taxes

**Cost \$21,520.00**

Notes -Gas heat unit is more available  
-No gas piping figured

- 2 Option: Go to a Lennox Model ZCD092S5TN 7.5 ton cooling only 460V 3 phase unit  
All inclusions same as above **Cost \$17,965.00**
- 3 Option low ambient kit for winter operation **Cost \$575.00**

We ~~Propose~~ hereby to furnish material and labor -- complete in accordance with the above specifications, for the sum of: \_\_\_\_\_ dollars ( \_\_\_\_\_ )

Payment to be made as follows: \_\_\_\_\_

Payment due upon completion of job. 1 1/2% interest per month on all unpaid invoices.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized  
Signature: \_\_\_\_\_

*Mark Buckner*

This proposal is only valid for: 30 days.

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified and payment will be made as outlined above.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Customer will pay reasonable collection expenses, including attorney's fees and court costs, incurred by Rockford Heating & Air Conditioning, Inc. to obtain payment and consents to the jurisdiction of any court located in Winnebago or Boone counties, Illinois.





COMPLETE MAINTENANCE CONTRACTS • SALES, SERVICE, & INSTALLATIONS  
PLUMBING • REFRIGERATION • STEAM & HOT WATER BOILERS  
HVAC • GEOTHERMAL • KITCHEN EQUIPMENT

July 2, 2026  
Village of Poplar Grove South treatment plant  
12211 Rt 76  
Poplar Grove, IL.  
Re: Replacement of RTU

**In this quote, we will provide the labor and material for the following:**

- 1. Disconnect the electrical, ductwork, and gas piping from the existing unit.**
- 2. We will provide the equipment needed to remove the existing unit and haul it away for proper disposal.**
- 3. Provide and install a new ICP, 460v 10-ton RTU. We will set it on the existing concrete. However, the concrete is severely cracked, so I would recommend pouring a new pad.**
- 4. Provide and install a new electrical disconnect and wire the unit.**
- 5. Reconnect the gas piping.**
- 6. Adapt to the existing ductwork.**
- 7. Perform startup and verify operation.**

**Total Proposed Price \$28,650.00.**

Not included:

Overtime or after-hours work.  
Permits or fees.  
Insulating the ductwork.  
Testing or balancing of the HVAC system.  
Concrete repairs.

Sincerely,

*Jeff Eberle*

Area Mechanical, Inc.

[j.eberle@areamechanical.com](mailto:j.eberle@areamechanical.com)

2707 HUFFMAN BLVD  
ROCKFORD, IL 61103

PHONE: (815) 964-2070  
SALES@AREAMECHANICAL.COM

24 HOUR SERVICE





COMPLETE MAINTENANCE CONTRACTS • SALES, SERVICE, & INSTALLATIONS  
 PLUMBING • REFRIGERATION • STEAM & HOT WATER BOILERS  
 HVAC • GEOTHERMAL • KITCHEN EQUIPMENT

July 2, 2026  
 Village of Poplar Grove South treatment plant  
 12211 Rt 76  
 Poplar Grove, IL.  
 Re: Replacement of RTU

**In this quote, we will provide the labor and material for the following:**

1. **Disconnect the electrical, ductwork, and gas piping from the existing unit.**
2. **We will provide the equipment needed to remove the existing unit and haul it away for proper disposal.**
3. **Provide and install an Allied 460v, 10-ton unit. We have reduced the unit cost by \$4,000.00. We purchased this unit 3 years ago and when it arrived, it was the wrong voltage for the application we had. The RTU is still in the original crate and never opened. We will add a 1-year compressor warranty at no extra cost.**
4. **Provide and install a new electrical disconnect and wire the unit.**
5. **Reconnect the gas piping.**
6. **Adapt to the existing ductwork.**
7. **Perform startup and verify operation.**

**I do recommend replacing the concrete pad.**

**Total Proposed Price \$23,786.00.**

Not included:

Overtime or after-hours work.  
 Permits or fees.  
 Insulating the ductwork, if needed.  
 Testing or balancing of the HVAC system.  
 Concrete repairs or replacement.

2707 HUFFMAN BLVD  
 ROCKFORD, IL 61103

PHONE: (815) 964-2070  
 SALES@AREAMECHANICAL.COM

24 HOUR SERVICE





COMPLETE MAINTENANCE CONTRACTS • SALES, SERVICE, & INSTALLATIONS  
PLUMBING • REFRIGERATION • STEAM & HOT WATER BOILERS  
HVAC • GEOTHERMAL • KITCHEN EQUIPMENT

Sincerely,

*Jeff Eberle*

Area Mechanical, Inc.

[j.eberle@areamechanical.com](mailto:j.eberle@areamechanical.com)

2707 HUFFMAN BLVD  
ROCKFORD, IL 61103

PHONE: (815) 964-2070  
SALES@AREAMECHANICAL.COM

24 HOUR SERVICE



## **AGREEMENT**

THIS AGREEMENT (the “Agreement”) entered into this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between the Village of Poplar Grove, an Illinois municipal corporation (“Poplar Grove”), and Northern Illinois Football Conference, a/k/a North Boone Jr. Tackle, an Illinois not-for-profit corporation (“NIFC”).

WHEREAS, Poplar Grove owns and operates Lions Park, commonly known as 229 Summitt Street, Poplar Grove, Illinois 61065 (PIN #03-24-226-047) (“Premises”); and

WHEREAS, Poplar Grove operates the Premises for the benefit of the community at large and allows parts of the Premises to be reserved for specific uses; and

WHEREAS, NIFC desires to reserve the fields on the Premises for team practices; and

WHEREAS, Poplar Grove and NIFC have reached a mutual agreement regarding the reservation and use of the Premises fields and desire to memorialize the terms of that agreement in writing.

NOW, THEREFORE, for consideration, and in consideration of the mutual covenants and promises as set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

### **1. Relationship of the Parties**

The parties agree that the NIFC is reserving space for team practices to take place on the fields located on the Premises. NIFC will not in any way alter the Premises and will act in accordance with the proposed usage of the Premises.

### **2. Term**

The initial term of the agreement shall expire effective October 15, 2026.

### **3. Ownership Defined**

Poplar Grove is the titled owner of the Premises, the 14.52 acre parcel that is the subject of this Agreement. Poplar Grove owns the existing structures on the Premises. Poplar Grove must authorize the building or placement of any additional structure on the Premises and must authorize the destruction or substantial change made to any structure.

### **4. Scheduling**

NIFC will have permitted use of the fields on the Premises on the following dates and at the following times:

July 27, 2026- August 14, 2026: Five (5) days a week (Monday-Friday) 5:30 p.m. - 7:30p.m.

August 17, 2026 – October 15, 2026 Three (3) days a week (Tuesday – Thursday) 5:30 p.m. – 7:30 p.m.



## 5. Fees

NIFC shall charge a fee in the amount of Ten and 00/100 Dollars (\$10.00) per registered player for use of the park property. Said fees shall be remitted to the Village on or before October 15, 2026.

## 6. Assignment of Agreement

Without the prior, express, and written consent of the other party, which shall not be unreasonably withheld, neither party shall assign this Agreement to any third party.

## 7. Permitted Uses

NIFC is permitted to use the fields on the Premises for tackle football practices in accordance with Paragraph 4 – Scheduling.

## 8. Restricted Activities

- (a) **Dangerous Materials.** NIFC shall not store or have on the Premises any article or thing of a dangerous, inflammable, or explosive character that might unreasonably increase the danger of fire on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company. For the purposes of this provision, gas, oil, cleaning supplies and other supplies necessary for the ordinary maintenance of the Premises and its facilities shall not be considered dangerous materials.
- (b) **Alteration.** NIFC shall not alter existing structures or spaces on the Premises. This includes affixing items to structures without the approval of the Village Board of the Village of Poplar Grove.

## 9. Insurance

NIFC shall maintain commercial general liability insurance insuring against liability for bodily injury, death or damage to personal property with combined single limits of One Million and No/100 Dollars (\$1,000,000.00). In addition, NIFC shall maintain automobile liability insurance insuring against claims for bodily injury or property damage with combined single limits of One Million and No/100 Dollars (\$1,000,000.00). NIFC shall provide Poplar Grove with evidence of such insurance in the form of a certificate of insurance prior to obtaining occupancy of the Premises and throughout the term of this Agreement and shall name the Premises as an additional insured on the policy. NIFC agrees to refrain from taking any action that would jeopardize Poplar Grove's ability to insure the Premises.

## 10. Termination

This Agreement may be terminated before its expiration if:

- (a) Both parties agree, in writing, to terminate the Agreement; or
- (b) Either party is dissolved and assignment of the Agreement to a third party is not possible under the provisions of Paragraph 5.

Upon termination, each party shall have no further rights or obligations as set forth in this Agreement.

#### **11. Binding Effect**

The covenants and conditions contained in this Agreement shall apply to and bind the heirs, legal representatives, and assigns of the parties, and all covenants are to be construed as conditions of this Agreement.

#### **12. Governing Law**

It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois.

#### **13. Entire Agreement**

This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

#### **14. Modification of Agreement**

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

#### **15. Notices**

Any notices required or desired to be given under this Agreement shall be deemed to have been sufficiently given to either party when delivered via USPS, UPS, or FedEx with signature confirmation.

|                                          |                                                                                              |
|------------------------------------------|----------------------------------------------------------------------------------------------|
| Notice to Poplar Grove shall be sent to: | Village President<br>Village of Poplar Grove<br>200 N. Hill Street<br>Poplar Grove, IL 61065 |
|------------------------------------------|----------------------------------------------------------------------------------------------|

|                                  |                                                                                                             |
|----------------------------------|-------------------------------------------------------------------------------------------------------------|
| Notice to NIFC shall be sent to: | Northern Illinois Football Conference<br>c/o Sara Stephenson Peska<br>109 W. Main St.<br>Freeport, IL 61032 |
|----------------------------------|-------------------------------------------------------------------------------------------------------------|

#### **16. Survival of Provisions**

If any of the provisions of this instrument are invalid with any statute or rule of law of the State of Illinois or of any judicial district in which it may be so brought to be enforced, then such provisions shall be deemed null and void to the extent that they may conflict herewith, however, the remainder of this

instrument and any other application of such provision shall not be affected hereby.

#### **17. Venue of Actions**

The parties hereto mutually covenant and agree that any and all suits for any and every breach of this Agreement shall be instituted and maintained in any court of competent jurisdiction in Boone County, Illinois.

#### **18. Jurisdiction**

All parties hereto hereby agree, consent and submit to the jurisdiction of the courts of the State of Illinois relative to any and all suits, claims, causes of action, interpretation of damages and any other judicial proceedings that may arise out of the performance of and/or enforcement of this Agreement.

#### **19. Waiver of Right to Change Venue**

The parties hereto acknowledge that this Agreement is executed in Poplar Grove, Illinois, and also acknowledge that they have agreed that any and all proceedings and/or actions pertaining to this Agreement shall be instituted, prosecuted and defended in the courts of Boone County, Illinois, and therefore, both Poplar Gove and NIFC, hereby waive their respective rights to a change of venue.

#### **20. Use of Headings**

The Article, Section and Clause headings appearing in this Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to define, limit or extend the scope or intent of the clauses to which they appertain.

#### **21. Counterparts**

This Agreement may be executed in two or more counterparts, and all such counterparts shall constitute one and the same instrument provided all counterparts are provided to both parties and identified as part of this Agreement before the signed date of this Agreement.

#### **22. Amendments, Modifications**

Except as otherwise provided for herein, this Agreement may not be amended, modified, or terminated, nor any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the parties hereto.

**IN WITNESS WHEREOF**, THE PARTIES HERETO ARE DULY AUTHORIZED TO SIGN AND HAVE SIGNED THIS AGREEMENT ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2026, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING DOCUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO CONSENT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

**VILLAGE OF POPLAR GROVE:**

**NORTHERN ILLINOIS FOOTBALL  
CONFERENCE**

**a/k/a NORTH BOONE JR. TACKLE:**

\_\_\_\_\_  
ITS PRESIDENT

BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK



SUMMER 2026  
JUNE, JULY, AUG

# Village of Poplar Grove



## Project Status

- Hydrants Painted Village Wide
- Upcoming Projects:
  - Veteran's Park Improvements
  - Shade Structures
  - Road Pavement Improvements



## Quick Notes from Staff



Stay informed. Sign up for CodeRed. You can sign up at this link:

<https://accountportal.onsolve.net/poplargoVEll>



BS&A Payments is LIVE. Sign-up at this link:

<https://bit.ly/paymybillVPG>



Go **PAPERLESS** with your Water Bill! Sign Up here:

<https://www.poplargoVEll.gov/publicworks/page/paperless-billing-form>

## Upcoming Events

Sunday August 16<sup>th</sup> from 9am to 2pm is the Poplar Grove Airport 54<sup>th</sup> **Annual Fly-In** event at 11619 Rt 76, Poplar Grove IL 61065

North Boone District 200 - first day of school is Thursday August 20<sup>th</sup>.

Belvidere District 100 - first day of school is Thursday August 20<sup>th</sup>

Boone County Fair is August 11<sup>th</sup> - August 16<sup>th</sup>



## REMINDERS

- Have a pool? You are eligible for a once per year sewer credit on filling your pool.
- Surf Internet & Frontier will be installing new fiber throughout the Village starting in April. Be aware.
- Please do not put items, other than toilette paper in the sewer system to help prevent clogs.

*"Summer. When the days get longer, the stars shine brighter, your hair gets lighter, the water gets warmer, the music gets louder and life gets better." ~ Unknown*

## Business Spotlight

La Michoacana

# COMING SOON!



**Location: 13534 Julie Drive  
Poplar Grove, IL**

## PLANNING & ZONING

We currently have two (2) openings on the Planning & Zoning Commission.

- Must be at least 18 years old
- Must be a resident of the Village of Poplar Grove
- Meetings are held the 2<sup>nd</sup> Tuesday of Every Month at 6m at Village Hall

Email resume to;  
Clerk@villageofpoplargo.com

## Event Recap



This years Neighbor's Fest was a HUGE success. Community attendance was at an all time high and the fireworks display was a special tribute to celebrate America's 250<sup>th</sup>!

Thank you to our Sponsors - Next Phase Builders, Solutions Bank, Xfinity & Marengo Disposal.

## Upcoming Meetings at Village Hall

June 10 - Village Board Meeting 7pm  
June 24 - Village Board Meeting 7pm  
July 3 - Closed for 4<sup>th</sup> of July  
July 8 - Village Board Meeting 7pm  
July 22 - Village Board Meeting 7pm  
Aug. 11 - P&Z Meeting 6pm  
Aug. 12 - Village Board Meeting 7pm  
Aug. 26 - Village Board Meeting 7pm

Agendas & Packet  
Information:  
<https://www.poplargo-il.gov/meetings>



## History

Let's talk hot...



The hottest single day on record for Poplar Grove was July 14<sup>th</sup>, 1936 at 114 degrees!

A prolonged, devastating regional drought left the soil dry and stripped away most vegetation. This lack of moisture essentially removed the earth's natural "evaporative cooling system," allowing solar radiation to bake the land directly and create a massive heat dome.



**ORDINANCE NUMBER: 2025-11****AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING ORDINANCE NUMBER 2024-23 ESTABLISHING TRAVEL REIMBURSEMENT FOR ELECTED OFFICIALS, OFFICERS, AND EMPLOYEES PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-23 on December 11, 2024 which amended certain Village officers and employees travel reimbursement procedures; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-23 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-23 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY Costanza

SECONDED BY Cheek

BY ROLL CALL VOTE THIS 11 DAY OF June, 2025

AS FOLLOWS:

VOTING “AYE”: Costanza, Cheek, Hubbard, Richardson

\_\_\_\_\_  
VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER      Allgood \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2025

ATTEST:

Karri Miller \_\_\_\_\_  
CLERK

Kristi Richardson \_\_\_\_\_  
PRESIDENT



# Village of Poplar Grove

## Ordinance No. 2024-23

### An Ordinance Establishing Elected Officials, Officers, and Employees Travel Reimbursement for the Village of Poplar Grove

#### TITLE 1 ADMINISTRATION – CHAPTER 6 VILLAGE OFFICERS AND EMPLOYEES

**WHEREAS**, the Village of Poplar Grove recognizes the need for fair, consistent, and open practices, and to comply with (50 ILCS 150/) Local Government Travel Expense Control Act, and to promote the efficient operation of the municipal government; and

**WHEREAS**, the Village of Poplar Grove desires to establish guidelines for Travel Expenses that ensure equal opportunity for all those within the corporate authority and compliance with applicable laws and regulations;

**NOW, THEREFORE**, be it ordained by the Village Board of the Village of Poplar Grove that CHAPTER 6 VILLAGE OFFICERS AND EMPLOYEES be amended as follows with redlined additions:

#### **Code -**

#### **TITLE I - ADMINISTRATION**

#### **CHAPTER 6. VILLAGE OFFICERS AND EMPLOYEES**

##### **1-6J-1. ELECTED OFFICIAL, OFFICERS, AND EMPLOYEE TRAVEL REIMBURSEMENT.**

- A. Before a training session, seminar, or class begins, any member of the corporate authorities must submit to the Village President or his or her designee documentation regarding the training, seminar or class along with the anticipated costs associated therewith. At the time of review, and before attendance is approved or denied, consideration will be given to mileage, food, attendance fees and wages. No member of the corporate authorities will be reimbursed for any entertainment expense, which includes shows, amusements, theaters, circuses, sporting events, **golfing events, group dinners, group lunches**, or any other place of public or private entertainment or amusement.
- B. All training, seminars and classes must be approved by the Village Board, **with a roll call vote**, before the training, seminar or class begins. Approval for training and classes is at the discretion of the Village Board and will only be approved if the training or class is necessary for the employee or elected official to perform his/her duties. **See (50 ILCS 150/) Local Government Travel Expense Control Act.**
- C. Prior to the approval of such expenses, the following minimum documentation must be submitted.
  1. An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred; and
  2. The name of the individual who is requesting or received the travel, meal, or lodging expense; and

3. The office of the individual who is requesting or received the travel, meal, or lodging expense; and
  4. The date or dates and nature of the official business in which the travel, meal, or lodging expense will be or was expended. Backup documentation **and receipts** (\*meal stubs, parking, toll slips, mileage readings) is required for actual reimbursement of expenses.
- D. Classes and conferences are the only types of official business for which travel, meal, and lodging expenses are allowed. The maximum allowable reimbursement for travel, meal, and lodging expenses is set at ~~\$800.00~~ **\$1500** per class or conference. Meal costs are subject to the following per day maximum reimbursement limits. Breakfast - ~~\$8.00~~ **\$12.00**, Lunch - ~~\$12.00~~ **\$15.00**, Dinner - ~~\$20.00~~ **\$25.00**. If a meal or meals is provided with the training class attended, reimbursement will not be provided by the Village meals. The Village will not reimburse for any alcohol expenses of any kind. A form for submission of travel, meal, and lodging should be obtained from the Village Clerk **or Treasurer**. Approval of expenses that exceed the maximum allowable travel, meal, or lodging expenses, will only be approved in the event of an emergency or other extraordinary circumstances **by the Village Board**. Expenses for travel, meals and lodging of any member of the corporate authorities that exceeds the maximum reimbursement allowed under the regulations adopted under this paragraph may only be approved by a roll call vote at an open meeting of the corporate authorities of the Village.
- E. Friends, or family members are not authorized for these expenses.**

(Ord. 17-12, passed 8-16-2017; Ord. No. 2021-04 , § 4, 3-17-2021)

Poplar Grove, Illinois, Code of Ordinances  
(Supp. No. 6)

Created: 2022-11-09 15:17:45 [EST]

**Passed and approved this [ 11 ] day of [ Dec ] month, [ 2024 ] year.**

**Village President: Don Sattler**

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**Village Clerk: Karri Miller**

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**Village Board of Trustees:**

**Voting Yea: Village Board Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw**  
**Voting Abstaining: Finance Chairman Goings**

his ordinance sets clear procedures and guidelines for travel reimbursement expenses in the Village of Poplar Grove, ensuring transparency, accountability, and compliance with the law.

limitations will be spelled out specifically and may not be deviated from. Any violation of this policy may result in disciplinary action up to and including termination.

## **Article 7: Retiree Benefits and Services**

### **7.1 Illinois Municipal Retirement Fund (IMRF) Pension Upon Retirement**

**Tier 1:** State law mandates that an employee must participate in IMRF for a minimum of 8 years to be eligible for retirement benefits.

**Tier 2:** State law mandates that an employee must participate in IMRF for a minimum of 10 years to be eligible for retirement benefits.

IMRF conducts workshops for members and provides individualized service when an employee is preparing for retirement or separation.

## **Article 8: Professional Development**

### **8.1 Training and Career Opportunities**

The Village encourages employees to identify and participate in professional development and training as needed and approved by department heads. In support of career development and opportunities, employees are encouraged to speak with the President regarding offerings.

### **8.2 Travel and Expense Reimbursement**

Employees who incur expenses while performing Village duties will receive reimbursement in accordance with current IRS regulations for expenses. In order to qualify for reimbursement, an employee must submit to his/her Department Head a detailed expense report, including original receipts and invoices.

An employee who is required to use his/her personal vehicle for authorized Village business will be reimbursed at the current IRS rate per mile. Such employees must have a valid driver's license and adequate automobile insurance. Reimbursement must be approved by the Department Head. An employee must keep a record of his/her mileage and submit a Village expense report.

Meal costs shall be reimbursed only if they occur during attendance at an approved function where an employee attends on account of their employment with the Village.

Meal costs shall be reimbursed up to a maximum of \$55.00 per day.

Employees shall be reimbursed up to the \$55.00 per day, only upon presentation of the original meal receipt on a detailed expense report.

The Village will not reimburse the employee for any alcohol consumption expenses.

### **8.3 General Expenses**

The Village will reimburse employees for all necessary expenditures or losses incurred within the employee's scope of employment that are directly related to services performed for the Village. "Necessary expenditures" is defined as all reasonable expenditures or losses required of the employee in the discharge of employment duties and that inure to the primary benefit of the Village.

Employees must submit all necessary reimbursement requests with appropriate supporting documentation within 30 days after incurring the expense. If supporting documentation is nonexistent, missing, or lost, the employee shall submit a signed statement regarding any such receipts.

The Village will not reimburse employees for losses due to an employee's own negligence, normal wear, or losses due to theft unless the Village's negligence caused the theft.

## **Article 9: Approved Leaves of Absence**

I

### **9.1 Bereavement Leave**

All employees shall be entitled to 10 work days (2 weeks) as bereavement leave to (a) attend the funeral or alternative to a funeral of an immediate family member; (b) make arrangements necessitated by the death of an immediate family member; (c) grieve the death of an immediate family member; or (d) be absent from work due to (i) a miscarriage; (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure; (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party; (iv) a failed surrogacy agreement; (v) a diagnosis that negatively impacts pregnancy or fertility; or (vi) a stillbirth. The first three (3) days of leave shall be granted without loss of regular straight time pay as paid bereavement time. Following the first three (3) days of leave, the remaining seven (7) days of leave will be unpaid, or, at the employee's election, will be deducted from the employee's accrued, but unused vacation time, if available. Any leave taken pursuant to this section after the employee's vacation time is exhausted shall be unpaid.

For purposes of this section, members of the immediate family include: an employee's child, including step- and adopted-children, spouse, domestic partner, siblings, including step- and half-siblings, parent, mother-in-law, father-in-law,



ORDINANCE NUMBER: 17-12

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS  
AMENDING CHAPTER SIX OF THE CODE OF ORDINANCES ADDING ARTICLE J,  
SECTION 1-6J-1 TO PROVIDE FOR REGULATIONS INVOLVING ELECTED  
OFFICIAL TRAVEL REIMBURSEMENT**

**WHEREAS**, the Village of Poplar Grove, Illinois ("Village") previously adopted ordinances, providing for certain benefits to full-time employees of the Village, except as provided otherwise by a collective bargaining agreement; and

**WHEREAS**, the Village has determined it is in the best interest of the Village and its citizens to amend the current Village of Poplar Grove Code of Ordinances adding a new Article J, Section 1-6J-1 to provide for provisions regarding elected official travel and reimbursement to coincide with recent changes in Illinois law.

NOW THEREFORE, be it ordained by the Village President and Village Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Chapter 6 of the Village of Poplar Grove Code of Ordinances shall be amended as follows to add a new Section 1-6J-1 as follows:

**ARTICLE J - REIMBURSEMENT FOR TRAINING/CLASS(ES)/TRAVEL**

Before a training session, seminar, or class begins, any member of the corporate authorities must submit to the Village Administrator or his or her designee documentation regarding the training, seminar or class along with the anticipated costs associated therewith. At the time of review, and before attendance is approved or denied, consideration will be given to mileage, food, attendance fees and wages. No member of the corporate authorities will be reimbursed for any entertainment expense, which includes shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement.

All training, seminars and classes must be approved by the Village Board before the training, seminar or class begins. Approval for training and classes is at the discretion of the Village Board and will only be approved if the training or class is necessary for the employee or elected official to perform his/her duties.

Prior to the approval of such expenses, the following minimum documentation must be submitted:

- (1) an estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred; and

(2) the name of the individual who is requesting or received the travel, meal, or lodging expense; and

(3) the office of the individual who is requesting or received the travel, meal, or lodging expense; and

(4) the date or dates and nature of the official business in which the travel, meal, or lodging expense will be or was expended. Backup documentation (\*meal stubs, parking, toll slips, mileage readings) is required for actual reimbursement of expenses.

Classes and conferences are the only types of official business for which travel, meal, and lodging expenses are allowed. The maximum allowable reimbursement for travel, meal, and lodging expenses is set at \$800.00 per class or conference. Meal costs are subject to the following per day maximum reimbursement limits: Breakfast - \$8.00, Lunch - \$12.00, Dinner - \$20.00. If a meal or meals is provided with the training class attended, reimbursement will not be provided by the Village meals. The Village will not reimburse for any alcohol expenses of any kind. A form for submission of travel, meal, and lodging should be obtained from the Village Administrator. Approval of expenses that exceed the maximum allowable travel, meal, or lodging expenses, will only be approved in the event of an emergency or other extraordinary circumstances. Expenses for travel, meals and lodging of any member of the corporate authorities that exceeds the maximum reimbursement allowed under the regulations adopted under this paragraph may only be approved by a roll call vote at an open meeting of the corporate authorities of the Village.

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY Quimby

SECONDED BY Miller

BY ROLL CALL VOTE THIS 16<sup>th</sup> DAY OF August, 2017

AS FOLLOWS:

VOTING "AYE": Erickson, Goings, Miller, Ramdass  
Quimby, Walsh

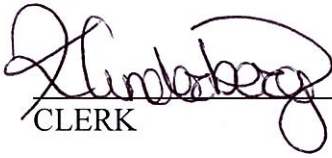
VOTING "NAY": 0

ABSENT, ABSTAIN, OTHER

0

APPROVED: 6-0

ATTEST:

  
CLERK

  
VILLAGE PRESIDENT



**ORDINANCE NUMBER: 2025-07****AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING ORDINANCE NUMBER 2024-19 GOVERNING CHARITABLE CONTRIBUTIONS TO THE VILLAGE PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-19 on December 11, 2024 which established a charitable contributions policy for the Village; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-19 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-19 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY Costanza

SECONDED BY Hubbard

BY ROLL CALL VOTE THIS 11 DAY OF June, 2025

AS FOLLOWS:

VOTING “AYE”: Cheek, Costanza, Hubbard, Richardson

\_\_\_\_\_

\_\_\_\_\_



VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER      Allgood  
\_\_\_\_\_

APPROVED\_\_June11\_\_\_\_\_, 2025

ATTEST:

Karri Miller  
CLERK

Kristi Richardson  
PRESIDENT

# Village of Poplar Grove, Illinois

Ordinance No. 2024-19

## AN ORDINANCE GOVERNING CHARITABLE CONTRIBUTIONS TO THE VILLAGE OF POPLAR GROVE, ILLINOIS

### TITLE 1 ADMINISTRATION – CHAPTER 14 VILLAGE CHARITABLE CONTRIBUTIONS POLICY

**WHEREAS**, the Village of Poplar Grove, Illinois, recognizes the importance of charitable contributions in promoting community well-being, supporting public services, and enhancing the quality of life for all residents; and

**WHEREAS**, the Village Board of Trustees wishes to establish clear guidelines for the acceptance, use, and administration of charitable contributions, gifts, and donations to ensure transparency, accountability, and compliance with applicable laws.

**NOW, THEREFORE**, be it ordained by the Village Board of the Village of Poplar Grove that CHAPTER 14 VILLAGE CHARITABLE CONTRIBUTIONS POLICY shall be created as follows:

#### Section 1-14-1: Purpose

The purpose of this policy is to establish clear guidelines for the accounting of acceptance, use, and administration of charitable contributions, gifts, and donations to ensure transparency, accountability, and compliance with applicable laws.

#### Section 1-14-2: Definitions

For purposes of this Ordinance, the following terms are defined as follows:

1. **Charitable Contribution:** Any donation, gift, or bequest of money, property, goods, or services provided voluntarily to the Village of Poplar Grove, Illinois, for public use, benefit, or charitable purposes.
2. **Village:** The Village of Poplar Grove, Illinois.
3. **Charitable Purpose:** Any purpose that benefits the public, including but not limited to education, public health, the arts, recreational programs, public safety, infrastructure improvements, and other civic endeavors.

#### Section 1-14-3: Authority to Accept Contributions

1. The Village President and Village Board of Trustees are authorized to accept charitable contributions on behalf of the Village of Poplar Grove.

2. Charitable contributions may be made to the Village for specific purposes as designated by the donor or for a designated use in accordance with the Village's needs and priorities.
3. No contribution shall be accepted if its conditions conflict with the laws, ordinances, or policies of the Village of Poplar Grove.
4. The Village shall not solicit or accept donations from its paid contractors and vendors as it may promote a conflict of interests.
5. Refer to Poplar Grove Ordinances Title 1 CHAPTER 11. - STATE OFFICIALS AND EMPLOYEES ETHICS ACT

#### **Section 1-14-4: Procedures for Donation Acceptance**

1. **Donor Acknowledgment:** The Village shall acknowledge all charitable contributions in writing, providing the donor with a receipt for tax purposes, as required by law.
2. **Restricted Contributions:** If a donor specifies a restriction on the use of the contribution (e.g., for a specific project or program), the Village shall ensure that the contribution is used in accordance with the donor's expressed wishes. Restricted contributions shall be tracked separately in the Village's financial records.
3. **Unrestricted Contributions:** Unrestricted contributions shall be used by the Village for purposes deemed most beneficial by the Village Board of Trustees, consistent with the needs of the community. These funds shall be accounted for in detail by the treasurer.
4. **Donor Recognition:** The Village may recognize charitable donors publicly through appropriate methods, including but not limited to signage, plaques, and public announcements, unless the donor requests anonymity.

#### **Section 1-14-5: Administration and Use of Charitable Contributions**

1. **Accounting and Reporting:** All charitable contributions received by the Village shall be recorded in the Village's financial records. The Village Treasurer or designated staff shall maintain a detailed log of all donations, specifying the donor, the amount or value of the contribution, the intended purpose, and the date received.
2. **Contributions:** Each contribution shall be entered into a separate booking keeping account number for a specific purpose and record keeping purposes and when those funds are used for their designated purpose, they will be withdrawn from that account number showing each transaction clearly for public consumption.
3. **Expenditure of Funds:** Charitable funds shall be expended in accordance with the terms of the contribution. Any unused or unspent funds designated for a specific purpose shall be rolled over for future use for that purpose or returned to the donor if requested.
4. **Compliance with Laws:** All charitable contributions and their uses shall comply with applicable federal, state, and local laws, including those governing tax-exempt status, reporting requirements, and ethical standards.

5. **Small Contributions Without Designation:** Small random cash or check donations shall be referred to local charitable 501(c)3 organizations as the village is not a charitable organization capable of handing out donations without potential political, ethical, and moral consequences.
6. **Local Charitable Organizations:** Small local charities are best suited to accept small donations.

### **Section 1-14-6: Prohibited Contributions**

1. The Village of Poplar Grove shall not accept any contribution that:
  - Violates public policy or law.
  - Is made with the expectation of influencing Village policies, decisions, or actions.
  - Contains any unlawful or immoral conditions.
  - Contradicts or conflicts with the Village's mission or public interests.
2. The Village President and the Village Board of Trustees shall have the discretion to reject any contribution that may undermine the integrity or reputation of the Village.

### **Section 1-14-7: Disbursement of Charitable Funds**

1. Charitable contributions shall be used in the disbursement of funds for projects and programs benefiting the public and the community of Poplar Grove.
2. Any disbursement of funds from charitable contributions must be authorized by the Village Board of Trustees, and expenditures must be documented and recorded in accordance with the Village's financial policies and applicable laws.

### **Section 1-14-87: Annual Report**

1. The Village shall provide an annual report to the public regarding the charitable contributions received, the purposes for which they were used, and the status of any ongoing or future charitable initiatives. This report will be made available on the Village website or at Village Hall upon request.

### **Section 1-14-9: Severability**

If any provision of this Ordinance is found to be invalid or unenforceable, the remainder of the Ordinance shall remain in full force and effect.

### **Section 1-14-10: Effective Date**

This Ordinance shall be in full force and effect upon its passage, approval, and publication in accordance with the laws of the State of Illinois.

**Passed and approved this [\_\_\_\_\_] day of [Month], [Year].**

**Village President:**

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**Village Clerk:**

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**Village Board of Trustees:**

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This ordinance sets clear procedures and guidelines for accepting and using charitable contributions in the Village of Poplar Grove, ensuring transparency, accountability, and compliance with the law.



## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution                                                                                          | Invoice Date<br>Entered By                                                                                                                                                         | Due Date   | Invoice Amount                                             | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------|------------|--------|---------------------|
| REIMB DEP 07052<br>00027157 | CARSON ZANE<br>DEPOSIT RETURN<br>01-00-2410                                                                                    | 07/15/2026<br>TREASURER<br>CUSTOMER DEPOSITS HELD                                                                                                                                  | 08/15/2026 | 180.00<br><br>180.00                                       | 180.00     | Open   | N<br>07/15/2026     |
| 15188<br>00027111           | ABBY PEST ELIMINATION LLC<br>NWWTP PEST CONTROL<br>01-50-4227<br>31-77-4227<br>01-53-4227<br>01-53-4227<br>01-50-4227          | 07/02/2026<br>CLERK<br>PEST CONTROL @VH<br>PEST CONTROL @ NWWTP<br>PEST CONTROL @ OLDPWBLDG<br>PEST CONTROL @ NEWPWBLDG<br>SPRING EXTENSION TREATMENT                              | 08/02/2026 | 165.00<br><br>0.00<br>165.00<br>0.00<br>0.00<br>0.00       | 165.00     | Open   | N<br>07/14/2026     |
| 15187<br>00027112           | ABBY PEST ELIMINATION LLC<br>PEST CONTROL @ VH<br>01-50-4227<br>31-77-4227<br>01-53-4227<br>01-53-4227<br>01-50-4227           | 07/02/2026<br>CLERK<br>PEST CONTROL @VH<br>PEST CONTROL @ NWWTP<br>PEST CONTROL @ OLDPWBLDG<br>PEST CONTROL @ NEWPWBLDG<br>SPRING EXTENSION TREATMENT                              | 08/02/2026 | 47.00<br><br>47.00<br>0.00<br>0.00<br>0.00<br>0.00         | 47.00      | Open   | N<br>07/15/2026     |
| 15189<br>00027113           | ABBY PEST ELIMINATION LLC<br>OLD PW<br>01-50-4227<br>31-77-4227<br>01-53-4227<br>01-53-4227<br>01-50-4227<br>01-53-4240        | 07/02/2026<br>TREASURER<br>PEST CONTROL @VH<br>PEST CONTROL @ NWWTP<br>PEST CONTROL @ OLDPWBLDG<br>PEST CONTROL @ NEWPWBLDG<br>SPRING EXTENSION TREATMENT<br>PROFESSIONAL SERVICES | 08/02/2026 | 67.00<br><br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>67.00 | 67.00      | Open   | N<br>07/15/2026     |
| 15194<br>00027114           | ABBY PEST ELIMINATION LLC<br>NEW PW BLDING<br>01-50-4227<br>31-77-4227<br>01-53-4227<br>01-53-4227<br>01-50-4227<br>01-53-4240 | 07/02/2026<br>TREASURER<br>PEST CONTROL @VH<br>PEST CONTROL @ NWWTP<br>PEST CONTROL @ OLDPWBLDG<br>PEST CONTROL @ NEWPWBLDG<br>SPRING EXTENSION TREATMENT<br>PROFESSIONAL SERVICES | 08/02/2026 | 85.00<br><br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>85.00 | 85.00      | Open   | N<br>07/15/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution                             | Invoice Date<br>Entered By                       | Due Date   | Invoice Amount       | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|-------------------------------------------------------------------|--------------------------------------------------|------------|----------------------|------------|--------|---------------------|
| 070626ADOBE<br>00027161     | ADOBE SYSTEMS INCORPORATED<br>ADOBE TREASURER<br>01-50-4214       | 07/07/2026<br>TREASURER<br>OFFICE SYSTEM SUPPORT | 08/07/2026 | 209.01<br>209.01     | 209.01     | Open   | N<br>07/15/2026     |
| 161200820<br>00027144       | EVERON FKA ADT COMMERCIAL<br>FIRE AND SECURITY<br>01-50-4206      | 06/28/2026<br>TREASURER<br>SECURITY SYSTEM       | 07/23/2026 | 239.46<br>239.46     | 239.46     | Open   | N<br>07/15/2026     |
| 1FFRC-KHXH-X46X<br>00027115 | AMAZON.COM<br>OFFICE SUPPLIES<br>01-50-4300                       | 07/05/2026<br>TREASURER<br>OFFICE SUPPLIES       | 08/04/2026 | 135.03<br>135.03     | 135.03     | Open   | N<br>07/15/2026     |
| 1DYP-6PP6-HGYK<br>00027116  | AMAZON.COM<br>OFFICE SUPPLIES<br>01-50-4300                       | 07/06/2026<br>TREASURER<br>OFFICE SUPPLIES       | 08/05/2026 | 55.99<br>55.99       | 55.99      | Open   | N<br>07/15/2026     |
| 1GWW-XPPW-VX1L<br>00027117  | AMAZON.COM<br>OFFICE SUPPLIES<br>01-50-4300                       | 07/13/2026<br>TREASURER<br>OFFICE SUPPLIES       | 08/12/2026 | 128.05<br>128.05     | 128.05     | Open   | N<br>07/15/2026     |
| 1XFH-VDH4-DGY7<br>00027164  | AMAZON.COM<br>VH OFFICE SUPPLIES<br>01-50-4300                    | 07/15/2026<br>CLERK<br>OFFICE SUPPLIES           | 08/15/2026 | 50.21<br>50.21       | 50.21      | Open   | N<br>07/16/2026     |
| PPLR102<br>00027118         | ANDREWS TECHNOLOGY HMS, INC<br>TIMT ATTENDANCE FY27<br>01-50-4214 | 07/13/2026<br>TREASURER<br>OFFICE SYSTEM SUPPORT | 08/13/2026 | 3,434.00<br>3,434.00 | 3,434.00   | open   | N<br>07/15/2026     |
| ARNESON071526<br>00027127   | ARNESON OIL COMPANY<br>FY2027 PROPANE<br>01-53-4231               | 07/14/2026<br>TREASURER<br>SHOP BUILDING - HEAT  | 08/14/2026 | 3,315.20<br>3,315.20 | 3,315.20   | open   | N<br>07/15/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

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POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #                 | Vendor Description<br>GL Distribution                                                                                                                                                                                                  | Invoice Date<br>Entered By                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Due Date   | Invoice Amount                                                                                                                              | Amount Due | Status | Posted<br>Post Date |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------|--------|---------------------|
| 72284<br>00027120         | B&F CONSTRUCTION CODE SERVICE, INC.<br>SOLAR REVIEW<br>01-55-4215                                                                                                                                                                      | 07/08/2026<br>TREASURER<br>CONTRACT INSPECTION SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 08/08/2026 | 350.00<br><br>350.00                                                                                                                        | 350.00     | Open   | N<br>07/15/2026     |
| WESTERGREN<br>00027119    | BARRICK,SWITZER, LONG, BALSLEY&VAN E<br>WESTERGREN LEGAL<br>01-55-4213                                                                                                                                                                 | 07/06/2026<br>TREASURER<br>LEGAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 08/06/2026 | 549.00<br><br>549.00                                                                                                                        | 549.00     | Open   | N<br>07/15/2026     |
| S01000002045<br>00027124  | BLAIN'S FARM & FLEET<br>RESTOCK<br>01-53-4302                                                                                                                                                                                          | 07/06/2026<br>TREASURER<br>OPERATIONAL SUPPLIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 08/06/2026 | 107.94<br><br>107.94                                                                                                                        | 107.94     | Open   | N<br>07/15/2026     |
| 06292026CHAT<br>00027159  | CHATGPT<br>HOWE MTHLY CHAT GPT<br>01-54-4202                                                                                                                                                                                           | 06/30/2026<br>TREASURER<br>TELEPHONE & INTERNET SERVICES                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 07/30/2026 | 20.00<br><br>20.00                                                                                                                          | 20.00      | Open   | N<br>07/15/2026     |
| COMCAST072026<br>00027128 | COMCAST<br>USAGE 0709206 TO 080826<br>31-50-4202<br>01-53-4302<br>31-50-4202<br>31-68-4202<br>01-50-4202<br>31-68-4202<br>31-68-4202<br>31-50-4202<br>31-50-4202<br>31-68-4202<br>31-50-4202<br>01-50-4202<br>31-79-4202<br>31-50-4202 | 07/05/2026<br>TREASURER<br>B. 205 BEAVER DR - 815-765-8010<br>A. 111 E PARK ST-INTERNET<br>C. 291 PRAIRIE KNOLL - 815-544-0520<br>D. 4420 MENGE LN - 815-765-8033<br>E. 200 N. HILL ST - INTERNET<br>H. 4870 WOODSTOCK RD - 815-547-6487<br>F. 610 S STATE - 815-765-1774 &2456<br>G. 4194 DAWSON LAKE - 815-765-9391<br>I. 901 WACO WAY- 815-975-9049<br>J. 275 W GROVE ST- 217-049-7024<br>K. 5500 WHITING RD - 815-765-1914<br>200 N HILL ST - PHONE LINES<br>L. 12211 RT 76 815-547-7209<br>M. 13505 HARVEST WAY-815-765-0565 | 08/05/2026 | 1,516.80<br><br>88.33<br>247.90<br>82.02<br>88.33<br>324.23<br>82.02<br>229.99<br>82.02<br>82.02<br>121.61<br>88.33<br>0.00<br>0.00<br>0.00 | 1,516.80   | Open   | N<br>07/15/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution                                                                                                                                                                                                                | Invoice Date<br>Entered By                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Due Date   | Invoice Amount                                                                                                                                   | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------|---------------------|
| 4340027<br>00027129         | COMCAST<br>VH PHONES<br>31-50-4202<br>01-53-4302<br>31-50-4202<br>31-68-4202<br>01-50-4202<br>31-68-4202<br>31-68-4202<br>31-50-4202<br>31-50-4202<br>31-50-4202<br>31-68-4202<br>31-50-4202<br>01-50-4202<br>31-79-4202<br>31-50-4202<br>01-50-4202 | 07/01/2026<br>TREASURER<br>B. 205 BEAVER DR - 815-765-8010<br>A. 111 E PARK ST-INTERNET<br>C. 291 PRAIRIE KNOLL - 815-544-0520<br>D. 4420 MENGE LN - 815-765-8033<br>E. 200 N. HILL ST - INTERNET<br>H. 4870 WOODSTOCK RD - 815-547-6487<br>F. 610 S STATE - 815-765-1774 &2456<br>G. 4194 DAWSON LAKE - 815-765-9391<br>I. 901 WACO WAY- 815-975-9049<br>J. 275 W GROVE ST- 217-049-7024<br>K. 5500 WHITING RD - 815-765-1914<br>200 N HILL ST - PHONE LINES<br>L. 12211 RT 76 815-547-7209<br>M. 13505 HARVEST WAY-815-765-0565<br>TELEPHONE & INTERNET SERVICES | 08/01/2026 | 473.15<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>473.15 | 473.15     | Open   | N<br>07/15/2026     |
| SWWTP2 071526<br>00027130   | COMED<br>SSWTP #2<br>31-79-4204                                                                                                                                                                                                                      | 07/09/2026<br>TREASURER<br>UTILITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 09/08/2026 | 49.53<br>49.53                                                                                                                                   | 49.53      | Open   | N<br>07/15/2026     |
| CLS 07152026<br>00027131    | COMED<br>C/L/S<br>31-75-4204                                                                                                                                                                                                                         | 07/09/2026<br>TREASURER<br>UTILITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 09/08/2026 | 731.37<br>731.37                                                                                                                                 | 731.37     | Open   | N<br>07/15/2026     |
| NWWTP 07152026<br>00027132  | COMED<br>NWWTP<br>31-77-4204                                                                                                                                                                                                                         | 07/10/2026<br>TREASURER<br>UTILITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 09/08/2026 | 4,537.34<br>4,537.34                                                                                                                             | 4,537.34   | Open   | N<br>07/15/2026     |
| BULLARDLS 07152<br>00027133 | COMED<br>BULLARD L/S<br>31-75-4204                                                                                                                                                                                                                   | 07/09/2026<br>TREASURER<br>UTILITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 09/08/2026 | 119.36<br>119.36                                                                                                                                 | 119.36     | Open   | N<br>07/15/2026     |
| WELL3 071526<br>00027134    | COMED<br>WATER TOWER WELL 3<br>31-68-4204                                                                                                                                                                                                            | 07/10/2026<br>TREASURER<br>UTILITIES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 09/08/2026 | 1,074.40<br>1,074.40                                                                                                                             | 1,074.40   | Open   | N<br>07/15/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution           | Invoice Date<br>Entered By           | Due Date   | Invoice Amount             | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|-------------------------------------------------|--------------------------------------|------------|----------------------------|------------|--------|---------------------|
| WELL 4 071526<br>00027135   | COMED<br>WELL #4<br>31-68-4204                  | 07/09/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 1,105.77<br><br>1,105.77   | 1,105.77   | Open   | N<br>07/15/2026     |
| WELL 2 07152026<br>00027136 | COMED<br>WELL #2<br>31-68-4204                  | 07/09/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 158.72<br><br>158.72       | 158.72     | Open   | N<br>07/15/2026     |
| WACOLS 071526<br>00027137   | COMED<br>WACO LS<br>31-75-4204                  | 07/09/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 73.37<br><br>73.37         | 73.37      | Open   | N<br>07/15/2026     |
| SWWTP1 07152026<br>00027138 | COMED<br>SWWTP #1<br>31-79-4204                 | 07/10/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 10,647.77<br><br>10,647.77 | 10,647.77  | Open   | N<br>07/15/2026     |
| BEAVERLS 071520<br>00027139 | COMED<br>BEAVER L/S<br>31-75-4204               | 07/09/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 86.63<br><br>86.63         | 86.63      | Open   | N<br>07/15/2026     |
| HARVESTWAY 0715<br>00027140 | COMED<br>HARVEST WAY L/S<br>31-75-4204          | 07/08/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 178.31<br><br>178.31       | 178.31     | Open   | N<br>07/15/2026     |
| PUMPSTWTRTWR 07<br>00027141 | COMED<br>PUMP STATION WATER TOWER<br>31-68-4204 | 07/09/2026<br>TREASURER<br>UTILITIES | 09/08/2026 | 75.35<br><br>75.35         | 75.35      | open   | N<br>07/15/2026     |
| MAIN LS 0715202<br>00027142 | COMED<br>MAIN L/S<br>31-75-4204                 | 07/02/2026<br>TREASURER<br>UTILITIES | 08/31/2026 | 45.36<br><br>45.36         | 45.36      | open   | N<br>07/15/2026     |



## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

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Item 20.

## Invoice Number

| Inv Ref #                          | Vendor Description<br>GL Distribution                             | Invoice Date<br>Entered By                                  | Due Date   | Invoice Amount           | Amount Due | Status | Posted<br>Post Date |
|------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------|------------|--------------------------|------------|--------|---------------------|
| <b>WHITTINGLS 0715</b><br>00027143 | COMED<br>WHITTING L/S<br>31-75-4204                               | 07/02/2026<br>TREASURER<br>UTILITIES                        | 08/31/2026 | 201.43<br><br>201.43     | 201.43     | Open   | N<br>07/15/2026     |
| <b>PWBLD 072026</b><br>00027147    | COMED<br>PW BULDING<br>01-54-4204                                 | 07/10/2026<br>TREASURER<br>UTILITIES                        | 08/27/2026 | 0.00<br><br>203.13       | 0.00       | Void   | N<br>07/15/2026     |
| <b>7491166</b><br>00027122         | HAWKINS, INC.<br><br>31-79-4305                                   | 07/10/2026<br>TREASURER<br>UTILITY SYSTEM CHEMICALS         | 08/10/2026 | 4,629.79<br><br>4,629.79 | 4,629.79   | Open   | N<br>07/15/2026     |
| <b>INV01028130</b><br>00027179     | USA BLUE BOOK<br>SWWTP SUPPLIES<br>31-79-4302                     | 04/23/2026<br>CLERK<br>SWWTP SUPPLIES                       | 08/23/2026 | 20.00<br><br>20.00       | 20.00      | Open   | N<br>07/16/2026     |
| <b>INV01095734</b><br>00027180     | USA BLUE BOOK<br>NWWTP STOCK<br>31-77-4302                        | 07/08/2026<br>CLERK<br>OPERATIONAL SUPPLIES                 | 08/08/2026 | 1,868.12<br><br>1,868.12 | 1,868.12   | Open   | N<br>07/16/2026     |
| <b>4540</b><br>00027121            | HERITAGE ENGINEERING, LTD.<br>JILLY BEAN LOT REVIEW<br>01-55-4212 | 06/24/2026<br>TREASURER<br>ENGINEERING                      | 07/24/2026 | 2,400.00<br><br>2,400.00 | 2,400.00   | Open   | N<br>07/15/2026     |
| <b>221929</b><br>00027123          | JOE COOLING & SONS, INC.<br>517 OAK RESTORATION<br>01-53-4227     | 06/25/2026<br>TREASURER<br>BLDG & EQUIPMENT MAINT & REPAIRS | 07/25/2026 | 42.35<br><br>42.35       | 42.35      | open   | N<br>07/15/2026     |
| <b>JULY2026</b><br>00027163        | WEX BANK - MARATHON FLEET CARD<br>FUEL FOR TRUCKS<br>01-53-4303   | 07/15/2026<br>CLERK<br>PUBLIC WORKS FUEL                    | 08/15/2026 | 1,113.60<br><br>1,113.60 | 1,113.60   | open   | N<br>07/16/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

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Item 20.

## Invoice Number

| Inv Ref #                          | Vendor Description<br>GL Distribution                    | Invoice Date<br>Entered By                                  | Due Date   | Invoice Amount   | Amount Due | Status | Posted<br>Post Date |
|------------------------------------|----------------------------------------------------------|-------------------------------------------------------------|------------|------------------|------------|--------|---------------------|
| <b>MARTENSON DL 07</b><br>00027155 | MARTENSON, KYLE<br>KYLE LICENSE<br>01-54-4217            | 07/13/2026<br>TREASURER<br>PROFESSIONAL DUES                | 08/13/2026 | 66.46<br>66.46   | 66.46      | Open   | N<br>07/15/2026     |
| <b>63687</b><br>00027156           | MCGILVRA ELECTRIC INC<br>C/L/S REPAIR<br>31-75-4227      | 07/14/2026<br>TREASURER<br>BLDG & EQUIPMENT MAINT & REPAIRS | 08/14/2026 | 585.00<br>585.00 | 585.00     | Open   | N<br>07/15/2026     |
| <b>74348</b><br>00027125           | MENARDS<br>FLOAT SWITCH<br>31-77-4302                    | 07/07/2026<br>TREASURER<br>OPERATIONAL SUPPLIES             | 08/07/2026 | 4.14<br>4.14     | 4.14       | Open   | N<br>07/15/2026     |
| <b>73993</b><br>00027126           | MENARDS<br>VH WEATEHR STRIP<br>01-50-4227                | 07/01/2026<br>TREASURER<br>BLDG & EQUIPMENT MAINT & REPAIRS | 08/01/2026 | 15.86<br>15.86   | 15.86      | Open   | N<br>07/15/2026     |
| <b>74463</b><br>00027181           | MENARDS<br>NWWTP STOCK<br>31-77-4302                     | 07/09/2026<br>CLERK<br>NWWTP STOCK                          | 08/09/2026 | 8.96<br>8.96     | 8.96       | Open   | N<br>07/16/2026     |
| <b>070226MICRO</b><br>00027160     | MICROSOFT CORPORATION<br>MICROSOFT EMAIL<br>01-50-4214   | 07/02/2026<br>TREASURER<br>ONLINE SERVICES EMAIL            | 08/02/2026 | 80.00<br>80.00   | 80.00      | Open   | N<br>07/15/2026     |
| <b>57698</b><br>00027170           | MONROE TRUCK EQUIPMENT, INC.<br>PLOW BOLT<br>01-53-4229  | 12/09/2026<br>CLERK<br>PLOW BOLT                            | 08/12/2026 | 177.08<br>177.08 | 177.08     | open   | N<br>07/16/2026     |
| <b>61268</b><br>00027171           | MONROE TRUCK EQUIPMENT, INC.<br>PLOW PARTS<br>01-53-4229 | 02/11/2026<br>CLERK<br>PLOW PARTS                           | 08/11/2026 | 196.27<br>196.27 | 196.27     | open   | N<br>07/16/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

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## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution                                                 | Invoice Date<br>Entered By                                                          | Due Date   | Invoice Amount                              | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------|---------------------------------------------|------------|--------|---------------------|
| 42031<br>00027172           | MR. GOODWATER<br>WATER RENTAL<br>01-50-4302<br>01-53-4302<br>01-50-4302<br>01-53-4302 | 05/01/2026<br>CLERK<br>WATER RENTAL<br>WATER RENTAL<br>WATER RENTAL<br>WATER RENTAL | 07/30/2026 | 78.37<br><br>8.00<br>8.00<br>35.64<br>26.73 | 78.37      | Open   | N<br>07/16/2026     |
| M66266<br>00027173          | MR. GOODWATER<br>WATER RENTAL<br>01-50-4302<br>01-53-4302<br>01-50-4302<br>01-53-4302 | 06/01/2026<br>CLERK<br>WATER RENTAL<br>WATER RENTAL<br>WATER RENTAL<br>WATER RENTAL | 07/01/2026 | 87.28<br><br>8.00<br>8.00<br>26.73<br>44.55 | 87.28      | Open   | N<br>07/16/2026     |
| RENTBLD 072026<br>00027146  | NICOR GAS<br>RENTAL BLDING<br>01-50-4204                                              | 07/10/2026<br>TREASURER<br>UTILITIES                                                | 08/27/2026 | 63.96<br><br>63.96                          | 63.96      | Open   | N<br>07/15/2026     |
| NWWTP 072026<br>00027148    | NICOR GAS<br>NWWTP<br>31-77-4204                                                      | 07/10/2026<br>TREASURER<br>UTILITIES                                                | 08/27/2026 | 63.96<br><br>63.96                          | 63.96      | Open   | N<br>07/15/2026     |
| PW BLD 072026<br>00027149   | NICOR GAS<br>PW BUILDING<br>01-54-4204                                                | 07/10/2026<br>TREASURER<br>UTILITIES                                                | 08/27/2026 | 203.13<br><br>203.13                        | 203.13     | Open   | N<br>07/15/2026     |
| BEAVERLS 072026<br>00027150 | NICOR GAS<br>BEAVER L/S<br>31-75-4204                                                 | 07/10/2026<br>TREASURER<br>UTILITIES                                                | 08/27/2026 | 66.26<br><br>66.26                          | 66.26      | Open   | N<br>07/15/2026     |
| WELL4 072026<br>00027151    | NICOR GAS<br>WELL #4<br>31-68-4204                                                    | 07/10/2026<br>TREASURER<br>UTILITIES                                                | 08/27/2026 | 64.64<br><br>64.64                          | 64.64      | Open   | N<br>07/15/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

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| Inv Ref #                                   | Vendor Description<br>GL Distribution                    | Invoice Date<br>Entered By               | Due Date   | Invoice Amount           | Amount Due | Status | Posted<br>Post Date |
|---------------------------------------------|----------------------------------------------------------|------------------------------------------|------------|--------------------------|------------|--------|---------------------|
| <a href="#">SWWTP 072026</a><br>00027152    | NICOR GAS<br>SWWTP<br>31-79-4204                         | 07/10/2026<br>TREASURER<br>UTILITIES     | 08/27/2026 | 189.56<br><br>189.56     | 189.56     | Open   | N<br>07/15/2026     |
| <a href="#">WELL 2 07152026</a><br>00027153 | NICOR GAS<br>WELL 2<br>31-68-4204                        | 07/10/2026<br>TREASURER<br>UTILITIES     | 08/27/2026 | 63.96<br><br>63.96       | 63.96      | Open   | N<br>07/15/2026     |
| <a href="#">HARVEST 072026</a><br>00027154  | NICOR GAS<br>HARVEST WAY L/S<br>31-75-4204               | 07/10/2026<br>TREASURER<br>UTILITIES     | 08/27/2026 | 180.91<br><br>180.91     | 180.91     | Open   | N<br>07/15/2026     |
| <a href="#">12314476859JULY</a><br>00027165 | NICOR GAS<br>DAWSON L/S<br>31-75-4204                    | 07/15/2026<br>CLERK<br>UTILITIES         | 08/15/2026 | 65.48<br><br>65.48       | 65.48      | Open   | N<br>07/16/2026     |
| <a href="#">24868703307JUNE</a><br>00027166 | NICOR GAS<br>C/L/S<br>31-75-4204                         | 07/15/2026<br>CLERK<br>UTILITIES         | 08/15/2026 | 65.54<br><br>65.54       | 65.54      | Open   | N<br>07/16/2026     |
| <a href="#">94988910009JULY</a><br>00027167 | NICOR GAS<br>WATER TOWER & WELL 3<br>31-68-4204          | 07/15/2026<br>CLERK<br>UTILITIES         | 08/15/2026 | 64.10<br><br>64.10       | 64.10      | Open   | N<br>07/16/2026     |
| <a href="#">24175</a><br>00027174           | P.C. TECH 2 U<br>IT FOR TREASURER SET UP<br>01-50-4223   | 07/06/2026<br>CLERK<br>IT SERVICES       | 08/06/2026 | 200.00<br><br>200.00     | 200.00     | open   | N<br>07/16/2026     |
| <a href="#">260644</a><br>00027175          | SABEL MECHANICAL LLC.<br>C/L/S PUMP REPAIR<br>31-75-4227 | 07/07/2026<br>CLERK<br>C/L/S PUMP REPAIR | 08/07/2026 | 2,046.60<br><br>2,046.60 | 2,046.60   | open   | N<br>07/16/2026     |

## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

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Item 20.

## Invoice Number

| Inv Ref #                   | Vendor Description<br>GL Distribution                                                                                                                                                                                   | Invoice Date<br>Entered By                                                                                                                                                                                                                                                                                                                                                                        | Due Date   | Invoice Amount                                                                                                                  | Amount Due | Status | Posted<br>Post Date |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------|------------|--------|---------------------|
| 22680173790726<br>00027176  | SHERWIN WILLIAMS CO.<br>MANSFIELD PARK PAINT<br>01-52-4302                                                                                                                                                              | 07/01/2026<br>CLERK<br>MANSFIELD PARK PAINT                                                                                                                                                                                                                                                                                                                                                       | 08/01/2026 | 61.39<br><br>61.39                                                                                                              | 61.39      | Open   | N<br>07/16/2026     |
| 22631173790726<br>00027177  | SHERWIN WILLIAMS CO.<br>PAINT FOR PARKS<br>01-52-4302                                                                                                                                                                   | 07/01/2026<br>CLERK<br>PAINT FOR PARKS                                                                                                                                                                                                                                                                                                                                                            | 08/01/2026 | 48.40<br><br>48.40                                                                                                              | 48.40      | Open   | N<br>07/16/2026     |
| 25675173790726<br>00027178  | SHERWIN WILLIAMS CO.<br>PAINT FOR PARKS<br>01-52-4302                                                                                                                                                                   | 07/12/2026<br>CLERK<br>PAINT FOR PARKS                                                                                                                                                                                                                                                                                                                                                            | 08/13/2026 | 277.77<br><br>277.77                                                                                                            | 277.77     | Open   | N<br>07/16/2026     |
| MILLERREV072226<br>00027162 | STONEY CREEK HOTEL<br>MILLER CONFERENCE<br>01-57-4205                                                                                                                                                                   | 06/15/2026<br>TREASURER<br>TRAVEL/MEALS/LODGING                                                                                                                                                                                                                                                                                                                                                   | 07/15/2026 | 174.84<br><br>174.84                                                                                                            | 174.84     | Open   | N<br>07/15/2026     |
| 6146883392<br>00027145      | VERIZON<br>PW:VPG;ADM;HOTSPOT;TAB<br>01-53-4202<br>01-50-4202<br>31-50-4202<br>31-50-4202<br>31-50-4202<br>01-57-4202<br>01-53-4202<br>31-50-4202<br>01-50-4202<br>31-50-4202<br>01-53-4202<br>31-50-4202<br>31-50-4202 | 06/23/2026<br>TREASURER<br>A.TABLET 608-671-9116<br>B.TABLET 608-671-9127<br>C. HOTSPOT 608-671-9129<br>E.. TABLET 608-671-9757<br>F. TABLET 608-671-9946<br>H. VPG CLERK 815-543-4635<br>I. PWD CELL 815-742-0418<br>J. WWTP CELL 815-742-7421<br>K. VPG ADMIN CELL 815-988-6191<br>D. TABLET 608-671-9175<br>G. PWD CELL 608-991-0639<br>TABLET STEPHEN 608-991-0838<br>TABLET DAN 608-991-0839 | 07/15/2026 | 383.41<br><br>20.02<br>20.02<br>36.01<br>20.02<br>20.02<br>39.38<br>39.38<br>39.38<br>39.38<br>20.02<br>39.38<br>25.20<br>25.20 | 383.41     | Open   | N<br>07/15/2026     |
| 06132026<br>00027158        | WALMART<br>NEIGHBORS FEST<br>01-55-4330                                                                                                                                                                                 | 06/15/2026<br>TREASURER<br>EVENT EXPENSES NIEGHBORS FEST                                                                                                                                                                                                                                                                                                                                          | 07/15/2026 | 22.06<br><br>22.06                                                                                                              | 22.06      | Open   | N<br>07/15/2026     |



## INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 07/07/2026 - 07/16/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 20.

## Invoice Number

| Inv Ref #          | Vendor Description<br>GL Distribution                          | Invoice Date<br>Entered By                   | Due Date   | Invoice Amount           | Amount Due | Status | Posted<br>Post Date |
|--------------------|----------------------------------------------------------------|----------------------------------------------|------------|--------------------------|------------|--------|---------------------|
| 392097<br>00027168 | WM. W. MEYER & SONS INC<br>BLOWER REPAIR - NWWTP<br>31-77-4227 | 06/30/2026<br>CLERK<br>BLOWER REPAIR - NWWTP | 07/30/2026 | 4,320.00<br><br>4,320.00 | 4,320.00   | Open   | N<br>07/16/2026     |
| 292098<br>00027169 | WM. W. MEYER & SONS INC<br>BLOWER REPAIR - SWWTP<br>31-79-4227 | 06/30/2026<br>CLERK<br>BLOWER REPAIR - SWWTP | 07/30/2026 | 3,970.00<br><br>3,970.00 | 3,970.00   | Open   | N<br>07/16/2026     |

# of Invoices: 71 # Due: 70  
 # of Credit Memos: 0 # Due: 0  
 Net of Invoices and Credit Memos:

Totals: 54,181.80 54,181.80  
 Totals: 0.00 0.00  
 54,181.80 54,181.80

--- TOTALS BY PAYMENT CARD ACCOUNT ---  
 VISA

505.91

--- TOTALS BY FUND ---

01 GENERAL FUND  
 31 WATER & SEWER FUND

15,524.55 15,524.55  
 38,657.25 38,657.25

--- TOTALS BY DEPT/ACTIVITY ---

00 GF ASSEST LIABILITIES ACCOUNTS  
 50 ADMIN  
 52 PARKS  
 53 STREETS  
 54 PUBLIC WORKS ADMIN  
 55 COMMUNITY DEVELOPMENT AND EVENTS  
 57 VILLAGE CLERK  
 68 WATER TOWERS  
 75 SEWER  
 77 NORTH PLANT  
 79 SOUTH PLANT

180.00 180.00  
 6,202.29 6,202.29  
 387.56 387.56  
 5,538.40 5,538.40  
 289.59 289.59  
 3,321.06 3,321.06  
 214.22 214.22  
 3,128.89 3,128.89  
 4,445.62 4,445.62  
 10,967.52 10,967.52  
 19,506.65 19,506.65

Date Updated: 07.16.2026

Jul-26

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

| FOR APPROVAL | Actual to Date | Total by Type |              |
|--------------|----------------|---------------|--------------|
|              | Check Run #1   | Check Run #2  |              |
| AP Checks    | \$150,832.22   | \$29,773.26   | \$180,605.48 |
| EFTS (ACH)   | \$29,711.12    | \$24,408.54   | \$54,119.66  |
| Payroll      | \$23,000.00    | \$25,000.00   | \$48,000.00  |
| Insurance    | \$21,822.26    | \$0.00        | \$21,822.26  |
| Total        | \$225,365.60   | \$79,181.80   | \$304,547.40 |

| Specific Breakout: | Actual for the month paid | Estimate Additional | Total by Type |
|--------------------|---------------------------|---------------------|---------------|
|--------------------|---------------------------|---------------------|---------------|

|       |        |        |        |
|-------|--------|--------|--------|
| Total | \$0.00 | \$0.00 | \$0.00 |
|-------|--------|--------|--------|

## FINAL NUMBERS

| Monthly Approvals | June Final Numbers |              |                                |
|-------------------|--------------------|--------------|--------------------------------|
|                   | Requested          | Actual       | Difference                     |
| AP Checks         | \$144,858.19       | \$145,558.19 | \$700.00 DJ for Neighbors Fest |
| EFTS (ACH)        | \$56,501.36        | \$56,501.36  | \$0.00                         |
| Payroll           | \$44,500.00        | \$45,773.61  | \$1,273.61                     |
| Insurance         | \$15,677.12        | \$15,677.12  | \$0.00                         |
| Total             | \$261,536.67       | \$263,510.28 | \$1,973.61                     |

| Specific Breakout: | Requested | Actual | Difference |
|--------------------|-----------|--------|------------|
|--------------------|-----------|--------|------------|