



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 09, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

<https://www.youtube.com/watch?v=8ZzdeOdv81g>

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Discuss/approve Board of Trustees meeting minutes from June 19, 2024
- [2.](#) Discuss/approve Board of Trustees meeting minutes from March 12, 2025

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

NEW BUSINESS

ADJOURNMENT (Voice Vote)

KJM 04/07/2025



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Wednesday, June 19, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

President Sattler called the meeting to order at 7:00 pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza via phone

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce More

Trustee Betsy Straw

Attorney Keri-Lyn J. Krafthefer

Clerk Karri Miller

Treasurer Chris Dopkins

Public Works Director David Howe

Wastewater Director Ion Steer

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek to allow Trustee Costanza to participate via phone.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Moore.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee

Davies, Trustee Moore, Trustee Straw

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from May 29, 2024 Special Board Meeting
Motion made by Trustee Cheek, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek,
Trustee Davies, Trustee Moore, Trustee Straw

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

DEPARTMENT REPORTS

2. Engineer Report, McMahon
The contractor plans to start the road project next week
3. Public Works Report, David Howe
Sidewalk repairs are going on around the village. The Ravens Crest sign will need to be taken down and replaced.
4. Treasurer Report, Carina Boyd
no questions
5. Wastewater Report, TEST
President Sattler will be with Ion to tour the North Plant on July 3, 2024

UNFINISHED BUSINESS

6. Motion to discuss and possible approval of selection of contractor to perform tennis court restoration repairs.
Motion made by Trustee Cheek, Seconded by Trustee Straw.
Engineer Dopkins went over the quote and the needs of the tennis court. Dopkins suggested that the board go with Midwest Sports for the repairs.
Engineer Dopkins will create a resolution and bring to the board for final approval.
Discussion Only

NEW BUSINESS

7. Presentation for BS&A Software upgrade with Keegan Nixon.
Motion made by Finance Chairman Goings, Seconded by Trustee Moore.
BS&A representative Keegan Nixon went over the software program and how it works.
Trustees asked questions to Mr. Nixon.
Discussion only

8. Motion to discuss and possible action for BS&A software upgrade with the of purchase Community Development and Purchase Order modules.
Trustees skipped

9. Motion to discuss/approve **Ordinance 2024-** An Ordinance of the Village of Poplar Grove, Illinois amending Title I, Administration, Chapter 6, Village Officers and Employees, amending section 1-6-6, Salaries and Chapter 6, Article A, Village Clerk, section 1-6A-2.1, Salary to the Village of Poplar Grove Code of Ordinances.
The board discussed proposed amendments to the salaries and roles as stated in Ordinance 2024

Trustee Costanza stated that while he supports saving taxpayer money for essential infrastructure like water, sewer, and parks, he believes the ordinance would instead fund unnecessary bureaucracy. Trustee Costanza argued that residents expect Trustees to be actively involved in the community, not just attend meetings and read emails. He concluded by stating that these cuts would not benefit the taxpayers as intended.

Motion made by Trustee Costanza, Seconded by Trustee Goings to amend the Village President's salary to \$10,000 including the liquor commissioner fee

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

Trustee Goings stated former Kristi Richardson has some good points about participation, but Trustee Goings felt that reducing the pay could deter involvement, especially given the time commitment required. Goings made a suggestion to lower the yearly compensation to \$5,000.

President Sattler proposed paying per meeting, similar to the county board's \$65 per meeting.

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to change the pay for the Trustees to \$5,000 annually.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore

Voting Nay: Trustee Davies, Trustee Straw

The motion was made by Trustee Straw and seconded by Finance Chairman Goings to approve Ordinance 2024-14 as amended.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

10. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to June 30, 2024, in the amount of **\$204,608.94** in AP checks, **\$17,487.41**

in insurance expense checks, **\$25,344.53** EFTS, and Payroll with estimates included **\$72,836.66** for a grand total of **\$320,277.54**.

Motion made by Finance Chairman Goings, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Trustee Goings stated that the big payment was a payment for Larson and Larson for the Public Works Building.

11. Motion to discuss/approve Resolution 2024- A Resolution of the Village of Poplar Grove to adopt a vision statement for the Village's source water protection plan.

The motion was made by Finance Chairman Goings and seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee More, Trustee Straw

Engineer Dopkins stated that this resolution is required by the state.

GOOD OF THE VILLAGE

12. Community Open House June 26th, 2024 - 6:00 pm
Board of Trustee Meeting July 10th, 2024 - 7:00 pm
Board of Trustee Meeting July 17th, 2024 - 7:00 pm
Planning and Zoning Meeting July 24th, 2024 - 6:00 pm

ADJOURNMENT (Voice Vote)

The motion was made by Finance Chairman Goings and seconded by Trustee More.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

The meeting adjourned at 8:50 pm



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Wednesday, March 12, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

<https://www.youtube.com/watch?v=8ZzdeOdv81g>

AGENDA

CALL TO ORDER

The meeting called to order by President Sattler at 7:01 pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Clerk Karri Miller

Public Works Director Howe

ABSENT

Trustee Betsy Straw

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

none

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies to add item 3. Village Maintenance Schedule. Motion passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None

NEW BUSINESS

1. Discuss/approve fireworks contract with Pyrotecnico Fireworks, inc
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to go with option B.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore
Voting Nay: Trustee Davies
2. Discuss/approve Ordinance 2025-03 an ordinance authorizing the destruction and disposal of surplus electronic equipment for the Village of Poplar Grove, Illinois
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore
Trustee Davies asked who had determined that the computers were not working. Clerk Miller stated that IT had looked at all equipment.
3. Discuss the Village Maintenance schedule
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustee Costanza asked Director Howe if the village had a maintenance schedule and if the Village was on track. Director Howe stated that the Village was.

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Goings, Seconded by Trustee Moore. Motion passed by voice vote.

The meeting adjourned at 7:13pm.