V E OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, February 08, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Finance and Public Works Committee minutes from January 11, 2021

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Public Works, Mitch Hilden
3. Engineer, McMahon
4. Wastewater, Test Inc
5. Treasurer, Carina Boyd

NEW BUSINESS

6. Discussion and possible recommendation to the Village Board to approve waiver of past due bill for 537 Prairie Point.
7. Discussion and possible recomendtion to the Village Board to approve check disbursement in the amount of $149,869.80 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $169,942.17

8. Discussion and possible recommendation to the Village Board to approve **Resolution 21-04** a resolution of the Village of Poplar Grove, Illinois approving an engagement agreement with Lauterbach & Amen LLP for financial audit services
9. Discussion and possible recommendation to the Village Board to approve **Resolution 21-05** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Bufalo Contracting, Inc for restoration and remodeling services
10. Discussion and possible recommendation to the Village Board to approve **Resolution 21-06** a resolution of the Village of Poplar Grove resolving enter into a professional service agreement for design and construction engineering services for the 2021 Pavement Maintenance program
11. Discussion and possible recommendation to the Village Board to approve **Resolution 21-07** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase and installation of additional office workstations and seating with Boss office Products
12. Discussion on Melrose Pyrotechnics and the 2021 Neighbors Night

ADJOURNMENT (Voice Vote)

KJA 02/05/2021

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, January 11, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting called to order by President Costanza at 6:35 pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee David Allgood
Clerk Karri Anderberg
Attorney James Kane
Engineer Chris Dopkins
Public Works Director Mitch Hilden
Treasurer Carina Boyd
ABSENT
Trustee James Wehrle

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Chairman Quimby, Seconded by Trustee Allgood. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)
Motion to approve December 14, 2020 Finance and Public Works Committee minutes

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*
No public comment

DEPARTMENT REPORTS
Treasurer Report, Carina Boyd
no questions for Treasurer Boyd
Engineer, Chris Dopkins
No questions for Engineer Dopkins
Wastewater Report, Test, INC
Public Works, Mitch Hilden
Trustee Quimby has gotten some calls asking why the Conversation District has not plowed the walking path. Director Hilden stated the Conservation District closes down the path starting November 1 and does not open back up until May 1. Hilden stated the Public Works does plow between Hill Street and State Street because the kids use the path to walk to school.

OLD BUSINESS

NEW BUSINESS
Discussion and possible recommendation to the village board to approve Ordinance 21-01 an ordinance of the Village of Poplar Grove, Illinois authorizing the village to sell surplus village property
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
President Costanza stated the property being sold is part of 100 E. Park Street where the Public Works building will be built. Polyconic Robber Enterprise Inc Building that has been there for years is over the property line. This is the easiest way to fix the property line.
Discussion and possible recommendation to the Village Board to approve **Resolution 21-01** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the advancement of funds to downstate stabilization program grantee Mortimer Enterprises, LLC series D/B/A Mortimer's Roadhouse & Grill
Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.
Attorney Kane explained that this Grant is for Mortimer's that they applied for back in May. This is the Down State Grant that is being funded by the state to the Village and then the Village will give the money out to Mortimer's. To date the Village has received paperwork that Mortimer's was granted $25,000.00 The village has not received that funds or grant agreement to date.

President Costanza is asking the Board consider advancing the funds because the State has not given a date when the funds will come in.
Discussion and possible recommendation to the Village Board to approve **Resolution 21-02** a resolution of the Village of Poplar Grove, Illinois approving the local cure economic support grant program
Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.
President Costanza stated that this is the Grant that was down in December and is being funded by the State but the Village Rewards the money to the business. He stated that Treasurer Boyd, Pam Fettes from Growth Dimensions and Himself went over all the applications. The State Grant was for $100,081.00 . Business could be given up to $25,000.00.
Treasurer Boyd stated after all applications were looked at, the following business received grant money:

AIDA Electronics & More, Inc.	$5,000.00
Matthew J Noble	$2,581.00
Hydeout Bar & Grill	$25,000.00
Overall Automotive	$10,000.00
Poplar Grind LLC	$5,000.00
Generations Dental	$25,000.00
Bravo Pizza and Italian Restaurant	$12,500.00
Arturo's Mexican Restaurant	$15.000.00

Discussion and possible recommendation to the Village Board to approve **Resolution 21-03** a resolution of the Village of Poplar Grove to authorize public bid letting for new public works building and demolition of the former Forrest Pallett building
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

Discussion and possible recommendation to the Village Board to approve Check disbursement in the amount of $181,701.97 in in AP checks, $13,001.79 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $202,556.91
Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Wethington, Seconded by Chairman Quimby. Motion passed by voice vote.
Meeting adjourned at 7:01pm

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

January 2021 Public Works Report

General:

I continue to work on the budget process in relation to our water, sewer, and street departments. Outside of budgeting typical expenses and line items, I will be working with our Village Engineer on evaluating roads/infrastructure and narrowing down what we can get done with this year's MFT funds. We also have outstanding projects from FY20-21 that were put on hold, due to COVID, that need to get completed. This month I met with Engineer Dopkins and President Costanza to go over upcoming projects and needs.

All Public Works staff completed their annual sexual harassment training, as required by law.

After numerous calls from residents and attempts at getting Comed to repair or replace the intersection lights at Woodstock/76 and Orth/76, I have finally gotten somewhere with at least getting the correct information regarding the ownership/responsibility of the lights. It turns out the lights are actually owned by IDOT. I contacted IDOT Belvidere, who referred me to IDOT Dixon. I spoke with the lady in charge of lighting and signs for our region and she stated unless it is a simple bulb or ballast replacement, the lights will not be repaired until at least July because of budget issues. I find this unacceptable and relayed to her this is a safety issue. I informed President Costanza what had transpired and he is going to reach out to someone within the State and see if he can get the process sped up.

Comed has sent correspondence regarding potential developments and current developments in Poplar Grove and their new front easement requirement. Office staff is looking through ordinances, resolutions, and plats to see what developments can be grandfathered in to rear lot easements and which ones cannot.

Staff removed the lights from the Village Christmas tree and pavilion. A lift was also rented to remove the lighted pole decorations on State St.

Streets/Storm Sewer:

Staff responded to numerous snow/ice events this month. I have included a spreadsheet that tracks any related activity to snow and ice removal from Village roadways. It does not include the numerous hours that go into cleaning up after snowfall events. This includes plowing/salting all Village owned properties, including treatments plants, wells, lift stations, our public works shop, and Village Hall. Staff has already responded to more snow/ice related events this year than all of our 19-20 snow season. We also try and clear as many bus stops, storm sewer inlets, and fire hydrants, as time allows, between snow events. All processes related to snow events and equipment repairs have taken up a good majority of staff's month.

The intersection light at Greenbriar Blvd and Woodstock Rd has been upgraded to an LED fixture to better illuminate the intersection.

We have taken 250 of our 575 tons allotted through the State bidding process. There is another 100 tons on order and we will need to take at least 80 percent of the 575 tons before May.

Work was done to almost all of our plow equipment/trucks this month. Major repairs included new brakes on red 05 International, a power steering gearbox on white 05 International, pitman and idler arm replacement/alignment/new tires on service truck, a new salter controller for the 1 ton.

NTRAK's work at Main and Washington is at a standstill. Welch Brothers delivered and installed the vault lid we have been waiting on, but Comed still has yet to hook the power up at the pole. We have filed our paperwork with Comed for a new service installation. The pumps and railings also still need to be installed in the vault.

Parks/Buildings:

Bufalo Contracting inspected the roof of all Village owned properties in the northern part of town due to a storm that had high winds and hail. There is damage to Village Hall, the NWWTP main building, and Well 3. The dog groomer rental property and the pavilion at Memorial Park did not sustain any damage. The same storm also blew down one of our light poles at Village Hall and it had to be replaced by McGilvra Electric. All of the damage has been turned in to our insurance company and an adjuster has been out. UPDATE: Our insurance company has approved the claims. I have a meeting setup with Bufalo on 2/9 to go over the claims and what work needs to be done.

Our insurance company was out to do annual property inspections and advised that a railing needed to be installed in our Public Works building loft. Staff purchased lumber from Menards and constructed the railing.

I continue to work with our design professionals on our new public works facility. We are currently working on site improvement plans and waiting to get notification that the County has received our grant money.
This building is a long time coming and we want to make sure that it is done correctly the first time. Input is also being taken from public works. Staff got a tour of Machesney Parks new public works building to collect ideas and input from them as well.

Fencing for the dog park is still sitting at Dach Fence's shop. Unfortunately, we did not get a good frost to harden the ground before the snow fell and it was too soft for them to drive out there without damaging the newly seeded park. We are still hoping to get the posts in before spring. UPDATE: The dog waste stations, garbage cans, and benches purchased by the Eagle Scout have all been delivered and are in storage in our shed at Village Hall.

Water/Sewer distribution:

The blower purchase that was approved by the Board, for the SWWTP, has been installed. Ion informed me an additional blower at the SWWTP has gone bad. I will include the purchase of this new blower in this year's upcoming budget. Ion did say that after watching the blower installation this month, that any additional blower installation could be handled by TEST.

The SWWTP grit room radiant heater, that was approved by the Board, was installed by Comfort Solutions this month.

Staff moved sludge for Test so they could fill the drying beds again.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

A1:L25

SNOW SEASON 20-21

VILLAGE MAN HOURS

DATE	*SNOWFALL AMOUNT*	*Tier*	*R/T*	*O/T*	*D/T*	*PWD*	*TRUCKS USED*
11/24/2020	1"	3		6		1	05,20,052
12/12/2020	<1"	3		4		3	05,20
12/27/2020	1"	2			8.25	1	05,20,052
12/29/2020		1		21		8	05,052,20,1Ton
12/30/2020	8" Total^	1	24	11		11	05,052,20,1Ton
1/1/2021		2			7.5	1	05,20,052
1/1/2021	4" Total Wintry Mix	1			16.5	6	05,052,20,1Ton
1/2/2021	2"	1		13.5		5	05,052,20,1Ton
1/4/2021							
1/11/2021							
1/14/2021	1"	2		9		1	05,20,052
1/15/2021	2"	1	21	10		12	05,SV TK,20,1Ton
1/16/2021	2"	1		16.5		6	
1/17/2021	<1"	2			5.25	1	05,20
1/19/2021	start of storm	3		4.5		1	05,20
1/20/2021	2-3" total ^	1	12	11		7	05,SV TK,20,1Ton
1/20/2021	drifting snow			4		1	052,20
1/21/2021	drifting snow			4			052,20
1/24/2021	1-2"	1			16	6	05,052,20,1Ton
1/26/2021	4" and drifting	1		18			05,052,20,1Ton
1/26/2021	drifting snow			2			05,
1/27/2021	drifting snow		9				05,20,tractor
1/29/2021	drifting snow						
1/30/2021	start of storm	2		10		4	05,052,20,1Ton
1/31/2021	7" total and drifting ^	1			27.25	10	05,052,20,1Ton
2/1/2021	dusting			4			05,20
2/1/2021							
2/2/2021	n/a						

CONTRACTOR MAN HOURS	*SALT ORDERED*	*SALT DELIVERED*
6	50	
10		
	100	50
		100
	50	
12		
	50	
		100
12.5		
3		
9		
	100	

NOTES

TIER 1 PLOW AND SALT ENTIRE VILLAGE, TIER 2 SALT ONLY ENTIRE VILLAGE

TIER 3 SALT STRIPED ROADS, HILLS, AND INTERSECTIONS, SUB ENTRANCES AND MAIN ROADS

TIER 4 SALT ENTIRE VILLAGE IN AN ICE STORM, FREEZING RAIN, ETC…

3 trucks salted

Slushy snow, checked roads on three occasions. 052 getting repaired

Salt entire Village

Plow and salt entire Village

Plow and salt entire Village, Do typical day after cleanup as well with

tomorrow being a holiday and everyone off

Salt entire Village to keep roads passable

Plow and salt entire Village to get most people home. Come back early AM

Snow, sleet, ice. Plow the 2" that fell after we left and resalt entire Village

order #5499666

Salted entire Village to get residents home for the evening

2" on and off snow. Microburst down south and had to plow 3x

052 stearing gearbox went out last night. Had to use service truck.

two trucks salted, truck issues, drifting and blowing snow

still no 052, 1 ton couldn't salt, snow was done when we got in

052 picked up, 05 dropped off brake issues, wing drifting roads at night

wing back drifted roads AM

plow and salt entire Village twice

one truck maintaining snow drifts on arterial roads

winging back drifts and cleaning fire hydrants/bus stops

had MWD wing back Quail Trapp with their grader, Drifts to tall for our trucks

salt and scrape main roads, salt neighborhoods to get through night

salt and scrape entire Village. 7" wet heavy snow

salt light snow from overnight and wing drifts

order#5564209

bench snow banks in open areas and move snow piles with tractor/skidloader

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – January Activity**

Date: **February 3, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Washington/Main Improvements:** At this point, the project is essentially on hold until ComEd has installed the electrical service drop to the meter socket. We do not have a formal
- **Sanitary Sewer Cleaning/Televising Phase II:** Visu-Sewer has provided the video for the manholes and sanitary sewers which have been evaluated. We expect to deliver the final report to the Village within the next week or so.
- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building, and that those funds are being distributed to the County who will then distribute the funding the Village. As I reported in the past, the County was notified that DCEO was beginning to write the grant agreement, and as of the date of this memo the grant agreement has not yet arrived at the County. However, DCEO did reach out to the County with questions on the application so we know that DCEO is indeed working on the agreements. Once the grant agreement is presented the County will determine if IGA's are necessary for the distribution of funds, and we can complete the front-end documents of the specification and can let the project for public bid letting.
- **IL 173 Water Main:** Easement documents have been recorded and final copies have been sent to the property owner and Frontier. IDOT has yet to complete a site inspection, and we notified IDOT that the site was ready for inspection last November. The Village will continue to hold a retainage for the contract until such time as IDOT has made its inspection and has approved the work which is obviously on hold until the snow is gone.
- **CIP Planning:** Staff has assembled the Village's 2021 Capital Improvements Plan in preparation for the upcoming budget. A portion of the plan involves road improvements and the Village desires to begin work on the road improvements such that they may be constructed in June/July.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

January 29, 2021

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below is the actions taken during January 2021 in Poplar Grove to improve the facilities equipment **BEYOND** required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

North WWTP:

- Did inventory check before surgery to ensure all spare parts we think we would need are in stock and in working order.
- Decanted digesters, pulled EQ pump to unclog, have been trying to diagnose intermittent problem with an EQ Pump.

Water System:

- Replaced chemical pump at well 2. Ran well 2 to waste and checked chemicals that they are still with in standard range so in the event we need to use the well we can.
- IEPA collected a raw water sample from each well for a data package they are putting together down state for the PFAS Statewide investigation network. Information on that can be found at www2.illinois.gov/epa/topics/water-quality/pfas

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 12/01/20 to 12/31/20	DMR Due Date:	01/25/21	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	–	Sample						=	120.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	–	Sample						=	210.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	–	Sample	=	0.243	=	0.302	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type

Edit Check Errors

No errors

Comments

Attachments

No attachments

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-01-18 13:42 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-01-19 14:38 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	**POPLAR GROVE, VILLAGE OF**	**Facility:**	**POPLAR GROVE - NORTH WWTP, VILLAGE OF**
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 12/01/20 to 12/31/20**	**DMR Due Date:**	**01/25/21**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	**Title:**		**Telephone:**	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Sample						=	8.53	=	7.77	=	6.91	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	6.87			=	7.67	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	=	15.76	=	47.54	26 - lb/d			<	6.3	=	19.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	–	Sample	=	0.423	=	0.793	26 - lb/d			=	0.169	=	0.317	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	42.0 MO AVG	<=	56.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	5.4 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.3	=	0.413	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										<	0.02	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	7.0	<	7.51	26 - lb/d			<	2.8	<	3.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-01-18 13:47 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 12/01/20 to 12/31/20	DMR Due Date:	01/25/21	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	–	Sample								=	101.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	–	Sample								=	159.0			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	–	Sample								=	5.2	=	9.37	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	–	Sample	=	0.12	=	0.184	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-01-18 13:50 (Time Zone: -06:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-01-26 13:09 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 12/01/20 to 12/31/20	DMR Due Date:	01/25/21	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	–	Sample						=	9.626	=	8.47	=	7.75	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	–	Sample						=	7.08			=	7.96	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	–	Sample	<	6.1	<	17.9	26 - lb/d			<	3.4	<	10.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	–	Sample								=	5.23	=	5.23	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	2	–	Sample	=	0.114	=	0.208	26 - lb/d			=	0.06738	=	0.116	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	83.0 MO AVG	<=	108.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	5.2 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
X 00665	Phosphorus, total [as P]	1 - Effluent Gross	0	–	Sample	=	2.69			26 - lb/d			=	1.5			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	1	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Sample	=	0.215	=	0.378	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Sample										<	0.02	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Sample	<	5.81	=	8.97	26 - lb/d			<	3.13	=	5.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00665	Phosphorus, total [as P]	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct. (Error Code: 1)	Yes

Comments

Attachments

No attachments.

4.

VI E OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF 2020 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Nov	8:00	31777.8	47	7085.80	0	112.00	0.0	1.45	98	3.00	2.31	422.00	1.80	JH
1	9:04	31782.5	4.2	7086.81	0.98	112.00	1.0	0.99	95	2.00	1.07	420.20	1.50	JS
2	9:17	31786.7	5.1	7087.79	1.13	111.00	0.0	1.01	93	3.00	0.88	418.70	1.60	JS
3	8:45	31791.8	5	7088.92	1.12	111.00	2.0	1.02	90	1.00	0.89	417.10	1.90	JS
4	9:02	31796.8	5	7090.04	1.14	109.00	0.5	1.00	89	2.00	0.93	415.20	1.60	JS
5	8:34	31801.8	4.3	7091.18	0.97	108.50	0.5	0.91	87	1.00	1.03	413.60	1.60	JS
6	8:53	31806.1	4.6	7092.15	1	108.00	0.0	0.86	86	3.00	1.06	412.00	1.50	JS
7	8:49	31810.7	5.8	7093.15	1.33	108.00	1.0	0.99	83	2.00	0.92	410.50	2.10	JS
8	8:54	31816.5	2.7	7094.48	0.61	107.00	0.0	0.82	81	1.00	2.00	408.40	1.00	JS
9	8:00	31819.2	5.2	7095.09	1.15	106.00	1.0	0.87	80	5.00	0.16	407.40	1.70	JH
10	9:17	31824.4	5.6	7096.24	1.29	106.00	1.0	1.11	75 / 140	4.00	2.00	405.70	2.00	JS
11	9:02	31830.0	2.4	7097.53	0.51	105.00	0.5	0.90	136	2.00	2.46	403.70	1.00	JS
12	8:04	31832.4	4.3	7098.04	1.01	104.50	0.5	0.97	134	2.00	1.89	402.70	1.30	JH
13	8:00	31836.7	7.2	7099.05	1.58	104.00	1.0	0.89	132	1.00	1.55	401.40	2.30	JH
14	8:48	31843.9	4.9	7100.63	0.53	103.00	0.5	0.89	131	4.00	0.94	399.10	1.60	JS
15	8:56	31848.8	4.5	7101.16	1.61	102.50	0.5	1.04	127	2.00	0.93	397.50	1.70	JS
16	8:39	31853.3	4.6	7102.77	1.01	102.00	1.0	1.11	125	2.00	1.17	395.80	1.80	JS
17	8:55	31857.9	4.4	7103.78	1.09	101.00	0.5	0.87	123	3.00	0.53	394.00	1.40	JS
18	8:33	31862.3	4.4	7104.87	0.93	100.50	0.5	0.98	120	1.00	1.13	392.60	1.70	JS
19	8:35	31866.7	5	7105.80	0.39	100.00	1.0	0.85	119	1.00	0.82	390.90	1.50	JS
20	10:31	31871.7	4.1	7106.19	1.88	99.00	0.5	0.99	118	3.00	1.07	389.40	1.80	JS
21	8:58	31875.8	5.6	7108.07	1.01	98.50	0.5	0.92	115	2.00	0.85	387.60	1.50	JS
22	8:54	31881.4	3.7	7109.08	0.74	98.00	1.0	1.02	113	2.00	1.00	386.10	1.40	JS
23	8:52	31885.1	5.7	7109.82	1.45	97.00	0.0	0.99	111	3.00	1.06	384.70	1.80	JS
24	8:29	31890.8	50	7111.27	1.06	97.00	0.5	0.93	108	2.00	1.12	382.90	1.70	JS
25	8:33	31895.8	53	7112.33	1.17	96.50	1.5	0.91	106	2.00	1.26	381.20	2.10	JS
26	12:30	31901.1	4.8	7113.50	1	95.00	0.0	0.94	104	2.00	1.09	379.10	1.60	JH
27	8:00	31905.9	4.8	7114.50	1.19	95.00	1.0	0.88	102	4.00	0.40	377.50	1.80	JH
28	8:57	31910.7	5.1	7115.69	1.13	94.00	0.0	0.93	98	4.00	1.24	375.70	1.60	JS
29	8:49	31915.8	5.5	7116.82	1.19	94.00	1.0	0.87	94	4.00	1.48	374.10	2.10	JS
30	9:26	31921.3	4.4	7118.01	1.02	93.00	1.0	0.77	90	3.00	1.54	372.00	369.00	JS
31	8:36	31925.7	-31925.7	7119.03	-7119.03	92.00		0.91	87		1.64	3.00	370.50	JS
TOT			283					30.59			38.42			
AVE			9					0.96			1.20			
MAX			53					1.45			2.46			
MIN			2					0.77			0.16			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

18

4.

VILLAGE OF POPLAR GROVE - SOUTH **IL0070300**
FOR THE MONTH OF 2020 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Nov	8:00	510621	39	2947.8	0.6	4756.70	0	149.00	0.3	1.70	76	2.00	1.20	436.80	1.00	JH
1	10:05	510660	95	2948.4	1.5	4756.70	0	148.75	1.3	0.91	74	8.00	1.21	435.80	4.00	JS
2	10:02	510735	43	2949.9	0.7	4756.70	0	147.50	0.5	0.90	66 / 110	3.00	0.80	431.80	1.20	JS
3	9:39	510798	54	2950.6	0.8	4756.70	0	147.00	1.0	0.99	107	3.00	0.88	430.60	2.00	JS
4	10:03	510852	86	2951.4	1.4	4756.70	0	146.00	1.0	0.54	104	5.00	1.22	428.60	0.00	JS
5	9:07	510938	50	2952.8	0	4756.70	0	145.00	0.0	0.97	99	3.00	1.22	426.00	1.80	JS
6	9:22	510988	89	2953.6	1.3	4756.70	0	145.00	1.0	0.88	96	6.00	2.00	424.20	3.40	JS
7	9:43	511077	50	2954.9	0.8	4756.70	0	144.00	1.0	0.63	90	3.00	0.73	420.80	1.40	JS
8	9:20	511127	50	2955.7	1.4	4756.70	0	143.00	1.0	0.32	87	5.00	2.00	419.40	2.80	JS
9	9:41	511214	77	2957.1	1.2	4756.70	0	142.00	1.0	0.61	82	5.00	1.09	416.60	2.60	JH
10	8:30	511291	41	2958.3	0.6	4756.70	0	141.00	0.5	0.80	77	1.00	1.40	414.00	1.20	JS
11	9:54	511332	51	2958.9	0.8	4756.70	0	140.50	1.5	0.82	76 /120	2.00	0.98	412.80	1.80	JS
12	7:37	511383	76	2959.7	1.4	4756.70	0	139.00	1.0	0.87	118	2.00	0.96	411.00	3.00	JH
13	6:50	511470	85	2961.1	1.3	4756.70	0	138.00	0.5	0.89	116	7.00	1.25	408.00	2.80	JH
14	9:57	511555	46	2962.4	0.7	4756.70	0	137.50	0.5	0.84	109	4.00	1.59	405.20	1.80	JS
15	9:49	511601	92	2963.1	1.5	4756.70	0	137.00	1.0	0.84	105	4.00	0.98	403.40	3.40	JS
16	9:30	511693	43	2964.6	0.6	4756.70	0	136.00	1.0	1.88	101	1.00	1.01	400.00	1.60	JS
17	9:59	511736	52	2965.2	0.8	4756.70	0	135.00	0.0	0.93	100	4.00	0.29	398.40	1.80	JS
18	9:38	511788	87	2966.0	1.4	4756.70	0	135.00	1.0	0.78	96	4.00	0.92	396.60	2.80	JS
19	9:06	511875	50	2967.4	0.8	4756.70	0	134.00	1.0	0.92	92	3.00	0.93	393.80	2.00	JS
20	10:45	511925	86	2968.2	1.3	4756.70	0	133.00	1.0	0.50	89	5.00	1.09	391.80	2.80	JS
21	9:55	512011	58	2969.5	0.9	4756.70	0	132.00	1.0	0.85	84	3.00	0.52	389.00	2.00	JS
22	9:39	512069	50	2970.4	0.8	4756.70	0	131.00	0.5	0.64	81	3.00	1.00	387.00	2.00	JS
23	9:54	512119	88	2971.2	1.4	4756.70	0	130.50	0.5	0.93	73 120	5.00	0.90	385.00	2.60	JS
24	8:55	512207	52	2972.6	0.8	4756.70	0	130.00	1.0	0.87	115	5.00	0.83	392.40	1.80	JS
25	9:08	512259	89	2973.4	1.4	4756.70	0	129.00	1.0	0.86	110	4.00	0.55	386.60	1.40	JS
26	11:45	512348	52	2974.8	0.8	4756.70	0	128.00	1.0	0.85	106	4.00	1.06	377.20	1.80	JH
27	8:00	512400	0	2975.6	1.3	4756.70	0	127.00	1.0	0.99	102	4.00	1.04	375.40	2.80	JH
28	9:48	512486	88	2976.9	1.4	4756.70	0	126.00	1.0	0.77	98	5.00	0.54	372.60	3.60	JS
29	9:46	512574	48	2978.3	0.7	4756.70	0	125.00	1.0	0.84	93	2.00	0.98	369.00	1.20	JS
30	9:55	512622	52	2979.0	0.9	4756.70	0	124.00	0.0	0.84	91	4.00	0.50	367.80	2.20	JS
31	10:04	512674		2979.9		4756.70	0	124.00		0.79	87		0.95	365.60		JS
1																
TOT			1919				0			27.75			32.62			
AVE			62				0			0.87			1.02			
MAX			95				0			1.88			2.00			
MIN			0				0			0.32			0.29			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

19

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF 2020 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Nov	8:00	253209658.9	107048.1	10062.1	0	23929.00	4.80	149.00	1.0	0.76	78	5.00	1.32	45.00	0.3	JH
1	8:33	253316707.0	115102	10062.1	0	23933.80	5.60	148.00	1.0	1.03	73	6.00	1.54	44.75	0.8	JS
2	8:44	253431809.0	100972.4	10062.1	0	23939.40	4.70	147.00	1.0	0.94	67	5.00	0.62	44.00	0.0	JS
3	8:19	253532781.4	97418.2	10062.1	0	23944.10	4.50	146.00	2.0	1.09	62 /120	3.00	0.60	44.00	0.8	JS
4	8:16	253630199.6	97828.6	10062.1	0	23948.60	4.60	144.00	0.0	0.92	117	4.00	0.53	43.25	0.3	JS
5	8:19	253728028.2	103714.9	10062.1	0	23953.20	4.70	144.00	1.0	0.83	113	5.00	0.54	43.00	0.5	JS
6	8:33	253831743.1	135336	10062.1	0	23957.90	6.30	143.00	2.0	0.86	108	7.00	0.50	42.50	0.5	JS
7	8:25	253967079.1	98104	10062.1	0	23964.20	4.40	141.00	1.0	1.17	101	4.00	1.02	42.00	0.3	JS
8	8:20	254065183.1	99715.3	10062.1	0	23968.60	4.80	140.00	1.0	0.91	97	1.00	2.00	41.75	0.8	JS
9	8:41	254164898.4	105688.7	10062.1	0	23973.40	4.90	139.00	1.0	0.72	96	1.00	1.55	41.00	0.5	JH
10	9:54	254270587.1	105405.7	10062.1	0	23978.30	4.90	138.00	1.0	0.96	95	0.00	0.77	40.50	0.5	JS
11	8:13	254375992.8	109514.4	10062.1	0	23983.20	5.20	137.00	1.0	1.00	95	0.00	0.31	40.00	0.0	JS
12	8:20	254485507.2	107947.8	10062.1	0	23988.40	4.90	136.00	2.0	1.04	95	3.00	0.24	40.00	1.0	JH
13	6:20	254593455.0	134353.1	10062.1	0	23993.30	6.30	134.00	1.0	1.01	92	2.00	0.38	39.00	0.3	JH
14	8:12	254727808.1	100404.9	10062.1	0	23999.60	4.70	133.00	1.0	1.11	90	2.00	0.57	38.75	0.5	JS
15	8:30	254828213.0	118277.2	10062.1	0	24004.30	5.50	132.00	1.0	0.99	88	4.00	0.34	38.25	0.3	JS
16	8:16	254946490.2	103840.1	10062.1	0	24009.80	4.80	131.00	1.0	0.86	84	3.00	0.89	38.00	1.0	JS
17	8:10	255050330.3	100719.2	10062.1	0	24014.60	4.70	130.00	1.0	0.93	81	3.00	0.75	37.00	0.0	JS
18	8:09	255151049.5	97901.6	10062.1	0	24019.30	4.50	129.00	1.0	1.05	78	3.00	0.61	37.00	0.5	JS
19	8:20	255248951.1	130724.5	10062.1	0	24023.80	6.10	128.00	2.0	0.84	75	5.00	0.40	36.50	0.5	JS
20	10:18	255379675.6	105081.2	10062.1	0	24029.90	4.90	126.00	1.0	1.01	70	4.00	0.70	36.00	0.5	JS
21	8:28	255484756.8	118660.2	10062.1	0	24034.80	5.50	125.00	1.0	0.75	66 / 120	4.00	0.49	35.50	0.5	JS
22	8:21	255603417.0	105190.6	10062.1	0	24040.30	4.90	124.00	1.0	0.94	116	3.00	0.95	35.00	0.3	JS
23	8:12	255708607.6	102331.6	10062.1	0	24045.20	4.80	123.00	1.0	0.99	113	5.00	0.42	34.75	0.5	JS
24	8:11	255810939.2	133903.6	10062.1	0	24050.00	6.20	122.00	1.0	0.80	108	5.00	0.73	34.25	0.3	JS
25	8:10	255944842.8	141274.2	10062.1	0	24056.20	8.60	121.00	2.0	0.99	103	5.00	0.88	34.00	1.0	JS
26	8:00	256086117.0	94788.6	10062.1	0	24064.80	2.40	119.00	1.0	1.05	98	6.00	0.64	33.00	0.0	JH
27	8:00	256180905.6	124407.3	10062.1	0	24067.20	5.80	118.00	1.0	0.78	92	4.00	0.42	33.00	0.5	JH
28	8:25	256305312.9	101849.7	10062.1	0	24073.00	4.80	117.00	2.0	1.09	88	3.00	0.60	32.50	0.5	JS
29	8:25	256407162.6	127080.7	10062.1	0	24077.80	6.00	115.00	1.0	0.93	85	5.00	1.03	32.00	0.8	JS
30	8:31	256534243.3	99329.5	10062.1	0	24083.80	4.60	114.00	0.0	1.03	80 120	3.00	0.70	31.25	0.3	JS
31	8:07	256633572.8		10062.1		24088.40		114.00		0.98	117		0.51	31.00		JS
TOT			3423914				159			30.36			23.55			
AVE			110449				5			0.95			0.74			
MAX			141274				9			1.17			2.00			
MIN			94789				2			0.72			0.24			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**

R THE MONTH OF 2020

LINOIS ENVIRONMENTAL PROTECTION AGENCY

DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Tower	1.03		1.54	Tower	0.76		0.95	Tower	0.80		1.68	JS			0.64	0.93	0.92
2	Elm School	0.70		1.27	Gas Station	0.39		0.80	Tower	0.70		1.45	JS			0.90	0.83	0.84
3	Tower	1.09		0.60	Tower	0.73		0.88	Tower	0.70		1.31	JS			1.10	0.85	0.88
4	Village Hall	0.24		1.57	Auto Garage	0.75		0.91	Tower	0.76		1.42	JS			0.21	0.75	0.86
5																0.32	0.90	2.00
6																0.37	0.83	0.92
7	Tower	1.17		1.02	Tower	0.43		1.83	Tower	0.21		1.56	JS			0.91	0.81	0.84
8	Elm School	0.73		2.00	Gas Station	0.35		2.61	Tower	0.74		2.00	JS			0.28	0.87	0.81
9	Village Hall	0.10		2.00	Auto Garage	0.53		2.38	Tower	0.67		2.00	JS			1.20	1.30	0.98
10	Tower	0.96		0.77	Tower	0.78		2.48	Tower	0.63		2.36	JS			1.20	0.99	0.90
11	Tower	0.79		1.46	Tower	0.79		2.34	Tower	0.62		2.02	JS			1.20	0.91	0.81
12																0.92	0.42	0.80
13																0.71	0.84	0.81
14	Tower	1.11		0.57	Gas Station	0.35		1.25	Tower	0.65		1.26	JS			0.30	0.90	0.89
15	Elm School	0.67		0.78	Tower	0.73		1.02	Tower	0.64		1.24	JS			0.85	0.82	0.90
16	Tower	0.86		0.89	Tower	0.71		1.09	Tower	0.6		1.06	JS			1.00	0.85	0.87
17	Village Hall	0.19		1.25	Auto Garage	0.52		1.21	Tower	0.58		0.67	JS			0.35	0.70	0.96
18	Tower	1.05		0.61	Tower	0.69		1.04	Tower	0.61		0.67	JS			0.31	0.80	0.79
19																0.51	0.95	2.00
20																0.31	0.80	2.00
21	Elm School	0.31		1.00	Tower	0.58		0.88	Tower	0.62		1.06	JS			0.78	0.85	1.00
22	Tower	0.94		0.95	Gas Station	0.49		0.89	Tower	0.54		1.22	JS			0.72	0.81	0.90
23	Village Hall	0.04		1.75	Auto Garage	0.63		1.10	Tower	0.62		1.64	JS			0.33	0.87	0.87
24																0.24	0.80	0.23
25																0.31	0.73	1.30
26																0.75	0.80	0.75
27																0.60	0.83	0.26
28	Tower	1.09		0.60	Gas Station	0.29		0.91	Tower	0.56		0.93	JS			0.54	0.79	0.91
29	Elm School	0.72		1.33	Tower	0.75		1.53	Tower	0.51		0.89	JS					
30	Village Hall	0.05		1.61	Auto Garage	0.58		1.19	Tower	0.52		0.95	JS					
31	Tower	0.98		0.51	Tower	0.72		1.1	Tower	0.55		0.66	JS					
1																		

4.

21

ature: Jon Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

JANUARY 2021 TREASURER'S REPORT

Monthly Reports:

Attached you will find January's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in January.
- Invoices scheduled to be paid in the month of February: $149,869.80 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $169,942.17.
- Financial Statements for the month ending 1/31/2021 are attached.
- All quarterly and annual payroll tax reports for 2020 were filed in January.

Upcoming Activities

- Our budget workshop is scheduled for 02/25/2021.

Carina

Consolidated Revenue And Expenditure

Calculations as of 01/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
REVENUES							
00-3010	PROPERTY TAXES - CORPORATE	221,740					221,740
00-3011	PROPERTY TAXES - ROAD & BRIDGE	81,615					81,615
00-3012	PROPERTY TAXES - AUDIT	14,892					14,892
00-3013	PROPERTY TAXES - LIABILITY INSURA	20,847					20,847
00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,856					19,856
00-3100	STATE INCOME TAXES	418,837					418,837
00-3101	STATE USE TAXES	115,706					115,706
00-3102	STATE TELECOMMUNICATIONS TAX	27,036					27,036
00-3103	STATE SALES TAXES	166,176					166,176
00-3104	STATE VIDEO GAMING TAX	35,765					35,765
00-3105	REPLACEMENT TAX	2,773					2,773
00-3106	STATE LOCAL SHARE OF CANNABIS USE	1,983					1,983
00-3120	MOTOR FUEL TAX			149,805			149,805
00-3130	LOCAL RDS & STS REBUILD IL			110,345			110,345
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	93,745					93,745
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	39,210					39,210
00-3300	CODE VIOLATION FEES	1,722					1,722
00-3301	FILING FEES	2,725					2,725
00-3400	BUILDING PERMIT FEES	71,194					71,194
00-3405	TRUCK PERMITS	125					125
00-3406	LIQUOR LICENSES	(1,250)					(1,250)
00-3500	RENTS RECEIVED	15,895					15,895
00-3600	WATER & SEWER SALES		1,212,875				1,212,875
00-3601	WATER / SEWER PENALTIES		(156)				(156)
00-3602	WATER & SEWER CONNECTION FEES		12,000				12,000
00-3603	BULK WATER SALES		443				443
00-3604	METER & MXU SALES		5,940				5,940
00-3605	TURN ON/OFF WATER FEES		1,130				1,130
00-3700	FEDERAL GRANT REVENUE	54,152					54,152
00-3800	MISCELLANEOUS INCOME	26,883	20,742				47,625
00-3801	DONATIONS/CONTRIBUTIONS	1,598					1,598
00-3900	INTEREST	3,219	626	541	60	690	5,136
00-5010	TRANSFERS IN - FROM GENERAL FUND				213,228	123,000	336,228
TOTAL REVENUES		1,436,444	1,253,600	260,691	213,288	123,690	3,287,713
EXPENDITURES							
00-4232	MFT ENGINEERING SERVICES			7,749			7,749
00-4240	PROFESSIONAL SERVICES			765			765
00-4409	ROAD CONSTRUCTION			176,362			176,362
50-4000	SALARIES	128,136					128,136
50-4010	SALARIES - OVERTIME	109					109
50-4100	SOCIAL SECURITY - EMPLOYER	7,624					7,624
50-4101	MEDICARE - EMPLOYER	1,783					1,783
50-4102	WORKERS COMPENSATION INSURANCE	6,857					6,857
50-4103	UNEMPLOYMENT COMPENSATION	1,973					1,973
50-4104	IMRF EMPLOYER	5,714					5,714
50-4105	LIFE INSURANCE - EMPLOYER	371					371
50-4106	HEALTH INSURANCE EXPENSE	24,228					24,228
50-4200	GENERAL INSURANCE EXPENSE	54,344					54,344
50-4202	TELEPHONE & INTERNET SERVICES	7,236	3,893				11,129
50-4203	WEB SITE MAINTENANCE	4,050					4,050
50-4205	TRAVEL/MEALS/LODGING	1,412					12
50-4206	SECURITY SYSTEM	1,471					71
50-4207	TRAINING	330					330

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
50-4208	POSTAGE	950					950
50-4209	PUBLICATION COST	1,859					1,859
50-4210	PRINTING	300					300
50-4211	AUDITING SERVICES	16,500					16,500
50-4212	ENGINEERING SERVICES	17,151					17,151
50-4213	LEGAL SERVICES	66,638					66,638
50-4214	OFFICE SYSTEM SUPPORT	16,725					16,725
50-4215	CONTRACT INSPECTION SERVICES	450					450
50-4217	PROFESSIONAL DUES	1,245					1,245
50-4219	CUSTODIAL SERVICES	3,321					3,321
50-4223	IT SERVICES	2,599					2,599
50-4237	PLANNING SERVICES	604					604
50-4240	PROFESSIONAL SERVICES	1,395	256				1,651
50-4270	BOND AGENT FEE	500					500
50-4300	OFFICE SUPPLIES	2,939	268				3,207
50-4301	MAINTENANCE SUPPLIES	1,098					1,098
50-4302	OPERATING SUPPLIES	652					652
50-4400	CAPITAL OUTLAY - VILLAGE HALL EQU	5,127					5,127
50-4412	CIP GENERAL ADMINISTRATION					82,395	82,395
50-4500	MISCELLANEOUS EXPENSE	101,772	85				101,857
50-4752	INTEREST ON BOND	81					81
50-4801	DEBT PAYMENT - PRINCIPAL 2015B				175,000		175,000
50-4811	INTEREST EXPENSE 2015B				38,228		38,228
50-4813	INTEREST - SERIES 2012A		1,573				1,573
50-4814	INTEREST - SERIES 2012B		15,688				15,688
50-4815	INTEREST - SERIES 2015		45,163				45,163
50-4970	SIMERL LAND REPAYMENT	12,916					12,916
50-4971	LAND PURCHASE	66,036					66,036
52-4000	SALARIES	41,324					41,324
52-4010	SALARIES - OVERTIME	278					278
52-4100	SOCIAL SECURITY - EMPLOYER	2,392					2,392
52-4101	MEDICARE - EMPLOYER	560					560
52-4103	UNEMPLOYMENT COMPENSATION	423					423
52-4104	IMRF EMPLOYER	2,381					2,381
52-4105	LIFE INSURANCE - EMPLOYER	144					144
52-4106	HEALTH INSURANCE	15,894					15,894
52-4224	COMMUNITY EVENTS	200					200
52-4225	LANDSCAPING PARKS	3,437					3,437
52-4304	MAINTENANCE SUPPLIES	1,906					1,906
52-4406	CAPITAL OUTLAY - PARK IMPROVEMENT	6,441					6,441
52-4440	PARKS EQUIPMENT	3,080					3,080
53-4000	SALARIES	38,775					38,775
53-4010	SALARIES - OVERTIME	278					278
53-4080	STREETS UNIFORM ALLOWANCE	909					909
53-4100	SOCIAL SECURITY - EMPLOYER	2,234					2,234
53-4101	MEDICARE - EMPLOYER	522					522
53-4103	UNEMPLOYMENT COMPENSATION	249					249
53-4104	IMRF - EMPLOYER	2,380					2,380
53-4105	LIFE INSURANCE - EMPLOYER	144					144
53-4106	HEALTH INSURANCE	15,920					15,920
53-4107	UNIFORM CLEANING SERVICES	923					923
53-4202	TELEPHONE & INTERNET SERVICES	1,525					1,525
53-4205	TRAVEL/MEALS/LODGING	357					357
53-4226	VEHCLE MAINTENANCE	15,234					34
53-4227	EQUIPMENT MAINTENANCE	4,039					39

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
53-4228	MAINTENANCE	8,421					8,421
53-4229	SNOW PLOW MAINTENANCE	9,589					9,589
53-4230	STREET LIGHTING SERVICES	32,684					32,684
53-4231	SHOP BUILDING - HEAT	660					660
53-4232	ENGINEERING SERVICES	674					674
53-4233	CONTRACTED SNOW PLOWING	6,594					6,594
53-4240	PROFESSIONAL SERVICES	8,289					8,289
53-4301	MAINTENANCE SUPPLIES	1,533					1,533
53-4302	OPERATING SUPPLIES	5,358					5,358
53-4303	GASOLINE AND OIL	10,143					10,143
53-4304	SALT PURCHASES	13,684					13,684
53-4309	JULIE LOCATES	956					956
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	63,582					63,582
53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTIO	21,267					21,267
53-4460	CIP STREETS ADMINISTRATION					379,164	379,164
53-4462	CIP STREETS MAINTENANCE					4,576	4,576
53-4500	MISCELLANEOUS EXPENSE	350					350
53-4811	INTEREST EXPENSE	8,328					8,328
55-4209	PUBLICATION COST	1,105					1,105
55-4212	ENGINEERING	3,107					3,107
55-4213	LEGAL	1,037					1,037
55-4215	CONTRACT INSPECTION SERVICES	50,142					50,142
55-4216	CONTRACT CODE ENFORCEMENT	12,123					12,123
55-4237	PLANNING SERVICES	6,260					6,260
55-4240	PROFESSIONAL SERVICES	15,643					15,643
55-4302	OPERATING SUPPLIES	5,942					5,942
57-4000	SALARIES	13,976					13,976
57-4010	SALARIES - OVERTIME	19					19
57-4100	SOCIAL SECURITY - EMPLOYER	825					825
57-4101	MEDICARE - EMPLOYER	193					193
57-4103	UNEMPLOYMENT COMPENSATION	175					175
57-4104	IMRF EMPLOYER	267					267
57-4105	LIFE INSURANCE - EMPLOYER	29					29
57-4106	HEALTH INSURANCE	3,155					3,155
57-4202	TELEPHONE & INTERNET SERVICES	619					619
57-4205	TRAVEL/MEALS/LODGING	265					265
57-4207	TRAINING	930					930
57-4213	LEGAL	1,288					1,288
57-4214	OFFICE SYSTEM SUPPORT	3,689					3,689
57-4217	DUES	328					328
57-4218	CODIFICATION	1,638					1,638
57-4223	IT SERVICES	1,194					1,194
68-4202	TELEPHONE & INTERNET SERVICES		2,024				2,024
68-4204	UTILITIES		35,755				35,755
68-4236	WATER &SEWER CONTRACT LABOR		37,919				37,919
68-4240	PROFESSIONAL SERVICES		2,186				2,186
68-4301	MAINTENANCE SUPPLIES		84				84
68-4302	OPERATING SUPPLIES		1,817				1,817
68-4305	UTILITY SYSTEM CHEMICALS		2,692				2,692
68-4310	IEPA REQUIRED TESTING		5,609				5,609
70-4000	SALARIES		38,777				38,777
70-4010	SALARIES - OVERTIME		278				278
70-4100	SOCIAL SECURITY - EMPLOYER		2,234				2,234
70-4101	MEDICARE - EMPLOYER		523				523
70-4103	UNEMPLOYMENT COMPENSATION		249				249

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
70-4104	IMRF EMPLOYER		2,380				2,380
70-4105	LIFE INSURANCE - EMPLOYER		144				144
70-4106	HEALTH INSURANCE		15,894				15,894
70-4204	UTILITIES		(2,703)				(2,703)
70-4208	POSTAGE		3,150				3,150
70-4214	OFFICE SYSTEM SUPPORT		1,400				1,400
70-4240	PROFESSIONAL SERVICES		4,118				4,118
70-4301	MAINTENANCE SUPPLIES		628				628
70-4302	OPERATING SUPPLIES		1,988				1,988
70-4305	UTILITY SYSTEM CHEMICALS		5,136				5,136
70-4306	METER & MXU PURCHASES		11,759				11,759
70-4500	MISCELLANEOUS		10,500				10,500
75-4000	SALARIES		38,772				38,772
75-4010	SALARIES - OVERTIME		277				277
75-4100	SOCIAL SECURITY - EMPLOYER		2,233				2,233
75-4101	MEDICARE - EMPLOYER		522				522
75-4103	UNEMPLOYMENT COMPENSATION		249				249
75-4104	IMRF EMPLOYER		2,380				2,380
75-4105	LIFE INSURANCE - EMPLOYER		144				144
75-4106	HEALTH INSURANCE		15,892				15,892
75-4204	UTILITIES		902				902
75-4208	POSTAGE		3,150				3,150
75-4214	OFFICE SYSTEM SUPPORT		1,895				1,895
75-4236	WATER &SEWER CONTRACT LABOR		22,751				22,751
75-4240	PROFESSIONAL SERVICES		18,118				18,118
75-4301	MAINTENANCE SUPPLIES		4,052				4,052
75-4302	OPERATING SUPPLIES		4,293				4,293
75-4305	UTILITY SYSTEM CHEMICALS		766				766
75-4312	GENERATOR MAINTENANCE		11,524				11,524
75-4930	CAPITAL OUTLAY		15,461				15,461
77-4202	TELEPHONE & INTERNET SERVICES		2,026				2,026
77-4204	UTILITIES		37,061				37,061
77-4236	WATER &SEWER CONTRACT LABOR		45,502				45,502
77-4240	PROFESSIONAL SERVICES		1,680				1,680
77-4301	MAINTENANCE SUPPLIES		2,904				2,904
77-4302	OPERATING SUPPLIES		2,766				2,766
77-4305	UTILITY SYSTEM CHEMICALS		1,762				1,762
77-4307	NPDS PERMIT		7,500				7,500
77-4310	IEPA REQUIRED TESTING		268				268
77-4312	GENERATOR MAINTENANCE		1,925				1,925
79-4202	TELEPHONE & INTERNET SERVICES		797				797
79-4204	UTILITIES		64,474				64,474
79-4236	WATER &SEWER CONTRACT LABOR		45,502				45,502
79-4240	PROFESSIONAL SERVICES		720				720
79-4301	MAINTENANCE SUPPLIES		2,009				2,009
79-4302	OPERATING SUPPLIES		1,111				1,111
79-4305	UTILITY SYSTEM CHEMICALS		8,290				8,290
79-4307	NPDS PERMIT		15,000				15,000
79-4310	IEPA REQUIRED TESTING		779				779
79-4312	GENERATOR MAINTENANCE		3,675				3,675
99-6032	TRANSFER TO DEBT SERVICE	213,227					213,227
99-6050	TRANSFER TO GOV FUNDS CIP FUND	123,000					123,000
TOTAL EXPENDITURES		1,380,733	640,599	184,876	213,228	466,135	2,[illegible]71

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
NET OF REVENUES & EXPENDITURES		55,711	613,001	75,815	60	(342,445)	

Comparative Balance Sheet

Period Ending 01/31/2020

28

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
ASSETS							
00-1010	PETTY CASH	203					203
00-1020	CASH IN BANK	(738,943)	166,369	643,161	1,537	475,029	547,153
00-1021	CASH IN BANK MONEY MARKET	952,780					952,780
00-1030	MONEY MARKET	25,319			27,501		52,820
00-1040	MFT MONEY MARKET		117,481				117,481
00-1070	CASH WITH PAYING AGENT			551,273			551,273
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	1,624,633					1,624,633
00-1100	PROPERTY TAXES RECEIVABLE	270,690					270,690
00-1400	ACCOUNTS RECEIVABLE - OTHER	16,007		53			16,060
00-1401	ACCOUNTS RECEIVABLE			140,146			140,146
00-1500	PREPAID ITEMS	1,485					1,485
00-1501	NICOR UTILITY DEPOSIT			3,378			3,378
00-1605	VEHICLES			16,350			16,350
00-1610	VILLAGE WATER SYSTEM			13,349,804			13,349,804
00-1620	WATER/SEWER UITLITY SYSTEM			8,063,260			8,063,260
00-1630	STREETS			66,551			66,551
00-1705	ACCUMULATED DEPRECIATION - VEHICL			(5,722)			(5,722)
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(1,113,911)			(1,113,911)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(2,966,460)			(2,966,460)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(5,211,343)			(5,211,343)
00-1730	ACCUM DEP-STREET			(22,461)			(22,461)
00-1850	DEFERRED OUTFLOW			7,521			7,521
00-1900	UNAMORTIZED LOSS ON REFUNDING			77,535			77,535
TOTAL ASSETS		2,152,174	283,850	13,599,135	29,038	475,029	16,539,226
LIABILITIES							
00-1330	ESCROW HAWTHORN MEADOWS PROF SERV	6,777					6,777
00-2100	UNAVAILABLE PROPERTY TAXES	270,690					270,690
00-2203	BONDS PAYABLE 2012A - CURRENT POR			20,000			20,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			125,000			125,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			330,000			330,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500			23,500
00-2240	ACCRUED INTEREST PAYABLE			76,273			76,273
00-2303	BONDS PAYABLE 2012A - LONG-TERM P			110,000			110,000
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			1,165,000			1,165,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO			3,015,000			3,015,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	2,188					2,188
00-2360	UNION DUES/NCPRS PAYABLE	112					112
00-2370	SUI PAYABLE	2,856					2,856
00-2400	OTHER DEFERRED REVENUE	19,741					19,741
00-2410	CUSTOMER DEPOSITS HELD	1,400					1,400
00-2650	NET PENSION LIABILITY			9,354			9,354
00-2660	DEFERRED INFLOWS			3,606			3,606
00-2690	UNAMORTIZED BOND PREMIUM			135,449			135,449
TOTAL LIABILITIES		303,764		5,013,182			5,316,946
FUND BALANCES							
00-3000	FUND BALANCE	1,926,996	399,148		27,422	267,002	2,620,568
00-3001	NET POSITION			8,034,040			8,034,040
TOTAL FUND EQUITY		1,926,996	399,148	8,034,040	27,422	267,002	10,654,608
Beginning Fund Balance		1,926,996	399,148	8,034,040	27,422	267,002	
Net of Revenues Vs Expenditures		(78,589)	(115,297)	551,908	1,615	208,027	

5

DEPT/ACCOUNT DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	WATER & SEWER FUN	FUND 31 DEBT SERVICE	FUND 32 GOV FUNDS	FUND 90 CAPITAL	Total
Ending Fund Balance	1,848,407	283,851	8,585,948	29,037		475,029	
Total Liabilities And Fund Balance	2,152,171	283,851	13,599,130	29,037		475,029	

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
01/04/2021	OPER	26315	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	11,302.55
01/04/2021	OPER	26316	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	804.67
01/04/2021	OPER	26317	PR NCPERS	NCPERS	112.00
01/07/2021	OPER	26318	AP 0006	ADT COMMERCIAL LLC	326.98
01/07/2021	OPER	26319	AP 0540	AEP ENERGY	13,149.23
01/07/2021	OPER	26320	AP 0338	AMAZON.COM	215.48
01/07/2021	OPER	26321	AP 0459	ARNESON OIL COMPANY	299.99
01/07/2021	OPER	26322	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	7,167.30
01/07/2021	OPER	26323	AP 0035	BATTERIES PLUS OF ROCKFORD, INC	97.65
01/07/2021	OPER	26324	AP 0361	BLAIN'S FARM & FLEET	426.29
01/07/2021	OPER	26325	AP 0049	BLAKE OIL COMPANY	256.63
01/07/2021	OPER	26326	AP 0052	BONNELL INDUSTRIES, INC.	436.50
01/07/2021	OPER	26327	AP 0294	BOONE COUNTY JOURNAL	120.00
01/07/2021	OPER	26328	AP 0041	BOONE COUNTY SHOPPER	194.99
01/07/2021	OPER	26329	AP 0539	BOSS OFFICE PRODUCTS INC	4,912.24
01/07/2021	OPER	26330	AP 0457	BOYD, CARINA	140.88
01/07/2021	OPER	26331	AP 0538	BUFALO CONTRACTING	6,350.00
01/07/2021	OPER	26332	AP 0078	CARD SERVICE CENTER	1,873.74
01/07/2021	OPER	26333	AP 0078	CARD SERVICE CENTER	1,519.63
01/07/2021	OPER	26334	AP 0078	CARD SERVICE CENTER	143.06
01/07/2021	OPER	26335	AP 0098	CINTAS CORPORATION #355	148.78
01/07/2021	OPER	26336	AP 0079	CITY OF BELVIDERE	130.00
01/07/2021	OPER	26337	AP 0278	COMED	3,954.04
01/07/2021	OPER	26338	AP 0374	COMFORT SOLUTIONS HEATING & AIR	5,660.00
01/07/2021	OPER	26339	AP 0358	DECKER 24HR TRUCK & TRAILER, INC.	3,834.41
01/07/2021	OPER	26340	AP 0541	DOUGLAS N BOUBACK	127.83
01/07/2021	OPER	26341	AP 0492	ECONO SIGNS LLC.	3,151.36
01/07/2021	OPER	26342	AP 0536	EDWARD H WINTERS TRUST	1,500.00
01/07/2021	OPER	26343	AP MISC	EDWARD H. WINTERS TRUST	3,000.00
01/07/2021	OPER	26344	AP 0097	FOX VALLEY INTERNET, INC.	54.90
01/07/2021	OPER	26345	AP 0096	FRONTIER	914.48
01/07/2021	OPER	26346	AP 0483	HBA ROCKFORD	100.00
01/07/2021	OPER	26347	AP 0466	HENDERSON PRODUCTS, INC.	2,184.08
01/07/2021	OPER	26348	AP 0467	ILLINOIS COUNTIES RISK MGMT TRUST	31,427.50
01/07/2021	OPER	26349	AP MISC	J MICHAEL MALONEY	53.61
01/07/2021	OPER	26350	AP MISC	KARRI ANDERBERG	45.10
01/07/2021	OPER	26351	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	901.85
01/07/2021	OPER	26352	AP 0160	MCGILVRA ELECTRIC INC	3,209.37
01/07/2021	OPER	26353	AP 0159	MCMAHON ASSOCIATES, INC.	15,528.25
01/07/2021	OPER	26354	AP 0163	MEDIACOM	693.73
01/07/2021	OPER	26355	AP 0165	MENARDS	237.87
01/07/2021	OPER	26356	AP 0411	MID-WEST TRUCKERS ASSOCIATION, INC.	30.00
01/07/2021	OPER	26357	AP 0543	MIDWEST DIRT LLC	2,160.00
01/07/2021	OPER	26358	AP 0329	MR. GOODWATER	30.64
01/07/2021	OPER	26359	AP 0053	NAPA AUTO PARTS	35.96
01/07/2021	OPER	26360	AP 0186	NICOR GAS	2,227.28
01/07/2021	OPER	26361	AP 0489	P.C. TECH 2 U	839.99
01/07/2021	OPER	26362	AP 0525	PEARSON	12,905.00
01/07/2021	OPER	26363	AP 0219	QUILL CORPORATION	771.64
01/07/2021	OPER	26364	AP 0521	RGB JANITORIAL	225.33
01/07/2021	OPER	26365	AP 0332	ROSCOE GLASS COMPANY	1,289.20

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
01/07/2021	OPER	26366	AP	0232	RUSH POWER SYSTEMS, LLC.	13,310.00
01/07/2021	OPER	26367	AP	0408	SABEL MECHANICAL LLC.	4,020.25
01/07/2021	OPER	26368	AP	0245	SCOTT'S RV, TRUCK & AUTO REPAIR	212.52
01/07/2021	OPER	26369	AP	0319	SOSNOWSKI SZETO, LLP	7,170.00
01/07/2021	OPER	26370	AP	0248	STEINER ELECTRIC COMPANY	113.92
01/07/2021	OPER	26371	AP	0355	TEST INC.	17,172.27
01/07/2021	OPER	26372	AP	0261	U.S. CELLULAR	219.26
01/07/2021	OPER	26373	AP	0262	USA BLUE BOOK	1,323.32
01/07/2021	OPER	26374	AP	0265	VORTEX TECHNOLOGIES INC	2,125.00
01/07/2021	OPER	26375	AP	0429	WEX BANK - MARATHON FLEET CARD	1,032.64
01/14/2021	OPER	EFT393(E)	PR	IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	731.67
01/15/2021	OPER	Various	PR		PAYROLL	10,544.81
01/15/2021	OPER	EFT391(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,974.07
01/15/2021	OPER	EFT392(E)	PR	STATE OF IL	STATE OF ILLINOIS	618.88
01/21/2021	OPER	26376	AP	0360	AIDA ELECTRONICS & MORE, INC.	5,000.00
01/21/2021	OPER	26377	AP	0338	AMAZON.COM	516.88
01/21/2021	OPER	26378	AP	0551	ARTURO'S MEXICAN RESTAURANT	15,000.00
01/21/2021	OPER	26379	AP	0550	BRAVO PIZZA & ITALIAN RESTAURANT	12,500.00
01/21/2021	OPER	26380	AP	0549	GENERATIONS DENTAL	25,000.00
01/21/2021	OPER	26381	AP	0474	HYDE OUT BAR & GRILL	25,000.00
01/21/2021	OPER	26382	AP	0546	MATTHEW J NOBLE	2,581.00
01/21/2021	OPER	26383	AP	0547	OVERALL AUTOMOTIVE	10,000.00
01/21/2021	OPER	26384	AP	0548	POPLAR GRIND LLC	5,000.00
01/25/2021	OPER	26385	AP	0211	PITNEY BOWES INC.	1,400.73
01/25/2021	OPER	26387	AP	0217	SOLUTIONS BANK	46.09
01/25/2021	OPER	26388	AP	0217	SOLUTIONS BANK	13.45
01/29/2021	OPER	Various	PR		PAYROLL	10,483.65
01/29/2021	OPER	26386	PR	UNION DUES	I.U.O.E. LOCAL 150	310.64
01/29/2021	OPER	EFT394(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,957.63
01/29/2021	OPER	EFT395(E)	PR	STATE OF IL	STATE OF ILLINOIS	615.15
01/29/2021	OPER	EFT396(E)	PR	IMRF	IMRF	3,236.68
Total of 98 Checks:						328,452.52
Less 0 Void Checks:						0.00
Total of 98 Disbursements:						328,452.52

Poplar Grove Village Board

200 N. Hill St.

Poplar Grove IL 61065

Subject: Waiver for Water/Sewage Bill for 537 Prairie Point Dr. Poplar Grove Used by Squatters

Dear President,

I hope my letter find in your best health during this Covid-19 season. I have the current owner of the property. However, this was a very unusual circumstance that how I acquired the possession of the property and moved into my own house when squatters named: **John Braun, Carol Braun, and Cathy Braun** were living in my house without any authority or lease between them or I. Village and my neighbors are well aware of the happening during this time. Unfortunate, and I hope this would not happen to anyone. I moved in to my property on 10/31/20 and I have been making regular payments on my usage. There is a bill of $440.53 for the billing period of **08/14/20 to 10/30/20** which has been under their name and usage for the said period. Since, I have never used any of these services; I earnestly request the Village of Poplar Grove Board, the above bill amount during their usage time can be waived off. There was no way for me to get any amount even though I requested multiple times.

I will highly appreciate all help in this matter.

Kindest regards,

Muhammad Burhan Ud Din Janjua

537 Prairie Point Dr.

Polar Grove IL 61065

Account # 0016067A00

Brianjane786@gmail.com

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

January 14, 2021

Muhammad Burhan Ud Din Janjua
537 Prairie Point Drive
Poplar Grove, IL 61065

Dear Mr. Janjua,

As of the date of this letter we have not received payment for the consumption used between 8/14/2020 to 10/30/20 in the amount of $440.53. This balance is now past due.

The Village would like to receive payment or make a form of a payment arrangement for the amount listed above.

Per Ordinance 6-2-4-2, Liability, the owners of the premises are primarily liable for the payment of services served.

If payment becomes delinquent, the Village may terminate service on the premise that is delinquent. The Village may also take the delinquent payments and authorize the Village Clerk to record a lien.

If we do not hear from you by, February 13th, 2021, we will assess your account and take action.

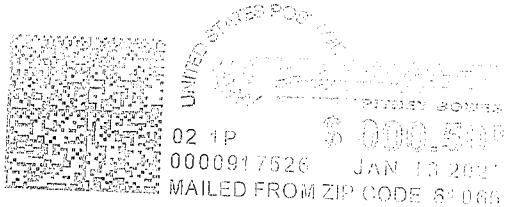
Please give us a call at (815) 765-3201 to discuss this past due balance.

Sincerely,

Water and Sewer Department

6.

AGE OF POPLAR GROVE
200 N HILL STREET
POPLAR GROVE, IL 61065

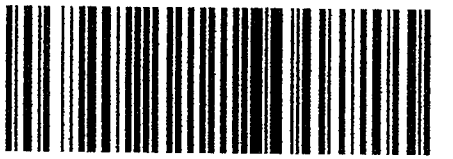


MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

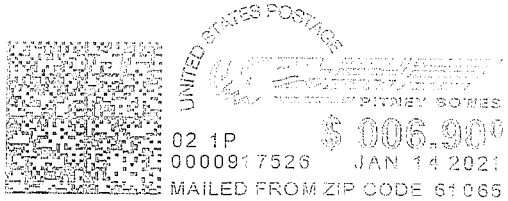
Mal

CERTIFIED MAIL™

VILLAGE OF POPLAR GROVE
200 N HILL STREET
POPLAR GROVE, IL 61065



7013 2630 0000 8996 4608



MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

M

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB

ACCOUNT NUMBER	0016067A00
DUE DATE	11/20/20
AMOUNT AFTER DUE DATE	484.58
PLEASE PAY THIS AMOUNT	**$440.53**

$ _____
AMOUNT PAID

JOHN BRAUN & CAROL BOYD
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER NETWORK AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will pick-up Live Trees ONLY from 12/28/20 to 2/22/2021. Please make sure they are 4ft tall and have no decorations on them.

***

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

FINAL BILL

BILLING INFORMATION

Account Number: 0016067A00
Service Address: 537 PRAIRIE POINT DRIVE
Billing Period: 10/16/2020 To 10/30/2020
Billing Days: 15
Due Date: 11/20/2020

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	58882818	Act	1015000	1018000	3000

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$7.25
WATER USAGE	3000	$2.49
SEWER BASE		$14.52
SEWER USAGE	3000	$10.00

Account Number: 0016067A00

PAST DUE AMOUNT - PAY NOW	406.27
CURRENT BILL AMOUNT DUE	34.26
CURRENT BILL DUE DATE	11/2
PLEASE PAY THIS AMOUNT	$440.53

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB

ACCOUNT NUMBER	0016067A00
DUE DATE	11/20/20
AMOUNT AFTER DUE DATE	484.58
PLEASE PAY THIS AMOUNT	**$440.53**

$ _____
AMOUNT PAID

MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER NETWORK AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will pick-up Live Trees ONLY from 12/28/20 to 2/22/2021. Please make sure they are 4ft tall and have no decorations on them.

***

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

DUPLICATE BILL

BILLING INFORMATION

Account Number: 0016067A00
Service Address: 537 PRAIRIE POINT DRIVE
Billing Period: 10/16/2020 To 10/30/2020
Billing Days: 15
Due Date: 11/20/2020

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	58882818	Act	1015000	1018000	3000

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$7.25
WATER USAGE	3000	$2.49
SEWER BASE		$14.52
SEWER USAGE	3000	$10.00

Account Number: 0016067A00

PAST DUE AMOUNT - PAY NOW	406.27
CURRENT BILL AMOUNT DUE	34.26
CURRENT BILL DUE DATE	11/2
PLEASE PAY THIS AMOUNT	$440.53

History Detail Report

Monday, February 1, 2021

Location ID: PRAR-000537-0000-08
Account #: 0016067A00
Service Address: 537 PRAIRIE POINT DRIVE
Customer Name: JOHN BRAUN & CAROL BOYD

Posted	Created	Action Read	Item - or - User Usage	Amount Other Info	Balance
10/30/20	10/30/20 9:25	Bill Calculated	10/16/20-10/30/20	$34.26	$440.53
10/30/20	10/30/20 9:18	Bill Adjustment		$90.00	$406.27
10/30/20	10/30/20 9:11	Final Processed	FINAL PROCESSED		$316.27
10/27/20	10/30/20 9:11	Meter Read 1018000	Water 3000	 Act	$316.27
10/27/20	10/27/20 15:37	Bill Calculated	09/16/20-10/15/20	$132.43	$316.27
10/15/20	10/16/20 11:38	Meter Read 1015000	Water 9000	 Auto	$183.84
09/29/20	09/29/20 10:53	Bill Calculated	08/15/20-09/15/20	$183.84	$183.84
09/15/20	09/15/20 15:34	Meter Read 1006000	Water 13000	 Auto	$0.00
08/14/20	08/25/20 11:51	Meter Read-Initial 993000	Water	 Act	$0.00

Total Usage: 25,000.00

Report Generated: 2/1/2021 9:49 AM
Report Options: Posted From: 2/1/2019 To: 2/1/2021

Resident Edit

Attachment [0]

Name: JOHN BRAUN & CAROL BOYD

This resident is linked to (2) accounts...

1. General | 2. Notes

<Click to edit name & address. This is not a new or different resident... >

Resident Information

Care Of:

Address 1: 537 PRAIRIE POINT DRIVE

Address 2:

City: POPLAR GROVE

State: IL Zip: 61065

Carrier Rt:

Country Cd:

DOB: / /

SSN: ___-__-____

E-mail:

0 duplicate(s) found...

DL #:

0 duplicate(s) found...

Spouse Name:

Name2:

Phone: (779) 110-6612 Cell: (515) 327-2348

Work: (___) ___-____ Ext:

Fax: (___) ___-____ Pager: (___) ___-____

Renter

Paperless

Out of country address

CASS Certified: No

0 duplicate(s) found...

Pin #: 5BA9C8F

Spouse SSN: ___-__-____

Bank / ACH Information

Bank Code:

Account #:

ID # (optional):

Account Type:

Prenote Date: / /

Bank account prenoted

Copy

Paste

Erase

Private Address: JOHN BRAUN

User Field 2: NUMBER IS NO GOOD!

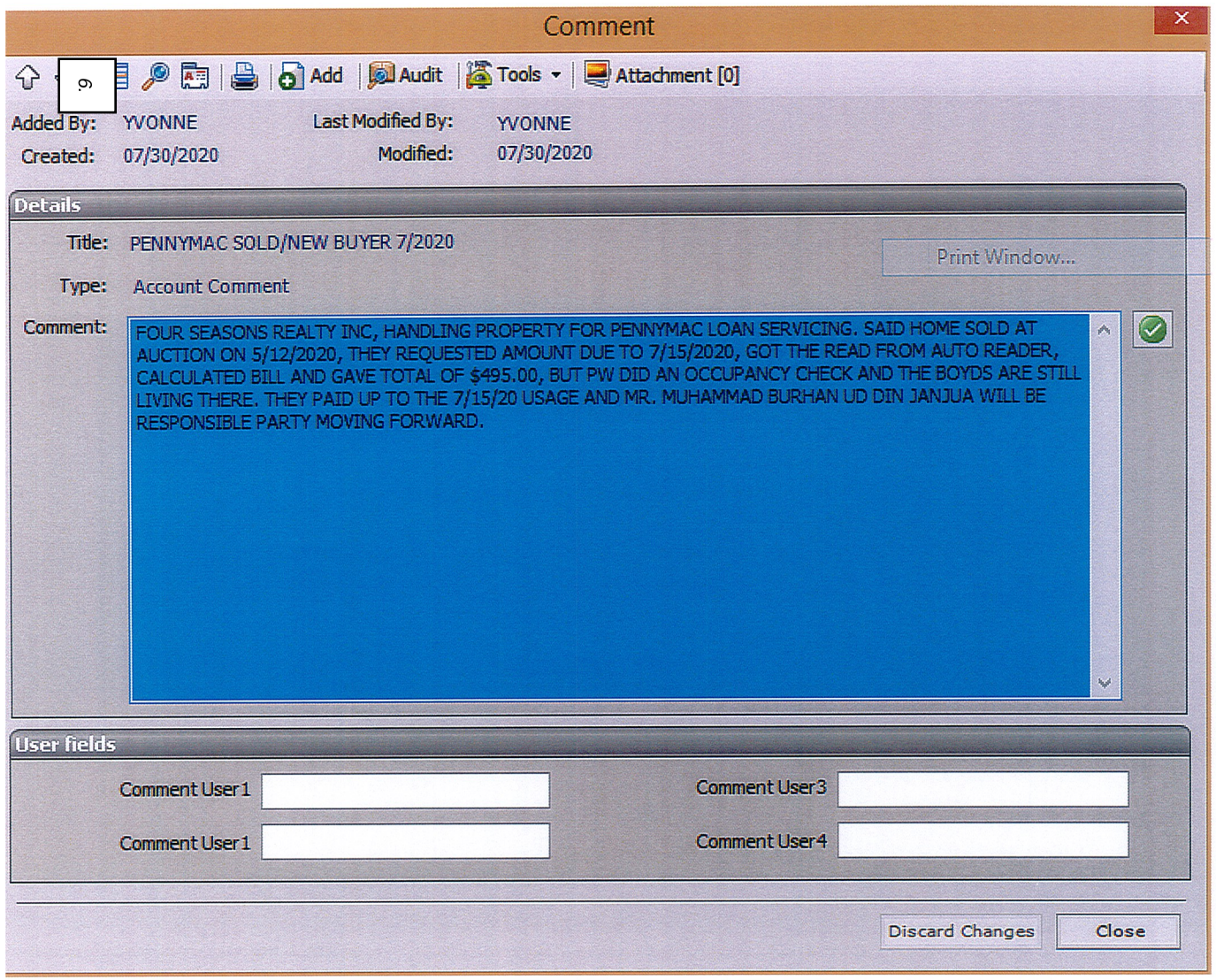
User Field 3:

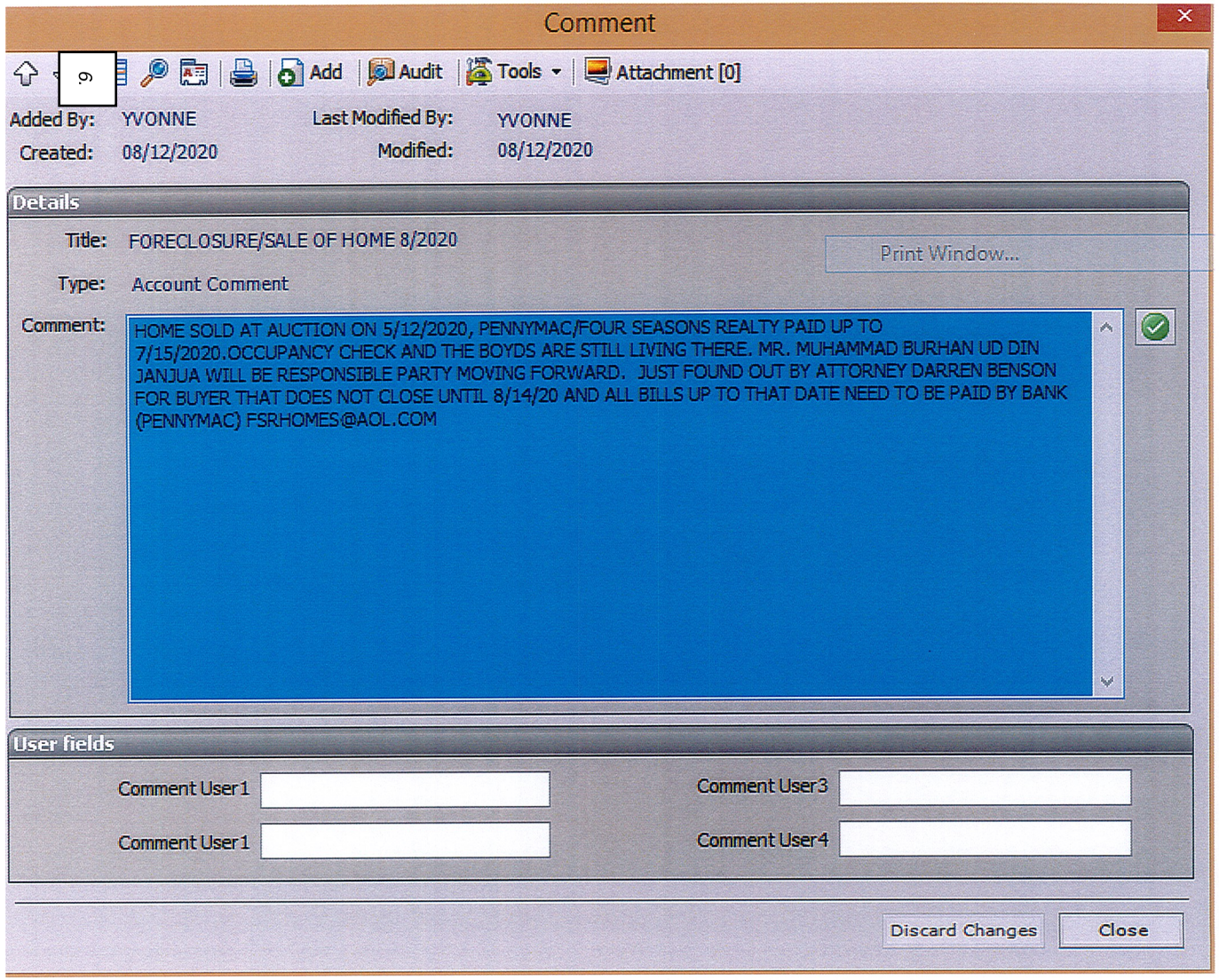
User Field 4:

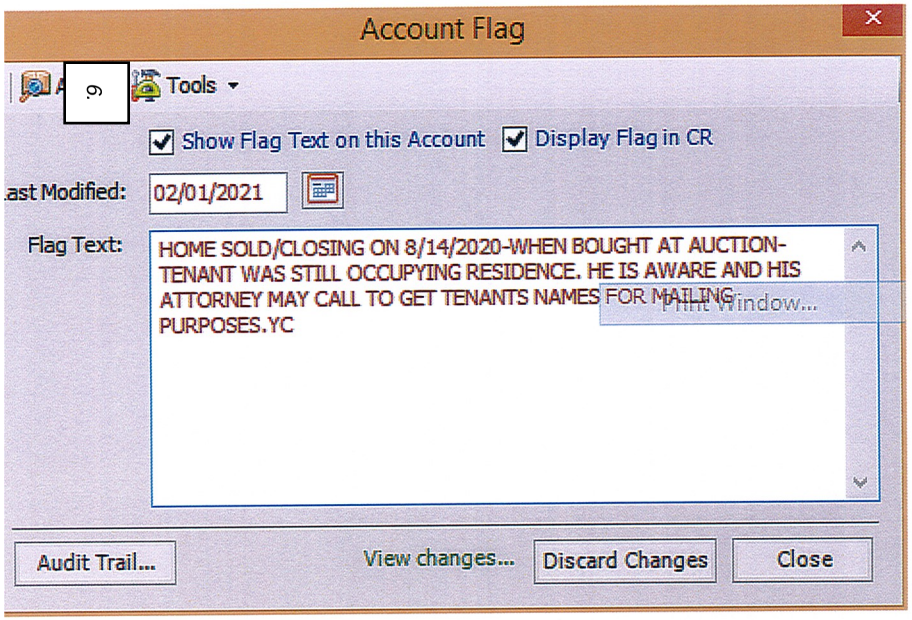
***Note - This resident may be linked to multiple accounts. Any changes will affect all linked account(s) below.**

Account #	Linked Service Address	Link Type	Status	Cycle	Balance
0016067A00	537 PRAIRIE POINT DRIVE	Customer	INACTIVE-C	01	$0.00
0016067A00	537 PRAIRIE POINT DRIVE	Customer	Inactive-Balanc	01	$440.53

Audit Trail... View changes... Discard Changes Close


Comment
Add
Audit
Tools
Attachment [0]
Added By: YVONNE
Last Modified By: YVONNE
Created: 07/30/2020
Modified: 07/30/2020
Details
Title: PENNYMAC SOLD/NEW BUYER 7/2020
Print Window...
Type: Account Comment
Comment:
FOUR SEASONS REALTY INC, HANDLING PROPERTY FOR PENNYMAC LOAN SERVICING. SAID HOME SOLD AT AUCTION ON 5/12/2020, THEY REQUESTED AMOUNT DUE TO 7/15/2020, GOT THE READ FROM AUTO READER, CALCULATED BILL AND GAVE TOTAL OF $495.00, BUT PW DID AN OCCUPANCY CHECK AND THE BOYDS ARE STILL LIVING THERE. THEY PAID UP TO THE 7/15/20 USAGE AND MR. MUHAMMAD BURHAN UD DIN JANJUA WILL BE RESPONSIBLE PARTY MOVING FORWARD.
User fields
Comment User1
Comment User3
Comment User1
Comment User4
Discard Changes
Close


Comment
Add
Audit
Tools
Attachment [0]
Added By: YVONNE
Last Modified By: YVONNE
Created: 08/12/2020
Modified: 08/12/2020
Details
Title: FORECLOSURE/SALE OF HOME 8/2020
Print Window...
Type: Account Comment
Comment:
HOME SOLD AT AUCTION ON 5/12/2020, PENNYMAC/FOUR SEASONS REALTY PAID UP TO 7/15/2020.OCCUPANCY CHECK AND THE BOYDS ARE STILL LIVING THERE. MR. MUHAMMAD BURHAN UD DIN JANJUA WILL BE RESPONSIBLE PARTY MOVING FORWARD. JUST FOUND OUT BY ATTORNEY DARREN BENSON FOR BUYER THAT DOES NOT CLOSE UNTIL 8/14/20 AND ALL BILLS UP TO THAT DATE NEED TO BE PAID BY BANK (PENNYMAC) FSRHOMES@AOL.COM
User fields
Comment User1
Comment User3
Comment User1
Comment User4
Discard Changes
Close


Account Flag
Tools
Show Flag Text on this Account
Display Flag in CR
ast Modified:
02/01/2021
Flag Text:
HOME SOLD/CLOSING ON 8/14/2020-WHEN BOUGHT AT AUCTION-
TENANT WAS STILL OCCUPYING RESIDENCE. HE IS AWARE AND HIS
ATTORNEY MAY CALL TO GET TENANTS NAMES FOR MAILING
PURPOSES.YC
Print Window...
Audit Trail...
View changes...
Discard Changes
Close

Lauterbach & Amen, LLP
CERTIFIED PUBLIC ACCOUNTANTS
668 N. RIVER ROAD • NAPERVILLE, ILLINOIS 60563
PHONE 630.393.1483 • FAX 630.393.2516
www.lauterbachamen.com

January 18, 2021

The Honorable Village President
Members of the Board of Trustees
Village of Poplar Grove, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Poplar Grove, Illinois for the year ended April 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, and changes in the employer's net pension liability schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory information.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures – General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Our fees for the April 30, 2021 audit will be $16,900.

The Village agrees that during the term of this agreement and for a period of twelve months thereafter, the Village shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Village to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

We appreciate the opportunity to be of service to the Village of Poplar Grove, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Poplar Grove, Illinois.

By: _____

Title: _____

RESOLUTION NUMBER: 21-04

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING AN ENGAGEMENT AGREEMENT WITH LAUTERBACH & AMEN LLP FOR FINANCIAL AUDIT SERVICES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") is required to have an annual audit performed; and

WHEREAS, the Village desires to engage the services of Lauterbach & Amen LLP to perform the annual audit for fiscal year May 1, 2020 – April 30, 2021; and

WHEREAS, Lauterbach & Amen LLP has provided an engagement agreement outlining the auditing services which will be provided for a fee of $16,900.00, a copy of which is attached hereto as Exhibit A, and incorporated herein; and

WHEREAS, the Village now desires to approve the engagement agreement.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the engagement agreement with Lauterbach & Amen for costs not to exceed $16,900.00, attached hereto as Exhibit A , or one in substantially similar form.

3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- ENGAGEMENT AGREEMENT

Insured:	Village Hall pf Poplar Grove
Property:	200 N Hill St Poplar Grove, IL 61065

Claim Rep.:	Shaun Bouback	Cellular:	(815) 871-8864
Position:	Field Representive		
Company:	Bufalo Contracting		
Business:	3655 Colony Bay Drive Rockford, IL 61107		

Estimator:	Peter Girardin	Business:	(779) 368-0256
Position:	Estimator	E-mail:	pgirardin@bufalocontracting.com
Company:	Bufalo Contracting		
Business:	3466 Colony Bay Drive Rockford, IL 61109		

Contractor:		Business:	(779) 368-0256
Company:	Bufalo Contracting	E-mail:	bufalocontracting@comcast.net

Claim Number: **Policy Number:** **Type of Loss:**

Date of Loss:		Date Received:	
Date Inspected:		Date Entered:	1/26/2021 2:44 PM

Price List:	ILRO8X_JAN21 Restoration/Service/Remodel
Estimate:	200-N-HILL-ST-1-1

Bufalo Contracting - General Contracting Services

779.368.0256 Main Office
779.368.0349 Fax

200-N-HILL-ST-1-1

Office 1, 2, 3 and hallway

DESCRIPTION	QTY	UNIT PRICE	TOTAL
1. Office 1, 2, 3 and hallway -Paint -Base removal and patch -R&R carpet and base -R&R cabinets and counter tops -Install new vinyl floor hallway -Install 4 new electrical outlets	**1.00 EA @**	**11,650.00 =**	**11,650.00**

Bathrooms

DESCRIPTION	QTY	UNIT PRICE	TOTAL
2. Bathrooms -Repaint walls	**1.00 EA @**	**1,725.00 =**	**1,725.00**

Main Entrance

DESCRIPTION	QTY	UNIT PRICE	TOTAL
3. Main Entrance -Repaint main entrance	**1.00 EA @**	**2,925.00 =**	**2,925.00**

Bufalo Contracting - General Contracting Services

779.368.0256 Main Office
779.368.0349 Fax

Summary for Dwelling

Line Item Total	16,300.00
Replacement Cost Value	**$16,300.00**
Net Claim	**$16,300.00**

Peter Girardin
Estimator

RESOLUTION NUMBER: 21-05

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH BUFALO CONTRACTING, INC. FOR RESTORATION AND REMODELING SERVICES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to retain a contractor to perform general restoration and remodeling services at Village Hall; and

WHEREAS, the Village desires to retain Bufalo Contracting, Inc. to perform said restoration and remodeling work at Village Hall; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases,

> "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Administrator, Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Administrator, Village Treasurer, and Village President must be obtained prior to purchase."; and

WHEREAS, in accordance with the Village Code, the Village solicited three (3) quotes for the restoration and remodeling work at Village Hall; and

WHEREAS, Bufalo Contracting, Inc. submitted the lowest quote for the restoration and remodeling work related to the project at Village Hall; and

WHEREAS, the Village desires to enter into a contract with Bufalo Contracting, Inc. for the restoration and remodeling work at Village Hall; and

WHEREAS, the Village and Bufalo Contracting, Inc. have reached an accord as to the terms and conditions upon which Bufalo Contracting, Inc. will provide said restoration and remodeling work at Village Hall and have memorialized the same in the agreement attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Bufalo Contracting, Inc. for restoration and remodeling services at Village Hall in the amount of Sixteen Thousand and Three Hundred Dollars ($16,300.00) attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: AGREEMENT

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **2021 Pavement Maintenance Program**

Date: **February 3, 2021**

Staff has been working on the 2021 Pavement Maintenance Program, and attached is a map that depicts the proposed improvements which are generally described as follows:

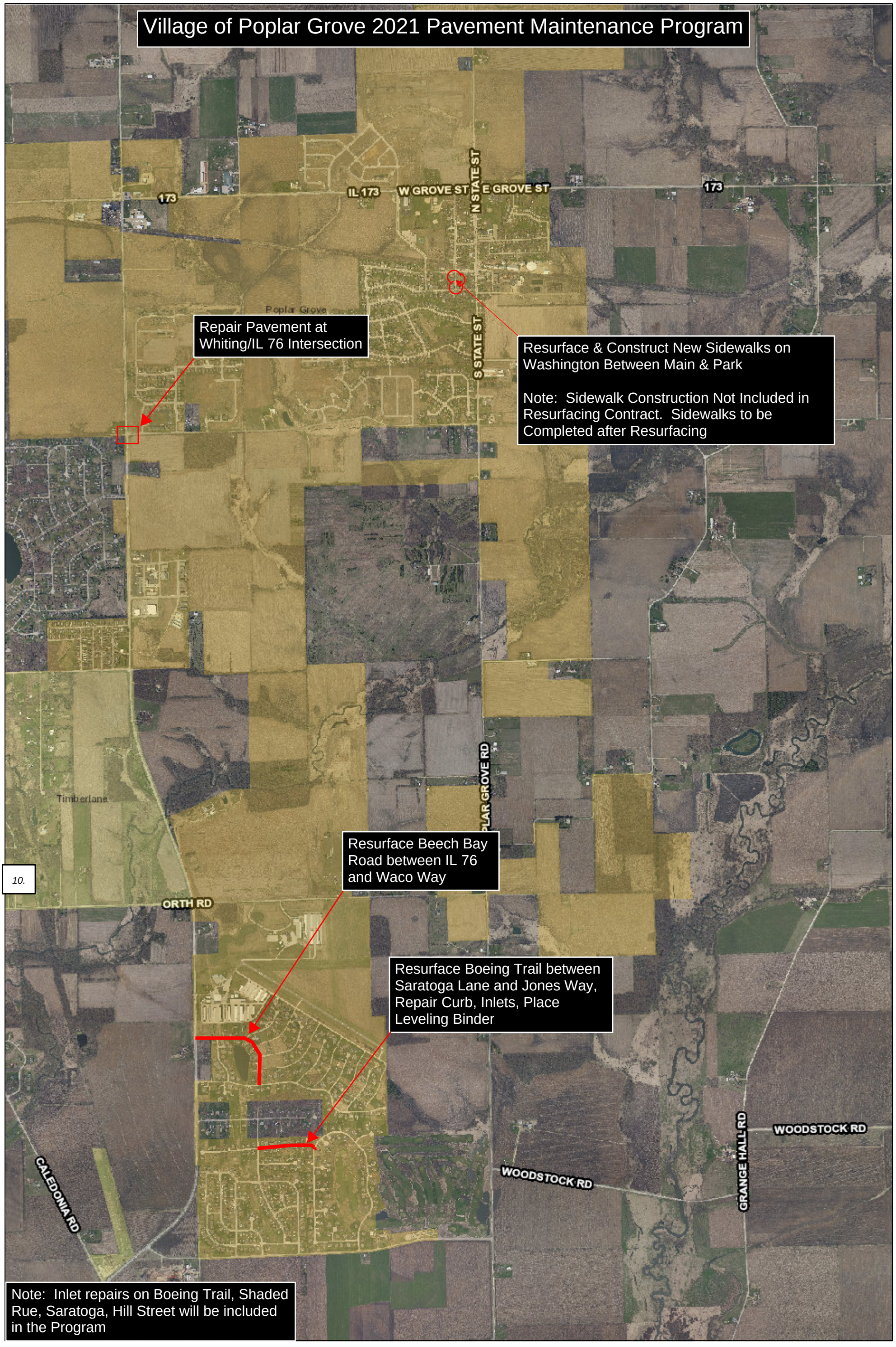
- Boeing Trail between Titleist and Saratoga. Scope of work is to remove/replace areas of curbing that have settled, adjust the manholes to grade and install chimney seals where needed, install leveling binder where the pavement has settled and resurface the roadway. Opinion of probable construction cost is $85,000. Please note that this section of Boeing was bid as an alternate in the 2020 Pavement Maintenance Program, so the engineering is already completed.
- Washington Street between Main and Park: Scope of work is to resurface Washington Street and to further construct the feasible ADA ramps to accommodate future sidewalk improvements. The sidewalk improvements will be constructed under separate contract after the resurfacing is complete. Opinion of probable construction cost is $30,000.
- Beech Bay: Scope of work is to resurface Beech Bay between IL 76 and Waco. The Village identified this project as a need back in 2017 and now has funding for the project. Opinion of probable construction cost is $75,000.
- IL 76/Whiting Road Intersection: There is a section of pavement that is shoving at the intersection. The area that is shoving (and surrounding area) will be milled and the pavement will be patched. Opinion of probable construction cost is $7,000.
- Inlet and manhole repairs at various locations, approximately $13,000 in repairs will be done. Our intent is to repair as many inlets as the budget will allow.

Attached to this memo is a resolution to authorize engineering services for the 2021 Pavement Maintenance Program. Assuming approval at the February Board Meeting, we would anticipate obtaining IDOT approval of the bid specifications in early April, and please note that this is weather dependent as some surveying that is needed to design the ADA ramps. Surveying will be completed as soon as the snow cover is reduced to the point where we can complete the survey efficiently. Bid letting will then occur in April with a May bid opening. Construction contract will then be awarded in May (or June if weather is uncooperative) and construction would begin on or about June 14th and would be complete by the end of July.

I look forward to discussing this with the Finance and Public Works Committee. In the mean time, please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

Village of Poplar Grove 2021 Pavement Maintenance Program



N W E S

WinGIS cannot and does not warrant the accuracy of: property and boundary lines, dimensions of parcels and lots, location of structures or improvements, and topographic or geologic features on the land. Only on-site verification or field surveys by a licensed

0 1,950 3,900 Feet

SCALE: 1:23,450

WIN GIS
Winnebago County Geographic Information System

RESOLUTION 21-06

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR DESIGN & CONSTRUCTION ENGINEERING SERVICES FOR THE 2021 PAVEMENT MAINTENANCE PROGRAM

WHEREAS, the Village of Poplar Grove, through successful funding initiatives, is dedicated to rebuilding and maintaining streets through its Road Maintenance Program; and

WHEREAS, the Village has identified the need to provide pavement maintenance to various roadways within the Village; and

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are to be publically bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to prepare plans, contract documents and specifications to undergo the public bidding process; and

WHEREAS, Village desires to begin design engineering for the 2021 Pavement Maintenance Program; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the work as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the professional service agreement hereto as Exhibit A and made part of this resolution.
3. The Village President is hereby authorized to sign the professional service agreement for the 2021 Pavement Maintenance Program.
4. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 17th day of February 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

McMAHON ENGINEERS ARCHITECTS

Exhibit A

AGREEMENT
For Professional Services

Village of Poplar Grove
200 South Hill Street
Poplar Grove, IL 61065

Date: February 3, 2021

McM. Project No. M0032-7-21-00001

PROJECT DESCRIPTION: 2021 Village Wide Pavement Maintenance Program. Project is to include HMA resurfacing of roadways, patching, shouldering improvements, adjustment of manholes/valve boxes, milling of butt joints, ADA upgrades to existing sidewalk ramps, removal/replacement of curbing and miscellaneous inlet repairs. Proposed construction budget for the program is approximately $210,000. Approximately $180,000 of the program will be funded with Motor Fuel Tax funds and therefore the design and construction for the entire program must be complaint with MFT procedures.

SCOPE OF SERVICES: Field measurement and assessment of roads, curbing and inlets identified by the Village of Poplar Grove in order to determine contract quantities. Provide topographic survey of for ADA ramp improvements and design of ADA ramp improvements. Provide specifications, contract and bidding documents in accordance with Motor Fuel Tax Fund procedures for use in bidding and construction phases. Provide review of bids, answer contractor questions during bid phase, conduct pre-bid meeting, and prepare written recommendation to the Village Board for contract award, prepare contracts for Village and Contractor signature. Conduct pre-construction meeting; provide construction engineering services on a part time, as-needed basis or as otherwise requested by the Village of Poplar Grove.

SPECIAL TERMS (Refer Also To General Terms & Conditions - Reverse Side)
Village of Poplar Grove is responsible for bid advertisement costs, and material testing costs if desired by the Village. Services and Compensation sections contained in this agreement, as well as any memorandum, letters, and other written and verbal correspondence and dialog pertaining to this agreement are considered confidential and proprietary, and shall not be released or otherwise made available to any 3rd party without the express written consent of McMahon Associates, Inc.

COMPENSATION (Does Not Include Permit Or Approval Fees)

☐ Rates Per Attached Fee Schedule
☐ Lump Sum: $
☒ Other: Time and Expense (estimated @ $18,000.00, this estimate is for planning purposes only, actual cost may vary from estimate due to circumstances beyond the control of the Village, Contractor and McMahon Associates, Inc.)

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

COMPLETION SCHEDULE: Documents to be completed in time to advertise for bid letting and award bid on May 19, 2021, unless weather conditions dictate otherwise. Construction is expected to occur in June and July of 2021.

ACCEPTANCE:
The General Terms & Conditions Outlined On The Back Of This Page And The Scope Of Services Defined In The Above Agreement Are Accepted, and McMAHON ASSOCIATES, INC. Is Hereby Authorized To Proceed With The Services.

☐ This Agreement Confirms Our Written Proposal, Dated: _____
☐ This Agreement Confirms Our Verbal Estimated On: _____

OWNER: ***Village of Poplar Grove***

By: _____

Title: Village President
Date: February 17, 2021

McMAHON ASSOCIATES, INC.
Machesney Park, Illinois

By: _____

Christopher D. Dopkins, P.E.
Title: Associate/Municipal & Civil Engineer
Date: February 17, 2021
Project Manager: CDD

Please Return One Copy For Our Records
1700 Hutchins Road / Machesney Park, IL 61115
(815)636-9590 / (815)636-9591 - FAX

ID. \FORMS\SF-AGREE.MCM -***File To: VPG/P0013/CONTRACTS/2021 Maintenance***

McMAHON ENGINEERS ARCHITECTS McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

RESOLUTION NUMBER: 21-07

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE PURCHASE AND INSTALLATION OF ADDITIONAL OFFICE WORKSTATIONS AND SEATING WITH BOSS OFFICE PRODUCTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to replace workstations and seating for purposes of employee safety necessitated by the COVID-19 pandemic; and

WHEREAS, the Village entered into an agreement with Boss Office Products, Inc. ("Boss") for the purchase and installation of workstations and seating; and

WHEREAS, Boss has submitted Estimate No. 3091 which lists additional office furniture and equipment necessary, a copy of the Estimate is attached hereto as Exhibit A and incorporated herein ("Estimate"); and

WHEREAS, the Village desires authorize payment for the Estimate in the amount of $6,670.49; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves Estimate No. 3091 with Boss Office Products, Inc. in the amount of $6,670.49 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: ESTIMATE NO. 3091

BOSS OFFICE PRODUCTS INC.

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
2/1/2021	3091

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
AREA S ESTIMATED:			
Village Clerk Office and Village Treasurers Office			
PRODUCT ESTIMATED:			
1. Work Surfaces are New custom cut HP laminate with a 2MM edge banding 2. Pedestals (BBF & FF) are 24"dp, Lateral Files and cylinder leg supports are Refurbished Steelcase Answer series all locking. 3. Overhead bins are Steelcase Avenir 70"w with double retractable door, task light and fabric tackboard--All bins are wall mounted.			
NOTE: SEE FLOOR PLAN PROVIDED FOR ITEM DETAIL AND LOCATION			
A. VILLAGE CLERKS OFFICE			
VILLAGE CLERK'S OFFICE: L shaped configuration with radius. Overall dimension: 84"x84" with a 15"x66" acrylic frosted modesty panel.	1	1,850.44	1,850.44T
LATERAL FILE: Refurbished Steelcase 2dr 30"w Lateral File locking with 20"x30" work surface over.	1	375.00	375.00T
		CL Sales Tax (0.0%)	
		TOTAL	

BOSS OFFICE PRODUCTS INC.

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
2/1/2021	3091

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
TASK SEATING: New Beniia EL series task chair fully adjustable, Fully Adjustable: Lumbar support Slide seat mech Adjustable padded arms up and down &- Side to side Variable tilt -- with tilt lock out mech Back: Black Mesh Seat: Black Mesh fabric Frame and Base: Black	1	249.95	249.95T
GUEST SEATING: New Beniia Smarti Mobile 4 post guest chair with arms and flex back. Seat: Black Mesh fabric Back: Black Mesh. Frame: Black NOTE; Mobile or fixed same coast	1	165.20	165.20T
B. VILLAGE TREASURER OFFICE			
USHAPE: U--Shape configuration with radius. Overall dimension: 81"x108"X84" with a15"x66" frosted acrylic modesty panel.	1	2,450.00	2,450.00T
LATERAL FILE: Refurbished Steelcase 4dr 30" lateral file, locking	1	450.00	450.00T
		CL Sales Tax (0.0%)	
		TOTAL	

BOSS OFFICE PRODUCTS INC.

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
2/1/2021	3091

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
TASK SEATING: New Beniia EL series task chair fully adjustable, Fully Adjustable: Lumbar support Slide seat mech Adjustable padded arms up and down &- Side to side Variable tilt -- with tilt lock out mech Back: Black Mesh Seat: Black Mesh fabric Frame and Base: Black	1	249.50	249.50T
GUEST SEATING: New Beniia Smarti Mobile 4 post guest chair with arms and flex back. Seat: Black Mesh fabric Back: Black Mesh. Frame: Black NOTE; Mobile or fixed same coast FINISHES: PAINT SELECTION: Includes all metal product: Steelcase Warm White 4700 LAMINATE: Work surfaces and lateral file top, LP: Harvest Cherry WF276 EDGE: 2MMedge banding for above work surfaces: Summer Flame FABRIC: For Panel tiles and Tackboards: Century Limestone 7183	2	165.20	330.40T
DELIVERY: Includes installation and all assembly: Labor provided by Boss Office Installation crew.	1	550.00	550.00
		CL Sales Tax (0.0%)	
		TOTAL	

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
2/1/2021	3091

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
DESIGN FEES: No design fees have been charged.	1	0.00	0.00
TERMS: 50% DEPOSIT AND BALANCE NET 10DAYS.	1	0.00	0.00T
		CL Sales Tax (0.0%)	$0.00
		TOTAL	$6,670.49

Services

For generations, Melrose Pyrotechnics has been creating celebrations for loyal audiences everywhere. Melrose Pyrotechnics is the place technology meets tradition. We deliver an unparalleled brand of passion plus talent, powered by the best and brightest in fireworks techniques.

Traditional Displays

Whether you are planning a Fourth of July celebration, wedding reception, company party, or anything in between, you can be assured that Melrose Pyrotechnics will provide you with a fireworks display that will fit your budget and surpass your expectations.

When it comes to traditional fireworks displays, Melrose Pyrotechnics is second-to-none. From your first meeting with our event producers to your display's grand finale, our team of professionals will be with you every step of the way.

Every Melrose Pyrotechnics display is customized and individually designed for your event. We hand-select each pyrotechnic device that we use in your program, which allows us to create and present customized scenes of color and special effects throughout your entire display.

Our commitment to you and your show is unprecedented in the fireworks industry, and it doesn't end with the fireworks display. We personally ensure that all ancillary details prior to and after the show are addressed in a professional manner.

Sports Entertainment

Whether it's celebrating team introductions, opening ceremonies, delivery of the National Anthem, a stunning achievement, or the culmination of a high-powered sporting event, a fireworks production is the extra dimension that sends crowds into ecstasy.

Fireworks in the arena, fireworks night at the stadium, and fireworks in the ballpark rank among our most high-demand venues. Major sports leagues around the nation, including the NFL, MLB, NBA, Nascar, and NCAA, call on Melrose to deliver the celebration factor like no one else can.

Pyromusical Displays

While many companies can turn on music and shoot off shells, it's rare to discover the kind of synergy that fuses musical production with technical artistry to build a full-blown pyromusical event. With the latest in computer scripting software, Melrose completely designs and synchronizes your show before it ever leaves our facilities.

Our soundtrack artist is a versatile music aficionado, ready to listen to your tastes and custom-build a show around your theme. Our choreographers specify the perfect companion effects and timing to build entertainment that defies imagination. Our state-of-the-art production studios offer broadcast-quality, digitally edited soundtracks. Once music is selected, a Melrose display choreographer fuses fireworks with the soundtrack using computer design software to achieve incredible precision and split-second timing.

Through a collaborative development process, we follow your lead, offer creative direction, and provide fully detailed previews and soundtracks for your feedback as we lead up to the show. We choreograph every sound and shell to create the look and feel you envision for your spectators.

Indoor Pyrotechnics/Special Effects

From indoor sporting events to concert stages, Melrose excels in producing indoor pyrotechnic shows. We rev up the excitement with our diverse inventory of gerbs, fountains, mines, line rockets, and other specialized effects. In addition to indoor pyrotechnics, we offer a wide array of specialized indoor services including confetti, streamers, and cryogenic effects.

Melrose producers will work closely with you to decide if indoor fireworks will work for your application, and if so, how to deliver the highest possible impact. Depending on your specific needs, let us create the perfect experience for your event! It takes a special level of skill to adapt technology for a stunning indoor show, and we're up for it.

Melrose PYROTECHNICS®

©2019 Melrose Pyrotechnics, Inc.®

Safety

Melrose Pyrotechnics has always made it a priority to actively promote and pursue ongoing education and safety training. Melrose has raised the bar for the industry with our in-house training facility, where we provide ongoing hands-on demonstrations and lectures in order to ensure all personnel and employees are always educated to the highest standards possible.

Our training program implements standards and curriculum that we developed in collaboration with the American Pyrotechnics Association (APA) in order to foster operator and technician safety throughout the industry. In addition to APA training, Melrose educates and abides by safety protocols set forth by the United States Department of Transportation. We also recognize, follow, and exceed the guidelines laid out by the National Fire Protection Association (NFPA) in their annual NFPA handbooks.

American Pyrotechnics Association

The APA is the largest professional trade organization in the pyrotechnics industry. Maintaining a long-time membership in the APA, we share the same values as the APA in the importance of promoting safer regulations and continuing education throughout the fireworks industry. Through annual conventions and industry-wide forums, Melrose continues to have an important voice in the development and advancement of APA safety standards and training curriculum.

National Fire Protection Association

The National Fire Protection Association (NFPA) establishes guidelines to promote safety in the fireworks industry. At Melrose, no design work is started until we have confirmed your show site will meet NFPA guidelines and any additional internal guidelines to promote safety. NFPA's guidelines are the same standards that our insurance company uses to confirm that your show is meeting safety requirements.

American Fireworks Standards Laboratory

Melrose Pyrotechnics continues to work with the American Fireworks Standard Laboratory (AFSL) in an effort to implement and improve upon internationally adopted safety standards and testing procedures. The AFSL works directly with manufacturers and import firms to ensure that products have been tested for safety and meet the quality standards developed by the AFSL. It is this relationship that has helped Melrose Pyrotechnics develop their product quality standards. In the future these policies will promote safer products that will be used throughout the fireworks industry.

United States Department of Transportation

Melrose Pyrotechnics educates all employees on the rules and regulations set out by the United States Department of Transportation (USDOT). USDOT's guidelines are formed to ensure safe handling and transportation of product from our facilities to your shoot site. You can have peace of mind that the driver transporting product to your show will be well educated on the rules and regulations established by the USDOT.

When it comes to safety and training, Melrose has raised the bar for the industry with its on-site training facility and full-time staff member dedicated exclusively to training. The curriculum developed at Melrose expands on the curriculum of the American Pyrotechnics Association. With a maximum class size of 12, Melrose invests thousands of hours of training into development of its expert team every year.

©2019 Melrose Pyrotechnics, Inc.®

Fireworks

Melrose Pyrotechnics is serious about the products we use at your event. Starting with the manufacturers, we purchase product only from companies that are as dedicated to safety and quality as we are. Melrose travels the globe annually searching for the most unique and exotic products to add to our inventory.

Through extensive testing, we collect a wealth of information on every pyrotechnic device we employ. With the most diverse inventory in the United States, Melrose has the product to set your show apart from the rest. With all of our planning, attention to detail, and execution, Melrose is confident that your show will be the one everyone remembers year after year, applause after applause.

Manufacturers

In order to maintain a diverse collection of specialized products, our inventory devices are designed and manufactured all around the world, including the United States, Italy, Spain, Germany, China, Japan, and Australia.

It's the personal relationships formed over the years that make Melrose confident in who we are buying from and how the products are going to perform. It is this effort that results in the breathtaking effects that light up the night sky.

Inventory

Melrose Pyrotechnics has one of the largest inventories of fireworks in the United States—and possibly the world. Melrose's facilities are truly second to none with over 100,000 sq. ft. of Type 1 explosive storage.

Refreshing 25% of our product every year means that we will always have the newest, most innovative, and creative options the industry has to offer. This huge selection of products gives our designers the creative advantage to take your show to the next level!

Testing

Melrose Pyrotechnics is serious about product evaluation and testing. As soon as new products arrive at our facility, we unpack and immediately inspect them. Once we are satisfied with the quality of the product, our thorough evaluation process begins.

We begin by computer-firing, recording video of, and collecting data about each product as our entire creative department watches closely and evaluates each effect. Criteria such as flight time, effect duration, debris rating, and performance give us a wealth of information that we use while designing your display.

Flight time tells us the time span between the moment a shell is fired and the moment it becomes visible in the sky.

Effect duration is the period of time that the effect is visible to the audience.

Debris rating is a measure of the cleanliness of a shell's break.

Performance is an objective grade given by our experts to make sure it meets our quality standards.

We apply the evaluation data in the design of every Melrose Pyrotechnics display, allowing us to utilize every product to its full p[illegible]nance potential.

Show Design

Once the testing of the product is complete, it's time for the design team to lead the way. With your audience and site parameters in mind, the design team creates impact and emotion utilizing the vast array of products with layers of color in the sky. In addition to our consideration of evaluation data, the designers' choices of when and how to use a particular product versus another is based on many factors. These include effect characteristics, color range, rhythm, and tempo. Pyromusical displays allow us to take our creativity to the next level by marrying fireworks to the tempo, feel, dynamics, and emotional peaks and valleys that comprise a great soundtrack. The designers at Melrose Pyrotechnics are true artists and they love what they do!

"Show after show, there's never a time they don't take your breath away."

- Sheri Piecuch Vyfvinkel,
Director of Entertainment, Navy Pier, Chicago, Illinois

©2019 Melrose Pyrotechnics, Inc.®

Proposal Specification

Your Melrose Contact: Brian Jesse

Event Name	Poplar Grove Neighbors Fest 2021
Event Date	June 12, 2021
Client Contact Person	Katie Jaster
Type of Show	Pyromusical Fireworks Display - Computer Choreographed
Length of Show	12 - 17 Minutes
Type of Pyrotechnic Effects	Low Level Pyrotechnic Effects to 4" Aerial Shells
Proposal Includes	Five Million Dollars Public Liability Insurance Licensed Professional Pyrotechnicians Workers Compensation Insurance All Fireworks Material Necessary to the Production All Firing Equipment Necessary to the Production Digital Soundtrack Production Computer-Designed Choreography
Proposal Cost	$7,500 - $12,000

©2019 Melrose Pyrotechnics, Inc.®

"Melrose is like part of the family."

- Nichole Manning, Senior Director of Game Operations for the Chicago White Sox

Proposal

In an effort to provide you with a detailed and clear proposal, we have included a list of components to be considered for the design of your Melrose Pyrotechnics display. Please take a moment to review our show design concepts and proposed pyrotechnic effects.

Opening Segment

The opening scene of your show is one of the most important segments of the display. Whether you choose a traditional display or a pyromusical, our design team members are masters at tailoring your opening segment to thrill your audience from the very first shot. Your audience will be captivated immediately, as we set the tone, pace, and feel for the rest of the program. This is traditionally established through a barrage of multi-shot effects paired with an assortment of aerial shells.

Design Components

Red Swirling Whistles with Red Tips

Silver Swirling Whistles with Silver Tips

Silver Swirling with Silver Report

Red Comets Tails with Titanium Reports

Blue Comets with Titanium Reports

Main Body

After your audience is fully enthralled in the spectacle of the opening segment, we transition into the main body of the display. You will experience our commitment to design and organization first-hand as we present a progression of scenes that we design specifically for you and your show. Because every device that we incorporate into your show is hand-picked, meticulously tested, and rated by our design team, we are able to build a cohesive program that is highly dynamic and suited to your event and audience.

Design Components

Crackling Palm Trees with Coconut Trunks

Color-Changing Pastel Crossettes

Assorted Patterns; Smiling Face, Hearts and Stars

Diadem Chrysanthemums to Crackling Tips

Brocade Kamuro with 1000's Bouquet Pistils

Magical Peonies to Gold Centers

©2019 Melrose Pyrotechnics, Inc.®

This proposal is intended to give an approximate show design and description. Please contact your Melrose Pyrotechnics Event Producer with any questions or concerns.

Grand Finale

The ultimate destination and final act of every fireworks display is the grand finale. This is the segment of the show that your audience will remember above everything else. Careful design and product selection are vital components of the process we use to customize your grand finale. Not only sound, but color, flight time, effect duration, impact, and presentation are all criteria we consider when choreographing your grand finale.

Design Components

- Red White and Blue Cross Ring Finale Shells
- Red Comets to Titanium Salutes
- Blue Tiger Tails to Silver Splatter Magnesium Salutes
- Silver Lace Stickless Rocket Comets
- Ten-Fingered-Fan Aluminum Trailing Comets to Reports
- Signature - Heavy Crackling Golden Willows

Special Effects/Multi-Shots

In addition to the shells, multi-shots, candles, and chains that we implement throughout all segments of your show, we employ an extraordinary catalog of special effects and display techniques that we use to complement the traditional crowd favorites. These effects range from nautical shells, custom angled Roman candle scenes, expansive ground effect placements featuring strobes and flares, and layered multi-shot effects, as well as custom-pattern shapes that are manufactured just for Melrose, such as hearts and smiling faces. These special effects work in harmony and greatly enhance the look and feel of any display!

Design Components

- Five Pointed Lone Star with Encircling Strobe Ring
- Multi-color Pastel Crossette Mine Candle
- Rapid-Fire Row - Ruby Red to Go-Getter Mines
- Spanish Style Kamuro Comets with Fuchsia Blinking Stars
- Spanish Style White Flying Motors Mine
- Euro Style Candle Glitter Comet with Red Comet Tip
- Euro Style Candle Gold Comet with Royal Blue Comet Tip
- Gold Lace Diamond Flying Saucer Girondola

©2019 Melrose Pyrotechnics, Inc.®

This proposal is intended to give an approximate show design and description. Please contact your Melrose Pyrotechnics Event Producer with any questions or concerns.

Mulit-Shots

Design Components	Product Description
Red Peonies with Silver Tails	Red-Colored Peonies over Silver Tails
Teal-Colored Super Peonies	Teal pastel-colored peonies
Red Glittering Fan Comets with Red Glittering Peonies	Red strobing comets to red breaks
Golden Crackling Chrysanthemums	Golden chrysanthemum breaks
Red-Color Palm with Multi-Color Tails	Red-colored palm tree leaves over multi-color tails
Green Swirling Whistles with Green Tips	Screaming whistles erupting to green thunderous noise
Blue Comet Tail to Blue Crossette	Blue crossettes creating a sky of blue falling stars
Quick Crackling Crossette	Crackling crossettes gold glitter with crackling trunk
Silver Comets to Silver Crossettes	Patriotic white comets bursting into white crossettes
Purple Comet Tails with Titanium Reports	Purple comets erupting into bright titanium salutes
Red and Green Light Crackling Flower Tail	Crackling tails erupting in a sea of red and green waves
All Colors with Flash Enhanced Chrysanthemum Shells	Hard breaking assorted color strobing shells

©2019 Melrose Pyrotechnics, Inc.®

Below you will see an approximate breakdown of what we can offer at a few different price points. Please let me know if you have any questions.

Pyro Musical Display

12 Minute Pyro Musical Display
$7,500

150 - 1”Aerial Display Shells
327 - 2” Aerial Display Shells
97 – 2 ½” Aerial Display Shells
116 – 3” Aerial Display Shells
35 – 4” Aerial Display Shells

15 Minute Pyro Musical Display
$10,000

200 - 1” Aerial Display Shells
435 - 2” Aerial Display Shells
129 - 2 ½” Aerial Display Shells
154 - 3” Aerial Display Shells
46 - 4” Aerial Display Shells

17 Minute Pyro Musical Display
$12,000

240 – 1” Aerial Display Shells
500 – 2” Aerial Display Shells
154 – 2 ½” Aerial Display Shells
184 – 3” Aerial Display Shells
56 – 4” Aerial Display Shells

Thank You,
Brian Jesse

Melrose Pyrotechnics

1 Kingsbury Industrial Park
P.O. Box 302
Kingsbury, IN 46345

T 219-393-5522 800-771-7976
-393-5710 800-775-7976

melrosepyro.com