VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, July 13, 2020 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

Or immediately following Administration and Zoning Committee

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 8, 2020

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

2. *Notice is hereby given that a regular meeting of the Finance and Public Works Committee of the Whole of the Village of Poplar Grove will be held on Monday, July 13, 2020, at 6:30 pm in Council Chambers at 200 North Hill Street, Poplar Grove, Illinois. Notice is further given that a physical quorum may not be present, but a quorum will be reached by some or all Trustees attending via teleconferencing. For public viewing and public comments, please refer to the text box at the end of the agenda.*
   Public Comments may be submitted: - Until 4:15 pm before the meeting begins via email at clerk@villageofpoplargrove.com or by dropping a letter in the Water & Sewer drop box located next to the front door at Village Hall. These Public Comments will be read at the meeting.

DEPARTMENT REPORTS

3. Treasurer report, Carina Boyd
4. Public Works Report, Mitch Hilden
5. Engineer Report, Chris Dopkins
6. Waste Water Report, Test Inc

NEW BUSINESS

7. Discussion and possible recommendation to the village board to approve check disbursement for accounts payable in the amount of $256,491.40, insurance expenses in the amount of $13,001.70 and electronic funds transfer system in the amount of $7,853.15 for a total of $277,346.34
8. Discussion and possible recommendation to the Village Board to grant 389 Stone Hollow Drive water payment relief.
9. Discussion and possible recommendation to the Village Board to authorize Village Treasurer to obtain quotes from financial institutions for financing of public works building and to move forward with grant applications.
10. Discussion and possible recommendation to the Village Board to approve **Resolution 20-19** a resolution to the Village of Poplar Grove resolving to formally accept the public infrastructure of Olson Woods Subdivision.
11. Discussion and possible recommendation to the Village Board to approve **resolution 20-20** a resolution of the Village of Poplar Grove resolving to procure professional engineering & architectural services for a new public works facility
12. Discussion and possible recommendation to the Village Board to approve **Resolution 20-21** a resolution of the Village of Poplar Grove authorizing the write off of old unpaid and water and sewer balances.

ADJOURNMENT (Voice Vote)

13. Topic: Finance and Public Works
Time: Jul 13, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/97698610197?pwd=UmxkMWF0RUdCT1FoV3AxUlZ4REhtZz09

Meeting ID: 976 9861 0197
Password: 203081
One tap mobile
+13126266799,,97698610197#,,,,0#,,203081# US (Chicago)
+16465588656,,97698610197#,,,,0#,,203081# US (New York)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
Meeting ID: 976 9861 0197
Password: 203081
Find your local number: https://zoom.us/u/a3kkuVWDb

KJA 07/10/2020

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, June 08, 2020 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:45pm

ROLL CALL
ROLL CALL
PRESENT
President Owen Costanza
Chairman Eric Miller
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Darr at 6:47 pm
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Engineer Chris Dopkins
Treasurer Carina Boyd
ABSENT
Admin Chairman Ron Quimby

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Trustee Goings. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve the Finance Committee minutes from March 9, 2020

Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

2. *Notice is hereby given that a regular meeting of the Finance and Public Works Committee of the Whole of the Village of Poplar Grove will be held on Monday, June 8, 2020, at 6:30 pm in Council Chambers at 200 North Hill Street, Poplar Grove, Illinois. Notice is further given that a physical quorum may not be present, but a quorum will be reached by some or all Trustees attending via teleconferencing. For public viewing and public comments, please refer to the text box at the end of the agenda.*
   Public Comments may be submitted: - Until 4:15 pm before the meeting begins via email at clerk@villageofpoplargrove.com or by dropping a letter in the Water & Sewer drop box located next to the front door at Village Hall. These Public Comments will be read at the meeting.
   no public comment

DEPARTMENT REPORTS

3. Engineering- McMahon
   no questions for Dopkins
4. Public Works - Mitch Hilden
   no questions for Hilden
5. Treasurer - Carina Boyd
   No questions for Boyd
6. Waste Water - Test
   No questions for Steer

NEW BUSINESS

7. Discussion and possible recommendation to the Village Board to approve the check disbursement in the amount of $136,031.64
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
   Stinstrom invoice was already paid in the past and was not caught until after report was generated. check was voided.
8. Discussion and possible recommendation to the Village Board to approve the contract with Municode in the amount of $4,050 per year for Website design, hosting and support.
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.
   attorney Sosnowski has reviewed the contract and sent changes off to MuniCode. MuniCode had no issues with changes and updated the contract.

9. Discussion and possible recommendation to the Village Board to approve the revised service agreement with Four Season Amusements.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
   contract moved to neighbors night 2021.
10. Discussion and possible recommendation to the Village board to approve the revised agreement with Zoos Are Us, Inc.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
   contract moved to Neighbors Night 2021.
11. Discussion and possible recommendation to the Village Board to approve the revised service agreeement with Melrose Pyrotechnics, Inc
   Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.
   The fireworks will be on June 13, 2020 at 9:15 pm. Village wants to increase the fire works to a full 15 mins from 12 mins since all other neighbors night events were cancelled due to COVID-19.
12. Discussion and possible recommendation to the Village Board to approve reinstatement of all water and sewer late fees and disconnections
   Motion made by Finance Chairman Miller, Seconded by Trustee Walsh. Motion passed by voice vote.

   Motion made by Trustee Goings, Seconded by Trustee Wethington to approve water connection turn off when there is a balance of $500.00 or greater. Motion passed by voice vote.
   Attorney Sosnowski will put together a ordinance to present at Village Board.

ADJOURNMENT (Voice Vote)

KJA MM/DD/YYYY
Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.
meeting adjourned at 7:04 pm

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

JUNE 2020 TREASURER'S REPORT

Monthly Reports:

Attached you will find June's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in June.
- Invoices scheduled to be paid in the month of July: $256,491.40 in in AP checks, $13,001.79 in Insurance Expense checks, and $7,853.15 in EFTS.
- The auditors started field work for our audit on June 29. Work on the audit will continue through July.
- Financial Statements are not available until year end work is completed.

Upcoming Activities

- Quarterly tax and grant reports are due at the end of July.

Carina

Village of Poplar Grove
Monthly Utility Bill Report
2018-2020

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	**2018**	**1450**	**79**	**1529**	**195**	**17**	**26**	**1**	**13**
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	2	9
September	2019	1447	95	1542	228	26	47	4	8
October	2019	1448	99	1547	190	18	43	1	11
November	**2019**	**1459**	**93**	**1552**	**163**	**18**	**69**	**2**	**17**
December	2019	1439	107	1546	185	26	52	0	5
Average for	**2019**	**1445**	**95**	**1541**	**195**	**21**	**45**	**2**	**10**
January	2020	1435	110	1545	172	20	37	1	8
February	2020	1439	100	1539	154	18	46	SCH. FOR 3/5	9
March	2020	1442	99	1541	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	12
April	2020	1444	98	1542	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	10
May	2020	1444	103	1547	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	5
June	2020	1446	104	1550	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	7
July	2020	1444	105	1549					
August	2020								
September	2020								
October	2020								
November	2020								
December	2020								
Average for	**2020**	**1442**	**103**	**1545**	**163**	**19**	**42**	**1**	**9**

Average for 2018-2020		***1443***	***99***	***1543***	***179***	***19***	***39***	***1***	***9***

Updated on: 07/07/2020

Completed by: Yvonne Catalani

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
06/05/2020	OPER	25927	AP	0002	A.A. ANDERSON, INC	342.45
06/05/2020	OPER	25928	AP	0006	ADT PROTECTION 1	163.49
06/05/2020	OPER	25929	AP	0338	AMAZON.COM	277.79
06/05/2020	OPER	25930	AP	0078	CARD SERVICE CENTER	1,164.00
06/05/2020	OPER	25931	AP	0079	CITY OF BELVIDERE	60.00
06/05/2020	OPER	25932	AP	0278	COMED	19,450.08
06/05/2020	OPER	25933	AP	0097	FOX VALLEY INTERNET, INC.	54.90
06/05/2020	OPER	25934	AP	0096	FRONTIER	788.05
06/05/2020	OPER	25935	AP	0112	HILDEN, MITCH	45.93
06/05/2020	OPER	25936	AP	0163	MEDIACOM	705.35
06/05/2020	OPER	25937	AP	0329	MR. GOODWATER	28.88
06/05/2020	OPER	25938	AP	0186	NICOR GAS	1,479.20
06/05/2020	OPER	25939	AP	0525	PEARSON	224.00
06/05/2020	OPER	25940	AP	MISC	RYAN & ASHLEY BENTON	75.85
06/05/2020	OPER	25941	AP	0261	U.S. CELLULAR	178.18
06/05/2020	OPER	25942	AP	0429	WEX BANK - MARATHON FLEET CARD	1,421.32
06/05/2020	OPER	25965	AP	0281	STENSTROM EXCAVATION & BLACKTOP	21,267.15
06/05/2020	OPER	25923	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	11,569.89
06/05/2020	OPER	25924	PR	DENTAL/VISION	HUMANA INSURANCE COMPANY	846.09
06/05/2020	OPER	25925	PR	NCPERS	NCPERS	112.00
06/05/2020	OPER	Various	PR		PAYROLL	11,211.01
06/05/2020	OPER	EFT350(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,109.25
06/05/2020	OPER	EFT351(E)	PR	STATE OF IL	STATE OF ILLINOIS	618.55
06/17/2020	OPER	25943	AP	0371	ABBY PEST ELIMINATION LLC	270.00
06/17/2020	OPER	25944	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	5,209.15
06/17/2020	OPER	25945	AP	0361	BLAIN'S FARM & FLEET	532.95
06/17/2020	OPER	25946	AP	0049	BLAKE OIL COMPANY	382.84
06/17/2020	OPER	25947	AP	0098	CINTAS CORPORATION #355	149.04
06/17/2020	OPER	25948	AP	0073	CONSERV FS INC	1,530.00
06/17/2020	OPER	25949	AP	0347	CORE & MAIN LP	797.34
06/17/2020	OPER	25950	AP	0526	CURRAN CONTRACTING	28,019.02
06/17/2020	OPER	25951	AP	0492	ECONO SIGNS LLC.	192.27
06/17/2020	OPER	25952	AP	0109	HAWKINS, INC.	1,390.90
06/17/2020	OPER	25953	AP	0123	ILLINOIS RURAL WATER ASSOCIATION	375.90
06/17/2020	OPER	25954	AP	0404	MANLEY'S BELVIDERE	1,893.85
06/17/2020	OPER	25955	AP	0159	MCMAHON ASSOCIATES, INC.	6,800.02
06/17/2020	OPER	25956	AP	0165	MENARDS	218.10
06/17/2020	OPER	25957	AP	0506	R.P. LUMBER COMPANY, INC.	304.17
06/17/2020	OPER	25958	AP	0521	RGB JANITORIAL	225.33
06/17/2020	OPER	25959	AP	0220	ROCKFORD BUSINESS SYSTEMS, INC	318.66
06/17/2020	OPER	25960	AP	0319	SOSNOWSKI SZETO, LLP	10,640.70
06/17/2020	OPER	25961	AP	0281	STENSTROM EXCAVATION & BLACKTOP	31,269.40
06/17/2020	OPER	25962	AP	0355	TEST INC.	18,121.66
06/17/2020	OPER	25963	AP	0262	USA BLUE BOOK	918.91
06/17/2020	OPER	25964	AP	0268	WILLIAM CHARLES CONSTRUCTION, LLC	11.96
06/19/2020	OPER	25967	PR	UNION DUES	I.U.O.E. LOCAL 150	302.34
06/19/2020	OPER	Various	PR		PAYROLL	10,953.91
06/19/2020	OPER	EFT352(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,131.11
06/19/2020	OPER	EFT353(E)	PR	STATE OF IL	STATE OF ILLINOIS	632.82
06/19/2020	OPER	EFT354(E)	PR	IMRF	IMRF	2,866.92
06/22/2020	OPER	27(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
06/22/2020	OPER	28(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
06/22/2020	OPER	29(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70

Total of 73 Checks:	210,505.83
Less 1 Void Checks:	31,269.40
Total of 72 Disbursements:	179,236.43

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

June 2020 Public Works Report

General:

Our MFT road projects have been completed. Edson was resurfaced between Oak and Pin Oak, curbing was replaced, ADA ramps were re-done, and manholes were adjusted and sealed. Inlet repairs were also completed in Prairie Green. All final restoration has also been completed and the final bill pay to the contractor is included in the packet. Staff sawcut the asphalt and prepped the base for Curran to patch North State where a sewer lateral repair was previously done.

The fireworks turned out great. The expanded show was well worth it and our community did a great job following health requirements. Staff did an excellent job prepping the site ahead of time by painting circles, marking off the fall zone with caution tape and lathe, and prepping the Park/Village Hall for a large attendance.

I have signed off on a right of way permit for the Troyer Group to directionally bore fiber optic from north of town to the elementary school. They have met all of our requirements.

There have been multiple grants worked on throughout the month. Chris, Carina, and I have been working with DCEO regarding a grant we were awarded years ago that was closed but is now back up and running. It is for drainage in Sherman Oaks. We are also working on a DCEO grant for the Public Works building.

The water main on East St was pressure checked to see if we need to upsize the main for fire suppression in the new public works building and there will not be a need for an increase. Preliminary building and grading plans have been done for the public works shop and Carina is working on the financing portion that will be needed outside of grant funds.

Streets/Storm Sewer:

ROW inspections were done as part of the final occupancy inspections throughout Westergren. There are multiple issues that arose during inspections and the builder has been notified.

Street Sweeping took place throughout the month.

Midwest Bank has contacted us and let us know they would like us to accept the improvements that they just completed and turn the roads over to the Village. Chris and I both believe that the work that was completed is up to standards and the roads should be accepted.

Potholes were patched on multiple occasions.

Street signs were installed throughout the Village.

4 trucks had their oil changed and serviced. Equipment was serviced as well.

I met Todd Trieloff, with Bel Air Condo Association, on Lindbergh Lane to go over what their contractor found with the piping that was believed to be causing storm water backups. The plan is to return the ditches to an open ditch (how the neighborhood was designed) to assist with water flow.

Drainage Easement and Plat questions were addressed with residents in the West Grove Subdivision and Prairie Green Subdivision

Parks/Buildings:

Mowing is in full swing on all Village owned parks and properties. The second roadside ditch mowing for 2020 has been done and retention ponds have all been mowed back as far as they currently can.

Village Hall property was edged, mulched, dead bushes removed, bushes trimmed back, and weeds pulled/sprayed.

Sherman Park playground mulching has been completed.

Staff removed a row of scab trees between Village Hall and Lions Park. 6 Dead trees were also removed from the park itself.

Broadleaf pesticide application was done throughout the Village.

Staff filled in and repaired multiple sinkholes this month. Bennett's Crossing, Boeing Trail, and Hill Street were the concentrated areas.

I met Foss landscapes on site at the dog park location to review a grading plan with them. They are going to get back to me with pricing.

Water/Sewer distribution:

Staff adjusted manholes with composite adjustments rings to prevent damage to the manhole castings and our plow equipment.

Test has begun pressing sludge at the SWWTP and staff has been loading it out for them.

Staff restored the road in Breakaway Trail where I had previously reported a service leak was repaired.

The watermain replacement project on 173 is well underway. All of the pipe is in the ground and pressure testing and sampling is currently taking place. Final grading, restoration, sidewalk, curb and road repairs will still need to be completed.

Locates were done as required by law and are coming in daily. We also marked and called in our locates for multiple projects that we are working on.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included, non-payment door notices, water turn ons, water turn offs meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – June 2020 Activity**

Date: **July 7, 2020**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **2020 Pavement Maintenance Program:** Construction is complete. We are pleased to advise that the project was constructed approximately $13,000 below the bid price. Once the final pay application is approved we will close out the project with IDOT.
- **Grant Opportunities:** We continue to monitor grant opportunities for the Village. As was reported last month, there have been grant opportunities announced through the Governor's office. These are termed "Rebuild Illinois" grants. There are specific requirements for the funds and we have been in close contact with President Costanza regarding the applicability of the funds to Village needs. The grant opportunities to date have been geared towards "shovel ready" projects meaning that all of the engineering, permits, easements, etc. must be in hand and the project must be ready to go to letting. Further, the grant opportunities are also focusing on project w/ economic opportunities. The Village does not have projects that fit the shovel ready definition, and would not be competitive when scored by economic impact. We will certainly continue to monitor the opportunities available.
- **Washington/Main Improvements:** As you know, the primary funding source for the project is Road and Bridge funds which are transferred to the Village from the Townships. The first two payments have been made without incident, and therefore we are proceeding with design and anticipate bidding the project in August.
- **Regrade Drainage Easement in Rear Yard – Park Street:** As you will recall, the Village awarded a small contract to Foss Landscapes for re-grading work within a drainage easement in the rear yards of Park Street in Sherman Oaks. There were only a few weeks last year where it was dry enough to complete the work. At the time of this memo, the work is scheduled for the week of July 13th.
- **IL 173 Water Main:** The work has reached the point of substantial completion, but there were considerable difficulties encountered with the directional boring. The casing pipe entered a very saturated sand layer which caused a groundwater/sand mixture to flow back down the casing, and further caused sink holes to form on the north side of IL 173 which had to be stabilized immediately. Additionally, the unstable soils coupled with the high groundwater caused the casing pipe to deepen at the north end, the soils themselves on the north side of IL 173 were not stabile and eroded into the trench, and on top of all of that at there were unmarked utilities in the north right of way of IL 173. All of which prevented the Contractor from using a trench box as originally planned, and therefore we ended up placing the main through the casing and under the utility via directionally drilling. Obviously, all of the extra work added cost to the project. The photos below (and I apologize for the size) show the trench on the north side of IL 173 with all of the utilities, and further show the condition of the water main that was replaced.





July 10, 2020

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (May 2020)

Influent:	Total:	9.858	MG	**Effluent:**	Total:	10.261	MG
	Ave:	0.318	MGD		Ave:	0.331	MGD

North Wastewater Plant Discharge Totals (May 2020)

Influent:	Total:	18.879	MG	**Effluent:**	Total:	16.709	MG
	Ave:	0.609	MGD		Ave:	0.539	MGD

Improvements Completed June 2020

Lift Stations:

- Collins came out and cleaned grease and rags out of all the lift stations, we set up quarterly cleaning so they don't get so bad.
- We had a power outage on whiting road and had to use the generator. Everything worked as it should of.
- Had a transfer switch go bad at oak law lift station. Rush power came out and repaired. Now its back to working as necessary.
- All pumps manually tested.
- Dry wells have been inspected.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Had another car hit the pole at whiting road and took out the power for a couple hours. Generator and everything worked as it should of.

- Changed blower oil that needed changed.
- Sable came and reinstalled a sand filter pump that failed but was under warranty.
- All process control testing has been don't to insure the ideal operation of the plant.
- Cleaned spray nozzles on inlet screen.
- Excised/ cleaned all emergency eye and body wash stations.
- Cleaned rags and build up out of inlet screen.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- We have been pressing sludge and drying it in the beds. Both ways work, however drying them in the beds is free, and the most cost-effective way to go about it at this stage in the plants life.
- With the help of public works, we cleaned a path to the out fall of the plant, we cleared and removed all the trees and bushes growing around the perimeter fence. We still have one area to clean up but its overgrown.
- Cleaned scum out of sand filter channels.
- Exercised/ cleaned all emergency eye and body wash stations.
- All process control has been done to insure the plant is running optimum.
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- Rebuilt chem pump at well 5/6.
- Rebuilt chem pump at well 4.
- Assisted with pressure test on new water main on 173.
- All CCR reporting and forms have been completed.
- Clean all dust and cobwebs from well houses.
- Tested/ cleaned all emergency eye and body wash stations.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning was done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 05/01/20 to 05/31/20	DMR Due Date:	06/25/20	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample						<	47.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample						=	101.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.609	=	1.087	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-06-12 10:53 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2020-06-17 14:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 05/01/20 to 05/31/20	DMR Due Date:	06/25/20	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	Title:	Certified OPerator	Telephone:	
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	8.86	=	8.34	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.74			=	7.52	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	41.58	=	76.4	26 - lb/d			=	9.25	=	17.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.253	=	0.44	26 - lb/d			=	0.0582	=	0.098	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16.0 MO AVG	<=	31.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.539	=	0.958	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	1880.0	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon DAILY MX	13 - #/100mL	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	26.0	<	53.9	26 - lb/d		<	5.875	<	12.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d		<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-06-12 10:55 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 05/01/20 to 05/31/20**	**DMR Due Date:**	**06/25/20**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	**Title:**	Certified Operator	**Telephone:**	
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	--	Sample							=	57.0				19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG				19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	--	Sample							=	152.0				19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG				19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	--	Sample							=	2.6	=	4.63		19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.								Req Mon MO AVG		Req Mon DAILY MX		19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	--	Sample	=	0.318	=	0.539	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-06-15 09:50 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2020-06-17 14:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 05/01/20 to 05/31/20	**DMR Due Date:**	06/25/20	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED

Principal Executive Officer

First Name:	Ion	**Title:**	Certified Operator	**Telephone:**	
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	7.06	=	6.3	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.16			=	8.01	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	12.15	=	19.32	26 - lb/d			=	4.4	=	7.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample								=	9.29	=	9.29	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.621	=	2.84	26 - lb/d			=	0.225	=	1.03	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	31.0 MO AVG	<=	98.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	--	Sample			=	1.87	26 - lb/d					=	0.679	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.			<=	79.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample	=	1.51			26 - lb/d			=	0.547			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.331	=	0.509	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
					Sample										=	10.0	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB

74055	Coliform, fecal general	1 - Effluent Gross	0	--	Permit Req.								<=	400.0 DAILY MX	13 - #/100mL	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI													
X 80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	16.78	<	66.25	26 - lb/d	<	6.08	<	24.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d	<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	1	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI													

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct. (Error Code: 1)	Yes

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2020-06-15 09:52 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2020-06-17 14:52 (Time Zone: -05:00)

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF MAY 2020 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Apr	8:38	304732	100	6798.06	2.16	148.00	2.0	0.37	93	5.00	0.88	381.50	2.40	JS
1	8:56	304832	96	6800.22	2.15	146.00	1.0	0.58	88	3.00	0.83	379.10	2.80	JS
2	8:15	304928	125	6802.37	2.73	145.00	0.0	0.42	85	5.00	0.98	376.30	3.10	JS
3	8:00	305053	63	6805.1	1.31	145.00	1.0	0.48	80	4.00	0.67	373.20	1.50	MS
4	8:43	305116	95	6806.41	2.15	144.00	0.0	0.36	76	6.00	1.00	371.70	2.50	JS
5	8:44	305211	97	6808.56	2.14	144.00	0.0	0.40	70/121	1.00	0.85	369.20	2.70	JS
6	8:49	305308	86	6810.70	1.88	144.00	0.5	0.60	120	0.00	0.74	366.50	2.30	JS
7	8:41	305394	73	6812.58	1.64	143.50	0.5	0.53	120	0.00	0.94	364.20	1.60	JS
8	8:00	305467	103	6814.22	2.23	143.00	0.0	0.43	120	5.00	0.79	362.60	2.50	MS
9	8:54	305570	95	6816.45	1.13	142.00	1.0	0.23	115	5.00	0.93	360.10	2.80	JS
10	8:00	305665	92	6817.58	2.98	141.00	0.0	0.76	110	3.00	1.24	357.30	2.20	MS
11	8:37	305757	95	6820.56	1.61	141.00	0.0	0.40	107	4.00	0.99	355.10	2.20	JS
12	8:48	305852	102	6822.17	2.76	141.00	1.0	0.51	103	3.00	0.95	352.90	2.50	JS
13	9:48	305954	95	6824.93	2.13	140.00	1.0	0.33	100	3.00	0.81	350.40	3.20	JS
14	9:11	306049	70	6827.06	1.51	139.00	0.0	0.56	97	3.00	0.91	347.20	2.20	JS
15	8:37	306119	78	6828.57	1.72	139.00	0.0	0.44	94	4.00	0.92	345.00	1.80	JS
16	8:34	306197	94	6830.29	2.11	139.00	1.0	0.26	90	5.00	0.98	343.20	2.60	JS
17	8:00	306291	60	6832.4	1.3	138.00	0.0	0.57	85	2.00	0.94	340.60	1.60	JS
18	8:30	306351	58	6833.7	0.68	138.00	0.0	0.41	83	2.00	0.76	339.00	1.50	JS
19	8:30	306409	65	6834.38	2.00	138.00	0.0	0.37	81	4.00	0.99	337.50	1.80	JS
20	8:27	306474	63	6836.38	1.36	138.00	0.0	0.41	77	2.00	0.93	335.70	1.50	JS
21	8:36	306537	60	6837.74	1.39	138.00	0.0	0.25	75 / 120	0.00	0.92	334.20	1.70	JS
22	8:33	306597	72	6839.13	1.35	138.00	0.0	0.23	120	1.00	0.99	332.50	1.60	JS
23	8:16	306669	66	6840.48	1.64	138.00	1.0	0.29	119	1.00	0.92	330.90	2.00	JS
24	8:00	306735	82	6842.12	1.8	137.00	0.5	42.00	118	5.00	0.82	328.90	2.20	MS
25	8:26	306817	65	6843.92	1.44	136.50	1.5	0.38	113	3.00	0.93	326.70	1.70	JS
26	8:38	306882	70	6845.36	0.77	135.00	0.0	0.51	110	2.00	1.03	325.00	1.20	JS
27	8:00	306952	63	6846.13	2.15	135.00	1.0	0.39	108	5.00	1.04	323.80	2.60	JS
28	10:24	307015	65	6848.28	1.46	134.00	0.5	0.18	103	3.00	0.97	321.20	1.50	JS
29	8:57	307080	64	6849.74	1.37	133.50	0.5	0.54	100	4.00	0.93	319.70	1.30	JS
30	9:02	307144	82	6851.11	1.81	133.00	2.0	0.40	96	6.00	0.98	318.40	1.90	JS
31	8:00	307226	74	6852.92	1.6	131.00	1.0	0.44	90	3.00	0.84	316.50	2.00	MS
1	00:00	307300		6854.52		130.00			87			314.5		
TOT			2494					55.03			29.40			
AVE			80					1.72			0.92			
MAX			125					42.00			1.24			
MIN			58					0.18			0.67			

SIGNATURE: Ion Stear
PH 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF MAY 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Apr	9:36	490722	79	2637.8	1.2	4756.50	0	141.00	1.0	1.40	95	4.00	0.99	407.60	2.80	JS
1	10:02	490801	86	2639	1.3	4756.50	0	140.00	1.0	0.77	91	7.00	0.55	404.80	2.50	JS
2	8:49	490887	90	2640.3	1.4	4756.50	0	139.00	1.0	0.98	84	4.00	0.51	402.30	3.50	JS
3	8:00	490977	84	2641.7	1.4	4756.50	0	138.00	1.0	2.00	80	6.00	1.56	398.80	3.00	MS
4	9:40	491061	86	2643.1	1.3	4756.50	0	137.00	1.0	1.02	74 /120	5.00	1.11	395.80	2.80	JS
5	9:51	491147	61	2644.4	1	4756.50	0	136.00	1.0	2.00	115	5.00	1.20	393.00	1.80	JS
6	10:00	491208	87	2645.4	1.3	4756.50	0	135.00	1.0	0.88	110	4.00	0.72	391.20	3.00	JS
7	9:52	491295	70	2646.7	1.1	4756.50	0	134.00	1.0	1.03	106	6.00	1.04	388.20	2.00	JS
8	8:00	491365	61	2647.8	0	4756.50	0	133.00	1.0	2.00	100	3.00	1.66	386.20	2.20	MS
9	9:21	491426	86	2648.7	1.4	4756.50	0	132.00	1.0	1.04	97	7.00	0.99	384.00	3.00	JS
10	8:00	491512	78	2650.1	1.2	4756.50	0	131.00	2.0	2.00	90	4.00	1.44	381.00	2.40	MS
11	9:32	491590	65	2651.3	0	4756.50	0	129.00	0.0	0.99	86	4.00	1.14	378.60	2.60	JS
12	10:12	491655	72	2652.3	0	4756.50	0	129.00	1.0	1.00	82 / 120	4.00	1.18	376.00	2.00	JS
13	11:01	491727	68	2653.4	1.1	4756.50	0	128.00	1.0	0.90	116	5.00	1.00	374.00	2.20	JS
14	9:57	491795	66	2654.5	1	4756.50	0	127.00	1.0	1.42	111	4.00	0.94	371.80	2.20	JS
15	9:47	491861	86	2655.5	1.3	4756.50	0	126.00	1.0	0.86	107	5.00	0.79	369.60	2.80	JS
16	9:05	491947	80	2656.8	1.3	4756.50	0	125.00	1.0	0.94	102	6.00	1.13	366.80	2.60	JS
17	8:00	492027	79	2658.1	1.2	4756.50	0	124.00	1.0	2.00	96	5.00	1.34	364.20	2.60	MS
18	9:33	492106	84	2659.3	1.3	4756.50	0	123.00	1.0	1.08	91	6.00	0.51	361.60	3.60	JS
19	9:30	492190	61	2660.6	1	4756.50	0	122.00	1.0	1.11	85	3.00	0.40	358.00	1.20	JS
20	9:13	492251	84	2661.6	1.3	4756.50	0	121.00	2.0	0.70	82	4.00	1.57	356.80	2.80	JS
21	10:09	492335	69	2662.9	0	4756.50	0	119.00	0.0	1.15	78 / 120	4.00	1.19	354.00	2.20	JS
22	9:41	492404	85	2663.9	1.3	4756.50	0	119.00	1.0	1.02	116	4.00	2.00	351.80	2.80	JS
23	8:48	492489	66	2665.2	1	4756.50	0	118.00	1.0	1.12	112	2.00	0.80	349.00	2.20	JS
24	8:00	492555	99	2666.2	1.6	4756.50	0	117.00	1.0	0.11	110	6.00	1.20	346.80	3.60	MS
25	9:10	492654	88	2667.8	1.3	4756.50	0	116.00	2.0	0.99	104	4.00	0.73	343.20	2.60	JS
26	10:03	492742	86	2669.1	1.4	4756.50	0	114.00	1.0	1.06	100	6.00	0.67	340.60	3.00	JS
27	8:00	492828	82	2670.5	1.2	4756.50	0	113.00	1.0	0.98	94	4.00	1.33	337.60	2.60	MS
28	10:03	492910	66	2671.7	1	4756.50	0	112.00	1.0	2.00	90	5.00	1.39	335.20	3.00	JS
29	9:46	492976	78	2672.7	1.3	4756.50	0	111.00	1.0	1.02	85	4.00	1.71	332.20	2.00	JS
30	9:30	493054	90	2674.0	1.4	4756.50	0	110.00	1.0	1.05	81	5.00	0.69	330.20	3.00	JS
31	8:00	493144	113	2675.4	1.7	4756.50		109.00		2.00	76		2.37	327.20		JS
1	9:00	493257		2677.1												
TOT			2422				0			38.62			35.85			
AVE			78				0			1.21			1.12			
MAX			99				0			2.00			2.37			
MIN			61				0			0.11			0.40			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF MAY 2020 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Apr	8:20	226213758.2	120576	10061.8	0	22709.40	5.30	129.00	0.2	0.48	104	6.00	0.79	40.25	0.3	JS
1	8:32	226334334.2	121466.9	10061.8	0	22714.70	5.40	128.85	0.8	0.58	98	6.00	0.83	40.00	0.0	JS
2	7:48	226455801.1	129754.3	10061.8	0	22720.10	5.70	128.00	1.0	0.71	92	8.00	1.67	40.00	1.0	JS
3	8:00	226585555.4	131262.6	10061.8	0	22725.80	5.80	127.00	0.0	0.63	84	6.00	0.93	39.00	0.5	MS
4	8:25	226716818.0	109977.6	10061.8	0	22731.60	4.80	127.00	1.0	0.92	78	5.00	0.94	38.50	0.3	JS
5	8:20	226826795.6	101340.7	10061.8	0	22736.40	4.50	126.00	0.0	0.81	73 /120	5.00	1.48	38.25	0.3	JS
6	8:32	226928136.3	114297.8	10061.8	0	22740.90	5.10	126.00	1.0	0.60	116	5.00	1.26	38.00	0.8	JS
7	8:17	227042434.1	118642.9	10061.8	0	22746.00	5.70	125.00	1.0	1.07	111	7.00	0.79	37.25	0.3	JS
8	8:00	227161077.0	119215.2	10061.8	0	22751.70	4.80	124.00	0.0	0.96	104	6.00	1.10	37.00	0.8	MS
9	8:34	227280292.2	133357.8	10061.8	0	22756.50	5.80	124.00	1.0	0.70	98	8.00	1.11	36.25	0.3	JS
10	8:00	227413650.0	116045.8	10061.8	0	22762.30	5.20	123.00	0.0	0.36	90	5.00	0.64	36.00	0.8	MS
11	8:11	227529695.8	107162.6	10061.8	0	22767.50	4.70	123.00	0.5	0.15	85	5.00	1.29	35.25	0.3	JS
12	8:21	227636858.4	147079.4	10061.8	0	22772.20	6.50	122.50	0.5	0.56	80 / 120	7.00	0.71	35.00	0.5	JS
13	9:24	227783937.8	90058.1	10061.8	0	22778.70	4.00	122.00	0.0	0.10	113	5.00	1.12	34.50	0.5	JS
14	8:48	227873995.9	114992.7	10061.8	0	22782.70	5.10	122.00	0.0	0.72	108	6.00	0.92	34.00	0.5	JS
15	8:09	227988988.6	123064.1	10061.8	0	22787.80	5.90	122.00	0.0	0.24	102	7.00	1.77	33.50	0.5	JS
16	8:15	228112052.7	184381.3	10061.8	0	22793.70	7.40	122.00	0.0	0.08	95	7.00	1.02	33.00	0.5	JS
17	8:00	228296434.0	81467.0	10061.8	0	22801.10	4.80	122.00	0.0	0.08	88	7.00	1.35	32.50	0.5	JS
18	8:11	228377901.0	118569.4	10061.8	0	22805.90	4.30	122.00	2.0	2.00	81	7.00	1.45	32.00	0.5	JS
19	8:15	228496470.4	127301.1	10061.8	0	22810.20	5.60	120.00	1.0	1.35	74	6.00	1.50	31.50	0.5	JS
20	8:09	228623771.5	124636.0	10061.8	0	22815.80	5.50	119.00	3.0	1.87	68 /120	3.00	0.66	31.00	0.0	JS
21	8:10	228748407.5	124596.0	10061.8	0	22821.30	5.40	116.00	2.0	2.00	117	9.00	0.22	31.00	1.0	JS
22	8:10	228873003.5	126853.4	10061.8	0	22826.70	5.60	114.00	2.0	0.96	108	6.00	1.06	30.00	0.3	JS
23	7:53	228999856.9	132039.1	10061.8	0	22832.30	5.80	112.00	2.0	0.93	102	6.00	1.27	29.75	0.8	JS
24	8:00	229131896.0	140830.2	10061.8	0	22838.10	6.20	110.00	2.0	1.50	96	8.00	1.31	29.00	0.3	MS
25	8:02	229272726.2	138342.3	10061.8	0	22844.30	6.10	108.00	2.0	1.57	88	6.00	1.35	28.75	0.8	JS
26	8:17	229411068.5	142353.5	10061.8	0	22850.40	6.30	106.00	2.0	1.37	82	8.00	1.17	28.00	0.8	JS
27	8:00	229553422.0	77601.8	10061.8	0	22856.70	5.60	104.00	1.0	1.91	74	8.00	0.82	27.25	0.3	MS
28	8:22	229631023.8	177852.1	10061.8	0	22862.30	5.60	103.00	0.0	2.06	66 / 150	1.00	0.65	27.00	1.0	JS
29	8:04	229808875.9	83072.6	10061.8	0	22867.90	3.70	103.00	3.0	0.00	149	5.00	1.09	26.00	0.0	JS
30	8:35	229891948.5	172216.5	10061.8	0	22871.60	7.70	100.00	7.0	2.00	144	8.00	1.42	26.00	0.8	JS
31	8:00	230064165.0	128524.1	10061.8		22879.30		93.00		2.00	136		0.79	25.25		MS
1	9:00	230192689.1						90.0			130			25		MS
TOT			3850407				170			31.27			34.48			
AVE			124207				5			0.98			1.08			
MAX			184381				8			2.06			1.77			
MIN			77602				4			0.00			0.22			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF MAY 2020
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Tower	0.73		0.83	Tower	0.57		0.84	Tower	0.56		1.41	JS			0.85	0.54	0.70
2																0.57	0.62	0.68
3																0.91	0.80	3.40
4	Tower	0.92		0.94	Tower	0.32		0.89	Tower	0.88		1.44	JS			1.10	0.63	0.85
5	Tower	0.81		1.48	Tower	0.37		0.84	Tower	0.71		1.24	JS			0.67	0.54	0.79
6	Tower	0.6		1.26	Tower	0.43		0.88	Tower	0.61		1.34	JS			0.43	0.52	0.76
7	Tower	1.07		0.79	Tower	0.38		0.96	Tower	0.63		1.36	JS			0.58	0.63	0.73
8	Tower	0.96		1.1	Tower	0.43		0.79	Tower	0.58		0.27	MS			1.10	0.62	0.77
9																0.55	0.54	6.40
10																0.58	0.80	5.10
11	Tower	0.15		1.29	Tower	0.28		0.92	Tower	0.70		1.37	JS			0.58	0.66	0.83
12	Tower	0.56		0.71	Tower	0.47		0.98	Tower	0.65		1.42	JS			0.96	0.62	0.74
13	Tower	0.10		1.12	Tower	0.41		0.92	Tower	0.64		1.46	JS			1.00	0.49	0.77
14	Tower	0.72		0.92	Tower	0.65		0.91	Tower	0.63		1.42	JS			1.10	0.65	0.79
15	Tower	0.24		1.77	Tower	0.31		0.94	Tower	0.75		1.43	JS			0.46	0.55	0.73
16																0.52	0.53	0.59
17																1.20	0.56	2.00
18	Tower	2.00		1.45	Tower	0.27		0.78	Tower	0.67		1.42	JS			0.85	0.61	0.75
19	Tower	1.35		1.5	Tower	0.35		0.81	Tower	0.78		1.44	JS			1.30	0.52	0.74
20	Tower	1.87		0.66	Tower	0.4		0.87	Tower	0.76		1.41	JS			.92.	0.64	0.79
21	Tower	2.00		0.22	Tower	1.8		0.82	Tower	0.78		1.36	JS			0.87	0.58	0.81
22	Tower	0.96		1.06	Tower	0.27		0.94	Tower	0.72		1.27	JS			0.62	0.55	0.87
23																0.56	0.56	0.25
24																0.99	0.56	2.00
25	Tower	1.57		1.35	Tower	0.44		1.00	Tower	0.67		1.40	JS			0.99	0.72	0.83
26	Tower	1.37		1.17	Tower	0.52		0.86	Tower	0.79		1.60	JS			0.58	0.60	0.81
27	Tower	1.91		0.82	Tower	0.30		0.85	Tower	0.59		1.73	MS			1.10	0.68	0.69
28	Tower	2.06		0.65	Tower	0.57		0.92	Tower	0.66		1.58	JS			0.88	0.59	0.76
29	Tower	0		1.09	Tower	0.50		0.95	Tower	0.68		1.47	JS			0.69	0.61	0.73
30																1.00	0.61	0.34
31																0.59	0.61	2.00

Signature: Jon Stear

PHONE: 815-774-1650

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	AMAZON.COM	Invoice: 113-9523209-8085839 Ref#: 16989(HAND SANITIZER PW EMPLOYEES VE		
AP Trx #: 10258					
		HAND SANITIZER PW EMPLOYEES VEHICLES	01-53-4302	24.80	
		Vnd: 0338 Invoice: 113-9523209-8085839	01-00-2200		24.80
		Expected Check Run: 07/10/2020		24.80	24.80
07/10/2020	AP	BOONE COUNTY JOURNAL	Invoice: 00022895 Ref#: 16990(PLANNING & ZONING MTG NOTICE, NOTICE OF)		
AP Trx #: 10259					
		PLANNING & ZONING MTG NOTICE 6/5/2020	01-50-4209	60.00	
		NOTICE OF PUBLIC HEARING 5/8/2020	01-50-4209	100.00	
		Vnd: 0294 Invoice: 00022895	01-00-2200		160.00
		Expected Check Run: 07/10/2020		160.00	160.00
07/10/2020	AP	BOONE COUNTY JOURNAL	Invoice: 00022919 Ref#: 17015(PUBLIC HEARING-SLAUGHTER HOUSE, NOTICE O)		
AP Trx #: 10260					
		PUBLIC HEARING-SLAUGHTER HOUSE AD	01-50-4209	60.00	
		PUBLIC NOTICE OF SPECIAL SERVICE 1	01-50-4209	180.00	
		Vnd: 0294 Invoice: 00022919	01-00-2200		240.00
		Expected Check Run: 07/10/2020		240.00	240.00
07/10/2020	AP	BOONE COUNTY SHOPPER	Invoice: 83530 Ref#: 17016(COLOR FIREWORK DISPLAY 3"X4" AD)		
AP Trx #: 10261					
		COLOR FIREWORK DISPLAY 3"X4" AD	01-55-4209	172.80	
		Vnd: 0041 Invoice: 83530	01-00-2200		172.80
		Expected Check Run: 07/10/2020		172.80	172.80
07/10/2020	AP	COMED	Invoice: 1233092031JUNE2020 Ref#: 16991(COMMUNITY & DUSK TO DAWN STREET		
AP Trx #: 10262					
		COMMUNITY STREET LIGHTING 4/20-5/19/20	01-53-4230	4,086.02	
		DUSK2DAWN STREET LIGHTING 4/20-5/19/20	01-53-4230	71.47	
		Vnd: 0278 Invoice: 1233092031JUNE2020	01-00-2200		4,157.49
		Expected Check Run: 07/10/2020		4,157.49	4,157.49

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	COMED	Invoice: 0150062061JUNE2020 Ref#: 16992(#0150062061 MULTI-VPG ACCTS 5/4		
AP Trx #: 10263					
		0582051009 4194 DAWSON LK L/S	31-75-4204	164.76	
		0099144153 502 WACO WAY L/S	31-75-4204	40.74	
		0699087057 12305 RT 76 L/S	31-75-4204	29.06	
		0798466001 105 BULLARD ST L/S	31-75-4204	99.27	
		2151017026 13505 HARVEST WAY L/S	31-75-4204	137.10	
		4659084049 203 BEAVER DR L/S	31-75-4204	83.49	
		2143026020 5500 WHITING RD L/S	31-75-4204	113.62	
		3399123028 1000 WACO WAY C/L/S	31-75-4204	392.66	
		1659118047 100 S STATE ST W#2	31-68-4204	59.33	
		0507019070 RT 173 W#3 & W/T	31-68-4204	630.81	
		5691014002 4420 MENGE LN W#4	31-68-4204	695.99	
		5379007025 4870 WOODSTOCK RD W#5&6	31-68-4204	1,015.34	
		1419002002 228 BOEING TRL P/S & W/T	31-68-4204	64.45	
		1923071033 610 S STATE ST NWWTP	31-77-4204	4,395.86	
		3291029012 12211 RT 76 SWWTP	31-79-4204	6,728.65	
		0027089050 291 PRAIRIE KNOLL L/S	31-75-4204	235.95	
		Vnd: 0278 Invoice: 0150062061JUNE2020	31-00-2200		14,887.08
		Expected Check Run: 07/10/2020			
				14,887.08	14,887.08
07/10/2020	AP	CONSERV FS INC	Invoice: 33018685 Ref#: 16975(STRAW BLANKET&GRASS SEED@DRAINAGE RESTOR)		
AP Trx #: 10264					
		STRAW BLANKET&GRASS SEED@PRAIRIEKNOLL	01-53-4228	118.35	
		Vnd: 0073 Invoice: 33018685	01-00-2200		118.35
		Expected Check Run: 07/10/2020			
				118.35	118.35
07/10/2020	AP	FESTIVAL FOODS	Invoice: 2723-6112020 Ref#: 17018(FOOD BASKET ITEMS: TRUSTEE QUIMBY)		
AP Trx #: 10265					
		FOOD BASKET ITEMS: TRUSTEE QUIMBY	01-50-4500	41.83	
		Vnd: MISC Invoice: 2723-6112020	01-00-2200		41.83
		Expected Check Run: 07/10/2020			
				41.83	41.83
07/10/2020	AP	FOX VALLEY INTERNET, INC.	Invoice: 3555888 Ref#: 17021(NWWTP & SWWTP INTERNET 6/25-7/24/2020)		
AP Trx #: 10266					
		NWWTP INTERNET 6/25-7/24/20	31-77-4202	29.95	
		SWWTP INTERNET 6/25-7/24/20	31-79-4202	24.95	
		Vnd: 0097 Invoice: 3555888	31-00-2200		54.90
		Expected Check Run: 07/10/2020			
				54.90	54.90

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	FRONTIER	Invoice: 2241590281-JUNE2020 Ref#: 17022(VILLAGE PHONE LINES X13 5/20-6		
AP Trx #: 10267					
		2170497024 SPECIAL ACCESS LINES W#2	31-68-4202	82.60	
		8155440520 PRAIRIE KNOLL L/S	31-50-4202	47.46	
		8155443817 WACO WAY L/S	31-50-4202	58.47	
		8155476487 WOODSTOCK W#5&6	31-68-4202	47.46	
		8155477209 12211 RT76 SWWTP	31-79-4202	58.71	
		8157650565 COUNTRYSIDE L/S	31-50-4202	52.30	
		8157650940 RT173 W#3	31-68-4202	47.46	
		8157651774 NWWTP TOWER	31-77-4202	81.85	
		8157651859 BEAVER RD L/S	31-50-4202	45.20	
		8157651914 WHITING RD L/S	31-50-4202	65.08	
		8157652456 610 S STATE NWWTP	31-77-4202	107.70	
		8157659169 COUNTYSIDE W#4	31-68-4202	47.46	
		8157659391 DAWSON LK L/S	31-50-4202	45.35	
		Vnd: 0096 Invoice: 2241590281-JUNE2020	31-00-2200		787.10
		Expected Check Run: 07/10/2020		787.10	787.10
07/10/2020	AP	HILDEN, MITCH	Invoice: 13439637 Ref#: 16993(6/13/20 FIREWORKS SUPPLY REIMBURSEMENT :)		
AP Trx #: 10268					
		6/13/20 FIREWORKS SUPPLY REIMBURSEMENT	01-55-4302	96.05	
		Vnd: 0112 Invoice: 13439637	01-00-2200		96.05
		Expected Check Run: 07/10/2020		96.05	96.05
07/10/2020	AP	MEDIACOM	Invoice: 8384912250090060JY20 Ref#: 17023(VH PHONE, INTERNET, EMAIL HOS		
AP Trx #: 10269					
		VH PHONE, INTERNET, EMAIL HOSTING JULY20	01-50-4202	680.35	
		Vnd: 0163 Invoice: 8384912250090060JY20	01-00-2200		680.35
		Expected Check Run: 07/10/2020		680.35	680.35
07/10/2020	AP	MICROSOFT CORPORATION	Invoice: E0300B5MP9 Ref#: 17019(MICROSOFT EMAILS 4/29-5/28/20)		
AP Trx #: 10270					
		MICROSOFT EMAILS 4/29-5/28/20	01-50-4214	36.00	
		Vnd: 0410 Invoice: E0300B5MP9	01-00-2200		36.00
		Expected Check Run: 07/10/2020		36.00	36.00
07/10/2020	AP	MICROSOFT CORPORATION	Invoice: E0300B5MP8 Ref#: 17020(MICROST OUTLOOK EMAILS 4/29-5/28/20)		
AP Trx #: 10271					
		MICROST OUTLOOK EMAILS 4/29-5/28/20	01-50-4214	159.38	
		Vnd: 0410 Invoice: E0300B5MP8	01-00-2200		159.38
		Expected Check Run: 07/10/2020		159.38	159.38

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	MR. GOODWATER	Invoice: 07012020 Ref#: 17024(COOLER/DRINKING WATER@VH,PW,WWTP JUNE202)		
AP Trx #: 10272					
		COOLER/DRINKING WATER@VH	01-50-4302	17.66	
		DRINKING WATER@PW	01-53-4302	9.66	
		COOLER RENTAL@WWTP	31-75-4302	8.00	
		Vnd: 0329 Invoice: 07012020	01-00-2200		27.32
		Vnd: 0329 Invoice: 07012020	31-00-2200		8.00
		Expected Check Run: 07/10/2020			
				35.32	35.32
07/10/2020	AP	NEWARK HOME BUILDERS LLC	Invoice: 0017654000RF-6242020 Ref#: 16988(UB refund for account: 001765		
AP Trx #: 10273					
		WATER BASE	31-00-1401	195.01	
		Vnd: MISC Invoice: 0017654000RF-6242020	31-00-2200		195.01
		Expected Check Run: 07/10/2020			
				195.01	195.01
07/10/2020	AP	NICOR GAS	Invoice: 12314476859JUNE2020 Ref#: 16994(4194 DAWSON LK RD L/S 5/12-6/1		
AP Trx #: 10274					
		4194 DAWSON LK RD L/S 5/12-6/11/20	31-75-4204	38.68	
		Vnd: 0186 Invoice: 12314476859JUNE2020	31-00-2200		38.68
		Expected Check Run: 07/10/2020			
				38.68	38.68
07/10/2020	AP	NICOR GAS	Invoice: 17034425508JUNE2020 Ref#: 16995(13505 HARVEST WAY L/S 5/11-6/1		
AP Trx #: 10275					
		13505 HARVEST WAY L/S 5/11-6/11/20	31-75-4204	122.08	
		Vnd: 0186 Invoice: 17034425508JUNE2020	31-00-2200		122.08
		Expected Check Run: 07/10/2020			
				122.08	122.08
07/10/2020	AP	NICOR GAS	Invoice: 22409207747JUNE2020 Ref#: 16996(12211 RT76 SWWTP 5/11-6/11/20)		
AP Trx #: 10276					
		12211 RT76 SWWTP 5/11-6/11/20	31-79-4204	234.50	
		Vnd: 0186 Invoice: 22409207747JUNE2020	31-00-2200		234.50
		Expected Check Run: 07/10/2020			
				234.50	234.50
07/10/2020	AP	NICOR GAS	Invoice: 22898582741JUNE2020 Ref#: 16997(203 BEAVER DR. L/S 5/11-6/11/2		
AP Trx #: 10277					
		203 BEAVER DR. L/S 5/11-6/11/20	31-75-4204	39.72	
		Vnd: 0186 Invoice: 22898582741JUNE2020	31-00-2200		39.72
		Expected Check Run: 07/10/2020			
				39.72	39.72

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	NICOR GAS	Invoice: 30139401027JUNE2020 Ref#: 16998(4420 MENGE LN W#4 5/11-6/11/20		
AP Trx #: 10278					
		4420 MENGE LN W#4 5/11-6/11/20	31-68-4204	38.67	
		Vnd: 0186 Invoice: 30139401027JUNE2020	31-00-2200		38.67
		Expected Check Run: 07/10/2020		38.67	38.67
07/10/2020	AP	NICOR GAS	Invoice: 31857320001JUNE2020 Ref#: 16999(100 S STATE ST. W#2 5/11-6/11/		
AP Trx #: 10279					
		100 S STATE ST. W#2 5/11-6/11/20	31-68-4204	40.96	
		Vnd: 0186 Invoice: 31857320001JUNE2020	31-00-2200		40.96
		Expected Check Run: 07/10/2020		40.96	40.96
07/10/2020	AP	NICOR GAS	Invoice: 72878472371JUNE2020 Ref#: 17000(610 S STATE ST. NWWTP 5/11-6/1		
AP Trx #: 10280					
		610 S STATE ST. NWWTP 5/11-6/11/20	31-77-4204	82.42	
		Vnd: 0186 Invoice: 72878472371JUNE2020	31-00-2200		82.42
		Expected Check Run: 07/10/2020		82.42	82.42
07/10/2020	AP	NICOR GAS	Invoice: 94988910009JUNE2020 Ref#: 17001(211 W GROVE RT 173 W#3 5/15-6/		
AP Trx #: 10281					
		211 W GROVE RT 173 W#3 5/15-6/14/20	31-68-4204	39.17	
		Vnd: 0186 Invoice: 94988910009JUNE2020	31-00-2200		39.17
		Expected Check Run: 07/10/2020		39.17	39.17
07/10/2020	AP	NICOR GAS	Invoice: 07465530330JUNE2020 Ref#: 17025(4870 WOODSTOCK RD W#5&6 5/18-6		
AP Trx #: 10282					
		4870 WOODSTOCK RD W#5&6 5/18-6/18/2020	31-68-4204	39.26	
		Vnd: 0186 Invoice: 07465530330JUNE2020	31-00-2200		39.26
		Expected Check Run: 07/10/2020		39.26	39.26
07/10/2020	AP	NICOR GAS	Invoice: 24868703307JUNE2020 Ref#: 17026(1001 WACO WAY C/L/S 5/18-6/18/		
AP Trx #: 10283					
		1001 WACO WAY C/L/S 5/18-6/18/2020	31-75-4204	41.41	
		Vnd: 0186 Invoice: 24868703307JUNE2020	31-00-2200		41.41
		Expected Check Run: 07/10/2020		41.41	41.41

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	NICOR GAS	Invoice: 77254215526JUNE2020 Ref#: 17027(287 PRAIRIE KNOLL L/S 5/18-6/1		
AP Trx #: 10284					
		287 PRAIRIE KNOLL L/S 5/18-6/18/2020	31-75-4204	39.36	
		Vnd: 0186 Invoice: 77254215526JUNE2020	31-00-2200		39.36
		Expected Check Run: 07/10/2020		39.36	39.36
07/10/2020	AP	P.C. TECH 2 U	Invoice: 9439 Ref#: 16976(ONSITE SERVICE: PRINTER CONNECTION ISSUE)		
AP Trx #: 10285					
		ONSITE SERVICE: PRINTER CONNECTION ISSUE	01-50-4223	80.00	
		Vnd: 0489 Invoice: 9439	01-00-2200		80.00
		Expected Check Run: 07/10/2020		80.00	80.00
07/10/2020	AP	QUILL CORPORATION	Invoice: 7459234 Ref#: 16977(OFFICE SUPPLIES:PERMIT CARD STOCK, BINDE)		
AP Trx #: 10286					
		PUBLIC WORKS TIME CARDS, HAND SANITIZER	01-50-4300	21.86	
		PERMIT CARD STOCK, 4" BINDER	01-50-4300	29.47	
		Vnd: 0219 Invoice: 7459234	01-00-2200		51.33
		Expected Check Run: 07/10/2020		51.33	51.33
07/10/2020	AP	QUILL CORPORATION	Invoice: 7439268 Ref#: 16978(VIDEO GAMING STICKER LABELS)		
AP Trx #: 10287					
		VIDEO GAMING STICKER LABELS	01-50-4300	12.45	
		Vnd: 0219 Invoice: 7439268	01-00-2200		12.45
		Expected Check Run: 07/10/2020		12.45	12.45
07/10/2020	AP	ROCK VALLEY PUBLISHING, LLC	Invoice: 16321-3744411 Ref#: 17003(CONGRATS GRADUATION CLASS OF 2020 AD		
AP Trx #: 10288					
		CONGRATS GRADUATION CLASS OF 2020 AD	01-50-4209	50.00	
		Vnd: 0233 Invoice: 16321-3744411	01-00-2200		50.00
		Expected Check Run: 07/10/2020		50.00	50.00
07/10/2020	AP	ROCK VALLEY PUBLISHING, LLC	Invoice: 375224 6252020 Ref#: 17028(HAPPY 4TH OF JULY AD 6/25/2020)		
AP Trx #: 10289					
		HAPPY 4TH OF JULY AD 6/25/2020	01-55-4209	56.10	
		Vnd: 0233 Invoice: 375224 6252020	01-00-2200		56.10
		Expected Check Run: 07/10/2020		56.10	56.10

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	RPM'S	Invoice: 20200613 Ref#: 17002(DJ FOR FIREWORKS DISPLAY 6/13/2020)		
AP Trx #: 10290					
		DJ FOR FIREWORKS DISPLAY 6/13/2020	01-55-4240	250.00	
		Vnd: 0493 Invoice: 20200613	01-00-2200		250.00
		Expected Check Run: 07/10/2020		250.00	250.00
07/10/2020	AP	SCHUMACHER LANDSCAPING, INC.	Invoice: JUNE032020 Ref#: 17004(3 YDS DIRT, 21 YDS MULCH: DIRT@PRAIRIE		
AP Trx #: 10291					
		21 YDS MULCH@VH&TENNIS CTS,VETS MEM.PARK	01-52-4225	588.00	
		3 YDS DIRT@487 PRAIRIE KNOLL RESTORATION	01-53-4228	96.00	
		Vnd: 0325 Invoice: JUNE032020	01-00-2200		684.00
		Expected Check Run: 07/10/2020		684.00	684.00
07/10/2020	AP	SCHUMACHER LANDSCAPING, INC.	Invoice: JUNE112020 Ref#: 17005(6 YDS LANDSCAPING MULCH@VH)		
AP Trx #: 10292					
		6 YDS LANDSCAPING MULCH@VH	01-52-4225	168.00	
		Vnd: 0325 Invoice: JUNE112020	01-00-2200		168.00
		Expected Check Run: 07/10/2020		168.00	168.00
07/10/2020	AP	U.S. CELLULAR	Invoice: 0380383783 Ref#: 17030(PW,WWTP,CLERK PHONE,TABLET&HOTSPOT 6/22		
AP Trx #: 10293					
		PWD CELL PHONE	01-53-4202	49.32	
		VPG CLERK CELL PHONE	01-57-4202	48.20	
		HOT SPOT / TABLET W&S READS	31-50-4202	36.00	
		WWTP CELL PHONE	31-50-4202	44.66	
		Vnd: 0261 Invoice: 0380383783	01-00-2200		97.52
		Vnd: 0261 Invoice: 0380383783	31-00-2200		80.66
		Expected Check Run: 07/10/2020		178.18	178.18
07/10/2020	AP	VORTEX TECHNOLOGIES INC	Invoice: 6216 Ref#: 16979(CALIBRATIONS@NWWTP,SWWTP & OAKLAWN L/S)		
AP Trx #: 10294					
		CALIBRATIONS@OAKLAWN L/S X1	31-75-4301	425.00	
		CALIBRATIONS@NWWTP X2	31-77-4301	850.00	
		CALIBRATIONS@SWWTP X2	31-79-4301	850.00	
		Vnd: 0265 Invoice: 6216	31-00-2200		2,125.00
		Expected Check Run: 07/10/2020		2,125.00	2,125.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/10/2020	AP	WALMART Invoice: 06112020 Ref#: 17017(GET WELL ARRANGEMENT ITEMS-TRUSTEE QUIMB)			
AP Trx #: 10295					
		GETWELL ARRANGEMENT ITEMS-TRUSTEE QUIMBY	01-50-4500	22.00	
		Vnd: 0433 Invoice: 06112020	01-00-2200		22.00
		Expected Check Run: 07/10/2020		22.00	22.00
07/10/2020	AP	WILLIAM CHARLES CONSTRUCTION, LLC Invoice: 9203027-01 Ref#: 16980(SANITARY SEWER MANHOLES@OLSON WOODS)			
AP Trx #: 10296					
		SANITARY SEWER MANHOLES@OLSON WOODS	31-75-4930	2,500.00	
		Vnd: 0268 Invoice: 9203027-01	31-00-2200		2,500.00
		Expected Check Run: 07/10/2020		2,500.00	2,500.00
				28,779.75	28,779.75

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	01-00-2200	7,385.77
ACCOUNTS PAYABLE	31-00-2200	21,393.98
	TOTAL INCREASE IN PAYABLE:	28,779.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-18297 Ref#: 17006(TRIMMER STRING FOR TEST MAINTENANCE)		
AP Trx #: 10318					
		TRIMMER STRING FOR TEST MAINTENANCE	31-70-4302	16.95	
		TRIMMER STRING FOR TEST MAINTENANCE	31-75-4302	16.95	
		Vnd: 0002 Invoice: 01-18297	31-00-2200		33.90
		Expected Check Run: 07/15/2020		33.90	33.90
07/15/2020	AP	ABBY PEST ELIMINATION LLC	Invoice: 8907,8908, 8909 Ref#: 17031(PEST CONTROL@VH, PW SHOP, NWWTP 7/		
AP Trx #: 10319					
		PEST CONTROL @VH	01-50-4240	45.00	
		PEST CONTROL @PW SHOP	01-53-4240	65.00	
		PEST CONTROL @NWWTP	31-77-4240	160.00	
		Vnd: 0371 Invoice: 8907,8908, 8909	01-00-2200		110.00
		Vnd: 0371 Invoice: 8907,8908, 8909	31-00-2200		160.00
		Expected Check Run: 07/15/2020		270.00	270.00
07/15/2020	AP	ADT COMMERCIAL LLC	Invoice: 134972357 Ref#: 17032(FIRE & SECURITY SERVICE 7/26-8/25/2020)		
AP Trx #: 10320					
		FIRE & SECURITY SERVICE 7/26-8/25/2020	01-50-4206	163.49	
		Vnd: 0006 Invoice: 134972357	01-00-2200		163.49
		Expected Check Run: 07/15/2020		163.49	163.49
07/15/2020	AP	B & K CONCRETE	Invoice: 286 Ref#: 17034(CONCRETE ON STATE@MORTS MART-SANITARY LA)		
AP Trx #: 10321					
		CONCRETE/SANITARY SEWER RSTR ON STATE	01-53-4240	1,150.00	
		Vnd: 0048 Invoice: 286	01-00-2200		1,150.00
		Expected Check Run: 07/15/2020		1,150.00	1,150.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 53839 Ref#: 16981(PLAN REVIEW 303 W MAIN ST. P#2020-78)		
AP Trx #: 10322					
		PLAN REVIEW 303 W MAIN ST. P#2020-78	01-50-4215	225.00	
		Vnd: 0356 Invoice: 53839	01-00-2200		225.00
		Expected Check Run: 07/15/2020		225.00	225.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 12885 Ref#: 17007(BLDG/MISC.PLAN REVIEW & CODE INSPECTIONS)		
AP Trx #: 10323					
		BLDG/MISC.PLAN REVIEW INSPECTIONS MY20	01-50-4215	2,830.00	
		CODE INSPECTIONS MAY2020	01-50-4216	991.90	
		Vnd: 0356 Invoice: 12885	01-00-2200		3,821.90
		Expected Check Run: 07/15/2020		3,821.90	3,821.90

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53908 Ref#: 17008(PLAN REVIEW: 394 MAPLE LEAF DR. P#2020-9)			
AP Trx #: 10324		PLAN REVIEW: 394 MAPLE LEAF DR P#2020-90	01-50-4215	50.00	
		Vnd: 0356 Invoice: 53908	01-00-2200		50.00
		Expected Check Run: 07/15/2020		50.00	50.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53909 Ref#: 17009(PLAN REVIEW: 442 BLUE SPRUCE P#2020-92)			
AP Trx #: 10325		PLAN REVIEW: 442 BLUE SPRUCE P#2020-92	01-50-4215	50.00	
		Vnd: 0356 Invoice: 53909	01-00-2200		50.00
		Expected Check Run: 07/15/2020		50.00	50.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53910 Ref#: 17010(PLAN REVIEW: 419 BLUE SPRUCE. P#2020-91)			
AP Trx #: 10326		PLAN REVIEW: 419 BLUE SPRUCE. P#2020-91	01-50-4215	50.00	
		Vnd: 0356 Invoice: 53910	01-00-2200		50.00
		Expected Check Run: 07/15/2020		50.00	50.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53925 Ref#: 17011(PLAN REVIEW: 14100 TALLGRASS TRL P#2020)			
AP Trx #: 10327		PLAN REVIEW: 14100 TALLGRASS P#2020-98	01-50-4215	225.00	
		Vnd: 0356 Invoice: 53925	01-00-2200		225.00
		Expected Check Run: 07/15/2020		225.00	225.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53934 Ref#: 17012(PLAN REVIEW: 242 JONES WAY P#2020-89)			
AP Trx #: 10328		PLAN REVIEW: 242 JONES WAY P#2020-89	01-50-4215	225.00	
		Vnd: 0356 Invoice: 53934	01-00-2200		225.00
		Expected Check Run: 07/15/2020		225.00	225.00
07/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54048 Ref#: 17033(PLAN REVIEW: 307 W MAIN ST. P#2020-126)			
AP Trx #: 10329		PLAN REVIEW:469 STONEHOLLOW DR.P#2020-66	01-50-4215	225.00	
		Vnd: 0356 Invoice: 54048	01-00-2200		225.00
		Expected Check Run: 07/15/2020		225.00	225.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	BLAKE OIL COMPANY Invoice: 412417 Ref#: 17035(SHOP PREMIUM DIESEL 180 GAL. 6-30-2020)			
AP Trx #: 10330					
		SHOP PREMIUM DIESEL 180 GAL. 6-30-2020	01-53-4303	281.88	
		Vnd: 0049 Invoice: 412417	01-00-2200		281.88
		Expected Check Run: 07/15/2020		281.88	281.88
07/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4052373086 Ref#: 16982(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 10331					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 JUNE 2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 JUNE 2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4052373086	01-00-2200		37.26
		Expected Check Run: 07/15/2020		37.26	37.26
07/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4052989915 Ref#: 17013(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 10332					
		SOAP,SANI-CLIPS,FLOORMAT WK#2 JUNE2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#2 JUNE2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4052989915	01-00-2200		37.26
		Expected Check Run: 07/15/2020		37.26	37.26
07/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4053590781 Ref#: 17014(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 10333					
		SOAP,SANI-CLIPS,FLOORMAT WK#3 JUNE2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#3 JUNE2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4053590781	01-00-2200		37.26
		Expected Check Run: 07/15/2020		37.26	37.26
07/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4054243625 Ref#: 17036(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 10334					
		SOAP,SANI-CLIPS,FLOORMAT WK#4 JUNE2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#4 JUNE2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4054243625	01-00-2200		37.26
		Expected Check Run: 07/15/2020		37.26	37.26
07/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4054940854 Ref#: 17037(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 10335					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 JULY 2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 JULY 2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4054940854	01-00-2200		37.26
		Expected Check Run: 07/15/2020		37.26	37.26

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	CITY OF BELVIDERE	Invoice: 06-2020 Ref#: 17038(PLANNING & ZONING SERVICES JUNE 2020)		
AP Trx #: 10336					
		PLANNING & ZONING SERVICES JUNE 2020	01-50-4237	220.00	
		Vnd: 0079 Invoice: 06-2020	01-00-2200		220.00
		Expected Check Run: 07/15/2020		220.00	220.00
07/15/2020	AP	CORE & MAIN LP	Invoice: M461609 Ref#: 17039(16-3/4" IPERL METERS, 6 COUPLINGS, 200 M)		
AP Trx #: 10337					
		16-3/4" IPERL METERS	31-70-4306	2,000.00	
		6-METER COUPLINGS	31-70-4306	61.26	
		BLUE MARKING FLAG WIRE QTY200	31-70-4302	40.00	
		Vnd: 0347 Invoice: M461609	31-00-2200		2,101.26
		Expected Check Run: 07/15/2020		2,101.26	2,101.26
07/15/2020	AP	CORE & MAIN LP	Invoice: M465681 Ref#: 17040(6-INLINE METER ASSEMBLIES)		
AP Trx #: 10338					
		6-INLINE METER ASSEMBLIES	31-70-4306	458.08	
		Vnd: 0347 Invoice: M465681	31-00-2200		458.08
		Expected Check Run: 07/15/2020		458.08	458.08
07/15/2020	AP	CORE & MAIN LP	Invoice: M521691 Ref#: 17041(2-26" MANHOLE KITS)		
AP Trx #: 10339					
		2-26" MANHOLE KITS	31-75-4302	1,272.00	
		Vnd: 0347 Invoice: M521691	31-00-2200		1,272.00
		Expected Check Run: 07/15/2020		1,272.00	1,272.00
07/15/2020	AP	CORE & MAIN LP	Invoice: M576849 Ref#: 17042(AQUAPHALT PATCHING MATERIAL/MANHOLE MAIN)		
AP Trx #: 10340					
		AQUAPHALT PATCHING MATERIAL/MANHOLE MNT.	31-75-4301	92.00	
		Vnd: 0347 Invoice: M576849	31-00-2200		92.00
		Expected Check Run: 07/15/2020		92.00	92.00
07/15/2020	AP	CORE & MAIN LP	Invoice: M587071 Ref#: 17043(CHECK VALVES FOR METERS X6)		
AP Trx #: 10341					
		CHECK VALVES FOR METERS X6	31-70-4306	458.08	
		Vnd: 0347 Invoice: M587071	31-00-2200		458.08
		Expected Check Run: 07/15/2020		458.08	458.08

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	CURRAN CONTRACTING	Invoice: 20-00000-00GM-712020 Ref#: 17044(VARIOUS RD CONSTRUCTION PROJE		
AP Trx #: 10342					
		VARIOUS RD CONSTRUCTION PROJECTS JUNE20'	20-00-4409	147,282.98	
		Vnd: 0526 Invoice: 20-00000-00GM-712020	20-00-2200		147,282.98
		Expected Check Run: 07/15/2020		147,282.98	147,282.98
07/15/2020	AP	HAWKINS, INC.	Invoice: 4731779 Ref#: 17045(AZONE,LPC-AM,HYDRO-ACID 6/11/20)		
AP Trx #: 10343					
		AZONE,LPC-AM,HYDRO-ACID 6/11/20	31-70-4305	1,741.60	
		Vnd: 0109 Invoice: 4731779	31-00-2200		1,741.60
		Expected Check Run: 07/15/2020		1,741.60	1,741.60
07/15/2020	AP	ILLINOIS EPA	Invoice: IL0023451(A)6262020 Ref#: 17046(NWWTP ANNUAL NPDES PERMIT 7/1/		
AP Trx #: 10344					
		NWWTP ANNUAL NPDES PERMIT 7/1/20-6/30/21	31-77-4307	7,500.00	
		Vnd: 0127 Invoice: IL0023451(A)6262020	31-00-2200		7,500.00
		Expected Check Run: 07/15/2020		7,500.00	7,500.00
07/15/2020	AP	ILLINOIS EPA	Invoice: IL0071477(A)6262020 Ref#: 17047(SWWTP ANNUAL NPDES PERMIT 7/1/		
AP Trx #: 10345					
		SWWTP ANNUAL NPDES PERMIT 7/1/20-6/30/21	31-79-4307	15,000.00	
		Vnd: 0127 Invoice: IL0071477(A)6262020	31-00-2200		15,000.00
		Expected Check Run: 07/15/2020		15,000.00	15,000.00
07/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0702133 Ref#: 17048(ENGINEERING AS NEEDED MAY 2020)		
AP Trx #: 10346					
		ENGINEERING AS NEEDED MAY 2020	01-50-4212	1,666.00	
		ENGINEERING AS NEEDED MAY 2020	01-55-4212	159.00	
		Vnd: 0159 Invoice: 0702133	01-00-2200		1,825.00
		Expected Check Run: 07/15/2020		1,825.00	1,825.00
07/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0702130 Ref#: 17049(VILLAGE WIDE MAINENANCE PROGRAM 5/2020)		
AP Trx #: 10347					
		VILLAGE WIDE MAINENANCE PROGRAM 5/2020	20-00-4232	1,496.69	
		Vnd: 0159 Invoice: 0702130	20-00-2200		1,496.69
		Expected Check Run: 07/15/2020		1,496.69	1,496.69

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	MCMAHON ASSOCIATES, INC. Invoice: 0702131 Ref#: 17050(REVIEW@OLSON WOODS MAY 2020)			
AP Trx #: 10348					
		REVIEW@OLSON WOODS MAY 2020	01-50-4215	2,542.13	
		Vnd: 0159 Invoice: 0702131	01-00-2200		2,542.13
		Expected Check Run: 07/15/2020		2,542.13	2,542.13
07/15/2020	AP	MCMAHON ASSOCIATES, INC. Invoice: 0702132 Ref#: 17051(IL RT 173 WATERMAIN IMPROVEMENTS 5/2020)			
AP Trx #: 10349					
		IL RT 173 WATERMAIN IMPROVEMENTS 5/2020	90-53-4460	776.50	
		Vnd: 0159 Invoice: 0702132	90-00-2200		776.50
		Expected Check Run: 07/15/2020		776.50	776.50
07/15/2020	AP	MELROSE PYROTECHNICS INC. Invoice: 23068 Ref#: 17056(6/13/2020 FIREWORKS DISPLAY)			
AP Trx #: 10350					
		6/13/2020 FIREWORKS DISPLAY	01-55-4240	10,000.00	
		Vnd: 0426 Invoice: 23068	01-00-2200		10,000.00
		Expected Check Run: 07/15/2020		10,000.00	10,000.00
07/15/2020	AP	MENARDS Invoice: 39112 Ref#: 16983(MATERIALS:FIX/REPLACE WELL PRESSURE TANK)			
AP Trx #: 10351					
		FIX/REPLACE WELL PRESSURE TANK@NWWTP	31-77-4301	506.50	
		Vnd: 0165 Invoice: 39112	31-00-2200		506.50
		Expected Check Run: 07/15/2020		506.50	506.50
07/15/2020	AP	MENARDS Invoice: 39183 CR Ref#: 16984(RETURN MATERIALS FOR NWWTP ORG.INV#39			
AP Trx #: 10352					
		RETURN MATERIALS FOR NWWTP ORG.INV#39112	31-77-4301		97.70
		Vnd: 0165 Invoice: 39183 CR	31-00-2200	97.70	
		Expected Check Run: 07/15/2020		97.70	97.70
07/15/2020	AP	MENARDS Invoice: 39588 Ref#: 17052(CHEM.LINE,PSI GAUGE,HOSE CLAMP 5GAL.PALE)			
AP Trx #: 10353					
		CHEM.LINE,PSI GAUGE,HOSE CLAMP 5GAL.PALE	31-77-4302	8.64	
		CHEM.LINE,PSI GAUGE,HOSE CLAMP 5GAL.PALE	31-79-4302	8.65	
		Vnd: 0165 Invoice: 39588	31-00-2200		17.29
		Expected Check Run: 07/15/2020		17.29	17.29

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	MENARDS	Invoice: 39708 Ref#: 17053(MARKING PAINT,CAUTION TAPE,EDGING,STAKES)		
AP Trx #: 10354		MARKING PAINT,TAPE,STAKES FIREWORK SETUP	01-55-4302	575.16	
		Vnd: 0165 Invoice: 39708	01-00-2200		575.16
		Expected Check Run: 07/15/2020		575.16	575.16
07/15/2020	AP	MENARDS	Invoice: 39847 Ref#: 17054(CAUTION TAPE,TRASHCAN,NO PARKING SIGNS F)		
AP Trx #: 10355		CAUTION TAPE,TRASHCAN,NO PARKING SIGNS	01-55-4302	364.92	
		Vnd: 0165 Invoice: 39847	01-00-2200		364.92
		Expected Check Run: 07/15/2020		364.92	364.92
07/15/2020	AP	MENARDS	Invoice: 40546 Ref#: 17055(TREE&BRUSH TRIMMERS@WWTPS/WT)		
AP Trx #: 10356		TREE&BRUSH TRIMMERS@WWTPS/WT	31-68-4301	22.99	
		TREE&BRUSH TRIMMERS@WWTPS/WT	31-70-4301	22.99	
		TREE&BRUSH TRIMMERS@WWTPS/WT	31-75-4301	23.00	
		Vnd: 0165 Invoice: 40546	31-00-2200		68.98
		Expected Check Run: 07/15/2020		68.98	68.98
07/15/2020	AP	MOSQUITO JOE OF ROCKFORD	Invoice: 197125-JUNE2020 Ref#: 17057(SPECIAL EVENT BUG TREATMENT X3 FIR		
AP Trx #: 10357		SPECIAL EVENT BUG TREATMENT X3 FIREWORKS	01-55-4240	1,000.00	
		Vnd: 0428 Invoice: 197125-JUNE2020	01-00-2200		1,000.00
		Expected Check Run: 07/15/2020		1,000.00	1,000.00
07/15/2020	AP	P.C. TECH 2 U	Invoice: 9461 Ref#: 17058(ONSITE-TROUBLE SHOOTING 6/11/20)		
AP Trx #: 10358		ONSITE-TROUBLE SHOOTING 6/11/20	01-50-4223	160.00	
		Vnd: 0489 Invoice: 9461	01-00-2200		160.00
		Expected Check Run: 07/15/2020		160.00	160.00
07/15/2020	AP	P.C. TECH 2 U	Invoice: 9516 Ref#: 17059(REMOTE SERVICE UPGRADE CARBONITE SERVER)		
AP Trx #: 10359		REMOTE SERVICE UPGRADE CARBONITE SERVER	01-50-4223	55.00	
		Vnd: 0489 Invoice: 9516	01-00-2200		55.00
		Expected Check Run: 07/15/2020		55.00	55.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	P.C. TECH 2 U	Invoice: 9593 Ref#: 17060(ONSITE-NO SERVER CONNECTION S DRIVE)		
AP Trx #: 10360		ONSITE-NO SERVER CONNECTION S DRIVE	01-50-4223	80.00	
		Vnd: 0489 Invoice: 9593	01-00-2200		80.00
		Expected Check Run: 07/15/2020		80.00	80.00
07/15/2020	AP	QUILL CORPORATION	Invoice: 7949011 Ref#: 17061(CERTIFICATE PAPER X2 GREEN BORDER)		
AP Trx #: 10361		CERTIFICATE PAPER X2 GREEN BORDER	01-50-4300	14.00	
		Vnd: 0219 Invoice: 7949011	01-00-2200		14.00
		Expected Check Run: 07/15/2020		14.00	14.00
07/15/2020	AP	QUILL CORPORATION	Invoice: 7931459 Ref#: 17062(LABELS,HANGING FOLDERS,MARKERS:OFFICE SU)		
AP Trx #: 10362		OFFICE: LABELS,HANGING FOLDERS,MARKERS	01-50-4300	108.83	
		Vnd: 0219 Invoice: 7931459	01-00-2200		108.83
		Expected Check Run: 07/15/2020		108.83	108.83
07/15/2020	AP	QUILL CORPORATION	Invoice: 8413344 Ref#: 17063(JANITORIAL: GARBAGE LINERS 55-60 GAL.&16)		
AP Trx #: 10363		JANITORIAL: GARBAGE LINERS 55 &16 GAL.X4	01-50-4301	163.34	
		Vnd: 0219 Invoice: 8413344	01-00-2200		163.34
		Expected Check Run: 07/15/2020		163.34	163.34
07/15/2020	AP	RGB JANITORIAL	Invoice: 092019-461 Ref#: 17064(XTRA CLEAN AFTER FIREWORKS @VH JUNE 202		
AP Trx #: 10364		XTRA CLEAN AFTER FIREWORKS @VH JUNE 2020	01-50-4219	60.00	
		Vnd: 0521 Invoice: 092019-461	01-00-2200		60.00
		Expected Check Run: 07/15/2020		60.00	60.00
07/15/2020	AP	RGB JANITORIAL	Invoice: 092019-488 Ref#: 17065(CUSTODIAL SERVICES@VH JUNE2020)		
AP Trx #: 10365		CUSTODIAL SERVICES@VH JUNE2020	01-50-4219	225.33	
		Vnd: 0521 Invoice: 092019-488	01-00-2200		225.33
		Expected Check Run: 07/15/2020		225.33	225.33

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	S&H NURSERY	Invoice: 1662 Ref#: 17066(PLAYGROUND MULCH@SHERMAN 20YRDS)		
AP Trx #: 10366		PLAYGROUND MULCH@SHERMAN 20YRDS	01-52-4225	695.00	
		Vnd: 0512 Invoice: 1662	01-00-2200		695.00
		Expected Check Run: 07/15/2020		695.00	695.00
07/15/2020	AP	SCHUMACHER LANDSCAPING, INC.	Invoice: 07012020 Ref#: 17067(2YRDS DIRT@SHERMAN PARK)		
AP Trx #: 10367		2YRDS DIRT@SHERMAN PARK	01-52-4225	64.00	
		Vnd: 0325 Invoice: 07012020	01-00-2200		64.00
		Expected Check Run: 07/15/2020		64.00	64.00
07/15/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0013-5603 Ref#: 17068(LEGAL SERVICES:STABALIZATION GRAN		
AP Trx #: 10368		LEGAL: STABALIZATION GRANT JUNE2020	01-50-4213	142.50	
		Vnd: 0319 Invoice: 450002.0013-5603	01-00-2200		142.50
		Expected Check Run: 07/15/2020		142.50	142.50
07/15/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0011-5602 Ref#: 17069(201 S STATE ST. ENOS LITG. JUNE20		
AP Trx #: 10369		201 S STATE ST. ENOS LITG. JUNE2020	01-50-4213	292.30	
		Vnd: 0319 Invoice: 450002.0011-5602	01-00-2200		292.30
		Expected Check Run: 07/15/2020		292.30	292.30
07/15/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0000-5601 Ref#: 17070(LEGAL SERVICES: GENERAL JUNE2020)		
AP Trx #: 10370		LEGAL SERVICES: GENERAL JUNE2020	01-50-4213	5,965.50	
		Vnd: 0319 Invoice: 450002.0000-5601	01-00-2200		5,965.50
		Expected Check Run: 07/15/2020		5,965.50	5,965.50
07/15/2020	AP	TEST INC.	Invoice: 200600359 Ref#: 17071(IEPA TESTING COLIFORM@NORTHX4)		
AP Trx #: 10371		IEPA TESTING COLIFORM@NORTHX4	31-68-4310	48.00	
		Vnd: 0355 Invoice: 200600359	31-00-2200		48.00
		Expected Check Run: 07/15/2020		48.00	48.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	TEST INC.	Invoice: 200600360 Ref#: 17072(IEPA TESTING COLIFORM@SOUTH X4)		
AP Trx #: 10372					
		IEPA TESTING COLIFORM@SOUTH X4	31-68-4310	48.00	
		Vnd: 0355 Invoice: 200600360	31-00-2200		48.00
		Expected Check Run: 07/15/2020		48.00	48.00
07/15/2020	AP	TEST INC.	Invoice: 200600358 Ref#: 17073(IEPA TESTING COLIFORM@WEST X2)		
AP Trx #: 10373					
		IEPA TESTING COLIFORM@WEST X2	31-68-4310	24.00	
		Vnd: 0355 Invoice: 200600358	31-00-2200		24.00
		Expected Check Run: 07/15/2020		24.00	24.00
07/15/2020	AP	TEST INC.	Invoice: 200500891 Ref#: 17074(IEPA TESTING IRON@NORTH W#2 X1)		
AP Trx #: 10374					
		IEPA TESTING IRON@NORTH W#2 X1	31-68-4310	11.00	
		Vnd: 0355 Invoice: 200500891	31-00-2200		11.00
		Expected Check Run: 07/15/2020		11.00	11.00
07/15/2020	AP	TEST INC.	Invoice: 200400570 Ref#: 17075(IEPA TESTING SOLIDS & VARIOUS LABS X12)		
AP Trx #: 10375					
		IEPA TESTING SOLIDS & VARIOUS LABS X12	31-79-4310	243.00	
		Vnd: 0355 Invoice: 200400570	31-00-2200		243.00
		Expected Check Run: 07/15/2020		243.00	243.00
07/15/2020	AP	TEST INC.	Invoice: 200600842 Ref#: 17076(IEPA TESTING FLUORIDE@WEST X1)		
AP Trx #: 10376					
		IEPA TESTING FLUORIDE@WEST X1	31-68-4310	15.50	
		Vnd: 0355 Invoice: 200600842	31-00-2200		15.50
		Expected Check Run: 07/15/2020		15.50	15.50
07/15/2020	AP	TEST INC.	Invoice: 200600844 Ref#: 17077(IEPA TESTING FLUORIDE@SOUTH X1)		
AP Trx #: 10377					
		IEPA TESTING FLUORIDE@SOUTH X1	31-68-4310	15.50	
		Vnd: 0355 Invoice: 200600844	31-00-2200		15.50
		Expected Check Run: 07/15/2020		15.50	15.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/15/2020	AP	TEST INC.	Invoice: 200600846 Ref#: 17078(IEPA TESTING FLUORIDE@NORTH X1)		
AP Trx #: 10378					
		IEPA TESTING FLUORIDE@NORTH X1	31-68-4310	15.50	
		Vnd: 0355 Invoice: 200600846	31-00-2200		15.50
		Expected Check Run: 07/15/2020		15.50	15.50
07/15/2020	AP	TEST INC.	Invoice: 1178121 Ref#: 17079(WATER & SEWER CONTRACT AUGUST 2020)		
AP Trx #: 10379					
		W & S CONTRACT LABOR NWWTP	31-77-4236	5,022.35	
		W & S CONTRACT LABOR SWWTP	31-79-4236	5,022.35	
		W &S CONTRACT LABOR WATER SYSTEM	31-68-4236	4,185.29	
		W & S CONTRACT LABOR LIFT STATIONS	31-75-4236	2,511.17	
		Vnd: 0355 Invoice: 1178121	31-00-2200		16,741.16
		Expected Check Run: 07/15/2020		16,741.16	16,741.16
07/15/2020	AP	TEST INC.	Invoice: 200600940 Ref#: 17080(IEPA TESTING COLIFORM TESTING@NORTH X2)		
AP Trx #: 10380					
		IEPA TESTING COLIFORM TESTING@NORTH X2	31-68-4310	24.00	
		Vnd: 0355 Invoice: 200600940	31-00-2200		24.00
		Expected Check Run: 07/15/2020		24.00	24.00
07/15/2020	AP	USA BLUE BOOK	Invoice: 257797 Ref#: 17081(GAUGES FOR WATER SYSTEMS)		
AP Trx #: 10381					
		GAUGES FOR WATER SYSTEMS	31-70-4302	166.56	
		Vnd: 0262 Invoice: 257797	31-00-2200		166.56
		Expected Check Run: 07/15/2020		166.56	166.56
07/15/2020	AP	USA BLUE BOOK	Invoice: 267224 Ref#: 17082(NOTCHED V-BELT@SWWTP)		
AP Trx #: 10382					
		NOTCHED V-BELT@SWWTP	31-79-4302	84.81	
		Vnd: 0262 Invoice: 267224	31-00-2200		84.81
		Expected Check Run: 07/15/2020		84.81	84.81
07/15/2020	AP	WILLIAM CHARLES CONSTRUCTION, LLC	Invoice: 118136 Ref#: 17083(ROCK BEDDING MATERIALS FOR 487 PRAIRIE K)		
AP Trx #: 10383					
		ROCK BEDDING-487 PRAIRIE KNOLL DRAINAGE	01-53-4228	89.88	
		Vnd: 0268 Invoice: 118136	01-00-2200		89.88
		Expected Check Run: 07/15/2020		89.88	89.88
				227,907.05	227,907.05

Cash/Payable Account Totals:

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	01-00-2200		31,406.46
		MFT ACCOUNTS PAYABLE	20-00-2200		148,779.67
		ACCOUNTS PAYABLE	31-00-2200		46,749.02
		ACCOUNTS PAYABLE	90-00-2200		776.50
			TOTAL INCREASE IN PAYABLE:		227,711.65

RECEIVED
JUL 0 1 2020

BY: .....

TO: VILLAGE OF POPLAR GROVE
200 N. HILL STREET
POPLAR GROVE, IL 61065

FROM: ORLANDO TERRY
389 STONE HOLLOW DRIVE
POPLAR GROVE, IL 61065
(815) 312-6704

DATE: 06/23/2020

DEAR VILLAGE BOARD OF TRUSTEE'S,

I, TERRY ORLANDO HAD TWO PLUMBING ISSUES BETWEEN 3/16/2020 AND 5/15/2020. A RUNNING TOILET IN MY BASEMENT AND A LEAKING WATER HEATER. THESE TWO ISSUES RESULTED IN HIGH COMSUMPTION AND VERY HIGH BILLS. THESE ITEMS HAVE SINCE BEEN REPAIRED, BUT I AM ASKING FOR A REDUCTION IN SEWER CHARGES ON THE MAY 1, 2020 AND JUNE 1, 2020 UTILITY BILLS. THESE TWO BILLS TOGETHER CAME TO $1,283.84. ON 6/23/2020 I PAID $300 TOWARDS THE BALANCE AND HAVE WORKED OUT A PAYMENT PLAN, BUT SOME FINANCIAL RELIEF WOULD BE APPRECIATED. I AM A SENIOR CITIZEN WITH LIMITED INCOME. THANK YOU FOR YOU CONSIDERATION.

SINCERELY,

Orlando Terry

ORLANDO TERRY

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Final Acceptance of Olson Woods Subdivision**

Date: **July 8, 2020**

Development of Olson Woods Subdivision began in 2006/2007 and was ultimately shut down by the economic conditions that came about in 2008. As a result, much of the infrastructure of Olson Woods was constructed, but no homes were built. The Village has not yet accepted the public infrastructure (roadways) within the subdivision. Up to now, they have been maintained by private parties.

As you know the Village was recently approached by Midwest Bank, and the Village and Bank entered into an agreement in October of 2019 whereby Midwest agreed to complete the public improvements within the subdivision so that home construction could commence. Midwest Bank retained William Charles Construction and has successfully completed the remainder of the improvements within the subdivision which generally consisted of:

- removing/replacing defective curb and gutter,
- making final adjustments to sanitary manholes,
- patching areas of the binder course that had deteriorated beyond repair,
- installing/repairing inlets,
- construction of the asphalt surface course.

The Bank has requested the Village to accept the public infrastructure. Our office has made field observations of the improvements and find that they have completed in accordance with project specifications and therefore recommend that the Village accept the improvements. A resolution is attached to this memorandum that will formally accept the public infrastructure of Olson Woods.

Please do not hesitate to contact me at (815) 636-9590 with any questions or concerns. Thank you.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

RESOLUTION 20-19

A RESOLUTION OF THE VILLAGE OF POPLRAR GROVE RESOLVING TO FORMALLY ACCEPT THE PUBLIC INFRASTRUCTURE OF OLSON WOODS SUBDIVISION

WHEREAS, the Plat of Olson Woods Subdivision was recorded in 2006, and;

WHEREAS, nearly all public infrastructure of Olson Woods Subdivision was constructed in 2007; and,

WHEREAS, the economic conditions of 2008 delayed the construction of homes within Olson Woods, thereby delaying the completion of the public improvements; and,

WHEREAS, Midwest Community Bank has acquired the lots within Olson Woods Subdivision and retained William Charles Construction to construct the remainder of the public improvements; and,

WHEREAS, the Village Engineer has made final field observations of the public improvements and finds that the public improvements were constructed in substantial conformance to the improvement plans and is ready for acceptance by the Village of Poplar Grove; and,

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to formally accept the public improvements of Olson Woods Subdivision as outlined in Village Code and as set forth herein.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and are made part hereof.
2. The Village of Poplar Grove herby formally accepts the public infrastructure of Olson Woods Subdivision.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020 AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON
ENGINEERS ARCHITECTS

To: **The Finance and Public Works Committee**
The Village President and Board of Trustees

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Public Works Building Improvements**

Date: **July 7, 2020**

Over the past few years, the Village has recognized the need to construct the new Public Works Facility and has money has been set aside in this year's budget to minimize the need to borrow for the Facility. As you know, the Village will receive a $200,000 grant which will be used to help offset the cost of the facility, and Staff has been working with lenders to secure the remainder of the funds. If there is any good news from the current state of affairs, it is that the cost of borrowing money is very low. Additionally, the current economic conditions have slowed building activity in the northern Illinois area and we therefore expect to see very competitive pricing for building projects over the next 6-8 months. Staff therefore feels that the time is right to design and construct the new facility.

Over the past six +/- months Staff has been developing a preliminary design layout for the new Public Works Facility which will be located along East Street at the former EPI Building Site. The Public Works Department has approved the preliminary plans, and a copy of the plan is attached to this memorandum. The project scope is to construct the new facility and demolish the portion of the former Forrest Pallet building that is located on the southern side of the Village's property. The improvements will be split into three contracts in order to minimize the burden of the grant funds to the contractors, and to further separate the demolition services from the building and site improvements. Contract "A" will cover for the civil site improvements, and contain the necessary provisions for the use of the DCEO Grant Funds. Contract "B" will cover the building improvements, and Contract "C" will cover the demolition of the former Forrest Pallet Building.

Attached to this memo is a resolution that will authorize the Engineering and Architectural Services necessary for the construction the new Public Works Facility. The proposed schedule, which assumes a traditional design/bid/build approach is as follows:

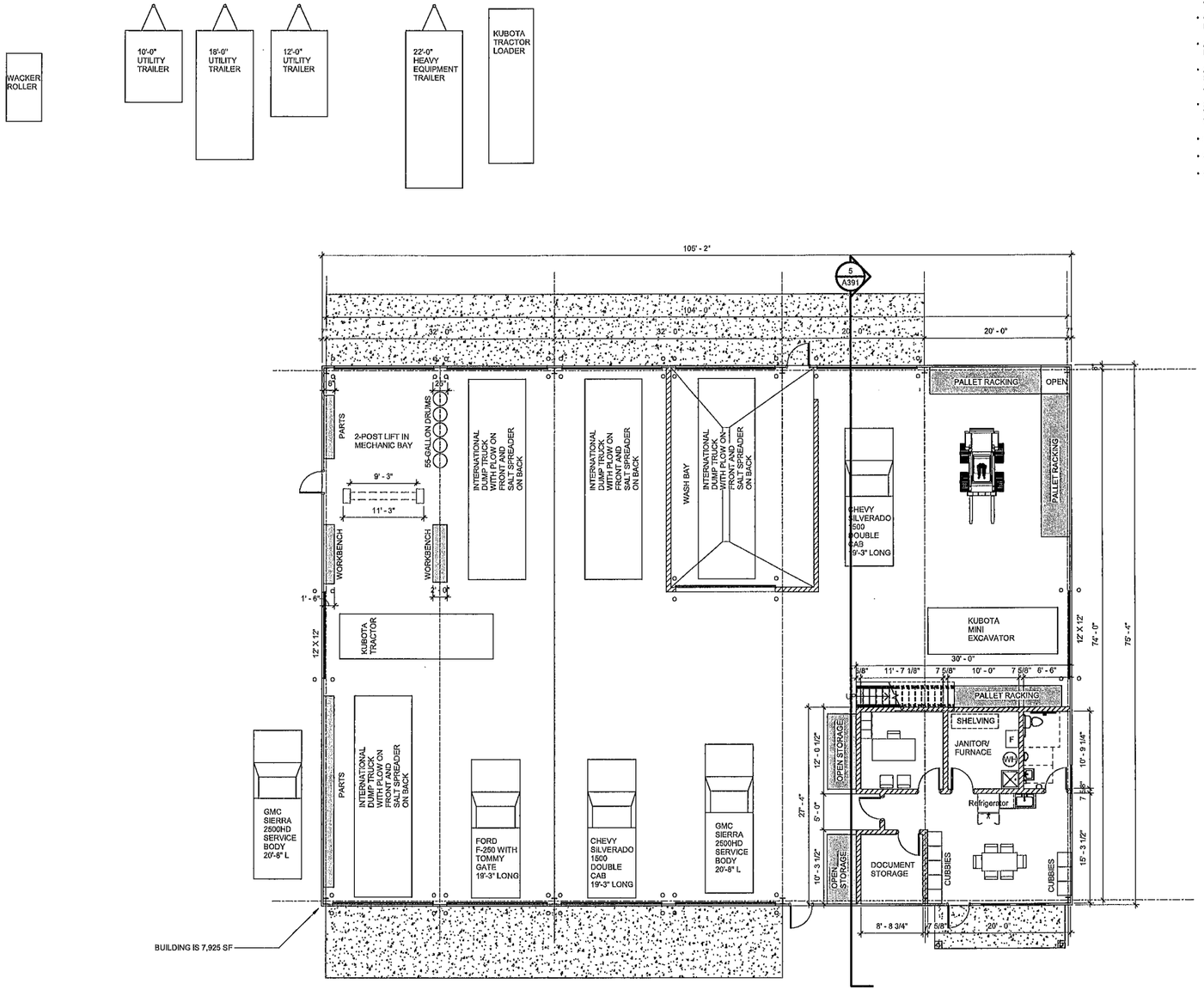
- July 30, 2020 – November 10, 2020: Civil, Architectural, Landscaping, Structural, Mechanical/HVAC, Plumbing and Electrical Design, Specifications, Contract Documents.
- November 20, 2020 – December 18, 2020: Public Bid Letting for all Contracts.
- January 13, 2021: Contract Award for all Contracts.
- January 14, 2021 – January 29, 2021: Execution of contracts, bonds, preliminary scheduling.
- February 2021: Pre-construction meetings for Contracts "A" and "C", begin shop drawing submittals and shop drawing review for Contract "B".
- March 2021: Pre-construction meeting for Contract "B", and begin site demolition under Contract "C". Demolition under Contract "C" complete by May 1, 2021.
- May 1, 2021: Begin site improvements under Contract "A". Site to be ready for building improvements by June 30, 2021.
- July 30, 2021 – March 30, 2022: Completion of Building Improvements under Contract "B".
- April 2022: Completion of site improvements (paving, landscaping & restoration) under Contract "A".

Thank you for your time and attention to this matter. Please do not hesitate to contact me at 636-9590 with any questions.

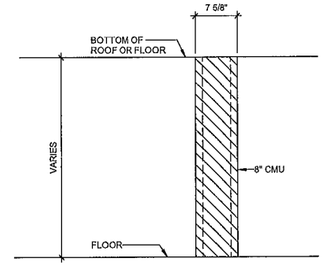
McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

GENERAL PLAN NOTES

- DO NOT SCALE FROM DRAWINGS. BRING ANY DISCREPANCIES TO THE ARCHITECTS ATTENTION IMMEDIATELY.
- COORDINATE LOCATIONS AND QUANTITY OF WORK WITH MECHANICAL, ELECTRICAL, AND PLUMBING CONTRACTORS.
- ALL DIMENSIONS ARE CLEAR FROM THE FACE OF FINISHED WALL/PARTITION TO FACE OF FINISHED WALL/PARTITION OR FACE OF EXISTING WALLS ACTUAL FACE.
- ALL PIPING, CONDUIT AND RELATED MECHANICAL AND ELECTRICAL ITEMS SHALL BE CONCEALED WITHIN GYPSUM BOARD FURRING AS REQUIRED IN FINISHED AREAS WHETHER SHOWN ON DRAWINGS OR NOT, UNLESS NOTED OTHERWISE.
- PROVIDE METAL PLATE BACKING AND/OR TREATED WOOD BLOCKING IN WALLS WHERE WALL-MOUNTED EQUIPMENT IS SHOWN ON PLANS OR ELEVATIONS. VERIFY HEIGHT AND LENGTH WITH ACTUAL EQUIPMENT.
- SEE SHEET A011 & A012 FOR LIFE SAFETY PLAN AND FIRE PARTITION RATINGS.
- SHADED AREA INDICATES BUILDING ADDITION AND RENOVATION AREAS.
- CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS BEFORE CONSTRUCTION.



1 A211 FIRST FLOOR PLAN 1/8" = 1'-0" NORTH



TYPE 0A
WALL TYPE LEGEND

PRELIMINARY NOT FOR CONSTRUCTION

A NEW PUBLIC WORKS BUILDING FOR:
POPLAR GROVE, IL EAST STREET, POPLAR GROVE, IL

FIRST FLOOR PLAN

McMAHON ENGINEERS | ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmahonjpc.com

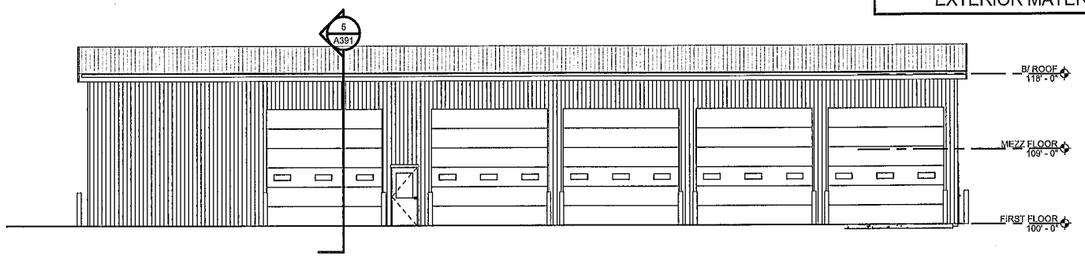
McMahon provides this drawing and data, regardless of form, as instruments of service which are protected by copyrights including copyrights are retained by McMahon. The client and/or recipient agrees to indemnify and hold McMahon harmless for any reuse of these materials without the original drawing or data without prior written consent by McMahon.

DESIGNED	DRAWN
SGK	SGK

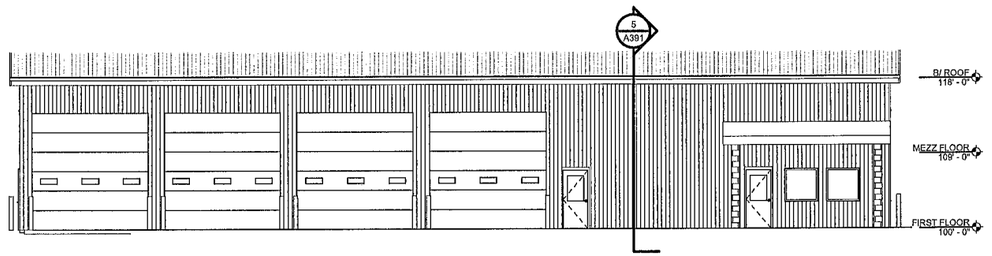
PROJECT NO.
M0331 7-14-00144
DATE
MARCH 5, 2020
SHEET NO.
A211

3/5/2020 4:19:31 PM

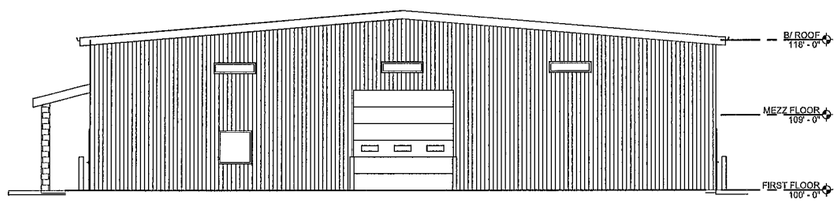
EXTERIOR MATERIALS LEGEND



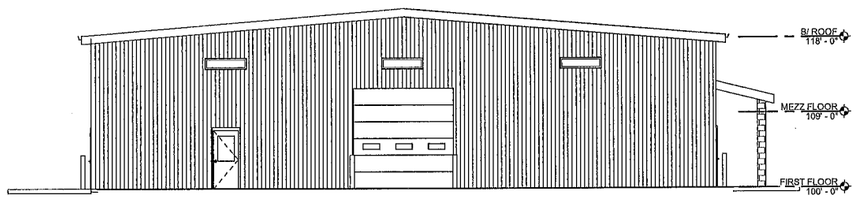
1 A391 EAST EXTERIOR ELEVATION
1/8" = 1'-0"



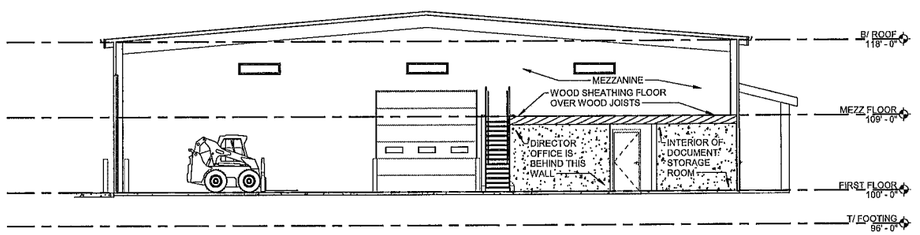
2 A391 WEST EXTERIOR ELEVATION
1/8" = 1'-0"



3 A391 SOUTH EXTERIOR ELEVATION
1/8" = 1'-0"



4 A391 NORTH EXTERIOR ELEVATION
1/8" = 1'-0"



5 A391 BUILDING SECTION AT MEZZ
1/8" = 1'-0"

PRELIMINARY NOT FOR CONSTRUCTION

McMAHON
ENGINEERS | ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
TEL: (920) 751-4220 FAX: (920) 751-4284
www.mcmgrp.com

McMahon provides this drawing and the information herein as instruments of service. All rights including copyrights are retained by McMahon. The client or other recipient agrees to the fullest extent permitted by law, to indemnify and hold McMahon harmless from any claims of or changes made to the original drawing or data without prior written consent by McMahon.

NO.	DATE	REVISIONS

A NEW PUBLIC WORKS BUILDING FOR:
POPLAR GROVE, IL EAST STREET, POPLAR GROVE, IL

EXTERIOR ELEVATIONS

DESIGNED	DRAWN
SGK	SGK

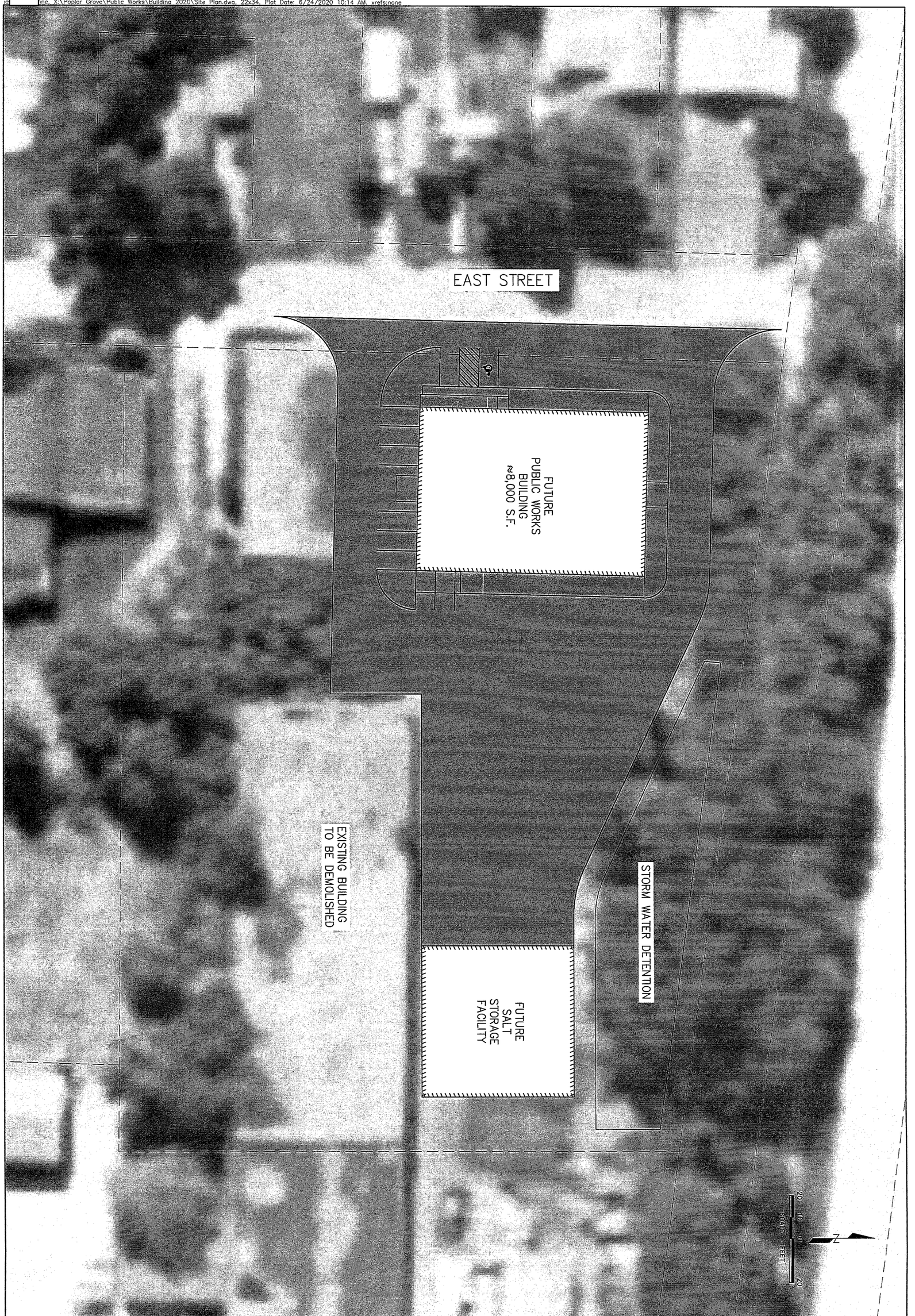
PROJECT NO.
M0031 7-14-00144

DATE
MARCH 5, 2020

SHEET NO.
A391

C:\Users\sbruh.MCM\Documents\P G 75-foot Public Works_Arch_2020-Central_sbruh@mcmgrp.com.rvt

...ine, X:\Poplar Grove\Public Works\Building 2020\Site Plan.dwg, 22x34, Plot Date: 6/24/2020 10:14 AM, xrefs:none



VILLAGE OF PUPLAR GROVE
FUTURE PUBLIC WORKS BUILDING
100 EAST STREET

NO.	DATE	REVISION

DESIGNED: CDD
DRAWN: JJD
PROJECT NO: P0013-720001.08
DATE: JUNE 24, 2020
SHEET NO.: 1

McMahon provides this drawing and data, regardless of form; as instruments of service. All rights including copyrights are retained by McMahon. The client and/or recipient agrees to the fullest extent permitted by law to indemnify and hold McMahon harmless for any reuse of or changes made to the original drawing or data without prior written consent by McMahon.

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115
PH 815.636.9590 FX 815.636.9591 MCMGRP.COM

RESOLUTION ___-20

A RESOLUTION OF THE VILLAGE OF POPLRAR GROVE RESOLVING TO PROCURE PROFESSIONAL ENGINEERING & ARCHITECTURAL SERVICES FOR A NEW PUBLIC WORKS FACILITY

WHEREAS, the Village of Poplar Grove (Village) desires to construct a new Public Works Facility located at 100 East Street; and

WHEREAS, the Village will receive a $200,000 grant that will be used to help offset the cost of the new Public Works Facility; and,

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are to be publicly bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to provide plans, contract documents and specifications to undergo the public bidding process; and

WHEREAS, Village desires to begin the design of the new Public Works Facility so that it may publicly let the projects in accordance with its purchasing policies; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to construct the new Public Works Facility as set forth herein.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part of.
2. The Village President is hereby authorized to sign the professional services agreement for Architectural and Engineering Services for the new Public Works Facility.

FURTHER, said agreement is attached to and made part of this resolution.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020 AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON
ENGINEERS ARCHITECTS

AGREEMENT
For PROFESSIONAL SERVICES

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065

Date: July 7, 2020

McM. No. P0013-7-20-00109

PROJECT DESCRIPTION:

The Village of Poplar Grove is planning to construct a new Public Works Facility. McMahon Associates, Inc. (McMAHON) has been working with the Village to develop a conceptual design that has now been approved by the Village. The Design is an 8,000 SF single story, slab on grade, metal building frame structure per the attached drawings dated March 31, 2020. McMAHON has been requested to provide professional services to create construction documents, assist with bidding, and provide construction administration services.

The Village desires to demolish the former Forrest Pallet building which is located along the southern side of the property. The existing PCC building floor may be preserved for future use as outside storage, or salt storage if it found that the floor is in good enough condition to do so. There is common wall along the easterly property line of the building. The common wall will be evaluated to determine if (1) the wall is able to function as a stand-alone wall for existing building located on the property to the east of the Village's parcel; and (2) to specify the demolition in the proximity of the wall. It is understood that the wall may not be able to function on its own, and a new wall may be required. McMahon's proposal anticipates that the wall will be able to stand on its own, and therefore additional design services will be needed in the event that the wall is not able to function on its own.

The Village is in the process of securing $200,000 in grant funds to use towards the building through the Illinois Department of Economic Opportunity (DCEO). The grant funds will be used to offset the majority of the cost of the site improvements which primarily consist of site grading, building pad, parking lot, storm water management and landscaping. The grant funds place addition burdens on the Village and Contractors involved in the project, and in order to minimize the burden the Village will divide the project into two contracts which will be separately bid. Contract "A" will be for the above-mentioned site improvements, and will contain the necessary contract provisions required by DCEO. Contract "B" will focus on the Building Improvements, and improvements 5' +/- outside of the building. It will be necessary to coordinate the site improvements with the building improvements as most likely there will be different General Contractors for each contract. Demolition services will be bid under Contract "C", an again coordination between the site and building contractors will be required.

SCOPE OF SERVICES:

MCMAHON agrees to provide the following Scope of Services for this project:

Civil/Site Design Services Include:

1. Site Survey.
2. Site Plan.
3. Stormwater management plan.
4. Storm Water Pollution Prevention Plan and File Notice of Intent w/ IEPA.
5. Coordination of Site Design with Architectural, Plumbing and Electrical Design.
6. Coordination of Site Design with Utilities.
7. Demolition Plans for the Former Forrest Pallet Building.
    a. See Structural Services for Reference to Common Wall.
8. Specifications for Site Improvements.
9. Division 0 Contract Documents for Contracts "A", "B" & "C".

SCOPE OF SERVICES (continued):

Architectural Design Services Include:

1. Provide a building code review for the proposed use.
2. Discuss and refine the program requirements with the Village of Poplar Grove Project Team.
3. Develop Construction Documents which will include:
    a. Title Sheet
    b. Code sheet
    c. Floor Plan
    d. Roof Plan
    e. Enlarged Restroom Plans and ADA compliance information.
    f. Room Finish and Door Schedules, Hardware Sets
    g. Reflected Ceiling Plans
    h. Building Elevations
    i. Window schedules and details
    j. Wall types
    k. Built in casework elevations and details
    l. Other Required details
4. Specifications Manual.
5. Provide Code review submittal including drawings required documents.

Structural Services Include:

1. Structural Specifications sections.
2. Prepare preliminary and final structural plans, which will include foundation and mezzanine framing plans, foundation and mezzanine details, and outline specifications.
3. Coordination with the metal building requirements with the pre-engineered building supplier.
4. Prepare structural calculation package. Design of the structural system will be based on the International Building Code.
5. Furnish required number of stamped plans and stamped calculations to comply with local review process.
6. Field observation and Evaluation of Common Wall along East Property line of Village Owned Parcel.

Electrical Services Include:

1. Design of electrical distribution.
2. Coordination of electrical utility service(s).
3. Design of interior and exterior lighting, including lighting controls.
4. Design of exterior lighting photometrics for permit submittal.
5. Design of voice data systems infrastructure.
6. Coordination of security systems for empty conduit and power. Security systems by Owner's vendors.
7. Design assistance during the construction-document phase, bidding phase, construction phase.
8. Review of shop drawings.
   NOTE: Excluded from Electrical Scope of Design, but potentially available for additional fees: Engineering to achieve LEED (or similar) status; Design of audio-visual, fire-alarm, photovoltaic, or generator elements.

HVAC Services Include:

1. Design of new HVAC Systems including In-floor radiant heating.
2. Unit heater design for garage spaces.
3. Make-up Air heating with general floor exhaust and NO2 and CO2 sensors for turning on exhaust when called for.
4. Roof top unit or gas furnace heating/cooling design for office area.
5. Design of separate cooling system for the conference/break room.
6. Heating and cooling load calculations for equipment sizing.
7. Associated Construction Drawings and Specifications.
8. Code review submittal of the HVAC system to meet 2015 IMC.

SCOPE OF SERVICES (continued):

Plumbing Services Include:

1. Design of plumbing systems including sanitary, hot cold, and recirculation water.
2. Associated Construction Drawings and Specifications.
3. Site/building utility coordination.
4. Compressed air.
5. Fixture equipment selection.
6. Wash bay pressure washer layout.
7. Solids interceptor selection.

Bidding & Contract Services Include:

1. Answer questions and issue addenda during the bid period.
2. Review bids with the Village of Poplar Grove
3. Provide recommendation for award to lowest responsive, and Owner deemed responsible contractor for Contracts "A", "B", & "C".
4. Preparing AIA documents.

Construction Administration Services Include:

1. Attend Construction Meetings – as requested.
2. Answering questions and issue clarifications during construction.
3. Shop Drawing reviews.
4. Construction staking.
5. Periodic field observations of contractor progress.
6. Creating construction bulletins when requested.
7. Issue Substantial Completion Statement.
8. Issue Compliance Statement.

Design Deliverables Include:

- One electronic copy (disk) of all drawings.
- Stamped Structural Drawings and Calculations as noted above.

Exclusions:

This proposal does not include the following although they may be available for an additional fee: Modifications to drawings or structural calculations as a result of significant changes in scope or design requirements, including but not limited to changes in size, complexity, construction schedule, and site conditions that vary from those assumed for the development of drawings or calculations; Additional Design Services for Common Wall along East Property Line; Permit fees; Geotechnical consulting; Materials testing; Hazardous materials investigations; Presentations to local government if required to gain site plan approval or a change of zoning; A certified survey; Soil borings; Interior finishes or furnishings selections; As-built drawings.

SPECIAL TERMS:

The Village of Poplar Grove agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of the McMahon Group of Companies.

COMPENSATION: (Does Not Include Permit or Approval Fees)

McMAHON agrees to provide the Scope of Services described above for the following compensation:

Design Phase by Discipline:

- For Final Design Services, Demo/Survey/Civil; Lump Sum $15,800.00
- For Final Design Services, Architectural; Lump Sum..... $30,000.00
- For Final Design Service, Structural; Lump Sum..... $10,000.00
- For Final Design Service, Electrical; Lump Sum..... $12,500.00
- For Final Design Service, Plumbing; Lump Sum..... $7,500.00
- For Final Design Services, HVAC; Lump Sum..... $12,000.00

  Design Fee..... $87,800.00

- For Bidding & Contract Services; Lump Sum $5,000.00
- For Construction Administration Services, Time & Expense (est.) ..... $55,000 - $65,000.00
- Reimbursable Expenses; Time & Expense. Reimbursable expenses include mileage, photocopies, and mailing charges.

We will invoice monthly, based upon the percentage of work completed. Invoices are payable within 30 days of receipt. Late payments will be subject to interest at a rate of 1.5% per month. Services will be provided in accordance with McMahon's General Terms and Conditions, copy attached.

COMPLETION SCHEDULE:

We are prepared to begin work immediately and will work with you to meet the Village's required schedule. It is anticipated that building plans, site plans and demolition plans will be ready for public bid letting within 100 days of receipt of the signed proposal. It is anticipated that public bid letting will occur in November/December of 2020. Demolition and construction will begin in the spring of 2021 and construction will be complete in the spring of 2022.

The Agreement Fee Is Firm for Acceptance Within Sixty (60) Days From Date Of This Agreement.

VILLAGE OF POPLAR GROVE	**McMAHON ASSOCIATES, INC.**
Poplar Grove, IL	**Machesney Park, IL**
By:	By:
Owen Costanza	Christopher D. Dopkins, P.E.
Title: Village President	Title: Associate/Project Manager
Date: July 30, 2020	Date: July 30, 2020

Please Return One Copy for Our Records

1700 HUTCHINS ROAD - MACHESNEY PARK, IL 61115
PH. 815.636.9590 ▪ FX. 815.636.9591 ▪ WWW.MCMGRP.COM

McMAHON ENGINEERS ARCHITECTS McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require periodic and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

RESOLUTION 20-20

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO PROCURE PROFESSIONAL ENGINEERING & ARCHITECTURAL SERVICES FOR A NEW PUBLIC WORKS FACILITY

WHEREAS, the Village of Poplar Grove (Village) desires to construct a new Public Works Facility located at 100 East Street; and

WHEREAS, the Village will receive a $200,000 grant that will be used to help offset the cost of the new Public Works Facility; and,

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are to be publicly bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to provide plans, contract documents and specifications to undergo the public bidding process; and

WHEREAS, Village desires to begin the design of the new Public Works Facility so that it may publicly let the projects in accordance with its purchasing policies; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to construct the new Public Works Facility as set forth herein.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part of.
2. The Village President is hereby authorized to sign the professional services agreement for Architectural and Engineering Services for the new Public Works Facility.

FURTHER, said agreement is attached to and made part of this resolution.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020 AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

Village of Poplar Grove

EXHIBIT A

ACCOUNT NUMBER	ADDRESS	TOTAL AMOUNT DUE	REASON
*1101059G00	306 W EDSON STREET	$550.00	Uncollectable
*0011213001	130 BULLARD STREET	$54.12	Uncollectable
*0011723000	317 OAK STREET	$83.85	Uncollectable
*0011737000	302 WHITE OAK DRIVE	$77.90	Uncollectable
*0013005I01	4440 COUNTRYSIDE ESTATES DRIVE	$142.75	Uncollectable
*0013005J03	4442 COUNTRYSIDE ESTATE DRIVE	$33.43	Uncollectable
*0013009101	13512 JULIE DRIVE	$231.96	Uncollectable
*0015024200	254 JONES WAY	$52.98	Uncollectable
*0015025001	208 JONES WAY	$60.06	Uncollectable
	Total Bills Prior to 2013	**$ 1,287.05**	
*0011055005	104 W EDSON STREET	$196.60	Uncollectable
*0011055A04	102 W EDSON STREET	$93.53	Uncollectable
*0011173001	121 BULLARD STREET	$169.04	Uncollectable
*0011190002	120 RAY STREET	$113.87	Uncollectable
*0011724C01	269 OAK STREET	$179.18	Uncollectable
*0013001B08	13577 HARVEST WAY	$670.24	Uncollectable
*0013005J03	4442 COUNTRYSIDE ESTATE DRIVE	$118.19	Uncollectable
*0014040003	14040 QUEENANN'S WAY	$81.60	Uncollectable
*0014125004	4125 MILKWEED DRIVE	$120.23	Uncollectable
*0014149001	4149 CHANDAN BLVD	$144.38	Uncollectable
*0015015B02	127 LOPEZ LANE	$89.72	Uncollectable
*0015064102	469 OLD ORCHARD LANE	$83.36	Uncollectable
*0016008001	441 STONE HOLLOW DRIVE	$201.32	Uncollectable
*0017060002	303 OAK STREET	$112.72	Uncollectable
*0017601B03	408 SHERMAN LANE	$248.34	Uncollectable
*0018014002	328 GREENBRIAR BLVD	$54.90	Uncollectable
*0018053101	343 SPRINGMEADOW DRIVE	$249.05	Uncollectable
	Total 2013 Accounts	**$ 2,926.27**	
*0011156003	131 RAY STREET	$796.26	Uncollectable
*0011640003	303 BRITNIE DRIVE	$135.90	Uncollectable
*0011691003	407 JAYDE PLACE	$637.72	Uncollectable
*0011811001	411 SPRINGMEADOW DRIVE	$136.15	Uncollectable
*0013005D02	13518 JULIE DRIVE	$82.69	Uncollectable
*0014040004	14040 QUEENANN'S WAY	$456.05	Uncollectable
*0014137003	4137 CHANDAN BLVD	$126.14	Uncollectable
*0015034A03	541 PRAIRIE POINT DRIVE	$127.70	Uncollectable
*0016002B01	310 BENBROOK COURT	$964.73	Uncollectable
*0016002B02	310 BENBROOK COURT	$120.62	Uncollectable
*0016004A04	390 PRAIRIE KNOLL DRIVE	$64.47	Uncollectable
*0018004102	105 RIDGESTONE TRAIL	$1,177.91	Uncollectable
	Total 2014 Accounts	**$ 4,826.34**	
*0012105004	915 BEECH BAY ROAD	$75.41	Uncollectable
*0012605003	2700 STEARMAN STREET	$103.62	Uncollectable
*0013005802	13514 JULIE DRIVE	$310.68	Uncollectable
*0014013002	14013 ASHWIN LANE	$110.01	Uncollectable
*0014046002	14046 QUEENANN'S WAY	$138.04	Uncollectable
*0014115002	4116 QUEENANN'S WAY	$101.77	Uncollectable
*0015022001	233 JONES WAY	$101.40	Uncollectable
*0016034002	468 STONE HOLLOW DRIVE	$388.86	Uncollectable
*0018014003	328 GREENBRIAR BLVD	$181.73	Uncollectable
*0018091001	304 RIDGESTONE TRAIL	$207.12	Uncollectable
	Total 2015 Accounts	**$ 1,718.64**	
*0011412300	4123 CORNFLOWER ROAD	$79.97	Uncollectable
	Total 2016 Accounts	**$ 79.97**	
	Total to be written off	**$ 10,838.27**	

RESOLUTION NUMBER: 20-21

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE AUTHORIZING THE WRITE-OFF OF OLD UNPAID WATER AND SEWER BALANCES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") conducted a review of its past due utilities accounts; and

WHEREAS, the Village has found old accounts which have outstanding water and sewer balances but that have not had any recent activity; and

WHEREAS, many of these accounts have not have any activity for years;

WHEREAS, the Village has attempted to collect the unpaid balances, but due to the amount of time that has passed, the account holder's contact information is outdated; and

WHEREAS, the Village has determined that given the age of these accounts and the lack of activity, that these outstanding balances are unlikely to be collectable; and

WHEREAS, the Village desires to write off these unpaid water and sewer balances as bad debt from the Village's Water and Sewer Revenue.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby authorizes that the amount of $10,838.27 in unpaid water and sewer balances be written off has bad debt from the Village of Poplar Grove's Water and Sewer Revenue and the Treasurer is hereby directed to take such action as necessary to remove said debt for accounting purposes. A spreadsheet of the accounts being written off and the respective amounts being written off is attached hereto as Exhibit A and incorporated herein.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT

EXHIBIT A