



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, July 20, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 15, 2022 board meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Building Permits & Code Enforcement, B&F Construction Code
3. Clerk, Karri Anderberg
4. Engineer, McMahan
5. Public Works, David Howe
6. Wastewater, TEST
7. Treasurer, Carina Boyd

NEW BUSINESS

8. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to July 31, 2022, in the amount of \$183,364.33 in AP checks, \$11,918.94 in insurance expense checks, and \$8,944.84 EFTS for a total of \$204,228.11.

- [9.](#) Motion to discuss/approve **Resolution 22-30** A Resolution of the Village of Poplar Grove resolving to retain contractors to complete sanitary sewer repairs along Park Street between Hill Street and Washington Street
- [10.](#) Motion to discuss the memorandum for the Public Works Building
11. Motion to discuss abandoned cistern at 216 N. State Street
12. Motion to discuss/approve retention of outside counsel to investigate complaint of false accusation of sexual harassment.

GOOD OF THE VILLAGE

Boone County Fair - August 9th 2022 - August 14th 2022

Board of Trustees - August 10th 2022 - 7:00 PM

Board of Trustees - August 17th 2022 - 7:00 PM

Planning & Zoning - August 24th 2022 - 6:00 PM

ADJOURNMENT (Voice Vote)

KJ 07/18/2022



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VILLAGE BOARD OF TRUSTEES

Wednesday, June 15, 2022 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:01pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Finance Chairman Eric Miller
Admin Chairman Ron Quimby
Trustee Dan Cheek
Trustee Betsy Straw
Trustee Jeff Goings 7:12pm
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Treasurer Carina Boyd
Public Works Director David Howe
Building Official Ken Garrett
Engineer Chris Dopkins
Wastewater Director Ion Steer

ABSENT

Trustee Ed Wethington

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek Trustee Goings to participate via phone.

Attorney Sosnowski reminded the board of the 5 reasons a trustee can call into a meeting. Trustee Goings did not qualify for phone participation.

Motion was withdrawn by Trustee Miller and Trustee Cheek

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion passed by voice vote

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

DEPARTMENT REPORTS

- 1. Treasurer, Carina Boyd
no questions for Carina
- 2. Clerk, Karri Anderberg
Clerk Anderberg let the Trustees know that IML Annual Conference registration is now open and is Sept 15-17, 2022
- 3. Public Works, David Howe
Public Works Director Howe updated the Board on his first week as Director
- 4. Code&Permit, B&F
no questions
- 5. WasteWater, Test
no questions for Ion
- 6. Engineer, McMahan
no questions for Dopkins
- 7. Attorney, Sosnowski & Szeto
Attorney Sosnowski gave an update on current matters that her office is working on

NEW BUSINESS

- 8. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to June 30, 2022, in the amount of \$197,670.41 in AP checks, \$13,177.43 in insurance expense checks, and \$6,943.81 EFTS for a total of \$217,791.65
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to divide the question as follows: One vote on disbursements to Holmstrom Kennedy PC, one vote on disbursements on Majestic Asphalts subject to final lien waiver and one vote on the balance of disbursements
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
Holmstrom Kennedy PC
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
Voting Abstaining: Finance Chairman Miller

Majestic Cuts subject to final lien waiver

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

balance of the disbursements

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw

9. Motion to discuss/approve **Resolution 2022-22** a resolution of the Village of Poplar Grove resolving to award a construction contract for section number 22-00000-00GM,2022 pavement maintenance program
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
Dopkins explained that the planned MFT projects
10. Motion to discuss/approve **Resolution 2022-23** a resolution for maintenance under the Illinois Highway Code
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
11. Motion to discuss Park Street sanitary sewer repairs
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
12. Motion to discuss/approve **Ordinance 2022-13** an ordinance proposing the establishment of the Village of Poplar Grove special service area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
13. Motion to discuss/approve **Ordinance 2022-14** an ordinance amending policy prohibiting sexual harassment for Village of Poplar Grove
Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Cheek, Trustee Straw
Voting Abstaining: Finance Chairman Miller

EXECUTIVE SESSION

14. Collective Bargaining— 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee
Cheek, Trustee Straw
Went in to Executive session at 7:45 pm and came out at 8:34pm

PRESENT

Finance Chairman Eric Miller
Admin Chairman Ron Quimby
Trustee Dan Cheek
Trustee Betsy Straw
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director David Howe

ABSENT

Trustee Ed Wethington

ADJOURNMENT (Voice Vote)

KJA 06/13/2022

Motion made by Admin Chairman Quimby, Seconded by Trustee Cheek. Motion passed by voice
vote.

meeting adjourned 8:35pm



B&F CONSTRUCTION CODE SERVICES, INC.
Building & Fire Protection Plan Review
Training • Inspections • Code Consulting

To: Karri Anderberg – Village Clerk

From: Seth Sommer – Director – B & F Construction Code Services, Inc.

Date: July 18, 2022

Re: Monthly Report – June 2022

Summary

Staff is currently working on the Special Use Permit for Tamayo Trucking. The hearing is scheduled for August 24, 2022.

Below are the statistics for the month of June:

Category

Complaints	0
Verbal/Written Warnings	18
Permits Issued	26
Court Tickets Issued	1
Meetings	0
Phone Calls/Admin. (Mondays only)	0
B&F Inspections	80
Stop Work Orders	1
Total	126

Office & Shipping:
2420 Vantage Drive
ELGIN, IL 60124
CORRESPONDENCE:
P.O. Box 5178
ELGIN, IL 60121-5178



Phone (847) 428-7010
Fax (847) 428-3151
constructioncodes.com

Miscellaneous Plan Reviews

Village of Poplar Grove
June 2022

Fee Total: \$950.00

PERMIT NUMBER	STREET ADDRESS	SCOPE OF WORK	FEE	DATE
2022-96	244 Cedarbend Ct	Deck	\$25.00	6/8/2022
2022-93	14021 Ashwin Ln	Fence	\$25.00	6/6/2022
2022-92	304 Briarwood Dr	Fence	\$25.00	6/6/2022
2022-110	407 Jayde PL	Siding	\$25.00	6/27/2022
2022-95	316 Greenbriar Blvd	Pool	\$50.00	6/8/2022
2022-90	214 Summit St	Fence	\$50.00	6/6/2022
2022-87	13011 Office drive	Emergency Water Connection to Village System	\$225.00	6/2/2022
2022-112	102 Boeing Trl	Above Ground Pool	\$50.00	6/27/2022
2022-94	303 Ridgestone Trl	Pool heater	\$50.00	6/8/2022
2022-109	11411 Lindberg Ln	Siding	\$25.00	6/22/2022
2022-104	307 Ridgestone Trl	Siding	\$25.00	6/14/2022
2022-101	12931 Parkway	Re-roof	\$25.00	6/13/2022
2022-98	101 Edson St B	Windows	\$25.00	6/13/2022
2022-89	112 Boeing Trail	Deck	\$25.00	6/1/2022
2022-106	217 English Oak	Fence	\$25.00	6/22/2022
2022-82	4122 Queenanns Way	Above Ground Pool	\$50.00	6/8/2022
2022-107	428 Sherman Ln	Pool and heater	\$75.00	6/16/2022
2022-102	136 Titleist Trl	Replace Driveway	\$25.00	6/10/2022
2022-97	294 Oak St	Re-roof	\$25.00	6/13/2022
2022-91	307 W Edson St	Re-roof & Siding	\$25.00	6/3/2022
2022-108	387 Prairie Knoll Dr	Pool	\$50.00	6/16/2022
2022-99	407 Jayde Pl	Windows	\$25.00	6/13/2022

Poplar Grove

Residential Building Inspections	\$1,350.00 Total Amount	\$3,220.42
Residential Electrical Inspections	\$245.00	
Residential Energy Inspections		
Residential Mechanical Inspections	\$105.00	
Residential Plumbing Inspections	\$35.00	
Commercial Building Inspections	\$80.00 Number of Travel Days per Inspector	11
Commercial Electrical Inspections	\$80.00 Number of Inspection Reports	78
Commercial Energy Inspections		
Commercial Mechanical Inspections	\$80.00	
Commercial Plumbing Inspections	\$70.00	
Fire Protection		
Property Maintenance & Code Enforcement	\$1,175.42	
Zoning Violations		
Fire Annual Inspections		
Rental & Sale Inspections		
Administrative		
Consultations, Meetings, & Stop Work Orders		
Travel Time Amount	\$0.00	

<u>Date</u>	<u>Address</u>	<u>Permit Number</u>	<u>Unit</u>	<u>Structure Type</u>	<u>Re-inspect</u>	<u>Inspection Type</u>	<u>Inspection Results</u>	<u>Amount</u>
6/1/2022								
	4156 Chandan Blvd	2022-67		Residential (SFR)		Concrete Pour	Approved	\$35.00
	200 N Hill St			Commercial		Code Enforcement	Status	\$135.42
	119 Ray St	2022-85		Residential (SFR)		Concrete Pour	Approved	\$35.00
	213 Stone Hollow Dr	2022-58		Residential (SFR)		Final Electrical	Approved	\$35.00

6/2/2022

213 English Oak	2021-50	Residential (SFR)	Final Building	Approved	\$35.00
213 English Oak	2021-50	Residential (SFR)	Final Mechanical	Approved	\$35.00
213 English Oak	2021-50	Residential (SFR)	Final Electrical	Approved	\$35.00
423 Live Oak Ln	2021-329	Residential (SFR)	Building Rough	Approved	Previously Billed
423 Live Oak Ln	2021-329	Residential (SFR)	Mechancial Rough	Approved	Previously Billed
423 Live Oak Ln	2021-329	Residential (SFR)	Electric Rough	Approved	Previously Billed
4124 Milkweed	2022-76	Residential (SFR)	Concrete Pour	Approved	\$35.00
116 N State St	2022-79	Residential (SFR)	Building Rough	Approved	\$35.00
460 Old Orchard	2022-60	Residential (SFR)	Building Rough	Approved As Noted	\$35.00
384 Prairie Knoll Dr	2022-28	Residential (SFR)	Building Rough	Approved	\$35.00
309 W Edson	2022-80	Residential (SFR)	Building Rough	Approved	\$35.00

107 Washington

2021-370

Residential (SFR)

Ice & Water

Approved

\$35.00

6/3/2022

426 Blue Spruce	2021-232	Residential (SFR)	Concrete Pour	Approved	Previously Billed
430 Blue Spruce	2021-234	Residential (SFR)	Concrete Pour	Approved	Previously Billed
434 Blue Spruce	2021-236	Residential (SFR)	Concrete Pour	Approved	Previously Billed
427 Blue Spruce Dr	221-235	Residential (SFR)	Concrete Pour	Approved	Previously Billed
421 Live Oak Ln	2021-233	Residential (SFR)	Concrete Pour	Approved	Previously Billed

6/6/2022

429 Live Oak Ln	2021-330	Residential (SFR)	Plumbing Rough	Approved	Previously Billed
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6/7/2022

4125 Cornflower Rd	2022-36	Residential (SFR)	Building Rough	Approved	\$35.00
216 Starfire Rd	2022-09	Residential (SFR)	Final Building	Approved	\$35.00
216 Starfire Rd	2022-09	Residential (SFR)	Final Mechanical	Approved	\$35.00
216 Starfire Rd	2022-09	Residential (SFR)	Final Electrical	Approved	\$35.00
700 Waco Way	2021-347	Residential (SFR)	Final Building	Approved	\$35.00
813 Waco Way	2022-32	Residential (SFR)	Concrete Pour	Approved	\$35.00

6/8/2022						
	200 N Hill St		Commercial	Code Enforcement	Approved	\$130.00
6/9/2022						
	4156 Chandan Blvd	22-67	Residential (SFR)	Concrete Pour	Approved	\$35.00
	423 Live Oak Ln	21-329	Residential (SFR)	Footing	Approved As Noted	Previously Billed
	423 Live Oak Ln	21-329	Residential (SFR)	Concrete Pour	Approved	Previously Billed
	423 Live Oak Ln	21-329	Residential (SFR)	Insulation	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Concrete Pour	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Footing	Approved As Noted	Previously Billed
	384 Prairie Knoll Dr	2022-58	Residential (SFR)	Deck Final	Approved	\$35.00
	307 W Edson	2022-91	Residential (SFR)	Ice & Water	Approved	\$35.00
6/10/2022						
	111 Sherman Ln	2022-83	Residential (SFR)	Base Inspection	Approved	\$35.00
6/12/2022						
	440 Sherman Ln	2022-86	Residential (SFR)	Concrete Pour	Approved	\$35.00
6/13/2022						
	14021 Ashworth Ln	2022-93	Residential (SFR)	Building Rough	Approved As Noted	\$35.00
	443 Burled Wood Ct	2022-64	Residential (SFR)	Building Rough	Approved	\$35.00
	200 N Hill St		Commercial	Code Enforcement	Approved	\$130.00
	14092 Tallgrass Trl	2022-88	Residential (SFR)	Building Rough	Approved	\$35.00
	309 W Edson		Residential (SFR)	Final Building	Approved	\$35.00
6/14/2022						
	294 Oak St	2022-97	Residential (SFR)	Building Rough	Approved As Noted	\$35.00
6/16/2022						
	429 Live Oak Ln	2021-330	Residential (SFR)	Building Rough	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Mechanical Rough	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Electric Rough	Approved	Previously Billed
	13011 Office Dr	2022-87	Commercial	Water Service	Approved	\$35.00

6/17/2022	14092 Tallgrass Trl	2022-88	Residential (SFR)		Final Building	Approved	\$35.00
6/20/2022	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00
	112 Boeing Trl	2022-80	Residential (SFR)		Building Rough	Approved	Previously Billed
	304 Briarwood Dr	2022-92	Residential (SFR)		Building Rough	Re-Inspection Required	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)		Insulation	Approved	Previously Billed
	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00
	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00
	517 Prairie Point		Residential (SFR)		Stop Work	Re-Inspection Required	Previously Billed
6/21/2022							
	4125 Cornflower Rd	2022-36	Residential (SFR)		Final Building	Re-Inspection Required	\$35.00
	433 Live Oak Ln	2021-331	Residential (SFR)		Plumbing Rough	Approved	Previously Billed
	440 Sherman Ln	2022-86	Residential (SFR)		Final Building	Approved	\$35.00
6/22/2022							
	304 Briarwood Dr	2022-92	Residential (SFR)	Yes	Fence Post (rough)	Approved	\$55.00
	4120 Cornflower Rd	2022-02	Residential (SFR)		Final Building	Approved	\$35.00
	4120 Cornflower Rd	2022-02	Residential (SFR)		Final Mechanical	Approved	\$35.00
	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00
	387 Prairie Knoll	2022-108	Residential (SFR)		Electric Rough	Approved	\$35.00
6/23/2022	307 W Edson	2022-91	Residential (SFR)		House Wrap	Approved	\$35.00
	217 English Oak	2022-106	Residential (SFR)		Fence Post (rough)	Approved	\$35.00
	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00
	211 N Hill St		Commercial		Code Enforcement	Approved	\$130.00

	13011 Office Dr	2022-87	Commercial	Water Service	Approved	\$35.00
	101 Ridgestone Trl	2022-70	Residential (SFR)	Final Building	Approved	\$35.00
	216 Starfire Rd	2022-09	Residential (SFR)	Final Plumbing	Approved	\$35.00
	502 Waco Way	2022-81	Residential (SFR)	Foundation	Approved	\$35.00
	813 Waco Way	2022-23	Residential (SFR)	Foundation	Approved	\$35.00
6/24/2022						
	100 E Grove St		Commercial	Final Building	Approved	\$80.00
	100 E Grove St	2021-344	Commercial	Final Mechanical	Approved	\$80.00
	100 E Grove St	2021-344	Commercial	Final Electrical	Approved	\$80.00
	423 Live Oak Ln	2021-329	Residential (SFR)	Deck Rough	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Deck Rough	Approved	Previously Billed
6/28/2022						
	4122 Queenanns	2022-82	Residential (SFR)	Building Rough	Approved	\$35.00
	4122 Queenanns	2022-82	Residential (SFR)	Electric Rough	Approved	\$35.00
	111 Sherman Ln	2022-83	Residential (SFR)	Final Building	Approved	\$35.00
6/29/2022						
	202 Acorn Dr	2020-71	Residential (SFR)	Final Building	Approved	\$35.00
	202 Acorn Dr	2020-71	Residential (SFR)	Final Electrical	Approved	\$35.00
	303 Ridgestone Trl	2022-94	Residential (SFR)	Final Electrical	Approved	\$35.00
6/30/2022						
	511 Birch St	2022-40	Residential (SFR)	Building Rough	Approved	\$35.00
	423 Live Oak Ln	2021-329	Residential (SFR)	Deck Rough	Approved	Previously Billed
	429 Live Oak Ln	2021-330	Residential (SFR)	Building Rough	Approved	Previously Billed
	255 Oak St	2022-113	Residential (SFR)	Building Rough	Approved As Noted	\$35.00
	309 Oak St	2022-28	Residential (SFR)	Final Building	Approved	Previously Billed



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Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargo.com

June/July 2022

Clerk Monthly Report

General

Last week I hosted 65 clerks in Elk Grove Village over 3 days. We had 6 different speakers on different topics like TIF, elections and leadership. We also had great networking with clerks all over the state of Illinois

FOIA

We had 1 FOIA for the month of June

1. Robin- Connie Description of requested public records: Issued building permits for both commercial and residential with a value of 100,000.00 and up. This request would like all information pertaining to these such as contractor name and addresses, property number, owner of said property, subdivision name and lot number if residential, residential demo permits. I would prefer this report by email. I am disclosing that this request is for commercial purposes.

PERMITS

For the month of June, we had 26 residential permits for the month of June.

CODE

We had 6 code violations and 2 stop work orders. Admin court will be on July 21, 2022.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – June 2022 Activity

Date: June 10, 2022

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Testing Service Corporation completed the field work on the site on May 16th. A memorandum regarding the results and potential next steps is included in the packet.
- **Sherman Oaks Drainage Improvements:** NICOR completed its work the week of the June 27th. Stenstrom desires to begin its work the week of August 8th.
- **Oak Lawn Mobile Home Park:** The Park has connected to the Village's public water system. We will follow up with the Park to ensure that the well has been properly abandoned.
- **2021 Pavement Maintenance Program:** The Contractor began work last week. We expect work to wrap up on or about August 10th as planned.



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200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargrove-il.gov/>

Public Works Report, June 2022

- We finished the hiring process for two employees, Zach Knighton and Jake Pribble. They started work July 6th. They have fit in seamlessly to the group and have proven to be good hires so far. Both bring some experience related to some of the work we do, and that has shown so far. They have caught on to the job relatively quickly and have done well acclimating themselves to the village and our facilities.
- Received a written resignation from Jake Kasper, and his last day will be July 22nd.
- Negotiations with Local 150 are ongoing, however I believe we are in the final stages and should have an agreement soon.
- Dawson Lake Road began construction on 6/27, we finalized an IGA with Boone County to pay off our section in next 5 years. The estimate cost was 35,000, but should come in significantly lower.
- On 6/27 I received an email from Karri Anderberg regarding a complaint of downed ROW tree at 309 E Edson. The homeowner removed a limb that had fallen in the road, but was concerned about the condition of the tree overall. The next morning, I went and inspected the tree and came to the conclusion that it was a safety hazard. Unfortunately, the size of the tree (as well as location near power lines and the house) prevented Public Works from being able to remove the tree. I contacted Minnihan's tree service and met with him in the afternoon of 6/28. He was able to come out and remove the tree the next morning.
- Trenched a line to supply power from the NWWTP headworks building to a breaker box stand we had previously built. McGilvera Electric came in and wired the box up, we will begin backfilling trench this week.
- Finished Lions Park parking lot- new barrier post installation.
- Deon Dinsmore asked us if we would be able to spray all Lions Park diamonds, as they were over grown with weeds in the ag lime. Kyle and I spent a couple hours on 6/27 to spray. After our spraying and North Boone Youth Sports dragging, the fields look great.
- Chris Danner has continued with daily mowing and string trimming, as well as beginning to clean up around inlets and outlets in both Sherman Oaks and Prairie Green drainage swales.

- On 7/1, Chris Dopkins and myself had a pre-construction meeting with Curran. Work on Our MFT projects for the year began the week of 7/11, with removal and replacement of curb and gutter, sidewalks, and some manhole repair. Milling and paving should begin sometime this week or next.
- 4th of July storms caused some power outages as well as down trees. Kyle and myself spent a couple of hours the next morning removing trees from roadways and ROWs. We had no issues with wells, lift stations, or plants losing power for any prolonged periods of time.
- July 5th storms did cause a few issues, however much of the previous year's drainage repair prove to be beneficial. There were no flooding issues, and water seemed to travel the drainage ways in the south part of the village as it should
- The next day I did receive some calls from a few Bel Air residents regarding backups in their sewer systems. Myself, Chris, and Ion have been trying to determine what exactly happen to these specific residences, but so far have not been able to narrow down an exact cause. The 4 residents I have spoken with all indicated that there check valves or backflow devices failed, which led to backflow. On the villages end, the collection point lift station – although high – was within the levels it should be and pumping water as it should. I did come out that evening and looked at a few manholes as well. Neither of the manholes I looked at were full – I could see the very top of the pipes. Everything was functioning as it should. Chris and I have come up with some other things to look at, and will continue to address this issue.
- 216 State St – Further Discussion regarding this topic.



July 6, 2022

Client: Village of Poplar Grove
 Attn: Don Sattler, Village President
 200 Hill Street
 P.O. Box 01
 Poplar Grove, IL 61065

2323 Fourth Street
 P.O. Box 483
 Peru, Illinois 61354
 815-224-1650
 800-659-4659
 FAX 815-224-1688

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
 South: Class I Sequential batch reactors (SBR).
 Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during June 2022 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- Last month we did have an issue with a generator at collection point lift station. We lost power and the generator didn't start and did show a fault. It turns out the contacts in the switch were bad. We have since taken apart the switch and cleaned all the contacts and has been working as it should now. Basically, the generator was in auto, but the switch was corroded and wasn't making a contact. We also have gone to all the other generators and cleaned the contacts in the switches.

North WWTP:

- All standard monthly checks/maintenance/cleaning and producers were completed.
- Put the disc filter back in service because we had a sand filter pump go down again. This is a pump we have had a lot of problems with.
- Pulled all floats and transducers, cleaned rags off of them. This is having to be done more than normal because of the screen being down.
- The new screen is installed, and panel hung, but now we're waiting on McGilvera Electric to come out and finish the electrical work. I have been in contact with them. We dug the trench, but still have yet to receive a date that they will come out.
- Because of the screen being down, we are manually raking the bar screen.
- Tested all emergency wash stations and portable generators.
- Cleaned EQ tanks.
- Cleaned UV channel.

South WWTP:

- All standard monthly checks/maintenance/cleaning and producers were completed.
- The plumbing project for the south plant main lift station is set to be done in July some time.
- The Sam unit that is at Aqua Tec should be done with in the next couple weeks.
- The remaining parts for the SBR3 project are close to coming in.
- Tested all emergency wash stations.

- Sent sludge to drying bed.
- Decanted digesters.

Water System:

- Cleaned well houses.
- Lead and copper samples south system.
- Changed bad motor on Chem pump at well 3.
- Fixed broken injector at well 4.
- All required EPA testing has been done.
- Cleaned well houses.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.
Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit #: IL0023451 **Permittee:** POPLAR GROVE, VILLAGE OF
Major: No **Facility Location:** POPLAR GROVE, VILLAGE OF
Permitted Feature: 001 External Outfall **Discharge:** 001-0 STP-OUTFALL
Report Dates & Status: From 05/01/22 to 05/31/22 **DMR Due Date:** 06/25/22 **Status:** NetDMR Validated
Monitoring Period: Considerations for Form Completion
Form ID: W0070150007-DMF LOAD LIMITS DISPLAYED-MONITORING LOCATION **1 IS MONTHLY AVERAGE AND DAILY MAXIMUM-MONITORING LOCATION **8 IS FORWEEKLY AVERAGE.
Principal Executive Officer:

Monitoring Location: 1 - Effluent Gross **Sample # Param. NODI:** --
Parameter Name: Oxygen, dissolved [DO] **Units:** --
Quantity or Loading: --
Qualifier 1: -- **Qualifier 2:** -- **Qualifier 3:** --
Value 1: -- **Value 2:** -- **Value 3:** --
Unit 1: -- **Unit 2:** -- **Unit 3:** --
Frequency of Analysis: -- **Sample Type:** --

First Name: Ion **Title:** --
Last Name: Stear
No Data Indicator (NODI): --
Form NODI: --

Code	Parameter Name	Monitoring Location	Sample # Param. NODI	Qualifier 1	Qualifier 2	Qualifier 3	Value 1	Value 2	Value 3	Unit 1	Unit 2	Unit 3	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--									02DA - 2 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	--									02DA - 2 Days Every Week	GR - GRAB
X 00530	Solids, total suspended	1 - Effluent Gross	0	--									02DA - 2 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--									02DA - 2 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--									9899 - Continuous	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	--									0130 - Monthly	GR - GRAB
74055	Cellform, fecal general	1 - Effluent Gross	0	--									0130 - Monthly	GR - GRAB
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--									02DA - 2 Days Every Week	CP - COMPOS

Submission Note: If a parameter row does not contain any values for the Sample nor Effluent Tracing, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
Edit Check Errors

Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Attachments: No attachments.
Report Last Saved By: POPLAR GROVE, VILLAGE OF
User: ebumgamer

Name: Elaine Burmgamer
E-Mail: eburmgamer@lestinc.com
Date/Time: 2022-05-21 15:39 (Time Zone: -05:00)
Report Last Signed By
User: IONSTEAR
Name: Ion Stear
E-Mail: istear@lestinc.com
Date/Time: 2022-05-22 09:12 (Time Zone: -05:00)

DMR Copy of Record

Permit
 Permit #: **IL0023451**
 Major: **POPLAR GROVE, VILLAGE OF**
 PO BOX 1
 POPLAR GROVE, IL 61065

Permitted Feature: **INF**
 Influent Structure

Permittee: **POPLAR GROVE, VILLAGE OF**
 PO BOX 1
 POPLAR GROVE, IL 61065

Discharge: **INF-I**
 INFLUENT MONITORING

Report Dates & Status
 Monitoring Period: **From 05/01/22 to 05/31/22**
 DMR Due Date: **06/25/22**
 Status: **NetDMR Validated**

Considerations for Form Completion
 BOW ID: **W0070150007**

Principal Executive Officer
 First Name: **Ion**
 Last Name: **Steer**
 Title:

No Data Indicator (NDD)
 Form NDD:

Code	Parameter Name	Monitoring Location	Station # Param. NDD	Sample Permit Max Value NDD	Quantity or Loading Value 1	Qualifier 1	Units	Qualifier 2 Value 2	Qualifier 3 Value 3	Qualifier 4 Value 4	Qualifier 5 Value 5	Quality or Concentration Req Mon MO AVG	# of Ex	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-				25.0				Req Mon MO AVG	19 -mg/L	02DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	-				48.2				Req Mon MO AVG	19 -mg/L	02DA - 2 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-				0.189		0.353		Req Mon MO AVG	03 - MGD	9889 - Continuous	CP - COMPOS

Facility Location: **POPLAR GROVE - NORTH WWTP, VILLAGE OF**
 205 EDSON RD
 POPLAR GROVE, IL 61065

Telephone:

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors
 No errors.

Comments

Attachments
 No attachments.

Report Last Saved By
 POPLAR GROVE, VILLAGE OF

User: **ebungamer**
Name: **Elaine Bungamer**
E-Mail: **ebungamer@testinc.com**
Date/Time: **2022-06-21 15:39 (Time Zone: -05:00)**

Report Last Signed By

User: **IONSTEAR**
Name: **Ion Stear**
E-Mail: **isear@testinc.com**
Date/Time: **2022-06-22 09:12 (Time Zone: -05:00)**

DMR Copy of Record

Permit: IL0071447
Permittee: POPLAR GROVE VILLAGE OF
Major: Yes
Facility Location: POPLAR GROVE SOUTH STP, VILLAGE OF
 12211 STATE ROUTE 76
 POPLAR GROVE, IL 61065
Discharge: 001-0
 STP OUTFALL
DMR Due Date: 06/25/22
Status: NetDMR Validated
Monitoring Location: 200 S HILL ST
 POPLAR GROVE, IL 61065
Monitoring Location: 001-0
 STP OUTFALL
Session Param. NOD: 05/01/22 to 05/31/22
Report Dates & Status: From 05/01/22 to 05/31/22
Monitoring Period: Considerations for Form Completion
BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.
Principal Executive Officer: Ion Stear
First Name: Ion
Last Name: Stear
No Data Indicator (NOD):
Form NOD:

Parameter Name	Monitoring Location	Session Param. NOD	Sample Permit Req Value NOD	Quality of Concentration	Quality of Loading	Quality of Discharge	Units	Qualifier 1	Qualifier 2	Qualifier 3	Value 1	Value 2	Value 3	Units	Frequency of Analysis	Sample Type
00300 Oxygen, dissolved [DO]	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	mg/L	>=	>=	>=	6.25 MIN WK AV	6.8	5.0 DAILY MN	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB
00400 pH	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD		>=	>=	>=	6.43	6.0 MINIMUM	8.38	12 - SU	03DW - 3 Days Every Week	GR - GRAB
00530 Solids, total suspended	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	19.562	250.0 MO AVG	4.0	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
00600 Nitrogen, total [as N]	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	23.44	23.44	23.44	19 - mg/L	0130 - Monthly	CP - COMPOS
00610 Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	0.867	31.0 MO AVG	0.177	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
00610 Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	0.641	79.0 WKLY AVG	4.7 DAILY MX	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
00655 Phosphorus, total [as P]	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	2.683	21.0 MO AVG	0.548	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
50050 Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	MGD	<	<	<	0.567	03 - MGD	0.548	19 - mg/L	9999 - Continuous	CP - COMPOS
50060 Chlorine, total residual	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	mg/L	<	<	<	0.0	0.05 DAILY MX	0.0	19 - mg/L	CLJOC - Chlorination/Continuous	GR - GRAB
74055 Coliform, fecal general	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	#/100mL	<	<	<	10.0	400.0 DAILY MX	13 - #/100mL	13 - #/100mL	03DW - 3 Days Every Week	GR - GRAB
80092 BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	Sample Permit Req Value NOD	lb/d	<	<	<	13.630	208.0 MO AVG	2.785	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS

Submission Note:
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
Edit Check Errors
No errors.
Comments

Attachments

No attachments

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:

ebungamer

Name:

Elaine Bungamer

E-Mail:

ebungamer@lestinc.com

Date/Time:

2022-06-21 15:43 (Time Zone: -05:00)

Report Last Signed By

User:

IONSTEAR

Name:

Ion Stear

E-Mail:

istear@lestinc.com

Date/Time:

2022-06-22 09:12 (Time Zone: -05:00)

DMR Copy of Record

Permit #: **IL0071447**
 Major: **Yes**
 Permittee: **POPLAR GROVE, VILLAGE OF**
 Facility Location: **12211 STATE ROUTE 76
 POPLAR GROVE, IL 61065**

Permitted Feature: **INF Influent Structure**
 Discharge: **INF-L INFLUENT MONITORING**
 DMR Due Date: **06/25/22**
 Status: **NotDMR Validated**

Monitoring Period: **From 05/01/22 to 05/31/22**
 Considerations for Form Completion
 BOW ID: **W0070150006**
 Principal Executive Officer
 First Name: **Ion**
 Last Name: **Stear**
 Title:
 Telephone:
 No Data Indicator (NOD):
 Form NOD:

Sample	Parameter Name	Monitoring Location	Seepage Param (NOD)	Sample Permit Req. Value NOD	Quantity of Location	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-		Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	-		Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
00685	Phosphorus, total [as P]	1 - Effluent Gross	0	-		Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-		Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
 Edit Check Errors
 No errors.
 Comments

Attachments
 No attachments.
 Report Last Saved By
 User: **ebungamer**
 Name: **Elaine Bungamer**
 E-Mail: **ebungamer@lestinc.com**
 Date/Time: **2022-05-21 15:44 (Time Zone: -05:00)**

Report Last Signed By
 User: **IONSTEAR**
 Name: **Ion Stear**
 E-Mail: **lstear@lestinc.com**
 Date/Time: **2022-05-22 09:12 (Time Zone: -05:00)**

VILLAGE OF POPLAR GROVE - WEST
 FOR THE MONTH OF May 2022
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070350
 MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Free	Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Scale	lbs Used		Scale	lbs Used	Scale	lbs Used	
30-Apr	08:33	34459		7694.05		153.00				85		425.20	JS
1-May	09:10	344648	52	7695.3	1.23	153.00	0.0	1.37	4.00	81	4.00	423.20	JS
2-May	08:00	344700	50	7696.53	1.06	153.00	1.0	1.51	2.00	77	2.00	421.90	JS
3-May	07:30	344750	51	7697.59	1.07	152.00	2.0	1.02	4.00	75	4.00	420.20	JS
4-May	07:30	344801	44	7698.66	1.19	150.00	1.0	1.57	1.00	71	1.00	418.80	KL
5-May	08:20	344845	47	7699.85	1.14	149.00	0.0	0.94	2.00	70	2.00	417.60	JS
6-May	07:10	344892	44	7700.99	0.56	149.00	1.0	0.81	6.00	68	6.00	416.00	KL
7-May	07:15	344936	45	7701.55	1.43	148.00	0.0	1.98	2.00	62	2.00	414.80	KL
8-May	07:05	344981	66	7702.98	1.5	148.00	0.0	1.99	4.00	60	4.00	413.70	KL
9-May	08:04	345047	72	7704.48	1.65	147.00	1.0	1.18	3.00	56	3.00	411.40	JS
10-May	07:35	345119	71	7706.13	1.65	146.00	1.0	0.64	3.00	53	3.00	408.40	JS
11-May	06:20	345190	65	7707.78	1.5	145.00	0.5	1.66	4.00	50	4.00	406.00	KL
12-May	08:20	345255	53	7709.28	1.13	144.50	0.5	0.44	1.00	46/100	1.00	403.90	JS
13-May	08:35	345308	69	7710.41	1.68	144.00	1.0	1.01	5.00	99	5.00	403.70	JS
14-May	08:55	345377	67	7712.09	1.52	143.00	1.0	1.15	4.00	94	4.00	401.10	JS
15-May	08:45	345444	64	7713.61	1.43	142.00	1.0	0.96	3.00	90	3.00	399.60	JS
16-May	08:15	345508	160	7715.04	3.71	141.00	2.0	0.95	6.00	87	6.00	396.70	JS
17-May	07:50	345668	112	7718.75	2.57	139.00	1.0	1.02	7.00	81	7.00	392.80	JS
18-May	07:35	345780	47	7721.32	1.09	138.00	1.0	0.55	4.00	74	4.00	389.40	KL
19-May	07:35	345827	49	7722.41	1.17	137.00	0.0	0.67	0.00	70	0.00	387.60	JS
20-May	07:40	345876	61	7723.58	1.41	137.00	0.0	1.98	7.00	70	7.00	385.70	KL
21-May	07:15	345937	43	7724.99	0.94	137.00	0.0	0.68	2.00	63	2.00	384.10	KL
22-May	07:20	345980	67	7725.93	1.5	137.00	1.0	2.00	1.00	61	1.00	383.10	KL
23-May	06:55	346047	70	7727.43	1.64	136.00	1.0	0.72	2.00	60	2.00	381.50	KL
24-May	07:00	346117	43	7729.07	0.99	135*160	0.0	0.70	5.00	58	5.00	379.3*437.3	KL
25-May	07:30	346160	48	7730.06	1.01	160.00	0.0	1.92	1.00	53*100	1.00	436.20	KL
26-May	10:50	346208	46	7731.07	1.11	160.00	0.5	0.28	4.00	99	4.00	433.80	JS
27-May	08:25	346254	49	7732.18	1.1	159.50	0.0	0.81	1.00	95	1.00	432.70	JS
28-May	08:20	346303	48	7733.28	1.12	159.50	0.5	1.16	4.00	94	4.00	431.40	JS
29-May	09:06	346351	57	7734.4	1.34	159.00	1.0	0.29	1.00	90	1.00	429.80	JS
30-May	08:35	346408	90	7735.74	2.05	158.00	0.0	0.53	4.00	89	4.00	428.10	JS
31-May	07:40	346498	47	7737.79	0.63	158.00	0.5	1.33	2.00	85	2.00	425.50	JS
1-Jun	07:40	346545		7738.42		157.50			83.00	83		424.2	JS
TOT			1850					33.82					
AVE			62					1.09					
MAX			160					2.00					
MIN			43					0.28					

Item 6.

SIGNATURE:  Jon Stear
 PHONE: 815-224-1650

IL0070300
MONTHLY OPERATING REPORT

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF May 2022
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Scale	lbs Used	Scale	lbs Used	
30-Apr	09:08	553722		3626.9		4560.20		150.00		73		446.60		JS
1-May	09:50	553774	148	3628.2	1.1	4560.20	0	149.00	2.0	68	3.00	445.20	1.20	JS
2-May	08:50	553922	76	3629.3	1.2	4560.20	0	147.00	2.0	65	5.00	444.00	1.60	JS
3-May	08:00	553998	71	3630.5	1.1	4560.20	0	145.00	0.0	60/100	2.00	442.40	1.00	JS
4-May	08:30	554069	54	3631.6	0.8	4560.20	0	145.00	1.0	98	4.00	441.40	0.20	KL
5-May	07:10	554123	75	3632.4	1.3	4560.20	0	144.00	2.0	94	4.00	441.20	2.60	JS
6-May	07:55	554198	70	3633.7	1.1	4560.20	0	142.00	0.0	90	6.00	438.60	1.00	KL
7-May	07:40	554268	70	3634.8	1.1	4560.20	0	142.00	2.0	84	3.00	437.60	1.60	KL
8-May	07:30	554338	107	3635.9	1.6	4560.20	0	140.00	1.0	81	5.00	436.00	2.20	KL
9-May	08:50	554445	72	3637.5	1.2	4560.20	0	139.00	1.0	76	3.00	433.80	1.40	JS
10-May	08:45	554517	88	3638.7	1.4	4560.20	0	138.00	1.0	73	4.00	432.40	1.60	JS
11-May	08:55	554605	88	3640.1	1.4	4560.20	0	137.00	1.0	69	5.00	430.80	1.40	KL
12-May	07:20	554693	80	3641.5	1.2	4560.20	0	136.00	1.0	64	5.00	429.40	1.80	JS
13-May	07:50	554773	92	3642.7	1.5	4560.20	0	135.00	2.0	59	5.00	427.60	1.20	JS
14-May	09:30	554865	104	3644.2	1.7	4560.20	0	133.00	1.0	54/102	5.00	426.40	2.00	JS
15-May	09:10	554969	112	3645.9	1.7	4560.20	0	132.00	2.0	97	7.00	424.40	2.00	JS
16-May	09:15	555081	87	3647.6	1.4	4560.20	0	130.00	1.0	90	4.00	422.40	1.80	JS
17-May	09:00	555168	70	3649	1.1	4560.20	0	129.00	2.0	86	5.00	420.60	1.40	JS
18-May	08:20	555238	78	3650.1	1.2	4560.20	0	127.00	1.0	81	3.00	419.20	1.10	KL
19-May	08:50	555316	76	3651.3	1.2	4560.20	0	126.00	1.0	78	5.00	418.10	1.50	JS
20-May	08:50	555392	68	3652.5	1.1	4560.20	0	125.00	1.0	73	2.00	416.60	1.20	KL
21-May	07:40	555460	87	3653.6	1.4	4560.20	0	124.00	2.0	71	2.00	415.40	2.40	KL
22-May	07:40	555547	89	3655	1.4	4560.20	0	122.00	1.0	69	7.00	413.00	0.80	KL
23-May	07:50	555636	71	3656.4	1.1	4560.20	0	121.00	1.0	62	2.00	412.20	1.40	KL
24-May	07:35	555707	87	3657.5	1.4	4560.20	0	120*160	1.0	60	2.00	410.8*461.2	1.20	KL
25-May	08:10	555794	73	3658.9	1.1	4560.20	0	159.00	1.0	58*100	2.00	460.00	4.20	KL
26-May	08:15	555867	69	3660	1.1	4560.20	0	158.00	1.0	98	4.00	455.80	3.00	JS
27-May	07:10	555936	76	3661.1	1.2	4560.20	0	157.00	1.0	94	3.00	452.80	-3.40	JS
28-May	08:50	556012	87	3662.3	1.4	4560.20	0	156.00	1.0	91	5.00	456.20	1.60	JS
29-May	09:22	556099	93	3663.7	1.5	4560.20	0	155.00	3.0	86	3.00	454.60	1.80	JS
30-May	09:25	556192	89	3665.2	1.4	4560.20	0	152.00	0.0	83	4.00	452.80	1.80	JS
31-May	08:41	556281	93	3666.6	1.4	4560.20	0	152.00	0.75	79	4.00	451.00	1.60	JS
1-Jun	850	556374		3668		4560.20		151.25		75		449.40		JS
TOT			2507				0							
AVE			84				0							
MAX			148				0							
MIN			24				0							

Ion Stear



SIGNATURE:
PHONE: 815-224-1650

Item 6.

VILLAGE OF POPLAR GROVE - NORTH
 FOR THE MONTH OF May 2022
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
 MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials		
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L		Scale	lbs Used
30-Apr	08:15	321739413.4		10062.1		27230.50		147.00				80		45.00		JS
1-May	09:00	321895394.9	137980	10062.1	0	27238.30	6.80	145.00	1.0	1.08	8.00	74	44.00	44.00	0.5	JS
2-May	07:25	322033374.9	107831.9	10062.1	0	27245.10	5.30	144.00	1.0	1.03	4.00	66	43.50	43.50	0.5	JS
3-May	07:10	322141206.8	114161.6	10062.1	0	27250.40	5.70	143.00	1.0	0.92	6.00	62/100	43.00	43.00	0.0	JS
4-May	07:00	322255368.4	161435.3	10062.1	0	27256.10	8.00	142.00	2.0	1.29	4.00	94	43.00	43.00	1.0	KL
5-May	09:10	322416803.7	95751.9	10062.1	0	27264.10	4.70	140.00	1.0	1.08	6.00	90	42.00	42.00	1.0	JS
6-May	06:55	322512555.6	120167.8	10062.1	0	27268.80	5.90	139.00	1.0	1.26	4.00	84	41.00	41.00	0.0	KL
7-May	07:05	322632723.4	170092.1	10062.1	0	27274.70	8.50	138.00	1.0	1.06	8.00	80	41.00	41.00	1.0	KL
8-May	06:55	322802815.5	188263.9	10062.1	0	27283.20	9.30	137.00	2.0	1.20	8.00	72	40.00	40.00	1.0	KL
9-May	07:30	322991079.4	144951.2	10062.1	0	27292.50	7.20	135.00	2.0	0.98	6.00	64	39.00	39.00	0.75	JS
10-May	07:15	323136030.6	169615.9	10062.1	0	27299.70	8.40	133.00	2.0	1.19	8.00	58/100	38.25	38.25	1.3	JS
11-May	06:05	323305646.5	195883.1	10062.1	0	27308.10	9.70	131.00	1.0	1.45	7.00	92	37.00	37.00	0.75	KL
12-May	08:55	323501529.6	163430.3	10062.1	0	27317.80	8.00	130.00	2.0	1.17	7.00	85	36.25	36.25	1.0	JS
13-May	08:10	323664959.9	158024.3	10062.1	0	27325.80	7.90	128.00	2.0	1.09	8.00	78	35.25	35.25	0.25	JS
14-May	08:35	323822984.2	156433.9	10062.1	0	27333.70	7.70	126.00	1.0	1.64	7.00	70	35.00	35.00	1.0	JS
15-May	08:30	323979418.1	203283.8	10062.1	0	27341.40	10.10	125.00	1.0	0.95	10.00	63	34.00	34.00	1.0	JS
16-May	07:45	324182701.9	149025	10062.1	0	27351.50	7.40	124.00	2.0	0.82	6.00	53/100	33.00	33.00	0.0	JS
17-May	07:30	324331726.9	126970.6	10062.1	0	27358.90	6.30	122.00	1.0	0.87	5.00	94	33.00	33.00	1.0	JS
18-May	07:20	324458697.5	132853.7	10062.1	0	27365.20	6.60	121.00	1.0	0.87	7.00	89	32.00	32.00	0.75	JS
19-May	07:15	324591551.2	161846.1	10062.1	0	27371.80	8.00	120.00	1.0	0.80	6.00	82	31.25	31.25	0.25	JS
20-May	08:00	324753397.3	97998.6	10062.1	0	27379.80	4.80	119.00	1.0	1.28	6.00	76	31.00	31.00	1.0	KL
21-May	07:05	324851395.9	150181.8	10062.1	0	27384.60	7.40	118.00	1.0	1.04	8.00	70	30.00	30.00	0.75	KL
22-May	07:10	325001577.7	146113.5	10062.1	0	27392.00	7.20	117.00	1.0	0.89	4.00	62	29.25	29.25	0.25	KL
23-May	08:40	325147691.2	155307.9	10062.1	0	27399.20	7.70	116.00	1.0	0.79	7.00	58	29.00	29.00	1.0	KL
24-May	08:40	325302999.1	149181.4	10062.1	0	27406.90	7.50	115*160	1.0	0.84	2.00	51/100	28*51	28*51	0.75	KL
25-May	07:15	325452180.5	159786.3	10062.1	0	27414.40	7.90	115.00	1.0	0.85	4.00	98	28.25	28.25	0.25	KL
26-May	11:15	325611966.8	125532	10062.1	0	27422.30	6.20	115.00	2.0	0.96	5.00	94	28.00	28.00	0.75	JS
27-May	08:50	325737498.8	124717.8	10062.1	0	27428.50	6.20	116.00	2.0	0.87	6.00	89	27.50	27.50	0.25	JS
28-May	08:00	325862216.6	139162.5	10062.1	0	27434.70	6.90	115.00	0.5	0.89	7.00	83	27.00	27.00	0.75	JS
29-May	08:45	326001379.1	182646.2	10062.1	0	27441.60	9.00	113.50	0.5	0.82	7.00	76	26.75	26.75	1.3	JS
30-May	08:00	326184025.3	172127	10062.1	0	27450.60	8.60	113.00	1.0	0.87	9.00	69	26.00	26.00	0.75	JS
31-May	07:20	326356152.3	154693	10062.1	0	27459.20	7.60	112.00	1.0	1.01	6.00	60	25.75	25.75	0.75	JS
1-Jun	07:20	326510845.3		10062.1		27466.8		111.00		0.9	54/100		25.5	25.5		JS
TOT			4460757				221			32.76						
AVE			148692				7			1.02						
MAX			203284				10			1.64						
MIN			95782				5			0.79						

SIGNATURE: _____
 PHONE: 815-224-1650
 Ion Sitar

Item 6.

**VILLAGE OF POPLAR GROVE
FOR THE MONTH OF May 2022
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES**

Date	North System (Wells 2 & 3)			West System (Well 4)			South System (Wells 5 & 6)			Operator Initials	1.0 mg.L Standard	Flouride Analysis					
	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #			Free Cl ₂	Total Cl ₂	PO ₄	Well #2	Well #3	Well #4
1																	
2	Elm	0.63		1.14	Gas Station	0.48		1.25	Tower	0.97		1.26			0.77	0.67	0.60
3	Tower	0.92		1.36	Tower	0.9		1.01	Tower	0.87		1.1			1.30	0.46	0.47
4	Elm	0.84		1.4	Gas Station	1.12		1.13	Tower	0.87		0.86			0.84	0.55	0.46
5	Tower	1.08		0.86	Garage	0.62		1.45	Tower	0.95		1.56			1.20	0.57	0.46
6	Tower	1.26		0.7	Tower	0.81		1.13	Tower	0.88		1.69			0.81	0.58	0.48
7															1.30	0.77	0.52
8															1.10	1.40	0.66
9	Elm	0.83		1.23	Gas Station	0.58		1.09	Tower	0.98		1.42			1.00	1.20	0.66
10	Tower	1.19		0.83	Tower	0.6		1.6	Tower	0.98		1.25			0.96	0.70	0.61
11	Tower	1.45		1.42	Tower	1.66		1.26	Tower	1.38		1.36			0.93	0.83	0.56
12	Tower	1.17		1.18	Garage	0.87		1.39	Tower	1.01		1.42			0.74	0.98	0.57
13	Village	0.36		1.54	Tower	1.11		0.92	Tower	0.88		1.57			0.69	0.63	0.52
14															0.98	0.83	0.56
15															1.00	0.77	0.55
16	Elm	0.7		1.37	Gas Station	0.52		1.03	Tower	0.91		1.43			1.10	0.57	0.25
17	Tower	0.87		1.45	Tower	0.85		0.8	Tower	0.83		1.34			0.85	0.72	0.52
18	Tower	0.87		0.91	Tower	0.6		0.85	Tower	0.8		1.28			0.74	0.85	0.65
19	Tower	0.8		0.94	Tower	0.69		0.93	Tower	0.8		1.29			0.68	0.87	0.75
20	Village	0.38		2.02	Garage	0.62		1.16	Tower	0.9		1.22			1.10	0.82	0.60
21															1.00	0.52	0.65
22															1.10	0.93	0.67
23	Tower	0.79		1.89	Tower	0.6		1	Tower	1.04		1.3			1.10	1.20	0.67
24	Elm	0.53		1.95	Gas Station	0.62		1.36	Tower	0.85		1.16			1.10	0.84	0.59
25	Tower	0.85		1.02	Tower	1.78		1.8	Tower	0.95		1.41			1.20	0.65	0.49
26	Tower	0.96		0.88	Garage	0.26		1.19	Tower	0.87		1.28			0.86	1.20	0.53
27	Village	0.18		1.48	Tower	1		0.99	Tower	0.41		1.31			0.79	0.69	0.52
28															1.00	0.73	0.67
29															1.00	0.60	0.65
30	Tower	0.87		0.75	Gas Station	0.19		1.03	Tower	1.38		1.04			0.51	0.60	0.23
31	Elm	0.33		1.57	Tower	1.26		0.99	Tower	0.86		1.43			0.64	0.53	0.53
															0.50	0.69	0.51

Item 6.

Signature:  Ion Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

www.villageofpoplargo.com

JUNE 2022 TREASURER'S REPORT

Monthly Reports:

Attached you will find June's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in June.
- Invoices scheduled to be paid in the month of July: \$183,364.33 in AP checks, \$11,918.94 in Insurance Expense checks, and \$8,944.84 in EFTS. Grand Total: \$204,228.11.
- Due to our 4/30/22 fiscal year end, no financial statements are available for June.

Upcoming Activities

- Our fiscal year ended 04/30/2022. Audit fieldwork started 07/11/2022.

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07/14/2022

CHECK REGISTER
CHECK DATE FROM 06/01/2022 - 06/30/2022

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
06/01/2022	OPER	27369	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	12,134.45
06/01/2022	OPER	27370	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	946.98
06/01/2022	OPER	27371	PR NCPERS	NCPERS	96.00
06/03/2022	OPER	Various	PR Payroll	PAYROLL	10,106.49
06/03/2022	OPER	EFT486(E)	PR IRS	INTERNAL REVENUE SERVICE	2,860.29
06/03/2022	OPER	EFT487(E)	PR STATE OF IL	STATE OF ILLINOIS	586.06
06/10/2022	OPER	27372	AP 0371	ABBY PEST ELIMINATION LLC	495.00
06/10/2022	OPER	27373	AP 0006	ADT COMMERCIAL LLC	182.48
06/10/2022	OPER	27374	AP 0338	AMAZON.COM	620.62
06/10/2022	OPER	27375	AP 0293	AQUATEC, INC.	4,628.80
06/10/2022	OPER	27376	AP 0485	AREA MECHANICAL, INC.	693.56
06/10/2022	OPER	27377	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	3,105.23
06/10/2022	OPER	27378	AP 0567	BEVERLY MATERIALS LLC	267.42
06/10/2022	OPER	27379	AP 0361	BLAIN'S FARM & FLEET	268.02
06/10/2022	OPER	27380	AP 0051	BOBCAT OF ROCKFORD	1,300.32
06/10/2022	OPER	27381	AP 0041	BOONE COUNTY SHOPPER	375.00
06/10/2022	OPER	27382	AP 0078	CARD SERVICE CENTER	905.34
06/10/2022	OPER	27383	AP 0098	CINTAS CORPORATION #355	208.55
06/10/2022	OPER	27384	AP 0278	COMED	20,255.45
06/10/2022	OPER	27385	AP 0073	CONSERV FS INC	2,550.81
06/10/2022	OPER	27386	AP 0347	CORE & MAIN LP	3,001.52
06/10/2022	OPER	27387	AP 0561	FOUR SEASONS AMUSEMENTS	3,312.50
06/10/2022	OPER	27388	AP 0097	FOX VALLEY INTERNET, INC.	54.90
06/10/2022	OPER	27389	AP 0096	FRONTIER	858.69
06/10/2022	OPER	27390	AP 0424	GO TO COMMUNICATIONS INC	309.61
06/10/2022	OPER	27391	AP 0107	GROWTH DIMENSIONS	5,000.00
06/10/2022	OPER	27392	AP 0109	HAWKINS, INC.	1,088.18
06/10/2022	OPER	27393	AP 0467	ILLINOIS COUNTIES RISK MGMT TRUST	38,462.50
06/10/2022	OPER	27394	AP 0123	ILLINOIS RURAL WATER ASSOCIATION	391.90
06/10/2022	OPER	27395	AP 0072	JOE COOLING & SONS, INC.	126.75
06/10/2022	OPER	27396	AP 0351	JOHNSON TRACTOR	154.49
06/10/2022	OPER	27397	AP 0159	MCCMAHON ASSOCIATES, INC.	16,018.35
06/10/2022	OPER	27398	AP 0163	MEDIACOM	269.89
06/10/2022	OPER	27399	AP 0165	MENARDS	256.54
06/10/2022	OPER	27400	AP 0329	MR. GOODWATER	57.58
06/10/2022	OPER	27401	AP 0196	N-TRAK GROUP, LLC	990.87
06/10/2022	OPER	27402	AP 0186	NICOR GAS	1,576.64
06/10/2022	OPER	27403	AP 0192	NORTHERN ILLINOIS SERVICE CO	104.25
06/10/2022	OPER	27404	AP 0589	OBJECT CONTROLS INC	11,399.55
06/10/2022	OPER	27405	AP MISC	POPLAR GROVE ENTERTAINMENT, INC.	25.00
06/10/2022	OPER	27406	AP 0225	R.J. DANIELS FUEL & TIRE	60.25
06/10/2022	OPER	27407	AP 0506	R.P. LUMBER COMPANY, INC.	1,753.64
06/10/2022	OPER	27408	AP 0451	RED WING BUSINESS ADVANTAGE ACCT.	202.39
06/10/2022	OPER	27409	AP 0521	RGB JANITORIAL	390.00
06/10/2022	OPER	27410	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	103.67
06/10/2022	OPER	27411	AP 0493	RPM'S	600.00
06/10/2022	OPER	27412	AP 0461	SKYLINE WINDOW CLEANING	138.00
06/10/2022	OPER	27413	AP 0217	SOLUTIONS BANK	59.54
06/10/2022	OPER	27414	AP 0319	SOSNOWSKI SZETO, LLP	9,105.00
06/10/2022	OPER	27415	AP 0355	TEST INC.	18,045.66
06/10/2022	OPER	27416	AP 0259	TWIN TOWERS INC.	9.00

07/14/2022

CHECK REGISTER
CHECK DATE FROM 06/01/2022 - 06/30/2022

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
06/10/2022	OPER	27417	AP 0261	U.S. CELLULAR	310.80
06/10/2022	OPER	27418	AP 0333	UNITED SANITATION SERVICES, INC.	225.00
06/10/2022	OPER	27419	AP 0265	VORTEX TECHNOLOGIES INC	2,250.00
06/10/2022	OPER	27420	AP 0429	WEX BANK - MARATHON FLEET CARD	1,425.15
06/10/2022	OPER	27421	AP 0268	WILLIAM CHARLES CONSTRUCTION, LLC	703.50
06/10/2022	OPER	27422	AP 0282	WIN-911 SOFTWARE	660.00
06/13/2022	OPER	27424	AP 0590	HOLMSTROM KENNEDY PC	5,512.50
06/16/2022	OPER	27423	AP 0581	MAJESTIC ASPHALT	36,800.00
06/17/2022	OPER	Various	PR Payroll	PAYROLL	11,462.41
06/17/2022	OPER	EFT488(E)	PR IRS	INTERNAL REVENUE SERVICE	3,313.07
06/17/2022	OPER	EFT489(E)	PR STATE OF IL	STATE OF ILLINOIS	664.27
06/17/2022	OPER	27426	PR UNION DUES	I.U.O.E. LOCAL 150	317.78
06/17/2022	OPER	EFT490(E)	PR IMRF	IMRF	2,995.89
06/20/2022	OPER	101(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
06/20/2022	OPER	102(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
06/21/2022	OPER	27427	AP 0217	SOLUTIONS BANK	909.34
06/29/2022	OPER	27429	AP 0177	MUNICIPAL CLERKS OF ILLINOIS	140.00
Total of 85 Checks:					251,147.25
Less 0 Void Checks:					0.00
Total of 85 Disbursements:					251,147.25



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E. Village Engineer

Re: Park Street Sanitary Sewer Repairs

Date: July 15, 2022

Please all this memorandum to follow up the discussion of the June 15th Board Meeting. As you will recall, the Village has been working on a number of sanitary sewer spot repairs which are as follows:

- **Park Street:** There are a number of utilities (gas, one unknown utility and a water service) that have been directionally drilled through the sanitary sewer on Park Street. The utilities will be lowered or raised to resolve the conflict, and the sewer main will be repaired and it's worthwhile to note that NICOR has agreed to reimburse the Village for its portion of the work. There is also a severely offset joint approximately 50' from a manhole as well as a protruding service connection and it only makes sense to make these repairs concurrently with the other work as they are in very close proximity to each other.
- **Main/State and 306 State Street:** These repairs were made in the fall of 2021 and consisted of repairs/replacements of the sanitary sewer laterals.

At the June Meeting, Staff suggested a partnering approach with two contractors to complete the work similar to what was done in last year to complete the repairs at Moscato's and 306 State and the Board generally concurred with that approach. Stenstrom Excavation and Utility will in town to complete the Sherman Oaks Drainage Improvements, and Stenstrom has agreed to complete the sanitary sewer repairs concurrently which will undoubtedly save mobilization costs.

Concurrently with the competition of the sanitary repairs, Staff will solicit quotes from three (3) paving contractors to pave the patches. We'd like to let the patches sit for 45-60 days before to allow them to settle before paving occurs. Asphalt prices have started to decline (along with the prices that we pay at the pump) and therefore it is advantageous to hold off on soliciting quotes. We will of course keep the Board apprised of progress and costs. The Village has budgeted \$50k and as a reminder NICOR will be responsible for portion of the repair cost as they have acknowledged that their gas main was drilled through the sewer. Staff believes that the repairs can be completed within budgeted amounts.

Attached to this memorandum is a resolution to retain Stenstrom Excavation to complete the underground work and authorizing staff to retain a paving contractor to patch the road. Thank you, and I look forward to discussions at the July 20th meeting.

RESOLUTION 22-30

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO RETAIN CONTRACTORS TO COMPLETE SANITARY SEWER REPAIRS ALONG PARK STREET BETWEEN HILL STREET AND WASHINGTON STREET

WHEREAS, the sanitary sewer main on Park Street generally between Hill Street and Washington Street requires repairs; and

WHEREAS, the Village of Poplar Grove (“Village”) received proposals for the repair work and believes that the work can be completed at reduced costs by retaining contractors to complete the work on a time and material basis; and

WHEREAS, the Village desires to retain Stenstrom Excavation to complete the underground work, and further retain an asphalt paving contractor complete the HMA paving; and

WHEREAS, this project will cost in excess of \$25,000 and pursuant to Village Code Section 1-10-4 and by a two-thirds (2/3) vote of the corporate authorities, the Village hereby waives the public bid requirement for purchases exceeding \$25,000; and

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby waives the requirement to publicly bid the project by a two-thirds majority vote.
3. The Village President and Village Clerk are hereby authorized to execute and attest a contract with Stenstrom Excavation Group, and proposals with a asphalt paving company to repair the sanitary sewer on Park Street as generally shown on the attached drawing, and is further authorized to execute any document necessary to effectuate the intent set forth in this resolution.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 20th day of July, 2022.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2022

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2022

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

Legend

1158-001 Repair Recommendations 2020

Severity

1	Yellow
2	Orange
3	Red

100 ft



Spot Repairs Scope:

- 1) Coordinate with affected utility companies, so they have crews available to immediately relocate their impacted lines.
- 2) Existing HMA pavement removal (incl. sawcutting) & aggregate base. Pavement patching per detail.
- 3) Remove affected existing VCP pipe and replace with 8" Dia. SDR35 PVC with non-shear Fernco couplings. Offset joint appears to be VCP to VCP.
- 4) Traffic control & protection per MUTCD and IDOT standards.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E. Village Engineer

Re: Proposed Public Works Building

Date: July 14, 2022

Please allow this memorandum to follow up the discussions of the April 17, 2022 Board Meeting. To briefly recap, a geotechnical exploration and analysis is required to complete the preliminary foundation design and pavement design for the new Public Works Building. The Village retained Testing Service Corporation (TSC) to complete the investigation in April. We received the results on June 15th, and this memorandum will summarize the current project status.

The goals of the exploration were generally as follows:

- To help ensure that the soils are reasonable for spread foundations. In short, we wanted to determine if drastic changes will be required to the foundation design that will add expense to the project.
- To determine the amount topsoil/surface layer stripping that will be required.
- A considerable amount of fill is needed at the site, and therefore we wanted to determine if spoil materials from excavations could be used to help offset cost of fill materials. If native fill can be used it will save approximately \$75,000.
 - The Village owns approximately 14 acres of land, and if the soils are acceptable a borrow pit could be dug which will result in considerable construction cost savings.
- Make a preliminary determination if stabilization treatments such as lime or cement stabilization will be necessary.
- Update the opinion of probable construction cost for the site improvements and building construction.
- Use the results to provide a preliminary schedule of events for the construction of the building.

After reviewing the report, our opinion regarding the above captioned items is as follows:

- Footings: Footings will need to be slightly larger than planned, perhaps 10% +/- . Footings are still cost effective.
- Topsoil: There is less topsoil on the site than expected, which results in a small cost savings as there is a lesser amount of topsoil to strip from the site.
- Fill Material: It appears that the native soils could be used as fill materials, which again results in a cost savings as it is cheaper to move dirt on site vs. trucking dirt to the site. It will be necessary to dig a borrow pit in order to utilize soils, and that borrow pit will most likely be left below grade and may retain water after the project is complete. The Board should be aware that there are two (2) variables that can affect the final cost:
 - The soils throughout the site need to be substantially the same as those that were analyzed.

- Site grading will need to occur between mid-June to the end of August in order for the soils to dry to their optimum moisture content. Spring and fall months tend to be too wet and the days too short to dry the soils, so grading work must be completed when weather is optimal. Otherwise, soil stabilization measures or engineered fill material will be needed which will add cost.

I have attached a schematic site plan of the East Street location to this memo. As you will recall, it is necessary to extend sanitary sewer and water main in order to serve the proposed building location, and I have noted the same on the drawing. It is also necessary to pave Park Street between the Building and East Street which is also noted.

Should the Board wish to proceed with the project, we would reasonably expect the following schedule of events:

July 20th – September 9th: Design of the East Street Site, Design of the Water Main Extension and Sanitary Sewer Extension, Revisions to Building Design to Reflect New Site Conditions (mainly the utilities from the street to the building, and items such as dumpster enclosure location, genset location, etc.) Design costs are estimated at \$12,000 - \$13,000, and we are willing to start redesign immediately if the Board chooses to proceed. We'll present a contract amendment to the engineering agreement at the August 10th Board Meeting.

September 14th: Reauthorizing the bid letting in August since it has been some time since the Board approved public bidding. Formal approval of the plans by the Board.

September 16th – October 19th: Public Bid Letting. Open proposals on October 13th. Award contracts at October 19th meeting. Execute contract documents and bonds. Obtain IEPA permits for water and sewer concurrently with public bid letting. Begin coordination w/ NICOR, ComEd to extend utilities to the site.

October 19th – March 2023: Complete shop drawing reviews, final design of footings based on shop drawing reactions from building manufacturer, materials ordered such that they arrive to the site in summer of 2023. It should be noted that delivery times continue to be much longer than normal (especially for electrical equipment) and therefore it will be necessary to approve shop drawings as soon as practicable after the contract is awarded to have a reasonable chance of timely delivery to the site.

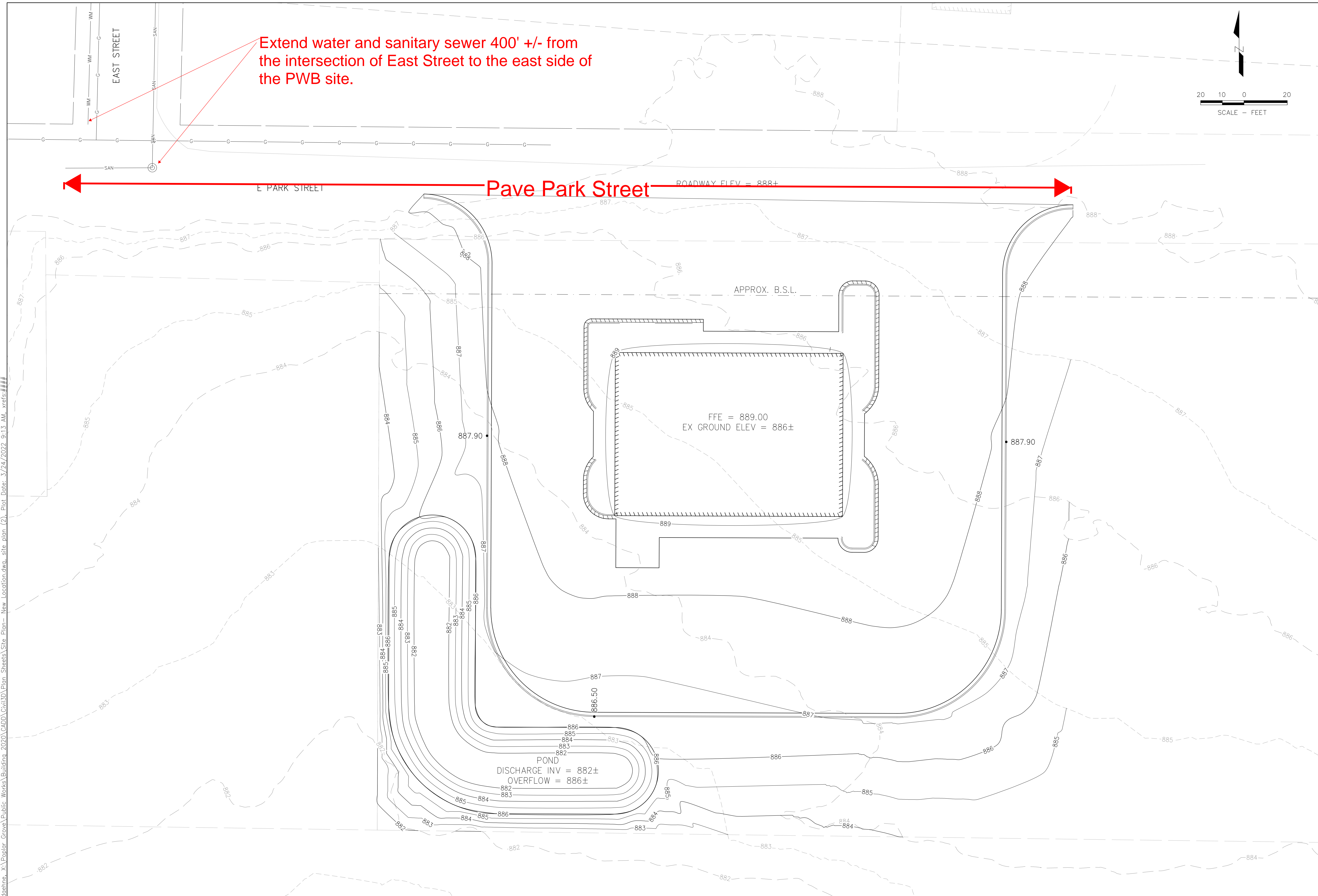
March 2023 – May 2023: Complete sanitary sewer and water main improvements.

June 2023 – February 2024: Complete the site and building improvements. Again, note that site grading improvements need to occur during the summer months.

At the time of this memorandum, it is our opinion that that construction costs will be \$2.45 to \$2.65 million dollars and those costs include the building, site improvements, extension of water and sewer to the building site, and repaving Park Street between East Street and the building. Engineering costs (site design, bidding and construction engineering) are estimated at \$90-95k.

I look forward to discussing the project with the Board. In the meantime, please do not hesitate to contact me at 636-9590 with any questions. Thank you.

\\delme_x\Poplar Grove\Public Works\Building 2020\CADD\Civil3D\Plan Sheets\Site Plan-- New Location.dwg, site plan (2), Plot Date: 3/24/2022 9:13 AM, xrefs:###



Extend water and sanitary sewer 400' +/- from the intersection of East Street to the east side of the PWB site.

Pave Park Street

ROADWAY ELEV = 888±

APPROX. B.S.L.

FFE = 889.00
EX GROUND ELEV = 886±

POND
DISCHARGE INV = 882±
OVERFLOW = 886±

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NO.	DATE	REVISION

**NEW PUBLIC WORKS BUILDING FOR
POPLAR GROVE, ILLINOIS
SITE PLAN**

DESIGNED C.D.D.	DRAWN J.J.D.
PROJECT NO. P0013-07-20-00127	
DATE ---	
SHEET NO. C105	