



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, November 08, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

#### DEPARTMENT REPORTS

1. Announcement for the upcoming Tree Lighting event

#### UNFINISHED BUSINESS

- [2.](#) Motion to reconsider **Resolution 2023-22** A Resolution of the Village of Poplar Grove appointing an individual to fill a vacancy in the Planning and Zoning Commission.

#### NEW BUSINESS

3. Motion to discuss zoning regulations for shipping containers used for storage/office/fencing within the Village.
- [4.](#) Motion to discuss **Ordinance 2023-18** An Ordinance authorizing the levy and collection of taxes for the general corporate, liability insurance, social security, and audit purposes for the fiscal year commencing on May 1, 2023 and ending on April 30, 2024 for the Village of Poplar Grove, Boone County, Illinois.

**EXECUTIVE SESSION**

5. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent

**ADJOURNMENT (Voice Vote)**

KJ 11/06/2023

**RESOLUTION NO: 2023-22**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING AN INDIVIDUAL TO FILL A VACANCY IN THE PLANNING AND ZONING COMMISSION**

**WHEREAS**, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

**WHEREAS**, the Village has the authority to appoint members to the Planning and Zoning Commission; and

**WHEREAS**, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, the successor to each member so appointed to serve for a term of five (5) years; and

**WHEREAS**, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

**WHEREAS**, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

**WHEREAS**, Jason Vodnansky was appointed to serve as a member of the Planning and Zoning Commission for the remainder of a five (5) year term, set to expire on April 30, 2022; and

**WHEREAS**, since April 30, 2022, Mr. Vodnansky has been serving in a hold over capacity pending re-appointment or appointment of a new member to the Commission; and

**WHEREAS**, the Village President of the Village of Poplar Grove wishes to appoint Austin Scott Davies to serve the remainder of the term as a member on the Planning and Zoning Commission which shall expire on April 30, 2027 in lieu of reappointing Jason Vodnansky; and

**WHEREAS**, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointments to best serve the public.

**NOW THEREFORE BE IT RESOLVED**, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

**Section 1. Recitals.** The recitals set forth above are incorporated herein as part of this Resolution.

**Section 2. Appointment of Commissioners.**

- a. Austin Scott Davies is hereby appointed to serve as a member of the Planning and Zoning Commission of the Village of Poplar Grove for a term set to expire on April 30, 2027, to replace the expired term of Jason Vodnansky.

**Section 3. Effective Date.** This Resolution shall be in full force and effective immediately upon its passage and approval.

**Section 4. Severability.** In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_  
 \_\_\_\_\_

VOTING "NAY": \_\_\_\_\_  
 \_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
 \_\_\_\_\_

APPROVED \_\_\_\_\_, 2023

\_\_\_\_\_  
 VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
 VILLAGE CLERK

VILLAGE OF POPLAR GROVE  
ORDINANCE NO. 2023-18

AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE GENERAL CORPORATE, LIABILITY INSURANCE, SOCIAL SECURITY, AND AUDIT PURPOSES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2023 AND ENDING ON APRIL 30, 2024 FOR THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

WHEREAS, the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois on the 22nd day of March 2023, pass an Appropriation Ordinance for said Village for the fiscal year beginning May 1, 2023 and ending April 30, 2024, and thereafter caused said Appropriation Ordinance to be duly published in accordance with the statute in such case made and provided that said Ordinance is now on file and recorded in the records of said Village;

WHEREAS, more than (10) days have elapsed since the publication of said original Appropriation Ordinance.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Boone County Illinois, as follows:

Section 1. There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois as the same is assessed and equalized for state and county purposes, the total sum of \$279,832 for the purpose of defraying all the necessary expenses and liabilities of said Village for general corporate purposes for the GENERAL CORPORATE FUND, for said fiscal year and to be known as a tax for general corporate purposes as follows:

**General Corporate Fund**

<b>ADMINISTRATIVE DEPT</b>	<b><u>AMOUNT</u></b> <b><u>BUDGETED</u></b>	<b><u>AMOUNT</u></b> <b><u>LEVIED</u></b>
Personnel	\$ 339,836.00	
Contractual Services	\$ 354,629.00	
Commodities	\$ 21,207.00	
Debt Services	\$ 166,440.00	
<b>Total Administrative Department</b>	<b>\$ 882,112.00</b>	
<b>POLICE PROTECTION DEPARTMENT</b>	<b><u>AMOUNT</u></b> <b><u>BUDGETED</u></b>	
Contractual Services	\$ 10,000.00	
<b>Total Police Protection Department</b>	<b>\$ 10,000.00</b>	
<b>PARK DEPARTMENT</b>	<b><u>AMOUNT</u></b> <b><u>BUDGETED</u></b>	
Personnel	\$ 97,255.00	
Contractual Services	\$ 35,240.00	
Commodities	\$ 10,700.00	
Capital Outlay	\$ 15,000.00	
<b>Total Park Department</b>	<b>\$ 158,195.00</b>	
<b>STREET DEPARTMENT</b>	<b><u>AMOUNT</u></b> <b><u>BUDGETED</u></b>	
Personnel	\$ 87,356.00	
Contractual Services	\$ 221,090.00	
Commodities	\$ 116,000.00	
Capital Outlay	\$ 206,000.00	
<b>Total Street Department</b>	<b>\$ 630,446.00</b>	
<b>COMMUNITY DEVELOPMENT AND EVENTS DEPARTMENT</b>	<b><u>AMOUNT</u></b> <b><u>BUDGETED</u></b>	
Contractual Services	\$ 246,000.00	
Commodities	\$ 20,000.00	
<b>Total Community Development and Events Department</b>	<b>\$ 266,000.00</b>	

Item 4.

VILLAGE CLERK DEPARTMENT

	<u>AMOUNT</u> <u>BUDGETED</u>	
Personnel	\$ 57,408.00	
Contractual Services	\$ 60,267.00	
Commodities	\$ -	
Capital	\$ -	
<b>Total Village Clerk Department</b>	<b>\$ 117,675.00</b>	
<b>Total General Corporate</b>	<b>\$ 2,064,428.00</b>	<b>\$ 279,832.00</b>

**TOTAL GENERAL CORPORATE LEVY**

Making the amount by taxation and levied on all taxable property within said Village for the aforesaid purposes of general corporate levy the sum of: **\$ 279,832.00**

**SECTION 2** There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Liability Insurance as set forth as follows:

**LIABILITY INSURANCE LEVY**

	<u>AMOUNT</u> <u>BUDGETED</u>	<u>AMOUNT</u> <u>LEVIED</u>
Liability Insurance	\$ 35,000.00	
<b>Total for Liability Insurance</b>	<b>\$ 35,000.00</b>	<b>\$ 21,000.00</b>

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of liability insurance levy the sum of: **\$ 21,000.00**

**SECTION 3** There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Audit as set forth as follows:

**AUDIT LEVY**

	<u>AMOUNT</u> <u>BUDGETED</u>	<u>AMOUNT</u> <u>LEVIED</u>
Auditing	\$ 16,000.00	
<b>Total for Auditing</b>	<b>\$ 16,000.00</b>	<b>\$ 15,000.00</b>

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Auditing levy the sum of: **\$ 15,000.00**

**SECTION 4** There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Social Security as set forth as follows:

**SOCIAL SECURITY LEVY**

	<u>AMOUNT</u> <u>BUDGETED</u>	<u>AMOUNT</u> <u>LEVIED</u>
Social Security	\$ 31,827.00	
<b>Total for Social Security</b>	<b>\$ 27,864.00</b>	<b>\$ 20,000.00</b>

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Social Security levy the sum of: **\$ 20,000.00**

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**SECTION 5:**

**SUMMARY**

OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR <b>GENERAL CORPORATE</b> PURPOSES AS SET FORTH IN DETAIL UNDER THE HEADING "TOTAL GENERAL CORPORATE LEVY" AS PROVIDED BY STATUTE IS THE SUM OF.....	\$ 279,832.00
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE <b>LIABILITY INSURANCE LEVY</b> IN ADDITION TO ALL OTHER TAXES IS THE SUM OF .....	\$ 21,000.00
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE <b>AUDIT LEVY</b> IN ADDITION TO ALL OTHER TAXES IS THE SUM OF .....	\$ 15,000.00
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE <b>SOCIAL SECURITY LEVY</b> IN ADDITION TO ALL OTHER TAXES IS THE SUM OF .....	\$ 20,000.00
	\$ 335,832.00

**Making the aggregate sum of \$335,832 raised by taxation and levied on all taxable property in said Village, in order to meet and defray all the necessary expenses and liabilities of the Village as required by statute.**

**It is hereby directed that the aforesaid sum be raised by taxation in the manner provided by law.**

**SECTION 6: That said tax so levied and assessed, be collected and enforced in the same manner and by the same officers, as the state and county taxes, and be paid over by the same officers so collecting the same to the Treasurer of the Village of Poplar Grove, County of Boone, Illinois, as provided by law.**

**SECTION 7: That the Clerk of said Village is hereby directed to forthwith make and file with the County Clerk of Boone County Illinois, a certified copy of this Ordinance, and that the rate percent be ascertained and the tax aforesaid be extended as provided by law.**

**SECTION 8: That this Ordinance shall be in full force and effect after its approval, passage and publication as provided by law.**

**SECTION 9: That all ordinances or parts of ordinances in conflict with this Ordinance are repealed insofar as they conflict.**

PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2023

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Karri Anderberg, Village Clerk

\_\_\_\_\_  
Donald Sattler, Village President  
Village of Poplar Grove

# PTELL Extension Limit Estimator

## Village of Poplar Grove

Estimates for levy year 2023 Taxes collected and distributed in 2024

Aggregate Extension Base 316,927

CPI Increase 5.0%

Rate Setting EAV 123,507,484

Annexations -

New Property 1,124,712

Adjusted EAV = 123,507,484 - Annexations + Disconnections = **123,507,484**

Rate Setting EAV

Numerator = 316,927 x 105.0% = **332,773**

Agg. Ext. Base

CPI Factor

Denominator = 123,507,484 - 1,124,712 = **122,382,772**

Adjusted EAV

New Property

Limiting Rate = 332,773 / 122,382,772 = **0.27191%**

**Max. Total Capped Extention** 123,507,484 x 0.27191% = **335,832**



Assessor Estimated EAV Report by Tax District  
Boone County

Totals		New Construction	
Board of Review Abstract	136,609,016	Commercial	2,946
- Exemptions	13,101,532	Farm	63,069
- Under Assessed	0	Industrial	0
+ State Assessed	0	Local Rail Road	0
Total EAV	123,507,484	Mineral	0
- Tif Increment / Ezone	256,652	Residential	1,058,697
Rate Setting EAV	123,250,832	Total	1,124,712

Exemption Category	Commercial	Farm	Industrial	Local Rail Road	Mineral	Residential	State Rail Road	Totals
Parcel Count	Value	Count	Value	Count	Value	Count	Value	Count
Board of Review Abstract	9,167,831	4,251,423	101,599	0	0	123,088,163	0	136,609,016
- Home Improvement	0	0	0	0	0	180,168	0	180,168
- Veterans	0	0	0	0	0	0	0	0
+ State Assessed	0	0	0	0	0	0	0	0
= EAV	9,167,831	4,251,423	101,599	0	0	122,907,995	0	136,428,848
- Senior Assessment Freeze	0	0	0	0	0	907,303	0	907,303
- Owner Occupied	6,000	22,175	4	0	0	7,941,862	0	7,970,037
- Senior Citizen's	5,000	0	0	0	0	1,571,672	0	1,576,672
- Disabled Person	0	0	0	0	0	46,000	0	46,000
- Disabled Veteran	0	0	0	0	0	2,421,352	0	2,421,352
- Returning Veteran	0	0	0	0	0	0	0	0
- Natural Disaster	0	0	0	0	0	0	0	0
- Fraternal Freeze	0	0	0	0	0	0	0	0
- Vet Freeze	0	0	0	0	0	0	0	0
- Under Assessed	0	0	0	0	0	0	0	0
- E-Zone	0	256,652	2	0	0	0	0	256,652
- TIF	0	0	0	0	0	0	0	0
- Drainage	0	0	0	0	0	0	0	0
= Taxable Value	9,156,831	3,972,596	101,599	0	0	110,019,806	0	123,250,832