



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, December 18, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Discuss/approve November 20, 2024 Board of Trustee Meeting Minutes

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

- [2.](#) Treasurer report, Carina Boyd
- [3.](#) Public Works, David Howe
4. Wastewater, Ion Steer
- [5.](#) Engineer, Chris Dopkins

NEW BUSINESS

6. Discuss/approve check disbursement for payments scheduled to be paid prior to December 31, 2024, in the amount of \$178,269.74.17 in AP checks, \$16,431.57 in

insurance expense checks, \$27,915.42 EFTS, and Payroll with estimates included \$51,159.22 for a grand total of \$274,075.95.

7. Discuss/approve CodeRed training
8. Discuss/approve **Resolution 2024-21** a resolution of the Village of Poplar Grove resolving to retain Northern Illinois Service Company, Inc. for hydrant replacement at Bullard Street.
9. Discuss/approve **Ordinance 2024-25** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2012B, of the Village of Poplar Grove, Boone County, Illinois.
10. Discuss/approve **Ordinance 2024-26** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2015, of the Village of Poplar Grove, Boone County, Illinois.
11. Discuss/approve **Ordinance 2024-27** an ordinance abating the tax heretofore levied for the year 2024 to pay debt services on the general obligations refunding bonds (alternate revenue source), series 2015B, of the Village of Poplar Grove, Boone County, Illinois.
12. Discuss/approve **Ordinance 2024-28** an ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a lease agreement with Kelly A. Kolec D/B/A Majestic Cuts Dog Grooming for a portion of the real property located at 100 S. State Street, Poplar Grove

GOOD OF THE VILLAGE

Village Hall Closed for Christmas - December 24-25, 2024

Village Hall Closed for New Years- December 31, 2024-January 1, 2025

Board of Trustee Meeting - January 8, 2025 -7:00 pm

Board of Trustee Meeting - January 15, 2025 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 12/16/2024



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, November 20, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

The meeting called to order by President Sattler at 7:02pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings via phone

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Trustee Betsy Straw

Clerk Karri Miller

Attorney Stuart Diamond

Treasurer Carina Boyd

Engineer Chris Dopkins

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore, Trustee Straw

Voting Nay: Trustee Davies

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Admin Chairman Costanza made a motion, Seconded by Trustee Cheek, to move the comp plan to above item number 5 and strike the executive session.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

APPROVAL OF MINUTES (Voice Vote)

- 1. Motion to approve Board of Trustee Meeting Minutes from October 16, 2024

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Motion made by Trustee Davies, Seconded by Admin Chairman Costanza to amend item 1 to read Motion made by Trustee Davies scnded by Finance Chairman Goings take out "enter text under number 11 and add date at the end. .

Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Voting Nay: Finance Chairman Goings

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

none

PROCLAMATION

DEPARTMENT REPORTS

- 2. Engineering Report, McMahon
Discussion on issues with ComEd regarding light poles on Sherman Lane. Trustee Goings reported self-reporting issues with no response. Dobkins to reach out to contacts for resolution.
- 3. Public Works Report, David Howe
Discussion on purchasing a hoist for a snowplow truck due to corrosion issues. Cost estimates provided: \$3,400 and \$3,777. Director How is coordinating to get quotes for SCADA system improvements.
- 4. Wastewater Report, TEST
no questions

UNFINISHED BUSINESS

- 5. Discuss/approve the compressive plan from GWA
Ashley Sarver and Michael Smith from GWA went over the compressive plan. Trustee Costanza suggested some changes.

Attorney Diamond will work on the ordinance to approve the final compressive plan and bring it back to a later meeting.

6. Motion to discuss/approve final forensic audit report
 Motion made by Trustee Davies, Seconded by Trustee Straw to receive the final forensic audit report.
 Voting Yea: Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
 Voting Nay: Admin Chairman Costanza, Finance Chairman Goings
 Attorney Diamond suggested that the board make a motion to receive the report rather than accept due to differing views.
 Trustee Costanza stated A forensic audit was conducted, costing nearly \$50,000, including \$25,000 for the audit and additional labor costs. The audit found no theft or mischief but suggested improvements in policies and procedures, such as tracking expenses and authorizations.
 Motion made by Trustee Davies, Seconded by Trustee Straw to expellee Trustee Goings for his outburst and yelling.
 Voting Yea: Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
 Voting Nay: Admin Chairman Costanza,
 Trustee Goings was expelled at 8:08 pm

7. Motion to discuss/approve **Ordinance 2024-16** An Ordinance of the Village of Poplar Grove, Illinois amending Title 2 Chapter 3 of the Village of Poplar Grove Code of Ordinances regarding Peddlers, Hawkers, and Solicitors.
 Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
 Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
 Attorney Diamond updated the ordinance and sent the ordinance via email to the trustees.

8. Motion to discuss/approve the CodeRED contract
 Motion made by Admin Chairman Costanza, Seconded by Trustee Moore.
 Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
 Trustee Straw thanked Trustee Cheek for spearheading the project.

NEW BUSINESS

9. Motion to discuss/approve final audit by Lauterbach and Amen
 Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
 Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
 Jennifer Martinson from Lauterbach and Amen went over the yearly audit.
 Trustee Straw asked Martinson if Lauterbach and Amen would do training with Treasurer Boyd on all the new laws that will be in place next year. Lauterbach and Amen will have their yearly training.

10. Motion to discuss/approve boil order credit request for 306 Oak St
 Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
 Voting Nay: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore,
 Trustee Straw
 Trustee Costanza stated that the homeowner asked for credit but there was really no
 change in the water/sewer bill.
11. Motion to discuss/approve Risk Management proposal from Illinois Counties Risk
 Management Trust.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Davies.
 Voting Yea: Admin Chairman Costanza, Trustee Cheek, Trustee Davies, Trustee Moore,
 Trustee Straw
 Trustee Costanza explained the limited turnaround time for the proposal and explained
 the insurance policy's structure, highlighting the benefits of being part of a management
 pool.

GOOD OF THE VILLAGE

Planning and Zoning Meeting - November 21, 2024 6:00 pm
 Christmas Tree Lighting - November 23, 2024 4:00 pm-6:00 pm
 Village Hall Closed for Thanksgiving - November 28-29, 2024
 Board of Trustee Meeting - December 11, 2024 -7:00 pm
 :00Board of Trustee Meeting - December 18, 2024 - 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Moore. Motion passed via
 voice vote.

meeting adjourned at 8:35pm

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Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargo-il.gov

NOVEMBER 2024 TREASURER'S REPORT

Monthly Reports:

Attached you will find financial reports for November.

- Monthly financial tasks for November have been completed.
- Invoices scheduled to be paid in the month of December: \$178,569.74 in AP checks, \$16,431.57 in Insurance Expense checks, and \$27,915.42 in EFTS. Payroll \$51,159.22 (estimates included) Grand Total: \$274,075.95.
- Attached please find the Village of Poplar Grove's balance sheet as of 11/30/2024.

Ongoing Activities

- Preparations for annual year end reporting

Carina

"I certify, to the best of my knowledge, that the information contained in this Treasurer's Report is true and correct and that I understand that making a false statement on this document is a form of perjury and has penalties provided by law under 735 ILCS 5/1-109."



TO BE ATTACHED IN PACKET AS SUMMARY REPORT

FOR APPROVAL	Actual to Date	Estimate Additional	Total by Type
Dec 2024 Checks Voted on at December Meeting			
AP Checks	\$178,569.74	\$0.00	\$178,569.74
EFTS	\$27,915.42	\$0.00	\$27,915.42
Payroll	\$26,159.22	\$25,000.00	\$51,159.22
Other	\$16,431.57	\$0.00	\$16,431.57
Total	\$249,075.95	\$25,000.00	\$274,075.95

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
Tree Lighting	\$2,571.90	\$550.00	\$3,121.90

Total	FINAL NUMBERS	Total
\$0.00	\$0.00	\$0.00

Monthly Approvals	November 2024 Final Checks Requested	Actual	To be finalized at Dec 18 meeting Difference
AP Checks	\$464,588.17	\$463,500.18	\$1,087.99
EFTS (ACH)	\$27,915.42	\$27,915.42	\$0.00
Payroll	\$74,135.89	\$66,004.88	\$8,131.01
Other	\$12,134.98	\$12,134.98	\$0.00
Total	\$578,774.46	\$569,555.46	\$9,219.00

Specific Breakout:	Requested	Actual	Difference
Voiced Checks			
Solutions Bank Payments			
Estimated Payroll			
Medical Insurance Premiums			

12/13/2024 CHECK REGISTER
CHECK DATE FROM 12/01/2024 - 12/31/2024

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT							
12/12/2024	OPER	29177	AP	0371	ABBY PEST ELIMINATION LLC	PEST CONTROL @ NWWTP	361.00
12/12/2024	OPER	29178	AP	0540	AEP ENERGY	502 WACO WAY LIFT STATION	34.31
12/12/2024	OPER	29179	AP	0540	AEP ENERGY	1000 WACO WAY C/L/S	320.27
12/12/2024	OPER	29180	AP	0540	AEP ENERGY	4420 MENGE LN WELL HOUSE #4	1,012.50
12/12/2024	OPER	29181	AP	0540	AEP ENERGY	4870 WOODSTOCK RD WELL HOUSE 5&6	1,509.07
12/12/2024	OPER	29182	AP	0540	AEP ENERGY	203 BEAVER ST LIFT STATION	69.39
12/12/2024	OPER	29183	AP	0540	AEP ENERGY	13505 HARVEST WAY LIFT STATION	125.69
12/12/2024	OPER	29184	AP	0540	AEP ENERGY	610 S STATE ST NWWTP	4,255.87
12/12/2024	OPER	29185	AP	0540	AEP ENERGY	100 S STATE ST WELL HOUSE #2	52.31
12/12/2024	OPER	29186	AP	0540	AEP ENERGY	226 BOEING TR PUMP STATION/WATER TOWER	64.60
12/12/2024	OPER	29187	AP	0540	AEP ENERGY	105 BULLARD ST LIFT STATION	99.39
12/12/2024	OPER	29188	AP	0540	AEP ENERGY	4194 DAWSON LAKE RD LIFT STATION	87.00
12/12/2024	OPER	29189	AP	0540	AEP ENERGY	RT 173 WATER TOWER WELL #3	957.34
12/12/2024	OPER	29190	AP	0540	AEP ENERGY	12211 RT 76 SWWTP METER #1	12,606.15
12/12/2024	OPER	29191	AP	0540	AEP ENERGY	12111 RT 76 SWWTP METER #2	31.07
12/12/2024	OPER	29192	AP	0338	AMAZON.COM	LIGHT BULBS	462.51
12/12/2024	OPER	29193	AP	0485	AREA MECHANICAL, INC.	WELL #3 REPAIRS	1,745.44
12/12/2024	OPER	29194	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	2024-215 SINGLE FAMILY DWELLING PLAN REV	4,285.00
12/12/2024	OPER	29195	AP	0035	BATTERIES PLUS OF ROCKFORD, INC	BEACON LIGHT @ MAIN RDS & STOP AHEAD SIG	249.40
12/12/2024	OPER	29196	AP	0361	BLAIN'S FARM & FLEET	REVERSE LIGHT REPLACEMENTS	402.66
12/12/2024	OPER	29197	AP	0041	BOONE COUNTY SHOPPER	TREASURE'S REPORT	456.00
12/12/2024	OPER	29198	AP	0078	CARD SERVICE CENTER	TREE LIGHTING SUPPLIES	523.04
12/12/2024	OPER	29199	AP	0098	CINTAS CORPORATION	SOAP; SANI-CLIP; FLOORMAT; UNIFORM CLEAN	168.00
12/12/2024	OPER	29200	AP	0278	COMED	11990 ST RTE 76 / 398 MAPLELEAF	3,654.60
12/12/2024	OPER	29201	AP	0278	COMED	11990 ST RT 76 / 398 MAPLELEAF	3,672.05
12/12/2024	OPER	29202	AP	0347	CORE & MAIN LP	STOCK SUPPLY	281.47
12/12/2024	OPER	29203	AP	0513	ELLINGSON, DENNIS	HORSE & WAGON RIDES @TREE LIGHTING 2024	750.00
12/12/2024	OPER	29204	AP	0006	EVERON FKA ADT COMMERCIAL	FIRE & SECURITY 11.26 - 12.25	219.70
12/12/2024	OPER	29205	AP	0097	FOX VALLEY INTERNET, INC.	NWWTP; SWWTP INTERNET	54.90
12/12/2024	OPER	29206	AP	0096	FRONTIER	VILLAGE PHONE LINES X13	1,163.98
12/12/2024	OPER	29207	AP	0424	GO TO COMMUNICATIONS INC	VH PHONE; INTERNET; EMAIL; FAX	248.18
12/12/2024	OPER	29208	AP	0642	GREENE FORENSIC ACCTNG SOL LLP	OFF/ON SITE FORENSIC AUDIT	34.75
12/12/2024	OPER	29209	AP	0655	HALL ELECTRIC	LYON'S PARK LIGHTING REPAIRS	1,930.00
12/12/2024	OPER	29210	AP	0364	HOME DEPOT CREDIT SERVICES	NOVEMBER 2024 SHOP SUPPLIES	2,191.93
12/12/2024	OPER	29211	AP	0467	ILLINOIS COUNTIES RISK MGMT TRUST	DEC 1, 24 - DEC 1, 25 PROP/LIABILITY PRE	55,249.00
12/12/2024	OPER	29212	AP	0322	KUNES OF BELVIDERE INC	2019 CHEVY MUFFLER	723.03
12/12/2024	OPER	29213	AP	0152	LAKESIDE INTERNATIONAL, LLC	F-750 SEAT	1,186.36
12/12/2024	OPER	29214	AP	0144	LAUTERBACH & AMEN, LLP	FY24 43024 FINAL BILLING - AUDIT	2,000.00
12/12/2024	OPER	29215	AP	0649	MARTIN EXTERIORS, INC	BALANCE; ROOFING/SIDING/GUTTERS OLD PW	12,140.49
12/12/2024	OPER	29216	AP	0532	MARVS TOWING & REPAIR, INC.	PLOW TRUCKS	810.31
12/12/2024	OPER	29217	AP	0160	MCGLVRA ELECTRIC INC	SOUTH PLANT LIMIT SWITCH WIRING	700.00
12/12/2024	OPER	29218	AP	0159	MCMAHON ASSOCIATES, INC.	ADMIN; PW ENG; COMM DEV ENG	4,291.40
12/12/2024	OPER	29219	AP	0163	MEDIACOM	VH INTERNET NOV 24	290.95
12/12/2024	OPER	29220	AP	0165	MENARDS	SWWTP / NWWTP SUPPLIES	2,018.98
12/12/2024	OPER	29221	AP	0437	METAL SUPERMARKETS ROCKFORD	2005 INTERNATIONAL METAL SUPPLIES	148.52
12/12/2024	OPER	29222	AP	0334	MILLER, KARRI	PLANNING & ZONING PUBLIC NOTICE PUBLISHE	117.40
12/12/2024	OPER	29223	AP	0173	MONROE TRUCK EQUIPMENT, INC.	2016 GMC 3500 REPAIRS	3,514.00
12/12/2024	OPER	29224	AP	0652	MORGAN BUILDING MAINTENANCE, INC	VH MONTHLY CLEANING - NOV 24	715.00
12/12/2024	OPER	29225	AP	0329	MR. GOODWATER	VH WATER DELIVERY 11.12.24	135.62
12/12/2024	OPER	29226	AP	0053	NAPA AUTO PARTS	2019 CHEVY OIL CHANGE SUPPLIES	63.73
12/12/2024	OPER	29227	AP	0186	NICOR GAS	RT 173 WATER TOWER / WELL #3	55.88
12/12/2024	OPER	29228	AP	0186	NICOR GAS	4194 DAWSON LK L/S W/GENERATOR	53.51
12/12/2024	OPER	29229	AP	0186	NICOR GAS	13505 HARVEST WAY L/S	150.51
12/12/2024	OPER	29230	AP	0186	NICOR GAS	12211 RT 76 SWWTP	226.82
12/12/2024	OPER	29231	AP	0186	NICOR GAS	203 BEAVER DR L/S W/ GENERATOR	53.66
12/12/2024	OPER	29232	AP	0186	NICOR GAS	4420 MENGE LN WH #4	58.26
12/12/2024	OPER	29233	AP	0186	NICOR GAS	100 S STATE ST WH #2	65.40
12/12/2024	OPER	29234	AP	0186	NICOR GAS	111 E PARK ST PW BUILDING	336.23
12/12/2024	OPER	29235	AP	0186	NICOR GAS	610 S STATE ST NWWTP	131.90
12/12/2024	OPER	29236	AP	0186	NICOR GAS	287 PRAIRIE KNOLL DR L/S WT #291	54.30
12/12/2024	OPER	29237	AP	0186	NICOR GAS	1001 WACO WAY C/L/S	55.64
12/12/2024	OPER	29238	AP	0186	NICOR GAS	4870 WOODSTOCK RD WH 5&6	64.77
12/12/2024	OPER	29239	AP	0192	NORTHERN ILLINOIS SERVICE CO	BEDROCK / CA-6	34.72
12/12/2024	OPER	29240	AP	0489	P.C. TECH 2 U	ASSIST IN AUDIO ISSUES	440.00
12/12/2024	OPER	29241	AP	0225	R.J. DANIELS FUEL & TIRE	VOLVO WHEEL LOADER TIRE REPAIR	925.75
12/12/2024	OPER	29242	AP	0651	REVERE ELECTRIC	E50 HEAVY DUTY LIMIT SWITCH	734.21
12/12/2024	OPER	29243	AP	0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE B/N COLOR COPIES	95.98
12/12/2024	OPER	29244	AP	0408	SABEL MECHANICAL LLC.	3 VFD'S REPAIR	16,721.79
12/12/2024	OPER	29245	AP	0656	SAVECO NORTH AMERICA	NWWTP MOTOR REPLACEMENT	873.86
12/12/2024	OPER	29246	AP	0241	SIKICH LLP - ACCOUNTING SERVICES	ACCT SVCS; PAYROLL; AP; TRAINING	4,167.10
12/12/2024	OPER	29247	AP	0635	STUDIO GWA	AUG - OCT 24 STRATEGIC PLANNING	1,434.00
12/12/2024	OPER	29248	AP	0628	SUNBELT RENTALS	RENT MANLIFT FOR TREE LIGHTING	537.97
12/12/2024	OPER	29249	AP	0355	TEST INC.	IEPA TESTING WATER SYSTEM #4	1,181.00
12/12/2024	OPER	29250	AP	0262	USA BLUE BOOK	REPAIR COUPLING	427.87
12/12/2024	OPER	29251	AP	0597	VERIZON	PW; VPG; ADMIN; HOTSPOT(2); TABLETS	192.73
12/12/2024	OPER	29252	AP	0429	WEX BANK - MARATHON FLEET CARD	NOV 24; FUEL FOR TRUCKS	1,236.64

12/13/2024 CHECK REGISTER
CHECK DATE FROM 12/01/2024 - 12/31/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
12/12/2024	OPER	29253	AP 0595	ZACHERY KNIGHTEN	CLOTHES FOR PW REIMBURSMENT	29.99
12/12/2024	OPER	29254	AP 0639	COMCAST	INTERNET & SECURITY @ 111 S PARK	222.90
12/12/2024	OPER	29255	AP 0640	ANCEL GLINK	NOVEMBER LEGAL FEES	17,148.75
12/12/2024	OPER	29256	AP 0041	BOONE COUNTY SHOPPER	TREE LIGHTING AD	950.64
12/12/2024	OPER	29257	AP MISC	GREGG SCOTT	TREE LIGHTING SANTA CLAUS	225.00
12/12/2024	OPER	29258	AP 0211	PITNEY BOWES INC.	POSTAGE & METER LEASE 10.1.23 - 9.30.24	1,497.60
						178,569.74
12/04/2024	OPER	29176	PR NCPERS	NCPERS GROUP LIFE INS		144.00
12/04/2024	OPER	EFT712(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		15,147.27
12/04/2024	OPER	EFT713(E)	PR DENTAL/VISI	HUMANA INSURANCE COMPANY		1,140.30
						16,431.57
12/12/2024	OPER	184(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	INTEREST & PRINCIPAL LEASE DEC 24	2,252.11
12/12/2024	OPER	185(E)	AP 0217	SOLUTIONS BANK	INTEREST & PRINCIPAL PW NOTE 40155	25,663.31
						27,915.42
12/04/2024	OPER	EFT714(E)	PR IMRF	IMRF		5,354.92
12/13/2024	OPER	DD2245(A)	PR 028	BOYD, CARINA		2,395.67
12/13/2024	OPER	DD2246(A)	PR 052	FAHY, HEIDI		1,344.23
12/13/2024	OPER	DD2247(A)	PR 026	HOWE, DAVID		2,579.62
12/13/2024	OPER	DD2248(A)	PR 011	JASTER, KATELYN		1,185.43
12/13/2024	OPER	DD2249(A)	PR 041	KNIGHTEN, ZACHERY		1,455.81
12/13/2024	OPER	DD2250(A)	PR 048	LAMPE, RENEE		996.18
12/13/2024	OPER	DD2251(A)	PR 029	MARTENSON, KYLE		1,496.60
12/13/2024	OPER	DD2252(A)	PR 019	MILLER, KARRI		514.80
12/13/2024	OPER	DD2253(A)	PR 049	RUCKER, STEPHEN		1,434.59
12/13/2024	OPER	DD2254(A)	PR 047	SALLEY, DANIEL		1,141.87
12/13/2024	OPER	DD2255(A)	PR 037	SATTLER, DONALD		713.11
12/13/2024	OPER	EFT715(E)	PR IRS	INTERNAL REVENUE SERVICE		4,643.49
12/13/2024	OPER	EFT716(E)	PR STATE OF IL	STATE OF ILLINOIS		902.90
						26,159.22
12/27/2024	EST.			PAYROLL		25,000.00
						25,000.00
					Total:	274,075.95

Total of 101 Checks:	249,075.95
Less 0 Void Checks:	0.00
Total of 101 Disbursements:	249,075.95

12/13/2024 CHECK REGISTER
CHECK DATE FROM 11/01/2024 - 11/30/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount	Requested
Bank OPER COMMINGLED OPERATING ACCOUNT							
11/08/2024	OPER	29174	AP 0078	CARD SERVICE CENTER	ONLINE SERVICES EMAIL	105.00	V
11/13/2024	OPER	29086	AP 0371	ABBY PEST ELIMINATION LLC	PEST CONTROL @NPWBLDG	361.00	
11/13/2024	OPER	29087	AP 0011	AIRGAS USA, LLC	WELDER FOR PW	5,925.00	
11/13/2024	OPER	29088	AP 0338	AMAZON.COM	TREE LIGHTING SUPPLIES	1,802.79	
11/13/2024	OPER	29089	AP 0640	ANCEL GLINK	OCTOBER LEGAL SERVICES	27,298.00	
11/13/2024	OPER	29090	AP 0061	AQUAFIX	BACTERIA BIO STIMULANTS - NWWTP	915.00	
11/13/2024	OPER	29091	AP 0293	AQUATEC, INC.	SAND FILTER CARRIAGE WHEELS @ SWWTP	395.20	
11/13/2024	OPER	29092	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	2024-150 5151 ORTH RD - PLUMBING REVIEW	4,860.00	
11/13/2024	OPER	29093	AP 0361	BLAIN'S FARM & FLEET	PLUMBING STOCK	839.52	
11/13/2024	OPER	29094	AP 0051	BOBCAT OF ROCKFORD	TRENCHING BUCKET RENTAL	275.00	
11/13/2024	OPER	29095	AP 0055	BOONE COUNTY HIGHWAY DEPARTMENT	SHOULDERING WORK IN VILLAGE	562.50	
11/13/2024	OPER	29096	AP 0653	BRIAN W STEWART & ASSOCIATES, INC	EMPLOYEE BACKGROUND CHECK - HEIDI FAHY	87.00	
11/13/2024	OPER	29097	AP 0098	CINTAS CORPORATION	UNIFORM CLEANING / SOAP; SANI CLIP	162.96	
11/13/2024	OPER	29098	AP 0639	COMCAST	INTERNET & SECURITY EDGE @111 S PARK ST	222.90	
11/13/2024	OPER	29099	AP 0278	COMED	4870 WOODSTOCK RD - WEST SIDE	1,676.26	
11/13/2024	OPER	29100	AP 0278	COMED	1221 RTE 76 - SWWTP	13,626.70	
11/13/2024	OPER	29101	AP 0278	COMED	12305 RT 76 L/S	30.73	
11/13/2024	OPER	29102	AP 0278	COMED	105 BULLARD ST L/S	98.22	
11/13/2024	OPER	29103	AP 0278	COMED	4420 MENGE LN WELL HOUSE #4	3,858.66	
11/13/2024	OPER	29104	AP 0278	COMED	100 S STATE ST WELL HOUSE #2	178.03	
11/13/2024	OPER	29105	AP 0278	COMED	1000 WACO WAY C/L/S	1,712.55	
11/13/2024	OPER	29106	AP 0278	COMED	RT173 WATER TOWER / WELL #3	3,881.17	
11/13/2024	OPER	29107	AP 0278	COMED	203 BEAVER ST L/S	16.56	
11/13/2024	OPER	29108	AP 0278	COMED	291 PRAIRIE KNOLL L/S	923.23	
11/13/2024	OPER	29109	AP 0278	COMED	4870 WOODSTOCK RD WEST SIDE WH#5&6	5,645.23	
11/13/2024	OPER	29110	AP 0278	COMED	228 BOEING PUMP STATION / WATER TOWER	481.94	
11/13/2024	OPER	29111	AP 0278	COMED	610 S STATE ST NWWTP	2,922.08	
11/13/2024	OPER	29112	AP 0073	CONSERVFS INC	FUEL CHARGE ADJUSTMENT	0.02	
11/13/2024	OPER	29113	AP 0347	CORE & MAIN LP	DRAIN PIPE REPAIR	2,841.55	
11/13/2024	OPER	29114	AP 0006	EVERON FKA ADT COMMERCIAL	FIRE & SECURITY 10.26 - 11.25.24	219.70	
11/13/2024	OPER	29115	AP 0654	FLATLANDER FAB, INC	PLOW TRUCK FAB WORK	1,225.00	
11/13/2024	OPER	29116	AP 0097	FOX VALLEY INTERNET, INC.	NWWTP & SWWTP INTERNET	54.90	
11/13/2024	OPER	29117	AP 0096	FRONTIER	VILLAGE PHONE LINE X13	1,161.42	
11/13/2024	OPER	29118	AP 0424	GO TO COMMUNICATIONS INC	VH PHONE; INTERNET; EMAIL	248.18	
11/13/2024	OPER	29119	AP 0106	GRAINGER	FIRE HOSE ADAPTER / WRENCH	73.72	
11/13/2024	OPER	29120	AP 0109	HAWKINS, INC.	AZONE/ HYDROFLUOSILICIC ACID	7,275.39	
11/13/2024	OPER	29121	AP 0110	HEARTLAND BANK & TRUST COMPANY	GO BOND SERIES 2015 B	208,600.00	
11/13/2024	OPER	29122	AP 0364	HOME DEPOT CREDIT SERVICES	CREDIT FOR RETURNED STOCK SUPPLIES	488.78	
11/13/2024	OPER	29123	AP 0636	HYDRAULIC SUPPLY COMPANY	PLOW TRUCK PARTS	453.03	
11/13/2024	OPER	29124	AP 0448	ILLINOIS I-PASS	I-PASS REPLENISHMENT	(40.00)	V
11/13/2024	OPER	29125	AP 0330	ILLINOIS MUNICIPAL LEAGUE	2025 MEMBERSHIP DUES - HEIDI FAHY	675.00	
11/13/2024	OPER	29126	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	AERATOR RENTAL - PARKS	222.50	
11/13/2024	OPER	29127	AP 0610	LINDCO EQUIPMENT SALES	SOUTH PLANT - VERIFY CORRECT LIMIT SWITCH	700.00	V
11/13/2024	OPER	29128	AP 0469	MARTENSON, KYLE	REIMBURSEMENT FOR WORK PANTS	215.99	
11/13/2024	OPER	29129	AP 0532	MARVS TOWING & REPAIR, INC.	2022 INTERNATIONAL FILTER	258.61	
11/13/2024	OPER	29130	AP 0159	MCMAHON ASSOCIATES, INC.	NEW PW CONSTRUCTION - PHASE 06	1,244.21	
11/13/2024	OPER	29131	AP 0155	MDC ENVIRONMENTAL SERVICES	TRASH REMOVAL 468 STONE HOLLOW DR	268.90	
11/13/2024	OPER	29132	AP 0163	MEDIACOM	VH INTERNET - OCT 24	269.89	
11/13/2024	OPER	29133	AP 0165	MENARDS	SHOP STOCK	172.39	
11/13/2024	OPER	29134	AP 0410	MICROSOFT CORPORATION	ONLINE SERVICES EMAIL	(80.00)	V
11/13/2024	OPER	29135	AP 0162	MIDWEST CONTRACT OPERATIONS INC.	SHOP STOCK	122.99	V
11/13/2024	OPER	29136	AP 0173	MONROE TRUCK EQUIPMENT, INC.	PLOW DUMP ASSEMBLY	12,014.00	
11/13/2024	OPER	29137	AP 0652	MORGAN BUILDING MAINTENANCE, INC	MONTHLY CONTRACT CLEANING - OCT 2024	1,430.00	
11/13/2024	OPER	29138	AP 0329	MR. GOODWATER	PW WATER DELIVERY 10.29.24	111.20	
11/13/2024	OPER	29139	AP 0177	MUNICIPAL CLERKS OF ILLINOIS	2025 MCI MEMBERSHIP DUES K. JASTER	55.00	
11/13/2024	OPER	29140	AP 0186	NICOR GAS	4194 DAWSON RD GENERATOR	49.07	
11/13/2024	OPER	29141	AP 0186	NICOR GAS	1001 WACO WAY C/L/S	52.81	
11/13/2024	OPER	29142	AP 0186	NICOR GAS	4870 WOODSTOCK RD WELL 5&6	49.30	
11/13/2024	OPER	29143	AP 0186	NICOR GAS	287 PRAIRIE KNOLL DR L/S & WATER TOWER	51.46	
11/13/2024	OPER	29144	AP 0186	NICOR GAS	211 W GROVE ST / RT173 WATER TOWER/WELL	47.95	
11/13/2024	OPER	29145	AP 0186	NICOR GAS	203 BEAVER DR L/S	48.76	
11/13/2024	OPER	29146	AP 0186	NICOR GAS	203 BEAVER DR L/S	46.05	
11/13/2024	OPER	29147	AP 0186	NICOR GAS	13505 HARVEST WAY L/S	145.92	
11/13/2024	OPER	29148	AP 0186	NICOR GAS	4420 MENGE LN WH#4	46.69	
11/13/2024	OPER	29149	AP 0186	NICOR GAS	111 E PARK ST PW BUILDING	146.61	
11/13/2024	OPER	29150	AP 0186	NICOR GAS	12211 RTE 76 - SWWTP	142.41	
11/13/2024	OPER	29151	AP 0186	NICOR GAS	100 S STATE ST WELL #2	46.69	
11/13/2024	OPER	29152	AP 0186	NICOR GAS	610 S STATE ST NWWTP	52.91	
11/13/2024	OPER	29153	AP 0192	NORTHERN ILLINOIS SERVICE CO	RAP/ BEDROCK/ CA-6 / CA-16	585.83	
11/13/2024	OPER	29154	AP 0318	O'REILLY AUTO PARTS	TRUCKS / SHOP STOCK	166.44	
11/13/2024	OPER	29155	AP 0489	P.C. TECH 2 U	POINT-N-PAY VERIFICATION @DESKS/SERVER	400.00	
11/13/2024	OPER	29156	AP 0212	PHYSICIANS IMMEDIATE CARE	EMPLOYEE DRUG TEST (1)	225.00	
11/13/2024	OPER	29157	AP 0644	PREMIER LANDSCAPE STORE	SOIL	233.94	
11/13/2024	OPER	29158	AP 0225	R.J. DANIELS FUEL & TIRE	PJ TRAILER TIRES	2,242.46	
11/13/2024	OPER	29159	AP 0451	RED WING BUSINESS ADVANTAGE ACCT.	PW BOOTS - DAN SALLEY/DAVID HOWE	469.18	
11/13/2024	OPER	29160	AP 0651	REVERE ELECTRIC	120V RELAY / 24V RELAY	309.36	
11/13/2024	OPER	29161	AP 0435	ROCK ROAD COMPANIES	STATE ST IMPROVEMENTS PAY #3	41,342.55	
11/13/2024	OPER	29162	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE B/N & COLOR COPIES	187.35	
11/13/2024	OPER	29163	AP 0231	ROCKFORD REGISTER STAR	PUBLICATION COST - SNOW PLOW	825.05	
11/13/2024	OPER	29164	AP 0408	SABEL MECHANICAL LLC.	SWWTP - SAND FILTER PUMPS	73,598.94	
11/13/2024	OPER	29165	AP 0239	SHERWIN WILLIAMS CO.	TENNIS COURT GARBAGE CAN PAINT	66.09	
11/13/2024	OPER	29166	AP 0248	STEINER ELECTRIC COMPANY	MIDGET FUSE - NWWTP	35.28	

12/13/2024 CHECK REGISTER
CHECK DATE FROM 11/01/2024 - 11/30/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount	Requested
Bank OPER COMMINGLED OPERATING ACCOUNT							
11/13/2024	OPER	29167	AP 0355	TEST INC.	SOUTH W 5&6 IEPA TESTING	20,272.43	
11/13/2024	OPER	29168	AP 0355	TEST INC.	SOUTH W5&6 IEPA TESTING	314.00	
11/13/2024	OPER	29169	AP 0259	TWIN TOWERS INC.	HOODIES / 3 SHIRTS	844.50	
11/13/2024	OPER	29170	AP 0262	USA BLUE BOOK	PUMP TUBES / CHART PENS	439.05	
11/13/2024	OPER	29171	AP 0597	VERIZON	PW; VPG; ADMIN; HOTSPOT(2); TABLETS	192.73	
11/13/2024	OPER	29172	AP 0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL W/DISCOUNT	1,541.47	
11/13/2024	OPER	29173	AP 0595	ZACHERY KNIGHTEN	WORK CLOTHES REIMBURSEMENT	144.29	
11/15/2024	OPER	29175	AP 0078	CARD SERVICE CENTER	I-PASS REPLENISHMENT	40.00	
						464,548.17	464,588.17
11/15/2024	OPER	182(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	INTEREST & PRINCIPAL FOR SWEEPER LOAN	2,252.11	
11/15/2024	OPER	183(E)	AP 0217	SOLUTIONS BANK	INTEREST & PRINCIPAL LOAN 40007 NOV 24	25,663.31	
						27,915.42	27,915.42
11/05/2024	OPER	29085	PR NCPERS	NCPERS GROUP LIFE INS		144.00	
11/06/2024	OPER	EFT704(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		11,543.09	
11/06/2024	OPER	EFT705(E)	PR DENTAL/VISI	HUMANA INSURANCE COMPANY		447.89	
						12,134.98	12,134.98
11/01/2024	OPER	DD2212(A)	PR 028	BOYD, CARINA		2,395.67	
11/01/2024	OPER	DD2213(A)	PR 052	FAHY, HEIDI		1,344.24	
11/01/2024	OPER	DD2214(A)	PR 026	HOWE, DAVID		2,579.62	
11/01/2024	OPER	DD2215(A)	PR 011	JASTER, KATELYN		1,185.43	
11/01/2024	OPER	DD2216(A)	PR 041	KNIGHTEN, ZACHERY		1,356.96	
11/01/2024	OPER	DD2217(A)	PR 048	LAMPE, RENEE		996.17	
11/01/2024	OPER	DD2218(A)	PR 029	MARTENSON, KYLE		1,591.44	
11/01/2024	OPER	DD2219(A)	PR 019	MILLER, KARRI		514.79	
11/01/2024	OPER	DD2220(A)	PR 049	RUCKER, STEPHEN		1,346.26	
11/01/2024	OPER	DD2221(A)	PR 047	SALLEY, DANIEL		1,220.77	
11/01/2024	OPER	DD2222(A)	PR 037	SATTLER, DONALD		713.13	
11/01/2024	OPER	EFT702(E)	PR IRS	INTERNAL REVENUE SERVICE		4,650.91	
11/01/2024	OPER	EFT703(E)	PR STATE OF IL	STATE OF ILLINOIS		902.12	
11/04/2024	OPER	EFT706(E)	PR IMRF	IMRF		3,338.38	
						24,135.89	24,135.89
11/15/2024	OPER	DD2223(A)	PR 028	BOYD, CARINA		2,365.68	
11/15/2024	OPER	DD2224(A)	PR 052	FAHY, HEIDI		1,344.23	
11/15/2024	OPER	DD2225(A)	PR 026	HOWE, DAVID		2,549.62	
11/15/2024	OPER	DD2226(A)	PR 011	JASTER, KATELYN		1,185.44	
11/15/2024	OPER	DD2227(A)	PR 041	KNIGHTEN, ZACHERY		1,382.83	
11/15/2024	OPER	DD2228(A)	PR 048	LAMPE, RENEE		1,042.81	
11/15/2024	OPER	DD2229(A)	PR 029	MARTENSON, KYLE		1,466.60	
11/15/2024	OPER	DD2230(A)	PR 019	MILLER, KARRI		514.80	
11/15/2024	OPER	DD2231(A)	PR 049	RUCKER, STEPHEN		1,404.59	
11/15/2024	OPER	DD2232(A)	PR 047	SALLEY, DANIEL		1,111.87	
11/15/2024	OPER	DD2233(A)	PR 037	SATTLER, DONALD		713.12	
11/15/2024	OPER	EFT707(E)	PR IRS	INTERNAL REVENUE SERVICE		4,644.83	
11/15/2024	OPER	EFT708(E)	PR STATE OF IL	STATE OF ILLINOIS		903.14	
						20,629.56	25,000.00
11/29/2024	OPER	DD2234(A)	PR 028	BOYD, CARINA		2,365.67	
11/29/2024	OPER	DD2235(A)	PR 052	FAHY, HEIDI		1,344.22	
11/29/2024	OPER	DD2236(A)	PR 026	HOWE, DAVID		2,549.60	
11/29/2024	OPER	DD2237(A)	PR 011	JASTER, KATELYN		1,185.44	
11/29/2024	OPER	DD2238(A)	PR 041	KNIGHTEN, ZACHERY		1,293.24	
11/29/2024	OPER	DD2239(A)	PR 048	LAMPE, RENEE		996.17	
11/29/2024	OPER	DD2240(A)	PR 029	MARTENSON, KYLE		1,556.18	
11/29/2024	OPER	DD2241(A)	PR 019	MILLER, KARRI		514.79	
11/29/2024	OPER	DD2242(A)	PR 049	RUCKER, STEPHEN		1,315.01	
11/29/2024	OPER	DD2243(A)	PR 047	SALLEY, DANIEL		1,189.52	
11/29/2024	OPER	DD2244(A)	PR 037	SATTLER, DONALD		713.12	
11/29/2024	OPER	EFT709(E)	PR UNION DUES	I.U.O.E. LOCAL 150		677.01	
11/29/2024	OPER	EFT710(E)	PR IRS	INTERNAL REVENUE SERVICE		4,639.40	
11/29/2024	OPER	EFT711(E)	PR STATE OF IL	STATE OF ILLINOIS		900.06	
						21,239.43	25,000.00
						570,603.45	578,774.46

Item 2.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
12/12/2024	OPER	184(E)	0491	BB COMMUNITY LEASING SE	BB COMMUNITY LEASING SE	INTEREST & PRINCIPAL LEASE	2,252.11
12/12/2024	OPER	185(E)	0217	SOLUTIONS BANK	SOLUTIONS BANK	INTEREST & PRINCIPAL NOTE	13,870.00
				SOLUTIONS BANK	SOLUTIONS BANK	INTEREST & PRINCIPAL NOTE	2,001.03
				SOLUTIONS BANK	SOLUTIONS BANK	INTEREST & PRINCIPAL DEC 2	4,170.89
				SOLUTIONS BANK	SOLUTIONS BANK	INTEREST & PRINCIPAL PW NO	5,621.39
							<u>25,663.31</u>
12/12/2024	OPER	29177	0371	ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	PEST CONTROL @ VH	47.00
				ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	PEST CONTROL @ NPWBLDG	85.00
				ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	PEST CONTROL @ OLDPWBLDG	67.00
				ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	PEST CONTROL @ NWWTP	162.00
							<u>361.00</u>
12/12/2024	OPER	29178	0540	AEP ENERGY	AEP ENERGY	502 WACO WAY LIFT STATION	34.31
				AEP ENERGY	AEP ENERGY	1000 WACO WAY C/L/S	320.27
				AEP ENERGY	AEP ENERGY	4420 MENGE LN WELL HOUSE #	1,012.50
				AEP ENERGY	AEP ENERGY	4870 WOODSTOCK RD WELL HOU	1,509.07
				AEP ENERGY	AEP ENERGY	203 BEAVER ST LIFT STATION	69.39
				AEP ENERGY	AEP ENERGY	13505 HARVEST WAY LIFT STA	125.69
				AEP ENERGY	AEP ENERGY	610 S STATE ST NWWTP	4,255.87
				AEP ENERGY	AEP ENERGY	100 S STATE ST WELL HOUSE	52.31
				AEP ENERGY	AEP ENERGY	226 BOEING TR PUMP STATION	64.60
				AEP ENERGY	AEP ENERGY	105 BULLARD ST LIFT STARTO	99.39
				AEP ENERGY	AEP ENERGY	4194 DAWSON LAKE RD LIFT S	87.00
				AEP ENERGY	AEP ENERGY	RT 173 WATER TOWER WELL #3	957.34
				AEP ENERGY	AEP ENERGY	12211 RT 76 SWWTP METER #1	12,606.15
				AEP ENERGY	AEP ENERGY	12211 RT 76 SWWTP METER #2	31.07
							<u>211.94</u>
12/12/2024	OPER	29192	0338	AMAZON.COM	AMAZON.COM	1500 CHEVY FLOOR LINERS	75.66
				AMAZON.COM	AMAZON.COM	TRASH BAGS	65.57
				AMAZON.COM	AMAZON.COM	TRASH BAGS	58.56
				AMAZON.COM	AMAZON.COM	LIGHT BULBS	50.78
				AMAZON.COM	AMAZON.COM	LIGHT BULBS	<u>462.51</u>
12/12/2024	OPER	29193	0485	AREA MECHANICAL, INC.	AREA MECHANICAL, INC.	WELL #3 REPAIRS	1,745.44
12/12/2024	OPER	29194	0356	B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	ADMINISTRATIVE TIME - KEN	1,650.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	2024-207 METER UPGRADE PIA	160.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	ADMINISTRATIVE TIME - KEN	1,325.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	2024-206 SOLAR PANEL PLAN	265.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	2024-160 MECHANICAL PLAN R	110.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	2024-215 SINGLE FAMILY DWE	775.00
							<u>4,285.00</u>
12/12/2024	OPER	29195	0035	BATTERIES PLUS OF ROCKF	BATTERIES PLUS OF ROCKF	BEACON LIGHT @ MAIN RDS &	249.40
12/12/2024	OPER	29196	0361	BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	SHOP SUPPLIES	56.53
				BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	SHOP SUPPLIES	310.15
				BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	REVERSE LIGHT REPLACEMENTS	35.98
							<u>402.66</u>
12/12/2024	OPER	29197	0041	BOONE COUNTY SHOPPER	BOONE COUNTY SHOPPER	TREASURER'S REPORT	456.00

CHECK REGISTER FOR VILLAGE OF POPLAR GROVE
 CHECK DATE FROM 12/01/2024 - 12/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
12/12/2024	OPER	29198	0078	CARD SERVICE CENTER	MICROSOFT CORPORATION SAM'S CLUB	ONLINE EMAIL SERVICES NOV TREE LIGHTING SUPPLIES	80.00 443.04 523.04
12/12/2024	OPER	29199	0098	CINTAS CORPORATION	CINTAS CORPORATION	SOAP; SANI-CLIPS; FLOORMAT SOAP; SANI-CLIP; FLOORMAT; CINTAS CORPORATION SOAP; SANI-CLIP; FLOORMAT; CINTAS CORPORATION SOAP; SANI-CLIP; FLOORMAT;	42.00 42.00 42.00 42.00 168.00
12/12/2024	OPER	29200	0278	COMED	COMED	11990 ST RTE 76 / 398 MAPL	3,654.60
12/12/2024	OPER	29201	0278	COMED	COMED	11990 ST RT 76 / 398 MAPLE	3,672.05
12/12/2024	OPER	29202	0347	CORE & MAIN LP	CORE & MAIN LP	STOCK SUPPLY	281.47
12/12/2024	OPER	29203	0513	ELLINGSON, DENNIS	ELLINGSON, DENNIS	HORSE & WAGON RIDES @TREE	750.00
12/12/2024	OPER	29204	0006	EVERON EKA ADT COMMERC	EVERON EKA ADT COMMERC	FIRE & SECURITY 11.26 - 12	219.70
12/12/2024	OPER	29205	0097	FOX VALLEY INTERNET, IN	FOX VALLEY INTERNET, IN	NWWT; SWWTP INTERNET	54.90
12/12/2024	OPER	29206	0096	FRONTIER	FRONTIER	VILLAGE PHONE LINES X13	1,163.98
12/12/2024	OPER	29207	0424	GO TO COMMUNICATIONS IN	GO TO COMMUNICATIONS IN	VH PHONE; INTERNET; EMAIL; OFF/ON SITE FORENSIC ADIT	248.18
12/12/2024	OPER	29208	0642	GREENE FORENSIC ACCTNG	GREENE FORENSIC ACCTNG	LYON'S PARK LIGHTING REPAI	34.75
12/12/2024	OPER	29209	0655	HALL ELECTRIC	HALL ELECTRIC	NOVEMBER 2024 SHOP SUPPLIE	1,930.00
12/12/2024	OPER	29210	0364	HOME DEPOT CREDIT SERVI	HOME DEPOT CREDIT SERVI	DEC 1, 24 - DEC 1, 25 PROP	2,191.93
12/12/2024	OPER	29211	0467	ILLINOIS COUNTIES RISK	ILLINOIS COUNTIES RISK	2019 CHEVY MUFFLER	55,249.00
12/12/2024	OPER	29212	0322	KUNES OF BELVIDERE INC	KUNES OF BELVIDERE INC	F-750 SEAT	723.03
12/12/2024	OPER	29213	0152	LAKE SIDE INTERNATIONAL,	LAKE SIDE INTERNATIONAL,	FY24 43024 FINAL BILLING -	1,186.36
12/12/2024	OPER	29214	0144	LAUTERBACH & AMEN, LLP	LAUTERBACH & AMEN, LLP	BALANCE; ROOFING/SIDING/GU	2,000.00
12/12/2024	OPER	29215	0649	MARTIN EXTERIORS, INC	MARTIN EXTERIORS, INC	PLOW TRUCKS	12,140.49
12/12/2024	OPER	29216	0532	MARVS TOWING & REPAIR,	MARVS TOWING & REPAIR,	SOUTH PLANT LIMIT SWITCH W	810.31
12/12/2024	OPER	29217	0160	MCGILVRA ELECTRIC INC	MCGILVRA ELECTRIC INC		700.00
12/12/2024	OPER	29218	0159	MCMAHAN ASSOCIATES, INC	MCMAHAN ASSOCIATES, INC	NEW PW BUILDING CONSTRUCTI	609.50
12/12/2024	OPER	29219	0163	MEDIACOM	MEDIACOM	2023 VILLAGE WIDE MAINTENA	175.00
12/12/2024	OPER	29220	0165	MENARDS	MENARDS	MCMAHAN ASSOCIATES, INC OLSON WOODS SUB - DRAINAGE	785.52
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	MCMAHAN ASSOCIATES, INC TRLS OF DAMSON CRK DRAINAG	966.97
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	MCMAHAN ASSOCIATES, INC ADMIN; PW ENG; COMM DEV EN	1,754.41
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	VH INTERNET NOV 24	4,291.40
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	OLD PW GARAGE DOOR REPAIRS	290.95
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	NEW PW GARAGE DOOR REPAIR	68.50
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	NPW SHOP GARAGE DOOR REPAI	3.75
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	SWWTP; NWWT; WELLS-SEWER	4.51
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	SWWTP / NWWT SUPPLIES	703.23
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	SHOP STOCK	64.09
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	TREE LIGHTING SUPPLIES	278.26
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	LYONS PARK BENCH CONCRETE	368.39
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	LYONS PARK CONCRETE	119.70
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	SHOP STOCK	59.85
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	SWWTP SHOP SUPPLIES	122.99
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK	SWWTP SHOP SUPPLIES	156.37
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI	SWWTP / NWWT SUPPLIES	69.34
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK		2,018.98
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI		63.98
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK		84.54
12/12/2024	OPER	29222	0334	MILLER, KARRI	MILLER, KARRI		148.52
12/12/2024	OPER	29221	0437	METAL SUPERMARKETS ROCK	METAL SUPERMARKETS ROCK		117.40

CHECK REGISTER FOR VILLAGE OF POPLAR GROVE
 CHECK DATE FROM 12/01/2024 - 12/31/2024

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
12/12/2024	OPER	29223	0173	MONROE TRUCK EQUIPMENT, MORGAN BUILDING MAINTEN	MONROE TRUCK EQUIPMENT, 2016 GMC 3500 REPAIRS	VH MONTHLY CLEANING - NOV	3,514.00
12/12/2024	OPER	29224	0652	MORGAN BUILDING MAINTEN	MORGAN BUILDING MAINTEN		715.00
12/12/2024	OPER	29225	0329	MR. GOODWATER	MR. GOODWATER	PW COOLER RENTAL	8.00
						VH COOLER RENTAL	8.00
						PW WATER DELIVER 11.26.24	7.92
						VH WATER DELIVER 11.26.24	31.68
						MR. GOODWATER	72.10
						MR. GOODWATER	7.92
						VH WATER DELIVERY 11.12.24	
							135.62
12/12/2024	OPER	29226	0053	NAPA AUTO PARTS	NAPA AUTO PARTS	2019 CHEVY OIL CHANGE SUPP	63.73
12/12/2024	OPER	29227	0186	NICOR GAS	NICOR GAS	RT 173 WATER TOWER / WELL	55.88
12/12/2024	OPER	29228	0186	NICOR GAS	NICOR GAS	4194 DAWSON LK L/S W/GENER	53.51
12/12/2024	OPER	29229	0186	NICOR GAS	NICOR GAS	13505 HARVEST WAY L/S	150.51
12/12/2024	OPER	29230	0186	NICOR GAS	NICOR GAS	12211 RT 76 SWWTP	226.82
12/12/2024	OPER	29231	0186	NICOR GAS	NICOR GAS	203 BEAVER DR L/S W/ GENER	53.66
12/12/2024	OPER	29232	0186	NICOR GAS	NICOR GAS	4420 MENGE LN WH #4	58.26
12/12/2024	OPER	29233	0186	NICOR GAS	NICOR GAS	100 S STATE ST WH #2	65.40
12/12/2024	OPER	29234	0186	NICOR GAS	NICOR GAS	111 E PARK ST PW BUILDING	336.23
12/12/2024	OPER	29235	0186	NICOR GAS	NICOR GAS	610 S STATE ST NWWTP	131.90
12/12/2024	OPER	29236	0186	NICOR GAS	NICOR GAS	287 PRAIRIE KNOLL DR L/S W	54.30
12/12/2024	OPER	29237	0186	NICOR GAS	NICOR GAS	1001 WACO WAY C/L/S	55.64
12/12/2024	OPER	29238	0186	NICOR GAS	NICOR GAS	4870 WOODSTOCK RD WH 5&6	64.77
12/12/2024	OPER	29239	0192	NORTHERN ILLINOIS SERVI	NORTHERN ILLINOIS SERVI	BEDROCK / CA-6	34.72
12/12/2024	OPER	29240	0489	P.C. TECH 2 U	P.C. TECH 2 U	REMOTE SUPPORT FOR HEIDI'S	90.00
						ONSITE SUPPORT FOR CAMERA'	250.00
						ASSIST IN AUDIO ISSUES	100.00
							440.00
12/12/2024	OPER	29241	0225	R.J. DANIELS FUEL & TIR	R.J. DANIELS FUEL & TIR	VOLVO L90 LOADER TIRE REPA	425.00
						R.J. DANIELS FUEL & TIR	107.00
						TIRE REPAIR	393.75
						R.J. DANIELS FUEL & TIR	925.75
						VOLVO WHEEL LOADER TIRE RE	
							734.21
12/12/2024	OPER	29242	0651	REVERE ELECTRIC	REVERE ELECTRIC	E50 HEAVY DUTY LIMIT SWTTC	95.98
12/12/2024	OPER	29243	0220	ROCKFORD BUSINESS SYSTE	ROCKFORD BUSINESS SYSTE	COPY MACHINE B/N COLOR COP	16,721.79
12/12/2024	OPER	29244	0408	SABEL MECHANICAL LLC.	SABEL MECHANICAL LLC.	3 VPD'S REPAIR	873.86
12/12/2024	OPER	29245	0651	SAVECO NORTH AMERICA	SAVECO NORTH AMERICA	NWWT MOTOR REPLACEMENT	4,167.10
12/12/2024	OPER	29246	0241	SIRICH LLP - ACCOUNTING	SIRICH LLP - ACCOUNTING	ACCT SVCS; PAYROLL; AP; TR	1,434.00
12/12/2024	OPER	29247	0635	STUDIO GWA	STUDIO GWA	AUG - OCT 24 STRATEGIC PLA	537.97
12/12/2024	OPER	29248	0628	SUNBELT RENTALS	SUNBELT RENTALS	RENT MANLIIFT FOR TREE LIGH	17.00
12/12/2024	OPER	29249	0355	TEST INC.	TEST INC.	IEPA TESTING NWWT #3	389.00
						IEPA TESTING SWWPT W#5&6	17.00
						IEPA TESTING W#4	100.00
						IEPA TESTING W#5&6	100.00
						IEPA TESTING NWWT #3	432.00
						SOUTH SEMI ANNUAL SLEDGE T	75.00
						IEPA TESTING WATER SYSTEM	17.00
						IEPA TESTING NWWT #3	17.00
						IEPA TESTING NWWT #3	17.00
						IEPA TESTING WATER SYSTEM	17.00
							1,181.00
12/12/2024	OPER	29250	0262	USA BLUE BOOK	USA BLUE BOOK	REPAIR COUPLING	427.87
12/12/2024	OPER	29251	0597	VERIZON	VERIZON	PW; VPG; ADMIN; HOTSPOT(2)	192.73

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
12/12/2024	OPER	29252	0429	WEX BANK - MARATHON FLE	WEX BANK - MARATHON FLE	NOV 24; FUEL FOR TRUCKS	1,236.64
12/12/2024	OPER	29253	0595	ZACHERY KNIGHTEN	ZACHERY KNIGHTEN	CLOTHES FOR PW REIMBURSMEN	29.99
12/12/2024	OPER	29254	0639	COMCAST	COMCAST	INTERNET & SECURITY @ 111	222.90
12/12/2024	OPER	29255	0640	ANCEL GLINK	ANCEL GLINK	NOVEMBER LEGAL FEES	17,148.75
12/12/2024	OPER	29256	0041	BOONE COUNTY SHOPPER	BOONE COUNTY SHOPPER	TREE LIGHTING AD	950.64
12/12/2024	OPER	29257	MISC	GREGG SCOTT	GREGG SCOTT	TREE LIGHTING SANTA CLAUS	225.00
12/12/2024	OPER	29258	0211	PITNEY BOWES INC.	PITNEY BOWES INC.	POSTAGE & METER LEASE 10.1	1,497.60

OPER TOTALS:
 Total of 84 Checks: 206,485.16
 Less 0 Void Checks: 0.00
 Total of 84 Disbursements: 206,485.16

Item 2

DEPT/ACCOUNT	DESCRIPTION	FUND					TOTAL
		01	20	31	32	90	
		GENERAL	MOTOR FUEL	WATER & SEWER	DEBT SERVICE	GOV FUNDS	CAPITAL
ASSETS							
00-1010	PETTY CASH						191
00-1020	CASH IN BANK	(2,547,739)					514,298
00-1021	CASH IN BANK MONEY MARKET	1,884,151					1,884,151
00-1022	CASH IN BANK - BYRON BANK						151,031
00-1030	MONEY MARKET	1					60,650
00-1040	MFT MONEY MARKET	32,148					121,844
00-1070	CASH WITH PAYING AGENT		121,844				653,169
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	3,509,421					3,509,421
00-1100	PROPERTY TAXES RECEIVABLE	336,467					375,651
00-1110	ACCT REC REPL TAX	3,098					3,098
00-1210	STATE USE TAX RECEIVABLE	47,125					47,125
00-1220	STATE TELECOMM TAXES RECEIVABLE	10,516					10,516
00-1230	STATE SALES TAXES RECEIVABLE	105,773					105,773
00-1240	STATE VIDEO GAMING TAXES RECEIVAB	20,956					20,956
00-1250	MFT MOTOR FUEL TAXES RECEIVABLE		18,159				18,159
00-1325	GASB 87 LEASE RECEIVABLE	17,635					17,635
00-1400	ACCOUNTS RECEIVABLE - OTHER	37,108					39,444
00-1401	ACCOUNTS RECEIVABLE						173,552
00-1402	ACCOUNTS RECEIVABLE - UNBILLED						77,611
00-1405	ACCOUNTS RECEIVABLE - LITIGATION	193,600					193,600
00-1410	ALLOWANCE FOR DOUBTFUL ACCOUNTS	(193,600)					(193,600)
00-1500	PREPAID ITEMS	11,354					15,144
00-1600	CONSTRUCTION IN PROGRESS						136,245
00-1610	VEHICLES						42,017
00-1620	VILLAGE WATER SYSTEM						13,308,326
00-1630	WATER/SEWER UTILITY SYSTEM						8,148,871
00-1705	STREETS						66,551
00-1710	ACCUMULATED DEPRECIATION - VEHICL						(34,685)
00-1711	ACCUM DEP-VILLAGE NORTH WATER SY						(1,631,073)
00-1720	ACCUM DEP-VILLAGE SOUTH WATER SY						(4,409,937)
00-1730	ACCUMULATED DEPRECIATION - WATER/						(6,675,732)
00-1850	ACCUM DEP-STREET						(30,780)
00-1900	DEFERRED OUTFLOW						333,498
	UNAMORTIZED LOSS ON REFUNDING						22,151
TOTAL ASSETS		3,468,205	430,856	11,813,210	(183,702)	1,546,302	17,074,871
LIABILITIES							
00-2100	UNAVAILABLE PROPERTY TAXES	336,467					375,651
00-2200	ACCOUNTS PAYABLE	51,757					44,270
00-2201	COMPENSATED ABSENCES - CURRENT PO		613				9,046
00-2203	BONDS PAYABLE 2012A - CURRENT POR						60,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR						150,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT						405,000
00-2230	DUE TO AIRPORT - BEL AIR						23,500
00-2240	ACCRUED INTEREST PAYABLE						38,169
00-2300	WAGES PAYABLE	18,106					24,550
00-2304	BONDS PAYABLE 2012B - LONG-TERM P						465,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO						1,220,000
00-2330	FICA WITHHOLDINGS PAYABLE						493
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	1,385					1,878
00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	1,394					1,394
00-2360	UNION DUES/NCPRS PAYABLE	6,111					6,398
00-2370	SUI PAYABLE	240					240
00-2400	OTHER DEFERRED REVENUE	124					124
00-2410	CUSTOMER DEPOSITS HELD	10,400					10,400
		14,371					14,371

Item 2.

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND WATER & SEWER FUN	FUND 31 DEBT SERVICE FUND GOV FUNDS CAPITAL	FUND 32	FUND 90	Total
LIABILITIES							
00-2650	NET PENSION LIABILITY			20,953			20,953
00-2660	DEFERRED INFLOWS			16,847			16,847
00-2665	GASB 87 DEFERRED INFLOW	17,306		38,701			17,306
00-2690	UNAMORTIZED BOND PREMIUM			325,000			38,701
00-2695	GASB83 ASSET RETIREMENT OBLIGATIO						325,000
	TOTAL LIABILITIES	457,661	613	2,818,624	(8,100)		3,268,798
FUND BALANCES							
00-3000	FUND BALANCE	2,334,593	568,830	8,348,803	32,694	1,410,361	4,346,478
00-3001	NET POSITION						8,348,803
	TOTAL FUND EQUITY	2,334,593	568,830	8,348,803	32,694	1,410,361	12,695,281
	Beginning Fund Balance	2,334,593	568,830	8,348,803	32,694	1,410,361	
	Net of Revenues Vs Expenditures	675,950	(138,587)	645,776	(208,295)	135,941	
	Ending Fund Balance	3,010,543	430,243	8,994,579	(175,601)	1,546,302	
	Total Liabilities And Fund Balance	3,468,204	430,856	11,813,203	(183,701)	1,546,302	

Date	JNL	Type	Description	Reference #	Debits	Credits	
Fund 01 GENERAL FUND							
Unclassified							
11/01/2024			01-00-1020 CASH IN BANK		BEG. BALANCE		(2,506,142.62)
11/01/2024	PR	CHK	SUMMARY PR 11/01/2024			7,517.49	(2,513,660.11)
11/01/2024	PRR	CHK	SUMMARY PRR 11/01/2024	EFT702		4,650.91	(2,518,311.02)
11/01/2024	PRR	CHK	SUMMARY PRR 11/01/2024	EFT703		902.12	(2,519,213.14)
11/01/2024	CR	RCPT	2024-185 300 W PARK - SOLAR	104017	445.00		(2,518,768.14)
11/01/2024	CR	RCPT	2024-193 219DEERRUN - FENCE	104027	134.00		(2,518,634.14)
11/01/2024	CR	RCPT	2024-212 221/225NSTATE-FENCE	104028	134.00		(2,518,500.14)
11/01/2024	CR	RCPT	CUSTOMER DEPOSIT 11/01/2024		75.00		(2,518,425.14)
11/01/2024	CR	RCPT	RENTS RECEIVED 11/01/2024		475.00		(2,517,950.14)
11/04/2024	PRR	CHK	SUMMARY PRR 11/04/2024	EFT706		3,338.38	(2,521,288.52)
11/04/2024	CR	RCPT	RENTS RECEIVED 11/04/2024		1,500.00		(2,519,788.52)
11/05/2024	PRR	CHK	SUMMARY PRR 11/05/2024	29085		144.00	(2,519,932.52)
11/05/2024	CR	RCPT	2024-208 215 CARSON - ROOF	104115	134.00		(2,519,798.52)
11/06/2024	PRR	CHK	SUMMARY PRR 11/06/2024	EFT704		11,543.09	(2,531,341.61)
11/06/2024	PRR	CHK	SUMMARY PRR 11/06/2024	EFT705		447.89	(2,531,789.50)
11/06/2024	CR	RCPT	2024-210 311BRITNIE - WINDOWS	104140	94.00		(2,531,695.50)
11/06/2024	GJ	JE	PROPERTY TAXES FINAL INSTALLMENT	1600	13,466.61		(2,518,228.89)
11/06/2024	GJ	JE	FINAL BOONE TAX SETTLEMENT INTEREST	1601	433.74		(2,517,795.15)
11/06/2024	GJ	JE	FINAL DIST PGSA01 -206 S STATE SIRE	1603	0.92		(2,517,794.23)
11/07/2024	CR	RCPT	2024-211 2606 CESSNA - ROOF	104201	209.00		(2,517,585.23)
11/07/2024	CR	RCPT	2024-184 102 BREE DR - ROOF	104225	134.00		(2,517,451.23)
11/08/2024	CD	CHK	SUMMARY CD 11/08/2024			105.00	(2,517,556.23)
11/08/2024	CR	RCPT	2024-213 427 HUGHES-DK STAIRS	104247	94.00		(2,517,462.23)
11/08/2024	CR	RCPT	2024-162 538SPRINGMEADOW SOLA	104250	445.00		(2,517,017.23)
11/08/2024	CR	RCPT	2024-196 204 SUMMIT-SIDING	104305	134.00		(2,516,883.23)
11/11/2024	CR	RCPT	OTHER LICENSE FEES 11/11/2024		5.00		(2,516,878.23)
11/11/2024	CR	RCPT	STATE SALES TAXES 11/11/2024		28,645.88		(2,488,232.35)
11/12/2024	CR	RCPT	2024-13013555IL76 - REMODEL	104343	4,637.00		(2,483,595.35)
11/12/2024	CR	RCPT	2024-206 216 S STATE- SOLAR	104346	445.00		(2,483,150.35)
11/12/2024	CR	RCPT	2024-213 427 HUGHES - INSPECT	104349	45.00		(2,483,105.35)
11/12/2024	CR	RCPT	MEDIACOM/COMCAST 11/12/2024		8,593.00		(2,474,512.35)
11/13/2024	CD	CHK	SUMMARY CD 11/13/2024			110,845.74	(2,585,358.09)
11/14/2024	CD	VOID	MICROSOFT CORPORATION	29134	80.00		(2,585,278.09)
11/14/2024	CR	RCPT	2024-217 302 E PARK - ROOF	104473	134.00		(2,585,144.09)
11/15/2024	PR	CHK	SUMMARY PR 11/15/2024			7,417.95	(2,592,562.04)
11/15/2024	PRR	CHK	SUMMARY PRR 11/15/2024	EFT707		4,644.83	(2,597,206.87)
11/15/2024	PRR	CHK	SUMMARY PRR 11/15/2024	EFT708		903.14	(2,598,110.01)
11/15/2024	CD	VOID	MIDWEST CONTRACT OPERATIONS INC.	29135	122.99		(2,597,987.02)
11/15/2024	CD	VOID	ILLINOIS I-PASS	29124	40.00		(2,597,947.02)
11/15/2024	CD	CHK	SUMMARY CD 11/15/2024			40.00	(2,597,987.02)
11/15/2024	CD	VOID	CARD SERVICE CENTER	29174	105.00		(2,597,882.02)
11/15/2024	CR	RCPT	RAFFLE LICENSE 11/15/2024		25.00		(2,597,857.02)
11/15/2024	CD	CHK	SUMMARY CD 11/15/2024			27,915.42	(2,625,772.44)
11/18/2024	CR	RCPT	2024-216 482PRAIRIE-WINDOWS	104635	94.00		(2,625,678.44)
11/18/2024	CR	RCPT	STATE CANNABIS USE TAX 11/18/2024		620.62		(2,625,057.82)
11/18/2024	CR	RCPT	STATE INCOME TAXES 11/18/2024		56,645.76		(2,568,412.06)
11/18/2024	CR	RCPT	STATE TELECOMMUNICATIONS TAX 11/18/2		3,431.94		(2,564,980.12)
11/18/2024	CR	RCPT	STATE USE TAXES 11/18/2024		14,140.30		(2,550,839.82)
11/18/2024	CR	RCPT	STATE VIDEO GAMING TAX 11/18/2024		11,991.87		(2,538,847.95)
11/19/2024	CR	RCPT	ADDITION INSPECTIONS 3045	104689	155.00		(2,538,692.95)
11/19/2024	CR	RCPT	2024-214 160REDOAK - DECK	104724	209.00		(2,538,483.95)
11/19/2024	CR	RCPT	2024-160 5151ORTHMO6-HANGAR	104751	3,073.00		(2,535,410.95)
11/19/2024	CR	RCPT	POSTAGE PURCHASE	104759	0.69		(2,535,410.26)
11/19/2024	CR	RCPT	UTILITY TAX NICOR 11/19/2024		3,605.96		(2,531,804.30)
11/22/2024	GJ	JE	POSTAGE	1610		100.00	(2,531,904.30)
11/25/2024	CR	RCPT	RENTS RECEIVED 11/25/2024		100.00		(2,531,804.30)
11/25/2024	GJ	JE	POSTAGE	1611		100.00	(2,531,904.30)
11/26/2024	CR	RCPT	2024-220 231BRIARWOOD-WINDOW	104950	94.00		(2,531,810.30)
11/27/2024	CR	RCPT	2024-13 446BLUESPRUCE REINSPE	104958	55.00		(2,531,755.30)
11/27/2024	CR	RCPT	UTILITY TAX NICOR 11/27/2024		8,285.67		(2,523,469.63)
11/29/2024	PR	CHK	SUMMARY PR 11/29/2024			7,359.23	(2,530,828.86)
11/29/2024	PRR	CHK	SUMMARY PRR 11/29/2024	EFT709		677.01	(2,531,505.87)
11/29/2024	PRR	CHK	SUMMARY PRR 11/29/2024	EFT710		4,639.40	(2,536,145.27)
11/29/2024	PRR	CHK	SUMMARY PRR 11/29/2024	EFT711		900.06	(2,537,045.33)
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	1,082.49		(2,535,962.84)
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612		11,776.23	(2,547,739.07)
11/30/2024			01-00-1020	END BALANCE	164,371.44	205,967.89	(2,547,739.07)
11/01/2024			01-00-1021 CASH IN BANK MONEY MARKET		BEG. BALANCE		1,877,451.13
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	6,699.67		1,884,150.80
11/30/2024			01-00-1021	END BALANCE	6,699.67	0.00	1,884,150.80
11/01/2024			01-00-1022 CASH IN BANK - BYRON BANK		BEG. BALANCE		0.99
11/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1613	549.33		550.32
11/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1613		549.33	0.99
11/30/2024			01-00-1022	END BALANCE	549.33	549.33	0.99
11/01/2024			01-00-1075 ILLINOIS FUNDS INVESTMENT ACCT.		BEG. BALANCE		3,494,730.89
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	14,690.33		3,509,421.22
11/30/2024			01-00-1075	END BALANCE	14,690.33	0.00	3,509,421.22

UNCLASSIFIED: Unclassified

186,310.77

206,517.22

2,845,833.94

User: TREASURER
DB: Poplar Grove

TRANSACTIONS FROM 11/01/2024 TO 11/30/2024

Item 2.

Date	JNL	Type	Description	Reference #	Debits	Credits	
TOTAL FOR FUND 01 GENERAL FUND					186,310.77	206,517.22	2,845,833.94
Fund 20 MOTOR FUEL FUND							
Unclassified							
11/01/2024			20-00-1020 MFT CASH IN BANK		BEG. BALANCE		270,423.60
11/11/2024	CR	RCPT	MOTOR FUEL TAX 11/11/2024		19,383.42		289,807.02
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	1,045.95		290,852.97
11/30/2024			20-00-1020	END BALANCE	20,429.37	0.00	290,852.97
UNCLASSIFIED: Unclassified					20,429.37		290,852.97
TOTAL FOR FUND 20 MOTOR FUEL FUND					20,429.37		290,852.97
Fund 31 WATER & SEWER FUND							
Unclassified							
11/01/2024			31-00-1020 CASH IN BANK		BEG. BALANCE		1,449,408.59
11/01/2024	PR	CHK	SUMMARY PR 11/01/2024			7,726.99	1,441,681.60
11/01/2024	UB		Online Payment		1,419.13		1,443,100.73
11/01/2024	CR	RCPT	Utility Billing 11/01/2024		536.06		1,443,636.79
11/01/2024	CR	RCPT	Utility Billing 11/01/2024		1,104.18		1,444,740.97
11/01/2024	UB		Online Payment		581.18		1,445,322.15
11/02/2024	UB		Online Payment		800.79		1,446,122.94
11/03/2024	UB		Online Payment		825.62		1,446,948.56
11/04/2024	UB		Online Payment		1,157.30		1,448,105.86
11/04/2024	CR	RCPT	0000000253	104074	61.61		1,448,167.47
11/04/2024	CR	RCPT	0000000252	104074	61.61		1,448,229.08
11/04/2024	CR	RCPT	Utility Billing 11/04/2024		2,889.33		1,451,118.41
11/04/2024	CR	RCPT	Utility Billing 11/04/2024		1,838.92		1,452,957.33
11/04/2024	UB		Online Payment		634.61		1,453,591.94
11/05/2024	UB		Online Payment		775.82		1,454,367.76
11/05/2024	CR	RCPT	Utility Billing 11/05/2024		3,417.27		1,457,785.03
11/05/2024	CR	RCPT	Utility Billing 11/05/2024		497.95		1,458,282.98
11/05/2024	CR	RCPT	Utility Billing 11/05/2024		827.19		1,459,110.17
11/05/2024	UB		Online Payment		157.54		1,459,267.71
11/06/2024	UB		Online Payment		1,558.37		1,460,826.08
11/06/2024	CR	RCPT	Utility Billing 11/06/2024		2,602.61		1,463,428.69
11/06/2024	CR	RCPT	Utility Billing 11/06/2024		895.24		1,464,323.93
11/06/2024	GJ	JE	FINAL DIST PGSSA01 -206 S STATE STRE	1603	0.92		1,464,324.85
11/07/2024	UB		Online Payment		1,025.73		1,465,350.58
11/07/2024	CR	RCPT	Utility Billing 11/07/2024		3,276.47		1,468,627.05
11/07/2024	CR	RCPT	Utility Billing 11/07/2024		135.01		1,468,762.06
11/07/2024	UB		Online Payment		479.03		1,469,241.09
11/08/2024	UB		Online Payment		1,001.42		1,470,242.51
11/08/2024	CR	RCPT	Utility Billing 11/08/2024		4,858.98		1,475,101.49
11/08/2024	CR	RCPT	Utility Billing 11/08/2024		1,545.92		1,476,647.41
11/08/2024	UB		Online Payment		772.16		1,477,419.57
11/09/2024	UB		Online Payment		988.97		1,478,408.54
11/10/2024	UB		Online Payment		906.42		1,479,314.96
11/11/2024	UB		Payment Rollback			19.67	1,479,295.29
11/11/2024	UB		Payment Posted		19.67		1,479,314.96
11/11/2024	UB		Online Payment		816.81		1,480,131.77
11/11/2024	CR	RCPT	Utility Billing 11/11/2024		2,276.79		1,482,408.56
11/11/2024	CR	RCPT	Utility Billing 11/11/2024		753.94		1,483,162.50
11/11/2024	UB		Online Payment		239.94		1,483,402.44
11/12/2024	UB		Online Payment		1,038.89		1,484,441.33
11/12/2024	CR	RCPT	Utility Billing 11/12/2024		8,255.18		1,492,696.51
11/12/2024	CR	RCPT	Utility Billing 11/12/2024		115.36		1,492,811.87
11/12/2024	CR	RCPT	Utility Billing 11/12/2024		211.20		1,493,023.07
11/12/2024	UB		Online Payment		106.89		1,493,129.96
11/13/2024	CD	CHK	SUMMARY CD 11/13/2024			145,088.72	1,348,041.24
11/13/2024	UB		Online Payment		1,178.83		1,349,220.07
11/13/2024	CR	RCPT	Utility Billing 11/13/2024		1,765.80		1,350,985.87
11/13/2024	CR	RCPT	Utility Billing 11/13/2024		115.36		1,351,101.23
11/13/2024	CR	RCPT	Utility Billing 11/13/2024		92.83		1,351,194.06
11/13/2024	UB		Online Payment		353.89		1,351,547.95
11/13/2024	GJ	JE	TAX DISTRIBUTION PGSSA02 FINAL DIST	1602	39.85		1,351,587.80
11/14/2024	UB		Online Payment		863.60		1,352,451.40
11/14/2024	CR	RCPT	0000000256	104505	61.61		1,352,513.01
11/14/2024	CR	RCPT	Utility Billing 11/14/2024		4,166.23		1,356,679.24
11/14/2024	CR	RCPT	Utility Billing 11/14/2024		230.72		1,356,909.96
11/14/2024	CR	RCPT	Utility Billing 11/14/2024		381.60		1,357,291.56
11/14/2024	UB		Online Payment		143.48		1,357,435.04
11/15/2024	PR	CHK	SUMMARY PR 11/15/2024			7,663.64	1,349,771.40
11/15/2024	UB		Payment Rollback			106.37	1,349,665.03
11/15/2024	UB		Payment Rollback			127.24	1,349,537.79
11/15/2024	CD	VOID	LINDCO EQUIPMENT SALES	29127	700.00		1,350,237.79
11/15/2024	UB		Online Payment		13,691.61		1,363,929.40
11/15/2024	CR	RCPT	Utility Billing 11/15/2024		10,035.46		1,373,964.86
11/15/2024	CR	RCPT	Utility Billing 11/15/2024		101.30		1,374,066.16
11/15/2024	CR	RCPT	Utility Billing 11/15/2024		217.83		1,374,283.99
11/15/2024	UB		Online Payment		497.86		1,374,781.85
11/16/2024	UB		Online Payment		1,215.92		1,375,997.77
11/17/2024	UB		Online Payment		1,800.44		1,377,798.21
11/18/2024	UB		Online Payment		2,239.02		1,380,037.23
11/18/2024	CR	RCPT	Utility Billing 11/18/2024		8,345.37		1,388,382.60

Date	JNL	Type	Description	Reference #	Debits	Credits	
31-00-1020 CASH IN BANK					(Continued)		
11/18/2024	CR	RCPT	Utility Billing 11/18/2024		64.71		1,388,447.31
11/18/2024	UB		Online Payment		618.81		1,389,066.12
11/19/2024	UB		Online Payment		2,621.20		1,391,687.32
11/19/2024	CR	RCPT	Utility Billing 11/19/2024		6,532.67		1,398,219.99
11/19/2024	CR	RCPT	Utility Billing 11/19/2024		571.04		1,398,791.03
11/19/2024	CR	RCPT	Utility Billing 11/19/2024		803.24		1,399,594.27
11/19/2024	UB		Online Payment		1,021.13		1,400,615.40
11/20/2024	UB		Payment Rollback			64.71	1,400,550.69
11/20/2024	UB		Online Payment		12,065.07		1,412,615.76
11/20/2024	CR	RCPT	Utility Billing 11/20/2024		6,862.24		1,419,478.00
11/20/2024	CR	RCPT	Utility Billing 11/20/2024		230.72		1,419,708.72
11/20/2024	CR	RCPT	Utility Billing 11/20/2024		902.21		1,420,610.93
11/20/2024	UB		Online Payment		1,271.49		1,421,882.42
11/21/2024	UB		Online Payment		1,068.01		1,422,950.43
11/21/2024	CR	RCPT	Utility Billing 11/21/2024		3,297.96		1,426,248.39
11/21/2024	CR	RCPT	Utility Billing 11/21/2024		808.48		1,427,056.87
11/21/2024	UB		Online Payment		117.58		1,427,174.45
11/22/2024	UB		Online Payment		1,359.71		1,428,534.16
11/22/2024	CR	RCPT	Utility Billing 11/22/2024		922.57		1,429,456.73
11/22/2024	CR	RCPT	Utility Billing 11/22/2024		292.80		1,429,749.53
11/22/2024	CR	RCPT	Utility Billing 11/22/2024		346.61		1,430,096.14
11/22/2024	UB		Online Payment		362.08		1,430,458.22
11/22/2024	GJ	JE	POSTAGE	1610		700.00	1,429,758.22
11/23/2024	UB		Online Payment		683.89		1,430,442.11
11/24/2024	UB		Online Payment		219.70		1,430,661.81
11/25/2024	UB		Payment Rollback			50.65	1,430,611.16
11/25/2024	UB		Online Payment		312.61		1,430,923.77
11/25/2024	CR	RCPT	Utility Billing 11/25/2024		1,613.03		1,432,536.80
11/25/2024	CR	RCPT	Utility Billing 11/25/2024		681.31		1,433,218.11
11/25/2024	UB		Online Payment		367.60		1,433,585.71
11/25/2024	GJ	JE	POSTAGE	1611		700.00	1,432,885.71
11/26/2024	UB		Online Payment		237.13		1,433,122.84
11/26/2024	CR	RCPT	Utility Billing 11/26/2024		311.37		1,433,434.21
11/26/2024	CR	RCPT	Utility Billing 11/26/2024		1,234.13		1,434,668.34
11/26/2024	UB		Online Payment		300.49		1,434,968.83
11/27/2024	UB		Online Payment		844.11		1,435,812.94
11/27/2024	CR	RCPT	Utility Billing 11/27/2024		102.12		1,435,915.06
11/27/2024	CR	RCPT	Utility Billing 11/27/2024		55.72		1,435,970.78
11/27/2024	UB		Online Payment		366.19		1,436,336.97
11/28/2024	UB		Online Payment		92.83		1,436,429.80
11/29/2024	PR	CHK	SUMMARY PR 11/29/2024			7,663.73	1,428,766.07
11/29/2024	UB		Online Payment		1,744.08		1,430,510.15
11/30/2024	UB		Online Payment		1,196.73		1,431,706.88
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	5,379.06		1,437,085.94
11/30/2024			31-00-1020	END BALANCE	157,589.07	169,911.72	1,437,085.94
31-00-1022 CASH IN BANK - BYRON BANK					BEG. BALANCE		
11/01/2024							147,365.36
11/04/2024	CR	RCPT	Utility Billing 11/04/2024		149.49		147,514.85
11/05/2024	CR	RCPT	Utility Billing 11/05/2024		291.77		147,796.62
11/06/2024	CR	RCPT	Utility Billing 11/06/2024		478.43		148,275.05
11/08/2024	CR	RCPT	Utility Billing 11/08/2024		323.60		148,598.65
11/13/2024	CR	RCPT	Utility Billing 11/13/2024		495.50		149,094.15
11/14/2024	CR	RCPT	Utility Billing 11/14/2024		249.74		149,343.89
11/19/2024	CR	RCPT	Utility Billing 11/19/2024		284.14		149,628.03
11/20/2024	CR	RCPT	Utility Billing 11/20/2024		188.57		149,816.60
11/21/2024	CR	RCPT	Utility Billing 11/21/2024		250.00		150,066.60
11/22/2024	CR	RCPT	Utility Billing 11/22/2024		413.61		150,480.21
11/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1613	549.33		151,029.54
11/30/2024			31-00-1022	END BALANCE	3,664.18	0.00	151,029.54
UNCLASSIFIED: Unclassified					161,253.25	169,911.72	1,588,115.48
TOTAL FOR FUND 31 WATER & SEWER FUND					161,253.25	169,911.72	1,588,115.48
Fund 32 DEBT SERVICE FUND							
Unclassified							
32-00-1020 CASH IN BANK					BEG. BALANCE		
11/01/2024							(3,701.35)
11/13/2024	CD	CHK	SUMMARY CD 11/13/2024			208,100.00	(211,801.35)
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612		402.35	(212,203.70)
11/30/2024			32-00-1020	END BALANCE	0.00	208,502.35	(212,203.70)
UNCLASSIFIED: Unclassified						208,502.35	(212,203.70)
TOTAL FOR FUND 32 DEBT SERVICE FUND						208,502.35	(212,203.70)
Fund 90 GOV FUNDS CAPITAL PROJECTS FUND							
Unclassified							
90-00-1020 CASH IN BANK					BEG. BALANCE		
11/01/2024							1,541,157.10
11/13/2024	CD	CHK	SUMMARY CD 11/13/2024			608.71	1,540,548.39
11/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1612	5,753.57		1,546,301.96
11/30/2024			90-00-1020	END BALANCE	5,753.57	608.71	1,546,301.96

TRANSACTIONS FROM 11/01/2024 TO 11/30/2024

Item 2.

Date	JNL	Type	Description	Reference #	Debits	Credits	
UNCLASSIFIED: Unclassified					5,753.57	608.71	1,546,301.96
TOTAL FOR FUND 90 GOV FUNDS CAPITAL PROJECTS FUND					5,753.57	608.71	1,546,301.96



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargrove-il.gov/>

Public Works Report, November 2024

- Fall clean up at Village Hall. Bushes were trimmed, weeding done, lilies and roses cut back for winter.
- Continued boom mowing areas throughout the Village. Boom mower and tractor were serviced and cleaned. It will be stored at the Edson Rd shop for winter and accessible if we need to use it over the winter.
- Finished storing seasonal equipment. Reorganized Park St shop for winter usage.
- Removed majority of garbage cans at Parks for season. Left one along walking path at Lions.
- Met with Kristi regarding updates at Lions Park concession stand. Electrical and plumbing needed to be upgrade and brought to code per Insurance company and food prep areas upgraded per health department. These things have been mentioned for a couple of years now. Being that no park equipment was carried out on this budget cycle, it was decided to get this rectified this year. The Lions Club and football program had a member that works in cabinetry and was willing to volunteer his time to install new ones as well as countertops. The Lions club covered this cost as well as the labor in removing the old tables and cabinets - which were put in originally by Lions members. Public Works will be handling plumbing, electrical (via a contractor), serving window repairs, and exterior door repairs. The serving windows currently open downward, causing damage to the siding and creating a safety hazard for whoever is opening them. We will flip them and add shocks and locks to hold them open. The electrical will cost the Village roughly \$1800 and will bring everything up to code, as well as upgrade to LED lighting for energy efficiency.
- Solicited multiple quotes to upgrade Lions Park bathroom locks.
- Staff dug out, framed, and poured 2 concrete pads in the park for a bench and bike rack that were donated.
- Repair work was done on our 2005 International plow truck. After installing all the plow equipment, there were areas that needed to be addressed to function properly. This truck will need to be addressed sooner rather than later, as it is beginning to cost the Village more than it is worth – it is a 20 year old plow truck. This truck is the last of our fleet that needs to be replaced. Currently, Monroe Truck is 14 to 18 months on a build. I believe we should start the process of placing an order, knowing that the financial end of this would be due FY27. 05 should last with some repairs and maintenance until then, but it may be close.
- Repaired water service in Olson Woods.

- Replaced batteries on 3 of the 4 flashing intersection beacons at Orth Rd and 76.
- Removed dead tree along Orth Rd. This tree has lost multiple limbs into Orth over the last year. While we had a man lift rented, we were able to safely cut it down before the main trunk posed a threat.
- Installed Christmas Lights at Village Hall and hung decorations along State St light poles.
- While starting to hang lights on the pine tree nearest Village Hall, we noticed that the majority of the interior branches of tree we dead and not holding any weight. Upon further inspection, we noticed black tar spots along branches and trunk. After a bit of research, we believed this was black knot. This fungus can spread to other trees via spore dispersal in springtime. Rather than run the risk of infecting surrounding trees, we removed the tree. We will replace it with another pine tree in the spring.
- Took possession of new hoist for the 1 ton plow truck. We will install hoist and new dump body in December.
- Worked with Chris regarding leaking fire hydrant repair on Bullard Street. More detail on this in Chris' memorandum.
- The Edson Road shop exterior replacement was completed. The siding, roof, and gutters were replaced. One thing that will need to be done still is the seal along the garage doors. Public Works will complete that in the coming weeks.
- Staff went out and salted for the first time, as we had a snow squall pass through the Village. Trucks were emptied and washed after this event. A major advantage to the new shop is the ability to wash salt residue off plow trucks after snow events. Outside of indoor heated storage, this is the biggest factor in prolonging the life span of our trucks.
- Ion and I are currently working through some treatment plant updates and long term upgrade plans. As we have discussed throughout the year, the plants are aging and need improvements in different areas. Blowers, pumps, and screens have begun being addressed in this budget cycle. The biggest issue now is the SCADA system. We are evaluating different options, as well as putting together a plan of attack. We believe the first step in the SCADA upgrades will be the hardware updates – i.e. the mainframe computers and programming at the plant. From there, we can determine how we want to proceed to throughout the rest of the system. I am hoping to have a more concrete plan after the first of the year, and potential time line to begin working on this process as well.

As always, do not hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – November 2024 Activity

Date: December 12, 2024

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Source Water Protection Plan:** As previously reported, the reports have been sent to IEPA and we are awaiting review comment. The agency acknowledged receipt of the reports and requested the Village to extend the 45-day review period, which we did. We are hopeful to have Agency comments by the end of the year.
- **South Wastewater Treatment Plant:** IEPA has executed and returned the CCA to the Village. The Village's permit is up for renewal and we have not heard back from the agency as of the date of this memo regarding the renewal application, nor have we heard back from the Agency regarding the request to reduce plant capacity.
- **Sludge Application Permits:** Staff advised that the sludge storage bins will need to be emptied next spring. DPW Howe has started discussions with area farmers to identify fields where the sludge can be spread. Once the fields are identified, our office will prepare the agronomic/loading calculations and permit application to send to IEPA. It will take the Agency approximately 3-4 months to process the permit once the application is received.
- **Bullard Street Fire Hydrant:** As previously reported, the fire hydrant at the westerly end of Bullard Street has developed a small leak. There is no hydrant valve, and there is no valve along Ray Street that will isolate the main without taking the School out of service. To make matters worse, the hydrant is located next to an existing utility pole w/ two guy wires, guard rail, and there are a plethora of underground utilities in and around the hydrant, and of course the hydrant sprang a leak soon after the Village resurfaced Bullard. Proposals for the work will be discussed with the Board at the 12/18 meeting.



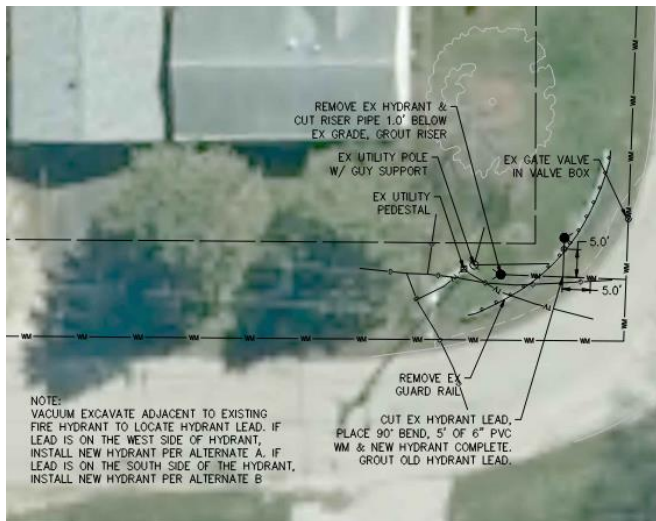
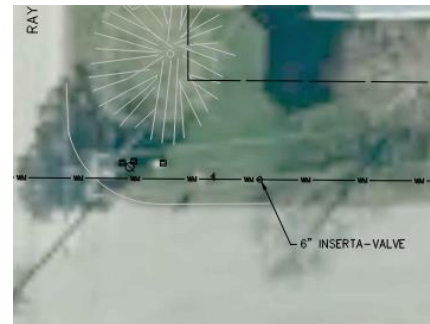
To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Bullard Street Hydrant Replacement

Date: December 11, 2024

As previously reported, the fire hydrant at the westerly end of Bullard Street has developed a small leak. There is no hydrant valve, and there is no valve along Ray Street that will isolate the main without taking the School out of service. To make matters worse, the hydrant is located next to an existing utility pole w/ two guy wires, guard rail, and there are a plethora of underground utilities in and around the hydrant, and of course the hydrant sprang a leak soon after the Village resurfaced Bullard. To replace the hydrant, we first need to place a new valve at the corner of Ray/Bullard (shown in the photo to the right). The valve is inserted



into the main under live conditions so there is no need to take the main out of service to construct the valve. We then need to remove the existing guardrail. Once complete, we'll determine the location of the hydrant lead via vacuum excavation. Once known, the lead will be exposed and a new hydrant the old hydrant will be abandoned in place.

Staff sought pricing from three area contractors for the work, and results are summarized below. Detailed results are attached to this memorandum as well.

Northern Illinois Service Company, Inc.	\$34,450.00
N-Trak Group, LLC	\$60,300.00
Stenstrom Excavation and Blacktop Group	Did Not Respond

Staff recommends awarding the work to Northern Illinois Service Company. This project exceeds \$25,000 and therefore a supermajority vote is required to award the work as noted in the attached resolution. The leak is minor at the moment and therefore staff's preference is to complete the work in the spring months to avoid additional mobilization and restoration costs. However, if the leak becomes worse, the Village may need to act sooner. Staff will continue to monitor the leak and if action becomes necessary we will advise the board of the same. Please do not hesitate contact me at (815) 636-9590 with any questions.



Village of Poplar Grove
Bullard Street Hydrant Replacment

N-Trak Group



Item #	Item	Units	Unit Measure	Unit Price	Total
1	Remove and Dispose of Existing Guardrail	1	LS	\$2,500.00	\$2,500.00
2	Vacuum Excavate to Locate Hydrant Lead	4	Hours	\$950.00	\$3,800.00
3	Remove Existing Hydrant, Cut and Grout Riser and Hydrant Lead	1	Each	\$1,500.00	\$1,500.00
4	Connect to existing w/ 6" 90 Degree Bend	1	Each	\$0.01	\$0.01
5	6" Molecularly Oriented PVC Water Main	5	Feet	\$1,000.00	\$5,000.00
6	Fire Hydrant Assembly w/ Valve in Valve Box, Complete	1	Each	\$35,000.00	\$35,000.00
7	Restoration (Topsoil, Seed, NAG DS75 Blanket, Fertilizer)	80	SY	\$50.00	\$4,000.00
8	Traffic Control-Complete	1	LS	\$1,000.00	\$1,000.00
9	6" Inserta-Valve, Complete	1	Each	\$7,500.00	\$7,500.00

Total \$60,300.01



4781 Sandy Hollow Road · Rockford, Illinois 61109
 Phone: (815) 874-4422 · Fax: (815) 874-1944 · www.northernillinoiservice.com

NISC Proposal No.: P24252
 Proposal Date: 12/5/2024
 NISC Contact: Paul Munson
 Phone: 815-378-7880
 e-mail: paul@northernillinoiservice.com

Village of Poplar Grove
 Bullard Street Hydrant Replacment



Item #	Item	Units	Unit Measure	Unit Price	Total
1	Remove and Dispose of Existing Guardrail	1	LS	\$500.00	\$500.00
2	Vacuum Excavate to Locate Hydrant Lead	4	Hours	\$350.00	\$1,400.00
3	Remove Existing Hydrant, Cut and Grout Riser and Hydrant Lead	1	Each	\$5,150.00	\$5,150.00
4	Connect to existing w/ 6" 90 Degree Bend	1	Each	\$7,500.00	\$7,500.00
5	6" Molecularly Oriented PVC Water Main	5	Feet	\$20.00	\$100.00
6	Fire Hydrant Assembly w/ Valve in Valve Box, Complete	1	Each	\$12,000.00	\$12,000.00
7	Restoration (Topsoil, Seed, NAG DS75 Blanket, Fertilizer)	80	SY	\$10.00	\$800.00
8	Traffic Control-Complete	1	LS	\$500.00	\$500.00
9	6" Inserta-Valve, Complete	1	Each	\$6,500.00	\$6,500.00

Total \$34,450.00

Notes

- 1 Hydrant shall be Mueller Super Centurian 250 PSI Rated two hose one pumper, or Pre-approved Equal.
- 2 All work shall be completed in accordance with IDOT Standard Specifications, Latest Edition, and 10 State Standards, Latest Edition.
- 3 Existing water main is 6" diameter cast iron.
- 4 Bullard Street was resurfaced in 2024. Excavation within the pavement limits is prohibited. All equipment must be rubber track.
- 5 Village of Poplar Grove to provide testing.
- 6 Water main depth near hydrant location is 5.0'

RESOLUTION 24- 21

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO RETAIN NORTHERN ILLINOIS SERVICE COMPANY, INC. FOR HYDRANT REPLACEMENT AT BULLARD STREE

WHEREAS, an existing hydrant located at the west end of Bullard Street has developed a leak and requires replacement; and

WHEREAS, the Village of Poplar Grove (“Village”) received proposals for the replacement and recommends that the Village retain Northern Illinois Service Company, Inc. to complete the work; and

WHEREAS, the replacement will cost in excess of \$25,000 and pursuant to Village Code Section 1-10-4 and by a two-thirds (2/3) vote of the corporate authorities, the Village hereby waives the public bid requirement for purchases exceeding \$25,000; and

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements,

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby waives the requirement to publicly bid the hydrant replacement by a two-thirds majority vote.
3. The Village President and Village Clerk are hereby authorized to execute and attest a proposal with Northern Illinois Service Company, Inc. and are further authorized to execute any document necessary to effectuate the intent set forth in this resolution.
4. The Village hereby approves a contingency of 15% of the sum of the contract values above to be used in the event that unforeseen circumstances arise during construction.
5. The proposal from Northern Illinois Service Company is attached to and made part of this resolution.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 18th day of December, 2024.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK



4781 Sandy Hollow Road · Rockford, Illinois 61109
 Phone: (815) 874-4422 · Fax: (815) 874-1944 · www.northernillinoiservice.com

NISC Proposal No.: P24252
 Proposal Date: 12/5/2024
 NISC Contact: Paul Munson
 Phone: 815-378-7880
 e-mail: paul@northernillinoiservice.com

Village of Poplar Grove
 Bullard Street Hydrant Replacment



Item #	Item	Units	Unit Measure	Unit Price	Total
1	Remove and Dispose of Existing Guardrail	1	LS	\$500.00	\$500.00
2	Vacuum Excavate to Locate Hydrant Lead	4	Hours	\$350.00	\$1,400.00
3	Remove Existing Hydrant, Cut and Grout Riser and Hydrant Lead	1	Each	\$5,150.00	\$5,150.00
4	Connect to existing w/ 6" 90 Degree Bend	1	Each	\$7,500.00	\$7,500.00
5	6" Molecularly Oriented PVC Water Main	5	Feet	\$20.00	\$100.00
6	Fire Hydrant Assembly w/ Valve in Valve Box, Complete	1	Each	\$12,000.00	\$12,000.00
7	Restoration (Topsoil, Seed, NAG DS75 Blanket, Fertilizer)	80	SY	\$10.00	\$800.00
8	Traffic Control-Complete	1	LS	\$500.00	\$500.00
9	6" Inserta-Valve, Complete	1	Each	\$6,500.00	\$6,500.00

Total \$34,450.00

Notes

- 1 Hydrant shall be Mueller Super Centurian 250 PSI Rated two hose one pumper, or Pre-approved Equal.
- 2 All work shall be completed in accordance with IDOT Standard Specifications, Latest Edition, and 10 State Standards, Latest Edition.
- 3 Existing water main is 6" diameter cast iron.
- 4 Bullard Street was resurfaced in 2024. Excavation within the pavement limits is prohibited. All equipment must be rubber track.
- 5 Village of Poplar Grove to provide testing.
- 6 Water main depth near hydrant location is 5.0'

ORDINANCE NO. 2024-25

**ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO
PAY DEBT SERVICE ON THE GENERAL OBLIGATION REFUNDING BONDS
(ALTERNATE REVENUE SOURCE), SERIES 2012B, OF THE VILLAGE OF POPLAR
GROVE, BOONE COUNTY, ILLINOIS.**

WHEREAS, the Board of Trustees (the “*Board*”) of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), by an ordinance of the Board adopted on the 12th day of March, 2012 (the “*Bond Ordinance*”), did provide for the issue of \$210,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, dated March 1, 2012 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal and interest on the Bonds; and

WHEREAS, a duly certified copy of the Bond Ordinance was filed in the office of the County Clerk of The County of Boone, Illinois (the “*County Clerk*”); and

WHEREAS, the Bonds were issued by the Village pursuant to the terms of the Bond Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinance) will provide for principal of and interest on all outstanding Bonds due in the next bond year (November 1 of this year and May 1 of the next subsequent calendar year) so as to enable the abatement of the Pledged Taxes levied for the same; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2024 to pay the Bonds be abated.

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Bond Ordinance is hereby abated in its entirety (i.e. the amounts **\$167,212** for the Series B bond).

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of Boone County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted _____, 2024.

Don Sattler, President, Board of Trustees

Karri Anderberg, Village Clerk

Trustee _____ moved and Trustee _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Village Clerk to call the roll for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, and in open meeting approved and signed said ordinance and directed the Village Clerk to record the same in full in the records of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the ___ day of _____, 2024, insofar as same relates to the adoption of an ordinance entitled:

ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, of the Village of Poplar Grove, Boone County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that the meeting was held at a specified time and place convenient to the public; that notice of the meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda for the meeting was posted at the location where the meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of the meeting; that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*; that at least one copy of said agenda was continuously available for public review during the entire period preceding said meeting; that the meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended; and that the Board has complied with all of the provisions of such Act and such Code and with all of the procedural rules of the Board in the adoption of the ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature, this ___ day of _____, 2024.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Boone, Illinois, and as such official I do further certify that on the ____ day of _____, 2023, there was filed in my office a duly certified copy of an ordinance entitled:

ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, of the Village of Poplar Grove, Boone County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), on the ____ day of _____, 2024, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2024 for the payment of the Village’s outstanding General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012B, as described in the Ordinance, will be abated in its entirety as provided in said Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2024.

County Clerk of The County of Boone

ORDINANCE 2024-26**ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON THE GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015, OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.**

WHEREAS, the Board of Trustees (the “*Board*”) of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), by an ordinance of the Board adopted on the 8th day of December, 2014, as supplemented by a notification of sale (the “*Ordinance*”), did provide for the issue of \$4,285,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015 (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, a duly certified copy of the Bond Ordinance was filed in the office of the County Clerk of The County of Boone, Illinois (the “*County Clerk*”); and

WHEREAS, the Bonds were issued by the Village pursuant to the terms of the Bond Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinances) will provide for principal of and interest on all outstanding Bonds due in the next bond year (November 1 of this year and May 1 of the next subsequent calendar year) so as to enable the abatement of the Pledged Taxes levied for the same; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2024 to pay the Bonds be abated.

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Bond Ordinance is hereby abated in its entirety (i.e. the amounts \$454,788).

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of Boone County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted _____, 2024.

Don Sattler, President, Board of Trustees

Karri Anderberg, Village Clerk

Trustee _____ moved and Trustee _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Village Clerk to call the roll for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, and in open meeting approved and signed said ordinance and directed the Village Clerk to record the same in full in the records of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the ___ day of _____, 2024, insofar as same relates to the adoption of an ordinance entitled:

ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015, of the Village of Poplar Grove, Boone County, Illinois.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that the meeting was held at a specified time and place convenient to the public; that notice of the meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda for the meeting was posted at the location where the meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of the meeting; that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*; that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting; that the meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended; and that the Board has complied with all of the provisions of such Act and such Code and with all of the procedural rules of the Board in the adoption of the ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature, this ___ day of _____, 2024.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Boone, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of an ordinance entitled:

ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015, of the Village of Poplar Grove, Boone County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), on the ____ day of _____, 2024, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2024 for the payment of the Village’s outstanding General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015, as described in the Ordinance, will be abated in its entirety as provided in said Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2024.

County Clerk of The County of Boone

ORDINANCE 2024-27

ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON THE GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015B, OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

WHEREAS, the Board of Trustees (the “*Board*”) of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), by an ordinance of the Board adopted on the 10th day of August, 2015, as supplemented by a notification of sale (the “*Ordinance*”), did provide for the issue of \$1,805,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015B (the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, a duly certified copy of the Bond Ordinance was filed in the office of the County Clerk of The County of Boone, Illinois (the “*County Clerk*”); and

WHEREAS, the Bonds were issued by the Village pursuant to the terms of the Bond Ordinance; and

WHEREAS, the Board hereby determines that the Pledged Revenues (as defined in the Bond Ordinances) will provide for principal of and interest on all outstanding Bonds due in the next bond year (December 1 of this year and June 1 of the next subsequent calendar year) so as to enable the abatement of the Pledged Taxes levied for the same; and

WHEREAS, it is necessary and in the best interests of the Village that the tax heretofore levied for the year 2024 to pay the Bonds be abated.

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Bond Ordinance is hereby abated in its entirety (i.e. the amounts \$216,200).

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Village Clerk shall file a certified copy hereof with the County Clerk of Boone County, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted _____, 2024.

Don Sattler, President, Board of Trustees

Karri Anderberg, Village Clerk

Trustee _____ moved and Trustee _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full and complete discussion thereof, the President directed the Village Clerk to call the roll for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, and in open meeting approved and signed said ordinance and directed the Village Clerk to record the same in full in the records of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Village Clerk of the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the ___ day of _____, 2024, insofar as same relates to the adoption of an ordinance entitled:

ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON THE GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015B, OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that the meeting was held at a specified time and place convenient to the public; that notice of the meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda for the meeting was posted at the location where the meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of the meeting; that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*; that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting; that the meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and the Illinois Municipal Code, as amended; and that the Board has complied with all of the provisions of such Act and such Code and with all of the procedural rules of the Board in the adoption of the ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature, this ___ day of _____, 2024.

Karri Anderberg, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Boone, Illinois, and as such official I do further certify that on the ____ day of _____, 2024, there was filed in my office a duly certified copy of an ordinance entitled:

ORDINANCE abating the tax heretofore levied for the year 2024 to pay debt service on the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015B, of the Village of Poplar Grove, Boone County, Illinois.

(the “*Ordinance*”) duly adopted by the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois (the “*Village*”), on the ____ day of _____, 2024, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2024 for the payment of the Village’s outstanding General Obligation Refunding Bonds (Alternate Revenue Source), Series 2015B, as described in the Ordinance, will be abated in its entirety as provided in said Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 2024.

County Clerk of The County of Boone

ORDINANCE NO. 2024-28

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING AND AUTHORIZING THE VILLAGE TO ENTER INTO A LEASE AGREEMENT WITH KELLY A. KOLEC D/B/A MAJESTIC CUTS DOG GROOMING FOR A PORTION OF THE REAL PROPERTY LOCATED AT 100 S. STATE STREET, POPLAR GROVE

WHEREAS, the Village of Poplar Grove, Illinois is an Illinois Municipal Corporation (hereinafter referred to as the “Village”); and

WHEREAS, the Village desires to enter into a Real Estate Lease Agreement with Kelly A. Kolec d/b/a Majestic Cuts Dog Grooming (“Majestic”) for a portion of the property commonly known as 100 S. State Street, Poplar Grove, Illinois; and

WHEREAS, the Village and Majestic have reached an accord as to the terms and conditions upon which said property will be leased; and

WHEREAS, the Village and Majestic have memorialized such terms and conditions in a Real Estate Lease Agreement, a copy of which are attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into said Real Estate Lease Agreement; and

WHEREAS, the Village now desires to approve said Real Estate Lease Agreement and authorize the Village President to execute and the Village Clerk to attest the same.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AS FOLLOWS:

Section 1. The foregoing recitals shall be and are hereby incorporated in this Section 1 as if said recitals were fully set forth.

Section 2. The Village hereby approves the Real Estate Lease Agreement attached hereto as Exhibit A, or one in substantially similar form, and hereby authorizes the Village President to execute and the Village Clerk to attest the same, and any other documents necessary or helpful to implement the intent of this Ordinance.

Section 3. This Ordinance shall be effective upon its passage by the Village Board, its approval by the Village President, and its publication as provided by law.

Section 4. All ordinances or parts of ordinances in conflict with this Ordinance are repealed insofar as they conflict.

Section 5. If any section, clause, or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid, and this Village Board hereby expressly declares that it would have enacted this Ordinance even with the invalid portion deleted.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

ATTEST:

CLERK

PRESIDENT

EXHIBIT A-
REAL ESTATE LEASE AGREEMENT

REAL ESTATE LEASE AGREEMENT

THIS REAL ESTATE LEASE AGREEMENT (“Lease”) is made this ____ day of December 2024, by and between THE VILLAGE OF POPLAR GROVE, an Illinois municipal corporation (“Lessor”), and KELLY A. KOLEC d/b/a MAJESTIC CUTS DOG GROOMING (“Lessee”).

WHEREAS, Lessor is the owner of the real property commonly known as 100 S. State Street, Poplar Grove, IL 61065 which is improved with a commercial building and municipal well and well house (the real property, building and municipal well are collectively referred to herein as the “Property”); and

WHEREAS, Lessor desires to lease a portion of the Property to the Lessee and Lessee desires to lease said portion of the Property from the Lessor; and

WHEREAS, the portion of the Property to be leased to Lessee consists of the commercial building, excluding any portion of the Property housing the municipal well and well house and appurtenances thereto. The portion of the Property being leased to Lessee and is more fully described in Exhibit A, attached hereto and incorporated herein (the “Premises”); and

WHEREAS, Lessor and Lessee have reached an accord as to the terms and conditions upon which the Lessor will lease the Premises to the Lessee and have memorialized the same herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained and other good and valuable consideration the receipt and sufficiency of which is acknowledged, the parties, intending to be legally bound, agree, represent and warrant as follows:

- 1) Recitals. The above recitals are incorporated herein and made a part hereof.
- 2) Prior Lease. Upon commencement of this Lease, the prior lease between the Lessor and Lessee, a copy of which is attached hereto as Exhibit B and incorporated herein, shall automatically terminate on December 31, 2024 (“Prior Lease”).
- 3) Leased Premises. Lessor hereby leases to Lessee, and Lessee hereby leases and rents from Lessor, the Premises (and building located thereon) which is described in Exhibit A, attached hereto and incorporated herein. Lessee shall not be entitled to have access to or occupy those portions of the Property utilized for the municipal well, well house and appurtenances thereto.
- 4) Term.
 - 4.1 The term of this Lease shall commence on January 1, 2025, and shall continue for one (1) year thereafter expiring on December 31, 2025 (“Term”). Lessee shall be permitted to continue occupancy of the Premises on January 1, 2025.

4.2 At least 60 days prior to the expiration of the Term, the Parties will notify one another of its intent to renew the lease or not. To the extent both Parties desire to renew the lease, they will memorialize the terms and conditions of such renewal in writing. In the event this lease is not renewed and if Lessee holds over and continues in possession of the Premises after expiration of the Term of this Lease, Lessee will be deemed to be occupying the Premises on the basis of a month-to-month tenancy, subject to all of the terms and conditions of this Lease as they were in effect immediately prior to the expiration of the Term, except however that the Rent payable by Lessee for its possession during the holdover tenancy provided for under this Section 4.2 shall be double the Rent that was in effect immediately prior to the expiration of the Term.

4.3 Upon expiration of the Term of this Lease, or upon any earlier termination of this Lease, Lessee shall surrender the Premises to Lessor in at least substantially as good a condition as the Premises existed upon occupancy, ordinary wear and tear excepted, with all areas cleaned to broom clean condition, and with all personal property of Lessee removed from the Premises.

5) Rent. The rent payable hereunder shall be Four Hundred and No/100ths Dollars (\$400.00) per month in addition to a sum of Seventy Five and No/100ths Dollars (\$75.00) per month to be utilized towards the payment of property taxes, for a total of Four Hundred and Seventy Five and No/100ths Dollars (\$475.00) per month during the Term of this Lease. Such monthly payments shall be payable in advance of the 1st day of January, 2024, and continuing on the 1st day of each month thereafter during the Term of this Lease. Payments shall be made payable to the “Village of Poplar Grove” and mailed or delivered to 200 N. Hill Street, Poplar Grove, IL 61065, or any other address that Lessor may designate from time to time in writing to Lessee.

If rent is not received by the Lessor on or before the fifth day of each month, Lessee shall pay to the Lessor a late fee of \$50.00. The late fee is not a grace period and the Lessor is entitled to make written demand for any rent unpaid on the second day of the rental period.

6) Deposit. Upon signing of this Lease, Lessee shall pay to Lessor a security deposit in the amount of Four Hundred and No/100ths Dollars (400.00). Lessor acknowledges that such amount was previously deposited by the Lessee as a term and condition of the Prior Lease and the Parties agree that such amount shall continue to be held by the Lessor as the security deposit under this Lease. Lessor may apply all or any portion of the security deposit in payment of any amounts due Lessor from Lessee, and upon Lessor’s demand, Lessee shall in such case during the Term of this Lease promptly deposit with Lessor such additional amounts as may then be required to bring the Security Deposit up to the full stated amount. Upon termination of the Lease, full performance of all matters and payment of all amounts due by Lessee, so much of the Security Deposit as remains unapplied shall be returned to the Lessee. Where all or a

portion of the Security Deposit is applied by Lessor as compensation for property damage, Lessor, when and as required by law, shall provide to Lessee an itemized statement of such damage and of the estimated or actual costs of repairing the same. Lessor may pursue a cause of action to recover damages in excess of the Security Deposit.

- 7) Real Estate Taxes. The Parties acknowledge that the Property is currently exempt from real estate taxes. However, should the Lessor ever become responsible for real estate taxes on the Property which are imposed as a result of or in connection with this Lease, Lessee shall be responsible for paying the amount of such real estate taxes to the Lessor within 30 days of written demand by the Lessor.

- 8) Utilities. Lessee shall be responsible for paying any and all utilities to the Premises, including, but not limited to: gas, water, garbage removal, sewer, telephone service and electricity. Any other monthly utility expenses not described in the preceding sentence, including, but not limited to, internet service and security system, shall be the responsibility of the Lessee and shall be paid as and when due by Lessee. The Parties acknowledge that the Lessor has a separate electrical meter for the municipal well and shall be responsible for payment of such electrical bill.

- 9) Maintenance and Repair.
 - 9.1 Lessee, throughout the Term of this Lease, shall at its own expense be responsible for any and all maintenance and repair to the Premises, including, but not limited to, plumbing fixtures, electrical fixtures; windows; equipment; other fixtures of a general nature to a commercial building, doors, interior walls, floors, outside landscaping, yard maintenance, and snow removal. Notwithstanding the foregoing, Lessor shall be responsible for any necessary repairs to the roof; HVAC system, roof, plumbing system (with the exception of plumbing fixtures), and electrical system (with the exception of electrical fixtures) of the Premises. Lessee shall, at a minimum, maintain the Premises in substantially the same condition as the Premises existed upon the occupancy of the Premises, ordinary wear and tear excepted.

 - 9.2 Lessee shall be responsible for all repairs, maintenance, or replacements relating roof, HVAC system and parking lot of the Premises that are made necessary by the negligent or intentional acts of Lessee or its employees, agents, or invitees.

- 10) Lessee's Improvements. Lessee will not make any alterations, installations, improvements or changes to the Premises at any time, for any reason, without the prior written approval of Lessor.
 - 10.1 Lessee shall not permit any lien or claim for lien of any mechanic, laborer or supplier or any other lien to be filed against the Property, or any part thereof arising out of work performed, or alleged to have been performed by, or at the direction of, or on behalf of Lessee. If any such lien or claim for lien is filed, Lessee, within thirty (30)

days thereafter, either shall have such lien or claim for lien released of record or Lessee shall deliver to Lessor either: (i) a bond in form, content, amount, and issued by surety, satisfactory to Lessor, indemnifying Lessor against all costs and liabilities resulting from such lien or claim for lien and the foreclosure or attempted foreclosure thereof, or (ii) endorsements to the title policies of Lessor and Lessor's mortgagee "insuring over" such liens satisfactory to Lessor and Lessor's mortgagee respectively. If Lessee fails to have such lien or claim for lien so released or to deliver such bond or title endorsement to Lessor, Lessor, without after reasonably investigating the validity of such lien, and upon at least thirty (30) days' prior written notice to Lessee, may pay or discharge the same and Lessee shall reimburse Lessor within ten (10) days for the amount so paid by Lessor, including Lessor's expenses and attorneys' fees.

11. Insurance. Lessee, during the entire term of this Lease agreement, shall keep the Premises insured for the protection of the Lessor (and the Lessor shall be so named as an insured in any such policies), by maintaining general public liability and property damage insurance against claims for bodily injury or death and property damage occurring upon the Premises and areas adjacent thereto, to the extent of not less than \$1,000,000.00 for bodily injury or death to any person, and to the extent of not less than \$1,000,000.00 for bodily injury or death to any number of persons arising out of the same accident or disaster, and to the extent of \$1,000,000.00 for property damage. Lessee shall be responsible to insure any part of the Premises, including the building, against loss due to property damage or casualty. Lessee shall be responsible to insure its personal property located on the Premises.

Unless otherwise agreed upon by the Parties in writing, in the event the Premises is damaged, in whole or in part, by fire or other casualty, Lessee shall proceed to rebuild, repair or restore the Premises to a similar condition as existed prior to damage, regardless of whether or not Lessee has sufficient insurance coverage or proceeds, and this Lease shall remain in full force and effect. Lessee shall begin repairs within two (2) months from casualty, diligently pursue and complete repairs within twelve (12) months. Said dates shall be deferred for a like period due to any delay caused by labor controversy, act of God, other casualty, governmental regulations, insurance adjustment, or causes beyond the Lessee's control. Lessee's Rent and other charges payable by Lessee shall not abate as a result of any damage or destruction to the Premises that results in the suspension of business in the Premises. If Lessee fails to begin or complete the repairs within the times and in the manner provided for herein, then, provided Lessor has given Lessee thirty (30) business days' prior notice and the right to cure; 1) Lessor may rebuild, repair and restore the Premises and 2) Lessee shall be liable to Lessor for actual costs, plus a 10% management fee, in addition to any other remedies and damages the Lessor may have.

12. Indemnification. Lessee assumes liability for and shall indemnify, protect, save and hold harmless Lessor from and against any and all losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements including attorneys' fees and expenses and court costs incurred by Lessor in defending claims of whatsoever kind and nature imposed upon, incurred by or asserted against the Lessor in any way relating to or arising out of this Lease and from the possession, use, operation and maintenance of the Premises by the Lessee.

The indemnities contained in this paragraph shall continue in full force and effect, notwithstanding the termination of this Lease.

13. Inspection and Exhibition of Premises. Lessee, upon paying Rent and performing the covenants and agreements of this Lease, shall quietly have, hold and enjoy the Premises and all rights granted to Lessee in this Lease. Lessor or any agent of Lessor may enter the Premises at all reasonable times and upon reasonable notice to inspect the Premises. When conveniently possible, Lessor shall give prior notice before such entry. Lessor may retain at all times keys to Premises. In the event of an apparent or actual emergency, Lessor may enter the Premises at any time without notice. Lessor shall have the right to place signage on the Premises for the purposes of advertising to prospective tenants, purchasers or others. Lessor shall not be liable to Lessee in any manner for any such action nor shall the exercise of such right be deemed an eviction or disturbance of Lessee’s use or possession. Lessor shall at all times, and in its sole discretion, have full and complete access to the municipal well and appurtenances thereto.

14. Use of Premises. The Premises shall be used by Lessee for commercial dog/cat grooming business purposes, and for such other purposes for which the Lessor may from time to time consent to in writing. Lessee shall use and maintain the Premises in a clean, sanitary, safe, careful and proper manner. Lessee shall comply with all applicable laws, ordinances and regulations as to the use, occupancy, maintenance and condition of the Premises. Lessee will not allow the Premises to be used for any purposes or in any manner that will damage the reputation of, increase the rate of insurance, increase the hazard of fire, or otherwise be injurious to Premises. The Lessee shall keep the Premises free of rodents, insects, pest and any obnoxious or noxious odors. The Premises shall not be used for any extra hazardous use. Lessee shall dispose of all rubbish, trash, garbage and other waste in a clean and sanitary manner from the Premises. Lessee shall properly use and operate all appliances, electrical, gas and plumbing fixtures and shall not destroy, deface, damage, impair nor remove any part of the building, equipment or appurtenances thereto. Lessee shall not permit any of its agents, employees, representatives, guests or invitees to violate any of Lessee’s obligations under this Lease.

Lessee has examined the Premises and appurtenances, prior to and as a condition precedent to its acceptance and execution of this Lease, and is satisfied with the physical condition thereof, and Lessee’s taking possession shall be conclusive evidence of its receipt thereof in good order and repair. LESSEE AGREES THAT NO REPRESENTATIONS OR WARRANTIES AS TO HABITABILITY, SUITABILITY, CONDITION OR REPAIR HAVE BEEN MADE BY LESSOR OR ITS REPRESENTATIVES, OFFICERS, OR AGENTS WHICH ARE NOT HEREIN EXPRESSED IN THE ADDITIONAL COVENANTS AND THAT NO OTHER PROMISE TO DECORATE, ALTER, REPAIR OR IMPROVE, EITHER BEFORE OR AT THE EXECUTION HEREOF, NOT CONTAINED HEREIN, HAS BEEN MADE BY LESSOR OR ITS REPRESENTATIVES, OFFICERS OR AGENTS.

15. Lessee's Default and Lessor's Remedies.

15.1 The occurrence of any one or more of the following events constitutes a default by Lessee under this Lease:

- a. Lessee's failure to pay any installment of rent, or any other amounts due from Lessee under this Lease as and when due;
- b. Lessee's failure to observe or comply with any covenant with respect to assignment and subletting set forth in this Lease;
- c. Lessee's failure to cure, within two (2) days after receipt of notice from Lessor, any hazardous condition which Lessee has created or permitted to exist on the Premises in violation of law or this Lease;
- d. Lessee's failure to observe or perform any other covenant, agreement, condition or provision of this Lease, if such failure shall continue for fifteen (15) calendar days after notice thereof from Lessor to Lessee;
- e. Lessee admits in writing its inability to pay its debts as they mature, or Lessee makes an assignment for the benefit of creditors, or Lessee applies for or consents to the appointment of a trustee or receiver for Lessee or for substantially all of Lessee's assets;
- f. A trustee or receiver is appointed, voluntarily or involuntarily, for Lessee or for substantially all of its assets and is not discharged within sixty (60) days after such appointment;
- g. Bankruptcy, reorganization, insolvency or liquidation proceedings, or other proceedings for relief under any bankruptcy law or similar law for the relief of debtors, are instituted either (i) by Lessee, or (ii) against Lessee and are allowed against it or are consented to by it or are not dismissed within sixty (60) days after such institution; and/or
- h. Lessee abandons the Premises. For purposes of this Lease, abandonment shall be deemed to have occurred upon Lessee failing to operate its business on the Premises for a period of thirty (30) days.

15.2 If a default by Lessee occurs under this Lease, Lessor shall have the right to pursue any and all rights and remedies it may have available to it at equity or at law, including, but not limited to, the following remedies, which shall be cumulative (and not exclude any other remedy) and exercisable in the Lessor's discretion, without the necessity of any further notice other than that which may be required in any given case by the provisions of the Illinois Forcible Entry and Detainer Act, 735 ILCS 5/9-101 *et seq.*, or any successor law thereto, and shall be entitled to recover reasonable court costs and attorneys' fees:

- a. Lessor may enforce the provisions of this Lease and Lessor's rights by suit or suits in equity or at law for specific performance of any covenant or agreement, or for enforcement of any other legal or equitable remedy, including, without limitation, injunctive relief and recovery of moneys due or becoming due from Lessee hereunder;
- b. Lessor may terminate Lessee's right to possession of the Premises, in which case this Lease shall terminate and Lessee shall immediately and peaceably surrender possession of the Premises to Lessor. In such event, Lessor shall have the immediate right to re-enter and remove all persons and property remaining on the Premises. Lessor shall also have the right, whether or not Lessee peaceably surrenders possession, to obtain an order of possession and judgment for unpaid rent, additional rent, and reasonable court costs and attorneys' fees pursuant to the provisions of the Illinois Forcible Entry and Detainer Act (or any successor law thereto), in which case Lessor shall also have the right to remove all persons and property remaining on the Premises. Whether the Lessor obtains possession of the Premises peaceably or by judicial process, any property remaining on the Premises at the time Lessor takes possession may, at Lessor's election, either (a) be discarded, destroyed, or disposed of, (b) be sold by Lessor, or (c) be removed from the Premises and stored by Lessor at the cost of, at the risk of, and for the account of Lessee; in each event without Lessor being deemed guilty of trespass, conversion or any other tort, or becoming liable for any loss or damage that may be occasioned thereby;
- c. In the event that Lessor elects to terminate the Lessee's right to possession pursuant to the provisions of Section 15.(b), Lessor will be entitled to recover from Lessee all damages incurred by Lessor by reason of Lessee's default, including without limitation (a) reasonable court costs and attorneys' fees incurred in enforcing Lessor's rights hereunder, and (b) the difference between (i) the equivalent of the amount of the rent that would otherwise be payable under this Lease by Lessee if this Lease were still in effect, less (ii) the net proceeds of any reletting effected pursuant to the provisions of Section 15.2(d) after deducting all of Lessor's reasonable expenses in connection with such reletting, including without limitation, all repossession costs, brokerage commissions, legal expenses, reasonable attorneys' fees and costs, alteration costs, and expenses of preparation of the Premises, or any portion thereof, for such reletting; and/or
- d. In the event that Lessor should elect to terminate the Lessee's right to possession pursuant to the provisions of Section 15.2(b), Lessor may relet the Premises and execute any new lease as lessor in its own name. Lessee shall have no right or authority whatsoever to collect any rent or other charge from such new lessee. The proceeds arising from any such reletting for the period of the reletting that coincides with the term of this Lease agreement shall be a credit toward the amounts due from Lessee as follows:

- i. First, to the payment of any indebtedness or other obligation other than rent due hereunder from Lessee to Lessor, including without limitation storage charges or brokerage commissions owing from Lessee to Lessor as a result of such reletting;
 - ii. Second, to the payment of the costs and expenses of reletting the Premises, including alterations and repairs that Lessor, in its sole and absolute discretion deems reasonably necessary and advisable and reasonable attorneys' fees incurred by Lessor in connection with the retaking of such Premises and such reletting;
 - iii. Third, to the payment of rent, and other charges due and unpaid under this Lease; and
 - iv. Fourth, to the payment of future rent and other damages payable by Lessee under this lease.
- e. It is expressly agreed by Lessee that after service of notice or commencement of a suit or after final judgment for possession of the Premises, Lessor may receive and collect any rent due and the payment of said rent shall not waive or affect said notice, said suit or said judgment.

16) Waiver. No party shall be deemed to have waived any right, power or privilege under this Lease, unless such waiver shall have been executed in writing and expressly acknowledged by the parties to be charged with such waiver.

17) No Assignment or Sublease. Lessee shall not enter into a sublease for the Premises or in any other way assign its rights under this Lease without the express written consent of Lessor which consent may be withheld for any reason in the sole discretion of Lessor.

18) Surrender of Leased Premises. At the expiration or earlier termination of the Lease, Lessee shall immediately and peaceably surrender the Premises, together with alterations, installations and improvements to the Premises, to Lessor. Lessee shall surrender the Premises to the Lessor in as good condition as when the Lease commenced, ordinary wear and tear excepted, and shall then return all keys/means of access to Lessor and provide Lessor with Lessee's forwarding address.

19) Notices to Parties. Any notices, demands or other communications required or permitted hereunder shall be in writing and delivered to the other party or the other party's authorized agent, either in person or by United States Certified Mail, Return Receipt Requested, postage fully prepaid, to the address set forth hereinafter, or to such other addresses as either party may designate in writing and deliver as herein provided:

LESSOR:
 Village of Poplar Grove
 200 N. Hill Street.

LESSEE:
 Kelly A. Kolec
 d/b/a Majestic Cuts Dog Grooming

Poplar Grove, IL 61065

305 Candlewick Blvd. SE
Poplar Grove, IL 61065

- 20) Construction and Venue. The interpretation and validity of this Lease shall be governed by the laws of the State of Illinois, without giving effect to that state's principles of conflicts of law or choice of law. The parties further consent to and submit to the exclusive jurisdiction and venue with respect to any matters pertaining to this Lease in and by the state and federal courts sitting in Boone County, Illinois.
- 21) Entire Agreement. This Lease, and the Exhibits attached hereto contain the entire agreement between Lessor and Lessee concerning the Property and Premises and there are no other agreements, either oral or written.
- 22) Binding Effect. This Lease shall be binding upon and inure to the benefits of Lessor and Lessee and their respective heirs, legal representatives, successors and permitted assigns, but this provision shall not operate to permit any transfer, assignment, mortgage, encumbrance, lien, charge or subletting contrary to the provisions of this Lease.
- 23) Use of Headings: The clause headings appearing in this Lease have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit or extend the scope or intent of the clauses to which they pertain.
- 24) Amendments and Modifications: Except as otherwise provided for herein, this Lease may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.
- 25) Counterparts: This Lease may be signed in any number of counterparts, each of which shall be an original, with the main effect as if the signatures thereto and hereto were upon the same instrument.
- 26) Severability: In the event any provision of this Lease is declared to be illegal or unenforceable, the remaining portions of this Lease shall remain in full force and effect.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS ON THIS REAL ESTATE LEASE AGREEMENT ON THE DAY AND YEAR FIRST ABOVE WRITTEN, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN TIS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

LESSOR:

VILLAGE OF POPLAR GROVE

By: _____
Don Sattler, Village President

ATTEST:

By: _____
Karri Anderberg, Village Clerk

LESSEE:

KELLY A. KOLEC, d/b/a MAJESTIC CUTS DOG GROOMING

By: _____
Kelly Kolec

Exhibit A

Description of Premises

EXHIBIT B

Prior Lease