



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, September 09, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from August 12, 2019 meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Public Works Report, Mitch Hilden
3. Wastewater Report, Test
4. Treasurer Report, Carina Boyd
5. Engineer Report, McMahon

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6. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-26** An Ordinance of the Village of Poplar Grove, Illinois amending Title 2 - Business and License Regulations of the Village of Poplar Grove Code of Ordinances to add a new Section 12 to be entitled "Cable Franchise Fee"

NEW BUSINESS

7. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of \$152,002.79

- [8.](#) Discussion and possible recommendation to the Village Board to approve reimbursement of fees for 203 W Edson Street Sewage water back up.
- [9.](#) Discussion and possible recommendation to the Village Board to approve fees for 206 S. State Street sewer lateral
- [10.](#) Discussion and possible recommendation to the Village Board to approve Lauterbach & Amen Contract for audit 2020 and optional years 2021 and 2022.
- [11.](#) Discussion and possible recommendation to the Village Board to approve **Ordinance 19-28** an ordinance providing for the disposal of certain personal property.
- [12.](#) Discussion and Possible Recommendation to the Village Board to approve 2019 Case SV280 - Skid Loader in the amount of 13,500.
- [13.](#) Discussion and possible recommendation to the Village Board to approve **Ordinance 19-29** an ordinance of the Village of Poplar Grove, Illinois amending the Village of Poplar Grove code of ordinances regarding water and sewer rates for the North Boone Fire District No. 3.
- [14.](#) Discussion and possible recommendation to the Village Board to approve **ordinance 19-30** an ordinance amending tittle 2-business and license regulations of the Village of Poplar Grove code of ordinance to create a new chapter 13 to be entitled "Municipal Cannabis Retailers Occupation Tax".

ADJOURNMENT (Voice Vote)

KJA 9/5/19



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, August 12, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

President Costanza called the meeting to order at 7:52 pm.

ROLL CALL

PRESENT

President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Ed Wethington
Attorney Roxanne Sosnowski
Deputy Clerk Katie Jaster
Public Works Mitch Hilden
Wastewater Ion Stear
Treasurer Carina Boyd

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Trustee Quimby, Seconded by Trustee Goings.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Quimby, Seconded by Trustee Wethington.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from July 17, 2019 meeting
Motion made by Trustee Goings, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh,
Trustee Ramdass, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None.

DEPARTMENT REPORTS

2. Treasurer Report, Carina Boyd
No questions.
3. Engineer Report, McMahon
No Questions. IDOT will not allow open trench for 173 project. Northern Illinois Services to win bid.
4. Public Works Report, Mitch Hilden
No questions.
5. Wastewater, Test
No questions.

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of \$130,369.98.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh,
Trustee Ramdass, Trustee Wethington
7. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-32** A Resolution of the Village of Poplar Grove Resolving to award a Construction Contract for the Replacement of the IL 173 Transmission Water Main
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Northern Illinois Services won bid.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh,
Trustee Ramdass, Trustee Wethington

8. Discussion and possible recommendation to the Village Board to approve the 2019 MFT maintenance program pay Application # 1, section 19-00000-01-GM in the amount of 40,470.86 to Civil Constructors, Inc
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

9. Motion to approve the 2019 MFT maintenance program pay application #2, section 19-00000-00-GM in the amount of 6,506.27 to Rock Road Companies.
Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

10. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-26** An Ordinance of the Village of the Poplar Grove, Illinois amending Title 2 - Business and License Regulations of the Village of Poplar Grove Code of Ordinances to add a New Section 11 to be Entitled "Cable Franchise Fee"
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion made by Finance Chairman Miller to amend section 12 instead of section 11, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
Motion made by Finance Chairman Miller to table to September C.O.W Finance and Public Works, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

ADJOURNMENT (Voice Vote)

Motion made by Trustee Quimby, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
Adjournment at 8:16 pm.



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

www.villageofpoplargo.com

August 2019 Public Works Report

General:

I worked with legal counsel to address the lack of a sewer meter at 114 E. Grove St and making sure they come into compliance. Contact with the resident has been made and they have stated they will comply. An ordinance was also put on the books to officially make it a requirement of sewer only customers to have a meter.

Owen, Carina, and myself met with Ken from B and F and modified what we want them to look for when they are here doing code enforcement. We also shortened the hours for code and now have them coming in for set office hours for permits and meeting with residents.

Our remaining part-time employee had his last day on August 8th and one of our full-time guys has an injury that is preventing him from working currently. Carina and I have been working with counsel and our workers compensation insurance company to handle that. That being said, we are currently down to two public works laborers and myself to complete tasks.

Our official response to OSHA was sent in for their approval. Programs for lockout/tagout, hazard communication, and PPE were written. Documentation of employee trainings for those programs was made. All chemicals were inventoried and SDS sheets printed for a binder. Finally, an official OSHA injury report for the last three years was filled out. We are waiting to here a response to see if the programs that were written are acceptable to their standards and then they will be implemented with employees. Tags, lockout devices, and signs were also purchased to come into compliance.

Resident contact forms are coming in daily for review and addressing. These include potholes, tree branches to be trimmed, sinkholes, grass that needs to be mowed, drainage, flooding, standing water etc...Some are easily fixed and some take quite a bit of research on easements, plats, and jurisdiction.

I met with multiple salesman this month to look over our skid loader for trade in value, as well as quote new machines. I have included a memo recommending the trade in of our 2012 Case skid loader for a newer model.

Staff set up and tore down the fair booth.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noted. The following work was performed:

- 2007 International 7400
- 2005 International 7400
- 2005-2 International 7300
- 2012 Case Skid loader was greased and fluids checked.
- 2016 Kubota Tractor was greased and fluids checked. It also had four new tires installed by RJ Daniels.
- 2016 Kubota MX5200 tractor was greased and fluids checked.
- 2017 Kubota Mini Excavator was greased and fluids checked.
- 2012 Ford F-250
- 2013 GMC 2500

- 2011 Chevy Silverado
- 2016 GMC 1 Ton had recall work done on the fuel tanks at Jack Wolf and staff did service work, along with an oil change. New tailgate chains were installed and a mud flap was repaired.
- 2019 Schwarze street sweeper was greased
- 2019 Chevy Silverado
- Wacker roller
- 2000 Flat bed trailer
- Woods finishing mower was greased and had a rear wheel replaced. A new hydraulic hose was installed.
- Woods batwing mower had the (stump hopper) develop a crack and is out of commission until the part is in on September 14th. It also had the blades changed.
- Kubota 48" zero turn was greased and fluids checked.
- Kubota 60" zero turn was greased and fluids checked.
- Kubota 72" front mount mower was greased and fluids checked.

Streets/Storm Sewer:

New sign posts and signs were installed along State St. We replaced any post or sign that was bent, faded, too short, or in a poor location. In some cases, we replaced the posts and new signs need to be ordered.

Crosswalks, stop bars, fire lanes, and school zones were painted along State St.

Millings were purchased and staff continues to add to the sawcut area in front of 206 S State.

Staff repaired multiple inlets along Hill St that have developed sinkholes, or were about to develop sinkholes. The inlets were blocked and mortared. There was also a sinkhole on Ridgestone that was repaired.

Staff had to remove multiple dead trees that blew down throughout the month or were deemed dead/diseased in our ROW's, or on our properties.

State Street and Trails of Dawson Creek were swept.

A sinkhole has developed near the previous water main break at 173/State St. Staff continues to add millings until NIS comes out to do the upcoming watermain project.

A new parking block was purchased and installed on Main St.

Potholes were patched on multiple occasions.

ROW trees that were protruding from our drainage areas over sidewalks along W. Edson were trimmed.

Carina and I met with two volunteers from the Illinois Master Gardeners to talk about a ROW tree inventory they are willing to do for us. They expect the process to take about two years and will begin after volunteers have been properly trained.

Parks/Buildings:

Staff has been out mowing/trimming all Village owned parks and properties on a weekly basis. ROW's and drainage areas have been all mowed to the best of our ability at this time until it dries out more.

Forms were stripped, dirt added and grass seed put down around the new concrete pads on West Grove Park.

Flags had to be raised and lowered on multiple occasions at Village Hall and in our Parks.

Village Hall roof developed a leak and staff was able to trace it down and repair it.

Playground safe wood mulch was purchased for Belair park and put down. I looked into rubber mulch like we have in other parks, but chose to stick with wood because of the flooding issues in this park and the potential for washout.

Our storage building on Whiting road was broken into. Luckily, we typically only store items in there in the winter. The building was re-secured and security cameras and no trespassing signs were put up.

Water/Sewer distribution:

A leaking fire hydrant was repaired at the corner of Hughes and Monty's.

Bid opening was done at Village Hall for the 173 watermain project. NIS was the lowest bidder.

206 S. State St had the sewer lateral replaced. Please see the memo I have included.

Staff assisted Test by using our mini excavator to remove reeds from an SBR tank at the SWWTP. We also assisted them using our tractor winch to help them re-connect a cable to the floating aerator at the SWWTP.

Ag lime was purchased and put down inside the fence at the Waco Way lift station.

Locates were done as required and are coming in abundance daily. We also marked and called in our locates for multiple projects that we are working on.

There was a sewer backup at 203 W. Edson. I have included a memo detailing the event.

Staff picked up parts from Core and Main for NTrak.

Meters were read and all un-reads were gathered manually.

Headworks barrels were emptied at the NWWTP.

Other work performed by staff:

- 55 non-payment door notices
- 5 water turn on's
- 8 water turn off's
- 3 meter or check valve replacements/installs
- 3 MXU replacements
- 4 bbox adjustments
- 15 final reads
- 3 consumption/water quality complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargo.com or 815-742-0418

Mitch Hilden
Director of Public Works



September 4, 2019

2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (July 2019)

Influent:	Total:	9.858	MG	Effluent:	Total:	10.261	MG
	Ave:	0.318	MGD		Ave:	0.331	MGD

North Wastewater Plant Discharge Totals (July 2019)

Influent:	Total:	15.19	MG	Effluent:	Total:	13.702	MG
	Ave:	0.490	MGD		Ave:	0.442	MGD

Improvements Completed August 2019

Lift Stations:

- All pumps manually tested.
- Dry wells have been inspected.
- Sable came back with a recommended work list and we are working with mitch to get all the issues take care of. They were minor minus the pumps at Oak Lawn lift station needing rebuilt and impellers.
- Frinks came out and Cleaned Grease out of the north and south plant effluent lift stations.
- We had a seal fail on a influent pump at the north plant, pump has been pulled, fixed and reinstalled.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Pulled EQ pump #3 for inspection because we keep getting ground faults.
- Pulled up influent screen and check brushes for proper clearance.
- Cleaned spray nozzles on screen sprayer.
- Greased all blowers as scheduled.

- Changed oil in digester blowers as scheduled.
- Lubed and adjusted chains on sand filters.
- Cleaned rags and build up out of inlet screen.
- Cleaned sand filter.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- Fixed Had Screen for press repaired.
- Test ran press after new screen is installed, found polymer pump isn't working. We are going to change it over to a Steiner style that we use at the wells for ease of maintenance and so we have spare parts on hand.
- We have been cleaning the south plant and covering unused equipment with plastic, so it stays clean and ready to use.
- Fixed broken airline on SBR1
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- Still have 3 lead and copper samples bottles that are straggling.
- Dorner came and gave us a quote to pull and inspect the interconnect on whiting road. It was \$14k so I'm looking at other options as well.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning was done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit
 Permit #: IL0071447
 Major: Yes
 Facility: POPLAR GROVE SOUTH STP, VILLAGE OF
 12211 STATE ROUTE 76
 POPLAR GROVE, IL 61065

Permitted Feature: INF Influent Structure
 Discharge: INF-L INFLUENT MONITORING
 Facility Location: POPLAR GROVE, VILLAGE OF
 200 HILL ST
 POPLAR GROVE, IL 61065

Report Dates & Status
 Monitoring Period: From 07/01/19 to 07/31/19
 DMR Due Date: 08/25/19
 Status: **NetDMR Validated**

Considerations for Form Completion
 BOW ID: W0070150006

Principal Executive Officer
 First Name: Christopher
 Last Name: Perra
 Title: Certified Operator
 Telephone: 815-224-1650

No Data Indicator (NODI)

Code	Parameter Name	Monitoring Location	Season	Param. NODI	Sample Permit Req. Value NODI	Sample Permit Req. Value NODI	Qualifier 1 Value 1	Qualifier 2 Value 2	Quantity or Loading	Qualifier 1 Value 1	Qualifier 2 Value 2	Units	Req Mon MO AVG	Req Mon MO AVG	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent 0		0			0.318	0.645	03 - MGD	0.318	0.645	03 - MGD	100	358	10 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
06530	Solids, total suspended	G - Raw Sewage Influent 0		0											10 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent 0		0												0	8689 - Continuous	

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors
 No errors.

Comments
 No errors.

Attachments
 No attachments

Report Last Saved By
 POPLAR GROVE, VILLAGE OF

User: ebumgamer
 Name: Elaine Bumgamer
 E-Mail: ebumgamer@teetinc.com
 Date/Time: 2019-08-20 16:14 (Time Zone: -05:00)

Report Last Signed By
 User: CHRISPERRA
 Name: Chris Perra
 E-Mail: cperra@teetinc.com
 Date/Time: 2019-08-24 07:00 (Time Zone: -05:00)

DMR Copy of Record

Permit
 Permit #: IL0071447
 Major: Yes
 Facility: POPLAR GROVE SOUTH STP, VILLAGE OF
 12211 STATE ROUTE 78
 POPLAR GROVE, IL 61065
 Permitted Features: 001 External Outfall
 Discharge: 001-0 STP OUTFALL
 Facility Location: POPLAR GROVE, VILLAGE OF
 200 HILL ST
 POPLAR GROVE, IL 61065

Report Dates & Status
 Monitoring Period: From 07/01/19 to 07/31/19
 DMR Due Date: 08/25/19
 Status: NotDMR Validated
 Considerations for Form Completion
 BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED

Principal Executive Officer
 First Name: Christopher
 Last Name: Perra
 Title: Certified Operator
 Telephone: 815-224-1650

No Data Indicator (NODI)
 Form NODI:

Code	Parameter Name	Monitoring Location	Season & Param. NODI	Sample Permit Req. Value NODI	Quantity or Loading Qualifier 1 Value 1	Quantity or Loading Qualifier 2 Value 2	Quantity or Concentration Qualifier 3 Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	>=	7.14	6.39	19 - mg/L	0	03DW - 3 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	=	7.18	5 DAILY MN	19 - mg/L	0	03DW - 3 Days Every Week	GR - GRAB
00500	Solids, total suspended	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	<	0 MINIMUM	9 MAXIMUM	12 - SU	0	03DW - 3 Days Every Week	GR - GRAB
00600	Nitrogen, total [as N]	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	=	11.04	28 - lb/d	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1 -	Sample Permit Req. Value NODI	<=	500 DAILY MX	28 - lb/d	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0 -	Sample Permit Req. Value NODI	=	13.36	Req Mon MO AVG	19 - mg/L	0	0120 - Monthly	CP - COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	<	0.201	1.94	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	<=	1.5 MO AVG	5.4 DAILY MX	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
50060	Chlorine, total residual	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	=	0.71	3.8 WPLY AVG	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
74055	Coliform, fecal general	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	<=	1 MO AVG	1 MO AVG	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
80062	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0 -	Sample Permit Req. Value NODI	<=	1.43	20 DAILY MX	19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS

Submission Note
 If a parameter row does not contain any values for the Sample per Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
 Edit Check Errors
 No errors
 Comments
 Attachments
 No attachments.
 Report Last Saved By
 POPLAR GROVE, VILLAGE OF
 User: ebungamer

DMR Copy of Record

Permit
 Permit #: IL0023451
 Major: No
 Facility Location: POPLAR GROVE - NORTH WWTP, VILLAGE OF 205 EDSON RD POPLAR GROVE, IL 61065
 Permitted Feature: INF Influent Structure
 Discharge: INF-L INFLUENT MONITORING

Report Dates & Status
 Monitoring Period: From 07/04/19 to 07/31/19
 DMR Due Date: 08/25/19
 Status: **Not DMR Validated**

Considerations for Form Completion
 BOW ID: W0070150007

Principal Executive Officer
 First Name: Christopher
 Last Name: Petra
 Title: Certified Operator
 Telephone: 815-224-1650

No Data Indicator (NODI)
 Form NODI: -

Code	Parameter Name	Monitoring Location	Season	Param. NODI	Sample Permit Req. Value NODI	Sample Permit Req. Value NODI	Sample Permit Req. Value NODI	Sample Permit Req. Value NODI	Quantity or Loading	Quality or Concentration	Units	Frequency of Analysis	Sample Type
00310 BOD	5-day, 20 deg. C	G - Raw Sewage Influent	0	-	0.49	0.64	0.64	0.64	Req Mon MO AVG	79	19 - mg/L	02DA - 2 Days Every Week	CP - COMPOS
00550 Solids	Total suspended	G - Raw Sewage Influent	0	-	150	150	150	150	Req Mon MO AVG	150	19 - mg/L	02DA - 2 Days Every Week	CP - COMPOS
50030 Flow	In condit or thru treatment plant	G - Raw Sewage Influent	0	-	03 - MGD	03 - MGD	03 - MGD	03 - MGD	Req Mon DAILY MX 03 - MGD	03 - MGD	99/99 - Continuous	99/99 - Continuous	0

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors
 No errors.

Comments
 No attachments.

Report Last Saved By
 POPLAR GROVE, VILLAGE OF

User: ebungamer
 Name: Elaine Bungamer
 E-Mail: ebungamer@testinc.com
 Date/Time: 2019-08-20 15:00 (Time Zone: -05:00)

Report Last Signed By
 User: CHRISPERRA
 Name: Chris Petra
 E-Mail: cpetra@testinc.com
 Date/Time: 2019-08-24 07:00 (Time Zone: -05:00)

DMR Copy of Record

Permit: IL0023451
Permittee: POPLAR GROVE, VILLAGE OF
Major: No
Facility Location: POPLAR GROVE, VILLAGE OF
 205 EDSON RD
 POPLAR GROVE, IL 61065
Permitted Feature: 001-0
Discharge: STP-OUTFALL

Report Dates & Status: From 07/01/19 to 07/31/19
DMR Due Date: 08/25/19
Status: NotDMR Validated
Monitoring Period: Considerations for Form Completion
BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED. MONITORING LOCATION *1* IS MONTHLY AVERAGE AND DAILY MAXIMUM. MONITORING LOCATION *6* IS FORWEEKLY AVERAGE.

Principal Executive Officer: Christopher Pera
Title: Certified Operator
Telephone: 815-224-1650

Code	Parameter Name	Monitoring Location	Season	Param. NODJ	Sample Value (NODJ)	Permit Req. Value (NODJ)	Sample Value (NODJ)	Permit Req. Value (NODJ)	Quality or Loading	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	Quality or Concentration	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved (DO)	1 - Effluent Gross	0	-	7.93	7.93	7.93	7.93	8.25 MN WK AV	>=	7.93	<	8.25 MN WK AV	>=	7.93	19 - mg/L	7.93	02DA - 2 Days Every Week	GR - GRAB
04000	pH	1 - Effluent Gross	0	-	7.98	7.98	7.98	7.98	DAILY MN	=	7.98	<	DAILY MN	=	7.98	12 - SU	7.98	02DA - 2 Days Every Week	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	1.8	1.8	1.8	1.8	12 MO AVG	<	1.8	<	12 MO AVG	<	1.8	19 - mg/L	1.8	02DA - 2 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total (as N)	1 - Effluent Gross	0	-	0.128	0.128	0.128	0.128	3 DAILY MX	<	0.128	<	3 DAILY MX	<	0.128	19 - mg/L	0.128	02DA - 2 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	0.558	0.558	0.558	0.558	Req Mon DAILY MX	=	0.558	=	0.558	=	0.558	03 - MGD	0.558	96998 - Continuous	GR - GRAB
50080	Chlorine, total residual	1 - Effluent Gross	0	-	0	0	0	0	0.05 DAILY MX	=	0	=	0.05 DAILY MX	=	0	19 - mg/L	0	0100 - Monthly	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	-	18.43	18.43	18.43	18.43	200 DAILY MX	<	18.43	<	200 DAILY MX	<	18.43	19 - mg/L	18.43	02DA - 2 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous (5 day, 20 C)	1 - Effluent Gross	0	-	104	104	104	104	10 MO AVG	<	104	<	10 MO AVG	<	104	19 - mg/L	104	02DA - 2 Days Every Week	CP - COMPOS

Submission Note: If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors: No errors.

Comments:

Attachments:

Report Last Saved By: abumgarner
User: Elaine Bumgarner
E-Mail: abumgarner@lestinc.com
Date/Time: 2019-08-20 15:06 (Time Zone: -05:00)

Report Last Signed By: CHRISFERRA
User: Chris Ferrara
E-Mail: cperre@lestinc.com

VILLAGE OF POPLAR GROVE - NORTH
 FOR THE MONTH OF JULY 2019
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

ILL0070150
 MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed		Phosphate Feed		Fluoride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	Ibs Used	Scale	Ibs Used	Scale	Ibs Used	
30-Jun	12:00	192779010	68413.1	10061.5	0	21240.80	3.00	132.00	0.5	0.72	94	38.50	0.90	MS
1	8:56	192847423.1	103328.3	10061.5	0	21243.80	4.40	138.50	0.5	0.37	88	38.00	0.91	JS
2	8:38	192950751.4	126979.1	10061.5	0	21248.20	5.60	138.00	1.0	0.20	84 / 120	38.00	1.32	JS
3	8:00	193077730.5	82944.9	10061.5	0	21253.80	3.60	137.00	1.0	0.99	116	37.50	1.44	MS
4	8:17	193160675.4	110660.9	10061.5	0	21257.40	4.80	136.00	1.5	0.70	111	37.00	0.66	JS
5	8:19	193271336.3	107770.2	10061.5	0	21262.20	4.60	134.50	1.0	0.57	107	36.50	0.53	JS
6	7:48	193379106.5	151306.5	10061.5	0	21266.80	6.60	133.50	1.5	0.59	102	36.00	0.97	JS
7	11:45	193530413.0	105144.8	10061.5	0	21273.40	4.60	132.00	1.0	0.92	98	36.00	1.43	MS
8	8:32	193635557.8	117886.6	10061.5	0	21278.00	5.10	131.00	0.5	0.71	92 / 120	35.50	0.85	JS
9	8:27	193753444.4	112667.3	10061.5	0	21283.10	4.90	130.50	1.5	0.75	116	35.00	0.62	JS
10	8:30	193866111.7	108342.5	10061.5	0	21288.00	4.70	129.00	1.0	0.52	112	34.50	0.42	JS
11	8:27	193974454.2	144799.0	10061.5	0	21292.70	6.40	128.00	3.0	0.18	108	34.00	0.27	JS
12	8:30	194119253.2	105231.8	10061.5	0	21299.10	4.60	125.00	1.0	1.11	101	33.50	1.15	JS
13	7:58	194224485.0	163995.9	10061.5	0	21303.70	7.10	124.00	2.0	1.24	97	33.00	0.72	JS
14	12:00	194388480.9	112761.1	10061.5	0	21310.80	4.90	122.00	0.5	0.92	90	33.00	1.60	MS
15	8:39	194501242.0	154977.0	10061.5	0	21315.70	6.80	121.50	2.5	0.42	84 / 140	32.50	0.77	JS
16	8:30	194656219.0	115313.3	10061.5	0	21322.50	5.00	119.00	1.0	1.22	134	32.00	0.84	MS
17	8:41	194771532.3	116540.6	10061.5	0	21327.50	5.00	118.00	4.0	1.11	128	31.50	0.97	JS
18	8:25	194888072.9	132767.2	10061.5	0	21332.50	5.80	114.00	2.0	1.42	122	31.00	0.57	JS
19	8:30	195020840.1	112943.9	10061.5	0	21338.30	5.00	114.00	0.0	0.81	118	30.50	0.84	JS
20	10:15	195133784.0	148762.0	10061.5	0	21343.30	6.50	112.00	1.0	0.75	112	30.00	0.39	MS
21	11:45	195282546.0	108390.7	10061.5	0	21349.80	4.70	111.00	2.0	1.03	106	29.75	1.03	MS
22	8:50	195390936.7	107604.3	10061.5	0	21354.50	4.70	109.00	1.0	0.88	101	29.00	0.70	JS
23	8:49	195610584.1	112043.1	10061.5	0	21359.20	4.90	108.00	0.5	0.92	96	29.00	0.52	JS
24	8:28	195610584.1	113537.2	10061.5	0	21364.10	5.00	107.50	1.5	0.97	91	28.50	1.47	JS
25	8:24	195724121.3	113385.1	10061.5	0	21369.10	4.80	106.00	2.0	0.83	86	28.00	1.12	JS
26	8:21	195837506.4	106568.1	10061.5	0	21373.90	4.70	104.00	1.0	0.90	81	28.00	0.95	JS
27	8:38	195944074.5	122411.1	10061.5	0	21378.60	5.30	103.00	2.0	0.80	76 / 120	27.00	1.66	JS
28	8:33	196066485.6	158885.3	10061.5	0	21383.90	6.90	101.00	1.0	0.74	115	27.00	1.05	JS
29	8:31	196223370.9	112572.7	10061.5	0	21390.80	4.90	100.00	2.0	1.04	108	26.50	0.92	JS
30	8:17	196335943.6	125160.8	10061.5	0	21395.70	5.50	98.00	1.0	0.80	102	26.00	0.68	JS
31	8:40	196461104.4	136176.8	10061.5	0	21401.20	5.00	97.00	2.0	0.84	97	25.50	1.25	JS
1	0	196597281.2		10061.5		21407.2		95.0		0.91	91	25.00	0.93	JS
TOT			3682094				160			26.88			30.45	
AVE			118777				5			0.81			0.92	
MAX			163996				7			1.42			1.66	
MIN			68413				3			0.18			0.27	

Jon Stear

SIGNATURE:
 PHONE: 815-224-1650

IL0070390 MONTHLY OPERATING REPORT
VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF JULY 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Phosphate Feed		Fluoride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	Ibs Used	Scale	Ibs Used	Scale	Ibs Used	
30-Jun	11:00	469258		2303.9	0.9	4756.40	0	139.00	0.0	102	1.00	413.00	1.80	MS
1	10:58	469323	65	2304.8	1.2	4756.40	0	138.00	1.0	101	4.00	411.20	3.60	JS
2	10:28	469395	72	2306	1.1	4756.40	0	137.00	0.0	97	3.00	407.60	0.00	JS
3	7:00	469464	69	2307.1	1.1	4756.40	0	137.00	1.0	94	3.00	407.60	2.60	MS
4	10:47	469552	88	2308.2	1.3	4756.40	0	136.00	1.0	91	3.00	405.00	0.00	JS
5	10:10	469624	72	2309.5	0	4756.40	0	135.00	1.0	88	3.00	403.00	2.00	JS
6	8:35	469695	71	2310.6	0.8	4756.40	0	134.00	0.0	85	3.00	401.00	1.60	JS
7	10:45	469742	47	2311.4	1.6	4756.40	0	134.00	2.0	82	5.00	399.40	3.00	JS
8	9:58	469847	105	2313	0	4756.40	0	132.00	1.0	78 / 120	3.00	396.40	2.20	JS
9	10:07	469930	83	2314.3	1.3	4756.40	0	131.00	2.0	117	1.00	394.20	2.00	JS
10	1:55	470014	84	2315.6	1.1	4756.40	0	129.00	1.0	116	4.00	392.20	2.20	JS
11	9:45	470086	72	2326.7	1.5	4756.40	0	128.00	3.5	112	4.00	391.00	3.00	JS
12	9:40	470185	99	2318.2	1.3	4756.40	0	124.50	0.5	108	2.00	387.00	2.00	JS
13	8:46	470268	83	2319.5	1.6	4756.40	0	124.00	3.0	106	6.00	383.00	3.20	JS
14	10:45	470374	106	2321.1	1.6	4756.40	0	121.00	2.0	100	2.00	381.80	0.80	MS
15	8:00	470477	103	2322.7	1.4	4756.40	0	119.00	3.0	98	4.00	381.00	4.20	JS
16	8:00	470561	84	2324.1	1.5	4756.40	0.1	116.00	2.5	94	4.00	376.80	2.80	MS
17	10:20	470660	99	2325.6	1.3	4756.50	0	113.50	1.5	90	4.00	324.00	2.40	JS
18	8:56	470742	82	2326.9	1.1	4756.50	0	112.00	3.0	86	2.00	371.60	2.20	JS
19	9:39	470812	70	2328	1.2	4756.50	0	109 / 160	0.0	84	4.00	369.80	3.00	JS
20	8:00	470893	81	2329.2	0.7	4756.50	0	158.00	0.0	80	0.00	366.80	1.60	MS
21	10:30	470938	45	2329.9	0	4756.50	0	158.00	1.0	80	6.00	365.20	2.80	MS
22	7:06	471040	102	2331.5	1.2	4756.50	0	157.00	1.5	74	2.00	362.40	2.20	JS
23	8:14	471117	77	2332.7	1.2	4756.50	0	155.50	1.5	72 / 110	2.00	360.60	2.40	JS
24	8:58	471198	81	2333.9	1.6	4756.50	0	154.00	2.0	108	4.00	358.20	3.20	JS
25	10:30	471302	104	2335.5	1.7	4756.50	0	152.00	0.0	104	4.00	355.00	2.80	JS
26	8:10	471410	108	2337.2	1.6	4756.50	0	152.00	0.0	100	3.00	352.20	3.00	JS
27	8:39	471516	106	2338.8	1.6	4756.50	0	152.00	2.0	97	4.00	349.20	2.80	JS
28	8:21	471619	103	2340.4	1.6	4756.50	0	150.00	1.0	93	5.00	346.40	3.20	JS
29	10:06	471724	105	2342	1.7	4756.50	0	149.00	1.0	88	4.00	343.20	3.20	JS
30	10:17	471828	104	2343.7	1.7	4756.50	0	148.00	1.0	84	2.00	340.00	2.80	JS
31	10:22	471937	109	2345.4	1.6	4756.50	0	147.00	0.5	82	7.00	337.20	3.00	JS
1	11:10	472045	108	2354.7		4756.50	0	146.50	1.5	75 / 120		334.20	4.00	JS
TOT			2570				0							
AVE			86				0							
MAX			108				0							
MIN			45				0							
														23.68
														0.72
														1.71
														0.20

SIGNATURE:  Tom Stear
 PHONE: 815-224-1650

WATER TREATMENT PLANT OF POPLAR GROVE - WEST
 FOR THE MONTH OF JULY 2019
 MONTHLY OPERATING REPORT
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well #4		Chlorine Feed		Free	Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Scale	lbs Used		Scale	lbs Used	Scale	lbs Used	
30-Jun	11:50	288506	0	6444.18	0	145.00	0.0	0.17	1.00	110	407.40	0.82	MS
1	9:32	288514	86	6443.21	1.96	145.00	0.5	0.20	2.00	109	407.20	0.70	JS
2	9:21	288600	8	6445.17	0	144.50	0.5	0.20	1.00	107	405.10	0.76	JS
3	9:00	288608	54	6445.17	1.35	144.00	0.0	0.20	1.00	106	404.80	0.62	MS
4	9:26	288662	57	6446.52	1.23	144.00	0.0	0.12	2.00	105	403.30	0.71	JS
5	8:51	288719	84	6447.75	1.81	144.00	0.5	0.08	2.00	103	401.90	0.96	JS
6	8:06	288803	59	6449.56	1.28	143.50	0.5	0.47	2.00	101	399.80	0.98	JS
7	11:30	288862	97	6450.84	2.09	143.00	1.0	0.85	5.00	99	398.40	0.85	MS
8	8:48	288959	57	6452.93	1.27	142.00	0.0	0.75	2.00	94	396.00	0.76	JS
9	9:02	289016	56	6454.2	2.2	141.00	1.0	0.60	1.00	92	394.20	0.75	JS
10	9:14	289072	56	6456.4	0.46	140.50	0.5	0.69	3.00	91	392.30	0.81	JS
11	9:00	289128	90	6456.86	1.7	140.00	1.0	0.44	7.00	88	391.00	0.48	JS
12	9:02	289218	55	6458.56	1.19	139.00	1.0	0.67	3.00	81	388.80	1.47	JS
13	8:18	289273	55	6459.75	1.22	138.00	0.0	0.68	2.00	78 / 120	387.10	1.42	JS
14	11:30	289328	51	6460.97	1.09	138.00	1.0	0.90	1.00	118	385.40	1.91	MS
15	9:18	289379	86	6462.06	1.08	137.00	0.0	0.67	7.00	117	383.70	1.57	JS
16	10:00	289465	15	6463.14	1.11	137.00	1.0	0.41	0.00	110	381.40	0.78	MS
17	9:14	289480	36	6464.25	0.78	136.00	0.0	0.41	4.00	110	380.90	1.30	JS
18	8:55	289516	56	6465.03	1.23	136.00	1.0	0.29	2.00	106	379.90	1.35	JS
19	8:59	289572	56	6466.26	1.22	135.00	1.0	0.62	2.00	104	387.10	1.63	JS
20	10:00	289628	51	6467.48	1.1	134.00	1.0	0.84	2.00	102	376.60	1.26	MS
21	11:15	289679	56	6468.58	1.19	133.00	0.5	0.51	4.00	100	375.40	0.93	MS
22	9:09	289735	55	6469.77	1.2	132.50	0.5	0.66	2.00	96	374.20	0.73	JS
23	9:17	289790	56	6470.97	1.19	132.00	1.0	0.79	2.00	94	372.90	0.90	JS
24	8:55	289846	54	6472.16	1.23	131.00	1.5	0.51	4.00	92	371.40	1.09	JS
25	9:18	289900	73	6473.39	1.54	129.50	0.5	0.52	3.00	88	370.20	0.75	JS
26	8:45	289973	49	6474.93	1.07	129.00	0.0	0.70	2.00	85	368.60	0.96	JS
27	9:12	290022	54	6476	1.13	129.00	1.0	0.59	1.00	83	367.20	0.94	JS
28	8:51	290076	57	6477.13	1.21	128.00	0.5	0.58	1.00	82	365.50	0.92	JS
29	8:48	290133	58	6478.34	1.32	127.50	1.5	0.60	3.00	81 / 120	365.50	1.14	JS
30	8:52	290191	55	6479.66	1.16	126.00	0.0	0.44	2.00	117	361.10	0.97	JS
31	8:08	290246	57	6480.82	1.48	126.00	1.0	0.38	3.00	115	361.10	1.02	JS
1	00:00	290303		6480.82		125.00	1.0	0.42		112	360.3	0.87	JS
TOT			1732					16.96				33.11	
AVE			56					0.51				1.00	
MAX			97					0.90				1.91	
MIN			0					0.08				0.48	

Ion Sitrar

STRE: 815-224-1650

VILLAGE OF POPLAR GROVE

DAILY DISTRIBUTION MONITORING REPORT

FOR THE MONTH OF JULY 2019

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

DIVISION OF PUBLIC WATER SUPPLIES

Date	North System (Wells 2 & 3)			West System (Well 4)			South System (Wells 5 & 6)			Flouride Analysis					
	Site #	Free Cl ₂	Total PO ₄	Site #	Free Cl ₂	Total PO ₄	Site #	Free Cl ₂	Total PO ₄	Operator Initials	1.0 mg.L. Standard	Well #2	Well #3	Well #4	Well#5-6
1	Village H	0.45	0.9	Tower	0.04	0.66	Tower	0.35	0.66	JS			0.95	0.67	0.78
2	Fire Station	0.27	1.15	Tower	0.06	0.38	Tower	0.45	1.63	JS			0.56	0.68	0.89
3	Fire Station	0.52	1.15	Auto Garage	0.04	0.83	444 Stone hollow	0.07	0.8	MS			0.90	0.58	0.71
4	Fire Station	0.4	1.22	Gas Station	0.09	0.71	Tower	0.48	0.94	JS			0.56	0.59	0.72
5	Village H	0.11	0.88	Tower	0.11	0.71	Tower	0.43	1.16	JS			0.59	0.61	0.79
6													0.84	0.57	0.34
7													0.63	0.54	1.80
8	Elm School	0.06	1.81	Tower	0.71	0.71	Tower	0.28	1.14	JS			0.82	0.60	0.88
9	Village H	0.08	0.91	Gas Station	0.09	0.81	Tower	0.21	1.13	JS			0.73	0.43	0.62
10	Fire Station	0.48	1.22	Tower	0.44	0.26	Tower	0.26	1.17	JS			0.45	0.47	0.59
11	Village H	0.06	0.96	Auto Garage	0.25	0.79	Tower	0.2	1.23	JS			0.38	0.52	0.74
12	Village H	0.23	0.96	Tower	0.57	1.39	Tower	0.22	1.19	JS			0.84	0.68	0.77
13													0.64	0.69	0.29
14													0.75	0.89	2.40
15	Village H	0.09	0.99	Tower	0.47	1.31	Tower	0.08	1.25	JS			0.78	0.63	0.63
16	Artoros	1.02	1.29	Auto Garage	0.13	1.19	Tower	0.27	..97	MS			1.60	0.62	0.73
17	Elm School	0.37	1.9	Gas Station	0.08	1.04	Tower	0.32	1.22	JS			0.73	0.74	0.76
18	Village H	0.05	0.99	Tower	0.42	1.24	Tower	0.1	1.06	JS			0.72	0.67	0.80
19	Village H	0.08	1.07	Tower	0.53	1.38	Tower	0.2	1.37	JS			0.98	0.57	0.76
20													0.78	0.60	0.47
21													0.80	0.60	0.55
22	Elm School	0.3	1.8	Tower	0.34	0.86	Tower	0.4	1.21	JS			0.83	0.66	2.40
23	Village H	0.1	1.05	Gas Station	0.14	0.82	Tower	0.2	1.28	JS			0.48	0.63	0.80
24	Fire Station	0.33	1.37	Tower	0.5	0.78	Tower	0.41	1.2	JS			1..5	0.64	0.81
25	Village H	0.12	1.04	Auto Garage	0.22	1.13	Tower	0.39	1.03	JS			0.93	0.52	0.78
26	Village H	0.04	1.17	Tower	0.33	0.93	Tower	0.51	0.91	JS			0.76	0.85	0.73
27													0.80	0.67	0.22
28													0.66	0.50	0.22
29	Elm School	0.37	2.08	Tower	0.57	1.06	Tower	0.22	1.1	JS			0.83	0.62	0.73
30	Village H	0.14	1.19	Gas Station	0.13	0.97	Tower	0.48	1.05	JS			0.89	0.64	0.67
31	Fire Station	0.48	1.16	Tower	0.35	0.98	Tower	0.21	1.04	JS			0.51	0.68	0.75
1															

Signature: Jon Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargo.com

AUGUST 2019 TREASURER'S REPORT

Monthly Reports:

Attached you will find August's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Our Independent Auditors completed the work of the FY2019 financial audit. The audit will be presented at our September board Meeting.
- We are in the process doing interviews for a part-time office support staff, we hope to have somebody hired within the next couple of weeks.
- Attached you will find invoices that will be paid during the month of September totaling: \$152,002.79 in checks, \$3,161.45 in EFTS and \$101,000.00 in wire transfers.

Carina

09/04/2019

CHECK REGISTER
CHECK DATE FROM 08/01/2019 - 08/31/2019

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
08/02/2019	OPER	EFT293(E)	PR IRS	INTERNAL REVENUE SERVICE	3,401.11
08/02/2019	OPER	EFT294(E)	PR STATE OF IL	STATE OF ILLINOIS	617.34
08/02/2019	OPER	Various	PR Various	PAYROLL	13,103.29
08/05/2019	OPER	25237	AP 0006	ADT PROTECTION 1	163.49
08/05/2019	OPER	25238	AP 0338	AMAZON.COM	141.06
08/05/2019	OPER	25239	AP 0334	ANDERBERG, KARRI	34.80
08/05/2019	OPER	25240	AP 0078	CARD SERVICE CENTER	3,312.95
08/05/2019	OPER	25241	AP 0078	CARD SERVICE CENTER	38.62
08/05/2019	OPER	25242	AP 0278	COMED	17,996.77
08/05/2019	OPER	25243	AP 0278	COMED	298.37
08/05/2019	OPER	25244	AP 0076	CORDRAY BROTHERS INC	456.00
08/05/2019	OPER	25245	AP 0097	FOX VALLEY INTERNET, INC.	54.90
08/05/2019	OPER	25246	AP 0096	FRONTIER	776.48
08/05/2019	OPER	25247	AP 0364	HOME DEPOT CREDIT SERVICES	159.00
08/05/2019	OPER	25248	AP 0120	IGFOA	40.00
08/05/2019	OPER	25249	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	646.54
08/05/2019	OPER	25250	AP 0154	MAGGIO TRUCK CENTER	675.00
08/05/2019	OPER	25251	AP 0163	MEDIACOM	686.27
08/05/2019	OPER	25252	AP 0329	MR. GOODWATER	28.88
08/05/2019	OPER	25253	AP 0186	NICOR GAS	648.48
08/05/2019	OPER	25254	AP 0261	U.S. CELLULAR	176.15
08/05/2019	OPER	25255	AP 0429	WEX BANK - MARATHON FLEET CARD	1,314.38
08/16/2019	OPER	Various	PR Various	PAYROLL	10,283.53
08/16/2019	OPER	EFT295(E)	PR IRS	INTERNAL REVENUE SERVICE	3,028.85
08/16/2019	OPER	EFT296(E)	PR STATE OF IL	STATE OF ILLINOIS	601.18
08/20/2019	OPER	6(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
08/20/2019	OPER	7(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	909.34
08/21/2019	OPER	25256	AP 0009	A-FIRE EXTINGUISHER SALES & SERVICE	803.50
08/21/2019	OPER	25257	AP 0371	ABBY PEST ELIMINATION LLC	270.00
08/21/2019	OPER	25258	AP 0006	ADT PROTECTION 1	163.49
08/21/2019	OPER	25259	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	4,851.45
08/21/2019	OPER	25260	AP 0361	BLAIN'S FARM & FLEET	265.09
08/21/2019	OPER	25261	AP 0098	CINTAS CORPORATION #355	144.99
08/21/2019	OPER	25262	AP 0079	CITY OF BELVIDERE	110.00
08/21/2019	OPER	25263	AP 0073	CONSERV FS INC	6,159.85
08/21/2019	OPER	25264	AP 0347	CORE & MAIN LP	3,785.00
08/21/2019	OPER	25265	AP 0109	HAWKINS, INC.	3,121.00
08/21/2019	OPER	25266	AP 0072	JOE COOLING & SONS, INC.	74.00
08/21/2019	OPER	25267	AP 0144	LAUTERBACH & AMEN, LLP	14,900.00
08/21/2019	OPER	25268	AP 0159	MCMAHON ASSOCIATES, INC.	12,121.70
08/21/2019	OPER	25269	AP 0165	MENARDS	281.07
08/21/2019	OPER	25270	AP 0196	N-TRAK GROUP, LLC	29,381.04
08/21/2019	OPER	25271	AP 0053	NAPA AUTO PARTS	341.04
08/21/2019	OPER	25272	AP 0192	NORTHERN ILLINOIS SERVICE CO	41.75
08/21/2019	OPER	25273	AP 0489	P.C. TECH 2 U	369.99
08/21/2019	OPER	25274	AP 0219	QUILL CORPORATION	208.22
08/21/2019	OPER	25275	AP 0225	R.J. DANIELS FUEL & TIRE	365.63
08/21/2019	OPER	25276	AP 0220	ROCKFORD BUSINESS SYSTEMS	308.49
08/21/2019	OPER	25277	AP 0232	RUSH POWER SYSTEMS, LLC.	1,158.85
08/21/2019	OPER	25278	AP 0319	SOSNOWSKI SZETO, LLP	6,311.95
08/21/2019	OPER	25279	AP 0355	TEST INC.	16,750.25
08/21/2019	OPER	25280	AP 0333	UNITED SANITATION SERVICES, INC.	150.00
08/21/2019	OPER	25281	AP 0262	USA BLUE BOOK	198.95
08/21/2019	OPER	25282	AP 0270	WELCH BROS BELVIDERE, INC.	84.54
08/30/2019	OPER	EFT297(E)	PR IRS	INTERNAL REVENUE SERVICE	2,754.65
08/30/2019	OPER	EFT298(E)	PR STATE OF IL	STATE OF ILLINOIS	559.15
08/30/2019	OPER	25287	PR BCBS OF IL	HEALTH CARE SERVICE CORP	10,964.70
08/30/2019	OPER	25288	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	846.09
08/30/2019	OPER	Various	PR Various	PAYROLL	9,500.70

09/04/2019

CHECK REGISTER
CHECK DATE FROM 08/01/2019 - 08/31/2019

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
08/30/2019	OPER	25290	PR NCPERS	NCPERS	112.00
08/30/2019	OPER	25291	PR UNION DUES	I.U.O.E. LOCAL 150	429.15
08/30/2019	OPER	EFT299(E)	PR IMRF	IMRF	4,115.78
Total of 93 Checks:					193,848.95
Less 0 Void Checks:					0.00
Total of 93 Disbursements:					193,848.95

Village of Poplar Grove
Monthly Utility Bill Report
2017-2019

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	2017	1472	39	1510	199	13	34	1	13
January	2018	1456	66	1522	222	14	9	0	17
February	2018	1453	66	1519	186	16	36	1	14
March	2018	1452	73	1525	192	16	18	1	9
April	2018	1447	76	1523	140	9	37	0	10
May	2018	1451	79	1530	168	17	26	1	9
June	2018	1445	80	1525	186	20	16	1	12
July	2018	1446	81	1527	207	17	22	0	13
August	2018	1447	82	1529	184	13	30	0	14
September	2018	1450	88	1538	198	15	34	0	13
October	2018	1450	85	1535	215	20	26	0	12
November	2018	1453	86	1539	226	25	26	1	14
December	2018	1448	88	1536	218	24	31	0	20
Average for	2018	1450	79	1529	195	17	26	0	13
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	SCH. FOR 9/5	
September	2019	1447	95	1542					
October	2019								
November	2019								
December	2019								
Average 2017-Current		1447	88	1535	197	19	39	2	11

Updated on: 7/31/19
 Completed by: Yvonne Catalani



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – August Activity

Date: September 4, 2019

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **2019 Pavement Maintenance Program:** Both contractors have completed their respective work on the projects. The final pay application was processed for the sealcoat contract in August. We'll be working with the roadway contractor to close out the project and process the final pay request.
- **Hawthorn Meadows:** IEPA has issued the permit to construct sanitary sewer, and IEPA also issued review comments regarding the potable water plans that need to be addressed.
- **IL 173 Water Main:** We anticipate that construction will begin the week of September 16th.
- **Miscellaneous Small Projects:** As you will recall, the Village awarded a small contract to Foss Landscapes for re-grading work within a drainage easement in the rear yards of Park Street in Sherman Oaks. We have been in communication with Foss Landscapes who have scheduled the work, and then it has rained a day or two before the work was scheduled. We will continue to work with Foss to complete the project this year.
- **Summit Street:** The Public Works Department has been in coordination with the property owner to obtain quotes to remedy the sanitary sewer issues. As part of the coordination effort it was discovered that a utility directionally drilled through the service lateral which has now led to the failure of the service pipe. We understand that the property owner has retained a plumber who is assisting with reimbursement for the repairs caused by the directional drilling.
- **Phase I Clean & Televis:** As you will recall, we decided to change the focus area of the clean and televising effort to the area tributary to the Waco Lift Station due to the repeated issues with the lift station. The project is currently out to bid and will be awarded at the September 18th Board Meeting.

September 5, 2019

Mr. Owen Costanza
Village President
Village of Poplar Grove
200 North Hill Street
Poplar Grove, IL 61065

Re: Existing Ditch – 207 Park

Dear President Costanza:

Please allow this follow up our discussions regarding the existing ditch located at 207 West Park Street. We have made field observations of the property, and we have further evaluated the topographic survey that was collected a few years ago to form our opinions outlined in this letter.

First, it is important to realize that roadside ditches have two (2) primary functions, which are:

1. To convey runoff from upstream to downstream; and
2. To provide a positive means to drain the pavement structure. A portion of the rainfall that hits the pavement enters the pavement structure, and of course the amount of rainfall entering the pavement structure generally increases over time due to cracking of the pavement. The generally accepted design practice is to design the roadway such that the bottom of the ditch is a minimum of 1' below the subgrade elevation (the subgrade is the location where the stone beneath the pavement meets the native materials). A typical pavement in a residential area is 3" of asphalt over 10" of crushed aggregate, and therefore we would want the bottom of the ditch to be a *minimum* of 25" below the edge of pavement elevation in order to provide a means for subsurface drainage. It should be noted that soil types come into play when considering subsurface drainage as clay type soils such as those found in Poplar Grove tend to have lower permeability rates which tends to keep the subgrade wet for longer durations of time. Wet subgrades tend to be weaker than dry, and therefore a wet subgrade will decrease the overall lifespan of the roadway.

The resident was generally complaining that (1) the ditch is difficult to mow in its current condition; (2) the ditch bottom is often wet; and (3) the adjacent property filled in its ditch and therefore this property owner believes that they too should have the ability to do so. Please allow me to address each point separately.

Existing Ditch Topography

Survey data collected in 2014 was utilized for this analysis. When ditches are designed, we typically try to maintain a 4:1 side slope (meaning that there are 4 horizontal feet for every 1 vertical foot drop) as a 4:1 side slope is simply easier to maintain. We do not design ditches w/ sideslopes steeper than 3:1 unless there are no other design options available as anything steeper than 3:1 is difficult to maintain. I refer you to the attached drawing which is an excerpt from the 2014 plan documents. Generally the existing ditch has 4:1 or lesser side slopes with one exception, which is the backslope of the ditch near the east end of the property, and this area has a 3:1 side slope.

Moisture Conditions

Over the past few years (and especially over the past 18 months) the northern Illinois region has seen a much higher amount of precipitation. A portion of that precipitation has run off, and a portion has

infiltrated in to the ground causing higher than normal groundwater conditions. The ditch at 207 W. Park is located downstream of areas that are known to have base flow (base flow is groundwater entering an open channel system) as the area upstream of the apartments often has water flowing through it which is then of course conveyed downstream. The day I made field observations of the site the ditch was dry, and the upstream ditches were also dry. However, due to higher than normal groundwater conditions any rainfall is going to cause runoff to flow through the ditch and until groundwater conditions return to "normal" the frequency and length of time of flow will remain elevated.

Past Practices

The adjacent ditches were filled prior to our tenure as Village Engineer, and our files do not contain information regarding the reason(s) why the adjacent ditch was allowed to be filled. Most likely, the filling of the ditch occurred as either (1) part of a subdivision improvement; or (2) was completed without permits. The tentative plat of Sherman Oaks in our files shows open ditches along Park Street, and therefore is more likely than not that the ditch was filled in separately from the subdivision improvements. In our opinion the ditch along Park Street should not have been filled; however, it is probably "grandfathered" at this point as it has been filled in for a substantial period of time.

Based on the above, we cannot recommend for filling of the ditches along Park Street. However, we see no reason why the Village couldn't issue a permit to the resident to re-grade the backslope of the easterly portion of the ditch to a 4:1 or lesser slope.

Thank you for your time and attention to this matter. Please do not hesitate to contact me at (815) 636-9590 with any questions, or if I may provide additional assistance.

Yours very truly,

McMAHON



Christopher D. Dopkins, P.E.
Associate/Village Engineer

Cc: Mr. Mitchell Hilden, Director of Public Works
File

↑ N

1" = 10'

SECTION #1

STRAW WADDLE
DITCH CHECK

INVERT 19"X30"
END SECTION = 101.66

RIM ELEV. = 103.94
INVERT = 98.79

SAW CUT
& MATCH

SAW CUT
& MATCH

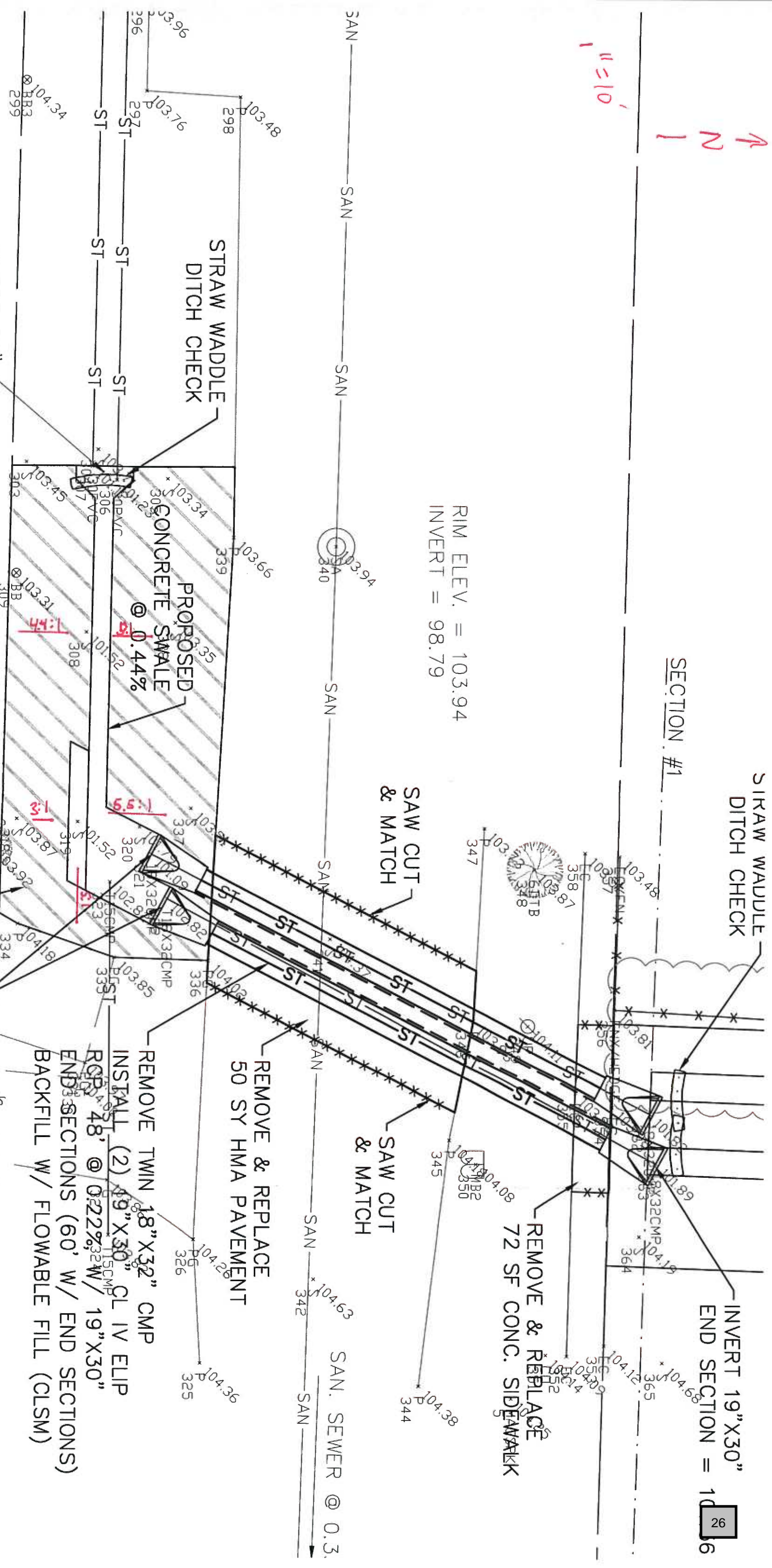
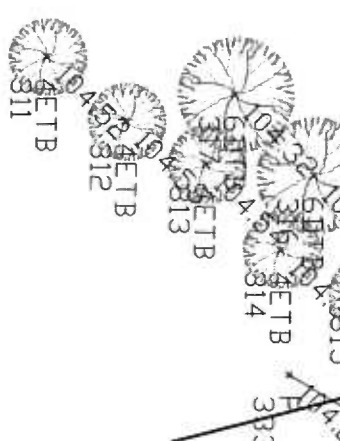
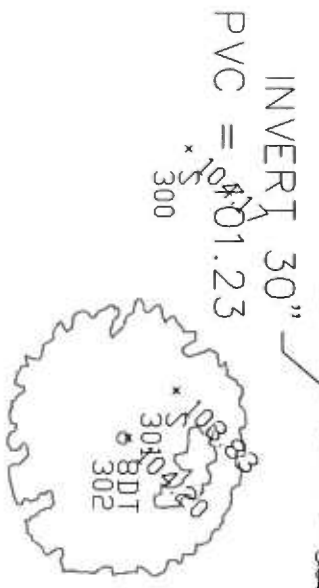
REMOVE & REBLAZE
72 SF CONC. SIDEWALK

REMOVE & REPLACE
50 SY HMA PAVEMENT

REMOVE TWIN 18"X32" CMP
INSTALL (2) 19"X30" CL IV ELLIP
RCP 48' @ 0.22% W/ 19"X30"
END SECTIONS (60' W/ END SECTIONS)
BACKFILL W/ FLOWABLE FILL (CLSM)

REGRADE/RESTORE AREA
DISTURBED BY CONSTRUCTION
ACTIVITY - 134 S.Y.

APPROXIMATE R



ORDINANCE NO. 2019 - 26

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING
TITLE 2 – BUSINESS AND LICENSE REGULATIONS OF THE VILLAGE OF
POPLAR GROVE CODE OF ORDINANCES TO ADD A NEW SECTION 12 TO BE
ENTITLED “CABLE FRANCHISE FEE”**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Code of Ordinances (“Code”); and

WHEREAS, Mediacom Illinois, LLC operates a cable television system providing cable television services to households in the Village which is authorized under an Authorization to Offer Cable or Video Services granted by the Illinois Commerce Commission pursuant to 220 ILCS 5/21-401; and

WHEREAS, 220 ILCS 5/21-801 permits the Village to collect service provider fees from a cable operator operating with the Village pursuant to state authorization; and

WHEREAS, Title 2 of the Code governs business and license regulations; and

WHEREAS, the Village Board of Trustees desires to amend Title 2 create a new Chapter 11 to provide for the establishment of a Cable Franchise Fee, as set forth herein; and

WHEREAS, the Village Board of Trustees finds that such amendment and addition are in the best interest of the Village and its citizens; and

WHEREAS, the Village of Poplar Grove, Illinois hereby adopts this Ordinance in order to collect service provider fees.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein by reference.

Section 2. Title 2 of the Code is hereby amended to create a new Chapter 11 to be entitled “Cable Franchise Fee” which new Chapter shall read as follows (additions shown as bolded and underlined and deletions as strikethroughs):

**“CHAPTER 11
CABLE FRANCHISE FEE**

2-12-1: CABLE FRANCHISE FEE

A. Pursuant to the Cable and Video Competition Law of 2007, 220 ILCS 5/21-100 et seq., any person or entity that has received authorization to offer or provide cable or video service within the Village from the Illinois Commerce Commission pursuant to 220 ILCS 5/21-401 shall pay an annual service provider fee to the Village of Poplar Grove, Illinois in an amount equal to 5% of annual gross revenues derived from the provision of cable or video service to households located within the Village of Poplar Grove. The twelve (12) month period for the computation of the service provider fee shall be a calendar year.

B. The service provider fee payment shall be due no less than annually (and in such case of annual payment, payable within 90 days after the close of the preceding calendar year). Each payment shall be accompanied by a brief report prepared by a representative of the service provider showing the basis for the computation. If mailed, the fee shall be considered paid on the date it is postmarked.

C. For purposes of the calculation of the service provider fee, “gross revenues” shall mean consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the service provider for the operation of its cable system to provide cable or video service within the Village of Poplar Grove, Boone County, Illinois including the following: (i) recurring charges for cable service or video service; (ii) event-based charges for cable service or video service, including, but not limited to, pay-per-view and video-

on-demand charges; (iii) rental of set-top boxes and other cable service or video service equipment; (iv) service charges related to the provision of cable service or video service, including, but not limited to, activation, installation, and repair charges; (v) administrative charges related to the provision of cable service or video service, including but not limited to service order and service termination charges; and (vi) late payment fees or charges, insufficient funds check charges, and other charges assessed to recover the costs of collecting delinquent payments.

D. For purposes of the calculation of the service provider fee, “gross revenues” shall not include: (i) revenues not actually received, even if billed, such as bad debt; (ii) the service provider fee or any tax, fee or assessment of general applicability; (iii) any revenues received from services not classified as cable service or video service, including, without limitation, revenue received from telecommunications services, voice over internet protocol (VoIP) services, information services, the provision of directory or Internet advertising, or any other revenues attributed by the holder to noncable service or non-video service in accordance with the holder’s books and records and records kept in the regular course of business and any applicable laws, rules, regulations, standards, or orders; (iv) security deposits collected from subscribers, or (v) any amounts paid by subscribers to “home shopping” or similar vendors for merchandise sold through any home shopping channel offered as part of the cable service or video service.”

Section 3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgement shall not affect, impair, invalidate, or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2019

ATTEST:

CLERK

VILLAGE PRESIDENT

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	A.A. ANDERSON, INC	Invoice: 01-9309 Ref#: 15664 (MX5200 TRACTOR WEIGHT ATTACHMENT X2)		
AP Trx #: 8277		MX5200 TRACTOR WEIGHT ATTACHMENT X2	01-53-4302	160.00	160.00
		Vnd: 0002 Invoice: 01-9309	01-00-2200		
		Expected Check Run: 09/06/2019		160.00	160.00
09/06/2019	AP	ADT PROTECTION 1	Invoice: 130128573 Ref#: 15625 (BATTERIES FOR PANIC BUTTONS)		
AP Trx #: 8278		BATTERIES FOR PANIC BUTTONS	01-50-4206	54.00	54.00
		Vnd: 0006 Invoice: 130128573	01-00-2200		
		Expected Check Run: 09/06/2019		54.00	54.00
09/06/2019	AP	ARTUROS MEXICAN RESTRAUNT	Invoice: 02731C Ref#: 15678 (DEPT.HEAD MTG PRES,TREAS,CLK, PWD)		
AP Trx #: 8279		DEPT.HEAD MTG PRES,TREAS,CLK, PWD	01-50-4500	70.18	70.18
		Vnd: MISC Invoice: 02731C	01-00-2200		
		Expected Check Run: 09/06/2019		70.18	70.18
09/06/2019	AP	BLAKE OIL COMPANY	Invoice: 389355 Ref#: 15635 (SHOP DIESEL 241 GAL.)		
AP Trx #: 8280		SHOP DIESEL 241 GAL.	01-53-4303	542.15	542.15
		Vnd: 0049 Invoice: 389355	01-00-2200		
		Expected Check Run: 09/06/2019		542.15	542.15
09/06/2019	AP	BOONE COUNTY JOURNAL	Invoice: 00022584 Ref#: 15590 (LEGAL BIDS NOTICE-RT 173 PROJECT)		
AP Trx #: 8281		LEGAL BIDS NOTICE-RT 173 PROJECT	01-50-4209	220.00	220.00
		Vnd: 0294 Invoice: 00022584	01-00-2200		
		Expected Check Run: 09/06/2019		220.00	220.00
09/06/2019	AP	BOYD, CARINA	Invoice: 08282019 Ref#: 15643 (TRAVEL REIMB.3XFAIR,BOONE COUNTY MTG, IG)		
AP Trx #: 8282		TRAVEL REIMBURSEMENTS AUGUST 2019	01-50-4205	56.90	56.90
		Vnd: 0457 Invoice: 08282019	01-00-2200		
		Expected Check Run: 09/06/2019		56.90	56.90

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	COMED	Invoice: 0798466001AUG2019 Ref#: 15591(105 BULLARD ST. L/S 7/3-8/2/19)		
AP Trx #: 8283		105 BULLARD ST. L/S 7/3-8/2/19	31-75-4204	103.83	
		Vnd: 0278 Invoice: 0798466001AUG2019	31-00-2200		103.83
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED	Invoice: 0699087057AUG2019 Ref#: 15592(12305 RT 76 L/S 7/3-8/2/19)		
AP Trx #: 8284		12305 RT 76 L/S 7/3-8/2/19	31-75-4204	32.93	
		Vnd: 0278 Invoice: 0699087057AUG2019	31-00-2200		32.93
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED	Invoice: 0507019070AUG2019 Ref#: 15593(RT 173 W/T 7/3-8/2/19)		
AP Trx #: 8285		RT 173 W/T 7/3-8/2/19	31-70-4204	635.48	
		Vnd: 0278 Invoice: 0507019070AUG2019	31-00-2200		635.48
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED	Invoice: 0099144153AUG2019 Ref#: 15594(502 WACO WAY L/S 7/3-8/2/19)		
AP Trx #: 8286		502 WACO WAY L/S 7/3-8/2/19	31-75-4204	39.71	
		Vnd: 0278 Invoice: 0099144153AUG2019	31-00-2200		39.71
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED	Invoice: 5691014002AUG2019 Ref#: 15595(4420 MENGE LN W#4 7/3-8/2/19)		
AP Trx #: 8287		4420 MENGE LN W#4 7/3-8/2/19	31-70-4204	649.05	
		Vnd: 0278 Invoice: 5691014002AUG2019	31-00-2200		649.05
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED	Invoice: 5379007025AUG2019 Ref#: 15596(4870 WOODSTOCK RD W#5&6 7/3-8/2/19)		
AP Trx #: 8288		4870 WOODSTOCK RD W#5&6 7/3-8/2/19	31-70-4204	1,100.39	
		Vnd: 0278 Invoice: 5379007025AUG2019	31-00-2200		1,100.39
		Expected Check Run: 09/06/2019			
				1,100.39	1,100.39

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	COMED			
AP Trx #: 8289			Invoice: 4659084049AUG2019 Ref#: 15597(203 BEAVER ST. L/S 7/3-8/2/19)		
		203 BEAVER ST. L/S 7/3-8/2/19	31-75-4204	63.27	63.27
		Vnd: 0278 Invoice: 4659084049AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED			
AP Trx #: 8290			Invoice: 3399123028AUG2019 Ref#: 15598(1000 WACO WAY L/S 7/3-8/2/19)		
		1000 WACO WAY L/S 7/3-8/2/19	31-75-4204	459.29	459.29
		Vnd: 0278 Invoice: 3399123028AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED			
AP Trx #: 8291			Invoice: 3291029012AUG2019 Ref#: 15599(12211 RT 76 SWWTP 7/3-8/2/19)		
		12211 RT 76 SWWTP 7/3-8/2/19	31-75-4204	7,114.03	7,114.03
		Vnd: 0278 Invoice: 3291029012AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED			
AP Trx #: 8292			Invoice: 2151017026AUG2019 Ref#: 15600(13505 HARVEST WAY L/S 7/3-8/2/19)		
		13505 HARVEST WAY L/S 7/3-8/2/19	31-75-4204	133.79	133.79
		Vnd: 0278 Invoice: 2151017026AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED			
AP Trx #: 8293			Invoice: 1923071033AUG2019 Ref#: 15601(610 S STATE ST. NWWTP 7/3-8/2/19)		
		610 S STATE ST. NWWTP 7/3-8/2/19	31-75-4204	4,418.83	4,418.83
		Vnd: 0278 Invoice: 1923071033AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			
09/06/2019	AP	COMED			
AP Trx #: 8294			Invoice: 1659118047AUG2019 Ref#: 15602(100 S. STATE ST. W#2 7/3-8/2/19)		
		100 S. STATE ST. W#2 7/3-8/2/19	31-70-4204	113.95	113.95
		Vnd: 0278 Invoice: 1659118047AUG2019	31-00-2200		
		Expected Check Run: 09/06/2019			

Pos	Ne	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP		COMED			
AP Trx #:	8295					
			228 BOEING TRL W/T 7/3-8/2/19	31-70-4204	51.52	
			Vnd: 0278 Invoice: 1419002002AUG2019	31-00-2200		51.52
			Expected Check Run: 09/06/2019			
09/06/2019	AP		COMED			
AP Trx #:	8296					
			COMMUNITY STREET LIGHTING 6/19-7/19/19	01-53-4230	3,978.16	
			DUSK 2 DAWN STREET LIGHTING 6/19-7/19/19	01-53-4230	70.68	
			Vnd: 0278 Invoice: 1233092031AUG2019	01-00-2200		4,048.84
			Expected Check Run: 09/06/2019			
09/06/2019	AP		FOX VALLEY INTERNET, INC.			
AP Trx #:	8297					
			NWTP & SWTP INTERNET 8/25-9/24/19	31-50-4202	54.90	
			Vnd: 0097 Invoice: 2699214	31-00-2200		54.90
			Expected Check Run: 09/06/2019			
09/06/2019	AP		FRONTIER			
AP Trx #:	8298					
			2170497024 SPECIAL ACCESS LINES	31-50-4202	82.06	
			8155440520 PRAIRIE KNOLL L/S	31-50-4202	46.78	
			8155443817 WACO WAY L/S	31-50-4202	58.25	
			8155476487 WOODSTOCK W#5&6	31-50-4202	46.89	
			8155477209 12211 RT76 SWTP	31-50-4202	60.83	
			8157650565 COUNTRYSIDE L/S	31-50-4202	51.63	
			8157650940 RT173 W#3	31-50-4202	46.78	
			8157651774 NWTP TOWER	31-50-4202	82.03	
			8157651859 BEAVER RD L/S	31-50-4202	44.83	
			8157651914 WHITING RD L/S	31-50-4202	65.11	
			8157652456 610 S STATE NWTP	31-50-4202	109.07	
			8157659169 COUNTRYSIDE W#4	31-50-4202	46.78	
			8157659391 DAWSON LK L/S	31-50-4202	44.56	
			Vnd: 0096 Invoice: 2241590281AUG2019	31-00-2200		785.60
			Expected Check Run: 09/06/2019			
09/06/2019	AP		GLOBAL INDUSTRIAL.COM			
AP Trx #:	8299					
			Invoice: 114691463 Ref#: 15676(WEST GROVE PARK BENCH)			
			WEST GROVE PARK BENCH	01-52-4440	544.63	
			Vnd: MISC Invoice: 114691463	01-00-2200		544.63
			Expected Check Run: 09/06/2019			

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	HOME DEPOT CREDIT SERVICES	Invoice: 22056 Ref#: 15646 (RUBBER GLOVES & RATCHET STRAPS)		
AP Trx #: 8300		RUBBER GLOVES & RATCHET STRAPS	01-53-4302	29.94	
		Vnd: 0364 Invoice: 22056	01-00-2200		29.94
		Expected Check Run: 09/06/2019			
09/06/2019	AP	HOWE, DAVID	Invoice: 47074 Ref#: 15634 (REIMBURSE FOR PURCHASE OF LG PLAT COPY S)		
AP Trx #: 8301		REIMBURSE FOR PURCHASE OF IG PLAT COPY	01-53-4500	2.00	
		Vnd: 0378 Invoice: 47074	01-00-2200		2.00
		Expected Check Run: 09/06/2019			
09/06/2019	AP	ILLINOIS MUNICIPAL LEAGUE	Invoice: IMLCONF.9-2019 X2 Ref#: 15677 (IML 106H CONF. KELLY WOOD, ELSIE		
AP Trx #: 8302		IML 106H CONF. KELLY WOOD	01-50-4207	125.00	
		IML 106H CONF. ELSIE WETHINGTON	01-50-4207	125.00	
		Vnd: 0330 Invoice: IMLCONF.9-2019 X2	01-00-2200		250.00
		Expected Check Run: 09/06/2019			
08/19/2019	AP	KIRSTEN FREDERICK	Invoice: REFUND UB ACCT001172 Ref#: 15622 (UB refund for account: 001172		
AP Trx #: 8303		SEWER BASE	31-00-1401	29.13	
		WATER BASE	31-00-1401	14.56	
		Vnd: MISC Invoice: REFUND UB ACCT001172	31-00-2200		43.69
		Expected Check Run: 09/06/2019			
09/06/2019	AP	MEDIACOM	Invoice: 8384912250090060AG19 Ref#: 15647 (VH PHONE, INTERNET, EMAIL HOSTI		
AP Trx #: 8304		VH PHONE, INTERNET, EMAIL 8/30-9/29/19	01-50-4202	686.64	
		Vnd: 0163 Invoice: 8384912250090060AG19	01-00-2200		686.64
		Expected Check Run: 09/06/2019			
09/06/2019	AP	MICHAEL S. DRELLA	Invoice: 07182019 Ref#: 15587 (CODE ADMIN. HEARING OFFICER 7/18/19)		
AP Trx #: 8305		CODE ADMIN. HEARING OFFICER 7/18/19	01-50-4201	75.00	
		Vnd: 0418 Invoice: 07182019	01-00-2200		75.00
		Expected Check Run: 09/06/2019			

Pos	Ne	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	8306	MR. GOODWATER	Invoice: 08302019 Ref#: 15680(COOLER RENTAL/DRINKING WATER VH,PW,WWTP)		
AP Trx #:		8306	COOLER RENTAL/DRINKING WATER@VH	01-50-4302	20.88	
			DRINKING WATER @PW	01-53-4302	6.44	
			COOLER RENTAL @WWTP	31-75-4302	8.00	
			Vnd: 0329 Invoice: 08302019	01-00-2200		27.32
			Vnd: 0329 Invoice: 08302019	31-00-2200		8.00
			Expected Check Run: 09/06/2019		35.32	35.32
09/06/2019	AP	8307	MUNICIPAL CLERKS OF ILLINOIS	Invoice: 2019-2020 Ref#: 15651(MCI MEMBERSHIP DUES: CLERK & DEPUTY CLER		
AP Trx #:		8307	MCI MEMBERSHIP DUES:CLERK 2019-2020	01-57-4217	55.00	
			MCI MEMBERSHIP DUES:DEPT.CLERK 201-20	01-57-4217	55.00	
			Vnd: 0177 Invoice: 2019-2020	01-00-2200		110.00
			Expected Check Run: 09/06/2019		110.00	110.00
09/06/2019	AP	8308	MUNICOD MUNICIPAL CODE CORPORTION	Invoice: 00332165 Ref#: 15585(2-BINDERS W/TABS CODE PUBLICATION)		
AP Trx #:		8308	2-BINDERS W/TABS CODE PUBLICATION	01-57-4218	53.14	
			Vnd: 0442 Invoice: 00332165	01-00-2200		53.14
			Expected Check Run: 09/06/2019		53.14	53.14
09/06/2019	AP	8309	MUNICOD MUNICIPAL CODE CORPORTION	Invoice: 00331728 Ref#: 15589(AGENDA MANAGEMENT SUB.RENEWAL 8/1/19-7/3)		
AP Trx #:		8309	AGENDA MGMT SUB.RENEWAL 8/1/19-7/31/2020	01-57-4214	3,400.00	
			Vnd: 0442 Invoice: 00331728	01-00-2200		3,400.00
			Expected Check Run: 09/06/2019		3,400.00	3,400.00
09/06/2019	AP	8310	N-TRAK GROUP, LLC	Invoice: 380 Ref#: 15639(PG RD/RT173 SINK HOLE FILL)		
AP Trx #:		8310	PG RD/RT173 SINK HOLE FILL	01-53-4228	25.94	
			Vnd: 0196 Invoice: 380	01-00-2200		25.94
			Expected Check Run: 09/06/2019		25.94	25.94
09/06/2019	AP	8311	NICOR GAS	Invoice: 22898582741AUG2019 Ref#: 15604(203 BEAVER DR. L/S 7/10-8/9/19)		
AP Trx #:		8311	203 BEAVER DR. L/S 7/10-8/9/19	31-75-4204	36.23	
			Vnd: 0186 Invoice: 22898582741AUG2019	31-00-2200		36.23
			Expected Check Run: 09/06/2019		36.23	36.23

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	NICOR GAS	Invoice: 30139401027AUG2019 Ref#: 15605(4420 MENGE LN W#4 7/9-8/9/19)		
AP Trx #: 8312		4420 MENGE LN W#4 7/9-8/9/19	31-70-4204	35.04	
		Vnd: 0186 Invoice: 30139401027AUG2019	31-00-2200		35.04
		Expected Check Run: 09/06/2019			
09/06/2019	AP	NICOR GAS	Invoice: 72878472371AUG2019 Ref#: 15626(610 S STATE ST. NWWTP 7/12-8/12		
AP Trx #: 8313		610 S STATE ST. NWWTP 7/12-8/12/19	31-75-4204	35.05	
		Vnd: 0186 Invoice: 72878472371AUG2019	31-00-2200		35.05
		Expected Check Run: 09/06/2019			
09/06/2019	AP	NICOR GAS	Invoice: 31857320001AUG2019 Ref#: 15627(100 S STATE ST. W#2 7/12-8/12/1		
AP Trx #: 8314		100 S STATE ST. W#2 7/12-8/12/19	31-70-4204	36.63	
		Vnd: 0186 Invoice: 31857320001AUG2019	31-00-2200		36.63
		Expected Check Run: 09/06/2019			
09/06/2019	AP	NICOR GAS	Invoice: 22409207747AUG2019 Ref#: 15628(12211 RT76 SWWTP 7/11-8/9/19)		
AP Trx #: 8315		12211 RT76 SWWTP 7/11-8/9/19	31-75-4204	106.21	
		Vnd: 0186 Invoice: 22409207747AUG2019	31-00-2200		106.21
		Expected Check Run: 09/06/2019			
09/06/2019	AP	NICOR GAS	Invoice: 17034425508AUG2019 Ref#: 15629(13505 HARVEST WAY L/S 7/11-8/9/		
AP Trx #: 8316		13505 HARVEST WAY L/S 7/11-8/9/19	31-75-4204	105.70	
		Vnd: 0186 Invoice: 17034425508AUG2019	31-00-2200		105.70
		Expected Check Run: 09/06/2019			
09/06/2019	AP	NICOR GAS	Invoice: 12314476859AUG2019 Ref#: 15630(4194 DAWSON LK RD L/S 7/11-8/9/		
AP Trx #: 8317		4194 DAWSON LK RD L/S 7/11-8/9/19	31-75-4204	35.04	
		Vnd: 0186 Invoice: 12314476859AUG2019	31-00-2200		35.04
		Expected Check Run: 09/06/2019			

Pos	Ne	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	8318	NICOR GAS	Invoice: 94988910009AUG2019 Ref#: 15631(211 W GROVE RT 173 W#3 7/15-8/1		
AP Trx #:		8318	211 W GROVE RT 173 W#3 7/15-8/13/19	31-70-4204	35.05	
			Vnd: 0186 Invoice: 94988910009AUG2019	31-00-2200		35.05
			Expected Check Run: 09/06/2019			
09/06/2019	AP	8319	NICOR GAS	Invoice: 77254215526AUG2019 Ref#: 15648(287 PRAIRIE KNOLL L/S 7/18-8/16		
AP Trx #:		8319	287 PRAIRIE KNOLL L/S 7/18-8/16/19	31-75-4204	35.64	
			Vnd: 0186 Invoice: 77254215526AUG2019	31-00-2200		35.64
			Expected Check Run: 09/06/2019			
09/06/2019	AP	8320	NICOR GAS	Invoice: 24868703307AUG2019 Ref#: 15649(1001 WACO WAY C/L/S 7/18-8/16/1		
AP Trx #:		8320	1001 WACO WAY C/L/S 7/18-8/16/19	31-75-4204	36.82	
			Vnd: 0186 Invoice: 24868703307AUG2019	31-00-2200		36.82
			Expected Check Run: 09/06/2019			
09/06/2019	AP	8321	NICOR GAS	Invoice: 07465530330AUG2019 Ref#: 15650(4870 WOODSTOCK RD W#5&6 7/18-8/		
AP Trx #:		8321	4870 WOODSTOCK RD W#5&6 7/18-8/16/19	31-70-4204	35.06	
			Vnd: 0186 Invoice: 07465530330AUG2019	31-00-2200		35.06
			Expected Check Run: 09/06/2019			
09/06/2019	AP	8322	PITNEY BOWES INC.	Invoice: 1013780867 Ref#: 15652(INK & SEALER FOR POSTAGE MACHINE 3EA.)		
AP Trx #:		8322	INK & SEALER FOR POSTAGE-ADMIN.	01-50-4208	102.95	
			INK & SEALER FOR POSTAGE-WATER	31-70-4208	102.95	
			INK & SEALER FOR POSTAGE -SEWER	31-75-4208	102.95	
			INK & SEALER FOR POSTAGE - CODE/BLDG	01-50-4216	102.94	
			Vnd: 0211 Invoice: 1013780867	01-00-2200		205.89
			Vnd: 0211 Invoice: 1013780867	31-00-2200		205.90
			Expected Check Run: 09/06/2019			
09/06/2019	AP	8323	SHERMAN WILLIAMS CO.	Invoice: 6292-3 Ref#: 15615(CROSSWALK, FIRE LANE PAINT 30-5GAL.)		
AP Trx #:		8323	CROSSWALK 20-5AL.BUCKETS	01-53-4302	321.80	
			FIRE LANE PAINT 10-5GAL.BUCKETS	01-53-4302	164.90	
			Vnd: 0239 Invoice: 6292-3	01-00-2200		486.70
			Expected Check Run: 09/06/2019			

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019 AP Trx #: 8324	AP	SHERMAN WILLIAMS CO. GLASS BEADS-PAINT 8/14/19 Vnd: 0239 Invoice: 4538-4 Expected Check Run: 09/06/2019	Invoice: 4538-4 Ref#: 15640 (GLASS BEADS-PAINT 8/14/19) 01-53-4301 01-00-2200	53.54	53.54
09/06/2019 AP Trx #: 8325	AP	SHERMAN WILLIAMS CO. GLASS BEADS-PAINT 8/13/19 Vnd: 0239 Invoice: 4498-1 Expected Check Run: 09/06/2019	Invoice: 4498-1 Ref#: 15641 (GLASS BEADS-PAINT 8/13/19) 01-53-4301 01-00-2200	53.54	53.54
09/06/2019 AP Trx #: 8326	AP	SHERMAN WILLIAMS CO. GLASS BEADS, STRIPE PAINT, PAINT THINNER Vnd: 0239 Invoice: 4714-1 Expected Check Run: 09/06/2019	Invoice: 4714-1 Ref#: 15653 (GLASS BEADS, STRIPE PAINT, PAINT THINNER) 01-53-4228 01-00-2200	136.35	136.35
08/13/2019 AP Trx #: 8327	AP	STEVEN A JOHNSON WATER BASE Vnd: MISC Invoice: REFUND 0015007000 81 Expected Check Run: 09/06/2019	Invoice: REFUND 0015007000 81 Ref#: 15584 (UB refund for account: 001500 31-00-1401 31-00-2200	59.71	59.71
09/06/2019 AP Trx #: 8328	AP	SURVEY MONKEY SURVEY MONKEY ADV. ANNUAL PLAN 8/28/19-20 Vnd: 0503 Invoice: 34643923 Expected Check Run: 09/06/2019	Invoice: 34643923 Ref#: 15679 (SURVEY MONKEY ADV. ANNUAL PLAN 8/28/19-8/) 01-50-4214 01-00-2200	384.00	384.00
09/06/2019 AP Trx #: 8329	AP	TAPESTRY LAND RECORDS LEGAL RECORD SEARCH 203 S. STATE ST. Vnd: MISC Invoice: TAP-3939718 Expected Check Run: 09/06/2019	Invoice: TAP-3939718 Ref#: 15674 (LEGAL RECORD SEARCH 203 S. STATE ST.) 01-57-4213 01-00-2200	13.90	13.90

INVOICE JOURNAL REPORT FOR VILLAGE OF POPLAR GROVE
CHECK RUN DATES 09/06/2019 - 09/06/2019

09/04/2019 03:45 PM
User: TREASURER
DB: Poplar Grove

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/06/2019	AP	TAPESTRY LAND RECORDS	Invoice: 2019R04201 Ref#: 15675 (LEGAL RECORD SEARCH 203 S STATE ST.)		
AP Trx #: 8330		LEGAL RECORD SEARCH 203 S STATE ST. Vnd: MISC Invoice: 2019R04201	01-57-4213 01-00-2200	10.95	10.95
		Expected Check Run: 09/06/2019		10.95	10.95
09/06/2019	AP	TRAVIS HENDRIX	Invoice: 2019-140 REFUND Ref#: 15681 (REFUND PERMIT FEE'S : NO FENCE ALL		
AP Trx #: 8331		REFUND PERMIT FEE'S-NO FENCE ALLOWED Vnd: MISC Invoice: 2019-140 REFUND	01-50-4215 01-00-2200	134.00	134.00
		Expected Check Run: 09/06/2019		134.00	134.00
09/06/2019	AP	U.S. CELLULAR	Invoice: 0327179229 Ref#: 15682 (PW&WWTP CALL OUT&HOTSPOT,VPG CLERK CELL		
AP Trx #: 8332		PW&WWTP PHONE/HOT SPOT 8/22-9/21/19 VPG CLERK CELL PHONE 8/22-9/21/19 Vnd: 0261 Invoice: 0327179229	01-53-4202 01-57-4202 01-00-2200	128.57 47.58	176.15
		Expected Check Run: 09/06/2019		176.15	176.15
09/04/2019	AP	VINCENTE RAYGOZA & LIZZY SALGADO	Invoice: REFUND ACCT001119400 Ref#: 15693 (UB refund for account: 001119		
AP Trx #: 8333		SEWER USAGE SEWER BASE Vnd: MISC Invoice: REFUND ACCT001119400	31-00-1401 31-00-1401 31-00-2200	2.91 1.64	4.55
		Expected Check Run: 09/06/2019		4.55	4.55
09/06/2019	AP	WEX BANK - MARATHON FLEET CARD	Invoice: 60823847 Ref#: 15632 (PUBLIC WORKS FUEL AUGUST 2019)		
AP Trx #: 8334		PUBLIC WORKS FUEL AUGUST 2019 Vnd: 0429 Invoice: 60823847	01-53-4303 01-00-2200	1,241.03	1,241.03
		Expected Check Run: 09/06/2019		1,241.03	1,241.03
Cash/Payable Account Totals:					
ACCOUNTS PAYABLE				29,863.62	29,863.62
ACCOUNTS PAYABLE				1,241.03	1,241.03
TOTAL INCREASE IN PAYABLE:					
				13,252.73	13,252.73
				16,610.89	16,610.89
				29,863.62	29,863.62

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	A.A. ANDERSON, INC	Invoice: 01-10487 Ref#: 15683(WOODS 10" SOLID GREY MOWER WHEEL)		
AP Trx #: 8361		WOODS 10" SOLID GREY MOWER WHEEL	01-53-4227	99.52	
		Vnd: 0002 Invoice: 01-10487	01-00-2200		99.52
		Expected Check Run: 09/18/2019			
09/18/2019	AP	AMAZON.COM	Invoice: 113-7504621-5356263 Ref#: 15606(1- BLK LARGE POLO FOR PWD)		
AP Trx #: 8362		1- BLK LARGE POLO FOR PWD	01-53-4080	40.97	
		Vnd: 0338 Invoice: 113-7504621-5356263	01-00-2200		40.97
		Expected Check Run: 09/18/2019			
09/18/2019	AP	AMAZON.COM	Invoice: 113-1872038-2461869 Ref#: 15607(1-GREEN XXL POLO FOR TRUSTEE G		
AP Trx #: 8363		1-GREEN XXL POLO FOR TRUSTEE GOINGS	01-50-4500	42.90	
		Vnd: 0338 Invoice: 113-1872038-2461869	01-00-2200		42.90
		Expected Check Run: 09/18/2019			
09/18/2019	AP	AMAZON.COM	Invoice: 111-0044210-5267469 Ref#: 15654 (SIGNATURE STAMP-BLDG&CODE OFFI		
AP Trx #: 8364		SIGNATURE STAMP-BLDG&CODE OFFICER	01-50-4216	24.99	
		Vnd: 0338 Invoice: 111-0044210-5267469	01-00-2200		24.99
		Expected Check Run: 09/18/2019			
09/18/2019	AP	AMAZON.COM	Invoice: 113-3255632-1921066 Ref#: 15655 (OSHA WARNING STEERING WHEEL CO		
AP Trx #: 8365		OSHA WARNING STEERING WHEEL COVERS X2	01-53-4302	94.90	
		Vnd: 0338 Invoice: 113-3255632-1921066	01-00-2200		94.90
		Expected Check Run: 09/18/2019			
09/18/2019	AP	AMAZON.COM	Invoice: 113-7530917-8214638 Ref#: 15656(UNDER VEHICLE-SHOP CREEPER)		
AP Trx #: 8366		UNDER VEHICLE-SHOP CREEPER	01-53-4302	66.23	
		Vnd: 0338 Invoice: 113-7530917-8214638	01-00-2200		66.23
		Expected Check Run: 09/18/2019			

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019 AP Trx #: 8367	AP	AMAZON.COM FLOOR MATS X2, MONITOR RISER-FRONT DESKS KEYBOARD & MOUSE-TREASURERS OFFICE Vnd: 0338 Invoice: 111-0322303-9559432	01-50-4300 01-50-4300 01-00-2200	126.97 55.87	182.84
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8368	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 11731 Ref#: 15694 (BLDG-REVIEW & CODE INSPECTIONS JULY 2019)	01-50-4215 01-50-4216 01-00-2200	11,615.00 1,430.00	13,045.00
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8369	AP	BLAIN'S FARM & FLEET Invoice: 1958 Ref#: 15608 (BOX FAX-VPG USE@MULTI-EVENTS)	01-50-4302 01-00-2200	17.99	17.99
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8370	AP	CINTAS CORPORATION #355 Invoice: 4027612888 Ref#: 15588 (SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C)	01-50-4301 01-53-4107 01-00-2200	12.60 23.09	35.69
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8371	AP	CINTAS CORPORATION #355 Invoice: 4028076044 Ref#: 15633 (SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C)	01-50-4301 01-53-4107 01-00-2200	12.60 23.09	35.69
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8372	AP	CINTAS CORPORATION #355 Invoice: 4028523864 Ref#: 15665 (SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C)	01-50-4301 01-53-4107 01-00-2200	12.60 24.66	37.26
Expected Check Run: 09/18/2019					

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	CINTAS CORPORATION #355	Invoice: 4029044336 Ref#: 15685(SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C		
AP Trx #: 8373		SOAP, SANI-CLIPS, FLOORMAT WK#5 AUG.2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WF#5 AUG.2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4029044336	01-00-2200		37.26
		Expected Check Run: 09/18/2019		37.26	37.26
09/18/2019	AP	CITY OF BELVIDERE	Invoice: 08-2019 Ref#: 15684 (PLANNING SERVICES AUG.2019)		
AP Trx #: 8374		PLANNING SERVICES AUG.2019	01-50-4237	310.00	
		Vnd: 0079 Invoice: 08-2019	01-00-2200		310.00
		Expected Check Run: 09/18/2019		310.00	310.00
09/18/2019	AP	CIVIL CONSTRUCTORS, INC.	Invoice: 08072019-2019MFT Ref#: 15609(2019 MFT MAINT. PYMT#1 19-00000-0		
AP Trx #: 8375		2019 MFT MAINT. PYMT#1 19-00000-01 GM	20-00-4409	28,992.04	
		2019 MFT MAINT. PYMT#1 19-00000-01 GM	90-53-4462	11,478.82	
		Vnd: 0069 Invoice: 08072019-2019MFT	20-00-2200		28,992.04
		Vnd: 0069 Invoice: 08072019-2019MFT	90-00-2200		11,478.82
		Expected Check Run: 09/18/2019		40,470.86	40,470.86
09/18/2019	AP	COMPLETE INTEGRATION & SERVICES LLC	Invoice: 333100 Ref#: 15686(MITSUBISHI PRESS SCREEN@SWWTP)		
AP Trx #: 8376		MITSUBISHI PRESS SCREEN@SWWTP	31-70-4410	2,000.00	
		Vnd: 0068 Invoice: 333100	31-00-2200		2,000.00
		Expected Check Run: 09/18/2019		2,000.00	2,000.00
09/18/2019	AP	CORDRAY BROTHERS INC	Invoice: 081519242 Ref#: 15666(SHORT LOAD CONCRETE@206 W. PARK SEWER RE		
AP Trx #: 8377		SHORTLOAD CONCRETE@206W.PARK SEWER REPAIR	31-75-4301	456.00	
		Vnd: 0076 Invoice: 081519242	31-00-2200		456.00
		Expected Check Run: 09/18/2019		456.00	456.00
09/18/2019	AP	CORE & MAIN LP	Invoice: L017480 Ref#: 15667 (LEAKING HYDRANT REPAIR WESTERGREN/HUGHES)		
AP Trx #: 8378		LEAKING HYDRANT REPAIR WESTERGREN/HUGHES	31-70-4301	598.19	
		Vnd: 0347 Invoice: L017480	31-00-2200		598.19
		Expected Check Run: 09/18/2019		598.19	598.19

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	DEE'S PLUMBING & CONSTRUCTION	Invoice: 17625 Ref#: 15636(WELL#4 WATER LINE REPAIR)		
AP Trx #: 8379		WELL#4 WATER LINE REPAIR	31-70-4240	410.00	
		Vnd: 0502 Invoice: 17625	31-00-2200		410.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	FRINK'S SEWER & DRAIN INC.	Invoice: 91916 Ref#: 15637(TELEWISE & JETTED SEWER MAIN@206 S. STAT)		
AP Trx #: 8380		TELEWISE & JETTED SEWER MAIN@206 S.STATE	31-75-4240	1,062.50	
		Vnd: 0346 Invoice: 91916	31-00-2200		1,062.50
		Expected Check Run: 09/18/2019			
09/18/2019	AP	FRINK'S SEWER & DRAIN INC.	Invoice: 89960 Ref#: 15657(VACTORING 2 L/S @ NWWTP&SWWTP)		
AP Trx #: 8381		VACTORING 2 L/S @ NWWTP&SWWTP	31-75-4240	2,490.00	
		Vnd: 0346 Invoice: 89960	31-00-2200		2,490.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	HAWKINS, INC.	Invoice: 4555501 Ref#: 15610(AZONE 110GAL, HYDROACID 54GAL, LPC-AM 66GA)		
AP Trx #: 8382		AZONE 15 - 110 GAL.	31-70-4305	234.00	
		HYDROFLUOSILICIC ACID 54 GAL.	31-70-4305	307.21	
		LPC-AM 66 GAL.	31-70-4305	706.53	
		Vnd: 0109 Invoice: 4555501	31-00-2200		1,247.74
		Expected Check Run: 09/18/2019			
09/18/2019	AP	HAWKINS, INC.	Invoice: 4555500 Ref#: 15611(ALUMINUM SULFATE LIQUIED 990 GAL@WWTTP)		
AP Trx #: 8383		ALUMINUM SULFATE LIQUIED 990 GAL@WWTTP	31-75-4305	1,365.40	
		Vnd: 0109 Invoice: 4555500	31-00-2200		1,365.40
		Expected Check Run: 09/18/2019			
09/18/2019	AP	MENARDS	Invoice: 20056 Ref#: 15612(SBR2 REPAIR PARTS@SWWTP)		
AP Trx #: 8384		SBR2 REPAIR PARTS@SWWTP	31-75-4301	37.85	
		Vnd: 0165 Invoice: 20056	31-00-2200		37.85
		Expected Check Run: 09/18/2019			

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019 AP Trx #: 8385	AP	MENARDS POCKET KNIFE & SHOP HANGERS FLASHLIGHT & FLASHLIGHT BATTERIES Vnd: 0165 Invoice: 20972	Invoice: 20972 Ref#: 15658 (POCKET KNIFE, FLASHLIGHT BATTERIES, FLASHL) 01-53-4302 01-53-4302 01-00-2200	29.16 44.86	74.02
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8386	AP	MENARDS PARTS TO RE-ATTACH CABLE @SWWTP Vnd: 0165 Invoice: 20925	Invoice: 20925 Ref#: 15659 (PARTS TO RE-ATTACH CABLE @SWWTP) 31-75-4302 31-00-2200	90.25	90.25
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8387	AP	MENARDS MATERIALS FOR INLET REPAIRS WORK GLOVES PVC COATED Vnd: 0165 Invoice: 21446	Invoice: 21446 Ref#: 15698 (MATERIALS FOR INLET REPAIRS, WORK GLOVES) 01-53-4228 01-53-4302 01-00-2200	63.98 7.98	71.96
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8388	AP	N-TRAK GROUP, LLC 206 S. STATE ST. SEWER REPAIR MAT&LABOR 206 S. STATE ST. SEWER REPAIR MAT&LABOR Vnd: 0196 Invoice: 11004 Vnd: 0196 Invoice: 11004	Invoice: 11004 Ref#: 15695 (206 S. STATE ST. SEWER REPAIR MATERIAL,) 01-53-4302 31-75-4302 01-00-2200 31-00-2200	10,452.50 10,452.50	20,905.00
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8389	AP	NAPA AUTO PARTS DIESEL EXHAUST FLUID X2 Vnd: 0053 Invoice: 285233	Invoice: 285233 Ref#: 15638 (DIESEL EXHAUST FLUID X2) 01-53-4302 01-00-2200	30.48	30.48
Expected Check Run: 09/18/2019					
09/18/2019 AP Trx #: 8390	AP	NAPA AUTO PARTS BULBS FOR PANEL LIGHTS@WWTP Vnd: 0053 Invoice: 284961	Invoice: 284961 Ref#: 15660 (BULBS FOR PANEL LIGHTS@WWTP) 31-75-4302 31-00-2200	2.46	2.46
Expected Check Run: 09/18/2019					

Post	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	NAPA AUTO PARTS	Invoice: 285850 Ref#: 15687(OIL, LUBE, BRAKELEEN-SERVICE VEHICLES)		
AP Trx #: 8391		OIL, LUBE, BRAKELEEN-SERVICE VEHICLES	01-53-4226	272.56	
		Vnd: 0053 Invoice: 285850	01-00-2200		272.56
		Expected Check Run: 09/18/2019		<u>272.56</u>	<u>272.56</u>
09/18/2019	AP	NORTHERN ILLINOIS SERVICE CO	Invoice: 53701 Ref#: 15613(WACO WAY L/S GROUND COVER-BEDROCK/AG-LIM)		
AP Trx #: 8392		WACOWAY L/S GROUND COVER-BEDROCK/AG-LIME	31-75-4302	10.46	
		Vnd: 0192 Invoice: 53701	31-00-2200		10.46
		Expected Check Run: 09/18/2019		<u>10.46</u>	<u>10.46</u>
09/18/2019	AP	NORTHERN ILLINOIS SERVICE CO	Invoice: 53931 Ref#: 15696(206 S. STATE ST. BACKFILL)		
AP Trx #: 8393		206 S. STATE ST. BACKFILL	31-75-4302	49.22	
		206 S. STATE ST. BACKFILL	01-53-4302	49.23	
		Vnd: 0192 Invoice: 53931	31-00-2200		49.22
		Vnd: 0192 Invoice: 53931	01-00-2200		49.23
		Expected Check Run: 09/18/2019		<u>98.45</u>	<u>98.45</u>
09/18/2019	AP	R. J. DANIELS FUEL & TIRE	Invoice: 456934 Ref#: 15668(REAR TRACTOR TIRES)		
AP Trx #: 8394		REAR TRACTOR TIRES	01-53-4227	2,094.38	
		Vnd: 0225 Invoice: 456934	01-00-2200		2,094.38
		Expected Check Run: 09/18/2019		<u>2,094.38</u>	<u>2,094.38</u>
09/18/2019	AP	R. J. DANIELS FUEL & TIRE	Invoice: 456935 Ref#: 15669(FRONT TRACTOR TIRES)		
AP Trx #: 8395		FRONT TRACTOR TIRES	01-53-4227	1,220.00	
		Vnd: 0225 Invoice: 456935	01-00-2200		1,220.00
		Expected Check Run: 09/18/2019		<u>1,220.00</u>	<u>1,220.00</u>
09/18/2019	AP	REGION 1 PLANNING COUNCIL	Invoice: 101-FY20 Ref#: 15586(FY20-Q1 JULY-SEPT.2019 LAND USE PLANNING)		
AP Trx #: 8396		JULY-SEPT.2019 LAND USE PLANNING SRVCS	01-50-4237	3,125.00	
		Vnd: 0470 Invoice: 101-FY20	01-00-2200		3,125.00
		Expected Check Run: 09/18/2019		<u>3,125.00</u>	<u>3,125.00</u>

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	ROCK ROAD COMPANIES	Invoice: 08072019-2019 MFT Ref#: 15614(2019 MFT MAINT.PYMT#2 -19-00000-		
AP Trx #: 8397		2019 MFT MAINT.PYMT#2 -19-00000-00GM	20-00-4409		
		Vnd: 0435 Invoice: 08072019-2019 MFT	20-00-2200	6,506.27	6,506.27
		Expected Check Run: 09/18/2019			
09/18/2019	AP	SABEL MECHANICAL LLC.	Invoice: 3433 Ref#: 15661(MATERIAL & LABOR TO FIX LIFT STATION PMS)		
AP Trx #: 8398		MATERIAL&LABOR-FIX I/S PMS PER QUOTE	31-75-4240		
		Vnd: 0408 Invoice: 3433	31-00-2200	2,948.00	2,948.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0001-3622 Ref#: 15699(LEGAL SERVICES: FORREST PALLET AU		
AP Trx #: 8399		LEGAL SERVICES: FORREST PALLET AUG.2019	01-50-4213		
		Vnd: 0319 Invoice: 450002.0001-3622	01-00-2200	50.00	50.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0003-3623 Ref#: 15700(LEGAL SERVICES: LABOR AUG.2019)		
AP Trx #: 8400		LEGAL SERVICES: LABOR AUG.2019	01-50-4213		
		Vnd: 0319 Invoice: 450002.0003-3623	01-00-2200	1,000.00	1,000.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0010-3625 Ref#: 15701(LEGAL SRVCS:CODE ENF.&PRIVATE PAC		
AP Trx #: 8401		LEGAL SRVCS:CODE ENF.&PRIVATE PACKAGES	01-57-4213		
		Vnd: 0319 Invoice: 450002.0010-3625	01-00-2200	315.00	315.00
		Expected Check Run: 09/18/2019			
09/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0011-3626 Ref#: 15702(201 S. STATE ST. ENOS LITG.)		
AP Trx #: 8402		201 S. STATE ST. ENOS LITG.	01-50-4213		
		Vnd: 0319 Invoice: 450002.0011-3626	01-00-2200	50.00	50.00
		Expected Check Run: 09/18/2019			
				50.00	50.00

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	SOSNOWSKI SZETO, LLP LEGAL SERVICES: GENERAL AUG.2019 Vnd: 0319 Invoice: 450002.0000-3621	01-50-4213 01-00-2200	4,640.05	4,640.05
AP Trx #: 8403		Expected Check Run: 09/18/2019		4,640.05	4,640.05
09/18/2019	AP	STEINER ELECTRIC COMPANY 20-TIME DELAY FUSES-STOCK Vnd: 0248 Invoice: S006428912-001	31-75-4301 31-00-2200	210.90	210.90
AP Trx #: 8404		Expected Check Run: 09/18/2019		210.90	210.90
09/18/2019	AP	STRAW, ELIZABETH A. SIMERL LOAN 11 ACRES INTEREST 10/1/19 SIMERL LOAN 11 ACRES PRINCIPAL 10/1/19 Vnd: 0240 Invoice: FY19-SL-11-10012019	01-50-4970 01-50-4970 01-00-2200	906.61 7,704.21	8,610.82
AP Trx #: 8405		Expected Check Run: 09/18/2019		8,610.82	8,610.82
09/18/2019	AP	STRAW, ELIZABETH A. SIMERL LOAN 4.3 ACRES INTEREST 10/1/19 SIMERL LOAN 4.3 ACRES PRINCIPAL 10/1/19 Vnd: 0240 Invoice: FY19-SL-4.3-10012019	01-50-4970 01-50-4970 01-00-2200	438.68 3,866.74	4,305.42
AP Trx #: 8406		Expected Check Run: 09/18/2019		4,305.42	4,305.42
09/18/2019	AP	TEST INC. IEPA TESTING IRONX4@SWWTP Vnd: 0355 Invoice: 190700703	31-70-4310 31-00-2200	11.00	11.00
AP Trx #: 8407		Expected Check Run: 09/18/2019		11.00	11.00
09/18/2019	AP	TEST INC. IEPA TESTING CARBON X1@SWWTP Vnd: 0355 Invoice: 190700645	31-70-4310 31-00-2200	127.00	127.00
AP Trx #: 8408		Expected Check Run: 09/18/2019		127.00	127.00

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	TEST INC.	Invoice: 190700643 Ref#: 15619 (IEPA TESTING HALOACETIC ACIDS X1@WEST W#		
AP Trx #: 8409		IEPA TESTING HALOACETIC ACIDS X1@WESTW#4	31-70-4310	120.00	
		Vnd: 0355 Invoice: 190700643	31-00-2200		120.00
		Expected Check Run: 09/18/2019		120.00	120.00
09/18/2019	AP	TEST INC.	Invoice: 190800282 Ref#: 15662 (IEPA TESTING LEAD & COPPER X6@NORTH,SOUT		
AP Trx #: 8410		IEPA TESTING LEAD&COPPER X6@N,S,WELLS	31-70-4310	132.00	
		Vnd: 0355 Invoice: 190800282	31-00-2200		132.00
		Expected Check Run: 09/18/2019		132.00	132.00
09/18/2019	AP	TEST INC.	Invoice: 190700829 Ref#: 15670 (IEPA TESTING: TRIHALOMETHANES@WEST)		
AP Trx #: 8411		IEPA TESTING: TRIHALOMETHANES@WEST	31-70-4310	80.00	
		Vnd: 0355 Invoice: 190700829	31-00-2200		80.00
		Expected Check Run: 09/18/2019		80.00	80.00
09/18/2019	AP	TEST INC.	Invoice: 190700830 Ref#: 15671 (IEPA TESTING: TRIHALOMETHANES@SOUTH)		
AP Trx #: 8412		IEPA TESTING: TRIHALOMETHANES@SOUTH	31-70-4310	80.00	
		Vnd: 0355 Invoice: 190700830	31-00-2200		80.00
		Expected Check Run: 09/18/2019		80.00	80.00
09/18/2019	AP	TEST INC.	Invoice: 190800246 Ref#: 15672 (IEPA FLUORIDE TESTING@SOUTH,WEST,NORTH 1		
AP Trx #: 8413		IEPA FLUORIDE TESTING@SOUTH,WEST,NORTH	31-70-4310	46.50	
		Vnd: 0355 Invoice: 190800246	31-00-2200		46.50
		Expected Check Run: 09/18/2019		46.50	46.50
09/18/2019	AP	TEST INC.	Invoice: 190800736 Ref#: 15688 (IEPA COLIFORM TESTING X2@WEST)		
AP Trx #: 8414		IEPA COLIFORM TESTING X2@WEST	31-70-4310	24.00	
		Vnd: 0355 Invoice: 190800736	31-00-2200		24.00
		Expected Check Run: 09/18/2019		24.00	24.00

INVOICE JOURNAL REPORT FOR VILLAGE OF POPLAR GROVE
CHECK RUN DATES 09/18/2019 - 09/18/2019

09/04/2019 04:32 PM
User: TREASURER
DB: Poplar Grove

Pos	Journal	Description	GL Number	DR Amount	CR Amount
09/18/2019	AP	TEST INC.			
AP Trx #: 8415		Invoice: 190800737 Ref#: 15689 (IEPA COLIFORM TESTING X4@SOUTH)			
		IEPA COLIFORM TESTING X4@SOUTH	31-70-4310	48.00	48.00
		Vnd: 0355 Invoice: 190800737	31-00-2200		
		Expected Check Run: 09/18/2019			
09/18/2019	AP	TEST INC.			
AP Trx #: 8416		Invoice: 190800739 Ref#: 15690 (IEPA COLIFORM TESTING X4@NORTH)			
		IEPA COLIFORM TESTING X4@NORTH	31-70-4310	48.00	48.00
		Vnd: 0355 Invoice: 190800739	31-00-2200		
		Expected Check Run: 09/18/2019			
09/18/2019	AP	TEST INC.			
AP Trx #: 8417		Invoice: 190800572 Ref#: 15691 (IEPA LEAD & COPPER TESTING X2)			
		IEPA LEAD & COPPER TESTING X2	31-70-4310	22.00	22.00
		Vnd: 0355 Invoice: 190800572	31-00-2200		
		Expected Check Run: 09/18/2019			
09/18/2019	AP	UNITED SANITATION SERVICES, INC.			
AP Trx #: 8418		Invoice: 43216 Ref#: 15692 (PORTA POTTY@VET-MEM.PARK AUG.2019)			
		PORTA POTTY@VET-MEM.PARK AUG.2019	01-52-4304	150.00	150.00
		Vnd: 0333 Invoice: 43216	01-00-2200		
		Expected Check Run: 09/18/2019			
09/18/2019	AP	USA BLUE BOOK			
AP Trx #: 8419		Invoice: 981017 Ref#: 15663 (CHEMICAL PUMP TUBING AND WIRE)			
		CHEMICAL PUMP TUBING AND WIRE	31-70-4301	344.41	344.41
		Vnd: 0262 Invoice: 981017	31-00-2200		
		Expected Check Run: 09/18/2019			
09/18/2019	AP	WELCH BROS BELVIDERE, INC.			
AP Trx #: 8420		Invoice: 274140 Ref#: 15673 (MAIN STREET PARKING BLOCK 84"X10"X7" TALL)			
		MAIN STREET PARKING BLOCK 84"X10"X7" TALL	01-53-4228	65.00	65.00
		Vnd: 0270 Invoice: 274140	01-00-2200		
		Expected Check Run: 09/18/2019			
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE		65.00	65.00
		MFT ACCOUNTS PAYABLE		122,139.17	122,139.17
		ACCOUNTS PAYABLE		50,647.66	50,647.66
				35,498.31	35,498.31
				24,514.38	24,514.38

Pos	e	Journal	Description	GL Number	DR Amount	CR Amount
			ACCOUNTS PAYABLE	90-00-2200		11,478.82
			TOTAL INCREASE IN PAYABLE:			122,139.17

RE: 203 W. Edson sewer backup

On Friday, August 9, 2019 at 9:43pm, I received a voicemail from Les Johnson, resident of 203 W. Edson, regarding a sewer backup in his basement. I immediately returned his phone call and dispatched our on-call public works employee, as well as heading there right away myself. Village staff arrived at 10:20. Village employees began popping manholes up and down Edson to see if it was just a lateral backup or if the main was backing up. We determined that there was an issue in the main after popping the manholes and seeing that they were half full. The blockage was determined to be 70 feet to the East of 203 W Edson. We came to this conclusion by popping the manhole right there and it could be seen that there was an obstruction in the upstream main and that once it got passed that and into the manhole it had no problem flowing downstream. We then put the manhole cover back on so we could gather a safety tripod, harness, winch, and gas detector for a safe entry. At this time, Ion was on site and assisted in setting up the gas detector and tripod. After determining that the manhole was safe to enter, Jake went down in and used a shovel to pry what appeared to be chunks of asphalt with half of a bathroom towel tangled around them out. Once the obstructions were removed, the sewage did not have any issues flowing and returned to normal levels. By the time we cleaned up and tore down the safety setup, the job was complete by 12:00.

On Tuesday, August 13th, I got an email from Owen saying to get the residents information over to IPMG and it was sent.

On Friday, August 16th, an agent contacted Owen with questions on what happened and if there was a history of backups at this location. Owen forwarded me the email and copied in the IPMG agent to put us in contact. I explained to him that pieces of asphalt and a towel caused an obstruction in the sewer main and that there was no history of backups.

On Tuesday, August 20th, The IPMG agent then sent me a copy of the denial letter that I am including with this memo.

August 20, 2019

Les Johnson
203 Edson
Poplar Grove, IL 6105

Re: Our Client: Village of Poplar Grove
 Date of Loss: 8/9/19
 Our File #: 190819W001

Dear Les

IPMG is the third party administrator for the Village of Poplar Grove. We are in receipt of your claim for damages to your property.

Under Illinois law, the Village of Poplar Grove must be guilty of negligence before they would be legally liable for damage claims such as those presented by you. Section 3-102 of the Illinois Local Governmental Tort Immunity Act provides immunity to municipalities if they do not have actual or constructive notice of a potentially hazardous condition and have an opportunity to correct this condition in a timely manner.

In this instance the Poplar Grove had no prior knowledge there was any type of blockage in the sewer line until a call came in for sewage backing up into a home. The Village of Poplar Grove came out to investigate and cleared the blockage, which found foreign objects in the line. Consequently, the Village of Poplar Grove would be immune from liability on this loss.

Please understand our obligation is to pay only those claims for which the Village of Poplar Grove is legally liable. Although we sincerely regret this incident and your subsequent damages, our investigation of the claim has disclosed that there is no information indicating the Village of Poplar Grove was legally liable for your damage. Therefore, we must respectfully decline to consider making any payment on your claim.

If you have any further questions, please feel free to contact the undersigned.

Sincerely,

James Morefield
P&C Claims Adjuster
IPMG, Claims Management Services
Phone: (630)485-5835
Fax: (630)485-5836
Email: james.morefield@ipmg.com

cc: Village of Poplar Grove

RECEIVED
SEP 04 2019

September 3, 2019

P.V.

To the members of the Board:

We, Les and Kelley Johnson, residing at 203 W. Edson St., are seeking financial relief / assistance with the bills incurred from sewage water backing up into our basement on the evening of Friday, August 9th.

At about 8:00 that night, it was noticed that there was water in the lower level bathroom and family room. By about 9:00 most of the basement was covered in sewage water. After finally getting in contact with a plumber from Phil's Electric Drain Service in Clinton at about 9:30, it was advised that we get hold of the city / village because there had to be an issue with the sewer main since water was bubbling in through the floor drain. By that time, most of the basement was covered with 1 ½ - 2 inches of sewage water. We then reached out to the village and left a message through the automated answering system for a return call.

Between 10:00 and 11:00 the public works crew came and opened up a couple man holes. They could see right away that the one next to our house was partially blocked since water was spraying through the opening rather than flowing like normal. One of the man holes up the road from us was found to be about ¾ full. From the first visual of the blockage it appeared to be a rock or asphalt. A crew member attempted to remove the blockage with their tool that looked like a long pole with a grasping claw on the end. They were able to remove a small part of asphalt but the main blockage still remained. The crew contacted Phil's Electric Drain thinking that they may need to come and clean out the blockage. It was then determined that the crew needed to go down in the man hole to remove the blockage instead. The crew then left and came back with the additional equipment that was needed. There was another large piece of asphalt removed which was causing some other foreign material to get caught behind it. Once the chunk of asphalt was removed, you could hear the water rush through and start to drain rapidly. After the ordeal was over, the crew speculated that the asphalt had probably gotten in there from a construction crew that had recently done some work


around the man hole up the road from us. They also commented that if we wouldn't have noticed the problem and made the correct phone calls, the rest of the houses up the hill from us most likely would have all had sewage water in their basements by morning as well.

On Saturday, Monday, and Tuesday, A-1 Restoration did the clean-up / removal of all carpeting, drywall, trim, vanities, etc., since everything that was in contact with sewage needed to be removed. Since we did not have water & sewage back-up coverage on our homeowners insurance, the entire bill was up to us to pay. The bill from A-1 for the cleaning and demo was \$10,000.

So far we have only received one estimate for the restoration, which was also from A-1. That estimate is for \$26,453.37. This doesn't include lost furniture, TV stands, etc., that was sitting in the water. We are currently waiting on another estimate that we hope to have by this weekend.

We are looking forward to meeting with you at the up and coming board meeting on Monday, September 9th to try and answer any questions and provide further details in helping towards a resolution to the issue at hand.

Sincerely,

A handwritten signature in cursive script that reads "Les Johnson".

Les and Kelley Johnson



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

www.villageofpoplargo.com

To: Village Board of Trustees

Date: 8-30-19

Reason: 206 S. State St sewer lateral

As most of you are aware, 206 S. State Street had an issue with their sewer lateral. A section of their lateral had been replaced by Roto Rooter this spring by the previous homeowner. The invoice from Roto Rooter says that it was replaced to the sidewalk and that was the information we were given by the new homeowner. Two days after moving into their home, on August 5th, the new resident had Roto Rooter back on site to investigate a sewer backup into the home. Roto Rooter was able to get a camera in the line but only until the fog line in the street (90') and it would not get passed that. They did not record the televising, so for us to investigate, Frinks was hired to come out and camera the line and record it. On August 9th, they could not get their camera passed 74'. They then brought their jetter trailer out to clean the line in hopes of being able to make it further and get a better video. After jetting, they were able to get to 80', but could not see what was causing the blockage because the camera was under murky water. Their report indicates they believe the line is collapsed.

The resident then came to the finance meeting on August 12th to speak with the Village board and let them know what his stance was regarding the Village's new ordinance on sewer laterals and how it was unfair in his situation. At the instruction of President Costanza, a contractor was to be called under emergency authority and investigate what was causing the blockage.

NTrak was hired to perform the work and started on August 14th. Work continued through the end of the day on August 16th. During the process, they started on the east shoulder at the location where the cameras could not get passed. They came upon and unmarked gas line during this process and Nicor and Julie had to be called on site. Once they got down to the service it was determined the pipe on that location was orangeburg. They cut the pipe open to get their camera down the line in each direction to see how far the orangeburg went and their camera got stuck during the process. Once their camera was out, they excavated further to the west to find where it transitioned to a PVC patch that was done in January of 2016. While the pipe was exposed, they shot grades to the manhole upstream and downstream to make sure that that they could achieve proper fall if they connected to the pvc behind the sidewalk. They determined they could achieve the fall they wanted. A sawcut truck came out and cut the road to the main on the west side in preparation for the following day. The trench was backfilled to the shoulder and barricaded off until the following morning.

Sanco was on site setting up traffic control by 6:45AM. NTrak excavated to the east to make a connection to the new pvc line that Roto Rooter had installed. It came as a surprise to everyone that the new pvc line was actually 14' behind the backside of the sidewalk, not up to the sidewalk as indicated. Owen stopped in to see how the job was going and at that time, made the decision that NTrak should do the remaining 14' behind the sidewalk while the hole was open. The homeowner agreed. NTrak picked up the parts from Core and Main and made the connection to the pvc from Roto Rooter and installed a clean out in the ROW, just behind the sidewalk. Pipe was laid out to the center line of the road and the hole was backfilled from the yard to the curb line. The remaining hole was barricaded off with snow fence.

Friday, August 16th, NTrak started on the east side of the road and once school was in session, they shut down the entire road to work west. During their excavation they uncovered the patch from 2016. It was approximately 10'

long and connected back to orangeburg, which was connected to a cast “Y” at the main. The “Y” was also facing the wrong direction. Chris Dopkins came out and it was determined it would be ok for them to use a saddle style connection instead of cutting a section out of the main. The decision was made for two reasons. Core and Main didn’t have the parts to cut the main out and get it put back together that day, and the main also had back fall to the north so it was unsure how far NTrak would have to go to make a good connection to the main. After the repairs were made, the hole was backfilled, signage was torn down, and Sanco came back to remove their traffic control.

Barricades remain on site until the sidewalk on the east side, curbs on both sides, and asphalt patchwork in the road is completed.

Regards,

Mitch Hilden
Director of Public Works



August 8, 2019

The Honorable Village President
Members of the Board of Trustees
Village of Poplar Grove, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Poplar Grove, Illinois for the year ended April 30, 2020 and optional years ended April 30, 2021 and April 30, 2022. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2020 and optional years ended April 30, 2021 and April 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, and changes in the employer's net pension liability schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory information.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures – General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Village of Poplar Grove, Illinois
August 8, 2019
Page 5

Engagement Administration, Fees, and Other

Our fees for the April 30, 2020 audit will be \$16,500, and optional years April 30, 2021 and April 30, 2022 audit will be \$16,900 and \$17,300, respectively.

We appreciate the opportunity to be of service to the Village of Poplar Grove, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Poplar Grove, Illinois.

By: _____

Title: _____

ORDINANCE NO. _____

**AN ORDINANCE PROVIDING FOR THE DISPOSAL OF CERTAIN
PERSONAL PROPERTY**

WHEREAS, the Village of Poplar Grove, is the owner of personal property (typewriters and computer equipment) which are unnecessary for retention by the Village; and

WHEREAS, State statute requires that personal property of the Village be disposed of by Ordinance; and

WHEREAS, pursuant to 65 ILCS 5/11-76-4, personal property may be disposed of in a manner as may be designated by the Administration; and

WHEREAS, the Village has items of personal property identified on the attached Exhibit "A" which it wishes to dispose; and

WHEREAS, Administration has reviewed the items of personal property and approves disposition of same.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. The corporate authorities hereby direct the Village President to convey the items of personal property identified on the attached Exhibit "A" for and by whatever terms are deemed appropriate by the Village President.

Section 2. This Ordinance shall be in full force and effect from after its passage, approval and publication as provided by law.

PASSED this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

President of the Board of Trustees
of the Village of Poplar Grove

ATTEST:

Village Clerk

EXHIBIT "A"

2012 Case TR270 skid loader
Serial# jaf533377

Means of disposal: Trade in to Johnson Tractor \$26,000



Johnson Tractor, Inc.

1110 N US Hwy 14
Janesville, WI 53546
608-756-1257

1030 S 7th Street
Rochelle, IL 61068
815-562-2135

CNH America LLC

Model SV280 Skid loader	Serial# JAFSV280TKM474550	Unit Number LD1710
-------------------------	---------------------------	--------------------

Base Machine Price

64,594.00

SPECIAL OFFER	NORMAL	NORMAL OFFER
BRAND	CASE	CASE
MODEL	SV280	SV280
VERSION	T4BR	TIER 4 B REGULATED

Options

G4G PKGS-CAS-CTL/SSL	761526	HC2 PLATINUM CAB2	-5,000.00
DRIVE CONTROL TYPE	761040	HAND CONTROLS	0
CAB	761045	ENCLOSED CAB WITH HVAC	0
CAB SEAT	761062	AIR RIDE SUSPENSION SEAT	0
HEAVY DUTY FRONT LIGHTS	761201	HEAVY DUTY FRONT LIGHTS	0
MAT	761151	FLOOR MAT MECHANICAL HAND	0
REAR DOOR	761205	HEAVY DUTY REAR DOOR	0
COUPLERS	761206	HEAVY DUTY HYDRAULIC COUPLER	0
BLOCK HEATER	761048	BLOCK HEATER (120V)	0
LANGUAGE OPTIONS	761085	ENGLISH	0
OPTION PACKAGES	761037	HIGH FLOW PLUS PACKAGE	3,047.00
TIRE OPTIONS	8503107	12X16.5 HEAVY DUTY (70 OTW)	0
BUCKETS	761133	78" LOW PROFILE EXTENDED	1,086.00
BOLT ON CUTTING EDGE	761148	78" BOLT ON CUTTING EDGE	259
BATTERY DISCONNECT	761074	BATTERY DISCONNECT	0
CAB SIDE WINDOWS	725690	CAB SIDE WINDOWS FOR ROPS	0
HOODS AND COVERS	761202	STANDARD HOODS AND COVERS	0
HYD RIDE CONTROL	761165	RIDE CONTROL	0
HYD SELF LEVEL	761162	SELF LEVEL	0
HYDRAULIC AUX	761069	HIGH FLOW AUXILIARY	0
MULTI-FUNCTION ELECTRICAL CTRL	761001	MULTI-FUNCTION ELECTRICAL CTRL	0
RADIO OPTION	726552	RADIO_	0
REGION	761181	REGION NON-EU	0
SOFT SEALS HOODS AND COVERS	761212	SOFT SEALS HOODS AND COVERS	0

Total 63,986.00 - M.S.R.P.

\$39,500.00 - Bid

- \$26,000.00 Trade
TR270

\$13,500.00
Cash Price



www.miller-bradford.com

Corporate Office:
 W250 N6851 Hwy 164
 P.O. Box 904
 Sussex, WI 53089
 1-800-242-3115

DeForest, WI 1-800-585-7219
 De Pere, WI 1-800-638-7448
 Eau Claire, WI 1-800-585-7232
 Marathon, WI 1-888-886-4410
 Negaunee, MI 1-800-562-9770
 Rockford, IL 1-800-585-7231

Ship To: IN STORE PICKUP

Invoice To: VILLAGE OF POPLAR GROVE
 200 N HILL ST
 POPLAR GROVE IL 61065

Attention: MITCH HILDEN

Branch 08 - ROCKFORD		
Date 08/26/2019	Time 15:09:20 (O)	Page 1
Account No POPLA005	Phone No 8157653201	Est No 02 Q00786
Ship Via	Purchase Order	
Tax ID No	PK1770	
TODD KUNDINGER		Salesperson TK2

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 09/25/2019 Amount

Your salesperson was TODD KUNDINGER
 New 2019 CASE SV280 SKID STEER LOADER 40500.00
 Hours: 0
 ****INCLUDING THE FOLLOWING OPTIONS****
 2 SPEED
 H-PATTERN MECHANICAL CONTROLS
 ENCLOSED CAB WITH HVAC & STEREO
 AIR RIDE SUSPENSION SEAT
 HEAVY DUTY FRONT LIGHTS
 HEAVY DUTY REAR DOOR
 HEAVY DUTY HYDRAULIC COUPLER
 BLOCK HEATER
 PERFORMANCE PACKAGE WITH FRONT AUXILIARY ELECTRIC CONTROLS
 12X16.5 HEAVY DUTY TIRES
 78" LOW PROFILE EXTENDED LIP BUCKET WITH BOLT ON EDGE

Trade Ins
 =====

Serial #: NCM458509 27000.00-
 2012 CASE TR270 WITH APPROXIMATELY 631 HOURS

Subtotal: 13500.00
 Quote Total: 13500.00

Authorization: _____

Johnson Tractor
 1110 N. US Highway 14
 Janesville, WI 53546-8641
 PH (608) 756-1257

SOLD TO
 VILL17 VILLAGE OF POPLAR GROVE
 200 N. HILL ST
 POPLAR GROVE, IL 61065

SHIP TO

Sold By: 786 PO #: TR270 Date 8/27/19 QUOTE
 Ship By: Tax #: E9998-8631-07 13:37:31 PRT: 1 QIC1079
 Open

Tax	D	Qty	Description	Price	Amount
PARTS COUNTER					
00000		1	CAS 51412660 KIT	249.00	249.00
00000		1	CAS 51412658 KIT	206.00	206.00
00000		2	CAS 84158556 RUBBER TRAC	2120.00	4240.00
00000		1	CAS 47599299 HOUSING T50	30.00	30.00
00000		1	CAS 47599300 HOUSING T51	27.75	27.75
00000		1	CAS 84344565 GLASS, DOOR WHS30	325.00	325.00
00000		1	CAS 84259722 WINDOW I37	139.00	139.00
** TOTAL PARTS COUNTER					5216.75
PART LABOR					
05500			ESTIMATED TRACK REPL LABOR		600.00

\$100 Door install
\$75 Window install

** SUBTOTAL 5816.75
 ** SALES TAX ~~33.00~~

X _____ Charge Sale

Phone: (815) 765-3201

PAY THIS AMOUNT

\$5849.



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

www.villageofpoplargo.com

To: Village Board of Trustees

Date: 9/2/19

Reason: Skid loader trade in/purchase

The Village's 2012 Case skid loader is in need of repairs/parts for around \$6000. I have included the repairs/parts quote, but the list does not include glass installation or anything they find wrong during track installation. After trade in, the lowest bid was \$13,500. If we subtract what we would be spending on repairs, should we decide to keep our 2012 machine, we would be getting a brand new machine for \$7,500. We currently have money in the general equipment budgets for both streets and sewer that this purchase would be split between.

The new machine is also more tailored to our needs in my opinion. Our current machine is a track loader, which is nice to use in muddy situations or bigger landscaping jobs. Tracks are not meant to be driven consistently on asphalt or concrete surfaces, hence the reason the tracks need to be replaced so quickly. They are also not meant for pushing snow, as they have very little traction in snow or ice. The new machine I am proposing is a rubber tired one. It will be better suited for the type of work we use a skid loader for including small landscape jobs, road repairs, pushing snow, moving sludge, and going up and down the road for projects around town etc. This machine also has more picking power than our current machine and is slightly larger.

If there are any questions on this purchase please let me know. I am recommending that the Village trade in their 2012 Case TR270 skid loader and purchase a 2019 Case SV280 from Johnson Tractor in the amount of \$13,500. Miller Bradford also bid \$13,500 but the machine at Johnson tractor has more options and is available on the lot, whereas Miller Bradford's machine needs to be ordered. There were only two quotes received as these are the only two Case dealers in a 30 mile radius.

Regards,

Mitch Hilden
Director of Public Works

**VILLAGE OF POPLAR GROVE
WATER & SEWER BILLS FOR LAST 24 MONTHS
FOR NORTH BOONE FIRE DISTRICT #3
305 W. GROVE STREET
POPLAR GROVE, IL 61065**

Meter(s)	Bill & Usage Dates	Gallons Used	Meter Read	Actual Amount Billed	The following section is for would have been billed when not using flat rate	Sewer Base Rate First 2,000 Gallons	Sewer Usage Rate Per 1,000	Sewer Usage charge	Water Base Rate First 2,000 Gallons	Water Rate per 1,000 from 0-50,000	Water Usage charge for 0-50,000	Water Rate per 1,000 for 51,000-500,000	Water Usage charge for 51,000-500,000	The amount of what would have been billed without flat rate	Difference of Amount Billed and what would have been billed without flat rate	Difference of Total for both meters without flat rate
	September 1, 2017		363/84													
meter 1 w/water only	7/16/17-8/15/17	115,000	478	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$163.80	\$277.80	\$118.02	
meter 2 w/water & sewer	7/16/17-8/15/17	16,000	100	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$128.24	\$13.72	\$2.28	\$31.92	\$2.52	\$0.00	\$201.34	\$201.34	\$319.36
	October 1, 2017															
meter 1 w/water only	8/16/17-9/15/17	89,000	567	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$98.28	\$212.28	\$52.50	
meter 2 w/water & sewer	8/16/17-9/15/17	20,000	120	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$164.88	\$13.72	\$2.28	\$41.04	\$2.52	\$0.00	\$247.10	\$247.10	\$299.60
	November 1, 2017															
meter 1 w/water only	9/16/17-10/15/17	274,000	841	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$564.48	\$678.48	\$518.70	
meter 2 w/water & sewer	9/16/17-10/15/17	16,000	136	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$128.24	\$13.72	\$2.28	\$31.92	\$2.52	\$0.00	\$201.34	\$201.34	\$720.04
	December 1, 2017															
meter 1 w/water only	10/16/17-11/15/17	76,000	917	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$65.52	\$179.52	\$19.74	
meter 2 w/water & sewer	10/16/17-11/15/17	15,000	151	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$119.08	\$13.72	\$2.28	\$29.64	\$2.52	\$0.00	\$189.90	\$189.90	\$209.64
	January 1, 2018															
meter 1 w/water only	11/16/17-12/15/17	92,000	1,009	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$105.84	\$219.84	\$60.06	
meter 2 w/water & sewer	11/16/17-12/15/17	13,000	164	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$100.76	\$13.72	\$2.28	\$25.08	\$2.52	\$0.00	\$167.02	\$167.02	\$227.08
	February 1, 2018															
meter 1 w/water only	12/16/17-1/15/18	64,000	1,073	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$35.28	\$149.28	(\$10.50)	
meter 2 w/water & sewer	12/16/17-1/15/18	18,000	182	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$146.56	\$13.72	\$2.28	\$36.48	\$2.52	\$0.00	\$224.22	\$224.22	\$213.72
	March 1, 2018															
meter 1 w/water only	1/16/18-2/15/18	399,000	1472	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$879.48	\$993.48	\$833.70	
meter 2 w/water & sewer	1/16/18-2/15/18	64,000	246	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$567.92	\$13.72	\$2.28	\$114.00	\$2.52	\$30.24	\$753.34	\$753.34	\$1,587.04
	April 1, 2018															
meter 1 w/water only	2/16/18-3/15/18	178,000	1650	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$322.56	\$436.56	\$276.78	
meter 2 w/water & sewer	2/16/18-3/15/18	30,000	276	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$256.48	\$13.72	\$2.28	\$63.84	\$2.52	\$0.00	\$361.50	\$361.50	\$638.28
	May 1, 2018															
meter 1 w/water only	3/16/18-4/15/18	198,000	1848	\$159.78	BILLED VS NOT BILLED					\$2.28	\$114.00	\$2.52	\$372.96	\$486.96	\$327.18	
meter 2 w/water & sewer	3/16/18-4/15/18	23,000	299	\$0.00	BILLED VS NOT BILLED	\$27.46	\$9.16	\$192.36	\$13.72	\$2.28	\$47.88	\$2.52	\$0.00	\$281.42	\$281.42	\$608.60
	June 1, 2018															
meter 1 w/water only	4/16/18-5/15/18	150,000	1998	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$260.00	\$377.50	\$212.93	
meter 2 w/water & sewer	4/16/18-5/15/18	19,000	318	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$160.31	\$14.13	\$2.35	\$39.95	\$2.60	\$0.00	\$242.68	\$242.68	\$455.61
	July 1, 2018															
meter 1 w/water only	5/16/18-6/15/18	91,000	2089	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$106.60	\$224.10	\$59.53	
meter 2 w/water & sewer	5/16/18-6/15/18	13,000	331	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$103.73	\$14.13	\$2.35	\$25.85	\$2.60	\$0.00	\$172.00	\$172.00	\$231.53
	August 1, 2018															
meter 1 w/water only	6/16/18-7/15/18	114,000	2203	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$166.40	\$283.90	\$119.33	
meter 2 w/water & sewer	6/16/18-7/15/18	16,000	347	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$132.02	\$14.13	\$2.35	\$32.90	\$2.60	\$0.00	\$207.34	\$207.34	\$326.67
	September 1, 2018		1st 12 mth flat rate	\$1,931.73									1st 12 Months	\$7,768.90	\$5,837.17	\$1,931.73
meter 1 w/water only	7/16/18-8/15/18	174,000	2377	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$322.40	\$439.90	\$275.33	
meter 2 w/water & sewer	7/16/18-8/15/18	22,000	369	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$188.60	\$14.13	\$2.35	\$47.00	\$2.60	\$0.00	\$278.02	\$278.02	\$553.35
	October 1, 2018															

meter 1 w/water only	8/16/18-9/15/18	83,000	2460	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$85.80	\$203.30	\$38.73				
meter 2 w/water & sewer	8/16/18-9/15/18	21,000	390	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$179.17	\$14.13	\$2.35	\$44.65	\$2.60	\$0.00	\$266.24	\$266.24	\$304.97			
November 1, 2018																			
meter 1 w/water only	9/16/18-10/15/18	101,000	2561	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$132.60	\$250.10	\$85.53				
meter 2 w/water & sewer	9/16/18-10/15/18	21,000	411	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$179.17	\$14.13	\$2.35	\$44.65	\$2.60	\$0.00	\$266.24	\$266.24	\$351.77			
December 1, 2018																			
meter 1 w/water only	10/16/18-11/15/18	184,000	2745	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$348.40	\$465.90	\$301.33				
meter 2 w/water & sewer	10/16/18-11/15/18	21,000	432	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$179.17	\$14.13	\$2.35	\$44.65	\$2.60	\$0.00	\$266.24	\$266.24	\$567.57			
January 1, 2019																			
meter 1 w/water only	11/16/18-12/15/18	65,000	2810	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$39.00	\$156.50	(\$8.07)				
meter 2 w/water & sewer	11/16/18-12/15/18	16,000	448	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$132.02	\$14.13	\$2.35	\$32.90	\$2.60	\$0.00	\$207.34	\$207.34	\$199.27			
February 1, 2019																			
meter 1 w/water only	12/16/18-1/15/19	131,000	2941	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$210.60	\$328.10	\$163.53				
meter 2 w/water & sewer	12/16/18-1/15/19	22,000	470	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$188.60	\$14.13	\$2.35	\$47.00	\$2.60	\$0.00	\$278.02	\$278.02	\$441.55			
March 1, 2019																			
meter 1 w/water only	1/16/19-2/15/19	175,000	3116	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$325.00	\$442.50	\$277.93				
meter 2 w/water & sewer	1/16/19-2/15/19	20,000	490	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$169.74	\$14.13	\$2.35	\$42.30	\$2.60	\$0.00	\$254.46	\$254.46	\$532.39			
April 1, 2019																			
meter 1 w/water only	2/16/19-3/15/19	22,000	3138	\$164.57	BILLED VS NOT BILLED					\$2.35	\$47.00	\$2.60	\$0.00	\$47.00	(\$117.57)				
meter 2 w/water & sewer	2/16/19-3/15/19	12,000	502	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$94.30	\$14.13	\$2.35	\$23.50	\$2.60	\$0.00	\$160.22	\$160.22	\$42.65			
May 1, 2019																			
meter 1 w/water only	3/16/19-4/15/19	51,000	3189	\$164.57	BILLED VS NOT BILLED					\$2.35	\$117.50	\$2.60	\$2.60	\$120.10	(\$44.47)				
meter 2 w/water & sewer	3/16/19-4/15/19	11,000	513	\$0.00	BILLED VS NOT BILLED	\$28.29	\$9.43	\$84.87	\$14.13	\$2.35	\$21.15	\$2.60	\$0.00	\$148.44	\$148.44	\$103.97			
June 1, 2019																			
meter 1 w/water only	4/16/19-5/15/19	111,000	3300	\$169.51	BILLED VS NOT BILLED					\$2.42	\$121.00	\$2.68	\$163.48	\$284.48	\$114.97				
meter 2 w/water & sewer	4/16/19-5/15/19	30,000	543	\$0.00	BILLED VS NOT BILLED	\$29.14	\$9.71	\$271.88	\$14.55	\$2.42	\$67.76	\$2.68	\$0.00	\$383.33	\$383.33	\$498.30			
July 1, 2019																			
meter 1 w/water only	5/16/19-6/15/19	91,000	3391	\$169.51	BILLED VS NOT BILLED					\$2.42	\$121.00	\$2.68	\$109.88	\$230.88	\$61.37				
meter 2 w/water & sewer	5/16/19-6/15/19	28,000	571	\$0.00	BILLED VS NOT BILLED	\$29.14	\$9.71	\$252.46	\$14.55	\$2.42	\$62.92	\$2.68	\$0.00	\$359.07	\$359.07	\$420.44			
August 1, 2019																			
meter 1 w/water only	6/16/19-7/15/19	132,000	3523	\$169.51	BILLED VS NOT BILLED					\$2.42	\$121.00	\$2.68	\$219.76	\$340.76	\$171.25				
meter 2 w/water & sewer	6/16/19-7/15/19	36,000	607	\$0.00	BILLED VS NOT BILLED	\$29.14	\$9.71	\$330.14	\$14.55	\$2.42	\$82.28	\$2.68	\$0.00	\$456.11	\$456.11	\$627.36			
1st 12 mth flat rate												\$1,989.66			2nd 12 Months		\$6,633.25	\$4,643.59	\$1,989.66
AVERAGE BILL												\$163.39			AVERAGE BILL		\$600.09	AVERAGE LOSS	\$496.50

REPORT BY: YVONNE CATALANI
8/27/2019

120		
136	1-Nov	16000
151	1-Dec	15000
164	Jan-18	13000
182	Feb-18	18000
246	Mar-18	64000
276	Apr-18	30000
299	May-18	23000
318	Jun-18	19000
331	Jul-18	13000
347	Aug-18	16000
369	Sep-18	22000
390	Oct-18	21000
411	Nov-18	21000
432	Dec-18	21000
448	Jan-19	16000
470	Feb-19	22000
490	Mar-19	20000
502	Apr-19	12000
513	May-19	11000
543	Jun-19	30000
571	Jul-19	28000
607	Aug-19	36000

ORDINANCE NO. _____

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING
THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES REGARDING
WATER AND SEWER RATES FOR THE NORTH BOONE FIRE DISTRICT NO. 3**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Code of Ordinances (“Code”); and

WHEREAS, Title 6, Section 6-2-4-1, of the Code establishes the rates for water and sewer service within the Village; and

WHEREAS, the Village Board of Trustees believes it is in the best interest of the Village and its citizens to amend the water and sewer rates assessed to the North Boone Fire District No. 3 to remove the reduced water and sewer rates that have been provided to the North Boone Fire District No. 3.

NOW, THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

Section 1. Recitals. The foregoing recitals shall be and are hereby incorporated into and made part of this Ordinance as if fully set forth in this Section 1.

Section 2. That Section 6-2-4-1 (A)(6) of the Village Code shall be amended to read as follows (amended language shown as bold and underlined and removed language as stricken):

~~“6. Fire Protection District Number 3. For the use and service supplied by the system to the North Boone Fire Protection District Number 3 for fire protection and public purposes, the charge to the District on a bi-monthly basis shall be as follows:~~

Month/Year	Flat Rate
May 1, 2014	\$292.43

Month/Year	Flat Rate
May 1, 2015	\$301.20
May 1, 2016	\$310.24
May 1, 2017	\$319.55
May 1, 2018	\$329.14
May 1, 2019	\$339.01
May 1, 2020	\$349.18
May 1, 2021	\$359.66
May 1, 2022	\$370.45
May 1, 2023	\$381.56
May 1, 2024	\$393.04
May 1, 2025	\$404.83
May 1, 2026	\$416.97
May 1, 2027	\$429.48
May 1, 2028	\$442.36

Section 3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such

judgement shall not affect, impair, invalidate, or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

Section 5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED this ____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

President of the Board of Trustees
of the Village of Poplar Grove

ATTEST:

Village Clerk

ORDINANCE NUMBER: _____

AN ORDINANCE AMENDING TITLE 2 – BUSINESS AND LICENSE REGULATIONS, OF THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES TO CREATE A NEW CHAPTER 13 TO BE ENTITLED “MUNICIPAL CANNABIS RETAILERS’ OCCUPATION TAX”

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has the authority to adopt ordinances and to promulgate rules and regulations (that pertain to its government and affairs) and that protect the public health, safety and welfare of its citizens and accordingly has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, this Ordinance is adopted pursuant to the provisions of the Illinois Municipal Cannabis Retailers’ Occupation Tax Law, 65 ILCS 5/11-8-22 *et seq.* (Act); and

WHEREAS, Title 2 of the Code governs Business and License Regulations; and

WHEREAS, the Village wishes to amend Title 2 to create a new Chapter 13 to be entitled “Municipal Cannabis Retailers’ Occupation Tax”; and

WHEREAS, this Ordinance is intended to impose the tax authorized by the Act providing for a municipal cannabis retailers’ occupation tax which will be collected by the Illinois Department of Revenue; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enact such amendments.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Title 2 – Business and License Regulations of the Village Code of Ordinances is hereby amended to create a new Chapter 13 to be entitled “Municipal Cannabis Retailers’ Occupation Tax” and which new chapter shall read as follows (additions being underlined and bold and deletions shown as stricken):

“CHAPTER 13

MUNICIPAL CANNABIS RETAILERS’ OCCUPATION TAX

2-13-1. Tax imposed; Rate.

- (a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail**

in the Village at the rate of 3% of the gross receipts from these sales made in the course of that business.

(b) The imposition of this tax is in accordance with the provisions of Sections 8-11-22, of the Illinois Municipal Code (65 ILCS 5/8-11-22).

2-13-2. Collection of tax by retailers.

(a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (Department). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.

(b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this article.

(c) All revenues received by the Village from the Department pursuant to this Chapter shall be deposited by the Village into its Public Safety Fund and such revenues shall only be used for public safety purposes and in the same manner as how all other funds deposited into the Public Safety Fund can be utilized.”

3. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.
4. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law, provided, however, that the tax provided for herein shall take effect for all sales on or after the first day of January 2020. Copies of this Ordinance shall be certified and sent to the Illinois Department of Revenue.
5. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2019

ATTEST:

CLERK

PRESIDENT