VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 15, 2020 - 7:00 PM

or immediately following the public hearing
200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from March 18, 2020 Village Board meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Engineering Report, McMahon
3. Treasurer Report, Carina Boyd
4. Public Works, Mitch Hilden
5. Building Permits & Code Enforcement, B&F Construction Code

NEW BUSINESS

6. Discussion and motion to approve check disbursement in the amount of $740,090.41
7. Discussion and Motion to approve **Ordinance 2020-07** An Ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a Fixed Cash Farm Lease Agreement for the Real Property located at XX Park Street, Poplar Grove

8. Discussion and Motion to approve **Ordinance 2020-08** An Ordinance of the Village of Poplar Grove authorizing the Village to enter into Master Equipment Lease/Purchase Agreement for the Purchase of a new Snow Plow

9. Discussion and Motion to approve **Ordinance 2020-09** An Ordinance appropriating for all corporate purposes for the Village of Poplar Grove, Illinois, for the fiscal year commencing on the 1st day of May, 2020, and ending on the 30, day of April, 2021

10. Discussion and Motion to approve **Ordinance 2020-10** An Ordinance of the Village of Poplar Grove, Illinois amending certain provisions of the Village of Poplar Grove Employee Handbook relating to a Telecommuting Policy.

11. Discussion and Motion to approve **Ordinance 2020-11** An Ordinance granting a Special Use for Indoor Entertainment Sales/Service within the GB, General Business District (13525 Illinois Route 76)

12. Discuss and Motion to approve **Resolution 20-12** A Resolution of the Village of Poplar Grove to award a contract for Section Number 20-00000-00-GM (2020 Pavement Maintenance)

13. Discussion and Motion to approve **Resolution 20-13** A Resolution for Maintenance Under the Illinois Highway Code Section Number 20-00000-00-GM in the amount of $198,000

14. Discussion and Motion to approve **Resolution 20-14** A Resolution of the Village of Poplar Grove to Procure Engineering Services for the Washington & Main Improvements.

15. Discussion and Motion to approve **Resolution 20-15** A Resolution of the Village of Poplar Grove to award a Construction Contract (Reject all Bids) for the West Grove Park Improvements

GOOD OF THE VILLAGE

16. Planning & Zoning - Wednesday April 22, 2020 7:00 pm
Administration and Zoning-Monday May 11, 2020 6:30 pm
Finance and Public Works-Monday May 11, 2020 6:30 pm
Board of Trustees - Wednesday May 20, 2020 7:00 pm

ADJOURNMENT (Voice Vote)

KJA 04/13/2020

VILLAGE OF POPLAR GROVE

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VILLAGE BOARD OF TRUSTEES

Wednesday, March 18, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 7:02pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Trustee Eric Miller (on phone)
Admin Trustee Ron Quimby (on phone)
Trustee Jeff Goings
Trustee Sophia Ramdass (on phone)
Trustee Ed Wethington
Clerk Karri Anderberg (on phone)
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Christopher Dopkins
ABSENT
Trustee Erin Walsh

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass,

Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from February 19, 2020 Board meeting and February 27, 2020 Budget meeting.
   Motion made by Finance Trustee Miller, Seconded by Trustee Ramdass.
   Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

ADMINISTRATION & ZONING, TRUSTEE QUIMBY

2. Boone County Health Department update on the Coronavirus (COVID-19), Amanda Mehl
   Ellen Genrich from the Boone County health department came an gave an update on COVID-19. Power point is on file with the clerks office and on the website.
3. Motion to approve **Ordinance 2020-05** An Ordinance of the Village of Poplar Grove amending Section 2-2-4 of the Village of Poplar Grove Code of Ordinances regarding Liquor License Classifications, Fees, Number Issued
   Motion made by Admin Trustee Quimby, Seconded by Trustee Goings.
   Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Ramdass
   Voting Nay: Finance Trustee Miller, Trustee Wethington

FINANCE AND PUBLIC WORKS, TRUSTEE ERICKSON

4. Motion to approve check disbursement in the amount of $149,650.25.
   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

5. Motion to approve **Resolution 20-08** A Resolution of the Village of Poplar Grove to authorize Public Bid Letting for the West Grove Park improvements
   Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby.
   Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass

6. Motion to approve **Resolution 20-09** a resolution to the Village of Poplar Grove, Illinois to authorize an emergency repair of sewer lateral and appurtenances thereto at 105 W. Grove Street and 235. N State Street by Stenstrom Excavating
Motion made by Finance Trustee Miller, Seconded by Trustee Ramdass.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

NEW BUSINESS

7. Discussion and Motion to approve Replat of Lots 37 & 38 and Plat of Easement Vacation in Candlewick Lake Unit No. 1
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

8. Discussion and Motion to approve **Resolution 20-10** A Resolution directing the Belvidere Community Development Department (Planning Department) to publish the Zoning Map of the Village of Poplar Grove
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

9. Motion to approve Tobacco License for Route 76 Tobacco & Vape
Motion made by Finance Trustee Miller, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

10. Discussion and Motion to approve **Resolution 20-11** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an Agreement with RBG Janitorial for Village Hall Cleaning Services.
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

11. Discussion and Motion to approve Tree Care Enterprise Inc. for removal of 15 Right of Way trees along Park & Washington
Motion made by Trustee Goings, Seconded by Finance Trustee Miller.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington

12. Discussion and Motion to approve temporary waiver of all water & sewer disconnections due to COVID-19.
Motion made by Trustee Wethington, Seconded by Finance Trustee Miller.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee

Ramdass, Trustee Wethington

GOOD OF THE VILLAGE

13. Planning & Zoning - Wednesday March 25, 2020 7:00 pm
Administration and Zoning-Monday April 13, 2020 6:30 pm
Finance and Public Works-Monday April 13, 2020 6:30 pm
Public Hearing Budget FY 2020-2021 - Wednesday April 15, 2020 7:00 pm
Board of Trustees - Wednesday April 15, 2020 7:15 pm

ADJOURNMENT (Voice Vote)

KJ 03/16/2020
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Goings, Trustee Ramdass, Trustee Wethington
8:03pm

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – March 2020 Activity**

Date: **April 9, 2020**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **2020 Pavement Maintenance Program:** We have conducted the pre-construction meeting ahead of the contract award. The Contractor is assembling a schedule for the improvements which we will pass along upon receipt.
- **IL 173 Water Main:** After months of discussions with Frontier and the land owner, we finally have agreement upon the easement limits and water main alignment. I am also very pleased to advise that Frontier has agreed to reimburse the Village for costs to date (which are nearly $3,000), and has further agreed to compensate the Village for future costs resulting from the need to realign the main and reconfigure the easement (estimated at $3,000). Frontier is also purchasing an easement outside of the water main easement and has an agreement in place with the property owner to do so. We are currently revising the plans and coordinating with the contractor, and at the time of this memorandum I would estimate that construction will commence in the next few weeks. It took quite of bit of time to resolve the issues, but at the end of the day it has worked out well for the Village.
- **Phase I Clean & Televise:** The Contractor has sealed all of the manholes that were actively leaking, and as a result the run time of the Collection Point Lift Station has been reduced by a third. Additional MH's will be completed once spring rains hit and the leaks present themselves. I am also pleased to advise that the overall project cost will be less than the bid price.
- **West Grove Park Improvements:** Bids will be opened on April 14th. There is a memorandum and draft resolution in the packet with additional details.
- **Washington/Main Improvements:** A memorandum and proposal for storm water management and pavement improvements is included in the packet.
- **Prairie Green Storm Sewer/Paving of Knolls Driveway:** You will recall that the project came to a halt due to early snowfall/cold weather. Remainder of the work (paving, check valve installation, inlet modifications, restoration) will occur in the spring.
- **Regrade Drainage Easement in Rear Yard – Park Street:** As you will recall, the Village awarded a small contract to Foss Landscapes for re-grading work within a drainage easement in the rear yards of Park Street in Sherman Oaks. There were only a few weeks last year where it was dry enough to complete the work. We will reach out to Foss Landscapes and get the work scheduled for this year.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

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Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

MARCH 2020 TREASURER'S REPORT

Monthly Reports:

Attached you will find March's financial reports.

Due to the Corona Virus we will face an unknown reduction in State Revenues in the coming months. We will also face a delay in State Income Tax revenues as filing and payments deadlines are postponed until July 15, 2020. It would also be safe to say that income tax revenue received in 2021 will be reduced due to the interruption in employment.

It is very difficult to estimate how much our revenue will be reduced in the coming months, as it depends on how long everything will remain closed down. If I must make an estimate, it would probably be at least 25% to 30% reduction of our annual State revenues.

At this time, it is too early to adjust our budget for FY2021, as we don't know the full impact of COVID-19. Therefore. we are moving ahead with our budget as proposed. However, I would caution us not to spend anything besides absolute necessities until we know how much our income will be affected.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a copy of our Revenue and Expenditure, and Balance Sheet Reports for period ending 3/31/2020.
- Attached is a list of all payments issued in March.
- Invoices scheduled to be paid in the April: $740,090.41 in in AP checks, $11,922.79 in Insurance Expense checks, and $3,161.45 in EFTS.

Upcoming Activities

- April is the last month of our fiscal year, so we will begin to prep for year end.

Carina

Post	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	VISU-SEWER OF ILLINOIS, LLC Invoice: 8710 Ref#: 16759(PHASE 1 SANITARY SEWER CLEANING FEB2020)			
AP Trx #: 9922					
		PHASE 1 SANITARY SEWER CLEANING FEB2020	31-75-4930	65,315.56	
		Vnd: 0523 Invoice: 8710	31-00-2200		65,315.56
		Expected Check Run: 04/15/2020		65,315.56	65,315.56
				65,315.56	65,315.56
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	31-00-2200		65,315.56
			GRAND TOTAL:		65,315.56

Village of Poplar Grove
Monthly Utility Bill Report
2018-2020

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	**2018**	**1450**	**79**	**1529**	**195**	**17**	**26**	**1**	**13**
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	2	9
September	2019	1447	95	1542	228	26	47	4	8
October	2019	1448	99	1547	190	18	43	1	11
November	**2019**	**1459**	**93**	**1552**	**163**	**18**	**69**	**2**	**17**
December	2019	1439	107	1546	185	26	52	0	5
Average for	**2019**	**1445**	**95**	**1541**	**195**	**21**	**45**	**2**	**10**
January	2020	1435	110	1545	172	20	37	1	8
February	2020	1439	100	1539	154	18	46	SCH. FOR 3/5	9
March	2020	1442	99	1541	COVID-19	DID NOT DO	ANY LATE FEES	OR SHUT OFFS	12
April	2020	1444	98	1542					
May	2020								
June	2020								
July	2020								
August	2020								
September	2020								
October	2020								
November	2020								
December	2020								
Average for	**2020**	**1440**	**102**	**1542**	**163**	**19**	**42**	**1**	**10**

Average for 2018-2020		***1443***	***97***	***1539***	***179***	***19***	***39***	***1***	***10***

Updated on: 03/27/2020
Completed by: Yvonne Catalani

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March 2020 Public Works Report

General:

Multiple memos were written for Public Works staff regarding COVID19 procedures. This has been a unique month for all of us, but staff is doing well keeping their distance from one another and following protocols that have been put in place. We continue to monitor executive orders passed along from our attorney's office and how it relates our employees during these trying times. Cleaning supplies and adequate PPE have been hard to come by. We have a fair amount on hand right now and will continue to search for more.

Employee evaluations were completed.

A pre-bid meeting was held at Village Hall, and at a later date, bids were opened for our FY2021 MFT projects. Curran was the lower bidder.

A meeting was held at Village Hall with the new owners of 290 E. Park St. They were informed that a special use permit would be needed and what needed to be done with the property to bring it up to code.

As talked about at the budget hearing, a public works shop is needed. I have been working with McMahon's architect, along with getting prices from steel building vendors to compare costs vs needs. Once a design is complete and we have a better understanding of the cost, I will have a plan to present to the board. This is still an ongoing process.

Staff attended pesticide applicators training and passed the required exams to either become or stay certified by the Illinois Department of Agriculture.

Oversight on code violations and building inspections, as well as monitoring social media for resident complaints/inquiries is happening on a weekly basis.

Per a court order, staff cleaned up the exterior of 201 S. State Street. Clean up has been completed and all manhours and equipment hours have been turned over to our attorney's office for lien purposes.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noted. The following work was performed:

All Village owned plow equipment was power washed and cleaned. Some of the equipment has already been stored and the remaining equipment will be stored shortly. Summer equipment was pulled out of storage to begin preparation for the upcoming mowing season.

-2019 Case Skid loader was greased and fluids checked.
-2016 Kubota Tractor was greased and fluids checked.
-2017 Kubota Mini Excavator was greased and fluids checked.
-Woods finishing mower was power washed, greased, and painted.
-Woods batwing mower was power washed, greased, and painted.
-Kubota 48" mower was power washed, serviced, blades sharpened, deck removed and painted, belts replaced

-Kubota 60” mower was power washed, serviced, blades sharpened, deck removed and repainted, roller wheels and spindles replaced, belts replaced
-Kubota 72” front mount mower was power washed, serviced, blades sharpened, deck removed and painted, belts replaced

Streets/Storm Sewer:

Letters were sent out to affected residents on Washington Street and West Park Street regarding the tree work that was approved at last months board meeting. The tree work has been completed and Village staff will restore the parkway when dirt becomes available.

This month was slower with weather related events than February. Public Works only had to go out one time to salt this month and it was just main roads that needed to be done.

Every road in the Village was swept throughout the month.

We have taken delivery of 409 tons of salt and still need to take 91 more tons to meet our contract minimum. With a very mild winter, our salt shed is completely full. The Boone County Highway Department has agreed to store the remaining 91 tons for us until next season.

The ditch along Whiting Road, just south of Olson woods, was excavated and cleaned out to help with water flow and potentially keeping water from flowing over Whiting Road in heavy rains.

Midwest Bank was contacted regarding potholes and debris in drainage areas in Olson Woods.

Letters were sent out to residents scheduling sump pump inspections in Belair, however, we had to send out follow up letters canceling the inspections due to COVID19.

Spring road postings were removed.

3 overweight permits were issued to enable builders to have supplies delivered to new construction homes.

Potholes were patched on multiple occasions.

Staff installed snow ordinance and towing signs at every entry point throughout the Village, in addition to other signs that were installed.

The Boone County Highway Department reclaimed the shoulder stone on our rural roads for us.

Two sinkholes were repaired and patched in the Knolls of Boone neighborhood.

Staff went through the drainage from 173 to Whiting Road and cleared grates of debris, removed some grates, and removed debris in the drainage area itself.

Manhole markers and barricades were removed from neighborhoods that do not have the final asphalt surface on them.

Parks/Buildings:

Interviews were completed, proposals submitted, and a contract was executed for a new cleaning service at Village Hall. Village Hall was also cleaned by a separate company before and after the election to sanitize the building.

Voting booths and tables were set up and torn down for the election.

New AED pads and a battery for the AED were purchased and installed. CPR training was also scheduled but had to be canceled due to COVID19.

Hand sanitizer stations were installed throughout Village Hall.

Gutters were cleaned out and trees were trimmed back off of the building at Village Hall.

Staff disinfected high touch areas multiple times a week throughout the month.

Water/Sewer distribution:

Staff filled in the trench from 105 W Grove's sewer lateral repair a couple times this month as it settles out.

Hydrants were flushed in all three water systems this month.

Staff got pictures and inspected the services being abandoned at 238 N State St. The home was demolished.

There was a water service leak on Countryside Estates that was called in by a resident. It was similar to the leak last year on Harvest Way as the leak was just behind the bbox on the property owners' side. We were able to isolate the leak with main valves and limit the number of affected residents. The Village was kind enough to issue water to the residents that were without service for two days. A boil order did not need to be issued.

A watermain valve riser was excavated and replaced at the corner of Julie Dr and Countryside Estates.

Locates were done as required by law and are coming in daily. We also marked and called in our locates for multiple projects that we are working on.

Staff filled in the trench at 103 W. Park St after it settled due to a water service repair.

Meters were read and all un-reads were gathered manually.

Other work performed by staff:
- 44 non-payment door notices
- 4 water turn ons
- 2 water turn offs
- 1 meter installs
- 5 MXU replacements/installs
- 2 bbox adjustments/repairs
- 9 final reads
- 0 consumption/water quality/pressure complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

B&F CONSTRUCTION CODE SERVICES, INC.

Building & Fire Protection Plan Review

Training • Inspections • Code Consulting

To: Karri Anderberg – Village Clerk

From: Kenneth Garrett – Vice President – B & F Construction Code Services, Inc.

Date: April 3, 2020

Re: Monthly Report – March

Summary

Hearing took place regarding 201 N. State Street with the Village prevailing. Met with the new owner of 290 E. Park and we are working on the permit process along with Gina who is working on the Special Use Process. We have approved a number of permits for Newark Homes which will require an amendment to the agreement to allow additional lots to be added. The number of permits, inspections and code enforcement equaled 90. This number decreased from 123 last month to 90 this month. The COVID-19 has definitely slowed things down.

Below are the statistics for the month of March.

Category

Complaints	9
Verbal/Written Warnings	15
Permits Issued	16
Court Tickets Issued	1
Meetings	2
Phone Calls/Admin. (Mondays only)	2
B&F Inspections	45
Stop Work Orders	0
Total	***90***

Office & Shipping:
2420 Vantage Drive
Correspondence:
P.O. Box 5178
Elgin, IL 60121-5178

B&F CONSTRUCTION CODE SERVICES, INC.
Building & Fire Protection Plan Review
Training • Inspections • Code Consulting

Phone (847) 428-7010
Fax (847) 428-3151
Toll Free (800) 232-5523
E-mail bfccs@bfccs.org

MISCELLANEOUS PLAN REVIEWS
March 2020

VILLAGE OF
Poplar Grove
1-Apr-20

Permit #	Address	Type of Project	Fee	Date
2020-17	424 Springmeadow	Fence	$ 25.00	3/2/2020
2020-16	293 Oak St	Fence	$ 25.00	3/2/2020
2020-18	311 White Oak Dr	Ramp	$ 25.00	3/3/2020
2020-19	4444 Countryside Estates	Emergency water service repair	$ 25.00	3/3/2020
2020-21	312 Britnie Dr	Window & Door Replacement	$ 50.00	3/4/2020
2020-20	229 Stonehollow Dr	3 Seasons Rm on Deck	$ 50.00	3/6/2020
2020-031	419 Hughes	Shed	$ 25.00	3/16/2020
2020-033	716 Waco Way	Roof	$ 25.00	3/16/2020
2020-034	231 Cress Trail	Roof	$ 25.00	3/16/2020
2020-035	4138 Milkweed Dr	Roof	$ 25.00	3/16/2020
2020-036	309 Oak St	Fence	$ 25.00	3/18/2020
2020-007	238 N. State	Demo House & Garage	$ 25.00	3/18/2020
2020-037	5151 Orth Rd	Windows	$ 50.00	3/23/2020
2020-040	112 Lopez Ln	Deck	$ 25.00	3/26/2020
2020-039	511 Birch St	Fence	$ 25.00	3/26/2020
2020-041	13000 Trillium-Primrose	Siding/Deck	$ 25.00	3/30/2020

Total: $ 475.00

B&F CONSTRUCTION CODE SERVICES, INC
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE EVALUATION
2420 Vantage Drive
Elgin, IL 60124
847-428-7010 Main
847-428-3151 FAX

(03/01/2020 Thru 03/31/2020)
Village of Poplar Grove, IL

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**313 Briarwood Drive**										
Permit Number:	**2018-40**										
3/4/2020	3121361				Residential		Fence Final	Approved as Noted	290125	☐	
Summary for 'PermitNumber' = 2018-40 (1 detail record)											
Developer:											
Address:	**402 Clark Street, Lot 120**										
Permit Number:	**2019-72***										
3/19/2020	3121361				Residential		Building Final	Failed	290137	☐	
3/19/2020	3121361				Residential		Mechanical Final	Failed	290137	☐	
3/19/2020	3121361				Residential		Electric Final	Failed	290137	☐	
3/19/2020	3121361				Residential		Plumbing Final	Approved	293639	☐	
3/20/2020	3121361				Residential		Mechanical Final	Approved as Noted	290139	☑	
3/20/2020	3121361				Residential		Electric Final	Approved as Noted	290139	☑	
3/20/2020	3121361				Residential		Building Final	Approved as Noted	290139	☑	
Summary for 'PermitNumber' = 2019-72* (7 detail records)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**426 Clark, Lot 114**										
Permit Number:	**2019-70***										
3/27/2020	3121361				Residential		Electric Final	Approved	290145	☐	
3/27/2020	3121361				Residential		Mechanical Final	Approved	290145	☐	
3/27/2020	3121361				Residential		Building Final	Approved as Noted	290144	☐	
3/27/2020	3121361				Residential		Plumbing Final	Approved	273272	☐	
Summary for 'PermitNumber' = 2019-70* (4 detail records)											
Developer:											
Address:	**4444 Countryside Estates**										
Permit Number:	**2020-19**										
3/4/2020	3121361				Residential		Water Service (Repair)	Approved	288281	☐	
Summary for 'PermitNumber' = 2020-19 (1 detail record)											
Developer:											
Address:	**222 English Oak**										
Permit Number:	**2018-48**										
3/3/2020	3121361				Residential		Building Final	Failed	290122	☐	
3/3/2020	3121361				Residential		Electric Final	Failed	290122	☐	
Summary for 'PermitNumber' = 2018-48 (2 detail records)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**222 English Oak**										
Permit Number:	**2019-104**										
3/3/2020	3121361				Residential		Deck Final	Approved	290121	☐	
Summary for 'PermitNumber' = 2019-104 (1 detail record)											
Developer:											
Address:	**227 English Oak Lane**										
Permit Number:	**2019-169***										
3/26/2020	3121361				Residential		Underground Plumbing	Approved	288251	☐	
3/30/2020	3121361				Residential		Concrete Pour/Basement	Approved	290148	☐	
Summary for 'PermitNumber' = 2019-169* (2 detail records)											
Developer:											
Address:	**415 Hughes Parkway**										
Permit Number:	**-**										
3/9/2020	3121361				Residential		Meeting (Plumbing)	Status Meeting	288290	☐	
3/9/2020	3121361				Residential		Meeting (Building)	Status Meeting	290130	☐	
Summary for 'PermitNumber' = - (2 detail records)											
Developer:											
Address:	**13553 Julie Drive**										
Permit Number:	**2020-09**										
3/4/2020	3121361				Commercial/Industria		Sign Final	Approved	290126	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2020-09 (1 detail record)

Developer:

Address: 374 Maple Leaf Lane
Permit Number: 2019-181*

3/12/2020	3121361		15		Residential		Underground Plumbing	Approved as Noted	293613	☐	

Summary for 'PermitNumber' = 2019-181* (1 detail record)

Developer:

Address: 378 Maple Leaf Lane
Permit Number: 2019-182*

3/3/2020	3121361		16		Residential		Electric Service	Approved	290124	☐	
3/12/2020	3121361		16		Residential		Underground Plumbing	Approved as Noted	293611	☐	
3/20/2020	3121361		16		Residential		Concrete Pour/Basement	Approved	291404	☐	

Summary for 'PermitNumber' = 2019-182* (3 detail records)

Developer:

Address: 382 Maple Leaf Lane
Permit Number: 2019-183*

3/3/2020	3121361		17		Residential		Electric Service	Approved	290123	☐	
3/12/2020	3121361		17		Residential		Underground Plumbing	Approved as Noted	293612	☐	
3/20/2020	3121361		17		Residential		Concrete Pour/Basement	Approved	291405	☐	

Summary for 'PermitNumber' = 2019-183* (3 detail records)

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**4135 milkweed Drive**										
Permit Number:	**2019-006**										
3/5/2020	3121361				Residential		Building Final	Approved	290128	☐	
3/5/2020	3121361				Residential		Electric Final	Approved	290128	☐	
Summary for 'PermitNumber' = 2019-006 (2 detail records)											
Developer:											
Address:	**4138 milkweed Drive**										
Permit Number:	**2020-035**										
3/25/2020	3121361				Residential		Roof Final	Approved	290143	☐	
Summary for 'PermitNumber' = 2020-035 (1 detail record)											
Developer:											
Address:	**293 Oak Street**										
Permit Number:	**2020-16**										
3/13/2020	3121361				Residential		Post Holes - Fence	Approved	290134	☐	
Summary for 'PermitNumber' = 2020-16 (1 detail record)											
Developer:											
Address:	**460 Old Orchard**										
Permit Number:	**2019-167***										
3/11/2020	3121361				Residential		Electrical Rough	Failed	290133	☐	
3/24/2020	3121361				Residential		Underground Plumbing	Approved	293673	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
3/27/2020	3121361				Residential		Concrete Pour/Basement	Approved	290146	☐	

Summary for 'PermitNumber' = 2019-167* (3 detail records)

Developer:

Address: 464 Old Orchard Lane
Permit Number: 2019-168*

3/4/2020	3121361				Residential		Plumbing Rough	Failed	288282	☐	
3/6/2020	3121361				Residential		Mechanical Rough	Approved	290129	☐	
3/16/2020	3121361				Residential		Plumbing Rough	Approved	293632	☐	
3/19/2020	3121361				Residential		Building Rough	Failed	290136	☐	
3/19/2020	3121361				Residential		Electrical Rough	Failed	290136	☐	
3/20/2020	3121361				Residential		Electrical Rough	Approved	290141	☑	
3/20/2020	3121361				Residential		Building Rough	Failed	290140	☑	
3/27/2020	3121361				Residential		Building Rough	Approved	290147	☑	

Summary for 'PermitNumber' = 2019-168* (8 detail records)

Developer:

Address: 516 Olson, Lot 139
Permit Number: 2019-75*

3/3/2020	3121361				Residential		Mechanical Final	Approved as Noted	290120	☐	
3/3/2020	3121361				Residential		Building Final	Approved as Noted	290120	☐	

Summary for 'PermitNumber' = 2019-75* (2 detail records)

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**224 Ridgestone Trail**										
Permit Number:	**2020-01**										
3/17/2020	3121361				Residential		Electric Final	Approved	290135	☐	
3/17/2020	3121361				Residential		Building Final	Approved	290135	☐	
Summary for 'PermitNumber' = 2020-01 (2 detail records)											
Developer:											
Address:	**233 Ridgestone**										
Permit Number:	**2019-133**										
3/25/2020	3121361				Residential		Deck Final	Approved	290142	☑	
Summary for 'PermitNumber' = 2019-133 (1 detail record)											
Developer:											
Address:	**409 Scarlet Oak Drive**										
Permit Number:	**2019-184***										
3/12/2020	3121361		21		Residential		Underground Plumbing	Approved as Noted	293610	☐	
3/20/2020	3121361		21		Residential		Concrete Pour/Basement	Approved	291406	☐	
Summary for 'PermitNumber' = 2019-184* (2 detail records)											
Developer:											
Address:	**238 N. State**										
Permit Number:	**2020-007**										
3/19/2020	3121361				Residential		Backfill	Approved as Noted	290138	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2020-007 (1 detail record)

Developer:

Address: 173 Titleist Drive
Permit Number: 2019-172

3/4/2020	3121361				Residential	Plumbing Final	Failed	288283	☐	
3/5/2020	3121361				Residential	Building Final	Approved	290127	☐	
3/5/2020	3121361				Residential	Electric Final	Approved	290127	☐	
3/9/2020	3121361				Residential	Plumbing Final	Failed	288289	☑	

Summary for 'PermitNumber' = 2019-172 (4 detail records)

Developer:

Address: 385 Westergren Way
Permit Number: -

3/10/2020	3121361				Residential	Building Final	Approved	290132	☐	

Summary for 'PermitNumber' = - (1 detail record)

Summary for 'Developer' =

Total Inspections	**56**
Total Reinspections	**8**
Total Amount	

GRAND TOTALS

Total Inspections	**56**
Total Reinspections	**8**
Total Amount	

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847-428-3151 FAX

INSPECTION REPORT

Date Range: 03/01/2020 - 03/31/2020

Poplar Grove - Code Enforcement

Monday, March 9, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293506	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293506	0.00
Summary for 'Inspection Date' = 3/9/2020 (2 detail records)					0				0.00

Monday, March 16, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293511	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293511	0.00
Summary for 'Inspection Date' = 3/16/2020 (2 detail records)					0				0.00

Thursday, March 19, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance	Court	☐	Kasten	Status Meeting	293519	0.00
Summary for 'Inspection Date' = 3/19/2020 (1 detail record)					0				0.00

Poplar Grove - Code Enforcement

Monday, March 23, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293522	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293532	0.00
Summary for 'Inspection Date' = 3/23/2020 (2 detail records)					0				0.00

Thursday, March 26, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Kasten	Approved	293531	0.00
Summary for 'Inspection Date' = 3/26/2020 (1 detail record)					0				0.00

Monday, March 30, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Administrative		☐	Kasten	Approved	293543	0.00
200 Hill Street	-	Commercial Level 1	Administrative		☐	Kasten	Approved	293543	0.00
Summary for 'Inspection Date' = 3/30/2020 (2 detail records)					0				0.00

Total Inspections	**10**
Total Reinspections	**0**
Total Amount Due	**0.00**

Poplar Grove - Code Enforcement - Travel - 1 x 6 = 6.00
+20.92
26.92

B & F Construction Code Services, Inc.

Project Report

Project Number: 3121469

Report Date Range: 03/01/2020 - 03/31/2020

Inspection Report By Project Code

Employee 1480 **Michael Kasten**

Date	Inspection Description		Address	Start Time	End Time	Total Time
3/9/2020						
03/09/2020	Code Compliance	Commercial	200 Hill Street	9:00	12:00	3.00
03/09/2020	Code Compliance	Commercial	200 Hill Street	13:00	15:45	2.75
				Total Time For Date 3/9/2020:		**5.75**
3/16/2020						
03/16/2020	Code Compliance	Commercial	200 Hill Street	9:00	12:00	3.00
03/16/2020	Code Compliance	Commercial	200 Hill Street	13:00	14:45	1.75
				Total Time For Date 3/16/2020:		**4.75**
3/19/2020						
03/19/2020	Code Compliance	Commercial	200 Hill Street	12:50	16:00	3.17
				Total Time For Date 3/19/2020:		**3.17**
3/23/2020						
03/23/2020	Code Compliance	Commercial	200 Hill Street	9:30	12:15	2.75
03/23/2020	Code Compliance	Commercial	200 Hill Street	14:15	15:00	0.75
				Total Time For Date 3/23/2020:		**3.50**
3/26/2020						
03/26/2020	Code Compliance	Commercial	200 Hill Street	9:25	10:10	0.75
				Total Time For Date 3/26/2020:		**0.75**
3/30/2020						
03/30/2020	Administrative	Commercial	200 Hill Street	9:15	10:00	0.75
03/30/2020	Administrative	Commercial	200 Hill Street	12:30	14:45	2.25
				Total Time For Date 3/30/2020:		**3.00**
			Total Hours for Project 3121469:			**20.92**

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847-428-3151 FAX

INSPECTION REPORT

Date Range: 03/01/2020 - 03/31/2020

Village of Poplar Grove

Tuesday, March 3, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
516 Olson, Lot 139	2019-75*	Residential	Mechanical Final		☐	Panzloff	Approved as Noted	290120	0.00
516 Olson, Lot 139	2019-75*	Residential	Building Final		☐	Panzloff	Approved as Noted	290120	0.00
222 English Oak	2019-104	Residential	Deck Final	Pool Deck	☐	Panzloff	Approved	290121	35.00
222 English Oak	2018-48	Residential	Building Final	Pool	☐	Panzloff	Failed	290122	35.00
222 English Oak	2018-48	Residential	Electric Final	Pool	☐	Panzloff	Failed	290122	35.00
382 Maple Leaf Lane	2019-183*	Residential	Electric Service		☐	Panzloff	Approved	290123	0.00
378 Maple Leaf Lane	2019-182*	Residential	Electric Service		☐	Panzloff	Approved	290124	0.00
Summary for 'Inspection Date' = 3/3/2020 (7 detail records)					0				105.00

Wednesday, March 4, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4444 Countryside Esta	2020-19	Residential	Water Service (Repair)		☐	Del Principe	Approved	288281	45.00
464 Old Orchard Lane	2019-168*	Residential	Plumbing Rough		☐	Del Principe	Failed	288282	0.00
173 Titleist Drive	2019-172	Residential	Plumbing Final	kitchen/Baths/Door	☐	Del Principe	Failed	288283	45.00

313 Briarwood Drive	2018-40	Residential	Fence Final	☐	Panzloff	Approved as Noted	290125	35.00
13553 Julie Drive	2020-09	Commercial/Industrial	Sign Final	☐	Panzloff	Approved	290126	80.00
Summary for 'Inspection Date' = 3/4/2020 (5 detail records)				0				205.00

Thursday, March 5, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
173 Titleist Drive	2019-172	Residential	Electric Final	kitchen/Baths/Door	☐	Panzloff	Approved	290127	45.00
173 Titleist Drive	2019-172	Residential	Building Final	kitchen/Baths/Door	☐	Panzloff	Approved	290127	45.00
4135 milkweed Drive	2019-006	Residential	Building Final	room remodel	☐	Panzloff	Approved	290128	45.00
4135 milkweed Drive	2019-006	Residential	Electric Final	room remodel	☐	Panzloff	Approved	290128	45.00
Summary for 'Inspection Date' = 3/5/2020 (4 detail records)					0				180.00

Friday, March 6, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
464 Old Orchard Lane	2019-168*	Residential	Mechanical Rough		☐	Panzloff	Approved	290129	0.00
Summary for 'Inspection Date' = 3/6/2020 (1 detail record)					0				0.00

Monday, March 9, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
173 Titleist Drive	2019-172	Residential	Plumbing Final	kitchen/Baths/Door	☑	Del Principe	Failed	288289	45.00
415 Hughes Parkway	-	Residential	Meeting (Plumbing)	owner requested	☐	Del Principe	Status Meeting	288290	60.00
415 Hughes Parkway	-	Residential	Meeting (Building)	owner requested	☐	Panzloff	Status Meeting	290130	80.00
Summary for 'Inspection Date' = 3/9/2020 (3 detail records)					1				185.00

Tuesday, March 10, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
385 Westergren Way	-	Residential	Building Final		☐	Panzloff	Approved	290132	45.00
Summary for 'Inspection Date' = 3/10/2020 (1 detail record)					0				45.00

Wednesday, March 11, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
460 Old Orchard	2019-167*	Residential	Electrical Rough		☐	Panzloff	Failed	290133	0.00
Summary for 'Inspection Date' = 3/11/2020 (1 detail record)					0				0.00

Thursday, March 12, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
409 Scarlet Oak Drive	2019-184*	Residential	Underground Plumbing		☐	Del Principe	Approved as Noted	293610	0.00
378 Maple Leaf Lane	2019-182*	Residential	Underground Plumbing		☐	Del Principe	Approved as Noted	293611	0.00
382 Maple Leaf Lane	2019-183*	Residential	Underground Plumbing		☐	Del Principe	Approved as Noted	293612	0.00
374 Maple Leaf Lane	2019-181*	Residential	Underground Plumbing		☐	Del Principe	Approved as Noted	293613	0.00
Summary for 'Inspection Date' = 3/12/2020 (4 detail records)					0				0.00

Friday, March 13, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
293 Oak Street	2020-16	Residential	Post Holes - Fence		☐	Panzloff	Approved	290134	35.00
Summary for 'Inspection Date' = 3/13/2020 (1 detail record)					0				35.00

Monday, March 16, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
464 Old Orchard Lane	2019-168*	Residential	Plumbing Rough		☐	Del Principe	Approved	293632	0.00
Summary for 'Inspection Date' = 3/16/2020 (1 detail record)					0				0.00

Tuesday, March 17, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
224 Ridgestone Trail	2020-01	Residential	Electric Final	Bdrm.conversion	☐	Panzloff	Approved	290135	35.00
224 Ridgestone Trail	2020-01	Residential	Building Final	Bdrm.conversion	☐	Panzloff	Approved	290135	35.00
Summary for 'Inspection Date' = 3/17/2020 (2 detail records)					0				70.00

Thursday, March 19, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
464 Old Orchard Lane	2019-168*	Residential	Building Rough		☐	Panzloff	Failed	290136	0.00
464 Old Orchard Lane	2019-168*	Residential	Electrical Rough		☐	Panzloff	Failed	290136	0.00
402 Clark Street, Lot 1	2019-72*	Residential	Building Final		☐	Panzloff	Failed	290137	0.00
402 Clark Street, Lot 1	2019-72*	Residential	Mechanical Final		☐	Panzloff	Failed	290137	0.00
402 Clark Street, Lot 1	2019-72*	Residential	Electric Final		☐	Panzloff	Failed	290137	0.00
238 N. State	2020-007	Residential	Backfill	demo backfill	☐	Panzloff	Approved as Noted	290138	35.00
402 Clark Street, Lot 1	2019-72*	Residential	Plumbing Final		☐	Del Principe	Approved	293639	0.00
Summary for 'Inspection Date' = 3/19/2020 (7 detail records)					0				35.00

Village of Poplar Grove

Friday, March 20, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
402 Clark Street, Lot 1	2019-72*	Residential	Building Final		☑	Panzloff	Approved as Noted	290139	45.00
402 Clark Street, Lot 1	2019-72*	Residential	Mechanical Final		☑	Panzloff	Approved as Noted	290139	45.00
402 Clark Street, Lot 1	2019-72*	Residential	Electric Final		☑	Panzloff	Approved as Noted	290139	45.00
464 Old Orchard Lane	2019-168*	Residential	Building Rough		☑	Panzloff	Failed	290140	45.00
464 Old Orchard Lane	2019-168*	Residential	Electrical Rough		☑	Panzloff	Approved	290141	45.00
378 Maple Leaf Lane	2019-182*	Residential	Concrete Pour/Basement		☐	Panzloff	Approved	291404	0.00
382 Maple Leaf Lane	2019-183*	Residential	Concrete Pour/Basement		☐	Panzloff	Approved	291405	0.00
409 Scarlet Oak Drive	2019-184*	Residential	Concrete Pour/Basement		☐	Panzloff	Approved	291406	0.00
Summary for 'Inspection Date' = 3/20/2020 (8 detail records)					**5**				**225.00**

Tuesday, March 24, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
460 Old Orchard	2019-167*	Residential	Underground Plumbing		☐	Del Principe	Approved	293673	0.00
Summary for 'Inspection Date' = 3/24/2020 (1 detail record)					**0**				**0.00**

Wednesday, March 25, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
233 Ridgestone	2019-133	Residential	Deck Final		☑	Panzloff	Approved	290142	35.00
4138 milkweed Drive	2020-035	Residential	Roof Final		☐	Panzloff	Approved	290143	35.00
Summary for 'Inspection Date' = 3/25/2020 (2 detail records)					**1**				**70.00**

Village of Poplar Grove

Thursday, March 26, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
227 English Oak Lane	2019-169*	Residential	Underground Plumbing		☐	Del Principe	Approved	288251	0.00
Summary for 'Inspection Date' = 3/26/2020 (1 detail record)					0				0.00

Friday, March 27, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
426 Clark, Lot 114	2019-70*	Residential	Plumbing Final		☐	Del Principe	Approved	273272	0.00
426 Clark, Lot 114	2019-70*	Residential	Building Final		☐	Panzloff	Approved as Noted	290144	0.00
426 Clark, Lot 114	2019-70*	Residential	Mechanical Final		☐	Panzloff	Approved	290145	0.00
426 Clark, Lot 114	2019-70*	Residential	Electric Final		☐	Panzloff	Approved	290145	0.00
460 Old Orchard	2019-167*	Residential	Concrete Pour/Basement		☐	Panzloff	Approved	290146	0.00
464 Old Orchard Lane	2019-168*	Residential	Building Rough		☑	Panzloff	Approved	290147	45.00
Summary for 'Inspection Date' = 3/27/2020 (6 detail records)					1				45.00

Monday, March 30, 2020

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
227 English Oak Lane	2019-169*	Residential	Concrete Pour/Basement		☐	Panzloff	Approved	290148	0.00
Summary for 'Inspection Date' = 3/30/2020 (1 detail record)					0				0.00

Total Inspections	**56**
Total Reinspections	**8**
Total Amount Due	**1,200.00**

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	ABBY PEST ELIMINATION LLC	Invoice: 8598,8599,8600 Ref#: 16620(PEST CONTROL @VH,PW SHOP, WWTP MARC		
AP Trx #: 9729					
		PEST CONTROL @VH MARCH 2020	01-50-4301	45.00	
		PEST CONTROL @PW SHOP MARCH 2020	01-53-4301	65.00	
		PEST CONTROL @NWWTP MARCH 2020	31-75-4301	160.00	
		Vnd: 0371 Invoice: 8598,8599,8600	01-00-2200		110.00
		Vnd: 0371 Invoice: 8598,8599,8600	31-00-2200		160.00
		Expected Check Run: 04/08/2020		270.00	270.00
04/08/2020	AP	ADT PROTECTION 1	Invoice: 133633192 Ref#: 16699(FIRE & SECURITY SERVICE APRIL2020)		
AP Trx #: 9730					
		FIRE & SECURITY SERVICE APRIL2020	01-50-4206	163.49	
		Vnd: 0006 Invoice: 133633192	01-00-2200		163.49
		Expected Check Run: 04/08/2020		163.49	163.49
04/08/2020	AP	AED LAND	Invoice: 71400 Ref#: 16718(DEFIBRILLATOR BATTERY M3863A)		
AP Trx #: 9731					
		DEFIBRILLATOR BATTERY M3863A	01-50-4301	219.99	
		Vnd: 0522 Invoice: 71400	01-00-2200		219.99
		Expected Check Run: 04/08/2020		219.99	219.99
04/08/2020	AP	AED LAND	Invoice: 71402 Ref#: 16719(DEFIBRILLATOR AED PADS 1-CHILD PAD 2-ADU)		
AP Trx #: 9732					
		DEFIBRILLATOR AED PADS 1-CHILD 2-ADULT	01-50-4301	171.00	
		Vnd: 0522 Invoice: 71402	01-00-2200		171.00
		Expected Check Run: 04/08/2020		171.00	171.00
04/08/2020	AP	BATTERIES PLUS OF ROCKFORD, INC	Invoice: P24909429 Ref#: 16621(12V LEAD BACK UP BATTERIES@WWTP)		
AP Trx #: 9733					
		12V LEAD BACK UP BATTERIES@WWTP	31-75-4301	43.90	
		Vnd: 0035 Invoice: P24909429	31-00-2200		43.90
		Expected Check Run: 04/08/2020		43.90	43.90
04/08/2020	AP	BOONE COUNTY FAIR	Invoice: 20-130 Ref#: 16758(FAIR BOOTH 2020)		
AP Trx #: 9734					
		FAIR BOOTH 2020	01-52-4224	383.00	
		Vnd: 0057 Invoice: 20-130	01-00-2200		383.00
		Expected Check Run: 04/08/2020		383.00	383.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	COMED	Invoice: 0027089050 JLY-FEB Ref#: 16622(291 PRAIRIE KNOLL DR L/S 7/24/1		
AP Trx #: 9735					
		291 PRAIRIE KNOLL DR L/S 7/24/19-8/22/19	31-75-4204	137.45	
		291 PRAIRIE KNOLL DR L/S 8/22/19-9/23/19	31-75-4204	183.01	
		291 PRAIRIE KNOLL DR L/S 9/23-10/22/19	31-75-4204	225.42	
		291 PRAIRIE KNOLL DR L/S 10/22-11/20/20	31-75-4204	173.56	
		291 PRAIRIE KNOLL DR L/S 11/20-12/23/19	31-75-4204	176.27	
		291 PRAIRIE KNOLL DR L/S12/23/19-1/27/20	31-75-4204	232.01	
		291 PRAIRIE KNOLL DR L/S 1/27/20-2/25/20	31-75-4204	197.50	
		Vnd: 0278 Invoice: 0027089050 JLY-FEB	31-00-2200		1,325.22
		Expected Check Run: 04/08/2020		1,325.22	1,325.22
04/08/2020	AP	COMED	Invoice: 0507019070MARCH2020 Ref#: 16627(RT 173 W#3 & W/T 2/5-3/5/2020)		
AP Trx #: 9736					
		RT 173 W#3 & W/T 2/5-3/5/2020	31-70-4204	552.80	
		Vnd: 0278 Invoice: 0507019070MARCH2020	31-00-2200		552.80
		Expected Check Run: 04/08/2020		552.80	552.80
04/08/2020	AP	COMED	Invoice: 0150062061MARCH2020 Ref#: 16628(#0150062061 MULTI-VPG ACCTS 2/		
AP Trx #: 9737					
		0099144153 502 WACO WAY L/S	31-75-4204	35.69	
		0699087057 12305 RT 76 L/S	31-75-4204	29.27	
		0798466001 105 BULLARD ST L/S	31-75-4204	98.62	
		2151017026 13505 HARVEST WAY L/S	31-75-4204	126.04	
		4659084049 203 BEAVER DR L/S	31-75-4204	72.82	
		3399123028 1000 WACO WAY C/L/S	31-75-4204	337.04	
		1659118047 100 S STATE ST W#2	31-70-4204	61.02	
		5691014002 4420 MENGE LN W#4	31-70-4204	736.93	
		5379007025 4870 WOODSTOCK RD W#5&6	31-70-4204	610.12	
		1419002002 228 BOEING TRL P/S & W/T	31-70-4204	131.49	
		1923071033 610 S STATE ST NWWTP	31-75-4204	4,386.60	
		3291029012 12211 RT 76 SWWTP	31-75-4204	7,668.58	
		Vnd: 0278 Invoice: 0150062061MARCH2020	31-00-2200		14,294.22
		Expected Check Run: 04/08/2020		14,294.22	14,294.22
04/08/2020	AP	COMED	Invoice: 1233092031MARCH2020 Ref#: 16671(COMMUNITY & DUSK TO DAWN STREE		
AP Trx #: 9738					
		COMMUNITY STREET LIGHTING 1/22-2/20/2020	01-53-4230	4,086.02	
		DUSK2DAWN STREET LIGHTING 1/22-2/20/2020	01-53-4230	71.47	
		Vnd: 0278 Invoice: 1233092031MARCH2020	01-00-2200		4,157.49
		Expected Check Run: 04/08/2020		4,157.49	4,157.49

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	COURTYARD CHICAGO	Invoice: 8596 Ref#: 16707(PRESIDENT-MEAL@CONFERNCE CHCAGO 2/28/202)		
AP Trx #: 9739		PRESIDENT-MEAL@CONFERNCE CHCAGO 2/28/20	01-50-4205	27.35	
		Vnd: MISC Invoice: 8596	01-00-2200		27.35
		Expected Check Run: 04/08/2020		27.35	27.35
04/08/2020	AP	COURTYARD CHICAGO	Invoice: 3854 Ref#: 16712(PRESIDENT MEAL/TRAVEL 2/29/2020)		
AP Trx #: 9740		PRESIDENT MEAL/TRAVEL 2/29/2020	01-50-4205	79.94	
		Vnd: MISC Invoice: 3854	01-00-2200		79.94
		Expected Check Run: 04/08/2020		79.94	79.94
04/08/2020	AP	CRIMSON RIDGE FLORIST	Invoice: 83727 Ref#: 16706(FLOWERS-J.KASPTERS NEW BABY 2/27/2020)		
AP Trx #: 9741		FLOWERS-J.KASPTERS NEW BABY 2/27/2020	01-53-4500	66.07	
		Vnd: MISC Invoice: 83727	01-00-2200		66.07
		Expected Check Run: 04/08/2020		66.07	66.07
04/08/2020	AP	ECONO SIGNS LLC.	Invoice: 10-958964 Ref#: 16646(12"X18" SNOW EMERGENCY SIGNS QTY15)		
AP Trx #: 9742		12"X18" SNOW EMERGENCY SIGNS QTY15	01-53-4228	302.55	
		Vnd: 0492 Invoice: 10-958964	01-00-2200		302.55
		Expected Check Run: 04/08/2020		302.55	302.55
04/08/2020	AP	FERNANDO BANZHAF	Invoice: R20-059713V 00120380 Ref#: 16619(UB refund for account: 001203		
AP Trx #: 9743		SEWER BASE	31-00-1401	245.27	
		Vnd: MISC Invoice: R20-059713V 00120380	31-00-2200		245.27
		Expected Check Run: 04/08/2020		245.27	245.27
04/08/2020	AP	FOX VALLEY INTERNET, INC.	Invoice: 3520464 Ref#: 16672(NWWTP & SWWTP INTERNET 3/25-4/24/2020)		
AP Trx #: 9744		NWWTP & SWWTP INTERNET 3/25-4/24/2020	31-50-4202	54.90	
		Vnd: 0097 Invoice: 3520464	31-00-2200		54.90
		Expected Check Run: 04/08/2020		54.90	54.90

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	FRONTIER Invoice: 2241590281MARCH2020 Ref#: 16690(VILLAGE PHONE LINES X13 2/20/2			
AP Trx #: 9745					
		2170497024 SPECIAL ACCESS LINES MARCH20	31-50-4202	82.60	
		8155440520 PRAIRIE KNOLL L/S MARCH20	31-50-4202	47.62	
		8155443817 WACO WAY L/S MARCH20	31-50-4202	58.86	
		8155476487 WOODSTOCK W#5&6 MARCH20	31-50-4202	48.99	
		8155477209 12211 RT76 SWWTP MARCH20	31-50-4202	59.13	
		8157650565 COUNTRYSIDE L/S MARCH20	31-50-4202	52.73	
		8157650940 RT173 W#3 MARCH2020	31-50-4202	47.62	
		8157651774 NWWTP TOWER MARCH2020	31-50-4202	82.15	
		8157651859 BEAVER RD L/S MARCH2020	31-50-4202	45.48	
		8157651914 WHITING RD L/S MARCH2020	31-50-4202	65.47	
		8157652456 610 S STATE NWWTP MARCH2020	31-50-4202	110.62	
		8157659169 COUNTYSIDE W#4 MARCH2020	31-50-4202	47.65	
		8157659391 DAWSON LK L/S MARCH2020	31-50-4202	45.56	
		Vnd: 0096 Invoice: 2241590281MARCH2020	31-00-2200		794.48
		Expected Check Run: 04/08/2020		794.48	794.48
04/08/2020	AP	HEARTLAND BANK & TRUST COMPANY Invoice: 7208790A-2012A-42020 Ref#: 16623(2012A BOND PRINCIPAL,INTEREST			
AP Trx #: 9746					
		BOND PRINCIPAL - SERIES 2012A 4/20/2020	31-50-4802	25,000.00	
		INTEREST - SERIES 2012A 4/20/20	31-50-4813	2,035.00	
		BOND AGENT FEES 2012A 4/20/20	31-50-4235	500.00	
		Vnd: 0110 Invoice: 7208790A-2012A-42020	31-00-2200		27,535.00
		Expected Check Run: 04/08/2020		27,535.00	27,535.00
04/08/2020	AP	HEARTLAND BANK & TRUST COMPANY Invoice: 7208790B-2012B-42020 Ref#: 16624(2012B BOND PRINCIPAL, INTERES			
AP Trx #: 9747					
		BOND PRINCIPAL - SERIES 2012B 4/20/20	31-50-4803	130,000.00	
		INTEREST - SERIES 2012B 4/20/20	31-50-4814	17,312.50	
		BOND AGENT FEES 2012B 4/20/20	31-50-4235	500.00	
		Vnd: 0110 Invoice: 7208790B-2012B-42020	31-00-2200		147,812.50
		Expected Check Run: 04/08/2020		147,812.50	147,812.50
04/08/2020	AP	HEARTLAND BANK & TRUST COMPANY Invoice: 3708-2015-42020 Ref#: 16625(2015 BOND PRINCIPAL, INTEREST, AGE			
AP Trx #: 9748					
		BOND PRINCIPAL - SERIES 2015 4/20/20	31-50-4804	335,000.00	
		INTEREST - SERIES 2015 4/20/20	31-50-4815	50,187.50	
		BOND AGENT FEES 2015 4/20/20	31-50-4235	500.00	
		Vnd: 0110 Invoice: 3708-2015-42020	31-00-2200		385,687.50
		Expected Check Run: 04/08/2020		385,687.50	385,687.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	HOWE, DAVID	Invoice: MARCH122020 Ref#: 16626(PW TRAINING/MEAL 3/12/2020)		
AP Trx #: 9749					
		PW TRAINING/MEAL 3/12/2020	01-53-4205	12.89	
		Vnd: 0378 Invoice: MARCH122020	01-00-2200		12.89
		Expected Check Run: 04/08/2020		12.89	12.89
04/08/2020	AP	ILLINOIS COUNTIES RISK MGMT TRUST	Invoice: RCB000000024418 Ref#: 16649(2018-2019 WORKERS COMP. AUDIT)		
AP Trx #: 9750					
		2018-2019 WORKERS COMP. AUDIT	01-52-4102	657.75	
		2018-2019 WORKERS COMP. AUDIT	01-53-4102	657.75	
		2018-2019 WORKERS COMP. AUDIT	31-70-4102	657.75	
		2018-2019 WORKERS COMP. AUDIT	31-75-4102	657.75	
		Vnd: 0467 Invoice: RCB000000024418	01-00-2200		1,315.50
		Vnd: 0467 Invoice: RCB000000024418	31-00-2200		1,315.50
		Expected Check Run: 04/08/2020		2,631.00	2,631.00
04/08/2020	AP	ILLINOIS DEPARTMENT OF AGRICULTURE	Invoice: 76763 Ref#: 16723(APPLICATOR LICENSE 2020-2022 JACOB KASPE)		
AP Trx #: 9751					
		APPLICATOR LICENSE 2020-22 JACOB KASPER	01-53-4207	60.00	
		Vnd: 0125 Invoice: 76763	01-00-2200		60.00
		Expected Check Run: 04/08/2020		60.00	60.00
04/08/2020	AP	ILLINOIS DEPARTMENT OF AGRICULTURE	Invoice: 76760-DH Ref#: 16724(APPLICATOR LICENSE 2022 DAVID HOWE)		
AP Trx #: 9752					
		APPLICATOR LICENSE 2022 DAVID HOWE	01-53-4207	20.00	
		Vnd: 0125 Invoice: 76760-DH	01-00-2200		20.00
		Expected Check Run: 04/08/2020		20.00	20.00
04/08/2020	AP	MARRIOTT HOTELS & RESORTS	Invoice: 1204 Ref#: 16716(PRES.TRAVEL/HOTEL STAY 2/29-3/1/2020)		
AP Trx #: 9753					
		PRES.TRAVEL/HOTEL STAY 2/29-3/1/2020	01-50-4205	232.91	
		Vnd: 0387 Invoice: 1204	01-00-2200		232.91
		Expected Check Run: 04/08/2020		232.91	232.91
04/08/2020	AP	MEDIACOM	Invoice: 8384912250090060MR20 Ref#: 16702(VH PHONE,INTERNET,EMAIL HOSTI		
AP Trx #: 9754					
		VH PHONE,INTERNET,EMAIL HOSTINGMARCH2020	01-50-4202	682.54	
		Vnd: 0163 Invoice: 8384912250090060MR20	01-00-2200		682.54
		Expected Check Run: 04/08/2020		682.54	682.54

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	MENARDS	Invoice: ONLINE0230537 Ref#: 16722(PPE, CLEANING SUPPLIES)		
AP Trx #: 9755		PPE, CLEANING SUPPLIES	01-53-4302	370.55	
		Vnd: 0165 Invoice: ONLINE0230537	01-00-2200		370.55
		Expected Check Run: 04/08/2020		370.55	370.55
04/08/2020	AP	MICROSOFT CORPORATION	Invoice: E0300AE5AC Ref#: 16713(MICROSOFT OUTLOOK EMAILS 1/29-2/28/20)		
AP Trx #: 9756		MICROSOFT OUTLOOK EMAILS 1/29-2/28/20	01-50-4214	159.38	
		Vnd: 0410 Invoice: E0300AE5AC	01-00-2200		159.38
		Expected Check Run: 04/08/2020		159.38	159.38
04/08/2020	AP	MICROSOFT CORPORATION	Invoice: E0300AE5AD Ref#: 16714(MICORSOFT EMAILS X19 1/29-2/28/20)		
AP Trx #: 9757		MICORSOFT EMAILS X19 1/29-2/28/20	01-50-4214	36.00	
		Vnd: 0410 Invoice: E0300AE5AD	01-00-2200		36.00
		Expected Check Run: 04/08/2020		36.00	36.00
04/08/2020	AP	MORTIMER'S ROAD HOUSE	Invoice: 5550080E Ref#: 16720(PRES & TRUSTEE MEAL-VOTING DAY)		
AP Trx #: 9758		PRES & TRUSTEE MEAL-VOTING DAY	01-50-4205	44.00	
		Vnd: MISC Invoice: 5550080E	01-00-2200		44.00
		Expected Check Run: 04/08/2020		44.00	44.00
04/08/2020	AP	NICOR GAS	Invoice: 12314476859MARCH2020 Ref#: 16629(4194 DAWSON LK RD L/S 2/11-3/		
AP Trx #: 9759		4194 DAWSON LK RD L/S 2/11-3/12/20	31-75-4204	38.04	
		Vnd: 0186 Invoice: 12314476859MARCH2020	31-00-2200		38.04
		Expected Check Run: 04/08/2020		38.04	38.04
04/08/2020	AP	NICOR GAS	Invoice: 17034425508MARCH2020 Ref#: 16630(13505 HARVEST WAY L/S 2/09-3/		
AP Trx #: 9760		13505 HARVEST WAY L/S 2/09-3/12/20	31-75-4204	119.75	
		Vnd: 0186 Invoice: 17034425508MARCH2020	31-00-2200		119.75
		Expected Check Run: 04/08/2020		119.75	119.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	NICOR GAS	Invoice: 22409207747MARCH2020 Ref#: 16631(12211 RT76 SWWTP 02/09-3/12/2		
AP Trx #: 9761		12211 RT76 SWWTP 02/09-3/12/20	31-75-4204	1,893.97	
		Vnd: 0186 Invoice: 22409207747MARCH2020	31-00-2200		1,893.97
		Expected Check Run: 04/08/2020		1,893.97	1,893.97
04/08/2020	AP	NICOR GAS	Invoice: 22898582741MARCH2020 Ref#: 16632(203 BEAVER DR. L/S 02/09-3/12		
AP Trx #: 9762		203 BEAVER DR. L/S 02/09-3/12/20	31-75-4204	39.10	
		Vnd: 0186 Invoice: 22898582741MARCH2020	31-00-2200		39.10
		Expected Check Run: 04/08/2020		39.10	39.10
04/08/2020	AP	NICOR GAS	Invoice: 30139401027MARCH2020 Ref#: 16633(4420 MENGE LN W#4 02/09-3/12/		
AP Trx #: 9763		4420 MENGE LN W#4 02/09-3/12/20	31-70-4204	97.63	
		Vnd: 0186 Invoice: 30139401027MARCH2020	31-00-2200		97.63
		Expected Check Run: 04/08/2020		97.63	97.63
04/08/2020	AP	NICOR GAS	Invoice: 31857320001MARCH2020 Ref#: 16634(100 S STATE ST. W#2 02/09-3/1		
AP Trx #: 9764		100 S STATE ST. W#2 02/09-3/12/20	31-70-4204	68.08	
		Vnd: 0186 Invoice: 31857320001MARCH2020	31-00-2200		68.08
		Expected Check Run: 04/08/2020		68.08	68.08
04/08/2020	AP	NICOR GAS	Invoice: 72878472371MARCH2020 Ref#: 16635(610 S STATE ST. NWWTP 02/09-3		
AP Trx #: 9765		610 S STATE ST. NWWTP 02/09-3/12/20	31-75-4204	449.12	
		Vnd: 0186 Invoice: 72878472371MARCH2020	31-00-2200		449.12
		Expected Check Run: 04/08/2020		449.12	449.12
04/08/2020	AP	NICOR GAS	Invoice: 77254215526MARCH2020 Ref#: 16673(287 PRAIRIE KNOLL L/S 2/16-3/		
AP Trx #: 9766		287 PRAIRIE KNOLL L/S 2/16-3/19/2020	31-75-4204	39.08	
		Vnd: 0186 Invoice: 77254215526MARCH2020	31-00-2200		39.08
		Expected Check Run: 04/08/2020		39.08	39.08

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	NICOR GAS	Invoice: 24868703307MARCH2020 Ref#: 16674(1001 WACO WAY C/L/S 2/16-3/19		
AP Trx #: 9767		1001 WACO WAY C/L/S 2/16-3/19/2020	31-75-4204	40.62	
		Vnd: 0186 Invoice: 24868703307MARCH2020	31-00-2200		40.62
		Expected Check Run: 04/08/2020		40.62	40.62
04/08/2020	AP	NICOR GAS	Invoice: 07465530330MARCH2020 Ref#: 16675(4870 WOODSTOCK RD W#5&6 2/16-		
AP Trx #: 9768		4870 WOODSTOCK RD W#5&6 2/16-3/19/2020	31-70-4204	95.78	
		Vnd: 0186 Invoice: 07465530330MARCH2020	31-00-2200		95.78
		Expected Check Run: 04/08/2020		95.78	95.78
04/08/2020	AP	NICOR GAS	Invoice: 94988910009MARCH2020 Ref#: 16676(211 W GROVE RT 173 W#3 2/14-3		
AP Trx #: 9769		211 W GROVE RT 173 W#3 2/14-3/15/2020	31-70-4204	87.63	
		Vnd: 0186 Invoice: 94988910009MARCH2020	31-00-2200		87.63
		Expected Check Run: 04/08/2020		87.63	87.63
04/08/2020	AP	PORTILLO'S	Invoice: 1545 Ref#: 16709(BUDGET OPEN FORUM MTG 2/27/20)		
AP Trx #: 9770		BUDGET OPEN FORUM MTG 2/27/20	01-50-4500	175.87	
		Vnd: MISC Invoice: 1545	01-00-2200		175.87
		Expected Check Run: 04/08/2020		175.87	175.87
04/08/2020	AP	QUILL CORPORATION	Invoice: 5211187 Ref#: 16659(HON 2 DRAWER FILE CABINET-FRONT OFFICE)		
AP Trx #: 9771		HON 2 DRAWER FILE CABINET-FRONT OFFICE	01-50-4300	184.99	
		Vnd: 0219 Invoice: 5211187	01-00-2200		184.99
		Expected Check Run: 04/08/2020		184.99	184.99
04/08/2020	AP	REMINGTONS	Invoice: 3145764 Ref#: 16710(PRESIDENT-GROUP MEALS@CHICAGO CONF.2/28/)		
AP Trx #: 9772		PRES.-GROUP MEALS@CHICAGO CONF.2/28/20	01-50-4205	210.45	
		Vnd: MISC Invoice: 3145764	01-00-2200		210.45
		Expected Check Run: 04/08/2020		210.45	210.45

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	RIVA NAVY PIER	Invoice: 02922C Ref#: 16711(PRESIDENT MEALS@CHICAGO CONF.2/29/20)		
AP Trx #: 9773		PRESIDENT MEALS@CHICAGO CONF.2/29/20	01-50-4205	177.20	
		Vnd: MISC Invoice: 02922C	01-00-2200		177.20
		Expected Check Run: 04/08/2020		177.20	177.20
04/08/2020	AP	ROSATI'S	Invoice: 03172020 Ref#: 16721(ELECTION DAY LUNCHEON VOTING-STAFF 3/17/)		
AP Trx #: 9774		ELECTION DAY LUNCHEON FOR VOTING STAFF	01-50-4205	155.66	
		Vnd: MISC Invoice: 03172020	01-00-2200		155.66
		Expected Check Run: 04/08/2020		155.66	155.66
04/08/2020	AP	SCOTT BILDERBACK	Invoice: UBREFUND0015034A00 Ref#: 16669(UB refund for account: 0015034A		
AP Trx #: 9775		WATER BASE	31-00-1401	165.99	
		Vnd: MISC Invoice: UBREFUND0015034A00	31-00-2200		165.99
		Expected Check Run: 04/08/2020		165.99	165.99
04/08/2020	AP	ST. CLAIR-ONTARIO	Invoice: 2541575E Ref#: 16715(PRESIDENT MEETING W/KROL INVESTMENT GROU)		
AP Trx #: 9776		PRES. MEETING W/KROL INVESTMENT GROUP	01-50-4205	118.00	
		Vnd: MISC Invoice: 2541575E	01-00-2200		118.00
		Expected Check Run: 04/08/2020		118.00	118.00
04/08/2020	AP	TRANSAM TRUCK & TRAILER PARTS INC.	Invoice: 848442 Ref#: 16660(WING LIGHTS (2) FOR PLOW TRUCK)		
AP Trx #: 9777		WING LIGHTS (2) FOR PLOW TRUCK	01-53-4229	97.90	
		Vnd: 0257 Invoice: 848442	01-00-2200		97.90
		Expected Check Run: 04/08/2020		97.90	97.90
04/08/2020	AP	U.S. CELLULAR	Invoice: 0364339393 Ref#: 16705(PW,WWTP,CLERK PHONE,TABLET&HOTSPOT MARC		
AP Trx #: 9778		PWD CELL PHONE MARCH2020	01-53-4202	49.32	
		VPG CLERK CELL PHONE MARCH2020	01-57-4202	48.25	
		HOT SPOT / TABLET W&S READS MARCH2020	31-50-4202	36.00	
		WWTP CELL PHONE MARCH2020	31-50-4202	44.76	
		Vnd: 0261 Invoice: 0364339393	01-00-2200		97.57
		Vnd: 0261 Invoice: 0364339393	31-00-2200		80.76
		Expected Check Run: 04/08/2020		178.33	178.33

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	UBER TRIPS	Invoice: FEB2020 Ref#: 16708(PRESIDENT TRAVEL 2/29-3/2/2020 CHICAGO C)		
AP Trx #: 9779					
		PRESIDENT UBERS 2/29-3/2/20 CHICAGO CONF	01-50-4205	73.70	
		Vnd: MISC Invoice: FEB2020	01-00-2200		73.70
		Expected Check Run: 04/08/2020		73.70	73.70
04/08/2020	AP	UNIVERSITY OF WISCONSIN-MADISON	Invoice: 98944 Ref#: 16717(PW TRAINING CLASSES MARCH/APRIL2020)		
AP Trx #: 9780					
		PW TRAINING CLASSES MARCH/APRIL2020	01-53-4207	266.50	
		Vnd: 0455 Invoice: 98944	01-00-2200		266.50
		Expected Check Run: 04/08/2020		266.50	266.50
04/08/2020	AP	WEX BANK - MARATHON FLEET CARD	Invoice: 64434361 Ref#: 16636(PUBLIC WORKS FUEL MARCH 2020)		
AP Trx #: 9781					
		PUBLIC WORKS FUEL MARCH 2020	01-53-4303	1,172.39	
		Vnd: 0429 Invoice: 64434361	01-00-2200		1,172.39
		Expected Check Run: 04/08/2020		1,172.39	1,172.39
				594,381.72	594,381.72
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	01-00-2200		11,344.88
		ACCOUNTS PAYABLE	31-00-2200		583,036.84
			TOTAL INCREASE IN PAYABLE:		594,381.72

INVOICE JOURNAL REPORT FOR VILLAGE OF POPLAR GROVE
CHECK RUN DATES 04/08/2020 - 04/08/2020

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/08/2020	AP	RYAN & ASHLEY BENTON	Invoice: REFUNDUB0011411300 Ref#: 16668(UB refund for account: 00114113		
AP Trx #: 9782					
		SEWER BASE	31-00-1401	29.99	
		SEWER USAGE	31-00-1401	28.11	
		WATER BASE	31-00-1401	14.98	
		WATER USAGE	31-00-1401	7.00	
		Vnd: MISC Invoice: REFUNDUB0011411300	31-00-2200		80.08
		Expected Check Run: 04/08/2020		80.08	80.08
04/08/2020	AP	SAFEGUARD PROPERTIES	Invoice: UB REFUND0011655000 Ref#: 16670(UB refund for account: 0011655		
AP Trx #: 9783					
		SEWER BASE	31-00-1401	8,261.56	
		WATER BASE	31-00-1401	4,126.90	
		Vnd: MISC Invoice: UB REFUND0011655000	31-00-2200		12,388.46
		Expected Check Run: 04/08/2020		12,388.46	12,388.46
				12,468.54	12,468.54

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	31-00-2200		12,468.54
	TOTAL INCREASE IN PAYABLE:		12,468.54

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15038 Ref#: 16688(OIL & AIR FILTERS, OIL, CLEANERS:MOWING)		
AP Trx #: 9808		OIL&AIR FILTERS,OIL,CLEANERS:MOWING EQP	01-52-4304	192.95	
		Vnd: 0002 Invoice: 01-15038	01-00-2200		192.95
		Expected Check Run: 04/15/2020		192.95	192.95
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15195 Ref#: 16731(WOODS BURNT ORANGE PAINT QTY3)		
AP Trx #: 9809		WOODS BURNT ORANGE PAINT QTY3	01-53-4227	47.88	
		Vnd: 0002 Invoice: 01-15195	01-00-2200		47.88
		Expected Check Run: 04/15/2020		47.88	47.88
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15077 Ref#: 16732(SERVICE PARTS FOR MOWERS: GAUGE WHEEL, O)		
AP Trx #: 9810		MOWERS: GAUGE WHEEL,OIL,ORANGE SPRAY	01-53-4227	247.84	
		Vnd: 0002 Invoice: 01-15077	01-00-2200		247.84
		Expected Check Run: 04/15/2020		247.84	247.84
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15175 Ref#: 16733(SERVICE MOWERS: WHEELS,BELTS, ROLLERS)		
AP Trx #: 9811		SERVICE MOWERS: WHEELS,BELTS, ROLLERS	01-53-4227	209.06	
		Vnd: 0002 Invoice: 01-15175	01-00-2200		209.06
		Expected Check Run: 04/15/2020		209.06	209.06
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15194 Ref#: 16734(SERVICE MOWERS: BOLTS, GAUGES, NUTS, WHE)		
AP Trx #: 9812		MOWERS:BOLTS,GAUGES,NUTS,WHEELS.BELTS	01-53-4227	115.88	
		Vnd: 0002 Invoice: 01-15194	01-00-2200		115.88
		Expected Check Run: 04/15/2020		115.88	115.88
04/15/2020	AP	A.A. ANDERSON, INC	Invoice: 01-15226 Ref#: 16735(SERVICE MOWERS: COTTER PINS, GREASE, LOC)		
AP Trx #: 9813		MOWERS: PINS,LOCKS,NUTS,BELTS,ROLLER ETC	01-53-4227	156.83	
		Vnd: 0002 Invoice: 01-15226	01-00-2200		156.83
		Expected Check Run: 04/15/2020		156.83	156.83

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	ABBY PEST ELIMINATION LLC Invoice: 8182,8191,8192 Ref#: 16725(PEST CONTROL@VH,PWSHOP,NWWTP APRIL2			
AP Trx #: 9814					
		PEST CONTROL @VILLAGE HALL 4/2/20	01-50-4301	45.00	
		PEST CONTROL@EDSON RD-SHOP 4/2/20	01-53-4301	65.00	
		PEST CONTROL@NWWTP 4/2/20	31-75-4301	160.00	
		Vnd: 0371 Invoice: 8182,8191,8192	01-00-2200		110.00
		Vnd: 0371 Invoice: 8182,8191,8192	31-00-2200		160.00
		Expected Check Run: 04/15/2020		270.00	270.00
04/15/2020	AP	AMAZON.COM Invoice: 113-8161316-4369845 Ref#: 16664(SYNTHETIC BLOWER OIL 5 GAL PAI			
AP Trx #: 9815					
		SYNTHETIC BLOWER OIL 5 GAL PAIL@WWTP	31-75-4302	522.70	
		Vnd: 0338 Invoice: 113-8161316-4369845	31-00-2200		522.70
		Expected Check Run: 04/15/2020		522.70	522.70
04/15/2020	AP	AMAZON.COM Invoice: 113-8793648-4949008 Ref#: 16665(QTY14-70W 4000K SYLVANIA LIGHT			
AP Trx #: 9816					
		QTY14-70W4000K SYLVANIA LIGHT BULBS@WWTP	31-75-4302	169.54	
		Vnd: 0338 Invoice: 113-8793648-4949008	31-00-2200		169.54
		Expected Check Run: 04/15/2020		169.54	169.54
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 12436 Ref#: 16637(BLDG-REVIEW & CODE INSPECTIONS FEBRUARY)			
AP Trx #: 9817					
		BLDG-REVIEW INSPECTIONS FEB2020	01-50-4215	1,570.00	
		CODE INSPECTIONS FEB2020	01-50-4216	1,126.45	
		Vnd: 0356 Invoice: 12436	01-00-2200		2,696.45
		Expected Check Run: 04/15/2020		2,696.45	2,696.45
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53376 Ref#: 16700(PLAN REVIEW 13524 JULIE DR. P#2020-05)			
AP Trx #: 9818					
		PLAN REVIEW 13524 JULIE DR. P#2020-05	01-50-4215	521.62	
		Vnd: 0356 Invoice: 53376	01-00-2200		521.62
		Expected Check Run: 04/15/2020		521.62	521.62
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53433 Ref#: 16726(PLAN REVIEW 4166 SAWTOOTH TRL 2020-29)			
AP Trx #: 9819					
		PLAN REVIEW 4166 SAWTOOTH TRL 2020-29	01-50-4215	275.00	
		Vnd: 0356 Invoice: 53433	01-00-2200		275.00
		Expected Check Run: 04/15/2020		275.00	275.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53434 Ref#: 16727(PLAN REVIEW 4168 SAWTOOTH TRL 2020-30)			
AP Trx #: 9820		PLAN REVIEW 4168 SAWTOOTH TRL 2020-30	01-50-4215	275.00	
		Vnd: 0356 Invoice: 53434	01-00-2200		275.00
		Expected Check Run: 04/15/2020		275.00	275.00
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53435 Ref#: 16728(PLAN REVIEW 4160 SAWTOOTH TRL 2020-26)			
AP Trx #: 9821		PLAN REVIEW 4160 SAWTOOTH TRL 2020-26	01-50-4215	275.00	
		Vnd: 0356 Invoice: 53435	01-00-2200		275.00
		Expected Check Run: 04/15/2020		275.00	275.00
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53436 Ref#: 16729(PLAN REVIEW 4164 SAWTOOTH TRL 2020-28)			
AP Trx #: 9822		PLAN REVIEW 4164 SAWTOOTH TRL 2020-28	01-50-4215	275.00	
		Vnd: 0356 Invoice: 53436	01-00-2200		275.00
		Expected Check Run: 04/15/2020		275.00	275.00
04/15/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 53437 Ref#: 16730(PLAN REVIEW 4162 SAWTOOTH TRL 2020-27)			
AP Trx #: 9823		PLAN REVIEW 4162 SAWTOOTH TRL 2020-27	01-50-4215	275.00	
		Vnd: 0356 Invoice: 53437	01-00-2200		275.00
		Expected Check Run: 04/15/2020		275.00	275.00
04/15/2020	AP	BLAIN'S FARM & FLEET Invoice: 2121 Ref#: 16638(CLASS 3 SAFETY JACKET)			
AP Trx #: 9824		CLASS 3 SAFETY JACKET	01-53-4080	159.99	
		Vnd: 0361 Invoice: 2121	01-00-2200		159.99
		Expected Check Run: 04/15/2020		159.99	159.99
04/15/2020	AP	BLAIN'S FARM & FLEET Invoice: 2917 Ref#: 16639(SAFETY ZIP HOODIES, LEATHER GLOVES, BATT)			
AP Trx #: 9825		SAFETY ZIP HOODIES X2, LEATHER GLOVES	01-53-4080	159.97	
		BATTERIES, VAC TOOL, VARIOUS TOOLS	01-53-4228	456.99	
		Vnd: 0361 Invoice: 2917	01-00-2200		616.96
		Expected Check Run: 04/15/2020		616.96	616.96

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	BLAKE OIL COMPANY	Invoice: 400373 Ref#: 16661(GENERATOR FUEL & SHOP DIESEL FUEL 3/17/2)		
AP Trx #: 9826		SHOP DIESEL FUEL 174GALS 3/17/2020	01-53-4303	270.50	
		CAT GENERATOR FUEL 46GALS 3/17/2020	31-70-4302	73.20	
		CUMMINGS GENERATOR FUEL 208GALS 3/17/20	31-75-4303	322.90	
		KOTO LIGHT GENERATOR FUEL 15GALS 3/17/20	31-75-4303	25.40	
		RT 76 GENERATOR FUEL 517GALS 3/17/2020	31-75-4303	799.17	
		Vnd: 0049 Invoice: 400373	01-00-2200		270.50
		Vnd: 0049 Invoice: 400373	31-00-2200		1,220.67
		Expected Check Run: 04/15/2020		1,491.17	1,491.17
04/15/2020	AP	BOBCAT OF ROCKFORD	Invoice: 01-152412 Ref#: 16742(STUMP GRINDER RENTAL 1 DAY)		
AP Trx #: 9827		STUMP GRINDER RENTAL 1 DAY	01-53-4301	150.00	
		Vnd: 0051 Invoice: 01-152412	01-00-2200		150.00
		Expected Check Run: 04/15/2020		150.00	150.00
04/15/2020	AP	BOONE COUNTY JOURNAL	Invoice: 00022832 Ref#: 16640(NOTICE OF PUBLIC HEARING ADS X2, 1 BID N)		
AP Trx #: 9828		NOTICE OF PUBLIC HEARING-OLSON WOODS	01-50-4209	110.00	
		NOTICE OF PUBLIC HEARING-COUNTRYSIDE LIQ	01-50-4209	65.00	
		AD FOR BID NOTICE	01-50-4209	250.00	
		Vnd: 0294 Invoice: 00022832	01-00-2200		425.00
		Expected Check Run: 04/15/2020		425.00	425.00
04/15/2020	AP	CINTAS CORPORATION #355	Invoice: 4044553443 Ref#: 16641(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 9829		SOAP,SANI-CLIPS,FLOORMAT WK#1 MARCH2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 MARCH 2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4044553443	01-00-2200		37.26
		Expected Check Run: 04/15/2020		37.26	37.26
04/15/2020	AP	CINTAS CORPORATION #355	Invoice: 4045149218 Ref#: 16642(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 9830		SOAP,SANI-CLIPS,FLOORMAT WK#2 MARCH 2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#2 MARCH 2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4045149218	01-00-2200		37.26
		Expected Check Run: 04/15/2020		37.26	37.26

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4045753891 Ref#: 16663(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 9831		SOAP,SANI-CLIPS,FLOORMAT WK#3 MARCH 2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#3 MARCH 2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4045753891	01-00-2200		37.26
		Expected Check Run: 04/15/2020		37.26	37.26
04/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4046400536 Ref#: 16689(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 9832		SOAP,SANI-CLIPS,FLOORMAT WK#4 MARCH2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#4 MARCH2020	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4046400536	01-00-2200		37.26
		Expected Check Run: 04/15/2020		37.26	37.26
04/15/2020	AP	CINTAS CORPORATION #355 Invoice: 4047008059 Ref#: 16701(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 9833		SOAP,SANI-CLIPS,FLOORMAT WK#1 APRIL2020	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 APRIL2020	01-53-4107	23.01	
		Vnd: 0098 Invoice: 4047008059	01-00-2200		35.61
		Expected Check Run: 04/15/2020		35.61	35.61
04/15/2020	AP	CITY OF BELVIDERE Invoice: 2020-02 Ref#: 16643(OLSON WOODS VARIANCE CERTIFIED LETTERS X)			
AP Trx #: 9834		OLSON WOODS VARIANCE CERT. LETTERS X24	01-50-4237	165.60	
		Vnd: 0079 Invoice: 2020-02	01-00-2200		165.60
		Expected Check Run: 04/15/2020		165.60	165.60
04/15/2020	AP	COMPLETE INTEGRATION & SERVICES LLC Invoice: 333332 Ref#: 16677(SERVICE 3/9/2020 WELL S&G WTP PLC)			
AP Trx #: 9835		MAINTENANCE SUPPLIES	31-70-4301	1,341.50	
		Vnd: 0068 Invoice: 333332	31-00-2200		1,341.50
		Expected Check Run: 04/15/2020		1,341.50	1,341.50
04/15/2020	AP	CONSERV FS INC Invoice: 33016767 Ref#: 16678(PESTICIDE BACKPACK 20VOLT SPRAYER)			
AP Trx #: 9836		PESTICIDE BACKPACK 20VOLT SPRAYER	01-52-4304	187.50	
		Vnd: 0073 Invoice: 33016767	01-00-2200		187.50
		Expected Check Run: 04/15/2020		187.50	187.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	CORE & MAIN LP	Invoice: M007550 Ref#: 16644(WASHERS, CURB BOX LIDS,RISER,SLIP TOP FO)		
AP Trx #: 9837		WASHERS, CURB BOX LIDS,RISER FOR REPAIRS	31-70-4302	445.90	
		Vnd: 0347 Invoice: M007550	31-00-2200		445.90
		Expected Check Run: 04/15/2020		445.90	445.90
04/15/2020	AP	CORE & MAIN LP	Invoice: M035243 Ref#: 16645(CURB BOX REPAIR SECTIONS, BLUE MARKING W)		
AP Trx #: 9838		CURB BOX REPAIR SECTIONS&MARKING WIRE	31-70-4302	163.30	
		Vnd: 0347 Invoice: M035243	31-00-2200		163.30
		Expected Check Run: 04/15/2020		163.30	163.30
04/15/2020	AP	CORE & MAIN LP	Invoice: M063324 Ref#: 16679(13-CHECK VALVES, 3 B-BOX LIDS)		
AP Trx #: 9839		METER CHECK VALVES QTY13	31-70-4306	1,078.22	
		B-BOX LIDS QTY3	31-70-4302	255.00	
		Vnd: 0347 Invoice: M063324	31-00-2200		1,333.22
		Expected Check Run: 04/15/2020		1,333.22	1,333.22
04/15/2020	AP	CORE & MAIN LP	Invoice: M116369 Ref#: 16743(CLEANOUT BOX W/LID QTY2)		
AP Trx #: 9840		CLEANOUT BOX W/LID QTY2	31-70-4302	170.00	
		Vnd: 0347 Invoice: M116369	31-00-2200		170.00
		Expected Check Run: 04/15/2020		170.00	170.00
04/15/2020	AP	CORE & MAIN LP	Invoice: M142331 Ref#: 16744(CURB BOX REPAIR SECTIONS QTY3)		
AP Trx #: 9841		CURB BOX REPAIR SECTIONS QTY3	31-70-4302	99.11	
		Vnd: 0347 Invoice: M142331	31-00-2200		99.11
		Expected Check Run: 04/15/2020		99.11	99.11
04/15/2020	AP	ECONO SIGNS LLC.	Invoice: 10-959181 Ref#: 16745(REQUIRED STREET SIGNS X10)		
AP Trx #: 9842		2-TOWING ORD. SIGNS	01-53-4228	131.12	
		6-SPEED LIMIT SIGNS	01-53-4228	202.29	
		2-SNOW ROUTE SIGNS	01-53-4228	131.12	
		Vnd: 0492 Invoice: 10-959181	01-00-2200		464.53
		Expected Check Run: 04/15/2020		464.53	464.53

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	HAWKINS, INC. Invoice: 4679418 Ref#: 16680(ALUMINUM SULFATE LIQUID BULK 1,980GAL.)			
AP Trx #: 9843		ALUMINUM SULFATE LIQUID BULK 1,980GAL.	31-75-4305	2,737.30	
		Vnd: 0109 Invoice: 4679418	31-00-2200		2,737.30
		Expected Check Run: 04/15/2020		2,737.30	2,737.30
04/15/2020	AP	HAWKINS, INC. Invoice: 4679434 Ref#: 16681(STENNER SPIDER ASSEMBLY FOR CHEM PUMP)			
AP Trx #: 9844		STENNER SPIDER ASSEMBLY FOR CHEM PUMP	31-70-4301	67.56	
		Vnd: 0109 Invoice: 4679434	31-00-2200		67.56
		Expected Check Run: 04/15/2020		67.56	67.56
04/15/2020	AP	HOME DEPOT CREDIT SERVICES Invoice: 581901 Ref#: 16647(AIR IMPACT WRENCH FOR SHOP)			
AP Trx #: 9845		AIR IMPACT WRENCH FOR SHOP	01-53-4301	263.49	
		Vnd: 0364 Invoice: 581901	01-00-2200		263.49
		Expected Check Run: 04/15/2020		263.49	263.49
04/15/2020	AP	HOME DEPOT CREDIT SERVICES Invoice: 4624981 Ref#: 16648(4',6',8',10' LADDERS 1EA. & POST LEVEL)			
AP Trx #: 9846		4',6',8',10' LADDERS 1EA. & POST LEVEL	31-70-4302	471.44	
		Vnd: 0364 Invoice: 4624981	31-00-2200		471.44
		Expected Check Run: 04/15/2020		471.44	471.44
04/15/2020	AP	JACK WOLF BELVIDERE Invoice: 81904 Ref#: 16650(HUB CAP FOR SERVICE TRUCK)			
AP Trx #: 9847		HUB CAP FOR SERVICE TRUCK	01-53-4226	31.88	
		Vnd: 0322 Invoice: 81904	01-00-2200		31.88
		Expected Check Run: 04/15/2020		31.88	31.88
04/15/2020	AP	LAWSON PRODUCTS, INC. Invoice: 9307430258 Ref#: 16651(SIGN BOLTS,NUTS, HEX CAPS,WASHERS)			
AP Trx #: 9848		SIGN BOLTS,NUTS, HEX CAPS,WASHERS	01-53-4301	101.56	
		Vnd: 0335 Invoice: 9307430258	01-00-2200		101.56
		Expected Check Run: 04/15/2020		101.56	101.56

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701986 Ref#: 16692(ENGINEERING AS NEED FEB2020)		
AP Trx #: 9849		ENGINEERING AS NEED FEB2020	01-50-4212	1,295.50	
		Vnd: 0159 Invoice: 0701986	01-00-2200		1,295.50
		Expected Check Run: 04/15/2020		1,295.50	1,295.50
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701970 Ref#: 16693(2020 VILLAGE MAINTENANCE PROGRAM FEB2020)		
AP Trx #: 9850		2020 VILLAGE MAINTENANCE PROGRAM FEB2020	20-00-4232	3,663.90	
		Vnd: 0159 Invoice: 0701970	20-00-2200		3,663.90
		Expected Check Run: 04/15/2020		3,663.90	3,663.90
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701971 Ref#: 16694(REVIEW-OLSON WOODS 2/23/20)		
AP Trx #: 9851		REVIEW-OLSON WOODS 2/23/20	01-50-4215	79.50	
		Vnd: 0159 Invoice: 0701971	01-00-2200		79.50
		Expected Check Run: 04/15/2020		79.50	79.50
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701973 Ref#: 16695(IL RT 173 WATERMAIN IMPROVEMENTS FEB2020)		
AP Trx #: 9852		IL RT 173 WATERMAIN IMPROVEMENTS FEB2020	90-53-4460	429.30	
		Vnd: 0159 Invoice: 0701973	90-00-2200		429.30
		Expected Check Run: 04/15/2020		429.30	429.30
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701972 Ref#: 16696(PHASE 1 SANITARY SEWER FEB2020)		
AP Trx #: 9853		PHASE 1 SANITARY SEWER FEB2020	01-50-4212	775.20	
		Vnd: 0159 Invoice: 0701972	01-00-2200		775.20
		Expected Check Run: 04/15/2020		775.20	775.20
04/15/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701994 Ref#: 16697(PRELIM.PLANNING PW BLDG FEB2020)		
AP Trx #: 9854		PRELIM.PLANNING PW BLDG FEB2020	01-50-4212	5,480.80	
		Vnd: 0159 Invoice: 0701994	01-00-2200		5,480.80
		Expected Check Run: 04/15/2020		5,480.80	5,480.80

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701969 Ref#: 16698(WEST GROVE PARK IMPROVEMENTS FEB2020)			
AP Trx #: 9855		WEST GROVE PARK IMPROVEMENTS FEB2020	01-50-4212	7,050.00	
		Vnd: 0159 Invoice: 0701969	01-00-2200		7,050.00
		Expected Check Run: 04/15/2020		7,050.00	7,050.00
04/15/2020	AP	MENARDS Invoice: 34731 Ref#: 16652(LIGHT BULBS FOR WATER TOWERS & CLIPS)			
AP Trx #: 9856		LIGHT BULBS FOR WATER TOWERS & CLIPS	31-70-4302	60.27	
		Vnd: 0165 Invoice: 34731	31-00-2200		60.27
		Expected Check Run: 04/15/2020		60.27	60.27
04/15/2020	AP	MENARDS Invoice: 35575 Ref#: 16746(WELL#3 INSULATION & SUMP PUMP MATERIALS)			
AP Trx #: 9857		WELL#3 INSULATION & SUMP PUMP MATERIALS	31-70-4301	427.79	
		SANITIZING SPRAY BOTTLES X6 @WWTP	31-75-4302	53.48	
		Vnd: 0165 Invoice: 35575	31-00-2200		481.27
		Expected Check Run: 04/15/2020		481.27	481.27
04/15/2020	AP	MENARDS Invoice: 35585 Ref#: 16747(WELL#3 DECKING FOR SUMP PIT)			
AP Trx #: 9858		WELL#3 DECKING FOR SUMP PIT	31-70-4301	41.94	
		Vnd: 0165 Invoice: 35585	31-00-2200		41.94
		Expected Check Run: 04/15/2020		41.94	41.94
04/15/2020	AP	MORGAN BUILDING MAINTENANCE, INC. Invoice: 34468 Ref#: 16662(2 FULL CLEANINGS@VILLAGE HALL MARCH 2020)			
AP Trx #: 9859		2 FULL CLEANINGS@VILLAGE HALL MARCH 2020	01-50-4219	350.00	
		Vnd: MISC Invoice: 34468	01-00-2200		350.00
		Expected Check Run: 04/15/2020		350.00	350.00
04/15/2020	AP	MR. GOODWATER Invoice: 04012020 Ref#: 16703(COOLER RENTAL/DRINKING WATER MARCH2020)			
AP Trx #: 9860		COOLER RENTAL/DRINKING WATER@VH	01-50-4302	20.88	
		DRINKING WATER @PW	01-53-4302	12.88	
		COOLER RENTAL @WWTP	31-75-4302	8.00	
		Vnd: 0329 Invoice: 04012020	01-00-2200		33.76
		Vnd: 0329 Invoice: 04012020	31-00-2200		8.00
		Expected Check Run: 04/15/2020		41.76	41.76

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	P.C. TECH 2 U	Invoice: 8829 Ref#: 16653(ONSITE SERVICE 2/21&2/10/20: MICROPHONE,)		
AP Trx #: 9861		ONSITE SERVICE 2/21&2/10/20	01-50-4223	160.00	
		MICROPHONE,CABLE,ADAPTER 1 OF 2 SETS	01-50-4223	214.98	
		Vnd: 0489 Invoice: 8829	01-00-2200		374.98
		Expected Check Run: 04/15/2020		374.98	374.98
04/15/2020	AP	P.C. TECH 2 U	Invoice: 8952 Ref#: 16654(ONSISTE SERVICE 3/13/20 FOR OUTLOOK PROF)		
AP Trx #: 9862		ONSISTE SERVICE 3/13/20 -OUTLOOK PROFILE	01-50-4223	80.00	
		Vnd: 0489 Invoice: 8952	01-00-2200		80.00
		Expected Check Run: 04/15/2020		80.00	80.00
04/15/2020	AP	P.C. TECH 2 U	Invoice: 8978 Ref#: 16655(ONSITE SERVICE:MICROPHONE,CABLE,ADAPTER)		
AP Trx #: 9863		ONSITE SERVICE SOUND SYSTEM 3/17/20	01-50-4223	80.00	
		MICROPHONE,CABLE,ADAPTER SET 2 OF 2	01-50-4223	214.98	
		Vnd: 0489 Invoice: 8978	01-00-2200		294.98
		Expected Check Run: 04/15/2020		294.98	294.98
04/15/2020	AP	P.C. TECH 2 U	Invoice: 9022 Ref#: 16682(ONSITE SERVICE-CISCO WEBTEX FOR REMOTE M)		
AP Trx #: 9864		ONSITE SERVICE-CISCO WEBTEX REMOTE MTGS	01-50-4223	160.00	
		Vnd: 0489 Invoice: 9022	01-00-2200		160.00
		Expected Check Run: 04/15/2020		160.00	160.00
04/15/2020	AP	P.C. TECH 2 U	Invoice: 9104 Ref#: 16704(LAPTOP W/WIRELESS MOUSE & ONSITE SERVICE)		
AP Trx #: 9865		LAPTOP W/WIRELESS MOUSE	01-50-4400	482.98	
		ONSITE SERVICE TO SET UP LAPTOP/PRINTER	01-50-4223	120.00	
		Vnd: 0489 Invoice: 9104	01-00-2200		602.98
		Expected Check Run: 04/15/2020		602.98	602.98
04/15/2020	AP	PDC LABORATORIES, INC.	Invoice: 3289562 Ref#: 16656(PIN & ORINGS FOR GRINDER REPAIR)		
AP Trx #: 9866		PIN & ORINGS FOR GRINDER REPAIR	01-53-4301	14.57	
		Vnd: 0158 Invoice: 3289562	01-00-2200		14.57
		Expected Check Run: 04/15/2020		14.57	14.57

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	PHIL'S ELECTRIC DRAIN SERVICE LLC Invoice: 240387 Ref#: 16691(JET MANHOLE@WHITING RD L/S TO OLSON WOOD)			
AP Trx #: 9867					
		JET MANHOLE@WHITING RD L/S TO OLSON WOOD	31-75-4240	375.00	
		Vnd: 0210 Invoice: 240387	31-00-2200		375.00
		Expected Check Run: 04/15/2020		375.00	375.00
04/15/2020	AP	PRINTWORLD Invoice: 103575 Ref#: 16657(250 DOOR NOTICES FOR W&S DEPT.)			
AP Trx #: 9868					
		250 DOOR NOTICES FOR W&S DEPT.	31-70-4210	98.00	
		250 DOOR NOTICES FOR W&S DEPT.	31-75-4210	98.00	
		Vnd: 0218 Invoice: 103575	31-00-2200		196.00
		Expected Check Run: 04/15/2020		196.00	196.00
04/15/2020	AP	PRINTWORLD Invoice: 103571 Ref#: 16658(CODE VIOLATION-PARKING NOTICES QTY50)			
AP Trx #: 9869					
		CODE VIOLATION-PARKING NOTICES QTY50	01-50-4210	82.00	
		Vnd: 0218 Invoice: 103571	01-00-2200		82.00
		Expected Check Run: 04/15/2020		82.00	82.00
04/15/2020	AP	PRINTWORLD Invoice: 103582 Ref#: 16748(200 SUMP PUMP INSPECTION NOTICES)			
AP Trx #: 9870					
		200 SUMP PUMP INSPECTION NOTICES	31-70-4210	46.00	
		200 SUMP PUMP INSPECTION NOTICES	31-75-4210	46.00	
		Vnd: 0218 Invoice: 103582	31-00-2200		92.00
		Expected Check Run: 04/15/2020		92.00	92.00
04/15/2020	AP	PRINTWORLD Invoice: 103583 Ref#: 16749(200 DOOR NOTICES W&S DEPT.)			
AP Trx #: 9871					
		200 DOOR NOTICES W&S DEPT.	31-70-4210	97.50	
		200 DOOR NOTICES W&S DEPT.	31-75-4210	97.50	
		Vnd: 0218 Invoice: 103583	31-00-2200		195.00
		Expected Check Run: 04/15/2020		195.00	195.00
04/15/2020	AP	RGB JANITORIAL Invoice: 092019-389 Ref#: 16750(JANITORIAL SERVICES@VH MARCH2020)			
AP Trx #: 9872					
		JANITORIAL SERVICES@VH MARCH2020	01-50-4219	329.33	
		Vnd: 0521 Invoice: 092019-389	01-00-2200		329.33
		Expected Check Run: 04/15/2020		329.33	329.33

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	SHERWIN INDUSTRIES, INC. Invoice: SS083388 Ref#: 16751(RUBBER NITRILE GLOVES QTY 40 BOXES)			
AP Trx #: 9873					
		RUBBER NITRILE GLOVES QTY 40 BOXES	31-75-4302	347.17	
		Vnd: 0520 Invoice: SS083388	31-00-2200		347.17
		Expected Check Run: 04/15/2020			
				347.17	347.17
04/15/2020	AP	SOSNOWSKI SZETO, LLP Invoice: 450002.0000-5225 Ref#: 16736(LEGAL SERVICES: GENERAL MARCH2020			
AP Trx #: 9874					
		LEGAL SERVICES: GENERAL CLERK MARCH2020	01-57-4213	274.50	
		LEGAL SERVICES: GENERAL MARCH2020	01-50-4213	6,753.35	
		Vnd: 0319 Invoice: 450002.0000-5225	01-00-2200		7,027.85
		Expected Check Run: 04/15/2020			
				7,027.85	7,027.85
04/15/2020	AP	SOSNOWSKI SZETO, LLP Invoice: 450002.0003-5228 Ref#: 16737(LEGAL SERVICES: LABOR MARCH2020)			
AP Trx #: 9875					
		LEGAL SERVICES: LABOR MARCH2020	01-50-4213	1,407.60	
		Vnd: 0319 Invoice: 450002.0003-5228	01-00-2200		1,407.60
		Expected Check Run: 04/15/2020			
				1,407.60	1,407.60
04/15/2020	AP	SOSNOWSKI SZETO, LLP Invoice: 450002.0005-5229 Ref#: 16738(LEGAL SERVICES: HAWTHORN MEADOWS			
AP Trx #: 9876					
		LEGAL SRVCS:HAWTHORN MEADOWS MARCH2020	01-00-1330	75.00	
		Vnd: 0319 Invoice: 450002.0005-5229	01-00-2200		75.00
		Expected Check Run: 04/15/2020			
				75.00	75.00
04/15/2020	AP	SOSNOWSKI SZETO, LLP Invoice: 450002.0006-5230 Ref#: 16739(LEGAL SERVICES: WESTERGREN SUB. M			
AP Trx #: 9877					
		LEGAL SERVICES:WESTERGREN SUB. MARCH2020	01-50-4213	150.00	
		Vnd: 0319 Invoice: 450002.0006-5230	01-00-2200		150.00
		Expected Check Run: 04/15/2020			
				150.00	150.00
04/15/2020	AP	SOSNOWSKI SZETO, LLP Invoice: 450002.0007-5231 Ref#: 16740(PLANNING & ZONING COMM. MARCH2020			
AP Trx #: 9878					
		PLANNING & ZONING COMM. MARCH2020	01-50-4213	337.50	
		Vnd: 0319 Invoice: 450002.0007-5231	01-00-2200		337.50
		Expected Check Run: 04/15/2020			
				337.50	337.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0011-5232 Ref#: 16741(201 S. STATE ST. ENOS LITG. MARCH		
AP Trx #: 9879					
		201 S. STATE ST. ENOS LITG. MARCH2020	01-50-4213	259.08	
		Vnd: 0319 Invoice: 450002.0011-5232	01-00-2200		259.08
		Expected Check Run: 04/15/2020			
				259.08	259.08
04/15/2020	AP	TEST INC.	Invoice: 200200777 Ref#: 16683(IEPA TESTING SOLIDS X13@NWWTP)		
AP Trx #: 9880					
		IEPA TESTING SOLIDS X13@NWWTP	31-75-4310	268.00	
		Vnd: 0355 Invoice: 200200777	31-00-2200		268.00
		Expected Check Run: 04/15/2020			
				268.00	268.00
04/15/2020	AP	TEST INC.	Invoice: 200200778 Ref#: 16684(IEPA TESTING SOLIDS X13@SWWTP)		
AP Trx #: 9881					
		IEPA TESTING SOLIDS X13@SWWTP	31-75-4310	268.00	
		Vnd: 0355 Invoice: 200200778	31-00-2200		268.00
		Expected Check Run: 04/15/2020			
				268.00	268.00
04/15/2020	AP	TEST INC.	Invoice: 200300546 Ref#: 16685(IEPA TESTING COLIFORM X4 @SOUTH)		
AP Trx #: 9882					
		IEPA TESTING COLIFORM X4 @SOUTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 200300546	31-00-2200		48.00
		Expected Check Run: 04/15/2020			
				48.00	48.00
04/15/2020	AP	TEST INC.	Invoice: 200300552 Ref#: 16686(IEPA TESTING COLIFORM X4 @WEST)		
AP Trx #: 9883					
		IEPA TESTING COLIFORM X4 @WEST	31-70-4310	24.00	
		Vnd: 0355 Invoice: 200300552	31-00-2200		24.00
		Expected Check Run: 04/15/2020			
				24.00	24.00
04/15/2020	AP	TEST INC.	Invoice: 200300553 Ref#: 16687(IEPA TESTING COLIFORM X4 @NORTH)		
AP Trx #: 9884					
		IEPA TESTING COLIFORM X4 @NORTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 200300553	31-00-2200		48.00
		Expected Check Run: 04/15/2020			
				48.00	48.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2020	AP	TEST INC.	Invoice: 200300680 Ref#: 16752(IEPA FLUORIDE TESTING@NORTH)		
AP Trx #: 9885					
		IEPA FLUORIDE TESTING@NORTH	31-70-4310	15.50	
		Vnd: 0355 Invoice: 200300680	31-00-2200		15.50
		Expected Check Run: 04/15/2020			
				15.50	15.50
04/15/2020	AP	TEST INC.	Invoice: 200300818 Ref#: 16753(IEPA FLUORIDE TESTING@SOUTH)		
AP Trx #: 9886					
		IEPA FLUORIDE TESTING@SOUTH	31-70-4310	15.50	
		Vnd: 0355 Invoice: 200300818	31-00-2200		15.50
		Expected Check Run: 04/15/2020			
				15.50	15.50
04/15/2020	AP	TEST INC.	Invoice: 200300819 Ref#: 16754(IEPA FLUORIDE TESTING@WEST)		
AP Trx #: 9887					
		IEPA FLUORIDE TESTING@WEST	31-70-4310	15.50	
		Vnd: 0355 Invoice: 200300819	31-00-2200		15.50
		Expected Check Run: 04/15/2020			
				15.50	15.50
04/15/2020	AP	TEST INC.	Invoice: 200300820 Ref#: 16755(IEPA FLUORIDE TESTING@NORTH)		
AP Trx #: 9888					
		IEPA FLUORIDE TESTING@NORTH	31-70-4310	15.50	
		Vnd: 0355 Invoice: 200300820	31-00-2200		15.50
		Expected Check Run: 04/15/2020			
				15.50	15.50
04/15/2020	AP	TEST INC.	Invoice: 1177749 Ref#: 16756(WATER & SEWER CONTRACT MAY 2020)		
AP Trx #: 9889					
		WATER & SEWER CONTRACT MAY 2020	01-00-1500	16,741.16	
		Vnd: 0355 Invoice: 1177749	01-00-2200		16,741.16
		Expected Check Run: 04/15/2020			
				16,741.16	16,741.16
04/15/2020	AP	USA BLUE BOOK	Invoice: 186411 Ref#: 16757(NWWTP SBR LEVEL TRANSMITTER)		
AP Trx #: 9890					
		NWWTP SBR LEVEL TRANSMITTER	31-75-4302	717.44	
		Vnd: 0262 Invoice: 186411	31-00-2200		717.44
		Expected Check Run: 04/15/2020			
				717.44	717.44
				67,924.49	67,924.49

Cash/Payable Account Totals:

	ACCOUNTS PAYABLE	01-00-2200	51,[illegible]6
	MFT ACCOUNTS PAYABLE	20-00-2200	3,663.90
	ACCOUNTS PAYABLE	31-00-2200	12,134.33

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		ACCOUNTS PAYABLE	90-00-2200		429.30
			TOTAL INCREASE IN PAYABLE:		67,924.49

ORDINANCE NO. 2020-7

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING AND AUTHORIZING THE VILLAGE TO ENTER INTO A FIXED CASH FARM LEASE AGREEMENT FOR THE REAL PROPERTY LOCATED AT XX PARK STREET, POPLAR GROVE

WHEREAS, the Village of Poplar Grove, Illinois is an Illinois Municipal Corporation (hereinafter referred to as the "Village"); and

WHEREAS, the Village is the owner of the real property commonly known as XX Park Street, Poplar Grove ("Property") and desires to enter into a lease agreement with Aaron Eckberg ("Eckberg") for the Property; and

WHEREAS, the Village and Eckberg have reached an accord as to the terms and conditions upon which said Property will be leased; and

WHEREAS, the Village and Eckberg have memorialized such terms and conditions in a Fixed Cash Farm Lease Agreement, a copy of which are attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into said Fixed Cash Farm Lease Agreement; and

WHEREAS, the Village now desires to approve said Fixed Cash Farm Lease Agreement and authorize the Village President to execute and the Village Clerk to attest the same.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AS FOLLOWS:

Section 1. The foregoing recitals shall be and are hereby incorporated in this Section 1 as if said recitals were fully set forth.

Section 2. The Village hereby approves the Fix Cash Farm Lease Agreement attached hereto as Exhibit A, or one in substantially similar form, and hereby authorizes the Village President to execute and the Village Clerk to attest the same, and any other documents necessary or helpful to implement the intent of this Ordinance.

Section 3. This Ordinance shall be effective upon its passage by the Village Board, its approval by the Village President, and its publication as provided by law.

Section 4. All ordinances or parts of ordinances in conflict with this Ordinance are repealed insofar as they conflict.

Section 5. If any section, clause or provision of this Ordinance be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the Ordinance as a whole or any part thereof, other than the part so declared to be invalid, and this Village Board hereby expressly declares that it would have enacted this Ordinance even with the invalid portion deleted.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT

EXHIBIT A-

FIXED CASH FARM LEASE AGREEMENT

Section 391.APPENDIX G Sludge User Information Sheet

1. Date: _____

2. Name of User: _____

3. Address of User: _____

4. Phone Number of User: _____

5. Location Where Sludge is to be Used: _____

6. Size of Area Where Sludge is to be Used: _____

7. Proximity of Site to closest: (a) Stream or other body of water _____
   (b) Dwelling _____ (c) Well _____
   (d) Other Water Supply, (describe) _____

8. Amount of Sludge Obtained: _____
   (Specify units)

9. Describe Use(s) of Sludge (e.g., Farmland or Agricultural, Garden, Yard, Reclamation of Nutrient Deficient Land, Other):

   _____

   _____

10. Manner in Which Sludge is to be Applied (e.g., Spread by Truck or dry applicator, by Hand, Worked into the Soil by Plowing, Rototilling, Surface Application, Splash Plate, Knife injection, other):

    _____

    _____

11. Will Sludge be Stockpiled Before Application: Yes No (Circle One)

12. Estimated Length of Time Sludge is to be Stockpiled: _____

13. Type and expected yield of crops to be grown on sludge conditioned land:

    _____

    _____

    _____

14. I desire to have the sludge applied at a rate that will satisfy my crop's NITROGEN; PHOSPHORUS (Circle One) needs.

15. The soil pH of the land that I am applying sludge is: _____

16. The average depth to the groundwater table on the site where I am using the sludge is _____ ft.

How determined? _____

17. Limitations from Site Characteristics: _____

_____

18. Has sludge been applied to land within last 5 years? Yes No (Circle One)

Name of Generator _____
Amount Applied _____
Years Applied _____

SPECIFIC REQUIREMENTS FOR THE USE OF SLUDGE

The sludge that you are obtaining contains the following:

Plant Available Nitrogen (N) _____ % and/or _____ lbs. per dry ton
Phosphorus (P_2O_5) _____ % and/or _____ lbs. per dry ton
Soluble Potash (K_2O) _____ % and/or _____ lbs per dry ton
Cadmium (Cd) _____ lbs. per dry ton
Copper (Cu) _____ lbs. per dry ton
Lead (Pb) _____ lbs. per dry ton
Manganese (Mn) _____ lbs. per dry ton
Nickel (Ni) _____ lbs. per dry ton
Zinc (Zn) _____ lbs. per dry ton

To maximize the benefits of conditioning soils with sludge and minimizing possible adverse effects on the environment, it is required that the following provisions be adhered to:

1. Cropping and Access Restrictions:
   a. It is not recommended that leafy or root vegetables such as lettuce, Swiss chard, potatoes, horseradish, carrots, etc., be grown on sludge conditioned soil.
   b. Pasture or hay ground that has received sludge shall not be harvested or used for livestock grazing for one month or until precipitation of sufficient duration and intensity has occurred and washed all sludge from that area of the plant which can be injested by an animal, whichever is greater.
2. Climate Conditions:
   a. Sludge application shall not be permitted on land during precipitation.
   b. Sludge application shall not be permitted on land which is saturated or with ponded water.
   c. Sludge application should not be permitted upon sites when precipitation is imminent or which have received greater than ¼ inch rainfall within the 24 hour period preceding the application time.

d. Sludge application shall not be permitted on ice or snow covered ground. Frozen ground which is not ice or snow covered and has a slope of 5% or less may be used for winter spreading providing a 200 feet grassy area of forage crop exists between the sludge applied land and any surface water or water well.

3. Buffer Area Requirements
   a. Sludge shall not be applied on land which lies within 150 feet from wells or other water supplies and 200 feet from surface waters or within one-fourth of a mile of any potable water supply well located in consolidated bedrock or sinkhole areas unless 50 feet of non-sandy or non-gravelly unconsolidated material exists.
   b. Sludge application by incorporation or injection shall not be done closer than 20 feet from any occupied dwelling or 10 feet from the closest edge of traveled portions of a public road or outside roadway fence lines.
   c. Top application of sludge with no immediate incorporation shall not be done closer than 200 feet from any occupied dwelling or 20 feet from the closest edge of traveled portions of a primary and secondary public roads or 10 feet from the closest edge of lesser utilized public roads or outside roadway fence lines.
   d. Sludge application by ridge and furrow shall not be done closer than 200 feet from any occupied dwelling or the closest edge of traveled portions of a public road or outside roadway fence lines.
   e. Sludge shall not be applied in waterways. Application to flood plains having a frequency of return more often than a ten-year frequency shall not be allowed.
4. Soil and Geologic Conditions:
   a. Sludge applied land must have a soil pH of 6.5 or greater and cation exchange capacity of 5 or greater. Water treatment plant lime sludge may be used to raise the soil pH.
   b. For sludge applied soils having the following infiltration rates/hour as determined by standard percolation tests, the listed minimum soil depth to the mean annual water table shall be adhered to:
      Greater than 2 inches/hour – 10 feet
      Less than or equal to 2 inches/hour – 5 feet
   c. Sludge shall not be top applied (no incorporation) to farm land having greater than 5% slope. If the slope does exceed 5% top application can be used providing the annual soil loss, as calculated by the Universal Soil Loss Equation shall not exceed 5 tons/acre.
   d. Sludge may be incorporated on lands having slopes up to eight percent, irrespective of soil loss. If the slope exceeds eight percent, incorporation methods may be used providing the annual soil loss does not exceed five tons per acre when applying the Universal Soil Loss Equation.
5. Interim Storage and Application Restrictions:
   a. Off-site interim storage of liquid sludge prior to land application is not allowed.
   b. Off-site interim storage of dried sludge in excess of 2 months is not allowed.
   c. Annual sludge application shall not exceed the nitrogen agronomic rates for the crop grown nor exceed the rate for the most restrictive heavy metal for the site lifetime, whichever is more restrictive. Therefore, the maximum annual amount of sludge you can apply for your specific needs may not exceed _____dry tons/acre; gallons/acre (Circle One).

_____

I hereby agree to adhere to the above conditions.

All blanks other than the above sign-off shall be filled in by the sludge generator.

FIXED CASH FARM LEASE AGREEMENT

This FIXED CASH FARM LEASE AGREEMENT ("Lease") is made this ___ day of April, 2020 and is by and between the VILLAGE OF POPLAR GROVE, ILLINOIS, an Illinois Municipal Corporation ("Lessor") and AARON ECKBERG, an individual residing in the State of Illinois ("Lessee"). Lessor and Lessee are at time collectively referred to herein as the "Parties".

RECITALS:

WHEREAS, Lessor is the owner of the real property commonly known as XX Park Street, Poplar Grove, IL 61065 and with PIN 04-19-176-022 and legally described in Exhibit A, attached hereto and incorporated herein (the Property"); and

WHEREAS, the Property consists of approximately 14.36 acres, of which, approximately 8 acres are tillable; and

WHEREAS, Lessor desires to lease the Property to Lessee and Lessee desires to lease the Property from Lessor on the terms and conditions set forth herein.

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

1. Recitals. The above-recitals are incorporated herein and made a part hereof.

2. Term. Lessor hereby leases to Lessee the Property for the 2020 crop year, specifically from April 17, 2020 to January 31, 2021. This Lease may be extended for additional crop years. Any extensions must be in writing and refer to this Lease.

3. Rent. Lessor and Lessee agree that no rent payment shall be charged to Lessee during the Term of this Lease.

4. Obligations of Lessor. Lessor shall be responsible for the following during the Term of this Lease:

   A. The Lessor shall timely pay any Real Estate Taxes on the Property, if any.

5. Obligations of Lessee. Lessee shall be responsible for the following during the Term of this Lease:

   A. Lessee shall furnish all machinery, equipment, labor, and fuel necessary to farm the Property.
   B. Lessee shall furnish all annual inputs to the farming operation, including, but not limited to, seed, pest and disease treatments, fertilizers and limestone.
   C. Lessee shall cultivate the Property in a timely, thorough, and businesslike manner, including, but not limited to (i) Preventing, so far as reasonably possible, noxious

weeds and other weeds from going to seed and (ii) Preventing unnecessary waste, loss, or damage.

D. Lessee shall maintain the soil pH at 6.5 or higher and will maintain soil fertility levels. Lessee shall apply limestone as appropriate to maintain this minimum pH level and will apply N, P, and K fertilizers at rates that not to exceed the agronomic requirements for the type of crop being grown, taking into account the N, P and K that will be provided from the waste-water plant sludge referenced in subparagraph F below..

E. Lessee shall implement soil erosion control practices and other conservation measures as may be necessary to comply with any soil loss standards mandated by the local, state and federal agencies and other conservation compliance requirements of federal farm programs.

F. Lessee shall, at its sole costs and expense and using its own labor and equipment, haul sludge from the Lessor's waste-water treatment facilities and spread such sludge over the Property. Such hauling and spreading of sludge shall be done at least once a crop season, either at the beginning or end of the crop season. Lessee shall spread sludge over the Property in accordance with the terms and conditions of Section 391-Appendix G Sludge User Information Sheet, a copy of which is attached hereto as Exhibit B and incorporated herein. Lessee and Lessor shall coordinate in good faith such hauling and spreading of sludge.

G. Lessee shall, during the Term of this Lease, maintain the following minimum insurance limits, with a carrier acceptable to the Lessor and naming Lessor as an additional insured:

- Commercial General Liability and Property Damage Insurance on the Property: $1 million per occurrence, $2 million aggregate.
- Automobile Liability: $1 million per occurrence combined single limit, $500,000 property damage.
- Workers Compensation: Full Statutory Limits, if applicable

Lessee shall be responsible to insure its personal property located on the Premises. Lessee shall provide Lessor with copies of certificates of insurance evidencing that Lessee is maintaining the insurance required herein.

H. Lessee shall not assign this Lease or sublet any part of the Property without the prior written consent of the Lessor.

I. Lessee shall not use the Property for any purpose or activity not directly related to its use for agricultural production. Lessee shall not make any improvements to the Property without Lessor's prior written consent.

J. Lessee shall not burn or bury any materials on the Property nor store or dispose of chemicals or empty chemical containers on the Property nor enter into any contract, or other business arrangement that alters rights in the Lessor's security interest, right of entry, default or possession.

6. Termination upon Default. If either party fails to carry out substantially the terms of this Lease, the Lease may be terminated by the non-defaulting party by serving a written notice, citing the instance(s) of default and specifying a termination date of at least 30 days from the date of such notice. In addition to terminating this Lease, the non-defaulting party may pursue any and all other remedies that it may have at equity or in law.

7. Yielding of Possession. Lessee agrees that at the expiration or termination of this Lease to yield possession of the Property to the Lessor without further demand or notice, in as good order and condition as when they were entered upon by the Lessee, ordinary wear and tear excepted. If the Lessee fails to yield possession, the Lessee-Tenant shall pay to the Lessor-Owner a penalty of $75.00 per day for each day he/she remains in possession thereafter, in addition to any damages caused by the Lessee to the Lessor's land or improvements. These payments shall not entitle the Lessee to any interest of any kind in or on the Property.

8. Attorney Fees. All costs and attorney fees incurred by Lessor in enforcing performance of the provisions of this Lease shall be added to the obligations payable by the Lessee.

9. Lessor's right of entry. The Lessor reserves the right personally or by agents, employees, or assigns to enter upon the Property at any reasonable time to view them, work or make repairs or improvements thereon, take soil tests, develop mineral resources, and, if the Lease Term has not been extended and following severance of crops, to conduct fall tillage, make seedings, glean corn, apply fertilizers, and perform any other operation necessary to good farming by a succeeding lessee.

10. Lessor Liability. The Lessee acknowledges the hazards of operating a farm and assumes all risk of accidents personally as well as for family, employees, or agents in pursuance of farming operations, or in performing repairs on improvements.

11. Indemnification. Lessee assumes liability for and shall indemnify, protect, save and hold harmless Lessor from and against any and all losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements including attorneys' fees and expenses and court costs incurred by Lessor in defending claims of whatsoever kind and nature imposed upon, incurred by or asserted against the Lessor in any way relating to or arising out of this Lease and from the possession, use, operation and maintenance of the Property by the Lessee. The indemnities contained in this paragraph shall continue in full force and effect, notwithstanding the termination of this Lease.

12. Waiver. No party shall be deemed to have waived any right, power or privilege under this Lease, unless such waiver shall have been executed in writing and expressly acknowledged by the parties to be charged with such waiver.

13. Notices to Parties. Any notices, demands or other communications required or permitted hereunder shall be in writing and delivered to the other party or the other party's authorized

agent, either in person or by United States Certified Mail, Return Receipt Requested, postage fully prepaid, to the address set forth hereinafter, or to such other addresses as either party may designate in writing and deliver as herein provided:

LESSOR:	LESSEE:
Village of Poplar Grove	_____
200 N. Hill Street.	Attn: Aaron Eckberg
Poplar Grove, IL 61065	_____
	_____

14. Construction and Venue. The interpretation and validity of this Lease shall be governed by the laws of the State of Illinois, without giving effect to that state's principles of conflicts of law or choice of law. The parties further consent to and submit to the exclusive jurisdiction and venue with respect to any matters pertaining to this Lease in and by the state and federal courts sitting in Boone County, Illinois.

15. Entire Agreement. This Lease, and the Exhibits attached hereto contain the entire agreement between Lessor and Lessee concerning the Property and there are no other agreements, either oral or written.

16. Binding Effect. This Lease shall be binding upon and inure to the benefits of Lessor and Lessee and their respective heirs, legal representatives, successors and permitted assigns, but this provision shall not operate to permit any transfer, assignment, mortgage, encumbrance, lien, charge or subletting contrary to the provisions of this Lease.

17. Use of Headings: The clause headings appearing in this Lease have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit or extend the scope or intent of the clauses to which they pertain.

18. Amendments and Modifications: Except as otherwise provided for herein, this Lease may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

19. Counterparts: This Lease may be signed in any number of counterparts, each of which shall be an original, with the main effect as if the signatures thereto and hereto were upon the same instrument.

20. Severability: In the event any provision of this Lease is declared to be illegal or unenforceable, the remaining portions of this Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have executed this Lease the day and year first above written.

LESSOR:

VILLAGE OF POPLAR GROVE

By:_____

Owen Costanza, Village President

ATTTEST:

By:_____

Karri Anderberg, Village Clerk

LESSEE:

AARON ECKBERG

_____

EXHIBIT A - LEGAL DESCRIPTION

Part of the Northwest Quarter (1/4) of Section 19, Township 45 North, Range 4 East of the Third Principal Meridian, bounded and described as follows, to-wit: Beginning at a point in the South line of the Northwest Quarter (1/4) of said Section which bears South 89 degrees 21' 00" East, 478.50 feet from the Southwest corner of the Northwest Quarter (1/4) of said Section, said point of beginning being the Southwest corner of premises conveyed by Edenfruit Products Company to The Illinois National Bank & Trust Co. of Rockford as Trustee of Trust No. 5710, by Warranty Deed dated November 30, 1976 and recorded as Document No. 76-3820 in the Recorder's Office of Boone County, Illinois; thence South 89 degrees 21' 20" East, along the South line of the Northwest Quarter of said Section, 1965.41 feet to the Southeast corner of the Northwest Quarter of said Section; thence North 00 degrees 34' 54" East, along the East line of the Northwest Quarter (1/4) of said Section, 457.25 feet; thence North 89 degrees 21' 00" West, parallel with the South line of the Northwest Quarter (1/4) of said Section, 379.74 feet, thence South 01 degrees 46' 58" West, 182.12 feet to the Easterly extension of the South right of way line of Park Street as designated upon the Plat of George Renne's Addition to Poplar Grove, the plat of which is recorded in Book 1 of Plats on page 41 in the Recorder's Office of Boone County, Illinois; thence North 89 degrees 22' 35" West, along said South right of way line extended, 1582.67 feet to its intersection with a line which is parallel with the West line of the Northwest Quarter (1/4) of said Section passed through said point of beginning and also being the West line of said premises so conveyed to The Illinois National Bank & Trust Co. of Rockford as Trustee as aforesaid; thence South 00 degrees 24' 49" West, along the West line of said premises so conveyed to the Illinois National Bank & Trust Co. of Rockford as aforesaid, 274.44 feet to the point of beginning; situated in the County of Boone and State of Illinois.

EXHIBIT B-
SECTION 391. APPENDIX G SLUDGE USER INFORMATION SHEET

ORDINANCE NO. 2020-08

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE AUTHORIZING THE VILLAGE TO ENTER INTO MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT FOR THE PURCHASE OF A SNOW PLOW TRUCK

WHEREAS, the Village of Poplar Grove, Illinois ("Village") operates a Public Works Department; and

WHEREAS, the Village is in need of a snow plow truck for the use by the Public Works Department; and

WHEREAS, the Village desires to enter into Master Equipment Lease/Purchase Agreements for the purchase of the snow plow truck, a copy of which agreement is attached hereto as Exhibit A and incorporated herein (the "Agreement"); and

WHEREAS, the Village has determined that it is in the best interests of the Village and its citizens to purchase the snow plow truck and enter into the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, as follows:

1. The foregoing recitals are incorporated herein by reference.
2. The Village hereby authorizes the purchase of the snow plow truck and pursuant to 65 ILCS 5/11-76.1-1, the Village President and Board of Trustees of the Village of Poplar Grove hereby approves and authorizes the Village to enter into the Agreement.
3. Further, the Village President is hereby authorized to execute any documents necessary to effectuate the purchase of the snow plow truck contemplated herein and the Village Clerk to attest the same.
4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. The Village Clerk is hereby directed to publish a copy of this Ordinance at least twice within 30 days after its passage in one or more newspapers published in the Village.
6. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

Passed and adopted by a vote of at least 2/3 of the corporate authorities of the Village of Poplar Grove this _____ day of _____, 2020.

AYES:

NAYS:

ABSTENTIONS:

APPROVED:

PUBLISHED:

_____
Owen Costanza, Village President

_____
Attest: Karri Anderberg, Village Clerk

EXHIBIT A- AGREEMENT

SOSNOWSKI | SZETO LLP

6735 Vistagreen Way | Suite 300 | Rockford, IL 61107
Main: 815.900.7272 | Fax: 815.900.7444
www.SosnowskiSzeto.com

April 7, 2020

Attn: **Linda Lease**
BB Community Leasing Services, Inc.
7700 Mineral Point Road
Madison, Wisconsin 53717

Re: Schedule of Property No. **5432-003**, dated **4/15/2020**, to Master Equipment Lease/Purchase Agreement Number **3717** dated as of **4/17/2019,** between **BB Community Leasing Services, Inc.,** as Lessor and **Village of Poplar Grove**, as Lessee.

Linda:

As legal counsel to **Village of Poplar Grove** , (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Equipment Lease/Purchase Agreement, dated as of **4/17/2019**, and Exhibits thereto by and between **BB Community Leasing Services, Inc.** (the "Lessor") and **Village of Poplar Grove** , (the "Agreement") and an executed counterpart of Schedule of Property No. **5432-003**, dated **4/15/2020**, by and between Lessor and Lessee (the "Schedule"), which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) an executed counterpart of the ordinances or resolutions of Lessee which, among other things, authorize Lessee to execute the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Rental Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

In rendering this opinion, we have assumed without inquiry:

a) The authenticity of all documents submitted to us as copies of the originals, and the conformity of such copies to the originals as they are finally executed and delivered by Lessee and Lessor;
b) That the Lease has been or will be duly authorized, executed and delivered by Lessor;
c) That the Lease constitutes valid, legal and binding obligations of Lessor enforceable against Lessor in accordance with its terms; and
d) That the Lease accurately describes and contains the mutual understandings of the parties, and that there are not oral or written statements or agreements that modify, amend or vary, or purport to modify, amend or vary, any of the terms thereof.

Based on the foregoing, I am of the following opinion:

1) Lessee is a public body corporate and politic, duly organized and existing under the laws of the State, or has a substantial amount of one the following sovereign powers: (a) the power to tax, (b) the power of eminent domain, or (c) police power;

2) The name of the lessee contained in the Lease is the correct legal name of the Lessee;

3) Lessee has the requisite power and authority to lease and acquire the Equipment with an option to purchase and to execute and deliver the Lease and to perform its obligations under the Lease;

4) The Lease has been duly authorized, approved, executed, and delivered by and on behalf of Lessee and the Lease is a legal, valid and binding obligation of Lessee enforceable in accordance with its terms, subject to (i) all applicable bankruptcy, reorganization, insolvency, fraudulent conveyance, moratorium and other similar laws; (ii) the qualification that certain waivers, restrictions and remedies provided for in this Lease, including without limitation certain indemnification obligations, may be wholly or partially unenforceable under **Illinois** law; and (iii) general principles of equity.

5) The authorization, approval, execution, and delivery of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all open meeting laws, public bidding laws and all other applicable state laws; and

6) To the best of my knowledge, there is no proceeding pending or threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transaction contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.

All of the opinions set forth above are also subject to the following qualifications, limitations and exceptions:

a) The opinions expressed herein are limited to matters governed by the laws of the State of **Illinois**. No opinion is expressed regarding the laws of any other jurisdiction.
b) The opinions expressed herein are based upon the law in effect on the date hereof, and we assume no obligation to revise or supplement them if the law is changed by legislative action, judicial decision or otherwise.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Rental Payments, are entitled to rely on this opinion.

Very truly yours,

Aaron N. Szeto
Village Attorney, Village of Poplar Grove

Rush Truck Center, Springfield
3441 Gatlin Dr
Springfield, IL 62707
(217) 523-5631
rushtruckcenters.com

Retail Sales Order

SALES ORDER

Please enter my order for the following:
☑ New ☐ F.E.T. Applicable
☐ Used ☑ F.E.T. Exempt

Make	International	Series	HV507
Year	2020	Body Type	
Color	RED	Trim	

Serial # 3HAEDTAR5LL172729
Stock # 1141728
To be delivered on or about 4/9/2020

Date 04/03/2020

Village of Poplar Grove
Customer's Name

Street	City	State	Zip
200 N Hill, P.O. Box 1	Poplar Grove	IL	61065

(815) 765-3201
Federal Tax ID # | Business Phone | Fax

Purchaser's Name

Street | City | State | Zip

Federal Tax ID # | Business Phone | Fax

James Davidson
By Salesman

Truck Will be Titled in Boone County.

Sales Price	159,593.51
Factory Paid F.E.T.	0.00
F.E.T. Tire Credit	0.00
Total Factory Paid F.E.T.	0.00
Optional Extended Warranties	0.00
Sub-Total	159,593.51
Dealer Paid F.E.T. *	0.00
Local Taxes	0.00
License, Transfer, Title, Registration Fee	158.00
Documentary Fee	164.00
Total Cash Delivered Price	159,915.51
Total Down Payment	0.00
Unpaid Cash Balance Due on Delivery	159,915.51

LIENHOLDER INFORMATION

Date of Lien
Lien Holder BB Community Leasing Services, Inc.
7700 Mineral Point Rd.
Madison, WI 53717
(608) 826-6502

Draft Through

Manufacturer Rebate	
Total Used Vehicle Allowance *	0.00
Less Total Balance Owed	0.00
Total Net Allowance on Used Vehicle(s)	0.00
Deposit or Credit Balance	0.00
Cash with Order	0.00
	0.00

*See Trade-in details on page 4

A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY PARTIES. THIS NOTICE IS REQUIRED BY LAW.

The Dealer's Inventory Tax charge is intended to reimburse the Dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a Customer by the government, and is not required to be charged by the Dealer to the Customer.

*SUBJECT TO ADJUSTMENT – FINAL F.E.T. MAY VARY.
ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER

NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER

THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES.

IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER.

THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.

Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions.

Customer's Signature Date

OFFER RECEIVED BY: SALES REPRESENTATIVE Date

OFFER ACCEPTED BY: Kay Burton 4-2-20
AUTHORIZED REPRESENTATIVE Date

Rush Truck Center, Springfield
3441 Gatlin Dr
Springfield, IL 62707
(217) 523-5631

rushtruckcenters.com

Retail Sales Order

1. Parties to Order; Definitions. As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

2. **WARRANTY DISCLAIMERS AND LIMITATIONS**

NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY. Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

USED PRODUCTS – NO WARRANTIES. All used Product(s) sold under this Order are sold on an "AS IS, WHERE IS" basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program. EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

LIMITED WARRANTY ON SERVICES. Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including, if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

NO OTHER WARRANTIES. EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.

3. Reappraisal of Trade-In Vehicle. If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

4. Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title. Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances.

5. Delay or Failure in Delivery; Limitation of Dealer Liability. Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

6. Liability for Taxes. The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

7. Customer's Deposit. Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

8. Risk of Loss; Insurance. Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

9. Governing Law; Venue; Time to Commence Action. Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

10. Limitation of Damages. Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

11. Fees and Expenses of Actions. In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

12. Execution and Delivery by Electronic Transmission. If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

13. Waiver; Severability. No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

14. No Broker; Manufacturer Incentives. If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

15. Communication Consent. Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

Customer Initial: _____

Rush Privacy Policy

For Nonpublic Personal Information Disclosed in Connection with the Provision of Financial Products or Services

FACTS	WHAT DOES RUSH TRUCK CENTERS DO WITH YOUR PERSONAL INFORMATION?

WHY?	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.

What?	The types of personal information we collect and share depend on the product or service you have with us. This information can include: • Social Security number and income • Account balances and payment history • Credit history and employment information When you are *no longer* our customer, we continue to share your information as described in this notice.

How?	All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons Rush Truck Centers chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Rush Truck Centers share?	Can you limit this sharing?
For our everyday business purposes- Such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes- To offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	No
For our affiliates' everyday business purposes- Information about your transactions and experiences	Yes	No
For our affiliates' everyday business purposes- Information about your creditworthiness	No	We don't share
For our affiliates to market to you	No	We don't share
For nonaffiliates to market to you	No	We don't share

Questions?	Call (830) 626-5249

Who we are

Who is providing this notice? Rush Enterprises, Inc. and its wholly owned subsidiaries. See "Other important information" below for a listing of companies.

What we do

How does Rush Truck Centers protect my personal information? To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.

How does Rush Truck Centers collect my personal information? We collect your personal information, for example, when you
- apply for financing
- give us your income information or provide employment information
- provide account information or give us your contact information

We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.

Why can't I limit all sharing? Federal law gives you the right to limit only
- sharing for affiliates' everyday business purposes-information about your creditworthiness
- affiliates from using your information to market to you
- sharing for nonaffiliates to market to you

State laws and individual companies may give you additional rights to limit sharing.

Definitions

Affiliates Companies related by common ownership or control. They can be financial and nonfinancial companies.

Nonaffiliates Companies not related by common ownership or control. They can be financial and nonfinancial companies.

Rush does not share with nonaffiliates so they can market to you.

Joint marketing A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

- Includes lenders, finance companies and financial service providers

Other important information

- This notice is made by Rush Enterprises, Inc. and its wholly owned subsidiaries in the Rush Truck Centers' family of companies: Rush Administrative Services, Inc., Rush Truck Centers of Alabama, Inc., Rush Truck Centers of Arizona, Inc., Rush Truck Centers of California, Inc., Rush Truck Centers of Colorado, Inc., Rush Truck Centers of Florida, Inc., Rush Truck Centers of Georgia, Inc., Rush Truck Centers of Idaho, Inc., Rush Truck Centers of New Mexico,Inc., Rush Truck Centers of North Carolina, Inc., Rush Truck Centers of Ohio, Inc., Rush Truck Centers of Oklahoma, Inc., Rush Truck Centers of Oregon, Inc., Rush Truck Centers of Tennessee, Inc., Rush Truck Centers of Texas, LP and Rush Truck Centers of Utah, Inc., Rush Truck Centers of Virginia, Inc.
- This Privacy Policy does not apply to information obtained in a non-financial transaction.

222
610394
452174
172729
1141728

CERTIFICATE OF ORIGIN FOR A VEHICLE

A NAVISTAR COMPANY

DATE
DECEMBER 07, 2019

INVOICE NO.
L01207107

VEHICLE IDENTIFICATION NO.
3HAEDTAR5LL172729

YEAR
2020

MAKE
INTERNATIONAL

BODY TYPE
CAB & CHASSIS

SHIPPING WEIGHT
12101

H.P. (S.A.E.)

G.V.W.R.
43000

NO. CYLS.
6

SERIES OR MODEL
HV507 SFA 4x2

ENGINE NAME
CUM L9 350 350HP/2200 GOV

ENGINE NO.
74599133

I, the undersigned authorized representative of the company, firm or corporation named below, hereby certify that the new vehicle described above is the property of the said company, firm or corporation and is transferred on the above date and under the invoice Number indicated to the following distributor or dealer.

NAME OF DISTRIBUTOR, DEALER, ETC.

RUSH TRK CTR OF IL
3441 GATLIN DR.
SPRINGFIELD, IL 62703

It is further certified that this was the first transfer of such new vehicle in ordinary trade and commerce.

NAVISTAR, INC.

BY: Dina Rinder
(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (AGENT)

NAV 2929923

1111 NORTHSHORE DR.
KNOXVILLE, TN 37919-3805
CITY-STATE

3HAEDTAR5LL172729

VILLAGE OF POPLAR GROVE
200 N HILL P O BOX 1 POPLAR GROVE, IL 61065
Rush Truck Centers of IL Inc DL5226

BB COMMUNITY LEASING SERVICES INC
7700 MINERAL POINT RD MADISON, WI 53717

BB COMMUNITY LEASING SERVICES, INC.
IN PARTNERSHIP WITH THE COMMUNITY BANK NETWORK
A SUBSIDIARY OF BANKERS BANK

April 15, 2020

Owen Costanza
Village of Poplar Grove
200 N Hill St
Poplar Grove, 61065

RE: Lease#5432-003

Dear Owen,

We are pleased to enclose the following lease documents for authorized signature and return. Please note that the required signatures are noted below each document.

- **EXHIBIT A SCHEDULE OF PROPERTY**
  Owen Costanza, President
- **EXHIBIT A-1 RENTAL PAYMENT SCHEDULE**
  Owen Costanza, President
- **EXHIBIT B FINAL ACCEPTANCE CERTIFICATE**
  Owen Costanza, President
- **PAYMENT AUTHORIZATION**
  Payment Options
  Owen Costanza, President
- **INSURANCE AUTHORIZATION LETTER**
  Owen Costanza, President
- **ST-587 EQUIPMENT EXEMPTION CERTIFICATE**
  Owen Costanza
- **INITIAL CUSTOMER INVOICE**
-

Please note that we have also enclosed IRS Form 8038, including applicable instructions. We are including this form as a matter of convenience for you. The IRS requires that you report certain information to them associated with entering into a municipal lease. We have completed the form for you to the extent possible. You need only review the form for accuracy, sign, date and return to us with the other documents. We will transmit to the IRS according to the instructions on your behalf.

We have also provided a form letter for your attorney to complete and return to us on their letterhead stating that they have reviewed the agreements and concur with their validity. We will email a Word document file of this form letter to assist in this process.

Finally, please provide final vendor invoices consistent. We will process for payment upon receipt. The final invoice should detail the equipment described within the lease schedule(s), attached and any serial#'s, if applicable.

Please return all **original signed documents** to BB Community Leasing Services, Inc., 7700 Mineral Point Road, Madison, WI, 53717.

We thank you for the opportunity to serve you. Please feel free to call with questions.

Very truly yours,

Tammy Hintch
Leasing Officer
608-826-6502
thintch@bankersbankusa.com

Amber Benjamin
Leasing Admin Specialist
608-829-6441
abenjamin@bankersbankusa.com

BB COMMUNITY LEASING SERVICES, INC.
IN PARTNERSHIP WITH THE COMMUNITY BANK NETWORK
A SUBSIDIARY OF BANKERS BANK

EXHIBIT A SCHEDULE OF PROPERTY

LEASE NO. 5432-003

RE: Schedule of Property No. **5432-003**, dated **4/15/2020**, to Master Equipment Lease/Purchase Agreement Number **5432**, dated as of **4/17/2019** between **BB Community Leasing Services, Inc.** as Lessor, and **Village of Poplar Grove**, as Lessee. All terms used and not otherwise defined herein have the meanings ascribed to them in the Agreement.

1. The following items of Equipment are hereby included under this Schedule to the Agreement:

Quantity	Description	Serial Number/VIN
1	2020 International HV507	3HAEDTAR5LL172729

2. Lessee hereby represents, warrants and covenants that its representations, warranties and covenants set forth in the Agreement are true and correct as though made on the Commencement Date of Rental Payments under this Schedule. **The terms and provisions of the Agreement (other than to the extent that they relate solely to other Schedules or Equipment listed on other Schedules) are hereby incorporated into this Schedule by reference and made a part hereof.**

3. Lessee hereby designates the Schedule as a "qualified tax-exempt obligation" as defined in Section 265(b)(3)(B) of the Code. The aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds) issued or to be issued by Lessee and all subordinate entities thereof during the calendar year in which the Schedule is executed is not reasonably expected to exceed $10,000,000.00. Lessee and all subordinate entities thereof will not issue in excess of $10,000,000.00 of tax-exempt obligations (including the Schedule but excluding private activity bonds other than qualified 501(c)(3) bonds) during the calendar year in which this Schedule is executed without first obtaining an opinion of nationally recognized counsel acceptable to Lessor that the designation of the Schedule as a "qualified tax-exempt obligation" will not be adversely affected.

Dated: **4/15/2020**

LESSEE: Village of Poplar Grove

×_____
Owen Costanza, President

LESSOR: BB Community Leasing Services, Inc.

×_____ **Date:**_____
Linda Lease, President & Managing Officer

Exhibit A-1
Rental Payment Schedule

[redacted]

Payment #	Payment Due Date	Payment Amount	Interest	Principal	Lease Balance	Lessor Unamortized Capitalized Costs	Lessee Purchase Option "Purchase Price"
at inception	4/15/2020	0.00	0.00	0.00	159,915.51	0.00	159,915.51
1	4/30/2020	0.00	252.30	(252.30)	160,167.81	0.00	160,167.81
2	5/20/2020	4,691.70	468.73	4,222.97	155,944.84	0.00	155,944.84
3	6/20/2020	4,691.70	456.23	4,235.47	151,709.37	0.00	151,709.37
4	7/20/2020	4,691.70	443.70	4,248.00	147,461.38	0.00	147,461.38
5	8/20/2020	4,691.70	431.14	4,260.56	143,200.81	0.00	143,200.81
6	9/20/2020	4,691.70	418.53	4,273.17	138,927.65	0.00	138,927.65
7	10/20/2020	4,691.70	405.89	4,285.81	134,641.84	0.00	134,641.84
8	11/20/2020	4,691.70	393.21	4,298.49	130,343.36	0.00	130,343.36
9	12/20/2020	4,691.70	380.50	4,311.20	126,032.15	0.00	126,032.15
10	1/20/2021	4,691.70	367.74	4,323.96	121,708.20	0.00	121,708.20
11	2/20/2021	4,691.70	354.95	4,336.75	117,371.45	0.00	117,371.45
12	3/20/2021	4,691.70	342.12	4,349.58	113,021.88	0.00	113,021.88
13	4/20/2021	4,691.70	329.26	4,362.44	108,659.43	0.00	108,659.43
14	5/20/2021	4,691.70	316.35	4,375.35	104,284.08	0.00	104,284.08
15	6/20/2021	4,691.70	303.41	4,388.29	99,895.79	0.00	99,895.79
16	7/20/2021	4,691.70	290.43	4,401.27	95,494.52	0.00	95,494.52
17	8/20/2021	4,691.70	277.41	4,414.29	91,080.23	0.00	91,080.23
18	9/20/2021	4,691.70	264.35	4,427.35	86,652.87	0.00	86,652.87
19	10/20/2021	4,691.70	251.25	4,440.45	82,212.43	0.00	82,212.43
20	11/20/2021	4,691.70	238.12	4,453.58	77,758.84	0.00	77,758.84
21	12/20/2021	4,691.70	224.94	4,466.76	73,292.08	0.00	73,292.08
22	1/20/2022	4,691.70	211.73	4,479.97	68,812.11	0.00	68,812.11
23	2/20/2022	4,691.70	198.47	4,493.23	64,318.88	0.00	64,318.88
24	3/20/2022	4,691.70	185.18	4,506.52	59,812.36	0.00	59,812.36
25	4/20/2022	4,691.70	171.85	4,519.85	55,292.51	0.00	55,292.51
26	5/20/2022	4,691.70	158.48	4,533.22	50,759.29	0.00	50,759.29
27	6/20/2022	4,691.70	145.07	4,546.63	46,212.66	0.00	46,212.66
28	7/20/2022	4,691.70	131.62	4,560.08	41,652.58	0.00	41,652.58
29	8/20/2022	4,691.70	118.13	4,573.57	37,079.01	0.00	37,079.01
30	9/20/2022	4,691.70	104.60	4,587.10	32,491.91	0.00	32,491.91
31	10/20/2022	4,691.70	91.03	4,600.67	27,891.24	0.00	27,891.24
32	11/20/2022	4,691.70	77.42	4,614.28	23,276.96	0.00	23,276.96
33	12/20/2022	4,691.70	63.77	4,627.93	18,649.03	0.00	18,649.03
34	1/20/2023	4,691.70	50.08	4,641.62	14,007.41	0.00	14,007.41
35	2/20/2023	4,691.70	36.35	4,655.35	9,352.06	0.00	9,352.06
36	3/20/2023	4,691.70	22.58	4,669.12	4,682.94	0.00	4,682.94
37	4/20/2023	4,691.70	8.76	4,682.94	0.00	0.00	0.00
38	5/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
39	6/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
40	7/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
41	8/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
42	9/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
43	10/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
44	11/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
45	12/20/2023	0.00	0.00	(0.00)	0.00	0.00	0.00
46	1/20/2024	0.00	0.00	(0.00)	0.00	0.00	0.00
47	2/20/2024	0.00	0.00	(0.00)	0.00	0.00	0.00
48	3/20/2024	0.00	0.00	(0.00)	0.00	0.00	0.00
49	4/20/2024	0.00	0.00	(0.00)	0.00	0.00	0.00

By _____
Owen Costanza

Title Village President

BB COMMUNITY LEASING SERVICES, INC.
IN PARTNERSHIP WITH THE COMMUNITY BANK NETWORK
A SUBSIDIARY OF BANKERS BANK

EXHIBIT B FINAL ACCEPTANCE CERTIFICATE

Lease# 5432-003

RE: Schedule of Property No. **5432-003,** dated **4/15/2020** to Master Equipment Lease/Purchase Agreement # **5432,** dated as of **4/17/2019**, between **BB Community Leasing Services, Inc.** as Lessor, and **Village of Poplar Grove**, as Lessee.

In accordance with the Master Equipment Lease/Purchase Agreement (the "Agreement"), the undersigned Lessee hereby certifies and represents to, and agrees with Lessor as follows:

1. All of the Equipment (as such term is defined in the Agreement) listed in the above referenced Schedule of Property (the "Schedule") has been delivered, installed and accepted on the date hereof.

2. Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.

3. Lessee is currently maintaining the insurance coverage required by Section 17 of the Agreement.

4. No event or condition that constitutes, or with notice or lapse of time, or both, would constitute, an Event of Default (as defined in the Agreement) exists at the date hereof.

DATE: **4/15/2020**

LESSEE: **Village of Poplar Grove**

×_____
Owen Costanza, President

LESSOR: BB Community Leasing Services, Inc.

×_____
Linda Lease, President & Managing Officer

BB COMMUNITY LEASING SERVICES, INC.
IN PARTNERSHIP WITH THE COMMUNITY BANK NETWORK
A SUBSIDIARY OF BANKERS BANK

Payment Authorization

Date: **04/15/2020**	Lease No. **5432-003**

☒ **OPTION #1: Automatic Payments (ACH)**

I, as an officer of **Village of Poplar Grove** ("Lessee"), hereby authorize **BB Community Leasing Services, Inc.** ("Lessor") and the bank indicated to initiate debit entries to the Corporate or Personal Checking Account named below. The term, amount and dates of the debit entries correspond to the rental payment dates and amounts indicated in the Lease dated **04/15/2020** and any Amendments thereto, including any changes in the Sales/Use Tax amount. Lessee also authorizes Lessor to debit Lessee's Corporate or Personal Checking Account named below in the amount of $30.00 for each ACH that is returned because of insufficient funds. Lessee further agrees to give Lessor thirty (30) days advance notification of any changes in the bank relationship as listed below. This authority will remain in effect until the terms of the lease are satisfied or when agreed upon by Lessor and Lessee. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

This Account is a: ☐ Personal Account ☒ Corporate Account

Name of Lessee's Financial Institution: POPLAR GROVE STATE BANK

Address of Lessee's Financial Institution: 109 N. STATE ST. POPLAR GROVE, IL 61065

Name on Lessee's Account to be debited: VILLAGE OF POPLAR GROVE

Checking Account Number: [redacted]

Bank Routing Number*: [redacted]

*The Bank Routing Number is located between the symbols /: 000000000 /: on the bottom of your check.

PLEASE PROVIDE A VOIDED OR PHOTOCOPY OF A CHECK FOR REFERENCE

× _____ **Date:** _____

Owen Costanza, President

☐ **OPTION #2: Invoice to:** 200 N Hill St, Poplar Grove, IL 61065

× _____ **Date:** _____

Owen Costanza, President

BB COMMUNITY LEASING SERVICES, INC.
A SUBSIDIARY OF BANKERS' BANK

INSURANCE AUTHORIZATION LETTER

DATE:04/15/2020 **Lease No.5432-003**

INSURANCE COMPANY: IL COUNTIES RISK MGMT.
INSURANCE AGENCY: BROADMOOR AGENCY
AGENT: ADDRESS: P.O. Box 17069 ROCKFORD, IL 61110
TELEPHONE: 815-965-6700
FAX: 815-965-6703
EMAIL: mrlpplinger@broadmooragency.com

RE: Village of Poplar Grove

BB Community Leasing Services, Inc. ("Lessor") has entered into a Lease with **Village of Poplar Grove** ("Lessee") for the following:

Quantity	Description	Serial Number/VIN	Cost
1	2020 International HV507	3HAEDTAR5LL172729	$159,915.51

Total Equipment Cost: **$159,915.51.**

The terms of the Lease require the Lessee to provide the Lessor with the insurance coverage listed below. The Lessee has signed this form at the bottom authorizing you to provide this coverage. Evidence of insurance in the form of a certificate is acceptable until formal endorsements can be issued. It will not be acceptable unless all endorsements are clearly stated.

PLEASE FORWARD A CERTIFICATE IMMEDIATELY FOR THE ENDORSEMENTS INDICATED BELOW TO:

THINTCH@BANKERSBANKUSA.COM

BB Community Leasing Services, Inc.
7700 Mineral Point Road
Madison, WI 53717
Fax: (608) 829-5590

1) **LIABILITY REQUIREMENTS**
   a) $1,000,000 single limit Bodily Injury and Property Damage coverage.
   b) Endorsement naming Lessor as an ADDITIONAL INSURED insofar as this equipment is concerned.
   c) Endorsement giving Lessor ten (10) days written notice of any cancellation, reduction or altering of coverage.
   d) Endorsement "It is understood and agreed that this insurance is primary insofar as it relates to any and all equipment leased from Lessor.
2) **PHYSICAL DAMAGE REQUIREMENTS**
   a) ALL RISK coverage for not less than the total equipment/ facility cost of **$159,915.51**
   b) Endorsement naming Lessor as LOSS PAYEE insofar as this equipment is concerned.
   c) Endorsement giving Lessor ten (10) days written notice of any cancellation, reduction or alteration of coverage.

The undersigned hereby authorizes you to provide Lessor the above coverage.

LESSEE: Village of Poplar Grove

× _____ Date: _____
Owen Costanza, President

Illinois Department of Revenue

ST-587 Equipment Exemption Certificate

Step1: Identify the Seller

The seller must keep this certificate.

Name: BB Community Leasing Services, Inc.
Phone: (608) 829-5533

Address: 7700 Mineral Point Road
Madison, WI 53717

Step 2: Identify the Purchaser

Name: Village of Poplar Grove
Address: 200 N Hill St
Poplar Grove 61065

Phone: (815) 765-3201
Date of Purchase: 04/15/2020
Illinois Account ID number:
FEIN: [redacted]
SSN:

Step 3: Identify the Lessee

Name: Village of Poplar Grove
Phone:

Address: : 200 N Hill St
Poplar Grove 61065

Step 4: Identify the equipment* you are purchasing (or leasing)

* Equipment includes machinery and repair/replacement parts

Type of Equipment: **2020 International HV507**

Step 5: Identify how you will use this equipment. Check the appropriate box. See instructions.
I state that this equipment will be used

- ☐ primarily in the manufacturing or assembling of tangible personal property for wholesale or retail sale or lease.
- ☐ primarily in production agriculture.
- ☐ primarily in graphic arts production for wholesale or retail sale or lease.

Step 6: Blanket Certificate Check the appropriate box in each section.
I am the identified purchaser, and I certify that

- ☐ all of the purchases that I make from this seller are eligible for the **production agriculture** exemption.
- ☐ the following percentage, _____ %, of all of the purchases that I make from this seller are eligible for the **production agriculture** exemption.
- ☐ all of the purchases that I make from this seller are eligible for the **graphic arts production** exemption.
- ☐ the following percentage, _____ %, of all of the purchases that I make from this seller are eligible for the **graphic arts production** exemption.

Step 7: Sign below
Under penalties of perjury, I state that I have examined this certificate and, to the best of my knowledge, it is true, correct, and complete.

_____ Date_____

Owen Costanza

You may photocopy this form or you may request additional forms by visiting our web site at **tax.illinois.gov**

This form is authorized as outlined under the tax or fee Act imposing the tax or fee for which this form is filed. Disclosure of this information is required. Failure to provide information may result in this form not being processed and may result in a penalty

BB COMMUNITY LEASING SERVICES, INC.

A SUBSIDIARY OF BANKERS BANK

Initial Customer Invoice

Lessor (remit to):
BB Community Leasing Services, Inc.
7700 Mineral Point Road
Madison, WI 53717

Lessee:
Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065

Date	Description	Amount
05/20/2020	Lease payment	$4,691.70
	Total Due	**$4,691.70**

Form **8038-G**
(Rev. September 2011)
Department of the Treasury
Internal Revenue Service

Information Return for Tax-Exempt Governmental Obligations

▶ **Under Internal Revenue Code section 149(e)**
▶ **See separate instructions.**
Caution: *If the issue price is under $100,000, use Form 8038-GC.*

OMB No. 1545-0720

Part I Reporting Authority — If **Amended Return**, check here ▶ ☐

1 Issuer's name
Village of Poplar Grove

2 Issuer's employer identification number (EIN)
[redacted]

3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)
Owen Costanza

3b Telephone number of other person shown on 3a
815-765-3201

4 Number and street (or P.O. box if mail is not delivered to street address) | Room/suite
200 N Hill St

5 Report number *(For IRS Use Only)*
3 [redacted]

6 City, town, or post office, state, and ZIP code
Poplar Grove, IL 61065

7 Date of issue
04/15/2020

8 Name of issue

9 CUSIP number

10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)
Owen Costanza, Village President

10b Telephone number of officer or other employee shown on 10a

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11		
12	Health and hospital	12		
13	Transportation	13		
14	Public safety	14		
15	Environment (including sewage bonds)	15		
16	Housing	16		
17	Utilities	17		
18	Other. Describe ▶ 2020 International	18	159,915	51
19	If obligations are TANs or RANs, check only box 19a ▶ ☐ If obligations are BANs, check only box 19b ▶ ☐			
20	If obligations are in the form of a lease or installment sale, check box ▶ ☐			

Part III Description of Obligations. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	05/31/2023	$ 159,915.51	$ n/a	3 years	3.55 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest			22	
23	Issue price of entire issue (enter amount from line 21, column (b))			23	
24	Proceeds used for bond issuance costs (including underwriters' discount)	24			
25	Proceeds used for credit enhancement	25			
26	Proceeds allocated to reasonably required reserve or replacement fund	26			
27	Proceeds used to currently refund prior issues	27			
28	Proceeds used to advance refund prior issues	28			
29	Total (add lines 24 through 28)			29	
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)			30	

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the bonds to be currently refunded ▶	years
32	Enter the remaining weighted average maturity of the bonds to be advance refunded ▶	years
33	Enter the last date on which the refunded bonds will be called (MM/DD/YYYY) ▶	
34	Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)	

Part VI Miscellaneous

35	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)	35	
36a	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC) (see instructions)	36a	
b	Enter the final maturity date of the GIC ▶ _____		
c	Enter the name of the GIC provider ▶ _____		
37	Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units	37	

38a If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ ☐ and enter the following information:

b Enter the date of the master pool obligation ▶ _____

c Enter the EIN of the issuer of the master pool obligation ▶ _____

d Enter the name of the issuer of the master pool obligation ▶ _____

39 If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . ▶ ☐

40 If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . . ▶ ☐

41a If the issuer has identified a hedge, check here ▶ ☐ and enter the following information:

b Name of hedge provider ▶ _____

c Type of hedge ▶ _____

d Term of hedge ▶ _____

42 If the issuer has superintegrated the hedge, check box . . . . . ▶ ☐

43 If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . . ▶ ☐

44 If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . . ▶ ☐

45a If some portion of the proceeds was used to reimburse expenditures, check here ▶ ☐ and enter the amount of reimbursement . . . . . ▶ _____

b Enter the date the official intent was adopted ▶ _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

▶ _____ Signature of issuer's authorized representative Date ▶ _____ Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name	Preparer's signature	Date	Check ☐ if self-employed	PTIN

Firm's name ▶ | Firm's EIN ▶

Firm's address ▶ | Phone no.

EXHIBIT C

Certificate of Estimate of Revenues for the Fiscal Year of May 1, 2020 to April 30, 2021 for the Village of Poplar Grove, Boone County IL

REVENUES		2020-2021 (Estimates this year)
GENERAL FUND		
Property Taxes- Corporate	$	223,370.00
Property Taxes - Road & Bridge	$	78,000.00
Property Taxes - Audit	$	15,000.00
Property Taxes - Liability Insurance	$	21,000.00
Property Taxes - Social Security	$	20,000.00
State Income Taxes	$	525,000.00
State Use Taxes	$	160,000.00
State Telecommunications Tax	$	70,000.00
State Sales Tax	$	275,000.00
State Video Gaming Tax	$	75,000.00
State Replacement Tax	$	4,000.00
Municipal Utility Tax - Electricity	$	140,000.00
Municipal Utility Tax - Natural Gas	$	65,000.00
Municipal Tax - Mediacom	$	5,000.00
Code Violation Fees	$	1,500.00
Filing Fees for Planning and Zoning	$	1,500.00
Building Permit Fees	$	60,000.00
Video Gaming Licenses	$	1,500.00
Other License Fees	$	650.00
Truck Permits	$	1,000.00
Liquor Licenses	$	17,000.00
Tobacco License Fees	$	200.00
Rents Received	$	21,600.00
Impact Fees	$	-
Recapture Fees	$	-
Federal Grant Revenue	$	-
State Grant Revenue	$	-
Local Grant Revenue	$	4,500.00
Miscellaneous Revenue	$	1,000.00
Donations Contributions	$	5,500.00
Park Donations	$	-
Interest	$	18,000.00
TOTAL GENERAL FUND	$	**1,810,320.00**
MOTOR FUEL TAX		
Motor Fuel Tax	$	181,750.00
Interest	$	1,000.00
TOTAL MOTOR FUEL TAX FUND	$	**182,750.00**
WATER & SEWER FUND		
Water and Sewer Sales	$	1,630,000.00
Water/Sewer Penalties	$	18,000.00
Water & Sewer Connection Fees	$	5,000.00
Bulk Water Sales	$	500.00
Meter & MXU Sales	$	7,125.00
Turn on/off Water Fees	$	3,000.00
Miscellaneous Income	$	300.00
Interest	$	4,500.00
Transfer in from General Fund	$	-
TOTAL WATER AND SEWER FUND	$	**1,668,425.00**
DEBT SERVICE FUND		
Transfer from General Fund	$	213,228.00
TOTAL DEBT SERVICE FUND	$	**213,228.00**
CAPITAL IMPROVEMENT FUND		
State Grant Revenue	$	40,000.00
Transfer from General Fund	$	123,000.00
TOTAL CAPITAL IMPROVEMENT FUND	$	**163,000.00**

I, Carina Boyd, Chief Fiscal Officer for the Village of Poplar Grove certify that the aforestated revenues are an accurate estimate by source anticipated to be received by the Village of Poplar Grove for the fiscal year of May 1, 2020 to April 30, 2021.

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Chief Fiscal Officer

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RI TED % CHANGE
ESTIMATED REVENUES							
Dept 00							
01-00-3010	PROPERTY TAXES - CORPORATE	202,973.60	210,569.92	235,620.00	218,232.05	223,370.00	(5.20)
01-00-3011	PROPERTY TAXES - ROAD & BRIDGE	77,697.78	79,884.10	78,000.00	79,409.96	78,000.00	
01-00-3012	PROPERTY TAXES - AUDIT	14,435.82	14,087.64	15,000.00	13,907.63	15,000.00	
01-00-3013	PROPERTY TAXES - LIABILITY INSURA	20,208.49	19,720.97	21,000.00	19,463.33	21,000.00	
01-00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,244.99	18,774.67	20,000.00	18,537.29	20,000.00	
01-00-3100	STATE INCOME TAXES	455,495.38	487,678.10	503,750.00	492,691.31	525,000.00	4.22
01-00-3101	STATE USE TAXES	132,665.89	156,386.97	158,500.00	118,495.85	160,000.00	0.95
01-00-3102	STATE TELECOMMUNICATIONS TAX	76,508.24	69,433.50	80,000.00	42,406.86	70,000.00	(12.50)
01-00-3103	STATE SALES TAXES	292,212.51	276,538.70	275,000.00	205,727.49	275,000.00	
01-00-3104	STATE VIDEO GAMING TAX	68,988.24	88,120.03	75,000.00	64,800.88	75,000.00	
01-00-3105	REPLACEMENT TAX	3,931.50	4,057.61	3,000.00	4,317.34	4,000.00	33.33
01-00-3106	STATE LOCAL SHARE OF CANNABIS USE				352.92		
01-00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	130,671.31	136,128.57	130,000.00	111,241.28	140,000.00	7.69
01-00-3201	MUNICIPAL UTILITY TAX - NATURAL G	64,918.27	70,382.60	65,000.00	54,732.72	65,000.00	
01-00-3205	MUNICIPAL TAX MEDIACOM					5,000.00	
01-00-3300	CODE VIOLATION FEES	7,417.00	2,151.69	1,500.00	12,153.38	1,500.00	
01-00-3301	FILING FEES	1,300.00	4,975.00	1,500.00	900.00	1,500.00	
01-00-3400	BUILDING PERMIT FEES	24,614.63	66,312.62	60,000.00	61,210.59	60,000.00	
01-00-3401	VIDEO GAMING LICENSES	700.00	950.00	5,500.00	1,300.00	1,500.00	(72.73)
01-00-3402	GARBAGE AND REFUSE STICKERS	1,484.00					
01-00-3403	OTHER LICENSE FEES	530.00	440.00	650.00	210.00	650.00	
01-00-3405	TRUCK PERMITS	3,446.00	3,044.00	2,500.00	1,234.00	1,000.00	(60.00)
01-00-3406	LIQUOR LICENSES	12,800.00	21,000.00	12,000.00	16,400.00	17,000.00	41.67
01-00-3408	TOBACCO LICENSE FEES	220.00	180.00	200.00	180.00	200.00	
01-00-3500	RENTS RECEIVED	22,975.00	21,800.00	21,600.00	22,025.00	21,600.00	
01-00-3501	IMPACT FEES						
01-00-3502	RECAPTURE FEES						
01-00-3700	FEDERAL GRANT REVENUE						
01-00-3701	STATE GRANT REVENUE					4,500.00	
01-00-3702	LOCAL GRANT REVENUE					1,000.00	
01-00-3800	MISCELLANEOUS REVENUE	12,492.10	15,379.27	1,000.00	3,219.11	5,500.00	
01-00-3801	DONATIONS/CONTRIBUTIONS		1,300.00		6,875.00		
01-00-3802	KNOLLS HOA ARBORETUM DONATION						
01-00-3803	PARK DONATIONS	1,100.00	100.00				
01-00-3806	ESCROW HAWTHORN MEADOWS REVENUE						
01-00-3900	INTEREST	6,364.84	3,704.98	30,000.00	21,780.23	18,000.00	(40.00)
01-00-3901	COUNTY PROPERTY TAX INTEREST INCO	67.72					
01-00-5031	TRANSFERS IN - FROM WATER / SEWER						
Totals for dept 00 -		1,655,463.31	1,773,100.94	1,796,320.00	1,591,804.22	1,810,320.00	0.78
TOTAL ESTIMATED REVENUES		1,655,463.31	1,773,100.94	1,796,320.00	1,591,804.22	1,810,320.00	0.78

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 50 - ADMIN							
01-50-4000	SALARIES	169,704.26	229,433.39	233,350.00	169,562.52	222,500.00	(4.65)
01-50-4010	SALARIES - OVERTIME	250.63	991.69	1,545.00	1,146.71	1,545.00	
01-50-4100	SOCIAL SECURITY - EMPLOYER	10,280.65	13,727.33	14,563.49	10,164.18	13,891.00	(4.62)
01-50-4101	MEDICARE - EMPLOYER	2,404.41	3,210.44	3,405.98	2,377.21	3,249.00	(4.61)
01-50-4102	WORKERS COMPENSATION INSURANCE	371.67	2,909.65		3,032.86	3,300.00	
01-50-4103	UNEMPLOYMENT COMPENSATION	2,172.90	3,022.54	2,644.00	2,405.58	3,478.04	31.54
01-50-4104	IMRF EMPLOYER	8,379.53	11,335.96	12,825.27	6,783.36	13,331.00	3.94
01-50-4105	LIFE INSURANCE - EMPLOYER	385.27	592.20	560.00	562.59	560.00	
01-50-4106	HEALTH INSURANCE EXPENSE	47,072.09	64,985.86	51,353.00	38,373.10	43,800.00	(14.71)
01-50-4200	GENERAL INSURANCE EXPENSE	65,903.90	47,145.91	50,000.00	39,516.63	12,000.00	(76.00)
01-50-4201	CONTRACTED LABOR - OTHER	17,650.60	31,342.40		187.50	250.00	
01-50-4202	TELEPHONE & INTERNET SERVICES	17,822.46	7,739.51	7,200.00	8,565.59	8,600.00	19.44
01-50-4203	WEB SITE MAINTENANCE	1,965.00	1,975.00	2,000.00	2,217.90	2,400.00	20.00
01-50-4204	UTILITIES	(2.78)	384.54	400.00			(100.00)
01-50-4205	TRAVEL/MEALS/LODGING	1,518.93	3,040.24	7,500.00	4,160.93	7,500.00	
01-50-4206	SECURITY SYSTEM	39.65	6,856.28	2,200.00	2,094.61	2,300.00	4.55
01-50-4207	TRAINING	4,186.04	5,107.12	6,000.00	7,554.00	6,000.00	
01-50-4208	POSTAGE	1,223.59	1,567.64	1,800.00	1,406.40	1,800.00	
01-50-4209	PUBLICATION COST	4,443.74	4,527.04	4,500.00	3,558.51	3,500.00	(22.22)
01-50-4210	PRINTING				82.00		
01-50-4211	AUDITING SERVICES	16,100.00	16,500.00	20,000.00	16,900.00	17,000.00	(15.00)
01-50-4212	ENGINEERING SERVICES	24,287.53	42,717.52	55,000.00	64,712.98	43,000.00	(21.82)
01-50-4213	LEGAL SERVICES	69,483.18	124,384.29	90,000.00	73,000.58	70,000.00	(22.22)
01-50-4214	OFFICE SYSTEM SUPPORT	12,774.76	26,825.43	20,000.00	16,082.90	20,000.00	
01-50-4215	CONTRACT INSPECTION SERVICES	22,844.79	41,257.16	50,000.00	53,315.26		(100.00)
01-50-4216	CONTRACT CODE ENFORCEMENT	15,368.52	23,617.10	25,000.00	17,417.88		(100.00)
01-50-4217	PROFESSIONAL DUES	7,619.25	6,606.10	8,500.00	6,775.95	8,500.00	
01-50-4218	CODIFICATION	1,768.70	2,987.68				
01-50-4219	CUSTODIAL SERVICES	3,748.52	4,268.00	4,000.00	4,924.31	4,000.00	
01-50-4220	RENTAL PROPERTY REPAIRS	126.26		2,500.00	163.23	2,500.00	
01-50-4221	VILLAGE CLERK ADMINISTRATION	3,979.48	4,466.81				
01-50-4222	REFUSE AND RECYCLING EXPENSES	1,250.00	76.00				
01-50-4223	IT SERVICES		18,597.25	7,500.00	3,333.31	5,000.00	(33.33)
01-50-4237	PLANNING SERVICES	1,377.80	5,642.50	22,000.00	5,078.10		(100.00)
01-50-4240	PROFESSIONAL SERVICES		300.00		2,536.53	5,000.00	
01-50-4270	BOND AGENT FEE	500.00	500.00	500.00	500.00	500.00	
01-50-4300	OFFICE SUPPLIES	4,622.81	4,724.70	5,000.00	3,715.01	5,000.00	
01-50-4301	MAINTENANCE SUPPLIES	2,749.58	12,637.74	2,000.00	2,525.32	2,000.00	
01-50-4302	OPERATING SUPPLIES	705.08	890.21	750.00	703.19	750.00	
01-50-4400	CAPITAL OUTLAY - VILLAGE HALL EQU	1,022.86	7,195.68	7,500.00	482.98	7,500.00	
01-50-4500	MISCELLANEOUS EXPENSE	(732.90)	16,025.02	1,000.00	1,122.98	1,000.00	
01-50-4501	CONTINGENCY						
01-50-4660	ESCROW DISBURSEMENTS						
01-50-4740	PAYMENT TO ESCROW AGENT						
01-50-4752	INTEREST ON BOND						
01-50-4970	SIMERL LAND REPAYMENT	25,832.50	25,832.48	22,887.28	25,832.49	25,832.57	12.87
01-50-4971	LAND PURCHASE		9,247.04		100,257.39		
Totals for dept 50 - ADMIN		571,201.26	835,193.45	745,984.02	703,132.57	567,586.61	(23.91)

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 51 - PUBLIC SAFETY							
01-51-4223	CONTRACTUAL SERVICES	28.33	2,306.00	10,000.00	(100.00)	10,000.00	
Totals for dept 51 - PUBLIC SAFETY		28.33	2,306.00	10,000.00	(100.00)	10,000.00	

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 52 - PARKS							
01-52-4000	SALARIES	944.58	37,179.14	65,000.00	48,583.49	72,300.00	11.23
01-52-4010	SALARIES - OVERTIME		3,575.14	3,750.00	2,345.55	3,750.00	
01-52-4100	SOCIAL SECURITY - EMPLOYER	162.57	2,352.24	4,262.50	3,015.84	4,715.10	10.62
01-52-4101	MEDICARE - EMPLOYER	38.02	550.18	996.88	705.54	1,102.73	10.62
01-52-4102	WORKERS COMPENSATION INSURANCE		747.89		1,704.81	1,050.00	
01-52-4103	UNEMPLOYMENT COMPENSATION	49.49	671.82	696.00	1,033.55	869.51	24.93
01-52-4104	IMRF EMPLOYER	67.73	2,544.54	2,661.75	2,728.63	2,900.63	8.97
01-52-4105	LIFE INSURANCE - EMPLOYER		146.45	200.00	208.44	200.00	
01-52-4106	HEALTH INSURANCE		16,311.15	22,500.00	18,343.79	22,500.00	
01-52-4204	UTILITIES		98.26				
01-52-4222	REFUSE AND RECYCLING EXPENSES						
01-52-4224	COMMUNITY EVENTS	10,884.12	13,760.37	15,000.00	20,495.27		(100.00)
01-52-4225	LANDSCAPING PARKS	17,583.61	6,728.52	14,000.00	4,909.99	14,000.00	
01-52-4240	PROFESSIONAL SERVICES						
01-52-4303	GASOLINE AND OIL	1,249.83					
01-52-4304	MAINTENANCE SUPPLIES	7,177.30	7,622.29	11,000.00	7,135.38	11,000.00	
01-52-4402	CAPITAL OUTLAY - PARK BUILDINGS &		785.07	1,000.00		1,000.00	
01-52-4403	CAPITAL OUTLAY - PARK MAINTENANCE	15,258.00					
01-52-4404	CAPITAL OUTLAY - ARBORETUM IMPROV						
01-52-4405	CAPITAL OUTLAY - PLAYGROUND CONST	2,340.99	14,780.80			4,500.00	
01-52-4406	CAPITAL OUTLAY - PARK IMPROVEMENT	7,376.00		5,000.00		5,000.00	
01-52-4440	PARKS EQUIPMENT				544.63		
Totals for dept 52 - PARKS		63,132.24	107,853.86	146,067.13	111,754.91	144,887.97	(0.81)

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RE...21 ...ED % CHANGE
APPROPRIATIONS							
Dept 53 - STREETS							
01-53-4000	SALARIES	127,388.25	111,997.35	45,000.00	45,174.01	52,300.00	16.22
01-53-4010	SALARIES - OVERTIME	8,200.07	9,117.50	3,750.00	2,344.77	3,750.00	
01-53-4080	STREETS UNIFORM ALLOWANCE	1,628.95	2,248.43	2,500.00	1,849.44	2,500.00	
01-53-4100	SOCIAL SECURITY - EMPLOYER	8,013.02	6,981.94	3,022.50	2,804.21	3,475.10	14.97
01-53-4101	MEDICARE - EMPLOYER	1,873.74	1,632.66	706.88	655.82	812.73	14.97
01-53-4102	WORKERS COMPENSATION INSURANCE	1,947.33	4,642.56		1,704.81		
01-53-4103	UNEMPLOYMENT COMPENSATION	1,493.17	2,594.98	696.00	850.41	869.51	24.93
01-53-4104	IMRF - EMPLOYER	11,037.66	7,871.88	2,661.75	2,728.13	3,334.98	25.29
01-53-4105	LIFE INSURANCE - EMPLOYER	480.73	479.05	200.00	207.82	200.00	
01-53-4106	HEALTH INSURANCE	37,718.91	49,436.12	22,500.00	18,377.04	22,500.00	
01-53-4107	UNIFORM CLEANING SERVICES	510.56	1,677.29	2,500.00	1,149.83	1,500.00	(40.00)
01-53-4202	TELEPHONE & INTERNET SERVICES		3,176.54	2,650.00	2,755.36	2,650.00	
01-53-4204	UTILITIES			2,000.00			(100.00)
01-53-4205	TRAVEL/MEALS/LODGING	293.09	755.11	300.00	669.90	300.00	
01-53-4207	TRAINING	615.78	1,951.40	2,500.00	1,198.74	1,500.00	(40.00)
01-53-4226	VEHCLE MAINTENANCE	21,231.21	32,678.09	25,000.00	13,880.58	25,000.00	
01-53-4227	EQUIPMENT MAINTENANCE	3,857.83	6,084.15	6,000.00	8,567.43	6,000.00	
01-53-4228	MAINTENANCE	15,328.45	18,356.25	18,000.00	15,273.73	18,000.00	
01-53-4229	SNOW PLOW MAINTENANCE	7,411.44	7,740.78	4,000.00	1,062.75	4,000.00	
01-53-4230	STREET LIGHTING SERVICES	44,499.04	46,704.90	40,000.00	40,686.89	40,000.00	
01-53-4231	SHOP BUILDING - HEAT	2,439.52	2,801.31		2,251.99	2,500.00	
01-53-4232	ENGINEERING SERVICES	113.50	605.00				
01-53-4233	CONTRACTED SNOW PLOWING	14,503.18	15,480.00	25,000.00	8,487.50	25,000.00	
01-53-4240	PROFESSIONAL SERVICES				5,081.25	25,000.00	
01-53-4301	MAINTENANCE SUPPLIES	6,709.56	16,075.79	25,000.00	14,015.91	20,000.00	(20.00)
01-53-4302	OPERATING SUPPLIES	14,793.76	15,279.67	14,000.00	24,441.88	20,000.00	42.86
01-53-4303	GASOLINE AND OIL	12,503.37	17,792.53	19,000.00	17,969.63	19,000.00	
01-53-4304	SALT PURCHASES	29,984.05	48,904.56	50,000.00	39,883.96	55,000.00	10.00
01-53-4309	JULIE LOCATES	886.87	749.61	800.00	803.71	800.00	
01-53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	34,404.49	2,834.13	10,000.00	33,748.51	87,000.00	770.00
01-53-4408	CAPITAL OUTLAY - STORM SEWER CONS	6,999.15		5,000.00	5,001.13	5,000.00	
01-53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTIO	5,688.39		5,000.00	5,001.12	83,000.00	1,560.00
01-53-4410	CAPITAL OUTLAY - STREET LIGHTING						
01-53-4500	MISCELLANEOUS EXPENSE	1,375.84	780.32	500.00	154.76	500.00	
01-53-4811	INTEREST EXPENSE				6,623.05	10,000.00	
Totals for dept 53 - STREETS		423,930.91	437,429.90	338,287.13	325,406.07	541,492.32	60.07

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 55 - COMMUNITY DEVELOPMENT AND EVENTS							
01-55-4205	TRAVEL/MEALS/LODGING					1,000.00	
01-55-4209	PUBLICATION COST					12,000.00	
01-55-4212	ENGINEERING					20,000.00	
01-55-4213	LEGAL					50,000.00	
01-55-4215	CONTRACT INSPECTION SERVICES					25,000.00	
01-55-4216	CONTRACT CODE ENFORCEMENT					22,000.00	
01-55-4237	PLANNING SERVICES					12,000.00	
01-55-4240	PROFESSIONAL SERVICES					5,000.00	
01-55-4302	OPERATING SUPPLIES						
Totals for dept 55 - COMMUNITY DEVELOPMENT AND EVE						147,000.00	

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RI...TED ...NGE
APPROPRIATIONS							
Dept 57 - VILLAGE CLERK							
01-57-4000	SALARIES			19,000.00	20,263.45	22,072.00	16.17
01-57-4010	SALARIES - OVERTIME				580.21	1,000.00	
01-57-4100	SOCIAL SECURITY - EMPLOYER			1,178.00	1,221.12	1,430.46	21.43
01-57-4101	MEDICARE - EMPLOYER			275.50	285.51	334.54	21.43
01-57-4102	WORKERS COMPENSATION INSURANCE						
01-57-4103	UNEMPLOYMENT COMPENSATION			140.00	217.11	180.00	28.57
01-57-4104	IMRF EMPLOYER			375.00	576.69	425.00	13.33
01-57-4105	LIFE INSURANCE - EMPLOYER			40.00	61.41	40.00	
01-57-4106	HEALTH INSURANCE			5,175.00	6,502.61	5,500.00	6.28
01-57-4202	TELEPHONE & INTERNET SERVICES			400.00	573.51	400.00	
01-57-4203	WEB SITE MAINTENANCE						
01-57-4205	TRAVEL/MEALS/LODGING			5,006.00	2,446.68	7,100.00	41.83
01-57-4207	TRAINING			2,160.00	2,744.63	2,595.00	20.14
01-57-4209	PUBLICATION COST						
01-57-4213	LEGAL			25,000.00	1,347.95	10,000.00	(60.00)
01-57-4214	OFFICE SYSTEM SUPPORT				3,773.40	5,400.00	
01-57-4217	DUES			534.00	525.00	550.00	3.00
01-57-4218	CODIFICATION			9,500.00	5,227.04	6,000.00	(36.84)
01-57-4223	IT SERVICES				497.50		
01-57-4240	PROFESSIONAL SERVICES						
Totals for dept 57 - VILLAGE CLERK				68,783.50	46,843.82	63,027.00	(8.37)

BUDGET REPORT
Fund: 01 GENERAL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED $ CHANGE
APPROPRIATIONS							
Dept 99 - FIXED ASSETS							
01-99-6031	TRANSFER TO WATER / SEWER FUND	93,466.40		33,581.75	33,581.75		(100.00)
01-99-6032	TRANSFER TO DEBT SERVICE	215,655.00	218,427.00	213,327.00	213,327.00	213,227.00	(0.05)
01-99-6050	TRANSFER TO GOV FUNDS CIP FUND	519,000.00	153,000.00	270,000.00	270,000.00	123,000.00	(54.44)
Totals for dept 99 - FIXED ASSETS		828,121.40	371,427.00	516,908.75	516,908.75	336,227.00	(34.95)
TOTAL APPROPRIATIONS		1,886,414.14	1,754,210.21	1,826,030.53	1,703,946.12	1,810,220.90	(0.87)
NET OF REVENUES/APPROPRIATIONS - FUND 01		(230,950.83)	18,890.73	(29,710.53)	(112,141.90)	99.10	(100.33)
	BEGINNING FUND BALANCE	2,139,055.78	1,908,104.95	1,926,995.68	1,926,995.68	1,814,853.78	(5.82)
	ENDING FUND BALANCE	1,908,104.95	1,926,995.68	1,897,285.15	1,814,853.78	1,814,952.88	(4.34)

BUDGET REPORT
Fund: 20 MOTOR FUEL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	R[illegible] 102 -21 TED NGE
ESTIMATED REVENUES							
Dept 00							
20-00-3120	MOTOR FUEL TAX	140,453.35	139,512.89	127,250.00	157,440.63	181,750.00	42.83
20-00-3900	MFT INTEREST	489.20	1,164.38	250.00	3,256.75	1,000.00	300.00
Totals for dept 00 -		140,942.55	140,677.27	127,500.00	160,697.38	182,750.00	43.33
TOTAL ESTIMATED REVENUES		140,942.55	140,677.27	127,500.00	160,697.38	182,750.00	43.33

BUDGET REPORT
Fund: 20 MOTOR FUEL FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RE[103]21 ED GE
APPROPRIATIONS							
Dept 00							
20-00-4232	MFT ENGINEERING SERVICES	8,521.77	18,815.85	22,000.00	15,101.98	21,000.00	(4.55)
20-00-4302	MFT STREET OPERATING SUPPLIES		907.20		5,745.09		
20-00-4408	CAPITAL OUTLAY - STORM SEWER CONS						
20-00-4409	ROAD CONSTRUCTION		253,649.85	248,000.00	231,594.59	180,000.00	(27.42)
Totals for dept 00 -		8,521.77	273,372.90	270,000.00	252,441.66	201,000.00	(25.56)
TOTAL APPROPRIATIONS		8,521.77	273,372.90	270,000.00	252,441.66	201,000.00	(25.56)
NET OF REVENUES/APPROPRIATIONS - FUND 20		132,420.78	(132,695.63)	(142,500.00)	(91,744.28)	(18,250.00)	(87.19)
	BEGINNING FUND BALANCE	399,423.32	531,844.10	399,148.47	399,148.47	307,404.19	(22.99)
	ENDING FUND BALANCE	531,844.10	399,148.47	256,648.47	307,404.19	289,154.19	12.67

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RE[illegible]21 [illegible]TED [illegible]GE
ESTIMATED REVENUES							
Dept 00							
31-00-3600	WATER & SEWER SALES	1,540,471.68	1,379,646.00	1,500,000.00	1,330,601.33	1,630,000.00	8.67
31-00-3601	WATER / SEWER PENALTIES	17,747.49	18,059.56	18,000.00	14,790.33	18,000.00	
31-00-3602	WATER & SEWER CONNECTION FEES	5,700.00	24,700.00	5,000.00	8,000.00	5,000.00	
31-00-3603	BULK WATER SALES	612.81	449.90	1,000.00	403.44	500.00	(50.00)
31-00-3604	METER & MXU SALES	1,050.00	2,935.00	7,125.00	7,415.00	7,125.00	
31-00-3605	TURN ON/OFF WATER FEES	3,848.82	2,155.00	3,000.00	3,015.00	3,000.00	
31-00-3800	MISCELLANEOUS INCOME	560.00	1,043.37	300.00	613.00	300.00	
31-00-3900	INTEREST	114.29	1,362.90	10,000.00	7,491.03	4,500.00	(55.00)
31-00-5010	TRANSFERS IN - FROM GENERAL FUND	93,466.40		33,581.75	33,581.75		(100.00)
Totals for dept 00 -		1,663,571.49	1,430,351.73	1,578,006.75	1,405,910.88	1,668,425.00	5.73
TOTAL ESTIMATED REVENUES		1,663,571.49	1,430,351.73	1,578,006.75	1,405,910.88	1,668,425.00	5.73

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	21 RE TED GE
APPROPRIATIONS							
Dept 50 - ADMIN							
31-50-4200	GENERAL INSURANCE		7,676.87		10,747.63	11,000.00	
31-50-4202	TELEPHONE & INTERNET SERVICES		9,730.75	9,600.00	10,136.23	9,600.00	
31-50-4235	BOND AGENT FEES	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
31-50-4240	PROFESSIONAL SERVICES						
31-50-4300	OFFICE SUPPLIES	99.00					
31-50-4500	MISCELLANEOUS EXPENSE						
31-50-4502	CREDIT CARD/COLLECTION FEES						
31-50-4503	BAD DEBT EXPENSE						
31-50-4794	DEPRECIATION EXPENSE	699,280.78	698,968.00				
31-50-4802	BOND PRINCIPAL - SERIES 2012A			20,000.00	25,000.00	25,000.00	25.00
31-50-4803	BOND PRINCIPAL - SERIES 2012B			125,000.00	130,000.00	130,000.00	4.00
31-50-4804	BOND PRINCIPAL - SERIES 2015			330,000.00	335,000.00	335,000.00	1.52
31-50-4812	AMORTIZATION EXPENSE	(8,274.00)	(8,274.00)				
31-50-4813	INTEREST - SERIES 2012A	4,970.00	4,520.00	4,295.00	4,070.00	3,607.50	(16.01)
31-50-4814	INTEREST - SERIES 2012B	41,350.00	37,750.00	36,187.50	34,625.00	33,000.00	(8.81)
31-50-4815	INTEREST - SERIES 2015	116,775.00	110,275.00	105,325.00	100,375.00	95,350.00	(9.47)
Totals for dept 50 - ADMIN		855,700.78	862,146.62	631,907.50	651,453.86	644,057.50	1.92

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RE %
APPROPRIATIONS							
Dept 68 - WATER TOWERS						28,000.00	
31-68-4204	UTILITIES					30,585.00	
31-68-4236	WATER &SEWER CONTRACT LABOR					3,000.00	
31-68-4240	PROFESSIONAL SERVICES					12,000.00	
31-68-4301	MAINTENANCE SUPPLIES					500.00	
31-68-4302	OPERATING SUPPLIES					5,000.00	
31-68-4305	UTILITY SYSTEM CHEMICALS					2,000.00	
31-68-4310	IEPA REQUIRED TESTING						
Totals for dept 68 - WATER TOWERS						81,085.00	

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 70 - WATER							
31-70-4000	SALARIES	72,665.35	30,140.54	45,000.00	43,165.08	52,300.00	16.22
31-70-4010	SALARIES - OVERTIME	5,183.19	1,617.80	3,750.00	2,343.49	3,750.00	
31-70-4100	SOCIAL SECURITY - EMPLOYER	4,708.58	1,791.68	3,022.50	2,804.43	3,475.10	14.97
31-70-4101	MEDICARE - EMPLOYER	1,101.16	419.11	706.88	655.96	812.73	14.97
31-70-4102	WORKERS COMPENSATION INSURANCE	751.33	2,250.57		1,704.81	1,047.06	
31-70-4103	UNEMPLOYMENT COMPENSATION	1,395.72	390.19	696.00	850.49	869.51	24.93
31-70-4104	IMRF EMPLOYER	4,335.58	(4,231.89)	2,661.75	2,728.67	3,334.98	25.29
31-70-4105	LIFE INSURANCE - EMPLOYER	298.86	120.78	200.00	208.12	200.00	
31-70-4106	HEALTH INSURANCE	30,114.87	12,075.52	22,500.00	18,343.41	22,500.00	
31-70-4204	UTILITIES	33,350.93	31,593.31	28,000.00	25,551.73		(100.00)
31-70-4205	TRAVEL/MEALS/LODGING	77.83	77.96	250.00		250.00	
31-70-4207	TRAINING	758.24	333.24	450.00	258.58	450.00	
31-70-4208	POSTAGE	4,239.21	4,993.21	5,500.00	4,302.95	5,100.00	(7.27)
31-70-4210	PRINTING	356.32	15.96	100.00	435.25	100.00	
31-70-4214	OFFICE SYSTEM SUPPORT	707.25	2,152.50	3,000.00	1,406.44	3,000.00	
31-70-4240	PROFESSIONAL SERVICES		3,498.00		625.00	1,000.00	
31-70-4300	OFFICE SUPPLIES	165.94	114.94	200.00		200.00	
31-70-4301	MAINTENANCE SUPPLIES	10,229.79	11,376.72	20,000.00	7,462.15	5,000.00	(75.00)
31-70-4302	OPERATING SUPPLIES	3,008.48	6,472.32	5,000.00	3,839.25	4,500.00	(10.00)
31-70-4305	UTILITY SYSTEM CHEMICALS	2,675.54	5,683.54	10,000.00	6,433.35	5,000.00	(50.00)
31-70-4306	METER & MXU PURCHASES	12,226.38	6,599.97	15,000.00	15,670.91	15,000.00	
31-70-4310	IEPA REQUIRED TESTING	1,624.50	3,504.50	6,100.00	3,678.50	4,100.00	(32.79)
31-70-4410	EQUIPMENT	2,502.31	4,077.53	8,000.00	2,000.00	8,000.00	
31-70-4500	MISCELLANEOUS	51.50	9,000.00	250.00	3,000.00	250.00	
31-70-4930	CAPITAL OUTLAY			5,000.00	4,416.67	5,000.00	
Totals for dept 70 - WATER		192,528.86	134,068.00	185,387.13	151,885.24	145,239.38	(21.66)

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	21 ED GE
APPROPRIATIONS							
Dept 75 - SEWER							
31-75-4000	SALARIES	58,932.99	15,663.92	45,000.00	43,157.95	52,300.00	16.22
31-75-4010	SALARIES - OVERTIME	3,199.48	131.18	3,750.00	2,342.98	3,750.00	
31-75-4100	SOCIAL SECURITY - EMPLOYER	3,807.09	828.28	3,022.50	2,803.60	3,475.10	14.97
31-75-4101	MEDICARE - EMPLOYER	890.61	193.75	706.88	655.40	812.73	14.97
31-75-4102	WORKERS COMPENSATION INSURANCE	507.33	1,762.57		1,704.81	1,047.06	
31-75-4103	UNEMPLOYMENT COMPENSATION	1,173.35	164.27	696.00	850.39	869.51	24.93
31-75-4104	IMRF EMPLOYER	5,063.11	(5,348.06)	2,661.75	2,727.98	3,334.98	25.29
31-75-4105	LIFE INSURANCE - EMPLOYER	243.14	53.52	200.00	207.62	200.00	
31-75-4106	HEALTH INSURANCE	23,222.63	4,738.28	22,500.00	18,341.09	22,500.00	
31-75-4201	CONTRACTED LABOR - OTHER						
31-75-4204	UTILITIES	152,159.53	172,020.06	140,000.00	142,090.66	19,000.00	(86.43)
31-75-4205	TRAVEL/MEALS/LODGING		77.95	150.00		150.00	
31-75-4207	TRAINING		234.23	250.00	258.57	250.00	
31-75-4208	POSTAGE	4,239.20	4,993.21	5,500.00	4,302.95	5,500.00	
31-75-4210	PRINTING	861.34	15.96	100.00	435.25	100.00	
31-75-4214	OFFICE SYSTEM SUPPORT	1,846.29	2,533.95	3,500.00	1,901.45	3,500.00	
31-75-4232	ENGINEERING		422.75	5,000.00		5,000.00	
31-75-4236	WATER &SEWER CONTRACT LABOR	204,538.68	196,592.50	197,925.00	199,409.46	20,390.00	(89.70)
31-75-4240	PROFESSIONAL SERVICES		3,935.25		14,344.25	11,000.00	
31-75-4300	OFFICE SUPPLIES	165.94	178.64	250.00	120.59	250.00	
31-75-4301	MAINTENANCE SUPPLIES	47,775.18	61,655.00	55,000.00	59,535.43	25,000.00	(54.55)
31-75-4302	OPERATING SUPPLIES	20,500.64	20,446.02	22,000.00	18,837.96	8,000.00	(63.64)
31-75-4303	GASOLINE AND OIL	215.73		4,500.00	1,147.47	4,500.00	
31-75-4305	UTILITY SYSTEM CHEMICALS	30,335.58	14,902.91	28,000.00	15,079.10		(100.00)
31-75-4307	NPDS PERMIT	25,000.00	22,500.00	22,500.00	22,500.00		(100.00)
31-75-4310	IEPA REQUIRED TESTING	9,944.79	897.50	15,000.00	3,011.00		(100.00)
31-75-4311	LAND APPLICATION			10,000.00		10,000.00	
31-75-4312	GENERATOR MAINTENANCE	5,760.00	817.27	6,000.00	5,760.00	6,000.00	
31-75-4411	EQUIPMENT	2,239.22	18,861.80	15,000.00	7,299.00	15,000.00	
31-75-4500	MISCELLANEOUS	180.00	18,430.00	500.00		500.00	
31-75-4930	CAPITAL OUTLAY	10,628.00		151,000.00	4,416.67	125,000.00	(17.22)
Totals for dept 75 - SEWER		613,429.85	557,702.71	760,712.13	573,241.63	347,429.38	(54.33)

BUDGET REPORT
Fund: 31 WATER & SEWER FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 77 - NORTH PLANT							
31-77-4204	UTILITIES					43,000.00	
31-77-4236	WATER &SEWER CONTRACT LABOR					71,370.00	
31-77-4240	PROFESSIONAL SERVICES					2,000.00	
31-77-4301	MAINTENANCE SUPPLIES					15,000.00	
31-77-4302	OPERATING SUPPLIES					7,000.00	
31-77-4305	UTILITY SYSTEM CHEMICALS					14,000.00	
31-77-4307	NPDS PERMIT					7,500.00	
31-77-4310	IEPA REQUIRED TESTING					7,500.00	
31-77-4312	GENERATOR MAINTENANCE						
Totals for dept 77 - NORTH PLANT						167,370.00	

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 79 - SOUTH PLANT							
31-79-4204	UTILITIES					78,000.00	
31-79-4236	WATER &SEWER CONTRACT LABOR					81,565.00	
31-79-4240	PROFESSIONAL SERVICES					2,000.00	
31-79-4301	MAINTENANCE SUPPLIES					15,000.00	
31-79-4302	OPERATING SUPPLIES					7,000.00	
31-79-4305	UTILITY SYSTEM CHEMICALS					14,000.00	
31-79-4307	NPDS PERMIT					15,000.00	
31-79-4310	IEPA REQUIRED TESTING					7,500.00	
31-79-4312	GENERATOR MAINTENANCE						
Totals for dept 79 - SOUTH PLANT						220,065.00	
TOTAL APPROPRIATIONS		1,661,659.49	1,553,917.33	1,578,006.76	1,376,580.73	1,605,246.26	1.73
NET OF REVENUES/APPROPRIATIONS - FUND 31		1,912.00	(123,565.60)	(0.01)	29,330.15	63,178.74	(631,787,500.00)
	BEGINNING FUND BALANCE	8,155,693.33	8,157,605.33	8,034,039.73	8,034,039.73	8,063,369.88	0.37
	ENDING FUND BALANCE	8,157,605.33	8,034,039.73	8,034,039.72	8,063,369.88	8,126,548.62	1.15

BUDGET REPORT
Fund: 32 DEBT SERVICE FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
ESTIMATED REVENUES							
Dept 00							
32-00-3871	BOND PROCEEDS						
32-00-3872	BOND PREMIUMS						
32-00-3900	INTEREST	40.91	121.13		1,635.58		
32-00-5010	TRANSFERS IN - FROM GENERAL FUND	215,655.00	218,427.00	213,327.50	213,327.00	213,227.50	(0.05)
Totals for dept 00 -		215,695.91	218,548.13	213,327.50	214,962.58	213,227.50	(0.05)
TOTAL ESTIMATED REVENUES		215,695.91	218,548.13	213,327.50	214,962.58	213,227.50	(0.05)

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	-21 TED % CHANGE
APPROPRIATIONS							
Dept 50 - ADMIN							
32-50-4740	PAYMENT TO ESCROW AGENT						
32-50-4745	BOND ISSUANCE COSTS						
32-50-4801	DEBT PAYMENT - PRINCIPAL 2015B	165,000.00	170,000.00	170,000.00	170,000.00	175,000.00	2.94
32-50-4811	INTEREST EXPENSE 2015B	50,655.00	48,427.50	43,327.50	43,327.50	38,227.50	(11.77)
Totals for dept 50 - ADMIN		215,655.00	218,427.50	213,327.50	213,327.50	213,227.50	(0.05)
TOTAL APPROPRIATIONS		215,655.00	218,427.50	213,327.50	213,327.50	213,227.50	(0.05)
NET OF REVENUES/APPROPRIATIONS - FUND 32		40.91	120.63		1,635.08		
BEGINNING FUND BALANCE		27,260.67	27,301.58	27,422.21	27,422.21	29,057.29	5.96
ENDING FUND BALANCE		27,301.58	27,422.21	27,422.21	29,057.29	29,057.29	5.96

Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND

Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
ESTIMATED REVENUES							
Dept 00							
90-00-3700	FEDERAL GRANT REVENUE						
90-00-3701	STATE GRANT REVENUE			40,000.00		40,000.00	
90-00-3702	LOCAL GRANT REVENUE						
90-00-3900	INTEREST	31.96	960.06		7,623.46		
90-00-5010	TRANSFERS IN - FROM GENERAL FUND	519,000.00	153,000.00	270,000.00	270,000.00	123,000.00	(54.44)
Totals for dept 00 -		519,031.96	153,960.06	310,000.00	277,623.46	163,000.00	(47.42)
TOTAL ESTIMATED REVENUES		519,031.96	153,960.06	310,000.00	277,623.46	163,000.00	(47.42)

Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND

Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	RE[illegible]21 [illegible]ED $ [illegible]GE
APPROPRIATIONS							
Dept 50 - ADMIN							
90-50-4412	CIP GENERAL ADMINISTRATION	2,229.95	108,804.81	40,000.00	43,813.12	20,000.00	(50.00)
90-50-4420	CIP ECONOMIC DEVELOPMENT			10,000.00		17,000.00	70.00
90-50-4430	CIP PUBLIC SAFETY EQUIPMENT						
90-50-4930	CIP GOVT EXPENSE						
Totals for dept 50 - ADMIN		2,229.95	108,804.81	50,000.00	43,813.12	37,000.00	(26.00)

BUDGET REPORT
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND
Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	2020-21 REQUESTED % CHANGE
APPROPRIATIONS							
Dept 52 - PARKS							
90-52-4440	CIP PARKS EQUIPMENT	20,485.39		10,000.00			(100.00)
90-52-4441	CIP PARKS MAINTENANCE						
90-52-4442	CIP PARKS IMPROVEMENTS		10,000.00	100,000.00		110,000.00	10.00
90-52-4443	CIP PARKS LAND AQUISITION					60,000.00	
Totals for dept 52 - PARKS		20,485.39	10,000.00	110,000.00		170,000.00	54.55

BUDGET REPORT

Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND

Calculations as of 04/30/2020

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 ACTIVITY	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 04/30/20	2020-21 REQUESTED BUDGET	21 ED GE
APPROPRIATIONS							
Dept 53 - STREETS							
90-53-4460	CIP STREETS ADMINISTRATION			168,000.00	14,305.00	368,000.00	119.05
90-53-4461	CIP STREETS EQUIPMENT	59,752.37	50,908.79	87,000.00			(100.00)
90-53-4462	CIP STREETS MAINTENANCE	100,790.41	166,830.78		11,478.82		
90-53-4463	CIP STREETS STORM SEWER			58,000.00		65,000.00	12.07
Totals for dept 53 - STREETS		160,542.78	217,739.57	313,000.00	25,783.82	433,000.00	38.34
TOTAL APPROPRIATIONS		183,258.12	336,544.38	473,000.00	69,596.94	640,000.00	35.31
NET OF REVENUES/APPROPRIATIONS - FUND 90		335,773.84	(182,584.32)	(163,000.00)	208,026.52	(477,000.00)	192.64
BEGINNING FUND BALANCE		113,812.68	449,586.52	267,002.20	267,002.20	475,028.72	77.91
ENDING FUND BALANCE		449,586.52	267,002.20	104,002.20	475,028.72	(1,971.28)	(101.90)
ESTIMATED REVENUES - ALL FUNDS		(4,194,705.22	3,716,638.13	4,025,154.25	3,650,998.52	4,037,722.50	5,686,090,523.72
APPROPRIATIONS - ALL FUNDS		(3,955,508.52	4,136,472.32	4,360,364.79	3,615,892.95	4,469,694.66	(61,283,399,282.
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		239,196.70	(419,834.19)	(335,210.54)	35,105.57	(431,972.16)	
BEGINNING FUND BALANCE - ALL FUNDS		10,835,245.78	11,074,442.48	10,654,608.29	10,654,608.29	10,689,713.86	0.33
ENDING FUND BALANCE - ALL FUNDS		11,074,442.48	10,654,608.29	10,319,397.75	10,689,713.86	10,257,741.70	(0.60)

VILLAGE OF POPLAR GROVE

ORDINANCE NO. 2020 - 09

APPROPRIATION ORDINANCE OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS

ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE

THIS _____ DAY OF _____, 2020

Published in pamphlet form by authority of the Village Board of the Village of Poplar Grove, Boone County, Illinois this _____ day of _____, 2020

.

ORDINANCE NO. 2020 - 09

APPROPRIATION ORDINANCE

An Ordinance appropriating for all corporate purposes for the Village of Poplar Grove, Illinois, for the fiscal year commencing on the 1st day of May, 2020, and ending on the 30th day of April, 2021.

NOW, WHEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

SECTION ONE: The amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Village of Poplar Grove, be and the same are hereby appropriated for the corporate purposes of the Village of Poplar Grove, Illinois, as hereinafter specified for the fiscal year commencing on the 1st day of May, 2020, and ending on the 30th day of April, 2021.

SECTION TWO: The appropriations herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation funds and shall not be construed as a commitment, agreement, obligation, or liability of the Village of Poplar Grove, and such appropriation being subject to further approval as to the expenditure thereof by the Village Board of Trustees pursuant to the purchasing policy.

SECTION THREE: The amounts appropriated for each Fund shall be as summarized in Exhibit A, attached hereto and incorporated herein.

SECTION FOUR: That all sums of money not needed for immediate purposes may be invested in Securities of the Federal Government, in Federally Insured Savings and Loan Associations, or in Certificates of Deposit or Savings Accounts of any bank defined in the Illinois Banking Act.

SECTION FIVE: If any section, subdivision, or sentence of this Ordinance shall, for any reason, be held invalid or deemed to be unconstitutional, such decision shall not affect the

validity of the remaining portion of this Ordinance.

SECTION SIX: Herein also being adopted as part of this Ordinance is the fiscal year 2021 line item budget summary by fund and department for the Village of Poplar Grove, which is attached as Exhibit B, and incorporated herein.

SECTION SEVEN: Herein also being adopted as part of this Ordinance is the Certificate of Estimate of Revenues for the fiscal year of May 1, 2020 to April 30, 2021 for the Village of Poplar Grove, which is attached as Exhibit C, and incorporated herein.

SECTION EIGHT: A certified copy of this Ordinance shall be filed with the County Clerk of the County of Boone within thirty (30) days after its adoption.

SECTION NINE: This Ordinance shall be in full force and effect after its approval, passage, and publication as provided by law.

PASSED and approved this _____ day of _____, 2020.

PRESIDENT OF THE VILLAGE OF
POPLAR GROVE, ILLINOIS

_____

ATTEST:

_____
CLERK

AYES: _____

NAYS: _____

ABSENT: _____

EXHIBIT A

SUMMARY OF APPROPRIATIONS FOR FISCAL YEAR

ENDING APRIL 30, 2021 BY FUND

GENERAL FUND	
Administration Department	567,586
Public Safety	10,000
Parks and Recreation	144,888
Street Department	541,492
Community Development and Events	147,000
Village Clerk Department	63,027
Transfers To W & S Fund, Debt Service & CIP	336,227
GRAND TOTAL GENERAL FUND	1,810,221
MOTOR FUEL TAX FUND	
GRAND TOTAL MOTOR FUEL TAX FUND	201,000
WATER AND SEWER FUND	
Administration Department	644,058
Water Towers	81,085
Water Department	145,239
Sewer Department	347,429
North Plant	167,370
South Plant	220,065
GRAND TOTAL WATER AND SEWER FUND	1,605,246
DEBT SERVICE FUND	
GRAND TOTAL DEBT SERVICE FUND	213,228
CAPITAL PROJECTS FUND	
GRAND TOTAL CAPITAL PROJECTS FUND GOVERNMENTAL	640,000
GRAND TOTAL ALL FUNDS	4,469,699

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

I, the undersigned Village Clerk, Karri Anderberg, of the Village of Poplar Grove, County of Boone, State of Illinois, do hereby certify that as the Village Clerk, I am the keeper of the minutes, ordinances and other books, records and papers of said Village and the foregoing is a true and correct copy of:

ORDINANCE NO. 2020 - 09 APPROPRIATION ORDINANCE OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS

With the original record thereof now remaining in my office, and have found the same to be a correct transcript therefrom and of the whole of such original record.

IN TESTIMONY WHEREOF, I HAVE HEREWITH SET MY HAND AND FIXED THE SEAL OF SAID VILLAGE OF POPLAR GROVE, ILLINOIS.

This _____ day of _____, 2020

_____
VILLAGE CLERK

(SEAL)

EXHIBIT B
Line Item Budget

ORDINANCE NUMBER: 2020-10

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING CERTAIN PROVISIONS OF THE VILLAGE OF POPLAR GROVE EMPLOYEE HANDBOOK RELATING TO A TELECOMMUTING POLICY

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has an Employee Handbook; and

WHEREAS, currently, the Village does not have a written telecommuting policy in the Employee Handbook;

WHEREAS, the Village recognizes a need to adopt a policy to address telecommuting; and

WHEREAS, the Village wishes to amend its Employee Handbook to adopt the telecommuting regulations set forth herein; and

WHEREAS, the Village finds that such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. Effective as of the date of this ordinance, the Village of Poplar Grove Employee Handbook shall be revised to add a "Telecommuting Policy" section under Personnel Policies to read as follows (new language in **bold** and **underlined**):

   "**TELECOMMUTING POLICY**

   Telecommuting allows employees to work at home, on the road or in a satellite location for all or part of their workweek. The Village of Poplar Grove considers telecommuting to be a viable, flexible work option in limited circumstances. Not all jobs can be performed satisfactorily from other locations. Generally speaking, telecommuting will be limited to Department Head positions only. Any other request for telecommuting shall be assessed on a case by case basis for a limited period of time with no expectation of ongoing continuance.

   A Department Head who wishes to telecommute must make a request in writing to the Village President.

Eligibility.

In general, positions requiring face-to-face interaction with residents on a daily basis are not suitable for telecommuting arrangements. Department Heads must be employed with the Village of Poplar Grove for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record before being allowed to request telecommuting. Such request shall set forth the reasons why the Department Head is requesting the telecommuting, the proposed duration of telecommuting and the Department Head's proposed plan for how the telecommuting would operate. The Department Head must be able to carry out the same duties, assignments, and other work obligations as they would when working at Village facilities.

The following areas will be reviewed:

- **Employee suitability: The employee and Village President, or his or her designee, will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.**
- **Job responsibilities: The employee and Village President, or his or her designee, will discuss the job responsibilities and determine if the job is appropriate for a telecommuting arrangement.**
- **Equipment needs, workspace and scheduling issues: The employee and Village President, or their designee, will review the physical workspace needs and the appropriate location for the telework.**
- **Tax and legal implications: The employee must determine any tax implications under the Internal Revenue Service, legal implications from state governments and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.**

The Village President, or his or her designee, and the Department Head will discuss the employee's need for telecommuting along with job responsibilities and scheduling issues. If the Village President, or his or her designee, agrees that telecommuting is a viable option then the Village President, or his or her designee, shall inform the Department Head or employee in writing that telecommuting has been authorized along with the terms and conditions of such telecommuting. The Department Head or employee shall be required to acknowledge and agree to the terms and conditions of such telecommuting in writing."

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect from after its passage, approval, and

publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK VILLAGE PRESIDENT

ORDINANCE # 2020-11

AN ORDINANCE GRANTING A SPECIAL USE FOR INDOOR ENTERTAINMENT SALES/SERVICE WITHIN THE GB, GENERAL BUSINESS DISTRICT (13525 Illinois Route 76)

WHEREAS, the Village of Poplar Grove has adopted Title 8, Zoning in accordance with the provisions of Illinois Compiled Statutes, to regulate the use of land and specify the minimum requirements for improvements on land in the Village of Poplar Grove; and

WHEREAS, special uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property and are reviewed on a case by case basis, and are permitted only by permission of the Poplar Grove Village Board; and,

WHEREAS, the applicant, Dixal Lotwala d/b/a Countryside Liquor, 13525 Illinois Route 76 on behalf of the property owner, Harris Farms- Oak Lawn LTD., 13537 Illinois Route 76, Poplar Grove, IL 61065 has petitioned the Village for a special use for indoor entertainment sales/service (video gaming) at 13525 Illinois Route 76; and,

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the Village of Poplar Grove Planning and Zoning Commission held a public hearing on March 25, 2020 concerning the proposed special use; and,

WHEREAS, the Village of Poplar Grove Planning and Zoning Commission having examined said application and having considered the evidence, both oral and documentary, and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the Village considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That a special use in the GB, General Business District for indoor entertainment sales/service (video gaming) at the property legally described as:

> Lot 34 of Plat 3 of Countryside Mall Subdivision as recorded in the Recorder's Office of Boone County, Illinois, located in Boone County, Illinois (PIN: 03-26-402-006).

Be and is hereby approved, subject to the following conditions:

1. The special use shall be developed in substantial conformance with the narrative submitted with the application. (Attachment A)

2. Compliance with all other applicable codes and ordinance.

Section 2. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the Village of Poplar Grove and shall not be used except as may otherwise be expressly authorized by the special use.

Section 3. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the Village Board of the Village of Poplar Grove this ____ day of _____, 2020.

APPROVED by the President of the Village of Poplar Grove this ____ day of _____, 2020.

_____
Owen Costanza, Village President

ATTEST:

_____
Karri Anderberg, Village Clerk

Ayes:____ Nays: ____ Absent ____

Village Board Members Voting Aye:____

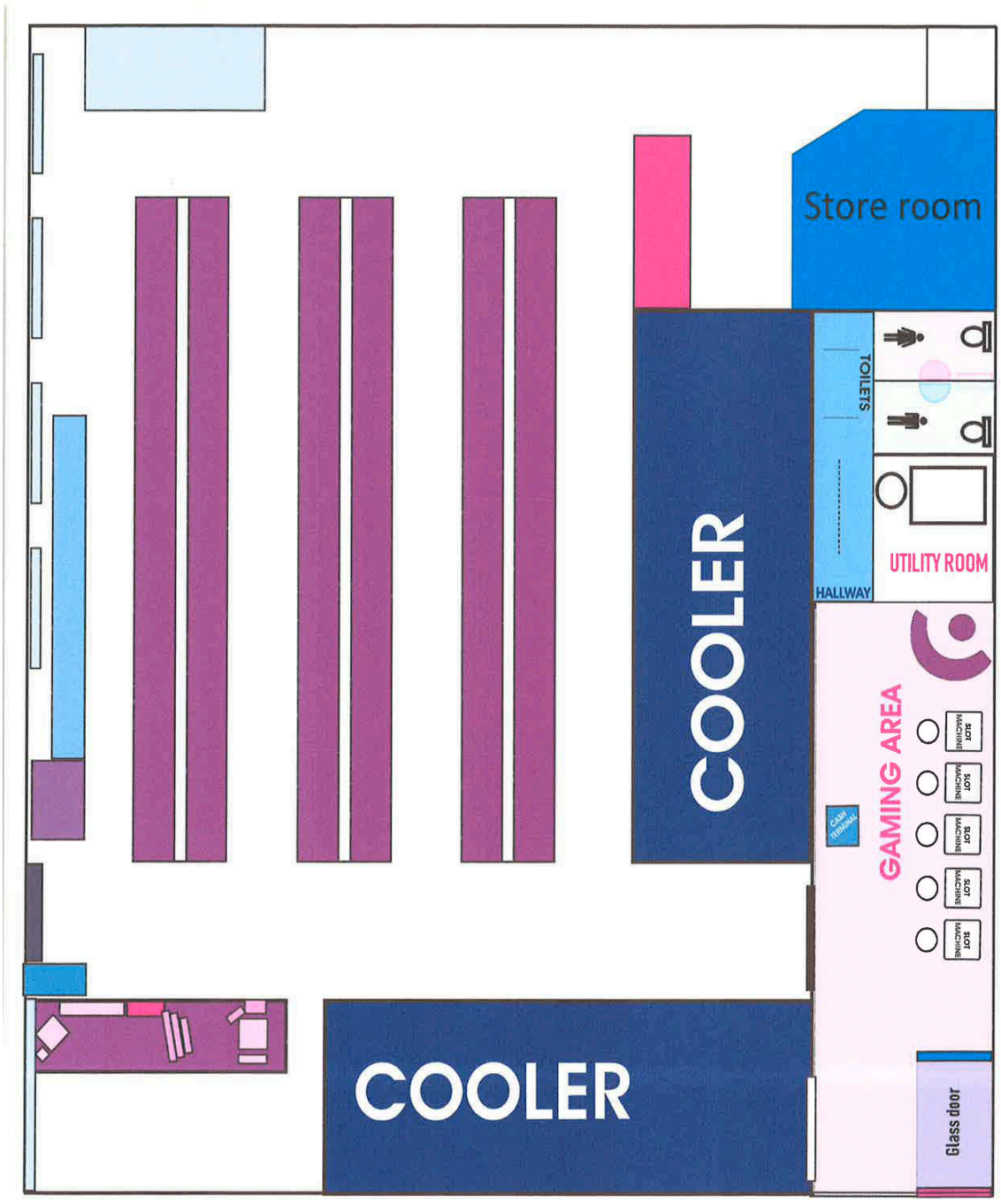
Village Board Members Voting Nay:____

Date Published: _____ Sponsor:_____

Attachment A

The atmosphere will be well maintained and inviting to the Boone County/Poplar Grove clientele. Only prepackaged/premade foods will be served. No kitchen will be utilized in the preparation of food onsite. There are planned 5 game machines at this location unless more are allowed by law. The hours of operation will match the liquor license sales allowances (it will not be open 24 hours).

On behalf of client


Store room
COOLER
TOILETS
HALLWAY
UTILITY ROOM
GAMING AREA
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
CASH TERMINAL
COOLER
Glass door

MEMO

DATE: March 26, 2020

TO: Poplar Grove Village Board

FROM: Village of Poplar Grove Planning and Zoning Commission

SUBJECT: Recommendation— Case 2020-01: Countryside Liquor, 13525 IL Rte 76

REQUEST AND LOCATION:
The applicant, Dixal Lotwala d/b/a Countryside Liquor, 13525 IL Route 76, Poplar Grove, IL 61065 on behalf of the property owner, Harris Farms- Oak Lawn LTD., 13537 Illinois Route 76, Poplar Grove, IL 61065 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to install video gaming machines in the existing retail liquor store commonly known as Countryside Liquor at 13525 Illinois Route 76 within the GB, General Business District on 3.14 acres of land (PIN: 03-26-402-006). The property is rectangular in shape and developed with a multi-unit building which includes Bravo's Pizza, Countryside Liquor and Immanuel Lutheran Church.

RECOMMENDATION:
The Planning and Zoning Commission **approved** case number 2020-01 subject to the following conditions:

1. The special use shall be developed in substantial conformance with the narrative and site plan submitted with the application.

2. Compliance with all other applicable codes and ordinances.

The motion to approve case 2020-01 for a special use to permit Indoor Entertainment Sales/Service at 13525 IL Rte 76 subject to the two conditions as presented by staff carried with a (4-0) roll call vote.

_____
Jake Dykstra, Chairman
Poplar Grove Planning and Zoning Commission

MEMO

DATE: March 26, 2020

TO: Poplar Grove Village Board

FROM: Village of Poplar Grove Planning and Zoning Commission

SUBJECT: Findings of Fact for Case 2020-01: Countryside Liquor, 13525 IL Route 76

REQUEST AND LOCATION:
The applicant, Dixal Lotwala d/b/a Countryside Liquor, 13525 IL Route 76, Poplar Grove, IL 61065 on behalf of the property owner, Harris Farms- Oak Lawn LTD., 13537 Illinois Route 76, Poplar Grove, IL 61065 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to install video gaming machines in the existing retail liquor store commonly known as Countryside Liquor at 13525 Illinois Route 76 within the GB, General Business District on 3.14 acres of land (PIN: 03-26-402-006). The property is rectangular in shape and developed with a multi-unit building which includes Bravo's Pizza, Countryside Liquor and Immanuel Lutheran Church.

FINDINGS OF FACT:
Per Section 8-5-7(D) of the Village of Poplar Grove Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

A. **Findings: The establishment, maintenance or operation of the special use would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The property is located within an established commercial subdivision. The businesses within the subdivision operate at varying hours and create traffic throughout the day. Other than additional signage, the special use is not anticipated to be noticeable to those patronizing the subdivision or passing by along Illinois Route 76.

B. **Findings: The special use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish or impair property values within the neighborhood.**

Countryside Mall Subdivision was designed for a mix of commercial land uses, which exists. Since 2014, four special uses for video gaming machines have been granted in the subdivision. One of those special uses is in the same building as the applicant's (Bravo's Pizza). These businesses are in addition to several food establishments, gas stations, retail store fronts and offices. Video gaming makes up a small percentage of the businesses in the community.

C. **Findings: The establishment of the special use will not impede the normal or orderly development and improvements of the surrounding property for uses permitted in the district.**

The general business district permits professional services, repair services, retail and open space. Institutional, entertainment and boarding land uses require a special use. The subdivision is already developed with an array of these land uses. The addition of video gaming machines in an existing liquor store is not expected to negatively impact the existing businesses or deter other businesses from locating to the established commercial area.

D. <u>Findings:</u> Adequate utilities, access roads, drainage and/or necessary facilities will be provided.

The property is located within an established subdivision that is adequately served by utilities. The special use will require a tenant build-out but not new construction.

E. <u>Findings:</u> Adequate measures have been taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

The special use will be within an existing multi-tenant building. The amount of traffic generated by the special use will be minimal compared to other land uses located within the Countryside Mall Subdivision. The existing road network is adequate.

F. <u>Findings:</u> The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.

The special use will be required to conform to all the applicable regulations of the Zoning Ordinance, the Subdivision Ordinance, all other regulations and to any conditions of approval enacted by the Village Board.

The motion to adopt the Findings of Fact for case 2020-01 for a special use to permit Indoor Entertainment Sales/Service at 13525 IL Rte 76 carried with a (4-0) roll call vote.

_____

Jake Dykstra, Chairman
Poplar Grove Planning and Zoning Commission

Memorandum

DATE: March 18, 2020

TO: Village of Poplar Grove Planning and Zoning Commission

FROM: Gina DelRose, Community Development Planner

SUBJECT: Staff advisory memo for case: 2020-01: Countryside Liquor, 13525 IL Route 76

REQUEST AND LOCATION:
The applicant, Dixal Lotwala d/b/a Countryside Liquor, 13525 IL Route 76, Poplar Grove, IL 61065 on behalf of the property owner, Harris Farms- Oak Lawn LTD., 13537 Illinois Route 76, Poplar Grove, IL 61065 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to install video gaming machines in the existing retail liquor store commonly known as Countryside Liquor at 13525 Illinois Route 76 within the GB, General Business District on 3.14 acres of land (PIN: 03-26-402-006). The property is rectangular in shape and developed with a multi-unit building which includes Bravo's Pizza, Countryside Liquor and Immanuel Lutheran Church.

BACKGROUND:
The building is located on Lot 34 within Plat 3 of Countryside Mall Subdivision. The subdivision was recorded in 2003. The property is developed with an approximately 18,500 square-foot multi-tenant commercial building. In 2012, the Village approved a special use to allow a church to operate in one of the tenant spaces. Although the tenant space is within 100 feet of the church, a liquor license already exists.

According to the submitted narrative and site plan, the existing liquor store will be renovated in order to convert the large storage area into a gaming area. The hours of operation will match those of the liquor store and no kitchen will be utilized. The applicant has petitioned the Village for a boutique liquor license in addition to the current liquor license to allow the absence of a kitchen. In order to comply with the boutique liquor license requirements, a separate ingress/egress door will be added to the south side of the building providing direct access to the gaming area.

The adjacent property owners were sent certified notices on March 5, 2020 and the green cards have been returned. The request was published in the Boone County Journal on March 6, 2020. The appropriate village staff and other agencies were notified on March 5, 2020. No objections from the agencies were received.

FINDINGS OF FACT:
Per Section 8-5-7(D) of the Village of Poplar Grove Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

A. **Findings: The establishment, maintenance or operation of the special use would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The property is located within an established commercial subdivision. The businesses within the subdivision operate at varying hours and create traffic throughout the day. Other than additional signage, the special use is not anticipated to be noticeable to those patronizing the subdivision or passing by along Illinois Route 76.

B. **Findings: The special use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish or impair property values within the neighborhood.**

Countryside Mall Subdivision was designed for a mix of commercial land uses, which exists. Since 2014, four special uses for video gaming machines have been granted in the subdivision. One of those special uses is in the same building as the applicant's (Bravo's Pizza). These businesses are in addition to several food establishments, gas stations, retail store fronts and offices. Video gaming makes up a small percentage of the businesses in the community.

C. **Findings: The establishment of the special use will not impede the normal or orderly development and improvements of the surrounding property for uses permitted in the district.**

The general business district permits professional services, repair services, retail and open space. Institutional, entertainment and boarding land uses require a special use. The subdivision is already developed with an array of these land uses. The addition of video gaming machines in an existing liquor store is not expected to negatively impact the existing businesses or deter other businesses from locating to the established commercial area.

D. **Findings: Adequate utilities, access roads, drainage and/or necessary facilities will be provided.**

The property is located within an established subdivision that is adequately served by utilities. The special use will require a tenant build-out but not new construction.

E. **Findings: Adequate measures have been taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.**

The special use will be within an existing multi-tenant building. The amount of traffic generated by the special use will be minimal compared to other land uses located within the Countryside Mall Subdivision. The existing road network is adequate.

F. **Findings: The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.**

The special use will be required to conform to all the applicable regulations of the Zoning Ordinance, the Subdivision Ordinance, all other regulations and to any conditions of approval enacted by the Village Board.

RECOMMENDATION:
The planning staff recommends approval of case 2020-01 subject to following conditions:

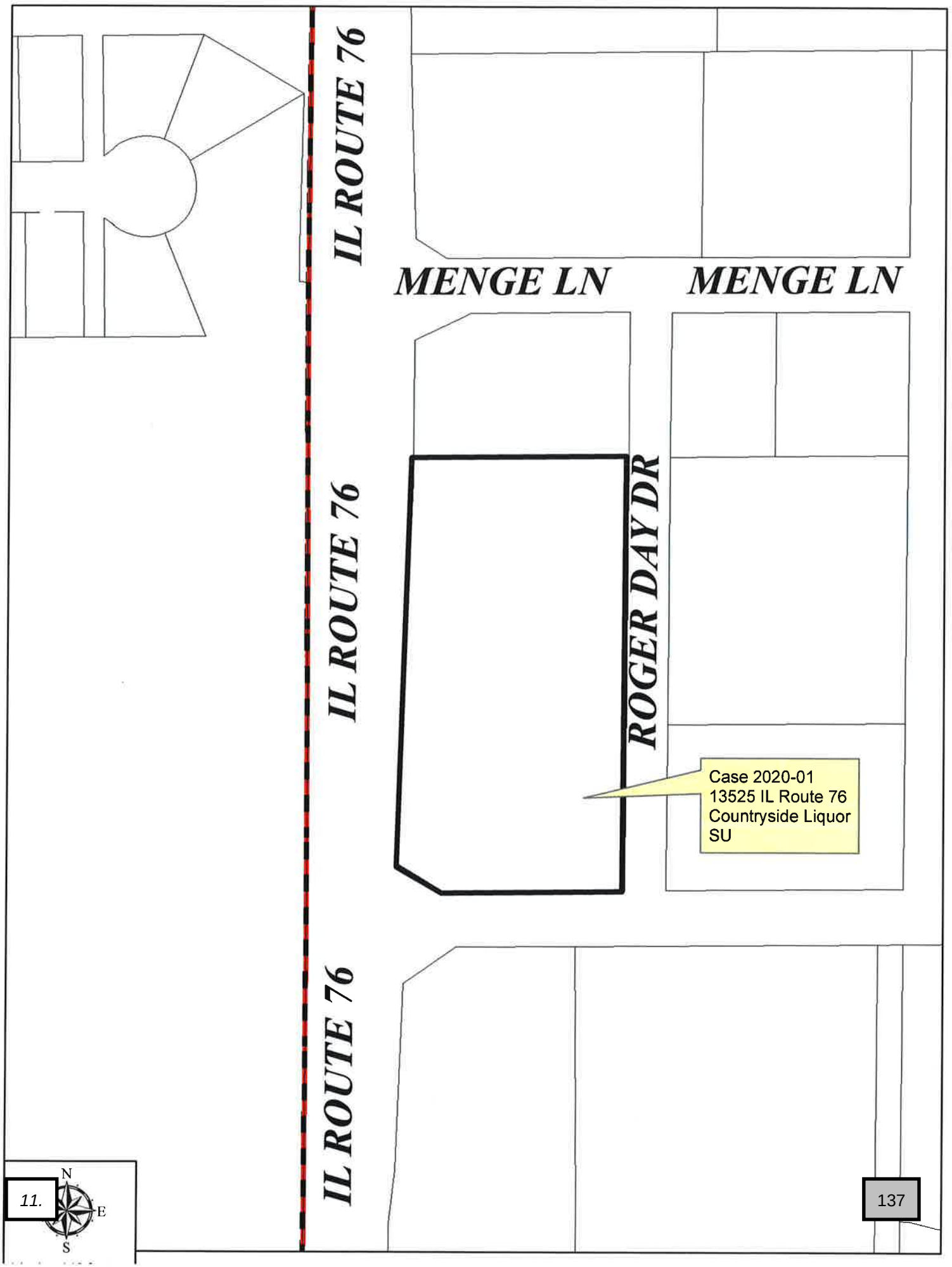
1. The special use shall be developed in substantial conformance with the narrative and site plan submitted with the application.

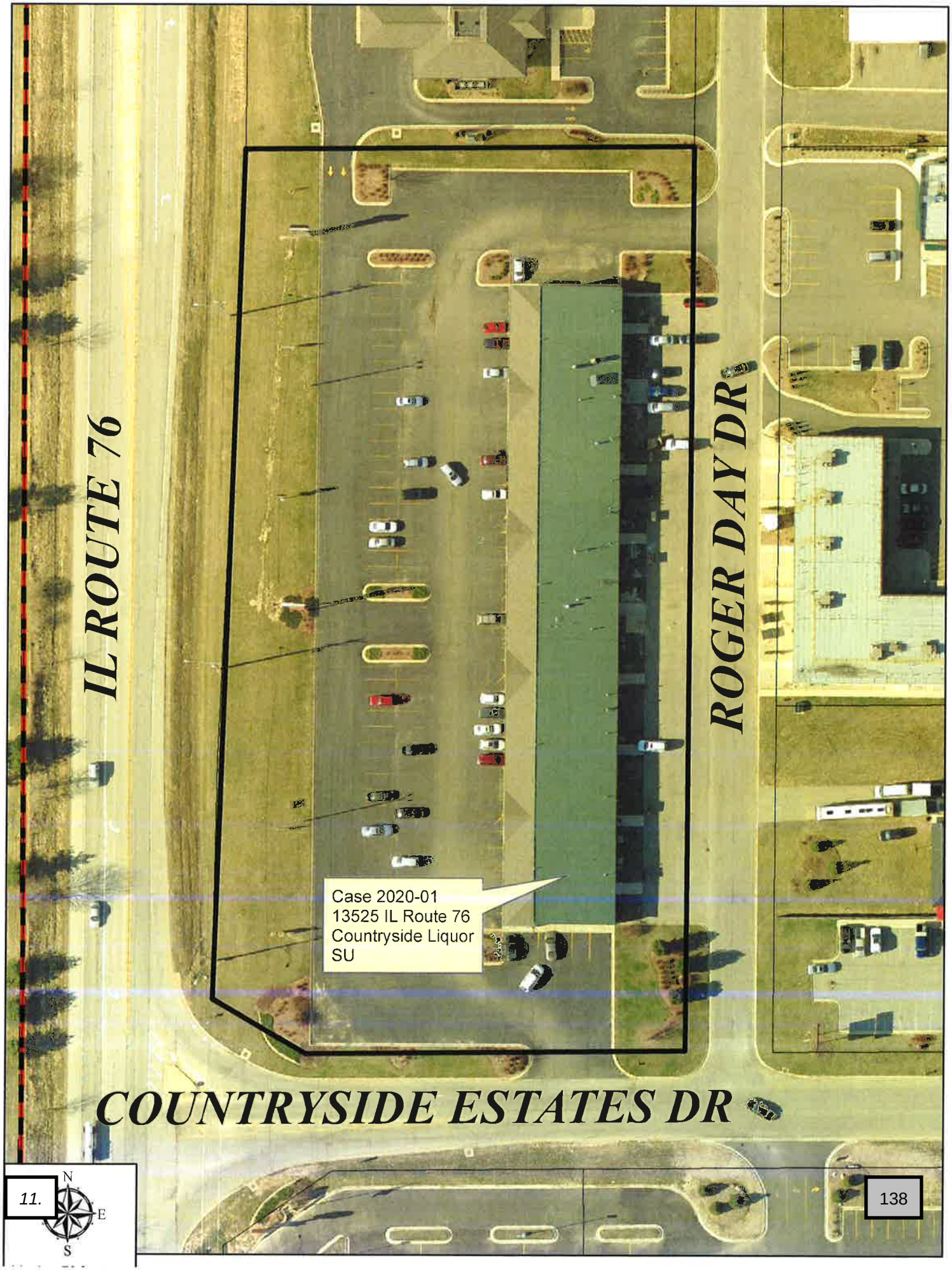
2. Compliance with all other applicable codes and ordinances.

PLANNING AND ZONING COMMISSION/VILLAGE BOARD ACTION
The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed special use with the standards and make a recommendation to the Village Board. The Village Board shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the Village Board may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed special use.

ATTACHMENTS

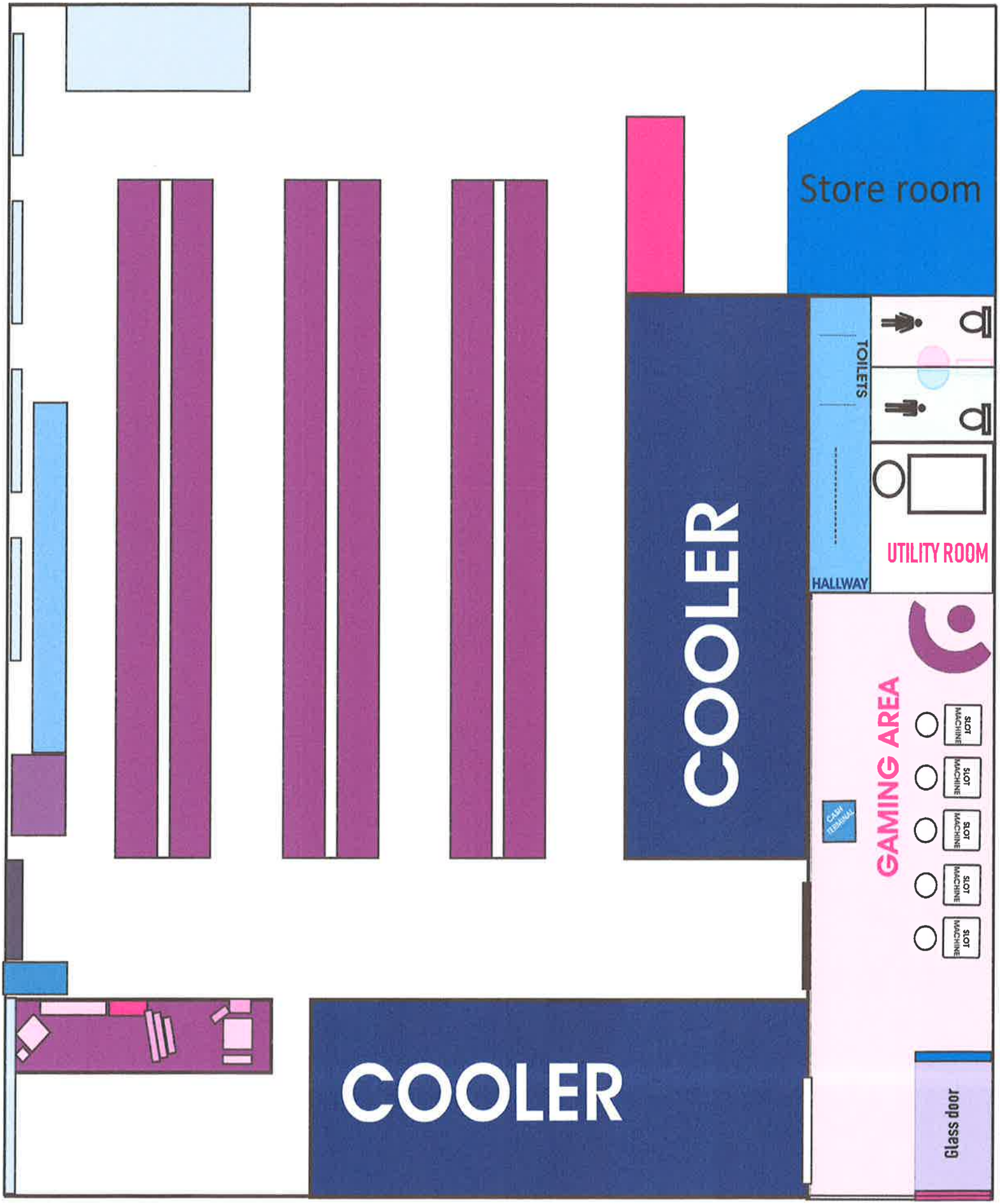
1. Location Map submitted by Planning Staff.
2. Aerial Photo submitted by Planning Staff.
3. Narrative submitted by the Applicant.
4. Site Plan submitted by the Applicant.
5. NRI 1637 submitted by the Boone County Soil and Water Conservation District, Jennifer Becker, March 9, 2020.
6. Letter from Boone County Health Department, Amanda Mehl, March 17, 2020.


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Case 2020-01
13525 IL Route 76
Countryside Liquor
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Case 2020-01
13525 IL Route 76
Countryside Liquor
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The atmosphere will be well maintained and inviting to the Boone County/Poplar Grove clientele. Only prepackaged/premade foods will be served. No kitchen will be utilized in the preparation of food onsite. There are planned 5 game machines at this location unless more are allowed by law. The hours of operation will match the liquor license sales allowances (it will not be open 24 hours).

On behalf of client


Store room
COOLER
TOILETS
HALLWAY
UTILITY ROOM
GAMING AREA
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
SLOT MACHINE
CASH TERMINAL
COOLER
Glass door

Boone County
Soil & Water
Conservation District

211 N. Appleton Road
Belvidere, IL 61008
815-544-2677 x3

9 March 2020

SWCD NRI #: 1637

City of Belvidere Planning Department
401 Whitney Blvd.
Belvidere, Il 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

__X__ Our review does not apply in this instance.
_____ Other (see attached)

Location of Site: 13525 Illinois Route 76, Poplar Grove, IL 61065
PIN(S): 03-26-402-006

Contact	Petitioner	Owner
Nathan Noble	Harris Farms-Oak Lawn Ltd.	Harris Farms-Oak Lawn Ltd.
504 South State St. Belvidere, IL 61008	13537 IL Route 76 Poplar Grove, IL 61065	13537 IL Route 76 Poplar Grove, IL 61065
815-547-7700 nnoble@asttorneynoble.com		

Request: Special Use for video gaming.

Sincerely,

Jennifer Becker
Boone County Soil & Water
Conservation District

Re: Nathan Noble

Public Health
Prevent. Promote. Protect.

Boone County Health Department
1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

March 17, 2020

FAX: 815-547-0789

Gina DelRose
Community Development Planer
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Planning Services for Village of Poplar Grove

Re: Case; 2020-01 Countryside Liquor; 13525 Illinois Route 76

Dear Gina,

We are in receipt of a copy of a special use request. Specifically, to install video gaming machines in the existing retail liquor store.

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the health department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

(a) *Generally,* whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.

(b) *Permit required.* Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.

(c) *Plans, inspection and approval.* Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans

submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

(1) *Category I High Risk Facility*: is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:

a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;

b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving:

c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;

d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;

e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;

f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or

g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.

(2) *Category I High Risk Multi-Department Facility*: is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments

within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.

(3) *Category II Medium Risk Facility*: is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;

b. if preparing foods for service from raw ingredients uses only minimal assembly; and

c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.

(4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:

a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;

b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or

c. only beverages (alcoholic and non-alcoholic) are served at the facility.

Please let us know if you have any questions or concerns.

Thank you,

Amanda Mehl
Administrator of Public Health
AT

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E.**

Re: **Village Wide Maintenance-Various Streets**
Section 20-00000-00-GM

Date: **March 17, 2020 - Updated April 9, 2020**

Attached to this memo are:

- A resolution that awards the contract to Curran Contracting, Inc.
- An itemized breakdown of the bid results.

A total of five general contractors picked up bid packets and four submitted bids. As you will recall, the project was broken into two (2) separate bids due to budget concerns. The base bid includes Edson Road, and inlet repairs in Prairie Green Subdivision. The alternate bid is for resurfacing of Boeing Trail. Bids were opened this morning, and the bid results are as follows in no particular order:

	Contractor	Base Bid	Alternate Bid
1.	Rock Road Companies, Inc.	$228,126.80	$84,073.00
2.	William Charles Construction Co. LLC	$209,401.39	$87,844.14
3.	**Curran Contracting Company, Inc.**	**$188,010.25**	**$82,187.00**
4.	Norwest Construction, Inc.	$211,649.95	$84,925.92
	Engineer's Opinion of Probable Cost:	$183,839.00	$75,544.00

At this time, I find that Curran Contracting Company is the lowest responsive, responsible bidder for Section 20-00000-00-GM. I further recommend that the Village should proceed only with the base bid due to budget constraints. Attached is a resolution awarding the base bid contract to Curran Contracting Company.

Please do not hesitate to contact me at (815) 636-9590 with any questions. Thank you.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

Resolution 20-12

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AWARD A CONTRACT FOR SECTION NUMBER 20-00000-00-GM (2020 PAVEMENT MAINTENANCE)

WHEREAS, the Village of Poplar Grove desires to maintain various streets within the Village; and,

WHEREAS, plans and specifications for section number 20-00000-00-GM underwent public bid letting in accordance with the Village's purchasing policies and MFT procurement requirements; and,

WHEREAS, Curran Contracting Company has been identified as the lowest responsive, responsible bidder; and,

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; now therefore,

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the 2020 Pavement Maintenance Program as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. Section Number 20-00000-00-GM hereby awarded to Curran Contracting Company, Inc. for a cost of $188,010.25.

3. FURTHER, the Village President is authorized to sign any needed contract documents in order to carry out Section Number 20-00000-00-GM.

4. FURTHER, the Board of Trustees of the Village of Poplar Grove hereby authorizes a contingency of $10,000.00 for Section Number 20-00000-00-GM.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020.

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

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McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **2020 Pavement Maintenance Program**

Date: **April 9, 2020**

The Village will be awarding the construction contract for the 2020 pavement maintenance program. As you know, the Village must appropriate MFT funds through IDOT for the program and therefore attached to this memo is a Resolution for Maintenance Under the Illinois Highway Code, which completes the appropriation. Upon passage, four copies of the executed resolution need to be sent to IDOT's regional office in Dixon.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Washington & Main Improvements**

Date: **April 9, 2020**

As I am sure you are aware, the pavement at the intersection of Washington and Main is in poor condition and requires maintenance. You are also aware that the Washington and Main area lacks storm water management. Main Street to the east of Washington conveys runoff to the Washington/Main intersection where it has no place to go and ends up collecting in the right of way and yards of the homes along the west side of Washington. Residents have stated that the problems began when the apartments were constructed to the west of the homes on Washington as runoff would flow from the year yards of the homes to the drainage way located to the west of those properties. The construction of the apartments pre-dates our time with the Village so we are unsure of the validity of the claim, however, it seems reasonable given the topography. You will recall that the Village of Poplar Grove purchased a storm water lift station that was salvaged as part of a project in Machesney Park. The scope of the project is to construct new inlets at the intersection of Washington and Main to collect runoff from the east, and from the north. New storm sewer will be constructed from the inlets to the lift station, which will be repurposed. Once complete, the pavement at the intersection will be resurfaced.

Attached to this memorandum is a proposal for the design services which include civil and electrical design disciplines. Proposed project schedule is as follows:

Design:	April/May of 2020
Bid:	June 2020
Bid Opening:	July 8, 2020
Award of Contract:	July 15, 2020
Construction:	Late July and August.

Please do not hesitate to contact me at 636-9590 with any questions. Thank you.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

Resolution 20-14

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO PROCURE ENGINEERING SERVICES FOR THE WASHINGTON & MAIN IMPROVEMENTS

WHEREAS, the intersection of Washington and Main lacks storm water management facilities, and the pavement is in poor condition and requires maintenance; and,

WHEREAS, the Village of Poplar Grove (Village) desires to improve the Washington and Main Intersection with new storm sewer, inlets, storm water lift station and new pavement: and,

WHEREAS, State statue and Village purchasing policies require public bidding for public works projects with a cost of greater than $25,000; and,

WHEREAS, it is necessary to assemble plans and specifications to undergo the public bidding process; and,

WHEREAS, the Village Engineer has provided a proposal for design, bid and construction engineering services for the Washington and Main Improvements, and,

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to retain the services of the Village Engineer for the Washington and Main Improvements.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Village President is authorized to execute a professional service agreement with McMahon & Associates, Inc. for the Washington and Main Improvements.

3. FURTHER, said agreement is attached to and made part of this resolution.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020.

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON ENGINEERS ARCHITECTS

AGREEMENT
For Professional Services

Village of Poplar Grove
200 South Hill Street
Poplar Grove, IL 61065

Date: April 9, 2020

McM. Project No. M0032-7-20-00001

PROJECT DESCRIPTION: The pavement located at the intersection of Washington and Main is in poor condition and requires maintenance. Further, storm water management is lacking at the intersection which results in the yards of the residential homes along Washington becoming flooded even in moderate rainfall events. Many of the residents along Washington have complained to the Village that their yards remain wet long after rainfall has subsided, and that their sump pumps run for long periods of time after rainfall as, in their opinion, the discharge from the sump pumps is simply recycled. The project scope is to construct new inlets at the intersection, and connect those inlets to a storm water lift station that the Village purchased from another area municipality. Force main from the lift station will discharge into an existing drainage ditch located approximately 350 feet west of the Washington/Main intersection. The pavement located at the intersection will then be resurfaced upon completion of the inlet, storm sewer and lift station improvements.

SCOPE OF SERVICES: Topographic survey of the area described above. Design of inlets, storm sewer, storm water lift station, force main, and new pavement. Provide specifications, contract and bidding documents in accordance with the Village's purchasing procedures for use in bidding and construction phases. Provide review of bids, answer contractor questions during bid phase, conduct pre-bid meeting, and prepare written recommendation to the Village Board for contract award, prepare contracts for Village and Contractor signature. Conduct pre-construction meeting; provide construction engineering services on a part time, as-needed basis or as otherwise requested by the Village of Poplar Grove.

SPECIAL TERMS (Refer Also To General Terms & Conditions - Reverse Side)
Village of Poplar Grove is responsible for bid advertisement costs, and material testing costs if desired by the Village. Services and Compensation sections contained in this agreement, as well as any memorandum, letters, and other written and verbal correspondence and dialog pertaining to this agreement are considered confidential and proprietary, and shall not be released or otherwise made available to any 3rd party without the express written consent of McMahon Associates, Inc.

COMPENSATION (Does Not Include Permit Or Approval Fees)

☐ Rates Per Attached Fee Schedule
☐ Lump Sum: $
☒ Other: Design Phase = $7,880.00 (Lump Sum), Bid Phase = $2,290.00 (Lump Sum), Construction Phase estimated @ $5,685.00, this estimate is for planning purposes only, actual cost may vary from estimate due to circumstances beyond the control of the Village, Contractor and McMahon Associates, Inc.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

COMPLETION SCHEDULE: Documents to be completed in time to advertise for bid letting and award bid on July 15, 2020. Construction is expected to occur July/August of 2020.

ACCEPTANCE:
The General Terms & Conditions Outlined On The Back Of This Page And The Scope Of Services Defined In The Above Agreement Are Accepted, and McMAHON ASSOCIATES, INC. Is Hereby Authorized To Proceed With The Services.

☐ This Agreement Confirms Our Written Proposal, Dated: _____
☐ This Agreement Confirms Our Verbal Estimated On: _____

OWNER: ***Village of Poplar Grove***

By: _____

Title: Village President
Date: April 15, 2019

McMAHON ASSOCIATES, INC.
Machesney Park, Illinois

By: _____

Christopher D. Dopkins, P.E.
Title: Associate/Municipal & Civil Engineer
Date: April 15, 2019
Project Manager: CDD

Please Return One Copy For Our Records
1700 Hutchins Road / Machesney Park, IL 61115
(815)636-9590 / (815)636-9591 - FAX

McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. [illegible]ner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been ac[illegible]r its use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all struc[illegible]uire [illegible]nd frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole respo[illegible] the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

14. 154

McMAHON
ENGINEERS ARCHITECTS

To: **President Costanza and Board of Trustees**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **West Grove Park Improvements**

Date: **April 9, 2020**

As you are aware, the Village of Poplar Grove was awarded two grants through the State of Illinois totaling $40,000 for the construction of a new pavilion and unisex bathroom for West Grove Park. The Rockford Area Realtors have also provided $5,000 in grant funding for the project. As I previously reported, there were a number of factors that developed through design that, in our opinion will increase the cost of the project. That said, the COVID-19 pandemic is impacting construction work, and we are currently witnessing the delay of private sector projects. Even a few public sector projects are being delayed and/or canceled. Bids are scheduled to be opened on Tuesday morning, and while we think that the bid results will be in excess of budget, there is a chance that the Village could see a very competitive price. We have attached a draft resolution that contains language for both a contract award, and if necessary, the rejection of all bids.

Please do not hesitate to contact me at 636-9590 with any questions. Thank you.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

Resolution 20-15

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AWARD A CONSTRUCTION CONTRACT (REJECT ALL BIDS) FOR THE WEST GROVE PARK IMPROVEMENTS

WHEREAS, the Village of Poplar Grove desires to improve West Grove Park for its citizens; and,

WHEREAS, the Village of Poplar Grove was awarded grant funding for improvements to West Grove Park which include a new unisex restroom and pavilion; and,

WHEREAS, plans and specifications for the West Grove Park Improvements underwent public bid letting in accordance with the Village's purchasing policies; and,

WHEREAS, _____ has been identified as the lowest responsive, responsible bidder for the West Grove Park Improvements; and, (**WHEREAS,** the Village desires to reject all bids; and,)

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq*.; and, (delete this "whereas" if all bids are rejected)

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to award a construction contract for the West Grove Park Improvements (reject all bids for the West Grove Park Improvements) as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. Contract Number P0013-7-19-00153 entitled "West Grove Park Improvements" is hereby awarded to _____ for a cost of $_____. (The Village of Poplar Grove hereby rejects all bids for contract Number P0013-7-19-00153 entitled "West Grove Park Improvements").

3. FURTHER, the Village President is authorized to sign any needed contract documents in order to carry out Contract Number P0013-7-19-00153. (delete if all bids are rejected)

4. FURTHER, the Board of Trustees of the Village of Poplar Grove hereby authorizes a contingency of $7,000.00 for Contract Number P0013-7-19-00153. (delete if all bids are rejected)

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS 15th DAY OF April, 2020.

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____