VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, December 09, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from November 11, 2019 meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Engineer Report, McMahon
3. Public Works Report, Mitch Hilden
4. Treasurer Report, Carina Boyd
5. Waste Water Report, Test

OLD BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-41** An Ordinance of the Village of Poplar Grove amending Section 6-2-4-5 of the Village of Poplar Grove Code of Ordinances regarding Right to Appeal Waterworks and Sewerage Charges and Fees

NEW BUSINESS

7. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-44** A Resolution of the Village of Poplar Grove resolving to enter into a Professional Service Agreement for Design & Construction Engineering Services for the 2020 Pavement Maintenance Program
8. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement in the amount of $106,236.74.
9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-48** An Ordinance Authorizing the Levy and Collection of Taxes for the General Corporate, Liability Insurance, Social Security, and Audit purposes for the Fiscal Year Commencing on May 1, 2019 and ending on April 30, 2020 for the Village of Poplar Grove, Boone County, Illinois.
10. Discussion and Possible Recommendation to the Village Board on the renewal of the commercial insurance with Illinois Counties Risk Management Trust in the amount of $59,077

ADJOURNMENT (Voice Vote)

KJA 12/06/2019

VILLAGE OF POPLAR GROVE

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FINANCE & PUBLIC WORKS COMMITTEE

Monday, November 11, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 7:18pm.

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Sophia Ramdass
Trustee Ed Wethington
Attorney Aaron Szeto
Deputy Clerk Katie Jaster
Mitch Hilden
Carina Boyd
Chris Dopkins
ABSENT
Trustee Jeff Goings
Trustee Erin Walsh

APPROVAL OF PHONE PARTICIPATION (Roll Call)
None.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the October 14, 2019 meeting
   Motion made by Chairman Quimby, Seconded by Finance Chairman Miller. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None.

DEPARTMENT REPORTS

2. Public Works Report, Mitch Hilden
   Televising will start this week. Trees will still be trimmed this fall.
3. Treasurer Report, Carina Boyd
   None.
4. Wastewater Report, TEST
   None.
5. Engineer Report, McMahon
   Project for 173 will be pushed over till next year because Frontier has to move their line.

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement in the amount $348,154.41
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

7. Discussion and Possible Recommendation to the Village Board to approve waiving the turn off fee for 211 Oak Leaf Drive
   Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass.
   Brandon Wanland spoke to the Village Board about waiving his turn off for 211 Oak Leaf Drive. Village Board turned to Treasurer Carina Boyd for her recommendation on this waiver. Treasurer Carina Boyd recommended for this one time, the Board could waive his fee for all the effort he has put in as well as being new and this miscommunication with being new.
   Chairman Miller let the record be known that the Village Board does not typically allow turn off waivers, and this is a onetime only waiver. That they are not setting a precedence going forward.
   Motion passed by voice vote.

8. Discussion and Possible Recommendation to the Village Board to approve Ordinance 2019-37 An Ordinance authorizing the Levy and Collection of Taxes for the General Corporate, Liability Insurance, Social Security, and Audit purposes for the fiscal year commencing on May 1, 2019 and ending on April 30, 2020 for the Village of Poplar Grove, Boone County, Illinois.
Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-38** An Ordinance abating the tax heretofore levied for the year 2019 to pay debt service on the general obligation refunding bonds (alternate revenue source), Series 2012A, and general obligation refunding bonds (alternate revenue source), Series 2012B, of the Village of Poplar Grove, Boone County, Illinois
Motion made by Finance Chairman Miller, Seconded by Chairman Quimby. Motion passed by voice vote.

10. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-39** An Ordinance abating the tax heretofore levied for the year 2019 to pay debt service on the general obligation refunding bonds (alternate revenue source), Series 2015,of the Village of Poplar Grove, Boone County, Illinois
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

11. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-40** An Ordinance abating the tax heretofore levied for the year 2019 to pay debt service on the general obligation refunding bonds (alternate revenue source), Series 2015B, of the Village of Poplar Grove, Boone County, Illinois
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

12. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-41** An Ordinance of the Village of Poplar Grove amending Section 6-2-4-5 of the Village of Poplar Grove Code of Ordinances regarding Right to Appeal Waterworks and Sewerage Charges and Fees
Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass for discussion.

    Motion made by Finance Chairman Miller to postpone to December 2019 Committee of the Whole Finance and Public Works , Seconded by Chairman Quimby. Motion passed by voice vote.

13. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-41** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an Agreement with Sabel Mechanical, LLC with regards to Lift Station Pump Maintenance.

Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass. Publics Works Director Mitch Hilden to fill in blank dates. Motion passed by voice vote.

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-42** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an Agreement with Zoos Are Us, Inc. for Petting Zoo Services.
Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass. Motion passed by voice vote.

15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-43** A Resolution of the Village of Poplar Grove Resolving to enter into a Professional Service Agreement for the design & construction of the West Grove Park Improvements
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Ramdass, Seconded by Chairman Quimby. Motion passed by voice vote.
Adjournment at 7:56pm.

KJ 12/5/19

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – November Activity**

Date: **December 4, 2019**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **2020 CIP Planning:** We have been planning the scope of next year's maintenance projects, and those projects will be presented to the Finance Committee this month.
- **IL 173 Water Main:** This project continues to present difficulties. Last month, we reported that Frontier desires to leave the existing lines in place, and obtain an easement for those lines as it will be very difficult for Frontier to relocate both lines into the easement. To that end, Frontier contacted property owner to see if they would entertain the possibility of granting an easement. The property owner then met w/ our office and advised that Frontier requested a 12' easement on the north side of the right of way line, which would push the Village's easement even further north into what will be a future detention pond that will be constructed when the property is developed. Thankfully, the property owner does have some preliminary engineering plans for the subdivision improvements and they are going to furnish the same to our office for review.
- **Phase I Clean & Televise:** Field work has taken a bit longer than expected, but is now complete. We should be seeing the data from the contractor before the holidays, and we will summarize that data into a single report and deliver the same to the Board. As noted in a separate memorandum, there are a number of manholes with significant issues that should be fixed as soon as possible.
- **Prairie Green Storm Sewer/Paving of Knolls Driveway:** At the time that I typed up last month's report, the weather conditions were looking anything but cooperative for paving operations. Unfortunately, the forecast turned out to be true and window for paving has closed for the year. The storm sewer has been installed, and the check valve will be installed upon arrival (which should be the beginning of January). Paving will occur in the spring.
- **Regrade Drainage Easement in Rear Yard – Park Street:** As you will recall, the Village awarded a small contract to Foss Landscapes for re-grading work within a drainage easement in the rear yards of Park Street in Sherman Oaks. We have been in communication with Foss Landscapes who continues to look for a dry time to complete the work. We will continue to work with Foss to complete the project as weather conditional allow.

McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
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McMAHON
ENGINEERS ARCHITECTS

To: **The Finance Committee**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Cleaning and Televising of Sanitary Sewer – Phase I Preliminary Results**

Date: **December 4, 2019**

I am pleased to report that Visu Sewer (Contractor) has completed the field work for the Phase I Cleaning and Televising program. The Contractor is currently compiling the data and will provide the results to us in the next few weeks. We will then summarize the data and issue a final report to the Board.

I am further pleased to report that the sanitary sewer pipe itself is in good condition and does not appear to be the primary cause of infiltration and inflow into the system. That said, we have found a number of manholes (approximately 10) that have significant issues. It is likely that these manholes by themselves are the primary source of I/I entering the system and therefore these manholes should be sealed as soon as possible. The manholes are sealed through a specialized grouting process whereby holes are drilled into the side of the manhole (from the inside) and grout is then injected into the media surrounding the manhole. The grout is chemically treated such that it expands into the formation and seals tight against the outside of the manhole.

The bid documents for the Clean and Televise had two quantities totaling approximately $19,000 that we thankfully did not use. We recommend that the Village use the $19,000 to grout as many of the manholes as possible. Visu Sewer is has grouting crews, and if acceptable to the Village we would write a change order to the contract to retain Visu Sewer on a T&E basis to grout the manholes. It will depend on how much grout is used and the amount of time that it takes to place the grout, but we estimate that 9-12 manholes can be completed using the $19,000. At the time of the memorandum, Visu Sewer's grouting crews would come available in early January. We do need temperatures to cooperate in order to complete the grouting, so the schedule will be weather dependent.

I want to take the opportunity to point out the fact that groundwater is entering these manholes, and therefore the manholes are allowing for the groundwater elevation to be lowered. Once the manholes are sealed the groundwater will no longer be able to enter; which means that the groundwater will be forced to find other outlets. Most likely there will be a number of homes who's sump pumps will begin to run more often (or even continuously) which may lead to complaints.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

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November 2019 Public Works Report

General:

One of the Village welcome signs was hit after a car went off the road at the intersection of Whiting Rd and Poplar Grove Rd. I am working with the Sheriff's office and the driver's insurance company to get the sign replaced. It was an older welcome sign, by the north treatment plant driveway, not one of the newer ones that were installed two years ago. Staff also had to respond to an emergency locate with this accident, as the car also took out a Frontier pedestal and ComEd telephone pole.

A meeting was held with members of the Belair Condo Association board and their residents that have been affected by flooding. They now have an understanding of some of the causes, responsibilities, and how to move forward.

Resident contact forms are coming in daily for review and addressing. These include potholes, tree branches to be trimmed, sinkholes, snow complaints, drainage, flooding, standing water etc...Some are easily fixed, and some take quite a bit of research on easements, plats, and jurisdiction.

Oversight on code violations and building inspections is happening on a weekly basis.

Staff spent a significant portion of time preparing for the Village tree lighting. Preparation includes purchasing supplies, testing lights for function, putting lights on the pavilion, the path and tree, filling propane tanks for the heaters and testing heaters, putting out a sign for advertisement, wrapping the pavilion in plastic, setting up barricades, setting up tables/ chairs, putting out and changing garbage as needed. After the event, everything was taken down and put into storage, except the lights on the tree, which will remain lit through the holiday season.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noted. The following work was performed:

*Bandt Communications was hired to diagnose CB issues in multiple trucks. We were having very poor reception while trying to communicate on the CB's while plowing.

-2007 International 7400 had a fuel line changed.
-2005 International 7400 had plow control issues worked on and temporarily repaired by staff and permanently repaired by Scott's RV. It also had a wing toe pin replaced.
-2005-2 International 7300 had a fuel pump regulator changed by staff.
-2019 Case Skid loader
-2016 Kubota Tractor was greased, and fluids checked.
-2016 Kubota MX5200 tractor was greased and fluids checked.
-2017 Kubota Mini Excavator was greased, and fluids checked.
-2012 Ford F-250
-2013 GMC 2500
-2011 Chevy Silverado
-2016 GMC 1 Ton
-2019 Schwarze street sweeper
-2019 Chevy Silverado had the oil changed and serviced.

-Wacker roller
-2000 Flatbed trailer
-Woods finishing mower
-Woods batwing mower
-Kubota 48”
-Kubota 60”
-Kubota 72” front mount mower

Streets/Storm Sewer:

Staff was called in for winter events multiple times this month. I have included a spreadsheet.

Sinkholes were called in by residents and filled in within the Prairie Green subdivision.

We took our first delivery of road salt for the year. 100 tons was ordered and delivered.

Staff excavated and reset a drainage culvert that had heaved in the middle of the Prairie Green drainage swale.

A chipper was rented, and ROW trees were cut back on Woodstock Rd. This will be an ongoing process.

Foss Landscaping has yet to be able to do the re-grading in the drainage area behind the 200 block of West Park St. Weather simply has not cooperated and it remains saturated back there.

A lift was rented to hang the Christmas decorations on State St. McGilvra Electric was hired to add an outlet and photocell to one telephone pole on State St.

A chipper was rented and ROW trees that were diseased/dead in Ravenscrest were cut down.

While we had the lift rented, batteries were changed in the flashing beacons at Orth/76 and Woodstock/76. The stop ahead light, on the west side of Orth/76, was put back on the new post and sign that were recently installed.

Roads were swept throughout town with the main concentration on State St, Summit, Orchard, and Ravenscrest.

Potholes were patched on multiple occasions.

Multiple signs and posts were put up or replaced throughout the month.

Parks/Buildings:

The solar panel for the light that shines on the flag at Memorial Park was changed and new batteries were installed.

The lumber on the two picnic tables at Memorial Park was changed out.

Comfort Solutions performed a service call at the SWWTP in the grit room. We are also on their schedule for PM’s in early December.

Area Mechanical changed out a control module at the Village Hall, as only one pump was running in the Geothermal System.

Water was turned off for the season at Lions Park.

All perennial plants were cut back for the year at Village Hall.

Water/Sewer distribution:

PM's were scheduled and completed by Rush Power on all Village owned generators.

Hydrants were flushed in the south water system.

The sanitary sewer lines in Olson Woods and on Summit Street were flushed.

An easement issue on 173 has caused a delay in the watermain project and work is now anticipated to start in spring.

Televising and Manhole inspections in Belair have come to a completion. We anticipate results coming back to us later in December. Village staff had to locate and excavate three manholes that were buried in order for the inspections to be completed.

A couple water main valve boxes were adjusted and repaired after plows caught them.

Locates were done as required by law and are coming in abundance daily. We also marked and called in our locates for multiple projects that we are working on.

Meters were read and all un-reads were gathered manually.

Headworks barrels were emptied at the NWWTP.

Other work performed by staff:
- 50 non-payment door notices
- 2 water turn on's
- 2 water turn off's
- 7 meter or check valve replacements/installs
- 2 MXU replacements
- 0 bbox adjustments/repairs
- 9 final reads
- 2 consumption/water quality/pressure complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

SNOW SEASON 19-20

VILLAGE MAN HOURS

DATE	*SNOWFALL AMOUNT*	*Tier*	*R/T*	*O/T*	*D/T*	*PWD*	*TRUCKS USED*	*CONTRACTOR MAN HOURS*	*SALT ORDERED*	*SALT DELIVERED*
10/31/2019	3"	1,2	24	7.5		6	05,052,07,1ton			
11/11/2019									100	
11/11/2019	4"	1		14		8	05,052,07,1 ton	15		
11/12/2019	N/A	3		1.25			5			
11/13/2019	< 1"	3		4		1.5	05,07			
11/14/2019	< 1"	3		6		1.5	05,07			
11/18/2019	Freezing Rain	3		2.5		1	5			
11/19/2019	wintry mix			1.5		1				
11/22/2019										92.53

NOTES

TIER 1 PLOW AND SALT ENTIRE VILLAGE, TIER 2 SALT ONLY ENTIRE VILLAGE
TIER 3 SALT STRIPED ROADS, HILLS, AND INTERSECTIONS, SUB ENTRANCES AND MAIN ROADS
TIER 4 SALT ENTIRE VILLAGE IN AN ICE STORM, FREEZING RAIN, ETC...
Initially salted main roads and intersections, all day event had to end up salting and plowing everything
1-2 weeks out
4am start slow moving snow storm lasted until 2ish
Roads re-froze in a few places. One truck salting
salt roads for evening commute
salt roads for morning commute and scrape main roads 430am start
Salted main roads and spot checked other areas for refreezing from yesterdays rain

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NOVEMBER 2019 TREASURER'S REPORT

Monthly Reports:

Attached you will find November's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- I attended the IMTA Treasurer's Institute on Nov. 17th – 21st.
- Attached is a copy of our Revenue and Expenditure, and our Balance Sheet Reports for period ending 11/30/2019.
- Invoices scheduled to be paid in the December: $106,153.51 in AP checks, $11,922.79 in Insurance Expense checks, and $3,161.45 in EFTS.
- A sewer only credit will be issued for 206 Star Fire Road to offset the cost of the 101,000+ gallons that were spilled due to vandalism.

Carina

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
11/06/2019	OPER	25427	AP	0371	ABBY PEST ELIMINATION LLC	465.00
11/06/2019	OPER	25428	AP	0006	ADT PROTECTION 1	163.49
11/06/2019	OPER	25429	AP	0391	AMERICAN PUBLIC WORKS ASSOCIATION	340.00
11/06/2019	OPER	25430	AP	0334	ANDERBERG, KARRI	242.42
11/06/2019	OPER	10(S)	AP	0041	BOONE COUNTY SHOPPER	0.00
11/06/2019	OPER	25431	AP	0457	BOYD, CARINA	60.32
11/06/2019	OPER	25432	AP	0078	CARD SERVICE CENTER	1,706.84
11/06/2019	OPER	25433	AP	0278	COMED	13,604.85
11/06/2019	OPER	25434	AP	MISC	DAWN HARRIS	37.86
11/06/2019	OPER	25435	AP	0097	FOX VALLEY INTERNET, INC.	54.90
11/06/2019	OPER	25436	AP	0096	FRONTIER	784.24
11/06/2019	OPER	25437	AP	0104	GOVOFFICE LLC	1,875.00
11/06/2019	OPER	25438	AP	0110	HEARTLAND BANK & TRUST COMPANY	192,163.75
11/06/2019	OPER	25439	AP	0384	HIRE TRACI II LLC	1,110.00
11/06/2019	OPER	25440	AP	0364	HOME DEPOT CREDIT SERVICES	276.45
11/06/2019	OPER	25441	AP	0303	JASTER, KATIE	11.00
11/06/2019	OPER	25442	AP	0163	MEDIACOM	687.45
11/06/2019	OPER	25443	AP	0418	MICHAEL S. DRELLA	37.50
11/06/2019	OPER	25444	AP	0329	MR. GOODWATER	35.32
11/06/2019	OPER	25445	AP	0177	MUNICIPAL CLERKS OF ILLINOIS	55.00
11/06/2019	OPER	25446	AP	0186	NICOR GAS	521.52
11/06/2019	OPER	25447	AP	0211	PITNEY BOWES INC.	535.00
11/06/2019	OPER	25448	AP	0451	RED WING BUSINESS ADVANTAGE ACCT.	183.99
11/06/2019	OPER	25449	AP	0355	TEST INC.	16,771.16
11/06/2019	OPER	25450	AP	0375	TOWN SQUARE PUBLICATIONS	595.00
11/06/2019	OPER	25451	AP	0261	U.S. CELLULAR	175.34
11/06/2019	OPER	25452	AP	0429	WEX BANK - MARATHON FLEET CARD	1,052.96
11/08/2019	OPER	Various	PR		PAYROLL	10,665.45
11/08/2019	OPER	25422	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	10,964.70
11/08/2019	OPER	25423	PR	DENTAL/VISION	HUMANA INSURANCE COMPANY	846.09
11/08/2019	OPER	25425	PR	NCPERS	NCPERS	112.00
11/08/2019	OPER	EFT311(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,990.96
11/08/2019	OPER	EFT312(E)	PR	STATE OF IL	STATE OF ILLINOIS	599.69
11/12/2019	OPER	25485	AP	0321	BOONE COUNTY RECORDER	195.00
11/20/2019	OPER	25453	AP	0338	AMAZON.COM	337.46
11/20/2019	OPER	25454	AP	0048	B & K CONCRETE	1,866.00
11/20/2019	OPER	25455	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	12,718.90
11/20/2019	OPER	25456	AP	0361	BLAIN'S FARM & FLEET	316.43
11/20/2019	OPER	25457	AP	0049	BLAKE OIL COMPANY	487.89
11/20/2019	OPER	25458	AP	0051	BOBCAT OF ROCKFORD	225.00
11/20/2019	OPER	25459	AP	0052	BONNELL INDUSTRIES, INC.	42.79
11/20/2019	OPER	25460	AP	0065	CERONI PIPING COMPANY	883.78
11/20/2019	OPER	25461	AP	0098	CINTAS CORPORATION #355	149.04
11/20/2019	OPER	25462	AP	0079	CITY OF BELVIDERE	100.00
11/20/2019	OPER	25463	AP	0074	COLLINS SANITARY LLC	1,080.36
11/20/2019	OPER	25464	AP	0358	DECKER 24HR TRUCK & TRAILER REPAIR	701.25
11/20/2019	OPER	25465	AP	0384	HIRE TRACI II LLC	350.00
11/20/2019	OPER	25466	AP	0152	LAKESIDE INTERNATIONAL, LLC	2,631.86
11/20/2019	OPER	25467	AP	0159	MCMAHON ASSOCIATES, INC.	10,108.03
11/20/2019	OPER	25468	AP	0165	MENARDS	439.56
11/20/2019	OPER	25469	AP	0411	MID-WEST TRUCKERS ASSOCIATION, INC.	279.20
11/20/2019	OPER	25470	AP	0053	NAPA AUTO PARTS	730.00

CHECK REGISTER
CHECK DATE FROM 11/01/2019 - 11/30/2019

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
11/20/2019	OPER	25471	AP	0192	NORTHERN ILLINOIS SERVICE CO	323.90
11/20/2019	OPER	25472	AP	0318	O'REILLY AUTO PARTS	219.80
11/20/2019	OPER	25473	AP	0219	QUILL CORPORATION	450.34
11/20/2019	OPER	25474	AP	0225	R.J. DANIELS FUEL & TIRE	10.00
11/20/2019	OPER	25475	AP	0506	R.P. LUMBER COMPANY, INC.	280.00
11/20/2019	OPER	25476	AP	0508	REMKE'S GARAGE LLC	1,038.82
11/20/2019	OPER	25477	AP	0435	ROCK ROAD COMPANIES	42,240.35
11/20/2019	OPER	25478	AP	0319	SOSNOWSKI SZETO, LLP	8,618.10
11/20/2019	OPER	25479	AP	0248	STEINER ELECTRIC COMPANY	81.68
11/20/2019	OPER	25480	AP	0355	TEST INC.	16,907.66
11/20/2019	OPER	25481	AP	0257	TRANSAM TRUCK & TRAILER PARTS INC.	79.20
11/20/2019	OPER	25482	AP	0333	UNITED SANITATION SERVICES, INC.	150.00
11/20/2019	OPER	25483	AP	0262	USA BLUE BOOK	328.15
11/20/2019	OPER	25484	AP	0196	N-TRAK GROUP, LLC	10,646.00
11/20/2019	OPER	12(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
11/20/2019	OPER	13(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
11/22/2019	OPER	25487	PR	UNION DUES	I.U.O.E. LOCAL 150	286.10
11/22/2019	OPER	Various	PR		PAYROLL	10,396.34
11/22/2019	OPER	EFT313(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,056.71
11/22/2019	OPER	EFT314(E)	PR	STATE OF IL	STATE OF ILLINOIS	616.69
11/22/2019	OPER	EFT315(E)	PR	IMRF	IMRF	2,704.72

Total of 94 Checks:	394,963.81
Less 0 Void Checks:	0.00
Total of 94 Disbursements:	394,963.81

Consolidated Revenue And Expenditure

Calculations as of 11/30/2019

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DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
REVENUES							
00-3010	PROPERTY TAXES - CORPORATE	218,232					218,232
00-3011	PROPERTY TAXES - ROAD & BRIDGE	79,410					79,410
00-3012	PROPERTY TAXES - AUDIT	13,908					13,908
00-3013	PROPERTY TAXES - LIABILITY INSURA	19,463					19,463
00-3014	PROPERTY TAXES - SOCIAL SECURITY	18,537					18,537
00-3100	STATE INCOME TAXES	331,262					331,262
00-3101	STATE USE TAXES	51,781					51,781
00-3102	STATE TELECOMMUNICATIONS TAX	20,990					20,990
00-3103	STATE SALES TAXES	108,978					108,978
00-3104	STATE VIDEO GAMING TAX	36,239					36,239
00-3105	REPLACEMENT TAX	3,218					3,218
00-3120	MOTOR FUEL TAX			82,583			82,583
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	68,666					68,666
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	17,690					17,690
00-3300	CODE VIOLATION FEES	8,994					8,994
00-3301	FILING FEES	50					50
00-3400	BUILDING PERMIT FEES	43,773					43,773
00-3401	VIDEO GAMING LICENSES	1,050					1,050
00-3403	OTHER LICENSE FEES	210					210
00-3406	LIQUOR LICENSES	16,400					16,400
00-3408	TOBACCO LICENSE FEES	160					160
00-3500	RENTS RECEIVED	13,275					13,275
00-3600	WATER & SEWER SALES		830,023				830,023
00-3601	WATER / SEWER PENALTIES		10,554				10,554
00-3602	WATER & SEWER CONNECTION FEES		16,500				16,500
00-3603	BULK WATER SALES		350				350
00-3604	METER & MXU SALES		5,110				5,110
00-3605	TURN ON/OFF WATER FEES		2,505				2,505
00-3800	MISCELLANEOUS INCOME	3,219	297				3,516
00-3801	DONATIONS/CONTRIBUTIONS	6,075					6,075
00-3900	INTEREST	12,699	4,284	2,287	1,586	5,085	25,941
00-5010	TRANSFERS IN - FROM GENERAL FUND		33,582		213,327	270,000	516,909
TOTAL REVENUES		1,094,279	903,205	84,870	214,913	275,085	2,572,352
EXPENDITURES							
00-4232	MFT ENGINEERING SERVICES			6,469			6,469
00-4302	MFT STREET OPERATING SUPPLIES			4,575			4,575
00-4409	ROAD CONSTRUCTION			230,010			230,010
50-4000	SALARIES	95,730					95,730
50-4010	SALARIES - OVERTIME	1,051					1,051
50-4100	SOCIAL SECURITY - EMPLOYER	5,754					5,754
50-4101	MEDICARE - EMPLOYER	1,346					1,346
50-4102	WORKERS COMPENSATION INSURANCE	3,033					3,033
50-4103	UNEMPLOYMENT COMPENSATION	356					356
50-4104	IMRF EMPLOYER	3,821					3,821
50-4105	LIFE INSURANCE - EMPLOYER	294					294
50-4106	HEALTH INSURANCE EXPENSE	22,486					22,486
50-4200	GENERAL INSURANCE	10,748	10,748				21,496
50-4201	CONTRACTED LABOR - OTHER	113					113
50-4202	TELEPHONE & INTERNET SERVICES	4,993	5,055				8
50-4203	WEB SITE MAINTENANCE	2,218					8
50-4205	TRAVEL REIMBURSEMENTS	1,712					1,712
50-4206	SECURITY SYSTEM	1,277					1,277
50-4207	TRAINING	6,711					6,711

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Calculations as of 11/30/2019

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DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
50-4208	POSTAGE	903					903
50-4209	PUBLICATION COST	2,327					2,327
50-4211	AUDITING SERVICES	16,900					16,900
50-4212	ENGINEERING SERVICES	38,295					38,295
50-4213	LEGAL SERVICES	42,685					42,685
50-4214	OFFICE SYSTEM SUPPORT	10,011					10,011
50-4215	CONTRACT INSPECTION SERVICES	26,543					26,543
50-4216	CONTRACT CODE ENFORCEMENT	9,742					9,742
50-4217	PROFESSIONAL DUES	6,045					6,045
50-4219	CUSTODIAL SERVICES	2,905					2,905
50-4220	RENTAL PROPERTY REPAIRS	3					3
50-4223	IT SERVICES	1,646					1,646
50-4237	PLANNING SERVICES	4,623					4,623
50-4270	BOND AGENT FEE	500					500
50-4300	OFFICE SUPPLIES	2,573					2,573
50-4301	MAINTENANCE SUPPLIES	1,540					1,540
50-4302	OPERATING SUPPLIES	495					495
50-4412	CIP GENERAL ADMINISTRATION					43,813	43,813
50-4500	MISCELLANEOUS EXPENSE	284					284
50-4801	DEBT PAYMENT - PRINCIPAL 2015B				170,000		170,000
50-4811	INTEREST EXPENSE 2015B				43,328		43,328
50-4813	INTEREST - SERIES 2012A		2,035				2,035
50-4814	INTEREST - SERIES 2012B		17,313				17,313
50-4815	INTEREST - SERIES 2015		50,188				50,188
50-4970	SIMERL LAND REPAYMENT	12,916					12,916
50-4971	LAND PURCHASE	100,257					100,257
51-4223	CONTRACTUAL SERVICES	(100)					(100)
52-4000	SALARIES	29,049					29,049
52-4010	SALARIES - OVERTIME	1,226					1,226
52-4100	SOCIAL SECURITY - EMPLOYER	1,815					1,815
52-4101	MEDICARE - EMPLOYER	425					425
52-4102	WORKERS COMPENSATION INSURANCE	1,047					1,047
52-4103	UNEMPLOYMENT COMPENSATION	183					183
52-4104	IMRF EMPLOYER	1,519					1,519
52-4105	LIFE INSURANCE - EMPLOYER	112					112
52-4106	HEALTH INSURANCE	11,035					11,035
52-4224	COMMUNITY EVENTS	16,626					16,626
52-4225	LANDSCAPING PARKS	2,840					2,840
52-4304	MAINTENANCE SUPPLIES	4,596					4,596
52-4440	PARKS EQUIPMENT	545					545
53-4000	SALARIES	25,641					25,641
53-4010	SALARIES - OVERTIME	1,225					1,225
53-4080	STREETS UNIFORM ALLOWANCE	1,016					1,016
53-4100	SOCIAL SECURITY - EMPLOYER	1,604					1,604
53-4101	MEDICARE - EMPLOYER	375					375
53-4102	WORKERS COMPENSATION INSURANCE	1,047					1,047
53-4104	IMRF - EMPLOYER	1,519					1,519
53-4105	LIFE INSURANCE - EMPLOYER	112					112
53-4106	HEALTH INSURANCE	11,053					11,053
53-4107	UNIFORM CLEANING SERVICES	609					609
53-4202	TELEPHONE & INTERNET SERVICES	1,738					1,738
53-4205	TRAVEL REIMBURSEMENTS	184					184
53-4207	TRAINING	736					736
53-4226	VEHCLE MAINTENANCE	6,524					6,524
53-4227	EQUIPMENT MAINTENANCE	7,926					7,926

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DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
53-4228	MAINTENANCE	5,566					5,566
53-4229	SNOW PLOW MAINTENANCE	265					265
53-4230	STREET LIGHTING SERVICES	20,228					20,228
53-4231	SHOP BUILDING - HEAT	155					155
53-4240	PROFESSIONAL SERVICES	5,075					5,075
53-4301	MAINTENANCE SUPPLIES	12,316					12,316
53-4302	OPERATING SUPPLIES	19,588					19,588
53-4303	GASOLINE AND OIL	8,773					8,773
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	32,225					32,225
53-4462	CIP STREETS MAINTENANCE					11,479	11,479
53-4500	MISCELLANEOUS EXPENSE	59					59
53-4811	INTEREST EXPENSE	4,334					4,334
57-4000	SALARIES	13,111					13,111
57-4010	SALARIES - OVERTIME	540					540
57-4100	SOCIAL SECURITY - EMPLOYER	794					794
57-4101	MEDICARE - EMPLOYER	186					186
57-4103	UNEMPLOYMENT COMPENSATION	69					69
57-4104	IMRF EMPLOYER	420					420
57-4105	LIFE INSURANCE - EMPLOYER	42					42
57-4106	HEALTH INSURANCE	4,769					4,769
57-4202	TELEPHONE & INTERNET SERVICES	333					333
57-4205	TRAVEL REIMBURSEMENTS	1,729					1,729
57-4207	TRAINING	2,475					2,475
57-4213	LEGAL	781					781
57-4214	OFFICE SYSTEM SUPPORT	3,695					3,695
57-4217	DUES	470					470
57-4218	CODIFICATION	3,209					3,209
70-4000	SALARIES		23,631				23,631
70-4010	SALARIES - OVERTIME		1,225				1,225
70-4100	SOCIAL SECURITY - EMPLOYER		1,604				1,604
70-4101	MEDICARE - EMPLOYER		375				375
70-4102	WORKERS COMPENSATION INSURANCE		1,047				1,047
70-4104	IMRF EMPLOYER		1,519				1,519
70-4105	LIFE INSURANCE - EMPLOYER		112				112
70-4106	HEALTH INSURANCE		11,035				11,035
70-4204	UTILITIES		11,149				11,149
70-4207	TRAINING		259				259
70-4208	POSTAGE		2,903				2,903
70-4210	PRINTING		98				98
70-4214	OFFICE SYSTEM SUPPORT		91				91
70-4240	PROFESSIONAL SERVICES		545				545
70-4301	MAINTENANCE SUPPLIES		1,515				1,515
70-4302	OPERATING SUPPLIES		1,558				1,558
70-4305	UTILITY SYSTEM CHEMICALS		3,841				3,841
70-4306	METER & MXU PURCHASES		6,949				6,949
70-4310	IEPA REQUIRED TESTING		1,775				1,775
70-4410	EQUIPMENT		2,000				2,000
75-4000	SALARIES		23,627				23,627
75-4010	SALARIES - OVERTIME		1,224				1,224
75-4100	SOCIAL SECURITY - EMPLOYER		1,604				1,604
75-4101	MEDICARE - EMPLOYER		375				375
75-4102	WORKERS COMPENSATION INSURANCE		1,047				1,047
75-4104	IMRF EMPLOYER		1,519				1,519
75-4105	LIFE INSURANCE - EMPLOYER		112				112
75-4106	HEALTH INSURANCE		11,034				11,034

Calculations as of 11/30/2019

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DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
75-4204	UTILITIES		60,864				60,864
75-4207	TRAINING		259				259
75-4208	POSTAGE		2,903				2,903
75-4210	PRINTING		98				98
75-4214	OFFICE SYSTEM SUPPORT		586				586
75-4236	WATER &SEWER CONTRACT LABOR		132,445				132,445
75-4240	PROFESSIONAL SERVICES		7,469				7,469
75-4301	MAINTENANCE SUPPLIES		28,853				28,853
75-4302	OPERATING SUPPLIES		13,146				13,146
75-4305	UTILITY SYSTEM CHEMICALS		6,867				6,867
75-4307	NPDS PERMIT		22,500				22,500
75-4310	IEPA REQUIRED TESTING		1,018				1,018
75-4411	EQUIPMENT		299				299
99-6031	TRANSFER TO WATER / SEWER FUND	33,582					33,582
99-6032	TRANSFER TO DEBT SERVICE	213,327					213,327
99-6050	TRANSFER TO GOV FUNDS CIP FUND	270,000					270,000
TOTAL EXPENDITURES		1,233,179	476,419	241,054	213,328	55,292	2,219,272
NET OF REVENUES & EXPENDITURES		(138,900)	426,786	(156,184)	1,585	219,793	

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Fund 01 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
01-00-1010	PETTY CASH	203.00
01-00-1020	CASH IN BANK	(799,007.74)
01-00-1021	CASH IN BANK MONEY MARKET	652,061.71
01-00-1030	DCEO GRANT BANK ACCOUNT	25,297.53
01-00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	1,619,945.86
01-00-1080	POPLAR GROVE BANK - CD	300,000.00
01-00-1100	PROPERTY TAXES RECEIVABLE	270,690.43
01-00-1400	ACCOUNTS RECEIVABLE - OTHER	16,007.30
Total Assets		**2,085,198.09**
*** Liabilities ***		
01-00-1330	ESCROW HAWTHORN MEADOWS PROF SERV	6,952.39
01-00-2100	UNAVAILABLE PROPERTY TAXES	270,690.43
01-00-2200	ACCOUNTS PAYABLE	(213.50)
01-00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	(1,445.93)
01-00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	0.07
01-00-2370	SUI PAYABLE	172.47
01-00-2400	OTHER DEFERRED REVENUE	19,740.83
01-00-2410	CUSTOMER DEPOSITS HELD	1,200.00
Total Liabilities		**297,096.76**
*** Fund Balance ***		
01-00-3000	FUND BALANCE	1,926,995.68
Total Fund Balance		**1,926,995.68**
Beginning Fund Balance		**1,926,995.68**
Net of Revenues VS Expenditures		**(138,894.35)**
Ending Fund Balance		**1,788,101.33**
Total Liabilities And Fund Balance		**2,085,198.09**

Fund 20 MOTOR FUEL FUND

GL Number	Description	Balance
*** Assets ***		
20-00-1020	MFT CASH IN BANK	125,583.34
20-00-1040	MFT MONEY MARKET	117,381.62
Total Assets		**242,964.96**
*** Liabilities ***		
Total Liabilities		**0.00**
*** Fund Balance ***		
20-00-3000	FUND BALANCE	399,148.47
Total Fund Balance		**399,148.47**
Beginning Fund Balance		**399,148.47**
Net of Revenues VS Expenditures		**(156,183.51)**
Ending Fund Balance		**242,964.96**
Total Liabilities And Fund Balance		**242,964.96**

Fund 31 WATER & SEWER FUND

GL Number	Description	Balance
*** Assets ***		
31-00-1020	CASH IN BANK	527,985.97
31-00-1070	CASH WITH PAYING AGENT	551,272.50
31-00-1400	ACCOUNTS RECEIVABLE - OTHER	60.02
31-00-1401	ACCOUNTS RECEIVABLE	130,322.56
31-00-1501	NICOR UTILITY DEPOSIT	3,378.00
31-00-1605	VEHICLES	16,350.00
31-00-1610	VILLAGE WATER SYSTEM	13,349,803.57
31-00-1620	WATER/SEWER UITLITY SYSTEM	8,063,259.91
31-00-1630	STREETS	66,550.70
31-00-1705	ACCUMULATED DEPRECIATION - VEHICL	(5,722.00)
31-00-1710	ACCUM DEP-VILLAGE NORTH WATER SY	(1,113,911.15)
31-00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY	(2,966,459.69)
31-00-1720	ACCUMULATED DEPRECIATION - WATER/	(5,211,343.41)
31-00-1730	ACCUM DEP-STREET	(22,461.27)
31-00-1850	DEFERRED OUTFLOW	7,521.00
31-00-1900	UNAMORTIZED LOSS ON REFUNDING	77,535.00
Total Assets		**13,474,141.71**
*** Liabilities ***		
31-00-2200	ACCOUNTS PAYABLE	130.27
31-00-2203	BONDS PAYABLE 2012A - CURRENT POR	20,000.00
31-00-2204	BONDS PAYABLE 2012B - CURRENT POR	125,000.00
31-00-2205	BONDS PAYABLE 2015 - CURRENT PORT	330,000.00
31-00-2230	DUE TO AIRPORT - BEL AIR	23,500.00
31-00-2240	ACCRUED INTEREST PAYABLE	76,272.50
31-00-2303	BONDS PAYABLE 2012A - LONG-TERM P	110,000.00
31-00-2304	BONDS PAYABLE 2012B - LONG-TERM P	1,165,000.00
31-00-2305	BONDS PAYABLE 2015 - LONG-TERM PO	3,015,000.00
31-00-2650	NET PENSION LIABILITY	9,354.00
31-00-2660	DEFERRED INFLOWS	3,606.00
31-00-2690	UNAMORTIZED BOND PREMIUM	135,449.00
Total Liabilities		**5,013,311.77**
*** Fund Balance ***		
31-00-3001	NET POSITION	8,034,039.73
Total Fund Balance		**8,034,039.73**
Beginning Fund Balance		**8,034,039.73**
Net of Revenues VS Expenditures		**426,790.21**
Ending Fund Balance		**8,460,829.94**
Total Liabilities And Fund Balance		**13,474,141.71**

Fund 32 DEBT SERVICE FUND

GL Number	Description	Balance
*** Assets ***		
32-00-1020	CASH IN BANK	1,530.71
32-00-1030	MONEY MARKET	27,477.44
Total Assets		**29,008.15**
*** Liabilities ***		
Total Liabilities		**0.00**
*** Fund Balance ***		
32-00-3000	FUND BALANCE	27,422.21
Total Fund Balance		**27,422.21**
Beginning Fund Balance		**27,422.21**
Net of Revenues VS Expenditures		**1,585.94**
Ending Fund Balance		**29,008.15**
Total Liabilities And Fund Balance		**29,008.15**

Fund 90 GOV FUNDS CAPITAL PROJECTS FUND

GL Number	Description	Balance
*** Assets ***		
90-00-1020	CASH IN BANK	486,794.95
Total Assets		**486,794.95**
*** Liabilities ***		
Total Liabilities		**0.00**
*** Fund Balance ***		
90-00-3000	FUND BALANCE	267,002.20
Total Fund Balance		**267,002.20**
Beginning Fund Balance		**267,002.20**
Net of Revenues VS Expenditures		**219,792.75**
Ending Fund Balance		**486,794.95**
Total Liabilities And Fund Balance		**486,794.95**

Village of Poplar Grove

Monthly Utility Bill Report

2017-2019

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	2017	1472	39	1510	199	13	34	1	13
January	2018	1456	66	1522	222	14	9	0	17
February	2018	1453	66	1519	186	16	36	1	14
March	2018	1452	73	1525	192	16	18	1	9
April	2018	1447	76	1523	140	9	37	0	10
May	2018	1451	79	1530	168	17	26	1	9
June	2018	1445	80	1525	186	20	16	1	12
July	2018	1446	81	1527	207	17	22	0	13
August	2018	1447	82	1529	184	13	30	0	14
September	2018	1450	88	1538	198	15	34	0	13
October	2018	1450	85	1535	215	20	26	0	12
November	2018	1453	86	1539	226	25	26	1	14
December	2018	1448	88	1536	218	24	31	0	20
Average for	2018	1450	79	1529	195	17	26	0	13
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	3	14
July	2019	1440	94	1534	197	22	47	2	10
August	2019	1443	97	1540	167	22	50	2	9
September	2019	1447	95	1542	228	26	47	4	8
October	2019	1448	99	1547	190	18	43	1	11
November	**2019**	**1459**	**93**	**1552**	**163**	**18**	**69**	**2**	**17**
December	2019	1439	107	1546	SCH. 12/26/19	SCH. 01/			
Average 2017-Current		***1448***	***90***	***1538***	***196***	***20***	***42***	***2***	***11***

Updated on: 12/05/19

Completed by: Yvonne Catalani

December 5, 2019

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (October 2019)

Influent:	Total:	10.97	MG	**Effluent:**	Total:	10.88	MG
	Ave:	0.354	MGD		Ave:	0.351	MGD

North Wastewater Plant Discharge Totals (October 2019)

Influent:	Total:	19.31	MG	**Effluent:**	Total:	16.03	MG
	Ave:	0.623	MGD		Ave:	0.517	MGD

Improvements Completed November 2019

Lift Stations:

- All pumps manually tested.
- Dry wells have been inspected.
- All PM were done at on the generators.
- Inspected wet well areas & floats and cleaned as needed.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Fixed kinked airline on SBR1.
- In the process of taking SBR3 down to fix air leak.
- PM done on Both portable generators and the standby generator for the plant.
- Because of our good relationship with Jeff Stray @ Aquatec he gave us the hose to fix the leak at SBR3. $350 value.
- Cleaned scum out/off sand filters.
- Flow meter was calibrated.
- All process control testing has been don't to insure the ideal operation of the plant.

- Repaired faulting pump at the final lift station for the plant.
- Greased all blowers as scheduled.
- Changed oil in digester blowers as scheduled.
- Lubed and adjusted chains on sand filters.
- Cleaned rags and build up out of inlet screen.
- Cleaned sand filter.
- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Changed 3 leaking air bags on the decanters so they are working properly.
- Made an air like as a backup that is heat traced so if we have freezing issue all we have to do is open a valve.
- Flow meter was calibrated.
- UV light have been turned off.
- Chemical has been topped off.
- Had one of the heaters fixed that wasn't working.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- Fixed bad phone line for Well 4.
- Test ran generator under load at each well.
- Went to all wells and check all emergency functions to insure they will work when needed.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning were done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF 2019 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Sep	9;12	293259	0	6546.55	0	160.00	0.0	0.73	86	0.00	2.00	433.50	0.70	JS
1	9;11	293270	54	6546.79	1.19	160.00	0.0	0.76	86	2.00	1.06	432.80	1.00	JS
2	9:39	293324	57	6547.98	1.25	160.00	0.0	0.78	84	3.00	2.62	431.80	1.20	JS
3	8:51	293381	48	6549.23	1	160.00	0.0	0.06	81	3.00	0.26	430.60	0.70	JS
4	8:54	293429	7	6550.23	0.17	160.00	0.0	0.86	78 / 120	0.00	1.08	429.90	0.30	JS
5	8:33	293436	56	6550.40	1.23	160.00	1.0	0.76	120	2.00	1.21	429.60	0.50	JS
6	9:20	293492	56	6551.63	1.19	159.00	0.0	2.15	118	4.00	2.00	429.10	2.20	JS
7	9:27	293548	56	6552.82	1.18	159.00	0.0	0.72	114	2.00	1.66	426.90	1.20	JS
8	9:39	293604	57	6554.00	1.71	159.00	0.0	0.72	112	2.00	1.02	425.70	1.40	JS
9	9:00	293661	57	6555.71	0.42	158.00	1.0	0.26	110	2.00	1.15	424.30	1.50	JS
10	10:04	293718	7	6556.13	0.47	157.50	0.5	0.61	108	1.00	1.23	422.80	422.80	JS
11	8:49	293725	56	6556.60	1.24	157.00	0.5	0.58	107	4.00	1.08	422.00	0.00	JS
12	8:49	293781	26	6557.84	0.54	156.50	0.0	0.53	103	0.00	1.05	422.00	0.70	JS
13	8:39	293807	57	6558.38	1.25	156.50	0.5	0.83	103	3.00	1.02	421.30	1.50	JS
14	9:08	293864	58	6559.63	1.28	156.00	3.0	0.91	100	2.00	1.08	419.80	1.40	JS
15	9:25	293922	55	6560.91	1.27	153.00	0.0	0.59	98	3.00	1.05	418.40	1.30	JS
16	8:58	293977	57	6562.18	1.13	153.00	0.0	0.74	95	3.00	0.92	417.10	1.30	JS
17	9;20	294034	6	6563.31	0.14	153.00	0.0	0.50	92	103.00	1.05	415.80	0.20	JS
18	9:05	294040	38	6563.45	0.87	153.00	0.0	0.50	92	1.02	1.02	415.60	0.90	MS
19	10:40	294078	51	6564.32	1.11	153.00	0.0	2.00	90	2.00	2.00	414.70	1.40	MS
20	10:00	294129	52	6565.43	1.12	153.00	0.0	2.00	88	2.00	2.00	413.30	1.20	JS
21	9;32	294181	45	6566.55	0.97	153.00	2.0	0.97	87	1.12	1.12	412.10	0.80	JS
22	8:54	294226	56	6567.52	1.24	151.00	0.0	0.75	83 / 120	0.92	0.92	411.30	1.20	JS
23	9:28	294282	146	6568.76	3.21	151.00	2.0	0.62	118	6.00	1.04	410.10	4.10	JS
24	9:00	294428	57	6571.97	1.25	149.00	0.5	0.86	112	2.00	1.20	406.00	1.00	JS
25	9:14	294485	7	6573.22	0.14	148.50	0.0	0.47	110	0.00	0.94	405.00	0.20	JS
26	8:44	294492	55	6573.36	1.24	148.50	0.5	0.76	110	2.00	1.01	404.80	1.70	JS
27	10:00	294547	52	6574.6	1.07	148.00	1.0	2.00	108	3.00	2.00	403.10	1.10	MS
28	9:01	294599	57	6575.67	1.28	147.00	1.0	0.44	105	3.00	0.98	402.00	1.40	JS
29	9:14	294656	89	6576.95	1.89	146.00	1.0	0.80	102	4.00	0.95	400.60	2.10	JS
30	9:32	294745	20	6578.84	0.48	145.00	0.0	0.50	98	1.00	1.10	398.50	0.60	JS
31	9:19	294765	-294765	6579.32	-6579.32	145.00		0.80	97		0.95	397.90	397.90	JS
TOT			1495					26.56			39.77			
AVE			48					0.83			1.24			
MAX			146					2.15			2.62			
MIN			0					0.06			0.26			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Sep	10:35	476849	78	2421.80	1.2	47565.50	0	157.00	2.0	1.61	93	2.00	1.51	456.20	4.20	JS
1	10:32	476927	68	2423.00	1.1	47565.50	0	155.00	0.0	1.02	91	4.00	1.30	452.00	2.00	JS
2	11:14	476995	37	2424.1	0.6	47565.50	0	155.00	1.0	0.37	87	3.00	2.00	450.00	1.20	JS
3	9:49	477032	55	2424.7	0.8	47565.50	0	154.00	0.5	1.07	84	2.00	0.89	448.80	1.80	JS
4	9:48	477087	70	2425.5	1.1	47565.50	0	153.50	1.5	0.96	82 / 120	4.00	1.22	447.00	1.80	JS
5	9:03	447157	70	2426.6	0	47565.50	0	152.00	0.0	0.99	116	4.00	0.94	445.00	1.80	JS
6	8;30	477227	63	2427.7	0.9	47565.50	0	152.00	1.0	0.91	112	2.00	1.08	443.20	2.00	MS
7	10:24	477290	54	2428.6	0.9	47565.50	0	151.00	1.0	0.21	110	3.00	1.03	441.20	1.80	JS
8	10:56	477344	73	2429.5	1.1	47565.50	0	150.00	1.0	0.97	107	3.00	1.46	439.40	2.00	JS
9	10:09	477417	73	2430.6	1.1	47565.50	0	149.00	1.0	0.79	104	4.00	2.00	437.40	2.20	JS
10	8:51	477490	36	2431.7	0.6	47565.50	0	148.00	0.0	0.97	100	1.00	1.06	435.20	1.00	JS
11	10:03	477526	70	2432.3	1.1	47565.50	-42809	148.00	1.0	0.99	99	5.00	0.78	434.20	3.40	JS
12	9:36	477596	50	2433.4	0.7	4756.50	0	147.00	0.0	0.92	94	1.00	0.91	431.60	1.40	JS
13	9:18	477646	75	2434.1	1.4	4756.50	0	147.00	2.0	0.91	93	4.00	1.05	430.20	1.20	JS
14	10:52	477721	73	2435.5	0.9	4756.50	0	145.00	1.0	1.03	89 / 120	3.00	1.00	428.00	2.40	JS
15	10:50	477794	42	2436.4	0.7	4756.50	0	144.00	0.0	0.90	112	-3.00	0.40	425.60	1.00	JS
16	9:57	477836	74	2437.1	1.1	4756.50	0	144.00	1.0	0.92	115	4.00	0.92	424.60	2.40	JS
17	10:02	477910	73	2438.2	1.2	4756.50	0	143.00	1.0	0.91	111	4.00	1.05	422.20	2.20	JS
18	9:40	477983	30	2439.4	0.4	4756.50	0	142.00	0.0	0.96	107	1.00	0.94	420.00	0.80	JS
19	10:00	478013	63	2439.8	1	4756.50	0	142.00	1.0	2.00	106	6.00	2.00	419.20	1.80	MS
20	9:00	478076	69	2440.8	4.1	4756.50	0	141.00	2.0	2.00	100	2.00	2.35	417.40	2.20	MS
21	10:29	478145	73	2444.9	1.1	4756.50	0	139.00	0.0	0.97	98	4.00	1.36	415.20	2.00	JS
22	10:24	478218	49	2443.0	0.8	4756.50	0	139.00	1.0	0.92	94	2.00	0.76	413.20	1.80	JS
23	10:34	478267	76	2443.8	1.2	4756.50	0	138.00	1.0	0.91	92	5.00	1.09	411.40	2.00	JS
24	10:02	478343	40	2445.0	0.6	4756.50	0	137.00	0.5	0.90	87	2.00	0.66	409.40	1.40	JS
25	9;46	478383	72	2445.6	1.1	4756.50	0	136.50	0.5	0.94	85	4.00	0.93	408.00	3.80	JS
26	9:03	478455	55	2446.7	0.7	4756.50	0	136.00	0.0	0.95	81	2.00	0.78	405.80	1.00	JS
27	9:00	478503	71	2447.4	1.1	4756.50	0	136.00	2.0	2.00	79	4.00	2.50	404.80	2.20	JS
28	10:15	478572	73	2448.5	1.1	4756.50	0	134.00	0.5	0.89	75 /126	2.00	1.23	402.60	2.00	JS
29	10:11	478645	94	2449.6	1.5	4756.50	0	133.50	1.0	0.93	124	6.00	0.96	400.60	2.20	JS
30	10:43	478739	68	2451.1	1	4756.50	0	132.50	1.0	0.94	118	3.00	1.15	398.40	3.00	JS
31	9:48	478807		2452.1		4756.50		131.50		0.59	115		1.71	395.40		JS
1																
TOT			1967				-42809			32.35			39.02			
AVE			63				-1381			1.01			1.22			
MAX			94				0			2.00			2.50			
MIN			30				-42809			0.21			0.40			

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VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Sep	8:45	203364030.4	96328.5	10061.6	0	21705.00	4.70	154.00	0.0	1.50	113	5.00	0.95	48.50	0.0	JS
1	8:32	203460358.9	112641.9	10061.6	0	21709.70	4.70	154.00	1.0	1.13	108	5.00	0.96	48.50	0.5	JS
2	8:52	203573000.8	80756.1	10061.6	0	21714.40	3.20	153.00	1.0	1.38	103	5.00	1.20	48.00	0.5	JS
3	8:23	203653756.9	83206.2	10061.6	0	21717.60	3.70	152.00	3.0	1.35	98	4.00	1.38	47.50	0.5	JS
4	8:25	203736963.1	104434.9	10061.6	0	21721.30	4.50	149.00	1.0	0.99	94 / 120	3.00	1.11	47.00	0.0	JS
5	8:17	203841398.0	102243	10061.6	0	21725.80	4.70	148.00	1.0	1.32	117	5.00	0.79	47.00	0.5	JS
6	10:00	203943641.0	110384.2	10061.6	0	21730.50	4.50	147.00	1.5	1.33	112	5.00	1.89	46.50	0.5	JS
7	8:50	204054025.2	111739.1	10061.6	0	21735.00	4.80	145.50	1.0	1.36	107	5.00	2.19	46.00	0.0	JS
8	8:24	204165764.3	67967.1	10061.6	0	21739.80	3.00	144.50	0.5	0.93	102	4.00	1.39	46.00	0.5	JS
9	8:27	204233731.4	99626.3	10061.6	0	21742.80	4.30	144.00	2.0	0.12	98	4.00	1.52	45.50	0.5	JS
10	10:50	204333357.7	109652.5	10061.6	0	21747.10	4.70	142.00	1.0	1.30	94	6.00	1.55	45.00	0.3	JS
11	8:22	204443010.2	65814.9	10061.6	0	21751.80	2.90	141.00	1.0	1.01	88	3.00	1.05	44.75	0.3	JS
12	8:30	204508825.1	107025.6	10061.6	0	21754.70	4.60	140.00	1.0	0.96	85	4.00	1.00	44.50	0.5	JS
13	8:19	204615850.7	109918.3	10061.6	0	21759.30	4.80	139.00	1.0	0.99	81	5.00	1.17	44.00	0.0	JS
14	8:30	204725769.0	115671.4	10061.6	0	21764.10	5.00	138.00	1.5	0.97	76 /120	4.00	0.75	44.00	0.5	JS
15	9:09	204841440.4	66939	10061.6	0	21769.10	2.90	136.50	0.5	1.02	116	2.00	0.73	43.50	0.5	JS
16	8:22	204908379.4	105912.5	10061.6	0	21772.00	4.60	136.00	1.0	0.97	114	6.00	1.09	43.00	0.0	JS
17	8:58	205014291.9	114205.2	10061.6	0	21776.60	5.00	135.00	2.0	0.98	108	4.00	0.73	43.00	1.0	JS
18	8:34	205128497.1	103613.5	10061.6	0	21781.60	4.50	133.00	1.0	0.93	104	4.00	0.88	42.00	0.0	JS
19	11:00	205232110.6	99383.4	10061.6	0	21786.10	3.70	132.00	1.0	1.02	100	6.00	0.86	42.00	0.0	MS
20	10:30	205331494.0	97223.8	10061.6	0	21789.80	4.90	131.00	1.5	1.07	94	6.00	1.09	42.00	0.5	MS
21	8:54	205428717.8	119631.2	10061.6	0	21794.70	4.20	129.50	1.0	1.02	88	6.00	1.05	41.50	0.5	JS
22	8:25	205548349.0	103302.4	10061.6	0	21798.90	5.50	128.50	1.0	0.98	82 / 120	3.00	1.52	41.00	1.0	JS
23	8;41	205651651.4	81878.1	10061.6	0	21804.40	3.50	127.50	1.0	1.17	117	4.00	0.98	40.00	0.0	JS
24	8:30	205733529.5	117191.6	10061.6	0	21807.90	5.20	126.50	1.5	1.01	113	6.00	1.03	40.00	0.3	JS
25	8:34	205850721.1	72769.7	10061.6	0	21813.10	3.20	125.00	1.0	1.03	107	3.00	1.19	39.75	0.3	JS
26	8;27	205923490.8	-185318964	10061.6	0	21816.30	5.30	124.00	1.0	..93	104	6.00	1.03	39.50	0.5	JS
27	11:00	20604526.9	185545359	10061.6	0	21821.60	4.60	123.00	1.0	0.27	98	6.00	0.57	39.00	0.5	MS
28	8:45	206149885.5	139899.6	10061.6	0	21826.20	6.10	122.00	2.0	1.00	92	6.00	1.16	38.50	0.5	JS
29	8;36	206289785.1	142729.4	10061.6	0	21832.30	6.20	120.00	1.5	0.97	86	7.00	1.65	38.00	0.5	JS
30	8;54	206432514.5	76525.6	10061.6	0	21838.50	3.40	118.50	0.5	1.04	79 / 120	3.00	1.09	37.50	0.5	JS
31	8:31	206509040.1		10061.6		21841.90		118.00		0.90	117		0.99	37.00		JS
TOT			3145010				137			32.02			36.54			
AVE			101452				4			1.03			1.14			
MAX			185545359				6			1.50			2.19			
MIN			-185318964				3			0.12			0.57			

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VILLAGE OF POPLAR GROVE
FOR THE MONTH OF 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Flouride Analysis				
	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4		1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Village	0.09		1.93	Tower	0.75		1.18	Tower	0.53		1.44	JS			0.68	0.61	0.83
2	Fire Station	0.68		1.56	Auto Garage	0.02		2	Tower	0.08		1.81	JS			0.51	0.59	0.68
3	Village	0.11		1.72	Tower	0.49		1.07	Tower	0.49		1.07	JS			0.60	0.21	0.73
4	Village	0.11		1.74	Tower	0.7		1.04	Tower	0.53		1.55	JS			0.90	0.65	0.83
5																0.64	0.61	0.83
6																0.63	1.90	0.85
7	Elm School	1.22		2.38	Marthon	0.18		0.95	Tower	0.56		1.37	JS			0.94	0.57	0.78
8	Village	0.32		1.62	Tower	0.73		1.16	Tower	0.55		1.32	JS			0.82	0.58	0.75
9	Fire Station	0.63		1.52	Garage	0.31		1.34	Tower	0.58		1.58	JS			0.96	0.68	0.75
10	Village	0.1		1.69	Tower	0.5		1.18	Tower	0.59		1.37	JS			0.87	0.63	0.77
11	Village	0.08		1.74	Tower	0.48		1.15	Tower	0.55		1.48	JS			0.55	0.61	0.81
12																0.55	0.47	0.38
13																0.67	0.65	0.53
14	Village	0.11		1.97	Gas Station	0.19		0.88	Tower	0.55		1.41	JS			0.69	0.69	0.63
15	Elm School	0.63		1.59	Tower	0.53		1.08	Tower	0.56		1.33	JS			0.89	0.55	0.68
16	Village	0.22		1.83	Auto Garage	0.23		1.29	Tower	0.58		1.66	JS			0.74	0.51	0.46
17	Fire Station	0.58		1.5	Tower	0.54		1.13	Tower	0.59		1.37	JS			0.46	0.52	0.41
18	Village	0.21		1.78	Tower	0.42		1.07	Tower	0.57		1.33	JS			0.88	0.47	0.25
19																0.80	2.70	3.50
20																0.56	2.10	3.80
21	Elm School	0.37		1.81	Marthon	0.15		1.00	Tower	0.59		2.00	JS			0.81	0.61	0.58
22	Village	0.19		1.71	Tower	0.66		0.98	Tower	0.57		2.45	JS			1.30	0.68	0.79
23	Village	0.12		1.77	Auto Garage	0.25		1.22	Tower	0.56		1.61	JS			0.64	0.62	1.30
24	Fire Station	0.61		1.75	Tower	0.79		1.03	Tower	0.54		1.44	JS			0.75	0.57	0.35
25	Village	0.1		1.77	Tower	0.5		1.09	Tower	0.53		1.39	JS			0.58	0.61	2.40
26																0.88	0.58	0.23
27																0.74	2.10	3.40
28	Elm School	0.61		0.58	Tower	0.38		1.11	Tower	0.54		1.48	JS			0.82	0.66	0.60
29	Village	0.15		1.91	Gas Station	0.16		0.9	Tower	0.53		1.26	JS			0.48	0.52	0.23
30	Fire Station	0.57		1.37	Tower	0.45		1.00	Tower	0.55		1.18	JS			0.88	0.70	0.76
31	Village	0.23		1.74	Auto Garage	0.18		0.89	Tower	0.56		1.27	JS			0.85	0.65	0.82
1																		

Signature: Jon Stear
PHONE: 815-224-1650

DMR Copy of Record

Permit

Permit #:	**IL0023451**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 10/01/19 to 10/31/19**	**DMR Due Date:**	**11/25/19**	**Status:**	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	8.27	=	7.75	=	7.57	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.22			=	7.79	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	17.25	=	34.5	26 - lb/d			=	4	=	8	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125 MO AVG	<=	250 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.612	=	1.76	26 - lb/d			=	0.142	=	0.408	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16 MO AVG	<=	31 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.517	=	0.887	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										T					
					Permit Req.											Req Mon DAILY MX	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	12.07	<	12.94	26 - lb/d			<	2.8	<	3	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104 MO AVG	<=	209 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-11-25 14:21 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com

Date/Time:	2019-11-26 05:54 (Time Zone: -06:00)

DMR Copy of Record

Permit					
Permit #:	**IL0023451**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	**Permittee Address:**	PO BOX 1 POPLAR GROVE, IL 61065	**Facility Location:**	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		
Report Dates & Status					
Monitoring Period:	**From 10/01/19 to 10/31/19**	**DMR Due Date:**	**11/25/19**	**Status:**	**NetDMR Validated**
Considerations for Form Completion					
BOW ID: W0070150007					
Principal Executive Officer					
First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				
No Data Indicator (NODI)					
Form NODI:	--				

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample								<	44			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample								=	163			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.623	=	1.285	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-11-25 14:08 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-11-26 05:54 (Time Zone: -06:00)

DMR Copy of Record

Permit					
Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	**Discharge:**	**001-0** STP OUTFALL		
Report Dates & Status					
Monitoring Period:	**From 10/01/19 to 10/31/19**	**DMR Due Date:**	**11/25/19**	**Status:**	**NetDMR Validated**
Considerations for Form Completion					
BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.					
Principal Executive Officer					
First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				
No Data Indicator (NODI)					
Form NODI:	--				

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	7.76	=	7.35	=	6.77	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MO AV MN	>=	4.5 MN WK AV	>=	4 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.21			=	7.7	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	9.22	=	61.47	26 - lb/d			=	3.15	=	21	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250 MO AVG	<=	500 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample								=	7.62	=	7.62	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	<	0.25	=	1.28	26 - lb/d			<	0.085	=	0.438	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	31 MO AVG	<=	98 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	--	Sample			=	0.565	26 - lb/d					=	0.193	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.			<=	79 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample	=	0.49			26 - lb/d			=	0.168			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21 MO AVG			26 - lb/d			<=	1 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.351	=	0.829	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	30	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.										<=	400 DAILY MX	13 - #/100mL	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	9.37	<	17.56	26 - lb/d			<	3.2	<	6	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	209 MO AVG	<=	417 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: ebumgarner

Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-11-25 15:09 (Time Zone: -06:00)
Report Last Signed By	
User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-11-26 05:54 (Time Zone: -06:00)

DMR Copy of Record

Permit					
Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 S HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		
Report Dates & Status					
Monitoring Period:	**From 10/01/19 to 10/31/19**	**DMR Due Date:**	**11/25/19**	**Status:**	**NetDMR Validated**
Considerations for Form Completion					
BOW ID: W0070150006					
Principal Executive Officer					
First Name:	Christopher	**Title:**	Certified Operator	**Telephone:**	815-224-1650
Last Name:	Perra				
No Data Indicator (NODI)					
Form NODI:	--				

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample								<	71			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample								=	191			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
X 00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample															
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI									E - Analysis Not Conducted/No Sample		E - Analysis Not Conducted/No Sample				
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	0.345	=	0.772	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
00665	Phosphorus, total [as P]	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	EPA's NPDES national data system recognizes the selected No Data Indicator (NODI) code as a reporting violation. NPDES permittees are responsible for ensuring full compliance with their permits, the Clean Water Act, and state law. (Error Code: 5)	Yes
00665	Phosphorus, total [as P]	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	EPA's NPDES national data system recognizes the selected No Data Indicator (NODI) code as a reporting violation. NPDES permittees are responsible for ensuring full compliance with their permits, the Clean Water Act, and state law. (Error Code: 5)	Yes

Comments

New permit in effect Oct 1. It was unknown that the permit required Phos for the influent. it has been collected for the November reporting period.

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-11-25 14:51 (Time Zone: -06:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-11-26 05:54 (Time Zone: -06:00)

ORDINANCE NUMBER: 2019-41

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE AMENDING SECTION 6-2-4-5 OF THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES REGARDING RIGHT TO APPEAL WATERWORKS AND SEWERAGE CHARGES AND FEES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has adopted a Village Code of Ordinances ("Code"); and

WHEREAS, Section 6-2-4-5 provides for the Right to Appeal water and sewerage charges and fees; and

WHEREAS, the Village desires to amend Section 6-2-4-5 as set forth herein to provide that a credit may apply in certain circumstances; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. That Section 6-2-4-5 of the Village Code of Ordinances entitled "Right to Appeal" is amended to read as follows (deletions shown as strikethroughs and new language as bold and underlined):

"6-2-4-5. – RIGHT TO APPEAL.

~~Any property owner who is requesting appeal of charges or disconnection of services, must request a hearing before the Finance Committee in writing to the Village Clerk. Any request for a hearing shall immediately place a stay on action for any disconnection of service for non-payment.~~

A property owner may appeal water/sewerage fees and/or charges. Within 15 days of the date of the invoice or notice assessing the fee and/or charge, the property owner shall submit in writing to the Village Clerk a statement setting forth the property owner's basis for the appeal and the relief sought by the property owner. The Village Public Works Director, Village Treasurer and the Village President shall review the appeal and if a majority of them determines that a credit/waiver is warranted, they may authorize up to a $250.00 credit/waiver of the water/sewerage fees and/or charges. The Village will notify the property owner of the Village Public Works Director's, Village Treasurer's and Village President's decision in writing. A credit pursuant to this Section shall be granted no more than ____ times over the life of the account.

If the property owner is not satisfied with the decision of the Village Public Works Director, Village Treasurer and Village President, the property owner may request a hearing before the Committee of the Whole for Finance and Public Works. Such request for hearing shall be in writing and submitted to the Village Clerk within 7 days of the date of decision by the Village Public Works Director, Village Treasurer and Village President. Any request for a hearing shall immediately place a stay on action for any disconnection of service for non-payment."

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

ATTEST:

_____ _____

CLERK PRESIDENT

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **2020 Pavement Maintenance Program**

Date: **December 4, 2019**

Staff has been working on the 2020 Pavement Maintenance Program, and attached is a map that depicts the proposed improvements which are generally described as follows:

- Edson Road between Pin Oak and Oak. Scope of work is to remove/replace areas of curbing that has settled, adjust the manholes to grade and install chimney seals where needed, install leveling binder where the pavement has settled and resurface the roadway. IDOT will require the ADA ramps adjacent to the portion of the roadway that is being resurfaced to be upgraded to current standards as well. Opinion of probable construction cost is $98,000.
- Boeing Trail between Titleist and Saratoga. Scope of work is to remove/replace areas of curbing that has settled, adjust the manholes to grade and install chimney seals where needed, install leveling binder where the pavement has settled and resurface the roadway. Opinion of probable construction cost is $47,000.
- Inlet and manhole repairs at various locations, approximately $18,000 in repairs will be done.
- Shouldering along Whiting Road, State Street and Woodstock Roads. Shouldering will be completed by the County under separate agreement as it will be much more cost effective for the County to place the shouldering. Opinion of shouldering cost is $15,000.

Attached to this memo is a resolution to authorize engineering services for the 2020 Pavement Maintenance Program. Assuming approval at the December Board Meeting, we would anticipate obtaining IDOT approval of the bid specifications in January. Bid letting will then occur in February with a March 4th bid opening. Construction contract will then be awarded in March and construction would begin on or about May 1st and would be complete by the end of June.

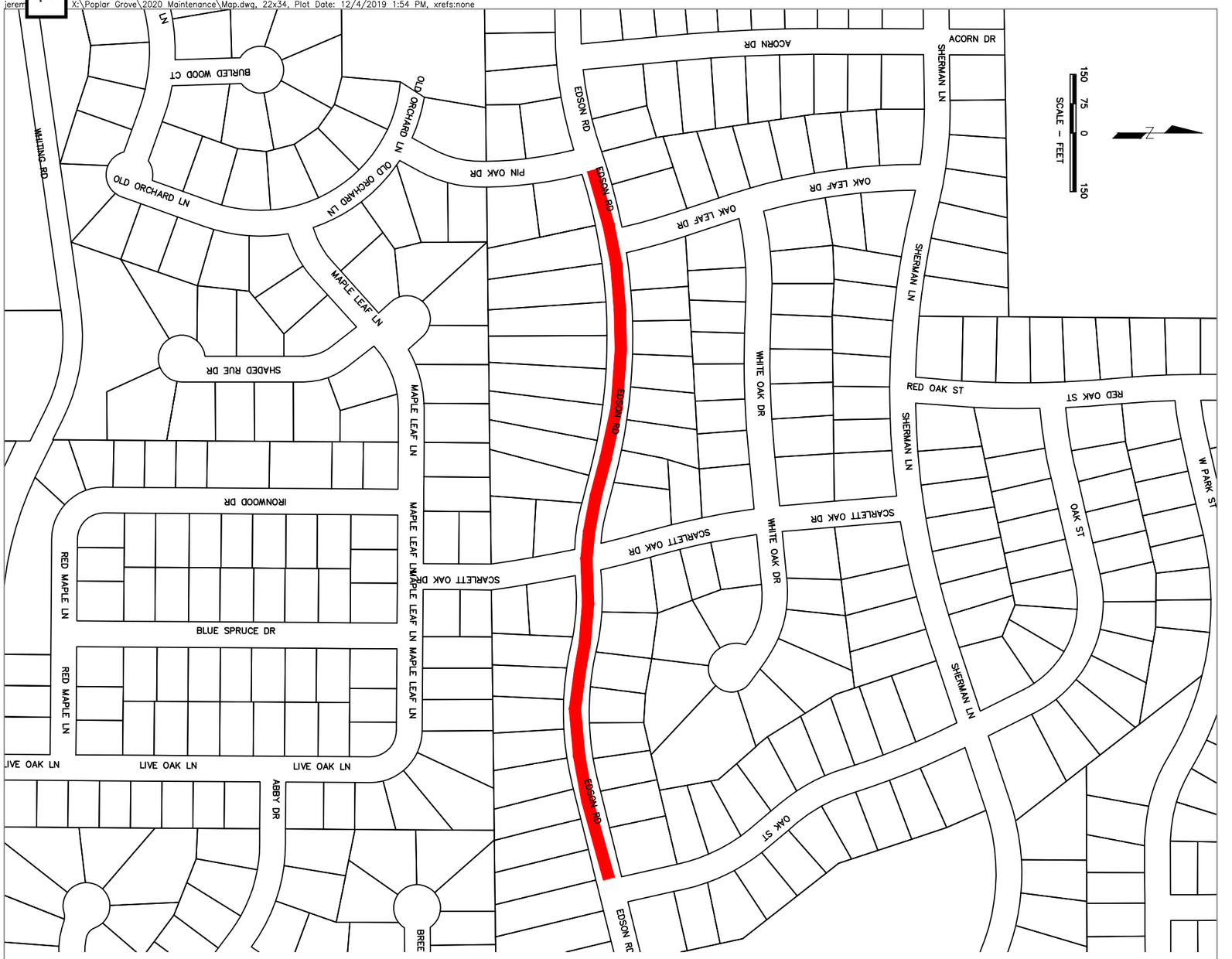
I look forward to discussing this with the Finance and Public Works Committee. In the mean time, please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

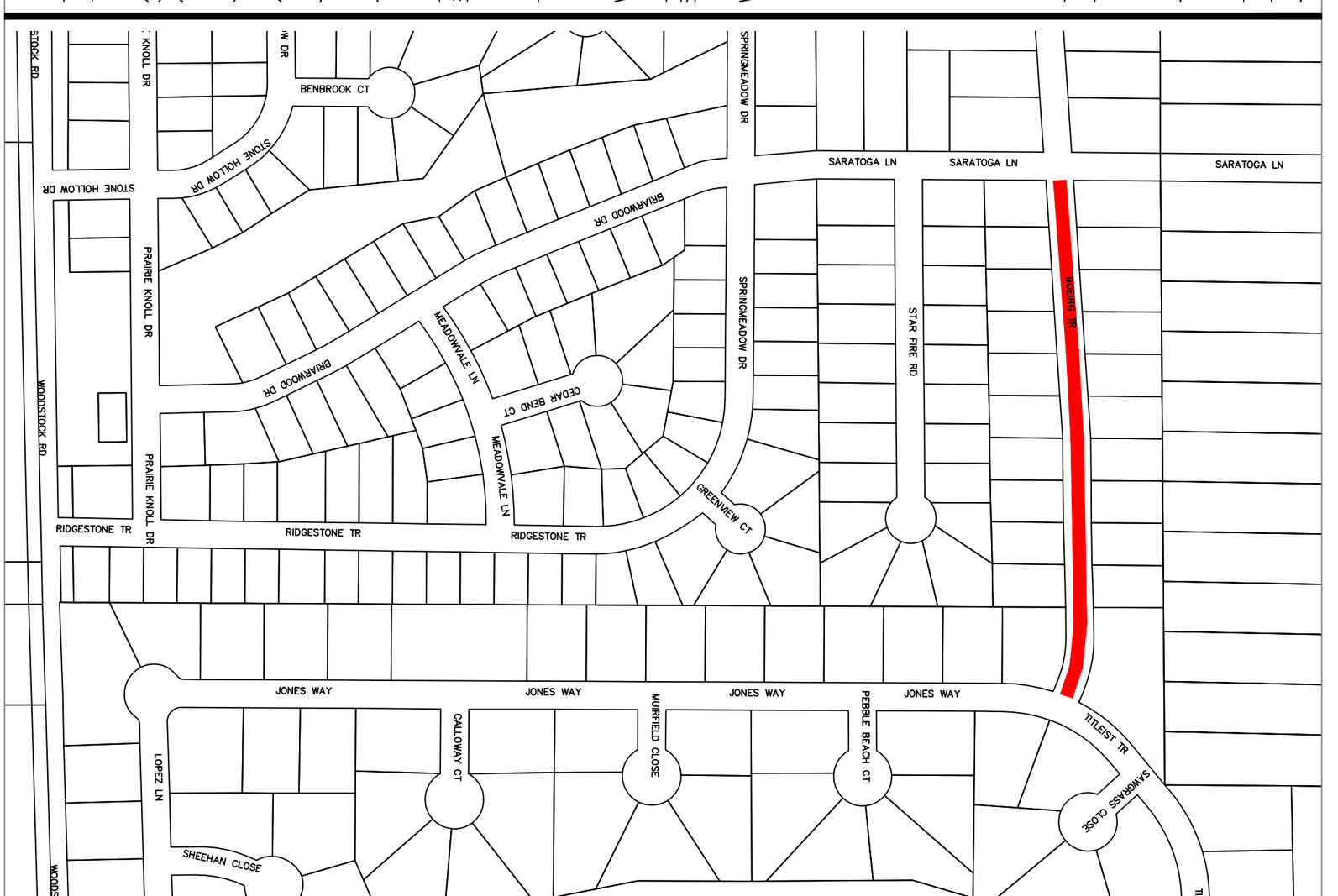
McMAHON ASSOCIATES, INC. | 1700 HUTCHINS ROAD MACHESNEY PARK, ILLINOIS 61115
PH 815.636.9590 FAX 815.636.9591 MCMAHON@MCMGRP.NET WWW.MCMGRP.COM

X:\Poplar Grove\2020 Maintenance\Map.dwg, 12/4/2019 1:54:30 PM, 1:2

7.

jerem X:\Poplar Grove\2020 Maintenance\Map.dwg, 22x34, Plot Date: 12/4/2019 1:54 PM, xrefs:none


WHITING RD
BURLED WOOD CT
OLD ORCHARD LN
OLD ORCHARD LN
PIN OAK DR
EDSON RD
ACORN DR
SHERMAN LN
OAK LEAF DR
MAPLE LEAF LN
SHADED RUE DR
IRONWOOD DR
RED MAPLE LN
BLUE SPRUCE DR
RED MAPLE LN
LIVE OAK LN
LIVE OAK LN
LIVE OAK LN
ABBY DR
WHITE OAK DR
SCARLETT OAK DR
RED OAK ST
OAK ST
W PARK ST
SCALE - FEET
150 75 0 150


STOCK RD
PRAIRIE KNOLL DR
BENBROOK CT
STONE HOLLOW DR
STONE HOLLOW DR
BRIARWOOD DR
BRIARWOOD DR
MEADOWVALE LN
MEADOWVALE LN
CEDAR BEND CT
SPRINGMEADOW DR
SPRINGMEADOW DR
SARATOGA LN
SARATOGA LN
SARATOGA LN
STAR FIRE RD
BOEING TR
WOODSTOCK RD
RIDGESTONE TR
RIDGESTONE TR
RIDGESTONE TR
PRAIRIE KNOLL DR
GREENVIEW CT
JONES WAY
JONES WAY
JONES WAY
JONES WAY
LOPEZ LN
CALLOWAY CT
MURFIELD CLOSE
PEBBLE BEACH CT
TITLEIST TR
SANDRASS CLOSE
SHEEHAN CLOSE
TITLE

42

DATE DEC. 3, 2019

PROJECT NO.

DESIGNED C.D.D.

DRAWN J.J.D.

VILLAGE OF POPLAR GROVE
2020 PAVEMENT MAINTENANCE PROGRAM
MAP

NO.	DATE	REVISION

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McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1700 HUTCHINS ROAD
MACHESNEY PARK, IL 61115
PH 815.636.9590 FX 815.636.9591 MCMGRP.COM

RESOLUTION 19-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR DESIGN & CONSTRUCTION ENGINEERING SERVICES FOR THE 2020 PAVEMENT MAINTENANCE PROGRAM

WHEREAS, the Village of Poplar Grove, through successful funding initiatives, is dedicated to rebuilding and maintaining streets through its Road Maintenance Program; and

WHEREAS, the Village has identified the need to provide pavement maintenance to various roadways within the Village; and

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are to be publically bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to prepare plans, contract documents and specifications to undergo the public bidding process; and

WHEREAS, Village desires to begin design engineering for the 2020 Pavement Maintenance Program; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the work as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the professional service agreement hereto as Exhibit A and made part of this resolution.
3. The Village President is hereby authorized to sign the professional service agreement for the 2020 Pavement Maintenance Program.
4. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 18th day of December, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

McMAHON ENGINEERS ARCHITECTS

AGREEMENT
For Professional Services

Village of Poplar Grove
200 South Hill Street
Poplar Grove, IL 61065

Date: December 4, 2019

McM. Project No. M0032-7-19-00001

PROJECT DESCRIPTION: 2020 Village Wide Pavement Maintenance Program. Project is to include HMA resurfacing of roadways, shouldering improvements, adjustment of manholes/valve boxes, milling of butt joints, ADA upgrades to existing sidewalk ramps, removal/replacement of curbing and miscellaneous inlet repairs. Proposed construction budget for the program is approximately $180,000.

SCOPE OF SERVICES: Field measurement of roads and inlets identified by the Village of Poplar Grove in order to determine contract quantities. Provide topographic survey of existing manholes to determine if, and the extent of manhole adjustments and ADA ramp improvements. Provide specifications, contract and bidding documents in accordance with Motor Fuel Tax Fund procedures for use in bidding and construction phases. Provide review of bids, answer contractor questions during bid phase, conduct pre-bid meeting, and prepare written recommendation to the Village Board for contract award, prepare contracts for Village and Contractor signature. Conduct pre-construction meeting; provide construction engineering services on a part time, as-needed basis or as otherwise requested by the Village of Poplar Grove.

SPECIAL TERMS (Refer Also To General Terms & Conditions - Reverse Side)
Village of Poplar Grove is responsible for bid advertisement costs, and material testing costs if desired by the Village. Services and Compensation sections contained in this agreement, as well as any memorandum, letters, and other written and verbal correspondence and dialog pertaining to this agreement are considered confidential and proprietary, and shall not be released or otherwise made available to any 3rd party without the express written consent of McMahon Associates, Inc.

COMPENSATION (Does Not Include Permit Or Approval Fees)

☐ Rates Per Attached Fee Schedule
☐ Lump Sum: $
☒ Other: Time and Expense (estimated @ $21,000.00, this estimate is for planning purposes only, actual cost may vary from estimate due to circumstances beyond the control of the Village, Contractor and McMahon Associates, Inc.)

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

COMPLETION SCHEDULE: Documents to be completed in time to advertise for bid letting and award bid on March 4, 2020. Construction is expected to occur May and June of 2020.

ACCEPTANCE:
The General Terms & Conditions Outlined On The Back Of This Page And The Scope Of Services Defined In The Above Agreement Are Accepted, and McMAHON ASSOCIATES, INC. Is Hereby Authorized To Proceed With The Services.

☐ This Agreement Confirms Our Written Proposal, Dated: _____
☐ This Agreement Confirms Our Verbal Estimated On: _____

OWNER: ***Village of Poplar Grove***

By: _____

Title: Village President
Date: December 18, 2019

McMAHON ASSOCIATES, INC.
Machesney Park, Illinois

By: _____

Christopher D. Dopkins, P.E.
Title: Associate/Municipal & Civil Engineer
Date: December 18, 2019
Project Manager: CDD

Please Return One Copy For Our Records
1700 Hutchins Road / Machesney Park, IL 61115
(815)636-9590 / (815)636-9591 - FAX

ID. \FORMS\SF-AGREE.MCM -***File To: VPG/P0013/CONTRACTS/2020 Maintenance***

McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

7. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

W:\WP\Administrative\GTC's\McMahon\GTC (McM-2018) (Limited 10x McM Fee NTE $500,000).docx

RESOLUTION 19-44

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Adopted this 18th day of December, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	ABBOTT RUBBER COMPANY, INC.	Invoice: 5328410 Ref#: 16053(PLOW 1/4" HYDRAULIC HOSE)		
AP Trx #: 8875		PLOW 1/4" HYDRAULIC HOSE	01-53-4229	40.16	
		Vnd: 0380 Invoice: 5328410	01-00-2200		40.16
		Expected Check Run: 12/04/2019		40.16	40.16
12/04/2019	AP	ABBY PEST ELIMINATION LLC	Invoice: 7938,7939,7940 Ref#: 16007(PEST CONTROL @VH, PW SHOP, WWTP 11/		
AP Trx #: 8876		PEST CONTROL @VH 11/7/19 INV.7938	01-50-4301	45.00	
		PEST CONTROL @PW SHOP 11/7/19 INV.7940	01-53-4301	65.00	
		PEST CONTROL @NWWTP 11/7/19 INV.7939	31-75-4301	169.00	
		Vnd: 0371 Invoice: 7938,7939,7940	01-00-2200		110.00
		Vnd: 0371 Invoice: 7938,7939,7940	31-00-2200		169.00
		Expected Check Run: 12/04/2019		279.00	279.00
12/04/2019	AP	AMAZON.COM	Invoice: 458799834389 Ref#: 16008(CREDIT/RETURN PWD SWEATSHIRT ORG.INV.		
AP Trx #: 8877		CREDIT/RETURN PWD SWEATSHIRT 10/25/19	01-53-4080		54.12
		Vnd: 0338 Invoice: 458799834389	01-00-2200	54.12	
		Expected Check Run: 12/04/2019		54.12	54.12
12/04/2019	AP	AMAZON.COM	Invoice: 113-2362291-2234637 Ref#: 16009(DARK GRAY-CARHART SWEATSHIRT-P		
AP Trx #: 8878		DARK GRAY-CARHART SWEATSHIRT-PWD	01-53-4080	55.24	
		Vnd: 0338 Invoice: 113-2362291-2234637	01-00-2200		55.24
		Expected Check Run: 12/04/2019		55.24	55.24
12/04/2019	AP	AMAZON.COM	Invoice: 113-1777727-4663466 Ref#: 16010(LT GRAY CARHART SWEATSHIRT-PWD		
AP Trx #: 8879		LT GRAY CARHART SWEATSHIRT-PWD	01-53-4080	59.99	
		Vnd: 0338 Invoice: 113-1777727-4663466	01-00-2200		59.99
		Expected Check Run: 12/04/2019		59.99	59.99
12/04/2019	AP	AMAZON.COM	Invoice: 111-0274026-3549849 Ref#: 16011(VOICE RECORDER & MICRO SD CARD		
AP Trx #: 8880		VOICE RECORDER & MICRO SD CARD	01-50-4214	47.11	
		Vnd: 0338 Invoice: 111-0274026-3549849	01-00-2200		47.11
		Expected Check Run: 12/04/2019		47.11	47.11

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	AMAZON.COM	Invoice: 111-0895828-6269038 Ref#: 16012(DISC FILTERS)		
AP Trx #: 8881					
		DISC FILTERS	01-50-4300	9.84	
		Vnd: 0338 Invoice: 111-0895828-6269038	01-00-2200		9.84
		Expected Check Run: 12/04/2019		9.84	9.84
12/04/2019	AP	ARCHIVE SOCIAL	Invoice: 9228 Ref#: 16013(ARCHIVESOCIAL ECONOMY PACKAGE- UP TO 1,0)		
AP Trx #: 8882					
		ARCHIVESOCIAL ECONOMY PKG-FOIA PURPOSES	01-50-4223	497.50	
		ARCHIVESOCIAL ECONOMY PKG-FOIA PURPOSES	01-57-4223	497.50	
		Vnd: 0510 Invoice: 9228	01-00-2200		995.00
		Expected Check Run: 12/04/2019		995.00	995.00
12/04/2019	AP	BOYD, CARINA	Invoice: 1121-11222019 Ref#: 16117(TRAVEL REIMBURSEMENT 11/21-11/22/201		
AP Trx #: 8883					
		TRAVEL REIMBURSEMENT 11/21-11/22/2019	01-50-4205	269.82	
		Vnd: 0457 Invoice: 1121-11222019	01-00-2200		269.82
		Expected Check Run: 12/04/2019		269.82	269.82
12/04/2019	AP	BS&A SOFTWARE	Invoice: 125328 Ref#: 16014(ANNUAL ONLINE SERVICE/SUPPORT FEE 8/1-19)		
AP Trx #: 8884					
		ANNUAL ONLINE SRVC FEE 8/1/19-8/1/2020	01-50-4214	1,500.00	
		Vnd: 0277 Invoice: 125328	01-00-2200		1,500.00
		Expected Check Run: 12/04/2019		1,500.00	1,500.00
12/04/2019	AP	CATALANI, YVONNE	Invoice: 11172019 Ref#: 16080(SANTA'S CANDY CANES@TREE LIGHTING EVENT)		
AP Trx #: 8885					
		SANTA'S CANDY CANES@TREE LIGHTING EVENT	01-52-4224	53.95	
		Vnd: 0063 Invoice: 11172019	01-00-2200		53.95
		Expected Check Run: 12/04/2019		53.95	53.95
12/04/2019	AP	CLARK BAIRD SMITH LLP	Invoice: 13101-001-11939 Ref#: 16015(LEGAL: GENERAL-LABOR OCT2019)		
AP Trx #: 8886					
		LEGAL: GENERAL-LABOR OCT2019	01-50-4213	170.00	
		Vnd: 0439 Invoice: 13101-001-11939	01-00-2200		170.00
		Expected Check Run: 12/04/2019		170.00	170.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	COMED	Invoice: 1923071033NOV2019 Ref#: 16016(610 S STATE ST. NWWTP 10/2-10/31		
AP Trx #: 8887					
		610 S STATE ST. NWWTP 10/2-10/31/19	31-75-4204	4,613.22	
		610 S STATE ST. NWWTP 9/3-10/2/19	31-75-4204	4,015.00	
		Vnd: 0278 Invoice: 1923071033NOV2019	31-00-2200		8,628.22
		Expected Check Run: 12/04/2019		8,628.22	8,628.22
12/04/2019	AP	COMED	Invoice: 1659118047NOV2019 Ref#: 16017(100 S. STATE ST. W#2 10/2-10/31/		
AP Trx #: 8888					
		100 S. STATE ST. W#2 10/2-10/31/19	31-70-4204	69.99	
		Vnd: 0278 Invoice: 1659118047NOV2019	31-00-2200		69.99
		Expected Check Run: 12/04/2019		69.99	69.99
12/04/2019	AP	COMED	Invoice: 3399123028NOV2019 Ref#: 16018(1000 WACO WAY L/S 10/2-10/31/19)		
AP Trx #: 8889					
		1000 WACO WAY L/S 10/2-10/31/19	31-75-4204	429.56	
		Vnd: 0278 Invoice: 3399123028NOV2019	31-00-2200		429.56
		Expected Check Run: 12/04/2019		429.56	429.56
12/04/2019	AP	COMED	Invoice: 0798466001NOV2019 Ref#: 16019(105 BULLARD ST. L/S 10/2-10/31/1		
AP Trx #: 8890					
		105 BULLARD ST. L/S 10/2-10/31/19	31-75-4204	103.57	
		Vnd: 0278 Invoice: 0798466001NOV2019	31-00-2200		103.57
		Expected Check Run: 12/04/2019		103.57	103.57
12/04/2019	AP	COMED	Invoice: 3291029012NOV2019 Ref#: 16020(12211 RT 76 SWWTP 10/2-10/31/19)		
AP Trx #: 8891					
		12211 RT 76 SWWTP 10/2-10/31/19	31-75-4204	7,469.90	
		Vnd: 0278 Invoice: 3291029012NOV2019	31-00-2200		7,469.90
		Expected Check Run: 12/04/2019		7,469.90	7,469.90
12/04/2019	AP	COMED	Invoice: 2151017026NOV2019 Ref#: 16021(13505 HARVEST WAY L/S 10/2-10/31		
AP Trx #: 8892					
		13505 HARVEST WAY L/S 10/2-10/31/19	31-75-4204	212.45	
		Vnd: 0278 Invoice: 2151017026NOV2019	31-00-2200		212.45
		Expected Check Run: 12/04/2019		212.45	212.45

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	COMED	Invoice: 4659084049NOV2019 Ref#: 16022(203 BEAVER ST. L/S 10/2-10/31/19		
AP Trx #: 8893		203 BEAVER ST. L/S 10/2-10/31/19	31-75-4204	79.39	
		Vnd: 0278 Invoice: 4659084049NOV2019	31-00-2200		79.39
		Expected Check Run: 12/04/2019		79.39	79.39
12/04/2019	AP	COMED	Invoice: 1419002002NOV2019 Ref#: 16023(228 BOEING TRL W/T 10/2-10/31/19		
AP Trx #: 8894		228 BOEING TRL W/T 10/2-10/31/19	31-70-4204	71.54	
		Vnd: 0278 Invoice: 1419002002NOV2019	31-00-2200		71.54
		Expected Check Run: 12/04/2019		71.54	71.54
12/04/2019	AP	COMED	Invoice: 5379007025NOV2019 Ref#: 16024(4870 WOODSTOCK RD W#5&6 10/2-10/		
AP Trx #: 8895		4870 WOODSTOCK RD W#5&6 10/2-10/31/19	31-70-4204	973.84	
		Vnd: 0278 Invoice: 5379007025NOV2019	31-00-2200		973.84
		Expected Check Run: 12/04/2019		973.84	973.84
12/04/2019	AP	COMED	Invoice: 0099144153NOV2019 Ref#: 16025(502 WACO WAY L/S 10/2-10/31/19)		
AP Trx #: 8896		502 WACO WAY L/S 10/2-10/31/19	31-75-4204	40.22	
		Vnd: 0278 Invoice: 0099144153NOV2019	31-00-2200		40.22
		Expected Check Run: 12/04/2019		40.22	40.22
12/04/2019	AP	COMED	Invoice: 0507019070NOV2019 Ref#: 16026(RT 173 W/T 10/2-10/31/19)		
AP Trx #: 8897		RT 173 W/T 10/2-10/31/19	31-70-4204	548.93	
		Vnd: 0278 Invoice: 0507019070NOV2019	31-00-2200		548.93
		Expected Check Run: 12/04/2019		548.93	548.93
12/04/2019	AP	COMED	Invoice: 1233092031NOV2019 Ref#: 16027(COMMUNITY & DUSK TO DAWN STREET		
AP Trx #: 8898		COMMUNITY STREET LIGHTING 10/2-10/31/19	01-53-4230	3,977.33	
		DUSK2DAWN STREET LIGHTING 10/2-10/31/19	01-53-4230	70.51	
		Vnd: 0278 Invoice: 1233092031NOV2019	01-00-2200		4,047.84
		Expected Check Run: 12/04/2019		4,047.84	4,047.84

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	COMED	Invoice: 0699087057NOV2019 Ref#: 16033(12305 RT 76 L/S 10/2-10/31/19)		
AP Trx #: 8899		12305 RT 76 L/S 10/2-10/31/19	31-75-4204	32.92	
		Vnd: 0278 Invoice: 0699087057NOV2019	31-00-2200		32.92
		Expected Check Run: 12/04/2019		32.92	32.92
12/04/2019	AP	COMED	Invoice: 2143026020 Ref#: 16137(5500 WHITING RD L/S 7/26-11/22/19)		
AP Trx #: 8900		5500 WHITING RD L/S 7/26-11/22/19	31-75-4204	414.31	
		Vnd: 0278 Invoice: 2143026020	31-00-2200		414.31
		Expected Check Run: 12/04/2019		414.31	414.31
12/04/2019	AP	EBAY SPOTBOY 12	Invoice: 4029357733 Ref#: 16112(RECORDER REPAIR PARTS)		
AP Trx #: 8901		RECORDER REPAIR PARTS	01-50-4214	28.65	
		Vnd: MISC Invoice: 4029357733	01-00-2200		28.65
		Expected Check Run: 12/04/2019		28.65	28.65
12/04/2019	AP	EDWARD H. WINTERS TRUST	Invoice: BWS-LOT31&32 Ref#: 16051(REPAYMENT WATER CONNECTION FEES LOT31		
AP Trx #: 8902		REPYMT BURLEDWOODS LOT31 H20 CONNECTION	31-70-4500	1,500.00	
		REPYMT BURLEDWOODS LOT32 H20 CONNECTION	31-70-4500	1,500.00	
		Vnd: MISC Invoice: BWS-LOT31&32	31-00-2200		3,000.00
		Expected Check Run: 12/04/2019		3,000.00	3,000.00
12/04/2019	AP	FOX VALLEY INTERNET, INC.	Invoice: 3154985 Ref#: 16028(NWWTP & SWWTP INTERNET 11/25-12/24/19)		
AP Trx #: 8903		NWWTP & SWWTP INTERNET 11/25-12/24/19	31-50-4202	54.90	
		Vnd: 0097 Invoice: 3154985	31-00-2200		54.90
		Expected Check Run: 12/04/2019		54.90	54.90

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	FRONTIER	Invoice: 2241590281NOV2019 Ref#: 16079(VILLAGE PHONE LINES X13 10/20-11		
AP Trx #: 8904					
		2170497024 SPECIAL ACCESS LINES NOV2019	31-50-4202	82.60	
		8155440520 PRAIRIE KNOLL L/S NOV2019	31-50-4202	47.45	
		8155443817 WACO WAY L/S NOV2019	31-50-4202	59.05	
		8155476487 WOODSTOCK W#5&6 NOV2019	31-50-4202	47.50	
		8155477209 12211 RT76 SWWTP NOV2019	31-50-4202	61.80	
		8157650565 COUNTRYSIDE L/S NOV2019	31-50-4202	52.95	
		8157650940 RT173 W#3 NOV2019	31-50-4202	47.45	
		8157651774 NWWTP TOWER NOV2019	31-50-4202	82.91	
		8157651859 BEAVER RD L/S NOV2019	31-50-4202	45.22	
		8157651914 WHITING RD L/S NOV2019	31-50-4202	65.86	
		8157652456 610 S STATE NWWTP NOV2019	31-50-4202	111.98	
		8157659169 COUNTYSIDE W#4 NOV2019	31-50-4202	47.45	
		8157659391 DAWSON LK L/S NOV2019	31-50-4202	45.70	
		Vnd: 0096 Invoice: 2241590281NOV2019	31-00-2200		797.92
		Expected Check Run: 12/04/2019		797.92	797.92
12/04/2019	AP	HILDEN, MITCH	Invoice: 10/19-11/21/2019 Ref#: 16123(OCT&NOV2019 TRAVEL REIMBURSEMENT		
AP Trx #: 8905					
		OCT-NOV2019 TRAVEL-SNOW&ICE ROAD CHECKS	01-53-4205	81.20	
		Vnd: 0112 Invoice: 10/19-11/21/2019	01-00-2200		81.20
		Expected Check Run: 12/04/2019		81.20	81.20
12/04/2019	AP	ILLINOIS MUNICIPAL TREASURERS ASSOC	Invoice: 11/17-11/21/19 IMTC Ref#: 16107(IMT CONF. HOTEL STAY & MEALS 1		
AP Trx #: 8906					
		IMT CONF. HOTEL STAY 11/17-11/21/19	01-50-4207	515.20	
		IMT CONF. MEALS 11/17-11/21/19	01-50-4207	98.51	
		Vnd: 0456 Invoice: 11/17-11/21/19 IMTC	01-00-2200		613.71
		Expected Check Run: 12/04/2019		613.71	613.71
12/04/2019	AP	JASTER, KATIE	Invoice: 111219 Ref#: 16029(OLSON WOODS CCR 6 COPIES@BOONE COUNTY CL)		
AP Trx #: 8907					
		OLSON WOODS CCR'S 6 COPIES@BCC&R#47741	01-50-4209	6.00	
		Vnd: 0303 Invoice: 111219	01-00-2200		6.00
		Expected Check Run: 12/04/2019		6.00	6.00
12/04/2019	AP	LOWELL PRIDE	Invoice: 0011000100 UB CREDIT Ref#: 16141(UB refund for account: 001100		
AP Trx #: 8908					
		SEWER BASE	31-00-1401	122.29	
		Vnd: MISC Invoice: 0011000100 UB CREDIT	31-00-2200		122.29
		Expected Check Run: 12/04/2019		122.29	122.29

Post Date	Journal	Description	GL Number	DR Amount	CR Am
12/04/2019	AP	MARIANO'S	Invoice: 11222019 Ref#: 16114(COOKIES FOR TREE LIGHTING EVENT)		
AP Trx #: 8909		COOKIES FOR TREE LIGHTING EVENT	01-52-4224	19.95	
		Vnd: MISC Invoice: 11222019	01-00-2200		19.95
		Expected Check Run: 12/04/2019		19.95	19.95
12/04/2019	AP	MEDIACOM	Invoice: 8384912250090060NV19 Ref#: 16132(VH PHONE,INTERNET,EMAIL HOSTI		
AP Trx #: 8910		VH PHONE,INTERNET,EMAIL HOSTING NOV2019	01-50-4202	687.45	
		Vnd: 0163 Invoice: 8384912250090060NV19	01-00-2200		687.45
		Expected Check Run: 12/04/2019		687.45	687.45
12/04/2019	AP	MENARDS	Invoice: CARP49161 Ref#: 16115(42 CUP COFFEE URN-COMM.EVENTS)		
AP Trx #: 8911		42 CUP COFFEE URN-COMM.EVENTS	01-52-4224	34.22	
		Vnd: 0165 Invoice: CARP49161	01-00-2200		34.22
		Expected Check Run: 12/04/2019		34.22	34.22
12/04/2019	AP	MICROSOFT CORPORATION	Invoice: E03009FRWK Ref#: 16110(MICROSOFT OUTLOOK EMAIL NOV.2019)		
AP Trx #: 8912		MICROSOFT OUTLOOK EMAIL NOV.2019	01-50-4214	15.94	
		Vnd: 0410 Invoice: E03009FRWK	01-00-2200		15.94
		Expected Check Run: 12/04/2019		15.94	15.94
12/04/2019	AP	MUNICIPAL CLERKS OF ILLINOIS	Invoice: 2020MCI-DUES Ref#: 16030(CLERKS 2020 MCI DUES)		
AP Trx #: 8913		CLERKS 2020 MCI DUES	01-57-4217	55.00	
		Vnd: 0177 Invoice: 2020MCI-DUES	01-00-2200		55.00
		Expected Check Run: 12/04/2019		55.00	55.00
12/04/2019	AP	MUNICIPAL CLERKS OF ILLINOIS	Invoice: 01102020MCISEMNR Ref#: 16031(MCI SPRING SEMINAR JAN23&24,2019		
AP Trx #: 8914		MCI SPRING SEMINAR JAN23&24,2019 REG.	01-57-4207	45.00	
		Vnd: 0177 Invoice: 01102020MCISEMNR	01-00-2200		45.00
		Expected Check Run: 12/04/2019		45.00	45.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	MUNICIPAL CLERKS OF ILLINOIS Invoice: MCI-CLASS JAN.2020 Ref#: 16032(MCI CLASS REGISTRATION 1/23&24/			
AP Trx #: 8915					
		MCI CLASS REGISTRATION 1/23&24/2019	01-57-4207	75.00	
		Vnd: 0177 Invoice: MCI-CLASS JAN.2020	01-00-2200		75.00
		Expected Check Run: 12/04/2019		75.00	75.00
12/04/2019	AP	MUNICODE MUNICIPAL CODE CORPORTION Invoice: 00336313 Ref#: 16034(CODIFICATION: 100 SUPPLEMENT PGS,3 GRAPH)			
AP Trx #: 8916					
		100 SUPPLEMENT PAGES	01-57-4218	1,900.00	
		IMAGES, GRAPHS & TUBULAR MATTER	01-57-4218	43.45	
		UPDATING ELECTRONIC DATABASE	01-57-4218	75.00	
		Vnd: 0442 Invoice: 00336313	01-00-2200		2,018.45
		Expected Check Run: 12/04/2019		2,018.45	2,018.45
12/04/2019	AP	NICOR GAS Invoice: 12314476859NOV2019 Ref#: 16035(4194 DAWSON LK RD L/S 10/9-11/8			
AP Trx #: 8917					
		4194 DAWSON LK RD L/S 10/9-11/8/19	31-75-4204	38.05	
		Vnd: 0186 Invoice: 12314476859NOV2019	31-00-2200		38.05
		Expected Check Run: 12/04/2019		38.05	38.05
12/04/2019	AP	NICOR GAS Invoice: 22409207747NOV2019 Ref#: 16036(12211 RT76 SWWTP 10/9-11/8/19)			
AP Trx #: 8918					
		12211 RT76 SWWTP 10/9-11/8/19	31-75-4204	408.34	
		Vnd: 0186 Invoice: 22409207747NOV2019	31-00-2200		408.34
		Expected Check Run: 12/04/2019		408.34	408.34
12/04/2019	AP	NICOR GAS Invoice: 22898582741NOV2019 Ref#: 16037(203 BEAVER DR. L/S 10/9-11/8/1			
AP Trx #: 8919					
		203 BEAVER DR. L/S 10/9-11/8/19	31-75-4204	39.17	
		Vnd: 0186 Invoice: 22898582741NOV2019	31-00-2200		39.17
		Expected Check Run: 12/04/2019		39.17	39.17
12/04/2019	AP	NICOR GAS Invoice: 30139101027NOV2019 Ref#: 16038(4420 MENGE LN W#4 10/9-11/8/19)			
AP Trx #: 8920					
		4420 MENGE LN W#4 10/9-11/8/19	31-70-4204	59.35	
		Vnd: 0186 Invoice: 30139101027NOV2019	31-00-2200		59.35
		Expected Check Run: 12/04/2019		59.35	59.35

Post Date	Journal	Description	GL Number	DR Amount	CR Am
12/04/2019	AP	NICOR GAS	Invoice: 31857320001NOV2019 Ref#: 16039(100 S STATE ST. W#2		10/9-11/8/
AP Trx #: 8921		100 S STATE ST. W#2 10/9-11/8/19	31-70-4204	50.82	
		Vnd: 0186 Invoice: 31857320001NOV2019	31-00-2200		50.82
		Expected Check Run: 12/04/2019		50.82	50.82
12/04/2019	AP	NICOR GAS	Invoice: 72878472371NOV2019 Ref#: 16040(610 S STATE ST. NWWTP		10/9-11/8
AP Trx #: 8922		610 S STATE ST. NWWTP 10/9-11/8/19	31-75-4204	311.82	
		Vnd: 0186 Invoice: 72878472371NOV2019	31-00-2200		311.82
		Expected Check Run: 12/04/2019		311.82	311.82
12/04/2019	AP	NICOR GAS	Invoice: 94988910009NOV2019 Ref#: 16041(211 W GROVE RT 173 W#3		10/13-11
AP Trx #: 8923		211 W GROVE RT 173 W#3 10/13-11/12/19	31-70-4204	68.17	
		Vnd: 0186 Invoice: 94988910009NOV2019	31-00-2200		68.17
		Expected Check Run: 12/04/2019		68.17	68.17
12/04/2019	AP	NICOR GAS	Invoice: 77254215526NOV2019 Ref#: 16042(287 PRAIRIE KNOLL L/S		10/16-11/
AP Trx #: 8924		287 PRAIRIE KNOLL L/S 10/16-11/15/19	31-75-4204	38.65	
		Vnd: 0186 Invoice: 77254215526NOV2019	31-00-2200		38.65
		Expected Check Run: 12/04/2019		38.65	38.65
12/04/2019	AP	NICOR GAS	Invoice: 24868703307NOV2019 Ref#: 16043(1001 WACO WAY C/L/S		10/16-11/15
AP Trx #: 8925		1001 WACO WAY C/L/S 10/16-11/15/19	31-75-4204	39.68	
		Vnd: 0186 Invoice: 24868703307NOV2019	31-00-2200		39.68
		Expected Check Run: 12/04/2019		39.68	39.68
12/04/2019	AP	NICOR GAS	Invoice: 07465530330NOV2019 Ref#: 16044(4870 WOODSTOCK RD W#5&6		10/16-1
AP Trx #: 8926		4870 WOODSTOCK RD W#5&6 10/16-11/15/19	31-70-4204	62.87	
		Vnd: 0186 Invoice: 07465530330NOV2019	31-00-2200		62.87
		Expected Check Run: 12/04/2019		62.87	62.87

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	NICOR GAS	Invoice: 17034425508NOV2019 Ref#: 16081(13505 HARVEST WAY L/S 10/15/19-		
AP Trx #: 8927					
		13505 HARVEST WAY L/S 10/15/19-11/08/19	31-75-4204	74.79	
		Vnd: 0186 Invoice: 17034425508NOV2019	31-00-2200		74.79
		Expected Check Run: 12/04/2019		74.79	74.79
12/04/2019	AP	OFFICE DEPOT	Invoice: 402515041001 Ref#: 16045(25PK EA. OF W-2 & 1099 FORMS)		
AP Trx #: 8928					
		25PK EA. OF W-2 & 1099 FORMS	01-50-4300	41.58	
		Vnd: 0344 Invoice: 402515041001	01-00-2200		41.58
		Expected Check Run: 12/04/2019		41.58	41.58
12/04/2019	AP	OFFICE DEPOT	Invoice: 402517763001 Ref#: 16046(24PK ENVELOPES FOR W-2 & 1099 FORMS)		
AP Trx #: 8929					
		24PK ENVELOPES FOR W-2 & 1099 FORMS	01-50-4300	20.89	
		Vnd: 0344 Invoice: 402517763001	01-00-2200		20.89
		Expected Check Run: 12/04/2019		20.89	20.89
12/04/2019	AP	PORTILLO'S	Invoice: 11012019-0010 Ref#: 16111(EMPLOYEE (2019) ANNUAL LUNCHEON)		
AP Trx #: 8930					
		EMPLOYEE (2019) ANNUAL LUNCHEON	01-50-4500	194.10	
		Vnd: MISC Invoice: 11012019-0010	01-00-2200		194.10
		Expected Check Run: 12/04/2019		194.10	194.10
12/04/2019	AP	PRINTWORLD	Invoice: 103507 Ref#: 16047(DOOR NOTICES FOR W&S DEPT.)		
AP Trx #: 8931					
		DOOR NOTICES FOR W&S DEPT.	31-70-4210	96.25	
		DOOR NOTICES FOR W&S DEPT.	31-75-4210	96.25	
		Vnd: 0218 Invoice: 103507	31-00-2200		192.50
		Expected Check Run: 12/04/2019		192.50	192.50
12/04/2019	AP	QUILL CORPORATION	Invoice: 2696705 Ref#: 16048(VARIOUS OFFICE SUPPLIES & HP INK FOR WWT)		
AP Trx #: 8932					
		COPY PAPER, ELEC.CLEANER,PENS	01-50-4300	202.87	
		HP INK FOR WWTP (ALL COLORS XL)	31-75-4300	113.99	
		Vnd: 0219 Invoice: 2696705	01-00-2200		202.87
		Vnd: 0219 Invoice: 2696705	31-00-2200		113.99
		Expected Check Run: 12/04/2019		316.86	316.86

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/04/2019	AP	ROCKFORD BUSINESS SYSTEMS Invoice: 14865 Ref#: 16049(COPY MACHINE MAINTENANCE 8/2019-10/2019)			
AP Trx #: 8933		COPY MACHINE MAINTENANCE 8/2019-10/2019	01-50-4214	265.02	
		Vnd: 0220 Invoice: 14865	01-00-2200		265.02
		Expected Check Run: 12/04/2019		265.02	265.02
12/04/2019	AP	SULLIVAN'S FOOD Invoice: 242-001 Ref#: 16113(SUGAR PACKETS FOR TREE LIGHTING@VET.MEM.)			
AP Trx #: 8934		SUGAR PACKETS FOR TREE LIGHTING@VM.PARK	01-52-4224	3.55	
		Vnd: MISC Invoice: 242-001	01-00-2200		3.55
		Expected Check Run: 12/04/2019		3.55	3.55
12/04/2019	AP	UNIVERSITY OF WISCONSIN-MADISON Invoice: 10302019 Ref#: 16109(LUNCH @COLISEUM-PWD CLASS)			
AP Trx #: 8935		LUNCH @COLISEUM-PWD CLASS	01-53-4207	16.27	
		Vnd: 0455 Invoice: 10302019	01-00-2200		16.27
		Expected Check Run: 12/04/2019		16.27	16.27
12/04/2019	AP	UNIVERSITY OF WISCONSIN-MADISON Invoice: UWEX REG.11252019 Ref#: 16116(PWD UW CLASS-TRAINING)			
AP Trx #: 8936		PWD UW CLASS-TRAINING	01-53-4207	75.00	
		Vnd: 0455 Invoice: UWEX REG.11252019	01-00-2200		75.00
		Expected Check Run: 12/04/2019		75.00	75.00
12/04/2019	AP	VILLAGE OF MACHESNEY PARK Invoice: 112719 Ref#: 16138(LIFT STATION FOR FUTURE USE@WASHINGTON/S)			
AP Trx #: 8937		LIFT STATION FOR FUTURE USE@WASHINGTON/S	31-75-4411	7,000.00	
		Vnd: MISC Invoice: 112719	31-00-2200		7,000.00
		Expected Check Run: 12/04/2019		7,000.00	7,000.00
12/04/2019	AP	WALMART Invoice: 3597-10292019 Ref#: 16108(EMPLOYEE (2019 YEARLY) LUNCHEON)			
AP Trx #: 8938		EMPLOYEE (2019 YEARLY) LUNCHEON	01-50-4500	10.75	
		Vnd: 0433 Invoice: 3597-10292019	01-00-2200		10.75
		Expected Check Run: 12/04/2019		10.75	10.75

Post Date	Journal	Description	GL Number	DR Amount	CR Am
12/04/2019	AP	WEX BANK - MARATHON FLEET CARD	Invoice: 62377933 Ref#: 16050(PUBLIC WORKS FUEL NOV.2019)		
AP Trx #: 8939					
		PUBLIC WORKS FUEL NOV.2019	01-53-4303	1,929.44	
		Vnd: 0429 Invoice: 62377933	01-00-2200		1,929.44
		Expected Check Run: 12/04/2019		1,929.44	1,929.44
				45,570.26	45,570.26

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	01-00-2200	13,744.87
ACCOUNTS PAYABLE	31-00-2200	31,717.15
	TOTAL INCREASE IN PAYABLE:	45,462.02

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	AREA MECHANICAL Invoice: W19708 Ref#: 16127(GEOTHERMAL PUMP#1/REPLACEMENT-REPAIR@VH)			
AP Trx #: 8967					
		GEOTHERMAL PUMP#1/REPLACEMENT-REPAIR@VH	01-50-4301	1,216.53	
		Vnd: 0485 Invoice: W19708	01-00-2200		1,216.53
		Expected Check Run: 12/18/2019			
				1,216.53	1,216.53
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52527 Ref#: 16054(PLAN REVIEW 202 STARFIRE RD P#2019-173)			
AP Trx #: 8968					
		PLAN REVIEW 202 STARFIRE RD P#2019-173	01-50-4215	225.00	
		Vnd: 0356 Invoice: 52527	01-00-2200		225.00
		Expected Check Run: 12/18/2019			
				225.00	225.00
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 12004 Ref#: 16055(BLDG-REVIEW & CODE INSPECTIONS OCT.2019)			
AP Trx #: 8969					
		BLDG-REVIEW INSPECTIONS OCT2019	01-50-4215	4,515.00	
		CODE INSPECTIONS OCT2019	01-50-4216	1,668.55	
		Vnd: 0356 Invoice: 12004	01-00-2200		6,183.55
		Expected Check Run: 12/18/2019			
				6,183.55	6,183.55
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52660 Ref#: 16082(PLAN REVIEW@ 4095 SCARLETT OAK DR P#2019)			
AP Trx #: 8970					
		PLAN REVIEW@409 SCARLETT OAK P#2019-184	01-50-4215	275.00	
		Vnd: 0356 Invoice: 52660	01-00-2200		275.00
		Expected Check Run: 12/18/2019			
				275.00	275.00
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52656 Ref#: 16083(PLAN REVIEW@374 MAPLE LEAF LN P#2019-181)			
AP Trx #: 8971					
		PLAN REVIEW@374 MAPLE LEAF LN P#2019-181	01-50-4215	275.00	
		Vnd: 0356 Invoice: 52656	01-00-2200		275.00
		Expected Check Run: 12/18/2019			
				275.00	275.00
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52654 Ref#: 16084(PLAN REVIEW@382 MAPLE LEAF LN P#2019-182)			
AP Trx #: 8972					
		PLAN REVIEW@382 MAPLE LEAF LN P#2019-182	01-50-4215	275.00	
		Vnd: 0356 Invoice: 52654	01-00-2200		275.00
		Expected Check Run: 12/18/2019			
				275.00	275.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52655 Ref#: 16085(PLAN REVIEW@378 MAPLE LEAF LN P#2019-182)			
AP Trx #: 8973		PLAN REVIEW@378 MAPLE LEAF LN P#2019-182	01-50-4215	275.00	
		Vnd: 0356 Invoice: 52655	01-00-2200		275.00
		Expected Check Run: 12/18/2019		275.00	275.00
12/18/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 52688 Ref#: 16133(PLAN REVIEW 456 STONEHOLLOW DR.P#2019-18)			
AP Trx #: 8974		PLAN REVIEW 456 STONEHOLLOWDR.P#2019-185	01-50-4215	225.00	
		Vnd: 0356 Invoice: 52688	01-00-2200		225.00
		Expected Check Run: 12/18/2019		225.00	225.00
12/18/2019	AP	BANDT COMMUNICATIONS, INC. Invoice: 20191107012 Ref#: 16086(ANTENNA/COAX CABLE REPLACEMENT/REPAIR:			
AP Trx #: 8975		ANTENNA/COAX CABLE REPLACEMENT/REPAIRS	01-53-4226	1,030.57	
		Vnd: 0509 Invoice: 20191107012	01-00-2200		1,030.57
		Expected Check Run: 12/18/2019		1,030.57	1,030.57
12/18/2019	AP	BATTERIES PLUS OF ROCKFORD, INC Invoice: P21147055 Ref#: 16056(FLASHING BEACON BATTERIES X3)			
AP Trx #: 8976		FLASHING BEACON BATTERIES X3	01-53-4301	173.85	
		Vnd: 0035 Invoice: P21147055	01-00-2200		173.85
		Expected Check Run: 12/18/2019		173.85	173.85
12/18/2019	AP	BLAIN'S FARM & FLEET Invoice: 3385 Ref#: 16057(AIR BRAKE ANTI-FREEZE X2)			
AP Trx #: 8977		AIR BRAKE ANTI-FREEZE X2	01-53-4226	4.79	
		Vnd: 0361 Invoice: 3385	01-00-2200		4.79
		Expected Check Run: 12/18/2019		4.79	4.79
12/18/2019	AP	BLAIN'S FARM & FLEET Invoice: 4448 Ref#: 16058(COVERALL LIGHTS X3, 3PK -120 GRIT SANDP)			
AP Trx #: 8978		COVERALL LIGHTS X3, 3PK -SANDPAPER	01-53-4301	22.66	
		Vnd: 0361 Invoice: 4448	01-00-2200		22.66
		Expected Check Run: 12/18/2019		22.66	22.66

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	BLAKE OIL COMPANY	Invoice: 401504 Ref#: 16087(SHOP DIESEL 130GAL. 11/16/19)		
AP Trx #: 8979					
		SHOP DIESEL 130GAL. 11/16/19	01-53-4303	295.78	
		Vnd: 0049 Invoice: 401504	01-00-2200		295.78
		Expected Check Run: 12/18/2019		295.78	295.78
12/18/2019	AP	BOONE COUNTY HIGHWAY FUND	Invoice: 4002 - BCH Ref#: 16089(LABOR FOR 2019 PAINT STRIPING)		
AP Trx #: 8980					
		LABOR FOR 2019 PAINT STRIPING	01-53-4228	131.79	
		Vnd: 0039 Invoice: 4002 - BCH	01-00-2200		131.79
		Expected Check Run: 12/18/2019		131.79	131.79
12/18/2019	AP	BOONE COUNTY MOTOR FUEL TAX FUND	Invoice: 4002 - BCMFT Ref#: 16088(STRIPING PAINT & REFLECTIVE BEADS)		
AP Trx #: 8981					
		30 GAL. YELLOW STRIPING PAINT	20-00-4302	234.90	
		40 GAL. WHITE STRIPING PAINT	20-00-4302	328.00	
		1750 POUNDS REFLECTORIZED BEADS	20-00-4302	607.25	
		Vnd: 0040 Invoice: 4002 - BCMFT	20-00-2200		1,170.15
		Expected Check Run: 12/18/2019		1,170.15	1,170.15
12/18/2019	AP	BOONE COUNTY SHOPPER	Invoice: 79938 Ref#: 16131(4X8 COLOR AD XMAS TREE LIGHTING EVENT NO)		
AP Trx #: 8982					
		4X8 COLOR AD XMAS TREE LIGHTING 2019	01-50-4209	460.80	
		Vnd: 0041 Invoice: 79938	01-00-2200		460.80
		Expected Check Run: 12/18/2019		460.80	460.80
12/18/2019	AP	CERONI PIPING COMPANY	Invoice: 42272 Ref#: 16059(ANNUAL BACKFLOW INSPECTION&REPAIR@SWWTP)		
AP Trx #: 8983					
		BACKFLOW INSPECTION@SWWTP	31-75-4240	150.00	
		RPZ BACKFLOW REPAIRS	31-75-4301	857.00	
		Vnd: 0065 Invoice: 42272	31-00-2200		1,007.00
		Expected Check Run: 12/18/2019		1,007.00	1,007.00
12/18/2019	AP	CINTAS CORPORATION #355	Invoice: 4034424808 Ref#: 16060(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 8984					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 NOV2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 NOV2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4034424808	01-00-2200		37.26
		Expected Check Run: 12/18/2019		37.26	37.26

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	CINTAS CORPORATION #355 Invoice: 4035023567 Ref#: 16061(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8985		SOAP,SANI-CLIPS,FLOORMAT WK#2 NOV2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#2 NOV2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4035023567	01-00-2200		37.26
		Expected Check Run: 12/18/2019		37.26	37.26
12/18/2019	AP	CINTAS CORPORATION #355 Invoice: 4035552084 Ref#: 16062(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8986		SOAP,SANI-CLIPS,FLOORMAT WK#3 NOV2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#3 NOV2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4035552084	01-00-2200		37.26
		Expected Check Run: 12/18/2019		37.26	37.26
12/18/2019	AP	CINTAS CORPORATION #355 Invoice: 4036132717 Ref#: 16124(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 8987		SOAP,SANI-CLIPS,FLOORMAT WK#4 NOV2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#4 NOV2019	01-53-4107	24.66	
		Vnd: 0098 Invoice: 4036132717	01-00-2200		37.26
		Expected Check Run: 12/18/2019		37.26	37.26
12/18/2019	AP	CITY OF BELVIDERE Invoice: 11-2019 Ref#: 16125(PLANNING & ZONING SERVICES NOV2019)			
AP Trx #: 8988		PLANNING & ZONING SERVICES NOV2019	01-50-4237	70.00	
		Vnd: 0079 Invoice: 11-2019	01-00-2200		70.00
		Expected Check Run: 12/18/2019		70.00	70.00
12/18/2019	AP	COMPASS MINERALS Invoice: 539407 Ref#: 16090(HWY SALT QTY 92.53 11/22/19)			
AP Trx #: 8989		HWY SALT QTY 92.53 11/22/19	01-53-4304	9,044.81	
		Vnd: 0385 Invoice: 539407	01-00-2200		9,044.81
		Expected Check Run: 12/18/2019		9,044.81	9,044.81
12/18/2019	AP	CORE & MAIN LP Invoice: L474756 Ref#: 16063(SANITARY SEWER MANHOLE STOCK & PICK-HOOK)			
AP Trx #: 8990		SANITARY SEWER MANHOLE STOCK & PICK-HOOK	31-75-4302	359.98	
		Vnd: 0347 Invoice: L474756	31-00-2200		359.98
		Expected Check Run: 12/18/2019		359.98	359.98

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	CORE & MAIN LP	Invoice: L509280 Ref#: 16064(MARKING FLAG WIRE "WATER" QTY300')		
AP Trx #: 8991		MARKING FLAG WIRE "WATER" QTY300'	31-70-4301	60.00	
		Vnd: 0347 Invoice: L509280	31-00-2200		60.00
		Expected Check Run: 12/18/2019		60.00	60.00
12/18/2019	AP	CORE & MAIN LP	Invoice: L539478 Ref#: 16091(26" MANHOLE HOOK & 100' "SEWER" MARKING)		
AP Trx #: 8992		26" MANHOLE HOOK	31-75-4302	61.40	
		100' OF "SEWER" MARKING WIRE	31-75-4301	20.00	
		Vnd: 0347 Invoice: L539478	31-00-2200		81.40
		Expected Check Run: 12/18/2019		81.40	81.40
12/18/2019	AP	CORE & MAIN LP	Invoice: L479456 Ref#: 16092(WATER MAIN CAP #CULFL107W)		
AP Trx #: 8993		WATER MAIN CAP #CULFL107W	31-70-4301	30.00	
		Vnd: 0347 Invoice: L479456	31-00-2200		30.00
		Expected Check Run: 12/18/2019		30.00	30.00
12/18/2019	AP	DECKER 24HR TRUCK & TRAILER REPAIR	Invoice: INV-28541 Ref#: 16065(05-2' INT'L FUEL PRESSURE PARTS&LABOR)		
AP Trx #: 8994		05-2' INT'L FUEL PRESSURE PARTS&LABOR	01-53-4226	274.55	
		Vnd: 0358 Invoice: INV-28541	01-00-2200		274.55
		Expected Check Run: 12/18/2019		274.55	274.55
12/18/2019	AP	HARDY PRO-AIR SYSTEMS & SERVICE	Invoice: 28455 Ref#: 16093(EURUS ZZ4M BLOWER REPAIR SN#ZZ01945U RMA)		
AP Trx #: 8995		EURUS ZZ4M BLOWER REPAIR SN#ZZ01945U	31-75-4301	499.00	
		Vnd: 0447 Invoice: 28455	31-00-2200		499.00
		Expected Check Run: 12/18/2019		499.00	499.00
12/18/2019	AP	HAWKINS, INC.	Invoice: 4610275 Ref#: 16066(ALUMINUM SULFATE @WWTP 1980 GAL.)		
AP Trx #: 8996		ALUMINUM SULFATE @WWTP 1980 GAL.	31-75-4305	2,737.30	
		Vnd: 0109 Invoice: 4610275	31-00-2200		2,737.30
		Expected Check Run: 12/18/2019		2,737.30	2,737.30

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	HIRE TRACI II LLC Invoice: 3359 Ref#: 16126(CUSTODIAL SERVICES NOV.2019 2 HALF & 3)			
AP Trx #: 8997					
		CUSTODIAL SERVICES NOV2019 / 5 WKS	01-50-4219	465.00	
		Vnd: 0384 Invoice: 3359	01-00-2200		465.00
		Expected Check Run: 12/18/2019		465.00	465.00
12/18/2019	AP	HOME DEPOT CREDIT SERVICES Invoice: 3520516 Ref#: 16067(HUSKY 30GAL. ELEC. AIR COMPRESSOR FOR BA)			
AP Trx #: 8998					
		HUSKY 30GAL.ELEC.AIR COMPRESSOR@SWWTP BU	31-75-4302	299.00	
		INSULATION FOR AIR LINES @SWWTP	31-75-4302	45.90	
		Vnd: 0364 Invoice: 3520516	31-00-2200		344.90
		Expected Check Run: 12/18/2019		344.90	344.90
12/18/2019	AP	HOME DEPOT CREDIT SERVICES Invoice: 9524522 Ref#: 16106(SOLAR PANEL@VET.MEM.PARK FLAG POLE LIGHT)			
AP Trx #: 8999					
		SOLAR PANEL@VET.MEM.PARK FLAG POLE LIGHT	01-52-4304	49.97	
		Vnd: 0364 Invoice: 9524522	01-00-2200		49.97
		Expected Check Run: 12/18/2019		49.97	49.97
12/18/2019	AP	ILLINOIS MUNICIPAL LEAGUE Invoice: IML 2020 MEM.DUES Ref#: 16068(2020 IML MEMBERSHIP DUES)			
AP Trx #: 9000					
		2020 IML MEMBERSHIP DUES	01-50-4217	675.00	
		Vnd: 0330 Invoice: IML 2020 MEM.DUES	01-00-2200		675.00
		Expected Check Run: 12/18/2019		675.00	675.00
12/18/2019	AP	LAKESIDE INTERNATIONAL, LLC Invoice: 7156916P Ref#: 16069(05-2' INT'L FUEL REGULATOR)			
AP Trx #: 9001					
		05-2' INT'L FUEL REGULATOR	01-53-4226	64.19	
		Vnd: 0152 Invoice: 7156916P	01-00-2200		64.19
		Expected Check Run: 12/18/2019		64.19	64.19
12/18/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES Invoice: 327708 Ref#: 16094(LIFT RENTAL W/50' BUCKET)			
AP Trx #: 9002					
		LIFT RENTAL W/50' BUCKET	01-53-4228	600.00	
		Vnd: 0151 Invoice: 327708	01-00-2200		600.00
		Expected Check Run: 12/18/2019		600.00	600.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES Invoice: 327883 Ref#: 16095(CHIPPER RENTAL & SHARPEN CHAINS (15))			
AP Trx #: 9003		12" CHIPPER SHREDDER RENTAL	01-53-4228	250.00	
		SHARPEN (15) CHAINS	01-53-4301	119.50	
		Vnd: 0151 Invoice: 327883	01-00-2200		369.50
		Expected Check Run: 12/18/2019		369.50	369.50
12/18/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES Invoice: 328387 Ref#: 16135(12" CHIPPER SHREDDER RENTAL 11/26/19)			
AP Trx #: 9004		12" CHIPPER SHREDDER RENTAL 11/26/19	01-53-4228	318.50	
		Vnd: 0151 Invoice: 328387	01-00-2200		318.50
		Expected Check Run: 12/18/2019		318.50	318.50
12/18/2019	AP	MCGILVRA ELECTRIC INC Invoice: 53214 Ref#: 16070(REPAIR OAKLAWN L/S: TERMINAL BLOCKS)			
AP Trx #: 9005		REPAIR OAKLAWN L/S: TERMINAL BLOCKS	31-75-4301	270.00	
		Vnd: 0160 Invoice: 53214	31-00-2200		270.00
		Expected Check Run: 12/18/2019		270.00	270.00
12/18/2019	AP	MCGILVRA ELECTRIC INC Invoice: 53237 Ref#: 16128(TERMINAL BLOCK REPLACEMENT@OAKLAWN L/S)			
AP Trx #: 9006		TERMINAL BLOCK REPLACEMENT@OAKLAWN L/S	31-75-4301	1,055.00	
		Vnd: 0160 Invoice: 53237	31-00-2200		1,055.00
		Expected Check Run: 12/18/2019		1,055.00	1,055.00
12/18/2019	AP	MCGILVRA ELECTRIC INC Invoice: 52192 Ref#: 16129(PHOTOCELL&OUTLET ON STATE ST. POLE FOR X)			
AP Trx #: 9007		PHOTOCELL&OUTLET@ STATE ST.POLE- DECOR	01-52-4304	634.98	
		Vnd: 0160 Invoice: 52192	01-00-2200		634.98
		Expected Check Run: 12/18/2019		634.98	634.98
12/18/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701790 Ref#: 16118(OLSON WOODS SUB. REVIEW SERVICES OCT.201)			
AP Trx #: 9008		OLSON WOODS SUB. REVIEW SERVICES OCT2019	01-50-4212	3,128.41	
		Vnd: 0159 Invoice: 0701790	01-00-2200		3,128.41
		Expected Check Run: 12/18/2019		3,128.41	3,128.41

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701805 Ref#: 16119(ENGINEERING AS NEEDED OCT2019)		
AP Trx #: 9009		ENGINEERING AS NEEDED OCT2019	01-50-4212	4,223.20	
		Vnd: 0159 Invoice: 0701805	01-00-2200		4,223.20
		Expected Check Run: 12/18/2019		4,223.20	4,223.20
12/18/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701806 Ref#: 16120(MFT PAVEMENT MAINTENANCE OCT2019)		
AP Trx #: 9010		MFT PAVEMENT MAINTENANCE OCT2019	20-00-4232	432.90	
		Vnd: 0159 Invoice: 0701806	20-00-2200		432.90
		Expected Check Run: 12/18/2019		432.90	432.90
12/18/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701808 Ref#: 16121(IL RT173 WATERMAIN IMPROVEMENTS OCT2019)		
AP Trx #: 9011		IL RT173 WATERMAIN IMPROVEMENTS OCT2019	01-50-4212	369.60	
		Vnd: 0159 Invoice: 0701808	01-00-2200		369.60
		Expected Check Run: 12/18/2019		369.60	369.60
12/18/2019	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0701809 Ref#: 16122(PHASE 1 SANITARY SEWER OCT2019)		
AP Trx #: 9012		PHASE 1 SANITARY SEWER OCT2019	01-50-4212	343.84	
		Vnd: 0159 Invoice: 0701809	01-00-2200		343.84
		Expected Check Run: 12/18/2019		343.84	343.84
12/18/2019	AP	MENARDS	Invoice: 26396 Ref#: 16071(INSULATION AIR LINES @SWWTP)		
AP Trx #: 9013		INSULATION AIR LINES @SWWTP	31-75-4302	3.98	
		Vnd: 0165 Invoice: 26396	31-00-2200		3.98
		Expected Check Run: 12/18/2019		3.98	3.98
12/18/2019	AP	MENARDS	Invoice: 26593 Ref#: 16072(SHOP SUPPLIES, LOCATOR PAINT, TREE LIGHT)		
AP Trx #: 9014		SHOP SUPPLIES:TOOL HOLDER,VARIOUS TIES	01-53-4301	61.94	
		LOCATOR PAINT FOR WATER	31-70-4302	112.56	
		TREE LIGHTING: POLY WRAP FOR PAVILLION	01-52-4224	72.38	
		Vnd: 0165 Invoice: 26593	01-00-2200		134.32
		Vnd: 0165 Invoice: 26593	31-00-2200		112.56
		Expected Check Run: 12/18/2019		246.88	246.88

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	MENARDS	Invoice: 26616 Ref#: 16073(CREDIT FOR RETURN TOOL HOLDERS ORG.INV.2)		
AP Trx #: 9015		CREDIT FOR RETURN TOOL HOLDERS ORG26593	01-53-4301		29.94
		Vnd: 0165 Invoice: 26616	01-00-2200	29.94	
		Expected Check Run: 12/18/2019		29.94	29.94
12/18/2019	AP	MENARDS	Invoice: 27113 Ref#: 16074(XMAS TREE LIGHTS 3 70CT MULTI-REELS)		
AP Trx #: 9016		XMAS TREE LIGHTS 3 70CT MULTI-REELS	01-52-4224	50.97	
		Vnd: 0165 Invoice: 27113	01-00-2200		50.97
		Expected Check Run: 12/18/2019		50.97	50.97
12/18/2019	AP	MENARDS	Invoice: 27112 Ref#: 16075(XMAS TREE LIGHTS 12 WW REELS)		
AP Trx #: 9017		XMAS TREE LIGHTS 12 WW REELS	01-52-4224	203.88	
		Vnd: 0165 Invoice: 27112	01-00-2200		203.88
		Expected Check Run: 12/18/2019		203.88	203.88
12/18/2019	AP	MENARDS	Invoice: 27490 Ref#: 16096(AIR FITTINGS & PIPE@SWWTP FOR PRESSURE M)		
AP Trx #: 9018		PRESS.MONITOR AIR FITTINGS & PIPE@SWWTP	31-70-4301	73.78	
		Vnd: 0165 Invoice: 27490	31-00-2200		73.78
		Expected Check Run: 12/18/2019		73.78	73.78
12/18/2019	AP	MENARDS	Invoice: 27464 Ref#: 16136(PARTS FOR TEST METER BENCH)		
AP Trx #: 9019		PARTS FOR TEST METER BENCH	31-70-4302	39.12	
		Vnd: 0165 Invoice: 27464	31-00-2200		39.12
		Expected Check Run: 12/18/2019		39.12	39.12
12/18/2019	AP	O'REILLY AUTO PARTS	Invoice: 4384-39313165 Ref#: 16097(BATTERY W/CORE CHARGE SSB 24DCM)		
AP Trx #: 9020		BATTERY W/CORE CHARGE SSB 24DCM	01-53-4226	101.08	
		Vnd: 0318 Invoice: 4384-39313165	01-00-2200		101.08
		Expected Check Run: 12/18/2019		101.08	101.08

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	O'REILLY AUTO PARTS	Invoice: 4384-393286 CR Ref#: 16098(RETURN BATTERY W/CORE CHARGE SSB 24		
AP Trx #: 9021		RETURN BATTERY W/CORE CHARGE SSB 24DCM	01-53-4226		101.08
		Vnd: 0318 Invoice: 4384-393286 CR	01-00-2200	101.08	
		Expected Check Run: 12/18/2019		101.08	101.08
12/18/2019	AP	P.C. TECH 2 U	Invoice: 8065 Ref#: 16076(ONSITE SERVICE: RECORDER REPAIR)		
AP Trx #: 9022		ONSITE SERVICE: RECORDER REPAIR	01-50-4214	160.00	
		Vnd: 0489 Invoice: 8065	01-00-2200		160.00
		Expected Check Run: 12/18/2019		160.00	160.00
12/18/2019	AP	P.C. TECH 2 U	Invoice: 8104 Ref#: 16077(ONSITE SERVICE: RECORDER TROUBLE SHOOT)		
AP Trx #: 9023		ONSITE SERVICE: RECORDER TROUBLE SHOOT	01-50-4214	80.00	
		Vnd: 0489 Invoice: 8104	01-00-2200		80.00
		Expected Check Run: 12/18/2019		80.00	80.00
12/18/2019	AP	R.P. LUMBER COMPANY, INC.	Invoice: 1911-201920 Ref#: 16099(PICNIC TABLE LUMBER@VET.MEM.PARK)		
AP Trx #: 9024		PICNIC TABLE LUMBER@VET.MEM.PARK	01-52-4304	100.00	
		Vnd: 0506 Invoice: 1911-201920	01-00-2200		100.00
		Expected Check Run: 12/18/2019		100.00	100.00
12/18/2019	AP	SCOTT'S RV, TRUCK & AUTO REPAIR	Invoice: 62949 Ref#: 16100(05' INT'L REAPIR; BRAKE CLEAN, HYDRAULIC)		
AP Trx #: 9025		05' INT'L REAPIR;HYDRAULICS-BRAKECLEAN	01-53-4229	180.46	
		Vnd: 0245 Invoice: 62949	01-00-2200		180.46
		Expected Check Run: 12/18/2019		180.46	180.46
12/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0011-4379 Ref#: 16139(201 S. STATE ST. ENOS LITG. NOV20		
AP Trx #: 9026		201 S. STATE ST. ENOS LITG. NOV2019	01-50-4213	66.70	
		Vnd: 0319 Invoice: 450002.0011-4379	01-00-2200		66.70
		Expected Check Run: 12/18/2019		66.70	66.70

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0000-4377 Ref#: 16140(LEGAL SERVICES: GENERAL NOV2019)		
AP Trx #: 9027		LEGAL SERVICES: GENERAL NOV2019	01-50-4213	4,763.60	
		Vnd: 0319 Invoice: 450002.0000-4377	01-00-2200		4,763.60
		Expected Check Run: 12/18/2019		4,763.60	4,763.60
12/18/2019	AP	SSR COMMERCIAL SNOW REMOVAL, LLC.	Invoice: 001-11/19/19 Ref#: 16134(CONTRACT SNOW & ICE REMOVAL NOV2019)		
AP Trx #: 9028		CONTRACT SNOW & ICE REMOVAL NOV2019	01-53-4233	1,465.00	
		Vnd: 0376 Invoice: 001-11/19/19	01-00-2200		1,465.00
		Expected Check Run: 12/18/2019		1,465.00	1,465.00
12/18/2019	AP	STENSTROM EXCAVATION & BLACKTOP	Invoice: 5925.1 Ref#: 16142(STREET PAVING&STORM SEWER@PRAIRIE KNOLL,)		
AP Trx #: 9029		STREET PAVING&STORM SEWER@PRAIRIE GREEN	01-53-4408	5,001.13	
		STREET PAVING&STORM SEWER@PRAIRIE GREEN	01-53-4409	5,001.12	
		Vnd: 0281 Invoice: 5925.1	01-00-2200		10,002.25
		Expected Check Run: 12/18/2019		10,002.25	10,002.25
12/18/2019	AP	TEST INC.	Invoice: 19100851 Ref#: 16078(VARIOUS IEPA TESTING SOLIDS X13)		
AP Trx #: 9030		VARIOUS IEPA TESTING SOLIDS X13	31-75-4310	268.00	
		Vnd: 0355 Invoice: 19100851	31-00-2200		268.00
		Expected Check Run: 12/18/2019		268.00	268.00
12/18/2019	AP	TEST INC.	Invoice: 191100474 Ref#: 16101(IEPA COLIFORM TESTING X2@WEST)		
AP Trx #: 9031		IEPA COLIFORM TESTING X2@WEST	31-70-4310	24.00	
		Vnd: 0355 Invoice: 191100474	31-00-2200		24.00
		Expected Check Run: 12/18/2019		24.00	24.00
12/18/2019	AP	TEST INC.	Invoice: 191100472 Ref#: 16102(IEPA COLIFORM TESTING X4@SOUTH)		
AP Trx #: 9032		IEPA COLIFORM TESTING X4@SOUTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 191100472	31-00-2200		48.00
		Expected Check Run: 12/18/2019		48.00	48.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
12/18/2019	AP	TEST INC. Invoice: 191100473 Ref#: 16103(IEPA COLIFORM TESTING X4@NORTH)			
AP Trx #: 9033					
		IEPA COLIFORM TESTING X4@NORTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 191100473	31-00-2200		48.00
		Expected Check Run: 12/18/2019		48.00	48.00
12/18/2019	AP	TEST INC. Invoice: 191000947 Ref#: 16130(IEPA TESTING X1-CARBON TETRACHLORIDE 11/			
AP Trx #: 9034					
		IEPA TESTING X1-CARBON TETRACHLORIDE	31-75-4310	127.00	
		Vnd: 0355 Invoice: 191000947	31-00-2200		127.00
		Expected Check Run: 12/18/2019		127.00	127.00
12/18/2019	AP	UNITED SANITATION SERVICES, INC. Invoice: 43926 Ref#: 16104(PORTA POTTY @VET.MEM.PARK NOV.2019 (LAST)			
AP Trx #: 9035					
		PORTA POTTY @VET.MEM.PARK NOV2019(LAST1)	01-52-4304	150.00	
		Vnd: 0333 Invoice: 43926	01-00-2200		150.00
		Expected Check Run: 12/18/2019		150.00	150.00
12/18/2019	AP	VORTEX TECHNOLOGIES INC Invoice: 6118 Ref#: 16105(ONSITE INFLUENT CALIBRATION@5 LOCATIONS)			
AP Trx #: 9036					
		ONSITE INFLUENT CALIBRATION@5 LOCATIONS	31-75-4301	2,125.00	
		Vnd: 0265 Invoice: 6118	31-00-2200		2,125.00
		Expected Check Run: 12/18/2019		2,125.00	2,125.00
12/18/2019	AP	ZOOS ARE US, INC. Invoice: 1980 Ref#: 16052(PETTING ZOO FOR 6/13/2020 EVENT)			
AP Trx #: 9037					
		PETTING ZOO FOR 6/13/2020 EVENT	01-00-1500	679.50	
		Vnd: 0511 Invoice: 1980	01-00-2200		679.50
		Expected Check Run: 12/18/2019		679.50	679.50
				61,036.76	61,036.76

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	01-00-2200	49,857.65
MFT ACCOUNTS PAYABLE	20-00-2200	1,603.05
ACCOUNTS PAYABLE	31-00-2200	9,314.02
	TOTAL INCREASE IN PAYABLE:	60,774.72

VILLAGE OF POPLAR GROVE

ORDINANCE NO. 2019-48

AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE GENERAL CORPORATE, LIABILITY INSURANCE, SOCIAL SECURITY, AND AUDIT PURPOSES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2019 AND ENDING ON APRIL 30, 2020 FOR THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

WHEREAS, the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois on the 17th day of April 2019, pass an Appropriation Ordinance for said Village for the fiscal year beginning May 1, 2019 and ending April 30, 2020, and thereafter caused said Appropriation Ordinance to be duly published in accordance with the statute in such case made and provided that said Ordinance is now on file and recorded in the records of said Village;

WHEREAS, more than (10) days have elapsed since the publication of said original Appropriation Ordinance.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Boone County Illinois, as follows:

Section 1. There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois as the same is assessed and equalized for state and county purposes, the total sum of $223,370 for the purpose of defraying all the necessary expenses and liabilities of said Village for general corporate purposes for the GENERAL CORPORATE FUND, for said fiscal year and to be known as a tax for general corporate purposes as follows:

General Corporate Fund

ADMINISTRATIVE DEPT		***AMOUNT BUDGETED***	***AMOUNT LEVIED***
Personnel		$ 268,333.00	
Contractual Services		$ 436,714.00	
Commodities		$ 18,050.00	
Debt Services		$ 22,887.00	
	Total Administrative Department	$ 745,984.00	
POLICE PROTECTION DEPARTMENT		***AMOUNT BUDGETED***	
Contractual Services		$ 10,000.00	
	Total Police Protection Department	$ 10,000.00	
PARK DEPARTMENT		***AMOUNT BUDGETED***	
Personnel		$ 77,367.00	
Contractual Services		$ 36,700.00	
Commodities		$ 26,000.00	
Capital Outlay		$ 6,000.00	
	Total Park Department	$ 146,067.00	
STREET DEPARTMENT		***AMOUNT BUDGETED***	
Personnel		$ 55,837.00	
Contractual Services		$ 153,950.00	
Commodities		$ 108,500.00	
Capital Outlay		$ 20,000.00	
	Total Street Department	$ 338,287.00	
VILLAGE CLERK DEPARTMENT		***AMOUNT BUDGETED***	
Personnel		$ 20,969.00	
Contractual Services		$ 47,815.00	
Commodities		$ -	
Capital		$ -	
	Total Village Clerk Department	$ 68,784.00	
	Total General Corporate	$ 1,309,122.00	$ 223,370.00

TOTAL GENERAL CORPORATE LEVY

Making the amount by taxation and levied on all taxable property within said Village for the aforesaid purposes of general corporate levy the sum of: **$ 223,370.00**

SECTION 2 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Liability Insurance as set forth as follows:

LIABILITY INSURANCE LEVY

		AMOUNT BUDGETED		***AMOUNT LEVIED***
Liability Insurance	$	50,000.00		
Total for Liability Insurance	$	50,000.00	$	21,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of liability insurance levy the sum of: **$ 21,000.00**

SECTION 3 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Audit as set forth as follows:

AUDIT LEVY

		AMOUNT BUDGETED		***AMOUNT LEVIED***
Auditing	$	20,000.00		
Total for Auditing	$	20,000.00	$	15,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Auditing levy the sum of: **$ 15,000.00**

SECTION 4 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Social Security as set forth as follows:

SOCIAL SECURITY LEVY

		AMOUNT BUDGETED		***AMOUNT LEVIED***
Social Security	$	29,070.00		
Total for Social Security	$	29,070.00	$	20,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Social Security levy the sum of: **$ 20,000.00**

SECTION 5:

SUMMARY

OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR **GENERAL CORPORATE** PURPOSES AS SET FORTH IN DETAIL UNDER THE HEADING "TOTAL GENERAL CORPORATE LEVY" AS PROVIDED BY STATUTE IS THE SUM OF.....	**$**	**223,370.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **LIABILITY INSURANCE LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	**$**	**21,000.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **AUDIT LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	**$**	**15,000.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **SOCIAL SECURITY LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	**$**	**20,000.00**
	$	**279,370.00**

Making the aggregate sum of $279,370 raised by taxation and levied on all taxable property in said Village, in order to meet and defray all the necessary expenses and liabilities of the Village as required by statute.

It is hereby directed that the aforesaid sum be raised by taxation in the manner provided by law.

SECTION 6: That said tax so levied and assessed, be collected and enforced in the same manner and by the same officers, as the state and county taxes, and be paid over by the same officers so collecting the same to the Treasurer of the Village of Poplar Grove, County of Boone, Illinois, as provided by law.

SECTION 7: That the Clerk of said Village is hereby directed to forthwith make and file with the County Clerk of Boone County Illinois, a certified copy of this Ordinance, and that the rate percent be ascertained and the tax aforesaid be extended as provided by law.

SECTION 8: That this Ordinance shall be in full force and effect after its approval, passage and publication as provided by law.

SECTION 9: That all ordinances or parts of ordinances in conflict with this Ordinance are repealed insofar as they conflict.

PASSED this _____ day of _____2019

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Owen Costanza, Village President
Village of Poplar Grove

Karri Anderberg, Village Clerk

Carina Boyd

From: Matt Ripplinger <Mripplinger@broadmooragency.com>
Sent: Wednesday, November 27, 2019 7:11 AM
To: Carina Boyd
Cc: Cindy Anderson
Subject: ICRMT Cyber App.pdf
Attachments: ICRMT Cyber App.pdf; ATT00001.txt

+

$1540 annually for $1 million in cyber liability coverage Attached application must be filled out to get this approved by underwriting. If you can get that back to me ASAP, that would be appreciated

Happy Thanksgiving

ACCEPTANCE FORM

Named Insured: Poplar Grove, Village of
Quote Number: R1-1001282-1920-01
Policy Year: DEC 01, 2019 - DEC 01, 2020

Total Annual Premium	**$57,537**
Total Pro-Rated Premium	**$57,537**

Terms and Conditions

___ **The Named Insured can only cancel the Policy at program anniversary and only if 90-day prior written notice of cancellation is given. If required notice is not given, full estimated premium is earned, due and payable.**

- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review
- Per the Membership Agreement, the member must be with the Trust for 12 months prior to withdrawing.
- The following must be received prior to binding:
  - Signed Acceptance Form
  - Intials Cancellation Clause
  - Insured's Contact Information
  - Requested Payment Plan

□ Annual ☒ 50/50 □ 25/6

Acceptance Statement:

Please accept this as a formal confirmation that all terms and conditions, attached scheduled items, and premiums proposed by the Illinois Counties Risk Management Trust are accepted effective 12/01/2019.

Signature of Official

Date

Commercial Insurance

2019-2020

VILLAGE OF POPLAR GROVE

Commercial Agent — Matt Ripplinger
Senior Account Manager — Cindy Anderson

Broadmoor Agency, Inc.
3923 E. State St., Rockford, IL 61108
Office Phone 815-965-6700
Fax 815-965-6703

EMAIL

mripplinger@broadmooragency.com
cindy@broadmooragency.com

ILLINOIS COUNTIES RISK MANAGEMENT TRUST

INSURANCE PROGRAM RENEWAL

Poplar Grove, Village of

PRESENTED BY:

Broadmoor Agency, Inc.

Quote Number:

R1-1001282-1920-01

POLICY YEAR:

DEC 01, 2019 - DEC 01, 2020

Administered by IPMG

ABOUT ICRMT

ICRMT is one of the leading insurance programs in Illinois, providing property, casualty, and workers' compensation coverages for Illinois public entities since 1983. Owned by its members and administered by IPMG, ICRMT provides an integrated approach to risk management, claims administration, and underwriting tailored to fit the needs of your entity.

QUICK FACTS

Size: 333 members

Retention Rate: 98%

Total Premium: $72 million

ICRMT provides broad coverages and the most comprehensive service package specifically designed to protect the entity's exposures and budgetary constraints.

NEW FOR MEMBERS

CYBER LIABILITY

ICRMT's new cyber liability product comes with great resources to assist your entity in protecting itself should a breach occur. With the number of incidents on the rise, your entity should consider what would happen if you were a target. Limits up to $1mil are available.

UNEMPLOYMENT INSURANCE

A new product for members to reduce the high cost of state unemployment taxes that allows employers to take charge of their claims and control their budgets.

Current members have seen an average savings of 20% annually.

PROGRAM MANAGEMENT

Insurance Program Managers Group

ACCOUNT EXECUTIVES

JEFF WEBER
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BOB SPRING
VP of New Business Development
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UNDERWRITING

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KRISTEN TRACY
VP Public Entity Underwriting
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630.485.5970

PROGRAM ADMINISTRATION

JACKIE KING
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630.485.5874

KIM DIEDERICH
ICRMT Account Assistant
Kim.Diederich@ipmg.com
630.485.5863

GREGG PETERSON
President/CEO

RISK MANAGEMENT & LOSS CONTROL SERVICES

ICRMT Risk Management Services consultants deliver a catalog of resources with material expertise in public entity risk management. The staff has field-based experts in clinical medicine, physical therapy, and advanced degree safety experts. ICRMT's risk consultants have a background working in local law enforcement, fire, and emergency medical services.

The RMS consultants work with each entity to facilitate risk mitigation efforts through policy, training and engineering controls. These controls are delivered onsite and through online training options. ICRMT RMS consultants provide policy and training solutions for all lines of coverage with focus on industry and client loss trends and emerging risks.

SERVICES INCLUDED

- Use of Force Training
- Jail Policies and Procedures Audits
- Policy and Procedure Implementation
- Auto/Driving Exposure Evaluation
- Employment Practices Strategies, Education, and Training
- Safety Committee Development
- Hiring and Management Strategies
- Law Enforcement Seminars
- Firefighter/EMS Training
- Regulatory Compliances
- Essential Functions Testing Policy
- Employee Drug Testing Policy
- Background Check Policy
- Supervisors/Leadership Development
- Loss Analysis and Trending
- Slip and Fall Prevention Program
- Supervisory/Personnel Safety Training
- Accident Investigation Training
- Hazard Communication Training
- Blood Borne Pathogens Training

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DEREK MADEIRA
Risk Management Support Specialist
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630.203.5164

CLAIMS MANAGEMENT SERVICES

IPMG Claims Management Services offers a full-service claims team specializing in the public entity sector. IPMG CMS services claims for property, casualty and workers compensation claims.

IPMG CMS has a staff of 39 including 21 seasoned claims professionals with an average claims experience of over ten years. IPMG CMS's leadership team boasts well over 20 years of experience. IPMG CMS's staff specializes in program business, including unique self-insured retention structures.

SERVICES INCLUDED

- Dedicated service adjuster approach, which promotes service continuity and trust
- On-line claim reporting and investigation tool through In-Sight with loss experience access
- On-line claim review and claim report generation
- 24-hour contact on every new claim submission
- Clients are updated on all critical events and participate in all major claims decisions
- Quarterly claim file reviews
- Data analytics to quickly identify potential high cost claims
- Tailor made service plans
- Nurse Case Management

MIKE CASTRO
Senior Vice President
Mike.Castro@ipmg.com
630.485.5895

DONNA FROMM
WC Team Lead
Donna.Fromm@ipmg.com
630.485.5950

SUZANNE SKJERSETH
P&C Team Leader
Suzanne.Skjerseth@ipmg.com
314.293.9723

ICRMT FEATURES AND BENEFITS

Who is an Insured

- An individual while appointed as a director or executive officer
- A volunteer, unpaid worker, leased or temporary worker
- A board member, commissioner, trustee, or council person
- An employee or staff member
- An elected or appointed official or a member of your governing body, board, commission, council or agency of yours
- A partnership or Joint Venture, including a mutual assistance pact, joint powers agreement or similar agreement
- Your Medical Directors in conjunction with the medical facilities covered under this Policy, but only with respect to their administrative duties on your behalf.

Program Highlights

- Property and Casualty Policy is Non-Auditable
- Terrorism Coverage Included
- The ICRMT Trust Agreement contains a Resolution by the Executive Board making the program Non-Assessable
- Specialized Law Enforcement Risk Management Services
- Open Door Legal Consultation
- Tailored Risk Management Services
- Professional Property Appraisals
- Online Claims Reporting
- Crisis Management Assistance
- Enhanced Case Management

This is a summary of coverages provided. Please refer to the full policy for complete coverage, exclusions, and terms & conditions.

COVERAGE SUMMARY: VIOLENT EVENT RESPONSE COVERAGE

COVERAGE

	LIMITS
Violent Event Response Coverage	
o Per Event Limit:	$500,000
o Annual Aggregate Limit:	$500,000

Deductible: $1,000 each occurrence

COVERAGES INCLUDE

- Crisis Investigation
- Personal Crisis Management Event Response Team
- Crisis Communication Support, Media Management, Public Relations
- Temporary Security Measures
- The following Sublimited Coverages:

o Medical Expenses	$25,000
o Counseling Service Expenses	$10,000
o Funeral Service Expenses	$15,000
o Per Event Crisis Team Services	$100,000
o Memorialization Expenses	$250,000

COVERAGE SUMMARY: GENERAL LIABILITY

COVERAGE

	LIMITS
Each Occurrence	$1,000,000
General Annual Aggregate	$3,000,000
Products/Completed Operations Annual Aggregate	$1,000,000
Premises Medical Payments	
Each Person	$5,000
Each Occurrence	$50,000

Deductible: $1,000 each occurrence

Sexual Abuse Liability – Claims Made	
Each Occurrence	$1,000,000
Annual Aggregate	$1,000,000
Retroactive Date: **01/01/2019**	
Innocent Party Defense Coverage Included	

Deductible: $2,500

COVERAGES INCLUDE

- Liquor Liability
- Medical Professional (Excluding Doctors & Dentists)
- Special Events
- Terrorism
- Volunteers
- Non-Auditable
- Herbicides & Pesticides

COVERAGE SUMMARY: AUTO LIABILITY & PHYSICAL DAMAGE

AUTO LIABILITY

	LIMITS
Each Occurrence	$1,000,000
Auto Medical Payments	
Each Person	$5,000
Each Occurrence	$25,000

Deductible: $0 each occurrence

UNINSURED & UNDERINSURED MOTORIST LIABILITY

Each Occurrence	$100,000

Deductible: $0

AUTO PHYSICAL DAMAGE

Total Scheduled Value	$524,003
Total Agreed Value	$0
Number of Vehicles	11

Comprehensive Per Loss Deductible: $1,000
Collision Per Loss Deductible: $1,000
***Or as indicated on the Schedule**

COVERAGES INCLUDE

• Automatic Liability for Newly Acquired Vehicles (Non-Auditable)	Included
• Newly Acquired Automobiles Physical Damage (Non-Auditable)	$500,000
• Hired/Non-Owned Liability	Included
• Hired Auto Physical Damage	Included
• Garagekeepers Legal Liability – per Occurrence	$100,000
• Pollution Caused by Upset/Overturn	Included
• Commandeered Autos	Included
• Loss of Use and Lease Gap Coverage	Included
• Rental Reimbursement	Included

COVERAGE SUMMARY: PUBLIC OFFICIALS LIABILITY

COVERAGE

	LIMITS
Each Occurrence	$1,000,000
Annual Aggregate	$1,000,000
Retroactive Date: **01/01/2019**	
Employment Practice Liability	
Retroactive Date: **01/01/2019**	
Employee Benefits Liability	
Retroactive Date: **01/01/2019**	

Deductible: $2,500

COVERAGES INCLUDE

• Employee Wage Reimbursement	
Each Occurrence	$10,000
Annual Aggregate	$20,000
• Non-Monetary Legal Defense	
Each Occurrence	$50,000
Annual Aggregate	$50,000
• Sexual Harassment	
• Discrimination	
• Wrongful Termination	
• FOIA/Open Meetings Act	
• Attorney's Professional	

COVERAGE SUMMARY: CYBER LIABILITY

COVERAGE

	LIMITS
Privacy & Network Security Coverage	
Each Claim	$100,000
Annual Aggregate	$100,000

Retroactive Date: **01/01/2019**

Deductible: $2,500

COVERAGES INCLUDE

- Notification Costs
- Credit Monitoring
- Breach Consultation
- Data Forensic Expenses
- Public Relations Expenses

SERVICES AVAILABLE

- Systems Testing and Consulting
- Online Risk Management Resources
- Training and Educational Programs

COVERAGE SUMMARY: EXCESS LIABILITY

		LIMITS
General Liability	Excess of $1,000,000 Per Occurrence	$7,000,000
Auto Liability	Excess of $1,000,000 Per Occurrence	$7,000,000
Public Officials (Claims Made)	Excess of $1,000,000 Per Occurrence	$7,000,000

COVERAGES EXCLUDED

- Sanitary Sewer Backup
- Sexual Abuse
- Uninsured/Underinsured Motorist Coverage
- Workers Compensation and Employers Liability
- Unmanned Aircraft

COVERAGE SUMMARY: PROPERTY

Blanket Limit of Insurance applies to schedule and appraised Buildings and Business Personal Property that are valued on a Replacement Cost basis. Any property that has not yet been appraised is subject to the 125% Margin Clause.

COVERED PROPERTY	LIMITS
Building Value	$30,701,500
Business Personal Property Including Stationary EDP	$443,600
Personal Property of Others	$100,000
Newly Constructed or Aquired Property	$1,000,000
Footbridges	$100,000
Covered Property in Transit	$1,000,000

Deductible: $1,000
***Or as indicated on the Schedule**

ADDITIONAL PROPERTY COVERAGES

Earthquake (including mine subsidence)	$5,000,000
Program Aggregate	$250,000,000

Deductible: $50,000 or 2% of the damaged location; whichever is greater

Flood	$5,000,000
Program Aggregate (Excluding Flood Zone A and V)	$250,000,000

Deductible: $50,000 per occurrence

COVERED COSTS & EXPENSES

Business Income/Extra Expense	$1,000,000
Business Income/Extra Expense Increased Limits	$0
Course of Construction (Builders Risk)	$1,000,000
Debris Removal (whichever is greater)	25% or $500,000
Pollutant Cleanup and Removal, aggregate in any one Policy Year	$100,000
Fire Department Service Charge	$5,000
Fire Protection Equipment Discharge	$5,000
Ordinance or Law Coverage	$10,000,000
Preservation of Property	$100,000
Protection of Property	$100,000

COVERAGE SUMMARY: PROPERTY (cont.)

SUPPLEMENT COVERAGE

	LIMITS
Unnamed Locations - Unintentional E&O	$1,000,000
Communication Towers	$100,000
Tree, Shrubs, and Plants are subject to a maximum per item of	
Per Item	$25,000
Per Occurrence	$100,000
Golf Course Tees and Greens	
Per Item	$25,000
Per Occurrence	$100,000
Interruption of Computer Operations	
Per occurrence	$50,000
Annual Aggregate	$100,000
Personal Effects	$100,000
Retaining Walls and Other Outdoor Walls	$10,000
Underground Sprinkler System	$100,000
Utility Services - Direct Damage	$1,000,000
Utility Services - Time Element	$1,000,000
Limited Fungus/Fungi, Wet Rock, and Dry Rot Coverage	
Direct Damage	$15,000
Business Income and Extra Expense	$15,000
Extra Expense Number of Days	30 days
Ancillary Buildings	$10,000
Sewer Backup	$250,000
Outdoor Property - including but not limited to:	$100,000

Fences	Goal Posts	Traffic Lights/Control Boxes
Light Fixtures/Poles	Playground Equipment	Bleachers
Road Signs	Scoreboards	Ticket Booths
Non-Utility Poles	Benches	Dugouts
Fountains	Statues	Bike Racks
Monuments	Fire Hydrants	

All Supplemental Property Coverages are subject to a $5,000 minimum deductible

COVERAGE SUMMARY: MOBILE EQUIPMENT & MISC. ARTICLES

SCHEDULED LIMITS

	LIMITS
Mobile Equipment greater than or equal to $10,000 per item	$266,890
Mobile Equipment less than $10,000 per item	$27,768
Other	$53,447
Tools	$94,756

Deductible: $1,000

***Or as indicated on the Schedule**

COVERED COSTS & EXPENSES

Fine Arts	$1,000,000
Accounts Receivable	$1,000,000
Valuable Papers and Records	$1,000,000
Contractors Equipment Non-Owned	
Per Item	$100,000
Per Occurrence	$250,000
Rental Expense Reimbursement	$10,000
Pollutant Clean-Up	$100,000
Fire Department Equipment	$50,000
Musical Instruments, Athletic Equipment & Uniforms	$500,000
Unscheduled Watercrafts	$100,000

COVERAGE SUMMARY: EQUIPMENT BREAKDOWN

COVERAGE	LIMIT
Total Building and Contents Value	$31,145,100

Deductible: $1,000

BI/EE & Utility Interruption Deductible: 24 Hours

COVERAGE EXTENSION

Combined Business Income	Included
Combined Extra Expense	Included
Spoilage Damage	Included
Utility Interruption - Time Element	$10,000,000
Electronic Data or Media	$10,000,000
Expediting Expenses	Included
Ordinance or Law	$10,000,000
Hazardous Substance, Contamination, Pollutants	$10,000,000
Newly Acquired Property	$1,000,000
Debris Removal	25% or $500,000
Water Damage	Included

COVERAGE SUMMARY: CRIME

COVERAGE	LIMIT
Blanket Employee Dishonesty	$500,000
Loss Inside the Premises - Money & Securities	$500,000
Loss Outside the Premises	$500,000
Money Orders and Counterfeit Currency	$500,000
Depositors Forgery or Alterations	$500,000
Computer Fraud	$500,000
Funds Transfer Fraud	$500,000

Deductible: $1,000

The ICRMT Crime Form includes coverage for any of your officials who are required by law to give bonds for the faithful performance of their service against Loss through the failure of any Employee under the supervision of that official to faithfully perform his or her duties as prescribed by law and will meet the requirements for Public Officials bonds up to the statutory limit or policy limit, whichever is less.

COVERAGE SUMMARY: WORKERS' COMPENSATION

COVERAGE

	LIMIT
Workers' Compensation	Statutory
Employer's Liability Limit	
Each Accident	$2,500,000
Each Employee for Disease	$2,500,000

Deductible: $0

ICRMT FEATURES AND BENEFITS

- Volunteers Covered
- Payrolls are subject to an annual audit
- Enhanced Case Management
- Tailored Risk Management Services
- Online Claims Reporting
- Crisis Mangement Assistance
- Terrorism Coverage Inlcuded
- ICRMT Trust Agreement contains a resolution making the program non-assessable

COVERAGE SUMMARY: WC PREMIUM CALCULATION

CODE	CLASSIFICATION	ESTIMATED PAYROLL	RATE	MANUAL PREMIUM
5506	Street & Road	$36,212	7.96	$2,882
7520	Waterworks Operation	$48,282	5.36	$2,588
7580	Sewage Disposal Plant	$48,282	4.04	$1,951
8810	Clerical	$205,075	0.64	$1,312
9102	Parks	$68,282	5.30	$3,619
9402	Street Cleaning	$12,070	5.03	$607
	TOTALS	**$418,203**		**$12,960**

Gross Annual Premium		$12,960
Increased Limit Multiplier	1.02	$13,219
Minimum Premium	$1,000	$13,219
Experience Modifier	1.20	$15,862
Schedule Modifier	0.83	$13,166
Expense Modifier		$13,166
Subtotal		$13,166
Premium Discount	6.80%	$12,271
Total Annual Premium		**$12,271**
Total Pro-Rated Premium	**100%**	**$12,271**

PREMIUM SUMMARY

Presented By:

Illinois Counties RIsk Management Trust

Named Insured:	Poplar Grove, Village of
Quote Number:	R1-1001282-1920-01
Policy Year:	DEC 01, 2019 - DEC 01, 2020

Coverage Parts	**Premium**
General Liability	Included
Law Enforcement Liability	Not Covered
Auto	Included
Public Officials Liability - Claims Made	Included
Property	Included
Inland Marine	Included
Equipment Breakdown	Included
Sales Tax Interruption	Not Covered
Crime	Included
Cyber Liability	Included
Excess Liability	Included
Package Premium	$45,267
Workers' Compensation	$12,271
Total Annual Premium	**$57,537**
Total Pro-Rated Premium	**$57,537**

ACCEPTANCE FORM

Named Insured:	Poplar Grove, Village of
Quote Number:	R1-1001282-1920-01
Policy Year:	DEC 01, 2019 - DEC 01, 2020

Total Annual Premium	**$57,537**
Total Pro-Rated Premium	**$57,537**

Terms and Conditions

___ **The Named Insured can only cancel the Policy at program anniversary and only if 90-day prior written notice of cancellation is given. If required notice is not given, full estimated premium is earned, due and payable.**

- All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review
- Per the Membership Agreement, the member must be with the Trust for 12 months prior to withdrawing.
- The following must be received prior to binding:
  - Signed Acceptance Form
  - Intials Cancellation Clause
  - Insured's Contact Information
  - Requested Payment Plan □ Annual ☒ 50/50 □ 25/6

Acceptance Statement:

Please accept this as a formal confirmation that all terms and conditions, attached scheduled items, and premiums proposed by the Illinois Counties Risk Management Trust are accepted effective 12/01/2019.

Signature of Official Date

ICRMT INVOICE

Named Insured: Poplar Grove, Village of

Quote Number: R1-1001282-1920-01

Policy Year: DEC 01, 2019 - DEC 01, 2020

Total Annual Premium	**$57,537**
Total Pro-Rated Premium	**$57,537**

Premium Due by Effective Date of Coverage.

Based upon the payment plan you select, the following down payment is due:

Annual	$57,537
50/50	$28,769
25/6	$14,384

Payment Coupon Please Make Checks Payable to:

Named Insured:	Poplar Grove, Village of
Quote Number:	R1-1001282-1920-01
Package Premium Remitted:	

Illinois Counties Risk Management Trust
6580 Solution Center
Chicago, IL 60677-6005

VEH #	YEAR	MAKE	MODEL	VIN	COMP. DED.	COLL. DED.	AGREED VALUE	ORIGINAL COST NEW
1	2012	Ford	F250	A33351	$1,000	$1,000		$20,884
2	2011	Ford	Ranger	B06138	$1,000	$1,000		$15,085
3	2013	GMC	Sierra 2500	308779	$1,000	$1,000		$29,682
4	2016	GMC	Sierra 3500	110362	$1,000	$1,000		$48,262
5	2017	Big Tex	Trailer - Utility 355A-12X	071336	$1,000	$1,000		$2,148
6	2011	Chevrolet	Silverado	415924	$1,000	$1,000		$16,350
7	2018	PJ Trailer	Trailer Tri-Axle	284445	$1,000	$1,000		$8,000
8	2006	International	Truck	240749	$1,000	$1,000		$92,859
9	2007	International	Truck	527684	$1,000	$1,000		$94,669
10	2019	Chevrolet	Silverado	245863	$1,000	$1,000		$30,799
11	2019	Isuzu	Street Sweeper	900818	$1,000	$1,000		$165,265
				TOTAL AGREED VALUE			**$0**	
				TOTAL ORIGINAL COST NEW			**$524,003**	
				TOTAL INSURED VALUE			**$524,003**	

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
01.01	Dog and Cat Groomer	100 South State Street Poplar Grove, IL 61065	Other Public Building	Replacement Cost / Margin Clause	$114,000	$0	$1,000
01.02	Well #2/Pump House	100 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$506,000	$18,100	$1,000
02.01	Garage	200 North Hill Street Poplar Grove, IL 61065	Garage	Replacement Cost / Margin Clause	$29,000	$10,800	$1,000
02.02	New Village Hall	200 North Hill Street Poplar Grove, IL 61065	Office	Replacement Cost / Margin Clause	$1,672,000	$163,000	$1,000
02.03	PIO - Flag pole, backboard, tennis court, bench, signage, trash bins, light pole	200 North Hill Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$167,100	$0	$1,000
03.01	Lions Park Pavilion	229 Summit Street Poplar Grove, IL 61065	Parks Buildings	Replacement Cost / Margin Clause	$6,000	$0	$1,000
03.02	Lions Park Restrooms	229 Summit Street Poplar Grove, IL 61065	Parks Buildings	Replacement Cost / Margin Clause	$39,000	$1,100	$1,000
03.03	Maintenance Garage	229 Summit Street Poplar Grove, IL 61065	Other Public Building	Replacement Cost / Margin Clause	$61,000	$24,200	$1,000
03.04	Concession Stand with Pavilion	229 Summit Street Poplar Grove, IL 61065	Other Public Building	Replacement Cost / Margin Clause	$167,000	$22,200	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
03.05	PIO - Flag pole, bollards, table, backstop, bench, fencing, bleachers, light pole, playground	229 Summit Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$142,500	$0	$1,000
04.01	Memorial Park Gazebo	West Main and State Street Poplar Grove, IL 61065	Parks Buildings	Replacement Cost / Margin Clause	$7,000	$0	$1,000
04.02	Memorial Park Pavilion	West Main and State Street Poplar Grove, IL 61065	Parks Buildings	Replacement Cost / Margin Clause	$45,000	$0	$1,000
04.03	Sign Pavilion	West Main and State Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$2,000	$0	$1,000
04.04	PIO - bench, table, flag pole, bike rack, memorial	West Main and State Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$16,600	$0	$1,000
05.01	Lift Station Countryside Mall	13505 Harvest Way Poplar Grove, IL 61065	Water & Sewer Treatmen t	Replacement Cost / Margin Clause	$136,000	$0	$1,000
05.02	PIO - Generator-50 KW, bollards, light pole	13505 Harvest Way Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$45,900	$0	$1,000
06.01	Lift Station Oak Lawn	4194 Dawson Lake Road Poplar Grove, IL 61065	Water & Sewer Treatmen t	Replacement Cost / Margin Clause	$184,000	$0	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
06.02	PIO - Generator-30 KW, fencing	4194 Dawson Lake Road Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$33,100	$0	$1,000
07.01	Lift Station Ray St.	203 Beaver Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$125,000	$0	$1,000
07.02	PIO - Generator-30 KW, guard rail, bollards	203 Beaver Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$31,400	$0	$1,000
08.01	Lift Station Waco Dr. #1	1000 Waco Drive Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$228,000	$0	$1,000
08.02	PIO - Generator-80 KW, fencing	1000 Waco Drive Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$57,600	$0	$1,000
09.01	Lift Station Waco Dr. #2	502 Waco Drive Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$137,000	$0	$1,000
10.01	Lift Station Whiting Rd.	5500 Whiting Road Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$233,000	$0	$1,000
11.01	Lift Station Woodstock Rd.	291 Prairie Knoll Drive Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$186,000	$0	$1,000
11.02	PIO - Generator-45 KW, fencing	291 Prairie Drive Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$43,800	$0	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
12.01	Lift Station - Bullard Street	105 Bullard Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$46,000	$0	$1,000
13.01	North Plant - Lab Building	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$1,913,000	$63,500	$1,000
13.02	Generator N-14	610 South State Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$280,000	$0	$1,000
13.03	Main Lift Station	610 South State Street Poplar Grove, IL 61056	Water & Sewer Treatment	Replacement Cost / Margin Clause	$232,000	$0	$1,000
13.04	Internal Lift Station	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$96,000	$0	$1,000
13.05	Fine Screen Building	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$269,000	$0	$1,000
13.06	Digesters/SBR Tanks/Equalization Tanks	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$3,196,000	$0	$1,000
13.07	Press Building	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$1,155,000	$0	$1,000
13.08	Valve Pit	610 South State Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$26,000	$0	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
13.09	PIO - Bollards, fencing	610 South State Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$25,300	$0	$1,000
14.01	South Plant	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$2,559,000	$60,200	$1,000
14.02	Generator V-12	12211 Illinois 76 Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$531,000	$0	$1,000
14.03	Chemical Storage Building	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$259,000	$0	$1,000
14.04	Internal Lift Station	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$61,000	$0	$1,000
14.05	Sludge Drying Beds	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$57,000	$0	$1,000
14.06	Digesters	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$1,131,000	$0	$1,000
14.07	Digester Blower Building	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$528,000	$0	$1,000
14.08	SBR Tanks/Equalization Tank	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$4,233,000	$0	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
14.09	Valve Pit	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$83,000	$0	$1,000
14.10	Influent Building	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$2,075,000	$0	$1,000
14.11	Flow Meter Vault	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$23,000	$0	$1,000
14.12	Main Lift Station	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$318,000	$0	$1,000
14.13	Lagoon - Vacant	12211 Illinois 76 Poplar Grove, IL 61065	Vacant Land	Actual Cash Value	$82,000	$0	$1,000
14.14	Sand Filter Valve Pit	12211 Illinois 76 Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$43,000	$0	$1,000
14.15	PIO - Fencing, gate, bollards, light pole	12211 Illinois 76 Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$56,400	$0	$1,000
15.01	Salt Storage Shed	301 Edson Road Poplar Grove, IL 61065	Storage	Replacement Cost / Margin Clause	$56,000	$0	$1,000
15.02	Truck Storage Shed	301 Edson Road Poplar Grove, IL 61065	Storage	Replacement Cost / Margin Clause	$94,000	$46,100	$1,000
15.03	Garage/Storage	301 Edson Road Poplar Grove, IL 60165	Garage	Replacement Cost / Margin Clause	$93,000	$34,400	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
15.04	PIO - Fencing, fuel tank, propane tank, light pole	301 Edson Road Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$31,000	$0	$1,000
16.01	Well #3/Pump House	Route 173 and West Grove Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$425,000	$0	$1,000
16.02	Water Tower #3 - 150K Gal	Route 173 and West Grove Street Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$1,030,000	$0	$1,000
16.03	PIO - Fencing	Route 173 and West Grove Street Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$10,900	$0	$1,000
17.01	Well #4/Pump House	4420 Menge Lane Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$441,000	$0	$1,000
17.02	Water Tower #2 - 150K Gal	4420 Menge Lane Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$1,212,000	$0	$1,000
17.03	PIO - Storage Box	4420 Menge Lane Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$300	$0	$1,000
18.01	Well #5 and #6/ Pump House	4870 Woodstock Road Poplar Grove, IL 61065	Water & Sewer Treatment	Replacement Cost / Margin Clause	$727,000	$0	$1,000

LOC #	DESCRIPTION	ADDRESS	OCCU-PANCY	VALUATION	BUILDING VALUE	BPP VALUE	DEDUCTIBLE
19.01	Water Tower - 150K Gal	228 Boeing Trail Poplar Grove, IL 61065	Water & Sewer Treatmen t	Replacement Cost / Margin Clause	$1,047,000	$0	$1,000
19.02	PIO - Tornado Siren, bench	228 Boeing Trail Poplar Grove, IL 61065	Property in the Open	Replacement Cost / Margin Clause	$30,200	$0	$1,000
20.01	Well #7/Pump House-Vacant	Poplar Grove and Orth Road Poplar Grove, IL 61065	Water & Sewer Treatmen t	Actual Cash Value	$112,000	$0	$1,000
21.01	Water Tower #7 - 300K Gal	12540 Poplar Grove Road Poplar Grove, IL 61065	Water & Sewer Treatmen t	Replacement Cost / Margin Clause	$1,530,000	$0	$1,000
23.01	PIO - Sherman Oaks Park	, IL	Property in the Open	Replacement Cost / Margin Clause	$75,200	$0	$1,000
24.01	PIO - West Grove Neighborhood Park	, IL	Property in the Open	Replacement Cost / Margin Clause	$22,800	$0	$1,000
25.01	PIO - Bel-Air Park	, IL	Property in the Open	Replacement Cost / Margin Clause	$33,100	$0	$1,000
26.01	PIO - South Poplar Grove Cementary	, IL	Property in the Open	Replacement Cost / Margin Clause	$9,300	$0	$1,000
27.01	PIO - North Boone Fire Department	, IL	Property in the Open	Replacement Cost / Margin Clause	$29,000	$0	$1,000
28.01	Vacant Land	Part Street Poplar Grove, IL 61065	Vacant Land	Agreed Amount	$0	$0	$1,000

TOTAL BUILDING VALUE	$30,701,500
TOTAL BPP VALUE	$443,600
TOTAL PROPERTY IN THE OPEN VALUE	
TOTAL INSURED VALUE	$31,145,100

Mobile Equipment greater than or equal to $10,000 per item						
IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
3	2017	Mower - MX5200F	Kubota	10655	$1,000	$18,200
4	2017	Tractor - Cab/Endloader - Front M5 111	Kubota	54079/A3068	$1,000	$61,745
6	2017	Excavator - KX033-4	Kubota	10535	$1,000	$44,000
15		Generator - Portable	KatoLite		$1,000	$20,000
16		Mower - Batwing	John Deere		$1,000	$20,000
17		Mower - Finish 3Pt	Woods		$1,000	$10,000
18	1995	Rover - RD11	Wacker		$1,000	$20,000
20	2005	Spreader - Sludge	Kuhn Knight		$1,000	$20,000
22		Mower - MX2500F	Kubota		$1,000	$15,200
23		Tractor	Kubota	1HC0C12	$1,000	$37,745
Mobile Equipment less than $10,000 per item						
IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
1		Plow - 8'6" For Dump Truck #110362	Boss		$1,000	$4,822
2		Spreader			$1,000	$5,946
5	2017	Mower - Brush Hog	Woods	069034	$1,000	$2,150
9	1997	Salt Spreader			$1,000	$5,398
10		Snow Blade	Flink	1739	$1,000	$1,200
13	2006	Tractor/Mower	Lesco	Z80014	$1,000	$6,252
19		Saw - Walk Behind			$1,000	$2,000

Other

IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
7	2000	Portable Sampler Testing Kit	Isco-Gls	L00115	$1,000	$1,890
8	2000	Storm Box	Precision System	351	$1,000	$1,557
14		Generator - Portable	Caterpillar		$1,000	$50,000

Tools

IM #	YEAR	DESCRIPTION	MAKE/MODEL	SERIAL NUMBER	DEDUCTIBLE	VALUE
11	1998	Power Washer		32041157	$1,000	$1,000
12		Snow Plow Blades (6)			$1,000	$46,300
21		Miscellaneous Tools & Equipment <$1,000			$1,000	$3,596
24		Welder			$1,000	$3,600
25		+ 10% Unscheduled Items			$1,000	$40,260
			TOTAL INSURED VALUE		**$442,861**	

PREMIUM SUMMARY

NAMED INSURED: *Village of Poplar Grove*

EFFECTIVE DATE: *12/01/19-12/01/20*

CARRIER: *Illinois Counties Risk Management Trust*

Coverage	*1/1/19-12/1/19*	*2019-2020*
Package	*$36,818*	*$41,766*
Workers Compensation	*$13,528*	*$12,271*
Umbrella	*$3,500*	*$3,500*
TOTAL	*$53,846*	*$57,537*

POINTS OF INTEREST:

Annual payments and first installment payments are due before 12/1/17.

	EXP	REN	Diff.	
WC	13,528	12,271	(1,257)	-9%
PC	40,590	45,267	4,677	12%
TOTAL	54,118	57,537	3,419	6%

	Buildings	Contents	TIV	Premium	Count
Before	21,888,462	537,807	22,426,269	23,749	26
After	30,701,500	443,600	31,145,100	29,420	72
Increase $	8,813,038	(94,207)	8,718,831	5,671	46
Increase %	40%	-18%	39%	24%	177%