



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, March 19, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

<https://www.youtube.com/watch?v=8ZzdeOdv81g>

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Discuss/approve meeting minutes from the February 19, 2025 Board of Trustee Meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Engineer, McMahon
3. Public Works, Howe
4. Wastewater, Test

NEW BUSINESS

5. Discuss/approve check disbursement for payments scheduled to be paid before March 31, 2025, in the amount of \$730,786.60 in AP checks, \$16,372.23 in insurance expense checks, \$27,915.42 EFTs and \$48,178.48 Payroll for a total of \$795,145.31.
6. Discuss/approve Joint Participation Agreement with Central Management Services for the purchase of Rock Salt for CY2025-CY2026.
7. Discuss/approve the Village of Poplar Grove spring newsletter
8. Discussion on Ordinance 2024-06 Salary Ordinance

GOOD OF THE VILLAGE

Board of Trustee Meeting - April 9, 2025 -7:00 pm

Board of Trustee Meeting - April 16, 2025 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 03/17/2025



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AGENDA

CALL TO ORDER

The meeting was called to order at 7:00pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Trustee Betsy Straw

Clerk Karri Miller

Attorney Stewart Diamond

Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

No phone participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings.

Motion made by Trustee Cheek, Seconded by Trustee Davies to amend the agenda to include item 12 update on code red. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Discuss/approve Board of Trustees meeting minutes from January 8, 2025

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

2. Discuss/approve Public Hearing Minutes from January 8, 2025

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. motion passed by voice vote.

3. Discuss/approve Board of Trustee Meeting minutes from January 15, 2025

Motion made by Admin Chairman Costanza, Seconded by Trustee Moore. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

4. Engineer Report, McMahon

No questions

5. Public Works Report, David Howe

Trustee Costanza gave an update on the power outage that occurred on Feb 19, 2025, causing some equipment failure due to a power surge.

6. Wastewater Report, TEST

no questions

NEW BUSINESS

7. Discuss/approve check disbursement for payments scheduled to be paid before February 28, 2025, in the amount of \$122,738.78 in AP checks, \$16,228.23 in insurance expense checks, \$27,915.42 EFTS, and Payroll with estimates included \$46,481.78 for a total of \$213,364.21

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to amend to include majestic cuts for a total of 213,637.92 in total payments. Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

Clerk Miller stated that the add-on for Majestic Cuts was the deposit return since she moved out of the old village hall.

8. Discuss/approve water/sewer bill reimbursement request for 4128 Milkweed Dr

Trustee Goings stated that Ms. Zuppon has asked for a credit since she can not find a leak or any reason that her water/sewer bill was so high.

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to give a 10,000-gallon credit.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Moore

Voting Nay: Trustee Cheek, Trustee Davies, Trustee Straw, President Sattler

9. Discuss Pyrotecnico Fx firework proposal for Neighbors Night June 14, 2025
Trustee Davies stated that the fireworks where not needed.
Trustee Costanza asked clerk's office to have both options B & C drawn up in a contract and put it on March 12 agenda
Discussion only
10. Discussion on MuniCode update
President Sattler stated that he called Municode to see why our ordinances were not codified. Per President Sattler Municode will not be updated until June.
11. Discuss/approve **Ordinance 2025-02** an ordinance correcting an ordinance adopting comprehensive plan update of the Village of Poplar Grove
Motion made by Admin Chairman Costanza, Seconded by Trustee Davies.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
Clerk Miller stated that this was to fix some errors in the original ordinance.
12. Discuss the update on Code Red
Trustee Cheek wanted to give an update that the launch will happen next month and flyers will be in everyone's water bills

GOOD OF THE VILLAGE

Board of Trustee Meeting - March 12, 2025 -7:00 pm

Board of Trustee Meeting - March 19, 2025 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 02/17/2025



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – February 2025 Activity

Date: March 17, 2025

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Source Water Protection Plan:** As previously reported, the reports have been sent to IEPA and we are awaiting review comments. We are hopeful to have Agency comments in the near future.
- **South Wastewater Treatment Plant:** The Village's permit is up for renewal and we have not heard back from the agency as of the date of this memo regarding the renewal application, nor have we heard back from the Agency regarding the request to reduce plant capacity. It should be noted that the permit for the plant has expired but will stay in effect until the new permit is in place.
- **Candlewick Lake Interconnection Agreement:** Staff met with representatives from Aqua Illinois, who is the company in responsible charge of Candlewick Lake's potable water system. The meeting was very productive and Aqua Illinois agreed to draft a new agreement. We hope to have the details of the agreement worked out in April or May.
- **Sludge Application Permits:** Staff advised that the sludge storage bins will need to be emptied in the spring. DPW Howe has started discussions with area farmers to identify fields where the sludge can be spread, which has been a challenge. Our office has also reached out to a couple of contacts to see if we can find willing participants. Once the fields are identified, our office will prepare the agronomic/loading calculations and permit application to send to IEPA. It will take the Agency approximately 3-4 months to process the permit once the application is received.
- **Bullard Street Fire Hydrant:** At this point, the work is scheduled for early April unless the leak worsens to the point where replacement is necessary sooner.
- **Frontier:** Frontier has submitted plans to install high speed fiber optic lines. Plans have been reviewed and returned to Frontier to revisions. There is no formal project schedule, however, staff believes that installation should occur this summer/fall.
- **Woodstock Road (IL 76 Improvements):** No new activity occurred since staff met w/ the Boone County Highway Department and the Belvidere Township. To recap, the County has applied for grant funding to improve the intersection of Woodstock Road/IL 76, and there may be opportunity to improve some or maybe all the Village's portion Woodstock Road under the grant. Under the grant, the Village would be responsible for a small portion of the improvement cost, and the earliest the work would actually start is 2028 so the project is still in the preliminary stages. Staff is of the opinion that the Village should partner with the County to improve the Village's portion of Woodstock Road if the opportunity becomes available.





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Public Works Report, February 2025

- February saw multiple salting operations, along with the largest plowing event of the year—one of the more significant single events in recent years. Staff managed the situation effectively, ensuring road conditions remained in excellent shape throughout most of the event.
- By the end of the month, we received our minimum required salt order. Unless March experiences significant snowy weather, additional salt orders should not be necessary for this season.
- Repairs were completed on a damaged mounting bracket for the F750 plow truck and a damaged cutting edge on the 2020 plow truck.
- After multiple repairs a service leak in the Trails of Dawson Creek, and the new service had to be bored by NTrak Group.
- The hotbox underwent the remaining necessary repairs, including work on the combustion chamber and burner flue.
- Airbag suspension was installed on the Ford F350 to address rear-end sag and improve towing stability, given that this truck hauls equipment 99% of the time.
- A diesel fuel tank was installed in the bed of the F350, reducing the need for frequent refueling trips to the shop or external fuel stations.
- New runner rugs were placed at Village Hall, which were the final maintenance responsibilities under the Cintas contract.
- The blower motor in the 2011 Chevy was replaced, and the vehicle was fully serviced.
- Village wide cold patching was performed using the hotbox, with the expectation that this method will improve patch longevity throughout the winter.
- General maintenance at Village Hall was performed, including ceiling tile repairs in the bathrooms and soffit repairs near the side entrance.
- Seasonal equipment servicing started in preparation for the upcoming summer months. This work will continue through March as we transition from winter to summer equipment. Servicing of the MX5200, M5-111, batwing deck, and brush hog deck were completed.
- Plumbing work was completed at the Lion's Park concession stand, including the installation of a water heater, sink, faucet, and drain grouting. Final testing and inspection will occur in March when the water supply is turned on.

As always, do not hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



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Item 5.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Number	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
03/11/2025	OPER	29421	0371	ABBY PEST ELIMINATION LLC	14140 14146 14138 14139	67.00 85.00 47.00 <u>165.00</u> 364.00
03/11/2025	OPER	29422	0540	AEP ENERGY	3026377735 FEB 25	116.65
03/11/2025	OPER	29423	0540	AEP ENERGY	3026377779 FEB 25	1,740.65
03/11/2025	OPER	29424	0011	AIRGAS USA, LLC	9158408407	168.50
03/11/2025	OPER	29425	0338	AMAZON.COM	14DP-CGGF-1FCW 1C3T-HH64-1DTG 1DJ7-QHX3-GMQ3 1PNR-1JL3-977R 143V-PM4L-VMK1 1C3H-H6F1-DWK6 1FWP-749R-TQ1D 17LR-17GT-YQGV 1KCW-T4DT-7GRT 1JNC-TYN6-67LJ 1NP3-QDYG-9DCP 1MF9-MLRJ-CTVT 1Q9Q-T9HL-HJ4K 1KHG-99MP-7P9G	279.52 28.20 25.98 391.82 88.14 150.59 301.71 97.71 33.58 90.72 52.98 492.85 166.98 <u>244.68</u> 2,445.46
03/11/2025	OPER	29426	0485	AREA MECHANICAL, INC.	W11063	731.88
03/11/2025	OPER	29427	0356	B&F CONSTRUCTION CODE SERVICE, INC.	20555 67628 67621 20646 CM67440	1,300.00 1,069.27 300.00 1,100.00 <u>(192.00)</u> 3,577.27
03/11/2025	OPER	29428	0586	BALSLEY PRINTING	156250	635.50
03/11/2025	OPER	29429	0361	BLAIN'S FARM & FLEET	1241 3497 7400	73.86 27.99 <u>116.75</u> 218.60
03/11/2025	OPER	29430	0078	CARD SERVICE CENTER	SEPT 24 - FEB 25	47.63
03/11/2025	OPER	29431	0078	CARD SERVICE CENTER	E0300TVPXM E0300VNOM9	80.00 <u>80.00</u> 160.00
03/11/2025	OPER	29432	0278	COMED	3172892222 FEB 25	94.37
03/11/2025	OPER	29433	0278	COMED	9866415000 FEB 25	1,137.33
03/11/2025	OPER	29434	0278	COMED	1126462222 FEB 25	182.33
03/11/2025	OPER	29435	0278	COMED	4653503000 FEB 25	15,815.39
03/11/2025	OPER	29436	0278	COMED	5555323000 FEB 25	383.48
03/11/2025	OPER	29437	0278	COMED	7470531222 FEB 25	5,826.71
03/11/2025	OPER	29438	0278	COMED	7991645000 FEB 25	1,671.21

Item 5.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Number	Amount
03/11/2025	OPER	29439	0278	COMED	0799140100 FEB 25	188.66
03/11/2025	OPER	29440	0278	COMED	5653742222 FEB 25	4,033.15
03/11/2025	OPER	29441	0278	COMED	0622964000 FEB 25	223.31
03/11/2025	OPER	29442	0278	COMED	0862561222 FEB 25	356.80
03/11/2025	OPER	29443	0278	COMED	9177938000 FEB 25	156.20
03/11/2025	OPER	29444	0278	COMED	5318627000 FEB 25	97.78
03/11/2025	OPER	29445	0278	COMED	3233830100 FEB 25	109.40
03/11/2025	OPER	29446	0073	CONSERV FS INC	33041254	918.50
03/11/2025	OPER	29447	0347	CORE & MAIN LP	W279408	40.00
					W279294	262.63
					W415359	1,234.96
					W500537	3,700.00
					W459927	736.44
					W478569	1,737.73
						<u>7,711.76</u>
03/11/2025	OPER	29448	0006	EVERON FKA ADT COMMERCIAL	157892297	219.70
03/11/2025	OPER	29449	0097	FOX VALLEY INTERNET, INC.	7940-12	129.90
03/11/2025	OPER	29450	0096	FRONTIER	2241590281 MAR 25	1,164.27
03/11/2025	OPER	29451	0641	GILLEY'S HEATING & AIR CONDITIONING	W10546	282.00
03/11/2025	OPER	29452	0563	GLOBAL INDUSTRIAL	122828871	835.29
					122900373	237.55
						<u>1,072.84</u>
03/11/2025	OPER	29453	0424	GO TO COMMUNICATIONS INC	IN7103605660	248.67
					IN7103674333	248.67
						<u>497.34</u>
03/11/2025	OPER	29454	0106	GRAINGER	9399727255	89.09
					9395379929	47.16
					9420624695	963.75
						<u>1,100.00</u>
03/11/2025	OPER	29455	0109	HAWKINS, INC.	6974978	500.00
					6977787	4,722.80
					6995454	2,266.30
						<u>7,489.10</u>
03/11/2025	OPER	29456	0110	HEARTLAND BANK & TRUST COMPANY	3708-2015-4.15.25	441,850.00
					7208790B - 4.15.25	157,981.25
						<u>599,831.25</u>
03/11/2025	OPER	29457	0364	HOME DEPOT CREDIT SERVICES	8611181.2	29.94
03/11/2025	OPER	29458	0467	ILLINOIS COUNTIES RISK MGMT TRUST	S-INV005949	580.00
03/11/2025	OPER	29459	0072	JOE COOLING & SONS, INC.	212337	83.60
03/11/2025	OPER	29460	0351	JOHNSON TRACTOR	IH31016	73.23
					IH31015	127.96
						<u>201.19</u>
03/11/2025	OPER	29461	MISC	LUKE CAVIL	REFUND 2.25	192.00

Item 5.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Number	Amount
03/11/2025	OPER	29462	0159	MCPMAHON ASSOCIATES, INC.	00704375 00704384 00704387	2,304.40 138.13 730.17 <hr/> 3,172.70
03/11/2025	OPER	29463	0163	MEDIACOM	838491225 MAR 25	269.89
03/11/2025	OPER	29464	0165	MENARDS	42057 42858 42782 42610 42718 42447 44078 43941 43971 43241	58.85 87.36 256.75 20.72 191.57 76.63 17.43 266.25 147.55 155.94 <hr/> 1,279.05
03/11/2025	OPER	29465	0437	METAL SUPERMARKETS ROCKFORD	1021955	104.88
03/11/2025	OPER	29466	0607	MIDWEST PAVING EQUIPMENT	2929	1,355.77
03/11/2025	OPER	29467	0652	MORGAN BUILDING MAINTENANCE, INC	39463 39457 39531	779.00 715.00 715.00 <hr/> 2,209.00
03/11/2025	OPER	29468	0329	MR. GOODWATER	698792 698793 M43189	8.00 8.00 16.84 <hr/> 32.84
03/11/2025	OPER	29469	0053	NAPA AUTO PARTS	417625 418458	59.74 276.31 <hr/> 336.05
03/11/2025	OPER	29470	0186	NICOR GAS	22409207747 FEB 25	1,511.16
03/11/2025	OPER	29471	0186	NICOR GAS	94988910009 FEB 25	148.58
03/11/2025	OPER	29472	0186	NICOR GAS	12314476859 FEB 25	56.63
03/11/2025	OPER	29473	0186	NICOR GAS	77254215526 FEB 25	55.67
03/11/2025	OPER	29474	0186	NICOR GAS	24868703307 FEB 25	60.35
03/11/2025	OPER	29475	0186	NICOR GAS	07465530330 FEB 25	156.67
03/11/2025	OPER	29476	0186	NICOR GAS	22898582741 FEB 25	54.99
03/11/2025	OPER	29477	0186	NICOR GAS	30139401027 FEB 25	158.31
03/11/2025	OPER	29478	0186	NICOR GAS	31857320001 FEB 25	101.33
03/11/2025	OPER	29479	0186	NICOR GAS	49599619696 FEB 25	960.92
03/11/2025	OPER	29480	0186	NICOR GAS	72878472371 FEB 25	631.15
03/11/2025	OPER	29481	0318	O'REILLY AUTO PARTS	4384-220050	113.51
03/11/2025	OPER	29482	0489	P.C. TECH 2 U	20159 20225 20213	100.00 369.99 1,149.99 <hr/> 1,619.98
03/11/2025	OPER	29483	0212	PHYSICIANS IMMEDIATE CARE	4449975	132.00
03/11/2025	OPER	29484	0225	R.J. DANIELS FUEL & TIRE	475228	1,501.92
03/11/2025	OPER	29485	0435	ROCK ROAD COMPANIES	323692	491.30

Item 5.

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Number	Amount
03/11/2025	OPER	29486	0220	ROCKFORD BUSINESS SYSTEMS, INC	21197	76.80
03/11/2025	OPER	29487	0558	STATE CHEMICAL SOLUTIONS	903689938	356.31
03/11/2025	OPER	29488	0355	TEST INC.	02112501	974.87
					25020392	50.00
					25010897	100.00
					20325055	18,846.43
					25020493	100.00
					25020143	17.00
					25020142	17.00
					25020808	100.00
					30525055	18,846.43
						<u>39,051.73</u>
03/11/2025	OPER	29489	0262	USA BLUE BOOK	INV00617169	481.61
					INV00630016	159.75
					INV00622324	233.95
					INV00622272	88.50
					INV00625578	331.01
					INV00617506	95.85
						<u>1,390.67</u>
03/11/2025	OPER	29490	0597	VERIZON	6106808051	192.73
03/11/2025	OPER	29491	0429	WEX BANK - MARATHON FLEET CARD	102894900	2,054.33
03/12/2025	OPER	29492	MISC	LUKE CAVIL	REFUND COSTS	221.00
03/13/2025	OPER	29493	0426	PYROTECNICO FIREWORKS INC	SO-C58893	8,750.00
03/13/2025	OPER	29494	0597	VERIZON	6104356208	192.73

OPER TOTALS:

Total of 74 Checks:						730,786.60
Less 1 Void Checks:						192.00
Total of 73 Disbursements:						<u>730,594.60</u>

March 2025 Checks		Voted on at February Meeting		
FOR APPROVAL	Actual to Date	Estimate Additional	Total by Type	
AP Checks	\$730,786.60	\$0.00	\$730,786.60	
EFTS	\$27,915.42	\$0.00	\$27,915.42	
Payroll	\$23,178.48	\$25,000.00	\$48,178.48	
Other	\$16,372.23	\$0.00	\$16,372.23	
Total	\$798,252.73	\$25,000.00	\$823,252.73	

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

Solutions Bank Payments
Payroll
Medical Insurance Premiums

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
Total	\$0.00	\$0.00	\$0.00

FINAL NUMBERS			
Monthly Approvals	February 2025 Final Checks Requested	Actual	To be finalized at March 19 meeting Difference
AP Checks	\$122,738.78	\$123,012.49	\$273.71
EFTS (ACH)	\$27,915.42	\$27,915.42	\$0.00
Payroll	\$46,481.78	\$46,919.78	\$438.00
Other	\$16,228.23	\$16,228.23	\$0.00
Total	\$213,364.21	\$214,075.92	\$711.71

Difference due to Deposit Refund to Majestic Cuts
 Solutions Bank Payments
 Estimated Payroll
 Medical Insurance Premiums

Specific Breakout:	Requested	Actual	Difference
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03/14/2025

CHECK REGISTER
CHECK DATE FROM 03/01/2025 - 03/31/2025

Check Date	Bank	Check	App Vendor	Vendor Name
Bank OPER COMMINGLED OPERATING ACCOUNT				
03/11/2025	OPER	29421	AP 0371	ABBY PEST ELIMINATION LLC
03/11/2025	OPER	29422	AP 0540	AEP ENERGY
03/11/2025	OPER	29423	AP 0540	AEP ENERGY
03/11/2025	OPER	29424	AP 0011	AIRGAS USA, LLC
03/11/2025	OPER	29425	AP 0338	AMAZON.COM
03/11/2025	OPER	29426	AP 0485	AREA MECHANICAL, INC.
03/11/2025	OPER	29427	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.
03/11/2025	OPER	29428	AP 0586	BALSLEY PRINTING
03/11/2025	OPER	29429	AP 0361	BLAIN'S FARM & FLEET
03/11/2025	OPER	29430	AP 0078	CARD SERVICE CENTER
03/11/2025	OPER	29431	AP 0078	CARD SERVICE CENTER
03/11/2025	OPER	29432	AP 0278	COMED
03/11/2025	OPER	29433	AP 0278	COMED
03/11/2025	OPER	29434	AP 0278	COMED
03/11/2025	OPER	29435	AP 0278	COMED
03/11/2025	OPER	29436	AP 0278	COMED
03/11/2025	OPER	29437	AP 0278	COMED
03/11/2025	OPER	29438	AP 0278	COMED
03/11/2025	OPER	29439	AP 0278	COMED
03/11/2025	OPER	29440	AP 0278	COMED
03/11/2025	OPER	29441	AP 0278	COMED
03/11/2025	OPER	29442	AP 0278	COMED
03/11/2025	OPER	29443	AP 0278	COMED
03/11/2025	OPER	29444	AP 0278	COMED
03/11/2025	OPER	29445	AP 0278	COMED
03/11/2025	OPER	29446	AP 0073	CONSERV FS INC
03/11/2025	OPER	29447	AP 0347	CORE & MAIN LP
03/11/2025	OPER	29448	AP 0006	EVERON FKA ADT COMMERCIAL
03/11/2025	OPER	29449	AP 0097	FOX VALLEY INTERNET, INC.
03/11/2025	OPER	29450	AP 0096	FRONTIER

03/11/2025	OPER	29451	AP 0641	GILLEY'S HEATING & AIR CONDITIONING
03/11/2025	OPER	29452	AP 0563	GLOBAL INDUSTRIAL
03/11/2025	OPER	29453	AP 0424	GO TO COMMUNICATIONS INC
03/11/2025	OPER	29454	AP 0106	GRAINGER
03/11/2025	OPER	29455	AP 0109	HAWKINS, INC.
03/11/2025	OPER	29456	AP 0110	HEARTLAND BANK & TRUST COMPANY
03/11/2025	OPER	29457	AP 0364	HOME DEPOT CREDIT SERVICES
03/11/2025	OPER	29458	AP 0467	ILLINOIS COUNTIES RISK MGMT TRUST
03/11/2025	OPER	29459	AP 0072	JOE COOLING & SONS, INC.
03/11/2025	OPER	29460	AP 0351	JOHNSON TRACTOR
03/11/2025	OPER	29461	AP MISC	LUKE CAVIL
03/11/2025	OPER	29462	AP 0159	MCMAHON ASSOCIATES, INC.
03/11/2025	OPER	29463	AP 0163	MEDIACOM
03/11/2025	OPER	29464	AP 0165	MENARDS
03/11/2025	OPER	29465	AP 0437	METAL SUPERMARKETS ROCKFORD
03/11/2025	OPER	29466	AP 0607	MIDWEST PAVING EQUIPMENT
03/11/2025	OPER	29467	AP 0652	MORGAN BUILDING MAINTENANCE, INC
03/11/2025	OPER	29468	AP 0329	MR. GOODWATER
03/11/2025	OPER	29469	AP 0053	NAPA AUTO PARTS
03/11/2025	OPER	29470	AP 0186	NICOR GAS
03/11/2025	OPER	29471	AP 0186	NICOR GAS
03/11/2025	OPER	29472	AP 0186	NICOR GAS
03/11/2025	OPER	29473	AP 0186	NICOR GAS
03/11/2025	OPER	29474	AP 0186	NICOR GAS
03/11/2025	OPER	29475	AP 0186	NICOR GAS
03/11/2025	OPER	29476	AP 0186	NICOR GAS
03/11/2025	OPER	29477	AP 0186	NICOR GAS
03/11/2025	OPER	29478	AP 0186	NICOR GAS
03/11/2025	OPER	29479	AP 0186	NICOR GAS
03/11/2025	OPER	29480	AP 0186	NICOR GAS
03/11/2025	OPER	29481	AP 0318	O'REILLY AUTO PARTS
03/11/2025	OPER	29482	AP 0489	P.C. TECH 2 U
03/11/2025	OPER	29483	AP 0212	PHYSICIANS IMMEDIATE CARE
03/11/2025	OPER	29484	AP 0225	R.J. DANIELS FUEL & TIRE
03/11/2025	OPER	29485	AP 0435	ROCK ROAD COMPANIES
03/11/2025	OPER	29486	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC

03/11/2025	OPER	29487	AP 0558	STATE CHEMICAL SOLUTIONS
03/11/2025	OPER	29488	AP 0355	TEST INC.
03/11/2025	OPER	29489	AP 0262	USA BLUE BOOK
03/11/2025	OPER	29490	AP 0597	VERIZON
03/11/2025	OPER	29491	AP 0429	WEX BANK - MARATHON FLEET CARD
03/12/2025	OPER	29492	AP MISC	LUKE CAVIL
03/13/2025	OPER	29493	AP 0426	PYROTECNICO FIREWORKS INC
03/13/2025	OPER	29494	AP 0597	VERIZON

03/07/2025	OPER	29420	PR NCPERS	NCPERS GROUP LIFE INS
03/07/2025	OPER	EFT736(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS
03/07/2025	OPER	EFT737(E)	PR DENTAL/VIS	HUMANA INSURANCE COMPANY

03/07/2025	OPER	DD2314(A)	PR 028	BOYD, CARINA
03/07/2025	OPER	DD2315(A)	PR 053	DAVIS, TRENTON
03/07/2025	OPER	DD2316(A)	PR 052	FAHY, HEIDI
03/07/2025	OPER	DD2317(A)	PR 026	HOWE, DAVID
03/07/2025	OPER	DD2318(A)	PR 011	JASTER, KATELYN
03/07/2025	OPER	DD2319(A)	PR 041	KNIGHTEN, ZACHERY
03/07/2025	OPER	DD2320(A)	PR 048	LAMPE, RENEE
03/07/2025	OPER	DD2321(A)	PR 029	MARTENSON, KYLE
03/07/2025	OPER	DD2322(A)	PR 019	MILLER, KARRI
03/07/2025	OPER	DD2323(A)	PR 049	RUCKER, STEPHEN
03/07/2025	OPER	DD2324(A)	PR 047	SALLEY, DANIEL
03/07/2025	OPER	DD2325(A)	PR 037	SATTLER, DONALD

03/07/2025	OPER	EFT738(E)	PR UNION DUE	I.U.O.E. LOCAL 150
03/07/2025	OPER	EFT739(E)	PR IRS	INTERNAL REVENUE SERVICE
03/07/2025	OPER	EFT740(E)	PR STATE OF IL	STATE OF ILLINOIS
03/10/2025	OPER	EFT741(E)	PR IMRF	IMRF

3.21.25

Payroll Est

Total of 93 Checks:
Less 1 Void Checks:

Luke Cavil - to update amount

Description	Amount
PEST CONTROL @NWWTP	\$364.00
5500 WHITTING RD LIFT STATION	\$116.65
4420 MENGE LN WELL HOUSE #4	\$1,740.65
CD/AR = ACETYLENE	\$168.50
OFFICE SUPPLIES	\$2,445.46
VH INSPECTION OF FURNACES/REPLACED BELT	\$731.88
CR TO CAVIL PLAN REVIEW	\$3,577.27
VPG #10 WINDOW ENVELOPES	\$635.50
DIESEL EXHAUST FLUID/FLOOR ABSORBENT	\$218.60
INTEREST CHARGES FROM SEPT 24 - FEB 25	\$47.63
ONLINE SERVICE EMAIL - FEB-MAR 2025	\$160.00
100 S STATE WELL HOUSE #2	\$94.37
RT 173 WATER TOWER/ WELL #3	\$1,137.33
228 BOEING TRL PUMP STATION / WATER TOWE	\$182.33
12211 RT 76 SWWTP	\$15,815.39
1000 WACO WAY C/L/S	\$383.48
610 S STATE ST NWWTP	\$5,826.71
4870 WOODSTOCK RD WH 5&6	\$1,671.21
291 PRAIRIE KNOLL DR LIFT STATION	\$188.66
11990 STATE RTE 76 / 398 MAPLELEAF	\$4,033.15
203 BEAVER ST LIFT STATION	\$223.31
13505 HARVEST WAY LIFT STATION	\$356.80
105 BULLARD ST LIFT STATION	\$156.20
12305 RT 76 LIFT STATION	\$97.78
502 WACO WAY LIFT STATION	\$109.40
16.7 GAL PREMIUM DIESEL	\$918.50
1 BALL CURB	\$7,711.76
FIRE & SAFETY SECURITY 2.26 - 3.25	\$219.70
NWWTP / SWWTP INTERNET	\$129.90
VILLAGE PHONE LINES X13	\$1,164.27

FURNANCE INSPECTION @ 100 S STATE ST	\$282.00
DRUM SPILL CONTAINMENT PLATFORM	\$1,072.84
VH PHONE/INTERNET/EMAIL/FAX	\$497.34
DIESEL TANK FOR PW TRUCK	\$1,100.00
AZONE 15 / HYDROFLUOSILICIC ACID	\$7,489.10
2012B BOND PRINCIPAL INTEREST AGENT FEE	\$599,831.25
BALANCE ON INVOICE	\$29.94
2023-2024 WORKER'S COMP AUDIT P3-1001282	\$580.00
STOCK SAND	\$83.60
FUEL FILTER / ASSEMBLY ELEMENT	\$201.19
REFUND ON PLAN REVIEW CHARGES	\$192.00 V
ENGINEERING SERVICES-BEL AIR ESTATES	\$3,172.70
VH INTERNET SERVICES	\$269.89
TEMP MAILBOX SUPPLIES	\$1,279.05
METAL FOR PLOW TRUCK	\$104.88
HOT BOX	\$1,355.77
MONTHLY CONTRACT CLEANING MARCH	\$2,209.00
VH WATER DELIVERED 2 BOTTLES	\$32.84
KUBOTA 5200 SERVICES	\$336.05
12211 RT 76 SWWTP	\$1,511.16
211 W GROVE ST WATER TOWER/ WELL #3	\$148.58
4194 DAWSON LAKE RD LS W/GENERATOR	\$56.63
287 PRAIRIE KNOLL DR LS & WATER TOWER	\$55.67
1001 WACO WAY C/L/S	\$60.35
4870 WOODSTOCK RD WELL HOUSE 5&6	\$156.67
203 BEAVER DR L/S W/GENERATOR	\$54.99
4420 MENGE LN WELL HOUSE #4	\$158.31
100 S STATE ST WELL HOUSE #2	\$101.33
111 E PARK ST PW BUILDING	\$960.92
610 S STATE ST NWWTP	\$631.15
11 BLOWER MOTOR / RESISTOR	\$113.51
NEW COMPUTER FOR HEIDI /AP	\$1,619.98
EMPLOYEE DRUG TEST - CARINA BOYD	\$132.00
PLOW TRUCK REPAIR	\$1,501.92
COLD PATCH VILLAGE WIDE USE	\$491.30
COPY MACHINE B/N & COLOR COPIES	\$76.80

STATE GBG ORANGE OIL AEROSOL	\$356.31
MONTHLY CONTRACT SERVICES	\$39,051.73
SERVICE BOX EXTENSION	\$1,390.67
PW; VPG; ADMIN; HOTSPOT(2); TABLETS	\$192.73
FUEL FOR PW TRUCKS 1.16.25 - 2.15.25	\$2,054.33
REFUND ON OVERPAYMENT / ADMIN COSTS	\$221.00
NEIGHBORS FEST FIREWORKS 6.14.25	\$8,750.00
PW;VPG;ADMIN;HOTSPOT(2);TABLETS	\$192.73
Total	\$730,786.60

	\$288.00
	\$15,147.27
	\$936.96
Total	\$16,372.23

\$2,404.56
\$837.88
\$1,347.44
\$2,584.22
\$1,188.51
\$1,402.28
\$998.28
\$1,499.96
\$515.07
\$1,498.00
\$1,146.24
\$713.13

\$916.32
\$4,810.00
\$951.76
\$364.83

\$25,000.00

Total Payroll	\$48,178.48
	<hr/> <hr/>
	\$795,337.31
	\$192.00
Total of 92 Disbursements:	\$795,145.31

Certificate of Authority by Vote

I, [Click to enter Name of Certifier/Attest.](#), hereby certify that I am duly [Choose an item. Choose an item.](#) Of [Click to enter Name of Governmental Unit.](#) (“Governmental Unit”). I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on [Click or tap to enter a date.](#), at which a quorum of the Members was present and voting.

Voted: That [Click to enter Name of Person with Authority and Title.](#) (may list more than one person) is duly authorized to enter into contracts, to include joint participation agreements, on behalf of [Click to enter Name of Governmental Unit](#) with the State of Illinois and any of its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: _____

Attest: _____

(Written signature & Title)

Certificate of Authority by Bylaws

I, [Click to enter Name of Certifier/Attest.](#), hereby certify that I am duly [Choose an item.](#)

[Choose an item.](#) Of [Click to enter Name of Governmental Unit.](#) I hereby certify the following is a true copy of the current Bylaws (or equivalent law or ordinance) and that the Bylaws authorize the following person or position to bind the Governmental Unit for contractual obligations, to include joint participation agreements: [Click to enter title or position.](#)

I further certify that the following individuals currently hold the office or position(s) authorized: [Click to enter Name of Person Authorized.](#)

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Governmental Unit for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____
(Written Signature & Title)

Certificate of Authority

I, Click to enter Name of Certifier/Attest., hereby certify that I am Click to enter title or position. of Click to enter Name of Entity.

I further certify that Click to enter Name of Entity. authorized the following person(s) and position(s) to bind the entity for contractual obligations, to include joint participation agreements with the State of Illinois:

Click to enter title(s) or position(s) of authorized person.

Click to enter Name of Person(s) Authorized.

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Click to enter Name of Governmental Unit. for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____
(Written Signature & Title)

Village of Poplar Grove



Project Status

None to Report

Quick Notes from Staff

CodeRed Alert System Roll Out - sign up here:
<http://accountportal.onsolve.net/poplargrovelL>
Register via your Smartphone: text
POPLARGROVE to 24639

Save 30% on all building permits in the month of April.

3% Water Billing Rate Increase effective May 1st per ordinance 6-2-4-1

You may receive a one-time annual sewer credit when filling your pool at the beginning of the season.

Upcoming Events

Saturday March 22nd Vintage Wings and Wheels Museum is hosting their Spring Fling 70's party from 6-9pm 5151 Orth Rd, Poplar Grove IL 61065

Saturday April 12th from 10am to 1pm Wings and Wheels Museum Easter Event 5151 Orth Rd, Poplar Grove IL 61065

Sunday April 13th from 7am to 2pm North Boone District #3 Pancake Breakfast 305 W. Grove Street, Poplar Grove IL 61065

Saturday May 31st from 9am to 2pm is the Spring PG Community Market. N. Hill Street, Poplar Grove IL 61065

“The beautiful spring came; and when Nature resumes her loveliness, the human soul is apt to revive also.”

~ Harriet Ann Jacobs

History

Originally known as Belvidere Airport, it opened in 1972 and started out as a small airfield. Once a dairy farm, it now spans 240 acres and has expanded from 30-40 aircraft to over 400. In 1994, it was officially renamed Poplar Grove Airport. A key feature is the Vintage Wings and Wheels Museum, which was established in 1996. The museum preserves transportation history from 1903 to 1957. Over the years, the museum has acquired historic buildings and artifacts, offering visitors a glimpse into the golden age of flight.

Business Spotlight

ATM Barber

This is a new hair salon in Poplar Grove offering hair cuts, beard trims and clean shaves at an amazing price in a friendly atmosphere.

Location: 13549 IL Route 76

Hours: Monday - Friday
7:30am - 6:30pm
Saturday & Sunday
8:30am - 8:30pm

Phone: 779-302-8905

Website:

<https://atmbarbers.com/>



Last Quarter Events



The Vintage Wings & Wheels Museum opened their doors last December 8th to host Santa in style. The event featured face painting, cookie decorating, warm apple cider, make-and-take crafts for kids and pictures with Santa for only \$5! Special performance by the Belvidere North Choraliers.

Upcoming Meetings at Village Hall

- March 12th - Village Board Meeting 7pm
- March 19th - Village Board Meeting 7pm
- March 26th - Planning & Zoning 6pm
- April 9th - Village Board Meeting 7pm
- April 16th - Village Board Meeting 7pm
- April 23rd - Planning & Zoning 6pm
- May 14th - Village Board Meeting 7pm
- May 21st - Village Board Meeting 7pm
- May 28th - Planning & Zoning 6pm

NEW: Business Directory

The Community Communications Committee is currently developing a business directory to support our local businesses, non-profit organizations, and social clubs.

If you are the owner/representative of a local business, non-profit organization, or social club and would like to participate please email me (krichardson@villageofpoplargrove.com) the following information and one of our members will reach out:

- * Contact Name
- * Contact Phone
- * Contact Email
- * Business Name
- * Business Address
- * Business Phone
- * Business Email
- * Business Website or FB Page

Agendas & Packet Information:
<https://www.poplargrove-il.gov/meetings>

