VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, November 18, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from the October 12, 2020 Special meeting and October 21, 2020 Board meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

ADMINISTRATION & ZONING, TRUSTEE QUIMBY

2. Motion to approve **Ordinance 20-29** an ordinance amending the code of ordinances for the Village of Poplar Grove, Illinois, Title 1, Administration, Chapter 5, Village Board of Trustees, Section 1-5-4, Committees
3. Motion to approve **Ordinance 20-31** an ordinance of the Village of Poplar Grove, Illinois approving an authorizing the Village to enter into a third renewal to lease agreement for the real property located at 100 S. State Street Poplar Grove, Illinois

FINANCE AND PUBLIC WORKS, TRUSTEE MILLER

4. Motion to approve check disbursement in the amount of $349,564.81 in AP checks, $9,836.44 in insurance expense checks, and $7,853.13 in EFTS for a total $$367,254.40

5. Motion to approve **Ordinance 20-30** an ordinance of the Village of Poplar Grove, Illinois amending the temporary suspension of the disconnection of water and sewer service in light of COVID-19 Pandemic. An ordinance to reinstate water shutoffs for nonpayment of accounts in arrears of at least $250 (amending from the previous amount of $500) due to COVID-19.
6. Motion to approve IML membership 2021 renewal in the amount of $675.00

NEW BUSINESS

7. Motion to approve **Resolution 20-40** a Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Bufalo Contracting for framing and carpentry work necessitated by COVID-19 in the amount of $11,900.00
8. Motion to approve **Resolution 20-41** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase and installation of office workstations and seating with Boss Office Products in the amount of $9,824.47
9. Motion to approve **Resolution 20-42** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase and installation of drinking fountains and bottle filler, auto-flush toilets, electronic faucets, and auto-flush urinals with Pearson in the amount of $12,905.00

GOOD OF THE VILLAGE

10. **7th Annual Christmas Tree Lighting - Saturday November 21, 2020 4 pm - 6 pm**
Village Hall Closed November 26-27 for Thanksgiving
Planning and Zoning - Wednesday December 2, 2020 - 6:00 pm
Administration and Zoning - Monday December 14, 2020 - 6:30 pm
Finance and Public Works - Monday December 14, 2020 - 6:30 pm
Board of Trustees Wednesday December 16, 2020 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJA 11/16/202011/16/2020

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, October 21, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting called to order at 7:00pm by President Costanza

ROLL CALL
PRESENT

President Owen Costanza
Finance Trustee Eric Miller
Admin Trustee Ron Quimby
Trustee Ed Wethington
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Treasurer Carina Boyd
Waster Water Director Ion Steer

APPROVAL OF PHONE PARTICIPATION (Roll Call)
no phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Admin Trustee Quimby. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from the September 16, 2020 and October 12, 2020 meeting.

Motion made by Finance Trustee Miller, Seconded by Trustee Allgood. Motion passed voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Girl Scout Troop 2229 came to the meeting to watch and learn for there government badge.

ADMINISTRATION & ZONING, TRUSTEE QUIMBY

2. Motion to approve **Ordinance 20-25** an ordinance granting a special use for solar farm with the LI, light industrial district (4324 Illinois Route 173 (East Half)
   Motion made by Admin Trustee Quimby, Seconded by Trustee Wethington.
   Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

3. Motion to the Village Board approving **Ordinance 20-26** an ordinance granting a special use for a solar farm within the LI, light industrial district (4324 Illinois Route 174 (west half))
   Motion made by Admin Trustee Quimby, Seconded by Trustee Wethington. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

4. Motion to approve **Resolution 20-35** a resolution of the Village of Poplar Grove, Illinois temporally amending the Village of Poplar Grove employee handbook to include a families first coronavirus response act policy
   Motion made by Admin Trustee Quimby, Seconded by Finance Trustee Miller. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

FINANCE AND PUBLIC WORKS, TRUSTEE MILLER

5. Motion to the Village Board to approve check disbursement in the amount of $162,894.24 in AP Checks $ 9,839.51 in insurances expenses and $7,853.15 in EFTS for a total of $180,586.90
   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

6. Motion to approve **Resolution 20-33** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute renewal for operations management and supervision agreement for wastewater treatment plants, lift stations and water treatment plants for the Village of Poplar Grove with Test, INC

Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

7. Motion to approve **Resolution 20-34** a resolution of the Village of Poplar Grove to procure geothechnical site exploration services for the public works building site.
Motion made by Finance Trustee Miller, Seconded by Trustee Wethington. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

8. Motion to approve **Ordinance 20-24** an ordinance of the Village of Poplar Grove, Illinois authorizing the Village to execute a promissory note evidencing an general obligation of the Village in an amount not to exceed $1,500,000.00 for the purposes of financing the construction of a new public works building and appurtenances thereto
Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

NEW BUSINESS

9. Motion to approve **Resolution 20-36** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase and installation of a heater by Comfort Solutions Heating and Air Conditioning and authorize the Village President to execute an agreement with Comfort Solutions Heating and Air Conditioning
Motion made by Trustee Allgood, Seconded by Finance Trustee Miller. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle
Public Works Director Hilden stated that this is for the grit room at the south plant.
10. Motion to approve **Resolution 20-37** a resolution of the Village of Poplar Grove, Illinois to authorize an emergency purchase of a 6" legend "I" version blower for the wastewater treatment facility in the amount of $5,245.00
Motion made by Admin Trustee Quimby, Seconded by Trustee Wethington. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle
Waste Water Director Steer stated this is to replace a part at the south plant
11. Motion to approve **Resolution 20-38** a resolution of the Village of Poplar Grove, Illinois to approve an authorize the Village President to execute a renewal agreement with Illinois Counties Risk Management Trust to supply worker's compensation and liability insurance
Motion made by Trustee Wethington, Seconded by Finance Trustee Miller. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle

12. Motion to approve **Ordinance 20-27** an ordinance of the Village of Poplar Grove Authorizing the Disposal of certain personal property owned by the Village of Poplar Grove
Motion made by Trustee Wethington, Seconded by Admin Trustee Quimby. Voting Yea: Finance Trustee Miller, Admin Trustee Quimby, Trustee Wethington, Trustee Allgood, Trustee Wehrle
Clerk Anderberg stated that this for the staff fridge and a old cabinet.

GOOD OF THE VILLAGE

13. Trick or Treating - Saturday October 31, 2020 4:00 pm - 7:00 pm
Election Day - Tuesday November 3, 2020 6:00 am - 7:00 pm
Administration and Zoning - Monday November 9, 2020 - 6:30 pm
Finance and Public Works - Monday November 9, 2020 - 6:30 pm
Board of Trustees Wednesday November 18, 2020 - 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Wethington, Seconded by Admin Trustee Quimby. Motion passed by voice vote
meeting adjourned at 7:13pm

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Special Meeting

Monday, October 12, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting called to order by President Costanza at 7:07 pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Trustee Eric Miller
Admin Trustee Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee David Allgood
Trustee James Wehrle
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Public Works Director Mitch Hilden
Treasurer Carina Boyd

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Trustee Goings. Motion passed by voice vote.

Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby to amend item 1. to add in the amount of $67,500. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

NEW BUSINESS

1. Motion to approve **Ordinance 20-23** an ordinance of the Village of Poplar Grove approving agreement for the purchase of real property located at 211,215 and 217 Saratoga Lane, Poplar Grove, Illinois by the Village
   Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby. Motion passed by roll call vote.

   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington to add the language under number 2 "and authorizes the Village Attorney Aaron Szeto to execute the same along with any other documents necessary to effectuate the acquisition contemplated herein" in the ordinance. Motion passed by roll call vote.
   Village President, Owen Costanza commented that the Village's plan is to give the land to the Belvidere Park District for a park on the property. If that falls through, the Village will look at grants to build a park.

ADJOURNMENT (Voice Vote)

Motion made by Finance Trustee Miller, Seconded by Admin Trustee Quimby. Motion passed by voice vote.
meeting adjourned at 7:12 pm

ORDINANCE NO. 2020-29

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE, ILLINOIS, TITLE 1, ADMINISTRATION, CHAPTER 5, VILLAGE BOARD OF TRUSTEES, SECTION 1-5-4, COMMITTEES

WHEREAS, the Village of Poplar Grove ("Village") has adopted a Code of Ordinances; and

WHEREAS, the Village of Poplar Grove has enacted an ordinance setting the time and place of its meetings of the Board of Trustees and the committees thereof;

WHEREAS, pursuant to 5 ILCS 120/2.02, "[e]very public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings;"

WHEREAS, pursuant to 5 ILCS 120/2.03, "[e]ach body must, at the beginning of each calendar or fiscal year, prepare and make available a schedule of all its regular meetings for such calendar or fiscal year, listing the times and places of such meetings and if a change is made in regular meeting dates, at least 10 days' notice of such change shall be given by publication in a newspaper of general circulation in the area in which such body functions. A copy of the notice must also be sent to all registered news media;"

WHEREAS, pursuant to 65 ILCS 5/3.1-40-25, "the Board of Trustees may prescribe, by ordinance, the times and places of the meetings and the manner in which special meetings may be called;"

WHEREAS, the current Code of Ordinances, Title 1, "Administration," Chapter 5 "Village Board of Trustees," Section 1-5-4, "Committees," provides for the establishment, appointment, and composition of standing and special committees constituted of members of the Village's Board of Trustees; and

WHEREAS, Section 1-5-4, "Committees," Subsection C, identifies the responsibilities for the Committee of the Whole for Administration; and

WHEREAS, Section 1-5-4, "Committees," Subsection D, identifies the responsibilities for the Committee of the Whole for Finance and Public Works; and

WHEREAS, currently, Section 1-5-4, "Committees", Subsection D states that "Personnel compensation and benefits shall meet…at the hour of 6:30 p.m. or immediately following the Committee of the Whole for Administration"; and

WHEREAS, the Trustees and Village President of the Village of Poplar Grove so desire to abolish the separate Administration and Finance and Public Works committees to instead establish one "Committee of the Whole" committee system which will encompass the responsibilities of both committees; and

WHEREAS, the newly established "Committee of the Whole" shall meet on the second Monday of the month beginning at the hour of six-thirty o'clock (6:30) P.M.;

WHEREAS, the Trustees and Village President of the Village of Poplar Grove so desire that the establishment of one "Committee of the Whole" system take effect on **May 10, 2021**; and

WHEREAS, the Village has determined such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the Village President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. Chapter 5 of Title 1, Section 1-5-4, Committees – Subsections C., D., E., F., G., H., I., J., K., and L. shall be amended as follows (language to be stricken shown as strikethrough, language to be added shown in bold):

1-5-4: COMMITTEES:

C. The Committee of the Whole ~~for Administration~~, which shall include the following responsibilities:

1. Administration
a. Zoning;
b. Planning and Development;
c. Parks;
d. Ordinance; and
e. Personnel;

2. Finance;
a. Public Works;
b. Water and Sewer; and
c. Personnel Compensation and Benefits

shall meet on the second Monday of each month and at the hour of six-thirty o'clock (6:30) P.M. beginning ~~October 8, 2018~~ **May 10, 2021** and each month thereafter unless modified by passage of a new ordinance.

~~D. The Committee of the Whole for Finance and Public Works, which shall include the following responsibilities:~~

~~1. Finance;~~
~~2. Public Works;~~
~~3. Water and Sewer;~~
~~4. Personnel Compensation and Benefits~~

~~shall meet on the second Monday of each month and at the hour of six-thirty o'clock (6:30) P.M., or immediately following the Committee of the Whole for Administration beginning October 8, 2018 and each month thereafter unless modified by passage of a new ordinance.~~

~~E~~**D**. The Village President shall preside over the Committee of the Whole meetings with the chairperson of each topic area overseeing and leading the discussion over that portion of the Committee of the Whole meeting agenda applicable to that topic area of Village business, subject to the oversight of the Village President. The Village President shall appoint a chairperson for each respective Village business topic area.

~~F~~**E**. The Committee of the Whole shall discuss the following Village business topics: ~~(1)~~ Administration**;**~~, ; and (2) Finance, and Public Works~~ **Zoning; Planning and Development; Parks; Ordinance; Personnel; Finance; Public Works; Water and Sewer; and Personnel Compensation and Benefits.** ~~The responsibilities of each topic are more clearly delineated in Subsection D herein~~.

~~G~~**F**. The Committee of the Whole shall have jurisdiction over all matters encompassed by the Village business topic areas delineated in this section. The Committee of the Whole shall receive reports from each agenda topic, deliberate on them prior to Village Board consideration and recommend any action deemed appropriate by placing the item on the next Village Board agenda for final approval. The Committee of the Whole shall also consider such matters as referred to it by the Village Board, by the Village President, an individual member of the Village Board of Trustees or any agent of the Village.

~~H~~**G**. All members of the Committee of the Whole shall have one vote; however, the Village President shall only vote in the event of a tie among the remaining members voting.

~~I~~**H**. The Village Clerk, or any deputy designated by the Village Clerk, shall be present at all Committee of the Whole meetings and shall keep a record of subjects discussed by the Committee of the Whole, reports presented to the Committee of the Whole and the numbers of yes and no votes taken.

~~J~~**I**. Special meetings of the Committee of the Whole may be called by the Village President or by any three members of the Village Board of Trustees. Public notice of all meetings shall be given 48 hours' notice prior to the meeting time, and such notice, together with a copy of the agenda for the meeting, shall be posted in compliance with the notice provisions of the Open Meetings Act.

~~K~~**J**. Special committees may be created from time to time as directed by the Board of Trustees or the Village President, with membership in said committees to be appointed by the Village President on the advice and consent of the Village Board of Trustees. Such committees fall within the jurisdiction of the Committee of the Whole and shall tender reports to the Committee of the Whole in accordance with subsection ~~G~~ **F** herein.

~~L~~**K**. Rules of Order. The latest published edition of Robert's Rules of Order, Revised, shall govern the regular and special meetings of the Village Board of Trustees in all cases to which it is applicable and in which it is not inconsistent with laws of the Village of Poplar Grove, County of Boone or State of Illinois.

3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT

ORDINANCE NO. 20-31

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING AND AUTHORIZING THE VILLAGE TO ENTER INTO A THIRD RENEWAL TO LEASE AGREEMENT FOR THE REAL PROPERTY LOCATED AT 100 S. STATE STREET, POPLAR GROVE, ILLINOIS

WHEREAS, the Village of Poplar Grove, Illinois is an Illinois Municipal Corporation (hereinafter referred to as the "Village"); and

WHEREAS, the Village previously entered into a Real Estate Lease Agreement dated January 1, 2018 with Majestic Cuts, LTD ("Majestic") for the property commonly known as 100 S. State Street, Poplar Grove, Illinois ("Lease"); and

WHEREAS, the Lease expired December 31, 2018 and the Village and Majestic renewed the Lease via a First Renewal to Lease Agreement ("First Renewal") which First Renewal expires December 31, 2019; and

WHEREAS, the First Renewal expired on December 31, 2019 and the Village and Majestic renewed the Lease via a Second Renewal to Lease Agreement ("Second Renewal") which Second Renewal expires December 31, 2020; and

WHEREAS, the Village and Majestic now desire to renew the Lease again for an additional one-year term to expire December 31, 2021; and

WHEREAS, the Village and Majestic have reached an accord as to the terms and conditions upon which said property will be renewed again; and

WHEREAS, the Lessee shall pay a sum of Three Hundred and No/100ths Dollars ($300.00) in monthly rent in addition to a sum of One Hundred and No/100ths Dollars ($100.00) per month to be utilized towards the payment of property taxes, for a total of Four Hundred and No/100ths Dollars ($400.00) per month; and

WHEREAS, the Village and Majestic have memorialized such terms and conditions in a Third Renewal to Lease Agreement, a copy of which is attached hereto as Exhibit A and incorporated herein ("Third Renewal"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into said Third Renewal; and

WHEREAS, the Village now desires to approve said Third Renewal and authorize the Village President to execute and the Village Clerk to attest the same.

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby approves the Third Renewal attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President is hereby authorized to execute any documents necessary or helpful to implement the intent of this Ordinance and the Village Clerk to attest the same.

4. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

CLERK

PRESIDENT

EXHIBIT A- THIRD RENEWAL TO LEASE AGREEMENT

THIRD RENEWAL TO LEASE AGREEMENT

THIS THIRD RENEWAL TO LEASE AGREEMENT ("Third Renewal") is entered into this _____ day of December, 2020 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois municipal corporation ("Lessor") and MAJESTIC CUTS, LTD, an Illinois limited corporation ("Lessee"). Lessor and Lessee are at times collectively referred to herein as the "Parties".

RECITALS:

WHEREAS, Lessor is the owner of the real property located at 100 S. State Street, Poplar Grove, IL 61065 which is improved with a commercial building and municipal well and well house (collectively referred to herein as the "Property"); and

WHEREAS, Lessor and Lessee entered into a real estate lease agreement dated January 1, 2018 ("Lease") for the lease a certain portion of the Property as set forth in the Lease. A copy of the Lease is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, pursuant to the terms of the Lease, the Lease expired December 31, 2018; and

WHEREAS, the Lessor and Lessee entered into a First Renewal to Lease Agreement ("First Renewal") which renewed the Lease for an additional one-year term and which First Renewal expires December 31, 2019. A copy of the First Renewal is attached hereto as Exhibit B and incorporated herein; and

WHEREAS, pursuant to the terms of the First Renewal, the First Renewal expired December 31, 2019; and

WHEREAS, the Lessor and Lessee entered into a Second Renewal to Lease Agreement ("Second Renewal") which renewed the Lease for an additional one-year term and which Second Renewal expires December 31, 2020. A copy of the Second Renewal is attached hereto as Exhibit C and incorporated herein; and

WHEREAS, the Lessor and Lessee desire to renew the Lease for one additional year; and

WHEREAS, the Lessee shall pay a sum of Three Hundred and No/100ths Dollars ($300.00) in monthly rent in addition to a sum of One Hundred and No/100ths Dollars ($100.00) per month to be utilized towards the payment of property taxes, for a total of Four Hundred and No/100ths Dollars ($400.00) per month; and

WHEREAS, the Lessor and Lessee have reached an accord as to the terms and conditions of such renewal and have memorialized the same in this Third Renewal to Lease Agreement ("Third Renewal").

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Third Renewal and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Lessor hereby renews the Lease with Lessee on the following terms and conditions:

1. Recitals. The above recitals are incorporated herein and made a part hereof.

2. Renewal Term. The Lease is hereby renewed for one additional year commencing January 1, 2021 and ending December 31, 2021.

3. Terms and Conditions. This Third Renewal shall be on the same terms and conditions as provided for in the Lease, the First Renewal, and the Second Renewal.

4. Conflict. To the extent that any provisions of this Third Renewal conflicts with any term or condition set forth in the Lease, the First Renewal, and/or the Second Renewal, the provisions of this Third Renewal shall supersede and control to the extent of such conflict. All other provisions of the Lease, the First Renewal, and the Second Renewal not in conflict with this Third Renewal shall remain in full force and effect during the term of the Third Renewal.

5. Amendments. Except as otherwise provided for herein, this Third Renewal may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing and bears the signatures of all the Parties hereto.

6. Counterparts. This Third Renewal may be signed in any number of counterparts, each of which shall be an original, with the main effects as if the signatures thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS ON THIS THIRD RENEWAL, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

LESSOR:

Village of Poplar Grove, an
Illinois municipal corporation

By:_____
Owen Costanza, Village President

LESSEE:

Majestic Cuts, LTD.

By:_____
Kelly Kolec, President

ATTEST:

_____

Karri Anderberg, Village Clerk

EXHIBIT A- REAL ESTATE LEASE AGREEMENT

REAL ESTATE LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made this 1 day of ~~December~~ January, 2017, by and between THE VILLAGE OF POPLAR GROVE, an Illinois municipal corporation ("Lessor"), and MAJESTIC CUTS, LTD., an Illinois limited corporation ("Lessee").

WHEREAS, Lessor is the owner of the real property commonly known as 100 S. State Street, Poplar Grove, IL 61065 which is improved with a commercial building and municipal well and well house (the real property, building and municipal well are collectively referred to herein as the "Property"); and

WHEREAS, Lessor desires to lease a portion of the Property to the Lessee and Lessee desires to lease said portion of the Property from the Lessor; and

WHEREAS, the portion of the Property to be leased to Lessee consists of the commercial building, excluding any portion of the Property housing the municipal well and well house and appurtenances thereto. The portion of the Property being leased to Lessee and is more fully described in Exhibit A, attached hereto and incorporated herein (the "Premises"); and

WHEREAS, Lessor and Lessee have reached an accord as to the terms and conditions upon which the Lessor will lease the Premises to the Lessee and have memorialized the same herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained and other good and valuable consideration the receipt and sufficiency of which is acknowledged, the parties, intending to be legally bound, agree, represent and warrant as follows:

1) Recitals. The above recitals are incorporated herein and made a part hereof.

2) Prior Lease. Upon commencement of this Lease, the prior lease dated _____ between the Lessor and Lessee, a copy of which is attached hereto as Exhibit B and incorporated herein, shall automatically terminate ("Prior Lease").

3) Leased Premises. Lessor hereby leases to Lessee, and Lessee hereby leases and rents from Lessor, the Premises (and building located thereon) which is described in Exhibit A, attached hereto and incorporated herein. Lessee shall not be entitled to have access to or occupy those portions of the Property utilized for the municipal well, well house and appurtenances thereto.

4) Term.

4.1 The term of this Lease shall commence on January 1, 2018, and shall continue for one (1) year thereafter expiring on December 31, 2018 ("Term"). Lessee shall be permitted to continue occupancy of the Premises on January 1, 2018.

4.2 At least 60 days prior to the expiration of the Term, the Parties will notify one another of its intent to renew the lease or not. To the extent both Parties desire to renew the lease, they will memorialize the terms and conditions of such renewal in writing. In the event this lease is not renewed and if Lessee holds over and continues in possession of the Premises after expiration of the Term of this Lease, Lessee will be deemed to be occupying the Premises on the basis of a month-to-month tenancy, subject to all of the terms and conditions of this Lease as they were in effect immediately prior to the expiration of the Term, except however that the Rent payable by Lessee for its possession during the holdover tenancy provided for under this Section 4.2 shall be double the Rent that was in effect immediately prior to the expiration of the Term.

4.3 Upon expiration of the Term of this Lease, or upon any earlier termination of this Lease, Lessee shall surrender the Premises to Lessor in at least substantially as good a condition as the Premises existed upon occupancy, ordinary wear and tear excepted, with all areas cleaned to broom clean condition, and with all personal property of Lessee removed from the Premises.

5) Rent. The rent payable hereunder shall be Three Hundred and No/100ths Dollars ($300.00) per month during the Term of this Lease. Such monthly payments shall be payable in advance of the 1st day of January, 2018, and continuing on the 1st day of each month thereafter during the Term of this Lease. Payments shall be made payable to the "Village of Poplar Grove" and mailed or delivered to 200 N. Hill Street, Poplar Grove, IL 61065, or any other address that Lessor may designate from time to time in writing to Lessee.

If rent is not received by the Lessor on or before the fifth day of each month, Lessee shall pay to the Lessor a late fee of $50.00. The late fee is not a grace period and the Lessor is entitled to make written demand for any rent unpaid on the second day of the rental period.

6) Deposit. Upon signing of this Lease, Lessee shall pay to Lessor a security deposit in the amount of Four Hundred and No/100ths Dollars (400.00). Lessor acknowledges that such amount was previously deposited by the Lessee as a term and condition of the Prior Lease and the Parties agree that such amount shall continue to be held by the Lessor as the security deposit under this Lease. Lessor may apply all or any portion of the security deposit in payment of any amounts due Lessor from Lessee, and upon Lessor's demand, Lessee shall in such case during the Term of this Lease promptly deposit with Lessor such additional amounts as may then be required to bring the Security Deposit up to the full stated amount. Upon termination of the Lease, full performance of all matters and payment of all amounts due by Lessee, so much of the Security Deposit as remains unapplied shall be returned to the Lessee. Where all or a portion of the Security Deposit is applied by Lessor as compensation for property damage, Lessor, when and as required by law, shall provide to Lessee an itemized

statement of such damage and of the estimated or actual costs of repairing the same. Lessor may pursue a cause of action to recover damages in excess of the Security Deposit.

7) Real Estate Taxes. The Parties acknowledge that the Property is currently exempt from real estate taxes. However, should the Lessor ever become responsible for real estate taxes on the Property which are imposed as a result of or in connection with this Lease, Lessee shall be responsible for paying the amount of such real estate taxes to the Lessor. In such event, upon notification from the County Assessor that the Property will be subject to real estate taxes, the Lessor will request that the County Assessor provide an estimate of the amount of real estate taxes which will become due. The Lessor shall notify the Lessee in writing that real estate taxes are being assessed and what the estimated tax amount is. The Lessor will then divide the estimated real estate tax amount by the remaining number of months under this Lease and such amount shall be added to each of Lessee's monthly rent payments for the remainder of the term of the Lease. When the real estate taxes become due, the Lessor shall then pay the taxes. To the extent the estimated real estate tax amount is higher than the actual real estate tax amount, the Lessor shall refund the difference to the Lessee. To the extent the estimated real estate amount is lower than the actual real estate tax amount, Lessee shall pay to the Lessor the difference.

8) Utilities. Lessee shall be responsible for paying any and all utilities to the Premises, including, but not limited to: gas, water, garbage removal, sewer, telephone service and electricity. Any other monthly utility expenses not described in the preceding sentence, including, but not limited to, internet service and security system, shall be the responsibility of the Lessee and shall be paid as and when due by Lessee. The Parties acknowledge that the Lessor has a separate electrical meter for the municipal well and shall be responsible for payment of such electrical bill.

9) Maintenance and Repair.

9.1 Lessee, throughout the Term of this Lease, shall at its own expense be responsible for any and all maintenance and repair to the Premises, including, but not limited to, plumbing fixtures, electrical fixtures; windows; equipment; other fixtures of a general nature to a commercial building, doors, interior walls, floors, outside landscaping, yard maintenance, and snow removal. Notwithstanding the foregoing, Lessor shall be responsible for any necessary repairs to the roof; HVAC system, roof, plumbing system (with the exception of plumbing fixtures), and electrical system (with the exception of electrical fixtures) of the Premises. Lessee shall, at a minimum, maintain the Premises in substantially the same condition as the Premises existed upon the occupancy of the Premises, ordinary wear and tear excepted.

9.2 Lessee shall be responsible for all repairs, maintenance, or replacements relating roof, HVAC system and parking lot of the Premises that are made necessary by the negligent or intentional acts of Lessee or its employees, agents, or invitees.

10) Lessee's Improvements. Lessee will not make any alterations, installations, improvements or changes to the Premises at any time, for any reason, without the prior written approval of Lessor.

10.1 Lessee shall not permit any lien or claim for lien of any mechanic, laborer or supplier or any other lien to be filed against the Property, or any part thereof arising out of work performed, or alleged to have been performed by, or at the direction of, or on behalf of Lessee. If any such lien or claim for lien is filed, Lessee, within thirty (30) days thereafter, either shall have such lien or claim for lien released of record or Lessee shall deliver to Lessor either: (i) a bond in form, content, amount, and issued by surety, satisfactory to Lessor, indemnifying Lessor against all costs and liabilities resulting from such lien or claim for lien and the foreclosure or attempted foreclosure thereof, or (ii) endorsements to the title policies of Lessor and Lessor's mortgagee "insuring over" such liens satisfactory to Lessor and Lessor's mortgagee respectively. If Lessee fails to have such lien or claim for lien so released or to deliver such bond or title endorsement to Lessor, Lessor, without after reasonably investigating the validity of such lien, and upon at least thirty (30) days' prior written notice to Lessee, may pay or discharge the same and Lessee shall reimburse Lessor within ten (10) days for the amount so paid by Lessor, including Lessor's expenses and attorneys' fees.

11. Insurance. Lessee, during the entire term of this Lease agreement, shall keep the Premises insured for the protection of the Lessor (and the Lessor shall be so named as an insured in any such policies), by maintaining general public liability and property damage insurance against claims for bodily injury or death and property damage occurring upon the Premises and areas adjacent thereto, to the extent of not less than $1,000,000.00 for bodily injury or death to any person, and to the extent of not less than $1,000,000.00 for bodily injury or death to any number of persons arising out of the same accident or disaster, and to the extent of $1,000,000.00 for property damage. Lessee shall be responsible to insure any part of the Premises, including the building, against loss due to property damage or casualty. Lessee shall be responsible to insure its personal property located on the Premises.

Unless otherwise agreed upon by the Parties in writing, in the event the Premises is damaged, in whole or in part, by fire or other casualty, Lessee shall proceed to rebuild, repair or restore the Premises to a similar condition as existed prior to damage, regardless of whether or not Lessee has sufficient insurance coverage or proceeds, and this Lease shall remain in full force and effect. Lessee shall begin repairs within two (2) months from casualty, diligently pursue and complete repairs within twelve (12) months. Said dates shall be deferred for a like period due to any delay caused by labor controversy, act of God, other casualty, governmental regulations, insurance adjustment, or causes beyond the Lessee's control. Lessee's Rent and other charges payable by Lessee shall not abate as a result of any damage or destruction to the Premises that results in the suspension of business in the Premises. If Lessee fails to begin or complete the repairs within the times and in the manner provided for herein, then, provided Lessor has given Lessee thirty (30) business days' prior notice and the right to cure; 1) Lessor may rebuild, repair and restore

the Premises and 2) Lessee shall be liable to Lessor for actual costs, plus a 10% management fee, in addition to any other remedies and damages the Lessor may have.

12. Indemnification. Lessee assumes liability for and shall indemnify, protect, save and hold harmless Lessor from and against any and all losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements including attorneys' fees and expenses and court costs incurred by Lessor in defending claims of whatsoever kind and nature imposed upon, incurred by or asserted against the Lessor in any way relating to or arising out of this Lease and from the possession, use, operation and maintenance of the Premises by the Lessee. The indemnities contained in this paragraph shall continue in full force and effect, notwithstanding the termination of this Lease.

13. Inspection and Exhibition of Premises. Lessee, upon paying Rent and performing the covenants and agreements of this Lease, shall quietly have, hold and enjoy the Premises and all rights granted to Lessee in this Lease. Lessor or any agent of Lessor may enter the Premises at all reasonable times and upon reasonable notice to inspect the Premises. When conveniently possible, Lessor shall give prior notice before such entry. Lessor may retain at all times keys to Premises. In the event of an apparent or actual emergency, Lessor may enter the Premises at any time without notice. Lessor shall have the right to place signage on the Premises for the purposes of advertising to prospective tenants, purchasers or others. Lessor shall not be liable to Lessee in any manner for any such action nor shall the exercise of such right be deemed an eviction or disturbance of Lessee's use or possession. Lessor shall at all times, and in its sole discretion, have full and complete access to the municipal well and appurtenances thereto.

14. Use of Premises. The Premises shall be used by Lessee for commercial dog/cat grooming business purposes, and for such other purposes for which the Lessor may from time to time consent to in writing. Lessee shall use and maintain the Premises in a clean, sanitary, safe, careful and proper manner. Lessee shall comply with all applicable laws, ordinances and regulations as to the use, occupancy, maintenance and condition of the Premises. Lessee will not allow the Premises to be used for any purposes or in any manner that will damage the reputation of, increase the rate of insurance, increase the hazard of fire, or otherwise be injurious to Premises. The Lessee shall keep the Premises free of rodents, insects, pest and any obnoxious or noxious odors. The Premises shall not be used for any extra hazardous use. Lessee shall dispose of all rubbish, trash, garbage and other waste in a clean and sanitary manner from the Premises. Lessee shall properly use and operate all appliances, electrical, gas and plumbing fixtures and shall not destroy, deface, damage, impair nor remove any part of the building, equipment or appurtenances thereto. Lessee shall not permit any of its agents, employees, representatives, guests or invitees to violate any of Lessee's obligations under this Lease.

Lessee has examined the Premises and appurtenances, prior to and as a condition precedent to its acceptance and execution of this Lease, and is satisfied with the physical condition thereof, and Lessee's taking possession shall be conclusive evidence of its receipt thereof in good order and repair. LESSEE AGREES THAT NO REPRESENTATIONS OR WARRANTIES AS TO HABITABILITY, SUITABILITY, CONDITION OR REPAIR

HAVE BEEN MADE BY LESSOR OR ITS REPRESENTATIVES, OFFICERS, OR AGENTS WHICH ARE NOT HEREIN EXPRESSED IN THE ADDITIONAL COVENANTS AND THAT NO OTHER PROMISE TO DECORATE, ALTER, REPAIR OR IMPROVE, EITHER BEFORE OR AT THE EXECUTION HEREOF, NOT CONTAINED HEREIN, HAS BEEN MADE BY LESSOR OR ITS REPRESENTATIVES, OFFICERS OR AGENTS.

15. Lessee's Default and Lessor's Remedies.

15.1 The occurrence of any one or more of the following events constitutes a default by Lessee under this Lease:

a. Lessee's failure to pay any installment of rent, or any other amounts due from Lessee under this Lease as and when due;

b. Lessee's failure to observe or comply with any covenant with respect to assignment and subletting set forth in this Lease;

c. Lessee's failure to cure, within two (2) days after receipt of notice from Lessor, any hazardous condition which Lessee has created or permitted to exist on the Premises in violation of law or this Lease;

d. Lessee's failure to observe or perform any other covenant, agreement, condition or provision of this Lease, if such failure shall continue for fifteen (15) calendar days after notice thereof from Lessor to Lessee;

e. Lessee admits in writing its inability to pay its debts as they mature, or Lessee makes an assignment for the benefit of creditors, or Lessee applies for or consents to the appointment of a trustee or receiver for Lessee or for substantially all of Lessee's assets;

f. A trustee or receiver is appointed, voluntarily or involuntarily, for Lessee or for substantially all of its assets and is not discharged within sixty (60) days after such appointment;

g. Bankruptcy, reorganization, insolvency or liquidation proceedings, or other proceedings for relief under any bankruptcy law or similar law for the relief of debtors, are instituted either (i) by Lessee, or (ii) against Lessee and are allowed against it or are consented to by it or are not dismissed within sixty (60) days after such institution; and/or

h. Lessee abandons the Premises. For purposes of this Lease, abandonment shall be deemed to have occurred upon Lessee failing to operate its business on the Premises for a period of thirty (30) days.

15.2 If a default by Lessee occurs under this Lease, Lessor shall have the right to pursue any and all rights and remedies it may have available to it at equity or at law, including, but not limited to, the following remedies, which shall be cumulative (and not exclude any other remedy) and exercisable in the Lessor's discretion, without the necessity of any further notice other than that which may be required in any given case by the provisions of the Illinois Forcible Entry and Detainer Act, 735 ILCS 5/9-101 *et seq.*, or any successor law thereto, and shall be entitled to recover reasonable court costs and attorneys' fees:

a. Lessor may enforce the provisions of this Lease and Lessor's rights by suit or suits in equity or at law for specific performance of any covenant or agreement, or for enforcement of any other legal or equitable remedy, including, without limitation, injunctive relief and recovery of moneys due or becoming due from Lessee hereunder;

b. Lessor may terminate Lessee's right to possession of the Premises, in which case this Lease shall terminate and Lessee shall immediately and peaceably surrender possession of the Premises to Lessor. In such event, Lessor shall have the immediate right to re-enter and remove all persons and property remaining on the Premises. Lessor shall also have the right, whether or not Lessee peaceably surrenders possession, to obtain an order of possession and judgment for unpaid rent, additional rent, and reasonable court costs and attorneys' fees pursuant to the provisions of the Illinois Forcible Entry and Detainer Act (or any successor law thereto), in which case Lessor shall also have the right to remove all persons and property remaining on the Premises. Whether the Lessor obtains possession of the Premises peaceably or by judicial process, any property remaining on the Premises at the time Lessor takes possession may, at Lessor's election, either (a) be discarded, destroyed, or disposed of, (b) be sold by Lessor, or (c) be removed from the Premises and stored by Lessor at the cost of, at the risk of, and for the account of Lessee; in each event without Lessor being deemed guilty of trespass, conversion or any other tort, or becoming liable for any loss or damage that may be occasioned thereby;

c. In the event that Lessor elects to terminate the Lessee's right to possession pursuant to the provisions of Section 15.(b), Lessor will be entitled to recover from Lessee all damages incurred by Lessor by reason of Lessee's default, including without limitation (a) reasonable court costs and attorneys' fees incurred in enforcing Lessor's rights hereunder, and (b) the difference between (i) the equivalent of the amount of the rent that would otherwise be payable under this Lease by Lessee if this Lease were still in effect, less (ii) the net proceeds of any reletting effected pursuant to the provisions of Section 15.2(d) after deducting all of Lessor's reasonable expenses in connection with such reletting, including without limitation, all repossession costs, brokerage commissions, legal expenses, reasonable attorneys' fees and costs, alteration costs, and expenses of preparation of the Premises, or any portion thereof, for such reletting; and/or

d. In the event that Lessor should elect to terminate the Lessee's right to possession pursuant to the provisions of Section 15.2(b), Lessor may relet the Premises and execute any new lease as lessor in its own name. Lessee shall have no right or authority whatsoever to collect any rent or other charge from such new lessee. The proceeds arising from any such reletting for the period of the reletting that coincides with the term of this Lease agreement shall be a credit toward the amounts due from Lessee as follows:

   i. First, to the payment of any indebtedness or other obligation other than rent due hereunder from Lessee to Lessor, including without limitation storage charges or brokerage commissions owing from Lessee to Lessor as a result of such reletting;

   ii. Second, to the payment of the costs and expenses of reletting the Premises, including alterations and repairs that Lessor, in its sole and absolute discretion deems reasonably necessary and advisable and reasonable attorneys' fees incurred by Lessor in connection with the retaking of such Premises and such reletting;

   iii. Third, to the payment of rent, and other charges due and unpaid under this Lease; and

   iv. Fourth, to the payment of future rent and other damages payable by Lessee under this lease.

e. It is expressly agreed by Lessee that after service of notice or commencement of a suit or after final judgment for possession of the Premises, Lessor may receive and collect any rent due and the payment of said rent shall not waive or affect said notice, said suit or said judgment.

16) Waiver. No party shall be deemed to have waived any right, power or privilege under this Lease, unless such waiver shall have been executed in writing and expressly acknowledged by the parties to be charged with such waiver.

17) No Assignment or Sublease. Lessee shall not enter into a sublease for the Premises or in any other way assign its rights under this Lease without the express written consent of Lessor which consent may be withheld for any reason in the sole discretion of Lessor.

18) Surrender of Leased Premises. At the expiration or earlier termination of the Lease, Lessee shall immediately and peaceably surrender the Premises, together with alterations, installations and improvements to the Premises, to Lessor. Lessee shall surrender the Premises to the Lessor in as good condition as when the Lease commenced, ordinary wear and tear accepted, and shall then return all keys/means of access to Lessor and provide Lessor with Lessee's forwarding address.

19) Notices to Parties. Any notices, demands or other communications required or permitted hereunder shall be in writing and delivered to the other party or the other party's authorized agent, either in person or by United States Certified Mail, Return Receipt Requested, postage fully prepaid, to the address set forth hereinafter, or to such other addresses as either party may designate in writing and deliver as herein provided:

LESSOR:
Village of Poplar Grove
200 N. Hill Street.
Poplar Grove, IL 61065

LESSEE:
Majestic Cuts, Ltd.
Attn: Kelly Kolec
305 Candlewick Blvd. SE
Poplar Grove, IL 61065

20) Construction and Venue. The interpretation and validity of this Lease shall be governed by the laws of the State of Illinois, without giving effect to that state's principles of conflicts of law or choice of law. The parties further consent to and submit to the exclusive jurisdiction and venue with respect to any matters pertaining to this Lease in and by the state and federal courts sitting in Boone County, Illinois.

21) Entire Agreement. This Lease, and the Exhibits attached hereto contain the entire agreement between Lessor and Lessee concerning the Property and Premises and there are no other agreements, either oral or written.

22) Binding Effect. This Lease shall be binding upon and inure to the benefits of Lessor and Lessee and their respective heirs, legal representatives, successors and permitted assigns, but this provision shall not operate to permit any transfer, assignment, mortgage, encumbrance, lien, charge or subletting contrary to the provisions of this Lease.

23) Use of Headings: The clause headings appearing in this Lease have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to, define, limit or extend the scope or intent of the clauses to which they pertain.

24) Amendments and Modifications: Except as otherwise provided for herein, this Lease may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

25) Counterparts: This Lease may be signed in any number of counterparts, each of which shall be an original, with the main effect as if the signatures thereto and hereto were upon the same instrument.

26) Severalbility: In the event any provision of this Lease is declared to be illegal or unenforceable, the remaining portions of this Lease shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have executed this Lease the day and year first above written.

LESSOR:

VILLAGE OF POPLAR GROVE

By: _____
Owen Costanza, Village President

ATTTEST:

By: _____
Karri Anderberg, Village Clerk

VILLAGE OF POPLAR GROVE
VILLAGE
SEAL
BOONE COUNTY ILLS

LESSEE:

MAJESTIC CUTS, LTD.

By: _____
Kelly Kolec, President

EXHIBIT B- FIRST RENEWAL

FIRST RENEWAL TO LEASE AGREEMENT

THIS FIRST RENEWAL TO LEASE AGREEMENT ("Renewal") is entered into this 16 day of January, 2019 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois municipal corporation ("Lessor") and MAJESTIC CUTS, LTD, an Illinois limited corporation ("Lessee"). Lessor and Lessee are at times collectively referred to herein as the "Parties".

RECITALS:

WHEREAS, Lessor is the owner of the real property located at 100 S. State Street, Poplar Grove, IL 61065 which is improved with a commercial building and municipal well and well house (collectively referred to herein as the "Property"); and

WHEREAS, Lessor and Lessee entered into a lease agreement dated January 1, 2018 ("Lease") for the lease a certain portion of the Property as set forth in the Lease. A copy of the Lease is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, pursuant to the terms of the Lease, the Lease expired December 31, 2018; and

WHEREAS, the Lessor and Lessee desire to renew the Lease for one additional year; and

WHEREAS, the Lessor and Lessee have reached an accord as to the terms and conditions of such renewal and have memorialized the same in this Renewal.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Renewal and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Lessor hereby renews the Lease with Lessee on the following terms and conditions:

1. Recitals. The above recitals are incorporated herein and made a part hereof.

2. Renewal Term. The Lease is hereby renewed for one additional year commencing January 1, 2019 and ending December 31, 2019.

3. Terms and Conditions. This Renewal shall be on the same terms and conditions as provided for in the Lease with the exception of the following:

   A. The Parties acknowledge that the Lessor has been given notice that the Property will now be subject to the assessment and payment of property taxes and the Lessee is being provided with notice that the Property will be subject to the assessment and payment of property taxes via this Paragraph 3A of this Renewal. As of the date of this Renewal, it is currently unknown from Boone County what the estimated taxes will be on the Property. Lessee shall include as a part of its monthly Rent payment

under tis Renewal the amount of $100.00 per month to be utilized towards the payment of property taxes. Such $100.00 per month shall be held in an escrow account maintained by the Lessor to pay the property taxes on the Property as they become due. Once the estimated amount of taxes for the Property is ascertained from Boone County, the monthly payment amount into escrow for property taxes shall be adjusted accordingly. When the property taxes become due, the Lessor shall pay such taxes. To the extent the estimated property tax amount held in escrow is more than the actual amount of property taxes owed, the Lessor shall refund the difference to the Lessee. To the extent the estimated property tax amount held in escrow is less than the actual amount of property taxes owed, Lessee shall pay to the Lessor the difference.

4. Conflict. To the extent that any provisions of this Renewal conflicts with any term or condition set forth in the Lease, the provisions of this Renewal shall supersede and control to the extent of such conflict. All other provisions of the Lease not in conflict with this Renewal shall remain in full force and effect during the term of the Renewal.

5. Amendments. Except as otherwise provided for herein, this Renewal may not be amended modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing and bears the signatures of all the Parties hereto.

6. Counterparts. This Renewal may be signed in any number of counterparts, each of which shall be an original, with the main effects as if the signatures thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS ON THIS RENEWAL, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

LESSOR:

Village of Poplar Grove, an
Illinois municipal corporation

By: _____
Owen Costanza, Village President

LESSEE:

Majestic Cuts, LTD.

By: Kelly Kolec
Kelly Kolec, President

ATTEST:

Karri Anderberg, Village Clerk

EXHIBIT A- LEASE

EXHIBIT C- SECOND RENEWAL

SECOND RENEWAL TO LEASE AGREEMENT

THIS SECOND RENEWAL TO LEASE AGREEMENT ("Second Renewal") is entered into this 9 day of December, 2019 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois municipal corporation ("Lessor") and MAJESTIC CUTS, LTD, an Illinois limited corporation ("Lessee"). Lessor and Lessee are at times collectively referred to herein as the "Parties".

RECITALS:

WHEREAS, Lessor is the owner of the real property located at 100 S. State Street, Poplar Grove, IL 61065 which is improved with a commercial building and municipal well and well house (collectively referred to herein as the "Property"); and

WHEREAS, Lessor and Lessee entered into a lease agreement dated January 1, 2018 ("Lease") for the lease a certain portion of the Property as set forth in the Lease. A copy of the Lease is attached hereto as Exhibit A and incorporated herein; and

WHEREAS, pursuant to the terms of the Lease, the Lease expired December 31, 2018; and

WHEREAS, the Lessor and Lessee entered into a First Renewal to Lease Agreement ("First Renewal") which renewed the Lease for an additional one-year term and which First Renewal expires December 31, 2019. A copy of the First Renewal is attached hereto as Exhibit B and incorporated herein; and

WHEREAS, the Lessor and Lessee desire to renew the Lease for one additional year; and

WHEREAS, the Lessor and Lessee have reached an accord as to the terms and conditions of such renewal and have memorialized the same in this Second Renewal.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Second Renewal and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Lessor hereby renews the Lease with Lessee on the following terms and conditions:

1. Recitals. The above recitals are incorporated herein and made a part hereof.

2. Renewal Term. The Lease is hereby renewed for one additional year commencing January 1, 2020 and ending December 31, 2020.

3. Terms and Conditions. This Second Renewal shall be on the same terms and conditions as provided for in the Lease and the First Renewal.

4. Conflict. To the extent that any provisions of this Second Renewal conflicts with any term or condition set forth in the Lease and/or the First Renewal, the provisions of this Second Renewal shall supersede and control to the extent of such conflict. All other provisions of

the Lease and First Renewal not in conflict with this Second Renewal shall remain in full force and effect during the term of the Second Renewal.

5. Amendments. Except as otherwise provided for herein, this Second Renewal may not be amended modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing and bears the signatures of all the Parties hereto.

6. Counterparts. This Second Renewal may be signed in any number of counterparts, each of which shall be an original, with the main effects as if the signatures thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS ON THIS SECOND RENEWAL, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

LESSOR:

Village of Poplar Grove, an
Illinois municipal corporation

By: _____
Owen Costanza, Village President

LESSEE:

Majestic Cuts, LTD.

By: _____
Kelly Kolec, President

ATTEST:

_____
Karri Anderberg, Village Clerk

VILLAGE OF POPLAR GROVE
VILLAGE
SEAL
COUNTY ILLS

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	ABBY PEST ELIMINATION LLC	Invoice: 9161 Ref#: 17400(PEST CONTROL VH)		
AP Trx #: 10886		EXTERIOR POWER TREAT (FALL)	01-50-4240	195.00	
		Vnd: 0371 Invoice: 9161	01-00-2200		195.00
		Expected Check Run: 11/04/2020		195.00	195.00
10/30/2020	AP	AIRGAS USA, LLC	Invoice: 9106428566 Ref#: 17524(INDUSTRIAL OXYGEN & ACETYLENE)		
AP Trx #: 10887		INDUSTRIAL OXYGEN & ACETYLENE	01-53-4228	152.16	
		Vnd: 0011 Invoice: 9106428566	01-00-2200		152.16
		Expected Check Run: 11/04/2020		152.16	152.16
10/22/2020	AP	ATKINS ELECTRIC CO.	Invoice: 2019769 Ref#: 17401(REPLACE LAMP BALLAST TREASURER OFFICE)		
AP Trx #: 10888		REPLACE LAMP BALLAST TREASURER OFFICE	01-50-4240	95.00	
		Vnd: 0519 Invoice: 2019769	01-00-2200		95.00
		Expected Check Run: 11/04/2020		95.00	95.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 54759 Ref#: 17404(SETBACK / PLAN REVIEW 417 LIVE OAK LANE)		
AP Trx #: 10889		SETBACK / PLAN REVIEW 417 OAK LANE	01-55-4215	50.00	
		Vnd: 0356 Invoice: 54759	01-00-2200		50.00
		Expected Check Run: 11/04/2020		50.00	50.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 54760 Ref#: 17405(SETBACK / SITE PLAN REVIEW 452 LIVE OAK)		
AP Trx #: 10890		SETBACK / SITE PLAN RVW 452 LIVE OAK LN	01-55-4215	50.00	
		Vnd: 0356 Invoice: 54760	01-00-2200		50.00
		Expected Check Run: 11/04/2020		50.00	50.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 54761 Ref#: 17406(SETBACK / SITE PLAN RVW 420 LIVE OAK LAN)		
AP Trx #: 10891		SETBACK / SITE PLAN RVW 420 LIVE OAK LAN	01-55-4215	50.00	
		Vnd: 0356 Invoice: 54761	01-00-2200		50.00
		Expected Check Run: 11/04/2020		50.00	50.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54762 Ref#: 17407(SETBACK / SITE PLN RVW 398 MAPLE LEAF LN)			
AP Trx #: 10892		SETBACK / SITE PLN RVW 398 MAPLE LEAF LN	01-55-4215	50.00	
		Vnd: 0356 Invoice: 54762	01-00-2200		50.00
		Expected Check Run: 11/04/2020		50.00	50.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54683 Ref#: 17408(SOLAR PANEL PLAN RVW 219 MEADOWVALE LANE)			
AP Trx #: 10893		SOLAR PANEL PLAN RVW 219 MEASOWVALE LANE	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54683	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54694 Ref#: 17409(SOLAR PANEL PLAN RVW 202 STARFIRE ROAD)			
AP Trx #: 10894		SOLAR PANEL PLAN RVW 202 STARFIRE ROAD	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54694	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/22/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54695 Ref#: 17410(SOLAR PANEL PLAN RVW 219 STARFIRE ROAD)			
AP Trx #: 10895		SOLAR PANEL PLAN RVW 219 STARFIRE ROAD	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54695	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/26/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54848 Ref#: 17471(PLAN REVIEW: 228 RIDGESTONE TRAIL)			
AP Trx #: 10896		PLAN REVIEW: 228 RIDGESTONE TRAIL	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54848	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/28/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 13611 Ref#: 17475(BLDG/MISC PLAN REVIEW & CODE INSPECTIONS)			
AP Trx #: 10897		PLAN REVIEW:	01-55-4215	2,525.00	
		CONTRACT CODE ENFORCEMENT	01-55-4216	1,126.45	
		Vnd: 0356 Invoice: 13611	01-00-2200		3,651.45
		Expected Check Run: 11/04/2020		3,651.45	3,651.45

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/29/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54892 Ref#: 17497(SOLAR PANEL PLAN REVIEW 5445 RT 173 P# 2)			
AP Trx #: 10898					
		SOLAR PANEL PLN RVW 5445 RT173 2020-221	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54892	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/29/2020	AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 54906 Ref#: 17498(SOLAR PANEL PLAN REVIEW 2901 CULVER CRT)			
AP Trx #: 10899					
		SOLAR PNL RVW 2901 CULVER CRT 2020-213	01-55-4215	225.00	
		Vnd: 0356 Invoice: 54906	01-00-2200		225.00
		Expected Check Run: 11/04/2020		225.00	225.00
10/22/2020	AP	BANDT COMMUNICATIONS, INC. Invoice: 20191108249 Ref#: 17402(ADD CB TO 2 PLOW TRUCK / REPAIR OTHERS			
AP Trx #: 10900					
		ADD CB TO 2 PLOW TRUCK / REPAIR OTHERS	01-53-4226	968.20	
		Vnd: 0509 Invoice: 20191108249	01-00-2200		968.20
		Expected Check Run: 11/04/2020		968.20	968.20
10/30/2020	AP	BEST BUY Invoice: 101420 Ref#: 17507(VILLAGE CLERK LAPTOP)			
AP Trx #: 10901					
		VILLAGE CLERK LAPTOP	01-57-4214	97.86	
		Vnd: MISC Invoice: 101420	01-00-2200		97.86
		Expected Check Run: 11/04/2020		97.86	97.86
10/22/2020	AP	BLAIN'S FARM & FLEET Invoice: 5926 Ref#: 17411(SHOP SUPPLIES)			
AP Trx #: 10902					
		SHOP SUPPLIES	01-53-4302	85.19	
		Vnd: 0361 Invoice: 5926	01-00-2200		85.19
		Expected Check Run: 11/04/2020		85.19	85.19
10/29/2020	AP	BLAIN'S FARM & FLEET Invoice: 7072 Ref#: 17482(BLOCK HEATER WACO LIFT STATION / CO DECT)			
AP Trx #: 10903					
		BLOCK HEATER WACO LIFT STATION	31-75-4312	74.99	
		CO DECT FOR SOUTH PLANT	31-75-4302	171.58	
		Vnd: 0361 Invoice: 7072	31-00-2200		246.57
		Expected Check Run: 11/04/2020		246.57	246.57

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	BLAKE OIL COMPANY	Invoice: 412131 Ref#: 17403(GAS & OIL)		
AP Trx #: 10904		(140) GAL DIESEL	01-53-4303	216.24	
		Vnd: 0049 Invoice: 412131	01-00-2200		216.24
		Expected Check Run: 11/04/2020		216.24	216.24
10/22/2020	AP	BONNELL INDUSTRIES, INC.	Invoice: 0194388 Ref#: 17412(05 WING BOLT ASSEMBLY)		
AP Trx #: 10905		05 WING BOLT ASSEMBLY	01-53-4229	102.27	
		Vnd: 0052 Invoice: 0194388	01-00-2200		102.27
		Expected Check Run: 11/04/2020		102.27	102.27
10/22/2020	AP	CINTAS CORPORATION #355	Invoice: 4064482749 Ref#: 17413(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 10906		SOAP,SANI-CLIPS,FLOORMAT WK#	01-50-4301	14.28	
		UNIFORM/JEAN CLEANING WK#	01-53-4107	22.98	
		Vnd: 0098 Invoice: 4064482749	01-00-2200		37.26
		Expected Check Run: 11/04/2020		37.26	37.26
10/22/2020	AP	CINTAS CORPORATION #355	Invoice: 4063859665 Ref#: 17414(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 10907		SOAP,SANI-CLIPS,FLOORMAT WK#	01-50-4301	14.28	
		UNIFORM/JEAN CLEANING WK#	01-53-4107	22.98	
		Vnd: 0098 Invoice: 4063859665	01-00-2200		37.26
		Expected Check Run: 11/04/2020		37.26	37.26
10/23/2020	AP	CINTAS CORPORATION #355	Invoice: 4065190691 Ref#: 17462(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C		
AP Trx #: 10908		SOAP,SANI-CLIPS,FLOORMAT WK#	01-50-4301	14.28	
		UNIFORM/JEAN CLEANING WK#	01-53-4107	22.98	
		Vnd: 0098 Invoice: 4065190691	01-00-2200		37.26
		Expected Check Run: 11/04/2020		37.26	37.26
10/30/2020	AP	CINTAS CORPORATION #355	Invoice: 4065889560 Ref#: 17501(SOAP,SANI-CLIPS,UNIFORM)		
AP Trx #: 10909		SOAP,SANI-CLIPS	01-50-4301	14.28	
		UNIFORM/JEAN CLEANING WK#	01-53-4107	22.98	
		Vnd: 0098 Invoice: 4065889560	01-00-2200		37.26
		Expected Check Run: 11/04/2020		37.26	37.26

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/30/2020	AP	CITY OF BELVIDERE	Invoice: 10-2020 Ref#: 17502(PLANNING SERVICES OCTOBER 2020)		
AP Trx #: 10910					
		PLANNING & ZONING OCTOBER 2020	01-50-4237	80.00	
		Vnd: 0079 Invoice: 10-2020	01-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/22/2020	AP	COMED	Invoice: 123309203 1OCT20 Ref#: 17415(COMMUNITY & DUSK TO DAWN STREET LI		
AP Trx #: 10911					
		COMMUNITY STREET LIGHTING	01-53-4230	4,085.56	
		DUSK2DAWN STREET LIGHTING	01-53-4230	71.51	
		Vnd: 0278 Invoice: 123309203 1OCT20	01-00-2200		4,157.07
		Expected Check Run: 11/04/2020		4,157.07	4,157.07
10/26/2020	AP	COMED	Invoice: 0150062061OCT2020 Ref#: 17466(#0150062061 MULTI-VPG ACCTS)		
AP Trx #: 10912					
		0582051009 4194 DAWSON LK L/S	31-75-4204	81.47	
		0099144153 502 WACO WAY L/S	31-75-4204	60.67	
		0699087057 12305 RT 76 L/S	31-75-4204	29.09	
		0798466001 105 BULLARD ST L/S	31-75-4204	108.87	
		2151017026 13505 HARVEST WAY L/S	31-75-4204	112.22	
		4659084049 203 BEAVER DR L/S	31-75-4204	66.92	
		2143026020 5500 WHITING RD L/S	31-75-4204	78.07	
		3399123028 1000 WACO WAY C/L/S	31-75-4204	268.07	
		1659118047 100 S STATE ST W#2	31-68-4204	38.83	
		0507019070 RT 173 W#3 & W/T	31-68-4204	612.91	
		5691014002 4420 MENGE LN W#4	31-68-4204	646.61	
		5379007025 4870 WOODSTOCK RD W#5&6	31-68-4204	1,107.34	
		1419002002 228 BOEING TRL P/S & W/T	31-68-4204	49.99	
		1923071033 610 S STATE ST NWWTP	31-77-4204	4,953.87	
		3291029012 12211 RT 76 SWWTP	31-79-4204	7,593.61	
		0027089050 291 PRAIRIE KNOLL L/S	31-75-4204	128.99	
		Vnd: 0278 Invoice: 0150062061OCT2020	31-00-2200		15,937.53
		Expected Check Run: 11/04/2020		15,937.53	15,937.53
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR	Invoice: CM5637 Ref#: 17483(INSPECT NOISE WALL MNT HTR VH MAIN ENTRA)		
AP Trx #: 10913					
		INSPECT NOISE WALL MNT HTR VH MAIN ENTRY	01-50-4240	80.00	
		Vnd: 0374 Invoice: CM5637	01-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: 091720 Ref#: 17484(610 S STATE ST-NWWTP SLUDGE RM HEAT EXCH)			
AP Trx #: 10914		610 S STATE ST-NWWTP SLUDGE RM HEAT EXCH	31-77-4240	80.00	
		Vnd: 0374 Invoice: 091720	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5641 Ref#: 17485(NWWTP LAB - C33-44C-2F INSPECTION & REPA)			
AP Trx #: 10915		NWWTP LAB C33-44C-2F INSPECT & REPAIR	31-77-4240	80.00	
		Vnd: 0374 Invoice: CM5641	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5642 Ref#: 17486(NWWTP DISC FLTR RM TGUJTF125 AINSIII INS)			
AP Trx #: 10916		NWWTP DISC FLTR RM TGUJTF125 AINSIII INS	31-77-4240	80.00	
		Vnd: 0374 Invoice: CM5642	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5630 Ref#: 17487(WELL #4 HEAT EXCHANGER INSPECTION & REPA)			
AP Trx #: 10917		WELL #4 HEAT EXCHANGER INSPECT & REPAIRS	31-68-4240	80.00	
		Vnd: 0374 Invoice: CM5630	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5645 Ref#: 17488(MENGE LANE HD45AS0111 INSPECT / MAINTENA)			
AP Trx #: 10918		MENGE LANE HD45AS0111 INSPECT/MAINT	31-68-4240	80.00	
		Vnd: 0374 Invoice: CM5645	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5646 Ref#: 17489(WELL 5 & 6 CHEM RM HEAT EXCHNGER INSPECT)			
AP Trx #: 10919		WELL 5 & 6 CHEM RM HT EXCHNGER INSPECT	31-68-4240	80.00	
		Vnd: 0374 Invoice: CM5646	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5647 Ref#: 17490(WELL 5 & 6 CNTRL RM HEAT EXCHANGER INSPE)			
AP Trx #: 10920		WELL 5 & 6 CNTRL RM HT EXCHANGER INSPECT	31-68-4240	80.00	
		Vnd: 0374 Invoice: CM5647	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5644 Ref#: 17491(SWWTP CHEM RM TG4JTF150AINS111 INSPECTIO)			
AP Trx #: 10921		SWWTP CHEM RM TG4JTF150AINS111 INSPECT	31-79-4240	80.00	
		Vnd: 0374 Invoice: CM5644	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5643 Ref#: 17492(SWWTP CHEM STRG RM PSH150AVO130 INSPECTI)			
AP Trx #: 10922		SWWTP CHEM STRG RM PSH150AVO130 INSPECT	31-79-4240	80.00	
		Vnd: 0374 Invoice: CM5643	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5639 Ref#: 17493(SWWTP SE HEAD WRKS PSH280AV130 HT EXCHNG)			
AP Trx #: 10923		SWWTP SE HEAD WRKS PSH280AV130 INSPECT	31-79-4240	80.00	
		Vnd: 0374 Invoice: CM5639	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/29/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: CM5640 Ref#: 17494(SWWTP NW HEAD WRKS PSH280AV8130 INSPECTI)			
AP Trx #: 10924		SWWTP NW HEAD WRKS INSPECTION & REPAIRS	31-79-4240	80.00	
		Vnd: 0374 Invoice: CM5640	31-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/30/2020	AP	COMFORT SOLUTIONS HEATING & AIR Invoice: 147 Ref#: 17535(WELL 2 WTR HEATER INSTALLATION-MTRL-LABO)			
AP Trx #: 10925		WELL 2 WTR HEATER INSTALL-MTRL-LABOR	31-68-4240	1,866.00	
		Vnd: 0374 Invoice: 147	31-00-2200		1,866.00
		Expected Check Run: 11/04/2020		1,866.00	1,866.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	CONSERV FS INC	Invoice: 33020380 Ref#: 17416(DOG PARK - N HILL ST)		
AP Trx #: 10926		DOG PARK - N HILL ST	01-52-4406	569.20	
		Vnd: 0073 Invoice: 33020380	01-00-2200		569.20
		Expected Check Run: 11/04/2020		569.20	569.20
10/22/2020	AP	CONSERV FS INC	Invoice: 33020390 Ref#: 17417(DOG PARK - N HILL ST)		
AP Trx #: 10927		DOG PARK - N HILL ST	01-52-4406	107.00	
		Vnd: 0073 Invoice: 33020390	01-00-2200		107.00
		Expected Check Run: 11/04/2020		107.00	107.00
10/22/2020	AP	CONSERV FS INC	Invoice: 33020392 Ref#: 17418(DOG PARK - N HILL ST)		
AP Trx #: 10928		DOG PARK - N HILL ST	01-52-4406	370.00	
		Vnd: 0073 Invoice: 33020392	01-00-2200		370.00
		Expected Check Run: 11/04/2020		370.00	370.00
10/30/2020	AP	COOKIES BY DESIGN	Invoice: 2930926 Ref#: 17509(COOKIES FOR MITCH'S SON)		
AP Trx #: 10929		COOKIES FOR MITCH'S SON	01-50-4500	71.11	
		Vnd: MISC Invoice: 2930926	01-00-2200		71.11
		Expected Check Run: 11/04/2020		71.11	71.11
10/30/2020	AP	CORE & MAIN LP	Invoice: N258861 Ref#: 17533(EJ 1020M GRATE)		
AP Trx #: 10930		EJ 1020M GRATE	31-75-4302	115.00	
		Vnd: 0347 Invoice: N258861	31-00-2200		115.00
		Expected Check Run: 11/04/2020		115.00	115.00
10/30/2020	AP	CRIMSON RIDGE FLORIST	Invoice: 71272 Ref#: 17512(PLANT FOR DAVID ALLGOOD)		
AP Trx #: 10931		PLANT FOR DAVID ALLGOOD	01-50-4500	87.72	
		Vnd: MISC Invoice: 71272	01-00-2200		87.72
		Expected Check Run: 11/04/2020		87.72	87.72

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/30/2020	AP	DECKER 24HR TRUCK & TRAILER, INC. Invoice: INV-31452 Ref#: 17534(05 INTERNATIONAL - PTO PUMP - DRIVE SHAF			
AP Trx #: 10932					
		05 INTL-PTO PMP-DR SHAFT-U JOINTS	01-53-4226	1,158.48	
		Vnd: 0358 Invoice: INV-31452	01-00-2200		1,158.48
		Expected Check Run: 11/04/2020		1,158.48	1,158.48
10/26/2020	AP	EDWARD H WINTERS TRUST Invoice: BWS-LOT 7 19 26 34 Ref#: 17470(BURLED WOODS LOT 7 19 26 34 REP			
AP Trx #: 10933					
		BURLED WOODS LT 7 REPYMT WTR CONNECTION	31-70-4500	1,500.00	
		BURLED WOODS LT 19 REPYMT WTR CONNECTION	31-70-4500	1,500.00	
		BURLED WOODS LT 26 REPYMT WTR CONNECTION	31-70-4500	1,500.00	
		BURLED WOODS LT 34 REPYMT WTR CONNECTION	31-70-4500	1,500.00	
		Vnd: 0536 Invoice: BWS-LOT 7 19 26 34	31-00-2200		6,000.00
		Expected Check Run: 11/04/2020		6,000.00	6,000.00
10/28/2020	AP	FOX VALLEY INTERNET, INC. Invoice: 3892616 Ref#: 17473(NWWTP & SWWTP INTERNET)			
AP Trx #: 10934					
		NWWTP INTERNET 4/25-5/24/2020	31-77-4202	29.95	
		SWWTP INTERNET 4/25-5/24/2020	31-79-4202	24.95	
		Vnd: 0097 Invoice: 3892616	31-00-2200		54.90
		Expected Check Run: 11/04/2020		54.90	54.90
10/22/2020	AP	FREEDOM BUILDINGS INC Invoice: 1796 Ref#: 17454(INSURANCE CLAIM - SALT SHED)			
AP Trx #: 10935					
		INSURANCE CLAIM - SALT SHED	90-50-4412	34,421.12	
		Vnd: 0535 Invoice: 1796	90-00-2200		34,421.12
		Expected Check Run: 11/04/2020		34,421.12	34,421.12
10/22/2020	AP	FREEDOM BUILDINGS INC Invoice: 1812 Ref#: 17455(INSURANCE CLAIM - SALT SHED)			
AP Trx #: 10936					
		INSURANCE CLAIM - SALT SHED	90-50-4412	1,235.00	
		Vnd: 0535 Invoice: 1812	90-00-2200		1,235.00
		Expected Check Run: 11/04/2020		1,235.00	1,235.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/28/2020	AP	FRONTIER	Invoice: 2241590281OCT2020 Ref#: 17474(VILLAGE PHONE LINES X13)		
AP Trx #: 10937					
		2170497024 SPECIAL ACCESS LINES W#2	31-68-4202	82.60	
		8155440520 PRAIRIE KNOLL L/S	31-50-4202	47.39	
		8155443817 WACO WAY L/S	31-50-4202	59.13	
		8155476487 WOODSTOCK W#5&6	31-68-4202	47.39	
		8155477209 12211 RT76 SWWTP	31-79-4202	61.74	
		8157650565 COUNTRYSIDE L/S	31-50-4202	52.77	
		8157650940 RT173 W#3	31-68-4202	47.49	
		8157651774 NWWTP TOWER	31-77-4202	82.42	
		8157651859 BEAVER RD L/S	31-50-4202	45.21	
		8157651914 WHITING RD L/S	31-50-4202	66.07	
		8157652456 610 S STATE NWWTP	31-77-4202	110.33	
		8157659169 COUNTYSIDE W#4	31-68-4202	47.39	
		8157659391 DAWSON LK L/S	31-50-4202	45.06	
		Vnd: 0096 Invoice: 2241590281OCT2020	31-00-2200		794.99
		Expected Check Run: 11/04/2020		794.99	794.99
10/22/2020	AP	GRAINGER	Invoice: 9682720173 Ref#: 17419(FRICTION RINGS FOR IMPACT WRENCH)		
AP Trx #: 10938					
		FRICTION RINGS FOR IMPACT WRENCH	01-53-4302	15.15	
		Vnd: 0106 Invoice: 9682720173	01-00-2200		15.15
		Expected Check Run: 11/04/2020		15.15	15.15
10/22/2020	AP	HEARTLAND BANK & TRUST COMPANY	Invoice: SERIES 2015B 120220 Ref#: 17420(G.O. BONDS SERIES 2015B)		
AP Trx #: 10939					
		DEBT PAYMENT - PRINCIPAL 2015B	32-50-4801	175,000.00	
		INTEREST EXPENSE 2015B	32-50-4811	19,113.75	
		BOND AGENT FEE	01-50-4270	500.00	
		Vnd: 0110 Invoice: SERIES 2015B 120220	32-00-2200		194,113.75
		Vnd: 0110 Invoice: SERIES 2015B 120220	01-00-2200		500.00
		Expected Check Run: 11/04/2020		194,613.75	194,613.75
10/29/2020	AP	HOME DEPOT CREDIT SERVICES	Invoice: 9904587 Ref#: 17499(VILLAGE HALL FRIDGE)		
AP Trx #: 10940					
		VILLAGE HALL FRIDGE	01-50-4400	1,341.28	
		Vnd: 0364 Invoice: 9904587	01-00-2200		1,341.28
		Expected Check Run: 11/04/2020		1,341.28	1,341.28

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/29/2020	AP	HOME DEPOT CREDIT SERVICES Invoice: 2024099 Ref#: 17500(SALT SHED INSURNACE CLAIM WIRING MATERIA)			
AP Trx #: 10941					
		SALT SHED INSURANCE CLAIM WIRING MTRL	90-50-4412	309.95	
		Vnd: 0364 Invoice: 2024099	90-00-2200		309.95
		Expected Check Run: 11/04/2020		309.95	309.95
10/30/2020	AP	HYDE OUT BAR & GRILL Invoice: 100720 Ref#: 17505(EMPLOYEE LUNCH)			
AP Trx #: 10942					
		EMPLOYEE LUNCH	01-50-4205	37.10	
		Vnd: 0474 Invoice: 100720	01-00-2200		37.10
		Expected Check Run: 11/04/2020		37.10	37.10
10/30/2020	AP	HYDE OUT BAR & GRILL Invoice: 101920 Ref#: 17510(EMPLOYEE LUNCH)			
AP Trx #: 10943					
		EMPLOYEE LUNCH	01-50-4205	51.62	
		Vnd: 0474 Invoice: 101920	01-00-2200		51.62
		Expected Check Run: 11/04/2020		51.62	51.62
10/30/2020	AP	JESUS & JESSICA ALARCON Invoice: 11/03/2020 Ref#: 17527(UB refund for account: 0014131000)			
AP Trx #: 10944					
		SEWER USAGE	31-00-1401	34.74	
		SEWER BASE	31-00-1401	26.06	
		WATER BASE	31-00-1401	13.02	
		WATER USAGE	31-00-1401	8.65	
		Vnd: MISC Invoice: 11/03/2020	31-00-2200		82.47
		Expected Check Run: 11/04/2020		82.47	82.47
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181664 Ref#: 17421(PULVERIZED TOPSOIL - DOG PARK - HILL ST)			
AP Trx #: 10945					
		PULVERIZED TOPSOIL - DOG PARK - HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181664	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181665 Ref#: 17422(PULVERIZED TOPSOIL - DOG PARK - N HILL S)			
AP Trx #: 10946					
		PULVERIZED TOPSOIL-DOG PARK N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181665	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181666 Ref#: 17423(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10947		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181666	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181667 Ref#: 17424(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10948		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181667	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181668 Ref#: 17425(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10949		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181668	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181669 Ref#: 17426(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10950		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181669	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181717 Ref#: 17427(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10951		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181717	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181718 Ref#: 17428(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10952		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181718	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181719 Ref#: 17429(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10953		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181719	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181720 Ref#: 17430(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10954		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181720	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181721 Ref#: 17431(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10955		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181721	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181722 Ref#: 17432(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10956		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181722	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOE COOLING & SONS, INC. Invoice: 181723 Ref#: 17433(PULVERIZED TOPSOIL-DOG PARK - N HILL ST)			
AP Trx #: 10957		PULVERIZED TOPSOIL-DOG PARK - N HILL ST	01-52-4406	415.00	
		Vnd: 0072 Invoice: 181723	01-00-2200		415.00
		Expected Check Run: 11/04/2020		415.00	415.00
10/22/2020	AP	JOHNSON TRACTOR Invoice: IJ56909 Ref#: 17434(SERVICE SKID LOADER)			
AP Trx #: 10958		SERVICE SKID LOADER	01-53-4227	163.20	
		Vnd: 0351 Invoice: IJ56909	01-00-2200		163.20
		Expected Check Run: 11/04/2020		163.20	163.20

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/30/2020	AP	JOHNSON TRACTOR	Invoice: WJ94927A Ref#: 17526(KUBOTA REPAIRS - INSURANCE CLAIM)		
AP Trx #: 10959		KUBOTA REPAIRS-INSURANCE CLAIM	01-53-4407	12.66	
		Vnd: 0351 Invoice: WJ94927A	01-00-2200		12.66
		Expected Check Run: 11/04/2020		12.66	12.66
10/22/2020	AP	LAKESIDE INTERNATIONAL, LLC	Invoice: 7172913P Ref#: 17439(05 REPAIR)		
AP Trx #: 10960		05 REPAIR	01-53-4226	361.28	
		Vnd: 0152 Invoice: 7172913P	01-00-2200		361.28
		Expected Check Run: 11/04/2020		361.28	361.28
10/22/2020	AP	LAWSON PRODUCTS, INC.	Invoice: 9307933021 Ref#: 17435(MAINTENANCE & OPERATING SUPPLIES)		
AP Trx #: 10961		MAINT SUPPLIES - LUBE,WIRE,SCRWS,WSHRS	01-53-4301	452.06	
		OP SUPPLIES - LUBE,WIRE,SCRWS,WSHRS,FTGS	01-53-4302	452.06	
		Vnd: 0335 Invoice: 9307933021	01-00-2200		904.12
		Expected Check Run: 11/04/2020		904.12	904.12
10/30/2020	AP	LOG ME IN USA, INC.	Invoice: 102720 Ref#: 17513(LOG ME IN - WWTP)		
AP Trx #: 10962		LOG ME IN WATER	31-70-4214	180.47	
		LOG ME IN SEWER	31-75-4214	180.46	
		Vnd: 0424 Invoice: 102720	31-00-2200		360.93
		Expected Check Run: 11/04/2020		360.93	360.93
10/28/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0702298 Ref#: 17480(ENGINEERING)		
AP Trx #: 10963		ENGINEERING AS NEEDED 8/30/20 - 10/3/20	01-50-4212	127.20	
		PUBLIC WORKS ENGINEERING	01-53-4232	238.50	
		COMMUNITY DEVELOPMENT ENGINEERING	01-55-4212	79.50	
		Vnd: 0159 Invoice: 0702298	01-00-2200		445.20
		Expected Check Run: 11/04/2020		445.20	445.20
10/28/2020	AP	MCMAHON ASSOCIATES, INC.	Invoice: 0702297 Ref#: 17481(ENGINEERING - NEW PUBLIC WORKS BUILDING)		
AP Trx #: 10964		NEW PUBLIC WORKS BUILDING	90-50-4412	17,560.00	
		Vnd: 0159 Invoice: 0702297	90-00-2200		17,560.00
		Expected Check Run: 11/04/2020		17,560.00	17,560.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/30/2020	AP	MEDIACOM	Invoice: 838491225009006OCT Ref#: 17515(PHONE, INTERNET VH)		
AP Trx #: 10965					
		PHONE, INTERNET VH	01-50-4202	693.73	
		Vnd: 0163 Invoice: 838491225009006OCT	01-00-2200		693.73
		Expected Check Run: 11/04/2020		693.73	693.73
10/22/2020	AP	MENARDS	Invoice: 47562 Ref#: 17436(SALT SHED INSURANCE CLAIM)		
AP Trx #: 10966					
		SALT SHED INSURANCE CLAIM	90-50-4412	104.45	
		Vnd: 0165 Invoice: 47562	90-00-2200		104.45
		Expected Check Run: 11/04/2020		104.45	104.45
10/22/2020	AP	MENARDS	Invoice: 47616 Ref#: 17437(SALT SHED INSURANCE CLAIM)		
AP Trx #: 10967					
		SALT SHED INSURANCE CLAIM	90-50-4412	52.05	
		Vnd: 0165 Invoice: 47616	90-00-2200		52.05
		Expected Check Run: 11/04/2020		52.05	52.05
10/22/2020	AP	MENARDS	Invoice: 47619 Ref#: 17438(SALT SHED INSURANCE CLAIM / VH SUPPLIES)		
AP Trx #: 10968					
		BLEACH FOR VH	01-50-4302	8.37	
		SALT SHED INSURANCE CLAIM	90-50-4412	47.04	
		Vnd: 0165 Invoice: 47619	01-00-2200		8.37
		Vnd: 0165 Invoice: 47619	90-00-2200		47.04
		Expected Check Run: 11/04/2020		55.41	55.41
10/30/2020	AP	MICROSOFT CORPORATION	Invoice: E0300C8ZST Ref#: 17503(ONLINE SERVICES EMAIL)		
AP Trx #: 10969					
		ONLINE SERVICES EMAIL	01-50-4214	36.00	
		Vnd: 0410 Invoice: E0300C8ZST	01-00-2200		36.00
		Expected Check Run: 11/04/2020		36.00	36.00
10/30/2020	AP	MICROSOFT CORPORATION	Invoice: E0300C8ZSS Ref#: 17504(ONLINE SERVICES MS OFFICE)		
AP Trx #: 10970					
		ONLINE SERVICES MS OFFICE	01-50-4214	159.38	
		Vnd: 0410 Invoice: E0300C8ZSS	01-00-2200		159.38
		Expected Check Run: 11/04/2020		159.38	159.38

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/29/2020	AP	MID-WEST TRUCKERS ASSOCIATION, INC. Invoice: 719399 Ref#: 17495((4) EMPLOYEE DRUG TESTING)			
AP Trx #: 10971		(4) EMPLOYEE DRUG TESTING	01-53-4302	291.00	
		Vnd: 0411 Invoice: 719399	01-00-2200		291.00
		Expected Check Run: 11/04/2020		291.00	291.00
10/30/2020	AP	MR. GOODWATER Invoice: 530399 Ref#: 17517((4) 5 GAL DRINKING WATER VH)			
AP Trx #: 10972		(4) 5 GAL DRINKING WATER VH	01-50-4302	25.76	
		Vnd: 0329 Invoice: 530399	01-00-2200		25.76
		Expected Check Run: 11/04/2020		25.76	25.76
10/30/2020	AP	MR. GOODWATER Invoice: 531210 Ref#: 17518((4) 5 GAL WATER & (1) 5 GAL DEPOSIT)			
AP Trx #: 10973		(4) 5 GAL WATER & (1) 5 GAL DEPOSIT	01-50-4302	31.76	
		Vnd: 0329 Invoice: 531210	01-00-2200		31.76
		Expected Check Run: 11/04/2020		31.76	31.76
11/02/2020	AP	MR. GOODWATER Invoice: 533336 Ref#: 17519(COOLER RENTAL - VH)			
AP Trx #: 10974		COOLER RENTAL - VH	01-50-4302	8.00	
		Vnd: 0329 Invoice: 533336	01-00-2200		8.00
		Expected Check Run: 11/04/2020		8.00	8.00
11/02/2020	AP	MR. GOODWATER Invoice: 533337 Ref#: 17520(COOLER RENTAL - WWTP)			
AP Trx #: 10975		COOLER RENTAL @WWTP	31-75-4302	8.00	
		Vnd: 0329 Invoice: 533337	31-00-2200		8.00
		Expected Check Run: 11/04/2020		8.00	8.00
10/22/2020	AP	NICOR GAS Invoice: 949889100090CT20 Ref#: 17440(211 W GROVE RT 173 W#3)			
AP Trx #: 10976		211 W GROVE RT 173 W#3	31-68-4204	38.71	
		Vnd: 0186 Invoice: 949889100090CT20	31-00-2200		38.71
		Expected Check Run: 11/04/2020		38.71	38.71

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	NICOR GAS	Invoice: 074655303300CT20 Ref#: 17441(4870 WOODSTOCK RD W#5&6)		
AP Trx #: 10977		4870 WOODSTOCK RD W#5&6	31-68-4204	40.65	
		Vnd: 0186 Invoice: 074655303300CT20	31-00-2200		40.65
		Expected Check Run: 11/04/2020		40.65	40.65
10/22/2020	AP	NICOR GAS	Invoice: 248687033070CT20 Ref#: 17442(1001 WACO WAY C/L/S)		
AP Trx #: 10978		1001 WACO WAY C/L/S	31-75-4204	42.47	
		Vnd: 0186 Invoice: 248687033070CT20	31-00-2200		42.47
		Expected Check Run: 11/04/2020		42.47	42.47
10/22/2020	AP	NICOR GAS	Invoice: 772542155260CT20 Ref#: 17443(287 PRAIRIE KNOLL L/S)		
AP Trx #: 10979		287 PRAIRIE KNOLL L/S	31-75-4204	39.83	
		Vnd: 0186 Invoice: 772542155260CT20	31-00-2200		39.83
		Expected Check Run: 11/04/2020		39.83	39.83
10/22/2020	AP	NICOR GAS	Invoice: 123144768590CT20 Ref#: 17444(4194 DAWSON LK RD L/S)		
AP Trx #: 10980		4194 DAWSON LK RD L/S	31-75-4204	83.79	
		Vnd: 0186 Invoice: 123144768590CT20	31-00-2200		83.79
		Expected Check Run: 11/04/2020		83.79	83.79
10/22/2020	AP	NICOR GAS	Invoice: 170344255080CT20 Ref#: 17445(13505 HARVEST WAY L/S)		
AP Trx #: 10981		13505 HARVEST WAY L/S	31-75-4204	124.16	
		Vnd: 0186 Invoice: 170344255080CT20	31-00-2200		124.16
		Expected Check Run: 11/04/2020		124.16	124.16
10/22/2020	AP	NICOR GAS	Invoice: 224092077470CT20 Ref#: 17446(12211 RT76 SWWTP)		
AP Trx #: 10982		12211 RT76 SWWTP	31-79-4204	437.23	
		Vnd: 0186 Invoice: 224092077470CT20	31-00-2200		437.23
		Expected Check Run: 11/04/2020		437.23	437.23

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	NICOR GAS	Invoice: 228985827410CT20 Ref#: 17447(203 BEAVER DR. L/S)		
AP Trx #: 10983		203 BEAVER DR. L/S	31-75-4204	80.88	
		Vnd: 0186 Invoice: 228985827410CT20	31-00-2200		80.88
		Expected Check Run: 11/04/2020		80.88	80.88
10/22/2020	AP	NICOR GAS	Invoice: 301394010270CT20 Ref#: 17448(4420 MENGE LN W#4)		
AP Trx #: 10984		4420 MENGE LN W#4	31-68-4204	78.21	
		Vnd: 0186 Invoice: 301394010270CT20	31-00-2200		78.21
		Expected Check Run: 11/04/2020		78.21	78.21
10/22/2020	AP	NICOR GAS	Invoice: 318573200010CT20 Ref#: 17449(100 S STATE ST. W#2)		
AP Trx #: 10985		100 S STATE ST. W#2	31-68-4204	80.49	
		Vnd: 0186 Invoice: 318573200010CT20	31-00-2200		80.49
		Expected Check Run: 11/04/2020		80.49	80.49
10/22/2020	AP	NICOR GAS	Invoice: 728784723710CT20 Ref#: 17450(610 S STATE ST. NWWTP)		
AP Trx #: 10986		610 S STATE ST. NWWTP	31-77-4204	88.04	
		Vnd: 0186 Invoice: 728784723710CT20	31-00-2200		88.04
		Expected Check Run: 11/04/2020		88.04	88.04
10/22/2020	AP	P.C. TECH 2 U	Invoice: 10298 Ref#: 17451(ONSITE SERVICE & MONITORS)		
AP Trx #: 10987		(2) VIEWSONIC LCD MONITOR	01-50-4400	269.98	
		ONSITE SRV USER SETUP EMAIL, OUTLOOM,	01-50-4223	229.98	
		Vnd: 0489 Invoice: 10298	01-00-2200		499.96
		Expected Check Run: 11/04/2020		499.96	499.96
10/22/2020	AP	P.C. TECH 2 U	Invoice: 10104 Ref#: 17452(ONSITE SRV -PAST/PRESENT EMAIL TRUSTEES,)		
AP Trx #: 10988		ONSITE SRV-PAST/PRESENT EMIAL TRUSTEES	01-50-4223	160.00	
		Vnd: 0489 Invoice: 10104	01-00-2200		160.00
		Expected Check Run: 11/04/2020		160.00	160.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/28/2020	AP	P.C. TECH 2 U	Invoice: 10340 Ref#: 17476(ONSITE EMAIL-PRINTER-CASH DRAWER TROUBLE)		
AP Trx #: 10989					
		EMAIL-PRINTER-CASH DRWR TROUBLESHOOTING	01-50-4223	80.00	
		Vnd: 0489 Invoice: 10340	01-00-2200		80.00
		Expected Check Run: 11/04/2020		80.00	80.00
10/30/2020	AP	PHYSICIANS IMMEDIATE CARE	Invoice: 4173474 Ref#: 17539(9-24-20 (2) EMPLOYEE COVID TEST & EXAM)		
AP Trx #: 10990					
		9-24-20 (2) EMPLOYEE COVID TEST & EXAM	01-50-4500	390.00	
		Vnd: 0212 Invoice: 4173474	01-00-2200		390.00
		Expected Check Run: 11/04/2020		390.00	390.00
10/29/2020	AP	PITNEY BOWES INC.	Invoice: 1016719457 Ref#: 17496(POSTAGE MACHINE RED INK)		
AP Trx #: 10991					
		POSTAGE MACHINE RED INK	01-50-4300	226.08	
		Vnd: 0211 Invoice: 1016719457	01-00-2200		226.08
		Expected Check Run: 11/04/2020		226.08	226.08
10/30/2020	AP	QUILL CORPORATION	Invoice: 11523924 Ref#: 17522(FLASHLIGHT FOR OFFICE VH)		
AP Trx #: 10992					
		FLASHLIGHT FOR OFFICE VH	01-50-4300	8.29	
		Vnd: 0219 Invoice: 11523924	01-00-2200		8.29
		Expected Check Run: 11/04/2020		8.29	8.29
10/30/2020	AP	QUILL CORPORATION	Invoice: 11544902 Ref#: 17523(TAPE-PRINTER INK-PENS-BATTERIES-WRIST PA)		
AP Trx #: 10993					
		TAPE-PRNTR INK-PENS-BATTERIES-WRIST PADS	01-50-4300	288.19	
		Vnd: 0219 Invoice: 11544902	01-00-2200		288.19
		Expected Check Run: 11/04/2020		288.19	288.19
10/22/2020	AP	RED WING BUSINESS ADVANTAGE ACCT.	Invoice: 20201010054586 Ref#: 17456(WORK BOOTS - JAKE KASPER)		
AP Trx #: 10994					
		WORK BOOTS - JAKE KASPER	01-53-4080	183.99	
		Vnd: 0451 Invoice: 20201010054586	01-00-2200		183.99
		Expected Check Run: 11/04/2020		183.99	183.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/22/2020	AP	RGB JANITORIAL	Invoice: 092019594 Ref#: 17453(COVID EPA DISINFECTANT SPRAYING)		
AP Trx #: 10995		COVID EPA DISINFECTANT SPRAYING	01-50-4219	729.15	
		Vnd: 0521 Invoice: 092019594	01-00-2200		729.15
		Expected Check Run: 11/04/2020		729.15	729.15
10/30/2020	AP	RGB JANITORIAL	Invoice: 092019-576B Ref#: 17516(CUSTODIAL SERVICES@VH OCT 2020)		
AP Trx #: 10996		CUSTODIAL SERVICES@VH OCT 2020	01-50-4219	225.33	
		Vnd: 0521 Invoice: 092019-576B	01-00-2200		225.33
		Expected Check Run: 11/04/2020		225.33	225.33
10/22/2020	AP	ROCKFORD BUSINESS SYSTEMS, INC	Invoice: 15783 Ref#: 17457(COPY MACHINE MAINT B/W & COLOR COPIES)		
AP Trx #: 10997		COPY MACHINE MAINT B/W & COLOR COPIES	01-50-4214	578.28	
		Vnd: 0220 Invoice: 15783	01-00-2200		578.28
		Expected Check Run: 11/04/2020		578.28	578.28
10/22/2020	AP	ROCKFORD REGISTER STAR	Invoice: 197628 Ref#: 17458(MAIN & WASHINGTON BID 09-01-20 - 09-31-2)		
AP Trx #: 10998		MAIN & WASHINGTON - 09-01-20 - 09-30-20	01-50-4209	184.93	
		Vnd: 0231 Invoice: 197628	01-00-2200		184.93
		Expected Check Run: 11/04/2020		184.93	184.93
10/30/2020	AP	ROSAS ITALIAN RESTAURANT	Invoice: 101220 Ref#: 17506(EMPLOYEE LUNCH)		
AP Trx #: 10999		EMPLOYEE LUNCH	01-50-4205	74.91	
		Vnd: MISC Invoice: 101220	01-00-2200		74.91
		Expected Check Run: 11/04/2020		74.91	74.91
10/30/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 6355 Ref#: 17536(LEGAL SERVICES GENERAL)		
AP Trx #: 11000		LEGAL SERVICES GENERAL	01-50-4213	8,997.95	
		Vnd: 0319 Invoice: 6355	01-00-2200		8,997.95
		Expected Check Run: 11/04/2020		8,997.95	8,997.95

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/30/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 6356 Ref#: 17537(LEGAL SERVICES - LABOR)		
AP Trx #: 11001		LEGAL SERVICES - LABOR	01-50-4213	357.00	
		Vnd: 0319 Invoice: 6356	01-00-2200		357.00
		Expected Check Run: 11/04/2020		357.00	357.00
10/30/2020	AP	SOSNOWSKI SZETO, LLP	Invoice: 6359 Ref#: 17538(LEGAL SERVICES - 201 N STATE STREET)		
AP Trx #: 11002		LEGAL SERVICES - 201 N STATE STREET	01-55-4213	102.00	
		Vnd: 0319 Invoice: 6359	01-00-2200		102.00
		Expected Check Run: 11/04/2020		102.00	102.00
10/22/2020	AP	TEST INC.	Invoice: 201000047 Ref#: 17459(IL0070150 NORTH W#3 IEPA TESTING)		
AP Trx #: 11003		NORTH W#3 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000047	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50
10/22/2020	AP	TEST INC.	Invoice: 201000046 Ref#: 17460(IL0070300-SOUTH W#5&6 IEPA TESTING)		
AP Trx #: 11004		SOUTH W#5&6 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000046	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50
10/22/2020	AP	TEST INC.	Invoice: 201000045 Ref#: 17461(IL0070350 WEST W#4 IEPA TESTING)		
AP Trx #: 11005		WEST W#4 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000045	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50
10/23/2020	AP	TEST INC.	Invoice: 201000498 Ref#: 17463(IL0070300-SOUTH W#5&6 IEPA TESTING)		
AP Trx #: 11006		SOUTH W#5&6 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000498	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
10/23/2020	AP	TEST INC.	Invoice: 201000500 Ref#: 17464(IL0070150 NORTH W#3 IEPA TESTING)		
AP Trx #: 11007		NORTH W#3 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000500	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50
10/23/2020	AP	TEST INC.	Invoice: 201000497 Ref#: 17465(IL0070350 WEST W#4 IEPA TESTING)		
AP Trx #: 11008		WEST W#4 IEPA TESTING	31-68-4310	15.50	
		Vnd: 0355 Invoice: 201000497	31-00-2200		15.50
		Expected Check Run: 11/04/2020		15.50	15.50
10/28/2020	AP	TEST INC.	Invoice: 201000699 Ref#: 17477(IL0070300-SOUTH W#5&6 IEPA TESTING)		
AP Trx #: 11009		SOUTH W#5&6 IEPA TESTING	31-68-4310	72.00	
		Vnd: 0355 Invoice: 201000699	31-00-2200		72.00
		Expected Check Run: 11/04/2020		72.00	72.00
10/28/2020	AP	TEST INC.	Invoice: 201000685 Ref#: 17478(IL0070150 NORTH W#3 IEPA TESTING)		
AP Trx #: 11010		NORTH W#3 IEPA TESTING	31-68-4310	72.00	
		Vnd: 0355 Invoice: 201000685	31-00-2200		72.00
		Expected Check Run: 11/04/2020		72.00	72.00
10/28/2020	AP	TEST INC.	Invoice: 201000681 Ref#: 17479(IL0070350 WEST W#4 IEPA TESTING)		
AP Trx #: 11011		WEST W#4 IEPA TESTING	31-68-4310	36.00	
		Vnd: 0355 Invoice: 201000681	31-00-2200		36.00
		Expected Check Run: 11/04/2020		36.00	36.00
10/30/2020	AP	TEST INC.	Invoice: 201000688 Ref#: 17521(IL0070150 NORTH W#3 IEPA TESTING)		
AP Trx #: 11012		NORTH W#3 IEPA TESTING - IRON	31-68-4310	11.00	
		Vnd: 0355 Invoice: 201000688	31-00-2200		11.00
		Expected Check Run: 11/04/2020		11.00	11.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
11/02/2020	AP	TEST INC.	Invoice: 1178636 Ref#: 17530(WATER & SEWER CONTRACT DECEMBER 2020)		
AP Trx #: 11013		W & S CONTRACT LABOR NWWTP	31-77-4236	5,097.68	
		W & S CONTRACT LABOR SWWTP	31-79-4236	5,097.68	
		W &S CONTRACT LABOR WATER SYSTEM	31-68-4236	4,248.07	
		W & S CONTRACT LABOR LIFT STATIONS	31-75-4236	2,548.84	
		Vnd: 0355 Invoice: 1178636	31-00-2200		16,992.27
		Expected Check Run: 11/04/2020		16,992.27	16,992.27
10/30/2020	AP	TEST INC.	Invoice: 201000687 Ref#: 17531(IL0070150 NORTH W#3 IEPA TESTING - NITRA		
AP Trx #: 11014		NORTH W#3 IEPA TESTING - NITRATE	31-68-4310	60.00	
		Vnd: 0355 Invoice: 201000687	31-00-2200		60.00
		Expected Check Run: 11/04/2020		60.00	60.00
10/30/2020	AP	TEST INC.	Invoice: 1178516 Ref#: 17532(WATER & SEWER CONTRACT NOVEMBER 2020)		
AP Trx #: 11015		W & S CONTRACT LABOR NWWTP	31-77-4236	5,097.68	
		W & S CONTRACT LABOR SWWTP	31-79-4236	5,097.68	
		W &S CONTRACT LABOR WATER SYSTEM	31-68-4236	4,248.07	
		W & S CONTRACT LABOR LIFT STATIONS	31-75-4236	2,548.84	
		Vnd: 0355 Invoice: 1178516	31-00-2200		16,992.27
		Expected Check Run: 11/04/2020		16,992.27	16,992.27
10/30/2020	AP	TOWN SQUARE PUBLICATIONS	Invoice: 160505 Ref#: 17525(VPG - BELVIDERE CHAMBER AD)		
AP Trx #: 11016		VPG - BELVIDERE CHAMBER AD	01-50-4209	595.00	
		Vnd: 0375 Invoice: 160505	01-00-2200		595.00
		Expected Check Run: 11/04/2020		595.00	595.00
10/27/2020	AP	U.S. CELLULAR	Invoice: 0402296879 Ref#: 17472(PW,WWTP,CLERK PHONE,TABLET&HOTSPOT 2020		
AP Trx #: 11017		PWD CELL PHONE 2020	01-53-4202	49.38	
		VPG CLERK CELL PHONE 2020	01-57-4202	57.20	
		HOT SPOT / TABLET W&S READS 2020	31-50-4202	36.21	
		WWTP CELL PHONE 2020	31-50-4202	36.20	
		Vnd: 0261 Invoice: 0402296879	01-00-2200		106.58
		Vnd: 0261 Invoice: 0402296879	31-00-2200		72.41
		Expected Check Run: 11/04/2020		178.99	178.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
		Invoice: ARM2520 Ref#: 17508(SALT PROOFING LIQUID)			
10/30/2020	AP	USA FLUID PRODUCTS CO.			
AP Trx #: 11018		SALT PROOFING LIQUID	01-53-4302	798.00	
		Vnd: 0369 Invoice: ARM2520	01-00-2200		798.00
		Expected Check Run: 11/04/2020		798.00	798.00
		Invoice: 102520 Ref#: 17511(SYMPATHY CARD & OFFICE SNACKS)			
10/30/2020	AP	WALMART			
AP Trx #: 11019		SYMPATHY CARD & OFFICE SNACKS	01-50-4500	11.75	
		Vnd: 0433 Invoice: 102520	01-00-2200		11.75
		Expected Check Run: 11/04/2020		11.75	11.75
		Invoice: 68078446 Ref#: 17514(PUBLIC WORKS FUEL OCT 20)			
10/30/2020	AP	WEX BANK - MARATHON FLEET CARD			
AP Trx #: 11020		PUBLIC WORKS FUEL OCT 20	01-53-4303	818.66	
		Vnd: 0429 Invoice: 68078446	01-00-2200		818.66
		Expected Check Run: 11/04/2020		818.66	818.66
				349,564.81	349,564.81

Cash/Payable Account Totals:		
ACCOUNTS PAYABLE	01-00-2200	39,839.65
ACCOUNTS PAYABLE	31-00-2200	61,881.80
ACCOUNTS PAYABLE	32-00-2200	194,113.75
ACCOUNTS PAYABLE	90-00-2200	53,729.61
	TOTAL INCREASE IN PAYABLE:	349,564.81

ORDINANCE NO. 2020-30

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING THE TEMPORARY SUSPENSION OF THE DISCONNECTION OF WATER OR SEWER SERVICE IN LIGHT OF COVID-19 PANDEMIC

WHEREAS, the Village of Poplar Grove, Illinois ("Village") is an Illinois municipal corporation with such powers and duties as set forth in the Illinois Municipal Code; and

WHEREAS, the Village has adopted a Code of Ordinances ("Code"); and

WHEREAS, the Village operates a Village waterworks and sewerage system; and

WHEREAS, pursuant to the Code, the Village has the authority to disconnect water/sewer service for non-payment of water/sewer fees; and

WHEREAS, the Governor of the State of Illinois has declared a state of emergency in response to the COVID-19 pandemic; and

WHEREAS, some of these necessary actions/orders implemented through said state of emergency impact citizens and businesses; and

WHEREAS, in light of the COVID-19 pandemic, on March 19, 2020, the Village passed an Ordinance which temporarily suspended the disconnection of water/sewer services for non-payment of water/sewer fees; and

WHEREAS, in light of the ongoing COVID-19 pandemic, on June 17, 2020, the Village passed an Ordinance which continued to allow for the suspension of the disconnection of water/sewer services until an account balance reaches $500, at which point shut offs would recommence; and

WHEREAS, in an effort to help mitigate the spread of the COVID-19 virus and help alleviate the impact of some of said actions/orders, the Village desires to take the following temporary action:

A. In an effort to help mitigate the spread of COVID-19, the Village desires to temporarily suspend the act of disconnecting water/sewer services for non-payment of water/sewer bills until an account reaches $250 at which point shut offs will recommence. This suspension shall be in effect until such time as the Village adopts another ordinance lifting said temporary suspension of disconnection.

WHEREAS, the Village has determined that the foregoing is in the best interest of the health, safety and welfare of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

Section 1: The above recitals are incorporated herein and made a part hereof.

Section 2: Effective immediately upon the adoption of this Ordinance, the Village institutes the following:

A. In an effort to help mitigate the spread of COVID-19, the Village desires to temporarily suspend the act of disconnecting water/sewer services for non-payment of water/sewer bills until an account reaches $250 at which point shut offs will recommence. This suspension shall be in effect until such time as the Village adopts another ordinance lifting said temporary suspension of disconnection.

Section 3: Effective immediately, the Village President of the Village is hereby authorized to take such emergency measures and actions as the Village deems reasonably necessary (subject to applicable federal, state and local laws) to address the COVID-19 pandemic, including, but not limited to, those emergency powers referenced in 65 ILCS 5/11-1-6.

Section 4: This Ordinance and the associated powers designated herein shall become effective immediately upon passage by the Corporate Authorities of the Village of Poplar Grove.

Section 5: If any provision of this Ordinance or the application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Declaration and Ordinance that can be given effect without the invalid application or provision and each invalid provision or invalid application of this Declaration is severable.

Section 6: Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

Section 7: This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2020

ATTEST:

_____ _____

CLERK PRESIDENT

Illinois Municipal League
MEMBERSHIP DUES

2021
Membership Year

Educate. Advocate. Empower.

MEMBERSHIP INVOICE

Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065-6500

AMOUNT DUE:
$675.00

MEMBERSHIP DUES ARE BASED ON CENSUS POPULATION

Membership shall be on a calendar year basis beginning January 1 and ending December 31 of each year.

THANK YOU FOR YOUR MEMBERSHIP!

Among all the other benefits, members also receive copies of the ***ILLINOIS MUNICIPAL REVIEW MAGAZINE*** for the following:

- Mayor/Village/Town President • Municipal Manager/Administrator • Municipal Clerk
- Municipal Treasurer • Municipal Attorney • Municipal Engineer (if full time)
- Comptroller/Finance Officer • Trustees/Councilmen/Aldermen/Commissioners.

Magazine subscriptions for additional municipal employees may be obtained at a rate of $30 annually.

CHANGES TO MUNICIPAL INFORMATION CAN BE MADE ON REVERSE SIDE.

Please return completed form with your payment.

Village of Poplar Grove	**CREDIT CARD BILLING INFORMATION:** (as it appears on the credit card statement)
Who should be the dues invoice contact for your municipality?	**Name:**
	Address:
1) 2021 Membership Dues — **$675.00**	
2) Number of additional *Review* magazine subscriptions ($30 each)	**City:**
	State: IL — **Zip:**
3) Amount due for subscriptions (line 2 x $30) — $	**Daytime phone:**
TOTAL PAYMENT AMOUNT (line 1 + line 3) — $	**Card #:**
	Expiration date: (mm/yy):
❑ **Check** ❑ **Visa** ❑ **MasterCard** ❑ **Amex**	**CVV# (3 digits on back of card):**
Mail check to: **Illinois Municipal League** **PO Box 5180** **Springfield, IL 62705-5180**	**Email address: (for receipt)**
Fax to 217-525-7438 or call the IML office at 217-525-1220	**Signature:**

November 2, 2020

Karri Anderberg, Clerk
Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065-6500

RECEIVED
NOV 04 2020
BY: .....

Dear Karri Anderberg:

For more than a century, the Illinois Municipal League (IML) has worked continuously to protect the interests of the 1,298 cities, villages and towns in Illinois. Perhaps now more than ever, in the wake of a global health pandemic, as unfunded mandates stack up and as revenues lag behind expenses, our members rely on the strength of a statewide organization to advocate for them at both the state and federal levels.

IML membership ensures your community has ongoing access to a growing list of benefits beyond legislative advocacy. Additional member benefits include convenient and affordable education and training opportunities, including the IML Annual Conference, the monthly *Review* magazine, e-newsletters, fact sheets, manuals and handbooks, quarterly revenue forecasting reports, model ordinances, advisory legal opinions, *amicus* legal briefs, GrantFinder access and much more.

We created a short video to showcase the importance and value of being an IML member. The video can be accessed at iml.org/video, and we encourage you to view it and share it with others.

The IML Board of Directors and staff are making ambitious plans for 2021, and we rely on the support of members to continue our push to empower local decision making and protect municipal revenues. IML membership is an investment in your community and we strive to keep our membership affordable. **To that end, IML has not increased membership dues in the last five years**.

Enclosed are a few documents to demonstrate the value of your membership investment. Only by your support are we able to provide valuable, timely and important information to Illinois municipalities. I encourage you to review this information and share it with other municipal officials within your community. **Please renew your municipality's membership today so you can continue to benefit from all IML has to offer.** Enclosed is your membership renewal invoice.

Should you have any questions or if we can otherwise be of service, please feel welcome to contact me directly at (217) 525-1220. **Thank you for your membership in the Illinois Municipal League.**

Yours very truly,

BRAD COLE
Executive Director

ILLINOIS MUNICIPAL LEAGUE®
500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Phone: 217.525.1220 | Fax: 217.525.7438 | www.i

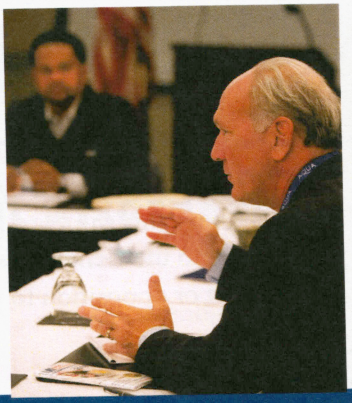
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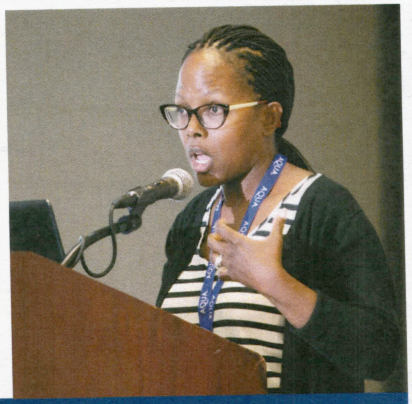
ILLINOIS MUNICIPAL LEAGUE











Your Membership Matters

Educate. Advocate. Empower.

November 1, 2020

500 East Capitol Avenue | PO Box 5180 | Springfield, IL 62705-5180 | Ph: 217.525.1220 | Fx: 217.525.7438 | **iml.org**

ILLINOIS MUNICIPAL LEAGUE

MUNICIPALITIES ARE *OUR* SPECIAL INTEREST

Your continued membership and participation in the ILLINOIS MUNICIPAL LEAGUE is valued and appreciated.

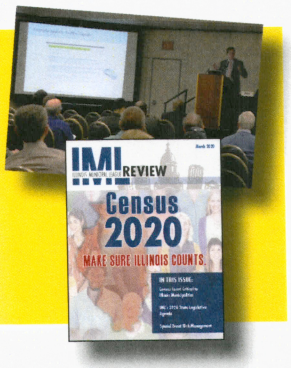
THANK YOU!

Your annual IML membership provides you and your municipality with:



A strong voice advocating for your interests at state and federal levels.

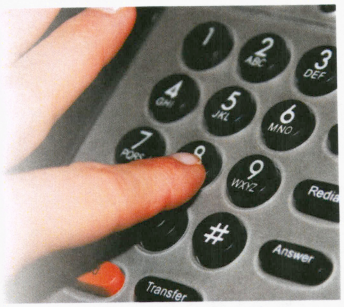
Educational opportunities, events and the monthly *Review* magazine to help inform and inspire you.





Timely legislative and legal updates on the issues that concern your municipality.

Real answers from real people. Assistance for your clerk or attorney is just a phone call away.

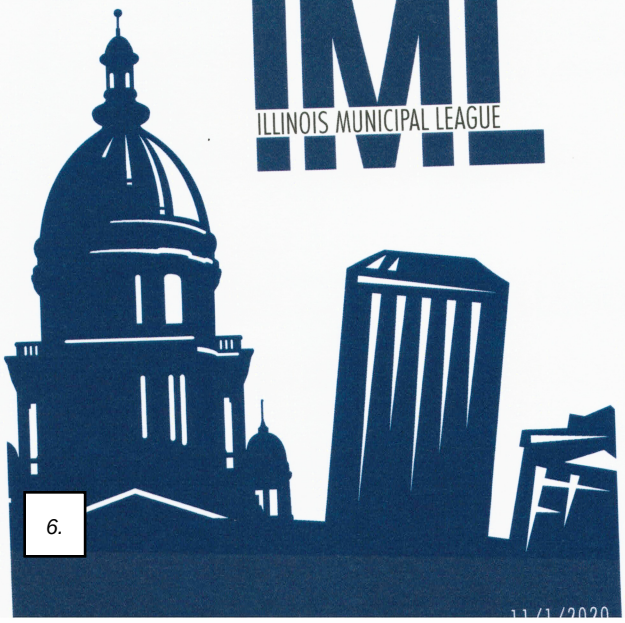


24/7 website access to current and archived information, including model ordinances and municipal codes: iml.org.



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ILLINOIS MUNICIPAL LEAGUE



S MUNICIPAL LEAGUE

ICE FOR ILLINOIS COMMUNITIES.

gfield, IL 62705-5180 | Phone: 217.525.1220 | Fax: 217.525.7438 | **iml.org**

Lobbying?
Research?
Training?
Publications?

YES!

All of these and more!



1 Municipal Membership Information

_____ Population _____

_____ Home Rule Municipality _____yes _____no

_____

_____ Website _____

		E-MAIL ADDRESS
	e)	
Alderman, Village or Town Trustee, Councilman, Commissioner (please indicate appropriate title)		
Manager/Administrator		
Clerk		
Treasurer		
Attorney		

Membership Rates

From Population	To Population	Rate
1	999	$150.00
1000	1999	$250.00
2000	2999	$350.00
3000	3999	$450.00
4000	4999	$575.00
5000	5999	$675.00

From Population	To Population	Rate
6000	6999	$775.00
7000	7999	$825.00
8000	8999	$925.00
9000	9999	$1,000.00
10000	14999	$1,250.00
15000	19999	$1,500.00
20000	24999	$1,750.00

From Population	To Population	Rate
25000	34999	$2,000.00
35000	49999	$2,500.00
50000	74999	$3,500.00
75000	99999	$5,000.00
100000	149999	$7,000.00
150000	174999	$8,500.00
175000	249999	$10,000.00
>250000	250000	$25,000.00

Rates as of 1/2021

Membership shall be on a calendar year basis beginning January 1 and ending December 31 of each year.
Please return this completed form with payment. ***Thank you for your Membership!***

Illinois Municipal League | 500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Phone: 217.525.1220 | Fax: 217.525.7438

ILLINOIS MUNICIPAL LEAGUE **PUBLICATIONS**

(Number of books)

_____ **CONFLICTS OF INTERESTS**
Conflicts of Interests, Ethics and Liability of Illinois Elected Officials (2019).....**$15.00**

_____ **DIRECTORY**
2019-2020 Illinois Municipal Directory
Members:.....**$30 ($35 spiral bound)**
Non-members.....**$50 ($60 spiral bound)**

_____ **FINANCING IMPROVEMENTS**
Financing Municipal Improvements (2016).....**$12.00**

_____ **HANDBOOK**
Illinois Municipal Handbook (2018).....**$40 ($45 spiral bound)**

_____ **HOME RULE**
Manual on Home Rule vs. Non-Home Rule Status (2014).....**$15.00**

_____ **ILLINOIS MUNICIPAL POLICY JOURNAL**
Vol 4 #1 (2019).....**Shipping & Handling**

_____ **LIQUOR LICENSING & REGULATION**
Manual on Liquor Licensing and Regulation (2017).....**$12.00**

_____ **MUNICIPAL FORMS OF GOVERNMENT**
Manual on Municipal Forms of Government (2014).....**$12.00**

_____ **NEWLY ELECTED OFFICIALS HANDBOOK**
Handbook for Newly Elected Officials (2019).....**$20.00**

_____ **PARLIAMENTARY MOTION GUIDE**
(2017).....**Shipping & Handling**

_____ **POLICE AND FIRE**
Manual on Police and Fire Disciplinary Matters (2010).....**$12.00**

_____ **SUNSHINE LAWS**
Open Meetings Act/Freedom of Information Act (2016).....**$12.00**

_____ **ZONING HANDBOOK**
Zoning Handbook for Municipal Officials (2019).....**$25.00**

Non-members add $5 per book
(excluding Directory)

Revised 5/21/2020

TAX, SHIPPING, HANDLING, & PAYMENT

Order Total:.....$_____

Sales Tax (9.75%):.....$_____

☐ Tax Exempt - please include your tax-exemption letter

Sub Total:.....$_____

Shipping and Handling on Order Total:.....$_____

($0.00 - $50.00 - $5 | $50.01 - $100.00 - $10 | $100.01 - $200.00 - $15 | over $200.00 - $20)

TOTAL AMOUNT DUE:..... **$**_____

SHIP TO ADDRESS:

Name: _____

Municipality/Company Name: _____

Email: _____ **Daytime Phone:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

☐ **Check – Please send payment along with order form to:**
Illinois Municipal League | PO Box 5180 | Springfield, IL 62705-5180 | Phone: 217.525.1220

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ILLINOIS MUNICIPAL LEAGUE

Illinois Municipal League Membership: An Investment in the Community

November 1, 2020

PROTECTING MUNICIPAL REVENUES

As part of its core policies and principles, the Illinois Municipal League (IML) advocates aggressively in support of protecting municipal revenues. Through this advocacy, IML was able to ensure that the State Fiscal Year (SFY) 2021 budget did not further reduce the local share of state income tax revenue or increase the administrative fee the state imposes on the collection of local sales taxes. While these outcomes were favorable, IML will continue to fight for the full restoration of diverted income and sales tax revenues.

Additionally, IML will continue to advocate for the automatic appropriation of state-shared municipal revenues, the elimination or reduction of the sales tax administrative fee, and oppose any legislation that diverts, reduces or hampers local revenues.

STATE AND FEDERAL ADVOCACY

IML maintains relationships with the Illinois General Assembly in order to provide a strong voice for local government. In 2020, IML proactively introduced and pursued an aggressive legislative agenda intended to help municipal leaders solve local problems. In addition, IML staff worked successfully to stop harmful legislation from becoming law.

IML advocacy doesn't end at the Illinois State Capitol. IML also directly engages with members of Congress on federal issues that impact our members. Additionally, IML partners with the National League of Cities (NLC), the United States Conference of Mayors (USCM) and Illinois' entire Congressional delegation to advance the interests of local governments and shape federal policy. As a result of our comprehensive efforts, IML ranks among the leading state municipal leagues in federal advocacy.

BENEFITS OF MEMBERSHIP

As a benefit of membership in the Illinois Municipal League, a community receives discounted registration rates at the IML Annual Conference and other IML seminars and events, and when ordering from our vast library of manuals and handbooks. Members also receive timely legal and legislative updates via e-newsletters and our website, in addition to subscriptions to the monthly *Review* magazine. The annual municipal calendar of statutory duties and quarterly state shared revenue estimates are specialized, helpful resources.

An equally important member benefit is access to a team of attorneys, lobbyists and other professionals on staff at IML.

Please feel welcome to contact any member of IML staff at any time.

COVID-19

IML has been at the forefront of discussions regarding the response to COVID-19 and the recovery efforts that have followed. On the dedicated section of IML's COVID-19 website (iml.org/covid) members can review our efforts that have included sending requests and information to the Governor, legislative leaders, other state constitutional officers, the Illinois Congressional Delegation and the Illinois General Assembly. IML also participated in various working groups, highlighting specific proposals to benefit municipalities through recovery efforts.

IML conducted a comprehensive survey to chronicle the impact of COVID-19 on municipal governments. Results of the survey show that lost revenue is at the forefront of municipal concerns. Nearly 87% of responding communities expect to realize a revenue shortfall due to the COVID-19 pandemic. Communities across the state also had many non-fiscal or non-revenue related concerns.

IML is tracking resources, advocating for our members and drafting guidance to assist municipalities in dealing with the COVID-19 crisis. All of these resources and all COVID-19 updates are available at iml.org/covid. IML will continue to distribute timely, reliable and pertinent information on an ongoing basis.

THANK YOU

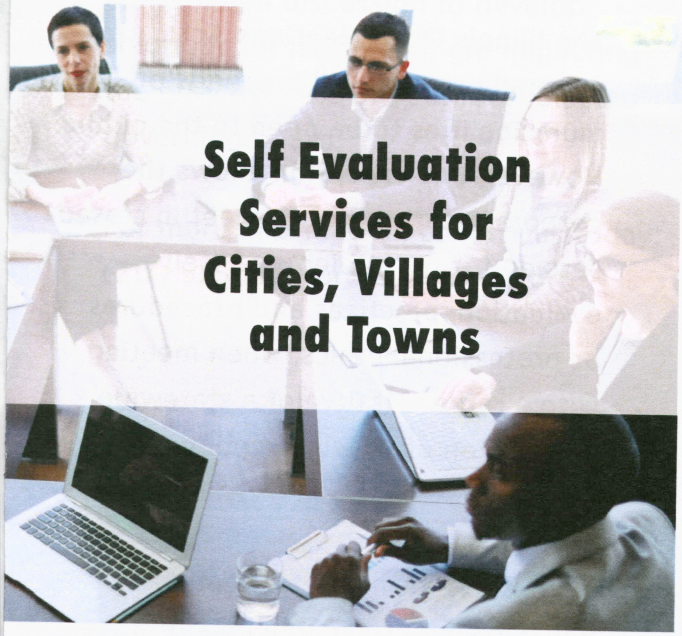
The Illinois Municipal League is committed to provide a valuable return on the investment of your membership dues. It is through your support that we are able to continue to expand our reach, strengthen our impact and make a difference for your residents. Thank you for the confidence and trust you place in us.

Your Membership Matters

500 East Capitol Avenue | P.O. Box 5180 | Springfield, IL 62705-5180 | Ph: 217.525.1220 | Fx: 217.525.7438 | iml.org

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AMENDMENT TO CONTRACT

THIS AMENDMENT TO CONTRACT ("Amendment") is dated this ___ day of November, 2020 and is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Bufalo Contracting. ("Bufalo") and is intended to amend the Contract dated November ____, 2020, between the Village and Bufalo.

RECITALS:

WHEREAS, the Village and Bufalo entered into a Contract Proposal dated on November _____, 2020 (the "Contract"); and

WHEREAS, the Village and Bufalo desire to make certain amendments to the Contract; and

WHEREAS, such amendments are set forth in this Amendment to Contract.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Contract is hereby amended to reflect the following:

   A. Bufalo will commence construction of the work and services set forth in the Contract by no later than _____, _____ and shall complete such work by no later than _____, _____. Such commencement and completion dates may be amended by written agreement of both parties hereto.

   B. Bufalo warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under the Contract.

   C. Bufalo agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   D. At all times during the performance of this Contract, Bufalo shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work under the Contract, Bufalo shall provide the Village with a Certificate of Insurance evidencing

compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder.

E. To the fullest extent permitted by law, Bufalo shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under the Contract by Bufalo, its agents, employees, subcontractors or anyone for whose acts Bufalo may be liable with respect to the remodeling work contemplated herein. Further, Bufalo agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Bufalo, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Bufalo acknowledges that during the course of its performance of the work under this Contract, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Bufalo, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Bufalo agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

G. In the event of a breach of the Contract by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Contract. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

5. To the extent that any provision of this Amendments conflicts with any term or condition set forth in the Contract, the provision of this Amendment shall supersede and control to the extent of such conflict. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

6. Except as otherwise provided for herein, this Amendment may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

By: Owen Costanza
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk

RESOLUTION NUMBER: 20-40

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH BUFALO CONTRACTING FOR FRAMING AND CARPENTRY WORK NECESSITATED BY COVID-19

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to retain a contractor to perform general remodeling services at Village Hall to provide repair work related to COVID-19; and

WHEREAS, the Village desires to retain Bufalo Contracting to perform said framing and carpentry work; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Administrator, Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Administrator, Village Treasurer, and Village President must be obtained prior to purchase."; and

WHEREAS, in accordance with the Village Code, the Village solicited three (3) quotes for the remodeling work; and

WHEREAS, Bufalo Contracting submitted the lowest quote for the framing and carpentry work related to the project; and

WHEREAS, the Village desires to enter into a contract with Bufalo Contracting for the framing and carpentry work; and

WHEREAS, the Village and Bufalo Contracting have reached an accord as to the terms and conditions upon which Bufalo Contracting will provide said framing and carpentry work and have memorialized the same in the agreement attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Bufalo Contracting in the amount of $11,750.00 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: AGREEMENT

779.368.0256 Main Office
779.368.0349 Fax

Insured:	Village Hall
Property:	200 N Hill Street Poplar Grove, IL 61065

Claim Rep.:	Shaun Bouback	Cellular:	(815) 871-8864
Position:	Field Representive		
Company:	Bufalo Contracting		
Business:	3655 Colony Bay Drive Rockford, IL 61107		

Estimator:	Peter Girardin	Business:	(779) 368-0256
Position:	Estimator	E-mail:	pgirardin@bufalocontracting.com
Company:	Bufalo Contracting		
Business:	3466 Colony Bay Drive Rockford, IL 61109		

Contractor:		Business:	(779) 368-0256
Company:	Bufalo Contracting	E-mail:	bufalocontracting@comcast.net

Claim Number: **Policy Number:** **Type of Loss:**

Date of Loss:		Date Received:	
Date Inspected:		Date Entered:	11/6/2020 1:10 PM

Price List:	ILRO8X_NOV20 Restoration/Service/Remodel
Estimate:	200-N-HILL-STREET

Bufalo Contracting - General Contracting Services

779.368.0256 Main Office
779.368.0349 Fax

200-N-HILL-STREET

200-N-HILL-STREET

DESCRIPTION	**QTY**
1. Framing & Rough Carpentry (Bid Item) -Add two electrical outlets in work area 1 -Remove wall and door between work area 1 and 2 -Remove false beam and rebuild to level and plumb -Remove carpet in workstation 1,2, and 3 areas -Remove ceiling tiles and track where tear out occurs -Install new carpet / commercial grade glue down or commercial grade square glue down -Repair drywall where walls and false beam is removed -Prime and paint w/ one coat primer and two coats paint -Cut window ledge back and retrim two windows inside -Replace ceiling tiles and grid work to match existing -Run two CAT5 high speed data lines ***All contractors are paid prevailing wage***	1.00 EA

Grand Total $11,900.00

Peter Girardin
Estimator

BOSS OFFICE PRODUCTS INC.

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
10/24/2020	3092

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
AREA S ESTIMATED: LABELED WORK STATIONS 1, 2 &3			
PRODUCT ESTIMATED:			
1. Work Surfaces are New custom cut HP laminate with a 2MM edge banding 2. Pedestals (BBF & FF) are 24"dp, Lateral Files and WS supports are Refurbished Steelcase Answer series all locking. 3. Overhead bins are Steelcase Avenir 70"w with double retractable door, task light and fabric tackboard--All bins are wall mounted. 4. Panels are Refurbished Steelcase Answer series 42"h with a 12" Clear glass framed add on = 54"h total			
NOTE: SEE FLOOR PLAN PROVIDED FOR ITEM DETAIL AND LOCATION			
A WORK STATIONS LABELED 1 &2:			
WORK STATIONS 1 &2: U SHAPED -Overall interior dimension: 72"x102"x72" :	2	1,744.50	3,489.00T
TASK SEATING: New Beniia EL series task chair fully adjustable, Fully Adjustable: Lumbar support Slide seat mech Adjustable padded arms up and down &- Side to side Variable tilt -- with tilt lock out mech Back: Black Mesh Seat: Black Mesh fabric Frame and Base: Black	2	249.95	499.90T
		CL Sales Tax (0.0%)	
		TOTAL	

BOSS OFFICE PRODUCTS INC.
110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
Fax: 815-356-8742
info@bossofficepro.com
www.bossofficepro.com

Estimate

DATE	ESTIMATE NO.
10/24/2020	3092

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
B. WORK STATION LABELED 3			
WORK STATION 3: LSHAPED --Overall dimension: 72"x92"	1	1,210.45	1,210.45T
TASK SEATING: New Beniia EL series task chair fully adjustable, Fully Adjustable: Lumbar support Slide seat mech Adjustable padded arms up and down &- Side to side Variable tilt -- with tilt lock out mech Back: Black Mesh Seat: Black Mesh fabric Frame and Base: Black	1	249.50	249.50T
PANELS: Refurbished Steelcase Answer series, tiled, tackable acoustical 42"h with a 12" clear glass framed Add On, Total height= 54"h. Panel thickness 3".	9	235.00	2,115.00T
LATERAL FILE: QTY 2-- 3dr 42: Steelcase lateral file, locking with 20"x84" work surface over with a 2MM edge.	1	855.00	855.00T
LATERAL FILE RECEPTION COUNTER: QTY 2-- 3dr 42: Steelcase lateral file, locking with 20"x117" work surface over with a 2MM edge.	1	955.62	955.62T
		CL Sales Tax (0.0%)	
		TOTAL	

110 W. Woodstock St.
Crystal Lake, IL 60014
Phone: 815-356-8915
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Estimate

DATE	ESTIMATE NO.
10/24/2020	3092

NAME / ADDRESS
Village of Poplar Grove 200 N Hill Street Poplar Grove, IL 60165 ATTN: Carina Boyd

PROJECT

DESCRIPTION	QTY	COST	TOTAL
FINISHES: PAINT SELECTION: Includes all metal product: TBA LAMINATE: Work surfaces and lateral file top, HP: TBA EDGE: 2MMedge banding for above work surfaces: TBA FABRIC: For Panel tiles and Tackboards: TBA			
DELIVERY: Includes installation and all assembly: Labor provided by Boss Office Installation crew.	1	450.00	450.00
DESIGN FEE: No design fee has been charged		0.00	0.00
TERMS: 50% dposit and balance net 10days.		0.00	0.00T
		CL Sales Tax (0.0%)	$0.00
		TOTAL	$9,824.47

RESOLUTION NUMBER: 20-41

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE PURCHASE AND INSTALLATION OF OFFICE WORKSTATIONS AND SEATING WITH BOSS OFFICE PRODUCTS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to replace workstations and seating for purposes of employee safety necessitated by the COVID-19 pandemic; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Administrator, Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Administrator, Village Treasurer, and Village President must be obtained prior to purchase."; and

WHEREAS, in accordance with the Village Code, the Village solicited three (3) quotes for the purchase and installation of the workstations and seating; and

WHEREAS, Boss Office Products, Inc. ("Boss") is a company that sells and installs office products and equipment; and

WHEREAS, Boss submitted the lowest quote for the purchase and installation workstations and seating; and

WHEREAS, the Village desires to enter into a contract with Boss for the purchase and installation of the work stations and seating; and

WHEREAS, the Village and Boss have reached an accord as to the terms and conditions upon which Boss will provide and install the workstations and seating and have memorialized the same in the agreement attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Boss Office Products, Inc. in the amount of $9,824.47 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: AGREEMENT

PROPOSAL



Pearson
Rockford Office: 815-398-8312
Fax: 815-229-8778
2415 20th St., Rockford, IL 61104
www.PearsonGuy.com

Plumbing • Heating – A/C
PEST CONTROL ... AND MORE!

CUSTOMER INFORMATION	C/S	DATE
Village of Poplar Grove 200 N Hill St Poplar Grove, IL 61065	494855	9-21-2020
	JOB NAME: Drinking fountain with bottle filler	
	JOB LOCATION: lobby	

E-MAIL
mhilden@villageofpoplargrove.com

We hereby submit specifications and estimate for:

- Disconnect and remove the existing drinking fountain and tile around the fountain to allow removal.

- Install an Elkay EZH20 bottle filling station with single ADA drinking fountain with hands free activation and 8GPH chiller.

- Connect water line and drain to new unit.

- Mount unit on the wall and repair tile around drinking fountain as needed.

* Customer to supply tile.

* Add $140.00 to add Elkay filter to system.

We Propose hereby to furnish material and labor – complete in accordance with above specification, for the sum of:

($ 3,420.00)

Payment to be made as follows:
50% Down, Balance due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: Don Howe

Note: This proposal may be withdrawn by us if not accepted within 90 days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

E_mail: _____

Date of Acceptance: _____

Signature: _____

PROPOSAL

No problem! Pearson
Rockford Office: 815-398-8312
Fax: 815-229-8778
2415 20th St., Rockford, IL 61104
www.PearsonGuy.com

Plumbing + Heating – A/C
PEST CONTROL … AND MORE!

CUSTOMER INFORMATION	C/S	DATE
Village of Poplar Grove 200 N. Hill St poplar Grove, IL 61065	494855	10-1-2020
	JOB NAME: Auto-flush fixture install	
	JOB LOCATION:	

E-MAIL
mhilden@villageofpolargrove.com

We hereby submit specifications and estimate for:

1) Disconnect and remove six existing toilets. Install six Mansfield Quantum comfort height elongated bowl toilets. Toilets will be set with new seal, bolts and supply. Install a Flushmate Intelli-flush automatic flushing system on each toilet. Will set each sensor for each toilet. ***$5,850.00** Each toilet installed**$975.00

2) Disconnect and remove five existing sink faucets. Install five Chicago electronic faucets. Faucet will be mounted to existing sinks and connected to water line. Will set temperature for each faucet at 108-110 degrees as per code.**$2,875.00** Each faucet install***$575.00**

3) Remove handles off of two urinal flush-valves. Install a Zurn Optima retrofit auto-flush kit on two existing urinal flush-valves.***$760.00 Each Zurn retrofit install***$380.00

* All fixtures are approximately 4-6 weeks out.

We Propose hereby to furnish material and labor – complete in accordance with above specification, for the sum of:

($ SEE ABOVE)

Payment to be made as follows:
50% Down, Balance due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Authorized Signature: Don Howe

Note: This proposal may be withdrawn by us if not accepted within 90 days.

E_mail: _____

Signature: _____

RESOLUTION NUMBER: 20-42

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE PURCHASE AND INSTALLATION OF DRINKING FOUNTAINS WITH BOTTLE FILLER, AUTO-FLUSH TOILETS, ELECTRONIC FAUCETS, AND AUTO-FLUSH URINALS WITH PEARSON

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to replace the water fountains, toilets, faucets, and urinals for purposes of employee safety necessitated by the COVID-19 pandemic; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Administrator, Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Administrator, Village Treasurer, and Village President must be obtained prior to purchase."; and

WHEREAS, in accordance with the Village Code, the Village solicited three (3) quotes for the purchase and installation of the water fountains, toilets, faucets and urinals; and

WHEREAS, Pearson Plumbing and Heating Company ("Pearson") is a company that sells and installs water fountains, toilets, faucets and urinals; and

WHEREAS, Pearson submitted the lowest quote for the purchase and installation of water fountains, toilets, faucets and urinals; and

WHEREAS, the Village desires to enter into a contract with Pearson for the purchase and installation of water fountains, toilets, faucets and urinals; and

WHEREAS, the Village and Pearson have reached an accord as to the terms and conditions upon which Pearson will provide and install the water fountains, toilets, faucets and urinals and have memorialized the same in the agreement attached hereto as Exhibit A and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Pearson Plumbing and Heating Company in the amount of $12,905.00 attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2020

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2020

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: AGREEMENT

AMENDMENT TO CONTRACT

THIS AMENDMENT TO CONTRACT ("Amendment") is dated this ___ day of November, 2020 and is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Pearson Plumbing and Heating. ("Pearson") and is intended to amend the Contract dated November ____, 2020, between the Village and Pearson.

RECITALS:

WHEREAS, the Village and Pearson entered into a Contract Proposal dated on November _____, 2020 (the "Contract"); and

WHEREAS, the Village and Pearson desire to make certain amendments to the Contract; and

WHEREAS, such amendments are set forth in this Amendment to Contract.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Contract is hereby amended to reflect the following:

   A. Pearson will commence construction of the work and services set forth in the Contract by no later than _____, _____ and shall complete such work by no later than _____, _____. Such commencement and completion dates may be amended by written agreement of both parties hereto.

   B. Pearson warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under the Contract.

   C. Pearson agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   D. At all times during the performance of this Contract, Pearson shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; workers' compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work under the Contract, Pearson shall provide the Village with a Certificate of Insurance evidencing

compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder.

E. To the fullest extent permitted by law, Pearson shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under the Contract by Pearson , its agents, employees, subcontractors or anyone for whose acts Pearson may be liable with respect to the remodeling work contemplated herein. Further, Pearson agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Pearson , its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Pearson acknowledges that during the course of its performance of the work under this Contract, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Pearson, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Pearson agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

G. In the event of a breach of the Contract by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Contract. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

3. This Amendment shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

4. This Amendment may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

5. To the extent that any provision of this Amendments conflicts with any term or condition set forth in the Contract, the provision of this Amendment shall supersede and control to the extent of such conflict. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

6. Except as otherwise provided for herein, this Amendment may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

_____ _____

By: Owen Costanza
Village President

By:_____

ATTEST:

Its:_____

_____
Karri Anderberg
Village Clerk