



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 11, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustees Meeting Minutes from May 14, 2025

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

NEW BUSINESS

2. Motion to discuss and possible approval Class K Liquor License – Mortimer's Roadhouse

3. Motion to discuss and possible approval Class K Liquor License – Countryside Liquors

EXECUTIVE SESSION

4. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 5 ILCS

120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

UNFINISHED BUSINESS

- [5.](#) Motion to approve **Ordinance 2025-06** an ordinance of the Village of Poplar Grove, Illinois amending Title 1, Chapter 5, Section 1-5-2 of the Village's code of ordinances

NEW BUSINESS

- [6.](#) Motion to discuss and possible approval of **Ordinance 2025-07** an ordinance of the Village of Poplar Grove, Illinois, repealing ordinance number 2024-19 governing charitable contributions to the Village personally adopted by the Village of Poplar Grove.
- [7.](#) Motion to discuss and possible approval of **Ordinance 2025-08** an ordinance of the Village of Poplar Grove, Illinois repealing ordinance number 2024-20 establishing a Village credit card policy previously adopted by the Village of Poplar Grove
- [8.](#) Motion to discuss and possible approval of **Ordinance 2025-09** an ordinance of the Village of Poplar Grove, Illinois repealing ordinance number 2024-21 establishing village hiring procedures previously adopted by the Village of Poplar Grove
- [9.](#) Motion to discuss and possible approval **Ordinance 2025-10** an ordinance of the Village of Poplar Grove, Illinois, repealing ordinance number 2024-22 defining the duties of the Village Treasurer previously adopted by the Village of Poplar Grove
- [10.](#) Motion to discuss and possible approval of **Ordinance 2025-11** an ordinance of the Village of Poplar Grove, Illinois, repealing ordinance number 2024-23 establishing travel reimbursement for elected officials, officers, and employees previously adopted by the village of Poplar Grove
- [11.](#) Motion to discuss and possible approval **Ordinance 2024-12** an ordinance of the Village of Poplar Grove, Illinois, repealing ordinance number 2024-24 establishing village purchasing procedures previously adopted by the Village of Poplar Grove
- [12.](#) Motion to discuss and possible approval **Resolution 2025-10** a resolution of the Village of Poplar Grove, Illinois, appointing an interim Village Treasurer

- [13.](#) Motion to discuss and possible approval **Resolution 2025-09**, a resolution of the Village of Poplar Grove, resolving to enter into a professional service agreement for design & construction engineering services for the 2025 payment maintenance program
- [14.](#) Motion to approve check disbursement for payments scheduled to be paid before June 15th, 2025 in the amount of \$68,356.58 in AP checks, \$14,042.30 in insurance expense checks, \$27,915.42 EFTs and estimated payroll of \$18,886.00 Payroll for a total of \$129,200.03
- [15.](#) Motion to discuss and possible approval of Comcast quote for the village hall internet, the village hall phone systems, cell phones, tablets, well and lift zone landlines
- [16.](#) Motion to discuss and possible approval of the purchase of a 2025 International HV Series Plow Truck
- [17.](#) Motion to discuss and possible approval of the Village of Poplar Grove summer newsletter

GOOD OF THE VILLAGE

11th Annual Neighbors Night – June 14, 2025 – 4:00 pm-9:30 pm

Board of Trustee Meeting – June 25, 2025 - 7:00 pm

Village Hall Closed for July 4th Holiday

Board of Trustee Meeting - July 9, 2025 - 7:00 pm

Board of Trustee Meeting - July 23, 2025 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJM 06/05/2025



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 14, 2025 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order by President Richardson at 7:00 pm

ROLL CALL

PRESENT

President Kristi Richardson
 Admin Chairman Owen Costanza
 Finance Chairman Jeff Goings
 Trustee David Allgood
 Trustee Dan Cheek
 Trustee Sinae Hubbard
 Trustee Mark Vance
 Clerk Karri Miller
 Attorney Aaron Szeto (after appointment)
 Engineer Chris Dopkins (after appointment)
 Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Discuss/approve meeting minutes from April 9, 2025 Board of Trustees Meeting
 Motion made by Trustee Vance, Seconded by Admin Chairman Costanza. Motion passed by voice vote

2. Discuss/approve meeting minutes from April 16, 2025 Board of Trustees Meeting
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

UNFINISHED BUSINESS

3. Discuss/approve tree quote for replacement tree on North Boone Fire District 3 property.
Motion made by Trustee Vance, Seconded by Admin Chairman Costanza
Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings to table until June 11.

NEW BUSINESS

4. Discuss/approve **Resolution 2025-02** a resolution appointing Sosnowski Szeto, LLP as the Village Attorney for the Village of Poplar Grove, Illinois
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
5. Discuss/approve **Resolution 2025-03** a resolution appointing McMahon Associates as the Village Engineer for the Village of Poplar Grove, Illinois
Motion made by Trustee Vance, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Abstaining: Finance Chairman Goings
6. Discuss/approve **Resolution 2025-04** a resolution of the Village of Poplar Grove, Illinois appointing certain Village Officers
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
7. Discuss/approve **Ordinance 2025-04** an ordinance of the Village of Poplar Grove, Illinois, amending Title 1, Chapter 5, Section 1-5-1 of the Village of Poplar Grove code of ordinances regarding meetings of the Village Board of Trustees
Motion made by Trustee Allgood, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

8. Discuss/approve **Resolution 2025-05** a resolution of the Village of Poplar Grove, Illinois to approve the meeting schedule for the Village Board Meetings for 2025
Motion made by Admin Chairman Costanza, Seconded by Trustee Hubbard.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Motion made by Trustee Vance, Seconded by Trustee Allgood to move the 2nd meeting in November to November 19 and to move the 2nd meeting in December to December 17.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
9. Discuss/approve **Resolution 2025-06** a resolution of the Village of Poplar Grove, Illinois, resolving to accept the quotes from Sabel Mechanical, LLC for FLYFT 3085 Pump repairs
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
10. Discuss/approve **Resolution 2025-07** a Resolution for the Village of Poplar Grove, Illinois, resolving to accept a quote from Chicago Audio & Video Design, LLC. for meeting room equipment
Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Nay: Finance Chairman Goings
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood to approve with a 6-month warranty minimum
Voting Yea: Admin Chairman Costanza, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
Voting Nay: Finance Chairman Goings
11. Discuss/approve **Resolution 2025-08** a resolution of the Village of Poplar Grove, Illinois, authorizing Trustee Jeff Goings as chairperson of the Finance and Public Works Committee, Kristi Richardson as Village President, Karri Miller as Village Clerk, and Katie Jaster as Deputy Clerk to perform necessary village banking functions
Motion made by Trustee Allgood, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Discuss/approve **Ordinance 2025-05** an ordinance of the Village of Poplar Grove, Illinois, amending Ordinance 2023-20 to allow hens in residential areas and to delete the sunset outlined in Ordinance 2023-20
Motion made by Admin Chairman Costanza, Seconded by Trustee Vance.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

13. Discuss/approve Sikich agreement
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
14. Discuss/approve Dorner quote to replace valve and actuator for the SBR 2 at the north plant
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
15. Discuss/approve check disbursement for payments scheduled to be paid before May 15, 2025, in the amount of \$96,911.66 in AP checks, \$17,148.25 in insurance expense checks, \$27,915.42 EFTs and \$20,651.32 Payroll for a total of \$162,626.65.
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
16. Discussion on Committee of the Whole meetings
Motion made by Admin Chairman Costanza, Seconded by Trustee Allgood.
Village board discussed moving to a Cmmittee of the Whole meeting.

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Goings, Seconded by Trustee Allgood. The motion passed by voice vote

Meeting adjourned at 8:14 pm



Village of Poplar Grove – Board Meeting Memo Form

From:
Clerks office

Date:
May 31, 2025

Subject:
Request for Class K “To-Go” Liquor License – Mortimer's Roadhouse

1. Background:

Mortimer’s Roadhouse is an existing licensed establishment in the Village of Poplar Grove, currently holding Class A, D, and J liquor licenses. The business has submitted a request to obtain a Class K license, which permits the sale of alcoholic beverages in sealed containers for off-premises consumption (“to-go” sales).

2. Current Status:

Mortimer’s Roadhouse is in good standing and fully compliant with its current liquor license requirements. At present, the Village of Poplar Grove has only one other business operating under a Class K license. The addition of a Class K license would enhance Mortimer’s offerings and align with trends in customer convenience and takeout services.

3. Fiscal Impact:

The issuance of a Class K license will generate additional license revenue for the Village. There are no anticipated additional costs to the Village associated with this request.

4. Legal Review (if applicable):

Not applicable.

5. Recommendation:

Staff recommends approval of the request from Mortimer’s Roadhouse for a Class K “to-go” liquor license. The request is in line with current licensing standards and supports expanded customer service options for the establishment.

6. Supporting Documents (if applicable):

- ☐ Attached
- ☐ Not Applicable



Village of Poplar Grove – Board Meeting Memo Form

To:

Village Board of Trustees
Village of Poplar Grove

From:

Village Clerk Office

June 4, 2025

Subject:

Request for Class K “To-Go” Liquor License – Countryside Liquors

1. Background:

Countryside Liquors is a currently licensed retail liquor establishment within the Village of Poplar Grove. The business holds Class B, C, and D liquor licenses. Countryside has submitted a request to obtain a Class K license, which permits the sale and delivery of alcoholic beverages in sealed containers for off-premises consumption (“to-go” sales and delivery).

2. Current Status:

Countryside Liquors has expressed interest in expanding its business operations to include door-to-door delivery of packaged alcoholic beverages. A Class K license is required to conduct this type of service. The business is currently in good standing with the Village and compliant with its existing licenses.

3. Fiscal Impact:

The issuance of a Class K license will result in additional license revenue for the Village. No further costs to the Village are anticipated.

4. Legal Review (if applicable):

Not applicable.

5. Recommendation:

Staff recommends approval of the request from Countryside Liquors for a Class K “to-go” liquor license. The license will enable the business to offer door-to-door delivery in compliance with state and local regulations and will enhance convenience options for residents.

6. Supporting Documents (if applicable):

- ☐ Attached
- ☐ Not Applicable

ORDINANCE 2025-06

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING TITLE 1, CHAPTER 5, SECTION 1-5-2 OF THE VILLAGE'S CODE OF ORDINANCES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has adopted a Code of Ordinances ("Village Code"); and

WHEREAS, the Village Code Title 1 "Administration," Chapter 5 "Village Board of Trustees," Section 1-5-2 provides for Electronic Attendance at Meetings; and

WHEREAS, the Village now desires to amend Section 1-5-2 A. to set forth procedural steps required of the Village Clerk when a request for electronic participation is received; and

WHEREAS, the Village has determined that such amendments are in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows.

1. The above-recitals are incorporated herein and made a part hereof.
2. That Title 1, Chapter 5, Section 2 of the Village Code, is hereby amended which shall read as follows: (deletions identified by ~~strike throughs~~ and additions by **bold and underline**):

"1-5-2. - ELECTRONIC ATTENDANCE AT MEETINGS.

A member of the corporate authorities of the Village of Poplar Grove (hereinafter "member") may attend any open meeting of the corporate authorities via electronic means (such as by telephone, video or internet connection) provided that such attendance is in compliance with this section and with any applicable laws.

- A. A member wishing to attend a meeting electronically should notify the Village Clerk at least 24 hours prior to the meeting, unless impractical, so that necessary communications equipment can be arranged. Inability to make the necessary technical arrangements will result in denial of a request for electronic attendance. Upon receiving the electronic attendance request, the Village Clerk shall inform the Village President **of the request.** ~~and members of the board what specific permissible reason for the attendance request was given by the member. If a permissible reason was not given by the member or if the Village President and members of the board physically present were not provided a permissible reason for the attendance request prior to a vote on a motion to authorize the request, the Board cannot approve the request."~~
- B. A member may only attend an open meeting electronically if that member is unable to physically attend because of: (1) personal illness or disability; (2)

employment purposes or Village business; ~~or~~ (3) a family or other emergency, or (4) unexpected childcare obligations. A member who is appearing at an open meeting electronically may not attend any portion of that meeting that is closed pursuant to the Illinois Open Meetings Act.

- C. In order for a member to attend a meeting electronically a quorum of the Board must be physically present throughout the meeting and a motion authorizing the member's electronic presence is made, seconded, and approved by two-thirds of the members physically present at the meeting. If said motion achieves the required vote by the members physically present at the meeting, then the request by the member to attend the meeting electronically shall be approved, and the Village Clerk shall announce the member present electronically at the time the result of the vote is announced by the presiding Officer. If said motion fails to achieve the required vote by the members physically present at the meeting, then the request by the member to attend the meeting electronically shall be denied, and the Village Clerk shall declare the requesting member absent. After the results of the vote on said motion is announced by the Presiding Officer, the question of a member's electronic attendance may not be reconsidered.
 - D. The member participating electronically must be able to communicate effectively with all other participants in the meeting, and members of the audience must be able to hear all communications at the meeting site.
 - E. Any member attending electronically shall be considered an off-site attendee and counted as present electronically for that meeting. The meeting minutes shall also reflect and state specifically whether each member is physically present or present by electronic means.
 - F. Reserved.
 - G. A member permitted to attend electronically will be able to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The member attending electronically shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member attending electronically shall be called during any vote taken, and his or her vote counted and recorded by the Village Clerk and placed in the minutes for the corresponding meeting. A member attending electronically may leave a meeting and return as in the case of any member, provided the member attending electronically shall announce his or her leaving and returning.”
3. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

4. This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-07

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING
ORDINANCE NUMBER 2024-19 GOVERNING CHARITABLE CONTRIBUTIONS TO
THE VILLAGE PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-19 on December 11, 2024 which established a charitable contributions policy for the Village; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-19 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-19 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-08

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING
ORDINANCE NUMBER 2024-20 ESTABLISHING A VILLAGE CREDIT CARD
POLICY PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-20 on December 11, 2024 which established a credit card policy for the Village; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-20 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-20 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-09

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING
ORDINANCE NUMBER 2024-21 ESTABLISHING VILLAGE HIRING PROCEDURES
PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-21 on December 11, 2024 which established hiring procedures for the Village; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-21 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-21 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-10

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING
ORDINANCE NUMBER 2024-22 DEFINING THE DUTIES OF THE VILLAGE
TREASURER PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-22 on December 11, 2024 which amended certain duties of the Village Treasurer; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-22 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-22 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-11**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING ORDINANCE NUMBER 2024-23 ESTABLISHING TRAVEL REIMBURSEMENT FOR ELECTED OFFICIALS, OFFICERS, AND EMPLOYEES PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-23 on December 11, 2024 which amended certain Village officers and employees travel reimbursement procedures; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-23 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-23 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

ORDINANCE NUMBER: 2025-12

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS REPEALING
ORDINANCE NUMBER 2024-24 ESTABLISHING VILLAGE PURCHASING
PROCEDURES PREVIOUSLY ADOPTED BY THE VILLAGE OF POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, the Village previously adopted Ordinance Number 2024-24 on December 11, 2024 which amended certain Village purchasing procedures; and

WHEREAS, the Village now desires to repeal said Ordinance Number 2024-24 in its entirety; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such repeal.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Village of Poplar Grove Ordinance Number 2024-24 adopted on December 11, 2024 is hereby repealed in its entirety and shall have no further force or effect immediately upon the passage, approval and publication in pamphlet form of this Ordinance.
3. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

RESOLUTION NO. 2025- 10

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPOINTING INTERIM VILLAGE TREASURER

WHEREAS, the Village of Poplar Grove (“Village”) is a municipality incorporated under the laws of the State of Illinois; and

WHEREAS, the Village has established the office of Village Treasurer; and

WHEREAS, the Village Treasurer is appointed by the Village President subject to the advice and consent of Village Board pursuant to 65 ILCS 5/3.1-30-5(a) and Chapter 6, Section 1-6-3 of the Village's Code of Ordinances; and

WHEREAS, an Interim Village Treasurer may be appointed pursuant to 65 ILCS 5/3.1-20-5 and Chapter 6, Section 1-6-3 of the Village's Code of Ordinances; and

WHEREAS, the Board of Trustees and Village President of the Village of Poplar Grove desire to appoint the firm of Sikich as Interim Village Treasurer while they search for a permanent Village Treasurer; and

WHEREAS, Sikich has agreed to serve as Interim Village Treasurer and to perform limited services to the Village in the role of Interim Village Treasurer as set forth in this Resolution.

NOW THEREFORE, be it resolved by the Village President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Sikich is hereby appointed to serve as Interim Village Treasurer for the Village until such time as a permanent Village Treasurer is appointed by the Village Board.
3. As Interim Village Treasurer, Sikich shall provide only payroll processing, bank reconciliations, audit preparation and assistance with general accounting questions which services shall be provided remotely.
4. Sikich shall not be authorized signers on the Village’s accounts.
5. The Village President and Village Clerk are authorized to sign and attest any necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

ATTEST:

CLERK

PRESIDENT

McMAHON

ENGINEERS ARCHITECTS

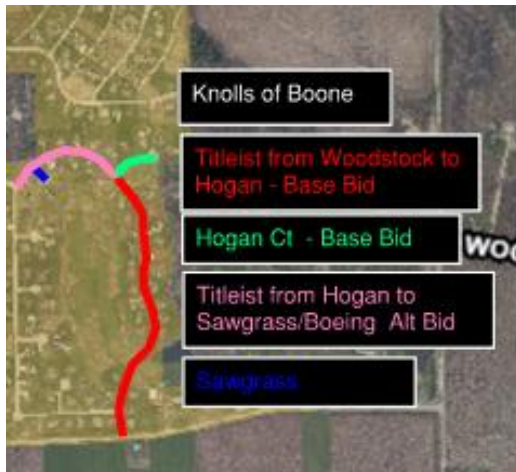
To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

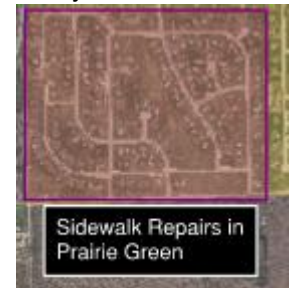
Re: 2025 Pavement Maintenance Program

Date: June 4, 2025

Staff has been working on the 2025 Pavement Maintenance Program and this year's program will begin work in the Knolls of Boone neighborhood as previously outlined in the April and May engineering updates. The work in the Knolls will include resurfacing of Titleist between Woodstock and Hogan's Court, and resurfacing



of Hogan's Court. There are numerous sections of curb and pavement that have settled over the years, and those sections of curb will be removed and replaced and the pavement will be patched and/or leveling binder will be placed prior to resurfacing. We want to make it clear that we are not targeting each and every little duck pond in the curbs, instead we are targeting the larger areas of settlement. Inlet repairs will be made on an "as needed" basis. Obviously, the curb work, inlets and patching drive up the cost of resurfacing, however if the budget allows we may include an alternate bid. The alternate bid would continue the resurfacing of Titleist through Sawgrass Court (and potentially include Sawgrass Court) and/or Boeing Trial. Once



we collect field data we'll be able to generate accurate quantities and will then make a more informed decision regarding the alternate bid.

Along with the work in the Knolls, Staff has targeted two neighborhoods for sidewalk maintenance which generally includes spot repairs where the sidewalks have cracked/heaved. The "old" section of the Village and Prairie Green Subdivision are being targeted for improvements and Staff has identified approximately 155 locations where repairs are needed.



Attached to this memo is a resolution to authorize engineering services for the 2025 Pavement Maintenance Program. Assuming approval at the June 11th Board Meeting, we would anticipate obtaining IDOT approval of the bid specifications by mid to late July. Bid letting is expected to occur in July/August with an August bid opening. A construction contract will then be awarded in August, and construction would be complete by early October. The schedule accounts for reasonable design and IDOT review time, however, our intent is to award a contract at the first meeting in August.

I look forward to discussing the proposed program with the Board. In the meantime, please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

RESOLUTION 2025-09

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR DESIGN & CONSTRUCTION ENGINEERING SERVICES FOR THE 2025 PAVEMENT MAINTENANCE PROGRAM

WHEREAS, the Village of Poplar Grove is dedicated to rebuilding and maintaining streets and sidewalks through its Pavement Maintenance Program; and

WHEREAS, the Village has identified the need to provide pavement maintenance to various roadways and sidewalks within the Village; and

WHEREAS, pursuant to State Statute, public works projects in excess of \$25,000 are to be publicly bid or awarded via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to prepare plans, contract documents and specifications to undergo the public bidding process; and

WHEREAS, Village desires to begin design engineering for the 2025 Pavement Maintenance Program; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the work as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the professional service agreement hereto as Exhibit A and made part of this resolution.
3. The Village President is hereby authorized to sign the professional service agreement for the 2025 Pavement Maintenance Program.
4. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 11th day of June, 2025.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2025

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2025

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK



AGREEMENT

FOR PROFESSIONAL SERVICES

Village of Poplar Grove
Attn: Ms. Kristie Richardson, Village President
300 Roosevelt Road
Machesney Park, IL 61115

June 4, 2025
McM. No. M0032-07-25-00001
2025 Pavement Maintenance

PROJECT DESCRIPTION

The project includes resurfacing of roadways, adjustment of manholes/valve boxes, and removal/replacement of pavement, curbing, and sidewalk at various locations within the Village. Proposed construction budget for the program is approximately \$300,00 and will include approximately 0.6 miles of resurfacing and associated improvements along Titelist Trail and Hogan Court. The Village may bid an alternate for the resurfacing of Titleist Trail between Sawgrass (or Boeing) and Hogan if the cost of the improvements allows the alternate(s) to be constructed within budget. Finally, the program will include sidewalk removals/replacements at various locations throughout the Village in Prairie Green Subdivision, and in the older sections of town. The Village desires to use MFT and Road and Bridge Funding for the project, and therefore the program will be designed and bid in accordance with IDOT MFT policies and procedures.

SCOPE OF SERVICES

McMahon Associates, Inc. (McMahon) agrees to provide the following Scope of Services for this project:

Site Topographic Services Include:

1. Topographic survey to facilitate the collection of quantities, and removal/replacements.

Civil Design Services Include:

1. Preparation of plans, specifications and opinion of probable construction costs for the 2025 Pavement Maintenance Program.
2. Meetings with Owner, Developer(s), and Utilities as needed throughout design.
3. Deliverables include plans, contract documents and specifications.
4. Submit and obtain IDOT approval of the plans and specifications.

Bid Engineering Services Include:

1. Review and respond to contractor Request for Interpretation (RFI's) during bidding.
2. Issue addenda as needed.
3. Conduct a pre-bid meeting for the 2025 Pavement Maintenance Program.
4. Attend bid opening for the 2025 Pavement Maintenance Program.

- 5. Review bid results and provide written recommendation for contract award for the 2025 Pavement Maintenance Program.

Construction Contract Administration Services Include:

- 1. Review of contractor submittals.
- 2. Conduct a pre-construction meeting.
- 3. Provide construction staking.
- 4. Respond to (RFI's) during construction.
- 5. Provide construction observation. Observation of construction activities will be conducted on an as-needed basis.
- 6. Provide construction updates to the Owner as needed.
- 7. Conduct weekly progress meetings throughout construction.
- 8. Review and process pay applications.
- 9. Provide "record" drawings of improvements to Owner.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

This proposal does not include the following: landscape plans; legal descriptions of easements or easement documents, appraisals, plats; a certified survey, soil borings and/or geotechnical reports; architectural, structural, plumbing design; HVAC, or fire sprinkler design. Submittals and associated fees for permits will be by the Owner.

CLIENT RESPONSIBILITIES

The Scope of Services and fee is based upon the understanding that Village of Machesney Park will provide the following:

- A single point of contact to act as the Owner's Authorized Representative.

SPECIAL TERMS (Refer also to General Terms & Conditions, attached)

The Client agrees that the Project Description, Scope of Services, and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon.

COMPENSATION

McMahon agrees to provide the Scope of Services described above for the following compensation:

- For Topo, Civil, Bid, and Construction Admin, T&E Estimated at..... \$31,000

McMahon will invoice monthly, based upon the percentage of work completed. Invoices are payable within 30 days of receipt. Late payments will be subject to interest at a rate of 1.5% per month. All work to be completed in accordance with McMahon Associates, Inc.'s General Terms and Conditions, copy attached.

COMPLETION SCHEDULE

We are prepared to begin work immediately and will work with you to meet your required schedule. Contracts/specifications will be submitted to IDOT by July 3, 2025. Assuming "normal" IDOT review time, bidding should occur in late July and early August and the Village should be able to award a construction contract at its August 13th or August 27th Board Meeting. Construction is expected to be completed by October 10, 2025.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty (60) days from the date of this Agreement.

Village of Poplar Grove

200 South Hill Street
Poplar Grove, IL 61065
815-765-3201

McMAHON ASSOCIATES, INC.

1700 Hutchins Road
Machesney Park, IL 61115
815.636.9590 | MGMGRP.COM

Ms. Kristi Richardson, Village President

Christopher D. Dopkins, P.E.
Associate/Village Engineer

June 11, 2025
Date

June 11, 2025
Date

Attachments: General Terms and Conditions

1. STANDARD OF CARE

- 1.1 **Services:** McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.
- 1.2 **Client's Representative:** McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. This Agreement does not create, nor does it intend to create a fiduciary relationship between the parties.
- 1.3 **Warranty, Guarantees, Terms and Conditions:** McMahon does not provide a warranty or guarantee, expressed or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Similarly, McMahon will not accept those terms and conditions offered by the Client in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

2. PAYMENT AND COMPENSATION

- 2.1 **Invoices:** McMahon will bill the Client monthly with net payment due in 30-days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.
- 2.2 **Reimbursables:** Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client has been notified and agrees to these costs.
- 2.3 **Changes:** The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.
- 2.4 **Delays and Uncontrollable Forces:** Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

- 3.1 **Limits:** McMahon will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident/Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

McMahon's liability to Client for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract or based on tort, breach of contract, or any other theory, is limited to ten (10) times McMahon's fee not to exceed to \$250,000.

- 3.2 **Additional Insureds:** Upon request and to the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations.

To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies to include McMahon as an additional insured for claims caused in whole or in part by contractor's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations.

4. CLAIMS AND DISPUTES

- 4.1 **General:** In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.
- 4.2 **Mediation:** If an agreement cannot be reached by the Client and McMahon unresolved disputes shall be submitted to mediation per the rules of the American Arbitration Association. The Client and McMahon shall share the mediator's fee and any filing fees equally.
- 4.3 **Binding Dispute Resolution:** If the parties do not resolve a dispute through mediation the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

- 5.1 Client: Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination; payment is due as stated in above Section 2.
- 5.2 McMahon: If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms & Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon.
- 5.3 Suspension for Non-Payment: McMahon may, after giving 48-hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.

6. COPYRIGHTS AND LICENSES

- 6.1 Instruments of Service: McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including the Drawings, Specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.
- 6.2 Licenses: McMahon grants to the Client a nonexclusive license to use McMahons' IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.
- 6.3 Re-use: Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

- 7.1 The stipulated fee is firm for acceptance by the Client within 60-days from date of Agreement publication.
- 7.2 Modifications: This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties.
- 7.3 Governing Law: This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.
- 7.4 Mutual Non-Assignment: The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.
- 7.5 Severability: The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.
- 7.6 Third Party: Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

- 8.1 Additional Client Services: The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.
- 8.2 Means and Methods: McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by contractors or subcontractors, or the safety precautions and programs incident to the work of the contractors or subcontractors.
- 8.3 Purchase Orders: In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the terms and conditions of this Agreement. If the Client does issue a purchase order, or other similar instrument, it is understood and agreed that McMahon shall indicate the purchase order number on the invoice(s) sent to the Client.
- 8.4 Project Maintenance: The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.
- 8.5 Consequential Damages: Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or the Design Professional, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 8.6 Corporate Protection: It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.
- 8.7 Contingency: McMahon's professional services are not a warranty or guarantee. The project will evolve and be refined over time. The Client shall provide appropriate contingency for design and construction costs consistent with the reasonable progression of the project. The Client and McMahon agree that revisions due to design clarifications or omissions which result in changes in work during the construction phase which amount to 5% or less of construction costs shall be deemed within the contingency and consistent with the professional standard of care. The Client agrees to make no claim for costs related to changes in work within this threshold. Claims in excess of this threshold shall be resolved per the dispute resolution process.
- 8.8 Project Costs Associated with Agency Plan Review: McMahon will not be responsible for additional project costs due to changes to the design, construction documents, and specifications resulting from the agency plan review process. The project schedule shall either allow for the agency plan review process to occur prior to the Bid Phase or if this review occurs after the Bid Phase the Client agrees that any additional costs would be considered part of the project contingency.
- 8.9 Hazardous Materials: McMahon shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of person to, hazardous materials or toxic substance in any form at the project site.
- 8.10 Climate: Design standards which exceed the minimum requirements within current codes and regulations are excluded. If requested by the Client, climate-related design services or evaluations can be provided for additional compensation.

INVOICE REGISTER REPORT FOR VILLAGE OF POPLAR GROVE
 EXP CHECK RUN DATES 05/19/2025 - 06/12/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Pay By Check Type: EFT Transfer							
24990	BB COMMUNITY LEASING SERVICES INC	05/21/2025	06/20/2025	2,252.11	2,252.11	Open	N
24977	PITNEY BOWES INC.	05/29/2025	06/29/2025	800.00	800.00	Open	N
24978	PITNEY BOWES INC.	05/21/2025	06/21/2025	800.00	800.00	Open	N
Total for vendor 0211 - PITNEY BOWES INC.:				1,600.00	1,600.00		
24991	SOLUTIONS BANK	06/05/2025	06/15/2025	13,870.00	13,870.00	Open	N
24992	SOLUTIONS BANK	06/09/2025	06/20/2025	2,009.25	2,009.25	Open	N
Total for vendor 0217 - SOLUTIONS BANK:				15,879.25	15,879.25		
Total Pay By Check Type: EFT Transfer				19,731.36	19,731.36		
Pay By Check Type: Paper Check							
24935	EVERON FKA ADT COMMERCIAL	04/28/2025	05/23/2025	219.70	219.70	Open	N
24988	ALEKSANDER IVANOV	05/22/2025	06/22/2025	50.65	50.65	Open	N
24918	AMAZON.COM	05/19/2025	06/19/2025	178.99	178.99	Open	N
24919	AMAZON.COM	05/13/2025	06/12/2025	10.00	10.00	Open	N
24920	AMAZON.COM	05/12/2025	06/11/2025	282.45	282.45	Open	N
24921	AMAZON.COM	05/11/2025	06/10/2025	168.19	168.19	Open	N
24922	AMAZON.COM	05/15/2025	06/14/2025	124.84	124.84	Open	N
24926	AMAZON.COM	05/15/2025	06/14/2025	53.45	53.45	Open	N
24927	AMAZON.COM	05/16/2025	06/15/2025	173.67	173.67	Open	N
Total for vendor 0338 - AMAZON CAPITAL SERVICES:				991.59	991.59		
24923	AREA MECHANICAL, INC.	05/03/2025	06/23/2025	730.25	730.25	Open	N
24930	BOONE COUNTY SHOPPER	05/29/2025	06/25/2025	435.00	435.00	Open	N
24984	CARD SERVICE CENTER	05/29/2025	06/23/2025	2,744.23	2,744.23	Open	N
24928	CIVICPLUS	05/01/2025	07/31/2025	2,400.00	2,400.00	Open	N
24966	COMED	05/12/2025	07/05/2025	1,670.20	1,670.20	Open	N
24967	COMED	05/12/2025	07/20/2025	4,772.52	4,772.52	Open	N
24968	COMED	05/12/2025	07/11/2025	343.06	343.06	Open	N
24969	COMED	05/12/2025	07/11/2025	11,943.67	11,943.67	Open	N
24970	COMED	05/12/2025	07/11/2025	1,175.02	1,175.02	Open	N
24971	COMED	05/12/2025	07/11/2025	1,190.25	1,190.25	Open	N
24972	COMED	05/12/2025	07/11/2025	49.69	49.69	Open	N
24973	COMED	05/12/2025	07/11/2025	277.97	277.97	Open	N
24974	COMED	05/12/2025	07/07/2025	118.00	118.00	Open	N
24975	COMED	05/06/2025	07/05/2025	252.98	252.98	Open	N
24976	COMED	05/06/2025	07/08/2025	32.76	32.76	Open	N
Total for vendor 0278 - COMED:				21,826.12	21,826.12		
24979	CONSERV FS INC	05/16/2025	06/15/2025	258.40	258.40	Open	N
24980	CORE & MAIN LP	05/22/2025	06/22/2025	453.46	453.46	Open	N
24981	CORE & MAIN LP	05/20/2025	06/22/2025	174.31	174.31	Open	N
24982	CORE & MAIN LP	05/27/2025	06/27/2025	190.00	190.00	Open	N

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Total for vendor 0347 - CORE & MAIN LP:				817.77	817.77		
24924	DORNER PRODUCTS, INC.	04/15/2025	06/15/2025	13,789.00	13,789.00	Open	N
24989	ENRIQUE GARZA	05/23/2025	06/22/2025	24.51	24.51	Open	N
24925	FRONTIER	05/20/2025	06/20/2025	1,161.31	1,161.31	Open	N
24962	USA BLUE BOOK	05/27/2025	06/27/2025	332.44	332.44	Open	N
24963	USA BLUE BOOK	01/09/2025	07/01/2025	951.80	951.80	Open	N
Total for vendor 0262 - HD SUPPLY INC / USA BLUE BOOK:				1,284.24	1,284.24		
24938	HOME DEPOT CREDIT SERVICES	04/21/2025	06/13/2025	1,740.34	1,740.34	Open	N
24965	WEX BANK - MARATHON FLEET CARD	05/15/2025	06/06/2025	1,246.52	1,246.52	Open	N
24983	MCMAHON ASSOCIATES, INC.	05/15/2025	06/15/2025	3,747.17	3,747.17	Open	N
24940	MENARDS	05/09/2025	06/09/2025	559.44	559.44	Open	N
24954	MENARDS	05/30/2025	06/30/2025	123.55	123.55	Open	N
24955	MENARDS	05/27/2025	06/27/2025	469.93	469.93	Open	N
24956	MENARDS	05/27/2025	06/27/2025	237.90	237.90	Open	N
24957	MENARDS	05/27/2025	06/27/2025	240.59	240.59	Open	N
24958	MENARDS	04/21/2025	05/21/2025	20.91	20.91	Open	N
24959	MENARDS	05/13/2025	06/13/2025	71.16	71.16	Open	N
Total for vendor 0165 - MENARDS :				1,723.48	1,723.48		
24985	MILLER-BRADFORD & RISBERG, INC.	05/15/2025	06/19/2025	871.40	871.40	Open	N
24941	NICOR GAS	05/19/2025	07/07/2025	118.59	118.59	Open	N
24942	NICOR GAS	05/19/2025	07/07/2025	115.73	115.73	Open	N
24943	NICOR GAS	05/15/2025	07/01/2025	198.30	198.30	Open	N
24944	NICOR GAS	05/15/2025	07/01/2025	112.51	112.51	Open	N
24945	NICOR GAS	05/12/2025	06/27/2025	303.93	303.93	Open	N
24946	NICOR GAS	05/12/2025	06/27/2025	995.62	995.62	Open	N
24947	NICOR GAS	05/12/2025	06/27/2025	326.25	326.25	Open	N
24948	NICOR GAS	05/12/2025	06/27/2025	212.51	212.51	Open	N
24949	NICOR GAS	05/12/2025	06/27/2025	1,533.59	1,533.59	Open	N
24950	NICOR GAS	05/12/2025	06/27/2025	180.63	180.63	Open	N
24951	NICOR GAS	05/12/2025	06/27/2025	113.21	113.21	Open	N
24952	NICOR GAS	05/12/2025	06/27/2025	510.76	510.76	Open	N
24953	NICOR GAS	05/19/2025	07/07/2025	173.21	173.21	Open	N
Total for vendor 0186 - NICOR GAS:				4,894.84	4,894.84		
24960	NORTHERN ILLINOIS SERVICE CO	05/05/2025	06/05/2025	17.68	17.68	Open	N
24933	P.C. TECH 2 U	05/27/2025	06/27/2025	599.99	599.99	Open	N
24934	P.C. TECH 2 U	05/16/2025	06/16/2025	400.00	400.00	Open	N
Total for vendor 0489 - P.C. TECH 2 U:				999.99	999.99		
24986	MARY KRAYNIK/OWNER OF PICKLES & C	05/29/2025	06/14/2025	270.00	270.00	Open	N
24987	RPM'S	05/24/2025	06/14/2025	700.00	700.00	Open	N
24961	SABEL MECHANICAL LLC.	05/19/2025	06/18/2025	2,177.77	2,177.77	Open	N
24931	U.S. CELLULAR	05/22/2025	06/22/2025	241.27	241.27	Open	N
24937	VERIZON	05/23/2025	06/23/2025	192.73	192.73	Open	N

06/06/2025 03:54 PM
User: TREASURER
DB: Poplar Grove

INVOICE REGISTER REPORT FOR VILLAGE OF POPLAR GROVE
EXP CHECK RUN DATES 05/19/2025 - 06/12/2025
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Page: 3/3 Item 14.

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
24964	WM. W. MEYER & SONS INC	05/16/2025	06/16/2025	448.00	448.00	Open	N
Total Pay By Check Type: Paper Check				66,003.96	66,003.96		
# of Invoices:	71	# Due:	71	Totals:	85,735.32	85,735.32	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				85,735.32	85,735.32		
--- TOTALS BY FUND ---							
01 - GENERAL FUND				38,238.78	38,238.78		
31 - WATER & SEWER FUND				47,496.54	47,496.54		
--- TOTALS BY DEPT/ACTIVITY ---							
00 -				75.16	75.16		
50 - ADMIN				18,222.01	18,222.01		
52 - PARKS				1,402.82	1,402.82		
53 - STREETS				9,808.56	9,808.56		
55 - COMMUNITY DEVELOPMENT AND EV				7,011.32	7,011.32		
57 - VILLAGE CLERK				2,487.91	2,487.91		
68 - WATER TOWERS				4,309.51	4,309.51		
70 - WATER				2,469.57	2,469.57		
75 - SEWER				17,576.56	17,576.56		
77 - NORTH PLANT				6,599.54	6,599.54		
79 - SOUTH PLANT				15,772.36	15,772.36		

06/06/2025

INVOICE GL DISTRIBUTION REPORT FOR VILLAGE OF POPLAR GROVE
 POST DATES 05/19/2025 - 06/06/2025
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN AS OF 06/06/2025

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount
31-00-3600	WATER & SEWER SALES	ALEKSANDER IVANOV	WATER REFUND	MAY2025	06/22/25	50.65
01-50-4300	OFFICE SUPPLIES	AMAZON.COM	OFFICE SUPPLIES	1JQL-DGDM-L9DK	06/14/25	53.45
01-50-4300	OFFICE SUPPLIES	AMAZON.COM	BATHROOM SUPPLIES	17VP-QMKX-VKNY	06/15/25	173.67
01-52-4304	MAINTENANCE SUPPLIES	AMAZON.COM	WASP SPRAY - PARKS AND BUILDING	11HM-FVGL-HMQX	06/14/25	124.84
01-53-4080	STREETS UNIFORM ALLOWANC	AMAZON.COM	DH CLOTHING ALLOWANCE	1W6J-7D9Z-7W37	06/11/25	282.45
01-53-4228	MAINTENANCE	AMAZON.COM	SERVICE LIGHT FOR LIFTS	11L4-LHDT-QFK3	06/19/25	178.99
01-53-4228	MAINTENANCE	AMAZON.COM	SOCKET REPLACEMENT	16NF-HDVR-36HN	06/12/25	10.00
01-53-4228	MAINTENANCE	AMAZON.COM	SOCKET	1MJ3-6HHN-MV1D	06/10/25	168.19
01-50-4240	PROFESSIONAL SERVICES	AREA MECHANICAL, INC.	HALL PLUMBLING ISSUES	W12757	06/23/25	730.25
01-55-4209	PUBLICATION COST	BOONE COUNTY SHOPPER	SUMMER GUIDE	114660	06/25/25	435.00
01-50-4214	OFFICE SYSTEM SUPPORT	CARD SERVICE CENTER	CREDIT CARD	MAY2025	06/23/25	80.00
01-50-4300	OFFICE SUPPLIES	CARD SERVICE CENTER	CREDIT CARD	MAY2025	06/23/25	741.23
01-53-4207	TRAINING	CARD SERVICE CENTER	CREDIT CARD	MAY2025	06/23/25	20.00
01-55-4240	PROFESSIONAL SERVICES	CARD SERVICE CENTER	CREDIT CARD	MAY2025	06/23/25	1,859.15
01-57-4500	MISCELLANEOUS EXPENSE	CARD SERVICE CENTER	CREDIT CARD	MAY2025	06/23/25	43.85
01-57-4203	WEB SITE MAINTENANCE	CIVICPLUS	MUNICODE PREM CIVIC OPEN SUBSCRIPTI	337496	07/31/25	2,400.00
31-68-4204	UTILITIES	COMED	W/H: WELL HOUSE #4	2994975000 MAY2025	07/11/25	1,175.02
31-68-4204	UTILITIES	COMED	RT 173 WELL#3 AND WATER TOWER	9866415000 MAY2025	07/11/25	1,190.25
31-68-4204	UTILITIES	COMED	WELL HOUSE #2	3172892222	07/11/25	49.69
31-68-4204	UTILITIES	COMED	PUMP STATION & WATER TOWER	1126462222 MAY2025	07/11/25	277.97
31-75-4204	UTILITIES	COMED	291 PRAIRIE KNOLL L/S: LIFT STATION	7991645000 MAY2025	07/05/25	1,670.20
31-75-4204	UTILITIES	COMED	COLLECTION LIFT STATION	5555323000 MAY2025	07/11/25	343.06
31-75-4204	UTILITIES	COMED	LIFT STATION	8107661222 MAY2025	07/07/25	118.00
31-75-4204	UTILITIES	COMED	LIFT STATION	8423893000 MAY2025	07/05/25	252.98
31-75-4204	UTILITIES	COMED	LIFT STATION	3061267111 MAY2025	07/08/25	32.76
31-77-4204	UTILITIES	COMED	NWWTP MAY 2025	7470531222 MAY2025	07/20/25	4,772.52
31-79-4204	UTILITIES	COMED	12305 RT 76 L/S LIFT STATION	4653503000 MAY2025	07/11/25	11,943.67
01-52-4225	LANDSCAPING PARKS	CONSERV FS INC	LP DIAMONDS	33043628	06/15/25	258.40
31-70-4301	MAINTENANCE SUPPLIES	CORE & MAIN LP	PIPE STOCK	X027330	06/22/25	453.46
31-70-4301	MAINTENANCE SUPPLIES	CORE & MAIN LP	OLSON WOODS- VALVE BOX REPAIR	X013306	06/22/25	174.31
31-70-4301	MAINTENANCE SUPPLIES	CORE & MAIN LP	COPPER TOPE ADAPTER INSERTS	X035375	06/27/25	190.00
31-75-4240	PROFESSIONAL SERVICES	DORNER PRODUCTS, INC.	BACKUP PUMPS L/S	Q974AUPO	06/15/25	13,789.00
01-50-4206	SECURITY SYSTEM	EVERON FKA ADT COMMEI	SECURITY SYSTEM	158602308	05/23/25	219.70
01-50-4206	SECURITY SYSTEM	EVERON FKA ADT COMMEI	SECURITY SYSTEM	158817164	06/21/25	219.70
31-50-4202	TELEPHONE & INTERNET SERV	FRONTIER	VILLAGE PHONE LINES X13	MAY2025	06/20/25	475.86
31-68-4202	TELEPHONE & INTERNET SERV	FRONTIER	VILLAGE PHONE LINES X13	MAY2025	06/20/25	403.76
31-77-4202	TELEPHONE & INTERNET SERV	FRONTIER	VILLAGE PHONE LINES X13	MAY2025	06/20/25	185.27
31-79-4202	TELEPHONE & INTERNET SERV	FRONTIER	VILLAGE PHONE LINES X13	MAY2025	06/20/25	96.42
01-50-4500	MISCELLANEOUS EXPENSE	HOME DEPOT CREDIT SER	STOCK, TRIPOD STAND, SHOP SUPPLIES	MAY2025	06/13/25	20.00

01-53-4301	MAINTENANCE SUPPLIES	HOME DEPOT CREDIT SER STOCK, TRIPOD STAND, SHOP SUPPLIES	MAY2025	06/13/25	901.22
01-53-4302	OPERATING SUPPLIES	HOME DEPOT CREDIT SER STOCK, TRIPOD STAND, SHOP SUPPLIES	MAY2025	06/13/25	819.12
01-52-4225	LANDSCAPING PARKS	JOE COOLING & SONS, INC LANDSCAPING PARKS	213483	06/02/24	22.00
01-55-4240	PROFESSIONAL SERVICES	MARY KRAYNIK/OWNER OF FACE PAINT FOR NEIGHBORS NIGHT	MAY2025	06/14/25	270.00
01-55-4212	ENGINEERING	MCMAHON ASSOCIATES, II ENGINEER SERVICES	00704475	06/15/25	3,747.17
01-50-4202	TELEPHONE & INTERNET SERV	MEDIACOM VH INTERNET	JUNE2025	06/12/25	265.43
01-52-4225	LANDSCAPING PARKS	MENARDS PORTA POTT ENCLOSURE LUMBER	48573	06/13/25	71.16
01-52-4402	CAPITAL OUTLAY - PARK BUILD	MENARDS PARK BATHROOM ENCLOSURES	49480	06/27/25	469.93
01-52-4402	CAPITAL OUTLAY - PARK BUILD	MENARDS PARK BATHROOM ENCLOSURES	49514	06/27/25	237.90
01-52-4402	CAPITAL OUTLAY - PARK BUILD	MENARDS PARK BATHROOM ENCLOSURES	49496	06/27/25	240.59
31-77-4301	MAINTENANCE SUPPLIES	MENARDS PLANTS STOCKS	49698	06/30/25	123.55
31-77-4302	OPERATING SUPPLIES	MENARDS NWWTP SAND RESTOCK	48328	06/09/25	559.44
31-79-4301	MAINTENANCE SUPPLIES	MENARDS PLUMBING REPAIRS	47196	05/21/25	20.91
01-53-4227	EQUIPMENT MAINTENANCE	MILLER-BRADFORD & RISB SCAG MOWER PARTS	028886	06/19/25	871.40
01-50-4204	UTILITIES	NICOR GAS WELL HOUSE #2	31857320001 MAY2025	06/27/25	303.93
01-53-4204	UTILITIES	NICOR GAS PW BUILDING	49599619696 MAY2025	06/27/25	995.62
31-68-4204	UTILITIES	NICOR GAS L/S: LIFT STATION & WATER TOWER(291)	77254215526 MAY2025	07/07/25	115.73
31-68-4204	UTILITIES	NICOR GAS RT173 WATER TOWER/WELL#3	94988910009 MAY2025	07/01/25	198.30
31-68-4204	UTILITIES	NICOR GAS WELL HOUSE #2	3185732001 MAY2025	06/27/25	212.51
31-68-4204	UTILITIES	NICOR GAS W/H: WELL HOUSE #4	30139401027	06/27/25	180.63
31-68-4204	UTILITIES	NICOR GAS W/H: WELL HOUSE #5 & #6	07465530330 MAY2025	07/07/25	173.21
31-75-4204	UTILITIES	NICOR GAS C/L/S:COLLECTION LIFT STATION	24868703307 MAY2025	07/07/25	118.59
31-75-4204	UTILITIES	NICOR GAS L/S: LIFT STATION W/GENERATOR	12314476859 MAY2025	07/01/25	112.51
31-75-4204	UTILITIES	NICOR GAS L/S: LIFT STATION	17034425508 MAY 2025	06/27/25	326.25
31-75-4204	UTILITIES	NICOR GAS L/S: LIFT STATION W/GENERATOR	22898585741 MAY2025	06/27/25	113.21
31-77-4204	UTILITIES	NICOR GAS NWWTP	72878472371 MAY2025	06/27/25	510.76
31-79-4204	UTILITIES	NICOR GAS SWWTP	22409207747 MAY2025	06/27/25	1,533.59
01-53-4228	MAINTENANCE	NORTHERN ILLINOIS SERV CHIP/AG LIME STOCK	67445	06/05/25	17.68
01-50-4214	OFFICE SYSTEM SUPPORT	P.C. TECH 2 U IT SERVICES ON BACKUP ISSUES	20755	05/28/25	270.00
01-50-4214	OFFICE SYSTEM SUPPORT	P.C. TECH 2 U CLOUD STORAGE OFFICE	20954	06/27/25	599.99
01-50-4223	IT SERVICES	P.C. TECH 2 U ANNUAL VIPER RENEWAL	20899	06/16/25	400.00
01-50-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	MAY2025	06/29/25	100.00
01-50-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	2025NAY	06/21/25	100.00
31-70-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	MAY2025	06/29/25	350.00
31-70-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	2025NAY	06/21/25	350.00
31-75-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	MAY2025	06/29/25	350.00
31-75-4208	POSTAGE	PITNEY BOWES INC. POSTAGE	2025NAY	06/21/25	350.00
01-55-4240	PROFESSIONAL SERVICES	RPM'S DJ FOR NEIGHBORS NIGHT	MAY2025	06/14/25	700.00
31-79-4240	PROFESSIONAL SERVICES	SABEL MECHANICAL LLC. PUMPS NWWTP	250394	06/18/25	2,177.77
01-50-4202	TELEPHONE & INTERNET SERV	U.S. CELLULAR CELL PHONES/HOT SPOT/TABLET	0732053450	06/22/25	99.94
01-57-4202	TELEPHONE & INTERNET SERV	U.S. CELLULAR CELL PHONES/HOT SPOT/TABLET	0732053450	06/22/25	44.06
31-50-4202	TELEPHONE & INTERNET SERV	U.S. CELLULAR CELL PHONES/HOT SPOT/TABLET	0732053450	06/22/25	97.27
31-68-4302	OPERATING SUPPLIES	USA BLUE BOOK CHARTS WELL TOWERS	721598	06/27/25	332.44
31-70-4301	MAINTENANCE SUPPLIES	USA BLUE BOOK CURB STOP (B BOX) REPLACEMENTS	583678	07/01/25	951.80
01-50-4202	TELEPHONE & INTERNET SERV	VERIZON CELL PHONES/TABLETS	6114295154	06/23/25	36.01

01-53-4202	TELEPHONE & INTERNET SERV	VERIZON	CELL PHONES/TABLETS	6114295154	06/23/25	36.01
31-50-4202	TELEPHONE & INTERNET SERV	VERIZON	CELL PHONES/TABLETS	6114295154	06/23/25	120.71
01-53-4303	GASOLINE AND OIL	WEX BANK - MARATHON FI	FUEL FOR PW TRUCKS	104806077	06/06/25	1,246.52
31-77-4301	MAINTENANCE SUPPLIES	WM. W. MEYER & SONS INC	BLOWER-NWWTP	385030	06/16/25	448.00
						68,356.58

Date Updated: 6.6.25

June 2025 Checks

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

FOR APPROVAL	Actual to Date	Estimate Additional	Total by Type
AP Checks	\$68,356.58	\$70,000.00	\$138,356.58
EFTS	\$27,915.42	\$0.00	\$27,915.42
Payroll	\$18,886.00	\$21,000.00	\$39,886.00
Other	\$14,042.30	\$0.00	\$14,042.30
Total	\$129,200.30	\$91,000.00	\$220,200.30

Solutions Bank Payments

Payroll

Medical Insurance Premiums

Specific Breakout: Actual for the month paid Estimate Additional Total by Type

Total \$0.00 \$0.00 \$0.00

FINAL NUMBERS

Monthly Approvals	May 2025 Final Numbers Requested	Actual	Difference
AP Checks	\$147,973.75	\$276,805.67	\$128,831.92
EFTS (ACH)	\$27,915.42	\$27,915.42	\$0.00
Payroll	\$63,370.46	\$46,919.78	-\$16,450.68
Other	\$18,568.20	\$16,228.23	-\$2,339.97
Total	\$257,827.83	\$367,869.10	\$110,041.27

Difference due to 4 months Final Legal Bills, IL Risk Payment

Solutions Bank Payments

Difference due to 3rd payroll in May

Medical Insurance Premiums

Specific Breakout: Requested Actual Difference



Village of Poplar Grove – Board Meeting Memo

David Howe
Public Works
6/4/2025

Subject:
Comcast

1. Background:

The Village staff has identified the need to upgrade our current internet and phone services to improve reliability, performance, and cost-efficiency. Additionally, there is a strong interest in consolidating services currently spread across five different providers into a single provider. This consolidation is expected to upgrade services across the board and reduce overall expenses.

2. Current Status:

Staff, along with President Richardson, met with representatives from Comcast to discuss the Village's current internet, phone, and cellular service needs. We provided a detailed overview of the services we currently utilize and requested a proposal for equivalent or improved service coverage.

Comcast responded with a comprehensive quote that covers all existing services, including:

- Cellular service
- Village Hall internet and phone service
- Landline service at our wells and lift stations

Their proposal not only replaces all existing services but does so with substantial upgrades across the board. Highlights include:

- Internet speeds approximately **20 times** faster than our current service.
- A backup internet connection to ensure continued connectivity at Village Hall during outages.
- Enhanced phone system features not currently available with our existing provider.
- Upgraded mobile devices for staff at a lower cost, including larger tablets for DPW personnel to facilitate reading plans, maps, and completing work orders more efficiently. Each staff member will now be equipped with their own device.
- A seamless transition for landlines at wells and lift stations from POTS (Plain Old Telephone Service) to internet-based dialers. This capability is crucial as POTS lines are phased out, and it is something our current provider cannot support.

Overall, this proposal represents a significant improvement in service quality, reliability, and efficiency—all at a lower total cost to the Village.

3. Fiscal Impact:

The proposed switch to Comcast for all services would result in a consolidated monthly cost of **\$1,303.00**. Currently, these services are provided through a combination of vendors—Mediacom, GoTo, Verizon Wireless, US Cellular, and Frontier Communications—at a total monthly cost of **\$2,099.09**. This change represents a **monthly savings of \$796.09**.

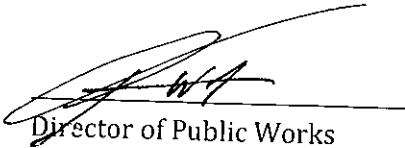
In addition to the monthly cost, there will be a **one-time installation expense of \$1,604.60** to establish line connectivity and install the phones at the Village Hall, Wellhouses, Plants, and Lift Stations. This upfront cost is expected to be fully offset by the monthly savings in just over **two months**, making the transition a financially advantageous decision in both the short and long term.

4. Recommendation:

It is my recommendation to proceed with switching to Comcast for all internet, phone, and cellular services.

5. Supporting Documents (if applicable):

☒ Attached – Comcast Quote


Director of Public Works

Comcast Business Proposal

Village Hall Internet

- 1.25 GIG Internet
- 5 Static Ips
- Comcast Modem
- Connection Pro Wireless Back-Up (Internet never goes down)

\$259.90 per month

Free install with phone system. \$129.95 install fee without phone system

Village Hall Phone System

- 10 Business Voice Edge Seats
- 7 Poly 600 Phones
- 3 Poly VVX 250 basic phones
- Comcast Business VoiceEdge app included

\$340.15 per month

\$50 install fee

\$55 discount off internet pricing above with phone system (\$203.85 instead of \$259.90)

Mobile Service

- 4 unlimited data cell phones
 - 1 New iPhone 16 \$17.92 per month (24 months)
 - 1 Samsung A36 on us for basic phone
 - Both Android phones are compatible and can be brought over
- 4 Apple iPads
 - Apple iPad A16 – 11-inch screens, compatible with Apple pencil

Cellular and iPad service \$180 per month

2 cell phone and 4 iPad payments (24-month interest free) \$59.60 per month

Total monthly for cellular including service and payments: \$239.60

\$400 worth of VISA Gift Cards

Well and Lift Zone landlines

12 Analog lines including equipment (NWWTP 610 S State ST has 2 numbers) Note: will need to confirmed exact address for Water Tower & Well 3 on RTE 173)

\$519.40 total before taxes and fees (Taxes and fees roughly \$20 per site so around \$220)

\$129.95 One-time install fee per site

Note: We discussed someday these may need to be upgraded. Once our wiring has been run to each location. We can easily reconfigure to internet if needed

Comcast Business Local Contact List

Kyle Osterberg

Comcast Business Sr. Account Representative

815-209-7238

Kyle_Osterberg@comcast.com

Dennis Cornelius

Comcast Business Sales Engineer

630-689-7645

Dennis_Cornelius@comcast.com

Okay Oner

Comcast Business Regional Sales Manager

847-857-0670

Okay_Oner@comcast.com



HV507 SFA

Sales Proposal For:
Village of Poplar Grove

Presented By:
LAKESIDE INTL-JANESVILLE

May 08, 2025

Prepared For:

Village of Poplar Grove
 David Howe
 200 N Hill St.
 Poplar Grove, IL 61065-6500
 (815)765 - 3201
 Reference ID: N/A

Presented By:

LAKESIDE INTL-JANESVILLE
 Patrick McNamara
 3850 Kennedy Rd
 JANESVILLE WI 53545 -
 (608)754-8195

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2025 HV507 SFA (HV507)

AXLE CONFIG:	4X2
APPLICATION:	Front Plow and Wing with Spreader
MISSION:	Requested GVWR: 43000. Calc. GVWR: 43000. Calc. GCWR: 80000 Calc. Start / Grade Ability: 31.80% / 3.55% @ 55 MPH Calc. Geared Speed: 67.4 MPH
DIMENSION:	Wheelbase: 161.00, CA: 86.00, Axle to Frame: 79.00
ENGINE, DIESEL:	{Cummins L9 360} EPA 2024, 360HP @ 2200 RPM, 1150 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 359 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends Gear Ratio: 6.14
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position
TIRE, REAR:	(4) 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, AIR, SINGLE:	{Hendrickson PRIMAAX EX} 23,000-lb Capacity, 9.0" Ride Height, with Shock Absorbers
PAINT:	Cab schematic 100WK Location 1: 2303, Red (Std) Chassis schematic N/A

Code	Description
HV50700	Base Chassis, Model HV507 SFA with 161.00 Wheelbase, 86.00 CA, and 79.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1ANA	AXLE CONFIGURATION 4x2
	<u>Notes</u> : Pricing may change if axle configuration is changed.
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
1LLA	BUMPER, FRONT Swept Back, Steel, Heavy Duty
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARY	AXLE, FRONT NON-DRIVING {Meritor MFS-20-133A} Wide Track, I-Beam Type, 20,000-lb Capacity
3AGA	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 20,000-lb Capacity, with Shock Absorbers
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6
4619	TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck
	<u>Notes</u> : When electronic stability control is ordered with trailer connections on a 4x2 truck, please check the operator manual for trailer weight restrictions.
4732	DRAIN VALVE {Berg} with Pull Chain, for Air Tank
4AZJ	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System, with Automatic Traction Control
4EBD	AIR DRYER {Wabco System Saver 1200} with Heater
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqiIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqiIn
4GBM	BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic
4LGR	SLACK ADJUSTER PINS Stainless Steel Slack Adjuster Pins/Cotter Pins on Front and Rear
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

<u>Code</u>	<u>Description</u>
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4WZJ	AIR TANK LOCATION (2) : One Mounted Under Each Rail, Front of Rear Suspension, Parallel to Rail
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity
5710	STEERING COLUMN Tilting and Telescoping
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PTB	STEERING GEAR (2) {Sheppard M100/M80} Dual Power
6DGG	DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2
7BEU	AFTERTREATMENT COVER Aluminum
7BLW	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab
7SCP	ENGINE EXHAUST BRAKE for Cummins ISB/B6.7/ISL/L9 Engine with Variable Vane Turbo Charger
7WBA	TAIL PIPE (1) Turnback Type, Bright
7WBS	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel
7WCM	EXHAUST HEIGHT 8' 10"
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment
	<u>Includes</u>
	: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
	: HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
	: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
	: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
	: STARTER SWITCH Electric, Key Operated
	: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
	: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
	: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
	: WIRING, CHASSIS Color Coded and Continuously Numbered
8GXD	ALTERNATOR {Leece-Neville AV1160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount, with Remote Sense
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket
8MJV	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (4) 12-Volt 3800CCA Total, Top Threaded Stud
8RGA	2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8RPR	ANTENNA for Increased Roof Clearance Applications

Code	Description
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications
8TKK	TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch
8TNR	BATTERY CABLES with 36" of Extra Length Coiled and Strapped Near Battery Box
8TPR	STOP, TURN, TAIL & B/U LIGHTS {Weldon} Multi-Function LED Lamp, Mounted Outside Rails, Includes LED License Plate Light
8VAY	HORN, ELECTRIC Disc Style
8VUJ	BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab
8VZR	SWITCH, BODY CIRCUITS, MID with Remote Power Module Mounted in Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs, Max 20 amp per Channel, Max 80 amp Total, Includes 1 Switch Pack with Momentary Switches
8WBW	JUMP START STUD 12V, Remote Mounted
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn On if Windshield Wipers are Turned On
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened
8WXG	STARTING MOTOR {Mitsubishi Electric Automotive America 105P} 12-Volt, with Soft-Start
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHD	BATTERY DISCONNECT SWITCH 300 Amp, Disconnects Charging Circuits, Locks with Padlock, Cab Mounted
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8XNY	HEADLIGHTS Halogen
8XPP	USB PORT Two USB-A Ports and Two USB-C Ports, Located in Instrument Panel
9585	FENDER EXTENSIONS Rubber
9AAB	LOGOS EXTERIOR Model Badges
9AAH	LOGOS EXTERIOR, ENGINE Badge Shipped Loose
9ANG	HOOD, HATCH (01) for Servicing
9HAN	INSULATION, UNDER HOOD for Sound Abatement
9HBM	GRILLE Stationary, Chrome
9HBN	INSULATION, SPLASH PANELS for Sound Abatement
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
10021	CHASSIS COATING Corrosion Resistant E-Coat Primer Coating for Single Frame Rails

<u>Code</u>	<u>Description</u>
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "WK"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
10AGB	COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360
10BAE	LABEL, DEF "DEF ONLY"
10JPA	CUSTOMER IDENTITY for Sourcewell
10SLV	PROMOTIONAL PACKAGE Government Silver Package
10UAV	VEHICLE REGISTRATION IDENTITY ID for Non-CARB Omnibus and/or Non-ACT Adopting State or Exempt Vehicle. Not for use on vehicles registering in CA/MA /OR/NJ/NY/WA. Contains non-mitigated legacy engine & cannot be registered in CA unless exempt. You may be held liable under state law for failure to properly register vehicle. <u>Notes</u> : CANNOT BE REGISTERED IN CA. For vehicles that will be registered in States other than CA.
10WCY	SAFETY TRIANGLES
10WKN	KEYS - ALL ALIKE, ID I-1624 Compatible with Z-250
10XAN	FIRE EXTINGUISHER 5 lb Class A B C
10XAP	FIRE EXTINGUISHER BRACKET Mounted Left Side Driver Seat
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines <u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12EYZ	ENGINE, DIESEL {Cummins L9 360} EPA 2024, 360HP @ 2200 RPM, 1150 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 359 Peak HP (Max)
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed <u>Includes</u> : FAN Nylon
12UWZ	RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler, Includes In-Tank Oil Cooler <u>Includes</u> : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber
12VAG	AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control
12VKC	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2025
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

Code	Description
12VYL	ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use
12VYP	ENGINE CONTROL, REMOTE MOUNTED No Provision for Remote Mounted Engine Control
12WVH	EPA IDLE COMPLIANCE Low NOx Idle Engine, Complies with EPA Clean Air Regulations; Includes "Certified Clean Idle" Decal on Door
12WZE	CARB IDLE COMPLIANCE Does Not Comply with California Clean Air Idle Regulations
12XCS	CARB EMISSION WARR COMPLIANCE Does Not Comply with CARB Emission Warranty
13BCS	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 6th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
13WDZ	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, S1 Performance in Primary and Fixed Programming in Secondary
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WGH	TRANSMISSION DIPSTICK Relocated to Right Side of Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223
13WVV	NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13XAM	PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission
14899	SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab
14ARB	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, Driver Controlled Locking Differential, 200 Wheel Ends . Gear Ratio: 6.14
14TBZ	SUSPENSION, REAR, AIR, SINGLE {Hendrickson PRIMAAX EX} 23,000-lb Capacity, 9.0" Ride Height, with Shock Absorbers
15924	FUEL TANK STRAPS Bright Finish Stainless Steel
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine
15SWE	FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab
15WDG	DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab
16030	CAB Conventional, Day Cab
16564	HEATER SHUT-OFF VALVES (1) Ball Valve Type, Supply Line
16917	MOUNTING BRACKETS for Catwalk, Less Roof Catwalk
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16GED	GAUGE CLUSTER Base Level; English with English Electronic Speedometer
Includes : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for	

Vehicle Specifications
2025 HV507 SFA (HV507)

May 08, 2025

Code	Description
	: GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16KZX	SEAT, DRIVER {National 2000 195} Air Suspension, High Back with Integral Headrest, Cloth, Isolator, 8" Adjuster, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, 6-23 Degree Back Angle Adjust
16SJW	MIRROR, CONVEX, HOOD MOUNTED {Lang Mekra} (2) Right and Left Sides, Black, Heated, 7.5" Sq.
16SMR	SEAT, PASSENGER {National} Non Suspension, High Back with Integral Headrest, Cloth, with Fixed Back, with Under Seat Storage
16SMW	GRAB HANDLE, EXTERIOR Black, Aluminum, for Cab Entry Mounted Left Side at B-Pillar
16SNT	MIRRORS (2) Aero Pedestal, Power Adjust, Heated, Turn Signals, Black Heads and Arms, 6.5" x 14" Flat Glass, Includes 6.5" x 6" Convex Mirrors, for 102" Load Width
	<u>Notes</u> : Mirror Dimensions are Rounded to the Nearest 0.5"
16VKK	CAB INTERIOR TRIM Diamond, for Day Cab
	<u>Includes</u> : CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger : DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Reading Lights; Integral to Overhead Console, Center Mounted : SUN VISOR (3) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Vanity Mirror and Toll Ticket Strap, plus 1 Auxiliary Visor (Front Only), Driver Side
16VLV	MONITOR, TIRE PRESSURE Omit
16VSL	WINDSHIELD Heated, Single Piece
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WSK	CAB REAR SUSPENSION Air Bag Type
16XJP	INSTRUMENT PANEL Wing Panel
16XTK	ACCESS, CAB Bright Aluminum, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab or Extended Cab
16XWD	SUNSHADE, EXTERIOR Aerodynamic, Painted Roof Color, with Integral Clearance/Marker Lights
16XWY	WINDSHIELD WASHER RESERVOIR Mounted Under Cab with Remote Fill Mounted Behind Cab Drivers Side
27DUS	WHEELS, FRONT {Accuride 41730} DISC; 22.5x9.00 Rims, Extra Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DWR	WHEELS, REAR {Accuride 43644} DUAL DISC; 22.5x8.25 Rims, Standard Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

Code	Description
60AKG	BDY INTG, PTO ACCOMMODATION for (3) Latched Rocker Switches, (1) PTO Switch, (2) Generic Switches to Control (3) 30 amp relays, with Programmable Interlocks, for Body Builder Hook up in the Engine Compartment Left Side, Recommended for Automatic Transmissions
7382135444	(4) TIRE, REAR 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
7792545437	(2) TIRE, FRONT 315/80R22.5 Load Range L HAU 3 WT (CONTINENTAL), 480 rev/mile, 68 MPH, All-Position

Services Section:

40128	WARRANTY Standard for HV507/HV509, HV50B, HV607/HV609 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
1	Monroe Truck Equipment
	Floor Mats
	Detail
	Title and Fees

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Net Sales Price:		\$255,363.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

This proposal was written using 2025 Sourcewell pricing. The final price may vary depending on production date, additional surcharges, tariffs and/or freight increases. Your representative will reach out to you if there are any additional changes.

Navistar International Sourcewell Contract #060920-NVS

This proposal (quote) is valid if chassis is produced by 12/31/25 (price does not guarantee cost of freight or surcharges). Chassis built after 12/31/25 will receive new pricing once build date has been determined. The future cost of freight, tariffs, surcharges and 2026 emission charges, are unknown currently, your Lakeside representative will communicate these new increases as soon as we are notified.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

Village of Poplar Grove



Project Status

Road Signage Updates: Remaining roads signs will be upgraded to prismatic, per IDOT state requirements.

Rehabilitation of Diamond 2 at Lions Park: Complete.



Quick Notes from Staff

CodeRed Alert System Roll Out - sign up here:
<http://accountportal.onsolve.net/poplargrovel>
Register via your Smartphone: text
POPLARGROVE to 24639

You may receive a one-time annual sewer credit when **filling your pool** at the beginning of the season.

Go **PAPERLESS** with your Water Bill! Sign Up here:
<https://www.poplargrove-il.gov/publicworks/page/paperless-billing-form>

Upcoming Events

Saturday June 7th is Pup-a-palooza at Mortimer's Roadhouse organized by Small Town Heart starting at 12pm.

Monday June 9th from 9am to 10am a representative from Boone County Center for Aging will be at Village Hall to assist seniors 65+ with Medicare, License Plate discounts, property tax assessment freezes, and mental health support calls.

Saturday June 14th is the Village of Poplar Grove Neighbors Fest, starting at 4pm and ending with fireworks at 9:15pm, 200 N. Hill Street Poplar Grove IL

Sunday July 27th at Vintage Wings and Wheels Museum at 5151 Orth Road Poplar Grove starting at 10am is Antique Tractor Pull.

Boone County Fair is August 5th - August 10th at the Boone County Fairgrounds 8847 IL-76, Belvidere, IL 61008

"Summer means happy times and good sunshine."

~ Brian Wils

Business Spotlight

J & D Marathon

J & D Countryside Marathon is a family-owned gas station and convenience store. From your car, you may have seen the car wash, vacuums and free air.

You may not know that J & D Countryside has more to offer this summer - like a propane filling station, fishing licenses, and a deli with hot and cold sandwiches, salads, and more. Looking ahead to cooler months? J & D Countryside will offer hunting licenses and fresh soup. Business owners can also call to ask about commercial and agricultural fuel delivery.

Location: 13615 IL-76

**Contact: 815-765-3729,
or on Facebook**

<https://www.jdcountryside.com>

NEW: Business Directory

The Community Communications Committee has been developing a business directory to support our local businesses, non-profit organizations, and social clubs.



Last Quarter Events



The State of IL & Boone County hosted an Airborne Mapping Demonstration at the Wings & Wheels Museum on Saturday March 8th 2025 to better understand how the different layers and structures below the land surface allow water to move within it.

Upcoming Meetings at Village Hall

June 11th - Village Board Meeting 7pm

June 25th - Village Board Meeting 7pm

TBD - Planning & Zoning 6pm

July 9th - Village Board Meeting 7pm

July 23rd - Village Board Meeting 7pm

TBD - Planning & Zoning 6pm

Aug 13th - Village Board Meeting 7pm

Aug 27th - Village Board Meeting 7pm

TBD - Planning & Zoning 6pm

Agendas & Packet
Information:

<https://www.poplargoove-il.gov/meetings>



History

Poplar Grove Bank was founded in 1890 by Warren Webster. It was located on the west side of the street just north of the track. It was rebuilt after a 1903 fire destroyed it and 12 other businesses. It closed in 1934 to consolidate with Farmers' National Bank in Belvidere, reopened in 1948, and later moved into a modern building located at 109 N. State Street in 1967.

The bank experienced four robberies, with notable ones in 1896, 1954, and 1955 where the culprits were never caught. In 1973, the bank owner was kidnapped and a deputy was fatally shot; the robber, was critically wounded, later tried and convicted alongside his accomplice.

The Village bought the original bank property in 2009 for \$30,000, later demolishing it to create Veterans Memorial Park. In 2019, High Point Financial Services acquired the bank at 109 N. State St. It merged with Forrester State Bank in 2020 to form Solutions Bank and in the fall of 2024 the State Street branch closed.