



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, August 16, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee meeting minutes from July 19, 2023.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

- 2. Clerk Report, Karri Anderberg
- 3. Engineer Report, McMahon
- 4. Public Works Report, David Howe
- 5. Treasurer Report, Carina Boyd
- 6. Wastewater Report, TEST

OLD BUSINESS

- 7. Motion to continue discussion and possible action on Lion's Club/Lion's Park Agreement

NEW BUSINESS

8. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to August 31, 2023, in the amount of \$659,356.28 in AP checks, \$14,504.38 in insurance expense checks, and \$4,253.14 EFTS for a total of \$678,113.80.
- [9.](#) Motion to discuss/approve **Ordinance 2023-15** An Ordinance proposing the establishment of Village of Poplar Grove Special Service Area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith
- [10.](#) Motion to discuss a Memorandum of Understanding between Poplar Grove Township and the Village of Poplar Grove for Orth Road Improvements.
- [11.](#) Motion to discuss/approve **Resolution 2023-24** A Resolution of the Village of Poplar Grove resolving to award construction contract for the Orth Road Improvements for section number 23-00000-00-GM
- [12.](#) Motion to discuss/approve **Resolution 2023-23** A Resolution of the Village of Poplar Grove, Illinois approving purchase of a Ram reg cab 4x4 pickup from Riverfront CDJR
- [13.](#) Motion to discuss/approve **Resolution 2023-22** A Resolution of the Village of Poplar Grove appointing an individual to fill a vacancy in the Planning and Zoning Commission - Austin Davies

GOOD OF THE VILLAGE

14. Village Hall Closed, Labor Day September 4, 2023
Poplar Grove Community Market September 17, 2023 - 10am to 4pm
Board of Trustees Meeting September 13, 2023 - 7:00 pm
Board of Trustees Meeting September 20, 2023 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJ 08/14/2023



VILLAGE OF POPLAR GROVE

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VILLAGE BOARD OF TRUSTEES

Wednesday, July 19, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

President Sattler called the meeting to order at 7pm.

ROLL CALL

PRESENT

Finance Chairman Eric Miller

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Attorney Roxanne Sosnowski

Deputy Clerk Katie Jaster

Carina Boyd

Chris Dopkins

David Howe - 7:12pm

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None.

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek. Motion carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None.

DEPARTMENT REPORTS

1. Clerk Report, Karri Anderberg
None.
2. Engineer Report, McMahon
None.
3. Public Works Report, David Howe
None.
4. Treasurer Report, Carina Boyd
None.
5. Waste Water, TEST
None.

NEW BUSINESS

6. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to July 31, 2023, in the amount of \$186,410.69 in AP checks, \$12,555.17 in insurance expense checks, and \$4,253.14 EFTS for a total of \$203,219.00.
Motion made by Trustee Goings, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
7. Motion to discuss/approve a Class E liquor license to The Shortline, Inc. for an event occurring on August 20th, 2023.
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
8. Motion to discuss/approve **Ordinance 2023-12** An Ordinance proposing the establishment of Village of Poplar Grove special service area number 2 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
9. Motion to discuss/approve **Ordinance 2023-13** An Ordinance of the Village of Poplar Grove, Illinois amending Title 5 - Health and Sanitation, Chapter 4 Vegetation, Section 5-4A-3, of the Village's Code of Ordinances.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Attorney Sosnowski and Public Works Director Howe updated the Board on the changes to increase the cost per hour. The Village has empty lots that are not getting mowed by developers and banks, so the Village is having to mow. With increasing the charge per hour, hopefully this will encourage developers and banks to mow their lots.
Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
10. Motion to discuss/approve **Resolution 2023-18** A Resolution of the Village of Poplar Grove, Illinois to amending the following citizen Ad Hoc Committees: Communication Committee

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings,
 Trustee Cheek, Trustee Straw, Trustee Richardson

11. Motion to discuss and possible action necessary regarding license agreement/lease/management agreement of Lions Park with Poplar Grove Lions Club
 Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Miller.
 Speaker Ron Maxey, 7:16pm, spoke on the agreement and history of the park from his standpoint. He also spoke about the history on the concessions and bathrooms located at the park.
 Discussion amongst Trustees about the agreements and maintenance between the Village and Lion's Club. Trustees discussed and asked Trustee Richardson to provide a cost breakdown for the Lion's Club.
 Finance Chairman Miller point of order on Robert Rules number 43, encouraging President Sattler to not partake in the conversation, seconded by Admin Chairman Costanza.
 Attorney Sosnowski explained Robert Rules of Order number 43.
 Voting yea: Trustee Richardson, Trustee Goings, Trustee Cheek, Admin Chairman Costanza, and Finance Chairman Miller.
 Voting nay: Trustee Straw.
 Motion was passed to overrule President Sattler as Chairman so he could partake in the conversation.
 Motion made by Admin Chairman Costanza, to make Trustee Goings as Chairman, Seconded by Trustee Cheek.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Richardson
 Voting Nay: Trustee Straw
 Discussion continued, and Trustees directed the Attorneys Office to have the draft agreement at the next Board meeting.

GOOD OF THE VILLAGE

12. Boone County Fair August 8 - 13, 2023
 Board of Trustees Meeting August 9, 2023 - 7:00 pm
 Board of Trustees Meeting August 16, 2023 - 7:00 pm
 Planning and Zoning Meeting August 23, 2023 - 6:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion carried by voice vote.
 Adjournment at 8:20pm.

KJ 08/10/2023



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – July 2023 Activity

Date: August 14, 2023

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Stenstrom has completed the site work and Larson & Larson has assumed the site and has started building construction. At the time of this memorandum, the footings have been poured and the foundation walls are nearly ready for concrete.
- **State Street Improvements:** The contract for the State Street work has been sent to the contractor for execution, and we expect to have the contracts returned this week. We expect work to begin on State Street in the last week of August.
- **Orth Road Improvements:** Proposals for the Orth Road Improvements will be opened on August 16th. We will send a memorandum out after the bid opening and there is an agenda item for the award of the contract on agenda for the 16th.
- **Concept Development Agreement:** Both the VA's Office and our office continue to chase contacts in order to determine the status of the 220 connections that are reserved.



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Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargoil.gov/>

Public Works Report, July 2023

- Comcast work has continued throughout the Village. This has taken up a lot of Kyle and I's time with fairly extensive locates. Overall, the project is going smoothly – Comcast is very good about keeping open lines of communication. There have been a couple of issues with the locations of pedestals, but Comcast has rectified the issues shortly after being informed of them.
- Work has continued on the new Public Works building site, with the dirt work finalized and footings poured. Regular progress meetings will begin towards the end of August. ComEd is also scheduled to move some utility poles around that are in conflict with the site.
- Received an update regarding the new plow truck from Lindco. Hydraulics' should be in August, and everything is still on schedule for an early December delivery.
- Poplar Grove Road work began and will continue through August – the last update from the County was that the project should be completed, and the road fully opened the last week of August.
- Staff mowed drainage ways and retention areas in mid-July. I anticipate doing this at least one if not two more times this season.
- Weekly mowing continued.
- Vacant properties were mowed – Westergren still needs to be down and will be completed by the end of next month.
- Purchased and replaced AED pads for Lions Park, as the pediatric pads were expired. Also purchased an AED for the shop, as we did not have one down there.
- Staff started maintenance and upgrade work to the Lions Park bathrooms. Walls and stall partitions were repainted, electrical was updated to code, new hand dryers were installed, and automatic faucets were installed. All toilets were cleaned and repaired as well.
- Finalized the road projects with Chris, and bids were opened for the State St project. As you are aware, Rock Road came in as the low bidder for this one.
- Village Hall and Lions Park walking path were seal coated.
- Another round of storms came through, and we had to clean up and remove a few trees from Orth Road. After removal, Poplar Grove Township came through and mowed back the tree line.
- Received an update on our own boom mower – it is currently scheduled to arrive at Peabody's in October, and installation on our tractor will take place shortly after.

- Staff spent a couple of days cleaning up the fence line at the SWWTP. Trees and brush had grown over the north side of the fence line, and it was difficult to get a mower all the way around the perimeter due to this.
- Painted the lower bell of the Arboretum water tower. It had been tagged with graffiti and become an eye sore.
- Hired a new employee, Dan Salley. He comes over from Cherry Valley Public Works. It has proven to be an easy fit with our current staff. He comes in with general Public Works knowledge as well as CDL and plow experience. Outside of getting the lay of the land in Poplar Grove, he hasn't required much training and has been able to jump right into the work.

As always, please reach out to me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.

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JULY 2023 TREASURER'S REPORT

Monthly Reports:

Attached you will find July's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in July.
- Invoices scheduled to be paid in the month of August: \$659,356.28 in AP checks, \$14,504.38 in Insurance Expense checks, and \$4,253.14 in EFTS. Grand Total: \$678,113.80.
- Due to year end, financial statements for the month of July are not available.

Ongoing Activities

- Auditors are finalizing the audit for FY2023.

Carina

08/11/2023

CHECK REGISTER

CHECK DATE FROM 07/01/2023 - 07/31/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
07/07/2023	OPER	28172	PR NCPERS	NCPERS	80.00
07/10/2023	OPER	28173	AP 0371	ABBY PEST ELIMINATION LLC	270.00
07/10/2023	OPER	28174	AP 0006	ADT COMMERCIAL LLC	198.89
07/10/2023	OPER	28175	AP 0338	AMAZON.COM	1,052.65
07/10/2023	OPER	28176	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	14,584.93
07/10/2023	OPER	28177	AP 0499	BERG INDUSTRIES, INC.	289.00
07/10/2023	OPER	28178	AP 0361	BLAIN'S FARM & FLEET	165.42
07/10/2023	OPER	28179	AP 0051	BOBCAT OF ROCKFORD	1,709.22
07/10/2023	OPER	28180	AP 0041	BOONE COUNTY SHOPPER	346.48
07/10/2023	OPER	28181	AP 0078	CARD SERVICE CENTER	324.66
07/10/2023	OPER	28182	AP 0098	CINTAS CORPORATION #355	230.40
07/10/2023	OPER	28183	AP 0594	CIVICPLUS	2,400.00
07/10/2023	OPER	28184	AP 0074	COLLINS SANITARY LLC	3,330.00
07/10/2023	OPER	28185	AP 0278	COMED	23,351.46
07/10/2023	OPER	28186	AP 0073	CONSERV FS INC	1,273.58
07/10/2023	OPER	28187	AP 0347	CORE & MAIN LP	216.42
07/10/2023	OPER	28188	AP MISC	FLATLANDER FAB INC	360.00
07/10/2023	OPER	28189	AP 0097	FOX VALLEY INTERNET, INC.	54.90
07/10/2023	OPER	28190	AP 0096	FRONTIER	979.68
07/10/2023	OPER	28191	AP 0306	GAME TIME C/O PLAYCORE COMPANY	16,191.98
07/10/2023	OPER	28192	AP 0424	GO TO COMMUNICATIONS INC	309.11
07/10/2023	OPER	28193	AP 0109	HAWKINS, INC.	6,099.82
07/10/2023	OPER	28194	AP 0473	HERITAGE ENGINEERING, LTD.	1,650.00
07/10/2023	OPER	28195	AP 0384	HIRE TRACI II LLC	540.00
07/10/2023	OPER	28196	AP 0126	ILLINOIS ENVIROMENTAL PROTECTION AG	22,500.00
07/10/2023	OPER	28197	AP 0612	JACK BARNES AUTOMOTIVE	1,769.35
07/10/2023	OPER	28198	AP 0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	365.95
07/10/2023	OPER	28199	AP 0532	MARVS TOWING & REPAIR, INC.	3,001.38
07/10/2023	OPER	28200	AP 0159	MCMAHON ASSOCIATES, INC.	14,523.45
07/10/2023	OPER	28201	AP 0163	MEDIACOM	269.89
07/10/2023	OPER	28202	AP 0165	MENARDS	203.68
07/10/2023	OPER	28203	AP 0545	MI FLUID POWER SOLUTIONS	84.82
07/10/2023	OPER	28204	AP 0428	MOSQUITO JOE OF RFD / CRYSTAL LAKE	1,100.00
07/10/2023	OPER	28205	AP 0053	NAPA AUTO PARTS	894.62
07/10/2023	OPER	28206	AP 0186	NICOR GAS	897.07
07/10/2023	OPER	28207	AP 0318	O'REILLY AUTO PARTS	36.99
07/10/2023	OPER	28208	AP 0212	PHYSICIANS IMMEDIATE CARE	106.00
07/10/2023	OPER	28209	AP 0211	PITNEY BOWES INC.	1,400.73
07/10/2023	OPER	28210	AP 0435	ROCK ROAD COMPANIES	822.00
07/10/2023	OPER	28211	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	110.45
07/10/2023	OPER	28212	AP 0408	SABEL MECHANICAL LLC.	11,718.48
07/10/2023	OPER	28213	AP 0325	SCHUMACHER LANDSCAPING, INC.	578.00
07/10/2023	OPER	28214	AP 0239	SHERWIN WILLIAMS CO.	159.38
07/10/2023	OPER	28215	AP 0217	SOLUTIONS BANK	13,870.00
07/10/2023	OPER	28216	AP 0319	SOSNOWSKI SZETO, LLP	7,334.48
07/10/2023	OPER	28217	AP 0281	STENSTROM EXCAVATION & BLACKTOP	5,000.00
07/10/2023	OPER	28218	AP 0355	TEST INC.	18,738.25
07/10/2023	OPER	28219	AP MISC	THE FLOWER BIN, ETC.	77.00
07/10/2023	OPER	28220	AP 0259	TWIN TOWERS INC.	62.00
07/10/2023	OPER	28221	AP 0261	U.S. CELLULAR	216.55
07/10/2023	OPER	28222	AP 0262	USA BLUE BOOK	777.99

08/11/2023

CHECK REGISTER

CHECK DATE FROM 07/01/2023 - 07/31/2023

Check Date	Bank	Check	App Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT					
07/10/2023	OPER	28223	AP 0597	VERIZON	192.35
07/10/2023	OPER	28224	AP 0265	VORTEX TECHNOLOGIES INC	2,125.00
07/10/2023	OPER	28225	AP 0429	WEX BANK - MARATHON FLEET CARD	1,546.23
07/10/2023	OPER	EFT565(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	11,893.62
07/10/2023	OPER	EFT566(E)	PR DENTAL/VISION	HUMANA INSURANCE COMPANY	581.55
07/14/2023	OPER	Various	PR Payroll	PAYROLL	12,976.71
07/14/2023	OPER	EFT567(E)	PR IRS	INTERNAL REVENUE SERVICE	3,838.42
07/14/2023	OPER	EFT568(E)	PR STATE OF IL	STATE OF ILLINOIS	730.02
07/19/2023	OPER	EFT569(E)	PR IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	527.03
07/20/2023	OPER	137(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
07/20/2023	OPER	138(E)	AP 0217	SOLUTIONS BANK	2,001.03
07/28/2023	OPER	Various	PR Payroll	PAYROLL	13,126.80
07/28/2023	OPER	EFT570(E)	PR IRS	INTERNAL REVENUE SERVICE	3,879.79
07/28/2023	OPER	EFT571(E)	PR STATE OF IL	STATE OF ILLINOIS	746.53
07/28/2023	OPER	EFT572(E)	PR IMRF	IMRF	3,514.40
07/28/2023	OPER	EFT573(E)	PR UNION DUES	I.U.O.E. LOCAL 150	329.48
Total of 87 Checks:					242,888.18
Less 0 Void Checks:					0.00
Total of 87 Disbursements:					242,888.18



2323 Fourth Street, PO Box 483 Peru, IL 61354

Phone: 815-224-1650 Toll Free: 800-659-4659

www.testinc.com

August 7, 2023

Client: Village of Poplar Grove
Attn: Don Sattler, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during June 2023 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- Cleaned all lift station floats and transducers.
- Ran and tested portable generators under load.
- Check all dialers to ensure they are working.
- Weed wacked all lift stations.
- Diagnosed and repaired Mini Cas controller at Oak Lawn lift station.

North WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Still waiting on parts for the screen.
- Decanted digesters.
- Tested all emergency wash stations.
- Changed oil in digesters blowers.
- Received SAM unit from Aqua Tec and it's ready to install.

South WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- We changed all sampler tubing.
- Cleaned and inspected brushes on influent screen.
- Tested all emergency wash stations.
- Decanted digesters.
- We received the rebuilt SAM unit for SBR#. We are putting the plans together to get a



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www.testinc.com

crane out to install.

- We swapped over pumps and got 1 sand filter back online.
- We changed the oil in all the digester blowers.
- We ordered an auto flush valve for the air compressor to help with moisture in the lines.

Water System:

- Cleaned well houses.
- Weed trimmed all weeds around well houses.
- Cleaned and inspected injectors for all chemicals.
- All required EPA testing has been done.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	200 NORTH HILL STREET POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		
Report Dates & Status	Monitoring Period: From 06/01/23 to 06/30/23 Status: Not DMR Validated				
Considerations for Form Completion BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED MONITORING LOCATION "*" IS FOR MONTHLY AVERAGE AND DAILY MAXIMUM MONITORING LOCATION "8" IS FOR WEEKLY AVERAGE.					
Principal Executive Officer					
First Name:	Ion	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Slar				
No Data Indicator (NOD)					
Form NOD:	Monitoring Location Seasonal Param. NOD Code Parameter Name				
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	
00400	pH	1 - Effluent Gross	0	-	
00530	Solids, total suspended	1 - Effluent Gross	0	-	
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	
50060	Chlorine, total residual	1 - Effluent Gross	0	-	
74055	Coliform, fecal general	1 - Effluent Gross	0	-	
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	

Code	Parameter Name	Monitoring Location	Seasonal	Param. NOD	Sample Permit Req	Value NOD	Quantity or Loading	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 3	Value 3	Qualifier 4	Value 4	Units	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												02DA - 2 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												02DA - 2 Days Every Week	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												02DA - 2 Days Every Week	GR - GRAB
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												02DA - 2 Days Every Week	GR - GRAB
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												9898 - Continuous	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												9898 - Continuous	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												0130 - Monthly	GR - GRAB
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	Sample Permit Req	Value NOD												02DA - 2 Days Every Week	GR - GRAB

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By
 POPLAR GROVE, VILLAGE OF

User:
 Ion Slar

Name:
 islar@iesinc.com

E-Mail:
 2023-07-31 12:30 (Time Zone: -05:00)

Report Last Signed By

User: IONSTEAR
Name: Ion Stear
E-Mail: istear@teslinc.com
Date/Time: 2023-07-31 12:31 (Time Zone: -05:00)

X 74055 Coliform, fecal general 1 - Effluent Gross 0 - 400.0 DAILY MX 19 - mg/L 03DW - 3 Days Every Week GR - GR4B

Min Value NOD		Max Value NOD	
Sample	<	26 - lb/d	<
Period	<=	417.0 DAILY MX	<=
Max	<=	209.0 MO AVG	<=
Value NOD	<=	20.0 DAILY MX	<=

80002 BOD, carbonaceous [5 day, 20 C] 1 - Effluent Gross 0 - 400.0 DAILY MX 19 - mg/L 03DW - 3 Days Every Week GR - GR4B

Submission Note
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
Edit Check Errors

Code	Parameter Name	Monitoring Location	Field	Type	Description	Acknowledge
74055	Coliform, fecal general	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Comments
We had an issues with a sand filter. When we went in to by pass it sent some sludge that was silting in the bypass pipe to the UV channel and made us pop on our testing. Issues have been fixed and sand filter is back running.

Attachments
No attachments.

Report Last Saved By
POPLAR GROVE, VILLAGE OF

User: IONSTEAR
Name: Ion Stear
E-Mail: istear@lestinc.com
Date/Time: 2023-07-31 12:30 (Time Zone: -05:00)

Report Last Signed By
User: IONSTEAR
Name: Ion Stear
E-Mail: istear@lestinc.com
Date/Time: 2023-07-31 12:31 (Time Zone: -05:00)

DMR Copy of Record

Permit #:		IL0071447		Permittee:		POPULAR GROVE, VILLAGE OF		POPULAR GROVE SOUTH STP, VILLAGE OF										
Major:		Yes		Permittee Address:		200 S HILL ST POPULAR GROVE, IL 61065		12211 STATE ROUTE 76 POPULAR GROVE, IL 61065										
Permitted Feature:		INF Influent Structure		Discharge:		INF-L INFLUENT MONITORING												
Report Dates & Status		From 06/01/23 to 06/30/23		DMR Due Date:		07/25/23		Status: Not DMR Validated										
Monitoring Period:		Considerations for Form Completion																
BOW ID: W0070150006																		
Principal Executive Officer																		
First Name:		Ion		Title:		Certified Operator		Telephone: 815-224-1650										
Last Name:		Stear																
No Data Indicator (NODI)																		
Form NODI:																		
Code	Parameter Name	Monitoring Location	Seasonal Periods NODI	Sample Period (hrs)	Value NODI	Qualifier 1	Quantity as Loading	Qualifier 2	Qualifier 3	Quality or Concentration	Value 1	Value 2	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type	
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-														
00530	Solids, total suspended	G - Raw Sewage Influent	0	-														
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	-														
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-														
Submission Note If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.																		
Edit Check Errors No errors.																		
Comments Attachments Report Last Saved By POPULAR GROVE, VILLAGE OF																		
User: ebungamer Name: Elaine Bungamer E-Mail: ebungamer@iesinc.com Date/Time: 2023-07-20 15:49 (Time Zone: -05:00) Report Last Signed By User: IONSTEAR Name: Ion Stear E-Mail: istear@iesinc.com Date/Time: 2023-07-31 12:31 (Time Zone: -05:00)																		

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF June 2023
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-May	11:00	382279		10063.8	0	30249.20		67.50		0.99	20		0.65	26.00	0.0	Mjh
1-Jun	11:00	382466	156	10063.8	0	30258.50	8.20	64.20	1.2	0.38	10/100	9.00	0.52	26.00	0.0	Mjh
2-Jun	11:00	382622	213	10063.8	0	30266.70	10.10	63.00	3.0	1.51	91	2.00	0.76	26.00	1.0	Mjh
3-Jun	11:00	382835	204	10063.8	0	30276.80	10.30	60.00	1.0	1.36	89	9.00	0.48	25.00	0.5	Mjh
4-Jun	11:00	383039	214	10063.8	0	30287.10	9.70	59.00	3.0	1.03	80	8.00	0.39	24.50	0.5	Mjh
5-Jun	11:00	383253	168	10063.8	0	30296.80	9.23	56.00	3.0	1.02	72	5.00	0.70	24.00	0.5	Mjh
6-Jun	11:00	383421	225	10063.8	0	30306.03	11.47	53.00	2.0	0.85	67	8.00	0.81	23.50	0.5	Mjh
7-Jun	11:00	383646	164	10063.8	0	30317.50	9.20	51.00	1.0	0.89	59	9.00	0.59	23.00	0.4	Mjh
8-Jun	11:00	383810	176	10063.8	0	30326.70	7.60	50.00	2.0	1.03	50	7.00	0.99	22.60	0.6	Mjh
9-Jun	11:00	383986	206	10063.8	0	30334.30	10.30	48.00	3.0	0.77	43	6.00	2.00	22.00	0.1	Mjh
10-Jun	11:00	384192	207	10063.8	0	30344.60	10.70	45.00	3.0	1.02	37	8.00	1.78	21.90	0.9	Mjh
11-Jun	11:00	384399	177	10063.8	0	30355.30	8.80	42.00	2.0	1.07	29	9.00	1.24	21.00	0.2	Mjh
12-Jun	11:00	384576	155	10063.8	0	30364.10	7.80	40.00	2.0	0.95	20/100	9.00	1.04	20.80	0.7	Mjh
13-Jun	11:00	384731	141	10063.8	0	30371.90	-93.00	38.00	1.0	0.80	98	7.00	0.81	20.10	0.1	Mjh
14-Jun	11:00	384872	162	10063.8	0	30278.90	108.20	37.00	2.0	0.73	91	1.00	1.59	20.00	0.2	Mjh
15-Jun	11:00	385034	200	10063.8	0	30387.10	10.00	35.00	3.0	0.66	90	2.50	0.97	19.80	0.8	Mjh
16-Jun	11:00	385234	162	10063.8	0	30397.10	8.10	32.00	3.0	0.67	87.5	8.50	1.49	19.00	0.5	Mjh
17-Jun	11:00	385396	231	10063.8	0	30405.20	11.70	29.00	2.5	1.13	79	17.00	0.79	18.50	0.7	Mjh
18-Jun	11:00	385627	230	10063.8	0	30416.90	11.50	26.50	3.5	0.98	62	9.00	1.16	17.80	0.8	Mjh
19-Jun	11:00	385857	230	10063.8	0	30428.40	11.60	23.00	3.0	1.48	53	7.00	0.70	17.00	1.0	Mjh
20-Jun	11:00	386087	230	10063.8	0	30440.00	11.60	157.00	3.0	1.92	46	10.00	1.09	51.00	1.0	Mjh
21-Jun	11:00	386317	201	10063.8	0	30451.60	10.10	154.00	3.0	1.37	36	10.00	1.20	50.00	0.7	Mjh
22-Jun	11:00	386518	209	10063.8	0	30461.70	10.40	151.00	3.0	1.47	26	10.00	2.55	49.30	0.3	Mjh
23-Jun	11:00	386727	182	10063.8	0	30472.10	9.20	148.00	3.0	1.42	18/100	8.00	1.32	49.00	1.0	DHR
24-Jun	11:00	386909	191	10063.8	0	30481.30	9.00	145.00	2.0	1.32	93	7.00	1.40	48.00	0.5	Mjh
25-Jun	11:00	387100	168	10063.8	0	30490.30	9.10	143.00	2.0	0.89	86	7.00	1.79	47.50	0.5	Mjh
26-Jun	11:00	387268	149	10063.8	0	30499.40	7.50	141.00	2.5	1.44	79	7.00	0.99	47.00	0.5	Mjh
27-Jun	11:00	387417	204	10063.8	0	30506.90	8.80	138.50	2.5	1.54	72	6.00	1.51	46.50	1.5	Mjh
28-Jun	11:00	387621	160	10063.8	0	30515.70	5.70	136.00	2.0	1.14	66	6.00	1.26	45.00	0.5	Mjh
29-Jun	11:00	387781	200	10063.8	0	30521.40	8.80	134.00	1.0	1.10	60	5.00	1.31	44.50	0.25	Mjh
30-Jun	11:00	387981	81	10063.8	0	30530.20	9.20	133.00	1.0	0.99	55	8.00	1.18	44.25	0.25	Mjh
1-Jul	11:00	388062		10063.8		30539.40		133.00		0.88	47		1.35	44.00		Mjh
TOT			5596				281			34.80			36.41			
AVE			187				9			1.09			1.14			
MAX			231				108			1.92			2.55			
MIN			81				-93			0.38			0.39			

SIGNATURE:
PHONE: 815-224-1650

Jon Stear

VILLAGE OF POPLAR GROVE - WEST IL0070350
 FOR THE MONTH OF June 2023 MONTHLY OPERATING REPORT
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Fluoride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
31-May	11:40	370379		8300.39		90.00			29			371.90		Mjh
1-Jun	11:40	371055	72	8302.01	1.8	88.00	1.0	1.23	22/100	5.00	1.54	370.20	1.20	Mjh
2-Jun	11:40	371127	63	8303.81	1.47	87.00	1.0	1.45	95	3.00	1.93	369.00	0.90	Mjh
3-Jun	11:40	371190	87	8305.28	2.03	86.00	3.0	1.89	92	6.00	1.23	368.10	1.40	Mjh
4-Jun	11:40	371277	95	8307.31	2.1	83.00	1.0	2.03	86	6.00	1.89	366.70	1.40	MJH
5-Jun	11:40	371372	61	8309.41	1.53	82.00	1.0	1.31	80	4.00	1.35	365.30	0.89	Mjh
6-Jun	11:40	371433	87	8310.94	2.01	81.00	2.0	1.17	76	6.00	1.63	364.41	1.71	Mjh
7-Jun	11:40	371520	74	8312.95	1.9	79.00	1.0	0.74	70	7.00	0.91	362.70	1.10	Mjh
8-Jun	11:40	371594	68	8314.85	1.37	78.00	0.0	1.16	63	3.00	1.45	361.60	1.30	Mjh
9-Jun	11:40	371662	76	8316.22	2.06	76.00	1.0	1.18	60	4.00	1.50	360.30	1.30	Mjh
10-Jun	11:40	371738	87	8318.28	1.74	74.00	0.5	1.21	56	5.00	1.29	359.00	1.60	Mjh
11-Jun	11:40	371825	62	8320.02	1.37	73.50	1.6	1.91	51	3.00	1.51	357.40	1.00	Mjh
12-Jun	11:40	371887	67	8321.39	1.62	71.90	1.9	0.91	48	7.00	1.27	356.40	1.20	Mjh
13-Jun	11:40	371954	88	8323.01	2.11	70.00	1.0	1.76	41	3.00	1.93	355.20	1.70	Mjh
14-Jun	11:40	372042	62	8325.12	1.37	69.00	1.5	1.11	38	6.00	2.01	353.50	1.10	Mjh
15-Jun	11:40	372104	88	8326.49	2.02	67.50	2.0	0.30	32	3.00	1.71	352.40	0.90	Mjh
16-Jun	11:40	372192	64	8328.51	1.49	65.50	1.5	1.29	29	4.00	0.62	351.50	1.00	Mjh
17-Jun	11:40	372256	87	8330	2.04	64.00	2.0	1.75	25	4.00	1.99	350.50	1.50	Mjh
18-Jun	11:40	372343	94	8332.04	2.13	62.00	2.0	2.50	20/100	5.00	1.65	349.00	1.70	Mjh
19-Jun	11:40	372437	109	8334.17	2.58	60.00	1.5	1.10	100	5.00	1.42	347.30	2.30	Mjh
20-Jun	11:40	372546	93	8336.75	2.16	159.00	2.0	1.04	100/169	3.00	1.32	435.10	1.60	Mjh
21-Jun	11:40	372639	93	8338.91	2.16	157.00	1.0	1.63	164	6.00	0.97	433.50	1.70	Mjh
22-Jun	11:40	372732	92	8341.07	2.13	156.00	1.0	1.26	158	8.00	1.05	431.80	1.50	Mjh
23-Jun	11:40	372824	95	8343.2	2.13	155.00	0.8	1.50	150	6.00	1.80	430.30	1.40	DH
24-Jun	11:40	372919	69	8345.33	1.65	154.20	1.2	1.44	144	5.00	1.65	428.90	1.50	Mjh
25-Jun	11:40	372988	106	8346.98	2.46	153.00	0.0	0.78	139	6.00	1.46	427.40	1.60	Mjh
26-Jun	11:40	373094	66	8349.44	1.5	153.00	1.0	0.65	133	4.00	2.36	425.80	0.90	Mjh
27-Jun	11:40	373160	90	8350.94	1.76	152.00	1.0	1.20	129	2.00	1.04	424.90	0.90	Mjh
28-Jun	11:40	373250	67	8352.7	1.05	151.00	1.0	1.11	127	5.00	1.00	424.00	1.20	Mjh
29-Jun	11:40	373317	81	8353.75	3.13	150.00	1.0	0.99	122	4.00	1.20	422.80	1.20	Mjh
30-Jun	11:40	373398	36	8356.88	0.41	149.00	1.0	0.88	118	3.00	1.13	421.60	1.50	Mjh
1-Jul	11:40	373434		8357.29		148.00		0.91	115		0.98	420.10		Mjh
TOT			2379					39.39			44.79			
AVE			79					1.27			1.44			
MAX			109					2.50			2.36			
MIN			36					0.30			0.62			

SIGNATURE:  Ion Stear
 PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
 FOR THE MONTH OF June 2023
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070300

MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
31-May	12:00	586730		4142.5		4757.95	0	83.00		1.33	50	359.80	1.45	Mjh		
1-Jun	12:00	586852	88	4144.4	1.4	4757.95	0	80.00	1.0		45/100	357.00	1.80	Mjh		
2-Jun	12:00	586940	144	4145.8	2.3	4757.95	0	79.00	2.0	1.66	98	355.20	3.00	Mjh		
3-Jun	12:00	587084	148	4148.1	2.2	4757.95	0	77.00	3.0	1.18	90	352.20	3.20	Mjh		
4-Jun	12:00	587232	169	4150.3	2.6	4757.95	0	74.00	2.0	1.36	82	349.00	3.40	MJH		
5-Jun	12:00	587401	149	4152.9	2.3	4757.95	0	72.00	3.0	1.26	75	345.60	3.20	Mjh		
6-Jun	12:00	587550	166	4155.2	2.5	4757.95	0	69.00	3.0	0.92	68	342.40	3.60	Mjh		
7-Jun	12:00	587716	90	4157.7	1.4	4757.95	0	66.00	1.0	0.83	59	338.80	2.00	Mjh		
8-Jun	12:00	587806	179	4159.1	2.8	4757.95	0	65.00	3.0	1.83	52	336.80	3.60	Mjh		
9-Jun	12:00	587985	137	4161.9	2.1	4757.95	0	62.00	2.0	0.83	43	333.20	3.20	Mjh		
10-Jun	12:00	588122	106	4164	1.6	4757.95	0	60.00	2.0	0.85	37	330.00	3.00	Mjh		
11-Jun	12:00	588228	108	4165.6	1.7	4757.95	0	58.00	2.0	1.03	31	327.00	1.00	Mjh		
12-Jun	12:00	588336	126	4167.3	2	4757.95	0	56.00	2.0	0.70	25	326.00	3.40	Mjh		
13-Jun	12:00	588462	106	4169.3	1.6	4757.95	0	54.00	2.0	1.21	20/100	322.60	2.20	Mjh		
14-Jun	12:00	588568	131	4170.9	2	4757.95	0	52.00	2.0	1.09	95	320.40	3.00	Mjh		
15-Jun	12:00	588699	126	4172.9	1.9	4757.95	0	50.00	2.0	1.08	90	317.40	2.60	Mjh		
16-Jun	12:00	588825	129	4174.8	2	4757.95	0	48.00	2.0	1.37	82	314.80	2.80	Mjh		
17-Jun	12:00	588954	148	4176.8	2.3	4757.95	0	46.00	2.0	1.24	78	312.00	3.40	Mjh		
18-Jun	12:00	589102	195	4179.1	3	4757.95	0	44.00	3.0	1.37	70	308.60	4.40	Mjh		
19-Jun	12:00	589297	124	4182.1	2.7	4757.95	0	41.00	2.0	1.07	60	304.20	3.20	Mjh		
20-Jun	12:00	589421	130	4184.8	2.6	4757.95	0	159.00	3.0	1.87	52	453.20	3.80	Mjh		
21-Jun	12:00	589637	171	4187.4	2.6	4757.95	0	156.00	4.0	1.66	44	449.40	3.60	Mjh		
22-Jun	12:00	589808	228	4190	3.6	4757.95	0	152.00	3.0	1.38	35	445.80	5.00	Mjh		
23-Jun	12:00	590036	142	4193.6	0	4757.95	0	149.00	1.5	1.11	24/100	440.80	2.60	DH		
24-Jun	12:00	590178	117	4193.6	4	4757.95	0	147.50	2.5	1.31	94	438.20	2.80	Mjh		
25-Jun	12:00	590295	143	4197.6	2.2	4757.95	0	145.00	2.0	1.74	88	435.40	2.80	Mjh		
26-Jun	12:00	590438	90	4199.8	1.4	4757.95	0	143.00	0.2	1.38	80	432.60	2.00	Mjh		
27-Jun	12:00	590528	127	4201.2	1.9	4757.95	0	142.80	3.0	1.40	75	430.60	2.60	Mjh		
28-Jun	12:00	590655	206	4203.1	2.4	4757.95	0	139.80	3.0	1.45	69	428.00	2.20	Mjh		
29-Jun	12:00	590861	60	4205.5	0.9	4757.95	0	136.80	2.3	1.25	62	425.80	4.30	Mjh		
30-Jun	12:00	590921	104	4206.4	2.5	4757.95	0	134.50	1.5	1.28	55	421.50	1.70	Mjh		
1-Jul	12:00	591025		4208.9		4757.95		133.00		1.45	50	419.80		Mjh		
TOT		4087					0			37.75			43.07			
AVE		136					0			1.26			1.39			
MAX		228					0			1.87			2.56			
MIN		60					0			0.70			0.72			

Ion Stear

 SIGNATURE:
 PHONE: 815-224-1650

DAILY DISTRIBUTION MONITORING REPORT

**VILLAGE OF POPLAR GROVE
FOR THE MONTH OF June 2023
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES**

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Slope Standard	Flouride Analysis			
	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄			Well #2	Well #3	Well #4	Well#5-6
1	VILLAGE	0.65		1.55	TOWER	1.11		2.21	TOWER	1.08		1.32	Mjh			0.75	0.69	0.87
2	VILLAGE	0.98		2.27	Gas	0.98		1.01	TOWER	1.66		105	Mjh			0.76	0.65	1.90
3																0.76	0.80	0.88
4																0.87	0.93	0.81
5	Fh	0.86		1.42	Garage	1.02		1.42	Tower	1.45		0.81	Mjh			0.84	0.70	1.10
6	Fh	0.9		2.02	Tower	0.99		1.12	Tower	0.74		0.54	Mjh			0.87	0.78	0.73
7	Village	0.60		1.4	Gas	1.04		1.55	TOWER				Mjh	106%		0.86	1.10	0.80
8	VILLAGE	0.4		1.32	Garage	0.99		1.12	Tower	1.33		0.99	Mjh			0.64	0.63	2.20
9	School	0.84		1.24	Tower	1.54		0.88	Tower	1.17		1.27	Mjh			1.10	0.72	0.84
10																0.73	0.73	0.81
11																0.82	0.82	0.84
12	School	1.2		2.46	OLawn	0.96		2.09	Tower	1.21		1.03	Mjh	111%		0.86	0.72	0.86
13	Village	0.67		1.89	Garage	1		2.61	Tower	1.13		1.19	Mjh			0.47	0.62	0.73
14	Village	0.6		1.69	Gas	0.89		1.17	Tower	0.8		1.92	Mjh			0.37	0.52	0.65
15	Village	0.61		1.24	Tower	1.8		1.09	Golf	0.61		1.12	Mjh			0.79	0.25	0.69
16	School	1.08		2.59	Garage	1.34		1.06	Tower	0.91		1.31	Mjh			0.98	0.48	1.60
17																0.88	0.64	0.71
18																0.74	0.54	0.61
19	Village	1.03		1.61	Gas	1.01		1.61	Tower	1.09		0.98	Mjh			0.72	0.51	0.54
20	School	1.17		1.22	Tower	1.22		1.12	Golf	0.71		1.52	Mjh	113%		1.10	0.70	0.85
21	Fh	1.02		0.83	OLawn	1.02		1.86	Tower	0.84		1.74	Mjh			0.75	0.80	0.71
22	School	1.3		1.63	Garage	1.22		1.56	Golf	0.72		1.01	Mjh			0.75	0.89	0.74
23	Village	0.6		1.35	Gas	0.65		1.09	Tower	1.31		1.92				0.75	0.76	0.75
24																0.74	0.55	0.70
25																0.57	0.59	0.70
26	School	1.02		0.94	Tower	0.71		1.89	Tower	1.39		1.53	Mjh	120%		0.77	0.47	0.77
27	School	1.65		1.41	Gas	0.59		1.78	Golf	0.93		1.57	Mjh			0.71	0.44	0.70
28	Village	1.05		1.27	School	1.02		1.53	Tower	1.16		1.94	Mjh			0.54	0.54	0.65
29																1.10	0.85	0.65
30																0.61	0.53	0.66
31																		
1																		

Signature:  Jon Stear
PHONE: 815-424-1650

ORDINANCE NO. 2023-15

AN ORDINANCE PROPOSING THE ESTABLISHMENT OF VILLAGE OF POPLAR GROVE SPECIAL SERVICE AREA NUMBER 2 IN THE VILLAGE OF POPLAR GROVE, ILLINOIS AND PROVIDING FOR OTHER PROCEDURES IN CONNECTION THEREWITH

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS AS FOLLOWS:

Section 1. Authority. The Village of Poplar Grove, Boone County, Illinois (the “Village”) is authorized pursuant to Article VII, Section 7(6) of the Constitution of the State of Illinois, pursuant to the provisions of the Illinois Special Service Area Tax Law, 35 ILCS 200/27-5 et seq. (the “Act”), which provides, inter alia, the manner of levying or imposing taxes for the provision of special services to areas within the boundaries of municipalities and counties.

Section 2. Findings. The Village President and Village Board of the Village (the “Corporate Authorities”) find and determine as follows:

- a. That the portion of the Village described in Exhibit A attached hereto and made a part hereof (hereinafter the “Subject Territory”) would benefit from the connection to the Village water supply and related improvements as further described herein; and
- b. It is in the public interest that the Corporate Authorities consider the creation of a special service area for the Subject Territory; and
- c. The special service area proposed for consideration is compact and contiguous; and
- d. The proposed special service area will benefit specially from the municipal services to be provided to the area. These proposed municipal services are in addition to municipal services provided to the Village as a whole.

Section 3. Proposal. The Corporate Authorities propose the establishment of Village of Poplar Grove Special Service Area Number 2 for the connection to the Village water supply and related improvements to serve the Subject Territory along with the payment of the water connection fees.

Section 4. Public Hearing. A public hearing shall be held on the 13th day of September, 2023, at 7:00 p.m., at the Village of Poplar Grove Village Hall, 200 N. Hill Street, Poplar Grove IL 61065, to consider the creation of the Village of Poplar Grove Special Service Area Number 2, in the Subject Territory.

At the hearing, the following method of financing the water connection fees associated with the improvements within the proposed special service area will be considered: the owner of the Subject Territory has provided the up-front financing for the costs associated with connection to the Village water supply but is in need of the special service area to help finance the costs of the associated water connection fees related to providing connection to the Village water supply to the proposed special service area. The special municipal services provided to the proposed special

service area include, but are not limited to, connection to the Village water supply and related engineering, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The payment of the water connection fees associated with providing the special municipal services to the proposed special service area are \$391,842.23. The Village desires to allow the property owner of the Subject Territory to pay for such fees by and through the levy of an annual special tax levied against the Subject Territory located within the special service area for a period of ten (10) years. This tax is to be levied upon the specific and identified taxable property within the proposed special service area. The proposed amount of the tax levy for special services for the initial year for which taxes will be levied is anticipated to be \$39,184.22.

Section 5. Notice of Public Hearing. Notice of hearing shall be published at least once not less than fifteen (15) days prior to the public hearing specified in Section 4 above, in a newspaper of general circulation in the Village. In addition, notice shall be given by depositing the notice in the United States mail addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract or parcel of land lying within the proposed special service area. This notice shall be mailed not less than ten (10) days prior to the time set for the public hearing. In the event taxes for the last preceding year were not paid, the notice shall be sent to the person last listed on the tax rolls prior to that year as the owner of the property. The notice to owners of record shall be in similar form as set forth in Exhibit B to this Ordinance.

Section 6. Supersedes Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are repealed to the extent of such conflict.

Section 7. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED by the Corporate Authorities this _____, 2023.

Voting Aye (list names): _____
Voting Nay (list names): _____
Abstaining (list names): _____
Absent (list names): _____

SIGNED by the Village President this August ____, 2023.

Village President

ATTEST:

Village Clerk

Published in pamphlet form August ____, 2023.

EXHIBIT A**LEGAL DESCRIPTION**

A tract of land bounded and described as follows: Commencing at the Southeast corner of the Southwest Quarter (1/4) of said Section 26, Township 45 North, Range 3 East of the Third Principal Meridian and running thence North One Thousand One Hundred Fifty-five (1,155.0) feet; thence West One Thousand Eight Hundred and Ninety-eight (1898.0) feet; thence South One Thousand One Hundred Fifty-five (1,155.0) feet to the South line of said Section; thence East along said Section line to the place of beginning; Excepting therefrom a parcel as described in Warranty Deed dated September 23, 1993, recorded December 15, 1993, as Document No. 93-11299, executed by Leonard E. Harris and Joy E. Harris to the People of the State of Illinois, Department of Transportation, as set aside for public road purposes. Situated in the County of Boone, State of Illinois.

Commonly known as 13150 IL Route 76, Poplar Grove, IL
PIN: 03-26-300-018

EXHIBIT B**NOTICE OF HEARING
VILLAGE OF POPLAR GROVE SPECIAL SERVICE AREA NUMBER 2**

NOTICE IS HEREBY GIVEN that on September 13, 2023, at 7:00 p.m. at the Village of Poplar Grove Village Hall, 200 N. Hill Street, Poplar Grove IL 61065, a hearing will be held by the Village of Poplar Grove (the “Village”) to consider forming a special service area, to be called “Village of Poplar Grove Special Service Area Number 2” consisting of the territory legally described in Exhibit 1 to this Notice.

The approximate location and boundaries of the proposed special service area is the parcel commonly known as: 13150 IL Route 76 with PIN: 03-26-300-018 located in the Village of Poplar Grove, and is more fully described in Exhibit 1 of this Notice.

The general purpose of the formation of the Village of Poplar Grove Special Service Area Number 2 is to provide special municipal services to the area which include, but are not limited to, connection to the Village water supply, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The special services include new construction and maintenance and repair activities.

There will also be considered at the hearing the following method of financing the water connection fees associated with the improvements within the proposed special service area: the owner of the Subject Territory has provided the up-front financing for the costs associated with connection to the Village water supply but is in need of the special service area to help finance the costs of the associated water connection fees related to providing connection to the Village water supply to the proposed special service area. The special municipal services to be provided to the proposed special service area will include connection to Village water supply and related engineering, surveying, soil testing and appurtenant work, mass grading, site clearing, water connection fees and other eligible costs. The payment of the water connection fees associated with providing the special municipal services to the proposed special service area are anticipated to be approximately \$391,842.23. The Village desires to allow the property owner of the Subject Territory to pay for such fees by and through the levy of an annual special tax levied against the Subject Territory located within the special service area for a period of ten (10) years. This tax is to be levied upon the specific and identified taxable property within the proposed special service area. The proposed amount of the tax levy for special services for the initial year for which taxes will be levied is anticipated to be \$39,184.22.

At the hearing, all interested persons affected by the formation of such special service area, including all persons owning taxable real estate therein, may file written objections to and be heard orally regarding the formation of and the boundaries of the special service area and the levy of taxes affecting the area. The hearing may be adjourned by the Village Board without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

If a petition signed by at least 51% of the electors residing within the Village of Poplar Grove Special Service Area Number 1 and by at least 51% of the owners of record of the land included within the boundaries of the Village of Poplar Grove Special Service Area Number 2 is filed with the Village Clerk of the Village of Poplar Grove within 60 days following the final adjournment of the public hearing objecting to the creation of the special service area or the levy of taxes affecting the area, no such area may be created or taxes levied or imposed.

Members of the public are invited to attend this public hearing at which time an opportunity will be given to address the members of the Village Board of the Village of Poplar Grove.

Dated: August 21, 2023

/s/ Karri Anderberg, Village Clerk

To be published in the Rockford Register Star on or about August 23, 2023.

Exhibit 1 to Notice

Boundaries of Special Service Area
Legal Description of Property

A tract of land bounded and described as follows: Commencing at the Southeast corner of the Southwest Quarter (1/4) of said Section 26, Township 45 North, Range 3 East of the Third Principal Meridian and running thence North One Thousand One Hundred Fifty-five (1,155.0) feet; thence West One Thousand Eight Hundred and Ninety-eight (1898.0) feet; thence South One Thousand One Hundred Fifty-five (1,155.0) feet to the South line of said Section; thence East along said Section line to the place of beginning; Excepting therefrom a parcel as described in Warranty Deed dated September 23, 1993, recorded December 15, 1993, as Document No. 93-11299, executed by Leonard E. Harris and Joy E. Harris to the People of the State of Illinois, Department of Transportation, as set aside for public road purposes. Situated in the County of Boone, State of Illinois.

Property Code: 03-26-300-018

Commonly known as 13150 IL Route 76, Poplar Grove, IL

Memorandum of Understanding
Between the Village of Poplar Grove and Poplar Grove Township
For Orth Road Improvements

THIS MEMORANDUM OF UNDERSTANDING is entered into this ____ day of _____, 2023, by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village") and Poplar Grove Township, an Illinois unit of local government ("Township"). The Village and Township are at times collectively referred to herein as the "Parties".

1. Purpose and Intent:

The purpose of this Memorandum of Understanding ("MOU") is to establish a mutually acceptable framework between the Parties to maintain their respective portions of Orth Road between Poplar Grove Road and IL 76. Maintenance of Orth Road (the "Project") shall generally consist of:

- A. Resurfacing of Orth Road. Resurfacing will consist of 2.0" HMA surface course and the typical pavement width will be 21.5 in width. Resurfacing will include cutting butt joints at driveways and at project termini as needed.
- B. Placement of new pavement markings. Pavement markings shall be thermoplastic, white lines at the outer edge and yellow markings to match existing passing/no passing lanes.
- C. New aggregate shouldering, 2.0' wide.
- D. Traffic control shall be provided throughout construction.

The construction of the improvements is scheduled for September/October of 2023. It is in the interest of the Parties to cooperate in the construction of the maintenance improvements to minimize the cost of the improvements to the Village and Township and to minimize impact and inconvenience to the public.

2. The Parties hereto Agree and Understand as Follows:

In an effort to expedite the above maintenance improvements, the following mutual agreements and understandings are hereby made:

- A. The Village will provide design and construction engineering for the Orth Road Improvements. Engineering shall be completed in accordance with generally accepted engineering practices and principals, and shall be in accordance with Motor Fuel Tax (MFT) guidelines and procedures.
- B. The Village will obtain IDOT approval for bidding and construction of the project.
- C. The Village will act as the lead agency and will bid and award the contract in accordance with MFT guidelines and Village purchasing policies.
- D. The Village shall cooperate with the Township through the bidding and construction process and shall provide the Township with periodic progress updates. The Village shall meet with the Township from time to time to advise of progress and to collect necessary signatures on bid forms and contract documents.
- E. The Project is to take place over approximately 5,500 lineal feet of Orth Road. The Village has jurisdiction over approximately 4,000 lineal feet of Orth Road (73%), and the Township has jurisdiction over the remaining 1,500 lineal feet (27%). The Project costs will be shared on a pro-rata basis calculated by multiplying the percentage owned by each jurisdiction by the total project cost. Final costs shall be based on construction costs.

- F. The Village is making minor drainage improvements at the northeast corner of Cobblestone and Orth. The cost of the drainage improvements which include removing and replacing curb, regrading and restoration are the sole responsibility of the Village.
- G. Upon completion of construction, the Village and Township will meet and approve final construction quantities and costs for each party.
- H. Once final quantities/costs are agreed to, the Village shall (1) prepare pay estimates and project closeout documents in accordance with MFT procedures; (2) pay the contract and engineering costs; and (3) prepare an invoice to the Township for Township total project costs.
- I. The Township shall remit payment to the Village within _____ of receipt of the invoice from the Village.

3. Indemnification:

The Village agrees to defend, indemnify and hold harmless the Township, its officials, officers, counsel, employees, representatives, agents, and contractors from and against any damages, fines, or civil liabilities imposed or claimed against the Township by a third party arising from the intentional or willful misconduct, or omissions of conduct, negligence or breach of this MOU by the Village, or its contractors or agents, regarding any matter contemplated by this MOU.

The Township agrees to defend, indemnify and hold harmless the Village, its officials, officers, counsel, employees, representatives, agents, and contractors from and against any damages, fines, or civil liabilities imposed or claimed against the Village by a third party arising from the intentional or willful misconduct, or omissions of conduct, negligence or breach of this MOU by the Township, or its contractors or agents, regarding any matter contemplated by this MOU.

4. Insurance:

In the performance of construction obligations contemplated herein, both the Village and Township agree to obtain and maintain commercially reasonable level of liability insurance and shall name each other as additional insured on their respective policies. Upon request, each Party will provide the other with proof of such insurance.

5. Entire Agreement and Amendments:

This MOU constitutes the entire agreement between the Parties hereto and supersedes any and all other agreements including any prior agreements, either written or oral, between the parties with respects to the subject matter of this MOU. This MOU may not be modified or amended, except in writing, executed by both parties.

6. Notices:

All notices required or permitted to be given or delivered hereunder shall be given in writing, by certified mail return receipt requested, postage prepaid, and when so mailed shall be deemed to have been given on the date deposited in the United States mail, addressed to the party to be notified at the address listed below, or, in the case where the party to which such notice is directed has previously notified the party giving such notice of a change in mailing address, to such changed address:

If to Village: Village of Poplar Grove
Attn: Donald Sattler
200 Hill Street
Poplar Grove, IL 61065

If to Township: Poplar Grove Township
Attn: Mike Wares

Poplar Grove, IL 61965

7. Illinois Law; Severability.

This MOU shall be subject to and construed by the laws of the State of Illinois. If any portion of this MOU is determined to be unenforceable, such determination shall not affect the enforceability of the remainder of this MOU which shall remain in full force and effect.

8. Assignment.

This MOU shall inure to the benefit of and be binding on the parties and their respective successors and assigns. Any assignment of this MOU shall not become effective until both parties have authorized the assignment in writing.

9. Counterparts.

This MOU may be executed in counterparts, each of which shall be deemed to be an original, but all of which shall constitute one and the same instrument.

10. Authority.

Each Party warrants and represents that it has the authority to enter into this MOU.

IN WITNESS WHEREOF, the parties have signed this MOU as of the date first referenced above.

Approved:

Village of Poplar Grove
Don Sattler, Village President

Attest: _____

Date

Approved:

Poplar Grove Township
Mike Wares, Township Highway Commissioner

Attest: _____

Date



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

**Re: 2023 Pavement Maintenance Program
Section 23-00000-00-GM (Orth Road Improvements)**

Date: August 14, 2023

Proposals for the Orth Road Improvements will be opened on Wednesday morning, and we will send a supplemental memorandum summarizing the results out after the bid opening, and a resolution awarding the contract will be included as well.

As you know, a portion of Orth Road (approximately 1,500 LF) of Orth Road is under the jurisdiction of Poplar Grove Township. DPW Howe has been in close contact with the Township and staff has drafted a memorandum of understanding (MOU - draft copy attached) which outlines the cost sharing responsibilities for each party. At the time of memorandum, staff is working out the payment details so minor changes may be needed to the MOU before it is executed by the Village President.

RESOLUTION NUMBER: 2023-23

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING PURCHASE OF A RAM REG CAB 4X4 PICKUP
FROM RIVERFRONT CDJR**

WHEREAS, the Village of Poplar Grove (“Village”) is in need of a pickup truck to replace a pickup truck that was totaled in an accident; and

WHEREAS, the Village desires to purchase a Ram Reg Cab 4x4 Pickup (“Ram Pickup”) from RiverFront CDJR (“RiverFront”) in accordance with the Buyers Order attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the purchase price for the Ram Pickup from RiverFront is \$64,151.26; and

WHEREAS, Section 1-10-4 of the Village of Poplar Grove Code of Ordinances states: PURCHASES BETWEEN \$2,501.00—State limit. Purchases of materials, equipment, services or supplies between \$2,501.00 and the state limit are made by obtaining three written quotes where practical and the approvals of the Village Treasurer and Village President. Physical records regarding dates, contacts and quotes received shall be retained in the Department's files along with utilization of purchase order forms and by a two-thirds (2/3) vote of the corporate authorities, the Village hereby waives the public bid requirement for purchases exceeding \$20,001.00; and

WHEREAS, two other verbal quotes for vehicles similar to the Ram Pickup were received, each of which was in excess of \$6,000.00 higher than the cost of the vehicle from RiverFront; and

WHEREAS, the waiver is necessary in order to purchase the Ram Pickup in a timely manner from RiverFront at a cost of \$64,151.26; and

WHEREAS, the Village finds that it is in the best interest of the Village and its citizens to approve the Buyers Order from RiverFront attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the expenditure to RiverFront CDJR in the amount of \$64,151.26 for the purchase of a 2022 Ram Reg Cab 4x4 Pickup as set forth in the Buyers Order attached hereto as Exhibit A.

PASSED UPON MOTION BY: _____

SECONDED BY: _____

BY ROLL CALL VOTE THIS _____, _____, 2023

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER: _____

APPROVED: _____, 2023

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A – BUYERS ORDER FROM RIVERFRONT CDJR

BUYERS ORDER

STOCK NO. 222070		ORD. NO.		DATE 08/05/2023		SALESMAN Ted Roman		#	
PLEASE ENTER MY ORDER FOR A				NEW		USED		DEMO	
YEAR 2022				MAKE Ram		BODY Reg Cab		MODEL 2500	
STYLE Reg Cab Pickup 4x4				TRIM Tradesman		CO-BUYER			
SERIAL NUMBER 3C6MR5AJ3NG417912				ADDRESS 200 N Hill St					
UPPER COLOR Bright White				MILES 75		CITY Poplar Grove		STATE IL ZIP 61065	
EMAIL ADDRESS publicworks@villageofpoplargo.com				RES PH (815) 742-0418		BUS PH.			
FACTORY OPTIONS AND DEALER ACCESSORIES				BUYERS D/L #		CO-BUYERS D/L #			
				BUYERS S.S.#		CO-BUYERS S.S.#			
Knapheide 8ft Service Body Upfit				BUYERS D.O.B		CO-BUYERS D.O.B			
				PRICE OF CAR		\$51,454.00			
Need copy of Tax Exemption				DEALER INSTALLED ITEMS - WHEEL LOCKS		\$12,800.00			
Form for Rebate & Exemption				SELLING PRICE		\$64,254.00			
				LESS: GROSS TRADE ALLOW		\$0.00			
				CASH DIFFERENCE		\$64,254.00			
				DOCUMENTARY FEE		\$347.26			
				ELECTRONIC FILING FEE		\$0.00			
				STATE & LOCAL TAX		Tax Exempt			
				LICENSE & TITLE FEES		Drive Away Tag \$50.00			
				SUB-TOTAL		\$64,651.26			
				DEPOSIT		\$0.00			
				FACTORY REBATE		\$500.00			
				TOTAL		\$64,151.26			
				SERVICE POLICY		\$0.00			
				BALANCE DUE ON TRADE		\$0.00			
				BALANCE DUE ON DELIVERY		\$64,151.26			
USED CARS ONLY				TRADE-IN DESCRIPTION					
The information you see on the window form for this vehicle is part of this contract.				YEAR		MAKE			
Information on the window form overrides any contrary provisions in the contract of sale				MODEL		BODY STYLE			
This vehicle is SOLD AS IS with no warranty as to mechanical condition.				SER. NO.					
Customer Signature				PLATE NO.		STICKER NO.			
Insurance Co.				EXP DATE		TRADE MILES			
Agent				LIENHOLDER					
Address				ADDRESS					
City				CITY					
Policy#				ACCOUNT NO.					
I represent that I am of legal age and the sole owner of the car to be traded in and that said car is fully paid, does not have a S.V. or a rebuilt certificate of title, and is lien free. (Exception) when balance is due to lien holder.									

**NO PUBLIC LIABILITY, PROPERTY DAMAGE OR PHYSICAL
DAMAGE INSURANCE ISSUED WITH SALE.**

DEPOSIT WILL BE REFUNDED IF DEALER IS UNABLE TO MAKE DELIVERY OF VEHICLE AS A SPECIFIED

PURCHASER AGREES TRADE TO BE IN SAME CONDITION AS WHEN APPRAISED. ORDER NOT BINDING UNTIL ACCEPTED BY DEALER. CUSTOMER SIGNATURE EXPRESSLY AUTHORIZES DEALER TO CHECK CREDIT AND EMPLOYMENT HISTORY. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALERS AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER AND (B) ON ALL USED VEHICLES WITH ARE HEREBY SOLD "AS-IS-NOT

08/05/2023	08/05/2023	
BUYER'S SIGNATURE	CO-BUYER'S SIGNATURE	DEALER OR HIS AUTHORIZED REPRESENTATIVE
DATE	DATE	

RESOLUTION NO: 2023-22

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING AN INDIVIDUAL TO FILL A VACANCY IN THE PLANNING AND ZONING COMMISSION

WHEREAS, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

WHEREAS, the Village has the authority to appoint members to the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, the successor to each member so appointed to serve for a term of five (5) years; and

WHEREAS, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

WHEREAS, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

WHEREAS, Jason Vodnansky was appointed to serve as a member of the Planning and Zoning Commission for the remainder of a five (5) year term, set to expire on April 30, 2022; and

WHEREAS, since April 30, 2022, Mr. Vodnansky has been serving in a hold over capacity pending re-appointment or appointment of a new member to the Commission; and

WHEREAS, the Village President of the Village of Poplar Grove wishes to appoint Austin Scott Davies to serve the remainder of the term as a member on the Planning and Zoning Commission which shall expire on April 30, 2027 in lieu of reappointing Jason Vodnansky; and

WHEREAS, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointments to best serve the public.

NOW THEREFORE BE IT RESOLVED, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

Section 1. Recitals. The recitals set forth above are incorporated herein as part of this Resolution.

Section 2. Appointment of Commissioners.

- a. Austin Scott Davies is hereby appointed to serve as a member of the Planning and Zoning Commission of the Village of Poplar Grove for a term set to expire on April 30, 2027, to replace the expired term of Jason Vodnansky.

Section 3. Effective Date. This Resolution shall be in full force and effective immediately upon its passage and approval.

Section 4. Severability. In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2023

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2023

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

Village of Poplar Grove

Village Board

200 N. Hill Street

Poplar Grove, IL 61065

July 26, 2023

Dear Village President and Trustees:

I would be humbled and honored to serve the community and the Village Board, should I be selected for appointment to the vacancy on the on the Planning and Zoning Commission. The strong analytical skills and common sense I have acquired through years of legal practice will provide a unique perspective to the Commission and add value to the recommendations made to the Board.

Sincerely,



Austin Scott Davies

Enclosure:

Resume

PROFESSIONAL EXPERIENCE

OWNER & ATTORNEY, Midwest Legal Care: 6/04/20 to Present

- ♦ Midwest Legal Care concentrates its law practice in divorce, family law, and general civil and criminal litigation

ASSOCIATE ATTORNEY, Castlebrook Law, P.C.: 5/1/19 to 6/30/2020

- ♦ *Family and Criminal Law:* Practicing criminal law, family law, and serving as Guardian ad Litem

ASSOCIATE ATTORNEY, Pro Legal Care, LLC: 2/1/18 to 4/22/19

- ♦ *General Practice:* Representing clients in a variety of civil, criminal, juvenile, and administrative cases

ASSISTANT STATE'S ATTORNEY, Winnebago County State's Attorney's Office: 11/14/16 to 1/10/18

- ♦ *Juvenile Abuse and Neglect:* Prosecuting matters of child abuse and neglect, including custody hearings, adjudications, permanency hearings, terminations of parental rights, and ICWA matters
- ♦ *711 Licensed Practice (Prior to 11/14/16):* Prosecuting jury and bench trials, practicing civil and criminal matters, including assistance with murder trial and with civil matters involving the county

EDUCATION/LICENSES

ILLINOIS STATE BAR, Law License, ARDC No. 6323790, 11/10/16

JURIS DOCTOR, *Cum Laude*, 5/28/16

Northern Illinois University, College of Law, DeKalb, IL

BACHELOR OF ARTS, 12/16/07

Northern Illinois University, DeKalb, IL

Major: Political Science/Public Administration

ACCOLADES

Thomson Reuters's SuperLawyers
Illinois Rising Stars, 2023

What Rocks Community Choice Award
Best traffic attorney, 2018

AFFILIATIONS

ISBA, member

WCBA, member

Federalist Society, member

BOARDS & COMMITTEES

BCRCC
Appointed Precinct
Committeeman, 1/23/23 to Present

WCRCC
Precinct Committeeman &
Executive Committee, member
3/30/16 to 5/23/22

IL Republican State Convention
Delegate, 5/21/16
Delegate, 6/13/20