



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 19, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Motion to approve minutes from May 29, 2024 Special Board Meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

- [2.](#) Engineer Report, McMahan
- [3.](#) Public Works Report, David Howe
- [4.](#) Treasurer Report, Carina Boyd
- [5.](#) Wastewater Report, TEST

UNFINISHED BUSINESS

- [6.](#) Motion to discuss and possible approval of selection of contractor to perform tennis court restoration repairs.

NEW BUSINESS

- [7.](#) Presentation for BS&A Software upgrade with Keegan Nixon.
8. Motion to discuss and possible action for BS&A software upgrade with the of purchase Community Development and Purchase Order modules.

9. Motion to discuss/approve **Ordinance 2024**- An Ordinance of the Village of Poplar Grove, Illinois amending Title I, Administration, Chapter 6, Village Officers and Employees, amending section 1-6-6, Salaries and Chapter 6, Article A, Village Clerk, section 1-6A-2.1, Salary to the Village of Poplar Grove Code of Ordinances.
10. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to June 30, 2024, in the amount of \$589,168.25 in AP checks, \$17,487.41 in insurance expense checks, \$24,544.53 EFTS, and Payroll with estimates included \$51,282.98 for a grand total of \$682,483.17.
11. Motion to discuss/approve **Resolution 2024**- A Resolution of the Village of Poplar Grove to adopt a vision statement for the Village's source water protection plan.

GOOD OF THE VILLAGE

12. Community Open House June 26th, 2024 - 6:00 pm
Board of Trustee Meeting July 10th, 2024 - 7:00 pm
Board of Trustee Meeting July 17th, 2024 - 7:00 pm
Planning and Zoning Meeting July 24th, 2024 - 6:00 pm

ADJOURNMENT (Voice Vote)

KJ 06/17/2024



VILLAGE OF POPLAR GROVE

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VILLAGE BOARD OF TRUSTEES

Wednesday, May 29, 2024 - 6:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

<https://www.youtube.com/watch?v=8ZzdeOdv81g>

CALL TO ORDER

The meeting called to order at 6:03 pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Owen Costanza
Finance Chairman Jeff Goings
Trustee Dan Cheek
Trustee Austin Davies
Trustee Bruce Moore
Trustee Betsy Straw
Clerk Karri Miller
Treasurer Carina Boyd
Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

none

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies to move item 3 up before 2.

APPROVAL OF MINUTES (Voice Vote)

- 1. Motion to approve Board of Trustees meeting minutes from May 8, 2024.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

NEW BUSINESS

- 2. Motion to discuss FY 2024-2025 Budget.

Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
The Consolidated Budget Summary by Fund for Fiscal Year 2025 key points discussed:

- **Estimated Revenues:** \$2.7 million
- **Estimated Expenses:** \$2.2 million
- **Remaining Funds:** Approximately \$34,000 after accounting for fund transfers and bond payments, primarily allocated to new budget proposals.

Capital Items and Project Needs

- \$5,000 allocated for computer needs, which is a static item.
- Ongoing record retention project discussed, noted as labor-intensive but necessary.
- Essential upgrade to building code software for BS&A to a new cloud-based platform.
- Potential allocation of \$10,000 for boardroom equipment, specifically for sound system updates.

Park Improvements

- \$105,000 allocated for park improvements.

Tennis Courts and Pickleball

- \$40,000 allocated for repairs to tennis courts and converting one court for multi-functional use for both tennis and pickleball.

Public Works Building

- Discussion on repairs needed for the old public workshop, including roofing, siding, and gutters due to water damage and its current use for storage.

Equipment and Attachments

- Future purchases discussed for landscaping equipment and an asphalt hotbox.

Salt Shed

- Proposal to set aside annual funds over the next five years for constructing a new salt shed.

Hot Mix vs. Cold Patch

- Discussion on the advantages of hot mix asphalt repairs over cold patch, emphasizing durability and effectiveness, especially in saw-cutting areas for cleaner and more permanent fixes.

Procurement and Budgeting

- Consideration given to sourcing materials from neighboring states like Kentucky and Tennessee due to limited local vendor options in Northern Illinois and Southern Wisconsin.
- Proposal to break down a lump sum budget of \$140,000 for repairs into annual budgets for better financial planning.

Equipment and Maintenance

- Detailed breakdown provided on necessary pump replacements and other equipment needs, highlighting the immediate need for pump replacements to maintain water and sewer systems.
- Discussion on upfront costs versus long-term savings from having necessary attachments and equipment.

Cost of Replacements and Repairs

- Estimated costs discussed for replacing essential pumps and sewer equipment, emphasizing the importance of allocating sufficient funds to maintain infrastructure reliability.

Miscellaneous Considerations

- Mention of administrative and regulatory costs associated with infrastructure maintenance, including EPA permits and licensing fees.

SCADA System Overhaul

- Discussion on the outdated SCADA system running on Windows 7 at the wastewater plant, highlighting the need for an upgrade estimated between \$100,000 to \$175,000 to ensure operational integrity and compatibility with newer technologies.
- Budget constraints and considerations for potential cuts and reallocations discussed, including adding a village administrator position and conducting a forensic audit.

The next Special Board meeting will be June 5, 2024, at 6:00 pm with an updated budget

3. Motion to discuss/approve bounce house contract with the Play House for \$1,429.15. Motion made by Admin Chairman Costanza, Seconded by Trustee Moore.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Moore, Trustee Straw
Voting Nay: Trustee Davies
Trustee Straw asked about the liability insurance and if the village has insurance due to Play House requiring that the Village hold liability. Clerk Miller stated that this is standard and we have always held the insurance.

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings. Motion passed by voice vote.

The meeting adjourned at 8:28 pm



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – May 2024 Activity

Date: June 16, 2024

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Exterior punch list items were identified, and the contractor is currently addressing those items. We are still awaiting the shipment of the electrical panel and there will be a change order executed to extend the contract if the panel does not ship in time to complete the project. As a reminder, the electrician has temporarily wired circuits that the Public Works Staff needs for the building to be functional, and did so at no cost to the Village.
- **2023 Pavement Maintenance Program:** We have finally seen movement from IDOT regarding the material certifications for the State Street Project which are needed before we can process final payment and close the project out. We hope to be completely closed out by the end of June. Final payment will then be presented for Board approval in July.
- **2024 Pavement Maintenance Program:** The project went through the public bid letting process and contracts have been executed. Work is scheduled to begin the week of June 17th. The County has completed paving of Beaver Road.
- **Source Water Protection Plan:** Our office, the Village and Test's office has been coordinating to collect and review the needed data to complete the report. The report itself is approximately 60% complete, and the Vision Statement is being presented to the Board for its consideration on July 19th.
- **South Wastewater Treatment Plant:** As a reminder, the Village's permit is up for renewal. We have not heard back from the agency as of the date of this memo.



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Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargoil.gov/>

Public Works Report, May 2024

- May was full of mowing, as our summer help did not start until the end of the month. Parks, common areas, and Village owned properties take a couple of days a week to finish, and most weeks the park areas had to be done twice.
- With Chris starting, full-time staff will be able to dedicate more time to road, drainage, sanitary, and tree work in the coming months.
- Drainage ways were mowed for the first time this year and will be mowed roughly once a month for the next 4 months or so.
- Roadsides will continue to be mowed on a similar schedule.
- Staff cleaned up and mowed empty lots in the Westergren subdivision.
- Started in on trimming R.O.W tree canopies – this will continue to be done throughout the summer as time allows. This is done to keep tree limbs above sidewalks and roadways for walking or driving purposes.
- Treated weeds in parks for a second time. With hotter months starting up, weed growth should slow significantly.
- Replaced Village owned flags at parks and buildings.
- Continued with cold patching and minor road repair.
- Restore the walking path at the Arboretum in the Knolls. To alleviate yearly maintenance, we replaced the ag lime with millings. This should hold up better on a year to year basis, with minor touch-ups instead of full restoration. We sprayed and trimmed weeds in the flower beds. The Knolls HOA will be mulching and trimming up bushes in the next month.
- Continued cold patching Village wide.
- Repaired AC Blower and condenser in tractor.
- Ditched backflow on a stretch of Quail Trap Rd. There are a few other intersections and roadway drainage lines that need to be cleaned up – this will be address as time allows in the coming months.
- June will bring about a few larger scaled projects.
- Ahead of our road maintenance program, which will start towards the end of June, we will be working on sanitary repairs on Bullard Street.
- We will also be replacing and repairing damaged curb in Burled Wood.
- We have finalized the sidewalk repair list and will be starting that work in June as well.

- After meeting with our ComEd rep, I was given contact information to start a discussion regarding solar panels at both wastewater treatment plants. As I gather information about this potential addition, I will present it to the board.
- Our new 5-yard plow truck will be completed next month, and the plan is to take possession before the end of June.
- Exterior punch list for the new DPW will finish up soon.

As always, don't hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.

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MAY 2024 TREASURER'S REPORT

Monthly Reports:

Attached you will find May's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in May.
- Invoices scheduled to be paid in the month of June: \$589,168.25 in AP checks, \$17,487.41 in Insurance Expense checks, and \$24,544.53 in EFTS. Payroll \$51,282.98 (estimates included) Grand Total: \$682,483.17.
- Attached please find the Village of Poplar Grove's pre audit balance sheet as of 5/31/2024.

Ongoing Activities

- The budget process is still in progress.
- Year end started 04/30/2024.

Carina

"I certify, to the best of my knowledge, that the information contained in this Treasurer's Report is true and correct and that I understand that making a false statement on this document is a form of perjury and has penalties provided by law under 735 ILCS 5/1-109."



DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND WATER	FUND 31 & SEWER FUN DEBT	FUND 32 SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	TOTAL
ASSETS							
00-1010	PETTY CASH	192					192
00-1020	CASH IN BANK	(1,719,607)	454,584	1,030,661	(3,630)	1,342,533	1,104,541
00-1021	CASH IN BANK MONEY MARKET	1,298,842					1,298,842
00-1022	CASH IN BANK - BYRON BANK			128,786			128,786
00-1030	MONEY MARKET				28,266		28,266
00-1040	MFT MONEY MARKET	31,881	120,834				152,715
00-1070	CASH WITH PAYING AGENT			582,199			582,199
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	3,418,498					3,418,498
00-1100	PROPERTY TAXES RECEIVABLE	317,096					317,096
00-1325	GASB 87 LEASE RECEIVABLE	17,635					17,635
00-1400	ACCOUNTS RECEIVABLE - OTHER	7,966					7,966
00-1401	ACCOUNTS RECEIVABLE			3,238			3,238
00-1405	ACCOUNTS RECEIVABLE - LITIGATION			161,296			161,296
00-1410	ALLOWANCE FOR DOUBTFUL ACCOUNTS	193,600					193,600
00-1600	CONSTRUCTION IN PROGRESS	(193,600)					
00-1605	VEHICLES			136,245			136,245
00-1610	VILLAGE WATER SYSTEM			42,017			42,017
00-1620	WATER/SEWER UTILITY SYSTEM			13,308,326			13,308,326
00-1630	STREETS			8,148,871			8,148,871
00-1705	ACCUMULATED DEPRECIATION - VEHICL			66,551			66,551
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(31,018)			(31,018)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(1,519,111)			(1,519,111)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(4,131,277)			(4,131,277)
00-1730	ACCUM DEP-STREET			(6,387,573)			(6,387,573)
00-1850	DEFERRED OUTFLOW			(29,116)			(29,116)
00-1900	UNAMORTIZED LOSS ON REFUNDING			333,322			333,322
				33,227			33,227
TOTAL ASSETS		3,372,503	575,418	11,876,644	24,636	1,342,533	17,191,734
LIABILITIES							
00-2100	UNAVAILABLE PROPERTY TAXES	317,096					317,096
00-2200	ACCOUNTS PAYABLE	90,300	5,393	34,320		439,661	569,674
00-2201	COMPENSATED ABSENCES - CURRENT PO			9,088			9,088
00-2203	BONDS PAYABLE 2012A - CURRENT POR			30,000			30,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			145,000			145,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			360,000			360,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500			23,500
00-2240	ACCURED INTEREST PAYABLE			47,199			47,199
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			615,000			615,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM P			1,625,000			1,625,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	2,218					2,218
00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	5,163					5,163
00-2360	UNION DUES/NCPRS PAYABLE	256					256
00-2370	SUI PAYABLE	388					388
00-2400	OTHER DEFERRED REVENUE						
00-2410	CUSTOMER DEPOSITS HELD	400					400
00-2650	NET PENSION LIABILITY	13,891					13,891
00-2660	DEFERRED INFLOWS			17,727			17,727
00-2665	GASB 87 DEFERRED INFLOW			19,899			19,899
00-2690	UNAMORTIZED BOND PREMIUM	17,306					17,306
00-2695	GASB83 ASSET RETIREMENT OBLIGATIO			58,051			58,051
				325,000			325,000
TOTAL LIABILITIES		447,018	5,393	3,309,784		439,661	4,201,856
FUND BALANCES							
00-3000	FUND BALANCE	2,130,889	779,910	30,150	1,332,975	4,273,924	

Comparative Balance Sheet
 Period Ending 05/31/2024

Item 4.

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND WATER & SEWER FUN	FUND 31 DEBT SERVICE	FUND 32 FUND GOV	FUND 90 FUNDS CAPITAL	Total
FUND BALANCES	NET POSITION						
00-3001		2,130,889	779,910	8,197,308	30,150	1,332,975	8,197,308
TOTAL FUND EQUITY							12,471,232
Beginning Fund Balance							
Net of Revenues Vs Expenditures		278,955	18,742	128,344	42	(7,489)	
Ending Fund Balance		278,955	18,742	128,344	42	(7,489)	
Total Liabilities And Fund Balance		2,856,862	804,045	11,635,436	30,192	1,765,147	

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

FOR APPROVAL June 2024 Checks Voted on at June Meeting

	Actual to Date	Estimate Additional	Total by Type
AP Checks	\$589,168.25	\$0.00	\$589,168.25
EFTS	\$0.00	\$24,544.53	\$24,544.53
Payroll	\$26,282.98	\$25,000.00	\$51,282.98
Other	\$17,487.41	\$0.00	\$17,487.41
Total	\$632,938.64	\$49,544.53	\$682,483.17

Specific Breakout: Actual for the month paid Estimate Additional Total by Type

Events \$9,344.15 \$0.00 \$9,344.15

Neighbor's Night

Total \$9,344.15 \$0.00 \$9,344.15

FINAL NUMBERS

Monthly Approvals May 2024 Final Checks Requested Actual Difference To be finalized at June 24 meeting

AP Checks \$204,608.94 \$204,608.94 \$0.00

EFTS (ACH) \$25,344.53 \$25,344.53 \$0.00

Payroll \$72,836.66 \$63,728.50 \$9,108.16

Other \$17,487.41 \$17,487.41 \$0.00

Estimated Payroll
Medical Insurance Premiums

Total \$320,277.54 \$311,169.38 \$9,108.16

Specific Breakout: Requested Actual Difference

Bank OPER COMMINGLED OPERATING ACCOUNT

Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
06/07/2024	OPER	28795	0632	A1 CLEANING SERVICES	A1 CLEANING SERVICES	VH CLEANING 05.12.24	170.00
				A1 CLEANING SERVICES	A1 CLEANING SERVICES	VH CLEANING 05.05.24	170.00
				A1 CLEANING SERVICES	A1 CLEANING SERVICES	VH CLEANING 05.19.24	170.00
				A1 CLEANING SERVICES	A1 CLEANING SERVICES	VH CLEANING 05.27.24	170.00
				A1 CLEANING SERVICES	A1 CLEANING SERVICES	VH CLEANING 06.02.24	205.00
							885.00
06/07/2024	OPER	28796	0371	ABBY PEST ELIMINATION L	ABBY PEST ELIMINATION L	VH SPRING EXTERIOR TREATME	205.00
06/07/2024	OPER	28797	0006	ADT COMMERCIAL LLC	ADT COMMERCIAL LLC	SERVICE CALL @ VH FIRE & S	192.60
				ADT COMMERCIAL LLC	ADT COMMERCIAL LLC	FIRE & SECURITY SERVICE 06	201.88
							394.48
06/07/2024	OPER	28798	0338	AMAZON.COM	AMAZON.COM	2011 CHEVY 1500 FENDER FLA	192.60
				AMAZON.COM	AMAZON.COM	CABLE SLEEVE COVERING	14.96
				AMAZON.COM	AMAZON.COM	PARTS WASHER PUMP	32.85
				AMAZON.COM	AMAZON.COM	FACP SIGN @ NEW PW BLDG	22.93
				AMAZON.COM	AMAZON.COM	OUTDOOR HAND PUSH SWEEPER	450.95
				AMAZON.COM	AMAZON.COM	TIME CLOCK @ PW SHOP	251.47
				AMAZON.COM	AMAZON.COM	(2) SOAKER HOSES @ NEW PW	84.02
				AMAZON.COM	AMAZON.COM	(3) SOAKER HOSES @ NEW PW	121.04
				AMAZON.COM	AMAZON.COM	5 GAL WATER JUG RACK RETUR	(35.99)
							1,134.83
06/07/2024	OPER	28799	0293	AQUATEC, INC.	AQUATEC, INC.	(4) DECANTER AIR BAGS BELL	920.00
06/07/2024	OPER	28800	0356	B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S EXPRESS PLN RVW 2024-47 12	389.72
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	PLAN REVIEW: 2024-46 2743	225.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	PLN RVW 2024-59 230 CRESS	710.00
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	PLN RVW 2024-60 219 DEER R	929.46
				B&F CONSTRUCTION CODE S	B&F CONSTRUCTION CODE S	PLN RVW 2024-68 2910 HOWAR	225.00
							2,479.18
06/07/2024	OPER	28801	0361	BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	TRK SEAT CVRS - GRINDING D	394.23
				BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	MAILBX @ SHOP, LETTERS, RE	163.25
				BLAIN'S FARM & FLEET	BLAIN'S FARM & FLEET	AA BATTERIES & OIL DRI	20.98
							578.46
06/07/2024	OPER	28802	0294	BOONE COUNTY JOURNAL	BOONE COUNTY JOURNAL	AD FOR STREET BID VPG	346.00
				BOONE COUNTY MOTOR FUEL	BOONE COUNTY MOTOR FUEL	(15) BUCKETS HWY SALT 2023	3,613.05
				BOONE COUNTY SHOPPER	BOONE COUNTY SHOPPER	2024 SUMMER GUIDE AD	415.00
				CARD SERVICE CENTER	THE PLAY HOUSE	BOUNCE HOUSE FOR NEIGHBORS	1,429.15
06/07/2024	OPER	28806	0098	CINTAS CORPORATION	CINTAS CORPORATION	SOAP, SANTI-CLIPS, FLOORMAT, U	49.78
				CINTAS CORPORATION	CINTAS CORPORATION	SOAP, SANTI-CLIPS, FLOORMAT, U	49.78
				CINTAS CORPORATION	CINTAS CORPORATION	SOAP, SANTI-CLIPS, FLOORMAT, U	49.78
							149.34
06/07/2024	OPER	28807	0639	COMCAST	COMCAST	INTERNET & SECURITY EDGE @	222.90
06/07/2024	OPER	28808	0278	COMED	COMED	4653503000 - 12211 RT76 -	12,861.59
				COMED	COMED	7470531222 - 610 S STATE S	5,894.96
				COMED	COMED	555323000 - 1000 WACO WAY	475.13

Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
06/07/2024	OPER	28809	0278	COMED	COMED	8107661222 - 5500 WHITTING 9177938000 - 105 BULLARD S COMMUNITY & DUSK TO DAWN S	196.63 101.30 3,834.98
06/07/2024	OPER	28810	0073	CONSERV FS INC	CONSERV FS INC	(7.5) GAL ROUNDUP QUICKPRO	799.88
06/07/2024	OPER	28811	0097	FOX VALLEY INTERNET, IN	FOX VALLEY INTERNET, IN	NWWTTP & SWWTTP INTERNET	54.90
06/07/2024	OPER	28812	0096	FRONTIER	FRONTIER	VILLAGE PHONE LINES X13	1,149.54
06/07/2024	OPER	28813	0563	GLOBAL INDUSTRIAL	GLOBAL INDUSTRIAL	(2) FLAMMABLE CABINETS @ P	2,138.30
06/07/2024	OPER	28814	0424	GO TO COMMUNICATIONS IN	GO TO COMMUNICATIONS IN	VH PHONE, INTERNET, EMAIL	313.98
06/07/2024	OPER	28815	0109	HAWKINS, INC.	HAWKINS, INC.	(1320) GAL ALUMINUM SUDFAT AZONE-HYDROFLUOSILICIC ACI	3,168.70 2,339.42 5,508.12
06/07/2024	OPER	28816	0364	HOME DEPOT CREDIT SERVI	HOME DEPOT CREDIT SERVI	LOCK FOR PJ TRAILER	36.20
06/07/2024	OPER	28817	0123	ILLINOIS RURAL WATER AS	ILLINOIS RURAL WATER AS	IRWA MEMBERSHIP WATER & SE	428.90
06/07/2024	OPER	28818	0351	JOHNSON TRACTOR	JOHNSON TRACTOR	FILTER CVR - PULLEY/BRG WO DRIVELINE - WOODS FINISH D WOODS TURF DECK IDLER-BEAR	210.81 171.20 675.65
06/07/2024	OPER	28819	0335	LAWSON PRODUCTS, INC.	LAWSON PRODUCTS, INC.	(100) STEEL FLANGE NUTS	1,057.66
06/07/2024	OPER	28820	0159	MCMAHON ASSOCIATES, INC	MCMAHON ASSOCIATES, INC	ENG - NEW PW BLDG 03.31 - PG AIRPORT 03.31-04. ENG AS NEEDED & ENG COMMUN MFT VLG POPLAR GROVE 03/31	1,664.84 1,548.72 3,247.46 4,036.14
06/07/2024	OPER	28821	0163	MEDIACOM	MEDIACOM	VH INTERNET	10,497.16
06/07/2024	OPER	28822	0165	MENARDS	MENARDS	HOSE & HOSE CART - NWWTTP & HOSE-HOSE CART-RBR WSHRS-S (6) 5/16" QUICK LINKS HEX BIT SOCKET & PUSH CONN PVC PIPE-TEES-ELBWS-WIRE L BLUE TWIS-GARBAGE BAGS-BRA	249.92 160.68 10.74 30.68 53.99 98.23 604.24
06/07/2024	OPER	28823	0174	MORTON SALT, INC.	MORTON SALT, INC.	(48260) LBS HIGHWAY SALT 1	2,098.10

Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
06/07/2024	OPER	28834	0220	ROCKFORD BUSINESS SYSTE	ROCKFORD BUSINESS SYSTE	COPY MACHINE MAINT B/W & C	127.69
06/07/2024	OPER	28835	0231	ROCKFORD REGISTER STAR	ROCKFORD REGISTER STAR	P/Z MEETING & PG AIRPORT 0	324.14
06/07/2024	OPER	28836	0319	SOSNOWSKI SZETO, LLP	SOSNOWSKI SZETO, LLP	LEGAL - CMNTY DVLPMNT - CO	1,152.00
					SOSNOWSKI SZETO, LLP	LEGAL - FOIA	928.00
					SOSNOWSKI SZETO, LLP	LEGAL - GENERAL & COMMUNIT	6,527.61
					SOSNOWSKI SZETO, LLP	LEGAL - LABOR	792.00
					SOSNOWSKI SZETO, LLP	LEGAL - VPG VS US BANK 103	856.38
							<u>10,255.99</u>
06/07/2024	OPER	28837	0355	TEST INC.	TEST INC.	IL0070150 NORTH W#3 IEPA T	100.00
					TEST INC.	IL0070350 WEST W#4 IEPA TE	50.00
					TEST INC.	IL0070150 NORTH W#3 IEPA T	17.00
					TEST INC.	IL0070150 NORTH W#3 IEPA T	367.00
					TEST INC.	IL0070150 NORTH W#3 IEPA T	20.00
					TEST INC.	IL0070150 NORTH W#3 IEPA T	72.00
					TEST INC.	IL0070350 WEST W#4 IEPA TE	17.00
					TEST INC.	IL0070300-SOUTH W#5&6 IEPA	17.00
					TEST INC.	IL0070300-SOUTH W#5&6 IEPA	100.00
							<u>760.00</u>
06/07/2024	OPER	28838	0256	TILFORD'S AUTO & TRUCK	TILFORD'S AUTO & TRUCK	M5-111 KUBOTA AC REPAIR	318.66
06/07/2024	OPER	28839	0259	TWIN TOWERS INC.	TWIN TOWERS INC.	(6) GREEN T'S PW DEPT	46.50
06/07/2024	OPER	28840	0261	U.S. CELLULAR	U.S. CELLULAR	WWT/CLRK,VLG PRES, TABLET	249.42
06/07/2024	OPER	28841	0597	VERIZON	VERIZON	PW,VPG ADMIN,HOTSPOT,(2) T	192.61
06/07/2024	OPER	28842	0429	WEX BANK - MARATHON FLE	WEX BANK - MARATHON FLE	PUBLIC WORKS,FUEL 04-16-24	733.34
06/07/2024	OPER	28843	0625	LARSON & LARSON BUILDER	LARSON & LARSON BUILDER	NEW PW BLDG - P0031-7-22-0	306,789.64
06/14/2024	OPER	28845	0610	LINDCO EQUIPMENT SALES	LINDCO EQUIPMENT SALES	24 FORD PLW TRK BUIDL OUT	122,013.00
06/14/2024	OPER	28846	0635	STUDIO GWA	STUDIO GWA	FEB 2024 STRATEGIC PLANNIN	7,055.00
06/14/2024	OPER	28847	0355	TEST INC.	TEST INC.	WATER & SEWER CONTRACT 20	18,297.51

OPER TOTALS:
 Total of 52 Checks: 589,168.25
 Less 0 Void Checks: 0.00
 Total of 52 Disbursements: 589,168.25

06/12/2024 CHECK REGISTER
CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
06/07/2024	OPER	28795	AP 0632	A1 CLEANING SERVICES	VH CLEANING 06.02.24	885.00
06/07/2024	OPER	28796	AP 0371	ABBY PEST ELIMINATION LLC	VH SPRING EXTERIOR TREATMENT	205.00
06/07/2024	OPER	28797	AP 0006	ADT COMMERCIAL LLC	FIRE & SECURITY SERVICE 06.26-07.25 24	394.48
06/07/2024	OPER	28798	AP 0338	AMAZON.COM	5 GAL WATER JUG RACK RETURNED	1,134.83
06/07/2024	OPER	28799	AP 0293	AQUATEC, INC.	(4) DECANTER AIR BAGS BELLOW ACTUATOR SW	920.00
06/07/2024	OPER	28800	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	PLN RVW 2024-68 2910 HOWARD ST - SOLAR	2,479.18
06/07/2024	OPER	28801	AP 0361	BLAIN'S FARM & FLEET	AA BATTERIES & OIL DRI	578.46
06/07/2024	OPER	28802	AP 0294	BOONE COUNTY JOURNAL	AD FOR STREET BID VPG	346.00
06/07/2024	OPER	28803	AP 0040	BOONE COUNTY MOTOR FUEL TAX FUND	(15) BUCKETS HWY SALT 2023 - 2024	3,613.05
06/07/2024	OPER	28804	AP 0041	BOONE COUNTY SHOPPER	2024 SUMMER GUIDE AD	415.00
06/07/2024	OPER	28805	AP 0078	CARD SERVICE CENTER	BOUNCE HOUSE FOR NEIGHBORS NIGHT	1,429.15
06/07/2024	OPER	28806	AP 0098	CINTAS CORPORATION	SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN CL	149.34
06/07/2024	OPER	28807	AP 0639	COMCAST	INTERNET & SECURITY EDGE @ 111 E PARK ST	222.90
06/07/2024	OPER	28808	AP 0278	COMED	5318627000 - 12305 RT 76 L/S	27,575.00
06/07/2024	OPER	28809	AP 0278	COMED	COMMUNITY & DUSK TO DAWN STREET LIGHTS	4,132.91
06/07/2024	OPER	28810	AP 0073	CONSERV FS INC	(7.5) GAL ROUNDUP QUIKPRO - PARK & STREE	799.88
06/07/2024	OPER	28811	AP 0097	FOX VALLEY INTERNET, INC.	NWWTTP & SWWTTP INTERNET	54.90
06/07/2024	OPER	28812	AP 0096	FRONTIER	VILLAGE PHONE LINES X13	1,149.54
06/07/2024	OPER	28813	AP 0563	GLOBAL INDUSTRIAL	(2) FLAMMABLE CABINETS @ PW BLDG REQ BY	2,138.30
06/07/2024	OPER	28814	AP 0424	GO TO COMMUNICATIONS INC	VH PHONE, INTERNET, EMAIL 06.01-6.30.24	313.98
06/07/2024	OPER	28815	AP 0109	HAWKINS, INC.	AZONE-HYDROFLUOSILICIC ACID-LPC-AM	5,508.12
06/07/2024	OPER	28816	AP 0364	HOME DEPOT CREDIT SERVICES	LOCK FOR PJ TRAILER	36.20
06/07/2024	OPER	28817	AP 0123	ILLINOIS RURAL WATER ASSOCIATION	IRWA MEMBERSHIP WATER & SEWER 07.01.24-0	428.90
06/07/2024	OPER	28818	AP 0351	JOHNSON TRACTOR	WOODS TURF DECK IDLER-BEARINGS-BELTS-GEA	1,057.66
06/07/2024	OPER	28819	AP 0335	LAWSON PRODUCTS, INC.	(100) STEEL FLANGE NUTS	24.77
06/07/2024	OPER	28820	AP 0159	MCAHON ASSOCIATES, INC.	MFT VLG POPLAR GROVE 03/31-04/27/24	10,497.16
06/07/2024	OPER	28821	AP 0163	MEDIACOM	VH INTERNET	269.89
06/07/2024	OPER	28822	AP 0165	MENARDS	BLUE TWLS- GARBAGE BAGS- BRAKE CLEANER-EYE	604.24
06/07/2024	OPER	28823	AP 0174	MORTON SALT, INC.	(95900) LB HWY SALT 05.31.24	41,353.81
06/07/2024	OPER	28824	AP 0329	MR. GOODWATER	COOLER RENTAL @ PW BLDG	85.86
06/07/2024	OPER	28825	AP 0053	NAPA AUTO PARTS	F250 TRK CREDIT FOR CORE DEPOSIT	239.96
06/07/2024	OPER	28826	AP 0178	NATIONAL FLAG STORE	(4) 5 X 8 FLAGS FOR VH & VLG PARKS	540.00
06/07/2024	OPER	28827	AP 0186	NICOR GAS	287 PRAIRIE KNOLL L/S	1,376.26
06/07/2024	OPER	28828	AP 0192	NORTHERN ILLINOIS SERVICE CO	(9.48) CFT ARBORETUM WALKING PATH RESTOR	75.84
06/07/2024	OPER	28829	AP 0489	P.C. TECH 2 U	ONSITE -DROPPED OFF & CHECKED (2) DESKTOP	919.99
06/07/2024	OPER	28830	AP 0211	PITNEY BOWES INC.	(2) POSTAGE MACHINE RED INK	265.58
06/07/2024	OPER	28831	AP 0426	PYROTECNICO FIREWORKS INC	NEIGHBORS FEST FIREWORKS 6.8.24	7,500.00
06/07/2024	OPER	28832	AP 0225	R.J. DANIELS FUEL & TIRE	ENDLOADER TIRE REPAIR	213.04
06/07/2024	OPER	28833	AP 0435	ROCK ROAD COMPANIES	VPG PORTION FOR BEAVER RD 5.15-5.25.24	2,070.57
06/07/2024	OPER	28834	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE MAINT B/W & COLOR COPIES	127.69
06/07/2024	OPER	28835	AP 0231	ROCKFORD REGISTER STAR	P/Z MEETING & PG AIRPORT 04.24.24	324.14
06/07/2024	OPER	28836	AP 0319	SOSNOWSKI SZETO, LLP	LEGAL - VPG VS US BANK 103 EAST ST	10,255.99
06/07/2024	OPER	28837	AP 0355	TEST INC.	IL0070300-SOUTH W#5&6 IEPA TESTING	760.00
06/07/2024	OPER	28838	AP 0256	TILFORD'S AUTO & TRUCK SERVICE	M5-111 KUBOTA AC REPAIR	318.66
06/07/2024	OPER	28839	AP 0259	TWIN TOWERS INC.	(6) GREEN T'S PW DEPT	46.50
06/07/2024	OPER	28840	AP 0261	U.S. CELLULAR	WWTP, CLRK,VLG PRES ,TABLET & HOTSPOT	249.42
06/07/2024	OPER	28841	AP 0597	VERIZON	PW,VPG ADMIN,HOTSPOT,(2) TABLETS	192.61
06/07/2024	OPER	28842	AP 0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL 04-16-24 - 05.15.24	733.34
06/07/2024	OPER	28843	AP 0625	LARSON & LARSON BUILDERS INC	NEW PW BLDG - P0031-7-22-00241 H	306,789.64
06/14/2024	OPER	28845	AP 0610	LINDCO EQUIPMENT SALES	24 FORD PLW TRK BUILD OUT 1FDYF7DX6RDF01	122,013.00
06/14/2024	OPER	28846	AP 0635	STUDIO GWA	FEB 2024 STRATEGIC PLANNING	7,055.00
06/14/2024	OPER	28847	AP 0355	TEST INC.	WATER & SEWER CONTRACT 2024	18,297.51
					SUBTOTAL:	589,168.25
JUNE						
		ESTIMATE		PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00
06/15/2024		ESTIMATE		SOLUTIONS BANK	BUILDING LOAN PAYMENTS	19,491.39
06/21/2024		ESTIMATE		SOLUTIONS BANK/BB COMMUNITY	VEHICLE LOAN PAYMENTS	4,253.14
					SUBTOTAL:	24,544.53
06/03/2024	OPER	28794	PR NCPERS	NCPERS GROUP LIFE INS		144.00
06/05/2024	OPER	EFT661(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		16,345.90
06/05/2024	OPER	EFT662(E)	PR DENTAL/VISI	HUMANA INSURANCE COMPANY		997.51
					SUBTOTAL:	17,487.41
06/14/2024	OPER	28844	PR 021	DANNER, CHRISTOPHER		575.21
06/14/2024	OPER	DD2105(A)	PR 028	BOYD, CARINA		2,394.54
06/14/2024	OPER	DD2106(A)	PR 026	HOWE, DAVID		2,454.12
06/14/2024	OPER	DD2107(A)	PR 011	JASTER, KATELYN		1,181.66
06/14/2024	OPER	DD2108(A)	PR 041	KNIGHTEN, ZACHERY		1,324.42
06/14/2024	OPER	DD2109(A)	PR 048	LAMPE, RENEE		992.50
06/14/2024	OPER	DD2110(A)	PR 029	MARTENSON, KYLE		1,622.06
06/14/2024	OPER	DD2111(A)	PR 019	MILLER, KARRI		514.80

06/12/2024 CHECK REGISTER
 CHECK DATE FROM 06/01/2024 - 06/30/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
06/14/2024	OPER	DD2112(A)	PR 036	RESCH, BARBARA		1,245.80
06/14/2024	OPER	DD2113(A)	PR 049	RUCKER, STEPHEN		1,308.41
06/14/2024	OPER	DD2114(A)	PR 047	SALLEY, DANIEL		1,174.59
06/14/2024	OPER	DD2115(A)	PR 037	SATTLER, DONALD		713.11
06/14/2024	OPER	EFT663(E)	PR IRS	INTERNAL REVENUE SERVICE		4,693.34
06/14/2024	OPER	EFT664(E)	PR STATE OF IL	STATE OF ILLINOIS		905.50
					SUBTOTAL:	21,100.06
6/28/2024		ESTIMATE		PAYROLL		25,000.00
06/03/2024	OPER	EFT660(E)	PR IMRF	IMRF		5,182.92
					SUBTOTAL:	30,182.92
					TOTAL:	682,483.17

06/12/2024 CHECK REGISTER
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount	Approved
Bank OPER COMMINGLED OPERATING ACCOUNT							
05/08/2024	OPER	28739	AP 0632	A1 CLEANING SERVICES	VH CLEANING 04.28.24	700.00	
05/08/2024	OPER	28740	AP 0371	ABBY PEST ELIMINATION LLC	PEST CONTROL@ NEW PW SHOP	361.00	
05/08/2024	OPER	28741	AP 0006	ADT COMMERCIAL LLC	FIRE & SECURITY SERVICE 5.26.24 - 6.25.2	201.88	
05/08/2024	OPER	28742	AP 0604	ADVANCE AUTO PARTS	TRUCK CLEANING SUPPLIES	45.76	
05/08/2024	OPER	28743	AP 0338	AMAZON.COM	TRASH BAGS - COPY PAPER - FILE MESH ORGA	741.59	
05/08/2024	OPER	28744	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	(17.25) HRS PLANNING & ZONING K.GARRETT	12,907.50	
05/08/2024	OPER	28745	AP 0361	BLAIN'S FARM & FLEET	GORILLA GLUE	214.74	
05/08/2024	OPER	28746	AP 0054	BOONE COUNTY TREASURER	04-19-152-001 100 STATE ST 2023 TAX BILL	860.24	
05/08/2024	OPER	28747	AP 0189	CAPITAL ONE TRADE CREDIT	FILTERS FOR AIR DRYER @ NEW PW SHOP	309.99	
05/08/2024	OPER	28748	AP 0078	CARD SERVICE CENTER	CLEANER - PAPER TOWELS - TOILET PAPER	550.36	
05/08/2024	OPER	28749	AP 0098	CINTAS CORPORATION	SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN CL	153.24	
05/08/2024	OPER	28750	AP 0639	COMCAST	INTERNET & SECURITY EDGE @ 111 E PARK ST	352.85	
05/08/2024	OPER	28751	AP 0639	COMCAST	INTERNET & SECURITY EDGE @ 111 E PARK ST	222.90	
05/08/2024	OPER	28752	AP 0278	COMED	MULTI-VPG ACCTS	29,790.51	
05/08/2024	OPER	28753	AP 0073	CONSERV FS INC	CREDIT FOR ICE MELT	3,676.67	
05/08/2024	OPER	28754	AP 0347	CORE & MAIN LP	METERS - MXUS-HYD REP KITS-BLUE FLAGS	14,447.05	
05/08/2024	OPER	28755	AP 0097	FOX VALLEY INTERNET, INC.	NWWTP & SWWTP INTERNET 4/25 - 5/24/24	54.90	
05/08/2024	OPER	28756	AP 0096	FRONTIER	VILLAGE PHONE LINES X13	1,062.14	
05/08/2024	OPER	28757	AP 0563	GLOBAL INDUSTRIAL	PET WASTE STATION & DOME LIDS FOR 55GAL	604.69	
05/08/2024	OPER	28758	AP 0424	GO TO COMMUNICATIONS INC	VH PHONE, INTERNET, EMAIL	313.98	
05/08/2024	OPER	28759	AP 0324	GOVERNMENT FINANCE OFFICERS ASSOC.	TREASURER GFOA MEMBERSHIP 5.1.24-4.30.25	170.00	
05/08/2024	OPER	28760	AP 0106	GRAINGER	RETURN - PEGBOARD HOOKS & QUICK CONNECT	264.47	
05/08/2024	OPER	28761	AP 0109	HAWKINS, INC.	ALUMINUM SULFATE LIQUID	3,849.00	
05/08/2024	OPER	28762	AP 0110	HEARTLAND BANK & TRUST COMPANY	GO BOND SERIES 2015B INTEREST	8,100.00	
05/08/2024	OPER	28763	AP 0364	HOME DEPOT CREDIT SERVICES	CREDIT FOR RETURNED ITEMS	852.03	
05/08/2024	OPER	28764	AP 0467	ILLINOIS COUNTIES RISK MGMT TRUST	2023/2024 WORKERS COMP PREMIUMS	45,860.00	
05/08/2024	OPER	28765	AP 0122	INTERNATIONAL INSTITUTE OF CLERKS	2024-25 ANNUAL MEMBERSHIP DUES DPTY CLRK	125.00	
05/08/2024	OPER	28766	AP MISC	KHAYLAN RAINER	MAILBOX REPLACEMENT SNOW PLOWING 2024	150.00	
05/08/2024	OPER	28767	AP 0335	LAWSON PRODUCTS, INC.	ADDITIONAL HARDWARE CABINET	4,019.86	
05/08/2024	OPER	28768	AP 0532	MARVS TOWING & REPAIR, INC.	AIR LINE ADAPTERS @ PW SHOP	41.55	
05/08/2024	OPER	28769	AP 0160	MCGILVRA ELECTRIC INC	SOUTH PLANT INFLUENT LIFT STATION	1,969.75	
05/08/2024	OPER	28770	AP 0159	MCMAHON ASSOCIATES, INC.	ENG AS NEEDED / COMMUNITY DEVELOPMENT	15,103.27	
05/08/2024	OPER	28771	AP 0163	MEDIACOM	VH INTERNET 4.30.24 - 05.29.24	269.89	
05/08/2024	OPER	28772	AP 0165	MENARDS	FILTERS-THERMOSTAT-COUPPLINGS-PRESS GAUGE	645.06	
05/08/2024	OPER	28773	AP 0329	MR. GOODWATER	COOLER RENTAL @ PW SHOP	243.12	
05/08/2024	OPER	28774	AP 0186	NICOR GAS	4870 WOODSTOCK RD W#5&6	2,262.77	
05/08/2024	OPER	28775	AP 0489	P.C. TECH 2 U	ANNUAL VIPER RENEWAL	4,242.88	
05/08/2024	OPER	28776	AP 0224	RICHARDS, KEITH	ANNUAL SERVICE SUPPORT 05.01.24-05.01.25	(6,117.00) V	
05/08/2024	OPER	28777	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE MAINT B/W & COLOR COPIES	147.92	
05/08/2024	OPER	28778	AP 0231	ROCKFORD REGISTER STAR	P & Z MEETING SHIPPING CONTAINERS & PG A	109.23	
05/08/2024	OPER	28779	AP 0408	SABEL MECHANICAL LLC.	EVALUATED EQUIPMENT @ NWWTP & SWWTP	2,087.98	
05/08/2024	OPER	28780	AP 0282	SMART SIGHTS	WWTP WIN911 SOFTWARE RENEWAL MAINT SUPPO	1,450.00	
05/08/2024	OPER	28781	AP 0319	SOSNOWSKI SZETO, LLP	LEGAL - VPG VS US BANK 103 EAST ST	12,604.00	
05/08/2024	OPER	28782	AP 0248	STEINER ELECTRIC COMPANY	NWWTP - FUSES FOR TRANSFORMERS & SMALL F	56.72	
05/08/2024	OPER	28783	AP 0635	STUDIO GWA	MARCH 2024 STRATEGIC PLANNING	6,404.00	
05/08/2024	OPER	28784	AP 0355	TEST INC.	WATER & SEWER CONTRACT 2024	18,598.51	
05/08/2024	OPER	28785	AP 0261	U.S. CELLULAR	WWTP, CLRK, VLG PRES , TABLET & HOTSPOT	216.09	
05/08/2024	OPER	28786	AP 0637	ULINE INC	48 X 24 PEGBOARD & TRASH CAN DOLLY	668.32	
05/08/2024	OPER	28787	AP 0262	USA BLUE BOOK	DISCHARGE HOSE - 3" X 100'	482.90	
05/08/2024	OPER	28788	AP 0597	VERIZON	PW,VPG ADMIN,HOTSPOT,(2) TABLETS	192.61	
05/08/2024	OPER	28789	AP 0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL 3.16.24 - 4.15.24	(1,623.10) V	
05/08/2024	OPER	28790	AP 0361	BLAIN'S FARM & FLEET	HD HOSES-HOSE REEL CART-NOSE NOZZLES	282.92	
05/08/2024	OPER	28791	AP 0088	DORNER PRODUCTS, INC.	GEN 1 DRIVE BUSHING REPAIR & ACTUATOR RE	3,964.00	
05/08/2024	OPER	28792	AP 0277	BS&A SOFTWARE	ANNUAL SERVICE SUPPORT 5.1.24 - 5.1.25	6,117.00	
05/21/2024	OPER	28793	AP 0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL 3.16.24 - 4.15.24	1,623.10	
					SUBTOTAL:	204,608.94	204608.94
05/21/2024	OPER	160(E)	AP 0491	BB COMMUNITY LEASING SERVICES INC.	LEASE SWEEPER PRINCIPAL & INTEREST PYMT	2,252.11	
05/21/2024	OPER	161(E)	AP 0211	PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00	
05/21/2024	OPER	162(E)	AP 0217	SOLUTIONS BANK	INTEREST & PRINCIPAL - PW NOTE - 40155	21,492.42	
05/29/2024	OPER	163(E)	AP 0211	PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00	
					SUBTOTAL:	25,344.53	25344.53
05/03/2024	OPER	28738	PR NCPERS	NCPERS GROUP LIFE INS		144.00	
05/07/2024	OPER	EFT653(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		16,345.90	
05/07/2024	OPER	EFT654(E)	PR DENTAL/VISI	HUMANA INSURANCE COMPANY		997.51	
					SUBTOTAL:	17,487.41	17487.41
05/03/2024	OPER	DD2072(A)	PR 028	BOYD, CARINA		2,322.19	
05/03/2024	OPER	DD2073(A)	PR 026	HOWE, DAVID		2,176.48	
05/03/2024	OPER	DD2074(A)	PR 011	JASTER, KATELYN		1,075.14	
05/03/2024	OPER	DD2075(A)	PR 041	KNIGHTEN, ZACHERY		1,374.94	
05/03/2024	OPER	DD2076(A)	PR 048	LAMPE, RENEE		975.88	
05/03/2024	OPER	DD2077(A)	PR 029	MARTENSON, KYLE		1,420.83	
05/03/2024	OPER	DD2078(A)	PR 019	MILLER, KARRI		513.46	
05/03/2024	OPER	DD2079(A)	PR 036	RESCH, BARBARA		1,205.77	

06/12/2024 CHECK REGISTER
 CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount	Approved
Bank OPER COMMINGLED OPERATING ACCOUNT							
05/03/2024	OPER	DD2080(A)	PR 049	RUCKER, STEPHEN		1,397.99	
05/03/2024	OPER	DD2081(A)	PR 047	SALLEY, DANIEL		1,108.03	
05/03/2024	OPER	DD2082(A)	PR 037	SATTLER, DONALD		713.12	
05/03/2024	OPER	EFT650(E)	PR IRS	INTERNAL REVENUE SERVICE		4,336.69	
05/03/2024	OPER	EFT651(E)	PR STATE OF IL	STATE OF ILLINOIS		852.69	
					SUBTOTAL:	19,473.21	19473.21
05/17/2024	OPER	DD2083(A)	PR 028	BOYD, CARINA		2,350.21	
05/17/2024	OPER	DD2084(A)	PR 026	HOWE, DAVID		2,315.83	
05/17/2024	OPER	DD2085(A)	PR 011	JASTER, KATELYN		1,160.36	
05/17/2024	OPER	DD2086(A)	PR 041	KNIGHTEN, ZACHERY		1,256.02	
05/17/2024	OPER	DD2087(A)	PR 048	LAMPE, RENEE		989.17	
05/17/2024	OPER	DD2088(A)	PR 029	MARTENSON, KYLE		1,542.95	
05/17/2024	OPER	DD2089(A)	PR 019	MILLER, KARRI		514.80	
05/17/2024	OPER	DD2090(A)	PR 036	RESCH, BARBARA		1,237.80	
05/17/2024	OPER	DD2091(A)	PR 049	RUCKER, STEPHEN		1,278.42	
05/17/2024	OPER	DD2092(A)	PR 047	SALLEY, DANIEL		1,155.69	
05/17/2024	OPER	DD2093(A)	PR 037	SATTLER, DONALD		713.12	
05/17/2024	OPER	EFT655(E)	PR IRS	INTERNAL REVENUE SERVICE		4,587.99	
05/17/2024	OPER	EFT656(E)	PR STATE OF IL	STATE OF ILLINOIS		888.61	Estimated
					SUBTOTAL:	19,990.97	25,000.00
05/31/2024	OPER	DD2094(A)	PR 028	BOYD, CARINA		2,364.56	
05/31/2024	OPER	DD2095(A)	PR 026	HOWE, DAVID		2,424.13	
05/31/2024	OPER	DD2096(A)	PR 011	JASTER, KATELYN		1,181.67	
05/31/2024	OPER	DD2097(A)	PR 041	KNIGHTEN, ZACHERY		1,383.35	
05/31/2024	OPER	DD2098(A)	PR 048	LAMPE, RENEE		992.50	
05/31/2024	OPER	DD2099(A)	PR 029	MARTENSON, KYLE		1,468.09	
05/31/2024	OPER	DD2100(A)	PR 019	MILLER, KARRI		514.79	
05/31/2024	OPER	DD2101(A)	PR 036	RESCH, BARBARA		1,245.79	
05/31/2024	OPER	DD2102(A)	PR 049	RUCKER, STEPHEN		1,368.00	
05/31/2024	OPER	DD2103(A)	PR 047	SALLEY, DANIEL		1,111.31	
05/31/2024	OPER	DD2104(A)	PR 037	SATTLER, DONALD		713.12	
05/31/2024	OPER	EFT657(E)	PR IRS	INTERNAL REVENUE SERVICE		4,588.77	
05/31/2024	OPER	EFT658(E)	PR STATE OF IL	STATE OF ILLINOIS		888.24	
05/31/2024	OPER	EFT659(E)	PR UNION DUES I.U.O.E.	LOCAL 150		656.55	Estimated
					SUBTOTAL:	20,900.87	25,000.00
05/06/2024	OPER	EFT652(E)	PR IMRF	IMRF		3,363.45	
					SUBTOTAL:	3,363.45	3,363.45
					TOTAL:	311,169.38	320,277.54



2323 Fourth Street, PO Box 483 Peru, IL 61354
 Phone: 815-224-1650 Toll Free: 800-659-4659
 www.testinc.com

June 6, 2024

Client: Village of Poplar Grove
 Attn: Don Sattler, Village President
 200 Hill Street
 P.O. Box 01
 Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
 South: Class I Sequential batch reactors (SBR).
 Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during April 2024 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- We've started weed eating around the lift stations.
- We have installed some grease bricks in Woodstock Road Lift Station to try and help with the grease issue there.
- We had an issue with the Countryside Lift Station generator. The auto transfer switch wouldn't transfer. That's been repaired.

North WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- We received quotes from Sable, as well as some other vendors. We have submitted them all to David and we'll be there to answer any questions at the board meeting.
- We had a Gardner Denver digester blower start making noise. We've scheduled a tech from WM Meyer & Sons (where we bought the new blower for the south plant), to look at it to see if it can be repaired. It still spins, but it makes more noise than it should. I'm hoping it can be rebuilt. **To revisit this**, we will remove the blower and take it in for further evaluation. The tech said they will not charge us for this site visit if we remove the blower ourselves. So, that is the plan.
- Tested all emergency wash stations.
- We've been working with Gasvoda to try and get the disk filter fixed. NOVA, the company that made the filter, is out of business, so we can't just order the parts we need. **This is still ongoing. We received a quote from Gasvoda to repair the filter and make new parts since they can't buy them. It was around \$7,000.**



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Phone: 815-224-1650 Toll Free: 800-659-4659
www.testinc.com

South WWTP:

- Decanted digesters.
- We adjusted the brushes on the fine screen again but we're trying to find a replacement. The manufacturer of that screen is no longer in business. **We did receive a quote from Aqua Tec and Sable for the brushes.**
- We changed a couple air bags on the decanters.
- We had the main air line for SBR1 Sam unit start leaking. We'll need a crane to pull the unit to fix it. I'm going to try and time it so we can have the crane come out to install the Sam unit in SBR3 and pull the unit out on SBR1, fix the hose and then reinstall it.
- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Tested all emergency wash stations.
- Sludge was moved from the drying beds.
- We did get some quotes from Dahm to remove and haul the sludge away. We're waiting for the lab results to come back that waste management had requested to haul the sludge ourselves.

Water System:

- Cleaned well houses.
- All daily checks have been completed.
- Chris and Chelsea have started working on the source water protection plan. This is something the IEPA is making every system in the state do.
- Changed and rebuilt some chemical pumps as they start to leak.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

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Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL	Status:	NetDMR Validated
Report Dates & Status	From 04/01/24 to 04/30/24	DMR Due Date:	05/25/24	Telephone:	815-224-1650
Monitoring Period:	From Completion	DMR Due Date:	05/25/24		
Considerations for Form Completion					
BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.					
Principal Executive Officer					
First Name:	Ion	Title:	Certified Operator		
Last Name:	Stear				
No Data Indicator (NODI)					
Form NODI:					

Code	Parameter Name	Monitoring Location	Season	Param. NODI	Sample Permit Req. Value	Sample Value	Sample NODI	Quantity of Loading	Quantity of Gas/Concentration	Units	Qualifier	Value 1	Value 2	Value 3	Units	Qualifier	Value 1	Value 2	Value 3	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-																19 - mg/L	GR - GRAB
																				19 - mg/L	GR - GRAB
																				19 - mg/L	GR - GRAB
00400	pH	1 - Effluent Gross	0	-																12 - SU	GR - GRAB
																				12 - SU	GR - GRAB
																				12 - SU	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-																19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	-																19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-																19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	-																19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
00685	Phosphorus, total [as P]	1 - Effluent Gross	0	-																19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS
																				19 - mg/L	CP - COMPOS

Sample	Permit Req. Value	03-MGD	Req. Mon. MO AVG	1,002	Req. Mon. DAILY MX	03-MGD	9999 - Continuous
50050	0	1 - Effluent Gross plant	0	0	0	0	9999 - Continuous
50060	0	1 - Effluent Gross Chlorine, total residual	0	0	0	0	9999 - Continuous
80082	0	1 - Effluent Gross BOD, carbonaceous [5 day, 20 C]	0	0	0	0	9999 - Continuous

Sample	Permit Req. Value	03-MGD	Req. Mon. MO AVG	1,002	Req. Mon. DAILY MX	03-MGD	9999 - Continuous
19 - mg/L	19 - mg/L	19 - mg/L	19 - mg/L	19 - mg/L	19 - mg/L	19 - mg/L	9999 - Continuous
03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	9999 - Continuous
03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	03DOW - 3 Days Every Week	9999 - Continuous

Submission Note
 If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:

ebungamer

Name:

Elaine Bungamer

E-Mail:

ebungamer@tesinc.com

Date/Time:

2024-05-24 11:26 (Time Zone: -05:00)

Report Last Signed By

IONSTEAR

Name:

Ion Stear

E-Mail:

istear@tesinc.com

Date/Time:

2024-05-28 10:58 (Time Zone: -05:00)

DMR Copy of Record

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Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF													
Major:	Yes	Facility Location:	POPLAR GROVE SOUTH STP, VILLAGE OF 12211 STATE ROUTE 76 POPLAR GROVE, IL 61065													
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING													
Report Dates & Status		Status:	NotDMR Validated													
Monitoring Period:	From 04/01/24 to 04/30/24	DMR Due Date:	05/25/24													
<i>Considerations for Form Completion</i>																
BOW ID:	W0070150006	Title:	Certified Operator													
First Name:	Ion	Telephone:	815-224-1650													
Last Name:	Stear															
No Data Indicator (NODI)																
Form NODI:																
Code	Parameter Name	Monitoring Location	Session #	Param. NODI	Sample Permit Req. Value NODI	Sample Period Req. Value NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analyte	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-				67.786					19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
					Req Mon MO AVG								19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
00550	Solids, total suspended	G - Raw Sewage Influent	0	-				117.429					19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
					Req Mon MO AVG								19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
00655	Phosphorus, total [as P]	1 - Effluent Gross	0	-				3.1					19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
					Req Mon MO AVG								19 - mg/L	0	03DW - 3 Days Every Week	CP - COMPOS
50550	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-				0.324					03 - MGD	0	8999 - Continuous	
					Req Mon MO AVG								03 - MGD	0	8999 - Continuous	

Submission Note
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Edit Check Errors
No errors.

Comments

Attachments
No attachments.

Report Last Saved By
POPLAR GROVE, VILLAGE OF

User: ebumgamar
Name: Elaine Bumgamer
E-Mail: ebumgamer@lestinc.com
Date/Time: 2024-05-24 11:26 (Time Zone: -05:00)

Report Last Signed By
User: IONSTEAR

Name: Ion Stear
E-Mail: istear@iesinc.com
Date/Time: 2024-05-28 10:58 (Time Zone: -05:00)

DMR Copy of Record

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Permit #: IL0023451 **Facility:** POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major: No **Permittee Address:** 200 NORTH HILL STREET
 POPLAR GROVE, IL 61065
Permitted Feature: 001 External Outfall **Discharge:** 001-0 STP-OUTFALL
Report Dates & Status: **DMR Due Date:** 05/25/24 **Status:** NetDMR Validated
Monitoring Period: From 04/01/24 to 04/30/24
Considerations for Form Completion:
 BOW ID: W0070150007, DMF LOAD LIMITS DISPLAYED, MONITORING LOCATION "1" IS MONTHLY AVERAGE AND DAILY MAXIMUM, MONITORING LOCATION "B" IS FOR WEEKLY AVERAGE.

Principal Executive Officer: **Title:** Certified Operator **Telephone:** 815-224-1650
First Name: Ion **Last Name:** Slear
No Data Indicator (NODI): -
Form NODI: -

Code	Parameter Name	Monitoring Location	Season	Param. NODI	Sample Permit Req. Value NODI	Quantity or Loading	Value 1	Qualifier	Value 2	Qualifier	Value 3	Qualifier	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	Sample Permit Req. Value NODI								19 - mg/L	0	02DA - 2 Days Every Week	GR - GRAB

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:

ebumgarner

Name:

Elaine Bumgarner

E-Mail:

ebumgarner@teslinc.com

Date/Time:

2024-05-24 11:12 (Time Zone: -05:00)

Report Last Signed By

User:

CHRISPERRA

Name:

Chris Perra

E-Mail:

cperra@teslinc.com

Date/Time:

2024-05-25 21:00 (Time Zone: -05:00)

DMR Copy of Record

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Permit #: IL0023451	Permittee: POPLAR GROVE, VILLAGE OF	Facility: POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major: No	Permittee Address: 200 NORTH HILL STREET POPLAR GROVE, IL 61065	Facility Location: 205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature: INF Influent Structure	Discharge: INF-1 INFLUENT MONITORING	Status: NetDMR Validated
Report Dates & Status	DMR Due Date: 05/25/24	Telephone: 815-224-1650
Monitoring Period: From 04/01/24 to 04/30/24	Title: Certified Operator	
Considerations for Form Completion		
BOW ID: W0070150007		
Principal Executive Officer		
First Name: Ion		
Last Name: Slear		
No Date Indicator (NODI): -		
Form NODI: -		

Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Sample Permit Req. Value (NODI)	Sample Permit Req. Value (NODI)	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	Quantity or Concentration	Req Mon MO AVG	Req Mon MO AVG	Req Mon MO AVG	Frequency of Analysis	# of Ex	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-			<						19 - mg/L	66.0	19 - mg/L	19 - mg/L	19 - mg/L	02DA - 2 Days Every Week	0	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	-			=						19 - mg/L	88.0	19 - mg/L	19 - mg/L	19 - mg/L	02DA - 2 Days Every Week	0	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-				0.406	03 - MGD	0.728	03 - MGD		03 - MGD	Req Mon DAILY MX	Req Mon MO AVG	Req Mon DAILY MX	Req Mon MO AVG	99899 - Continuous	0	99899 - Continuous

Submission Note
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments
No attachments

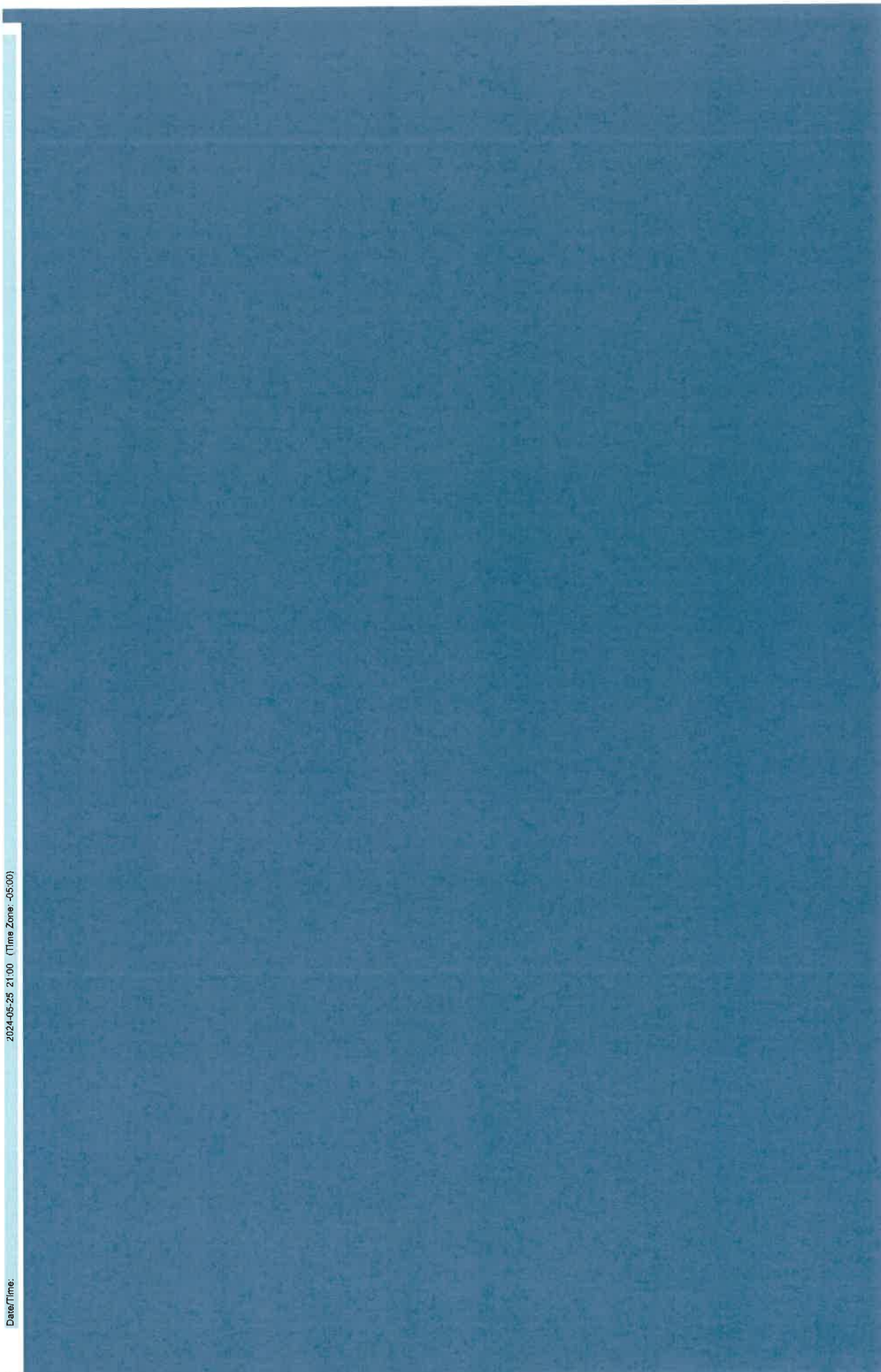
Report Last Saved By
POPLAR GROVE, VILLAGE OF

User: ebungarner
Name: Elaine Bungarner
E-Mail: ebungarner@testinc.com
Date/Time: 2024-05-24 11:15 (Time Zone: -05:00)

Report Last Signed By
User: CHRISPERRA
Name: Chris Petra
E-Mail: cpetra@testinc.com

Date/Time.

2024-05-25 21:00 (Time Zone: -05:00)



VILLAGE OF POPLAR GROVE - WEST
 FOR THE MONTH OF APRIL 2024
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070350

MONTHLY OPERATING REPORT

Hour Meter Well 4

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator	
		Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L		Scale
31-Mar	08:30	391506		8783.12		107.50		0.36	42		358.30		DH
1-Apr	08:30	391565	57	8784.52	1.35	106.00	0.5	1.27	36	4.00	357.00	1.20	GS
2-Apr	08:30	391622	57	8785.87	1.33	105.50	1.0	0.96	32	4.00	355.80	1.40	GS
3-Apr	08:30	391679	58	8787.2	1.3	104.5/160	0.5	1.24	28	6.00	54.4/434	0.60	GS
4-Apr	08:30	391737	76	8788.5	1.82	159.50	0.5	1.53	22	6.00	433.90	1.80	GS
5-Apr	08:30	391813	63	8790.32	1.55	159.00	1.2	0.94	16/100	3.00	432.10	1.10	dh
6-Apr	08:30	391876	53	8791.87	1.16	157.80	0.9	0.86	97	5.00	431.00	1.20	mjh
7-Apr	08:30	391929	58	8793.03	1.35	156.90	0.9	1.08	92	4.00	429.80	1.50	mjh
8-Apr	08:30	391987	57	8794.38	1.34	156.00	0.0	1.09	88	6.00	428.30	1.10	GS
9-Apr	08:30	392044	62	8795.72	1.39	155.00	1.0	1.40	82	4.00	427.20	1.10	GS
10-Apr	08:30	392106	73	8797.11	1.77	153.00	0.0	0.85	78	6.00	426.10	1.60	GS
11-Apr	08:30	392179	55	8798.88	1.25	153.00	0.0	1.05	72	4.00	424.50	1.30	GS
12-Apr	08:30	392234	99	8800.13	2.39	153.00	1.0	1.22	68	7.00	423.20	1.80	GS
13-Apr	08:30	392333	39	8802.52	0.91	152.00	0.5	1.01	61	4.00	421.40	0.00	mjh
14-Apr	08:30	392372	59	8803.43	1.4	151.50	1.5	0.88	57	7.00	421.40	2.70	mjh
15-Apr	08:30	392431	58	8804.83	1.37	150.00	1.0	1.30	50	4.00	418.70	1.00	GS
16-Apr	08:30	392489	57	8806.2	1.34	149.00	1.0	1.33	46	6.00	417.70	1.50	GS
17-Apr	08:30	392546	106	8807.54	2.52	148.00	1.0	1.18	40	8.00	416.20	1.60	GS
18-Apr	08:30	392652	231	8810.06	5.49	147.00	4.0	1.14	32/100	10.00	414.60	4.50	GS
19-Apr	08:30	392883	57	8815.55	1.35	143.00	0.0	1.07	90	4.00	410.10	0.90	GS
20-Apr	08:30	392940	56	8816.9	1.32	143.00	0.5	0.48	86	6.00	409.20	1.10	DH
21-Apr	08:30	392996	79	8818.22	1.88	142.50	1.5	0.57	80	6.00	408.10	1.40	dh
22-Apr	08:30	393075	59	8820.1	1.39	141.00	0.5	1.04	74	4.00	406.70	1.40	GS
23-Apr	08:30	393134	58	8821.49	1.39	140.50	0.5	1.05	70	6.00	405.30	1.00	GS
24-Apr	08:30	393192	58	8822.88	1.38	140.00	1.0	0.61	64	4.00	404.30	0.90	GS
25-Apr	08:30	393250	57	8824.26	1.34	139.00	1.0	1.07	60	5.00	403.40	1.50	GS
26-Apr	08:30	393307	58	8825.6	1.4	138.00	1.0	0.95	55	3.00	401.90	1.70	GS
27-Apr	08:30	393365	76	8827	1.74	137.00	137.0	0.67	52	8.00	400.20	1.70	JH
28-Apr	08:30	393441	58	8828.74	1.43	136.00	1.0	0.64	44	4.00	398.50	1.10	JH
29-Apr	08:30	393499	57	8830.17	1.35	135.00	0.5	1.30	40	6.00	397.40	0.50	GS
30-Apr	08:30	393556	79	8831.52	1.86	134.50	0.5	1.00	34	6.00	396.90	1.70	GS
1-May	08:30	393635		8833.38		134.00		1.07	28		395.2		GS
TOT			2070										
AVE			69					32.21					43.25
MAX			231					1.01					1.35
MIN			39					1.53					1.94
								0.36					0.89

Jon Stear

SIGNATURE:
 PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH
 FOR THE MONTH OF APRIL 2024
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070150

MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	
31-Mar	08:00	427225		10064.5	0	32546.60		78.00		1.28	52		21.90	DH
1-Apr	08:00	427370	122	10064.5	0	32554.10	6.20	75.00	1.0	1.31	46	6.00	21.00/23.00	GS
2-Apr	08:00	427492	133	10064.5	0	32560.30	6.70	74.00	2.0	1.16	40	6.00	22.50	GS
3-Apr	08:00	427625	119	10064.5	0	32567.00	6.10	72.00/160	2.0	1.34	34	4.00	22.00/51.00	GS
4-Apr	08:00	427744	152	10064.5	0	32573.10	7.40	159.50	1.5	1.32	30	6.00	50.50	GS
5-Apr	08:00	427896	140	10064.5	0	32580.50	7.50	158.00	2.5	0.99	24/102	4.00	50.00	GS
6-Apr	08:00	428036	121	10064.5	0	32588.00	6.10	155.50	1.5	0.89	98	5.00	49.10	mjh
7-Apr	08:00	428157	144	10064.5	0	32594.10	7.20	154.00	0.5	1.31	93	7.00	49.00	mjh
8-Apr	08:00	428301	119	10064.5	0	32601.30	6.00	153.50	2.5	1.38	86	4.00	48.00	GS
9-Apr	08:00	428420	123	10064.5	0	32607.30	6.30	151.00	1.0	1.42	82	5.50	47.00	GS
10-Apr	08:00	428543	125	10064.5	0	32613.60	6.30	150.00	2.0	1.25	76.5	4.50	47.00	GS
11-Apr	08:00	428668	127	10064.5	0	32619.90	6.50	148.00	2.0	1.43	72	6.00	46.50	GS
12-Apr	08:00	428795	217	10064.5	0	32626.40	10.90	146.00	2.0	1.31	66	8.00	45.50	GS
13-Apr	08:00	429012	112	10064.5	0	32637.30	5.70	144.00	1.1	1.22	58	4.00	44.80	mjh
14-Apr	08:00	429124	114	10064.5	0	32643.00	5.80	142.90	1.9	1.32	54	4.00	44.00	mjh
15-Apr	08:00	429238	127	10064.5	0	32648.80	6.50	141.00	1.0	1.07	50	6.00	44.00	GS
16-Apr	08:00	429365	94	10064.5	0	32655.30	4.70	140.00	2.0	1.45	44	4.00	43.00	GS
17-Apr	08:00	429459	0	10064.5	0	32660.00	0.00	138.00	0.0	1.47	40	0.00	42.00	GS
18-Apr	08:00	429459	240	10064.5	0	32660.00	11.60	138.00	3.0	1.02	40	10.00	42.00	GS
19-Apr	08:00	429699	120	10064.5	0	32671.60	6.00	135.00	1.0	1.44	30	6.00	41.00	GS
20-Apr	08:00	429819	156	10064.5	0	32677.60	8.00	134.00	2.0	1.20	24	6.00	40.75	DHR
21-Apr	08:00	429975	148	10064.5	0	32685.60	7.50	132.00	2.0	1.10	18/100	4.00	40.00	dhr
22-Apr	08:00	430123	133	10064.5	0	32693.10	6.70	130.00	1.0	1.48	96	6.00	39.00	GS
23-Apr	08:00	430256	124	10064.5	0	32699.80	6.30	129.00	2.0	1.47	90	4.00	39.00	GS
24-Apr	08:00	430380	130	10064.5	0	32706.10	6.60	127.00	2.0	1.37	86	6.00	38.00	GS
25-Apr	08:00	430510	128	10064.5	0	32712.70	6.50	125.00	1.0	1.39	80	4.00	37.50	GS
26-Apr	08:00	430638	122	10064.5	0	32719.20	6.30	124.00	2.0	1.33	76	6.00	36.50	GS
27-Apr	08:00	430760	154	10064.5	0	32725.50	7.90	122.00	2.0	1.38	70	6.00	36.00	JH
28-Apr	08:00	430914	143	10064.5	0	32733.40	7.20	120.00	1.0	0.83	64	4.00	35.50	JH
29-Apr	08:00	431057	141	10064.5	0	32740.60	7.20	119.00	2.0	1.39	60	8.00	35.00	GS
30-Apr	08:00	431198	131	10064.5	0	32747.80	6.60	117.00	2.0	1.42	52	4.00	34.00	GS
1-May	08:00	431329		10064.5		32754.40		115.00		1.55	48		33.50	GS
TOT			3959							41.29				
AVE			132							1.29				
MAX			240							1.55				
MIN			0							0.83				

SIGNATURE:  Jean Steier
 PHONE: 815-224-1650

N

**IL0070300
MONTHLY OPERATING REPORT**
VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF APRIL 2024
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	
31-Mar	09:00	612482		4542.1		4758.10		99.00		0.61	38		341.40	dh
1-Apr	09:00	612541	59	4543	1	4758.10	0	97.00	1.0	1.38	35	5.00	340.40	Gs
2-Apr	09:00	612600	59	4544	0.9	4758.10	0	96.00	1.0	1.33	32	2.00	339.40	GS
3-Apr	09:00	612659	59	4544.9	0.9	4758.10	0	95.00/160	0.0	1.26	30	4.00	38.4/412.	GS
4-Apr	09:00	612718	90	4545.8	1.4	4758.10	0	160.00	1.0	1.30	26	4.00	412.00	GS
5-Apr	09:00	612808	60	4547.2	0.9	4758.10	0	159.00	1.2	0.87	22/100	2.00	410.20	dh
6-Apr	09:00	612868	37	4548.1	0.5	4758.10	0	157.80	0.8	1.01	98	3.00	408.80	mjh
7-Apr	09:00	612905	82	4548.6	1.3	4758.10	0	157.00	2.0	1.44	95	3.00	408.20	mjh
8-Apr	09:00	612987	59	4549.9	0.9	4758.10	0	155.00	1.0	1.32	92	2.00	407.00	GS
9-Apr	09:00	613046	58	4550.8	0.9	4758.10	0	154.00	2.0	1.48	90	4.00	406.00	GS
10-Apr	09:00	613104	61	4551.7	1	4758.10	0	152.00	0.0	1.46	86	4.00	404.80	GS
11-Apr	09:00	613165	89	4552.7	1.3	4758.10	0	152.00	1.0	1.43	82	2.00	403.80	GS
12-Apr	09:00	613254	91	4554	1.4	4758.10	0	151.00	3.0	1.54	80	5.00	402.60	GS
13-Apr	09:00	613345	42	4555.4	0.7	4758.10	0	148.00	1.0	1.17	75	2.00	400.60	mjh
14-Apr	09:00	613387	78	4556.1	1.2	4758.10	0	147.00	1.0	0.82	73	3.00	399.60	mjh
15-Apr	09:00	613465	59	4557.3	0.9	4758.10	0	146.00	1.0	1.30	70	4.00	398.60	GS
16-Apr	09:00	613524	59	4558.2	0.9	4758.10	0	145.00	1.5	1.53	66	2.00	397.60	GS
17-Apr	00:03	613583	0	4559.1	0.9	4758.10	0	143.50	0.5	1.69	64	4.00	397.00	GS
18-Apr	09:00	613642	70	4560	1.1	4758.10	0	143.00	1.0	1.59	60	2.00	396.40	GS
19-Apr	09:00	613712	48	4561.1	0.7	4758.10	0	142.00	1.0	1.42	58	4.00	395.40	GS
20-Apr	09:00	613760	90	4561.8	1.4	4758.10	0	141.00	2.0	1.61	54	4.00	394.40	dh
21-Apr	09:00	613850	67	4563.2	1	4758.10	0	139.00	1.0	1.59	50	2.00	393.00	dh
22-Apr	09:00	613917	82	4564.2	1.3	4758.10	0	138.00	2.0	1.59	48	4.00	391.60	GS
23-Apr	09:00	613999	62	4565.5	0.9	4758.10	0	136.00	1.0	1.40	44	4.00	390.20	GS
24-Apr	09:00	614061	60	4566.4	0.9	4758.10	0	135.00	1.5	1.44	40	4.00	389.40	GS
25-Apr	09:00	614121	57	4567.3	0.9	4758.10	0	133.50	0.5	1.37	38	2.00	388.40	GS
26-Apr	09:00	614178	58	4568.2	0.9	4758.10	0	133.00	1.0	1.40	36	4.00	387.20	GS
27-Apr	09:00	614236	79	4569.1	1.2	4758.10	0	132.00	2.0	1.49	32	4.00	386.00	JH
28-Apr	09:00	614315	70	4570.3	1.1	4758.10	0	130.00	2.0	1.59	28	4.00	384.80	JH
29-Apr	09:00	614385	58	4571.4	0.9	4758.10	0	128.00	0.5	1.85	24	4.00	383.60	GS
30-Apr	09:00	614443	90	4572.3	1.4	4758.10	0	127.50	1.5	1.46	20	2.00	382.60	GS
1-May	09:00	614533		4573.7		4758.10		126.00		1.40	18		381.00	GS
TOT			1933				0			44.14				
AVE			64				0			1.38				
MAX			91				0			1.85				
MIN			0				0			0.61				

SIGNATURE:  **Jon Stear**
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE
 FOR THE MONTH OF April, 2024
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Flouride Analysis					
	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Operator Initials	Slope Standard	Well #2	Well #3	Well #4	Well #5-6
1	school				garage	0.80		1.55	tower	1.14		1.56	GS			1.10	0.70	0.61
2	village	1.14		0.97	gas	1.07		1.4	GC	1.22		1.6	GS			0.96	0.74	0.65
3	school	1.37		1.19	gas	0.9		1.35	tower	1.38		1.74	GS			0.92	0.79	0.62
4	village	0.85		1.55	garage	0.97		1.81	GC	1.04		1.17	GS			1.30	0.83	0.55
5	fh	1.16		1.19	oak lawn	0.62		1.46	tower	1.12		1.64	dh			1.30	0.63	0.54
6																0.85	0.57	0.64
7																1.00	0.55	0.55
8	school	0.82		0.61	gas	1.06		1.29	GC	0.97		1.18	GS			1.20	0.68	0.56
9	village	0.82		2.13	garage	1.04		1.46	tower	1.16		1.98	GS			1.20	0.93	0.60
10	school	1.55		1.06	oak lawn	0.89		1.16	GC	1		1.06	GS			1.10	0.68	0.65
11	FH	1.06		2.09	Gas	1.01		1.19	tower	1.19		1.17	GS			0.97	0.68	0.55
12	Village	0.93		1.93	garage	0.98		1.36	GC	1.09		1.09	GS			0.83	0.62	0.66
13													GS			0.73	0.62	0.71
14													GS			1.20	0.71	0.58
15	school	1.04		1.01	oak lawn	1.23		1.13	tower	1.14		1.19	GS			1.20	0.67	0.64
16	FH	1.13		1.31	Gas	1.07		1.35	GC	1.18		1.09	GS			1.20	0.61	0.57
17	village	0.67		1.66	garage	1.17		1.51	tower	1.66		1.50	GS			1.00	0.64	0.59
18	school	1.43		1.06	oak lawn	0.64		1.11	GC	1.12		1.07	GS			0.99	0.62	0.62
19	village	0.88		1.83	gas	0.93		1.35	tower	1.31		1.16	GS			1.70	0.67	0.59
20		1.13														1.10	0.64	0.57
21																0.98	0.63	0.56
22	FH	1.13		1.38	garage	0.73		1.67	GC	1.1		1.02	GS			1.80	0.70	0.46
23	school	1.38		1.09	oak lawn	1		1.22	tower	1.31		1.2	GS			1.00	0.62	0.60
24	Village	1.14		1.92	gas	0.94		1.3	GC	1.14		1.03	GS			1.30	0.67	0.57
25	FH	0.99		1.38	garage	0.74		1.61	tower	1.25		1.11	GS			1.20	0.66	0.59
26	school	1.45		1.06	oak lawn	1.2		1.27	GC	1.16		1.04	GS			0.80	0.73	0.57
27																0.85	0.66	0.60
28																0.84	0.66	0.60
29	village	0.87		1.78	gas	0.87		1.32	tower	1.58		1.31	GS			0.90	0.82	0.65
30	school	1.29		1.07	garage	0.81		1.51	GC	1.19		0.94	GS			0.97	0.71	0.58
31																		

Signature:  Ion Stear
 PHONE: 815-224-1650



To: The Village President and Board of Trustees
From: Chris Dopkins, P.E., Village Engineer
Re: Tennis Court Rehabilitation
Date: May 9, 2024

Please allow this memorandum to follow up the discussions of the April 17th Board Meeting regarding the repair of the tennis courts where staff presented two options for consideration. The first option was to rehabilitate the courts which had a cost of approximately \$53k. The second option was to remove and replace the courts altogether, which had a cost of approximately \$90k. After discussion, it was determined that the most feasible option for the Village is to remediate the existing courts. The Board was interested to see the proposals, and I have attached copies of the correspondence received from contractors. I have subsequently added notes and/or email excerpts to help clarify the information provided by the contracting community as they can be a little hard to follow. The Board was also interested to know if improvements could be made yet this calendar year if the contractor had approval in June or July. I reached out to Midwest Sports Surfaces with that very question, and they advised that, assuming things do not change they could be on site between 3-5 weeks after formal approval.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

Chris Dopkins

From: mw <mwtennis1@aol.com>
Sent: Monday, April 15, 2024 10:59 PM
To: Chris Dopkins
Subject: Re: Village of Poplar Grove

Midwest Sports Proposal

Chris,

I am putting some numbers together for you.
The change in weather forecast for took my office time away.

\$44.7K includes:
Crack repair
Armor install
surface leveling
Application of 4 layer Laykold ColorFlex coating

Court Rehab Cost

Color coating of new asphalt, lines for 1 TC & 2 PB courts - \$17,5K.

Cost to mark new courts

3 sets of inground net posts ' \$9.0K

Cost to install new nets/posts, which is necessary no matter which option is selected.

Best,

Paul Tulacka
MSS, LLC

On Monday, April 8, 2024 at 12:31:21 PM CDT, Chris Dopkins <cdopkins@mcmgrp.net> wrote:

Hi Paul,

We have a budget number to remove and replace the HMA and honestly I want to give the Board all of the options and let them choose the path forward. That said, I need to get a price for the following:

- Marking the new surface for one tennis court and two pickle ball courts.
- Installing the posts and nets for the new courts.

I also want to make sure that I am understanding the proposal below....I understand it to mean that all in the Village is looking at \$44.7k to complete the crack repair, place the armor, and mark the courts and install the nets....correct??

Chris Dopkins

From: Chris Dopkins
Sent: Tuesday, April 16, 2024 12:01 PM
To: Tyler Willis
Subject: RE: Village of Poplar Grove Tennis Courts

Got it....THANKS!

From: Tyler Willis <tyler@rhinosealcoat.com>
Sent: Tuesday, April 16, 2024 11:49 AM
To: Chris Dopkins <CDopkins@mcmgrp.net>
Subject: Re: Village of Poplar Grove Tennis Courts

Yes the \$54,475 includes prevailing wage and is remarking the courts if they are repaved.

On Apr 16, 2024, at 11:42 AM, Chris Dopkins <CDopkins@mcmgrp.net> wrote:

Thanks Tyler,

There is a water source nearby....so no worries there.

To confirm, the \$54,475 is to remark/install nets/posts/sleeves....correct? Please confirm prevailing wage rate as well.

Thx

Rhino Sealcoat Proposal

Chris

From: Tyler Willis <tyler@rhinosealcoat.com>
Sent: Tuesday, April 16, 2024 11:39 AM
To: Chris Dopkins <CDopkins@mcmgrp.net>
Subject: Re: Village of Poplar Grove Tennis Courts

New asphalt

\$54,475

Cost to mark new courts, provide and install nets.

Redo current court. Two colors total (standard colors) I failed to mention I would need a water source within 200 feet of the courts for power washing or if I have to bring in my own that cost would be passed on to the owners.

\$49,800

Cost for rehabilitation, does NOT include Armor repair, no warranty

AMERICAN SEALCOATING, INC

American Sealcoating, Inc.
 109 Coolspring Cir
 Michigan City, IN 46360
 +1 2192290025
 american_sealcoating@yahoo.com

ADDRESS

Christopher D. Dopkins
 McMahan
 1700 Hutchins Road
 Machesney Park, IL 61115

Estimate 1767

DATE 03/18/2024

ACTIVITY	QTY	RATE	AMOUNT
<p>Sport Court Package ONE TENNIS COURT AND CONVERT TENNIS COURTS INTO TWO PICKLEBALL COURTS</p> <p>Open and clean cracks with wire wheel and routing machine</p> <p>Clean entire court surface using high power blowers and brooms to remove debris.</p> <p>Fill cracks and low-spots with SportMaster acrylic patch binder.</p> <p>Apply (2) coats of SportMaster acrylic resurfacer via squeegee.</p> <p>Apply (2) coats of SportMaster court color via squeegee.</p> <p>Stripe standard tennis court layout.</p> <p>Apply SportMaster Stripe Rite for primer to ensure no bleeding of the color.</p> <p>Finish off striping using SportMaster Line Paint.</p>	1	24,900.00	24,900.00
<p>INSTALL PICKLEBALL SLEEVES Furnish and install pickleball post sleeves, digging below frost line, and according to project specs.</p>	2	2,950.00	5,900.00
<p>Pickleball Net Furnish and install a pickleball net according to manufacturer's specs.</p>	2	300.00	600.00
<p>Tennis Posts Furnish and install Pickleball posts into sleeves. Furnish and install a center hook.</p>	2	1,000.00	2,000.00

*Color coating materials (acrylic resurfacer, acrylic color coating, and striping) are covered under warranty for one year from date of completion.

*Crack repairs are entirely weather dependent and are covered under warranty for 3 months from date of completion.

ACTIVITY	QTY	RATE	AMOUNT
Armor Crack Repair System OPCIONAL: Install (800) linear feet of Armor Crack Repair System according to manufacturer's instructions. * WARRANTIED FOR 2 YEARS \$16,000.00	1	0.00	0.00

Thank you for your business!

TOTAL	\$33,400.00
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Chris Dopkins

From: Chris Dopkins
Sent: Tuesday, April 16, 2024 3:24 PM
To: David Howe
Subject: RE: draft memo

Thanks Dave,

I should have mentioned that I reached out to American Sealcoating as they had quoted 800' of Armor protection and in reality there is about 1,050 feet. They indicated that the protection runs \$20/ft (which is what they quoted) and I told them that I was going to revise the quantity to 1,050' and use the \$20/LF unit price.

I'll send Katie and Karri the final version of the memo in a few minutes.

Chris

Subtotal	\$33,400.00
800' of Armor Repair	\$16,000.00
250' Additional Feet of Armor Repair at \$20/LF	\$5,000.00
Total Rehab Cost for Courts w/ 1,050 LF Armor Repair	\$54,400.00

*Color coating materials (acrylic resurfacer, acrylic color coating, and striping) are covered under warranty for one year from date of completion.

*Crack repairs are entirely weather dependent and are covered under warranty for 3 months from date of completion.



Leadership Presentation

**ERP Software
Designed for Local
Government**

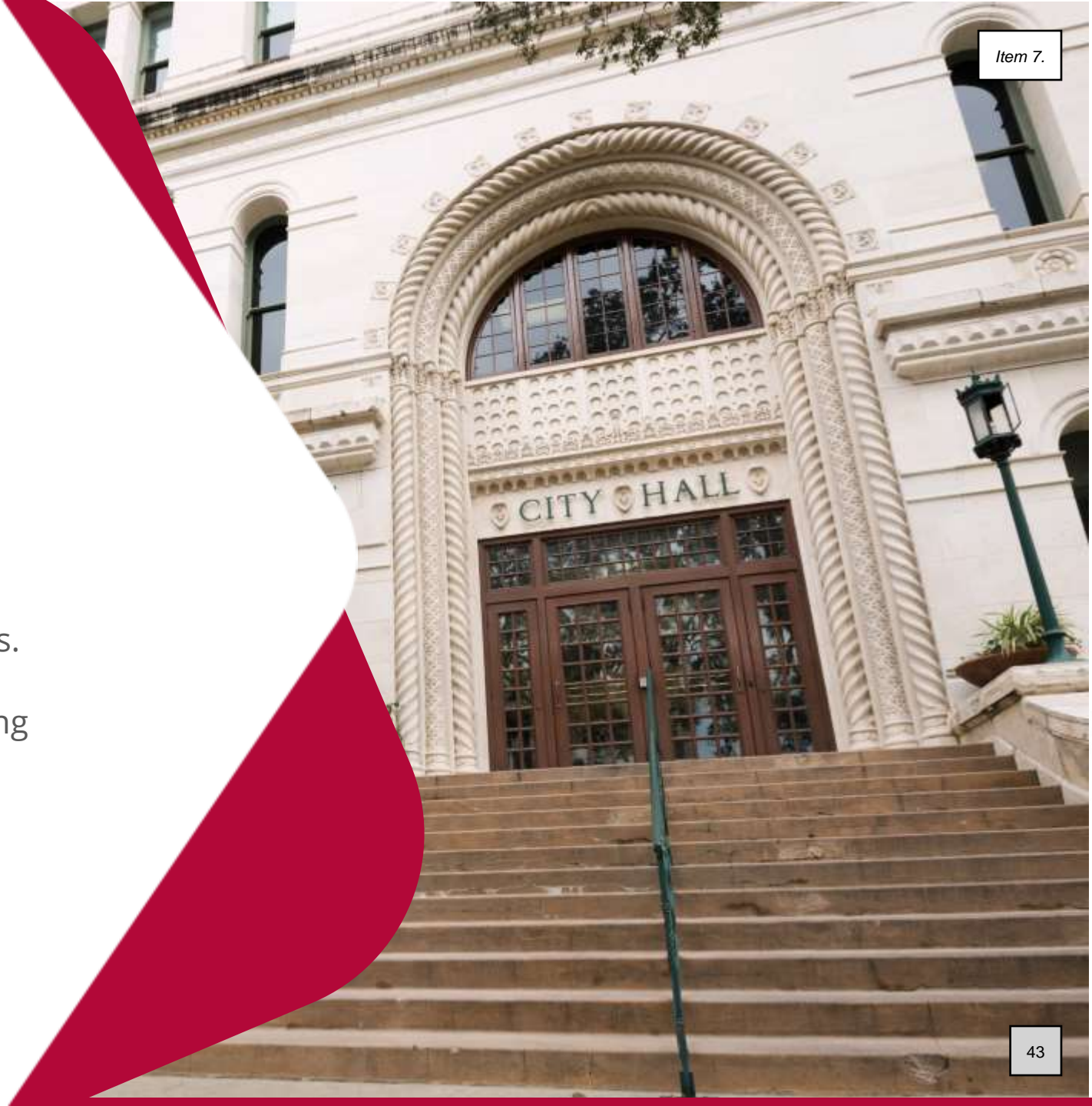


Table of Contents

- About BS&A Software
- Technology
- Benefits
- Timeline



- BS&A Software is the leading provider of Financial Management, Utilities Management, and HRMS software for the Public Sector.
- BS&A has been providing our software solutions to the Public Sector for over 30 years.
- BS&A has a 99%+ client retention rate, meaning once a municipality chooses to move forward with BS&A, they want to remain a client in perpetuity.



For over 35 years, We've Seen and Solved Municipalities' Challenges



Financial Challenges

Managing **budgetary demands**, providing **financial reporting**, demonstrating compliance, and providing **public transparency**.



Obsolete Operations

Replacing **obsolete, paper-based workflows, manual processes, and non-integrated, aging infrastructure** as well as address poor vendor support and reliability.



Data Security & System Reliability

Protecting against **ransomware and malware**, ensuring PCI compliance of constituents' data, and ensuring system availability, performance, and **backup**.



Citizen Services & Engagement

Providing citizens the services they need with a good user experience in an **era of increasing customer expectations**.



Workforce Management

Attracting and retaining top talent, managing human resources, enabling **employee self-service**, and **processing payroll more efficiently**.

BS&A's Software Platforms

What You Have Today



.NET / Desktop

.NET is an on-premise, client-server solution. This platform was released in 2008, making it a 16-year-old product.

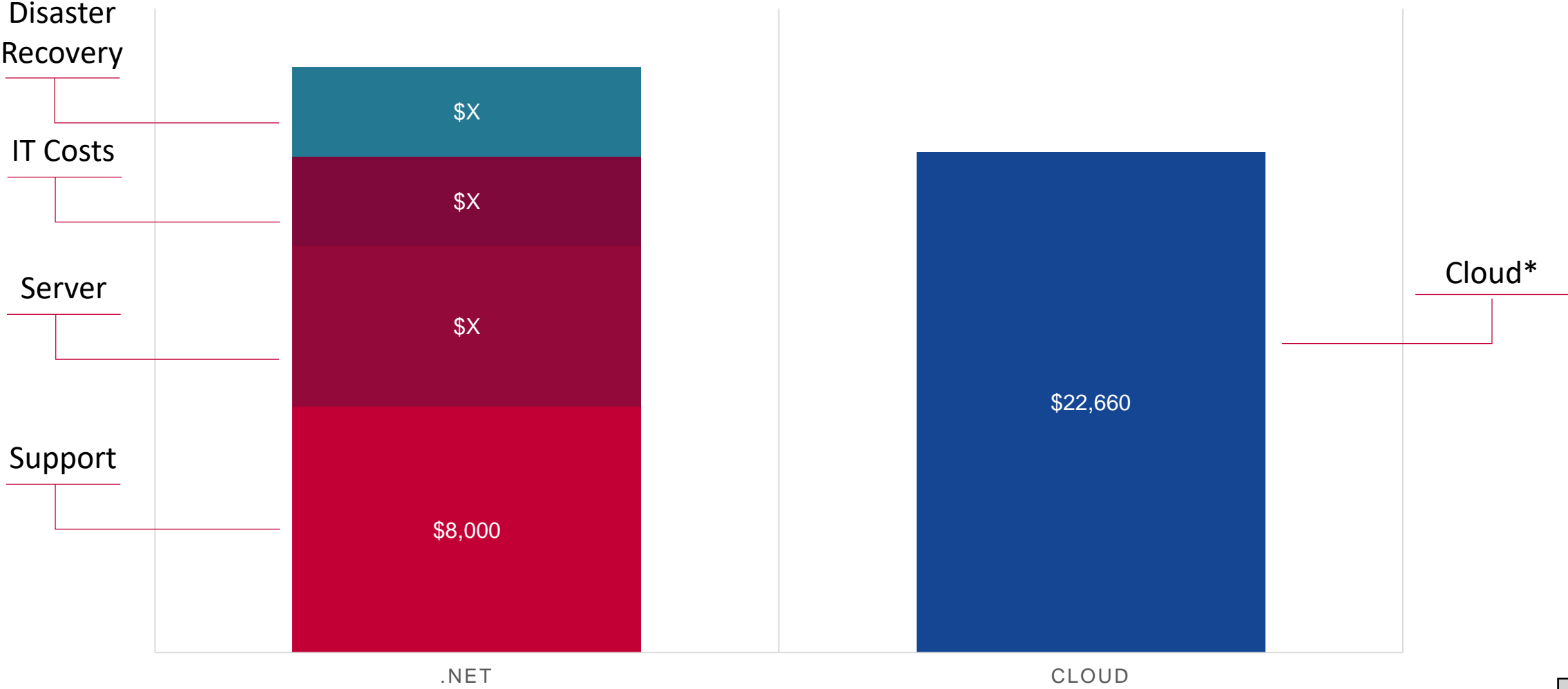


What We Recommend

Cloud

Cloud is the platform of the future. BS&A released Cloud in 2021, and it offers significant technological and security enhancements creating a more advantageous environment.

Total Cost of Ownership



*Note: Includes \$6k in New Software Modules (Building & Online Permit Applications)

Why BS&A Cloud?



Automatic Updates & Maintenance

Save time & effort through automatic updates. Stay up-to-date with the latest software features & security patches from an always modern interface.



Enhanced Security

Strengthened security posture through Multi-factor authentication (MFA), reducing unauthorized access.



Cost Savings

No upfront hardware costs, pay-as-you-go pricing, and reduce overall IT expenses.



Accessibility & Mobility

Boost productivity by accessing BS&A Cloud remotely.



Dedicated Teams

Protect against attacks before they take place with threat intelligence monitoring.



Disaster recovery and data backup

Minimize data loss & ensure business continuity during disasters or outages



High Availability & Reliability

Reliable infrastructure with guaranteed uptime.



Seamless Integration

Efficient collaboration & data sharing across departments & teams.



Scalability

Flexible scaling to meet your requirements without the limitations of on-premises systems.



Unified Database

Centralize data, and enhance accuracy of data across your organization. No more data silos.

Let's Compare the Differences

	.NET	Cloud
Comprehensive Access	VPN only or Remote Connection to Access solutions	Browser-based system, allowing for easy remote access
Robust Security	Limited security settings by user.	Detailed data access control, including record & field level security, & user role-based access restrictions
Disaster Recovery	No built-in disaster recovery features, need an additional service purchased outside of BS&A.	Disaster recovery included in the cloud platform
Hardware Requirements	Requires hardware like a Windows PC, SQL Server, and routine maintenance	No need for a server
Automatic Updates	Requires end-users to install updates manually on each workstation for each module	Cloud automatically updates, providing an always modern system
Background Reporting/Processing	Requires halting the module to execute reports, leading to system freezes	Cloud solutions allow for seamless system use by running reports and processes in the background
Unlimited Storage	Storage capacities are determined and purchased separately by the municipality, independently of BS&A's products.	Cloud includes unlimited storage on MS Azure
User-Defined Workflows	On-premise offers limited workflow capabilities.	Cloud technology facilitates efficient workflows and process automation
User-Defined Dashboards	Dashboards are not available	Cloud supports unlimited role-based dashboards

What are the Benefits?



Peace of Mind

- Ransomware Resistance
- Disaster Recovery
- Regular, Automatic Backups
- Reduce Liability



Enhanced Productivity

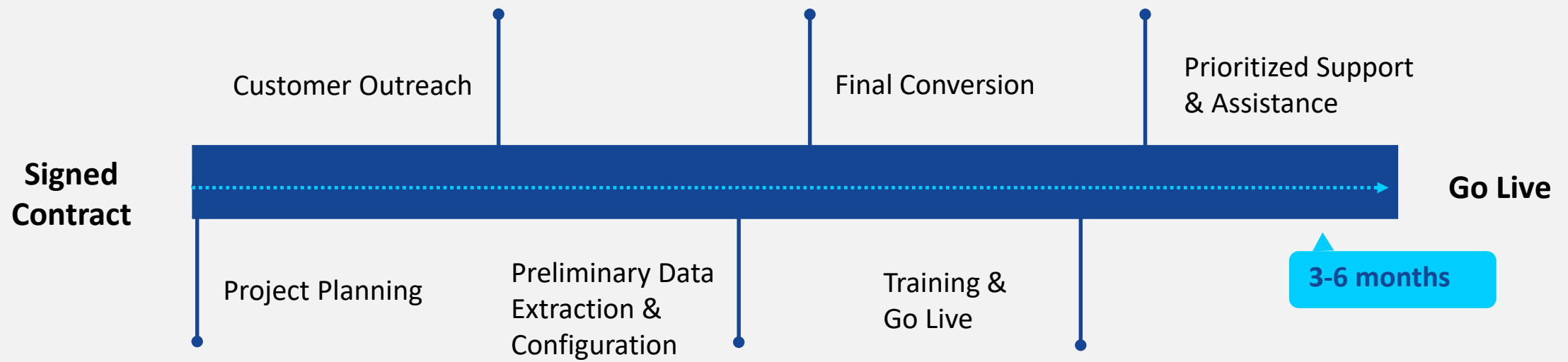
- Less Downtime
- Run heavy Processes in the Background
- Customized Dashboards, Workflows, and more



Flexibility

- Easy Access from Anywhere
- Access to Real-Time Data from Multiple Locations
- No Need to Maintain a Physical Server

A Path Forward: Standard Upgrade Timeframe





References in Illinois

- Village of Libertyville
- Village of Burr Ridge
- Village of Wheeling
- Village of Northfield

Cloud Adoption Statistics





The United States experienced “...an unprecedented and **unrelenting barrage of ransomware attacks that impacted at least 966 government agencies**, educational establishments, and healthcare providers at a **potential cost in excess of \$7.5 billion.**”



Thank you



Proposal for:
Village of Poplar Grove, Boone County IL
March 27, 2024
Quoted by: Keegan Nixon

Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support. BS&A Software reserves the right to increase Module fees annually by the greater of 5% or the change in the Consumers Price Index for all Urban Consumers (CPI-U).

Upgrade - Cloud Modules

Financial Management

General Ledger	\$2,990
Accounts Payable	\$2,440
Cash Receipting	\$2,715
Accounts Receivable	\$2,270
Utility Billing (approximately 1,600 utility accounts)	\$2,240

Personnel Management

Payroll	\$4,070
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Subtotal **\$16,725**

BS&A Online - Fees for BS&A Online subscription services will be charged at the next renewal period.

Public Records Search + Online Bill Pay
With use of integrated Credit Card Processor

New Purchase - Cloud Modules

Community Development

Building Department	\$4,175
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BS&A Online

Community Development Permit Application Feature - Enables contractors and the general public to submit permit applications online	\$1,760
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Subtotal **\$5,935**



Data Conversions/Database Setup

Database Setup:

Building Department (per database)	\$3,000
Subtotal	\$3,000

Custom Import

Custom import from third-party software to populate Building Department database with parcels, properties, and current owners.	\$1,500
Subtotal	\$1,500

Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

\$29,900



New Module Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$6,750

New Module Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	2		\$2,000
Community Development Modules	Days:	9		\$9,000
	Total:	11	Subtotal	\$11,000



Cost Totals

Upgrade Modules	\$16,725
New Modules	\$5,935
Data Conversion/Database Setup	\$3,000
Custom Import	\$1,500
Upgrade Implementation	\$29,900
New Module Project Management and Implementation Planning	\$6,750
New Modules Implementation and Training	\$11,000

Total Proposed **\$74,810**

Travel Expenses *\$10,645*

Travel not expected for Upgrades. Any necessary travel to be billed at a per trip and/or per day cost.

Payment Schedule

- 1st Payment: **\$24,700** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$16,725** to be invoiced upon activation of customer's site for upgrade modules.
- 3rd Payment: **\$14,950** to be invoiced upon completion of upgrade implementation.
- 4th Payment: **\$5,935** to be invoiced upon activation of new modules.
- 5th Payment: **\$23,145** to be invoiced upon completion of new module training.

Additional Information

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Cash Receipting Hardware

		Quantity		Cost
Epson THM-6000V Series Receipt Printer*	\$925	x	_____	= \$_____
APG Series 100Cash Drawer**	\$275	x	_____	= \$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$275	x	_____	= \$_____
Credit Card Reader (if using Invoice Cloud)	\$75	x	_____	= \$_____

This will add \$_____ to the Total Proposed.

**IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer_____

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

Additional Training - Building Department Report Designer

Most of our Building Department customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Building Department software.

- Classroom training, \$205/person/day
- On-site training (unlimited attendees), \$1,000/day, travel not included



BS&A Online

Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsonline/public-records-search/> for information.

ORDINANCE NUMBER: 2024-

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING TITLE I, ADMINISTRATION, CHAPTER 6, VILLAGE OFFICERS AND EMPLOYEES, AMENDING SECTION 1-6-6, SALARIES AND CHAPTER 6, ARTICLE A, VILLAGE CLERK, SECTION 1-6A-2.1, SALARY, TO THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Village Code of Ordinances (“Code”); and

WHEREAS, Title 5 of the Code governs Administration; and

WHEREAS, Chapter 6 of Title 5 governs Village Officers and Employees; and

WHEREAS, Chapter 6 of Title 5, Section A, governs the Village Clerk; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to amend Section 1-6-6, Village Officers and Employees, Salaries; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to amend Section 1-6A-2.1, Village Clerk, Salary; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to amend the ordinances for the foregoing.

NOW THEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Title 1, Chapter 6, Section 1-6-6 of the Code regarding Village Officers and Employees, Salaries, is hereby amended to read as follows: (deletions identified by ~~strikethroughs~~ and additions by **bold and underline**):

“1-6-6. - SALARIES.

- A. General. Each Officer of the Village shall receive such salary or other compensation for his **or her** services as the Board of Trustees may from time to time determine by ordinance or otherwise, provided such salary or compensation shall not be increased or diminished to take effect during the term for which any such Officer was elected or appointed.

- B. Village President and Board of Trustees. The annual compensation for the Village President **and members of the Board of Trustees shall be as set forth herein** ~~and shall not exceed the sum of \$10,000.00 and the annual compensation for each individual trustee shall not exceed the sum of \$5,000.00 in total for the regularly scheduled meetings attended by them, and such compensation shall not be changed after it has once been established, so as to take effect as to any trustee or President voting for such change during his or her term of office.~~

After **Commencing on** May 1, 2021, the annual compensation for the Village President shall not exceed the sum of \$20,000.00 per year, payable every two weeks.

After May 1, 2025, the annual compensation for the Village President shall be \$15,000.00 per year, payable in equal installments every two weeks which shall include the Village President's role as Village Liquor Commissioner.

~~After May 1, 2019, the annual compensation for each individual Village Trustee elected in that year, shall not exceed the sum of \$5,500.00 per year, payable every six months, once in the month of April and again in the month of October.~~

After **Commencing on** May 1, 2021, the annual compensation for each individual Village Trustee elected in that year, shall not exceed the sum of \$5,500.00 per year, payable every six months, once in the month of April and again in the month of October.

After May 1, 2025, the annual compensation for each individual Village Trustee elected in that year, shall be calculated at the rate of \$100.00 for each regular or special board meeting and committee meeting the individual Village Trustee attends payable monthly.

- ~~C. Village President Expense Reimbursement/Stipend. The Village President shall receive reimbursement from the Village for expenses incurred by him or her in the course of performing official duties including, but not limited to, mileage, telephone usage, outside meeting expenses and the like, in the form of a monthly expense stipend in the sum of \$500.00."~~

3. Title 1, Chapter 6, Section 1-6A-2.1 of the Code regarding Village Clerk Salary, is hereby amended to read as follow: (deletions identified by ~~strikethroughs~~ and additions by **bold and underline**):

"1-6A-2.1 - SALARY.

There shall be allowed and paid out of the Village treasury of the Village of Poplar Grove, Illinois, to the Village Clerk an annual salary as set forth herein. ~~Commencing on May 1, 2013, the sum of \$6,500.00 annual compensation as well as a sum of \$125.00 per Village Board meeting attended.~~

After Commencing on May 1, 2021, the salary of the Village Clerk shall be the sum of \$15,000.00 per year, payable every two weeks.”

After May 1, 2025, the salary of the Village Clerk shall be the sum of \$12,000.00 per year, payable every two weeks.”

- 4. Except as amended in this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
- 5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2024

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

ATTEST:

CLERK

VILLAGE PRESIDENT

Belvidere Compensation

Population = 25,340

Mayor = \$71,500

City Council = \$7200 per year

Has City Administration Departments

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

South Beloit Compensation

Population = 8000

Mayor = \$12,000

City Council = \$9000 per year

Has a City Administrator

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Cherry Valley Compensation

Population = 3000

Mayor = \$23,400

Trustees = \$200 per official board meeting \$75 per committee meeting

Has Village Administrator

Clerk is Appointed and is Full Time Assistant to Administrator

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Capron Compensation

Population = 1400

Mayor = \$8,400

Trustees = \$50 per official board meeting \$25 per committee meeting

Appointed Village Clerk Full Time Salary no Village Administrator

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Caledonia Compensation

Population = 200

Mayor = \$6000

Trustees = \$50 per official board meeting \$50 per committee meeting

Elected Village Clerk = \$3000 no Administrator

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Boone County Board Compensation

Population = 53,500

Chairman = \$12,000

Board Members = \$65 per official board meeting \$65 per committee meeting

Has Full Time County Administrator

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

June 1, 2024

Page 2 of 2

Genoa Compensation

Population = 5400

Mayor = \$15,000

Aldermen = \$100 per official board meeting \$100 per committee meeting

Has City Administrator

Elected Village Clerk = \$4800 part time

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Hampshire Compensation

Population = 7800

Mayor = \$9,500

Trustees = \$75 per official board meeting \$75 per committee meeting

Has Village Manager appointed full time by president

Clerk is Appointed and is Full Time

Expenses Reimbursed for Actual Expenses with Board Approval and Expense Reports

Poplar Grove Compensation

Population = 5000

Mayor = \$26,500

Trustees = \$5500 per year

Elected Village Clerk = \$15,000 no Administrator

Presidents Salary has \$500 liquor commissioner and \$6000 stipend built into salary. No other compensation is allowed.

Poplar Grove **Proposed Compensation**

Population = 5000

Mayor = \$15,000 no stipend includes liquor commissioner

Trustees = \$100 per official board meeting \$100 per committee meeting (equates to roughly \$2400 to \$3600 per year)

Elected Village Clerk = \$12,000 part time must maintain village records

Possible Future Administrator

Expenses Reimbursed are for Actual Expenses Directly Related To Village Operation with Board Approval and Detailed Expense Reports. Expenses are NOT for Entertainment related activities for personal benefit.

The more active a board member is with committees and other duties then additional compensation is available per meeting as committees are established by the president.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Vision Statement Source Water Protection Plan

Date: June 9, 2024

Please allow this memorandum to follow up our discussions of the May 15th Board Meeting regarding the Source Water Protection Plan. As a refresher, the SWPP is essentially a document that describes how the Public Water Supply (PWS) will safeguard its drinking water sources. The SWPP evaluates practices that will protect the PWS's drinking water sources and uses items such regulation of land use through zoning, public education, conservation practices, best management practices, etc. to minimize the potential for source water contamination. The plan must be submitted to IEPA on or before July 29th.

One of the components of the plan is a Vision Statement, which must include the community water supply's policy and commitment to protecting source water; an explanation of the community water supply's resources to protect source water; and an explanation of the barriers to protecting source water. We suggest that the Board of Trustees adopt a vision statement on behalf of the Village, and the following is suggested language for the Board's consideration:

The Village of Poplar Grove is dedicated to providing reliable, quality drinking water for its customers through preserving the quality and quantity of groundwater resources. The Village has certified operating staff and a reserved operating budget to assure a safe and adequate water supply for the present and future generations. The Village is committed to protecting groundwater resources by actively eliminating potential contamination threats and by safeguarding the existing water supply and water infrastructure.

The Board is certainly free to modify the above language if so desired. I have attached a resolution that adopts the above captioned language for consideration and approval at the June 19th meeting. If changes are made by the Board we will update the language accordingly.

Please feel free to contact me at 815-636-9590 with any questions or concerns.

RESOLUTION 24-____

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO ADOPT A VISION STATEMENT FOR THE VILLAGE’S SOURCE WATER PROTECTION PLAN

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is required to develop a Source Water Pollution Protection Plan (“SWPP”); and

WHEREAS, the Village recognizes the importance of providing clean, safe drinking water for its residents and customers; and

WHEREAS, the Village desires to adopt a Vision Statement that will serve as the foundation for its SWPP; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to adopt a comprehensive Vision Statement that outlines the Village’s commitment to protecting its source water as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.
2. The Village adopts the following Vision Statement for its SWPP, *“The Village of Poplar Grove is dedicated to providing reliable, quality drinking water for its customers through preserving the quality and quantity of groundwater resources. The Village has certified operating staff and a reserved operating budget to assure a safe and adequate water supply for the present and future generations. The Village is committed to protecting groundwater resources by actively eliminating potential contamination threats and by safeguarding the existing water supply and water infrastructure.”*

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2024

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK: _____