



Village of Poplar Grove

"A Great Place to Call Home"

Village Board of Trustees

Wednesday, September 23, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

Agenda

Call to Order

Roll Call

Pledge of Allegiance

Approval of Phone Participation (Roll Call)

Approval of Agenda (Voice Vote)

Approval of Minutes (Voice Vote)

1. Motion to discuss/approve Village Board of Trustees meeting minutes from 09/09/2026.

Public Comment

Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.

Department Reports

2. Collector, Miller
3. Public Works, Howe

4. Treasurer, Kruckenberg
5. Wastewater, Test
6. Engineer, McMahon

Unfinished Business

7. Motion to discuss/approve **Resolution 2026-45**, a resolution of the Village of Poplar Grove appointing Owen Costanza to the Village Park Advisory Committee.
8. Motion to discuss cash reserve policy.
9. Motion to discuss donation policy.

New Business

10. Motion to discuss/approve check disbursement for payments scheduled to be paid on September 24, 2026, in the amount of \$214,808.52 in AP checks, \$26,411.98 in EFTs, estimated payroll of \$24,000.00, for a total of \$265,220.50.
11. Motion to discuss/approve **Resolution 2026-46**, a resolution of the Village of Poplar Grove appointing an individual to the Village Planning and Zoning Commission.
12. Motion to discuss/approve **Resolution 2026-47**, a resolution of the Village of Poplar Grove, Illinois, approving the Annual Audit for Fiscal Year May 1, 2025 through April 30, 2026.
13. Motion to discuss/approve **Resolution 2026-48**, a resolution of the Village of Poplar Grove, Illinois, approving the Final Plat of Veterans Park Subdivision, being a re-subdivision of Lot 21 of Woodward's Addition to Poplar Grove (105 N. State St).

Good of the Village

Planning and Zoning Commission Meeting - October 13, 2026

Board of Trustees Meeting - October 14, 2026

Board of Trustees Meeting - October 28, 2026

Trick-or-Treat Hours - October 31, 2026 - 4:00 pm to 7:00 pm

Planning and Zoning Commission Meeting - November 10, 2026

Board of Trustees Meeting - November 18, 2026

13th Annual Christmas Tree Lighting - November 21, 2026 - 4:00 pm to 6:00 pm

Adjournment (Voice Vote)

KJM 09/21/2026



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, September 09, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order by President Richardson at 7:00pm

ROLL CALL

PRESENT

President Kristi Richardson

Trustee David Allgood

Trustee Dan Cheek

Trustee Mark Vance

Clerk Karri Miller

Attorney Roxanne Sosnowski

Treasurer Katalina Kruckenberg

ABSENT

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

Trustee Sinae Hubbard

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Vance, Seconded by Trustee Cheek. Motion was passed via voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustees Meeting Minutes from August 26, 2026.

Motion made by Trustee Vance, Seconded by Trustee Cheek. The motion passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

UNFINISHED BUSINESS

2. Motion to discuss/approve **Ordinance 2026-21**, an ordinance of the Village of Poplar Grove, Illinois, approving the amended Organizational Chart pursuant to 5 ILCS 140/4. Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Vance, President Richardson
3. Motion to discuss/approve **Resolution 2026-45**, a resolution of the Village of Poplar Grove appointing Owen Costanza to the Village Park Advisory Committee. Motion made by Trustee Vance, Seconded by Trustee Cheek.
Motion made by Trustee Allgood, Seconded by Trustee Vance to move item to the September 23, 2026 agenda. The motion passed via voice vote.

NEW BUSINESS

4. Motion to discuss FY2026 Audit Presentation by Lauterbach and Amen
Motion made by Trustee Vance, Seconded by Trustee Allgood.
Joe Laudont went over the audit with the Board of Trustees.
5. Motion to discuss/approve offer letter for Karri Miller as Collector.
Motion made by Trustee Vance, Seconded by Trustee Cheek.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Vance, President Richardson
6. Motion to discuss/approve check disbursement for payments scheduled to be paid on September 10, 2026, in the amount of \$69,310.89 in AP checks, \$26,466.40 in EFTs, estimated payroll of \$23,929.23 and insurance in the amount of \$ 21,822.96, for a total of \$141,529.38.
Motion made by Trustee Vance, Seconded by Trustee Cheek.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Vance, President Richardson
7. Motion to discuss cash reserve policy.
Motion made by Trustee Vance, Seconded by Trustee Cheek.
Motion made by Trustee Allgood, Seconded by Trustee Cheek to move the item to the September 23, 2026 agenda. The motion passed via voice vote.

GOOD OF THE VILLAGE

Board of Trustees Meeting - September 23, 2026

Planning and Zoning Commission Meeting - October 13, 2026

Board of Trustees Meeting - October 14, 2026

Board of Trustees Meeting - October 28, 2026

Trick-or-Treat Hours - October 31, 2026 - 4:00 pm to 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Cheek, Seconded by Trustee Vance. The motion passed via voice vote

The meeting adjourned at 7:22 pm

12:09 PM

RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

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Post Date from 08/01/2026 - 08/31/2026 Open and Complete Receipts

	Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Total of 1,579 Receipts						409,522.27

*** TOTAL BY GL DISTRIBUTION ***

01-00-2410	CUSTOMER DEPOSITS HELD	180.00
01-00-3100	STATE INCOME TAXES	55,738.48
01-00-3101	STATE USE TAXES	1,908.11
01-00-3102	STATE TELECOMMUNICATIONS TAX	3,422.79
01-00-3103	STATE SALES TAXES	57,439.03
01-00-3104	STATE VIDEO GAMING TAX	9,188.31
01-00-3105	REPLACEMENT TAX	333.37
01-00-3106	STATE LOCAL SHARE OF CANNABIS USE TAX	816.46
01-00-3200	MUNICIPAL UTILITY TAX - ELECTRICITY	24,681.55
01-00-3201	MUNICIPAL UTILITY TAX - NATURAL GAS	3,858.90
01-00-3300	COURT FINES AND FEES	16,500.00
01-00-3400	A/C	94.00
01-00-3400	Application	25.00
01-00-3400	Application Fee	150.00
01-00-3400	BUILDING PERMIT FEES	2,700.00
01-00-3400	Deck 2	836.00
01-00-3400	Driveway	928.00
01-00-3400	Fence	536.00
01-00-3400	Irrigation	188.00
01-00-3400	Public Works	75.00
01-00-3400	Reinspection Fee	385.00
01-00-3400	Res reinspection fee	55.00
01-00-3400	Residential New Construction - Combined	4,697.00
01-00-3400	Roof	2,253.00
01-00-3400	Sewer Repair	94.00
01-00-3400	Siding	452.00
01-00-3400	Sign	150.00
01-00-3400	Solar	345.00
01-00-3400	STOP WORK ORDER	465.00
01-00-3400	Village Engineer	700.00
01-00-3400	WATER HEATER	188.00
01-00-3400	Water Heater-Furnace-AC	184.00

09/21/2026
12:09 PM

RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

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12:09 PM

Post Date from 08/01/2026 - 08/31/2026				Open and Complete Receipts	
Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	
01-00-3400	Windows - Non-Structural				94.00
01-00-3403	SOLICITORS LICENSES				545.00
01-00-3406	LIQUOR LICENSES				100.00
01-00-3500	RENTS RECEIVED				3,075.00
01-00-3504	FIELD USAGE FEE				1,890.00
20-00-3120	MOTOR FUEL TAX				19,619.71
31-00-1401	2ND METER WATER SRVC				3,030.33
31-00-1401	BULK WATER - JUNE				4.11
31-00-1401	BULK WATER - JUNE				50.00
31-00-1401	METERED SEWER				13,248.54
31-00-1401	SEWER BASE				60,160.04
31-00-1401	SEWER USAGE				58,810.70
31-00-1401	TURN OFF FEE				110.00
31-00-1401	TURN ON FEE				1,557.71
31-00-1401	WATER BASE				30,137.48
31-00-1401	WATER USAGE				15,844.65
31-00-3602	Sewer Connection				5,000.00
31-00-3602	Water Connection				5,000.00
31-00-3604	METER & MXU SALES				366.00
31-00-3604	Water Meter				1,312.00
TOTAL - GL NUMBERS:					409,522.27
*** TOTAL BY FUND ***					
01	GENERAL FUND				195,271.00
20	MOTOR FUEL FUND				19,619.71
31	WATER & SEWER FUND				194,631.56
TOTAL - ALL FUNDS:					409,522.27



200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815) 765-3571
<https://www.poplargrove-il.gov/>

COLLECTORS REPORT Month: August 2026

Tasks & Activities

- All weekly reporting has been completed and filed.
- Daily Cash Deposits reviewed.
- Monthly Petty Cash Reconciliation completed.
- Accounts Payable invoices reviewed, entered, and processed accordingly.

Reporting

Provided a weekly and monthly breakdown of cash receipts.

Signed: _____

Date: _____

Collector Monthly Reporting

For July 2026

	Total Cash Receipts
Week 1 - 08/01/2026	\$ 1,394.79
Week 2 - 08/02/26-08/08/26	\$ 92,521.05
Week 3 - 08/09/26-08/15/26	\$ 166,928.72
Week 4 - 08/16/26-08/22/26	\$ 104,376.70
Week 5 -08/22/26-08/31/26	\$ 44,301.01
TOTAL CASH RECEIPTS	\$ 409,522.27

Month Breakdown of Cash Receipts	
Neighbors Night Dontations	\$ -
Liquor	\$ -
Tobacco License	\$ -
Video Gaming	\$ -
Grass Violations	\$ -
Customer Deposits Held	\$ 180.00
Accounts Recievables - Other	\$ -
State Income Taxes	\$ 55,738.48
State Use Taxes	\$ 1,908.11
Stae Telecommunications Tax	\$ 3,422.79
State Sales Taxes	\$ 57,439.03
State Video Gaming Tax	\$ 9,188.31
Replacement Tax	\$ 333.37
State Local Share of Cannabis Use	\$ 816.46
Municipal Utility Tax - Electrical	\$ 24,681.55
Municipal Utility Tax - Natural Gas	\$ 3,858.90
Municipal Tax Medicom/Comcast	\$ -
Court Fines and Fees	\$ -
Filing Fees	\$ 16,500.00
Building Permit Fees	\$ 15,594.00
Rents Received	\$ 4,965.00
Other License Fees	\$ 645.00
Donations	\$ -
Miscellaneous Revenue	\$ -
Motor Fuel Tax	\$ 19,619.71
Bulk Water	\$ -
Utility Billing Accounts Recieveable	\$ 194,631.56
TOTAL	\$ 409,522.27



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Public Works Report – August 2026

Roads & Infrastructure

- Continued to replace outdated signage throughout the Village. All signs, except for street name signage, have been upgraded to High Intensity Prismatic. Next month, we will begin replacing T-posts, round posts, and non-decorative wood posts with 2” square posts.
- Removed 7 dead ROW trees throughout the Village.
- Trimmed trees at Village Hall and along Hill St.
- Swept all streets.
- Cleaned up and graded the Oak St drainage swale.
- Marked sidewalk replacement limits for upcoming MFT projects.
- Sprayed all curb lines.
- Repaired two sinkholes.
- Painted no parking curb limits and crosswalks in the school zones at State and Ray St and State and Orchard St.
- Painted parking stalls on Main St.
- Cold patched Village wide.

Water & Sewer

- Replaced MXUs.
- Completed 8 water appointments.
- Repaired three water services in Westergren.
- Completed water shutoffs.
- Mowed drainage areas.

Parks

- Continued weekly mowing.
- Sprayed parks for weeds – there will be a final application in September.
- String trimmed all parks.
- Edged the beds at Veteran’s Park and lined them with river rock.
- Next month, we will compete a fall cleanup at all parks, as well as Village facilities.

Administration & Planning

- Surf and Frontier continued to work throughout the Village. Surf is working on the north end, currently in Ravenscrest and along Whiting Rd. Frontier will be moving into Candlewick during the winter months, which will alleviate some of the construction work in the Village for a few months.
- New Leaf is continuing to build throughout Westergren. We still anticipate phase one being completed this year.
- Continued monthly meetings with engineering, legal, code enforcement, and the Village President.
- Continued to work on the new GIS system – right now it is still predominantly McMahons work. Documents are currently being uploaded to the various modules. We anticipate some field work beginning in late Fall and throughout the winter.
- Comcast is down to Countryside Lift Station as the last remaining dialer line installation.
- SCADA will be implemented next month.

As always, please contact me with any questions or concerns. I am available to provide additional details on any past, current, or upcoming projects.



VILLAGE OF POPLAR GROVE

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AUGUST 2026 TREASURER'S REPORT

Date: September 15, 2026

Monthly Reports:

Attached you will find the August Financial Reports.

Monthly Activities:

- Processed payroll, taxes, union dues, insurance benefits & FLSA tracking
- Working on the Commingled Operating Account bank reconciliation for the month of August
- Completed the IMRF refund to employees and uploaded IMRF report for August
- DCEO grant reporting complete

Ongoing Activities:

- Working up the gifts, donations, and sponsorship policy
- Working on the Cash Reserves Policy & 2015 Investment Policy
- Completed the last of the entries for the annual audit
- Finished Fair Labor Standards Act (FLSA) tracking with Sikich

Future Projects:

- Debt Thresholds Policy

Reports Provided:

- Village of Poplar Grove's pre-audit Balance Sheet and Statement of Revenues & Expenditure Report as of 08/31/2026.

Katalina Kruckenberg, Village Treasurer

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance 08/31/2026 Normal (Abnormal)
Fund: 01 GENERAL FUND		
*** Assets ***		
01-00-1010	PETTY CASH	403.64
01-00-1020	CASH IN BANK	(2,034,747.38)
01-00-1021	CASH IN BANK MONEY MARKET	1,676,413.37
01-00-1022	CASH IN BANK - BYRON BANK	2.57
01-00-1030	DCEO GRANT BANK ACCOUNT	33,015.47
01-00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	3,760,576.69
01-00-1100	PROPERTY TAXES RECEIVABLE	364,687.27
01-00-1110	ACCT REC REPL TAX	2,809.15
01-00-1210	STATE USE TAX RECEIVABLE	10,270.46
01-00-1220	STATE TELECOMM TAXES RECEIVABLE	10,825.77
01-00-1230	STATE SALES TAXES RECEIVABLE	113,176.26
01-00-1240	STATE VIDEO GAMING TAXES RECEIVABLE	20,004.55
01-00-1325	GASB 87 LEASE RECEIVABLE	33,848.00
01-00-1400	ACCOUNTS RECEIVABLE - OTHER	35,373.29
01-00-1405	ACCOUNTS RECEIVABLE - LITIGATION	193,600.00
01-00-1410	ALLOWANCE FOR DOUBTFUL ACCOUNTS	(193,600.00)
01-00-1500	PREPAID ITEMS	37,874.58
Total Assets		4,064,533.69
*** Liabilities ***		
01-00-2100	UNAVAILABLE PROPERTY TAXES	364,687.27
01-00-2200	ACCOUNTS PAYABLE	77,650.10
01-00-2300	WAGES PAYABLE	22,528.63
01-00-2320	STATE WITHHOLDINGS PAYABLE	(267.97)
01-00-2330	FICA WITHHOLDINGS PAYABLE	1,723.44
01-00-2340	HEALTH INSURANCE DEDUCTIONS PAYABLE	(10,044.10)
01-00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABLE	6,021.78
01-00-2360	UNION DUES/NCPRS PAYABLE	240.00
01-00-2370	SUI PAYABLE	(16.99)
01-00-2400	OTHER DEFERRED REVENUE	2,470.00
01-00-2410	CUSTOMER DEPOSITS HELD	930.06
01-00-2665	GASB 87 DEFERRED INFLOW	32,101.00
Total Liabilities		498,023.22
*** Fund Equity ***		
01-00-3000	FUND BALANCE	2,918,407.12
Total Fund Equity		2,918,407.12
Total Fund 01:		
TOTAL ASSETS		4,064,533.69
BEG. FUND BALANCE - 25-26		2,918,407.12
+ NET OF REVENUES/EXPENDITURES - 25-26		301,706.04
+ NET OF REVENUES & EXPENDITURES		346,397.31
= ENDING FUND BALANCE		3,566,510.47
+ LIABILITIES		498,023.22
= TOTAL LIABILITIES AND FUND BALANCE		4,064,533.69

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance 08/31/2026 Normal (Abnormal)
Fund: 20 MOTOR FUEL FUND		
*** Assets ***		
20-00-1020	MFT CASH IN BANK	387,034.71
20-00-1040	MFT MONEY MARKET	125,132.51
20-00-1250	MFT MOTOR FUEL TAXES RECEIVABLE	18,637.73
Total Assets		530,804.95
*** Liabilities ***		
20-00-2200	MFT ACCOUNTS PAYABLE	662.00
Total Liabilities		662.00
*** Fund Equity ***		
20-00-3000	FUND BALANCE	553,636.88
Total Fund Equity		553,636.88
Total Fund 20:		
TOTAL ASSETS		530,804.95
BEG. FUND BALANCE - 25-26		553,636.88
+ NET OF REVENUES/EXPENDITURES - 25-26		(88,199.42)
+ NET OF REVENUES & EXPENDITURES		64,705.49
= ENDING FUND BALANCE		530,142.95
+ LIABILITIES		662.00
= TOTAL LIABILITIES AND FUND BALANCE		530,804.95

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance 08/31/2026 Normal (Abnormal)
Fund: 31 WATER & SEWER FUND		
*** Assets ***		
31-00-1020	CASH IN BANK	1,668,856.39
31-00-1022	CASH IN BANK - BYRON BANK	234,049.96
31-00-1070	CASH WITH PAYING AGENT	609,119.00
31-00-1100	PROPERTY TAXES RECEIVABLE	39,184.22
31-00-1400	ACCOUNTS RECEIVABLE - OTHER	2,335.76
31-00-1401	ACCOUNTS RECEIVABLE	191,747.89
31-00-1402	ACCOUNTS RECEIVABLE - UNBILLED	80,416.45
31-00-1500	PREPAID ITEMS	(0.23)
31-00-1600	CONSTRUCTION IN PROGRESS	88,305.40
31-00-1605	VEHICLES	42,016.67
31-00-1610	VILLAGE WATER SYSTEM	13,375,794.51
31-00-1620	WATER/SEWER UTILITY SYSTEM	8,344,191.54
31-00-1630	STREETS	66,550.70
31-00-1705	ACCUMULATED DEPRECIATION - VEHICLES	(41,849.00)
31-00-1710	ACCUM DEP-VILLAGE NORTH WATER SY	(1,842,179.15)
31-00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY	(4,980,705.69)
31-00-1720	ACCUMULATED DEPRECIATION - WATER/SEWER S	(7,241,577.41)
31-00-1730	ACCUM DEP-STREET	(34,109.27)
31-00-1850	DEFERRED OUTFLOW	316,824.00
Total Assets		10,918,971.74
*** Liabilities ***		
31-00-2100	UNAVAILABLE PROPERTY TAXES	39,184.22
31-00-2200	ACCOUNTS PAYABLE	11,764.17
31-00-2201	COMPENSATED ABSENCES - CURRENT PORTION	6,515.68
31-00-2204	BONDS PAYABLE 2012B - CURRENT PORTION	155,000.00
31-00-2205	BONDS PAYABLE 2015 - CURRENT PORTION	435,000.00
31-00-2230	DUE TO AIRPORT - BEL AIR	23,500.00
31-00-2240	ACCRUED INTEREST PAYABLE	19,119.00
31-00-2300	WAGES PAYABLE	7,268.55
31-00-2304	BONDS PAYABLE 2012B - LONG-TERM PORTION	160,000.00
31-00-2305	BONDS PAYABLE 2015 - LONG-TERM PORTION	365,000.00
31-00-2330	FICA WITHHOLDINGS PAYABLE	556.04
31-00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABLE	388.15
31-00-2410	CUSTOMER DEPOSITS HELD	(734.86)
31-00-2650	NET PENSION LIABILITY	24,459.00
31-00-2660	DEFERRED INFLOWS	10,776.00
31-00-2695	GASB83 ASSET RETIREMENT OBLIGATION	325,000.00
Total Liabilities		1,582,795.95
*** Fund Equity ***		
31-00-3001	NET POSITION	8,613,729.58
Total Fund Equity		8,613,729.58
Total Fund 31:		
TOTAL ASSETS		10,918,971.74
BEG. FUND BALANCE - 25-26		8,613,729.58
+ NET OF REVENUES/EXPENDITURES - 25-26		312,123.78
+ NET OF REVENUES & EXPENDITURES		410,322.43
= ENDING FUND BALANCE		9,336,175.79
+ LIABILITIES		1,582,795.95
= TOTAL LIABILITIES AND FUND BALANCE		10,918,971.74

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance 08/31/2026 Normal (Abnormal)
Fund: 32 DEBT SERVICE FUND		
*** Assets ***		
32-00-1020	CASH IN BANK	349.12
32-00-1030	MONEY MARKET	29,271.66
Total Assets		29,620.78
*** Fund Equity ***		
32-00-3000	FUND BALANCE	29,066.25
Total Fund Equity		29,066.25
Total Fund 32:		
TOTAL ASSETS		29,620.78
BEG. FUND BALANCE - 25-26		29,066.25
+ NET OF REVENUES/EXPENDITURES - 25-26		820.73
+ NET OF REVENUES & EXPENDITURES		(266.20)
= ENDING FUND BALANCE		29,620.78
+ LIABILITIES		0.00
= TOTAL LIABILITIES AND FUND BALANCE		29,620.78

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance	
		Normal	(Abnormal)
08/31/2026			
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND			
*** Assets ***			
90-00-1020	CASH IN BANK	1,379,721.64	
90-00-1500	PREPAID ITEMS	9,616.23	
Total Assets			1,389,337.87
*** Liabilities ***			
90-00-2200	ACCOUNTS PAYABLE	16,815.00	
Total Liabilities			16,815.00
*** Fund Equity ***			
90-00-3000	FUND BALANCE	1,531,542.38	
Total Fund Equity			1,531,542.38
Total Fund 90:			
TOTAL ASSETS			1,389,337.87
BEG. FUND BALANCE - 25-26			1,531,542.38
+ NET OF REVENUES/EXPENDITURES - 25-26			(37,537.62)
+ NET OF REVENUES & EXPENDITURES			(121,481.89)
= ENDING FUND BALANCE			1,372,522.87
+ LIABILITIES			16,815.00
= TOTAL LIABILITIES AND FUND BALANCE			1,389,337.87

BALANCE SHEET REPORT FOR VILLAGE OF POPLAR GROVE
Balance As of 08/31/2026

GL Number	Description	YTD Balance 08/31/2026 Normal (Abnormal)
Fund: 99 FIXED ASSETS		
*** Assets ***		
99-00-1600	CONSTRUCTION IN PROGRESS	575,350.00
99-00-1601	LAND	687,548.00
99-00-1602	BUILDINGS	1,382,434.00
99-00-1603	PARK BUILDINGS & EQUIPMENT	244,811.60
99-00-1604	EQUIPMENT	167,311.24
99-00-1605	VEHICLES	916,753.00
99-00-1606	INFRASTRUCTURE - STREETS	3,605,178.90
99-00-1702	ACCUMULATED DEPRECIATION - BUILDINGS	(524,044.42)
99-00-1703	ACCUMULATED DEPRECIATION - PARK BUILDING	(151,808.42)
99-00-1704	ACCUMULATED DEPRECIATION - EQUIPMENT	(150,268.70)
99-00-1705	ACCUMULATED DEPRECIATION - VEHICLES	(467,573.00)
99-00-1706	ACCUMULATED DEPRECIATION - INFRASTRUCTUR	(1,156,447.18)
99-00-1850	DEFERRED OUTFLOW	59,934.00
Total Assets		5,189,179.02
*** Liabilities ***		
99-00-2010	ACCRUED INTEREST PAYABLE	8,984.00
99-00-2201	COMPENSATED ABSENCES - CURRENT PORTION	16,244.67
99-00-2202	NOTES PAYABLE - CURRENT PORTION	46,617.00
99-00-2203	BONDS PAYABLE - CURRENT PORTION	195,000.00
99-00-2302	NOTES PAYABLE - LONG-TERM PORTION	79,150.00
99-00-2303	BONDS PAYABLE - LONG-TERM PORTION	405,000.00
99-00-2650	NET PENSION LIABILITY	45,274.00
99-00-2660	DEFERRED INFLOWS	50,820.00
Total Liabilities		847,089.67
*** Fund Equity ***		
99-00-3000	FUND BALANCE	4,342,089.35
Total Fund Equity		4,342,089.35
Total Fund 99:		
TOTAL ASSETS		5,189,179.02
BEG. FUND BALANCE - 25-26		4,342,089.35
+ NET OF REVENUES & EXPENDITURES		0.00
= ENDING FUND BALANCE		4,342,089.35
+ LIABILITIES		847,089.67
= TOTAL LIABILITIES AND FUND BALANCE		5,189,179.02

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As Of 08/31/2026

GL Number	Description	26-27 Amended Budget	Normal	YTD Balance 08/31/2026 (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Balance Normal	Available 08/31/2026 (Abnormal)	% Bdgt Used
Fund: 01 GENERAL FUND								
Account Category: Revenues								
Department: 00 GF ASSEST LIABILITIES ACCOUNTS								
01-00-3010	PROPERTY TAXES - CORPORATE	304,834.00		159,206.91	0.00	145,627.09		52.23
01-00-3011	PROPERTY TAXES - ROAD & BRIDGE	96,528.00		48,443.89	0.00	48,084.11		50.19
01-00-3012	PROPERTY TAXES - AUDIT	16,000.00		8,338.64	0.00	7,661.36		52.12
01-00-3013	PROPERTY TAXES - LIABILITY INSURANCE	22,000.00		11,463.73	0.00	10,536.27		52.11
01-00-3014	PROPERTY TAXES - SOCIAL SECURITY	21,000.00		10,941.54	0.00	10,058.46		52.10
01-00-3100	STATE INCOME TAXES	900,000.00		366,160.29	55,738.48	533,839.71		40.68
01-00-3101	STATE USE TAXES	40,000.00		10,111.15	1,908.11	29,888.85		25.28
01-00-3102	STATE TELECOMMUNICATIONS TAX	43,000.00		14,100.97	3,422.79	28,899.03		32.79
01-00-3103	STATE SALES TAXES	570,000.00		177,060.49	57,439.03	392,939.51		31.06
01-00-3104	STATE VIDEO GAMING TAX	130,000.00		36,465.15	9,188.31	93,534.85		28.05
01-00-3105	REPLACEMENT TAX	7,000.00		2,982.12	333.37	4,017.88		42.60
01-00-3106	STATE LOCAL SHARE OF CANNABIS USE TA	7,500.00		3,021.01	816.46	4,478.99		40.28
01-00-3200	MUNICIPAL UTILITY TAX - ELECTRICITY	110,000.00		61,919.79	24,681.55	48,080.21		56.29
01-00-3201	MUNICIPAL UTILITY TAX - NATURAL GAS	110,000.00		23,787.60	3,858.90	86,212.40		21.63
01-00-3205	MUNICIPAL TAX MEDIACOM/COMCAST	35,000.00		8,309.28	0.00	26,690.72		23.74
01-00-3300	CODE VIOLATION FEES	5,000.00		16,500.00	16,500.00	(11,500.00)		330.00
01-00-3301	FILING FEES	5,000.00		400.00	0.00	4,600.00		8.00
01-00-3400	BUILDING PERMIT FEES	110,000.00		91,397.20	15,594.00	18,602.80		83.09
01-00-3401	VIDEO GAMING LICENSES	1,300.00		0.00	0.00	1,300.00		0.00
01-00-3403	OTHER LICENSE FEES	500.00		1,405.00	545.00	(905.00)		281.00
01-00-3404	PEDDLERS LICENSES	500.00		0.00	0.00	500.00		0.00
01-00-3406	LIQUOR LICENSES	15,950.00		100.00	100.00	15,850.00		0.63
01-00-3408	TOBACCO LICENSE FEES	120.00		0.00	0.00	120.00		0.00
01-00-3409	DOG TAG FEES	1,000.00		0.00	0.00	1,000.00		0.00
01-00-3500	RENTS RECEIVED	18,000.00		7,875.00	3,075.00	10,125.00		43.75
01-00-3503	HALL RENTAL FEE	1,800.00		0.00	0.00	1,800.00		0.00
01-00-3504	FIELD USAGE FEE	0.00		1,890.00	1,890.00	(1,890.00)		100.00
01-00-3702	LOCAL GRANT REVENUE	10,000.00		0.00	0.00	10,000.00		0.00
01-00-3800	MISCELLANEOUS REVENUE	0.00		7,508.67	0.00	(7,508.67)		100.00
01-00-3801	DONATIONS/CONTRIBUTIONS	0.00		2,150.00	0.00	(2,150.00)		100.00
01-00-3807	DONATIONS / SPONSORSHIPS NEIGHBORS	5,000.00		0.00	0.00	5,000.00		0.00
01-00-3808	DONATIONS / SPONSORSHIPS XMAS TREE E	1,500.00		0.00	0.00	1,500.00		0.00
01-00-3900	INTEREST	125,000.00		46,654.69	0.00	78,345.31		37.32
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		2,713,532.00		1,118,193.12	195,091.00	1,595,338.88		41.21
Revenues		2,713,532.00		1,118,193.12	195,091.00	1,595,338.88		41.21
Account Category: Expenditures								
Department: 50 ADMIN								
01-50-4000	SALARIES	128,000.00		51,913.07	21,307.34	76,086.93		40.56
01-50-4100	SOCIAL SECURITY - EMPLOYER	7,400.00		2,509.47	819.86	4,890.53		33.91
01-50-4101	MEDICARE - EMPLOYER	1,750.00		586.85	191.74	1,163.15		33.53
01-50-4102	WORKERS COMPENSATION INSURANCE	8,200.00		0.00	0.00	8,200.00		0.00
01-50-4103	UNEMPLOYMENT COMPENSATION	255.00		49.34	47.56	205.66		19.35
01-50-4104	IMRF EMPLOYER	4,500.00		2,023.83	792.36	2,476.17		44.97
01-50-4105	LIFE INSURANCE - EMPLOYER	255.00		83.77	28.98	171.23		32.85
01-50-4106	HEALTH INSURANCE EXPENSE	23,750.00		21,209.85	6,129.25	2,540.15		89.30
01-50-4108	EMPLOYEE HIRING EXPENSES	0.00		371.00	0.00	(371.00)		100.00
01-50-4200	GENERAL INSURANCE EXPENSE	116,000.00		59,840.50	0.00	56,159.50		51.59

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 01 GENERAL FUND						
Account Category: Expenditures						
Department: 50 ADMIN						
01-50-4202	TELEPHONE & INTERNET SERVICES	9,600.00	5,965.92	959.75	3,634.08	62.15
01-50-4204	UTILITIES	0.00	263.03	64.56	(263.03)	100.00
01-50-4205	TRAVEL/MEALS/LODGING	0.00	375.00	375.00	(375.00)	100.00
01-50-4206	SECURITY SYSTEM	3,000.00	975.56	257.18	2,024.44	32.52
01-50-4207	TRAINING	6,000.00	650.00	650.00	5,350.00	10.83
01-50-4208	POSTAGE	3,200.00	1,000.00	400.00	2,200.00	31.25
01-50-4209	PUBLICATION COST	1,500.00	200.06	0.00	1,299.94	13.34
01-50-4211	AUDITING SERVICES	30,000.00	16,750.00	0.00	13,250.00	55.83
01-50-4212	ENGINEERING SERVICES	6,000.00	2,119.02	150.50	3,880.98	35.32
01-50-4213	LEGAL SERVICES	60,000.00	17,133.80	3,200.50	42,866.20	28.56
01-50-4214	OFFICE SYSTEM SUPPORT	20,000.00	8,102.84	80.00	11,897.16	40.51
01-50-4217	PROFESSIONAL DUES	2,000.00	0.00	0.00	2,000.00	0.00
01-50-4219	CUSTODIAL SERVICES	8,600.00	2,860.00	715.00	5,740.00	33.26
01-50-4220	RENTAL PROPERTY REPAIRS	8,000.00	750.00	750.00	7,250.00	9.38
01-50-4223	IT SERVICES	5,000.00	941.97	0.00	4,058.03	18.84
01-50-4227	BLDG & EQUIPMENT MAINT & REPAIRS	8,000.00	458.94	47.00	7,541.06	5.74
01-50-4240	PROFESSIONAL SERVICES	10,000.00	46,630.20	13,924.30	(36,630.20)	466.30
01-50-4270	BOND AGENT FEE	500.00	0.00	0.00	500.00	0.00
01-50-4300	OFFICE SUPPLIES	6,400.00	1,004.57	0.00	5,395.43	15.70
01-50-4301	MAINTENANCE SUPPLIES	3,500.00	47.00	0.00	3,453.00	1.34
01-50-4302	OPERATIONAL SUPPLIES	1,700.00	1,175.89	623.01	524.11	69.17
01-50-4500	MISCELLANEOUS EXPENSE	0.00	50.64	0.00	(50.64)	100.00
01-50-4752	INTEREST ON BONDS/NOTES	0.00	33,361.39	13,870.00	(33,361.39)	100.00
Total Dept 50 - ADMIN		483,110.00	279,403.51	65,383.89	203,706.49	57.83
Department: 51 PUBLIC SAFETY						
01-51-4223	SAFETY PROGRAM EXPENSES	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 51 - PUBLIC SAFETY		10,000.00	0.00	0.00	10,000.00	0.00
Department: 52 PARKS						
01-52-4000	SALARIES	139,700.00	48,473.65	11,051.06	91,226.35	34.70
01-52-4010	SALARIES - OVERTIME	1,500.00	211.10	0.00	1,288.90	14.07
01-52-4100	SOCIAL SECURITY - EMPLOYER	8,100.00	2,879.39	652.41	5,220.61	35.55
01-52-4101	MEDICARE - EMPLOYER	1,950.00	673.33	152.56	1,276.67	34.53
01-52-4102	WORKERS COMPENSATION INSURANCE	9,000.00	0.00	0.00	9,000.00	0.00
01-52-4103	UNEMPLOYMENT COMPENSATION	280.00	43.51	10.13	236.49	15.54
01-52-4104	IMRF EMPLOYER	4,900.00	2,174.24	488.30	2,725.76	44.37
01-52-4105	LIFE INSURANCE - EMPLOYER	280.00	126.78	31.70	153.22	45.28
01-52-4106	HEALTH INSURANCE	38,000.00	11,224.43	2,484.39	26,775.57	29.54
01-52-4219	CUSTODIAL SERVICES	3,215.00	2,144.00	536.00	1,071.00	66.69
01-52-4225	LANDSCAPING PARKS	15,000.00	4,790.13	0.00	10,209.87	31.93
01-52-4227	BLDG & EQUIPMENT MAINT & REPAIRS	2,500.00	10,693.48	0.00	(8,193.48)	427.74
01-52-4234	EQUIPMENT RENTAL	5,000.00	3,456.31	141.31	1,543.69	69.13
01-52-4240	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
01-52-4302	OPERATIONAL SUPPLIES	7,500.00	7,736.02	1,520.68	(236.02)	103.15
01-52-4440	CAPITAL PUTLAY - PARKS EQUIPMENT	0.00	810.00	0.00	(810.00)	100.00
Total Dept 52 - PARKS		238,925.00	95,436.37	17,068.54	143,488.63	39.94
Department: 53 STREETS						
01-53-4000	SALARIES	172,000.00	55,735.78	12,022.82	116,264.22	32.40

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 (Normal (Abnormal))	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdg Used
Fund: 01 GENERAL FUND						
Account Category: Expenditures						
Department: 53 STREETS						
01-53-4010	SALARIES - OVERTIME	2,000.00	271.40	0.00	1,728.60	13.57
01-53-4080	UNIFORM ALLOWANCE	0.00	1,045.99	0.00	(1,045.99)	100.00
01-53-4100	SOCIAL SECURITY - EMPLOYER	10,000.00	3,435.16	703.26	6,564.84	34.35
01-53-4101	MEDICARE - EMPLOYER	2,400.00	803.45	164.49	1,596.55	33.48
01-53-4102	WORKERS COMPENSATION INSURANCE	11,000.00	0.00	0.00	11,000.00	0.00
01-53-4103	UNEMPLOYMENT COMPENSATION	350.00	2.26	0.00	347.74	0.65
01-53-4104	IMRF - EMPLOYER	6,100.00	2,819.39	604.25	3,280.61	46.22
01-53-4105	LIFE INSURANCE - EMPLOYER	350.00	162.29	40.22	187.71	46.37
01-53-4106	HEALTH INSURANCE	47,000.00	14,929.68	3,161.78	32,070.32	31.77
01-53-4202	TELEPHONE & INTERNET SERVICES	0.00	975.10	228.78	(975.10)	100.00
01-53-4212	ENGINEERING	6,000.00	0.00	0.00	6,000.00	0.00
01-53-4213	LEGAL	500.00	27.75	0.00	472.25	5.55
01-53-4226	VEHICLE MAINTENANCE	18,500.00	4,722.82	0.00	13,777.18	25.53
01-53-4227	BLDG & EQUIPMENT MAINT & REPAIRS	15,000.00	12,474.51	389.74	2,525.49	83.16
01-53-4228	ROAD MAINTENANCE	20,000.00	2,341.78	0.00	17,658.22	11.71
01-53-4229	SNOW PLOW MAINTENANCE	10,000.00	373.35	0.00	9,626.65	3.73
01-53-4230	STREET LIGHTING SERVICES	45,000.00	20,051.33	7,982.65	24,948.67	44.56
01-53-4231	SHOP BUILDING - HEAT	0.00	3,315.20	0.00	(3,315.20)	100.00
01-53-4234	EQUIPMENT RENTAL	3,000.00	1,899.99	0.00	1,100.01	63.33
01-53-4240	PROFESSIONAL SERVICES	2,000.00	304.00	0.00	1,696.00	15.20
01-53-4301	MAINTENANCE SUPPLIES	0.00	92.96	0.00	(92.96)	100.00
01-53-4302	OPERATIONAL SUPPLIES	33,000.00	23,479.07	7,880.33	9,520.93	71.15
01-53-4303	GASOLINE AND OIL	18,000.00	8,903.48	1,896.33	9,096.52	49.46
01-53-4304	SALT PURCHASES	65,000.00	3,287.80	0.00	61,712.20	5.06
01-53-4309	JULIE LOCATES	1,500.00	0.00	0.00	1,500.00	0.00
01-53-4315	NON-HOA ENTRANCES MAINT	15,000.00	628.00	0.00	14,372.00	4.19
01-53-4407	CAPITAL OUTLAY - VEHICLES & EQUIPMEN	143,830.00	10,334.89	0.00	133,495.11	7.19
01-53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTION	96,528.00	0.00	0.00	96,528.00	0.00
01-53-4410	CAPITAL OUTLAY - STREET LIGHTING	7,500.00	0.00	0.00	7,500.00	0.00
01-53-4700	DEBT EXPNESE - PRINCIPAL	44,896.00	0.00	0.00	44,896.00	0.00
01-53-4811	INTEREST EXPENSE	5,116.00	2,177.78	0.00	2,938.22	42.57
Total Dept 53 - STREETS		801,570.00	174,595.21	35,074.65	626,974.79	21.78
Department: 54 PUBLIC WORKS ADMIN						
01-54-4080	UNIFORM ALLOWANCE	7,200.00	627.31	0.00	6,572.69	8.71
01-54-4202	TELEPHONE & INTERNET SERVICES	7,000.00	60.00	20.00	6,940.00	0.86
01-54-4204	UTILITIES	7,500.00	994.56	183.81	6,505.44	13.26
01-54-4205	TRAVEL/MEALS/LODGING	500.00	0.00	0.00	500.00	0.00
01-54-4207	TRAINING	1,200.00	0.00	0.00	1,200.00	0.00
01-54-4213	LEGAL	0.00	373.70	0.00	(373.70)	100.00
01-54-4217	PROFESSIONAL DUES	1,000.00	66.46	0.00	933.54	6.65
01-54-4223	IT SERVICES	2,500.00	150.00	0.00	2,350.00	6.00
01-54-4240	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
01-54-4300	OFFICE SUPPLIES	1,500.00	854.98	306.15	645.02	57.00
01-54-4314	TOLLS	500.00	0.00	0.00	500.00	0.00
01-54-4700	DEBT EXPNESE - PRINCIPAL	191,856.00	37,958.25	6,940.07	153,897.75	19.78
01-54-4811	INTEREST EXPENSE	43,041.00	10,816.81	2,852.21	32,224.19	25.13
Total Dept 54 - PUBLIC WORKS ADMIN		265,797.00	51,902.07	10,302.24	213,894.93	19.53
Department: 55 COMMUNITY DEVELOPMENT AND EVENTS						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 01 GENERAL FUND						
Account Category: Expenditures						
Department: 55 COMMUNITY DEVELOPMENT AND EVENTS						
01-55-4000	SALARIES	48,150.00	0.00	0.00	48,150.00	0.00
01-55-4100	SOCIAL SECURITY - EMPLOYER	2,795.00	0.00	0.00	2,795.00	0.00
01-55-4101	MEDICARE - EMPLOYER	660.00	0.00	0.00	660.00	0.00
01-55-4102	WORKERS COMPENSATION INSURANCE	3,080.00	0.00	0.00	3,080.00	0.00
01-55-4103	UNEMPLOYMENT COMPENSATION	100.00	0.00	0.00	100.00	0.00
01-55-4104	IMRF EMPLOYER	1,685.00	0.00	0.00	1,685.00	0.00
01-55-4105	LIFE INSURANCE - EMPLOYER	100.00	0.00	0.00	100.00	0.00
01-55-4106	HEALTH INSURANCE	13,100.00	0.00	0.00	13,100.00	0.00
01-55-4208	POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
01-55-4209	PUBLICATION COST	300.00	242.40	102.20	57.60	80.80
01-55-4212	ENGINEERING	55,000.00	29,367.62	7,480.24	25,632.38	53.40
01-55-4213	LEGAL	38,000.00	24,589.50	4,924.25	13,410.50	64.71
01-55-4215	CONTRACT INSPECTION SERVICES	93,000.00	48,557.68	2,701.25	44,442.32	52.21
01-55-4216	CONTRACT CODE ENFORCEMENT	5,000.00	1,959.00	0.00	3,041.00	39.18
01-55-4237	PLANNING SERVICES	29,000.00	20,837.50	6,175.00	8,162.50	71.85
01-55-4240	PROFESSIONAL SERVICES	6,000.00	159.50	0.00	5,840.50	2.66
01-55-4330	EVENT EXPENSES NIEGBORS FEST	25,000.00	16,963.68	0.00	8,036.32	67.85
01-55-4331	EVENT EXPENSES XMAS TREE EVENT	7,500.00	0.00	0.00	7,500.00	0.00
Total Dept 55 - COMMUNITY DEVELOPMENT AND EVENTS		329,470.00	142,676.88	21,382.94	186,793.12	43.30
Department: 57 VILLAGE CLERK						
01-57-4000	SALARIES	23,100.00	14,243.99	3,185.70	8,856.01	61.66
01-57-4100	SOCIAL SECURITY - EMPLOYER	1,340.00	773.59	171.90	566.41	57.73
01-57-4101	MEDICARE - EMPLOYER	320.00	180.92	40.21	139.08	56.54
01-57-4102	WORKERS COMPENSATION INSURANCE	1,480.00	0.00	0.00	1,480.00	0.00
01-57-4103	UNEMPLOYMENT COMPENSATION	50.00	12.21	0.00	37.79	24.42
01-57-4104	IMRF EMPLOYER	810.00	555.50	105.12	254.50	68.58
01-57-4105	LIFE INSURANCE - EMPLOYER	50.00	31.40	7.82	18.60	62.80
01-57-4106	HEALTH INSURANCE	6,300.00	7,993.56	1,881.87	(1,693.56)	126.88
01-57-4202	TELEPHONE & INTERNET SERVICES	500.00	138.16	39.39	361.84	27.63
01-57-4203	WEB SITE MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
01-57-4205	TRAVEL/MEALS/LODGING	4,500.00	445.69	270.85	4,054.31	9.90
01-57-4207	TRAINING	2,500.00	485.00	325.00	2,015.00	19.40
01-57-4209	PUBLICATION COST	400.00	0.00	0.00	400.00	0.00
01-57-4213	LEGAL	10,000.00	2,543.75	351.50	7,456.25	25.44
01-57-4214	OFFICE SYSTEM SUPPORT	500.00	0.00	0.00	500.00	0.00
01-57-4217	PROFESSIONAL DUES	700.00	110.00	110.00	590.00	15.71
01-57-4218	CODIFICATION	5,000.00	0.00	0.00	5,000.00	0.00
01-57-4251	SOLICITOR PERMIT EXPENSES	0.00	268.00	104.00	(268.00)	100.00
01-57-4500	MISCELLANEOUS EXPENSE	150.00	0.00	0.00	150.00	0.00
Total Dept 57 - VILLAGE CLERK		62,700.00	27,781.77	6,593.36	34,918.23	44.31
Department: 99 FIXED ASSETS						
01-99-6050	TRANSFER TO GOV FUNDS CIP FUND	520,300.00	0.00	0.00	520,300.00	0.00
Total Dept 99 - FIXED ASSETS		520,300.00	0.00	0.00	520,300.00	0.00
Expenditures		2,711,872.00	771,795.81	155,805.62	1,940,076.19	28.46
Fund 01 - GENERAL FUND:						

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27	YTD Balance	Activity For	Available	% Bdgt Used
		Amended Budget	08/31/2026 (Normal (Abnormal))	08/31/2026 (Increase (Decrease))	Balance 08/31/2026 (Normal (Abnormal))	
Fund: 01 GENERAL FUND						
	TOTAL REVENUES	2,713,532.00	1,118,193.12	195,091.00	1,595,338.88	41.21
	TOTAL EXPENDITURES	2,711,872.00	771,795.81	155,805.62	1,940,076.19	28.46
	NET OF REVENUES & EXPENDITURES:	1,660.00	346,397.31	39,285.38	(344,737.31)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 20 MOTOR FUEL FUND						
Account Category: Revenues						
Department: 00 GF ASSEST LIABILITIES ACCOUNTS						
20-00-3120	MOTOR FUEL TAX	234,000.00	75,835.84	19,619.71	158,164.16	32.41
20-00-3900	MFT INTEREST	7,350.00	1,054.69	0.00	6,295.31	14.35
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		241,350.00	76,890.53	19,619.71	164,459.47	31.86
Revenues		241,350.00	76,890.53	19,619.71	164,459.47	31.86
Account Category: Expenditures						
Department: 00 GF ASSEST LIABILITIES ACCOUNTS						
20-00-4212	ENGINEERING	35,000.00	11,824.04	3,627.00	23,175.96	33.78
20-00-4232	MFT ENGINEERING SERVICES	0.00	361.00	0.00	(361.00)	100.00
20-00-4409	ROAD CONSTRUCTION	206,350.00	0.00	0.00	206,350.00	0.00
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		241,350.00	12,185.04	3,627.00	229,164.96	5.05
Expenditures		241,350.00	12,185.04	3,627.00	229,164.96	5.05
Fund 20 - MOTOR FUEL FUND:						
TOTAL REVENUES		241,350.00	76,890.53	19,619.71	164,459.47	31.86
TOTAL EXPENDITURES		241,350.00	12,185.04	3,627.00	229,164.96	5.05
NET OF REVENUES & EXPENDITURES:		0.00	64,705.49	15,992.71	(64,705.49)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 31 WATER & SEWER FUND						
Account Category: Revenues						
Department: 00 GF ASSEST LIABILITIES ACCOUNTS						
31-00-3010	PROPERTY TAXES - CORPORATE	41,000.00	20,494.37	0.00	20,505.63	49.99
31-00-3600	WATER & SEWER SALES	2,090,095.00	710,179.40	181,945.37	1,379,915.60	33.98
31-00-3601	WATER / SEWER PENALTIES	27,300.00	11,331.73	2,919.10	15,968.27	41.51
31-00-3602	WATER & SEWER CONNECTION FEES	40,000.00	52,000.00	10,000.00	(12,000.00)	130.00
31-00-3603	BULK WATER SALES	1,000.00	399.87	54.11	600.13	39.99
31-00-3604	METER & MXU SALES	15,750.00	9,260.00	1,678.00	6,490.00	58.79
31-00-3605	TURN ON/OFF WATER FEES	15,000.00	4,590.00	1,155.00	10,410.00	30.60
31-00-3800	MISCELLANEOUS INCOME	1,000.00	47.00	47.00	953.00	4.70
31-00-3900	INTEREST	32,150.00	4,407.17	0.00	27,742.83	13.71
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		2,263,295.00	812,709.54	197,798.58	1,450,585.46	35.91
Revenues		2,263,295.00	812,709.54	197,798.58	1,450,585.46	35.91
Account Category: Expenditures						
Department: 50 ADMIN						
31-50-4202	TELEPHONE & INTERNET SERVICES	10,700.00	3,019.81	599.62	7,680.19	28.22
31-50-4235	BOND AGENT FEES	1,000.00	0.00	0.00	1,000.00	0.00
31-50-4300	OFFICE SUPPLIES	900.00	0.00	0.00	900.00	0.00
31-50-4803	BOND PRINCIPAL - SERIES 2012B	150,000.00	0.00	0.00	150,000.00	0.00
31-50-4804	BOND PRINCIPAL - SERIES 2015	435,000.00	0.00	0.00	435,000.00	0.00
31-50-4814	INTEREST - SERIES 2012B	12,600.00	0.00	0.00	12,600.00	0.00
31-50-4815	INTEREST - SERIES 2015	20,389.00	0.00	0.00	20,389.00	0.00
Total Dept 50 - ADMIN		630,589.00	3,019.81	599.62	627,569.19	0.48
Department: 68 WATER TOWERS						
31-68-4202	TELEPHONE & INTERNET SERVICES	6,000.00	2,388.16	523.15	3,611.84	39.80
31-68-4204	UTILITIES	50,000.00	17,159.77	6,437.74	32,840.23	34.32
31-68-4212	ENGINEERING	8,000.00	0.00	0.00	8,000.00	0.00
31-68-4227	BLDG & EQUIPMENT MAINT & REPAIRS	10,000.00	1,104.62	0.00	8,895.38	11.05
31-68-4236	WATER &SEWER CONTRACT LABOR	60,000.00	20,900.84	4,930.96	39,099.16	34.83
31-68-4302	OPERATIONAL SUPPLIES	0.00	1,178.19	13.32	(1,178.19)	100.00
31-68-4305	UTILITY SYSTEM CHEMICALS	24,000.00	5,592.41	2,648.04	18,407.59	23.30
31-68-4310	IEPA REQUIRED TESTING	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 68 - WATER TOWERS		165,000.00	48,323.99	14,553.21	116,676.01	29.29
Department: 70 WATER						
31-70-4000	SALARIES	60,000.00	23,499.66	5,457.19	36,500.34	39.17
31-70-4010	SALARIES - OVERTIME	1,000.00	60.31	0.00	939.69	6.03
31-70-4100	SOCIAL SECURITY - EMPLOYER	3,430.00	1,362.44	314.92	2,067.56	39.72
31-70-4101	MEDICARE - EMPLOYER	810.00	318.72	73.67	491.28	39.35
31-70-4102	WORKERS COMPENSATION INSURANCE	3,785.00	0.00	0.00	3,785.00	0.00
31-70-4103	UNEMPLOYMENT COMPENSATION	120.00	7.96	0.00	112.04	6.63
31-70-4104	IMRF EMPLOYER	2,070.00	1,169.25	269.77	900.75	56.49
31-70-4105	LIFE INSURANCE - EMPLOYER	120.00	70.32	17.64	49.68	58.60
31-70-4106	HEALTH INSURANCE	16,500.00	7,880.64	1,832.50	8,619.36	47.76
31-70-4204	UTILITIES	20,000.00	0.00	0.00	20,000.00	0.00
31-70-4208	POSTAGE	7,750.00	2,500.00	1,000.00	5,250.00	32.26
31-70-4212	ENGINEERING	10,000.00	193.50	0.00	9,806.50	1.94
31-70-4213	LEGAL	4,000.00	2,707.97	0.00	1,292.03	67.70

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 31 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 70 WATER						
31-70-4227	BLDG & EQUIPMENT MAINT & REPAIRS	10,000.00	0.00	0.00	10,000.00	0.00
31-70-4301	MAINTENANCE SUPPLIES	0.00	398.91	0.00	(398.91)	100.00
31-70-4302	OPERATIONAL SUPPLIES	17,500.00	4,017.12	559.50	13,482.88	22.95
31-70-4305	UTILITY SYSTEM CHEMICALS	6,000.00	0.00	0.00	6,000.00	0.00
31-70-4306	METER & MXU PURCHASES	20,000.00	9,859.79	5,822.34	10,140.21	49.30
31-70-4313	WATER SERVICES MAINT & REPAIRS	20,000.00	1,070.00	1,070.00	18,930.00	5.35
31-70-4930	CAPITAL OUTLAY	170,000.00	0.00	0.00	170,000.00	0.00
Total Dept 70 - WATER		373,085.00	55,116.59	16,417.53	317,968.41	14.77
Department: 75 SEWER						
31-75-4000	SALARIES	60,000.00	23,250.26	5,459.90	36,749.74	38.75
31-75-4010	SALARIES - OVERTIME	1,000.00	60.31	0.00	939.69	6.03
31-75-4100	SOCIAL SECURITY - EMPLOYER	3,430.00	1,346.89	315.05	2,083.11	39.27
31-75-4101	MEDICARE - EMPLOYER	810.00	314.98	73.68	495.02	38.89
31-75-4102	WORKERS COMPENSATION INSURANCE	3,785.00	0.00	0.00	3,785.00	0.00
31-75-4103	UNEMPLOYMENT COMPENSATION	120.00	8.11	0.00	111.89	6.76
31-75-4104	IMRF EMPLOYER	2,070.00	1,155.74	269.87	914.26	55.83
31-75-4105	LIFE INSURANCE - EMPLOYER	120.00	69.44	17.64	50.56	57.87
31-75-4106	HEALTH INSURANCE	16,500.00	7,884.73	1,834.63	8,615.27	47.79
31-75-4204	UTILITIES	21,000.00	7,615.16	1,862.97	13,384.84	36.26
31-75-4208	POSTAGE	7,750.00	2,500.00	1,000.00	5,250.00	32.26
31-75-4212	ENGINEERING	8,000.00	408.50	0.00	7,591.50	5.11
31-75-4213	LEGAL	4,000.00	0.00	0.00	4,000.00	0.00
31-75-4214	OFFICE SYSTEM SUPPORT	5,000.00	0.00	0.00	5,000.00	0.00
31-75-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	17,928.79	12,820.69	(17,928.79)	100.00
31-75-4236	WATER &SEWER CONTRACT LABOR	36,000.00	11,647.08	2,911.77	24,352.92	32.35
31-75-4238	SEWER SERVICES MAINT & REPAIRS	15,000.00	550.00	550.00	14,450.00	3.67
31-75-4240	PROFESSIONAL SERVICES	2,000.00	4,475.00	0.00	(2,475.00)	223.75
31-75-4301	MAINTENANCE SUPPLIES	0.00	165.00	0.00	(165.00)	100.00
31-75-4302	OPERATIONAL SUPPLIES	17,500.00	896.90	0.00	16,603.10	5.13
31-75-4307	NPDS PERMIT	7,500.00	0.00	0.00	7,500.00	0.00
31-75-4312	GENERATOR MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
31-75-4411	EQUIPMENT	0.00	448.28	0.00	(448.28)	100.00
31-75-4930	CAPITAL OUTLAY	384,000.00	28,079.28	21,520.00	355,920.72	7.31
Total Dept 75 - SEWER		600,585.00	108,804.45	48,636.20	491,780.55	18.12
Department: 77 NORTH PLANT						
31-77-4202	TELEPHONE & INTERNET SERVICES	0.00	234.27	0.00	(234.27)	100.00
31-77-4204	UTILITIES	60,000.00	16,201.40	4,260.87	43,798.60	27.00
31-77-4212	ENGINEERING	8,000.00	0.00	0.00	8,000.00	0.00
31-77-4213	LEGAL	0.00	738.13	0.00	(738.13)	100.00
31-77-4227	BLDG & EQUIPMENT MAINT & REPAIRS	15,000.00	13,224.38	2,011.94	1,775.62	88.16
31-77-4236	WATER &SEWER CONTRACT LABOR	75,000.00	26,073.20	8,016.55	48,926.80	34.76
31-77-4240	PROFESSIONAL SERVICES	0.00	650.00	0.00	(650.00)	100.00
31-77-4302	OPERATIONAL SUPPLIES	6,000.00	4,774.45	428.05	1,225.55	79.57
31-77-4305	UTILITY SYSTEM CHEMICALS	2,500.00	0.00	0.00	2,500.00	0.00
31-77-4312	GENERATOR MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 77 - NORTH PLANT		169,500.00	61,895.83	14,717.41	107,604.17	36.52
Department: 79 SOUTH PLANT						

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 31 WATER & SEWER FUND						
Account Category: Expenditures						
Department: 79 SOUTH PLANT						
31-79-4202	TELEPHONE & INTERNET SERVICES	1,500.00	507.84	0.00	992.16	33.86
31-79-4204	UTILITIES	164,000.00	38,215.25	10,215.80	125,784.75	23.30
31-79-4212	ENGINEERING	8,000.00	4,139.50	936.00	3,860.50	51.74
31-79-4213	LEGAL	0.00	3,133.07	0.00	(3,133.07)	100.00
31-79-4227	BLDG & EQUIPMENT MAINT & REPAIRS	15,000.00	14,778.43	1,057.08	221.57	98.52
31-79-4236	WATER &SEWER CONTRACT LABOR	75,000.00	24,911.20	6,930.55	50,088.80	33.21
31-79-4240	PROFESSIONAL SERVICES	0.00	693.75	0.00	(693.75)	100.00
31-79-4302	OPERATIONAL SUPPLIES	5,000.00	4,520.86	439.32	479.14	90.42
31-79-4305	UTILITY SYSTEM CHEMICALS	40,000.00	19,326.54	5,877.40	20,673.46	48.32
31-79-4307	NPDS PERMIT	7,500.00	15,000.00	0.00	(7,500.00)	200.00
31-79-4311	LAND APPLICATION	2,500.00	0.00	0.00	2,500.00	0.00
31-79-4312	GENERATOR MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 79 - SOUTH PLANT		322,500.00	125,226.44	25,456.15	197,273.56	38.83
Expenditures		2,261,259.00	402,387.11	120,380.12	1,858,871.89	17.79
Fund 31 - WATER & SEWER FUND:						
TOTAL REVENUES		2,263,295.00	812,709.54	197,798.58	1,450,585.46	35.91
TOTAL EXPENDITURES		2,261,259.00	402,387.11	120,380.12	1,858,871.89	17.79
NET OF REVENUES & EXPENDITURES:		2,036.00	410,322.43	77,418.46	(408,286.43)	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 32 DEBT SERVICE FUND						
Account Category: Revenues						
Department: 00 GF ASSEST LIABILITIES ACCOUNTS						
32-00-3900	INTEREST	0.00	(266.20)	0.00	266.20	100.00
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		0.00	(266.20)	0.00	266.20	100.00
Revenues		0.00	(266.20)	0.00	266.20	100.00
Fund 32 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	(266.20)	0.00	266.20	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES:		0.00	(266.20)	0.00	266.20	

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF POPLAR GROVE

Balance As of 08/31/2026

GL Number	Description	26-27 Amended Budget	YTD Balance 08/31/2026 Normal (Abnormal)	Activity For 08/31/2026 Increase (Decrease)	Available Balance 08/31/2026 Normal (Abnormal)	% Bdgt Used
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND						
Account Category: Revenues						
Department: 00 GF ASSEST LIABILITIES ACCOUNTS						
90-00-3900	INTEREST	24,000.00	2,423.55	0.00	21,576.45	10.10
90-00-5010	TRANSFERS IN - FROM GENERAL FUND	520,300.00	0.00	0.00	520,300.00	0.00
Total Dept 00 - GF ASSEST LIABILITIES ACCOUNTS		544,300.00	2,423.55	0.00	541,876.45	0.45
Revenues		544,300.00	2,423.55	0.00	541,876.45	0.45
Account Category: Expenditures						
Department: 50 ADMIN						
90-50-4412	CIP GENERAL ADMINISTRATION	96,800.00	56,749.33	0.00	40,050.67	58.63
90-50-4420	CIP ECONOMIC DEVELOPMENT	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 50 - ADMIN		111,800.00	56,749.33	0.00	55,050.67	50.76
Department: 52 PARKS						
90-52-4442	CIP PARKS IMPROVEMENTS	125,000.00	19,613.48	0.00	105,386.52	15.69
Total Dept 52 - PARKS		125,000.00	19,613.48	0.00	105,386.52	15.69
Department: 53 STREETS						
90-53-4460	CIP STREETS ADMINISTRATION	25,000.00	0.00	0.00	25,000.00	0.00
90-53-4461	CIP STREETS EQUIPMENT	157,000.00	47,542.63	0.00	109,457.37	30.28
90-53-4462	CIP STREETS MAINTENANCE	76,500.00	0.00	0.00	76,500.00	0.00
90-53-4463	CIP STREETS STORM SEWER	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 53 - STREETS		283,500.00	47,542.63	0.00	235,957.37	16.77
Expenditures		520,300.00	123,905.44	0.00	396,394.56	23.81
Fund 90 - GOV FUNDS CAPITAL PROJECTS FUND:						
TOTAL REVENUES		544,300.00	2,423.55	0.00	541,876.45	0.45
TOTAL EXPENDITURES		520,300.00	123,905.44	0.00	396,394.56	23.81
NET OF REVENUES & EXPENDITURES:		24,000.00	(121,481.89)	0.00	145,481.89	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		5,762,477.00	2,009,950.54	412,509.29	3,752,526.46	34.88
TOTAL EXPENDITURES - ALL FUNDS		5,734,781.00	1,310,273.40	279,812.74	4,424,507.60	22.85
NET OF REVENUES & EXPENDITURES:		27,696.00	699,677.14	132,696.55	(671,981.14)	

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit		Permittee:		Facility:															
Permit #:	IL0023451	POPLAR GROVE, VILLAGE OF		POPLAR GROVE - NORTH WWTP, VILLAGE OF															
Major:	No	Permittee Address:		Facility Location:															
		200 NORTH HILL STREET POPLAR GROVE, IL 61065		205 EDSON RD POPLAR GROVE, IL 61065															
Permitted Feature:		Discharge:																	
	001 External Outfall	001-0 STP OUTFALL																	
Report Dates & Status																			
Monitoring Period:		DMR Due Date:		Status:															
From 07/01/26 to 07/31/26		08/25/26		NetDMR Validated															
Considerations for Form Completion																			
BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED. MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM. MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.																			
Principal Executive Officer																			
First Name:		Title:		Telephone:															
Ion		Certified Operator		815-224-1850															
Last Name:																			
Stear																			
No Data Indicator (NODi)																			
Form NODi: -																			
Code	Parameter Name	Monitoring Location	Season #	Param. NODi	Qualifier	Value 1	Qualifier	Value 2	Units	Qualifier	Value 1	Qualifier	Value 2	Qualifier	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample						=	7.435		=	7.32		19 - mg/L	02/DA - 2 Days Every Week	GR - Grab
					Permit Req.					>=	6.25 MN WK AV		>=	5.0 DAILY MN		19 - mg/L	02/DA - 2 Days Every Week	GR - Grab	
					Value NODi														
00400	pH	1 - Effluent Gross	0	-	Sample						=	7.38		=	7.56		12 - SU	02/DA - 2 Days Every Week	GR - Grab
					Permit Req.					>=	6.0 MINIMUM		<=	9.0 MAXIMUM		12 - SU	02/DA - 2 Days Every Week	GR - Grab	
					Value NODi														
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample	<	5.825	=	16.947	26 - lb/d	<	2.75	=	8.0		19 - mg/L	02/DA - 2 Days Every Week	CP - Composite	
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d	<=	12.0 MO AVG	<=	24.0 DAILY MX		19 - mg/L	02/DA - 2 Days Every Week	CP - Composite	
					Value NODi														
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample	<	0.212	<	0.212	26 - lb/d	<	0.1	<	0.1		19 - mg/L	02/DA - 2 Days Every Week	CP - Composite	
					Permit Req.	<=	16.0 MO AVG	<=	31.0 DAILY MX	26 - lb/d	<=	1.5 MO AVG	<=	3.0 DAILY MX		19 - mg/L	02/DA - 2 Days Every Week	CP - Composite	
					Value NODi														
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	-	Sample	=	0.254	=	0.336	03 - MGD							99/99 - Continuous		
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD							0	99/99 - Continuous	
					Value NODi														
50060	Chlorine, total residual	1 - Effluent Gross	0	-	Sample											19 - mg/L	01/30 - Monthly	GR - Grab	
					Permit Req.														
					Value NODi														
		1 - Effluent			Sample											13 - #/100mL	01/30 - Monthly	GR - Grab	
					Permit												13 -		

[illegible]

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	KJOERGER
Name:	Katie Joerger
E-Mail:	kjoerger@testinc.com
Date/Time:	2026-08-13 10:44 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testlinc.com
Date/Time:	2026-08-26 13:06 (Time Zone: -05:00)

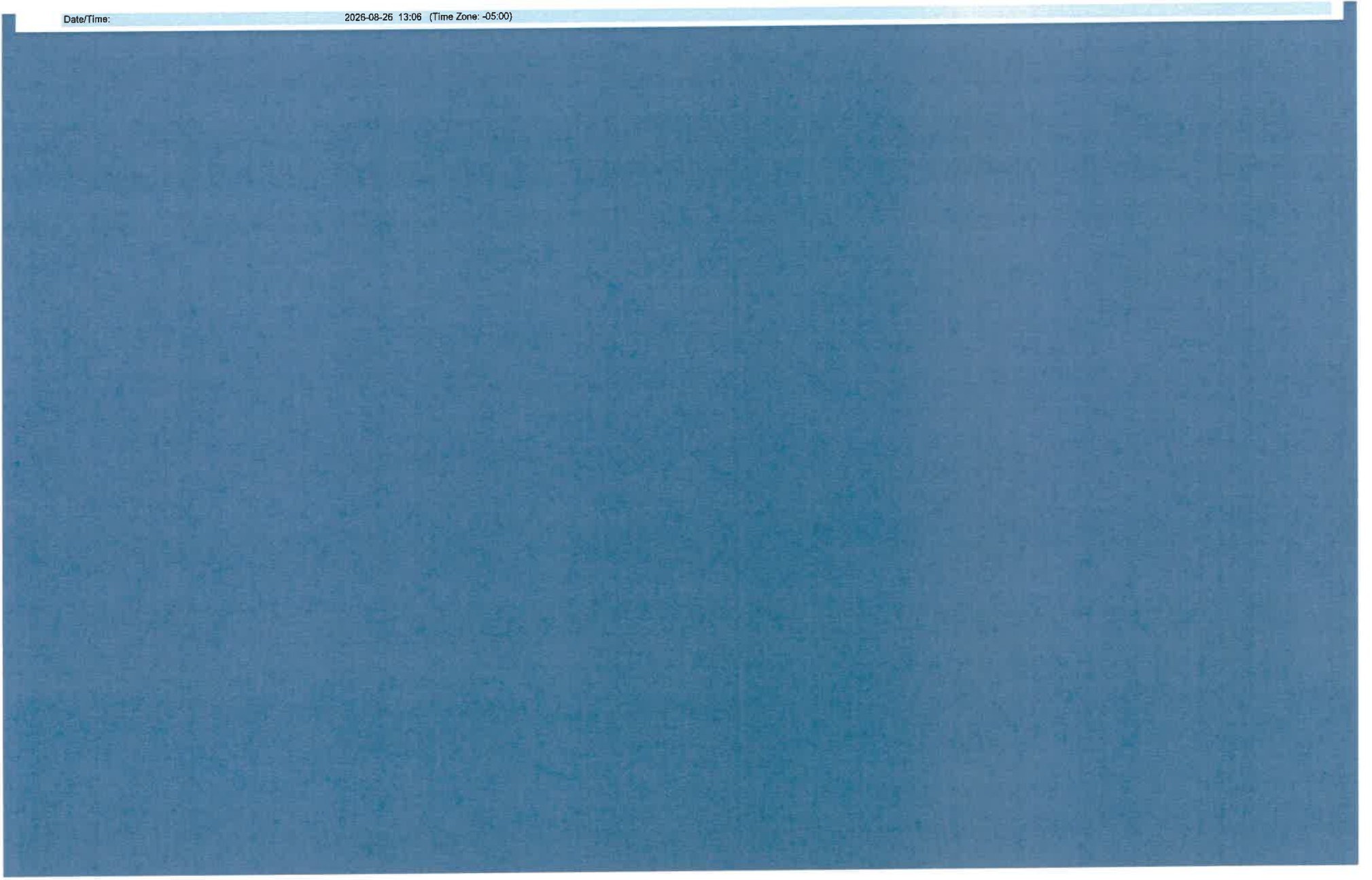
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Permit	Permit #:		IL0023451		Permittee:	POPLAR GROVE, VILLAGE OF		Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF										
Major:	No		Permittee Address:	200 NORTH HILL STREET POPLAR GROVE, IL 61065		Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065												
Permitted Feature:	INF Influent Structure		Discharge:	INF-L INFLUENT MONITORING															
Report Dates & Status	Monitoring Period:		From 07/01/26 to 07/31/26		DMR Due Date:	08/25/26		Status:	NetDMR Validated										
Considerations for Form Completion																			
BOW ID: W0070150007																			
Principal Executive Officer																			
First Name:	Ion		Title:	Certified Operator		Telephone:	815-224-1650												
Last Name:	Stear																		
No Data Indicator (NODI):																			
Form NODI: -																			
Code	Parameter Name	Monitoring Location	Season #	Param. NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	-	Sample Permit Req. Value NODI					=	86.125	Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - Composite	
00530	Solids, total suspended	G - Raw Sewage Influent	0	-	Sample Permit Req. Value NODI					=	66.5	Req Mon MO AVG			19 - mg/L	0	02/DA - 2 Days Every Week	CP - Composite	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	-	Sample Permit Req. Value NODI	0.054		0.095	03 - MGD								99/99 - Continuous		
						Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								99/99 - Continuous		
Submission Note																			
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Edit Check Errors																			
No errors.																			
Comments																			
Attachments																			
No attachments.																			
Report Last Saved By																			
POPLAR GROVE, VILLAGE OF																			
User:	KJOERGER																		
Name:	Katie Joerger																		
E-Mail:	kjoerger@testinc.com																		
Date/Time:	2026-08-13 10:44 (Time Zone: -05:00)																		
Report Last Signed By																			
User:	IONSTEAR																		
Name:	Ion Stear																		
E-Mail:	istear@testinc.com																		



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Permit		Permittee:		Facility:															
Permit #:	IL0071447	POPLAR GROVE, VILLAGE OF		POPLAR GROVE SOUTH STP, VILLAGE OF															
Major:	Yes	200 HILL STREET, P.O. BOX 1 POPLAR GROVE, IL 61065		12211 STATE ROUTE 76 POPLAR GROVE, IL 61065															
Permitted Feature:		Discharger:																	
001 External Outfall		001-0 STP OUTFALL																	
Report Dates & Status																			
Monitoring Period:		DMR Due Date:		Status:															
From 07/01/26 to 07/31/26		08/25/26		NetDMR Validated															
Considerations for Form Completion																			
BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.																			
Principal Executive Officer																			
First Name:		Title:		Telephone:															
Ion		Certified Operator		815-224-1650															
Last Name:																			
Stear																			
No Data Indicator (NODI)																			
Form NODI: --																			
Code	Parameter Name	Monitoring Location	Season	Param. NODI	Qualifier	Value 1	Qualifier	Value 2	Units	Qualifier	Value 1	Qualifier	Value 2	Qualifier	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	6.38	=	6.38		19 - mg/L		03/DW - 3 Days Every Week	GR - Grab
					Permit Req.					>=	6.25 MN WK AV	>=	5.0 DAILY MN		19 - mg/L	0	03/DW - 3 Days Every Week	GR - Grab	
					Value NODI														
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.16	=	7.58		12 - SU		03/DW - 3 Days Every Week	GR - Grab
					Permit Req.					>=	6.0 MINIMUM	<=	9.0 MAXIMUM		12 - SU	0	03/DW - 3 Days Every Week	GR - Grab	
					Value NODI														
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	<	2.406	=	6.797	26 - lb/d	<	1.77	=	5.0		19 - mg/L		03/DW - 3 Days Every Week	CP - Composite
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d	<=	12.0 MO AVG	<=	24.0 DAILY MX		19 - mg/L	0	03/DW - 3 Days Every Week	CP - Composite
					Value NODI														
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample						=	12.4	=	12.4		19 - mg/L		01/30 - Monthly	CP - Composite
					Permit Req.							Req Mon MO AVG		Req Mon DAILY MX		19 - mg/L	0	01/30 - Monthly	CP - Composite
					Value NODI														
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1	--	Sample	<	0.136	<	0.136	26 - lb/d	<	0.1	<	0.1		19 - mg/L		03/DW - 3 Days Every Week	CP - Composite
					Permit Req.	<=	31.0 MO AVG	<=	113.0 DAILY MX	26 - lb/d	<=	1.5 MO AVG	<=	5.4 DAILY MX		19 - mg/L	0	03/DW - 3 Days Every Week	CP - Composite
					Value NODI														
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	1	--	Sample			<	0.136	26 - lb/d			<	0.1		19 - mg/L		03/DW - 3 Days Every Week	CP - Composite
					Permit Req.			<=	79.0 WKLY AVG	28 - lb/d			<=	3.8 WKLY AVG		19 - mg/L	0	03/DW - 3 Days Every Week	CP - Composite
					Value NODI														
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample	=	0.273			26 - lb/d	=	0.201				19 - mg/L		03/DW - 3 Days Every Week	CP - Composite
					Permit Req.	<=	21.0 MO AVG			26 - lb/d	<=	1.0 MO AVG				19 - mg/L	0	03/DW - 3 Days Every Week	CP - Composite
					Value														

50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	NODI	Sample = 0.163 = 0.289 03 - MGD	99/99 - Continuous
					Permit Req. Value: NODI	Req Mon MO AVG	0 99/99 - Continuous
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample Permit Req. Value: NODI	<= 0.05 DAILY MX	19 - mg/L CL/OC - Chlorination/Occurrences GR - Grab
						9 - Conditional Monitoring - Not Required This Period	
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample Permit Req. Value: NODI	= 10.0	13 - #/100mL 03/DW - 3 Days Every Week GR - Grab
						<= 400.0 DAILY MX	13 - #/100mL 0 03/DW - 3 Days Every Week GR - Grab
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample < 8.157 < 8.157 26 - lb/d	< 6.0 < 6.0	19 - mg/L 03/DW - 3 Days Every Week CP - Composite
					Permit Req. Value: NODI	<= 209.0 MO AVG <= 417.0 DAILY MX 26 - lb/d	<= 10.0 MO AVG <= 20.0 DAILY MX 19 - mg/L 0 03/DW - 3 Days Every Week CP - Composite

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: KJOERGER
Name: Katie Joerger
E-Mail: kjoerger@testinc.com
Date/Time: 2026-08-13 10:46 (Time Zone: -05:00)

Report Last Signed By

User: IONSTEAR
Name: Ion Stear
E-Mail: istear@testinc.com
Date/Time: 2026-08-26 13:06 (Time Zone: -05:00)

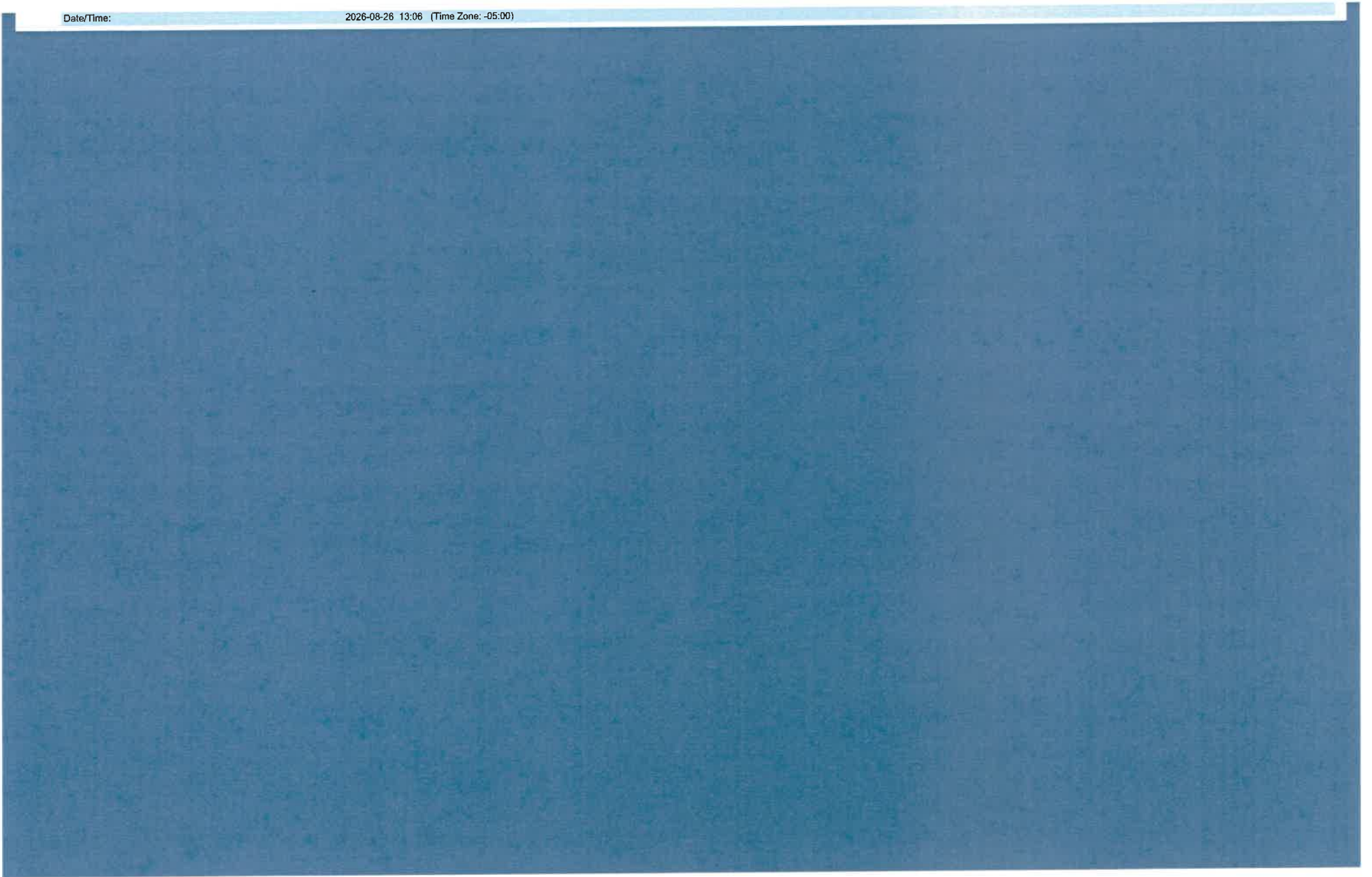
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Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF										
Major:	Yes	Permittee Address:	200 HILL STREET, P.O. BOX 1 POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065										
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING												
Report Dates & Status															
Monitoring Period:	From 07/01/26 to 07/31/26		DMR Due Date:	08/25/26											
			Status:	NetDMR Validated											
Considerations for Form Completion															
BOW ID: W0070150006															
Principal Executive Officer															
First Name:	Ion	Title:	Certified Operator	Telephone:	815-224-1650										
Last Name:	Stear														
No Data Indicator (NODI)															
Form NODI:	-														
Code	Parameter Name	Monitoring Location	Season	Permit NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample Permit Req. Value NODI										
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample Permit Req. Value NODI										
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample Permit Req. Value NODI	0.181		0.223	03 - MGD						
						Req Mon MO AVG		Req Mon DAILY MX	03 - MGD						
Submission Note															
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Edit Check Errors															
No errors.															
Comments															
Attachments															
No attachments.															
Report Last Saved By															
POPLAR GROVE, VILLAGE OF															
User:	KJOERGER														
Name:	Katie Joerger														
E-Mail:	kjoerger@testinc.com														
Date/Time:	2026-08-13 10:45 (Time Zone: -05:00)														
Report Last Signed By															
User:	IONSTEAR														
Name:	Ion Stear														
E-Mail:	istear@testinc.com														



VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF JULY 2026
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Jun	10:10	545156		10066.4		38536.90		125.00		1.60	32		0.69	43.50		As
1-Jul	07:34	545304	179	10066.4	0	38544.80	9.50	123.00	3.0	1.65	32	2.00	0.43	43.00	0.5	BH
2-Jul	09:15	545483	160	10066.4	0	38554.30	8.70	120.00	2.0	1.51	30	4.00	0.38	42.50	0.5	As
3-Jul	08:35	545643	140	10066.4	0	38563.00	8.10	118.00	2.0	1.61	26	4.00	1.52	42.00	0.5	As
4-Jul	09:40	545783	133	10066.4	0	38571.10	6.50	116.00	2.0	1.31	22	4.00	0.76	41.50	0.5	As
5-Jul	09:15	545916	145	10066.4	0	38577.60	7.70	114.00	1.0	1.70	16 / 104	4.00	0.63	41.00	0.5	As
6-Jul	10:35	546061	137	10066.4	0	38585.30	7.40	113.00	3.0	1.53	100	4.00	1.11	40.50	0.5	As
7-Jul	10:00	546198	133	10066.4	0	38592.70	7.10	110.00	2.0	0.94	96	6.00	0.81	40.00	0.0	As
8-Jul	08:55	546331	154	10066.4	0	38599.80	8.30	108.00	4.0	1.54	90	2.00	0.79	40.00	1.0	As
9-Jul	09:05	546485	122	10066.4	0	38608.10	6.30	104.00	2.0	1.43	88	4.00	0.76	39.00	0.0	As
10-Jul	10:45	546607	121	10066.4	0	38614.40	6.70	102.00	2.0	1.68	84	2.00	0.86	39.00	0.5	As
11-Jul	08:45	546728	140	10066.4	0	38621.10	7.40	100.00	2.0	1.75	82	2.00	0.69	38.50	0.5	As
12-Jul	08:15	546868	192	10066.4	0	38628.50	10.40	98.00	3.0	1.35	80	2.00	0.70	38.00	0.5	As
13-Jul	09:25	547060	189	10066.4	0	38638.90	10.20	95.00	3.0	1.70	78	4.00	0.59	37.50	0.5	As
14-Jul	11:00	547249	146	10066.4	0	38649.10	7.90	92.00	4.0	1.76	74	2.00	0.40	37.00	0.5	As
15-Jul	09:00	547395	175	10066.4	0	38657.00	9.50	88.00	2.0	1.68	72	2.00	0.69	36.50	0.5	As
16-Jul	09:15	547570	139	10066.4	0	38666.50	7.30	86.00	2.0	1.53	70	4.00	1.13	36.00	0.5	As
17-Jul	09:05	547709	200	10066.4	0	38673.80	10.80	84.00	4.0	1.34	66	4.00	0.60	35.50	0.5	As
18-Jul	11:45	547909	94	10066.4	0	38684.60	9.30	80.00	3.0	1.23	62	4.00	0.41	35.00	0.0	BH
19-Jul	11:49	548003	229	10066.4	0	38693.90	8.00	77.00	3.0	1.55	58	2.00	0.45	35.00	1.0	BH
20-Jul	10:00	548232	121	10066.4	0	38701.90	6.60	74.00	2.0	1.69	56	2.00	0.64	34.00	0.0	As
21-Jul	07:35	548353	156	10066.4	0	38708.50	8.40	72.00	5.0	1.57	54	2.00	0.49	34.00	0.5	As
22-Jul	08:55	548509	154	10066.4	0	38716.90	8.30	67.00	2.0	1.91	52	4.00	0.57	33.50	0.5	As
23-Jul	09:00	548663	163	10066.4	0	38725.20	8.70	65.00	3.0	1.81	48	2.00	0.67	33.00	0.5	As
24-Jul	10:30	548826	172	10066.4	0	38733.90	9.20	62.00	4.0	1.68	46	4.00	0.66	32.50	0.5	As
25-Jul	11:20	548998	135	10066.4	0	38743.10	7.40	58.00	3.0	1.89	42	2.00	0.68	32.00	0.5	As
26-Jul	09:05	549133	195	10066.4	0	38750.50	10.50	55.00	4.0	1.62	40	4.00	0.67	31.50	0.5	As
27-Jul	09:20	549328	133	10066.4	0	38761.00	7.20	51.00	3.0	1.40	36	2.00	0.61	31.00	0.0	As
28-Jul	08:45	549461	155	10066.4	0	38768.20	8.30	48.00	3.0	1.67	34	4.00	0.90	31.00	1.0	As
29-Jul	09:20	549616	149	10066.4	0	38776.50	8.10	45.00	2.0	1.65	30	2.00	0.58	30.00	0.5	As
30-Jul	09:00	549765	169	10066.4	0	38784.60	9.10	43.00	4.0	1.75	28	2.00	0.58	29.50	0.5	As
31-Jul	08:55	549934	131	10066.4	0	38793.70	7.50	39.00	4.0	1.96	26	2.00	0.68	29.00	0.0	As
1-Aug		550065		10066.4		38801.20		35.00		1.76	29/100		0.71	29.00		JH
TOT			4630				249			52.75			22.84			
AVE			154				8			1.60			0.69			
MAX			229				11			1.96			1.52			
MIN			94				6			0.94			0.38			

SIGNATURE:
PHONE: 815-224-1650

Ion Stear

VILLAGE OF POPLAR GROVE - WEST IL0070350
 FOR THE MONTH OF JULY 2026 MONTHLY OPERATING REPORT
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
30-Jun	08:35	452973		10295.8		140.00		1.31	42		0.91	405.70		As
1-Jul	07:55	453038	64	10297.4	1.64	139.00	1.0	2.01	40	2.00	0.90	404.50	1.20	BH
2-Jul	08:55	453102	64	10299	1.62	138.00	1.0	1.65	38	2.00	0.93	403.30	1.30	As
3-Jul	08:15	453166	68	10300.7	1.65	137.00	1.0	0.97	36	2.00	1.31	402.00	1.30	As
4-Jul	09:20	453234	66	10302.3	1.64	136.00	1.0	1.01	34	2.00	1.57	400.70	1.20	As
5-Jul	08:45	453300	67	10304	1.72	135.00	1.0	1.39	32	2.00	0.74	399.50	1.30	As
6-Jul	09:55	453367	85	10305.7	1.97	134.00	0.0	1.31	30	2.00	0.93	398.20	1.50	As
7-Jul	09:30	453452	47	10307.6	1.27	134.00	1.0	0.82	28	2.00	0.85	396.70	0.90	As
8-Jul	09:20	453499	66	10308.9	1.67	133.00	0.0	0.86	26	0.00	0.78	395.80	1.30	As
9-Jul	08:35	453565	66	10310.6	1.61	132.00	0.0	1.20	26	2.00	0.82	394.50	1.20	As
10-Jul	08:15	453631	75	10312.2	1.82	131.00	1.0	1.04	24	2.00	0.93	393.30	1.30	As
11-Jul	08:30	453706	61	10314	1.55	130.00	1.0	0.90	22	2.00	0.84	392.00	1.00	As
12-Jul	08:05	453767	89	10315.6	2.26	129.00	1.0	1.05	20	2.00	0.94	391.00	1.80	As
13-Jul	09:55	453856	80	10317.8	1.98	128.00	1.0	1.27	18	2.00	0.98	389.20	1.50	As
14-Jul	10:30	453936	89	10319.8	2.2	127.00	1.0	1.36	16	2.00	1.02	387.70	1.60	As
15-Jul	09:40	454025	67	10322	1.66	126.00	1.0	0.73	14 / 144	2.00	0.74	386.10	1.10	As
16-Jul	08:40	454092	66	10323.7	1.63	125.00	1.0	0.94	142	2.00	0.85	385.00	1.00	As
17-Jul	08:30	454158	112	10325.3	2.71	124.00	1.0	0.76	140	2.00	0.68	384.00	2.30	As
18-Jul	11:59	454270	68	10328	1.7	123.00	1.0	0.54	138	2.00	0.53	381.70	1.10	BH
19-Jul	12:00	454338	91	10329.7	2.27	122.00	1.0	0.83	136	2.00	0.91	380.60	1.50	BH
20-Jul	09:35	454429	67	10332	1.66	121.00	1.0	0.67	134	2.00	0.68	379.10	1.50	As
21-Jul	10:15	454496	67	10333.6	1.67	120.00	1.0	0.98	132	0.00	0.59	377.60	0.90	As
22-Jul	09:25	454563	74	10335.3	1.77	119.00	0.0	0.60	132	2.00	0.92	376.70	1.20	As
23-Jul	08:35	454637	85	10337.1	2.16	119.00	1.0	0.71	130	2.00	0.76	375.50	1.60	As
24-Jul	10:10	454722	93	10339.2	2.32	118.00	1.0	1.36	128	2.00	0.90	373.90	1.60	As
25-Jul	10:05	454815	67	10341.6	1.66	117.00	1.0	0.63	126	2.00	0.73	372.30	1.50	As
26-Jul	08:50	454882	90	10343.2	2.24	116.00	1.0	1.54	124	2.00	1.07	370.80	1.80	As
27-Jul	09:55	454972	68	10345.5	1.69	115.00	1.0	0.83	122	0.00	1.19	369.00	1.00	As
28-Jul	08:30	455040	89	10347.1	2.22	114.00	1.0	0.98	122	2.00	0.97	368.00	1.20	As
29-Jul	08:30	455129	67	10349.4	1.65	113.00	1.0	0.67	120	2.00	0.71	366.80	1.00	As
30-Jul	08:25	455196	89	10351	2.23	112.00	0.0	0.55	118	2.00	1.12	365.80	1.60	As
31-Jul	08:15	455285	88	10353.2	2.17	112.00	1.0	1.13	116	4.00	1.31	364.20	1.70	As
1-Aug		455373		10355.4		111.00		1.05	112		1.01	362.50		AS
TOT			2247					33.65			30.12			
AVE			75					1.02			0.91			
MAX			112					2.01			1.57			
MIN			47					0.54			0.53			

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Ion Stear

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF JULY 2026
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
30-Jun	08:30	677451		5549.9		4758.32		139.00		1.10	64		1.00	322.00		As
1-Jul	08:55	677568	117	5551.7	1.8	4758.32	0	137.50	1.5	1.09	58	6.00	1.09	318.60	3.20	Bh
2-Jul	07:50	677685	91	5553.5	1.4	4758.32	0	136.00	1.5	1.02	52	4.00	1.29	315.40	2.60	As
3-Jul	07:45	677776	89	5554.9	1.4	4758.32	0	134.50	1.5	0.93	48	6.00	1.07	312.80	2.40	As
4-Jul	08:50	677865	89	5556.3	1.3	4758.32	0	133.00	1.0	1.10	42	4.00	1.15	310.40	2.60	As
5-Jul	08:05	677954	93	5557.6	1.4	4758.32	0	132.00	2.0	1.04	38	6.00	1.18	307.80	2.60	As
6-Jul	07:45	678047	112	5559	1.8	4758.32	0	130.00	1.0	0.76	32	6.00	1.23	305.20	3.00	As
7-Jul	09:00	678159	90	5560.8	1.4	4758.32	0	129.00	2.0	0.85	26	4.00	1.00	302.20	2.00	As
8-Jul	07:20	678249	90	5562.2	1.4	4758.32	0	127.00	1.0	1.03	22	6.00	1.30	300.20	1.80	As
9-Jul	07:35	678339	118	5563.6	1.8	4758.32	0	126.00	1.0	0.71	16 / 122	8.00	1.19	298.40	3.20	As
10-Jul	07:10	678457	89	5565.4	1.4	4758.32	0	125.00	1.0	0.65	114	4.00	1.24	295.20	3.20	As
11-Jul	08:00	678546	88	5566.8	1.4	4758.32	0	124.00	1.0	0.82	110	4.00	1.26	292.00	2.40	As
12-Jul	07:40	678634	137	5568.2	2	4758.32	0	123.00	1.0	0.73	106	8.00	1.71	289.60	3.00	As
13-Jul	07:40	678771	112	5570.2	1.8	4758.32	0	122.00	2.0	1.00	98	6.00	1.14	286.60	2.20	As
14-Jul	07:20	678883	157	5572	2.4	4758.32	0	120.00	2.0	1.19	92	6.00	0.88	284.40	4.00	As
15-Jul	07:20	679040	121	5574.4	1.9	4758.32	0	118.00	1.0	0.73	86	4.00	0.98	280.40	3.00	As
16-Jul	07:40	679161	123	5576.3	1.9	4758.32	0	117.00	1.0	0.74	82	6.00	0.86	277.40	3.60	As
17-Jul	07:20	679284	155	5578.2	2.4	4758.32	0	116.00	2.0	0.60	76	6.00	0.84	273.80	3.00	As
18-Jul	12:20	679439	150	5580.6	2.3	4758.32	0	114.00	2.0	0.56	70	4.00	0.40	270.80	4.60	BH
19-Jul	12:23	679589	124	5582.9	1.9	4758.32	0	112.00	1.0	0.57	66	6.00	0.84	266.20	4.00	BH
20-Jul	08:23	679713	103	5584.8	1.5	4758.32	0	111.00	1.0	0.60	60	4.00	0.81	262.20	1.20	As
21-Jul	08:50	679816	113	5586.3	1.8	4758.32	0	110.00	1.0	0.70	56	4.00	0.77	261.00	4.20	As
22-Jul	07:20	679929	158	5588.1	2.5	4758.32	0	109.00	1.0	0.58	52	4.00	0.72	256.80	4.60	As
23-Jul	07:35	680087	125	5590.6	1.9	4758.32	0	108.00	1.0	0.59	48	4.00	0.95	252.20	3.00	As
24-Jul	07:30	680212	122	5592.5	1.9	4758.32	0	107.00	1.0	0.65	44	4.00	0.62	249.20	2.60	As
25-Jul	09:30	680334	122	5594.4	1.9	4758.32	0	106.00	1.0	0.62	40	4.00	0.70	246.60	1.80	As
26-Jul	08:20	680456	162	5596.3	2.5	4758.32	0	105.00	1.0	0.55	36	4.00	1.15	244.80	3.40	As
27-Jul	07:40	680618	123	5598.8	1.9	4758.32	0	104.00	2.0	0.63	32	2.00	0.69	241.40	3.60	As
28-Jul	07:10	680741	126	5600.7	1.9	4758.32	0	102.00	1.0	0.55	30	4.00	0.68	237.80	4.40	As
29-Jul	07:10	680867	125	5602.6	2	4758.32	0	101.00	2.0	0.65	26	4.00	0.88	233.40	3.60	As
30-Jul	07:25	680992	122	5604.6	1.9	4758.32	0	99.00	2.0	0.38	22 / 108	2.00	0.66	229.80	2.60	As
31-Jul	07:20	681114	119	5606.5	1.8	4758.32	0	97.00	1.0	1.00	106	2.00	1.08	227.20	2.80	As
1-Aug		681233		5608.3		4758.32		96.00		0.89	104		0.98	224.40		
TOT			3546				0			25.61			32.34			
AVE			118				0			0.78						
MAX			162				0			1.19			1.71			
MIN			88				0			0.38			0.40			

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Ion Stear

VILLAGE OF POPLAR GROVE
FOR THE MONTH OF JULY 2026
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Flouride Analysis				
	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄		Slope Standard	Well #2	Well #3	Well #4	Well#5-6
1	Village	1.53		1.34	Garage	0.76		0.78	Tower	0.74		1.58	BH	1.14		1.30	1.20	0.97
2	Post	0.89		0.64	Gas	1.01		0.83	Tower	0.68		1.7	As			0.68	0.94	0.77
3																0.76	0.70	0.94
4																0.84	0.76	0.91
5																1.10	0.85	0.95
6	Village	0.94		1.39	Oak	0.58		0.64	Tower	0.61		1.48	As			0.90	0.79	0.93
7	Post	0.51		1.41	Gas	0.66		0.53	Gc	0.95		1.31	As			0.88	0.72	1.10
8	Village	0.56		1.23	Garage	0.71		0.62	Tower	0.87		1.42	As	1.00		0.70	1.10	0.91
9	Post	0.73		1.64	Gas	0.68		0.74	Gc	0.62		1.13	As			1.40	1.00	0.82
10	Village	0.57		1.62	Garage	0.74		0.81	Tower	0.65		1.62	As			0.98	1.00	0.67
11																0.87	0.79	0.91
12																0.96	0.84	0.80
13	Village	0.72		1.52	Gas	0.68		0.9	Tower	0.74		1.36	As			0.83	1.30	0.87
14	Post	0.43		1.78	Oak	0.59		0.97	Gc	0.86		1.41	As			0.77	1.10	0.70
15	Village	0.59		1.59	Garage	0.51		1.03	Tower	0.65		1.18	As	0.82		1.10	0.37	0.59
16	Post	0.48		1.64	Oak	0.45		0.95	Gc	0.58		1.09	As			1.00	0.56	0.62
17	Village	0.59		1.47	Garage	0.63		1.07	Tower	0.64		1.17	As			0.76	0.61	0.62
18																0.55	0.42	0.64
19																0.61	0.44	0.77
20	Village	0.63		1.47	Oak	0.44		1.08	Tower	0.44		1.39	As			0.76	0.45	0.49
21	Post	0.45		1.92	Oak	0.62		0.78	Gc	0.61		1.19	As			0.62	0.51	0.55
22	Village	0.59		1.65	Gas	0.74		0.84	Tower	0.57		1.28	As	0.94		0.60	0.65	0.82
23	Post	0.52		1.71	Garage	0.49		0.92	Gc	0.68		1.51	As			0.55	0.79	0.56
24	Village	0.6		1.44	Oak	0.56		0.83	Tower	0.59		1.36	As			0.51	0.92	0.39
25																0.72	0.71	0.58
26																0.93	0.49	0.54
27	Village	0.48		1.62	Garage	0.71		1.22	Tower	0.6		1.11	As			0.63	0.55	0.47
28	Post	0.57		1.51	Gas	0.65		0.94	Gc	0.71		1.04	As			0.83	0.89	0.46
29	Village	0.53		1.56	Oak	0.51		1.07	Tower	0.53		0.93	As			0.57	0.69	0.89
30	Post	0.59		1.73	Garage	0.62		1.38	Tower	0.33		0.82	As			0.81	1.10	0.68
1	Village			1.62	Gas	0.6		0.97	Tower	0.52		1.33	As	31.0		0.78	1.10	1.1

Signature: 
PHONE: 815-224-1650

Jon Stear



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August 14, 2026

Client: Village of Poplar Grove
Attn: Kristi Richardson, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during July 2026 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

We hired a new employee, so we've returned to full staff. He's been working out well and has taken a liking to the job. He previously worked in a lab, so he's familiar with a lot of the industry. He has been picking up on mechanical things quickly as well.

Lift Stations:

- Performed daily checks and maintenance.
- Reinstalled a rebuilt pump at Woodstock Road lift station.
- Spare pump was rebuilt and brought back for collection point.
- Had Woodstock Road grease cleaned and pumped out.
- We had a new generator transfer switch installed at Countryside lift station.
- Replaced a bad float at Ray Street Lift station.

North WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed.
- We decanted digesters.
- Tested all emergency wash stations.
- Cleaned out all the building and clear of cobwebs.
- Calibrated all lab equipment.

- Cleaned plant.
- Performed process control sampling.
- We received the new and repaired blowers.
- We pulled the spray nozzles out of the fine screen and cleaned them.
- We exercised all manual valves.
- We were ready for Kurt to come up and start doing some final check with Scada, but Ion had some emergency time off when that was scheduled. We plan to reschedule it when he is 100% back at work.
- Ran generator underloads for an hour to ensure it will work when needed.

South WWTP:

- Decanted digesters.
- Removed spray nozzle from screen and cleaned them, also ran some ice through the screen to clean out and stuck debris.
- All standard monthly checks, maintenance/cleaning and producers were completed.
- Tested all emergency wash stations.
- Test ran portable generator.
- Installed new sampler tubing.
- Sludge moved to drying beds.
- Put a temp fix on a blower line on floating mixer, new hose is order we need to raise the tank level to install.
- Flushed air system of all moisture.
- Changed oil in air compressor.
- Checked and tested 2nd air supply system for decanter values.
- Installed new chains on one sand filter after the chain broke.
- We have started draining a sand filter that has some sludge build up.

Water System:

- Cleaned well houses.
- All daily checks have been completed.
- Monthly and quarterly sampling completed.
- Tested all emergency wash stations.
- Changed injector at well 5/6.
- Changed chemical line at well 5/6.
- Changed and rebuilt Chemical pump at well 5/6.
- Test ran portable generator under load.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.



Ion Stear
Certified Operator/Manager

To: The Village President and Board of Trustees
From: Chris Dopkins, P.E., Village Engineer
Re: Engineering Report – August 2026 Activity
Date: September 15, 2026

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **2026 Pavement Maintenance:** Contractor started work in late August. Weather permitting, the project will be complete by the end of September.
- **Surf Internet:** We are nearly through with plan reviews, only a couple of plans have not been approved. Construction work is underway.
- **Frontier Fiber Optic:** Frontier has submitted a total of fourteen plan sets for review, and eight have been approved. Construction work is underway.
- **Bel Air North Subdivision:** ComEd has installed power lines. We continue to monitor the subdivision for differential settlement and are pleased to advise that very little has been observed.
- **Geographical Information System (GIS):** We continue to assemble documents (plan sets, older water/sewer maps/agreements) that will be uploaded in the GIS databases. Zoning layers have been created, and annexation/development/recapture agreements are starting to be attached to parcels.
- **South Wastewater Treatment Plant:** The SWWTP facilities evaluation has been completed and the data has been used to determine next steps.
- **Poplar Woods Plat 3 (McDonald's):** Staff is currently assisting the Developer to determine the connection fees.

RESOLUTION NO: 2026-45

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING
OWEN COSTANZA TO THE VILLAGE PARK ADVISORY COMMITTEE**

WHEREAS, the Village of Poplar Grove (“Village”) has established a Park Advisory Committee (“Committee”); and

WHEREAS, the Committee is to consist of five (5) members to serve respectively for four (4) year terms, staggered so that one member’s term expires each year; and

WHEREAS, pursuant to Village Code Section 6-4-7, the Village President has the authority to appoint one (1) Village Board member to the Committee with the advice and consent of the Village Board; and

WHEREAS, the Village President of the Village of Poplar Grove wishes to appoint Owen Costanza as the Village Board member on the Committee, with said term to expire on _____, 2030; and

WHEREAS, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointment to best serve the public.

NOW THEREFORE BE IT RESOLVED, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

Section 1. Recitals. The recitals set forth above are incorporated herein as part of this Resolution.

Section 2. Appointment of Committee Members.

- a. Owen Costanza is hereby appointed, effective immediately, to serve as a member of the Parks Advisory Committee with said term to expire on April 30, 2030.

Section 3. Effective Date. This Resolution shall be in full force and effective immediately upon its passage and approval.

Section 4. Severability. In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

MEMORANDUM

TO: Village President and Village Board of Trustees

FROM: Katalina Kruckenberg, Treasurer

DATE: September 4, 2026

RE: Proposed Cash & Fund Balance Reserve Policy

PURPOSE

The purpose of this memo is to present a proposed **Cash & Fund Balance Reserve Policy** for consideration by the Village Board.

The proposed policy establishes clear reserve targets for the Village's major operating funds and provides guidelines for when reserves may be used, how they should be replenished, when reserve funds may be invested, and how decisions regarding reserves will be administered.

WHY A POLICY IS NEEDED

A formal reserve policy gives the Village a consistent longer term financial framework rather on a year-by-year basis.

The policy is intended to help the Village:

- Maintain sufficient cash to meet its financial obligations;
- Prepare for unexpected expenses or revenue shortfalls;
- Protect essential services during emergencies;
- Plan for infrastructure and equipment needs;
- Reduce reliance on short-term borrowing;
- Provide transparency to the Board and residents regarding the Village's financial position; and
- Establish a consistent process for maintaining, replenishing, investing, and using reserves.

The **Government Finance Officers Association (GFOA)** recommends that local governments formally establish fund-balance policies and maintain adequate unrestricted fund balance to address revenue shortfalls and unexpected expenditures. GFOA recommends, at a minimum, that general-purpose governments maintain unrestricted budgetary fund balance in the General Fund equal to **no less than two months of regular General Fund operating revenues or regular General Fund operating expenditures**. GFOA also recognizes that individual governments may require higher reserve levels based on their unique financial risks and circumstances.

PROPOSED RESERVE TARGETS

Using the Village's FY 2026–2027 approved budget, the proposed policy establishes three reserve benchmarks to provide a consistent framework for evaluating the Village's financial position.

The **two-month level (16.7%)** reflects the GFOA-recommended minimum benchmark. The **three-month level (25%)** is recommended as the **formal reserve target for the Village of Poplar Grove** and represents the level the Village should generally seek to maintain. The **six-month level (50%)** represents an enhanced planning level that may be appropriate during periods of significant financial uncertainty, economic disruption, major revenue loss, emergency conditions, or other extraordinary circumstances.

Accordingly, the proposed reserve structure is:

- **2 Months – GFOA Recommended Minimum (16.7%):** A baseline level the Village should generally seek to maintain.
- **3 Months – Village Target (25%):** The Village's preferred operating reserve level and primary policy target.
- **6 Months – Enhanced Planning Level (50%):** A higher reserve level that may be appropriate when significant financial risks or extraordinary circumstances exist.

The two-, three-, and six-month figures are **alternative reserve benchmarks and are not cumulative requirements**. The Village's formal policy target is the three-month level unless the Board establishes a different target for a particular fund based on its financial circumstances.

Fund	FY27 Budget	2-Month Benchmark (16.7%)	3-Month Benchmark (25%)	6-Month Benchmark (50%)	Proposed Village Target
General Fund	\$2,711,872	\$451,979	\$677,968	\$1,355,936	\$677,968 (25%)
Water & Sewer Fund	\$2,261,259	\$376,877	\$565,315	\$1,130,630	\$565,315 (25%)
Motor Fuel Fund	\$241,350	\$40,225	\$60,338	\$120,675	\$48,270 (20%)
TOTAL	\$5,214,481	\$869,081 (16.7%)	\$1,303,621 (25%)	\$2,607,241 (50%)	\$1,291,553

The General Fund and Water & Sewer Fund proposed targets are approximately **three months, or 25%, of annual appropriations**.

The Motor Fuel Fund proposed target is approximately **20% of annual appropriations**, or approximately **2.4 months of expenditure**. This lower target reflects the fund's restricted revenues and transportation-related purpose. The Village may adjust this target as transportation needs, revenue conditions, or capital requirements change.

Capital project, debt service, grant, escrow, and other restricted funds would remain separate from the Village's operating reserve calculations.

USE OF RESERVES

Reserve funds are intended to provide financial stability and should generally be used for unforeseen or non-recurring circumstances rather than routine operating expenditures.

Potential appropriate uses of reserves may include:

- Unexpected emergency expenditures;
- Significant revenue shortfalls;
- Natural disasters or other extraordinary events;
- Major unanticipated repairs;
- Temporary cash-flow requirements;
- Significant capital or equipment needs when specifically approved by the Board; and
- Other circumstances determined by the Board to be in the best financial interest of the Village.

Reserves should not routinely be used to balance an ongoing structural operating deficit. If recurring expenditures exceed recurring revenues, the Village should address the underlying structural imbalance through the budget process.

REPLENISHMENT STRATEGY

If reserves are used and the fund balance falls below the Village's adopted reserve target, the Village should establish a plan to restore the reserve level.

The Treasurer shall evaluate the reason for the reserve reduction and recommend an appropriate replenishment strategy to the Village President and Board of Trustees.

Replenishment may be accomplished through:

- Year-end budget surpluses;
- Expenditure savings;
- Non-recurring revenues;
- One-time revenues or other available resources;
- Excess resources from other funds when legally permissible and financially appropriate;
- Future budget appropriations; or
- Other funding sources approved by the Board.

GFOA recommends that governments generally seek to replenish fund balance within **one to three years of use**, depending on the reason for the use, economic conditions, long-term financial forecasts, and other circumstances.

The replenishment period may be adjusted by the Board when circumstances warrant, including following a major emergency, significant economic downturn, or other extraordinary event.

INVESTMENT OF RESERVE FUNDS

Reserve funds should be maintained with priority given to:

1. **Safety and preservation of principal;**
2. **Liquidity and availability of funds when needed; and**
3. **Reasonable investment return.**

Funds needed for immediate operating or emergency purposes should remain readily accessible.

Reserve funds that are not expected to be needed in the short term may be invested in permitted interest-bearing accounts, certificates of deposit, government securities, or other investments authorized under the Village's investment policy and applicable Illinois law.

FUNDS ABOVE THE RESERVE TARGET

When unrestricted reserves exceed the Village's established target, the excess should not automatically be treated as available for recurring operating expenditures.

The Treasurer shall periodically evaluate whether excess reserves are reasonably needed for anticipated capital projects, infrastructure, equipment, debt reduction, emergency preparedness, economic uncertainty, or other identified financial needs.

Amounts determined to be above the Village's reasonable reserve needs may be considered by the Board for appropriate **one-time uses**, such as capital improvements, major equipment purchases, infrastructure projects, debt reduction, or establishment of a separate capital reserve.

Excess reserves should **not be used to create or permanently support recurring expenditures or ongoing programs that cannot be supported by recurring revenues.**

AUTHORITY AND RESPONSIBILITIES

To provide appropriate oversight and separation of financial duties, reserve decisions and transfers should follow the responsibilities outlined below.

Village Treasurer

The Treasurer shall:

- Monitor reserve and cash levels;
- Review reserve levels as part of the annual budget process;
- Identify when reserves fall below or materially exceed the adopted target;
- Initiate recommendations regarding reserve replenishment, investment, or use;
- Recommend appropriate reserve targets based on financial conditions and future needs;
- Provide the Village President and Board of Trustees with periodic information regarding reserve levels; and
- Initiate requests for transfers involving reserve funds in accordance with Village policy and Board authorization requirements.

Village Board of Trustees

The Board of Trustees shall:

- Establish and periodically review the Village's reserve policy;
- Approve the use of reserves when Board approval is required;
- Approve significant transfers or appropriations involving reserve funds;
- Consider recommendations from the Treasurer regarding replenishment, investments, or excess reserves; and
- Approve changes to the Village's reserve targets as financial conditions change.

Village Clerk

The Village Clerk shall:

- Execute authorized transfers between Village accounts following appropriate approval;
- Maintain documentation of authorized reserve transfers;
- Ensure transfers are properly recorded in the Village's financial records; and
- Provide documentation to the Treasurer and Board as required.

This process is intended to provide a clear separation between **recommendation/initiation, authorization, execution, and financial recordkeeping.**

ANNUAL REVIEW

The Treasurer shall review the Village's reserve position annually and compare actual and projected reserves against the Village's **three-month formal reserve target**, the **two-month GFOA minimum benchmark**, and the **six-month enhanced planning level**.

The annual review should also consider changes in:

- Revenues and expenditures;
- Economic conditions;
- Revenue volatility;
- Capital needs;
- Infrastructure requirements;
- Debt obligations;
- Emergency risks;
- Cash-flow requirements; and
- Other financial risks facing the Village.

The Board of Trustees may adjust the reserve targets when appropriate based on the Village's changing financial circumstances.

THE LONG-TERM BENEFIT TO THE VILLAGE

This policy is not being proposed because the Village is financially unstable. Rather, it is being proposed because maintaining financial stability should be an ongoing priority of the Village.

A reserve policy gives the Village a plan before it needs one. It establishes a reasonable financial cushion, provides guidance for when reserves should be used, creates a strategy for replenishing those reserves, and establishes a thoughtful approach to managing funds that exceed the Village's target.

The goal is to help the Village remain financially prepared while continuing to provide essential services and make responsible investments in our community. A strong reserve position can give the Village greater flexibility when faced with unexpected expenses, emergencies, changes in revenues, infrastructure needs, or other financial challenges.

Most importantly, this policy is about being good stewards of the resources entrusted to us by our residents.

RECOMMENDATION

The Village Board review and consider adoption of the proposed **Cash & Fund Balance Reserve Policy**.

Adoption of the policy will establish a clear and consistent financial standard for maintaining, using, replenishing, investing, and managing Village reserves while allowing the Board to adjust the targets in future years as financial conditions and capital needs change.



Village of Poplar Grove – Board Meeting Memo

08/20/2026

Gifts, Donations, and Sponsorships Policy

1. Background:

The Village is considering adoption of a formal policy to establish a clear and consistent process for reviewing, approving, accepting, and documenting gifts, donations, and sponsorships offered to the Village. The policy is intended to ensure that donations provide a benefit to the community while protecting the Village from unintended financial, operational, or other obligations.

2. Current Status:

A proposed policy has been prepared for review by the Village Board of Trustees. The policy addresses donation and sponsorship approval, fundraising, recordkeeping, maintenance and long-term costs, donor recognition, and safeguards against preferential treatment of donors.

3. Fiscal Impact:

There is no direct fiscal impact associated with adopting the policy. The policy is intended to ensure that potential costs associated with donations, including installation, maintenance, repair, and replacement, are considered before acceptance.

4. Legal Review (if applicable):

Legal review may be requested prior to final adoption to ensure the policy is consistent with applicable laws and Village requirements.

5. Recommendation:

The Village President recommends that the Village Board of Trustees review the proposed policy and consider approval, with any revisions the Board deems appropriate.

6. Supporting Documents (if applicable):

- ☒ Attached- Gifts, Donations, and Sponsorships Policy
- ☐ Not Applicable

Village of Poplar Grove

Gifts, Donations, and Sponsorships Policy

I. Purpose and Policy

The purpose of this policy is to establish a consistent process for the acceptance, review, approval, and documentation of gifts, donations, and sponsorships made to the Village, including the installation, long-term maintenance, and operation of donated or sponsored elements. Such gifts, donations, and sponsorships may be accepted when, they are consistent with the Village's mission and priorities and enhance the quality of life in the community.

The guidelines and standards established by this policy shall apply to all gifts, donations, and sponsorships offered to or accepted by the Village after the effective date of this policy.

II. Definitions

“Gift or Donation” – For purposes of this policy, the terms “gift” and “donation” are synonymous and shall hereafter be collectively referred to as “donations.” Donations include any tangible or intangible asset, monetary contribution, service, material, equipment, property, or other item of value that the Village is prepared to accept pursuant to this policy and any administrative guidelines under this policy. Unless otherwise determined by the Village Board of Trustees, all accepted donations shall become the sole property of the Village.

“Donor” – An individual, business, corporation, organization, governmental entity, foundation, or other legal entity that makes or offers a donation to the Village.

“Sponsorship” – A monetary or in-kind contribution provided to the Village by an individual, business, organization, or other entity in support of a Village program, event, activity, facility, project, or initiative, in exchange for an acknowledgment or other recognition approved by the Village. A sponsorship shall not create an ownership interest, management right, or other control over the Village, its property, programs, services, or activities.

“Sponsor” – An individual, business, corporation, organization, foundation, or other legal entity that provides or offers a sponsorship to the Village.

“Donation or Sponsorship Acceptance” – The Village’s formal approval to receive and retain a donation or sponsorship in accordance with this policy, applicable law, and any applicable administrative guidelines. Acceptance may be subject to conditions established by the Village.

“Fundraising” – Any organized activity, campaign, solicitation, event, or effort undertaken by or on behalf of the Village for the purpose of generating monetary donations, in-kind donations, sponsorships, grants, or other contributions to support Village programs, departments, events, activities, facilities, projects, or other approved Village purposes. Fundraising activities shall be conducted in accordance with this policy, applicable law, and any administrative guidelines established by the Village. The authorization to conduct a fundraising activity shall not, by itself, constitute acceptance of any donation or sponsorship, and all donations and sponsorships received through fundraising activities shall remain subject to the applicable approval and acceptance requirements of this policy.

III. Consistency with Village Interests

Donations and sponsorships may only be accepted when they have a purpose consistent with the goals and objectives of the Village and are in the best interest of Poplar Grove. The Village must always consider the public trust and comply with all applicable laws when accepting donations and sponsorships.

IV. Guidelines/Standards for Accepting Donations and Sponsorships

Donations and sponsorships shall be accepted only if they have a valid use to the Village. Donations and sponsorships intended to either become incorporated into Village parks as well as donations and sponsorships of equipment, vehicles, or facilities intended to supplement those of the Village often involve considerations of aesthetics, costs, and compatibility whose features shall be evaluated using the following criteria:

The donation or sponsorship will not conflict with any provision of law and shall not conflict with the Village's comprehensive plans, recreation plans, or park design.

1. The donation or sponsorship will not add to the Village's workload unless it provides a net benefit to the Village.
2. The donation or sponsorship places no restrictions on the Village, unless agreed to by the Village Trustees.
3. All donations or gifts shall become the sole property of the Village unless determined otherwise by the Village Trustees in writing. The Village has no duty to return any donation, as all donations are irrevocable and otherwise final upon receipt by the Village. The Village Trustees have the final authority to relocate, remove, or dispose of any donation at any time, with or without notice to the Donor.
4. All donations and sponsorships will receive recognition appropriate to the level and nature of the donation or sponsorship as determined by the Village President. For those of a capital nature, that may be in the form of signage, plaques, markings, or other means the Village should deem appropriate. Regardless of the recognition strategy selected, the intent shall be to appropriately honor the donor or sponsor for their contribution to the community. To ensure uniformity of appearance and good taste on any recognition, the language of such plaques shall also be approved by the Village Trustees. Donation acknowledgments, sponsorship acknowledgments, and memorial plaques shall be made of bronze and be of the highest quality, life, and durability. In cases where bronze plaques are not feasible, other alternative types may be considered. The appearance of traditional commercial advertising shall be avoided.
5. The Village and community have an interest in ensuring the best appearance and aesthetic quality of public lands and facilities. Donations and sponsorships shall reflect the character, be consistent with the intended surroundings, and complement the aesthetics of the proposed site.
6. Since donated or sponsored elements and their associated recognition become Village property, the community has an interest in ensuring that all elements remain in good repair and are maintained appropriately. In addition, Village of Poplar Grove has an interest in ensuring that the short- and long-

term repair costs are reasonable and that repair parts and materials are readily available. Elements must be of a quality to ensure a long life and be resistant to weather, wear and tear, and acts of vandalism.

7. The proposed donation or sponsorship cannot substantially interfere with the intended current or future use of the land or facility where it is being proposed to be located. Preference will be given to donations and sponsorships that are unique in nature, have historical or cultural relevance, and could attract visitors to the community.
 8. The Village also has an interest in knowing in advance the full cost which may be associated with a donation or sponsorship, namely those costs that relate to the installation, maintenance, and operation during the donations or sponsorship's expected life cycle. The costs to install, operate, repair, and/or maintain a mechanical and/or electric system proposed for use in conjunction with a donation or sponsorship shall be identified prior to acceptance by the Village Trustees.
 9. Monetary donations approved by the Village Trustees will be deposited to the fund in which the intended use of the donation is to be achieved. This money shall be placed into a restricted fund in the Donations budget responsible for achieving such intended use.
 10. The Village Trustees shall not approve any donation or sponsorship that may meet one or more of the following criteria:
 - A. Be offensive or contain morally questionable material;
 - B. Include a restriction that entails special considerations or favors beyond those afforded to any other resident, whether donating or non-donating;
 - C. Create any other concern, real or perceived, that may result in the loss of reputation, appearance of impropriety, or other negative impact on the Village from accepting the donation, gift, or sponsorship
-

V. Donor Consideration and Village Business

No donor or sponsor shall expect, request, or receive any preferential treatment, special consideration, or other benefit from the Village because of, or in connection with, any donation or sponsorship. The acceptance of a donation or sponsorship shall not influence, and shall not be conditioned upon, any Village procurement decision, contract award, zoning or regulatory matter, permit, license, approval, inspection, enforcement action, or any other business, service, program, or operation of the Village.

The Village shall not grant any donor or sponsor any advantage, preference, or special consideration in connection with any Village procurement, regulatory matters, contract, service, business, or other Village operation in exchange for, or because of, a donation or sponsorship. All Village decisions shall be made independently and in accordance with applicable law, Village ordinances, policies, procedures, and the best interests of the Village and its residents.

VI. Village President Authority to Approve Donations and Sponsorships

The Village President shall be authorized to accept or reject offers of donated money, equipment, in-kind donations, and sponsorships to Village Departments or to the Village in general up to \$5,000 per donation or sponsorship. Donated money will be expended for general purposes within the department or specified purposes, if agreed upon with the donor or sponsor, as one-time supplements to the department's operating budget. Donations of equipment will be considered based upon program outcomes, department goals and needs. Each donation or sponsorship will be evaluated for usefulness and potential replacement costs.

When approving donations or sponsorships with a value of less than \$5,000, the Village President shall base his/her decision upon the Guidelines/Standards in Section IV. Any donation or sponsorship with a value greater than \$5,000 shall require approval by the Village Trustees prior to acceptance.

VII. Procedures for Making and Accepting Gifts, Donations, and Sponsorships

The Village Trustees shall have the full and final authority to approve or deny all donation and sponsorship proposals, including those made by the Village President. Prior to submitting a Donation or Sponsorship Application Form (Attachment A), the donor or sponsor, or their representative, shall contact the Village Office to discuss a proposed donation or sponsorship. Such pre-application meeting shall assist both the prospective donor or sponsor and the Village in determining whether a donation or sponsorship will meet the criteria contained in this policy.

If a donation or sponsorship appears to be in accordance with this policy, the donor or sponsor, or their representative, will then submit a Donation or Sponsorship Application Form and meet with Village Staff members to determine the specific nature of the donation or sponsorship, proposed location, and yearly maintenance and operational costs for review and processing. The written proposal, including a Staff report, will be sent to the Village Trustees for its decision.

Village Staff or the Village Trustees may request additional information including but not limited to scaled drawings; artists' renditions; or other documents to better illustrate the exact nature of the donation or sponsorship. The Village may choose to consult with other agencies or organizations in the review process. The Village Trustees may also send any proposal to the appropriate Village Lawyer for review with subsequent recommendation to the Village Trustees.

VIII. Processing, Recordkeeping, and Documentation

All donations and sponsorships offered to or accepted by the Village shall be processed and documented in a manner that promotes transparency, accountability, and compliance with this policy and applicable law.

- A. **Monetary Donations.** Shall be received and deposited by the Village in accordance with the villages established financial procedures.
- B. **Non-Monetary Donations.** For donations of equipment, property, materials, services, or other non-monetary items, the Village shall document the nature and estimated fair value of the donation.
- C. **Records.** The Village shall maintain records of donations and sponsorships accepted by the Village, including the application or proposal, approval or denial, supporting documentation, correspondence, applicable restrictions or conditions, estimated value, and any related agreements or resolutions. Records shall be maintained in accordance with the Village's applicable records retention requirements and the Illinois Freedom of Information Act and other applicable laws.
- D. **Audit and review.** Donation and sponsorship records shall be available for review by the Village President, Village Trustees, Village Treasurer, or other authorized Village personnel as appropriate. Donations and sponsorships shall be subject to the same financial controls, auditing requirements, and recordkeeping standards applicable to other Village funds, property, and transactions.



Gift, Donation, & Sponsorship Application Form

Attachment A

Thank you for your interest in donating to the Village of Poplar Grove. Your gift, donation, or sponsorship will be considered by the Village of Poplar Grove Trustees after this form is completed and a Staff Report is prepared. All donations shall become the sole property of the Village, and the Village has no duty to return any donation. All donations and sponsorships are also subject to the *Policy Acceptance of Gifts, Donations, and Sponsorships* adopted by the Village.

1. Name, Address, & Phone number of Donor/ Sponsor:

2. Description of Gift / Donation/Sponsor:

3. Value of the Gift, Donation, or Sponsorship (Market Value): \$ _____

4. What is the intended purpose or use for this gift, donation, or sponsorship?

5. If applicable, what are the yearly maintenance and operational costs associated with gift, donation, or sponsorship?

6. Do you have or are currently seeking to establish a contractual relationship with the Village of Poplar Grove? If so, please disclose the nature of the contractual relationship:

Signature & Title of Donor

Date

Internal Use of Village of Poplar Grove use only

Date application was received: _____

This application is: Accepted by the Village of Poplar Grove on _____

Rejected by the Village of Poplar Grove on _____



SOSNOWSKI | SZETO LLP

MEMORANDUM

CONFIDENTIAL – ATTORNEY CLIENT PRIVILEGE COMMUNICATION

To: The Village of Poplar Grove Board of Trustees

From: Sosnowski Szeto, LLP

Date: September 16, 2026

Re: State Regulations Regarding the Acceptance of Donations/Legal Review of Proposed Donation Policy and Recommendations

Please allow the following memorandum to serve as a summary of relevant state statutes regarding donations made to municipalities as well as an outline of legal issues regarding donations to municipalities and recommendations for revisions to proposed policy.

Several statutes provide regulation for different types of donations accepted by an Illinois municipality. Such statutes are 65 ILCS 5/11-61-1.5 which regulates a municipality acquiring property by gift, legacy, or grant; and The State Officials and Employees Ethics Act 5 ILCS 430/1 *et seq.* The Village is authorized to accept donations and is given broad authority to implement its own policies (whether adopted by resolution or ordinance) to guide the acceptance of donations. It is important to keep separate, in mind and in policy guidance, donations to the Village and gifts given to individual employees/officials.¹

¹ The statutes cited in this Memorandum apply only to donations received by the Village and do not necessarily govern the contributions made by the Village to other organizations. As a reminder, public funds are required, under Illinois law, to be spent for public purposes only. The purpose of the Donation policy is simply to govern contributions to the Village and not funds expended by the Village.

Donations to Elected Officials and Village Staff:

Gifts and donations may not be solicited.² However, they may be accepted when offered in accordance with the State Officials and Employees Act. For instance, donated food, valued less than \$75.00 per person, per day, is an exception to the prohibition of gifts to elected officials and employees.³ The Village has adopted the State Officials and Employees Ethics Act in Chapter 11 of the Poplar Grove Code of Ordinances. Elected officials and Village staff should never give favorable decisions in exchange for a donation to the Village or themselves personally.

Donations to the Village as an entity:

Donated gifts, both personal property and real property, are allowed to be received by the Village⁴, and the Village may determine what ordinances or policies should be adopted to guide accepting or rejecting certain donations.

Any policy or ordinance passed should indicate the following: 1) donations or gifts to the Village become the sole property of the Village; and 2) donations are irrevocable and final upon receipt by the Village; and 3) that the Village may relocate, remove, or dispose of the item at any time without notice provided to the donor. These points are already included in the draft policy that was previously presented to the Village Board.

At the last Village Board meeting where the donation policy appeared on the agenda, a question was asked whether a policy or ordinance is harder to change. Any policy adopted by resolution or ordinance requires a simple majority vote. An ordinance adopted to revise a section in the Village's Code, also requires a simple majority vote, but adding the policy to the Code of Ordinances results in codification charges. Instead of codifying an ordinance in the Village Code, the Board can pass an ordinance adopting the policy and let it stand on its own (similar to the Employee Handbook) or adopt a policy by way of resolution.

² State Officials and Employees Ethics Act. 5 ILCS 430/10-10. Gift ban. Except as otherwise provided in this Article, no officer, member, or State employee shall intentionally solicit or accept any gift from any prohibited source or in violation of any federal or State statute, rule, or regulation. This ban applies to and includes the spouse of and immediate family living with the officer, member, or State employee. No prohibited source shall intentionally offer or make a gift that violates this Section.

³ 5 ILCS 430/10-15(8) Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to eat and delivered by any means.

⁴ 65 ILCS 5/11-61-1.5. Acquiring property by gift, legacy, or grant. Every municipality has the power to acquire by gift, legacy, or grant any real estate or personal property, or rights therein, for purposes authorized under this Code as its governing body may deem proper, whether the land or personal property is located within or outside the municipal boundaries.

Some communities, such as Woodstock do give their Village Administrator or Village President the authority to accept or reject offers up to \$10,000 (money, equipment, in-kind donations, etc.) per donation. Other communities, such as Evanston allow the Village Administrator or President to accept or reject, up to \$25,000 before the Village Board must approve the donation. Still other communities, such as Mount Prospect, require the Village Manager to review the donation and make a recommendation to the Village President and Board to accept or reject the proposed donation. The Village may determine an amount to authorize the Village President to accept or reject a monetary donation on behalf of the Village in a certain amount. It is advisable that should the Board authorize the Village President to accept monetary donations up to a certain amount, but may not reject monetary donations, the policy should state that explicitly. For example: "The Village President may accept monetary donations up to \$500.00, but any donation over \$500.00 may only be accepted with the advice and consent of the Village Board. Any rejection of a monetary donation, no matter the amount of the proposed donation, may only be rejected with the advice and consent of the Village Board."

Based on the initial comments of the Trustees at the last meeting in which the proposed Donation policy was discussed, it may be best that donations intended to either become incorporated into Village parks as well as donations of equipment, vehicles, or facilities intended to supplement those of the Village be brought to the Board for approval. These types of donations often involve considerations of aesthetics, costs, and compatibility whose features shall be evaluated using the following criteria:

- a. No conflict with law or comprehensive plans of the Village.
- b. Not add to the workload of the Village unless it provides a net benefit.
- c. No restrictions are placed on the Village unless agreed to by the Village Board.
- d. The Village can consider the aesthetic of the community, if signs acknowledging the donor are appropriate, and if the Village can adequately maintain the item.
- e. A provision that donations shall not be offensive or morally questionably material, or invoke a concern, real or perceived, that may result in the loss of reputation, appearance of impropriety, or other negative impact on the Village.
- f. A permanent structure, something physical, must come to the Village Board for approval.

The drafted policy (attached) is legally sufficient, but based on direction given by the Village Board, some changes that would keep the policy legally sufficient are as follows:

- Add a definition for donations for specific events or functions and carve out this exception from the general "Gift or donation" definition.

- Separate tangible donations from monetary donations.
- Section IV. Guidelines/Standards for Accepting Donations and Sponsorships, number 4, second line could read “as determined by the Village Board” instead of the Village President. The third line reads “or other means the Village should deem appropriate” which could specify the “Village Board.”
- Section VI. Village President Authority to Approve Donations and Sponsorships. This Section may be changed, at the discretion of the Village Board, to any amount deemed appropriate.

One additional recommendation is to have the Village President recommend acceptance or rejection of a donation and that action can come before the Village Board for approval of that recommendation. That way, the President reviews the donation/gift/sponsorship and can evaluate the benefit to Village before making a recommendation, but the Village Board would retain the final decision on whether to accept or reject the donation/gift/sponsorship.

Date Updated: 09.21.2026

Sep-26

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

FOR APPROVAL	Actual to Date		Total by Type
	Check Run #1	Check Run #2	
AP Checks	\$69,310.89	\$214,808.52	\$284,119.41
EFTS (ACH)	\$26,466.40	\$26,411.98	\$52,878.38
Payroll	\$23,929.23	\$24,000.00	\$47,929.23
Insurance	\$21,822.86		\$21,822.86
Total	\$141,529.38	\$265,220.50	\$406,749.88

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
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Total	\$0.00	\$0.00	\$0.00
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FINAL NUMBERS

Monthly Approvals	August Final Numbers Requested	Actual	Difference
AP Checks	\$191,340.12	\$190,990.22	-\$349.90
EFTS (ACH)	\$62,372.60	\$65,468.93	\$3,096.33
Payroll	\$49,625.48	\$49,239.62	-\$385.86
Insurance	\$21,822.26	\$21,822.26	\$0.00
Total	\$325,160.46	\$327,521.03	\$2,360.57

Specific Breakout:	Requested	Actual	Difference
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INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
SEPT2026 00027494	MEZA, ADIA DEPOIST RETURN 01-00-2410	09/05/2026 CLERK DEPOIST RETURN	10/05/2026	180.00 180.00	180.00	Open	N 09/16/2026
SEPT2026 00027519	LOCAL GOVERNMENT EDUCATION CLERK CONF FOR CLERK AND DEPUTY CLERK 01-57-4207	09/09/2026 CLERK CLERK TRAINING	10/15/2026	1,100.00 1,100.00	1,100.00	Open	N 09/16/2026
SEPT2026 00027520	SAM'S CLUB OFFICE SUPPLIES 01-50-4300	09/15/2026 CLERK OFFICE SUPPLIES	10/15/2026	191.53 191.53	191.53	Open	N 09/16/2026
SEPT2026 00027541	OLIVER, MICHAEL DEPOIST RETURN 01-00-2410	09/19/2026 CLERK CUSTOMER DEPOSITS HELD	10/19/2026	180.00 180.00	180.00	Open	N 09/21/2026
SEPT 2026 00027542	THUNDER YOUTH COMPETITION CHEER DEPOIST RETURN 01-00-2410	09/01/2026 CLERK CUSTOMER DEPOSITS HELD	10/01/2026	180.00 180.00	180.00	Open	N 09/21/2026
1DVG-QDM4-GTX7 00027471	AMAZON.COM CREDIT FOR GEAR OIL 31-77-4302 31-79-4302	09/10/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/01/2026	(635.00) (317.50) (317.50)	(635.00)	Open	N 09/11/2026
1DVR-FK36-PJRK 00027472	AMAZON.COM WEBCAM 01-54-4300	09/03/2026 CLERK OFFICE SUPPLIES	10/03/2026	55.19 55.19	55.19	Open	N 09/11/2026
1J6K-1WN9-V4Q7 00027473	AMAZON.COM VH OFFICE SUPPLIES 01-50-4300	09/11/2026 CLERK VH OFFICE SUPPLIES	10/11/2026	52.32 52.32	52.32	Open	N 09/14/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
1G4Y-KFXW-W9LC 00027474	AMAZON.COM CONTROLLER LIFT STATION 31-68-4302	09/04/2026 CLERK CONTROLLER LIFT STATION	10/04/2026	522.39 522.39	522.39	Open	N 09/14/2026
1JCT-3VM-K9R4 00027490	AMAZON.COM GEAR OIL FOR PLANTS 31-77-4302 31-79-4302	09/15/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/15/2026	496.56 248.28 248.28	496.56	Open	N 09/16/2026
17XH-FD6X-7HKN 00027534	AMAZON.COM CHARGER 01-53-4302	09/17/2026 CLERK OPERATIONAL SUPPLIES	10/17/2026	186.19 186.19	186.19	Open	N 09/21/2026
1THK-NLMY-16ML 00027535	AMAZON.COM DOLLY, BATTERIES 01-50-4300 01-53-4302	09/16/2026 CLERK OFFICE SUPPLIES OPERATIONAL SUPPLIES	10/16/2026	98.48 18.50 79.98	98.48	Open	N 09/21/2026
73082 00027476	B&F CONSTRUCTION CODE SERVICE, INC. NHC 01-55-4215	09/09/2026 CLERK CONTRACT INSPECTION SERVICES	10/09/2026	835.92 835.92	835.92	Open	N 09/14/2026
73083 00027477	B&F CONSTRUCTION CODE SERVICE, INC. NHC 01-55-4215	09/09/2026 CLERK CONTRACT INSPECTION SERVICES	10/09/2026	828.48 828.48	828.48	Open	N 09/14/2026
73084 00027478	B&F CONSTRUCTION CODE SERVICE, INC. NHC 01-55-4215	09/09/2026 CLERK CONTRACT INSPECTION SERVICES	10/09/2026	887.52 887.52	887.52	Open	N 09/14/2026
73021 00027479	B&F CONSTRUCTION CODE SERVICE, INC. INGROUND POOL REVIEW 01-55-4215	09/03/2026 CLERK INGROUND POOL REVIEW	10/31/2026	470.00 470.00	470.00	Open	N 09/14/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
73155 00027536	B&F CONSTRUCTION CODE SERVICE, INC. SOLAR REVIEW 01-55-4215	09/15/2026 CLERK CONTRACT INSPECTION SERVICES	10/15/2026	350.00 350.00	350.00	Open	N 09/21/2026
73162 00027537	B&F CONSTRUCTION CODE SERVICE, INC. SOLAR REVIEW 01-55-4215	09/16/2026 CLERK CONTRACT INSPECTION SERVICES	10/16/2026	130.00 130.00	130.00	Open	N 09/21/2026
165111 00027475	BALSLEY PRINTING ENVELOPES WINDOW AND NON WINDOW 01-50-4300 31-50-4300	09/09/2026 CLERK OFFICE SUPPLIES OFFICE SUPPLIES	10/09/2026	1,110.00 555.00 555.00	1,110.00	Open	N 09/14/2026
SEPT2026 00027522	CHATGPT CHAT GPT 01-54-4202	09/15/2026 CLERK CHAT GPT	10/15/2026	20.00 20.00	20.00	Open	N 09/16/2026
SEPT2026 00027504	COMCAST PHONE LINES INTERNET 31-50-4202 01-53-4302 31-50-4202 31-68-4202 01-50-4202 31-68-4202 31-68-4202 31-50-4202 31-50-4202 31-68-4202 31-50-4202 01-50-4202 31-79-4202 31-50-4202	09/05/2026 CLERK B. 205 BEAVER DR - 815-765-8010 A. 111 E PARK ST-INTERNET C. 291 PRAIRIE KNOLL - 815-544-0520 D. 4420 MENGE LN - 815-765-8033 E. 200 N. HILL ST - INTERNET H. 4870 WOODSTOCK RD - 815-547-6487 F. 610 S STATE - 815-765-1774 &2456 G. 4194 DAWSON LAKE - 815-765-9391 I. 901 WACO WAY- 815-975-9049 J. 275 W GROVE ST- 217-049-7024 K. 5500 WHITING RD - 815-765-1914 200 N HILL ST - PHONE LINES L. 12211 RT 76 815-547-7209 M. 13505 HARVEST WAY-815-765-0565	10/05/2026	1,803.52 89.05 247.90 82.25 88.56 357.03 82.25 243.20 82.25 82.25 122.01 88.56 0.00 238.21 0.00	1,803.52	Open	N 09/16/2026
0622964000SEPT2 00027505	COMED BEAVER L/S 31-75-4204	09/09/2026 CLERK UTILITIES	11/09/2026	86.36 86.36	86.36	Open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
0862561222SEPT2 00027506	COMED HARVEST WAY L/S 31-75-4204	09/09/2026 CLERK UTILITIES	10/09/2026	140.15 140.15	140.15	Open	N 09/16/2026
1126462222SEPT2 00027507	COMED PUMP STATION AND WATER TOWER 31-68-4204	09/09/2026 CLERK PUMP STATION AND WATER TOWER	11/09/2026	73.73 73.73	73.73	Open	N 09/16/2026
2994975000SEPT2 00027508	COMED WELL HOUSE 4 31-68-4204	09/09/2026 CLERK UTILITIES	11/09/2026	1,147.52 1,147.52	1,147.52	Open	N 09/16/2026
3172892222SEPT2 00027509	COMED WELL HOUSE 2 31-68-4204	09/01/2026 CLERK UTILITIES	11/09/2026	74.01 74.01	74.01	Open	N 09/16/2026
3233830100SEPT2 00027510	COMED WACO L/S 31-75-4204	09/09/2026 CLERK UTILITIES	11/09/2026	59.39 59.39	59.39	Open	N 09/16/2026
5318627000SEPT20 00027511	COMED SWWTP METER 2 31-79-4204	09/09/2026 CLERK UTILITIES	11/09/2026	49.57 49.57	49.57	Open	N 09/16/2026
5555323000SEPT2 00027512	COMED C/L/S 31-75-4204	09/09/2026 CLERK UTILITIES	11/09/2026	439.54 439.54	439.54	open	N 09/16/2026
9177938000SEPT2 00027513	COMED BULLARD L/S 31-75-4204	09/09/2026 CLERK UTILITIES	11/09/2026	118.31 118.31	118.31	open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
4653503000SEPT2 00027514	COMED SWWTP METER 1 31-79-4204	09/10/2026 CLERK UTILITIES	11/09/2026	10,141.39 10,141.39	10,141.39	Open	N 09/16/2026
7470531222SEPT2 00027515	COMED NWWTP 31-68-4204	09/10/2026 CLERK UTILITIES	11/09/2026	4,018.23 4,018.23	4,018.23	Open	N 09/16/2026
7991645000SEPT2 00027516	COMED WELL HOUSE 5 & 6 31-68-4204	09/10/2026 CLERK UTILITIES	11/09/2026	1,696.55 1,696.55	1,696.55	Open	N 09/16/2026
9866415000SEPT2 00027517	COMED WATER TOWER & WELL 3 31-68-4204	09/10/2026 CLERK UTILITIES	11/09/2026	1,041.10 1,041.10	1,041.10	Open	N 09/16/2026
Z727331 00027480	CORE & MAIN LP CASTINGS FOR TITLEST 20-00-4409	09/11/2026 CLERK CASTINGS FOR TITLEST	10/11/2026	1,104.30 1,104.30	1,104.30	Open	N 09/14/2026
Z685804 00027481	CORE & MAIN LP 2026 MFT MANHOLE FRAMING 20-00-4409	09/03/2026 CLERK ROAD CONSTRUCTION	10/03/2026	474.00 474.00	474.00	Open	N 09/14/2026
Z725070 00027491	CORE & MAIN LP BULLARD SEWER REPAIR 31-75-4302	09/14/2026 CLERK OPERATIONAL SUPPLIES	10/14/2026	222.48 222.48	222.48	open	N 09/16/2026
Z6091704 00027538	GUS, INC SIGN POST RESTOCK 01-53-4302	09/18/2026 CLERK OPERATIONAL SUPPLIES	10/18/2026	1,161.45 1,161.45	1,161.45	open	N 09/21/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
7558596 00027482	HAWKINS, INC. ALUMINUM FOR PLANTS 31-50-4815	09/07/2026 CLERK ALUMINUM FOR PLANTS	10/07/2026	5,911.50 5,911.50	5,911.50	Open	N 09/14/2026
INV01162027 00027501	USA BLUE BOOK THERMOMETERS FOR PLANTS 31-77-4302 31-79-4302	09/15/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/15/2026	346.76 173.38 173.38	346.76	Open	N 09/16/2026
INV01160796 00027502	USA BLUE BOOK WWTP PLANT SUPPLIES 31-77-4302 31-79-4302	09/14/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/04/2026	175.10 87.55 87.55	175.10	Open	N 09/16/2026
INV01162906 00027503	USA BLUE BOOK STOCK FOR PLANTS 31-77-4302 31-79-4302	09/15/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/15/2026	806.89 403.45 403.44	806.89	Open	N 09/16/2026
INV01164001 00027544	USA BLUE BOOK NWWTP RESTOCK 31-77-4302	09/16/2026 CLERK OPERATIONAL SUPPLIES	10/16/2026	33.14 33.14	33.14	Open	N 09/21/2026
3708SEPT2026 00027483	HEARTLAND BANK & TRUST COMPANY INTEREST-SERIES 2015 31-50-4815	09/04/2026 CLERK INTEREST - SERIES 2015	10/16/2026	6,387.50 6,387.50	6,387.50	Open	N 09/14/2026
7208790BSEPT202 00027484	HEARTLAND BANK & TRUST COMPANY INTEREST SERIES 20215B 31-50-4814	09/04/2026 CLERK INTEREST - SERIES 2012B	10/16/2026	2,600.00 2,600.00	2,600.00	Open	N 09/14/2026
5612922 00027518	HOME DEPOT CREDIT SERVICES PURNING SHEARS 01-52-4302	09/08/2026 CLERK OPERATIONAL SUPPLIES	09/28/2026	249.00 249.00	249.00	Open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
122791 00027485	LAUTERBACH & AMEN, LLP FY2026 AUDIT FINAL BILLING 01-50-4211	09/10/2026 CLERK AUDITING SERVICES	10/10/2026	2,000.00 2,000.00	2,000.00	Open	N 09/15/2026
SEPT2026 00027533	WEX BANK - MARATHON FLEET CARD FUEL FOR TRUCKS 01-53-4303	09/15/2026 CLERK PUBLIC WORKS FUEL	10/07/2026	1,539.81 1,539.81	1,539.81	Open	N 09/16/2026
78086 00027492	MENARDS PLANT SUPPLIES 31-77-4302 31-79-4302	09/04/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/04/2026	73.92 36.96 36.96	73.92	Open	N 09/16/2026
77974 00027493	MENARDS PLANT SUPPLIES 31-77-4302 31-79-4302	09/02/2026 CLERK OPERATIONAL SUPPLIES OPERATIONAL SUPPLIES	10/02/2026	67.93 33.96 33.97	67.93	Open	N 09/16/2026
78664 00027539	MENARDS SWWTP RE STOCK 31-79-4302	09/14/2026 CLERK OPERATIONAL SUPPLIES	10/14/2026	225.96 225.96	225.96	Open	N 09/21/2026
SEPT2026 00027521	MICROSOFT CORPORATION ONLINE EMAIL 01-50-4214	09/15/2026 CLERK ONLINE EMAIL	10/15/2026	80.00 80.00	80.00	Open	N 09/16/2026
450275 00027540	NAPA AUTO PARTS 2022 RAM BATTERY 01-53-4226	09/17/2026 CLERK VEHICLE MAINTENANCE	10/17/2026	219.99 219.99	219.99	Open	N 09/21/2026
012791 00027495	NEWTERRA CORPORATION INC AIR DUCT HOSE NWWTP 31-77-4302	07/08/2026 CLERK OPERATIONAL SUPPLIES	09/08/2026	555.73 555.73	555.73	Open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
0718392429SEPT2 00027523	NICOR GAS RENTAL BLDING 01-50-4204	09/10/2026 CLERK UTILITIES	10/29/2026	64.62 64.62	64.62	Open	N 09/16/2026
1703442550SEPT2 00027524	NICOR GAS HARVEST L/S 31-75-4204	09/10/2026 CLERK HARVEST L/S	10/29/2026	183.06 183.06	183.06	Open	N 09/16/2026
40920774SEPT202 00027525	NICOR GAS SWWTP 31-79-4204	09/10/2026 CLERK UTILITIES	10/29/2026	180.64 180.64	180.64	Open	N 09/16/2026
13940102SEPT202 00027526	NICOR GAS WELL 4 31-68-4204	09/10/2026 CLERK WELL 4	10/29/2026	64.62 64.62	64.62	Open	N 09/16/2026
2289858274SEPT2 00027527	NICOR GAS BEAVER L/S 31-75-4204	09/10/2026 CLERK UTILITIES	10/29/2026	66.89 66.89	66.89	Open	N 09/16/2026
4959961969SEPT2 00027528	NICOR GAS PW BUILDING 01-54-4204	09/10/2026 CLERK UTILITIES	10/29/2026	183.06 183.06	183.06	Open	N 09/16/2026
7287847237SEPT2 00027529	NICOR GAS NWWTP 31-77-4204	09/10/2026 CLERK UTILITIES	10/29/2026	66.66 66.66	66.66	open	N 09/16/2026
1231447685SEPT2 00027530	NICOR GAS DAWSON L/S 31-75-4204	09/10/2026 CLERK UTILITIES	10/29/2026	66.00 66.00	66.00	open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
9498891000SEPT2 00027531	NICOR GAS WELL 3 WATER TOWER 31-68-4204	09/15/2026 CLERK UTILITIES	11/02/2026	64.65 64.65	64.65	Open	N 09/16/2026
2486870330SEPT2 00027545	NICOR GAS C/L/S 31-75-4204	09/17/2026 CLERK UTILITIES	11/05/2026	69.15 69.15	69.15	Open	N 09/21/2026
8271538676SEPT2 00027546	NICOR GAS WELL 5 & 6 31-68-4204	09/17/2026 CLERK UTILITIES	11/05/2026	66.01 66.01	66.01	Open	N 09/21/2026
7725421552SEPT2 00027547	NICOR GAS L/S & WATER TOWER 31-68-4204	09/17/2026 CLERK UTILITIES	11/05/2026	66.91 66.91	66.91	Open	N 09/21/2026
24716 00027496	P.C. TECH 2 U UPGRADED FORTINET 01-50-4223 01-54-4223	09/03/2026 CLERK IT SERVICES IT SERVICES	10/03/2026	400.00 200.00 200.00	400.00	Open	N 09/16/2026
24726 00027497	P.C. TECH 2 U RESET WIFI 01-50-4223	09/04/2026 CLERK IT SERVICES	10/04/2026	150.00 150.00	150.00	Open	N 09/16/2026
24742 00027498	P.C. TECH 2 U FIXED FAX LINE 01-50-4223	09/08/2026 CLERK IT SERVICES	10/08/2026	200.00 200.00	200.00	Open	N 09/16/2026
SEPT2026 00027532	PITNEY BOWES INC. POSTAGE 01-50-4208 31-70-4208 31-75-4208	09/10/2026 CLERK POSTAGE POSTAGE POSTAGE	10/10/2026	1,200.00 200.00 500.00 500.00	1,200.00	Open	N 09/16/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026

POSTED AND UNPOSTED

OPEN AND PAID

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
SEPT2026MFT 00027499	ROCK ROAD COMPANIES 2026 MFT PAYMENT 1 20-00-4409	09/15/2026 CLERK ROAD CONSTRUCTION	10/15/2026	172,168.82 172,168.82	172,168.82	Open	N 09/16/2026
INV09042601 00027500	TEST INC. SEPT2026 31-77-4236 31-79-4236 31-68-4236 31-75-4236	09/04/2026 CLERK W & S CONTRACT LABOR - NWWTP W#3 W & S CONTRACT LABOR - SWWTP W#5&6 W & S CONTRACT LABOR - WATER SYSTEM W#4 W & S CONTRACT LABOR - LIFT STATIONS	10/04/2026	1,465.00 515.00 374.00 576.00 0.00	1,465.00	Open	N 09/16/2026
25052 00027543	TROY LEE EXCAVATING, INC PARKIN LOT 90-53-4460	09/19/2026 CLERK CIP STREETS ADMINISTRATION	10/19/2026	12,130.00 12,130.00	12,130.00	open	N 09/21/2026

of Invoices: 72 # Due: 72
 # of Credit Memos: 1 # Due: 1
 Net of Invoices and Credit Memos:

Totals: 241,855.50
 Totals: (635.00)
 241,220.50

--- TOTALS BY PAYMENT CARD ACCOUNT ---
 VISA

1,391.53

--- TOTALS BY FUND ---

01 GENERAL FUND	13,353.49	13,353.49
20 MOTOR FUEL FUND	173,747.12	173,747.12
31 WATER & SEWER FUND	41,989.89	41,989.89
90 GOV FUNDS CAPITAL PROJECTS FUND	12,130.00	12,130.00

--- TOTALS BY DEPT/ACTIVITY ---

00 GF ASSEST LIABILITIES ACCOUNTS	174,287.12	174,287.12
50 ADMIN	19,947.36	19,947.36
52 PARKS	249.00	249.00
53 STREETS	15,565.32	15,565.32
54 PUBLIC WORKS ADMIN	458.25	458.25
55 COMMUNITY DEVELOPMENT AND EVENTS	3,501.92	3,501.92
57 VILLAGE CLERK	1,100.00	1,100.00
68 WATER TOWERS	9,947.74	9,947.74
70 WATER	500.00	500.00

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

INVOICE ENTRY DATES 09/11/2026 - 09/21/2026
POSTED AND UNPOSTED
OPEN AND PAID

Invoice Number		Invoice Date		Due Date	Invoice Amount	Amount Due	Status	Posted
Inv Ref #	Vendor	Entered By						Post Date
	Description							
	GL Distribution							
	75 SEWER				1,951.33	1,951.33		
	77 NORTH PLANT				1,836.61	1,836.61		
	79 SOUTH PLANT				11,875.85	11,875.85		

RESOLUTION NO: 2026-46

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING
INDIVIDUAL TO THE VILLAGE PLANNING AND ZONING COMMISSION**

WHEREAS, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

WHEREAS, the Village has the authority to appoint members to the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following initial terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, with the successor to each member so appointed to serve for terms of five (5) years after the expiration of the initial terms; and

WHEREAS, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

WHEREAS, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

WHEREAS, the Village President of the Village of Poplar Grove wishes to appoint Michael White to serve the remainder of Matthew Mack vacated term as member on the Planning and Zoning Commission, with said term to expire on April 30, 2031; and

WHEREAS, in accordance with the Village’s Code of Ordinances, the Village has the authority, upon the expiration of a member’s initially appointed term of years, to appoint successor members to serve for a term of five (5) years; and

WHEREAS, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointment to best serve the public.

NOW THEREFORE BE IT RESOLVED, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

Section 1. Recitals. The recitals set forth above are incorporated herein as part of this Resolution.

Section 2. Appointment of Commissioners.

- a. Michael White is hereby appointed, effective immediately, to serve as a member of the Planning and Zoning Commission with said term to expire on April 30, 2031.

Section 3. Effective Date. This Resolution shall be in full force and effective immediately upon its passage and approval.

Section 4. Severability. In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

RESOLUTION NUMBER: 2026-47

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING
THE ANNUAL AUDIT FOR FISCAL YEAR MAY 1, 2025 – APRIL 30, 2026**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is required to have an annual audit performed; and

WHEREAS, the Village previously engaged the services of Lauterbach & Amen, LLP to perform the annual audit for fiscal year May 1, 2025 – April 30, 2026; and

WHEREAS, Lauterbach & Amen, LLP has completed said audit and a report of the same is attached hereto as Exhibit A, and incorporated herein; and

WHEREAS, Lauterbach & Amen, LLP has presented said audit for approval before the Village Board at the September 9, 2026 Village Board Meeting; and

WHEREAS, the Village now desires to approve said audit report.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the annual audit report for fiscal year May 1, 2025 – April 30, 2026 attached hereto as Exhibit A.
3. The Village President and Village Clerk are authorized to sign and attest any necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A- AUDIT REPORT

RESOLUTION NUMBER: 2026-48

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING THE FINAL PLAT OF VETERANS PARK SUBDIVISION BEING A RE-
SUBDIVISION OF LOT 21 OF WOODWARD’S ADDITION TO POPLAR GROVE**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) applied to have approved a final plat of Veterans Park subdivision being a re-subdivision of Lot 21 of Woodward’s Addition to Poplar Grove; and

WHEREAS, the Village Planning and Zoning Commission has reviewed the final plat at a duly convened meeting of the Planning and Zoning Commission conducted on September 8, 2026, and recommends approval of the plat.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That the final plat of Veterans Park subdivision being a re-subdivision of Lot 21 of Woodward’s Addition to Poplar Grove, a copy of which plat is attached hereto as Exhibit A and incorporated herein, is hereby approved.
3. The Village President and any other necessary signatories from the Village are hereby authorized to sign the plat after the appropriate plat document is submitted to the Village Clerk and after all conditions are met, if any.

PASSED UPON MOTION BY: _____

SECONDED BY: _____

BY ROLL CALL VOTE THIS _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER: _____

APPROVED: _____, 2026

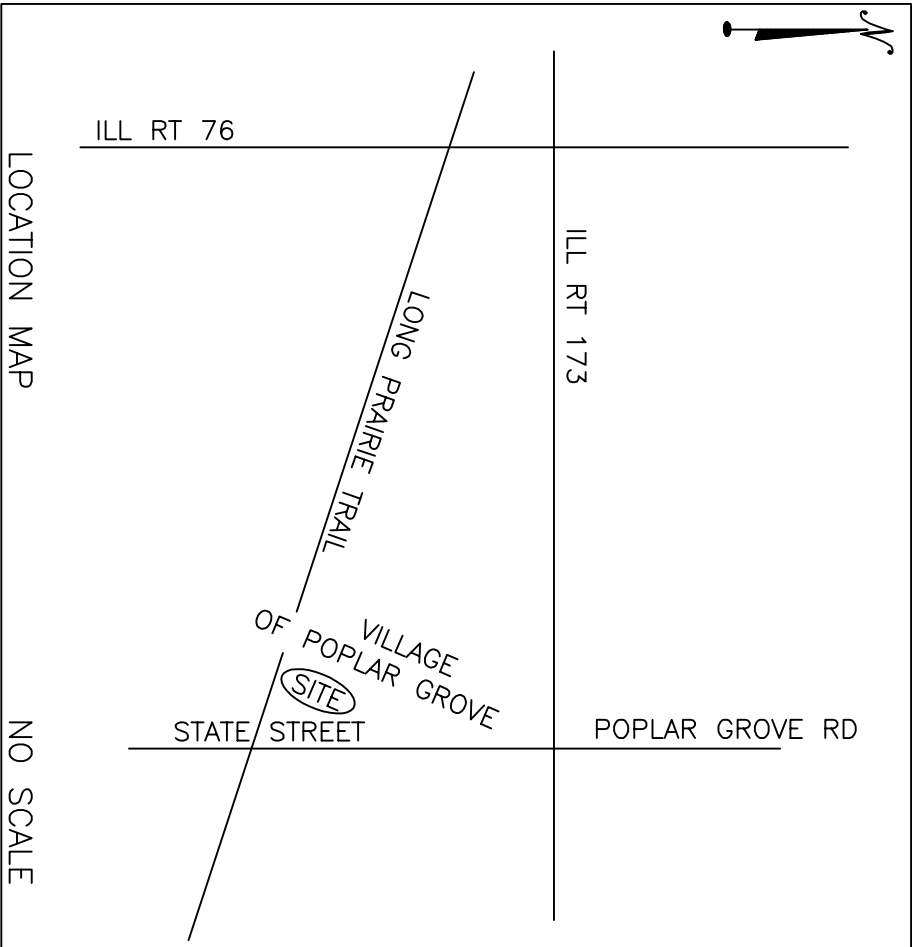
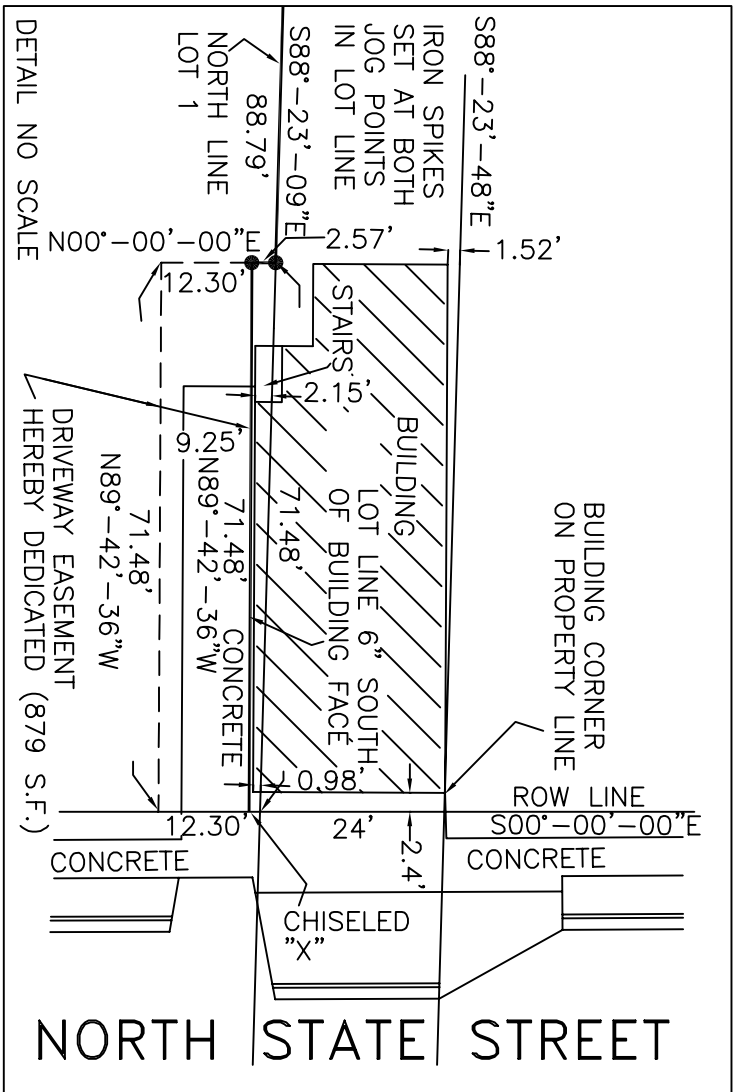
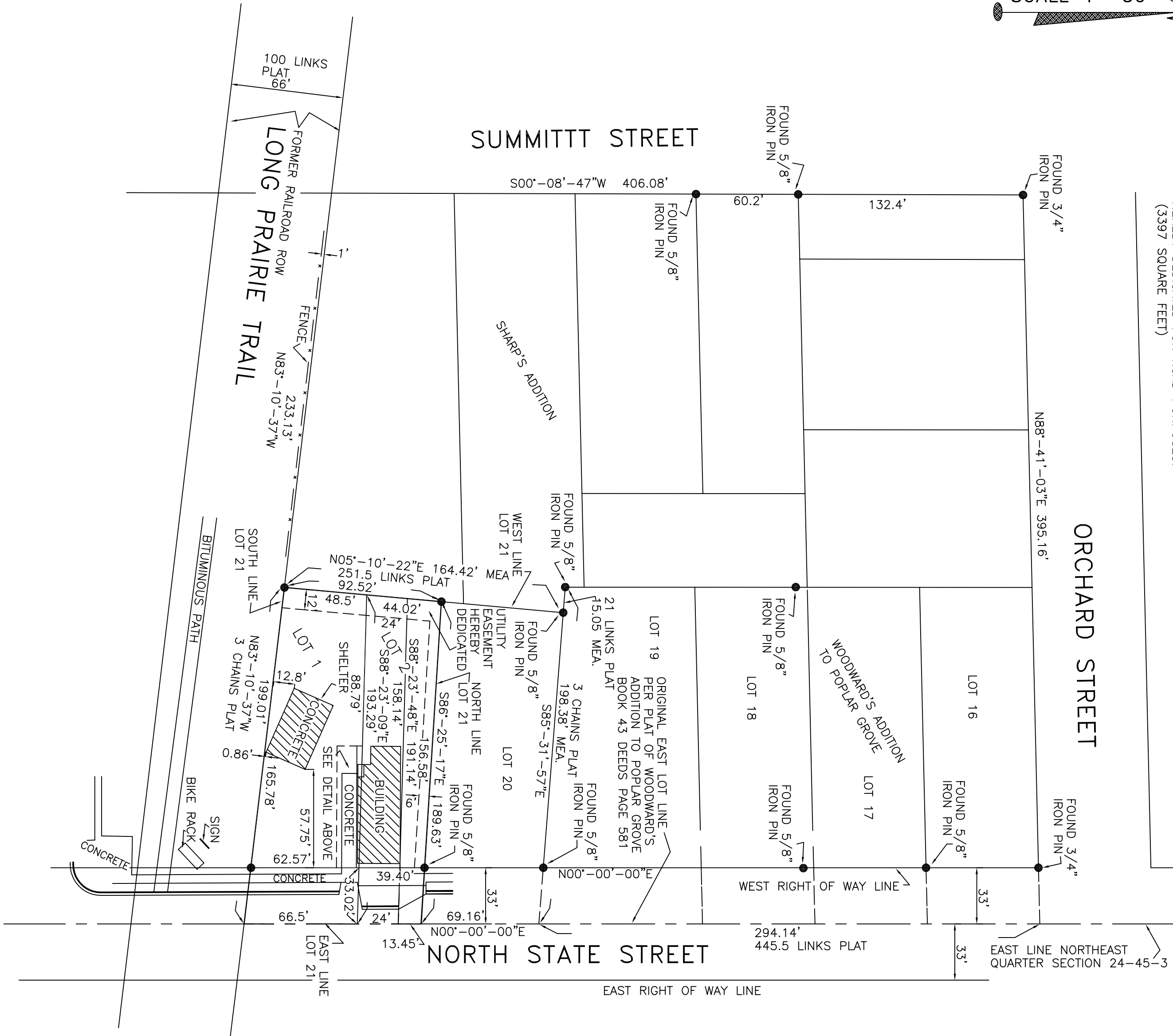
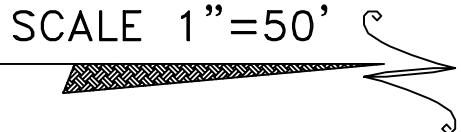
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A- PLAT

AREAS
LOT 1= 8980 SQUARE FEET
LOT 2= 6653 SQUARE FEET
THE EAST 33' OF THE SUBDIVISION IS
HEREBY DEDICATED FOR ROAD PURPOSES.
(3397 SQUARE FEET)



EASEMENT PROVISIONS

Easements are hereby reserved for and granted to the designated governmental bodies and public utilities or cable television companies with the necessary authorization and/or franchises and their respective successors and assigns within the area as shown on this plat, including but not limited to, the installation, operation, maintenance, repair, replacement, and removal of all necessary facilities, with all necessary braces, guys, anchors and other equipment for the purpose of serving the subdivision and other properties with all necessary electric, and other, utility services or cable television service; also is hereby granted the right to enter upon the lots at all times to install, lay, construct, renew, operate and maintain within said easement area, said storm and sanitary sewers and water mains, pipes, conduits, cables, poles, wires, braces, guys, anchors and other equipment, and finally the right to install, maintain, repair, replace, and remove all such facilities and equipment within the easement area. No permanent structures shall be placed on said easement, but same may be used for purposes that do not then or later interfere with the aforesaid uses or rights herein granted.

If the grade of the subdivision property must be so altered or if private storm and sanitary sewer service lines require that the underground utility or cable television equipment be moved or otherwise altered, the property owners, their respective successors and assigns shall reimburse the utility company or cable television company for the necessary expense involved.

An easement is hereby reserved for and granted to NICOR F/K/A NORTHERN ILLINOIS GAS COMPANY, its successors and assigns ("NICOR") to install, operate, maintain, repair, replace and remove, facilities used in connection with the transmission and distribution of natural gas in, over, under, across, along and upon the surface of the property shown on this plat marked "Easement", "Common Area or Areas" and streets and alleys, whether public or private, and the property designated in the Declaration of Condominium and/or on this plat as "Common Elements", together with the right to install required service connections over or under the surface of each lot and Common Area or Areas, and to serve other property, adjacent or otherwise, and the right to remove obstructions, including but not limited to, trees, bushes, roots and fences, as may be necessary to install, maintain, repair, replace and remove such facilities and equipment within the easement area. No permanent structures shall not be placed over NICOR facilities or in, upon or over the property identified on this plat for utility purposes without the prior written consent of NICOR. After installation of any such facilities, the grade of the property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof.

The term "Common Elements" shall have that meaning set forth for such term in Section 505/2(e) of the "Condominium Property Act" (Illinois Compiled Statutes, Ch. 765, Sec. 605/2(e)), as amended from time to time.

The term "Common Area or Areas" is defined as a lot, parcel or area of real property, including real property surfaced with interior driveways and/or parking areas, which is owned or controlled by the owners of the lots within the subdivision and which is separately owned lots, parcels or areas within the property, even though such areas may be designated on this plat by other terms.

An easement for serving the subdivision and other property with electric and communications service is hereby reserved for and granted to Commonwealth Edison Company C.I.E. North, Grantees, their respective successors and assigns, jointly and severally, to install, operate, maintain and remove, from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and sounds and signals in, over, under, across, along and upon the surface of the property shown on this plat, including but not limited to, the installation, operation, maintenance, repair, replacement, and removal of all necessary facilities and equipment, whether public or private, and the property designated on this plat as "Common Elements" and the property designated on this plat as "Common Area or Areas", together with the right to install the required service connections over or under the surface of each lot and common area or areas to serve improvements thereon, or on adjacent lots and common area or areas, the right to enter upon the subdivided property for all such purposes. Obstructions shall not be placed over grantees facilities or in, upon or over the property within the dashed lines marked "Easement" without the prior written consent of grantees. After installation of such facilities, the grade of the subdivided property shall not be altered in a manner so as to interfere with the proper operation and maintenance thereof. No permanent structures shall be placed over the property identified on this plat for utility purposes without the prior written consent of grantees. The term "Common Area or Areas" is defined as a lot, parcel or area of real property, the beneficial use and enjoyment of which is reserved in whole as on appurtenance to the separately owned lots, parcels or areas within the platted development, even though such be otherwise designated on the plat by terms such as "Outlots", "Common Space", "Open Area", "Common Ground", "Parking and Common Area", but excludes real property physically occupied by a building, Service Business District, or structures such as a pool or retention pond, or mechanical equipment. Relocation of the facilities will be done by the Grantee at cost of Grantor/Lot Owner, upon written request.

FINAL PLAT OF
VETERANS PARK SUBDIVISION
BEING A RE-SUBDIVISION OF LOT 21
OF WOODWARD'S ADDITION TO POPLAR GROVE
IN SECTION 24, TOWNSHIP 45 NORTH OF
RANGE 3 EAST OF 3RD PM
BOONE COUNTY, ILLINOIS

6-26-26		HERITAGE ENGINEERING, L.T.D.	
P.O. BOX 5145 POPLAR GROVE, ILLINOIS 61051 815/229-9482 FAX 815/985-9719		345 EXECUTIVE PARK, SUITE 101 POPLAR GROVE, ILLINOIS 61051 815/229-9482 FAX 815/985-9719	
DATE	6-23-26	SCALE	1" = 50'
DRAWN BY	JPW/JAG	CHECKED BY	
DATE	6-23-26	DATE	6-23-26
SHEET	1	OF	2
4540PLAT			

CERTIFICATE OF OWNER

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

Know all men by these presents that I/We, the undersigned are the sole owner/owners of the lands embraced within the annexed plot and have caused the same to be surveyed and subdivided, according to said Plat, into numbered lots for the convenience in selling, streets for the use of the public and perpetual easements for public utilities services as indicated along certain lines by dashed lines labeled "Utility Easements."

Witness my/our hand(s) and seal(s) this _____ day of _____, A.D., _____

By: _____
OWNER: _____

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

I, _____, a Notary Public in and for said County in the State of _____, DO HEREBY CERTIFY that _____ personally known to me to be the same person/persons whose name/names is/are subscribed to the foregoing instrument appeared before me this day, in person and acknowledged that he/they signed and delivered the said instrument as his/her free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, A.D., _____

Notary Public _____

CERTIFICATE OF OWNER

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

Know all men by these presents that I/We, the undersigned are the sole owner/owners of the lands embraced within the annexed plot and have caused the same to be surveyed and subdivided, according to said Plat, into numbered lots for the convenience in selling, streets for the use of the public and perpetual easements for public utilities services as indicated along certain lines by dashed lines labeled "Utility Easements."

Witness my/our hand(s) and seal(s) this _____ day of _____, A.D., _____

By: _____
OWNER: _____

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

I, _____, a Notary Public in and for said County in the State of _____, DO HEREBY CERTIFY that _____ personally known to me to be the same person/persons whose name/names is/are subscribed to the foregoing instrument appeared before me this day, in person and acknowledged that he/they signed and delivered the said instrument as his/her free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, A.D., _____

Notary Public _____

CERTIFICATE OF SCHOOL DISTRICT

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

This is to certify that, to the best of my knowledge, the property described in the attached surveyor's certificate, which will be known as Veterans Park Subdivision is located within the boundaries of the following school district, Belvidere Community Unit School District 100.

Dated this _____ day of _____, A.D., _____

School Board President _____

CERTIFICATE OF VILLAGE ENGINEER

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

I hereby certify that I have caused measurements to be taken of the property embraced within the annexed plot of Veterans Park Subdivision, and found it correct as to the distances and monuments. All streets and sidewalks shown herein have been graded, drained and surfaced and all drainage structures have been built, as required, or have been provided for by bonded contract to my approval.

Dated this _____ day of _____, A.D., _____

Village Engineer _____

CERTIFICATE OF VILLAGE PRESIDENT

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

This is to certify that the Village of Poplar Grove has reviewed the attached plat of Veterans Park Subdivision.

In witness thereof, I have hereto set my hand this _____ day of _____, A.D., _____

President of Village Board of Trustees _____

CERTIFICATE OF VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

This is to certify that the Board of Trustees of the Village of Poplar Grove did, at its meeting on the _____ day of _____, A.D., _____ approve of the annexed plat and authorize it to be recorded.

In witness thereof, I, _____, Village Clerk of the Village of Poplar Grove, hereunto set my hand and affixed the seal of said Village of Poplar Grove, this _____ day of _____

Village Clerk _____

CERTIFICATE OF COUNTY CLERK

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

I, _____, County Clerk of Boone County in the State of Illinois, do hereby certify that I find no delinquent general taxes, unpaid current general taxes, delinquent special assessments or unpaid current special assessments against the lands embraced within the plat of Veterans Park Subdivision.

In witness thereof, I have hereunto set my hand and seal of the County of Boone this _____ day of _____

County Clerk _____

CERTIFICATE OF RECORDING OFFICIAL

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

Filed for record this _____ day of _____, A.D., _____ at _____ o'clock _____ M.

Recorded in Envelope _____

Document Number _____

County Recorder _____

Chief Deputy Recorder _____

CERTIFICATE OF UTILITY COMPANIES

STATE OF ILLINOIS)
COUNTY OF BOONE } SS

We Commonwealth Edison Company, Comcast Corporation, and Nicor Gas by our signatures hereon do hereby acknowledge that we have received a copy of Veterans Park Subdivision and we hereby consent to the recording of said plat as prepared.

Commonwealth Edison Company

Comcast Corporation

Nicor Gas

By: _____

By: _____

Printed: _____

Printed: _____

Dated: _____

Dated: _____

OF PROPERTY DESCRIBED AS

CERTIFICATE OF SURVEY

I hereby certify that at the request of the Owners, I have surveyed and subdivided according to the adjacent plat of Veterans Park Subdivision, being a Resubdivision of Lot 21 as designated upon the Plat of Woodward's Addition to Poplar Grove, being a Subdivision of part of the Northeast Quarter of Section 24, Township 45 North, Range 3 East of the Third Principal Meridian, the Plat of which Subdivision being recorded in Book 43 of Deeds on page 581 in the Recorder's Office of Boone County, Illinois. Situated in Boone County, Illinois.

CERTIFICATE OF SURVEYOR

Dimensions are given in feet and decimals of a foot. Dimensions along circular curves are chord distances pin to pin. Iron pins 3/4 inch in diameter and 4 feet long have been found or set at all points marked on the Plat with a solid dot, and iron pins 5/8 inch in diameter and 3 feet long have been found or set at all other lot corners unless otherwise specified.

I HEREBY CERTIFY that no part of the lands embraced within this Subdivision are situated within a special flood hazard area as identified by the Federal Emergency Management Agency, FEMA Flood Map #1700700105C for the Village of Poplar Grove, dated 2/16/2011.

ALSO this Plat is within an incorporated City (City), and is within 1 1/2 miles of the corporate limits of an incorporated City, town, or Village which has adopted a City Plan and a zoning ordinance, and is within 1/2 mile of the corporate limits of a City, town, or Village which has adopted a City Plan and a zoning ordinance.

Illinois Municipal Code as heretofore and hereafter amended.

Given under my hand and seal this 23rd day of June,

A.D., 2026, Rockford, Illinois

HERITAGE ENGINEERING, LTD.
P.O. BOX 5145
ROCKFORD, IL 61125
John P. Malsburg, I.P.L.S. 035-002224

Expires 11-30-26

FINAL PLAT OF
VETERANS PARK SUBDIVISION
BEING A RE-SUBDIVISION OF LOT 21
OF WOODWARD'S ADDITION TO POPLAR GROVE
IN SECTION 24, TOWNSHIP 45 NORTH OF
RANGE 3 EAST OF 3RD PM
BOONE COUNTY, ILLINOIS

REVISIONS	
	
HERITAGE ENGINEERING, LTD. P.O. BOX 5145 ROCKFORD, ILLINOIS 61125 815/229-3682 FAX 815/298-3715	
DATE 6-23-26	SCALE 1" = 50'
SHEET 2	OF 2
DESIGN NO. 4540	PROJECT 4540PLAT-P2
CHECK BY JPM/JAG	CHECKED BY KJD DATE
REV	