



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, April 13, 2022 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from March 09, 2022 board meeting

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

### NEW BUSINESS

2. Motion to discuss/approve agreement with Boone County Fair to provide a Village booth rental

3. Motion to discuss update on public works building improvements

4. Motion to discuss/approve Arturo's Mexican Restaurant Inc Gaming License

5. Motion to discuss/approve **Resolution 2022-11** a resolution of the Village of Poplar Grove, Illinois agreements for periodic public works projects

- [6.](#) Motion to discuss/approve **Resolution 2022-12** a resolution of the Village of Poplar Grove appointing an individual to fill a vacancy in the planning and Zoning Commission - Kim Krawczyk
- [7.](#) Motion to discuss/approve **Resolution 2022-13** a resolution of the Village of Poplar Grove appointing an individual to fill a vacancy in the planning and Zoning Commission - Dean Svark
- [8.](#) Motion to discuss/approve **Ordinance 2022-05** appropriation ordinance of the Village of Poplar Grove, Boone County, Illinois

**ADJOURNMENT (Voice Vote)**

KJA 04/11/2022



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 09, 2022 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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## MINUTES

### CALL TO ORDER

Meeting called to order at 7:00 pm by President Sattler

### ROLL CALL

#### PRESENT

President Donald Sattler

Finance Chairman Eric Miller

Admin Chairman Ron Quimby

Trustee Jeff Goings

Trustee Ed Wethington

Trustee Dan Cheek

Clerk Karri Anderberg

Attorney David Kur

Treasurer Carina Boyd

Public Works Director Mitch Hilden

### PLEDGE OF ALLEGIANCE

### APPROVAL OF PHONE PARTICIPATION (Roll Call)

No phone participation

### APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

### APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve February 9, 2022 Board of Trustees meeting minutes

Motion made by Trustee Wethington, Seconded by Finance Chairman Miller.  
 Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Anthony LaGrazza- would like to be removed from any opt out aggregation program. does not feel like he should be any any program that he does not want to be in and does not want to opt out every three years. Mr. La Grazza just wants to stick with ComEd. Trustee Goings will follow up with chad from rock river energy and see if this can be done. Trustee Goings will follow up with Mr. LaGrazza and let him know of what we finds.

## **NEW BUSINESS**

2. Discussion and motion to approve replat of lot 142, 143, and 144 in Candlewick Lake unit 10.

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

3. Discussion and motion to approve replat of lots 12-039 and 12-040 in savannah oaks of Candlewick Lake

Motion made by Finance Chairman Miller, Seconded by Trustee Goings.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

4. Discussion on authorizing Village President and Village Clerk to sign replats  
 Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.  
 Clerk Anderberg has asked that the board authorize her and the Village President to sign the simple vacating of lot lines re plats with out coming to the board.

Trustee Miller stated as long as the Attorneys, Engineer and Public works signs off on the replat that he sees no issue with it.

Trustee Goings agreed and stated that these plats have no effect on us.

Attorneys will draft a resolution and it will be placed on next weeks agenda.

5. Discussion and motion to approve **Ordinance 2022-04** an ordinance of the Village of Poplar Grove, Illinois amending license fee for video and gaming terminals

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Dave Allgood- Mr. Allgood feels since the world is coming out of Covid that it is too soon to raise any fees.

Owen Costanza - Does not want the fees to raised at this time. would like the board to wait a year.

JJ Maville - Does not want to the fees to be increased or at least not from \$25-\$250.

John Berlin - Mr. Berlins business was forced to close down during Covid -19 and they are just now getting back up and running. Mr. Berlin is asking to waiting on the raise of cost for at least a year.

Brad Lewis - Mr. Lewis feels it is too soon to raise the cost of gaming

Michelle Burke - gaming was shut off for so long. Ms. Burke is asking if you are going to raise the gaming license that it not as high as \$250

Trustee Goings asked if the Village did a small raise would it help. He offered \$50 for 2022 to \$100 for 2023 and then \$250 for 2024. Business owners where ok with that.

Trustee Goings asked if a sign above everyone's machines would help let customers know where the gaming money goes to in the Village. Mr. Berlin stated most do not know that what the village gets it goes right into parks.

Trustee Miller and Goings asked the Village Clerk to make a signs to put up in all gaming businesses.

Motion made by Finance Chairman Miller, Seconded by Trustee Goings to table Ordinance 2022-04.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

6. Discussion and motion to approve Resolution 2022-08 a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Four Seasons Amusements

Motion made by Trustee Wethington, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

Clerk Anderberg stated there was an increase in the bounce house contract. This year there will be a attendant for the obstacle course.

7. Discussion and Motion to approve **Resolution 2022-09** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a renewal standard rental service agreement for uniform and facilities services products for the Village of Poplar Grove with Cintas

Motion made by Trustee Wethington, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

8. Discussion and appointment of members to Union Bargaining Committee  
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.  
Trustee Miller states he thinks that having the Attorney and Mitch on the committee will be best. everyone agreed. They will update at next meeting

9. Discussion and motion to approve Elizabeth Straw as Trustee to fill vacancy of James Wehrle to Poplar Grove Village Board

Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Cheek

Trustees asked questions to Mrs. Straw  
Clerk Anderberg swore Mrs. Straw in as Trustee

**ADJOURNMENT (Voice Vote)**

KJA 03/07/2022

Motion made by Trustee Goings, Seconded by Admin Chairman Quimby. Motion passed by voice vote.

Meeting adjourned at 8:20pm



### Valued Exhibitor

Yes, 2021 was a great year. The Fair Board is working hard to make this year's fair even GREATER! Please plan to be with us and enjoy a GREAT FAIR.

We invite you to join us for another great year at the Boone County Fair, August 9-14, 2022. We strive to keep our fair a family event. The Boone County Fair offers something for everyone. We plan for our attendance to reach around 200,000 once again. For those that have been with us in the past, THANK YOU.

**Insurance Certificates:** We MUST have your certificate prior to the start of the fair. Please check the policy dates: (Certificate must include fair dates, and have "Boone County Fair" listed on the certificate as additional insured)

**All Vendors:** Please return white and yellow copies with your payment.

**Vendors:** If your contract and deposit are in by April 15, 2022, you will be in the same location as the previous year. Please note: If contract and payment are not in by April 15, 2022, you are not guaranteed same location.

**New Vendors:** New applications will be accepted until fair time. Your location will not be assigned until your signed contract and payment are received.

We are planning another great year of entertainment. We will have a great evening show on Saturday with Neal McCoy. Other great events are the Bull Riding, Mutton Busting, Truck and Tractor Pulls with noisy iron, a very large Antique Tractor display, and the Sunday Demo Derby. On the grounds daily, we have musical acts, talented entertainers and many more exciting events.

The week is filled with fun for the whole family starting with the Queen Pageant.

Thank you for your continued support and partnership in 2021. We look forward to working together in 2022.

If you have questions, e-mail us at [bcfconcjh@aol.com](mailto:bcfconcjh@aol.com) or call 815-544-4066.

Boone County Fair Association  
Concession Committee

**Boone County 2022 Fair Contract**

P.O. Box 471

Belvidere, IL 61008

Office: 815-544-4066 Fax: 815-544-8027

www.boonecountyfair.com

bcfconcjh@aol.com

Date	Invoice
3/15/2022	22-179

Assigned Space
Bldg #

Customer Contact	Corina Boyd
E-Mail Address	treasurer@villageofp...
Company Phone	815-765-3201

Bill To:
Village of Poplar Grove Carina Boyd 200 Hill Street Poplar Grove, IL 61065

Description	Qty	Rate	Total	
Inside 10' wide by 8' deep, includes one 110 outlet.	1	325.00	325.00	
Purchased Daily Fair Passes	4	7.00	28.00	
Purchased Season Fair Passes	2	20.00	40.00	
<div style="text-align: center;"> <b>INVOICE APPROVAL</b>  G/L Account Code: _____  Description: _____  DEPT: _____ ADMIN: _____ </div>				
<b>RECEIVED</b> MAR 16 2022 BY: .....			<b>Total</b> \$393.00	
Included at check in are: 2 Season Fair Passes _____ 1 Vehicle Sticker Pass _____		Certificate of Insurance Received Date: _____ See #16 on back		<b>Payments/Credits</b>
<b><u>A MINIMUM deposit of 30% and no less than \$100 is required before April 15, 2022, and the balance due in Concession Office by July 15, 2022. Return two copies of signed contract along with your down payment.</u></b> <b>MAKE CHECKS PAYABLE TO BOONE COUNTY FAIR</b>			<b>Balance Due</b>	

NOW THEREFORE, it is agreed by and between the Parties hereto, the Fair hereby grants and sells to Second Party, the following rights and privileges only, to sell, display, advertise and demonstrate the below items and none other: \_\_\_\_\_  
Village promotional and informational literature

THIS AGREEMENT is made and entered into for the 2022 Fair by and between the Boone County Fair and the above named second party.

WHEREAS, the Fair has possession of certain facilities known as the Fairgrounds and conducts thereon the Boone County Fair and Second Party is desirous of leasing a certain area and privileges attached thereto during the Fair to be held August 9th to August 14th inclusive. THIS AGREEMENT must be signed and returned with said deposit.

Contract Holder must be set up and ready for operation by 12:00 noon, Tuesday, August 9, 2022, and remain in full operation each day until 10:00 p.m. in the buildings and dark outside. Shut down time is 7:00 p.m. Sunday, August 14, 2022, unless previous arrangements have been made.

NO VEHICLE MOVE-OUTS UNTIL 9:00 P.M. SUNDAY NIGHT.

**IT IS YOUR RESPONSIBILITY TO READ AND COMPLY WITH THE PROVISIONS OF THE CONTRACT, FRONT AND BACK. CONCESSION BROCHURE IS A PART OF THIS CONTRACT. TO BE VALID, THIS CONTRACT MUST BE SIGNED AND RETURNED WITH DEPOSIT.**

Accepted by (Signature)	Printed Name & Title
Boone County Fair Concession Manager Signature: _____ Date _____	

**Please Read Reverse Side and Brochure Carefully.**

**Mail BOTH Copies Back for Signature.**

Credit Cards  
Accepted

1. **No Refunds.** Time is of the essence of this agreement. Failure by Second Party to pay sums in full on or before the agreed dates shall result in cancellation of this agreement by the Fair without refund or monies paid by the Second Party to the Fair. In the event of cancellation of this agreement by Second Party for any reason, it is agreed that exact damages to the Fair would be difficult to ascertain and therefore, all monies paid by the Second Party to the Fair shall be retained by the fair as liquidated damages. **ALL MONIES** due hereunder must be paid in full before Second Party can move in or set up. No extension of credit will be authorized. Final placing of exhibitor will be at the discretion of the Concession Manager. In any case of default in the provisions of this contract or failure of Second Party to show, move in and set up for any cause: The Fair shall retain all monies or securities as liquidated damages and have the right to lease said rights and privileges to other parties without notice of Second Party. **THE SECOND PARTY** agrees to be responsible for all damages resulting from the presence and operation of said Second Party at the fair before, during and after the event named herein. Second Party must furnish Insurance Certificate - See #16.
2. **FOOD CONCESSIONS:** Must abide by the following: **A.** Sell only Food& Beverages Contracted for; **B.** Have a Class K fire extinguisher; **C.** Disposal of all grease products in the proper grease traps; **D.** Food Grade Water hoses; **E.** PURCHASE ICE from Fairs Contracted ice Vendor. **F.** Obtain the required Boone County Health food permit.
3. **PROHIBITED:** **A.** Non food vendors may not sell or give away more than 2oz of Beverage as a sample, same with food products. Any one letting people fill water bottles, etc. will forfeit their right to give out samples; **B.** Signs of advertising matter of any kind deemed objectionable by the Fair may be removed, with out liability for damage therefore by the Fair; **C.** No lewd, obscene, or obnoxious behavior or displays shall be allowed. No sale of dangerous items will be allowed, including but not limited to: slings, slingshots, compressed gas devises, spring guns, knives, silly putty, substances intended to be ignited, burned or otherwise producing excess heat, smoke or smells; **D.** **NO SUBLETTING OR DONATING** of all or any part of contracted space to any other Party. Any attempted transfer of rights will void the Contract: Regardless of whether said 3rd Party had any actual notice of this provision, **AND SAID CONTRACT WILL BE CANCELLED WITHOUT REFUND.**
4. ANY item or structure placed upon a leased facility or area shall conform & be operated in compliance with requirements of the Fair, Public Health, and all other County, State, & Federal Laws, rules and regulations.
5. The Fair will provide night security. All outside tents & trailers should be secured as best possible by the Second Party. Items left in tents or buildings are at the risk of Second Party. The Fair will do its best to see nothing is disturbed. The Second Party is responsible for keeping all debris & refuse picked up in their area.
6. The Fair shall not be responsible for any loss or damage to Second Party's person or person's of Second Party in signing this contract expressly releases the Fair from any and all Claims of such loss, damages or injuries. Any damage to the building or improvements through carelessness or negligence of Second Party's employees or agents must be paid for by the Second Party.
7. All or any part of buildings, stands, equipment and/or supplies used by the second party during the time set forth in this contract not removed from the Fair within 10 days from the closing day of the Fair shall be deemed abandoned & become property of the Fair without notice.
8. The Concessions Manager shall be the final arbitrator of disputes concerning concessionaires or exhibitors. The Concession Manager decides along with the President of the Fair Association that a Concession or Exhibit is not in keeping with the best interest of the Fair, Party of the Second Part may be ordered to leave the premises without refund.
9. **PARKING / DELIVERIES:** Concessionaires receive 1 Vehicle Pass if needed for deliveries. NO Parking is allowed on or near the concessionaires site. Concessionaires must park outside the fence in the Parking Lot. **NO VEHICLES ARE ALLOWED IN THE EXHIBIT AREA AFTER 10 AM.** Deliveries to your exhibit or concession **MUST BE MADE BEFORE 10AM.**
10. **GATE PASSES:** **Each exhibitor receives two season passes per contract.** More season passes and extra daily passes may be purchased at a discounted rate in the Concession Office only.
11. **MOVE IN TIMES:** Saturday, Sunday & Monday, The buildings will be open 9AM to 4:30PM all three days. Tuesday the buildings will be open at 8AM for set up... **REMEMBER YOU MUST BE SET UP BY 10AM on Tuesday**
12. **EXHIBIT HOURS INSIDE:** 12 Noon to 10PM Tuesday / Wed - Sat 10AM - 10PM / Sunday 10AM - 7PM. Lights will be dimmed at 9:55PM so you will be ready to leave no later than 10:05 PM each night.
13. **EXHIBIT HOURS OUTSIDE:** Must be open by 10AM all six days & not close before 10PM each night except Sunday which is 7PM.
14. **SPECIAL NOTE:** Please do not short yourself on space. If space is not big enough you will be moved to wherever you may fit. If not satisfactory & you leave, there will be no refund. **OVER 15 MINUTES OF FAIR EQUIPMENT USED MAYBE CHARGED.**
15. **MINIMUM LEASE:** Outside is 10ft. then 5 ft. segments / Inside is 10ft. then 10ft segments.
16. **INSURANCE CERTIFICATE MUST BE FURNISHED WITH BOONE COUNTY FAIR & BOONE COUNTY POMONA GRANGE AS ADDED INSURED FOR WEEK OF THE FAIR.**

**Mailing Address: P.O. Box 471 Belvidere, IL 61008**  
**Shipping Address: 8847 IL Hwy 76, Gate 1 Belvidere, IL 61008**



**To: The Village President and Board of Trustees**

**From: Chris Dopkins, P.E. Village Engineer**

**Re: Public Works Building Improvements**

**Date: March 31, 2022**

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Please allow this memorandum to provide a brief update in regard to the Public Works Building (PWB) project. First, we need to revisit the original project scope which of course is to construct a new PWB at 100 East Street. There were a total of three (3) contracts that were to be let for the project, which are:

- A contract to complete the site work (i.e., excavating, storm water management, parking lot, etc.), and this contract would be subject to the requirement of the grant funds.
- A contract to construct the building itself
- A contract to demolish the former Forest Pallet Building.

Plans for all three projects have been prepared, and the Village was awaiting DCEO to provide the grant agreement so that the requirements of the grant could be inserted into the contract documents and the construction could proceed accordingly. As you know, the grant agreement finally arrived last month.

The contract for the demolition of the former Forrest Pallet Building is now presenting challenges as there is a common wall along the property line between the Village's portion of the building and the neighboring building. Back in 2020, we met with the property owner and their consultants and at that time the property owner indicated that he would like to demolish his portion of the former Forrest Pallet Building and start anew. We therefore moved ahead with that plan, and we agreed to demolish the common wall between the two properties and remove the foundation beneath the common wall (see attached drawing). Ideally, the neighboring property owner would then retain the Village's contractor to complete the demolition of the remainder of the building which would save him a good portion of the mobilization costs. The Village had the Attorney's Office prepare an agreement for the demolition of the two buildings and the intent was to present the agreement concurrently with the grant agreement. Obviously, the grant agreement took considerably longer than expected, and to my knowledge the agreement was never presented to the property owner. Fast forward to today, upon receipt of the grant agreement Public Works Staff reached out to the neighboring property owner who has indicated that, due to a change in the business climate over the past two years he is no longer as interested in demolishing his portion of the building, which is certainly understandable. In the spirit of cooperation, the Village offered to demolish the building and allow the property owner to repay the cost over a four (4) year period, and the owner declined the Village's offer.

Obviously, the business climate has changed drastically over the past 2 years, and the Village does not wish to place any of its business owners in a position of hardship. At the same time, it will take a considerable investment to demolish the Village's portion of the former Forrest Pallet Building while maintaining the common wall. Further, the roof leaks along the common wall and we feel that the roof could be a long-term liability issue for the Village should it desire to proceed with demolition of its portion of the former Forrest Pallet Building. Because of these factors, staff began to explore alternative options for the location of the PWB.

The Village owns approximately 14 acres of property along East Park Street. We have completed a very rough schematic drawing of how the building could fit on the site, copy attached to this memorandum. This site has several advantages over the East Park Street site, more specifically:

- From a design standpoint, the 100 East Street site was very tight. We were able to make the site work, however, there was considerably more storm sewer, inlets, and excavation costs than originally anticipated. The Park Street site is open and does not have much in the way of constraints.
- The site is further away from residential uses, and we can screen the west side of the site with pine trees so that it will eventually be hidden from the residential uses to west.
- The site has considerably more room for future expansion of the PWB.
- The site has more room for a salt storage facility than the East Street site.

The site also has few things that need to be considered and/or redone:

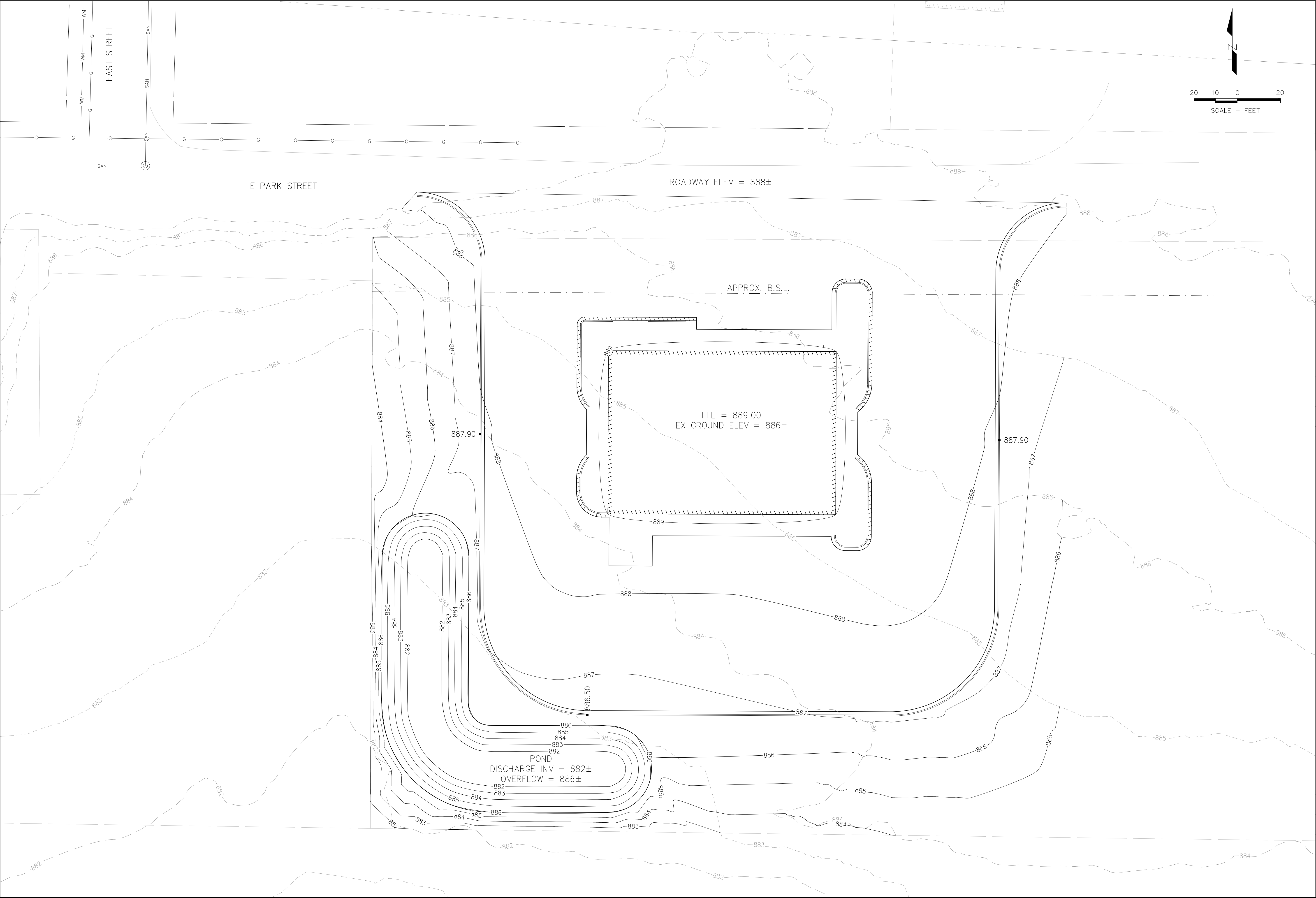
- At the time of this memo, we feel that the site improvement costs (parking lot, etc.) could cost more than the 100 East Street site (approximately \$60k). We do not have Geotech data for the site know the scope of work needed for the building/parking lot improvements so we are assuming very poor site conditions.
- The site will need a geotechnical exploration. We are currently soliciting proposals for the work and we estimate that it will cost \$5,000 - \$8,000 to complete.
- We will have to update the civil site drawings which in very round numbers will cost approximately \$10,000.
  - The site will need to be cleared with the Illinois State Historic Preservation office as well.
- We will have to amend the grant agreement with DCEO.

Finally, we want to update the Board regarding building costs, which have unfortunately been on the rise and show no signs of declining in the near future. When we first started this project, the cost of the building itself (no site work) ranged from \$135/SF to \$150/SF. We are currently being advised to expect \$225/SF to \$250/SF which translates into roughly \$1.8M to \$2M for the building alone. We think site improvement costs are somewhere between \$450k and \$585k depending on soil site conditions. That puts the expected cost range between \$2.25M and \$2.585M which warrants further discussion before any hard decisions are made.

Thank you for your time and attention to this matter. Please do not hesitate to contact me at 636-9590 with any questions.



\\aoehne, X:\Poplar Grove\Public Works\Building 2020\CADD\Civil3D\Plan Sheets\Site Plan-- New Location.dwg, site plan (2), Plot Date: 3/24/2022 9:13 AM, xrefs:###



McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1700 HUTCHINS ROAD

MACHESNEY PARK, IL 61115

PH 815.636.9590 FX 815.636.9591 MCMGRP.COM

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NO.	DATE	REVISION

NEW PUBLIC WORKS BUILDING FOR  
POPLAR GROVE, ILLINOIS  
SITE PLAN

DESIGNED C.D.D.	DRAWN J.J.D.
PROJECT NO. P0013-07-20-00127	
DATE ----	
SHEET NO. C105	

**VILLAGE OF POPLAR GROVE****"A Great Place to Call Home"****APPLICATION FOR  
VIDEO GAMING LICENSE(S)****Fee: \$25.00 per terminal****Expires Annually June 30th**

1. Applicant's (exact) Corporate Name: ARTURO'S MEXICAN RESTAURANT INC
2. D/B/A Name under which business is to be conducted: ARTURO'S MEXICAN RESTAURANT
3. Location of place of business where video gaming terminal(s) will be operated
  - a. 107 W Main Street  
(exact address by street and number)
  - b. Bus. Phone No.: 815-765-1144
4. Contact Person for Applicant: Arturo Torres Title: Vice President  
Phone: [REDACTED] Email: [REDACTED]
5. Number of Video Gaming Terminals to be operated: 5
6. Type of Video Gaming Terminals to be operated: WMS, V22, BB2,  
Blade, Spileo
7. Name of Licensed Video Gaming Terminal Operator(s): ACCEL Entertainment
8. Are you an Illinois Resident or duly authorized to conduct business within the State of Illinois?  
Yes X No \_\_\_\_\_
9. Have you made an application for a similar license for premises other than described in this location?  
Yes \_\_\_\_\_ No X If yes, give date, location of premises and disposition of application: \_\_\_\_\_
10. Has any license previously issued to you by State, Federal, or Local Authorities been revoked?  
Yes \_\_\_\_\_ No X If yes, state reasons therefore and date of revocation: \_\_\_\_\_

**Please submit the following with application:**

- a. A copy of a valid Illinois Gaming Board License
- b. A copy of a valid Illinois Liquor License
- c. A twenty-five-dollar (\$25.00) license fee per terminal

**Illinois State Gaming Board Terminal License Numbers for each terminal:**

Terminal (1): # 551202      Terminal (2): # 535853      Terminal (3): # 527548  
Terminal (4): # 531996      Terminal (5): # 513516

**Serial Numbers for each terminal:**

Terminal (1): # 5125251      Terminal (2): # B120862748      Terminal (3): # 5050440  
Terminal (4): # 2226071      Terminal (5): # 2116283

FOR OFFICE STAFF ONLY	
Documentation Check List	
Copy of Illinois Gaming Board's Application: _____	
Copy of the license issued by the Illinois Gaming Board: _____	
Village of Poplar Grove Liquor License number: _____	
Village Board Approved / Date: _____	
Village Clerk Signature : _____	
<b><u>VPG License Numbers Per Terminal:</u></b>	
Terminal (1) _____	Terminal (2) _____
Terminal (3) _____	Terminal (4) _____
Terminal (5) _____	

**RESOLUTION NUMBER: 2022-11**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS  
AGREEMENTS FOR PERIODIC PUBLIC WORKS PROJECTS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has periodic, unscheduled Public Works projects that are handled by outside contractors; and

WHEREAS, the Village desires to have standing contracts in place for Public Works contractors for the routine periodic projects performed by B&K Concrete, Pearson Plumbing & Heating Co., N-Trak Group, LLC, Sable Mechanical and Stenstrom; and

WHEREAS, the Village desires to give the Public Works Director the ability to contact the contractors for periodic Public Works projects on an as needed basis; and

WHEREAS, the Village desires to put in place contracts for periodic Public Works projects with B&K Concrete, Pearson Plumbing & Heating Co., N-Trak Group, LLC, and Stenstrom, copies of which are attached hereto as Exhibit A, and incorporated herein; and

WHEREAS, the Village now desires to approve the Agreements for Periodic Public Works Projects.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby approves the Agreements for Periodic Public Works Projects, attached hereto as Exhibit A , or those in substantially similar form.
3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_

\_\_\_\_\_  
ABSENT, ABSTAIN, OTHER \_\_\_\_\_  
\_\_\_\_\_

APPROVED \_\_\_\_\_, 2022

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A-**  
**AGREEMENTS FOR PERIODIC PUBLIC WORKS PROJECTS**

**AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS**  
**WITH VILLAGE OF POPLAR GROVE**

THIS AGREEMENT (“Agreement”) is dated this \_\_\_\_ day of April, 2022, is by and between the Village of Poplar Grove, an Illinois municipal corporation (“Village”), and Pearson Plumbing & Heating Co. (“Contractor”) and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

**RECITALS**

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property (“Services”); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.
2. Projects under this Agreement will have the following conditions:
  - A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.
  - B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.
  - C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.
  - D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).
  - E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than \$1 million each occurrence, \$2 million general aggregate; and automobile liability insurance with limits of not less than \$1 million per occurrence combined single limit or \$1 million bodily injury per occurrence and \$500,000 property damage; workers’ compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

- F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.
- G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.
- H. Contractor agrees to post a performance bond for any project that is estimated to be in excess of \$10,000. As a condition of this Agreement, said bond must remain in place for the term of the project. Contractor agrees that it will take no steps to perform and services under this Agreement if a required performance bond is not in place.

- I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover its costs, including reasonable attorneys' fees.
3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
4. This Agreement is not a guarantee of work by the Village for the Contractor.
5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.
7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

**IN WITNESS WHEREOF**, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

\_\_\_\_\_  
By: Don Sattler  
Village President

\_\_\_\_\_  
PEARSON PLUMBING & HEATING CO.

By:\_\_\_\_\_

ATTEST:

Its:\_\_\_\_\_

\_\_\_\_\_  
Karri Anderberg  
Village Clerk

**AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS**  
**WITH VILLAGE OF POPLAR GROVE**

THIS AGREEMENT (“Agreement”) is dated this \_\_\_\_ day of April, 2022, is by and between the Village of Poplar Grove, an Illinois municipal corporation (“Village”), and Sable Mechanical. (“Contractor”) and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

**RECITALS**

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property (“Services”); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.
2. Projects under this Agreement will have the following conditions:
  - A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.
  - B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.
  - C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.
  - D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).
  - E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than \$1 million each occurrence, \$2 million general aggregate; and automobile liability insurance with limits of not less than \$1 million per occurrence combined single limit or \$1 million bodily injury per occurrence and \$500,000 property damage; workers’ compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without the all such conditions having been met.

- F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.
- G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.
- H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement if a performance bond is not in place.

- I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover its costs, including reasonable attorneys' fees.
3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
4. This Agreement is not a guarantee of work by the Village for the Contractor.
5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.
7. This Agreement shall be for one year from the above-written date unless earlier terminated. This Agreement may be terminated by either party on sixty days' written notice to the other party. Contractor shall not terminate the Agreement if a project begun under this Agreement has not been completed. Village shall pay any balances due to Contractor for work completed should Village terminate the Agreement.

**IN WITNESS WHEREOF**, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

\_\_\_\_\_  
By: Don Sattler  
Village President

\_\_\_\_\_  
STENSTROM

By:\_\_\_\_\_

ATTEST:

Its:\_\_\_\_\_

\_\_\_\_\_  
Karri Anderberg  
Village Clerk

**AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS**  
**WITH VILLAGE OF POPLAR GROVE**

THIS AGREEMENT (“Agreement”) is dated this \_\_\_\_ day of April, 2022, is by and between the Village of Poplar Grove, an Illinois municipal corporation (“Village”), and Stenstrom (“Contractor”) and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

**RECITALS**

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property (“Services”); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.
2. Projects under this Agreement will have the following conditions:
  - A. Contractor agrees to provide services as it customarily provides to the Village for projects requested by the Village Public Works Director in writing.
  - B. Billing for time and materials for projects done under this Agreement shall be at rates agreed upon and approved by the Village Public Works Director in writing.
  - C. Contractor warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under this Agreement.
  - D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).
  - E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than \$1 million each occurrence, \$2 million general aggregate; and automobile liability insurance with limits of not less than \$1 million per occurrence combined single limit or \$1 million bodily injury per occurrence and \$500,000 property damage; workers’ compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

- F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.
- G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.
- H. Contractor agrees to post a performance bond for any project that is estimated to be in excess of \$10,000. As a condition of this Agreement, said bond must remain in place for the term of the project. Contractor agrees that it will take no steps to perform and services under this Agreement if a required performance bond is not in place.

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3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
4. This Agreement is not a guarantee of work by the Village for the Contractor.
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**IN WITNESS WHEREOF**, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

\_\_\_\_\_  
By: Don Sattler  
Village President

\_\_\_\_\_  
STENSTROM

By:\_\_\_\_\_

ATTEST:

Its:\_\_\_\_\_

\_\_\_\_\_  
Karri Anderberg  
Village Clerk

**AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS**  
**WITH VILLAGE OF POPLAR GROVE**

THIS AGREEMENT ("Agreement") is dated this \_\_\_\_ day of April, 2022, is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and N-Trak Group, LLC ("Contractor") and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

**RECITALS**

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property ("Services"); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.
2. Projects under this Agreement will have the following conditions:
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- F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.
- G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.
- H. Contractor agrees to post a performance bond in the amount of 120% of the contract price or in such other amount as the Village shall require. As a condition of this Agreement, said bond must remain in place for the term of this contract. Contractor agrees that it will take no steps to perform and services under this Agreement if a performance bond is not in place.

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4. This Agreement is not a guarantee of work by the Village for the Contractor.
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**IN WITNESS WHEREOF**, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

\_\_\_\_\_  
By: Don Sattler  
Village President

\_\_\_\_\_  
N-TRAK GROUP, LLC

By:\_\_\_\_\_

ATTEST:

Its:\_\_\_\_\_

\_\_\_\_\_  
Karri Anderberg  
Village Clerk

**AGREEMENT FOR PERIODIC PUBLIC WORKS PROJECTS**  
**WITH VILLAGE OF POPLAR GROVE**

THIS AGREEMENT (“Agreement”) is dated this \_\_\_\_ day of May, 2022, is by and between the Village of Poplar Grove, an Illinois municipal corporation (“Village”), and B&K Concrete (“Contractor”) and sets forth conditions and requirements for time and material periodic Public Works projects done by the Contractor on behalf of the Village.

**RECITALS**

WHEREAS, Contractor provides Village with services on an as needed basis generally involving general repairs to Village property (“Services”); and

WHEREAS, the Village and the Contractor wish establish the conditions and requirements for the work periodically provided to Village by the Contractor without the necessity of executing a separate agreement for each job performed by the Contractor for the Village .

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

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  - D. Contractor agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).
  - E. At all times during the performance of projects under this Agreement, Contractor shall maintain commercial general liability insurance with limits of not less than \$1 million each occurrence, \$2 million general aggregate; and automobile liability insurance with limits of not less than \$1 million per occurrence combined single limit or \$1 million bodily injury per occurrence and \$500,000 property damage; workers’ compensation equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work

under the Contract, Contractor shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder. Contractor that the above conditions shall be met and shall remain in place during the term of this Agreement and that no project shall be commenced without all such conditions having been met.

- F. To the fullest extent permitted by law, Contractor shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under this Agreement by Contractor, its agents, employees, subcontractors or anyone for whose acts Contractor may be liable with respect to the remodeling work contemplated herein. Further, Contractor agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Contractor, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.
- G. Contractor acknowledges that during the course of its performance of the work under this Agreement, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Contractor, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Contractor agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.
- H. Contractor agrees to post a performance bond for any project that is estimated to be in excess of \$10,000. As a condition of this Agreement, said bond must remain in place for the term of the project. Contractor agrees that it will take no steps to perform and services under this Agreement if a required performance bond is not in place.

- I. In the event of a breach of the Agreement by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Agreement. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover its costs, including reasonable attorneys' fees.
- 3. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
- 4. This Agreement is not a guarantee of work by the Village for the Contractor.
- 5. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
- 6. Except as otherwise provided for herein, this Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.
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**IN WITNESS WHEREOF**, the parties hereto have duly executed and delivered this Amendment as of the day and year first above written.

\_\_\_\_\_  
By: Don Sattler  
Village President

\_\_\_\_\_  
B&K CONCRETE  
By:\_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_  
Karri Anderberg  
Village Clerk

Its:\_\_\_\_\_

**Kim Krawczyk**



---

## JOB EXPERIENCE

**Poplar Grind, Poplar Grove** — *Owner and Operator*

April, 2016 - PRESENT

**North Boone School District, Poplar Grove** — *Teacher*

August 2001 - June 2019

- Taught high school math: Algebra, Geometry and Statistics

**Blackhawk Technical College, Janesville, WI** — *Instructor*

August 1997 - May 2001

- Taught Microsoft Office on campus
- Taught night computer classes at area high schools

## EDUCATION

**University of Illinois, Chicago, IL** — *BA in Elementary Education*

August 1981 - May 1985

**Concordia University, Chicago, IL** — *MA in Mathematics and Computer Education*

May 1988 - May 1990

April 4, 2022

Dear Mr. Sattler,

I have been a village resident for over twelve years and am currently a business owner. I have an interest in being on the Planning and Zoning committee for Poplar Grove. I am a hard worker and would like to serve my community in this capacity.

Thank you for your consideration.

Kim Krawczyk

## RESOLUTION NO: 2022-12

### A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING AN INDIVIDUAL TO FILL A VACANCY IN THE PLANNING AND ZONING COMMISSION

**WHEREAS**, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

**WHEREAS**, the Village has the authority to appoint members to the Planning and Zoning Commission; and

**WHEREAS**, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, the successor to each member so appointed to serve for a term of five (5) years; and

**WHEREAS**, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

**WHEREAS**, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

**WHEREAS**, Dan Cheek was appointed to serve as a member of the Planning and Zoning Commission for a five (5) year term, set to expire on April 30, 2025; and

**WHEREAS**, Dan Cheek resigned from his term as a member on the Planning and Zoning Commission, effective April 12, 2021; and

**WHEREAS**, the Village President of the Village of Poplar Grove wishes to appoint Kim Krawczyk to serve the remainder of Dan Cheek’s vacated term as a member on the Planning and Zoning Commission which shall commence on May 1, 2022 and which shall expire on April 30, 2025; and

**WHEREAS**, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointment to best serve the public.

**NOW THEREFORE BE IT RESOLVED**, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

**Section 1. Recitals.** The recitals set forth above are incorporated herein as part of this Resolution.

**Section 2. Appointment of Commissioner.**

- a. Kim Krawczyk is hereby appointed to serve as a member of the Planning and Zoning Commission of the Village of Poplar Grove for a term of one year, set to commence on May 1, 2022, and set to expire on April 30, 2023. Upon expiration of this term on April 30, 2025, any successor thereafter shall serve a five (5) year term.

**Section 3. Effective Date.** This Resolution shall be in full force and effective immediately upon its passage and approval.

**Section 4. Severability.** In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2022

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

## DEAN M. SVARC

Poplar Grove, Illinois 61065

I have an interest in public office because I care about the welfare of my community and would like to help represent the voice of the Village. I am able to contribute with the use my extensive experience in management and project management in numerous industries, to help in bridging the gap between different viewpoints, while addressing all opinions. By using my skills in analytical thinking, creative problem solving and relationship development, I can help groups work together in a constructive and productive manner in order to come to agreements that are mutually beneficial. My diverse skill-set would work well in a public office setting, because it would allow all voices to be heard while discussing, deciding and executing decisions within the city, which would benefit the community as a whole.

### SUMMARY OF QUALIFICATIONS

- Management Operations
- Business Strategy & Planning
- Schedule Development & Tracking
- Risk Management & Assessment
- Budget Analysis & Management
- Works Well under Pressure
- Program & Project Management
- Offshore Resource Management
- Stakeholder Management
- Quality Assurance
- Client Relationship Management
- Interview & Direct Report Hiring
- Mentoring & Placement
- Customer Relationships

### WORK HISTORY

#### **Cotta Transmission Co. LLC, Director of Operations**

**Jan 2021 – Present**

*Cotta Transmission Co. is a leading manufacturer of precision-engineered transmissions for applications including high speed test stands, industrial applications, natural resource recovery, mobile and stationary equipment, and marine applications.*

- Develops and implemented the strategic manufacturing direction for the company.
- Work with to develop the operational schedule, work center loading and coordinates all manufacturing activities on-time and to the budgeted cost.
- Responsible for the development of a manufacturing process plan, including personnel requirements, material needs, subcontract requirements, facility needs, and equipment needs.
- Provide leadership direction and empowered employees to identify and present improvement strategies.
- Participates in strategic planning process (including the Sales & Operation Planning process) and develops long-range plans to meet business profit and growth objectives.
- Responsible for all aspects of the budget for the Operations group; including capital and expense planning, managing to the monthly forecast, and cost reductions as necessary.
- Reviews production and operating reports and directs the resolution of operational, manufacturing, and maintenance problems to ensure minimum costs and prevent operational delays.

#### **JC Milling Co. Inc., President-Owner**

**Jun 2015 – Aug 2020**

*JC Milling Co. is an ISO9001 certified CNC milling and turning manufacturing company that engineers, develops and manufactures precision parts for multiple industries, including aerospace, gas & oil, and firearms.*

- Awarded the Rockford Chamber of Commerce 2019 Manufacturer of the Year award for the use of technology to remain competitive and grow.
- Developed and implemented the short & long-term strategic direction for the company.
- Analyzed budgets and financial reports for issues and improvements.
- Provided leadership direction and empowered employees to identify and present improvement strategies.
- Worked with Controller to analyse Profit & Loss, Return on Investment (ROI) and monthly statements.
- High level Point of Contact (POC) to customers and public face of the company.
- Created and maintained relationships with community and industry leaders.
- Identified solutions to increase the company's efficiency and profitability.

**AbbVie (split from Abbott Laboratory)****Sr. Project Manager, ADAM****Jun 2014 – May 2015**

*Business unit that develops integrated social location products and services for consumers, as well as platform and local commerce services for device manufacturers, application developers, internet service provider and merchants.*

- Project Manager, Application Delivery and Approval Manager (ADAM) (June, 2014 – May, 2015)
- The ADAM project provides a solution to replace the functionality of all AbbVie the instances of Packet Tracker and any related Notes technology and to harmonize the Application Change Management process globally.
- Main Point of Contact (POC) between the Development, User Acceptance and Testing and Validation Teams.
- Facilitated vendor and project team meetings, including follow up on action items.

**Abbott Laboratory****Nov, 2006 – May, 2014**

Dean was a consultant in the Internal Professional Services group. The group was comprised of employees assigned to critical projects at the request of Abbott managers who required resources with proven expertise in program and program management.

**Sr. Project Manager, Symphony Wave 3 JDA Project****Feb, 2014 – May, 2014**

*The Symphony Wave 3 JDA project consists of moving the Enterprise Requirement Planning (EPR) processes from Abbott Enterprise System (AES) to Enterprise Central Component (ECC) for Brazil and Singapore.*

- Responsible for tracking and reporting on \$7.11MM budget.
- Managed +70 Resource throughout project testing, IT, Integrations, help desk and etc.
- Main Point of Contact (POC) between the Development, Testing Team and QA for bugs/issues.
- Facilitated vendor and project team meetings, including follow up on action items.

**Project Manager, GEHSE IsoTrain Project****Aug, 2013 – Feb, 2014**

*The GEHSE IsoTrain project merges training requirements and completions data from the three divisional databases into one database that is the Abbott IsoTrain database*

- Responsible for tracking and reporting on \$4.62MM budget.
- Managed +48 Resource throughout project testing, IT, Integrations, help desk and etc.
- Created and maintained Microsoft Project schedule.
- Created application training documentation for the business and testing teams.
- Assisted with the on-boarding of offshore resources.

**EDUCATION BACKGROUND**

College of Lake County- Computer Science Major

**ADDITIONAL TRAINING**

Project Leadership, Management and Communications  
 Project Estimating & Scheduling-Creating Realistic Schedules & Budgets  
 Project Management (PM)  
 Vendor Relationship Management: Collaborating for Success  
 Understanding the RCE Process  
 Enterprise Excellence  
 Open Communication  
 Crucial Conversations II  
 IT Phase 0 and Architecture Review  
 Effective Consulting for Project Managers  
 Effective Facilitator  
 Crucial Conversations  
 Managing Versus Leading

Microsoft Project  
 Managing Project Fundamentals  
 SQL Fundamental  
 Programming languages  
 Journeyman  
 LEAN Manufacturing w/Simulation  
 MasterCam with SolidWorks Mill 2D & 3D  
 AS 9100 Auditor Certification  
 Electronic Drafting  
 Manual Machining I & II  
 ISO 9001 Auditor Certification  
 CNC Programming I, II and III

## ADDITIONAL EXPERIENCE

Private Pilot with High Performance Rating, Instrument Rating (In Process)  
A&P Apprentice (Air frame and Power Plant Mechanic- In Pro), SAE Certified Mechanic (High Performance)

## AWARDS & RECOGNITION

Illinois Manufacturer of the Year 2019- Rockford Chamber of Commerce  
AbbVie Excellence Awards- Application Delivery and Approval Manager (ADAM Project)  
"All for one AbbVie" Award- Application Delivery and Approval Manager (ADAM Project)  
GPO Achieving-Customer-focused Outcomes and World Class Execution, PVCS to MKS Migration  
PPD Certificate of Excellence, MAX 4.0 Deployment  
PPD Spot Award, CDW & Commercial Dashboard Projects

## COMMUNITY EXPERIENCE

Rockford Chamber of Commerce	Young Eagle Pilot Volunteer
Technology & Manufacturing Association (TMA)	EAA Chapter 1414 Member/Volunteer
National Tooling & Machining Association (NTMA)	Aircraft Owners and Pilots Association Member
Rockford Network of Professional Women	Vintage Wings & Wheels Member/Volunteer
Rockford Cosmopolitan Group (Cosmo's)	Cub Scout Den Leader

## PERSONAL BACKGROUND

**Marriage-** My wife Dominique and I have been married for 16 years and have lived in Poplar Grove for +6 years.

**Spouse-** My wife Dominique is a professor at Harper College and teaches financial accounting. Dominique is a CPA with an Accounting MBA and was previously the Assistant Finance Director for the City of Crystal lake, IL.

**Family-** My wife and I have 2 children in District #100.

## ETHICAL BACKGROUND

**Criminal History-** I take great pride in being able to keep a clean record, without a criminal offense throughout my years of interacting with my personal, professional and business dealings with friends, colleagues, government, vendors and customers.

**Financial History-** I am financially secure and have been successful in managing my finances with an excellent credit rating. I have no history of bankruptcy, foreclosure or major financial hardship.

**Financial Interests-** I have no financial interests in any business or organization in Boone County, except for being a homeowner.

**Public Office-** I have not held a position of public office within Boone County.

## RESOLUTION NO: 2022-13

### A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPOINTING AN INDIVIDUAL TO FILL A VACANCY IN THE PLANNING AND ZONING COMMISSION

**WHEREAS**, the Village of Poplar Grove (“Village”) has established a Planning and Zoning Commission to assume jurisdiction of all matters assigned to the Zoning Board of Appeals, the Planning Commission, or the Zoning Committee; and

**WHEREAS**, the Village has the authority to appoint members to the Planning and Zoning Commission; and

**WHEREAS**, the Planning and Zoning Commission is to consist of seven (7) members to serve respectively for the following terms: one member for one (1) year, one member for two (2) years, one member for three (3) years, one member for four (4) years, one member for five (5) years, one member for six (6) years, and one member for seven (7) years, the successor to each member so appointed to serve for a term of five (5) years; and

**WHEREAS**, pursuant to Section 8-3-3, entitled “Terms of Office; Vacancies; Removal,” vacancies on the Planning and Zoning Commission shall be filled for the unexpired term of the member whose place has become vacant; and

**WHEREAS**, the members of the Planning and Zoning Commission are to be appointed by the Village President, subject to the advice and consent of the Village Board of Trustees; and

**WHEREAS**, William Brandenburg was appointed to serve as a member of the Planning and Zoning Commission for a five (5) year term, set to expire on April 30, 2023; and

**WHEREAS**, William Brandenburg resigned from his term as a member on the Planning and Zoning Commission, effective March 25, 2022; and

**WHEREAS**, the Village President of the Village of Poplar Grove wishes to appoint Dean Svark to serve the remainder of William Brandenburg’s vacated term as a member on the Planning and Zoning Commission which shall commence on May 1, 2022 and which shall expire on April 30, 2023; and

**WHEREAS**, the Village Board of Trustees finds it to be in the best interest of the Village to make such appointment to best serve the public.

**NOW THEREFORE BE IT RESOLVED**, by the Village President and Village Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

**Section 1. Recitals.** The recitals set forth above are incorporated herein as part of this Resolution.

**Section 2. Appointment of Commissioner.**

- a. Dean Svark is hereby appointed to serve as a member of the Planning and Zoning Commission of the Village of Poplar Grove for a term of one year, set to commence on May 1, 2022, and set to expire on April 30, 2023. Upon expiration of this term on April 30, 2023, any successor thereafter shall serve a five (5) year term.

**Section 3. Effective Date.** This Resolution shall be in full force and effective immediately upon its passage and approval.

**Section 4. Severability.** In the event that any section, clause, provision, or part of this Resolution shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_

\_\_\_\_\_

VOTING "NAY": \_\_\_\_\_

\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

\_\_\_\_\_

APPROVED \_\_\_\_\_, 2022

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**VILLAGE OF POPLAR GROVE**

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**ORDINANCE NO. 2022 - 05**

**APPROPRIATION ORDINANCE OF THE VILLAGE OF  
POPLAR GROVE, BOONE COUNTY, ILLINOIS**

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**ADOPTED BY THE VILLAGE BOARD OF  
THE VILLAGE OF POPLAR GROVE**

**THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022**

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Published in pamphlet form by authority of the Village Board of the Village of Poplar Grove,  
Boone County, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2022

## **ORDINANCE NO. 2022 - 05**

### **APPROPRIATION ORDINANCE**

An Ordinance appropriating for all corporate purposes for the Village of Poplar Grove, Illinois, for the fiscal year commencing on the 1st day of May, 2022, and ending on the 30th day of April, 2023.

NOW, WHEREFORE, be it ordained by the President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

**SECTION ONE:** The amounts herein set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of the Village of Poplar Grove, be and the same are hereby appropriated for the corporate purposes of the Village of Poplar Grove, Illinois, as hereinafter specified for the fiscal year commencing on the 1st day of May, 2022, and ending on the 30th day of April, 2023.

**SECTION TWO:** The appropriations herein made for any purpose shall be regarded as the maximum amounts to be expended under the respective appropriation funds and shall not be construed as a commitment, agreement, obligation, or liability of the Village of Poplar Grove, and such appropriation being subject to further approval as to the expenditure thereof by the Village Board of Trustees pursuant to the purchasing policy.

**SECTION THREE:** The amounts appropriated for each Fund shall be as summarized in Exhibit A, attached hereto and incorporated herein.

**SECTION FOUR:** That all sums of money not needed for immediate purposes may be invested in Securities of the Federal Government, in Federally Insured Savings and Loan Associations, or in Certificates of Deposit or Savings Accounts of any bank defined in the Illinois Banking Act.

**SECTION FIVE:** If any section, subdivision, or sentence of this Ordinance shall, for any reason, be held invalid or deemed to be unconstitutional, such decision shall not affect the

validity of the remaining portion of this Ordinance.

SECTION SIX: Herein also being adopted as part of this Ordinance is the fiscal year 23 line item budget summary by fund and department for the Village of Poplar Grove, which is attached as Exhibit B, and incorporated herein.

SECTION SEVEN: Herein also being adopted as part of this Ordinance is the Certificate of Estimate of Revenues for the fiscal year of May 1, 2022 to April 30, 2023 for the Village of Poplar Grove, which is attached as Exhibit C, and incorporated herein.

SECTION EIGHT: A certified copy of this Ordinance shall be filed with the County Clerk of the County of Boone within thirty (30) days after its adoption.

SECTION NINE: This Ordinance shall be in full force and effect after its approval, passage, and publication as provided by law.

PASSED and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

PRESIDENT OF THE VILLAGE OF  
POPLAR GROVE, ILLINOIS

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
CLERK

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

# EXHIBIT A

## SUMMARY OF APPROPRIATIONS FOR FISCAL YEAR

### ENDING APRIL 30, 2023 BY FUND

#### GENERAL FUND

Administration Department	685,898
Public Safety	10,000
Parks and Recreation	131,748
Street Department	587,017
Community Development and Events	244,000
Village Clerk Department	75,919
Transfers To W & S Fund, Debt Service & CIP	1,956,503

GRAND TOTAL GENERAL FUND	3,691,085
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#### MOTOR FUEL TAX FUND

GRAND TOTAL MOTOR FUEL TAX FUND	165,000
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#### WATER AND SEWER FUND

Administration Department	665,427
Water Towers	142,318
Water Department	240,571
Sewer Department	415,532
North Plant	160,321
South Plant	231,721

GRAND TOTAL WATER AND SEWER FUND	1,855,890
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#### DEBT SERVICE FUND

GRAND TOTAL DEBT SERVICE FUND	216,503
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#### CAPITAL PROJECTS FUND

GRAND TOTAL CAPITAL PROJECTS FUND GOVERNMENTAL	1,800,000
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GRAND TOTAL ALL FUNDS	7,728,478
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[illegible]

I, the undersigned Village Clerk, Karri Anderberg, of the Village of Poplar Grove, County of Boone, State of Illinois, do hereby certify that as the Village Clerk, I am the keeper of the minutes, ordinances and other books, records and papers of said Village and the foregoing is a true and correct copy of:

**ORDINANCE NO. 2022 - \_\_\_\_ APPROPRIATION ORDINANCE OF  
THE VILLAGE OF  
POPLAR GROVE, BOONE COUNTY, ILLINOIS**

With the original record thereof now remaining in my office, and have found the same to be a correct transcript therefrom and of the whole of such original record.

IN TESTIMONY WHEREOF, I HAVE HEREWITH SET MY HAND AND FIXED THE  
SEAL OF SAID VILLAGE OF POPLAR GROVE, ILLINOIS.

This \_\_\_\_\_ day of \_\_\_\_\_, 2022

VILLAGE CLERK

(SEAL)

## EXHIBIT B

### Line Item Budget

## BUDGET REPORT

Item 8.

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
Dept 00						
UNK_REV - UNK_REV						
01-00-3010	PROPERTY TAXES - CORPORATE	223,370	221,740	232,792	233,208	240,456
01-00-3011	PROPERTY TAXES - ROAD & BRIDGE	78,000	81,615	80,000	83,353	85,000
01-00-3012	PROPERTY TAXES - AUDIT	15,000	14,892	15,000	15,040	15,000
01-00-3013	PROPERTY TAXES - LIABILITY INSURAN	21,000	20,847	21,000	21,044	21,000
01-00-3014	PROPERTY TAXES - SOCIAL SECURITY	20,000	19,856	20,000	20,050	20,000
01-00-3100	STATE INCOME TAXES	525,000	575,824	614,180	668,163	667,478
01-00-3101	STATE USE TAXES	160,000	230,192	231,400	106,596	195,900
01-00-3102	STATE TELECOMMUNICATIONS TAX	70,000	49,948	55,000	27,556	42,000
01-00-3103	STATE SALES TAXES	275,000	334,439	300,000	315,961	375,000
01-00-3104	STATE VIDEO GAMING TAX	75,000	69,421	75,000	93,630	100,000
01-00-3105	REPLACEMENT TAX	4,000	6,091	4,000	7,556	5,000
01-00-3106	STATE LOCAL SHARE OF CANNABIS USE		4,929	4,500	5,871	9,100
01-00-3200	MUNICIPAL UTILITY TAX - ELECTRICIT	140,000	132,524	130,000	108,273	135,000
01-00-3201	MUNICIPAL UTILITY TAX - NATURAL G	65,000	73,617	65,000	69,262	75,000
01-00-3205	MUNICIPAL TAX MEDIACOM/COMCAST	5,000	4,099	5,000	19,025	38,500
01-00-3300	CODE VIOLATION FEES	1,500	2,422	5,000	1,943	5,000
01-00-3301	FILING FEES	1,500	2,725	1,500	1,563	2,000
01-00-3400	BUILDING PERMIT FEES	60,000	95,310	75,000	85,427	100,000
01-00-3401	VIDEO GAMING LICENSES	1,500	1,150	2,000	325	1,500
01-00-3403	OTHER LICENSE FEES	650	350	650	800	1,000
01-00-3405	TRUCK PERMITS	1,000	125	500		500
01-00-3406	LIQUOR LICENSES	17,000	15,050	10,000	2,650	15,000
01-00-3408	TOBACCO LICENSE FEES	200	180	200		200
01-00-3500	RENTS RECEIVED	21,600	21,870	21,600	20,270	21,600
01-00-3502	RECAPTURE FEES			6,000		9,000
01-00-3700	FEDERAL GRANT REVENUE		227,778	346,930	401,625	
01-00-3701	STATE GRANT REVENUE		2,085		11,000	
01-00-3702	LOCAL GRANT REVENUE	4,500		4,500	6,818	
01-00-3800	MISCELLANEOUS REVENUE	1,000	26,883	1,501,000	26,831	1,505,000
01-00-3801	DONATIONS/CONTRIBUTIONS	5,500	1,698	1,500	3,995	1,850
01-00-3900	INTEREST	18,000	3,963	3,500	2,744	4,000
TOTAL UNK_REV - UNK_REV		1,810,320	2,241,623	3,832,752	2,360,579	3,691,084
NET OF REVENUES/APPROPRIATIONS - 00 -		1,810,320	2,241,623	3,832,752	2,360,579	3,691,084

## BUDGET REPORT

Item 8.

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 50 - ADMIN</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-50-4000	SALARIES	222,500	187,247	255,718	180,751	281,414
01-50-4010	SALARIES - OVERTIME	1,545	109	3,000		3,000
01-50-4100	SOCIAL SECURITY - EMPLOYER	13,891	11,195	14,181	10,780	17,634
01-50-4101	MEDICARE - EMPLOYER	3,249	2,618	3,317	2,521	4,124
01-50-4102	WORKERS COMPENSATION INSURANCE	3,300	11,904	5,000	571	7,000
01-50-4103	UNEMPLOYMENT COMPENSATION	3,478	3,798	3,119	3,377	3,458
01-50-4104	IMRF EMPLOYER	13,331	8,480	11,335	9,708	14,317
01-50-4105	LIFE INSURANCE - EMPLOYER	560	506	576	493	576
01-50-4106	HEALTH INSURANCE EXPENSE	43,800	32,197	36,275	33,511	64,875
01-50-4200	GENERAL INSURANCE EXPENSE	12,000	21,335	25,000	74,427	35,000
01-50-4201	CONTRACTED LABOR - OTHER	250				
01-50-4202	TELEPHONE & INTERNET SERVICES	8,600	9,438	9,000	6,888	9,000
01-50-4203	WEB SITE MAINTENANCE	2,400	3,375	4,600	5,325	5,000
01-50-4205	TRAVEL/MEALS/LODGING	7,500	1,995	7,500	5,445	7,500
01-50-4206	SECURITY SYSTEM	2,300	1,962	2,300	3,093	2,500
01-50-4207	TRAINING	6,000	510	6,000	1,022	6,000
01-50-4208	POSTAGE	1,800	1,261	1,500	1,376	1,500
01-50-4209	PUBLICATION COST	3,500	2,638	4,000	2,702	3,000
01-50-4210	PRINTING		300			
01-50-4211	AUDITING SERVICES	17,000	16,500	16,900	16,900	16,000
01-50-4212	ENGINEERING SERVICES	43,000	25,024	55,000	25,797	50,000
01-50-4213	LEGAL SERVICES	70,000	86,337	85,000	66,942	85,000
01-50-4214	OFFICE SYSTEM SUPPORT	20,000	20,236	20,000	15,551	20,000
01-50-4217	PROFESSIONAL DUES	8,500	1,625	3,500	1,045	3,500
01-50-4219	CUSTODIAL SERVICES	4,000	4,761	4,000	3,900	4,500
01-50-4220	RENTAL PROPERTY REPAIRS	2,500	554	2,500	1,520	2,500
01-50-4223	IT SERVICES	5,000	3,925	5,000	5,614	5,500
01-50-4240	PROFESSIONAL SERVICES	5,000	4,935	12,500	6,620	12,500
01-50-4270	BOND AGENT FEE	500	500	500		500
01-50-4300	OFFICE SUPPLIES	5,000	4,670	5,000	3,783	5,000
01-50-4301	MAINTENANCE SUPPLIES	2,000	1,318	2,000	1,627	2,000
01-50-4302	OPERATING SUPPLIES	750	872	850	820	1,000
01-50-4400	CAPITAL OUTLAY - VILLAGE HALL EQUI	7,500	7,277	7,500	2,060	7,500
01-50-4500	MISCELLANEOUS EXPENSE	1,000	127,385	2,000	853	2,000
01-50-4740	PAYMENT TO ESCROW AGENT				500	
01-50-4752	INTEREST ON BONDS/NOTES		275	5,000	588	2,500
01-50-4970	SIMERL LAND REPAYMENT	25,833	25,832	12,917	12,190	
01-50-4971	LAND PURCHASE		68,536			
TOTAL UNK_EXP - UNK_EXP		567,587	701,430	632,588	508,300	685,898
NET OF REVENUES/APPROPRIATIONS - 50 - ADMIN		(567,587)	(701,430)	(632,588)	(508,300)	(685,898)

BUDGET REPORT						
Fund: 01 GENERAL FUND						
Calculations as of 03/31/2022						
FUND	DESCRIPTION	2020-21	2020-21	2021-22	2021-22	2022-23
		AMENDED	ACTIVITY	AMENDED	ACTIVITY	REQUESTED
		BUDGET		BUDGET	THRU 03/31/22	BUDGET
Dept 51 - PUBLIC SAFETY						
UNK_EXP - UNK_EXP						
01-51-4223	IT SERVICES	10,000		10,000		10,000
	TOTAL UNK_EXP - UNK_EXP	10,000		10,000		10,000
NET OF REVENUES/APPROPRIATIONS - 51 - PUBLIC SAFETY		(10,000)		(10,000)		(10,000)

## BUDGET REPORT

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 52 - PARKS</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-52-4000	SALARIES	72,300	55,417	76,730	54,670	67,500
01-52-4010	SALARIES - OVERTIME	3,750	278	3,750	1,387	7,000
01-52-4100	SOCIAL SECURITY - EMPLOYER	4,715	3,209	4,990	3,219	4,619
01-52-4101	MEDICARE - EMPLOYER	1,103	751	1,167	753	1,080
01-52-4102	WORKERS COMPENSATION INSURANCE	1,050	1,481	2,500	143	2,500
01-52-4103	UNEMPLOYMENT COMPENSATION	870	1,026	1,000	1,120	1,250
01-52-4104	IMRF EMPLOYER	2,901	3,416	3,583	3,830	4,399
01-52-4105	LIFE INSURANCE - EMPLOYER	200	192	200	176	200
01-52-4106	HEALTH INSURANCE	22,500	20,677	22,750	20,221	24,500
01-52-4225	LANDSCAPING PARKS	14,000	3,629	14,000	418	8,000
01-52-4304	MAINTENANCE SUPPLIES	11,000	2,011	11,000	377	10,700
01-52-4402	CAPITAL OUTLAY - PARK BUILDINGS &	1,000		1,000		
01-52-4405	CAPITAL OUTLAY - PLAYGROUND CONST	4,500		4,500		
01-52-4406	CAPITAL OUTLAY - PARK IMPROVEMENTS	5,000	23,270	5,000	6,254	
01-52-4440	PARKS EQUIPMENT		3,080		3,083	
TOTAL UNK_EXP - UNK_EXP		144,889	118,437	152,170	95,651	131,748
NET OF REVENUES/APPROPRIATIONS - 52 - PARKS		(144,889)	(118,437)	(152,170)	(95,651)	(131,748)

**BUDGET REPORT**  
**Fund: 01 GENERAL FUND**

Item 8.

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 53 - STREETS</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-53-4000	SALARIES	52,300	52,866	56,730	51,649	57,500
01-53-4010	SALARIES - OVERTIME	3,750	278	3,750	1,387	7,000
01-53-4080	STREETS UNIFORM ALLOWANCE	2,500	1,111	2,500	580	2,500
01-53-4100	SOCIAL SECURITY - EMPLOYER	3,475	3,051	3,750	3,031	3,999
01-53-4101	MEDICARE - EMPLOYER	813	713	877	709	935
01-53-4102	WORKERS COMPENSATION INSURANCE		1,481	2,500	143	2,500
01-53-4103	UNEMPLOYMENT COMPENSATION	870	852	891	912	988
01-53-4104	IMRF - EMPLOYER	3,335	3,416	4,445	3,830	4,399
01-53-4105	LIFE INSURANCE - EMPLOYER	200	192	200	176	200
01-53-4106	HEALTH INSURANCE	22,500	20,712	22,500	20,257	24,500
01-53-4107	UNIFORM CLEANING SERVICES	1,500	1,200	1,500	998	1,500
01-53-4202	TELEPHONE & INTERNET SERVICES	2,650	2,033	2,650	2,074	2,650
01-53-4205	TRAVEL/MEALS/LODGING	300	482	300		300
01-53-4207	TRAINING	1,500		1,500	180	1,500
01-53-4226	VEHICLE MAINTENANCE	25,000	23,809	25,000	15,135	25,000
01-53-4227	EQUIPMENT MAINTENANCE	6,000	7,860	10,000	4,718	10,000
01-53-4228	MAINTENANCE	18,000	9,620	18,000	10,057	18,000
01-53-4229	SNOW PLOW MAINTENANCE	4,000	11,006	10,000	13,242	15,000
01-53-4230	STREET LIGHTING SERVICES	40,000	44,143	40,000	39,022	47,000
01-53-4231	SHOP BUILDING - HEAT	2,500	2,172	2,500	3,247	3,000
01-53-4232	ENGINEERING SERVICES		3,619	5,000	2,589	2,500
01-53-4233	CONTRACTED SNOW PLOWING	25,000	14,466	25,000	10,100	25,000
01-53-4240	PROFESSIONAL SERVICES	25,000	25,684	25,000	21,841	30,000
01-53-4301	MAINTENANCE SUPPLIES	20,000	1,703	20,000	5,906	15,000
01-53-4302	OPERATING SUPPLIES	20,000	13,104	20,000	9,387	15,000
01-53-4303	GASOLINE AND OIL	19,000	17,515	19,000	16,633	26,000
01-53-4304	SALT PURCHASES	55,000	26,170	55,000	25,340	50,000
01-53-4309	JULIE LOCATES	800	956	1,000	951	1,200
01-53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	87,000	84,757	86,681	72,010	102,846
01-53-4408	CAPITAL OUTLAY - STORM SEWER CONST	5,000		5,000	6,988	
01-53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTION	83,000	21,267	83,000	58,393	85,000
01-53-4500	MISCELLANEOUS EXPENSE	500	407	500	421	500
01-53-4811	INTEREST EXPENSE	10,000	10,713	10,000	6,521	5,500
TOTAL UNK_EXP - UNK_EXP		541,493	407,358	564,774	408,427	587,017
NET OF REVENUES/APPROPRIATIONS - 53 - STREETS		(541,493)	(407,358)	(564,774)	(408,427)	(587,017)

## BUDGET REPORT

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 55 - COMMUNITY DEVELOPMENT AND EVENTS</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-55-4209	PUBLICATION COST	1,000	1,105	1,500	2,038	1,500
01-55-4212	ENGINEERING	12,000	11,471	10,000	24,161	15,000
01-55-4213	LEGAL	20,000	3,214	10,000	39,512	45,000
01-55-4215	CONTRACT INSPECTION SERVICES	50,000	67,438	70,000	71,374	100,000
01-55-4216	CONTRACT CODE ENFORCEMENT	25,000	18,517	20,000	15,764	21,000
01-55-4237	PLANNING SERVICES	22,000	6,740	22,000	6,540	15,000
01-55-4240	PROFESSIONAL SERVICES	12,000	16,388	20,000	19,402	25,000
01-55-4302	OPERATING SUPPLIES	5,000	6,142	10,000	12,550	21,500
TOTAL UNK_EXP - UNK_EXP		147,000	131,015	163,500	191,341	244,000
NET OF REVENUES/APPROPRIATIONS - 55 - COMMUNITY DEVEL		(147,000)	(131,015)	(163,500)	(191,341)	(244,000)

## BUDGET REPORT

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 57 - VILLAGE CLERK</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-57-4000	SALARIES	22,072	20,140	24,282	24,115	25,000
01-57-4010	SALARIES - OVERTIME	1,000	19	1,000		1,000
01-57-4100	SOCIAL SECURITY - EMPLOYER	1,430	1,195	1,567	1,439	1,612
01-57-4101	MEDICARE - EMPLOYER	335	279	367	336	377
01-57-4102	WORKERS COMPENSATION INSURANCE					1,000
01-57-4103	UNEMPLOYMENT COMPENSATION	180	306	225	357	225
01-57-4104	IMRF EMPLOYER	425	414	682	548	682
01-57-4105	LIFE INSURANCE - EMPLOYER	40	38	48	35	48
01-57-4106	HEALTH INSURANCE	5,500	4,212	6,225	4,435	6,625
01-57-4202	TELEPHONE & INTERNET SERVICES	400	780	800	594	800
01-57-4205	TRAVEL/MEALS/LODGING	7,100	380	7,100	6,052	7,500
01-57-4207	TRAINING	2,595	1,055	2,595	2,595	4,000
01-57-4209	PUBLICATION COST		140		204	400
01-57-4213	LEGAL	10,000	3,695	5,000	8,195	12,000
01-57-4214	OFFICE SYSTEM SUPPORT	5,400	3,062	5,400	5,550	6,000
01-57-4217	DUES	550	278	550	450	650
01-57-4218	CODIFICATION	6,000	2,620	6,000		6,000
01-57-4223	IT SERVICES		1,194	500	1,354	2,000
01-57-4500	MISCELLANEOUS EXPENSE				54	
TOTAL UNK_EXP - UNK_EXP		63,027	39,807	62,341	56,313	75,919
NET OF REVENUES/APPROPRIATIONS - 57 - VILLAGE CLERK		(63,027)	(39,807)	(62,341)	(56,313)	(75,919)

## BUDGET REPORT

Fund: 01 GENERAL FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 99 - FIXED ASSETS</b>						
<b>UNK_EXP - UNK_EXP</b>						
01-99-6032	TRANSFER TO DEBT SERVICE	213,227	213,227	217,977	217,977	216,503
01-99-6050	TRANSFER TO GOV FUNDS CIP FUND	623,000	623,000	1,682,400	182,400	1,740,000
TOTAL UNK_EXP - UNK_EXP		836,227	836,227	1,900,377	400,377	1,956,503
NET OF REVENUES/APPROPRIATIONS - 99 - FIXED ASSETS		(836,227)	(836,227)	(1,900,377)	(400,377)	(1,956,503)
ESTIMATED REVENUES - FUND 01		1,810,320	2,241,623	3,832,752	2,360,579	3,691,084
APPROPRIATIONS - FUND 01		2,310,223	2,234,274	3,485,750	1,660,409	3,691,085
NET OF REVENUES/APPROPRIATIONS - FUND 01		(499,903)	7,349	347,002	700,170	(1)
BEGINNING FUND BALANCE		1,998,458	1,998,458	2,005,805	2,005,805	2,705,975
ENDING FUND BALANCE		1,498,555	2,005,807	2,352,807	2,705,975	2,705,974

**BUDGET REPORT**  
**Fund: 20 MOTOR FUEL FUND**  
**Calculations as of 03/31/2022**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 ACTIVITY</b>	<b>2021-22 AMENDED BUDGET</b>	<b>2021-22 ACTIVITY THRU 03/31/22</b>	<b>2022-23 REQUESTED BUDGET</b>
<b>Dept 00</b>						
<b>UNK_REV - UNK_REV</b>						
20-00-3120	MOTOR FUEL TAX	181,750	208,834	204,620	241,879	205,245
20-00-3130	LOCAL RDS & STS REBUILD IL		165,518	110,345	55,173	55,173
20-00-3900	MFT INTEREST	1,000	710	650	656	650
TOTAL UNK_REV - UNK_REV		182,750	375,062	315,615	297,708	261,068
<b>UNK_EXP - UNK_EXP</b>						
20-00-4232	MFT ENGINEERING SERVICES	21,000	7,749	21,000	16,534	20,000
20-00-4240	PROFESSIONAL SERVICES		765		1,519	
20-00-4302	MFT STREET OPERATING SUPPLIES				921	
20-00-4409	ROAD CONSTRUCTION	180,000	176,362	180,000	183,352	145,000
TOTAL UNK_EXP - UNK_EXP		201,000	184,876	201,000	202,326	165,000
NET OF REVENUES/APPROPRIATIONS - 00 -		(18,250)	190,186	114,615	95,382	96,068
ESTIMATED REVENUES - FUND 20		182,750	375,062	315,615	297,708	261,068
APPROPRIATIONS - FUND 20		201,000	184,876	201,000	202,326	165,000
NET OF REVENUES/APPROPRIATIONS - FUND 20		(18,250)	190,186	114,615	95,382	96,068
BEGINNING FUND BALANCE		335,599	335,599	525,784	525,784	621,166
ENDING FUND BALANCE		317,349	525,785	640,399	621,166	717,234

**BUDGET REPORT**  
**Fund: 31 WATER & SEWER FUND**  
**Calculations as of 03/31/2022**

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
Dept 00						
UNK_REV - UNK_REV						
31-00-3600	WATER & SEWER SALES	1,630,000	1,665,193	1,750,000	1,385,557	1,825,000
31-00-3601	WATER / SEWER PENALTIES	18,000	(156)	15,000	12,855	20,000
31-00-3602	WATER & SEWER CONNECTION FEES	5,000	12,000	5,000	17,000	53,000
31-00-3603	BULK WATER SALES	500	443	1,000		1,000
31-00-3604	METER & MXU SALES	7,125	7,915	7,500	8,905	10,000
31-00-3605	TURN ON/OFF WATER FEES	3,000	1,175	3,000	5,670	8,000
31-00-3800	MISCELLANEOUS INCOME	300	244	300	23,174	300
31-00-3900	INTEREST	4,500	903	750	808	1,200
	TOTAL UNK_REV - UNK_REV	1,668,425	1,687,717	1,782,550	1,453,969	1,918,500
	NET OF REVENUES/APPROPRIATIONS - 00 -	1,668,425	1,687,717	1,782,550	1,453,969	1,918,500

**BUDGET REPORT**  
**Fund: 31 WATER & SEWER FUND**  
**Calculations as of 03/31/2022**

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 50 - ADMIN</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-50-4200	GENERAL INSURANCE	11,000	22,056	25,000	2,048	35,000
31-50-4202	TELEPHONE & INTERNET SERVICES	9,600	5,185	6,600	4,180	6,000
31-50-4235	BOND AGENT FEES	1,500	1,500	1,500		1,500
31-50-4240	PROFESSIONAL SERVICES				3,063	
31-50-4300	OFFICE SUPPLIES			300	712	700
31-50-4500	MISCELLANEOUS EXPENSE		85	100	32	100
31-50-4503	BAD DEBT EXPENSE				234	
31-50-4794	DEPRECIATION EXPENSE		697,289			
31-50-4802	BOND PRINCIPAL - SERIES 2012A	25,000		25,000		30,000
31-50-4803	BOND PRINCIPAL - SERIES 2012B	130,000		135,000		140,000
31-50-4804	BOND PRINCIPAL - SERIES 2015	335,000		345,000		350,000
31-50-4812	AMORTIZATION EXPENSE		(8,274)			
31-50-4813	INTEREST - SERIES 2012A	3,608	3,145	2,683		1,665
31-50-4814	INTEREST - SERIES 2012B	33,000	31,375	29,519	13,831	25,737
31-50-4815	INTEREST - SERIES 2015	95,350	90,325	85,150	41,098	74,725
TOTAL UNK_EXP - UNK_EXP		644,058	842,686	655,852	65,198	665,427
NET OF REVENUES/APPROPRIATIONS - 50 - ADMIN		(644,058)	(842,686)	(655,852)	(65,198)	(665,427)

## BUDGET REPORT

Fund: 31 WATER &amp; SEWER FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 68 - WATER TOWERS</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-68-4202	TELEPHONE & INTERNET SERVICES		2,703	2,600	2,311	2,800
31-68-4204	UTILITIES	28,000	46,724	43,000	23,355	50,000
31-68-4236	WATER &SEWER CONTRACT LABOR	30,585	50,600	55,000	51,359	52,518
31-68-4240	PROFESSIONAL SERVICES	3,000	2,186	5,000	1,237	5,000
31-68-4301	MAINTENANCE SUPPLIES	12,000	84	2,000	100	5,000
31-68-4302	OPERATING SUPPLIES	500	1,817	3,000	728	5,000
31-68-4305	UTILITY SYSTEM CHEMICALS	5,000	7,828	11,000	8,541	13,000
31-68-4310	IEPA REQUIRED TESTING	2,000	8,845	7,000	5,485	9,000
TOTAL UNK_EXP - UNK_EXP		81,085	120,787	128,600	93,116	142,318
NET OF REVENUES/APPROPRIATIONS - 68 - WATER TOWERS		(81,085)	(120,787)	(128,600)	(93,116)	(142,318)

## BUDGET REPORT

Fund: 31 WATER &amp; SEWER FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 70 - WATER</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-70-4000	SALARIES	52,300	55,892	56,730	51,653	57,500
31-70-4010	SALARIES - OVERTIME	3,750	278	3,750	1,386	7,000
31-70-4100	SOCIAL SECURITY - EMPLOYER	3,475	3,051	3,750	3,032	3,999
31-70-4101	MEDICARE - EMPLOYER	813	714	877	709	935
31-70-4102	WORKERS COMPENSATION INSURANCE	1,047	1,481	2,500	143	2,500
31-70-4103	UNEMPLOYMENT COMPENSATION	870	852	891	912	988
31-70-4104	IMRF EMPLOYER	3,335	1,658	4,445	3,830	4,399
31-70-4105	LIFE INSURANCE - EMPLOYER	200	192	200	176	200
31-70-4106	HEALTH INSURANCE	22,500	20,676	22,750	20,220	24,500
31-70-4204	UTILITIES		(2,703)			
31-70-4205	TRAVEL/MEALS/LODGING	250		250		250
31-70-4207	TRAINING	450		450		450
31-70-4208	POSTAGE	5,100	4,200	5,100	3,850	5,500
31-70-4210	PRINTING	100		100		100
31-70-4214	OFFICE SYSTEM SUPPORT	3,000	333	3,000	2,463	3,000
31-70-4240	PROFESSIONAL SERVICES	1,000	6,298	5,000	7,113	10,000
31-70-4300	OFFICE SUPPLIES	200	134	200		250
31-70-4301	MAINTENANCE SUPPLIES	5,000	1,028	4,000	2,384	7,500
31-70-4302	OPERATING SUPPLIES	4,500	2,702	4,000	5,727	7,500
31-70-4305	UTILITY SYSTEM CHEMICALS	5,000	1,359		1,430	
31-70-4306	METER & MXU PURCHASES	15,000	15,345	15,000	18,137	20,000
31-70-4310	IEPA REQUIRED TESTING	4,100				
31-70-4410	EQUIPMENT	8,000		5,000		5,000
31-70-4500	MISCELLANEOUS	250	10,547	250	9,000	9,000
31-70-4930	CAPITAL OUTLAY	5,000		50,000	13,355	70,000
TOTAL UNK_EXP - UNK_EXP		145,240	124,037	188,243	145,520	240,571
NET OF REVENUES/APPROPRIATIONS - 70 - WATER		(145,240)	(124,037)	(188,243)	(145,520)	(240,571)

## BUDGET REPORT

Fund: 31 WATER &amp; SEWER FUND

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 75 - SEWER</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-75-4000	SALARIES	52,300	55,885	56,730	51,645	57,500
31-75-4010	SALARIES - OVERTIME	3,750	277	3,750	1,386	7,000
31-75-4100	SOCIAL SECURITY - EMPLOYER	3,475	3,051	3,750	3,031	3,999
31-75-4101	MEDICARE - EMPLOYER	813	713	877	708	935
31-75-4102	WORKERS COMPENSATION INSURANCE	1,047	1,481	2,500	143	2,500
31-75-4103	UNEMPLOYMENT COMPENSATION	870	852	891	912	988
31-75-4104	IMRF EMPLOYER	3,335	1,657	4,445	3,829	4,399
31-75-4105	LIFE INSURANCE - EMPLOYER	200	192	200	176	200
31-75-4106	HEALTH INSURANCE	22,500	20,674	22,750	20,218	24,500
31-75-4204	UTILITIES	19,000	5,708	19,000	12,042	16,000
31-75-4205	TRAVEL/MEALS/LODGING	150		150		150
31-75-4207	TRAINING	250		250		250
31-75-4208	POSTAGE	5,500	4,200	5,500	3,850	5,500
31-75-4210	PRINTING	100		100		100
31-75-4214	OFFICE SYSTEM SUPPORT	3,500	828	2,000	3,122	2,000
31-75-4232	ENGINEERING	5,000	8,939	5,000	10,559	10,000
31-75-4236	WATER &SEWER CONTRACT LABOR	20,390	30,360	33,000	30,815	31,511
31-75-4240	PROFESSIONAL SERVICES	11,000	24,467	15,000	3,044	15,000
31-75-4300	OFFICE SUPPLIES	250	134	250		250
31-75-4301	MAINTENANCE SUPPLIES	25,000	4,586	5,000	2,109	7,500
31-75-4302	OPERATING SUPPLIES	8,000	5,976	5,000	13,494	7,500
31-75-4303	GASOLINE AND OIL	4,500			154	250
31-75-4305	UTILITY SYSTEM CHEMICALS		766			
31-75-4311	LAND APPLICATION	10,000		10,000		
31-75-4312	GENERATOR MAINTENANCE	6,000	15,051	6,000	4,706	6,000
31-75-4411	EQUIPMENT	15,000		10,000		10,000
31-75-4500	MISCELLANEOUS	500		500		500
31-75-4930	CAPITAL OUTLAY	125,000	66,527	262,500	139,287	201,000
TOTAL UNK_EXP - UNK_EXP		347,430	252,324	475,143	305,230	415,532
NET OF REVENUES/APPROPRIATIONS - 75 - SEWER		(347,430)	(252,324)	(475,143)	(305,230)	(415,532)

**BUDGET REPORT**  
**Fund: 31 WATER & SEWER FUND**  
**Calculations as of 03/31/2022**

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 77 - NORTH PLANT</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-77-4202	TELEPHONE & INTERNET SERVICES		2,722	2,600	2,342	2,800
31-77-4204	UTILITIES	43,000	56,860	43,000	41,161	60,000
31-77-4223	IT SERVICES		80			
31-77-4236	WATER &SEWER CONTRACT LABOR	71,370	60,720	66,000	61,631	63,021
31-77-4240	PROFESSIONAL SERVICES	2,000	4,660	5,000	4,270	10,000
31-77-4301	MAINTENANCE SUPPLIES	15,000	3,206	5,000	2,450	5,000
31-77-4302	OPERATING SUPPLIES	7,000	2,766	8,000	848	5,000
31-77-4305	UTILITY SYSTEM CHEMICALS	14,000	1,762	2,500		
31-77-4307	NPDS PERMIT	7,500	7,500	7,500	7,500	7,500
31-77-4310	IEPA REQUIRED TESTING	7,500	544	500		500
31-77-4311	LAND APPLICATION					2,500
31-77-4312	GENERATOR MAINTENANCE		1,925	2,000	1,307	4,000
TOTAL UNK_EXP - UNK_EXP		167,370	142,745	142,100	121,509	160,321
NET OF REVENUES/APPROPRIATIONS - 77 - NORTH PLANT		(167,370)	(142,745)	(142,100)	(121,509)	(160,321)

**BUDGET REPORT**  
**Fund: 31 WATER & SEWER FUND**  
**Calculations as of 03/31/2022**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>2020-21 AMENDED BUDGET</b>	<b>2020-21 ACTIVITY</b>	<b>2021-22 AMENDED BUDGET</b>	<b>2021-22 ACTIVITY THRU 03/31/22</b>	<b>2022-23 REQUESTED BUDGET</b>
<b>Dept 79 - SOUTH PLANT</b>						
<b>UNK_EXP - UNK_EXP</b>						
31-79-4202	TELEPHONE & INTERNET SERVICES		1,068	1,100	879	1,200
31-79-4204	UTILITIES	78,000	99,032	78,000	86,076	105,000
31-79-4236	WATER &SEWER CONTRACT LABOR	81,565	60,720	66,000	61,631	63,021
31-79-4240	PROFESSIONAL SERVICES	2,000	720	5,000	9,131	10,000
31-79-4301	MAINTENANCE SUPPLIES	15,000	2,980	5,000	1,885	5,000
31-79-4302	OPERATING SUPPLIES	7,000	1,937	8,000	1,245	8,000
31-79-4305	UTILITY SYSTEM CHEMICALS	14,000	11,027	11,000	16,929	17,000
31-79-4307	NPDS PERMIT	15,000	15,000	15,000	15,000	15,000
31-79-4310	IEPA REQUIRED TESTING	7,500	779	1,000		1,000
31-79-4311	LAND APPLICATION					2,500
31-79-4312	GENERATOR MAINTENANCE		3,675	2,000	1,875	4,000
TOTAL UNK_EXP - UNK_EXP		220,065	196,938	192,100	194,651	231,721
NET OF REVENUES/APPROPRIATIONS - 79 - SOUTH PLANT		(220,065)	(196,938)	(192,100)	(194,651)	(231,721)
ESTIMATED REVENUES - FUND 31		1,668,425	1,687,717	1,782,550	1,453,969	1,918,500
APPROPRIATIONS - FUND 31		1,605,248	1,679,517	1,782,038	925,224	1,855,890
NET OF REVENUES/APPROPRIATIONS - FUND 31		63,177	8,200	512	528,745	62,610
BEGINNING FUND BALANCE		7,945,020	7,945,020	7,953,219	7,953,219	8,481,964
ENDING FUND BALANCE		8,008,197	7,953,220	7,953,731	8,481,964	8,544,574

BUDGET REPORT  
Fund: 32 DEBT SERVICE FUND  
Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
Dept 00						
UNK_REV - UNK_REV						
32-00-3900	INTEREST		74		83	
32-00-5010	TRANSFERS IN - FROM GENERAL FUND	213,228	213,228	217,977	217,977	216,503
TOTAL UNK_REV - UNK_REV		213,228	213,302	217,977	218,060	216,503
NET OF REVENUES/APPROPRIATIONS - 00 -		213,228	213,302	217,977	218,060	216,503

**BUDGET REPORT**  
**Fund: 32 DEBT SERVICE FUND**  
**Calculations as of 03/31/2022**

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 50 - ADMIN</b>						
<b>UNK_EXP - UNK_EXP</b>						
32-50-4801	DEBT PAYMENT - PRINCIPAL 2015B	175,000	175,000	185,000	185,000	190,000
32-50-4811	INTEREST EXPENSE 2015B	38,228	38,228	32,977	32,978	26,503
TOTAL UNK_EXP - UNK_EXP		213,228	213,228	217,977	217,978	216,503
NET OF REVENUES/APPROPRIATIONS - 50 - ADMIN		(213,228)	(213,228)	(217,977)	(217,978)	(216,503)
ESTIMATED REVENUES - FUND 32		213,228	213,302	217,977	218,060	216,503
APPROPRIATIONS - FUND 32		213,228	213,228	217,977	217,978	216,503
NET OF REVENUES/APPROPRIATIONS - FUND 32			74		82	
BEGINNING FUND BALANCE		29,063	29,063	29,137	29,137	29,219
ENDING FUND BALANCE		29,063	29,137	29,137	29,219	29,219

**BUDGET REPORT**  
**Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND**

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 00</b>						
<b>UNK_REV - UNK_REV</b>						
90-00-3700	FEDERAL GRANT REVENUE				27,683	
90-00-3701	STATE GRANT REVENUE	40,000		321,009		200,000
90-00-3800	MISCELLANEOUS REVENUE		39,510			
90-00-3801	DONATIONS/CONTRIBUTIONS			25,000	10,000	
90-00-3900	INTEREST		730		416	
90-00-5010	TRANSFERS IN - FROM GENERAL FUND	623,000	623,000	1,682,400	182,400	1,740,000
TOTAL UNK_REV - UNK_REV		663,000	663,240	2,028,409	220,499	1,940,000
NET OF REVENUES/APPROPRIATIONS - 00 -		663,000	663,240	2,028,409	220,499	1,940,000

BUDGET REPORT  
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND

		Calculations as of 03/31/2022				
FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
Dept 50 - ADMIN						
UNK_EXP - UNK_EXP						
90-50-4412	CIP GENERAL ADMINISTRATION	20,000	187,754	117,000	68,708	55,000
90-50-4420	CIP ECONOMIC DEVELOPMENT	17,000		6,000		10,000
90-50-4930	CIP GOVT EXPENSE				4,300	
TOTAL UNK_EXP - UNK_EXP		37,000	187,754	123,000	73,008	65,000
NET OF REVENUES/APPROPRIATIONS - 50 - ADMIN		(37,000)	(187,754)	(123,000)	(73,008)	(65,000)

**BUDGET REPORT**  
**Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND**

Calculations as of 03/31/2022

FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 52 - PARKS</b>						
<b>UNK_EXP - UNK_EXP</b>						
90-52-4440	CIP PARKS EQUIPMENT					45,000
90-52-4441	CIP PARKS MAINTENANCE					20,000
90-52-4442	CIP PARKS IMPROVEMENTS	110,000		164,846	63,463	
90-52-4443	CIP PARKS LAND AQUISITION	60,000				
		_____	_____	_____	_____	_____
	TOTAL UNK_EXP - UNK_EXP	170,000		164,846	63,463	65,000
		_____	_____	_____	_____	_____
NET OF REVENUES/APPROPRIATIONS - 52 - PARKS		(170,000)		(164,846)	(63,463)	(65,000)

**BUDGET REPORT**  
**Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND**

		Calculations as of 03/31/2022				
FUND	DESCRIPTION	2020-21 AMENDED BUDGET	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET
<b>Dept 53 - STREETS</b>						
<b>UNK_EXP - UNK_EXP</b>						
90-53-4460	CIP STREETS ADMINISTRATION	368,000	356,656	1,561,000	459	1,505,000
90-53-4461	CIP STREETS EQUIPMENT		7,002	245,000	235,404	40,000
90-53-4462	CIP STREETS MAINTENANCE		4,576	50,000	120,242	
90-53-4463	CIP STREETS STORM SEWER	65,000		105,000		125,000
TOTAL UNK_EXP - UNK_EXP		433,000	368,234	1,961,000	356,105	1,670,000
NET OF REVENUES/APPROPRIATIONS - 53 - STREETS		(433,000)	(368,234)	(1,961,000)	(356,105)	(1,670,000)
ESTIMATED REVENUES - FUND 90		663,000	663,240	2,028,409	220,499	1,940,000
APPROPRIATIONS - FUND 90		640,000	555,988	2,248,846	492,576	1,800,000
NET OF REVENUES/APPROPRIATIONS - FUND 90		23,000	107,252	(220,437)	(272,077)	140,000
BEGINNING FUND BALANCE		471,130	471,130	578,381	578,381	306,304
ENDING FUND BALANCE		494,130	578,382	357,944	306,304	446,304
ESTIMATED REVENUES - ALL FUNDS		4,537,723	5,180,944	8,177,303	4,550,815	8,027,155
APPROPRIATIONS - ALL FUNDS		4,969,699	4,867,883	7,935,611	3,498,513	7,728,478
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(431,976)	313,061	241,692	1,052,302	298,677
BEGINNING FUND BALANCE - ALL FUNDS		10,779,269	10,779,269	11,092,325	11,092,325	12,144,627
ENDING FUND BALANCE - ALL FUNDS		10,347,293	11,092,330	11,334,017	12,144,627	12,443,304

## EXHIBIT C

**Certificate of Estimate of Revenues for the Fiscal Year of  
May 1, 2022 to April 30, 2023 for the Village of Poplar Grove, Boone County IL**

REVENUES	2022-2023 (Estimates this year)	
<b><u>GENERAL FUND</u></b>		
Property Taxes- Corporate	\$ 240,456.00	
Property Taxes - Road & Bridge	\$ 85,000.00	
Property Taxes - Audit	\$ 15,000.00	
Property Taxes - Liability Insurance	\$ 21,000.00	
Property Taxes - Social Security	\$ 20,000.00	
State Income Taxes	\$ 667,478.00	
State Use Taxes	\$ 195,900.00	
State Telecommunications Tax	\$ 42,000.00	
State Sales Tax	\$ 375,000.00	
State Video Gaming Tax	\$ 100,000.00	
State Replacement Tax	\$ 5,000.00	
State Local Share of Cannabis Tax	\$ 9,100.00	
Municipal Utility Tax - Electricity	\$ 135,000.00	
Municipal Utility Tax - Natural Gas	\$ 75,000.00	
Municipal Tax - Mediacom	\$ 38,500.00	
Code Violation Fees	\$ 5,000.00	
Filing Fees for Planning and Zoning	\$ 2,000.00	
Building Permit Fees	\$ 100,000.00	
Video Gaming Licenses	\$ 1,500.00	
Other License Fees	\$ 1,000.00	
Truck Permits	\$ 500.00	
Liquor Licenses	\$ 15,000.00	
Tobacco License Fees	\$ 200.00	
Rents Received	\$ 21,600.00	
Recapture Fees	\$ 9,000.00	
Federal Grant Revenue	\$ -	
Local Grant Revenue	\$ -	
Miscellaneous Revenue	\$ 1,505,000.00	
Donations Contributions	\$ 1,850.00	
Interest	\$ 4,000.00	
<b>TOTAL GENERAL FUND</b>	<b>\$ 3,691,084.00</b>	<b>\$ 3,691,084.00</b>
<b><u>MOTOR FUEL TAX</u></b>		
Motor Fuel Tax	\$ 260,418.00	
Interest	\$ 650.00	
<b>TOTAL MOTOR FUEL TAX FUND</b>	<b>\$ 261,068.00</b>	<b>\$ 261,068.00</b>
<b><u>WATER &amp; SEWER FUND</u></b>		
Water and Sewer Sales	\$ 1,825,000.00	
Water/Sewer Penalties	\$ 20,000.00	
Water & Sewer Connection Fees	\$ 53,000.00	
Bulk Water Sales	\$ 1,000.00	
Meter & MXU Sales	\$ 10,000.00	
Turn on/off Water Fees	\$ 8,000.00	
Miscellaneous Income	\$ 300.00	
Interest	\$ 1,200.00	
Transfer in from General Fund	\$ -	
<b>TOTAL WATER AND SEWER FUND</b>	<b>\$ 1,918,500.00</b>	<b>\$ 1,918,500.00</b>
<b><u>DEBT SERVICE FUND</u></b>		
Transfer from General Fund	\$ 216,503.00	
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$ 216,503.00</b>	<b>\$ 216,503.00</b>
<b><u>CAPITAL IMPROVEMENT FUND</u></b>		
State Grant Revenue	\$ 200,000.00	\$ 200,000.00
Donations/Contributions		
Transfer from General Fund	\$ 1,740,000.00	\$ 1,740,000.00
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>\$ 1,940,000.00</b>	<b>\$ 8,027,155.00</b>

I, Carina Boyd, Chief Fiscal Officer for the Village of Poplar Grove certify that the aforesated revenues are an accurate estimate by source anticipated to be received by the Village of Poplar Grove for the fiscal year of May 1, 2022 to April 30, 2023.

\_\_\_\_\_  
Chief Fiscal Officer