



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 10, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Motion to approve Board of Trustees meeting minutes from February 14, 2024.
- [2.](#) Motion to approve Board of Trustee meeting minutes from the February 21, 2024 meeting.
- [3.](#) Motion to approve Salary Workshop minutes from February 27, 2024.
- [4.](#) Motion to approve Purchase Policy Workshop minutes from March 5, 2024.
- [5.](#) Motion to approve Board of Trustee Meeting minutes from March 13, 2024.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

6. Treasurer Report, Carina Boyd

NEW BUSINESS

7. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to April 30, 2024, in the amount of \$770,770.42 in AP checks, \$17,487.41 in insurance expense checks, \$24,544.53 EFTS, and Payroll with estimates included \$64,599.47 for a grand total of \$877,401.83.
8. Motion to discuss/approve Petting Zoo for Neighbors Night.
9. Motion to discuss/approve Budget Amendment Ordinance.
10. Motion to discuss/approve **Resolution 2024-07** A Resolution of the Village of Poplar Grove, Illinois authorizing Jeff Goings as chairperson of the Finance and Public Works Committee to perform necessary Village banking functions.
11. Motion to discuss/approve **Resolution 2024-08** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase of material and hardware necessary to stock the Public Works Department inventory in the amount of \$3,894.29.
12. Motion to discuss and appoint Melodie Jensen as Trustee to fill vacancy of Kristi Richardson to Poplar Grove Village Board.

EXECUTIVE SESSION

13. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent and executive session 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

ADJOURNMENT (Voice Vote)

KJ 04/08/2024



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, February 14, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order by President Don Sattler at 7:00 pm

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Treasurer Carina Boyd

Public Works Director David Howe

Building Official Ken Garrett

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee meeting minutes from December 20, 2023.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Mark Vanee - Applied for the open seat for Trustee and would like to introduce himself.

Michael White- applied for the open seat for Trustee and would like to introduce himself.

Owen Costanza - Wanted to let the public know of the misinformation that has been spread by President Sattle.

NEW BUSINESS

- 2. Motion to discuss/approve salary increase for Public Works Director.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Goings to postpone until salary workshop.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw

- 3. Motion to discuss/approve **Resolution 2024-03** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Pyrotecnico Fireworks, Inc. for fireworks display services.
 Motion made by Trustee Goings, Seconded by Admin Chairman Costanza.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw.

- 4. Motion to discuss/approve **Ordinance 2024-04** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow for use of shipping containers in certain Zoning Districts.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Building Official Garrett went over the Zoning Change.
 Trustee Goings feels that making the business owner put down concrete is too much.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to send ordinance 2024-04 back to Planning and Zoning.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw

- 5. Motion to discuss FY 25 Budget Workshop Schedule.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Trustees would like to have a Salary Workshop and Budget Workshop.
 Salary Workshop is scheduled for February 27 at 6pm.
 Budget Workshop is scheduled for March 6 at 6p.

- 6. Motion to discuss possible improvements to Veteran's Park.
 Motion made by Trustee Goings, Seconded by Admin Chairman Costanza.

Former Trustee Richardson asked for this to be placed on the agenda. Trustees and staff are not sure what she wanted to discuss.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,

7. Motion to discuss possible dates for workshop to go over Chapter 10 Purchasing Procedures of the Village Code of Ordinances.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustees would like to have the meeting on March 5 at 6 pm pending the attorney's schedule.
8. Motion to discuss/approve modification to forensic audit RFP.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustee Goings and Costanza felt it was not necessary to change the RFP.
President Sattler would like an RFP on just credit cards.
No action was taken.
9. Motion to discuss/approve Austin Davies as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
Clerk Anderberg swore Trustee Davies in.
10. Motion to discuss how the Board would like to handle getting copies of Village President Facebook meeting videos.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Trustee Costanza asked President Sattler whether he could arrange for all his Facebook Live recordings to be downloaded, given that the PAC has designated them as official recordings.
President Sattler believes that staff can handle this task and has expressed that he will not undertake it.
11. Motion to discuss Elected and Appointed Officials salaries.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Motion made by Admin Chairman Costanza, Seconded by Trustee Goings to move to the February 27 workshop.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

EXECUTIVE SESSION

12. Motion to go into executive session for the purposes of 5 IL CS 2 (C) (21) review executive session minutes.
Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
Went into Executive Session at 8:08 pm
Came out of Executive Session at 8:25 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

The meeting adjourned at 8:25 pm



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, February 21, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order at 7:02 pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
 Admin Chairman Owen Costanza
 Trustee Jeff Goings
 Trustee Dan Cheek
 Trustee Betsy Straw
 Clerk Karri Anderberg
 Attorney Roxanne Sosnowski
 Treasurer Carina Boyd
 Public Works Director David Howe
 Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee meeting minutes from January 10, 2024.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,

Trustee Davies

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

DEPARTMENT REPORTS

2. Engineer Report, McMahon
Gave an update on the tennis courts and permit for the South Plant with the EPA
3. Public Works Report, David Howe
no questions
4. Treasurer Report, Carina Boyd
no questions
5. Wastewater Report, TEST
no questions

NEW BUSINESS

6. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to February 29, 2024, in the amount of \$614,582.58 in AP checks, \$15,411.48 in insurance expense checks, and \$23,744.53 EFTS for a total of \$653,738.59.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
7. Motion to discuss/approve renewal of Village Phone Agreement with GoTo Communications at a cost not to exceed **\$4,000** per year.
Motion made by Admin Chairman Costanza, Seconded by Trustee Davies.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
8. Motion to discuss/approve **Resolution 2024-03** A Resolution of the Village of Poplar Grove resolving to enter into a Professional Service Agreement for design & construction Engineering Services for the 2024 Pavement maintenance program.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
9. Motion to discuss/approve **Resolution 2024-04** A Resolution of the Village of Poplar Grove, Illinois regarding the release or continued hold of executive session minutes and destruction of executive session audio.

Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,
Trustee Davies

- 10. Motion to discuss/approve **Resolution 2024-05** A Resolution of the Village of Poplar Grove resolving to authorize change order #2 for the construction of the Public Works Building.
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

- 11. Motion to discuss the appointment of Finance and Public Works Chairperson position.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to appoint Trustee Goings as Finance Chair.

Motion made by Trustee Davies to appoint Betsy Straw. No second was given.
President Sattler stated because it is only up for discussion he would not call the vote.

GOOD OF THE VILLAGE

- 12. Budget Workshop February 27th, 2024 - 6:00 pm
Budget Workshop March 6th, 2024 - 6:00 pm
Board of Trustee Meeting March 13th, 2024 - 7:00 pm

Board of Trustee Meeting March 20th, 2024 - 7:00 pm
Planning & Zoning Meeting March 27th, 2024 – 6:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Davies, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
The meeting adjourned at 7:53pm



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

SPECIAL BOARD OF TRUSTEES – Budget Workshop

Tuesday, February 27, 2024 - 6:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

FY 2024-2025 Salary Workshop

Salary workshop started at 6:05 pm.

PRESENT:

Don Sattler

Owen Costanza

Jeff Goings

Betsy Straw

Dan Cheek

Austin Davies

Deputy Clerk Katie Jaster

Public Works Director David Howe

Treasurer Carina Boyd

Discussion amongst the Village President and Board of Trustees regarding salary increases with Deputy Clerk, Public Works Director, and Treasurer.

Salary workshop ended at 7:16pm.



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

SPECIAL BOARD OF TRUSTEES – Budget Workshop

Tuesday, March 05, 2024 - 6:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

PRESENT

President Don Sattler

Trustee Betsy Straw

Trustee Austin Davies

ABSENT

Trustee Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Clerk Karri Miller

The workshop was listed as canceled by the Village Clerk's office on the village website at 3:25 PM on March 5, 2024, when the Village became aware of a lack of quorum.

President Sattler, Trustee Davies, and Trustee Straw still attended the workshop and recorded an 18-minute video outside discussing the Village Purchasing Policy.



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, March 13, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order at 7:00 pm by President Sattler

ROLL CALL

PRESENT

President Donald Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Austin Davies

Clerk Karri Miller

Attorney Aaron Szeto

Treasurer Carina Boyd

Billing Clerk Barb Resch

APPROVAL OF PHONE PARTICIPATION (Roll Call)

No Phone Participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to approve the agenda as amended.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw

Voting Nay: Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to strike approval of minutes and move item 5 to 3 and move 3 and 4 down to 4 and 5 and to move 9 before 8.

Voting Yea: Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Trustee Goings, Trustee Cheek

Motion made by Trustee Cheek, Seconded by Trustee Davies to strike approval of minutes.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza to move item 7 to before 2 and item 6 to after executive session.

Voting Yea: Admin Chairman Costanza, Trustee Goings
 Voting Nay: Trustee Cheek, Trustee Straw, Trustee Davies

Motion made by Trustee Goings, Seconded by Trustee Cheek to move item 7 before item 2.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw
 Voting Nay: Trustee Davies

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No public comment

DEPARTMENT REPORTS

1. Treasurer Update, Carina Boyd
 Trustee Costanza and Treasurer Boyd gave an update on the credit card audit that President Sattler is spearheading.

UNFINISHED BUSINESS

2. Motion to discuss possible a draft Ordinance for water/sewer credit for Pacemaker Foods.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Tony DelPra owner of Pacemaker came to the board asking for a sewer credit and a change in the ordinance because he has a water dispenser at the grocery store and no water is going into the sewer.
 Mr. DelPra states he thinks the credit would be around 60 a month.
 The Board of Trustees discussed an ordinance change. Discussion only
3. Motion to discuss/approve **Ordinance 2024-05** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to create a Public Works Committee.
 Motion made by Trustee Davies, Seconded by Trustee Straw.
 Voting Yea: Trustee Straw, Trustee Davies
 Voting Nay: Admin Chairman Costanza, Trustee Goings, Trustee Cheek
4. Motion to approve the nomination of Jeff Goings to the position of Finance and Public Works Chairperson.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek
 Voting Nay: Trustee Straw, Trustee Davies

5. Motion to discuss/approve nomination of Jeff Goings to the position of Public Works Chairperson.
 Item was stricken since Ordinance 2024 -05 failed
6. Motion to discuss/approve Betsy Straw to the position of Finance Chairperson.
 Motion made by President Donald Sattler.
 No second was given.
 Motion failed

NEW BUSINESS

7. Motion to discuss/approve Karen Neibarger as Trustee to fill vacancy of Kristi Richardson to Poplar Grove Village Board
 Motion made by Trustee Davies, Seconded by Trustee Straw.
 Karen Neibarger withdrew her interest as a Trustee.
8. Motion to discuss/approve **Ordinance 2024-06** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1, Chapter 5, Section 1-5-2 of the Village's Code of Ordinances.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to approve the ordinance as amended.
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
 Motion made by Trustee Davies, Seconded by Admin Chairman Costanza to keep childcare expectations and strike all others and un-strike to leave ordinance as is,
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
9. Motion to discuss/approve **Ordinance 2024-07** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1, Chapter 5, Section 1-5-2 of the Village's Code of Ordinances.
 Motion made by Trustee Davies, Seconded by Trustee Straw.
 Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies
 Voting Nay: Admin Chairman Costanza, Trustee Goings
 Motion made by Trustee Davies, Seconded by Trustee Straw to amend to include childcare.
 Voting Yea: Trustee Cheek, Trustee Straw, Trustee Davies
 Voting Nay: Admin Chairman Costanza, Trustee Goings
10. Motion to discussion Travel Reimbursements and Purchasing Policy.
 Motion made by Trustee Davies, Seconded by Trustee Straw. Discussion Only.
 Trustee Straw would like to see a better policy when it comes to travel reimbursement.

- Trustee Discussed possible changes.
11. Motion to discuss possible Workshop Policy and Procedure.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
The trustee discussed and felt it was best if the Village no longer allowed workshops and only have special meetings.
Discussion only
 12. Motion to discuss possible Litigation against "Boone County Illinois Watchdog Group".
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
Discussion only. Nothing moving forward

EXECUTIVE SESSION

13. Motion to go into executive session 5 ILCS 120/2(c) (1) personnel The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to move the executive session to March 20th.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

ADJOURNMENT (Voice Vote)

Motion made by Trustee Davies, Seconded by Trustee Straw. Motion passed by voice vote.
The meeting adjourned at 9:53 pm

RESOLUTION NUMBER: 2024-07

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
AUTHORIZING JEFF GOINGS AS CHAIRPERSON OF THE FINANCE AND PUBLIC
WORKS COMMITTEE TO PERFORM NECESSARY VILLAGE BANKING
FUNCTIONS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) maintains a banking account at Solutions Bank (“Solutions Account”); and

WHEREAS, Jeff Goings has recently been appointed, and currently serves as, Chairperson of the Finance and Public Works Committee; and

WHEREAS, as a part of performing the duties and functions of Village Trustee and Chairperson of the Finance and Public Works Committee, Jeff Goings, should be an authorized signatory for the Solutions Account and authorized to perform banking transactions on behalf of the Village for the Solutions Account; and

WHEREAS, the Village currently maintains a banking account with Byron Bank (“Byron Account”); and

WHEREAS, as a part of performing the duties and functions of Village Trustee and Chairperson of the Finance and Public Works Committee, Jeff Goings, be authorized as an authorized signatory for the Bryon Account, be authorized to execute such documents necessary to effectuate transfers between the Byron Account and the Solutions Account, and be authorized to perform banking transactions on behalf of the Village for the Bryon Account; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to authorize Jeff Goings as Chairperson of the Finance and Public Works Committee to perform necessary Village banking functions.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby authorizes Jeff Goings, as Chairperson of the Finance and Public Works Committee, to perform the necessary banking functions as outlined in the recitals.
3. The Village President and Village Clerk are authorized to sign and attest any and necessary documents to effectuate the foregoing.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

RESOLUTION NUMBER: 2024-08

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE PURCHASE OF MATERIAL AND HARDWARE NECESSARY TO STOCK THE PUBLIC WORKS DEPARTMENT INVENTORY

WHEREAS, the Village of Poplar Grove is an Illinois Municipal Corporation (hereinafter referred to as the “Village”); and

WHEREAS, the Village operates a Public Works Department which utilizes various equipment as a part of those operations; and

WHEREAS, the operation of the Public Works Department requires periodic addition and replenishment of materials and hardware for the maintenance and repair of Village equipment and facilities; and

WHEREAS, the Village desires to purchase a material and hardware for use by the Public Works Department; and

WHEREAS, the Village Public Works Director has contacted Lawson Products, Inc., to obtain a price for the purchase of the necessary materials and hardware to stock the Public Works Department inventory for use in the maintenance and repair of Village equipment and facilities; and

WHEREAS, the Lawson Products, Inc. has submitted a Sales Quotation for \$3,894.29 for the purchase by the Village of necessary materials and hardware which is attached hereto as Exhibit A and incorporated herein (“Sales Quotation”); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to approve the Sales Quotation attached hereto as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby accepts and approves the Sales Quotation attached hereto as Exhibit A, or one in substantially similar form.
3. The Village President and Village Clerk are hereby authorized to execute and attest the Sales Quotation attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A
SALES QUOTATION

Sales Quotation

Bill To

VILLAGE OF POPLAR GROVE
 PER OMNIA PARTNERS #R192005
 DEPT OF PUBLIC WORKS
 200 N HILL ST
 POPLAR GROVE IL 61065-6500

Ship To

VILLAGE OF POPLAR GROVE
 PER OMNIA PARTNERS #R192005
 DEPT OF PUBLIC WORKS
 200 N HILL ST
 POPLAR GROVE IL 61065-6500

Sales Quote No. 22109240
Document Date 03/18/2024
Quote Expiration Date 04/17/2024
Customer No. 10264056
PO No.
Buyer
Attention
Currency USD
Sales Rep SCOTT AKEN

Line	Item No.	Description	Price	Per Unit	Price per Unit	Quantity	Amount	T
10	51928	1/4-20X1 Hex Flange Bolt Grade 8	\$27.40	100 EA	\$0.2740	25	\$6.85	
20	51930	1/4-20X1-1/2 Hex Flange Bolt Grade 8	\$22.72	100 EA	\$0.2272	25	\$5.68	
30	51932	1/4-20X2 Hex Flange Bolt Grade 8	\$30.40	100 EA	\$0.3040	25	\$7.60	
40	51934	1/4-20X3 Hex Flange Bolt Grade 8	\$40.04	100 EA	\$0.4004	25	\$10.01	
50	51936	5/16-18X1 Hex Flange Bolt Grade 8	\$0.30	1 EA	\$0.3000	25	\$7.50	
60	51938	5/16X1-1/2 Hex Flange Bolt Grade 8	\$43.20	100 EA	\$0.4320	25	\$10.80	
70	51940	5/16-18X2 Hex Flange Bolt Grade 8	\$0.44	1 EA	\$0.4400	25	\$11.00	
80	51942	5/16-18X3 Hex Flange Bolt Grade 8	\$0.51	1 EA	\$0.5100	25	\$12.75	
90	86393	3/8-16X1 Hex Flange Bolt Grade 8	\$0.37	1 EA	\$0.3700	25	\$9.25	
100	86395	3/8-16X1-1/2 Hex Flange Bolt Grade 8	\$0.46	1 EA	\$0.4600	25	\$11.50	
110	51943	3/8-16X2 Hex Flange Bolt Grade 8	\$0.67	1 EA	\$0.6700	25	\$16.75	
120	51944	3/8-16X2-1/2 Hex Flange Bolt Grade 8	\$0.74	1 EA	\$0.7400	25	\$18.50	
130	51945	3/8-16X3 Hex Flange Bolt Grade 8	\$0.67	1 EA	\$0.6700	25	\$16.75	
140	51946	3/8-16X3-1/2 Hex Flange Bolt Grade 8	\$0.88	1 EA	\$0.8800	10	\$8.80	
150	51947	3/8-16X4 Hex Flange Bolt Grade 8	\$0.90	1 EA	\$0.9000	10	\$9.00	
160	86398	1/2-13X1-1/2 Hex Flange Bolt Grade 8	\$0.65	1 EA	\$0.6500	25	\$16.25	
170	86474	1/2-13X2 Hex Flange Bolt Grade 8	\$0.79	1 EA	\$0.7900	25	\$19.75	
180	86401	1/2-13X2-1/2 Hex Flange Bolt Grade 8	\$0.90	1 EA	\$0.9000	25	\$22.50	
190	86403	1/2-13X3 Hex Flange Bolt Grade 8	\$1.05	1 EA	\$1.0500	25	\$26.25	
200	51961	1/2-13X3-1/2 Hex Flange Bolt Grade 8	\$1.21	1 EA	\$1.2100	10	\$12.10	
210	51962	1/2-13X4 Hex Flange Bolt Grade 8	\$1.34	1 EA	\$1.3400	10	\$13.40	
220	51963	1/2-13X4-1/2 Hex Flange Bolt Grade 8	\$1.68	1 EA	\$1.6800	10	\$16.80	
230	51964	1/2-13X5 Hex Flange Bolt Grade 8	\$1.83	1 EA	\$1.8300	10	\$18.30	

Sales Quotation

Line	Item No.	Description	Price	Per Unit	Price per Unit	Quantity	Amount	T
240	86475	5/8-11X1-1/2 Hex Flange Bolt Grade 8	\$0.90	1 EA	\$0.9000	25	\$22.50	
250	86405	5/8-11X2 Hex Flange Bolt Grade 8	\$1.04	1 EA	\$1.0400	25	\$26.00	
260	86407	5/8-11X2-1/2 Hex Flange Bolt Grade 8	\$1.21	1 EA	\$1.2100	10	\$12.10	
270	86409	5/8-11X3 Hex Flange Bolt Grade 8	\$1.40	1 EA	\$1.4000	10	\$14.00	
280	51971	5/8-11X3-1/2 Hex Flange Bolt Grade 8	\$1.87	1 EA	\$1.8700	10	\$18.70	
290	51972	5/8-11X4 Hex Flange Bolt Grade 8	\$1.94	1 EA	\$1.9400	10	\$19.40	
300	51973	5/8-11X4-1/2 Hex Flange Bolt Grade 8	\$2.33	1 EA	\$2.3300	10	\$23.30	
310	51974	5/8-11X5 Hex Flange Bolt Grade 8	\$2.36	1 EA	\$2.3600	10	\$23.60	
320	90567	3/4-10X2 Hex Flange Bolt Grade 8	\$2.41	1 EA	\$2.4100	10	\$24.10	
330	90568	3/4-10X2-1/2 Hex Flange Bolt Grade 8	\$2.70	1 EA	\$2.7000	10	\$27.00	
340	51978	3/4-10X3 Hex Flange Bolt Grade 8	\$3.81	1 EA	\$3.8100	10	\$38.10	
350	51979	3/4-10X3-1/2 Hex Flange Bolt Grade 8	\$3.71	1 EA	\$3.7100	5	\$18.55	
360	51980	3/4-10X4 Hex Flange Bolt Grade 8	\$4.23	1 EA	\$4.2300	5	\$21.15	
370	51981	3/4-10X4-1/2 Hex Flange Bolt Grade 8	\$5.28	1 EA	\$5.2800	2	\$10.56	
380	51982	3/4-10X5 Hex Flange Bolt Grade 8	\$6.08	1 EA	\$6.0800	2	\$12.16	
390	95144	1/4-20 Alloy Steel Flange Nut Grade G	\$24.77	100 EA	\$0.2477	100	\$24.77	
400	85816	5/16-18 Alloy Steel Flange Nut Grade G	\$27.61	100 EA	\$0.2761	100	\$27.61	
410	85817	3/8-16 Alloy Steel Flange Nut Grade G	\$30.70	100 EA	\$0.3070	100	\$30.70	
420	85820	1/2-13 Alloy Steel Flange Nut Grade G	\$0.53	1 EA	\$0.5300	50	\$26.50	
430	85822	5/8-11 Alloy Steel Flange Nut Grade G	\$0.79	1 EA	\$0.7900	25	\$19.75	
440	85824	3/4-10 Alloy Steel Flange Nut Grade G	\$1.59	1 EA	\$1.5900	25	\$39.75	
450	53979	1/4-20 Nylon Lock Nut Grade 8 Yellow Zn	\$5.80	100 EA	\$0.0580	50	\$2.90	
460	53980	5/16-18 Nylon Lock Nut Grade 8 Yellow Zn	\$7.34	100 EA	\$0.0734	50	\$3.67	
470	53981	3/8-16 Nylon Lock Nut Grade 8 Yellow Zn	\$10.50	100 EA	\$0.1050	50	\$5.25	
480	53983	1/2-13 Nylon Lock Nut Grade 8 Yellow Zn	\$0.18	1 EA	\$0.1800	25	\$4.50	
490	53985	5/8-11 Nylon Lock Nut Grade 8 Yellow Zn	\$0.61	1 EA	\$0.6100	10	\$6.10	
500	53986	3/4-10 Nylon Lock Nut Grade 8 Yellow Zn	\$1.05	1 EA	\$1.0500	5	\$5.25	
510	53987	7/8-9 Nylon Lock Nut Grade 8 Yellow Zinc	\$1.21	1 EA	\$1.2100	5	\$6.05	
520	53988	1-8 Nylon Lock Nut Grade 8 Yellow Zinc	\$2.04	1 EA	\$2.0400	5	\$10.20	
530	88453	7/8 Thru-Hardened Steel Flat Washer USS	\$0.82	1 EA	\$0.8200	25	\$20.50	
540	88454	1 Thru-Hardened Steel Flat Washer USS	\$1.06	1 EA	\$1.0600	25	\$26.50	
550	A536	7/8 Alloy Steel Split Lock Washer Zinc	\$0.40	1 EA	\$0.4000	50	\$20.00	
560	A537	1 Alloy Steel Split Lock Washer Zinc	\$0.58	1 EA	\$0.5800	25	\$14.50	
570	A108	7/8-9 Tuff-Torq Hex Nut	\$1.37	1 EA	\$1.3700	25	\$34.25	
580	A109	1-8 Tuff-Torq Hex Nut	\$2.52	1 EA	\$2.5200	10	\$25.20	
590	A56	Cabinet Brown	\$0.00	1 EA	\$0.00	1	\$0.00	

Sales Quotation

Line	Item No.	Description	Price	Per Unit	Price per Unit	Quantity	Amount	T
600	608	1/4-20 x 2-1/2 Tuff-Torq Hex Cap Screw	\$23.70	100 EA	\$0.2370	50	\$11.85	
610	610	1/4-20 x 3 Tuff-Torq Hex Cap Screw	\$24.62	100 EA	\$0.2462	50	\$12.31	
620	612	1/4-20 x 3-1/2 Tuff-Torq Hex Cap Screw	\$29.05	50 EA	\$0.5810	50	\$29.05	
630	614	1/4-20 x 4 Tuff-Torq Hex Cap Screw	\$52.18	100 EA	\$0.5218	50	\$26.09	
640	614B	1/4-20 x 5 Tuff-Torq Hex Cap Screw	\$0.56	1 EA	\$0.5600	50	\$28.00	
650	614A	1/4-20 x 4-1/2 Tuff-Torq Hex Cap Screw	\$0.63	1 EA	\$0.6300	50	\$31.50	
660	614C	1/4-20 x 5-1/2 Tuff-Torq Hex Cap Screw	\$0.72	1 EA	\$0.7200	50	\$36.00	
670	614D	1/4-20 x 6 Tuff-Torq Hex Cap Screw	\$0.66	1 EA	\$0.6600	50	\$33.00	
680	623	5/16-18 x 2-1/2 Tuff-Torq Hex Cap Screw	\$30.40	100 EA	\$0.3040	50	\$15.20	
690	625	5/16-18 x 3 Tuff-Torq Hex Cap Screw	\$0.36	1 EA	\$0.3600	50	\$18.00	
700	627	5/16-18 x 3-1/2 Tuff-Torq Hex Cap Screw	\$45.02	100 EA	\$0.4502	50	\$22.51	
710	629	5/16-18 x 4 Tuff-Torq Hex Cap Screw	\$0.57	1 EA	\$0.5700	50	\$28.50	
720	629A	5/16-18 x 4-1/2 Tuff-Torq Hex Cap Screw	\$0.63	1 EA	\$0.6300	50	\$31.50	
730	629B	5/16-18 x 5 Tuff-Torq Hex Cap Screw	\$1.30	1 EA	\$1.3000	50	\$65.00	
740	629C	5/16-18 x 5-1/2 Tuff-Torq Hex Cap Screw	\$1.35	1 EA	\$1.3500	50	\$67.50	
750	629D	5/16-18 x 6 Tuff-Torq Hex Cap Screw	\$1.44	1 EA	\$1.4400	50	\$72.00	
760	638	3/8-16 x 2-1/2 Tuff-Torq Hex Cap Screw	\$38.50	100 EA	\$0.3850	50	\$19.25	
770	640	3/8-16 x 3 Tuff-Torq Hex Cap Screw	\$45.18	100 EA	\$0.4518	50	\$22.59	
780	642	3/8-16 x 3-1/2 Tuff-Torq Hex Cap Screw	\$57.00	100 EA	\$0.5700	50	\$28.50	
790	644	3/8-16 x 4 Tuff-Torq Hex Cap Screw	\$0.71	1 EA	\$0.7100	25	\$17.75	
800	644A	3/8-16 x 4-1/2 Tuff-Torq Hex Cap Screw	\$0.83	1 EA	\$0.8300	25	\$20.75	
810	644B	3/8-16 x 5 Tuff-Torq Hex Cap Screw	\$0.91	1 EA	\$0.9100	25	\$22.75	
820	644C	3/8-16 x 5-1/2 Tuff-Torq Hex Cap Screw	\$0.97	1 EA	\$0.9700	25	\$24.25	
830	644D	3/8-16 x 6 Tuff-Torq Hex Cap Screw	\$1.08	1 EA	\$1.0800	25	\$27.00	
840	668	1/2-13 x 3 Tuff-Torq Hex Cap Screw	\$85.30	100 EA	\$0.8530	50	\$42.65	
850	670	1/2-13 x 3-1/2 Tuff-Torq Hex Cap Screw	\$0.99	1 EA	\$0.9900	25	\$24.75	
860	672	1/2-13 x 4 Tuff-Torq Hex Cap Screw	\$109.00	100 EA	\$1.0900	25	\$27.25	
870	673	1/2-13 x 4-1/2 Tuff-Torq Hex Cap Screw	\$1.24	1 EA	\$1.2400	25	\$31.00	
880	674	1/2-13 x 5 Tuff-Torq Hex Cap Screw	\$1.33	1 EA	\$1.3300	25	\$33.25	
890	675	1/2-13 x 5-1/2 Tuff-Torq Hex Cap Screw	\$1.76	1 EA	\$1.7600	25	\$44.00	
900	676	1/2-13 x 6 Tuff-Torq Hex Cap Screw	\$1.83	1 EA	\$1.8300	25	\$45.75	
910	704	5/8-11 x 3-1/2 Tuff-Torq Hex Cap Screw	\$154.00	100 EA	\$1.5400	25	\$38.50	
920	706	5/8-11 x 4 Tuff-Torq Hex Cap Screw	\$1.70	1 EA	\$1.7000	10	\$17.00	
930	707	5/8-11 x 4-1/2 Tuff-Torq Hex Cap Screw	\$1.83	1 EA	\$1.8300	10	\$18.30	
940	708	5/8-11 x 5 Tuff-Torq Hex Cap Screw	\$2.03	1 EA	\$2.0300	10	\$20.30	
950	709	5/8-11 x 5-1/2 Tuff-Torq Hex Cap Screw	\$2.15	1 EA	\$2.1500	10	\$21.50	

Sales Quotation

Line	Item No.	Description	Price	Per Unit	Price per Unit	Quantity	Amount	T
960	710	5/8-11 x 6 Tuff-Torq Hex Cap Screw	\$2.37	1 EA	\$2.3700	10	\$23.70	
970	723	3/4-10 x 4 Tuff-Torq Hex Cap Screw	\$2.58	1 EA	\$2.5800	10	\$25.80	
980	724	3/4-10 x 4-1/2 Tuff-Torq Hex Cap Screw	\$2.73	1 EA	\$2.7300	10	\$27.30	
990	725	3/4-10 x 5 Tuff-Torq Hex Cap Screw	\$2.93	1 EA	\$2.9300	10	\$29.30	
1000	726	3/4-10 x 5-1/2 Tuff-Torq Hex Cap Screw	\$3.08	1 EA	\$3.0800	10	\$30.80	
1010	727	3/4-10 x 6 Tuff-Torq Hex Cap Screw	\$3.32	1 EA	\$3.3200	10	\$33.20	
1020	730	7/8-9 x 2 Tuff-Torq Hex Cap Screw	\$2.28	1 EA	\$2.2800	10	\$22.80	
1030	732	7/8-9 x 2-1/2 Tuff-Torq Hex Cap Screw	\$2.67	1 EA	\$2.6700	10	\$26.70	
1040	734	7/8-9 x 3 Tuff-Torq Hex Cap Screw	\$3.16	1 EA	\$3.1600	10	\$31.60	
1050	736	7/8-9 x 3-1/2 Tuff-Torq Hex Cap Screw	\$3.72	1 EA	\$3.7200	10	\$37.20	
1060	738	7/8-9 x 4 Tuff-Torq Hex Cap Screw	\$4.05	1 EA	\$4.0500	10	\$40.50	
1070	739	7/8-9 x 4-1/2 Tuff-Torq Hex Cap Screw	\$4.34	1 EA	\$4.3400	10	\$43.40	
1080	740	7/8-9 x 5 Tuff-Torq Hex Cap Screw	\$4.67	1 EA	\$4.6700	10	\$46.70	
1090	741	7/8-9 x 5-1/2 Tuff-Torq Hex Cap Screw	\$5.03	1 EA	\$5.0300	10	\$50.30	
1100	742	7/8-9 x 6 Tuff-Torq Hex Cap Screw	\$5.48	1 EA	\$5.4800	10	\$54.80	
1110	745	1-8 x 2 Tuff-Torq Hex Cap Screw	\$3.18	1 EA	\$3.1800	10	\$31.80	
1120	747	1-8 x 2-1/2 Tuff-Torq Hex Cap Screw	\$3.59	1 EA	\$3.5900	10	\$35.90	
1130	749	1-8 x 3 Tuff-Torq Hex Cap Screw	\$4.09	1 EA	\$4.0900	10	\$40.90	
1140	751	1-8 x 3-1/2 Tuff-Torq Hex Cap Screw	\$4.65	1 EA	\$4.6500	10	\$46.50	
1150	753	1-8 x 4 Tuff-Torq Hex Cap Screw	\$5.26	1 EA	\$5.2600	10	\$52.60	
1160	754	1-8 x 4-1/2 Tuff-Torq Hex Cap Screw	\$5.63	1 EA	\$5.6300	10	\$56.30	
1170	755	1-8 x 5 Tuff-Torq Hex Cap Screw	\$5.96	1 EA	\$5.9600	10	\$59.60	
1180	756	1-8 x 5-1/2 Tuff-Torq Hex Cap Screw	\$6.37	1 EA	\$6.3700	10	\$63.70	
1190	757	1-8 x 6 Tuff-Torq Hex Cap Screw	\$6.80	1 EA	\$6.8000	10	\$68.00	
1200	FA21100A	1/4-20x6-1/2 Hex Cap Screw Grade 8 YZ	\$131.24	100 EA	\$1.3124	25	\$32.81	
1210	FA21101A	1/4-20x7 Hex Cap Screw Grade 8 YZ	\$1.26	1 EA	\$1.2600	25	\$31.50	
1220	FA21102A	1/4-20x7-1/2 Hex Cap Screw Grade 8 YZ	\$1.38	1 EA	\$1.3800	25	\$34.50	
1230	FA21103A	1/4-20x8 Hex Cap Screw Grade 8 YZ	\$1.73	1 EA	\$1.7300	25	\$43.25	
1240	FA21104A	5/16-18x6-1/2 Hex Cap Screw Grade 8 YZ	\$1.45	1 EA	\$1.4500	25	\$36.25	
1250	FA21105A	5/16-18x7 Hex Cap Screw Grade 8 YZ	\$1.67	1 EA	\$1.6700	25	\$41.75	
1260	FA21106A	5/16-18x7-1/2 Hex Cap Screw Grade 8 YZ	\$1.83	1 EA	\$1.8300	25	\$45.75	
1270	FA21107A	5/16-18x8 Hex Cap Screw Grade 8 YZ	\$3.72	1 EA	\$3.7200	25	\$93.00	
1280	FA21108A	3/8-16x6-1/2 Hex Cap Screw Grade 8 YZ	\$1.94	1 EA	\$1.9400	10	\$19.40	
1290	FA21109A	3/8-16x7 Hex Cap Screw Grade 8 YZ	\$1.67	1 EA	\$1.6700	10	\$16.70	
1300	FA21110A	3/8-16x7-1/2 Hex Cap Screw Grade 8 YZ	\$2.24	1 EA	\$2.2400	10	\$22.40	
1310	FA21111A	3/8-16x8 Hex Cap Screw Grade 8 YZ	\$2.58	1 EA	\$2.5800	10	\$25.80	

Sales Quotation

Line	Item No.	Description	Price	Per Unit	Price per Unit	Quantity	Amount	T
1320	FA21116A	1/2-13x6-1/2 Hex Cap Screw Grade 8 YZ	\$2.44	1 EA	\$2.4400	10	\$24.40	
1330	FA68076A	1/2-13x7 Hex Cap Screw Grade 8 YZ	\$2.27	1 EA	\$2.2700	10	\$22.70	
1340	FA21118A	1/2-13x7-1/2 Hex Cap Screw Grade 8 YZ	\$3.17	1 EA	\$3.1700	10	\$31.70	
1350	FA68076B	1/2-13x8 Hex Cap Screw Grade 8 YZ	\$4.13	1 EA	\$4.1300	10	\$41.30	
1360	FA21120A	5/8-11x6-1/2 Hex Cap Screw Grade 8 YZ	\$3.57	1 EA	\$3.5700	10	\$35.70	
1370	FA68110A	5/8-11x7 Hex Cap Screw Grade 8 YZ	\$3.51	1 EA	\$3.5100	10	\$35.10	
1380	FA21122A	5/8-11x7-1/2 Hex Cap Screw Grade 8 YZ	\$4.18	1 EA	\$4.1800	10	\$41.80	
1390	FA68110B	5/8-11x8 Hex Cap Screw Grade 8 YZ	\$3.78	1 EA	\$3.7800	10	\$37.80	
1400	FA68128	3/4-10x6-1/2 Hex Cap Screw Grade 8 YZ	\$4.65	1 EA	\$4.6500	2	\$9.30	
1410	FA68129	3/4-10x7 Hex Cap Screw Grade 8 YZ	\$4.79	1 EA	\$4.7900	3	\$14.37	
1420	FA21126A	3/4-10x7-1/2 Hex Cap Screw Grade 8 YZ	\$5.81	1 EA	\$5.8100	2	\$11.62	
1430	FA68129A	3/4-10x8 Hex Cap Screw Grade 8 YZ	\$5.40	1 EA	\$5.4000	3	\$16.20	
1440	FA68143	7/8-9x6-1/2 Hex Cap Screw Grade 8 YZ	\$6.86	1 EA	\$6.8600	2	\$13.72	
1450	FA68144	7/8-9x7 Hex Cap Screw Grade 8 YZ	\$6.81	1 EA	\$6.8100	2	\$13.62	
1460	FA21130A	7/8-9x7-1/2 Hex Cap Screw Grade 8 YZ	\$8.53	1 EA	\$8.5300	2	\$17.06	
1470	FA68144A	7/8-9x8 Hex Cap Screw Grade 8 YZ	\$7.88	1 EA	\$7.8800	2	\$15.76	
1480	FA68158	1-8x6-1/2 Hex Cap Screw Grade 8 YZ	\$9.16	1 EA	\$9.1600	1	\$9.16	
1490	FA68159	1-8x7 Hex Cap Screw Grade 8 YZ	\$8.60	1 EA	\$8.6000	1	\$8.60	
1500	FA21134A	1-8x7-1/2 Hex Cap Screw Grade 8 YZ	\$10.33	1 EA	\$10.3300	1	\$10.33	
1510	FA68160	1-8x8 Hex Cap Screw Grade 8 YZ	\$13.18	1 EA	\$13.1800	1	\$13.18	
1520	A40	Cabinet Brown	\$0.00	1 EA	\$0.00	2	\$0.00	
1530	A24	12" Legs A-24 Stand Brown	\$0.00	1 EA	\$0.00	3	\$0.00	

Total Before Tax	\$3,894.29
Estimated Shipping & Handling	\$0.00
Estimated Tax	\$0.00
Estimated Total	\$3,894.29

April 7, 2024

To: Poplar Grove President Don Sattler and Village Board

Re: Open village board position

Dear President Sattler and Trustees,

I have been a resident of Poplar Grove for the past 15 years and a resident of Boone County for 40 years. I believe Poplar Grove is a great community to live in and want to help to make sure it remains so for residents living here. I believe in fiscal accountability, public safety, quality education for our children and maintaining and improving Poplar Grove's overall quality of life.

I am semi-retired, currently working part time as a pharmacy technician. My prior work experience includes:

- 18 years for an HMO medical group as customer/administrative services specialist providing customer service assistance for members.
- I was employed for 14 years with Exxon Mobil, 7 years as site manager at an Illinois Tollway location managing staff and responsible for all day-to-day operations.

I would work towards common goals with common sense that ensures we continue to provide residents a wonderful place to live and raise a family. I would enjoy working with others towards building a better future for Poplar Grove residents.

I am honest, hard-working, experienced and care about our community and ask that you consider my letter of interest and qualifications for appointment to the vacant office of Village Board Trustee in Poplar Grove.

Sincerely,

Melodie Jensen
14000 Primrose Pl.
Poplar Grove, IL