VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, August 09, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve July 12, 2021 Committee of the Whole minutes

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS - FINANCE

2. Treasurer Report, Carina Boyd
3. Waste Water, TEST
4. Public Works, Mitch Hilden
5. Engineer Report, McMahon

OLD BUSINESS - FINANCE

6. Discussion and Possible Recommendation to the Village Board to reduce the lien at 537 Prairie Point Drive.

NEW BUSINESS - FINANCE

7. Discussion and Possible Recommendation to the Village Board to reduce water bill for 307 White Oak Drive.

8. Discussion and possible recommendation to the village board to approve **Resolution 21-44** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Norwest Construction, Inc for repairs to the village hall parking lot in the amount of $5,996.
9. Discussion and possible recommendation to the village board to approve **Resolution 21-45** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute documents related to the American Rescue Plan Act
10. Discussion and Possible Recommendation to the Village Board to approve check disbursement in the amount of $115,796.46 in AP checks, $13,193.43 in insurance expense checks and $7,853.15 in EFTS for a total of $136,843.04

DEPARTMENT REPORTS - ADMINISTRATION

11. Clerk, Karri Anderberg
12. Code and Permit, B&F

NEW BUSINESS - ADMINISTRATION

13. Discussion and possible recomendtion to the village board to approve **Ordinance 2021-22** an ordinance granting a special use for indoor entertainment sales/service within the GB, General Business District (100 East Grove Street)
14. Discussion and possible recommendation to the village board to approve **Resolution 21-46** a resolution of the Village of Poplar Grove, Illinois approving amended building permit fee schedule

ADJOURNMENT (Voice Vote)

KJA 08/06/2021

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, July 12, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

ROLL CALL

PRESENT
Admin Chairman Ron Quimby via phone
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Deputy Clerk Katie Jaster
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Waste Water Director Ion Steer
Engineer Chris Dopkins

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to amend item 7 to read discussion and possible recommendation to the Planning and Zoning to approve Ordinance 2021-15 an ordinance amending title VIII zoning Chapter 11, signage, of the code or ordinances for the Village of Poplar Grove, Illinois
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Motion made by President Sattler to add discussion on permits. No second was made and the motion died

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 14, 2021
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
   Motion made by President Sattler, Seconded by Finance Chairman Miller to amend the minutes to state as follows

   1) There are anonymous notes from an anonymous source seemingly quoted verbatim. If this is going the be the precedent set, going forth with anonymous accusations or ridicule, then we will set a terribly destructive precedent that will spiral out of control as did the last meeting. I question the legality of this with anonymous minute notes under OMA regulations. The name must be included if the notes are to be included. I would like to see the state statute allowing anonymous public comment or testimony in a public meeting.
   2) There is also no mention under the Mansfield Park discussion, by Don Sattler, that Registered Plats showing there is an 8 Acre Park/Detention designed into the Prairie Green subdivision already that were submitted as exhibits in the discussion. The subdivisions HOA was to develop this and it fell to bankruptcy and dissolution around 2009.
   3) There is also no mention of Ron Quimby and Don Sattler discussion that the Belvidere Park District has said repeatedly that the Mansfield Park was never part of their plans and they never agreed to anything with the Village of Poplar Grove. They specifically said they were not interested ever. Their discussion with any village representation was in general polite discussion only.
   4) There was no mention either of Don Sattlers discussion that the design plats show the purchase of the Manfield Proposal lots only added almost 2 more acres of half retention and half dry property to the already existing 8 acres of Park/Retention adjacent to the new lots making it now a combined 10 acres of Park/Detention area all connected.
   5) There was no mention that Don Sattler mentioned in discussion that neighborhood "Tot-Lots" in Poplar Grove mostly consist of Park/Detention next to lift stations just like in Bel-Aire Estates and Sherman Oaks, and that Prairie Green Subdivision is no different with very desirable property exactly the same as the others.

5) There was also no mention in the minutes that there was discussion by Ron Quimby and Don Sattler, that there was never any plan, or design, by Poplar Grove for what to do with the 3 lots purchased in Concorde Crossing called Mansfield Park. There was nothing submitted or documented.
6) There was also never any mention of the discussion by Don Sattler that Mansfield Park was proposed publicly, in the local media, and in writing as a Prairie Green Subdivision park yet it existed in Concorde Crossing Subdivision.
7) There was no mention of the exhibit presented by Don Sattler showing the cost to build a jungle gym "tot-lot" on existing property owned by the village in Prairie Green would cost approximately $40K while the Mansfield Lots in Concorde Crossing would cost the tax payers $174K to build the same thing.

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to divide the question and vote on items 2-7 separate

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Becky Gratz- asked for her comments be written in the minutes. I would like to know what the ordinance is for sidewalks? Because the only one I found was only talking about the city walk in the right of way. We hired workers to put in a new sidewalk asked them if we needed a permit and they said no because it is not on city property. we had just had a new roof placed and had the permit still because they were just completing the gutters. the city inspector came here and said we had to shut down , gave a stop order. I needed my son to go to the village he got the paperwork for permit from village and I filled it out. when he went back I was charged 109 for permit 25 for admin and then 109 fines so where is that on the stop order there is no reference to an ordinance.
for no permit called Karri and she said she would call back which she did not however then the inspector drove back.
I would like to mention that I have been a resident for 18 years and have come to numerous board meetings over the years. I know there have been a lot of positive things that you all have done and worked on and came along through the years and thank you. I really see the change since the board when Don Bowden/ Judi Zangs/ Boy Frey and Cliff Stetter, Rong Quimby Jeff Goings and Owen Costanza were trustees.
I am very disappointed that the current board is continually undermining the current village president. he won, and so its time to move on. you all are elected officials and need to work with the current President not against him. If you all don't agree on things that is life, but to be raid and make a spectacle in open meetings is childish and unprofessional. What I witnessed at the last board meeting of trustees was negative and demeaning to an elected village president. please for the good of the village act like professional trustees you can be so we can move forward with village issues and make our community a nice place to call home.

Jason and Angie Jurs - Would like to know why his permit cost was so much different then his neighbors and why we took the fees down off the village website.

DEPARTMENT REPORTS - ADMINISTRATION

2. Clerk, Karri Anderberg
   Dan cheek asked about permit fees. Clerk Anderberg will have a meeting with B&F this month to fix the permit schedule. Cheek also asked about garbage cans. Clerk Anderberg stated that the Village did not inforce sit tight in the winter or during covid. It has no become a problem and residents are upset.
3. Building Permits & Code Enforcement, B&F Construction
   no questions for B&F

OLD BUSINESS - ADMINISTRATION

4. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-19** An Ordinance amending Title 8, Zoning, Chapter 8, Height and Area Regulations and Yard Exceptions; of the Village of Poplar Grove Municipal Code

   Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
   Trustees all agree they do not want car ports in R3. Trustees would like Trustee Wethington to attend the Planning and Zoning to express the boards concern.
   Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to send ordinance 21-19 back to planning and zoning.
   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

NEW BUSINESS - ADMINISTRATION

5. Motion to approve **Resolution 21-43** A Resolution of the Village of Poplar Grove, Illinois correcting previously assigned Resolution number
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
   Clerk Anderberg stated she missed number a resolution last month and this is a resolution to fix her mistake

6. Discussion on Jurisdictional placement for Welcome signs
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Public works Director Mitch Hilden would like board input on where to put the welcome signs. Trustee Quimby stated to Hilden to put them where he thinks is best.

7. Discussion and possible recommendation to Planning and Zoning to approve **Ordinance 2021-15** an ordinance amending title VIII zoning Chapter 11, signage, of the code of ordinances for the Village of Poplar Grove, Illinois
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Nay: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
President Sattler has asked for the ordinance to put prepared. President Sattler would like to see a change where signs are allowed in right of ways if the right a way is in front of a residents homes.
Attorney Sosnowski and Engineer Dopkins explained what a right of way and a easement was
Trustee Miller does not think this ordinance is a good idea and the ordinance is not clear enough
ordinance did not pass out of committee

DEPARTMENT REPORTS - FINANCE

8. Public Works, Mitch Hilden
Trustee Goings asked about the stop sign that was leaning on Sherman. Public Works does know about the stop sign and is on the list to fix it.

9. Wastewater, TEST
No questions for Test
10. Engineer Report, McMahon
No questions for Dopkins
11. Treasurer Report, Carina Boyd
no questions for Carina

NEW BUSINESS - FINANCE

12. Motion to approve a sewer credit for 403 Hughes Parkway in the amount of $716.89
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Chad Luken the homeowner of 403 hughes parkway, explained to the trustees that in 2020 he had a plumber install a second meter and he installed incorrectly and he was double billed for water.
Treasurer Carina Boyd stated that he was over charged $716.89
Motion made by Finance Chairman Miller, Seconded by Trustee Goings to amend the motion to recommend to the Village Board to approve a sewer credit in the amount of $716.89 for 403 Hughes Parkway.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

13. Discussion on water connection fee for 114 E. Grove Street
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Gwen and Bruce Jones- Stated that they have lived in the Village for 47 years and would like to to hook up to water. Mrs. Jones is asking for relief in the water connection fee that is currently $5,000.
Trustees would like staff to see if giving Mrs. Jones a relief if this effects our current water connection fee.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to recomend to the Village Board to approve relief in water connection fee for 114 East Grove Street.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
staff will look in to water bonds.

14. Discussion and Possible Recommendation to the Village Board to approve 2019 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of $1,500 per person
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
IML is September 23-25

15. Discussion and Possible Recommendation to the Village Board on revisions to Ordinance on water shut offs and late fees.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Trustee Goings would like to see notifications to go out to all residents. Staff stated that they will put a flyer with the next two water bills
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington repeal ordiance 2020-06 effective Oct1, 2021.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

16. Discussion of revocation of Ordinance 2020-17 Covid-19 State of Emergency
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to repeal ordinance 2020-17.

Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

17. Discussion and Possible Recommendation to the Village Board to approve check disbursements in the amount of $177,045.59 in AP checks, $13,193.43 in Insurance Expense checks, and $7,853.15 in EFTS for a total of $198,092.17.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek

ADJOURNMENT (Voice Vote)

KJ 07/09/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Cheek
meeting adjourned at 8:12 pm

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Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

JULY 2021 TREASURER'S REPORT

Monthly Reports:

Attached you will find July's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in July.
- Invoices scheduled to be paid in the month of August: $115,796.46 in AP checks, $13,193.43 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $136,843.04. We will have a second check run in August as we haven't received all invoices for July yet. Amounts will be updated for the board meeting on August 18th, 2021.
- July is a reporting month for quarterly payroll report as well as quarterly grant reports. All were completed and filed.
- Due to the Audit for year ending April 30th 2021 financial statements for the month ending 7/31/2021 are not available.

Upcoming Activities

- Audit FY21: Field work is concluded, and the auditors are working on finishing up the audit. The audit is scheduled to be presented on the September Board Meeting.

Carina

08/04/2021 CHECK REGISTER
CHECK DATE FROM 07/01/2021 - 07/31/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
07/02/2021	OPER	Various	PR		PAYROLL	12,268.68
07/02/2021	OPER	EFT423(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,469.86
07/02/2021	OPER	EFT424(E)	PR	STATE OF IL	STATE OF ILLINOIS	694.87
07/02/2021	OPER	26694	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	12,134.45
07/02/2021	OPER	26695	PR	DENTAL/VISION	HUMANA INSURANCE COMPANY	946.98
07/02/2021	OPER	26696	PR	NCPERS	NCPERS	112.00
07/09/2021	OPER	26697	AP	0371	ABBY PEST ELIMINATION LLC	270.00
07/09/2021	OPER	26698	AP	0006	ADT COMMERCIAL LLC	163.49
07/09/2021	OPER	26699	AP	0540	AEP ENERGY	15,799.47
07/09/2021	OPER	26700	AP	0338	AMAZON.COM	297.76
07/09/2021	OPER	26701	AP	0519	ATKINS ELECTRIC CO.	195.00
07/09/2021	OPER	26702	AP	0048	B & K CONCRETE	1,700.00
07/09/2021	OPER	26703	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	27,998.35
07/09/2021	OPER	26704	AP	0564	BADGER DAYLIGHTING	4,940.63
07/09/2021	OPER	26705	AP	0363	BELVIDERE TOWNSHIP ROAD & BRIDGE	2,400.00
07/09/2021	OPER	26706	AP	0361	BLAIN'S FARM & FLEET	4.95
07/09/2021	OPER	26707	AP	0049	BLAKE OIL COMPANY	621.43
07/09/2021	OPER	26708	AP	0051	BOBCAT OF ROCKFORD	1,243.88
07/09/2021	OPER	26709	AP	0055	BOONE COUNTY HIGHWAY DEPARTMENT	10,391.58
07/09/2021	OPER	26710	AP	0294	BOONE COUNTY JOURNAL	190.00
07/09/2021	OPER	26711	AP	0041	BOONE COUNTY SHOPPER	1,416.80
07/09/2021	OPER	26712	AP	0078	CARD SERVICE CENTER	305.96
07/09/2021	OPER	26713	AP	MISC	CHARLES RINI	58.29
07/09/2021	OPER	26714	AP	0098	CINTAS CORPORATION #355	167.04
07/09/2021	OPER	26715	AP	0079	CITY OF BELVIDERE	310.00
07/09/2021	OPER	26716	AP	0278	COMED	3,787.44
07/09/2021	OPER	26717	AP	0073	CONSERV FS INC	722.90
07/09/2021	OPER	26718	AP	0347	CORE & MAIN LP	5,510.00
07/09/2021	OPER	26719	AP	MISC	EDWARD H. WINTERS TRUST	4,500.00
07/09/2021	OPER	26720	AP	0565	FLORA MEADOWS	6,377.59
07/09/2021	OPER	26721	AP	0097	FOX VALLEY INTERNET, INC.	54.90
07/09/2021	OPER	26722	AP	0096	FRONTIER	818.12
07/09/2021	OPER	26723	AP	0563	GLOBAL EQUIPMENT COMPANY INC	4,317.99
07/09/2021	OPER	26724	AP	0109	HAWKINS, INC.	4,409.83
07/09/2021	OPER	26725	AP	0424	LOGMEIN COMMUNICATIONS INC	312.71
07/09/2021	OPER	26726	AP	0159	MCMAHON ASSOCIATES, INC.	9,891.21
07/09/2021	OPER	26727	AP	0163	MEDIACOM	269.89
07/09/2021	OPER	26728	AP	0165	MENARDS	271.33
07/09/2021	OPER	26729	AP	0329	MR. GOODWATER	80.40
07/09/2021	OPER	26730	AP	0177	MUNICIPAL CLERKS OF ILLINOIS	65.00
07/09/2021	OPER	26731	AP	0053	NAPA AUTO PARTS	113.73
07/09/2021	OPER	26732	AP	0186	NICOR GAS	880.96
07/09/2021	OPER	26733	AP	0489	P.C. TECH 2 U	872.93
07/09/2021	OPER	26734	AP	0525	PEARSON	4,680.00
07/09/2021	OPER	26735	AP	0211	PITNEY BOWES INC.	1,981.23
07/09/2021	OPER	26736	AP	0521	RGB JANITORIAL	390.00
07/09/2021	OPER	26737	AP	0220	ROCKFORD BUSINESS SYSTEMS, INC	317.23
07/09/2021	OPER	26738	AP	0231	ROCKFORD REGISTER STAR	564.82
07/09/2021	OPER	26739	AP	0325	SCHUMACHER LANDSCAPING, INC.	102.00
07/09/2021	OPER	26740	AP	0217	SOLUTIONS BANK	57.62
07/09/2021	OPER	26741	AP	0319	SOSNOWSKI SZETO, LLP	9,588.65
07/09/2021	OPER	26742	AP	0355	TEST INC.	17,218.77
07/09/2021	OPER	26743	AP	0295	TIMBER LINE SIGN CO. INC.	4,300.00
07/09/2021	OPER	26744	AP	0261	U.S. CELLULAR	264.54
07/09/2021	OPER	26745	AP	0262	USA BLUE BOOK	265.95
07/09/2021	OPER	26746	AP	0265	VORTEX TECHNOLOGIES INC	2,125.00
07/09/2021	OPER	26747	AP	0429	WEX BANK - MARATHON FLEET CARD	958.22

08/04/2021 CHECK REGISTER
CHECK DATE FROM 07/01/2021 - 07/31/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
07/14/2021	OPER	EFT427(E)	PR	IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	1,663.66
07/16/2021	OPER	Various	PR		PAYROLL	11,838.87
07/16/2021	OPER	EFT425(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,426.04
07/16/2021	OPER	EFT426(E)	PR	STATE OF IL	STATE OF ILLINOIS	679.28
07/21/2021	OPER	69(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
07/21/2021	OPER	70(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
07/21/2021	OPER	71(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
07/22/2021	OPER	26748	AP	0126	ILLINOIS ENVIROMENTAL PROTECTION AG	22,500.00
07/30/2021	OPER	DD1287(A)	PR	019	ANDERBERG, KARRI	513.27
07/30/2021	OPER	DD1288(A)	PR	028	BOYD, CARINA	1,978.22
07/30/2021	OPER	26750	PR	021	DANNER, CHRISTOPHER	671.26
07/30/2021	OPER	DD1289(A)	PR	009	HILDEN, MITCHELL	2,072.83
07/30/2021	OPER	DD1290(A)	PR	026	HOWE, DAVID	1,281.61
07/30/2021	OPER	DD1291(A)	PR	011	JASTER, KATELYN	929.36
07/30/2021	OPER	DD1292(A)	PR	027	KASPER, JACOB	1,258.78
07/30/2021	OPER	DD1293(A)	PR	032	LESSARD, MICHELE	380.19
07/30/2021	OPER	DD1294(A)	PR	029	MARTENSON, KYLE	1,139.10
07/30/2021	OPER	DD1295(A)	PR	036	RESCH, BARBARA	1,113.80
07/30/2021	OPER	DD1296(A)	PR	037	SATTLER, DONALD	770.80
07/30/2021	OPER	EFT428(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,465.88
07/30/2021	OPER	EFT429(E)	PR	STATE OF IL	STATE OF ILLINOIS	694.21
07/30/2021	OPER	26751	PR	UNION DUES	I.U.O.E. LOCAL 150	465.96
07/30/2021	OPER	EFT430(E)	PR	IMRF	IMRF	4,997.54
Total of 100 Checks:						253,866.24
Less 0 Void Checks:						0.00
Total of 100 Disbursements:						253,866.24

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

August 4, 2021

Client: Village of Poplar Grove
Attn: Don Sattler, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during July 2021 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- New pump for influent lift station at north plant is installed and working great
- Changed lever transducer at Woodstock Road lift station.
- We had the phone line fixed at whiting road.

North WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed
- Pulled up all transducer and cleaned rag off of them.
- Pulled up all floats and cleaned rags off all of them.
- Cleaned out buildup of rags from influent screen.
- Fixed all the decanter actuators.
- Had sable out to fix a pump in one of the sand filters.
- Changed all the blower oil in all 8 blowers, checked belts, and air filters
- Worked with public works to pull pump at north plant to clean rags out.

South WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed
- Send sludge to drying bed.
- Fixed a decanter air line on SBR2
- Cleaned up plant.
- Changed oil in digester blowers.
- Got in SBR2 and checked blowers and motors on floating air mixers.
- Fixed a chemical leak at the pluming for the Alum at the south plant.

Water System:

- Had some power issues at the south well and had to use the generator. Everything worked as it should.
- We have continued to have issues with the power at well 5. They have load banks that are supposed to monitor the power, but they are not hooked up yet. I know there trying to get everything fixed by the fair because it on the same power leg as the fair.

- We passed out lead and copper sample bottles to the residents in the north and west system, we have collected most of them but have a couple left.
- Fixed a CL2 line that was leaking at well 5.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	**IL0023451**	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 06/01/21 to 06/30/21**	DMR Due Date:	**07/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	--	Sample						=	59.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	--	Sample						=	43.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	--	Sample	=	0.195	=	0.268	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-07-20 16:16 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-07-21 10:36 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 06/01/21 to 06/30/21	DMR Due Date:	07/25/21	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Parameter NODI		Quantity or Loading: Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration: Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample								=	8.44	=	8.29	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.89			=	8.03	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	11.4	=	17.6	26 - lb/d			=	5.2	=	8.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.132	=	0.25	26 - lb/d			=	0.06	=	0.112	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16.0 MO AVG	<=	31.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.264	=	0.44	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	160.0	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon DAILY MX	13 - #/100mL	0	01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	<	2.4	=	4.4	26 - lb/d			<	1.1	=	2.0	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-07-20 16:22 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0071447**	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 06/01/21 to 06/30/21**	DMR Due Date:	**07/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Parameter NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	–	Sample						=	139.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	–	Sample						=	187.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample						=	5.11	=	10.1			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG		Req Mon DAILY MX			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	–	Sample	=	0.212	=	0.498	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-07-20 16:28 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-07-21 10:36 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 06/01/21 to 06/30/21**	DMR Due Date:	**07/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading: Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration: Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00300	**Oxygen, dissolved [DO]**	1 - Effluent Gross	0	–	Sample								=	7.56	=	6.1	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req								>=	6.25 MN WK AV	>=	5.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	**pH**	1 - Effluent Gross	0	–	Sample						=	7.3			=	8.8	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	**Solids, total suspended**	1 - Effluent Gross	0	–	Sample	=	8.37	=	21.2	26 - lb/d			=	3.6	=	12.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	**Nitrogen, total [as N]**	1 - Effluent Gross	0	–	Sample								=	35.8	=	37.41	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	**Nitrogen, ammonia total [as N]**	1 - Effluent Gross	1	–	Sample	=	0.13	=	0.27	26 - lb/d			=	0.076	=	0.154	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req	<=	31.0 MO AVG	<=	113.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	5.4 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	**Nitrogen, ammonia total [as N]**	8 - Other Treatment, Process Complete	1	–	Sample			=	0.17	26 - lb/d					=	0.096	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req			<=	79.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample	=	0.42			26 - lb/d			=	0.24			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	1 - Effluent Gross	0	–	Sample	=	0.212	=	0.498	03 - MGD									99/99 - Continuous	
					Permit Req		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	**Chlorine, total residual**	1 - Effluent Gross	0	–	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
74055	**Coliform, fecal general**	1 - Effluent Gross	0	–	Sample										=	260.0	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req										<=	400.0 DAILY MX	13 - #/100mL	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
80082	**BOD, carbonaceous [5 day, 20 C]**	1 - Effluent Gross	0	–	Sample	<	2.0	=	5.3	26 - lb/d	<	1.13	=	3.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS		
					Permit Req	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d	<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS		
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF JUNE 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-May	9:15	327653	53	7307.74	121	103.00	0.5	1.13	85	3.00	1.08	388.80	2.00	JS
1	8:47	327708	56	7308.95	1.28	102.50	0.5	1.17	82	2.00	0.91	386.80	1.70	JS
2	9:12	327764	59	7310.23	1.29	102.00	1.0	1.10	80	3.00	0.84	385.10	2.10	JS
3	9:42	327823	69	7311.52	1.68	101.00	1.0	1.25	77/113	3.00	1.16	383.00	2.20	JS
4	9:14	327892	72	7313.20	1.55	100.00	1.0	1.02	110	2.00	1.27	380.80	2.40	JS
5	8:00	327964	71	7314.75	1.62	99.00	1.0	1.10	108	4.00	0.46	378.40	2.40	JH
6	8:00	328035	68	7316.37	1.52	98.00	0.5	1.12	104	4.00	0.58	376.00	2.30	JH
7	8:50	328103	44	7317.89	0.94	97.50	0.5	1.77	100	2.00	1.33	373.70	1.50	JS
8	8:38	328147	93	7318.83	2.16	97.00	0.0	1.04	98	4.00	0.77	372.20	3.20	JS
9	9:38	328240	67	7320.99	1.49	96.00	1.0	1.12	94	4.00	0.97	369.00	2.00	JS
10	8:46	328307	89	7322.48	2.04	95.00	1.0	1.13	90	4.00	1.29	367.00	2.90	JS
11	8:36	328396	68	7324.52	1.52	94.00	1.0	0.70	86	3.00	1.18	364.10	2.20	JS
12	8:27	328464	66	7326.04	1.47	93.00	1.0	0.93	83	2.00	1.30	361.90	1.60	JS
13	8:12	328530	96	7327.51	2.17	92.00	2.0	1.08	81	5.00	1.08	360.30	3.00	JS
14	9:18	328626	71	7329.68	1.62	90.00	1.0	1.24	76	3.00	1.14	357.30	2.30	JS
15	8:50	328697	71	7331.30	1.6	89.00	1.0	1.08	73/101	3.00	1.08	355.00	2.10	JS
16	9:00	328768	40	7332.90	1.13	88.00	0.0	1.16	98	2.00	0.91	352.90	1.50	JS
17	8:27	328808	73	7334.03	1.42	88.00	1.0	1.14	96	3.00	1.39	351.40	2.80	JS
18	8:37	328881	49	7335.45	1.12	87.00	0.0	1.18	93	3.00	1.38	348.60	1.60	JS
19	8:00	328930	87	7336.57	1.98	87.00	2.0	0.95	90	4.00	0.73	347.00	2.60	JH
20	8:00	329017	44	7338.55	0.95	85.00	1.0	0.95	86	2.00	1.05	344.40	1.40	JH
21	9:18	329061	48	7339.50	1.08	84.00	0.0	0.95	84	3.00	1.08	343.00	1.20	JS
22	8:32	329109	48	7340.58	1.09	84.00	1.0	0.92	81	3.00	1.00	341.80	2.00	JS
23	8:41	329157	52	7341.67	1.14	83.00	0.0	0.90	78	2.00	1.23	339.80	1.70	JS
24	8:46	329209	56	7342.81	1.3	83.00	0.5	0.98	76/110	2.00	0.90	338.10	2.40	JS
25	8:31	329265	43	7344.11	0.95	82.50	1.0	0.93	108	2.00	1.27	335.70	1.50	JS
26	8:18	329308	48	7345.06	1.07	81.50	0.5	0.87	106	2.00	1.09	334.20	1.40	JS
27	8:34	329356	48	7346.13	1.07	81.00	1.0	0.86	104	3.00	1.33	332.80	1.50	JS
28	8:49	329404	57	7347.20	1.27	80/120	1.0	0.90	101	2.00	1.05	331.6/438.6	1.15	JS
29	9:15	329461	48	7348.47	1.1	119.00	0.0	1.26	99	98.04	1.41	432.10	1.60	JS
30	9:36	329509		7349.57		119.00	119.0	1.30	0.96	0.96	1.18	430.50	430.50	JS
31			0		0								0.00	
TOT			1854					33.23			33.44			
AVE			62					1.07			1.08			
MAX			96					1.77			1.41			
MIN			40					0.70			0.46			

SIGNATURE: Jon Stear
P 815-224-1650

Item 3.

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF JUNE 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-May	9:30	523667	131	3152.0	2.1	4756.70	0	127.00	1.5	1.12	110	5.00	0.92	379.40	3.80	JS
1	9:41	523798	-373	3154.1	1.9	4756.70	0	125.50	1.5	1.12	105	6.00	0.92	375.60	3.80	JS
2	10:00	523425	632	3156.0	2.1	4756.70	0	124.00	2.0	1..12	99	6.00	0.85	371.80	4.00	JS
3	10:48	524057	147	3158.1	2.3	4756.70	0	122.00	1.0	1.20	93	7.00	0.83	367.80	4.00	JS
4	10:00	524204	153	3160.4	2.6	4756.70	0	121.00	3.0	1.02	86	6.00	1.10	363.80	4.60	JS
5	8:00	524357	156	3163.0	2.3	4756.70	0	118.00	2.0	1.03	80	78.88	0.80	359.20	4.00	JH
6	8:00	524513	174	3165.3	2.7	4756.70	0	116.00	0.5	1.80	1.12	9.00	1.12	355.20	4.80	JH
7	9:35	524687	100	3168.0	1.6	4756.70	0	115.50	1.5	0.58	65/100	5.00	1.06	350.40	2.80	JS
8	9:30	524787	176	3169.6	2.8	4756.70	0	114.00	1.0	0.57	95	9.00	0.83	347.60	5.00	JS
9	8:45	524963	150	3172.4	2.3	4756.70	0	113.00	1.0	0.86	86	6.00	1.07	342.60	4.00	JS
10	10:02	525113	178	3174.7	2.9	4756.70	0	112.00	2.0	0.75	80	8.00	0.77	338.60	4.80	JS
11	9:30	525291	166	3177.6	2.5	4756.70	0	110.00	1.0	0.65	72/100	7.00	0.93	333.80	4.00	JS
12	7:56	525457	154	3180.1	2.4	4756.70	0	109.00	2.0	0.68	93	9.00	1.03	329.80	5.60	JS
13	7:35	525611	219	3182.5	3.4	4756.70	0	107.00	3.0	0.70	84	10.00	1.03	324.20	6.60	JS
14	10:07	525830	154	3185.9	2.5	4756.70	0	104.00	0.5	0.74	74/80	8.00	1.20	317.60	4.20	JS
15	9:44	525984	154	3188.4	2.4	4756.70	0	103.50	1.5	0.63	92	7.00	0.85	313.40	-5.20	JS
16	9:49	526138	163	3190.8	2.5	4756.70	0	102.00	1.0	0.71	85	8.00	1.06	318.60	14.80	JS
17	9:36	526301	156	3193.3	2.4	4756.70	0	101.00	1.0	0.57	77	7.00	0.95	303.80	4.40	JS
18	8:58	526457	162	3195.7	2.6	4756.70	0	100.00	2.0	0.84	70/80	6.00	1.17	299.40	4.80	JS
19	8:00	526619	112	3198.3	2.5	4756.70	0	98.00	2.0	0.66	74	8.00	1.18	294.60	4.80	JH
20	8:00	526731	158	3200.8	1.7	4756.70	0	96.00	1.0	0.77	66	5.00	0.89	289.80	3.00	JH
21	10:09	526889	102	3202.5	1.6	4756.70	0	95.00	1.0	0.35	61	6.00	1.17	286.80	3.00	JS
22	9:23	526991	110	3204.1	1.7	4756.70	0	94.00	1.0	0.70	55/70	6.00	0.91	283.80	3.40	JS
23	9:28	527101	118	3205.8	1.6	4756.70	0	93.00	0.0	0.62	64	6.00	0.89	280.40	3.60	JS
24	9:56	527219	124	3207.4	2.2	4756.70	0	93.00	2.0	0.91	58	5.00	1.05	276.80	3.40	JS
25	9:38	527343	49	3209.6	0.8	4756.70	0	91.00	1.0	0.76	53	0.00	1.62	273.40	1.60	JS
26	8:51	527392	108	3210.4	1.6	4756.70	0	90.00	1.0	0.73	53	5.00	1.10	271.80	3.20	JS
27	9:10	527500	135	3212.0	2.2	4756.70	0	89.00	1.5	0.90	48	5.00	1.68	268.60	4.00	JS
28	9:35	527635	60	3214.2	0.8	4756.70	0	86.5/160	0.0	0.94	43	2.00	1.05	264.6/465.2	1.40	JS
29	00:00	527695	98	3215.0	1.6	4756.70	0	160.00	1.0	1.02	41/100	3.00	1.22	463.80	3.00	JS
30	10:18	527793		3216.6		4756.70		159.00	159.0	1.10	97	97.00	0.94	460.80	0.00	JS
			0													
TOT			4126				0			25.03			32.19			
AVE			138				0			0.83			1.04			
MAX			632				0			1.80			1.68			
MIN			-373				0			0.35			0.77			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

Item 3.

VILLAGE OF POPLAR GROVE - NORTH **IL0070150**
FOR THE MONTH OF JUNE 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-May	8:53	275149618.6	180920.4	10065.0	0	24959.60	8.50	124.00	2.0	1.46	84	6.00	0.74	31.00	1.0	JS
1	8:11	275330539.0	151407.2	10065.0	0	24968.10	7.30	122.00	2.0	1.03	78	4.00	0.84	30.00	1.0	JS
2	8:53	275481946.2	177961.4	10065.0	0	24975.40	8.40	120.00	2.0	1.18	74	3.00	0.52	29.00	0.8	JS
3	8:52	275659907.6	201200.6	10065.0	0	24983.80	9.60	118.00	2.0	1.32	71/101	3.00	0.55	28.25	1.0	JS
4	8:52	275861108.2	225197.3	10065.0	0	24993.40	10.60	116.00	2.0	1.18	98	8.00	0.60	27.25	1.3	JS
5	8:00	276086305.5	203270.5	10065.0	0	25004.00	9.00	114.00	3.0	1.41	90	6.00	0.32	26.00	1.0	JH
6	8:00	276289576.0	193662.1	10065.0	0	25013.00	10.10	111.00	1.0	1.23	84	8.00	0.73	25.00	1.0	JS
7	8:16	276483238.1	127148.8	10065.0	0	25023.10	6.10	110.00	1.0	0.87	76	4.00	0.42	24.00	0.5	JS
8	8:16	276610386.9	186462.9	10065.0	0	25029.20	8.80	109.00	2.0	0.94	72/111	5.00	0.18	23.50	0.5	JS
9	10:11	276796849.8	151744.9	10065.0	0	25038.00	7.20	107.00	3.0	0.86	106	8.00	0.44	23.00	0.8	JS
10	8:16	276948594.7	189872.6	10065.0	0	25045.20	9.10	104.00	1.0	1.09	98	8.00	0.77	22.25	1.0	JS
11	8:15	277138467.3	181518.0	10065.0	0	25054.30	8.60	103.00	1.0	1.21	90	6.00	0.75	21.25	0.8	JS
12	8:42	277319985.3	204534.6	10065.0	0	25062.90	9.80	102.00	3.0	0.78	84	9.00	0.81	20.50	1.0	JS
13	8:27	277524519.9	232243.3	10065.0	0	25072.70	11.10	99.00	2.0	0.93	75/101	9.00	1.25	19.50	1.0	JS
14	8:43	277756763.2	176363.2	10065.0	0	25083.80	8.40	97.00	3.0	0.93	92	8.00	0.47	18.50	1.0	JS
15	8:29	277933126.4	179149.4	10065.0	0	25092.20	8.60	94.00	0.5	0.88	84	8.00	0.87	17.50	0.5	JS
16	8:17	278112275.8	199220	10065.0	0	25100.80	9.60	93.50	2.5	1.23	76	8.00	1.06	17.00	1.0	JS
17	8:04	278311495.8	171690.2	10065.0	0	25110.40	8.10	91.00	2.0	1.08	68/103	5.00	0.80	16.00	1.5	JS
18	8:16	278483186.0	166849	10065.0	0	25118.50	8.00	89.00	1.0	1.10	98	8.00	1.03	14.50	0.5	JS
19	8:00	278650035.0	193089	10065.0	0	25126.50	9.20	88.00	2.0	0.78	90	9.00	0.66	14.00	1.0	JH
20	8:00	278843124.0	132380.8	10065.0	0	25135.70	6.40	86.00	2.0	1.13	81	7.00	0.93	13.00	1.0	JH
21	8:45	278975504.8	124039.1	10065.0	0	25142.10	5.90	84.00	1.0	0.94	74/100	5.00	0.84	12.00	0.0	JS
22	8:07	279099543.9	157904.6	10065.0	0	25148.00	7.50	83.00	1.5	0.82	95	7.00	0.88	12.00	1.0	JS
23	8:05	279257448.5	145281.2	10065.0	0	25155.50	7.00	81.50	0.5	1.12	88	6.00	0.63	11.00	1.0	JS
24	8:15	279402729.7	121673.2	10065.0	0	25162.50	5.80	81.00	2.5	1.03	82	8.00	1.84	10.00	0.5	JS
25	8:05	279524402.9	115027.3	10065.0	0	25168.30	5.50	78.50	0.5	0.55	74/100	5.00	1.71	9.50	1.5	JS
26	8:03	279639430.2	122738.3	10065.0	0	25173.80	5.90	78.00	2.0	0.83	95	8.00	1.06	8.00	0.0	JS
27	8:20	279762168.5	162126.3	10065.0	0	25179.70	7.70	76.00	2.0	1.01	87	7.00	1.26	8.00	0.0	JS
28	8:16	279924294.8	128649	10065.0	0	25187.40	6.20	74 /160	1.0	0.72	80	7.00	0.98	8.0/50.0	0.5	JS
29	8:53	280052943.8	128159	10065.0	0	25193.60	6.10	159.00	1.0	1.33	73 /112	6.00	0.72	49.50	0.5	JS
30	8:49	280181102.8		10065.0	0	25199.70	-25199.70	158.00	158.0	1.52	106	106.00	1.45	49.00	49.0	JS
			0	10065.0	-10065		0.00		0.0			0.00			0.0	
TOT			5031484				-24960			32.49			26.11			
AVE			167716				-805			1.05			0.84			
MAX			232243				11			1.52			1.84			
MIN			115027				-25200			0.55			0.18			

SIGNATURE: Jon Stear
PHONE: 815-224-16[illegible]

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF JUNE 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Flouride Analysis				
	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4		1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Elm School	0.59		1.10	Gas Station	0.66		0.88	Tower	0.90		1.36	JS			0.77	0.94	0.62
2	Tower	1.18		0.52	Tower	0.75		0.85	Tower	0.92		1.31	JS			1.20	0.75	0.90
3	Fire Staton	0.91		0.80	Auto Garage	0.82		1.79	Tower	0.87		1.38	JS			1.20	0.86	0.86
4	Tower	1.18		0.60	Tower	0.72		0.85	Tower	0.86		1.19	JS			0.61	0.93	0.74
5																0.46	0.98	0.74
6																1.10	0.92	0.83
7	Elm School	0.72		1.04	Gas Station	0.46		0.99	Tower	0.71		1.10	JS			0.46	0.74	0.92
8	Tower	0.94		0.18	Tower	0.97		1.04	Tower	0.64		1.14	JS			1.40	0.82	0.88
9	Village hall	0.23		1.27	Auto Garage	0.86		1.05	Tower	0.66		1.33	JS			1.20	0.94	0.93
10	Tower	1.09		0.77	Tower	0.87		0.96	Tower	0.50		1.19	JS			0.96	0.88	0.69
11	Tower	1.21		0.75	Tower	0.33		1.12	Tower	0.21		1.12	JS			1.20	0.88	0.90
12																1.30	0.94	0.81
13																0.97	0.76	0.74
14	Elm School	0.49		1.41	Gas Station	0.41		1.20	Tower	0.38		1.33	JS			0.94	0.84	0.83
15	Tower	0.88		0.87	Tower	0.91		1.16	Tower	0.49		1.13	JS			0.95	0.78	0.85
16	Village hall	0.28		1.26	Auto Garage	0.55		1.37	Tower	0.49		1.29	JS			0.97	0.88	0.85
17	Tower	1.08		0.80	Tower	0.84		1.10	Tower	0.48		1.19	JS			1.40	0.96	0.79
18	Tower	1.10		1.03	Tower	0.89		1.49	Tower	0.58		1.53	JS			0.98	0.78	0.80
19																1.30	0.84	0.64
20																1.40	0.81	0.78
21	Elm School	0.52		1.53	Gas Station	0.37		1.03	Tower	0.35		1.27	JS			1.50	0.81	0.79
22	Tower	0.82		0.88	Tower	0.81		1.23	Tower	0.42		1.20	JS			0.69	0.84	0.91
23	Tower	1.12		0.63	Auto Garage	0.93		1.12	Tower	0.34		1.20	JS			1.60	0.83	0.80
24	Village hall	0.31		1.31	Tower	0.79		1.13	Tower	0.34		1.53	JS			0.93	0.82	0.70
25	Tower	0.55		1.71	Tower	0.63		0.60	Tower	0.40		1.49	JS			1.30	1.00	0.83
26																1.60	0.73	0.54
27																0.49	0.59	0.72
28	Elm School	0.43		1.88	Gas Station	0.50		1.12	Tower	0.49		1.28	JS			0.98	0.75	0.77
29	Tower	1.33		0.72	Tower	0.36		1.34	Tower	0.27		1.49	JS			0.94	0.74	0.82
30	Village hall	0.20		1.46	Auto Garage	0.27		1.37	Tower	0.30		1.38	JS			0.31	0.41	0.45

Signature: Jon Stear

PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

July 2021 Public Works Report

General:

Our 2021-2022 MFT road projects were completed with the exception being restoration of the dirt/grass areas that were disturbed during construction. Boeing Trail had manholes, inlets and curbing repaired/replaced and was resurfaced. Washington Street was resurfaced and had shoulder stone placed in needed locations. I expect the sidewalks to be completed with Road and Bridge funds in September. Beech Bay had manholes adjusted, the road was resurfaced, and shoulder stone was placed in appropriate locations. Various inlets that our staff repaired last month had patches paved in front of them as part of this project. Staff also sawcut and prepped an area to be patched in front of a driveway on Pebble Beach. Finally, the entrance to Ravenscrest had a spot that settled out due to poor compaction around a storm sewer repaved.

Staff installed two welcome signs on Poplar Grove Road. The signs are located just south of Woodstock Road and Quail Trap Road. The signs are identical to the four existing welcome signs we already have at other Village entry points.

A pre-construction meeting took place with Stenstrom for our DCEO drainage project. The work will be completed in August.

Our white 2005 International needed to have the air brake chambers replaced and staff was able to do so.

Streets/Storm Sewer:

All Village owned retention ponds and drainage swales were mowed.

Staff trimmed the parkway trees at the entrance to Ravenscrest and began trimming ROW trees in Sherman Oaks as time allowed.

Potholes and the edges of pavement were patched in various locations. We also filled in turning radius' with road stone.

Stop signs were replaced and brought up to code on West Edson Street and Sherman Lane.

Staff excavated a flow line in Waco retention pond to help keep the remainder of the pond mowable all year round.

Minnihan Tree Service was hired to remove a group of ROW trees on Woodstock Road. This will allow Village staff to dig a drainage swale that connects Ridgestone Trail drainage to the main drainage swale running through Prairie Green.

ROW inspections on sidewalks and new build properties have continued this month. We continue to have issues with the concrete contractors for the new home builders.

Streets were swept multiple times throughout the month. Concentration was placed on areas with ongoing construction.

Parks/Buildings:

I obtained three quotes for sealcoating, crack filling, and striping Village Hall parking lot. A contract with Norwest will go before the Finance Committee at August's meeting.

Staff assembled 5 picnic tables to be installed in West Grove Park's pavilion once it is erected this fall. We finally received a sign contract back from George's Landscaping, but the materials for the pavilion and restroom enclosure are not expected to arrive until later October. However, the concrete pads should be completed much sooner and staff will place the picnic tables on site at that time.

A-1 Fire completed fire extinguisher inspections at all of our facilities.

We are waiting on a sign board to officially open the dog park. Staff will install it as soon as it comes in. Office staff ordered dog tags and we are waiting on their arrival as well. Public Works restored the dirt/grass areas around the newly installed benches.

Update on our wind/hail insurance claim: Bufalo is currently waiting on the overhead doors for well 3 and Village Hall shed and will install them ASAP when they are in stock.

Weekly mowing and trimming continue at all Village owned parks and properties.

Pesticides were applied in our parks this month and on various Village properties, around buildings, etc.

Water/Sewer distribution:

Staff excavated a water main valve along Whiting Road that was broken and buried. It was repaired and brought up to grade.

I have been working with Nicor to get their gas service out of our sanitary lateral on West Park Street and come up with a reimbursement cost that they will pay us for the cost of repairing that section of sanitary main. There are multiple sections on West Park that have utilities in the sanitary main and this will all get done under one project.

Visu Sewer was out at the end of the June to clean and camera the sanitary laterals on South State St. We should have the data soon and can begin planning for any necessary underground work that might need to be done before we re-surface the road with RBI funds in 2023. UPDATE: As of August 1st we are still waiting on data from Visu.

Staff moved sludge at the SWWTP to assist Test in their operations. We also used our skidloader and winch to pull a pump at the NWWTP lift station that was clogged. Finally, we trimmed around all the buildings and fences at the plants.

The fire hydrant on Hill St that was approved for replacement at May's Board meeting is scheduled to get done at the same time when Stenstrom does the DCEO drainage project in Sherman Oaks. This will help save on mobilization fees and is scheduled for early in August.

The interconnect valve on Whiting Road that connects our west and north water systems needs to be serviced. This was approved by the Village Board and we are waiting on Dorner to get parts in for the work. UPDATE: Parts have arrived and Dorner is scheduled for the second week of August.

Sable Mechanical installed a replacement lift station pump at the NWWTP.

Ion and I gave President Sattler a tour of the NWWTP, SWWTP, and Well 5/6.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – July Activity**

Date: **August 6, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Sanitary Sewer Cleaning/Televising Phase II:** As previously reported, there are a number of laterals along State Street that the Village would like to televise and we believe that the majority of them can be televised within budget and therefore the Village decided to proceed with televising these laterals. Field in early July, and we are currently awaiting the results.
- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building, and that grant funds were going to be distributed to the County who would then distribute them to the Village of Poplar Grove, and the City of Belvidere. In early May, the County advised that DCEO had decided to separate the funds such that the City, Village and County were all working under separate grant agreements. The County has now advised that DCEO has reversed its decision to separate the funds and therefore we are once again awaiting the arrival of the grant agreement. The County further advised that they were contacted by DCEO during the week of July 26th, and that DCEO was actively working on the grant agreements. It is possible that we may see the agreements sometime in August. I am pleased to advise that material prices are beginning to decline, and hopefully that trend continues through the end of the year. At this point, I think its advisable to bid the project later this year and construct the building in 2022.
- **2021 Maintenance Program:** The work is substantially complete. All that remains is the restoration of turf grasses in areas where curbing was removed.
- **West Grove Park Improvements:** Contract documents have been executed by the contractor, and the shop drawings for the structures have been ordered. The structures are approximately 12-14 weeks out after the shop drawings are approved, meaning that it will most likely be November before the structures show up to the site. The contractor plans to have all of the footings, slabs, etc. done well beforehand, and then they'll place the structures once they arrive to the site.
- **IL 173 Water Main Improvements:** As you may recall the Village obtained a permit from IDOT for the installation of the water main within the IL 173 right of way. IDOT has finally made its field observations and there is a water box that requires repair. We are unsure as to why the box was damaged as it was properly set to grade and the pavement around the box was flush. The Contractor did nothing wrong so the Village will need to compensate the contractor for the repair. The Contractor recently made the repair and we have notified IDOT so that it may close out the permit.
- **Park & Main Drainage Improvements:** Contract documents have been fully executed. The pre-construction meeting is scheduled for the week of July 12th, and I would expect the Contractor to begin work in mid-August.
- **Miscellaneous Sanitary Sewer Repairs:** Pursuant to discussions at the May COW meeting, the Village received proposals from area contractors for the sanitary sewer and lateral repairs on Main Street, Park Street and State Street. Proposals were higher than expected and Staff is currently working with contractors to determine if cost savings are achievable or if a scope change is needed. Staff is also determining which utilities have drilled through the sewer main so that repair costs can be assigned to each respective utility.

Dated: 08/02/2

Village of poplar grove
200 N Hill street
Poplar Grove, IL 61065

Request:- Subject: water Bill 537 Prairie Point Dr.

Dear Trustee,

With due respect it is stated that I Muhammad Jaujua, has been subjected to this pending water bill on property 537 Prairie Point Dr. in village of poplar grove, IL. I have written previous emails to Katie (pending water bill) which was never used by me rather used by this squatter John Braun who breaked to get into the property without awareness of village administration. I have requested the previous president Don Costanza three times & during my last conversation he said; I will try and discuss with the board and we will help you. I have tried coming to the board meetings twice but by the time I got here, the meeting was over. I am a surgeon and work on trauma calls all the time. I understand this is pending on my property but I did not take the possession of the property during the time period of pending bill amount of $440.53. This is a huge penalty to me and I earnestly request to look into this matter and give me minimum that I can easily pay considering this was not used by me and I have already sustained tremendous loss on my property with the damages incurred by John Braun.

Thanks so much

Sincerely,
Muhammed B. Jaujua, (537 Prairie Point Dr)

2021R05434
JULIE A. BLISS
BOONE COUNTY CLERK & RECORDER
RECORDED ON
07/26/2021 01:32 PM
Number of Pages: 4
REC FEE 47.00

IN THE OFFICE OF THE RECORDER OF DEEDS BOONE COUNTY, ILLINOIS

Village of Poplar Grove, an Illinois municipal corporation, Lien Creditor-Supplier

vs.

Muhammad Burhan Ud Din JanJua
7065 Forest Glen Drive, Apt. D
Rockford, IL 61114

STATE OF ILLINOIS) SS.
COUNTY OF BOONE)

NOTICE OF LIEN

Notice is hereby given that the Village of Poplar Grove, an Illinois municipal corporation duly organized and existing under the laws of the State of Illinois, by and through its attorney, Roxanne Sosnowski, hereby claims and files notice of the following lien upon the below-described property ("Property"): an unpaid water/sewer charges lien pursuant to 65 ILCS 5/11-139-8 of the Illinois Municipal Code in the amount of Four Hundred Eighty-Seven Dollars & 53/100 Cents ($487.53) plus any subsequent charges against the Property (the "Services"). The following Services have been rendered upon the Property:

> Services - Provided the premises with the use and service of its water/sewerage system, and the reasonable charges due for such use and service, as established by Village of Poplar Grove Code of Ordinances Section 6-2-4-2, from August 15, 2020 through October 30, 2020.

The owner or reputed owner of the Property and the persons to whom was sent the tax bill for the general taxes on the Property for the taxable year immediately preceding the Services is:

Muhammad Burhan Ud Din JanJua
7065 Forest Glen Drive, Apt. D
Rockford, IL 61114

JanJua Muhammed Burhan Ud Din
537 Prairie Point Drive
Poplar Grove, IL 61065

The Property is commonly known as and legally described as follows:

> THE LAND REFERRED TO IN THIS COMMITMENT IS DESCRIBED AS FOLLOWS: LOT ONE HUNDRED EIGHTY (180) AS DESIGNATED UPON PLAT NO. 4 OF PRAIRIE GREEN OF POPLAR GROVE, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 11,

TOWNSHIP 44 NORTH, RANGE 3, EAST OF THE 3RD PRINCIPAL MERIDIAN, THE PLAT OF WHICH WAS RECORDED SEPTEMBER 30, 2004 AS DOCUMENT NO. 2004R11613 IN PLAT INDEX FILE ENVELOPE 303-B IN THE RECORDER'S OFFICE OF BOONE COUNTY, ILLINOIS; SITUATED IN THE COUNTY OF BOONE AND STATE OF ILLINOIS. TAX ID: 05-11-227-033

537 Prairie Point Drive
Poplar Grove, IL 61065

PIN: 05-11-227-033

The instant lien for the Services is occasioned by the Property owner's failure to pay the water/sewer bill for the Property as evidenced by the Water/Sewer Bills due November 20, 2020.

Further, the owners of the Property were notified via the additional invoices dated January 14, 2021 that the required fees for the use and service of the water/sewerage system for the Property remained unpaid. These notices/invoices, along with prior notices sent in the past, have not been acted upon by the property owner.

The total claim of lien in the amount of $487.53 reflects the amount of costs and expenses incurred between August 15, 2020 through October 30, 2020 for unpaid water/sewer bills, plus filing costs, set forth as follows:

Water/Sewerage Expenses of $440.53 incurred between August 15, 2020 and October 30, 2020 and Filing Costs of $47.00

Pursuant to Title 6, Chapter 2, Section 6-2-4-3 of the Village of Poplar Grove's Code of Ordinances, the unpaid amount for the Services became delinquent when such charges for services were not paid by the (26th) day following rendition of the bill for service.

A copy of this Notice of Lien has been served upon the owner of the Property, Muhammad Burhan Ud Din JanJua, as well as the persons to whom was sent the tax bill for the general taxes on the Property for the taxable year immediately preceding the Work and Services, by certified mail.

The total amount now needed to satisfy the outstanding lien balance is $487.53, which sum is presently due and owing to the Claimant and remains unpaid, after deducting all just credits and offsets.

VILLAGE OF POPLAR GROVE

By:_____
ROXANNE SOSNOWSKI
Attorney for Village of Poplar Grove

Claimant: VILLAGE OF POPLAR GROVE
Address of Claimant: Village Hall
200 N. Hill Street
Poplar Grove, IL 61065

SUBSCRIBED and SWORN to

before me, on July 26, 2021

OFFICIAL SEAL
MEGAN REFF
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:02/20/23

Megan Reff
Notary Public

Prepared by and Return to
Attorney Roxanne Sosnowski
SOSNOWSKI SZETO, LLP
6735 Vistagreen Way, Suite 300
Rockford, Illinois 61107
(815) 900-7272

AFFIDAVIT OF MAILING

STATE OF ILLINOIS)
)SS.
COUNTY OF WINNEBAGO)

I, Roxanne Sosnowski, being first duly sworn on oath depose and says that I sent via certified mail the within Notice of Lien upon the within named:

JanJua Muhammed Burhan Ud Din
537 Prairie Point Drive
Poplar Grove, IL 61065

Muhammad Burhan Ud Din JanJua
7065 Forest Glen Drive, Apt. # D
Rockford, IL 61114

By delivering a true and correct copy of same at the address(es) as shown above. That I sealed said envelope(s) and placed sufficient U.S. postage on it: that I deposited said envelope(s) so sealed and stamped in the United States Mail at Rockford, Illinois on the 26 day of July, 2021.

Roxanne Sosnowski,
Attorney for Village of Poplar Grove

Subscribed and sworn to before me
this 26th day of July, 2021.

Megan Reff
Notary Public

OFFICIAL SEAL
MEGAN REFF
NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:02/20/23

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

January 14, 2021

Muhammad Burhan Ud Din Janjua
537 Prairie Point Drive
Poplar Grove, IL 61065

Dear Mr. Janjua,

As of the date of this letter we have not received payment for the consumption used between 8/14/2020 to 10/30/20 in the amount of $440.53. This balance is now past due.

The Village would like to receive payment or make a form of a payment arrangement for the amount listed above.

Per Ordinance 6-2-4-2, Liability, the owners of the premises are primarily liable for the payment of services served.

If payment becomes delinquent, the Village may terminate service on the premise that is delinquent. The Village may also take the delinquent payments and authorize the Village Clerk to record a lien.

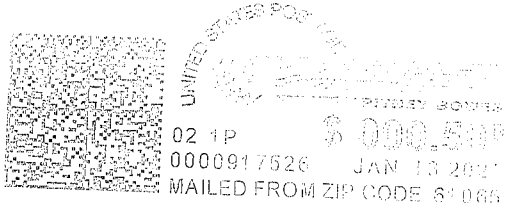
If we do not hear from you by, February 13th, 2021, we will assess your account and take action.

Please give us a call at (815) 765-3201 to discuss this past due balance.

Sincerely,

Water and Sewer Department

VILLAGE OF POPLAR GROVE
200 N HILL STREET
POPLAR GROVE, IL 61065



MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

Mal

CERTIFIED MAIL™

VILLAGE OF POPLAR GROVE
200 N HILL STREET
POPLAR GROVE, IL 61065

7013 2630 0000 8996 4608



MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

M

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB

ACCOUNT NUMBER	[redacted]
DUE DATE	11/20/20
AMOUNT AFTER DUE DATE	484.58
PLEASE PAY THIS AMOUNT	$440.53

$ _____
AMOUNT PAID

JOHN BRAUN & CAROL BOYD
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will pick-up Live Trees ONLY from 12/28/20 to 2/22/2021. Please make sure they are 4ft tall and have no decorations on them.

***

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

FINAL BILL

BILLING INFORMATION

Account Number: [redacted]
Service Address: 537 PRAIRIE POINT DRIVE
Billing Period: 10/16/2020 To 10/30/2020
Billing Days: 15
Due Date: 11/20/2020

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	58882818	Act	1015000	1018000	3000

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$7.25
WATER USAGE	3000	$2.49
SEWER BASE		$14.52
SEWER USAGE	3000	$10.00

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	406.27
CURRENT BILL AMOUNT DUE	34.26
CURRENT BILL DUE DATE	11/2
PLEASE PAY THIS AMOUNT	$440.53

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB

ACCOUNT NUMBER	[redacted]
DUE DATE	11/20/20
AMOUNT AFTER DUE DATE	484.58
PLEASE PAY THIS AMOUNT	$440.53

$ _____
AMOUNT PAID

MUHAMMAD BURHAN UD DIN JANJUA
537 PRAIRIE POINT DRIVE
POPLAR GROVE, IL 61065

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
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VISA MasterCard DISCOVER AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
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Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will pick-up Live Trees ONLY from 12/28/20 to 2/22/2021. Please make sure they are 4ft tall and have no decorations on them.

***

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

DUPLICATE BILL

BILLING INFORMATION

Account Number: [redacted]
Service Address: 537 PRAIRIE POINT DRIVE
Billing Period: 10/16/2020 To 10/30/2020
Billing Days: 15
Due Date: 11/20/2020

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	58882818	Act	1015000	1018000	3000

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$7.25
WATER USAGE	3000	$2.49
SEWER BASE		$14.52
SEWER USAGE	3000	$10.00

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	406.27
CURRENT BILL AMOUNT DUE	34.26
CURRENT BILL DUE DATE	11/2
PLEASE PAY THIS AMOUNT	$440.53

History Detail Report

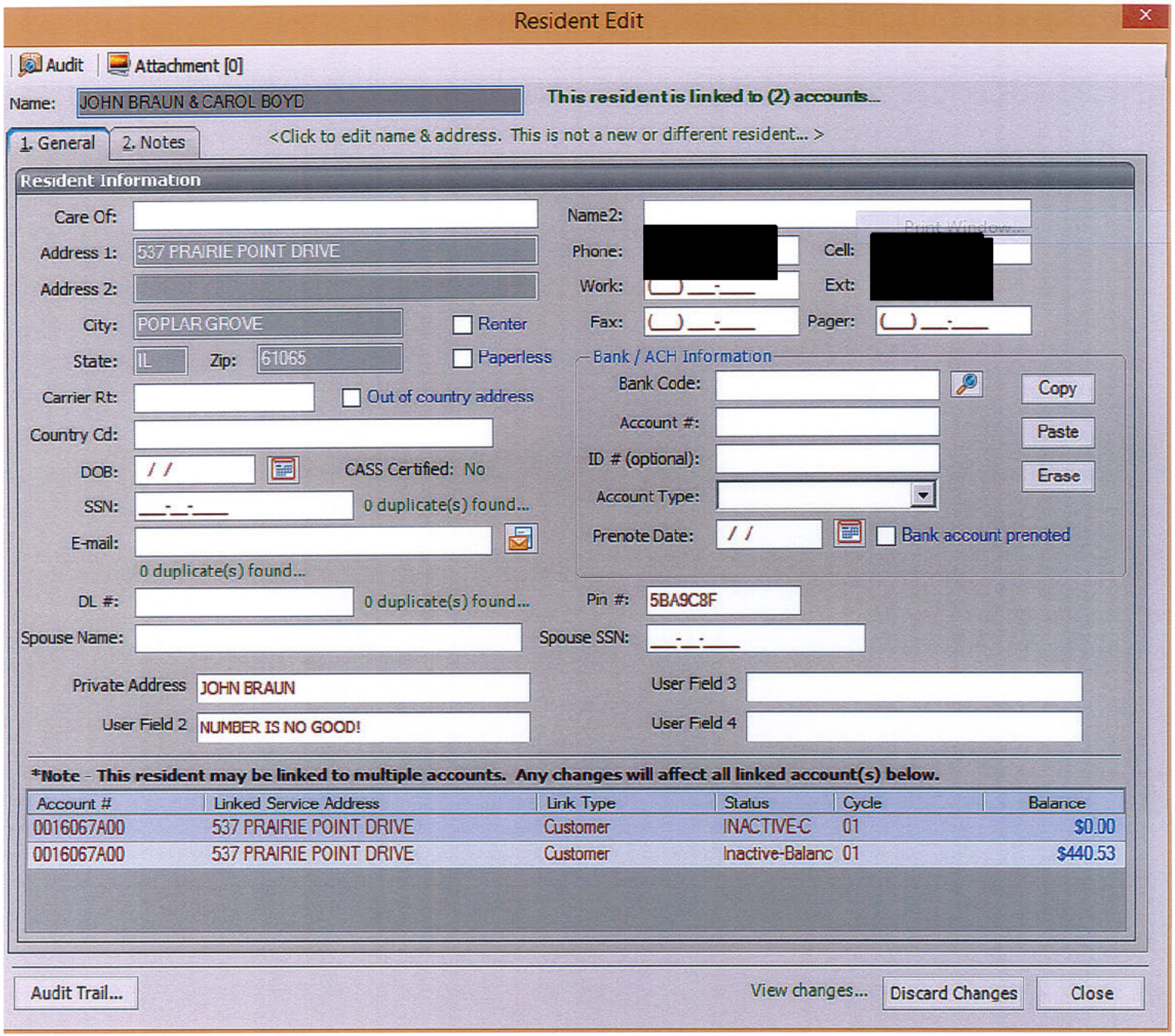
Monday, February 1, 2021

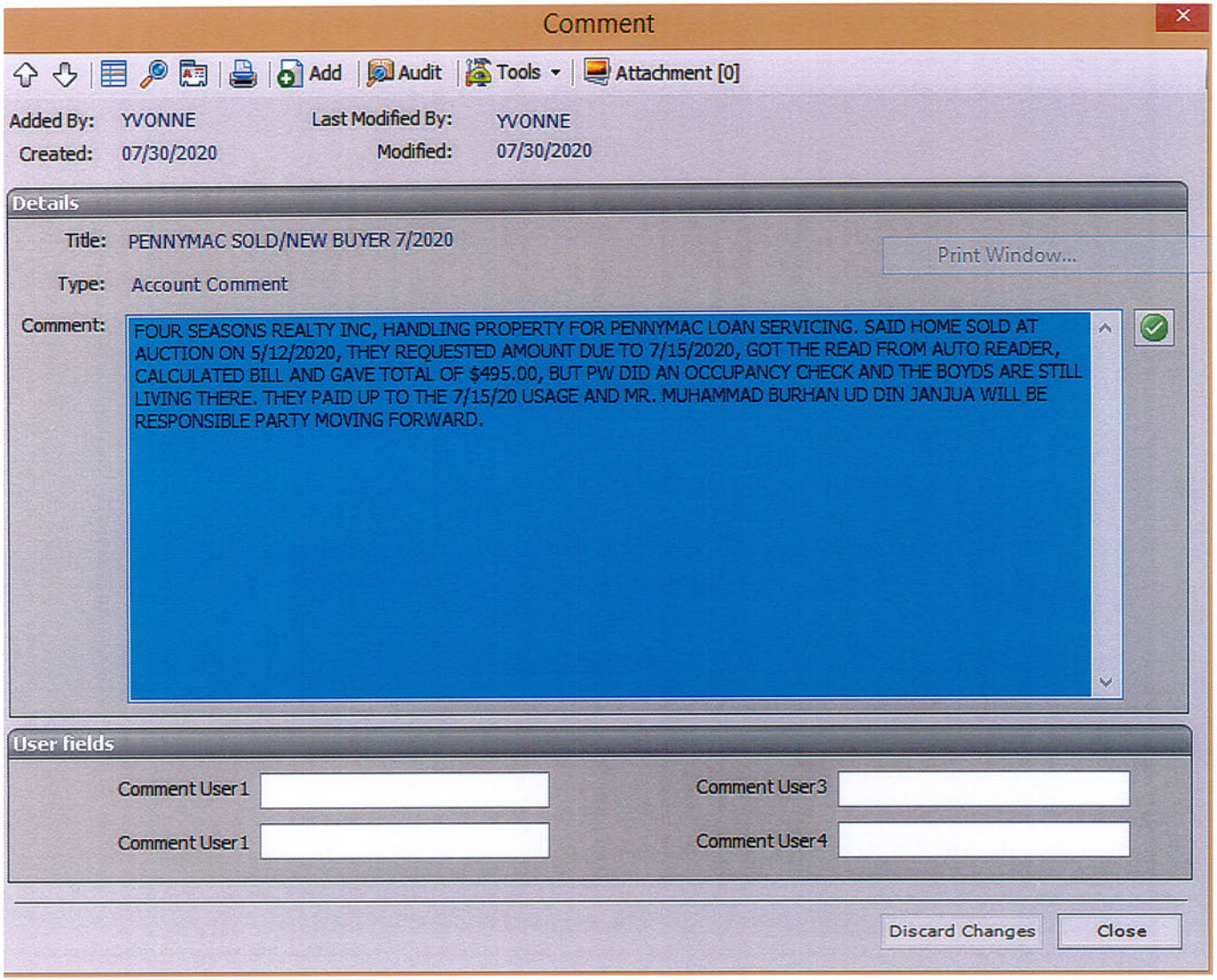
Location ID: [redacted]
Account #:
Service Address: 537 PRAIRIE POINT DRIVE
Customer Name: JOHN BRAUN & CAROL BOYD

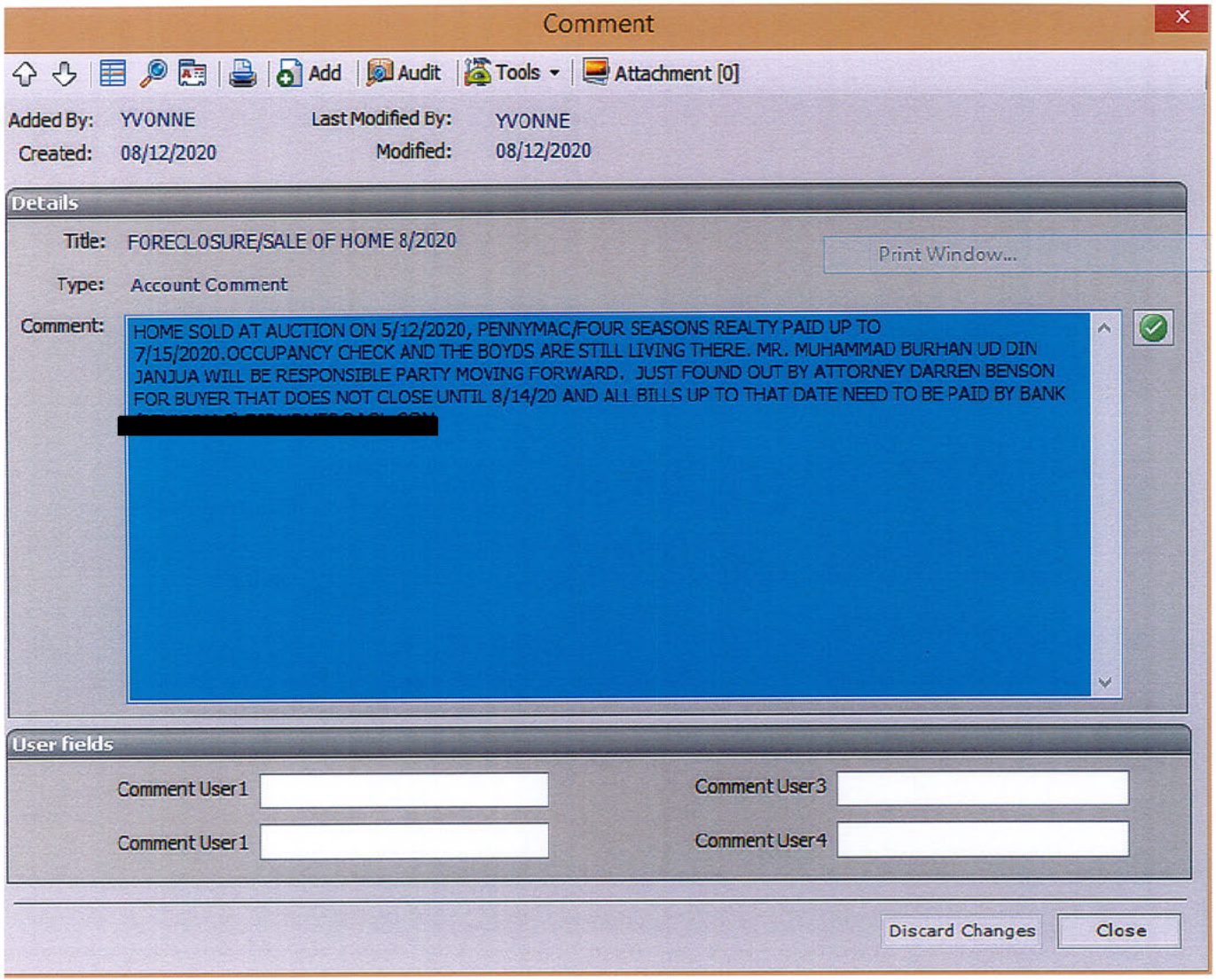
Posted	Created	Action Read	Item - or - User Usage	Amount Other Info	Balance
10/30/20	10/30/20 9:25	Bill Calculated	10/16/20-10/30/20	$34.26	$440.53
10/30/20	10/30/20 9:18	Bill Adjustment		$90.00	$406.27
10/30/20	10/30/20 9:11	Final Processed	FINAL PROCESSED		$316.27
10/27/20	10/30/20 9:11	Meter Read 1018000	Water 3000	 Act	$316.27
10/27/20	10/27/20 15:37	Bill Calculated	09/16/20-10/15/20	$132.43	$316.27
10/15/20	10/16/20 11:38	Meter Read 1015000	Water 9000	 Auto	$183.84
09/29/20	09/29/20 10:53	Bill Calculated	08/15/20-09/15/20	$183.84	$183.84
09/15/20	09/15/20 15:34	Meter Read 1006000	Water 13000	 Auto	$0.00
08/14/20	08/25/20 11:51	Meter Read-Initial 993000	Water	 Act	$0.00

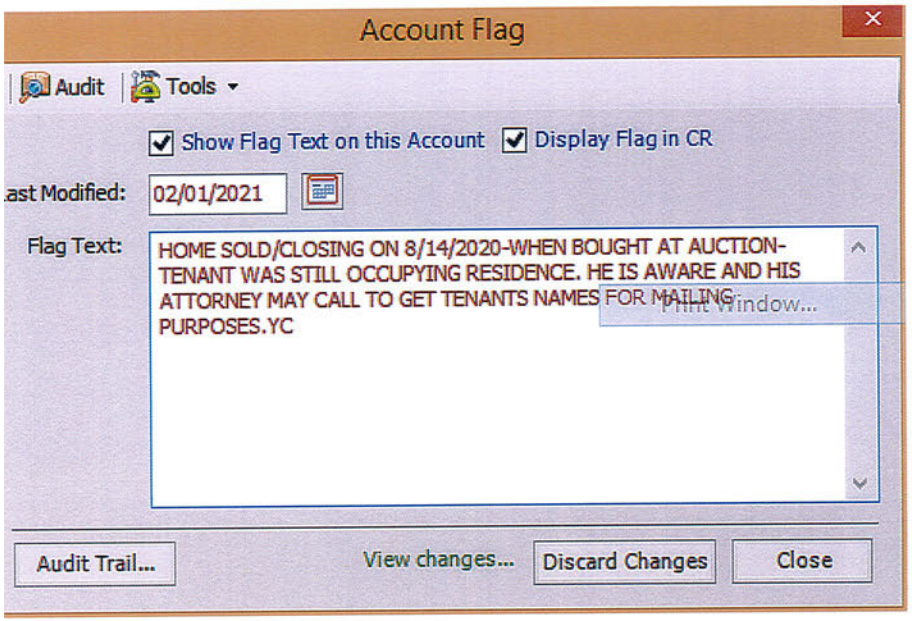
Total Usage: 25,000.00

Report Generated: 2/1/2021 9:49 AM
Report Options: Posted From: 2/1/2019 To: 2/1/2021


Resident Edit
Audit
Attachment [0]
Name: JOHN BRAUN & CAROL BOYD
This resident is linked to (2) accounts...
1. General
2. Notes
<Click to edit name & address. This is not a new or different resident... >
Resident Information
Care Of:
Address 1: 537 PRAIRIE POINT DRIVE
Address 2:
City: POPLAR GROVE
State: IL
Zip: 61065
Carrier Rt:
Country Cd:
DOB: / /
SSN: ___-__-____
E-mail:
0 duplicate(s) found...
DL #:
0 duplicate(s) found...
Spouse Name:
Private Address JOHN BRAUN
User Field 2 NUMBER IS NO GOOD!
Renter
Paperless
Out of country address
CASS Certified: No
0 duplicate(s) found...
Name2:
Phone:
Cell:
Work:
Ext:
Fax:
Pager:
Bank / ACH Information
Bank Code:
Account #:
ID # (optional):
Account Type:
Prenote Date: / /
Bank account prenoted
Copy
Paste
Erase
Pin #: 5BA9C8F
Spouse SSN: ___-__-____
User Field 3
User Field 4
*Note - This resident may be linked to multiple accounts. Any changes will affect all linked account(s) below.
Account # | Linked Service Address | Link Type | Status | Cycle | Balance
0016067A00 | 537 PRAIRIE POINT DRIVE | Customer | INACTIVE-C | 01 | $0.00
0016067A00 | 537 PRAIRIE POINT DRIVE | Customer | Inactive-Balanc | 01 | $440.53
Audit Trail...
View changes...
Discard Changes
Close


Comment
Add
Audit
Tools
Attachment [0]
Added By: YVONNE
Last Modified By: YVONNE
Created: 07/30/2020
Modified: 07/30/2020
Details
Title: PENNYMAC SOLD/NEW BUYER 7/2020
Print Window...
Type: Account Comment
Comment:
FOUR SEASONS REALTY INC, HANDLING PROPERTY FOR PENNYMAC LOAN SERVICING. SAID HOME SOLD AT AUCTION ON 5/12/2020, THEY REQUESTED AMOUNT DUE TO 7/15/2020, GOT THE READ FROM AUTO READER, CALCULATED BILL AND GAVE TOTAL OF $495.00, BUT PW DID AN OCCUPANCY CHECK AND THE BOYDS ARE STILL LIVING THERE. THEY PAID UP TO THE 7/15/20 USAGE AND MR. MUHAMMAD BURHAN UD DIN JANJUA WILL BE RESPONSIBLE PARTY MOVING FORWARD.
User fields
Comment User1
Comment User3
Comment User1
Comment User4
Discard Changes
Close


Comment
Add
Audit
Tools
Attachment [0]
Added By: YVONNE
Last Modified By: YVONNE
Created: 08/12/2020
Modified: 08/12/2020
Details
Title: FORECLOSURE/SALE OF HOME 8/2020
Print Window...
Type: Account Comment
Comment:
HOME SOLD AT AUCTION ON 5/12/2020, PENNYMAC/FOUR SEASONS REALTY PAID UP TO 7/15/2020.OCCUPANCY CHECK AND THE BOYDS ARE STILL LIVING THERE. MR. MUHAMMAD BURHAN UD DIN JANJUA WILL BE RESPONSIBLE PARTY MOVING FORWARD. JUST FOUND OUT BY ATTORNEY DARREN BENSON FOR BUYER THAT DOES NOT CLOSE UNTIL 8/14/20 AND ALL BILLS UP TO THAT DATE NEED TO BE PAID BY BANK
[redacted]
User fields
Comment User1
Comment User3
Comment User1
Comment User4
Discard Changes
Close


Account Flag
Audit
Tools
Show Flag Text on this Account
Display Flag in CR
ast Modified:
02/01/2021
Flag Text:
HOME SOLD/CLOSING ON 8/14/2020-WHEN BOUGHT AT AUCTION-
TENANT WAS STILL OCCUPYING RESIDENCE. HE IS AWARE AND HIS
ATTORNEY MAY CALL TO GET TENANTS NAMES FOR MAILING
PURPOSES.YC
Print Window...
Audit Trail...
View changes...
Discard Changes
Close

Poplar Grove Village Board

200 N. Hill St.

Poplar Grove IL 61065

Subject: Waiver for Water/Sewage Bill for 537 Prairie Point Dr. Poplar Grove Used by Squatters

Dear President,

I hope my letter find in your best health during this Covid-19 season. I have the current owner of the property. However, this was a very unusual circumstance that how I acquired the possession of the property and moved into my own house when squatters named: **John Braun, Carol Braun, and Cathy Braun** were living in my house without any authority or lease between them or I. Village and my neighbors are well aware of the happening during this time. Unfortunate, and I hope this would not happen to anyone. I moved in to my property on 10/31/20 and I have been making regular payments on my usage. There is a bill of $440.53 for the billing period of **08/14/20 to 10/30/20** which has been under their name and usage for the said period. Since, I have never used any of these services; I earnestly request the Village of Poplar Grove Board, the above bill amount during their usage time can be waived off. There was no way for me to get any amount even though I requested multiple times.

I will highly appreciate all help in this matter.

Kindest regards,

Muhammad Burhan Ud Din Janjua

537 Prairie Point Dr.

Polar Grove IL 61065

Account # 0016067A00

Brianjane786@gmail.com

David Bowman
[redacted]
Rockford, IL 61125
[redacted]

July 28, 2021

Board of Trustees
Village of Poplar Grove
200 N. Hill St.
Poplar Grove, IL 61065

Re: Water Bill-307 White Oak Drive, [redacted]

Attention:

On July 20, 2021 my tenants notified me that they were contacted by your office that there may be a water leak at the above referenced property due to an unusually high meter reading. I was notified of this issue by my tenants and the problem was investigated that same day. It was discovered that the toilet valve was intermittently sticking open and as a result water was running into the overflow tube of the toilet. The toilet was fixed that same say and the tenants have been instructed to monitor the functioning of the toilet going forward.

I am requesting that the Board of Trustees consider granting as an exception a one-time credit to the most recent bill due on 08/20/2021. The consideration for this credit should be based the following factors:

- The excess water usage was not expected and was unintentional.
- The problem was corrected immediately upon notification by the Village of the excess usage.
- The excess water being used was clean water entering the sewer system.
- This is the first time that we have requested a credit of this nature.
- I have educated the tenants of the need to monitor the functioning of the toilet in the future.

The previous 6 months of Water/Sewer Bills for this address ranged from a high of $97.79 to a low of $57.49 with an average bill of about $72.72. The current bill is $264.97 which is $192.25 above the previous 6 month average. The current and previous bills are attached for your reference.

Under the terms of the lease, the tenant is responsible for the payment of all utilities including the Water and Sewer. This unexpected expense creates a hardship for my tenant, therefore, your consideration in granting some relief on this bill would be greatly appreciated.

Sincerely,



David M. Bowman
Property Owner/Landlord

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	08/20/21
AMOUNT AFTER DUE DATE	291.47
PLEASE PAY THIS AMOUNT	$264.97

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Come see us at our booth at the Boone County Fair August 10th - 15th.

Please read the enclosed flyer regarding Late Fees & Disconnetions being reinstated starting with the October bill.

BILLING INFORMATION

Account Numbe [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 06/16/2021 To 07/15/2021
Billing Days: 30
Due Date: 08/20/2021

Water Quality Reports 2020

Go to https://https://www.poplargrove-il.gov/water-sewer/page/consumer-confidence-reports-ccr to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2020. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	812	831	19

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$15.44
WATER USAGE	19000	$43.52
SEWER BASE		$30.91
SEWER USAGE	19000	$175.10

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	0.00
CURRENT BILL AMOUNT DUE	264.97
CURRENT BILL DUE DATE	08/20/21
PLEASE PAY THIS AMOUNT	$264.97

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	07/20/21
AMOUNT AFTER DUE DATE	107.57
PLEASE PAY THIS AMOUNT	$97.79

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Have a Happy & Safe 4th of July.

Village Hall will be closed Monday July 5th in observance of the 4th of July Holiday.

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 05/16/2021 To 06/15/2021
Billing Days: 31
Due Date: 07/20/2021

Water Quality Reports 2020

Go to https://https://www.poplargrove-il.gov/water-sewer/page/consumer-confidence-reports-ccr to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2020. For a paper copy please call 815-765-3201 or stop in at Village Hall.

Base Rates include first 2,000 gallons of consumption.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	806	812	6

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$15.44
WATER USAGE	6000	$10.24
SEWER BASE		$30.91
SEWER USAGE	6000	$41.20

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	0.00
CURRENT BILL AMOUNT DUE	97.79
CURRENT BILL DUE DATE	07/20/21
PLEASE PAY THIS AMOUNT	$97.79

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	06/20/21
AMOUNT AFTER DUE DATE	91.97
PLEASE PAY THIS AMOUNT	$83.61

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Reminder that all garbage cans must be "Sight Tight" per Ordinance 5-6-1-B

Neighbors Night will be Saturday June 12, 2021 Starting at 2:00 PM. Fireworks at Dusk.

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 04/16/2021 To 05/15/2021
Billing Days: 30
Due Date: 06/20/2021

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	801	806	5

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$15.20
WATER USAGE	5000	$7.56
SEWER BASE		$30.43
SEWER USAGE	5000	$30.42

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	0.00
CURRENT BILL AMOUNT DUE	83.61
CURRENT BILL DUE DATE	06/20/21
PLEASE PAY THIS AMOUNT	$83.6

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	05/20/21
AMOUNT AFTER DUE DATE	126.48
PLEASE PAY THIS AMOUNT	$114.98

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

PLEASE RETURN THE TOP PORTION OF THE BILL WITH YOUR PAYMENT AND KEEP THE BOTTOM PORTION FOR YOUR RECORDS.

VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Reminder that all garbage cans must be "Sight Tight" per Ordinance 5-6-1-B

Your June Water / Sewer Bill will reflect the New Rates that go into effect on May 1, 2021 - per Ordinance 6-2-4

**Neighbors Night will be June 12, 2021.
Will Start at 1:00 PM and Fireworks will be at dusk**

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 03/16/2021 To 04/15/2021
Billing Days: 31
Due Date: 05/20/2021

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	798	801	3

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$14.99
WATER USAGE	3000	$2.49
SEWER BASE		$30.01
SEWER USAGE	3000	$10.00

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	57.49
CURRENT BILL AMOUNT DUE	57.49
CURRENT BILL DUE DATE	05/20/21
PLEASE PAY THIS AMOUNT	$114.98

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	04/20/21
AMOUNT AFTER DUE DATE	63.24
PLEASE PAY THIS AMOUNT	$57.49

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

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VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will begin to collect yard waste starting April 5, 2021

Reminder that all garbage cans must be "Sight Tight" per Ordinance 5-6-1-B

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 02/16/2021 To 03/15/2021
Billing Days: 28
Due Date: 04/20/2021

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	795	798	3

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$14.99
WATER USAGE	3000	$2.49
SEWER BASE		$30.01
SEWER USAGE	3000	$10.00

Account Numbe [redacted]

PAST DUE AMOUNT - PAY NOW	0.00
CURRENT BILL AMOUNT DUE	57.49
CURRENT BILL DUE DATE	04/20/21
PLEASE PAY THIS AMOUNT	$57.49

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	03/20/21
AMOUNT AFTER DUE DATE	153.96
PLEASE PAY THIS AMOUNT	$139.96

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

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VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 01/16/2021 To 02/15/2021
Billing Days: 31
Due Date: 03/20/2021

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	791	795	4

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$14.99
WATER USAGE	4000	$4.98
SEWER BASE		$30.01
SEWER USAGE	4000	$20.00

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	69.98
CURRENT BILL AMOUNT DUE	69.98
CURRENT BILL DUE DATE	03/20/21
PLEASE PAY THIS AMOUNT	$139.96

VILLAGE OF POPLAR GROVE

200 N. Hill St
Poplar Grove IL 61065
www.villageofpoplargrove.com

REMITTANCE STUB
DAVID BOWMAN

ACCOUNT NUMBER	[redacted]
DUE DATE	02/20/21
AMOUNT AFTER DUE DATE	76.98
PLEASE PAY THIS AMOUNT	$69.98

$ _____
AMOUNT PAID

DAVID BOWMAN
PO BOX 6323
ROCKFORD, IL 61125

Make Checks Payable to: VILLAGE OF POPLAR GROVE
200 N. Hill Street, Poplar Grove, IL 61065
To Pay by Credit Card Visit www.villageofpoplargrove.com

VISA MasterCard DISCOVER AMERICAN EXPRESS

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VILLAGE OF POPLAR GROVE

Village of Poplar Grove
200 N. Hill Street
Poplar Grove, IL 61065
Monday-Friday 8:30 AM to 4:30 PM
For customer service, call (815) 765-3201

Water/Sewer Bill

ANNOUNCEMENTS

Advance Disposal will pick-up Live Trees ONLY from 12/28/20 to 2/22/2021. Please make sure they are 4ft tall and have no decorations on them.

***

For any COVID-19 related questions or concerns, please visit the Boone County Health Department Website or their Facebook Page.

BILLING INFORMATION

Account Number: [redacted]
Service Address: 307 WHITE OAK DRIVE
Billing Period: 12/16/2020 To 01/15/2021
Billing Days: 31
Due Date: 02/20/2021

Water Quality Reports 2019

Go to https://villageofpoplargrove.com/watersewer to view your annual water quality report. This report contains important information about the source and quality of your drinking water during 2019. For a paper copy please call 815-765-3201 or stop in at Village Hall.

METER INFORMATION

CODE	METER ID	READ TYPE	PREVIOUS READ	CURRENT READ	USAGE
WATER	54532394	A	787	791	4

Base Rates include first 2,000 gallons of consumption.

CURRENT BILL DETAILS

CHARGE TYPE	CONSUMPTION	AMOUNT
WATER BASE		$14.99
WATER USAGE	4000	$4.98
SEWER BASE		$30.01
SEWER USAGE	4000	$20.00

Account Number: [redacted]

PAST DUE AMOUNT - PAY NOW	0.00
CURRENT BILL AMOUNT DUE	69.98
CURRENT BILL DUE DATE	02/20/21
PLEASE PAY THIS AMOUNT	$69.98

RESOLUTION NUMBER: 21-44

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH NORWEST CONSTRUCTION, INC. FOR REPAIRS TO THE VILLAGE HALL PARKING LOT

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has determined it is necessary to retain a contractor to perform repairs to the Village Hall parking lot; and

WHEREAS, the Village desires to retain Norwest Construction, Inc. to perform said repairs to the Village Hall parking lot; and

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases,

> "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase."; and

WHEREAS, in accordance with the Village Code, the Village solicited three (3) quotes for the repairs to the Village Hall parking lot; and

WHEREAS, Norwest Construction, Inc. submitted the lowest quote for the repairs to the Village Hall parking lot attached hereto as Exhibit A and incorporated herein ("Quote"); and

WHEREAS, the Village desires to enter into a contract with Norwest Construction, Inc. for the repairs to the Village Hall parking lot; and

WHEREAS, the Village and Norwest Construction, Inc. have reached an accord as to the terms and conditions upon which Norwest Construction, Inc. will provide said repairs to the Village Hall parking lot and have memorialized the same in the agreement attached hereto as Exhibit B and incorporated herein ("Agreement"); and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Norwest Construction, Inc. for repairs to the Village Hall parking lot in the amount of Five Thousand Nine Hundred Ninety Six Dollars ($5,996.00) attached hereto as Exhibit B, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: QUOTE

EXHIBIT B: AGREEMENT

ADDENDUM TO CONTRACT

THIS ADDENDUM TO CONTRACT ("Addendum") is dated this ___ day of _____, 2021 and is by and between the Village of Poplar Grove, an Illinois municipal corporation ("Village"), and Norwest Construction, Inc., an Illinois corporation ("Norwest") and is intended to amend the Contract dated _____, between the Village and Norwest.

RECITALS:

WHEREAS, the Village and Norwest entered into a Contract Proposal dated on _____, 2021 (the "Contract"); and

WHEREAS, the Village and Norwest desire to make certain additions to the Contract; and

WHEREAS, such additions are set forth in this Addendum.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Contract, including, but not limited to, its terms, conditions and scope of services, is incorporated herein and made a part hereof.

3. The following terms and conditions are made a part of the Contract:

   A. Norwest will commence the work and services set forth in the Contract upon receiving authorization from the Village and shall complete such work by no later than _____, 2021. Such commencement and completion dates may be amended by written agreement of both parties hereto. All works and services shall be performed in a good and workmanlike manner.

   B. Norwest warrants that it has paid for in full and owns, free and clear of any liens/encumbrances or potential liens/encumbrances, all materials and supplies that are to be installed as a part of the work to be performed under the Contract.

   C. Norwest agrees to comply with any and all applicable federal, state and local laws, ordinances and regulations, including, but not limited to, prevailing wage laws (820 ILCS 130).

   D. At all times during the performance of this Contract, Norwest shall maintain commercial general liability insurance with limits of not less than $1 million each occurrence, $2 million general aggregate; and automobile liability insurance with limits of not less than $1 million per occurrence combined single limit or $1 million bodily injury per occurrence and $500,000 property damage; and workers' compensation

equal to statutory limits required by state law. All insurance policies shall name the Village of Poplar Grove as an additional insured. Prior to commencement of any work under the Contract, Norwest shall provide the Village with a Certificate of Insurance evidencing compliance with this Paragraph. Each Certificate of Insurance shall provide that the insurer must give the Village at least thirty (30) days prior written notice of cancellation or termination of the Village's coverage thereunder.

E. To the fullest extent permitted by law, Norwest shall pay, indemnify, defend and hold harmless the Village, its officers, representatives, elected and appointed officials, agents, and employees ("Indemnified Parties") from and against any and all claims, loss, expense, liability, damage or cost (including, without limitation, judgments, attorneys' fees and costs, court costs and the cost of appellate proceedings) which any of the Indemnified Parties incur because of injury to, or death of any person, or on account of damage to property, including the loss of use thereof, or any other claim arising out of, in connection with or as a consequence of the performance of, or the failure to perform, the remodeling work contemplated under the Contract by Norwest, its agents, employees, subcontractors or anyone for whose acts Norwest may be liable with respect to the work contemplated herein. Further, Norwest agrees that it is solely responsible for compliance with all safety laws applicable to the work performed hereunder, including but not limited to the Occupational Safety and Health Act of 1970 and the Construction Safety Act of 1960 and all standards and regulations which have been or shall be promulgated by the agencies which administer the Acts. Under no circumstances shall Norwest, its subcontractors, agents, and employees be required to indemnify the Indemnified Parties for the negligent acts of the Indemnified Parties.

F. Norwest acknowledges that during the course of its performance of the work under this Contract, it may acquire or be exposed to information regarding the Village, including, but not limited to, information regarding the Village's employees, agents or officers, its business activities and operations, financial information, or other information of a confidential nature (hereinafter "Confidential Information"). Norwest, on behalf of itself and its, principals, owners, members, shareholders, employees, subcontractors and/or agents, agrees to hold such Confidential Information in strict confidence and shall not reveal the same. Norwest agrees that any breach or violation of this confidentiality provision would cause the Village irreparable injury for which it would have no adequate remedy at law, and agrees that the Village may be entitled to obtain immediate injunctive relief prohibiting such breach or violation, in addition to any other rights and remedies available to it.

G. In the event of a breach of the Contract by either Party, the non-breaching party shall have any and all remedies available to it at law or in equity, including, but not limited to, the right to terminate the Contract. Such remedies shall be cumulative and not exclusive. The prevailing party in any action to enforce the provisions of this Contract shall be entitled to recover it costs, including reasonable attorneys' fees.

4. This Addendum shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

5. This Addendum may be executed in counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.

6. In case any provision of this Addendum shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall, to the extent permitted by law, not in any way be affected or impaired thereby.

7. To the extent that any provision of this Addendum conflicts with any term or condition set forth in the Contract, the provision of this Addendum shall supersede and control to the extent of such conflict. All other provisions of the Contract not in conflict with this Addendum shall remain in full force and effect.

8. Except as otherwise provided for herein, this Addendum may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such Addendum, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the Parties hereto.

9. This Addendum shall be governed by, and construed in accordance with, the laws of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Addendum as of the day and year first above written.

VILLAGE OF POPLAR GROVE	NORWEST CONSTRUCTION, INC.
_____	_____
By: Don Sattler Village President	By:_____
ATTEST:	Its:_____
_____ Karri Anderberg Village Clerk	

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit http://www.lep.gov.

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.

5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

   The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.

8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.

9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

VILLAGE OF POPLAR GROVE — Recipient

AUGUST 2, 2021 — Date

David J. Sosta

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [*Recipient to provide*]	DUNS Number: [*Recipient to provide*] Taxpayer Identification Number: [*Recipient to provide*] Assistance Listing Number: 21.027

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

David R Smith

Authorized Representative:

Title: VILLAGE PRESIDENT

Date signed: 8/2/2021

U.S. Department of the Treasury:

_____

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE
The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
   a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.

4. Maintenance of and Access to Records
   a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

   c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

b. Federal regulations applicable to this award include, without limitation, the following:

i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.

ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.

iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.

iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.

vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.

viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.

ix. Generally applicable federal environmental laws and regulations.

c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:

i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;

iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;

iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and

v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.

11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

14. Debts Owed the Federal Government.
    a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.

    b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.
    a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.

    b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.
    a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

    b. The list of persons and entities referenced in the paragraph above includes the following:
        i. A member of Congress or a representative of a committee of Congress;
        ii. An Inspector General;
        iii. The Government Accountability Office;
        iv. A Treasury employee responsible for contract or grant oversight or management;
        v. An authorized official of the Department of Justice or other law enforcement agency;
        vi. A court or grand jury; or
        vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

    c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

RESOLUTION NUMBER: 21-45

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE DOCUMENTS RELATED TO THE AMERICAN RESCUE PLAN ACT

WHEREAS, President Biden signed the American Rescue Plan Act into law on March 11, 2021; and

WHEREAS, the American Rescue Plan Act appropriates $19.53 billion to non-entitlement units of local government; and

WHEREAS, on July 21, 2021, Governor Pritzker announced that non-entitlement units of local government may apply for their allocated shared of funds appropriated by the American Rescue Plan Act; and

WHEREAS, the Village of Poplar Grove ("Village") has been allocated $ $693,859.25; and

WHEREAS, the Village desires to apply to receive the allocated federal funds;

WHEREAS, the Village has determined that applying for these federal funds is in the best interest of the Village and its citizens.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village is hereby authorized to apply for its allotment of federal funds appropriated by the American Rescue Plan Act.

3. The Village President is hereby authorized to execute the Assurances of Compliance with Civil Rights Requirements, the U.S. Department of the Treasury Coronavirus State and Local Recovery Funds Award Terms and Conditions, and any other documents necessary to effectuate the same and the Village Clerk to attest the signature of the Village President.

4. This Resolution is retroactively effective to August 2, 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

July 2021

Clerk Monthly Report

General:

We met with B&F and have updated our fee schedule. This will make it more clear for residents what they are being charged. We also went over are permit ordinance and we are finalizing the ordinance in the coming month with the attorney and B&F. We will look at the code ordinance in the winter once permits slow down.

FOIA:

We had 8 FOIA

1. Robin- Connie Description of requested public records: Issued building permits for both commercial and residential with a value of 100,000.00 and up. This request would like all information pertaining to these such as contractor name and addresses, property number, owner of said property, subdivision name and lot number if residential, residential demo permits. I would prefer this report by email. I am disclosing that this request is for commercial purposes.
2. Jason Vodnansky- ALL of Don Sattler's emails relating to ANY business of the office of the president for the Village of Poplar Grove originating from, or received at ANY email address including, but not limited to his "donsattler@engineer.com" domain. This includes but should not be limited to, and without limitation, all emails to the Belvidere Park District, North Boone Fire District #3 (or any of that district's identifiers), The Rhubarb Daily News (or any other nickname), and Elizabeth (Lisa) Rodgers (Rogers).
3. David Allgood I am requesting an opportunity to obtain copies of all public records of all public meetings between April 1, 2021 to present. This is to include agendas, minutes, supporting documents, audio and video from sanctioned public records. And all metadata
4. Jason Vodnansky - I'd like a copy of the "stop work order" issued to Becky Gratz please regarding any un-permitted work at her residence.
5. Owen Costanza - Would you please send a copy of the recorded meetings (video and the recorded audio) for July 12, 2021, and the meeting on July 21? Thank you! E-mail is acceptable
6. Jason Vodnansky - Would you please provide me a copy of both Brad and Betsy Straw's application package for the trustee position?

7. Jason Vodnansky- Please send me the completed signup sheet referenced by Ron Quimby referenced when he reminded President Sattler to sign up.
8. SLK Global America – 404 Jayde Place any liens and special assessments, open code violations open/expired building permits and any unpaid water/sewer/trash balance due good through 8/20/21

PERMITS

For the month of, we had 34 residential, 6 new home permits submitted, for a total of 40 permits.

CODE:

For code we had 6 code cases. They are all currently active and working with the homeowner to come into compliance.

Memorandum

DATE: July 21, 2021

TO: Village of Poplar Grove Planning and Zoning Commission

FROM: Gina DelRose, Community Development Planner

SUBJECT: Staff advisory memo for case: 2021-03; Grove Gaming, 100 East Grove Street

REQUEST AND LOCATION:
The applicant, Poplar Grove Entertainment d/b/a Grove Gaming, 303 North Main Street, 8th Floor, Rockford, IL 61101 on behalf of the owner, Peter and Heather Provenzano Charitable Lead Trust DTD 12/28/15 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to have video gaming machines in the former The Grove Bar and Grill at 100 East Grove Street, within the GB, General Business District on 0.58 acres of land (PIN: 04-18-300-002). The property is irregular in shape and developed with a multi-tenant building and parking area.

BACKGROUND:
The property is just over one-half acre in size and is developed with a 4,800 square-foot building that has been split into multiple tenant spaces. The property is legal non-conforming in regards to several aspects of the Zoning Ordinance. The parking area is comprised of asphalt and gravel with no clear demarcation of spaces. The building does not meet required setbacks and the existing improvements on the property exceed the maximum amount of lot coverage. It is unsure at this time what, if any, building, fire and health codes are not in compliance as well.

Although several aspects of the Zoning Ordinance are not met, due to the legal non-conforming status of the property, the property can continue to be utilized instead of becoming vacant for an extended period of time which leads to deterioration. However, through the conditions of approval for the requested special use, improvements to the property will be required.

The main tenant of the building from 2014 to July 2019 was The Grove Bar and Grill which included video gaming machines. The applicant is requesting to be able to operate video gaming machines on the property again. Staff is not aware of any negative impacts the previous video gaming machines created. All building, fire and health codes will need to be met prior to a new business opening on the property.

The adjacent property owners were sent certified notices on July 6, 2021 and the green cards have been returned. The request was published in the Boone County Journal on July 9, 2021. The appropriate village staff and other agencies were notified on July 6, 2021. No objections from the agencies were received.

FINDINGS OF FACT:
Per Section 8-5-7(D) of the Village of Poplar Grove Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

A. **Findings: The establishment, maintenance or operation of the special use would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The property has operated as a multi-tenant commercial property for years. Most recently, the anchor tenant was a bar and grill with video gaming machines. Staff is not aware of any negative impacts the previous video gaming machines created and does not anticipate their reopening to be detrimental.

B. **Findings: The special use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish or impair property values within the neighborhood.**

Due to the size and design of the building, video gaming machines will only be one component of the businesses operating on-site. Since the machines will occupy a small percentage of available tenant space, staff does not foresee it impacting the nearby properties more than other businesses that can operate on the property.

C. **Findings: The establishment of the special use will not impede the normal or orderly development and improvements of the surrounding property for uses permitted in the district.**

The properties to the north, west and east are zoned general business while the property to the south, across Illinois Route 173 is zoned residential. Although the property is at the corner of Poplar Grove Road and Illinois Route 173, it is sparsely developed north of Illinois Route 173.

The general business district permits professional services, indoor retail sales or services and open space. Institutional, entertainment and boarding land uses require a special use. The reopening of video gaming machines is not expected to negatively impact the existing businesses or deter other businesses from locating in the area.

D. **Findings: Adequate utilities, access roads, drainage and/or necessary facilities will be provided.**

The property is currently developed within a multi-tenant building and parking area. It has been used for commercial purposes prior to the special use request and is adequately served by utilities. The special use could require a tenant build-out, but not new construction.

E. **Findings: Adequate measures have been taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.**

The special use will be within an existing multi-tenant building with an off-site parking area. The amount of traffic generated by the special use will be minimal compared to other land uses that are permitted within the general business district. The existing road network is adequate.

F. **Findings: The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.**

The special use will be required to conform to all the applicable regulations of the Zoning Ordinance, the Subdivision Ordinance, all other regulations and to any conditions of approval enacted by the Village Board.

RECOMMENDATION:
The planning staff recommends approval of case 2021-03 subject to following conditions:

1. The special use shall permit video gaming machines to operate in only one tenant space on the property.
2. The structure shall be brought up to building, fire and health codes prior to operating a new business
3. The entire parking area shall be paved with a hard, all-weather surface, to the satisfaction of the Village Engineer or Director of Public Works.
4. The entire parking area shall be striped in accordance with Section 8-10-7-B-5 of the Poplar Grove Zoning Ordinance.
5. The parking area shall be illuminated in compliance with Section 8-10-8 of the Poplar Grove Zoning Ordinance.

PLANNING AND ZONING COMMISSION/VILLAGE BOARD ACTION
The Planning and Zoning Commission shall make and forward findings of fact as to the compliance of the proposed special use with the standards and make a recommendation to the Village Board. The Village Board shall review the findings and recommendation and may accept or reject the findings and recommendation of the Planning and Zoning Commission in whole or in part; or the Village Board may refer the matter back to the Planning and Zoning Commission for further consideration. Any approval shall be considered the approval of a unique request and not be construed as precedent for any other proposed special use.

ATTACHMENTS

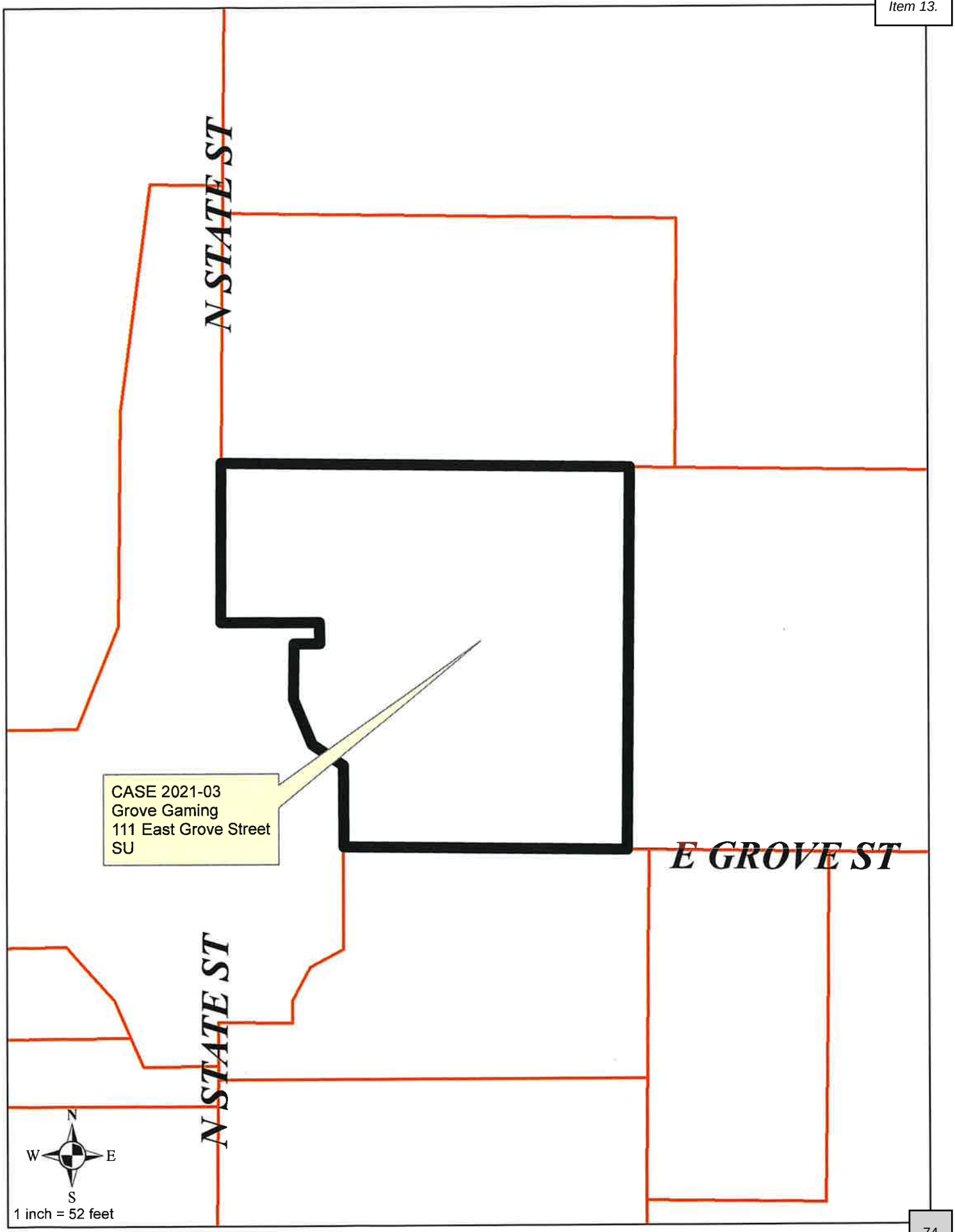
1. Location Map submitted by Planning Staff.

2. Aerial Photo submitted by Planning Staff.

6. Narrative submitted by the Applicant.

4. NRI 1653 submitted by the Boone County Soil and Water Conservation District, Teagan Duffy, June 22, 2021.

5. Letter from Boone County Health Department, Amanda Mehl, July 9, 2021.


N STATE ST
CASE 2021-03
Grove Gaming
111 East Grove Street
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CASE 2021-03
Grove Gaming
111 East Grove Street
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DETAILED WRITTEN STATEMENT FOR APPLICATION FOR SPECIAL USE PERMIT FOR POPLAR ENTERTAINMENT, INC. D/B/A GROVE GAMING

The Applicant wishes to obtain a Special Use Permit for indoor entertainment so as to allow the Applicant to obtain a liquor license and subsequent video gaming license to operate a video gaming parlor at the premises.

Boone County
Soil & Water
Conservation District

211. N. Appleton Road
Belvidere, IL 61008
815-544-3465 x3

22 June 2021

SWCD NRI #: 1653
Belvidere Planning Department
401 Whitney Blvd., Suite 300
Belvidere, IL 61008

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

__X__ Our review does not apply in this instance.
_____Other (see attached)

Location of Site: 100 E. Grove Street Poplar Grove, IL 61065
PIN(S): 04-18-300-002

Contact	Petitioner	Owner
Robert A. Calgaro, Attorney at Law	Poplar Entertainment, Inc. d/b/a Grove Gaming 303 N. Main Street, 8th Floor, Rockford, IL 61101	Peter and Heather Provenzano Charitable Lead Trust DTD 12/28/2015 303 N. Main Street 8th Floor, Rockford, IL 61101
(815) 987-4000 racalgaro@gmail.com		

Request: Special Use – Indoor Entertainment

Sincerely,

Teagan Duffy
Boone County Soil & Water
Conservation District

Public Health
Prevent. Promote. Protect.

Boone County Health Department
1204 Logan Avenue, Belvidere, Illinois 61008
Main Office 815.544.2951 Clinic 815.544.9730 Fax 815.544.2050
www.boonehealth.org

The mission of the Boone County Health Department is to serve our community by preventing the spread of disease, promoting optimal wellness & protecting the public's health.

July 09, 2021

FAX: 815-547-0789

Gina DelRose
Community Development Planer
401 Whitney Blvd Suite 300
Belvidere, IL 61008

Planning Services for Village of Poplar Grove

Re: Case; 2021-03, Grove Gaming, 100 East Grove Street

Dear Gina,

We are in receipt of a copy of a special use request. Specifically, to have video gaming machines in the former The Grove Bar and Grill at 100 East Grove Street, within the GB, General Business District on 0.58 acres of land. (PIN: 04-18-300-002)

If prepared or temperature controlled foods are served, prior to operation of the establishment a to-scale plan and a food application must be submitted to the health department for review. The plan review fee would be determined when menu information is submitted. Below is the county code explaining this further.

Sec. 30-35. Submission and review of plans; permits.

(a) *Generally,* whenever a food service establishment or retail food store is constructed or extensively remodeled and whenever an existing structure is converted to use as a food service establishment, properly prepared plans and specifications for such construction, remodeling, or conversion shall be submitted to the regulatory authority for review and approval before construction, remodeling, or conversion is begun. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, construction materials of work areas, and the type and model of proposed fixed equipment and facilities.

(b) *Permit required.* Any business or organization desiring to operate as a food service establishment or retail food establishment must have a current food service permit.

(c) *Plans, inspection and approval.* Before issuing a food service permit to a new establishment, plans must be submitted to and approved by the health authority. Plans

submitted for review must be accompanied by the appropriate plan review fee as listed in section 38-31.

Food establishment classifications. All food service establishments or retail food establishments shall be categorized according to their type of operation, size of operation, and risk category of the food prepared and/or served and shall obtain a permit for the class of operation as hereinafter defined. The listing of various types of operation is not intended to be all inclusive, but typical and not limited to those mentioned. If a food establishment is not specifically listed, it shall be classified according to the class to which it most closely resembles.

(1) *Category I High Risk Facility*: is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or type of population served by the facility. The following criteria shall be used to classify facilities as Category I High Risk facilities:

a. whenever cooling of potentially hazardous foods occurs as part of the food handling operations at the facility;

b. when potentially hazardous foods are prepared hot or cold and held hot or cold for more than 12 hours before serving:

c. if potentially hazardous foods which have been previously cooked and cooled must be reheated;

d. when potentially hazardous foods are prepared for off-premises service for which time-temperature requirements during transportation, holding and service are relevant;

e. whenever complex preparation of foods, or extensive handling of raw ingredients with hand contact for ready to eat foods, occurs as a part of the food handling operations at the facility;

f. if vacuum packaging and/or other forms of reduced oxygen packaging are performed at the retail level; or

g. whenever serving immunocompromised individuals, where these individuals compromise the majority of the consuming population.

(2) *Category I High Risk Multi-Department Facility*: is a food establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks. These facilities have the same criteria as Category I High Risk facilities, and have 3 or more departments

within their facilities which need inspection including but not limited to main grocery, bakery, deli, meat and seafood departments.

(3) *Category II Medium Risk Facility*: is a food establishment that presents a medium risk of causing foodborne illness based upon a few food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category II Medium Risk facilities:

a. if hot or cold foods are not maintained at that temperature for more than 12 hours and are restricted to same day service;

b. if preparing foods for service from raw ingredients uses only minimal assembly; and

c. foods served at an establishment that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from an approved food processing plants, (high risk) food service establishments or retail food stores.

(4) *Category III Low Risk Facility*: is a food establishment that presents a low relative risk of causing foodborne illness based on few or no food handling operations typically implicated in foodborne illness outbreaks. The following criteria shall be used to classify facilities as Category III Low Risk facilities:

a. only prepackaged foods are available or served in the facility, and any potentially hazardous foods available are commercially pre-packaged in an approved food processing plant;

b. only limited preparation of non-potentially hazardous foods and beverages, such as snack foods and carbonated beverages occurs at the facility; or

c. only beverages (alcoholic and non-alcoholic) are served at the facility.

Please let us know if you have any questions or concerns.

Thank you,

Amanda Mehl
Administrator of Public Health
AT

NORTH BOONE FIRE DISTRICT #3

Station #1 305 West Grove Street. Poplar Grove, IL
61065

Station #1 Phone: 815-765-3366
Station #2 Phone: 815-765-2409
Fax: 815-765-9196

July 27, 2021

Ms. Gina DelRose, Community Development Planner
SUBJECT: Case: 2021-03, Grove Gaming, 100 East Grove Street

North Boone Fire District Three does not have any comment regarding ability to operate video gaming machines.

However, prior to a business operating on the subject property, the building shall be brought up to current code. Including but not limited to egress, lighting, tenant separation and fire alarm system.

Respectfully,

Craig Wilcox

Inspector/Plans Examiner Craig Wilcox
North Boone Fire District #3
Inspection Bureau

CC: Chief Zaccard
File

ORDINANCE # 2021_____

AN ORDINANCE GRANTING A SPECIAL USE FOR INDOOR ENTERTAINMNENT SALES/SERVICE WITHIN THE GB, GENERAL BUSINESS DISTRICT (100 East Grove Street)

WHEREAS, the Village of Poplar Grove has adopted Title 8, Zoning in accordance with the provisions of Illinois Compiled Statutes, to regulate the use of land and specify the minimum requirements for improvements on land in the Village of Poplar Grove; and

WHEREAS, special uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property and are reviewed on a case by case basis, and are permitted only by permission of the Poplar Grove Village Board; and,

WHEREAS, the applicant, Poplar Grove Entertainment d/b/a Grove Gaming, 303 North Main Street, 8th Floor, Rockford, IL 61101 on behalf of the owner, Peter and Heather Provenzano Charitable Lead Trust DTD 12/28/15 has petitioned the Village for a special use for indoor entertainment sales/service (video gaming) at 100 East Grove Street; and,

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the Village of Poplar Grove Planning and Zoning Commission held a public hearing on July 28, 2021 concerning the proposed special use; and,

WHEREAS, the Village of Poplar Grove Planning and Zoning Commission having examined said application and having considered the evidence, both oral and documentary, and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the Village considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That a special use in the GB, General Business District for indoor entertainment sales/service (video gaming) at the property legally described as and depicted in Attachment A:

> Beginning at the Southwest corner of Section 18, Township 45 North, of Range 4 East of the Third Principal Meridian, at a stake for a corner;

thence East 12 rods to land now owned and occupied by Reuben Sherman and John N. Carter; thence North 10 rods in line with said Sherman and Carter's land; thence West 12 rods to the center of range Line Road (so called); thence South 10 rods in line with said road to the place of beginning, situated in Boone County, Illinois; EXCEPT the Easterly Eighteen (18) feet of the following described premises: A part of the Southwest Quarter of Section Eighteen (18), Township Forty-five (45) North, Range Four (4) East of the Third Principal Meridian, described as follows, to-wit: Commencing at the Southwest corner of said Section 18, and running thence East 12 rods; thence North 10 rods in line with said road to the place of beginning, and conveying the reservation of the use of ingress and agress(egress) on the driveway located on the excepted portion as recited herein as reserved in the deed from The Grove Grange No. 1835 to Lawrence Dyer and Helen Dyer, dated May 5, 1955; EXCEPTING THEREFROM that portion deeded to the State of Illinois, Department of Transportation by Warranty Deed recorded September 16, 2004 as Document No. 04R10978 for public road purposes; situated in the County of Boone and State of Illinois. PIN: 04-18-300-002

Be and is hereby approved, subject to the following conditions:

1. The special use shall permit video gaming machines to operate in only one tenant space on the property.
2. The structure shall be brought up to building, fire and health codes prior to operating a new business
3. The entire parking area shall be paved with a hard, all-weather surface, to the satisfaction of the Village Engineer or Director of Public Works.
4. The entire parking area shall be striped in accordance with Section 8-10-7-B-5 of the Poplar Grove Zoning Ordinance.
5. The parking area shall be illuminated in compliance with Section 8-10-8 of the Poplar Grove Zoning Ordinance.

Section 2. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the Village of Poplar Grove and shall not be used except as may otherwise be expressly authorized by the special use.

Section 3. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED by the Village Board of the Village of Poplar Grove this ____ day of _____, 2021.

APPROVED by the President of the Village of Poplar Grove this ____ day of _____, 2021.

_____
Don Sattler, Village President

ATTEST:

_____
Karri Anderberg, Village Clerk

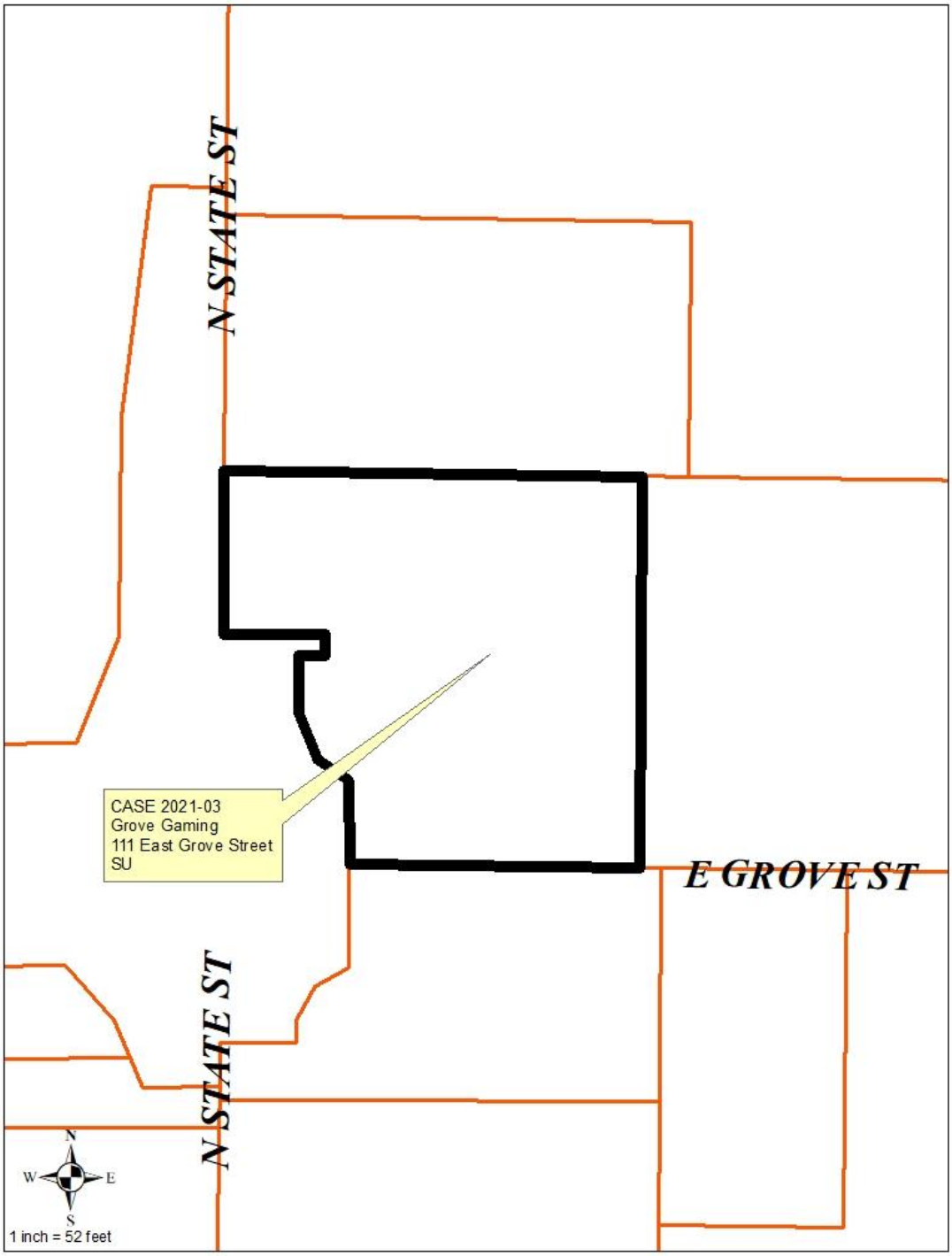
Ayes:____ Nays: ____ Absent ____

Village Board Members Voting Aye:____

Village Board Members Voting Nay:____

Date Published: _____ Sponsor:_____

Attachment A



MEMO

DATE: July 29, 2021

TO: Poplar Grove Village Board

FROM: Village of Poplar Grove Planning and Zoning Commission

SUBJECT: Recommendation— Case 2021-03: Grove Gaming, 100 East Grove Street

REQUEST AND LOCATION:
The applicant, Poplar Grove Entertainment d/b/a Grove Gaming, 303 North Main Street, 8th Floor, Rockford, IL 61101 on behalf of the owner, Peter and Heather Provenzano Charitable Lead Trust DTD 12/28/15 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to have video gaming machines in the former The Grove Bar and Grill at 100 East Grove Street, within the GB, General Business District on 0.58 acres of land (PIN: 04-18-300-002). The property is irregular in shape and developed with a multi-tenant building and parking area.

RECOMMENDATION:
The Planning and Zoning Commission **approved** case number 2021-03 subject to the following conditions:

1. The special use shall permit video gaming machines to operate in only one tenant space on the property.

2. The structure shall be brought up to building, fire and health codes prior to operating a new business

3. The entire parking area shall be paved with a hard, all-weather surface, to the satisfaction of the Village Engineer or Director of Public Works.

4. The entire parking area shall be striped in accordance with Section 8-10-7-B-5 of the Poplar Grove Zoning Ordinance.

5. The parking area shall be illuminated in compliance with Section 8-10-8 of the Poplar Grove Zoning Ordinance.

The motion to approve case 2021-03 for a special use to permit Indoor Entertainment Sales/Service at 100 East Grove Street subject to the five conditions as presented by staff carried with a (6-0) roll call vote.

_____
Jessica Roberts, Chairman
Poplar Grove Planning and Zoning Commission

MEMO

DATE: July 29, 2021

TO: Poplar Grove Village Board

FROM: Village of Poplar Grove Planning and Zoning Commission

SUBJECT: Findings of Fact for Case 2021-03: Grove Gaming, 100 East Grove Street

REQUEST AND LOCATION:
The applicant, Poplar Grove Entertainment d/b/a Grove Gaming, 303 North Main Street, 8th Floor, Rockford, IL 61101 on behalf of the owner, Peter and Heather Provenzano Charitable Lead Trust DTD 12/28/15 is requesting a special use pursuant to the Poplar Grove Zoning Ordinance, Section 8-6-9-B-2 Indoor Entertainment Sales/Service, Table 8-6-13 Permitted Uses and Section 8-5-7 Special Uses. Specifically, the applicant is requesting a special use to have video gaming machines in the former The Grove Bar and Grill at 100 East Grove Street, within the GB, General Business District on 0.58 acres of land (PIN: 04-18-300-002). The property is irregular in shape and developed with a multi-tenant building and parking area.

FINDINGS OF FACT:
Per Section 8-5-7(D) of the Village of Poplar Grove Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

A. **Findings: The establishment, maintenance or operation of the special use would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.**

The property has operated as a multi-tenant commercial property for years. Most recently, the anchor tenant was a bar and grill with video gaming machines. Staff is not aware of any negative impacts the previous video gaming machines created and does not anticipate their reopening to be detrimental.

B. **Findings: The special use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish or impair property values within the neighborhood.**

Due to the size and design of the building, video gaming machines will only be one component of the businesses operating on-site. Since the machines will occupy a small percentage of available tenant space, staff does not foresee it impacting the nearby properties more than other businesses that can operate on the property.

C. **Findings: The establishment of the special use will not impede the normal or orderly development and improvements of the surrounding property for uses permitted in the district.**

The properties to the north, west and east are zoned general business while the property to the south, across Illinois Route 173 is zoned residential. Although the property is at the corner of Poplar Grove Road and Illinois Route 173, it is sparsely developed north of Illinois Route 173.

The general business district permits professional services, indoor retail sales or services and open space. Institutional, entertainment and boarding land uses require a special use. The reopening of video gaming machines is not expected to negatively impact the existing businesses or deter other businesses from locating in the area.

D. <u>Findings:</u> Adequate utilities, access roads, drainage and/or necessary facilities will be provided.

The property is currently developed within a multi-tenant building and parking area. It has been used for commercial purposes prior to the special use request and is adequately served by utilities. The special use could require a tenant build-out, but not new construction.

E. <u>Findings:</u> Adequate measures have been taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

The special use will be within an existing multi-tenant building with an off-site parking area. The amount of traffic generated by the special use will be minimal compared to other land uses that are permitted within the general business district. The existing road network is adequate.

F. <u>Findings:</u> The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.

The special use will be required to conform to all the applicable regulations of the Zoning Ordinance, the Subdivision Ordinance, all other regulations and to any conditions of approval enacted by the Village Board.

The motion to adopt the Findings of Fact for case 2021-03 for a special use to permit Indoor Entertainment Sales/Service at 100 East Grove carried with a (6-0) roll call vote.

_____

Jessica Roberts, Chairman
Poplar Grove Planning and Zoning Commission

RESOLUTION NUMBER: 21-46

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS, APPROVING AMENDED BUILDING PERMIT FEE SCHEDULE

WHEREAS, the Village of Poplar Grove ("Village") has within its Code of Ordinances a reference to the Village Building Permit Fee Schedule ("Fee Schedule") setting forth various permit fees for building projects within the Village; and

WHEREAS, the Village has previously adopted via Resolution a Building Permit Fee Schedule; and

WHEREAS, from time to time it becomes necessary to amend and update the Fee Schedule; and

WHEREAS, the Village deems it necessary to amend and update the Fee Schedule; and

WHEREAS, the Village wishes to amend the Fee Schedule by replacing the existing Fee Schedule with the Fee Schedule in a form substantially similar to that attached to this Resolution as Exhibit A.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Building Permit Fee Schedule is hereby amended by replacing the existing Building Permit Fee Schedule with the Building Permit Fee Schedule in a form substantially similar to that attached to this Resolution as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A
2021 VILLAGE OF POPLAR GROVE
BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL PLAN REVIEW FEES PER DISCIPLINE

Base Fee	655 Up to 3200 square feet	
Breakdown		
Building	55%	360.25
Electrical	15%	98.25
Mechanical	0%	0
Plumbing	0%	0
Energy	10%	65.5
Total	**80%**	**524**
Plus 15%		**78.6**
Total Permit Fee		**602.6**
Rounded to		**602**