



# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, February 14, 2024 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### AGENDA

#### CALL TO ORDER

#### ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

#### APPROVAL OF AGENDA (Voice Vote)

#### APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Motion to approve Board of Trustee meeting minutes from December 20, 2023.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

#### NEW BUSINESS

- [2.](#) Motion to discuss/approve salary increase for Public Works Director.
- [3.](#) Motion to discuss/approve **Resolution 2024-03** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Pyrotecnico Fireworks, Inc. for fireworks display services.
- [4.](#) Motion to discuss/approve **Ordinance 2024-04** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow for use of shipping containers in certain Zoning Districts.
5. Motion to discuss FY 25 Budget Workshop Schedule.
6. Motion to discuss possible improvements to Veteran's Park.

7. Motion to discuss possible dates for workshop to go over Chapter 10 Purchasing Procedures of the Village Code of Ordinances.
8. Motion to discuss/approve modification to forensic audit RFP.
9. Motion to discuss/approve Austin Davies as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board.
10. Motion to discuss how the Board would like to handle getting copies of Village Presidents Facebook meeting videos.
11. Motion to discuss Elected and Appointed Officials salaries.

**EXECUTIVE SESSION**

12. Motion to go into executive session for the purposes of 5 IL CS 2 (C) (21) review executive session minutes.

**ADJOURNMENT (Voice Vote)**

KJ 02/12/2024



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## VILLAGE BOARD OF TRUSTEES

**Wednesday, December 20, 2023 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### MINUTES

#### CALL TO ORDER

The meeting called to order at 7:01 pm by President Sattler

#### ROLL CALL

##### PRESENT

President Don Sattler  
 Admin Chairman Owen Costanza  
 Trustee Jeff Goings  
 Trustee Dan Cheek  
 Trustee Betsy Straw  
 Finance Chairwomen Kristi Richardson  
 Attorney Roxanne Sosnowski  
 Treasurer Carina Boyd  
 Engineer Chris Dopkins  
 Public Works Director David Howe

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF PHONE PARTICIPATION (Roll Call)

#### APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson  
 Motion made by Trustee Richardson, Seconded by Admin Chairman Costanza to amend the agenda for item number 7 to read check disbursement paid before December 31st, 2023 in the amount of \$314861.59 in AP checks and then change the total to read \$337,119.03  
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

**APPROVAL OF MINUTES (Voice Vote)**

- 1. Motion to approve minutes from November 8, 2023  
 Motion made by President Sattler, Seconded by Trustee Straw to strike item 2 on unfinished business.  
 Voting Yea: Trustee Straw  
 Voting Nay: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Richardson  
 President Sattler feels the motion and vote was illegal and wants it struck from the minutes.  
 The board of Trustees and President discussed the motion.  
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to approve the agenda as presented.  
  
 Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

**DEPARTMENT REPORTS**

- 2. Engineer Report, McMahan  
no questions
- 3. Public Works Report, David Howe  
Director Howe gave an update on the camera equipment for the board room
- 4. Treasurer Report, Carina Boyd  
no questions
- 5. Wastewater Report, TEST  
no questions
- 6. Attorney Report, Sosnowski Szeto  
Attorney Sosnowski provided a report to the Board detailing her concerns of the use of her name and image by the Village President Don Sattler on his Facebook page. The report also detailed her concerns about his conduct toward her, Attorney Kurlinkus, and members of Village staff since 2021.

**NEW BUSINESS**

7. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to December 31, 2023, in the amount of \$315,846.35 in AP checks, \$18,501.30 in insurance expense checks, and \$4,253.14 EFTS for a total of \$338,603.79. Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
  
8. Motion to discuss/approve Settlement Agreement with MidFirst Bank. Motion made by Admin Chairman Costanza, Seconded by Trustee Straw. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson  
Attorney Sosnowski went over the settlement agreement.
  
9. Motion to discuss/approve **Ordinance 2023-25** An Ordinance of the Village of Poplar Grove, Illinois regarding the Illinois Paid Leave for all Workers Act. Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
  
10. Motion to discuss/approve **Resolution 2023-32** A Resolution of the Village of Poplar Grove, Illinois authorizing Kristi Richardson as Chairperson of the Finance and Public Works Committee to perform necessary Village banking functions. Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
  
11. Motion to discuss/approve an RFP for repair and resurfacing of the tennis courts at Village Hall. Engineer Dopkins and Director Howe explained they would like more time to get the opinions of some contractors to see what needs to be done to the tennis courts. Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to postpone 60 days. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
  
12. Motion to discuss/approve Bruce Moore as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board. Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to approve Bruce Moore as Trustee. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson  
Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson amend the motion to postpone the item until the second meeting in January. Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

Trustee Costanza suggested that there be time for applicants to apply and would like a special meeting for the board to ask questions of all applicants about the proper vetting of candidate qualifications.

Dave Allgood- Mr. Allgood stated that the board by consensus set a date in the future to consider all interested parties. Mr. Allgood would like to know why this appointment of Bruce Moore is being considered. Mr. Allgood stressed that the Board should have a process to fill Board vacancies and should follow that process and interview all applicants and not just give lip service but do what you say you are going to do.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson

13. Motion to discuss **Resolution 2023-22** A Resolution of the Village of Poplar Grove, Illinois appointing an individual to fill a vacancy in the Planning and Zoning Commission. Motion made by President Sattler, seconded by Trustee Cheek to discuss Resolution 2023-22

President Sattler began his comments by speaking about his son applying for a job with the Village. Trustee Costanza and Trustee Goings interrupted President Sattler to remind him that the motion on the floor was about appointing an individual to fill a vacancy on the Planning and Zoning Commission and not about his son applying for a job with the Village. President Sattler replied that he should not be interrupted. President Sattler stated that he disagreed with the Village Attorneys regarding the number of votes that was needed in October 2023 for this item to pass. President Sattler stated that he missed the October meeting in which the item was originally discussed. President Sattler stated that President Pro Tem Eric Miller declared that the original vote of three to two when the Resolution first appeared on the October agenda to have failed as not receiving at least four votes and that determination was wrong. Attorney Sosnowski gave an overview on the statutes governing the matter. Attorney Sosnowski stated that she provided President Sattler with all of the relevant statutes in early November along with her opinion that an affirmative vote of the corporate authorities was required to pass the resolution, thereby requiring a minimum vote in the affirmative of at least four members of the Board. Attorney Sosnowski indicated further that she researched several years' worth of board minutes and did not find a single prior occasion where an appointment to the P&Z Commission received less than four votes.

President Sattler indicated that he disagreed with the opinion and that it made him want to cry too. Trustee Straw asked President Sattler whether or not he would consider filling the spots on P&Z that were actually vacant first. Trustee Richardson inquired with Attorney Sosnowski regarding the process and whether or not multiple spots on the P&Z could be filled in a single resolution. Attorney Sosnowski provided the Board counsel on the appointment process and statutes on appointments to P&Z and ZBA. Trustee Goings asked why President Sattler was insistent on wanting to appoint someone to Jason Vodnasky's seat on P&Z when Mr. Vodnasky attended meetings regularly and

there were other vacancies to fill. President Sattler indicated that there has been ongoing intimidation and harassment and Mr. Vodnasky chose to post on Facebook that he (President Sattler) was a pedophile. President Sattler indicated that he has received explicit text messages and emails. President Sattler indicated that he would not allow himself to be harassed by the Board. President Sattler indicated that he does little tests of the Village from time to time and that his son's application for a Village job was a test. President Sattler indicated that Attorney Sosnowski and Attorney Kurlinkus called him when his son applied for a Village job and that he told them not to talk to him that he was not the hiring manager. President Sattler said his son was never hired and never interviewed. President Sattler then made an accusation that his son's application, as a candidate for a Village position that was not hired, was unlawfully released by Attorney Sosnowski pursuant to a FOIA. President Sattler then stated that he was the one that would like to cry about how he has been treated by this Board. President Sattler also stated that he has been falsely accused of sexual harassment by this Board. President Sattler then referred to Attorney Sosnowski's earlier comments and told her what goes around comes around and that he has chosen not to be intimidated by this Board. President Sattler indicated that he was hurt and he maintains his composure. Trustee Goings indicated that President Sattler engages in theatrics and has not done anything for the Village. Trustee Goings opined that there is no intimidation and harassment going on by the Board, but that the Village President has chosen to work against the entire Board since day one. Trustee Goings asked the Village President what do you want to achieve for the Village, what is your legacy. President Sattler indicated that his desire was for an ethical and honest Board of Trustees.

Dave Allgood gave public comment remarks on the agenda item and candidates for P&Z. Mr. Allgood reminded the Village President that there are three seats to fill and that the Village President should select three people that will serve the Village. Mr. Allgood suggested that the Board take a few weeks and select three people. Mr. Allgood suggested that the Village President communicate to the Village Trustees about his recommendations and put up three people and not piece meal it or play political games.

President Sattler ended the discussion of the agenda item following the remarks of audience member Dave Allgood.

**ADJOURNMENT (Voice Vote)** Motion to adjourn made by Trustee Goings, seconded by President Sattler with all voting yes, the meeting adjourned at 8:44 p.m.

KJ 12/18/2023

## **Job description**

Village of Poplar Grove

Public Works Director

The Village of Poplar Grove (population 5049) seeks a full-time Public Works Director. Under the general supervisor of the Village President and the Village Board, the Public Works Director is responsible for

supervising and directing the work and staff of the Village Public Works Department and overseeing contracted services.

Essential Job Functions Include, but are not limited to:

Preparation of and/or provision of assistance to Treasurer in the preparation of the annual budgets for the departments under their supervision and the administration of said departmental budgets.

Maintaining all Village streets, alleys, parkways, sidewalks, street lighting, village equipment, motor vehicles, signal services equipment, bridges, public grounds, and all buildings belonging to the village.

Responsible for the formulation and coordination of safety and training programs for all public works employees.

Maintain job classifications and employee evaluations.

Responsibility for equipment management and the proper utilization of employees, equipment scheduling and maintenance, and analyzing various ways to increase and improve productivity.

Recommend the adoption of health, safety, and welfare measures as necessary for the community or for the improvement of departmental services.

Attend all regular and special meetings of the Village Board of Trustees.

Enforce all laws and ordinances relating to matters under their control.

Maintain appropriate records for projects under their control. Shall work with the Village Clerk to ensure proper indexing of all records regularly kept in the custody of the public works director, and coordinate his activities with the village engineer with respect to the installation or upgrading of public works facilities.

Monitor road conditions for snow and ice events.

Respond to water, sewer, streets emergency situations 24/7.



Perform such other duties as may be required by the Village President.

Minimum Qualifications:

The person appointed as the Public Works Director shall have:

- A minimum of Five (5) years of experience in public works or related supervisory experience;
- Knowledge of (License not required) Class 1 wastewater and Class C water systems, operator preferred.
- Possess a State Class B Commercial Driver's License (CDL) w/Air Brakes
- Have completed and received a Bachelor's Degree preferred in Engineering, Public Administration or other related fields (can have equivalent experience in lieu of degree).

Application Process: Interested and qualified candidates should submit a resume with a cover letter, and above referenced documentation to Village of Poplar Grove, 200 N. Hill St. Poplar Grove, IL 61065

This is a salaried position. Pay rate \$75,000 - \$85,000 depending on experience. Full benefits are provided, including IMRF pension participation.

Job Type: Full-time

Salary: \$75,000.00 - \$85,000.00 per year

Benefits:

- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Retirement plan
- Vision insurance

Schedule:

- Monday to Friday
- On call
- Weekend availability

License/Certification:

- Driver's License (Required)

Willingness to travel:

- 25% (Preferred)

Work Location: Multiple locations

Closed



View previous pages

### Application Settings

#### Application method

Email

#### Require resume

Yes

#### Application updates

treasurer@villageofpoplargrove.com

Also send an individual email update each time someone applies.

#### Candidates contact you (email)

Yes, at email address provided

### Details

**Posted:** April 8, 2022

**Views:** 0

**Applications received:** 12 total

### Budget



**Job budget:** Not sponsored

Promote this job for more candidates:



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## Public Works Report, June 2022

- We finished the hiring process for two employees, Zach Knighton and Jake Pribble. They started work July 6<sup>th</sup>. They have fit in seamlessly to the group and have proven to be good hires so far. Both bring some experience related to some of the work we do, and that has shown so far. They have caught on to the job relatively quickly, and have done very well acclimating themselves to the village\ and our facilities.
- Received a written resignation from Jake Kasper, and his last day will be July 22nd.
- Negotiations with Local 150 are ongoing, however I believe we are in the final stages and should have an agreement soon.
- Dawson Lake Road began construction on 6/27, we finalized an IGA with Boone County to pay off our section in next 5 years. The estimate cost was 35,000, but should come in significantly lower.
- On 6/27 I received an email from Karri Anderberg regarding a complaint of downed ROW tree at 309 E Edson. The homeowner removed a limb that had fallen in the road, but was concerned about the condition of the tree overall. The next morning, I went and inspected the tree and came to the conclusion that it was a safety hazard. Unfortunately, the size of the tree (as well as location near power lines and the house) prevented Public Works from being able to remove the tree. I contacted Minnihan's tree service and met with him in the afternoon of 6/28. He was able to come out and remove the tree the next morning.
- Trenched a line to supply power from the NWWTP headworks building to a breaker box stand we had previously built. McGilvera Electric came in and wired the box up, we will begin backfilling trench this week.
- Finished Lions Park parking lot- new barrier post installation.
- Deon Dinsmore asked us if we would be able to spray all Lions Park diamonds, as they were over grown with weeds in the ag lime. Kyle and I spent a couple hours on 6/27 to spray. After our spraying and North Boone Youth Sports dragging, the fields look great.
- Chris Danner has continued with daily mowing and string trimming, as well as beginning to clean up around inlets and outlets in both Sherman Oaks and Prairie Green drainage swales.

- On 7/1, Chris Dopkins and myself had a pre-construction meeting with Curran. Work on Our MFT projects for the year began the week of 7/11, with removal and replacement of curb and gutter, sidewalks, and some manhole repair. Milling and paving should begin sometime this week or next.
- 4<sup>th</sup> of July storms caused some power outages as well as down trees. Kyle and myself spent a couple of hours the next morning removing trees from roadways and ROWs. We had no issues with wells, lift stations, or plants losing power for any prolonged periods of time.
- July 5<sup>th</sup> storms did cause a few issues, however much of the previous year's drainage repair prove to be beneficial. There were no flooding issues, and water seemed to travel the drainage ways in the south part of the village as it should
- The next day I did receive some calls from a few Bel Air residents regarding backups in their sewer systems. Myself, Chris, and Ion have been trying to determine what exactly happen to these specific residences, but so far have not been able to narrow down an exact cause. The 4 residents I have spoken with all indicated that there check valves or backflow devices failed, which led to backflow. On the villages end, the collection point lift station – although high – was within the levels it should be and pumping water as it should. I did come out that evening and looked at a few manholes as well. Neither of the manholes I looked at were full – I could see the very top of the pipes. Everything was functioning as it should. Chris and I have come up with some other things to look at, and will continue to address this issue.
- 216 State St – Further Discussion regarding this topic.



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## Public Works Report, July 2022

- Our road projects for the year began this month – Sherman Lane between State and Oak, Roger Day Dr, and Hill St between Park and Main were all scheduled for work this year.
- NTrak began repairing curb and gutter, sidewalk, and manholes the week of 7/11. This work included replacing all 4 ADA ramps at the corners of Oak and Sherman.
- Curran followed up the next two weeks with milling and repaving of all three roads as well as a patch on Summit St from a previous sanitary repair.
- The work was completed on schedule, and the work sites were well maintained and organized throughout the projects.
- Jake and Zach have continued to trim, and have been able to pick up on most of our daily tasks very quickly. They have also started in on the on-call rotation, with Jake having had a couple call outs during waters shut offs. There have been no complaints on my end with either employee.
- Jake Kasper officially left on July 22<sup>nd</sup>.
- We sat down for a face to face with local 150 on July 26<sup>th</sup>, and finalized a new contract between the village and the union. This item should be on an upcoming agenda for ratification.
- Received complaints regarding the dead-end areas of West Grove – overgrowth and poor drainage. We were able to take the skid steer down and cut all six dead ends back and create swales for drainage.
- Mowed all village owned drainage areas, as well as all main roads with the batwing the last week of July.
- Repair multiple inlets throughout the village, and restored right away areas from previous repairs.
- Ground stumps throughout the village, came back and restored with dirt, seed, and straw mat.
- Continued new build R.O.W. inspections as well as MXU installs.

- Had issues with 113 W Edson during water shut offs. More on this situation in attached document.
- On July 22<sup>nd</sup>, I went to use the outside men's bathroom – which was destroyed. I spent the next few hours cleaning the bathrooms, and still was having issues flushing the men's toilet. After taking the toilet apart, we discovered 16 vape pens, 2 lighters, and multiple cartridges inside the toilet piping. After having the bathrooms closed during non-operating hours for a week, the office staff and myself received multiple complaints and decided to re-open the bathrooms from 7-6pm all week long.
- Had some issues with Three Hammer and TCOs, but after multiple back and forth have fixed most of the issues. We will be monitoring their request and properties closely going forward, as they have tried to cut some corners and still obtain occupancy permits on a few different properties now.
- After discussions with Chris regarding the new shop, I reached out to Aaron Eckberg to discuss the current land lease agreement we have in place with him on E. Park. Crops are too tall for Chris to get in and survey the property, but Aaron is willing to harvest the 2 acres we need access to early. This will allow us to stay on the previously discussed timeline going forward.
- Finished off the month will routine mowing, and spraying and trimming areas that the village owns.



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## Public Works Report, August 2022

- Poured replacement sidewalk squares at 2 properties that were previously removed during sewer lateral repair.
- Flush Burled Wood sanitary system.
- Excavated and repaired a sanitary service on Ray St as well as Park St.
- After receiving complaints regarding flags at Lions (size and lighting) and Memorial (damage), we replaced all 3 flags we own with a size larger, and changed the lighting to the pole at Lions. We have surprisingly received quite a few compliments on the new flags.
- Sabel and McGilvera finished up the new electrical panel at the Headworks building at NWWTP, and Jake backfilled the open trench.
- Continued with new build inspections.
- Continued with weekly mowing, including mowing roads, drainage ways, and empty lots the last week of August.
- At various points throughout the month, the guys were able to catch up on some routine equipment maintenance.
- We were able to paint the school crosswalks and school zone areas, as well as the crosswalks on the three roads intersecting the bike path. However, due to the inability to get white road paint, we were not able to do the crosswalk at Edson or at Brittany.
- Stenstrom started and completed drainage repair between Park St and Sherman St.
- On 8/24, I received approval from Don and Carina to have our Kubota MX5200 (the smaller of our two Kubota tractors) repaired. While mowing Lions Park, the machine shut down. After replacing the battery, we determined that it could possibly be a fried ECU. Bobcat of Rockford confirmed this. The replacement ECU was \$2,732.82 and shipping at \$35, with Labor coming it at \$630. This ended up totaling \$3,397.82.
- Zach obtained his CLP (CDL permit) and is on track to take his driving test by the end of September. Jake is looking at taking his CLP test at the end of September.
- Continued the interview process for a fourth team member, hoping to have narrowed down candidates and make a selection by the end of September.



- Craig Wilcox was out for the annual fire inspection at the beginning of the month and, with the exception of a new exit sign at the shop and a battery in a plant exit sign, everything came back without any issues.
- Annual preventative maintenance (PM1) was completed the last week of August on all our lift station and large portable generators. Rush Power Systems did the work.
- After receiving direction to look into playground equipment, I reached out to Doug Oberbroeckling at Cunningham Recreation. We have previously used this company for both West Grove and Sherman playgrounds. He and I had some back and forth, and came up with a few playset options for the village if Mansfield Park were to proceed. These are items that we will have more detail on in the coming weeks.
- Met with Don Howe from Pearson Plumbing regarding replacing a section of pipe at Well 5 + 6. Tentatively have this replacement on schedule for the end of September.
- Was able to renew standing agreements with Pearson Plumbing, BK Concrete, Stenstrom Group, and Sabel Mechanical this month.
- Met with Glen from Lions Club regarding adding bleachers to diamond 3 at Lions Park, as well as pouring concrete pads for these and the existing bleachers at diamond 4. Hoping to get these pads poured sometime in the beginning of October.
- Have had multiple conversations with Kristi Richardson regarding the Poplar Grove Community Market. Public Works will make sure that the park is mowed, weeded, and cleaned up the Friday before the market.
- I have asked to attach an agenda item regarding the closure of Main St during the market.



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## Public Works Report, September 2022

- Continued playground equipment discussion with Doug Oberbroeckling from Cunningham Recreation. We narrowed down the specific playset we wanted, along with a standalone piece and swings. This has been covered on previous agenda items. The final step with the equipment is picking a color palette.
- Assisted Carina with OSLAD grant application.
- I started classes in the UW Public Works Management Program. These will be ongoing through Spring of 2023.
- 445 Ironwood had a water service break. Unfortunately, Olson Woods services are too deep for the equipment we have to do in house. After receiving department head approval, NTrak was brought in for the emergency repair. Upon digging up the service, multiple leaks were found in the corroded copper line. In this case, the main was located on the other side of the roadway. Myself, Kyle Markhardt, and Dave Kays determine that the best course of action to make sure all leaks were fixed was to install a new pex line. Rather than tear up the road, NTrak was able to bore a new line under the road. The total bill for this repair came in at \$11,372 – very close to the initial estimate given to the department heads.
- 201 Summit St also had a service leak, but this was determined to be on the homeowner side – the repair is scheduled for second week of October by the homeowner.
- Met with Aaron Eckberg regarding the East Park St property that is the future shop site. He has a lease agreement to farm and we needed to clear a couple acres to allow McMahon to survey. We agreed that if we could hold out until late September, he could harvest early with no crop damage cost.
- Park St Sanitary repairs were scheduled and started. Met with Nicor to layout their repairs and responsibility with the project. The road and sidewalks will be paved or poured later in October.
- Coordinated with Nicor regarding a main leak at the 173 and Poplar Grove Road intersection. This has been determined to be a non-emergency repair and is on their schedule for the second week of November.
- Jake and Zach went out multiple days to cold patch. This included cleaning up broken off edges of Whiting and Orth Roads.
- They also added stone to all radiuses of main through roads.

- Cleaned up tires and appliances that were left outside dumpsters during recycling event. This required me to order 3 extra dumpsters, and took roughly 4 hours for us to get everything cleaned up.
- Repair and cleaned drainage inlets in a few different areas.
- Prepped Memorial Park for the Community Market. Brought additional garbage cans in, and provided the committee with barricades and cones.
- Adjusted multiple low manholes in the ROW area at new builds in Olson Woods.
- Continued with inspections at these properties as well.
- Whiting Rd between RT 76 and Starflower has several areas that had settled out after previous Nicor and ComEd work – specifically around our hydrant and main valve. These areas were brought back up to grade.
- Moved sludge at the SWWTP. I would assume late October or early November we will be spreading these beds in the field south of the plant. Timing will depend on when Busch's harvest these fields.
- Continued mowing and maintaining all village owned properties.
- Wrapped the month up with cleaning up Westergren. Developer has essentially checked out on any responsibility for these lots. We cleaned up multiple truck loads of garbage and debris, and mowed and trimmed the lots nearest the developed areas.



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## Public Works Report, October 2022

- Staff finished up fall hydrant flushing.
- Finished up mowing for the year, including a final cut along main roads and drainage areas.
- Serviced all equipment.
- Prepped all trucks and equipment for winter work, including installing wings, plows, augers, and spinners. Tested and fixed any malfunctioning equipment.
- Took our 2022 Plow truck to Monroe to swap out plow and wing for a full trip edge system. This was the original equipment we ordered with the truck, but had been on back order. This truck is now completed and the withheld balance to Lakeside can be paid.
- Zach obtained his CDL, Jake is continuing working towards his.
- Hired a 4<sup>th</sup> crew member, Ian Carlson – he has proven to be a seamless fit into the crew.
- Started the process of winterizing and storing all summer equipment.
- Shouldered sections of main roads – this will be an ongoing process as it has been neglected in previous years.
- Continued inspections for new home builds in the Olson Woods neighborhood.
- Fall cleanup of hall landscaping.
- Installed new hand dryers in the outside bathrooms. We were having problems with paper towel waste, so installing these will resolve that.
- Cleaned up and reorganized shop for winter.
- I have continued classes at UW – this month proved to be a busy one for them, as I completed the majority during the month. As it stands right now, I have four classes remaining with one left for this year. I am still awaiting the schedule for next year, but in talking with the program director, two of the classes I need to complete the program may not be available in 2023.
- Park St sanitary repairs were completed, and the pavement patches were done last week (11/9).
- Went through the entire village and trimmed up ROW tree canopies.
- Restored damaged ROW areas for Ironwood repairs and Park St repairs.
- Took our Kubota M5-111 to Johnson Tractor in Harvard for repairs. The tractor had a major fuel leak and ac leak. Unfortunately, after looking over the tractor, these repairs proved to be too extensive to do in house. We do not have the proper equipment to diagnosed and repair these types of leaks and, because of the location, we do not have the shop space or manpower to tear down the entire motor to do the repair. The final bill on these repairs will be around 7200, but

it will also address some future wear and tear items for the tractor. We are tentatively looking to have the tractor back the first week of December

- Rush Power sent over results of our generator PMs as well as quote for the maintenance. After reviewing the recommended maintenance, this is something we decided to keep in house and will be taking care of on and off the next few weeks.
- The playground equipment for the future Mansfield Park was officially ordered. There has been posts on Facebook circulating the specific equipment and color combination we purchased.

As always, if anyone has any questions or concerns, please reach out to me. In the coming weeks we will have quite a bit of focus on the weather and everything that comes with it. At this point in time, I feel pretty good about our prep work. That being said it will definitely be an adjustment this season with a new staff. It will take some getting used to, but I have confidence in our guys to make a smooth transition. We do have some outstanding ROW and drainage projects that will be worked on off and on the next month or two. We also will spend sometime prepping for the Village tree lighting.



# VILLAGE OF POPLAR GROVE

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## Public Works Report, November 2022

- This month has been a lot of continuing winter prep. As with every season, as equipment gets set up and we begin running the equipment issues pop up. Hoses and lines need to be replaced, dialing in of spreader systems, etc. On top of that, this season's prep also involves getting our new staff acclimated to the trucks and routes they will have. This has gone as well as I could expect, and all 3 new staff members had the opportunity to go out and salt on a few occasions.
- Our 2005 International gave us a few major issues during set up. The turbo failed and an oil cooler line corroded. Unfortunately, these are the type of problems that arise with an 18-year-old truck. These both ended up being major repairs requiring diagnostics with International software and Lakeside had to do the work. This was another case where we simply didn't have the space or equipment to properly do the repairs in house.
- Staff serviced all the equipment we routinely use during the winter months – Loader, skid steer, tractor. Also serviced all daily use pickup trucks.
- Cold patched all roads throughout the Village that needed it, this will be the final cold patch for the season unless anything large requires it over the winter.
- Swept all Village curb lines since majority of leaves have fallen off of trees for the year.
- Replaced or repaired numerous stops signs throughout the Village.
- Staff prepped for the Village Tree Lighting. Rented a lift to string the Christmas lights on the tree as well as hang the pole decorations on State St.
- While we had the lift, we also changed out light bulbs on a few different lights on Village owned property.
- Village Tree lighting was successful with a good turnout.
- Both Ian and Jake passed written CDL exams, and we are now in the state required waiting period to take their driving exam. Both should be able to schedule and take exam before the end of the year. Once they are able to pass their driving exams, all four Public Works staff will hold CDLs.
- Reclaimed and added shoulder stone to areas on Woodstock Rd, Orth Rd, Whiting Rd, and Quail Trap.
- Ditched and graded an 800-foot stretch of Quail Trap right of way.
- Added and enlarged material bays at shop. Now have places to maintain large stock of roadstone, 3 in base stone, and pea gravel. Utilized block from old salt shed to create the bays.

- Chris Dopkins and I are continuing to work through all the details on the new Public Works shop. Went over specs regarding the site work as well as water and sewer work. Received and review prints for all three phases of the project. Project went out to bid at the beginning of December, with bid openings being scheduled for 1/5/2023 and 1/6/2023. In between now and then we will continue to review contractor questions.

As always, please let me know if you have any questions or concerns. We are now approaching the busiest time of the year for the Public Works staff, and this winter is looking like it may be an especially heavy one. Winter operations will take up the majority of the next three to four months, with some other projects scattered throughout. There will surely be other things that come up, but the main focus is now plowing and truck maintenance.

As far as myself, I have begun preparations for 2023 road project, continuing to work on the new DPW shop, and will soon be working on the upcoming budget with Carina. I have also started to compile a list of general projects for the DPW staff for next year. If there is anything that the board has thoughts on, please let me know via email and I can look into adding them to our work board.

I hope everyone has a Merry Christmas and Happy New Year.



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## Public Works Report, December 2022

- Ian and Jake completed their CDL testing. We now have all four members of the Public Works team with CDLs. This will help immensely in the winter season as well as the on-call rotation.
- A few years back we compiled a list of B-Boxes that unable to be located or buried in yards. The list had about 50 locations on it, and staff were able to locate and raise or repair 42 of them. The rest have been noted, and we plan to excavate and raise in the spring.
- Our 2005 International was picked up from Lakeside.
- Staff trimmed grass and brush away from all signs and fire hydrants along Woodstock, Orth, Whiting, Poplar Grove, and Quail Traps roads. With these all cleared during the winter months, the goal will be to spray to prevent growth early in the spring. This should cut down on maintenance during the growing season significantly.
- Had a few large potholes come up, cold patched and compacted them in the hopes they last through the winter.
- Continued shouldering main roads.
- Kyle and Zach went through the entire village and added hydrant markers to those that were missing them.
- Swept curb lines in Sherman, State, Hill, Olson Woods, Burlled Woods areas.
- Picked up the MX5-111 Tractor from Johnson Tractor. Nice to finally have this back after waiting about a month and a half for parts to arrive for the repairs.
- Salted during multiple snow events the last 2 weeks of the month. Most of the events were salt only, however we did have a couple actually plowing events mixed in. It was a good way for new employees to get acclimated the winter season without being completely overwhelmed. It also gave myself and Kyle the opportunity to ride a long with Jake, Ian, and Zach for some more hands on training.
- After the first set of these events, we took our first 100 tons of new salt for the season. We are once again a lot no less than 400 tons and no more than 600 tons. At this point I'm very confident that neither of these numbers will be an issue.
- The Monday before Christmas, staff delivered food baskets to North Boone High School for distribution to families in need.
- The weather warmed back up enough where we could wash and clean all the plow trucks. That is a rare occurrence for the end of December.
- After washing, we were able to spray another round of protective coating to all trucks.



- Chris and I continued to discuss and meet regarding the new Public Works shop, as well as answering questions about the plans from various contractors.

Although we have been relatively lucky so far in regards to the weather, I would imagine we are just delaying the inevitable. As I stated before, it has worked out favorably to allow for training under slightly less stressful conditions for the new employees. I think this will pay off in the long run, and help tremendously once the heavier snow starts to fall. Going forward, I plan on continuing taking advantage of the weather and lack of deep ground freeze with some ditch and drainage projects. Currently, we are looking at work off of Woodstock, Waco retention area, Lions Park/Village Hall drainage. Hoping the weather holds off long enough to complete the majority of these projects giving us a leg up on next year.

As always, please let me know if there are any questions, concerns, or projects that come to mind from a board perspective.



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## Public Works Report, January 2023

- Staff went out numerous days for salt events, and finally got an opportunity for an actual snow event towards the end of the month. We received 8.3 inches during this event, and staff was on top of it. They went out Saturday afternoon through about 9pm to keep main roads and neighborhood throughways drivable. Sunday morning, they started back up at 4am and had all roads completely cleared a little before 9am. This went very smoothly for it being three employees first time out. We had little to no complaints, and no issues arose after the fact.
- The few complaints I did receive were regarding cul-de-sacs. Unfortunately, cul-de-sacs are difficult as far as snow placement. There is little to no open spaces to put the snow, and often times these houses will see a bit of a build up near driveways. Our contractor does an excellent job in my opinion trying to avoid this, but in larger snow events this will happen in spots.
- Earlier in the month, we had a water main break on Hill St, right outside of the Hall. After digging down to the main with our equipment, we could not fully expose the pipe due to the size of our excavator. NTrak had to be called in to complete the excavation and repair. This is a topic that I am going to further discuss in an agenda item, as I would like to start keeping more of these type of jobs in house. I have a crew that comes from underground work and is fully capable of doing many of the jobs we currently outsource. However, due to the size of our excavator, most of our utilities are too deep for us to safely excavate and repair.
- Staff repaired sections of our 1-ton box that were starting to rust out.
- Trenched drainage swale on the east side of Ridgestone Trail. This project finalized redoing the entire main drainage of the Prairie Green neighborhood. We will be back in the spring to straw mat and seed the area.
- Began work on the drainage swale on the far east side of Lions Park that leads into the detention pond by Village Hall. Staff ditched from the walking path, south to the detention pond. Opening up this swale up should alleviate some of the minor standing water issues we have previously had in the south east corner of the park.
- Staff cleared multiple brush piles at our south treatment plant.
- Took all lighting and Christmas decorations down at the Hall and on State St.
- Cleared various storm inlets throughout the Village. We are working on compiling a Village wide list of storm drains and inlets that are in need of repair, and intend to begin the repair process in late spring.

- Compiled a list of water valve boxes that were either above grade, damaged, or buried. These repairs will be another ongoing project through the spring/summer/fall this year.
- Chris opened bids for the new Public Works Shop, and at this point in time you are all aware of how those came back. Work is slated to begin in late April or May on this project.
- He and I have also been working on compiling a Capital plan for roads for the next budget, and believe we have this narrowed down for the boards review. He will have more details in his report.

As always, please let me know if there are any questions, concerns, or projects that come to mind from a board perspective. Thank you.



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## Public Works Report, February 2023

- Staff spent most of the month on various snow events. Continuing the trend of a mild winter, most of these were salt only events except for a couple pushes.
- As everyone is aware, we did have an ice event in late February. Staff was able to stay on top of our roads, and they never became a big concern. However, we did have multiple large trees come down. The next two days were spent clearing trees off roadways and removing broken off branches.
- After the ice storm, we spent the next week going around to Village properties and doing tree maintenance. Cleaned up areas of the Arboretum, Lions Park, some ROW areas, the SWWTP, as well as well and lift stations. Typically this is early spring work, but a break in the weather allowed us to get a bit ahead of schedule.
- Ran into some hydraulic issues with our 2005 International, and had to replace the valve control box and auger/spinner motor.
- In mid-February, we had a sinkhole form on Hill St due an undermined roadway from a previous water leak. Luckily staff was able to get this section barricaded, properly fill, and patched before any major issues arose.
- Received new playground equipment, this is being stored until installation begins.
- Our 5200 went to Johnson Tractor for a few repairs, and we began some maintenance prep on our other spring equipment.
- Cold patched main roads and heavy problem areas. Once we are consistently in better weather, we will make sure and hit all areas in need of patchwork.
- Started work on compiling a list of all inlets that need repair. The plan is to work on these subdivision by subdivision throughout the spring, summer, and early fall.
- I continued to work with Carina on the FY24 budget, and we presented to the board at the beginning of March.
- Continued work with Chris and Steve from McMahon regarding the new shop. Everything is on track to go as scheduled. Most recently, we narrowed down colors and some interior pieces.
- I also met with Leads Electric, a subcontractor for ComEd that did a lighting assessment for the Hall, North Plant, and South. It is a free program being offered by ComEd for municipalities to upgrade to all LED lighting. Hoping to hear on the results of the assessment sometime by the end of March.

- Hoping that we have seen the last of any major snow storms, as both myself and staff are looking forward to starting up with our spring work.

As always, please let me know if there are any questions, concerns, or projects that come to mind from a board perspective. Thank you.



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## Public Works Report, March 2023

- Staff got mowing started for the year. With all 4 staff members out, it takes roughly a day and half to mow all Village properties.
- Put first application of weed spraying took place at all of our facilities, as well as around signage and other areas on main roads that our batwing mower can't get around.
- Cleaned out the shed at Village Hall and adding shelving to better utilize that space.
- Added shoulder stone to the radius at Whiting, Orth, and Woodstock roads.
- Cold patched on multiple days, began using the new to us hotbox. This is going to help keep cold patched areas stable longer. Essentially, we are now able to create a fine, extra tacky asphalt mix to use rather than the clumpy cold patch.
- Added stone and millings to the northeast corner of Lions Park parking lot. Also added about 16 barrier poles. This adds a significant amount of parking to a previously unused space north of the shed.
- Staff used a rain day to clean up back utility room. Went through and organized all prints and plans adding them to print boxes.
- Reclaimed and added ag lime to the Arboretum walking path.
- Cleaned up a graded a ditch line along Waco Way.
- Added grass seed and straw mat to the Ridgestone ditch. We dug this during winter, and with the restoration completed all drainage within Prairie Green, The Knolls, and Woodstock has been reworked.
- Added Timbers to Sherman Park playground, will be refreshing mulch both here and at Waco Park in the coming weeks.
- Cleaned up the tree lines around Mansfield Park. These have been an overgrown mess for a while, and this opens the area up a bit and will allow the actually trees in the area to grow properly.
- Mansfield playground was installed, and staff spent a couple of days putting in the mulch and starting restoration of the surrounding area. We are currently waiting on our black dirt suppliers to have dry stock available. Once we can pick up dirt, we will finish restoration.
- I spent some time going over various projects with Chris. Our road projects will have a start date of after July 15<sup>th</sup>, as we want to have 76 back open before we start our own construction projects. Sewer and water are going to begin the second to last weekend of May, with site work to begin shortly after for the new PW Shop.

- Our part time summer help will start at the end of May, which will free up PW staff to start in on our Spring/Summer/Fall project list.
- 

As always, please reach out to me with any additional questions or concerns. I am always open to go into more detail on past, current, or future projects and work that my department is doing.



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## Public Works Report, April 2023

- Staff got mowing started for the year. With all 4 staff members out, it takes roughly a day and half to mow all Village properties.
- The first application of weed spraying took place at all of our facilities, as well as around signage and other areas on main roads that our batwing mower can't get around.
- Cleaned out the shed at Village Hall and added shelving to better utilize that space.
- Added shoulder stone to the radiuses at Whiting, Orth, and Woodstock roads.
- Cold patched on multiple days, began using the new to us hotbox. This is going to help keep cold patched areas stable longer. Essentially, we are now able to create a fine, extra tacky asphalt mix to use rather than the clumpy cold patch.
- Added stone and millings to the northeast corner of Lions Park parking lot. Also added about 16 barrier poles. This adds a significant amount of parking to a previously unused space north of the shed.
- Staff used a rain day to clean up back utility room at Village Hall. Went through and organized all prints and plans adding them to print boxes.
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- Added Timbers to Sherman Park playground, will be refreshing mulch both here and at Waco Park in the coming weeks.
- Cleaned up the tree lines around Mansfield Park. These have been an overgrown mess for a while, and this opens the area up a bit and will allow the actual trees in the area to grow properly.
- Mansfield playground was installed, and staff spent a couple of days putting in the mulch and starting restoration of the surrounding area. We are currently waiting on our black dirt suppliers to have dry stock available. Once we can pick up dirt, we will finish restoration.
- We will be doing spring hydrant flushing beginning the second week of May.
- I spent some time going over various projects with Chris. Our road projects will have a start date of sometime shortly after July 15<sup>th</sup>, as we want to have 76 back open before we start our own construction.



- Sewer and water are going to begin the second to last weekend of May, with site work to begin shortly after for the new PW Shop.
- Our part time summer help (mowing and string trimming) will start at the end of May, which will free up PW staff to start in on our Spring/Summer/Fall project list.
- Some of the projects we have planned are Village wide sidewalk repair, storm drain repair, manhole repair, and valve repair.

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## Public Works Report, May 2023

- Staff mulched all parks and playground areas.
- All hydrants in the Village were flushed.
- A lot of May was spent mowing Village properties. Most roadways and drainage areas were mowed for the first time as well.
- Cold patched with our hotbox Village wide.
- Part time summer help (Chris Danner) started after Memorial Day. This will alleviate the responsibility of mowing from staff and allows us to begin looking at other summer projects for the year.
- We also will be picking up a new excavator in the beginning of June. This will also help expand the scope of projects we do moving forward.
- That being said, we did lose two staff members in May – one moved out of state, and the other's family circumstances changed. One of the two was replaced quickly with the hiring of Collin Wells. So far, finding another staff member has been a bit of a struggle. There were not a whole lot of applicants submitted this time around. With Chris in the fold, being down a full time staff member isn't extremely detrimental but I would like to get someone hired by the end of summer. Although the position remains posted, we hope that as summer goes on we may have some better luck.
- As always this time of year, some time was spent on minor repairs to mowers and other equipment that we begin using again in spring.
- Construction began on the new DPW Shop. Water and sewer extension is the first phase of the construction, with that on track to be completed in early June. Site work is set to begin immediately after. The anticipation is that it will be an early first quarter completion next year.
- MTF and road projects should begin in September. With the bridge projects currently underway, we are attempting to coordinate with the County and State in an attempt to not disrupt traffic flow even more. This year's projects are Orth Road and Poplar Grove Rd/State St. Orth will be done in its entirety. Poplar Grove/State St will go from our southern boundary to Sherman Lane.
- Comcast is undertaking a Village wide fiber optic install that begins in June. This is a large scale project that has involved multiple meetings on my end and will require a lot of utility locating going forward. If anyone sees a large area of utility flags and pavement markings, it can most likely be associated with this project.

- I will be meeting with Bob Kahler in the beginning of July to discuss sidewalk repairs throughout the Village. I plan to start this off with sections that have major heaving or that are cracked all the way across. Although we have a good amount budgeted for this, please keep in mind that not every section that is bad will get replaced in one year. Unfortunately, I'm sure some residents will be unhappy with sections that don't get done, but we just don't have the means to do every single area that needs attention. This will be an ongoing yearly project.

As always, please reach out to me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



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## Public Works Report, June 2023

- Comcast installation of fiber optic began in June, with the mainlines being installed on 173 and State St/Poplar Grove Rd within Village limits. As previously stated, this is a large scale project that will run through the end of the year. Residents will be seeing a large amount of utility locating flags Village wide for the duration of the project.
- Staff spent a few days locating and marking water, sewer, and storm systems in the above areas for this project.
- Neighbors' night took place on Saturday, June 10<sup>th</sup>. Staff spent the prior week prepping. This included painting new lines on the Lions Park basketball court, mulching Village Hall, extra mowing and trimming, taping off the firework fall zone, setting up tables and chairs, bringing up additional garbage cans, and cleaning equipment for touch a truck. The event itself was worked by Collin and Zach. As always, there were a lot of compliments on the event – especially regarding the quality of the fireworks.
- Mulched Sherman and Waco playgrounds.
- Sprayed all parks for weeds for the second time this season.
- Chris Danner continued with weekly mowing, and other staff spent a few days with the batwing and brush mowers on drainage and roadways.
- Whiting Road tree line was mowed back by Poplar Grove Township with their boom mower. Unfortunately, our boom mower will not be ready for installation until late 3<sup>rd</sup> quarter, as there was a build issue on the manufacturer's end.
- All equipment was serviced.
- Cleaned up areas of Westergren where dumping was occurring. This was done in anticipation of mowing lots, which is currently on hold in correlation with item number six on tonight's agenda.
- Work has continued on the new Public Works shop, with site work and tree work starting in July.
- All sewer and water on E. Park St were completed by the last week of June.
- Lift motor and hydraulic pump were replaced by staff in the 1-ton dump bed.
- Ray St and Beaver Dr drainage were reworked, as sediment build up and runoff were causing pooling in the ditch line. Staff dug out from the culvert to extend flow into the adjacent field drainage.
- A chipper was rented on a few occasions for tree work. Due to multiple storms, we had trees and limbs go down on three separate evenings. While the chipper was on hand, staff removed other dead and damaged trees from ROWs.

- Staff started a list of sidewalks in need of repair. Damaged sections were marked based off type and severity of damage. I anticipate replacement to begin in early fall.
- Benches and signage were ordered for Mansfield Park, with delivery and installation expected in July. With the weather being hot and mostly dry, grade work as well as landscaping for the park has been put on hold until the fall. At this time, we will finish grading rough areas of the lots, as well as install various trees and or bushes. As I had previously written in reports, this project is not completely, but simply able to be played on. Weather restricts the amount of landscaping and finish work were able to do at the time of installation. It would not make sense to plant grass seed or foliage in the summer, as it would not take well. Completion of the park will take place this fall.

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## Public Works Report, July 2023

- Comcast work has continued throughout the Village. This has taken up a lot of Kyle and I's time with fairly extensive locates. Overall, the project is going smoothly – Comcast is very good about keeping open lines of communication. There have been a couple of issues with the locations of pedestals, but Comcast has rectified the issues shortly after being informed of them.
- Work has continued on the new Public Works building site, with the dirt work finalized and footings poured. Regular progress meetings will begin towards the end of August. ComEd is also scheduled to move some utility poles around that are in conflict with the site.
- Received an update regarding the new plow truck from Lindco. Hydraulics' should be in August, and everything is still on schedule for an early December delivery.
- Poplar Grove Road work began and will continue through August – the last update from the County was that the project should be completed and the road fully opened the last week of August.
- Staff mowed drainage ways and retention areas in mid-July. I anticipate doing this at least one if not two more times this season.
- Weekly mowing continued.
- Vacant properties were mowed – Westergren still needs to be down and will be completed by the end of next month.
- Purchased and replaced AED pads for Lions Park, as the pediatric pads were expired. Also purchased an AED for the shop, as we did not have one down there.
- Staff started maintenance and upgrade work to the Lions Park bathrooms. Walls and stall partitions were repainted, electrical was updated to code, new hand dryers were installed, and automatic faucets were installed. All toilets were cleaned and repaired as well.
- Finalized the road projects with Chris, and bids were opened for the State St project. As you are aware, Rock Road came in as the low bidder for this one.
- Village Hall and Lions Park walking path were seal coated.
- Another round of storms came through, and we had to clean up and remove a few trees from Orth Road. After removal, Poplar Grove Township came through and mowed back the tree line.
- Received an update on our own boom mower – it is currently scheduled to arrive at Peabody's in October, and installation on our tractor will take place shortly after.

- Staff spent a couple of days cleaning up the fence line at the SWWTP. Trees and brush had grown over the north side of the fence line, and it was difficult to get a mower all the way around the perimeter due to this.
- Painted the lower bell of the Arboretum water tower. It had been tagged with graffiti and become an eye sore.
- Hired a new employee, Dan Salley. He comes over from Cherry Valley Public Works. It has proven to be an easy fit with our current staff. He comes in with general Public Works knowledge as well as CDL and plow experience. Outside of getting the lay of the land in Poplar Grove, he hasn't required much training and has been able to jump right into the work.

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## Public Works Report, AUGUST 2023

- Comcast work has continued throughout the Village. It has still been pretty time consuming, as the locates are intensive and oftentimes involve remarking or meeting on-site. The good news is that most of the conduit is in the ground, and they should be moving on to the next step soon. They are hoping to have the entire project completed before snow falls.
- Staff repaired a sanitary service on Summit, as well as a water service. Without the new mini excavator, both these jobs would have been contracted out.
- Repaired a damaged sanitary manhole in Westergren. Replaced the casting and sealed it inside.
- Painted Main St parking stalls, school no parking zones, and all crosswalks and stop bars. The county came through and restriped all center and fog lines on Village roads.
- Mowed empty lots in Westergren, Burlud Wood, and West Grove.
- Repaired inlets throughout the Village. This time out we focused on areas with sinkholes. At some point in the fall, we will be back out repaired ones that have curb damage as well.
- Staff sprayed curb lines with weed killer, and string trimmed around signage on our main roads. We also mowed the Village's main roads. Most likely we will be back out one more time this fall for a final cleanup.
- Cold patched throughout the entire Village with hotbox. We also stockpiled cold patch for winter repairs as needed.
- Removed large tree that came down on Quail Trap.
- Cleaned up and finalized insurance for the totaled service truck. We also picked up a new service truck.
- Moved sludge at SWWTP, planning to spread it in the field next to the plant after harvest in October.
- Installed new signage at Mansfield Park. Will begin landscaping this coming week or so. There is an agenda item regarding tree planting.
- Hired fourth and hopefully final employee, Stephen Rucker. He came over from Cherry Valley as well. The current staff meshes very well and has a large variety of experience. Having staff that has all been in Public Works for a few years has paid off when doing the above repairs.
- Dan and Stephen both have concrete experience. After pouring various pads in the Village, I have decided that we will do sidewalk repairs in-house now. My plan at this time is to work neighborhood by neighborhood. We are currently looking to start tear out in Sherman Oaks



beginning the last week of September. This is another example of having the right staff and equipment allowing us to not contract out work we have in the past.

- Shop has continued on, and will see steel and panel structures start to go up in October.
- Reached out to Primetime Audio and Video regarding camera set up in the board room. I am going to get a meeting scheduled for the end of September and will have some options to present to the board at October's meeting.
- We are at the time of year when mowing starts to wrap up, and we start to prep and service all winter equipment. I talked with Erin Rains from Lindco last week, and the hydraulics for the new plow truck arrive at the beginning of the month. We are currently on schedule to receive the truck in the beginning of December.

As always, please reach out to me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargoil.gov/>

## Public Works Report, SEPTEMBER 2023

- Comcast work has continued throughout the Village. Locates have been fewer and farther between, as work has started on feeding fiber lines through conduit already installed. It currently sounds like Comcast is hoping to have service available to customers at the beginning of the winter. Comcast's government affairs rep has offered to hold a town hall for residents to explain the new service once they get closer to launch.
- Our road projects for the year took place in September. State St was resurfaced along with some sidewalk, curb, and inlet work. This project started at our southern boundary and was completely just north of Sherman Lane. Rock Road and Stenstrom completed the project on schedule with quality work. Orth Road was also resurfaced with nominal widening. Besides a new driving surface, this project will bring along additional safety for plow operations. Fog lines were also added to the road, which previously was not defined.
- Work has continued on the new DPW shop. The underground work has been completed. The floor has been poured and much of the steel frame is now in place. Paneling, sidewalk, curb, and parking lot surface should be completed in the next month to month and a half.
- Staff continued with mowing operations, including roadsides and drainage ways.
- Staff excavated, formed and poured pads for benches in Mansfield Park.
- Restored damaged ground in Mansfield as well.
- Prairie Green ROW tree canopies were trimmed. This is a task that is handled annually throughout the Village to prevent trees from overhanging roads and sidewalks. We are hoping to get to other neighborhoods in the next month or so.
- Adjusted various manholes in the roadways to prevent plow damage.
- I drove the Village and compiled a sidewalk assessment list and broke it down by neighborhood. Although I had hoped to have this started this month, it has not been in the cards. My goal is to attempt to get a neighborhood or two knocked out this year, but it will be time and weather-dependent. Unlike many of our other projects, I need all four staff members on concrete jobs, and it usually takes three days to complete depending on the scope – a day to excavate, a day to form, grade, and compact base, and a day to pour and finish.
- Sold the KX-033-4 to Bobcat of Rockford.
- Repaired boom sprayer, and sprayed neighborhood curb lines.
- Sprayed fence lines on Village properties one last time for the season.
- Performed all due maintenance on daily vehicles.

- Began servicing all winter equipment – as of right now, all fluids and filters have been serviced on our 5 yards, with the next step to put on all winter equipment and change out hoses and fittings. At this point we will check over all plow equipment for proper function, and leaks and make any repairs necessary.
- Next month will involve mowing one or 2 more times and storing summer equipment. We will continue on prepping plow equipment. The new 2022 Ram is scheduled for plow install as well.

As always, please contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



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## Public Works Report, OCTOBER 2023

- Comcast work has continued throughout the Village. At this point in time, the majority of the mainline installation is completed. Comcast techs have been in the Village tying in all the PEDs, and I believe their goal is to begin introducing services in December. Right now, there are prepping areas for service connections, with a little more boring to be completed.
- Staff put together two new sets of bleachers for Diamond 3 in Lions Park. Once they were put together, we excavated pad sites for these as well as the existing bleachers at Diamond 4. Staff formed and poured all 4 pads and anchored the bleachers in.
- Staff went through the Village and did a final mow on roadways, drainage areas, and various other areas with the batwing and brush hog mowers.
- Staff also mowed parks and Village properties a final time this month.
- Following the end of mowing operations, all summer equipment was cleaned, serviced, and put into storage.
- Once that equipment was stored, the shop and coverall buildings were cleaned up and organized. We prepped for winter equipment parking.
- Installed plows, wings, and spreaders/augers on all the 5 yards. Changed out fittings and greased trucks.
- Used hotbox to cold patch Village Wide – having the hotbox will allow us to continue to patch throughout the winter months as needed.
- Reclaimed, stoned, and graded the driveway from the SWWTP to the lift station at the far east end of the property.
- Aerated all park properties.
- Consolidated sludge at SWWTP.
- I confirmed that the boom mower we ordered in May will be delivered and ready for installation the week after Thanksgiving.
- Order the first 125 tons of salt for the year to fill the salt shed.
- We started prep for the Village Christmas party, including hanging lights on the tree. We also added lights to the roof line of Village Hall this year.
- The new Public Works shop has continued on. The pad and underground have all been completed. Steel was erected, and they are in the process of finishing up the side panels and working on the roof installation. It is looking like a building at this point in time. Curb work has been ongoing, and still tentatively hoping to get a binder course down in the parking lot and

roadway this year, although we may run out of time on that depending on when asphalt plants close for the year. Chris and I continue to meet once a week (at least) with Larson and Larson for progress update meetings. The project is moving along and staying on schedule pretty well.

As always, please contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



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## Public Works Report, November 2023

- Comcast is wrapping up the work in the Village, some areas should be offering services now and others will follow shortly.
- The new Public Works shop has continued as well. At this point, the exterior of the building is about 85% finished. Overhead doors are installed, windows are in, and trim is done. The front entryway pillars need to be brick-wrapped, and the concrete pad there needs to be poured. Man doors also need to be installed. Outside of that, the parking lot and Park St need to be paved, but with plants closing down, it will be done in the spring.
- I reached out to Lions Club to get dates together for a meeting, but haven't heard back yet. With the way December goes for people, I always assumed this would take place after the new year.
- Brad Grorund has received all our equipment for live streaming and has set up elements and tested them at this office. We were hoping to have this installed by the second December meeting, but he had some family obligations that prevented him from being able to install the setup. It will be done by the first January meeting.
- Monitored repair of sewer lateral by Comcast Contractor.
- Staff had its first salt event.
- Beyond a couple of snowy and cold days, the weather has allowed us to work on some other projects we normally wouldn't this time of year.
- Staff washed all winter equipment, and then used a sealant product on everything to inhibit rust throughout the winter.
- Cold patching and sweeping were on and off throughout the month.
- Fixed gravel drive at SWWTP and added a drive to the east side of NWWTP.
- Trimmed ROW trees on Woodstock Road.
- Staff replaced worn cutting edges on plows.
- Fixed light and tailgate latches on 20 International.
- Set up for the Village Christmas Party – building and tree lights, State St decorations. Assisted office staff with interior décor.
- Cleaned up the brush in Westergren ROWs.
- Burned all Village owned brush piles.
- 2022 Ram had strobe lights, and a plow package installed.
- Cleaned up the spoils pile at SWWTP.

- We were having lighting issues at Village Hall, and determined it was in the program box for the lights. After replacing a few relays, all exterior lighting functions properly again. We also changed out the old can lights under the canopy to LED upgrades as well.

As always, don't hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.



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## Public Works Report, December 2023

- Staff responded to a few salt events throughout December and some minor snow issues.
- Washed and fluid filmed (protective coating) all winter equipment and trucks.
- Started working on an updated tool and equipment inventory.
- Performed generator repairs based off of the fall preventative maintenance list provided by our generator service company – replace belts, fluid, and filters.
- Serviced all small engine equipment – replaced/cleaned spark plugs, and cleaned carbs. This includes saws, blowers, string trimmers, and a few other small engine tools.
- Worked on electrical panel, and pump at Well 4.
- Changed lights, and repaired a service latch on top of the Arboretum water tower.
- Repaired and patched a sanitary service on Park St and another one on Edson St. Including a water service repair done just this past Thursday, 1/11, this brings us to a total of 2 water services, and 4 sanitary service repairs since we bought our new excavator. Had we not had this excavator, these all would have been contracted out costing the Village an estimated \$60,000 to \$70,000. Essentially, the excavator will end up “paying for itself” within a year.
- Took our tractor to Peabody’s for our new boom mower installation. The mower itself is on and operational, but they are waiting on the delivery and installation of the wheel counterweights before it is fully completed.
- As has been touched on in emails, and previous meetings our new F750 5-yard has been delayed. Lindco received notification from their plow supplier that there were delays in part for the plow itself, and would not be available until the end of February beginning of March. Once Lindco receives the plow, it should only take them a week or so for installation of the plow. As long as there are no further shipping delays with the plow, I’m expecting the truck to be delivered in mid to late March.
- The Shop is coming along on schedule and budget, as we have had minimal change orders to this point. We have been issued pay apps from Larson through December, and Carina will have those numbers referenced in her report. As far as the construction itself - the interior is being painted, office walls have been constructed, garage and man doors installed, electrical conduit is progressing, and plumbing is being done currently. As we have moved along, the shop is locked and secured. If any members of the board would like to see the progress inside, please reached out during working hours and I would be happy to set something up with our contractor.



Larson's staff are currently the only ones with keys, so it will have to be done while they are available to be on-site.

- I spent a couple of days at the end of the month working with Carina and Barb on financial document requests.

A few more things to note.

Call-outs become increasingly likely during this time of year, between the snow and cold causing issues with our infrastructure. Anyone reviewing payroll will notice an uptick in staff call-out pay.

Winter weather is officially upon us, and staff worked more than 75 hours over the last week. This was a difficult week with multiple storms, falling temps, and blowing winds. All these things considered; I think the staff handled this week exceptionally. Although not "perfect", I feel strongly that our roads were better maintained than many other neighboring municipalities – which is impressive considering we are a 5 man crew without the ability to run multiple shifts as some surrounding areas can. Between emergency repair work, daily work, and now snow storms our current Public Works staff has proven to be well-rounded and a great group of workers.

Lastly, as you all are aware, I will be on vacation from January 31<sup>st</sup> to February 5<sup>th</sup>. I have full confidence in my staff to handle any situations that may arise while I'm gone. All emergency calls will go to Stephen during this time. We have talked extensively about processes while I'm gone, so I do not anticipate anything to lack. Staff also has Ion and Jasons numbers with Test, as well as Chris Dopkins should there be any questions that need to be answered by them.

As always, don't hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.

2022 Harvard

EMPLOYEE NAME	GROSS WAGES	Accrued		COMP	Total paid		457 - B		Total	
		Vac	Sick		Days	CLOTHING	PAYMENT	VEHICLE	Health Ins.	Compensation
ANDRADE, JOSE	\$ 65,609.15	0	0	0.00	\$ -				\$ 9,052.66	\$ 74,661.81
BARTEL, JOHN W	\$ 82,387.44	30	0	31.00	\$ 17,772.96	\$ 500.00			\$ 26,991.70	\$ 127,652.10
BAUMAN, TYSON	\$ 125,824.00	30	12	0.00	\$ 20,435.52	\$ 1,100.00			\$ 28,463.98	\$ 175,823.50
BEJOT, DEBRA	\$ 85,039.63	24	5	0.00	\$ 11,060.14	\$ -			\$ 8,952.44	\$ 105,052.21
BRENNECKA, CLAYTON M	\$ 72,291.92	27	1	12.00	\$ 10,358.40	\$ 500.00			\$ 26,991.70	\$ 110,142.02
BROOKS, THOMAS J	\$ 103,341.21	22	12	90.35	\$ 39,095.64	\$ 900.00			\$ 9,445.84	\$ 152,782.69
CASTENADA, LUIS	\$ 64,485.27	20	12	15.00	\$ 11,468.00	\$ -			\$ -	\$ 75,953.27
DEMINK, JACQULYN P	\$ 96,922.66	26	12	4.00	\$ 14,542.08	\$ 900.00			\$ 12,500.50	\$ 124,865.24
DEROSE, ANTHONY	\$ 96,812.95	30	0	0.00	\$ 9,657.60	\$ 500.00			\$ 18,723.66	\$ 125,694.21
DIXON, STEPHEN	\$ 173,730.13	39	12	36.75	\$ 36,489.96	\$ 900.00			\$ 19,757.78	\$ 230,877.87
FIEGEL, LYNETTE	\$ 56,482.80	20	12	6.00	\$ 8,329.60	\$ 750.00			\$ 26,991.70	\$ 92,554.10
GRANT, JAMES	\$ 105,163.68	30	0	0.00	\$ 12,243.36	\$ 300.00			\$ 19,757.78	\$ 137,464.82
HAGE, MARK	\$ 86,606.49	30	12	48.00	\$ 27,266.40	\$ 500.00			\$ 26,991.70	\$ 141,364.59
HILL, NICHOLAS M	\$ 136,559.35	26	12	73.95	\$ 46,553.29	\$ 900.00			\$ 19,757.78	\$ 203,770.42
KASTEN, ADAM A	\$ 68,419.62	20	12	4.00	\$ 9,083.52	\$ 500.00			\$ 26,991.71	\$ 104,994.85
KELLER, CHARLES T	\$ 92,649.29	29	6.625	72.42	\$ 34,643.55	\$ 500.00			\$ 17,097.60	\$ 144,890.44
KNOP, RYAN	\$ 64,992.68	20	12	0.00	\$ 8,615.42				\$ 9,445.84	\$ 83,053.94
KOHN, EDWARD A	\$ 114,096.37	34	12	66.25	\$ 42,430.50	\$ 900.00			\$ 28,463.98	\$ 185,890.85
KRAUSE, MARK	\$ 89,698.52	30	5	0.00	\$ 18,040.40				\$ 11,867.40	\$ 119,606.32
KRUCKENBERG, JAMES	\$ 98,115.24	30	0	0.00	\$ 11,422.80	\$ 300.00			\$ 28,463.98	\$ 138,302.02
MACKO, KYLE A	\$ 46,225.00	0	0	133.00	\$ 35,473.76				\$ 12,774.70	\$ 94,473.46
MOLLER, LORELLA A	\$ 69,890.68	30	0	0.00	\$ 7,717.68	\$ -			\$ 9,445.84	\$ 87,054.20
NELSON, DAVID A	\$ 143,723.52	16.5	0	0.00	\$ 9,202.91	\$ -	\$ 3,000.00		\$ 9,445.84	\$ 165,372.27
NUTLEY, ANNE K	\$ 62,813.04	20	12	0.00	\$ 7,147.52	\$ 300.00			\$ 26,991.70	\$ 97,252.26
OCZUS, TODD M	\$ 127,679.22	32.75	12	222.10	\$ 100,869.30	\$ 900.00			\$ 28,463.98	\$ 257,912.50
PALMER, AARON M	\$ 119,465.61	29	12	66.00	\$ 40,446.00	\$ 900.00			\$ 26,463.98	\$ 187,275.59
PERKINS, DARRELL W	\$ 73,045.35	21	12	49.13	\$ 20,721.78	\$ 500.00			\$ 17,934.82	\$ 112,201.95
PERKINS, TIMOTHY D	\$ 88,619.64	27	4	0.00	\$ 9,399.20	\$ 500.00			\$ 18,723.66	\$ 117,242.50
SACCO, CARMEN M	\$ 111,953.69	19	12	0.00	\$ 13,711.92	\$ 1,100.00			\$ 18,029.18	\$ 144,794.79
SANTELER, STEVEN T	\$ 58,135.44	30	0	0.00	\$ 11,424.00	\$ 300.00			\$ 16,614.36	\$ 86,473.80
SCHMIDT, JOSHUA	\$ 67,817.01	15	12	6.00	\$ 7,531.92	\$ 500.00			\$ 26,991.70	\$ 102,840.63
SEE, ERIC R	\$ 105,996.19	22	12	19.50	\$ 16,820.40	\$ 900.00			\$ 19,757.78	\$ 143,474.37
SPIELMAN, ANDREW D	\$ 139,957.88	34	12	19.95	\$ 27,424.65	\$ 900.00			\$ 28,463.98	\$ 196,746.51
STAHL, KURT	\$ 100,147.56	0	0	12.00	\$ 4,154.88				\$ 27,277.24	\$ 131,579.68
TOBIAS, TRENT J	\$ 120,929.70	22	12	24.00	\$ 18,235.20	\$ 900.00			\$ 28,463.98	\$ 168,528.88
VEST, MICHAEL	\$ 72,611.57	30	12	3.00	\$ 12,006.00	\$ 750.00			\$ 26,991.00	\$ 112,358.57

Village of Gilberts  
 Compliance with PA 97-0609  
 FY 2022-2023 Budget  
 As of May 1, 2022

Item 2.

Position	(1) Salary	Other Comp	(3) Health, Life & Dental Ins.	Total Compensation	(2) Vacation Hours Granted	(2) Sick Hours Granted	(2) Personal Hours Granted
Police Chief	114,774.59	650.00	13,418.64	128,843.23	160	-	64
Village Administrator	114,045.95	6,000.00	7,110.96	127,156.91	80	-	64
Finance Director	99,734.58	-	14,551.68	114,286.26	80	-	64
Public Works Director	100,330.38	-	13,418.64	113,749.02	80	-	64
Sergeant	86,377.20	650.00	19,466.40	106,493.60	120	96	24
Sergeant	88,536.36	650.00	14,149.92	103,336.28	160	96	24
Officer	82,642.56	650.00	12,145.20	95,437.76	160	96	24
Utilities Tech III	70,657.60	200.00	22,698.24	93,555.84	120	-	64
Officer	65,301.60	650.00	22,698.24	88,649.84	80	96	24
Village Clerk	62,694.16	-	19,466.40	82,160.56	80	-	64
Officer	67,922.40	650.00	12,145.20	80,717.60	80	96	24
Utilities Superintendent	72,698.00	200.00	6,953.04	79,851.04	120	-	64
Officer	60,365.76	650.00	13,418.64	74,434.40	33	96	16
Public Works	49,587.20	200.00	19,466.40	69,253.60	160	-	64
Public Works Crew Leader	60,507.20	200.00	7,512.24	68,219.44	120	-	64
Officer	60,365.76	650.00	7,110.96	68,126.72	35	96	16
Finance / UB Clerk	45,011.20	-	19,466.40	64,477.60	120	-	64
Officer	60,365.76	650.00	39.60	61,055.36	40	96	24
Management Analyst	54,868.25	-	39.60	54,907.85	80	-	64
Utilities Tech I	46,404.80	200.00	6,098.16	52,702.96	80	-	64
Utilities Tech I	46,404.80	200.00	6,098.16	52,702.96	80	-	64
Utilities Tech I	49,212.80	200.00	39.60	49,452.40	5	-	64
Police Admin Specialist	45,739.20	-	39.60	45,778.80	80	-	64
Permit Clerk	45,240.00	-	39.60	45,279.60	120	-	64
Public Works	38,979.20	200.00	39.60	39,218.80	80	-	64
Part-Time Patrol Officers	47,286.00	-	-	47,286.00	-	-	-
Public Works Seasonal	15,000.00	-	-	15,000.00	-	-	-
Public Works Seasonal	15,000.00	-	-	15,000.00	-	-	-

Notes:

- (1) Salaries include regular salaries and wages paid to employees. Salaries does not include other pays such as overtime, on-call pay, court time pay, extra duty pay, etc.
- (2) The value of sick, personal and vacation hours granted is included in the employee's salary
- (3) Employer paid insurance benefit costs are estimated pending plan renewals during the fiscal year

Illinois Municipal Retirement Fund Members  
 Total Compensation Package (over \$75,000/year)  
 Posting (Public Act 97-609)  
 Effective May 1, 2022

In accordance with PA 97-609 and certain requirements within this act, the Village of Hampshire is required to post payments by the employer to the employee for salary, health insurance, housing allowance, vehicle allowance, clothing/uniform allowance, bonuses, loans, vacation, personal and sick days granted or PTO days granted. Salary and benefit information for employees are for salaries for Fiscal Year 2022 as it represents numbers that are projected to be earned at the completion of the fiscal year. Numbers do not become actual until the completion of the fiscal year.

Position	Annual Base Salary	Employer Paid Insurance	Maximum Allowances			Certification Pay	Bonus or Loans	Total Compensation	Annual Vacation/PTO Days	Personal Days	Annual Sick Days
			Housing Allowance	Vehicle Allowance	Clothing Allowance						
Village Manager	132,000	13,498	-	4,800	-	-	150,298	(2) 20	0	5	
Finance Director	108,125	11,610	-	-	-	-	119,735	(2) 15	0	5	
Accounting Manager	65,000	15,218	-	-	-	-	80,218	(2) 15	0	5	
Police Chief	126,828	26,483	-	-	1,000	-	154,311	(1) 20	1	12	
Police Lieutenant	109,220	28,879	-	-	1,000	-	139,099	(1) 20	1	12	
Police Sergeant	103,019	28,973	-	-	1,000	-	132,992	(1) 20	1	12	
Police Sergeant	102,870	21,636	-	-	1,000	-	125,506	(1) 20	1	12	
Police Officer	89,582	17,376	-	-	1,000	-	107,958	(1) 20	1	12	
Police Officer	69,700	41,667	-	-	1,000	-	112,367	(1) 20	1	12	
Police Officer	89,582	8,448	-	-	1,000	-	99,030	(1) 20	1	12	
Police Officer	76,529	18,055	-	-	1,000	-	95,584	(1) 10	1	12	
Police Officer	75,584	13,271	-	-	1,000	-	89,855	(1) 10	1	12	
Police Officer	73,185	7,738	-	-	1,000	-	81,923	(1) 10	1	12	
Police Officer	80,678	-	-	-	1,000	-	81,678	(1) 10	1	12	
Police Officer	81,678	37,673	-	-	1,000	-	120,351	(1) 10	1	12	
Police Officer	69,395	14,695	-	-	1,000	-	85,090	(1) 10	1	12	
Supervisor of Utilities	101,556	26,514	-	-	300	-	128,370	(2) 15	0	5	
Utility Maintenance Worker	56,412	31,674	-	-	300	-	88,386	(2) 20	0	5	
Sewer Operator	57,200	32,433	-	-	300	-	89,933	(2) 5	0	5	
Street Supervisor	82,582	32,721	-	-	300	-	115,603	(2) 15	0	5	
Street Foreman	60,320	23,573	-	-	300	-	84,193	(2) 15	0	5	
Foreman of Fields & Forestry	58,240	20,513	-	-	300	-	79,053	(2) 15	0	5	

(1) -- Plus Police Pension  
 (2) -- Plus IMRF

City of South Beloit  
 Compensation For Full Time Employees Greater Than \$75,000  
 Budget For Calendar Year 2022

Last Name	First Name	Job Title	Total Wages	Fica & Medicare	Allocated Pension	Health Insurance	Ins W/h	Total	Earned Rate	
									Vacation Days	Sick Days
Hoppes	Sonya	City Administrator	98,000.00	7,497.00	3,714.20	33,634.57	(5,045.18)	137,800.58	120	96
Patrick	Tracy	City Clerk	68,253.90	5,221.42	2,586.82	21,384.47	(3,207.67)	94,238.94	160	96
Brown	Gary	Fire Captain	62,728.81	909.57	46,386.13	29,968.72	(4,495.31)	135,497.93	216	96
Phillips	David	Firefighter	41,724.72	605.01	30,854.22	21,385.73	(3,207.86)	91,361.82	54	96
Truman	Adam	Police Chief	97,101.40	1,407.97	31,347.05	22,007.41	(3,301.11)	148,562.71	160	96
Peterson	James	Sergeant	89,220.38	1,293.70	28,802.83	-	-	119,316.90	168	96
Roggenbuck	Daniel	Sergeant	89,220.38	1,293.70	28,802.83	33,486.64	(5,023.00)	147,780.55	168	96
Sanders	James	Sergeant	89,220.38	1,293.70	28,802.83	33,486.64	(5,023.00)	147,780.55	126	96
Hruska	Stephanie	Police Officer	80,430.29	1,166.24	25,965.15	9,705.91	(1,164.71)	116,102.88	126	96
Johnson	Dwight	Police Officer	81,545.12	1,182.40	26,325.04	21,385.73	(2,916.68)	127,521.61	168	96
Kehoe	Colin	Police Officer	82,359.40	1,293.70	26,587.92	-	-	110,241.02	84	96
Kurth	Sawyer	Police Officer	64,321.34	932.66	20,764.73	21,829.88	(2,983.30)	104,865.30	84	96
Monyelle	Cameron	Police Officer	69,016.09	1,000.73	22,280.33	33,634.57	(4,754.01)	121,177.71	84	96
Reed	Paul	Police Officer	81,545.12	1,182.40	26,325.04	33,634.57	(4,754.01)	137,933.12	168	96
Weber	Waylon	Police Officer	81,545.12	1,182.40	26,325.04	9,705.91	(1,164.71)	117,593.76	168	96
West	Amanda	Police Officer	74,160.86	1,075.33	23,941.20	9,705.91	(1,455.89)	107,427.42	84	96
Reininger	Jeff	Waste Water Superintendent	81,702.81	6,250.27	3,096.54	33,634.57	(5,045.18)	119,639.00	160	96
Genin	Dwight	Waste Water Foreman	64,826.97	4,959.26	2,456.94	33,634.57	(5,045.18)	100,832.56	160	96
Reimer	Adam	Waste Water Operator	43,269.62	3,310.13	1,639.92	33,634.57	(5,045.18)	76,809.05	80	96
Haas	Steven	Street Superintendent	61,706.25	4,720.53	2,338.67	33,634.57	(5,045.18)	97,354.82	80	96
Radke	Ryan	Public Works Employee	52,676.06	4,029.72	1,996.42	33,634.57	(5,045.18)	87,291.59	160	96

**Village of Rockton**  
**Total Compensation Report**  
**Projected for the Period of 6/1/2022 - 5/31/2023**

<u>Employee</u>	<u>Position</u>	<u>FYE 2023 Total Compensation</u>	<u>Vacation Days Earned</u>	<u>Sick Hours Earned</u>
Matthew Hollinger	Chief of Police	\$143,877.08	168	96
Kiza Davies	Detective Sergeant	\$120,753.32	168	96
Justin Jobst	Patrol Sergeant	\$117,527.52	168	96
Jason Newell	Patrol Sergeant	\$116,512.30	84	96
Benjamin Heintz	Patrol Sergeant	\$109,802.48	126	96
Dean Camacho	Patrol Sergeant	\$109,713.84	210	96
Scott Brooks	Patrol Officer	\$106,489.49	168	96
David Mordt	Patrol Officer	\$102,295.99	84	96
<b>Daniel Barber</b>	<b>Public Works Director</b>	<b>\$101,893.60</b>	200	120
Alissa Sanchez	Patrol Officer	\$101,597.74	84	96
Tricia Diduch	Economic Development/Planning Administrator	\$98,973.36	120	120
Emily Harrison	Detective	\$91,302.80	126	96
Nicole Papworth	Patrol Officer	\$90,839.64	126	96
Corine Hughes	Village Treasurer	\$87,493.84	120	48
Joseph Naser	Patrol Officer	\$85,907.76	84	96
Penny Cure	Patrol Officer	\$84,495.89	168	96
Jacob Costello	Public Works Superintendent	\$78,104.36	120	48
Michael Johnson	Patrol Officer	\$76,659.72	126	96
Donald Self	Parks and Recreation Director	\$75,128.00	120	120

Marengo

## Total Compensation Packages Effective 5/1/23 Per Public Act 97-609

Last Name	First Name	Position Title	Total Compensation	Health Insurance	Years of Experience
Williamson	Laura	City Administrator	171,417.08	8,516.40	0
Lopez	Megan	Finance/HR director	119,122.27	8,516.40	10
Radcliffe	Nick	Asst City Administrator	122,061.59	14,651.52	1
Bass	Sonya	Police Officer	111,793.53	7,556.76	19
Bockelman	Eric	Police Officer	123,846.57	19,609.80	18
Boeckh	Shaun	Police Sergeant	139,630.84	22,852.20	16
Boyce	Adam	Police Sergeant	139,630.84	22,852.20	11
Hayes	Nathan	Police Chief	157,478.01	19,609.80	1
Wajda	Jacob	Police Officer	97,206.34	7,556.76	5
McGinley	Daniel	Police Officer	116,237.04	22,852.20	6
Kjellgren	Andrew	Sergeant	136,388.44	19,609.80	16
Phelps	Kyle	Police Officer	127,088.97	22,852.20	18
Rzotkiewicz	Jerry	Police Officer	111,793.53	7,556.76	17
Amaya	Roy	Police Officer	94,825.25	12,940.68	2
Taylor	Andrew	Police Detective	112,387.82	6,492.96	14
Hernandez	Tonya	Police Officer	103,151.71	7,556.76	6
Ruark	Kyle	Police Officer	75,626.14	108.71	0
Burke	Megan	PD Administrative Assistant	80,637.10	15,700.92	11
Lamz	Rob	Public Works Director	131,007.88	7,556.76	1
Cooke	Robert	Mechanic	97,158.19	6,492.96	1
Abbate	Anthony	Utility Worker	79,116.97	6,492.96	3
Clesceri	Steven	Water Foreman	100,515.03	22,852.20	3
Trusty	Kyle	Maintenance Worker	79,722.00	6,492.96	2
O'Leary	Daniel	Street Foreman	97,172.65	8,516.4	1
Zenker	Timothy	Utility Worker	92,887.15	7,556.76	4

CY 2022

Total Employee Compensation - Village of West Dundee

Department	Current Job Class Title	2022 Gross Earnings	Health/Dental/ Life Insurance Annual Net Cost	Police/Fire Pension Village Contribution	Social Security	Medicare	IMRF Village Contribution	Number of Vacation Hours Provided	Number of Sick Hours Provided	Total Current Compensation
Police Dept - Sworn	Sergeant	134,386.18	21,286.04	21,501.79	7,796.92	1,823.49		160	96	186,794.42
Police Dept - Sworn	Sergeant	143,012.81	25,612.82	22,882.05	8,324.68	1,946.90		200	96	201,779.26
Police Dept - Sworn	Sergeant	132,717.93	25,612.82	21,234.87	7,646.12	1,788.18		160	96	188,999.92
Public Works	Crew Leader	88,621.02	20,022.28		5,254.05	1,228.80	10,093.90	160	80	125,220.05
Public Works	Director of Public Works	132,877.34	10,723.77		8,157.13	1,907.84	15,134.70	184	80	168,800.78
Public Works	Grounds Maintenance	15,148.10	14.00		939.20	219.65	1,725.38	20		18,046.33
Public Works	Grounds Maintenance	55,298.30	3,274.34		3,372.96	788.84	6,074.12	80	80	68,808.56
Public Works	Maintenance Worker I	9,363.20	3.50		580.52	135.76	1,066.46	8		11,149.44
Public Works	Maintenance Worker II	40,866.13	33.00		2,533.68	592.54	4,654.64	70	47	48,679.99
Public Works	Maintenance Worker II	79,333.88	10,723.77		4,837.50	1,131.32	9,036.11	120	80	105,062.58
Public Works	Maintenance Worker II	82,450.89	10,723.77		5,011.04	1,171.91	9,391.16	200	80	108,748.77
Public Works	Maintenance Worker II	76,783.67	14,174.61		4,564.19	1,067.50	8,745.67	176	80	105,335.64
Public Works	Mechanic/Maintenance Worker II	78,792.23	1,158.42		4,849.12	1,134.04	8,974.41	80	80	94,908.22
Public Works	Part Time Custodian	9,547.53			591.93	138.45				10,277.91
Public Works	Seasonal	4,542.00			281.62	65.87				4,889.49
Public Works	Seasonal	3,360.00			208.32	48.72				3,617.04
Public Works	Seasonal	3,600.00			223.19	52.19				3,875.38
Public Works	Seasonal	10,343.25			641.29	149.98				11,134.52
Public Works	Seasonal	7,359.00			456.27	106.72				7,921.99
Public Works	Secretary	54,387.47	19,790.59		3,047.23	712.70	6,194.75	120	80	84,132.74
Public Works	Senior Crew Leader	100,845.38	19,790.59		5,931.81	1,387.27	11,486.26	160	80	139,441.31
Public Works	Utility Superintendent	102,051.72	26,976.02		5,886.35	1,376.68	11,623.63	144	80	147,914.40
Public Works	Utility Worker II	80,193.05	26,976.02		4,531.10	1,059.67	9,133.99	80	80	121,893.83
Public Works	Water Treatment Plant Operator	76,826.94	9,492.72		4,691.93	1,097.30	8,750.58	80	80	100,859.47
Public Works	Water Treatment Plant Operator	96,411.41	7,865.03		5,923.73	1,385.36	10,981.27	80	80	122,566.80
Village Hall	Administrative Assistant	57,644.49	5,705.34		3,552.41	830.81	6,565.74	80	80	74,298.79
Village Hall	Finance Assistant II	65,043.60	10,735.39		3,950.68	923.99	7,408.52	80	80	88,062.18
Village Hall	Finance Assistant II	69,776.86	1,158.42		4,309.12	1,007.82	7,947.65	160	80	84,199.87
Village Hall	Part Time Administrative Assistant	47,205.46			2,692.44	629.70	5,376.76	64	40	55,904.36
Village Hall	Part Time Director of Finance	76,413.78	11,363.49		4,637.25	1,084.52				93,499.04
Village Hall	Part Time IT Assistant	26,919.31			1,668.92	390.36	3,066.11	50	50	32,044.70
Village Hall	Part Time IT Assistant	48,110.91			2,982.91	697.68	5,479.77	74	74	57,271.27
Village Hall	Part Time IT Assistant	3,726.00			231.03	54.04				4,011.07
Village Hall	Part Time IT Supervisor	31,596.95			1,959.04	458.18	3,598.88	48	50	37,613.05
Village Hall	Part Time Village Clerk/Clerical	568.43			35.24	8.24				611.91
Village Hall	Village Manager	212,495.27	1,158.42		9,114.04	3,077.22	24,203.20	240	80	250,048.15



VILLAGE OF JOHNSBURG-PUBLIC DISCLOSURE OF "TOTAL COMPENSATION"

2022 Illinois Public Act 97-0609

Position	Annual Salary	Benefits	Bonuses	Vacation Days Earned	Sick Days Earned	Total Compensation
Administrator	\$ 168,000	\$ 27,642	-	25	5	\$ 195,642
Police Chief	\$ 139,000	\$ 23,074	-	25	5	\$ 162,074
Sergeant	\$ 96,033	\$ 15,226	-	20	10	\$ 111,259
Assistant Administrator	\$ 91,000	\$ 15,260				\$ 106,260
Police Officer	\$ 88,940	\$ 14,523				\$ 103,463
Police Officer	\$ 88,940	\$ 14,523				\$ 103,463
Police Officer	\$ 88,940	\$ 14,523				\$ 103,463
Police Officer	\$ 88,940	\$ 14,523				\$ 103,463
Police Officer	\$ 88,940	\$ 14,523				\$ 103,463
Police Officer	\$ 83,241	\$ 10,132				\$ 93,373
Public Works Foreman	\$ 82,700	\$ 14,340				\$ 97,040
Police Officer	\$ 79,747	\$ 9,149				\$ 88,896
Community Service Officer	\$ 71,593	\$ 12,282				\$ 83,875
Police Officer	\$ 69,700	\$ 11,224				\$ 80,924

1. Forms of compensations described in P.A 97-0609 not paid to any employee: vehicle allowance, housing allowance and business loans. Clothing allowance for public works, parks & facilities, and public safety are expenses of the Village and not included in employee compensation.

THE CITY OF 

# GENOA

## NOTICE

City of Genoa Employees with Compensation in excess of \$75,000

In accordance with Section 7.3 of the Open Meetings Act, the total compensation package of all municipal employees that exceeds \$75,000 is provided below:

Illinois Public Act 97-0609

City of Genoa, Illinois  
Total Employee Compensation Package - Fiscal Year 23/24

Position	Salary	Incentives & Longevity	Holiday Pay	Health Insurance	Employee Loans	Total Comp Package	Vacation Days Annual	Sick Days Annual
Police Chief	\$ 115,474	\$ 600	\$ -	\$ 18,679	\$ -	\$ 134,753	25	12
City Administrator	\$ 106,276	\$ -	\$ -	\$ 28,138	\$ -	\$ 134,414	10	12
Sergeant	\$ 98,382	\$ 1,640	\$ 3,467	\$ 23,421	\$ -	\$ 126,910	25	12
Finance Director	\$ 94,392	\$ 400	\$ -	\$ 28,119	\$ -	\$ 122,911	20	12
Deputy Chief	\$ 100,992	\$ 1,640	\$ 3,559	\$ 16,317	\$ -	\$ 122,508	25	12
Public Works Dir.	\$ 99,058	\$ 600	\$ -	\$ 14,359	\$ -	\$ 114,017	25	12
Police Officer	\$ 72,162	\$ 1,000	\$ 2,729	\$ 23,441	\$ -	\$ 99,332	10	12
Police Officer	\$ 72,162	\$ -	\$ 2,729	\$ 23,441	\$ 727	\$ 99,059	10	12
Police Officer	\$ 72,162	\$ -	\$ 2,729	\$ 22,720	\$ 538	\$ 98,149	10	12
Police Officer	\$ 72,162	\$ -	\$ 2,729	\$ 15,951	\$ 376	\$ 91,218	10	12
Water Supervisor	\$ 81,903	\$ -	\$ -	\$ 9,023	\$ -	\$ 90,926	10	12
Police Officer	\$ 66,688	\$ -	\$ 2,522	\$ 16,641	\$ -	\$ 85,851	10	12
Streets Supervisor	\$ 67,551	\$ 400	\$ -	\$ 16,256	\$ -	\$ 84,207	20	12
Sewer Chief Operator	\$ 53,591	\$ -	\$ -	\$ 23,441	\$ -	\$ 77,032	10	12
Water Maintenance	\$ 66,093	\$ 400	\$ -	\$ 9,023	\$ -	\$ 75,516	20	12

### Police Department

333 East First Street, Genoa, IL 60135  
(815) 784-6633 • Fax (815) 784-2951

### Municipal Center

333 East First Street, Genoa, IL 60135  
(815) 784-2327 • Fax (815) 784-2988

### Public Works

333 East First Street, Genoa, IL 60135  
(815) 784-2271 • Fax (815) 784-4271

Compensation 2023 *Fox River Grove*

Name	Position	Salary	Other Comp	Annual Vacation Days	Annual Sick Days	Total Compensation
E. Barham	Police Officer	\$ 78,024		0	12	\$ 78,024
S. Bechler	Assistant Village Administrator	\$ 92,284		15	12	\$ 92,284
K. Berry	Police Officer	\$ 84,102		15	12	\$ 84,102
S. Caesar	Village Clerk / Administrative Assistant	\$ 58,708		10	12	\$ 58,708
B. Gonzales	Maintenance Operator I	\$ 47,800		0	12	\$ 47,800
G. Koester	Police Officer	\$ 67,152		5	12	\$ 67,152
B. Korpan	Deputy Village Clerk / Administrative Assistant	\$ 58,675		15	12	\$ 58,675
C. Lazzerini	Police Officer	\$ 72,383		10	12	\$ 72,383
T. Maynard	Maintenance Operator III	\$ 71,490		15	12	\$ 71,490
M. Miller	Police Sergeant	\$ 94,008		25	12	\$ 94,008
A. Pfluger	Maintenance Operator I	\$ 47,800		0	12	\$ 47,800
J. Reese	Operations Manager	\$ 107,884		25	12	\$ 107,884
M. Schumann	Police Officer	\$ 84,102		20	12	\$ 84,102
D. Soderholm	Village Administrator	\$ 162,999	\$ 5,000	25	12	\$ 167,999
S. Stachnik	Police Officer	\$ 69,718		10	12	\$ 69,718
D. Sullivan	Maintenance Operator I	\$ 53,250		5	12	\$ 53,250
D. Van Wazer	Maintenance Operator II	\$ 61,845		5	12	\$ 61,845
E. Waitrovich	Chief of Police	\$ 120,572	\$ 1,560	20	12	\$ 122,132
E. Weberski	Maintenance Operator II	\$ 70,258		10	12	\$ 70,258
T. Zintl	Operations Manager	\$ 107,115		25	12	\$ 107,115
S. Zuniga	Police Officer	\$ 67,152		5	12	\$ 67,152

# Town of Cortland

59 S. Somonauk Rd.  
P.O. Box 519  
Cortland, IL 60112-0519

**Town Hall:**  
Administration Office 815/756-9041  
Town Clerk's Office 815/756-3030  
Facsimile 815/756-4583



**Operations & Maintenance:**  
Town Garage 815/756-6469

**Police Department:**  
Non-Emergency 815/756-2558  
Facsimile 815/787-2015

**Water/Wastewater:**  
Office 815/756-9684  
Emergencies 815/756-1910  
Facsimile 815/756-1543

## NOTICE

### Town of Cortland IMRF Employees with Compensation in Excess of \$75,000

In accordance with section 7.3 of PA 097-0609, the total compensation package of all municipal employees for **FY 2024** that exceeds \$75,000 is provided below:

Position	Employee Name	Wages	Vehicle Allowance	Clothing Allowance	Insurance Allowance	Total Compensation	Vacation Days	Sick Days
Chief of Police	Lin Dargis	94,479.20	-	400.00	-	94,879.20	15	13.5
Commander	Bruce VanWankum	84,118.34	-	400.00	-	84,518.34	15	13.5
Director of Water/Sewer/Public Works	Joel Sumerhill	114,736.45	-	400.00	-	115,136.45	20	13.5
Engineer	Brandy Williams	116,698.97	-	-	-	116,698.97	20	13.5

Wages represent base wages only and do not include overtime. Health insurance costs provided to town employees are not paid directly from employer to employee and thus are not a required disclosure in Public Act 97-0609.

**Employee Compensation**

Public Act 97-609, the pension reform bill, became effective on January 1, 2012. That Act amends the Open Meetings Act and requires an employer who participates in the Illinois Municipal Retirement Fund (“IMRF”) to post on its website for two different categories of employees: those employees with a total compensation package in excess of \$75,000 and those employees with a total compensation package equal to or greater than \$150,000.

- For IMRF employees who have a total compensation package in excess of \$75,000 per year, the total compensation package must be posted within six business days of approving the budget.
- For IMRF employees who have a total compensation package in excess of \$150,000 per year, the total compensation package must be posted at least six days before approving the employee’s total compensation package.

The term “total compensation package” is defined to mean, “payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted.”

**Village of Lakewood  
Total Compensation Package  
FY 23/24 Budget**

Department	Title	Compensation	Vacation	Personal	Sick	Holidays
Administration	Village Manager	\$127,308.00	120 Hours	24 Hours	80 Hours	9 Days
Public Works	Public Works Director	\$109,054.40	160 Hours	24 Hours	80 Hours	9 Days
Police	Chief	\$97,843.20	120 Hours	24 Hours	80 Hours	9 Days
RedTail	Golf Manager	\$103,000.00	80 Hours	24 Hours	80 Hours	9 Days
Police	Sergeant	\$85,321.60	240 Hours	24 Hours	80 Hours	9 Days
Police	Sergeant	\$85,321.60	80 Hours	24 Hours	80 Hours	9 Days
Police	Sergeant	\$85,321.60	80 Hours	24 Hours	80 Hours	9 Days
Police	Officer	\$83,096.00	240 Hours	24 Hours	80 Hours	9 Days

*Notes: Compensation for Vacation, Personal, Sick, and Holiday are budgeted in the salary amount. Hours are shown for illustrative purposes.*

**Katie Jaster**

---

**From:** Caryn Huber <chuber@es-il.org>  
**Sent:** Monday, January 29, 2024 9:37 AM  
**To:** Katie Jaster  
**Subject:** RE: Employee Compensation

Good morning Katie,  
We have three employees over \$75,000. They are:  
City Administrator \$109,990  
Police Chief \$99,360  
Director of Public Works \$99,360

Please let me know if you need additional information!  
Caryn

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**From:** Katie Jaster <kjaster@villageofpoplargrove.com>  
**Sent:** Friday, January 26, 2024 12:09 PM  
**To:** Caryn Huber <chuber@es-il.org>  
**Subject:** Employee Compensation

Good afternoon Caryn,  
Hope all is well!  
I'm reaching out to see if you could provide me a copy of your employee compensation, for anyone over the \$75,000?  
We are doing some research with all of our surrounding municipalities.

Thank you!

*Katie Jaster*  
Deputy Clerk  
200 N. Hill Street  
Poplar Grove, IL 61065  
(815) 765.3201 Phone  
(815) 765.3571 Fax  
<https://www.poplargrove-il.gov/>

Illinois Municipal Retirement Fund Participation - Duty to Post (5ILCS 120/7.3)

Duty to post information pertaining to benefits offered through the Illinois Municipal Retirement Fund. Employers must post on its website the total compensation for each employee having a total compensation package that exceeds \$75,000 per year. For the purposes of this section, "total compensation package" means payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted.

Oregon (2022)

Employee Name	Wages	Health Benefit	IMRF	Vehicle	Clothing	Vacation Days	Sick Days	Total
Joe Brooks	\$69,537.00	\$4,632.59	\$5,173.56		\$600.00	20	15	\$79,943.15
Randy Cropp	\$70,232.00	\$7,467.95	\$5,225.26		\$600.00	25	15	\$83,525.21
Darin DeHaan	\$102,000.00	\$11,296.86	\$8,343.60		\$600.00	30	15	\$122,240.46
Matt Kalnins	\$59,542.00	\$11,681.10	\$4,429.93		\$600.00	20	15	\$76,253.03
Dave Kent	\$90,274.83	\$17,936.15	\$6,716.45		\$600.00	25	15	\$115,527.43
Shawn Melville	\$85,000.00	\$11,435.87	\$6,953.00		\$600.00	25	15	\$103,988.87
Jeff Pennington	\$62,037.20	\$12,421.02	\$4,615.57		\$600.00	15	15	\$79,673.79
Terry Plemmons	\$71,617.78	\$7,117.37	\$5,328.37		\$600.00	15	10.5	\$84,663.52

2023 Rosemont

Full Name	Job Title	Hire Date	Annual Salary	Board Pay	Employer Paid	Total	Time Off	Time Off	Time Off
					Health Insurance	Compensation Package	(Days - Sick)	(Days - Vacation)	(Days - Floating Holidays)
DIMATTEO JR, JAMES FRANK	Police Officers	06/19/2011	116,334.40		\$ 12,421.44	\$ 128,755.84	12	17	2
DIMATTEO, FRANK RICHARD	Public Works Mech Foreman	06/19/2006	107,057.60		\$ 31,053.60	\$ 138,111.20	12	20	0
DIMATTEO, LISA A	Director of Public Works	07/15/2002	118,250.08		\$ 31,053.60	\$ 149,303.68	12	25	0
DIMATTEO, PAULETTE ANN	Business Office Supervisor	06/27/2000	67,995.20		\$ 31,053.60	\$ 99,048.80	12	25	0
DIXON, ROBERT THOMAS	Box Office Asst. GM	05/05/2013	84,801.60		\$ -	\$ 84,801.60	0	0	0
DONNELLY II, JOSEPH D	Police Officers	09/17/2012	116,334.40		\$ 31,053.60	\$ 147,388.00	12	17	2
DORE II, MICHAEL J	Fire Sgt	03/15/2009	133,307.20		\$ 31,053.60	\$ 164,360.80	12	15	2
DOULAS, CHRISTOPHER CHRIST	Laborer 3	02/01/2021	75,004.80		\$ 12,421.44	\$ 87,426.24	12	10	0
DOULAS, THOMAS C	Police Lt	06/21/2009	143,457.60		\$ 12,421.44	\$ 155,879.04	12	20	2
DREHOBL II, RICHARD	Records Analyst	09/15/1978	81,099.20		\$ 31,053.60	\$ 112,152.80	12	25	0
DREHOBL III, RICHARD VINCENT	Police Officers	04/24/2011	116,334.40		\$ 31,053.60	\$ 147,388.00	12	17	2
DREHOBL, DANNY JR	Laborer 1	03/07/2011	63,003.20		\$ 12,421.44	\$ 75,424.64	12	10	0
DREHOBL, DEBORAH	Admin Assistant 2 Mayor	12/18/2000	51,417.60	\$33,000.00	\$ -	\$ 84,417.60	12	25	0
DUMAG, LEANORA A	Senior Accountant Mgr	12/08/1995	91,145.60		\$ -	\$ 91,145.60	0	0	0
DYER, JOHN EDGAR	Fire Officers	08/13/2014	103,625.60		\$ 12,421.44	\$ 116,047.04	12	10	2
DZIADOSZ, KAITLYNN	Fire Officers	08/06/2016	116,334.40		\$ 12,421.44	\$ 128,755.84	12	10	2
EASTMAN, RACHEL	RES Receptionist	12/25/2022	54,995.20		\$ 31,053.60	\$ 86,048.80	12	5	0
EICHELBERG, DAVID A	Building Maint Comm Prop	06/17/1994	86,008.00		\$ 12,421.44	\$ 98,429.44	12	25	0
ELEAZAR, JOSE ANTONIO	RES A/V Manager	06/24/2002	109,990.40		\$ 31,053.60	\$ 141,044.00	12	25	0
FAVALE, ANDREW	Police Officers	08/13/2014	103,625.60		\$ 12,421.44	\$ 116,047.04	12	10	2
FAZIO, JOSEPH	Fire Officers	08/07/2007	116,334.40		\$ 31,053.60	\$ 147,388.00	12	15	2
FINNEKE, RYAN P	Fire Officers	06/19/2011	116,334.40		\$ 31,053.60	\$ 147,388.00	12	15	2
FIORITO, BLAKE JAMESON	Police Deputy Chief	10/08/2006	174,990.40		\$ 31,053.60	\$ 206,044.00	12	20	0
FLASHING, STEVE	RES Warehouse Manager	12/13/2021	85,009.60		\$ 31,053.60	\$ 116,063.20	12	10	0
FLEETWOOD, JOE	RES IT Support Technician	12/25/2022	78,998.40		\$ 12,421.44	\$ 91,419.84	12	25	0
FORD, JEFFREY K	Box Office Manager - Theatre	05/05/2013	92,227.20		\$ -	\$ 92,227.20	0	0	0
GABB, DANIEL	Police Lt	10/08/2006	143,457.60		\$ 31,053.60	\$ 174,511.20	12	20	2
GARCIA, ANDRES	Laborer 3	06/12/2017	63,003.20		\$ 31,053.60	\$ 94,056.80	12	10	0
GAU, KEVIN WENG-WAH	IT Support Technician	01/28/2019	65,000.00		\$ 12,421.44	\$ 77,421.44	12	10	0
GEAREN, GABRIEL B	Maint Mechanic Public Works	09/09/2010	93,808.00		\$ 31,053.60	\$ 124,861.60	12	15	0
GEARY, TODD	Marketing Assistant Allstate	04/01/2006	63,606.40		\$ 12,421.44	\$ 76,027.84	12	20	0
GENTILE, GERIANN	PT Admin Assistant I - Comm Pr	01/01/2008	71,510.40		\$ 31,053.60	\$ 102,564.00	12	10	0
GENTILE, JOSEPH A	Fire Officers	08/16/2008	116,334.40		\$ 31,053.60	\$ 147,388.00	12	15	2
GIACOBBE, GEORGE	Police Officers	01/05/2017	116,334.40		\$ 31,053.60	\$ 147,388.00	12	13	2
GLASSO III, PATRICK DOMINIC	Laborer 2	01/03/2008	87,006.40		\$ 31,053.60	\$ 118,060.00	12	15	0
GLASSO, NICHOLAS	Laborer 2	11/01/2015	87,006.40		\$ -	\$ 87,006.40	12	10	0
GOLZ, MICHAEL B	Fire Sgt	09/08/1998	133,307.20		\$ 31,053.60	\$ 164,360.80	12	18	2
GONZALEZ, GUSTAVO JOSE	Assistant General Foreman	05/06/2012	86,008.00		\$ 31,053.60	\$ 117,061.60	12	15	0
GRECO, MICHIEL B	Laborer 3	02/02/2009	87,006.40		\$ 12,421.44	\$ 99,427.84	12	20	0
GREENE, SANDRA A	Admin Assist I -Theatre	10/01/1999	66,788.80		\$ 31,053.60	\$ 97,842.40	12	25	0
GRIDELLI, PETER ANTHONY	Box Office Asst. GM	05/05/2013	82,680.00		\$ -	\$ 82,680.00	0	0	0
GRIGSBY, MICHAEL	Police Officers	04/04/2022	77,126.40		\$ 31,053.60	\$ 108,180.00	12	10	2



**Village of East Dundee**  
**Employee Compensation Disclosure (Public Act 97-0609)**  
**Fiscal Year 2024 (amount are based on salaries as of 01/01/2024)**  
**Auto/Cell**

Employee	Position Title	Department	Fiscal Year 2024		Phone	Specialty	Mission	Insurance	Clothing	Longevity	Total	Vacation	Sick	Personal	
			Salary	Holiday Pay	Allowance	Pay		IMRF	Square 401a	Benefits	Allowance				Pay
Erika Stortie	Village Administrator	Administration	\$ 176,800.00	\$ -	\$ -	\$ -	\$ 15,916.50	\$ 5,305.50	\$ 30,269.01	\$ -	\$ 50.00	\$ 228,341.01	200	96	24
Katherine Diehl	Special Events Coordinator/Village Clerk	Administration	\$ 80,105.70	\$ -	\$ -	\$ -	\$ 7,220.76	\$ -	\$ 17,523.05	\$ -	\$ 125.00	\$ 104,974.52	120	96	24
Franco Bottalico	Assistant to the Village Administrator	Administration	\$ 93,532.40	\$ -	\$ -	\$ -	\$ 8,422.42	\$ -	\$ 24,572.92	\$ -	\$ 50.00	\$ 126,577.73	120	96	24
Caleb Haydock	Management Intern	Administration	\$ 22,337.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 22,387.64	0	0	0
Bill Zelsdorf	Depot Attendant	Administration	\$ 14,560.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	\$ 14,610.00	0	0	0
Chris Ranieri	Building Inspector	Building	\$ 116,201.94	\$ -	\$ -	\$ -	\$ 11,887.46	\$ -	\$ 16,778.89	\$ -	\$ 125.00	\$ 144,993.29	120	96	24
Gail Hess	Building and Public Works Assistant	Building	\$ 78,284.96	\$ -	\$ -	\$ -	\$ 8,008.55	\$ -	\$ 25,207.97	\$ -	\$ 125.00	\$ 111,626.48	176	96	24
Brandiss Martin	Finance & Administrative Services Director	Finance	\$ 140,056.38	\$ -	\$ -	\$ -	\$ 14,327.77	\$ -	\$ 8,922.24	\$ -	\$ 125.00	\$ 163,431.40	160	96	24
Ana Lopez	Finance Manager	Finance	\$ 98,800.00	\$ -	\$ -	\$ -	\$ 10,107.24	\$ -	\$ 17,537.33	\$ -	\$ 125.00	\$ 126,569.57	80	96	24
Tracy Johnson	Finance Assistant	Finance	\$ 78,343.20	\$ -	\$ -	\$ -	\$ 8,014.51	\$ -	\$ 318.72	\$ -	\$ 100.00	\$ 86,776.43	80	96	24
Joshua Fourdyec	Chief of Police	Police	\$ 137,280.00	\$ -	\$ -	\$ -	\$ 14,043.74	\$ -	\$ 30,215.42	\$ 600.00	\$ 50.00	\$ 182,189.17	120	96	24
Andrew Ritter	Deputy Chief	Police	\$ 121,804.00	\$ 5,481.18	\$ -	\$ 600.00	\$ -	\$ -	\$ 25,014.12	\$ 700.00	\$ 300.00	\$ 153,899.30	120	144	36
John Haasc	Sergeant	Police	\$ 121,804.00	\$ 5,481.18	\$ -	\$ 600.00	\$ -	\$ -	\$ 21,320.95	\$ 700.00	\$ 200.00	\$ 150,106.13	120	144	36
Kyle Magnuson	Sergeant	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ -	\$ -	\$ -	\$ 318.72	\$ 700.00	\$ 500.00	\$ 108,832.91	120	144	36
Steven Baima	Sergeant	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ -	\$ -	\$ -	\$ 318.72	\$ 700.00	\$ 500.00	\$ 108,832.91	80	144	36
Alan Kasiba	Police Officer	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ 600.00	\$ -	\$ -	\$ 21,359.83	\$ 700.00	\$ 400.00	\$ 130,374.02	200	144	36
Jeffrey Clark	Police Officer	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ 500.00	\$ -	\$ -	\$ 31,856.01	\$ 700.00	\$ 200.00	\$ 140,570.20	200	144	36
Daniel Duda	Police Officer	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ 600.00	\$ -	\$ -	\$ 31,856.01	\$ 700.00	\$ 200.00	\$ 140,670.20	192	144	36
Kevin Lawson	Police Officer	Police	\$ 102,693.00	\$ 4,621.19	\$ -	\$ -	\$ -	\$ -	\$ 31,856.01	\$ 700.00	\$ 200.00	\$ 140,070.20	120	144	36
Jessica Marinos	Sergeant	Police	\$ 107,959.00	\$ 4,858.16	\$ -	\$ -	\$ -	\$ -	\$ 21,890.17	\$ 700.00	\$ 200.00	\$ 135,607.33	120	144	36
Ryan Fleury	Police Officer	Police	\$ 73,219.00	\$ 3,294.86	\$ -	\$ -	\$ -	\$ -	\$ 26,496.84	\$ 700.00	\$ 200.00	\$ 103,910.70	120	144	36
Jose Feliciano	Police Officer	Police	\$ 97,065.00	\$ 4,367.93	\$ -	\$ -	\$ -	\$ -	\$ 11,279.81	\$ 700.00	\$ 100.00	\$ 113,512.73	80	144	36
Bryan Maculitis	Police Officer	Police	\$ 91,739.00	\$ 4,128.26	\$ -	\$ -	\$ -	\$ -	\$ 32,031.81	\$ 700.00	\$ 100.00	\$ 128,699.07	80	144	36
Robert Sarra	Police Officer	Police	\$ 91,739.00	\$ 4,128.26	\$ -	\$ -	\$ -	\$ -	\$ 26,443.25	\$ 700.00	\$ 200.00	\$ 123,210.51	120	144	36
Alejandra Villagomez	Police Records Clerk	Police	\$ 68,206.95	\$ -	\$ -	\$ -	\$ 6,977.57	\$ -	\$ 25,261.56	\$ 250.00	\$ 125.00	\$ 100,821.08	160	96	24
Phillip Cotter	Director of Public Works	Public Works	\$ 148,439.71	\$ -	\$ -	\$ -	\$ 15,185.38	\$ -	\$ 30,215.42	\$ 550.00	\$ 125.00	\$ 194,515.52	160	96	24
Gregg Goetz	Superintendent of Operations	Public Works	\$ 102,670.78	\$ -	\$ -	\$ -	\$ 10,503.22	\$ -	\$ 25,207.97	\$ 550.00	\$ 125.00	\$ 139,056.96	160	96	24
Peitro Pezzetti	Crew Leader	Public Works	\$ 79,584.96	\$ -	\$ -	\$ -	\$ 8,141.54	\$ -	\$ 29,167.37	\$ 550.00	\$ 300.00	\$ 117,743.88	160	96	24
Martin Hansen	Water Operator	Public Works	\$ 79,584.96	\$ -	\$ -	\$ -	\$ 8,141.54	\$ -	\$ 16,429.88	\$ 550.00	\$ 200.00	\$ 104,906.39	120	96	24
Nicholas Ambroziak	Laborer	Public Works	\$ 68,271.84	\$ -	\$ -	\$ -	\$ 6,984.21	\$ -	\$ 16,429.88	\$ 550.00	\$ 200.00	\$ 92,435.93	120	96	24
Raymond Griebel	Laborer	Public Works	\$ 58,902.48	\$ -	\$ -	\$ -	\$ 6,025.72	\$ -	\$ 19,704.18	\$ 550.00	\$ 100.00	\$ 85,282.38	120	96	24
Spencer Nystrom	Laborer	Public Works	\$ 52,328.64	\$ -	\$ -	\$ -	\$ 5,353.22	\$ -	\$ 318.72	\$ 550.00	\$ 100.00	\$ 58,650.58	80	96	24
Ryan Seyller	Laborer	Public Works	\$ 52,328.64	\$ -	\$ -	\$ -	\$ 5,353.22	\$ -	\$ 9,437.88	\$ 551.00	\$ 100.00	\$ 67,770.74	80	96	24

\* The Village contributes 3% of salary into a Mission Square Retirement Plan for the Village Administrator.

COMPENSATION REPORT FOR FISCAL YEAR 2023													
EMPLOYEE	POSITION	HOURLY RATE	ANNUAL WAGES	BONUS	IMRF EMPLOYER PORTION	HEALTH EMPLOYER PORTION	DENTAL	LIFE INSURANCE	FICA & MEDICARE	TOTAL ANNUAL COMPENSATION & BENEFITS	VACATION HRS EARNED	SICK HOURS	PAID HOLIDAYS
HAFF, N	POLICE SERGEANT	SALARY	\$ 84,999.98	\$ -	\$ 8,457.50	\$ 24,568.92	\$ 883.87	\$ 460.08	\$ 6,502.50	\$ 125,872.85	120.12	100.80	10
INSKO, C	PUBLIC WORKS DIRECTOR	SALARY	\$ 93,000.00	\$ 7,000.00	\$ 9,253.50	\$ -	\$ -	\$ 540.48	\$ 7,114.50	\$ 116,908.48	120.12	96.00	10
JOHNSON, J	SUPERVISOR OF STREETS	SALARY	\$ 84,000.00	\$ -	\$ 8,358.00	\$ 17,241.34	\$ 610.56	\$ 540.48	\$ 6,426.00	\$ 117,176.38	199.94	96.00	10
SMITH, W	POLICE OFFICER	\$ 35.00	\$ 76,440.00	\$ -	\$ 7,605.78	\$ -	\$ 610.56	\$ 538.32	\$ 5,847.66	\$ 91,042.32	209.82	100.80	10
SPELMAN, J	POLICE OFFICER	\$ 33.00	\$ 72,072.00	\$ -	\$ 7,171.16	\$ 8,620.67	\$ 305.18	\$ 481.92	\$ 5,513.51	\$ 94,164.44	167.96	100.80	10
WHITE, J	POLICE CHIEF	SALARY	\$ 100,000.00	\$ -	\$ 9,950.00	\$ 9,205.38	\$ 305.18	\$ 540.48	\$ 7,650.00	\$ 127,651.04	199.94	96.00	10
BENNETT, S	TREASURER	SALARY	\$ 64,000.00	\$ -	\$ 6,368.00	\$ 8,583.52	\$ -	\$ 441.60	\$ 4,896.00	\$ 84,289.12	159.9	96.00	10
SYMONDS, K	DEPUTY CLERK	SALARY	\$ 56,120.00	\$ -	\$ 5,583.94	\$ 8,620.67	\$ 305.18	\$ 485.68	\$ 4,293.18	\$ 75,408.65	120.12	96.00	10

Salary Comparison : All populations pulled via World Population Report - 20  
<https://worldpopulationreview.com/states/cities/illinois>

Poplar Grove : 5157

\*All Cities within 1 hour of Poplar Grove

<u>City</u>	<u>Population</u>	<u>PWD Salary</u>	<u>Year of Salary</u>
1.) Harvard	9465	\$98,115	2022
2.) Gilberts	8319	\$100,330	2022
3.) Hampshire	8113	\$101,556	2022
4.) South Beloit	7816	\$81,702	2022
5.) Rockton	7653	\$101,893	2022
6.) Marengo	7626	\$131,007	2023
7.) West Dundee	7615	\$132,877	2022
8.) Johnsburg	6431	\$82,700	2022
9.) Genoa	5363	\$99,058	2023
10.) Fox River Grove	4676	\$107,884	2023
11.) Cortland	4430	\$114,736	2023
12.) Lakewood	4371	\$109,054	2023
13.) Byron	3745	\$99,360	2023
14.) Oregon	3526	\$90,274	2022
15.) Rosemont	3631	\$118,250	2023
16.) East Dundee	3044	\$148,439	2023
17.) Winnebago	2849	\$93,000	2023
	Average Salary :	\$106,484	
City Of Belvidere		\$115,180	2023
Boone County		\$122,700	2023

**RESOLUTION NUMBER: 2024-03**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH PYROTECNICO FIREWORKS, INC. FOR FIREWORKS DISPLAY SERVICES**

**WHEREAS**, the Village of Poplar Grove (the “Village”) is in need of fireworks display services; and

**WHEREAS**, the Village desires to retain the services of Pyrotecnico Fireworks, Inc. (“Pyrotecnico”) to provide such fireworks display services; and

**WHEREAS**, the Village and Pyrotecnico have reached an accord as to the terms and conditions upon which Pyrotecnico will provide such services and have memorialized the same in the agreement attached hereto as Exhibit A and incorporated herein (“Agreement”); and

**WHEREAS**, the Village has determined it is in the best interest of the Village and its citizens to enter into the Agreement.

**NOW THEREFORE, BE IT RESOLVED** by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. The Village hereby accepts and approves the Agreement attached hereto as Exhibit A, or one in substantially similar form.
3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

AS FOLLOWS:

VOTING “AYE”: \_\_\_\_\_  
\_\_\_\_\_

VOTING “NAY”: \_\_\_\_\_  
\_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

APPROVED \_\_\_\_\_, 2024

\_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST:

\_\_\_\_\_  
VILLAGE CLERK

**EXHIBIT A- AGREEMENT**

### PYROTECNICO FIREWORKS, INC.

This Fireworks Display Agreement ("Agreement") entered into this on **January 16, 2024** by and between PYROTECNICO FIREWORKS, INC. ("Pyrotecnico") and **Village of Poplar Grove, IL** (CUSTOMER).

Pyrotecnico, for and in consideration of the terms hereinafter mentioned, agrees to furnish to the CUSTOMER \_Fireworks Display(s) and related services ("Fireworks Display"), including the services of Pyrotecnico's on-site representative to take charge of and perform the Fireworks Display under the supervision and direction of the CUSTOMER. The Firework Display to be given on **June 8, 2024** (the "Display Date"), weather permitting.

The offer contained in this Agreement is only valid if it is signed and returned to Pyrotecnico by **March 1, 2024** ("Expiration Date"). Pricing and availability are only guaranteed as long as Pyrotecnico receives the signed Agreement by the Expiration Date. Customer agrees to pay Pyrotecnico the sum of **\$15,000.00** (the "Contract Price"). Pyrotecnico will invoice CUSTOMER a deposit of **\$7,500.00** is due **March 8, 2024** and the final balance shall be due **Net 10** from the Display Date. A service fee of 1 1/2% per month shall be added if the account is not paid in full within 30 days of the Display Date. CUSTOMER agrees to pay any and all collection costs, including reasonable attorney's fees and court costs incurred by Pyrotecnico for any amount due under this Agreement.

Pyrotecnico and CUSTOMER agree that should inclement weather prevent the performance of the Fireworks Display on the Display Date, the parties shall agree to a mutually convenient alternate date, within three (3) months of the Display Date. If the show is rescheduled prior to Pyrotecnico's truck leaving the facility, CUSTOMER shall remit to Pyrotecnico an additional **\$2,250.00** for additional expenses in presenting the Fireworks Display on an alternate date. If the show is rescheduled after Pyrotecnico's truck leaves the facility, CUSTOMER shall remit to Pyrotecnico an additional **\$6,000.00** for additional expenses incurred. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of Pyrotecnico. In the event the CUSTOMER does not choose to reschedule another date or cannot agree to a mutually convenient date, Pyrotecnico shall be entitled to **\$7,500.00**

Pyrotecnico agrees to furnish all necessary fireworks display materials and personnel for fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union, permit, or fire department related costs; their fees are not included in the Contract Price.

CUSTOMER will timely secure and provide the following: (a) Sufficient area for the display, including a minimum spectator set back distance of **280 FEET** at all points from the discharge area, as reflected in the attached site plan, and that this discharge area shall not have any unauthorized personnel or vehicles; (b) Funds for all permits, licenses, and approvals as required by local, state and federal laws for the Fireworks Display; (c) Protection of the display area by roping-off or similar facility; (d) Adequate police protection to prevent spectators from entering display area; (e) Search of the fallout area at first light following a nighttime display; and (f) Provide credit as "Fireworks by Pyrotecnico" in all advertising and marketing materials.

Pyrotecnico will maintain general liability, property damage, transportation and workers compensation insurance. All those entities/individuals who are listed on the certificate of insurance, provided by Pyrotecnico, will be deemed to be an additional insured on such policy. This insurance coverage specifically does not include coverage for any independent acts of negligence of any additional insured.

CUSTOMER shall indemnify, defend and hold harmless Pyrotecnico and its shareholders, directors, officers, employees, agents, representatives and insurers from any and all demands, claims, causes of action, judgments or liability (including the costs of suit and reasonable attorneys' fees) arising from damage to or destruction of property (including both real and personal) or bodily or personal injuries (including death), whether arising from tort, contract or otherwise, that occur directly or indirectly from (a) the negligence or willful misconduct of CUSTOMER or its employees, agents, contractors or representatives, (b) the failure of CUSTOMER to comply with its obligations under this Agreement, or (c) any claims or actions arising out of Pyrotecnico's use of the show site. This Agreement contains the entire agreement between the Parties for this show and any prior agreements are terminated. This Agreement may only be amended, revised or terminated in writing, executed by the Party against which enforcement is asserted. The parties hereto do mutually and severally guarantee terms, conditions, and obligations under this Agreement to be binding upon the parties, themselves, their successors and assigns.

PYROTECNICO :

CUSTOMER:

By (sign): \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Address: PO Box 149  
New Castle PA 16103  
Phone: (724) 652-9555  
Email: contracts@pyrotecnico.com

By (sign)\_: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Customer Initials: \_\_\_\_\_



**CONTACT/INSURANCE INFORMATION FORM**

You must return this form with your signed Agreement for the Certificate of Insurance to be issued, and for the permit application to be completed and submitted. If information isn't applicable, please state such by indicating "N/A".

Customer Name (Entity Contracting Pyrotecnico): \_\_\_\_\_

Primary Point of Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State & Zip: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Accounts Payable Email: \_\_\_\_\_

Date(s) of Show: \_\_\_\_\_ Display Start Time(s): \_\_\_\_\_

Rain/Postponed Date(s): \_\_\_\_\_

Day-of-Show Contact Name: \_\_\_\_\_

Day-of-Show Mobile Phone Number: \_\_\_\_\_

Day-of-Show Email: \_\_\_\_\_

Display Site Location(s) and Address(es): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

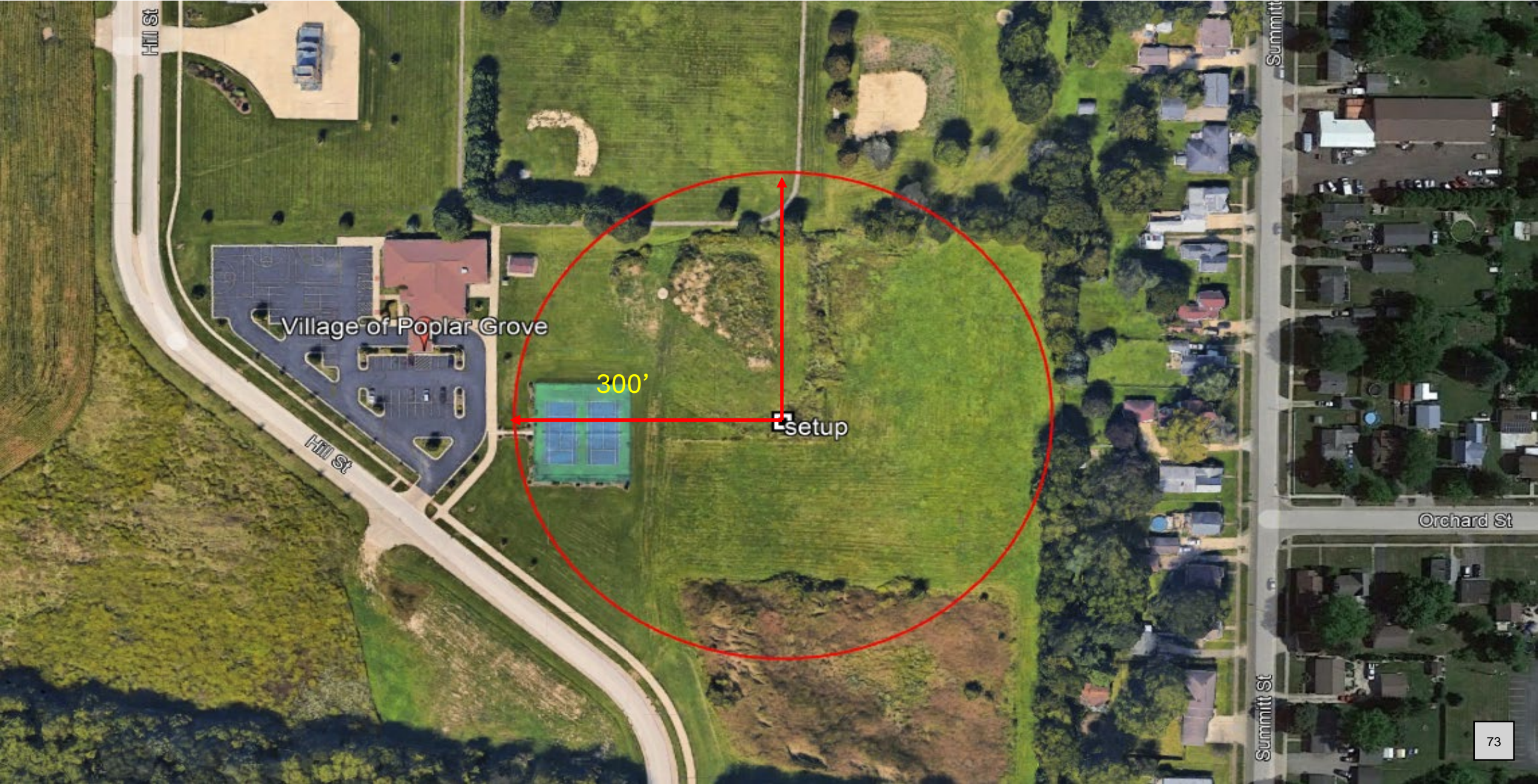
If Pyrotecnico has produced a show at this site, has the geography changed (i.e. new structures, new terrain, etc.)? If yes, please describe:

\_\_\_\_\_  
\_\_\_\_\_

Additionally Insured – If Applicable:

\_\_\_\_\_  
\_\_\_\_\_





**ORDINANCE 2024-04**

**AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AMENDING THE VILLAGE’S CODE OF ORDINANCES TO ALLOW FOR USE OF SHIPPING CONTAINERS IN CERTAIN ZONING DISTRICTS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has adopted a Code of Ordinances (“Village Code”); and

WHEREAS, the Village Board of Trustees desires to consider allowing the use of shipping containers in specific zoning districts and in accordance with certain regulations; and

WHEREAS, the Village now desires to amend Chapter 2 (Rules and Definitions) of Title 8 (Zoning), to provide a definition of shipping containers; and

WHEREAS, the Village now desires to amend Chapter 6 (Land Use Districts and Permitted Use) of Title 8 (Zoning), to allow for the use of shipping containers in specific zoning districts as set forth herein; and

WHEREAS, the Village desires to further amend Chapter 7 (Zoning Districts and Land Use Regulations) of Title 8 (Zoning) to add a new Section 13 regulating the use of shipping containers in specific zoning districts as set forth herein; and

WHEREAS, the Village has determined that such amendment is in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows.

1. The above-recitals are incorporated herein and made a part hereof.
2. That Section 8-2-3 of the Village Code providing for “Definitions” is amended to add a definition of the term “Shipping Container” which shall read as follows: (deletions identified by strikethroughs and additions by bold and underline):

**“Shipping Container”. A unit originally used or designed to store goods or other merchandise during shipping or hauling by a vehicle, including but not limited to rail cars of any kind, truck trailers, or multi-modal shipping containers or similar structures and are typically constructed of metal and or steel. Shipping Containers shall be considered an accessory structure.**

3. That Title 8, Chapter 7 of the Village Code is hereby amended to include a new Section 13 governing “Shipping Containers” and which new section shall read as follows (deletions identified by strikethroughs and additions by bold and underline):

**“8-7-13: Shipping Containers:**

**A. Applicability. Shipping Containers are allowed as a permanent accessory structure in the Agricultural (A1), General Business (GB), Central Business (CB), Light Industrial (LI) and Heavy Industrial (HI) zoning districts, subject to adherence to the below standards and conditions:**

- 1. Special Use Permit. A special use permit shall be obtained prior to any Shipping Container being permitted to be located or utilized on any property.**
- 2. The location of a Shipping Container shall conform to the following setback requirements:**

<b><u>Agricultural District</u></b>	<b><u>50 ft. (front)</u></b>	<b><u>10 ft. (side)</u></b>	<b><u>15 ft. (rear)</u></b>
<b><u>General Business District</u></b>	<b><u>15 ft. (front)</u></b>	<b><u>10 ft. (side)</u></b>	<b><u>15 ft. (rear)</u></b>
<b><u>Central Business District</u></b>	<b><u>15 ft. (front)</u></b>	<b><u>10 ft. (side)</u></b>	<b><u>15 ft. (rear)</u></b>
<b><u>Light Industrial District</u></b>	<b><u>30 ft. (front)</u></b>	<b><u>10 ft. (side)</u></b>	<b><u>15 ft. (rear)</u></b>
<b><u>Heavy Industrial District</u></b>	<b><u>30 ft. (front)</u></b>	<b><u>10 ft. (side)</u></b>	<b><u>15 ft. (rear)</u></b>

**No Shipping Container shall be located within any easement area.**

- 3. The maximum number of Shipping Containers on any site shall be as follows:**

<b><u>Agricultural District</u></b>	<b><u>5 Containers</u></b>
<b><u>General Business District</u></b>	<b><u>1 Container</u></b>
<b><u>Central Business District</u></b>	<b><u>1 Container</u></b>
<b><u>Light Industrial District</u></b>	<b><u>1 Container/acre, max. of 3 total</u></b>
<b><u>Heavy Industrial District</u></b>	<b><u>1 Container/acre, max. of 3 total</u></b>

- 4. Shipping Containers shall not exceed eight (8) feet in width, sixty (60) feet in length and ten (10) feet in height. Stacking of Shipping Containers is not permitted.**
- 5. Shipping Containers shall be placed on a level surface of asphalt or concrete.**
- 6. Use of a Shipping Container must be related to the primary use or business located on the property upon which the Shipping Container is located. The contents of a Shipping Container shall be disclosed to the Village.**
- 7. If a Shipping Container is used for the cold storage of items related to the primary use or business located on the property, the Shipping Container must be located in the rear yard of the property. If the use**

**of a Shipping Container involves human occupancy related to the primary use or business located on the property, then the Shipping Container may be located in the front or side yard of the property. Any Shipping Container involving human occupancy shall conform with any and all applicable law, rules and regulations, including, but not limited to conformance with any laws, rules, and regulations regarding human occupancy and obtaining any and all applicable permits and licenses.**

**8. Shipping Containers must be maintained in a good condition and must be painted to match or be harmonious with the principal structure on the property. Shipping Containers shall be maintained in a rust-free condition.**

**9. The Village reserves the right to require screening and/or buffering of a Shipping Container.**

**10. Violators of any of the regulations in this Section shall be subject to a fine of not less than \$100 nor more than \$500, at the discretion of the Village. Each day that a violation exists shall constitute a separate offense.”**

**B. Notwithstanding the foregoing, the Village may allow for the use of Shipping Containers on Village owned property and such use shall not be subject to the requirements of this Section with the exception that such Shipping Containers shall 1) be placed on a level surface of asphalt or concrete; and 2) be maintained in a good condition and must be painted to match or be harmonious with the principal structure on the property and shall be maintained in a rust-free condition.**

4. That Section 8-6-2(c)(2) of the Village Code regarding the list of allowable accessory uses by special use permit in the Agricultural/Rural District (A1) is hereby amended to add the use of shipping containers to read as follows (deletions identified by strikethroughs and additions by bold and underline):

2. Permitted by Special Use:

Detached Guest House

Employee Living Quarters

In-family Suites

Migrant Labor Camp

Private Clubhouse

Cemetery Related Activities

Mini WECS

**Shipping Containers**

5. That Section 8-6-9(c)(2) of the Village Code regarding the list of allowable accessory uses by special use permit in the General Business District (GB) is hereby amended to add the use of shipping containers to read as follows (deletions identified by strikethroughs and additions by bold and underline):

2. Permitted by Special Use:

Private Recreational Facility

Cemetery Related Activities

Accessory Apartment

Private Clubhouse

Beer Garden

Stadiums/Grandstands

Mini WECS

Outdoor Storage Accessory to Self-Service Storage Facilities

**Shipping Containers**

6. That Section 8-6-10(c)(2) of the Village Code regarding the list of allowable accessory uses by special use permit in the Central Business District (CB) is hereby amended to add the use of shipping containers to read as follows (deletions identified by strikethroughs and additions by bold and underline):

2. Permitted by Special Use:

Private Recreational Facility

Accessory Apartment

Private Clubhouse

Beer Garden

Stadiums/Grandstands

Mini WECS

**Shipping Containers**

7. That Section 8-6-11(c)(2) of the Village Code regarding the list of allowable accessory uses by special use permit in the Light Industrial District (LI) is hereby amended to add the use of shipping containers to read as follows (deletions identified by strikethroughs and additions by bold and underline):

2. Permitted by Special Use:

Private Recreational Facility

Cemetery Related Activities

Private Clubhouse

Beer Garden

Stadiums/Grandstands

Mini WECS

**Shipping Containers**

8. That Section 8-6-12(c)(2) of the Village Code regarding the list of allowable accessory uses by special use permit in the Heavy Industrial District (HI) is hereby amended to add the use of shipping containers to read as follows (deletions identified by strikethroughs and additions by bold and underline):

2. Permitted by Special Use:

Private Recreational Facility

Stadiums/Grandstands

Mini WECS

**Shipping Containers**

- 9. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
- 10. This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

BY ROLL CALL VOTE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

AS FOLLOWS:

VOTING "AYE": \_\_\_\_\_  
 \_\_\_\_\_

VOTING "NAY": \_\_\_\_\_  
 \_\_\_\_\_

ABSENT, ABSTAIN, OTHER \_\_\_\_\_

APPROVED \_\_\_\_\_, 2024

ATTEST:

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CLERK

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PRESIDENT



**8-6-2. AGRICULTURAL/RURAL DISTRICT (A-1).**

A. Description and Purpose. This district is intended to permit development that is solely of a rural character. The land use standards for this district permit very low density single-family residential development at one dwelling unit for every 40 gross acres, as well as a variety of agricultural related uses. Density and intensity standards ensure that development requiring a minimum of urban services does not occur until such services are available. The Agricultural/Rural District (A-1) shall either serve as a development/conservation designation (preserving and protecting agricultural activities such as hobby farming and rural residential areas) that will not be developed further or as a holding zone which allows

for interim land uses (agricultural and low density single-family residential uses compatible with farming). This district allows for a reasonable economic use of the land until urban services are available for further development according to the comprehensive master plan.

B. List of Allowable Principal Land Uses:

1. Permitted by Right:

- Single-family Detached
- Modular Home
- Cultivation
- Agricultural Retail
- Public Parks and Open Space
- Utilities
- Wireless Communication Facility

2. Permitted by Special Use:

- Husbandry
- Intensive Agriculture
- Agricultural Service
- Public and Private Institutional
- Institutional Residential
- Outdoor Sales/Service (entertainment orientated)
- Animal Boarding
- Indoor Lodging (bed and breakfast)
- Camping Facilities
- Airport/Heliport
- Rail Transit Station
- Composting Related Use
- Planned WECS
- Non-building mounted solar collectors for export of energy for use by an electrical utility.

C. List of Allowable Accessory Uses:

- 
1. Permitted by Right:
    - Garden/Tool Shed
    - Children's Playhouse
    - Private Recreational Facility
    - Private Stable
    - Agricultural Buildings
    - Home Occupation
    - Private Swimming Pool
    - Private Residential Garage
  2. Permitted by Special Use:
    - Detached Guest House
    - Employee Living Quarters
    - In-family Suites
    - Migrant Labor Camp
    - Private Clubhouse
    - Cemetery Related Activities
    - Mini WECS
- D. List of Allowable Temporary Uses:
- Contractor's On-site Equipment Storage Facility
  - Contractor's Project Office
  - On-site Real Estate Sales Office
  - General Temporary Outdoor Sales
  - Tents for Special Events
  - Seasonal Outdoor Sales of Farm Products
  - Re-locatable Building
  - Construction Dumpster
  - Garage Sales
- E. Regulations Applicable to All Uses:
1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch. 10).
- F. Bulk Regulations:
1. Minimum Lot Area: 40 acres.

2. Minimum Lot Width: 250 feet.
3. Minimum Street Frontage: 250 feet.
4. Primary Structure Minimum Setbacks:
  - a. Front Lot Line: 50 feet.
  - b. Side Lot Line: 20 feet.
  - c. Rear Lot Line: 50 feet.
5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 50 feet.
  - b. Side Lot Line: ten feet.
  - c. Rear Lot Line: ten feet.
6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
7. Minimum Dwelling Unit Separation: 40 feet.
8. Primary Structure Maximum Height: 35 feet (except agricultural structures).
9. Minimum Floor Area: 1,500 square feet.

(Ord. 2012-012, 3-13-2012; Ord. No. 2018-21, § 2, 9-19-2018)

**8-6-3. RESIDENTIAL ESTATE DISTRICT (RE).**

- A. Description and Purpose. This district is similar in purpose as the Agricultural/Rural District (A-1), except that it allows for low density single-family residential development, as well as hobby farming, but not a wide range of agricultural activities or livestock. Uses shall not produce any objectionable odors or noise to neighbors. Similar to the A-1 District, this district can function as either a development/conservation designation or as a holding district. As a development/conservation district, the ultimate build out of the land would be a maximum of one dwelling unit per ten acres. This allows for the potential to permanently protect areas of the Village for very low density residential development for those who want to live in a countryside environment. As a holding district, the maximum build out of these lands would be one dwelling unit per ten acres (unless urban services become available to allow the larger parcels to be rezoned then divided into smaller parcels if recommended in the comprehensive master plan).
- B. List of Allowable Principal Land Uses:
  1. Permitted by Right:
    - Single-family Detached
    - Modular Home
    - Cultivation
    - Public Parks and Open Space
    - Utilities
    - Wireless Communication Facility
  2. Permitted by Special Use:

- 
- Agricultural Retail
  - Public and Private Institutional
  - Institutional Residential
  - Animal Boarding
  - Indoor Lodging (bed and breakfast)
- C. List of Allowable Accessory Uses:
1. Permitted by Right:
    - Garden/Tool Shed
    - Children's Playhouse
    - Private Recreational Facility
    - Home Occupation
    - Private Swimming Pool
    - Private Residential Garage
  2. Permitted by Special Use:
    - Detached Guest House
    - Employee Living Quarters
    - In-family Suites
    - Agricultural Buildings
    - Private Clubhouse
    - Cemetery Related Activities
    - Mini WECS
- D. List of Allowable Temporary Uses (See Section 8-5-9):
- Contractor's On-site Equipment Storage Facility
  - Contractor's Project Office
  - On-site Real Estate Sales Office
  - Tents for Special Events
  - Re-locatable Building
  - Construction Dumpster
  - Garage Sales
- E. Regulations Applicable to All Uses:
1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch.10).

F. Bulk Regulations:

1. Minimum Lot Area: ten acres.
2. Minimum Lot Width: 250 feet.
3. Minimum Street Frontage: 250 feet.
4. Primary Structure Minimum Setbacks:
  - a. Front Lot Line: 50 feet.
  - b. Side Lot Line: 20 feet.
  - c. Rear Lot Line: 50 feet.
5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 50 feet.
  - b. Side Lot Line: ten feet.
  - c. Rear Lot Line: ten feet.
6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
7. Minimum Dwelling Unit Separation: 40 feet.
8. Primary Structure Maximum Height: 35 feet (except agricultural structures).
9. Minimum Floor Area: 1,500 square feet.

(Ord. 2012-012, 3-13-2012)

**8-6-4. SINGLE-FAMILY RESIDENTIAL 1 DISTRICT (R-1).**

- A. Description and Purpose. The purpose of this district is to allow for the development of single-family detached residences at low densities so as to preserve the suburban residential character of the area. In order to preserve the suburban character of the district, and minimize the repetition of having all lots of minimum size, new developments of five residential lots or greater shall have a minimum of 20 percent of those lots be a minimum of 85 feet in lot width and 22,000 square feet in area.
- B. List of Allowable Principal Land Uses:
1. Permitted by Right:
    - Single-family Detached
    - Modular Home
    - Public Parks and Open Space
    - Utilities
  2. Permitted by Special Use:
    - Public and Private Institutional
    - Institutional Residential
    - Community Living Arrangements
    - Indoor Lodging (bed and breakfast)

- 
- C. List of Allowable Accessory Uses:
1. Permitted by Right:
    - Garden/Tool Shed
    - Children's Playhouse
    - Home Occupation
    - Private Swimming Pool
    - Private Residential Garage
  2. Permitted by Special Use:
    - Detached Guest House
    - Employee Living Quarters
    - In-family Suites
    - Private Recreational Facility
    - Cemetery Related Activities
    - Mini WECS
- D. List of Allowable Temporary Uses (See Section 8-5-9):
- Contractor's On-site Equipment Storage Facility
  - Contractor's Project Office
  - On-site Real Estate Sales Office
  - Tents for Special Events
  - Re-locatable Building
  - Construction Dumpster
  - Garage Sales
- E. Regulations Applicable to All Uses:
1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch. 10).
- F. Density and Intensity Requirements:
1. Minimum Zoning District Area: 20,000 square feet.
  2. Maximum Lot Coverage: 50 percent.
- G. Bulk Regulations:
1. Minimum Lot Area: 20,000 square feet.
  2. Minimum Lot Width: 80 feet.
  3. Minimum Street Frontage: 40 feet.

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4. Primary Structure Minimum Setbacks:
    - a. Front Lot Line: 30 feet.
    - b. Side Lot Line: 15 feet.
    - c. Total of Both Side Lot Lines: 35 feet.
    - d. Rear Lot Line: 30 feet.
  5. Accessory Structure Minimum Setbacks:
    - a. Front Lot Line: 30 feet.
    - b. Side Lot Line: five feet.
    - c. Rear Lot Line: five feet.
  6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
  7. Minimum Dwelling Unit Separation: 30 feet.
  8. Primary Structure Maximum Height: 35 feet.
  9. Minimum Floor Area: 2,000 square feet.

(Ord. 2012-012, 3-13-2012)

**8-6-5. SINGLE-FAMILY RESIDENTIAL 2 DISTRICT (R-2).**

- A. Description and Purpose. The purpose of this district is to allow for the development of single-family detached residences at moderate densities to accommodate existing developments within the Village. In order to maintain lots and structures within older neighborhoods which often cater to mixed incomes, some multi-family housing may be permitted by special use.
- B. List of Allowable Principal Land Uses:
  1. Permitted by Right:
    - Single-family Detached
    - Modular Home
    - Public Parks and Open Space
    - Utilities
  2. Permitted by Special Use:
    - Public and Private Institutional
    - Institutional Residential
    - Community Living Arrangements
    - Indoor Lodging (bed and breakfast)
    - Duplex
- C. List of Allowable Accessory Uses:
  1. Permitted by Right:

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(Supp. No. 6)

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- Garden/Tool Shed
  - Children's Playhouse
  - Home Occupation
  - Private Swimming Pool
  - Private Residential Garage
  - 2. Permitted by Special Use:
    - Detached Guest House
    - Employee Living Quarters
    - In-family Suites
    - Private Recreational Facility
    - Cemetery Related Activities
    - Mini WECS
  - D. List of Allowable Temporary Uses (See Section 8-5-9):
    - Contractor's On-site Equipment Storage Facility
    - Contractor's Project Office
    - On-site Real Estate Sales Office
    - Tents for Special Events
    - Re-locatable Building
    - Construction Dumpster
    - Garage Sales
  - E. Regulations Applicable to All Uses:
    1. Landscaping Regulations (See Ch. 10).
    2. Performance Standards (See Ch.10).
    3. Signage Regulations (See Ch. 11).
    4. Minimum Off-Street Parking Spaces (See Ch. 10).
  - F. Density and Intensity Requirements:
    1. Minimum Zoning District Area: 10,000 square feet.
    2. Maximum Lot Coverage: 50 percent.
  - G. Bulk Regulations:
    1. Minimum Lot Area: 10,000 square feet.
    2. Minimum Lot Width: 70 feet.
    3. Minimum Street Frontage: 40 feet.
    4. Primary Structure Minimum Setbacks:
      - a. Front Lot Line: 20 feet.



- b. Side Lot Line: ten feet.
- c. Total of Both Side Lot Lines: 25 feet.
- d. Rear Lot Line: 20 feet.
- 5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 30 feet.
  - b. Side Lot Line: five feet.
  - c. Rear Lot Line: five feet.
- 6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
- 7. Minimum Dwelling Unit Separation: 12 feet.
- 8. Primary Structure Maximum Height: 35 feet.
- 9. Minimum Floor Area: 1,500 square feet.

(Ord. 2012-012, 3-13-2012)

**8-6-6. SINGLE FAMILY RESIDENTIAL 3 DISTRICT (R-3).**

- A. Description and Purpose. The purpose of this district is to allow for the development of single-family detached residences at high densities to accommodate existing developments within the Village.
- B. List of Allowable Principal Land Uses:
  - 1. Permitted by Right:
    - Single Family Detached
    - Modular Home
    - Duplex
    - Public Parks and Open Space
    - Utilities
  - 2. Permitted by Special Use:
    - Public and Private Institutional
    - Institutional Residential
    - Community Living Arrangements
    - Indoor Lodging (bed and breakfast)
    - Daycare Facilities
    - Boarding Houses
    - Mobile Home Park/Subdivision
- C. List of Allowable Accessory Uses:
  - 1. Permitted by Right:
    - Garden/Tool Shed

(Supp. No. 6)

- 
- Children's Playhouse
  - Home Occupation
  - Private Swimming Pool
  - Private Residential Garage
  - 2. Permitted by Special Use:
    - Accessory Apartment
    - In-family Suites
    - Private Recreational Facility
    - Cemetery Related Activities
    - Mini WECS
  - D. List of Allowable Temporary Uses (See Section 8-5-9):
    - Contractor's On-site Equipment Storage Facility
    - Contractor's Project Office
    - On-site Real Estate Sales Office
    - Tents for Special Events
    - Re-locatable Building
    - Construction Dumpster
    - Garage Sales
  - E. Regulations Applicable to All Uses:
    1. Landscaping Regulations (See Ch. 10).
    2. Performance Standards (See Ch. 10).
    3. Signage Regulations (See Ch. 11).
    4. Minimum Off-Street Parking Spaces (See Ch. 10).
  - F. Density and Intensity Requirements:
    1. Minimum Zoning District Area: 7,000 square feet.
    2. Maximum Lot Coverage: 65 percent.
  - G. Bulk Regulations:
    1. Minimum Lot Area: 7,000 square feet.
    2. Minimum Lot Width: 60 feet.
    3. Minimum Street Frontage: 40 feet.
    4. Primary Structure Minimum Setbacks:
      - a. Front Lot Line: 30 feet.
      - b. Side Lot Line: ten feet or zero feet along common wall.
      - c. Total of Both Side Lot Lines: 20 feet; zero feet along common wall.

- d. Rear Lot Line: 30 feet.
5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 30 feet.
  - b. Side Lot Line: five feet.
  - c. Rear Lot Line: five feet.
6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
7. Minimum Dwelling Unit Separation: 20 feet; zero feet along common wall.
8. Primary Structure Maximum Height: 35 feet for single-family; 45 feet for multi-family.
9. Minimum Floor Area Per Dwelling Unit: 840 square feet.

(Ord. 2012-012, 3-13-2012)

### **8-6-7. MIXED RESIDENTIAL DISTRICT (R-5).**

- A. Description and Purpose. This district is intended to permit residential development that has a higher density than other residential districts with two or more dwelling units per building. Various types of residential uses are permitted within this district: two unit structures, townhouses and multiple-family buildings. The maximum density for the mixed residential district is for 14 dwelling units per acre.
- B. List of Allowable Principal Land Uses:
  1. Permitted by Right:
    - Modular Home
    - Duplex
    - Multi-Family Buildings
    - Public Parks and Open Space
    - Utilities
  2. Permitted by Special Use:
    - Public and Private Institutional
    - Institutional Residential
    - Community Living Arrangements
    - Indoor Lodging (bed and breakfast)
    - Daycare Facilities
    - Boarding Houses
    - Mobile Home Park/Subdivision
- C. List of Allowable Accessory Uses:
  1. Permitted by Right:
    - Garden/Tool Shed

- 
- Children's Playhouse
  - Home Occupation
  - Private Swimming Pool
  - Private Residential Garage
  - 2. Permitted by Special Use:
    - Accessory Apartment
    - In-family Suites
    - Private Recreational Facility
    - Cemetery Related Activities
    - Mini WECS
  - F. List of Allowable Temporary Uses (See Section 8-5-9):
    - Contractor's On-site Equipment Storage Facility
    - Contractor's Project Office
    - On-site Real Estate Sales Office
    - Tents for Special Events
    - Re-locatable Building
    - Construction Dumpster
    - Garage Sales
  - G. Regulations Applicable to All Uses:
    1. Landscaping Regulations (See Ch. 10).
    2. Performance Standards (See Ch. 10).
    3. Signage Regulations (See Ch. 11).
    4. Minimum Off-Street Parking Spaces (See Ch. 10).
  - H. Density and Intensity Requirements:
    1. Minimum Zoning District Area: 5,000 square feet.
    2. Maximum Lot Coverage: 75 percent.
  - I. Bulk Regulations:
    1. Minimum Lot Area: 3,000 square feet per dwelling unit.
    2. Minimum Lot Width: 60 feet; 20 feet for townhouses.
    3. Minimum Street Frontage: 40 feet; 20 feet for townhouses.
    4. Primary Structure Minimum Setbacks:
      - a. Front Lot Line: 30 feet.
      - b. Side Lot Line: ten feet or zero feet along common wall.
      - c. Total of Both Side Lot Lines: 20 feet; zero feet along common wall.

- d. Rear Lot Line: 30 feet.
- 5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 30 feet.
  - b. Side Lot Line: five feet.
  - c. Rear Lot Line: five feet.
- 6. Paved Surface Setback: three feet from side or rear; ten feet from street; (driveways established prior to adoption date of this chapter are exempted).
- 7. Minimum Dwelling Unit Separation: 20 feet; zero feet along common wall.
- 8. Primary Structure Maximum Height: 35 feet for single-family; 45 feet for multi-family.
- 9. Minimum Floor Area Per Dwelling Unit: 840 square feet.

(Ord. 2012-012, 3-13-2012)

**8-6-8. NEIGHBORHOOD BUSINESS DISTRICT (NB).**

- A. Description and Purpose. This district is intended to permit low-intensity, high-quality, small-scale office, commercial and institutional development that is compatible with residential neighborhoods and located at appropriate areas within or directly adjacent to residential development. It may be appropriate to transition certain nonresidential uses with existing homes. Requirements of this district are intended to ensure that the nonresidential uses allowed in the NB District are compatible with the residential uses adjacent to or within the district.
- B. List of Allowable Principal Land Uses:
  - 1. Permitted by Right:
    - Personal or Professional Service
    - Daycare Facility
    - Public Parks and Open Space
    - Utilities
  - 2. Permitted by Special Use:
    - Public and Private Institutional
    - Indoor Retail Sales/Service
    - Single-family Detached
    - Multi-family Buildings
    - Indoor Lodging (bed and breakfast)
    - Indoor Entertainment Sales/Service
- C. List of Allowable Accessory Uses:
  - 1. Permitted by Right:
    - Garden/Tool Shed
    - Children's Playhouse

- 
- Home Occupation
  - Private Swimming Pool
  - Private Residential Garage
  - 2. Permitted by Special Use:
    - Private Recreational Facility
    - Cemetery Related Activities
    - Mini WECS
  - D. List of Allowable Temporary Uses (See Section 8-5-9):
    - Contractor's On-site Equipment Storage Facility
    - Contractor's Project Office
    - On-site Real Estate Sales Office
    - General Temporary Outdoor Sales
    - Tents for Special Events
    - Re-locatable Building
    - Construction Dumpster
  - E. Regulations Applicable to All Uses:
    1. Landscaping Regulations (See Ch. 10).
    2. Performance Standards (See Ch. 10).
    3. Signage Regulations (See Ch. 11).
    4. Minimum Off-Street Parking Spaces (See Ch. 10).
  - F. Density and Intensity Requirements:
    1. Minimum Zoning District Area: 10,000 square feet.
    2. Maximum number of floors: two.
    3. Maximum Lot Coverage: 65 percent.
  - G. Bulk Regulations:
    1. Minimum Lot Area: 10,000 square feet.
    2. Minimum Lot Width: 80 feet.
    3. Minimum Street Frontage: 40 feet.
    4. Primary Structure Minimum Setbacks:
      - a. Front Lot Line: 15 feet.
      - b. Side Lot Line: ten feet; zero feet along common wall.
      - c. Total of Both Side Lot Lines: 20 feet; zero feet along common wall.
      - d. Rear Lot Line: 30 feet.
    5. Accessory Structure Minimum Setbacks:

- a. Front Lot Line: 15 feet.
  - b. Side Lot Line: five feet.
  - c. Rear Lot Line: five feet.
6. Paved Surface Setback: three feet from side or rear; 15 feet from street; (driveways established prior to adoption date of this chapter are exempted).
  7. Minimum Building Separation: 20 feet; zero feet along common wall.
  8. Primary Structure Maximum Height: 35 feet, greater with special use permit.

(Ord. 2012-012, 3-13-2012)

### **8-6-9. GENERAL BUSINESS DISTRICT (GB).**

- A. Description and Purpose. This district is intended to permit both small and large scale high quality commercial and institutional development that is compatible with the overall suburban character of the village. A wide range of commercial uses including retail, lodging and office uses are permitted within this district. Most new and infill commercial development will be in the GB District.
- B. List of Allowable Principal Land Uses:
  1. Permitted by Right:
    - Personal or Professional Service
    - Indoor Retail Sales/Service
    - Indoor Repair Sales/Service
    - Public Parks and Open Space
    - Utilities
    - Wireless Communication Facility
    - Indoor Lodging (bed and breakfast)
    - Indoor Lodging (commercial)
    - Daycare Facility
    - Boarding Houses
  2. Permitted by Special Use:
    - Public and Private Institutional
    - Outdoor Retail Sales/Service
    - Indoor Entertainment Sales/Service
    - Outdoor Entertainment Sales/Service
    - Vehicle Related Sales and Service
    - Animal Boarding
    - Indoor Lodging (bed and breakfast)
    - Indoor Lodging (commercial)

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- Daycare Facility
  - Boarding Houses
  - Parking Lot (off-site)
  - Self-Service Storage Facilities (mini warehouses)
  - Adult-use Cannabis Dispensing Organization
  - Adult-use Cannabis Transporting Organization or Transporter
- C. List of Allowable Accessory Uses:
1. Permitted by Right:
    - Garden/Tool Shed
  2. Permitted by Special Use:
    - Private Recreational Facility
    - Cemetery Related Activities
    - Accessory Apartment
    - Private Clubhouse
    - Beer Garden
    - Stadiums/Grandstands
    - Mini WECS
    - Outdoor Storage Accessory to Self-Service Storage Facilities
- D. List of Allowable Temporary Uses (See Section 8-5-9):
- Contractor's On-Site Equipment Storage Facility
  - Contractor's Project Office
  - On-site Real Estate Sales Office
  - General Temporary Outdoor Sales
  - Tents for Special Events
  - Temporary Outdoor Food Stands
  - Temporary Outdoor Seating and Services
  - Re-Locatable Building
  - Construction Dumpster
- E. Regulations Applicable to All Uses:
1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch. 10).
- F. Density and Intensity Requirements:



1. Minimum Zoning District Area: 15,000 square feet.
  2. Maximum number of floors: two.
  3. Maximum Lot Coverage: 75 percent.
- G. Bulk Regulations:
1. Minimum Lot Area: 15,000 square feet.
  2. Minimum Lot Width: 75 feet.
  3. Minimum Street Frontage: 75 feet.
  4. Primary Structure Minimum Setbacks:
    - a. Front Lot Line: 15 feet.
    - b. Side Lot Line: ten feet; zero feet along common wall.
    - c. Total of Both Side Lot Lines: 20 feet; zero feet along common wall.
    - d. Rear Lot Line: 25 feet.
  5. Accessory Structure Minimum Setbacks:
    - a. Front Lot Line: 15 feet.
    - b. Side Lot Line: five feet.
    - c. Rear Lot Line: five feet.
  6. Paved Surface Setback: three feet from side or rear; 15 feet from street; (driveways established prior to adoption date of this chapter are exempted).
  7. Minimum Building Separation: 20 feet; zero feet along common wall.
  8. Primary Structure Maximum Height: 35 feet, greater with special use permit.
- (Ord. 2012-012, 3-13-2012; Amd. Ord. 2016-01, 1-11-2016; Ord. No. 2019-35, § 2, 10-16-2019)

### **8-6-10. CENTRAL BUSINESS DISTRICT (CB).**

- A. Description and Purpose. This district is intended to provide a range of large and small commercial development as well as some institutional and higher-intensity residential uses in the downtown area. This may be accomplished by providing incentives for infill development and redevelopment, allowing minimal building setbacks and no requirements for on-site parking or landscaping.
- B. List of Allowable Principal Land Uses:
1. Permitted by Right:
    - Personal or Professional Service
    - Indoor Retail Sales/Service
    - Indoor Repair Sales/Service
    - Indoor Entertainment Sales/Service
    - Indoor Lodging (commercial)
    - Public Parks and Open Space

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Utilities

2. Permitted by Special Use:
  - Public and Private Institutional
  - Institutional Residential
  - Community Living Arrangements
  - Outdoor Retail Sales/Service
  - Outdoor Entertainment Sales/Service
  - Indoor Lodging (bed and breakfast)
  - Daycare Facility
  - Boarding Houses
  - Parking Lot (off-site)
  - Rail Transit Station
  - Adult-use Cannabis Dispensing Organization

C. List of Allowable Accessory Uses:

1. Permitted by Right:
  - Garden/Tool Shed
2. Permitted by Special Use:
  - Private Recreational Facility
  - Accessory Apartment
  - Private Clubhouse
  - Beer Garden
  - Stadiums/Grandstands
  - Mini WECS

D. List of Allowable Temporary Uses (See Section 8-5-9):

- Contractor's On-Site Equipment Storage Facility
- Contractor's Project Office
- On-Site Real Estate Sales Office
- General Temporary Outdoor Sales
- Tents for Special Events
- Temporary Outdoor Food Stands
- Temporary Outdoor Seating and Services
- Re-Locatable Building
- Construction Dumpster

E. Regulations Applicable to All Uses:

1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch. 10).
- F. Density and Intensity Requirements:
1. Minimum Zoning District Area: 2,000 square feet.
  2. Maximum number of floors: four.
  3. Maximum Lot Coverage: 100 percent.
- G. Bulk Regulations:
1. Minimum Lot Area: 2,000 square feet.
  2. Minimum Lot Width: ten feet.
  3. Minimum Street Frontage: ten feet.
  4. Primary Structure Minimum Setbacks:
    - a. Front Lot Line: zero feet.
    - b. Side Lot Line: zero feet.
    - c. Total of Both Side Lot Lines: zero feet.
    - d. Rear Lot Line: ten feet.
  5. Accessory Structure Minimum Setbacks:
    - a. Front Lot Line: zero feet.
    - b. Side Lot Line: zero feet.
    - c. Rear Lot Line: five feet.
  6. Paved Surface Setback: zero feet.
  7. Minimum Building Separation: zero feet.
  8. Primary Structure Maximum Height: 50 feet.

(Ord. 2012-012, 3-13-2012; Ord. No. 2019-35, § 3, 10-16-2019)

### **8-6-11. LIGHT INDUSTRIAL DISTRICT (LI).**

- A. Description and Purpose. This district is intended to permit high-quality industrial and office uses at intensities compatible to the suburban-character of the Village. This is accomplished in part through relatively low maximum buildable site area. The primary difference between this and the HI District is that the typical industrial activities will be indoors and not produce high levels of noise, exhaust, odors and other nuisances typically associated with more intense industrial activities.
- B. List of Allowable Principal Land Uses:
1. Permitted by Right:
    - Personal or Professional Service

- 
- Indoor Repair Sales/Service
  - Vehicle Related Sales and Service
  - Daycare Facility
  - Light Manufacturing/Industrial
  - Self-Service Storage Facilities (mini warehouses)
  - Public Parks and Open Space
  - Utilities
  - Wireless Communication Facility
  - 2. Permitted by Special Use:
    - Public and Private Institutional
    - Indoor Retail Sales/Service
    - Indoor Entertainment Sales/Service
    - Animal Boarding
    - Parking Lot (off-site)
    - Rail Transit Station
    - Airport/Heliport
    - Rail Yard
    - Indoor Warehouse/Wholesale
    - Non-building mounted solar collectors for export of energy for use by an electrical utility.
    - Adult-use Cannabis Craft Grower
    - Adult-use Cannabis Cultivation Center
    - Adult-use Cannabis Dispensing Organization
    - Adult-use Cannabis Infuser Organization or Infuser
    - Adult-use Cannabis Processing Organization or Processor
    - Adult-use Cannabis Transporting Organization or Transporter
    - Indoor Retail Sales/Slaughterhouse
  - C. List of Allowable Accessory Uses:
    - 1. Permitted by Right:
      - Garden/Tool Shed
      - Outdoor Storage Accessory to Self-Service Storage Facilities
    - 2. Permitted by Special Use:
      - Private Recreational Facility
      - Cemetery Related Activities
      - Private Clubhouse

Beer Garden

Stadiums/Grandstands

Mini WECS

D. List of Allowable Temporary Uses (See Section 8-5-9):

Contractor's On-Site Equipment Storage Facility

Contractor's Project Office

On-Site Real Estate Sales Office

General Temporary Outdoor Sales

Tents for Special Events

Temporary Outdoor Food Stands

Temporary Outdoor Seating and Services

Re-Locatable Building

Construction Dumpster

E. Regulations Applicable to All Uses:

1. Landscaping Regulations (See Ch. 10).
2. Performance Standards (See Ch. 10).
3. Signage Regulations (See Ch. 11).
4. Minimum Off-Street Parking Spaces (See Ch. 10).

F. Density and Intensity Requirements:

1. Minimum Zoning District Area: one acre.
2. Maximum Number of Floors: four.
3. Maximum Lot Coverage: 65 percent.

G. Bulk Regulations:

1. Minimum Lot Area: one acre.
2. Minimum Lot Width: 100 feet.
3. Minimum Street Frontage: 75 feet.
4. Primary Structure Minimum Setbacks:
  - a. Front Lot Line: 30 feet.
  - b. Side Lot Line: 20 feet.
  - c. Total of Both Side Lot Lines: 50 feet.
  - d. Rear Lot Line: 30 feet.
5. Accessory Structure Minimum Setbacks:
  - a. Front Lot Line: 30 feet.
  - b. Side Lot Line: five feet.

- c. Rear Lot Line: five feet.
- 6. Paved Surface Setback: three feet from side or rear; 15 feet from street; (driveways established prior to adoption date of this chapter are exempted).
- 7. Minimum Building Separation: 20 feet; zero feet along common wall.
- 8. Primary Structure Maximum Height: 50 feet.

(Ord. 2012-012, 3-13-2012; Amd. Ord. 2016-01, 1-11-2016; Ord. No. 2018-21, § 2, 9-19-2018; Ord. No. 2019-35, § 4, 10-16-2019; Ord. No. 2020-19, § 1, 7-22-2020)

### **8-6-12. HEAVY INDUSTRIAL DISTRICT (HI).**

A. Description and Purpose. This district is intended to permit a wide variety of indoor and outdoor industrial land uses and other land uses not permitted in any other zoning district. This does not mean that all land uses are permitted in this district. Specific performance standards must be met. The HI District also provides space for land uses that have the potential to produce more of a nuisance to adjacent properties; in this district the potential nuisances on adjacent properties are minimized.

B. List of Allowable Principal Land Uses:

1. Permitted by Right:
  - Indoor Repair Sales/Service
  - Light Manufacturing/Industrial
  - Heavy Manufacturing/Industrial
  - Indoor Warehouse/Wholesale
  - Public Parks and Open Space
  - Utilities
  - Wireless Communication Facility
2. Permitted by Special Use:
  - Agricultural Service
  - Auto Salvage
  - Outdoor Repair Sales/Service
  - Distribution Center
  - Outdoor Storage/Wholesale
  - Waste Related Use
  - Composting Related Use
  - Junkyard/Salvage Yard
  - Extraction
  - Parking Lot (off-site)
  - Rail Transit Station
  - Airport/Heliport

- 
- Rail Yard
  - Sexually Orientated Land Use
  - Non-building mounted solar collectors for export of energy for use by an electrical utility.
  - Adult-use Cannabis Craft Grower
  - Adult-use Cannabis Cultivation Center
  - Adult-use Cannabis Infuser Organization or Infuser
  - Adult-use Cannabis Processing Organization or Processor
  - Adult-use Cannabis Transporting Organization or Transporter
- C. List of Allowable Accessory Uses:
1. Permitted by Right:
    - Garden/Tool Shed
  2. Permitted by Special Use:
    - Private Recreational Facility
    - Stadiums/Grandstands
    - Mini WECS
- F. List of Allowable Temporary Uses (See Section 8-5-9):
- Contractor's On-site Equipment Storage Facility
  - Contractor's Project Office
  - On-site Real Estate Sales Office
  - General Temporary Outdoor Sales
  - Tents for Special Events
  - Temporary Outdoor Food Stands
  - Re-locatable Building
  - Construction Dumpster
- G. Regulations Applicable to All Uses:
1. Landscaping Regulations (See Ch. 10).
  2. Performance Standards (See Ch. 10).
  3. Signage Regulations (See Ch. 11).
  4. Minimum Off-Street Parking Spaces (See Ch. 10).
- H. Density and Intensity Requirements:
1. Minimum Zoning District Area: one acre.
  2. Maximum number of floors: four.
  3. Maximum Lot Coverage: 75 percent.
- I. Bulk Regulations:

- 
1. Minimum Lot Area: one acre.
  2. Minimum Lot Width: 100 feet.
  3. Minimum Street Frontage: 75 feet.
  4. Primary Structure Minimum Setbacks:
    - a. Front Lot Line: 30 feet.
    - b. Side Lot Line: 25 feet.
    - c. Total of Both Side Lot Lines: 60 feet.
    - d. Rear Lot Line: 30 feet.
  5. Accessory Structure Minimum Setbacks:
    - a. Front Lot Line: 30 feet.
    - b. Side Lot Line: five feet.
    - c. Rear Lot Line: five feet.
  6. Paved Surface Setback: three feet from side or rear; 15 feet from street; (driveways established prior to adoption date of this chapter are exempted).
  7. Minimum Building Separation: 20 feet; zero feet along common wall.
  8. Primary Structure Maximum Height: 90 feet.

(Ord. 2012-012, 3-13-2012; Ord. No. 2018-21, § 4, 9-19-2018; Ord. No. 2019-35, § 5, 10-16-2019)





# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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200 N. Hill Street, Poplar Grove, IL 61065

Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargo-ve-il.gov/>

**Date:** December 20, 2023

**To:** Rockford Register Star

**From:** Ken Garrett, Zoning Official

**Re:** Notice of Poplar Grove Planning and Zoning Commission—January 24<sup>th</sup>, 2024

Please publish the attached public hearing notice for the Poplar Grove Planning and Zoning Commission meeting one time, no later than **Monday, January 8<sup>th</sup>, 2023**. If you have questions, please call (815) 765-3201.

Please let me know when this item will be published.

After publication, forward a copy of the certificate of publication and please forward the invoice to:

Village of Poplar Grove  
200 N. Hill Street  
Poplar Grove, IL 61065  
815-765-3201

**NOTICE OF PUBLIC HEARING  
POPLAR GROVE PLANNING AND ZONING COMMISSION**

Notice is hereby given that the Village of Poplar Grove Planning and Zoning Commission will hold a public hearing on Wednesday, January 24<sup>th</sup>, 2024 at 6:00 pm in the Village Board Room, 200 North Hill Street, Poplar Grove, Illinois, 61065 upon the following:

The applicant, The Village of Poplar Grove, 200 North Hill Street, Poplar Grove, IL 61065 is proposing an amendment to the Poplar Grove Zoning Ordinance pertaining to Sections 8-2-3 Definitions; 8-7 Zoning Districts and Land Use Regulations to create a new subsection 13 to be entitled "Shipping Container"; 8-6-2 Agricultural/Rural District (A-1); 8-6-9 General Business District (GB); 8-6-10 Central Business District (CB); 8-6-11 Light Industrial District (LI); 8-6-12 Heavy Industrial District (HI) and Permitted Use(s) in accordance with Section 8-5-4 Text Amendment. The request will allow shipping containers in certain zoning districts.

The proposed text amendment is available for public review at the Poplar Grove Planning Office (200 N. Hill Street, Poplar Grove, IL) during regular business hours.

All persons interested in the petitions may attend and be heard at the stated time and place.

Ken Garrett  
Zoning Official

# LOCALiQ

JournalStar | Journal-Standard  
Rockford Register Star

PO Box 631200 Cincinnati, OH 45263-1200

## **PROOF OF PUBLICATION**

Katie Jaster  
Carina Boyd, Village Treasurer  
Village Of Poplar Grove  
200 N Hill ST  
Poplar Grove IL 61065-6500

STATE OF ILLINOIS, COUNTY OF WINNEBAGO

The Rockford Register Star, a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Rockford, County of Winnebago, Township of Rockford, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

That the attached or annexed was published in the issue dated:

01/02/2024

and that the fees charged are legal.  
Sworn to and subscribed before on 01/02/2024

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Notary Public  
State of Wisconsin

## NOTICE OF PUBLIC HEARING POPLAR GROVE PLANNING AND ZONING COMMISSION

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All persons interested in the petitions may attend and be heard at the stated time and place.

Ken Garrett  
Zoning Official

INVOICE APPROVAL .0231

G/L Account Code: 01-50-4209  
Description: Shipping Containers - P#2  
DEPT: \_\_\_\_\_ ADMIN: \_\_\_\_\_

Village of Poplar Grove  
Village Board  
200 N. Hill Street  
Poplar Grove, IL 61065

July 26, 2023

Dear Village President and Trustees:

I would be humbled and honored to serve the community and the Village Board, should I be selected for appointment to the vacancy on the on the Planning and Zoning Commission. The strong analytical skills and common sense I have acquired through years of legal practice will provide a unique perspective to the Commission and add value to the recommendations made to the Board.

Sincerely,



Austin Scott Davies

Enclosure:

Resume

## PROFESSIONAL EXPERIENCE

**OWNER & ATTORNEY, Midwest Legal Care: 6/04/20 to Present**

- ◆ Midwest Legal Care concentrates its law practice in divorce, family law, and general civil and criminal litigation

**ASSOCIATE ATTORNEY, Castlebrook Law, P.C.: 5/1/19 to 6/30/2020**

- ◆ *Family and Criminal Law:* Practicing criminal law, family law, and serving as Guardian ad Litem

**ASSOCIATE ATTORNEY, Pro Legal Care, LLC: 2/1/18 to 4/22/19**

- ◆ *General Practice:* Representing clients in a variety of civil, criminal, juvenile, and administrative cases

**ASSISTANT STATE'S ATTORNEY, Winnebago County State's Attorney's Office: 11/14/16 to 1/10/18**

- ◆ *Juvenile Abuse and Neglect:* Prosecuting matters of child abuse and neglect, including custody hearings, adjudications, permanency hearings, terminations of parental rights, and ICWA matters
- ◆ *711 Licensed Practice (Prior to 11/14/16):* Prosecuting jury and bench trials, practicing civil and criminal matters, including assistance with murder trial and with civil matters involving the county

## EDUCATION/LICENSES

**ILLINOIS STATE BAR, Law License, ARDC No. 6323790, 11/10/16**

**JURIS DOCTOR, *Cum Laude*, 5/28/16**

Northern Illinois University, College of Law, DeKalb, IL

**BACHELOR OF ARTS, 12/16/07**

Northern Illinois University, DeKalb, IL

Major: Political Science/Public Administration

## ACCOLADES

**Thomson Reuters's SuperLawyers  
Illinois Rising Stars, 2023**

**What Rocks Community Choice  
Award  
Best traffic attorney, 2018**

## AFFILIATIONS

ISBA, member

WCBA, member

Federalist Society, member

## BOARDS & COMMITTEES

### BCRCC

Appointed Precinct

Committeeman, 1/23/23 to Present

### WCRCC

Precinct Committeeman &  
Executive Committee, member

3/30/16 to 5/23/22

### IL Republican State Convention

Delegate, 5/21/16

Delegate, 6/13/20