VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Wednesday, July 17, 2019 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from June 10, 2019 Meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Treasurer Report, Carina Boyd
3. Wastewater, TEST
4. Public Works, Mitch Hilden
5. Engineer Report, McMahon

OLD BUSINESS

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of $132,456.20.
7. Motion to approve Clerk to attend IIMC Region IV Conference Sept 6, 2019 - Sept 11, 2019 in an amount not to exceed $1,900

8. Discussion and possible recommendation to the village board to approve 2019 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of $1,500 per person
9. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-25** A Resolution of the Village of Poplar Grove approving Access Easements allowing for Ingress/Egress to the Village's South Wastewater Treatment Plant
10. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-28** A Resolution of the Village of Poplar Grove to authorize Bid Letting for Phase 1 Clean & Televise
11. Discussion and Possible Recommendation to the Village Board to approve Resolution 19-29 A Resolution of the Village of Poplar Grove resolving to procure Engineering Services for the Phase 1 Clean & Televise of Sanitary Sewer
12. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-31** A Resolution of the Village of Poplar Grove, Illinois authorizing the Village to approve a Collective Bargaining Agreement between the Village of Poplar Grove and the International Union of Operating Engineers
13. Discussion on Code Section 6-1B-3 Dangerous Trees and 6-1B-4 Removal of Dangerous Trees, Limbs, and Shrubs
14. Discussion on Code Section 6-1 A - 2 Sidewalks in Need of Repair
15. Discussion and Possible Recommendation to the Village Board to approve water and sewer bill write off for the property 13519 Harvest Way Unit I in the amount of $416.04

ADJOURNMENT (Voice Vote)

KJ 07/11/2019

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, June 10, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 7:06 pm.

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Ed Wethington
Deputy Clerk Katie Jaster
Mitch Hilden
Carina Boyd
Chris Dopkins
Ion Stear
ABSENT
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass

APPROVAL OF PHONE PARTICIPATION (Roll Call)
None.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby. Motion carried by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from May 13, 2019 meeting
   Motion made by Trustee Quimby, Seconded by Finance Chairman Miller. Motion carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Fred Manetii took the floor at 7:07 pm to speak to the Board about his Video Production business. Fred explained to the Board about what he would like to for the Village and how it would benefit the Village in the long run.

DEPARTMENT REPORTS

2. Treasurer Report, Carina Boyd
   No questions.
3. Engineer Report, McMahon
   No questions.
4. Public Works, Mitch Hilden
   Engineer Dopkins wanted to give a shout out Public Works for their patching job on Orth Road. All the Trustees concurred.
5. Wastewater Report, TEST
   No questions.

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of $250,802.99
   Motion made by Finance Chairman Miller, Seconded by Trustee Quimby. Trustee Miller just made note that this month's Disbursement was for our MFT project.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Wethington

7. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-22** A Resolution of the Village of Poplar Grove resolving to procure Engineering Services for the Phase 1 Clean & Televise of Sanitary Sewer
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Engineer Dopkins took the floor to explain what the televising project will consist of. They plan to do the project in the fall because of the rain fall they will be able to see any leaks. They would like to go throughout downtown and parts of Ravens Crest.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Wethington

8. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-23** A Resolution of the Village of Poplar Grove to Authorize Bid Letting for the IL 173 Water Main Improvements
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Engineer Dopkins took the floor to explain the bid letting process.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Wethington

9. Discussion and Possible Recommendation to the Village Board to approve 255 Oak Street water bill credit.
Motion made by Finance Chairman Miller for discussion, Seconded by Trustee Quimby.
Trustees discussed the water bill credit.
Trustee Miller made a motion to table indefinitely, Seconded by Trustee Quimby.
Motion carried by voice vote.

ADJOURNMENT (Voice Vote)

Motion made by Trustee Quimby, Seconded by Trustee Wethington. Motion carried by voice vote.
Adjournment at 7:41 pm.
KJ 07/11/2019

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200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

JUNE 2019 TREASURER'S REPORT

Monthly Reports:

Attached you will find June's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- During the month, I attended an IL Dept. of Revenue Workshop, a 2day IGFOA Intermediate Governmental Accounting class, and the annual IMT conference.
- I spent the remaining time preparing for the financial audit fieldwork.

Up-Coming Activities

- Financial audit fieldwork.

Carina

07/10/2019 CHECK REGISTER
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount	
Bank OPER COMMINGLED OPERATING ACCOUNT							
06/07/2019	OPER	25083	AP	0040	BOONE COUNTY MOTOR FUEL TAX FUND	2,568.51	
06/07/2019	OPER	25084	AP	0457	BOYD, CARINA	83.41	
06/07/2019	OPER	25085	AP	0078	CARD SERVICE CENTER	1,319.03	
06/07/2019	OPER	25086	AP	0278	COMED	17,610.35	
06/07/2019	OPER	25087	AP	0278	COMED	288.40	
06/07/2019	OPER	25088	AP	0083	DACH FENCE CO.	150.00	
06/07/2019	OPER	25089	AP	0440	ENTRE COMPUTER SOLUTIONS	1,245.00	
06/07/2019	OPER	25090	AP	0097	FOX VALLEY INTERNET, INC.	54.90	
06/07/2019	OPER	25091	AP	0096	FRONTIER	766.66	
06/07/2019	OPER	25092	AP	0447	HARDY PRO-AIR SYSTEMS & SERVICE	175.00	
06/07/2019	OPER	25093	AP	0112	HILDEN, MITCH	190.21	
06/07/2019	OPER	25094	AP	0120	IGFOA	225.00	
06/07/2019	OPER	25095	AP	0488	J.B.R. INC. DBA FUNDWAYS OF IL.INC.	1,925.00	
06/07/2019	OPER	25096	AP	MISC	LINNEA & JOSH LERCH	44.77	
06/07/2019	OPER	25097	AP	0163	MEDIACOM	678.69	
06/07/2019	OPER	25098	AP	0329	MR. GOODWATER	17.76	
06/07/2019	OPER	25099	AP	0186	NICOR GAS	1,588.97	
06/07/2019	OPER	25100	AP	0211	PITNEY BOWES INC.	535.00	
06/07/2019	OPER	25101	AP	0219	QUILL CORPORATION	85.57	
06/07/2019	OPER	25102	AP	0470	REGION 1 PLANNING COUNCIL	3,151.10	
06/07/2019	OPER	25103	AP	0227	ROBERTSON LOCK SERVICE	135.00	
06/07/2019	OPER	25104	AP	0220	ROCKFORD BUSINESS SYSTEMS	381.79	
06/07/2019	OPER	25105	AP	0408	SABEL MECHANICAL LLC.	2,905.33	
06/07/2019	OPER	25106	AP	0261	U.S. CELLULAR	175.68	
06/07/2019	OPER	25107	AP	0429	WEX BANK - MARATHON FLEET CARD	1,234.44	
06/07/2019	OPER	Various	PR	Payroll	PAYROLL	10,495.76	
06/07/2019	OPER	25081	PR	NCPERS	NCPERS	112.00	
06/07/2019	OPER	EFT281(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,898.17	
06/07/2019	OPER	EFT282(E)	PR	STATE OF IL	STATE OF ILLINOIS	586.94	
06/07/2019	OPER	25135	PR	HEALTH INS	LOCAL GOVERNMENT HEALTH PLAN	14,246.00	
06/10/2019	OPER	25136	AP	0135	JEFF'S LETTERING	161.00	
06/15/2019	OPER	25138	AP	0493	RPM'S	500.00	
06/17/2019	OPER	25137	AP	0493	RPM'S	500.00	V
06/17/2019	OPER	25139	AP	0494	COUNTY LINE LIVE	650.00	V
06/19/2019	OPER	25108	AP	0371	ABBY PEST ELIMINATION LLC	465.00	
06/19/2019	OPER	25109	AP	0338	AMAZON.COM	643.77	
06/19/2019	OPER	25110	AP	0490	AUTOMOTIVE SOLUTIONS, INC.	1,178.95	
06/19/2019	OPER	25111	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	11,048.55	
06/19/2019	OPER	25112	AP	0361	BLAIN'S FARM & FLEET	87.76	
06/19/2019	OPER	25113	AP	0049	BLAKE OIL COMPANY	638.82	
06/19/2019	OPER	25114	AP	0052	BONNELL INDUSTRIES, INC.	265.00	
06/19/2019	OPER	25115	AP	0098	CINTAS CORPORATION #355	54.85	
06/19/2019	OPER	25116	AP	0079	CITY OF BELVIDERE	80.00	
06/19/2019	OPER	25117	AP	0347	CORE & MAIN LP	5,061.62	
06/19/2019	OPER	25118	AP	0352	COUNTRYSIDE AUTOMOTIVE	1,128.79	
06/19/2019	OPER	25119	AP	0440	ENTRE COMPUTER SOLUTIONS	1,106.00	
06/19/2019	OPER	25120	AP	0483	HBA ROCKFORD	120.00	
06/19/2019	OPER	25121	AP	0473	HERITAGE ENGINEERING, LTD.	400.00	
06/19/2019	OPER	25122	AP	0112	HILDEN, MITCH	97.32	
06/19/2019	OPER	25123	AP	0384	HIRE TRACI II LLC	350.00	
06/19/2019	OPER	25124	AP	0330	ILLINOIS MUNICIPAL LEAGUE	620.00	
06/19/2019	OPER	25125	AP	0159	MCMAHON ASSOCIATES, INC.	9,230.13	
06/19/2019	OPER	25126	AP	0165	MENARDS	532.68	
06/19/2019	OPER	25127	AP	0489	P.C. TECH 2 U	379.85	

07/10/2019 CHECK REGISTER
CHECK DATE FROM 06/01/2019 - 06/30/2019

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
06/19/2019	OPER	25128	AP	0435	ROCK ROAD COMPANIES	152,271.41
06/19/2019	OPER	25129	AP	0325	SCHUMACHER LANDSCAPING, INC.	756.00
06/19/2019	OPER	25130	AP	0319	SOSNOWSKI SZETO, LLP	9,106.45
06/19/2019	OPER	25131	AP	0248	STEINER ELECTRIC COMPANY	92.44
06/19/2019	OPER	25132	AP	0355	TEST INC.	16,648.25
06/19/2019	OPER	25133	AP	0262	USA BLUE BOOK	363.78
06/19/2019	OPER	25134	AP	0268	WILLIAM CHARLES CONSTRUCTION, LLC	540.00
06/21/2019	OPER	Various	PR	Payroll	PAYROLL	10,350.61
06/21/2019	OPER	EFT283(E)	PR	IRS	INTERNAL REVENUE SERVICE	2,944.25
06/21/2019	OPER	EFT284(E)	PR	STATE OF IL	STATE OF ILLINOIS	590.86
06/21/2019	OPER	25142	PR	UNION DUES	I.U.O.E. LOCAL 150	277.48
06/21/2019	OPER	EFT285(E)	PR	IMRF	IMRF	2,540.69
06/26/2019	OPER	25144	AP	0177	MUNICIPAL CLERKS OF ILLINOIS	190.00
06/26/2019	OPER	25145	AP	0494	PATRICK BARRETT	650.00
06/27/2019	OPER	2(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
06/27/2019	OPER	3(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
Total of 91 Checks:						301,658.20
Less 2 Void Checks:						1,150.00
Total of 89 Disbursements:						300,508.20

Village of Poplar Grove
Monthly Utility Bill Report
2017-2019

Month	Year	Utility Bills Mailed	Utility Bills Emailed	Total UB Sent out to owner/renters	Late Notices Mailed	Late Notices Emailed	Door Notices	Shut Offs	Payment Plans
Average for	2017	1472	39	1510	199	13	34	1	13
January	2018	1456	66	1522	222	14	9	0	17
February	2018	1453	66	1519	186	16	36	1	14
March	2018	1452	73	1525	192	16	18	1	9
April	2018	1447	76	1523	140	9	37	0	10
May	2018	1451	79	1530	168	17	26	1	9
June	2018	1445	80	1525	186	20	16	1	12
July	2018	1446	81	1527	207	17	22	0	13
August	2018	1447	82	1529	184	13	30	0	14
September	2018	1450	88	1538	198	15	34	0	13
October	2018	1450	85	1535	215	20	26	0	12
November	2018	1453	86	1539	226	25	26	1	14
December	2018	1448	88	1536	218	24	31	0	20
Average for	2018	1450	79	1529	195	17	26	0	13
January	2019	1445	89	1534	229	23	34	0	14
February	2019	1449	93	1542	220	21	22	1	7
March	2019	1445	92	1537	210	26	60	2	4
April	2019	1448	96	1544	174	19	33	4	13
May	2019	1440	96	1536	181	20	56	1	10
June	2019	1442	94	1536	193	11	30	SCH. FOR 7/11	14
July	2019	1440	94	1534					
August	2019								
September	2019								
October	2019								
November	2019								
December	2019								
Average 2017-Current		***1448***	***86***	***1534***	***200***	***19***	***37***	***1***	***11***

Updated on: 5/28/19

Completed by: Yvonne Catalani

July 3, 2019

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

Client: Village of Poplar Grove
Attn: Owen Costanza, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all three locations

Enclosed you will find the daily inspection and monitoring reports for each water plant, the distribution system testing record.

Outlined below is the flow at each wastewater plant and the actions taken during the past month in Poplar Grove to improve the facilities equipment.

Wastewater flow information:

South Wastewater Plant Discharge Totals (May 2019)

Influent:	Total:	13.355	MG	**Effluent:**	Total:	13.059	MG
	Ave:	0.431	MGD		Ave:	0.421	MGD

North Wastewater Plant Discharge Totals (May 2019)

Influent:	Total:	24.092	MG	**Effluent:**	Total:	18.927	MG
	Ave:	0.777	MGD		Ave:	0.611	MGD

Improvements Completed June 2019

Lift Stations:

- All pumps manually tested.
- Dry wells have been inspected.
- Cleaned all grease out with our pool net and rope basket as best we can.
- Inspected wet well areas & floats and cleaned as needed.
- Exercised Portable generator under load to insure it will work when we need it to.
- All routine checks and tests performed for the month.
- Tested all alarm functions on lift stations to insure there working as they should.
- Test ran all generators under load to insure they will work when needed.

North WWTP:

- Cleaned and got everything ready for OSHA inspection.
- Pulled Disk filter apart to check screens to screens and clean if necessary.
- Cleaned EQ tanks
- Greased all blowers as scheduled.
- Changed oil in digester blowers as scheduled.
- Lubed and adjusted chains on sand filters.
- Cleaned rags and build up out of inlet screen.
- Cleaned sand filter.

- Decanted digesters.
- Exercised portable generators.
- All Required IEPA testing was completed for the month.

South WWTP:

- We tried to have the SAM unit put on a trailer but we found out it wont fit on any of the villages trailers. We are looking at other options to get it from the south plant to Aqua tech.
- Replaced a broken chain on the south sand filter.
- Replace 2 air bags on SBR2 decanter.
- Mitch and I went to get a new Air compressor for the south plant because the other one had a motor issue.
- Cleaned and got everything ready for OSHA inspection.
- Fixed bad emergency exit sign in press room.
- Took screen apart to check brushes and clean rag out of it. Brushes look good.
- Transferred sludge to Digester #3 from Digester 1 and 2 to thicken.
- Decanted all 3 digesters.
- All Required IEPA testing was completed for the month.

Water System:

- Installed new lighting arrestor at well 5/6 tower
- Changed leaking CL2 line at well 5/6 installed a new style connector to hopefully stop the frequent chemical line leaks.
- All water plant numbers and chemicals were checked daily and adjusted if necessary.
- Hawkins came and filled up all of our chemicals.
- All required IEPA testing was completed during the past month.
- All normal checks and cleaning was done at the well house and towers, garbage emptied, Thermostats checked for working order.

All operations and plant inspections have been performed by me or under my direct supervision. If you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF MAY 2019 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Mar	09:14	285265	59	6373.35	0.8	146.00	1.0	0.68	97	2.00	0.78	404.20	1.40	JS
1	09:26	285324	54	6374.6	1.23	145.00	0.5	0.79	95	2.00	0.86	402.80	1.20	JS
2	09:00	285378	49	6375.83	1.02	144.50	0.5	1.81	93	2.00	1.02	401.60	1.20	JS
3	09:00	285427	56	6376.85	1.21	144.00	1.0	0.67	91	1.00	0.79	400.40	1.00	JS
4	08:22	285483	56	6378.06	1.21	143.00	0.5	0.77	90	2.00	0.69	399.40	1.40	JS
5	07:54	285539	56	6379.27	1.17	142.50	0.5	0.80	88	2.00	0.77	398.00	1.60	JS
6	09:18	285595	7	6380.44	0.17	142.00	0.0	0.79	86	0.00	0.73	396.40	-0.20	JS
7	09:31	285602	57	6380.61	1.21	142.00	0.5	0.77	86	2.00	0.74	396.60	1.00	JS
8	09:15	285659	142	6381.82	3.07	141.50	0.0	0.79	84	3.00	0.78	395.60	4.10	JS
9	08:52	285801	96	6384.89	1.24	139.50	1.0	0.74	81	4.00	1.08	391.50	0.70	JS
10	08:56	285897	22	6386.13	1.25	139.50	1.0	0.81	77	-43.00	0.76	390.80	1.20	JS
11	09:00	285919	12	6387.38	0.29	138.50	0.5	1.04	120	0.00	0.64	389.60	0.30	JS
12	08:28	285931	87	6387.67	1.89	138.00	0.5	0.74	120	3.00	0.64	389.30	1.90	JS
13	09:08	286018	7	6389.56	0.18	137.50	0.0	0.85	117	0.00	0.61	387.40	0.10	JS
14	08:50	286025	49	6389.74	1.04	137.50	0.5	0.79	117	1.00	0.73	387.30	1.30	JS
15	09:05	286074	56	6390.78	1.18	137.00	0.5	0.80	116	1.00	0.89	386.00	1.40	JS
16	08:56	286130	59	6391.96	1.27	136.50	0.5	0.72	115	2.00	0.77	384.60	1.60	JS
17	08:44	286189	55	6393.23	1.2	136.00	0.5	0.90	113	3.00	0.85	383.00	0.80	JS
18	08:30	286244	53	6394.43	1.19	135.50	0.5	0.95	110	2.00	0.89	382.20	0.80	IS
19	08:30	286297	51	6395.62	1.03	135.00	1.0	0.93	108	1.00	0.81	381.40	1.70	IS
20	09:17	286348	57	6396.65	1.18	134.00	0.5	0.67	107	3.00	0.70	379.70	1.10	JS
21	09:04	286405	53	6397.83	1.23	133.50	0.5	0.68	104	1.00	0.61	378.60	1.70	JS
22	08:56	286458	55	6399.06	1.15	133.00	1.0	0.68	103	1.00	0.79	376.90	1.70	JS
23	09:09	286513	47	6400.21	1.08	132.00	0.5	0.79	102	2.00	0.64	375.20	0.90	JS
24	08:58	286560	50	6401.29	1.05	131.50	0.5	0.76	100	0.00	0.59	374.30	51.50	JS
25	08:19	286610	55	6402.34	1.17	131.00	1.0	0.99	100	2.00	0.89	322.80	-48.60	JS
26	08:33	286665	57	6403.51	1.2	130.00	0.5	0.90	98	2.00	0.90	371.40	0.90	JS
27	09:12	286722	56	6404.71	1.23	129.50	0.5	0.91	96	1.00	0.83	370.50	1.60	JS
28	09:19	286778	56	6405.94	1.2	129.00	0.5	1.03	95	4.00	0.81	368.90	1.10	JS
29	09:21	286834	56	6407.14	1.21	128.50	0.5	0.80	91	1.00	0.79	367.80	1.50	JS
30	09:33	286890	51	6408.35	0.98	128.00	2.5	1.30	90	2.00	0.74	366.30	1.20	JS
31	09:00	286941	-286941	6409.33	-6409.33	125.50		0.89	88		0.85	365.10	365.10	JS
TOT			1676					27.54			24.97			
AVE			54					0.86			0.78			
MAX			142					1.81			1.08			
MIN								0.67			0.59			

SIGNATURE: Jon Stear
PH 815-224-16[illegible]

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MONTH OF May 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
31-Mar	08:44	184885	115	1006.1	0	20897.90	5.10	140.00	1.0	0.73	120	2.00	0.64	44.50	0.5	
1	08:39	185000	114	1006.1	0	20903.00	4.00	139.00	1.0	0.79	118	6.00	0.60	44.00	0.0	
2	08:25	185114	113	1006.1	0	20907.00	5.90	138.00	0.5	0.69	112	2.00	1.33	44.00	0.0	
3	08:33	185227	111	1006.1	0	20912.90	4.90	137.00	0.5	0.76	110	4.00	0.75	44.00	0.5	
4	08:07	185338	111	1006.1	0	20917.80	4.80	136.50	1.5	0.84	106	1.00	0.48	43.50	0.5	
5	07:34	185449	168	1006.1	0	20922.60	7.30	136.00	1.0	0.76	105	7.00	0.31	43.00	0.0	
6	08:58	185617	117	1006.1	0	20929.90	5.10	134.50	1.0	0.93	98	5.00	0.72	43.00	0.5	
7	08:48	185734	151	1006.1	0	20935.00	5.30	134.00	1.0	0.94	93	5.00	0.85	42.50	0.3	
8	08:28	185885	85	1006.1	0	20940.30	5.00	133.00	0.5	0.86	88	3.00	0.89	42.25	0.3	
9	08:23	185970	113	1006.1	0	20945.30	4.90	132.00	0.5	1.15	85	5.00	0.69	42.00	0.0	
10	08:28	186083	111	1006.1	0	20950.20	4.80	131.00	1.5	0.68	80/120	2.00	0.69	42.00	0.5	
11	08:42	186194	122	1006.1	0	20955.00	5.30	130.50	0.5	0.89	118	4.00	1.79	41.50	0.5	
12	08:12	186316	147	1006.1	0	20960.30	6.40	129.00	1.0	0.90	114	6.00	0.42	41.00	0.0	
13	08:34	186463	145	1006.1	0	20966.70	6.30	128.00	1.0	0.82	108	5.00	0.66	41.00	1.0	
14	08:20	186608	122	1006.1	0	20973.00	5.30	127.00	1.0	0.98	103	4.00	0.82	40.00	0.0	
15	08:31	186730	111	1006.1	0	20978.30	4.80	126.00	0.5	0.86	99	4.00	0.40	40.00	0.0	
16	08:28	186841	136	1006.1	0	20983.10	5.90	125.00	1.5	0.99	95	6.00	0.58	40.00	0.5	
17	08:15	186977	119	1006.1	0	20989.00	5.30	124.00	1.0	0.96	89	5.00	0.51	39.50	0.5	
18	07:30	187096	118	1006.1	0	20994.30	5.10	123.00	1.0	0.93	84	4.00	0.54	39.00	0.5	
19	07:30	187214	157	1006.1	0	20999.40	6.80	122.00	1.0	0.99	80	6.00	0.59	38.50	0.3	
20	08:57	187371	124	1006.1	0	21006.20	5.40	122.00	1.0	0.73	74/122	4.00	0.58	38.25	0.3	
21	08:28	187495	133	1006.1	0	21011.60	6.30	121.50	1.0	0.84	118	5.00	0.71	38.00	5.5	
22	08:26	187628	117	1006.1	0	21017.90	4.50	120.00	1.0	1.06	113	4.00	0.28	32.50	-4.5	
23	08:31	187745	108	1006.1	0	21022.40	4.70	119.00	1.0	0.89	109	4.00	0.75	37.00	0.0	
24	08:29	187853	107	1006.1	0	21027.10	4.60	119.00	0.0	0.86	105	4.00	0.38	37.00	0.5	
25	08:00	187960	156	1006.1	0	21031.70	6.70	118.50	0.5	1.03	101	5.00	0.38	36.50	0.5	
26	08:10	188116	69	1006.1	0	21038.40	3.00	117.50	1.5	0.35	96	4.00	0.13	36.00	0.5	
27	08:20	188185	230	1006.1	0	21041.40	9.70	115.0	1.0	1.38	92	4.00	0.27	35.50	0.5	
28	08:52	188415	103	1006.1	0	21051.10	4.50	114.0	0.0	1.17	84/120	4.00	0.39	35.00	0.5	
29	08:52	188518	120	1006.1	0	21055.60	5.20	112.0	0.5	0.79	116	4.00	0.19	34.50	0.5	
30	08:47	188638	194	1006.1	0	21060.80	8.40	111.0	1.0	1.19	112	8.00	0.39	34.00	0.5	
31	08:23	188832		1006.1		21069.20		109.0		1.25	104		0.33	33.50		
TOT			3947				171			28.99			19.04			
AVE			127				6			0.91			0.60			
MAX			230				10			1.38			1.79			
MIN			69				3			0.35			0.13			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF May 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070300
MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Floride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	
30-Apr	10:32	464964	64	2237.4	1	4268.40	0	145.00	1.0	0.81	107	2.00	0.79	421.00	2.00	js
1	10:50	465028	112	2238.4	1.8	4268.40	0	144.00	1.0	0.78	105	4.00	0.82	419.00	3.20	js
2	10:13	465140	53	2240.2	0.8	4268.40	0	143.00	0.0	0.77	101	3.00	0.70	415.80	1.60	js
3	10:18	465193	60	2241	0.9	4268.40	0	143.00	1.0	0.68	98	1.00	0.86	414.20	1.80	js
4	08:56	465253	67	2241.9	1.1	4268.40	0	142.00	1.0	0.76	97	3.00	0.76	412.40	2.00	js
5	08:23	465320	84	2243	1.2	4268.40	0	141.00	1.0	0.82	94	3.00	0.76	410.40	2.60	js
6	10:47	465404	64	2244.2	1.1	4268.40	0	140.00	0.5	0.70	91	4.00	0.77	407.80	1.80	js
7	10:55	465468	70	2245.3	1	4268.40	0	139.50	0.5	0.90	87	3.00	0.79	406.00	2.40	js
8	10:21	465538	57	2246.3	0.9	4268.40	0	139.00	1.0	0.91	84	1.00	0.64	403.60	2.00	js
9	10:09	465595	59	2247.2	0.9	4268.40	0	138.00	0.5	0.73	83	2.00	0.67	402.20	1.80	js
10	09:30	465654	58	2248.1	1	4268.40	0	137.50	0.5	0.78	81/120	2.00	0.77	400.40	2.26	js
11	09:31	465712	71	2249.1	1	4268.40	0	137.00	1.0	0.84	118	2.00	0.33	398.60	2.20	js
12	09:08	465783	80	2250.1	1.3	4268.40	0	136.00	1.0	0.87	116	1.00	0.46	396.40	2.40	js
13	10:18	465863	76	2251.4	1.2	4268.40	0	135.00	0.0	0.98	115	3.00	0.64	394.00	2.40	js
14	10:07	465939	104	2252.6	1.6	4268.40	0	135.00	2.0	0.72	112	4.00	0.49	391.60	2.80	js
15	10:15	466043	1	2254.2	0.6	4268.40	0	133.00	0.0	0.80	108	0.00	0.70	388.80	1.40	js
16	10:02	466086	69	2254.8	1.1	4268.40	0	133.00	0.5	1.14	108	2.00	0.47	387.40	1.60	js
17	09:22	466155	60	2255.9	0.9	4268.40	0	132.50	0.5	0.80	106	2.00	0.71	385.80	2.00	js
18	09:30	466215	53	2256.8	1.1	4268.40	0	132.00	0.5	0.89	104	2.00	0.75	383.80	0.90	IS
19	09:30	466268	91	2257.9	1.2	4268.40	0	131.50	1.5	1.11	102	3.00	0.79	382.90	3.30	IS
20	10:38	466359	62	2259.1	0.9	4268.40	0	130.00	1.0	0.61	99	2.00	0.68	379.60	1.60	js
21	11:15	466421	62	2260	1	4268.40	0	129.00	-10.0	0.12	97	2.00	0.28	378.00	1.80	js
22	10:09	466483	64	2261	1	4268.40	0	139.00	10.5	0.12	95	1.00	0.34	376.20	1.60	js
23	10:21	466547	66	2262	1	4268.40	0	128.50	0.5	0.68	94	3.00	0.46	374.60	2.00	js
24	10:13	466613	61	2263	1	4268.40	0	128.00	1.5	0.67	91	2.00	0.30	372.60	1.80	js
25	08:48	466674	76	2264	1.1	4268.40	0	126.50	0.5	0.88	89	3.00	0.59	370.80	2.20	js
26	09:07	466750	76	2265.1	1.2	4268.40	0	126.00	1.0	1.14	86	3.00	0.55	368.60	2.40	js
27	10:27	466826	80	2266.3	1.2	4268.40	0	125.00	1.0	0.92	83	3.00	0.70	366.20	1.80	js
28	10:30	466906	64	2267.5	1	4268.40	0	124.00	1.0	1.10	80/120	3.00	0.85	364.40	2.20	js
29	10:28	466970	58	2268.5	0.9	4268.40	0	123.00	0.5	0.95	117	2.00	0.57	362.20	1.60	js
30	10:37	467028	60	2269.4	1	4268.40	0	122.50	0.5	0.65	115	1.00	0.33	360.60	1.80	js
31	09:54	467088		2270.4		4268.40	0	122.00	0.5	0.91	114	114.00	0.48	358.80	358.80	js
1						4268.40										
TOT			2082				0			25.54			19.80			
AVE			67				0			0.80			0.62			
MAX			112				0			1.14			0.86			
MIN			1				0			0.12			0.28			

SIGNATURE: Jon Stear
PHONE: 815-224-1[illegible]

VILLAGE OF POPLAR GROVE
FOR THE MONTH OF May 2019
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)				Operator Initials	Flouride Analysis				
	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4		1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	FS	0.54		0.79	AUTO	0.64		0.68	TOWER	0.5		0.69				0.95	0.63	0.78
2	VH	0.35		1.44	TOWER	0.45		0.63	TOWER	0.53		0.67				0.43	1.40	0.98
3	VH	0.31		1.39	TOWER	0.55		0.8	TOWER	0.48		0.61				0.25	0.46	0.78
4																0.56	0.43	0.27
5																0.34	2.30	0.17
6	SCHOOL	0.67		1.28	TOWER	0.61		0.8	TOWER	0.62		0.88		1.00		0.44	0.57	0.73
7	VH	0.38		1.25	GAS	0.46		0.78	TOWER	0.54		1.03				0.52	0.62	0.81
8	FS	0.65		0.73	AUTO	0.54		0.66	TOWER	0.72		1.99				0.31	0.55	0.84
9	VH	0.4		1.24	TOWER	0.72		0.85	TOWER	0.66		1.26				0.41	0.62	0.80
10	VH	0.42		1.27	TOWER	0.62		0.74	TOWER	0.5		0.96		1.00		0.56	0.65	0.86
11																0.48	0.67	0.72
12																0.50	0.60	0.21
13	SCHOOL	0.62		1.43	GAS	0.52		0.62	TOWER	0.55		0.78				0.31	0.64	0.83
14	VH	0.51		1.24	TOWER	0.63		0.86	TOWER	0.56		0.82				0.50	0.54	0.76
15	FS	0.75		0.89	AUTO	0.54		0.62	TOWER	0.58		0.94				0.35	0.47	0.66
16	VH	0.45		1.15	TOWER	0.57		0.69	TOWER	0.55		0.83				0.36	0.55	0.65
17	VH	0.44		1.06	TOWER	0.64		0.83	TOWER	0.58		0.78		1.00		0.60	0.71	0.79
18																0.71	3.80	2.50
19																0.80	3.70	2.40
20	SCHOOL	0.54		1.06	TOWER	0.35		0.92	TOWER	0.32		1.65				0.52	0.76	0.80
21	VH	0.25		1.28	GAS	0.34		0.86	TOWER	0.41		0.93				0.61	3.70	0.86
22	FS	0.54		0.93	TOWER	0.57		0.96	TOWER	0.42		0.94		1.00		0.70	0.57	0.89
23	VH	0.32		1.1	AUTO	0.45		0.71	TOWER	0.59		1.26				0.71	0.57	0.60
24	VH	0.3		1.08	TOWER	0.55		0.61	TOWER	0.46		0.88				0.50	0.58	0.68
25																0.61	0.52	0.26
26																1.00	0.53	3.10
27	FS	0.88		0.5	GAS	0.73		0.92	TOWER	0.74		0.79		1.00		0.66	0.54	0.74
28	SCHOOL	0.88		0.8	TOWER	0.45		0.63	TOWER	0.65		1.1				0.56	0.59	0.73
29	VH	0.45		1.11	MARTH	0.82		0.81	TOWER	0.71		0.89				0.44	0.51	0.59
30	VH	0.47		1.07	AUTO	0.74		0.69	TOWER	0.71		0.77		1.00		1.00	0.69	0.72
31	VH	0.58		1.11	TOWER	0.76		0.77	TOWER							0.85	0.60	3.30
1																		

Signature: Jon Stear

PHONE: 815-224-1650

DMR Copy of Record

Permit					
Permit #:	**IL0071447**	**Permittee:**	POPLAR GROVE, VILLAGE OF	**Facility:**	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	**Permittee Address:**	200 HILL ST POPLAR GROVE, IL 61065	**Facility Location:**	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	**INF** Influent Structure	**Discharge:**	**INF-L** INFLUENT MONITORING		
Report Dates & Status					
Monitoring Period:	**From 05/01/19 to 05/31/19**	**DMR Due Date:**	**06/25/19**	**Status:**	**NetDMR Validated**
Considerations for Form Completion					
BOW ID: W0070150006					
Principal Executive Officer					
First Name:	Christopher	**Title:**	**Certified Operator**	**Telephone:**	**815-224-1650**
Last Name:	Perra				
No Data Indicator (NODI)					
Form NODI:	--				

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Units			
					Sample							<	71		19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Permit Req.								Req Mon MO AVG		19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI													
					Sample							=	96		19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Permit Req.								Req Mon MO AVG		19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI													
					Sample	=	0.431	=	0.854	03 - MGD							99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD						0	99/99 - Continuous	
					Value NODI													

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-06-21 09:29 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-06-25 22:13 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 05/01/19 to 05/31/19	DMR Due Date:	06/25/19	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
					Sample								=	8.41	=	8.07	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Permit Req.								>=	6.25 MN WK AV	>=	5 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample						=	7.21			=	7.62	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	--	Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample	<	8.64	=	45.64	26 - lb/d			<	2.46	=	13	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0	--	Permit Req.	<=	250 MO AVG	<=	500 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample								=	9.7			19 - mg/L		01/30 - Monthly	CP - COMPOS
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Permit Req.									Req Mon MO AVG			19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
					Sample	=	0.223	=	0.32	26 - lb/d			<	0.0636	=	0.092	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Permit Req.	<=	31 MO AVG	<=	100 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.8 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample			=	0.232	26 - lb/d					=	0.0661	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	8 - Other Treatment, Process Complete	0	--	Permit Req.			<=	79 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.432			26 - lb/d			<	0.123			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Permit Req.	<=	21 MO AVG			26 - lb/d			<=	1 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.421	=	0.813	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
					Sample										=	0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
					Sample										=	170	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Permit Req.										<=	400 DAILY MX	13 - #/100mL	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
					Sample	=	4.04	=	10.53	26 - lb/d			<	1.15	=	3	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Permit Req.	<=	209 MO AVG	<=	417 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User: obumgarner

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	From 05/01/19 to 05/31/19	DMR Due Date:	06/25/19	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration					# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
					Sample						=	71					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample						=	108					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.777	=	2.782	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-06-21 09:51 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com
Date/Time:	2019-06-25 22:13 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 05/01/19 to 05/31/19	DMR Due Date:	06/25/19	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "6" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Christopher	Title:	Certified Operator	Telephone:	815-224-1650
Last Name:	Perra				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex.	Frequency of Analysis	Sample Type
					Sample								=	9.13	=	9.09	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	–	Permit Req.								>=	6.25 MN WK AV	>=	5 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
					Sample						=	7.44			=	7.85	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
00400	pH	1 - Effluent Gross	0	–	Permit Req.						>=	6 MINIMUM			<=	9 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
					Sample	<	8.92	=	20.38	26 - lb/d			<	1.75	=	4	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0	–	Permit Req.	<=	125 MO AVG	<=	250 DAILY MX	26 - lb/d			<=	12 MO AVG	<=	24 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	<	0.255	=	0.408	26 - lb/d			<	0.05	=	0.08	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	–	Permit Req.	<=	16 MO AVG	<=	31 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
					Sample	=	0.811	=	1.208	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	–	Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
					Sample										=	0	19 - mg/L		01/30 - Monthly	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	–	Permit Req.										<=	.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
					Sample										T					
74055	Coliform, fecal general	1 - Effluent Gross	0	–	Permit Req.											Req Mon DAILY MX	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Value NODI															
					Sample	<	8.92	<	30.57	26 - lb/d			<	1.75	<	6	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	–	Permit Req.	<=	104 MO AVG	<=	209 DAILY MX	26 - lb/d			<=	10 MO AVG	<=	20 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2019-06-21 09:57 (Time Zone: -05:00)

Report Last Signed By

User:	CHRISPERRA
Name:	Chris Perra
E-Mail:	cperra@testinc.com

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

June 2019 Public Works Report

General:

I attended one class as part of the UW program that I am in. The topic was Management for Public Works Supervisors.

Neighbors Fest took up a large portion of the month. Staff spent numerous hours in Lions Park prepping for the event, setting the event up, picking up and returning rentals, detailing equipment for "touch a truck", working the event itself, and cleaning up after. Staff also set up signs around town and removed them after the event.

Myself, Chris, and Owen got together for a meeting to come up with a televising plan for the northern part of town.

With warmer weather and the amount of rainfall we have had, resident contact forms are coming in daily for review and addressing. These include potholes, tree branches to be trimmed, sinkholes, grass that needs to be mowed, drainage, flooding, standing water etc….Some are easily fixed and some take quite a bit of research on easements, plats, and jurisdiction. For the month of June, drainage seems to be the hot topic.

I attended Union negotiations, along with Owen, Ron, and Roxanne.

Inspect ROWs for occupancy permits for new construction and address any corrections that need to be made. There were multiple issues with the home being built in Burledwoods, as well as the new homes in Westergren.

We continue to work with the Boone County Health Dept regarding 203 S. State. The resident has set up multiple appointments to gather belongings out of the home and we have to remove boarding to allow her to do so.

OSHA did a random inspection of the Village early in the month. They went through our records, facilities, and interviewed employees. This is the first time they have ever been in the Village to do this. After speaking with them, there are quite a few things we need to do to come in compliance and we will have an official report sometime in the next 30 days. I have already started working with our risk management insurance on trainings and other items they are looking for. Staff also has been working on known issues during rain days. We also had to purchase a few pieces of small equipment/tools to update our current practices.

Vehicle and equipment maintenance/repairs were performed throughout the month. All of the work was performed by staff unless otherwise noted. The following work was performed:

-2007 International 7400 had to go to Decker for a Turbo diagnostic issue.
-2005 International 7400
-2005-2 International 7300
-Case Skidloader was greased and fluids checked.
-2016 Kubota Tractor was greased and fluids checked
-2016 Kubota MX5200 tractor was greased and fluids checked
-2017 Kubota Mini Excavator was greased and fluids checked.
-2012 Ford F-250
-2013 GMC 2500

-2011 Chevy Silverado
-2016 GMC 1 Ton had new tires installed by Pomps.
-2019 Schwarze street sweeper
-2019 Chevy Silverado
-Wacker roller
-Woods finishing mower was greased and had a belt changed.
-Kubota 48" zero turn was greased and fluids checked, and battery system serviced.
-Kubota 60" zero turn was greased and fluids checked. It also had a tire repaired.
-Kubota 72" front mount mower was greased and fluids checked.

Streets/Storm Sewer:

Rock road has yet to come back to complete Quail Trap. I am hoping that the weather is dry enough that they will finish in short time. Staff installed a culvert under Quail Trap at a significant savings to what the contractor quoted. This culvert allows the water that sits in the southern ditch to go under the road into the northern side.

Check drainage areas and grates for obstructions with large rain events.

The drainage obstruction behind 109 Edson was excavated and removed. It was Chris Dopkins opinion that it was potentially causing the water to move slower through that area and back up upstream.

Two squares of sidewalk were replaced, the ROW restored, and the road was sawcut and prepped for pavement installation at 206 W Park. This work was done to restore the area after the sewer lateral was replaced early this spring before our new ordinance took effect. Staff was able to do all the work and have the area ready for Rock Road to patch when they come back to finish Quail Trap.

State Street has been swept multiple times.

A dead oak tree was taken down in the ROW on Shaded Rue. The work was completed by RVP Enterprises.

I met with the developer that owns the middle portion of West Grove neighborhood to address resident complaints of lack of drainage on the dead end streets.

Staff started the installation of street signs, slow children signs, and stop signs and posts we ordered last month.

The drainage swale behind 300 Oak St. was excavated an additional 5 houses to the South and it appears we need to take it all the way to Edson to complete the project. We are currently working on it.

Potholes were patched on multiple occasions and cold patched was picked up from William Charles airport pit.

Both wastewater treatment plant driveways had stone hauled in by staff to add to the base in prep for seal coating. After hauling in the stone, staff graded the drives and they will have to be done once more and rolled before Civil seals them.

Parks/Buildings:

Staff has been out mowing/trimming all Village owned parks and properties on a weekly basis. ROW's and drainage areas have been all mowed to the best of our ability at this time until it dries out more.

Changing tables were purchased and installed in both of the public restrooms at Village Hall.

Broadleaf weed spraying was performed in all of our parks and at the Village Hall. Staff also sprayed non-selective herbicide in our ROW properties.

We hauled two more yards of mulch to the Village Hall, sprayed the area that was all grass and weeds (by handicap parking area), cut new edges and mulched.

NTrak has completed the EPI demolition project. The area was graded, seeded, and blanketed and has started to grow grass nicely.

An additional layer of landscape timbers was added to the West Grove Park playground area to help contain the rubber mulch and to keep weeds from growing in.

520 Prairie Point was condemned and boarded up.

Both seasonal employees have started and continue to help with mowing, weeding, and trimming.

A dead tree was removed from a Village Hall island.

Mosquito pucks have been put out in areas of standing water.

Water/Sewer distribution:

Locates were done as required and are coming in abundance daily. We also marked and called in our locates for multiple projects that we are working on.

Meters were read and all un-reads were gathered manually.

Multiple sinkholes were called in, evaluated, sawcut, repaired, and temporarily cold patched for now.

Staffed met Chris Dopkins on site on Harvest Way to do pressure testing to check our theory of back feeding from the condos. A valve box had to be excavated and cleaned out to do this.

Staff has been busy in the newly developed Westergren neighborhood with water turn ons, water turn offs, checking bboxes for occupancy permits, low water pressure complaints, utility locates, and meter/mxu installation.

Headworks barrels were emptied at the NWWTP.

Other work performed by staff:
- 55 non-payment door notices
- 2 water turn on's
- 1 water turn off's
- 4 meter or check valve replacements/installs
- 6 MXU replacements
- 2 bbox adjustments
- 16 final reads
- 2 consumption/water quality complaint apts

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report**

Date: **July 10, 2019**

Please allow this memorandum to provide a brief summary of major activity that involves the engineering department:

- **Former EPI Building:** The demolition and site restoration is complete. The only work left on the project is to process the final pay application and collect lien wiavers/payroll data.
- **2019 Pavement Maintenance Program:** Nearly all of the paving work is complete. We reported in June that there is a problem at the very east end of Quail Trap Road. Public works crews installed a new culvert at the east end of Quail Trap to rectify the issue, and we have notified the contractor that the road is ready for paving. The road stone does need to be reshaped/recompacted before paving. The weather has set the sealcoating contractor a little behind schedule, and they are indicating that they will be in Poplar Grove either the week of the 15th or 22nd. Public works will shape and compact the driveways at the WWTP approximately a week ahead of the contractor's work.
- **Oak Lawn Lift Station:** We have prepared a temporary construction easement and have provided a copy of the same to the owner of the park for review and execution. Once it is returned (and weather conditions cooperate) we will schedule the contractor to the site.
- **Hawthorn Meadows:** IEPA has issued the permit to construct sanitary sewer, and IEPA also issued review comments regarding the potable water plans that need to be addressed. IEPA's correspondence indicated that the Village will own and operate the sewer/water systems, which of course is not correct. We will provide correspondence to IEPA advising that the Developer will be the owner/operator of the water and sewer systems.
- **IL 173 Water Main:** Plans have been submitted IEPA for review and permitting, and plans have also been sent to IDOT for review and permitting as well. We anticipate awarding a contract at the August Board meeting. Easement documents have been sent to the property owner (Stenstrom) for signatures.
- **Miscellaneous Small Projects:** Restoration along Ray Street was completed earlier this month. We are hopeful that the weather will cooperate and dry things up so that the work in Sherman Oaks can proceed.
- **South WWTP Access Easement:** It was discovered that the access easement to the South WWTP was apparently never recorded. A resolution authorizing the Village President to sign the easement agreement is being presented to the Board for approval.
- **Summit Street:** The Public Works Department is coordinating with the property owner to obtain quotes to remedy the sanitary sewer issues. We would expect that this item will be on the August Finance and Board agendas.
- **Clean & Televise:** The specification is nearly complete, and a resolution authoring bid letting is being presented this month. We would expect to award a bid at the August Board meeting.
- **July 3rd Rainfall:** It is worth noting that the southern end of the Village received an extreme amount of rainfall in a very short time the evening of July 3rd. Anywhere from 4 ½ to 7 ½ inches of rain fell in approximately an hour and a half causing flooding in Bel Aire, the Knolls and Prairie Green, and further causing the Waco Lift Station to back up. The rainfall event was in excess of the "100-year" event (the 100-year event is approximately 4" of rain in an hour and a half). I have attached a rainfall table that shows the amount of rainfall for our area (Zone 1) for the recurrence interval.

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2019	AP	ABBOTT RUBBER COMPANY, INC.	Invoice: 5308550 Ref#: 15287(HYDRAULIC QUICK DISCONNECT COUPLERS)		
AP Trx #: 7854					
		HYDRAULIC QUICK DISCONNECT COUPLERS	01-53-4229	144.00	
		Vnd: 0380 Invoice: 5308550	01-00-2200		144.00
		Expected Check Run: 07/03/2019		144.00	144.00
07/03/2019	AP	ADT PROTECTION 1	Invoice: 128961213 Ref#: 15291(FIRE SYSTEM SERVICE 6/26-7/25/19)		
AP Trx #: 7855					
		FIRE SYSTEM SERVICE 6/26-7/25/19	01-50-4206	163.49	
		Vnd: 0006 Invoice: 128961213	01-00-2200		163.49
		Expected Check Run: 07/03/2019		163.49	163.49
07/03/2019	AP	AMAZON.COM	Invoice: 111-3605272-8318641 Ref#: 15292(CLERK: PRINTER & INK, KEYBOARD		
AP Trx #: 7856					
		CLERK: HP ALL IN ONE PRINTER & INK	01-50-4300	144.77	
		KEYBOARD & MOUSE FRONT DESK	01-50-4300	39.99	
		Vnd: 0338 Invoice: 111-3605272-8318641	01-00-2200		184.76
		Expected Check Run: 07/03/2019		184.76	184.76
07/03/2019	AP	AMAZON.COM	Invoice: 113-6564347-1011418 Ref#: 15293(DANGER SIGN FOR OSHA COMPLIANC		
AP Trx #: 7857					
		DANGER SIGN FOR OSHA COMPLIANCE	01-53-4302	27.98	
		Vnd: 0338 Invoice: 113-6564347-1011418	01-00-2200		27.98
		Expected Check Run: 07/03/2019		27.98	27.98
07/03/2019	AP	AMAZON.COM	Invoice: 113-9294948-2179417 Ref#: 15297(WIRE WHEEL FOR SHOP BENCH GRIN		
AP Trx #: 7858					
		WIRE WHEEL FOR SHOP BENCH GRINDER	01-53-4302	24.98	
		Vnd: 0338 Invoice: 113-9294948-2179417	01-00-2200		24.98
		Expected Check Run: 07/03/2019		24.98	24.98
07/03/2019	AP	ARTUROS MEXICAN RESTRAUNT	Invoice: 06202019 Ref#: 15352(LUNCH MTG W/CLERK & PRESIDENT)		
AP Trx #: 7859					
		LUNCH MTG W/CLERK & PRESIDENT	01-50-4500	32.28	
		Vnd: MISC Invoice: 06202019	01-00-2200		32.28
		Expected Check Run: 07/03/2019		32.28	32.28

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/09/2019	AP	BARCOL DOOR COMPANY, INC. Invoice: 147122 Ref#: 15289(WELL#3 DOOR REPLACEMENTS W/HARDWARE)			
AP Trx #: 7860					
		WELL#3 DOOR REPLACEMENTS W/HARDWARE	31-70-4301	4,951.00	
		Vnd: 0482 Invoice: 147122	31-00-2200		4,951.00
		Expected Check Run: 07/03/2019		4,951.00	4,951.00
07/03/2019	AP	BOONE COUNTY SHOPPER Invoice: 75491 Ref#: 15295(SEASONAL MAINTENANCE AD, FULL PAGE BELVI)			
AP Trx #: 7861					
		SEASONAL MAINTENANCE AD MAY 2019	01-50-4209	79.80	
		FULL PAGE BELVIDERE GUIDE AD MAY 2019	01-50-4209	270.50	
		Vnd: 0041 Invoice: 75491	01-00-2200		350.30
		Expected Check Run: 07/03/2019		350.30	350.30
07/03/2019	AP	BOYD, CARINA Invoice: JUNE2019 Ref#: 15343(TRAVEL REIM:2-WORKSHOPS&IMT CONF.JUNE201)			
AP Trx #: 7862					
		TRAVEL REIM:2-WORKSHOPS&IMT CONFJUNE2019	01-50-4205	332.38	
		Vnd: 0457 Invoice: JUNE2019	01-00-2200		332.38
		Expected Check Run: 07/03/2019		332.38	332.38
07/03/2019	AP	CATALANI, YVONNE Invoice: 06302019 Ref#: 15296(TRAVEL REIMBURSEMENT: OSF MTG (MAY), CLA)			
AP Trx #: 7863					
		TESTING CC MACHINE	01-50-4500	4.00	
		TRAVEL REIMBURSEMENT: OSF MTG (MAY), CLA	01-50-4205	52.72	
		Vnd: 0063 Invoice: 06302019	01-00-2200		56.72
		Expected Check Run: 07/03/2019		56.72	56.72
07/03/2019	AP	COMED Invoice: 0027089050JUNE2019 Ref#: 15299(291 PRAIRIE KNOLL L/S 5/23-6/24			
AP Trx #: 7864					
		291 PRAIRIE KNOLL L/S 5/23-6/24/19	31-75-4204	245.45	
		Vnd: 0278 Invoice: 0027089050JUNE2019	31-00-2200		245.45
		Expected Check Run: 07/03/2019		245.45	245.45
07/03/2019	AP	COMED Invoice: 0099144153JUNE2019 Ref#: 15300(502 WACO WAY L/S 5/03-6/04/19)			
AP Trx #: 7865					
		502 WACO WAY L/S 5/03-6/04/19	31-75-4204	41.39	
		Vnd: 0278 Invoice: 0099144153JUNE2019	31-00-2200		41.39
		Expected Check Run: 07/03/2019		41.39	41.39

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	COMED	Invoice: 0507019070JUNE2019 Ref#: 15301(RT 173 W/T 5/03-6/04/19)		
AP Trx #: 7866					
		RT 173 W/T 5/03-6/04/19	31-70-4204	715.84	
		Vnd: 0278 Invoice: 0507019070JUNE2019	31-00-2200		715.84
		Expected Check Run: 07/03/2019			
				715.84	715.84
07/03/2019	AP	COMED	Invoice: 0582051009JUNE2019 Ref#: 15302(4194 DAWSON LK L/S 5/23-6/24/19		
AP Trx #: 7867					
		4194 DAWSON LK L/S 5/23-6/24/19	31-75-4204	153.70	
		Vnd: 0278 Invoice: 0582051009JUNE2019	31-00-2200		153.70
		Expected Check Run: 07/03/2019			
				153.70	153.70
07/03/2019	AP	COMED	Invoice: 0699087057JUNE2019 Ref#: 15303(12305 RT 76 L/S 5/3-6/4/19)		
AP Trx #: 7868					
		12305 RT 76 L/S 5/3-6/4/19	31-75-4204	33.26	
		Vnd: 0278 Invoice: 0699087057JUNE2019	31-00-2200		33.26
		Expected Check Run: 07/03/2019			
				33.26	33.26
07/03/2019	AP	COMED	Invoice: 0798466001JUNE2019 Ref#: 15304(105 BULLARD ST. L/S 5/3-6/4/19)		
AP Trx #: 7869					
		105 BULLARD ST. L/S 5/3-6/4/19	31-75-4204	104.59	
		Vnd: 0278 Invoice: 0798466001JUNE2019	31-00-2200		104.59
		Expected Check Run: 07/03/2019			
				104.59	104.59
07/03/2019	AP	COMED	Invoice: 1233092031JUNE2019 Ref#: 15305(COMMUNITY & DUSK TO DAWN STREET		
AP Trx #: 7870					
		COMMUNITY STREET LIGHTING 4/19-5/20/19	01-53-4230	3,970.59	
		DUSK2DAWN STREET LIGHTING 4/19-5/20/19	01-53-4230	70.18	
		Vnd: 0278 Invoice: 1233092031JUNE2019	01-00-2200		4,040.77
		Expected Check Run: 07/03/2019			
				4,040.77	4,040.77
07/03/2019	AP	COMED	Invoice: 1419002002JUNE2019 Ref#: 15306(228 BOEING TRL W/T 5/3-6/4/19)		
AP Trx #: 7871					
		228 BOEING TRL W/T 5/3-6/4/19	31-70-4204	55.99	
		Vnd: 0278 Invoice: 1419002002JUNE2019	31-00-2200		55.99
		Expected Check Run: 07/03/2019			
				55.99	55.99

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	COMED	Invoice: 1659118047JUNE2019 Ref#: 15307(100 S. STATE ST. W#2 5/3-6/4/19		
AP Trx #: 7872					
		100 S. STATE ST. W#2 5/3-6/4/19	31-70-4204	91.81	
		Vnd: 0278 Invoice: 1659118047JUNE2019	31-00-2200		91.81
		Expected Check Run: 07/03/2019		91.81	91.81
07/03/2019	AP	COMED	Invoice: 1923071033JUNE2019 Ref#: 15308(610 S STATE ST. NWWTP 5/3-6/4/1		
AP Trx #: 7873					
		610 S STATE ST. NWWTP 5/3-6/4/19	31-75-4204	4,844.31	
		Vnd: 0278 Invoice: 1923071033JUNE2019	31-00-2200		4,844.31
		Expected Check Run: 07/03/2019		4,844.31	4,844.31
07/03/2019	AP	COMED	Invoice: 2151017026JUNE2019 Ref#: 15309(13505 HARVEST WAY L/S 5/3-6/4/1		
AP Trx #: 7874					
		13505 HARVEST WAY L/S 5/3-6/4/19	31-75-4204	193.66	
		Vnd: 0278 Invoice: 2151017026JUNE2019	31-00-2200		193.66
		Expected Check Run: 07/03/2019		193.66	193.66
07/03/2019	AP	COMED	Invoice: 3291029012JUNE2019 Ref#: 15310(12211 RT 76 SWWTP 5/3-6/4/19)		
AP Trx #: 7875					
		12211 RT 76 SWWTP 5/3-6/4/19	31-75-4204	6,816.22	
		Vnd: 0278 Invoice: 3291029012JUNE2019	31-00-2200		6,816.22
		Expected Check Run: 07/03/2019		6,816.22	6,816.22
07/03/2019	AP	COMED	Invoice: 3399123028JUNE2019 Ref#: 15311(1000 WACO WAY L/S 5/3-6/4/19)		
AP Trx #: 7876					
		1000 WACO WAY L/S 5/3-6/4/19	31-75-4204	520.59	
		Vnd: 0278 Invoice: 3399123028JUNE2019	31-00-2200		520.59
		Expected Check Run: 07/03/2019		520.59	520.59
07/03/2019	AP	COMED	Invoice: 4659084049JUNE2019 Ref#: 15312(203 BEAVER ST. L/S 5/3-6/4/19)		
AP Trx #: 7877					
		203 BEAVER ST. L/S 5/3-6/4/19	31-75-4204	86.09	
		Vnd: 0278 Invoice: 4659084049JUNE2019	31-00-2200		86.09
		Expected Check Run: 07/03/2019		86.09	86.09

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	COMED	Invoice: 5379007025JUNE2019 Ref#: 15313(4870 WOODSTOCK RD W#5&6 5/3-6/4		
AP Trx #: 7878					
		4870 WOODSTOCK RD W#5&6 5/3-6/4/19	31-70-4204	553.44	
		Vnd: 0278 Invoice: 5379007025JUNE2019	31-00-2200		553.44
		Expected Check Run: 07/03/2019		553.44	553.44
07/03/2019	AP	COMED	Invoice: 5691014002JUNE2019 Ref#: 15314(4420 MENGE LN W#4 5/3-6/4/19)		
AP Trx #: 7879					
		4420 MENGE LN W#4 5/3-6/4/19	31-70-4204	638.88	
		Vnd: 0278 Invoice: 5691014002JUNE2019	31-00-2200		638.88
		Expected Check Run: 07/03/2019		638.88	638.88
07/03/2019	AP	COMED	Invoice: 2143026020JUNE2019 Ref#: 15341(5500 WHITING RD L/S 5/28-6/26/1		
AP Trx #: 7880					
		5500 WHITING RD L/S 5/28-6/26/19	31-75-4204	106.55	
		Vnd: 0278 Invoice: 2143026020JUNE2019	31-00-2200		106.55
		Expected Check Run: 07/03/2019		106.55	106.55
07/03/2019	AP	FOX VALLEY INTERNET, INC.	Invoice: 2459581 Ref#: 15315(NWWTP & SWWTP INTERNET 6/25-7/24/19)		
AP Trx #: 7881					
		NWWTP & SWWTP INTERNET 6/25-7/24/19	31-50-4202	54.90	
		Vnd: 0097 Invoice: 2459581	31-00-2200		54.90
		Expected Check Run: 07/03/2019		54.90	54.90
07/03/2019	AP	FRONTIER	Invoice: 2241590281JUNE2019 Ref#: 15316(VILLAGE PHONE LINES X13 5/20-6/		
AP Trx #: 7882					
		2170497024 SPECIAL ACCESS LINES	31-50-4202	82.06	
		8155440520 PRAIRIE KNOLL L/S	31-50-4202	46.23	
		8155443817 WACO WAY L/S	31-50-4202	55.91	
		8155476487 WOODSTOCK W#5&6	31-50-4202	46.41	
		8155477209 12211 RT76 SWWTP	31-50-4202	56.63	
		8157650565 COUNTRYSIDE L/S	31-50-4202	51.02	
		8157650940 RT173 W#3	31-50-4202	46.26	
		8157651774 NWWTP TOWER	31-50-4202	79.62	
		8157651859 BEAVER RD L/S	31-50-4202	44.07	
		8157651914 WHITING RD L/S	31-50-4202	62.46	
		8157652456 610 S STATE NWWTP	31-50-4202	105.66	
		8157659169 COUNTYSIDE W#4	31-50-4202	46.33	
		8157659391 DAWSON LK L/S	31-50-4202	44.24	
		Vnd: 0096 Invoice: 2241590281JUNE2019	31-00-2200		766.90
		Expected Check Run: 07/03/2019		766.90	766.90

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	HOLIDAY INN & SUITES	Invoice: PC216927490 Ref#: 15344(DEPUTY CLERK-HOTEL STAY IMCC CONF.6/21		
AP Trx #: 7883					
		HOTEL-IMCC CONF. 6/21-6/22 DEPUTY CLERK	01-57-4207	115.83	
		Vnd: MISC Invoice: PC216927490	01-00-2200		115.83
		Expected Check Run: 07/03/2019			
				115.83	115.83
07/03/2019	AP	HOME DEPOT CREDIT SERVICES	Invoice: 7014452 Ref#: 15317(AIR COMPRESSOR @ SWWTP, SHOP GLOVES)		
AP Trx #: 7884					
		SHOP GLOVES	01-53-4302	19.76	
		AIR COMPRESSOR @ SWWTP	31-75-4411	299.00	
		Vnd: 0364 Invoice: 7014452	01-00-2200		19.76
		Vnd: 0364 Invoice: 7014452	31-00-2200		299.00
		Expected Check Run: 07/03/2019			
				318.76	318.76
07/03/2019	AP	HOME DEPOT CREDIT SERVICES	Invoice: 8520008 Ref#: 15320(MAT.FOR CHANGING TABLE INSTALL, GLOVES,)		
AP Trx #: 7885					
		MATERIALS TO INSTALL CHANGING TABLES	01-50-4302	14.47	
		RED NITRILE GLOVES	01-53-4302	9.88	
		CABLE TIES FOR NEIGHBORS FEST 2019	01-52-4224	12.88	
		Vnd: 0364 Invoice: 8520008	01-00-2200		37.23
		Expected Check Run: 07/03/2019			
				37.23	37.23
07/03/2019	AP	HYDE OUT BAR & GRILL	Invoice: 052919 Ref#: 15348(MTG. FOR PROMOTIUONAL VIDEO LUNCHEON)		
AP Trx #: 7886					
		MTG. FOR PROMOTIUONAL VIDEO LUNCHEON	01-50-4500	51.00	
		Vnd: 0474 Invoice: 052919	01-00-2200		51.00
		Expected Check Run: 07/03/2019			
				51.00	51.00
07/03/2019	AP	HYDE OUT BAR & GRILL	Invoice: 05302019 Ref#: 15349(MTG.NEIGHBORS FEST ABOUT VENDORS&TENTS)		
AP Trx #: 7887					
		MTG.NEIGHBORS FEST ABOUT VENDORS&TENTS	01-52-4224	69.05	
		Vnd: 0474 Invoice: 05302019	01-00-2200		69.05
		Expected Check Run: 07/03/2019			
				69.05	69.05
07/03/2019	AP	HYDE OUT BAR & GRILL	Invoice: 06152019-NF Ref#: 15351(VOLUNTEERS LUNCH NEIGHBORS FEST 2019)		
AP Trx #: 7888					
		VOLUNTEERS LUNCH NEIGHBORS FEST 2019	01-52-4224	184.02	
		Vnd: 0474 Invoice: 06152019-NF	01-00-2200		184.02
		Expected Check Run: 07/03/2019			
				184.02	184.02

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	IGFOA	Invoice: IGFOA LUNCHEON X2 Ref#: 15321(IGFOA LUNCHEON FOR TREASURER & P		
AP Trx #: 7889					
		IGFOA LUNCHEON FOR TREASURER & PRESIDENT	01-50-4207	40.00	
		Vnd: 0120 Invoice: IGFOA LUNCHEON X2	01-00-2200		40.00
		Expected Check Run: 07/03/2019			
				40.00	40.00
07/03/2019	AP	ILLINOIS MUNICIPAL LEAGUE	Invoice: S-34490 IML CLERK Ref#: 15318(106TH ANNUAL IML CONF.CLERK 9/19		
AP Trx #: 7890					
		106TH ANNUAL IML CONF.CLERK 9/19-9/21/19	01-57-4207	310.00	
		Vnd: 0330 Invoice: S-34490 IML CLERK	01-00-2200		310.00
		Expected Check Run: 07/03/2019			
				310.00	310.00
07/03/2019	AP	ILLINOIS MUNICIPAL TREASURERS ASSOC	Invoice: CREDIT#1024313 Ref#: 15345(REFUND ADD'T FEES IMTA CONF. (TREAS		
AP Trx #: 7891					
		REFUND ADD'T FEES IMTA CONF. (TREASURER)	01-50-4207		119.00
		Vnd: 0456 Invoice: CREDIT#1024313	01-00-2200	119.00	
		Expected Check Run: 07/03/2019			
				119.00	119.00
07/03/2019	AP	ILLINOIS MUNICIPAL TREASURERS ASSOC	Invoice: IMTA CONF. Ref#: 15346(HOTEL STAY IMTA CONF. 6/23-6/25 (TREASU		
AP Trx #: 7892					
		HOTEL STAY IMTA CONF. 6/23-6/25 (TREASUR	01-50-4205	122.09	
		Vnd: 0456 Invoice: IMTA CONF.	01-00-2200		122.09
		Expected Check Run: 07/03/2019			
				122.09	122.09
07/03/2019	AP	ILLINOIS MUNICIPAL TREASURERS ASSOC	Invoice: CREDIT-IMTA CONF. Ref#: 15347(CREDIT IMTA CONFERENCE 6/23-6/25		
AP Trx #: 7893					
		CREDIT IMTA CONFERENCE 6/23-6/25	01-50-4205		122.09
		Vnd: 0456 Invoice: CREDIT-IMTA CONF.	01-00-2200	122.09	
		Expected Check Run: 07/03/2019			
				122.09	122.09
07/03/2019	AP	ILLINOIS RURAL WATER ASSOCIATION	Invoice: 26634 Ref#: 15319(IRWA MEMBERSHIP 7/1/19-6/30/2020)		
AP Trx #: 7894					
		IRWA MEMBERSHIP 7/1/19-6/30/2020	31-70-4302	162.50	
		IRWA MEMBERSHIP 7/1/19-6/30/2020	31-75-4302	162.50	
		Vnd: 0123 Invoice: 26634	31-00-2200		325.00
		Expected Check Run: 07/03/2019			
				325.00	325.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	JASTER, KATIE	Invoice: .JUNE2019 Ref#: 15298(TRAVEL REIMBURSEMENT: IMCC CONF.6/21-6/2		
AP Trx #: 7895					
		TRAVEL REIMB:IMCC CONF.6/21-6/22/2019	01-57-4205	184.80	
		Vnd: 0303 Invoice: .JUNE2019	01-00-2200		184.80
		Expected Check Run: 07/03/2019			
				184.80	184.80
07/03/2019	AP	JOHN BERLIN	Invoice: 06-28-19 REFUND Ref#: 15294(VIDEO GAMING LICENSE REFUND PAID		
AP Trx #: 7896					
		VIDEO GAMING LICENSE REFUND PAID 2X	01-00-3401	125.00	
		Vnd: MISC Invoice: 06-28-19 REFUND	01-00-2200		125.00
		Expected Check Run: 07/03/2019			
				125.00	125.00
07/03/2019	AP	JOHNSTOWN MEAT CO.	Invoice: 06272019 Ref#: 15354(MEAT-NEIGHBORS FEST 2019)		
AP Trx #: 7897					
		MEAT-NEIGHBORS FEST 2019	01-52-4224	260.35	
		Vnd: MISC Invoice: 06272019	01-00-2200		260.35
		Expected Check Run: 07/03/2019			
				260.35	260.35
07/03/2019	AP	MEDIACOM	Invoice: 8384912250090060JN19 Ref#: 15322(VH PHONE,INTERNET,EMAIL HOSTI		
AP Trx #: 7898					
		VH PHONE,INTERNET,EMAIL HOSTING JULY2019	01-50-4202	678.69	
		Vnd: 0163 Invoice: 8384912250090060JN19	01-00-2200		678.69
		Expected Check Run: 07/03/2019			
				678.69	678.69
07/03/2019	AP	NICOR GAS	Invoice: 07465530330JUNE2019 Ref#: 15323(4870 WOODSTOCK RD W#5&6 5/17-6		
AP Trx #: 7899					
		4870 WOODSTOCK RD W#5&6 5/17-6/17/19	31-70-4204	35.92	
		Vnd: 0186 Invoice: 07465530330JUNE2019	31-00-2200		35.92
		Expected Check Run: 07/03/2019			
				35.92	35.92
07/03/2019	AP	NICOR GAS	Invoice: 12314476850JUNE2019 Ref#: 15324(4194 DAWSON LK RD L/S 5/10-6/1		
AP Trx #: 7900					
		4194 DAWSON LK RD L/S 5/10-6/11/19	31-75-4204	33.18	
		Vnd: 0186 Invoice: 12314476850JUNE2019	31-00-2200		33.18
		Expected Check Run: 07/03/2019			
				33.18	33.18

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	NICOR GAS	Invoice: 17034425508JUNE2019 Ref#: 15325(13505 HARVEST WAY L/S 5/10-6/1		
AP Trx #: 7901					
		13505 HARVEST WAY L/S 5/10-6/10/19	31-75-4204	102.13	
		Vnd: 0186 Invoice: 17034425508JUNE2019	31-00-2200		102.13
		Expected Check Run: 07/03/2019			
				102.13	102.13
07/03/2019	AP	NICOR GAS	Invoice: 22409207747JUNE2019 Ref#: 15326(12211 RT76 SWWTP 5/10-6/11/19)		
AP Trx #: 7902					
		12211 RT76 SWWTP 5/10-6/11/19	31-75-4204	292.64	
		Vnd: 0186 Invoice: 22409207747JUNE2019	31-00-2200		292.64
		Expected Check Run: 07/03/2019			
				292.64	292.64
07/03/2019	AP	NICOR GAS	Invoice: 22898582741JUNE2019 Ref#: 15327(203 BEAVER DR. L/S 5/10-6/11/1		
AP Trx #: 7903					
		203 BEAVER DR. L/S 5/10-6/11/19	31-75-4204	34.64	
		Vnd: 0186 Invoice: 22898582741JUNE2019	31-00-2200		34.64
		Expected Check Run: 07/03/2019			
				34.64	34.64
07/03/2019	AP	NICOR GAS	Invoice: 24868703307JUNE2019 Ref#: 15328(1001 WACO WAY C/L/S 5/17-6/17/		
AP Trx #: 7904					
		1001 WACO WAY C/L/S 5/17-6/17/19	31-75-4204	35.06	
		Vnd: 0186 Invoice: 24868703307JUNE2019	31-00-2200		35.06
		Expected Check Run: 07/03/2019			
				35.06	35.06
07/03/2019	AP	NICOR GAS	Invoice: 30139401027JUNE2019 Ref#: 15329(4420 MENGE LN W#4 5/11-6/12/19		
AP Trx #: 7905					
		4420 MENGE LN W#4 5/11-6/12/19	31-70-4204	25.55	
		Vnd: 0186 Invoice: 30139401027JUNE2019	31-00-2200		25.55
		Expected Check Run: 07/03/2019			
				25.55	25.55
07/03/2019	AP	NICOR GAS	Invoice: 31857320001JUNE2019 Ref#: 15330(100 S STATE ST. W#2 5/10-6/11/		
AP Trx #: 7906					
		100 S STATE ST. W#2 5/10-6/11/19	31-70-4204	32.06	
		Vnd: 0186 Invoice: 31857320001JUNE2019	31-00-2200		32.06
		Expected Check Run: 07/03/2019			
				32.06	32.06

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	NICOR GAS	Invoice: 72878472371JUNE2019 Ref#: 15331(610 S STATE ST. NWWTP 5/10-6/1		
AP Trx #: 7907					
		610 S STATE ST. NWWTP 5/10-6/11/19	31-75-4204	86.90	
		Vnd: 0186 Invoice: 72878472371JUNE2019	31-00-2200		86.90
		Expected Check Run: 07/03/2019		86.90	86.90
07/03/2019	AP	NICOR GAS	Invoice: 77254215526JUNE2019 Ref#: 15332(287 PRAIRIE KNOLL L/S 5/17-6/1		
AP Trx #: 7908					
		287 PRAIRIE KNOLL L/S 5/17-6/17/19	31-75-4204	33.82	
		Vnd: 0186 Invoice: 77254215526JUNE2019	31-00-2200		33.82
		Expected Check Run: 07/03/2019		33.82	33.82
07/03/2019	AP	NICOR GAS	Invoice: 94988910009JUNE2019 Ref#: 15333(211 W GROVE RT 173 W#3 5/15-6/		
AP Trx #: 7909					
		211 W GROVE RT 173 W#3 5/15-6/13/19	31-70-4204	34.84	
		Vnd: 0186 Invoice: 94988910009JUNE2019	31-00-2200		34.84
		Expected Check Run: 07/03/2019		34.84	34.84
07/03/2019	AP	QUILL CORPORATION	Invoice: 7761439 Ref#: 15334(FULL PAGE STICKERS FOR VIDEO GAMING W/DI)		
AP Trx #: 7910					
		FULL PAGE STICKERS FOR VIDEO GAMING-DISC	01-50-4300	4.22	
		Vnd: 0219 Invoice: 7761439	01-00-2200		4.22
		Expected Check Run: 07/03/2019		4.22	4.22
07/03/2019	AP	QUILL CORPORATION	Invoice: 7944938 Ref#: 15335(TONER CARTRIDGES, POST IT NOTES)		
AP Trx #: 7911					
		HIGH YIELD TONER CARTRIDGES X3	01-50-4300	498.38	
		POST IT NOTES 13PK VARIOUS	01-50-4300	17.01	
		Vnd: 0219 Invoice: 7944938	01-00-2200		515.39
		Expected Check Run: 07/03/2019		515.39	515.39
07/03/2019	AP	QUILL CORPORATION	Invoice: 7952171 Ref#: 15336(55-60 GAL. GARBAGE BAGS)		
AP Trx #: 7912					
		55-60 GAL. GARBAGE BAGS	01-50-4301	36.44	
		Vnd: 0219 Invoice: 7952171	01-00-2200		36.44
		Expected Check Run: 07/03/2019		36.44	36.44

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	RECOGNITION PROS INC.	Invoice: 44220 Ref#: 15353(CAR SHOW DASH/PLAQUES/TROPHY'S NEIGHBORS)		
AP Trx #: 7913					
		CAR SHOW DASH/PLAQUES/TROPHY'S NEIGHFEST	01-52-4224	640.00	
		Vnd: 0496 Invoice: 44220	01-00-2200		640.00
		Expected Check Run: 07/03/2019		640.00	640.00
07/03/2019	AP	REGION 1 PLANNING COUNCIL	Invoice: 176-FY19 Ref#: 15337(GRANT PLANNING SRVCS: DOG PARK MAY 2019)		
AP Trx #: 7914					
		GRANT PLANNING SRVCS: DOG PARK MAY 2019	01-50-4237	467.50	
		Vnd: 0470 Invoice: 176-FY19	01-00-2200		467.50
		Expected Check Run: 07/03/2019		467.50	467.50
07/03/2019	AP	ROLLING & DONUT BELVIDERE	Invoice: 06152019 Ref#: 15350(DONUTS -RECYCLE EVENT 6/15/19)		
AP Trx #: 7915					
		DONUTS -RECYCLE EVENT 6/15/19	01-52-4224	24.62	
		Vnd: MISC Invoice: 06152019	01-00-2200		24.62
		Expected Check Run: 07/03/2019		24.62	24.62
07/03/2019	AP	STATE MOTOR & CONTROL SOLUTIONS	Invoice: 3084065 Ref#: 15355(ADVANCED KEY PAD-CONTROL PANEL @NWWTP)		
AP Trx #: 7916					
		ADVANCED KEY PAD-CONTROL PANEL @NWWTP	31-75-4301	110.01	
		Vnd: 0500 Invoice: 3084065	31-00-2200		110.01
		Expected Check Run: 07/03/2019		110.01	110.01
07/03/2019	AP	TWIN TOWERS INC.	Invoice: 21743 Ref#: 15339(2-POLO EMBROIDERED LOGO SHIRTS)		
AP Trx #: 7917					
		2-POLO EMBROIDERED LOGO SHIRTS	01-53-4080	55.00	
		Vnd: 0259 Invoice: 21743	01-00-2200		55.00
		Expected Check Run: 07/03/2019		55.00	55.00
07/03/2019	AP	TWIN TOWERS INC.	Invoice: 21801 Ref#: 15340(5-SAFETY T-SHIRTS IMPRINTED LETTERING ON)		
AP Trx #: 7918					
		5-SAFETY TSHIRTS IMPRINT LETTERING ONLY	01-53-4080	48.75	
		Vnd: 0259 Invoice: 21801	01-00-2200		48.75
		Expected Check Run: 07/03/2019		48.75	48.75

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/03/2019	AP	U.S. CELLULAR	Invoice: 0316678482 Ref#: 15342(PW&WWTP FW/HOTSPOT,VPG CLERK CELL PHONE		
AP Trx #: 7919					
		PW&WWTP FW/HOTSPOT 6/22-7/21/19	01-53-4202	128.10	
		VILLAGE CLERK CELL PHONE 6/227/21/19	01-57-4202	47.58	
		Vnd: 0261 Invoice: 0316678482	01-00-2200		175.68
		Expected Check Run: 07/03/2019			
				175.68	175.68
07/03/2019	AP	WEX BANK - MARATHON FLEET CARD	Invoice: 59815930 Ref#: 15338(PUBLIC WORKS FUEL JUNE 2019)		
AP Trx #: 7920					
		PUBLIC WORKS FUEL JUNE 2019	01-53-4303	935.14	
		Vnd: 0429 Invoice: 59815930	01-00-2200		935.14
		Expected Check Run: 07/03/2019			
				935.14	935.14
				33,154.63	33,154.63
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	01-00-2200		10,217.13
		ACCOUNTS PAYABLE	31-00-2200		22,455.32
			TOTAL INCREASE IN PAYABLE:		32,672.45

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	A.A. ANDERSON, INC	Invoice: 01-7947 Ref#: 15356(PULLEY FOR FINISHING MOWER)		
AP Trx #: 7948					
		PULLEY FOR FINISHING MOWER	01-53-4227	49.85	
		Vnd: 0002 Invoice: 01-7947	01-00-2200		49.85
		Expected Check Run: 07/17/2019		49.85	49.85
07/17/2019	AP	ABBY PEST ELIMINATION LLC	Invoice: 7206,7207,7857 Ref#: 15431(PEST CONTROL@VH, PW SHOP & NWWTP JU		
AP Trx #: 7949					
		PEST CONTROL @VH JULY 2019	01-50-4301	45.00	
		PEST CONTROL @PW SHOP JULY 2019	01-53-4301	65.00	
		PEST CONTROL @NWWTP JULY 2019	31-75-4301	160.00	
		Vnd: 0371 Invoice: 7206,7207,7857	01-00-2200		110.00
		Vnd: 0371 Invoice: 7206,7207,7857	31-00-2200		160.00
		Expected Check Run: 07/17/2019		270.00	270.00
07/17/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 11460 Ref#: 15288(BLDG REVIEW & CODE ENFORCEMENT INSPECTIO)		
AP Trx #: 7950					
		BLDG-REVIEW INSPECTIONS MAY 2019	01-50-4215	1,775.00	
		CODE ENFORCEMENT INSPECTIONS MAY 2019	01-50-4216	1,933.75	
		Vnd: 0356 Invoice: 11460	01-00-2200		3,708.75
		Expected Check Run: 07/17/2019		3,708.75	3,708.75
07/17/2019	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 51552 Ref#: 15357(PLAN REVIEW 130 CROSS DR. PERMIT#2019-64)		
AP Trx #: 7951					
		PLAN REVIEW 130 CROSS DR. PERMIT#2019-64	01-50-4215	225.00	
		Vnd: 0356 Invoice: 51552	01-00-2200		225.00
		Expected Check Run: 07/17/2019		225.00	225.00
07/17/2019	AP	BERG INDUSTRIES, INC.	Invoice: 131658 Ref#: 15358(30X45 TENT @NEIGHBORS FEST 2019)		
AP Trx #: 7952					
		30X45 TENT @NEIGHBORS FEST 2019	01-52-4224	720.00	
		Vnd: 0499 Invoice: 131658	01-00-2200		720.00
		Expected Check Run: 07/17/2019		720.00	720.00
07/17/2019	AP	BLAIN'S FARM & FLEET	Invoice: 4982 Ref#: 15359(BENCH GRINDER FOR OSHA COMPLIANCE)		
AP Trx #: 7953					
		BENCH GRINDER FOR OSHA COMPLIANCE	01-53-4302	119.00	
		Vnd: 0361 Invoice: 4982	01-00-2200		119.00
		Expected Check Run: 07/17/2019		119.00	119.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	BLAIN'S FARM & FLEET	Invoice: 5654 Ref#: 15360(SWWTP SAND FILTER CHAIN)		
AP Trx #: 7954					
		SWWTP SAND FILTER CHAIN	31-75-4301	82.93	
		Vnd: 0361 Invoice: 5654	31-00-2200		82.93
		Expected Check Run: 07/17/2019			
				82.93	82.93
07/17/2019	AP	BLAIN'S FARM & FLEET	Invoice: 9413 2019 Ref#: 15361(HYDRANT PAINT, TRAILER REHAB MATERIALS)		
AP Trx #: 7955					
		TEARDROP FENDERS (2)	01-53-4227	189.98	
		RECOVERY STRAP, WHITE 5GAL PAINT	01-53-4302	95.94	
		FARM IMPLEMENT PAINT & PRIMER	31-70-4301	104.80	
		Vnd: 0361 Invoice: 9413 2019	01-00-2200		285.92
		Vnd: 0361 Invoice: 9413 2019	31-00-2200		104.80
		Expected Check Run: 07/17/2019			
				390.72	390.72
07/17/2019	AP	BLAIN'S FARM & FLEET	Invoice: 6 Ref#: 15432(GAP FOAM FILLER-STORM INLETS@BEECH BAY/L)		
AP Trx #: 7956					
		GAPFOAMFILLER-STORM INLETS@LINDBG/B-BAY	01-53-4228	31.92	
		Vnd: 0361 Invoice: 6	01-00-2200		31.92
		Expected Check Run: 07/17/2019			
				31.92	31.92
07/17/2019	AP	BLAKE OIL COMPANY	Invoice: 399226 Ref#: 15363(SHOP DIESEL 266.1 GALLONS)		
AP Trx #: 7957					
		SHOP DIESEL 266.1 GALLONS	01-53-4303	594.28	
		Vnd: 0049 Invoice: 399226	01-00-2200		594.28
		Expected Check Run: 07/17/2019			
				594.28	594.28
07/17/2019	AP	BOBCAT OF ROCKFORD	Invoice: 01-137987 Ref#: 15433(TRACTOR ARM REPAIR PARTS:ROD LEVER BOOM,		
AP Trx #: 7958					
		TRACTOR ARM REPAIR PARTS:ROD,INDICATOR	01-53-4227	72.14	
		Vnd: 0051 Invoice: 01-137987	01-00-2200		72.14
		Expected Check Run: 07/17/2019			
				72.14	72.14
07/17/2019	AP	BOONE COUNTY BRIDGE	Invoice: 3960 Ref#: 15364(15"X40' CULVERT @QUAIL TRAP RD)		
AP Trx #: 7959					
		15"X40' CULVERT @QUAIL TRAP RD	20-00-4302	460.80	
		Vnd: 0498 Invoice: 3960	20-00-2200		460.80
		Expected Check Run: 07/17/2019			
				460.80	460.80

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	BOONE COUNTY SHOPPER Invoice: 76527 Ref#: 15365(6/6/19 3X7.5 & 6/16/19 4X11 COLOR PAGE N)			
AP Trx #: 7960					
		6/6/19 3X7.5&6/16/19 4X11 COLOR PAGE NF	01-50-4209	1,314.91	
		Vnd: 0041 Invoice: 76527	01-00-2200		1,314.91
		Expected Check Run: 07/17/2019			
				1,314.91	1,314.91
07/17/2019	AP	CINTAS CORPORATION #355 Invoice: 4023342780 Ref#: 15366(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 7961					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 JUNE 2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 JUNE 2019	01-53-4107	24.65	
		Vnd: 0098 Invoice: 4023342780	01-00-2200		37.25
		Expected Check Run: 07/17/2019			
				37.25	37.25
07/17/2019	AP	CINTAS CORPORATION #355 Invoice: 4023809453 Ref#: 15367(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 7962					
		SOAP,SANI-CLIPS,FLOORMAT WK#2 JUNE 2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#2 JUNE 2019	01-53-4107	24.65	
		Vnd: 0098 Invoice: 4023809453	01-00-2200		37.25
		Expected Check Run: 07/17/2019			
				37.25	37.25
07/17/2019	AP	CINTAS CORPORATION #355 Invoice: 4024258521 Ref#: 15368(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 7963					
		SOAP,SANI-CLIPS,FLOORMAT WK#3 JUNE 2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#3 JUNE 2019	01-53-4107	20.31	
		Vnd: 0098 Invoice: 4024258521	01-00-2200		32.91
		Expected Check Run: 07/17/2019			
				32.91	32.91
07/17/2019	AP	CINTAS CORPORATION #355 Invoice: 4024771481 Ref#: 15369(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 7964					
		SOAP,SANI-CLIPS,FLOORMAT WK#4 JUNE 2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#4 JUNE 2019	01-53-4107	20.31	
		Vnd: 0098 Invoice: 4024771481	01-00-2200		32.91
		Expected Check Run: 07/17/2019			
				32.91	32.91
07/17/2019	AP	CINTAS CORPORATION #355 Invoice: 1025208854 Ref#: 15429(SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN C			
AP Trx #: 7965					
		SOAP,SANI-CLIPS,FLOORMAT WK#1 JULY 2019	01-50-4301	12.60	
		UNIFORM/JEAN CLEANING WK#1 JULY 2019	01-53-4107	22.51	
		Vnd: 0098 Invoice: 1025208854	01-00-2200		35.11
		Expected Check Run: 07/17/2019			
				35.11	35.11

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	CITY OF BELVIDERE	Invoice: 06-2019 Ref#: 15290(PLANNING SERVICES JUNE 2019)		
AP Trx #: 7966					
		PLANNING SERVICES JUNE 2019	01-50-4237	140.00	
		Vnd: 0079 Invoice: 06-2019	01-00-2200		140.00
		Expected Check Run: 07/17/2019			
				140.00	140.00
07/17/2019	AP	CONSERV FS INC	Invoice: 33014227 Ref#: 15370(PRODEUCE WEED CONTROL 68.90 GAL.)		
AP Trx #: 7967					
		PRODEUCE WEED CONTROL 68.90 GAL.	01-52-4225	172.25	
		Vnd: 0073 Invoice: 33014227	01-00-2200		172.25
		Expected Check Run: 07/17/2019			
				172.25	172.25
07/17/2019	AP	CONSERV FS INC	Invoice: 33014189 Ref#: 15371(MOSQUITO LARVA PREVENTION QTY 3-20PK CAS)		
AP Trx #: 7968					
		MOSQUITO LARVA PREVENTION QTY 3-20PKCASE	01-52-4304	74.97	
		Vnd: 0073 Invoice: 33014189	01-00-2200		74.97
		Expected Check Run: 07/17/2019			
				74.97	74.97
07/17/2019	AP	CONSERV FS INC	Invoice: 33014781 Ref#: 15434(GRASS STEEL 206 W PARK/INLET REPAIRS)		
AP Trx #: 7969					
		GRASS STEEL 206 W PARK/INLET REPAIRS	01-53-4228	127.50	
		Vnd: 0073 Invoice: 33014781	01-00-2200		127.50
		Expected Check Run: 07/17/2019			
				127.50	127.50
07/17/2019	AP	CORE & MAIN LP	Invoice: K624112 Ref#: 15372(MXU 3-STRAND 22 GAUGE WIRE 500FT)		
AP Trx #: 7970					
		MXU 3-STRAND 22 GAUGE WIRE 500FT	31-70-4306	100.00	
		Vnd: 0347 Invoice: K624112	31-00-2200		100.00
		Expected Check Run: 07/17/2019			
				100.00	100.00
07/17/2019	AP	CORE & MAIN LP	Invoice: K665939 Ref#: 15373(MARKING PAINT QTY 12)		
AP Trx #: 7971					
		MARKING PAINT QTY 12	31-70-4301	52.80	
		Vnd: 0347 Invoice: K665939	31-00-2200		52.80
		Expected Check Run: 07/17/2019			
				52.80	52.80

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	CORE & MAIN LP	Invoice: K98462 Ref#: 15426(3/4" IPERL METERS X8)		
AP Trx #: 7972					
		3/4" IPERL METERS X8	31-70-4306	1,080.00	
		Vnd: 0347 Invoice: K98462	31-00-2200		1,080.00
		Expected Check Run: 07/17/2019			
				1,080.00	1,080.00
07/17/2019	AP	CORE & MAIN LP	Invoice: K794950 Ref#: 15427(5/8X3/4 MXU PURCHASE X12)		
AP Trx #: 7973					
		5/8X3/4 MXU PURCHASE X12	31-70-4306	936.00	
		Vnd: 0347 Invoice: K794950	31-00-2200		936.00
		Expected Check Run: 07/17/2019			
				936.00	936.00
07/17/2019	AP	CORE & MAIN LP	Invoice: K003125 Ref#: 15435(STOCK-OUT OF SERVICE RING FOR HYDRANTS Q)		
AP Trx #: 7974					
		STOCK-OUT OF SERVICE RING FOR HYDRANTS-6	31-70-4302	96.00	
		Vnd: 0347 Invoice: K003125	31-00-2200		96.00
		Expected Check Run: 07/17/2019			
				96.00	96.00
07/17/2019	AP	CORE & MAIN LP	Invoice: K810202 Ref#: 15436(STORM SEWER REPAIR-SPLT COUPLING)		
AP Trx #: 7975					
		STORM SEWER REPAIR-SPLT COUPLING	01-53-4228	36.57	
		Vnd: 0347 Invoice: K810202	01-00-2200		36.57
		Expected Check Run: 07/17/2019			
				36.57	36.57
07/17/2019	AP	DECKER 24HR TRUCK & TRAILER REPAIR	Invoice: INV-26880 Ref#: 15374(07" INT'L TURBO CHASSIS DIAGNOSTIC)		
AP Trx #: 7976					
		07" INT'L TURBO CHASSIS DIAGNOSTIC	01-53-4226	149.63	
		Vnd: 0358 Invoice: INV-26880	01-00-2200		149.63
		Expected Check Run: 07/17/2019			
				149.63	149.63
07/17/2019	AP	ECONO SIGNS LLC.	Invoice: 10-953057 Ref#: 15375(POST, SIGNS,FLAGGING PADDLES, SIGN FRAME		
AP Trx #: 7977					
		POST, SIGNS,FLAGGING PADDLES,SIGN FRAMES	01-53-4302	3,974.22	
		Vnd: 0492 Invoice: 10-953057	01-00-2200		3,974.22
		Expected Check Run: 07/17/2019			
				3,974.22	3,974.22

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	ECONO SIGNS LLC.	Invoice: 10-953500 Ref#: 15376(4 CHILDREN @ PLAY SIGNS)		
AP Trx #: 7978					
		4 CHILDREN @ PLAY SIGNS	01-53-4301	142.56	
		Vnd: 0492 Invoice: 10-953500	01-00-2200		142.56
		Expected Check Run: 07/17/2019		142.56	142.56
07/17/2019	AP	FOSS LANDSCAPES, INC.	Invoice: 5278 Ref#: 15377(RAY ST, SHERMAN OAKS GRADING & SEEDING)		
AP Trx #: 7979					
		RAY ST, SHERMAN OAKS GRADING & SEEDING	01-53-4240	3,875.00	
		Vnd: 0497 Invoice: 5278	01-00-2200		3,875.00
		Expected Check Run: 07/17/2019		3,875.00	3,875.00
07/17/2019	AP	GRAINGER	Invoice: 9196448006 Ref#: 15378(REPLACEMENT EYE WASH BOTTLES QTY12 32O		
AP Trx #: 7980					
		REPLACEMENT EYE WASH BOTTLES QTY12 32OZ	31-70-4302	42.87	
		REPLACEMENT EYE WASH BOTTLES QTY12 32OZ	31-75-4302	42.87	
		REPLACEMENT EYE WASH BOTTLES QTY12 32OZ	01-53-4302	42.87	
		REPLACEMENT EYE WASH BOTTLES QTY12 32OZ	01-50-4302	42.87	
		Vnd: 0106 Invoice: 9196448006	31-00-2200		85.74
		Vnd: 0106 Invoice: 9196448006	01-00-2200		85.74
		Expected Check Run: 07/17/2019		171.48	171.48
07/17/2019	AP	HAWKINS, INC.	Invoice: 4511878 Ref#: 15379(ALUM.SULFATE LIQUID@WWTP)		
AP Trx #: 7981					
		ALUM.SULFATE LIQUID@WWTP	31-75-4305	1,346.40	
		Vnd: 0109 Invoice: 4511878	31-00-2200		1,346.40
		Expected Check Run: 07/17/2019		1,346.40	1,346.40
07/17/2019	AP	HAWKINS, INC.	Invoice: 4511876 Ref#: 15380(AZONE, LPCAM, HYDROACID)		
AP Trx #: 7982					
		AZONE, LPCAM, HYDROACID	31-70-4305	1,055.84	
		Vnd: 0109 Invoice: 4511876	31-00-2200		1,055.84
		Expected Check Run: 07/17/2019		1,055.84	1,055.84
07/17/2019	AP	HIRE TRACI II LLC	Invoice: 2532 Ref#: 15428(CUSTODIAL SRVCS:5WKS,FLOOR STRIP&WAX JUN)		
AP Trx #: 7983					
		CUSTODIAL SERVIES 5WKS JUNE 2019	01-50-4219	465.00	
		FLOOR STRIP&WAX KITCHEN/CAFETERIA 6/2019	01-50-4219	250.00	
		Vnd: 0384 Invoice: 2532	01-00-2200		715.00
		Expected Check Run: 07/17/2019		715.00	715.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	ILLINOIS EPA Invoice: IL0023451(A)06252019 Ref#: 15381(NWWTP ANNUAL NPDES PERMIT 7/1			
AP Trx #: 7984					
		NWWTP ANNUAL NPDES PERMIT 7/1/19-6/30/20	31-75-4307	7,500.00	
		Vnd: 0127 Invoice: IL0023451(A)06252019	31-00-2200		7,500.00
		Expected Check Run: 07/17/2019			
				7,500.00	7,500.00
07/17/2019	AP	ILLINOIS EPA Invoice: IL0071447(A)6252019 Ref#: 15382(SWWTP ANNUAL NPDES PERMIT 7/1/			
AP Trx #: 7985					
		SWWTP ANNUAL NPDES PERMIT 7/1/19-6/30/20	31-75-4307	15,000.00	
		Vnd: 0127 Invoice: IL0071447(A)6252019	31-00-2200		15,000.00
		Expected Check Run: 07/17/2019			
				15,000.00	15,000.00
07/17/2019	AP	JOE COOLING & SONS, INC. Invoice: 62863 Ref#: 15437(BLACK DIRT FOR INLET@POST OFFICE)			
AP Trx #: 7986					
		BLACK DIRT FOR INLET@POST OFFICE	01-53-4228	51.00	
		Vnd: 0072 Invoice: 62863	01-00-2200		51.00
		Expected Check Run: 07/17/2019			
				51.00	51.00
07/17/2019	AP	JOE COOLING & SONS, INC. Invoice: 63014 Ref#: 15438(BLACK DIRT@206 W.PARK RESTORE)			
AP Trx #: 7987					
		BLACK DIRT@206 W.PARK RESTORE	01-53-4228	51.00	
		Vnd: 0072 Invoice: 63014	01-00-2200		51.00
		Expected Check Run: 07/17/2019			
				51.00	51.00
07/17/2019	AP	LA MONICA BEVERAGES, INC. Invoice: 99108 Ref#: 15383(TRAILER/ICER FOR NEIGHBORS FEST 2019)			
AP Trx #: 7988					
		TRAILER/ICER FOR NEIGHBORS FEST 2019	01-52-4224	175.00	
		Vnd: 0495 Invoice: 99108	01-00-2200		175.00
		Expected Check Run: 07/17/2019			
				175.00	175.00
07/17/2019	AP	LINCOLN RENT-ALL & LAWN EQUIP SALES Invoice: 309197 Ref#: 15384(2 CYCLE OIL,SAW WATER TANK-OSHA COMPLIAN)			
AP Trx #: 7989					
		2 CYCLE OIL QTY12	01-53-4302	41.28	
		SAW WATER TANK FOR OSHA COMPLIANCE	01-53-4302	98.95	
		Vnd: 0151 Invoice: 309197	01-00-2200		140.23
		Expected Check Run: 07/17/2019			
				140.23	140.23

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701553 Ref#: 15385(HARVEST WAY WATER SERVICE ASSIST APRIL &)			
AP Trx #: 7990					
		HARVEST WAY WATER SERVICE ASSIST 5/2019	01-50-4212	1,324.40	
		Vnd: 0159 Invoice: 0701553	01-00-2200		1,324.40
		Expected Check Run: 07/17/2019			
				1,324.40	1,324.40
07/17/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701576 Ref#: 15386(MFT 2019 PAVEMENT MAINTENANCE MAY 2019)			
AP Trx #: 7991					
		MFT 2019 PAVEMENT MAINTENANCE MAY 2019	20-00-4232	5,144.14	
		Vnd: 0159 Invoice: 0701576	20-00-2200		5,144.14
		Expected Check Run: 07/17/2019			
				5,144.14	5,144.14
07/17/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701577 Ref#: 15387(ENGINEERING:EPI DEMOLITION MAY 2019)			
AP Trx #: 7992					
		ENGINEERING:EPI DEMOLITION MAY 2019	01-50-4212	735.68	
		Vnd: 0159 Invoice: 0701577	01-00-2200		735.68
		Expected Check Run: 07/17/2019			
				735.68	735.68
07/17/2019	AP	MCMAHON ASSOCIATES, INC. Invoice: 0701578 Ref#: 15388(IL 173 WATER MAIN IMPROVEMENTS MAY 2019)			
AP Trx #: 7993					
		IL 173 WATER MAIN IMPROVEMENTS MAY 2019	01-50-4212	6,399.60	
		Vnd: 0159 Invoice: 0701578	01-00-2200		6,399.60
		Expected Check Run: 07/17/2019			
				6,399.60	6,399.60
07/17/2019	AP	MELROSE PYROTECHNICS INC. Invoice: 22335 Ref#: 15389(FIREWORKS DISPLAY NEIGHBORS FEST 6/15/19)			
AP Trx #: 7994					
		FIREWORKS DISPLAY NEIGHBORS FEST 6/15/19	01-52-4224	6,500.00	
		Vnd: 0426 Invoice: 22335	01-00-2200		6,500.00
		Expected Check Run: 07/17/2019			
				6,500.00	6,500.00
07/17/2019	AP	MENARDS Invoice: 15443 Ref#: 15390(PLYWOOD FOR 520 PRAIRIE POINT CONDEMNATI)			
AP Trx #: 7995					
		PLYWOOD@ 520 PRAIRIE POINT CONDEMNATION	01-50-4302	55.29	
		Vnd: 0165 Invoice: 15443	01-00-2200		55.29
		Expected Check Run: 07/17/2019			
				55.29	55.29

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	MENARDS	Invoice: 15575 Ref#: 15391(PPE, OSHA COMPLIANCE MATERIALS)		
AP Trx #: 7996					
		PPE, OSHA COMPLIANCE MATERIALS	01-53-4302	144.35	
		PPE, OSHA COMPLIANCE MATERIALS	31-70-4302	144.35	
		PPE, OSHA COMPLIANCE MATERIALS	31-75-4302	144.35	
		Vnd: 0165 Invoice: 15575	01-00-2200		144.35
		Vnd: 0165 Invoice: 15575	31-00-2200		288.70
		Expected Check Run: 07/17/2019			
				433.05	433.05
07/17/2019	AP	MENARDS	Invoice: 16066 Ref#: 15392(TOOL BOX, 5 GAL GAS CAN, EAR PROTECTION)		
AP Trx #: 7997					
		TOOL BOX, 5 GAL GAS CAN, EAR PROTECTION	01-53-4302	141.85	
		Vnd: 0165 Invoice: 16066	01-00-2200		141.85
		Expected Check Run: 07/17/2019			
				141.85	141.85
07/17/2019	AP	MENARDS	Invoice: 16066 2 Ref#: 15393(NEIGHBORS FEST & TOUCH A TRUCK SUPPLIES)		
AP Trx #: 7998					
		NEIGHBORS FEST & TOUCH A TRUCK SUPPLIES	01-52-4224	128.48	
		Vnd: 0165 Invoice: 16066 2	01-00-2200		128.48
		Expected Check Run: 07/17/2019			
				128.48	128.48
07/17/2019	AP	MENARDS	Invoice: 16929 Ref#: 15394(WEST GROVE PARK LANDSCAPE TIMBERS)		
AP Trx #: 7999					
		WEST GROVE PARK LANDSCAPE TIMBERS	01-52-4225	372.61	
		Vnd: 0165 Invoice: 16929	01-00-2200		372.61
		Expected Check Run: 07/17/2019			
				372.61	372.61
07/17/2019	AP	MENARDS	Invoice: 16212 Ref#: 15444(NEIGHBORS FEST GARBAGE 55 GAL. CANS X2)		
AP Trx #: 8000					
		NEIGHBORS FEST GARBAGE 55 GAL. CANS X2	01-52-4224	23.98	
		Vnd: 0165 Invoice: 16212	01-00-2200		23.98
		Expected Check Run: 07/17/2019			
				23.98	23.98
07/17/2019	AP	MOSQUITO JOE OF ROCKFORD	Invoice: 6325481 Ref#: 15395(INSECTICIDE APPLICATION FOR NEIGHBORS FE)		
AP Trx #: 8001					
		INSECTICIDE APP. NEIGHBORS FEST 6/11/19	01-52-4224	375.00	
		Vnd: 0428 Invoice: 6325481	01-00-2200		375.00
		Expected Check Run: 07/17/2019			
				375.00	375.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	MOSQUITO JOE OF ROCKFORD	Invoice: 6325482 Ref#: 15396(INSECTICIDE APPLICATION NEIGHBORS FEST 6)		
AP Trx #: 8002					
		INSECTICIDE APP. NEIGHBORS FEST 6/14/19	01-52-4224	375.00	
		Vnd: 0428 Invoice: 6325482	01-00-2200		375.00
		Expected Check Run: 07/17/2019			
				375.00	375.00
07/17/2019	AP	MR. GOODWATER	Invoice: 07012019 Ref#: 15424(COOLER RENTAL/DRINKING WATER JUNE 2019)		
AP Trx #: 8003					
		COOLER RENTAL/DRINKING WATER@VH JUNE2019	01-50-4302	14.44	
		DRINKING WATER @PW JUNE 2019	01-53-4302	6.44	
		COOLER RENTAL @WWTP JUNE 2019	31-75-4302	8.00	
		Vnd: 0329 Invoice: 07012019	01-00-2200		20.88
		Vnd: 0329 Invoice: 07012019	31-00-2200		8.00
		Expected Check Run: 07/17/2019			
				28.88	28.88
07/17/2019	AP	NAPA AUTO PARTS	Invoice: 280641 Ref#: 15397(VINYL CLEANER, AIR FRESHNERS)		
AP Trx #: 8004					
		VINYL CLEANER, AIR FRESHNERS	01-53-4226	34.74	
		Vnd: 0053 Invoice: 280641	01-00-2200		34.74
		Expected Check Run: 07/17/2019			
				34.74	34.74
07/17/2019	AP	NORTH PARK RENTAL SERVICE, INC.	Invoice: 1182093 Ref#: 15398(SNOW CONE MACHINE,SYRUP, CUPS & FANS FOR)		
AP Trx #: 8005					
		SNOW CONE MACHINE,SYRUP & CUPS NF 2019	01-52-4224	60.01	
		4 5' PEDESTAL FANS @NEIGHBORS FEST2019	01-52-4224	150.00	
		Vnd: 0362 Invoice: 1182093	01-00-2200		210.01
		Expected Check Run: 07/17/2019			
				210.01	210.01
07/17/2019	AP	NORTHERN ILLINOIS SERVICE CO	Invoice: 53229 Ref#: 15399(QUAIL TRAP MFT-BEDROCK 60.87 UNITS)		
AP Trx #: 8006					
		QUAIL TRAP MFT-BEDROCK 60.87 UNITS	20-00-4302	334.79	
		Vnd: 0192 Invoice: 53229	20-00-2200		334.79
		Expected Check Run: 07/17/2019			
				334.79	334.79
07/17/2019	AP	NORTHERN ILLINOIS SERVICE CO	Invoice: 53298 Ref#: 15400(QUAIL TRAP MFT BEDROCK & CHIPS FOR CULVE)		
AP Trx #: 8007					
		QUAIL TRAP MFT BEDROCK & CHIPS-CULVERT	20-00-4302	153.95	
		Vnd: 0192 Invoice: 53298	20-00-2200		153.95
		Expected Check Run: 07/17/2019			
				153.95	153.95

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	P.C. TECH 2 U	Invoice: 7107 Ref#: 15401(ONSITE SERVICE 6/14/19 SERVER SOFTWARE U)		
AP Trx #: 8008					
		6/14/19 SERVER SOFTWARE UPDATES	01-50-4214	160.00	
		Vnd: 0489 Invoice: 7107	01-00-2200		160.00
		Expected Check Run: 07/17/2019		160.00	160.00
07/17/2019	AP	P.C. TECH 2 U	Invoice: 7120 Ref#: 15402(FLICKERING DESKTOP/LAPTOP ISSUES 6/17/19)		
AP Trx #: 8009					
		FLICKERING DESKTOP/LAPTOP ISSUES 6/17/19	01-50-4214	264.98	
		Vnd: 0489 Invoice: 7120	01-00-2200		264.98
		Expected Check Run: 07/17/2019		264.98	264.98
07/17/2019	AP	PITNEY BOWES INC.	Invoice: 3103261972 Ref#: 15403(POSTAGE/FOLDER LEASE 4/30-7/29/19)		
AP Trx #: 8010					
		POSTAGE/FOLDER LEASE 4/30-7/29/19	01-50-4214	1,400.73	
		Vnd: 0211 Invoice: 3103261972	01-00-2200		1,400.73
		Expected Check Run: 07/17/2019		1,400.73	1,400.73
07/17/2019	AP	POMP'S TIRE SERVICE, INC.	Invoice: 260060266 Ref#: 15404(6-TIRES FOR THE 1TON 2016 GMC)		
AP Trx #: 8011					
		6-TIRES FOR THE 1TON 2016 GMC	01-53-4227	1,341.94	
		Vnd: 0393 Invoice: 260060266	01-00-2200		1,341.94
		Expected Check Run: 07/17/2019		1,341.94	1,341.94
07/17/2019	AP	R.J. DANIELS FUEL & TIRE	Invoice: 456677 Ref#: 15405(TRACTOR TIRE REPAIR)		
AP Trx #: 8012					
		TRACTOR TIRE REPAIR	01-53-4227	20.18	
		Vnd: 0225 Invoice: 456677	01-00-2200		20.18
		Expected Check Run: 07/17/2019		20.18	20.18
07/17/2019	AP	RUSH POWER SYSTEMS, LLC.	Invoice: 6699 Ref#: 15406(GENERATORS@NEIGHBORS FEST 6/15/19)		
AP Trx #: 8013					
		GENERATORS@NEIGHBORS FEST 6/15/19	01-52-4224	300.00	
		Vnd: 0232 Invoice: 6699	01-00-2200		300.00
		Expected Check Run: 07/17/2019		300.00	300.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	RVP ENTERPRISES LLC	Invoice: 6162019 Ref#: 15407(OAK TREE & STUMP REMOVAL@428 SHADED RUE)		
AP Trx #: 8014					
		OAK TREE & STUMP REMOVAL@428 SHADED RUE	01-53-4240	1,200.00	
		Vnd: 0235 Invoice: 6162019	01-00-2200		1,200.00
		Expected Check Run: 07/17/2019			
				1,200.00	1,200.00
07/17/2019	AP	SCHUMACHER LANDSCAPING, INC.	Invoice: 06192019 Ref#: 15408(LANDSCAPE MULCH@VHILLAGE HALL 2YDS 6/19/)		
AP Trx #: 8015					
		LANDSCAPE MULCH@VH 2YDS 6/19/19	01-52-4225	56.00	
		Vnd: 0325 Invoice: 06192019	01-00-2200		56.00
		Expected Check Run: 07/17/2019			
				56.00	56.00
07/17/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0000-3313 Ref#: 15409(LEGAL SRVCS: GENERAL JUNE 2019)		
AP Trx #: 8016					
		LEGAL SRVCS: FOIA'S JUNE 2019	01-57-4213	301.00	
		LEGAL SRVCS: GENERAL JUNE 2019	01-50-4213	3,941.65	
		Vnd: 0319 Invoice: 450002.0000-3313	01-00-2200		4,242.65
		Expected Check Run: 07/17/2019			
				4,242.65	4,242.65
07/17/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0003-3315 Ref#: 15410(LEGAL SRVCS: LABOR JUNE 2019)		
AP Trx #: 8017					
		LEGAL SRVCS: LABOR JUNE 2019	01-50-4213	340.00	
		Vnd: 0319 Invoice: 450002.0003-3315	01-00-2200		340.00
		Expected Check Run: 07/17/2019			
				340.00	340.00
07/17/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0005-3316 Ref#: 15411(LEGAL SRVCS: HAWTHORN MEADOWS JUN		
AP Trx #: 8018					
		LEGAL SRVCS: HAWTHORN MEADOWS JUNE 2019	01-00-1330	35.00	
		Vnd: 0319 Invoice: 450002.0005-3316	01-00-2200		35.00
		Expected Check Run: 07/17/2019			
				35.00	35.00
07/17/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0006-3317 Ref#: 15412(LEGAL SRVCS: WESTERGREEN JUNE2019		
AP Trx #: 8019					
		LEGAL SRVCS: WESTERGREN JUNE 2019	01-50-4213	315.00	
		Vnd: 0319 Invoice: 450002.0006-3317	01-00-2200		315.00
		Expected Check Run: 07/17/2019			
				315.00	315.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	SOSNOWSKI SZETO, LLP	Invoice: 450002.0009-3318 Ref#: 15413(TORRES/GEORGE 14042 TALLGRASS TRL		
AP Trx #: 8020					
		14042 TALLGRASS TRL LITG. JUNE 2019	01-50-4213	1,320.00	
		Vnd: 0319 Invoice: 450002.0009-3318	01-00-2200		1,320.00
		Expected Check Run: 07/17/2019			
				1,320.00	1,320.00
07/17/2019	AP	STEINER ELECTRIC COMPANY	Invoice: S006371177.001 Ref#: 15414(WINGNUTS 100PC/BOX FOR NWWTP ELECTR		
AP Trx #: 8021					
		WINGNUTS 100PC/BOX FOR NWWTP ELECTRICAL	31-70-4301	21.87	
		Vnd: 0248 Invoice: S006371177.001	31-00-2200		21.87
		Expected Check Run: 07/17/2019			
				21.87	21.87
07/17/2019	AP	STEINER ELECTRIC COMPANY	Invoice: S006371260.001 Ref#: 15415(QTY 2 SINGLE PHASE ARRESTER/BOX BOE		
AP Trx #: 8022					
		2-SINGLE PHASE ARRESTER/BOX@BOEING W/T	31-70-4301	190.80	
		Vnd: 0248 Invoice: S006371260.001	31-00-2200		190.80
		Expected Check Run: 07/17/2019			
				190.80	190.80
07/17/2019	AP	TERRACON	Invoice: 19181056.0004 Ref#: 15416(ENGINEERING: WACO WAY PAVEMENT 5/20-		
AP Trx #: 8023					
		ENGINEERING:WACOWAY PAVEMENT 5/20-6/8/19	01-50-4212	655.00	
		Vnd: 0436 Invoice: 19181056.0004	01-00-2200		655.00
		Expected Check Run: 07/17/2019			
				655.00	655.00
07/17/2019	AP	TEST INC.	Invoice: 190600239 Ref#: 15362(IEPA TESTING SOLIDS:AROCLOR, SULFIDE/SUL		
AP Trx #: 8024					
		IEPA TESTING SOLIDS X11	31-75-4310	861.00	
		Vnd: 0355 Invoice: 190600239	31-00-2200		861.00
		Expected Check Run: 07/17/2019			
				861.00	861.00
07/17/2019	AP	TEST INC.	Invoice: 190500510 Ref#: 15417(IEPA TESTING X1 CARBON TETRACHLORIDE 6/7		
AP Trx #: 8025					
		IEPA TESTINGX1-CARBON TETRACHLORIDE 6/7	31-75-4310	127.00	
		Vnd: 0355 Invoice: 190500510	31-00-2200		127.00
		Expected Check Run: 07/17/2019			
				127.00	127.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	TEST INC.	Invoice: 190600222 Ref#: 15418(IEPA COLIFORM TESTING X4@SOUTH)		
AP Trx #: 8026					
		IEPA COLIFORM TESTING X4@SOUTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 190600222	31-00-2200		48.00
		Expected Check Run: 07/17/2019		48.00	48.00
07/17/2019	AP	TEST INC.	Invoice: 190600223 Ref#: 15419(IEPA COLIFORM TESTING X2@WEST)		
AP Trx #: 8027					
		IEPA COLIFORM TESTING X2@WEST	31-70-4310	24.00	
		Vnd: 0355 Invoice: 190600223	31-00-2200		24.00
		Expected Check Run: 07/17/2019		24.00	24.00
07/17/2019	AP	TEST INC.	Invoice: 190600224 Ref#: 15420(IEPA COLIFORM TESTINGX4@NORTH)		
AP Trx #: 8028					
		IEPA COLIFORM TESTINGX4@NORTH	31-70-4310	48.00	
		Vnd: 0355 Invoice: 190600224	31-00-2200		48.00
		Expected Check Run: 07/17/2019		48.00	48.00
07/17/2019	AP	TEST INC.	Invoice: 190600267 Ref#: 15425(DISINFECTION BY PRODUCTS IL0070150)		
AP Trx #: 8029					
		DISINFECTION BY PRODUCTS IL0070150	31-70-4302	200.00	
		Vnd: 0355 Invoice: 190600267	31-00-2200		200.00
		Expected Check Run: 07/17/2019		200.00	200.00
07/17/2019	AP	TEST INC.	Invoice: 1176663 Ref#: 15439(WATER & SEWER CONTRACT AUGUST 2019)		
AP Trx #: 8030					
		WATER & SEWER CONTRACT AUGUST 2019	31-75-4236	16,493.75	
		Vnd: 0355 Invoice: 1176663	31-00-2200		16,493.75
		Expected Check Run: 07/17/2019		16,493.75	16,493.75
07/17/2019	AP	TEST INC.	Invoice: 190600596 Ref#: 15440(NITRATE TESTING X2@SOUTH W#5)		
AP Trx #: 8031					
		NITRATE TESTING X2@SOUTH W#5	31-70-4310	30.00	
		Vnd: 0355 Invoice: 190600596	31-00-2200		30.00
		Expected Check Run: 07/17/2019		30.00	30.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	TEST INC. Invoice: 190600556 Ref#: 15441(IEPA FLUORIDE TESTING X2@1EA.WEST, SOUTH			
AP Trx #: 8032					
		FLUORIDE TESTING X2@1EA.WEST,SOUTH,NORTH	31-70-4310	46.50	
		Vnd: 0355 Invoice: 190600556	31-00-2200		46.50
		Expected Check Run: 07/17/2019			
				46.50	46.50
07/17/2019	AP	THE HOME CITY ICE COMPANY Invoice: 5645190118 Ref#: 15430(ICE EVENT BOX, ICE@NEIGHBORS FEST 2019)			
AP Trx #: 8033					
		ICE EVENT BOX, ICE@NEIGHBORS FEST 2019	01-52-4224	740.00	
		RETURNED 22BAGS OF ICE	01-52-4224		190.00
		Vnd: MISC Invoice: 5645190118	01-00-2200		550.00
		Expected Check Run: 07/17/2019			
				740.00	740.00
07/17/2019	AP	UNITED SANITATION SERVICES, INC. Invoice: 42431 Ref#: 15421(4WKS PORTA POTTY@VETS MEM.PARK MAY 2019)			
AP Trx #: 8034					
		4WKS PORTA POTTY@VETS MEM.PARK MAY 2019	01-52-4304	150.00	
		Vnd: 0333 Invoice: 42431	01-00-2200		150.00
		Expected Check Run: 07/17/2019			
				150.00	150.00
07/17/2019	AP	UNITED SANITATION SERVICES, INC. Invoice: 42535 Ref#: 15422(5 PORTA POTTY RENTALS@NEIGHBORS FEST 201)			
AP Trx #: 8035					
		5 PORTA POTTY RENTALS@NEIGHBORSFEST 2019	01-52-4224	460.00	
		Vnd: 0333 Invoice: 42535	01-00-2200		460.00
		Expected Check Run: 07/17/2019			
				460.00	460.00
07/17/2019	AP	UNITED SANITATION SERVICES, INC. Invoice: 42672 Ref#: 15442(PORTA POTTY@VET.MEM PARK 4WKS JUNE 2019)			
AP Trx #: 8036					
		PORTA POTTY@VET.MEM PARK 4WKS JUNE 2019	01-52-4304	150.00	
		Vnd: 0333 Invoice: 42672	01-00-2200		150.00
		Expected Check Run: 07/17/2019			
				150.00	150.00
07/17/2019	AP	USA BLUE BOOK Invoice: 9124248 Ref#: 15423(LAB SUPPLIES:PH PILLOIWS, 10ML DPDS)			
AP Trx #: 8037					
		LAB SUPPLIES:PH PILLOIWS, 10ML DPDS	31-70-4302	138.49	
		LAB SUPPLIES:PH PILLOIWS, 10ML DPDS	31-75-4302	138.48	
		Vnd: 0262 Invoice: 9124248	31-00-2200		276.97
		Expected Check Run: 07/17/2019			
				276.97	276.97

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
07/17/2019	AP	WILLIAM CHARLES CONSTRUCTION, LLC Invoice: 116812 Ref#: 15443(UPM COLD PATH 2.25 UNITS 6/21/19)			
AP Trx #: 8038					
		UPM COLD PATH 2.25 UNITS 6/21/19	01-53-4228	303.75	
		Vnd: 0268 Invoice: 116812	01-00-2200		303.75
		Expected Check Run: 07/17/2019			
				303.75	303.75
				99,973.75	99,973.75
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	01-00-2200		47,424.97
		MFT ACCOUNTS PAYABLE	20-00-2200		6,093.68
		ACCOUNTS PAYABLE	31-00-2200		46,265.10
			TOTAL INCREASE IN PAYABLE:		99,783.75

RESOLUTION NO.19-25

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE APPROVING ACCESS EASEMENTS ALLOWING FOR INGRESS/EGRESS TO THE VILLAGE'S SOUTH WASTE WATER TREATMENT PLANT

WHEREAS, the Village of Poplar Grove, Illinois ("Village") owns and operates its South Waste Water Treatment Plant ("SWWTP"); and

WHEREAS, the currently exists an access road that provides ingress/egress to the SWWTP; and

WHEREAS, a portion of the access road lies on property owned by Bel-Air Estates, LTD ("Bel-Air"); and

WHEREAS, the Village cannot find any record of any easements from Bel-Air authorizing the access road to be located on Bel-Air's property; and

WHEREAS, Bel-Air has agreed to grant access easements over portions of its property under the terms and conditions of the Access Easement attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to enter into said Access Easement.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village President is hereby authorized to execute the Access Easement attached hereto as Exhibit A.

3. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____
VILLAGE PRESIDENT

ATTEST:

_____

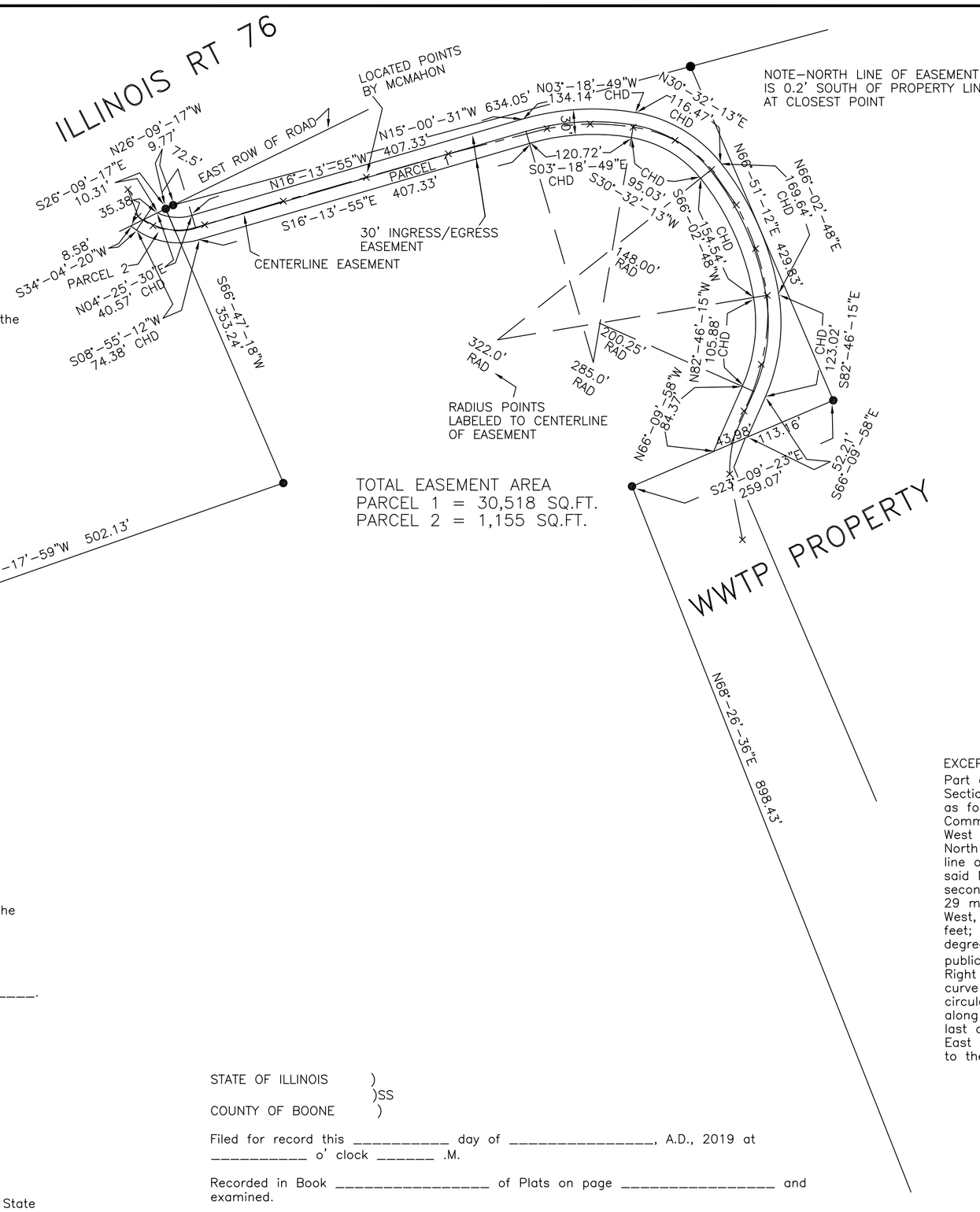
VILLAGE CLERK

EXHIBIT A- ACCESS EASEMENT

LEGAL DESCRIPTION

FOR INGRESS/EGRESS EASEMENT
PARCEL 2

Part of the Southeast Quarter of
Section 35, Township 45 North, Range 3 East of the Third Principal Meridian, bounded and described as follows:
Commencing at the Southeast corner of said Section 35; thence South 89 degrees 26 minutes 04 seconds West along the South line of the Southeast Quarter of said Section 35, a distance of 721.39 feet; thence North 00 degrees 45 minutes 10 seconds West, a distance of 24.39 feet to the Northerly Right–of–Way line of a public road designated Orth Road; thence North 81 degrees 35 minutes 32 seconds West along said Northerly Right–of–Way line, a distance of 50.68 feet; thence South 88 degrees 58 minutes 03 seconds West along said Northerly Right–of–Way line, a distance of 140.01 feet; thence North 8 degrees 29 minutes 51 seconds West, a distance of 341.66 feet; thence North 14 degrees 59 minutes 12 seconds West, a distance of 230.96 feet; thence North 17 degrees 21 minutes 07 seconds West, a distance of 230.62 feet; thence North 19 degrees 17 minutes 59 seconds West, a distance of 502.13 feet; thence South 66 degrees 47 minutes 18 seconds West, a distance of 353.24 feet to the Easterly Right–of–Way line of a public road designated as Illinois Route 76; thence South 26°–09'–17" East, along said Easterly Right of Way line, 10.31 feet to the point of beginning for said ingress/egress easement; thence Northeasterly, along a circular curve to the left having a radius of 57.50 feet and whose center lies to the West to a point (the chord across the last described circular curve course bears North 18°–13'–25" East, 13.73 feet); thence North 66°–47'–18" East, 33.84 feet; thence Southwesterly, along a circular curve to the right having a radius of 87.50 feet and whose center lies to the West to a point (the chord across the last described circular curve course bears South 16°–22'–43" West, 53.19 feet); thence South 34°–04'–20" West, 8.58 feet to said East Right of Way line of Illinois Route 76 as aforesaid; thence North 26°–09'–17" West, along said Right of Way line, 35.38 feet to the point of beginning. Situated in Boone County, Illinois.



TOTAL EASEMENT AREA
PARCEL 1 = 30,518 SQ.FT.
PARCEL 2 = 1,155 SQ.FT.

SCALE 1"=100'

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

Know all men by these presents that I/We, the undersigned are the sole owner/owners of the lands embraced within the annexed plat and have caused the same to be surveyed and subdivided, according to said Plat, into numbered lots for the convenience in selling, streets for the use of the public and perpetual easements for public utilities services as indicated along certain lines by dashed lines labeled "Utility Easements."

Witness my/our hand(s) and seal(s) this _____ day of _____, A.D., _____.

By: _____
Owner:

STATE OF ILLINOIS)
)SS
COUNTY OF BOONE)

I, _____, a Notary Public in and for said County in the State aforesaid, DO HEREBY CERTIFY that _____ personally known to me to be the same person/persons whose name/names is/are subscribed to the foregoing instrument appeared before me this day in person and acknowledged that he/they signed and delivered the said instrument as his/their free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____, A.D. _____.

_____
Notary Public

STATE OF ILLINOIS)
)SS
COUNTY OF BOONE)

Filed for record this _____ day of _____, A.D., 2019 at _____ o' clock _____ .M.

Recorded in Book _____ of Plats on page _____ and examined.

Document No. _____.

_____
County Recorder

LEGAL DESCRIPTION

FOR INGRESS/EGRESS EASEMENT
PARCEL 1

Part of the Southeast Quarter of
Section 35, Township 45 North, Range 3 East of the Third Principal Meridian, bounded and described as follows:
Commencing at the Southeast corner of said Section 35; thence South 89 degrees 26 minutes 04 seconds West along the South line of the Southeast Quarter of said Section 35, a distance of 721.39 feet; thence North 00 degrees 45 minutes 10 seconds West, a distance of 24.39 feet to the Northerly Right–of–Way line of a public road designated Orth Road; thence North 81 degrees 35 minutes 32 seconds West along said Northerly Right–of–Way line, a distance of 50.68 feet; thence South 88 degrees 58 minutes 03 seconds West along said Northerly Right–of–Way line, a distance of 140.01 feet; thence North 8 degrees 29 minutes 51 seconds West, a distance of 341.66 feet; thence North 14 degrees 59 minutes 12 seconds West, a distance of 230.96 feet; thence North 17 degrees 21 minutes 07 seconds West, a distance of 230.62 feet; thence North 19 degrees 17 minutes 59 seconds West, a distance of 502.13 feet; thence South 66 degrees 47 minutes 18 seconds West, a distance of 353.24 feet to the Easterly Right–of–Way line of a public road designated Illinois Route 76; thence South 26 degrees 09 minutes 17 seconds East, along said Right–of–Way line, 10.31 feet to the point of beginning for said easement; thence Northeasterly, along a circular curve to the left having a radius of 57.5 feet and whose center lies to the Northwest to a point (the chord across the last described circular curve course bears North 04 degrees 25 minutes 30 seconds East, 40.57 feet); thence North 16 degrees 13 minutes 55 seconds West, 407.33 feet; thence Northwesterly, along a circular curve to the right having a radius of 300.0 feet and whose center lies to the East to a point (the chord across the last described circular curve course bears North 03 degrees 18 minutes 49 seconds West, 134.14 feet); thence Northeasterly, along a circular curve to the right having a radius of 163.0 feet and whose center lies to the Southeast to a point (the chord across the last described circular curve course bears North 30 degrees 32 minutes 13 seconds East, 116.47 feet); thence Northeasterly, along a circular curve to the right having a radius of 337.0 feet and whose center lies to the South to a point (the chord across the last described circular curve course bears North 66 degrees 02 minutes 48 seconds East, 169.64 feet); thence Southeasterly, along a circular curve to the right having a radius of 215.25 feet and whose center lies to the South to a point (the chord across the last described circular curve course bears South 82 degrees 46 minutes 15 seconds East, 123.02 feet); thence South 66 degrees 09 minutes 58 seconds East, 52.21 feet to the West line of the Village of Poplar Grove property; thence South 23 degrees 09 minutes 23 seconds East, along said property line, 43.98 feet; thence North 66 degrees 09 minutes 58 seconds West, 84.37 feet; thence Northwesterly, along a circular curve to the left having a radius of 185.25 feet and whose center lies to the South to a point (the chord across the last described circular curve course bears North 82 degrees 46 minutes 15 seconds West, 105.88 feet); thence Southwesterly, along a circular curve to the left having a radius of 307.0 feet and whose center lies to the South to a point (the chord across the last described circular curve course bears South 66 degrees 02 minutes 48 seconds West, 154.54 feet); thence Southwesterly, along a circular curve to the left having a radius of 133.00 feet and whose center lies to the Southeast to a point (the chord across the last described circular curve course bears South 30 degrees 32 minutes 13 seconds West, 95.03 feet); thence Southeasterly, along a circular curve to the left having a radius of 270.0 feet and whose center lies to the East to a point (the chord across the last described circular curve course bears South 03 degrees 18 minutes 49 seconds East, 120.72 feet); thence South 16 degrees 13 minutes 55 seconds East, 407.33 feet; thence Southwesterly, along a circular curve to the right having a radius of 87.5 feet and whose center lies to the West to a point (the chord across the last described circular curve course bears South 08 degrees 55 minutes 12 seconds West, 74.38 feet); thence South 34 degrees 04 minutes 20 seconds West, 8.58 feet to the East Right–of–Way line of said Route 76 as aforesaid; thence North 26 degrees 09 minutes 17 seconds West, along said Right–of–Way line, 35.38 feet to the point of beginning. Situated in Boone County, Illinois.

EXCEPTING THEREFROM
Part of the Southeast Quarter of
Section 35, Township 45 North, Range 3 East of the Third Principal Meridian, bounded and described as follows:
Commencing at the Southeast corner of said Section 35; thence South 89 degrees 26 minutes 04 seconds West along the South line of the Southeast Quarter of said Section 35, a distance of 721.39 feet; thence North 00 degrees 45 minutes 10 seconds West, a distance of 24.39 feet to the Northerly Right–of–Way line of a public road designated Orth Road; thence North 81 degrees 35 minutes 32 seconds West along said Northerly Right–of–Way line, a distance of 50.68 feet; thence South 88 degrees 58 minutes 03 seconds West along said Northerly Right–of–Way line, a distance of 140.01 feet; thence North 8 degrees 29 minutes 51 seconds West, a distance of 341.66 feet; thence North 14 degrees 59 minutes 12 seconds West, a distance of 230.96 feet; thence North 17 degrees 21 minutes 07 seconds West, a distance of 230.62 feet; thence North 19 degrees 17 minutes 59 seconds West, a distance of 502.13 feet; thence South 66 degrees 47 minutes 18 seconds West, a distance of 353.24 feet to the Easterly Right–of–Way line of a public road designated as Illinois Route 76; thence South 26°–09'–17" East, along said Easterly Right of Way line, 10.31 feet to the point of beginning for said ingress/egress easement; thence Northeasterly, along a circular curve to the left having a radius of 57.50 feet and whose center lies to the West to a point (the chord across the last described circular curve course bears North 18°–13'–25" East, 13.73 feet); thence North 66°–47'–18" East, 33.84 feet; thence Southwesterly, along a circular curve to the right having a radius of 87.50 feet and whose center lies to the West to a point (the chord across the last described circular curve course bears South 16°–22'–43" West, 53.19 feet); thence South 34°–04'–20" West, 8.58 feet to said East Right of Way line of Illinois Route 76 as aforesaid; thence North 26°–09'–17" West, along said Right of Way line, 35.38 feet to the point of beginning. Situated in Boone County, Illinois.

I HEREBY CERTIFY that I have surveyed the above described property to locate the boundaries and corners thereof and that I found them as shown upon the adjacent Plat of Survey which is a true and correct representation of the Survey. Survey monuments were found or set at points as indicated thereon. Dimensions are given in feet and decimals of a foot unless otherwise specified.

Dated this 1st day of April, 2019. Rockford, Illinois.

Order No. 4420

JOHN P. MALBURG 2224 PROFESSIONAL LAND SURVEYOR STATE OF ILLINOIS

Expires 11–30–20

HERITAGE ENGINEERING, LTD.
P.O. Box 5145
Rockford, IL 61125

John P. Malburg, I.P.L.S. 035–002224

EXHIBIT FOR EASEMENT IN SECTION 35–45–3 EAST OF 3RD PM BOONE COUNTY, ILLINOIS

REVISIONS
05–14–19

HERITAGE ENGINEERING, LTD.
345 EXECUTIVE PARKWAY SUITE M1
P.O. BOX 5145
ROCKFORD, ILLINOIS 61125
815/229–9262 FAX 815/395–3715

DATE	SCALE	COMP. BY	DRAWN BY	CHECKED BY	
04–01–19	1" = 100'		JAG/JPM	JPM	

ORDER NO.	SHEET	OF	DRAWING NO.
4422	1	1	4422EASEMENT

ACCESS
EASEMENT

THIS ACCESS EASEMENT ("Easement") is made as of this ___ day of _____ 2019, by and between **BEL-AIR ESTATES, LTD** (referred to herein as the "Grantor"), and **VILLAGE OF POPLAR GROVE**, an Illinois municipal corporation (referred to herein as the "Village"). Grantor and Village are together hereinafter referred to as the "Parties".

R E C I T A L S

A Grantor owns the real property commonly known as 12161 Illinois Route 76, Poplar Grove, IL with PIN No. 03-35-400-010 and the real property with PIN No. 03-35-400-013 (collectively referred to herein as the "Grantor Parcel").

B. A waste-water treatment plant belonging to the Village is located on a parcel of real property that is located in close proximity to the Grantor Parcel ("Village Parcel").

C. The Village has requested that Grantor grant an access easement to the Village over portions of the Grantor Parcel ("Easement Area") for vehicular and pedestrian access (ingress/egress) so that the Village can access the Village waste-water treatment plant. The Easement Area is legally described and depicted in **Exhibit A**, attached hereto and incorporated herein. The portion of the Easement Area on PIN No. 03-35-400-013 is labeled as "Parcel 1" on **Exhibit A** and the portion of the Easement Area on PIN No. 03-35-400-010 is labeled as "Parcel 2" on **Exhibit A**.

NOW, THEREFORE, in consideration of the foregoing Recitals, the execution of this Agreement by the Parties hereto, the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Parties, it is agreed as follows:

1. **Recitals.** The above-recitals are hereby incorporated herein and made a part hereof.

2. **Access Easement**. Grantor hereby grants to the Village a permanent, perpetual, and non-exclusive easement for access, including ingress and egress over the Easement Area legally described and depicted in **Exhibit A**. The easement across the Easement Area granted above shall run with the land for the benefit of the Village and the Village Parcel and may be used by the Village (and its authorized employees, agents, representatives, and contractors) for vehicular and pedestrian ingress and egress to the Village's waste-water treatment plant and any other purposes appurtenant thereto. Grantor, and its agents, successors and assigns, shall have the right to utilize the Easement Area. At no time shall Grantor, or its agents, successors or assigns, block the Easement Area so as to prohibit the Village from use of the Easement Area or prohibit the Village from access to the Village waste-water treatment plant.

3. **Encumbrances**. The Village acknowledges that the Easement granted herein is subject to all existing easements, restrictions and other matters of public record as of the date hereof. Notwithstanding the foregoing, Grantor represents and warrants to Village that neither the execution of this Easement nor the consummation of the terms and conditions contemplated herein will constitute a breach under any contract or agreement to which Grantor is a party or by which Grantor is bound or affected or which affects the Easement Area or any part thereof.

4. **Maintenance within Easement Area**. Grantee, at its sole cost and expense, shall be responsible for maintaining the Easement Area in good condition and repair. Notwithstanding the foregoing, to the extent Grantor, its agents, successors or assigns, damages the Easement Area during the exercise of its right to utilize the Easement Area as set forth in Paragraph 2 above, Grantor, and/or its agents, successors or assigns, shall be responsible for the cost and expense of such repair of the Easement Area.

5. **Covenants Running with the Land.** All of the provisions of this Easement are intended to be, and shall be construed as, covenants running with the land and shall be binding upon, inure to the benefit of, and be enforceable by the parties hereto and their respective transferees, successors and assigns. This Easement may be signed in counterparts which, taken together, shall comprise the Easement.

IN WITNESS WHEREOF, the parties have executed this Easement as of the day and year first above written.

GRANTOR:

Bel-Air Estates, LTD

By:_____

Its:_____

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, a Notary Public, in and for said County and State aforesaid, DO HEREBY CERTIFY, that, _____ who is personally known to me to be the same person whose name is subscribed to the foregoing instrument as having executed same, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered this instrument as her free and voluntary act for the purpose therein set forth.

Given under my Hand and Notarial Seal this _____ day of _____, 2019

_____
Notary Public

GRANTEE:

The Village of Poplar Grove, an Illinois
Municipal Corporation

By: _____
Owen Costanza, Village President

ATTEST:

By: _____
Karri Anderberg, Village Clerk

PREPARED BY AND RETURN TO:
Attorney Aaron N. Szeto
Sosnowski Szeto, LLP
6735 Vistagreen Way, Suite 300
Rockford, IL 61107

EXHIBIT A
TO
ACCESS EASEMENT
(Legal Description and Depiction of Easement Area)

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Access Easement – South WWTP**

Date: **July 10, 2019**

As you are aware, the Village plans to sealcoat the surface of the north and south WWTP driveways this summer. The driveway of the south WWTP is located on private property (shaded on the attached drawing) and it was discovered that an access easement for this driveway was never recorded. The Village has prepared the necessary easement documents for recording, and a resolution is being presented to the Board which will authorize the Village President to execute the easement documents on the Village's behalf. Staff recommends approval of the resolution.

Thank you. Please feel free to contact me at (815) 636-9590 with any questions or concerns.

July 10, 2019



N
W E
S

0 275 550 Feet

SCALE: 1:3,325

WinGIS cannot and does not warrant the accuracy of property and boundary lines, dimensions of parcels and lots, location of structures or improvements, and topographic or geologic features on the land. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy.

WINGIS
Winnebago County Geographic Information System

RESOLUTION 19-28

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE BID LETTING FOR PHASE I CLEAN & TELEVISE

WHEREAS, the Village of Poplar Grove ("Village") desires to implement a cleaning and televising program for its sanitary sewer system for use in planning of future maintenance and/or replacement of sanitary sewers; and

WHEREAS, pursuant to the Village's purchasing policies and State Statute, projects in excess of $25,000 are to be publically bid; and

WHEREAS, plans and specifications for the Phase I Clean and Televise are ready for public bid letting; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals for the Phase I Cleaning and Televising of Sanitary Sewers as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.

2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the Phase I Clean and Televise for public bid letting as provided by Ordinance and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

APPROVED_____, 2019

_____
VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK:_____

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Cleaning and Televising of Sanitary Sewer – Phase I**

Date: **July 7, 2019**

We are pleased to report that the specifications for the Phase I Clean and Televise program are ready for public bid letting as provided by Ordinance. Attached to this memo is a resolution that will authorize bid letting..

The italicized text below is from our June memo and is provided as a refresher of the work included in the program.

The first phase of the cleaning and televising program will take place in the oldest parts of the Village shown on the attached drawing as (1) the Village has experienced sanitary sewer and service failures in this part of town in the recent past; and (2) this is the oldest infrastructure and one would reasonably expect the oldest infrastructure to have the most problems. The scope of contractor's work is to:

1. *Clean the sanitary sewers and televise the same. Cleaning is divided into categories by pipe diameter and by heavy or light duty cleaning.*
2. *Inspect the manholes using a "Level II" inspection, method, meaning that either a person is physically entering the manhole, or high definition camera is inserted into the manhole to complete the inspection.*
3. *If there are service laterals protruding into the sanitary sewer main, they will be removed via grinding.*
4. *Provide deliverables of the inspections. Deliverables are typically written reports and video reports.*

The deliverables are then reviewed by our office, and we will generate a short report that summarizes the findings and recommend improvements. We will also provide an opinion of probable cost for the improvements.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

RESOLUTION 19-29

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO PROCURE ENGINEERING SERVICES FOR THE PHASE I CLEAN & TELEVISE OF SANITARY SEWER

WHEREAS, the Village of Poplar Grove ("Village") desires to implement a cleaning and televising program for its sanitary sewer system for use in planning of future maintenance and/or replacement of sanitary sewers; and

WHEREAS, pursuant to State Statute, public works projects in excess of $25,000 are required to be publically bid, unless such bid requirement is waived via supermajority vote of the Board of Trustees; and

WHEREAS, it is necessary to provide plans, contract documents and specifications to undergo the public bidding and permitting processes necessary to replace the transmission main; and

WHEREAS, the Village desires to engage the services of McMahon Associates, Inc. to prepare the above referenced documents.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the engineering agreement hereto as Exhibit A and made part of this resolution.
3. The Village President is hereby authorized to sign the engineering agreement for the Phase I Cleaning and Televising Program.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this ___ day of _____, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

RESOLUTION NUMBER: 2019-31

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS AUTHORIZING THE VILLAGE TO APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE VILLAGE OF POPLAR GROVE AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS

WHEREAS, the Village of Poplar Grove ("Village") has a public works department ("Department"); and

WHEREAS, the full time employees that work in the public works department are represented by the International Union of Operating Engineers; and

WHEREAS, the Village and International Union of Operating Engineers have reached an accord as to a Collective Bargaining Agreement effective May 1, 2019 through April 30, 2022 attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to approve and enter into the Collective Bargaining Agreement.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Collective Bargaining Agreement attached hereto as Exhibit A or one in substantially similar form.

3. The Village President and the Village Clerk are hereby authorized to execute and attest said Collective Bargaining Agreement and any other documents necessary to effectuate the intentions set forth therein.

4. The wages set forth in this agreement shall be retroactive to May 1, 2019.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2019

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2019

_____
PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A- Collective Bargaining Agreement

THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 150

and

THE VILLAGE OF POPLAR GROVE

AGREEMENT

Through April 30, 2022

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PREAMBLE

The Employer and the Union each represent that the purpose and of this Agreement is to promote cooperation and harmony, to recognize mutual interests, to provide a channel through which information and problems may be transmitted from one to the other, to formulate rules to govern the relationship between the Union and the Employer, to promote efficiency and service and so set forth herein the basic agreements covering rates of pay, hours of work, prompt and equitable resolution of disputes and of employment.

AGREEMENT

This Agreement has been made and into by and between the Village of Poplar Grove, Illinois, (hereinafter to as the "Employer") and International Union of Operating Engineers, Local 150, (hereinafter to as the "Union"), on behalf of certain described in Article I.

ARTICLE I

SECTION 1.1

In compliance with the Decision and Certification of Representative, issued by the Illinois State Labor Relations Board in Case No. S-RC-09-107, the Employer recognizes the Union as the sole and exclusive representative of the Employer's employees in the bargaining unit described in Section 1.2 of this Agreement for purposes of collective bargaining in respect to rates of pay, wages, hours of employment or other conditions of employment.

SECTION 1.2

In accordance with the aforesaid Decision and Certification of Representative, the provisions of this Agreement shall cover and be applicable to only those employees in the "Bargaining Unit" described and limited as follows: **INCLUDED: All full-time employees ~~and regular part-time employees~~ of the Village of Poplar Grove Public Works Department employed in its Wastewater Treatment Plant; Water Department; and Street Department.

**EXCLUDED: All other employees of the Village of Poplar Grove. All supervisory, managerial and confidential employees of the Village of Poplar Grove as defined by the Act.

The Village may not employ more than three seasonal or temporary employees at any time. Moreover, the Village may not use seasonal or temporary employees to perform work traditionally performed by bargaining unit employees.

SECTION 1.3: NEW CLASSIFICATIONS

The Employer shall notify the Union within fifteen (15) working days of its decision to implement any and all new classifications pertaining to work of a nature performed by employees within the bargaining unit. In the event there is a need for the establishment of new classifications including rates of pay, there will be a meeting for the purpose of establishing such classifications and rates by

mutual agreement. Where agreement is not reached by the time work must be started, the employer may start work at the rate it believes proper. If the rate mutually agreed on differs from that established by the employer, such rate shall be retroactive to the start of work in the new classification. If the parties fail to agree on such a rate within thirty (30) days of the start of work in the classification, the Union may appeal directly to arbitration within the next thirty (30) consecutive calendar days.

ARTICLE II

SECTION 2.1: UNION ACTIVITY DURING WORKING HOURS

Union activities within Employer facilities shall be restricted to administering this Agreement. A Steward or his/her designees shall ask for and obtain permission from the Department Head before leaving his/her job in order to conduct Union business, and will ask for and obtain permission from the Department Head before any other employee with whom the Steward or his/her designees wishes to carry on Union business leaves his job. Time spent on union business is unpaid.

An authorized representative or officer of the Union shall be permitted to have access to the Village at all hours when said Village is open for business for the purpose of communicating with the employees employed therein, but such representative or officer shall not interfere with the duties of the employees or the business of the Employer.

SECTION 2.2: TIME OFF FOR UNION ACTIVITIES

Union Stewards shall be allowed time off without pay for legitimate Union business, such as Union meetings and State or International conventions, provided such representative gives reasonable prior notice with supervisor approval of such absence. The employee may utilize any accumulated time off (Holiday, Personal, Vacation Days, etc.) in lieu of the employee taking such without pay.

SECTION 2.3: UNION BULLETIN BOARD

The Employer shall allow the Union space for one (1) bulletin board for the sole and exclusive use of the Union.

ARTICLE III
UNION DUES/FAIR SHARE CHECKOFF

SECTION 3.1: DEDUCTIONS

The Employer agrees to deduct from the pay of those employees who are Union members any or all of the following:

(A) Union membership dues, assessments, or fees;
(B) Union sponsored credit and other benefit programs.

Requests for any of the above shall be made on a form provided by the Union and shall be made within the provisions of the applicable State statute.

Upon receipt of an appropriate written authorization from an employee, such authorized deductions shall be made in accordance with the law and shall be remitted to the Union on a bi-weekly basis at the address designated in writing by the Union. The Union shall advise the Employer of any increases in dues or other approved deductions in writing at least thirty (30) days prior to its effective date.

The Union shall certify the current amount of Union deductions to the Employer.

~~**SECTION 3.2: FAIR SHARE**~~

~~Pursuant to Section 3 (G) of the Illinois Public Labor Relations Act and amendments thereto, employees covered by this Article who are not members of the Union or do not make application for membership, shall be required to pay, in lieu of dues, their proportionate fair share of the collective bargaining process, contract administration and the pursuance of matters affecting wages, hours, terms and conditions of employment, as certified by the Union, but not to exceed the amount of dues uniformly required of members.~~

~~The proportionate fair share payment, with a letter of explanation as to that fair share payment, as certified to be current by the Union pursuant to the Illinois Public Labor Relations Act, shall be deducted by the Employer from the earnings of the non-member employee each pay period.~~

~~The amount of the above employee deductions shall be remitted to the Union after the deduction(s) is made by the Employer with a listing of the employee, social security number, address and the individual employee deduction(s), along with deductions remitted pursuant to this Article.~~

SECTION 3.2~~3~~: APPEAL PROCEDURE

The Union agrees to provide fair share payers with an appeal procedure in accordance with applicable law.

SECTION 3.3~~4~~: HOLD HARMLESS

The Union shall hold and save the employer harmless from any and all responsibility and claims in connection with the collection and disbursement of monies under this Article and Agreement.

SECTION 3.4~~5~~

Should any employee be unable to pay their contribution to the Union based upon bona fide religious tenets or teachings of a church or religious body of which such employee is a member, such amount equal to their fair share shall be paid to a non-religious charitable

organization from an approved list of charitable organizations made by the Illinois Labor Relations Board. The employee will, on a monthly basis, furnish a written receipt to the Union that such payment has been made.

ARTICLE IV
HOURS OF WORK AND OVERTIME

SECTION 4.1: WORKDAY AND WORKWEEK

(A) The workday for bargaining unit employees is eight (8) hours and the workweek is forty (40) hours.

(B) Except as set forth herein, the hours for bargaining unit employees are from 7:30 a.m. to 4:00 p.m. Monday through Friday.~~Except as set forth herein, the hours for bargaining unit employees are 6:30 am. to 3.00 p.m. or 8:00 a.m. to 4:30 p.m., Monday through Friday~~. The designation of the shift in the aforementioned sentence is at the discretion of the employee with approval by the Public Works Director, provided, however, that no less than 2 employees are scheduled on a given shift.

(C) All overtime must be approved by the Public Works Director in advance.

(D) The Employer may hire part-time employees on a schedule established by the Employer consistent with this Agreement, or may allow existing employees to work a part-time schedule agreed upon by the Employer and the Union.

SECTION 4.3: LUNCH/REST PERIODS

(A) There shall be two (2) paid rest periods of fifteen (15) minutes each during each regular eight (8) hour shift; one during the first half of the shift and one during the second half of the shift. The rest period shall be uninterrupted, except for emergency situations, and shall be scheduled by the supervisor.

(B) Employees shall be granted a one half hour unpaid lunch during the midpoint of each day. Additionally, where the requirements of the job dictate that employees work through their lunch period, employees shall be allowed to leave work early, or shall be compensated at the appropriate rate.

SECTION 4.4: MANDATORY REST PERIOD

Employees will not be required to work more than sixteen (16) hours in a twenty-four (24) hour period without being allowed a rest period of eight (8) consecutive hours.

SECTION 4.5: OVERTIME COMPENSATION

The compensation paid employees for overtime work shall be as follows:

(A) A bargaining unit employee shall be paid at one and one-half his/her regular hourly rate of pay when required to work in excess of his/her normal work day or work week, as defined in Section 4.1 of this Article.

(B) A bargaining unit employee shall be paid at twice his/her regular hourly rate of pay for all hours worked on designated holidays and Sundays.

(C) Time paid for but not worked shall be counted as "time worked" for purposes of computing overtime compensation.

SECTION 4.6: OVERTIME DISTRIBUTION

The Employer agrees to distribute overtime on a reasonably equal basis amongst those qualified employees who usually perform the type of work at issue on a rotating basis, starting with the most senior and continuing thereafter. The employee working on any job which extends into overtime shall have first claim on the overtime. The parties recognize that they have an obligation to the community to provide services and that this obligation on occasion may require the working of overtime. To meet that objective, overtime shall be compulsory in emergency situations.

The employment of part-time, temporary or non-bargaining unit personnel shall not work to deprive regular full-time personnel of opportunities to work overtime. However, if the full-time personnel who would have usually worked the overtime refuses it or is unavailable, the employer may work part-time or temporary personnel on said overtime without violating the Agreement.

SECTION 4.7: CALLBACK

A "callback" is defined as an official assignment of work which does not continuously follow an employee's regularly scheduled working hours. Callbacks shall be compensated for at the appropriate overtime rate of pay, as stated above, for all hours worked on callback, with a guaranteed minimum of two (2) hours at such overtime rate of pay for each callback.

SECTION 4.8: ON-CALL

The Employer shall make on-call assignments as follows:

A. One employee shall be scheduled to be on-call from 8:00 am on Monday until 7:59 am the following Monday (one week). Each employee shall be inserted into the on-call schedule by seniority and the schedule will rotate after that.

B. On-call employees shall be compensated $100.00 for each week they are in on-call status and employees may switch their on-call status with another qualified employee, on a daily basis, with Supervisor approval.

C. If an on-call assignment falls on a recognized holiday, that employee shall receive an additional $30.00 for each holiday he is on-call.

D. On-call employees must remain sober (as defined by CDL requirements), be readily available to work and provide a primary telephone number at which they

may be contacted. Under normal conditions, an employee must be able to reach his reporting location within a reasonable period of time after being notified of the need to respond to the call-out. If an employee has taken sick leave and is unable to work a call out due to his or her own illness or injury, the on call assignment will be reassigned by the Public Works Director.

SECTION 4.9: COMPENSATORY TIME OFF

Subject to the reasonable approval of the employee's supervisor, an employee entitled to overtime pay may elect to take compensatory time off in lieu of receiving overtime pay in accord with the provisions of the Fair Labor Standards Act. Compensatory time shall be taken in one hour time blocks. Compensatory time which is unused and which has been previously awarded at the rate of time and one-half or double time shall be compensated at the employee's regular hourly rate of pay. Employees may not accumulate more than two hundred eighty (280) hours of compensatory time in a given year. Should an employee desire, he shall be permitted to cash out all or some accrued compensatory time once per year. Unused compensatory time will be cashed out during the last pay period of the calendar year, except that 40 hours may be carried over from year to year. The employer may require an employee to use accrued compensatory time.

ARTICLE V
SENIORITY

SECTION 5.1: SENIORITY DEFINED

Seniority shall be defined as the length of continuous employment with the Employer within the bargaining unit and shall begin with the employee's most current date of hire. ~~Part-time employees shall accrue seniority at fifty percent (50%) of the rate for full-time employees.~~ Seniority ranking for employees commencing employment on the same date shall be determined by lottery. Supervisors transferred back to the bargaining unit shall be credited for all seniority earned prior to the supervisor's promotion out of the bargaining unit.

SECTION 5.2: BREAKS IN CONTINUOUS SERVICE

An Employee's continuous service record shall be broken by voluntary resignation, discharge for just cause, retirement, and failure to return from a leave of absence. However, if an employee returns to employment in the bargaining unit for the Employer within twelve (12) months, the employee's seniority shall be restored to that which the employee had on the date of the break in service.

SECTION 5.3: SENIORITY LIST

The Employer will furnish to the Union upon reasonable request, but not more than every three (3) months, a current seniority list, including the name, address, date of hire, job classification and rate of pay of each employee. The seniority list shall be accepted and final thirty (30) days after it is posted, unless protested by the Union or an employee.

SECTION 5.4: PROBATIONARY EMPLOYEES

Newly hired employees shall be probationary employees until ninety (90) calendar days from the date of hire and shall not have seniority. During this probation period, the Employer may layoff, suspend, discharge or discipline newly hired probationary employees for any reason whatsoever, and such action shall not constitute a basis for a grievance. Upon successful completion of the probationary period, a newly hired employee's seniority will commence as of his employment date Employees who are promoted within the bargaining unit shall not be required to serve an additional probationary period.

ARTICLE VI
LAYOFF AND RECALL

SECTION 6.1: DEFINITION AND NOTICE

A layoff is defined as a reduction in bargaining unit jobs. The Employer shall give the Union at least twenty-one (21) days notice of any layoffs and bargain the effects thereof, except in emergency situations wherein such period of notice may be reduced.

SECTION 6.2: GENERAL PROCEDURES

In the event of a layoff, the Village will lay off the least senior employees within a classification who do not have the skills and abilities to continue delivery of needed Village services. The Village will consider licenses, certifications and skill and ability in making this determination, as well as its need for the employee's skills and abilities.

SECTION 6.3: RECALL OF LAID-OFF EMPLOYEES

The names of laid-off employees shall be placed on a layoff list for twelve (12) months. Employees shall be recalled in seniority order. After twelve (12) months on layoff, an employee shall lose his/her seniority.

The Village shall send notice by certified mail of recall to the recalled employee's last known address. An employee who receives a recall notice shall be required to respond to such notice within seven (7) clays of the date of such notice, by contacting the Village employee described in such notice. Employees shall be required to report to work no later than fourteen (14) days after the date of the notice of recall. The dates of required notification to the Village and of reporting back to work shall be specified in the notice of recall. An employee who does not contact the Village within the time limit provided, or does not report for duty within the time limit provided, or who otherwise declines recall, shall be removed from the layoff list, and shall be ineligible for further recall.

ARTICLE VII
DISCIPLINARY PROCEDURES

SECTION 7.1: EMPLOYEE DISCIPLINE

Maintenance of discipline is the sole and exclusive responsibility of the Employer. However, no employee shall be disciplined or discharged except for just cause. Discipline shall include but not be exclusive of the following:

(A) Oral warning with documentation of such filed in the employee's personnel file, with copy sent to Union office.
(B) Written reprimand with copy of such maintained in the employee's personnel file, with copy sent to Union office.
(C) Suspension without pay with documentation of such maintained in the employee's personnel file, with copy sent to Union office.
(D) Discharge with documentation of such maintained in the employee's personnel file, with copy sent to Union office.

Pursuant to actual imposition of ~~written reprimands,~~ suspension without pay, or discharges, the employee shall be afforded an opportunity to discuss his/her views concerning the conduct causing such disciplinary action. Such discussion should take place as soon as practicable after the Supervisor's action and not be unduly or unreasonably delayed, and the employee shall be informed clearly and concisely of the basis for such action. Furthermore, upon request of the employee, a representative of the Union (Steward) shall be allowed to be present and participate in such discussions. A written warning, suspension or discharge may be justified in some cases for the first or any later offense. Discipline shall be appropriate to the circumstances.

SECTION 7.2: RIGHT TO REPRESENTATION

Prior to any pre-disciplinary discussions with the employee, the employee shall be informed of his/her rights to Union representation due to the fact that disciplinary action may be taken.

SECTION 7.3:

After twenty-four (24) months, the Employer will not consider for disciplinary purposes any conduct of an employee for which the employee did not receive at least a written warning.

ARTICLE VIII
GRIEVANCE PROCEDURE

SECTION 8.1: GRIEVANCE DEFINED

A "grievance" is defined as any difference, complaint or dispute between the Employer and the Union or any employee regarding the application, meaning or interpretation of the express, written provision of this Agreement.

SECTION 8.2: PROCESSING OF GRIEVANCE

Grievances shall be processed by the Union Steward or by the Union on behalf of an employee or on behalf of a group of employees or itself setting forth name(s) or group(s) of the employee(s). The Grievant or one Grievant representing a group of Grievants may be present at any step of the grievance procedure, and the employee is entitled to Union representation at each and every step of the grievance procedure. The resolution of a grievance filed on behalf of a group of employees shall be made applicable to the appropriate employees within that group.

SECTION 8.3: GRIEVANCE STEPS

STEP ONE: VILLAGE PRESIDENT

The Union may submit a written grievance to the Village President or his/her designee within ten (10) business days of the event giving rise to the grievance or the Union's or employee's reasonable knowledge of the events giving rise to the grievance, whichever is later. The Union is deemed to have reasonable knowledge of the events giving rise to any grievance concerning discipline within two business days after the Employer mails a notice of the discipline to the Union office. The Employer or the Union may request a conference to attempt to adjust the matter. The Village President or designee shall respond to the grievance in writing within five (5) business days of receipt of the appeal. A business day shall exclude Saturdays, Sundays and legal holidays.

STEP TWO: ARBITRATION

If the grievance remains unsettled after the response in step two, the Union may refer the grievance to arbitration within thirty (30) business days of the Step One response. The Union shall request the Federal Mediation and Conciliation Service to submit a panel of seven (7) Arbitrators. If either party objects, another panel will be requested and another arbitrator selected. The parties shall alternately strike the names of Arbitrators, taking turns as to the first strike, with the Union taking the first strike in the first arbitration. The person whose name remains shall be the Arbitrator, provided that either party, before striking any names, shall have the right to reject one (1) panel of Arbitrators.

Both parties agree to attempt to arrive at a joint stipulation of the facts and issues as outlined to be submitted to the Arbitrator. Both parties shall have the right to request the Arbitrator to require the presence of witnesses and/or documents. Each party shall bear the costs of its own witnesses.

Questions of procedural arbitrability shall be decided by the Arbitrator. The Arbitrator shall make a preliminary determination on the question of arbitrability. If it is determined that the matter is arbitrable, the Arbitrator shall then proceed to determine the merits of the dispute. Nothing in this Agreement waives either parties' right to present questions of substantive arbitrability to a court of law.

In the conduct of any arbitration under this Article, the rules and procedure governing the conduct of arbitration proceedings of the Federal Mediation and Conciliation Service shall

control, except where specifically limited by this Article. The Arbitrator shall neither amend, modify, nullify, ignore, add or subtract from the provisions of this Agreement.

The expenses and fees of the Arbitrator and the cost of the hearing room shall be shared equally by the parties. Nothing in this Article shall preclude the parties from agreeing to the appointment of a permanent Arbitrator(s) during the term of this Agreement or to use the expedited arbitration procedures.

If either party desires a verbatim record of the proceedings, it may cause such to be made, providing it pays for the record and makes a copy available without charge to the Arbitrator. If the other party desires a copy, it shall equally pay for the expense of such.

The Arbitrator shall render his/her decision in writing to the parties within thirty (30) calendar days following the close of the arbitration hearing or the submission date of briefs, whichever is later. The Arbitrator shall support his/her findings with a written opinion. The decision and opinion shall be based solely on and directed to the issue presented. The award shall clearly direct the parties as to what action(s) must be taken in order to comply with the award.

The decision and award of the arbitration shall be final and binding to the Union, employee(s) and Employer. Such decision shall be within the scope and terms of this Agreement but shall not change any of its terms or conditions.

SECTION 8.4: GRIEVANCE FORMS

The written grievance required under this Article shall be on a form which shall be provided by the Union. It shall contain a statement of the Grievant's complaint, the specific section(s) of this Agreement that have been allegedly violated, the date of the alleged violations and the relief being sought. The form shall be signed and dated by the Grievant and/or his/her representative. An improper grievance form, date, section citation or other procedural error shall not be grounds for denial of the grievance.

SECTION 8.5: SETTLEMENTS AND TIME LIMITS

(A) Grievances may be withdrawn at any step of the grievance procedure. Grievances not appealed within the designated time limits will be treated as withdrawn grievances. Grievances not responded to within the time limits shall automatically advance to the next step.

(B) The time limits at any step or for any hearing may be extended by mutual agreement of the parties involved at that particular step.

SECTION 8.6

In any situation in which an employee is directed to take specific employment action which the employee feels may be a violation of the Agreement and/or the subject of a grievance, it shall be the responsibility of the employee to perform the employment action and to submit the matter to grievance, if desired, after completion. If the employee reasonably believes (1) the employment

action will present a clear and present danger of personal injury to himself or another person or (2) the employment action requested is a violation of state or federal law, the employee may refuse to perform the employment action and shall submit the matter to the grievance procedure.

ARTICLE IX
HOLIDAYS

SECTION 9.1: GENERAL INFORMATION

Holidays are:

New Year's Eve Day
Memorial Day
Christmas Eve Day
Christmas Day
Thanksgiving Day
~~1/2 Day~~ Good Friday
New Year's Day
Independence Day
Labor Day
Floating Holiday
Day after Thanksgiving Day

All time earned for a floating holiday must be taken on or before December 30 of each year, and all floating holidays not used by December 30 will be lost. No employee is entitled to payment for the value of any floating holiday upon separation of employment

Other than the above, floating holidays will be scheduled under the same terms and conditions provided for vacation in Article X.

SECTION 9.2: SPECIFIC APPLICATIONS

A. When a holiday falls on a Saturday, it will be observed on the preceding Friday. When a holiday falls on a Sunday, it will be observed on the following Monday.

B. If a public works emergency precludes voting, the Employer will make a reasonable period of paid time off available to vote.

SECTION 9.3: HOLIDAY PAY

All full-time employees shall receive eight (8) hours pay for each holiday. Part-time employees shall receive a prorated amount, based on the number of hours the employee averages during a normal work week. Employees who work on a holiday shall additionally be compensated at two (2) times their regular rate of pay for all time actually worked on such holiday. To be eligible for holiday pay, the employee cannot have unexcused leave on the employee's last scheduled work day before the holiday or the first scheduled work day after the holiday.

ARTICLE X
VACATIONS

SECTION 10.1: VACATION ACCRUAL

Full-time bargaining unit employees shall be entitled to paid vacation days in accordance with the following schedule:

Service Time	Vacation Available
1 Year	5 Days
3 Year	10 Days
5 Years	15 Days
10 Years	17 Days
15 Years	20 Days

SECTION 10.2: VACATION USAGE

A. Up to eighty (80) hours of unused vacation may be extended into the following year provided no employee may be entitled to more than his/her regular vacation time plus eighty (80) hours in any one year. Part-time employees may extend up to forty (40) hours of unused vacation time into the following year.

B. New employees shall be eligible for vacation usage after successfully completing their probation period on a prorated basis.

C. Vacation may be used in increments of one hour or more.

D. All bargaining unit employees shall be granted their vacation leave on a calendar year basis, beginning January 1 each year. Should an employee separate employment prior to December 31', vacation will be prorated to the date of separation.

SECTION 10.3: ACCUMULATED VACATION AT SEPARATION

A. Upon separation, an employee shall be paid for all unused, accrued vacation time based on the employee's current rate of pay.

B. In the event of the employee's death, compensation for all unused vacation allowances shall be paid to his/her beneficiary.

SECTION 10.4

Time spent by employees while on unpaid medical or personal leaves shall not be counted as time worked for purposes of computing vacation benefits.

SECTION 10.5

When a holiday falls on an employee's regularly scheduled work day during the employee's scheduled vacation, the employee will be paid for the holiday and retain the vacation day.

SECTION 10.6

An employee must provide his or her supervisor at least 7 calendar days notice to schedule any vacation of 5 days or more, or at least 2 calendar days notice for any vacation less than 5 days. The supervisor can waive the required notice without setting any precedent.

ARTICLE XI
SICK LEAVE

SECTION 11.1: SICK LEAVE ACCRUAL

Full-time employees shall accrue paid sick leave at the rate of fifty six (56) hours per year. ~~Part- time employees shall accrue sick time on a pro-rated basis.~~ Employees may accrue a maximum of 180 hours for their own use. Employees may accrue sick leave in excess of 180 hours for **IMRF** credit purposes only.

SECTION 11.2: SICK LEAVE USE

Sick leave to which the employee is entitled will be granted because of personal illness, emergency trips to the doctor or dentist, illness in the immediate family, or legal quarantine. For purposes of this section, "immediate family" is defined as the employee's spouse, party to a civil union, children, parents, foster or step-children, or grandchildren living with the employee. Such time may be used in increments of one (1) hour or more.

Sick leave may be granted in minimum one (1) hour blocks.

Should sick leave benefits he exhausted in the case of a prolonged personal illness. Employee may utilize accrued vacation leave in lieu of sick leave under the terms of Section 12.4. The Village may require an Employee to provide a medical release for return to work after an illness or injury after five or more (5) working days absence or use of any form of medical leave of five (5) or more working days.

SECTION 11.3: PENSION BENEFIT AT RETIREMENT

At retirement, an employee's sick leave days may be credited as days worked for purposes of pension benefits, pursuant to rules of the Illinois Municipal Retirement Fund.

SECTION 11.4: VACCINATIONS

Employees shall notify Employer of needed vaccinations, and shall obtain necessary vaccinations and/or boosters Employees will be provided with hepatitis A and B, tuberculosis and tetanus

vaccinations at no cost to the Employee at the Boone County Health Department or reimbursed for those vaccinations at the Boone County Health Department rate.

SECTION 11.5 SICK LEAVE ABUSE

Sick leave is intended to protect sick or disabled employees from loss of income and will not be used as vacation time. Suspected abuse of sick leave will be investigated and violations of policy will result in discipline up to and including termination~~future sick leave may be disallowed~~.

SECTION 11.6 UNPAID LEAVE OF ABSENCE

An unpaid sick leave of absence in the Employer's discretion may be granted to an employee whose illness or disability continues beyond the employee's accumulated sick leave. The employee must submit a physician's statement supporting the leave request and a physician's statement supporting the employee's ability to return to work where leave was approved.

SECTION 11.7 WORKERS COMPENSATION

In the event that an employee is disabled in a service connected injury or illness, the employee shall be eligible for sick leave pay for only those days in which the employee is ineligible for compensation under the State of Illinois Workers' Compensation Insurance Laws.

ARTICLE XII
LEAVES OF ABSENCE

SECTION 12.1: DISABILITY LEAVE

In the event of a temporary disability, an employee may apply for disability payment through the Illinois Municipal Retirement Fund (IMRF).

SECTION 12.2: DISCRETIONARY LEAVE OF ABSENCE

The Employer may grant leaves of absence without pay to all employees who have completed at least one (1) year of service for periods not to exceed six (6) months. Such leaves may be extended for good cause by the Employer for additional six (6) month periods.

Request for unpaid leave of absence or any extension of a leave must be submitted in writing to the employee's supervisor at least 30 days prior to commencement of the leave period or the extension. The supervisor will forward the request to the Village President recommending approval or disapproval, but the final decision will be made by the Village President.

All employee taking a leave of absence should utilize all accrued vacation. An employee is required to pay for his/her own insurance while on unpaid leave of absence.

SECTION 12.3: FUNERAL LEAVE

When death occurs in the immediate family of any bargaining unit Employee, said Employee shall be granted three (3) days off without loss of pay. If the employee must travel more than 500 miles to attend the funeral, he/she shall be granted five (5) days off without loss of pay. Additional time needed by the Employee will be deducted from accumulated sick leave, compensatory time or vacation time, at the Employee's discretion.

For purposes of this article, "immediate family" shall include the employee's current spouse, party to a civil union, child (natural, step and adopted), parent or step-parent, sibling or step-sibling, grandparent or step-grandparent, aunt, uncle, niece, nephew, grandchildren, mother-in-law, father-in-law, parents of a party to a civil union, grandparent-in-law, brother-in-law, and sister-in-law.

SECTION 12.4: FAMILY AND MEDICAL LEAVE

The Employer will follow the Family and Medical Leave Act. The relevant twelve 12 month period is a rolling twelve 12 month period measured backward from the date an employee uses any leave.

SECTION 12.5: JURY DUTY LEAVE

Leave with pay will be granted to full-time bargaining unit employees for time spent in jury and grand jury service. Employees shall be paid the difference, if any, between any jury duty compensation they receive and their regular wages for each day of jury service on a scheduled work day.

ARTICLE XIII
HEALTH INSURANCE

SECTION 13.1 HEALTH INSURANCE

The Employee shall pay the remaining premium for hospital and major medical coverage after full-time employees pay fifteen percent (15%) of the single and family premium. Effective May 1, 2020, the Employere shall pay the remaining premium for hospital and major medical coverage after full-time employees pay sixteen percent (16%) of the single and family premium. Effective May 1, 2021, the Employere shall pay the remaining premium for hospital and major medical coverage after full-time employees pay seventeen percent (17%) of the single and family premium. Effective May 1, 2022, the Employere shall pay the remaining premium for hospital and major medical coverage after full-time employees pay eighteen percent (18%) of the single and family premium. The participating employee is responsible for any copayments, deductibles or other charges required by the program he or she selects.

SECTION 13.2 LIFE INSURANCE

The Village is a partner with the IMRF member of National Conference on Public Employee Retirement Systems (NCPERS) Voluntary Life Insurance Plan. All full-time employees will be enrolled in the benefit from group term life insurance. The full cost of this coverage is paid by the Village. Benefits are outlined in the certificate of insurance provided to all employee participants.

SECTION 13.3

The Employer shall have the right to change to or from a self-insurance program and/or to change carriers or coverages and to institute cost containment measures relative to insurance coverage which may include, hut not be limited to, (a) increase in deductible or co-insurance, (b) mandatory second opinions for elective surgery, (c) pre-admission and continuing admission review, (d) prohibition on weekend admissions except for emergency situations, and (e) mandatory out- patient elective surgery for certain designated surgical procedures as long as the basic level of benefits to the employees remains substantially the same.

ARTICLE XIV
EMPLOYEE TRAINING AND EDUCATION

SECTION 14.1: COMPENSATION

The Employer agrees to compensate all bargaining unit employees at the appropriate rate of pay for all training, schools, and courses which the Employer requires an employee to attend during off-duty hours. The Employer shall pay for all tolls incurred during travel to the training/school session. When an employee is required to use his/her own automobile, mileage reimbursement for sites farther than ten (10) miles one way shall be paid at the rate set by the Internal Revenue Service. In the event that an employee needs to stay overnight at such training/school session, the Employer will reimburse the reasonable cost of lodging to the Employee.

Employees shall be reimbursed up to the maximum meal costs stated, upon presentation of original meal receipt on a detailed expense report. The Village will not reimburse for any alcohol consumption expenses.

Breakfast $8.00
Lunch $12.00
Dinner $20.00

SECTION 14.2: CDL LICENSE

When a bargaining unit employee obtains and/or renews a Commercial Driver's License, the Employer shall reimburse the bargaining unit employee for the cost of said license; including renewals and any endorsements, based on receipts submitted to the Employer within thirty (30)

days. This Section does not require the Employer to reimburse the Employee for expenses prior to the ratification of the first contract or before their date of hire.

SECTION 14.3: EDUCATIONAL INCENTIVE

With Department Head prior approval, bargaining unit employees who voluntarily participate in an education and training program applicable to Employer interest shall be eligible to receive reimbursement for tuition, registration and other items charged by the educational institution necessary to the course. Expenses will be reimbursed upon providing certified proof of satisfactory course completion. Receipts are required for reimbursement.

ARTICLE XV
SAFETY

SECTION 15.1: COMPLIANCE WITH LAWS

The Employer and the union agree that protecting the safety and health of the employees in their work demands great concern on the part of both the Employer and the Union. In order to promote this concern among all employees, as individuals and as members of units, the Employer and the Union urge every employee to continue to improve safety and health in the working conditions of their employment, and where appropriate, to make suggestions for this improvement to their immediate supervisor, any Trustee or the Village President.

SECTION 15.2

The Employer agrees to attempt to provide a safe environment for the welfare of its employees and the public it serves.

SECTION 15.3

The employees agree to use and maintain in good working condition all safety and personal protection equipment; to obey all safety rules, government regulations, signs, markings arid instructions; to report any condition or practice that may cause injury or damage to equipment; and to report any accident or injury, no matter how minor, to their supervisor immediately.

SECTION 15.4: EMPLOYEE ASSISTANCE PROGRAM

The Employer and Union shall jointly develop a mutually satisfactory Employee Assistance Program for the benefit of bargaining unit members and other Village employees. The costs of any such program shall be borne by the Employer. The Employer shall establish a committee to plan and implement such a program with representation on the committee consisting of equal numbers of members of members of the Village and members of the Union.

No information derived from such a program shall be used to demote or economically harm an employee and shall remain strictly confidential.

ARTICLE XVI
LABOR-MANAGEMENT MEETINGS

SECTION 16.1: LABOR-MANAGEMENT CONFERENCES

In the interest of efficient management and harmonious employee relations, meetings shall be held between Union and Employer representatives when appropriate. Such meetings shall be scheduled at a time mutually agreed upon by the parties, and shall be limited to:

(A) Discussion of the implementation and general administration of this Agreement;

(B) A sharing of general information of interest to the parties;

(C) The identification of possible health and safety concerns.

A Union representative and/or Union Stewards may attend these meetings. The Employer may assign appropriate management personnel to attend.

SECTION 16.2: PURPOSE

Labor-management conferences shall not address grievances and arbitrations. Such meeting shall be chaired by the Employer representative and there shall be no loss of wages for attendance by Union Stewards and/or affected bargaining unit employees. Grievances and arbitrations shall not be discussed at such meetings.

ARTICLE XVII
NO SUBCONTRACTING

The Village shall not subcontract any work currently performed by employees covered by this Agreement which would result in a layoff of bargaining unit employees.

ARTICLE XVIII
UNIFORMS AND EOUIPMENT

SECTION 18.1: UNIFORMS/FOOTWEAR

The Employer will provide a uniform service for pants for the Employees at its cost, and will consider the Employee's preferences concerning the pants supplied. The Employer will supply the Employees with T-shirts. The Employer will provide the Employees up to $250.00 boot allowance per employee per year for the purchase of work boots.

SECTION 18.2: PROTECTIVE CLOTHING

The Employer shall provide all necessary items of protective clothing and safety gear. Upon separation, all employees shall return to the Village protective clothing and safety gear issued by the Village.

ARTICLE XIX
PERSONNEL RECORDS

SECTION 19.1: PERSONNEL RECORDS

Personnel record will be made available during regular business hours for an employee and/or his/her designee to review upon written request.

SECTION 19.2: RIGHT OF INSPECTION AND COPIES

An employee will be granted the right to inspect his/her personnel and/or medical records during working time no more than two times per year. An employee may obtain a copy of his/her record upon request to the Department Head. Copies shall be provided, at the actual cost of copying, as soon as copies can be made, but no later than seven (7) days after the request is made by the employee.

ARTICLE XX
NON-DISCRIMINATION

SECTION 20.1: PROHIBITION AGAINST DISCRIMINATION

The Employer, Union and all employees shall continue to comply with the applicable state and federal laws prohibiting discrimination, including discrimination on the basis of race, sex, creed, religion, color, marital status, age, national origin, political affiliation and/or beliefs, mental, emotional and/or physical disability, or sexual orientation. As these terms are defined by Illinois statute, the United States Code and corresponding regulations, any claims of discrimination must be pursued in the appropriate state or federal court, not under the grievance procedures of this Agreement.

SECTION 20.2: UNION ACTIVITY

Neither the Employer nor the Union shall interfere with the right of employees covered by this Agreement to become or not become members of the Union, and there shall be no discrimination against any such employees because of Union membership or nonmembership or the exercise of their lawful rights.

ARTICLE XXI
NO STRIKE / NO LOCKOUT

SECTION 21.1: NO STRIKE

During the term of this Agreement, there shall be no strikes, cessation of work or boycotts.

SECTION 21.2: NO LOCKOUT

During the term of this Agreement, the Employer shall not lockout any bargaining unit.

ARTICLE XXII
BARGAINING RIGHTS

SECTION 22.1: UNION RIGHTS

The Union and all bargaining unit members shall maintain all rights protected under law. This shall include the right to bargain collectively as provided in this Agreement with regard to Employer policy matters directly affecting wages, hours and terms and conditions of employment.

SECTION 22.2: ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties with respect to the terms and conditions of employment.

SECTION 22.3: MANAGEMENT RIGHTS

Rights reserved to management of the Village include, but are not necessarily limited to, the right to:

(1) direct, plan and control Village operations and the services to be delivered to the citizens;
(2) establish and change work schedules;
(3) hire, promote, assign work to, transfer and demote employees as needed to insure maximum mobility of employees and efficiency of operation;
(4) discipline, suspend or discharge employees for just cause;
(5) select the managerial and supervisory employees;
(6) Layoff, furlough or reduce hours for any legitimate reason;
(7) Make, change and enforce reasonable work rules, regulations, policies and practices;
(8) Introduce new and improved methods or facilities, or to change existing methods or facilities;
(9) establish quality and quantity standards of performance by employees;
(10) control the use of Village property and the sources of services and supplies;
(11) establish, change, combine or abolish job classifications and the content of job classifications;
(12) Determine the hours of work and to prescribe overtime

The listing of specific rights in this Agreement is not intended to be, nor shall be, restrictive of or a waiver of any rights of management not listed herein, whether or not such rights have been exercised by the Employer in the past.

SECTION 22.4

The Employer reserves the right to seek applicants for employment and to hire employees from any source whatsoever and further reserves the exclusive right to determine, solely within its

own discretion, the qualifications for employment, and the qualifications of each applicant for employment.

SECTION 22.5

Nothing in this Agreement shall be construed to modify, eliminate or detract from the statutory responsibility and obligations of the Employer.

ARTICLE XXIII
WAGES

SECTION 23.1: WAGE RATES

	5/1/2019	5/1/2020	5/1/2021
David Howe	$20.80	$21.42	$22.06
Jacob Kasper	$20.80	$21.42	$22.06
Kyle Martenson	$20.00	$20.60	$21.22

The starting wage shall be $18.75 effective May 1, 2019 through April 30th, 2020, thereafter the starting wage shall increase by 3.0% each year on May 1 for the remainder of the agreement. A new employee hired following the execution of this agreement must complete twelve calendar months of employment before receiving a wage increase. Following twelve calendar months of employment, the new employee shall receive the same 3% annual increase outlined above.

The Employer agrees that it will enter into negotiations concerning changes to this section with the Union, on the Union's written notice to the Employer on or before ninety (90) days before said termination. ~~Beginning with the effective date of this contract and at the Employers discretion and approval, Employees who obtain and maintain a valid Water/Sewer operator's license shall receive the following cumulative stipend amounts in addition to their base pay.~~

~~Class 4 Sewer Operator's License of Class D Water Operator's License--$0.50 per hour~~
~~Class 3 Sewer Operator's License of Class C Water Operator's License-- $1.00 per hour~~
~~Class 2 Sewer Operator's License or Class B Water Operator's License--$1.50 per hour~~
~~Class 1 Sewer Operator's License or Class A Water Operator's License--$2.00 per hour~~
~~Responsible Operator in Charge Designation ROINC = $1.00/per hour~~
~~Collection System Certification = $0.25/ per hour~~

~~Pesticide Applicator License = $0.25/per hour~~

~~In order to qualify for any license stipend listed above, the Employee must submit a written request for approval to participate in any voluntary training, which must be approved by the Village Administrator before the employee is eligible for a stipend. If the Village, in the determination of the Village Administrator, has a need for the licensing level achieved, the~~

~~Employee may be granted the above cumulative stipends with final approval of the Village Board. If any Employee receiving a stipend for a particular licensing level fails to maintain such licensing level, the stipend for that licensing level will cease to be paid to the Employee. All stipend amounts will remain constant through the term of this contract.~~

~~Effective February 14, 2018 and thereafter, Employees who obtain and maintain a valid Class B Commercial Drivers License (CDL) with air brake endorsement shall receive an additional $1.00 per hour added to their base wage rate. If an employees CDL license is revoked and/or suspended at any time during their employment, the employee may be suspended and/or terminated.~~

SECTION 23.2: LONGEVITY COMPENSATION

For each consecutive year of employment, employees shall be compensated according to the following schedule:

Five (5) consecutive years of employment = 2% added to base wage rate on 5th anniversary.
Ten (10) consecutive years of employment = 2% added to base wage rate on 10th anniversary.
Fifteen (15) consecutive years of employment = 2% added to base wage on 15th anniversary.

SECTION 23.4 CLASSIFICATIONS

Employer and Union recognize the following classifications: Designated Class C Water Operator, Designated Class 1 Wastewater Operator, Laborer.

ARTICLE XXIV
DRUG AND ALCOHOL POLICY

The drug and alcohol policy, in effect for all bargaining unit employees required to have a Commercial Driver's License, is set forth in Appendix A, attached hereto and made a part hereof.

ARTICLE XXV
FILLING OF VACANCIES

SECTION 25.1: POSTING

Whenever the Employer determines there is a vacancy in an existing job classification or that a new bargaining unit job has been created, a notice of such vacancy shall be posted on all bulletin boards for ten (10) working days. During this period, employees who wish to apply for such vacancy, including employees on layoff, may do so.

SECTION 25.2: FILLING OF VACANCIES

For purposes of promotion or transfer where the skill and ability to perform the work of employees are at least equal, as determined by the Village, the Village will promote or transfer the most senior employee who has the skills and abilities for the division and classification. The Village will consider licenses, certifications and skill and ability in making this determination.

ARTICLE XXVII
SAVINGS CLAUSE

If any provision of this Agreement or the application of any such provision should be rendered or declared invalid by any court action, or by reason of any existing or subsequently enacted legislation, the remaining parts or portions of this Agreement shall remain in full force and effect and the subject matter of such invalid provision shall be open to immediate renegotiation.

ARTICLE XXVIII
TERMINATION

SECTION 28.1

This Agreement shall be in full force and effect as of the date of its execution and shall remain in effect until midnight of April 30, 2022, and shall continue thereafter in full force and effect from year to year unless written notice of desire to terminate, amend or modify this Agreement is givenby either party to the other in writing by registered mail on or before ninety (90) days prior to the aforesaid termination date.

IN WITNESS WHEREOF, the parties have executed this Agreement this _____ day of _____, 201~~9~~6, in the Village of Poplar Grove.

INTERNATIONAL UNION OF
OPERATING ENGINEERS, LOCAL 150

_____
James M. Sweeney
President-Business Manager

_____
Steve Karpowicz
Business Representative/Organizer

VILLAGE OF POPLAR GROVE

_____
Owen Costanza
Village President

APPENDIX A
DRUG AND ALCOHOL POLICY

1. PROHIBITIONS

a. Prohibited Alcohol-Related Conduct

An employee shall not operate a Village commercial motor vehicle or perform a related safety-sensitive function if s/he has engaged in ally form of alcohol-related conduct listed below:

i. Using alcohol on the job.
ii. Being in possession of alcohol while on duty or operating a commercial motor vehicle.
iii. Having a prohibited breath alcohol concentration while performing a safety-sensitive function.
iv. Having used alcohol during the four (4) hours before going on duty.
v. Using alcohol within eight (8) hours following an accident requiring a breath-alcohol test, or until tested.
vi. Refusing to submit to a required alcohol test.

b. Prohibited Drug-Related Conduct

An employee shall not perform a safety-sensitive function if s/he has engaged in any of the following activities:

i. Using any of the following controlled substances, including use of a substance for medicinal purposes under a doctor's care, unless a physician has advised the employee that it not will interfere with the employee's ability to perform his job safely:

1. Marijuana (THC metabolite)
2. Cocaine
3. Opiates (morphine and codeine)
4. Phencyclidine (PCP)
5. Amphetamines

ii. Being in possession of any unauthorized controlled substance,
iii. Reporting for duty while impaired from any prescribed therapeutic drug or controlled substance usage.
iv. Refusing to submit to a required controlled substances test.

c. Reporting Requirements for Prescribed Controlled Substances

i. Any employee who takes prescribed medication and whose duties include operating a commercial motor vehicle for the Employer must inquire of

his/her treating physician whether the controlled substance would adversely affect his/her ability to operate a commercial motor vehicle.

ii. If the medication in use will adversely affect the employee's ability to safely perform his job, the employee may not report to work or may not remain on duty. Employees eligible for sick leave may take such period of absence as paid sick leave.

2. CATEGORIES OF TESTING

a. Post-Accident Testing

i. Conducted when a bargaining unit employee was involved in an accident in a Employer vehicle, and:

1. The accident involved the loss of life, or substantial property damage; or
2. The employee was issued a citation for a moving traffic violation arising from an accident that included:

    a. Injury requiring medical treatment away from the scene: or
    b. One or more vehicles having to be towed from the scene.

ii. Post-Accident Alcohol Testing

1. Whenever possible, post-accident alcohol testing shall be conducted within two (2) hours of the accident.
2. If testing is not administered within two (2) hours of the accident, the Employer must prepare and maintain a record stating the reason the test was not promptly administered.
3. If testing is not administered within eight (8) hours of the accident, the Employer shall cease attempts to administer an alcohol test.
4. An employee required to be tested under this section is prohibited from consuming any alcohol for at least eight (8) hours following the accident or until after the breath alcohol test.

iii. Post-Accident Drug Testing

1. Post-accident drug testing must be conducted within thirty-two (32) hours after the accident. If testing is not administered within thirty-two (32) hours of the accident, the Employer shall cease attempts to administer a drug test.
2. If testing is not administered within thirty-two (32) hours of the accident, the Employer must prepare and maintain a record stating the reason the test was not promptly administered.

b. Random Testing

Conducted throughout the year on a random, unannounced basis according to the following guidelines:

i. Restricted Period

1. Bargaining unit employees required to have a Commercial Driver's License (CDL) arc subject to unannounced random drug testing during all periods on duty, and are subject to unannounced random alcohol testing while the driver is performing safety-sensitive functions, just before the drivers is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.
2. The Employer will not require employees to come in for a call-out assignment for the sole purpose of random testing.

ii. Frequency

1. The Employer shall conduct random drug testing on at least fifty percent (50 %) of the average number of bargaining unit employees required to have a CDL in calendar year 1996. The minimum annual percentage rate in succeeding years shall be determined by the rate set by the FHWA Administrator, as published in the Federal Register (pursuant to 49 CFR Part 382 (Sec. 382.305)). The Employer shall provide written notice to the Union before January I of each succeeding year regarding any changes in the minimum annual percentage rate .
2. The Employer shall conduct random alcohol testing on at least twenty-five percent (25 %) of the average number of bargaining unit employees in each calendar year. The minimum annual percentage rate in succeeding years shall be determined by the rate set by the FHWA Administrator, as published in the Federal Register (pursuant to 49 CFR Part 382 (Sec. 382.305)). The Employer shall provide written notice to the Union before January 1 of each succeeding year regarding any changes in the minimum annual percentage rate.

iii. Selection

1. The procedure used to determine which employees are subject to random drug or alcohol testing in a given year shall ensure that each bargaining unit employee who is required to have a CDL has an equal chance of being selected.
2. Should disputes arise regarding the random selection process, the Human Resources Officer or other person responsible for

administering the drug and alcohol policy for the Employer shall meet with a representative of Local 150 (not a bargaining unit member) and explain the methodology used.

c. Reasonable Suspicion Testing

Conducted when a trained supervisor observes behavior or appearance that is characteristic of an individual who is currently under the influence of or impaired by alcohol, impaired by drugs, or a combination of alcohol and drugs, according to the following guidelines:

i. A supervisor's determination that reasonable suspicion exists shall be based on specific, contemporaneous, articulable observations concerning the appearance, behavior, speech or body odors of the employee;
ii. The Department Head or a second trained department supervisor who is reasonably available must confirm the reasonable suspicion determination;
iii. The employee is entitled to Union representation before being questioned in connection with a reasonable suspicion determination, if so requested.
iv. The supervisor(s) must complete and submit a Reasonable Cause Observation Form for any drug tests within twenty-four (24) hours.
v. A "trained supervisor" is one who has received at least two (2) hours of training in the signs of alcohol and drug use, including, at least sixty (60) minutes of training on drug use and at least sixty (60) minutes of training on alcohol use.

d. Return to Duty Testing

i. After engaging in prohibited alcohol conduct, an employee may not return to duty requiring the performance of a safety sensitive function until she takes a return to duty breath alcohol test with a result indicating an alcohol concentration of less than 0.02.
ii. After engaging in prohibited controlled substances conduct, an employee may not return to duty requiring the performance of a safety sensitive function until s/he takes a return to duty urine drug test with a verified negative result for controlled substances use.

e. Follow-Up Testing

i. Upon returning, the employee is subject to at least six (6) unannounced follow-up tests during the first twelve (12) months after s/he returns to duty requiring a CDL.
ii. If the Substance Abuse Professional determines that follow-up testing is not longer necessary, it may be terminated after the first six (6) follow-up tests.

f. Substance Abuse Professional

The Substance Abuse Professional shall be a licensed physician (medical doctor or doctor of osteopathy), or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

3. TESTING PROCEDURES

a. Drug Testing Procedures

i. Collection Site

1. Once a drug test is announced, an employee shall go directly to the collection site.
2. Upon arrival, the employee shall verify his identity and will be provided with a form on which the employee may elect to list any prescription or nonprescription medication s/he is using.
3. Before testing, an employee shall be shown a sealed container, which shall be unwrapped in front of him/her.
4. An employee shall be afforded a private area to provide a urine specimen. This area shall be equipped with a toilet, and shall be secured to prevent adulteration or dilution.
5. Once an employee has provided a urine sample in the collection container, s/he shall hand it to the collection person. The collection person, in the presence of the employee, shall then pour the urine into two (2) specimen bottles. At least thirty (30) milliliters must be poured into the primary specimen bottle, and fifteen (15) milliliters into the split specimen bottle.
6. If an employee of the testing facility believes that an employee is attempting to obstruct the collection process or may submit an altered, adulterated or substitute specimen, and a Employer official concurs, an observed specimen may be collected.

ii. Medical Review Officer (MRO)

The Medical Review Officer shall be a licensed physician designated by the Employer as the person responsible for receiving laboratory results generated by the Employer's drug testing program. The MKO shall have knowledge of substance abuse disorders and have the appropriate medical training to interpret and evaluate an employee's positive test result together with his/her medical history and any other relevant biomedical information.

b. Laboratory Analysis

i. Analysis of a primary urine specimen shall be performed at a laboratory certified and monitored by the Department of Health and Human Services (DHHS).
ii. The laboratory shall analyze the primary specimen with an Enzyme Multiple Immunoassay Test (EMIT) or some other screen test allowed by DHHS for employees required to have CDLs.
iii. Positive screens shall be confirmed by the Gas Chromatography/Mass Spectrometer (GCIMS) method.
iv. When directed in writing by the MRO that an employee has requested analysis of the split specimen, the laboratory shall forward the split specimen to another DHHS certified laboratory for testing.
v. Primary Specimen Test Results

1. Negative Test Results

   If the result of the test of the primary specimen is negative, the MRO shall promptly report a negative test to the Employer and the employee.

2. Positive Test Results

   a. Drug test results reported positive by the laboratory shall not be deemed positive or disseminated to the Employer until they are reviewed by the MRO.
   b. If the result of the test of the primary specimen is positive, the MRO shall contact the employee and give the employee an opportunity to establish an alternative medical explanation for the positive test result.

      i. If the MRO determines that the positive result was caused by the legitimate medical use of the prohibited drug, or that the positive result was otherwise in error, the MRO shall report the drug test result as negative.
      ii. If the MRO determines that there is no alternative medical or other explanation for the positive test result, the MRO shall inform the employee that s/he has seventy-two (72) hours in which to request a confirmation test of the split specimen, and inform the Employer that the driver should be removed from service.

c. The employee shall remain out of service pending the result of the split sample analysis.

3. Confirmation/Split Specimen Test

a. If within seventy-two (72) hours of notification of the positive result by the MRO, the employee requests that the split specimen test be conducted, the MRO shall make written notice to the primary specimen laboratory to forward the split sample to a second laboratory.
b. If the employee has not contacted the MRO within seventy-two (72) hours, the employee may present to the MRO information documenting that serious illness, injury, inability to contact the MRO, lack of actual notice of the positive test result, or other unavoidable circumstances prevented the employee from timely contacting the MRO. If the MRO concludes that there is a legitimate explanation for the employee's failure to contact the MRO within seventy-two (72) hours, the MRO shall direct that analysis of the split specimen be performed.

c. Waived or Positive Confirmation Test

i. If the employee waives his right to a confirmation/split specimen test, or if the confirmation/split specimen test is positive, the MRO shall report a verified positive test to the Employer.
ii. Upon receiving the results of the positive test, the Employer shall promptly notify the employee and provide the employee the opportunity to request full information concerning the test results.

d. Alternative Test

If the employee requests that an alternative test be undertaken, it shall be conducted at the employee's expense. The results of such test may be admitted into evidence at any disciplinary hearing on the issue of prohibited drug use, at the employee's discretion.

e. Inability to Provide Adequate Sample

i. Employees who are unable to provide a urine sample of forty-five milliliters shall he offered additional drinking water and allowed additional time before being required to provide another urine specimen. The amount of fluids the employee is given and the amount of time he/she is allowed shall follow federal D.O.T. rules.
ii. If the employee is still unable to provide an adequate sample, testing shall be discontinued and the MRO shall refer the employee for a medical evaluation

to develop pertinent information concerning whether the individual's inability to provide a specimen is genuine.

1. The employee shall be placed out of service until this determination is made.
2. If there is no verification that inability to provide an adequate sample was genuine, the employee will be deemed to have refused to test.

f. Alcohol Testing Procedures

i. Screening Test

1. All breath alcohol testing shall be conducted through use of an Evidential Breath Testing (EBT) device, in accordance with FHA rules and DOT regulations.
2. Only a Breath Alcohol Technician (BAT), trained in accordance with DOT regulations, shall conduct testing with an EBT. Supervisors of bargaining unit employees shall not serve as BATS under any circumstances.

ii. Testing Site

1. Testing locations shall ensure visual and aural privacy to employees, sufficient to prevent unauthorized persons from seeing or hearing test results.
2. Before testing begins, the BAT shall explain the testing procedure to the employee and answer any questions s/he may have.
3. An individually-sealed mouthpiece shall be opened in view of the employee. The mouthpiece shall then be attached to the EBT.
4. Once testing is complete, the BAT shall show the results to the employee.

iii. Screening Test

1. If the result of the screening test is less than 0.02 percent alcohol concentration, the result is negative and no further testing shall be done.
2. If the result of the screening test is an alcohol concentration of 0.02 percent or greater, a confirmation test shall be performed.

iv. Confirmation Test

1. When required, the confirmation test shall be performed not less than fifteen (15) minutes nor greater than twenty (20) minutes after completion of the screening test.

2. Employees with a breath alcohol concentration between 0.02 and 0.04 may not perform or continue to perform safety-sensitive functions until the start of the employee's next regularly scheduled duty period, not less than twenty-four (24) hours following administration of the test.
3. If the result of the confirmation test is 0.04 percent alcohol concentration or greater, the result is positive.

v. Inability to Provide an Adequate Amount of Breath

1. If an employee is unable to provide an adequate amount of breath, the Employer may direct the employee to see a licensed physician.
2. The employee may not perform safety sensitive functions until s/he is evaluated, provided the evaluation takes place within two (2) hours.
3. The physician shall examine the employee to determine whether the employee's inability could have been caused by a medical condition.
4. If the physician determines, in his or lies reasonable medical judgment, that a medical condition has, or with a high degree of probability, could have, precluded the employee from providing an adequate amount of breath, the employee shall not be deemed to have refused to take the test.
5. If the physician is unable to make this determination, the employee shall be deemed to have refused to take the test.
6. The Employer shall pay any medical fees assessed for the examination.

4. CONSEQUENCES OF POSITIVE TEST RESULTS

a. Positive Test Results: Where the employee tests positive on both the initial and confirmatory tests for drugs, alcohol or other dangerous substances, the employee shall be subject to disciplinary action up to and including discharge and/or be required to complete a drug/alcohol rehabilitative treatment program at the employee's expense, to the extent not covered by insurance. An employee who wishes to have a second test done at the testing facility or at a different testing facility may do so at his/her expense.

b. Refusal to Provide a Blood, Breath, or urine Specimen: An employee's refusal to provide a urine, breath and/or blood specimen for laboratory testing when requested by the Village shall constitute cause for disciplinary action, up to and including discharge of the employee. If the employee is physically unable to provide a urine specimen, the Village may request a blood specimen for Laboratory testing.

c. Tampering With or Substitution of a Specimen: Intentionally tampering with, causing another person to tamper with, substituting for, or causing another person to substitute for a urine and/or blood specimen, whether the employee's own specimen or another

employee's specimen, shall constitute cause for disciplinary action up to and including discharge of the employee who engages in such activity.

d. Drug-Related Conviction: The conviction of an employee for any offense involving illegal possession, sale, use or distribution of a drug shall constitute cause for disciplinary action up to and including discharge, whether or not such offense occurred during normal work hours. Such arrests and convictions must be reported to the employee's supervisor within twenty-four (24) hours of such arrest/conviction.

e. Alcohol Related Offenses: The conviction of an employee for any alcohol related offense shall also constitute cause for discipline up to and including termination, whether such offense occurred during normal work hours. Such arrest and convictions must be reported to the employee's supervisor within twenty-four (24) hours of such arrest conviction.

~~**A. Confirmed Breath Alcohol Test Result Between 0.02 and 0.04**~~

~~An employee with a breath alcohol concentration result between 0.02 and 0.04 shall be removed from duty without pay for twenty-four (24) hours or a retest below 0.02.~~

~~**B. Confirmed Breath Alcohol Test Result of 0.04 or More or Other Prohibited Alcohol Conduct**~~

~~1. An employee with a breath alcohol concentration result of 0.04 or more, or who has otherwise violated the alcohol conduct rules set forth above, shall be immediately removed from duty.~~

~~2. The employee cannot resume the performance of safety sensitive functions until s/he:~~

~~a. Is evaluated by a Substance Abuse Professional (SAP);~~

~~b. Complies with and completes any treatment program recommended by the SAP; and~~

~~c. Completes the return to duty testing requirements set forth above with a breath alcohol content of less than 0.02.~~

~~**C. Confirmed Positive Urine Drug Test**~~

~~1. An employee who tests positive for any of the prohibited controlled substances, or who has otherwise violated the substance abuse rules set forth above, shall be~~

~~32~~

~~immediately removed from duty.~~

~~2. The employee cannot resume the performance of safety sensitive functions until s/he:~~

~~a. Is evaluated by a Substance Abuse Professional (SAP); and~~

~~b. Complies with and completes any treatment program recommended by the SAP; and~~

~~c. Completes the return to duty testing requirements set forth above with a negative result.~~

F. Discipline

Any discipline imposed upon employees shall be subject to the Disciplinary and Grievance Procedure provisions of the Collective Bargaining Agreement.

~~**D. Refusal to Test**~~

~~Any employee who refuses to undergo required testing, as set forth in this policy, shall be considered as having tested positive and shall be immediately removed from~~

~~duty. However, if it is subsequently determined that the order to submit to testing was in violation of this policy, the employee will be made whole for any economic loss incurred during his/her time off~~.

5. CONFIDENTIALITY OF RECORDS

All drug and alcohol test results and records shall be maintained under strict confidentiality. Supervision shall not be entitled to copies of test results although supervision may be informed on a need to know basis of the results of such tests.

a. Employee Entitled to Information

Upon written request, the employee shall be promptly furnished with copies of any and all records pertaining to his/her use of alcohol and/or drugs, including any records pertaining to conducted tests. The employee's access to the records shall not be contingent upon payment for the records.

b. Conditions Under Which the Employer Must Release Records

i. To the employee, upon written request.
ii. When requested by federal or state agencies with jurisdiction, when license or certification actions may be required.
iii. To a subsequent employer pursuant to written consent of the former employee.
iv. To the decision maker in a grievance, arbitration, litigation, or administrative proceeding arising from a positive test result or employee initiated action.

6. EMPLOYEE ASSISTANCE PROGRAM

a. Voluntary Referral

i. Before Testing
    1. Any bargaining unit employee who voluntarily refers himself or herself to the Village's Employee Assistance Program (EAP) before being ordered to submit to a random, reasonable suspicion, post-accident or return to duty drug or alcohol test shall not be subject to discipline.
    2. Any bargaining unit employee who has voluntarily referred himself or herself to the EAP shall be subject to the same testing procedures as an employee who has tested positive for drug or alcohol use.
    3. The employee shall be returned to regular work duties only on the recommendation of the EAP counselor and successful completion of a return to duty medical exam.

ii. At Time of Testing
If a bargaining unit employee voluntarily refers himself or herself to the EAP upon being ordered to submit to a drug or alcohol test, the Employer shall consider such voluntary referral in mitigation of any discipline.

b. Confidentiality of Referral

All EAP referrals shall be kept strictly confidential

c. Rehabilitative Leave of Absence

i. Accrued Leaves of Absence

An employee may use any accrued leave (e.g, sick, vacation, personal, etc.) for the purpose of rehabilitation of a drug and/or alcohol problem.

ii. Extended Leave of Absence

Upon an employee's request, the Employer shall, to the extent necessary for treatment and rehabilitation, and subject to the General Leave provisions of the Collective B—I-gaining Agreement, grant the employee an unpaid leave of absence for the period necessary to complete primary treatment of the employee's drug and/or alcohol problem.

6-1B-3: DANGEROUS TREES:

Any tree or shrub which overhangs any sidewalk, street, or other public place in the village at a height less than eight feet (8') or in such a way as to impede or interfere with traffic or travel on such public place shall be trimmed by the owner of the abutting premises or of the premises on which such tree or shrub grows, so that the obstruction shall cease. (Ord. 478, 3-9-1998; Ord. 2014-14, 6-9-2014)

6-1B-4: REMOVAL OF DANGEROUS TREES, LIMBS, AND SHRUBS:

A. Definitions:

PARK TREES: Trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the village or to which the public has free access as a park.

STREET TREES: Trees with single trunk between property lines on either side of all streets, avenues, or ways within the village.

B. Duties And Responsibilities Of The Village Board: It shall be the responsibility of the village street and alley committee to study, investigate, counsel and develop and/or update annually and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas.

C. Street Tree Species To Be Planted: The following list constitutes the official street tree species for the village of Poplar Grove, state of Illinois. No species other than those included in this list may be planted as street trees without written permission of the village board.

Small Trees	Medium Trees	Large Trees
Crabapple (flowering)	Hackberry	Maple, red
Hawthorn	Mulberry	Maple, silver
Pear, Cleveland	Sassafras	Maple, sugar
Lilac	Sycamore	
Raspberry	Sycamore, London	
Plum neart (trees with single trunk)		
Serviceberry		

D. Spacing: The spacing of street trees will be in accordance with the three (3) species size classes listed in subsection C of this section, and no trees may be planted closer together than the following except in special planting designed or approved by a landscape architect:

Small trees: Thirty feet (30').

Medium trees: Forty feet (40').

Large trees: Fifty feet (50').

E. Distance From Curb And Sidewalk: The distance trees may be planted from curbs or curblines and sidewalks will be in accordance with the three (3) species size classes listed in subsection C of this section and no trees may be planted closer to any curb or sidewalk than the following:

Small trees: Two feet (2').

Medium trees: Three feet (3').

Large trees: Four feet (4').

F. Distance From Street Corners And Fireplugs: No street tree shall be planted closer than thirty five feet (35') of any street corner, measured from the point of nearest intersecting curbs or curblines. No street tree shall be planted closer than ten feet (10') of any fireplug.

G. Utilities: No street trees other than those species listed as small trees in subsection C of this section may be planted under or within ten (10) lateral feet of any overhead utility wire or over or within five (5) lateral feet of any underground water line, sewer line, transmission line or other utility.

H. Public Tree Care: The village street and alley committee shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds.

The village street and alley committee may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect or other pest. This section does not prohibit the planting of street trees by adjacent property owners providing that the selection and location of said trees is in accordance with subsections C through G of this section.

I. Tree Topping: It shall be unlawful as a normal practice for any person, firm or village department to top any street tree, park tree, or other tree on public property. "Topping" is defined as the severe cutting back of limbs to stubs larger than three inches (3") in diameter with the tree's crown to such degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this subsection at the determination of the village street and alley committee.

J. Pruning, Corner Clearance: Every owner of any tree overhanging any street or right of way within the village shall prune the branches so that such branches shall not obstruct the light from any street lamp or obstruct the view of any street in any section and so that there shall be a clear space of eight feet (8') above the surface of the street or sidewalk. Said owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs which constitute a menace to the safety of the public. The village shall have theright to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a streetlight or interferes with visibility of any traffic control device or sign.

K. Dead Or Diseased Tree Removal On Private Property: The village shall have the right to cause the removal of any dead or diseased trees on private property within the village, when such trees constitute a hazard to life and property, or harbor insects or disease which constitute a potential threat to other trees within the village. The village street and alley committee will notify in writing the owners of such trees. Removal shall be done by said owners at their own expense within sixty (60) days after the date of service of notice. In the event of failure of owners to comply with such provision, the village shall have the authority to remove such trees and charge the cost of removal to the owner(s) of the property.

L. Removal Of Stumps: All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground.

M. Arborist's License And Bond: It shall be unlawful for any person or firm to engage in the business or occupation of pruning, treating, or removing street or park trees within the village without first applying for and procuring a license. The license fee shall be twenty five dollars ($25.00) annually in advance; provided, however, that no license shall be required of any public service company or village employee doing such work in the pursuit of their public service endeavors. Before any license shall be issued, each applicant shall first file evidence of possession of liability insurance in the minimum amounts of fifty thousand dollars ($50,000.00) for bodily injury and one hundred thousand dollars ($100,000.00) property damage resulting from the pursuit of such endeavors as herein described.

Any tree on the terrace section of property that is obstructing public walkways, public property, or is of a dangerous nature that is to be taken or trimmed shall be at a shared cost of the abutting property owner and the village of Poplar Grove with the village officials being the deciding factor whether or not the work needs to be done. (Ord. 627, 2-14-2005; Ord. 2014-14, 6-9-2014)

6-1A-2: SIDEWALKS IN NEED OF REPAIR:

A. Owner To Repair; Costs: All sidewalks which may become out of repair shall, upon the discretion of the village president or street committee, be repaired by the owner of adjacent property within such time as said village board deems necessary. The cost of repairs are to be made equally between the property owners and village and the work done under the direction and approval of the village board.

Any person failing to comply with this subsection shall be fined not less than five dollars ($5.00) nor more than twenty five dollars ($25.00) for each and every day he shall fail to repair such sidewalk after written notice from the village board.

B. Decision To Repair Or Replace: The decision of the village board as to whether or not any old sidewalk may be repaired or is in such condition as it may be repaired and can be rebuilt shall be left with the sole writing and be placed on file with the village clerk. (Ord. 250, 6-7-1977)