# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

## ADMINISTRATION & ZONING COMMITTEE

**Monday, February 08, 2021 - 6:30 PM**

200 N. Hill Street, Poplar Grove, IL 61065

## AGENDA

**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**

**APPROVAL OF AGENDA (Voice Vote)**

**APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve Administration and Zoning Committee minutes from January 11, 2021

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

**DEPARTMENT REPORTS**

2. Clerk, Karri Anderberg
3. code and Permits, B&F

**NEW BUSINESS**

4. Discussion and possible recommendation to the Village Board to approve **Resolution 21-08** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a renewal agreement with Tilford's Auto and Truck Service Center for towing service

**ADJOURNMENT (Voice Vote)**

KJA 2/5/2021

# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

## ADMINISTRATION & ZONING COMMITTEE

**Monday, January 11, 2021 - 6:30 PM**

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

## MINUTES

**CALL TO ORDER**
President Costanza called the meeting to order at 6:30pm

**ROLL CALL**
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Chairman Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee David Allgood
Clerk Karri Anderberg
Attorney James Kane
Engineer Chris Dopkins
Public Works Director Mitch Hilden
Treasurer Carina Boyd

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**
No phone participation

**APPROVAL OF AGENDA (Voice Vote)**
Motion made by Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

**APPROVAL OF MINUTES (Voice Vote)**
Motion to approve minutes from the Administration and Zoning Committee meeting from December 14, 2020

Motion made by Admin Chairman Quimby, Seconded by Chairman Miller. Motion passed by voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

**DEPARTMENT REPORTS**

1. Clerk, Karri Anderberg
   No questions for Clerk Anderberg
2. Code and Permit, B&F
   No questions for B&F

**NEW BUSINESS**

3. Proclamation for Mansfield Park
   President Costanza for present the Proclamation for Mansfield Park. He stated Clerk Anderberg found the land records and Mansfield land owner when the land was farmed.
4. Proclamation for Poplar Grove Dog Park
   President Costanza presented the proclamation for the Dog Park. Costanza stated the Dog Park will open this summer.
5. Discussion on Budget Workshop dates
   Treasurer Boyd would like to have a date for the Budget Workshop. Trustees would like to do it around the same time.
   Budget workshop will be on February 25th at 6pm

**ADJOURNMENT (Voice Vote)**

Motion made by Trustee Goings, Seconded by Chairman Miller. Motion passed by voice vote. Meeting adjourned at 6:35 pm.

# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

**200 Hill Street, Poplar Grove, IL 61065**
**Phone: (815) 765-3201 – Fax: (815)765-3571**
www.villageofpoplargrove.com

January 2021

Clerk Monthly Report

## General:

This month we were going thru the clerk's office and filing everything in the back so we can turn our application into the State to start shredding everything. This is a long process and will take many months of going thru every file in every department head's office and seeing what it is and deciding what do with it. We finished what we had to do for the April election and got that off to Julie Bliss's office. Be on the lookout for your ethic statements they should be mailed out to you soon from the County Clerk's office.

## FOIA:

We had 4 FOIA requests in the month of January.

## Permits:

For the month of January, we had 7 permits submitted and 0 new home permits submitted. We are continuing to work with our permit officer to close out the summers permits. We are still working with staff to file permits into the pin files and scanning them to make everything digital.

## Code:

For the month of January, we sent out 4 code violation letters. 3 of the 4 have come into compliance. We will have 5 outstanding from the previous months. We did have Admin Hearing for January and we are working with the owner to get him into compliance by April. The snow has really slowed us down in that area. Due to schedules, we will not have any February Admin Hearing.

# B&F CONSTRUCTION CODE SERVICES, INC.

*Building & Fire Protection Plan Review*

*Training • Inspections • Code Consulting*

To: Karri Anderberg – Village Clerk

From: Kenneth Garrett – Vice President – B & F Construction Code Services, Inc.

Date: February 1, 2021

Re: Monthly Report – January

**Summary**

We are continuing to work on 201 N. State to bring this property into compliance. 4400 Illinois Route 176, a judgement was issued at the administrative hearing. We are still working with 290 E. Park on the possibility of removing the existing building and constructing a new one. The number of permits, inspections and code enforcement equaled 77. This number decreased from 112 last month to 77 this month.

Below are the statistics for the month of January.

**Category**

| | |
|---|---|
| Complaints | 2 |
| Verbal/Written Warnings | 26 |
| Permits Issued | 4 |
| Court Tickets Issued | 0 |
| Meetings | 0 |
| Phone Calls/Admin. (Mondays only) | 6 |
| B&F Inspections | 39 |
| Stop Work Orders | 0 |
| ***Total*** | ***77*** |

B&F CONSTRUCTION CODE SERVICES, INC
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE EVALUATION
2420 Vantage Drive
Elgin, IL 60124
847-428-7010 Main
847-428-3151 FAX

# Inspection Report By Developer
## (01/01/2021 Thru 01/31/2021)
## Village of Poplar Grove,IL

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Developer:** | | | | | | | | | | | |
| **Address:** | **422 Blue Spruce** | | | | | | | | | | |
| **Permit Number:** | **2020-92*** | | | | | | | | | | |
| 1/22/2021 | 3121361 | | | | Residential | | Post Holes - Deck | Approved | 319474 | ☐ | |
| Summary for 'PermitNumber' = 2020-92* (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| **Address:** | **472 Burled Woods** | | | | | | | | | | |
| **Permit Number:** | **2020-185*** | | | | | | | | | | |
| 1/13/2021 | 3121361 | | | | Residential | | Footing | Approved | 319453 | ☐ | |
| 1/19/2021 | 3121361 | | | | Residential | | Foundation Inspection | Approved | 319464 | ☐ | |
| Summary for 'PermitNumber' = 2020-185* (2 detail records) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| **Address:** | **414 Clark Court** | | | | | | | | | | |
| **Permit Number:** | **2020-65** | | | | | | | | | | |
| 1/5/2021 | 3121361 | | | | Residential | | Fence Final | Approved | 319862 | ☐ | |
| Summary for 'PermitNumber' = 2020-65 (1 detail record) | | | | | | | | | | | |

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **418 Clark Court** | | | | | | | | | |
| | **Permit Number:** | **2020-64** | | | | | | | | | |
| 1/5/2021 | 3121361 | | | | Residential | | Fence Final | Approved | 319860 | ☐ | |
| Summary for 'PermitNumber' = 2020-64 (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **102 Cobblestone** | | | | | | | | | |
| | **Permit Number:** | **2020-268*** | | | | | | | | | |
| 1/18/2021 | 3121361 | | | | Residential | | Electric Service | Failed | 319461 | ☐ | |
| Summary for 'PermitNumber' = 2020-268* (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **214 Cress Creek** | | | | | | | | | |
| | **Permit Number:** | **2020-93** | | | | | | | | | |
| 1/5/2021 | 3121361 | | | | Residential | | Fence Final | Approved | 319861 | ☐ | |
| Summary for 'PermitNumber' = 2020-93 (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **238 Cress Creek** | | | | | | | | | |
| | **Permit Number:** | **2020-06*** | | | | | | | | | |
| 1/28/2021 | 3121361 | | | | Residential | | Plumbing Final | Approved | 318958 | ☐ | |
| 1/28/2021 | 3121361 | | | | Residential | | Electric Final | Approved as Noted | 319479 | ☐ | |
| 1/28/2021 | 3121361 | | | | Residential | | Mechanical Final | Approved as Noted | 319479 | ☐ | |
| 1/28/2021 | 3121361 | | | | Residential | | Building Final | Approved as Noted | 319479 | ☐ | |

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|

Summary for 'PermitNumber' = 2020-06* (4 detail records)

## Developer:

**Address:** **117 Cross Drive**
**Permit Number:** **2020-260**

| | | | | | | |
|---|---|---|---|---|---|---|
| 1/20/2021 | 3121361 | Residential | Building Final | Approved | 319467 | ☐ |
| 1/20/2021 | 3121361 | Residential | Electric Final | Approved | 319467 | ☐ |

Summary for 'PermitNumber' = 2020-260 (2 detail records)

## Developer:

**Address:** **452 Live Oak**
**Permit Number:** **2020-207***

| | | | | | | |
|---|---|---|---|---|---|---|
| 1/6/2021 | 3121361 | Residential | Concrete Pour | Approved | 319442 | ☐ |
| 1/25/2021 | 3121361 | Residential | Deck Rough | Approved as Noted | 319878 | ☐ |

Summary for 'PermitNumber' = 2020-207* (2 detail records)

## Developer:

**Address:** *****No Street Number*** Main St a**
**Permit Number:** **-**

| | | | | | | |
|---|---|---|---|---|---|---|
| 1/18/2021 | 3121361 | Commercial/Industria | Electric Service | Approved | 319871 | ☐ |

Summary for 'PermitNumber' = - (1 detail record)

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **398 Maple Leaf Lane** | | | | | | | | | |
| | **Permit Number:** | **2021-209*** | | | | | | | | | |
| 1/18/2021 | 3121361 | | | | Residential | | Sewer | Approved | 323502 | ☐ | |
| 1/18/2021 | 3121361 | | | | Residential | | Water Service | Approved | 323502 | ☐ | |
| Summary for 'PermitNumber' = 2021-209* (2 detail records) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **304 Oak Street** | | | | | | | | | |
| | **Permit Number:** | **2020-101** | | | | | | | | | |
| 1/12/2021 | 3121361 | | | | Residential | | Status | Status Meeting | 315889 | ☐ | |
| Summary for 'PermitNumber' = 2020-101 (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **13011 Office Drive** | | | | | | | | | |
| | **Permit Number:** | **-** | | | | | | | | | |
| 1/14/2021 | 3121361 | | | | Commercial Level 1 | | Electric Final | Failed | 319458 | ☐ | |
| Summary for 'PermitNumber' = - (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **13011 Office Drive** | | | | | | | | | |
| | **Permit Number:** | **2020-130** | | | | | | | | | |
| 1/18/2021 | 3121361 | | | | Commercial Level 1 | | Building Final | Approved | 319873 | ☐ | |
| Summary for 'PermitNumber' = 2020-130 (1 detail record) | | | | | | | | | | | |

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Developer:** | | | | | | | | | | | |
| **Address:** | **13011 Office Drive** | | | | | | | | | | |
| **Permit Number:** | **2021-01** | | | | | | | | | | |
| 1/15/2021 | 3121361 | | | | Commercial Level 1 | | Electric Service | Approved | 319460 | ☐ | |
| Summary for 'PermitNumber' = 2021-01 (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| **Address:** | **435 Old Orchard** | | | | | | | | | | |
| **Permit Number:** | **2020-263*** | | | | | | | | | | |
| 1/11/2021 | 3121361 | | | | Residential | | Building Rough | Approved as Noted | 319447 | ☐ | |
| 1/12/2021 | 3121361 | | | | Residential | | Sewer & Water | Failed | 318924 | ☐ | |
| 1/13/2021 | 3121361 | | | | Residential | | Sewer | Approved | 318935 | ☐ | |
| 1/13/2021 | 3121361 | | | | Residential | | Water Service | Approved | 318935 | ☐ | |
| 1/15/2021 | 3121361 | | | | Residential | | Electric Service | Approved | 319459 | ☐ | |
| Summary for 'PermitNumber' = 2020-263* (5 detail records) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| **Address:** | **440 Old Orchard** | | | | | | | | | | |
| **Permit Number:** | **2020-184*** | | | | | | | | | | |
| 1/13/2021 | 3121361 | | | | Residential | | Footing | Approved | 319454 | ☐ | |
| 1/25/2021 | 3121361 | | | | Residential | | Foundation Inspection | Failed | 319879 | ☐ | |
| 1/27/2021 | 3121361 | | | | Residential | | Foundation Inspection | Approved as Noted | 322762 | ☐ | |
| Summary for 'PermitNumber' = 2020-184* (3 detail records) | | | | | | | | | | | |

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **452 Old Orchard Lane** | | | | | | | | | |
| | **Permit Number:** | **2020-278*** | | | | | | | | | |
| 1/5/2021 | 3121361 | | | | Residential | | Footing | Approved as Noted | 319441 | ☐ | |
| 1/11/2021 | 3121361 | | | | Residential | | Building Rough | Approved as Noted | 319446 | ☐ | |
| 1/20/2021 | 3121361 | | | | Residential | | Foundation Backfill | Approved as Noted | 319468 | ☐ | |
| 1/27/2021 | 3121361 | | | | Residential | | Water Service | Approved | 322376 | ☐ | |
| 1/27/2021 | 3121361 | | | | Residential | | Sewer | Approved | 322376 | ☐ | |
| Summary for 'PermitNumber' = 2020-278* (5 detail records) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **106 Orchard Street** | | | | | | | | | |
| | **Permit Number:** | **2020-191** | | | | | | | | | |
| 1/18/2021 | 3121361 | | | | Residential | | Fence Final | Approved | 319872 | ☐ | |
| Summary for 'PermitNumber' = 2020-191 (1 detail record) | | | | | | | | | | | |
| **Developer:** | | | | | | | | | | | |
| | **Address:** | **233 Ridgestone** | | | | | | | | | |
| | **Permit Number:** | **2020-200** | | | | | | | | | |
| 1/7/2021 | 3121361 | | | | Residential | | Fence Final | Approved | 319445 | ☐ | |
| Summary for 'PermitNumber' = 2020-200 (1 detail record) | | | | | | | | | | | |

| Inspection Date | Project No. | Unit | Lot | Pod | Structure Type | Subdivision | Inspection Type | Inspection Result | Form No. | Reinspection | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|

**Developer:**

**Address:** **408 Scarlett Oak**
**Permit Number:** **2020-138**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1/22/2021 | 3121361 | | | | Residential | | Post Holes - Deck | Approved | 319475 | ☐ | |

Summary for 'PermitNumber' = 2020-138 (1 detail record)

**Developer:**

**Address:** **427 Shaded Rue**
**Permit Number:** **2020-183**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1/21/2021 | 3121361 | | | | Residential | | Footing | Approved | 321239 | ☐ | |

Summary for 'PermitNumber' = 2020-183 (1 detail record)

**Summary for 'Developer' =**

| | |
|---|---|
| **Total Inspections** | **39** |
| **Total Reinspections** | **0** |
| **Total Amount** | |

**GRAND TOTALS**

| | |
|---|---|
| **Total Inspections** | **39** |
| **Total Reinspections** | **0** |
| **Total Amount** | |

Office & Shipping:
2420 Vantage Drive
Correspondence:
P.O. Box 5178
Elgin, IL 60121-5178

CONSTRUCTION CODE SERVICES, INC.
Building & Fire Protection Plan Review
Training • Inspections • Code Consulting

Phone (847) 428-7010
Fax (847) 428-3151
Toll Free (800) 232-5523
E-mail bfccs@bfccs.org

## MISCELLANEOUS PLAN REVIEWS
### January 2021

**VILLAGE OF**
**Poplar Grove**
1-Feb-21

| Permit # | Address | Type of Project | | Fee | Date |
|---|---|---|---|---|---|
| 2021-01 | 13011 Office Dr | Electric Service Upgrade | $ | 25.00 | 1/5/2021 |
| 2021-02 | 817 Waco Way | Pool | $ | 100.00 | 1/13/2021 |
| 2021-03 | 106 Edson Ct | Windows | $ | 25.00 | 1/13/2021 |
| 2021-04 | 821 Beech Bay Rd | Windows | $ | 25.00 | 1/21/2021 |

**Total: $ 175.00**

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847--428-3151 FAX

# INSPECTION REPORT

**Date Range: 01/01/2021 - 01/31/2021**

## Village of Poplar Grove

### Tuesday, January 5, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 452 Old Orchard Lane | 2020-278* | Residential | Footing | | ☐ | Panzloff | Approved as Noted | 319441 | 0.00 |
| 418 Clark Court | 2020-64 | Residential | Fence Final | | ☐ | Kasten | Approved | 319860 | 35.00 |
| 214 Cress Creek | 2020-93 | Residential | Fence Final | | ☐ | Kasten | Approved | 319861 | 35.00 |
| 414 Clark Court | 2020-65 | Residential | Fence Final | | ☐ | Kasten | Approved | 319862 | 35.00 |
| Summary for 'Inspection Date' = 1/5/2021 (4 detail records) | | | | | 0 | | | | 105.00 |

### Wednesday, January 6, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 452 Live Oak | 2020-207* | Residential | Concrete Pour | Garage Floor | ☐ | Panzloff | Approved | 319442 | 0.00 |
| Summary for 'Inspection Date' = 1/6/2021 (1 detail record) | | | | | 0 | | | | 0.00 |

### Thursday, January 7, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 233 Ridgestone | 2020-200 | Residential | Fence Final | | ☐ | Panzloff | Approved | 319445 | 35.00 |
| Summary for 'Inspection Date' = 1/7/2021 (1 detail record) | | | | | 0 | | | | 35.00 |

# Village of Poplar Grove

## Monday, January 11, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 452 Old Orchard Lane | 2020-278* | Residential | Building Rough | | ☐ | Panzloff | Approved as Noted | 319446 | 0.00 |
| 435 Old Orchard | 2020-263* | Residential | Building Rough | | ☐ | Panzloff | Approved as Noted | 319447 | 0.00 |
| Summary for 'Inspection Date' = 1/11/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

## Tuesday, January 12, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 304 Oak Street | 2020-101 | Residential | Status | Deck around Pool | ☐ | Kasten | Status Meeting | 315889 | 0.00 |
| 435 Old Orchard | 2020-263* | Residential | Sewer & Water | | ☐ | Del Principe | Failed | 318924 | 0.00 |
| Summary for 'Inspection Date' = 1/12/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

## Wednesday, January 13, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 435 Old Orchard | 2020-263* | Residential | Sewer | | ☐ | Del Principe | Approved | 318935 | 0.00 |
| 435 Old Orchard | 2020-263* | Residential | Water Service | | ☐ | Del Principe | Approved | 318935 | 0.00 |
| 472 Burled Woods | 2020-185* | Residential | Footing | | ☐ | Panzloff | Approved | 319453 | 1,170.00 |
| 440 Old Orchard | 2020-184* | Residential | Footing | | ☐ | Panzloff | Approved | 319454 | 1,170.00 |
| Summary for 'Inspection Date' = 1/13/2021 (4 detail records) | | | | | 0 | | | | 2,340.00 |

## Thursday, January 14, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 13011 Office Drive | - | Commercial Level 1 | Electric Final | | ☐ | Panzloff | Failed | 319458 | 80.00 |

# Village of Poplar Grove

| | | |
|---|---|---|
| Summary for 'Inspection Date' = 1/14/2021 (1 detail record) | 0 | 80.00 |

## Friday, January 15, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 435 Old Orchard | 2020-263* | Residential | Electric Service | | ☐ | Panzloff | Approved | 319459 | 0.00 |
| 13011 Office Drive | 2021-01 | Commercial Level 1 | Electric Service | Well House | ☐ | Panzloff | Approved | 319460 | 80.00 |
| Summary for 'Inspection Date' = 1/15/2021 (2 detail records) | | | | | 0 | | | | 80.00 |

## Monday, January 18, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 102 Cobblestone | 2020-268* | Residential | Electric Service | | ☐ | Panzloff | Failed | 319461 | 0.00 |
| ***No Street Number* | - | Commercial/Industrial | Electric Service | Lift Station | ☐ | Kasten | Approved | 319871 | 80.00 |
| 106 Orchard Street | 2020-191 | Residential | Fence Final | | ☐ | Kasten | Approved | 319872 | 35.00 |
| 13011 Office Drive | 2020-130 | Commercial Level 1 | Building Final | Sign | ☐ | Kasten | Approved | 319873 | 80.00 |
| 398 Maple Leaf Lane | 2021-209* | Residential | Sewer | | ☐ | Patton | Approved | 323502 | 0.00 |
| 398 Maple Leaf Lane | 2021-209* | Residential | Water Service | | ☐ | Patton | Approved | 323502 | 0.00 |
| Summary for 'Inspection Date' = 1/18/2021 (6 detail records) | | | | | 0 | | | | 195.00 |

## Tuesday, January 19, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 472 Burled Woods | 2020-185* | Residential | Foundation Inspection | | ☐ | Panzloff | Approved | 319464 | 0.00 |
| Summary for 'Inspection Date' = 1/19/2021 (1 detail record) | | | | | 0 | | | | 0.00 |

# Village of Poplar Grove

## Wednesday, January 20, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 117 Cross Drive | 2020-260 | Residential | Building Final | Garage | ☐ | Panzloff | Approved | 319467 | 35.00 |
| 117 Cross Drive | 2020-260 | Residential | Electric Final | Garage | ☐ | Panzloff | Approved | 319467 | 35.00 |
| 452 Old Orchard Lane | 2020-278* | Residential | Foundation Backfill | | ☐ | Panzloff | Approved as Noted | 319468 | 0.00 |
| Summary for 'Inspection Date' = 1/20/2021 (3 detail records) | | | | | 0 | | | | 70.00 |

## Thursday, January 21, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 427 Shaded Rue | 2020-183 | Residential | Footing | | ☐ | Panzloff | Approved | 321239 | 35.00 |
| Summary for 'Inspection Date' = 1/21/2021 (1 detail record) | | | | | 0 | | | | 35.00 |

## Friday, January 22, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 422 Blue Spruce | 2020-92* | Residential | Post Holes - Deck | | ☐ | Panzloff | Approved | 319474 | 0.00 |
| 408 Scarlett Oak | 2020-138 | Residential | Post Holes - Deck | | ☐ | Panzloff | Approved | 319475 | 35.00 |
| Summary for 'Inspection Date' = 1/22/2021 (2 detail records) | | | | | 0 | | | | 35.00 |

## Monday, January 25, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 452 Live Oak | 2020-207* | Residential | Deck Rough | | ☐ | Kasten | Approved as Noted | 319878 | 0.00 |
| 440 Old Orchard | 2020-184* | Residential | Foundation Inspection | | ☐ | Kasten | Failed | 319879 | 0.00 |
| Summary for 'Inspection Date' = 1/25/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

# Village of Poplar Grove

## Wednesday, January 27, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 452 Old Orchard Lane | 2020-278* | Residential | Water Service | | ☐ | Principali | Approved | 322376 | 0.00 |
| 452 Old Orchard Lane | 2020-278* | Residential | Sewer | | ☐ | Principali | Approved | 322376 | 0.00 |
| 440 Old Orchard | 2020-184* | Residential | Foundation Inspection | | ☐ | Kryca | Approved as Noted | 322762 | 0.00 |
| Summary for 'Inspection Date' = 1/27/2021 (3 detail records) | | | | | 0 | | | | 0.00 |

## Thursday, January 28, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 238 Cress Creek | 2020-06* | Residential | Plumbing Final | | ☐ | Del Principe | Approved | 318958 | 0.00 |
| 238 Cress Creek | 2020-06* | Residential | Building Final | | ☐ | Panzloff | Approved as Noted | 319479 | 0.00 |
| 238 Cress Creek | 2020-06* | Residential | Mechanical Final | | ☐ | Panzloff | Approved as Noted | 319479 | 0.00 |
| 238 Cress Creek | 2020-06* | Residential | Electric Final | | ☐ | Panzloff | Approved as Noted | 319479 | 0.00 |
| Summary for 'Inspection Date' = 1/28/2021 (4 detail records) | | | | | 0 | | | | 0.00 |

| | |
|---|---|
| **Total Inspections** | **39** |
| **Total Reinspections** | **0** |
| **Total Amount Due** | **2,975.00** |

#3194544

Village of Poplar Grove

September 16, 2020

| | |
|---|---|
| Project Name: | **SFR – Lot 26 Burled Woods Subdivision – Yosemite Model** |
| Project Number: | 1121711 |
| Permit Number: | 2020-184 |
| Location: | 440 Old Orchard, Lot 26, Poplar Grove, IL |
| Types of Review(s): | Single Family Dwelling, Zoning, Inspections |

| | |
|---|---|
| Total Square Feet: | 0 |
| Total Cubic Feet: | 0 |

| | |
|---|---|
| Single Family Dwelling (1 Unit)<br>(New Construction: $225.00) | 225.00 |
| Setback / Site Plan Review<br>(Per Agreement: $50.00) | 50.00 |
| Inspections<br>($45.00 x26 inspections – note: $55/per re-inspection) | 1,170.00 |
| **Total Amount:** | **$1,445.00** |

**THIS IS NOT A BILL**

Note: This information is for your use and/or records.
We will submit our invoice at the end of the month.

Form # 319453

Village of Poplar Grove

September 16, 2020

| | |
|---|---|
| Project Name: | **SFR – Lot 34 Burled Woods Subdivision – Yosemite Model** |
| Project Number: | 1121712 |
| Permit Number: | 2020-185 |
| Location: | 472 Burled Wood, Lot 34, Poplar Grove, IL |
| Types of Review(s): | Single Family Dwelling, Zoning, Inspections |

| | |
|---|---|
| Total Square Feet: | 0 |
| Total Cubic Feet: | 0 |

| | |
|---|---|
| Single Family Dwelling (1 Unit)<br>(New Construction: $225.00) | 225.00 |
| Setback / Site Plan Review<br>(Per Agreement: $50.00) | 50.00 |
| Inspections<br>($45.00 x26 inspections – note: $55/per re-inspection) | 1,170.00 |
| **Total Amount:** | **$1,445.00** |

**THIS IS NOT A BILL**

Note: This information is for your use and/or records.
We will submit our invoice at the end of the month.

Poplar Grove - Code Enforcement - Travel 1x 5 =5.00
19.00
24.00

**B & F Construction Code Services, Inc.**

# Project Report

**Project Number: 3121469**

**Report Date Range: 01/01/2021 - 01/31/2021**

## Inspection Report By Project Code

**Employee** 1480 **Michael Kasten**

| Date | Inspection Description | | Address | Start Time | End Time | Total Time |
|---|---|---|---|---|---|---|
| **1/5/2021** | | | | | | |
| 01/05/2021 | Code Compliance | Commercial | 200 Hill Street | 9:30 | 12:00 | 2.50 |
| 01/05/2021 | Code Compliance | Commercial | 200 Hill Street | 13:00 | 14:45 | 1.75 |
| | | | | **Total Time For Date 1/5/2021:** | | **4.25** |
| **1/12/2021** | | | | | | |
| 01/12/2021 | Code Compliance | Commercial | 200 Hill Street | 9:30 | 12:00 | 2.50 |
| 01/12/2021 | Code Compliance | Commercial | 200 Hill Street | 13:00 | 15:00 | 2.00 |
| | | | | **Total Time For Date 1/12/2021:** | | **4.50** |
| **1/18/2021** | | | | | | |
| 01/18/2021 | Code Compliance | Commercial | 200 Hill Street | 9:30 | 12:00 | 2.50 |
| 01/18/2021 | Code Compliance | Commercial | 200 Hill Street | 13:45 | 15:15 | 1.50 |
| | | | | **Total Time For Date 1/18/2021:** | | **4.00** |
| **1/21/2021** | | | | | | |
| 01/21/2021 | Code Compliance | Commercial | 200 Hill Street | 13:15 | 15:30 | 2.25 |
| | | | | **Total Time For Date 1/21/2021:** | | **2.25** |
| **1/25/2021** | | | | | | |
| 01/25/2021 | Code Compliance | Commercial | 200 Hill Street | 8:45 | 11:30 | 2.75 |
| 01/25/2021 | Code Compliance | Commercial | 200 Hill Street | 12:30 | 13:45 | 1.25 |
| | | | | **Total Time For Date 1/25/2021:** | | **4.00** |
| | | | | **Total Hours for Project 3121469:** | | **19.00** |

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847--428-3151 FAX

# INSPECTION REPORT

**Date Range: 01/01/2021 - 01/31/2021**

## Poplar Grove - Code Enforcement

### Tuesday, January 5, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319875 | 0.00 |
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319875 | 0.00 |
| Summary for 'Inspection Date' = 1/5/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

### Tuesday, January 12, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319883 | 0.00 |
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319883 | 0.00 |
| Summary for 'Inspection Date' = 1/12/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

### Monday, January 18, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319884 | 0.00 |
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319884 | 0.00 |
| Summary for 'Inspection Date' = 1/18/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

# Poplar Grove - Code Enforcement

## Thursday, January 21, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | Pictures-Court | ☐ | Kasten | Status Meeting | 319885 | 0.00 |
| Summary for 'Inspection Date' = 1/21/2021 (1 detail record) | | | | | 0 | | | | 0.00 |

## Monday, January 25, 2021

| Address | Permit Number | Structure Type | Inspection Type | Location | Reinspection | Inspector | Inspection Results | Form Number | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319886 | 0.00 |
| 200 Hill Street | - | Commercial Level 1 | Code Compliance | | ☐ | Kasten | Status Meeting | 319886 | 0.00 |
| Summary for 'Inspection Date' = 1/25/2021 (2 detail records) | | | | | 0 | | | | 0.00 |

| | |
|---|---|
| **Total Inspections** | **9** |
| **Total Reinspections** | **0** |
| **Total Amount Due** | **0.00** |

RENEWAL CONTRAT FOR TOW SERVICES

THIS RENEWAL CONTRACT FOR TOW SERVICES ("Renewal") is dated this ____ day of February, 2021 and is by and between the VILLAGE OF POPLAR GROVE, an Illinois Municipal Corporation ("Village"), and TILFORD'S AUTO AND TRUCK SERVICE CENTER, a Sole Proprietorship ("Towing Company") and effectuates a renewal of an agreement between the Village and Towing Company dated February 19, 2020 ("Agreement"). The Village and Towing Company are at times referred to collectively herein as the "Parties".

RECITALS:

WHEREAS, the Village and Towing Company previously entered into the Agreement pursuant to which the Towing Company provided towing services to the Village; and

WHEREAS, Section 3 of the Agreement provides that the Parties may renew the Agreement for an additional one (1) year term upon the mutual consent of both parties with such consent being stated in writing; and

WHEREAS, pursuant to Section 3 of the Agreement, the Parties now desire to renew the Agreement for said one (1) year term on the same terms and conditions as set forth in the Agreement.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. The above-recitals are incorporated herein and made a part hereof.

2. The Agreement is hereby renewed for an additional one (1) year term i.e. from February 19, 2021 to February 19, 2022.

3. Such renewal shall be on the same terms and conditions as set forth in the Agreement, except as modified herein.

4. Towing Company shall provide Village with an updated certificate of insurance evidencing the required insurance coverages, as set forth in this Agreement, for the term of this Renewal.

5. To the extent that any provision of this Renewal conflicts with any term or condition set forth in the Agreement the provision of this Renewal shall supersede and control to the extent of such conflict. All other provisions of the Agreement not in conflict with this Renewal shall remain in full force and effect.

6. Except as otherwise provided for herein, this Renewal may not be amended, modified, or terminated, nor may any obligation hereunder be waived orally, and no such amendment,

modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signature of all of the Parties hereto.

7. This Renewal may be signed in any number of counterparts, each of which shall be an original, with the main effect as if the signatures thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE VOLUNTARILY SET THEIR HANDS AND SEALS ON THIS RENEWAL, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING INSTRUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE CONSCIOUSLY EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AS OF THE DATE FIRST REFERENCED ABOVE AND DO HEREBY SUBMIT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

| | |
|---|---|
| VILLAGE OF POPLAR GROVE | TILFORD'S AUTO AND TRUCK SERVICES |
| By: _____ | By:_____ |
| Owen Costanza, Village President | |
| ATTEST: | Its: _____ |
| _____ | |
| Karri Anderberg, Village Clerk | |

**RESOLUTION NUMBER: 21-08**

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE A RENEWAL AGREEEMENT WITH TILFORD'S AUTO AND TRUCK SERVICE CENTER FOR TOWING SERVICES**

**WHEREAS**, the Village of Poplar Grove, Illinois ("Village") entered into an Agreement with Tilford's Auto and Truck Service Center ("Tilford") to provide such towing services in February 2020; and

**WHEREAS**, the Village and Tilford desire to renew their Agreement for an additional one year term; and

**WHEREAS**, the Village and Tilford have reached an accord as to the terms and conditions upon which Tilford will continue to provide towing services and have memorialized the same in the renewal agreement attached hereto as Exhibit A and incorporated herein ("Renewal Agreement"); and

**WHEREAS**, the Village has determined it is in the best interest of the Village and its citizens to enter into the Renewal Agreement.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

1. The Village hereby accepts and approves the Renewal Agreement attached hereto as Exhibit A, or one in substantially similar form.

2. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

# EXHIBIT A – RENEWAL AGREEMENT