VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Thursday, May 28, 2020 - 6:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve May 20th Public Hearing and Village Board minutes.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

ADJOURNMENT (Voice Vote)

KJA 5/26/2020

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

MINTUES – PUBLIC HEARING

Wednesday, May 20, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

1. **CALL TO ORDER**

Meeting was called to order at 7:00pm by President Costanza

2. **ROLL CALL**

PRESENT
President Owen Costanza
Finance Trustee Eric Miller
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Attorney Wiktoria Goscik
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Chris Dopkins
ABSENT
Admin Trustee Ron Quimby

3. **APPROVAL OF AGENDA**

Motion was made by Trustee Wethington, 2nd by Trustee Ramdass. Motion passed by voice vote.

4. **OPEN PUBLIC HEARING**

Public Hearing was opened at 7:03pm

Attorney Wiktoria Goscik provided background on the grant. This is the Small Business Stabilization Program that is put on by the State of Illinois.

There is a total of Twenty (20) Million Dollars available and each grant recipient can receive a maximum of $25,000 which equals 800 grants awarded throughout the State of Illinois if every applicant receives the maximum amount of $25,000.

The grant funding may be used for working capital. For example, salary and wages, rent, utilities and inventory. The monies are a grant and not a loan. The Department of Commerce and Economic Opportunity ultimately decides who receives the grant.

The grant will assist in reopening businesses that were closed in response to the COVID-19 pandemic. Closed business drive people away which decreases tax revenue. A community with proper amenities and services helps attract people to the Village which may increase homeownership and revitalize the community.

Some other criteria to be eligible for the grant include that the business must have at least one (1) employee other than the owners of the business. Essential businesses under the executive orders were ineligible, with an exception for restaurants. The business had to be open for at least 3 years and the ownership must have changed during that time.

If a business is chosen to receive the grant money and they are closed at the time of receiving the money, they would have to reopen within a year. If a business is currently open, they will have to stay open for another 60 days. If the businesses cannot fulfill their obligations to stay open for 60 days or reopen up within the year, the Village would have to pay the money back to DCEO. There is a participation agreement form that is part of the grant paperwork that states the business would have to then pay back the Village for the money.

Let the record show that Trustee Walsh entered the meeting at 7:11PM.

The Village of Poplar Grove has had two applications for the Grant

A. Grant Application for The Golf Club, LLC d/b/a Timber Point Golf Club

   The Golf Club, LLC d/b/a Timber Point Golf Club is requesting the full $25,000. They will use the grant for working capital, payroll and operating needs of the ground.

B. Grant Application for Mortimer Enterprise LLC Series d/b/a Mortimers Roadhouse and Grill

   Mortimer Enterprise LLC Series d/b/a Mortimers Roadhouse and Grill is requesting the full $25,000. The grant will be used to working capital, payroll, supplies and inventory.

Board Comments: Trustee Miller asked whether or not the funds paid to the business are nondischargeable if the business files for bankruptcy protection. Trustee Miller was inquiring as to the characterization of the debt under the Participation Agreement if the village is forced to

repay the grant funds to DCEO. Attorney Roxanne Sosnowski was not sure about the requirements and would get back to the board on the answer.

5. **INTRODUCTION OF WRITTEN COMMENT, IF ANY**
   There were no written comments submitted.
6. **PUBLIC COMMENT**
   No public comment was submitted
7. **CLOSE PUBLIC HEARING**
   Public hearing was closed at 7:12pm

8. **ADJOURNMENT**
   Motion was made by Trustee Goings 2nd by Trustee Wethington to adjourn. Motion was passed by voice vote.

   Meeting adjourned at 7:12pm

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 20, 2020 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order at 7:15 pm by President Owen Costanza

ROLL CALL
PRESENT
President Owen Costanza
Finance Trustee Eric Miller
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Attorney Wiktoria Goscik
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Chris Dopkins

ABSENT
Admin Trustee Ron Quimby

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion approved by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve public hearing and village board minutes from 4/15/2020
   Motion made by Trustee Wethington, Seconded by Trustee Goings. Motion approved by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

PROCLAMATION

2. Proclamation for 2020 Seniors
   President Costanza read the proclamation. Clerks office will forward the proclamation on to the schools.

OLD BUSINESS

3. Building Permits & Code Enforcement, B&F Construction Code
   no questions for code and permits.
4. Engineering Report, McMahon
   no questions for Dopkins.
5. Treasurer Report, Carina Boyd
   no questions for Carina.
6. Wastewater Report, TEST
   trustees are wondering how the waco way lift station was working with all the recent rain. Per Public Works Director Hilden, it is working great and no issues so far this year.
7. Public Works, Mitch Hilden
   no questions for public works director.

NEW BUSINESS

8. Discuss/approve check disbursement in the amount of $189,955.33
   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

9. Discuss/approve 2020 healthcare rates for Village of Poplar Grove employees
   Motion made by Trustee Goings, Seconded by Trustee Wethington.
   Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

10. Discuss/approve the Village of Poplar Grove to open a bank account with Byron Bank

Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
Treasuer Boyd wants to start a account with Byron Bank that residents can make water payments at the bank just like they can at Poplar Grove State Bank.

11. Discuss/approve rent relief in the amount of $300.00 per month for ___ months for Majestic Cuts Dog Groomer
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

Motion made by Trustee Goings, Seconded by Trustee Wethington to amend the original motion to give Majestic cuts 2 months relief .
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
motion was withdrawn after talking it over trustees felt it was fair to give Majestic cuts 2.5 months of rent relief to help get back into business. The rent relief will be for April, May and part of June.
Motion made by Trustee Goings, Seconded by Trustee Wethington to amend the original motion to give Majestic cuts 2.5 months relief.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

12. Discuss/approve **Resolution 2020-16** a resolution of the Village of Poplar Grove, Illinois approving the appointment of Jessica Roberts as Chairperson for the Poplar Grove Planning and Zoning Commission
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

13. Discuss/approve **Resolution 2020-17** a resolution of the Village of Poplar Grove, Illinois supporting the application to the State of Illinois for a community development block grant regarding The Golf Club, LLC D/B/A Timber Pointe Golf Club
Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

14. Discuss/approve a **resolution 2020-18** a resolution of the Village of Poplar Grove, Illinois supporting the application to the State of Illinois for a community development block grant regarding Mortimer Enterprises, LLC series D/B/A Mortimers Roadhouse and Grill
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

15. Discuss/approve **Ordinance 2020-12** an ordinance granting a special use for indoor warehouse/wholesale within the LI, Light Industrial District (290 East Park Street)

Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
Attorney Sosnowski explained that special use permit and what the business was asking for.

16. Discuss/approve **Ordinance 2020-13** an ordinance of the Village of Poplar Grove amending various provisions of chapter 2 combined waterworks and sewerage system of the Village of Poplar Grove code of ordinances
Motion made by Finance Trustee Miller, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
several meetings where held with staff, Attorney Sosnowski and Finance Chairman Miller to clean up the ordinance. Biggest change noted there will no longer be door notices and penalty letters sent to residents. The Village will now charge $110.00 for turn off non payments. There will no longer be a turn on fee for non payments. There will be a $45.00 for a turn on and turn off fee for all other issues.

17. Discuss/approve **Ordinance 2020-14** an ordinance of the Village of Poplar Grove, Illinois establishing a fair housing policy
Motion made by Finance Trustee Miller, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
The Village is required to have a fair housing policy in order for our small businesses to get the State of Illinois for a community development block grant. Previous the Village has not had such policy.

18. Discuss/approve **ordinance 2020-15** an ordinance of the Village of Poplar Grove authorizing the disposal of certain property owned by the Village of Poplar Grove
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

19. Discuss/approve **ordinance 2020-16** an ordinance proposing the establishment of Village of Poplar Grove special service area number 1 in the Village of Poplar Grove, Illinois and providing for other procedures in connection therewith
Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
206 S. State Street has asked to have their portion of the sewer repair that was done last fall to be put on their taxes. Public Hearing will be on July 22 for the special service area.

20. Discuss/approve **ordinance 2020-17** an ordinance of the Village of poplar Grove, Illinois Declaring a state of emergency and establishing guidance for certain businesses which have been closed as a result of the Covid-19 Pandemic
Motion made by Finance Trustee Miller, Seconded by Trustee Goings.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Ramdass, Trustee Wethington
Voting Nay: Trustee Walsh
Attorney Sosnowski went over the ordinance that would give businesses in the Village of Poplar Grove guidance on opening up after Covid-19 if they chose too. The ordinance also declares a state of emergency for the Village of Poplar Grove.

GOOD OF THE VILLAGE

21. Administration and Zoning-Monday June 8, 2020 6:30 pm
Finance and Public Works-Monday June 8, 2020 6:30 pm
Fire Works at Lions park - Saturday June 13, 2020 8:30 pm
Board of Trustees - Wednesday June 17, 2020 7:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion was passed by voice vote.
Meeting adjourned at 8:32 pm.