



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 27, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee Meeting minutes from May 13, 2026

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Wastewater, Test

3. Public Works, Howe

4. Collector, Miller

5. Eningeer, McMahon

6. Treasurer

UNFINISHED BUSINESS

7. Motion to discuss Pitney Bowes Relay 5000 Inserting System.
8. Motion to discuss/approve **Resolution 2026-31**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village to enter into an intergovernmental agreement with Boone County, Illinois, regarding Poplar Grove Road improvements.
9. Motion to discuss/approve **Ordinance 2026-11**, an ordinance amending Title IX "Subdivision Control," Chapter 3 "Procedures and Requirements," Section 9-3-5 "Completion and Maintenance of Improvements," of the Code of Ordinances for the Village of Poplar Grove.
10. Motion to discuss/approve **Ordinance 2026-13**, an Ordinance amending section 5-3-1 "Fires" of the code of ordinances for the Village of Poplar Grove, regarding open burning regulations.

NEW BUSINESS

11. Motion to discuss/approve **Resolution 2026-27**, a resolution of the Village of Poplar Grove, Illinois, correcting previously assigned resolution numbers.
12. Motion to discuss/approve **Resolution 2026-28**, a resolution of the Village of Poplar Grove, Illinois, approving the preliminary and final plat of subdivision for the real property commonly known as 13675 IL Route 76, Poplar Grove, Illinois, with PIN 03-26-200-010 and an approximately 0.3-acre portion of PIN 03-26-200-008.
13. Motion to discuss/approve **Resolution 2026-29**, a resolution of the Village of Poplar Grove authorizing public bid letting for the 2026 Pavement Maintenance Program.
14. Motion to discuss/approve **Resolution 2026-30**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village to enter into an intergovernmental agreement with the Boone County Conservation District for temporary construction access.
15. Motion to discuss/approve check disbursement for payments scheduled to be paid May 28, 2026, in the amount of \$142,528.14 in AP checks, \$22,928.33 in EFTs, and estimated payroll of \$22,000.00 for a total of \$187,456.47.
16. Motion to discuss Veterans' Park improvements.
17. Motion to discuss Health/Dental/Vision insurance renewals.

- [18.](#) Motion to discuss 457(b) saving plan.
- [19.](#) Motion to discuss upgrades to the village website and agenda software.
- [20.](#) Motion to discuss P.C. Tech Managed Services.

GOOD OF THE VILLAGE

Village Hall Closed May 25, 2026, for Memorial Day

Planning and Zoning Meeting - June 9, 2026 – 6:00 pm

Board of Trustees Meeting - June 10, 2026 - 7:00 pm

12th Annual Neighbors Fest - June 13, 2026 - 4:00 pm - 9:00 pm

Board of Trustees Meeting - June 24, 2026 - 7:00 pm

Village Hall Closed July 3, 2026, for 4th of July

EXECUTIVE SESSION

21. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT (Voice Vote)

KJM 05/22/2026



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VILLAGE BOARD OF TRUSTEES

Wednesday, May 13, 2026 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order by President Richardson at 7:00pm

ROLL CALL

PRESENT

President Kristi Richardson

Trustee David Allgood

Trustee Dan Cheek

Trustee Sinae Hubbard

Trustee Mark Vance

Clerk Karri Miller

Attorney Aaron Szeto

Public Works David Howe

Engineer Chris Dopkins

ABSENT

Admin Chairman Owen Costanza

Finance Chairman Jeff Goings

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Cheek, Seconded by Trustee Vance. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to discuss/approve Board of Trustees Meeting Minutes from April 22, 2026

Motion made by Trustee Hubbard, Seconded by Trustee Allgood. Motion passed by voice vote.

- 2. Motion to discuss/approve Special Board of Trustees Meeting Minutes from April 22, 2026

Motion made by Trustee Vance, Seconded by Trustee Hubbard. Motion passed via voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Karen Neigbarger- Wants to know when the state is going to take care of Route 173 re-surfacing.

Chris Dopkins - Asked the Trustees to go and take a look at Bel Air North and the roads that were put in.

UNFINISHED BUSINESS

- 3. Motion to discuss/approve **Resolution 2026-22**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village President to execute an agreement with Tilford Towing and Recovery, LLC for towing and disposal services of abandoned and/or inoperable motor vehicles, including vehicles improperly parked during periods of snow emergency within the Village.

Motion made by Trustee Vance, Seconded by Trustee Cheek.

Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

- 4. Motion to discuss/approve **Resolution 2026-20**, a resolution of the Village of Poplar Grove, Illinois, approving and authorizing the Village President to execute an agreement with Poplar Grove Lions Charities Inc., a/k/a the Poplar Grove Lions Club, for the cooperative development of Village-owned property.

Motion made by Trustee Vance, Seconded by Trustee Cheek.

Voting Yea: Trustee Cheek, Trustee Hubbard, Trustee Vance, President Kristi Richardson.

Voting Nay: Trustee Allgood

- 5. Motion to discuss 101 N. State Street Easement (Vet Park/Jilly Bean)

Motion made by Trustee Vance, Seconded by Trustee Cheek.

Discussion Only.

NEW BUSINESS

- 6. Motion to discuss the Boone County Highway Bike Lane Project in the amount of 87,407.70, with a presentation from Boone County Engineer Justin Krohn

Motion made by Trustee Hubbard, Seconded by Trustee Cheek.

Boone County Engineer Justin Krohn presented the project to the village board.

- 7. Motion to discuss/approve **Resolution 2026-21**, a resolution of the Village of Poplar Grove, Illinois, authorizing the Village to enter into an intergovernmental agreement with Boone County for animal control services.

- Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
8. Motion to discuss/approve check disbursement for payments scheduled to be paid April 28, 2026, in the amount of \$2,500 in AP checks.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
9. Motion to discuss/approve check disbursement for payments scheduled to be paid on May 14, 2026, in the amount of \$106,539.79 in AP checks, \$37,074.24 in EFTs, estimated payroll of \$43,098.56, and insurance in the amount of 14,685.42 for a total of \$201,398.01.
Motion made by Trustee Allgood, Seconded by Trustee Hubbard.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
10. Motion to discuss/approve **Ordinance 2026-12**, an ordinance amending Title VI "Public Ways," Chapter 2 "Combined Waterworks and Sewerage Systems," Section 6-2-4-4 of the Code of Ordinances for the Village of Poplar Grove to correct an error in Ordinance 2026-08.
Motion made by Trustee Allgood, Seconded by Trustee Hubbard.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
11. Motion to discuss/approve Offer letter for David Howe as Public Works Director.
Motion made by Trustee Cheek, Seconded by Trustee Hubbard.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
12. Motion to discuss/approve the offer letter to Katie Jaster as Deputy Clerk/Community Development Assistant .
Motion made by Trustee Allgood, Seconded by Trustee Cheek.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
13. Motion to discuss/approve offer letter to Renee Lampe as Customer Service/Utility Billing Specialist.
Motion made by Trustee Hubbard, Seconded by Trustee Allgood.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
14. Motion to discuss Pitney Bowes Relay 5000 Inserting System
Motion made by Trustee Allgood, Seconded by Trustee Cheek.
Motion made by Trustee Hubbard, Seconded by Trustee Vance to hold over to May 27, 2026. Motion passed by voice vote.
15. Motion to discuss the purchase of the Toshiba estudio 6527acAC copy machine.
Motion made by Trustee Cheek, Seconded by Trustee Vance.
16. Motion to discuss/approve **Resolution 2026-22**, a resolution of the Village of Poplar Grove, Illinois, approving the purchase of a 2026 Ram 1500 Express truck from Sam Lemam Auto Group.
Motion made by Trustee Hubbard, Seconded by Trustee Cheek.
Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance

GOOD OF THE VILLAGE

Board of Trustees Meeting - May 27, 2026 - 7:00 pm

Village Hall Closed May 25, 2026, for Memorial Day

Planning and Zoning Meeting -June 9, 2026 – 6:00 pm
 Board of Trustees Meeting - June 10, 2026 - 7:00 pm
12th Annual Neighbors Fest - June 13, 2026 - 4:00 pm - 9:00 pm
 Board of Trustees Meeting - June 24, 2026 - 7:00 pm
Village Hall Closed June 3, 2026, for 4th of July

EXECUTIVE SESSION

17. Motion to go into executive session pursuant to 5 ILCS 120/2(c) (1) Personnel - The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.
 Motion made by Trustee Allgood, Seconded by Trustee Hubbard.
 Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
 Went into executive session at 8:07 pm
 Motion made by Trustee Vance, Seconded by Trustee Hubbard.
 Voting Yea: Trustee Allgood, Trustee Cheek, Trustee Hubbard, Trustee Vance
 came back into executive session at 8:36 pm
PRESENT
 President Kristi Richardson
 Trustee David Allgood
 Trustee Dan Cheek
 Trustee Sinae Hubbard
 Trustee Mark Vance
 Clerk Karri Miller
 Attorney Aaron Szeto
ABSENT
 Admin Chairman Owen Costanza
 Finance Chairman Jeff Goings

ADJOURNMENT (Voice Vote)

Motion made by Trustee Hubbard, Seconded by Trustee Vance. Motion passed via voice vote.
 The meeting adjourned at 8:37 pm.



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<https://www.poplargo-ve-il.gov/>

Public Works Report – April 2026

Roads & Infrastructure

- Road postings were removed.
- Continued cold patching throughout the Village following the winter months. An additional 5 tons of cold patch were used.
- Swept the entirety of the Village.
- Poured sidewalk on Summit St.
- Excavated and widened the drainage swale along Whiting Rd. to help prevent continued flooding issues.
- Excavated a sinkhole along the curb on Prairie Knoll Dr.
- Cleaned up the drainage swale along the easement on Oak St.
- Removed downed trees on Whiting Rd. and Orth Rd.
- Restored various excavation sites from the winter months. All areas were dressed with soil, graded, and seeded.
- Sprayed road signs and roadway areas that are inaccessible by mower to prevent overgrowth during the spring and summer months.

Water & Sewer

- Repaired a water service on Oak St.
- Repaired the Lions Park sanitary line.
- Repaired a sanitary line on Ray St.
- Monitored lift stations and addressed flooding issues following storms.
- Climbed the water tower to close the hatch after storms. The locking bolt had broken off, causing the hatch to open.
- Continued coordination with Kurt from TEST Inc. on SCADA upgrades. Programming is currently being completed with TEST, and on-site installations will begin afterward.
- Inspected and assessed all Village drainage ways to develop a restoration list for the summer. Overall, most drainage ways are in good condition, with only minor sediment cleanup needed.

Facilities & Equipment Repairs

- Repaired the sludge spreader.
- Serviced all chainsaws, trimmers, and other small engine equipment.

Parks

- Replaced damaged ceiling tiles in the Lions Park concession stand.
- Repaired a leaking water line in the Lions Park bathrooms.
- The new playset and swings were installed at West Grove Park.
- Staff installed rubber mulch at the completed West Grove Park.
- Stained porta potty enclosures.
- Fertilized parks.
- Rolled all parks.
- Began weekly mowing operations.
- Started obtaining quotes for Veteran's Park improvements.
- Planted trees that we received through ComEd's Arbor Day program in Village parks.

Administration & Planning

- The SWWTP and Countryside lift station Comcast dialer changeovers are still pending completion. Additional paperwork is required before construction can begin at those sites.
- Maintained discussions with developers regarding active and prospective projects.
- Continued coordination with New Leaf/Contry regarding parcels in Westergren.
- Continued review of Surf fiber-optic permits. Construction is expected to begin in May.
- Continued review of Frontier fiber-optic permits.
- Worked with engineering, legal counsel, and residents on various easement and drainage issues.
- Reconciled all Public Works year-end items.
- Began discussions regarding the bike path project with the Boone County Highway Engineer.
- Finalized FY27 capital improvement projects.
- Met with Nicor regarding their upcoming inspection project.

As always, please contact me with any questions or concerns. I am available to provide additional details on any past, current, or upcoming projects.



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COLLECTORS REPORT
Month: April 2026

Tasks & Activities

- All weekly reporting has been completed and filed.
- Daily Cash Deposits reviewed.
- Monthly Petty Cash Reconciliation completed.
- Accounts Payable invoices reviewed, entered, and processed accordingly.
- Petty Cash and Cash Drawer Policy have been implemented
- End of year is about 90% done waiting on a couple of outstanding invoices.
- All Menards rebates for FY26 have been sent off. If all are accepted we will get back around 2,000.00.

Reporting

Provided a weekly and monthly breakdown of cash receipts.

Signed: _____

Date: _____

05/22/2026

10:15 AM

RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

Item 4.

Post Date from 04/01/2026 - 04/30/2026 Open and Complete Receipts

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	
*** TOTAL BY GL DISTRIBUTION ***					
01-00-1400	2026			NEIGHBORS FEST	3,000.00
01-00-1400				CLASS A- FULL KITCHEN	900.00
01-00-1400				CLASS D- SUNDAY	200.00
01-00-1400				CLASS G- GOLF	900.00
01-00-1400				CLASS J- BEER GARDEN	100.00
01-00-1400				CLASS K - TO-GO	50.00
01-00-1400				TOBACCO LICENSE	20.00
01-00-1400				VIDEO GAMING	300.00
01-00-2410				CUSTOMER DEPOSITS HELD	360.00
01-00-3100				STATE INCOME TAXES	95,404.57
01-00-3101				STATE USE TAXES	3,577.21
01-00-3102				STATE TELECOMMUNICATIONS TAX	3,815.51
01-00-3103				STATE SALES TAXES	39,433.52
01-00-3104				STATE VIDEO GAMING TAX	8,695.78
01-00-3105				REPLACEMENT TAX	542.10
01-00-3106				STATE LOCAL SHARE OF CANNABIS USE TAX	697.26
01-00-3201				MUNICIPAL UTILITY TAX - NATURAL GAS	12,761.12
01-00-3300				COURT FINES AND FEES	4,000.00
01-00-3301				FILING FEES	23,452.48
01-00-3400				Application Fee	135.00
01-00-3400				BUILDING PERMIT FEES	8,039.00
01-00-3400				Deck 2	982.30
01-00-3400				Driveway	1,045.00
01-00-3400				Fence	199.80
01-00-3400				Foundation Repair	65.80
01-00-3400				Front Porch/windows	146.30
01-00-3400				Hen Permit	94.00
01-00-3400				Patio	93.80
01-00-3400				Permit Fee	69.00
01-00-3400				Public Works	150.00
01-00-3400				Residential New Construction - Combined	4,482.57
01-00-3400				Right Of Way Permit Fee	1,800.00
01-00-3400				Roof	268.00
01-00-3400				Village Engineer	700.00
01-00-3400				Windows - Non-Structural	94.00
01-00-3403				SOLICITORS LICENSES	65.00
01-00-3500				RENTS RECEIVED	3,150.00
20-00-3120				MOTOR FUEL TAX	16,533.95
31-00-1401				2ND METER WATER SRVC	8.64
31-00-1401				METERED SEWER	11,897.20
31-00-1401				OTHER	34.79
31-00-1401				SEWER BASE	57,246.34
31-00-1401				SEWER USAGE	45,963.56
31-00-1401				TURN OFF FEE	110.00
31-00-1401				TURN ON FEE	946.42
31-00-1401				WATER BASE	28,931.33
31-00-1401				WATER USAGE	12,983.87
31-00-3602				WATER & SEWER CONNECTION FEES	4,500.00
31-00-3602				Water Connection	2,306.20
31-00-3604				METER & MXU SALES	1,968.00
31-00-3604				Water Meter	1,312.00
31-00-3800				MISCELLANEOUS INCOME	109.62

TOTAL - GL NUMBERS: 404,641.04

05/22/2026
10:15 AM

RECEIPT REGISTER FOR VILLAGE OF POPLAR GROVE

Item 4.

Post Date from 04/01/2026 - 04/30/2026 Open and Complete Receipts

Receipt # Description	Date	Cashier	Wkstn	Received Of Distribution	Amount
*** TOTAL BY FUND ***					
01 GENERAL FUND					219,789.12
20 MOTOR FUEL FUND					16,533.95
31 WATER & SEWER FUND					168,317.97
				TOTAL - ALL FUNDS:	<u>404,641.04</u>

Collector Monthly Reporting

For April 2026

	Total Cash Receipts
Week 1 - 04/01/26-04/04/26	\$ 15,941.84
Week 2 - 04/05/26-04/11/26	\$ 146,166.53
Week 3 - 04/12/26-04/18/26	\$ 164,450.32
Week 4 - 04/19/26-04/25/26	\$ 60,065.58
Week 5- 04/26/26-04/30/26	\$ 18,016.77
TOTAL CASH RECEIPTS	\$ 404,641.04

Month Breakdown of Cash Receipts	
Neighbors Night Dontations	\$ 3,000.00
Liquor	\$ 2,150.00
Tobacco License	\$ 20.00
Video Gaming	\$ 300.00
Customer Deposits Held	\$ 360.00
Accounts Recievables - Other	\$ -
State Income Taxes	\$ 95,404.57
State Use Taxes	\$ 3,577.21
Stae Telecommunications Tax	\$ 3,815.51
State Sales Taxes	\$ 39,433.52
State Video Gaming Tax	\$ 8,695.78
Replacement Tax	\$ 542.10
State Local Share of Cannabis Use	\$ 697.26
Municipal Utility Tax - Electrical	
Municipal Utility Tax - Natural Gas	\$ 12,761.12
Municipal Tax Medicom/Comcast	
Court Fines and Fees	\$ 4,000.00
Filing Fees	\$ 23,452.48
Building Permit Fees	\$ 18,364.57
Video Gaming Licenses	\$ -
Other License Fees	\$ 65.00
Rents Received	\$ 3,150.00
Miscellaneous Revenue	\$ -
Motor Fuel Tax	\$ 16,533.95
Bulk Water	
Utility Billing Accounts Recieveable	\$ 168,317.97
TOTAL	\$ 404,641.04



To: The Village President and Board of Trustees
From: Chris Dopkins, P.E., Village Engineer
Re: Engineering Report – March 2026 Activity
Date: May 14, 2026

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Sludge Land Application Permits:** Permit applications have been sent to IEPA for their review. IEPA responded indicating payment was needed which has now been provided. We are hopeful that the permits will be issued in the next 14 days.
- **2026 Pavement Maintenance:** Design work is underway, removal limits have been marked in the field and nearly all of the field survey is complete. We expect to submit the plans and specifications to IDOT on or about 5/29 and we are on track to award the construction contract at the first meeting in July.
- **Surf Internet:** Surf has provided a total of twenty three plans to date, and there will be a total of 41 so we are a little over halfway to the finish line. We have recommended approval of 17 plan sets to date. Construction work is underway.
- **Frontier Fiber Optic:** Frontier has submitted a total of fourteen plan sets for review, and five have been approved. Frontier is in the process of submitting its insurance and bonding documents and staff expects construction to begin in the next couple of weeks.
- **Bel Air North Subdivision:** The Developer has wrapped up nearly all of the mass grading. As you know, our area experience heavy rainfall events in April and we are pleased to report that the erosion control has held up very well. The Developer has also submitted revised plans for a minor revision on the west side of the main detention pond which have been reviewed and returned to the Developer's engineer.
- **Geographical Information System (GIS):** Staff continues to documents (plan sets, older water/sewer maps/agreements) that will be uploaded in the GIS databases.
- **South Wastewater Treatment Plant:** Staff is currently in the process of reviewing past agreements to determine if any action is needed on the Village's behalf as a result of the permitted capacity reduction. The documents are voluminous which is the reason behind the lengthy review time.



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TREASURER'S REPORT 4th Quarter – 2/1/26 to 4/30/26

General Accounting

- All quarterly taxes have been filed and paid.
- All IRMF, Health Insurance, & Union Due have been filed and paid accordingly.
- April Bank Reconciliation is in progress.
- General Ledger under reviewed and any reclassifications will be made before year-end audit is complete thru 4/30/26.
- All other outstanding accounting items have been completed.
- 4th Quarter actual vs budgeted report has been provided.

On-going Activities

- IMRF Audit documentation has been submitted to IMRF. Letters have been mailed to all past employees to verify contact information. Expect IMRF refund payroll to be completed before July 1st. Awaiting IMRF refund.
- IDOT Audit complete except for final journal entries and email to IDOT auditor. Sikich is reviewing the suggested journal entries.
- Audit preparation – Year-End annual audit kicked off the week of May 18th with preliminary onsite review May 21st. Sikich and I will continue to work with Lauterbach and Amen on audit requirements.

FY26 Summary by Qrt

Date updated: 11.11.25

	Budgeted	1st Qrt	2nd Qrt	Total	3rd Qrt	Total	4th Qrt	Total
GENERAL FUND								
Revenues	\$ 2,640,494.00	\$ 881,080.25	\$ 798,567.51	\$ 1,679,647.76	\$ 594,145.93	\$ 2,273,793.69	\$ 660,408.19	\$ 2,934,201.88
Expenses	\$ 2,608,159.00	\$ 503,931.08	\$ 466,740.07	\$ 970,671.15	\$ 868,442.99	\$ 1,839,114.14	\$ 468,070.91	\$ 2,307,185.05
Net	\$ 32,335.00	\$ 377,149.17	\$ 331,827.44	\$ 708,976.61	\$ (274,297.06)	\$ 434,679.55	\$ 192,337.28	\$ 627,016.83
MFT FUND								
Revenues	\$ 240,000.00	\$ 58,074.17	\$ 63,000.23	\$ 121,074.40	\$ 60,118.40	\$ 181,192.80	\$ 59,246.70	\$ 240,439.50
Expenses	\$ 360,000.00	\$ -	\$ 114,163.36	\$ 114,163.36	\$ 213,112.85	\$ 327,276.21	\$ 1,090.41	\$ 328,366.62
Net	\$ (120,000.00)	\$ 58,074.17	\$ (51,163.13)	\$ 6,911.04	\$ (152,994.45)	\$ (146,083.41)	\$ 58,156.29	\$ (87,927.12)
WATER & SEWER								
Revenues	\$ 2,121,184.00	\$ 565,579.98	\$ 542,670.49	\$ 1,108,250.47	\$ 504,968.83	\$ 1,613,219.30	\$ 554,129.08	\$ 2,167,348.38
Expenses	\$ 1,919,650.00	\$ 326,387.83	\$ 313,475.38	\$ 639,863.21	\$ 409,695.39	\$ 1,049,558.60	\$ 858,125.60	\$ 1,907,684.20
Net	\$ 201,534.00	\$ 239,192.15	\$ 229,195.11	\$ 468,387.26	\$ 95,273.44	\$ 563,660.70	\$ (303,996.52)	\$ 259,664.18
DEBT SERVICE FUND								
Revenues	\$ 213,200.00	\$ 96.38	\$ (97.85)	\$ (1.47)	\$ (390.99)	\$ (392.46)	\$ (2,149.81)	\$ (2,542.27)
Expenses	\$ 213,200.00	\$ -	\$ 209,100.00	\$ 209,100.00	\$ -	\$ 209,100.00	\$ -	\$ 209,100.00
Net	\$ -	\$ 96.38	\$ (209,197.85)	\$ (209,101.47)	\$ (390.99)	\$ (209,492.46)	\$ (2,149.81)	\$ (211,642.27)
CAPITAL PROJECTS								
Revenues	\$ 370,000.00	\$ 8,011.88	\$ 5,786.10	\$ 13,797.98	\$ 2,967.73	\$ 16,765.71	\$ 15,904.36	\$ 32,670.07
Expenses	\$ 480,000.00	\$ -	\$ 71,059.66	\$ 71,059.66	\$ 12,197.00	\$ 83,256.66	\$ 73,051.03	\$ 156,307.69
Net	\$ (110,000.00)	\$ 8,011.88	\$ (65,273.56)	\$ (57,261.68)	\$ (9,229.27)	\$ (66,490.95)	\$ (57,146.67)	\$ (123,637.62)
TOTAL								
Revenues	\$ 5,584,878.00	\$ 1,512,842.66	\$ 1,409,926.48	\$ 2,922,769.14	\$ 1,161,810.90	\$ 4,084,580.04	\$ 1,287,537.52	\$ 5,372,117.56
Expenses	\$ 5,581,009.00	\$ 830,318.91	\$ 1,174,538.47	\$ 2,004,857.38	\$ 1,503,448.23	\$ 3,508,305.61	\$ 1,400,337.95	\$ 4,908,643.56
Net	\$ 3,869.00	\$ 682,523.75	\$ 235,388.01	\$ 917,911.76	\$ (341,637.33)	\$ 576,274.43	\$ (112,800.43)	\$ 463,474.00

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Estimated Revenues						
00						
01-00-3010	PROPERTY TAXES - CORPORATE	295,694.00	295,227.71	304,834.00	304,834.00	0.00
01-00-3011	PROPERTY TAXES - ROAD & BRIDGE	94,000.00	88,879.26	96,528.00	96,528.00	0.00
01-00-3012	PROPERTY TAXES - AUDIT	15,000.00	14,989.32	16,000.00	16,000.00	0.00
01-00-3013	PROPERTY TAXES - LIABILITY INSUR	21,000.00	20,971.14	22,000.00	22,000.00	0.00
01-00-3014	PROPERTY TAXES - SOCIAL SECURITY	20,000.00	19,981.19	21,000.00	21,000.00	0.00
01-00-3100	STATE INCOME TAXES	883,000.00	925,772.04	900,000.00	900,000.00	156,201.34
01-00-3101	STATE USE TAXES	55,000.00	46,368.71	40,000.00	40,000.00	0.00
01-00-3102	STATE TELECOMMUNICATIONS TAX	44,000.00	42,785.04	43,000.00	43,000.00	3,560.98
01-00-3103	STATE SALES TAXES	500,000.00	577,680.02	570,000.00	570,000.00	33,363.50
01-00-3104	STATE VIDEO GAMING TAX	135,000.00	124,632.35	130,000.00	130,000.00	10,027.30
01-00-3105	REPLACEMENT TAX	7,000.00	6,528.88	7,000.00	7,000.00	1,333.69
01-00-3106	STATE LOCAL SHARE OF CANNABIS US	8,000.00	7,589.23	7,500.00	7,500.00	813.23
01-00-3200	MUNICIPAL UTILITY TAX - ELECTRIC	120,000.00	92,102.16	110,000.00	110,000.00	0.00
01-00-3201	MUNICIPAL UTILITY TAX - NATURAL	112,000.00	139,644.64	110,000.00	110,000.00	13,136.18
01-00-3205	MUNICIPAL TAX MEDIACOM/COMCAST	39,500.00	34,011.44	35,000.00	35,000.00	8,309.28
01-00-3300	CODE VIOLATION FEES	5,000.00	49,150.00	5,000.00	5,000.00	0.00
01-00-3301	FILING FEES	2,000.00	67,877.48	5,000.00	5,000.00	0.00
01-00-3400	BUILDING PERMIT FEES	100,000.00	108,347.27	110,000.00	110,000.00	10,189.40
01-00-3401	VIDEO GAMING LICENSES	1,600.00	1,327.00	1,300.00	1,300.00	0.00
01-00-3402	GARBAGE AND REFUSE STICKERS	0.00	0.00	0.00	0.00	0.00
01-00-3403	OTHER LICENSE FEES	1,000.00	1,000.83	500.00	500.00	45.00
01-00-3404	PEDDLERS LICENSES	0.00	0.00	500.00	500.00	0.00
01-00-3405	TRUCK PERMITS	500.00	0.00	0.00	0.00	0.00
01-00-3406	LIQUOR LICENSES	22,000.00	16,350.00	15,950.00	15,950.00	0.00
01-00-3408	TOBACCO LICENSE FEES	200.00	740.00	120.00	120.00	0.00
01-00-3409	DOG TAG FEES	0.00	0.00	1,000.00	1,000.00	0.00
01-00-3410	FOIA REQUEST FEE	0.00	0.00	0.00	0.00	0.00
01-00-3500	RENTS RECEIVED	22,000.00	20,875.00	18,000.00	18,000.00	1,425.00
01-00-3501	IMPACT FEES	0.00	0.00	0.00	0.00	0.00
01-00-3502	RECAPTURE FEES	0.00	0.00	0.00	0.00	0.00
01-00-3503	HALL RENTAL FEE	0.00	0.00	1,800.00	1,800.00	0.00
01-00-3505	GASB 87 LEASE RECEIPTS	0.00	0.00	0.00	0.00	0.00
01-00-3506	PSA ESCROW FUNDS	0.00	0.00	0.00	0.00	0.00
01-00-3507	HALL RENTAL ESCROW FORFIET REVEN	0.00	0.00	0.00	0.00	0.00
01-00-3700	FEDERAL GRANT REVENUE	2,000.00	0.00	0.00	0.00	0.00
01-00-3701	STATE GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
01-00-3702	LOCAL GRANT REVENUE	10,000.00	0.00	10,000.00	10,000.00	0.00
01-00-3800	MISCELLANEOUS REVENUE	0.00	49,703.55	0.00	0.00	5.74
01-00-3801	DONATIONS/CONTRIBUTIONS	0.00	11,250.00	0.00	0.00	1,000.00
01-00-3802	KNOLLS HOA ARBORETUM DONATION	0.00	0.00	0.00	0.00	0.00
01-00-3803	PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
01-00-3806	ESCROW HAWTHORN MEADOWS REVENUE	0.00	0.00	0.00	0.00	0.00
01-00-3807	DONATIONS / SPONSORSHIPS NEIGHB	0.00	0.00	5,000.00	5,000.00	0.00
01-00-3808	DONATIONS / SPONSORSHIPS XMAS TR	0.00	0.00	1,500.00	1,500.00	0.00
01-00-3860	INSTALLMENT CONTRACT ISSUANCE	0.00	0.00	0.00	0.00	0.00
01-00-3865	LINE OF CREDIT	0.00	0.00	0.00	0.00	0.00
01-00-3900	INTEREST	125,000.00	170,417.62	125,000.00	125,000.00	0.00
01-00-3901	COUNTY PROPERTY TAX INTEREST INC	0.00	0.00	0.00	0.00	0.00

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Estimated Revenues						
00						
01-00-3902	GASB 87 INTEREST REVENUE	0.00	0.00	0.00	0.00	0.00
01-00-5031	TRANSFERS IN - FROM WATER / SEWE	0.00	0.00	0.00	0.00	0.00
Total 00:		2,640,494.00	2,934,201.88	2,713,532.00	2,713,532.00	239,410.64

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Estimated Revenues						
Estimated Revenues		2,640,494.00	2,934,201.88	2,713,532.00	2,713,532.00	239,410.64
Account Category: Appropriations						
50						
01-50-4000	SALARIES	160,000.00	149,677.96	128,000.00	128,000.00	6,867.68
01-50-4010	SALARIES - OVERTIME	300.00	62.64	0.00	0.00	0.00
01-50-4100	SOCIAL SECURITY - EMPLOYER	9,200.00	8,577.06	7,400.00	7,400.00	377.95
01-50-4101	MEDICARE - EMPLOYER	2,200.00	2,006.06	1,750.00	1,750.00	88.39
01-50-4102	WORKERS COMPENSATION INSURANCE	11,000.00	12,101.00	8,200.00	8,200.00	0.00
01-50-4103	UNEMPLOYMENT COMPENSATION	350.00	205.53	255.00	255.00	9.51
01-50-4104	IMRF EMPLOYER	5,600.00	5,503.45	4,500.00	4,500.00	238.10
01-50-4105	LIFE INSURANCE - EMPLOYER	350.00	282.04	255.00	255.00	13.19
01-50-4106	HEALTH INSURANCE EXPENSE	32,000.00	45,719.18	23,750.00	23,750.00	3,515.28
01-50-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-50-4200	GENERAL INSURANCE EXPENSE	110,498.00	104,652.00	116,000.00	116,000.00	0.00
01-50-4201	CONTRACTED LABOR - OTHER	0.00	757.25	0.00	0.00	0.00
01-50-4202	TELEPHONE & INTERNET SERVICES	9,600.00	10,553.58	9,600.00	9,600.00	1,103.78
01-50-4203	WEB SITE MAINTENANCE	5,000.00	0.00	0.00	0.00	0.00
01-50-4204	UTILITIES	0.00	657.16	0.00	0.00	0.00
01-50-4205	TRAVEL/MEALS/LODGING	6,500.00	75.00	0.00	0.00	0.00
01-50-4206	SECURITY SYSTEM	2,700.00	2,807.22	0.00	0.00	239.46
01-50-4207	TRAINING	6,000.00	4,360.16	6,000.00	6,000.00	0.00
01-50-4208	POSTAGE	2,250.00	3,254.85	3,200.00	3,200.00	200.00
01-50-4209	PUBLICATION COST	2,500.00	1,099.80	1,500.00	1,500.00	137.15
01-50-4210	PRINTING	0.00	0.00	0.00	0.00	0.00
01-50-4211	AUDITING SERVICES	20,000.00	28,033.60	30,000.00	30,000.00	0.00
01-50-4212	ENGINEERING SERVICES	15,000.00	5,702.91	6,000.00	6,000.00	172.00
01-50-4213	LEGAL SERVICES	85,000.00	73,004.19	60,000.00	60,000.00	5,831.25
01-50-4214	OFFICE SYSTEM SUPPORT	23,000.00	22,575.37	20,000.00	20,000.00	794.91
01-50-4216	CONTRACT CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00
01-50-4217	PROFESSIONAL DUES	4,300.00	1,422.00	2,000.00	2,000.00	0.00
01-50-4218	CODIFICATION	0.00	0.00	0.00	0.00	0.00
01-50-4219	CUSTODIAL SERVICES	9,500.00	1,746.00	8,600.00	8,600.00	715.00
01-50-4220	RENTAL PROPERTY REPAIRS	2,500.00	11,789.30	8,000.00	8,000.00	0.00
01-50-4221	VILLAGE CLERK ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
01-50-4222	REFUSE AND RECYCLING EXPENSES	300.00	0.00	0.00	0.00	0.00
01-50-4223	IT SERVICES	10,000.00	14,319.31	5,000.00	5,000.00	0.00
01-50-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	8,000.00	8,000.00	0.00
01-50-4237	PLANNING SERVICES	0.00	0.00	0.00	0.00	0.00
01-50-4240	PROFESSIONAL SERVICES	10,000.00	94,245.79	10,000.00	10,000.00	8,573.10
01-50-4270	BOND AGENT FEE	500.00	500.00	500.00	500.00	0.00
01-50-4300	OFFICE SUPPLIES	5,600.00	7,284.03	6,400.00	6,400.00	142.25
01-50-4301	MAINTENANCE SUPPLIES	3,500.00	2,579.30	3,500.00	3,500.00	47.00
01-50-4302	OPERATIONAL SUPPLIES	1,700.00	1,612.60	1,700.00	1,700.00	61.46
01-50-4400	CAPITAL OUTLAY - VILLAGE HALL EQ	0.00	20,948.35	0.00	0.00	0.00
01-50-4500	MISCELLANEOUS EXPENSE	1,000.00	428.50	0.00	0.00	0.00
01-50-4501	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
01-50-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
01-50-4660	ESCROW DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00
01-50-4740	PAYMENT TO ESCROW AGENT	0.00	0.00	0.00	0.00	0.00

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
50						
01-50-4752	INTEREST ON BONDS/NOTES	228,226.00	233,896.68	0.00	0.00	19,491.39
01-50-4970	SIMERL LAND REPAYMENT	0.00	0.00	0.00	0.00	0.00
01-50-4971	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
Total 50:		<u>786,174.00</u>	<u>872,439.87</u>	<u>480,110.00</u>	<u>480,110.00</u>	<u>48,618.85</u>

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
51						
01-51-4223	SAFETY PROGRAM EXPENSES	10,000.00	0.00	10,000.00	10,000.00	0.00
Total 51:		10,000.00	0.00	10,000.00	10,000.00	0.00

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
52						
01-52-4000	SALARIES	132,000.00	110,812.95	139,700.00	139,700.00	8,603.95
01-52-4010	SALARIES - OVERTIME	1,000.00	1,179.93	1,500.00	1,500.00	211.10
01-52-4100	SOCIAL SECURITY - EMPLOYER	7,600.00	6,602.43	8,100.00	8,100.00	516.41
01-52-4101	MEDICARE - EMPLOYER	1,800.00	1,544.35	1,950.00	1,950.00	120.74
01-52-4102	WORKERS COMPENSATION INSURANCE	8,400.00	0.00	9,000.00	9,000.00	0.00
01-52-4103	UNEMPLOYMENT COMPENSATION	250.00	251.71	280.00	280.00	1.73
01-52-4104	IMRF EMPLOYER	4,600.00	5,421.23	4,900.00	4,900.00	443.35
01-52-4105	LIFE INSURANCE - EMPLOYER	250.00	322.95	280.00	280.00	30.92
01-52-4106	HEALTH INSURANCE	36,000.00	26,104.78	38,000.00	38,000.00	2,408.70
01-52-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-52-4204	UTILITIES	0.00	43.94	0.00	0.00	0.00
01-52-4205	TRAVEL/MEALS/LODGING	0.00	0.00	0.00	0.00	0.00
01-52-4207	TRAINING	0.00	0.00	0.00	0.00	0.00
01-52-4209	PUBLICATION COST	0.00	0.00	0.00	0.00	0.00
01-52-4212	ENGINEERING	0.00	0.00	0.00	0.00	0.00
01-52-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
01-52-4219	CUSTODIAL SERVICES	0.00	0.00	3,215.00	3,215.00	536.00
01-52-4222	REFUSE AND RECYCLING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-52-4224	COMMUNITY EVENTS	0.00	0.00	0.00	0.00	0.00
01-52-4225	LANDSCAPING PARKS	9,000.00	6,757.15	15,000.00	15,000.00	1,800.95
01-52-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	2,500.00	2,500.00	0.00
01-52-4234	EQUIPMENT RENTAL	0.00	0.00	5,000.00	5,000.00	0.00
01-52-4240	PROFESSIONAL SERVICES	2,000.00	1,826.06	2,000.00	2,000.00	0.00
01-52-4302	OPERATIONAL SUPPLIES	0.00	79.00	7,500.00	7,500.00	186.48
01-52-4303	GASOLINE AND OIL	0.00	0.00	0.00	0.00	0.00
01-52-4304	MAINTENANCE SUPPLIES	10,000.00	9,275.50	0.00	0.00	0.00
01-52-4402	CAPITAL OUTLAY - PARK BUILDINGS	0.00	948.42	0.00	0.00	0.00
01-52-4403	CAPITAL OUTLAY - PARK MAINTENANC	0.00	521.53	0.00	0.00	0.00
01-52-4404	CAPITAL OUTLAY - ARBORETUM IMPRO	0.00	0.00	0.00	0.00	0.00
01-52-4405	CAPITAL OUTLAY - PLAYGROUND CONS	0.00	0.00	0.00	0.00	0.00
01-52-4406	CAPITAL OUTLAY - PARK IMPROVEMEN	0.00	12,145.00	0.00	0.00	4,730.00
01-52-4440	CAPITAL PUTLAY - PARKS EQUIPMENT	0.00	6,588.30	0.00	0.00	810.00
01-52-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 52:		212,900.00	190,425.23	238,925.00	238,925.00	20,400.33

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
53						
01-53-4000	SALARIES	150,000.00	130,807.12	172,000.00	172,000.00	12,360.06
01-53-4010	SALARIES - OVERTIME	1,000.00	1,510.68	2,000.00	2,000.00	271.40
01-53-4080	UNIFORM ALLOWANCE	5,750.00	6,097.46	0.00	0.00	754.83
01-53-4100	SOCIAL SECURITY - EMPLOYER	8,700.00	8,043.84	10,000.00	10,000.00	851.77
01-53-4101	MEDICARE - EMPLOYER	2,000.00	1,881.07	2,400.00	2,400.00	199.23
01-53-4102	WORKERS COMPENSATION INSURANCE	9,600.00	0.00	11,000.00	11,000.00	0.00
01-53-4103	UNEMPLOYMENT COMPENSATION	300.00	317.99	350.00	350.00	2.26
01-53-4104	IMRF - EMPLOYER	5,300.00	6,683.83	6,100.00	6,100.00	634.79
01-53-4105	LIFE INSURANCE - EMPLOYER	300.00	414.03	350.00	350.00	41.47
01-53-4106	HEALTH INSURANCE	41,000.00	32,619.75	47,000.00	47,000.00	3,457.01
01-53-4107	UNIFORM CLEANING SERVICES	0.00	0.00	0.00	0.00	0.00
01-53-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-53-4202	TELEPHONE & INTERNET SERVICES	7,000.00	8,416.76	0.00	0.00	248.76
01-53-4204	UTILITIES	7,500.00	5,384.65	0.00	0.00	0.00
01-53-4205	TRAVEL/MEALS/LODGING	500.00	0.00	0.00	0.00	0.00
01-53-4207	TRAINING	1,200.00	993.20	0.00	0.00	0.00
01-53-4209	PUBLICATION COST	0.00	0.00	0.00	0.00	0.00
01-53-4212	ENGINEERING	0.00	365.50	6,000.00	6,000.00	0.00
01-53-4213	LEGAL	0.00	0.00	500.00	500.00	27.75
01-53-4226	VEHICLE MAINTENANCE	20,000.00	16,079.30	18,500.00	18,500.00	0.00
01-53-4227	BLDG & EQUIPMENT MAINT & REPAIRS	20,000.00	9,328.88	15,000.00	15,000.00	196.84
01-53-4228	ROAD MAINTENANCE	18,000.00	18,240.42	20,000.00	20,000.00	0.00
01-53-4229	SNOW PLOW MAINTENANCE	20,000.00	7,192.90	10,000.00	10,000.00	0.00
01-53-4230	STREET LIGHTING SERVICES	40,000.00	43,799.08	45,000.00	45,000.00	3,955.97
01-53-4231	SHOP BUILDING - HEAT	3,000.00	3,463.35	0.00	0.00	0.00
01-53-4232	ENGINEERING SERVICES	6,000.00	0.00	0.00	0.00	0.00
01-53-4233	CONTRACTED SNOW PLOWING	0.00	0.00	0.00	0.00	0.00
01-53-4234	EQUIPMENT RENTAL	0.00	0.00	3,000.00	3,000.00	0.00
01-53-4240	PROFESSIONAL SERVICES	10,000.00	8,643.72	2,000.00	2,000.00	152.00
01-53-4301	MAINTENANCE SUPPLIES	20,000.00	16,737.05	0.00	0.00	92.96
01-53-4302	OPERATIONAL SUPPLIES	20,000.00	12,755.90	33,000.00	33,000.00	1,976.70
01-53-4303	GASOLINE AND OIL	30,000.00	18,562.95	18,000.00	18,000.00	0.00
01-53-4304	SALT PURCHASES	60,000.00	93,393.91	65,000.00	65,000.00	3,287.80
01-53-4309	JULIE LOCATES	1,500.00	944.50	1,500.00	1,500.00	0.00
01-53-4315	NON-HOA ENTRANCES MAINT	0.00	0.00	15,000.00	15,000.00	628.00
01-53-4407	CAPITAL OUTLAY - VEHICLES & EQUI	72,735.00	320,837.21	143,830.00	143,830.00	3,435.80
01-53-4408	CAPITAL OUTLAY - STORM SEWER CON	0.00	0.00	0.00	0.00	0.00
01-53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTI	100,000.00	83,228.62	96,528.00	96,528.00	0.00
01-53-4410	CAPITAL OUTLAY - STREET LIGHTING	7,500.00	0.00	7,500.00	7,500.00	0.00
01-53-4500	MISCELLANEOUS EXPENSE	1,000.00	1,379.37	0.00	0.00	0.00
01-53-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
01-53-4700	DEBT EXPENSE - PRINCIPAL	0.00	0.00	44,896.00	44,896.00	0.00
01-53-4811	INTEREST EXPENSE	8,344.00	10,058.43	5,116.00	5,116.00	735.09
Total 53:		698,229.00	868,181.47	801,570.00	801,570.00	33,310.49

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
54						
01-54-4080	UNIFORM ALLOWANCE	0.00	0.00	7,200.00	7,200.00	0.00
01-54-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-54-4202	TELEPHONE & INTERNET SERVICES	0.00	0.00	7,000.00	7,000.00	0.00
01-54-4204	UTILITIES	0.00	0.00	7,500.00	7,500.00	0.00
01-54-4205	TRAVEL/MEALS/LODGING	0.00	0.00	500.00	500.00	0.00
01-54-4207	TRAINING	0.00	0.00	1,200.00	1,200.00	0.00
01-54-4212	ENGINEERING	0.00	0.00	0.00	0.00	0.00
01-54-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
01-54-4217	PROFESSIONAL DUES	0.00	0.00	1,000.00	1,000.00	0.00
01-54-4223	IT SERVICES	0.00	0.00	2,500.00	2,500.00	0.00
01-54-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00
01-54-4240	PROFESSIONAL SERVICES	0.00	0.00	2,000.00	2,000.00	0.00
01-54-4300	OFFICE SUPPLIES	0.00	0.00	1,500.00	1,500.00	0.00
01-54-4303	GASOLINE AND OIL	0.00	0.00	0.00	0.00	0.00
01-54-4314	TOLLS	0.00	0.00	500.00	500.00	0.00
01-54-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
01-54-4700	DEBT EXPNESE - PRINCIPAL	0.00	0.00	191,856.00	191,856.00	0.00
01-54-4811	INTEREST EXPENSE	0.00	0.00	43,041.00	43,041.00	0.00
Total 54:		0.00	0.00	265,797.00	265,797.00	0.00

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
55						
01-55-4000	SALARIES	0.00	0.00	48,150.00	48,150.00	0.00
01-55-4010	SALARIES - OVERTIME	0.00	0.00	0.00	0.00	0.00
01-55-4100	SOCIAL SECURITY - EMPLOYER	0.00	0.00	2,795.00	2,795.00	0.00
01-55-4101	MEDICARE - EMPLOYER	0.00	0.00	660.00	660.00	0.00
01-55-4102	WORKERS COMPENSATION INSURANCE	0.00	0.00	3,080.00	3,080.00	0.00
01-55-4103	UNEMPLOYMENT COMPENSATION	0.00	0.00	100.00	100.00	0.00
01-55-4104	IMRF EMPLOYER	0.00	0.00	1,685.00	1,685.00	0.00
01-55-4105	LIFE INSURANCE - EMPLOYER	0.00	0.00	100.00	100.00	0.00
01-55-4106	HEALTH INSURANCE	0.00	0.00	13,100.00	13,100.00	0.00
01-55-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-55-4205	TRAVEL/MEALS/LODGING	500.00	113.30	0.00	0.00	0.00
01-55-4208	POSTAGE	0.00	0.00	1,000.00	1,000.00	0.00
01-55-4209	PUBLICATION COST	2,000.00	1,597.92	300.00	300.00	0.00
01-55-4212	ENGINEERING	25,000.00	92,982.44	55,000.00	55,000.00	10,158.11
01-55-4213	LEGAL	45,000.00	44,988.34	38,000.00	38,000.00	2,060.55
01-55-4215	CONTRACT INSPECTION SERVICES	75,000.00	91,748.34	93,000.00	93,000.00	3,571.06
01-55-4216	CONTRACT CODE ENFORCEMENT	10,500.00	955.00	5,000.00	5,000.00	0.00
01-55-4237	PLANNING SERVICES	25,000.00	27,400.00	29,000.00	29,000.00	2,975.00
01-55-4240	PROFESSIONAL SERVICES	29,500.00	23,943.91	6,000.00	6,000.00	159.50
01-55-4302	OPERATIONAL SUPPLIES	3,000.00	5,034.22	0.00	0.00	0.00
01-55-4330	EVENT EXPENSES NIEGBORS FEST	0.00	0.00	25,000.00	25,000.00	0.00
01-55-4331	EVENT EXPENSES XMAS TREE EVENT	0.00	0.00	7,500.00	7,500.00	0.00
01-55-4400	CAPITAL OUTLAY - VILLAGE HALL EQ	0.00	0.00	0.00	0.00	0.00
01-55-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 55:		215,500.00	288,763.47	329,470.00	329,470.00	18,924.22

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
57						
01-57-4000	SALARIES	39,500.00	39,202.81	23,100.00	23,100.00	4,027.46
01-57-4010	SALARIES - OVERTIME	0.00	30.75	0.00	0.00	0.00
01-57-4100	SOCIAL SECURITY - EMPLOYER	2,291.00	2,181.98	1,340.00	1,340.00	219.61
01-57-4101	MEDICARE - EMPLOYER	542.00	510.20	320.00	320.00	51.35
01-57-4102	WORKERS COMPENSATION INSURANCE	2,528.00	0.00	1,480.00	1,480.00	0.00
01-57-4103	UNEMPLOYMENT COMPENSATION	100.00	76.74	50.00	50.00	12.21
01-57-4104	IMRF EMPLOYER	1,383.00	1,761.94	810.00	810.00	186.22
01-57-4105	LIFE INSURANCE - EMPLOYER	80.00	101.94	50.00	50.00	7.59
01-57-4106	HEALTH INSURANCE	11,000.00	18,397.05	6,300.00	6,300.00	2,211.22
01-57-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
01-57-4202	TELEPHONE & INTERNET SERVICES	700.00	406.15	500.00	500.00	39.37
01-57-4203	WEB SITE MAINTENANCE	6,000.00	10,181.66	5,000.00	5,000.00	0.00
01-57-4205	TRAVEL/MEALS/LODGING	4,500.00	1,447.28	4,500.00	4,500.00	0.00
01-57-4207	TRAINING	2,500.00	1,422.25	2,500.00	2,500.00	0.00
01-57-4209	PUBLICATION COST	400.00	54.70	400.00	400.00	0.00
01-57-4213	LEGAL	11,000.00	10,672.87	10,000.00	10,000.00	693.75
01-57-4214	OFFICE SYSTEM SUPPORT	10,000.00	182.66	500.00	500.00	0.00
01-57-4217	PROFESSIONAL DUES	700.00	495.00	700.00	700.00	0.00
01-57-4218	CODIFICATION	4,000.00	0.00	5,000.00	5,000.00	0.00
01-57-4223	IT SERVICES	1,500.00	0.00	0.00	0.00	0.00
01-57-4240	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
01-57-4250	FOIA EXPENSES	0.00	0.00	0.00	0.00	0.00
01-57-4251	SOLICITOR PERMIT EXPENSES	0.00	0.00	0.00	0.00	0.00
01-57-4300	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
01-57-4500	MISCELLANEOUS EXPENSE	100.00	249.03	150.00	150.00	0.00
01-57-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 57:		98,824.00	87,375.01	62,700.00	62,700.00	7,448.78

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 01 GENERAL FUND						
Account Category: Appropriations						
99						
01-99-6031	TRANSFER TO WATER / SEWER FUND	0.00	0.00	0.00	0.00	0.00
01-99-6032	TRANSFER TO DEBT SERVICE	216,532.00	0.00	0.00	0.00	0.00
01-99-6050	TRANSFER TO GOV FUNDS CIP FUND	370,000.00	0.00	523,300.00	523,300.00	0.00
Total 99:		<u>586,532.00</u>	<u>0.00</u>	<u>523,300.00</u>	<u>523,300.00</u>	<u>0.00</u>
Appropriations		<u>2,608,159.00</u>	<u>2,307,185.05</u>	<u>2,711,872.00</u>	<u>2,711,872.00</u>	<u>128,702.67</u>
Fund 01 - GENERAL FUND:						
TOTAL ESTIMATED REVENUES		2,640,494.00	2,934,201.88	2,713,532.00	2,713,532.00	239,410.64
TOTAL APPROPRIATIONS		2,608,159.00	2,307,185.05	2,711,872.00	2,711,872.00	128,702.67
NET OF REVENUES & APPROPRIATIONS:		<u>32,335.00</u>	<u>627,016.83</u>	<u>1,660.00</u>	<u>1,660.00</u>	<u>110,707.97</u>
BEG. FUND BALANCE		2,922,909.28	2,922,909.28	2,922,909.28	2,922,909.28	2,922,909.28
END FUND BALANCE		2,955,244.28	3,549,926.11	2,924,569.28	2,924,569.28	3,033,617.25

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 20 MOTOR FUEL FUND						
Account Category: Estimated Revenues						
00						
20-00-3120	MOTOR FUEL TAX	225,000.00	231,204.62	234,000.00	234,000.00	18,638.45
20-00-3130	LOCAL RDS & STS REBUILD IL	0.00	0.00	0.00	0.00	0.00
20-00-3900	MFT INTEREST	15,000.00	9,234.88	7,350.00	7,350.00	0.00
Total 00:		240,000.00	240,439.50	241,350.00	241,350.00	18,638.45

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 20 MOTOR FUEL FUND						
Account Category: Estimated Revenues						
	Estimated Revenues	240,000.00	240,439.50	241,350.00	241,350.00	18,638.45
Account Category: Appropriations						
	00					
20-00-4212	ENGINEERING	0.00	0.00	35,000.00	35,000.00	0.00
20-00-4232	MFT ENGINEERING SERVICES	35,000.00	15,489.26	0.00	0.00	361.00
20-00-4240	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
20-00-4302	MFT STREET OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
20-00-4408	CAPITAL OUTLAY - STORM SEWER CON	25,000.00	0.00	0.00	0.00	0.00
20-00-4409	ROAD CONSTRUCTION	300,000.00	312,877.36	206,350.00	206,350.00	0.00
	Total 00:	360,000.00	328,366.62	241,350.00	241,350.00	361.00
	Appropriations	360,000.00	328,366.62	241,350.00	241,350.00	361.00
Fund 20 - MOTOR FUEL FUND:						
	TOTAL ESTIMATED REVENUES	240,000.00	240,439.50	241,350.00	241,350.00	18,638.45
	TOTAL APPROPRIATIONS	360,000.00	328,366.62	241,350.00	241,350.00	361.00
	NET OF REVENUES & APPROPRIATIONS:	(120,000.00)	(87,927.12)	0.00	0.00	18,277.45
	BEG. FUND BALANCE	531,642.14	531,642.14	531,642.14	531,642.14	531,642.14
	END FUND BALANCE	411,642.14	443,715.02	531,642.14	531,642.14	549,919.59

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Estimated Revenues						
00						
31-00-3010	PROPERTY TAXES - CORPORATE	39,184.00	41,033.74	41,000.00	41,000.00	0.00
31-00-3600	WATER & SEWER SALES	1,960,000.00	2,000,670.16	2,090,095.00	2,090,095.00	(551.31)
31-00-3601	WATER / SEWER PENALTIES	25,000.00	28,434.03	27,300.00	27,300.00	2,948.42
31-00-3602	WATER & SEWER CONNECTION FEES	20,000.00	28,306.20	40,000.00	40,000.00	3,000.00
31-00-3603	BULK WATER SALES	1,000.00	660.04	1,000.00	1,000.00	0.00
31-00-3604	METER & MXU SALES	5,000.00	13,055.00	15,750.00	15,750.00	656.00
31-00-3605	TURN ON/OFF WATER FEES	10,000.00	15,010.00	15,000.00	15,000.00	1,320.00
31-00-3800	MISCELLANEOUS INCOME	1,000.00	782.43	1,000.00	1,000.00	0.00
31-00-3900	INTEREST	60,000.00	39,396.78	32,150.00	32,150.00	0.00
31-00-5010	TRANSFERS IN - FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Total 00:		2,121,184.00	2,167,348.38	2,263,295.00	2,263,295.00	7,373.11

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GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Estimated Revenues						
	Estimated Revenues	2,121,184.00	2,167,348.38	2,263,295.00	2,263,295.00	7,373.11
Account Category: Appropriations						
50						
31-50-4200	GENERAL INSURANCE	45,000.00	0.00	0.00	0.00	0.00
31-50-4202	TELEPHONE & INTERNET SERVICES	9,000.00	12,016.76	10,700.00	10,700.00	770.33
31-50-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
31-50-4217	PROFESSIONAL DUES	0.00	0.00	0.00	0.00	0.00
31-50-4235	BOND AGENT FEES	1,000.00	1,000.00	1,000.00	1,000.00	0.00
31-50-4240	PROFESSIONAL SERVICES	3,500.00	0.00	0.00	0.00	0.00
31-50-4300	OFFICE SUPPLIES	650.00	817.50	900.00	900.00	0.00
31-50-4500	MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00
31-50-4502	CREDIT CARD/COLLECTION FEES	0.00	0.00	0.00	0.00	0.00
31-50-4503	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
31-50-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
31-50-4794	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
31-50-4802	BOND PRINCIPAL - SERIES 2012A	0.00	0.00	0.00	0.00	0.00
31-50-4803	BOND PRINCIPAL - SERIES 2012B	150,000.00	155,000.00	150,000.00	150,000.00	0.00
31-50-4804	BOND PRINCIPAL - SERIES 2015	420,000.00	435,000.00	435,000.00	435,000.00	0.00
31-50-4812	AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00
31-50-4813	INTEREST - SERIES 2012A	0.00	0.00	0.00	0.00	0.00
31-50-4814	INTEREST - SERIES 2012B	12,600.00	10,237.50	12,600.00	12,600.00	0.00
31-50-4815	INTEREST - SERIES 2015	50,000.00	28,000.00	20,389.00	20,389.00	0.00
	Total 50:	691,750.00	642,071.76	630,589.00	630,589.00	770.33

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Appropriations						
68						
31-68-4202	TELEPHONE & INTERNET SERVICES	5,000.00	7,519.54	6,000.00	6,000.00	668.25
31-68-4204	UTILITIES	50,000.00	52,381.74	50,000.00	50,000.00	0.00
31-68-4212	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
31-68-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
31-68-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	10,000.00	10,000.00	0.00
31-68-4236	WATER &SEWER CONTRACT LABOR	60,000.00	57,095.53	60,000.00	60,000.00	4,919.96
31-68-4240	PROFESSIONAL SERVICES	15,000.00	1,128.36	0.00	0.00	0.00
31-68-4301	MAINTENANCE SUPPLIES	5,000.00	287.33	0.00	0.00	0.00
31-68-4302	OPERATIONAL SUPPLIES	2,000.00	332.44	0.00	0.00	135.42
31-68-4305	UTILITY SYSTEM CHEMICALS	15,000.00	21,993.28	24,000.00	24,000.00	0.00
31-68-4310	IEPA REQUIRED TESTING	7,000.00	0.00	7,000.00	7,000.00	0.00
31-68-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 68:		159,000.00	140,738.22	165,000.00	165,000.00	5,723.63

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Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Appropriations						
70						
31-70-4000	SALARIES	50,000.00	73,396.28	60,000.00	60,000.00	5,202.58
31-70-4010	SALARIES - OVERTIME	1,000.00	364.58	1,000.00	1,000.00	60.31
31-70-4100	SOCIAL SECURITY - EMPLOYER	2,900.00	4,293.78	3,430.00	3,430.00	304.80
31-70-4101	MEDICARE - EMPLOYER	700.00	1,004.59	810.00	810.00	71.30
31-70-4102	WORKERS COMPENSATION INSURANCE	3,200.00	0.00	3,785.00	3,785.00	0.00
31-70-4103	UNEMPLOYMENT COMPENSATION	100.00	115.90	120.00	120.00	7.96
31-70-4104	IMRF EMPLOYER	1,700.00	3,768.85	2,070.00	2,070.00	262.14
31-70-4105	LIFE INSURANCE - EMPLOYER	100.00	247.06	120.00	120.00	17.38
31-70-4106	HEALTH INSURANCE	13,300.00	21,086.87	16,500.00	16,500.00	1,727.59
31-70-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
31-70-4204	UTILITIES	20,000.00	609.66	20,000.00	20,000.00	0.00
31-70-4205	TRAVEL/MEALS/LODGING	0.00	0.00	0.00	0.00	0.00
31-70-4207	TRAINING	0.00	0.00	0.00	0.00	0.00
31-70-4208	POSTAGE	7,000.00	6,959.34	7,750.00	7,750.00	500.00
31-70-4210	PRINTING	0.00	0.00	0.00	0.00	0.00
31-70-4212	ENGINEERING	15,000.00	150.00	10,000.00	10,000.00	0.00
31-70-4213	LEGAL	0.00	0.00	4,000.00	4,000.00	0.00
31-70-4214	OFFICE SYSTEM SUPPORT	5,000.00	2,524.49	0.00	0.00	0.00
31-70-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	10,000.00	10,000.00	0.00
31-70-4240	PROFESSIONAL SERVICES	10,000.00	3,249.57	0.00	0.00	0.00
31-70-4300	OFFICE SUPPLIES	0.00	69.47	0.00	0.00	0.00
31-70-4301	MAINTENANCE SUPPLIES	7,500.00	23,019.16	0.00	0.00	398.91
31-70-4302	OPERATIONAL SUPPLIES	10,000.00	2,027.44	17,500.00	17,500.00	172.65
31-70-4305	UTILITY SYSTEM CHEMICALS	0.00	5,044.90	6,000.00	6,000.00	0.00
31-70-4306	METER & MXU PURCHASES	20,000.00	34,123.02	20,000.00	20,000.00	0.00
31-70-4310	IEPA REQUIRED TESTING	0.00	0.00	0.00	0.00	0.00
31-70-4313	WATER SERVICES MAINT & REPAIRS	0.00	0.00	20,000.00	20,000.00	0.00
31-70-4410	EQUIPMENT	3,000.00	0.00	0.00	0.00	0.00
31-70-4500	MISCELLANEOUS	0.00	7,523.16	0.00	0.00	0.00
31-70-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
31-70-4930	CAPITAL OUTLAY	55,000.00	13,510.62	170,000.00	170,000.00	0.00
Total 70:		225,500.00	203,088.74	373,085.00	373,085.00	8,725.62

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Fund: 31 WATER & SEWER FUND						
Account Category: Appropriations						
75						
31-75-4000	SALARIES	50,000.00	73,482.33	60,000.00	60,000.00	5,030.24
31-75-4010	SALARIES - OVERTIME	1,000.00	364.32	1,000.00	1,000.00	60.31
31-75-4100	SOCIAL SECURITY - EMPLOYER	2,900.00	4,298.34	3,430.00	3,430.00	294.12
31-75-4101	MEDICARE - EMPLOYER	700.00	1,004.75	810.00	810.00	68.80
31-75-4102	WORKERS COMPENSATION INSURANCE	3,200.00	0.00	3,785.00	3,785.00	0.00
31-75-4103	UNEMPLOYMENT COMPENSATION	100.00	116.45	120.00	120.00	8.11
31-75-4104	IMRF EMPLOYER	1,700.00	3,772.74	2,070.00	2,070.00	252.84
31-75-4105	LIFE INSURANCE - EMPLOYER	0.00	247.98	120.00	120.00	17.45
31-75-4106	HEALTH INSURANCE	13,300.00	21,120.24	16,500.00	16,500.00	1,725.62
31-75-4108	EMPLOYEE HIRING EXPENSES	0.00	0.00	0.00	0.00	0.00
31-75-4201	CONTRACTED LABOR - OTHER	0.00	0.00	0.00	0.00	0.00
31-75-4204	UTILITIES	25,000.00	20,086.11	21,000.00	21,000.00	657.24
31-75-4205	TRAVEL/MEALS/LODGING	0.00	0.00	0.00	0.00	0.00
31-75-4207	TRAINING	0.00	0.00	0.00	0.00	0.00
31-75-4208	POSTAGE	7,000.00	6,961.93	7,750.00	7,750.00	500.00
31-75-4210	PRINTING	0.00	0.00	0.00	0.00	0.00
31-75-4212	ENGINEERING	0.00	2,557.50	8,000.00	8,000.00	0.00
31-75-4213	LEGAL	0.00	0.00	4,000.00	4,000.00	0.00
31-75-4214	OFFICE SYSTEM SUPPORT	7,000.00	9,927.00	5,000.00	5,000.00	0.00
31-75-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	0.00	0.00	0.00
31-75-4232	ENGINEERING	15,000.00	861.00	0.00	0.00	0.00
31-75-4236	WATER &SEWER CONTRACT LABOR	36,000.00	37,446.02	36,000.00	36,000.00	2,911.77
31-75-4238	SEWER SERVICES MAINT & REPAIRS	0.00	436.81	15,000.00	15,000.00	0.00
31-75-4240	PROFESSIONAL SERVICES	10,000.00	29,018.39	2,000.00	2,000.00	300.00
31-75-4300	OFFICE SUPPLIES	0.00	178.28	0.00	0.00	0.00
31-75-4301	MAINTENANCE SUPPLIES	7,500.00	28,454.84	0.00	0.00	165.00
31-75-4302	OPERATIONAL SUPPLIES	10,000.00	6,007.99	17,500.00	17,500.00	0.00
31-75-4303	GASOLINE AND OIL	0.00	0.00	0.00	0.00	0.00
31-75-4305	UTILITY SYSTEM CHEMICALS	0.00	0.00	0.00	0.00	0.00
31-75-4307	NPDS PERMIT	0.00	25,000.00	0.00	0.00	0.00
31-75-4310	IEPA REQUIRED TESTING	0.00	0.00	0.00	0.00	0.00
31-75-4311	LAND APPLICATION	0.00	0.00	0.00	0.00	0.00
31-75-4312	GENERATOR MAINTENANCE	7,000.00	0.00	5,000.00	5,000.00	0.00
31-75-4411	EQUIPMENT	10,000.00	56.97	0.00	0.00	448.28
31-75-4500	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
31-75-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
31-75-4930	CAPITAL OUTLAY	170,000.00	134,969.13	459,000.00	459,000.00	0.00
Total 75:		377,400.00	406,369.12	668,085.00	668,085.00	12,439.78

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Appropriations						
77						
31-77-4202	TELEPHONE & INTERNET SERVICES	3,000.00	1,476.25	0.00	0.00	29.95
31-77-4204	UTILITIES	60,000.00	58,677.76	0.00	0.00	0.00
31-77-4212	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
31-77-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
31-77-4223	IT SERVICES	1,000.00	200.00	0.00	0.00	0.00
31-77-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	15,000.00	15,000.00	0.00
31-77-4236	WATER &SEWER CONTRACT LABOR	70,000.00	71,929.50	75,000.00	75,000.00	5,940.55
31-77-4240	PROFESSIONAL SERVICES	15,000.00	15,156.44	0.00	0.00	650.00
31-77-4301	MAINTENANCE SUPPLIES	3,000.00	8,357.59	0.00	0.00	0.00
31-77-4302	OPERATIONAL SUPPLIES	5,000.00	2,677.98	6,000.00	6,000.00	94.21
31-77-4305	UTILITY SYSTEM CHEMICALS	2,000.00	2,551.45	2,500.00	2,500.00	0.00
31-77-4307	NPDS PERMIT	0.00	0.00	0.00	0.00	0.00
31-77-4310	IEPA REQUIRED TESTING	0.00	0.00	0.00	0.00	0.00
31-77-4311	LAND APPLICATION	0.00	0.00	0.00	0.00	0.00
31-77-4312	GENERATOR MAINTENANCE	4,000.00	780.93	3,000.00	3,000.00	0.00
31-77-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 77:		163,000.00	161,807.90	109,500.00	109,500.00	6,714.71

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 31 WATER & SEWER FUND						
Account Category: Appropriations						
79						
31-79-4202	TELEPHONE & INTERNET SERVICES	1,500.00	1,522.27	1,500.00	1,500.00	169.37
31-79-4204	UTILITIES	155,000.00	150,358.39	164,000.00	164,000.00	0.00
31-79-4212	ENGINEERING	0.00	0.00	8,000.00	8,000.00	0.00
31-79-4213	LEGAL	0.00	0.00	0.00	0.00	0.00
31-79-4223	IT SERVICES	0.00	0.00	0.00	0.00	0.00
31-79-4227	BLDG & EQUIPMENT MAINT & REPAIRS	0.00	0.00	15,000.00	15,000.00	0.00
31-79-4236	WATER &SEWER CONTRACT LABOR	70,000.00	72,226.91	75,000.00	75,000.00	5,940.55
31-79-4240	PROFESSIONAL SERVICES	10,000.00	93,813.45	0.00	0.00	693.75
31-79-4301	MAINTENANCE SUPPLIES	6,500.00	2,696.83	0.00	0.00	0.00
31-79-4302	OPERATIONAL SUPPLIES	6,000.00	424.07	5,000.00	5,000.00	3,177.82
31-79-4305	UTILITY SYSTEM CHEMICALS	40,000.00	31,345.55	40,000.00	40,000.00	0.00
31-79-4307	NPDS PERMIT	0.00	0.00	0.00	0.00	0.00
31-79-4310	IEPA REQUIRED TESTING	0.00	0.00	0.00	0.00	0.00
31-79-4311	LAND APPLICATION	10,000.00	0.00	2,500.00	2,500.00	0.00
31-79-4312	GENERATOR MAINTENANCE	4,000.00	1,220.99	4,000.00	4,000.00	0.00
31-79-4600	LATE FEES	0.00	0.00	0.00	0.00	0.00
Total 79:		303,000.00	353,608.46	315,000.00	315,000.00	9,981.49
Appropriations		1,919,650.00	1,907,684.20	2,261,259.00	2,261,259.00	44,355.56
Fund 31 - WATER & SEWER FUND:						
TOTAL ESTIMATED REVENUES		2,121,184.00	2,167,348.38	2,263,295.00	2,263,295.00	7,373.11
TOTAL APPROPRIATIONS		1,919,650.00	1,907,684.20	2,261,259.00	2,261,259.00	44,355.56
NET OF REVENUES & APPROPRIATIONS:		201,534.00	259,664.18	2,036.00	2,036.00	(36,982.45)
BEG. FUND BALANCE		8,631,222.16	8,631,222.16	8,631,222.16	8,631,222.16	8,631,222.16
END FUND BALANCE		8,832,756.16	8,890,886.34	8,633,258.16	8,633,258.16	8,594,239.71

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
 Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 32 DEBT SERVICE FUND						
Account Category: Estimated Revenues						
00						
32-00-3871	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
32-00-3872	BOND PREMIUMS	0.00	0.00	0.00	0.00	0.00
32-00-3900	INTEREST	0.00	(2,542.27)	0.00	0.00	0.00
32-00-5010	TRANSFERS IN - FROM GENERAL FUND	213,200.00	0.00	0.00	0.00	0.00
Total 00:		213,200.00	(2,542.27)	0.00	0.00	0.00

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 32 DEBT SERVICE FUND						
Account Category: Estimated Revenues						
	Estimated Revenues	213,200.00	(2,542.27)	0.00	0.00	0.00
Account Category: Appropriations						
	50					
32-50-4740	PAYMENT TO ESCROW AGENT	0.00	0.00	0.00	0.00	0.00
32-50-4745	BOND ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
32-50-4801	DEBT PAYMENT - PRINCIPAL 2015B	205,000.00	205,000.00	0.00	0.00	0.00
32-50-4811	INTEREST EXPENSE 2015B	8,200.00	4,100.00	0.00	0.00	0.00
	Total 50:	213,200.00	209,100.00	0.00	0.00	0.00
	Appropriations	213,200.00	209,100.00	0.00	0.00	0.00
Fund 32 - DEBT SERVICE FUND:						
	TOTAL ESTIMATED REVENUES	213,200.00	(2,542.27)	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	213,200.00	209,100.00	0.00	0.00	0.00
	NET OF REVENUES & APPROPRIATIONS:	0.00	(211,642.27)	0.00	0.00	0.00
	BEG. FUND BALANCE	29,066.25	29,066.25	29,066.25	29,066.25	29,066.25
	END FUND BALANCE	29,066.25	(182,576.02)	29,066.25	29,066.25	29,066.25

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND						
Account Category: Estimated Revenues						
00						
90-00-3700	FEDERAL GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
90-00-3701	STATE GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
90-00-3702	LOCAL GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
90-00-3800	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
90-00-3801	DONATIONS/CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
90-00-3802	KNOLLS HOA ARBORETUM DONATION	0.00	0.00	0.00	0.00	0.00
90-00-3803	PARK DONATIONS	0.00	0.00	0.00	0.00	0.00
90-00-3860	INSTALLMENT CONTRACT ISSUANCE	0.00	0.00	0.00	0.00	0.00
90-00-3900	INTEREST	0.00	32,670.07	24,000.00	24,000.00	0.00
90-00-5010	TRANSFERS IN - FROM GENERAL FUND	370,000.00	0.00	523,300.00	523,300.00	0.00
Total 00:		<u>370,000.00</u>	<u>32,670.07</u>	<u>547,300.00</u>	<u>547,300.00</u>	<u>0.00</u>

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
 Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND						
Account Category: Estimated Revenues						
	Estimated Revenues	370,000.00	32,670.07	547,300.00	547,300.00	0.00
Account Category: Appropriations						
50						
90-50-4412	CIP GENERAL ADMINISTRATION	130,000.00	70,594.93	99,800.00	99,800.00	16,815.00
90-50-4420	CIP ECONOMIC DEVELOPMENT	0.00	0.00	15,000.00	15,000.00	0.00
90-50-4430	CIP PUBLIC SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00
90-50-4930	CIP GOVT EXPENSE	0.00	0.00	0.00	0.00	0.00
	Total 50:	130,000.00	70,594.93	114,800.00	114,800.00	16,815.00

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
 Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND						
Account Category: Appropriations						
52						
90-52-4440	CIP PARKS EQUIPMENT	55,000.00	29,330.39	0.00	0.00	0.00
90-52-4441	CIP PARKS MAINTENANCE	0.00	0.00	0.00	0.00	0.00
90-52-4442	CIP PARKS IMPROVEMENTS	80,000.00	1,472.83	125,000.00	125,000.00	16,622.00
90-52-4443	CIP PARKS LAND AQUISITION	0.00	0.00	0.00	0.00	0.00
Total 52:		135,000.00	30,803.22	125,000.00	125,000.00	16,622.00

BUDGET REPORT FOR VILLAGE OF POPLAR GROVE
Calculations As of 04/30/2026

Item 6.

GL Number	Description	25-26 Amended Budget	25-26 Activity	26-27 Requested	26-27 Approved	26-27 Activity
Fund: 90 GOV FUNDS CAPITAL PROJECTS FUND						
Account Category: Appropriations						
53						
90-53-4460	CIP STREETS ADMINISTRATION	40,000.00	9,616.23	25,000.00	25,000.00	0.00
90-53-4461	CIP STREETS EQUIPMENT	125,000.00	0.00	157,000.00	157,000.00	47,313.63
90-53-4462	CIP STREETS MAINTENANCE	50,000.00	45,293.31	76,500.00	76,500.00	0.00
90-53-4463	CIP STREETS STORM SEWER	0.00	0.00	25,000.00	25,000.00	0.00
Total 53:		<u>215,000.00</u>	<u>54,909.54</u>	<u>283,500.00</u>	<u>283,500.00</u>	<u>47,313.63</u>
Appropriations		<u>480,000.00</u>	<u>156,307.69</u>	<u>523,300.00</u>	<u>523,300.00</u>	<u>80,750.63</u>
Fund 90 - GOV FUNDS CAPITAL PROJECTS FUND:						
TOTAL ESTIMATED REVENUES		370,000.00	32,670.07	547,300.00	547,300.00	0.00
TOTAL APPROPRIATIONS		480,000.00	156,307.69	523,300.00	523,300.00	80,750.63
NET OF REVENUES & APPROPRIATIONS:		<u>(110,000.00)</u>	<u>(123,637.62)</u>	<u>24,000.00</u>	<u>24,000.00</u>	<u>(80,750.63)</u>
BEG. FUND BALANCE		1,531,542.38	1,531,542.38	1,531,542.38	1,531,542.38	1,531,542.38
END FUND BALANCE		<u>1,421,542.38</u>	<u>1,407,904.76</u>	<u>1,555,542.38</u>	<u>1,555,542.38</u>	<u>1,450,791.75</u>
Report Totals:						
TOTAL ESTIMATED REVENUES - ALL FUNDS		5,584,878.00	5,372,117.56	5,765,477.00	5,765,477.00	265,422.20
TOTAL APPROPRIATIONS - ALL FUNDS		5,581,009.00	4,908,643.56	5,737,781.00	5,737,781.00	254,169.86
NET OF REVENUES & APPROPRIATIONS:		<u>3,869.00</u>	<u>463,474.00</u>	<u>27,696.00</u>	<u>27,696.00</u>	<u>11,252.34</u>
BEG. FUND BALANCE - ALL FUNDS		13,646,382.21	13,646,382.21	13,646,382.21	13,646,382.21	13,646,382.21
END FUND BALANCE - ALL FUNDS		13,650,251.21	14,109,856.21	13,674,078.21	13,674,078.21	13,657,634.55



Village of Poplar Grove – Board Meeting Memo

May 21, 2026

****Subject:****

Pitney Bowes Relay 5000 Inserting System

1. Background:

The Village of Poplar Grove has an automatic envelop folding and inserting machine that is used for the preparation of water and sewer bills, water and sewer late fee penalty letters, mass mailings for zoning notifications, and other mass mailing operations.

2. Current Status:

This machine is approaching the typical end of life cycle and additionally has had more maintenance repairs calls. It is the desire of the office staff to have this machine replaced with a newer model to remedy the ongoing issues. At the May 13th meeting, Trustee Hubbard asked for proposals of local printing services and laid the item over until this meeting.

Pitney Bowes prepared two (2) options for this machine. One being a lease option and the second being a purchase with maintenance option.

3. Fiscal Impact:

See spreadsheet provided for cost comparison analysis.

4. Legal Review (if applicable):

N/A

5. Recommendation:

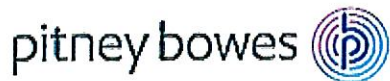
To proceed with the purchase of the Pitney Bowes relay 5000 Inserting System with the Vertical Stacker add-on.

6. Supporting Documents (if applicable):

Attached - Cost Comparison Analysis

Not Applicable

Kristi Richardson
Village President



Village of Poplar Grove
Attn: Kristi Richardson
February 19, 2026

Cost Analysis / Proposal:

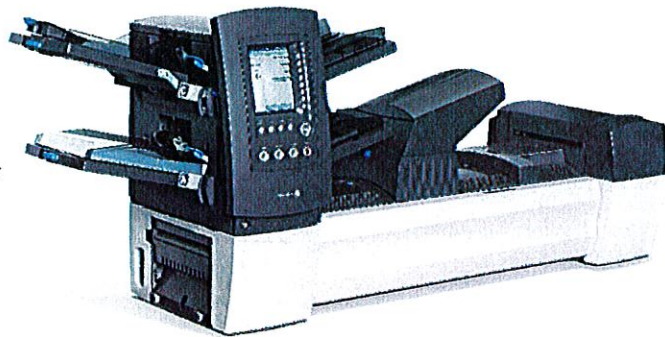
200 N HILL ST POPLAR GROVE, IL 61065
BPN: 0015916309

Existing System:
F3Z2:Relay 4500 Base Unit

Relay 5000 Inserting System

Whether it's sending out monthly bills to existing customers or direct mail to build your business, your mail is critical to the success of your company. And you don't have time to spend double-checking to make sure it's right. It just needs to be perfect the first time, every time. The Relay 5000 inserter is specifically designed to deliver accurate, reliable processing of up to 62,500 pieces a month, respectively. So you can be confident your mail is not only getting out on time, but the right information is getting to the right customer. Every single month, every single time.

System Features:
Flexible Tower Feeder (4 total feeders)
3 Sheet/Insert Feeders, 1 Envelope Feeder
Power Guard



Purchase Price:

Equipment:	\$22,778.40
Annual Maintenance (starting 2 nd year):	\$2,041.60 Per Year

Optional Add-On Items:

Vertical Power Stacker:	\$2,119.64
60" Height Adjustable Table:	\$3,617.48

Purchase Price w/Add-On Items:

Equipment:	\$28,515.52
Annual Maintenance (starting 2 nd year):	\$2,186.40 Per Year

Contract Includes:

State of Illinois Master Agreement Pricing
NASPO Value Point 23-510CPOGS-CPOGS-P-45094
All equipment shipping & handling, installation
Extensive on-board training for software and equipment
One Year Free Maintenance w/Purchase
Customer Satisfaction Guarantee (see attached)

Cost Analysis / Proposal:

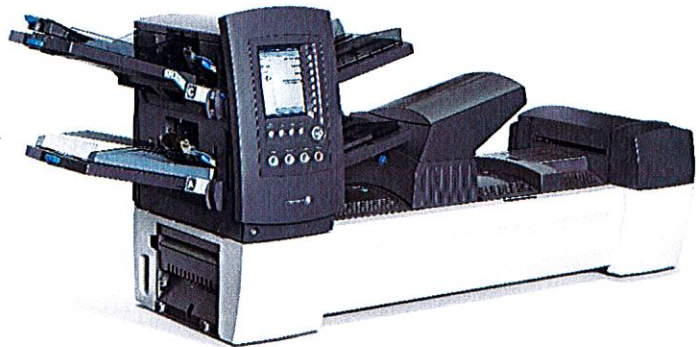
**200 N HILL ST POPLAR GROVE, IL 61065
BPN: 0015916309**

Existing System:
F322:Relay 4500 Base Unit

Relay 5000 Inserting System

Whether it's sending out monthly bills to existing customers or direct mail to build your business, your mail is critical to the success of your company. And you don't have time to spend double-checking to make sure it's right. It just needs to be perfect the first time, every time. The Relay 5000 inserter is specifically designed to deliver accurate, reliable processing of up to 62,500 pieces a month, respectively. So you can be confident your mail is not only getting out on time, but the right information is getting to the right customer. Every single month, every single time.

- System Features:
- Flexible Tower Feeder (4 total feeders)
 - 3 Sheet/Insert Feeders, 1 Envelope Feeder
 - Power Guard



Lease Options:

36-Month Term:	\$875.85 Monthly
48-Month Term:	\$736.77 Monthly
60-Month Term:	\$655.13 Monthly

Lease Options w/Add-On Items: Vertical Power Stacker & 60" Height Adjustable Table

36-Month Term:	\$1,073.57 Monthly
48-Month Term:	\$896.60 Monthly
60-Month Term:	\$792.68 Monthly

Contract Includes:

- State of Illinois Master Agreement Pricing
- NASPO Value Point ADSPO16-169897
- All equipment shipping & handling, installation
- Extensive onboard training for software and equipment
- Full Maintenance Included w/Lease (all parts, all labor)**
- Customer Satisfaction Guarantee (see attached)



119 E. Main Street
 Rockton, IL 61072
 (815) 624-7515
 www.balsleyprinting.com

Estimate 50997

Date: 5/14/26

Karri Miller
 Village of Poplar Grove
 200 N Hill St
 Poplar Grove IL 61065
 Phone: 815-765-3201
 E-Mail: clerk@villageofpoplargrove.com

Customer No: 1691

Quantity	Description	Amount
1,500	Monthly Water Bills - 1 Sided - 1 Page Each, 8.5 x 11 White 20# BOND / WHITE Wove, digitally printed on 1 side, 2 Up	\$ 190.00
300	Monthly Late Notice Water Bills - 1 Sided - 1 Page Each, 8.5 x 11 White 20# BOND / WHITE Wove, digitally printed on 1 side, 2 Up	\$ 108.00
1,800	Monthly Water Bills Mailing Services - Insert, Seal, 1st Class Meter	\$ 254.00
1,800	1st Class Meter Postage	\$ 1,332.00

Sales Rep: House		
Taken by: Billie		
	SUBTOTAL	\$ 1,884.00
	TAX	
	SHIPPING	\$ 0.00
	TOTAL	\$ 1,884.00
	AMOUNT DUE	\$ 1,884.00

RESOLUTION NUMBER: 2026-31

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
AUTHORIZING THE VILLAGE TO ENTER INTO AN INTERGOVERNMENTAL
AGREEMENT WITH THE BOONE COUNTY, ILLINOIS REGARDING POPLAR
GROVE ROAD IMPROVEMENTS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is an Illinois unit of local government; and

WHEREAS, Boone County, Illinois (the “County”) keeps and maintains certain roads throughout the county; and

WHEREAS, a portion of Poplar Grove Road is in need of improvements including widening and pavement to accommodate bicycles; and

WHEREAS, the Boone County Highway Department in the County will apply for funds to use through the Illinois Department of Transportation Truck Route Access Program (TARP) to help cover the costs of the improvements; and

WHEREAS, the Village and the County have reached an accord as to the terms and conditions memorialized in an Intergovernmental Agreement attached hereto as Exhibit A and incorporated herein (“Agreement”) by which the Village will provide no more than Eighty-seven Thousand Four Hundred Seven Dollars and 70/100 (\$87,407.70); and

WHEREAS, the term of the Agreement shall begin on July 1, 2026, and end of December 30, 2028; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize units of local government to exercise jointly any power, privilege, function, or authority they may exercise individually; and

WHEREAS, the Village now desires to approve the Agreement and authorize the Village President and/or Village Clerk to execute any documents necessary to effectuate the Agreement and the Village Clerk to attest the same.

NOW THEREFORE, BE IT RESOLVED by the President and Village Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The foregoing recitals are incorporated herein and made a part hereof.
2. By the adoption of this Resolution, the Village Board of Trustees approves the attached Agreement with the County and authorizes the Village President and/or Village Clerk to execute any documents necessary to effect the same.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A – INTERGOVERNMENTAL AGREEMENT



BOONE COUNTY HIGHWAY DEPARTMENT

9759 Illinois Route 76
Belvidere, Illinois 61008

JUSTIN D. KROHN, PE, MBA
COUNTY ENGINEER

OFFICE 815-544-2066
jkrohn@boonecountyil.gov

MEMO

From: Justin Krohn – Boone County Engineer

To: Village of Poplar Grove

Date: May 6, 2026

RE: Poplar Grove Road Bike Lane from IL 173 to North Boone School Campus

There has been a desire to improve the walking/biking option between the North Boone School campus and the Village/Long Prairie Trail. Many members of the public, school and agencies have supported the effort to make these improvements.

In the Fall of 2025 Boone County Highway Department applied for a Transportation Alternatives Program (TAP) grant through the Region 1 Planning Council (R1PC) in the amount of \$1,271,066 to provide a paved bike lane on the shoulder of Poplar Grove Road in both northbound and southbound directions. On March 20, 2026 R1PC approved MPO Resolution 2026-03, awarding the full ask amount of \$1,271,066 to Poplar Grove Road Bike Lane project.

The design has not yet started; however, we are scheduled to have the funds obligated or ready for bid in about one year with construction expected in the summer of 2027. Attached is a preliminary bike lane concept. We hope to avoid any Right of Way (ROW) or land acquisition, utilizing the existing ROW.

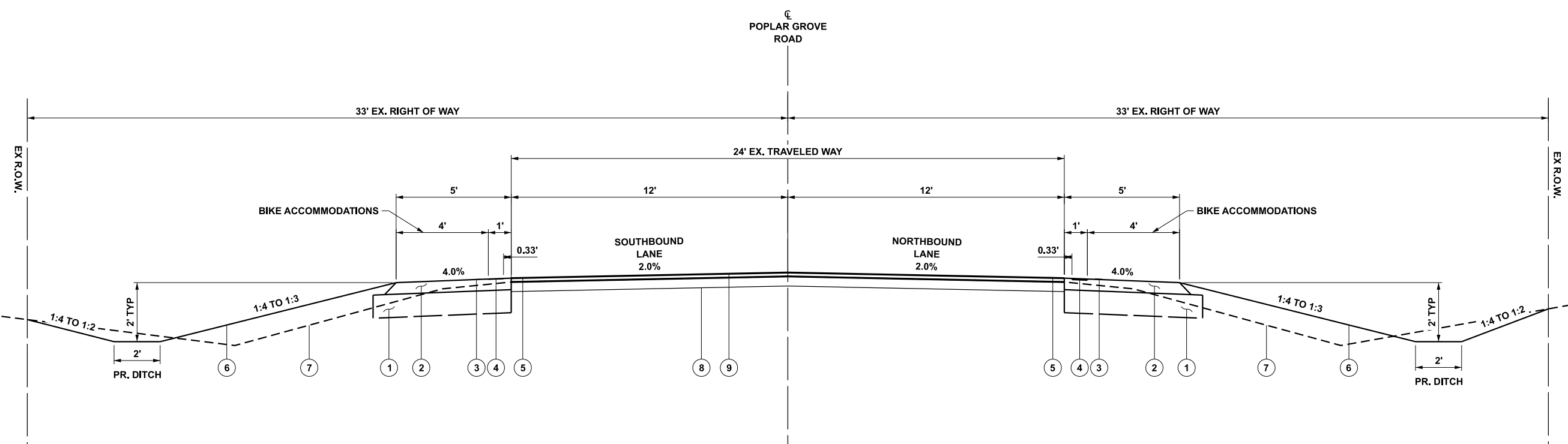
Boone County Highway Department will be the lead agency and will perform all grant administration duties. The proposed project funding is outlined below. The funding requested for this \$1,654,104 project from the Village of Poplar Grove is \$87,408.

We hope you will support this project and look forward to providing this public improvement project to improve the local quality of life.

	R1PC TAP Grant	LOCAL AGENCIES		TOTALS
		Boone County	Village of Poplar Grove	
Design		\$ 106,217.60	\$ 26,554.40	\$ 132,772.00
Construction	\$ 1,095,359.40	\$ 219,071.88	\$ 54,767.97	\$ 1,369,199.25
Construction Engineering	\$ 121,706.60	\$ 24,341.32	\$ 6,085.33	\$ 152,133.25
TOTAL	\$ 1,217,066.00	\$ 349,630.80	\$ 87,407.70	\$ 1,654,104.50

WHA_PRINT_ORGANIZER-BW.plt.ctb 4/27/2026 3:27:27 PM - PLOTTED

FILE = S:\PROJECTS\2026\1074D26.BOC.Popgr-BK\PL-PREL\IN\EXHIBITS\1074D26.PREL\IN_TypicalSection.dgn



**PRELIMINARY BIKE ACCOMMODATIONS
TYPICAL SECTION**
IL 173 TO NORTH BOONE HIGHSCHOOL

LEGEND

- ① AGGREGATE BASE COURSE, TYPE B (DEPTH = 12")
- ② HOT-MIX ASPHALT SHOULDER (DEPTH = 6")
- ③ 3' DASH 9' SKIP PAVEMENT MARKING LINE - 4" (WHITE)
- ④ SHOULDER RUMBLE STRIPS, 8"
- ⑤ SOLID PAVEMENT MARKING LINE - 4" (YELLOW)
- ⑥ PROPOSED FINISHED GRADE LINE
- ⑦ EXISTING GROUND LINE
- ⑧ COLD IN PLACE RECYCLING (DEPTH = 5")
- ⑨ HOT-MIX ASPHALT SURFACE COURSE (2" OVERLAY)

REVISION	DATE	BY	REMARKS

DESIGNED	GBG
DRAWN	GBG
REVIEWED	
APPROVED	

**BOONE COUNTY HIGHWAY DEPARTMENT
POPLAR GROVE ROAD BIKE ACCOMMODATIONS
2026**



**PRELIMINARY
TYPICAL SECTION**
SHEET 1 OF 1

PHASE		
<input checked="" type="checkbox"/> PRELIM	<input type="checkbox"/> FINAL	<input type="checkbox"/> CONST
<input type="checkbox"/> PERMIT	<input type="checkbox"/> BID	<input type="checkbox"/> _____

WHA No.	SHEET No.
1074D26	E 52
DATE	
04-22-2026	

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AGREEMENT

This agreement is entered into by and between the **VILLAGE OF POPLAR GROVE OF BOONE COUNTY, ILLINOIS** hereafter **VILLAGE**, and the **BOONE COUNTY HIGHWAY DEPARTMENT, ILLINOIS**, hereafter **COUNTY**.

WHEREAS, THE VILLAGE AND COUNTY desire to set forth their agreement regarding the Poplar Grove Road improvements as stipulated in the Rockford Metropolitan Planning Organizations (MPO) Transportation Alternative Program (TAP) Award (\$1,271,066); and

WHEREAS, the 1970 Illinois Constitution (Article VII, Section 10) and the Illinois Governmental Cooperation Act (5 ILCS 220/1 et. seq.) provide authority for intergovernmental cooperation between the **VILLAGES** and **COUNTY**; and

WHEREAS, the County, The Village and The North Boone School District see a need to improve Poplar Grove Road by widening and paving the shoulder to accommodate bicycles,

WHEREAS, the County will be applying for additional project funds through the Illinois Department of Transportation Truck Route Access Program (TARP),

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **TERM.** This Agreement shall begin on **July 01, 2026** and shall terminate on **December 30, 2028**.
2. **COST AND REIMBURSEMENT.** The **COUNTY** agrees to pay and seek reimbursement for costs associated with the Poplar Grove Road improvements. All grant funds will be applied to the project costs before the remaining cost are distributed between the County and the Village. The maximum project cost to the Village of Poplar Grove shall not exceed \$87,407.70. Boone County shall manage the grants and the project as required by the granting oversight agencies.
3. **WAIVER OF CLAIMS AND SAVE AND HOLD HARMLESS.** Each party to this Agreement hereby agrees to save and hold harmless and defend the other party and its officials and employees from and against all claims for loss, damage, injury or death arising out of acts, efforts or commissions caused by or attributable to its own employees. Each party to this Agreement agrees to save and hold harmless the other party from and against all claims for liability arising under the Illinois Worker’s Compensation Act or the Illinois Occupational Disease Act for injuries to its own employees.

- 4. **NOTICES.** Notices shall be deemed delivered: a) when delivered if by personal delivery; b) as indicated on the receipt when mailed U.S. Postal certified mail, return receipt requested; c) as indicated on the receipt when delivered by a reputable private overnight mail or delivery firm; or d) when delivered by electronic mail. When delivered by other than personal delivery, such notices shall be delivered to the parties at their respective physical offices and/or the official e-mail address of the Village Public Works Director and County Engineer.

AGREEMENT APPROVED:

By: _____

Date: _____

VILLAGE OF POPLAR GROVE

BOONE COUNTY HIGHWAY DEPARTMENT

By: _____

Date: _____

**KARL JOHNSON,
BOONE COUNTY CHAIRMAN**

ORDINANCE NUMBER: 2026-11

AN ORDINANCE AMENDING SECTIONS 9-2-2 AND 9-3-5 OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE

WHEREAS, the Village of Poplar Grove (“Village”) had adopted a Code of Ordinances (“Code”); and

WHEREAS, Title IX “Subdivision Control”, Chapter 3 “Procedures and Requirements” governs the procedures and requirements of subdivisions within the Village including, but not limited to, requirements of plans, plats, data, improvements, bonds, and corporate surety; and

WHEREAS, the Village wishes to amend Section 9-2-2 “Definitions”, of Chapter 2 “Rules and Definitions”, of Title IX “Subdivision Control”, of the Code, as set forth herein; and

WHEREAS, the Village wishes to amend Section 9-3-5 “Completion and Maintenance of Improvements”, of Chapter 3 “Procedures and Requirements”, of Title IX “Subdivision Control”, of the Code, as set forth herein; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to approve such amendment.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 9-2-2 “Definitions” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~striketroughs~~ and new language as **bold** and underlined):

“9-2-2. – DEFINITIONS.

Plat, preliminary. The drawings and documents presented for tentative approval, as described in section 9-3-3-1 of this Title.

Public Improvements. Improvements to or on public property of which improvements are owned by or intended to be owned by the Village or are required for the subdivision to perform as intended by the design engineer. Examples of Public Improvements include, but are not limited to, roadways, curbs, gutters, sidewalks/paths, culverts, watermains, sanitary sewer mains, stormwater management systems, mass grading of the subdivision, restoration of areas disturbed by construction, street lighting, temporary/permanent stormwater pollution prevention best practices, and neighborhood parks (to the extent the park is intended to be owned by the Village). Ancillary items necessary to construct the public improvements such as traffic control are also considered Public Improvements.

Private Improvements. Improvements to private property of which improvements are not intended to be owned by the Village. Examples of Private Improvements include, but are not limited to, improvements of a principal building on the private property, accessory structures, private pools, fences, and neighborhood parks (when the park is not intended to be owned by the Village). Such improvements are not subject to the surety requirements.

Roadway. The paved area within a street right-of-way intended for vehicular traffic, including all curb and gutter facilities.

Soil characteristics. Soil characteristics are properties used to define or rate a given soil map unit. Characteristics may include, but are not limited to the following:

Soil Color. Munsell Soil Color Chart.

Soil Consistence. Expressed as the degree and kind of cohesion and adhesion or by the resistance to deformation or rupture.

Soil Drainage. The rapidity and extent of the removal of water from the naturally occurring, undisturbed soil. Soil drainage, as a condition of the soil, refers to the frequency and duration of periods when the soil is free of saturation or partial saturation.

Soil Structure. Refers to the aggregation of primary soil particles into compound particles, or clusters of primary particles, which are separated from adjoining aggregates by surfaces of weakness. The exteriors of some aggregates have thin, often dark-colored, surface films which perhaps help to keep them apart. Other aggregates have surfaces and interiors of like color, and the forces holding the aggregates together appear to be wholly internal. (USDA Soil Survey Manual). More detailed information can be obtained from the Boone County Soil and Water Conservation District.

Suitable Soil. A soil map unit or area of soil that in its natural, undisturbed condition has favorable characteristics for the use intended. The Soil Survey for Boone and Winnebago Counties describes soil characteristics that are favorable or unfavorable for many uses. Consulting this reference and associated update sheets for information concerning a specific use or soil type is recommended. Information found in the United States Department of Agriculture's Soil Conservation Service Soil Survey is subject to change based on more detailed, site specific, soils information. More detailed information can be obtained from the Boone County Soil and Water Conservation District.

Texture. Refers to the relative proportions of the various size groups of individual soil grains in a mass of soil. Specifically, it refers to the proportions of clay, silt, and sand below two millimeters in diameter.

Special Improvements. Improvements to private property of which improvements are not intended to be owned by the Village after development is complete, but which impact public property. Examples of Special Improvements include, but are not limited to, detention/retention ponds, grading of private property, and any improvement to private property which impact public property or systems. Such

improvements are subject to the surety requirements as determined by the Village Board at the time of preliminary plat approval.

3. Section 9-3-5 “Completion and Maintenance of Improvements” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~strikethroughs~~ and new language as **bold** and underlined):

“9-3-5. - COMPLETION AND MAINTENANCE OF IMPROVEMENTS.

- A. All of the necessary **Public and Special I** improvements (**as defined in Section 9-2-2**) as described in the final plat shall be completed within two years from approval of said plat. The subdivider shall in all cases be responsible for the maintenance of all **Public and Special I** improvements for one year following their construction and acceptance by the Village. The subdivider, to ensure the satisfactory completion of all required **Public and Special I** improvements and to ensure the maintenance of the same, for one year following construction and acceptance by the Village, and conditioned upon completion of said **Public and Special I** improvements, shall do one of the following:
1. Deposit with the Village Clerk cash in an amount equal to 125 percent (**125%**) of the final estimate of the cost of construction of all said **Public and Special I** improvements, as certified by the Village Engineer; or
 2. Deposit with the Village Clerk a duly executed, irrevocable letter of credit, in a form approved by the Village from a financial institution in good standing in the United States Of America and located in and authorized to do business in the state of Illinois, which shall name the Village of Poplar Grove as a beneficiary and shall be in effect for a minimum period of two years from the approval date of the final plat and shall remain in full force and effect until the Village of Poplar Grove is notified at least **ninety (90)** days prior to any expiration date. The amount of said irrevocable letter of credit shall be equal to 125 percent (**125%**) of the final estimate of construction cost for all proposed **Public and Special I** improvements as certified by the Village Engineer, and shall ensure the satisfactory completion of all **Public and Special I** improvements, including as built drawings and landscaping and ensure maintenance thereof as provided above; or
 3. Deposit with the Village Clerk a duly executed completion bond, with corporate surety, to be approved by the Village Board and filed with the Village Clerk, in an amount equal to 125 percent (**125%**) of the final estimate of the cost of construction of all said **Public and Special I** improvements as certified by the Village Engineer. Any bond submitted shall have a good and sufficient security thereon, and if provided by an insurance company, the insurance company must have a current rating of A++ or A+ as rated by the A.M. Best rating company. Any bond or instrument provided must be issued by a business licensed to do business in the state of Illinois, and redeemable in the state of Illinois.
- B. During construction of the **Public and Special I** improvements, the security deposit guaranteeing the satisfactory completion of said **Public and Special I** improvement may be periodically reduced upon approval of the Village Board. However, the remaining security deposit amount shall never be less than 125 percent (**125%**) of the estimated cost of the **Public and Special I** improvements remaining to be completed as

determined by the Village Engineer plus ten percent **(10%)** retainage of the final estimated **Public and Special I**mprovement construction cost retained for maintenance of said **Public and Special I**mprovements. **Developer must produce a lien waiver(s) in order to lower the value of surety required.**

- C. Upon completion of said **Public and Special I**mprovements an amount equal to ten percent **(10%)** of the final estimate of the cost of construction of all said **Public and Special I**mprovements shall be retained by the Village for a period of one year following the acceptance of said **Public and Special I**mprovements by the Village to ensure the maintenance of said **Public and Special I**mprovements for said one year period.
- D. Any letter of credit or bond furnished as security to ensure satisfactory completion of all required **Public and Special I**mprovements shall be subject to final approval by the Village Board.”

4. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

ORDINANCE NUMBER: 2026-13

AN ORDINANCE AMENDING SECTION 5-3-1 “FIRES” OF THE CODE OF ORDINANCES FOR THE VILLAGE OF POPLAR GROVE REGARDING OPEN BURNING REGULATIONS

WHEREAS, the Village of Poplar Grove (“Village”) had adopted a Code of Ordinances (“Code”); and

WHEREAS, Title V “Health and Sanitation”, Chapter 3 “Open Burning”, Section 5-3-1 “Fires” provide for the regulation of open burning fires within the Village including, but not limited to distance between an open fire and structures, items that may and may not be burned, and penalties for violations; and

WHEREAS, the Village wishes to amend Section 5-3-1 “Fires”, of Chapter 3 “Open Burning”, of Title V “Health and Sanitation”, of the Code, as set forth herein; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to approve such amendment.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. Section 5-3-1 “Fires” of the Code of Ordinances for the Village of Poplar Grove, shall be and hereby is amended, to read as follows (deletions shown as ~~striketroughs~~ and new language as **bold** and **underlined**):

“5-3-1. - FIRES.

- A. Bonfire Restrictions. It shall be unlawful to build or light any bonfire so close to any building or other structure as to endanger the building or structure, or on any street, or sidewalk pavement. **Whether a bonfire or fire endangers a building or structure shall be determined at the sole discretion of village personnel, fire district personnel, or law enforcement personnel.** No bonfire or fire other than one enclosed in a stove, furnace, incinerator or fireplace shall be started or permitted to burn between the time of sunset and sunrise.
- B. Open Burning Restrictions. No person shall cause, suffer, allow or permit open burning of refuse, trade waste, salvage waste, agricultural waste or other combustible material except as may be allowed in compliance with the exceptions stated in this section. **Open burning shall not be permitted if conditions are present such that a wind advisory or any warning of increased/enhanced fire risk can be issued by the United States National Weather Service for the area in which the fire is located. An area is under a wind advisory when sustained winds of 31 to 39 miles per hour for an hour or longer are present or wind**

gusts from 46 to 57 miles per hour for any duration are present. The actual issuance of a wind advisory or warning of increased/enhanced fire risk, or a person’s knowledge of the issuance of such advisory or warning is not a requirement to be subject to the restriction of open burning so long as the conditions in the desired location of the fire meets the parameters of a wind advisory or increased/enhanced fire risk.

C. Exceptions to Restrictions Against Open Burning.

1. Outdoor burning **contained in a grill, fireplace, or enclosed basin or area containing the entire fire,** in connection with the preparation of food.
2. Campfires and fires used solely for recreational purposes or for ceremonial occasions, provided such fires are not untended. **In such fires, the branches are not to exceed six (6) inches in diameter and thirty (30) inches in length and the flames are not to exceed thirty-six (36) inches in diameter and thirty-six (36) inches in height.**
3. Fires set for the purpose of training public or private firefighting personnel, with the approval of the appropriate fire district.
4. Fires set or required by a public officer for the abatement of nuisances and which are necessary in carrying out public health functions, with the approval of the appropriate fire district.
5. The burning of leaves, grass, trees, brush and shrubs as derived from said address in a safe and controlled manner is permitted on the premises from which the trees, brush and shrubs originated, provided said burning is not conducted upon roadways, streets, public right-of-way or ditch.
6. Any open burning permitted under provisions of subsection C(5) of this section shall begin only between three **(3)** hours after sunrise and three hours before sunset, and additional fuel may not be intentionally added to the fire at times outside the limits stated above.

D. Penalties. Any person violating any provision of this chapter shall be fined not less than \$50.00 nor more than \$500.00 for each offense.”

3. Except as amended by this Ordinance, all other provisions and terms of the Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
4. This Ordinance shall be in full force and effect after its approval, passage and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

RESOLUTION NUMBER: 2026-27

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS CORRECTING PREVIOUSLY ASSIGNED RESOLUTION NUMBERS

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) previously adopted the following resolutions:

- A. Resolution 2026-20 – A Resolution of the Village of Poplar Grove, Illinois to Approve and Authorize the Village President to Execute an Agreement with Poplar Grove Lions Charities Inc. A/K/A The Poplar Grove Lions Club for Cooperative Development of a Village Owned Park
- B. Resolution 2026-21 – A Resolution of the Village of Poplar Grove, Illinois Authorizing the Village to Enter into an Intergovernmental Agreement with Boone County for Animal Control Services
- C. Resolution 2026-22 – A Resolution of the Village of Poplar Grove, Illinois to Authorize the Village President to Execute an Agreement with Tilford Towing and Recovery, LLC for Towing and Disposal Services of Abandoned and/or Inoperable Motor Vehicles, Including Vehicles Improperly Parked During Periods of Snow Emergency within the Village
- D. Resolution 2026-22 – A Resolution of the Village of Poplar Grove, Illinois Approving Purchase of A 2026 Ram 1500 Express Truck from Sam Leman Auto Group

WHEREAS, the Village has discovered that these resolutions were inadvertently misnumbered; and

WHEREAS, the Village now desires to assign new resolution numbers to these previously approved resolutions as set forth herein.

NOW THEREFORE, BE IT RESOLVED by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

- 1. The above recitals are incorporated herein and made a part hereof.
- 2. That the above-referenced resolutions are each hereby assigned a new resolution number as set forth below:
 - A. Resolution 2026-23 – A Resolution of the Village of Poplar Grove, Illinois to Approve and Authorize the Village President to Execute an Agreement with Poplar Grove Lions Charities Inc. A/K/A The Poplar Grove Lions Club for Cooperative Development of a Village Owned Park
 - B. Resolution 2026-24 – A Resolution of the Village of Poplar Grove, Illinois Authorizing the Village to Enter into an Intergovernmental Agreement with Boone County for Animal Control Services

- C. Resolution 2026-25 – A Resolution of the Village of Poplar Grove, Illinois to Authorize the Village President to Execute an Agreement with Tilford Towing and Recovery, LLC for Towing and Disposal Services of Abandoned and/or Inoperable Motor Vehicles, Including Vehicles Improperly Parked During Periods of Snow Emergency within the Village
- D. Resolution 2026-26 – A Resolution of the Village of Poplar Grove, Illinois Approving Purchase of A 2026 Ram 1500 Express Truck from Sam Leman Auto Group

- 3. The Village hereby ratifies the prior approval of the above-referenced resolutions, effective back to the original date of each respective approval.
- 4. The Village President and any other necessary signatories from the Village are hereby authorized to re-execute any necessary documents or resolutions to effectuate the intent of this Resolution.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

RESOLUTION NUMBER: 2026-28

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
APPROVING THE PRELIMINARY AND FINAL PLAT OF SUBDIVISION FOR THE
REAL PROPERTY COMMONLY KNOWN AS 13675 IL ROUTE 76, POPLAR GROVE,
IL WITH PIN 03-26-200-010 AND AN APPROXIMATELY 0.3 ACRE PORTION OF PIN
03-26-200-008**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) has received an application for the preliminary and final plat of subdivision for the real property commonly known as 13675 IL Route 76, Poplar Grove, IL with PIN 03-26-200-010 and an approximately 0.3 acre portion of PIN 03-26-200-008 (collectively the “Property”); and

WHEREAS, the Village Planning and Zoning Commission has reviewed the preliminary and final plats at a duly convened meeting of the Planning and Zoning Commission conducted on October 14, 2025, and recommends approval of the plats.

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That preliminary and final plat of subdivision for the real property commonly known as 13675 IL Route 76, Poplar Grove, IL with PIN 03-26-200-010 and an approximately 0.3 acre portion of PIN 03-26-200-008, copies of which plats are attached hereto as Exhibit A and incorporated herein, is hereby approved.
3. The Village President and any other necessary signatories from the Village are hereby authorized to sign the re-plat after the appropriate plat document is submitted to the Village Clerk and after all conditions are met.

PASSED UPON MOTION BY: _____

SECONDED BY: _____

BY ROLL CALL VOTE THIS _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER: _____

APPROVED: _____, 2026

VILLAGE PRESIDENT

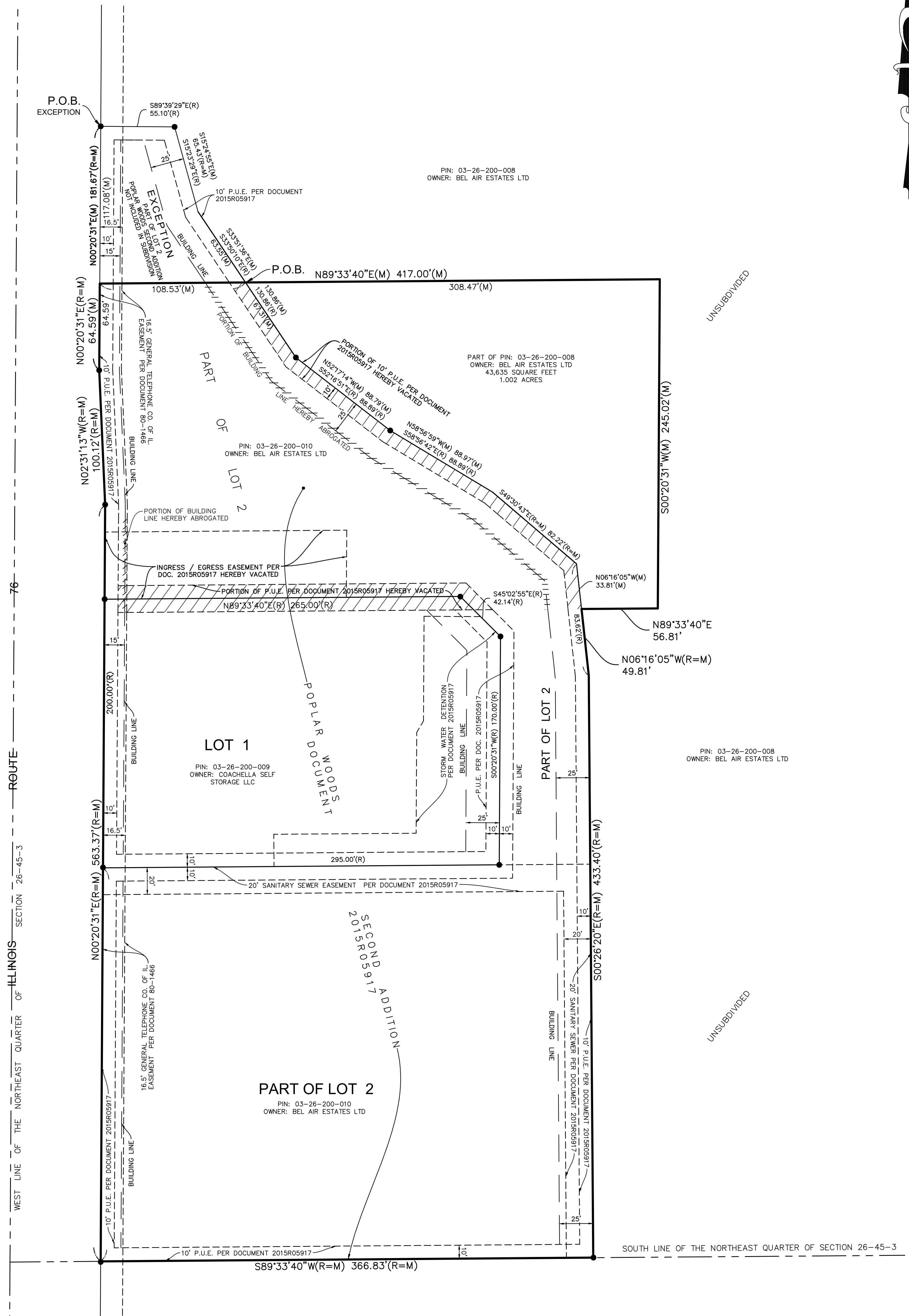
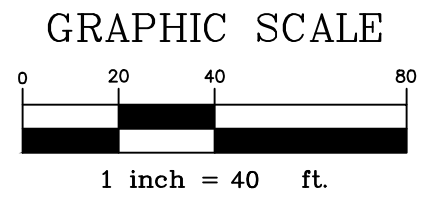
ATTEST:

VILLAGE CLERK

EXHIBIT A- PLATS

FINAL PLAT OF SUBDIVISION POPLAR WOODS THIRD ADDITION

PART OF THE NORTHEAST QUARTER OF SECTION 26,
TOWNSHIP 45 NORTH, RANGE 3 EAST OF THE THIRD
PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS.



LEGEND

- SET 7/8" O.D.I.P. UNLESS OTHERWISE NOTED
- SET CONCRETE MONUMENT UNLESS OTHERWISE NOTED
- + SET CROSS IN CONCRETE UNLESS OTHERWISE NOTED

LINE LEGEND

- SUBDIVISION BOUNDARY LINE
- ADJACENT LAND PARCEL LINE
- LOT LINE
- EASEMENT LINE
- CENTERLINE
- BUILDING SETBACK LINE
- SECTION LINE

ABBREVIATIONS

- O.D.I.P. = OUTSIDE DIAMETER IRON PIPE
- N = NORTH
- S = SOUTH
- E = EAST
- W = WEST
- (R) = RECORD BEARING OR DISTANCE
- (M) = MEASURED BEARING OR DISTANCE
- (C) = CALCULATED BEARING OR DISTANCE
- (D) = DEED BEARING OR DISTANCE
- B.S.L. = BUILDING SETBACK LINE
- U.E. = UTILITY EASEMENT
- D.E. = DRAINAGE EASEMENT
- P.U.E. = PUBLIC UTILITY EASEMENT
- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING
- P.U. & D.E. = PUBLIC UTILITY AND DRAINAGE EASEMENT

AFTER RECORDING
RETURN TO:
COMPASS SURVEYING LTD.
2631 GINGER WOODS PARKWAY
SUITE 100
AURORA, IL 60502

SEND TAX BILL TO:

1 OF 3

SCALE: 1" = 40'

ALTA SURVEYS • TOPOGRAPHY • CONSTRUCTION STAKING

2631 GINGER WOODS PARKWAY, STE. 100
AURORA, IL 60502
PHONE: (630) 820-9100 FAX: (630) 820-7030 EMAIL: ADMIN@CLSURVEYING.COM

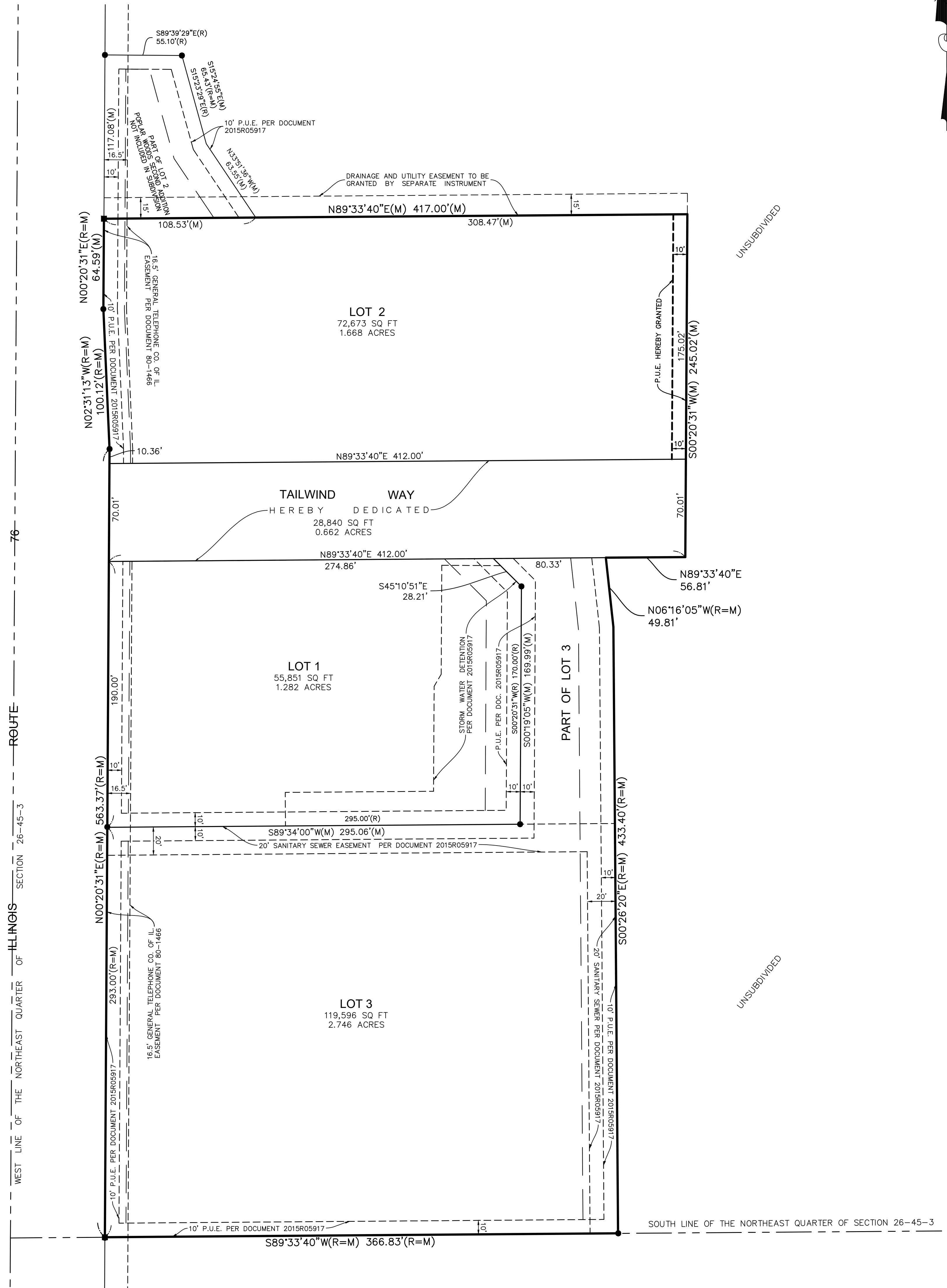
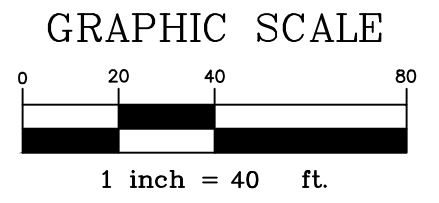
PROJECT	ENGINEER	OWNER / DEVELOPER	CLIENT
POPLAR WOODS THIRD ADDITION POPLAR GROVE, IL	ATWELL 1250 E. DIEHL ROAD, SUITE 300 NAPERVILLE, IL 60563	BEL AIR ESTATES LTD 11619 IL ROUTE 76 POPLAR GROVE, IL	McDonald's 110 N. Carpenter St. Chicago, IL 60607

NO.	REVISIONS	DATE	BY
1	PER EMAIL RECEIVED 10/7/25	10/7/25	MRA
2	REVISED PER IN HOUSE REVIEW	10/13/25	MRA
3	REVISED PER CLIENT COMMENTS	5/7/26	MRA

5/7/2026 12:16 PM - J:\PSDATA\2025 PROJECTS\25.0140\25.0140-01 PLAT\25.0140-01 POSUBD.DWG

FINAL PLAT OF SUBDIVISION POPLAR WOODS THIRD ADDITION

PART OF THE NORTHEAST QUARTER OF SECTION 26,
TOWNSHIP 45 NORTH, RANGE 3 EAST OF THE THIRD
PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS.



LEGEND

- SET 7/8" O.D.I.P. UNLESS OTHERWISE NOTED
- SET CONCRETE MONUMENT UNLESS OTHERWISE NOTED
- + SET CROSS IN CONCRETE UNLESS OTHERWISE NOTED

LINE LEGEND

- SUBDIVISION BOUNDARY LINE
- ADJACENT LAND PARCEL LINE
- LOT LINE
- EASEMENT LINE
- CENTERLINE
- BUILDING SETBACK LINE
- SECTION LINE

ABBREVIATIONS

- O.D.I.P. = OUTSIDE DIAMETER IRON PIPE
- N = NORTH
- S = SOUTH
- E = EAST
- W = WEST
- (R) = RECORD BEARING OR DISTANCE
- (M) = MEASURED BEARING OR DISTANCE
- (C) = CALCULATED BEARING OR DISTANCE
- (D) = DEED BEARING OR DISTANCE
- B.S.L. = BUILDING SETBACK LINE
- U.E. = UTILITY EASEMENT
- D.E. = DRAINAGE EASEMENT
- P.U.E. = PUBLIC UTILITY EASEMENT
- P.O.C. = POINT OF COMMENCEMENT
- P.O.B. = POINT OF BEGINNING
- P.U. & D.E. = PUBLIC UTILITY AND DRAINAGE EASEMENT

AREA SUMMARY

GROSS AREA (TO HEAVY LINES): 276,960 SQUARE FEET OR 6.358 ACRES
LESS R.O.W. DEDICATION: 28,840 SQUARE FEET OR 0.662 ACRES

NET AREA: 248,120 SQUARE FEET OR 5.696 ACRES
(BASED ON MEASURED VALUES)

2 OF 3

SCALE: 1" = 40'

ALTA SURVEYS • TOPOGRAPHY • CONSTRUCTION STAKING

2631 GINGER WOODS PARKWAY, STE. 100
AURORA, IL 60502

PHONE: (630) 820-9100 FAX: (630) 820-7030 EMAIL: ADMIN@CLSURVEYING.COM

PROJECT	ENGINEER	OWNER / DEVELOPER	CLIENT
POPLAR WOODS THIRD ADDITION POPLAR GROVE, IL	ATWELL 1250 E. DIEHL ROAD, SUITE 300 NAPERVILLE, IL 60563	BEL AIR ESTATES LTD 11619 IL ROUTE 76 POPLAR GROVE, IL	McDonald's 110 N. Carpenter St. Chicago, IL 60607

5/7/2026 12:16 PM - J:\PSDATA\2025 PROJECTS\25.0140\25.0140-01 PLAT\25.0140-01 POSUBD.DWG									
NO.	REVISIONS	DATE	BY	PC N/A	DRAWN BY MRA	CHECKED BY SK	BOOK N/A	PG N/A	
1	PER EMAIL RECEIVED 10/7/25	10/7/25	MRA						
2	REVISED PER IN HOUSE REVIEW	10/13/25	MRA						
3	REVISED PER CLIENT COMMENTS	5/7/26	MRA						

FINAL PLAT OF SUBDIVISION POPLAR WOODS THIRD ADDITION

PART OF THE NORTHEAST QUARTER OF SECTION 26,
TOWNSHIP 45 NORTH, RANGE 3 EAST OF THE THIRD
PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS.

This plat has been approved by the Illinois Department of Transportation with respect to roadway access pursuant to 765 ILCS 205/2. However, a Permit for access issued by the Department is required by the owner of the property. A plan meeting the requirements contained in the Departments "Policy on Permits for Access Driveways to State Highways" will be required by the Department.

Dated this _____ day of _____, A.D., 20 ____

Region Two Engineer

OWNER'S CERTIFICATE LOT 1

STATE OF _____)
) SS
COUNTY OF _____)

I, _____, LLC, A LIMITED LIABILITY COMPANY, IS THE OWNER OF THE PROPERTY DESCRIBED AND SHOWN HEREON AND AS SUCH OWNER, HAS CAUSED THE PROPERTY TO BE SURVEYED AND SUBDIVIDED AS SHOWN HEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH AND AS ALLOWED AND PROVIDED BY STATUTES, AND SAID LIMITED LIABILITY COMPANY DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE AFORESAID.

ALSO, THIS IS TO CERTIFY THAT THE PROPERTY BEING SUBDIVIDED AFORESAID AND, TO THE BEST OF OWNER'S KNOWLEDGE AND BELIEF, SAID SUBDIVISION LIES ENTIRELY WITHIN THE LIMITS OF SCHOOL DISTRICT _____.

DATED AT _____,
THIS _____ DAY OF _____, A.D., 20 ____

OWNER NAME: _____

ADDRESS: _____

BY: _____
SIGNATURE
TITLE: _____
PRINT TITLE

NOTARY'S CERTIFICATE

STATE OF _____)
) SS
COUNTY OF _____)

I, _____, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ (PRINT NAME), _____ (TITLE) OF SAID LIMITED LIABILITY COMPANY, WHO ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH _____ APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE SAID INSTRUMENT AS THEIR OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID LIMITED LIABILITY COMPANY, FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 20 ____

NOTARY PUBLIC SIGNATURE

(PRINT NAME)

OWNER'S CERTIFICATE LOT 2 & UNSUBDIVIDED

STATE OF _____)
) SS
COUNTY OF _____)

THIS IS TO CERTIFY THAT _____ IS THE OWNER OF THE PROPERTY DESCRIBED HEREON AND BY THE DULY ELECTED OFFICERS HAS CAUSED THE SAME TO BE SURVEYED AND PLATTED AS INDICATED HEREON FOR THE USES AND PURPOSES THEREIN SET FORTH AS ALLOWED AND PROVIDED BY STATUTE AND HEREBY ACKNOWLEDGES AND ADOPTS THE SAME UNDER THE STYLE AND TITLE AFORESAID.

ALSO, THIS IS TO CERTIFY THAT THE PROPERTY BEING SUBDIVIDED AFORESAID AND, TO THE BEST OF OWNER'S KNOWLEDGE AND BELIEF, SAID SUBDIVISION LIES ENTIRELY WITHIN THE LIMITS OF SCHOOL DISTRICTS: FREMONT SCHOOL DISTRICT 79; MUNDELEIN HIGH SCHOOL DISTRICT 120; COLLEGE OF LAKE COUNTY DISTRICT 532.

DATED AT _____, THIS _____ DAY

OF _____, A.D., 20 ____

BY: _____ ATTEST: _____

TITLE: _____ TITLE: _____

NOTARY'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, _____, A NOTARY PUBLIC IN THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT _____ (TITLE)

AND _____ (COMPANY), WHO ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHO ARE SUBSCRIBED TO THE FOREGOING CERTIFICATE OF OWNERSHIP, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THE EXECUTION OF THIS INSTRUMENT IN THEIR CAPACITY FOR THE USES AND PURPOSES THEREIN SET FORTH AS THE FREE AND VOLUNTARY ACT AND DEED OF SAID CORPORATION.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY

OF _____, A.D., 20 ____

BY: _____ NOTARY PUBLIC

DRAINAGE CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

FACILITIES AND STRUCTURES FOR THE ORDERLY RUNOFF OF RAIN AND MELTING SNOW HAVE BEEN DESIGNED IN ACCORDANCE WITH THE STORM WATER DETENTION ORDINANCE OF THE VILLAGE OF POPLAR GROVE FOR THIS SUBDIVISION HAS BEEN APPROVED BY THE OWNER'S ENGINEER.

DATED THIS _____ DAY OF _____, A.D., 20 ____

OWNER'S ENGINEER _____ NUMBER _____

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

I, _____, COUNTY CLERK OF BOONE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT TAXES, NO UNPAID FORFEITED TAXES, AND NO SALES AGAINST ANY OF THE LAND INCLUDED IN THIS PLAT. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT.

GIVEN UNDER MY NAME AND SEAL OF THE COUNTY CLERK AT BELVIDERE, ILLINOIS,

THIS _____ DAY OF _____, 20 ____

COUNTY CLERK _____

COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

THIS INSTRUMENT NO. _____, WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF BOONE COUNTY, ILLINOIS, ON THE _____ DAY OF _____, 20 ____ AT _____ O'CLOCK _____ M.

COUNTY RECORDER _____

POPLAR GROVE PUBLIC WORKS DEPARTMENT

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

THIS IS TO CERTIFY THAT POPLAR GROVE PUBLIC WORKS DEPARTMENT HAS REVIEWED AND APPROVED THE ATTACHED POPLAR WOODS THIRD ADDITION FINAL PLAT OF SUBDIVISION.

IN WITNESS THEREOF, I HAVE HERETO SET MY HAND DATED

THIS _____ DAY OF _____, A.D., 20 ____

POPLAR GROVE PUBLIC WORKS DEPARTMENT

VILLAGE ENGINEER CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

I, _____, VILLAGE ENGINEER FOR POPLAR GROVE, DO HEREBY CERTIFY THAT THE PLAT HAS BEEN EXAMINED BY ME AND FOUND TO COMPLY WITH THE REQUIREMENTS AS SET FORTH IN THE REGULATIONS GOVERNING PLATS OF SUBDIVIDED LAND (TITLE 9 OF THE POPLAR GROVE MUNICIPAL CODE) ADOPTED BY THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

DATED THIS _____ DAY OF _____, A.D., 20 ____

VILLAGE ENGINEER _____

VILLAGE PRESIDENT CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

THIS IS TO CERTIFY THAT THE VILLAGE BOARD OF THE VILLAGE OF POPLAR GROVE HAS REVIEWED AND APPROVED THE ATTACHED POPLAR WOODS THIRD ADDITION FINAL PLAT OF SUBDIVISION.

IN WITNESS THEREOF, I HAVE HERETO SET MY HAND DATED

THIS _____ DAY OF _____, A.D., 20 ____

PRESIDENT, VILLAGE BOARD OF TRUSTEES

VILLAGE CLERK CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE)

THIS IS TO CERTIFY THAT THE BOARD OF TRUSTEES OF THE VILLAGE OF POPLAR GROVE, AT ITS MEETING ON

HE _____ DAY OF _____, A.D., 20 ____

DID APPROVE THE PLAT AND AUTHORIZE IT TO BE RECORDED.

IN WITNESS THEREOF, _____, VILLAGE CLERK OF THE VILLAGE OF POPLAR GROVE, HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF SAID VILLAGE OF POPLAR GROVE

THIS _____ DAY OF _____, A.D., 20 ____

VILLAGE CLERK _____

PUBLIC UTILITY EASEMENT PROVISIONS

PUBLIC UTILITY EASEMENTS (P.U.E.) ARE RESERVED FOR AND GRANTED TO THE VILLAGE OF POPLAR GROVE AND TO THOSE PUBLIC UTILITY COMPANIES OPERATING UNDER THE FRANCHISE FROM THE VILLAGE OF POPLAR GROVE AND ASSIGNS OVER ALL THE AREAS MARKED "PUBLIC UTILITY EASEMENT" ON THE PLAT FOR PERPETUAL RIGHT, PRIVILEGE AND AUTHORITY TO CONSTRUCT, RECONSTRUCT, REPAIR, INSPECT, MAINTAIN, AND OPERATE VARIOUS TRANSMISSION AND DISTRIBUTION SYSTEMS AND INCLUDING STORM AND/OR SANITARY SEWERS, TOGETHER WITH ANY AND ALL NECESSARY MANHOLES, CATCH BASINS, CONNECTION, APPLIANCES AND OTHER STRUCTURES AND APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE OVER, UPON, ALONG, UNDER AND THROUGH SAID INDICATED EASEMENT, TOGETHER WITH RIGHT OF ACCESS ACROSS THE PROPERTY FOR NECESSARY WORKERS AND EQUIPMENT TO DO ANY OF THE ABOVE WORK. THE RIGHT IS ALSO GRANTED TO CUT DOWN, TRIM OR REMOVE ANY TREES, SHRUBS OR OTHER POINTS ON THE EASEMENT THAT INTERFERE WITH THE OPERATION OF THE SEWERS OR OTHER UTILITIES.

SANITARY SEWER EASEMENT PROVISIONS

PERPETUAL SANITARY SEWER EASEMENT FOR PROVIDING SANITARY SERVICES TO THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAT ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF POPLAR GROVE, AND THEIR SUCCESSORS AND ASSIGNS JOINTLY AND SEVERALLY IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON THE AREAS BOUNDED BY THE LOT LINES AND DOTTED LINES ON THIS PLAT AND INDICATED AS SANITARY SEWER EASEMENT FOR THE PURPOSES OF THIS PLAT, PROVIDING SANITARY SERVICES SHALL INCLUDE THE RIGHT, BUT NOT THE OBLIGATION, FROM TIME TO TIME TO INSTALL, CONSTRUCT, RECONSTRUCT, IMPROVE, KEEP, OPERATE, INSPECT, MAINTAIN, REPAIR, REPLACE, ENLARGE, RENEW, RELOCATE, REMOVE AND/OR INCREASE THE SIZE, NUMBER AND/OR TYPE OF FACILITIES USED IN CONNECTION WITH TRANSMISSION AND DISTRIBUTION OF SANITARY WASTEWATER, INCLUDING ANY AND ALL GRADING AND APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON SUCH EASEMENT AREAS, AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, TOGETHER WITH THE RIGHT, BUT NOT THE OBLIGATION TO INSTALL REQUIRED SERVICE CONNECTIONS ON EACH LOT TO SERVE IMPROVEMENTS THEREON, OR IN ADJACENT LOTS. THE RIGHT BUT NOT THE OBLIGATION TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREON GIVEN, AND THE RIGHT, BUT NOT THE OBLIGATION, TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, OVER, UNDER, ACROSS, ALONG, THROUGH OR UPON SUCH EASEMENT AREAS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEE'S, AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF OR THE EXERCISE OF GRANTEE'S OTHER RIGHTS PROVIDED HEREIN.

PUBLIC UTILITIES CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

WE COMMONWEALTH EDISON COMPANY, FRONTIER COMMUNICATIONS, NICOR GAS COMPANY AND COMCAST, BY OUR SIGNATURES HERON ACKNOWLEDGE THAT WE HAVE RECEIVED A COPY OF POPLAR WOODS THIRD ADDITION FINAL PLAT OF SUBDIVISION AND WE HERE CONSENT TO THE RECORDING OF THE PLAT AS PREPARED.

COMMONWEALTH EDISON COMPANY NICOR GAS COMPANY

BY: _____ BY: _____

DATED: _____ DATED: _____

FRONTIER COMMUNICATIONS COMCAST

BY: _____ BY: _____

DATED: _____ DATED: _____

SURVEYOR'S AUTHORIZATION TO RECORD

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

I HEREBY DESIGNATE _____ AND/OR REPRESENTATIVES THEREOF, TO RECORD THIS PLAT, A TRUE COPY OF WHICH HAS BEEN RETAINED BY ME TO ASSURE NO CHANGES HAVE BEEN MADE TO SAID PLAT.

DATED THIS _____ DAY OF _____, 20 ____ AT AURORA, KANE COUNTY, ILLINOIS.

COMPASS SURVEYING LTD
PROFESSIONAL DESIGN FIRM
LAND SURVEYOR CORPORATION NO. 184-002778
LICENSE EXPIRES 4/30/2027

BY: _____
SCOTT C. KREBS
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3509

EXPIRES 11/30/2026

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTY OF KANE)

I, SCOTT C. KREBS, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3509, HAVE SURVEYED AND SUBDIVIDED THE FOLLOWING PROPERTY:

LOTS 1 AND 2 AS DESIGNATED UPON THE FINAL PLAT OF POPLAR WOODS SECOND ADDITION, BEING A PART OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 45 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS, AS RECORDED IN THE BOONE COUNTY RECORDER'S OFFICE NOVEMBER 5, 2015, AS DOCUMENT NO. 2015R05917.

EXCEPT THAT PART OF SAID LOT 2 DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 2 THENCE SOUTH 89 DEGREES 35 MINUTES 02 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 55.02 FEET TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 15 DEGREES 24 MINUTES 55 SECONDS EAST ALONG THE EASTERLY LINE OF SAID LOT 2, A DISTANCE OF 65.43 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE SOUTH 33 DEGREES 51 MINUTES 36 SECONDS EAST ALONG SAID EASTERLY LINE, A DISTANCE OF 63.57 FEET; THENCE SOUTH 89 DEGREES 33 MINUTES 40 SECONDS WEST, 108.54 FEET TO THE WEST LINE OF SAID LOT 2; THENCE NORTH 00 DEGREES 20 MINUTES 31 SECONDS EAST ALONG SAID WEST LINE, 117.10 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH:

THAT PART OF THE NORTHEAST QUARTER OF SECTION 26, TOWNSHIP 45 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, BOONE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 2 AS DESIGNATED UPON THE FINAL PLAT OF POPLAR WOODS SECOND ADDITION, RECORDED AS DOCUMENT NO. 2015R05917; THENCE SOUTH 89 DEGREES 35 MINUTES 02 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 2, A DISTANCE OF 55.02 FEET TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE SOUTH 15 DEGREES 24 MINUTES 55 SECONDS EAST ALONG THE EASTERLY LINE OF SAID LOT 2, A DISTANCE OF 65.43 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE SOUTH 33 DEGREES 51 MINUTES 36 SECONDS EAST ALONG SAID EASTERLY LINE, A DISTANCE OF 63.57 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 33 MINUTES 40 SECONDS EAST, 308.46 FEET; THENCE SOUTH 00 DEGREES 20 MINUTES 31 SECONDS WEST, 245.01 FEET; THENCE SOUTH 89 DEGREES 33 MINUTES 40 SECONDS WEST, 56.81 FEET TO THE EASTERLY LINE OF SAID LOT 2; THENCE NORTH 06 DEGREES 16 MINUTES 05 SECONDS WEST ALONG SAID EASTERLY LINE, 33.81 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE NORTH 49 DEGREES 30 MINUTES 43 SECONDS WEST ALONG SAID EASTERLY LINE, 82.22 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE NORTH 58 DEGREES 56 MINUTES 59 SECONDS WEST ALONG SAID EASTERLY LINE, 88.97 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE NORTH 52 DEGREES 17 MINUTES 14 SECONDS WEST ALONG SAID EASTERLY LINE, 88.79 FEET TO AN ANGLE POINT IN SAID EASTERLY LINE; THENCE NORTH 33 DEGREES 51 MINUTES 36 SECONDS WEST ALONG SAID EASTERLY LINE, 67.29 FEET TO THE POINT OF BEGINNING, IN BOONE COUNTY, ILLINOIS.

AS SHOWN BY THE ANNEXED PLAT WHICH IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF. THIS SUBDIVISION IS WITHIN THE VILLAGE OF POPLAR GROVE WHICH HAS ADOPTED AN OFFICIAL COMPREHENSIVE PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY THE STATE OF ILLINOIS ACCORDING TO 65 ILCS 5/11-12-6 AS HERETOFORE AND HEREAFTER AMENDED, AND THIS SITE FALLS WITHIN "OTHER AREAS: ZONE X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN) AS DEFINED BY THE FLOOD INSURANCE RATE MAP, MAP NUMBER 17007C0105C, HAVING AN EFFECTIVE DATE OF FEBRUARY 18, 2011.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A SUBDIVISION SURVEY.

GIVEN UNDER MY HAND AND SEAL AT AURORA, ILLINOIS

THIS _____ DAY OF _____, 20 ____

COMPASS SURVEYING LTD
PROFESSIONAL DESIGN FIRM
LAND SURVEYOR CORPORATION NO. 184-002778
LICENSE EXPIRES 4/30/2027

BY: _____
SCOTT C. KREBS
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3509
LICENSE EXPIRES 11/30/2026

5/7/2026 12:16 PM - J:\PDATA\2025 PROJECTS\25.0140\25.0140-01 PLAT\25.0140-01 POSUBD.DWG

3 OF 3 SCALE: NONE FROM NO. 25.0140-01	 ALTA SURVEYS • TOPOGRAPHY • CONSTRUCTION STAKING 2631 GINGER WOODS PARKWAY, STE. 100 AURORA, IL 60502 PHONE: (630) 820-9100 FAX: (630) 820-7030 EMAIL: ADMIN@CLSURVEYING.COM	PROJECT	ENGINEER	OWNER / DEVELOPER	CLIENT	DATE: 9/11/25	PC N/A	DRAWN BY MRA	CHECKED BY SK	BOOK N/A	PG N/A	
		POPLAR WOODS THIRD ADDITION POPLAR GROVE, IL	ATWELL 1250 E. DIEHL ROAD, SUITE 300 NAPERVILLE, IL 60563	BEL AIR ESTATES LTD 11619 IL ROUTE 76 POPLAR GROVE, IL	McDonald's 110 N. Carpenter St. Chicago, IL 60607	NO.	REVISIONS	DATE	BY			
						1	PER EMAIL RECEIVED 10/7/25	10/7/25	MRA			
				2	REVISED PER IN HOUSE REVIEW	10/13/25	MRA					
				3	REVISED PER CLIENT COMMENTS	5/7/26	MRA					



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: 2026 Pavement Maintenance Program

Date: May 14, 2026

We anticipate that that plans and specifications for the 2026 Pavement Maintenance Program will be submitted to IDOT on or about May 29th. We would reasonably expect to have IDOT approval on or about June 12th. The next step is to advertise for bids, and therefore, attached to this memo is a resolution to authorize public bid letting for the 2026 Pavement Maintenance Program. If all goes as planned, we will be presenting a contract for award at the July 8th regular Board meeting.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

RESOLUTION 26-29

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE TO AUTHORIZE PUBLIC BID LETTING FOR THE 2026 PAVMENT MAINTENANCE PROGRAM

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) desires to implement the 2026 Pavement Maintenance Program; and

WHEREAS, pursuant to the Village’s purchasing policies, Motor Fuel Tax Policies and State Statute, capital improvement projects in excess of \$25,000 are to be publicly bid; and

WHEREAS, plans and specifications for the 2026 Maintenance Program are ready for public bid letting; and

WHEREAS, the Village has determined that it is in the best interest of the Village and its citizens to undergo the public bid letting process to obtain proposals from contractors for the 2026 Pavement Maintenance Program as set forth herein.

NOW THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The above recitals are incorporated herein and made part hereof.
2. The Village Engineer is hereby authorized to advertise the construction drawings and corresponding specifications for the 2026 Pavement Maintenance Program for public bid letting as provided by Ordinance, Motor Fuel Tax Policies, and State Statue.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2026

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK: _____

RESOLUTION NUMBER: 2026-30

**A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS
AUTHORIZING THE VILLAGE TO ENTER INTO AN INTERGOVERNMENTAL
AGREEMENT WITH THE BOONE COUNTY CONSERVATION DISTRICT FOR
TEMPORARY CONSTRUCTION ACCESS**

WHEREAS, the Village of Poplar Grove, Illinois (“Village”) is an Illinois unit of local government and is the owner of a parcel of land with PIN number 04-19-176-020 (the “Property”); and

WHEREAS, the Boone County Conservation District (the “District”) operates to preserve and manage natural areas and open spaces for ecological, educational, and recreational benefits, including maintaining bridges and walking paths along District trails; and

WHEREAS, the District desires to remove and replace Bridge #9 located along the District’s Long Prairie Trail; and

WHEREAS, in order to remove and replace the District’s #9 Bridge, the District requires temporary construction access to and through a portion of the Property; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize units of local government to exercise jointly any power, privilege, function, or authority they may exercise individually; and

WHEREAS, the Village and the District have reached an accord as to the terms and conditions memorialized in an Intergovernmental Agreement attached hereto as Exhibit A and incorporated herein (“Agreement”) by which the Village will provide temporary construction access to and through a portion of the Village-owned Property to the District; and

WHEREAS, the Village now desires to approve the Agreement and authorize the Village President and/or Village Clerk to execute any documents necessary to effectuate the Agreement and the Village Clerk to attest the same.

NOW THEREFORE, BE IT RESOLVED by the President and Village Board of Trustees of the Village of Poplar Grove, Boone County, Illinois, that:

1. The foregoing recitals are incorporated herein and made a part hereof.
2. By the adoption of this Resolution, the Village Board of Trustees approves the attached Agreement with the District and authorizes the Village President and/or Village Clerk to execute any documents necessary to effect the same.
3. The Village President and Village Clerk are hereby authorized to execute and attest the Agreement.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS ____ DAY OF _____, 2026

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2026

PRESIDENT

ATTEST:

VILLAGE CLERK

EXHIBIT A – INTERGOVERNMENTAL AGREEMENT

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement (“Agreement”) is entered into as of **July 1, 2026** (“Effective Date”), by and between the **BOONE COUNTY CONSERVATION DISTRICT** (“District”) and the **VILLAGE OF POPLAR GROVE, ILLINOIS** (“Village”).

WHEREAS, the Village is the owner of the parcel of land located in Poplar Grove, IL with PIN 04-19-176-020 (“Property”)

WHEREAS, the District and the Village desire to formalize their respective rights and obligations regarding the Village providing temporary construction access to and through a portion of the Property to the District so that the District can remove and replace the District’s Bridge #9 located along the Long Prairie Trail;

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) authorize units of local government to exercise jointly any power, privilege, function, or authority they may exercise individually; and

WHEREAS, the Village agrees to grant temporary construction access to and through the Property to the District in exchange for the Districts performance of certain obligations as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **TERM.**
This Agreement shall remain in effect beginning July 1, 2026 and shall automatically terminate upon the completion of construction to Bridge #9, which is anticipated to be approximately July 2028, and the satisfaction of all other District obligations, conditions, and requirements set forth herein.

2. **GRANT OF TEMPORARY ACCESS FOR CONSTRUCTION PURPOSES.**
The Village hereby grants to the District, and its contractors and agents, temporary access to and through the portion of the Property identified in Appendix A, attached hereto and incorporated herein (“Access Area”). The Access Area shall be used for purposes related to the repair, replacement, construction, and installation of the District’s Bridge #9 (and appurtenances thereto) consistent with sound and economical engineering and construction practices and customs.

The grant of this temporary access for construction purposes is expressly conditioned upon the District’s agreement to comply with and fully satisfy the requirements set forth below.

3. **WAIVER OF CLAIMS, INDEMNITY AND SAVE AND HOLD HARMLESS.**
The District, on behalf of its officers, officials, employees, agents, contractors, successors, assigns and personal representatives, and any party claiming through any of them, hereby waives all rights of recovery, claims, actions or cause of actions against the Village, and its

officers, officials, employees, agents, successors and assigns (the “Indemnified Parties”) related to or in connection with the District’s use of the Access Area for construction purposes related to the District’s Bridge #9 and further hereby releases, acquits and forever discharges the Indemnified Parties (in their official and individual capacities) from any and all liabilities whatsoever for any and all damages, losses or injuries (including death) which the District, or its officers, officials, employees, agents, contractors, successors, assigns and personal representatives may sustain to person or property or both including, but not limited to, any claims, demands, actions, causes of action, judgments, damages, expenses and costs, including attorneys’ fees which arise out of or are connected in any manner whatsoever with the District’s use of the Access Area for construction purposes related to the District’s Bridge #9.

The District hereby indemnifies and saves harmless the Village from any injury to persons or loss or damage to personal or real property which the Village may suffer, incur or sustain arising proximately from the actions of District or its contractors or agents during the performance of its bridge repair/replacement work contemplated under this Agreement. Such indemnity and hold harmless is intended to apply only to damages or injuries suffered by Village from actions by the District or its agent or contractors as well as Village's liability for actions brought by third parties for damages or injuries arising from actions by District, or its agents or contractors, and shall not apply to damages or injuries to third parties arising from Village's willful and wanton actions or failures to act.

4. **MINIMUM INSURANCE REQUIRED.**

Each party to this Agreement shall, during the entire term hereof, procure and maintain, at its sole expense, Comprehensive General Liability Insurance with limits of not less than one million dollars (\$1,000,000.00 per occurrence). The District shall also maintain worker’s compensation in statutory amounts, employer’s liability insurance with combined single limits of One Million and No/100 Dollars (\$1,000,000.00); and automobile liability insurance insuring against claims for bodily injury or property damage with combined single limits of One Million and No/100 Dollars (\$1,000,000.00). Each Party will provide the other with evidence of such insurance upon request. District shall name the Village as an additional insured on its policies.

5. **NOTICES.**

Notices shall be deemed delivered:
a) when delivered by personal delivery,
b) when mailed U.S. Postal certified mail, return receipt requested or
c) when delivered by a reputable private overnight mail or delivery firm, and shall be delivered to the parties at their addresses as follows:

Executive Director
Boone County Conservation District
603 N Appleton Rd
Belvidere IL 61008

Village President
Village of Poplar Grove
200 N Hill Street
Poplar Grove IL 61065

- 6. **EFFECTIVENESS.**
This Agreement shall be in full force and effective upon approval by the parties hereto in the manner by law and upon proper execution hereof.
- 7. **BINDING EFFECT.**
This agreement shall be binding upon and inure to the benefit of any successor entity, which may assume the obligations of any party hereto.
- 8. **VALIDITY.**
The invalidity of any provision of this Agreement shall not render invalid any other provisions. If, for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.
- 9. **GOVERNING LAW.**
This agreement shall be governed, interpreted and construed in accordance with the laws of the State of Illinois.
- 10. **EXECUTION IN COUNTERPARTS.**
This Agreement may be executed in multiple counterparts of duplicate originals, each of which shall constitute and be deemed as one and the same document.
- 11. **AMENDMENTS.**
This Agreement may only be amended by the written consent of all the parties hereto.

The undersigned units of local government hereby have adopted and subscribes to the Agreement to which this signature page will be attached and agrees to be a party thereto and be bound by the terms thereof.

By: _____
Kristi Richardson, Village President
Village of Poplar Grove, Illinois
ATTEST:

Date: _____

Karri Miller, Village Clerk
Village of Poplar Grove, Illinois

Date: _____

By: _____
George Thomas, President
Boone County Conservation District
ATTEST:

Date: _____

Meredith Williams, Secretary
Boone County Conservation District

Date: _____

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 05/18/2026 - 05/22/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 15.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
22355 00026756	B&F CONSTRUCTION CODE SERVICE, INC. APRIL 2026 ADMIN 01-55-4237	05/13/2026 CLERK APRIL 2026 ADMIN	06/13/2026	3,282.50 3,282.50	3,282.50	Open	N 05/20/2026
88307 00026757	COLLINS SANITARY LLC CAMERA LIONS PARK 31-75-4240	04/13/2026 CLERK CAMERA LIONS PARK	05/13/2026	700.00 700.00	700.00	Open	N 05/20/2026
3061267111APRIL 00026758	COMED MAIN ST L/S 31-75-4204	05/04/2026 CLERK MAIN ST L/S	07/06/2026	45.27 45.27	45.27	Open	N 05/20/2026
440759 00026759	NAPA AUTO PARTS TRUCK FILTTERS 01-53-4226	03/24/2026 CLERK TRUCK FILTTERS	04/24/2026	149.05 149.05	149.05	Open	N 05/20/2026
433527 00026760	NAPA AUTO PARTS RETURN OF FILTER 01-53-4226	11/07/2026 CLERK RETURN OF FILTER	05/05/2026	(50.75) (50.75)	(50.75)	Open	N 05/20/2026
19QM-4NM3-JLRQ 00026761	AMAZON.COM OFFICE SUPPLIES 01-50-4300	05/18/2026 CLERK OFFICE SUPPLIES	06/18/2026	24.69 24.69	24.69	Open	N 05/20/2026
1VRP-4FGW-7WMH 00026762	AMAZON.COM PAPER FOR NF FLYERS 01-55-4330	05/13/2026 CLERK PAPER FOR NF FLYERS	06/13/2026	31.77 31.77	31.77	Open	N 05/20/2026
1DDL-3PTD-99WK 00026763	AMAZON.COM BOOM SPRAYER PUMP REPLACEMENT 01-52-4302	05/12/2026 CLERK BOOM SPRAYER PUMP REPLACEMENT	06/12/2026	109.98 109.98	109.98	Open	N 05/20/2026

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1D6N-GC4P-3M47 00026764	AMAZON.COM EAR PROTECTOR 01-53-4302	05/21/2026 CLERK EAR PROTECTOR	06/21/2026	66.99 66.99	66.99	Open	N 05/21/2026
16WK-DHCL-9NRY 00026765	AMAZON.COM WELL 5&6 CABLE 31-68-4302	05/13/2026 CLERK WELL 5&6 CABLE	06/13/2026	5.49 5.49	5.49	Open	N 05/21/2026
16CH-RTFH-TNVM 00026766	AMAZON.COM RAM REPLACEMENT LINERS 01-53-4302	05/15/2026 CLERK RAM REPLACEMENT LINERS	06/15/2026	149.99 149.99	149.99	Open	N 05/21/2026
16KT-9LW3-1K1R 00026767	AMAZON.COM HYDRANT PAINT 31-70-4302	05/14/2026 CLERK HYDRANT PAINT	06/14/2026	130.62 130.62	130.62	Open	N 05/21/2026
193N-MVR7-7P9X 00026768	AMAZON.COM OFFICE SUPPLIES 01-50-4300	05/14/2026 CLERK OFFICE SUPPLIES	06/14/2026	122.51 122.51	122.51	Open	N 05/21/2026
BFF-001265 00026769	BLAIN'S FARM & FLEET TRUCK CLEANER 01-53-4302	05/07/2026 CLERK TRUCK CLEANER	06/07/2026	45.15 45.15	45.15	Open	N 05/21/2026
BFF-001264 00026770	BLAIN'S FARM & FLEET AIR COUPLER 01-53-4302	05/08/2026 CLERK AIR COUPLER	06/08/2026	19.98 19.98	19.98	open	N 05/21/2026
BFF-001328 00026771	BLAIN'S FARM & FLEET HYDRANT REPAIRS 31-70-4302	05/12/2026 CLERK HYDRANT REPAIRS	06/12/2026	25.25 25.25	25.25	open	N 05/21/2026

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BFF-001456 00026772	BLAIN'S FARM & FLEET SHOP STOCK 01-53-4302	05/19/2026 CLERK SHOP STOCK	06/19/2026	25.98 25.98	25.98	Open	N 05/21/2026
BFF-001457 00026773	BLAIN'S FARM & FLEET SHOP STOCK 01-53-4302	05/18/2026 CLERK SHOP STOCK	06/18/2026	34.89 34.89	34.89	Open	N 05/21/2026
BFF-001366 00026774	BLAIN'S FARM & FLEET TRUCK TOOL BOX 01-53-4226	05/13/2026 CLERK TRUCK TOOL BOX	06/13/2026	1,138.49 1,138.49	1,138.49	Open	N 05/21/2026
BFF-001418 00026775	BLAIN'S FARM & FLEET BOOM SPRAYER PARTS 01-52-4302	05/15/2026 CLERK BOOM SPRAYER PARTS	06/15/2026	35.98 35.98	35.98	Open	N 05/21/2026
BFF-001358 00026776	BLAIN'S FARM & FLEET BOOM SPRAYER REPLACEMENT PARTS 01-52-4302	05/15/2026 CLERK BOOM SPRAYER REPLACEMENT PARTS	06/15/2026	42.93 42.93	42.93	Open	N 05/21/2026
BFF-001384 00026777	BLAIN'S FARM & FLEET BOOM SPRAYER PARTS 01-52-4302	05/14/2026 CLERK BOOM SPRAYER PARTS	06/14/2026	93.93 93.93	93.93	Open	N 05/21/2026
BFF-001385 00026778	BLAIN'S FARM & FLEET BOOM SPRAYER PARTS 01-52-4302	05/15/2026 CLERK BOOM SPRAYER PARTS	06/15/2026	35.98 35.98	35.98	open	N 05/21/2026
71700 00026779	B&F CONSTRUCTION CODE SERVICE, INC. PLUMBING PLAN REVIEW 01-55-4215	05/07/2026 CLERK PLUMBING PLAN REVIEW	06/07/2026	110.00 110.00	110.00	open	N 05/21/2026

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4653503000MAY26 00026780	COMED SWWTP #1 31-79-4204	05/11/2026 CLERK SWWTP #1	07/10/2026	5,899.88 5,899.88	5,899.88	Open	N 05/21/2026
7991645000MAY26 00026781	COMED WELL 5&6 31-68-4204	05/08/2026 CLERK WELL 5&6	07/07/2026	1,349.88 1,349.88	1,349.88	Open	N 05/21/2026
7470531222MAY26 00026782	COMED NWWTP 31-77-4204	05/11/2026 CLERK NWWTP	06/11/2026	2,067.63 2,067.63	2,067.63	Open	N 05/21/2026
9177938000MAY26 00026783	COMED L/S BULLARD 31-75-4204	05/08/2026 CLERK L/S BULLARD	05/07/2026	119.33 119.33	119.33	Open	N 05/21/2026
9866415000MAY26 00026784	COMED WATER TOWER 31-68-4204	05/11/2026 CLERK WATER TOWER	07/10/2026	647.94 647.94	647.94	Open	N 05/21/2026
0622964000MAY26 00026785	COMED L/S BEAVER 31-75-4204	05/08/2026 CLERK L/S BEAVER	07/07/2026	85.53 85.53	85.53	Open	N 05/21/2026
2994975000MAY26 00026786	COMED WELL4 31-68-4204	05/08/2026 CLERK UTILITIES	07/07/2026	877.90 877.90	877.90	open	N 05/21/2026
1126462222MAY26 00026787	COMED PUMP STATION AND WATER TOWER 31-68-4204	05/08/2026 CLERK PUMP STATION AND WATER TOWER	07/07/2026	63.88 63.88	63.88	open	N 05/21/2026

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0862561222MAY26 00026788	COMED L/S HARVEST WAY 31-75-4204	05/08/2026 CLERK L/S HARVEST WAY	07/07/2026	179.37 179.37	179.37	Open	N 05/21/2026
5555323000MAY26 00026789	COMED C/L/S 31-75-4204	05/08/2026 CLERK C/L/S	07/07/2026	351.51 351.51	351.51	Open	N 05/21/2026
5318627000MAY26 00026790	COMED SWWTP #2 31-79-4204	05/08/2026 CLERK SWWTP #2	07/07/2026	46.71 46.71	46.71	Open	N 05/21/2026
3233830100MAY26 00026791	COMED L/S WACO WAY 31-75-4204	05/08/2026 CLERK L/S WACO WAY	07/07/2026	75.63 75.63	75.63	Open	N 05/21/2026
3172892222MAY2 00026792	COMED WELL 2 31-68-4204	05/08/2026 CLERK WELL 2	07/07/2026	97.17 97.17	97.17	Open	N 05/21/2026
33050515 00026793	CONSERV FS INC ROUND UP 01-52-4225	05/19/2026 CLERK ROUND UP	06/18/2026	522.15 522.15	522.15	Open	N 05/21/2026
33049785 00026794	CONSERV FS INC TURF GRASS SPRAY 01-52-4225	05/08/2026 CLERK TURF GRASS SPRAY	06/07/2026	475.00 475.00	475.00	open	N 05/21/2026
124408136 00026795	GLOBAL INDUSTRIAL TRASH BAGS FOR DOG PARK 01-52-4302	05/06/2026 CLERK TRASH BAGS FOR DOG PARK	06/05/2026	176.32 176.32	176.32	open	N 05/21/2026

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124421343 00026796	GLOBAL INDUSTRIAL DOG PARK TRASH BAGS 01-52-4302	05/11/2026 CLERK DOG PARK TRASH BAGS	06/10/2026	206.89 206.89	206.89	Open	N 05/21/2026
7418264 00026797	HAWKINS, INC. ALUMINUM FOR PLANTS 31-79-4305	05/11/2026 CLERK ALUMINUM FOR PLANTS	06/10/2026	5,862.40 5,862.40	5,862.40	Open	N 05/21/2026
2624493 00026798	HOME DEPOT CREDIT SERVICES RED PAINT 31-70-4302	05/14/2026 CLERK RED PAINT	06/14/2026	88.02 88.02	88.02	Open	N 05/21/2026
001001282 00026799	ILLINOIS COUNTIES RISK MGMT TRUST LIBABILTY PREMIUM 01-50-4200	05/11/2026 CLERK LIBABILTY PREMIUM	06/01/2026	56,503.50 56,503.50	56,503.50	Open	N 05/21/2026
220112 00026800	JOE COOLING & SONS, INC. TOPSOIL 01-53-4302	05/06/2026 CLERK TOPSOIL	06/06/2026	110.00 110.00	110.00	Open	N 05/21/2026
IH40685 00026801	JOHNSON TRACTOR PTO SHAFT 01-52-4227	05/20/2026 CLERK PTO SHAFT	06/20/2026	742.10 742.10	742.10	Open	N 05/21/2026
IH40574 00026802	JOHNSON TRACTOR WOODS U JOINT 01-52-4227	05/13/2026 CLERK WOODS U JOINT	06/12/2026	1,050.01 1,050.01	1,050.01	Open	N 05/21/2026
IH40079 00026803	JOHNSON TRACTOR BLADE FOR TBW150C 01-52-4227	05/13/2026 CLERK BLADE FOR TBW150C	06/12/2026	212.63 212.63	212.63	Open	N 05/21/2026

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MAY26 00026804	SHERRI MCELHINNEY DEPOIST RETURN 01-00-2410	05/16/2026 CLERK DEPOIST RETURN	06/16/2026	180.00 180.00	180.00	Open	N 05/21/2026
70798 00026805	MENARDS WELL AC 31-68-4302	05/12/2026 CLERK WELL AC	06/11/2026	1,023.96 1,023.96	1,023.96	Open	N 05/21/2026
70732 00026806	MENARDS HYDRANT PAINT 31-70-4302	05/11/2026 CLERK HYDRANT PAINT	06/10/2026	118.72 118.72	118.72	Open	N 05/21/2026
70426 00026807	MENARDS NWWTP SUPLIES 31-77-4302	05/06/2026 CLERK OPERATIONAL SUPPLIES	06/06/2026	5.67 5.67	5.67	Open	N 05/21/2026
8271538676MAY26 00026808	NICOR GAS WELL 5&6 31-68-4204	05/18/2026 CLERK WELL 5&6	07/06/2026	84.31 84.31	84.31	Open	N 05/21/2026
24868703307MAY2 00026809	NICOR GAS C/L/S WACO WAY 31-75-4204	05/18/2026 CLERK C/L/S WACO WAY	07/06/2026	66.82 66.82	66.82	Open	N 05/21/2026
22409207747MAY2 00026810	NICOR GAS SWWTP 31-79-4204	05/11/2026 CLERK SWWTP	06/29/2026	800.45 800.45	800.45	open	N 05/21/2026
77254215526MAY2 00026811	NICOR GAS WATER TOWER 31-68-4204	05/18/2026 CLERK WATER TOWER	07/06/2026	67.64 67.64	67.64	open	N 05/21/2026

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94988910009MAY2 00026812	NICOR GAS WELL 3 31-68-4204	05/14/2026 CLERK WELL 3	07/02/2026	77.85 77.85	77.85	Open	N 05/21/2026
12314476859MAY2 00026813	NICOR GAS L/S DAWSON LAKE RD 31-75-4204	05/14/2026 CLERK L/S DAWSON LAKE RD	06/14/2026	65.85 65.85	65.85	Open	N 05/21/2026
318527320001MAY 00026814	NICOR GAS WELL 2 31-68-4204	05/11/2026 CLERK WELL 2	06/29/2026	90.30 90.30	90.30	Open	N 05/21/2026
49599619696MAY2 00026815	NICOR GAS PW BUILDING 01-54-4204	05/11/2026 CLERK PW BUILDING	06/29/2026	378.64 378.64	378.64	Open	N 05/21/2026
7287847237MAY26 00026816	NICOR GAS NWWTP 31-77-4204	05/11/2026 CLERK NWWTP	06/29/2026	185.91 185.91	185.91	Open	N 05/21/2026
07183924294 00026817	NICOR GAS RENTAL BUILDING 01-50-4204	05/11/2026 CLERK RENTAL BUILDING	06/29/2026	69.69 69.69	69.69	Open	N 05/21/2026
17034425508 00026818	NICOR GAS L/S HARVEST WAY 31-75-4204	05/11/2026 CLERK L/S HARVEST WAY	06/29/2026	183.28 183.28	183.28	open	N 05/21/2026
22898582741MAY2 00026819	NICOR GAS BEAVER L/S 31-75-4204	05/11/2026 CLERK BEAVER L/S	06/29/2026	66.91 66.91	66.91	open	N 05/21/2026

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30139401027MAY2 00026820	NICOR GAS WELL4 31-68-4204	05/11/2026 CLERK WELL4	06/29/2026	84.96 84.96	84.96	Open	N 05/21/2026
75527 00026821	OLIPHANT LOCK & SAFE, INC WELL 3 DOOR REPAIR 31-68-4227	05/08/2026 CLERK WELL 3 DOOR REPAIR	06/08/2026	679.00 679.00	679.00	Open	N 05/21/2026
23724 00026822	P.C. TECH 2 U VIPER RENEWAL 01-50-4214	05/12/2026 CLERK VIPER RENEWAL	06/12/2026	400.00 400.00	400.00	Open	N 05/21/2026
260108145 00026823	POMP'S TIRE SERVICE, INC. TIRES FOR SKID STEER 01-53-4227	05/08/2026 CLERK TIRES FOR SKID STEER	06/08/2026	1,210.60 1,210.60	1,210.60	Open	N 05/21/2026
221844 00026824	ROCKFORD BUSINESS SYSTEMS, INC NEW COPIER 90-50-4412	05/15/2026 CLERK NEW COPIER	06/15/2026	10,183.00 10,183.00	10,183.00	Open	N 05/21/2026
2026MAY 00026825	BREICI ROTTMANN CANCEL OF RENTAL 01-00-2410	05/09/2026 CLERK CANCEL OF RENTAL	06/09/2026	75.00 75.00	75.00	Open	N 05/21/2026
MAY2026 00026826	INDEED TREASURER AD 01-50-4209	05/02/2026 CLERK TREASURER AD	06/14/2026	62.91 62.91	62.91	open	N 05/21/2026
MAY26 00026827	MICROSOFT CORPORATION ONLINE EMAIL SERVICES 01-50-4214	05/02/2026 CLERK ONLINE EMAIL SERVICES	06/14/2026	80.00 80.00	80.00	open	N 05/21/2026

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MAY26 00026828	ON THE CHEAP BANNERS NF BANNERS 01-55-4330	05/11/2026 CLERK NF BANNERS	06/14/2026	631.84 631.84	631.84	Open	N 05/21/2026
MAY2026 00026829	LEC EXCAVATOR BUCKET 01-53-4227	05/12/2026 CLERK EXCAVATOR BUCKET	06/14/2026	2,218.00 2,218.00	2,218.00	Open	N 05/21/2026
MAY26 00026830	MUD MIXER MUD MIXER 01-53-4227	05/14/2026 CLERK MUD MIXER	06/14/2026	3,643.73 3,643.73	3,643.73	Open	N 05/21/2026
20260510054586 00026831	RED WING BUSINESS ADVANTAGE ACCT. DAVID HOWE BOOT ALLOWANCE 01-54-4080	05/10/2026 CLERK UNIFORM ALLOWANCE	06/10/2026	271.39 271.39	271.39	Open	N 05/21/2026
MAY2026 00026832	PATTY WOLSKI DEPOIST RETURN 01-00-2410	05/17/2026 CLERK DEPOIST RETURN	06/14/2026	180.00 180.00	180.00	Open	N 05/21/2026
112567785 00026833	WEX BANK - MARATHON FLEET CARD FUEL FOR TRUCKS 01-53-4303	05/12/2026 CLERK PUBLIC WORKS FUEL	06/12/2026	2,073.59 2,073.59	2,073.59	Open	N 05/21/2026
1137 00026834	GROWTH DIMENSIONS MEMBERSHIP FY2027 01-55-4237	05/21/2026 CLERK MEMBERSHIP FY2027	06/21/2026	6,000.00 6,000.00	6,000.00	open	N 05/21/2026
71804 00026835	B&F CONSTRUCTION CODE SERVICE, INC. NHC REVIEW 01-55-4215	05/20/2026 CLERK NHC REVIEW	06/20/2026	160.00 160.00	160.00	open	N 05/21/2026

INVOICE REGISTER FOR VILLAGE OF POPLAR GROVE

POST DATES 05/18/2026 - 05/22/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 15.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
BFF-001497 00026836	BLAIN'S FARM & FLEET TOW BALL 01-53-4226	05/21/2026 CLERK TOW BALL	06/21/2026	58.27 58.27	58.27	Open	N 05/21/2026
2233 00026837	INDUSTRIAL ENGINE COMPANY HARVEST WAY SWITCH 31-75-4227	05/21/2026 CLERK HARVEST WAY SWITCH	06/21/2026	2,476.50 2,476.50	2,476.50	Open	N 05/21/2026

of Invoices: 81 # Due: 81 Totals: 118,193.59 118,193.59
 # of Credit Memos: 1 # Due: 1 Totals: (50.75) (50.75)
 Net of Invoices and Credit Memos: 118,142.84 118,142.84

--- TOTALS BY PAYMENT CARD ACCOUNT ---

VISA 6,636.48

--- TOTALS BY FUND ---

01 GENERAL FUND 83,162.30 83,162.30
 31 WATER & SEWER FUND 24,797.54 24,797.54
 90 GOV FUNDS CAPITAL PROJECTS FUND 10,183.00 10,183.00

--- TOTALS BY DEPT/ACTIVITY ---

00 GF ASSEST LIABILITIES ACCOUNTS 435.00 435.00
 50 ADMIN 67,446.30 67,446.30
 52 PARKS 3,703.90 3,703.90
 53 STREETS 10,893.96 10,893.96
 54 PUBLIC WORKS ADMIN 650.03 650.03
 55 COMMUNITY DEVELOPMENT AND EVENTS 10,216.11 10,216.11
 68 WATER TOWERS 5,150.28 5,150.28
 70 WATER 362.61 362.61
 75 SEWER 4,416.00 4,416.00
 77 NORTH PLANT 2,259.21 2,259.21
 79 SOUTH PLANT 12,609.44 12,609.44



INVOICE
MAY2026 - 2026 RAM 1500 EXPRESS

REFERENCE # 00026752	AMOUNT 47,313.63	STATUS Paid	Item 15.
-------------------------	---------------------	----------------	-----------------

▼ GENERAL INFORMATION

Vendor: MISC - SAM LEMAN

1602 COMMERCE PKWY
BLOOMINGTON, IL 61704

(309) 662-5000

VENDOR INFORMATION

Bank Account: OPER - COMMINGLED OPERATING ACCOUNT

Invoice Number: MAY2026

Description: 2026 RAM 1500 EXPRESS

Approval Department: Not Specified

▼ PURCHASING INFORMATION

Check Type: Paper Check

Export to Bank for Printing

▼ DATE INFORMATION

Post Date: 05/13/2026

Invoice Date: 05/01/2026

Due Date: 05/15/2026

Expected Check Run Date: 05/14/2026

▼ INVOICE TOTALS

Amount	47,313.63
Amount Paid	47,313.63

- DETAILS 1
- NOTES
- PURCHASING CARD
- TAX PAYMENT
- CHECKS 1
- CUSTOM FIELDS
- OPTIONS

GENERAL LEDGER	DESCRIPTION	AMOUNT ▲	
90-53-4461	2026 RAM 1500 EXPRESS	47,313.63	D

Date Updated: 05.27.2026

		Apr-26		
FOR APPROVAL	Actual to Date	Total by Type		
	Check Run #1	Check Run #2		
AP Checks	\$106,539.79	\$142,528.14	\$249,067.93	
EFTS (ACH)	\$37,074.24	\$22,928.33	\$60,002.57	
Payroll	\$46,098.56	\$22,000.00	\$68,098.56	
Insurance	\$14,685.42	\$0.00	\$14,685.42	
Total	\$204,398.01	\$187,456.47	\$391,854.48	

TO BE ATTACHED IN PACKET AS SUMMARY REPORT

extra check run for new truck

Specific Breakout:	Actual for the month paid	Estimate Additional	Total by Type
Total	\$0.00	\$0.00	\$0.00

FINAL NUMBERS			
Monthly Approvals	April Final Numbers Requested	Actual	Difference
AP Checks	\$738,200.62	\$738,200.62	\$0.00
EFTS (ACH)	\$60,493.89	\$60,493.89	\$0.00
Payroll	\$42,254.50	\$42,254.50	\$0.00
Insurance	\$21,142.32	\$21,142.32	\$0.00
Total	\$862,091.33	\$862,091.33	\$0.00

Specific Breakout:	Requested	Actual	Difference
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Village of Poplar Grove – Board Meeting Memo

May 21, 2026

****Subject:****

Veteran Park Improvements

1. Background:

The Village of Poplar Grove has a park at the corner of State Street and Main Street known as Veteran Park. This park area contains a pavilion, a veteran memorial and a gazebo. This area has been used in the past for the Christmas Tree Lighting before it was moved to Village Hall. During the 2025-2026 fiscal year, the board approved \$35,000 for improvements.

2. Current Status:

The intention to improve this space involves the following improvements:

- Painting/Staining and repair of the Gazebo
- Painting/Staining of the pavilion
- Landscaping at pavilion
- Update and cleaning to monument, i.e. power washing, painting base, adding armed services plaques
- Additional bike racks
- Installation of a walking path between the monument and the pavilion
- Signage for the park
- Repair concrete at base of flagpole

The Public Works Director has been working with landscapers to acquire quotes for the installation of the path. He has secured quotes from Crimson Valley, Nico's Landscaping, and Andy's. He also reached out to Image Pros and Branching Out, who have not provided an quote at the time of this memo.

The public works department will handle the smaller repairs, painting/staining, etc.

3. Fiscal Impact:

Impact to finances will include cost of project items, the preparation of an IGA with Boone County Conservation District as this proposed plan includes landscaping features on property owned and maintained by the Conservation District.

4. Legal Review (if applicable):

Not at this time.

5. Recommendation:

To proceed with the selection of a landscaper and consensus to move forward with the preparation of an IGA with Boone County Conservation District.

6. Supporting Documents (if applicable):

- X Attached - Proposed Design
- X Attached - Nico's Landscaping Quote
- X Attached - Andy's Landscaping Quote
- Not Applicable

Kristi Richardson
Village President

ADDRESS

Nico's Landscaping

509 McKinley Ave
Belvidere, IL 61008
(815) 505-6777



To:
Village of Poplar Grove (David Howe)
200 Hill Street
Poplar Grove, IL 61065

Address # 9140
Address Date 04/28/2026

Item	Quantity
Excavation	1.0
3/4 Chip Stone	10.0
3/8 Chip Stone	2.0
RCP Holland Eco Paver	550.0
EdgeCrete	10.0
Polymeric Sand	10.0
Dumping-Yard Waste	1.0
Topsoil Material	6.0
Grass Seed Sunny Galmour Treated Material	1.0
Erosion Pellets	2.0
Labor	30.0
Additional Materials	1.0

Notes

Additional Information

- Estimates are valid for 30 days.
- Please click "Approve" on the email upon acceptance, we will reach out afterward with a starting timeline.
- Pricing is based upon the state of the landscaping at the time the estimate is sent. Pricing is subject to changed due to neglect.
- 50% Deposits are required upon acceptance of a project.
- Additional costs may occur if additional material is required.

Veterans Park Project

Scope of work:

- Excavation for a roughly 515 sq ft paver walkway (walkway is roughly 4' wide x 85' long, and an additional 15' will span out to about 12' wide)
 - Install 3/4 chip stone for the base, minimum 6" base, screened with 3/8 chip
 - Install paver walkway with Rochester Holland Eco Paver, installed with a soldier pattern border
 - Finished with polymeric sand, edgecrete border, topsoil, grass seed, and erosion pellets
- Total estimated price: \$16,635.00

*Dumping at the Village of Poplar Grove site.

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NO.	DATE	REVISION

DESIGNED CDD		DRAWN JJD	
PROJECT NO.			
DATE JUNE 4, 2024			
SHEET NO. 1			

VILLAGE OF POPLAR GROVE
VETERANS PARK
LAYOUT



ideahts, X:\Poplar Grove\Park Planning\Veterans Park\Exhibit 20240603.dwg, layout, Plot Date: 6/5/2024, 8:02 AM, xrefs:none



4035 S Perryville Rd.
Cherry Valley, Illinois 61016
Phone (815) 332-3305
andys@andyslandscaping.com
www.andyslandscaping.com

May 6, 2026

Village of Poplar Grove
Attn: David Howe
200 N Hill Street
Poplar Grove IL 61065

HARDSCAPE BID

VETERANS PARK

Paver Walkway from Monument area to Pavillion area

- *Dig out area per plan – approximately 100’ x 4’; larger on area as it flares to existing cement pad
- *Prep area with 8” compacted crushed rock, sand, then paver. Area will be 6” wider than actual walkway on both sides for edge restraint. Pavers will be sanded with polymetric sand that hardens like cement.
- *Dump topsoil in Poplar Grove advised by Director
- *Material is Belgard Origins 6” with sailor course in Hollandstone
- *Add topsoil, seed, fertilizer, pre-emerge, & straw mat to finish along edges

TOTAL \$10,790

***If all Hollandstone 4x8 paver deduct \$1290 from above total.**

Respectfully Submitted by Amy Gehrke Date: 5/6/2026

Accepted by: _____ Date: _____



Village of Poplar Grove

Major Medical Plan Comparison

July 1st, 2026 - Renewal

Group Quoted As:	Current Blue Cross Blue Shield				Renewal Blue Cross Blue Shield			
	Plan 1 - P503PPO (PPO)		Plan 2 - P506PSN (HMO)		Plan 1 - P503PPO (PPO)		Plan 2 - P506PSN (HMO)	
Under 50 ACA								
Plan Details	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Office Visits								
OV - Primary/Spec	\$35/ \$70	Ded + 50%	\$15/ \$45	Not Covered	\$35/ \$70	Ded + 50%	\$15/ \$45	Not Covered
Urgent Care	\$70	Ded + 50%	\$45	Not Covered	\$70	Ded + 50%	\$45	Not Covered
Virtual Visits/Telahealth	\$35	NA	NA	Not Covered	\$35	NA	NA	Not Covered
Deductible								
Individual	\$350	\$700	\$0	Not Covered	\$350	\$700	\$0	Not Covered
Family	\$1,050	\$2,100	\$0	Not Covered	\$1,050	\$2,100	\$0	Not Covered
Coinsurance	80%	50%	100%	Not Covered	80%	50%	100%	Not Covered
OOP Max (Including Ded)								
Individual Med OPX	\$1,750	Unlimited	\$1,750	Not Covered	\$1,750	Unlimited	\$1,750	Not Covered
Family Med OPX	\$5,250	Unlimited	\$5,250	Not Covered	\$5,250	Unlimited	\$5,250	Not Covered
In-Patient/Out-Patient Svcs								
Inpatient Hospital Admission	\$200+ Ded +20%	\$300+ Ded +50%	\$150 Per Visit	Not Covered	\$200+ Ded +20%	\$300+ Ded +50%	\$150 Per Visit	Not Covered
Outpatient Hospital Services	\$150+ Ded + 20%	\$250+ Ded + 50%	\$100 Per Visit	Not Covered	\$150+ Ded + 20%	\$250+ Ded + 50%	\$100 Per Visit	Not Covered
X-Rays, Lab Work	Ded + 20%	Ded + 50%	\$45 Per Test	Not Covered	Ded + 20%	Ded + 50%	\$45 Per Test	Not Covered
CT/PET Scans, MRI	Ded + 20%	Ded + 50%	\$250 Per Test	Not Covered	Ded + 20%	Ded + 50%	\$250 Per Test	Not Covered
Emergency Room	\$400 + Ded + 20%		\$300/ Visit		\$400 + Ded + 20%		\$300/ Visit	
Prescription Drugs								
Rx Tiers (Specialty)	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$5/\$15/\$60/\$110 (\$250/ \$350)	See SPD	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$5/\$15/\$60/\$110 (\$250/ \$350)	See SPD
Network Name	Blue PPO		Blue Precision HMO		Blue PPO		Blue Precision HMO	
Hospitals	Javon Bea, UW Swedes, OSF, Beloit Memorial		UW Swedes		Javon Bea, UW Swedes, OSF, Beloit Memorial		UW Swedes	
Rate Tiers	Composite Rates		Composite Rates		Composite Rates		Composite Rates	
Employee	3	\$1,081.98	0	\$735.15	3	\$1,180.29	0	\$797.43
Employee + Spouse	0	\$2,163.96	0	\$1,470.30	0	\$2,360.58	0	\$1,594.86
Employee + Child(ren)	0	\$2,001.66	0	\$1,360.03	0	\$2,183.54	0	\$1,475.25
Employee + Family	5	\$3,083.64	0	\$2,095.18	5	\$3,363.83	0	\$2,272.68
Estimated Monthly Premium	\$18,664.14		\$0.00		\$20,360.02		\$0.00	
Est. Combined Mo. Premium	\$18,664.14				\$20,360.02			
Estimated Annual Premium	\$223,969.68				\$244,320.24			
% Change From Current	N/A				9.09%			
Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only, see certificate or SBC for more details.	Carrier Notes:		Carrier Notes: Referrals required for everything except visits to your PCP.		Carrier Notes:		Carrier Notes: Referrals required for everything except visits to your PCP.	



Village of Poplar Grove

Major Medical Plan Comparison

July 1st, 2026 - Renewal

Group Quoted As:	Current Blue Cross Blue Shield		Renewal Blue Cross Blue Shield		Alternative 1 Blue Cross Blue Shield		Alternative 2 Blue Cross Blue Shield	
	Plan 1 - P503PPO (PPO)		Plan 1 - P503PPO (PPO)		P5M1PPO (PPO)		G534PPO (PPO)	
Plan Details	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Office Visits								
OV - Primary/Spec	\$35/ \$70	Ded + 50%	\$35/ \$70	Ded + 50%	\$15/ \$30	Ded + 20%	\$50/ \$75	Ded + 50%
Urgent Care	\$70	Ded + 50%	\$70	Ded + 50%	\$50	Ded + 20%	\$80	Ded + 50%
Virtual Visits/Telahealth	\$35	NA	\$35	NA	\$15	NA	\$50	NA
Deductible								
Individual	\$350	\$700	\$350	\$700	\$1,500	\$3,000	\$1,100	\$2,200
Family	\$1,050	\$2,100	\$1,050	\$2,100	\$3,000	\$6,000	\$3,300	\$6,600
Coinsurance	80%	50%	80%	50%	100%	80%	80%	50%
OOP Max (Including Ded)								
Individual Med OPX	\$1,750	Unlimited	\$1,750	Unlimited	\$3,000	\$6,000	\$8,000	Unlimited
Family Med OPX	\$5,250	Unlimited	\$5,250	Unlimited	\$6,000	\$12,000	\$16,000	Unlimited
In-Patient/Out-Patient Svcs								
Inpatient Hospital Admission	\$200+ Ded +20%	\$300+ Ded +50%	\$200+ Ded +20%	\$300+ Ded +50%	\$0 after Ded	\$250+ Ded + 20%	\$250+ Ded +20%	\$350+ Ded +50%
Outpatient Hospital Services	\$150+ Ded + 20%	\$250+ Ded + 50%	\$150+ Ded + 20%	\$250+ Ded + 50%	\$0 after Ded	\$200+ Ded + 20%	\$200+ Ded + 20%	\$300+ Ded + 50%
X-Rays, Lab Work	Ded + 20%	Ded + 50%	Ded + 20%	Ded + 50%	\$0 after Ded	Ded + 20%	Ded + 20%	Ded + 50%
CT/PET Scans, MRI	Ded + 20%	Ded + 50%	Ded + 20%	Ded + 50%	\$0 after Ded	Ded + 20%	Ded + 20%	Ded + 50%
Emergency Room	\$400 + Ded + 20%		\$400 + Ded + 20%		\$200/visit		\$500 + Ded + 20%	
Prescription Drugs								
Rx Tiers (Specialty)	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$5/\$15/\$60/\$110 (\$250/ \$350)	See SPD	\$5/\$15/\$60/\$110 (\$250/ \$350)	See SPD
Network Name	Blue PPO		Blue PPO		Blue PPO		Blue PPO	
Hospitals	Javon Bea, UW Swedes, OSF, Beloit Memorial		Javon Bea, UW Swedes, OSF, Beloit Memorial		Javon Bea, UW Swedes, OSF, Beloit Memorial		Javon Bea, UW Swedes, OSF, Beloit Memorial	
Rate Tiers	Composite Rates		Composite Rates		Composite Rates		Composite Rates	
Employee	3	\$1,081.98	3	\$1,180.29	3	\$1,169.37	3	\$1,000.53
Employee + Spouse	0	\$2,163.96	0	\$2,360.58	0	\$2,338.74	0	\$2,001.06
Employee + Child(ren)	0	\$2,001.66	0	\$2,183.54	0	\$2,163.33	0	\$1,850.98
Employee + Family	5	\$3,083.64	5	\$3,363.83	5	\$3,332.70	5	\$2,851.51
Estimated Monthly Premium	\$18,664.14		\$20,360.02		\$20,171.61		\$17,259.14	
Estimated Annual Premium	\$223,969.68		\$244,320.24		\$242,059.32		\$207,109.68	
% Change From Current	N/A		9.09%		-0.93%		-14.44%	
Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only, see certificate or SBC for more details.	Carrier Notes:		Carrier Notes:		Carrier Notes:		Carrier Notes:	



Village of Poplar Grove

Major Medical Plan Comparison

July 1st, 2026 - Renewal

Group Quoted As:	Current Blue Cross Blue Shield		Renewal Blue Cross Blue Shield		Alternative 3 Blue Cross Blue Shield		
	Plan 1 - P503PPO (PPO)		Plan 1 - P503PPO (PPO)		P5N1OPT (PPO)		
Plan Details	In-Network	Out-of-Network	In-Network	Out-of-Network	BCO-Network	PPO-Network	Out-of-Network
Office Visits							
OV - Primary/Spec	\$35/ \$70	Ded + 50%	\$35/ \$70	Ded + 50%	\$20/\$40	\$35/\$70	Ded + 50%
Urgent Care	\$70	Ded + 50%	\$70	Ded + 50%	\$75	\$75	Ded + 50%
Virtual Visits/Telahealth	\$35	NA	\$35	NA	\$20	NA	NA
Deductible							
Individual	\$350	\$700	\$350	\$700	\$350	\$850	\$1,700
Family	\$1,050	\$2,100	\$1,050	\$2,100	\$1,050	\$2,550	\$7,650
Coinsurance	80%	50%	80%	50%	90%	70%	50%
OOP Max (Including Ded)							
Individual Med OPX	\$1,750	Unlimited	\$1,750	Unlimited	\$2,500	\$7,000	Unlimited
Family Med OPX	\$5,250	Unlimited	\$5,250	Unlimited	\$7,500	\$18,400	Unlimited
In-Patient/Out-Patient Svcs							
Inpatient Hospital Admission	\$200+ Ded +20%	\$300+ Ded +50%	\$200+ Ded +20%	\$300+ Ded +50%	\$150+ Ded+10%	\$450+ Ded+30%	\$550+ Ded+50%
Outpatient Hospital Services	\$150+ Ded + 20%	\$250+ Ded + 50%	\$150+ Ded + 20%	\$250+ Ded + 50%	\$100+ Ded + 10%	\$300+ Ded + 30%	\$400+ Ded + 50%
X-Rays, Lab Work	Ded + 20%	Ded + 50%	Ded + 20%	Ded + 50%	Ded + 10%	Ded + 30%	Ded + 50%
CT/PET Scans, MRI	Ded + 20%	Ded + 50%	Ded + 20%	Ded + 50%	Ded + 10%	Ded + 30%	Ded + 50%
Emergency Room	\$400 + Ded + 20%		\$400 + Ded + 20%		Ded + 10%	Ded + 30%	Ded + 50%
						\$200 + Ded + 10%	
Prescription Drugs							
Rx Tiers (Specialty)	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$5/\$15/\$45/\$85 (\$250/ \$350)	See SPD	\$15/\$25/\$60/\$110 (\$350/\$450)		See SPD
Network Name	Blue PPO Javon Bea, UW Swedes, OSF, Beloit Memorial		Blue PPO Javon Bea, UW Swedes, OSF, Beloit Memorial		Blue Choice Options UW Swedes,OSF	Blue PPO Javon Bea, UW Swedes, OSF, Beloit Memorial	
Hospitals							
Rate Tiers	Composite Rates		Composite Rates		Composite Rates		
Employee	3	\$1,081.98	3	\$1,180.29	3	\$1,006.47	
Employee + Spouse	0	\$2,163.96	0	\$2,360.58	0	\$2,012.94	
Employee + Child(ren)	0	\$2,001.66	0	\$2,183.54	0	\$1,861.97	
Employee + Family	5	\$3,083.64	5	\$3,363.83	5	\$2,868.44	
Estimated Monthly Premium	\$18,664.14		\$20,360.02		\$17,361.61		
Estimated Annual Premium	\$223,969.68		\$244,320.24		\$208,339.32		
% Change From Current	N/A		9.09%		-14.73%		
Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only, see certificate or SBC for more details.	Carrier Notes:		Carrier Notes:		Carrier Notes:		



Village of Poplar Grove

Dental Plan Analysis

July 1st, 2026 - Renewal

	Current Humana IL TRP O2K UC 19		Renewal Humana IL TRP O2K UC 19		Option 1 Blue Cross Blue Shield DILHR32 Contributory		Option 2 Delta Dental Ascent			Option 3 Delta Dental Ascent		
Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	Delta PPO	Delta Premier	Out-of-Network	Delta PPO	Delta Premier	Out-of-Network
Annual Deductible												
Single/Family	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150	\$50/ \$150
Annual Plan Max.	\$2,000		\$2,000		\$2,000		\$2,000			\$2,000		
Includes Rollover/Carryover?	Yes, 30% Extended Annual Max		Yes, 30% Extended Annual Max		No		No			Yes		
Benefits												
Type I - Prev. & Diagnostic <i>Deductible Waived (Yes/No)</i>	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
	Yes		Yes		Yes		Yes			Yes		
Type II - Basic Service	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
Type III - Major Services	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Type IV - Orthodontic Services	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%	50%
Orthodontia Lifetime Max	\$2,000		\$2,000		\$2,000		\$2,000			\$2,000		
Orthodontia Age Limit	Child & Adult		Child & Adult		Child & Adult		Child & Adult			Child & Adult		
Perio & Endo Benefits												
Perio - Non-Surg/Surg	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
Endo - Non-Surg/Surg	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%	80%
Waiting Periods	12 Months Major		12 Months Major		None		None			None		
Other Features							See notes regarding reimbursement method			See notes regarding reimbursement method		
Claims Reimbursements	Negotiated Fee	90%	Negotiated Fee	90%	Negotiated Fee	90%	Negotiated Fee	MPA***	MPA***	Negotiated Fee	MPA***	MPA***
Annual Open Enrollment Allowed?	Yes		Yes		Yes		Yes			Yes		
Min. Participation Req.	50%		50%		>70% Participation		50% (min 2 enrollees)			50% (min 2 enrollees)		
Network Name	Humana Traditional Preferred		Humana Traditional Preferred		BCBSIL Dental		Delta Dental			Delta Dental		
Network Website	www.humana.com		www.humana.com		www.bcbsil.com/find-care/find-a-dentist		www.deltadentalil.com			www.deltadentalil.com		
Rate Guarantee	7/1/2026		7/1/2027		7/1/2027		7/1/2027			7/1/2027		
Rates	Counts	4- Tier Rates	4- Tier Rates	w/RR	4- Tier Rates	2-Tier Rates	3-Tier Rates	2-Tier Rates	3-Tier Rates	2-Tier Rates	3-Tier Rates	3-Tier Rates
EE	3	\$48.44	\$54.32	\$51.73	\$44.18	\$38.02	\$38.02	\$52.30	\$52.30	\$52.30	\$52.30	\$52.30
EESP	0	\$96.89	\$108.64	\$103.46	\$88.36	\$114.87	\$107.64	\$107.64	\$107.64	\$107.64	\$107.64	\$107.64
EECH (Delta = 1 child)	0	\$135.73	\$150.72	\$143.53	\$108.24	\$114.87	\$79.10	\$146.68	\$146.68	\$146.68	\$146.68	\$146.68
FAM	5	\$187.42	\$208.28	\$198.35	\$174.51	\$114.87	\$133.29	\$146.68	\$146.68	\$146.68	\$146.68	\$146.68
Estimated Monthly Premium		\$1,082.42	\$1,204.36	\$1,146.91	\$1,005.09	\$688.41	\$780.51	\$890.30	\$890.30	\$890.30	\$890.30	\$990.85
Estimated Annual Premium		\$12,989.04	\$14,452.32	\$13,762.94	\$12,061.08	\$8,260.92	\$9,366.12	\$10,683.60	\$10,683.60	\$10,683.60	\$10,683.60	\$11,890.20
% Change From Current		N/A	11.3%	6.0%	-7.1%	-36.4%	-27.9%	-17.7%	-17.7%	-17.7%	-17.7%	-8.5%
Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only, see carrier certificate for more details.	Carrier Notes:	Carrier Notes: Rate Relief is a projection. Revised renewal waiting for confirmation of Renewing. Amelia Seith is our contact.		Carrier Notes: Implants are covered at the same percentage as prosthodontics.	Carrier Notes: Implants are covered at the same percentage as prosthodontics.	*** Delta Dental Premier dentists accept payment based on the lesser of the submitted fee or Delta Dental's MPA. **** Non-Network (non-Delta Dental PPO/Non-Delta Dental Premier) dentist reimbursement is based on the lesser of the submitted fee or the Delta Dental Premier MPA.			*** Delta Dental Premier dentists accept payment based on the lesser of the submitted fee or Delta Dental's MPA. **** Non-Network (non-Delta Dental PPO/Non-Delta Dental Premier) dentist reimbursement is based on the lesser of the submitted fee or the Delta Dental Premier MPA.			



Village of Poplar Grove

Vision Plan Analysis

July 1st, 2026 - Renewal

	Current Humana Vision 130		Renewal Humana Vision 130		Option 1 Blue Cross Blue Shield Vision Plan 8		Option 2 Delta Dental Vision		
Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	
Overview of Benefits									
Exam Copay	\$10	See Below	\$10	See Below	\$10	See Below	\$10	See Below	
Material Copay	\$15	See Below	\$15	See Below	\$25	See Below	\$25	See Below	
Frequency (months)	12/12/12		12/12/12		12/12/12		12/12/12		
Exam/Lenses/Contacts	24		24		24		24		
Benefit Allowances									
Exams	100% After Copay	Up to \$30	100% After Copay	Up to \$30	100% After Copay	Up to \$30	100% After Copay	Up to \$35	
Frames	Up to \$130+ 20% off balance over \$130	Up to \$65	Up to \$130+ 20% off balance over \$130	Up to \$65	Up to \$130+ 20% off balance over \$130	Up to \$65	Up to \$130+ 20% off balance over \$130	Up to \$65	
Single Vision Lenses	100% After Copay	Up to \$25	100% After Copay	Up to \$25	100% After Copay	Up to \$25	100% After Copay	Up to \$25	
Bifocal Lenses	100% After Copay	Up to \$40	100% After Copay	Up to \$40	100% After Copay	Up to \$40	100% After Copay	Up to \$40	
Trifocal Lenses	100% After Copay	Up to \$60	100% After Copay	Up to \$60	100% After Copay	Up to \$55	100% After Copay	Up to \$55	
Contacts - Necessary	100% After Copay	Up to \$200	100% After Copay	Up to \$200	100% After Copay	Up to \$210	100% After Copay	Up to \$200	
Contacts - Elective	Up to \$130	Up to \$104	Up to \$130	Up to \$104	Up to \$130	Up to \$104	Up to \$130	Up to \$104	
Other Features									
Annual Open Enrollment Allowed?	Yes		Yes		Yes		Yes		
Network Name	Humana Insight		Humana Insight		EyeMed		EyeMed		
Network Website	www.humana.com		www.humana.com		www.bcbsil.com/find-care/find-a-vision-provider		eyedoclocator.eyemedvisioncare.com/dil/en-us		
Minimum Participation	50% of Eligible EEs		50% of Eligible EEs		50% of Eligible EEs		50% (min 2 enrollees)		
Rate Guarantee	Renews 07/01/2025		1 year		1 year		1 year		
Rates	Counts	4-Tier Rates		4-Tier Rates		4-Tier Rates		2-Tier Rates	3-Tier Rates
EE	3	\$6.60		\$6.86		\$7.60		\$6.97	\$6.97
EESP	0	\$13.19		\$13.72		\$14.44		\$17.42	\$13.60
EECH (Delta = 1 child)	0	\$14.03		\$14.53		\$15.20		\$17.42	\$13.60
FAM	5	\$21.20		\$21.98		\$22.35		\$17.42	\$20.39
Estimated Monthly Premium		\$125.80		\$130.48		\$134.55		\$108.01	\$122.86
Estimated Annual Premium		\$1,509.60		\$1,565.76		\$1,614.60		\$1,296.12	\$1,474.32
% Change From Current				3.7%		7.0%		-14.1%	-2.3%
Rates are not final until approved by insurance carrier. Illustration is for comparative purposes only, see certificate for more details.	Carrier Notes:		Carrier Notes:		Carrier Notes:		Carrier Notes:		



Broker Disclosures

You are a valued client, and we take pride in providing you with exceptional service. As an independent insurance broker, we offer you superior service and competitive pricing by searching for and identifying the coverage from the insurer that best meets your needs.

Marketing Disclaimer: The rates illustrated on this analysis may not match your new bill from the carrier due to the timing of age changes, new hires, birth, death, and terminations, etc. Your renewal is being processed by the carrier at least 3-4 months prior to renewal. At the same time, we are requesting the census update from you, and census changes happen. This is a snapshot of the information we have at the time of our analysis.

Commission: Our firm does not charge a fee for placing your policy. We are paid a commission by the insurer that is part of, not added to, your premiums. The amount of commission earned is according to the standard commission schedule established by each insurer.

Client Consulting Fees: Our firm does not charge you any fees for placement of your policy or for any additional professional services. We are compensated entirely by the insurer in the manner generally described above.

Scope of Services: Our firm works with a number of competing insurers, and we will attempt to obtain quotes from the insurers that we believe to be suitable based on the preferences and needs that you have communicated to us. We cannot obtain quotes from all insurers with products suiting your needs. We will attempt to answer any questions you have regarding the quotes, insurers or policies that we obtain. However, you make the final decision on which insurance product and coverage amount you purchase.

Additional Information: For more information, specific details or answers to any questions about our services, fees or compensation, please contact us at 815.965.6700 or info.10247@trucordia.com.

Thank you for choosing us to assist you with your insurance needs. We value your trust and appreciate your business. Please let us know if there is anything we can do to serve you better.

Broadmoor Agency is now Trucordia. PCF has rebranding under the name Trucordia. Please note, you may see both names on your policy information. We are excited to be a part of this growing organization and offer even more services to support your needs.



Village of Poplar Grove – Board Meeting Memo

May 22, 2026

****Subject:****

457(b) Savings Plans

1. Background:

The Village of Poplar Grove provides a variety of benefits for employees such as the IMRF pension plan. I had an employee approach me regarding the Village offering a 457(b) plan. This plan is essentially the municipal version of a 401k.

2. Current Status:

I have spent time researching the plan to understand any potential reporting on behalf of the village, which none is required. I spoke with several other municipalities who offer this type of plan to their employees.

Essential providers who administer the plan are Fidelity, Nationwide & Mission Square. It is my understanding there is no cost to the Village to offer these plans. Our obligation would be any payroll deduction required. Provider would help us to set up those direct deductions.

Other employees have expressed interest in participating in this program, if the board chooses to offer it.

3. Fiscal Impact:

Only staff time to get program set up through selected provider.

4. Legal Review (if applicable):

Legal is aware of this item, but no documentation has been provided for their review.

5. Recommendation:

Employee choice currently is Nationwide. Looking for board input on what information you would like to see to make a decision. Would you prefer in-person presentation from each provider?

6. Supporting Documents (if applicable):

Attached - NA

Not Applicable

Kristi Richardson
Village President



Village of Poplar Grove – Board Meeting Memo

May 22, 2026

****Subject:****

Website Upgrade

1. Background:

The Village of Poplar Grove has a public website for residents and businesses to access information, pay water and sewer bills, file for permits, and public notification of planning and zoning and Board of Trustees meetings. The website was last updated in early 2020 and was originally designed by Municode.

2. Current Status:

Since then Municode has been acquired by CivicPlus and was built on a drupal platform. Drupal has stopped selling the solutions since October 2024. Migration to a newer platform is necessary to ensure ongoing stability of the source code.

Municipalities with populations of under 50,000 and or special districts are required to meet all mobile and website accessibility requirements by April 26, 2028.

Civic Plus did provide several options.

Standard Package – Free

There is a free migration Standard package, which would cause the Village to lose functionality already in use on the current website, such as Bids, Job Postings, Photo Gallery, and Resource Directory.

Premium Option

Agenda Meeting Management Pro Premium - \$5,300 annual fee + Implementation waived

Pro Premium Website - \$6,038 annual fee + \$5,000 implementation fee (one-time)

Add-ons

DocAccess - \$4,025 annual fee + \$1,500 Implementation fee (one-time)

AudioEye - \$3,200 annual fee + \$500 implementation fee (one-time)

TOTALS:

- Agenda -\$5,300
- Website - \$6,038
- DocAccess - \$4,025
- AudioEye - \$3,200

Annual Fees - \$18,563 (ongoing)

Implementation - \$7,000

GRAND TOTAL - \$25,563

Current subscriptions annual fees expire July 31, 2026

Implementation Times – website 14-16 weeks / Agenda 8-10 weeks.

3. Fiscal Impact:

Fiscal impacts include the cost of upgrading and migration, ongoing yearly subscription costs, staff time to update website with pertinent information.

4. Legal Review (if applicable):

Legal has not reviewed this information as of yet.

5. Recommendation:

Recommendation is to proceed this fiscal year with a custom upgrade and migration including the accessibility pieces. I am not recommending the 60 month redesign premium.

6. Supporting Documents (if applicable):

- X Attached - CivicPlus presentation
- X Attached – Agenda AMM Select Quote
- X Attached – Website /AMM Migration Quote
- Not Applicable

Kristi Richardson
Village President



Municipal Website **Open** → Municipal Website **Central starter**



Agenda



- Introductions
- The Why
- Your Options
- Q&A
- Next Steps



The Why

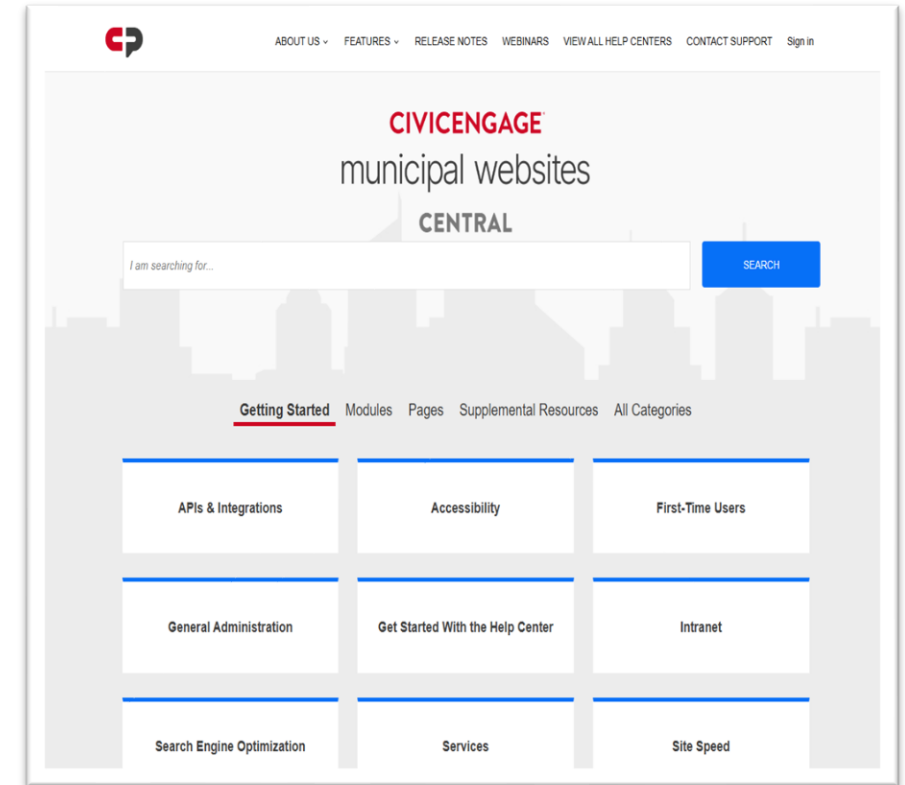
Drupal Issues

- Stopped selling the solution as of October 2024
- Acquia is no longer supporting D7 as of January 2025.
- CivicPlus partnered with a secondary provider to ensure a continued stable and up-to-date secure website for your municipality. Sunset date Q1 2026.
- Lack of server control - “Open-Source Network”
- Older versions of Drupal will need to migrate to newer versions
- Our top priority is to move you to a website solution that truly meets your needs—not just one that is stable and supported.
- You will be moving to web Central our Proprietary “Enterprise level” Content Management System.

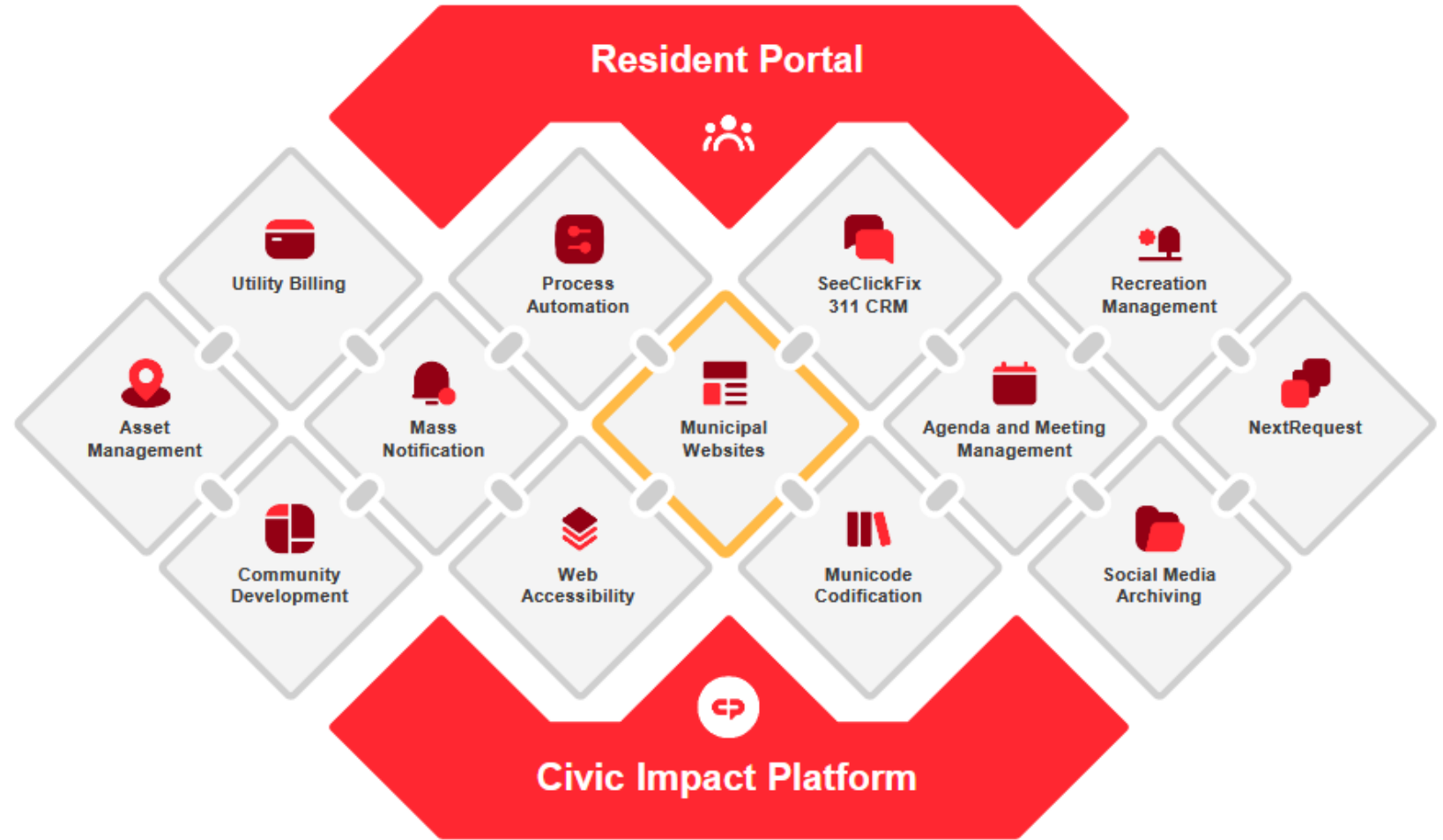


What's in it for YOU?

- Proven, stable, long-term solution already chosen by over 7,500 municipalities with a 95% product satisfaction rate. 98.9% retention rate
- Expanded design drag and drop capabilities.
- Ease of use.
- Comes with 12 pre-loaded modules, or full suit
- Teams dedicated to understanding your goals.
- Integrations with current CivicPlus Solutions.
- Access to our customer [Help Center](#) with FREE tutorials and an award-winning support team.



Help Center



Communications

Boost engagement and improve interactions



Clerk

Increase compliance and enhance transparency



Parks & Rec

Simplify operations and increase participation



Community Development & Public Works

Build better and empower growth



Administration

Supercharge departments and drive impact

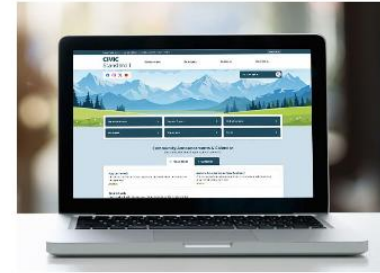


Starter Standard

- Most popular
- Pick one Design
- 12 Default Modules
- Training in groups of 3
- 14-16 Weeks to Launch
- Website Reveal Meeting
- All Site Content Migrated Verbatim (except calendar, news and time sensitive items Calendar Event. Cabinet, Complex documents HTML)
- Not including unpublished pages
- Specialty Subsites – Standard Department header
- Private sites – 30 pages
- Free Implementation
- Current website stored for 2 months after launch, extend if needed

Browse Standard Template Options

Choose one of five government website design options with the idea that design can be customized with brand colors, logos and images unique to your community.



Central Standard One



Central Standard Two



Central Standard Three



Central Standard Four



Central Standard Five

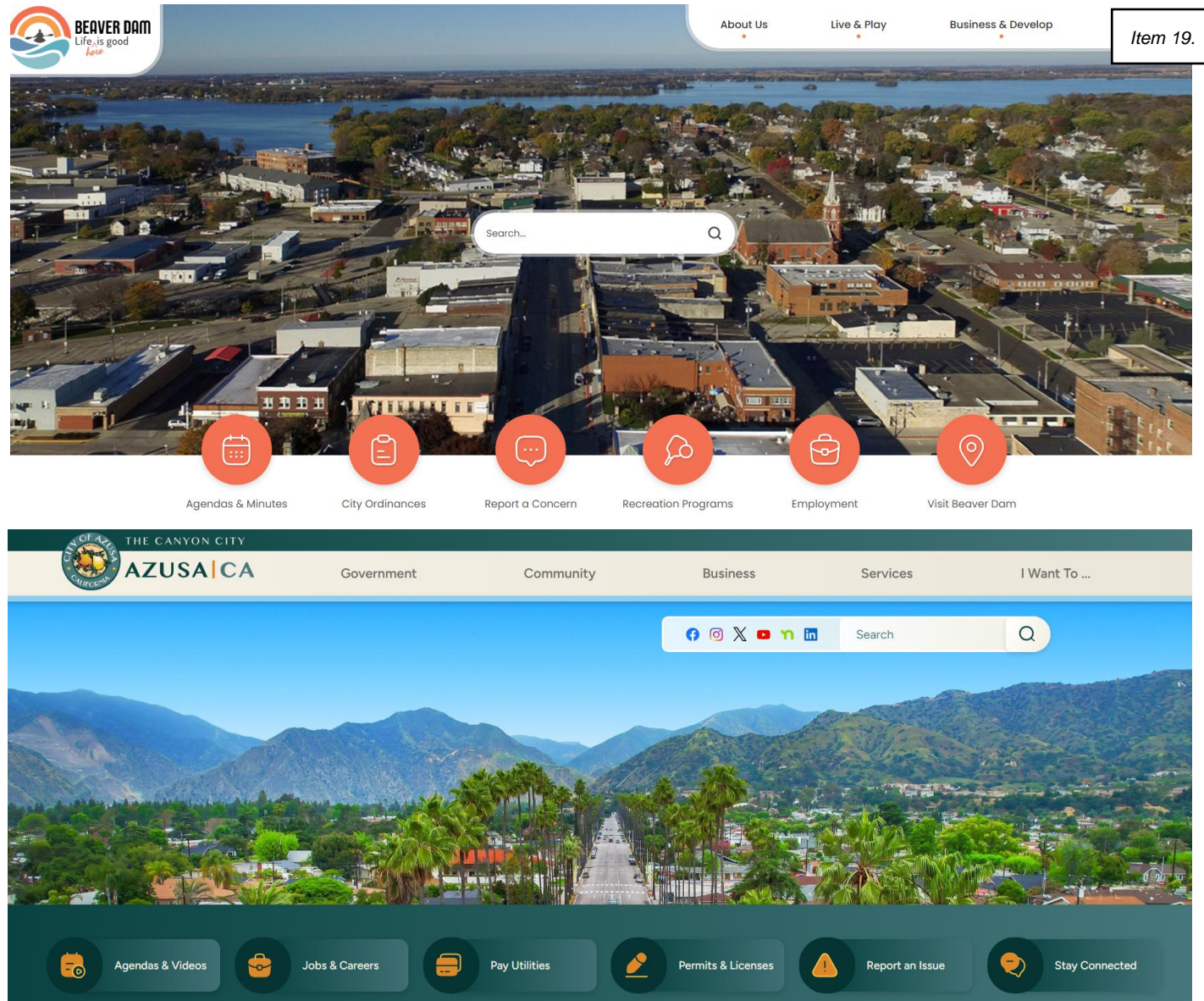
[Standard Website Examples | CivicPlus Design](#)





Starter Premium

- Customized Design
- 12 Default Modules
- 1 Advanced Design Component
- Training in groups of 3
- 16-28 Weeks to Launch
- Content Meeting
- Design Meeting
- Website Reveal Meeting
- All Site Content Migrated Verbatim (except calendar, news and time sensitive items Calendar Event, Cabinet, Complex documents HTML)
- Not including unpublished pages
- Specialty Subsites – Premium Department header
- Private sites – 30 pages
- Current website stored for 2 months after launch, extend if needed
- Discounted implementation Cost





Explore your Options

Three Simple Steps:

1. Choose your Design (Templated or Custom)
2. Choose your Software (12 modules or 23 modules)
3. Choose your Add-On Options (*Accessibility)



**All packages Starting with 12 default modules, with the option of
"Full Central "As an add-on:**

Starter Package (12 default Modules)
Agenda Center
Alert Center
Calendar
Document Center
FAQ
Form Center
Graphic Links
Info Advanced
News Flash
NotifyMe
Quick Links
Staff Directory

Full Central (23 Modules) \$3,500 increase on your next renewal	
Agenda Center	Job Posting
Alert Center	Bids
Calendar	Facilities & Reservations
Document Center	Activities
FAQ	Resource Directory
Form Center	Real Estate Locator
Graphic Links	Archive Center
Info Advanced	Photo Gallery
News Flash	Opinion Poll
NotifyMe	Get Community Input
Quick Links	Blog
Staff Directory	



Add our Migration Peace of Mind Bundle “Priority Items”

AudioEye (Mandated)
Automated Accessibility and Compliance + Website Certification

PDF Remediation (Mandated)
Ensuring all PDF Pages Meet compliance

60 Month Recurring Redesign
Budgeted payments for your redesign included with your annual renewal.

How AudioEye Works





Implementation Expectations (Example)

Key Dates and Timeline

Migration projects move fast, and that allows us to preschedule all dates so you know exactly when your new website will be ready to launch! I have listed all remaining dates for this project below. Please take a moment to review them and ensure they work for your team:

Kick off

- **Key Dates and timelines**
- **Timeline Approval Due**
- **Additional Deliverables Deadline**
- **Group Training & Website Reveal**
- **Project Scope Complete Form Due**
- **Website Launch**



HELPFUL RESOURCES



[Introduction to Central Starter:
An Overview for Drupal
Customers](#)



[Explore Municipal Websites:
Time Saving Modules 101 -
CivicPlus](#)

Your Trusted Partner for Impact-Led Government





CivicPlus

302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
 Q-124627-1
 4/27/2026 4:24 PM
 6/26/2026

Client:
 Village of Poplar Grove, IL

Bill To:
 POPLAR GROVE VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Erin Chmielowski		erin.chmielowski@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Conversion Pro Premium Implementation	Includes config. of up to 6 existing meeting types, up to 6 existing boards, 1 approval workflow per existing meeting type, 1 existing staff report, access to 4h of group training, 1h of consulting and recorded training resources

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee
1.00	AMM Select: AI Editing Assistant	AI Editing Assistant is an optional AMMS feature that enables authorized users to enhance agenda and meeting content using integrated AI tools to generate, summarize, rewrite, or polish text in fields like item descriptions, fiscal info, and minutes.

Total Investment - Initial Term	USD 5,300.00
Annual Recurring Services (Subject to Uplift)	USD 5,300.00

Initial Term	8/1/2026 - 7/31/2027, Renewal Term 8/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-124627-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign): _____

By (please sign): _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Organization Legal Name: _____

Billing Contact: _____

Title: _____

Billing Phone Number: _____

Billing Email: _____

Billing Address: _____

Mailing Address: (If different from above) _____

PO Number: (Info needed on Invoice (PO or Job#) if required)



CivicPlus
 302 South 4th St. Suite 500
 Manhattan, KS 66502
 US

Quote #: Statement of Work
CivicPlus Pricing Q-122568-1
Approval Date: 5/22/2026 12:40 PM
Expires On: 6/7/2026

Client:
 Village of Poplar Grove, IL

Bill To:
 POPLAR GROVE VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Erin Chmielowski		erin.chmielowski@civicplus.com		Net 30

Website/AMM Migration

QTY	PRODUCT NAME	DESCRIPTION
1.00	Annual - Municipal Websites Central	Annual - Municipal Websites Central
1.00	Hosting & Security Annual Fee - Websites Central	Hosting & Security Annual Fee - Websites Central
1.00	Guardian Security (Cloudflare WAF/CDN)	Cloudflare Tier 1 WAF/CDN security protection
1.00	DNS Hosting for .GOV Annual Fee	DNS Hosting for .GOV Annual Fee: https://www.poplargo-ill.gov
1.00	SSL Management CivicPlus Provided	SSL Management CivicPlus Provided: https://www.poplargo-ill.gov
1.00	Municipal Websites Central: Meeting Migration	All publicly available word / pdf formatted meetings and agendas migrated
1.00	Municipal Websites Central: Content Migration	All publicly available non-time sensitive published content migrated while maintaining formatting. Spelling & Links check completed.
1.00	Municipal Websites Central: Group Training	3 seats of pre-scheduled joint training sessions up-to 3-hours per session
1.00	Migration Premium Implementation	Includes full setup and configuration of the website with design meeting consultation and unique design application
1.00	Municipal Websites Central: AI Editing Assistant	AI Editing Assistant is an optional CivicPlus Municipal Websites Central feature that lets authorized users create and improve content using integrated AI tools to generate, summarize, rewrite, and polish text across supported fields.

ADA Compliance

QTY	PRODUCT NAME	DESCRIPTION
1.00	AudioEye Managed	AudioEye Managed: https://www.poplargrove-il.gov
1.00	Web Accessibility Year 1 Annual Fee Discount	Year 1 Annual Fee Discount
1.00	AudioEye Managed Implementation	AudioEye Managed Implementation
1.00	DocAccess	DocAccess is a document accessibility platform that scans, converts, and monitors PDF documents on websites to support ADA and Section 508 compliance efforts for users with disabilities.
1.00	DocAccess Implementation	Implementation of DocAccess

List Price - Initial Term Total	USD 25,263.80
Total Investment - Initial Term	USD 18,663.80
Annual Recurring Services (Subject to Uplift)	USD 13,263.80

Initial Term	7/1/2026 - 6/30/2027, Renewal Term 7/1 each calendar year
Initial Term Invoice Schedule	100% Invoiced on Initial Term Start Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

If the customer has subscribed to the DocAccess services, which is evidenced by the DocAccess line item shown above, the covered domains for the service shall be limited to:
<https://www.poplargrove-il.gov/>

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-122568-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign): _____

By (please sign): _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Organization Legal Name: _____

Billing Contact: _____

Title: _____

Billing Phone Number: _____

Billing Email: _____

Billing Address: _____

Mailing Address: (If different from above) _____

PO Number: (Info needed on Invoice (PO or Job#) if required)



Village of Poplar Grove – Board Meeting Memo

May 22, 2026

****Subject:****

IT Managed Services

1. Background:

The Village of Poplar Grove currently has a variety of workstation devices, i.e. computers, laptops, tablets, and cellphones that are used for public service.

2. Current Status:

Files on the share drive are backed up daily to cloud storage. All IT equipment has security measures to protect the data, such as passwords, anti-virus software, firewalls, etc. Files outside of the share drive are not backed up. We have identified 10 workstation devices that we feel should be backed up regularly.

I have worked with P.C.Tech 2 U to provide information on managed services to ensure these devices are backed up on a regular basis to ensure the security of files on these documents.

3. Fiscal Impact:

Fiscal impact includes ongoing monthly fee for contracted services and/or any necessary storage capacity outside the 3TB quoted. Other financial impacts include legal services to review the contract, if the board is in consensus to move forward.

4. Legal Review (if applicable):

N/A

5. Recommendation:

Recommendation to move forward with contracted managed services to ensure identified workstation devices are backed up accordingly.

6. Supporting Documents (if applicable):

Attached - Email Quote

Not Applicable

Kristi Richardson
Village President

Managed Services Information



Remote Support- Ability to remotely connect and assist with general system issues.

Online Ticketing- Access to web portal to submit and check on existing tickets for various system and network issues.

Priority Support- Dedicated Contact number, 1–2-hour response time during business hours (8am-8pm CST). 1–3-hour response time during weekends (10am-8pm CST)

Discounted Service Time (Subject to change)- On-Site and Remote Support Discounted.

Infrastructure Upgrades- We will suggest plans to upgrade or replace existing hardware and cabling.

Advanced Machine Security (If applied)- Real Time machine scanning and remediation, and EDR to help identify and stop future intrusions.

Immutable Storage (If applied)- Once backups have been made, they will have better protection from ransomware and other file level threats.

Free periodic Synology NAS check-ins

Free periodic Fortinet Firewall check-ins



Village of Poplar Grove MSP Quote

From Damien Bellows <damien@pctech2u.com>
 Date Thu 4/16/2026 11:06 AM
 To Kristi Richardson <KRichardson@villageofpoplargrove.com>
 Cc Pc Tech Main Line <service@pctech2u.com>

📎 1 attachment (28 KB)
 MSP Information.pdf;

Hello, Below i have a quote for managed services on 10 Workstations, this quote includes RMM, Antivirus software, and cloud backups of all workstations with a total cloud storage of 3TB.

Also attached is a document of the main features of our managed services.

Monthly Total			669
		Item	
Item Type	Price	Quantity	Totals
RMM	12	10	120
Antivirus	12	10	120
Server Backup	59	1	59
Workstation			
Backup	7	10	70
Cloud Storage /GB	0.1	3000	300

--

Damien Bellows | Lead On-Site Tech

Phone: **815-871-2470**
 Email: Damien@PCTech2U.com
 Address: **PC Tech 2U, 1654 N. Alpine Rd.
 Rockford, IL. 61107**



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