



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, June 14, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from April 19, 2023 Special Board meeting, April 19, 2023 Board of Trustee meeting, May 1, 2023 Special Board meeting and May 10, 2023 Board of Trustee meeting.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

NEW BUSINESS

2. Motion to discuss/approve **Resolution 23-17** A Resolution of the Village of Poplar Grove resolving to accept the service proposal of Hastings Asphalt Services, Inc. to provide sealcoating and other services to asphalt areas on Village owned property.
3. Motion to discuss/approve 2023 IML Training Conference in Chicago Illinois at a maximum reimbursable cost of \$2,000 per person
4. Motion to discuss/approve upgrade to ADT Security System

5. Motion to discuss creating smaller sub-committees of the Board of Trustees for the purposes of discussing items related to Ordinance and Administration and Finance and Public Works.
6. Motion to discuss a creation of Ad-Hoc Committee for Community Relations

EXECUTIVE SESSION

7. Motion to go into executive session pursuant to 5 ILCS 120/2(c)(11) Pending Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

ADJOURNMENT (Voice Vote)

KJ 06/12/2023



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

SPECIAL VILLAGE BOARD OF TRUSTEES

Wednesday, April 19, 2023 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by Present Sattler

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Clerk Karri Anderberg

Attorney Clayton Zamudio

Treasurer Carina Boyd

Public works Director David Howe

ABSENT

Trustee Ed Wethington

Trustee Ron Quimby

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Cheek, Seconded by Finance Chairman Miller. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be*

further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.

NEW BUSINESS

1. Hearing for possible revocation or suspension of tobacco retailers license or other penalties for Route 76 Tobacco and Vape, Inc
 Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to open the hearing.
 Hearing opened at 6:40pm Attorney Zamuido read the order into the record.
 Motion made by Finance Chairman Miller, Seconded by Trustee Cheek to approve the closing of the business for 30 days and fine in the amount of \$400.00

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

Motion made by Finance Chairman Miller, Seconded by Trustee Goings to close the hearing. Motion passed by voice vote.
 Hearing closed at 6:51pm

2. Hearing for possible revocation or suspension of tobacco retailers license or other penalties for Poplar Grove Pacemaker, LLC Countryside Markets, Cuppa Joe

ADJOURNMENT (Voice Vote)

KJA MM/DD/YYYY

Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.

Meeting adjourned at 6:58pm



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 19, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Dan Cheek
Trustee Betsy Straw
Trustee Ed Wethington on phone
Clerk Karri Anderberg
Attorney Clayton Zamudio
Treasurer Carina Boyd
Public works Director David Howe

ABSENT

Trustee Ron Quimby

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Goings, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee

Wethington

Motion made by Trustee Goings, Seconded by Trustee Goings to strike item 15 and add 7.A Finance chair update.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from March 15, 2023 and March 22, 2023 board of trustee meeting and march 22, 2023 public hearing
Motion made by Trustee Cheek, Seconded by Trustee Goings.
Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no comment

DEPARTMENT REPORTS

2. Clerk, Karri Anderberg
Trustee Cheek asked to send the FOIA log via email. It is really hard to read in the packet
3. Treasurer, Carina Boyd
no questions
4. Public Works, David Howe
Trustee Cheek stated that there is a drain on Bullard that needs to be looked at.
5. Waste Water, Test INC
Still looking for help
6. Engineer, McMahon
no questions
7. Code and Permit, B&F
No questions

7.A Finance - Trustee Miller updated the board on lobby day.

NEW BUSINESS

8. Motion to discuss possible pilot chicken program
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.

Amy Ekberg would like to start a chicken program. Mrs. Ekberg presented to the board on the program.

Trustees asked questions and stated that staff will take the information and take it to planning and zoning

9. Motion to discuss/approve check disbursement for payments scheduled to be paid prior to April 30, 2023, in the amount of \$ 768,288.58 in AP checks, \$14,461.77 in insurance expense checks, and \$8,944.84 EFTS for a total of \$761,695.19

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee , Trustee Wethington

10. Motion to discuss/approve **Resolution 2023-11** a resolution of the Village of Poplar Grove to authorize public bid letting for the 2023 Pavement Maintenance Program
Motion made by Trustee Straw, Seconded by Finance Chairman Miller.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington

11. Motion to discuss/approve **Resolution 2023-13** a resolution of the Village of Poplar Grove, Illinois to approve the change of the type of account the Village of Poplar Grove has with Byron Bank

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington.

Trustee Miller explained resolution.

Board asked questions to Treasure Boyd

12. Motion to discuss/approve **Ordinance 2023-08** an ordinance of the Village of Poplar Grove amending section 1-6B-6 of the Village of Poplar Grove code of ordinances regarding designated depositories

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington.

Trustee miller explained that this is so we don't have to use a poplar grove bank. This will save money for the village.

13. Motion to discuss/approve pay medical and dental insurance via electronic means
Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington.

Treasurer Boyd stated she is asking to pay medical and dental insurance via ACH due to the mail being slow.

Motion made by Finance Chairman Miller, Seconded by Trustee Goings to adjourn sin di in order to have cake and celebrate the incoming and out going trustees.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw

Trustee Miller thanked Trustee Wethington for his service and stated that he would be missed. Staff cut the cake.

EXECUTIVE SESSION

Motion made by Finance Chairman Miller, Seconded by Trustee Goings.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington.

Went into executive session 9:03pm

Motion made by Finance Chairman Miller, Seconded by Trustee Straw to go out of executive session.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw came out of executive session at 9:17pm

14. Collective Bargaining— 5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and Personnel

NEW BUSINESS

15. Motion to discuss/approve **Resolution 2023-12** a resolution of the Village of Poplar Grove, Illinois to approve a letter of agreement between the International Union of Operating Engineers and the Village of Poplar Grove

GOOD OF THE VILLAGE

Special Board of Trustees Meeting May 1, 2023 - 6:00pm (swearing in new trustees)

Board of Trustees Meeting May 10, 2023 - 7:00 pm

Board of Trustees Meeting May 17, 2023 - 7:00 pm

Village Hall Closed May 29, 2023 Memorial Day

ADJOURNMENT (Voice Vote)

KJA 04/17/2023

Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.

Voting Yea: Finance Chairman Miller, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Wethington.

meeting adjourned at 9:18pm



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, May 10, 2023 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

Meeting called to order at 7:00pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler

Finance Chairman Eric Miller

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Clerk Karri Anderberg

Attorney Dave kurlinkus

Treasurer Carina Boyd

Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

no phone participation

APPROVAL OF AGENDA (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Admin Chairman Costanza. Motion passed by voice vote

APPROVAL OF MINUTES (Voice Vote)

1.

Motion to approve minutes from April 12, 2023 board meeting
 Motion made by Trustee Cheek, Seconded by Finance Chairman Miller. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

PRESENTATION

2.

Presentation and update on employee health/dental/vision insurance and Village of Poplar Grove's general liability insurance from Broadmoor Agency
 Matt Ripplinger and Nicole Grisanzio from Broadmoor Insurance spoke to the board of trustees about the health/dental/vision insurance renewal

DEPARTMENT REPORTS

3.

Clerk, Karri Anderberg
 Trustee Costanza asked Clerk Anderberg to look into a camera and to video recording software that will record the meetings

4.

Treasurer, Carina Boyd
 no questions

5.

Public works, David Howe
 no questions

6.

Engineer, McMahan
 Engineer Dopkins stated that Stenstrom will start work on the new public works building on June 12 and water sewer will start June 22. Orth road work will be delayed until after July 15 when route 76 road work is completed by IDOT.

7.

Wastewater, TEST
 Clerk Anderberg stated that TEST is still looking for a entry level wastewater operator for Poplar Grove. Must live within 20 mins from Poplar Grove

8.

Code and Permit, B&F
 no questions

NEW BUSINESS

9.

Motion to discuss/approve check disbursement for payments scheduled to be paid prior to May 31, 2023, in the amount of \$283,413.25 in AP checks, \$14,461.77 in insurance expense checks, and \$3,797.94 EFTS for a total of \$301,672.96

Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings,
 Trustee Cheek, Trustee Straw, Trustee Richardson

10. Motion to discuss/approve **Resolution 2023-12** a resolution of the Village of Poplar Grove, Illinois to approve a letter of agreement between the International Union of Operating Engineers and the Village of Poplar Grove
 Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Cheek, Trustee Straw, Trustee Richardson
 Voting Abstaining: Trustee Goings
11. Discuss/approve **Resolution 2023-16** a resolution of the Village of Poplar Grove, Illinois approving purchase of a postage machine
 Motion made by Trustee Richardson, Seconded by Trustee Cheek.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
 Treasurer Boyd went over the contract and the details
12. Motion to discuss/approve drawing \$1,460,490.00 from the Solutions Bank loan and authorizing the village treasurer to deposit the drawn funds into a Village of Poplar Grove deposit account or Illinois Funds.
 Motion made by Finance Chairman Miller, Seconded by Trustee Cheek.
 Voting Yea: Finance Chairman Miller, Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson
 Trustee Miller and Treasurer Boyd stated by pulling out the money from the loan and putting it in a interest baring account it will gain the village \$6,000 a month
13. Discuss/Approve an Ordinance amending Ordinance 2016-03 establishing an Enterprise Zone within certain unincorporated areas of the County of Boone and certain incorporated areas of the City of Belvidere, Village of Capron and Village of Poplar Grove
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 President Sattler started to go over the changes.
 Clerk Anderberg stated that Pam Fetes from Growth Dimension was unable to make it today and was hoping to make it to June.
 Motion to layover until June 21 board meeting made by Admin Chairman Costanza, Seconded by Trustee Goings.
14. Motion to discuss changes to the zoning code regarding storage containers

 Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza.
 Clerk Anderberg stated that there are a couple of storage containers in the village and the board needs to determine what they would like done.

Trustees agreed to take this to planning and zoning for review.

GOOD OF THE VILLAGE

May 17, 2023 Board of Trustees Meeting CANCELLED

May 24, 2023 Planning and Zoning - 6:00pm

June 14, 2023 Board of Trustees Meeting - 7:00pm

June 21, 2023 Board of Trustees Meeting - 7:00pm

ADJOURNMENT (Voice Vote)

KJA 05/08/2023

ADJOURNMENT (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

meeting adjourned at 7:54pm

RESOLUTION 23-17
A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO ACCEPT
THE SERVICE PROPOSAL OF HASTINGS ASPHALT SERVICES, INC. TO PROVIDE
SEALCOATING AND OTHER SERVICES TO ASPHALT AREAS
ON VILLAGE OWNED PROPERTY

WHEREAS, the Village of Poplar Grove (“Village”) has received proposals for the sealcoating and other services to asphalt areas on Village property; and

WHEREAS, the Village desires to retain Hastings Asphalt Services, Inc. of Harvard, Illinois (“Hastings”), to provide sealcoating and other services to asphalt areas on Village owned property under the terms of the Service Proposal submitted by Hastings, a copy of which is attached to this resolution as Exhibit A; and

WHEREAS, this is a Public Works Project subject to the Illinois Prevailing Wage Act and the Village will comply with said act as required by 820 ILCS Sec. 130/0.01 *et seq.*; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to construct the improvements.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby accepts the proposal of Hastings Asphalt Services, Inc. for sealcoating and other services to asphalt areas on Village owned property as set forth in Exhibit A attached hereto.
3. The Village President and Village Clerk are hereby authorized to execute and attest a contract with Hastings Asphalt Services, Inc. for sealcoating and other services to asphalt areas on Village owned property, and are further authorized to execute any document necessary to effectuate the intent set forth in this resolution.

The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this ____ day of June, 2023.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2023

AS FOLLOWS:

VOTING “AYE”: _____

VOTING “NAY”: _____

ABSENT, ABSTAIN, OTHER _____

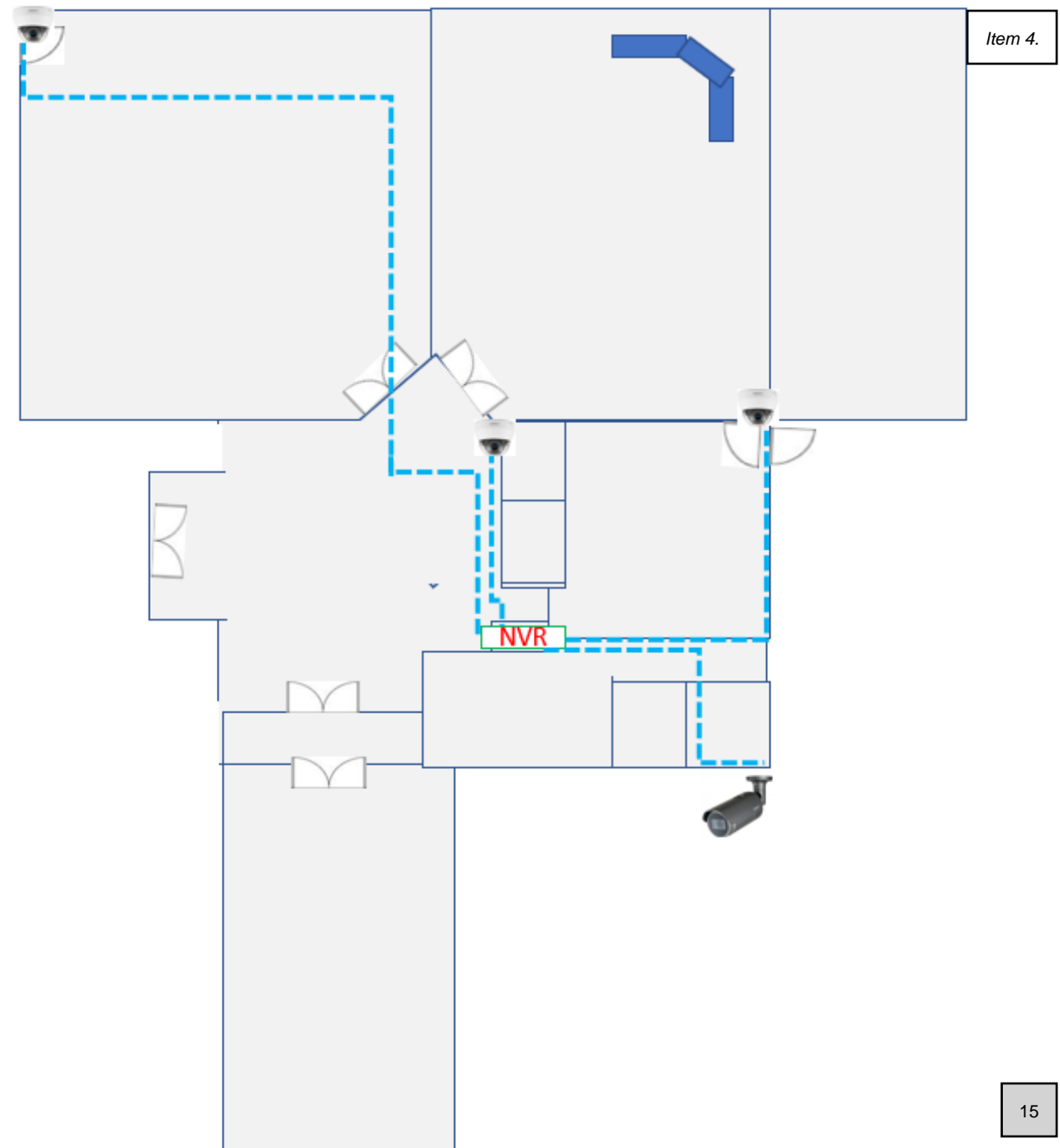
APPROVED _____, 2023

VILLAGE PRESIDENT

ATTEST:




VILLAGE CLERK

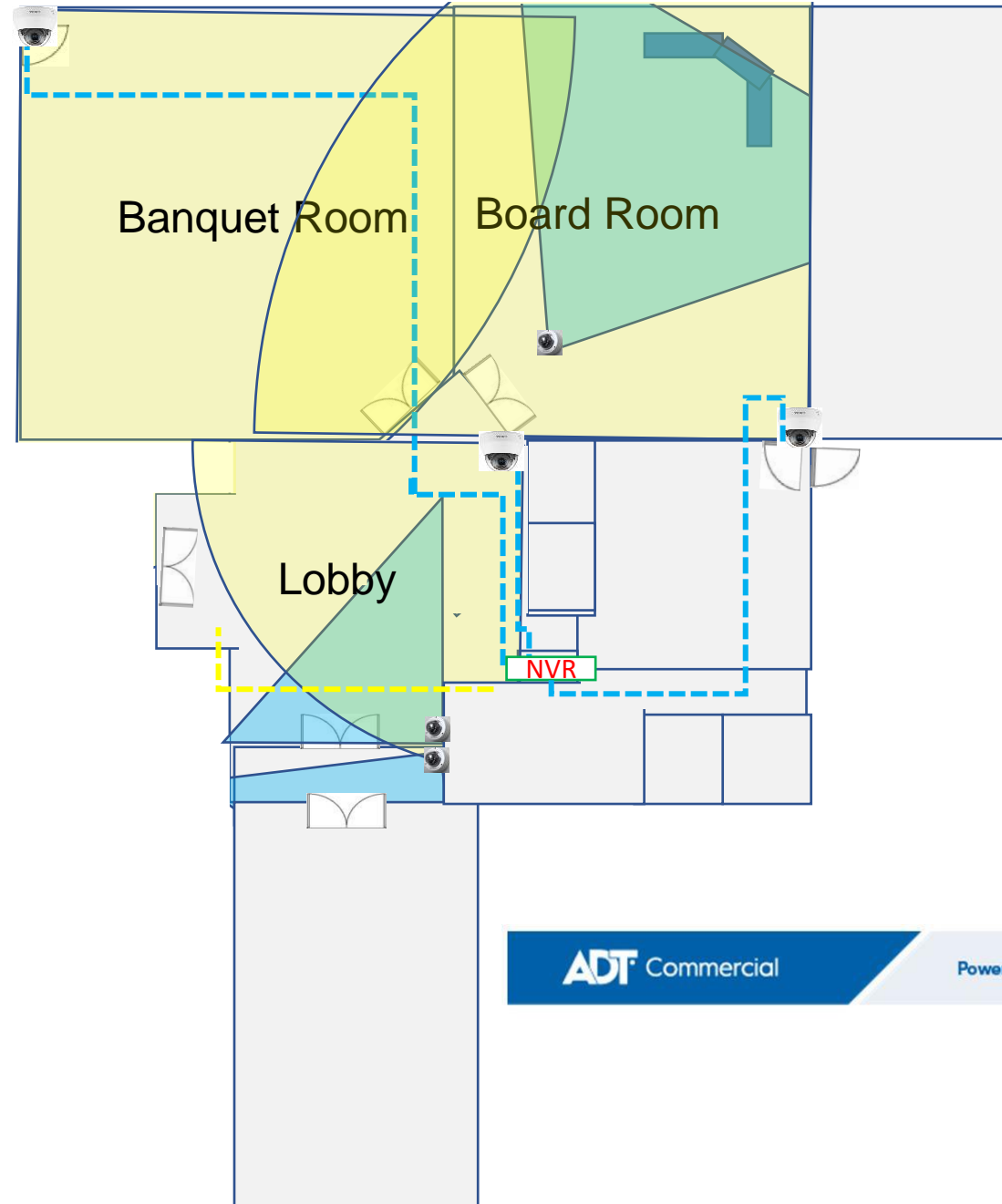
Update Cameras and Replace NVR with 16 Channel



INDOOR CAMERAS

Add on Camera to view entrance of Board Room, lobby area and Banquet Room

-  Yellow represents "New" Camera
-  Blue represents "Existing" indoor Camera view
-  Light Blue represents "Existing" indoor Camera view



ADT Commercial

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INDOOR CAMERAS

Motorized Lens with Microphones.

2mp Camera to save bandwidth and storage

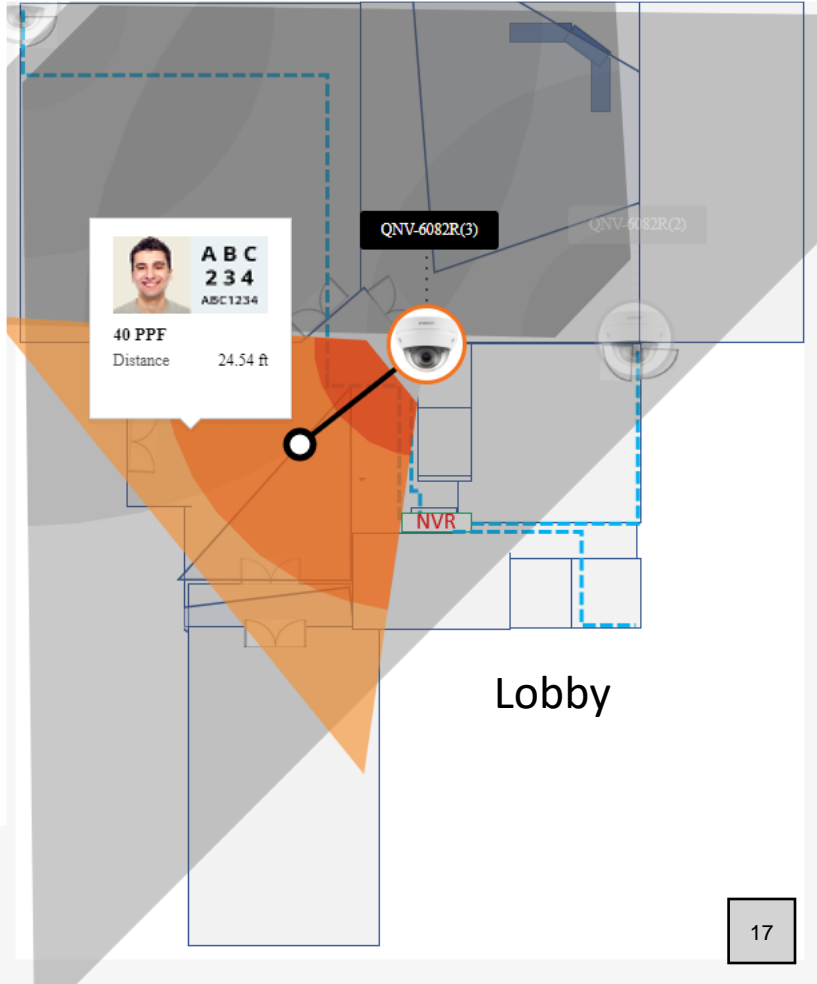
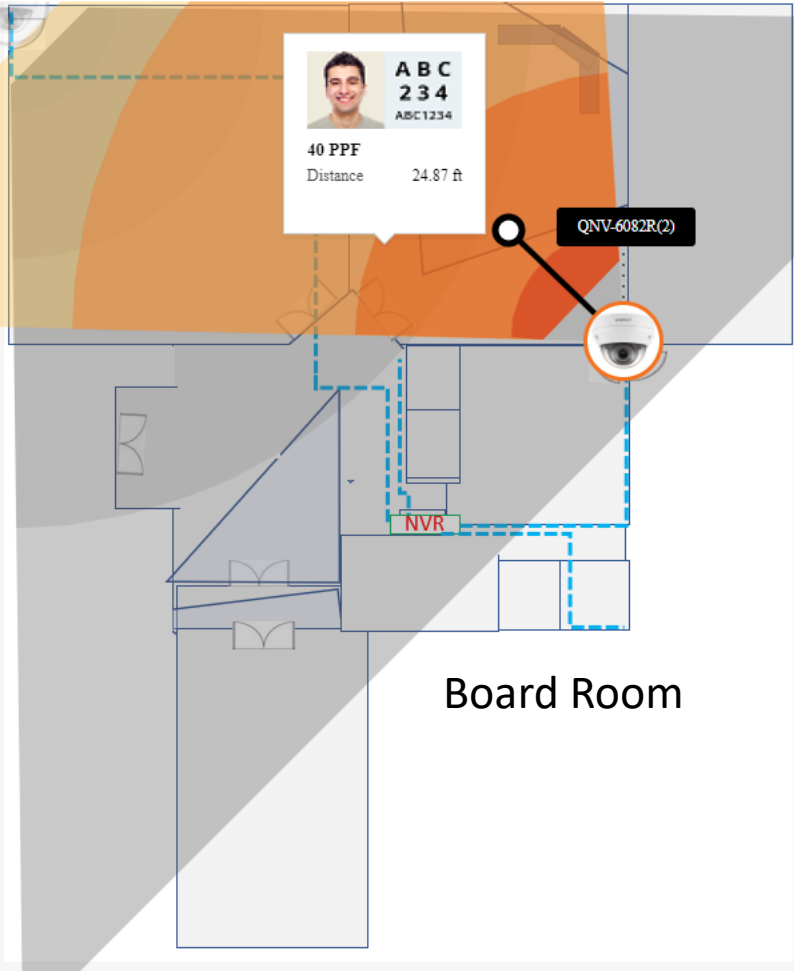
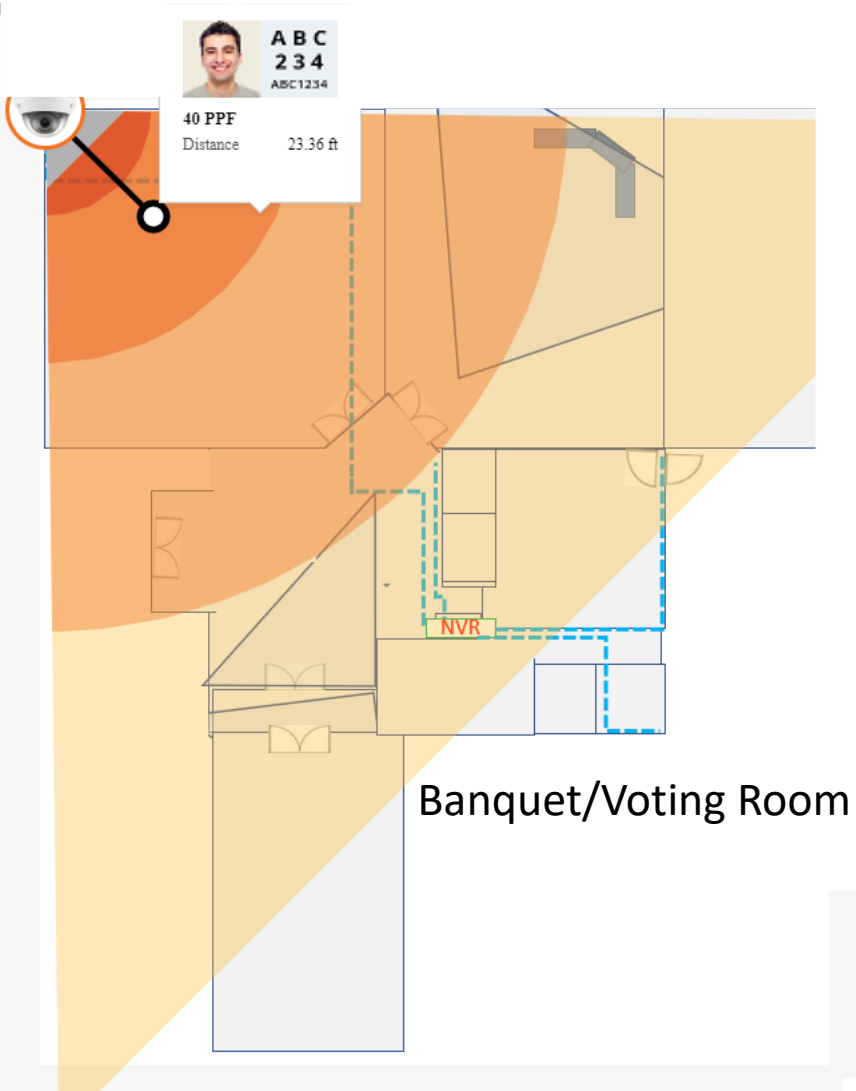


QND-6082R

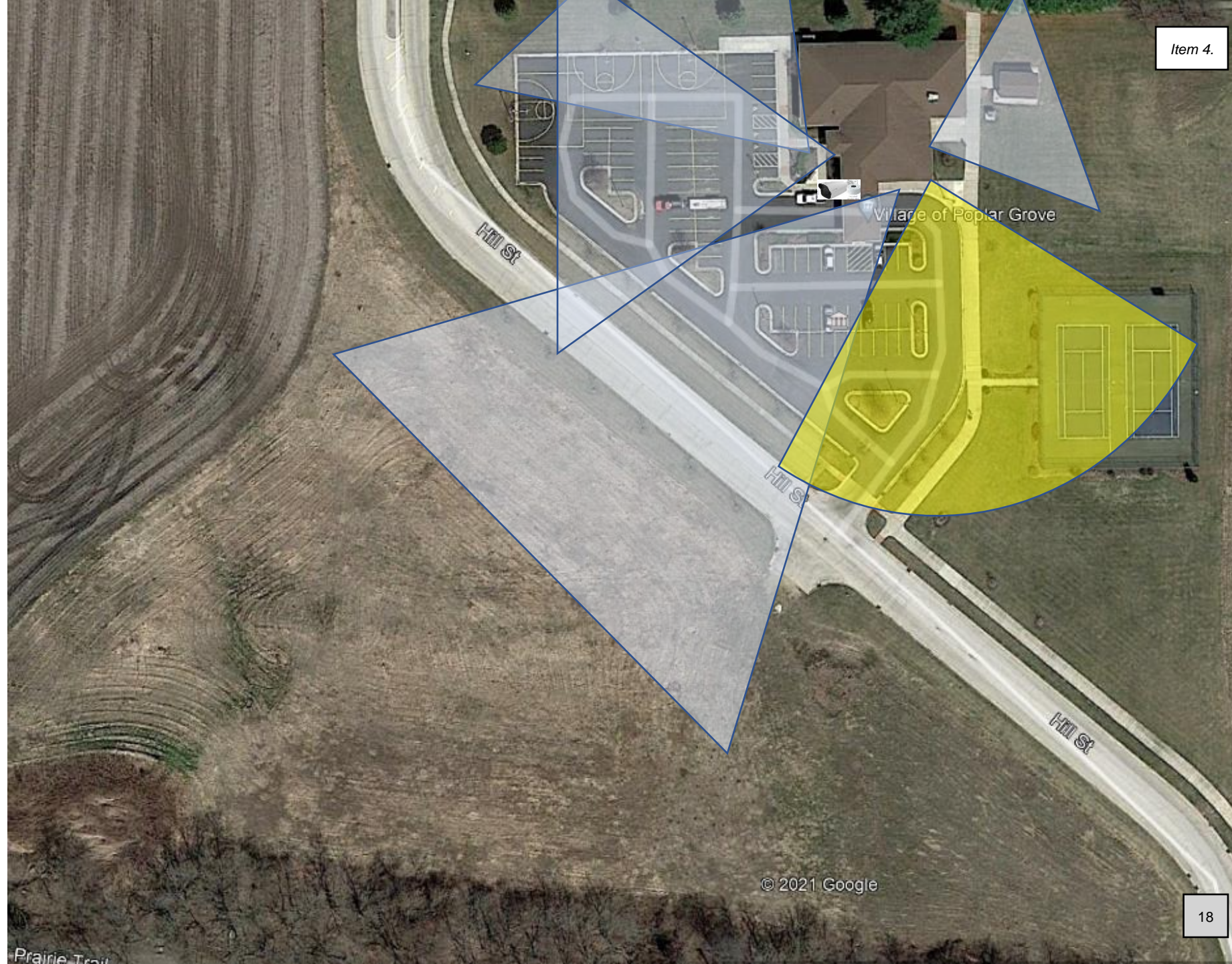
2 MP Network IR Dome Camera with Motorized Varifocal Lens

- 2 Megapixel (1920 x 1080) resolution
- 2.2 - 10mm (2.1x) motorized varifocal lens
- 30fps@full resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, Multiple streaming
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE / 12V DC
- IR viewable length 20m
- IR view support
- Analog video out & simple focus for easy installation
- IDC support (Lens Distortion Correction)
- Built-in microphone
- Genetec Sironacast compatible

Item 4.



**Add On
QNO-8080R
Bullet Camera
to View
Parking and
Tennis Courts**





QNO-8080R

5 MP Network IR Bullet Camera with Motorized Varifocal Lens

- 5 Megapixel resolution
- 3.2~10mm (3.1x) motorized varifocal lens
- 30fps@all resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, Multiple streaming
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE
- IR viewable length 25m, IP66, IK10
- Hallway view support
- Analog video out & simple focus for easy installation
- LDC support (Lens Distortion Correction)



Model
Total

Name

Quantity
16

Scene

Channel
16

Bandwidth
46.54 Mb/s

Storage
9.25 TB

Sub stream

Days
32

Item 4.

XRN-1620SB1

16CH 4K 140Mbps H.265 PoE+ NVR



- Up to 16 channels, Supports up to 32 megapixel camera resolution
- 140Mbps network camera recording
- Support 4K video out on HDMI monitor
- Support dual monitor HDMI/VGA video out
- H.265, H.264, MJPEG compression
- WiseStream support
- Maximum 4 internal HDDs (24TB)

QNO-8080R

5 MP Network IR Bullet Camera with Motorized Varifocal Lens

- 5 Megapixel resolution
- 3.2~10mm (3.1x) motorized varifocal lens
- 30fps@all resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, Multiple streaming
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE
- IR viewable length 25m, IP66, IK10
- Hallway view support
- Analog video out & simple focus for easy installation
- LDC support (Lens Distortion Correction)



QND-6082R

2 MP Network IR Dome Camera with Motorized

- 2 Megapixel (1920 x 1080) resolution
- 3.2 ~ 10mm (3.1x) motorized varifocal len:
- 30fps@all resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, M
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE / 12V DC
- IR viewable length 20m
- Hallway view support
- Analog video out & simple focus for easy installation
- LDC support (Lens Distortion Correction)
- Built-in microphone
- Genetec Stratocast compatible



https://www.youtube.com/watch?v=l0X2d4fW_PA
NOTE: You Tube Video is of the 3mp, the 8080 will be even clearer and crisper.

<https://www.youtube.com/watch?v=Ojl1AUem1a0>

Poplar Grove
CCTV Layout

MAP FROM 2019 INSTALL



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ADT® Commercial

Proposal



Proposal prepared for:

POPLAR GROVE VILLAGE

Presented by:

Ted Fischer

262-483-2461 | 5/8/2023

Sales Agreement ID: 891626933

Proposal pricing is valid for 30 days

Powered by Experience. Driven by Excellence.

What helps make us an industry leader is plain and simple—we strive to deliver an outstanding customer experience at all points of interaction.

Coverage across the US

We have a national footprint with 150 locations, 4,500+ employees, 300,000+ customer locations, and 4 monitoring and operations centers.



Product and service offerings



Access Control



Alarm Monitoring



Analytics & Reporting



ATM & ITM



eSuiteSM Account Management



Fire Alarm Systems



Health & Nurse Call



Hosted & Managed Services



Integrated Solutions



Intrusion Alarm Systems



Network Deployment & Management



Risk Management Consulting Services



Security-Only Networks



Sprinkler Systems *(in select markets)*



Structured Cabling



System Customization, Installation & Support



Video Solutions

Integrated system design and implementation offerings

- Managed broadband and MPLS
- Design-build engineering
- Wireless network security
- Tier 2 and Tier 3 support 24/7
- Network security
- Program and project management
- Data storage systems
- Security consulting and design assistance
- Cloud backup and disaster recovery
- Security network design assistance, implementation and management
- Structured cabling



Powered by Experience.
Driven by Excellence.™

Monday, May 8, 2023

POPLAR GROVE VILLAGE

200 N HILL ST
POPLAR GROVE, IL 61065

Thank you for allowing us the opportunity to provide you with a proposal for your system. I am pleased to propose a cost effective solution for your organization that will allow you to help mitigate your risks and reduce losses.

At ADT Commercial, we pride ourselves in providing our commercial customers with attentive service, proven security solutions, and the highest level of professional installation and monitoring.

I look forward to discussing this proposal with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Ted Fischer

262-483-2461 / tfischer@adt.com

Equipment and Investment Statement for: Poplar Grove CCTV Bullet and Dome

Item 4.

Site Information: POPLAR GROVE VILLAGE, 200 N HILL ST, POPLAR GROVE, IL 61065

Theory of Operation:

CUSTOMER UNDERSTANDS:

Proposal was generated in a short time period to meet Board meeting requirements. Solution has not been approved by ADT Commercial management and may need addition equipment and or labor, this is a rough draft Proposal only.

Scope of Work:

This is a preliminary proposal and will require the approval of both the customer and ADT/Protection One management.

ADT Commercial to provide an 16 Channel Surveillance System with 7 existing IP Cameras and 4 new IP cameras using a total of 11 Ports. The system with consist of an 16 Channel Wisenet NVR with the Wisenet app for mobile viewing..

The service includes training an extended service plan.

One Bullet camera with IR, 3.2-10mm motorized lens will be installed on outside wall of the southeast corner.

One indoor camera in Board room to cover entrance and overall coverage of entire room.

One indoor camera to cover lobby entrance ways.

One indoor camera to view entire banquet room area

*Note, please see attached drawing for device placement.

—— CUSTOMER RESPONSIBILITIES ——

- *General Responsibilities*
 - CUSTOMER is aware any delays resulting from failure to provide any of the below-mentioned customer responsibilities could result in additional fees and/or result in delays/rescheduling of the installation. In the event of a rescheduled installation ADT cannot commit/offer any expedited scheduling - Scheduling will be offered on a first come, first go basis (with consideration of equipment availability).
 - CUSTOMER to provide access to all areas where work is to be performed during installation including (but not limited to) door/access keys or credentials (if necessary), security passes or clearance, removal of obstructions in work areas, etc.
 - CUSTOMER will provide area for the security panel equipment
 - CUSTOMER will be responsible for City, County, and State alarm permit fees.
 - CUSTOMER is responsible for any patching, painting, replacement of ceiling tiles, and wall coverings.
 - CUSTOMER understands that existing cameras may not communicated with NVR. If the occurs customer is responsible for change order to correct issue.
- *Communication/Transmission Related Responsibilities*
 - CUSTOMER will be responsible for providing IT support for Firewall and Port opening on their network when using an IP device and said contact will be available throughout the entirety of the installation process. Customer is responsible for providing their own network security and the resolution of any network related issues.
 - CUSTOMER will provide adequate network bandwidth of no less than 100mbs per camera.
 - CUSTOMER will provide available/open ports for all CCTV equipment.
 - CUSTOMER will provide V-Land connecting in applicable.
- *Electrical Related Responsibilities*
 - CUSTOMER will be responsible to provide (one) dedicated 110VAC circuit connection within 6 feet of security panel equipment.
- *Customer Provided, Contractor and/or 3rd Party Responsibilities*
 - Customer is aware ADT takes no responsibility for customer, contractor, or 3rd party responsibilities and cannot warranty work conducted by others.

——CUSTOMER UNDERSTANDS——

- *General Understanding(s)*
 - ADT will perform the installation, conduct tests and inspections during normal business hours and days: 8AM to 5 PM Mon- Fri. using standard labor rates excluding Union and prevailing wage rates.

- Programming/Training to be limited to (1) end user who must be available at the time of installation, additional users would fall to the responsibility of the customer, training to be limited to basic/day to day use with additional training available at an add expense
- Design & Bid is based off plans listed in this proposal. Any changes made by the Village and/or the AHJ may result in additional costs.
- Equipment changes or location changes due to CUSTOMER request, or if necessary, for the system to operate properly, will be considered a change order from the original scope of work and billed accordingly at the labor and material rates already in effect on this contract.
- CUSTOMER understands ADT will take no responsibility for network security and/or the security of the system connection to a customer provided network.
- CUSTOMER agrees that at this time, the availability and price of certain Materials and Commodities ("Material") worldwide, including but not limited to, chip components, oil, gasoline, steel, aluminum, and plastic products can be extremely volatile. ADT Commercial guarantees the pricing in this proposal for no more than the next thirty (30) days from the date of this Proposal. Customer further agrees that should the cost to ADT Commercial of the Materials required for this Project rise after the thirty (30) day period, ADT Commercial reserves the right to reasonably reassess the cost differential and add any increase to the above pricing.
- *Warranty/Service Understanding(s)*
 - CUSTOMER understands ADT does not warranty/service equipment or issues resulting from "Acts of God".
 - CUSTOMER understands ADT service calls are conducted during normal business hours and days: 8AM to 5 PM Mon- Fri. using standard labor rates excluding Union and prevailing wage rates unless covered by an extend service plan. Any service requests made outside of normal business hours will be treated as an emergency response and billed as such.
 - Connection to Existing Equipment/Wire: It is mutually understood and agreed that ADT assumes no responsibility whatsoever for the maintenance, operation, non-operation, actuation, non-actuation or needless or erroneous actuation of the existing equipment (other than what was install by ADT Commercial for existing CCTV solution); that service may be terminated by ADT in the event the existing equipment is not in good working operating condition and ADT shall not be liable for any damage of subject to any penalty because of such termination. Any repairs to or replacement of existing equipment (other than what was install by ADT Commercial for existing CCTV solution) at the time of reconnection will be charged to the customer on a time and materials basis at the prevailing rates.
 - CUSTOMER understands that any future service needs for proposed equipment will require a lift onsite. ADT service plan does not include the costs associated with lift fees and these costs will be billed at a time and material rates as needed/requested.
 - ADT assumes no responsibility for alterations in the resolution, illumination, or field of view of outdoor surveillance devices, resulting from environmental changes.

Notes for Install: Customer would like cameras set to record on motion; 10 fps @264; set to record on medium motion with all IP cameras.

Customer Contact: David Lowe, dhowe@villageofpoplargrove.com, 815-765-3201

Customer Contact: Katie Jaster, kjaster@villageofpoplargrove.com, 815-765-3571

Sr. Commercial Consultant contact: Ted R. Fischer, 262-483-2461, tfischer@adt.com

Inclusions/Exclusions:

Note to Customer:

Microphones are installed in all inside cameras. ADT Commercial does not take responsibility for any local ordinances that may make this an non-compliant install in turning on Microphone for surveillance features. Village understands that they must turn on Megaphone if compliant with local authorities.

NOTE Billing Dates for install:

- 30% of install will be billed out at contract signing
- 70% of install will be billed out on completion of install.

Equipment List:

Quantity	Description
550	23/4PR CAT6+ CMR 1M RLBX WHT
3	2Mp Ir Dome Camera-w/o Audio
1	5 Mp Network Ir Bullet Camera With 3.2-10.0 Lens

Recurring Services:

Description	Amount
Service Plan	\$55.04
Sub Total Monthly Charge:	\$55.04

Summary of Charges for: Poplar Grove CCTV Bullet and Dome		
Installation Price		\$7,880.55
Total Installation Price*		\$7,880.55
Total Monthly Recurring Services Charges*		\$55.04
		*Plus applicable tax
Schedule of Values	30/70	30% of Contract Value Upon Contract Acceptance 70% of Contract Value at Final Acceptance
Proposal pricing is valid for 30 days		

Investment Summary	
Total Proposal Option	
Installation Price	\$7,880.55
<hr/>	
Total Installation Price*	\$7,880.55
<hr/>	
Total Monthly Recurring Services Charges*	\$55.04
<hr/>	
*Plus applicable tax	
Proposal pricing is valid for 30 days	

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A new leader in commercial security, fire and life safety.

ADT Commercial has assembled top system integration talent to provide a holistic approach to the problems that you are facing now and must prepare for in the future. With a wide portfolio of offerings, we will deliver installation and service expertise for a fully customized commercial solution to meet the needs of your organization.

A simple security audit can determine if there are gaps in your current protection and help you manage those risks with a system designed to accommodate your specific needs.

OUR GUIDING PRINCIPLES

Customers are Our True North

Our reputation is based on how we serve our customers.

Our People are the Difference

We strive to be the best technically-trained team in the business.

Dedicated to Commercial

We are 100% focused on our commercial customers.

One Ideal Partner

We are the premier holistic solutions partner—a full-service national company with nimble local delivery teams.

800.799.1204

adt.com/commercial



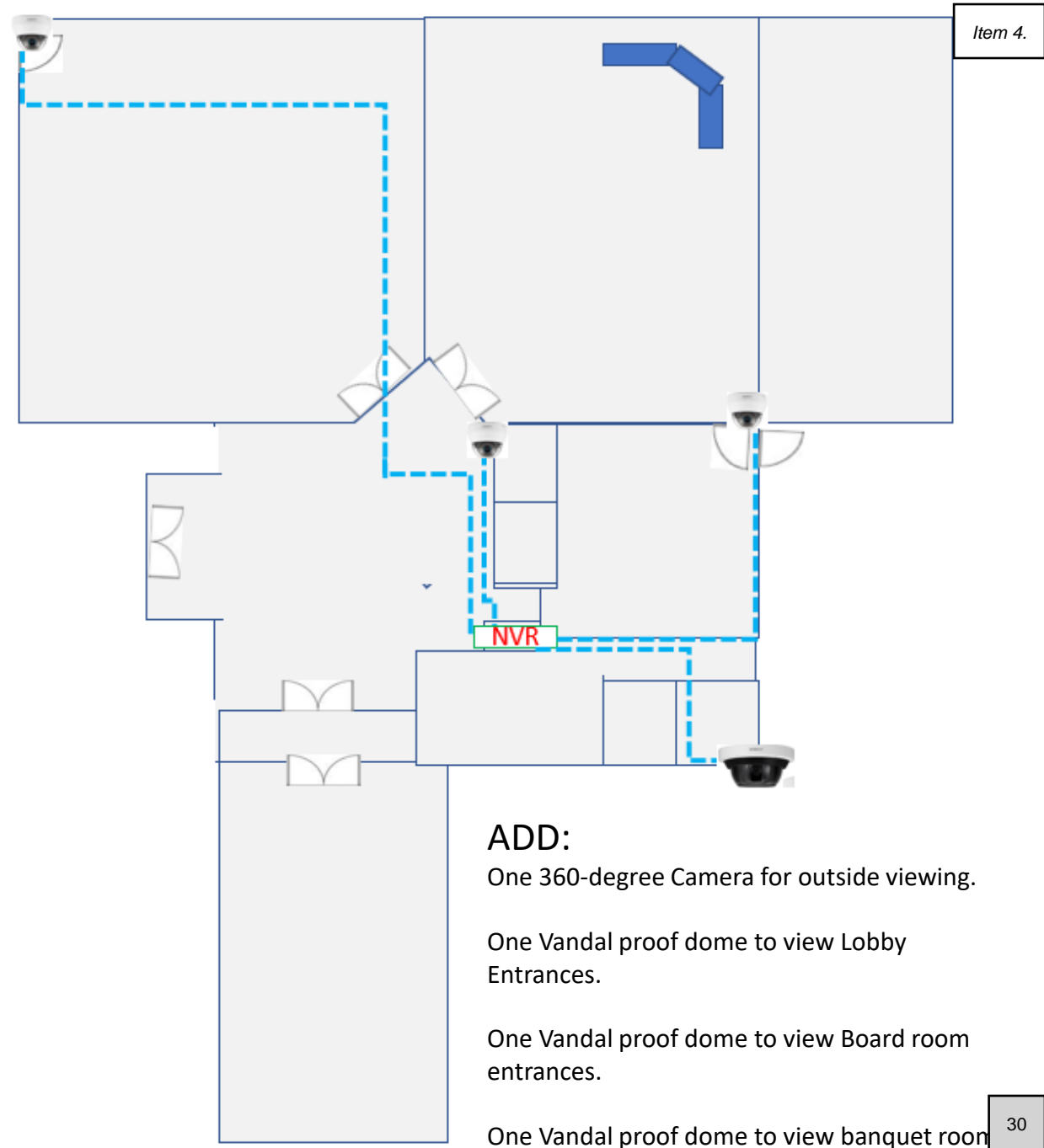
4,500+
Employees



150
Locations




ADT Commercial

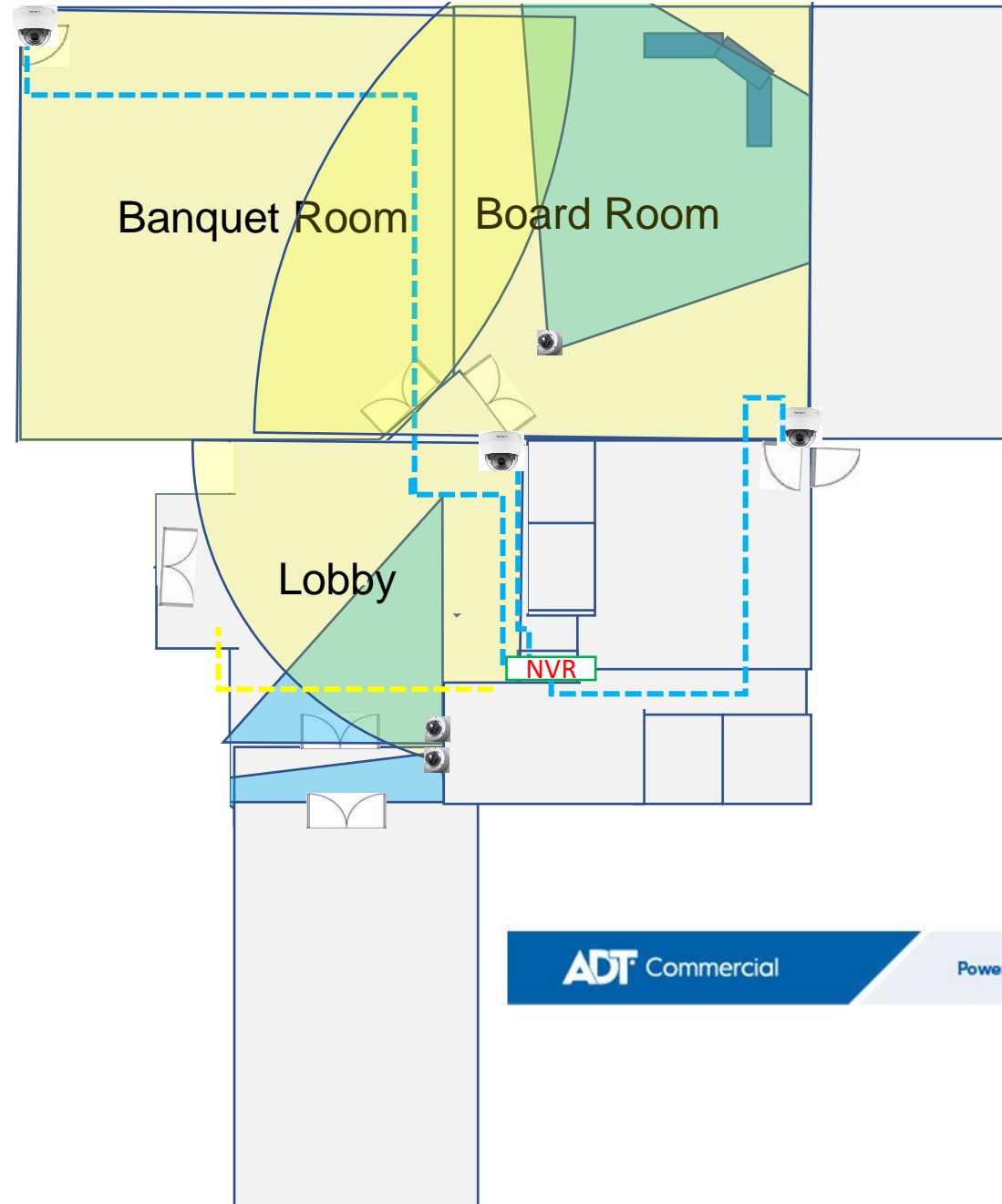
Premium Coverage Update Cameras and Replace NVR with 16 Channel



INDOOR CAMERAS

Add on Camera to view entrance
of Board Room, lobby area and
Banquet Room

-  Yellow represents "New" Camera
-  Blue represents "Existing" indoor Camera view
-  Light Blue represents "Existing" indoor Camera view



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INDOOR CAMERAS

Motorized Lens with Microphones.

2mp Camera to save bandwidth and storage

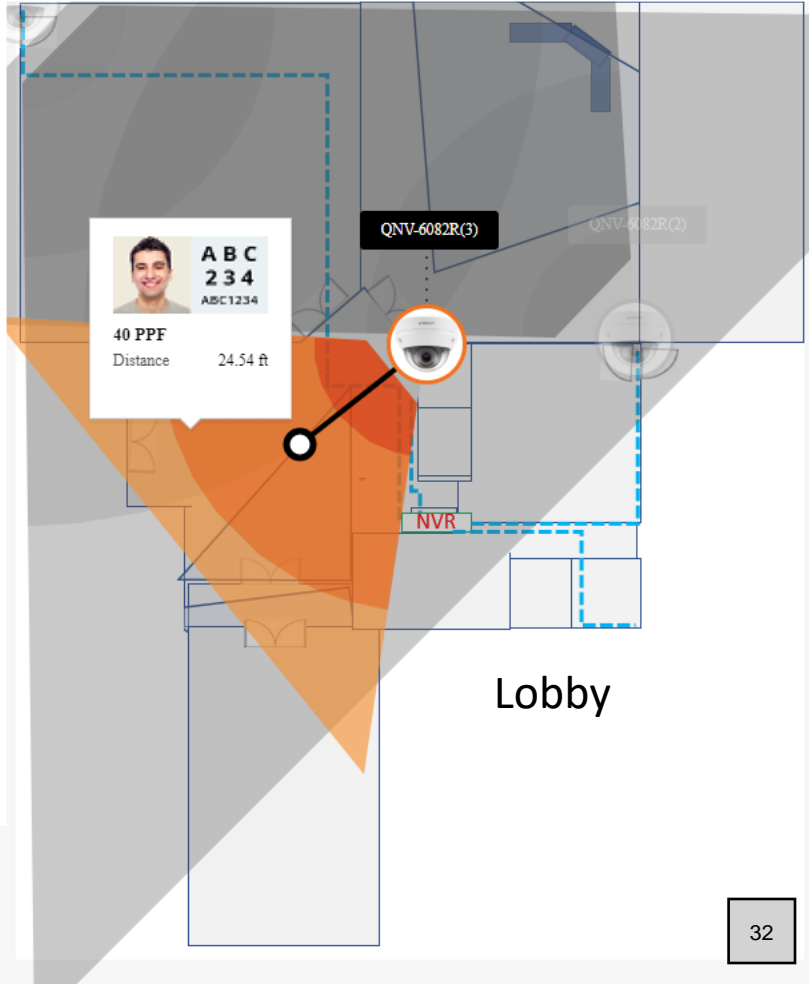
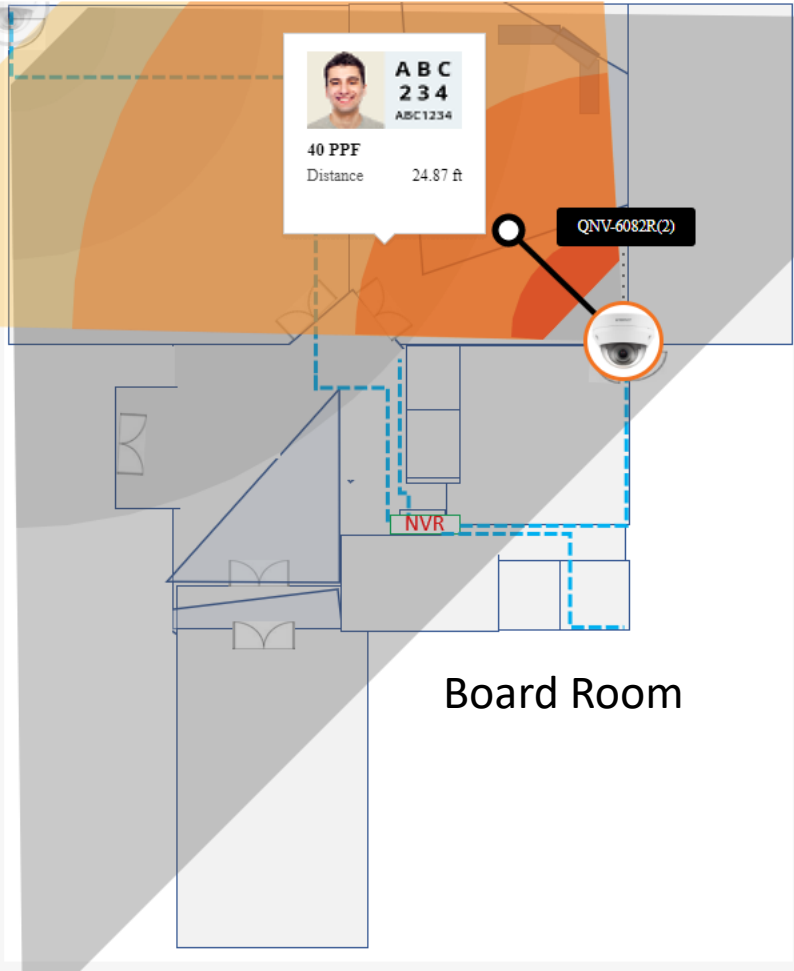
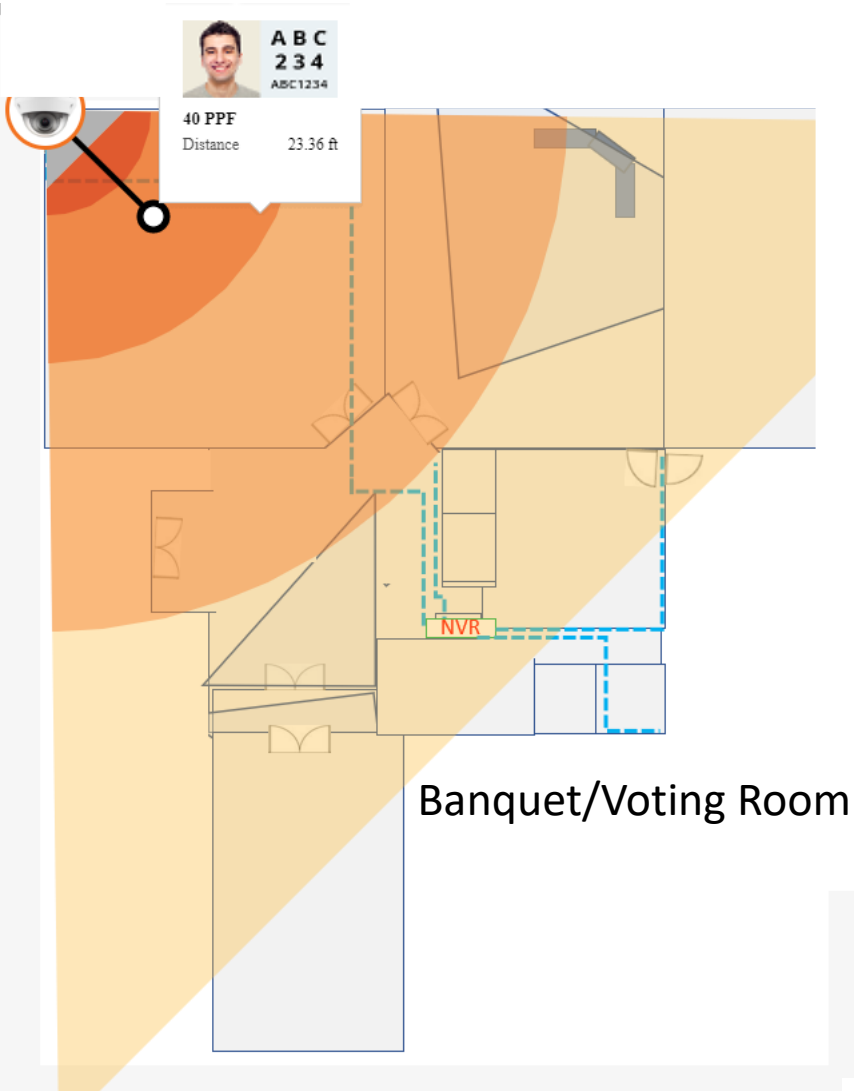


QND-6082R

2 MP Network IR Dome Camera with Motorized Varifocal Lens

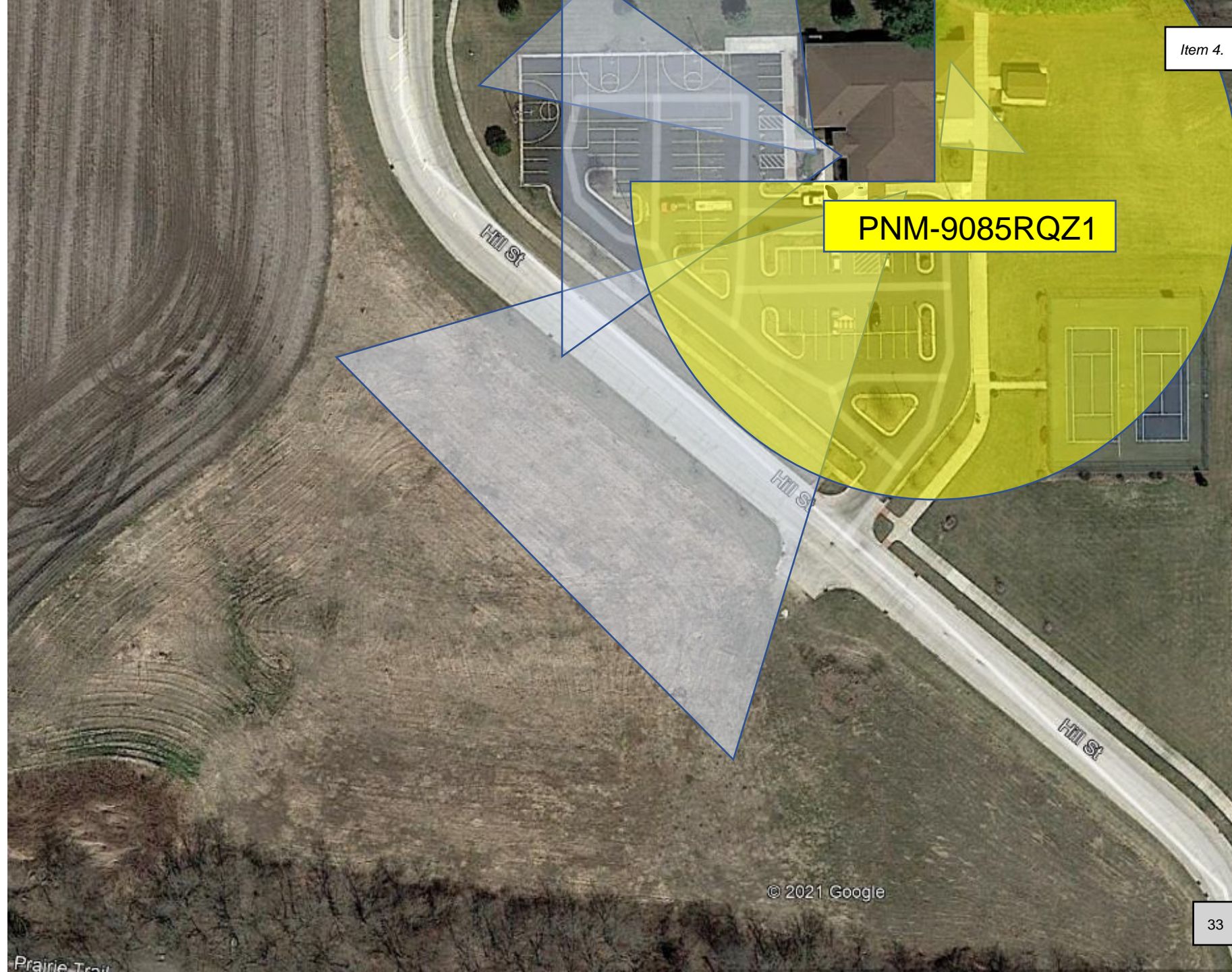
- 2 Megapixel (1920 x 1080) resolution
- 2.2 - 10mm (2.1x) motorized varifocal lens
- 30fps@all resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, Multiple streaming
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE / 12V DC
- IR viewable length 20m
- IR view support
- Analog video out & simple focus for easy installation
- IDC support (Lens Distortion Correction)
- Built-in microphone
- Genetec Ssrcast compatible

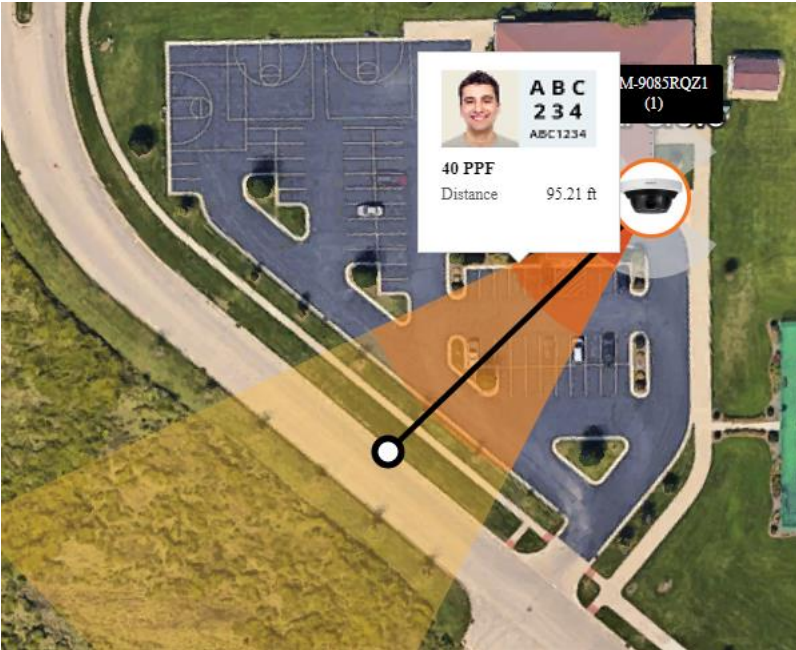
Item 4.



Add On 360 Camera to View Parking and Tennis Courts

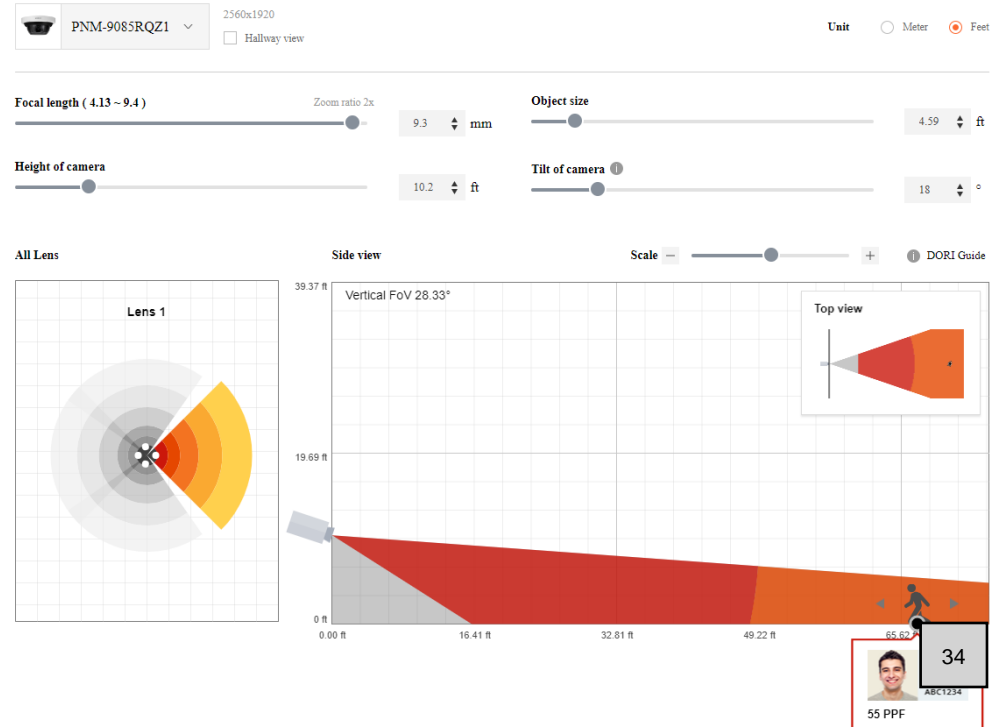
4 Multi Sensor
camera with focus
and rotating
features from PC.





PNM-9085RQZ1

- 2560P (2560 x 1920) Multi-Series Multi-Directional PTZ Camera
- 5MP x 4K multi-directional camera, using one IP address
- Advanced PTZ for easy installation and remote adjustment of entire FOV
- 30x optical zoom (2560 x 1920, 1/2.8")
- 4.175" (106mm) multi-directional PTZ vertical lens
- Integrated IR that rotates with camera head, viewable length: 30m
- 12.2" (310mm) multi-directional PTZ vertical lens
- Video analytics, WideDynamic
- IP66, IK10, NEMA4
- Easy Gangbox mounting installation



Model	Name	Quantity	Scene	Channel	Bandwidth	Storage	Sub stream	Days	
Total		16		16	46.54 Mb/s	9.25 TB		32	Item 4.



XRN-1620SB1

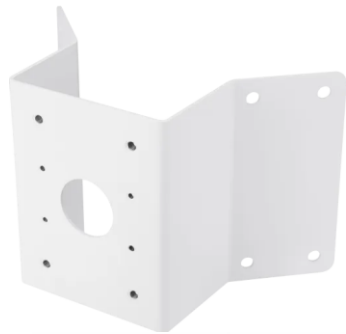
16CH 4K 140Mbps H.265 PoE+ NVR

- Up to 16 channels, Supports up to 32 megapixel camera resolution
- 140Mbps network camera recording
- Support 4K video out on HDMI monitor
- Support dual monitor HDMI/VGA video out
- H.265, H.264, MJPEG compression
- WiseStream support
- Maximum 4 internal HDDs (24TB)
- ARB & failover (N+1), dynamic event, Wisenet AI metadata search support

SBP-300KMW1

Corner Mount Base

- Material: Aluminum
- Dimensions : 280(W) x 183(D) x 159(H)mm (11" x 7.2" x 6.26")
- Weight : 770g (1.7 lb)
- Color : White
- Supported products : SBP-300WMW1



- Can be used with 9084RQZ / 9085RQZ
- Mount screw size : NPT 1 1/2"
- White



<https://www.youtube.com/watch?v=9n-1eVRG-y8>



SBP-390WMW2

Wall Mount Arm (White)

- Weight : 1.79Kg (3.95 lb)
- Material : Aluminum
- Color : White
- Dimensions (WxHxD) : 115.0 x 183.0 x 417.3mm(4.5" x 7.2" x 16.4")

PNM-9085RQZ1

20MP (5MP x 4) Multi-Sensor, Multi-Directional PTRZ Camera

- 5MP x 4ch multi-directional camera, using one IP address
- Motorized PTRZ for easy installation and remote adjustment of entire FoV
- 30fps@5MP(H.265, H.264)
- 4.13~9.4mm(2.3x) motorized PTRZ varifocal lens
- Integrated IR that rotates with camera head, viewable length : 30m
- H.265, H.264, MJPEG codec, Multi streaming
- Video analytics, WiseStreamII
- IP66, IK10, NEMA4X
- Easy Gangbox mounting installation

QND-6082R

2 MP Network IR Dome Camera with Motorized Varifocal Lens

- 2 Megapixel (1920 x 1080) resolution
- 3.2 ~ 10mm (3.1x) motorized varifocal lens
- 30fps@all resolutions (H.265/H.264)
- H.265, H.264, MJPEG codec supported, Multiple streaming
- Day & Night (ICR), WDR (120dB)
- Defocus detection, Directional detection, Motion detection, Enter/Exit, Tampering, Virtual line
- micro SD (128GB) memory slot, PoE / 12V DC
- IR viewable length 20m
- Hallway view support
- Analog video out & simple focus for easy installation
- LDC support (Lens Distortion Correction)
- Built-in microphone
- Genetec Stratocast compatible



<https://www.youtube.com/watch?v=Ojl1AUem1au>

Poplar Grove
CCTV Layout
MAP FROM 2019 INSTALL



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Driven by Excellence.™

ADT® Commercial

Proposal



Proposal prepared for:

POPLAR GROVE VILLAGE

Presented by:

Ted Fischer

262-483-2461 | 5/8/2023

Sales Agreement ID: 891626933

Proposal pricing is valid for 30 days

Powered by Experience. Driven by Excellence.

What helps make us an industry leader is plain and simple—we strive to deliver an outstanding customer experience at all points of interaction.

Coverage across the US

We have a national footprint with 150 locations, 4,500+ employees, 300,000+ customer locations, and 4 monitoring and operations centers.



Product and service offerings



Access Control



Alarm Monitoring



Analytics & Reporting



ATM & ITM



eSuiteSM Account Management



Fire Alarm Systems



Health & Nurse Call



Hosted & Managed Services



Integrated Solutions



Intrusion Alarm Systems



Network Deployment & Management



Risk Management Consulting Services



Security-Only Networks



Sprinkler Systems *(in select markets)*



Structured Cabling



System Customization, Installation & Support



Video Solutions

Integrated system design and implementation offerings

- Managed broadband and MPLS
- Design-build engineering
- Wireless network security
- Tier 2 and Tier 3 support 24/7
- Network security
- Program and project management
- Data storage systems
- Security consulting and design assistance
- Cloud backup and disaster recovery
- Security network design assistance, implementation and management
- Structured cabling



Powered by Experience.
Driven by Excellence.™

Monday, May 8, 2023

POPLAR GROVE VILLAGE

200 N HILL ST
POPLAR GROVE, IL 61065

Thank you for allowing us the opportunity to provide you with a proposal for your system. I am pleased to propose a cost effective solution for your organization that will allow you to help mitigate your risks and reduce losses.

At ADT Commercial, we pride ourselves in providing our commercial customers with attentive service, proven security solutions, and the highest level of professional installation and monitoring.

I look forward to discussing this proposal with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Ted Fischer

262-483-2461 / tfischer@adt.com

Equipment and Investment Statement for: Poplar Grove - Premium - CCTV

Item 4.

Site Information: POPLAR GROVE VILLAGE, 200 N HILL ST, POPLAR GROVE, IL 61065

Theory of Operation:

CUSTOMER UNDERSTANDS:

Proposal was generated in a short time period to meet Board meeting requirements. Solution has not been approved by ADT Commercial management and may need addition equipment and or labor, this is a rough draft Proposal only.

Scope of Work:

This is a preliminary proposal and will require the approval of both the customer and ADT/Protection One management.

ADT Commercial to provide an 16 Channel Surveillance System with 7 existing IP Cameras and 4 new IP cameras using a total of 14 Ports. The system with consist of an 16 Channel Wisenet NVR with the Wisenet app for mobile viewing..

The service includes training an extended service plan.

One 20mp multi lens camera with IR, (4) 3.2-10mm motorized lens will be installed on outside wall of the southeast corner.
One indoor camera in Board room to cover entrance and overall coverage of entire room.
One indoor camera to cover lobby entrance ways.
One indoor camera to view entire banquet room area

*Note, please see attached drawing for device placement.

----- CUSTOMER RESPONSIBILITIES -----

- *General Responsibilities*
 - CUSTOMER is aware any delays resulting from failure to provide any of the below-mentioned customer responsibilities could result in additional fees and/or result in delays/rescheduling of the installation. In the event of a rescheduled installation ADT cannot commit/offer any expedited scheduling - Scheduling will be offered on a first come, first go basis (with consideration of equipment availability).
 - CUSTOMER to provide access to all areas where work is to be performed during installation including (but not limited to) door/access keys or credentials (if necessary), security passes or clearance, removal of obstructions in work areas, etc.
 - CUSTOMER will provide area for the security panel equipment
 - CUSTOMER will be responsible for City, County, and State alarm permit fees.
 - CUSTOMER is responsible for any patching, painting, replacement of ceiling tiles, and wall coverings.
 - CUSTOMER understands that existing cameras may not communicate with NVR. If the occurs customer is responsible for change order to correct issue.
- *Communication/Transmission Related Responsibilities*
 - CUSTOMER will be responsible for providing IT support for Firewall and Port opening on their network when using an IP device and said contact will be available throughout the entirety of the installation process. Customer is responsible for providing their own network security and the resolution of any network related issues.
 - CUSTOMER will provide adequate network bandwidth of no less than 100mbps per camera.
 - CUSTOMER will provide available/open ports for all CCTV equipment.
 - CUSTOMER will provide V-Land connecting in applicable.
- *Electrical Related Responsibilities*
 - CUSTOMER will be responsible to provide (one) dedicated 110VAC circuit connection within 6 feet of security panel equipment.
- *Customer Provided, Contractor and/or 3rd Party Responsibilities*
 - Customer is aware ADT takes no responsibility for customer, contractor, or 3rd party responsibilities and cannot warranty work conducted by others.

-----CUSTOMER UNDERSTANDS-----

- *General Understanding(s)*
 - ADT will perform the installation, conduct tests and inspections during normal business hours and days: 8AM to 5 PM Mon- Fri. using standard labor rates excluding Union and prevailing wage rates.
 - Programming/Training to be limited to (1) end user who must be available at the time of installation, additional users would fall to the responsibility of the customer, training to be limited to basic/day to day use with additional training available at an add expense

- Design & Bid is based off plans listed in this proposal. Any changes made by the Village and/or the AHJ may result in additional costs.
- Equipment changes or location changes due to CUSTOMER request, or if necessary, for the system to operate properly, will be considered a change order from the original scope of work and billed accordingly at the labor and material rates already in effect on this contract.
- CUSTOMER understands ADT will take no responsibility for network security and/or the security of the system connection to a customer provided network.
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Customer Contact: David Lowe, dhowe@villageofpoplargrove.com, 815-765-3201

Customer Contact: Katie Jaster, kjaster@villageofpoplargrove.com, 815-765-3571

Sr. Commercial Consultant contact: Ted R. Fischer, 262-483-2461, tfischer@adt.com

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Note to Customer:

Microphones are installed in all inside cameras. ADT Commercial does not take responsibility for any local ordinances that may make this an non-compliant install in turning on Microphone for surveillance features. Village understands that they must turn on Megaphone if compliant with local authorities.

NOTE Billing Dates for install:

- 30% of install will be billed out at contract signing
- 70% of install will be billed out on completion of install.

Equipment List:

Quantity	Description
550	23/4PR CAT6+ CMR 1M RLBX WHT
3	2Mp Ir Dome Camera-w/o Audio
1	Wisenet P series network vandal outdoor Multi-sensor Multi-Directional dome camera, 5MP x 4ch multi-directional camera, Motorized PTRZ support, Max. 30fps@5MP(H.265, H.264), 4.13-9.4mm(2.3x) motorized

- 1 Aluminum hanging mount (White) compatible with the following cameras: PNM-9084RQZ, PNM-9085RQZ
- 1 Wall Mount Arm (White)
- 1 Corner Mount Adapter for SBP-300WM, White
- 1 X-Series 4K 16-Channel H.265 PoE+ NVR with AI Search, 140Mbps, 12TB HDD, Black

Recurring Services:

Description	Amount
Service Plan	\$83.17
Sub Total Monthly Charge:	\$83.17

Summary of Charges for: Poplar Grove - Premium - CCTV		
Installation Price		\$10,691.68
Total Installation Price*		\$10,691.68
Total Monthly Recurring Services Charges*		\$83.17
		*Plus applicable tax
Schedule of Values	30/70	30% of Contract Value Upon Contract Acceptance 70% of Contract Value at Final Acceptance
Proposal pricing is valid for 30 days		

Investment Summary	
Total Proposal Option	
Installation Price	\$10,691.68
Total Installation Price*	\$10,691.68
Total Monthly Recurring Services Charges*	\$83.17
*Plus applicable tax	
Proposal pricing is valid for 30 days	

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adt.com/commercial



4,500+
Employees



150
Locations

ADT Commercial