



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

SPECIAL VILLAGE BOARD OF TRUSTEES

Tuesday, May 14, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

- [1.](#) Motion to approve Board of Trustee Meeting minutes from April 17, 2024.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

- [2.](#) Engineer Report, McMahon
- [3.](#) Public Works Report, David Howe
- [4.](#) Treasurer Report, Carina Boyd
- [5.](#) Wastewater Report, TEST

UNFINISHED BUSINESS

- [6.](#) Motion to discuss/approve Ordinance for water/sewer credit for Pacemaker.
7. Motion to discuss forensic audit quotes.
8. Motion to discuss/approve forensic audit quotes.

NEW BUSINESS

9. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to May 31, 2024, in the amount of \$204,608.94 in AP checks, \$17,487.41 in insurance expense checks, \$25,344.53 EFTS, and Payroll with estimates included \$72,836.66 for a grand total of \$320,277.54.
- [10.](#) Motion to discuss/approve **Ordinance 2024-10** An Ordinance of the Village of Poplar Grove, Illinois Granting an amendment to Special Use Permit 2018-03 to allow residential uses within the hangars at Poplar Grove Airport (11619 Illinois Route 76).
11. Motion to discuss/approve Ordinance providing modification of Building Code requirements regarding Residential Units within Hangars at Poplar Grove Airport.
12. Motion to discuss/approve additional scope of work regarding Comprehensive Plan.
- [13.](#) Motion to discuss/approve Petting Zoo for Neighbors Night.
14. Motion to discuss total expenditures and not to exceed amount for Community Events.
- [15.](#) Motion to discuss and possible approval of selection of contractor to perform tennis court restoration repairs.
- [16.](#) Motion to discuss/approve award of Construction Contract 24-00000-00-GM 2024 Pavement Maintenance Program.
- [17.](#) Motion to discuss/approve **Resolution 2024-12** A Resolution of the Village of Poplar Grove resolving to enter into a Professional Service Agreement for the development of Poplar Grove's Source Water Protection Plan.
18. Motion to discuss/approve an Ordinance regarding Expulsion of Elected Officials from Meetings.
- [19.](#) Motion to discuss and appoint Bruce Moore as Trustee to fill the vacancy of Kristi Richardson to Poplar Grove Village Board.

GOOD OF THE VILLAGE

20. May 27th, 2024 - Village Hall Closed in observance of Memorial Day
Special Board of Trustee Meeting May 29, 2024 – 6:00 pm
Community Event June 8th, 2024 - 6:00 pm through Fireworks
Board of Trustee Meeting June 12th, 2024 - 7:00 pm
Board of Trustee Meeting June 19th, 2024 - 7:00 pm

ADJOURNMENT (Voice Vote)

KJ 05/10/2024



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, April 17, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

CALL TO ORDER

The meeting called to order at 7:00 pm

ROLL CALL

- President Don Sattler
- Admin Chairman Owen Costanza
- Trustee Jeff Goings
- Trustee Dan Cheek
- Trustee Betsy Straw
- Trustee Austin Davies
- Clerk Karri Miller
- Attorney Aaron Szeto
- Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

None

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairmen Costanza, Seconded by Trustee Cheek. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee Meeting minutes from March 20, 2024
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek,

Trustee Straw

Voting Nay: Trustee Davies

Motion made by Trustee Davies, Seconded by Trustee Straw to add the point of order made by Clerk Miller during Phone Participation.

Voting Yea: Trustee Straw, Trustee Davies

Voting Nay: Admin Chairman Costanza, Finance Chairmen Goings, Trustee Cheek

Trustee Davies feels that the point of order that Clerk Miller made about Admin Chairman no longer doing phone participation should be in the minutes.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

None

DEPARTMENT REPORTS

- 2. Engineer Report, McMahon
Engineer Dopkins gave an update on Park Street and Public Works paving should be the 1st week of May.
- 3. Public Works Report, David Howe
Admin Chairman would like an open house for the new Public Works Building when everything is finished.
- 4. Treasurer Report, Carina Boyd
Finance Chairman Goings met with carina and went over the bills and some of the ongoing projects.
- 5. Waste Water Report, TEST
no questions

UNFINISHED BUSINESS

- 6. Motion to discuss/approve **Ordinance 2024-08** A supplemental appropriation Ordinance of the Village of Poplar Grove, Illinois for the fiscal year beginning May 1, 2023 and ending April 30, 2024.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
Finance Chairman Goings went over the ordinance and where the money came from.
Attorney Szeto explained how the process works
- 7. Motion to discuss/approve **Ordinance 2024-09** An Ordinance transferring appropriated fund balance to established corporate objects and purposes (capital improvement fund)

for the Village of Poplar Grove, Illinois for the fiscal year beginning May 1, 2023 and ending April 30, 2024 (FY 2024).

Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Attorney Szeto went over the ordinance and explained that ordinance 2024-08 and 2024-09 go hand in hand.

NEW BUSINESS

- 8. Motion to discuss Third-Party water meters and water/sewer credits processes and procedures.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Admin Chairman Costanza asked the Board of Trustees if they would be open to allowing third-party water meters.

Finance Chairman Goings would like to help our business any way the Village can.

- 9. Motion to discuss/approve Ordinance for water/sewer credit for pacemaker.
Motion made by Admin Chairmen Costanza, Seconded by Finance Chairmen Goings.
President Sattler would like to see sale receipts that match the gallons on the meter, to see the NIEST Certifications on the meters, and how easily it is to tamper with the meter.

Chairman Costanza stated they are asking for a sewer credit for the water-filling machine.

Trustee Straw feels pacemaker could add on a few to cover the cost of the sewer.

Trustee Straw stated that she received many phone calls from residents on the issue.

Trustee Straw would like to see a month of receipts.

Motion made by Admin Chairman Costanza, Seconded by Finance Chairman Goings to postpone until May 15.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Trustee Goings will follow up with pacemaker on the board's questions.

Trustee Davies would like to see this for commercial only

- 10. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to April 30, 2024, in the amount of \$770,770.42 in AP checks, \$17,487.41 in insurance expense checks, \$24,544.53 EFTS, and Payroll with estimates included \$64,599.47 for a grand total of \$877,401.83.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Trustee Goings asked that if you have questions on how the accounting software works to please meeting with Treasurer Boyd.

11. Motion to discuss and possible approval of selection of contractors to perform tennis court restoration repairs.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Engineer Dopkins stated he believes that tennis courts can be fixed and does not need to be replaced at this time.
 Engineer Dopkins stated \$65,000.00 to replace. Midwest sports staff came back to \$50,700.00.
 Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza to postpone by May 15, 2024
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
12. Motion to discuss/approve **Resolution 2024-09** A Resolution for Improvement under the Illinois Highway Code.
 Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
 Engineer Dopkins explained that this is the yearly resolution that the Village has to pass every year.
13. Motion to discuss/approve **Resolution 2024-10** A Resolution of the Village of Poplar Grove to authorize Public Bid letting for the 2024 Pavement Maintenance Program.
 Motion made by Finance Chairman Goings, Seconded by Admin Chairman Costanza.
 Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies
 Engineer Dopkins stated the Village will go to bid in May.
14. Motion to discuss potential Open Meetings Act Violation regarding meeting minutes and potential amendments to Village Code Section 1-6A-1 regarding duties of Village Clerk.
 Motion made by Trustee Davies, Seconded by Trustee Straw.
 Trustee Davies would like to change the ordinance to include a fine for OMA violations for the Clerk's office.
 Trustee Cheek feels that if the Village is going to fine the Clerk's office then the Trustee would be subject to the same fines.
 Dave Allgood- would like to remind the board that minutes are to be a summary of what happened and does not need to much detail.
 Discussion only
15. Motion to discuss Treasurer Duties and Compliance with Statue including Treasurer Reports and Compliance with 65 ILCS 5/3.1-35-45.
 Motion made by Trustee Davies, Seconded by Trustee Straw.
 Trustee Davies would like to know if the Treasurer reports are in compliance with OMA and IML.
 Attorney Szeto explained the state statute and Board of Trustee Members discussed.

16. Motion to discuss/approve the annual Lauterbach and Amen audit engagement agreement.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Finance Chairman Goings, Trustee Cheek, Trustee Straw, Trustee Davies

Trustee Goings would like to see President Sattler sign the engagement letter so the auditors can start their work.

GOOD OF THE VILLAGE

17. Board of Trustee Meeting May 8th, 2024 - 7:00 pm
Board of Trustee Meeting May 15th, 2024 - 7:00 pm
Planning & Zoning Meeting May 22nd, 2024 - 6:00 pm, if needed
May 27th, 2024 - Village Hall Closed in observance of Memorial Day

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Davies. Motion passed by voice vote.

The meeting adjourned at 9:19 pm.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Engineering Report – April 2024 Activity

Date: May 9, 2024

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** Public Works Staff has occupied the building, and interior punch list items were completed. We are still awaiting the shipment of the electrical panel and there will be a change order executed to extend the contract if the panel does not ship in time to complete the project. As a reminder, the electrician has temporarily wired circuits that the Public Works Staff needs for the building to be functional, and did so at no cost to the Village.
- **2023 Pavement Maintenance Program:** We are STILL awaiting material certifications from IDOT for the State Street Project which are needed before we can process final payment and close the project out. We have reached out to IDOT to obtain an updated schedule and IDOT's response was *"I wish I could give you better news. I have many MFT projects in the queue and they have to wait behind our 64xxx and 85xxx contracts. CMMS Materials change-over put me into a hole that will take a while to dig my way out of."* We are hopeful that we'll see some progress in the near future.
- **2024 Pavement Maintenance Program:** IDOT approved the contract documents and we were able to bid the project in time for a conditional contract award at the 5/17 meeting. As you may recall, the Village's portion of Beaver Road is being resurfaced under an MOU with the County. The County just opened proposals and we are pleased to advise that the Village's portion of Beaver Road is well under the budgeted amount.
- **Tennis Courts:** This will be a discussion item at the 5/15 Board Meeting.
- **South Wastewater Treatment Plant:** As a reminder, the Village's permit is up for renewal. Pursuant to the discussions with Trustees and the Village President a letter has been sent to IEPA regarding the capacity of the plant.



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Phone: (815) 765-3201 – Fax: (815)765-3571

<https://www.poplargoil.gov/>

Public Works Report, April 2024

- The new Public Works Building is mostly finished. We have officially fully moved in and started daily operations out of the new facility. Time in April was spent moving equipment and items from the old shop to the new, and beginning the process of organizing and settling in. After setting up cabinets, shelving, and racking we were able to get the lay out set for efficient operations. We have essentially created three different areas to the new shop – a service and mechanic area, storage area, and general use/parking.
- Office spaces have been finished up, and I moved my office set up over in the beginning of the month. I have my office at the new facility, as well as a staff office, and a break/conference room.
- Exterior work has been mostly wrapped up, with landscaping installed and paving scheduled for the beginning of May. Outside of a few punch list items, the shop should be closed out within the coming weeks.
- Everything turned out at or above my expectations, and we are extremely happy with the new facility.
- AS we have moved into the new shop, we began cleaning out and setting up the old facility for storage. My plan is to continue to utilize that facility to store certain equipment – mainly plows and such in the summer, and mowers throughout the winter.
- Staff were out continuing to cold patch areas village wide.
- All parks were treated for the first time, as well as fence lines, treatment plants, and roadside obstacles such as signs and lights. Treating early should minimize some of the string trimming we do and keep hard to mow areas clean throughout the summer.
- Working on a schedule to remove the mulch and damaged brick signage at the Ravenscrest entrance. The plan is to reuse the lettering and build a wooden structure to create a new sign. Once that is done, we are planning on laying weed prevention mat and stoning the median area. This will be significant cost savings versus mulch and will help to appease some of the complaints associated with the area.
- Install dog waste station at Veterans Park, as well as painted and added garbage cans to the pavilion area there.
- Have begun to investigate the Veteran's Park upgrades and will continue to work with Chris and Jeff to move that forward.

- Staff has put together a sidewalk repair list, and my hope is to begin tearing out and replacing sections sometime in late June/early July. Currently, my goal is to work through a neighborhood at a time. Realistically, we are looking at doing 2 neighborhoods per year for the next few years. Unfortunately, with only a four-man staff, sidewalk repairs require my entire staff for 3 to 4 days at a time. It will be a somewhat slow process, but it will get done.
- Another upcoming project will be drainage maintenance at the entrance of Burled Wood subdivision, the intersection of 76 and Whiting Roads, widening of the drainage way in the Waco Retention Pond, and some clean up to other areas of the Whiting Road ditch line.
- Bid letting for 2024 Road Maintenance will be the 3rd week of May. Once we have a contractor in place, and get a tentative schedule put together, staff will be out on Bullard to work on sanitary repairs prior to repaving the street.
- Outside of beginning some of these projects, staff will be continuing to mow on a weekly basis until our summer help starts at the end of May.

As always, don't hesitate to contact me with any additional questions or concerns. I am always open to going into more detail on past, current, or future projects and work my department is doing.

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APRIL 2024 TREASURER'S REPORT

Monthly Reports:

Attached you will find April's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in April.
- Invoices scheduled to be paid in the month of May: \$204,608.94 in AP checks, \$17,487.41 in Insurance Expense checks, and \$25,344.53 in EFTS. Payroll \$72,836.66 (estimates included) Grand Total: \$320,277.54.
- Attached please find the Village of Poplar Grove's pre audit balance sheet as of 4/30/2024.

Ongoing Activities

- The budget process is still in progress.
- Year end started 04/30/2024.

Carina

Item 4.
 TREASURER
 oplar Grove

DEPT/ACCOUNT# DESCRIPTION FUND 01 GENERAL FUND MOTOR FUEL FUND WATER & SEWER FUN DEBT SERVICE FUND GOV FUNDS CAPITAL FUND 90 Total

ASSETS

00-1010	PETTY CASH		192						192
00-1020	CASH IN BANK	189,557	440,202	958,421	4,468	(793,675)		798,973	
00-1021	CASH IN BANK MONEY MARKET	1,293,623						1,293,623	
00-1022	CASH IN BANK - BYRON BANK			125,414				125,414	
00-1030	MONEY MARKET	31,835			28,225			60,060	
00-1040	MFT MONEY MARKET		120,660					120,660	
00-1070	CASH WITH PAYING AGENT			582,199				582,199	
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	3,402,829						3,402,829	
00-1100	PROPERTY TAXES RECEIVABLE	317,096						317,096	
00-1325	GASB 87 LEASE RECEIVABLE	17,635						17,635	
00-1400	ACCOUNTS RECEIVABLE - OTHER	5,326						5,326	
00-1401	ACCOUNTS RECEIVABLE			3,238				3,238	
00-1405	ACCOUNTS RECEIVABLE - LITIGATION			159,253				159,253	
00-1410	ALLOWANCE FOR DOUBTFUL ACCOUNTS	193,600						193,600	
00-1600	CONSTRUCTION IN PROGRESS	(193,600)						(193,600)	
00-1605	VEHICLES			136,245				136,245	
00-1620	VILLAGE WATER SYSTEM			42,017				42,017	
00-1630	WATER/SEWER UTILITY SYSTEM			13,308,326				13,308,326	
00-1705	STREETS			8,148,871				8,148,871	
00-1710	ACCUMULATED DEPRECIATION - VEHICL			66,551				66,551	
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(31,018)				(31,018)	
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(1,519,111)				(1,519,111)	
00-1720	ACCUMULATED DEPRECIATION - WATER/			(4,131,277)				(4,131,277)	
00-1730	ACCUM DEP-STREET			(6,387,573)				(6,387,573)	
00-1850	DEFERRED OUTFLOW			(29,116)				(29,116)	
00-1900	UNAMORTIZED LOSS ON REFUNDING			333,322				333,322	
				33,227				33,227	
TOTAL ASSETS		5,258,093	560,862	11,798,989	32,693	(793,675)		16,856,962	

LIABILITIES

00-2100	UNAVAILABLE PROPERTY TAXES	317,096						317,096
00-2200	ACCOUNTS PAYABLE	53,755	5,543	60,675	8,100	10,864		138,937
00-2201	COMPENSATED ABSENCES - CURRENT PO			9,088				9,088
00-2203	BONDS PAYABLE 2012A - CURRENT FOR			30,000				30,000
00-2204	BONDS PAYABLE 2012B - CURRENT FOR			145,000				145,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			360,000				360,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500				23,500
00-2240	ACCURED INTEREST PAYABLE			47,199				47,199
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			615,000				615,000
00-2304	BONDS PAYABLE 2015 - LONG-TERM P			1,625,000				1,625,000
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	(4,453)						(4,453)
00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	3,343						3,343
00-2360	UNION DUES/NCPRS PAYABLE	256						256
00-2370	SUI PAYABLE	274						274
00-2400	OTHER DEFERRED REVENUE							
00-2410	CUSTOMER DEPOSITS HELD	694,976						694,976
00-2650	NET PENSION LIABILITY	14,677						13,817
00-2660	DEFERRED INFLOWS			(860)				17,727
00-2665	GASB 87 DEFERRED INFLOW	17,306						19,899
00-2690	UNAMORTIZED BOND PREMIUM			58,051				17,306
00-2695	GASB83 ASSET RETIREMENT OBLIGATION			325,000				58,051
								325,000
TOTAL LIABILITIES		1,097,230	5,543	3,335,279	8,100	10,864		4,457,016

FUND BALANCES

00-3000	FUND BALANCE	2,130,889	779,910	30,150	1,332,975	4,273,924
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Comparative Balance Sheet
 Period Ending 04/30/2024

Item 4.

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND WATER	FUND 31 & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
FUND BALANCES	NET POSITION						
00-3001		2,130,889	779,910	8,197,308	30,150	1,332,975	8,197,308
TOTAL FUND EQUITY							12,471,232
Beginning Fund Balance		2,130,889	779,910	8,197,308	30,150	1,332,975	
Net of Revenues Vs Expenditures		2,029,974	(224,591)	266,401	(5,557)	(2,137,515)	
Ending Fund Balance		4,160,863	555,319	8,463,709	24,593	(804,540)	
Total Liabilities And Fund Balance		5,258,093	560,862	11,798,988	32,693	(793,676)	

Date	JNJ	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
Unclassified							
04/01/2024			01-00-1010 PETTY CASH		BEG. BALANCE		192.26
04/30/2024			01-00-1010		END BALANCE	0.00	192.26
04/01/2024			01-00-1020 CASH IN BANK		BEG. BALANCE		(607,196.17)
04/01/2024	PRR	CHK	SUMMARY PRR 04/01/2024	28692		144.00	(607,340.17)
04/01/2024	GJ	JE	MEDIACOM FRANCHISE FEES 2022	1464	3,784.04		(603,556.13)
04/02/2024	CR	RCPT	BUILDING PERMIT - EXTENTION	97128	50.00		(603,506.13)
04/02/2024	CR	RCPT	RENTS RECEIVED 04/02/2024		1,500.00		(602,006.13)
04/03/2024	PRR	CHK	SUMMARY PRR 04/03/2024	EFT643		16,345.90	(618,352.03)
04/03/2024	PRR	CHK	SUMMARY PRR 04/03/2024	EFT644		997.51	(619,349.54)
04/04/2024	CR	RCPT	2015CF000129D 00101701	97227	25.00		(619,324.54)
04/04/2024	CR	RCPT	RENTS RECEIVED 04/04/2024		100.00		(619,224.54)
04/05/2024	PR	CHK	SUMMARY PR 04/05/2024			16,385.93	(635,610.47)
04/05/2024	PRR	CHK	SUMMARY PRR 04/05/2024	EFT641		9,213.32	(644,823.79)
04/05/2024	PRR	CHK	SUMMARY PRR 04/05/2024	EFT642		1,398.62	(646,222.41)
04/05/2024	CR	RCPT	2024-37 426PRAIRIEKNOLL - SOI	97317	387.00		(645,835.41)
04/05/2024	CR	RCPT	CUSTOMER DEPOSIT 04/05/2024		75.00		(645,760.41)
04/05/2024	CR	RCPT	RENTS RECEIVED 04/05/2024		400.00		(645,360.41)
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			33,188.29	(678,548.70)
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			100.00	(678,648.70)
04/08/2024	GJ	JE	XFR FUNDS MONEY MARKET TO OPERATING	1465	750,000.00		71,351.30
04/08/2024	GJ	JE	CORRECT POSTAGE FUNDS CAME OUT 3.25	1471	100.00		71,451.30
04/09/2024	PRR	CHK	SUMMARY PRR 04/09/2024	EFT645		1,385.13	70,066.17
04/10/2024	CR	RCPT	2024-34 200WPARKST - ROOF	97448	134.00		70,200.17
04/11/2024	CR	RCPT	2024-45 4112COUNRTYEEST-CONCRE	97511	342.00		70,542.17
04/11/2024	CR	RCPT	2024-43 145TITLEST TRI. - ROOF	97512	134.00		70,676.17
04/15/2024	CR	RCPT	POSTAGE -	97565	8.93		70,685.10
04/15/2024	CR	RCPT	OTHER LICENSE FEES 04/15/2024		20.00		70,705.10
04/15/2024	PRR	CHK	SUMMARY PRR 04/15/2024	EFT648		3,370.43	67,334.67
04/15/2024	CD	CHK	SUMMARY CD 04/15/2024			23,744.53	43,590.14
04/15/2024	GJ	JE	PITNEY BOWES REIMBURSEMENT OLD LEASE	1467	208.32		43,798.46
04/16/2024	GJ	JE	POSTAGE CORRECTION FROM 5/8	1469		100.00	43,698.46
04/18/2024	CR	RCPT	2024-49 224RIDGESTONE POOL	97736	150.00		43,848.46
04/19/2024	PR	CHK	SUMMARY PR 04/19/2024			6,317.63	37,530.83
04/19/2024	PRR	CHK	SUMMARY PRR 04/19/2024	EFT646		4,405.52	33,125.31
04/19/2024	PRR	CHK	SUMMARY PRR 04/19/2024	EFT647		863.39	32,261.92
04/19/2024	CR	RCPT	OTHER LICENSE FEES 04/19/2024		20.00		32,281.92
04/24/2024	CR	RCPT	HEN2024-05 309WEDSTON - HEN	97951	94.00		32,375.92
04/24/2024	CR	RCPT	2024-54 502WACOWAY - ROOF	97952	134.00		32,509.92
04/24/2024	CR	RCPT	2024-54 502WACOWAY - EXP	97952	150.00		32,659.92
04/24/2024	CR	RCPT	2024-51 400 BREE DR - ROOF	97954	134.00		32,793.92
04/26/2024	PRR	CHK	SUMMARY PRR 04/26/2024	EFT649		437.70	32,356.22
04/29/2024	CR	RCPT	2024-59 230CRESSCREEK NEC APP	97990	25.00		32,381.22
04/29/2024	CR	RCPT	2024-60 219DEERRUN NHC APP	97991	25.00		32,406.22
04/29/2024	CR	RCPT	STATE CANNABIS USE TAX 04/29/2024		757.08		33,163.30
04/29/2024	CR	RCPT	CUSTOMER DEPOSIT 04/29/2024		75.00		33,238.30
04/29/2024	CR	RCPT	STATE INCOME TAXES 04/29/2024		78,192.09		111,430.39
04/29/2024	CR	RCPT	UTILITY TAX NICOR 04/29/2024		9,382.35		120,812.74
04/29/2024	CR	RCPT	RENTS RECEIVED 04/29/2024		400.00		121,212.74
04/29/2024	CR	RCPT	REPLACEMENT TAX 04/29/2024		708.50		121,921.24
04/29/2024	CR	RCPT	STATE SALES TAXES 04/29/2024		31,502.37		153,423.61
04/29/2024	CR	RCPT	STATE TELECOMMUNICATIONS TAX 04/29/2		3,524.30		156,947.91
04/29/2024	CR	RCPT	STATE USE TAXES 04/29/2024		12,528.62		169,476.53
04/29/2024	CR	RCPT	STATE VIDEO GAMING TAX 04/29/2024		9,037.14		178,513.67
04/29/2024	GJ	JE	POSTAGE CORRECTION FROM 5/8	1470		100.00	178,413.67
04/30/2024	CR	RCPT	MUNT ELECTRIC TAX 4.30.24	98011	13,247.23		191,660.90
04/30/2024	CR	RCPT	2024-53 4131MILLKWEED - FENCE	98014	101.00		191,761.90
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	1,284.69		193,046.59
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475		3,489.21	189,557.38
04/30/2024			01-00-1020		END BALANCE	918,740.66	189,557.38
04/01/2024			01-00-1021 CASH IN BANK MONEY MARKET		BEG. BALANCE		2,037,911.74
04/08/2024	GJ	JE	XFR FUNDS MONEY MARKET TO OPERATING	1465		750,000.00	1,287,911.74
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	5,711.37		1,293,623.11
04/30/2024			01-00-1021		END BALANCE	5,711.37	1,293,623.11
04/01/2024			01-00-1022 CASH IN BANK - BYRON BANK		BEG. BALANCE		0.00
04/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1476	559.47		559.47
04/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1476		559.47	0.00
04/30/2024			01-00-1022		END BALANCE	559.47	0.00
04/01/2024			01-00-1030 DCEO GRANT BANK ACCOUNT		BEG. BALANCE		31,791.05
04/30/2024	GJ	JE	INTEREST RECEIVED	1477	44.42		31,835.47
04/30/2024			01-00-1030		END BALANCE	44.42	31,835.47
04/01/2024			01-00-1075 ILLINOIS FUNDS INVESTMENT ACCT.		BEG. BALANCE		3,387,733.46
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	15,095.57		3,402,829.03
04/30/2024			01-00-1075		END BALANCE	15,095.57	3,402,829.03

UNCLASSIFIED: Unclassified

940,751.49 872,546.58 4,918,037.25

Item 4.

Date	JNE	Type	Description	Reference #	Debits	Credits	
TOTAL FOR FUND 01 GENERAL FUND					940,151.49	872,546.58	4,918,037.25
Fund 20 MOTOR FUEL FUND							
Unclassified							
04/01/2024			20-00-1020 MFT CASH IN BANK		BEG. BALANCE		424,084.79
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			2,039.15	422,045.64
04/29/2024	CR	RCPT	MOTOR FUEL TAX 04/29/2024		16,500.04		438,545.68
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	1,656.75		440,202.43
04/30/2024			20-00-1020	END BALANCE	18,156.79	2,039.15	440,202.43
04/01/2024			20-00-1040 MFT MONEY MARKET		BEG. BALANCE		120,491.89
04/30/2024	GJ	JE	INTEREST RECEIVED	1477	168.36		120,660.25
04/30/2024			20-00-1040	END BALANCE	168.36	0.00	120,660.25
UNCLASSIFIED: Unclassified					18,325.15	2,039.15	560,862.68
TOTAL FOR FUND 20 MOTOR FUEL FUND					18,325.15	2,039.15	560,862.68
Fund 31 WATER & SEWER FUND							
Unclassified							
04/01/2024			31-00-1020 CASH IN BANK		BEG. BALANCE		1,491,701.89
04/01/2024	UB		Online Payment		1,803.26		1,493,505.15
04/01/2024	CR	RCPT	Utility Billing 04/01/2024		5,247.77		1,498,752.92
04/01/2024	CR	RCPT	Utility Billing 04/01/2024		62.82		1,498,815.74
04/01/2024	CR	RCPT	Utility Billing 04/01/2024		1,415.75		1,500,231.49
04/01/2024	UB		Online Payment		387.78		1,500,619.27
04/02/2024	UB		Online Payment		1,094.24		1,501,713.51
04/02/2024	CR	RCPT	METER & MKU SALES 04/02/2024		225.00		1,501,938.51
04/02/2024	CR	RCPT	Utility Billing 04/02/2024		1,383.45		1,503,321.96
04/02/2024	CR	RCPT	Utility Billing 04/02/2024		238.74		1,503,560.70
04/02/2024	UB		Online Payment		193.89		1,503,754.59
04/03/2024	UB		Payment Rollback			115.00	1,503,639.59
04/03/2024	UB		Payment Rollback			117.42	1,503,522.17
04/03/2024	UB		Online Payment		335.78		1,503,857.95
04/03/2024	CR	RCPT	Utility Billing 04/03/2024		2,601.14		1,506,459.09
04/03/2024	CR	RCPT	Utility Billing 04/03/2024		524.41		1,506,983.50
04/03/2024	CR	RCPT	Utility Billing 04/03/2024		759.50		1,507,743.00
04/03/2024	UB		Online Payment		333.18		1,508,076.18
04/04/2024	UB		Online Payment		568.60		1,508,644.78
04/04/2024	CR	RCPT	Utility Billing 04/04/2024		3,776.00		1,512,420.78
04/04/2024	CR	RCPT	Utility Billing 04/04/2024		314.10		1,512,734.88
04/04/2024	CR	RCPT	Utility Billing 04/04/2024		803.99		1,513,538.87
04/04/2024	UB		Online Payment		328.86		1,513,867.73
04/05/2024	PR	CHK	SUMMARY PR 04/05/2024			7,801.60	1,506,066.13
04/05/2024	UB		Online Payment		959.58		1,507,025.71
04/05/2024	CR	RCPT	Utility Billing 04/05/2024		4,155.50		1,511,181.21
04/05/2024	CR	RCPT	Utility Billing 04/05/2024		612.56		1,511,793.77
04/06/2024	UB		Online Payment		1,289.45		1,513,083.22
04/07/2024	UB		Online Payment		671.79		1,513,755.01
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			656,267.38	857,487.63
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			700.00	856,787.63
04/08/2024	UB		Online Payment		476.00		857,263.63
04/08/2024	CR	RCPT	Utility Billing 04/08/2024		6,817.25		864,080.88
04/08/2024	CR	RCPT	Utility Billing 04/08/2024		396.18		864,477.06
04/08/2024	CR	RCPT	Utility Billing 04/08/2024		131.92		864,608.98
04/08/2024	GJ	JE	CORRECT POSTAGE FUNDS CAME OUT 3.25	1471	700.00		865,308.98
04/09/2024	UB		Online Payment		650.81		865,959.79
04/09/2024	CR	RCPT	Utility Billing 04/09/2024		1,078.85		867,038.64
04/09/2024	CR	RCPT	Utility Billing 04/09/2024		49.17		867,087.81
04/09/2024	UB		Online Payment		210.96		867,298.77
04/10/2024	UB		Online Payment		569.90		867,868.67
04/10/2024	CR	RCPT	Utility Billing 04/10/2024		1,516.95		869,385.62
04/10/2024	CR	RCPT	Utility Billing 04/10/2024		376.92		869,762.54
04/10/2024	CR	RCPT	Utility Billing 04/10/2024		596.29		870,358.83
04/10/2024	UB		Online Payment		76.47		870,435.30
04/11/2024	UB		Online Payment		431.52		870,866.82
04/11/2024	CR	RCPT	0000000230	97483	61.28		870,928.10
04/11/2024	CR	RCPT	Utility Billing 04/11/2024		3,806.45		874,734.55
04/11/2024	UB		Online Payment		262.14		874,996.69
04/12/2024	UB		Online Payment		401.43		875,398.12
04/12/2024	CR	RCPT	Utility Billing 04/12/2024		2,486.02		877,884.14
04/12/2024	CR	RCPT	Utility Billing 04/12/2024		72.94		877,957.08
04/12/2024	UB		Online Payment		76.47		878,033.55
04/13/2024	UB		Online Payment		518.95		878,552.50
04/14/2024	UB		Online Payment		701.88		879,254.38
04/15/2024	UB		Online Payment		12,346.22		891,600.60
04/15/2024	CR	RCPT	Utility Billing 04/15/2024		8,396.53		899,997.13
04/15/2024	CR	RCPT	Utility Billing 04/15/2024		98.34		900,095.47
04/15/2024	CR	RCPT	Utility Billing 04/15/2024		394.10		900,489.57
04/15/2024	UB		Online Payment		229.41		900,718.98
04/16/2024	UB		Online Payment		792.37		901,511.35
04/16/2024	CR	RCPT	Utility Billing 04/16/2024		917.06		902,428.41
04/16/2024	CR	RCPT	Utility Billing 04/16/2024		49.17		902,477.58
04/16/2024	CR	RCPT	Utility Billing 04/16/2024		156.71		902,634.29

TRANSACTIONS FROM 04/01/2024 TO 04/30/2024

Item 4.

Date	JNL	Type	Description	Reference #	Debits	Credits	
			31-00-1020 CASH IN BANK				(Continued)
04/16/2024	UB		Online Payment		243.06		902,877.35
04/16/2024	GJ	JE	POSTAGE CORRECTION FROM 5/8	1469		700.00	902,177.35
04/17/2024	UB		Online Payment		1,799.60		903,976.95
04/17/2024	CR	RCPT	Utility Billing 04/17/2024		3,940.51		907,917.46
04/17/2024	CR	RCPT	Utility Billing 04/17/2024		652.71		908,570.17
04/17/2024	CR	RCPT	Utility Billing 04/17/2024		313.50		908,883.67
04/17/2024	UB		Online Payment		871.11		909,754.78
04/18/2024	UB		Online Payment		1,928.11		911,682.89
04/18/2024	CR	RCPT	Utility Billing 04/18/2024		3,111.39		914,794.28
04/18/2024	CR	RCPT	Utility Billing 04/18/2024		111.99		914,906.27
04/18/2024	CR	RCPT	Utility Billing 04/18/2024		90.12		914,996.39
04/18/2024	UB		Online Payment		828.37		915,824.76
04/19/2024	PR	CHK	SUMMARY PR 04/19/2024			7,723.16	908,101.60
04/19/2024	UB		Payment Rollback			49.17	908,052.43
04/19/2024	UB		Online Payment		3,979.06		912,031.49
04/19/2024	CR	RCPT	Utility Billing 04/19/2024		6,745.52		918,777.01
04/19/2024	CR	RCPT	Utility Billing 04/19/2024		1,130.47		919,907.48
04/19/2024	UB		Online Payment		652.71		920,560.19
04/20/2024	UB		Online Payment		8,569.68		929,129.87
04/21/2024	UB		Online Payment		895.77		930,025.64
04/22/2024	UB		Online Payment		871.48		930,897.12
04/22/2024	CR	RCPT	Utility Billing 04/22/2024		9,645.70		940,542.82
04/22/2024	CR	RCPT	Utility Billing 04/22/2024		983.70		941,526.52
04/22/2024	CR	RCPT	Utility Billing 04/22/2024		628.05		942,154.57
04/22/2024	UB		Online Payment		180.24		942,334.81
04/23/2024	UB		Online Payment		727.09		943,061.90
04/23/2024	CR	RCPT	Utility Billing 04/23/2024		96.61		943,158.51
04/23/2024	CR	RCPT	Utility Billing 04/23/2024		463.56		943,622.07
04/23/2024	UB		Online Payment		501.65		944,123.72
04/24/2024	UB		Online Payment		381.52		944,505.24
04/24/2024	CR	RCPT	Utility Billing 04/24/2024		254.09		944,759.33
04/24/2024	CR	RCPT	Utility Billing 04/24/2024		292.24		945,051.57
04/24/2024	UB		Online Payment		242.38		945,293.95
04/25/2024	UB		Payment Rollback			103.77	945,190.18
04/25/2024	UB		Online Payment		462.70		945,652.88
04/25/2024	CR	RCPT	Utility Billing 04/25/2024		363.29		946,016.17
04/25/2024	CR	RCPT	Utility Billing 04/25/2024		390.11		946,406.28
04/25/2024	UB		Online Payment		420.59		946,826.87
04/26/2024	UB		Online Payment		743.64		947,570.51
04/26/2024	CR	RCPT	Utility Billing 04/26/2024		408.46		947,978.97
04/26/2024	CR	RCPT	Utility Billing 04/26/2024		552.53		948,531.50
04/26/2024	CR	RCPT	Utility Billing 04/26/2024		80.00		948,611.50
04/26/2024	UB		Online Payment		396.54		949,008.04
04/27/2024	UB		Online Payment		972.99		949,981.03
04/28/2024	UB		Online Payment		308.42		950,289.45
04/29/2024	UB		Payment Rollback			83.00	950,206.45
04/29/2024	UB		Online Payment		108.18		950,314.63
04/29/2024	CR	RCPT	Utility Billing 04/29/2024		978.66		951,293.29
04/29/2024	CR	RCPT	Utility Billing 04/29/2024		809.89		952,103.18
04/29/2024	UB		Online Payment		263.62		952,366.80
04/29/2024	GJ	JE	POSTAGE CORRECTION FROM 5/8	1470		700.00	951,666.80
04/30/2024	UB		Online Payment		985.83		952,652.63
04/30/2024	CR	RCPT	Utility Billing 04/30/2024		645.53		953,298.16
04/30/2024	CR	RCPT	Utility Billing 04/30/2024		207.31		953,505.47
04/30/2024	UB		Online Payment		215.14		953,720.61
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	4,700.65		958,421.26
04/30/2024			31-00-1020	END BALANCE	141,079.87	674,360.50	958,421.26
			31-00-1022 CASH IN BANK - BYRON BANK				BEG. BALANCE
04/01/2024							121,846.31
04/01/2024	CR	RCPT	Utility Billing 04/01/2024		352.20		122,198.51
04/02/2024	CR	RCPT	Utility Billing 04/02/2024		355.18		122,553.69
04/03/2024	CR	RCPT	Utility Billing 04/03/2024		98.34		122,652.03
04/04/2024	CR	RCPT	Utility Billing 04/04/2024		103.82		122,755.85
04/05/2024	CR	RCPT	Utility Billing 04/05/2024		49.17		122,805.02
04/08/2024	CR	RCPT	Utility Billing 04/08/2024		153.02		122,958.04
04/09/2024	CR	RCPT	Utility Billing 04/09/2024		346.96		123,305.00
04/10/2024	CR	RCPT	Utility Billing 04/10/2024		166.59		123,471.59
04/11/2024	CR	RCPT	Utility Billing 04/11/2024		32.79		123,504.38
04/12/2024	CR	RCPT	Utility Billing 04/12/2024		81.96		123,586.34
04/15/2024	CR	RCPT	Utility Billing 04/15/2024		98.34		123,684.68
04/16/2024	CR	RCPT	Utility Billing 04/16/2024		169.40		123,854.08
04/17/2024	CR	RCPT	Utility Billing 04/17/2024		259.52		124,113.60
04/19/2024	CR	RCPT	Utility Billing 04/19/2024		338.61		124,452.21
04/22/2024	CR	RCPT	Utility Billing 04/22/2024		402.19		124,854.40
04/30/2024	GJ	JE	INTEREST COMMINGLED ACCT BYRON BANK	1476	559.47		125,413.87
04/30/2024			31-00-1022	END BALANCE	3,567.56	0.00	125,413.87
			31-00-1070 CASH WITH PAYING AGENT				BEG. BALANCE
04/01/2024							582,198.75
04/30/2024			31-00-1070	END BALANCE	0.00	0.00	582,198.75
UNCLASSIFIED: Unclassified					144,647.43	674,360.50	1,666,033.88
TOTAL FOR FUND 31 WATER & SEWER FUND					144,647.43	674,360.50	1,666,033.88
Fund 32 DEBT SERVICE FUND							

TRANSACTIONS FROM 04/01/2024 TO 04/30/2024

Item 4.

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Unclassified							
04/01/2024			32-00-1020 CASH IN BANK		BEG. BALANCE		4,450.92
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475	17.10		4,468.02
04/30/2024			32-00-1020	END BALANCE	17.10	0.00	4,468.02
04/01/2024			32-00-1030 MONEY MARKET		BEG. BALANCE		28,186.11
04/30/2024	GJ	JE	INTEREST RECEIVED	1477	39.38		28,225.49
04/30/2024			32-00-1030	END BALANCE	39.38	0.00	28,225.49
UNCLASSIFIED: Unclassified					56.48		32,693.51
TOTAL FOR FUND 32 DEBT SERVICE FUND					56.48		32,693.51
Fund 90 GOV FUNDS CAPITAL PROJECTS FUND							
Unclassified							
04/01/2024			90-00-1020 CASH IN BANK		BEG. BALANCE		(711,514.19)
04/08/2024	CD	CHK	SUMMARY CD 04/08/2024			79,275.60	(790,789.79)
04/30/2024	GJ	JE	INTEREST - COMMINGLED ACCOUNTS	1475		2,885.29	(793,675.08)
04/30/2024			90-00-1020	END BALANCE	0.00	82,160.89	(793,675.08)
UNCLASSIFIED: Unclassified						82,160.89	(793,675.08)
TOTAL FOR FUND 90 GOV FUNDS CAPITAL PROJECTS FUND						82,160.89	(793,675.08)

CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT							
05/08/2024	OPER	28739	AP	0632	A1 CLEANING SERVICES	VH CLEANING 04.28.24	700.00
05/08/2024	OPER	28740	AP	0371	ABBY PEST ELIMINATION LLC	PEST CONTROL@ NEW PW SHOP	361.00
05/08/2024	OPER	28741	AP	0006	ADT COMMERCIAL LLC	FIRE & SECURITY SERVICE 5.26.24 - 6.25.2	201.88
05/08/2024	OPER	28742	AP	0604	ADVANCE AUTO PARTS	TRUCK CLEANING SUPPLIES	45.76
05/08/2024	OPER	28743	AP	0338	AMAZON.COM	TRASH BAGS - COPY PAPER - FILE MESH ORGA	741.59
05/08/2024	OPER	28744	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	(17.25) HRS PLANNING & ZONING K.GARRETT	12,907.50
05/08/2024	OPER	28745	AP	0361	BLAIN'S FARM & FLEET	GORILLA GLUE	214.74
05/08/2024	OPER	28746	AP	0054	BOONE COUNTY TREASURER	04-19-152-001 100 STATE ST 2023 TAX BILL	860.24
05/08/2024	OPER	28747	AP	0189	CAPITAL ONE TRADE CREDIT	FILTERS FOR AIR DRYER @ NEW PW SHOP	309.99
05/08/2024	OPER	28748	AP	0078	CARD SERVICE CENTER	CLEANER - PAPER TOWELS - TOILET PAPER	550.36
05/08/2024	OPER	28749	AP	0098	CINTAS CORPORATION	SOAP,SANI-CLIPS,FLOORMAT,UNIFORM/JEAN CL	153.24
05/08/2024	OPER	28750	AP	0639	COMCAST	INTERNET & SECURITY EDGE @ 111 E PARK ST	352.85
05/08/2024	OPER	28751	AP	0639	COMCAST	INTERNET & SECURITY EDGE @ 111 E PARK ST	222.90
05/08/2024	OPER	28752	AP	0278	COMED	MULTI-VPG ACCTS	29,790.51
05/08/2024	OPER	28753	AP	0073	CONSERV FS INC	CREDIT FOR ICE MELT	3,676.67
05/08/2024	OPER	28754	AP	0347	CORE & MAIN LP	METERS - MXUS-HYD REP KITS-BLUE FLAGS	14,447.05
05/08/2024	OPER	28755	AP	0097	FOX VALLEY INTERNET, INC.	NWWTP & SWWTP INTERNET 4/25 - 5/24/24	54.90
05/08/2024	OPER	28756	AP	0096	FRONTIER	VILLAGE PHONE LINES X13	1,062.14
05/08/2024	OPER	28757	AP	0563	GLOBAL INDUSTRIAL	PET WASTE STATION & DOME LIDS FOR 55GAL	604.69
05/08/2024	OPER	28758	AP	0424	GO TO COMMUNICATIONS INC	VH PHONE, INTERNET, EMAIL	313.98
05/08/2024	OPER	28759	AP	0324	GOVERNMENT FINANCE OFFICERS ASSOC.	TREASURER GFOA MEMBERSHIP 5.1.24-4.30.25	170.00
05/08/2024	OPER	28760	AP	0106	GRAINGER	RETURN - PEGBOARD HOOKS & QUICK CONNECT	264.47
05/08/2024	OPER	28761	AP	0109	HAWKINS, INC.	ALUMINUM SULFATE LIQUID	3,849.00
05/08/2024	OPER	28762	AP	0110	HEARTLAND BANK & TRUST COMPANY	GO BOND SERIES 2015B INTEREST	8,100.00
05/08/2024	OPER	28763	AP	0364	HOME DEPOT CREDIT SERVICES	CREDIT FOR RETURNED ITEMS	852.03
05/08/2024	OPER	28764	AP	0467	ILLINOIS COUNTIES RISK MGMT TRUST	2023/2024 WORKERS COMP PREMIUMS	45,860.00
05/08/2024	OPER	28765	AP	0122	INTERNATIONAL INSTITUTE OF CLERKS	2024-25 ANNUAL MEMBERSHIP DUES DPTY CLRK	125.00
05/08/2024	OPER	28766	AP	MISC	KHAYLAN RAINER	MAILBOX REPLACEMENT SNOW PLOWING 2024	150.00
05/08/2024	OPER	28767	AP	0335	LAWSON PRODUCTS, INC.	ADDITIONAL HARDWARE CABINET	4,019.86
05/08/2024	OPER	28768	AP	0532	MARVS TOWING & REPAIR, INC.	AIR LINE ADAPTERS @ PW SHOP	41.55
05/08/2024	OPER	28769	AP	0160	MC GILVRA ELECTRIC INC	SOUTH PLANT INFLUENT LIFT STATION	1,969.75
05/08/2024	OPER	28770	AP	0159	MCMAHON ASSOCIATES, INC.	ENG AS NEEDED / COMMUNITY DEVELOPMENT	15,103.27
05/08/2024	OPER	28771	AP	0163	MEDIA/COM	VH INTERNET 4.30.24 - 05.29.24	269.89
05/08/2024	OPER	28772	AP	0165	MENARDS	FILTERS-THERMOSTAT-COULPLINGS-PRESS GAUGE	645.06
05/08/2024	OPER	28773	AP	0329	MR. GOODWATER	COOLER RENTAL @ PW SHOP	243.12
05/08/2024	OPER	28774	AP	0186	NICOR GAS	4870 WOODSTOCK RD W#5&6	2,262.77
05/08/2024	OPER	28775	AP	0489	P.C. TECH 2 U	ANNUAL VIPER RENEWAL	4,242.88
05/08/2024	OPER	28776	AP	0224	RICHARDS, KEITH	ANNUAL SERVICE SUPPORT 05.01.24-05.01.25	(6,117.00) V
05/08/2024	OPER	28777	AP	0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE MAINT B/W & COLOR COPIES	147.92
05/08/2024	OPER	28778	AP	0231	ROCKFORD REGISTER STAR	P & Z MEETING SHIPPING CONTAINERS & PG A	109.23
05/08/2024	OPER	28779	AP	0408	SABEL MECHANICAL LLC.	EVALUATED EQUIPMENT @ NWWTP & SWWTP	2,087.98
05/08/2024	OPER	28780	AP	0282	SMART SIGHTS	WWTP WIN911 SOFTWARE RENEWAL MAINT SUPPO	1,450.00
05/08/2024	OPER	28781	AP	0319	SOSNOWSKI SZETO, LLP	LEGAL - VPG VS US BANK 103 EAST ST	12,604.00
05/08/2024	OPER	28782	AP	0248	STEINER ELECTRIC COMPANY	NWWTP - FUSES FOR TRANSFORMERS & SMALL F	56.72
05/08/2024	OPER	28783	AP	0635	STUDIO GWA	MARCH 2024 STRATEGIC PLANNING	6,404.00
05/08/2024	OPER	28784	AP	0355	TEST INC.	WATER & SEWER CONTRACT 2024	18,598.51
05/08/2024	OPER	28785	AP	0261	U.S. CELLULAR	WWTP, CLRK, VLG PRES, TABLET & HOTSPOT	216.09
05/08/2024	OPER	28786	AP	0637	ULINE INC	48 X 24 PEGBOARD & TRASH CAN DOLLY	688.32
05/08/2024	OPER	28787	AP	0262	USA BLUE BOOK	DISCHARGE HOSE - 3" X 100'	482.90
05/08/2024	OPER	28788	AP	0597	VERIZON	PW,VPG ADMIN,HOTSPOT,(2) TABLETS	192.61
05/08/2024	OPER	28789	AP	0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL 3.16.24 - 4.15.24	1,623.10
05/08/2024	OPER	28790	AP	0361	BLAIN'S FARM & FLEET	HD HOSES-HOSE REEL CART-NOSE NOZZLES	262.92
05/08/2024	OPER	28791	AP	0088	DORNER PRODUCTS, INC.	GEN 1 DRIVE BUSHING REPAIR & ACTUATOR RE	3,964.00
05/08/2024	OPER	28792	AP	0277	BS&A SOFTWARE	ANNUAL SERVICE SUPPORT 5.1.24 - 5.1.25	6,117.00
						SUBTOTAL	204,608.94
05/08/2024	OPER		AP	0211	PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00
05/08/2024	OPER		AP	0211	PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00
05/15/2024		ESTIMATE			SOLUTIONS BANK	BUILDING LOAN PAYMENTS	19,491.39
05/21/2024		ESTIMATE			SOLUTIONS BANK/BB COMMUNITY	VEHICLE LOAN PAYMENTS	4,253.14
						SUBTOTAL	25,344.53
05/03/2024	OPER	28738	PR	NCPERS	NCPERS GROUP LIFE INS		144.00
05/07/2024	OPER	EFT653(E)	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		16,345.90
05/07/2024	OPER	EFT654(E)	PR	DENTAL/VISI	HUMANA INSURANCE COMPANY		997.51
						SUBTOTAL	17,487.41
05/03/2024	OPER	DD2072(A)	PR	028	BOYD, CARINA		2,322.19
05/03/2024	OPER	DD2073(A)	PR	026	HOWE, DAVID		2,176.48
05/03/2024	OPER	DD2074(A)	PR	011	JASTER, KATELYN		1,075.14
05/03/2024	OPER	DD2075(A)	PR	041	KNIGHTEN, ZACHERY		1,374.94
05/03/2024	OPER	DD2076(A)	PR	048	LAMPE, RENEE		975.88
05/03/2024	OPER	DD2077(A)	PR	029	MARTENSON, KYLE		1,420.83
05/03/2024	OPER	DD2078(A)	PR	019	MILLER, KARRI		513.46

CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
05/03/2024	OPER	DD2079(A)	PR 036	RESCH, BARBARA		1,205.77
05/03/2024	OPER	DD2080(A)	PR 049	RUCKER, STEPHEN		1,397.99
05/03/2024	OPER	DD2081(A)	PR 047	SALLEY, DANIEL		1,108.03
05/03/2024	OPER	DD2082(A)	PR 037	SATTLER, DONALD		713.12
05/03/2024	OPER	EFT650(E)	PR IRS	INTERNAL REVENUE SERVICE		4,336.69
05/03/2024	OPER	EFT651(E)	PR STATE OF IL	STATE OF ILLINOIS		852.69
					SUBTOTAL	19,473.21
5/17/2024		ESTIMATE		Second Payroll	ESTIMATE	25,000.00
5/31/2024		ESTIMATE		Second Payroll	ESTIMATE	25,000.00
05/06/2024	OPER	EFT652(E)	PR IMRF	IMRF		3,363.45
					SUBTOTAL	53,363.45
Total of 73 Checks:						
Less 1 Void Checks:						326,394.54
Total of 72 Disbursements:						<u>(6,117.00)</u>
						320,277.54

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/15/2024	AP	A1 CLEANING SERVICES	Invoice: 001335 Ref#: 23006(VH CLEANING 04.07.24)		
AP Trx #: 19036		VH CLEANING 04.07.24	01-50-4219	170.00	
		Vnd: 0632 Invoice: 001335	01-00-2200		170.00
		Expected Check Run: 05/03/2024			
04/15/2024	AP	A1 CLEANING SERVICES	Invoice: 001338 Ref#: 23007(VH CLEANING 04.14.24)		
AP Trx #: 19037		VH CLEANING 04.14.24	01-50-4219	170.00	
		Vnd: 0632 Invoice: 001338	01-00-2200		170.00
		Expected Check Run: 05/03/2024			
04/24/2024	AP	A1 CLEANING SERVICES	Invoice: 001340 Ref#: 23051(VH CLEANING 04.21.24)		
AP Trx #: 19038		VH CLEANING 04.21.24	01-50-4219	170.00	
		Vnd: 0632 Invoice: 001340	01-00-2200		170.00
		Expected Check Run: 05/03/2024			
04/29/2024	AP	A1 CLEANING SERVICES	Invoice: 001344 Ref#: 23080(VH CLEANING 04.28.24)		
AP Trx #: 19039		VH CLEANING 04.28.24	01-50-4219	170.00	
		Vnd: 0632 Invoice: 001344	01-00-2200		170.00
		Expected Check Run: 05/03/2024			
05/02/2024	AP	ABBY PEST ELIMINATION LLC	Invoice: 13121 Ref#: 23105(PEST CONTROL@ VH)		
AP Trx #: 19040		PEST CONTROL @VH	01-50-4240	47.00	
		Vnd: 0371 Invoice: 13121	01-00-2200		47.00
		Expected Check Run: 05/03/2024			
05/02/2024	AP	ABBY PEST ELIMINATION LLC	Invoice: 13124 Ref#: 23106(PEST CONTROL@ NMMWTP)		
AP Trx #: 19041		PEST CONTROL @NMMWTP	31-77-4240	47.00	
		Vnd: 0371 Invoice: 13124	31-00-2200		162.00
		Expected Check Run: 05/03/2024			

Item 4.

Invoice Date	Journal	Description	GL Number	DR Amount	CR Amount
05/02/2024	AP	ABBY PEST ELIMINATION LLC	Invoice: 13127 Ref#: 23107 (PEST CONTROL@ OLD PW SHOP)		
AP Trx #: 19042		PEST CONTROL @PW SHOP	01-53-4240	67.00	
		Vnd: 0371 Invoice: 13127	01-00-2200		67.00
		Expected Check Run: 05/03/2024			
05/02/2024	AP	ABBY PEST ELIMINATION LLC	Invoice: 13679 Ref#: 23108 (PEST CONTROL@ NEW PW SHOP)		
AP Trx #: 19043		PEST CONTROL @ NEW PW SHOP	01-53-4240	67.00	
		Vnd: 0371 Invoice: 13679	01-00-2200		67.00
		Expected Check Run: 05/03/2024			
05/01/2024	AP	ADT COMMERCIAL LLC	Invoice: 154737694 Ref#: 23124 (FIRE & SECURITY SERVICE 5.26.24 - 6.25.2		
AP Trx #: 19044		FIRE & SECURITY SERVICE 5.26-6.25.24	01-50-4206	85.00	
		Vnd: 0006 Invoice: 154737694	01-00-2200	201.88	201.88
		Expected Check Run: 05/03/2024			
04/25/2024	AP	ADVANCE AUTO PARTS	Invoice: 5039411033166 Ref#: 23055 (TRUCK CLEANING SUPPLIES)		
AP Trx #: 19045		TRUCK CLEANING SUPPLIES	01-53-4226	201.88	
		Vnd: 0604 Invoice: 5039411033166	01-00-2200	45.76	45.76
		Expected Check Run: 05/03/2024			
04/16/2024	AP	AMAZON.COM	Invoice: 16RCTVR4LKJQ Ref#: 23013 (LIQUID LEVEL TRANSMITTER - NORTH PLAN		
AP Trx #: 19046		LIQUID LEVEL TRANSMITTER - NORTH PLANT	31-77-4302	45.76	
		SHIPPING CHARGES	31-77-4302	28.79	
		Vnd: 0338 Invoice: 16RCTVR4LKJQ	31-00-2200	5.55	34.34
		Expected Check Run: 05/03/2024			
04/16/2024	AP	AMAZON.COM	Invoice: 1KGQ4WYYV7GJ Ref#: 23014 ((2) PC MOUNTING BRACKETS / LIQUID LEV		
AP Trx #: 19047		(2) PC MOUNTING BRACKET	01-50-4300	34.34	
		LIQUID LEVEL TRANSMITTER SOUTH PLANT	31-79-4302	59.98	
		SHIPPING CHARGES	31-79-4302	28.79	
		SHIPPING CHARGES	01-50-4300	2.78	
		Vnd: 0338 Invoice: 1KGQ4WYYV7GJ	01-00-2200	2.77	62.75
		Vnd: 0338 Invoice: 1KGQ4WYYV7GJ	31-00-2200		31.57
		Expected Check Run: 05/03/2024			
		Expected Check Run: 05/03/2024		94.32	94.32

Item 4.

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/19/2024	AP	AMAZON.COM	Invoice: 1M66VY6RV1LL Ref#: 23046(PNEUMATIC COLLHOSE @ PW SHOP)		
AP Trx #: 19048		PNEUMATIC COLLHOSE @ PW SHOP	01-53-4302	61.58	
		Vnd: 0338 Invoice: 1M66VY6RV1LL	01-00-2200		61.58
		Expected Check Run: 05/03/2024			
04/25/2024	AP	AMAZON.COM	Invoice: 1LYLJUFQ91W1 Ref#: 23060((2) PACK TORQUE DOUBLE CONVOLUTED AIR		
AP Trx #: 19049		(2)PK TORQUE DBL CONVOLUTED AIR SPRING	31-79-4302	61.58	
		Vnd: 0338 Invoice: 1LYLJUFQ91W1	31-00-2200	137.18	
		Expected Check Run: 05/03/2024			
04/30/2024	AP	AMAZON.COM	Invoice: 1CN3NDG37LDM Ref#: 23112(GARDEN TRAILER LOCKS - WHITE BOARD EA		
AP Trx #: 19050		GARDEN TRAILER LOCKS	01-53-4227	137.18	
		WHITE BRD EARSER-MRKRS-PENS-HILLIGHTERS	01-50-4300	29.18	
		Vnd: 0338 Invoice: 1CN3NDG37LDM	01-00-2200	171.01	
		Expected Check Run: 05/03/2024			
05/03/2024	AP	AMAZON.COM	Invoice: 1RMYPV1PVLQ Ref#: 23118(TRASH BAGS - COPY PAPER - FILE MESH O		
AP Trx #: 19051		TSH BAGS-COPY PAPER-FILE MESH ORGANIZERS	01-50-4300	200.19	
		Vnd: 0338 Invoice: 1RMYPV1PVLQ	01-00-2200	213.98	
		Expected Check Run: 05/03/2024			
04/30/2024	AP	AUTOMATION DIRECT, INC.	Invoice: 13601472 Ref#: 23129((6) PNEUMATIC AIR HOSES - NWWTP)		
AP Trx #: 19052		(6) PNEUMATIC AIR HOSES - NWWTP	31-75-4301	213.98	
		Vnd: 0505 Invoice: 13601472	31-00-2200	261.00	
		Expected Check Run: 05/03/2024			
04/15/2024	AP	B&F CONSTRUCTION CODE SERVICE, INC.	Invoice: 64318 Ref#: 23008(PIN RVW 2024-41-311 SHERMAN LN - SOLAR)		
AP Trx #: 19053		PIN RVW 2021-41 311 SHERMAN LN SOLAR	01-55-4215	261.00	
		Vnd: 0356 Invoice: 64318	01-00-2200	225.00	
		Expected Check Run: 05/03/2024			
				225.00	225.00

Dr	Journal	Date	Description	GL Number	DR Amount	CR Amount
	AP	04/15/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 64325	Ref#: 23009 (PLN RVW 2024-42 419 HUGHES PRKWAY - SOLAR)		
	AP Trx #:	19054	PLN RVW 2024-42 419 HUGHES PRKWAY SOLAR	01-55-4215	225.00	
			Vnd: 0356 Invoice: 64325	01-00-2200		225.00
			Expected Check Run: 05/03/2024			
	AP	04/15/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 19123	Ref#: 23010 ((14.25) HRS MARCH 2024 K.GARRETT PLANNI)		
	AP Trx #:	19055	(7.25) HRS MAR24 K.GARRETT PLNG & ZONING	01-55-4237	725.00	
			(7) HRS MAR24 K.GARRETT AIRPORT	01-55-4237	700.00	
			Vnd: 0356 Invoice: 19123	01-00-2200		1,425.00
			Expected Check Run: 05/03/2024			
	AP	04/17/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 64380	Ref#: 23023 (PLN RVW 2024-39 402 JAYDE PLACE - SOLAR)		
	AP Trx #:	19056	PLN RVW 2024-39 402 JAYDE PLACE - SOLAR	01-55-4215	225.00	
			Vnd: 0356 Invoice: 64380	01-00-2200		225.00
			Expected Check Run: 05/03/2024			
	AP	04/19/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 64411	Ref#: 23047 (PLN RVW 2024-44 223 ACORN DR SOLAR)		
	AP Trx #:	19057	PLN RVW 2024-44 223 ACORN DR - SOLAR	01-55-4215	225.00	
			Vnd: 0356 Invoice: 64411	01-00-2200		225.00
			Expected Check Run: 05/03/2024			
	AP	05/03/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 64562	Ref#: 23119 (PLN RVW 2024-47 - 120 MEADOW LN - NHC)		
	AP Trx #:	19058	PLN RVW 2024-47 - 120 MEADOW LN - NHC	01-55-4215	974.29	
			Vnd: 0356 Invoice: 64562	01-00-2200		974.29
			Expected Check Run: 05/03/2024			
	AP	04/30/2024	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 19179	Ref#: 23126 (BLDG/MISC.PLAN RVW, CODE INSPECTIONS FEB)		
	AP Trx #:	19059	BLDG/MISC.PLAN RVW INSPECTIONS FEB 2024	01-55-4215	2,175.57	
			CODE INSPECTIONS FEB 2024	01-55-4216	260.00	
			Vnd: 0356 Invoice: 19179	01-00-2200		2,435.57
			Expected Check Run: 05/03/2024			
					2,435.57	2,435.57

AP Trx #	Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024		AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 19143	Ref#: 23143(BLDG/MISC.PLAN RVW, CODE INSPECTIONS MAR)		
AP Trx #: 19060			BLDG/MISC.PLAN REVIEW INSPECTIONS MAR 24	01-55-4215	3,657.64	
			CODE INSPECTIONS MARCH 24	01-55-4216	390.00	
			Vnd: 0356 Invoice: 19143	01-00-2200		4,047.64
			Expected Check Run: 05/03/2024			
					<u>4,047.64</u>	<u>4,047.64</u>
04/30/2024		AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 19227	Ref#: 23144((14) HRS PLANNING & ZONING K.GARRETT FE)		
AP Trx #: 19061			PLANNING & ZONING	01-55-4237	1,400.00	
			Vnd: 0356 Invoice: 19227	01-00-2200		1,400.00
			Expected Check Run: 05/03/2024			
					<u>1,400.00</u>	<u>1,400.00</u>
04/30/2024		AP	B&F CONSTRUCTION CODE SERVICE, INC. Invoice: 19228	Ref#: 23145((17.25) HRS PLANNING & ZONING K.GARRETT)		
AP Trx #: 19062			(17.25) HRS P & Z K.GARRETT APRIL 24	01-55-4237	1,725.00	
			Vnd: 0356 Invoice: 19228	01-00-2200		1,725.00
			Expected Check Run: 05/03/2024			
					<u>1,725.00</u>	<u>1,725.00</u>
04/25/2024		AP	BLAIN'S FARM & FLEET Invoice: 6746	Ref#: 23053(CLEANING FLUID-HIGH FLW NOZZLES-RUST GEL)		
AP Trx #: 19063			CLNG FLUID-HIGH FLW NOZZLES-RUST GEL	01-53-4227	202.76	
			Vnd: 0361 Invoice: 6746	01-00-2200		202.76
			Expected Check Run: 05/03/2024			
					<u>202.76</u>	<u>202.76</u>
04/25/2024		AP	BLAIN'S FARM & FLEET Invoice: 5958	Ref#: 23054(GORILLA GLUE)		
AP Trx #: 19064			GORILLA GLUE	01-53-4302	11.98	
			Vnd: 0361 Invoice: 5958	01-00-2200		11.98
			Expected Check Run: 05/03/2024			
					<u>11.98</u>	<u>11.98</u>
04/30/2024		AP	BOONE COUNTY TREASURER Invoice: 0419152001	2023TAX Ref#: 23132(04-19-152-001 100 STATE ST 2023		
AP Trx #: 19065			04-19-152-001 100 STATE ST 2023 TAX BILL	31-00-2410	860.24	
			Vnd: 0054 Invoice: 0419152001 2023TAX	31-00-2200		860.24
			Expected Check Run: 05/03/2024			
					<u>860.24</u>	<u>860.24</u>

Date	Journal	Description	GL Number	DR Amount	CR Amount
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04/25/2024	AP	CAPITAL ONE TRADE CREDIT	Invoice: 53359515 Ref#: 23075(FILTERS FOR AIR DRYER @ NEW PW SHOP)		
AP Trx #: 19066		FILTERS FOR AIR DRYER @ NEW PW SHOP	01-53-4227	309.99	
		Vnd: 0189 Invoice: 53359515	01-00-2200		309.99
		Expected Check Run: 05/03/2024			

04/15/2024	AP	CINTAS CORPORATION	Invoice: 4189334744 Ref#: 23011(SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C		
AP Trx #: 19067		SOAP, SANI-CLIPS, FLOORMAT	01-50-4301	309.99	
		UNIFORM/JEAN CLEANING	01-53-4107	22.72	
		Vnd: 0098 Invoice: 4189334744	01-00-2200	30.96	
		Expected Check Run: 05/03/2024			

04/19/2024	AP	CINTAS CORPORATION	Invoice: 4190046913 Ref#: 23045(SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C		
AP Trx #: 19068		SOAP, SANI-CLIPS, FLOORMAT	01-50-4301	53.68	
		UNIFORM/JEAN CLEANING	01-53-4107	22.72	
		Vnd: 0098 Invoice: 4190046913	01-00-2200	27.06	
		Expected Check Run: 05/03/2024			

04/25/2024	AP	CINTAS CORPORATION	Invoice: 4190764961 Ref#: 23078(SOAP, SANI-CLIPS, FLOORMAT, UNIFORM/JEAN C		
AP Trx #: 19069		SOAP, SANI-CLIPS, FLOORMAT	01-50-4301	49.78	
		UNIFORM/JEAN CLEANING	01-53-4107	22.72	
		Vnd: 0098 Invoice: 4190764961	01-00-2200	27.06	
		Expected Check Run: 05/03/2024			

04/17/2024	AP	COMCAST	Invoice: 87711034002033APR24 Ref#: 23022(INTERNET & SECURITY EDGE @ 111		
AP Trx #: 19070		INTERNET & SECURITY EDGE @ 111 E PARK ST	01-53-4202	49.78	
		Vnd: 0639 Invoice: 87711034002033APR24	01-00-2200	352.85	
		Expected Check Run: 05/03/2024			

05/07/2024	AP	COMCAST	Invoice: 877110340020332MAY24 Ref#: 23141(INTERNET & SECURITY EDGE @ 11		
AP Trx #: 19071		INTERNET & SECURITY EDGE @ 111 E PARK ST	01-53-4202	352.85	
		Vnd: 0639 Invoice: 877110340020332MAY24	01-00-2200	222.90	
		Expected Check Run: 05/03/2024			

				222.90	222.90
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Date	Journal	Description	GL Number	DR Amount	CR Amount
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04/16/2024 AP 7080803000 COMMUNITY STREET LIGHTING 01-53-4230 3,607.14
 AP Trx #: 19072 2439012111 DUSK2DAMN STREET LIGHTING 01-53-4230 84.95
 Vnd: 0278 Invoice: 5653742222APR24 01-00-2200
 Expected Check Run: 05/03/2024

04/16/2024 AP COMED Invoice: 5653742222APR24 Ref#: 23015(5653742222 COMMUNITY & DUSK TO DAM 3,692.09
 AP Trx #: 19073 COMED Invoice: 4079414000APR24 Ref#: 23016(MULTI-VPG ACCTS) 3,692.09

3174406000 4194 DAWSON LK L/S 31-75-4204 151.66
 3233830100 502 WACO WAY L/S 31-75-4204 52.14
 5318627000 12305 RT 76 L/S 31-75-4204 32.00
 9177938000 105 BULLIARD ST L/S 31-75-4204 99.65
 0862561222 13505 HARVEST WAY L/S 31-75-4204 203.74
 0622964000 203 BEAVER DR L/S 31-75-4204 98.75
 8107661222 5500 WHITTING RD L/S 31-75-4204 128.38
 5555323000 1000 WACO WAY C/L/S 31-75-4204 716.73
 3172892222 100 S STATE ST W#2 31-68-4204 40.53
 9866415000 RT 173 W#3 & W/T 31-68-4204 1,071.18
 2994975000 4420 MENGINE LN WELL #4 31-68-4204 1,043.68
 7991645000 4870 WOODSTOCK RD W#5&6 31-68-4204 1,405.08
 1126462222 228 BOEING TRI P/S & W/T 31-68-4204 203.03
 7470531222 610 S STATE ST NWTP 31-77-4204 7,241.47
 4653503000 12211 RT 76 SWTP 31-79-4204 13,355.16
 0799140100 291 PRAIRIE KNOLL L/S 31-75-4204 228.69
 3061267111 200 W MAIN L/S 31-75-4204 26.55
 Vnd: 0278 Invoice: 4079414000APR24 31-00-2200 26,098.42
 Expected Check Run: 05/03/2024

04/17/2024 AP CONSERV FS INC Invoice: 116019594 Ref#: 23024((451.5) GAL PREMIUM DIESEL) 26,098.42
 AP Trx #: 19074 (451.5) GAL PREMIUM DIESEL 01-53-4303 1,488.14
 Vnd: 0073 Invoice: 116019594 01-00-2200
 Expected Check Run: 05/03/2024

04/25/2024 AP CONSERV FS INC Invoice: 33036759 Ref#: 23077((12.5) GAL ROUND UP QUIKPRO) 1,488.14
 AP Trx #: 19075 ROUND UP QUIKPRO - PARKS 01-52-4225 705.32
 ROUND UP QUIKPRO - STREETS 01-53-4228 705.31
 Vnd: 0073 Invoice: 33036759 01-00-2200 1,410.63
 Expected Check Run: 05/03/2024

1,410.63 1,410.63

Item 4.
TREASURER
Poplar Grove

Date	Journal	Description	GL Number	DR Amount	CR Amount
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05/03/2024	AP	CONSERV FS INC	Invoice: 33036982 Ref#: 23116((7.5) GAL ROUNDUP PROMAX)		
AP Trx #:	19076	(7.5) GAL ROUNDUP PROMAX	01-52-4304	799.88	
		Vnd: 0073 Invoice: 33036982	01-00-2200		799.88
		Expected Check Run: 05/03/2024			

04/30/2024	AP	CORE & MAIN LP	Invoice: U692628 Ref#: 23146(METERS - MXUS-HYD REP KITS-BLUE FLAGS)		
AP Trx #:	19077	(24) 3/4 IPERL METERS	31-70-4306	799.88	
		(50) M2 WIRED MXUS	31-70-4306	3,624.00	
		(5) HYDRANT REPAIR KITS	31-70-4301	8,532.00	
		(700) BLUE MARKING FLAGS	31-70-4301	2,151.05	
		Vnd: 0347 Invoice: U692628	31-00-2200	140.00	
		Expected Check Run: 05/03/2024			14,447.05

04/29/2024	AP	FOX VALLEY INTERNET, INC.	Invoice: 7940-2 Ref#: 23086(NWWTTP & SWWTTP INTERNET 4/25 - 5/24/24)		
AP Trx #:	19078	NWWTTP INTERNET 4/25-5/24/2024	31-77-4202	14,447.05	
		SWWTTP INTERNET 4/25-5/24/2024	31-79-4202	29.95	
		Vnd: 0097 Invoice: 7940-2	31-00-2200	24.95	
		Expected Check Run: 05/03/2024			54.90

04/30/2024	AP	FRONTIER	Invoice: 224159028104109APR24 Ref#: 23115(VILLAGE PHONE LINES X13)		
AP Trx #:	19079	2170497024 SPECIAL ACCESS LINES W#2	31-68-4202	54.90	
		8155440520 PRAIRIE KNOLL L/S	31-50-4202	82.52	
		8155443817 WACO WAY L/S	31-50-4202	54.14	
		8155476487 WOODSTOCK W#5&6	31-68-4202	98.72	
		8155477209 12211 RT76 SWWTTP	31-79-4202	51.46	
		8157650565 COUNTRYSIDE L/S	31-50-4202	86.21	
		8157650940 RT173 W#3	31-50-4202	54.53	
		8157651774 NWWTTP TOWER	31-68-4202	54.24	
		8157651859 BEAVER RD L/S	31-77-4202	121.32	
		8157651914 WHITTING RD L/S	31-50-4202	51.66	
		8157652456 610 S STATE NWWTTP	31-50-4202	106.01	
		8157659169 COUNTRYSIDE W#4	31-77-4202	195.57	
		8157659391 DAWSON LK L/S	31-68-4202	195.57	
		Vnd: 0096 Invoice: 224159028104109APR24	31-50-4202	54.14	
		Expected Check Run: 05/03/2024	31-00-2200	51.62	
					1,062.14

1,062.14					1,062.14
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Item 4.
 TREASURER
 Poplar Grove

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024	AP	GLOBAL INDUSTRIAL	Invoice: 121814221 Ref#: 23104 (PET WASTE STATION & DOME LIDS FOR 55GAL)		
AP Trx #: 19080					
		PET WASTE STATION-DOME LIDS 55GL TRSHCAN	01-52-4304	554.70	
		SHIPPING CHARGES	01-52-4304	49.99	
		Vnd: 0563 Invoice: 121814221	01-00-2200		604.69
		Expected Check Run: 05/03/2024			
05/03/2024	AP	GO TO COMMUNICATIONS INC	Invoice: IN7102876971 Ref#: 23117 (VH PHONE, INTERNET, EMAIL)		
AP Trx #: 19081					
		VH PHONE, INTERNET, EMAIL	01-50-4202	313.98	
		Vnd: 0424 Invoice: IN7102876971	01-00-2200		313.98
		Expected Check Run: 05/03/2024			
04/30/2024	AP	GOVERNMENT FINANCE OFFICERS ASSOC.	Invoice: 2316583 - 24 Ref#: 23111 (TREASURER GEOA MEMBERSHIP 5.1.24-4.30		
AP Trx #: 19082					
		TREASURER GEOA MEMBERSHIP 5.1.24-4.30.25	01-50-4217	170.00	
		Vnd: 0324 Invoice: 2316583 - 24	01-00-2200		170.00
		Expected Check Run: 05/03/2024			
04/17/2024	AP	GRAINGER	Invoice: 9075413634 Ref#: 23025 (WASHERS-PEGBORD HOOKS-QUICK CONNECTS P		
AP Trx #: 19083					
		WSHERS-PEGBRD HKS-QCK CNCTS & SCKTS	01-53-4302	119.66	
		Vnd: 0106 Invoice: 9075413634	01-00-2200		119.66
		Expected Check Run: 05/03/2024			
04/17/2024	AP	GRAINGER	Invoice: 1511461939 Ref#: 23026 (RETURN - PEGBOARD HOOKS & QUICK CONNECT		
AP Trx #: 19084					
		RTRN PEGBRD HOOKS & QCK CONNECT SKTS	01-53-4302	48.98	
		Vnd: 0106 Invoice: 1511461939	01-00-2200		48.98
		Expected Check Run: 05/03/2024			
04/17/2024	AP	GRAINGER	Invoice: 9088813515 Ref#: 23027 (QUICK CONNECT SOCKETS)		
AP Trx #: 19085					
		QUICK CONNECT SOCKETS	01-53-4302	49.96	
		Vnd: 0106 Invoice: 9088813515	01-00-2200		49.96
		Expected Check Run: 05/03/2024			
				49.96	49.96

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/17/2024	AP	GRAINGER	Invoice: 9076812818 Ref#: 23028 (25' AIR HOSE & WASHERS)		
AP Trx #: 19086		25' AIR HOSE & WASHERS	01-53-4302	143.83	
		Vnd: 0106 Invoice: 9076812818	01-00-2200		143.83
		Expected Check Run: 05/03/2024			
04/17/2024	AP	HAWKINS, INC.	Invoice: 6726557 Ref#: 23029 (ALUMINUM SULFATE LIQUID)		
AP Trx #: 19087		ALUMINUM SULFATE LIQUID	31-79-4305	3,795.00	
		FREIGHT CHARGES	31-79-4305	54.00	
		Vnd: 0109 Invoice: 6726557	31-00-2200		3,849.00
		Expected Check Run: 05/03/2024			
04/17/2024	AP	HEARTLAND BANK & TRUST COMPANY	Invoice: SERIES2015B52024 Ref#: 23030 (GO BOND SERIES 2015B INTEREST)		
AP Trx #: 19088		GO BOND SERIES 2015B INTEREST	32-50-4811	8,100.00	
		Vnd: 0110 Invoice: SERIES2015B52024	32-00-2200		8,100.00
		Expected Check Run: 05/03/2024			
04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 4112570 / 4112569 Ref#: 23095 (CREDIT FOR RETURNED ITEMS)		
AP Trx #: 19089		MOP BUCKET W/WRINGER-TRIM PAIN-MOP	01-53-4302	133.68	
		SPIN MOP W/ BUCKET	01-53-4302	38.97	
		Vnd: 0364 Invoice: 4112570 / 4112569	01-00-2200		172.65
		Expected Check Run: 05/03/2024			
04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 4112571 Ref#: 23097 (MOP BUCKET W/WRINGER-PAINT-MOP)		
AP Trx #: 19090		MOP BCKT W/WRINGER-PAINT-MOP	01-53-4302	122.92	
		Vnd: 0364 Invoice: 4112571	01-00-2200		122.92
		Expected Check Run: 05/03/2024			
04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 4020580 Ref#: 23098 (WRINGER MOP BUCKET - PAINT- MOP)		
AP Trx #: 19091		WRINGER MOP BUCKET - PAINT - MOP	01-53-4302	133.68	
		Vnd: 0364 Invoice: 4020580	01-00-2200		133.68
		Expected Check Run: 05/03/2024			

Dr	Cr	Date	Journal	Description	GL Number	DR Amount	CR Amount
		04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 7900571 Ref#: 23099 (VIDEO DOOR BELL & CHIME FOR RING VIDEO @)		
		AP Trx #: 19092		VIDEO DOOR BELL & CHIME @ NEW PW SHOP	01-53-4302	94.98	
				Vnd: 0364 Invoice: 7900571	01-00-2200		94.98
				Expected Check Run: 05/03/2024			
		04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 9613332 Ref#: 23100 (SQUEEGEE-BROOM-CLEANING BRSHS-TAPE)	94.98	94.98
		AP Trx #: 19093		SQUEEGEE-BROOM-CLEANING BRUSHES-TAPE	01-53-4302	174.13	
				Vnd: 0364 Invoice: 9613332	01-00-2200		174.13
				Expected Check Run: 05/03/2024			
		04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 5612590 Ref#: 23101 (VACUUM & CLEANING SUPPLIES)	174.13	174.13
		AP Trx #: 19094		VACUUM & CLEANING SUPPLIES	01-53-4302	465.55	
				Vnd: 0364 Invoice: 5612590	01-00-2200		465.55
				Expected Check Run: 05/03/2024			
		04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 8902828-1 Ref#: 23102 (CHECK WAS NOT RCVD IN TIME FOR DISCOUNT)	465.55	465.55
		AP Trx #: 19095		CHECK WAS NOT RCVD IN TIME FOR DISCOUNT	90-53-4460	10.00	
				Vnd: 0364 Invoice: 8902828-1	90-00-2200		10.00
				Expected Check Run: 05/03/2024			
		04/29/2024	AP	HOME DEPOT CREDIT SERVICES	Invoice: 7938354-1 Ref#: 23103 (CHECK WAS NOT RCVD IN TIME FOR DISCOUNT)	10.00	10.00
		AP Trx #: 19096		CHECK WAS NOT RCVD IN TIME FOR DISCOUNT	90-53-4460	23.42	
				Vnd: 0364 Invoice: 7938354-1	90-00-2200		23.42
				Expected Check Run: 05/03/2024			
		05/01/2024	AP	ILLINOIS COUNTIES RISK MGMT TRUST	Invoice: INV001755 Ref#: 23071 (2023/2024 PROPERTY & LIABILITY PREMIUMS)	23.42	23.42
		AP Trx #: 19097		2023/2024 PROPERTY & LIABILITY PREMIUM	01-50-4200	38,204.00	
				Vnd: 0467 Invoice: INV001755	01-00-2200		38,204.00
				Expected Check Run: 05/03/2024			
						38,204.00	38,204.00

05/01/2024	AP	ILLINOIS COUNTIES RISK MGMT TRUST	Invoice: INV001756	Ref#: 23072 (2023/2024 WORKERS COMP PREMIUMS)	GL Number	DR Amount	CR Amount
AP Trx #: 19098		2023/2024 WORKERS COMP PREMIUMS			01-50-4102	7,656.00	
		Vnd: 0467 Invoice: INV001756			01-00-2200		7,656.00
		Expected Check Run: 05/03/2024					
04/17/2024	AP	INTERNATIONAL INSTITUTE OF CLERKS	Invoice: 40190-2024-25	Ref#: 23031 (2024-25 ANNUAL MEMBERSHIP DUES DPTY		7,656.00	7,656.00
AP Trx #: 19099		2024-25 ANNUAL MEMBERSHIP DUES DPTY CLRK			01-57-4217	125.00	
		Vnd: 0122 Invoice: 40190-2024-25			01-00-2200		125.00
		Expected Check Run: 05/03/2024					
04/25/2024	AP	KHAYLIAN RAINER	Invoice: 11300890898396216	Ref#: 23061 (MAILBOX REPLACEMENT SNOW PLOWING		125.00	125.00
AP Trx #: 19100		MAILBOX REPLACEMENT SNW PLWNG 2024			01-53-4301	150.00	
		Vnd: MISC Invoice: 11300890898396216			01-00-2200		150.00
		Expected Check Run: 05/03/2024					
04/19/2024	AP	LAWSON PRODUCTS, INC.	Invoice: 9311457478	Ref#: 23049 (BOLTS-SCRWS-WSHRS-NUTS-SPLY REPLISHMENT		150.00	150.00
AP Trx #: 19101		BOLTS-SCRWS-WSHRS-NUTS-SPLY REPLISHMENT			01-53-4302	3,844.32	
		Vnd: 0335 Invoice: 9311457478			01-00-2200		3,844.32
		Expected Check Run: 05/03/2024					
04/25/2024	AP	LAWSON PRODUCTS, INC.	Invoice: 9311466644	Ref#: 23058 (ADDITIONAL HARDWARE CABINET)		3,844.32	3,844.32
AP Trx #: 19102		ADDITIONAL HARDWARE CABINET			01-53-4302	175.54	
		Vnd: 0335 Invoice: 9311466644			01-00-2200		175.54
		Expected Check Run: 05/03/2024					
04/18/2024	AP	MARVS TOWING & REPAIR, INC.	Invoice: 4624	Ref#: 23044 (AIR LINE ADAPTERS @ PW SHOP)		175.54	175.54
AP Trx #: 19103		AIR LINE ADAPTERS @ PW SHOP			01-53-4302	41.55	
		Vnd: 0532 Invoice: 4624			01-00-2200		41.55
		Expected Check Run: 05/03/2024					

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024	AP	MCGILVRA ELECTRIC INC	Invoice: 59466 Ref#: 23142(SOUTH PLANT INFLENT LIFT STATION)		
AP Trx #: 19104		SOUTH PLANT INFLENT LIFT STATION	31-79-4240	1,969.75	
		Vnd: 0160 Invoice: 59466	31-00-2200		1,969.75
		Expected Check Run: 05/03/2024			
04/29/2024	AP	MCGMAHON ASSOCIATES, INC.	Invoice: 00704024 Ref#: 23091(MFT VLG POPLAR GROVE 3.3-3.30.24)	1,969.75	1,969.75
AP Trx #: 19105		MFT VLG POPLAR GROVE 3.3-3.30.24	20-00-4409	5,542.90	
		Vnd: 0159 Invoice: 00704024	20-00-2200		5,542.90
		Expected Check Run: 05/03/2024			
04/29/2024	AP	MCGMAHON ASSOCIATES, INC.	Invoice: 00704023 Ref#: 23092(ENG NEW PW BUILDING 03.03-03.30-24)	5,542.90	5,542.90
AP Trx #: 19106		ENG NEW PW BUILDING 03.03-03.30.24	90-53-4460	4,426.87	
		Vnd: 0159 Invoice: 00704023	90-00-2200		4,426.87
		Expected Check Run: 05/03/2024			
04/29/2024	AP	MCGMAHON ASSOCIATES, INC.	Invoice: 00704022 Ref#: 23093(ENG PG AIRPORT 3.3-3.30.24)	4,426.87	4,426.87
AP Trx #: 19107		ENG PG AIRPORTS 3.3-3.30.24	01-55-4212	1,353.00	
		Vnd: 0159 Invoice: 00704022	01-00-2200		1,353.00
		Expected Check Run: 05/03/2024			
04/29/2024	AP	MCGMAHON ASSOCIATES, INC.	Invoice: 00704021 Ref#: 23094(ENG AS NEEDED / COMMUNITY DEVELOPMENT)	1,353.00	1,353.00
AP Trx #: 19108		ENGINEERING AS NEEDED 3.3-3.30.24	01-50-4212	184.50	
		ENG COMMUNITY DEVELOPMENT 3.3-3.30.24	01-55-4212	3,596.00	
		Vnd: 0159 Invoice: 00704021	01-00-2200		3,780.50
		Expected Check Run: 05/03/2024			
04/29/2024	AP	MEDIACOM	Invoice: 838491225009APR24 Ref#: 23089(VH INTERNET 4.30.24 - 05.29.24)	3,780.50	3,780.50
AP Trx #: 19109		VH INTERNET 4.30.24 - 05.29.24	01-50-4202	269.89	
		Vnd: 0163 Invoice: 838491225009APR24	01-00-2200		269.89
		Expected Check Run: 05/03/2024			
				269.89	269.89

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/19/2024	AP	MENARDS	Invoice: 24189 Ref#: 23050 (BRASS ELBWS-GLUE-PEG HOOKS-HYDROFLEX HOS)		
AP Trx #: 19110		BRASS ELBWS-GLUE-PEG HOOKS-HYDROFLEX HSE	01-53-4302	90.44	
		Vnd: 0165 Invoice: 24189	01-00-2200		90.44
		Expected Check Run: 05/03/2024			

04/25/2024	AP	MENARDS	Invoice: 24247 Ref#: 23062 (4X8 PLYWOOD-2X6-RUST REMOVER-FURRING STR)		
AP Trx #: 19111		4X8 PLYWOOD-2X6'S-RAFTER HNGRS	01-53-4302	63.99	
		FURRING STRIPS-RUST REMOVER-HOOKS-PAIL	01-53-4302	182.75	
		Vnd: 0165 Invoice: 24247	01-00-2200		246.74
		Expected Check Run: 05/03/2024			

04/25/2024	AP	MENARDS	Invoice: 23710 Ref#: 23063 (FIRE EXTINGSHER SIGN - CARPET & VINYL RU)		
AP Trx #: 19112		FIRE EXTINGSHER SIGN-CARPET & VINYL RNRS	01-53-4302	155.73	
		Vnd: 0165 Invoice: 23710	01-00-2200		155.73
		Expected Check Run: 05/03/2024			

04/25/2024	AP	MENARDS	Invoice: 23776 Ref#: 23064 (RAZOR BLADES-FUNNELS-SPRING SNAPS-CONTAT)		
AP Trx #: 19113		RAZOR BLADES-FUNNELS-SPRNG SNPS-CNTNRS	31-77-4302	28.92	
		RAZOR BLADES-FUNNELS-SPRNG SNPS-CNTNRS	31-79-4302	28.92	
		Vnd: 0165 Invoice: 23776	31-00-2200		57.84
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MENARDS	Invoice: 25150 Ref#: 23123 (FILTERS-THERMOSTAT-COUPPLINGS-PRESS GAUGE)		
AP Trx #: 19114		FILTERS-THERMOSTAT-WINDEX	31-77-4302	28.05	
		PRESSURE GAUGES - COUPLINGS	31-79-4302	66.26	
		Vnd: 0165 Invoice: 25150	31-00-2200		94.31
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300RZ1L2 Ref#: 23128 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19115		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300RZ1L2	01-00-2200		80.00
		Expected Check Run: 05/03/2024			

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024	AP	MICROSOFT CORPORATION	Invoice: E0300R1BP1 Ref#: 23131 (ONLINE SERVICES MS OFFICE EMAIL)		
AP Trx #: 19116		ONLINE SERVICES EMAIL	01-50-4214	80.00	
		Vnd: 0410 Invoice: E0300R1BP1	01-00-2200		80.00
		Expected Check Run: 05/03/2024			
04/17/2024	AP	MR. GOODWATER	Invoice: M28692 Ref#: 23020((2) 5 GAL DRINKING WATER @ PW)	80.00	80.00
AP Trx #: 19117		(2) 5 GAL WATER @PW	01-53-4302	15.84	
		Vnd: 0329 Invoice: M28692	01-00-2200		15.84
		Expected Check Run: 05/03/2024			
04/17/2024	AP	MR. GOODWATER	Invoice: M28695 Ref#: 23021((5) 5 GAL DRINKING WATER @ VH)	15.84	15.84
AP Trx #: 19118		(5) 5 GAL DRINKING WATER@VH	01-50-4302	39.60	
		Vnd: 0329 Invoice: M28695	01-00-2200		39.60
		Expected Check Run: 05/03/2024			
04/30/2024	AP	MR. GOODWATER	Invoice: M29421 Ref#: 23109((2) 5GAL DRINKING WATER @ VH)	39.60	39.60
AP Trx #: 19119		(2) 5 GAL DRINKING WATER@VH	01-50-4302	15.84	
		Vnd: 0329 Invoice: M29421	01-00-2200		15.84
		Expected Check Run: 05/03/2024			
04/30/2024	AP	MR. GOODWATER	Invoice: M29429 Ref#: 23110((2) 5 GAL DRINKING WATER)	15.84	15.84
AP Trx #: 19120		(2) 5 GAL WATER @PW	01-53-4302	15.84	
		Vnd: 0329 Invoice: M29429	01-00-2200		15.84
		Expected Check Run: 05/03/2024			
04/30/2024	AP	MR. GOODWATER	Invoice: 673071 Ref#: 23120((5) GAL (4) CUBE RACKING SYSTEM @ PW SHO)	15.84	15.84
AP Trx #: 19121		(5) GAL (4) CUBE RACKING SYSTEM PW SHOP	01-53-4302	140.00	
		Vnd: 0329 Invoice: 673071	01-00-2200		140.00
		Expected Check Run: 05/03/2024			
				140.00	140.00

Date	Journal	Description	GL Number	DR Amount	CR Amount
05/01/2024	AP	MR. GOODWATER	Invoice: 672855 Ref#: 23121(COOLER RENTAL @ VH)		
AP Trx #: 19122		COOLER RENTAL @ VH	01-50-4302	8.00	
		Vnd: 0329 Invoice: 672855	01-00-2200		8.00
		Expected Check Run: 05/03/2024			
05/01/2024	AP	MR. GOODWATER	Invoice: 672854 Ref#: 23122(COOLER RENTAL @ PW SHOP)		
AP Trx #: 19123		COOLER RENTAL @PW	01-53-4302	8.00	
		Vnd: 0329 Invoice: 672854	01-00-2200		8.00
		Expected Check Run: 05/03/2024			
04/18/2024	AP	NICOR GAS	Invoice: 49599619696APR24 Ref#: 23032(111 E PARK ST - PW BUILDING)		
AP Trx #: 19124		111 E PARK ST - PW BUILDING	01-53-4204	8.00	
		Vnd: 0186 Invoice: 49599619696APR24	01-00-2200	486.34	486.34
		Expected Check Run: 05/03/2024			
04/18/2024	AP	NICOR GAS	Invoice: 94988910009APR24 Ref#: 23033(211 W GROVE RT 173 W#3)		
AP Trx #: 19125		211 W GROVE RT 173 W#3	31-68-4204	486.34	
		Vnd: 0186 Invoice: 94988910009APR24	31-00-2200	58.01	58.01
		Expected Check Run: 05/03/2024			
04/18/2024	AP	NICOR GAS	Invoice: 30139401027APR24 Ref#: 23034(4420 MENGE LN W#4)		
AP Trx #: 19126		4420 MENGE LN W#4	31-68-4204	58.01	58.01
		Vnd: 0186 Invoice: 30139401027APR24	31-00-2200	99.23	99.23
		Expected Check Run: 05/03/2024			
04/18/2024	AP	NICOR GAS	Invoice: 72878472371APR24 Ref#: 23035(610 S STATE ST, NWWTP)		
AP Trx #: 19127		610 S STATE ST, NWWTP	31-77-4204	99.23	99.23
		Vnd: 0186 Invoice: 72878472371APR24	31-00-2200	364.20	364.20
		Expected Check Run: 05/03/2024			
				<u>364.20</u>	<u>364.20</u>

04/18/2024	AP	NICOR GAS	Invoice: 22898582741APR24	Ref#: 23036(203 BEAVER DR. L/S)	DR Amount	CR Amount
AP Trx #: 19128		203 BEAVER DR. L/S				
		Vnd: 0186 Invoice: 22898582741APR24			43.61	43.61
		Expected Check Run: 05/03/2024				
04/18/2024	AP	NICOR GAS	Invoice: 22409207747APR24	Ref#: 23037(12211 RT76 SWWTP)	43.61	43.61
AP Trx #: 19129		12211 RT76 SWWTP				
		Vnd: 0186 Invoice: 22409207747APR24			739.34	739.34
		Expected Check Run: 05/03/2024				
04/18/2024	AP	NICOR GAS	Invoice: 31857320001APR24	Ref#: 23038(100 S STATE ST. W#2)	739.34	739.34
AP Trx #: 19130		100 S STATE ST. W#2				
		Vnd: 0186 Invoice: 31857320001APR24			92.57	92.57
		Expected Check Run: 05/03/2024				
04/18/2024	AP	NICOR GAS	Invoice: 17034425508APR24	Ref#: 23039(13505 HARVEST WAY L/S)	92.57	92.57
AP Trx #: 19131		13505 HARVEST WAY L/S				
		Vnd: 0186 Invoice: 17034425508APR24			141.59	141.59
		Expected Check Run: 05/03/2024				
04/18/2024	AP	NICOR GAS	Invoice: 12314476859APR24	Ref#: 23040(4194 DAWSON LK RD L/S)	141.59	141.59
AP Trx #: 19132		4194 DAWSON LK RD L/S				
		Vnd: 0186 Invoice: 12314476859APR24			43.46	43.46
		Expected Check Run: 05/03/2024				
04/18/2024	AP	NICOR GAS	Invoice: 77254215526APR24	Ref#: 23041(287 PRAIRIE KNOLL L/S)	43.46	43.46
AP Trx #: 19133		287 PRAIRIE KNOLL L/S				
		Vnd: 0186 Invoice: 77254215526APR24			44.38	44.38
		Expected Check Run: 05/03/2024				

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/18/2024	AP	NICOR GAS			
AP Trx #: 19134		Invoice: 24868703307APR24 Ref#: 23042(1001 WACO WAY C/L/S)			
		1001 WACO WAY C/L/S	31-75-4204	46.61	
		Vnd: 0186 Invoice: 24868703307APR24	31-00-2200		46.61
		Expected Check Run: 05/03/2024			
04/18/2024	AP	NICOR GAS			
AP Trx #: 19135		Invoice: 07465530330APR24 Ref#: 23043(4870 WOODSTOCK RD W#5&6)			
		4870 WOODSTOCK RD W#5&6	31-68-4204	46.61	
		Vnd: 0186 Invoice: 07465530330APR24	31-00-2200		46.61
		Expected Check Run: 05/03/2024			
04/17/2024	AP	P.C. TECH 2 U			
AP Trx #: 19136		Invoice: 18220 Ref#: 23019(ONSITE COMPUTER & SECURITY CAMERA SETUP)			
		ONSITE CMPTR & SECURITY CAMERA SETUP PW	01-50-4223	103.43	103.43
		Vnd: 0489 Invoice: 18220	01-00-2200		2,642.89
		Expected Check Run: 05/03/2024			
04/25/2024	AP	P.C. TECH 2 U			
AP Trx #: 19137		Invoice: 18288 Ref#: 23057(ONSITE PW SHOP - PRINTER RECONNECT & CAM)			
		ONSITE PW SHOP PRINTER RECONNECT	01-50-4223	2,642.89	2,642.89
		ONSITE PW SHOP CAMERA SOFTWARE SETUP	01-50-4223	50.00	
		Vnd: 0489 Invoice: 18288	01-00-2200		100.00
		Expected Check Run: 05/03/2024			
04/25/2024	AP	P.C. TECH 2 U			
AP Trx #: 19138		Invoice: 18206 Ref#: 23065(ONSITE SERVICE-SEARCHING OLD & NEW SERVE)			
		OUTLOOK DATA FILES OLD & NEW SERVER	01-50-4223	100.00	100.00
		Vnd: 0489 Invoice: 18206	01-00-2200		300.00
		Expected Check Run: 05/03/2024			
04/29/2024	AP	P.C. TECH 2 U			
AP Trx #: 19139		Invoice: 18322 Ref#: 23085(EMAIL RECOVERY 01.01.24 - 04.25.24)			
		EMAIL RECOVERY 01.01.24 - 04.25.24	01-50-4223	300.00	300.00
		Vnd: 0489 Invoice: 18322	01-00-2200		200.00
		Expected Check Run: 05/03/2024			

04/29/2024 AP P.C. TECH 2 U Invoice: 18347 Ref#: 23090(CARBONITE SERVER SOFTWARE @ VH) 599.99 599.99
 AP Trx #: 19140 CARBONITE SERVER SOFTWARE @ VH Vnd: 0489 Invoice: 18347 01-50-4223 01-00-2200
 Expected Check Run: 05/03/2024

04/29/2024 AP P.C. TECH 2 U Invoice: 18349 Ref#: 23096(ANNUAL VIPER RENEWAL) 599.99 599.99
 AP Trx #: 19141 ANNUAL VIPER RENEWAL Vnd: 0489 Invoice: 18349 01-50-4223 01-00-2200
 Expected Check Run: 05/03/2024

05/01/2024 AP RICHARDS, KEITH Invoice: 154111 Ref#: 23052(ANNUAL SERVICE SUPPORT 05.01.24-05.01.25) 400.00 400.00
 AP Trx #: 19142 ANNUAL SERVICE SUPPORT 05.01.24-05.01.25 Vnd: 0224 Invoice: 154111 01-50-4214 01-00-2200
 Expected Check Run: 05/03/2024

04/30/2024 AP ROCKFORD BUSINESS SYSTEMS, INC Invoice: 20074 Ref#: 23114(COPY MACHINE MAINT B/W & COLOR COPIES) 6,117.00 6,117.00
 AP Trx #: 19143 COPY MACH MAINT B/W & COLOR COPIES Vnd: 0220 Invoice: 20074 01-50-4214 01-00-2200
 Expected Check Run: 05/03/2024

04/25/2024 AP ROCKFORD REGISTER STAR Invoice: 0006327046 Ref#: 23073(P & Z MEETING SHIPPING CONTAINERS & PG) 147.92 147.92
 AP Trx #: 19144 P & Z MTG SHIPPING CONTNRS & PG AIRPORT Vnd: 0231 Invoice: 0006327046 01-50-4209 01-00-2200
 Expected Check Run: 05/03/2024

04/30/2024 AP SABEL MECHANICAL LLC. Invoice: 240274 Ref#: 23140(EVALUATED EQUIPMENT @ NWWTP & SWWTP) 109.23 109.23
 AP Trx #: 19145 EVALUATED EQUIPMENT NWWTP Vnd: 0408 Invoice: 240274 31-77-4240 31-79-4240 31-00-2200
 Expected Check Run: 05/03/2024

2,087.98 2,087.98

AP Trx #	Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024		AP	SAM'S CLUB	Invoice: 10166529282 Ref#: 23130 (CLEANER - PAPER TOWELS - TOILET PAPER)		
AP Trx #: 19146			CLEANER - PAPER TOWELS - TOILET PAPER	01-50-4300	93.26	
			Vnd: MISC Invoice: 10166529282	01-00-2200		93.26
			Expected Check Run: 05/03/2024			
04/25/2024		AP	SMART SIGNS	Invoice: 2432523291 Ref#: 23066 (WFTP WIN911 SOFTWARE RENEWAL MAINT SUPP)		
AP Trx #: 19147			WFTP WIN911 SOFTWARE RENEWAL	31-75-4214	93.26	
			Vnd: 0282 Invoice: 2432523291	31-00-2200		93.26
			Expected Check Run: 05/03/2024			
04/30/2024		AP	SOSNOWSKI SZETO, LLP	Invoice: 12496 Ref#: 23135 (LEGAL - COMMUNITY DEVELOPMENT & AIRPORT)		
AP Trx #: 19148			LEGAL - AIRPORT	01-55-4213	1,450.00	
			LEGAL - COMMUNITY DEVELOPMENT	01-55-4213	1,040.00	
			Vnd: 0319 Invoice: 12496	01-00-2200	1,424.00	
			Expected Check Run: 05/03/2024			2,464.00
04/30/2024		AP	SOSNOWSKI SZETO, LLP	Invoice: 12497 Ref#: 23136 (LEGAL - FOIA)		
AP Trx #: 19149			LEGAL - FOIA	01-57-4213	2,464.00	
			Vnd: 0319 Invoice: 12497	01-00-2200	1,408.00	
			Expected Check Run: 05/03/2024			1,408.00
04/30/2024		AP	SOSNOWSKI SZETO, LLP	Invoice: 12498 Ref#: 23137 (LEGAL - GENERAL)		
AP Trx #: 19150			LEGAL - GENERAL	01-50-4213	1,408.00	
			Vnd: 0319 Invoice: 12498	01-00-2200	7,016.00	
			Expected Check Run: 05/03/2024			7,016.00
04/30/2024		AP	SOSNOWSKI SZETO, LLP	Invoice: 12499 Ref#: 23138 (LEGAL - LABOR)		
AP Trx #: 19151			LEGAL - LABOR	01-50-4213	7,016.00	
			Vnd: 0319 Invoice: 12499	01-00-2200	374.00	
			Expected Check Run: 05/03/2024			374.00
					<u>374.00</u>	<u>374.00</u>

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024	AP	SOSNOWSKI SZETO, LLP	Invoice: 12500 Ref#: 23139(LEGAL - VPG VS US BANK 103 EAST ST)		
AP Trx #: 19152		LEGAL - VPG VS US BANK 103 EAST ST	01-55-4213	1,342.00	
		Vnd: 0319 Invoice: 12500	01-00-2200		1,342.00
		Expected Check Run: 05/03/2024			
04/17/2024	AP	STEINER ELECTRIC COMPANY	Invoice: S007553351.001 Ref#: 23018(NWTPP - FUSES FOR TRANSFORMERS & SM	1,342.00	
AP Trx #: 19153		NWTPP-FUSES FOR TRANSFORMERS-SM FUSE PLR	31-75-4302	56.72	
		Vnd: 0248 Invoice: S007553351.001	31-00-2200		56.72
		Expected Check Run: 05/03/2024			
04/29/2024	AP	STUDIO GWA	Invoice: 23-1687-004 Ref#: 23087(MARCH 2024 STRATEGIC PLANNING)	56.72	56.72
AP Trx #: 19154		MARCH 2024 STRATEGIC PLANNING	90-50-4420	6,404.00	
		Vnd: 0635 Invoice: 23-1687-004	90-00-2200		6,404.00
		Expected Check Run: 05/03/2024			
04/25/2024	AP	TEST INC.	Invoice: 240400386 Ref#: 23067(IL0070350 WEST W#4 IEPA TESTING)	6,404.00	6,404.00
AP Trx #: 19155		WEST W#4 IEPA TESTING	31-68-4310	17.00	
		Vnd: 0355 Invoice: 240400386	31-00-2200		17.00
		Expected Check Run: 05/03/2024			
04/25/2024	AP	TEST INC.	Invoice: 240400383 Ref#: 23068(IL0070150 NORTH W#3 IEPA TESTING)	17.00	17.00
AP Trx #: 19156		NORTH W#3 IEPA TESTING	31-68-4310	17.00	
		Vnd: 0355 Invoice: 240400383	31-00-2200		17.00
		Expected Check Run: 05/03/2024			
04/25/2024	AP	TEST INC.	Invoice: 240400385 Ref#: 23069(IL0070300-SOUTH W#5&6 IEPA TESTING)	17.00	17.00
AP Trx #: 19157		SOUTH W#5&6 IEPA TESTING	31-68-4310	17.00	
		Vnd: 0355 Invoice: 240400385	31-00-2200		17.00
		Expected Check Run: 05/03/2024			

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AP	Date	Journal	Description	GL Number	DR Amount	CR Amount
04/29/2024	AP	AP	TEST INC.	Invoice: 240400940 Ref#: 23082 (1L0070150 NORTH W#3 IEPA TESTING)		
AP Trx #: 19158			NORTH W#3 IEPA TESTING	31-68-4310	100.00	
			Vnd: 0355 Invoice: 240400940	31-00-2200		100.00
			Expected Check Run: 05/03/2024			
04/29/2024	AP	AP	TEST INC.	Invoice: 240400947 Ref#: 23083 (1L0070350 WEST W#4 IEPA TESTING)		
AP Trx #: 19159			WEST W#4 IEPA TESTING	31-68-4310	50.00	
			Vnd: 0355 Invoice: 240400947	31-00-2200		50.00
			Expected Check Run: 05/03/2024			
04/29/2024	AP	AP	TEST INC.	Invoice: 240400953 Ref#: 23084 (1L0070300-SOUTH W#5&6 IEPA TESTING)		
AP Trx #: 19160			SOUTH W#5&6 IEPA TESTING	31-68-4310	100.00	
			Vnd: 0355 Invoice: 240400953	31-00-2200		100.00
			Expected Check Run: 05/03/2024			
05/02/2024	AP	AP	TEST INC.	Invoice: 1185763 Ref#: 23113 (WATER & SEWER CONTRACT 2024)		
AP Trx #: 19161			W & S CONTRACT LABOR NMTTP	31-77-4236	5,489.25	
			W & S CONTRACT LABOR SWMTP	31-79-4236	5,489.25	
			W & S CONTRACT LABOR WATER SYSTEM	31-68-4236	4,574.38	
			W & S CONTRACT LABOR LIFT STATIONS	31-75-4236	2,744.63	
			Vnd: 0355 Invoice: 1185763	31-00-2200		18,297.51
			Expected Check Run: 05/03/2024			
04/30/2024	AP	AP	U.S. CELLULAR	Invoice: 0649543569 Ref#: 23134 (WMTTP, CLRK, VLG PRES, TABLET & HOTSPOT)		
AP Trx #: 19162			VPG CLERK 543-4635	01-57-4202	40.68	
			HOT SPOT/TABLET W&S 494-3651	31-50-4202	41.56	
			WMTTP CELL 742-7421	31-50-4202	48.95	
			VPG PRES 494-0702	01-50-4202	84.90	
			Vnd: 0261 Invoice: 0649543569	01-00-2200		125.58
			Vnd: 0261 Invoice: 0649543569	31-00-2200		90.51
			Expected Check Run: 05/03/2024			
					216.09	216.09

Item 4

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/17/2024	AP	U/LINE INC	Invoice: 176986943 Ref#: 23017(SHELF BIN ORGANIZERS)		
AP Trx #: 19163		SHELF BIN ORGANIZERS	01-53-4302	430.00	
		FREIGHT CHARGES	01-53-4302	63.90	
		Vnd: 0637 Invoice: 176986943	01-00-2200		493.90
		Expected Check Run: 05/03/2024			
04/19/2024	AP	U/LINE INC	Invoice: 177065469 Ref#: 23048(48 X 24 PEGBOARD & TRASH CAN DOLLY)		
AP Trx #: 19164		48 X 24 PEGBOARD & TRASH CAN DOLLY	01-53-4302	127.00	
		FREIGHT CHARGES	01-53-4302	47.42	
		Vnd: 0637 Invoice: 177065469	01-00-2200		174.42
		Expected Check Run: 05/03/2024			
04/25/2024	AP	USA BLUE BOOK	Invoice: INV00327510 Ref#: 23059(REPLACEMENT FRITTED GLASS SUPPORT BASE)		
AP Trx #: 19165		REPLACEMENT FRITTED GLASS SUPPORT BASE	31-77-4302	206.95	
		Vnd: 0262 Invoice: INV00327510	31-00-2200		206.95
		Expected Check Run: 05/03/2024			
04/25/2024	AP	USA BLUE BOOK	Invoice: INV00318645 Ref#: 23070(DISCHARGE HOSE - 3" X 100')		
AP Trx #: 19166		USA DISCHARGE HOSE - 3" X 100'	31-75-4302	275.95	
		Vnd: 0262 Invoice: INV00318645	31-00-2200		275.95
		Expected Check Run: 05/03/2024			
04/30/2024	AP	VERIZON	Invoice: 9962432616 Ref#: 23125(PW/VPG ADMIN,HOTSPOT,(2) TABLETS)		
AP Trx #: 19167		FWD CELL 742-0418	01-53-4202	42.29	
		VPG ADMIN CELL 988-6191	01-50-4202	42.29	
		HOTSPOT 608-671-9129	31-50-4202	36.01	
		TABLET 608-671-9116	31-50-4202	36.01	
		TABLET 608-671-9127	31-50-4202	36.01	
		Vnd: 0597 Invoice: 9962432616	01-00-2200		84.58
		Vnd: 0597 Invoice: 9962432616	31-00-2200		108.03
		Expected Check Run: 05/03/2024			
				192.61	192.61

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/30/2024	AP	VISTA PRINT			
		BUSINESS CARDS - PW DIRECTOR	01-50-4300	36.10	
		Vnd: 0389 Invoice: VPBNVP4OSN	01-00-2200		36.10
		Expected Check Run: 05/03/2024			
04/25/2024	AP	WEX BANK - MARATHON FLEET CARD		36.10	36.10
		PUBLIC WORKS FUEL 3.16.24-4.15.24	01-53-4303		
		Vnd: 0429 Invoice: 96426657	01-00-2200	1,623.10	1,623.10
		Expected Check Run: 05/03/2024			

Cash/Payable Account Totals:

ACCOUNTS PAYABLE	01-00-2200	1,623.10	1,623.10
MFT ACCOUNTS PAYABLE	20-00-2200		
ACCOUNTS PAYABLE	31-00-2200		
ACCOUNTS PAYABLE	32-00-2200		
ACCOUNTS PAYABLE	90-00-2200		
TOTAL INCREASE IN PAYABLE:		206,964.26	206,964.26

Item 4.

Date	Journal	Description	GL Number	DR Amount	CR Amount
04/16/2024	AP	PITNEY BOWES INC.			
AP Trx #: 19225					
			Invoice: 041624 Ref#: 23012(POSTAGE - ADMIN-WATER-SEWER - 04.16.04)		
		ADMIN POSTAGE	01-50-4208	100.00	
		WATER POSTAGE	31-70-4208	350.00	
		SEWER POSTAGE	31-75-4208	350.00	
		Vnd: 0211 Invoice: 041624	01-00-2200		100.00
		Vnd: 0211 Invoice: 041624	31-00-2200		700.00
		Expected Check Run: 05/03/2024			
				800.00	800.00
04/29/2024	AP	PITNEY BOWES INC.			
AP Trx #: 19226					
			Invoice: 042924 Ref#: 23081(POSTAGE - ADMIN-WATER-SEWER)		
		ADMIN POSTAGE	01-50-4208	100.00	
		WATER POSTAGE	31-70-4208	350.00	
		SEWER POSTAGE	31-75-4208	350.00	
		Vnd: 0211 Invoice: 042924	01-00-2200		100.00
		Vnd: 0211 Invoice: 042924	31-00-2200		700.00
		Expected Check Run: 05/03/2024			
				800.00	800.00

Cash/Payable Account Totals:
 ACCOUNTS PAYABLE
 ACCOUNTS PAYABLE

01-00-2200 200.00
 31-00-2200 1,400.00
 TOTAL INCREASE IN PAYABLE: 1,600.00

Date	Journal	Description	GL Number	DR Amount	CR Amount
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05/08/2024	AP	BS&A SOFTWARE	Invoice: 154111 Ref#: 23149(ANNUAL SERVICE SUPPORT 5.1.24 - 5.1.25)		
AP Trx #: 19231		ANNUAL SERVICE SUPPORT 5.1.24 - 5.1.25	01-50-4214	6,117.00	
		Vnd: 0277 Invoice: 154111	01-00-2200		6,117.00
		Expected Check Run: 05/08/2024			

Cash/Payable Account Totals:
 ACCOUNTS PAYABLE

01-00-2200	6,117.00	6,117.00
GRAND TOTAL:	6,117.00	6,117.00

05/08/2024 CHECK REGISTER CHECK DATE FROM 04/01/2024 - 04/30/2024

Bank OPER COMMINGLED OPERATING ACCOUNT

Check Date	Bank	Check	App. Vendor	Vendor Name	Description	Amount	Board Approved
04/08/2024	OPER	28693	AP 0632	A1 CLEANING SERVICES	VH CLEANING 03.31.24	555.00	
04/08/2024	OPER	28694	AP 0371	ABBY PEST ELIMINATION LLC	PEST CONTROL @ PW SHOP	457.00	
04/08/2024	OPER	28695	AP 0006	ADT COMMERCIAL LLC	FIRE & SECURITY SERVICE 4.26.24-05.25.24	201.88	
04/08/2024	OPER	28696	AP 0338	AMAZON.COM	HOSE REEL @ NEW PW SHOP	1,931.92	
04/08/2024	OPER	28697	AP 0356	B&F CONSTRUCTION CODE SERVICE, INC.	PLN RW 2024-37 426 PRAIRIE KNOLL - SOLA	2,808.00	
04/08/2024	OPER	28698	AP 0065	BATTERIES PLUS OF ROCKFORD, INC	BACKUP BATTERIES FOR WELL 4 & SWWTP	45.20	
04/08/2024	OPER	28699	AP 0361	BLAIN'S FARM & FLEET	GOOP-BREAK CLR-FLR ABSORBANT-GSKT MKR	147.26	
04/08/2024	OPER	28700	AP 0078	CARD SERVICE CENTER	BATTERIES - PAPER TMLS - TOILET PAPER	8,045.60	
04/08/2024	OPER	28701	AP 0098	CINTAS CORPORATION	SOAP-SANI-CLIPS,FLOORMAT,UNIFORM/JEAN CL	214.72	
04/08/2024	OPER	28702	AP 0278	COMED	4079414000 MULTI-VPG ACCTS	33,905.55	
04/08/2024	OPER	28703	AP 0077	CHOPPS DOOR SERVICE	SOUTH PLANT OVER HEAD DOOR REPAIR	2,175.00	
04/08/2024	OPER	28704	AP 0097	FOX VALLEY INTERNET, INC.	NMWTP & SWWTP INTERNET	54.90	
04/08/2024	OPER	28705	AP 0096	FRONTIER	VILLAGE PHONE LINES X13	1,036.08	
04/08/2024	OPER	28706	AP 0563	GLOBAL INDUSTRIAL	PALLET RACKING - NEW PW BLDG	191.80	
04/08/2024	OPER	28707	AP 0424	GO TO COMMUNICATIONS INC	VH PHONE, INTERNET, EMAIL	313.98	
04/08/2024	OPER	28708	AP 0106	GRANGER	COMPRESSED AIR DRYER - NEW PW SHOP	9,773.14	
04/08/2024	OPER	28709	AP 0109	HAWKINS, INC.	AZONE-HYDROFLUOSILICIC ACID-L-PC-AM	1,902.04	
04/08/2024	OPER	28710	AP 0110	HEARTLAND BANK & TRUST COMPANY	2012B BOND PRINCIPAL,INTEREST,AGENT FEE	160,231.25	
04/08/2024	OPER	28711	AP 0110	HEARTLAND BANK & TRUST COMPANY	2015 BOND PRINCIPAL,INTEREST,AGENT FEE -	433,937.50	
04/08/2024	OPER	28712	AP 0364	HOME DEPOT CREDIT SERVICES	36 X 81 HD GARAGE CABINET	3,654.19	
04/08/2024	OPER	28713	AP 0636	HYDRAULIC SUPPLY COMPANY	M5111 KUBOTA HYDRAULIC REPAIR	38.17	
04/08/2024	OPER	28714	AP 0605	INDUSTRIAL ENGINE COMPANY	AUTOMATIC TRANSFER SWITCH & CONTROL BOAR	1,865.00	
04/08/2024	OPER	28715	AP 0351	JOHNSON TRACTOR	CREDIT INV, H22166 - TAX	1,004.22	
04/08/2024	OPER	28716	AP 0625	LARSON & LARSON BUILDERS INC	NEW PW BLDG - P0031-7-22-00241-G	53,488.24	
04/08/2024	OPER	28717	AP 0335	LAWSON PRODUCTS, INC.	SUPPLY REPLISHMENT @ PW SHOP	555.60	
04/08/2024	OPER	28718	AP 0160	MCGILVERA ELECTRIC INC.	BROKEN CONDUIT TO INFLUENT FILTER	1,423.49	
04/08/2024	OPER	28719	AP 0159	MCMAHAN ASSOCIATES, INC.	MFT VLG POPLAR GROVE 02.04-03.02.24	12,212.63	
04/08/2024	OPER	28720	AP 0163	MEDIA.COM	VH INTERNET	269.89	
04/08/2024	OPER	28721	AP 0165	MENARDS	(10) 27 GAL STORAGE TOTES	1,116.08	
04/08/2024	OPER	28722	AP 0411	MID-WEST TRUCKERS ASSOCIATION, INC.	(1) PW EMPLOYEE DRUG TESTING 3.12.24	94.00	
04/08/2024	OPER	28723	AP 0329	MR. GOODWATER	(3) 5 GAL DRINKING WATER	63.52	
04/08/2024	OPER	28724	AP 0053	NAPA AUTO PARTS	A/C VALVE TOOL	14.99	
04/08/2024	OPER	28725	AP 0186	NICOR GAS	287 PRAIRIE KNOLLS	2,604.34	
04/08/2024	OPER	28726	AP 0489	P.C. TECH 2 U	ONSITE SERVICE - CARBONITE SERVER BACKUP	550.00	
04/08/2024	OPER	28727	AP MISC	PAUL & IMOGENE TAYLOR	MAILBOX REPLACEMENT - SNOWPLOWING 01-202	118.36	
04/08/2024	OPER	28728	AP 0211	PITNEY BOWES INC.	METER RENTAL 12.23.23-03.22.24	114.75	
04/08/2024	OPER	28729	AP MISC	ROBERT ALEXANDER	MAILBOX REPLACEMENT FROM 3.22.24 SNOW PL	74.33	
04/08/2024	OPER	28730	AP 0220	ROCKFORD BUSINESS SYSTEMS, INC	COPY MACHINE MAINT B/W & COLLOR COPIES	127.10	
04/08/2024	OPER	28731	AP 0319	SOSNOWSKI SZETO, LLP	LEGAL - VPG VS US BANK 103 EAST ST	11,319.38	
04/08/2024	OPER	28732	AP 0355	TEST INC.	WATER & SEWER CONTRACT	18,598.51	
04/08/2024	OPER	28733	AP 0261	U.S. CELLULAR	WWTP CLRK,VLG PRES, TABLET & HOTSPOT	262.99	
04/08/2024	OPER	28734	AP 0637	ULINE INC	SOAP DISPENSERS- 23 GAL TRASH CAN-URINAL	1,062.80	
04/08/2024	OPER	28735	AP 0262	USA BLUEBOOK	(6) UNIVERSAL SILENCER & PRE-FILTER BLAN	969.45	
04/08/2024	OPER	28736	AP 0597	VERIZON	PM,VPG ADMIN,HOTSPOT,(2) TABLETS	192.65	
04/08/2024	OPER	28737	AP 0429	WEX BANK - MARATHON FLEET CARD	PUBLIC WORKS FUEL 2.16-3.15-24	1,047.92	
					SUBTOTAL	770,770.42	
04/16/2024	OPER	158(E)	AP 0211	PITNEY BOWES INC.	POSTAGE -ADMIN-WATER-SEWER	800.00	

Board Approved

770770.42

05/06/2024
 CHECK REGISTER
 CHECK DATE FROM 04/01/2024 - 04/30/2024

Bank OPER COMMINGLED OPERATING ACCOUNT

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount	Board Approved
04/29/2024	OPER	159(E)	AP 0211	PITNEY BOWES INC.	POSTAGE - ADMIN-WATER-SEWER	800.00	2nd Postage purchase
04/15/2024	OPER	156(E)	AP 0491	B8 COMMUNITY LEASING SERVICES INC.	LEASE SWEEPER PRINCIPAL & INTEREST PYMT	2,252.11	
04/15/2024	OPER	157(E)	AP 0217	SOLUTIONS BANK	INTEREST & PRINCIPAL - PW NOTE 40007	21,492.42	
					SUBTOTAL	25,344.53	24544.53
04/01/2024	OPER	28692	PR NCPERS	NCPERS GROUP LIFE INS		144.00	
04/03/2024	OPER	FRT643(E)	PR BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS		16,345.90	
04/03/2024	OPER	FRT644(E)	PR DENTAL/VISI	HUMANANA INSURANCE COMPANY		997.51	
					SUBTOTAL	17,487.41	17487.41
04/05/2024	OPER	28690	PR 050	DAVIES, AUSTIN		1,201.75	
04/05/2024	OPER	28691	PR 008	GOINGS, JEFF		2,539.62	
04/05/2024	OPER	DD2045(A)	PR 019	ANDERBERG, KARRI		513.46	
04/05/2024	OPER	DD2046(A)	PR 028	BOYD, CARINA		2,322.19	
04/05/2024	OPER	DD2047(A)	PR 038	CHEEK, DAN		3.49	
04/05/2024	OPER	DD2048(A)	PR 005	COSTANZA, OWEN		2,112.30	
04/05/2024	OPER	DD2049(A)	PR 026	HOWE, DAVID		2,176.48	
04/05/2024	OPER	DD2050(A)	PR 011	JASTER, KATELYN		1,075.14	
04/05/2024	OPER	DD2051(A)	PR 041	KNIGHTEN, ZACHERY		1,349.34	
04/05/2024	OPER	DD2052(A)	PR 048	LAMPE, RENEE		975.88	
04/05/2024	OPER	DD2053(A)	PR 029	MARTENSON, KYLE		1,420.81	
04/05/2024	OPER	DD2054(A)	PR 023	MILLER, ERIC		423.26	
04/05/2024	OPER	DD2055(A)	PR 036	RESCH, BARBARA		1,205.77	
04/05/2024	OPER	DD2056(A)	PR 046	RICHARDSON, KRISTI		1,201.75	
04/05/2024	OPER	DD2057(A)	PR 049	RUCKER, STEPHEN		1,419.49	
04/05/2024	OPER	DD2058(A)	PR 047	SALLEY, DANIEL		1,130.20	
04/05/2024	OPER	DD2059(A)	PR 037	SATTLER, DONALD		713.11	
04/05/2024	OPER	DD2060(A)	PR 039	STRAW, ELIZABETH		2,403.49	
04/05/2024	OPER	FRT641(E)	PR IRS	INTERNAL REVENUE SERVICE		9,213.32	
04/05/2024	OPER	FRT642(E)	PR STATE OF IL	STATE OF ILLINOIS		1,398.62	
					SUBTOTAL	34,799.47	34799.47
04/19/2024	OPER	DD2061(A)	PR 028	BOYD, CARINA		2,292.21	
04/19/2024	OPER	DD2062(A)	PR 026	HOWE, DAVID		2,093.32	
04/19/2024	OPER	DD2063(A)	PR 011	JASTER, KATELYN		1,075.14	
04/19/2024	OPER	DD2064(A)	PR 041	KNIGHTEN, ZACHERY		1,255.35	
04/19/2024	OPER	DD2065(A)	PR 048	LAMPE, RENEE		975.87	
04/19/2024	OPER	DD2066(A)	PR 029	MARTENSON, KYLE		1,482.45	
04/19/2024	OPER	DD2067(A)	PR 019	MILLER, KARRI		513.47	
04/19/2024	OPER	DD2068(A)	PR 036	RESCH, BARBARA		1,205.76	
04/19/2024	OPER	DD2069(A)	PR 049	RUCKER, STEPHEN		1,278.42	
04/19/2024	OPER	DD2070(A)	PR 047	SALLEY, DANIEL		1,155.88	
04/19/2024	OPER	DD2071(A)	PR 037	SATTLER, DONALD		713.12	
04/19/2024	OPER	FRT646(E)	PR IRS	INTERNAL REVENUE SERVICE		4,405.52	
04/19/2024	OPER	FRT647(E)	PR STATE OF IL	STATE OF ILLINOIS		863.39	
04/26/2024	OPER	FRT649(E)	PR UNION DUES I	U.O.E. LOCAL 150		437.70	

05/06/2024 CHECK REGISTER
 CHECK DATE FROM 04/01/2024 - 04/30/2024

Check Date Bank Check App Vendor Vendor Name Description Amount Board Approved

Bank OPER COMMINGLED OPERATING ACCOUNT

04/09/2024	OPER	EFT645(E)	PR L DIR EMPLC ILLINOIS DIRECTOR OF EMPLOYMENT SEC			
04/19/2024	OPER	EFT648(E)	PR IMRF IMRF			

SUBTOTAL				19,747.40	25000	Estimated
TOTAL				872,904.79	877401.83	
Less postage				(800.00)	-5297.04	Less Differences
				<u>872,104.79</u>	872104.79	



2323 Fourth Street, PO Box 483 Peru, IL 61354
 Phone: 815-224-1650 Toll Free: 800-659-4659
www.testinc.com

May 6, 2024

Client: Village of Poplar Grove
 Attn: Don Sattler, Village President
 200 Hill Street
 P.O. Box 01
 Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
 South: Class I Sequential batch reactors (SBR).
 Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during March 2024 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

Lift Stations:

- We've started weed eating around the lift stations.
- We had some call outs with floats and other small issues, but nothing out of the ordinary.
- The grease build up hasn't been too bad, but the south system, mainly Prairie Green Lift Station, is the worst one.
- We received a quote for a spare pump for Collection Point Lift Station. It was around \$33,000.

North WWTP:

- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Rick from Sable was out. He's getting us quotes on all the new pumps. Like I said last month, David and I have gotten together and talked about moving some funding around to fix all the issues.
- We had an issue with the storms that came through. The main lift station had a VFD short out and then kill the whole station. I'm not sure what the problem was just yet because if we install new fuses, it blows them right away. To touch base on this from last month, we were able to confirm the VFD did take a hit from something. We will need to get it replaced. The model VFD that is currently in there is no longer supported and a newer version won't fit the same location. We're exploring options.
- I know we said this in the past, but everything at both plants is well beyond it's life span. We're going to keep seeing failures like this. Some months worse than others. I've been working with Dave as far as budgets are concerned. It's just hard when we're not sure



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what's going to break.

- We had a Gardner Denver digester blower start making noise. We've scheduled a tech from WM Meyer & Sons (where we bought the new blower for the south plant) to come and look at it to see if it can be repaired. It still spins but makes more noise than it should. I'm hoping it can be rebuilt.
- Tested all emergency wash stations.
- We've been working with Gasvoda to try and get the disk filter fixed. NOVA, the company that made the filter, is out of business, so we can't just order the parts we need. **This is still ongoing, without much luck.**

South WWTP:

- Decanted digesters.
- We adjusted the brushes on the fine screen again but trying to find a replacement. The manufacturer of that screen is no longer in business.
- We changed a couple air bags on the decanters.
- We've tried looking for another source for the air bags. As of now, we can only buy them from Aqua Tec, but they are expensive.
- All standard monthly checks/maintenance/cleaning and procedures were completed.
- Tested all emergency wash stations.
- Sludge was moved from the drying beds.

Water System:

- Cleaned well houses.
- All daily checks have been completed.
- Chris and Chelsea have started working on the source water protection plan. This is something the IEPA is making every system in the state do.
- The service line inventory has been completed and sent to the IEPA.
- We had an issue with Well 3. VFD faulted during the night, and it wasn't caught until the following morning. The reason we never received a call was because the phone line was disconnected because of some issues on Frontier's end. The interconnect between the north and west system worked as it should. It did stir up some poor-quality water because the flow was reversed, but residents didn't lose pressure. Just had a few water quality complaints. We have since fixed the phone line, David and the guys flushed the system. We have added calling the wells to our weekly check list to make sure the phone lines are always working. The lift stations and plants call weekly when the generators are exercising.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.



2323 Fourth Street, PO Box 483 Peru, IL 61354
Phone: 815-224-1650 Toll Free: 800-659-4659
www.testinc.com

Ion Stear
Certified Operator/Manager

No errors.
Comments

Attachments
No attachments

Report Last Saved By
POPLAR GROVE, VILLAGE OF

User: ebumgamer
Name: Elaine Bumgamer
E-Mail: ebumgamer@testinc.com
Date/Time: 2024-04-24 14:05 (Time Zone -05:00)

Report Last Signed By
User: IONSTEAR
Name: Ion Stear
E-Mail: istear@testinc.com
Date/Time: 2024-04-26 10:49 (Time Zone -05:00)

DMR Copy of Record

Permit: IL0023451 **Facility:** POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major: No. 200 NORTH HILL STREET
 205 EDSON RD
 POPLAR GROVE, IL 61065

Permitted Feature: INF Influent Structure **Discharge:** INF-L INFLUENT MONITORING

Report Dates & Status: **Monitoring Period:** From 03/01/24 to 03/31/24 **Status:** NetDMR Validated

Considerations for Form Completion: BOW ID: W0070150007 **Title:** Certified Operator

Principal/Executive Officer: Ion Stear **Telephone:** 815-224-1650

Form NODI: -

Code	Parameter Name	Monitoring Location	Source & Pathway NODI	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	Quality or Concentration	Req Mon MG AVG	# of Es	Frequency of Analysis	Sample Type
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	<							99.25	19 - mg/L	0	02DA - 2 Days Every Week	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0	=							88.75	19 - mg/L	0	02DA - 2 Days Every Week	CP - COMPOS
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	=	0.297		0.701				03 - MGD	Req Mon DAILY MX	0	9999 - Continuous	

Submission Note: If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors: No errors.

Comments:

Attachments:

Report Last Saved By: POPLAR GROVE, VILLAGE OF

User: ebumgamer
Name: Elaine Bumgarner
E-Mail: ebumgamer@testinc.com

Date/Time: 2024-04-24 14:09 (Time Zone: -05:00)

Report Last Signed By: IONSTEAR
User: Ion Stear

Name: IONSTEAR
E-Mail: istear@testinc.com

Date/Time: 2024-04-26 10:49 (Time Zone: -05:00)

DMR Copy of Record

Permit
 Permit #: IL0071447
 Major: Yes
 Permitted Feature: 001 External Outfall
 Reporting Period: From 03/01/24 to 03/31/24
 Considerations for Form Completion: BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.
 Principal Executive Officer: [Blank]
 First Name: Ion
 Last Name: Stear
 No Data Indicator (NODI): [Blank]
 Form NODI: [Blank]

Facility
 Facility Name: POPLAR GROVE SOUTH STP, VILLAGE OF
 Facility Location: 12211 STATE ROUTE 76
 POPLAR GROVE, IL 61065

Discharge
 Discharge: 001-0 STP OUTFALL

DMR Due Date
 DMR Due Date: 04/25/24

Status
 Status: NotDMR Validated

Telephone
 Telephone: 815-224-1650

Certified Operator
 Certified Operator: [Blank]

Code	Parameter Name	Monitoring Location	Sample Permit Req. Value	Sample NODI	Quantity or Loading			Quality or Concentration			Units	Freq. of Analysis	Sample Type
					Value 1	Qualifier	Value 2	Value 1	Qualifier	Value 2			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	-	Sample Permit Req. Value	>=	8.56	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB			
00400	pH	1 - Effluent Gross	0	-	Sample Permit Req. Value	>=	6.91	12 - SU	03DW - 3 Days Every Week	GR - GRAB			
00530	Solids, total suspended	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	6.0 MINIMUM	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB			
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	9.0 MAXIMUM	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB			
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	8.0	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB			
00650	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	24.0 DAILY MX	19 - mg/L	03DW - 3 Days Every Week	GR - GRAB			
00660	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	33.79	19 - mg/L	0130 - Monthly	CP - COMPOS			
00670	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	Req Mon DAILY MX	19 - mg/L	0130 - Monthly	CP - COMPOS			
00680	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.119	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00690	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	1.5 MO AVG	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00700	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	4.7 DAILY MX	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00710	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.189	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00720	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	3.8 WKLY AVG	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00730	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.418	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00740	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	1.0 MO AVG	19 - mg/L	03DW - 3 Days Every Week	CP - COMPOS			
00750	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.663	19 - mg/L	9999 - Continuous	CP - COMPOS			
00760	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.663	19 - mg/L	9999 - Continuous	CP - COMPOS			
00770	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	Req Mon MO AVG	19 - mg/L	9999 - Continuous	CP - COMPOS			
00780	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	Req Mon DAILY MX	19 - mg/L	9999 - Continuous	CP - COMPOS			
00790	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	0.05 DAILY MX	19 - mg/L	9999 - Continuous	CP - COMPOS			
00800	Chlorine, total residual	1 - Effluent Gross	0	-	Sample Permit Req. Value	<	9 - Conditional Monitoring - Not Required This Period	18 - mg/L	CLOC - Chlorination Occurrences	GR - GRAB			

Sample #	Parameter	Unit	Value	Limit	Frequency	Method	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	-	0	030W - 3 Days Every Week	CP - COMPOS
						26 - bid	CP - COMPOS
						2.352	CP - COMPOS
						209.0 MO AVG	CP - COMPOS
						417.0 DAILY MX	CP - COMPOS
						1.0	CP - COMPOS
						10.0 MO AVG	CP - COMPOS
						20.0 DAILY MX	CP - COMPOS
						19 - mg/L	CP - COMPOS
						19 - mg/L	CP - COMPOS

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPULAR GROVE, VILLAGE OF

User:

ebumgamer

Name:

Elaine Bumgamer

E-Mail:

ebumgamer@lestinc.com

Date/Time:

2024-04-24 14:14 (Time Zone: -05:00)

Report Last Signed By

IONSTEAR

User:

Ion Stear

Name:

istear@lestinc.com

E-Mail:

2024-04-26 10:49 (Time Zone: -05:00)

Date/Time:

VILLAGE OF POPLAR GROVE - NORTH
 FOR THE MONTH OF MARCH 2024
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

IL0070150

MONTHLY OPERATING REPORT

Date	Time	Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed		Phosphate Feed		PO4 mg/L		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	Scale	mg/L	Scale	
29-Feb	09:00	423185		10064.5		32338.50		127.00		1.00	84	1.22	39.50		dh	
1-Mar	09:00	423318	109	10064.5	0	32345.20	5.90	125.50	2.0	1.34	78	1.24	39.00	0.9	dh	
2-Mar	09:00	423427	130	10064.5	0	32351.10	6.60	123.50	1.5	1.42	73	0.84	38.10	0.3	mjh	
3-Mar	09:00	423557	176	10064.5	0	32357.70	9.10	122.00	2.0	1.35	68	1.31	37.80	1.3	mjh	
4-Mar	09:00	423733	113	10064.5	0	32366.80	5.70	120.00	1.5	1.20	58	1.56	36.50	0.5	dh	
5-Mar	09:00	423846	120	10064.5	0	32372.50	6.30	118.50	1.0	1.55	54	0.95	36.00	0.1	dh	
6-Mar	09:00	423966	126	10064.5	0	32378.80	6.50	117.50	1.5	1.24	48	1.03	35.90	0.9	dhr	
7-Mar	09:00	424092	118	10064.5	0	32385.30	6.00	116.00	2.0	1.25	42	1.27	35.00	0.1	dh	
8-Mar	09:00	424210	138	10064.5	0	32391.30	7.10	114.00	2.0	1.23	36	1.32	34.90	0.9	dhr	
9-Mar	09:00	424348	135	10064.5	0	32398.40	7.00	112.00	2.0	1.31	30	0.32	34.00	0.5	Bh	
10-Mar	09:00	424483	131	10064.5	0	32405.40	6.70	110.00	1.0	1.06	24/100	1.83	33.50	0.5	Bh	
11-Mar	09:00	424614	130	10064.5	0	32412.10	6.70	109.00	2.0	1.18	94	0.97	33.00	1.0	Bh	
12-Mar	09:00	424744	121	10064.5	0	32418.80	6.20	107.00	1.0	1.10	88	0.47	32.00	0.5	Bh	
13-Mar	09:00	424865	127	10064.5	0	32425.00	6.60	106.00	2.0	1.12	82	0.69	31.50	0.5	Bh	
14-Mar	09:00	424992	125	10064.5	0	32431.60	6.50	104.00	1.5	1.42	76	1.18	31.00	1.0	Bh	
15-Mar	09:00	425117	150	10064.5	0	32438.10	7.60	102.50	1.5	1.10	70	1.33	30.00	0.5	Bh	
16-Mar	09:00	425267	118	10064.5	0	32445.70	6.10	101.00	1.5	1.40	64	1.69	29.50	0.5	bh	
17-Mar	09:00	425385	168	10064.5	0	32451.80	8.80	99.50	1.5	1.11	58	0.73	29.00	0.3	bh	
18-Mar	09:00	425553	126	10064.5	0	32460.60	6.40	98.00	2.0	1.21	52	1.02	28.75	0.8	dh	
19-Mar	09:00	425679	125	10064.5	0	32467.00	6.50	96.00	1.0	1.27	46	0.96	28.00	0.8	dh	
20-Mar	09:00	425804	102	10064.5	0	32473.50	5.20	95.00	3.0	0.95	40	1.11	27.25	0.3	dh	
21-Mar	09:00	425906	125	10064.5	0	32478.70	6.50	92.00	0.0	1.25	34	1.47	27.00	1.0	GS	
22-Mar	09:00	426031	167	10064.5	0	32485.20	8.70	92.00	2.2	1.16	30/100	0.68	26.00	0.7	GS'	
23-Mar	09:00	426198	118	10064.5	0	32493.90	6.00	89.80	1.8	1.21	94	1.71	25.30	0.3	mjh	
24-Mar	09:00	426316	105	10064.5	0	32499.90	5.50	88.00	2.0	0.83	89	2.11	25.00	0.0	mjh	
25-Mar	09:00	426421	129	10064.5	0	32505.40	6.60	86.00	1.0	1.25	87	0.75	25.00	1.0	GS	
26-Mar	09:00	426550	125	10064.5	0	32512.00	6.40	85.00	1.0	1.27	80	1.59	24.00	0.0	GS	
27-Mar	09:00	426675	127	10064.5	0	32518.40	6.60	84.00	2.0	1.16	72	1.12	24.00	1.0	GS	
28-Mar	09:00	426802	160	10064.5	0	32525.00	8.20	82.00	2.0	0.98	70	1.28	23.00	0.3	GS	
29-Mar	09:00	426962	140	10064.5	0	32533.20	7.00	80.00	1.0	1.06	64	1.08	22.75	0.5	dh	
30-Mar	09:00	427102	123	10064.5	0	32540.20	6.40	79.00	1.0	0.96	56	0.73	22.25	0.4	dhr	
31-Mar	09:00	427225	145	10064.5	0	32546.60	7.50	78.00	3.0	1.28	52	1.13	21.90	0.9	dhr	
1-Apr	09:00	427370		10064.5		32554.10		75.00		1.31	46	0.85	21.00/23.00		GS	
TOT			3907				201			39.53						
AVE			130				7			1.20						
MAX			176				9			1.55						
MIN			102				5			0.83						

SIGNATURE:  Jon Stear
 PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - WEST IL0070350
 FOR THE MONTH OF MARCH 2024 MONTHLY OPERATING REPORT
 ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
 DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 4		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials	
		Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L		Scale
29-Feb	08:30	389573		8737.18		139.00		1.01	50		402.30		jh
1-Mar	08:30	389650	59	8739.02	1.4	137.50	1.5	1.19	44	4.00	400.50	1.70	dh
2-Mar	08:30	389709	60	8740.42	1.42	136.00	1.2	1.46	40	3.00	398.80	1.60	mjh
3-Mar	08:30	389769	78	8741.84	1.87	134.80	0.8	1.17	37	7.00	397.20	1.80	mjh
4-Mar	08:30	389847	55	8743.71	1.36	134.00	1.0	1.07	28/100	4.00	395.40	1.50	dh
5-Mar	08:30	389902	61	8745.07	1.33	133.00	1.0	0.96	96	6.00	393.90	1.10	dh
6-Mar	08:30	389963	76	8746.4	1.88	132.00	1.0	1.37	90	5.00	392.80	1.80	jh
7-Mar	08:30	390039	40	8748.28	0.94	131.00	1.0	0.88	85	5.00	391.00	1.10	dh
8-Mar	08:30	390079	77	8749.22	1.84	130.00	0.0	1.47	80	4.00	389.90	8.90	dh
9-Mar	08:30	390156	60	8751.06	1.34	128.00	0.0	2.50	76	6.00	381.00	-6.10	Bh
10-Mar	08:30	390216	59	8752.4	1.5	127.50	1.5	1.01	70	6.00	387.10	1.50	Bh
11-Mar	08:30	390275	78	8753.9	1.82	126.00	2.0	1.17	64	6.00	385.60	1.90	Bh
12-Mar	08:30	390353	60	8755.72	1.42	124.00	1.0	1.22	58	4.00	383.70	1.50	Bh
13-Mar	08:30	390413	57	8757.14	1.39	123.00	0.5	1.11	54	6.00	382.20	1.10	Bh
14-Mar	08:30	390470	50	8758.53	1.39	122.50	0.5	1.05	48	4.00	381.10	1.40	BH
15-Mar	08:30	390520	82	8759.92	1.83	122.00	1.5	1.19	44	8.00	379.70	1.50	Bh
16-Mar	08:30	390602	44	8761.75	1.03	120.50	0.5	1.09	36	2.00	378.20	1.00	dh
17-Mar	08:30	390646	80	8762.78	1.82	120.00	1.0	1.09	34	6.00	377.20	1.50	dh
18-Mar	08:30	390726	59	8764.6	1.41	119.00	1.0	0.82	28	4.00	375.70	1.30	dh
19-Mar	08:30	390785	59	8766.01	1.39	118.00	1.0	0.95	24/100	4.00	374.40	1.30	dh
20-Mar	08:30	390844	59	8767.4	1.41	117.00	1.0	0.92	96	6.00	373.10	1.10	dh
21-Mar	08:30	390903	59	8768.81	1.42	116.00	1.0	1.23	90	6.00	372.00	1.40	GS
22-Mar	08:30	390962	78	8770.23	1.85	115.00	1.0	0.81	84	4.00	370.60	1.80	GS
23-Mar	08:30	391040	38	8772.08	0.9	114.00	1.0	0.78	80	2.00	368.80	0.90	mjh
24-Mar	08:30	391078	59	8772.98	1.41	113.00	1.0	0.77	78	8.00	367.90	1.40	mjh
25-Mar	08:30	391137	58	8774.39	1.36	112.00	0.0	0.61	70	2.00	366.50	2.00	gs
26-Mar	08:30	391195	58	8775.75	1.38	112.00	1.0	1.32	68	8.00	364.50	0.60	GS
27-Mar	08:30	391253	57	8777.13	1.36	111.00	1.0	1.28	60	4.00	363.90	1.30	GS
28-Mar	08:30	391310	79	8778.49	1.86	110.00	1.0	1.24	56	4.00	362.60	1.60	GS
29-Mar	08:30	391389	58	8780.35	1.37	109.00	1.0	1.07	52	6.00	361.00	1.70	dh
30-Mar	08:30	391447	59	8781.72	1.4	108.00	0.5	0.62	46	4.00	359.30	1.00	dh
31-Mar	08:30	391506	59	8783.12	1.4	107.50	1.5	0.36	42	6.00	358.30	1.30	dh
1-Apr	08:30	391565		8784.52		106.00		1.27	36		357.00		GS
TOT			1856					36.06			47.32		
AVE			62					1.09			1.43		
MAX			82					2.50			2.74		
MIN			38					0.36			0.23		

Tom Stear

SIGNATURE:
 PHONE: 815-224-1650

**VILLAGE OF POPLAR GROVE
FOR THE MONTH OF MARCH 2024
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES**

DAILY DISTRIBUTION MONITORING REPORT

Date	North System (Wells 2 & 3)			West System (Well 4)			South System (Wells 5 & 6)			Flouride Analysis								
	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Site #	Free Cl ₂	Total Cl ₂	PO ₄	Operator Initials	Slope Standard	Well #2	Well #3	Well #4	Well #5-6
1																		
2																		
3																		
4	tower	1.11		1.37	tower	0.62		1.41	tower	0.86		1.31	dh					
5	village	0.74		1.02	O.L.	0.76		1	tower	0.73		1.02	dh					
6	School	1.25		1.33	Gas	1.22		1.18	GC	1.03	1.12	1.89	dh					
7	F.H	0.81		1.24	Garage	1.26		0.81	tower	1.05		0.79	dh					
8	village	0.78		1.32	Gas	1.33		1.21	tower	0.75		0.84	dh					
9																		
10																		
11	Village	0.81		1.71	O.L	0.98		1.18	Tower	1.16		0.88	Bh					
12	School	1.07		1.33	Garage	1.2		1.31	Tower	1.19		1.96	Bh					
13	Village	0.68		1.5	Gas	0.94		1.23	Tower	1.26		1.14	Bh					
14	Arturo's	1.09		0.96	O.L	0.89		1.12	Tower	1.06		1.26	Bh					
15	School	1.1		1.63	Gas	0.67		1.6	Tower	1.18		0.75	Bh					
16																		
17																		
18	village	0.66		1.42	tower	0.86		1.36	tower	0.95		0.62	dh					
19	School	0.9		1.69	gas	1.05		1.39	tower	1.17		1.55	dh					
20	F.H	0.85		1.55	O.L	0.7		1.07	tower	1.17		1.35	dh					
21	School	1.1		2.18	Tower	0.98		0.64	GC	0.89		1.2						
22	village	0.93		1.45	gas	1.66		1.26	tower	1.11		1	GS					
23																		
24																		
25	school	1.15		0.98	gas	1.04		0.86	tower	1.58		1	GS					
26	village	0.94		1.72	garage	1.1		1.52	tower	1.42		0.95	GS					
27	school	1.08		1.86	gas	0.8		1.93	GC	0.88		1.11	GS					
28	village	0.69		2.18	garage	0.93		1.97	tower	1.06		0.97	GS					
29	school	0.9		1.36	gas	1.06		1.18	GC	1.21		1.74	GS					
30																		
31																		
1																		

Signature: 
 PHONE: 815-224-1650
 Jon Stear

IL0070300
MONTHLY OPERATING REPORT
VILLAGE OF POPLAR GROVE - SOUTH
FOR THE MONTH OF MARCH 2024
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

Date	Time	Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed		Phosphate Feed		Flouride Feed		Operator Initials
		Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	
29-Feb	10:00	610535		4511.8		4758.10	0	134.00		1.31	72		374.60	jh
1-Mar	10:00	610596	61	4512.8	0.9	4758.10	0	133.00	1.0	1.02	68	2.00	373.40	dh
2-Mar	10:00	610657	60	4513.7	1	4758.10	0	132.00	1.1	1.40	66	5.00	372.60	mjh
3-Mar	10:00	610717	90	4514.7	1.4	4758.10	0	130.90	1.9	0.83	61	3.00	371.40	mjh
4-Mar	10:00	610807	60	4516.1	0.9	4758.10	0	129.00	0.5	1.08	58	3.00	369.80	dh
5-Mar	10:00	610867	60	4517	0.9	4758.10	0	128.50	1.5	1.63	55	3.00	368.80	dh
6-Mar	10:00	610927	60	4517.9	1	4758.10	0	127.00	1.0	1.46	52	3.00	368.00	dh
7-Mar	10:00	610987	61	4518.9	0.9	4758.10	0	126.00	1.0	1.10	49	3.00	366.80	dh
8-Mar	10:00	611048	61	4519.8	1	4758.10	0	125.00	1.0	1.43	46	4.00	366.00	dh
9-Mar	10:00	611109	60	4520.8	0.9	4758.10	0	124.00	1.5	1.05	42	2.00	364.80	Bh
10-Mar	10:00	611169	60	4521.7	0.9	4758.10	0	122.50	1.0	1.35	40	4.00	364.00	Bh
11-Mar	10:00	611229	58	4522.6	1	4758.10	0	121.50	1.5	1.11	36/100	4.00	363.00	Bh
12-Mar	10:00	611287	60	4523.6	0.9	4758.10	0	120.00	1.0	0.93	96	2.00	361.60	Bh
13-Mar	10:00	611347	60	4524.5	0.9	4758.10	0	119.00	1.0	1.35	94	4.00	360.60	Bh
14-Mar	10:00	611407	62	4525.4	0.9	4758.10	0	118.00	1.0	1.35	90	2.00	359.40	Bh
15-Mar	10:00	611469	87	4526.3	1.4	4758.10	0	117.00	2.0	1.17	88	4.00	358.80	Bh
16-Mar	10:00	611556	29	4527.7	0.5	4758.10	0	115.00	0.0	1.16	84	2.00	357.00	BH
17-Mar	10:00	611585	90	4528.2	1.4	4758.10	0	115.00	1.5	0.91	82	4.00	356.80	BH
18-Mar	10:00	611675	88	4529.6	1.4	4758.10	0	113.50	1.5	1.27	78	4.00	355.40	dh
19-Mar	10:00	611763	60	4531	0.9	4758.10	0	112.00	1.0	1.63	74	2.00	353.80	dh
20-Mar	10:00	611823	31	4531.9	0.5	4758.10	0	111.00	1.0	0.69	72	2.00	353.20	dh
21-Mar	10:00	611854	59	4532.4	0.9	4758.10	0	110.00	2.0	1.23	70	4.00	352.40	GS
22-Mar	10:00	611913	90	4533.3	1.4	4758.10	0	108.00	0.0	0.69	66	4.00	351.40	GS
23-Mar	10:00	612003	29	4534.7	0.4	4758.10	0	106.50	1.5	0.69	62	2.00	349.80	mjh
24-Mar	10:00	612032	83	4535.1	1.2	4758.10	0	106.50	-8.5	1.59	60	4.00	349.00	mjh
25-Mar	10:00	612115	38	4536.3	1.6	4758.10	0	115.00	11.0	1.69	56	2.00	347.60	GS
26-Mar	10:00	612153	60	4537.9	0	4758.10	0	104.00	1.0	1.92	54	4.00	347.00	GS
27-Mar	10:00	612213	20	4537.9	0	4758.10	0.00	103.00	1.0	1.18	50	2.00	346.40	GS
28-Mar	10:00	612233	126	4537.9	2.2	4758.10	0.00	102.00	2.0	1.25	48	4.00	345.20	GS
29-Mar	10:00	612359	63	4540.1	1.1	4758.10	0	100.00	0.5	1.24	44	2.00	343.20	dh
30-Mar	10:00	612422	60	4541.2	0.9	4758.10	0	99.50	0.5	1.52	42	4.00	342.40	dh
31-Mar	10:00	612482	59	4542.1	0.9	4758.10	0	99.00	2.0	0.61	38	3.00	341.40	dh
1-Apr	10:00	612541		4543		4758.10		97.00		1.38	35		340.40	Gs
TOT			1886							40.22				
AVE			63							1.22				
MAX			126							1.92				
MIN			26							0.69				

SIGNATURE: 
PHONE: 815-224-1650



Saving the planet one gallon at a time

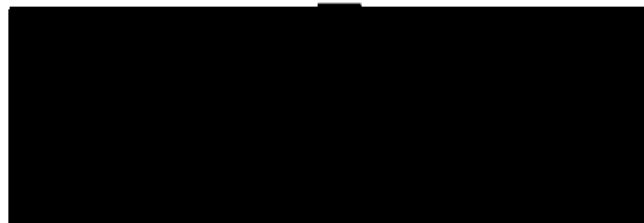
MIDWEST BEST WATER, INC.
(888) 644-4016
www.naturalpuredrinkingwater.com
accounting@naturalpuredrinkingwater.com

Invoice # 8019652
Thu, Jan 04 2024, 11:02AM
Driver: Steve Brown
Rte-Day-Stop: RO8-W03-OFF

Account # [redacted]
COUNTRYSIDE MARKET (IN-STORE USE)
13517 IL-76
POPLAR GROVE IL 61065

Table with 4 columns: Item, Qty, Price, Amount. Rows include OTHER METER, Beginning Reading, Ending Reading, Sales, Subtotal, Sales Tax, and INVOICE TOTAL.

Received By:



Jamie

Please pay from this invoice
Terms Net 15 Days
1% interest will be charged if not paid in full

Remit payment to:
Midwest Best Water, Inc.
10107 University Avenue NE
Blaine, MN 55434

Please include your account number or invoice number(s) on remittance

History Detail Report

Friday, March 8, 2024

Item 6.

1/2

Location ID: [REDACTED]
Account #: [REDACTED]
Service Address: 13517 ROUTE 76
Customer Name: PACEMAKER COUNTRYSIDE MARKET

Posted	Created	Action	Item - or - User	Amount	Balance
		Read	Usage	Other Info	
02/28/24	02/28/24 11:11	Bill Calculated	01/16/24-02/15/24	\$637.69	\$702.82
02/27/24	02/26/24 16:23	Payment Posted	R24-130175	\$700.10	\$65.13
02/22/24	02/22/24 10:13	Past Due Notice Sent	Past Due=\$765.23		\$765.23
02/22/24	02/22/24 10:09	Penalty		\$0.00 \$65.13	\$765.23
02/16/24	02/19/24 14:09	Meter Read	Water		\$700.10
		1723000	38000	Auto	
01/30/24	01/30/24 11:50	Bill Calculated	12/16/23-01/15/24	\$651.34	\$700.10
01/29/24	01/29/24 13:57	Payment Posted	R24-128664	\$487.54	\$48.76
01/24/24	01/24/24 9:23	Past Due Notice Sent	Past Due=\$536.30		\$536.30
01/24/24	01/24/24 9:18	Penalty		\$0.00 \$48.76	\$536.30
01/18/24	01/18/24 14:31	Meter Read	Water		\$487.54
		1685000	39000	Auto	
12/28/23	12/28/23 11:07	Bill Calculated	11/16/23-12/15/23	\$487.54	\$487.54
12/19/23	12/19/23 14:23	Payment Posted	R23-126717	\$610.39	\$0.00
12/14/23	12/15/23 13:56	Meter Read	Water		\$610.39
		1646000	27000	Auto	
11/29/23	11/29/23 10:01	Bill Calculated	10/16/23-11/15/23	\$610.39	\$610.39
11/20/23	11/20/23 15:47	Meter Read	Water		\$0.00
		1619000	36000	Auto	
11/20/23	11/20/23 9:49	Payment Posted	R23-125260	\$583.09	\$0.00
10/31/23	10/31/23 11:21	Bill Calculated	09/16/23-10/15/23	\$583.09	\$583.09
10/18/23	10/18/23 13:01	Payment Posted	R23-123534	\$514.84	\$0.00
10/17/23	10/17/23 13:28	Meter Read	Water		\$514.84
		1583000	34000	Auto	
09/28/23	09/28/23 11:32	Bill Calculated	08/16/23-09/15/23	\$514.84	\$514.84
09/21/23	09/21/23 13:39	Payment Posted	R23-122373	\$528.49	\$0.00
09/15/23	09/15/23 14:19	Meter Read	Water		\$528.49
		1549000	29000	Auto	
08/31/23	08/31/23 12:36	Bill Calculated	07/16/23-08/15/23	\$528.49	\$528.49
08/21/23	08/21/23 8:45	Payment Posted	R23-120710	\$542.14	\$0.00
08/16/23	08/16/23 15:57	Meter Read	Water		\$542.14
		1520000	30000	Auto	
07/28/23	07/28/23 13:34	Bill Calculated	06/16/23-07/15/23	\$542.14	\$542.14
07/18/23	07/18/23 14:50	Payment Posted	R23-118913	\$487.54	\$0

07/17/23	07/18/23 8:37	Meter Read 1490000	Water 31000	Auto	\$487.54
06/29/23	06/29/23 11:57	Bill Calculated	05/16/23-06/15/23	\$487.54	\$487.54
06/19/23	06/19/23 9:02	Payment Posted	R23-117313	\$453.63	\$0.00
06/15/23	06/15/23 14:37	Meter Read 1459000	Water 27000	Auto	\$453.63
05/30/23	05/30/23 14:40	Bill Calculated	04/16/23-05/15/23	\$453.63	\$453.63
05/19/23	05/19/23 15:12	Meter Read 1432000	Water 37000	Auto	\$0.00
05/17/23	05/17/23 9:05	Payment Posted	R23-115757	\$513.03	\$0.00
04/26/23	04/26/23 12:19	Bill Calculated	03/16/23-04/15/23	\$513.03	\$513.03
04/15/23	04/14/23 12:13	Meter Read 1395000	Water 30000	Auto	\$0.00
04/14/23	04/14/23 15:21	Payment Posted	R23-114065	\$499.78	\$0.00
03/30/23	03/30/23 11:47	Bill Calculated	02/16/23-03/15/23	\$499.78	\$499.78
03/20/23	03/20/23 10:30	Payment Posted	R23-113055	\$566.03	\$0.00
03/15/23	03/15/23 14:47	Meter Read 1365000	Water 29000	Auto	\$566.03
02/28/23	02/28/23 13:04	Bill Calculated	01/16/23-02/15/23	\$566.03	\$566.03
02/17/23	02/17/23 16:03	Payment Posted	R23-111360	\$526.28	\$0.00
02/14/23	02/14/23 15:54	Meter Read 1336000	Water 34000	Auto	\$526.28
01/30/23	01/30/23 12:13	Bill Calculated	12/16/22-01/15/23	\$526.28	\$526.28
01/18/23	01/18/23 14:03	Payment Posted	R23-109864	\$560.36	\$0.00
01/13/23	01/13/23 11:21	Meter Read 1302000	Water 31000	Auto	\$560.36

Total Usage: 452,000.00

Report Generated: 3/8/2024 11:00 AM
 Report Options: Posted From: 1/1/2023 To: 3/8/2024

ORDINANCE 2024-10

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS GRANTING AN AMENDMENT TO SPECIAL USE PERMIT 18-03 TO ALLOW RESIDENTIAL USES WITHIN THE HANGARS AT THE POPLR GROVE AIRPORT (11619 Illinois Route 76)

WHEREAS, the Village of Poplar Grove has adopted Title 8, Zoning in accordance with the provisions of Illinois Compiled Statutes, to regulate the use of land and specify the minimum requirements for improvements on land in the Village of Poplar Grove; and

WHEREAS, special uses are certain municipal or private uses that due to their physical or operational characteristics may pose a threat to the value, use and enjoyment of adjoining property and are reviewed on a case by case basis, and are permitted only by permission of the Poplar Grove Village Board; and

WHEREAS, the applicant, Steve Thomas, 11619 IL Route 76 on behalf of the property owners, Bel-Air Estates, LTD, 11619 Illinois Route 76 has petitioned the Village for an amendment to their existing special use to allow residential uses within hangars; and,

WHEREAS, after due notice by publication pursuant to the Illinois State Statutes, the Village of Poplar Grove Planning and Zoning Commission held a public hearing on April 24, 2024 concerning the proposed amended special use; and,

WHEREAS, the Village of Poplar Grove Planning and Zoning Commission having examined said application and having considered the evidence, both oral and documentary, and being fully advised about the premises did make findings of fact and a recommendation; and,

WHEREAS, the corporate authorities of the Village considered the findings of fact and concur with the recommendation of the Planning and Zoning Commission.

NOW THEREFORE, be it ordained by the President and Board of Trustees for the Village of Poplar Grove, Illinois, as follows.

Section 1. The special use amendment is subject to the following PIN numbers: 05-02-200-004, 05-01-100-011, 05-01-300-014, 05-02-20-006 and 05-01-101-010.

The special use amendment is hereby approved, subject to the following conditions:

1. The above-recitals are incorporated herein and made a part hereof.
2. The amended special use permit shall allow residential uses within the hangars.
3. All other provisions of the existing Special Use Permit shall remain in effect.

Section 2. That the premises shall be used in accordance with and subject to the applicable provisions of the Zoning Ordinance of the Village of Poplar Grove and shall not be used except as may otherwise be expressly authorized by this Special Use.

Section 3. That acceptance of any of the benefits of this Special Use shall be deemed acceptance of all the terms and conditions set forth herein.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Section 5. Except as expressly modified or amended in this Ordinance, all other terms, conditions, and provisions of the Village Code of Ordinances not so modified or amended, shall remain in full force and effect; provided, however, that any provision of the Village Code of Ordinances shall be deemed modified as necessary to give practical effect to the provisions of this Ordinance. To the extent that the terms and provisions of this Ordinance conflict the Village Code of Ordinances, the terms and provisions of this Ordinance shall control.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

ATTEST:

CLERK

PRESIDENT



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
<https://www.poplargo-ill.gov/>

Special Use Application

PART 1: INTRODUCTION

Please complete this Zoning Special Use Permit Application and return it to the Village of Poplar Grove along with the following documentation:

- Written Narrative of the Proposed Request
- Plat of Survey of the Property
- Site Plan of property if changes to the property are proposed
- Floor Plan
- Legal description of the Property
- Any other information required by staff such as hours of operation, number of employees, traffic report, landscape plan, lighting plan, elevation plan.
- List of Adjacent Property Owners within 250 feet, excluding public right-of-way. This may be obtained from the Supervisor of Assessments Office, 1208 Logan Ave. The accuracy of the information is the applicant's responsibility.
- Application Fee
- Natural Resource Information (NRI) – State law requires applicants to request a natural Resource Information Report (NRI) from Boone county Soil and Water Conservation District at 211 North Appleton Road, Belvidere, IL 61008-1983, 815-544-2677, ext 3. This report must be received by the Village of Poplar Grove prior to the Plan Commission public hearing.
- Proof of submittal to IDNR regarding the Endangered Species Act. The applicant shall contact the Illinois Department of Natural Resources (IDNR) via the EcoCat website at <https://dnr@illinois.gov/EcoPublic/>
- Proof of submittal to the Illinois Historic Preservation Agency at 217-782-4836 if the proposal involves State or Federal Funding.

PART 2: APPLICANT INFORMATION

Applicant	Name: <u>Bel Air Estates, LTD</u> Email: <u>Steve@poplargoalternative.com</u> Address/City: <u>11619 IL RT 76, Poplar Grove, IL 61065</u> Phone Number(s): <u>815-544-3471(office)</u>
Owner of Record	Name: <u>Bel Air Estates, LTD</u> Email: _____

Address/City: Same
Phone Number(s): _____

Attorney Name: Gino Galluzzo / Kelly Hintzsche
Email: _____
Address/City: 839 N Perryville Rd., Suite 200, Rockford, IL
Phone Number(s): 815-265-6464

PART 3: PROPERTY INFORMATION

Street Address: See Booklet

Tax Parcel Number (PIN): _____

Legal Description:
(May be on separate sheet)

Current Use of the Property _____

Current Zoning of the property _____

Surrounding Zoning and Land Use
North Village - Residential
South Village - Residential
East County - AG
West County - AG

PART 5: PROPOSED SPECIAL USE

Describe the proposed special use (Attach additional sheets as needed to thoroughly describe the proposed use and/or business)
See Booklet

PART 6: STANDARDS FOR SPECIAL USE PERMITS

See Booklet

The Plan Commission will make its recommendation to approve or deny the proposed special use based on compliance with the facts listed below. Describe how the proposed use will comply with the minimum standards set forth in the Village of Poplar Grove Zoning Ordinance:

- 1. The establishment, maintenance or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare;

- 2. The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, not substantially diminish and impair property values within the neighborhood;

- 3. The establishment of the special use will not impede the normal or orderly development and improvement of the surrounding property for uses permitted in the district;

- 4. Adequate utilities, access roads, drainage and/or necessary facilities have been, are being, or will be provided;

- 5. Adequate measures have been, or will be taken, to provide ingress or egress so designed as to minimize traffic congestion in the public streets; and

- 6. The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.

PART 7: PROCESS

Once a special use application is submitted with all required documentation it will be reviewed by Village Staff. It is recommended that the proposed use be described in as much detail as possible to avoid delays in processing. Staff may request additional information to complete its review.

When the review is complete, a public hearing before the Plan Commission will be scheduled. The public hearing will be conducted no less than 15 days or more than 30 days after public notice is sent

to adjacent property owners within 250 feet by certified mail. The notice form will be provided to the applicant by Village staff, but the applicant shall send the notices and provide proof of service to the Village prior to the hearing. The Village will place a legal notice in a newspaper of general circulation. The cost of the newspaper notification shall be paid by the applicant.

The Plan Commission may make a recommendation after the public hearing, or continue the case to a future date for additional information.

The Plan Commission will forward its recommendation, along with its Findings of Fact to the Village Board, which will make the final determination on the proposed special use.

PART 8: ACKNOWLEDGEMENT


Payment of Fees. Fees shall be payable at the time applications are filed with the Village Clerk and are not refundable.

Reimbursable Costs. The Village may expend time in the investigation and processing of zoning procedures and site plan review. In addition to Village involvement, the Village may retain the services of professional consultants including, but not limited to engineers, landscape architects, architects, attorneys, environmental specialists, and recreation specialists in the administration, investigation and processing of such matters. Any person, firm or corporation requesting action by the Village on zoning procedures shall reimburse the Village for staff time expended in the administration, investigation and processing of applications for such permits or amendments and the cost to the Village charged by any professional consultant retained by the Village on any such matter. Notice shall be sent to the property owner or representative of the property owner informing them of the Village policy on reimbursement costs prior to the costs being incurred.

Fees for Public Hearing Notification. Applicants for all zoning matters (special uses, variations, map amendments, etc.) shall pay all expenses incurred for notification of all public hearings and other notices; including, but not limited to, publication, first class mail, certified mail, etc.

Any person who shall knowingly make or cause to be made, conspire, combine, aid, assist in, agree to, arrange for, or in any way procure the making of a false or fraudulent application affidavit, certificate or statement, shall be guilty of a misdemeanor as provided by statute by the State of Illinois. I hereby acknowledge that the information provided in this application is true and correct and that I understand that I am responsible for costs incurred.

Name of applicant: Stephen R. Thomas Signature  Date: 2-9-2024

Name of property owner: Bel Air Estates, LTD Signature  Date: 2-9-2024

Legal Description

Part of the East half of Section 2 and the West half of Section 1, Township 44 North, Range 3E of the 3rd Principal Meridian; beginning at a point 1351 feet west of the Northeast Corner of the northeast Quarter of said Section 2, then East 3987 feet, South 2674.31 feet, East 317.96 feet, South 1087.84 feet, N 56 degrees W 3026.68 feet, S 33 degrees W 552.13 feet to curve to the right, 379.48 feet (radius 400 feet), West 1076.48 feet to centerline of Il. 76, North 1566 feet, East 482.89 feet, North 722.1 feet, W 473.79 feet, North 416 feet to Point of Beginning, located in Boone County, Illinois: Except those parts used for road purposes.

PINs: 05-02-200-004, 05-01-100-011, 05-01-300-014, 05-02-200-006 and 05-01-101-010



Boone County
Soil & Water
 Conservation District

211. N. Appleton Road
 Belvidere, IL 61008
 815-544-3465 x3

13 February 2024

SWCD NRI #: 1749

Village of Poplar Grove
 200 N. Hill St.
 Poplar Grove, IL 61065

Dear Sir/Madam,

A request for a Natural Resource Information Report was submitted. We will supply a written reply to your office as indicated below:

- Our review does not apply in this instance.
- Other (see attached)

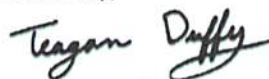
Location of Site: 11619 IL Rt. 76 Poplar Grove, IL 61065
PIN(S): 05-02-000-006

Contact	Petitioner	Owner
Stephen R. Thomas 11619 IL. Rt. 76 Poplar Grove, IL 61065	Same as Contact	Bel Air Estates, Ltd. 11619 Rt. 76 Poplar Grove, IL 61065
815-544-3471 steve@poplargroveairmotive.com		

Request: Accessory apartment within hangar

Notes, if any: By considering the current zoning, current land use, Geographical Information Systems maps, and requested special use permit, the Boone County Soil and Water Conservation District has determined that the proposed use will have no significant impact on the natural resources on the property or surrounding area.

Sincerely,



Teagan Duffy
 Boone County Soil & Water
 Conservation District



Applicant: Bel Air Estates, Ltd.
Contact: Kelly E. Hintzsche
Address: 11619 Route 76
 Poplar Grove, IL 61065

IDNR Project Number: 2410542
Date: 02/14/2024

Project: Poplar Grove Airport Special Use Permit
Address: 11619 Route 76, Poplar Grove

Description: Seeking special use permit for residential living space in hangars at the Poplar Grove airport.

Natural Resource Review Results

This project was submitted for information only. It is not a consultation under Part 1075.

The Illinois Natural Heritage Database shows the following protected resources may be in the vicinity of the project location:

Rusty Patched Bumble Bee (*Bombus affinis*)
 Spike (*Elliptio dilatata*)

Location

The applicant is responsible for the accuracy of the location submitted for the project.

County: Boone

Township, Range, Section:

44N, 3E, 1

44N, 3E, 2



IL Department of Natural Resources

Contact

Impact Assessment Section

217-785-5500

Division of Ecosystems & Environment

Disclaimer

The Illinois Natural Heritage Database cannot provide a conclusive statement on the presence, absence, or condition of natural resources in Illinois. This review reflects the information existing in the Database at the time of this inquiry, and should not be regarded as a final statement on the site being considered, nor should it be a substitute for detailed site surveys or field surveys required for environmental assessments. If additional protected resources are encountered during the project's implementation, compliance with applicable statutes and regulations is required.

Terms of Use

By using this website, you acknowledge that you have read and agree to these terms. These terms may be revised by IDNR as necessary. If you continue to use the EcoCAT application after we post changes to these terms, it will mean that you accept such changes. If at any time you do not accept the Terms of Use, you may not continue to use the website.

IDNR Project Number: 2410542

1. The IDNR EcoCAT website was developed so that units of local government, state agencies and the public could request information or begin natural resource consultations on-line for the Illinois Endangered Species Protection Act, Illinois Natural Areas Preservation Act, and Illinois Interagency Wetland Policy Act. EcoCAT uses databases, Geographic Information System mapping, and a set of programmed decision rules to determine if proposed actions are in the vicinity of protected natural resources. By indicating your agreement to the Terms of Use for this application, you warrant that you will not use this web site for any other purpose.
2. Unauthorized attempts to upload, download, or change information on this website are strictly prohibited and may be punishable under the Computer Fraud and Abuse Act of 1986 and/or the National Information Infrastructure Protection Act.
3. IDNR reserves the right to enhance, modify, alter, or suspend the website at any time without notice, or to terminate or restrict access.

Security

EcoCAT operates on a state of Illinois computer system. We may use software to monitor traffic and to identify unauthorized attempts to upload, download, or change information, to cause harm or otherwise to damage this site. Unauthorized attempts to upload, download, or change information on this server is strictly prohibited by law.

Unauthorized use, tampering with or modification of this system, including supporting hardware or software, may subject the violator to criminal and civil penalties. In the event of unauthorized intrusion, all relevant information regarding possible violation of law may be provided to law enforcement officials.

Privacy

EcoCAT generates a public record subject to disclosure under the Freedom of Information Act. Otherwise, IDNR uses the information submitted to EcoCAT solely for internal tracking purposes.



Poplar Grove Airport (Bel Air Estates LTD)

INTRODUCTION

The Poplar Grove Airport (the “Airport”) which is owned by Bel-Air Estates, Ltd. (“Bel-Air”), was first established in February 1972 (52 years ago) as the first and only ‘open to the public’ airport located in the Village of Poplar Grove (the “Village”) within Boone County, Illinois. Since inception, the Airport has grown to become the state’s largest non-tax supported airport. It is nationally known and respected and brings substantial economic benefits to the Village each year. Bel Air has invested heavily in land within the Village and constructed and paid for the establishment of the Village’s south wastewater treatment plant (at no cost to the Village). This treatment plant provided the ability for the Village to develop from the Harris commercial properties to Woodstock Road. According to an Illinois Department of Transportation economic impact study done, the Airport generated \$18.3 million in economic benefits to the local economy in 2012. Fourteen years later, the economic impact for 2024 is estimated to be approximately \$35 million.

The customers and residents of the Airport, including those from the neighboring Bel Air Estates subdivision, are generally aviation enthusiast that are affluent, educated people seeking a fly-in lifestyle. The draws of living on or adjacent to the Airport include convenient access to aircraft and a community of other aviation minded individuals. Our goal has always been to work with the Village to create compatible zoning classifications and building codes which take into account the unique needs of the airport and aviation while acknowledging the Airport’s importance to the Village’s economy.

The attached informational booklet contains additional information about the history of the Airport and its benefits to the community as well as photos of a few existing residential spaces built within multi-unit hangar buildings at the Airport.

AIRPORT HOUSING

There are two types of housing on the Subject Property: (1) Homes with Accessory Hangars; and (2) Hangars with Accessory Apartments.

(1) **Homes with Accessory Hangars** are single family homes with either an attached or detached hangar on the property.

(2) **Hangars with Accessory Apartments** refers to individual, non-commercial hangar units located within a larger multi-unit hangar building (the “**Non-Commercial Multi-Unit Hangar Building**”) that can provide living space within the unit (each, an “**Accessory Apartment**”). Here, living space is secondary to the hangar. The Multi-Unit Hangar Buildings are similar to a condominium except that residents own the hangar unit only and the underlying land is leased under a 99-year ground lease with the Airport. Hangar owners are responsible for any building out of residential space within their own units. Not all of the units within the Multi-Unit Hangar Buildings contain or will contain an Accessory Apartment.

HISTORICAL ZONING

In 2018 it was determined that **Homes with Accessory Hangars** at the Airport were not in compliance with the Village’s zoning and building codes. This was addressed and the homes were brought into compliance when the Village enacted Ordinance # 2018-13 (the “Ordinance”) on June 28, 2018 granting a special use permit (“SUP”) benefitting both Bel-Air Estates, Ltd. and the Poplar Grove Aviation Education Association, Inc. (Museum), and creating a planned community development (“PCD”) which encompassed the Poplar Grove Airport and the Museum. This Ordinance provided for certain flexible standards with respect to permitted uses within the PCD, as well as building and curb design requirements within the PCD. Section 5 of the Ordinance further provided, “the planned community development shall allow for future development, expansions and renovations on the subject property that are related to the airport and museum land uses.”

Now, the Village has determined that **Hangars with Accessory Apartments** are not in compliance with the Village zoning and building codes. This can be addressed with an amendment to the SUP creating the PCD, as follows:

SPECIAL USE PERMIT AMENDMENT APPLICATION

Bel-Air Estates, Ltd. submits this letter and enclosures as its formal application and request to the Village of Poplar Grove to amend the aforementioned SUP and the PCD created thereunder, with respect to only the property known by the following Boone County parcel identification numbers (collectively referred to as the “Subject Property”):

- 05-02-200-004;
- 05-01-100-011;
- 05-01-300-014;
- 05-02-200-006; and
- 05-01-101-010

Enclosed is a site map of the Airport, color-coded to illustrate which buildings on the Subject Property are private (blue), versus those which are commercial (gold). Hangars with Accessory Apartments will only be located within the private (blue) Non-Commercial Multi-Unit Hangar Buildings. This application seeks to amend the existing SUP and PCD to provide the following provisions and flexible code standards to be applicable for existing and future Non-Commercial Multi-Unit Hangar Buildings located or constructed on the Subject Property:

1. The following definitions shall be utilized with respect to the remainder of this Ordinance and made a part of the amended SUP/PCD:
 - a. “**Non-Commercial Multi-Unit Hangar Building**” shall be defined as each non-commercial multi-unit hangar building located on the Subject Property.

- b. “**Non-Commercial Hangar Unit**” shall be defined as an individual hangar unit leased by a private party and located within any Non-Commercial Multi-Unit Hangar Building.
 - c. “**Accessory Apartments**” shall be defined as the living space which may be constructed within any Non-Commercial Hangar Unit.
2. The following flexible code sections shall be applicable to Non-Commercial Multi-Unit Hangar Buildings, both (i) existing (only if constructed without a permit); and (ii) those to be constructed, on the Subject Property:
- a. Amend Section 8-69-C(1) of the Poplar Grove Zoning Code to provide “Accessory Apartments” as a Use Permitted by Right in the PCD.
 - b. Amend the Poplar Grove zoning and building codes as necessary to provide that Non-Commercial Multi-Unit Hangar Buildings, as defined herein, as well as the Non-Commercial Hangar Unit and Accessory Apartments constructed therein, are subject to the provisions of the residential (and not commercial) building codes of the Village. The submission of a building permit application designating a new building to be a “Non-Commercial Multi-Unit Hangar Building,” shall trigger application of the residential (and not commercial) building codes of the Village.
 - c. Amend the International Building Code, as adopted and applied by the Village, to permit the following amendments and exceptions:
 - i. Fire separation: Provide a 2-hour separation demising wall between accessory apartment units within the same building. The separation wall shall extend from foundation/concrete slab to underside of roof deck for the length of the residential portion only and not the hangar portion. A fire rated assembly shall not be required on any portion of the roof assembly immediately adjacent to the demising wall. Should an accessory apartment owner choose not to build out their unit, the installation of a 2-hr fire rated wall partition would not be required. A fire rated separation shall not be required between the hangar and the residence within a single unit.
 - ii. Egress: Each hangar portion shall have two means of egress. A minimum of one egress shall lead directly to the exterior and a maximum of one egress may lead through the residence to the exterior. The residential portion of the residential hangar shall have one means of egress that leads directly to the exterior.
 - iii. Smoke, heat, and carbon-monoxide detectors: All accessory apartments within a single building that contain a minimum of one accessory apartment shall have at least one smoke detector and one

heat detector. Detectors shall be interconnected with a strobe. The living portion of each accessory apartment shall have a minimum of one smoke, heat, and carbon-monoxide detector within the general living space and one smoke detector in each sleeping room. Detectors shall be interconnected with a strobe. The smoke, heat, and carbon-monoxide detectors of each individual hangar shall be interconnected with all the other hangars within the same building.

- iv. Alarm monitoring system: An alarm monitoring system shall be provided and all accessory apartments shall be interconnected. The installation contractor shall provide drawings and specifications of the system to the building department for review.
 - v. Alarm strobe light: An alarm strobe light shall be provided on all individual hangars. Any accessory apartment with smoke and heat detection must have a strobe unit mounted on the front wall of that unit.
 - vi. Knox box: One knox box shall be provided. The knox box shall contain a master key for all residential accessory apartments. The local fire department shall be provided with a key to the knox box.
 - vii. Height and area limitations: Non-commercial use hangars having accessory apartments shall not be greater than 5,000 square feet and 20 feet in building height.
3. Amend Section 6-2-2 of the Village Code to permit Non-Commercial Multi-Unit Hangar Buildings which are existing, or to be constructed in the future, on the Subject Property, may be connected to private well and shall not be required to connect to the public waterworks system.

You will also find enclosed: (i) a letter dated November 2, 2024 from ALA Architects and Planners, Inc. recommending the items requested above; and (ii) a letter from Boone County Fire Protection District Fire Marshal Donal Kownacki providing his support for the life safety and fire protection recommendations detailed in the ALA letter.

We believe the above requested amendments are the solution to address the existing zoning and building code issues the Village has identified as affecting the Subject Property and will provide a mutually beneficial framework for continued economic growth.



Architects & Planners, Inc.

2600 Behan Road (at Route 176)
Crystal Lake, IL 60014

Phone: 815-788-9200
Fax: 815-788-9201

November 2, 2023

**Village of Poplar Grove
Building & Code Department
200 North Hill Street
Poplar Grove, Illinois 61065**

**Re: Proposed amendments to the Village Building Ordinance regarding existing & future
Aviator Hangar Townhomes
ALA #22317**

We propose that all new Hangar Townhomes, and existing Hangar Townhomes when modified for living space, shall conform to the 2018 International Building Code, with the following amendments & exceptions:

The residential hangar units are not required to be protected with fire sprinklers.

Fire separation; Provide a 2 hour separation demising wall between residential hangar units within the same building. The separation wall shall extend from foundation/concrete slab to underside of roof deck for the length of the residential portion only and not the hangar portion. A fire rated assembly shall not be required on any portion of the roof assembly immediately adjacent to the demising wall. Should a hangar unit owner choose not to build out their unit, the installation of a 2-hr fire rated wall partition would not be required. A fire rated separation shall not be required between the hangar and the residence within a single unit.

Egress; Each hangar portion of the residential hangar shall have two means of egress. A minimum of one egress shall lead directly to the exterior and a maximum of one egress may lead through the residence to the exterior. The residential portion of the residential hangar shall have one means of egress that leads directly to the exterior.

Smoke, heat, and carbon-monoxide detectors;

All hangar units within a single building that contain a minimum of one residential hangar unit shall have at least one smoke detector and one heat detector. Detectors shall be interconnected with a strobe.

The living portion of each residential hangar shall have a minimum of one smoke, heat, and carbon-monoxide detector within the general living space and one smoke detector in each sleeping room. Detectors shall be interconnected with a strobe.

The smoke, heat, and carbon-monoxide detectors of each individual hangar shall be interconnected with all the other hangars within the same building.

Alarm monitoring system; An alarm monitoring system shall be provided and all hangar units shall be interconnected. The installation contractor shall provide drawings and specifications of the system to the building department for review.



Architects & Planners, Inc.

2600 Behan Road (at Route 176)
Crystal Lake, IL 60014

Phone: 815-788-9200
Fax: 815-788-9201

Alarm strobe light; An alarm strobe light shall be provided on all individual hangars. Any hangar unit with smoke and heat detection must have a strobe unit mounted on the front wall of that unit.

Knox box; One knox box shall be provided. The knox box shall contain a master key for all residential hangar units. The local fire department shall be provided with a key to the knox box.

Height and area limitations; Residential hangars shall not be greater than 5,000 square feet and 20 feet in building height.

Hangar building with multiple hangar units to be separated in areas not to exceed 9,000 square feet with a 2 hour fire wall.



Boone County Fire Protection District #2

1777 Henry Luckow Lane Belvidere, Illinois 61008

Phone: (815) 544-3336 Fax: (815) 544-4682 Cell: (630) 688-4166

Email: Dkownacki@bcfd2.com

November 10, 2023

Village of Poplar Grove
Building and Code Department
200 North Hill Street
Poplar Grove, IL 61065

RE: Poplar Grove Airport Hangars

I have been in discussions with Mr. Steve Thomas referring to the living spaces located in some of the hangars on the property of Poplar Grove Airport.

From our discussions, I understand that there are several issues with the Building Codes regarding living spaces in the hangars.

The official position of the Boone County Fire Protection District #2 is that we cannot prohibit living spaces within the hangar units as we do not have jurisdiction, however we do have jurisdiction over the Life Safety aspect for the buildings.

Therefore, the life safety and fire protection recommendations put forth in the letter dated November 2, 2023, from Architects and Planners, Inc have been discussed and approved by me through discussions with Mr. Thomas. These recommendations were agreed upon after a meeting on site and a tour of some of the buildings and several phone conversations.

The one item that was missed was the portable fire extinguishers required by our codes. Due to the size of the hangars, two (2) 10-pound multi-purpose dry chemical fire extinguishers are required, one by the front entrance to the hangar and one in the opposite rear corner of the hangar, preferably by the mechanical room. These portable fire extinguishers must be the type that are serviceable by a reputable fire extinguisher service company.

If you or any members of your department has any questions, comments or concerns, I can be reached at the address or phone listed at the top of the page.

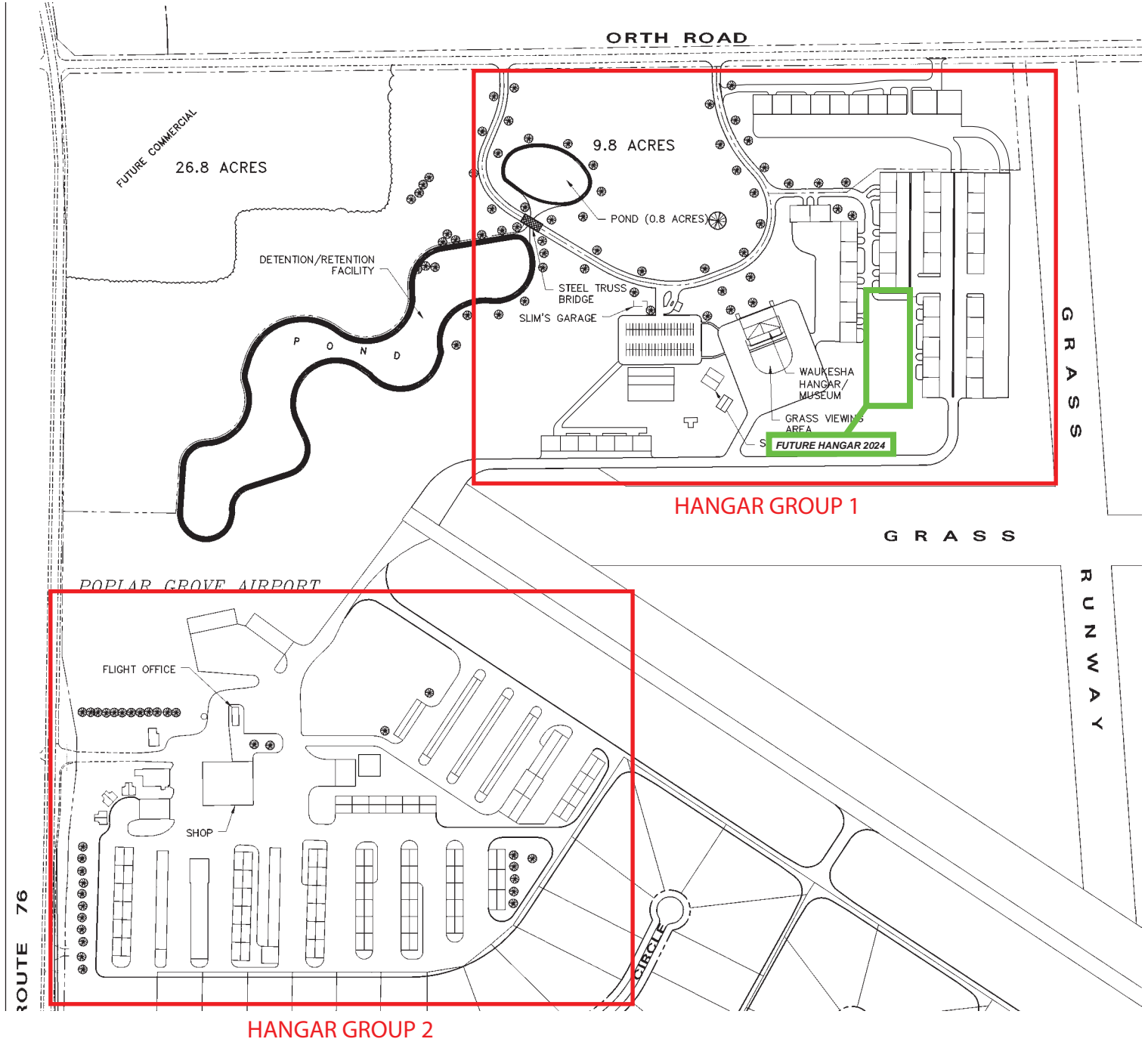
Respectfully:

Donald Kownacki

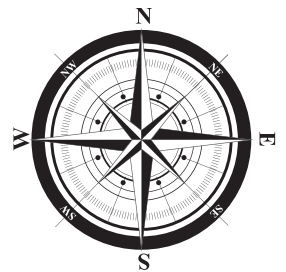
Donald Kownacki
Fire Marshal

POPLAR GROVE AIRPORT HANGAR MAPS 2024

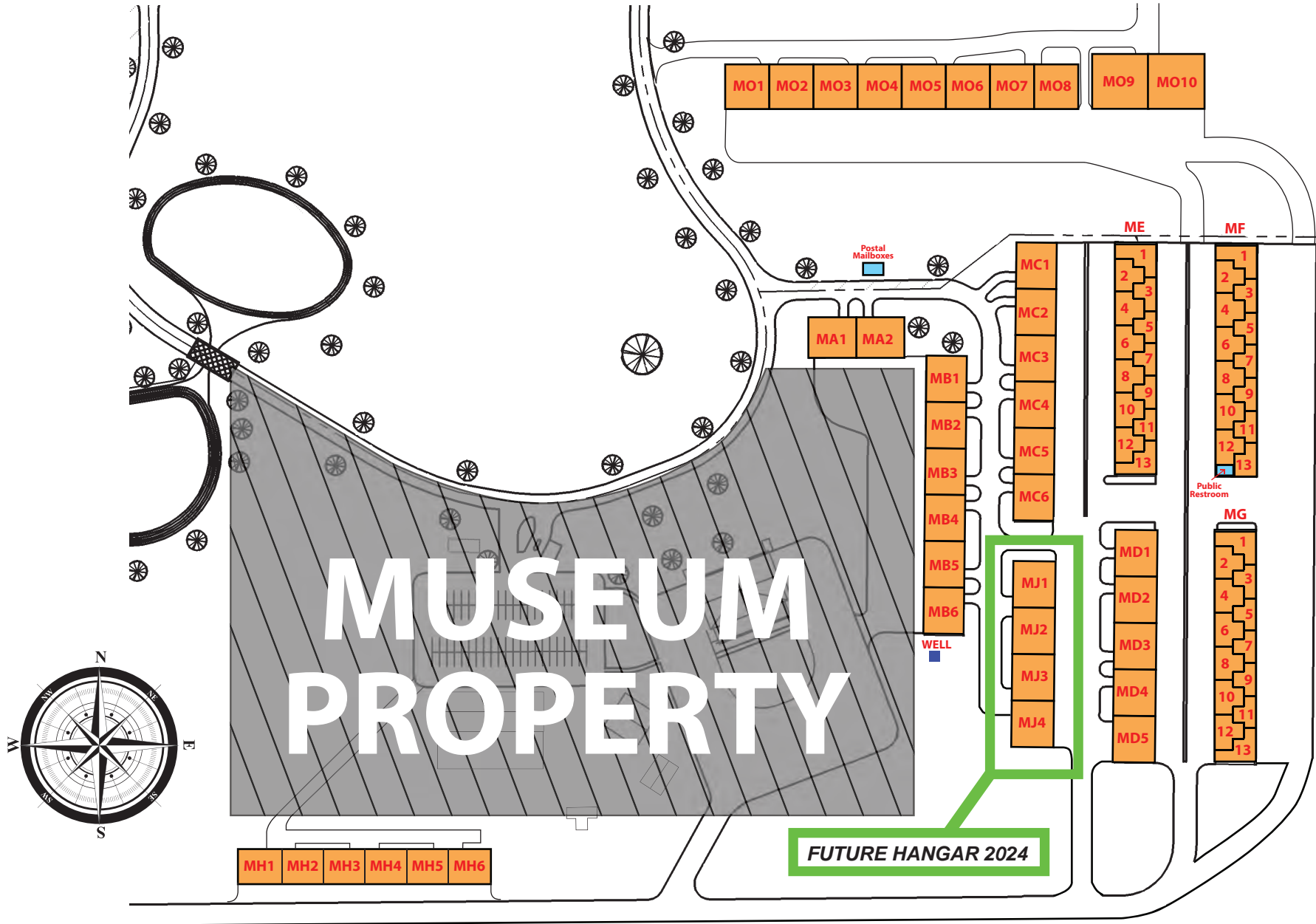
Item 10.



- LEGEND:**
- Non-Commercial Buildings
 - Airport Owned



11619 Route 76
 Poplar Grove, Illinois 61065
www.poplargroveairmotive.com
 Phone: 815.544.3474
 Fax: 815.544.887



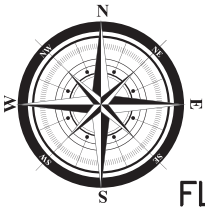
LEGEND:

- Non-Commercial Buildings
- Airport Owned

11619 Route 76
Poplar Grove, Illinois 61065
www.poplargovertime.com
Phone: 815.544.
Fax: 815.544.

POPLAR GROVE AIRPORT HANGAR MAPS 2024

HANGAR GROUP Item 10.



FLIGHT OFFICE

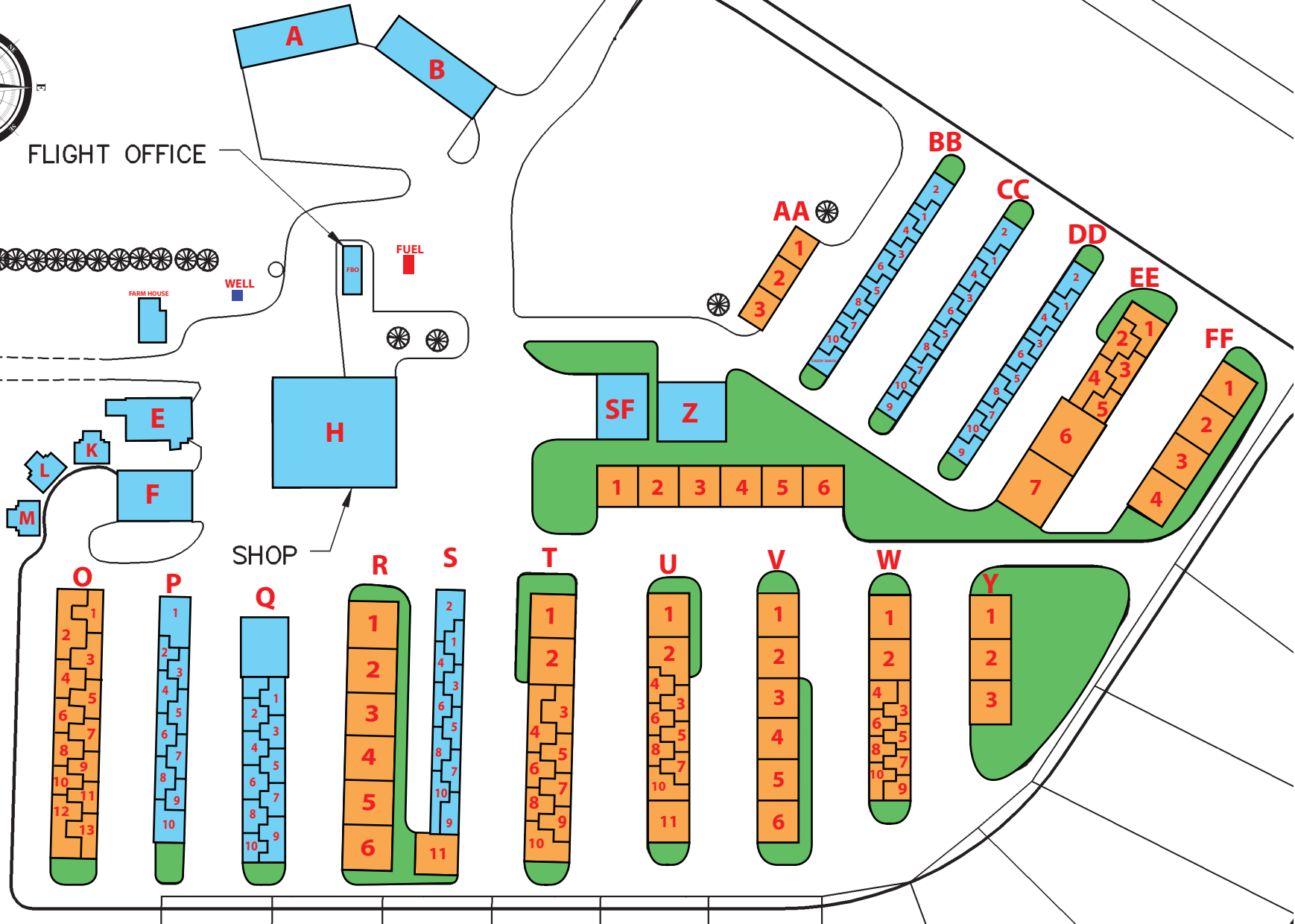


FARM HOUSE

WELL

FUEL

SHOP



LEGEND:

- Non-Commercial Buildings
- Airport Owned

11619 Route 76
 Poplar Grove, Illinois 61065
www.poplargroveairmotive.com
 Phone: 815.544.89
 Fax: 815.544.89

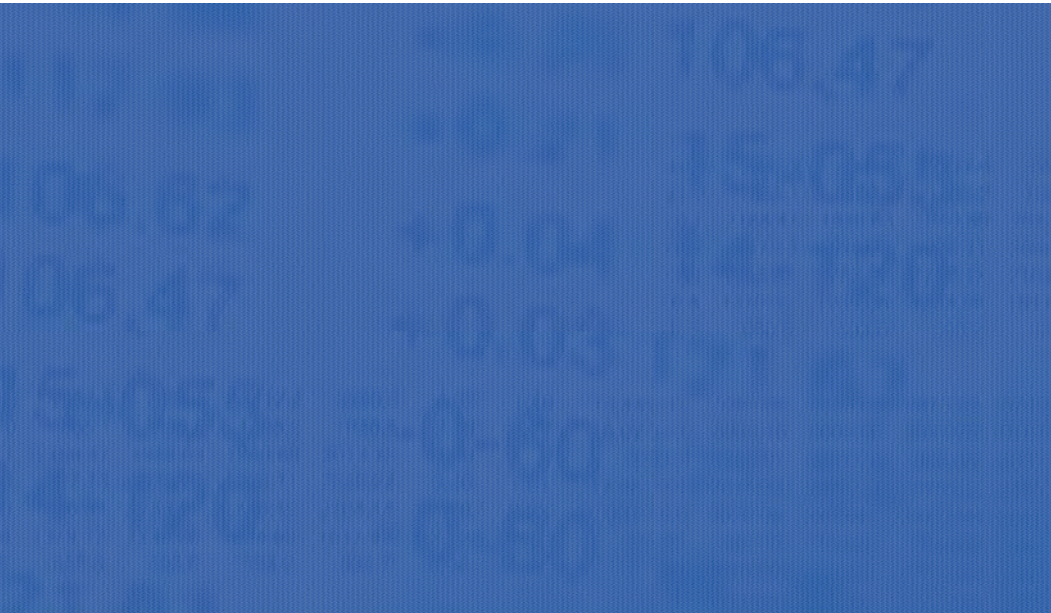


IDOT commissioned an economic impact study of the Poplar Grove Airport in 2012 which estimated the total economic impact to our community in 2024 will be \$35,000,000, measured by employment, payroll, and the economic outputs generated by residents, employees, visitors and construction.

2022 Sales Tax Paid \$115,527.29 (16% to Village of Poplar Grove \$18,484.37)

In 2022 the Poplar Grove Airport and related airport properties paid nearly \$2,500,000 in property taxes. The airport attracts residents for both airport housing and adjacent Bel Air Estates. These residents are generally aviation enthusiasts, with meaningful disposable income seeking a fly-in lifestyle. They seek access to aircraft, the airport, convenient amenities and a community of aviation-minded enthusiasts.

The Poplar Grove Airport receives no municipal or governmental funding, yet generates massive economic boost to our community.



ECONOMIC IMPACT OF Poplar Grove Airport (C77)

IDOT would like to thank the Illinois airports and their passengers, users, and tenants for their cooperation and assistance with the preparation of this study. Thank you!

For further information about this study, please access the project web site at: <http://illinoisairportsmeanbusiness.com/>

Or contact:

Illinois Department of Transportation (217) 785-8500
Division of Aeronautics (800) 554-0247
Abraham Lincoln Capital Airport TDD (217) 524-3223
1 Langhorne Bond Drive FAX (217) 785-4533
Springfield, Illinois 62707 Email: aero@dot.il.gov

Prepared in 2012 for the Illinois Department of Transportation, Division of Aeronautics by:



And assisted by: Applied Real Estate Analysis, Inc.; Crawford, Murphy & Tilly, Inc.; and Hanson Professional Services, Inc.



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ILLINOIS AIRPORTS Mean Business and Jobs

The Illinois Airport System

The Illinois system of 116 airports not only provides the State with a safe and efficient mode of transportation, it is also an important stimulus for economic growth and development. By providing aviation-related services, the system supports hundreds of thousands of jobs and produces billions of dollars in economic activity. The State's largest employers, and many smaller businesses, rely on aviation to rapidly transport personnel, equipment, and supplies. Illinois airports serve as the base of operation for a diverse group of businesses, including airlines, air cargo companies, fixed base operators, flight schools, government entities, restaurants and others. Additionally, the vast hospitality industry is supported by both commercial service and general aviation. The millions of visitors that travel to Illinois by air each year support a variety of tourist and convention-related business activities, such as lodging, dining, retail, and entertainment.



Statewide Benefits from Aviation

More than 337,000 jobs can be tied to the airports of Illinois. These employees receive \$12.8 billion in payroll and benefits and generate \$40.9 billion in economic activity. In addition to economic impacts, the system of airports provides numerous benefits that enhance the quality of life, health, safety, and welfare of Illinoisans.

The State's network of 11 commercial service airports provides access to regional, national, and international markets. Nearly 42 million enplaned passengers used the Illinois system of commercial service airports in 2010 to reach these destinations. In total, Illinois commercial service airports support more than 282,000 jobs with annual earnings of approximately \$10.7 billion and \$36.5 billion in annual economic activity.

STUDY PROCESS

To better understand the relationship between Illinois' system of airports and the statewide economy, the Illinois Department of Transportation, Division of Aeronautics, conducted an economic impact study of aviation using a methodology that followed Federal Aviation Administration (FAA) guidelines and has been applied to State airport systems throughout the United States. Funding for this study was provided by the FAA and the Illinois Department of Transportation, Division of Aeronautics.

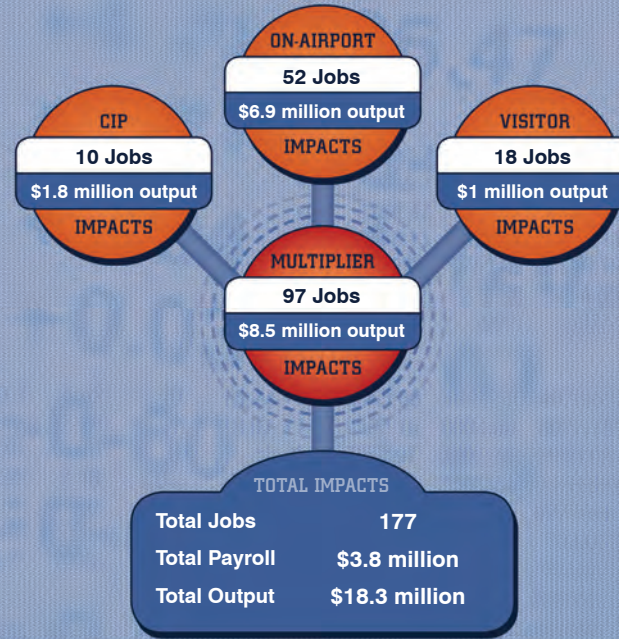
Each Illinois system airport's total economic impact was quantified in terms of employment, payroll, and output. Through a comprehensive survey process, the direct economic impacts related to on-airport business tenants and the impacts associated with visitor-related expenditures were determined for each system airport. The multiplier effect of these impacts was then calculated to ascertain the total airport-related impacts. For example, when an airport employee purchases local goods and services, the spending and re-spending spurs additional economic activity in the region. The total economic impact is the sum of all direct and multiplier impacts.

TOTAL JOBS
337,419

TOTAL PAYROLL
\$12.8 billion

TOTAL OUTPUT
\$40.9 billion

ECONOMIC IMPACT OF Poplar Grove Airport (C77)



Qualitative Benefits

- The Poplar Grove Airport prides itself on being an aviation neighborhood which includes a 180-acre airpark with homes and attached hangars
- On-airport hangars are sold similar to condominiums and are then often customized by their owners; common additions include apartments, maintenance shops, and offices
- The most common aviation activities include recreational flying, including vintage aircraft, and flight instruction/ education; also corporate flights, medical activities, aerial surveying, seasonal agricultural spraying, law enforcement operations, and ad hoc air cargo
- The airport has a full range of FBO and aviation services provided by Poplar Grove Airmotive
- Vintage Wings & Wheels Museum is located on the airport:
 - Building is a stone hangar transplanted from Waukesha
 - The museum is seen as a center for education: has classroom and library used by schools and youth groups, and awards scholarships
 - Over 20 events throughout the year include annual Fly-In Breakfast, car shows, kid camps
- Rapid growth in activity at the airport and airpark has seen based aircraft number increase from approximately 45 in the mid-1990s to over 400 today

IMPACT TYPES

Direct Impacts account for activities by on-airport businesses and government agencies, and the off-airport visitor spending at locations such as hotels and restaurants. Direct impacts account for the initial point where money first starts circulating in the economy.

Multiplier Impacts result from the re-circulation of direct impacts within the economy. This re-spending of money can occur multiple times and takes two forms - indirect and induced. Indirect impacts occur when companies incur business expenses. Induced impacts occur when employees purchase goods and services.

Total Impacts are the combination of all direct and multiplier impacts.

IMPACT MEASURES

Employment measures the number of full-time equivalent (FTE) jobs related to airport activity including visitor-supported and on-airport construction jobs. A part-time employee counts as half a full-time employee.

Payroll measures the total annual salary, wages, and benefits paid to all workers whose livelihoods are directly attributable to airport activity.

Economic Output (Activity) measures the value of goods and services related to airports in Illinois. The output of on-airport businesses is typically assumed to be the sum of annual gross sales and average annual capital expenditures.

HANGAR ACCESSORY APARTMENT

Item 10.



MO-Hangars
Orth Road
Poplar Grove, IL





MO-7 Hangar



MO-7 Hangar



MO-7 Hangar



MO-7 Hangar



MO-7 Hangar



MO-7 Hangar



MO-7 Hangar



MO-7 Hangar

SERVING YOUR COMMUNITY

AND CREATING VALUE TODAY AND FOR THE FUTURE

READY FOR TAKEOFF

Your airport already is a valuable asset. But with a little understanding and planning it can be a source of civic pride and future growth. It will be part of your legacy to the future.

For more information, visit the AOPA YouTube channel for our video, *Going Higher*.

The Aircraft Owners and Pilots Association has represented general aviation and its pilots since 1939.



FIND US ONLINE

aopa.org



STOP BY AOPA HQ

421 Aviation Way
Frederick, MD 21701



GIVE US A CALL

800-USA-AOPA (872-2672)



AOPA AIRPORT SUPPORT NETWORK



IT'S YOUR AIRPORT



AOPA AIRPORT SUPPORT NETWORK

VITAL... VIBRANT... VALUABLE

Community airports, also called general aviation airports, create jobs, generate local revenue and attract businesses to the area.

Most people understand the importance of area highways and rail lines. But not everyone knows about the many benefits and strategic value of their own community airport. Whether it's a regional transportation center or a rural airstrip, it is your airport, serving your area's needs today... and in the future.

Your local airport is one of the most vital economic assets and transportation links in your area.

JOBS, INCOME AND ECONOMIC HEALTH

Your airport has a "multiplier effect" on jobs and income. The U.S. Department of Commerce says that every \$1 spent at local airports adds another \$2.53 to your local economy.

Businesses actively seek locations with a community airport when locating a plant, headquarters, or distribution center. Compared to congested and expensive airline hubs, general aviation airports offer unbeatable convenience and cost-effectiveness. These benefits often come at little or no cost to the community.



HELPING NEIGHBORS AND FRIENDS IN NEED

During emergencies, your general aviation airport is the rallying point for airborne medical, law enforcement, and disaster relief services. Your airport may be an important staging point for disaster relief. When calamity strikes, general aviation is often the fastest and most efficient way to get aid to those in need.

Every day, news and traffic reporters use helicopters and small airplanes, also based at your local airport, to cover regional and breaking news to keep your community safe and informed.

Private pilots also volunteer as “angels” by transporting patients who could not otherwise afford to travel to and from life-saving medical treatments. They do it free of charge, donating their time, airplanes, and piloting skills.

While government agencies struggled after hurricanes in recent years, thousands of general aviation pilots used community airports across the United States to ferry emergency supplies to the impacted regions and displaced residents to safety.

ON RAMP TO THE WORLD

Most big airports are located far from home. But your community airport is at your doorstep. You can save valuable time with regional airline service or on-demand charter service. By becoming a private pilot you also can use small, state-of-the-art airplanes to reach destinations efficiently.

Time savings translate into greater productivity at the office and more time at home with your family. That’s a big reason businesses seek the advantages of general aviation.

SAFE AND SECURE

Consider this: motor vehicle accidents happen continually but we seldom worry about them. Aviation accidents capture attention because they are so rare, but general aviation airplanes and airports are safe and have had a steadily improving safety record over the past 25 years.

In the post-9/11 world, the small airplanes at your airport pose little if any threat. They are far too small (lighter than an empty Honda Civic!) to cause mass destruction. And your airport is a neighborhood where the residents are the employees and local pilots. With the AOPA Airport Watch program, they report suspicious activity just as you would in your own neighborhood.

GOOD NEIGHBORS

Studies say people are more sensitive to airplane sounds because they come and go. Your neighbor’s leaf blower may be louder but because it lasts longer it becomes background-level noise. Many local airports use voluntary “Fly Friendly” noise-abatement programs, including flight patterns that avoid noise-sensitive areas.

Aviation officials and responsible developers use sensible regulations to minimize noise and safety concerns. That’s not always the case, and sometimes homes are built too close to the airport. Thankfully, more states require ‘full disclosure’ for transactions involving property near an airport.

UPWARD AND ONWARD

The federal government is working on the Next Generation Air Transportation System, or NextGen. NextGen envisions using small airplanes and advanced satellite navigation and communication technologies for speedy point-to-point travel between general aviation airports. Aircraft manufacturers already are producing small airplanes with airline-style flight displays and quiet, fuel efficient engines.

Exciting new developments in community-friendly aviation technologies promise even greater rewards in the future.



Your local airport is one of the most vital economic assets and transportation links in your area.



Important points to consider

Poplar Grove Airport established February 7, 1972 (originally as the Belvidere Airport)

As with most airports in the country, airports also incorporate living space, whether for airport employees, transients, or residents. There have been living accommodations and residents at the Poplar Grove Airport since 1972, just over 50 years. During the original zoning with the county, through the annexation and zoning with the Village of Poplar Grove the residential aspect/component of the airport was never considered, until now.

Most public use airport allow individuals and companies to own hangars on leased airport land, the Poplar Gove Airport is no different. The Village of Poplar Grove, in the past has issued building permits for living space. We understand the Village of Poplar Grove cannot issue these building permits until a Special Use Permit is approved for Hangars with Accessory Apartments.

In 1994, there were 18 people employed here, today, there are over 60 employees at the airport.

In 2012 an IDOT economic impact study reported an \$18.3M impact to our local economy, today its estimated to be \$35M impact, this is significant.

Of the 119 public use airports in the State of Illinois, the Poplar Grove Airport is the largest in terms of based aircraft with over 400 here.

IDOT recognized the Poplar Grove Airport as “The Best Privately Owned Open to the Public Airport” in 1997, 2001, 2015, in addition, Steve & Tina Thomas were inducted into the Illinois Aviation Hall of Fame in 2017.

The Poplar Grove Vintage Wing & Wheels Museum is an important cultural asset for our community providing historical education and has provided over \$100,000 in scholarships for young people. The museum and airport have become destinations for thousands of travelers, domestic and international.

The airport and related properties pay approximately \$2.5M in property taxes annually with little impact to the schools & services.

Most communities with airports collect and pay thousands of dollars annually to have and maintain an airport. The Poplar Grove Airport doesn't cost the taxpayer a dime. Formally allowing Hangars with Accessory Apartments and appropriate building code amendments preserve the Village of Poplar Grove and the Airports ability develop but enable hangar residents' ability to vote!

Proper zoning and building codes will ensure

The Village Poplar Grove and the Poplar Grove Airport to be great places to call home

OFFICE & SHIPPING:
2420 Vantage Drive
CORRESPONDENCE:
P.O. BOX 5178
ELGIN, IL 60121-5178

B&F CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

PHONE (847) 428-7010
FAX (847) 428-3151
TOLL FREE 1-800-232-5523
E-MAIL bfccs@bfccs.org

To: Planning and Zoning Commission Members
From: Kenneth Garrett, Zoning Administrator
Date: April 17, 2024
RE: Poplar Grove Airport Amendment to their existing Special Use/Planned Development - Finding of Facts
Hearing Date: April 24, 2024 at 6:00 p.m.

Findings of Fact

Per section 8-5-7(D) of the Village of Poplar Grove Zoning Ordinance, the criteria for granting a Special Use Permit are as follows:

- 1. The establishment, maintenance or operation of the special use would not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

By allowing Accessory Apartments within the hangars at the Poplar Grove Airport is not detrimental or endanger the public health, safety, morals, comfort or general welfare. To insure the safety of the residences within the hangars and adjoining tenants and or buildings all life safety issues shall be in compliance.

- 2. The special use would not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish or impair property values within the neighborhood.

The property is a large property with relatively little adjoining structures adjacent to it other than Bel Air Estates, which also allows residential hangars. No properties will be impacted by this approval nor will property values be diminished.

- 3. The establishment of the special use will not impede the normal or orderly development and improvements of the surrounding property for uses permitted in the district.

The impact of allowing accessory apartments within existing hangars or future hangars will not affect surrounding properties.

- 4. Adequate utilities, access roads, drainage and/or necessary facilities will be provided.

The utilities, access roads, drainage are currently existing improvement. To insure the improvements are adequate the village engineer's recommendations shall be followed.

- 5. Adequate measures have been taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.

The ingress and egress is existing. The allowance of accessory apartments will not affect traffic congestion on any public streets.

- 6. The special use shall, in all other respects, conform to the applicable regulations of the districts in which it is located.

By allowing, the accessory apartments within the hangars through the special use/planned development process all other regulations shall be in compliance.

Should you have any questions regarding this report feel free to contact me at your convenience.

Respectfully Submitted,

Kenneth Garrett
Zoning Administrator – Village of Poplar Grove

OFFICE & SHIPPING:
2420 Vantage Drive
CORRESPONDENCE:
P.O. BOX 5178
ELGIN, IL 60121-5178

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To: Planning and Zoning Commission Members
From: Kenneth Garrett, Zoning Administrator
Date: April 17, 2024
RE: Poplar Grove Airport Amendment to their existing Special Use/Planned Development.
Date: April 24, 2024 at 6:00 p.m.

REQUEST

The petitioner is applying for an amendment to their existing special use/planned development permit (2018-03) too allow accessory apartments to be constructed within the hangars at the Poplar Grove Airport.

STAFF REPORT

Currently, there are number of accessory apartments already installed in the hangars at the Poplar Grove Airport. It is my understanding there are currently twelve (12) hangars with accessory apartments. At this point, the village building inspector and village engineer have inspected eleven (11) of the accessory apartment hangars. The last unit to be inspected is on hold until the tenant returns from out of the country. In the past, approximately three hangars were issued permits to allow accessory apartments in those units. Those permits issued were done in error due to the fact the current zoning district does not allow residential type uses (accessory apartments). This special use/planned development amendment is to provide for the following issues to be resolved:

- 1. The ability to Issue building permits for the existing accessory apartments that are not permitted,
- 2. Rectify any previously issued permits for accessory apartments that did not comply with the zoning district,
- 3. Allow future accessory apartments to be constructed in the future via a building permit.
- 4. Insure all violations whether building, zoning or engineering to be in compliance.

The special use/planned development is designed to allow certain conditions that the petitioner is asking relief from the village code. Attached are reports from the village engineer and the myself (building and zoning official) in regards to matters to be addressed by the P&Z committee. The conditions and or requirements are from the village zoning code, the International Building Code (adopted by the village board as the

Poplar Grove Airport

villages building code) and the village engineering standards from the village code. This may require clarification at the hearing.

The current zoning code is General Business (GB) and does not allow residential uses (accessory apartments) within the current zoning district.

The petitioner has provided a booklet providing detailed information to their request. Within the booklet is a map outlining where commercial hangars reside and the areas where hangars would be allowed to have accessory apartments.

The proposed special use amendment includes the installation of a new hangar. The new hangar does not require a review by the P&Z and or village board approval, but rather the accessory apartments are what is being requested.

RECOMMENDATION

Staff recommends approval of this petition provided all life safety issues are brought into compliance and the staff reports from the village engineer and the village's building and zoning official are in compliance.

Should you have any questions regarding this report feel free to contact me at your convenience.

Respectfully Submitted,

Kenneth Garrett
Zoning Administrator – Village of Poplar Grove

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2420 Vantage Drive
CORRESPONDENCE:
P.O. BOX 5178
ELGIN, IL 60121-5178

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FAX (847) 428-3151
TOLL FREE 1-800-232-5523
E-MAIL bfccs@bfccs.org

April 3, 2024

Steve Thomas/Bel Air Estates LTD
11619 IL Route 76
Poplar Grove, IL 61065

RE: Poplar Grove Airport Special Use

The following comments are in response to the Special Use Application to allow accessory apartments to be located in the individual hangars at the Poplar Grove Airport. This report is based on, the previously received documents; the Special Use Application, the booklet and a meeting that took place on April 2, 2024. Please note that additional comments may be forthcoming based on the responses and additional information.

B&F Construction Code Services, Inc. represents the Village of Poplar Grove as their building and zoning official. With that being said, we do not have the authority to waive code requirements. A request to the village board will need to be made, if you wish to have any relief from any building code requirements. As part of the amendment to Special Use Permit, those matters will first be reviewed by the Planning and Zoning Committee.

These comments below are intended to address existing hangars as well as future hangars.

1. It is understood the petitioner is requesting to create a Special Use/PUD that will include code requirements specific to the airport.
2. The petitioners design is to install a rated two-hour fire rated wall between units. It is recommended, this wall shall extend a minimum of 4 feet beyond the wall into the hangar area. In the event of a fire, the spread can extend beyond the wall. This is an additional protection as fires can be unpredictable as they spread. Any penetrations in this wall shall be protected per the International Building Code. The existing hangars will need to be confirmed they meet the two-hour assembly. In the event the existing hangars are deficient in the two hour fire rated wall, this may require construction changes to meet this requirement.
3. The petitioners design is not requiring a rated wall between the hangar and the accessory apartment. Staff does not agree and recommends per the code a 1-hour fire rated wall assembly between the hangar and the accessory apartment. Openings in this wall will need to be protected per the code.
4. The petitioners design does not include a sprinkler system. Residential Hangars are considered an R-3 use in the building code and requires them to be sprinklered. Staff does not agree with no sprinklers being installed. Provide justification besides cost for not installing a sprinkler system. This is a life safety concern.
5. Residential units within the hangar are required to have separate utilities from the hangar. Petitioner is requesting one set of utilities.
6. The means of egress (exit) requirement is to provide one direct exterior exit from the accessory apartment. Emergency escape windows are required from each bedroom.

Poplar Grove Airport

7. Smoke detectors are required in each bedroom and in the hallway leading to the bedrooms and they shall be interconnected. A carbon monoxide detector is required if providing gas appliances and shall be located in the hallway leading to the bedrooms. Petitioners design includes a heat detector to be installed in the accessory apartment. Staff recommends smoke and heat detectors to be also installed in the hangar portion. There will need to be more than one heat detector as the typical heat detector only covers approximately 900 square feet per detector. The petitioners design is requiring a strobe to be interconnected with the detectors. A strobe shall be located in the accessory apartment as well as the hangar area and on the outside of the building to aid the fire department.
8. The petitioners design has detailed a monitoring system for the detectors. This will require a monitoring panel to be able to achieve this. The panel shall be approved per the location (residential v commercial).
9. A knox box is being provided. We agree. The fire district shall determine type and location.
10. The typical hangar has the accessory apartment located on a second story/mezzanine. There is an existing open wood stair from the hangar to the accessory apartment. This stair is considered a convenience stair and is not the required exit. The entry door to the accessory apartment shall be rated at 1 hour.
11. Any wall that is required to be rated shall have its supporting members rated at the same level. This means, if the wall is being supported by beams and or columns those members are required to be rated as well.
12. Indicate where parking will be located for the residences and its guests.
13. Indicate the number of current residences at the airport and their location.
14. All existing hangars with residences will need to be inspected if they have not been conducted already.
15. A complete site plan will need to be submitted indicating all improvements in detail and the proposed building. This shall include setbacks, parking areas, size of the building, number of units within the building and number of residences being proposed. Include an elevation of each side of the building.
16. Provide a sketch or drawing of the floor plan indicating all rated assemblies and their location.

Should you have any questions regarding this report feel free to contact me at your convenience.

Respectfully Submitted,

Kenneth Garrett
Zoning Administrator – Village of Poplar Grove



April 15, 2024

VIA EMAIL ONLY

Mr. Aaron Szeto
 Attorney at Law
 Sosnowski Szeto, LLP
 6753 Vistagreen Way
 Suite 300
 Rockford, IL 61107

Re: *Poplar Grove Airport
 Review of Special Use Permit Application
 McM Number P0031-7-21-00132*

Dear Attorney Szeto,

As you know, McMahon Associates, Inc. represents the Village of Poplar Grove as its Village Engineer. Please allow this letter to follow up our meeting of April 2, 2024 with the Airport, and to acknowledge receipt of Attorney Hintzche's email of 4/12/24 with a map of the sanitary sewer and water facilities at the airport. This will further acknowledge receipt of a Stormwater Management Report prepared by Arc Design Resources in July 2005. Based on the documents provided and information gathered at the 4/2 meeting, we have revised our recommendations for Village consideration, and please note that we are trying to avoid duplicating comments made by other reviewers:

1. The site is serviced by stormwater detention facilities, and the applicant has provided the above captioned stormwater management report. In our April 2nd meeting the applicant indicated that Arc Design (specifically Mr. Ryan Swanson, P.E.) was in the process of updating the site plan/report to account for the proposed development and therefore we did not complete an "in depth" review of the 2005 report. We do want to note that there have been instances of flooding of the condominiums within Bel Air Estates, namely in the vicinity of Beech Bay and Lindbergh. The flooding was investigated, and during the investigation it was found that there was a large ditch along the south side of Beech Bay that had been filled in and replaced with storm sewer. The ditch had a much greater capacity than the storm sewer which is the primary cause of the flooding. After reviewing the report that finding still appears to be true today. We recommend that the applicant update the drainage report as needed, and that Village work with the applicant and verify that the pond is functioning as the designer intended.
2. We continue to recommend the applicant should verify that a change in the status of the airport would not preclude the existing residential uses. If so, the SUP should be conditioned such that the current status be maintained. Based on conversations with the Airport and Village Attorney in 2021, it is our general understanding that there are public and private airports; and that Poplar Grove is a private airport. During our meeting of 4/2 it was clearly understood that the current ownership desires to maintain the status of a private airport. In 2021, the Village Attorney's office was provided a list of airports to contact that were reported to have apartments constructed within hangar buildings similar to that at the Poplar Grove Airport. When the Attorney's Office contacted the airports, it was found that none had apartments within the hangars due to FAA regulations prohibiting the practice, and our recollection is that those airports were public. We are certainly not experts in the various funding mechanisms for the Airport industry. That said, our concern is that if the current (or future) owner(s) of the Airport were to accept funding from sources that prohibit the residential uses, that in turn could effectively force the existing residents out of their homes through no action of their own.
3. The Soil and Water Conservation District did not understand that new buildings are anticipated for the property. The NRI should be updated accordingly.
4. In September of 2021, the applicant provided an email to the Village indicating that *"The Hangar Owners receive a "Bill of Sale" as evident they own the hangar unit. The Land Lease gives them*

the rights to the land its situated on and the use of the airport. When a hangar is resold, the lease is assigned to the new owner and a Bill of Sale is given by the seller to the buyer." In October of 2021, the applicant's Attorney appeared before the Board of the Trustees and indicated that the hangars were not owned by the airport. This led to concern that hangars had been sold without the creation of a plat as provided by the Plat Act. Our office recommended that the Village retain the services of an Illinois licensed surveyor as our office does not currently employ such a person, and Mr. John Malberg, PLS was retained who generally confirmed our collective understanding of the Plat Act.

During our meeting of April 2nd, the applicant advised that the "buy/sell" language used in the past was incorrect, that the hangars are indeed owned by the airport and are leased to the individuals who then occupy the hangars. The individuals who lease the hangers are allowed to make modifications to the hangars with the permission of the airport, but at the end of the lease term or when they choose to leave (whichever comes first) those individuals simply leave without being compensated for the improvements made to the hanger. During our meeting of April 2nd, the comparison was made to that of a commercial lease, where the practice of improving leased space at the cost of the lessee is quite common. In order to avoid any future confusion regarding ownership we recommend that the SUP be conditioned to reflect the practice of leasing the units, and specifically prohibiting the sale of hangars without the creation of a condominium plat.

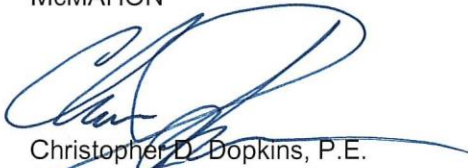
5. Any new facilities with residential units shall connect the Village's sanitary sewer system. The applicant has provided a map (copy attached) that shows the airport's intent to connect to the sanitary sewer system.
6. The map shows that the two (2) hangar buildings that were constructed along Orth Road are serviced by sanitary sewer, and it appears that other buildings have also been connected to the sanitary system as well. It further appears that IEPA permits should have been obtained prior to constructing and/or connecting the buildings. Per IEPA's website "*The state construction / operating permit program is based in the state Environmental Protection Act and the regulations developed by the Illinois Pollution Control Board. Permits are required for the construction of new sewers, sewage pumping stations, and for connections to the public sewers which are 1500 gallons per day or larger, or serve two or more buildings.*" We recommend that the applicant contact IEPA to determine how to obtain retroactive permit(s) for the site, and we further recommend that the Village cooperatively work with both the applicant and IEPA to obtain any needed permits.
7. The applicant will need to furnish a site plan prepared by professional engineer licensed in the state of Illinois for any new development. The site plan will need to provide the following information for the sanitary sewer and potable water systems:
 - a. The locations, sizes, slopes, pipe materials, manholes, depths, etc. of the sanitary sewer collection system(s) on the property.
 - i. We recommend that the Village require this information regardless of any new site plans. The Village should have a thorough understanding of the collection system as it discharges to the Village's system, and the information is relatively easy and inexpensive to obtain.
 - b. The locations, sizes, pipe materials, valves, hydrants, etc. of the water distribution system, and wells on the property.
8. By code, monitoring manholes should be provided at each hangar. However, at this time we are able to recommend that a single monitoring manhole be installed, and its location will be determined upon receipt and review of the sanitary sewer collection system drawings. It is likely that one of the existing manholes meets the criteria for a monitoring manhole, and the Village should work with the applicants engineer through the site plan process to determine if an existing manhole may be used. The reason for recommendation for a single manhole is based on our field observations of the hangars to date (i.e., we did not observe signs of "dumping"), input from the Village's operation staff, and the opinion of the operations staff that the SWWTP is not experiencing operational issues commonly associated with the discharge of prohibited substances.

- a. The Village should reserve the right to install, at the Owner's expense, monitoring manholes at each hangar in the future if effluent leaving the Airport site tests positive for any substance prohibited by code.
- 9. While not directly applicable to the SUP, there are agreements between the Village and Airport for the construction of the WWTPs, and those agreements should be reviewed to determine the status of sanitary sewer service to the property in general.
- 10. The Airport property is currently serviced by three wells, one generally servicing the area along Orth Road, one generally servicing the area around the museum, and one generally servicing the southern end of the property. Section 6-2-2-1 of Village Code requires connection to public water, and in hindsight the hangars along Orth Road should have been connected to public water at the time of construction. Public water is currently located immediately adjacent to the Airport along Orth Road, however, it should be recognized that the Airport is a large property and extending public water from Orth Road to the southern end of the property would be a large project. Our recommendations are as follows:
 - a. Any new facilities shall connect to public water as required by code.
 - b. The existing wells at the north end of the site may remain in service until:
 - i. They require substantial maintenance (i.e., pump replacement, motor replacement) or the well(s) are no longer capable of providing a reliable supply. At such time, connection of the existing uses to the public water supply shall be made. The well(s) shall continue to be operated in accordance with the State and County requirements.
 - ii. A connection is made to the public water supply system.
 - c. The existing well at the south end of the site may also remain in service until the end of its useful life. If public water is not within 500' of the well at the time of failure a new well sized to service existing uses only may be constructed. Note that this will most likely require the Boone County Health Department to grant a variance as technically public water is within 200' of the property line.

Please do not hesitate to contact me at (815) 636-9590 with any questions, or if I may be of further assistance.

Yours very truly,

McMAHON

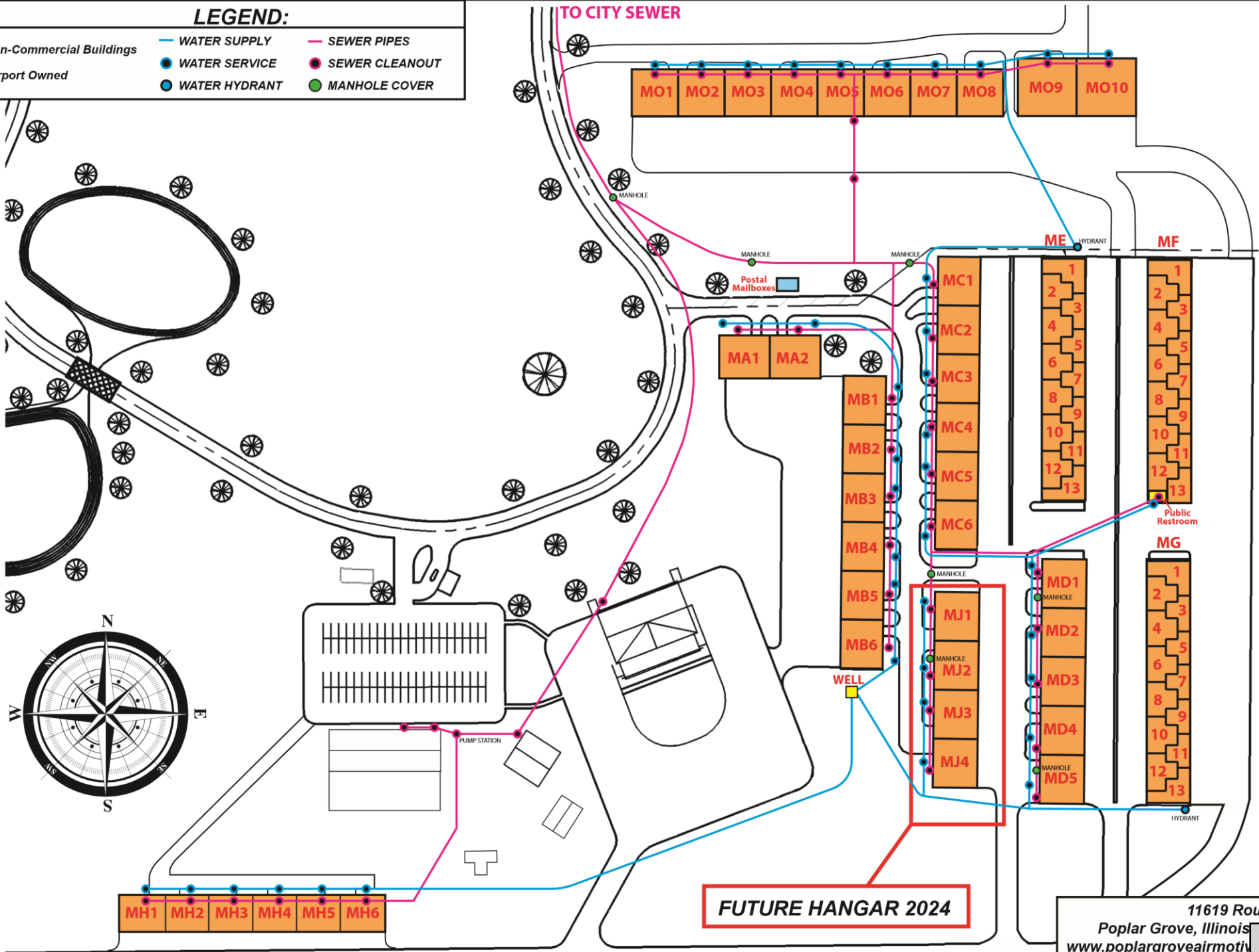


Christopher D. Dopkins, P.E.
Associate/Village Engineer

Cc: File

LEGEND:

- | | | |
|--|---|--|
|  Non-Commercial Buildings |  WATER SUPPLY |  SEWER PIPES |
|  Airport Owned |  WATER SERVICE |  SEWER CLEANOUT |
| |  WATER HYDRANT |  MANHOLE COVER |



Sunshine Farm II

Contract/Invoice

Item 13.

2064 Hunter Road
Caledonia, IL 61011

Phone 815-790-4103

www.sunshinefarmii.com

sunshinefarm2@hotmail.com

Customer	Customer Phone	Customer Phone # for Day of Event
Village of Poplar Grove Carina Boyd 200 Hill Street Poplar Grove, IL 61065	815-765-3201	
	Customer E-mail	Event Location
	treasurer@villageofpoplargrove.com	Same

Event Date	Time	Qty.	Service	Description	Amount
6/8/2024	3 to 6 pm	1	Zoo	Includes up to 20 animals in a 20' X 20' enclosure, a canopy for the animals (if needed), hand sanitizer, and an attendant. Feed for the animals is included	800.00
6/8/2024	3 to 6 pm	1	Pony Wheel	4 ponies on a carousel style wheel with attendants. Ponies have an 80 lb. weight limit	800.00

All animal clean up will be provided by Sunshine Farm II - \$100 fee will apply for each additional insured needed

The above-mentioned items will be provided for the fee listed. A 50% non-refundable deposit of **\$800.00** and signed contract is required to hold the scheduled date and time for your event. The balance will be collected at the event. You must give 24-hour notice when canceling. Deposit is non-refundable

Sunshine Farm II will need access to the following:

1. Access to a convenient water source. If water is unavailable please notify us prior to event
2. A level surface is required to set up all zoos and/or pony wheels
3. Easy access for a truck and trailer to get close to set up area (Additional fee will apply if animals must be carried)
4. Parking arrangements for the vehicle and up to a 32 foot trailer

TO BE COMPLETED BY EVENT COORDINATOR:

Area that is to be used for set-up

Please check one:

GRASS

ASPHALT/CONCRETE

Feed Options (All monies received are property of Sunshine Farm II)

Feed Sales by the Cup (Customers will incur additional fee)

Feed Sales in Bulk (Fee incurred by contract holder)

15 lb \$50.00 25 lb \$100.00 50 lb \$150.00

Please note Sunshine Farm II is not responsible for damage to lawn and landscaping at or near set-up areas made by either animals or truck and trailers.

Event Coordinator Signature: _____ Date: _____

We accept Cash or Check Only Please make checks payable to: Sunshine Farm II	GRAND TOTAL: \$1,600.00
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EQUINE LIABILITY ACT IL P.W.A. 89-0111-EACH PARTICIPANT WHO ENGAGES IN EQUINE ACTIVITIES EXPRESSLY ASSUMES THE RISK OF ENGAGING IN AND LEGAL RESPONSIBILITY FOR INJURY, LOSS, OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM THE RISK OF EQUINE ACTIVITIES.



To: The Village President and Board of Trustees
From: Chris Dopkins, P.E., Village Engineer
Re: Tennis Court Rehabilitation
Date: May 9, 2024

Please allow this memorandum to follow up the discussions of the April 17th Board Meeting regarding the repair of the tennis courts where staff presented two options for consideration. The first option was to rehabilitate the courts which had a cost of approximately \$53k. The second option was to remove and replace the courts altogether, which had a cost of approximately \$90k. After discussion, it was determined that the most feasible option for the Village is to remediate the existing courts. The Board was interested to see the proposals, and I have attached copies of the correspondence received from contractors. I have subsequently added notes and/or email excerpts to help clarify the information provided by the contracting community as they can be a little hard to follow. The Board was also interested to know if improvements could be made yet this calendar year if the contractor had approval in June or July. I reached out to Midwest Sports Surfaces with that very question, and they advised that, assuming things do not change they could be on site between 3-5 weeks after formal approval.

Please do not hesitate to contact me at 636-9590 if I may provide additional assistance.

Chris Dopkins

From: mw <mwtennis1@aol.com>
Sent: Monday, April 15, 2024 10:59 PM
To: Chris Dopkins
Subject: Re: Village of Poplar Grove

Midwest Sports Proposal

Chris,

I am putting some numbers together for you.
The change in weather forecast for took my office time away.

\$44.7K includes:
Crack repair
Armor install
surface leveling
Application of 4 layer Laykold ColorFlex coating

Court Rehab Cost

Color coating of new asphalt, lines for 1 TC & 2 PB courts - \$17,5K.

Cost to mark new courts

3 sets of inground net posts ' \$9.0K

Cost to install new nets/posts, which is necessary no matter which option is selected.

Best,

Paul Tulacka
MSS, LLC

On Monday, April 8, 2024 at 12:31:21 PM CDT, Chris Dopkins <cdopkins@mcmgrp.net> wrote:

Hi Paul,

We have a budget number to remove and replace the HMA and honestly I want to give the Board all of the options and let them choose the path forward. That said, I need to get a price for the following:

- Marking the new surface for one tennis court and two pickle ball courts.
- Installing the posts and nets for the new courts.

I also want to make sure that I am understanding the proposal below....I understand it to mean that all in the Village is looking at \$44.7k to complete the crack repair, place the armor, and mark the courts and install the nets....correct??

Chris Dopkins

From: Chris Dopkins
Sent: Tuesday, April 16, 2024 12:01 PM
To: Tyler Willis
Subject: RE: Village of Poplar Grove Tennis Courts

Got it....THANKS!

From: Tyler Willis <tyler@rhinosealcoat.com>
Sent: Tuesday, April 16, 2024 11:49 AM
To: Chris Dopkins <CDopkins@mcmgrp.net>
Subject: Re: Village of Poplar Grove Tennis Courts

Yes the \$54,475 includes prevailing wage and is remarking the courts if they are repaved.

On Apr 16, 2024, at 11:42 AM, Chris Dopkins <CDopkins@mcmgrp.net> wrote:

Thanks Tyler,

There is a water source nearby....so no worries there.

To confirm, the \$54,475 is to remark/install nets/posts/sleeves....correct? Please confirm prevailing wage rate as well.

Thx

Rhino Sealcoat Proposal

Chris

From: Tyler Willis <tyler@rhinosealcoat.com>
Sent: Tuesday, April 16, 2024 11:39 AM
To: Chris Dopkins <CDopkins@mcmgrp.net>
Subject: Re: Village of Poplar Grove Tennis Courts

New asphalt

\$54,475

Cost to mark new courts, provide and install nets.

Redo current court. Two colors total (standard colors) I failed to mention I would need a water source within 200 feet of the courts for power washing or if I have to bring in my own that cost would be passed on to the owners.

\$49,800

Cost for rehabilitation, does NOT include Armor repair, no warranty

AMERICAN SEALCOATING, INC

American Sealcoating, Inc.
109 Coolspring Cir
Michigan City, IN 46360
+1 2192290025
american_sealcoating@yahoo.com

ADDRESS

Christopher D. Dopkins
McMahon
1700 Hutchins Road
Machesney Park, IL 61115

Estimate 1767

DATE 03/18/2024

ACTIVITY	QTY	RATE	AMOUNT
<p>Sport Court Package ONE TENNIS COURT AND CONVERT TENNIS COURTS INTO TWO PICKLEBALL COURTS</p> <p>Open and clean cracks with wire wheel and routing machine</p> <p>Clean entire court surface using high power blowers and brooms to remove debris.</p> <p>Fill cracks and low-spots with SportMaster acrylic patch binder.</p> <p>Apply (2) coats of SportMaster acrylic resurfacer via squeegee.</p> <p>Apply (2) coats of SportMaster court color via squeegee.</p> <p>Stripe standard tennis court layout.</p> <p>Apply SportMaster Stripe Rite for primer to ensure no bleeding of the color.</p> <p>Finish off striping using SportMaster Line Paint.</p>	1	24,900.00	24,900.00
<p>INSTALL PICKLEBALL SLEEVES Furnish and install pickleball post sleeves, digging below frost line, and according to project specs.</p>	2	2,950.00	5,900.00
<p>Pickleball Net Furnish and install a pickleball net according to manufacturer's specs.</p>	2	300.00	600.00
<p>Tennis Posts Furnish and install Pickleball posts into sleeves. Furnish and install a center hook.</p>	2	1,000.00	2,000.00

*Color coating materials (acrylic resurfacer, acrylic color coating, and striping) are covered under warranty for one year from date of completion.

*Crack repairs are entirely weather dependent and are covered under warranty for 3 months from date of completion.

ACTIVITY	QTY	RATE	AMOUNT
Armor Crack Repair System OPCIONAL: Install (800) linear feet of Armor Crack Repair System according to manufacturer's instructions. * WARRANTIED FOR 2 YEARS \$16,000.00	1	0.00	0.00

Thank you for your business!

TOTAL	\$33,400.00
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Chris Dopkins

From: Chris Dopkins
Sent: Tuesday, April 16, 2024 3:24 PM
To: David Howe
Subject: RE: draft memo

Thanks Dave,

I should have mentioned that I reached out to American Sealcoating as they had quoted 800' of Armor protection and in reality there is about 1,050 feet. They indicated that the protection runs \$20/ft (which is what they quoted) and I told them that I was going to revise the quantity to 1,050' and use the \$20/LF unit price.

I'll send Katie and Karri the final version of the memo in a few minutes.

Chris

Subtotal	\$33,400.00
800' of Armor Repair	\$16,000.00
250' Additional Feet of Armor Repair at \$20/LF	\$5,000.00
Total Rehab Cost for Courts w/ 1,050 LF Armor Repair	\$54,400.00

*Color coating materials (acrylic resurfacer, acrylic color coating, and striping) are covered under warranty for one year from date of completion.

*Crack repairs are entirely weather dependent and are covered under warranty for 3 months from date of completion.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: 2024 Pavement Maintenance Program

Date: May 9, 2024

I am pleased to advise that IDOT was able to approve the contract documents in time to award a contract at the May 14th meeting. However, due to IDOT's advertising requirements the earliest that we are able to open proposals is May 13th.

At the time of this memorandum, the project is out for public bid letting and there are currently five (5) General Contractors who have procured contract documents. I would reasonably expect to see 3-4 proposals returned to the Village on bid day. Once the proposals are opened we will immediately tabulate the results and send a memorandum and awarding resolution for distribution to the President and Board of Trustees.

Please feel free to contact me at 815-636-9590 with any questions or concerns.



To: The Village President and Board of Trustees

From: Chris Dopkins, P.E., Village Engineer

Re: Source Water Protection Plan

Date: May 9, 2024

In 2019, regulations were made effective that require any water system that draws its potable water from wells or surface water sources to complete a Source Water Protection Plan (SWPP). The SWPP reporting deadlines were determined by the number of users on a system. Poplar Grove has three (3) water systems that draw water from wells (five wells in total), and each system services less than 2,999 persons and therefore Poplar Grove's SWPP report is due to IEPA by July 29, 2023. The requirements of the SWPP are defined under 35 Ill. Admin. Code 604.300.

The SWPP is essentially a document that describes how the Public Water Supply (PWS) will safeguard its drinking water sources. The SWPP evaluates practices that will protect the PWS's drinking water sources and uses items such regulation of land use through zoning, public education, conservation practices, best management practices, etc. to minimize the potential for source water contamination. There are four (4) requirements of the plan, which are:

- Vision Statement, which must include the community water supply's policy and commitment to protecting source water; an explanation of the community water supply's resources to protect source water; an explanation of the barriers to protecting source water; and the names of the individuals who developed the vision statement. The Village will need to identify its key stakeholders to develop the vision statement.
- Source Water Assessment which must contain a statement of the importance of the source water; a list of water supplies that obtain water from this community water supply; delineation of all sources of water used by the community water supply, including the well identification number, well description, well status and well depth; a description of setback zones, and a description of the aquifer for each well; identification of potential sources of contamination to the source water; analysis of the source water's susceptibility to contamination; and explanation of the community water supply's efforts to protect its source water. The Village will need to provide raw and finished water quality data for all sources of water.
- Objectives, which is listing of the PWS's objectives for protecting source water and should also address current and future specific issue/concerns.
- Action Plan, which is a list of the actions needed to achieve the PWS's objectives.

The plan is a fairly comprehensive document that will take approximately 100 labor hours on our part to develop. Participation by Village Staff and key stakeholders is also needed. Attached is a resolution and proposal for competing the SWPP for your consideration. Once the plan is developed, it needs to be updated and the update submitted to IEPA once every five years. Future updates should be minimal, the major effort is spent developing the plan.

Please feel free to contact me at 815-636-9590 with any questions or concerns.

RESOLUTION 2024-12

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE DEVELOPMENT OF POPLAR GROVE'S SOURCE WATER PROTECTION PLAN

WHEREAS, the Village of Poplar Grove is required to develop and submit a Source Water Protection Plan (SWPP) to the Illinois Environmental Protection Agency (IEPA) no later than July 29, 2024; and

WHEREAS, the SWPP will outline how the Village of Poplar Grove will protect its drinking water through items such as zoning, best management/ conservation practices, public education, etc. to minimize potential future contamination of the Village's source water; and

WHEREAS, the Village of Poplar Grove places desires to protect its source water supply; and

WHEREAS, the Village Engineer has provided a proposal to develop the SWPP; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the SWPP as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the professional service agreement which is attached hereto and made part of this resolution.
3. The Village President is hereby authorized to sign the professional service agreement for the Village of Poplar Grove's Source Water Protection Plan.
4. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 14th day of May, 2024.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS 14th DAY OF MAY, 2024

AS FOLLOWS:

VOTING "AYE": _____

VOTING "NAY": _____

ABSENT, ABSTAIN, OTHER _____

APPROVED _____, 2024

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK



AGREEMENT

FOR PROFESSIONAL SERVICES

Village of Poplar Grove
Attn: Mr. David Howe, Director of Public Works
200 North Hill Street
Poplar Grove, IL 61065

May 6, 2024
M0032-07-24-000001
Source Water Protection Plan

PROJECT DESCRIPTION

The Village of Poplar Grove is required to develop and submit a Source Water Protection Plan (SWPP) to the Illinois Environmental Protection Agency (IEPA) by July 26, 2024. The plan will identify, prioritize, implement, and evaluate specific activities and management practices that will contribute toward achieving the goal of protecting source water quality and quantity. The requirements of the SWPP are defined under 35 Ill. Admin. Code 604.300.

SCOPE OF SERVICES

McMahon Associates, Inc. (McMahon) agrees to provide the following Scope of Services for this project:

- a) **Vision Statement** as set forth in Section 604.310. The vision statement must include the community water supply's policy and commitment to protecting source water; an explanation of the community water supply's resources to protect source water; an explanation of the barriers to protecting source water; and the names of the individuals who developed the vision statement.

The vision statement must be either developed or co-signed by key stakeholders of the water supply system. Examples of appropriate stakeholders would be operators, superintendents, and managers. The Village can form a committee including stakeholders to develop a vision statement or McMAHON can draft a vision statement for said committee to approve. The Village will need to provide McMAHON direction on vision statement development.

- b) **Source Water Assessment** as set forth in Section 604.315. The source water assessment must contain a statement of the importance of the source water; a list of water supplies that obtain water from this community water supply; delineation of all sources of water used by the community water supply, including the well identification number, well description, well status and well depth; a description of setback zones, and a description of the aquifer for each well; identification of potential sources of contamination to the source water; analysis of the source water's susceptibility to contamination; and explanation of the community water supply's efforts to protect its source water.

The Village will need to provide McMAHON reports on the raw and finished quality of the source water for all sources of water delineated.

- c) **Objectives** set forth in Section 604.320. The SWPP must contain a list of the community water supply's objectives for protecting source water. Objectives may also address the specific problems or issues identified in the source water assessment and should consider current and potential future issues.

- d) **Action Plan** as set forth in Section 604.325. In the action plan, the community water supply must identify the actions needed to achieve the community water supply's objectives determined under Section 604.320. The action plan must include the descriptions of all projects, programs, and activities developed by the community water supply to meet the objectives listed in Section 604.320; the community water supply's schedule for implementing projects, programs and activities; an identification of the necessary resources to implement the plan; and an identification of the potential problems with and obstacles to implementing the plan.

ITEMS NOT INCLUDED IN THE SCOPE OF SERVICES

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- 1) Laboratory sampling.
- 2) Permit fees.

CLIENT RESPONSIBILITIES

The Scope of Services and fee is based upon the understanding that City will provide the following:

- 1) Direction on vision statement development and approval.
- 2) Reports on the raw and finished quality of the source water for all sources of water delineated.

SPECIAL TERMS (Refer also to General Terms & Conditions, attached)

The Client agrees that the Project Description, Scope of Services, and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahan.

COMPENSATION

McMahan agrees to provide the Scope of Services described above for the following Lump Sum compensation.

\$14,000.00 LS

COMPLETION SCHEDULE

McMahan agrees to complete this project as follows: complete and submit the SWPP to IEPA by July 26, 2024.

ACCEPTANCE

The General Terms & Conditions and the Scope of Services (defined in the above Agreement) are accepted, and McMahon is hereby authorized to proceed with the services. The Agreement fee is firm for acceptance within sixty (60) days from the date of this Agreement.

Village of Poplar Grove

200 North Hill Street
Poplar Grove, IL 61065

McMAHON ASSOCIATES, INC.

1700 Hutchins Road
Machesney Park, IL 61115
815.636.9590 | MGMGRP.COM

Don Sattler, Village President



Chelsea E. Bullen, PE
Municipal Water & Wastewater Engineer

Date

May 6, 2024
Date

Christopher D. Dopkins, P.E.
Associate/Regional Manager

Attachments: General Terms and Conditions



McMAHON ASSOCIATES, INC.
GENERAL TERMS & CONDITIONS

OCTOBER 25, 2023

1. STANDARD OF CARE

- 1.1 Services: McMahon Associates, Inc. (McMahon) shall perform services consistent with the professional skill and care ordinarily provided by engineers/architects practicing in the same or similar locality under the same or similar circumstances. McMahon shall provide its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.
1.2 Client's Representative: McMahon intends to serve as the Client's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Client as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Client are rendered based on experience and qualifications and represent our professional judgment. This Agreement does not create, nor does it intend to create a fiduciary relationship between the parties.
1.3 Warranty, Guarantees, Terms and Conditions: McMahon does not provide a warranty or guarantee, expressed or implied, for professional services. This Agreement or contract for services is not subject to the provisions of uniform commercial codes. Similarly, McMahon will not accept those terms and conditions offered by the Client in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

2. PAYMENT AND COMPENSATION

- 2.1 Invoices: McMahon will bill the Client monthly with net payment due in 30-days. Past due balances shall be subject to an interest charge of 1.0% per month. Client is responsible for interest charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. Client is responsible for all taxes levied on professional services and on reimbursable expenses. McMahon and Client hereby acknowledge that McMahon has and may exercise lien rights on subject property.
2.2 Reimbursables: Expenses incurred by McMahon for the project including, but not limited to, equipment rental will be billed to the Client at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, after execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Client has been notified and agrees to these costs.
2.3 Changes: The stated fees and Scope of Services constitute McMahon's professional opinion of probable cost of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. Changes by the Client during design may necessitate re-design efforts. McMahon will promptly inform the Client in writing of such situations so changes in this Agreement can be negotiated, as required.
2.4 Delays and Uncontrollable Forces: Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Client's failure to provide specified facilities or information, or for force majeure delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases or pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

3. INSURANCE

3.1 Limits: McMahon will maintain insurance coverage in the following amounts:

Table with 2 columns: Insurance Type and Amount. Rows include Worker's Compensation (Statutory), General Liability (Bodily Injury - Per Incident/Annual Aggregate: \$1,000,000 / \$2,000,000), Automobile Liability (Bodily Injury: \$1,000,000, Property Damage: \$1,000,000), and Professional Liability Coverage (\$2,000,000).

If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client.

McMahon's liability to Client for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract or based on tort, breach of contract, or any other theory, is limited to ten (10) times McMahon's fee not to exceed to \$250,000.

3.2 Additional Insureds: To the extent permitted by law, McMahon shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to include the Client as an additional insured for claims caused in whole or in part by McMahon's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Client's insurance policies and shall apply to both ongoing and completed operations.

To the extent permitted by law, Client shall cause the contractor, if any, to include McMahon as an additional insured on contractor's Commercial General Liability, Automobile Liability and Excess or Umbrella policies to include McMahon as an additional insured for claims caused in whole or in part by contractor's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of McMahon's insurance policies and shall apply to both ongoing and completed operations.

4. CLAIMS AND DISPUTES

4.1 General: In the event of a dispute between the Client and McMahon arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and McMahon agree to first attempt to resolve the dispute by direct negotiation.

- 4.2 **Mediation:** If an agreement cannot be reached by the Client and McMahon unresolved disputes shall be submitted to mediation per the rules of the American Arbitration Association. The Client and McMahon shall share the mediator's fee and any filing fees equally.
- 4.3 **Binding Dispute Resolution:** If the parties do not resolve a dispute through mediation the method of binding dispute resolution shall be litigation in a court of competent jurisdiction.

5. TERMINATION OR SUSPENSION

- 5.1 **Client:** Termination of this Agreement by the Client shall be effective upon seven (7) day written notice to McMahon. The written notice shall include the reasons and details for termination; payment is due as stated in above Section 2.
- 5.2 **McMahon:** If the Client defaults in any of the Agreements entered into between McMahon and the Client, or if the Client fails to carry out any of the duties contained in these Terms & Conditions, McMahon may, upon seven (7) days written notice, suspend its services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of McMahon.
- 5.3 **Suspension for Non-Payment:** McMahon may, after giving 48-hours' notice, suspend service under any Agreement until the Client has paid in full all amounts due for services rendered and expenses incurred.

6. COPYRIGHTS AND LICENSES

- 6.1 **Instruments of Service:** McMahon and its subconsultants shall be deemed the author and owner of their respective Instruments of Service (IOS), including the Drawings, Specifications, reports, and any computer modeling (BIM, etc.), and shall retain all common law, statutory and other reserved rights, including copyrights.
- 6.2 **Licenses:** McMahon grants to the Client a nonexclusive license to use McMahons' IOS solely and exclusively for the purposes of constructing, using, and maintaining the project, provided that the Client substantially performs its obligations under this Agreement, including prompt payment of all sums due.
- 6.3 **Re-use:** Use of IOS pertaining to this project by the Client for extensions of this project or on any other project shall be at the Client's sole risk and the Client agrees to defend, indemnify, and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the IOS by the Client or by others acting through the Client.

7. AGREEMENT CONDITIONS

- 7.1 The stipulated fee is firm for acceptance by the Client within 60-days from date of Agreement publication.
- 7.2 **Modifications:** This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties.
- 7.3 **Governing Law:** This Agreement shall be governed by the law of the place where the project is located, excluding that jurisdiction's choice of law rules.
- 7.4 **Mutual Non-Assignment:** The Client and McMahon, respectively bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Client nor McMahon shall assign this Agreement without the written consent of the other.
- 7.5 **Severability:** The invalidity of any provision of this Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.
- 7.6 **Third Party:** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against McMahon.

8. MISCELLANEOUS PROVISIONS

- 8.1 **Additional Client Services:** The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Client's purpose.
- 8.2 **Means and Methods:** McMahon is not responsible for direction or supervision of construction means, methods, techniques, sequence, or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
- 8.3 **Purchase Orders:** In the event the Client issues a purchase order or other instrument related to McMahon's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the terms and conditions of this Agreement. If the Client does issue a purchase order, or other similar instrument, it is understood and agreed that McMahon shall indicate the purchase order number on the invoice(s) sent to the Client.
- 8.4 **Project Maintenance:** The Client (or Owner if applicable) shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Client or Owner. McMahon shall have no responsibility for such issues or resulting damages.
- 8.5 **Consequential Damages:** Notwithstanding any other provision of the Agreement, neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party, regardless of the nature of this fault or whether it was committed by the Client or the Design Professional, their employees, agents, subconsultants or subcontractors. Consequential damages include, but are not limited to, loss of use and loss of profit.
- 8.6 **Corporate Protection:** It is intended by the parties to this Agreement that McMahon's services in connection with the project shall not subject McMahon's individual employees, officers, or directors to any personal legal exposure for the risks associated with this project. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against McMahon, a Wisconsin corporation, and not against any of McMahon's employees, officers, or directors.

Bruce A. Moore

Poplar Grove, IL
815-970-1055
Amoorebr23@gmail.com

Professional Experience: Operations Manager, Johnson Controls/Adient, Sycamore, IL,
 1983-2019 Tuscaloosa, AL, Shreveport, LA, Toluca, Mexico, Toledo, OH

- Lean Manufacturing
- Just-in-Time (JIT) Production
- Team Building/Training
- Regulatory Compliance- Policy/Procedure Implementation

Sycamore – Assisted in negotiations with the UAW for four different contracts. Oversaw floor operations and managed four direct reports and 135 non-exempt employees for seating manufacturer Reviewed production schedule, defined daily manning requirements. Maintained compliance with critical safety and quality standards. Implemented program to reduce scrap by 40%.

Shreveport - Responsible for organizing and control of manufacturing functions and processes of the plant to ensure the manufacture of quality parts in the most cost efficient manner possible; thus ensuring continued profitability. Also to Manage the GM/UAW work force in a Johnson Controls environment including 2 Shifts, 2 Superintendents, 10 Supervisors and 190 employees. Hired and trained over 200 employees in a six month period. To provide tools and resources to all of the production staff to comply with the Local and National UAW agreement and still have Johnson Controls Vision in mind.

Personal

Married 33 years, Father of 7, Grandfather to 17

Umpire Youth Baseball – Bossier City, LA and Belvidere/Poplar Grove, IL,

Trained Umpires – Umpired the Dixie Ball and Little League, Umpired State Championship, LA Volunteer Coach Little League Baseball, Soccer, Football

I believe that the community deserves honesty and integrity in their civic leaders. .