VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, November 08, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve the minutes from October 11, 2021 meeting

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS - ADMINISTRATION

2. Building Permits and Code Enforcement, B&F Construction
3. Clerk, Anderberg

OLD BUSINESS - ADMINISTRATION

4. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-51** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the first amended agreement between the Village of Poplar Grove and the Poplar Grove Lions Charities Inc. a/k/a the Poplar Grove Lions Club.

5. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-34** An Ordinance of the Village of Poplar Grove Illinois amending Article II Business and License Regulations, Chapter 2 Liquor Control, of the Village of Poplar Grove Code of Ordinances.

NEW BUSINESS - ADMINISTRATION

6. Discussion on Code Requirements and Permitting

7. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-36** An Ordinance of the Village of Poplar Grove, Illinois adopting a social media policy for the Village's social media pages

8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-37** An Ordinance authorizing installation of a right turn only sign for the Poplar Grove Elementary School in Village of Poplar Grove, Illinois

DEPARTMENT REPORTS - FINANCE

9. Engineer Report, McMahon
10. Wastewater, TEST
11. Public Works, Mitch Hilden
12. Treasurer Report, Carina Boyd

NEW BUSINESS - FINANCE

13. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-56** A Resolution of the Village of Poplar Grove resolving enter into a professional service agreement for the phosphorus discharge optimization plan.

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-57** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of audio hardware and installation services from PCTech2U, Inc. in the amount of $13,500.

15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-58** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video equipment and installation services from PCTech2U, Inc. in the amount of $19,822.87.

16. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-59** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video equipment and installation services from PCTech2U, Inc. in the amount of $13,822.84.

17. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-60** A Resolution of the Village of Poplar Grove, Illinois approving the purchase of video conference equipment and installation services from PCTech2U, Inc. in the amount of $5,200.

18. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-38** An Ordinance authorizing the levy and collection of taxes for the general corporate, liability insurance, social security, and audit purposes for the fiscal year commencing on May 1, 2021 and ending on April 30, 2022 for the Village of Poplar Grove, Boone County, Illinois.

19. Discussion and possible recommendation to the village board to approve check disbursement for payments scheduled to be paid prior to November 30, 2021 in the amount of $321,681.22 in AP checks, $13,193.43 in insurance expense checks, and $7,853.15 EFTS for a total of $513,629.80

ADJOURNMENT (Voice Vote)

KJ 11/5/2021

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, October 11, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Clerk Anderberg called the meeting to order at 6:36 pm

ROLL CALL
PRESENT
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee Dan Cheek
Attorney David Kurlinkus
Clerk Karri Anderberg
Treasurer Carina Boyd
Wastewater Director Ion Steer
Public Works Director Mitch Hilden

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No phone participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote
Motion made by Trustee Cheek, Seconded by Finance Chairman Miller to discuss code violations at 214 summit street.
Staff is asking that this not be discussed in an open meeting. Motion was withdrawn by Cheek and Miller.

APPROVAL OF MINUTES (Voice Vote)
1. Motion to approve minutes from September 13, 2021 committee of the whole meeting

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion was passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Michael Cassidy - Mr. Cassidy is upset with the way B&F is handling things and would like the board to change inspection companies. Trustees have have asked that Mr. Cassidy meets with the Village Clerk, Attorney and Village President to go over his concerns.

DEPARTMENT REPORTS - ADMINISTRATION

2. Clerk, Karri Anderberg
   No questions for Clerk Anderberg
3. Code and Permit, B&F
   No questions for B&F

OLD BUSINESS - ADMINISTRATION

4. Discussion and possible recommendation to the village board to approve **Ordinance 2021-31** an ordinance amending title 8, zoning, chapter 8, height and area regulations and yard exceptions; of the Village of Poplar Grove municipal code
   Motion made by Admin Chairman Quimby, Seconded by Trustee Wethington. Motion passed by voice vote.

NEW BUSINESS - ADMINISTRATION

5. Discussion and possible recommendation to the village board to approve **Ordinance 2021-32** an ordinance granting a map amendment from the R-1, single - family residential 1 district to the GB, general business district (105 East Grove Street)
   Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller. Motion passed by voice vote.
   Clerk Anderberg explained the United Methodist church is asking for a map amendment to be re zoned general business.
6. Discussion and possible recommendation to the village board to approve **Ordinance 2021-33** an ordinance granting a special use for an animated sign within the GB general business district (105 East Grove Street)
   Motion made by Admin Chairman Quimby, Seconded by Trustee Goings. Motion passed by voice vote.
   Per Clerk Anderberg the sign will be same size as the old sign just will be a scrolling animated sign now.
7. Discussion and possible recommendation to the village board to approve **Ordinance 2021-34** an ordinance of the Village of Poplar Grove Illinois amending article II business

and license regulations, chapter 2 liquor control, of the Village of Poplar Grove code of ordinances
Motion made by Admin Chairman Quimby, Seconded by Trustee Wethington.
Per Clerk Anderberg the state of Illinois has passed a to go bill. Trustees need to decide if they will allow to go liquor and if so how much they would like to charge for the license.
Trustee Quimby would like to have bar owner input and get more information on the new law.
Trustee Quimby has asked Clerk Anderberg to reach out to her contacts to see if she can get some more info.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table Ordinance 2021-34 to November Committee Meeting. Motion passed by voice vote

8. Discussion and possible to the village board to approve **Resolution 2021-51** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the first amended agreement between the Village of Poplar Grove and the Poplar Grove Lions Charities INC. a/k/a The Poplar Grove Lions Club
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Trustee Quimby stated that this is still a working document and that this is just a first look. A couple of things still needs to be worked out.
Trustee Quimby stated that the lions club is working on a app for scheduling of lions park. Quimby has asked for the schedule and contact info be on the village website.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings to table Resolution 2021-51 to November Committee meeting.

9. Discussion on 2021 IML Conference
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Trustee Quimby asked for an update on how IML went
Trustee Miller stated he learned lots and the networking was a great tool. He will be working with Treasurer Boyd to look into somethings they learned.
Trustee Cheek stated that he really liked the round table for the trustees
Clerk Anderberg really liked Sosnowski social media policy. Also loved meeting the new clerks and informing them about Municipal Clerks of Illinois
Trustee Wethington enjoyed the round table and getting to know other trustees from other municipalities
10. Discussion on social media policy for the Village of Poplar Grove
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
Clerk Anderberg explained that Facebook as updated their platform and government page will be allowed to restrict commenting on their pages. Clerk Anderberg has asked that a policy be put in place before this happens.
Trustee Quimby asked Clerk Anderberg to work with the attorney and bring back policy in November
11. Discussion on Christmas Committee
Motion made by Admin Chairman Quimby, Seconded by Trustee Goings.

Village is still in need of Christmas carolers for the tree lighting. Trustee Goings as asked for President Sattler to call them.
The Village has a resident has asked if they could set a nativity scene.
Staff is working on the donuts, cookies and donations.
Trustee Goings will be doing the popcorn station again.

12. Discussion and possible recommendation to village board to approve Poplar Grove Elementary School request for no left turn sign on Ray Street
Motion made by Admin Chairman Quimby, Seconded by Finance Chairman Miller.
The Poplar Grove School Principal emailed the Village to ask about a no left turn during school pick up and drop off times.
Trustee Goings suggested that President Sattler call Sherriff Ernest and ask if he could help the school out.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table the item. Motion passed by voice vote.

DEPARTMENT REPORTS - FINANCE

13. Engineer, McMahon
no questions
14. Waste Water, Test
no questions
15. Public Works, Mitch Hilden
no questions
16. Treasurer, Carina Boyd
no questions

OLD BUSINESS - FINANCE

17. Discussion and possible recommendation to the village board to approve water bill reduction for 14023 Ashwin Lane
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Trustee Goings asked if the water bill had gone back to normal. Staff stated yes it had. Goings also asked if the resident had brought in his invoice from the plumber like the board asked him to. Staff stated they had not seen one.
Trustee Miller stated since this sounds like a leak and that it was fixed that a credit would not apply in this case.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby to table indefinitely. Motion passed by voice vote.

NEW BUSINESS - FINANCE

18. Discussion and possible recommendation to the village board to approve sewer bill credit in the amount of $543.10 for 408 Scarlet Drive
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.

D'Livia Dumas - Henriquez - homeowner of 408 scarlet drive. explained to the trustees that she moved in over the summer and she was watering her new sod for longer then a month with the drought and would like to see if she could get another credit.
Clerk Anderberg stated that staff is asking the board to change the ordinance some new home construction can get more then a one time credit or require builders to put in a second meter.
Trustee Miller asked staff to bring back an ordinance for a 3 month credit for sewer credit for new home construction.

19. Discussion and possible recommendation to the village board to approve Municipal Electric Aggregation Program
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Mike Mudge from Rock River Energy came to explain the program and go over numbers. Dynegy Energy at three years was the lowest.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to approve Dynegy energy at three year. Motion was passed by voice vote.

20. Discussion and possible recommendation to the village board to approve **Resolution 2021-50** a resolution of the Village of Poplar Grove resolving to accept proposal of Majestic Asphalt to enact repairs to the asphalt walking path at Lions Park
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.
Motion passed by voice vote.

21. Discussion and possible recommendation to the village board to approve **Resolution 2021-52** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a contract with Point & Pay for e-payment services
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion passed by voice vote.
Treasurer Boyd stated she worked with Point and Pay to lower the Village rates. E Checks will now be $1.50. Credit card fee will be $1.50 or 2.75% which ever is greater.
22. Discussion and possible recommendation to the village board to approve **Resolution 2021-53** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the addition of a camera to village hall to view the dog park.
Motion made by Finance Chairman Miller, Seconded by Admin Chairman Quimby.

23. Motion to approve check disbursement for payments scheduled to be paid prior to October 31, 2021 in the amount of $349,687.54 in AP checks, $13,195.43 in insurance expense checks, and $7,853.15 EFTS for a total of $370,734.20
Motion made by Admin Chairman Quimby, Seconded by Trustee Goings. Motion passed by voice vote.

ADJOURNMENT (Voice Vote)

KJA 10/8/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Goings. Motion passed by voice vote.
Meeting adjourned at 8:42pm

B&F CONSTRUCTION CODE SERVICES, INC.

Building & Fire Protection Plan Review

Training • Inspections • Code Consulting

To: Karri Anderberg – Village Clerk

From: Kenneth Garrett – Vice President – B & F Construction Code Services, Inc.

Date: November 4, 2021

Re: Monthly Report – October

Summary

We conducted an inspection of three hangars that had constructed residences inside the hangars. Mr. Mortimer (Mortimer's Road House) has requested additional time for his Architect to prepare drawings for the deck modifications that have taken place and additional proposed work. We secured an Administrative Search Warrant for 203 S. State Street and the inspection has been conducted. The final draft for the new building code is almost complete. A couple of outstanding items remain to be discussed. Looks like it will be ready for the December Board Meeting. The number of permits, inspections and code enforcement equaled 179. This number decreased from 190 last month to 179 this month.

Below are the statistics for the month of October.

Category

Complaints	10
Verbal/Written Warnings	49
Permits Issued	21
Court Tickets Issued	0
Meetings	3
Phone Calls/Admin. (Mondays only)	0
B&F Inspections	92
Stop Work Orders	4
Total	***179***

Poplar Grove - Code Enforcement - Travel - 9 x 1 [illegible]

Item 2.

35.17

B & F Construction Code Services, Inc.

Project Report

Project Number: 3121469

Report Date Range: 10/01/2021 - 10/31/2021

Inspection Report By Project Code

Employee 1473 **Kelly Greer**

Date	Inspection Description	Address	Start Time	End Time	Total Time
10/8/2021					
10/08/2021	Other * see special instructions Residential	203 S. State Street	12:30	13:30	1.00
			Total Time For Date 10/8/2021:		**1.00**

(2.00)

Project Number: 3121469

Report Date Range: 10/01/2021 - 10/31/2021

Inspection Report By Project Co

Employee 1551 **Vincent Gallo**

Date	Inspection Description		Address	Start Time	End Time	Total Time
10/4/2021						
10/04/2021	Code Compliance	Commercial	200 Hill Street	11:20	12:00	0.67
10/04/2021	Code Compliance	Commercial	200 Hill Street	13:00	14:30	1.50
				Total Time For Date 10/4/2021:		**2.17**
10/6/2021						
10/06/2021	Code Compliance	Commercial	200 Hill Street	10:00	11:45	1.75
10/06/2021	Code Compliance	Commercial	200 Hill Street	12:00	13:00	1.00
10/06/2021	Code Compliance	Commercial	200 Hill Street	13:30	14:10	0.67
10/06/2021	Code Compliance	Commercial	200 Hill Street	14:25	15:30	1.08
				Total Time For Date 10/6/2021:		**4.50**
10/12/2021						
10/12/2021	Code Compliance	Residential	203 S. State Street	10:45	12:30	1.75
10/12/2021	Code Compliance	Residential	203 S. State Street	13:30	15:00	1.50
				Total Time For Date 10/12/2021:		**3.25**
10/13/2021						
10/13/2021	Code Compliance	Residential	203 S. State Street	10:45	12:20	1.58
10/13/2021	Code Compliance	Residential	203 S. State Street	13:20	14:30	1.17
				Total Time For Date 10/13/2021:		**2.75**
10/20/2021						
10/20/2021	Code Compliance	Residential	203 S. State Street	10:45	12:30	1.75
10/20/2021	Code Compliance	Residential	203 S. State Street	13:30	15:30	2.00
				Total Time For Date 10/20/2021:		**3.75**
10/25/2021						
10/25/2021	Code Compliance	Residential	203 S. State Street	13:15	15:30	2.25
				Total Time For Date 10/25/2021:		**2.25**
10/27/2021						
10/27/2021	Code Compliance	Residential	203 S. State Street	11:00	12:10	1.17
10/27/2021	Code Compliance	Residential	203 S. State Street	13:10	15:30	2.33
				Total Time For Date 10/27/2021:		**3.50**

Project Number: 3121469

Report Date Range: 10/01/2021 - 10/31/2021

Inspection Report By Project Code

Employee 1551 **Vincent Gallo**

Date	Inspection Description		Address	Start Time	End Time	Total Time
10/28/2021						
10/28/2021	Code Compliance	Residential	203 S. State Street	12:50	13:15	0.42
10/28/2021	Code Compliance	Residential	203 S. State Street	14:15	15:15	1.00
				Total Time For Date 10/28/2021:		**1.42**
						(2.00)
			Total Hours for Project 3121469:			**24.59**
						(min 2 hrs) 26.17

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847--428-3151 FAX

INSPECTION REPORT

Date Range: 10/01/2021 - 10/31/2021

Poplar Grove - Code Enforcement

Monday, October 4, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349120	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349120	0.00
Summary for 'Inspection Date' = 10/4/2021 (2 detail records)					0				0.00

Wednesday, October 6, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349133	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349133	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349133	0.00
200 Hill Street	-	Commercial Level 1	Code Compliance		☐	Gallo	Status Meeting	349133	0.00
Summary for 'Inspection Date' = 10/6/2021 (4 detail records)					0				0.00

Poplar Grove - Code Enforcement

Friday, October 8, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Other * see special instructions.	Search warrant-cond	☐	Greer	Status Meeting	346529	0.00
Summary for 'Inspection Date' = 10/8/2021 (1 detail record)					0				0.00

Tuesday, October 12, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349145	0.00
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349145	0.00
Summary for 'Inspection Date' = 10/12/2021 (2 detail records)					0				0.00

Wednesday, October 13, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349151	0.00
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349151	0.00
Summary for 'Inspection Date' = 10/13/2021 (2 detail records)					0				0.00

Wednesday, October 20, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349194	0.00
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349194	0.00
Summary for 'Inspection Date' = 10/20/2021 (2 detail records)					0				0.00

Poplar Grove - Code Enforcement

Monday, October 25, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	351317	0.00
Summary for 'Inspection Date' = 10/25/2021 (1 detail record)					0				0.00

Wednesday, October 27, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	351331	0.00
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	351331	0.00
Summary for 'Inspection Date' = 10/27/2021 (2 detail records)					0				0.00

Thursday, October 28, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349181	0.00
203 S. State Street	-	Residential	Code Compliance		☐	Gallo	Status Meeting	349181	0.00
Summary for 'Inspection Date' = 10/28/2021 (2 detail records)					0				0.00

Total Inspections	**18**
Total Reinspections	**0**
Total Amount Due	**0.00**

B&F CONSTRUCTION CODE SERVICES, INC.
Building & Fire Protection Plan Review
Training • Inspections • Code Consulting

Miscellaneous Plan Reviews

Village of Poplar Grove
October 2021

Fee Total: $610.00

Permit Number	Address	Project Info	Fee	Date
2021-318	14098 Tallgrass Trl	Fence	$25.00	10/4/2021
2021-325	418 Clark Ct	Roof	$25.00	10/20/2021
2021-322	14039 Sawtooth Trail	Roof	$25.00	10/8/2021
2021-324	111 Summit	Siding	$25.00	10/12/2021
2021-337	106 W Park	Garage Roof	$25.00	10/25/2021
2021-334	410 Clark Ct	Roof	$25.00	10/25/2021
2021-332	215 Oak Leaf Drive	Roof	$25.00	10/28/2021
2021-335	197 W Edson	Roof	$25.00	10/28/2021
2021-317	105 Summit Street	Roof	$25.00	10/5/2021
2021-319	1355 Illinois 76	Roof	$25.00	10/4/2021
2021-314	13011 Office Drive	Water Service Repair	$25.00	10/4/2021
2021-338	426 Old Orchard Ln	Replace portion of deck, add new joints, extend deck	$25.00	10/27/2021
2021-336	11619 IL Route 76	R/R Sign	$75.00	10/29/2021
2021-327	436 Sherman Lane	Roof	$35.00	10/29/2021
2021-320	203 Carson Dr	Roof	$25.00	10/4/2021
2021-336	11619 IL Route 76	Sign Replacement	$50.00	10/29/2021
2021-340	211 Summit	Roof	$25.00	10/29/2021
2021-321	4137 Milkweed Dr	Roof	$25.00	10/6/2021
2021-326	305 Sherman	Fence	$25.00	10/21/2021
2021-316	209 Carson Drive	Roof	$25.00	10/4/2021
2021-333	404 Pin Oak Drive	Replace Front Porch, Driveway Apron, Patio	$25.00	10/29/2021

CONSTRUCTION CODE SERVICES, INC.
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE CONSULTING

2420 Vantage Drive
Elgin, IL 60124

847-428-7010 Main
847--428-3151 FAX

INSPECTION REPORT

Date Range: 10/01/2021 - 10/31/2021

Village of Poplar Grove

Monday, October 4, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
13555 Illinois Route 7	-	Commercial Level 1	Stop Work Order	No permit	☐	Gallo	Status Meeting	349113	35.00
311 Britnie Drive	2021-209	Residential	Driveway Final		☐	Gallo	Approved	349114	35.00
436 Ironwood	2021-39*	Residential	Concrete Pour - Serv. Walk		☐	Gallo	Approved	349115	0.00
445 Ironwood	2021-132*	Residential	Concrete Pour - Serv. Walk		☐	Gallo	Approved	349116	0.00
14098 Tallgrass Trail	2021-318	Residential	Fence Final		☐	Gallo	Approved	349118	35.00
203 Carson Drive	-	Residential	Stop Work Order	No permit	☐	Gallo	Status Meeting	349119	35.00
Summary for 'Inspection Date' = 10/4/2021 (6 detail records)					0				**140.00**

Tuesday, October 5, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4501 Harris Drive	2021-78*	Residential	Underground Plumbing	Mobile home	☐	Patton	Failed	348331	0.00
12941 Acres Avenue	2021-79*	Residential	Underground Plumbing	Mobile home	☐	Patton	Failed	348332	0.00
12952 Oak Lawn Driv	2021-80*	Residential	Plumbing Rough	Mobile home	☐	Patton	Failed	348333	0.00

Village of Poplar Grove

4163 Sawtooth Trail	2021-205	Residential	Building Rough	Basement Buildout	☐	Gallo	Approved	349121	35.00
4163 Sawtooth Trail	2021-205	Residential	Electrical Rough	Basement Buildout	☐	Gallo	Approved	349121	35.00
299 Prairie Knoll Driv	2021-75	Residential	Driveway Rough		☐	Gallo	Approved	349122	35.00
4501 Harris Drive	2021-78*	Residential	Electric Service	Mobile home	☐	Gallo	Approved	349123	0.00
12952 Oak Lawn Driv	2021-80*	Residential	Electric Service	Mobile home	☐	Gallo	Approved	349124	0.00
12941 Acres Avenue	2021-79*	Residential	Electric Service	Mobile home	☐	Gallo	Approved	349125	0.00
209 Carson Drive	2021-316	Residential	Roof Rough		☐	Gallo	Approved	349126	35.00
Summary for 'Inspection Date' = 10/5/2021 (10 detail records)					0				**140.00**

Wednesday, October 6, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
103 Boeing Trail	2021-239*	Residential	Plumbing Rough	Basement	☐	Patton	Approved as Noted	348337	0.00
445 Ironwood	2021-132	Residential	Post Holes - Deck		☐	Gallo	Approved as Noted	349128	35.00
113 Titlest Trail	2021-269	Residential	Pool Bonding Inspection	Pool	☐	Gallo	Approved	349129	35.00
426 Old Orchard	-	Residential	Stop Work Order	No permit	☐	Gallo	Status Meeting	349131	35.00
4137 milkweed	-	Residential	Stop Work Order	No permit	☐	Gallo	Status Meeting	349132	35.00
Summary for 'Inspection Date' = 10/6/2021 (5 detail records)					0				**140.00**

Friday, October 8, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
103 Boeing Trail	2021-239*	Residential	Building Rough		☐	Gallo	Approved	349136	0.00
103 Boeing Trail	2021-239*	Residential	Mechanical Rough		☐	Gallo	Approved	349136	0.00
103 Boeing Trail	2021-239*	Residential	Electrical Rough		☐	Gallo	Approved	349136	0.00

Village of Poplar Grove

107 Boeing Trail	2021-218	Residential	Deck Final		☐	Gallo	Approved	349137	35.00
299 spring meadow	2021-303	Residential	Concrete Pour	Driveway/Shed	☐	Gallo	Approved	349138	35.00
299 spring meadow	2021-303	Residential	Electrical Rough	Driveway/Shed	☐	Gallo	Approved	349138	35.00
129 Ray Street	2021-183	Residential	Driveway Final		☐	Gallo	Approved	349140	35.00
Summary for 'Inspection Date' = 10/8/2021 (7 detail records)					0				140.00

Tuesday, October 12, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4163 Sawtooth Trail	2021-305	Residential	Insulation		☐	Gallo	Approved	349139	35.00
5157 Orth Road	2021-295	Residential	Parking Lot		☐	Gallo	Approved	349142	35.00
406 Jade Place	2021-291	Residential	Roof Final		☐	Gallo	Approved	349143	35.00
398 W. Park	2021-308	Residential	Post Holes - Fence		☐	Gallo	Failed	349144	35.00
Summary for 'Inspection Date' = 10/12/2021 (4 detail records)					0				140.00

Wednesday, October 13, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
382 Maple Leaf Lane	2021-284	Residential	Post Holes - Fence		☐	Gallo	Approved	349146	35.00
427 Blue Spruce Drive	2021-235*	Residential	Concrete Pre-Pour		☐	Gallo	Approved	349147	0.00
103 Boeing Trail	2021-239*	Residential	Insulation		☐	Gallo	Approved	349148	0.00
14039 Sawtooth Trail	2021-322	Residential	Roof Rough		☐	Gallo	Approved	349149	35.00
Summary for 'Inspection Date' = 10/13/2021 (4 detail records)					0				70.00

Village of Poplar Grove

Thursday, October 14, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
105 Summit Street	2021-317	Residential	Other * see special instructions.	Housewrap	☐	Gallo	Approved	349152	35.00
398 W. Park	2021-308	Residential	Post Holes - Fence		☐	Gallo	Approved	349153	35.00
Summary for 'Inspection Date' = 10/14/2021 (2 detail records)					0				70.00

Friday, October 15, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
407 Maple Leaf Lane	2021-181*	Residential	Plumbing Rough		☐	Patton	Failed	348374	0.00
464 Old Orchard Lane	2021-292	Residential	Patio Final	Paver Patio	☐	Gallo	Approved	349157	35.00
465 Old Orchard Lane	2021-180*	Residential	Mechanical Rough		☐	Gallo	Approved	349158	0.00
465 Old Orchard Lane	2021-180*	Residential	Building Rough		☐	Gallo	Approved	349158	0.00
421 Live Oak Lane	2021-233*	Residential	Electrical Rough		☐	Gallo	Approved	349159	0.00
434 Blue Spruce	2021-236*	Residential	Electrical Rough		☐	Gallo	Approved	349160	0.00
430 Blue Spruce Drive	2021-234*	Residential	Electrical Rough		☐	Gallo	Approved	349161	0.00
426 Blue Spruce Drive	2021-232*	Residential	Electrical Rough		☐	Gallo	Approved	349162	0.00
427 Blue Spruce Drive	2021-235*	Residential	Electrical Rough		☐	Gallo	Approved	349163	0.00
113 Titleist	2021-269	Residential	Concrete Pre-Pour	Pool Deck	☐	Gallo	Approved	349164	35.00
461 Stone Hollow Driv	2021-245	Residential	Electric Final	Solar	☐	Gallo	Approved	349165	35.00
445 Ironwood	2021-132	Residential	Deck Rough		☐	Gallo	Failed	349166	35.00
205 WHITE OAK Dri	2021-286	Residential	Roof Rough		☐	Gallo	Approved	349167	35.00
209 Carson Drive	2021-316	Residential	Roof Final		☐	Gallo	Approved	349168	35.00

Village of Poplar Grove

Summary for 'Inspection Date' = 10/15/2021 (14 detail records)	0	210.00

Monday, October 18, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
103 Boeing Trail	2021-239*	Residential	Sewer & Water		☐	Del Principe	Approved	346247	0.00
11351 Lindberg Lane	2021-122	Residential	Plumbing Final		☐	Del Principe	Approved	346248	35.00
11351 Lindberg Lane	2021-122	Residential	Building Final		☐	Gallo	Approved	349176	35.00
11351 Lindberg Lane	2021-122	Residential	Mechanical Final		☐	Gallo	Approved	349176	35.00
11351 Lindberg Lane	2021-122	Residential	Electric Final		☐	Gallo	Approved	349176	35.00
208 Sherman Lane	2021-251	Residential	Post Holes - Fence		☐	Gallo	Approved	349177	35.00
Summary for 'Inspection Date' = 10/18/2021 (6 detail records)					0				175.00

Tuesday, October 19, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
517 Waco Way	2021-310	Residential	Electric Final	Solar	☐	Gallo	Approved	349183	35.00
14055 Tallgrass Trail	2021-283	Residential	Window Replacement		☐	Gallo	Approved	349184	35.00
407 Maple Leaf Lane	2021-181*	Residential	Post Holes - Deck		☐	Gallo	Approved	349185	0.00
209 English Oak	2021-49*	Residential	Concrete Pour	Service walk	☐	Gallo	Approved	349186	0.00
213 English Oak	2021-50*	Residential	Concrete Pour	Service walk	☐	Gallo	Approved	349187	0.00
445 Ironwood	2021-132	Residential	Building Rough		☐	Gallo	Approved	349188	35.00
4133 chandan Bouleva	2021-285	Residential	Fence Final		☐	Gallo	Approved	349189	35.00
Summary for 'Inspection Date' = 10/19/2021 (7 detail records)					0				140.00

Village of Poplar Grove

Wednesday, October 20, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
407 Maple Leaf Lane	2021-181*	Residential	Plumbing Rough		☐	Patton	Failed	348399	0.00
217 Summit Street	2021-223	Residential	Electric Final	Solar	☐	Gallo	Approved	349192	35.00
407 Maple Leaf Lane	2021-181*	Residential	Deck Rough		☐	Gallo	Approved	349193	0.00
Summary for 'Inspection Date' = 10/20/2021 (3 detail records)					0				**35.00**

Thursday, October 21, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
113 Titleist	2021-269	Residential	Plumbing Final	Pool	☐	Del Principe	Approved	346253	35.00
113 Titleist	2021-269	Residential	Electric Final	Pool	☐	Gallo	Approved	349197	35.00
113 Titleist	2021-269	Residential	Mechanical Final	Pool	☐	Gallo	Approved	349197	35.00
105 Summit Street	2021-317	Residential	Siding		☐	Gallo	Approved	349198	35.00
Summary for 'Inspection Date' = 10/21/2021 (4 detail records)					0				**140.00**

Friday, October 22, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
4493 Harris Drive	2021-313	Residential	Roof Rough		☐	Ward	Approved	350918	35.00
Summary for 'Inspection Date' = 10/22/2021 (1 detail record)					0				**35.00**

Monday, October 25, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
407 Maple Leaf Lane	2021-181*	Residential	Mechanical Rough		☐	Gallo	Approved as Noted	351314	0.00

407 Maple Leaf Lane	2021-181*	Residential	Electrical Rough		☐	Gallo	Approved as Noted	351314	0.00
407 Maple Leaf Lane	2021-181*	Residential	Building Rough		☐	Gallo	Approved as Noted	351314	0.00
208 Sherman Lane	2021-251	Residential	Fence Final		☐	Gallo	Approved	351315	35.00
418 Clark Court	2021-325	Residential	Roof Rough		☐	Gallo	Approved	351316	35.00
Summary for 'Inspection Date' = 10/25/2021 (5 detail records)					0				**70.00**

Tuesday, October 26, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
427 Blue Spruce Drive	2021-235*	Residential	Plumbing Rough		☐	Del Principe	Approved	346249	0.00
206 Cobblestone	2021-191*	Residential	Plumbing Final		☐	Del Principe	Approved	346251	0.00
445 Ironwood	2021-132*	Residential	Plumbing Final		☐	Del Principe	Approved	346266	0.00
436 Ironwood	2021-39*	Residential	Plumbing Final		☐	Del Principe	Approved	346267	0.00
206 Cobblestone	2021-191*	Residential	Mechanical Final		☐	Gallo	Approved	351318	0.00
206 Cobblestone	2021-191*	Residential	Electric Final		☐	Gallo	Approved	351318	0.00
206 Cobblestone	2021-191*	Residential	Building Final		☐	Gallo	Failed	351320	0.00
Summary for 'Inspection Date' = 10/26/2021 (7 detail records)					0				**0.00**

Wednesday, October 27, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
436 Ironwood	2021-39*	Residential	Electric Final		☐	Gallo	Failed	351326	0.00
436 Ironwood	2021-39*	Residential	Building Final		☐	Gallo	Failed	351327	0.00
436 Ironwood	2021-39*	Residential	Mechanical Final		☐	Gallo	Failed	351328	0.00
206 Cobblestone	2021-191*	Residential	Building Final		☐	Gallo	Approved	351330	0.00

Village of Poplar Grove

Summary for 'Inspection Date' = 10/27/2021 (4 detail records)	0	0.00

Thursday, October 28, 2021

Address	Permit Number	Structure Type	Inspection Type	Location	Reinspection	Inspector	Inspection Results	Form Number	Amount
436 Ironwood	2021-39*	Residential	Building Final		☐	Gallo	Approved	351333	0.00
436 Ironwood	2021-39*	Residential	Electric Final		☐	Gallo	Approved	351333	0.00
305 Sherman Lane	2021-326	Residential	Post Holes - Fence		☐	Gallo	Approved	351334	35.00
Summary for 'Inspection Date' = 10/28/2021 (3 detail records)					0				35.00

Total Inspections	**92**
Total Reinspections	**0**
Total Amount Due	**1,680.00**

CONSTRUCTION CODE SERVICES, INC
BUILDING & FIRE PROTECTION PLAN REVIEW
TRAINING • INSPECTIONS • CODE EVALUATION
2420 Vantage Drive
Elgin, IL 60124
847-428-7010 Main
847-428-3151 FAX

Inspection Report By Developer
(10/01/2021 Thru 10/31/2021)
Village of Poplar Grove

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**12941 Acres Avenue**										
Permit Number:	**2021-79***										
10/5/2021	3121361				Residential		Underground Plumbing	Failed	348332	☐	
10/5/2021	3121361				Residential		Electric Service	Approved	349125	☐	
Summary for 'PermitNumber' = 2021-79* (2 detail records)											
Developer:											
Address:	**426 Blue Spruce Drive**										
Permit Number:	**2021-232***										
10/15/2021	3121361				Residential		Electrical Rough	Approved	349162	☐	
Summary for 'PermitNumber' = 2021-232* (1 detail record)											
Developer:											
Address:	**427 Blue Spruce Drive**										
Permit Number:	**2021-235***										
10/13/2021	3121361				Residential		Concrete Pre-Pour	Approved	349147	☐	
10/15/2021	3121361				Residential		Electrical Rough	Approved	349163	☐	
10/26/2021	3121361				Residential		Plumbing Rough	Approved	346249	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Summary for 'PermitNumber' = 2021-235* (3 detail records)											
Developer:											
Address:	**430 Blue Spruce Drive**										
Permit Number:	**2021-234***										
10/15/2021	3121361				Residential		Electrical Rough	Approved	349161	☐	
Summary for 'PermitNumber' = 2021-234* (1 detail record)											
Developer:											
Address:	**434 Blue Spruce**										
Permit Number:	**2021-236***										
10/15/2021	3121361				Residential		Electrical Rough	Approved	349160	☐	
Summary for 'PermitNumber' = 2021-236* (1 detail record)											
Developer:											
Address:	**107 Boeing Trail**										
Permit Number:	**2021-218**										
10/8/2021	3121361				Residential		Deck Final	Approved	349137	☐	
Summary for 'PermitNumber' = 2021-218 (1 detail record)											
Developer:											
Address:	**103 Boeing Trail**										
Permit Number:	**2021-239***										
10/6/2021	3121361				Residential		Plumbing Rough	Approved as Noted	348337	☐	
10/8/2021	3121361				Residential		Mechanical Rough	Approved	349136	☐	

ection ate	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
10/8/2021	3121361				Residential		Electrical Rough	Approved	349136	☐	
10/8/2021	3121361				Residential		Building Rough	Approved	349136	☐	
10/13/2021	3121361				Residential		Insulation	Approved	349148	☐	
10/18/2021	3121361				Residential		Sewer & Water	Approved	346247	☐	

Summary for 'PermitNumber' = 2021-239* (6 detail records)

Developer:

Address: **311 Britnie Drive**
Permit Number: **2021-209**

10/4/2021	3121361				Residential		Driveway Final	Approved	349114	☐	

Summary for 'PermitNumber' = 2021-209 (1 detail record)

Developer:

Address: **203 Carson Drive**
Permit Number: **-**

10/4/2021	3121361				Residential		Stop Work Order	Status Meeting	349119	☐	

Summary for 'PermitNumber' = - (1 detail record)

Developer:

Address: **209 Carson Drive**
Permit Number: **2021-316**

10/5/2021	3121361				Residential		Roof Rough	Approved	349126	☐	
10/15/2021	3121361				Residential		Roof Final	Approved	349168	☐	

Summary for 'PermitNumber' = 2021-316 (2 detail records)

ection ate	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**4133 chandan Boulevard**										
Permit Number:	**2021-285**										
10/19/2021	3121361				Residential		Fence Final	Approved	349189	☐	
Summary for 'PermitNumber' = 2021-285 (1 detail record)											
Developer:											
Address:	**418 Clark Court**										
Permit Number:	**2021-325**										
10/25/2021	3121361				Residential		Roof Rough	Approved	351316	☐	
Summary for 'PermitNumber' = 2021-325 (1 detail record)											
Developer:											
Address:	**206 Cobblestone**										
Permit Number:	**2021-191***										
10/26/2021	3121361				Residential		Mechanical Final	Approved	351318	☐	
10/26/2021	3121361				Residential		Electric Final	Approved	351318	☐	
10/26/2021	3121361				Residential		Building Final	Failed	351320	☐	
10/26/2021	3121361				Residential		Plumbing Final	Approved	346251	☐	
10/27/2021	3121361				Residential		Building Final	Approved	351330	☐	
Summary for 'PermitNumber' = 2021-191* (5 detail records)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address: 209 English Oak											
Permit Number: 2021-49*											
10/19/2021	3121361				Residential		Concrete Pour	Approved	349186	☐	
Summary for 'PermitNumber' = 2021-49* (1 detail record)											
Developer:											
Address: 213 English Oak											
Permit Number: 2021-50*											
10/19/2021	3121361				Residential		Concrete Pour	Approved	349187	☐	
Summary for 'PermitNumber' = 2021-50* (1 detail record)											
Developer:											
Address: 4493 Harris Drive											
Permit Number: 2021-313											
10/22/2021	3121361				Residential		Roof Rough	Approved	350918	☐	
Summary for 'PermitNumber' = 2021-313 (1 detail record)											
Developer:											
Address: 4501 Harris Drive											
Permit Number: 2021-78*											
10/5/2021	3121361				Residential		Underground Plumbing	Failed	348331	☐	
10/5/2021	3121361				Residential		Electric Service	Approved	349123	☐	
Summary for 'PermitNumber' = 2021-78* (2 detail records)											

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Developer:

Address: 13555 Illinois Route 76
Permit Number: -

10/4/2021	3121361				Commercial Level 1		Stop Work Order	Status Meeting	349113	☐	

Summary for 'PermitNumber' = - (1 detail record)

Developer:

Address: 436 Ironwood
Permit Number: 2021-39*

10/4/2021	3121361				Residential		Concrete Pour - Serv. Walk	Approved	349115	☐	
10/26/2021	3121361				Residential		Plumbing Final	Approved	346267	☐	
10/27/2021	3121361				Residential		Building Final	Failed	351327	☐	
10/27/2021	3121361				Residential		Electric Final	Failed	351326	☐	
10/27/2021	3121361				Residential		Mechanical Final	Failed	351328	☐	
10/28/2021	3121361				Residential		Building Final	Approved	351333	☐	
10/28/2021	3121361				Residential		Electric Final	Approved	351333	☐	

Summary for 'PermitNumber' = 2021-39* (7 detail records)

Developer:

Address: 445 Ironwood
Permit Number: 2021-132

10/6/2021	3121361				Residential		Post Holes - Deck	Approved as Noted	349128	☐	
10/15/2021	3121361				Residential		Deck Rough	Failed	349166	☐	
10/19/2021	3121361				Residential		Building Rough	Approved	349188	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Summary for 'PermitNumber' = 2021-132 (3 detail records)											
Developer:											
Address:	**445 Ironwood**										
Permit Number:	**2021-132***										
10/4/2021	3121361				Residential		Concrete Pour - Serv. Walk	Approved	349116	☐	
10/26/2021	3121361				Residential		Plumbing Final	Approved	346266	☐	
Summary for 'PermitNumber' = 2021-132* (2 detail records)											
Developer:											
Address:	**406 Jade Place**										
Permit Number:	**2021-291**										
10/12/2021	3121361				Residential		Roof Final	Approved	349143	☐	
Summary for 'PermitNumber' = 2021-291 (1 detail record)											
Developer:											
Address:	**11351 Lindberg Lane**										
Permit Number:	**2021-122**										
10/18/2021	3121361				Residential		Mechanical Final	Approved	349176	☐	
10/18/2021	3121361				Residential		Building Final	Approved	349176	☐	
10/18/2021	3121361				Residential		Electric Final	Approved	349176	☐	
10/18/2021	3121361				Residential		Plumbing Final	Approved	346248	☐	
Summary for 'PermitNumber' = 2021-122 (4 detail records)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**421 Live Oak Lane**										
Permit Number:	**2021-233***										
10/15/2021	3121361				Residential		Electrical Rough	Approved	349159	☐	
Summary for 'PermitNumber' = 2021-233* (1 detail record)											
Developer:											
Address:	**382 Maple Leaf Lane**										
Permit Number:	**2021-284**										
10/13/2021	3121361		17		Residential		Post Holes - Fence	Approved	349146	☐	
Summary for 'PermitNumber' = 2021-284 (1 detail record)											
Developer:											
Address:	**407 Maple Leaf Lane**										
Permit Number:	**2021-181***										
10/15/2021	3121361				Residential		Plumbing Rough	Failed	348374	☐	
10/19/2021	3121361				Residential		Post Holes - Deck	Approved	349185	☐	
10/20/2021	3121361				Residential		Deck Rough	Approved	349193	☐	
10/20/2021	3121361				Residential		Plumbing Rough	Failed	348399	☐	
10/25/2021	3121361				Residential		Building Rough	Approved as Noted	351314	☐	
10/25/2021	3121361				Residential		Electrical Rough	Approved as Noted	351314	☐	
10/25/2021	3121361				Residential		Mechanical Rough	Approved as Noted	351314	☐	
Summary for 'PermitNumber' = 2021-181* (7 detail records)											

ection ate	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**4137 milkweed**										
Permit Number:	**-**										
10/6/2021	3121361				Residential		Stop Work Order	Status Meeting	349132	☐	
Summary for 'PermitNumber' = - (1 detail record)											
Developer:											
Address:	**12952 Oak Lawn Drive**										
Permit Number:	**2021-80***										
10/5/2021	3121361				Residential		Plumbing Rough	Failed	348333	☐	
10/5/2021	3121361				Residential		Electric Service	Approved	349124	☐	
Summary for 'PermitNumber' = 2021-80* (2 detail records)											
Developer:											
Address:	**426 Old Orchard**										
Permit Number:	**-**										
10/6/2021	3121361				Residential		Stop Work Order	Status Meeting	349131	☐	
Summary for 'PermitNumber' = - (1 detail record)											
Developer:											
Address:	**464 Old Orchard Lane**										
Permit Number:	**2021-292**										
10/15/2021	3121361				Residential		Patio Final	Approved	349157	☐	
Summary for 'PermitNumber' = 2021-292 (1 detail record)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**465 Old Orchard Lane**										
Permit Number:	**2021-180***										
10/15/2021	3121361				Residential		Mechanical Rough	Approved	349158	☐	
10/15/2021	3121361				Residential		Building Rough	Approved	349158	☐	
Summary for 'PermitNumber' = 2021-180* (2 detail records)											
Developer:											
Address:	**5157 Orth Road**										
Permit Number:	**2021-295**										
10/12/2021	3121361				Residential		Parking Lot	Approved	349142	☐	
Summary for 'PermitNumber' = 2021-295 (1 detail record)											
Developer:											
Address:	**398 W. Park**										
Permit Number:	**2021-308**										
10/12/2021	3121361				Residential		Post Holes - Fence	Failed	349144	☐	
10/14/2021	3121361				Residential		Post Holes - Fence	Approved	349153	☐	
Summary for 'PermitNumber' = 2021-308 (2 detail records)											
Developer:											
Address:	**299 Prairie Knoll Drive**										
Permit Number:	**2021-75**										
10/5/2021	3121361				Residential		Driveway Rough	Approved	349122	☐	

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Summary for 'PermitNumber' = 2021-75 (1 detail record)											
Developer:											
Address:	**129 Ray Street**										
Permit Number:	**2021-183**										
10/8/2021	3121361				Residential		Driveway Final	Approved	349140	☐	
Summary for 'PermitNumber' = 2021-183 (1 detail record)											
Developer:											
Address:	**14039 Sawtooth Trail**										
Permit Number:	**2021-322**										
10/13/2021	3121361				Residential		Roof Rough	Approved	349149	☐	
Summary for 'PermitNumber' = 2021-322 (1 detail record)											
Developer:											
Address:	**4163 Sawtooth Trail**										
Permit Number:	**2021-205**										
10/5/2021	3121361				Residential		Electrical Rough	Approved	349121	☐	
10/5/2021	3121361				Residential		Building Rough	Approved	349121	☐	
Summary for 'PermitNumber' = 2021-205 (2 detail records)											
Developer:											
Address:	**4163 Sawtooth Trail**										
Permit Number:	**2021-305**										
10/12/2021	3121361				Residential		Insulation	Approved	349139	☐	

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Summary for 'PermitNumber' = 2021-305 (1 detail record)											
Developer:											
Address:	**208 Sherman Lane**										
Permit Number:	**2021-251**										
10/18/2021	3121361				Residential		Post Holes - Fence	Approved	349177	☐	
10/25/2021	3121361				Residential		Fence Final	Approved	351315	☐	
Summary for 'PermitNumber' = 2021-251 (2 detail records)											
Developer:											
Address:	**305 Sherman Lane**										
Permit Number:	**2021-326**										
10/28/2021	3121361				Residential		Post Holes - Fence	Approved	351334	☐	
Summary for 'PermitNumber' = 2021-326 (1 detail record)											
Developer:											
Address:	**299 spring meadow**										
Permit Number:	**2021-303**										
10/8/2021	3121361				Residential		Concrete Pour	Approved	349138	☐	
10/8/2021	3121361				Residential		Electrical Rough	Approved	349138	☐	
Summary for 'PermitNumber' = 2021-303 (2 detail records)											

Action Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**461 Stone Hollow Drive**										
Permit Number:	**2021-245**										
10/15/2021	3121361				Residential		Electric Final	Approved	349165	☐	
Summary for 'PermitNumber' = 2021-245 (1 detail record)											
Developer:											
Address:	**105 Summit Street**										
Permit Number:	**2021-317**										
10/14/2021	3121361				Residential		Other * see special instructions.	Approved	349152	☐	
10/21/2021	3121361				Residential		Siding	Approved	349198	☐	
Summary for 'PermitNumber' = 2021-317 (2 detail records)											
Developer:											
Address:	**217 Summit Street**										
Permit Number:	**2021-223**										
10/20/2021	3121361				Residential		Electric Final	Approved	349192	☐	
Summary for 'PermitNumber' = 2021-223 (1 detail record)											
Developer:											
Address:	**14055 Tallgrass Trail**										
Permit Number:	**2021-283**										
10/19/2021	3121361				Residential		Window Replacement	Approved	349184	☐	
Summary for 'PermitNumber' = 2021-283 (1 detail record)											

Inspection Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount
Developer:											
Address:	**14098 Tallgrass Trail**										
Permit Number:	**2021-318**										
10/4/2021	3121361				Residential		Fence Final	Approved	349118	☐	
Summary for 'PermitNumber' = 2021-318 (1 detail record)											
Developer:											
Address:	**113 Titleist**										
Permit Number:	**2021-269**										
10/15/2021	3121361				Residential		Concrete Pre-Pour	Approved	349164	☐	
10/21/2021	3121361				Residential		Plumbing Final	Approved	346253	☐	
10/21/2021	3121361				Residential		Mechanical Final	Approved	349197	☐	
10/21/2021	3121361				Residential		Electric Final	Approved	349197	☐	
Summary for 'PermitNumber' = 2021-269 (4 detail records)											
Developer:											
Address:	**113 Titlest Trail**										
Permit Number:	**2021-269**										
10/6/2021	3121361				Residential		Pool Bonding Inspection	Approved	349129	☐	
Summary for 'PermitNumber' = 2021-269 (1 detail record)											
Developer:											
Address:	**517 Waco Way**										
Permit Number:	**2021-310**										
10/19/2021	3121361				Residential		Electric Final	Approved	349183	☐	

ction Date	Project No.	Unit	Lot	Pod	Structure Type	Subdivision	Inspection Type	Inspection Result	Form No.	Reinspection	Amount

Summary for 'PermitNumber' = 2021-310 (1 detail record)

Developer:

Address: **205 WHITE OAK Drive**
Permit Number: **2021-286**

10/15/2021	3121361				Residential	Roof Rough	Approved	349167	☐	

Summary for 'PermitNumber' = 2021-286 (1 detail record)

Summary for 'Developer' =

Total Inspections	**92**
Total Reinspections	**0**
Total Amount	

GRAND TOTALS

Total Inspections	**92**
Total Reinspections	**0**
Total Amount	

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

October 2021

Clerk Monthly Report

General

Katie and I both went to Bloomington for the Annual Clerks Conference. It was a great conference. I was sworn in as a District 3 director for a second term. It is a great honor and am glad I can serve my local clerks for another year. Village of Poplar Grove also hosted our local Clerks for our October meeting. We had Northern Illinois Food bank come talk to the clerks on how municipalities can help with fighting hunger in our communities. We are also getting ready for tree lighting. Also we will do the grand opening of the dog park with the help from Santa and Boone County Chamber of Commerce about 30 mins before the tree lighting event starts.

FOIA

We had 4 FOIA

1. Robin- Connie Description of requested public records: Issued building permits for both commercial and residential with a value of 100,000.00 and up. This request would like all information pertaining to these such as contractor name and addresses, property number, owner of said property, subdivision name and lot number if residential, residential demo permits. I would prefer this report by email. I am disclosing that this request is for commercial purposes.
2. NBC 5 Chicago - This is a three-part request. If these documents are controlled by a separate office or governmental entity, it's likely I've sent a similar FOIA request to them as well. Conversely, if your office handles this material for other offices or departments, be aware that I've probably sent a FOIA request to them as well. I'm hoping that, wherever possible, such FOIAs can be combined, to avoid multiple offices having to respond with the same paperwork and data. First, I am requesting all documents, data, and/or spreadsheets sufficient to show all unclaimed funds under the control of *the Village of Poplar Grove* which have **NOT** been reported or transferred to the Illinois State Treasurer for inclusion in the state's Unclaimed Property fund and database. This would include unclaimed money and property that is not yet old enough to be transferred to the Treasurer, including unclaimed refunds of any type; uncashed and/or "stale" checks or warrants; refunds or reimbursements for taxes, tuition, housing, incidentals, insurance payments, expenses, or any other type of refund or reimbursement; and all other unclaimed property and money which is currently under the control of your agency. For all documents, data or spreadsheets that contain information on these unclaimed funds, I am requesting all fields of data, including the specific amount of each unclaimed fund; the name

and the address of each person or entity to which each fund is due; a description of what each piece of unclaimed property or money is; any control number or property number attached to each property; and any applicable dates connected with each piece of unclaimed property. Second, I am requesting documents, data, and/or spreadsheets showing all unclaimed property which your office **HAS** reported and/or transferred to the Illinois State Treasurer, in response to the requirements of Illinois' Revised Uniform Unclaimed Property Act, from January 1, 2016 to the present. I request that these documents, data and/or spreadsheets include all available fields, including the specific amount of each parcel of unclaimed property which was reported and/or transferred to the Illinois Treasurer's office; a description of what the property or cash is; the name and address of the person or entity due the property or cash; any date associated with each parcel of unclaimed property or cash; and any control number or other reference number for the property or cash. Third, I am requesting documents, data and/or spreadsheets showing all claims for unclaimed property **DUE TO** *the Village of Poplar Grove* **FROM** the Illinois Treasurer's Unclaimed Property fund, for which you have submitted a claim or documentation to the Illinois Treasurer's Office, from January 1, 2016 to the present, including the amount of each property claimed; the date your office submitted the claim, the property ID number from the Illinois State Treasurer's Unclaimed Property database, and the current status of each claim you submitted (i.e., whether you received the property or money, or whether the claim is still pending).

Because this request is in the public interest, I request that you waive all fees. And if you reject any portion of this request, please tell me why. I would be more than happy to help, in any way possible, as you work on this FOIA request. And – again – if you are able to combine this FOIA request with others I've sent to related offices (so that you don't have to duplicate this paperwork), please do. And if you have any questions or need any further information from me, please don't hesitate to email me at katy.smyser@nbcuni.com.

3. John Freitag- cop of current contract for removal of sludge or slime from your wastewater treatment plant.
4. ETS environmental & Associates, LLC **-13517 IL Route 76, Poplar Grove, IL**

   ETS Environmental & Associates, LLC (ETS) is conducting a Phase I Environmental Site Assessment for the above referenced property. The purpose of this letter is to serve as an official request for public records relating to any underground storage tank (UST), above ground storage tank (AST), emergency spill responses, or other pertinent Department information. Please note this request for information is for commercial purposes only.

PERMITS

For the month of August, we had 20 residential permits and 4 new home permits.

CODE

The inspection for 203 S State was complete. I do have the report from B&F if you would like to see it, please let me know. We sent out 4 Notion of Violations and all 4 have come into compliance. We gave 3 stop work orders and all 3 have come in for permits.

RESOLUTION NUMBER: 2021-51

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS TO APPROVE AND AUTHORIZE THE FIRST AMENDED AGREEMENT BETWEEN THE VILLAGE OF POPLAR GROVE AND THE POPLAR GROVE LIONS CHARITIES INC. A/K/A THE POPLAR GROVE LIONS CLUB

WHEREAS, in June 1989, subject to the terms and conditions of an agreement of the same date (the "1989 Agreement"), the Lions Club gifted and conveyed legal title to an eight (8) acre parcel located in the Village of Poplar Grove, Boone County, Illinois, legally described in Exhibit "A", attached hereto and incorporated herein by reference (hereinafter the "Premises"), to Poplar Grove; and

WHEREAS, subject to the terms and conditions of the 1989 Agreement, Poplar Grove is now the titled owner of the Premises; and

WHEREAS, Poplar Grove and the Lions Club desire to restate and amend the terms and conditions of the Agreement between the parties in order to continue the cooperative development and maintenance of the Premises.

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby accepts and approves the Agreement with Poplar Grove Lions Charities, Inc. A/K/A the Poplar Grove Lions Club for the on-going cooperation, use and maintenance of Poplar Grove Lions Park attached hereto as Exhibit A, or one in substantially similar form.

3. The Village President and Village Clerk are hereby authorized to execute and attest the Contract.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT A: FIRST AMENDED AGREEMENT

FIRST AMENDED AGREEMENT

THIS AGREEMENT (the "Agreement") entered into this _____ day of _____, 2021, by and between the Village of Poplar Grove, an Illinois municipal corporation ("Poplar Grove"), and the Poplar Grove Lions Charities Inc. a/k/a the Poplar Grove Lions Club, an Illinois not-for-profit corporation ("Lions Club").

WHEREAS, in June 1989, subject to the terms and conditions of an agreement of the same date (the "1989 Agreement"), the Lions Club gifted and conveyed legal title to an eight (8) acre parcel located in the Village of Poplar Grove, Boone County, Illinois, legally described in Exhibit "A", attached hereto and incorporated herein by reference (hereinafter the "Premises"), to Poplar Grove.

WHEREAS, the purpose of the transfer of the Premises was to establish a community park to be operated and developed by the Lions Club and for the benefit of the community at large.

WHEREAS, subject to the terms and conditions of the 1989 Agreement, Poplar Grove is now the titled owner of the Premises; and

WHEREAS, Poplar Grove and the Lions Club desire to restate and amend the terms and conditions of the Agreement between the parties in order to continue the cooperative development and maintenance of the Premises.

NOW, THEREFORE, for consideration, and in consideration of the mutual covenants and promises as set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Continued Development Rights

The Lions Club shall continue to retain the right to develop and improve the Premises into a community park, subject to the terms and conditions of this Agreement, in any manner that they see reasonably fit and practical.

~~2. Term~~

~~The initial term of this Agreement shall be for twenty-five (25) years. This Agreement shall be automatically renewed for successive periods of 25 years unless:~~

~~(a) the Lions Club notifies Poplar Grove of termination, in writing, at least 60 days before the end of the term, in which case this Agreement shall terminate upon the expiry of the applicable term; or~~

~~(b) otherwise terminated pursuant to the terms contained in this Agreement.~~

23. Responsibilities of Poplar Grove

Poplar Grove shall maintain the Premises by providing the following as needed:

(a) Grass mowing
(b) Weed control

(c) Maintenance of parking lots and drives
(d) Refuse and trash removal

43. Responsibilities of the Lions Club

The Lions Club shall provide normal upkeep of the following appurtenances at the Premises:

(a) Concessions
(b) Rest rooms
(c) Playground equipment
(d) Maintenance building

54. Scheduling

In recognition of the contributions to Poplar Grove and surrounding communities and its residences, the Lions Club shall have first choice for scheduling activities and the dates of events. The Lions Club will advise Poplar Grove of the appropriate contact for reserving park space and facilities.

65. Improvements

The Lions Club and Poplar Grove will collaborate to develop the Premises to the benefit of the community under the following provisions:

(a) Poplar Grove will consider providing funding for improvement projects within the Premises; and

(b) Poplar Grove will consider joint funding of projects with the Lions Club at the Premises; and

(c) Any permanent structure that either party hereto contemplates building on the Premises subsequent to the date of this Agreement shall be approved and agreed to in writing by both parties.

76. Reservation Fee Structure

The Lions Club ~~may develop a reservation fee structure for use of facilities at the Premises which will supersede and/or be in addition to any fees imposed~~and Poplar Grove agree to cooperate and codify fees charged for use of the Premises in a ~~by Poplar Grove~~village ordinance. Fees will be applied equally to all like users of the Premises. At the request of Poplar Grove, the Lions shall provide Poplar Grove with a copy of the financial records accounting for money collected and expended on the Premises. The format of the records and information to be provided shall be in the same manner as ordinarily kept and maintained by the Lions Club. Poplar Grove's request for records shall be limited to once per calendar year. Both parties agree to reasonably cooperate with each other relating to any request for records or information stemming from an audit or other requests from the Internal Revenue Service, Illinois Department of Revenue, or other similar agencies even if said cooperation results in more than one request for records or information per calendar year.

87. Assignment of Agreement

Without the prior, express, and written consent of the other party, which shall not be unreasonably withheld, neither party shall assign this Agreement to any third party.

~~9~~8. Dangerous Materials

The Lions Club shall not store or have on the Premises any article or thing of a dangerous, inflammable, or explosive character that might unreasonably increase the danger of fire on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company. For the purposes of this provision, gas, oil, cleaning supplies and other supplies necessary for the ordinary maintenance of the Premises and its facilities shall not be considered dangerous materials.

~~10~~9. Insurance

The Premises shall, at all times, pursuant to this Agreement, be the property of Poplar Grove and shall be covered under Poplar Grove's liability insurance policy. ~~Poplar Grove shall name the Lions Club as an additional insured on the insurance policy covering the Premises and provide the Lions Club with proof of insurance on an annual basis.~~ The Lions Club agrees to refrain from taking any action that would jeopardize Poplar Grove's ability to insure the Premises.

~~11~~10. Termination

This Agreement may be terminated before its expiry if:

(a) Both parties agree, in writing, to terminate the Agreement; or

(b) Either party is dissolved and assignment of the Agreement to a third party is not possible under the provisions of Paragraph 8.

Upon termination, each party shall have no further rights or obligations as set forth in this Agreement.

11~~12~~. Binding Effect

The covenants and conditions contained in this Agreement shall apply to and bind the heirs, legal representatives, and assigns of the parties, and all covenants are to be construed as conditions of this Agreement.

12~~3~~. Governing Law

It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois.

13~~4~~. Entire Agreement

This Agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

14~~5~~. Modification of Agreement

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.

15~~6~~. Notices

Any notices required or desired to be given under this Agreement shall be deemed to have been sufficiently given to either party when delivered via USPS, UPS, or FedEx with signature confirmation.

Notice to Poplar Grove shall be sent to: _____

_____

_____

Notice to the Lions Club shall be sent to: _____

_____

_____

16~~7~~. Survival of Provisions

If any of the provisions of this instrument are invalid with any statute or rule of law of the State of Illinois or of any judicial district in which it may be so brought to be enforced, then such provisions shall be deemed null and void to the extent that they may conflict herewith, however, the remainder of this instrument and any other application of such provision shall not be affected hereby.

17~~8~~. Venue of Actions

The parties hereto mutually covenant and agree that any and all suits for any and every breach of this Agreement shall be instituted and maintained in any court of competent jurisdiction in Boone County, Illinois.

18~~9~~. Jurisdiction

All parties hereto hereby agree, consent and submit to the jurisdiction of the courts of the State of Illinois relative to any and all suits, claims, causes of action, interpretation of damages and any other judicial proceedings that may arise out of the performance of and/or enforcement of this Agreement.

~~20~~19. Waiver of Right to Change Venue

The parties hereto acknowledge that this Agreement is executed in Poplar Grove, Illinois, and also acknowledge that they have agreed that any and all proceedings and/or actions pertaining to this Agreement shall be instituted, prosecuted and defended in the courts of Boone County, Illinois, and therefore, both Poplar Gove and the Lions Club, hereby waive their respective rights to a change of venue.

20~~1~~. Use of Headings

The Article, Section and Clause headings appearing in this Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to, and shall not be deemed to define, limit or extend the scope or intent of the clauses to which they appertain.

212. Counterparts

This Agreement may be executed in two or more counterparts, and all such counterparts shall constitute one and the same instrument provided all counterparts are provided to both parties and identified as part of this Agreement before the signed date of this Agreement.

223. Amendments, Modifications

Except as otherwise provided for herein, this Agreement may not be amended, modified, or terminated, nor any obligation hereunder be waived orally, and no such amendment, modification, termination, or waiver shall be effective for any purpose unless it is in writing, and bears the signatures of all of the parties hereto.

IN WITNESS WHEREOF, THE PARTIES HERETO ARE DULY AUTHORIZED TO SIGN AND HAVE SIGNED THIS AGREEMENT ON THIS THE _____ DAY OF _____, 2021, AND BY DOING SO HAVE ACKNOWLEDGED THAT THEY HAVE READ THE FOREGOING DOCUMENT IN ITS ENTIRETY AND ACKNOWLEDGE THAT THE SAME IS A LEGALLY BINDING AGREEMENT, AND THAT THEY HAVE EXECUTED THE SAME AS THEIR OWN FREE AND VOLUNTARY ACT AND DO CONSENT TO AND ACKNOWLEDGE THE TERMS AND CONDITIONS HEREIN.

VILLAGE OF POPLAR GROVE:

_____
ITS PRESIDENT

ATTEST:

_____
CLERK

POPLAR GROVE LIONS CHARITIES INC. a/k/a POPLAR GROVE LIONS CLUB:

BY: _____
ITS: _____

PARK RULES AND REGULATIONS:

It shall be unlawful to: (Ord. 372, 1981)

A) Have pets on the grounds of Lions Park and unleashed pets on any of the other parks, which the village may have jurisdiction over. (Ord. 561, 3-11-2002)

(1) This section shall not apply to any service animal which is being used to assist a blind, deaf; or mobility-impaired person, provided that the service animal has adequate identification that it is a service animal.

B) Horseback ride.

C) Build fires in any area other than designated.

D) Camp.

E) Operate motorized vehicles on any of the park property other than on the roadway.

F) Harm, remove or disturb any building equipment, sign, marker, or structure.

G) Cause excessive noise as to disturb others.

H) Possess any of the following items on park property: glass containers (other than what is necessary to provide immediate medical treatment), firearms, air guns, blow guns, bows and arrows, crossbows, spears, or fixed/locking knives over 3" in length.

I) Throw, cast, lay or place any rubbish, paper, garbage or refuse matter of any kind in or upon Lions Park other than in refuse containers.

J) Damage, cut, break or in any way injure or deface any tree, shrub, plant, flower, or turf in the park premises.

K) Be present in the park from ten o'clock (10:00) P.M. to six o'clock (6:00) A.M.

L) Sell or distribute alcoholic beverages without permission from the village board of trustees and upon supplying proper dramshop coverage. (Ord. 372, 1981)

M) Utilize the park for any organized activity, for-profit pursuit, event, or gathering without a reservation, completed rental agreement, and deposit as defined by the fee structure and/or village ordinance.

PENALTIES

Eviction. Any person or organization violating any of the provisions of this chapter may be forthwith evicted from Lions Park.

Penalty. Any person or organization violating any of the provisions of this chapter shall, upon conviction, pay a fine of not less than $50.00 nor more than the maximum allowed by law.

FEE & DEPOSIT SCHEDULE

Pavilion Rental

Hours	Deposit	Refundable after inspection
Per Hour	$40	$20
4 Hour Block	$80	$40
Daily Block	$150	$75

Basketball Court Rental

Hours	Deposit	Refundable after inspection
Per Hour	$20	$10
4 Hour Block	$40	$20
Daily Block	$100	$50

Grass Area Use

People in Attendance	Deposit	Refundable after inspection
0 – 25	$20	$10
25 – 50	$40	$20
50 – 100	$50	$25
100 – 200	$100	$75
200+	Contact us	Contact us

Baseball/Softball Diamond Rental

Practice - No Prep (Per Hour) Not available weekdays May 1st – July 31st	$10
Practice - No Prep (Daily)	$100
Practice – Spring/Summer (90 minutes) Effective weekdays May 1st – July 31st	$15
Game/Scrimmage – No Prep (2-hour block)	$25
Game – Field Prep Includes infield drag, 1st/3rd base lines, and base/mound adjustments.	$50
Field Prep (additional) Includes infield drag, 1st/3rd base lines, and base/mound adjustments.	$25

Refundable Restroom Key Deposit: $20

POPLAR GROVE LIONS PARK RENTAL AGREEMENT

This agreement is entered into this _____ day of _____, 20____ by and between The Poplar Grove Lions Club and _____. Permission to use the park amenities, located in Poplar Grove Lions Park is granted subject to acceptance of the following conditions:

Pavilion

1. Fires are permitted in grills and barbecue pits only.
2. Tables must be replaced under Pavilion if moved or removed.
3. No staples, tacks, or nails to anchor tablecloths to tables.
4. Non-marking tape ONLY is allowed and must be removed after rental.
5. Non-compliance shall result in the forfeiture of your deposit.
6. The pavilion cannot be reserved for use while games on Diamond 1 are being played or when the concession stand is operating.
7. Pavilion rental does not include reservation of any surrounding area.
8. Poplar Grove Lions Park cannot be closed exclusively for any pavilion rental.

Baseball/Softball Diamonds

Scheduling

1. Practice Reservations:
    a. All practice times will be scheduled through the Poplar Grove Lions Club.
    b. North Boone Youth Baseball and North Boone Fastpitch Softball will be given priority scheduling for practice times.
2. Games/Tournaments:
    a. All games, scrimmages, and tournaments will be scheduled through the Poplar Grove Lions Club. North Boone Youth Baseball and North Boone Youth Fastpitch regular season games and tournaments will receive priority diamond time.
    b. Scheduling requests submitted for an upcoming season prior to March 1st will be given tentative approval, contingent upon no interference with the North Boone Youth Baseball and North Boone Youth Fastpitch schedule.
    c. All games must be completed by 9:00 PM, or when daylight conditions render play unsafe.
3. Diamond 1 cannot be reserved if the pavilion is also reserved by a different group.

Fees

1. All teams/organizations will pay the diamond rental for use of the facility according to the fee schedule.
2. Damage/reservation deposits must be paid to secure the reservation as defined in the fee schedule.
3. Fees and deposits must be made 2 weeks in advance of any reservation.
4. Reservations will not be accepted without the deposit payment.
5. All checks should be made payable to the Poplar Grove Lions Club.

Diamond Maintenance

1. The Poplar Grove Lions Club will perform pre-game maintenance only during normal working hours. Any work performed outside normal working hours will be billed accordingly at time and one half.
2. All preparation of the field will be done by the Poplar Grove Lions Club or its delegates only.
3. The cost of the field preparation must be paid prior the scheduled event.
4. If user requests use of turface or diamond dry there will be an extra charge for materials used.
5. The user is responsible for clean-up of all litter in the ball field area. (Including under, on, and around bleachers and dugouts) Any cleanup done by the Poplar Grove Lions Club will be charged to the user with a one-hour minimum charge.
6. The field is NOT to be tampered with in any way. That means do not add or remove top dressing. Stay off the field when grounds are wet!

Diamond Use

1. The Poplar Grove Lions Club holds the right to stop activities in the event such activities are detrimental to the overall use of the park. Failure of Lessee to observe any of these terms and conditions is cause for ejection from the premises at the discretion of the Poplar Grove Lions Club (or its delegates) and in such case no refund will be made and fines may be charged.
2. Written authorization from the Poplar Grove Lions Club and must be obtained before anything may be moved or removed from the diamond or grounds.
3. Decisions regarding the playability of the ball diamonds will be made by the Poplar Grove Lions Club only or its delegates.
4. Warm-up drills involving batting or pitching balls into the fence are strictly prohibited. Only one team can be on the field when batting or fielding practice is being taken.
5. The swinging of bats is NOT allowed outside the playing field.
6. No one shall be on the field unless the coach is present.
7. Players are NOT to climb or hang on fences.
8. Players are NOT to warm up on the infield if prepared for a game.
9. User groups should leave the field and suspend ALL outdoor activities if lightning is observed or thunder is audible. Everyone should immediately seek shelter in a building or automobile and remain in shelter until twenty (20) minutes following the last sign of thunder or lightning.

Grass Areas

1. No painting of the field is permitted without approval. Any special markings to fields may increase rental fees. Including field size changes and additional field layouts or setup.
2. User groups should leave the field and suspend ALL outdoor activities if lightning is observed or thunder is audible. Everyone should immediately seek shelter in a building or automobile and remain in shelter until twenty (20) minutes following the last sign of thunder or lightning.
3. Frost Delays, No groups are allowed on fields of play until frost is melted.

Admissions

1. Admission fees may NOT be charged unless authorized by the Poplar Grove Lions Club.
2. Charging for parking is prohibited.

Concessions

1. The Poplar Grove Lions Club or the contracted concessionaire will have exclusive rights for all concessions at all fields.
2. Upon approval through the Poplar Grove Lions Club, the renter may be granted permission to sell merchandise such as t-shirts, banners, balls, etc.

Insurance

1. The Poplar Grove Lions Club requires all user groups to provide a certificate of liability insurance.
2. Provide General Liability Insurance with limits of not less than One Million Dollars ($1,000,000.00) CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.
3. The Poplar Grove Lions Club and Village of Poplar Grove must be named as an additional insured using ISO additional insured endorsement CG2026 or a substitute. The insurance policy shall not be suspended, voided, canceled, reduced in coverage, or in limit except after thirty days prior written notice has been given by certified mail and a return receipt requested. Insurance forms must be submitted to the Poplar Grove Lions Club prior to use of the fields.

Cancellation Policy

1. All or any part of a reservation cancelled 7 or more days prior to the event shall be entitled to a refund of all fees and deposits for the cancelled reservation.
2. All or any part of a reservation cancelled less than 7 days but more than 72 hours prior shall be entitled to a refund of one-half the diamond rental fees for the cancelled reservation. The damage/reservation deposit will be forfeited for cancellations within 1 week of the event.
3. All or any part of a reservation cancelled less than 72 hours shall not be entitled to any refund of fees or deposits.
4. All cancellations must be made during normal business hours (9:00 AM – 4:30 PM).

PLEASE READ CAREFULLY: I understand that . . .

- Any person(s) renting the facility must be 21 years of age or older
- I am responsible for the supervision of my group; I am responsible for any damage incurred to the property. I am responsible for the cleaning of the designated area. I am also responsible for making sure the designated area is restored to the state in which it was rented.
- I will ensure that no motorized vehicles are driven and/or parked outside designated areas. Violators may be ticketed or towed at the owner's expense.
- Consumption of alcoholic beverages is prohibited within the facilities. Persons observed consuming alcohol within the facility will be asked to leave and are subject to fine or arrest.
- Payment to the Poplar Grove Lions Club must be made in full before the designated area can be used.
- My group will abide by all park rules and regulations.

The undersigned certifies that they have the authority to sign on behalf of the group or organization or other persons who will be using the facility for which this permit is granted. The undersigned shall not hold the Poplar Grove Lions Club, agents, or representatives responsible for any injury, loss, or damage that may occur. The Lessee, on signing this contract, expressly releases the aforementioned from any and all claims, loss, damage or injury. The undersigned assumes full responsibility for the supervision of his/her group and the safety of other participants who will be in Lions Park and will hold harmless the Poplar Grove Lions Club and any agent of any liability or responsibility, and further agrees to indemnify them and hold them harmless from any losses, including court costs and/or attorney fees. That this waiver and release is granted in exchange for the permitted of use of designated park areas, its owners, agents, servants, and/or employees for any damages, injuries, or any other cause of action.

Name (printed) _____

Name (Signed) _____ Date:_____

POPLAR GROVE LIONS PARK AMENITIES RENTAL

Name: _____ Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone #: _____ Cell Phone #: _____ SMS Messages Allowed (Circle one) Yes / No

ITEM	DATE	TIME	Number of Persons (if applicable)	FEE
		to		$
		to		$
		to		$
		to		$
			Other fees	$
			Deposit amount	$
			TOTAL FEE	$

Issued by: _____ Date _____

The undersigned acknowledges the receipt of the Rental Agreement and agrees that all activities undertaken as permit agreement holder and by all others in my party will be in accordance with the above agreement.

_____ _____

Printed Name Email

_____ _____

Signature Date

FEE & DEPOSIT SCHEDULE

Pavilion Rental

Hours	Deposit	Refundable after inspection
Per Hour	$40	$20
4 Hour Block	$80	$40
Daily Block	$150	$75

Basketball Court Rental

Hours	Deposit	Refundable after inspection
Per Hour	$20	$10
4 Hour Block	$40	$20
Daily Block	$100	$50

Grass Area Use

People in Attendance	Deposit	Refundable after inspection
0 – 25	$20	$10
25 – 50	$40	$20
50 – 100	$50	$25
100 – 200	$100	$75
200+	Contact us	Contact us

Baseball/Softball Diamond Rental

Practice - No Prep (Per Hour) Not available weekdays May 1st – July 31st	$10
Practice - No Prep (Daily)	$100
Practice – Spring/Summer (90 min) Effective weekdays May 1st – July 31st	$15
Game/Scrimmage – No Prep (2-hour block)	$25
Game – Field Prep Includes infield drag, 1st/3rd base lines, and base/mound adjustments.	$50
Field Prep Includes infield drag, 1st/3rd base lines, and base/mound adjustments.	$25

Fully Refundable Restroom Key Deposit: $20

ORDINANCE NO. 2021-34

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE ILLINOIS AMENDING ARTICLE II BUSINESS AND LICENSE REGULATIONS, CHAPTER 2 LIQUOR CONTROL, OF THE VILLAGE OF POPLAR GROVE CODE OF ORDINANCES

WHEREAS, Governor Pritzker signed into law Illinois Senate Bill 54 on April 2, 2021, which permanently permits the delivery of alcoholic liquors through third-party facilitators (i.e. Grubhub, DoorDash) to residential homes or other designated locations of a consumer; and

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has adopted a Village Code of Ordinances ("Code"); and

WHEREAS, Article II of the Code governs Business Licenses and Regulations; and

WHEREAS, Chapter 2 of Article II governs Liquor Control; and

WHEREAS, the Village desires to amend Chapter 2 of the Code to permit the sale of and delivery to of alcoholic liquors to a residential home or other designated locations of a consumer; and

WHEREAS, the Village has determined it is in the best interest of the Village and its citizens to make such amendments.

NOW THEREFORE, be it ordained by the President Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

That Section 2-2-3-1entitled "Delivery of alcoholic liquors to a home by a retailer or third-party facilitator." is hereby created to read as follows (additions shown as **bold and underlined** and deletions as ~~strikethroughs~~) (all other sections not amended shall remain as written):

"**Delivery of alcoholic liquors to a home by a retailer or third-party facilitator.**

1. **Home delivery of alcoholic liquors by a retailer or a retailer via a mobile application order shall be permitted under the following conditions:**
    1. **The alcoholic liquors are delivered by the retailer's employee.**
    2. **The retailer or its employee who delivers the alcoholic liquors verifies that the individual accepting the delivery is at least 21 years of age.**
    3. **If the retailer or its employee intends to serve the alcoholic liquors to the consumer, the retailer or its employee providing the service has completed the responsible alcohol service serve training (235 ILCS 5/6-27.1).**

2. **All businesses permitting home delivery of alcoholic liquors via a mobile application order shall apply for a Class ___ liquor license. To be eligible for a Class __ license, the licensee must also have a Class __ license.**
3. **Any business utilizing home delivery of alcoholic liquors must provide the alcohol in a sealed container, that is tamper-proof or tamper-evident, which must contain the following information:**
    i. **The cocktail or mixed drink ingredients, type and name of the alcohol;**
    ii. **The name, license number and address of the retail licensee that filled the original container and sold the product;**
    iii. **The volume of the cocktail or mixed drink in the sealed container; and**
    iv. **The sealed contained was filled less than 7 days before the date of the sale.**
4. **The employee transferring the cocktail or mixed drink shall hold a valid server certificate by a certified Beverage Alcohol Sellers and Servers Education and Training (BASSET) trainer and be 21 years of age or older.**
5. **The container a container of a mixed drink or cocktail shall be transported in the passenger area of a vehicle.**
6. **The fee for such license shall be _____.**
7. **The holder of such Class __ license shall authorize the holder to facilitate the delivery of alcoholic liquors to a home which is lawful and fully in compliance with all rules, regulations, statutes of the state and the city.**

2. That Section 2-2-4 entitled "License Classifications, Fees, Number Issued" is hereby amended to create a new subparagraph _____ to read as follows (additions shown as **bold and underlined** and deletions as ~~strikethroughs~~) (all other sections not amended shall remain as written):

([#]) *Class ___ license* A Class __ license shall authorize the home delivery of retail sales of alcoholic liquors sold by a retailer or a retailer via a mobile application order.

3. If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

4. All other ordinances of the Village shall remain in effect as previously enacted except that those ordinances, or parts thereof, in conflict are hereby repealed to the extent of such conflict.

5. This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK PRESIDENT

ORDINANCE NUMBER: 2021-36

AN ORDINANCE OF THE VILLAGE OF POPLAR GROVE, ILLINOIS ADOPTING A SOCIAL MEDIA POLICY FOR THE VILLAGE'S SOCIAL MEDIA PAGES

WHEREAS, the Village of Poplar Grove, Illinois ("Village") has official Village social media pages; and

WHEREAS, currently, the Village does not have a formal social media policy that governs the posting and usage of its official Village social media pages; and

WHEREAS, the Village recognizes it needs to adopt a policy to address the use and purpose of the Village's social media pages; and

WHEREAS, the Village wishes to adopt the policy attached hereto as Exhibit A and incorporated herein; and

WHEREAS, the Village finds that such policy is in the best interest of the Village and its citizens.

NOW THEREFORE, be it ordained by the Village President and Village Board of the Village of Poplar Grove, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.

2. The Village hereby adopts and approves the Social Media Policy attached hereto as Exhibit A, or one in substantially similar form.

3. This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

ATTEST:

_____ _____

CLERK VILLAGE PRESIDENT

Village of Poplar Grove – Village Social Media Pages Policy

Statement of Policy

The Village of Poplar Grove recognizes that social media platforms like Facebook, Twitter, Instagram, etc. have become mainstream forms of communication among residents, media outlets, government agencies, business and others. The Village's social media accounts on Facebook, and any accounts which may be established hereafter, are non-public forums intended for use as a communication tool to post and share Village news, information, services, and events in accordance with this policy. Accordingly, only authorized Village personnel may post content to the Village's social media accounts.

Guidelines and Expectations

To the extent the Village elects to configure any element of social media sites to allow for public posting or commentary, then such elements shall be designated as limited public forums for discussion of limited topics in accordance with this policy. All public posts must be topically related to Village news, services, events or messages and comments must be topically related to the original information or subject being commented on. Public posts and comments may not include any prohibited content listed out below. The Village reserves the right to restrict or remove any content that is deemed a violation of this policy or any applicable law or for reasons relating to the efficient management of the sites in question. However, content that conforms with this policy and the content restrictions set forth herein will not be removed solely on the basis of the viewpoint expressed by the poster. All removed content shall be retained pursuant to the Village's records retention schedule in accordance with the Local Records Act (50 ILCS 205/1 et seq.)

Village social media account content and comments containing any of the following forms of content shall not be allowed for posting and shall be removed:

- Profane language or content.
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, religion, gender, marital status, familial status, national origin age, mental or physical disability, sexual orientation, gender identity, source of income, or other protected status under applicable law.
- Inappropriate sexual content or links to such content.
- Solicitations of commerce.
- Conduct or encouragement of illegal activity.
- Information that may compromise the safety and/or security of the public or public systems.
- Content that includes unlawful harassment or threats of violence.
- Comments that are not topically related or out of context.
- Plagiarized material or content that violates intellectual property rights or other legal rights of any other party.
- Content that defames any person, group or organization
- Slanderous, libelous, malicious, offensive, threatening, profane, uncivil, or insulting language. References to the personality of individuals or personal attacks, insults, or threats will not be permitted.
- Content that violates any law or regulation.
- Political campaign links or organized political activity.

Village of Poplar Grove – Village Social Media Pages Policy

- Private or personal material published without consent, including personal identifiers for any person such as home address, phone number, social security number, or other sensitive information.

The Village of Poplar Grove disclaims any and all responsibility and liability for any material or content that is deemed inappropriate. The Village of Poplar Grove shall make efforts to remove said matter in an expeditious or otherwise timely manner, but disclaims liability for any delays in its efforts to remove said materials.

Disclaimer:

The Village of Poplar Grove does not endorse, support, sanction, encourage, verify or agree with third party comments, messages, posts, opinions, advertisements, videos, promoted content, external hyperlinks, linked websites (or information, products or services contained therein), statements, commercial products, processes or services posted on any Village of Poplar Grove social media site. Facebook, Twitter, Instagram, etc. pages are privately owned and operated sites and privacy terms of each respective site apply. The Village of Poplar Grove does not guarantee the accuracy or reliability of any third-party links. The Village of Poplar Grove reserves the right to remove any content or comment that is prohibited by this social media policy.

The Village of Poplar Grove social media pages should not be used to report a crime or emergency, Crime reports and requests for police, fire, or emergency medical assistance must be made by dialing 9-1-1. The Village's social media pages are not monitored.

ORDINANCE NO. 2021-37

AN ORDINANCE AUTHORIZING INSTALLATION OF A RIGHT TURN ONLY SIGN FOR THE POPLAR GROVE ELEMENTARY SCHOOL IN VILLAGE OF POPLAR GROVE, ILLINOIS

WHEREAS, the Village of Poplar Grove, Illinois ("Village") desires to protect the children of the Village; and

WHEREAS, the Village wishes to install a right turn only sign at the intersection of Ray Street and North State Street near Poplar Grove Elementary School for the protection of the students attending the school; and

WHEREAS, the Village has determined that adopting such a policy, as set forth herein, is in the best interest of the Village and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Illinois as follows:

1. That the Village Public Works Department is directed to install a right turn only sign on Ray Street at the northeast corner of the intersection of Ray Street and North State Street, a photograph of the intersection showcasing where the right turn only sign would be installed is attached hereto as Exhibit A.

2. Except as amended in this Ordinance, all other provisions and terms of Village Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.

3. This ordinance shall be in full force and effect after its approval, passage, and publication in pamphlet form as required by law.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

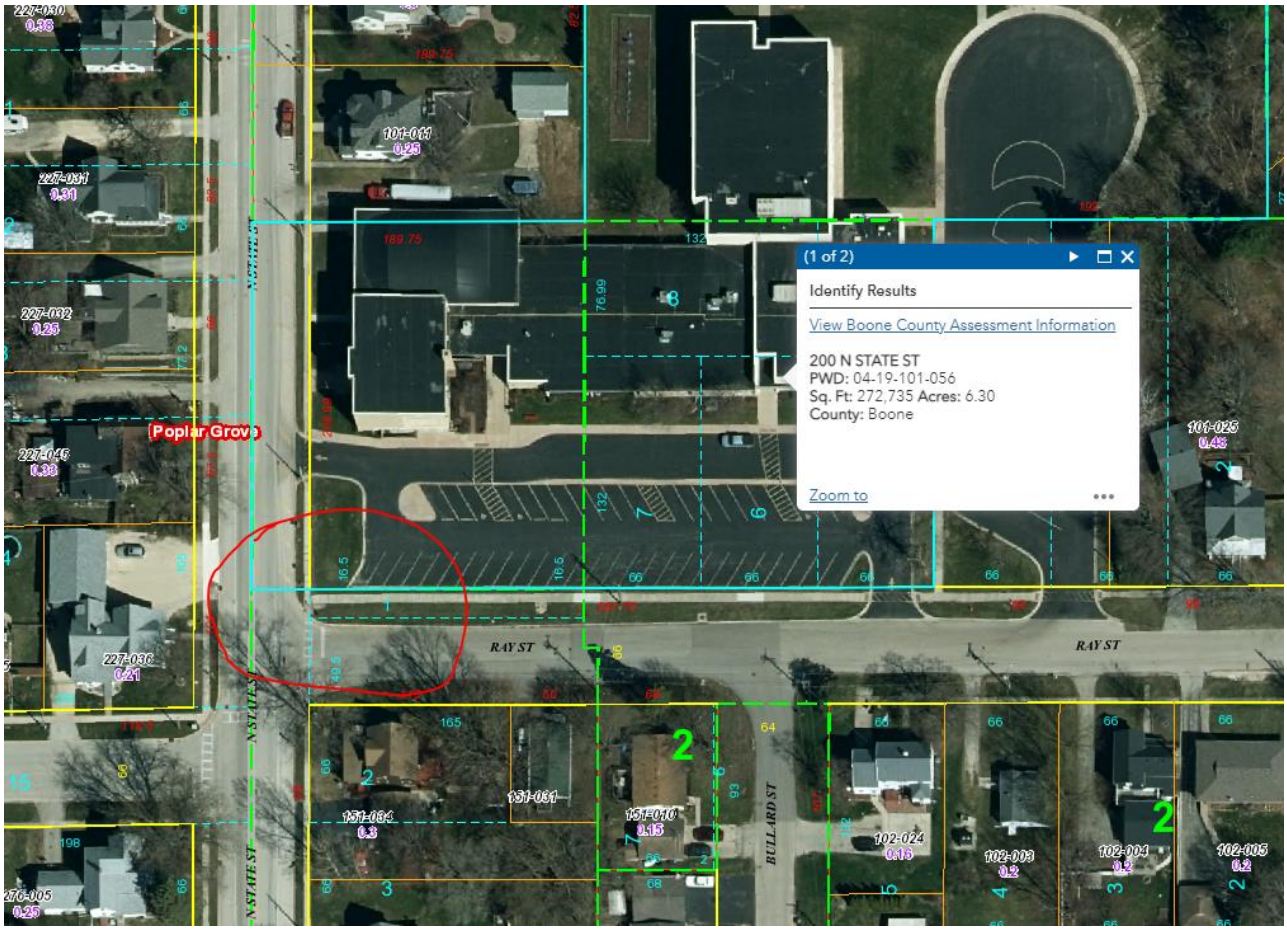
VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

EXHIBIT A


(1 of 2)
Identify Results
View Boone County Assessment Information
200 N STATE ST
PWD: 04-19-101-056
Sq. Ft: 272,735 Acres: 6.30
County: Boone
Zoom to
Poplar Grove
RAY ST
RAY ST
N STATE ST
BULLARD ST

McMAHON
ENGINEERS ARCHITECTS

To: **The Village President and Board of Trustees**

From: **Chris Dopkins, P.E., Village Engineer**

Re: **Engineering Report – October 2021 Activity**

Date: **November 3, 2021**

Please allow this memorandum to provide a brief summary of major activity over the past month that involves the engineering department:

- **Public Works Building:** As you will recall, the Village is utilizing grant funds in the amount of $200,000 to help offset the cost of the building. After months of waiting, there finally appears to be movement as earlier today we were advised that the scope and budgets for the grant have been approved. The State will now set Business Enterprise Participation Goals for workforce on the projects, and will also complete an environmental review. There is no word on when funds will be released, but at least we know that the grant is moving through the approval process. We will hopefully know more in the next few weeks. We'd like to bid the project before the holidays and conduct a late January bid opening, and award the contract in February at the latest. Obviously, that schedule will depend on the funding agreements becoming available.
- **2021 Maintenance Program:** The final pay application has been forwarded to the Village for payment, and our office will complete the final IDOT paperwork in the next couple of weeks.
- **West Grove Park Improvements:** The Contractor has constructed the footings and slabs for both the restroom and pavilion, and has completed the restoration around the concrete work as well. The pavilion and restroom enclosure have been ordered, but we do not have an ETA to the site as of today's date.
- **IL 173 Water Main Improvements:** As you may recall the Village obtained a permit from IDOT for the installation of the water main within the IL 173 right of way. IDOT noted that a water box needed repair and the contractor has made the repair with the exception of filling the sawed joints in the pavement which have now been filled and we are trying to close out the IDOT permit.
- **Park & Main Drainage Improvements:** The Contractor has generally completed the work, with only a couple very minor punch list items remaining. As a reminder, we located a field tile that continuously discharges water into the western drainageway. The improvements have certainly helped, but it is necessary to connect the tile into the downstream drainage system as noted in the August 2021 engineering report.
- **CIP Planning:** Staff will be meeting over the next few weeks to develop the 2022 CIP program. We hope to present the program at the December COW meeting.
- **Misc Sanitary Lateral Repairs**: Contractor has repaired the lateral to Moscato's. We are currently scheduling the work for 306 State Street.

TEST Inc.
2323 Fourth Street
P.O. Box 483
Peru, Illinois 61354
815-224-1650
800-659-4659
FAX 815-224-1688
www.testinc.com

November 3, 2021

Client: Village of Poplar Grove
Attn: Don Sattler, Village President
200 Hill Street
P.O. Box 01
Poplar Grove, IL 61065

Plant Type: Wastewater Treatment Plants: North: Class II Sequential batch reactors (SBR).
South: Class I Sequential batch reactors (SBR).
Water Treatment Plants: Well Supply with Chemical Addition in all 3 locations

For the water system you will find attached the daily inspection and monitoring reports for each of the water plants and the distribution system testing record. For the wastewater side we have included the monthly DMR for both wastewater plants.

Outlined below are the processes and actions taken during September 2021 in Poplar Grove to improve the facilities equipment beyond required and routine maintenance, testing, inspection and reporting. At times we will also list upcoming needed improvements that may need attention by the Village.

All TEST employees took a couple of safety training classes that included confined space, workplace safety, sexual harassment, and electrical safety. Jason also took a 2-day operations class put on by the AWWA.

Lift Stations:

- All normal maintenance has been done. We have pulled the grease out for what we can but will be calling Collins to come clean them before the snow really starts to fly.
- We called Sable to set up our yearly pump maintenance.

North WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed
- Pulled up all transducers and cleaned rags off of them.
- Pulled up all floats and cleaned rags off all of them.
- Touching base on the screen, we are still looking at options for repair vs replacement.
- Because of the screen being down, we are manually raking the bar screen.

South WWTP:

- All standard monthly checks/Maintenance/cleaning and producers were completed
- Public works emptied both drying beds, and we hauled sludge and land applied to our property on Park St.
- Decanted digesters.
- Pulled up all transducers and floats to clean rags off of them.
- We are having issues with the grit removal system. We are digging into that. We believe it's a pump issue, but when Sable come to do our yearly pump maintenance, we're going to have him look at that
- We started to drain SBR3, but after a couple days effort it will be easier once we get it back online. We have a good amount of water out of it and sent back to heads works for retreatment.
- Speaking of SBR3, we have received all the quotes back and with being on the generous

side of time and material parts of the job, we are under budget for what we set aside.

Water System:

- We changed all the batteries in the dialers and thermostats.
- We double check the temperature alarms to prevent freezing.
- Cleaned well houses.

All operations and plant inspections have been performed by me or under my direct supervision. As always, if you have any questions concerning the above, please do not hesitate to contact me.

Submitted by,
Total Environmental Service Technologies, Inc.

Ion Stear
Certified Operator/Manager

DMR Copy of Record

Permit

Permit #:	**IL0023451**	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	**INF-L** INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 09/01/21 to 09/30/21**	DMR Due Date:	**10/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150007

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	--	Sample						=	141.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	--	Sample						=	127.0					19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	--	Sample	=	0.116	=	0.197	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-10-21 08:32 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-10-26 09:04 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0023451	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE - NORTH WWTP, VILLAGE OF
Major:	No	Permittee Address:	PO BOX 1 POPLAR GROVE, IL 61065	Facility Location:	205 EDSON RD POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	001-0 STP OUTFALL		

Report Dates & Status

Monitoring Period:	From 09/01/21 to 09/30/21	DMR Due Date:	10/25/21	Status:	NetDMR Validated

Considerations for Form Completion

BOW ID: W0070150007; DMF LOAD LIMITS DISPLAYED.MONITORING LOCATION "1" IS FORMONTHLY AVERAGE AND DAILY MAXIMUM.MONITORING LOCATION "8" IS FORWEEKLY AVERAGE.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: --

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex.	Frequency of Analysis	Sample Type
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	6.7	=	6.34	=	5.99	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.85			=	7.32	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	10.0	=	15.0	26 - lb/d	=	5.9	=	9.0			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	125.0 MO AVG	<=	250.0 DAILY MX	26 - lb/d	<=	12.0 MO AVG	<=	24.0 DAILY MX			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample	=	0.37	=	0.67	26 - lb/d	=	0.218	=	0.395			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	16.0 MO AVG	<=	31.0 DAILY MX	26 - lb/d	<=	1.5 MO AVG	<=	3.0 DAILY MX			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	0.203	=	0.227	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.0	19 - mg/L		01/30 - Monthly	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										T					
					Permit Req.											Req Mon DAILY MX	13 - #/100mL		01/30 - Monthly	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	3.0	=	3.4	26 - lb/d	=	1.78	=	2.0			19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Permit Req.	<=	104.0 MO AVG	<=	209.0 DAILY MX	26 - lb/d	<=	10.0 MO AVG	<=	20.0 DAILY MX			19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-10-21 08:42 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	IL0071447	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	INF Influent Structure	Discharge:	INF-L INFLUENT MONITORING		

Report Dates & Status

Monitoring Period:	**From 09/01/21 to 09/30/21**	DMR Due Date:	**10/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1650
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param. NODI		Quantity or Loading Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Quality or Concentration Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units	# of Ex.	Frequency of Analysis	Sample Type
00310	**BOD, 5-day, 20 deg. C**	G - Raw Sewage Influent	0	–	Sample						=	149.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00530	**Solids, total suspended**	G - Raw Sewage Influent	0	–	Sample						=	120.0					19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG					19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample						=	4.85	=	8.03			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.							Req Mon MO AVG		Req Mon DAILY MX			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	G - Raw Sewage Influent	0	–	Sample	=	0.11	=	0.255	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	ebumgarner
Name:	Elaine Bumgarner
E-Mail:	ebumgarner@testinc.com
Date/Time:	2021-10-21 09:04 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-10-26 09:04 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:	**IL0071447**	Permittee:	POPLAR GROVE, VILLAGE OF	Facility:	POPLAR GROVE SOUTH STP, VILLAGE OF
Major:	Yes	Permittee Address:	200 S HILL ST POPLAR GROVE, IL 61065	Facility Location:	12211 STATE ROUTE 76 POPLAR GROVE, IL 61065
Permitted Feature:	001 External Outfall	Discharge:	**001-0** STP OUTFALL		

Report Dates & Status

Monitoring Period:	**From 09/01/21 to 09/30/21**	DMR Due Date:	**10/25/21**	Status:	**NetDMR Validated**

Considerations for Form Completion

BOW ID: W0070150006; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:	Ion	Title:		Telephone:	815-224-1250
Last Name:	Stear				

No Data Indicator (NODI)

Form NODI: –

Parameter Code	Parameter Name	Monitoring Location	Season #	Param NODI		Quantity or Loading Qualifier 1	Quantity or Loading Value 1	Quantity or Loading Qualifier 2	Quantity or Loading Value 2	Quantity or Loading Units	Quality or Concentration Qualifier 1	Quality or Concentration Value 1	Quality or Concentration Qualifier 2	Quality or Concentration Value 2	Quality or Concentration Qualifier 3	Quality or Concentration Value 3	Quality or Concentration Units	# of Ex	Frequency of Analysis	Sample Type
00300	**Oxygen, dissolved [DO]**	1 - Effluent Gross	1	–	Sample						=	8.5	=	8.07	=	6.9	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MO AV MN	>=	4.5 MN WK AV	>=	4.0 DAILY MN	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00400	**pH**	1 - Effluent Gross	0	–	Sample						=	6.14			=	7.5	12 - SU		03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	03/DW - 3 Days Every Week	GR - GRAB
					Value NODI															
00530	**Solids, total suspended**	1 - Effluent Gross	0	–	Sample	=	7.2	=	13.0	26 - lb/d			=	4.4	=	8.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	250.0 MO AVG	<=	500.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00600	**Nitrogen, total [as N]**	1 - Effluent Gross	0	–	Sample								=	37.0	=	37.0	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	**Nitrogen, ammonia total [as N]**	1 - Effluent Gross	0	–	Sample	=	0.2	=	0.44	26 - lb/d			=	0.123	=	0.269	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	31.0 MO AVG	<=	98.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	4.7 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00610	**Nitrogen, ammonia total [as N]**	8 - Other Treatment, Process Complete	0	–	Sample			=	0.31	26 - lb/d					=	0.188	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.			<=	79.0 WKLY AVG	26 - lb/d					<=	3.8 WKLY AVG	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
00665	**Phosphorus, total [as P]**	1 - Effluent Gross	0	–	Sample	=	0.75			26 - lb/d			=	0.46			19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req.	<=	21.0 MO AVG			26 - lb/d			<=	1.0 MO AVG			19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS
					Value NODI															
50050	**Flow, in conduit or thru treatment plant**	1 - Effluent Gross	0	–	Sample	=	0.195	=	0.619	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
					Value NODI															
50060	**Chlorine, total residual**	1 - Effluent Gross	0	–	Sample										=	0.0	19 - mg/L		CL/OC - Chlorination/Occurances	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L	0	CL/OC - Chlorination/Occurances	GR - GRAB
					Value NODI															
					Sample										=	1800.0	13 - #/100mL		03/DW - 3 Days Every Week	GR - GRAB

X 74055	**Coliform, fecal general**	1 - Effluent Gross	0	--	Permit Req. Value NODI							<=	400.0 DAILY MX	13 - #/100mL	1	03/DW - 3 Days Every Week	GR - GRAB
80082	**BOD, carbonaceous [5 day, 20 C]**	1 - Effluent Gross	0	--	Sample	=	0.195	=	3.25	26 - lb/d	=	1.2	=	2.0	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
					Permit Req. Value NODI	<=	209.0 MO AVG	<=	417.0 DAILY MX	26 - lb/d	<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	03/DW - 3 Days Every Week	CP - COMPOS

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

Parameter		Monitoring Location	Field	Type	Description	Acknowledge
Code	Name					
74055	Coliform. fecal general	1 - Effluent Gross	Quality or Concentration Sample Value 3	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct.	Yes

Comments

Sample collector grabbed fecal sample from before UV lights

Attachments

No attachments.

Report Last Saved By

POPLAR GROVE, VILLAGE OF

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-10-26 09:04 (Time Zone: -05:00)

Report Last Signed By

User:	IONSTEAR
Name:	Ion Stear
E-Mail:	istear@testinc.com
Date/Time:	2021-10-26 09:04 (Time Zone: -05:00)

VILLAGE OF POPLAR GROVE - WEST **IL0070350**
FOR THE MONTH OF 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 4		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Aug	8:47	332914	48	7,426.91	1.16	115.00	1.0	1.33	99	4.00	1.36	428.30	1.50	JS
1	8:58	332962	67	7,428.07	1.46	114.00	1.5	1.23	95	4.00	1.11	426.80	1.80	JS
2	8:35	333029	49	7,429.53	1.1	112.50	0.5	1.01	91	3.00	1.30	425.00	1.60	JS
3	8:40	333078	49	7,430.63	1.11	112.00	1.0	1.29	88	3.00	1.67	423.40	1.70	JS
4	8:35	333127	50	7,431.74	1.11	111.00	1.0	0.71	85	3.00	1.42	421.70	1.60	JS
5	8:25	333177	48	7,432.85	1.07	110.00	1.0	0.58	82	2.00	0.90	420.10	1.60	JS
6	8:10	333225	54	7,433.92	1.21	109.00	0.5	1.33	80	2.00	0.79	418.50	1.70	JS
7	8:04	333279	63	7,435.13	1.59	108.50	1.5	1.38	78	3.00	1.29	416.80	2.00	JS
8	9:05	333342	45	7,436.72	1.01	107.00	1.0	0.98	75	2.00	1.10	414.80	1.40	JS
9	8:35	333387	45	7,437.73	0.97	106.00	1.0	1.22	73/100	0.00	1.01	413.40	1.40	JS
10	7:11	333432	43	7,438.70	1	105.00	1.0	1.43	100	1.00	1.32	412.00	1.30	KL
11	7:10	333475	49	7,439.70	1.07	104.00	1.0	1.07	99	1.00	0.38	410.70	10.10	KL
12	7:00	333524	70	7,440.77	1.58	103.00	1.0	1.10	98	1.00	0.52	400.60	-6.00	KL
13	8:35	333594	45	7,442.35	0.94	102.00	1.0	2.15	97	5.00	1.35	406.60	1.60	KL
14	8:50	333639	70	7,443.29	1.71	101.00	1.0	1.05	92	3.00	0.72	405.00	1.80	JS
15	8:55	333709	44	7,445.00	0.97	100.00	1.0	0.97	89	1.00	0.98	403.20	1.20	JS
16	8:25	333753	174	7,445.00	3.97	99.00	3.0	0.92	88	7.00	0.86	402.00	5.50	JS
17	8:33	333927	87	7,449.94	1.97	96.00	1.0	0.94	81	3.00	0.87	396.50	2.80	JS
18	8:18	334014	49	7,451.91	1.13	95.00	1.0	1.03	79	3.00	0.72	393.70	1.60	JS
19	8:23	334063	69	7,453.04	-1.39	94.00	1.0	1.07	76	2.00	0.67	392.10	2.00	JS
20	8:48	334132	51	7,451.65	4.11	93.00	1.0	1.14	74/104	3.00	1.03	389.50	1.60	JS
21	8:40	334183	58	7,455.76	1.3	92.00	1.0	1.00	101	3.00	0.77	387.90	1.40	JS
22	9:10	334241	48	7,457.06	1.13	91.00	1.0	1.17	93	1.00	0.80	386.50	1.40	JS
23	8:40	334289	44	7,458.19	1	90.00	1.0	1.03	92	0.00	0.70	385.10	1.50	JS
24	8:45	334333	57	7,459.19	1.31	89.00	2.0	0.96	92	2.00	1.12	383.60	1.90	JS
25	0:00	334390	44	7,460.50	1	87.00	0.0	0.00	90	1.00	2.57	381.70	1.30	JH
26	0:00	334434	66	7,461.50	1.47	87.00	1.0	2.80	89	3.00	1.89	380.40	2.50	JH
27	9:00	334500	49	7,462.97	1.14	86.00	2.0	0.83	86	2.00	0.68	377.90	1.50	JS
28	8:45	334549	44	7,464.11	0.97	84.00	1.0	0.83	84	0.00	0.84	376.40	1.40	JS
29	9:00	334593	49	7,465.08	1.12	83.00	0.0	0.92	84	4.00	0.70	375.00	375.00	JS
30	8:50	334642		7,466.20		83.00	83.0	0.97	80		0.77		0.00	JS
1	0:00													
TOT			1728					34.44			32.21			
AVE			58					1.11			1.04			
MAX			174					2.80			2.57			
MIN			43					0.00			0.38			

SIGNATURE: Ion Stear

E: 815-224-1650

Item 10.

VILLAGE OF POPLAR GROVE - SOUTH **IL0070300**
FOR THE MONTH OF 2021 **MONTHLY OPERATING REPORT**
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

		Flow Meter		Hour Meter Well 5		Hour Meter Well 6		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Aug	9:45	535357	105	3335.1	1.7	4751.30	0	152.00	0.0	1.08	100	0.00	0.29	444.00	3.20	JS
1	10:00	535462	70	3336.8	1	4751.30	0	152.00	0.0	0.67	100	3.00	0.38	440.80	2.30	JS
2	10:00	535532	127	3337.8	2.1	4751.30	0	152.00	3.0	1.10	97	8.00	1.20	438.50	3.50	JS
3	9:55	535659	54	3339.9	0.8	4751.30	0	149.00	0.0	1.25	89	3.00	1.31	435.00	1.60	JS
4	9:05	535713	114	3340.7	1.8	4751.30	0	149.00	2.0	1.08	86	7.00	1.41	433.40	3.40	JS
5	8:54	535827	131	3342.5	0	4751.30	0	147.00	1.0	1.27	79	8.00	1.23	430.00	4.20	JS
6	9:00	535958	156	3344.5	2.5	4751.30	0	146.00	2.0	0.81	71	11.00	1.16	425.80	4.60	JS
7	9:30	536114	107	3,347.0	1.7	4751.30	0	144.00	1.0	0.82	60/100	5.00	1.45	421.20	3.20	JS
8	10:10	536221	227	3348.7	1.5	4751.30	0	143.00	4.0	0.70	95	14.00	1.01	418.00	7.20	JS
9	8:32	536448	100	3350.2	3.6	4751.30	0	139.00	1.0	0.81	81	2.00	1.09	410.80	2.80	KL
10	7:35	536548	145	3353.8	2.3	4751.30	0	138.00	1.0	0.65	79	9.00	1.50	408.00	4.20	KL
11	7:40	536693	143	3356.1	2.2	4751.30	0	137.00	2.0	0.72	70	10.00	1.16	403.80	4.40	KL
12	8:20	536836	104	3358.3	1.6	4751.30	0	135.00	0.0	0.84	60	5.00	1.36	399.40	3.40	KL
13	9:45	536940	112	3359.9	1.8	4751.30	0	135.00	1.0	0.75	55/100	6.00	1.29	396.00	13.40	JS
14	9:45	537052	103	3361.7	1.6	4751.30	0	134.00	1.0	0.85	94	7.00	1.18	382.60	6.80	JS
15	9:35	537155	153	3363.3	2.4	4751.30	0	133.00	2.0	1.05	87	8.00	1.18	389.40	4.60	JS
16	9:40	537308	101	3365.7	1.6	4751.30	0	131.00	2.0	0.98	79	5.00	1.08	384.80	3.00	JS
17	8:45	537409	106	3367.3	1.7	4751.30	0	129.00	1.0	0.78	74/100	6.00	1.28	381.80	3.40	JS
18	8:50	537515	204	3369	3.2	4751.30	0	128.00	1.5	0.92	94	11.00	1.23	378.40	5.80	JS
19	9:30	537719	132	3372.2	2	4751.30	0	126.50	1.5	0.82	83	9.00	1.38	372.60	4.00	JS
20	9:38	537851	187	3374.2	3	4751.30	0	125.00	3.0	0.85	74	6.00	1.19	368.60	5.80	JS
21	9:50	538038	100	3377.2	1.5	4751.30	0	122.00	1.0	0.61	62/100	11.00	1.26	362.80	3.20	JS
22	9:55	538138	102	3378.7	1.6	4751.30	0	121.00	1.0	0.84	94	6.00	1.08	359.60	3.20	JS
23	9:50	538240	91	3380.3	1.4	4751.30	0	120.00	1.0	0.74	88	4.00	1.08	356.40	2.60	JS
24		538331	109	3381.7	1.8	4751.30	0	119.00	1.0	1.16	84	4.00	1.39	353.80	3.60	JH
25		538440	154	3383.5	2.4	4751.30	0	118.00	2.0	1.00	80	9.00	1.12	350.20	4.60	JH
26	9:50	538594	101	3385.9	1.6	4751.30	0	116.00	1.0	0.83	71/90	5.00	1.09	345.60	2.80	JS
27	9:35	538695	15	3387.5	1	4751.30	0	115.00	0.0	0.63	85	5.00	0.99	342.80	1.10	JS
28	9:50	538710	138	3888.5	1.33	4751.30	0	115.00	1.0	0.87	80	3.00	0.10	341.70	3.90	JS
29	9:50	538848	116	3389.8	1.9	4751.30	0	114.00	2.0	0.81	77	5.00	1.38	337.80	0.00	JS
30	10:10	538964		3391.7		4751.30	0	112.00	112.0	0.85	72	72.00	1.19	334.40	0.00	JS
						4751.30			0.0			0.00			0.00	
TOT			3607				0			27.14			35.04			
AVE			120				0			0.88			1.13			
MAX			227				0			1.27			1.50			
MIN			15				0			0.61			0.10			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE - NORTH
FOR THE MON TH OF SEPT. 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

IL0070150
MONTHLY OPERATING REPORT

		Flow Meter		Hour Meter Well 2		Hour Meter Well 3		Chlorine Feed			Phosphate Feed			Flouride Feed		Operator
Date	Time	Reading	Pumpage	Reading	Hours	Reading	Hours	Scale	lbs Used	Free	Scale	lbs Used	PO4 mg/L	Scale	lbs Used	Initials
31-Mar	08:12	289669874.8	124582.2	10062.1	0	25654.00	6.00	153.50	1.5	0.59	68	5.00	1.97	45.00	1.0	JS
1	08:20	289794457	150702.3	10062.1	0	25660.00	7.20	152.00	2.0	1.03	63	4.00	0.89	44.00	1.0	JS
2	08:12	289945159.3	171682	10062.1	0	25667.20	8.30	150.00	1.0	1.10	59/120	6.00	1.13	43.00	1.8	JS
3	08:12	290116841.3	124885.3	10062.1	0	25675.50	6.00	149.00	2.0	0.32	114	6.00	0.99	41.25	1.3	JS
4	08:15	290241726.6	155614.4	10062.1	0	25681.50	7.60	147.00	1.0	1.53	108	7.00	1.86	40.00	0.8	JS
5	08:05	290397341	176836.4	10062.1	0	25689.10	8.50	146.00	2.0	1.00	101	8.00	0.75	39.25	1.3	JS
6	08:30	290574177.4	214488.1	10062.1	0	25697.60	10.30	144.00	1.0	0.72	93	8.00	0.64	38.00	1.8	JS
7	08:15	290788665.5	142850	10062.1	0	25707.90	6.90	143.00	2.0	0.58	85	6.00	0.85	36.25	0.0	JS
8	08:12	290931515.5	137466.9	10062.1	0	25714.80	6.70	141.00	2.0	0.31	79	3.00	0.65	36.25	-2.8	JS
9	08:10	291068982.4	129697.7	10062.1	0	25721.50	6.20	139.00	1.0	1.13	76/101	2.00	0.83	39.00	1.0	JS
10	06:50	291198680.1	162533	10062.1	0	25727.70	7.90	138.00	2.0	1.08	99	13.00	0.70	38.00	1.0	KL
11	06:50	291361213.1	165817	10062.1	0	25735.60	8.00	136.00	1.0	1.06	86	3.00	0.23	37.00	1.0	KL
12	06:40	291527030.1	207324.4	10062.1	0	25743.60	10.00	135.00	3.0	1.66	83	4.00	0.15	36.00	1.0	KL
13	07:55	291734354.5	163439.6	10062.1	0	25753.60	7.90	132.00	1.0	0.88	79	9.00	0.80	35.00	0.3	KL
14	08:50	291897794.1	135988.8	10062.1	0	25761.50	6.60	131.00	2.0	0.80	70	5.00	1.00	34.75	0.8	JS
15	08:16	292033782.9	172524	10062.1	0	25768.10	8.30	129.00	2.0	0.53	65	6.00	2.00	34.00	0.5	JS
16	08:05	292206306.9	188574.7	10062.1	0	25776.40	9.20	127.00	1.0	0.70	59/100	6.00	0.80	33.50	0.5	JS
17	08:07	292394881.6	148804.3	10062.1	0	25785.60	7.20	126.00	2.0	0.48	94	6.00	0.64	33.00	1.0	JS
18	08:00	292543685.9	164864.4	10062.1	0	25792.80	8.00	124.00	3.0	1.89	88	7.00	0.71	32.00	1.0	JS
19	08:05	292708550.3	206910.3	10062.1	0	25800.80	9.90	121.00	2.0	1.63	81	10.00	0.88	31.00	0.0	JS
20	08:12	292915460.6	151707.4	10062.1	0	25810.70	7.40	119.00	1.0	0.73	71	7.00	1.13	31.00	1.0	JS
21	08:58	293067168	141310.3	10062.1	0	25818.10	6.80	118.00	2.0	0.76	67/100	6.00	0.89	30.00	0.5	JS
22	08:20	293208478.3	137435.7	10062.1	0	25824.90	6.70	116.00	1.0	0.83	94	5.00	0.64	29.50	0.5	JS
23	08:20	293345914	158544.8	10062.1	0	25831.60	7.70	115.00	1.0	0.74	89	6.00	1.04	29.00	0.3	JS
24	08:20	293504458.8	118271.2	10062.1	0	25839.30	5.70	114.00	2.0	0.56	83	3.00	1.07	28.75	0.8	JS
25		293622730	139638	10062.1	0	25845.00	6.00	112.00	2.0	0.85	80	6.00	1.01	28.00	0.0	JH
26		293762368	175663.7	10062.1	0	25851.00	9.30	110.00	2.0	1.57	74	9.00	1.19	28.00	1.0	JH
27	08:30	293938031.7	165024.5	10062.1	0	25860.30	8.00	108.00	2.0	0.95	65/100	6.00	1.05	27.00	1.0	JS
28	08:20	294103056.2	171539.9	10062.1	0	25868.30	8.30	106.00	2.0	1.10	94	8.00	0.90	26.00	0.5	JS
29	08:20	294274596.1	158151.7	10062.1	0	25876.60	7.70	103.00	2.0	1.24	86	5.00	1.03	25.50	0.5	JS
30	08:20	294432747.8		10062.1		25884.30		101.00		1.80	81		0.92	25.00		JS
31																
TOT			4762873				230			30.15			29.34			
AVE			158762				8			0.97			0.95			
MAX			214488				10			1.89			2.00			
MIN			118271				6			0.31			0.15			

SIGNATURE: Jon Stear
PHONE: 815-224-1650

Item 10.

VILLAGE OF POPLAR GROVE **DAILY DISTRIBUTION MONITORING REPORT**
FOR THE MONTH OF SEPTEMBER 2021
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
DIVISION OF PUBLIC WATER SUPPLIES

	North System (Wells 2 & 3)				West System (Well 4)				South System (Wells 5 & 6)					Flouride Analysis				
Date	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Site #	Free Cl_2	Total Cl_2	PO_4	Operator Initials	1.0 mg.L Standard	Well #2	Well #3	Well #4	Well#5-6
1	Village Hall	0.11		1.84	Auto garage	0.81		1.61	Tower	0.67		0.66	JS			1.10	0.69	0.73
2	Tower	1.10		1.13	Tower	1.12		0.98	Tower	0.66		0.77	JS			2.00	0.76	0.74
3	Tower	0.32		0.99	Tower	0.91		1.33	Tower	0.7		0.98	JS			2.00	0.82	0.75
4																1.30	0.77	0.45
5																1.90	0.79	0.88
6	Hoillday															1.80	0.82	0.83
7	Elm School	0.57		1.38	Tower	0.12		1.40	Tower	0.32		1.27	JS			1.60	0.79	0.66
8	Village Hall	0.28		1.72	Auto garage	0.71		0.58	Tower	0.91		1.34	JS			0.64	0.70	0.70
9	Tower	1.13		0.83	Tower	0.78		1.75	Tower	0.7		1.41	JS			0.69	0.61	0.98
10	Tower	1.08		0.70	Tower	1.43		1.32	Tower	0.55		1.26	KL			0.84	1.00	0.88
11																1.00	0.73	0.73
12																1.00	0.77	0.82
13	Tower	0.80		0.88	Auto Garage	0.61		1.91	Tower	0.73		0.44	KL			1.00	1.60	0.82
14	Elm School	0.60		1.00	Tower	0.77		0.87	Tower	0.55		1.31	JS			1.20	0.70	0.80
15	Village Hall	0.03		2.54	Gas Station	0.2		0.92	Tower	0.56		1.32	JS			0.79	0.78	0.74
16	Tower	0.70		0.80	Tower	0.78		1.07	Tower	0.54		1.39	JS			0.85	0.66	0.79
17	Tower	0.48		0.64	Tower	0.88		0.86	Tower	0.6		1.32	JS			0.95	0.79	0.82
18																0.53	0.76	0.43
19																0.57	0.72	0.46
20	Elm School	0.44		1.40	Gas Station	0.47		0.85	Tower	0.63		1.39	JS			0.93	0.67	0.77
21	Tower	0.76		0.89	Tower	0.66		1.04	Tower	0.44		1.39	JS			0.69	0.65	0.73
22	Fire Dept	0.08		1.76	Auto Garage	0.49		1.18	Tower	0.57		1.26	JS			1.10	0.64	0.81
23	Village Hall	0.03		1.56	Tower	0.64		0.89	Tower	0.51		1.17	JS			0.72	0.79	0.67
24	Tower	0.56		1.07	Tower	0.82		1.41	Tower	0.5		1.29	JS			0.82	0.75	0.77
25																0.83	0.84	0.78
26																0.71	1.50	0.74
27	Flm	0.31		1.51	Gas	0.26		0.93	Tower	0.49		1.28	JS			1.10	0.59	0.73
28	Tower	1.10		0.90	Tower	0.48		0.80	Tower	0.51		1.34	JS			0.73	0.71	0.79
29	Village Hall	0.11		1.59	Garage	0.36		1.09	Tower	0.49		1.29	JS			1.50	0.60	0.71
30	Tower	1.80		0.92	Tower	0.85		0.95	Tower	0.48		1.21	JS			1.30	0.69	0.72
31																		
1																		

Signature: Jon Stear
PHONE: 815-224-1650

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

200 Hill Street, P.O. Box 1, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

October 2021 Public Works Report

General:

The Village's new plow and service trucks have both been delivered. Bandt Communications installed CB's, staff put decals put on, and the trucks are ready for use. The service truck also had Linex applied to the bed (cost covered by the dealer). We are still waiting on the lighting equipment for the service truck to come in and it will get installed by Automotive Solutions. We will also have to take the truck to Monroe to get the plow put on when it is in.

Comed has reached out to the Village to let us know that they are updating all of our rented street lights to LED fixtures. As part of this process, Village staff has to verify certain fixture locations and type of current lighting. As time allows, we are documenting these lights for Comed replacement.

Village staff and contracted services, along with the Boone County Health Department, were given a tour of a few of the new airplane hangers off of Orth Road. From a public works perspective, we were looking for what buildings have water and sewer connections and how those connections were made. We also traced sanitary mains, and documented a leaking manhole. The airport has said they will address the leaking manhole, as its on private property.

Our white 2005 plow truck was placed on IBID and sold for $15,000. This truck was previously approved by the Village board for disposal under ordinance. Our red 2005 plow truck was taken to Bonnell for repairs to the tailgate latches and hydraulic system. We should have it back the second week of November. All of our other plows were inspected and serviced this month by Village Staff. Parts and extra cutting edges/hardware have been ordered from Monroe.

Staff serviced all of our pickup trucks this month.

All public works staff attended a road salt usage seminar held at the Boone County Administration Building.

Streets/Storm Sewer:

BK Concrete removed the old sidewalk and poured new along both sides of Washington Street. They also updated the corners to come into ADA compliance. Staff has completed a rough re-grading of the disturbed dirt area and I am working with a landscape contractor for final restoration of the block. Staff also had to adjust a few bboxes that were located in or along the sidewalks.

Roadside ditches and retention ponds were mowed this month.

BK Concrete replaced curbing in Burled Woods on two corner lots so the builder's concrete contractor could pour ADA compliant ramps. The existing curbing did not line up properly.

There are two sets of street lights that are out on Dawson Lake/76 and Orth Road/76. The Village has a signed agreement with IDOT to maintain these lights. McGilvra Electric has been hired to replace the lights. The lights are being switched over to LED's and have been ordered. I've coordinated with Belvidere Township to borrow their lift as McGilvra's bucket truck would not get them up high enough. The lights will get installed as soon as they are delivered. UPDATE: this project has been completed and McGilvra's bill is in this month's check run.

Potholes were patched in various locations.

ROW inspections on sidewalks and new build properties have continued this month.

Streets were swept multiple times throughout the month. Concentration was placed on State Street to due to leaves falling from our most mature parkway trees and the dust from Moragra. Various subdivisions were also swept and we will continue working our way through neighborhoods as leaves continue to fall.

Parks/Buildings:

Our annual fire inspection was done at Village Hall. The inspection resulted in two emergency exit lights needing batteries replaced.

Staff installed a drain tile and two drains at our public works site to help alleviate constant drainage issues we have in our shop yard.

The lift station driveway on Prairie Knoll and the water tower driveway on Boeing Trail were seal coated by Belrock. Staff also had to re-paint the back half of the Boeing water tower due to graffiti.

Staff went through the exterior lighting at Village Hall and replaced all burnt out bulbs. McGilvra Elecric repaired/replaced a couple of the parking lot lights while they were in town for the lights on Rt 76. They also replaced the two electrical outlets on the light poles by the basketball courts. The original outlets were plastic and had been broken off. They are now metal housings that can withstand the impact of a stray basketball.

We are still waiting on a sign board to officially open the dog park. Staff will install it as soon as it comes in. Office staff ordered dog tags and we are still waiting on their arrival as well. UPDATE: The sign board is being delivered on October 7th and I hope to have it installed the following week weather pending. Staff overseeded the dog park this month and marked out locations for 6 maple trees to be planted. These trees were funded through a grant we received earlier this summer. The trees should be installed on October 8th by SH Nursery. UPDATE: The trees have been installed and continue to be watered. The sign has also been installed. The dog park grand opening will take place at 3:30 on November 20th , just before the tree lighting event.

Weekly mowing and trimming continue at all Village owned parks and properties.

Water/Sewer distribution:

The sanitary lateral for Moscato's Pizza was replaced and the area has been backfilled to settle out. Staff has built temporary wood steps until the sidewalk and stoop can get replaced. The project went fairly well, with the exception of Stenstrom hitting an unmarked water main. Staff was able to get the water off quickly and the damage was limited. A repair clamp was put on the water main and it was back in service that day. The isolated area was put under a boil order for roughly 24 hours while the samples cleared the lab. We had no idea that the water main was there and now have records of its exact location.

Summit Street has a relatively shallow and flat sanitary main between the bike path and Orchard Street. Staff flushed that line this month to prevent blockage and winter freezing.

Sludge was moved at the SWWTP so Test could generate more. The tenant that rents the Village owned parcel on East Park Street hauled 2 loads of sludge from the SWWTP to E Park Street to land apply. This is part of the terms of his farm lease.

I've been working with a couple farmers whose fields are on our sludge land applications permit. As soon as they get their fields picked, staff will spread sludge to clear out our drying beds at the SWWTP. I've also had Chelsea from McMahon's office run the calculations as to the amount of sludge that is permissible to spread on each property based off our sludge samples. UPDATE: Our sludge spreader has been serviced and is ready to go. The

farm field we are spreading on is supposed to get picked the week of November 8th and we will immediately apply as much sludge as we are allowed to under our permit.

Visu Sewer was out at the end of June to clean and camera the sanitary laterals on South State St. The data from the clean and televise has been delivered to McMahon's office for review. Once reviewed, we can begin planning for any necessary underground work that might need to be done before we re-surface the road with RBI funds in 2023. UPDATE: The footage has been reviewed and I have been told that, generally speaking, the laterals are in pretty good shape. They were not able to access three of the laterals from the road so the contract has been left open in hopes we can get in from the inside of the home. I will work with the homeowners to make this happen. A formal report from McMahon's office will be ready shortly. UPDATE: We are still waiting on final review from McMahon's office before we can proceed with any recommendations on underground repairs that may need to get done before State Street is resurfaced.

Locates were done as required by law and are coming in daily. We also marked and called in our locates.

Meters were read and all un-reads were gathered manually.

Other work performed by staff included: door notices, water turn ons, water turn offs, meter installs/replacements, MXU replacements/installs, bbox adjustments/repairs, final reads, consumption/water quality/pressure complaint appointments.

If there are any questions, please feel free to contact me at MHilden@villageofpoplargrove.com or 815-742-0418

Mitch Hilden
Director of Public Works

VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"
200 N. Hill Street, Poplar Grove, IL 61065
Phone: (815) 765-3201 – Fax: (815)765-3571
www.villageofpoplargrove.com

OCTOBER 2021 TREASURER'S REPORT

Monthly Reports:

Attached you will find October's financial reports.

Monthly Activities:

- All monthly financial tasks were completed.
- Attached is a list of all payments issued in October.
- Invoices scheduled to be paid in the month of November: $321,681.22 in AP checks, $13,193.43 in Insurance Expense checks, and $7,853.15 in EFTS. An additional check will be cut for our snowplow later this month for $170,902.00. Grand Total: $513,629,80.
- Attached please find financial statements for the month ending 10/31/2021.

Upcoming Activities

- Our budget process for FY2023 will start in December.

Carina

11/04/2021 CHECK REGISTER
CHECK DATE FROM 10/01/2021 - 10/31/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
10/01/2021	OPER	26875	PR	BCBS OF IL	BLUE CROSS BLUE SHIELD OF ILLINOIS	12,134.45
10/01/2021	OPER	26876	PR	DENTAL/VISION	HUMANA INSURANCE COMPANY	946.98
10/01/2021	OPER	26877	PR	NCPERS	NCPERS	112.00
10/07/2021	OPER	26882	AP	0006	ADT COMMERCIAL LLC	163.49
10/07/2021	OPER	26883	AP	0338	AMAZON.COM	29.99
10/07/2021	OPER	26884	AP	0519	ATKINS ELECTRIC CO.	200.00
10/07/2021	OPER	26885	AP	0347	CORE & MAIN LP	60.00
10/07/2021	OPER	26886	AP	0075	CORPRO SCREENTECH	75.00
10/07/2021	OPER	26887	AP	0088	DORNER PRODUCTS, INC.	5,653.00
10/07/2021	OPER	26888	AP	0097	FOX VALLEY INTERNET, INC.	54.90
10/07/2021	OPER	26889	AP	0096	FRONTIER	817.08
10/07/2021	OPER	26890	AP	0144	LAUTERBACH & AMEN, LLP	2,000.00
10/07/2021	OPER	26891	AP	0151	LINCOLN RENT-ALL & LAWN EQUIP SALES	1,417.94
10/07/2021	OPER	26892	AP	0163	MEDIACOM	269.89
10/07/2021	OPER	26893	AP	0411	MID-WEST TRUCKERS ASSOCIATION, INC.	300.00
10/07/2021	OPER	26894	AP	0445	NORWEST CONSTRUCTION, INC.	5,996.00
10/07/2021	OPER	26895	AP	0525	PEARSON	1,520.00
10/07/2021	OPER	26896	AP	0211	PITNEY BOWES INC.	1,400.73
10/07/2021	OPER	26897	AP	0248	STEINER ELECTRIC COMPANY	73.32
10/07/2021	OPER	26898	AP	0261	U.S. CELLULAR	266.26
10/08/2021	OPER	26900	AP	0371	ABBY PEST ELIMINATION LLC	270.00
10/08/2021	OPER	26901	AP	0338	AMAZON.COM	101.70
10/08/2021	OPER	26902	AP	0334	ANDERBERG, KARRI	94.67
10/08/2021	OPER	26903	AP	0356	B&F CONSTRUCTION CODE SERVICE, INC.	13,991.25
10/08/2021	OPER	26904	AP	0460	BELVIDERE ACE HARDWARE	2.58
10/08/2021	OPER	26905	AP	0049	BLAKE OIL COMPANY	442.84
10/08/2021	OPER	26906	AP	0051	BOBCAT OF ROCKFORD	180.00
10/08/2021	OPER	26907	AP	0294	BOONE COUNTY JOURNAL	310.00
10/08/2021	OPER	26908	AP	0538	BUFALO CONTRACTING	45,078.92
10/08/2021	OPER	26909	AP	0078	CARD SERVICE CENTER	1,561.06
10/08/2021	OPER	26910	AP	0098	CINTAS CORPORATION #355	246.50
10/08/2021	OPER	26911	AP	0079	CITY OF BELVIDERE	480.00
10/08/2021	OPER	26912	AP	0278	COMED	3,878.43
10/08/2021	OPER	26913	AP	0347	CORE & MAIN LP	5,688.48
10/08/2021	OPER	26914	AP	0571	DAN CHEEK	209.70
10/08/2021	OPER	26915	AP	0110	HEARTLAND BANK & TRUST COMPANY	54,928.75
10/08/2021	OPER	26916	AP	0364	HOME DEPOT CREDIT SERVICES	644.09
10/08/2021	OPER	26917	AP	0351	JOHNSON TRACTOR	96.15
10/08/2021	OPER	26918	AP	0335	LAWSON PRODUCTS, INC.	316.55
10/08/2021	OPER	26919	AP	0424	LOGMEIN COMMUNICATIONS INC	311.84
10/08/2021	OPER	26920	AP	0159	MCMAHON ASSOCIATES, INC.	4,977.55
10/08/2021	OPER	26921	AP	0165	MENARDS	796.08
10/08/2021	OPER	26922	AP	0329	MR. GOODWATER	41.76
10/08/2021	OPER	26923	AP	0186	NICOR GAS	656.05
10/08/2021	OPER	26924	AP	0192	NORTHERN ILLINOIS SERVICE CO	239.04
10/08/2021	OPER	26925	AP	0489	P.C. TECH 2 U	495.97
10/08/2021	OPER	26926	AP	0219	QUILL CORPORATION	90.99
10/08/2021	OPER	26927	AP	0521	RGB JANITORIAL	390.00
10/08/2021	OPER	26928	AP	0325	SCHUMACHER LANDSCAPING, INC.	68.00
10/08/2021	OPER	26929	AP	0239	SHERWIN WILLIAMS CO.	111.36
10/08/2021	OPER	26930	AP	0217	SOLUTIONS BANK	57.62

11/04/2021 CHECK REGISTER
CHECK DATE FROM 10/01/2021 - 10/31/2021

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank OPER COMMINGLED OPERATING ACCOUNT						
10/08/2021	OPER	26931	AP	0319	SOSNOWSKI SZETO, LLP	12,084.38
10/08/2021	OPER	26932	AP	0248	STEINER ELECTRIC COMPANY	48.88
10/08/2021	OPER	26933	AP	0355	TEST INC.	19,279.84
10/08/2021	OPER	26934	AP	0262	USA BLUE BOOK	149.85
10/08/2021	OPER	26935	AP	0429	WEX BANK - MARATHON FLEET CARD	993.66
10/08/2021	OPER	26940	AP	0540	AEP ENERGY	17,446.14
10/08/2021	OPER	26941	AP	0573	ANDYS PROFESSIONAL SERVICES	8,634.00
10/08/2021	OPER	Various	PR		PAYROLL	23,939.66
10/08/2021	OPER	EFT441(E)	PR	IRS	INTERNAL REVENUE SERVICE	6,002.43
10/08/2021	OPER	EFT442(E)	PR	STATE OF IL	STATE OF ILLINOIS	980.76
10/20/2021	OPER	78(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	909.34
10/20/2021	OPER	79(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	2,252.11
10/20/2021	OPER	80(E)	AP	0491	BB COMMUNITY LEASING SERVICES INC.	4,691.70
10/20/2021	OPER	EFT446(E)	PR	IL DIR EMPLOY	ILLINOIS DIRECTOR OF EMPLOYMENT SEC	395.36
10/21/2021	OPER	26936	AP	0569	GEORGES LANDSCAPES INC	15,490.80
10/21/2021	OPER	26937	AP	0435	ROCK ROAD COMPANIES	5,635.76
10/21/2021	OPER	26938	AP	0281	STENSTROM EXCAVATION & BLACKTOP	117,837.55
10/21/2021	OPER	26939	AP	0523	VISU-SEWER OF ILLINOIS, LLC	3,665.45
10/21/2021	OPER	26943	AP	0006	ADT COMMERCIAL LLC	163.49
10/21/2021	OPER	26944	AP	0574	KUNES	61,317.00
10/22/2021	OPER	Various	PR		PAYROLL	11,663.34
10/22/2021	OPER	EFT443(E)	PR	IRS	INTERNAL REVENUE SERVICE	3,417.58
10/22/2021	OPER	EFT444(E)	PR	STATE OF IL	STATE OF ILLINOIS	684.63
10/22/2021	OPER	26942	PR	UNION DUES	I.U.O.E. LOCAL 150	310.64
10/22/2021	OPER	EFT445(E)	PR	IMRF	IMRF	3,324.42
Total of 100 Checks:						491,567.73
Less 0 Void Checks:						0.00
Total of 100 Disbursements:						491,567.73

Consolidated Revenue And Expenditure

Calculations as of 10/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
REVENUES							
00-3010	PROPERTY TAXES - CORPORATE	229,209					229,209
00-3011	PROPERTY TAXES - ROAD & BRIDGE	81,295					81,295
00-3012	PROPERTY TAXES - AUDIT	14,782					14,782
00-3013	PROPERTY TAXES - LIABILITY INSURA	20,683					20,683
00-3014	PROPERTY TAXES - SOCIAL SECURITY	19,706					19,706
00-3100	STATE INCOME TAXES	373,709					373,709
00-3101	STATE USE TAXES	40,867					40,867
00-3102	STATE TELECOMMUNICATIONS TAX	10,071					10,071
00-3103	STATE SALES TAXES	142,551					142,551
00-3104	STATE VIDEO GAMING TAX	43,616					43,616
00-3105	REPLACEMENT TAX	3,478					3,478
00-3106	STATE LOCAL SHARE OF CANNABIS USE	2,482					2,482
00-3120	MOTOR FUEL TAX			105,521			105,521
00-3130	LOCAL RDS & STS REBUILD IL			55,173			55,173
00-3200	MUNICIPAL UTILITY TAX - ELECTRICI	65,553					65,553
00-3201	MUNICIPAL UTILITY TAX - NATURAL G	19,762					19,762
00-3300	CODE VIOLATION FEES	17					17
00-3301	FILING FEES	1,513					1,513
00-3400	BUILDING PERMIT FEES	63,701					63,701
00-3401	VIDEO GAMING LICENSES	325					325
00-3406	LIQUOR LICENSES	2,650					2,650
00-3500	RENTS RECEIVED	10,745					10,745
00-3600	WATER & SEWER SALES		830,274				830,274
00-3601	WATER / SEWER PENALTIES		2,756				2,756
00-3602	WATER & SEWER CONNECTION FEES		12,000				12,000
00-3604	METER & MXU SALES		6,100				6,100
00-3605	TURN ON/OFF WATER FEES		625				625
00-3700	FEDERAL GRANT REVENUE	346,930					346,930
00-3702	LOCAL GRANT REVENUE	6,818					6,818
00-3800	MISCELLANEOUS INCOME	26,731	23,077				49,808
00-3801	DONATIONS/CONTRIBUTIONS	2,200					2,200
00-3900	INTEREST	1,231	296	349	46	159	2,081
00-5010	TRANSFERS IN - FROM GENERAL FUND				217,977	182,400	400,377
TOTAL REVENUES		1,530,625	875,128	161,043	218,023	182,559	2,967,378
EXPENDITURES							
00-4232	MFT ENGINEERING SERVICES			15,254			15,254
00-4240	PROFESSIONAL SERVICES			1,519			1,519
00-4302	MFT STREET OPERATING SUPPLIES			921			921
00-4409	ROAD CONSTRUCTION			183,352			183,352
50-4000	SALARIES	103,112					103,112
50-4100	SOCIAL SECURITY - EMPLOYER	6,163					6,163
50-4101	MEDICARE - EMPLOYER	1,441					1,441
50-4102	WORKERS COMPENSATION INSURANCE	571					571
50-4103	UNEMPLOYMENT COMPENSATION	814					814
50-4104	IMRF EMPLOYER	5,209					5,209
50-4105	LIFE INSURANCE - EMPLOYER	269					269
50-4106	HEALTH INSURANCE EXPENSE	18,014					18,014
50-4200	GENERAL INSURANCE	34,964	2,048				37,012
50-4202	TELEPHONE & INTERNET SERVICES	3,764	2,457				
50-4203	WEB SITE MAINTENANCE	5,325					
50-4205	TRAVEL/MEALS/LODGING	5,168					
50-4206	SECURITY SYSTEM	981					
50-4207	TRAINING	1,022					

Item 12.

Calculations as of 10/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
50-4208	POSTAGE	713					713
50-4209	PUBLICATION COST	3,207					3,207
50-4211	AUDITING SERVICES	16,900					16,900
50-4212	ENGINEERING SERVICES	18,965					18,965
50-4213	LEGAL SERVICES	40,701					40,701
50-4214	OFFICE SYSTEM SUPPORT	12,867					12,867
50-4217	PROFESSIONAL DUES	170					170
50-4219	CUSTODIAL SERVICES	2,340					2,340
50-4220	RENTAL PROPERTY REPAIRS	1,520					1,520
50-4223	IT SERVICES	5,534					5,534
50-4235	BOND AGENT FEES		500				500
50-4237	PLANNING SERVICES	200					200
50-4240	PROFESSIONAL SERVICES	4,440					4,440
50-4300	OFFICE SUPPLIES	1,936	512				2,448
50-4301	MAINTENANCE SUPPLIES	877					877
50-4302	OPERATING SUPPLIES	531					531
50-4412	CIP GENERAL ADMINISTRATION					14,789	14,789
50-4500	MISCELLANEOUS EXPENSE	432					432
50-4503	BAD DEBT EXPENSE		234				234
50-4752	INTEREST ON BONDS/NOTES	298					298
50-4804	BOND PRINCIPAL - SERIES 2015		185,000				185,000
50-4811	INTEREST EXPENSE 2015B				16,489		16,489
50-4814	INTEREST - SERIES 2012B		13,831				13,831
50-4815	INTEREST - SERIES 2015		57,586				57,586
50-4930	CIP GOVT EXPENSE					4,300	4,300
50-4970	SIMERL LAND REPAYMENT	12,190					12,190
52-4000	SALARIES	31,799					31,799
52-4010	SALARIES - OVERTIME	144					144
52-4100	SOCIAL SECURITY - EMPLOYER	1,843					1,843
52-4101	MEDICARE - EMPLOYER	431					431
52-4102	WORKERS COMPENSATION INSURANCE	143					143
52-4103	UNEMPLOYMENT COMPENSATION	246					246
52-4104	IMRF EMPLOYER	2,126					2,126
52-4105	LIFE INSURANCE - EMPLOYER	96					96
52-4106	HEALTH INSURANCE	10,832					10,832
52-4224	COMMUNITY EVENTS	223					223
52-4225	LANDSCAPING PARKS	418					418
52-4304	MAINTENANCE SUPPLIES	377					377
52-4406	CAPITAL OUTLAY - PARK IMPROVEMENT	6,254					6,254
52-4440	PARKS EQUIPMENT	48					48
52-4442	CIP PARKS IMPROVEMENTS					31,963	31,963
53-4000	SALARIES	28,781					28,781
53-4010	SALARIES - OVERTIME	144					144
53-4080	STREETS UNIFORM ALLOWANCE	580					580
53-4100	SOCIAL SECURITY - EMPLOYER	1,656					1,656
53-4101	MEDICARE - EMPLOYER	387					387
53-4102	WORKERS COMPENSATION INSURANCE	143					143
53-4103	UNEMPLOYMENT COMPENSATION	39					39
53-4104	IMRF - EMPLOYER	2,126					2,126
53-4105	LIFE INSURANCE - EMPLOYER	96					96
53-4106	HEALTH INSURANCE	10,852					10,852
53-4107	UNIFORM CLEANING SERVICES	619					[illegible]
53-4202	TELEPHONE & INTERNET SERVICES	1,211					[illegible]
53-4226	VEHCLE MAINTENANCE	10,528					[illegible]
53-4227	EQUIPMENT MAINTENANCE	4,718					[illegible]

Item 12.

Calculations as of 10/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
53-4228	MAINTENANCE	5,200					5,200
53-4229	SNOW PLOW MAINTENANCE	106					106
53-4230	STREET LIGHTING SERVICES	23,052					23,052
53-4231	SHOP BUILDING - HEAT	203					203
53-4232	ENGINEERING SERVICES	2,589					2,589
53-4240	PROFESSIONAL SERVICES	21,516					21,516
53-4301	MAINTENANCE SUPPLIES	714					714
53-4302	OPERATING SUPPLIES	4,530					4,530
53-4303	GASOLINE AND OIL	8,971					8,971
53-4407	CAPITAL OUTLAY - VEHICLES & EQUIP	42,939					42,939
53-4409	CAPITAL OUTLAY - ROAD CONSTRUCTIO	25,173					25,173
53-4460	CIP STREETS ADMINISTRATION					459	459
53-4461	CIP STREETS EQUIPMENT					232,219	232,219
53-4462	CIP STREETS MAINTENANCE					117,838	117,838
53-4811	INTEREST EXPENSE	4,180					4,180
55-4209	PUBLICATION COST	56					56
55-4212	ENGINEERING	11,528					11,528
55-4213	LEGAL	18,338					18,338
55-4215	CONTRACT INSPECTION SERVICES	47,392					47,392
55-4216	CONTRACT CODE ENFORCEMENT	7,633					7,633
55-4237	PLANNING SERVICES	6,140					6,140
55-4240	PROFESSIONAL SERVICES	16,335					16,335
55-4302	OPERATING SUPPLIES	6,394					6,394
57-4000	SALARIES	13,093					13,093
57-4100	SOCIAL SECURITY - EMPLOYER	782					782
57-4101	MEDICARE - EMPLOYER	183					183
57-4103	UNEMPLOYMENT COMPENSATION	129					129
57-4104	IMRF EMPLOYER	268					268
57-4105	LIFE INSURANCE - EMPLOYER	19					19
57-4106	HEALTH INSURANCE	2,379					2,379
57-4202	TELEPHONE & INTERNET SERVICES	347					347
57-4205	TRAVEL/MEALS/LODGING	5,957					5,957
57-4207	TRAINING	2,595					2,595
57-4209	PUBLICATION COST	204					204
57-4213	LEGAL	5,762					5,762
57-4214	OFFICE SYSTEM SUPPORT	5,502					5,502
57-4217	DUES	340					340
57-4223	IT SERVICES	1,354					1,354
57-4500	MISCELLANEOUS EXPENSE	54					54
68-4202	TELEPHONE & INTERNET SERVICES		1,377				1,377
68-4204	UTILITIES		10,437				10,437
68-4236	WATER &SEWER CONTRACT LABOR		29,800				29,800
68-4240	PROFESSIONAL SERVICES		678				678
68-4302	OPERATING SUPPLIES		59				59
68-4305	UTILITY SYSTEM CHEMICALS		869				869
68-4310	IEPA REQUIRED TESTING		3,716				3,716
70-4000	SALARIES		28,783				28,783
70-4010	SALARIES - OVERTIME		144				144
70-4100	SOCIAL SECURITY - EMPLOYER		1,656				1,656
70-4101	MEDICARE - EMPLOYER		387				387
70-4102	WORKERS COMPENSATION INSURANCE		143				143
70-4103	UNEMPLOYMENT COMPENSATION		39				
70-4104	IMRF EMPLOYER		2,126				
70-4105	LIFE INSURANCE - EMPLOYER		96				
70-4106	HEALTH INSURANCE		10,832				

Item 12.

Calculations as of 10/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 31 WATER & SEWER FU	FUND 20 MOTOR FUEL FUND	FUND 32 DEBT SERVICE FUN	FUND 90 GOV FUNDS CAPITA	Total
EXPENDITURES							
70-4208	POSTAGE		2,100				2,100
70-4214	OFFICE SYSTEM SUPPORT		1,068				1,068
70-4240	PROFESSIONAL SERVICES		5,813				5,813
70-4301	MAINTENANCE SUPPLIES		1,731				1,731
70-4302	OPERATING SUPPLIES		1,224				1,224
70-4305	UTILITY SYSTEM CHEMICALS		5,201				5,201
70-4306	METER & MXU PURCHASES		13,874				13,874
70-4500	MISCELLANEOUS		9,000				9,000
70-4930	CAPITAL OUTLAY		2,673				2,673
75-4000	SALARIES		28,779				28,779
75-4010	SALARIES - OVERTIME		144				144
75-4100	SOCIAL SECURITY - EMPLOYER		1,655				1,655
75-4101	MEDICARE - EMPLOYER		387				387
75-4102	WORKERS COMPENSATION INSURANCE		143				143
75-4103	UNEMPLOYMENT COMPENSATION		39				39
75-4104	IMRF EMPLOYER		2,126				2,126
75-4105	LIFE INSURANCE - EMPLOYER		96				96
75-4106	HEALTH INSURANCE		10,831				10,831
75-4204	UTILITIES		6,183				6,183
75-4208	POSTAGE		2,100				2,100
75-4214	OFFICE SYSTEM SUPPORT		1,728				1,728
75-4232	ENGINEERING		5,555				5,555
75-4236	WATER &SEWER CONTRACT LABOR		17,880				17,880
75-4240	PROFESSIONAL SERVICES		1,021				1,021
75-4301	MAINTENANCE SUPPLIES		1,174				1,174
75-4302	OPERATING SUPPLIES		7,251				7,251
75-4303	GASOLINE AND OIL		154				154
75-4307	NPDS PERMIT		22,500				22,500
75-4312	GENERATOR MAINTENANCE		200				200
75-4930	CAPITAL OUTLAY		43,488				43,488
77-4202	TELEPHONE & INTERNET SERVICES		1,367				1,367
77-4204	UTILITIES		16,535				16,535
77-4236	WATER &SEWER CONTRACT LABOR		35,760				35,760
77-4240	PROFESSIONAL SERVICES		1,663				1,663
77-4301	MAINTENANCE SUPPLIES		905				905
77-4302	OPERATING SUPPLIES		581				581
79-4202	TELEPHONE & INTERNET SERVICES		513				513
79-4204	UTILITIES		36,977				36,977
79-4236	WATER &SEWER CONTRACT LABOR		35,760				35,760
79-4240	PROFESSIONAL SERVICES		1,541				1,541
79-4301	MAINTENANCE SUPPLIES		852				852
79-4302	OPERATING SUPPLIES		1,245				1,245
79-4305	UTILITY SYSTEM CHEMICALS		11,161				11,161
99-6032	TRANSFER TO DEBT SERVICE	217,977					217,977
99-6050	TRANSFER TO GOV FUNDS CIP FUND	182,400					182,400
TOTAL EXPENDITURES		1,119,832	694,288	201,046	16,489	401,568	2,433,223
NET OF REVENUES & EXPENDITURES		410,793	180,840	(40,003)	201,534	(219,009)	

Comparative Balance Sheet

Period Ending 10/31/2021

DEPT/ACCOUNT	DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
ASSETS							
00-1010	PETTY CASH	192					192
00-1020	CASH IN BANK	(1,209,305)	370,486	752,110	203,064	531,638	647,993
00-1021	CASH IN BANK MONEY MARKET	2,056,609					2,056,609
00-1022	CASH IN BANK - BYRON BANK			37,154			37,154
00-1030	MONEY MARKET	31,138			27,607		58,745
00-1040	MFT MONEY MARKET		117,934				117,934
00-1070	CASH WITH PAYING AGENT			567,423			567,423
00-1075	ILLINOIS FUNDS INVESTMENT ACCT.	1,633,078					1,633,078
00-1100	PROPERTY TAXES RECEIVABLE	288,751					288,751
00-1400	ACCOUNTS RECEIVABLE - OTHER	5,976		3,238			9,214
00-1401	ACCOUNTS RECEIVABLE			142,205			142,205
00-1605	VEHICLES			42,017			42,017
00-1610	VILLAGE WATER SYSTEM			13,349,804			13,349,804
00-1620	WATER/SEWER UITLITY SYSTEM			8,083,871			8,083,871
00-1630	STREETS			66,551			66,551
00-1705	ACCUMULATED DEPRECIATION - VEHICL			(19,596)			(19,596)
00-1710	ACCUM DEP-VILLAGE NORTH WATER SY			(1,308,273)			(1,308,273)
00-1711	ACCUM DEP-VILLAGE SOUTH WATER SY			(3,557,895)			(3,557,895)
00-1720	ACCUMULATED DEPRECIATION - WATER/			(5,805,923)			(5,805,923)
00-1730	ACCUM DEP-STREET			(25,788)			(25,788)
00-1850	DEFERRED OUTFLOW			20,163			20,163
00-1900	UNAMORTIZED LOSS ON REFUNDING			55,383			55,383
TOTAL ASSETS		2,806,439	488,420	12,402,444	230,671	531,638	16,459,612
LIABILITIES							
00-2100	UNAVAILABLE PROPERTY TAXES	288,751					288,751
00-2200	ACCOUNTS PAYABLE	64,107	2,640	235,424		172,265	474,436
00-2201	COMPENSATED ABSENCES - CURRENT PO			13,154			13,154
00-2203	BONDS PAYABLE 2012A - CURRENT POR			25,000			25,000
00-2204	BONDS PAYABLE 2012B - CURRENT POR			135,000			135,000
00-2205	BONDS PAYABLE 2015 - CURRENT PORT			345,000			345,000
00-2230	DUE TO AIRPORT - BEL AIR			23,500			23,500
00-2240	ACCRUED INTEREST PAYABLE			62,423			62,423
00-2300	WAGES PAYABLE	10,994		4,024			15,018
00-2303	BONDS PAYABLE 2012A - LONG-TERM P			60,000			60,000
00-2304	BONDS PAYABLE 2012B - LONG-TERM P			900,000			900,000
00-2305	BONDS PAYABLE 2015 - LONG-TERM PO			2,335,000			2,335,000
00-2330	FICA WITHHOLDINGS PAYABLE	841		308			1,149
00-2340	HEALTH INSURANCE DEDUCTIONS PAYAB	(2,340)					(2,340)
00-2350	IMRF EMPLOYEE WITHHOLDINGS PAYABL	748		296			1,044
00-2360	UNION DUES/NCPRS PAYABLE	128					128
00-2370	SUI PAYABLE	631					631
00-2400	OTHER DEFERRED REVENUE	25,459					25,459
00-2410	CUSTOMER DEPOSITS HELD	525					525
00-2650	NET PENSION LIABILITY			16,296			16,296
00-2660	DEFERRED INFLOWS			16,205			16,205
00-2690	UNAMORTIZED BOND PREMIUM			96,749			96,749
TOTAL LIABILITIES		389,844	2,640	4,268,379		172,265	4,833,128
FUND BALANCES							
00-3000	FUND BALANCE	2,005,805	525,784		29,137	578,381	3,1 7
00-3001	NET POSITION			7,953,219			7,9 9
FUND EQUITY		2,005,805	525,784	7,953,219	29,137	578,381	11,0 6

Comparative Balance Sheet

Period Ending 10/31/2021

DEPT/ACCOUNT DESCRIPTION	FUND 01 GENERAL FUND	FUND 20 MOTOR FUEL FUND	FUND 31 WATER & SEWER FUN	FUND 32 DEBT SERVICE FUND	FUND 90 GOV FUNDS CAPITAL	Total
Beginning Fund Balance	2,005,805	525,784	7,953,219	29,137	578,381	
Net of Revenues Vs Expenditures	410,793	(40,003)	180,840	201,534	(219,009)	
Ending Fund Balance	2,416,598	485,781	8,134,059	230,671	359,372	
Total Liabilities And Fund Balance	2,806,442	488,421	12,402,438	230,671	531,637	

RESOLUTION 21-56

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE RESOLVING ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE PHOSPHORUS DISCHARGE OPTIMIZATION PLAN

WHEREAS, the Village of Poplar Grove ("Village") has a National Pollutant Discharge Elimination System (NPDES) Permit Number IL0071447 for its South Wastewater Treatment Plant (SWWTP) ; and

WHEREAS, Special Condition 18 the Village's NPDES Permit requires the Village to develop a Phosphorus Optimization Plan; and

WHEREAS, Special Condition 19 the Village's NPDES Permit requires the Village to develop a Feasibility Study to reduce phosphorus emissions; and

WHEREAS, it is necessary to prepare and submit said studies to the Illinois Environmental Protection Agency; and

WHEREAS, the Village has determined that it is in the best interest of its citizens to complete the Optimization Plan and Feasibility Study as herein described above.

NOW THEREFORE BE IT RESOLVED, by the President and Board of Trustees of the Village of Poplar Grove, Boone County, Illinois that by the adoption of this Resolution:

1. The above recitals are incorporated herein and made part hereof.
2. The Village hereby approves the professional service agreement attached hereto as Exhibit A and made part of this resolution.
3. The Village President is hereby authorized to sign the professional service agreement.
4. The Village Clerk of Poplar Grove shall attest the same after the signature of the Village President.

Adopted this 17th day of November 2021.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING “AYE”: _____

_____

VOTING “NAY”: _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED_____, 2021

_____

VILLAGE PRESIDENT

ATTEST:

_____

VILLAGE CLERK

McMAHON
ENGINEERS ARCHITECTS

To: **The Committee of the Whole**

From: **Chris Dopkins, P.E. Village Engineer**

Re: **Phosphorous Discharge Optimization Plan – South WWTP**

Date: **November 3, 2021**

As I think many of you know, there has been concerted effort by the Federal EPA to reduce nutrients (Nitrogen, Potassium and Phosphorus) from being discharged into the environment. This is largely in response to Gulf Hypoxia, and observed algae growth within rivers, lakes and streams. During a routine review of the permit for the SWWTP, Test noted that the permit contains two special conditions which are outlined below.

SPECIAL CONDITION 18. The Permittee shall develop and submit to the Agency a Phosphorus Discharge Optimization Plan within twenty-four months of the effective date of this permit. The plan shall include a schedule for the implementation of these optimization measures. Annual progress reports on the optimization of the existing treatment facilities shall be submitted to the Agency by March 31 of each year beginning 12 months from effective date of the permit. In developing the plan, the Permittee shall evaluate a range of measures for reducing phosphorus discharges from the treatment plant, including possible source reduction measures, operational improvements, and minor facility modifications that will optimize reductions in phosphorus discharges from the wastewater treatment facility. The Permittee's evaluation shall include, but not be limited to, an evaluation of the following optimization measures:

A. WWTF influent reduction measures.
   1. Evaluate the phosphorus reduction potential of users.
   2. Determine which sources have the greatest opportunity for reducing phosphorus (i.e., industrial, commercial, institutional, municipal and others).
      a. Determine whether known sources (i.e., restaurant and food preparation) can adopt phosphorus minimization and water conservation plans.
      b. Evaluate implementation of local limits on influent sources of excessive phosphorus.

B. WWTF effluent reduction measures.
   1. Reduce phosphorus discharges by optimizing existing treatment processes.
      a. Adjust the solids retention time for either nitrification, denitrification, or biological phosphorus removal.
      b. Adjust aeration rates to reduce dissolved oxygen and promote simultaneous nitrification-denitrification.
      c. Add baffles to existing units to improve microorganism conditions by creating divided anaerobic, anoxic, and aerobic zones.
      d. Change aeration settings in plug flow basins by turning off air or mixers at the inlet side of the basin system.
      e. Minimize impact on recycle streams by improving aeration within holding tanks.
      f. Reconfigure flow through existing basins to enhance biological nutrient removal.

SPECIAL CONDITION 19. The Permittee shall, within twenty-four months of the effective date of this permit, prepare and submit to the Agency a feasibility study that identifies the method, timeframe, and costs of reducing phosphorus levels in its discharge to a level consistently meeting a potential future effluent limit of 0.5 mg/L and 0.1 mg/L. The study shall evaluate the construction and O & M costs of the application of these limits on a monthly, seasonal and annual average basis.

Phosphorous has been deemed the pollutant of concern by EPA, and any WWTP with a discharge of 1MGD or greater is now required to evaluate different treatment options for phosphorus. Due to the Village's permit, it is time to prepare and submit the optimization plan and feasibility study to the IEPA. These studies are in essence a miniature version of a facility plan where just about any feasible technology, public outreach, etc. that can be used to limit the discharge of phosphorus is evaluated. There are essentially two studies that need to be completed. The first is the Phosphorus Discharge Optimization Plan which will evaluate means for reducing the phosphorous discharge. The second is the feasibility study which will identify the cost effective means over a long term period to limit the discharge of phosphorus.

I look forward to discussing this item with the Committee and in the meantime please do not hesitate to contact me at 636-9590 with any questions. Thank you.

McMAHON
ENGINEERS ARCHITECTS

AGREEMENT
For PROFESSIONAL SERVICES

Village of Poplar Grove
200 North Hill Street
Poplar Grove, IL 61065

Date: November 2, 2021

McM. No. M0032-07-21-00001

PROJECT DESCRIPTION:

The Village of Poplar Grove is required to develop and submit a Phosphorus Discharge Optimization Plan to the Illinois Environmental Protection Agency (IEPA) to comply with their South Wastewater Treatment Plant (WWTP) discharge permit. The requirements of the Phosphorus Discharge Optimization plan are defined under Special Condition 18 of the South WWTP's permit. The purpose of the Plan is to evaluate different alternatives of meeting potential future stringent effluent phosphorus limits. The evaluation shall consider source reduction, plant performance optimization and facility modifications.

In addition to the Phosphorus Discharge Optimization Plan, the Village is also required to develop and submit a Feasibility Study noted in Special Condition 19. The purpose of the Study is to evaluate alternative identified in the Plan on a cost-effective basis. The Study should make a recommendation on meeting the future stringent limits.

SCOPE OF SERVICES:

MCMAHON ASSOCIATES, INC. agrees to provide the following Scope Of Services for this project:

- In accordance with Special Condition 18 of IEPA Permit #IL0071447, McMAHON will develop and submit a Phosphorus Discharge Optimization Plan.
- In accordance with Special Condition 19 of IEPA Permit #IL0071447, McMAHON will develop and submit a Phosphorus Feasibility Study.

Items Not Included In The Scope Of Services:

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

- Permit Fees
- Laboratory Services

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and fee is based upon the understanding that the Owner will provide the following:

- Three (3) years of South WWTP performance data, including influent and effluent P.

The Village of Poplar Grove agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON Associates, Inc. agrees to provide the Scope Of Services described above for the following compensation:

☐ Rates Per Attached Fee Schedule

☒ Lump Sum: **Phosphorus Discharge Optimization Plan $7,500**
Feasibility Study $2,500

☐ Other:

COMPLETION SCHEDULE:

McMAHON Associates, Inc. agrees to complete this project as follows: Developing the Phosphorus Discharge Optimization Plan will commence upon receipt of signed Agreement. McMAHON will develop a draft Plan for the Village's review within 3-months of this Agreement being executed and the receipt of the South Plant Performance Data outlined in Special Terms. The Feasibility Study will be completed within 1-month of the Phosphorus Discharge Optimization Plan being approved by the Village Board.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and McMAHON Associates, Inc. Is Hereby Authorized To Proceed With The Services.

☐ This Agreement Confirms Our Written Proposal, Dated: _____

☐ This Agreement Confirms Our Verbal Estimate Given On: _____

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

OWNER:

By: _____
(Authorized Signature)

Title: _____

Date: _____

McMAHON ASSOCIATES, INC.
Machesney Park, Illinois

By: _____

Title: _____

Date: _____

Project Manager: _____

Please Return One Copy For Our Records

1700 HUTCHINS ROAD - MACHESNEY PARK, IL 61115
PH. 815.636.9590 ▪ FX. 815.636.9591 ▪ WWW.MCMGRP.COM

McMAHON ENGINEERS ARCHITECTS McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.

2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.

3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.

4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.

5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.

6. McMAHON will maintain insurance coverage in the following amounts:

Worker's Compensation	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	$1,000,000 / $2,000,000
Automobile Liability	
Bodily Injury	$1,000,000
Property Damage	$1,000,000
Professional Liability Coverage	$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to $500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.

8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.

9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.

10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.

11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.

13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.

14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.

RESOLUTION NUMBER: 21-57

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE PURCHASE OF AUDIO HARDWARE AND INSTALLATION SERVICES FROM PCTECH2U, INC.

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase"; and

WHEREAS, PCTech2U, Inc., provides business Information Technology services, computer repair, and audio/video hardware installation services to small businesses and municipalities; and

WHEREAS, the Village has procured a quote to purchase audio hardware and installation services from PCTech2U, Inc., with the proposed cost for equipment and installation is $13,500.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated and are made a part hereof as if fully set forth herein.

2. The Village hereby approves the expenditure to PCTech2U, Inc., in the amount of $13,500 for audio hardware and installation services, as set forth in PCTech2U, Inc.'s estimate number 1062, attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT “A” – PCTECH2U, INC. ESTIMATE #1062

1654 N. Alpine Rd
Rockford, IL 61107
http://www.pctech2u.com
815-871-2470

Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065

Estimate #	1062
Estimate Date	10-30-21
Total	**$13,500.00**

Item	Description	Unit Cost	Quantity	Line Total
Bogen C60	Bogen Communications C60 Classic Series Public Address Amplifier 60W	$0.00	1.0	$0.00
Bogen Cam8Pro	he Bogen CAM8PRO is an 8-input, dual-bus MIC/Line mixer that combines superb performance with a generous array of simple-to-use features in a single-rack space design. It features 8 independently assignable inputs switchable between MIC and Line. Each input has a trim control, a switchable low-cut filter, and a Main/Auxiliary bus output selector	$0.00	2.0	$0.00
Bogen DDU250 Desktop Mic	he Bogen DDU250 is a high-quality, dynamic, uni-directional, gooseneck desktop microphone ideal for any podium or PA system. It features a 16" long, fully flexible gooseneck stalk that is shock-mounted to a heavy zinc die cast base, a unidirectional pickup pattern, and a 10-foot cable with external contact closure outputs for the talk switches	$0.00	8.0	$0.00
Bogen UHF8011HH	Bogen's UHF8011HH Wireless Microphone Systems offer users the freedom to move around while speaking. System choices consist of an 1,440-channel PLL single channel UHF receiver coupled with a wireless handheld microphone.	$0.00	2.0	$0.00
Denon Professional DN-300RMKII	The DN-300RMKII solid-state audio recorder was built to give installers and system designers options and convenience when tasked with adding recording capabilities to a commercial audio system. The single rack space 300RMKII can record WAV or MP3 files to SD and USB media simultaneously, and do so in dual-mono or dual stereo mode. This functionality means that a safety track can also be recorded at -10 dB to both media at the same time. The unit powers up in record-ready mode and has balanced and unbalanced inputs and outputs to ensure compatibility and ease of use.	$9,500.00	1.0	$9,500.00
Service	Service Install and setup all above equipment includes all cabling and mounting.	$4,000.00	1.0	$4,000.00
Auray Under Desk / Wall Mount Rack (2 RU)	Auray Under Desk / Wall Mount Rack (2 RU)	$0.00	2.0	$0.00

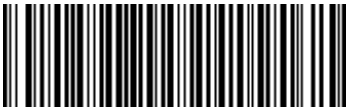
THIS IS AN ESTIMATE

Subtotal	**$13,**
Tax	$0.00
Estimate Total	**$13,500.00**

Disclaimer

This is an estimate. Final values may vary.

Signed: _____ Date: _____



RESOLUTION NUMBER: 21-58

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE PURCHASE OF VIDEO EQUIPMENT AND INSTALLATION SERVICES FROM PCTECH2U, INC.

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase"; and

WHEREAS, PCTech2U, Inc., provides business Information Technology services, computer repair, and audio/video hardware installation services to small businesses and municipalities; and

WHEREAS, the Village has procured a quote to purchase video equipment and installation services from PCTech2U, Inc., with the proposed cost for equipment and installation of video equipment is $19,822.87.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated and are made a part hereof as if fully set forth herein.

2. The Village hereby approves the expenditure to PCTech2U, Inc., in the amount of $19,822.87 for video equipment and installation services, as set forth in PCTech2U, Inc.'s estimate number 1063, attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT "A" – PCTECH2U, INC. ESTIMATE #1063

1654 N. Alpine Rd
Rockford, IL 61107
http://www.pctech2u.com
815-871-2470

Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065

Estimate #	1063
Estimate Date	10-30-21
Total	**$19,822.87**

Item	Description	Unit Cost	Quantity	Line Total
86UT640S0UA	86” UT640S Series UHD Commercial Signage TV (Not Smart)	$4,000.00	3.0	$12,000.00
Viewsonic VG1655	Viewsonic VG1655 15.6" Full HD LED LCD Monitor - 16:9 - Silver - 16" Class - In-plane Switching (IPS) Technology - 1920 x 1080 - 16.2 Million Colors - 250 Nit - 6.50 ms GTG (OD) - 75 Hz Refresh Rate - HDMI 1080P 2WAY POWER WITH USB TYPE-C	$279.99	8.0	$2,239.92
Kramer Electronics VM-16H 1:16 HDMI Distribution Amplifier	Kramer Electronics VM-16H 1:16 HDMI Distribution Amplifier	$1,300.00	1.0	$1,300.00
037332236852	Tripp Lite High-Speed HDMI Cable HDMI 2.0 Fiber AOC 4K @60Hz Black M/M 40M	$0.00	2.0	$0.00
037332236821	Tripp Lite High-Speed HDMI Cable HDMI 2.0 Fiber AOC 4K @60Hz Black M/M 15M	$179.99	2.0	$359.98
037332237774	Tripp Lite HDMI 2.0b Extension Cable 4:4:4 Color 4K Ethernet 60Hz M/F 15ft	$23.00	11.0	$253.00
065030880503	StarTech.com TV Wall Mount for 60-100 inch VESA Displays (165lb) - Heavy Duty Tilting Universal TV Mounting Bracket for Large Flat Screens	$89.99	1.0	$89.99
037332186591	Tripp Lite Display TV Wall Monitor Mount Swivel/Tilt 60" to 100" TVs / Monitors / Flat-Screens	$189.99	2.0	$379.98
On Site Service	Onsite Service	$3,200.00	1.0	$3,200.00

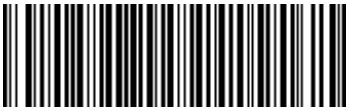
THIS IS AN ESTIMATE

Subtotal	**$19,822.87**
Tax	$0.00
Estimate Total	**$19,822.87**

Disclaimer

This is an estimate. Final values may vary.

Signed: _____ Date: _____



RESOLUTION NUMBER: 21-59

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE PURCHASE OF VIDEO EQUIPMENT AND INSTALLATION SERVICES FROM PCTECH2U, INC.

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase"; and

WHEREAS, PCTech2U, Inc., provides business Information Technology services, computer repair, and audio/video hardware installation services to small businesses and municipalities; and

WHEREAS, the Village has procured a quote to purchase video equipment and installation services from PCTech2U, Inc., with the proposed cost for equipment and installation of video equipment is $13,822.84.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated and are made a part hereof as if fully set forth herein.

2. The Village hereby approves the expenditure to PCTech2U, Inc., in the amount of $13,822.84 for video equipment and installation services, as set forth in PCTech2U, Inc.'s estimate number 1064, attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT "A" – PCTECH2U, INC. ESTIMATE #1064

1654 N. Alpine Rd
Rockford, IL 61107
http://www.pctech2u.com
815-871-2470

Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065

Estimate #	1064
Estimate Date	10-30-21
Total	**$13,822.84**

Item	Description	Unit Cost	Quantity	Line Total
Viewsonic VG1655	Viewsonic VG1655 15.6" Full HD LED LCD Monitor - 16:9 - Silver - 16" Class - In-plane Switching (IPS) Technology - 1920 x 1080 - 16.2 Million Colors - 250 Nit - 6.50 ms GTG (OD) - 75 Hz Refresh Rate - HDMI 1080P 2WAY POWER WITH USB TYPE-C	$279.99	8.0	$2,239.92
Kramer Electronics VM-16H 1:16 HDMI Distribution Amplifier	Kramer Electronics VM-16H 1:16 HDMI Distribution Amplifier	$1,300.00	1.0	$1,300.00
037332236852	Tripp Lite High-Speed HDMI Cable HDMI 2.0 Fiber AOC 4K @60Hz Black M/M 40M	$0.00	2.0	$0.00
037332236821	Tripp Lite High-Speed HDMI Cable HDMI 2.0 Fiber AOC 4K @60Hz Black M/M 15M	$179.99	2.0	$359.98
037332237774	Tripp Lite HDMI 2.0b Extension Cable 4:4:4 Color 4K Ethernet 60Hz M/F 15ft	$23.00	11.0	$253.00
065030880503	StarTech.com TV Wall Mount for 60-100 inch VESA Displays (165lb) - Heavy Duty Tilting Universal TV Mounting Bracket for Large Flat Screens	$89.99	1.0	$89.99
037332186591	Tripp Lite Display TV Wall Monitor Mount Swivel/Tilt 60" to 100" TVs / Monitors / Flat-Screens	$189.99	2.0	$379.98
On Site Service	Onsite Service	$3,200.00	1.0	$3,200.00
195174008201	LG 86-Inch 4K Smart LED TV with AI ThinQ - Dolby Vision - TuMotion 240	$1,999.99	3.0	$5,999.97

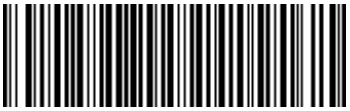
THIS IS AN ESTIMATE

Subtotal	**$13,822.84**
Tax	$0.00
Estimate Total	**$13,822.84**

Disclaimer

This is an estimate. Final values may vary.

Signed: _____ Date: _____



RESOLUTION NUMBER: 21-60

A RESOLUTION OF THE VILLAGE OF POPLAR GROVE, ILLINOIS APPROVING THE PURCHASE OF VIDEO CONFERENCE EQUIPMENT AND INSTALLATION SERVICES FROM PCTECH2U, INC.

WHEREAS, pursuant to Section 1-10-3 of the Village of Poplar Grove's Code of Ordinances ("Village Code"), in accordance with Subsection C, Category B, Non-Emergency purchases, "Purchases between $2,501.00 and the state limit require three written quotes and the approval of the Village Treasurer and Village President. Physical records regarding dates, contacts, and quotes received should be retained in the Department's files. Due diligence must be done to obtain three written quotes. If three written quotes are unable to be obtained, formal approval from the Village Treasurer, and Village President must be obtained prior to purchase"; and

WHEREAS, PCTech2U, Inc., provides business Information Technology services, computer repair, and audio/video hardware installation services to small businesses and municipalities; and

WHEREAS, the Village has procured a quote to purchase video equipment and installation services from PCTech2U, Inc., with the proposed cost for equipment and installation of video conference equipment is $5,200.

NOW THEREFORE, BE IT RESOLVED by the Village President and Board of Trustees of the Village of Poplar Grove, Illinois, as follows:

1. The above recitals are incorporated and are made a part hereof as if fully set forth herein.

2. The Village hereby approves the expenditure to PCTech2U, Inc., in the amount of $5,200 for video conference equipment and installation services, as set forth in PCTech2U Inc.'s estimate number 1065, attached hereto as Exhibit A.

PASSED UPON MOTION BY _____

SECONDED BY _____

BY ROLL CALL VOTE THIS _____ DAY OF _____, 2021

AS FOLLOWS:

VOTING "AYE": _____

_____

VOTING "NAY": _____

_____

ABSENT, ABSTAIN, OTHER _____

_____

APPROVED _____, 2021

_____
VILLAGE PRESIDENT

ATTEST:

_____
VILLAGE CLERK

EXHIBIT “A” – PCTECH2U, INC. ESTIMATE #1065

1654 N. Alpine Rd
Rockford, IL 61107
http://www.pctech2u.com
815-871-2470

Village of Poplar Grove
200 N Hill St
Poplar Grove, IL 61065

Estimate #	1065
Estimate Date	10-30-21
Total	**$5,200.00**

Item	Description	Unit Cost	Quantity	Line Total
097855140227	Logitech Rally Plus Video Video Conference Equipment	$3,400.00	1.0	$3,400.00
MiscParts	Misc Parts Mount and cabling needed	$1,000.00	1.0	$1,000.00
On Site Service	Onsite Service install mount and setup the Logitech rally system.	$800.00	1.0	$800.00

THIS IS AN ESTIMATE

Disclaimer

This is an estimate. Final values may vary.

Subtotal	**$5,200.00**
Tax	$0.00
Estimate Total	**$5,200.00**

Signed: _____ Date: _____

PTELL Extension Limit Estimator

10/26/2021

Village of Poplar Grove

Extimates for levy year	2021	Taxes collected and distributed in			2022	
Aggregate Extension Base	288,792					
CPI Increase	1.4%					
Rate Setting EAV	103,487,109					
Annexations	-					
New Property	1,263,851					
Adjusted EAV =	103,487,109 Rate Setting EAV	-	- Annexations	+	- Disconnections	= **103,487,109**
Numerator =	288,792 Agg. Ext. Base	x	101.4% CPI Factor	=	**292,835**	
Denominator =	103,487,109 Adjusted EAV	-	1,263,851 New Property	=	**102,223,258**	
Limiting Rate =	292,835	/	102,223,258	=	**0.28647%**	
Max. Total Capped Extention	103,487,109	x	0.28647%	=	**296,456**	

09/14/2021 03:30:06 PM

Tax Year: 2021

Assessor Estimated EAV Report by Tax District
Boone County

VCPG - POPLAR GROVE

Totals	
Board of Review Abstract	115,468,136
- Exemptions	11,786,607
- Under Assessed	0
+ State Assessed	0
Total EAV	103,681,529
- Tif Increment / Ezone	194,420
Rate Setting EAV	103,487,109

New Construction	
Commercial	0
Farm	4,396
Industrial	0
Local Rail Road	0
Mineral	0
Residential	1,259,455
Total	1,263,851

	Commercial		Farm		Industrial		Local Rail Road		Mineral		Residential		State Rail Road		Totals	
Exemption Category	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count	Value	Count
Parcel Count		66		289		4		0		0		1,962		0		2,321
Board of Review Abstract	8,826,779		3,424,576		100,757		0		0		103,116,024		0		115,468,136	
- Home Improvement	0	0	0	0	0	0	0	0	0	0	170,365	51	0	0	170,365	51
- Veteran's	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
+ State Assessed	0		0		0		0		0		0		0		0	
= EAV	8,826,779	0	3,424,576	0	100,757	0	0	0	0	0	102,945,659	51	0	0	115,297,771	51
- Senior Assessment Freeze	0	0	0	0	0	0	0	0	0	0	570,948	60	0	0	570,948	60
- Owner Occupied	6,000	1	24,000	4	0	0	0	0	0	0	7,733,327	1,292	0	0	7,763,327	1,297
- Senior Citizen's	5,000	1	5,000	1	0	0	0	0	0	0	1,491,753	299	0	0	1,501,753	301
- Disabled Person	0	0	0	0	0	0	0	0	0	0	46,000	23	0	0	46,000	23
- Disabled Veteran	0	0	0	0	0	0	0	0	0	0	1,734,214	30	0	0	1,734,214	30
- Returning Veteran	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Natural Disaster	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Fraternal Freeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Vet Freeze	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Under Assessed	0		0		0		0		0		0		0		0	0
- E-Zone	0	0	194,420	1	0	0	0	0	0	0	0	0	0	0	194,420	1
- TIF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Drainage	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
= Taxable Value	8,815,779		3,201,156		100,757		0		0		91,369,417		0		103,487,109	

Copyright (C) 1997-2021 DEVNET Incorporated

VILLAGE OF POPLAR GROVE

ORDINANCE NO. 2021-38

AN ORDINANCE AUTHORIZING THE LEVY AND COLLECTION OF TAXES FOR THE GENERAL CORPORATE, LIABILITY INSURANCE, SOCIAL SECURITY, AND AUDIT PURPOSES FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2021 AND ENDING ON APRIL 30, 2022 FOR THE VILLAGE OF POPLAR GROVE, BOONE COUNTY, ILLINOIS.

WHEREAS, the Board of Trustees of the Village of Poplar Grove, Boone County, Illinois on the 21st day of April 2021, pass an Appropriation Ordinance for said Village for the fiscal year beginning May 1, 2021 and ending April 30, 2022, and thereafter caused said Appropriation Ordinance to be duly published in accordance with the statute in such case made and provided that said Ordinance is now on file and recorded in the records of said Village;

WHEREAS, more than (10) days have elapsed since the publication of said original Appropriation Ordinance.

NOW THEREFORE BE IT ORDAINED by the President and Board of Trustees of the Village of Poplar Grove, Boone County Illinois, as follows:

Section 1. There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois as the same is assessed and equalized for state and county purposes, the total sum of $240,456 for the purpose of defraying all the necessary expenses and liabilities of said Village for general corporate purposes for the GENERAL CORPORATE FUND, for said fiscal year and to be known as a tax for general corporate purposes as follows:

General Corporate Fund

ADMINISTRATIVE DEPT		*AMOUNT BUDGETED*	*AMOUNT LEVIED*
Personnel	$	290,670.00	
Contractual Services	$	305,151.00	
Commodities	$	18,850.00	
Debt Services	$	17,917.00	
Total Administrative Department	$	632,588.00	

POLICE PROTECTION DEPARTMENT		*AMOUNT BUDGETED*
Contractual Services	$	10,000.00
Total Police Protection Department	$	10,000.00

PARK DEPARTMENT		*AMOUNT BUDGETED*
Personnel	$	91,220.00
Contractual Services	$	39,450.00
Commodities	$	11,000.00
Capital Outlay	$	10,500.00
Total Park Department	$	152,170.00

STREET DEPARTMENT		*AMOUNT BUDGETED*
Personnel	$	70,443.00
Contractual Services	$	205,150.00
Commodities	$	114,500.00
Capital Outlay	$	174,681.00
Total Street Department	$	564,774.00

COMMUNITY DEVELOPMENT AND EVENTS DEPARTMENT		*AMOUNT BUDGETED*
Contractual Services	$	153,500.00
Commodities	$	10,000.00
Total Community Development and Events Department	$	163,500.00

VILLAGE CLERK DEPARTMENT		*AMOUNT BUDGETED*		
Personnel		$ 28,123.00		
Contractual Services		$ 34,218.00		
Commodities		$ -		
Capital		$ -		
	Total Village Clerk Department	$ 62,341.00		
	Total General Corporate	$ 1,585,373.00	$	240,456.00

TOTAL GENERAL CORPORATE LEVY

Making the amount by taxation and levied on all taxable property within said Village for the aforesaid purposes of general corporate levy the sum of: **$ 240,456.00**

SECTION 2 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Liability Insurance as set forth as follows:

LIABILITY INSURANCE LEVY

		AMOUNT BUDGETED		*AMOUNT LEVIED*
Liability Insurance		$ 35,000.00		
	Total for Liability Insurance	$ 35,000.00	$	21,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of liability insurance levy the sum of: **$ 21,000.00**

SECTION 3 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Audit as set forth as follows:

AUDIT LEVY

		AMOUNT BUDGETED		*AMOUNT LEVIED*
Auditing		$ 16,900.00		
	Total for Auditing	$ 16,900.00	$	15,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Auditing levy the sum of: **$ 15,000.00**

SECTION 4 There is hereby levied on all taxable property within the limits of the Village of Poplar Grove of Boone County, Illinois, for the necessary expense for the Village Social Security as set forth as follows:

SOCIAL SECURITY LEVY

		AMOUNT BUDGETED		*AMOUNT LEVIED*
Social Security		$ 24,488.00		
	Total for Social Security	$ 24,488.00	$	20,000.00

Making the amount by taxation and levied on all taxable property in said Village for the aforesaid purposes of Social Security levy the sum of: **$ 20,000.00**

SECTION 5:

SUMMARY

OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR **GENERAL CORPORATE** PURPOSES AS SET FORTH IN DETAIL UNDER THE HEADING "TOTAL GENERAL CORPORATE LEVY" AS PROVIDED BY STATUTE IS THE SUM OF.....	S	**240,456.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **LIABILITY INSURANCE LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	S	**21,000.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **AUDIT LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	S	**15,000.00**
OF THE FOREGOING ANNUAL TAX LEVY THE AMOUNT TO BE LEVIED FOR THE **SOCIAL SECURITY LEVY** IN ADDITION TO ALL OTHER TAXES IS THE SUM OF	S	**20,000.00**
	S	**296,456.00**

Making the aggregate sum of S296,456 raised by taxation and levied on all taxable property in said Village, in order to meet and defray all the necessary expenses and liabilities of the Village as required by statute.

It is hereby directed that the aforesaid sum be raised by taxation in the manner provided by law.

SECTION 6: That said tax so levied and assessed, be collected and enforced in the same manner and by the same officers, as the state and county taxes, and be paid over by the same officers so collecting the same to the Treasurer of the Village of Poplar Grove, County of Boone, Illinois, as provided by law.

SECTION 7: That the Clerk of said Village is hereby directed to forthwith make and file with the County Clerk of Boone County Illinois, a certified copy of this Ordinance, and that the rate percent be ascertained and the tax aforesaid be extended as provided by law.

SECTION 8: That this Ordinance shall be in full force and effect after its approval, passage and publication as provided by law.

SECTION 9: That all ordinances or parts of ordinances in conflict with this Ordinance are repealed insofar as they conflict.

PASSED this _____ day of _____2021

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

_____
Donald Sattler, Village President
Village of Poplar Grove

_____
Karri Anderberg, Village Clerk