VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, October 14, 2019 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:30 pm.

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Jeff Goings
Trustee Erin Walsh
Trustee Sophia Ramdass (Sophia came in at 6:32pm)
Trustee Ed Wethington
Attorney Roxanne Sosnowski
Deputy Clerk Katie Jaster
Engineer Chris Dopkins
Treasurer Carina Boyd

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Wethington

APPROVAL OF AGENDA (Roll Call)
Motion made by Trustee Wethington, Seconded by Trustee Ramdass.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

APPROVAL OF MINUTES (Roll Call)

1. Motion to approve minutes from the September 09, 2019 meeting.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No Public Comment.

DEPARTMENT REPORTS

2. Wastewater Report, TEST
   New lead testing requirements, Engineer Dopkins explained that when any kind of main shut off would require notification to all the residents that would be affected, because of the lead stir up from settling.
3. Treasurer Report, Carina Boyd
   No questions.
4. Public Works Report, Mitch Hilden
   No questions.
5. Engineer Report, McMahon
   Engineer Dopkins explained to the Village Board that the 173 main project was put on hold due to Frontier lines located in resident's property. The project will be put on hold for about 4-5 months or maybe do the Southside of 173 and do the Northside of 173 in the Spring until they can relocate the fiber optic wires.

NEW BUSINESS

6. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement in the amount of $228,794.63.
   Motion made by Finance Chairman Miller for discussion, Seconded by Trustee Quimby.
   Motion made by Finance Chairman Miller to table to end of the agenda because of the Hauck Homes item, Seconded by Trustee Goings.

   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   This check disbursement will include Hauck Homes.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

7. Discussion and Possible Recommendation to the Village Board to approve waiving the turn off fee for 211 Oak Leaf Drive
   Motion made by Finance Chairman Miller for discussion only, Seconded by Trustee Walsh.
   Motion made by Finance Chairman Miller to table indefinitely, Seconded by Trustee Walsh.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

8. Discussion and Possible recommendation to the Village Board to approve Lauterbach & Amen Contract for the audit 2020.
   Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-36** An Ordinance providing for the disposal of Certain Personal Property.
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

10. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-36** A Resolution of the Village of Poplar Grove Resolving to Award a Construction Contract HMA Patching at 206 S. South State Street with N-Track Group for a cost of $7,498.
    Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
    Trustees asked Engineer Dopkins because of this road being a truck route should we be replacing concrete on the road not just asphalt. Engineer Dopkins will get with N-Track to make sure if the route would require concrete or not.
    Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

11. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-37** A Resolution of the Village of Poplar Grove to Authorize an Emergency Repair of sewer lateral and associated Public Improvements at and near 206 S. State Street by N-Track Group, LLC, Northern Illinois Service, Inc. and Frinks Sewer & Drain in the amount of $22,065.95.
    Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
    Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

12. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-38** A Resolution of the Village of Poplar Grove, Illinois to approve and Authorize a final payment to Hauck Homes, Inc.

Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

13. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-39** A Resolution of the Village of Poplar Grove Resolving to Award a construction contract for HMA Paving at the Knolls Water Tower with Stenstrom Excavation and Blacktop Group for a cost of $4,297.50.
Motion made by Finance Chairman Miller, Seconded by Trustee Ramdass.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 19-40** A Resolution of the Village of Poplar Grove Resolving to Award a Construction Contract for HMA paving at the Knolls Water Tower Site with Stenstrom Excavation and Blacktop Group for a cost of $25,613.
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Motion made by Finance Chairman Miller to amend Resolution to state Prairie Green Lift Station instead of Knolls Water Tower Site, Seconded by Trustee Quimby.
Attorney Sosnowski made note that Engineer Dopkins is asking for majority vote for waiving the bid process. Engineer Dopkins explained to the Village Board what work will need to be completed and how they will be fixing the storm sewer work.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

15. Discussion and Possible Recommendation to the Village Board to approve Municipal Treasurers Institute in the amount of $1630.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington

ADJOURNMENT (Roll Call)

Motion made by Trustee Goings, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Goings, Trustee Walsh, Trustee Ramdass, Trustee Wethington.
Adjournment at 7:11 pm

KJ 11/05/19