



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, January 10, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

the meeting was called to order by President Sattler at 7:00 pm.

ROLL CALL

PRESENT

President Don Sattler

Admin Chairman Owen Costanza

Trustee Jeff Goings

Trustee Dan Cheek

Trustee Betsy Straw

Trustee Kristi Richardson

Clerk Karri Anderberg

Attorney Dave Kurlinkus

Treasurer Carina Boyd

Building Official Ken Garrett

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Trustee Goings, Seconded by Admin Chairman Costanza. Motion passed by voice vote.

APPROVAL OF MINUTES (Voice Vote)

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be*

further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.

UNFINISHED BUSINESS

NEW BUSINESS

1. Presentation by Heather Wick of Growth Dimensions
Heather Wick with Growth Dimensions presented the 1st draft of the business directory to the board of trustees.

2. Motion to discuss Pyrotecnico Fx firework proposal for Neighbors Night, June 8, 2024
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.
Trustees discussed the options and agreed on option C at \$15,000 for 15 minutes. The Board directed staff to bring back the contract and resolution.

3. Motion to discuss/approve RFP for forensic audit
Motion made by Admin Chairman Costanza, Seconded by Trustee Richardson.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

4. Motion to discuss/approve **Resolution 2024-01** A Resolution of the Village of Poplar Grove, Illinois, approving amended building permit fee schedule.
Motion made by Trustee Cheek, Seconded by Admin Chairman Costanza.

Trustee Goings stated that he was concerned about the price of the chicken permits.
David Allgood - Mr. Allgood stated that because the chicken is a pilot program the cost of the permits should not be so high.

Amy Ekberg - Asked to see the permit fees lowered on the chicken permits.

Motion made by Trustee Richardson, Seconded by Trustee Goings to postpone Resolution 204-01 to January 17 meeting.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.

5. Motion to discuss Village President/Village Attorney interpretation of Roberts Rules of Order
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
The Board of Trustees discussed the attorney's report regarding Roberts Rules of Order.

6. Motion to discuss/approve **Resolution 2024-02** A Resolution of the Village of Poplar Grove appointing an individual to fill a vacancy in the Planning and Zoning Commission.
Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Richardson.
The Board of Trustees discussed the appointment.

Motion made by Admin Chairman Costanza, Seconded by Trustee Straw to amend Resolution 2024-02 to take off Kim Krawczyk.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw

7. Motion to discuss potential data breach on Village information.

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

The Board of Trustees discussed the forwarding of the Village's credit card statements.

ADJOURNMENT (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Goings. Motion passed by voice vote.

meeting adjourned at 8:33 pm