VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

ADMINISTRATION & ZONING COMMITTEE

Monday, May 13, 2019 - 7:00 PM

or immediately following Finance and Public Works Committee Meeting
200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

ROLL CALL
PRESENT
President Owen Costanza
Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Erin Walsh
Trustee Sophia Ramdass
Trustee Ed Wethington
Attorney Roxanne Sosnowski
Deputy Clerk Katie Jaster
Clerk Karri Andergber
Mitch Hilden
Carina Boyd
Chris Dopkins
ABSENT
Trustee Jeff Goings

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)
None.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Trustee Miller. Motion carried by voice vote.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Minutes from April 8, 2019 meeting
   Motion made by Chairman Quimby, Seconded by Trustee Miller. Motion carried by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*
None.

DEPARTMENT REPORTS

2. Building Permits & Code Enforcement, B&F Construction
   Chairman Quimby made note that it is the busy time of the season for Building Permits. No questions.

NEW BUSINESS

3. Discussion and Possible recommendation to the Village Board to approve **Ordinance 2019-13** An Ordinance of the Village of Poplar Grove, Illinois authorizing the issuance of a Catering Liquor License
   Motion made by Chairman Quimby, Seconded by Trustee Miller.
   Voting Yea: Chairman Quimby, Trustee Miller, Trustee Walsh, Trustee Ramdass, Trustee Wethington

4. Discussion and Possible recommendation to the Village Board **Ordinance 2019-14** An Ordinance amending Title 2 - Business and License Regulations, Chapter 10- Comprehensive Regulation of Tobacco Products of the Village of Poplar Grove Code of Ordinances
   Motion made by Chairman Quimby, Seconded by Trustee Miller for discussion.
   Attorney Sosnowski took the floor to explain the change to State Statue for Tobacco use and sale for the customer 21 years of age and older.
   Voting Yea: Chairman Quimby, Trustee Miller, Trustee Walsh, Trustee Ramdass, Trustee Wethington

5. Discussion and Possible recommendation to the Village Board to approve **Ordinance 2019-15** An Ordinance amending Chapter 2, Liquor Control, of Title 2 of the Village of Poplar Grove Code of Ordinance
   Motion made by Chairman Quimby, Seconded by Trustee Miller for discussion.

Attorney Sosnowski took the floor to explain that this is just to correct the Liquor License pricing. The pricing will remain the same except for one class and will only be a difference of $50.
Trustee Miller took the floor to explain why the ordinance committee upped the price for Class I, Catering License. Trustee Miller believes we should increase the companies that are outside our local businesses from catering inside Poplar Grove.
President Costanza pointed out that the Museum would be the only company that would not benefit from this price increase since they do usually bring in outside companies for their fundraisers.
Motion made by Trustee Miller, seconded by Trustee Ramdass to increase the Class I fee from $250 to $350.
Voting Yea: Chairman Quimby, Trustee Miller, Trustee Walsh, Trustee Ramdass, Trustee Wethington
President Costanza took the floor to explain to the Board that Countryside Liquor would like to have a Boutique License. They would like change their current liquor license, so that way they could sell on premise and not just packaged goods.Trustees talked amongst themselves.

6. Discussion and Possible recommendation to the Village Board to approve **Resolution 19-18** A Resolution of the Village of Poplar Grove, Illinois approving the Preliminary Plat of Etes Subdivision
Motion made by Chairman Quimby, Seconded by Trustee Miller.
Voting Yea: Chairman Quimby, Trustee Miller, Trustee Walsh, Trustee Ramdass, Trustee Wethington

7. Discussion and Possible recommendation to the Village Board to approve **Resolution 19-19** A Resolution of the Village of Poplar Grove, Illinois approving the Final Plat of Etes Subdivision and acception certain Public Infrastructure Improvements associated therewith
Motion made by Chairman Quimby, Seconded by Trustee Walsh.
Voting Yea: Chairman Quimby, Trustee Miller, Trustee Walsh, Trustee Ramdass, Trustee Wethington

8. Discussion and Possible recommendation to the Village Board to approve Ordinance 2019-16 An Ordinance of the Village of Poplar Grove, Illinois amending Title 6 Chapter 3 Section 6-3-4 of the Village of Poplar Grove Code of Ordinances regarding Building Sewers and Connections.
Motion made by Chairman Quimby, Seconded by Trustee Walsh for discussion.
Attorney Sosnowski took the floor regarding this Ordinance for sewer maintenance and who's responsibility it would be home owner or Village. Director Hilden explained why it is necessary for us to label it out on who is responsible for what part of the sewer lateral and b-box. Engineer Chris Dopkins explains that most Municipalities don't pay for sidewalks and roadway work to be completed by the Village, that the home owner is

responsible for sidewalk and roadway work that would have to be done for sewers and connections.
Trustees, Director Hilden, Attorney Sosnowski, and Engineer Dopkins all spoke amongst themselves.
Motion made by Trustee Miller, Seconded by Trustee Wethington to lay over to June Admin meeting. Motion carried by voice vote.

ADJOURNMENT (Voice Vote)

KJ 05/08/2019
Motion made by Trustee Walsh, Seconded by Trustee Wethington. Motion carried by voice vote.
Adjournment at 8:05 pm.