# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

## VILLAGE BOARD OF TRUSTEES

**Wednesday, March 20, 2019 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

## MINUTES

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**
None.

**APPROVAL OF AGENDA (Voice Vote)**
Motion made by Trustee Erickson, Seconded by Trustee Miller. Motion carried by voice vote.

Motion made by Trustee Miller, Seconded by Trustee Erickson to amend the agenda number 15 to 14 and 14 to 15. Motion carried by voice vote.

**APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve February 20, 2019 meeting
   Motion made by Trustee Miller, Seconded by Trustee Erickson. Motion carried by voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Belvidere Board of Realtors delivered a donation check to Ian Neibarger for the Dog Park in the amount of $500.

**ADMINISTRATION & ZONING, TRUSTEE QUIMBY**

2. Motion to approve **Resolution 19-10** A Resolution directing the Belvidere Community Development Department (Planning Department) to publish the Zoning Map of the Village of Poplar Grove
   Motion made by Trustee Quimby, Seconded by Trustee Miller.
   Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
   President Costanza asked to have the President and Clerk updated on the Zoning Map. Clerk Anderberg to have Gina Delrose update.

3. Motion to approve **Resolution 19-11** A Resolution of the Village of Poplar Grove, Illinois approving the Employee Handbook
   Motion made by Trustee Quimby, Seconded by Trustee Erickson.
   Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
   No further discussion.

4. Motion to approve **Ordinance 2019-07** An Ordinance Granting a Special Use for a Drive-Through Window and Liquor Sales with Video Gaming within the GB, General Business District (13561 Julie Drive)
   Motion made by Trustee Quimby, Seconded by Trustee Erickson.
   Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
   President Costanza filled in Chairman Quimby about the special use on having a drive-through. No further discussion.

5. Motion to approve **Ordinance 2019-09** An Ordinance amending the Village of Poplar Grove Code of Ordinances Title 4, Chapter 1, Traffic Regulations Section 4-1-7 Load Limits
   Motion made by Trustee Quimby, Seconded by Trustee Miller.
   Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
   Public Works Direction Mitch Hilden explained to the Village Board why the Village Roads needed to be updated for the Overweight Vehicles.

**FINANCE AND PUBLIC WORKS, TRUSTEE ERICKSON**

6. Motion to approve Check Disbursement & Payroll in the amount of $124.719.19
   Motion made by Trustee Goings, Seconded by Trustee Miller.
   Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

7. Motion to approve 2019 Fireworks display with Melrose Pyrotechnics for the Village of Poplar Grove Neighbors Night Fest in the amount of $6500
Motion made by Trustee Quimby, Seconded by Trustee Goings.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
Sponsors Sosnowski Szeto and McMahon donated the increase cost of the fireworks for Neighbor Night Fest.

8. Motion to approve **Resolution 19-09** A Resolution for Maintenance Under the Illinois Highway Code Section Number 14-00000-00-GM in the amount of $37,348.26
Motion made by Trustee Miller, Seconded by Trustee Quimby.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

9. Motion to approve **Resolution 19-08** A Resolution for Maintenance Under the Illinois Highway Code Section Number 18-00000-00-GM in the amount of $7,653.90
Motion made by Trustee Quimby, Seconded by Trustee Goings.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

10. Motion to approve **Resolution 19-07** A Resolution of the Village of Poplar Grove to award a contract for Section Number 19-00000-01-GM (Seal Coat) to Civil Constructors, Inc. in the amount of $50,980.00
Motion made by Trustee Goings, Seconded by Trustee Miller.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

11. Motion to approve **Resolution 19-06** A Resolution of the Village of Poplar Grove to award a contract for Section Number 19-00000-00-GM (2019 Pavement Maintenance) to Rock Road Companies, Inc in the amount of $177,318.67
Motion made by Trustee Quimby, Seconded by Trustee Walsh.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

12. Discussion and Motion to approve **Ordinance 2019-08** An Ordinance of the Village of Poplar Grove Authorizing the Village to Enter into Master Equipment Lease/Purchase Agreements for a Pick-Up Truck, Street Sweeper and Plow Truck
Motion made by Trustee Quimby, Seconded by Trustee Miller for discussion for Attorney Gibbons.
Attorney Gibbons asked the Village Board to table this Ordinance for a Special Meeting or the next Village Meeting. The Lease Agreement was received late and Attorney Szeto hasn't had time to review the Lease Agreement to make recommendations to the Village Board. President Costanza asked the Board of Trustees to hold a Special Meeting to allow the Attorney's to review the Lease Agreement and this way the Village Board

can pick the appropriate terms for the Lease. Village Board decided to hold a Special Meeting Thursday March 28, 2019 at 6pm at Village Hall.
Motion made by Trustee Miller, Seconded by Trustee Erickson to table the Ordinance to March 28, 2019. Motion carried by voice vote.

13. Motion to approve Proposed Abatement for the EPI Building from Ironwood Environmental Inc in the amount of $23,750
Motion made by Trustee Miller, Seconded by Trustee Erickson.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

**NEW BUSINESS**

14. Discussion and Motion to approve Formal Bidding Requirement with Regards to Demolition of EPI Building
Motion made by Trustee Miller, Seconded by Trustee Erickson.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.

15. Discussion and Motion to approve **Resolution 19-12** A Resolution of the Village of Poplar Grove to Procure Demolition Services for the former EPI Building to N-Track Group in the amount of $119,896.16
Motion made by Trustee Quimby, Seconded by Trustee Erickson.
Voting Yea: Trustee Quimby, Trustee Goings, Trustee Erickson, Trustee Walsh, Trustee Miller.
Engineer Chris Dopkins explained to the Village Board about the process for removal of the building, pallets, clean-up, and restoration.

**GOOD OF THE VILLAGE**

16. Administration and Zoning - Monday April 8, 2019 6:30 pm
Finance and Public Works - Monday April 8, 2019 6:30 pm
Public Hearing 2019-2020 Budget- Wednesday April 17, 2019 6:45 pm
Board of Trustees - Wednesday April 17, 2019 7:00 pm
Ordinance Sub Committee - Thursday April 18, 2019 7:00 pm
Planning & Zoning- Wednesday April 24, 2019 7:00 pm
Administration and Zoning - Monday April 8, 2019 6:30 pm
Finance and Public Works - Monday April 8, 2019 6:30 pm
Public Hearing 2019-2020 Budget- Wednesday April 17, 2019 6:45pm
Board of Trustees - Wednesday April 17, 2019 7:00 pm
Ordinance Sub Committee - Thursday April 18, 2019 7:00 pm Planning & Zoning- Wednesday April 24, 2019 7:00 pm

**EXECUTIVE SESSION**

17. Motion to go into closed session pursuant to 5 ILCS 120/2 (c) (11) Pending Litigation
Motion made by Trustee Miller, Seconded by Trustee Goings at 7:32 pm.

**ADJOURNMENT (Voice Vote)**

Motion made by Trustee Goings, Seconded by Trustee Quimby.
Adjournment at 7:49 pm.

KJ 03/15/2019