VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

COMMITTEE OF THE WHOLE

Monday, May 10, 2021 - 6:30 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Deputy Clerk Katie Jaster called the meeting to order at 6:31pm.
Finance Chairman Eric Miller took over the order.

ROLL CALL
PRESENT
President Don Sattler
Admin Chairman Ron Quimby
Finance Chairman Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee James Wehrle
Trustee Dan Cheek
Attorney Wicktoria Goscik
Deputy Clerk Katie Jaster
Clerk Karri Anderberg @ 6:37pm
Chris Dopkins
Mitch Hilden
Carina Boyd
Ion Stear

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to have Trustee Ron Quimby participate via phone. Motion carried by roll call.

APPROVAL OF AGENDA (Voice Vote)
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Motion carried by roll call.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from Admin meeting and Finance meeting on April 12, 2021

Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle. Motion carried by roll call.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Finance Chairman Eric Miller explained how Public Comment works with all the newly elected Board members.

DEPARTMENT REPORTS - ADMINISTRATION

2. Code Enforcement & Permits, B&F Construction
   No comment.
3. Clerk, Karri Anderberg
   No comment.

NEW BUSINESS - ADMINISTRATION

4. Discussion on giving a discount on 2021 liquor renewals
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington. Discussion amongst Trustees about a Liquor credit for Lucky Dawgs. Recommendation was made to split half the year and he is to pay $2500.
   Motion was carried by roll call.
5. Discussion about speed bumps on residential streets
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   Discussion amongst Trustees, Mitch Hilden, and Chris Dopkins on whether or not it is a necessity to have speed bumps in Prairie Green. It was noted a complaint came through from a resident in the neighborhood about speeding and wanting something done. After discussion, it was noted that Mitch would reach out to the Sheriff's office to see if they could help set up a speed demonstrator, and at this time no speed bumps would be installed.
   Motion carried by roll call.
6. Discussion and possible recommendation to the Village Board to approve **Resolution 2021-21** a resolution of the Village of Poplar Grove, Illinois approving a registration and waiver of liability form for the dog park
   Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
   After a long discussion amongst everyone, a motion was made by Trustee Goings and seconded by Trustee Wethington to table until June Committee of the Whole.
   Motion carried by roll call.
7. Discussion on dog park rules and regulations
   Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
   Recess at 7:05pm motion by Chairman Miller and seconded by Trustee Goings.
   Reconvene at 7:09pm
   Roll call President Don Sattler, Admin Chairman Ron Quimby, Finance Chairman Eric Miller, Trustee Jeff Goings, Trustee Ed Wethington, Trustee James Wehrle, Trustee Dan

Cheek, Attorney Wicktoria Goscik, Deputy Clerk Katie Jaster, Clerk Karri Anderberg, Chris Dopkins, Mitch Hilden, Carina Boyd, Ion Stear
After discussion amongst everyone, the Clerks office was to draft up some rules and regulations and reconvene at June Committee of the Whole.
Motion by Chairman Miller and seconded by Trustee Wehrle.
Motion carried by roll call.

8. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-12** An Ordinance amending Title 8, Zoning, Chapter 7, Zoning Districts and Land Use Regulations; Chapter 8, Height and Area Regulations and Yard Exceptions; and Chapter 10, Site Design Standards of the Village of Poplar Grove Municipal Code
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Resident David Allgood spoke about the Carport section and the flaws it holds within the Ordinance. Mr. Allgood requested this section of the Ordinance go back to Planning and Zoning Committee for further review. Trustees discussed all sections of the new Ordinance and determined that it was best to pass all sections, but Chapter 8 Yard Exceptions.
Motion made by Chairman Miller seconded by Trustee Wethington to divide the Ordinance into question by Section 8-7-5-B: HOME OCCUPATION, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek. Section 8-7-9-B: SOLAR ENERGY, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek. Section 8-8-4: PERMITTED YARD EXCEPTIONS: Motion by Chairman Miller seconded by Trustee Goings to send back to Planning and Zoning Committee. Section 8-10-8-B: LIGHTING, Voting Yea: Admin Chairman Quimby, Finance Chairman Miller, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek.

9. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2021-13** An Ordinance of the Village of Poplar Grove amending various provisions of Title 1 Administration, Chapter 6 Village Officers and Employees, Article A Village Clerk of the Village of Poplar Grove Code of Ordinances
Motion made by Trustee Wethington, Seconded by Trustee Cheek.
Chairman Miller recused himself. Attorney Goscik explained the changes to the Ordinance.
Voting Yea: Admin Chairman Quimby, Trustee Goings, Trustee Wethington, Trustee Wehrle, Trustee Cheek
Voting Abstaining: Finance Chairman Miller

DEPARTMENT REPORTS - FINANCE

10. Public Works, Mitch Hilden
No comment.
11. Wastewater, TEST
No comment.
12. Engineer Report, McMahon
Trustees were looking for an update on the 173 project. Dopkins will gather information and let everyone know at the Board meeting.

13. Treasurer Report, Carina Boyd
No comment.

NEW BUSINESS - FINANCE

14. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-22** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute and agreement with Sable Mechanical, LLC with regards to the lift station pump maintenance.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
15. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-23** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an addendum to contract quote with Rush Power Systems, LLC for preventative maintenance work and services.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
16. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-24** A Resolution of the Village of Poplar Grove, Illinois agreements for periodic Public Works projects.
Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
Motion carried by roll call.
17. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-25** A Resolution of the Village of Poplar Grove, Illinois approving an engagement letter with McMahon & Associates as Village Engineers.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
18. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-26** A Resolution of the Village of Poplar Grove, Illinois to approve an engagement letter with Sosnowski Szeto, LLP
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
19. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-27** A Resolution of the Village of Poplar Grove, Illinois approving repairs to the North Wastewater Treatment Plant not to exceed $25,000.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
20. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-28** A Resolution of the Village of Poplar Grove, Illinois approving engagement of B&F Code Compliance for Code Compliance and Building Inspection Services
Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
Motion carried by roll call.
21. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-29** A Resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a contract with Bufalo Contracting, Inc. for roof installation
Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
Motion carried by roll call.

22. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-30** A Resolution of the Village of Poplar Grove, Illinois approving purchase with Core and Main and Stenstrom for repair of a fire hydrant.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
23. Discussions and Possible Recommendation to the Village Board to approve **Resolution 21-31** A Resolution of the Village of Poplar Grove, Illinois authorizing the Village President and Village Administrative Staff to perform necessary Village banking functions.
    Motion made by Finance Chairman Miller, Seconded by Trustee Goings.
    Motion carried by roll call.
24. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-32** A Resolution of the Village of Poplar Grove to authorize public bid letting for the Main Street & Park Street drainage improvements
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
25. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-33** A Resolution of the Village of Poplar Grove to authorize Public bid letting for the West Grove Park improvements.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
    Motion carried by roll call.
26. Discussion and Possible Recommendation to the Village Board to approve **Resolution 21-34** A Resolution of the Village of Poplar Grove to authorize obtaining proposals for Miscellaneous Sanitary Sewer Repairs
    Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
    Motion carried by roll call.
27. Discussion and Possible Recommendation to the Village Board to approve check disbursement in the amount of $194,113.45 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS for a total of $214,185.82.
    Motion made by Finance Chairman Miller, Seconded by Trustee Wehrle.
    Motion carried by roll call.

ADJOURNMENT (Voice Vote)

KJ 05/06/2021
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Motion carried by roll call.
Adjournment at 8:25pm.