



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, January 17, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Owen Costanza
Trustee Jeff Goings
Trustee Dan Cheek
Trustee Betsy Straw via Phone
Trustee Kristin Richardson
Attorney Roxanne Sosnowski
Clerk Karri Anderberg
Treasurer Carina Boyd
Engineer Chris Dopkins
Public Works Director David Howe

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from November 15, 2023 and December 15, 2023.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

DEPARTMENT REPORTS

2. Attorney Report, Sosnowski Szeto
3. Engineer Report, McMahon
4. Public Works, David Howe
5. Treasurer Report, Carina Boyd
6. Wastewater, TEST

UNFINISHED BUSINESS

7. Motion to discuss/approve **Resolution 2024-01** A Resolution of the Village of Poplar Grove, Illinois, approving amended building permit fee schedule.
8. Motion to discuss/approve Bruce Moore as Trustee to fill vacancy of Eric Miller to Poplar Grove Village Board.

NEW BUSINESS

9. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to January 31, 2024, in the amount of \$303,242.32 in AP checks, \$18,629.30 in insurance expense checks, and \$4,253.14 EFTS for a total of \$326,124.76.
10. Motion to discuss 2024 Pavement Maintenance Program
11. Motion to discuss **Ordinance 2023-20** An Ordinance of the Village of Poplar Grove, Illinois amending the Village's Code of Ordinances to allow hens in residential areas.
12. Motion to discuss and possibly approve a water and sewer credit to property 303 S. State Street.
13. Motion to discuss/approve a Class E liquor license to Poplar Grove Wings and Wheels museum for their event on February 10, 2024.
14. Motion to discuss/approve The Village of Poplar Grove to authorize the Village President to sign the Schwab Charitable Grant document for the tennis court maintenance.
15. Motion to discuss/approve **Ordinance 2024-01** An Ordinance of the Village of Poplar Grove, Illinois authorizing the Village to execute a promissory note evidencing a general obligation of the Village in an amount not to exceed \$500,000.00 for the purposes of financing the construction of a new Public Works building and appurtenances thereto.
16. Motion to discuss/approve **Ordinance 2024-02** An Ordinance of the Village of Poplar Grove, Illinois amending Title II - Business and License Regulations, adding a new chapter 14 entitled Regulations for Unscheduled Bus Stops in the Village of Poplar Grove.
17. Motion to discuss/approve increase to annual salary of Village Treasurer.
18. Motion to discuss **Ordinance 2024-03** An Ordinance of the Village of Poplar Grove, Illinois amending Title 1 – Administration, Chapter 6 – Village Officers and Employees, Article A. Village Clerk, Section 1-6A-2.1, of the Village's Code of Ordinances.

GOOD OF THE VILLAGE

19. Planning & Zoning Meeting January 24th, 2024 – 6:00 pm

Board of Trustee Meeting February 14th, 2024 - 7:00 pm
Board of Trustee Meeting February 21st, 2024 - 7:00 pm

EXECUTIVE SESSION

20. Motion to go into executive session for the purposes of 5 IL CS 2 (C) (21) review executive session minutes.

ADJOURNMENT (Voice Vote)

KJ 01/15/2024