# VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

## VILLAGE BOARD OF TRUSTEES

**Wednesday, February 17, 2021 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

## MINUTES

**CALL TO ORDER**

**ROLL CALL**
PRESENT

President Owen Costanza
Finance Trustee Eric Miller
Trustee Jeff Goings
Trustee Ed Wethington
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Chris Dopkins
ABSENT
Admin Trustee Ron Quimby

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF PHONE PARTICIPATION (Roll Call)**
No phone participation

**APPROVAL OF AGENDA (Voice Vote)**
Motion made by Trustee Wethington, Seconded by Finance Trustee Miller.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

**APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve Village Board meeting minutes from January 20, 2021
   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
   Motion passed by voice vote.

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

no public comment

**PROCLAMATION**

President Costanza presented all three proclamations

2. Proclamation for Walter Petroske
3. Proclamation for Eagle Scout Trevor Hada
4. Proclamation for Eagle Scout Daniel S. Garner

**FINANCE AND PUBLIC WORKS, TRUSTEE MILLER**

5. Motion to approve check disbursement in the amount of $149,869.80 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $169,942.17
   Motion made by Finance Trustee Miller, Seconded by Trustee Goings.
   Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

6. Motion to approve **Resolution 21-04** a resolution of the Village of Poplar Grove, Illinois approving an engagement agreement with Lauterbach & Amen LLP for financial audit services
   Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
   Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

7. Motion to approve **Resolution 21-05** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Bufalo Contracting, Inc for restoration and remodeling services
   Motion made by Finance Trustee Miller, Seconded by Trustee Wehrle.
   Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

8. Motion to approve **Resolution 21-06** a resolution of the Village of Poplar Grove resolving enter into a professional service agreement for design and construction engineering services for the 2021 Pavement Maintenance program

Motion made by Finance Trustee Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

9. Motion to approve **Resolution 21-07** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase and installation of additional office workstations and seating with Boss office Products
Motion made by Finance Trustee Miller, Seconded by Trustee Allgood.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

**ADMINISTRATION & ZONING, TRUSTEE QUIMBY**

10. Motion to approve **Resolution 21-08** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute a renewal agreement with Tilford's Auto and Truck Service Center for towing service
Motion made by Trustee Goings, Seconded by Finance Trustee Miller.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

**OLD BUSINESS**

11. Motion to approve **Resolution 21-01** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the advancement of funds to downstate stabilization program grantee Mortimer Enterprises, LLC series D/B/A Mortimer's Roadhouse & Grill
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Finance Trustee Miller, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

**NEW BUSINESS**

12. Motion to approve Resolution 21-09 a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with RBG Janitorial for all Village Hall cleaning services

**GOOD OF THE VILLAGE**

13. Re Scheduled 2021 Budget Workshop - Thursday March 4, 2021 - 6:00 pm
Administration and Zoning - Monday March 8, 2021 - 6:30 pm
Finance and Public Works - Monday March 8, 2021 - 6:30 pm
Board of Trustees - Wednesday March 17, 2021 - 7:00 pm
Planning and Zoning- Wednesday March 24, 2021 - 6:00 pm

**ADJOURNMENT (Voice Vote)**

KJA MM/DD/YYYY
Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion passed by voice vote.
Meeting adjourned at 7:19pm