



# VILLAGE OF POPLAR GROVE

*"A Great Place to Call Home"*

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## VILLAGE BOARD OF TRUSTEES

**Wednesday, July 17, 2024 - 7:00 PM**

200 N. Hill Street, Poplar Grove, IL 61065

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### **CALL TO ORDER**

The meeting was called to order by the Village President, Don Sattler, at 7:10 PM.

### **ROLL CALL**

#### **PRESENT**

President Don Sattler

Finance Chairman Jeff Goings

Trustee Dan Cheek

Trustee Austin Davies

Trustee Bruce Moore

Trustee Betsy Straw

Clerk Karri Miller

Attorney Mike Steelman

Treasurer Carina Boyd

Engineer Chris Dopkins

ABSENT Admin Chairman Owen Costanza

### **PLEDGE OF ALLEGIANCE**

### **APPROVAL OF PHONE PARTICIPATION (Roll Call)**

Motion made by Trustee Cheek, Seconded by Trustee Moore to approve Trustee Goings phone participation.

Voting Yea: Trustee Cheek, Trustee Moore, Trustee Straw

Voting Nay: Trustee Davies

### **APPROVAL OF AGENDA (Voice Vote)**

Motion made by Trustee Cheek, Seconded by Trustee Moore.

Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

### **APPROVAL OF MINUTES (Voice Vote)**

1. Motion to approve minutes from June 19, 2024 Village Board of Trustees Meeting.  
Motion made by Finance Chairman Goings, Seconded by Trustee Cheek to approve June 19, 2024 board minutes.  
Motion made by Trustee Davies, Seconded by Trustee Straw to correct the roll call vote for item 9.

Motion made by Trustee Davies, Seconded by Trustee Straw table the amended minutes to the next meeting.

Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

**PUBLIC COMMENT** *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

### **DEPARTMENT REPORTS**

2. Engineer Report, McMahon  
The engineering report included an update on an electrical panel shipment, delayed contract work from January last year, and current restoration status from recent rains. Expected completion is by early next week.
3. Public Works Report, David Howe  
no questions
4. Treasurer Report, Carina Boyd  
no questions
5. Wastewater Report, TEST  
no questions

### **UNFINISHED BUSINESS**

6. Motion to discuss/approve **Resolution 2024-16** A Resolution of the Village of Poplar Grove resolving to retain Midwest Sports Surfaces, LLC for rehabilitation of the tennis courts at Village Hall.  
Motion made by Trustee Davies, Seconded by Trustee Cheek to approve Resolution 2024-16 to retain Midwest Sports Surfaces, LLC for the rehabilitation of the tennis courts at Village Hall.  
Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Engineer Dopkins stated that the project has a projected completion date of September 6th. Engineer Dopkins went over the quote and the project details.

## NEW BUSINESS

7. Motion to discuss/approve quote for the Ravens Crest entrance sign from Timber Line Sign Company.  
Motion made by Trustee Cheek, Seconded by Trustee Davies.  
Trustee Goings would like to table the Ravens Crest entrance sign from Timber Line Sign Company to gather more feedback from the community. He stated that he has gotten some feedback from residents and would like more residents a chance to reach out.  
Motion made by Trustee Davies, Seconded by Finance Chairman Goings to table to August 21, 2024  
Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw
  
8. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to July 31, 2024, in the amount of \$203,624.93 in AP checks, \$17,487.41 in insurance expense checks, \$24,544.53 EFTS, and Payroll with estimates included \$49,349.91 for a grand total of \$295,006.78.  
Motion made by Trustee Straw, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
No trustees had any questions
  
9. Motion to discuss/approve **Resolution 2024-17** A Resolution of the Village of Poplar Grove to adopt the Village's source water protection plan.  
Motion made by Trustee Davies, Seconded by Trustee Cheek.  
Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Engineer Dopkins went over the Village of Poplar Grove water source plan
  
10. Motion to discuss/approve **Resolution 2024-18** A Resolution of the Village of Poplar Grove, Illinois to authorize the Village of Poplar Grove to enter into an agreement with Solutions Bank for a truck loan.  
Motion made by Trustee Cheek, Seconded by Finance Chairman Goings.  
Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw  
Treasurer Boyd went over the truck loan and explained the need for the truck loan.

## GOOD OF THE VILLAGE

11. Planning and Zoning Meeting July 31st, 2024 - 6:00 pm  
Boone County Fair August 6th - 11th, 2024  
Board of Trustee Meeting August 14th, 2024 - 7:00 pm  
Board of Trustee Meeting August 21st, 2024 - 7:00 pm

**ADJOURNMENT (Voice Vote)**

Motion made by Finance Chairman Goings, Seconded by Trustee Davies.

Voting Yea: Finance Chairman Goings, Trustee Cheek, Trustee Davies, Trustee Moore, Trustee Straw

The meeting adjourned at 7:32 pm