



VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, February 21, 2024 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER

The meeting was called to order at 7:02 pm by President Sattler

ROLL CALL

PRESENT

President Don Sattler
Admin Chairman Owen Costanza
Trustee Jeff Goings
Trustee Dan Cheek
Trustee Betsy Straw
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Treasurer Carina Boyd
Public Works Director David Howe
Engineer Chris Dopkins

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)

APPROVAL OF AGENDA (Voice Vote)

Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.

Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve Board of Trustee meeting minutes from January 10, 2024.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,

Trustee Davies

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

DEPARTMENT REPORTS

2. Engineer Report, McMahon
Gave an update on the tennis courts and permit for the South Plant with the EPA
3. Public Works Report, David Howe
no questions
4. Treasurer Report, Carina Boyd
no questions
5. Wastewater Report, TEST
no questions

NEW BUSINESS

6. Motion to discuss/approve to approve check disbursement for payments scheduled to be paid prior to February 29, 2024, in the amount of \$614,582.58 in AP checks, \$15,411.48 in insurance expense checks, and \$23,744.53 EFTS for a total of \$653,738.59.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
7. Motion to discuss/approve renewal of Village Phone Agreement with GoTo Communications at a cost not to exceed **\$4,000** per year.
Motion made by Admin Chairman Costanza, Seconded by Trustee Davies.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
8. Motion to discuss/approve **Resolution 2024-03** A Resolution of the Village of Poplar Grove resolving to enter into a Professional Service Agreement for design & construction Engineering Services for the 2024 Pavement maintenance program.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee Davies
9. Motion to discuss/approve **Resolution 2024-04** A Resolution of the Village of Poplar Grove, Illinois regarding the release or continued hold of executive session minutes and destruction of executive session audio.

Motion made by Admin Chairman Costanza, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,
Trustee Davies

10. Motion to discuss/approve **Resolution 2024-05** A Resolution of the Village of Poplar Grove resolving to authorize change order #2 for the construction of the Public Works Building.
Motion made by Trustee Davies, Seconded by Admin Chairman Costanza.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw,
Trustee Davies

11. Motion to discuss the appointment of Finance and Public Works Chairperson position.
Motion made by Admin Chairman Costanza, Seconded by Trustee Cheek to appoint Trustee Goings as Finance Chair.

Motion made by Trustee Davies to appoint Betsy Straw. No second was given.
President Sattler stated because it is only up for discussion he would not call the vote.

GOOD OF THE VILLAGE

12. Budget Workshop February 27th, 2024 - 6:00 pm
Budget Workshop March 6th, 2024 - 6:00 pm
Board of Trustee Meeting March 13th, 2024 - 7:00 pm

Board of Trustee Meeting March 20th, 2024 - 7:00 pm
Planning & Zoning Meeting March 27th, 2024 – 6:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Davies, Seconded by Trustee Straw.
Voting Yea: Admin Chairman Costanza, Trustee Goings, Trustee Cheek, Trustee Straw, Trustee
Davies
The meeting adjourned at 7:53pm