VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

VILLAGE BOARD OF TRUSTEES

Wednesday, March 17, 2021 - 7:00 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
Meeting was called to order by President Costanza at 7:01pm

ROLL CALL
PRESENT
President Owen Costanza
Admin Trustee Ron Quimby
Trustee Jeff Goings
Trustee Ed Wethington
Trustee David Allgood
Trustee James Wehrle
Clerk Karri Anderberg
Attorney James Kane
Treasurer Carina Boyd
Public Works Director Mitch Hilden
Engineer Chris Dopkins
ABSENT
Finance Trustee Eric Miller

PLEDGE OF ALLEGIANCE

APPROVAL OF PHONE PARTICIPATION (Roll Call)
No Phone Participation

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Wethington, Seconded by Trustee Allgood. Motion passed by voice vote.
Motion made by Trustee Goings, Seconded by Trustee Allgood to amend the agenda as follows:
1. the following is inserted under new business as item 18: opening of bids for sale of surplus

property; and 2. good of the Village shall be re-numbered from item 18 to item 19.

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from February 17, 2021 Village Board meeting
   Motion made by Trustee Goings, Seconded by Trustee Wethington. Motion passed by voice vote.

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

No public comment

OLD BUSINESS

2. Motion to approve **Resolution 21-14** a resolution of the Village of Poplar Grove appointing the individuals to fill a vacancy in the planning and zoning commission
   Motion made by Admin Trustee Quimby, Seconded by Trustee Allgood.
   Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

3. Appointment of planning and zoning members
   Darrell McFarlin was sworn in by Clerk Anderberg

ADMINISTRATION & ZONING, TRUSTEE QUIMBY

4. Motion to approve **Ordinance 21-02** an ordinance of the Village of Poplar Grove authorizing a twelve-month extension of the special use permit for indoor entertainment sales/service within the GB, General Business District (13525 Illinois Route 76) previously approved by Ordinance 2020-11
   Motion made by Admin Trustee Quimby, Seconded by Trustee Wethington.
   Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

5. Motion to approve Great Himalaya LLC D/B/A Countryside Liquors Class C liquor license
   Motion made by Admin Trustee Quimby, Seconded by Trustee Allgood.
   Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

6. Motion to approve **Ordinance 21-04** an ordinance of the Village of Poplar Grove, Illinois amending various provisions of the code to remove references to the position of the Village Administrator and emend purchasing procedures
   Motion made by Admin Trustee Quimby, Seconded by Trustee Wehrle.
   Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee

Allgood, Trustee Wehrle

7. Motion to approve **Ordinance 21-05** an ordinance of the Village of Poplar Grove, Illinois providing for the disposal of certain personal property
Motion made by Admin Trustee Quimby, Seconded by Trustee Wethington.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

FINANCE AND PUBLIC WORKS, TRUSTEE MILLER

8. Motion to approve **Resolution 21-11** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the trade in of certain Village property to purchase a high - volume copier with Rockford Business Systems, Inc.
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

9. Motion to approve **Resolution 21-12** a resolution of the Village of Poplar Grove to authorize public bid letting for the 2021 pavement maintenance program
Motion made by Trustee Goings, Seconded by Trustee Allgood.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

10. Motion to approve check disbursement in the amount of $138235.40 in AP checks, $12,219.22 in Insurance Expense checks, and $7,853.15 in EFTS. Grand Total: $158,307.77.

Motion made by Trustee Goings, Seconded by Admin Trustee Quimby.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

NEW BUSINESS

11. Motion to approve change order with Bufalo Contacting in the amount $2,050.00
Motion made by Trustee Allgood, Seconded by Trustee Goings.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle
Trustee Goings asked what the change order was for. Staff stated it was extra electrical outlets and painting of staff bathroom.
12. Motion to approve **Resolution 21-13** a resolution directing the Belvidere Community Development department (planning department) to publish the zoning map of the Village of Poplar Grove

Motion made by Trustee Wethington, Seconded by Trustee Goings.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

13. Motion to approve **Resolution 21-15** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an extension to agreement with Midwest Dirt, LLC for snow and ice removal services
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

14. Motion to approve **Resolution 21-17** a resolution of the Village of Poplar Grove, Illinois to authorize an emergency expense for Pearson Plumbing and Heating to repair a sanitary sewer lateral in the amount $4,975.00
Motion made by Trustee Wethington, Seconded by Admin Trustee Quimby.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle
Public Works Director stated that this was an emergency repair on Hill Street.

15. Motion to approve **Resolution 21-18** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the Village President to execute an agreement with Minnihan's Tree Service for tree removal services
Motion made by Trustee Goings, Seconded by Trustee Wethington.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

16. Motion to approve **Resolution 21-16** a resolution of the Village of Poplar Grove, Illinois to approve and authorize the purchase of a trailer with Rondo Equipment
Motion made by Admin Trustee Quimby, Seconded by Trustee Goings.

Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle

17. Motion to approve **Ordinance 21-06** an ordinance of the Village of Poplar Grove, Illinois approving and authorizing the Village to enter into a first amendment to fixed cash farm lease agreement for the real property located at XX Park Street, Poplar Grove
Motion made by Trustee Wethington, Seconded by Trustee Allgood.
Voting Yea: Admin Trustee Quimby, Trustee Goings, Trustee Wethington, Trustee Allgood, Trustee Wehrle
PW Director Hilden states Aaron Eckberg has farmed the property and wished to continue to do so. He has helped the village with sludge.

18. Bid Opening for Surplus Property
Clerk Anderberg opened the bid and announced the bid. Only one bid came in from Polyonics Rubber and was $10.00

GOOD OF THE VILLAGE

19. **Village Hall Closed for Good Friday April 2, 2021**
    Administration and Zoning - Monday April 12, 2021 - 6:30 pm
    Finance and Public Works - Monday April 12, 2021 - 6:30 pm
    Public Hearing - Wednesday April 21, 2021 - 6:45 pm
    Board of Trustees - Wednesday April 21, 2021 - 7:00 pm
    Planning and Zoning- Wednesday April 28, 2021 - 6:00 pm

ADJOURNMENT (Voice Vote)

Motion made by Trustee Wethington, Seconded by Trustee Goings. Motion passed by voice vote
meeting adjourned at 7:31pm