VILLAGE OF POPLAR GROVE

"A Great Place to Call Home"

FINANCE & PUBLIC WORKS COMMITTEE

Monday, September 09, 2019 - 6:45 PM

200 N. Hill Street, Poplar Grove, IL 61065

MINUTES

CALL TO ORDER
President Costanza called the meeting to order at 6:45pm

ROLL CALL
PRESENT
President Owen Costanza
Finance Chairman Eric Miller
Trustee Ron Quimby
Trustee Erin Walsh (by phone)
Trustee Ed Wethington
Clerk Karri Anderberg
Attorney Roxanne Sosnowski
Public Works Director Mitch Hilden
Treasurer Carina Boyd
Engineer Chris Dopkins

ABSENT
Trustee Jeff Goings
Trustee Sophia Ramdass

APPROVAL OF PHONE PARTICIPATION (Roll Call)
Motion made by Trustee Quimby, Seconded by Finance Chairman Miller.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

APPROVAL OF AGENDA (Voice Vote)
Motion made by Trustee Quimby, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

APPROVAL OF MINUTES (Voice Vote)

1. Motion to approve minutes from August 12, 2019 meeting.
   Motion made by Trustee Quimby, Seconded by Finance Chairman Miller.
   Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

PUBLIC COMMENT *Public Comment is encouraged. The Village Board will receive comments from the public, pursuant to State Statutes. Comments will be limited to five minutes on topics relating to the Village of Poplar Grove. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion or consideration.*

Joe Waelen of 213 Summit Street came to talk about his sewer issue at his home. He states that there is 3,100 dollars of work that needs to be done between the main and sewer. He states that its old orangeburg pipe and it has collapsed and needs to be relapsed. He feels that the village should pay for it. President Costanza requested that he write a letter to the board and turn it into the Village Clerk so the board can review it.

DEPARTMENT REPORTS

2. Public Works Report, Mitch Hilden
   No questions for Mitch
3. Wastewater Report, Test
   No questions for Test
4. Treasurer Report, Carina Boyd
   No questions for Carina
5. Engineer Report, McMahon
   Chris Dopkins wanted to let the Trustees know that we will have a bid on Sept 11, 2019 at 10 am for the clean and televise project and that the awarding of the project will be on the Village Board agenda.
   The Village of Machesney Park is replacing one of their lift stations and no longer needs the equipment for it. This equipment is only a couple of years old and would help with the main and Washington street water issues. Machesney Park is willing to give it to the Village of Poplar Grove for the cost of taking it out of the lift station. The cost is 7,000 dollars. Dopkins would like to use this equipment because new equipment would run about 70,000 dollars new. The Village of Poplar Grove plans to build a pump station in the next year or two. Trustees agreed that this a good idea. Dopkins will put together the paperwork and present at the board meeting.

6. Discussion and Possible Recommendation to the Village Board to approve **Ordinance 2019-26** An Ordinance of the Village of Poplar Grove, Illinois amending Title 2 - Business and License Regulations of the Village of Poplar Grove Code of Ordinances to add a new Section 12 to be entitled "Cable Franchise Fee"

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
Staff was unable to find any current Comcast agreement. They did find a expired agreement.

NEW BUSINESS

7. Discussion and Possible Recommendation to the Village Board to approve Check Disbursement and Payroll in the amount of $152,002.79
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

8. Discussion and possible recommendation to the Village Board reimbursement of fees for 203 W Edson Street Sewage water back up.
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Les and Kelley Johnson basement had sewer water backup in it due to asphalt and rag blocking the sewer drain. their ins did not cover the damage. They are asking for the Village to cover part of the repair.
The Board feels this is a freak accident and out of our control and should not come out of the Village's budget

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table indefinitely.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

9. Discussion and possible recommendation to the Village Board for fees for 206 S. State Street sewer lateral
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Staff does not have all the bills for this project at this time
Motion made by Trustee Wethington, Seconded by Trustee Quimby to table this item to the October finance meeting.

Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

10. Discussion and possible recommendation to the Village Board to approve Lauterbach & Amen Contract for audit 2020 and optional years 2021 and 2022.
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Per Attorney Roxanne Sosnowski a contract for service can’t not exceed the term of the Village President. The Village President term is up in 2021 so this contract cannot be voted on.

Motion made by Finance Chairman Miller, Seconded by Trustee Wethington to table to the October finance meeting.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

11. Discussion and possible recommendation to the Village Board to approve **Ordinance 19-28** an ordinance providing for the disposal of certain personal property.
Motion made by Finance Chairman Miller, Seconded by Trustee Quimby.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
This is to get rid of a old Sid Loader that is need of a lot repair.
12. Discussion and Possible Recommendation to the Village Board to approve 2019 Case SV280 - Skid Loader in the amount of 13,500
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
This will be replacing the skid loader that public works had to get rid of.
13. Discussion and possible recommendation to the Village Board to approve **Ordinance 19-29** an ordinance of the Village of Poplar Grove, Illinois amending the Village of Poplar Grove code of ordinances regarding water and sewer rates for the North Boone Fire District No. 3
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
North Boone Fire Dept was made aware of this change.
14. Discussion and possible recommendation to the Village Board to approve **ordinance 19-30** an ordinance amending tittle 2-business and license regulations of the Village of Poplar Grove code of ordinance to create a new chapter 13 to be entitled "Municipal Cannabis Retailers Occupation Tax"
Motion made by Finance Chairman Miller, Seconded by Trustee Wethington.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington

ADJOURNMENT (Voice Vote)

Motion made by Finance Chairman Miller, Seconded by Trustee Walsh.
Voting Yea: Finance Chairman Miller, Trustee Quimby, Trustee Walsh, Trustee Wethington
Meeting adjourned at 7:40pm

KJA 10/14/19